

Board of Education Regular Meeting

Tuesday, February 13, 2018 6:30 PM

Middletown Common Council Chambers, 245 DEKOVEN DRIVE, MIDDLETOWN, CT 06457,
Middletown, CT 06457

I. Call to Order	Speaker (s) : Chris Drake
II. Salute to the Flag	Speaker (s) : Chris Drake
III. Adoption of Agenda	Speaker (s) : Chris Drake
IV. District Highlights - Recognition of Middletown Police Captain Gary Wallace	Speaker (s) : Michael Conner
V. Public Session	Speaker (s) : Chris Drake
VI. Communications	Speaker (s) : Chris Drake
VI.A. Report of Student Representative	Speaker (s) : Tyler Wenzel
VII. Consent Agenda	Speaker (s) : Chris Drake
VII.A. Minutes of January 23, 2018 BOE Regular Meeting	Speaker (s) : Chris Drake
VII.B. Minutes of February 3, 2018 BOE Special Meeting	Speaker (s) : Chris Drake
VII.C. Minutes of February 3, 2018 BOE Retreat	Speaker (s) : Chris Drake
VII.D. Grants Report	Speaker (s) : Natalie Forbes
VII.E. Extended Field Trip - MHS Robotics Team Trip to Iowa April 4 - April 7, 2018	Speaker (s) : Samuel Faulkenberry
VII.F. Extended Field Trip - MHS French Trip to Paris & Rome April 11 - April 22, 2018	Speaker (s) : Sophie Cestari
VII.G. Extended Field Trip - MHS Class of 2018 Senior Class Trip to New York City on April 27, 2018	Speaker (s) : Lauren Pszczolkowski
VII.H. Bylaw #9131 Community Members on Board Committees (Revision) - Second Reading	Speaker (s) : Cheryl McClellan
VII.I. Policy #5113 Attendance/Excuses/Dismissal (Revision) - Second Reading	Speaker (s) : Cheryl McClellan
VII.J. Policy #5113.2 Truancy (Revision) - Second Reading	Speaker (s) : Cheryl McClellan
VIII. Department Reports	
VIII.A. Financial Report	Speaker (s) : Lynda MacPherson
VIII.B. Facilities Department	Speaker (s) : John Cross
VIII.C. Personnel Report	Speaker (s) : Michele DiMauro
VIII.D. Transportation Report	Speaker (s) : Mark Langton
IX. Superintendent's Report	Speaker (s) : Michael Conner
IX.A. Presentation of Superintendent's Proposed 2018 - 2019 Budget	Speaker (s) : Michael Conner

IX.B.	District Data Team	Speaker (s) : Enza Macri
IX.C.	District News	Speaker (s) : Chris Drake
X. Committees		
X.A.	Budget Committee	Speaker (s) : Sean King
X.B.	Communications Committee	Speaker (s) : Marilyn Rios
X.C.	Curriculum Committee	Speaker (s) : Lisa Loomis
X.D.	Facilities Committee	Speaker (s) : Deborah Cain
X.E.	Policy Committee	Speaker (s) : Cheryl McClellan
X.F.	Representative Reports (ACES/Cultural Council/TEMS)	Speaker (s) : C Drake/A Dempsey-White/C McClellan
X.G.	Ad Hoc Expulsion Review Committee	Speaker (s) : Anita Dempsey-White
X.H.	WWMS/Keigwin Building Committee	Speaker (s) : Chris Drake
XI. Action Items		
XI.A.	Ad Hoc Naming Committee Recommendation on Naming the Middletown High School Performing Arts Center after Santo Fragilio	Speaker (s) : Marco Gaylord
XI.B.	Line Item Transfers	Speaker (s) : Lynda MacPherson
XI.C.	Policy #0521 Equal Opportunity (Revision) - First and Final Reading	Speaker (s) : Cheryl McClellan
XI.D.	Policy #1001 Nondiscrimination-Community (Revision) - First and Final Reading	Speaker (s) : Cheryl McClellan
XI.E.	Policy #4118.11 Nondiscrimination (Revision) - First and Final Reading	Speaker (s) : Cheryl McClellan
XI.F.	Policy #5141.25 Students with Special Health Care Needs (Revision) - First Reading	Speaker (s) : Cheryl McClellan
XI.G.	Policy #5141.3 Health Assessments and Immunizations (Revision) - First Reading	Speaker (s) : Cheryl McClellan
XI.H.	Awarding of Five-Year Bus Contract	Speaker (s) : Mark Langton
XII. Future Agenda Items		
XII.A.	New Items	Speaker (s) : Chris Drake
XIII.	Adjournment	Speaker (s) : Chris Drake

Board of Education Regular Meeting
January 23, 2018, 6:30 PM
Middletown Common Council Chambers

I. CALL TO ORDER

Board Members Present: Deborah Cain, Anita Dempsey-White, Chris Drake, Edward Ford, Sean King, Lisa Loomis, Cheryl McClellan, Jonathon Pulino, and Marilyn Rios

