

Board of Education Regular Meeting

Tuesday, October 8, 2019 6:30 PM

Middletown Common Council Chambers, 245 DEKOVEN DRIVE, MIDDLETOWN, CT 06457,
Middletown, CT 06457

| | |
|--|---|
| I. Call to Order | Speaker (s) : Chris Drake |
| II. Salute to the Flag | Speaker (s) : Chris Drake |
| III. Adoption of Agenda | Speaker (s) : Chris Drake |
| IV. District Highlights | Speaker (s) : Chris Drake |
| IV.A. Recognition of Community Interview Committee for the Chief Academic Officer | Speaker (s) : Michael Conner |
| V. Public Session | Speaker (s) : Chris Drake |
| VI. Communications | Speaker (s) : Chris Drake |
| VI.A. Report of Student Representative | |
| VII. Consent Agenda | Speaker (s) : Chris Drake |
| VII.A. Minutes of October 2, 2019 BOE Special Meeting | Speaker (s) : Chris Drake |
| VII.B. Minutes of September 10, 2019 BOE Regular Meeting | Speaker (s) : Chris Drake |
| VII.C. Minutes of August 6, 2019 BOE Special Meeting | Speaker (s) : Chris Drake |
| VII.D. Extended Field Trip - MHS Crew Club Trip to MA 10-13-19 | Speaker (s) : Chip Saccoccio |
| VII.E. Extended Field Trip - MHS Senior Class Trip to NYC 10-24-19 | Speaker (s) : Lauren Pszczolkowski |
| VII.F. Extended Field Trip - Lawrence Elementary School Trip to Sturbridge Village, MA 10-30-19 | Speaker (s) : James Gaudreau |
| VII.G. Extended Field Trip - Middletown Future Business Leaders of America (FBLA) Trip to Washington, DC 10-31-19 to 11-3-19 | Speaker (s) : Stephanie Latif |
| VII.H. Extended Field Trip - MHS College & Career Center Trip to NYC 11-16-19 | Speaker (s) : Bobbi-Jo Wathen |
| VII.I. Extended Field Trip - MHS AP History Trip to NYC 12-11-19 | Speaker (s) : Bill Siebert |
| VII.J. Extended Field Trip - MHS BlueTube Trip to CA 3-29-20 to 4-4-20 | Speaker (s) : Lauren Pszczolkowski |
| VII.K. Grants Status Report | Speaker (s) : Natalie Forbes |
| VII.L. Grant - Fund for Greater Hartford Bridge to Brilliance | Speaker (s) : Natalie Forbes |
| VII.M. Grant - Health Enhancement Community Initiative | Speaker (s) : Natalie Forbes |
| VIII. Department Reports | |
| VIII.A. Financial Report | Speaker (s) : C Walcott / C Bourne |
| VIII.A.1. Action on Line Item Transfer Report | Speaker (s) : C Walcott / C Bourne |

| | | |
|------------------------------------|---|---------------------------------------|
| VIII.B. | Facilities Department | Speaker (s) : Peter Staye |
| VIII.C. | Personnel Report | |
| VIII.D. | Transportation Report | Speaker (s) : Mark Langton |
| IX. Superintendent's Report | | Speaker (s) : Michael Conner |
| IX.A. | District News | Speaker (s) : Chris Drake |
| X. Committees | | |
| X.A. | Budget Committee | Speaker (s) : Sean King |
| X.B. | Curriculum Committee | Speaker (s) : Lisa Loomis |
| X.C. | Facilities Committee | Speaker (s) : Deborah Cain |
| X.D. | Policy Committee | Speaker (s) : Cheryl McClellan |
| X.E. | Representative Reports | |
| X.F. | New Middle School Building Committee | Speaker (s) : Chris Drake |
| XI. Action Items | | |
| XI.A. | Action on Appointment of Followed by Introduction of New Chief Academic Officer (CAO) | Speaker (s) : Michael Conner |
| XI.B. | Presentation and Action on the Food Services 3-Year Strategic Operating Plan | Speaker (s) : Janet Calabro |
| XII. Future Agenda Items | | Speaker (s) : Chris Drake |
| XII.A. | New Items | |
| XIII. Adjournment | | Speaker (s) : Chris Drake |

Board of Education Special Meeting

October 2, 2019, 7:00 PM

Keigwin Middle School Auditorium

I CALL TO ORDER

Board Members Present: Deborah Cain, Anita Dempsey-White, Chris Drake, Edward Ford, Jr., Sean King, Lisa Loomis, Cheryl McClellan, and Jonathon Pulino

Board Members Absent: Marilyn Rios

Others Present: Superintendent of Schools Michael Conner, Ed.D.

Chair Drake called the meeting to order at 7:02 PM.

II. REVIEW OF NAMING POLICY AND PROCESS

Mr. Drake reviewed the Board minutes of April 10, 2019 relating to the Board's creation of the middle school naming committee as well as Board Policy #7551 and City of Middletown Ordinance #22-23 and past precedent of the Board to submit the name recommendations to the Middletown Common Council.

III. REVIEW NAMING COMMITTEE RULES

Ms. Loomis provided a summary of the Naming Committee policy and process. She explained that the public testimony revealed division over the name of Woodrow Wilson and that the committee recommends that the new middle school should be named Beman Middle School. The committee also recommends forming another committee to recommend ways to properly honor the graduates of former Woodrow Wilson High School and to make recommendations for naming other parts of the building of the new middle school.

IV. ADOPTION OF PUBLIC COMMENT RULES

MOTION: Move to amend the Board's standard rules for public comment to limit public comment to the issue of the school name or other recommendations of the committee; to extend public comment to 5 minutes and allow Board members to ask questions passed with a motion by Mr. Drake and seconded by Mr. Pulino – unanimous vote.

V. PUBLIC COMMENT

Mr. Drake explained the rules of Public Comment. The following members of the public provided comment.

John Termine – alumnus of Woodrow Wilson High School, spoke in favor of naming the new middle school after Woodrow Wilson.

Claudia DeFrance – alumnae of Woodrow Wilson High School, spoke in favor of naming the new middle school after Woodrow Wilson.

Molly Auger – parent, proposed the name Beman Middle School and spoke in favor of naming the new middle school after the Beman family.

Ari Kubie – resident and Middletown teacher, spoke in favor of the Beman name.

Elizabeth Bobrick – resident, spoke in favor of Beman name.

Hope Kasper – alumnae of Woodrow Wilson High School spoke in favor of the Woodrow Wilson name.

Nora Smith – Middletown High School Student, spoke in favor of Beman name.

Monica Belyea – parent, spoke in favor of Beman name.

Delita Rose Daniels – parent, spoke in favor of Beman name.

Deborah Shapiro – Middletown historian and Naming Committee member, spoke in favor of the Beman name.

Edward Rubacha – resident, spoke in favor of Middletown Middle School.

Josi Cook – teacher, parent and member of the Naming Committee, spoke in favor of the Beman name.

VI. ACTION ITEMS

- A. Naming of New Grades 6 – 8 Middle School Currently Under Construction and Scheduled to Open in School Year 2021 - 2022

Mr. King, Mr. Drake and Ms. McClellan spoke in favor of the Beman name.

MOTION: Move to name the new middle school Beman Middle School passed with a motion by Ms. Loomis and a second by Ms. Cain with a unanimous vote. A roll call vote was taken and voting in favor were – Deborah Cain, Anita Dempsey-White, Chris Drake, Edward Ford, Jr., Sean King, Lisa Loomis, Cheryl McClellan, and Jonathon Pulino. There were no nay votes and no one abstained.

- B. Action on Other Recommendations Contained in the Naming Committee’s Report

MOTION: Move to form an Ad Hoc Naming Committee for the purpose of recommending names for portions of the new middle school and to memorialize Woodrow Wilson High School passed with a motion by Ms. Loomis and a second by Mr. Drake – unanimous vote.

- C. Acceptance of Naming Committee’s Final Report and Dissolution of Ad Hoc Middle School Naming Committee

MOTION: Move to accept the Naming Committee’s Final Report and Dissolution of the Ad Hoc Middle School Naming Committee passed with a motion by Mr. Ford, Jr. and a second by Mr. Pulino – unanimous vote.

VII. ADJOURNMENT

MOTION: Move to adjourn at 8:23 PM passed with a motion by Ms. Cain and a second by Ms. Dempsey-White – unanimous vote.

Respectfully Submitted,

Christopher R. Drake
Board Chair

CRD/mp

Board of Education Regular Meeting
September 10, 2019, 6:30 PM
Middletown Common Council Chambers

I. CALL TO ORDER

Board Members Present: Deborah Cain, Anita Dempsey-White (arrived 6:33 PM), Chris Drake, Edward Ford, Sean King, Lisa Loomis, Cheryl McClellan, and Jonathon Pulino (arrived 6:37 PM)

Board Member Absent: Marilyn Rios

Others Present: Superintendent of Schools Dr. Michael Conner, Chief of School Operations and Communication Marco Gaylord, Director of Pupil Services and Special Education Amy Clarke, Chief of Administration Christine Bourne, Director of Technology Mike Skott, Director of Instructional Technology Michelle Gohagon, Manager of Human Resources Michele DiMauro, Manager of Transportation Mark Langton, Finance & Resource Management Specialist Cheryl Walcott, the Curriculum Team, Macdonough School Principal Damian Reardon, Assistant to the Superintendent/Board Secretary Marcy Poppel, and seven (7) visitors.

Board Chair Drake called the meeting to order at 6:30 PM.

II. SALUTE TO THE FLAG

Board member Edward Ford Jr. led the Pledge of Allegiance.

III. ADOPTION OF AGENDA

MOTION: Move to adopt the Agenda was made with a motion by Mr. King and a second by Ms. Loomis.

MOTION: Move to amend this evening's agenda to add Board action on Line Item Transfers passed with a motion by Mr. King and a second by Mr. Ford, Jr. – unanimous vote.

MOTION: Move to adopt the agenda, as amended passed with a unanimous vote.

IV. DISTRICT HIGHLIGHTS – EARLY MINDS 2022 STRATEGIC PLANNING TEAM

Dr. Conner recognized Early Minds Committee members in the audience and thanked them for their efforts.

V. PUBLIC SESSION

Chair Drake explained the rules of Public Session.

No one addressed the Board in Public Session.

VI. COMMUNICATIONS

VII. CONSENT AGENDA

MOTION: Move to approve the Consent Agenda, as amended, passed with a motion by Mr. Ford, Jr. and a second by Ms. Loomis – unanimous vote.

VII.A. Minutes of August 27, 2019 BOE Regular Meeting

VII.B. Policy #6161.3 Comparability of Services - Second Reading

VII.C. Extended Field Trip - MHS VoAg Mechanics to Big E in MA 9-14-19

VII.D. Extended Field Trip - MHS Vo Ag trip to Big E in MA 9-25-19

VII.E. Extended Field Trip - MHS Boys' & Girls' Crew Race in NY 10-26 - 10-27-19

VII.F. Extended Field Trip - MHS VoAg to FFA Convention in IN 10-29 - 11-2-19

VIII. DEPARTMENT REPORTS

VIII.A. Financial Report

Item added this evening for Board review and action:

Line Item Transfers

Finance and Resource Management Specialist Cheryl Walcott explained the line item transfers and responded to questions.

MOTION: Move to approve the line item transfers passed with a motion by Ms. Cain and a second by Mr. Ford, Jr. – unanimous vote.

Ms. Walcott reviewed the Financial Statement noting that this report does not include projections and is the ending Financial Statement from the last fiscal year. She explained the use of carry over money.

VIII.B. Personnel Report

Manager of Human Resources Michele DiMauro reported that the Human Resources Department had a very busy summer highlighting that 47 new certified staff were hired on the report and we still have approximately six more teacher slots to fill. She said in the area of non-certified staff, approximately 117 new employees were hired. She thanked the Human Resource staff for their efforts. Ms. DiMauro responded to questions.

VIII.C. Transportation Report

Manager of Transportation Mark Langton reported that the school year started on a busy note with changes. He has observed some concerns and complaints about buses and is addressing them. He provided an update on road construction.