Others Present: Superintendent of Schools Dr. Michael Conner, Associate Superintendent Dr. Enza Macri, Director of Pupil Services and Special Education Amy Clarke, Director of District Operations and Fine Arts Marco Gaylord, Director of Facilities John Cross, Manager of Financial Operations Lynda MacPherson (arrived at 7:03 PM), Manager of Human Resources Michele DiMauro, Manager of Transportation Mark Langton (arrived at 7:03 PM), Director of Grant Services Natalie Forbes, MHS Principal Colleen Weiner, MHS Assistant Principals Ryan Mertel and Ray Bryon, MHS Dean of Students Omaris Journet, MHS Guidance Head Ralph D'Amato, Keigwin Principal Silvia Mayo Molina, Keigwin Assistant Principal Roberto Ortiz, Bielefield School Principal Jeff Fournier, Lawrence School Principal Jim Gaudreau, Macdonough School Principal Damian Reardon, Moody School Principal Yolande Eldridge, Snow School Principal Jen Cannata, Assistant to the Superintendent/Board Secretary Marcy Poppel, MFT Representative Janice Pawlak, and twenty-three (23) visitors.

Board Chair Drake called the meeting to order at 6:30 PM.

II. SALUTE TO THE FLAG

Student Representative Tyler Wenzel led the Pledge of Allegiance.

III. ADOPTION OF AGENDA

MOTION: Move to adopt the agenda was made with a motion by Ms. McClellan and seconded by Mr. Pulino.

MOTION: Move to amend the Agenda to add an Executive Session for a Discussion Concerning Confidential Attorney Client Privileged Memorandum Regarding Vocational Agriculture Program Dismissal Procedures, Student Confidentiality Issues and Student Speech/Applicable Board Polices before Adjournment. This addition would be numbered X.III. And Adjournment would become Agenda Item X.IV. was made with a motion by Mr. King and a second by Mr. Ford.

A procedural question was asked and answered.

VOTE: Approval of the above Agenda amendment passed with a unanimous vote.

VOTE: Approval of the Agenda, as amended, passed with a unanimous vote.

IV. DISTRICT HIGHLIGHTS

Dr. Conner congratulated Chair Chris Drake on the birth of his second child last Friday.

IV.A. Senator Chris Murphy Martin Luther King Essay Contest

Dr. Conner shared that Moody School Grade 2 Student Rodney Crockett Jr., was one of three students in Congressional District #3 and one of the fifteen State winners of the U.S. Senator Chris Murphy Second Annual Martin Luther King Jr. Day Essay Challenge. The challenge was open to elementary, middle, and high school students from Connecticut. The winning essays will be displayed in Senator Murphy's office in Washington, D.C. There will be a special pancake breakfast celebration at Wesleyan University on January 27th for the winners. Rodney read his essay aloud

IV.B. Middletown Mentor Program

Dr. Conner said January is National Mentor month. He introduced current Mentor Program Coordinator Sylvia Webb who provided background on the Mentor Program. The mentor program is named in honor of Hal Kaplan, a former Middletown teacher who along with Sylvia Webb, when they were both Middletown elementary principals, started the program over 25 years ago. She emphasized the need for mentors now more than ever.

IV.C. Middletown High School Robotics Team

Dr. Conner provided background of the Middletown High School Robotics & Engineering team. They team are currently ranked third in the State for Connecticut Technical Education Assessment through the 2016 – 2017 school year. They have been competing in VEX Robotics competitions for the last four years against top-ranked programs in the Northeast region. They have qualified for Southern New England Championships at Quinsigamond Community College in Worcester, Massachusetts, in March of 2018 and CREATE U.S. Open Robotics Championship, VRC High School Division, Mid-American Center, in Council Bluffs, Iowa in April, 2018. Advisor Samuel Faulkenberry gave an overview of the Robotics and Engineering program at Middletown High School (MHS) and the team. Team members Kuba Alicki (senior), Thomas Debo (junior), Samuel Getek (junior), Kyle Dale (junior), Simon Getter (junior), and Benjamin Tsyzka (senior) spoke about the program and displayed one of their robots.

V. PUBLIC SESSION

Chair Drake explained the rules of Public Session.

Maureen Dale spoke in support of the MHS Robotics and the STEM program and the club.

Katherine Takaki spoke in support for naming the MHS Performing Arts Center after Santo Fragilio.

Public Session ended at 6:55 PM.

VI. COMMUNICATIONS

VI.A. Report of Student Representative

Student Representative Tyler Wenzel reported that the Student Council will meet on Thursday to catch up after break. The Minority Student Coalition has scheduled their Bailando for Puerto Rico Dance for this-coming Saturday and all proceeds and donations will go to help Puerto Rico after the devastating hurricanes. Unfortunately, the dance had to be canceled, however, they are still accepting donations. Grades are closing this week and students are wished well on mid-terms.

VII. CONSENT AGENDA

MOTION: Move to approve the Consent Agenda, passed with a motion by Mr. King and a second by Mr. Pulino – unanimous vote.

VII.A. Minutes of December 12, 2017 BOE Regular Meeting

VII.B. Grants Report

VII.C. Extended Field Trip - Moody School Sturbridge Village, MA Trip 5-3-18

VII.D. Extended Field Trip - Bielefield School Sturbridge Village, MA Trip 5-18-18

VII.E. Fall 2017 Athletic Report

VIII. DEPARTMENT REPORTS

VIII.A. Financial Report

VIII.B. Facilities Department

Ms. Rios asked questions on the Farm Hill playscape. Mr. Cross, Director of Facilities, stated a very productive meeting was held with Public Works and things are moving forward. Mr. Cross said Public Works Director Bill Russo has very generously agreed to pay for it out of the Parks Fund.

VIII.C. Personnel Report

Dr. Conner noted that Middletown's substitute pay is less than other districts. Manager of Human Resources Michele DiMauro stated she did a presentation last November to the Board and during that meeting she noted that Middletown substitutes have not gotten a pay raise in ten years. Currently we have approximately 49 substitutes and we should have a pool of approximately 100. Dr. Macri said she and Ms. DiMauro have reviewed substitute data over the years and tonight are presenting their findings. They first spoke on the utilization of interventionists as substitutes. Dr. Conner said that using interventionists as substitutes is detrimental to closing the achievement gap. Dr. Macri spoke about loss of tiered instruction when interventionists are substituting and shared the impact of intervention time loss. Ms. DiMauro spoke of secondary classroom coverage costs. Dr. Macri explained the impact by the cost of utilization of classroom teachers covering as substitutes. In 2016 – 2017 school year for grades K – 12 the cost of classroom coverage was \$79,350.60. Ms. DiMauro explained a chart of monthly substitute requests for the months of September through December in the 2017 – 2018 school year highlighting Substitute Fill Needs; Fill Needs; Filled, Unfilled, and Fill Rate. Dr. Macri explained that teachers are not absent 547 times. The 547 are sub requests that include when teachers are removed from their classroom for academic reasons also. The current Middletown substitute rate is \$80 per day. The three recommendations are: Option 1 is to raise the daily rate to \$90; Option 2 is to raise the daily rate to \$95; and Option 3 is to raise the daily rate to \$100. Their recommendation for change for the 2018 -2019 school year to the Board is Option #2, increasing the daily subs and building subs rate to \$95 a day and to increase the retired teacher rate to \$120 a day. Dr. Macri and Ms. DiMauro responded to questions.

Chair Drake noted that this item is on the agenda for discussion tonight for budget purposes. He asked Board members for their thoughts. Ms. McClellan and Ms. Loomis liked Option #2. Dr. Macri responded to Chair Drake's question about attracting more substitutes at the \$95 rate. She added that if the district could increase its substitute pool to 100, it would potentially reduce classroom coverage by 75%. Mr. King said it is a no brainer that the district needs to increase the substitute daily pay, but the question is how much should it be increased.

Chair Drake said at the Agenda Set meeting there was a discussion if this should be an action item tonight or for discussion only as it would be part of Dr. Conner's budget and it was decided it would be for discussion only this evening.

There was a discussion on the Personnel Attendance Report data, comparisons, and absences. Ms. Loomis said while there is a lot of data, there is not enough context for it, and asked that she would like to see data on chronic absenteeism. Ms. DiMauro responded that she would try to provide chronic absence information in the future, however, the district does not have many instances of chronic absenteeism since they work very closely with the principals at each school to identify them immediately. Once a chronic absenteeism is identified, the principal meets with the employee, and if the absenteeism continues, Dr. Macri and Ms. DiMauro call them into a meeting at Central Office to discuss further. Dr. Macri said our teachers are amazing and we want to help teachers get the support they need. The district keeps a very close eye on attendance.

VIII.D. Transportation Report and Bus Contract Update

Manager of Transportation Mark Langton provided an update on the bus contract process. Manager of Financial Operations Lynda MacPherson came forward. Chair Drake asked if there is a need for Board of Education representation at the bid opening on Friday, January 19th. Mr. Langton said Board members are welcome to come. He added that Rich Labrie will do his first analysis within the next two weeks of the bids received and present it to us. Then we would conduct interviews of the companies who are capable of providing the service. Ms. MacPherson suggested Board members wait until after the bids are reviewed. Mr. Langton provided the time frames for the last stages of the process. Mr. Langton and Ms. MacPherson responded to questions about the contract and Board input. Dr. Conner said the next step would be for a Special meeting to be held so this can be incorporated in the 2018 – 2019 Budget presentation.

IX. SUPERINTENDENT'S REPORT

Dr. Conner read aloud his letter aloud regarding the incident of January 12, 2018 at Middletown High School

IX.A. Entry Plan Update

Dr. Conner provided an update on his Entry Plan noting we are 65% complete. The BOE Retreat will be February 3rd. It will start promptly at 9:00 AM. Dr. Robert V. will be facilitator for that day. He brought Board member's attention to the cover sheet in the binder and noted there is a great deal of pre-reading before the Retreat.