IX. SUPERINTENDENT'S REPORT

Dr. Conner called Dr. Keri MacLean and Ms. Michele Di Mauro forward. They are leaving the district. He presented each of them with a plant and his thanked them for their contributions to Middletown Public Schools (MPS) and wished them success.

IX.A. Opening of School Overview

Dr. Conner shared that he and Mr. Gaylord walked over 30,000 steps visiting all eleven schools on the first day of school. He said it was an amazing opening and looks forward to a year of growth. He said the district's position statement this school year is "Know your Why".

He said the final stages are underway in the Chief Academic Officer search and provided an update. A recommendation will be made to the Board in October.

Dr. Conner recognized the hard work of the Curriculum team, Administrators, Unions, and Central Office team.

IX.C. 2019 SBAC and SAT Presentation

Dr. Conner called Dr. Keri MacLean and Ms. Michelle Gohagon forward. They distributed a PowerPoint presentation and gave a brief overview of the 2018 – 2019 Smarter Balance gains from this year to last year, SAT results, and 2019 – 2020 Strategies. There was a discussion on the district’s progress. Anita said it is so exciting to see the numbers rise like that. The BOE thanked the Curriculum Team.

IX.B. Food Services Plan - First Review

This item will be a presentation and action item at the October meeting

IX.D. District News

X. COMMITTEES

X.A. Budget Committee

Budget Committee Chair Sean King provided a summary of last evening’s meeting.

X.B. Curriculum Committee

Curriculum Committee Chair Lisa Loomis stated she had nothing new to report and the next meeting will be on October 17th.

X.C. Facilities Committee

Facilities Committee Chair Deborah Cain reported the committee will meet next on Sept. 18th and this year committee meetings will be at various schools in the district.

X.D. Policy Committee

No report.

X.E. Representative Reports

Jon Pulino shared that he is coaching a little league baseball team and he players – boys or girls.

Marilyn Rios shared that on October 6, 2019 from 9 AM to Noon there will be a Walk to end the Silence against Domestic Violence hosted by the Middletown Police Department.

X.F. New Middle School Building Committee

Board Chair Drake said the Committee met two weeks ago and said Phase I is finishing up and Phase II will begin in November.

XI. ACTION ITEMS

XI.A. Middletown 2021 Priority Implementation Steps

Dr. Conner said this evening he is asking for BOE approval of the Strategic Operating Plan (SOP) implementation steps. The strategy remains the same, however annually in September the BOE will be asked to approve the new school year’s implementation steps.

MOTION: Move to approve the Middletown 2021 Priority Implementation Steps passed with a motion by Mr. Pulino and a second by Mr. Ford, Jr. – unanimous vote.

XI.B. Early Minds 2022: Pathways to Equity and Readiness Strategic Operating Plan (SOP)

Dr. Conner said this is the understudy of Middletown 2021. This plan has a strong emphasis on early childhood education. It is a community collaborative involving school readiness and non-school readiness partners. Bridge to Brilliance and social emotional learning are embedded within the plan. We are looking to expand pay-based learning. These initiatives will help close the access gap, as well as the preparation

gap to ensure that all students are Kindergarten-ready by the time they matriculate into Middletown Public Schools.

MOTION: Move to approve Early Minds 2022: Pathways to Equity Readiness Strategic Operating Plan (SOP) passed with a motion by Mr. Ford, Jr. and a second by Mr. King – unanimous vote.

Dr. Conner expressed his thanks to Board member Ed Ford, Jr. and the entire Early Minds 2022 Planning team for their hard work.

XII. FUTURE AGENDA ITEMS

XII.A. New Items

Chair Drake said there will be a Special BOE meeting at the end of the month to address the New Middle School Naming, probably at Middletown High School and Board members should watch for the agenda. Chair Drake stated he tried to schedule Freedom of Information Act training, however, the facilitator is not available on October 8th before the Board meeting.

XIII. ADJOURNMENT

MOTION: Move to adjourn at 7:26 PM passed with a motion by Ms. Cain and a second by Ms. Dempsey-White – unanimous vote.

Respectfully Submitted,

Acting Secretary

____/mp

Board of Education Special Meeting

August 6, 2019, 6:00 PM

Dr. Alfred B. Tychsen Administration Building

Board Room (Room #1)

I CALL TO ORDER

Board Members Present: Deborah Cain, Anita Dempsey-White, Chris Drake, Edward Ford, Jr., Cheryl McClellan, and Marilyn Rios

Board Members Absent: Sean King, Lisa Loomis, and Jonathon Pulino

Others Present: Superintendent of Schools Michael Conner, Ed.D.

Chair Drake called the meeting to order at 6:15 PM.

MOTION: Move to go into Executive Session for the purpose of interviewing Finalist Candidates for the Snow School Principal and Grades 6 – 12 Curriculum Supervisor passed with a motion by Ms. Cain and a second by Mr. Ford Jr. – unanimous vote.

II. Interview of Finalist Candidates for Snow School Principal Position (Proposed for Executive Session)

A. Executive Session

III. Interview of Finalist Candidates for Grades 6 – 12 Math Curriculum Supervisor (Proposed for Executive Session)

A. Executive Session

MOTION: Move to return to Public Session at 7:16 PM passed with a motion by Ms. Cain and a second by Mr. Ford Jr. – unanimous vote.

B. Public Session

MOTION: Move to appoint Ms. Colleen M. Fitzpatrick as the new Snow School Principal passed with a motion by Ms. Cain and a second by Mr. Ford Jr. – unanimous vote.

MOTION: Move to appoint Mr. Richard Cordaway as the new Grades 6 – 12 Math Curriculum Supervisor passed with a motion by Ms. Cain and a second by Ms. Rios – unanimous vote.

IV. ADJOURNMENT

MOTION: Move to adjourn at 7:20 PM passed with a motion by Chair Drake and a second by Ms. Rios – unanimous vote.

Respectfully Submitted,

Marilyn S. Rios
Secretary

Instruction
Field Trips and Community Service

OVERNIGHT & OUT-OF-STATE FIELD TRIP REQUEST FORM

All overnight and out-of-state field trips require the approval of the Board of Education 60 days in advance of the departure date. All foreign travel field trips must be submitted for Board approval 90 days in advance of the departure date. The following information must be forwarded electronically and in TRIPPLICATE (hard copies) 30 days prior to the Board meeting which summarizes the trip. NOTE: A Narrative must be attached justifying this field trip to the school curriculum and/or mission statement. No financial commitments are to be made until Board approval. **This form must be typewritten and ALL items filled in or marked N/A.**

Name of School: **Middletown High School** Date of Request: **9/25/2019**

Name of Club or Activity: **Crew Club**

Trip To: **Worcester, MA** Purpose: **Crew Race**

Number of Students Participating: **≈35**

Number of students eligible to go on the field trip: **≈35**

Dates of Trip: From: **10/13/2019** To: **10/13/2019** # of school days missed: **0**

Names of Teachers and Chaperones:

| | |
|---|--|
| 1. Chip Saccoccio – Head Coach | 3. Shailyne Morales – Volunteer Coach |
| 2. Holly Doherty - Volunteer Coach | 4. |

Number of Non-Chaperone Adults going on trip: **>10**

Transportation: Bus: **X** Van Train Plane Car Other

Are fund-raising activities planned: No If so, describe: **N/A**

Amount of money raised through fundraisers: **None**

Lodging: **N/A** Hotel/Motel **N/A** Camp **N/A** Private Home **N/A**

Insurance Arrangements for Staff and Students: **N/A**

Cost per Student: **\$36.00** Cost per Teacher and/or Chaperone: **\$0**

Cost per Nurse: **\$0** Cost per Paraprofessional: **\$0**
(if necessary) (if necessary)

If Travel Agencies are engaged, at least three quotations need to be provided with documentation attached to this form:

a. **N/A** b. **N/A** c. **N/A** d. Other **N/A**

Name of teacher making request: **Chip Saccoccio – Head Coach** *Chip Saccoccio*

Approved by Department Head at secondary level: **Elisha De Jesus** *EDJ*

Approved by Principal: **Colleen Weiner** *C Weiner*

Authorized by Associate Superintendent: *[Signature]*

Superintendent Approval _____ Date: _____

Overnight & Out of State Field Trip Request Form Justification

Team: Middletown High School Crew Club

Where: Worcester, MA

Departure Date: 10/13/2019

Return Date: 10/13/2019

In accordance with Regulation 6153(f), this form is being submitted to request an out of state trip to Worcester, MA for the Middletown High School Crew Team Club. The team will depart on 10/13/2019 from Middletown, CT and return on 10/13/2019 to Middletown, CT.

The reason for this request is a previously BOE approved overnight trip to Saratoga Springs, NY has been cancelled for financial reasons due to a significant decrease in team enrollment this Fall from last Spring. In an effort to retain and attract more student-athletes for the Spring season and to sustain the longevity of the team, this trip is being requested to provide the student-athletes with a second race for the Fall of 2019.

Instruction
Field Trips and Community Service

OVERNIGHT & OUT-OF-STATE FIELD TRIP REQUEST FORM

All overnight and out-of-state field trips require the approval of the Board of Education 60 days in advance of the departure date. All foreign travel field trips must be submitted for Board approval 90 days in advance of the departure date. The following information must be forwarded electronically and in TRIPLICATE (hard copies) 30 days prior to the Board meeting which summarizes the trip. NOTE: A Narrative must be attached justifying this field trip to the school curriculum and/or mission statement. No financial commitments are to be made until Board approval. **This form must be typewritten and ALL items filled in or marked N/A.**

Name of School: **MHS**

Date of Request: **9/18/19**

Name of Club or Activity: **Senior Class**

Trip To: **NYC**

Purpose: **Senior Class Trip**

Number of Students Participating: **150**

Number of students eligible to go on the field trip: **150**

Dates of Trip: From: **October 24, 2019**

To: **October 24, 2019** # of school days missed: **1**

Names of Teachers and Chaperones:

| | |
|-------------------------|----|
| 1. Pszczolkowski | 5. |
| 2. Shapiro | 6. |
| 3. | 7. |
| 4. | 8. |

Number of Non-Chaperone Adults going on trip:

Transportation: **Bus: X** Van Train Plane Car **Other: X**

Are fund-raising activities planned: If so, describe:

Amount of money raised through fundraisers:

Lodging: Hotel/Motel Camp Private Home

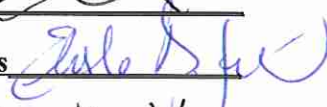
Insurance Arrangements for Staff and Students:

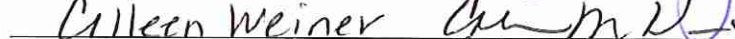
Cost per Student: \$ **125** Cost per Teacher and/or Chaperone: \$

Cost per Nurse: \$ (if necessary) Cost per Paraprofessional: \$ (if necessary)

If Travel Agencies are engaged, at least three quotations need to be provided with documentation attached to this form: a. b. c. d. Other

Name of teacher making request: **Lauren Pszczolkowski** 

Approved by Department Head at secondary level: **Elisha De Jesus** 

Approved by Principal: **Cilleen Weiner** 

Authorized by Associate Superintendent: 

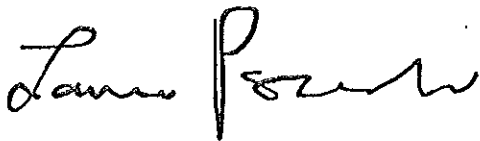
Superintendent Approval _____ Date: _____

SENIOR CLASS of 2020 NARRATIVE:

The class of 2020 would like to continue and resurrect the tradition of the senior class trip. The senior class trip gives the students a unique time to come together as a class and bond and celebrate the past 4 years they have spent together. The senior class executive board has requested a day trip to NYC. The students will have the opportunity to spend some guided time in the city, and then will board a boat where they sail around the NYC harbor and enjoy dinner and dancing as a class.

The trip is scheduled to depart at 8 am from MHS on Thursday, October 24, 2019 and return the same day at approximately 9 pm. The chosen tour package includes round trip bus transportation, dinner and a DJ dance party and photobooth. The total cost is \$125 per student and is open to all eligible seniors.

Sincerely,

A handwritten signature in black ink, appearing to read "Lauren Pszczolkowski". The signature is written in a cursive style with a large initial "L" and "P".