IX.B. District Performance Analysis

Dr. Conner said he wishes to highlight the performance data and look at it in a different format and introduced Dr. David Bain, a unique educator and leader, who will show a higher level, innovative story of where the district is at, where it needs to go, and how do we close the gap. Dr. Conner said this supports Strategic Area III of his Entry Plan. Dr. Bain participated in the Board meeting visually and audibly. Dr. Bain stated he is the Vice President of Academic Planning and Analytics at Houghton Mifflin Harcourt. He spoke of how demographics play a role in determining outcomes and shared three ways of measurement. Dr. Bain responded to questions. He said they looked at Middletown's data through NWEA. Dr. Conner spoke about closing the achievement gap. Dr. Bain spoke about Middletown's numbers and areas of focus.

Chair Drake called a brief recess at 8:23 PM for the Control Room to change the DVD. The meeting was called back to order at 8:31 PM.

IX.C. National Executive Services Corps. (NESC) Organizational Review

Dr. Conner introduced and produced background on Bill Brautigam, Project Leader, and Nancy Brennan, Regional District Director (Hartford). Ms. Brennan shared that NESC has completed over 2,500 consulting projects for non-profits, sharing their education recent public school projects, related experience, NESC's approach, specific recommendations for each client, and actionable results. Mr. Brautigam shared the project scope, work plan, deliverables, proposed timeline and milestones. Mr. Brautigam responded to questions. Dr. Conner added that NESC will look at the structure of our organization and we look forward to their findings.

IX.D. District News

Chair Drake commended Dr. Conner, Dr. Macri, Mr. Gaylord, Principal Weiner for their handling of the incident at MHS on Friday morning, January 12th, stating a lot of people worked many hours over the weekend to ensure student and staff safety. There was a forum at MHS on Tuesday allowing students to speak.

Chair Drake reminded Board members that the Board Retreat is Saturday, February 3rd at Youth Services Bureau on Hunting Hill Avenue. He instructed Board members who have not received their binder to see Dr. Conner or Ms. Poppel.

Director of Athletics, Student Activities, Health & Physical Education Elisha De Jesus shared with the a proposal for a Middletown High School Environmental Club. The advisors would be Mrs. Sissons, Mrs. Gregory, and Mrs. Sirlen. The purpose of the club is to educate and empower students who are concerned about environmental issues include recycling and plastics pollution and climate change. There are 18 students interested. The club will meet in Mrs. Sisson's classroom. No funding, equipment, budget or transportation are required for this club. Ms. De Jesus said Board policy requires notification to the Board.

Chair Drake asked if there was any objection to moving action on Agenda Item XI.C. Restoring funds (\$15,486) to the Athletics Department for Freshman Baseball and Boys and Girls Golf through a future line item transfer to this time on the agenda and there was none.

XI.C. Restoring funds (\$15,486) to the Athletics Department for Freshman Baseball and Boys and Girls Golf through a future line item transfer

Director of Athletics Elisha De Jesus explained her request for restoring \$15,486 in funds within the Athletics Department budget for restoration of Freshman Baseball and Boys and Girls Golf through a future line item transfer. She said everyone is aware and this is an all-Athletics Department effort. There was discussion and Ms. De Jesus responded to questions.

MOTION: Move to authorize the restoration of \$15,486 to the Athletics Department for Freshman Baseball and Boys and Girls Golf through a future line item transfer passed with a motion by Mr. King and a second by Mr. Pulino – unanimous vote.

X. COMMITTEES

X.A. Budget Committee

Committee Chair Sean King provided an overview of the Budget Committee meeting of January 8th.

X.B. Communications Committee

Committee Chair Marilyn Rios said the committee will follow the previous schedule of the third Wednesday of each month at 4 PM and the next meeting will be in February.

X.C. Curriculum Committee

Committee Chair Lisa Loomis reported that she provided Dr. Conner the minutes. There was a presentation about adding AP Computer Science to the Math Department at the high school. The committee received an update on the District Equity Leadership Team and culturally responsive coaching as well as K – 5 literacy needs assessment and partnering with HILL for Literacy/CSDE/ and UCONN. Michelle Gohagon spoke about the Blended Learning Summit and personalized learning in grades 3 – 5. The next meeting will be February 28th.

X.D. Facilities Committee

Committee Chair Deborah Cain reported the last meeting was cancelled due to the snow storm. Mr. Cross provided an update about the playscape. Mike will be giving additional information on the expense of the fuel cell at MHS since implementation. More detail will be provided at the next meeting.

X.E. Policy Committee

Committee Chair Cheryl McClellan said they met on January 16th and provided an overview of the meeting. She spoke of the incident at MHS on January 12th and policy. She encouraged the public to come to Policy Committee meetings which are the third Tuesday of each month at 8:30 AM.

Student Representative Tyler Wenzel left the meeting at 9:00 PM.

X.F. Representative Reports (ACES/Cultural Council/TEMS)

ACES: Representative Chris Drake provided an update, will be meeting with the ACES Executive added he was appointed as a Governing Representation to the Early Headstart Program at 300 Washington Street. If you have questions, send them to him and he will pass on.

Cultural Council: Representative Anita Dempsey-White said Cultural Council has been meeting on a regular basis. She has missed several meetings due to 2 surgeries and illness.