Mrs. Lauren Pszczolkowski,
Senior Class Advisor

Instruction
Field Trips and Community Service

OVERNIGHT & OUT-OF-STATE FIELD TRIP REQUEST FORM

All overnight and out-of-state field trips require the approval of the Board of Education 60 days in advance of the departure date. All foreign travel field trips must be submitted for Board approval 90 days in advance of the departure date. The following information must be forwarded electronically and in TRIPLICATE (hard copies) 30 days prior to the Board meeting which summarizes the trip. NOTE: A Narrative must be attached justifying this field trip to the school curriculum and/or mission statement. No financial commitments are to be made until Board approval. This form must be type written and ALL items filled in or marked N/A.

Name of School: Lawrence

Date of Request: September 30, 2019

Name of Club or Activity: Lawrence School Grade 5

Trip To: Sturbridge Village, MA

Purpose:

Students will experience an outdoor living history museum depicting life in an early 19th-century rural New England village, featuring costumed historians, artisans and farmers; historic homes, trade shops and water-powered mills; a working farm with heritage breed animals; and permanent and rotating exhibits.

HIST 5.2 Compare life in specific historical periods to life today.

HIST 5.5 Explain connections among historical contexts and people's perspectives at the time.

HIST 5.6 Compare information provided by different historical sources about the past.

HIST 5.7 Generate questions about multiple historical sources and their relationships to particular historical events and developments.

GEO 5.1

- How did the physical geography of New England affect how the colonies developed?
- How did the geography of New England limit the ability to grow large crops and how did that affect the colonies' development?
- How did native populations use land and how did that differ from the ways that the colonists used land?

Number of Students Participating: 49

Number of students eligible to go on the field trip: 49

Dates of Trip: From: October 30, 2019 To: October 30, 2019 # of school days missed: 1

Names of Teachers and Chaperones:

| | |
|------------------------------------|----|
| 1. Delores Ford | 5. |
| 2. Missy Middleton | 6. |
| 3. Diana Carroll – student teacher | 7. |
| 4. parent chaperones | 8. |

Number of Non-Chaperone Adults going on trip: 0

Transportation: X Bus Van Train Plane Car Other

Are fund-raising activities planned: No If so, describe:

ACTIVITY TRANSPORT / COACH

FIELD TRIP REQUEST FOR

2019-2020

MIDDLETOWN BOARD OF EDUCATION

DATE OF TRIP: Wed. October 30, 2019 SCHOOL ADDRESS: Lawrence School, Kaplan Drive

TODAY'S DATE: 9/27/19 NUMBER OF BUSES: AT 1 Coach _____
NUMBER OF PUPILS: 49 NUMBER OF ADULTS: 3
(42 Pass. Maximum per bus on trips under 1 hour.)

(Check One) REQUEST A QUOTE: _____ REQUEST A RESERVATION: X

** Cancellations must be called into (860) 229-4878 Ext.660, at least 1 1/2 hr. before pick up time, or \$100.00 per bus-penalty fee will be charged**

Person Requesting Quote/Reservation: Delores Ford

Origin/School: Lawrence School

Departure Time: 9:15

Destination: Sturbridge Village, Sturbridge MA

Destination Departure Time: 2:15

(or) Return Time to School: _____

If multiple buses, please supply names and cell phone numbers for at least one person in charge on each bus:

Bus #1 Name: _____ Cell phone: _____

Bus #2 Name: _____ Cell phone: _____

Bus #3 Name: _____ Cell phone: _____

Bus #4 Name: _____ Cell phone: _____

1. Submit Form to Director of Transportation
2. Do not call Bus Company for trips.
3. Request must be in writing 5 school days before the field trip.
4. If any of the rules are not adhered to, your trip will be disapproved.
5. Additional 1.5 hours Terminal charges (45 minutes each side of charter)

Rates are: For *Activity Transport (AT)* - \$76.88 per hour *plus* 1 1/2 hours for terminal charges (See Note 5).

Note: For *Coach Buses* prices vary depending upon which day is scheduled.

Total Estimated Time (plus 1 1/2 hours, see above): 7.75 X \$76.88/HR. X BUSES: 1 = TOTAL PRICE: \$595.82

ALL TRIPS MUST BE APPROVED BY MIDDLETOWN B.O.E. TRANSPORTATION DEPARTMENT

NOTE: An additional cost (terminal charges-see Item #5 above) will be charged by DATTCO and included in its field trip CONFIRMATION, which will be forwarded to the school secretary and Field Trip Organizer/Lead Name.

BILL TO:

Teacher Delores Ford

School: Lawrence School PTA

Field Trip Organizer/Lead Name: Delores Ford

(Signed): Delores Ford

By signing above you guarantee that you have the funds for this field trip

E-mail (Required): fordd@mpsct.org

Cell Phone Required: 860-490-2485

PRINCIPAL APPROVED: _____

DATE: 9/30/19

TRANSPORTATION DIRECTOR APPROVED: _____

DATE: _____

BOE Transportation Office Phone: 860 638-1418

DATTCO Phone: 860 635-8234 x 5601

(Please Refer To Field Trip Procedures on Second Page)

Instruction
Field Trips and Community Service

OVERNIGHT & OUT-OF-STATE FIELD TRIP REQUEST FORM

All overnight and out-of-state field trips require the approval of the Board of Education 60 days in advance of the departure date. All foreign travel field trips must be submitted for Board approval 90 days in advance of the departure date. The following information must be forwarded electronically and in TRIPLICATE (hard copies) 30 days prior to the Board meeting which summarizes the trip. NOTE: A Narrative must be attached justifying this field trip to the school curriculum and/or mission statement. No financial commitments are to be made until Board approval. **This form must be typewritten and ALL items filled in or marked N/A.**

Name of School: Middletown HS Date of Request: 8/30/2019

Name of Club or Activity: **Middletown Future Business Leaders of America (FBLA)**

Trip To: **Washington, DC** Purpose: **FBLA Fall National Leadership Conference**

Number of Students Participating: 2

Number of students eligible to go on the field trip: 2

Dates of Trip: From: **10/31/19** To: **11/3/19** # of school days missed: **2**

Names of Teachers and Chaperones:

| | |
|---------------------------|----|
| 1. <u>Stephanie Latif</u> | 2. |
|---------------------------|----|

Number of Non-Chaperone Adults going on trip:

Transportation: Bus Van Train Plane: Car Other

Are fund-raising activities planned: yes If so, describe: Selling food items though school events, use of fundraising companies fundraisers

Amount of money raised through fundraisers: n/a

Lodging: Hotel/Motel: Camp Private Home

Insurance Arrangements for Staff and Students: Parent/Guardian


Cost per Student: \$ \$550 Cost per Teacher and/or Chaperone: \$ \$550

Cost per Nurse: \$ (if necessary) Cost per Paraprofessional: \$ (if necessary)


If Travel Agencies are engaged, at least three quotations need to be provided with documentation attached to this form:

a. b. c. d. Other

Name of teacher making request: Stephanie Latif 

Approved by Department Head at secondary level: Elisha De Jesus 

Approved by Principal: Colleen Weiner 

Authorized by Associate Superintendent: 

Superintendent Approval _____ Date: _____

FBLA Synopsis and how it connects to Curriculum:

Future Business Leaders of America is a student organization that provides an integral part of connecting classroom instruction to the real world. Students at Middletown High School are provided opportunities in both business and business-related fields to develop vocational and career related competencies and to promote civic and professional responsibilities. Students have the opportunity to attend both the Fall and Spring State Leadership Conferences. At these events, students have the opportunity to network with students from across the state, meet and connect with local business leaders, colleges and universities to explore the different prospects of what they have to offer. The Spring State Leadership Conference is where students compete in events testing their knowledge and skills on a variety of different topics that are related to business, careers, technology and much more. Top state winners then are eligible to compete for honors at the National Leadership Conference each summer.

Instruction
Field Trips and Community Service

OVERNIGHT & OUT-OF-STATE FIELD TRIP REQUEST FORM

All overnight and out-of-state field trips require the approval of the Board of Education 60 days in advance of the departure date. All foreign travel field trips must be submitted for Board approval 90 days in advance of the departure date. The following information must be forwarded electronically and in TRIPLICATE (hard copies) 30 days prior to the Board meeting which summarizes the trip. NOTE: A Narrative must be attached justifying this field trip to the school curriculum and/or mission statement. No financial commitments are to be made until Board approval. This form must be typewritten and ALL items filled in or marked N/A.

Name of School: **Middletown High School** Date of Request: **9/12/2019**

Name of Club or Activity: **College and Career Center**

Trip To: **Malcolm Bernard HBCU College Fair @ Riverbank State Park 679 Riverside Drive, NYC**

Purpose: **To explore HBCUs and interview with the admissions representatives for admission**

Number of Students Participating: **40**

Number of students eligible to go on the field trip: **All 12th graders**

Dates of Trip: From: **11/16/2019 7:00am** To: **11/16/2019 6:00pm** # of school days missed:**0**

Names of Teachers and Chaperones:

| | |
|--------------------|----------------|
| 1. Bobbi-Jo Wathen | 2. Dawn Brooks |
| 2. Matthew Harris | 4. |

Number of Non-Chaperone Adults going on trip: **0**

Transportation: Bus: Van Train Plane Car Other

Are fund-raising activities planned: **No** If so, describe:

Amount of money raised through fundraisers:

Lodging: Hotel/Motel Camp Private Home

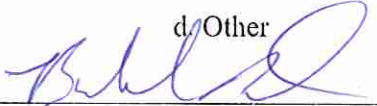
Insurance Arrangements for Staff and Students:


Cost per Student: \$ **0** Cost per Teacher and/or Chaperone: \$ **0**

Cost per Nurse: \$(*if necessary*) Cost per Paraprofessional: \$(*if necessary*)

If Travel Agencies are engaged, at least three quotations need to be provided with documentation attached to this form:

a. b. c. d./Other

Name of teacher making request: Bobbi-Jo Wathen 

Approved by Department Head at secondary level: Ralph D'Amato 

Approved by Principal: Colleen Weiner 

Authorized by Associate Superintendent: 

Superintendent Approval _____ Date: _____

Malcolm Bernard HBCU College Fair

November 16, 2019

Riverbank State Park 679 Riverside Drive, New York, NY

The college and career center at Middletown High School is taking a group of 40 students who are interested in going to a Historically Black College/University to the Malcolm Bernard HBCU College Fair this year. This is the closest HBCU College Fair in the fall. This fair is unique to similar fairs that occur in the spring in that many colleges offer the ability for students to submit applications, interview, and potentially obtain admission to these schools on site. This trip is a great opportunity for students to hear directly from these schools' admission representatives and come back with a win (getting into college).

HBCUs are an important group of institutions for our black students to consider, specifically black male students. Studies have consistently shown that HBCUs have higher rates of graduation, admission into professional degree programs, and lower rates of student loan defaults for black male students in comparison to Predominantly White Institutions (PWIs). While the cost of some of these colleges may seem out of reach for some students, the results and experience have proven to be good for students.

Each student who attends this trip will come prepared with 8-10 application packets that they can submit to the colleges they are interested in and be prepared to apply, interview and potentially receive an acceptance. Students will arrive at the fair at the start of the fair and will be given some direction prior to the trip about how to manage this setting to maximize their results. Students will have until 2:30pm to do everything they need to at this fair. The chaperones will be monitoring students and giving student advice throughout the day. Students will bring a lunch to eat during the fair on their own. The bus will stop at a rest stop on the way back to MHS for dinner/snacks. The plan is to return to school by 6pm.

Instruction
Field Trips and Community Service

OVERNIGHT & OUT-OF-STATE FIELD TRIP REQUEST FORM

All overnight and out-of-state field trips require the approval of the Board of Education 60 days in advance of the departure date. All foreign travel field trips must be submitted for Board approval 90 days in advance of the departure date. The following information must be forwarded electronically and in TRIPLICATE (hard copies) 30 days prior to the Board meeting which summarizes the trip. NOTE: A Narrative must be attached justifying this field trip to the school curriculum and/or mission statement. No financial commitments are to be made until Board approval. This form must be typewritten and ALL items filled in or marked N/A.