TEMS: Representative Cheryl McClellan reported the meeting date changed from January 3rd to February 6th. She will provide an update after they meet.

X.G. Ad Hoc Expulsion Review Committee

Ms. Dempsey-White is in the process of getting a trying to get a date from Dr. Conner to re-engage this committee.

X.H. WWMS Building Committee

Chair Drake said there is an item, he thinks it is informational only. Lynda MacPherson said there is an issue with the middle school project in that the State has not approved the expenditure of the dollars yet. We received a call from Building Committee Chair Mary Bartolotta requesting the BOE approve an expenditure of \$50,000 to be put along with some City dollars so work can begin on the project before we get the official award from the State. Ms. MacPherson said we do have the Unexpended Balance from 2016 – 2017. She needs Board approval of expending these funds as this was unanticipated, so the project can start. She added that when funding comes through the \$50,000 will be replenished. Chair Drake spoke of representatives on the committee. He gave an update stating we were put on a priority list. He said at the beginning of next the next legislative session (February) the Legislature will convene and we anticipate their approval of the priority list. Chair Drake said the funds would be to engage the architectural firm to continue their work and when the bond money becomes available in May, the City would then bond its share and the BOE would be paid back. He said it is floating a \$50,000 loan to the Building Committee. Ms. MacPherson said due to the amount it needs BOE approval. Chair Drake said the Building Committee is asking for the BOE to approve \$50,000 for the Middle School Project subject to City Hall also authorizing their share.

There was a lengthy discussion about the scope of the work, Council action, where funds would be taken from, is a decision required this evening, and possible postponement to get more information. Chair Drake stated he will speak with Committee Chair Mary Bartolotta.

X.I. Ad Hoc Naming Committee (Middletown High School Performing Arts Center)

Marco Gaylord, overseeing the Ad Hoc Naming Committee for the Middletown High School Performing Arts Center, said information is the board packet. He asked for this item to be an action item at the February Board meeting. Board member Lisa Loomis stated her mother was a student of Mr. Fragilio's and she read a letter from her mother, Tina Loomis. Chair Drake noted it has been on two Board meeting agendas (December and January) to ensure public knowledge that the recommendation is to name the MHS Perform Arts Center after Santo Fragilio. It was noted that all public comment to Chair Drake has been positive. He said action will be taken at the February meeting.

XI. ACTION ITEMS

XI.A. Clean Energy Task Force (CETF) - Appointment of BOE Representative

Chair Drake shared that this is City ordinance 14-46, the purpose is to advise the Mayor and Common Council conduct research and make recommendations to improve energy efficiency in Middletown. Jennifer Kleindienst is the chair of the CETF and in the past former BOE chair Vinnie Loffredo was the Board representative. Chair Drake spoke with Dr. Conner and John Cross and it was agreed that appointing employee John Giuliano (MHS Custodian and current member of the Middle School Building Committee) would be appropriate. In the past, a Facilities Department staff member has been on the committee. By appointing Mr. Giuliano, it would be reverting to the previous structure where our Facilities Department has a representative on the CETF. Chair Drake asked for BOE approval to appoint Mr. Giuliano as the BOE representative on the CETF.

MOTION: Move to appoint John Giuliano as the Board of Education representative on the Clean Energy Task Force (CETF) passed with a motion by Mr. Drake and a second by Ms. Rios – unanimous vote.

XI.B. Line Item Transfers

Budget Committee Chair Sean King said the transfers are fairly inconsequential. Chair Drake read each transfer.

MOTION: Move to approve the line item transfers was made with a motion by Ms. Cain and a second by Mr. King – unanimous vote.

XI.D. Bylaw #9131 Community Members on Board Committees (Revision) - First Reading

Policy Committee Chair Cheryl McClellan explained the revisions to this bylaw and recommended Board approval of the first reading.

MOTION: Move to approve the first reading of Bylaw #9131 Community Members on Board Committees was made with a motion by Mr. Ford and a second by Mr. Pulino – unanimous vote.

XI.E. Policy # 5113 Attendance/Excuses/Dismissal (Revision) - First Reading

Policy Committee Chair Cheryl McClellan explained the revisions to this policy and recommended Board approval of the first reading.

MOTION: Move to approve the first reading of Policy #5113 Attendance/Excused/Dismissal passed with a motion by Mr. Ford and a second by Mr. Pulino – unanimous vote.

XI.F. Policy # 5113.2 Truancy (Revision) - First Reading

Policy Committee Chair Cheryl McClellan explained the revisions to this policy and recommended Board approval of the first reading.

MOTION: Move to approve the first reading of Policy #5113.2 Truancy passed with a motion by Mr. Ford and a second by Mr. Pulino – unanimous vote.