Name of School: **MHS**

Date of Request: **Sept. 11, 2019**

Name of Club or Activity: **AP History - Bill Siebert**

Trip To: **The Statue of Liberty and Ellis Island, Times Square, Rockefeller Center, NYC**

Purpose: **Ties into AP US History unit on Immigration, Industrialization, and Urbanization**

Number of Students Participating: **70 - 72**

Number of students eligible to go on the field trip: **all AP History Students**

Dates of Trip: From: **12/11/19**

To: **12/11/19**

of school days missed: **1**

Names of Teachers and Chaperones:

| | |
|--------------------------|------------------------|
| 1. Bill Siebert | 3. Josh Cofield |
| 2. Sophie Cestari | 4. Kim Lane |

TBA

Number of Non-Chaperone Adults going on trip:

Transportation: **Bus :X** Van Train Plane Car Other

Are fund-raising activities planned: **n/a** If so, describe:

Amount of money raised through fundraisers:

Lodging: Hotel/Motel Camp Private Home

Insurance Arrangements for Staff and Students:

Cost per Student: **\$40-45.00**

Cost per Teacher and/or Chaperone: \$

Cost per Nurse: \$
(if necessary)

Cost per Paraprofessional: \$
(if necessary)

If Travel Agencies are engaged, at least three quotations need to be provided with documentation attached to this form:

a. b. c. d. Other

Name of teacher making request: **Bill Siebert**

Bill Siebert

Approved by Department Head at secondary level: **Elisha De Jesus**

E De Jesus

Approved by Principal: **Colleen Weiner**

Colleen Weiner

Authorized by Associate Superintendent:

[Signature]

Superintendent Approval _____

Date: _____

AP United States History

December 11, 2019. Trip to The Statue of Liberty, and Ellis Island Museum of Immigration, and walking tour of Times Square to Rockefeller Center/Central Park.

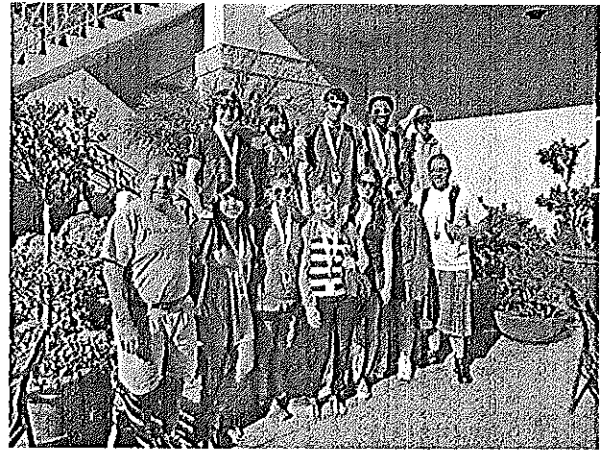
The purpose of this field trip is to examine the interconnections of democracy, industrialization, immigration, and urbanization that occurred in America in the late 19th early 20th century. Students will depart Battery Park just like immigrants 100 years ago; they will walk around the Statue of Liberty. From there, they will visit the National Museum of Immigration at Ellis Island to experience and examine the impact immigration has on the United States. Lastly, we will be dropped off at Times Square to see the result of America's industrialization and urbanization. This trip coincides with the College Board's Advanced Placement United States History recommended unit on Industrialization, Immigration, and Urbanization. Also, it ties in with Connecticut State guidelines analyzing migration, urbanization, and visiting a museum.

Thank you
Bill Siebert

2020 BlueTube
Television & Film Field Trip
March 29-April 4, 2020

To The Board of Education,

I am requesting approval annual BlueTube Television & Film Field Trip. This field trip has been an inspiring trip for Middletown High's Television and Film Class for the past 10 years. Students who have completed our TV/Film Courses and field trips have proven to be successful, and we have several students working in the industry including ESPN, FOX, Channel 3, as well as independent film companies. We have the unique opportunity to visit California, the heart of the film-making industry, where students can not only make lasting memories but the opportunity to make life long connections. I would love to use this opportunity to immerse our students into the film world. Our visits and activities include:



- STN California High School Visit & Shadows
- Hollywood
- Red Studio Tour
- Warner Brother Studios
- Film Festival
- College Visit
- Paramount Studio Tour
- Television Show Live Taping



1. Grant Awards

The following grants were confirmed this month:

| NSLP | CSDE | \$17,255 | \$13,500 |
|--------------------------------------|-----------------------|-------------|-------------|
| FFVP | CSDE | \$32,922 | \$14,060 |
| Living to Serve-Pet Partners | FFA | \$3,000 | \$3,000 |
| Perkins: Work Based Learning | CSDE | \$20,067 | \$0 |
| Perkins: CSTO | CSDE | \$9,983 | \$0 |
| ASTE VoAg | CSDE | \$323,151 | 306,710 |
| Italian American Cttee. on Education | IACE | \$3,000 | \$0 |
| United Way –Young Leaders | United Way | \$2,000 | \$3,540 |
| Bilingual Education | CSDE | \$1,502 | \$0 |
| Adult Ed. PEP | CSDE | \$160,000 | \$172,000 |
| Adult Ed. EL Civics | CSDE | \$38,000 | \$37,000 |
| Adult Ed. CoOp Eligible Entity | CSDE | \$8,018 | \$8,078 |
| Family Resource Center (FH) | CSDE | \$100,000 | \$100,000 |
| Adult Ed. Provider | CSDE | \$1,147,663 | \$1,209,616 |
| Adult Ed. CoOperative | CSDE | \$475,982 | \$475,982 |
| Adult Ed. Board of Regents | MxCC/Board of Regents | \$26,074 | \$25,000 |
| School Readiness Coordinator | CSDE | \$90,000 | \$90,000 |
| School Readiness Program | CSDE | \$270,000 | \$270,000 |
| Magnet Transport * | CSDE | \$107,900 | \$142,800 |

Magnet Transport Grant

For the SY19-20, the district is transporting students to only one magnet school, Thomas Edison Magnet in Meriden. Whereas in SY18-19 the district transported students to two magnet schools, Thomas Edison and the Greater Hartford Arts Academy (GHAA). In SY19-20 CREC is transporting the GHAA students.

The reduced Magnet Transport grant reflects both the reduction in number of students transported and a reduction in cost to the district.

Respectfully submitted,
Natalie Forbes, Director of Innovation & Grants

EXECUTIVE SUMMARY
FUND FOR GREATER HARTFORD GRANT

BRIDGE TO BRILLIANCE

The district is applying to the Fund for Greater Hartford to support the ongoing implementation of the Bridge to Brilliance initiative.

A letter of intent was submitted to the Fund in September 2019 and our district was invited to apply for an operating grant in the amount of \$25,000.

The Fund is a private, independent foundation that believes in the power of stakeholders working together to ensure children in our region are academically and socially proficient. They support initiatives that offer every child a strong foundation in which to grow and develop. They champion the importance of children reading on grade level through grade 3, and how this empowers a child to use reading to learn academically.

Funding Requested: \$25,000

SUBMITTED BY NATALIE FORBES, DIRECTOR OF INNOVATION & GRANTS

EXECUTIVE SUMMARYHEALTH ENHANCEMENT COMMUNITY INITIATIVE GRANT

The district is applying to the State of Connecticut's Office of Health Strategy to support a Health Enhancement Community Initiative grant (HEC).

MPS recognizes the need for greater alignment between education and health sectors. Integration and collaboration between education leaders and health sectors will improve each child's cognitive, physical, social, and emotional development.

Middletown, CT and the surrounding towns have a tremendous amount of resources yet continue to struggle with health inequities and sub-optimal health outcomes. Through the HEC Initiative, we can find creative and innovative ways to ensure equitable health outcomes and quality of life for our population. Strategies include improving community engagement with available resources, identification of, and attention to, health equity disparities and barriers, and developing and advocating for new sustainable resources.

It is proposed that the HEC initially encompass the greater Middletown area (the City of Middletown and its periphery of surrounding towns) with potential for expansion to the remainder of Middlesex County. Pre-planning efforts have included initial partnerships between the Middletown Public School System, the Middletown Health Department, Middlesex Health, Community Health Center, Inc., the Middlesex County NAACP Branch, and the Ministerial Health Fellowship. If awarded the opportunity to undertake this work, Phase 1 will begin in early November 2019. We will be holding a series of community meetings with the goal of establishing a broad multi-sector collaborative organization with input from community members as well as key stakeholders. Sub-committees will be formed to focus on the drivers, local resources, and health barriers related to Adverse Childhood Experiences (ACEs), Healthy Weight, and Community Engagement.

Dr. Michael Kalinowski and Rev. Robyn Anderson will serve as co-leaders of the HEC Initiative. Both individuals are long standing community members with extensive professional experience and passion for improving the health of the community. Dr. Kalinowski will serve as the project manager and point of contact for the HEC. Middletown Public Schools (MPS) will be the lead agent and oversee the grant including fiscal management with Mary Emerling, RN, MPA, (MPS) serving as the administrative support.

Funding Requested: \$25,000

SUBMITTED BY NATALIE FORBES, DIRECTOR OF INNOVATION & GRANTS

| Fiscal Year: 2019 to 2019 | | | | | | | | |
|---|----------------------|----------------------|-----------------|--------------|---------------------|----------------------|---------------------|----------------------|
| | Expenditures | Appropriation | | | | | Overage/ | |
| Object Code - Summary | 2018-2019 | 2019-2020 | Apprpr Adj | Encumbrances | Expenditures | Account Balance | Deficit | Projection |
| CERTIFIED SALARIES | | | | | | | | |
| 51109 CERTIFIED*CURR WRITING | 56,916.75 | 38,000.00 | 7,000.00 | - | 10,874.25 | 34,125.75 | - | 45,000.00 |
| 51110 CERTIFIED*REG | 31,123,191.23 | 33,002,387.00 | - | - | 3,991,306.47 | 29,011,080.53 | (245,000.00) | 33,247,387.00 |
| 51111 KNOWN ATTRITION | - | (179,374.00) | - | - | - | (179,374.00) | - | (179,374.00) |
| 51112 UNKNOWN ATTRITION | - | (358,000.00) | - | - | - | (358,000.00) | - | (358,000.00) |
| 51115 CERTIFIED*OTH ADDL/STIPEND | 1,837.34 | - | - | - | - | - | - | - |
| 51309 SALARIES: INTERVENTIONISTS | - | - | - | - | - | - | - | - |
| 51310 SALARIES: SUBS-DAILY*REG | 184,551.26 | 162,200.00 | - | - | 14,523.65 | 147,676.35 | - | 162,200.00 |
| 51315 SALARIES: SUBS-LT*REG | 115,857.35 | 142,000.00 | - | - | 24,967.20 | 117,032.80 | - | 142,000.00 |
| 51316 SALARIES: SUBS-BLDG*REG | 292,179.82 | 90,000.00 | - | - | 25,866.25 | 64,133.75 | - | 90,000.00 |
| 51410 SALARIES: ADMINISTRATOR*REG | 4,090,374.01 | 4,538,939.00 | - | - | 1,147,886.24 | 3,391,052.76 | 40,000.00 | 4,498,939.00 |
| 51501 LONGEVITY: CERTIFIED | 401,880.32 | 515,000.00 | - | - | 2,000.00 | 513,000.00 | - | 515,000.00 |
| 51510 ADDL COMP PAID TO TCHRS | - | 12,000.00 | - | - | - | 12,000.00 | - | 12,000.00 |
| 51550 EARLY RETIRMENT INCENTIVE | 12,000.00 | 10,500.00 | - | - | - | 10,500.00 | - | 10,500.00 |
| 51716 SALARIES: MENTOR | 9,042.00 | 13,080.00 | - | - | 1,130.25 | 11,949.75 | - | 13,080.00 |
| 51718 SALARIES: TUTOR | 103,154.25 | 78,534.00 | - | - | 12,652.41 | 65,881.59 | - | 78,534.00 |
| 51721 SALARIES: STIPENDS-NON TRB | 411,711.31 | 424,181.00 | - | - | 658.57 | 423,522.43 | - | 424,181.00 |
| 51900 OTHER SALARIES | 73,831.60 | 111,583.00 | - | - | 29,744.92 | 81,838.08 | - | 111,583.00 |
| 51901 NON-CONTRACTED CERTIFIED | 8,551.00 | - | - | - | 1,116.05 | (1,116.05) | - | - |
| 51921 SALARIES: CLASS COVERAGE | 67,272.24 | 40,000.00 | - | - | 261.19 | 39,738.81 | - | 40,000.00 |
| Total_CERTIFIED SALARIES | 36,952,350.48 | 38,641,030.00 | 7,000.00 | - | 5,262,987.45 | 33,385,042.55 | (205,000.00) | 38,853,030.00 |
| CLASSIFIED SALARIES | | | | | | | | |
| 51116 CLASSIFIED*REG | 7,220,768.20 | 7,811,094.00 | - | - | 1,707,896.63 | 6,103,197.37 | 111,000.00 | 7,700,094.00 |
| 51118 CLASSIFIED*OT | 216,760.83 | 147,004.00 | - | - | 45,625.67 | 101,378.33 | - | 147,004.00 |
| 51121 CLASSIFIED*OTH ADDL STIPEND | - | 55,000.00 | - | - | 12,298.80 | 42,701.20 | - | 55,000.00 |
| 51123 SALS OF REG EMP PAID TO INSTR AID | 92,280.50 | 77,740.00 | - | - | - | 77,740.00 | - | 77,740.00 |
| 51200 SAL OF SEASONAL TEMP EMP | 9,244.04 | 4,500.00 | - | - | 1,871.03 | 2,628.97 | - | 4,500.00 |
| 51416 ATHLETIC EVENT-OT | 34,262.40 | 17,001.00 | - | - | 3,049.38 | 13,951.62 | - | 17,001.00 |
| 51418 SUBS-SECRETARIES | 49,054.04 | 35,000.00 | - | - | 16,829.59 | 18,170.41 | - | 35,000.00 |
| 51419 OT-SNOW REMOVAL | 29,487.42 | 30,000.00 | - | - | - | 30,000.00 | - | 30,000.00 |
| 51420 OT-CUSTODIAL COVERAGE | 32,992.54 | 50,000.00 | - | - | 3,133.94 | 46,866.06 | - | 50,000.00 |
| 51711 SALARIES: PHYSICIAN | 10,000.12 | 10,000.00 | - | - | 1,153.86 | 8,846.14 | - | 10,000.00 |
| Total_CLASSIFIED SALARIES | 7,694,850.09 | 8,237,339.00 | - | - | 1,791,858.90 | 6,445,480.10 | 111,000.00 | 8,126,339.00 |