XII. FUTURE AGENDA ITEMS

XII.A. New Items

Board member Ed Ford Jr. (a member of the City Human Relations Committee) said in recent months, the Human Relations Committee has been working in conjunction with the Racial Justice Coalition on efforts to increase equity in the Middletown community on various fronts. He is bringing this to folk's attention as the Human Relations Committee would like this to be an effort that involves partnerships. Potentially, with Common Council (3 Council members currently work with the committee), potentially with BOE, community businesses and organizations, additional support from the community leads to stronger efforts. There is an equity training the committee is looking at potentially engaging in with Joyce James. The committee is trying to get more community leaders to engage in this equity training. Mr. Ford said he believes it is important for the Board as community leaders to continuously advance our understanding of equity issues and how to increase equity. He will keep Board members updated on the status and encourages participation.

Chair Drake stated at the beginning of the meeting an Executive Session was added to tonight's agenda.

MOTION: Move at 9:40 PM to go into Executive Session for the purpose of discussing a confidential attorney/client-privileged written memorandum pertaining to student speech, confidentiality, and dismissal procedures from the Vocational Agricultural Program and to invite Board Attorney Anne Littlefield to participate by telephone, and Superintendent of School Michael Conner and Associate Superintendent Enza Macri to participate in person, passed with a motion by Mr. King and a second by Mr. Drake – unanimous vote.

Chair Drake called a recess at 9:41 PM. The meeting will reconvene in Room 208.

XIII. DISCUSSION OF A CONFIDENTIAL ATTORNEY/CLIENT-PRIVILEGED WRITTEN MEMORANDUM PERTAINING TO STUDENT SPEECH, CONFIDENTIALITY, AND DISMISSAL PROCEDURES FROM THE VOCATIONAL AGRICULTURAL PROGRAM

A. Executive Session

MOTION: Move at 9:59 PM to return to Public Session passed with a motion by Mr. Drake and a second by Mr. Ford – unanimous vote.

XIV. ADJOURNMENT

MOTION: Move to adjourn at 10:00 PM passed with a motion by Ms. Rios and a second by Ms. McClellan – unanimous vote.

Respectfully Submitted,

Marilyn Rios
Secretary

Board of Education Special Meeting

February 3, 2018, 8:45 AM

Youth Services Bureau, 372 Hunting Hill Avenue

I CALL TO ORDER

Board Members Present: Deborah Cain, Anita Dempsey-White, Chris Drake, Edward Ford, Jr., Sean King, Lisa Loomis, Cheryl McClellan, Jonathon Pulino, and Marilyn Rios

Others Present: Superintendent of Schools Michael Conner, Ed.D., Associate Superintendent Enza Macri, Manager of Financial Operations Lynda MacPherson, and (if needed, via telephone) Natalie Forbes

Chair Drake called the meeting to order at 8:51 AM.

II. ACTION ITEMS

A. Approval of 2017 – 2018 Alliance Grant Application

As per the Executive Summary provided by Natalie Forbes, Director of grant Services Dr. Conner provided background information about our Alliance Grant application for 2017 – 2018 fiscal year. (The meeting item had been posted erroneously as Approval of 2018 – 2019 Alliance Grant Application). He explained that this year the funds will be sent directly to the City from the State, and then credited to the Board of Education's account. Approval of the application by the Board of Education is required by the State.

MOTION: Move to approve the 2017 – 2018 Alliance Grant Application passed with a motion by Mr. Drake and a second by Mr. King – unanimous vote.

B. Line Item Transfer of \$20,000 to the Woodrow Wilson Middle School Building Project for Administrative Purposes

Chair Chris Drake and Budget Committee Chair Sean King explained the need for this line item transfer. The \$20,000 will be used as seed money for the Middle School Project on items such as a land survey.

MOTION: Approval of the Line Item Transfer request of \$20,000 to the Woodrow Wilson Middle School Building Project for Administrative Purposes passed with a motion by Mr. Drake and a second by Mr. King – unanimous vote.

III. ADJOURNMENT

MOTION: Move to adjourn at 9:00 AM passed with a motion by Mr. Pulino and a second by Ms. Loomis – unanimous vote.

Respectfully Submitted,

Marilyn Rios
Secretary

MR/mp

Board of Education Retreat

February 3, 2018, 9:00 AM

Youth Services Bureau, 372 Hunting Hill Avenue

I. CALL TO ORDER

Board Members Present: Deborah Cain, Anita Dempsey-White, Chris Drake, Edward Ford, Jr., Sean King, Lisa Loomis, Cheryl McClellan, Jonathon Pulino, and Marilyn Rios

Others Present: Superintendent of Schools Michael Conner, Ed.D., Facilitator Dr. Robert Villanova, Presenter Attorney Anne Littlefield and no visitors.

Chair Drake called the Retreat to order at 9:00 AM.

Chair Chris Drake and Superintendent of Schools Dr. Michael Conner welcomed Board members, introduced Facilitator Robert Villanova and Presenter Attorney Anne Littlefield and resummarized the Retreat agenda. Dr. Conner provided an overview of the District improvement drivers and emerging improvement strategies.

Dr. Robert Villanova did a presentation around Board development, information gathering, and expectations. There was discussion on setting the context for collaborative governance and leadership.

Dr. Villanova led an interactive session on characteristics of Board of Education and Superintendent collaborative governance. Included in this session was a case study of the Bloomfield Public Schools; the CABA/CAPSS Governance Position Statement of 2016; eight characteristics of an effective school board; and peak performance governance teams.

Attorney Anne Littlefield did a presentation and led discussion around Board member rights and responsibilities.

Dr. Conner provided a status report on his Entry Plan and Transition Plan.

Chair Drake closed the Retreat speaking on commitments and agreements.

III. ADJOURNMENT

MOTION: Move to adjourn at 2:35 PM passed with a motion by Ms. Rios and a second by Mr. Ford with a unanimous vote.

Respectfully Submitted,

Marilyn Rios
Secretary

MR/mp

1. Grant Awards

The following grants were confirmed this month for SY18

Grant Title	Funder	SY18	SY17
School Security grant, Round 3	Dept. of Emergency Services, Emergency Management & Homeland Security	\$720,825.06 (state share)	0
Family Resource Center, Farm Hill	SDE	\$100,000	\$103,000
Out of Town Transport (Magnet Schools)	SDE	\$157,300	\$161,200
Title 1 (includes public and non-public)	SDE	\$798,487	\$916,658
Title 2 (includes public and non-public)	SDE	\$165,273	\$221,937
Even Start Family Literacy-Adult Education	SDE	\$98,485	\$138,383

2. State Grants

- The following state grant awards remain “in process” at the state level:
 - DAS Alliance School Building upgrades
 - DAS ED049 Oil Tank Replacements at Macdonough and Moody Schools

3. Vo-Ag and MHS Project Close Out

Research is ongoing.

Respectfully submitted,
Natalie Forbes, Director of Grant Services

Instruction
Field Trips and Community Service

OVERNIGHT & OUT-OF-STATE FIELD TRIP REQUEST FORM

All overnight and out-of-state field trips require the approval of the Board of Education 60 days in advance of the departure date. All foreign travel field trips must be submitted for Board approval 90 days in advance of the departure date. The following information must be forwarded electronically and in TRIPLICATE (hard copies) 30 days prior to the Board meeting which summarizes the trip. NOTE: A Narrative must be attached justifying this field trip to the school curriculum and/or mission statement. No financial commitments are to be made until Board approval. This form must be type written and ALL items filled in or marked N/A.

Name of School: **Middletown High School** Date of Request: **1-2-2018**

Name of Club or Activity: **Middletown Robotics Team**

Trip To: **Mid-america Center-Council Bluffs, Iowa** Purpose: **CREATE U.S. Open Robotics Championships, VRC High School Division**

Number of Students Participating: **10**

Number of students eligible to go on the field trip: **120**

Dates of Trip: From: **4-4-2018** To: **4-7-2018** # of school days missed: **3**

Names of Teachers and Chaperones:

1. Samuel Faulkenberry	5.
2.	6.
3.	7.
4.	8.

Number of Non-Chaperone Adults going on trip: **0**

Transportation: **Bus: X** Van Train **Plane: X** Car Other

Are fund-raising activities planned: **yes** If so, describe: **Middletown HS Robotics Qualifier 1/3/18**

Amount of money raised through fundraisers: **\$1,000**

Lodging: **Hotel/Motel: X** Camp Private Home

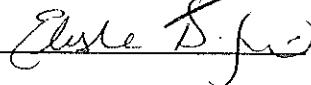
Insurance Arrangements for Staff and Students: **YES**

Cost per Student: **\$900** Cost per Teacher and/or Chaperone: **\$900**


Cost per Nurse: **\$ N/A** Cost per Paraprofessional: **\$N/A**

If Travel Agencies are engaged, at least three quotations need to be provided with documentation attached to this form: **N/A**

Name of teacher making request: **Samuel Faulkenberry** 

Approved by Department Head at secondary level: **Elisha DeJesus** 

Approved by Principal: **Colleen Weiner** 

Authorized by Associate Superintendent: 

Superintendent Approval: _____ Date: _____

CREATE U.S. Open Robotics Championship, VRC High School Division Middletown High School Robotics Team

Middletown High School offers students a rigorous 3-year Robotics and Engineering co-curricular program and has ranked 3rd in the state for the Connecticut Technical Education assessment through the 2017-18 school year. Students enrolled in the program focus on developing skills necessary to pursue STEM orientated education and careers. An extension of the Robotics and Engineering program is the Middletown High School Robotics team which gives students the opportunity to practically apply course curriculum in a competitive venue. The Middletown High School Robotics team has been competing in VEX Robotics state qualifiers and regional championships for the past 4 years. Each year, the team has improved against top ranked programs in the Northeast region.

On December 16th 2017, Middletown High School Robotics' 9909b team competed against 50 robots at the CTEEA Daniel Hand High School CT State Qualifier. They finished as tournament champions and also won an award as the top ranked scoring team in the individual skills challenges. This event qualifies them for the Southern New England Regional Championships hosted at Quinsigamond Community College in Worcester, MA this coming March 2018. Team 9909b's qualifier rankings at Daniel Hand High School also qualifies them for an invitation to the CREATE U.S. Open Robotics Championship, VRC High School Division.