Middletown Board of Education Financial Report October 5, 2019

| | <u>Expenditures</u> | <u>Appropriation</u> | | | | | <u>Overage/</u> | |
|------------------------------------|----------------------|----------------------|-------------------|---------------------|---------------------|------------------------|-------------------|----------------------|
| <u>Object Code - Summary</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>Appopr Adj</u> | <u>Encumbrances</u> | <u>Expenditures</u> | <u>Account Balance</u> | <u>Deficit</u> | <u>Projection</u> |
| PARAPROFESSIONALS | | | | | | | | |
| 51210 SALARIES: AIDES/PARAS*REG | 3,004,410.80 | 3,762,575.00 | - | - | 421,411.30 | 3,341,163.70 | 50,000.00 | 3,712,575.00 |
| 51212 SALARIES: AIDES/PARAS*OT | - | 500.00 | - | - | - | 500.00 | - | 500.00 |
| 51215 SALARIES: AD ED/PARAS*REG | 981.08 | - | - | - | 166.15 | (166.15) | - | - |
| 51216 SALARIES: LIBRARY PARAS*REG | 101,155.64 | 104,613.00 | - | - | 11,899.53 | 92,713.47 | 4,600.00 | 100,013.00 |
| 51503 LONGEVITY: PARAS | 13,650.00 | 13,800.00 | - | - | - | 13,800.00 | - | 13,800.00 |
| 51713 SALARIES: LUNCH AIDE | 83,042.68 | 185,680.00 | - | - | 19,291.37 | 166,388.63 | 10,000.00 | 175,680.00 |
| 51920 SALARIES: STUDENT VOCATIONAL | 3,264.28 | 6,000.00 | - | 4,512.50 | 487.50 | 1,000.00 | - | 6,000.00 |
| Total_PARAPROFESSIONALS | 3,206,504.48 | 4,073,168.00 | - | 4,512.50 | 453,255.85 | 3,615,399.65 | 64,600.00 | 4,008,568.00 |
| EMPLOYEE BENEFITS | | | | | | | | |
| 51970 SAL: CLOTHING ALLOCATION | 19,600.00 | 21,002.00 | 74.00 | - | 18,625.00 | 2,451.00 | - | 21,076.00 |
| 52100 GROUP LIFE INSURANCE | 217,455.00 | 221,525.00 | - | - | - | 221,525.00 | - | 221,525.00 |
| 52205 FICA | 472,447.09 | 382,613.00 | - | - | 70,637.72 | 311,975.28 | - | 382,613.00 |
| 52210 MEDICARE | 715,206.22 | 682,740.00 | - | - | 100,664.97 | 582,075.03 | - | 682,740.00 |
| 52300 RETIREMENT CONTRIB | 24,384.86 | 20,577.00 | - | - | 4,169.61 | 16,407.39 | - | 20,577.00 |
| 52500 TUITION REIMB | - | 4,500.00 | - | - | - | 4,500.00 | - | 4,500.00 |
| 52600 UNEMPLOY COMPENSATION | 20,606.00 | 85,000.00 | - | 69,997.00 | 15,003.00 | - | - | 85,000.00 |
| 52700 WORKERS COMPENSATION | 630,000.00 | 670,000.00 | - | 365,470.00 | 251,716.88 | 52,813.12 | - | 670,000.00 |
| 52831 HEALTH INS*CERTIFIED/PARAS | 7,087,605.29 | 7,104,172.00 | - | 5,250,190.05 | 1,853,981.95 | 0.00 | - | 7,104,172.00 |
| 52832 HEALTH INS*CLASSIFIED | 5,121,725.00 | 5,197,892.00 | - | - | - | 5,197,892.00 | - | 5,197,892.00 |
| 52840 DENTAL INSURANCE | 966,321.89 | 1,061,962.00 | - | 528,905.77 | 238,594.23 | 294,462.00 | - | 1,061,962.00 |
| 52950 DISABILITY INSURANCE | 21,613.66 | 28,500.00 | - | 16,804.58 | 11,695.42 | (0.00) | - | 28,500.00 |
| 52960 UNUSED SICK BENEFIT | 66,635.93 | 40,001.00 | - | - | 41,674.14 | (1,673.14) | (1,673.14) | 41,674.14 |
| 52961 UNUSED VACATION PAYOUT | - | 15,000.00 | - | - | - | 15,000.00 | - | 15,000.00 |
| 52990 OTHER POST EMPL BENEFITS | 123,748.00 | 209,169.00 | - | - | 207,261.00 | 1,908.00 | - | 209,169.00 |
| 52991 ACA HEALTH INSURANCE | - | 24,000.00 | - | - | - | 24,000.00 | - | 24,000.00 |
| Total_EMPLOYEE BENEFITS | 15,487,348.94 | 15,768,653.00 | 74.00 | 6,231,367.40 | 2,814,023.92 | 6,723,335.68 | (1,673.14) | 15,770,400.14 |

| | <u>Expenditures</u> | <u>Appropriation</u> | | | | | <u>Overage/</u> | |
|-------------------------------------|---------------------|----------------------|--------------------|---------------------|---------------------|------------------------|-----------------|-------------------|
| <u>Object Code - Summary</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>Appopr. Adj</u> | <u>Encumbrances</u> | <u>Expenditures</u> | <u>Account Balance</u> | <u>Deficit</u> | <u>Projection</u> |
| PURCHASED SERVICES | | | | | | | | |
| 53010 PURCHASED PROF SVCS | 312.00 | 350.00 | - | 350.00 | - | - | - | 350.00 |
| 53020 LEGAL SERVICES | 119,066.40 | 130,000.00 | - | 77,880.50 | 52,119.50 | - | - | 130,000.00 |
| 53040 NURSING SERVICES | - | 50,850.00 | - | 50,765.82 | - | 84.18 | - | 50,850.00 |
| 53070 TESTING / SCORING | 50,788.78 | 59,849.00 | - | - | 56,681.50 | 3,167.50 | - | 59,849.00 |
| 53200 PROF EDUC SERVICES | 7,749.75 | 20,000.00 | - | - | - | 20,000.00 | - | 20,000.00 |
| 53205 EMPLOYEE TRNG/DEV SVCS | 1,068.50 | 1,500.00 | - | - | - | 1,500.00 | - | 1,500.00 |
| 53220 INSERVICE - PROF MTGS/DEV | 23,100.82 | 57,173.00 | (1,082.50) | 1,267.50 | 1,718.00 | 53,105.00 | - | 56,090.50 |
| 53240 FIELD TRIPS | 6,372.70 | 5,600.00 | - | 1,000.00 | - | 4,600.00 | - | 5,600.00 |
| 53251 STUDENT ACTIVITIES | 7,124.00 | 9,000.00 | - | 2,000.00 | 731.06 | 6,268.94 | - | 9,000.00 |
| 53300 PURCH PROF SVCS: TECH | 123,631.24 | 131,000.00 | - | 72,776.00 | 47,724.00 | 10,500.00 | - | 131,000.00 |
| 53400 PURCH PROF SVCS: OTHER | 793,896.23 | 615,093.00 | - | 376,463.56 | 123,374.76 | 115,254.68 | - | 615,093.00 |
| 53520 PURCH PROF SVCS: OTHR TECH | 124,444.68 | 109,357.00 | - | 44,739.28 | 18,547.53 | 46,070.19 | - | 109,357.00 |
| 53530 PURCH PROF SVCS: POLICE | 8,807.83 | 9,000.00 | - | 8,000.00 | - | 1,000.00 | - | 9,000.00 |
| 53540 PURCH PROF SVCS: SPORTS OFF | 39,611.51 | 64,241.00 | - | - | 3,989.18 | 60,251.82 | - | 64,241.00 |
| 53900 OTHER PURCHASED SERVICES | 38,549.87 | 48,100.00 | - | 33,182.13 | 29,093.04 | (14,175.17) | - | 48,100.00 |
| 54010 PURCH PROPERTY SVCS | 30,632.60 | 23,500.00 | (74.00) | - | 4,234.43 | 19,191.57 | - | 23,426.00 |
| 54103 SNOW PLOWING/SANDING | 23,230.00 | 30,000.00 | - | - | - | 30,000.00 | - | 30,000.00 |
| 54200 CLEANING SERVICES | - | - | - | - | 25.75 | (25.75) | - | - |
| 54400 RENTAL LAND/BUILDINGS-TLC | 34,500.00 | 34,500.00 | - | 23,000.00 | 11,500.00 | - | - | 34,500.00 |
| 54410 RENTAL OF LAND & BLDGS-ADED | 77,058.00 | 77,058.00 | - | 11,200.00 | 65,858.00 | - | - | 77,058.00 |
| 54411 WATER/SEWER | 79,211.80 | 98,616.00 | - | 85,890.94 | 12,725.06 | (0.00) | - | 98,616.00 |
| 54420 RENTAL OF EQUIP&VEHICLES | 6,364.82 | 6,500.00 | - | 1,810.16 | 1,582.84 | 3,107.00 | - | 6,500.00 |
| 54421 DISPOSAL | 166,294.59 | 135,000.00 | - | 74,315.20 | 8,259.61 | 52,425.19 | - | 135,000.00 |
| 54424 LAWN CARE | 8,730.00 | 10,000.00 | - | - | - | 10,000.00 | - | 10,000.00 |
| 54430 RENTAL OF COMPUTER RELATED EQ | 393.00 | 393.00 | - | - | - | 393.00 | - | 393.00 |
| 54440 RENTALS | 2,281.20 | 2,314.00 | - | 1,718.15 | 572.85 | 23.00 | - | 2,314.00 |
| 54500 CONSTRUCTION SERVICES | 11,692.15 | - | - | - | - | - | - | - |
| 54900 ENERGY PERFORM CONTRACT | 345,915.37 | 95,915.00 | - | - | - | 95,915.00 | - | 95,915.00 |
| 55010 PURCHASED SERVICES | 811,101.37 | 1,070,961.00 | 12,981.84 | 192,128.39 | 484,879.52 | 406,934.93 | - | 1,083,942.84 |

Middletown Board of Education Financial Report October 5, 2019

| | <u>Expenditures</u> | <u>Appropriation</u> | | | | | <u>Overage/</u> | |
|-----------------------------------|----------------------|----------------------|--------------------|---------------------|---------------------|------------------------|-----------------|----------------------|
| <u>Object Code - Summary</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>Appopr. Adj</u> | <u>Encumbrances</u> | <u>Expenditures</u> | <u>Account Balance</u> | <u>Deficit</u> | <u>Projection</u> |
| PURCHASED SERVICES (cont.) | | | | | | | | |
| 55011 VACCINES | 690.00 | 6,900.00 | - | 3,450.00 | - | 3,450.00 | - | 6,900.00 |
| 55100 PUPIL TRANSPORTATION | 5,487,939.79 | 5,926,866.00 | - | 94,070.00 | 5,418,489.64 | 414,306.36 | - | 5,926,866.00 |
| 55105 TRANSPORTATION*SUMMER | 211,456.10 | 207,809.00 | - | - | 185,201.82 | 22,607.18 | - | 207,809.00 |
| 55109 TRANS*SPED OUT OF TOWN | 372,589.82 | 300,000.00 | - | 220,343.00 | 23,127.00 | 56,530.00 | - | 300,000.00 |
| 55190 TRANS*PURCH FRM OTH SRCES | 90,882.50 | 100,000.00 | - | 94,033.40 | 14,325.14 | (8,358.54) | - | 100,000.00 |
| 55205 PROP/CASUALTY INSURANCE | 488,144.00 | 488,144.00 | - | - | 488,144.00 | - | - | 488,144.00 |
| 55206 ATHLETIC INSURANCE | 22,564.00 | 27,000.00 | - | - | 23,560.00 | 3,440.00 | - | 27,000.00 |
| 55300 COMMUNICATIONS/TELEPHONE | 301,462.03 | 268,200.00 | - | 159,620.41 | 110,279.59 | (1,700.00) | - | 268,200.00 |
| 55301 POSTAGE | 35,227.34 | 38,805.00 | - | 13,089.86 | 1,951.60 | 23,763.54 | - | 38,805.00 |
| 55303 SECURITY MONITORING | 72,813.97 | 75,000.00 | - | - | 60,658.04 | 14,341.96 | - | 75,000.00 |
| 55400 ADVERTISING | 3,808.61 | 7,150.00 | - | - | 1,520.68 | 5,629.32 | - | 7,150.00 |
| 55500 PRINTING | 32,447.62 | 49,240.00 | (2,330.00) | 13,554.60 | 3,095.86 | 30,259.54 | - | 46,910.00 |
| 55510 COPYING | 185,247.00 | 203,485.00 | - | - | 88,116.71 | 115,368.29 | - | 203,485.00 |
| 55800 TRAVEL/CONFERENCES | 94,961.48 | 136,660.00 | 15,300.00 | 9,024.13 | 26,380.20 | 116,555.67 | - | 151,960.00 |
| 57350 TECH SW/COMPUTER LICENSES | 1,600.00 | 600.00 | - | - | 600.00 | - | - | 600.00 |
| 58901 EDUCATIONAL SUPPORT | 12,272.57 | 23,640.00 | - | 930.00 | 6,330.93 | 16,379.07 | - | 23,640.00 |
| 58902 CULTURAL COUNCIL | 16,000.00 | 16,000.00 | - | - | - | 16,000.00 | - | 16,000.00 |
| 58903 PROF DEV IMPROVE | 93,346.88 | 90,200.00 | - | 5,890.00 | 33,164.40 | 51,145.60 | - | 90,200.00 |
| 58904 WESLEYAN PUB SCHL COLLAB | 5,000.00 | 15,000.00 | - | - | - | 15,000.00 | - | 15,000.00 |
| 58905 C.A.U.S.E. | 3,000.00 | 3,000.00 | - | - | - | 3,000.00 | - | 3,000.00 |
| 58906 AFTER SCHOOL PROGRAM | 8,751.03 | 15,000.00 | - | - | - | 15,000.00 | - | 15,000.00 |
| 58908 RECRUITMENT | - | 3,500.00 | - | - | - | 3,500.00 | - | 3,500.00 |
| Total PURCHASED SERVICES | 10,482,133.95 | 10,898,069.00 | 24,795.34 | 1,672,493.03 | 7,408,562.24 | 1,841,809.07 | - | 10,922,864.34 |

| | <u>Expenditures</u> | <u>Appropriation</u> | | | | | <u>Overage/</u> | |
|--|---------------------|----------------------|---------------------|---------------------|---------------------|------------------------|-----------------|---------------------|
| <u>Object Code - Summary</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>Appopr. Adj</u> | <u>Encumbrances</u> | <u>Expenditures</u> | <u>Account Balance</u> | <u>Deficit</u> | <u>Projection</u> |
| SUPPLIES & MATERIALS | | | | | | | | |
| 56010 SUPPLIES*INVENTORY | 7,625.95 | 11,000.00 | - | - | - | 11,000.00 | - | 11,000.00 |
| 56104 SUPPLIES*MAINTENANCE | 7,382.15 | - | - | - | - | - | - | - |
| 56106 SUPPLIES*FOOD | 63.00 | 390.00 | - | - | - | 390.00 | - | 390.00 |
| 56110 INSTRUCTIONAL SUPPLIES | 422,804.72 | 456,014.00 | 8,000.00 | 88,456.34 | 167,571.60 | 207,986.06 | - | 464,014.00 |
| 56115 COMMON CORE MATERIALS | 11,403.15 | 13,683.00 | - | 2,911.71 | 2,249.56 | 8,521.73 | - | 13,683.00 |
| 56120 ADMINISTRATIVE SUPPLIES | 91,604.25 | 94,050.00 | 1,830.00 | 20,502.34 | 23,695.64 | 51,682.02 | - | 95,880.00 |
| 56210 NATURAL GAS | 484,169.08 | 400,100.00 | - | 341,700.56 | 59,529.44 | (1,130.00) | - | 400,100.00 |
| 56220 ELECTRICITY | 1,049,662.15 | 1,292,244.00 | - | 1,030,615.42 | 69,628.58 | 192,000.00 | - | 1,292,244.00 |
| 56230 BOTTLED GAS | 10,037.72 | 12,000.00 | - | 8,829.17 | 3,170.83 | - | - | 12,000.00 |
| 56240 FUEL OIL | 318,431.03 | 297,500.00 | - | 288,443.96 | 9,056.04 | (0.00) | - | 297,500.00 |
| 56260 DIESEL FUEL | 252,957.88 | 265,000.00 | - | 214,778.63 | 50,221.37 | (0.00) | - | 265,000.00 |
| 56265 GASOLINE (VEHICLES) | 60,886.18 | 60,900.00 | - | 59,500.00 | - | 1,400.00 | - | 60,900.00 |
| 56270 PROPANE | 20,486.14 | 32,000.00 | - | - | - | 32,000.00 | - | 32,000.00 |
| 56300 FOOD SUPPLIES | 852.67 | 6,490.00 | (300.00) | 212.00 | 1,112.00 | 4,866.00 | - | 6,190.00 |
| 56410 TEXTBOOKS | 32,618.68 | 54,785.00 | (222.50) | 849.05 | 14,094.75 | 39,618.70 | - | 54,562.50 |
| 56420 LIBRARY MATERIALS | 34,671.62 | 40,650.00 | - | 448.48 | 6,225.02 | 33,976.50 | - | 40,650.00 |
| 56440 MEDIA | 4,907.50 | 5,108.00 | - | 120.93 | 1,829.13 | 3,157.94 | - | 5,108.00 |
| 56500 SUPPLIES*TECH RELATED | 34,914.10 | 227,902.00 | - | 16,244.00 | 167,504.00 | 44,154.00 | - | 227,902.00 |
| 56900 SUPPLIES*OTHER | 150,691.10 | 129,050.00 | - | 25,182.86 | 30,313.29 | 73,553.85 | - | 129,050.00 |
| 56910 CUSTODIAL SUPPLIES | 150,927.10 | 139,000.00 | (5,000.00) | 94,569.94 | 39,359.38 | 70.68 | - | 134,000.00 |
| 59010 ADMIN RESERVE | - | 36,554.00 | - | - | - | 36,554.00 | - | 36,554.00 |
| <u>Total SUPPLIES & MATERIALS</u> | 3,147,096.17 | 3,574,420.00 | 4,307.50 | 2,193,365.39 | 645,560.63 | 739,801.48 | - | 3,578,727.50 |
| PROPERTY | | | | | | | | |
| 54300 MAINT: REPLACEMENT | 692,474.97 | 820,914.00 | (37,343.00) | 221,120.14 | 98,903.07 | 463,547.79 | - | 783,571.00 |
| 54303 MAINT: GROUNDS | 10,130.00 | 22,000.00 | - | 7,550.00 | 4,501.00 | 9,949.00 | - | 22,000.00 |
| 54304 ELEVATOR MAINTENANCE | 24,234.44 | 41,880.00 | - | 19,415.81 | 6,059.35 | 16,404.84 | - | 41,880.00 |
| 57300 NEW EQUIPMENT | 117,414.20 | 139,075.00 | (17,610.84) | 42,924.28 | 7,391.85 | 71,148.03 | - | 121,464.16 |
| 57330 FURNITURE AND FIXTURES | 6,133.26 | 4,200.00 | - | 209.42 | - | 3,990.58 | - | 4,200.00 |
| 57340 TECH REL HW/EQUIP | 203,755.89 | 172,350.00 | (73,223.00) | 38,188.42 | 31,726.21 | 29,212.37 | - | 99,127.00 |
| <u>Total PROPERTY</u> | 1,054,142.76 | 1,200,419.00 | (128,176.84) | 329,408.07 | 148,581.48 | 594,252.61 | - | 1,072,242.16 |

| | <u>Expenditures</u> | <u>Appropriation</u> | | | | | <u>Overage/</u> | |
|-------------------------------------|----------------------|----------------------|--------------------|----------------------|----------------------|------------------------|--------------------|----------------------|
| <u>Object Code - Summary</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>Appopr. Adj</u> | <u>Encumbrances</u> | <u>Expenditures</u> | <u>Account Balance</u> | <u>Deficit</u> | <u>Projection</u> |
| DUES & FEES | | | | | | | | |
| 53310 PURCH PROF SVCS: AUDIT | - | 42,000.00 | - | - | - | 42,000.00 | - | 42,000.00 |
| 58100 MEMBERSHIPS & DUES | 73,512.85 | 83,251.00 | - | 10,295.00 | 48,215.00 | 24,741.00 | - | 83,251.00 |
| _Total_DUES & FEES | 73,512.85 | 125,251.00 | - | 10,295.00 | 48,215.00 | 66,741.00 | - | 125,251.00 |
| MAJOR PROJECTS | | | | | | | | |
| 57400 INFRASTRUCTURE | - | - | - | - | - | - | - | - |
| 57500 IMPRV OTHER THAN BUILDINGS | | - | 92,000.00 | | | 92,000.00 | | 92,000.00 |
| _Total_MAJOR PROJECTS | - | - | 92,000.00 | - | - | 92,000.00 | - | 92,000.00 |
| TUITION | | | | | | | | |
| 55600 TUITION/MAGNET SCHLS-REG ED | 974,260.00 | 1,177,920.00 | - | - | - | 1,177,920.00 | - | 1,177,920.00 |
| 55610 TUIT OTHR DIST IN STATE-SPED | 141,684.83 | 120,000.00 | - | 47,845.10 | - | 72,154.90 | - | 120,000.00 |
| 55620 TUIT OTHR DIST O/S STATE-SPED | 81,500.00 | 116,000.00 | - | 88,397.22 | 18,087.88 | 9,514.90 | - | 116,000.00 |
| 55630 TUIT TO PRIVATE SOURCES-SPED | 3,120,006.55 | 3,659,703.00 | - | 2,383,249.66 | 1,262,745.65 | 13,707.69 | - | 3,659,703.00 |
| _Total_TUITION | 4,317,451.38 | 5,073,623.00 | - | 2,519,491.98 | 1,280,833.53 | 1,273,297.49 | - | 5,073,623.00 |
| Grand Total | 82,415,391.10 | 87,591,972.00 | 0.00 | 12,960,933.37 | 19,853,879.00 | 54,777,159.63 | (31,073.14) | 87,623,045.14 |

Middletown Board of Education
BOE Transfer of Funds

Date Range: 10-Sep-2019 to 04-Oct-2019 For FY 2020

| Account | Description | Original Budget | Budget Adjust | Total Budget | From | To | |
|--|---|-----------------|---------------|--------------|----------|----------|--|
| Journal#: 36909 Date: 11-Sep-2019 | | | | | | | |
| From 1010-012-1000-350-57300-00000 | MOODY: PERFORM ARTS*NEW EQUIP | 350.00 | | 350.00 | 66.40 | | |
| To 1010-012-1000-350-56110-00000 | MOODY: PERFORM ARTS*INSTR SUPPL | 500.00 | | 500.00 | | 66.40 | |
| | Excess funds from recorders transferred for instructional materials | | | | | | |
| Total Transfer for Central Office | | | | | 66.40 | 66.40 | |
| Journal#: 36937 Date: 02-Oct-2019 | | | | | | | |
| From 1010-062-1000-310-56110-00000 | MHS: BUSINESS*INSTR SUPPL | 2,800.00 | | 2,800.00 | 500.00 | | |
| From 1010-062-1000-310-56900-00000 | MHS: BUSINESS*SUPPL*OTHER | 2,000.00 | | 2,000.00 | 500.00 | | |
| To 1010-062-1000-310-53240-00000 | MHS: BUSINESS*FIELD TRIPS | 1,000.00 | | 1,000.00 | | 1,000.00 | |
| | Increase career awareness opportunities that support the development of pathways. | | | | | | |
| Journal#: 36938 Date: 02-Oct-2019 | | | | | | | |
| From 1010-062-2410-000-56120-00000 | MHS: ADMIN SUPPL | 15,500.00 | | 15,500.00 | 2,300.00 | | |
| To 1010-062-2410-000-56900-00000 | MHS: SUPPL*OTHER | 10,000.00 | | 10,000.00 | | 2,300.00 | |
| | Due to increase in paper cost. | | | | | | |
| Journal#: 36940 Date: 02-Oct-2019 | | | | | | | |
| To 1010-062-1000-360-53240-00000 | MHS: TECH EDUC*FIELD TRIPS | | | | | 2,000.00 | |
| From 1010-062-1000-360-54300-00000 | MHS: TECH EDUC*MAINT: REPLACEMT | 3,000.00 | | 3,000.00 | 1,000.00 | | |
| From 1010-062-1000-360-56110-00000 | MHS: TECH EDUC*INSTR SUPPL | 5,000.00 | | 5,000.00 | 1,000.00 | | |
| | To support student trips that enhance students career experience and support the development of pathways. | | | | | | |
| Total Transfer for MHS | | | | | 5,300.00 | 5,300.00 | |
| Journal#: 36912 Date: 12-Sep-2019 | | | | | | | |
| From 1010-940-2700-000-55100-00000 | STU TRANSP: PUPIL TRANS REG | 3,289,098.00 | | 3,289,098.00 | 1,000.00 | | |
| To 1010-940-2700-000-54300-00000 | STUDENT TRANSP: MAINT: REPLACEMT | | | | | 1,000.00 | |
| | NEED TO TRANSFER FUNDS FROM PUPIL TRANSPORTATION TO SUPPLY LINE TO COVER CAR SEATS PURCHASED. | | | | | | |

Middletown Board of Education
BOE Transfer of Funds

Date Range: 10-Sep-2019 to 04-Oct-2019 For FY 2020

| Account | Description | Original Budget | Budget Adjust | Total Budget | From | To |
|---------|-----------------------------------|-----------------|---------------|--------------|----------|----------|
| | Total Transfer for Transportation | | | | 1,000.00 | 1,000.00 |
| | *** Grand Total To Transfer | | | | 6,366.40 | 6,366.40 |



Middletown Public Schools
Facilities Department
Peter Staye, Facilities Director
Reporting Date: 10/8/20119

General Update:

- All Fire Marshals' inspections complete. Repairs cited being completed.
- Automated Building Use Scheduling system being rolled out. Expect full implementation by November 15, 2019.

PERSONNEL ACTION:

Leave(s) of Absence:

Abbatello, Marybeth, School Psychologist at Moody Elementary School employed in Middletown since August 2018, has requested a child rearing leave of absence for the remainder of the 2019-20 school year. The effective date is March 17, 2020.

Harlow, Lisa, Elementary Teacher at Lawrence Elementary School employed in Middletown since August 2002, has requested a child rearing leave of absence for approximately until March 30, 2020. The effective date is November 28, 2019.

Suden, Kathleen, School Psychologist at Lawrence Elementary School employed in Middletown since August 2014, has requested a child rearing leave of absence for the remainder of the 2019-20 school year. The effective date is November 24, 2019.

Sharpe, Dwight, Equity, Restorative Practice and Social Emotional Learning Facilitator for the District employed since August 2007, has requested a paternity leave of absence for twelve weeks until March 26th, 2020. The effective date is January 2, 2020.

Appointment(s):

STATUS OF CERTIFIED EMPLOYMENT:

Resignation(s)/Retirement(s):

Erasmus, Julie, Grade 3 Teacher at Macdonough Elementary School employed in Middletown since September 2011, has submitted her resignation for the purpose of personal reasons effective October 23, 2019.

Murrell, Kereme, School Guidance Counselor at Woodrow Wilson Middle School employed in Middletown since August 2019, has submitted his resignation for the purpose of personal reasons effective September 25, 2019.

McArdle, Philip, Science Teacher at Middletown High School employed in Middletown since August 2019, has submitted his resignation for the purpose of personal reasons effective October 24, 2019.

Silver, Samantha, English Teacher at Keigwin Middle School employed in Middletown since August 2019, position has been eliminated due to enrollment effective September 30, 2019.

Vacancies for 2019-20 School Year

- Assistant Principal – Keigwin School (Mr. Raucci was promoted to Grades 6-12 ELA Curriculum Supervisor)
- Math Teacher – 2 positions (WWMS & Middletown High School)
- Special Education Teacher – 1 position (WWMS)
- Elementary Teacher- 1 position (Macdonough)
- School Guidance Counselor- 1 position (WWMS)
- Science Teacher- 1 position (MHS)

Leave(s) of Absence:

lovene, EdithMarie, Paraprofessional at Transition Life Center employed in Middletown since November 2017, has requested a child rearing leave of absence for approximately six weeks utilizing FMLA. The effective date is March 4, 2020.

RESIGNATIONS:

| First Name | Last Name | Title | | End date | Location |
|------------|-----------|------------------|-------------|-----------|------------|
| Ronald | Riley | Paraprofessional | Resignation | 8/26/2019 | WWMS |
| Valerie | Booth | Paraprofessional | Resignation | 9/27/2019 | WWMS |
| Tatiana | Vincent | Paraprofessional | Resignation | 9/27/2019 | Macdonough |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

Vacancies for the 2019-20 school year:

- Paraprofessional – 1 position at Wesley School
- Paraprofessional- 2 positions at Farm Hill
- Paraprofessional- 1 position at Snow School
- Paraprofessional- 1 position at Lawrence School
- Paraprofessional – 4 positions at Woodrow Wilson Middle School



Middletown Public Schools

Mark Langton,
Manager of Transportation

TRANSPORTATION REPORT

July 1, 2019 THROUGH September 30, 2019

| 2019 – 2020 SCHOOL YEAR | | | | | | | | | | |
|-------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| CATEGORY | SEP | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN |
| NEW STUDENTS | 12 | | | | | | | | | |
| SCHOOL TRANSPORTATION CHANGES | 41 | | | | | | | | | |
| LEFT DISTRICT / SCHOOL | 7 | | | | | | | | | |
| BUS DRIVER COMPLAINTS | 2 | | | | | | | | | |
| BUS CONDUCT REPORTS | 64 | | | | | | | | | |
| BUS ACCIDENTS | 1* | | | | | | | | | |

| 2018 – 2019 SCHOOL YEAR | | | | | | | | | | |
|-------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| CATEGORY | SEP | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN |
| NEW STUDENTS | 43 | 15 | 8 | 2 | 11 | 6 | 14 | 8 | 9 | 3 |
| TRANSPORTATION CHANGES | 199 | 19 | 12 | 3 | 18 | 7 | 14 | 9 | 2 | 0 |
| LEFT DISTRICT / SCHOOL | 0 | 14 | 5 | 0 | 9 | 5 | 10 | 11 | 2 | 4 |
| DRIVER COMPLAINTS | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 |
| BUS CONDUCT REPORTS | 150 | 105 | 71 | 93 | 75 | 26 | 36 | 40 | 42 | 9 |
| BUS ACCIDENTS | 1* | 0 | 1* | 1* | 1* | 1* | 2* | 0 | 1* | 0 |

- ❖ MHS bus dropped students off at school and upon the driver departing he stated that his windshield had fogged up and the sun glare was in his eyes. He didn't see the other bus parked at the curb unoccupied. Driver made contact and hit the left rear corner of the other bus causing damage to both buses. Not students were on board either bus at the time of the accident. This was an at fault to the bus driver with a point and a half given. Driver was also suspended and is pending accident retraining.

MIDDLETOWN BOARD OF EDUCATION
BUDGET COMMITTEE
Minutes
Monday, September 9, 2019, 5:30 PM
Dr. Alfred B. Tychsen Administration Building

BOE Members Present: Sean King (Chair), Lisa Loomis

Also Present: Dr. Conner, Chris Bourne, Cheryl Walcott, Janet Calabro, Amy Clarke, Vinnie Loffredo (Community Member), Ed McKeon (Community Member), Michele DiMauro (6:30 pm)

Called to order 5:43 p.m.

1. Minutes June 10, 2019 Meeting

Minutes of the June 10, 2019 meeting were approved. Moved by Lisa Loomis, Second by Sean King, unanimous vote.

2. Introduction of Chief of Administration

Dr. Conner introduced Christine Bourne as the newly appointed Chief of Administration. Appointment following a rigorous process. The position was created through the current budget by combining other Central Office positions, including the former super user position, in order to align Central Office duties to the SOP and address issues that arose in past audits regarding the duties of an individual staff member who was responsible for creating positions and also processing payroll.

3. Internal Finance Meetings

Dr. Conner discussed the new internal finance meeting schedule. The first was held last week, and will continue on a bi-weekly basis among Central Office staff and department heads. The intent is to promote cross functional collaborations and work toward addressing equitable resource allocations. Staff are revising and enhancing how they interact with the AUC program. The meeting format is designed to improve communication to prevent errors in changing/revising budget items.

4. Finance Report

Christine B. and Cheryl W. presented the Finance Report for end of 2019 and current for 2020. Encumbrances for the carryover from 2019 include New England Roofing, which came in under budget due to the condition of the roof at Macdonough. In addition, \$250K was applied to the Honeywell energy performance contract, which offsets the reduction of \$250K in the 2020 budget. The business office is still meeting with the city to close out the 2019 budget and to reconcile some items from 2018. The BOE sheet is balanced but the city needs to reconcile it with their end. There is an outstanding issue regarding \$50K that was spent for mold remediation, in which we are working with insurance for reimbursement. The remediation was completed in order to open school. The district received \$140K in credits for transportation. Peter is doing a great job at looking at the buildings for repairs in that some bigger repairs are helping to reduce longer term costs and he is keeping vigilant for additional resources. Not much has happened in 2020, so no projections are included in the finance report yet.

5. Line Item Transfers

Christine B. and Cheryl W. presented the proposed line item transfers. Journal entry 36890 is proposed because facilities doesn't need all the funds budgeted for adult ed custodial supplies. Those funds will be shifted to carpentry due to highest needs in that line item. Journal entry 36891 is due to the transfer of a position for family and consumer science teacher from WWMS to MHS. The funds are needed for supplies to support activities at MHS. Journal entry 36892 is needed to address addition of Italian and other changes in foreign language instruction. Journal entry 36886 is proposed due to excess line at Spencer School for Print Smart because it has stopped using that program. Journal entry 36894 is proposed to cover in-house professional development/curriculum work.

6. Cafe Fund/Student Lunch Accounts

Janet C. stated that there is no report yet regarding cafe funds for 2020, due to it being so early in the school year. She presented a final report from 2019. The cafe fund deficit improved by \$85k from 2018. Reduced losses amount to about \$328/day overall. Staff is getting better at controlling costs. We served about 97K more meals last year than in the prior year. Receipts from the summer program will offset about \$5K to \$6K more for the current year. There was a question about what happens in other districts regarding deficits. Other districts are able to break even. The cost of our labor is higher than in most other districts, about 60% of overall expenses. There are no outstanding bills from 2019 at this time. The deficit was offset by unspent funds in 2019 budget. The student lunch account debt was approximately \$17,500 outstanding at the end of the summer. The district continues to make outreach efforts to families to request payments. A three year food service plan will be presented to the Board in October. There was a discussion regarding milk inventory. There was a batch of milk that was not expired but had spoiled at Keigwin and Wesley. Staff dumped that milk and provided new milk to the students. It's not clear whether it had been stored improperly or delivered in that condition but it was a very isolated incident. Staff will be performing random checks to make sure inventory is in good condition going forward.

7. Discussion re Contracts and Procurement

There was a brief discussion regarding our procurement procedures to address whether Board policy has the proper balance of oversight with central office needs to facilitate larger purchases. Chris Purro will be invited to attend a budget meeting to introduce himself and discuss his role in the purchasing process. He can also update the committee on the middle school building project and provide updates as needed on larger purchases above \$25k. Board members expressed a desire to have more information regarding contracts entered by the district even when bid waiver rules apply.

8. Other Items

No other items were discussed.

Adjourn 6:52 p.m.

Respectfully submitted,

Sean King

Budget Committee Chair

Middletown Public Schools -Board of Education

BOE Facilities Committee Meeting Minutes

September 18, 2019
held at the Bielefield Elementary School

The meeting was called to order at 5:39 PM.

Members Present: Deborah Cain (Chairperson), Dr. Michael Connor, David Bauer, Marco Gaylord, Sean King, Dan Penney and Bob Mounts

I. Introduction

II. Review of the June 19, 2019 Minutes

Minutes were accepted by Sean King and seconded by Dan Penney.

III. Introduction of Bob Mounts, Custodial Manager

Bob was introduced and was welcomed to the Committee. He will be an asset to the department as well as the public schools as a whole. He has demonstrated himself as a team player and works well under all circumstances.

IV. New Woodrow Wilson Middle School Update/Status Report

Marco Gaylord stated the ground breaking ceremony with the Mayor was held. Everyone is pleased with the work that has been done as well as the parking assignments and traffic flow. Expanding parking around 310 Hunting Hill (Annex) will be part of Phase II with and will cost in the range of \$70K-\$100K. Handicap accessible spaces will be available in that area as well. A concern, however, was the Garfield Avenue sidewalk which was unsafe on the left hand side of the road. With the help of Rick Romano and Public Works, the sidewalks are being redone.

Phase II projects are going out to bid. O & G is including as much information on the project as is possible. The foundation, mechanical, drainage and power lines will all be a part of this phase. PV solar is now considered reimbursable by the state.

V. Tour of the Bielefield School

There were minimal items that needed to be done except that the weeds in playground needed immediate attention. There were several benches that were removed due to safety issues

(Continued)

- Page 2 -

VI. Miscellaneous

The next meeting will be on October 16, 2019 at 5:30 PM at the Snow School Media Center

The meeting adjourned at 6:11 PM then Committee went on tour through school.

Minutes recorded by Leslie A. Spatola

Leslie A. Spatola

Facilities Committee Recording Secretary

MIDDLETOWN BOARD OF EDUCATION
POLICY COMMITTEE

Minutes

Tuesday, September 17, 2019

IT DEPARTMENT ANNEX, 310 Hunting Hill Avenue, Middletown, CT

8:30 A.M.

Board of Education Policy Committee Member Present:

Cheryl A. P. McClellan, Chair
Edward Ford

Also Present:

Marco Gaylord, Chief of Operations and Communication
Kathleen Bengtson, Administrative Assistant
Kim Gauthier, Resident/MPA Student
Colleen Weiner, MHS Principal
Mike Skott, Director of Technology
Denise Beaudry, Keigwin Nurse
Nancy Kowalski, WWMS Nurse
Rosa Vargas, MHS Nurse

Meeting was called to order at 8:30 A.M.

The following policies and bylaws were reviewed:

#5114 – Suspension & Expulsion – Kathy brought this policy forward as it had a mandated legislative change. Our current policy is based on the Shipman Goodwin law firm’s model, and is a little different than CABA’s policy. A discussion was held and it was suggested that since we use that law firm with our expulsions, it would be more consistent to use their version of the policy. Cheryl McClellan will make an appointment to discuss it with Dr. Conner and see what he prefers. It should be determined what the cost would be in this scenario.

The Policy Committee requested this Policy #5114 be brought back to the Policy Committee at its next meeting for further discussion.

#5131.82 – Use of Private Technology Devices by Students – The Policy Committee had a long discussion on Cell Phones.

Denise Beaudry, Keigwin Nurse, stated cell phones are a big distraction. Students are always calling parents to pick them up even before they even get to see the nurse.

Nancy Kowalski, WWMS Nurse, stated their students are told to keep their cell phones in their locker. Last year, students were supposed to only use during lunch time. All day they were on the phone. This year is much better.

Rosa Vargas, MHS Nurse, said Middletown High School has no policy to lock up phones. Students are using them all the time and it is a huge distraction - constantly bullying, listening to music, texting, videoing - big impedance to their education. If there is a fight they are videoing it and sharing it contacting their parents. Kids turning to parents for every little problem. We are not helping them grow. The students are addicted to their phone and need to constantly touch it. Any type of restriction would be an improvement.

Colleen Weiner stated she had sent out a notice to parents that cell phones not helping. The students are using their phones to call Uber to deliver food, etc. They are posting to social media constantly.

Cheryl McClellan stated she feels cell phones do not fit in with our education system. If parents need to talk to their child, they can call the school and have the secretary contact child.

Kim Gauthier, Resident/MPA Student, is a substitute teacher, teaching in various schools in New Britain. Their policy is no phones period. Kids are really good about it. Parents are a huge part of the problem. One phone is available in the office for kids to use. Their policy is working quite well. She feels the students get nothing out of class if they have phones. No use of cell phones is needed.

Marco Gaylord stated as we are now one-to-one (each student has their own Chromebook) there is no need for them to have their cell phones during the school day, cell phones are not needed to look up information. As the students progress up the grades, they will be accustomed to not using their phones during the day and that should make a big difference.

Edward Ford agreed and said it was very distracting and took away from instructional time, along with all the drama that comes with it. Students are losing the capacity to interact with each other.

Kathy Bengtson stated that she believes we do not need to change our policy and it presently states: **“Use of technology devices and accessories that impair students’ ability to see or hear directions or instructions are prohibited unless approved by administration”**. She recommends we use a regulation to determine how we regulate the use of cell phones. Mike Skott agreed.

Marco Gaylord stated he would like to check with the elementary school principals to get their input.

Cheryl McClellan asked how do we do this? It is our role to dial back and make it easier for students to learn. She will ask Dr. Conner what he prefers. Maybe have conversations with

parents to have students “in the moment with their education”. Want to help parents navigate their students’ education. It is important that students learn how to communicate now and in the future, with co-workers, bosses, peers, etc.

The Policy Committee requested this Policy #5131.82 be brought back to the Policy Committee at its next meeting for further discussion.

#6146 – Graduation Requirements - Ralph D’Amato had asked Kathy to put this policy on the agenda, as the present policy only added up to 24 credits, when 25 is the requirement. Colleen Weiner said the State of Connecticut will require 25 credits to graduate in 2023, but there is much confusion as to what will comprise each credit. In certain State directives, the required total credits don’t add up. Ms. Weiner and other Administrators are working on many detailed models. Also, in determining the type of credits, there is a financial issue that must be addressed to determine if the budget will be affected. She will need to double check with the State to determine and make sure we can issue the proposed credits.

The Policy Committee agreed Colleen Weiner will ask for a further review of this policy when they have determined what credits should be issued in the graduating year of 2023.

#6162.51 – Surveys of Students (Student Privacy) Kathy brought this policy forward as it is a mandated policy, which has not been updated since 2006. Michelle Gohagon and other administrators were not available. The written policy options were distributed for review.

The Policy Committee requested this Policy #6162.51 be brought back to the Policy Committee at its next meeting for further discussion.

Ms. McClellan stated that the upcoming October meeting will be her last policy meeting, as she will not be running for another term on the Board of Education.

Meeting was adjourned at 10:00 A.M.

The next Policy Committee meeting is scheduled for Tuesday, October 15, 2019 at 8:30 A.M.

Respectfully submitted,
Kathy Bengtson
Administrative Assistant



**Middletown
Public Schools**

FOOD SERVICES THREE-YEAR PLAN

2.10 (a)

2.10 (b)

Develop a plan to improve the quality and value of breakfast and lunch served to our students, including professional development for cafe staff, exposure to new healthy foods, scheduling for meal times, and cafeteria facilities based on culinary excellence.

- Expand the Food Service Management Team to include an Administrative Chef to aide in advancing the teams culinary skills and improve the quality of meals and services based on measureable “quality standard indicators” (taste, freshness, appearance, nutritional value, student acceptability and limits on processed foods).
- Create a self-evaluation system to monitor the growth of quality improvement centered are the quality standard indicators and results from periodic customer service satisfaction surveys.
- Design menus to meet the diverse needs of all students and staff which focus on inclusivity for equitable customer satisfaction.
- Restructure the Food Service Department to meet operational efficiency.

Ensure that 100% of students have access to nutritious and appetizing breakfasts and lunches every school day.

- Expansion of the Community Eligibly Provision (CEP) offering free breakfast and lunch in all eligible buildings to ensure equitable benefit for all students.
- Expand access to the After-School Snack Program at KMS and WWMS following the model most recently established at Farm Hill.
- Create a Preschool Meal Program to offer nutritious meals to support quality tiered instruction and early childhood development.



GOAL 2: OPERATIONS, SYSTEMS, & STRUCTURES

Develop a broad community of stakeholders who ensure a high level of efficiency and alignment among departments, and systems to improve the delivery of instruction and services for students.

2.10

MEAL SERVICES

Improve the dining experience for staff and students, including customer service, nutritional quality, and access to meals.

Our focus is on innovation and equity for all of our customers...



The plan maximizes accessibility of high quality meals to every student every day offering innovative, diverse options to ensure personalized nutrition that fuels student's energy to learn.

2.10 (c)

Strengthen the relationship between café workers, parents, director, and students.

- Bridge communication gaps with the districts “parental-body” and community outreach resources to address food insecurity for all students and their families.
- Develop a social media stream from which to gain feedback and relay information to our customers regarding diversity in nutritional needs and meal preferences to ensure equitable customer satisfaction.
- Build sustainable student council advisory councils to better serve the needs of students at all grade levels and promote and address student preferences.

2.10 (d)

Implement access to summer meal services at accessible locations within Middletown.

- The first Seamless Summer Option (SSO) meal program sponsored by the Food Service Department will expand opportunity to serve the youth of Middletown meals beyond the academic school year and in locations otherwise unavailable.
- Design menus focused on diversity to meet the specific needs of each site requirements in order to provide a high quality, nutritious meal.
- Program activities will be monitored for best practices and evaluated for future improvement.

2.10 (e)

Expand summer meal services to additional locations.

- Capitalize on the departments relationships with the community to market and plan innovated venues for meal services to all children within the city limits beyond the academic school year.
- Expansion of the Management Team will initiate transition from the Seamless Summer Option (SSO) to a Summer Food Service Program (SFSP) to include an open feeding site for Middletown youths.



Theory of Action

If Middletown Public Schools provides nutritious, appetizing meals to every student every day then an engaged staff of trained professionals will provide the education by example of well-balanced eating habits and students will demonstrate personalized growth and achieve high levels to thrive in life.