The CREATE U.S. Open Robotics Championship will be held in Council Bluffs, Iowa from April 5 to April 7, 2018. This event gives students from across the United States the unique opportunity to integrate STEM orientated concepts with team building and collaboration skills at a national competitive level. Through this experience, Middletown High School Robotics students will demonstrate their ability to apply course curriculum in real-world settings. Criteria for events will include robotic mechanical design, quality in construction, implementing the engineering design process, programming, project presentations, teamwork, and sportsmanship.

The cost of the conference will be approximately \$900.00 per student including transportation and lodging accommodations. To ensure that the trip is an equitable opportunity for all students enrolled in the Robotics and Engineering program, the Middletown Robotics Team completes various fund-raising activities which includes hosting a VEX Robotics State Qualifier at the high school. Samuel Faulkenberry, Technology Education teacher and Middletown Robotics Team advisor, will chaperone the trip. Students will miss a total of three school days. Mr. Faulkenberry will meet with parents and students to discuss all rules and procedures for the trip in order to insure a safe experience at the event. Students will also confirm that missed work and lessons during that week are completed prior to the trip.

To conclude, this event is an exciting and unique educational opportunity for students as they continue to prepare for their academic and professional future. The Middletown High School Robotics team would greatly appreciate approval for the proposed trip to the CREATE U.S. Open Robotics Championship, VRC High School Division.



U.S. OPEN ROBOTICS CHAMPIONSHIP

April 2nd-4th, 2018

April 5th-7th^{and}, 2018
at the Mid-America Center
1 Arena Way, Council Bluffs, IA

** WEBCAST ** WEBCAST ** - Available 4/3/2018

Volunteer! - [VRC / Open
CREATE Jr.
VEX IQ](#)

** 2018 ONLINE PROGRAM ** - Available 4/2/2018

Welcome to the U. S. Open Robotics Championship tournament home page. This year CREATE's signature event will be held in the Omaha Metro area at the The Mid-America Center. This facility will be the perfect home for the Open. Teams from across the World will be invited to participate in a unique event that spans all ages with five different games/challenges played in seven distinct tournaments.

At the U.S. Open Robotics Championship teams will participate in:

- CREATE Junior's game [Recycle Rescue](#) for 4th-6th graders.
- VEX IQ Elementary [School Ringmaster](#) for up to 6th graders.
- VEX IQ Middle School game [Ringmaster](#) for 6th-8th graders.
- VRC Middle School In the Zone for 9th-12th graders.
- VRC High School In the Zone for 9th-12th graders
- [CREATE-ivity - Emotion](#) for 9th-12th graders. (Younger teams are welcome too.)
- and for teams up to 12th grade the [CREATE Open](#).

This year's registration fees are as follows:

- [CREATE Jr.](#) - \$150 (Single day event, Thurs., April 5th, 2018).
- [VEX IO-Elem](#) - \$295 (Three day event, Mon., April 2nd through Weds. April 4th, 2018)
- [VEX IO-MS](#) - \$295 (Three day event, Mon., April 2nd through Weds. April 4th, 2018)
- [CREATE-ivity](#) - \$350 (Two day event, Friday, April 6th through Sat. April 7th, 2018)
- [VRC-MS](#) - \$495 (Three day event, Thurs., April 5th through Saturday, April 7th, 2018)
- [VRC-HS](#) - \$495 (Three day event, Thurs., April 5th through Saturday, April 7th, 2018)



MISSION

To inspire and prepare the youth of today to become the engineers and scientists of tomorrow.

This will be done via competitive robotics competitions that are...

Competing – Competitions will include both sports-like (head-to-head) competitions as well as engaging social interaction through teamwork and alliances. A signature event will be held annually to reward and celebrate team's accomplishments.

Accessible – By use of re-usable robotic kits/components, low annual and tournament registration fees, and costs structured to reward schools/programs with multiple teams, we will help ensure cost is not a barrier to participation. Tiered events and activities will be offered that make hosting events accessible to any size school or group.

Inspiring – Robust challenges and tournaments that keep students engaged throughout the year, are educationally rich and give appropriate focus to mechanical and electrical engineering, and computer programming skills. All participants will be surrounded by others aspiring to live up to the Values of CREATE.

Safe – Careful selection of equipment and focusing on proper safety procedures will insure all participants have a safe environment to compete in.

CREATE Values – "Honor by Design"

Honest - Do "what's right" when no one is looking.

Competitive - Always give your best. Be humble in victory and gracious in defeat. Be respectful of your teammates, coaches, mentors, competitors, judges and spectators.

Collaborative - Act in the best interest of the team's goals and be supportive of each other. Share knowledge, tools and parts with other teams.

Leader - Encourage, praise, involve and constructively challenge your teammates.

Professional - Works hard and is determined. Overcomes obstacles. Is well trained and acts in a professional manner.



CREATE

Competitive Robotics Enhancing and Advancing Technology Education

HOME • MISSION • ABOUT US • PROGRAMS • VOLUNTEERS • SCHOLARSHIPS • SPONSORS • TEAM • DONATE • LINKS

CREATE HIGH

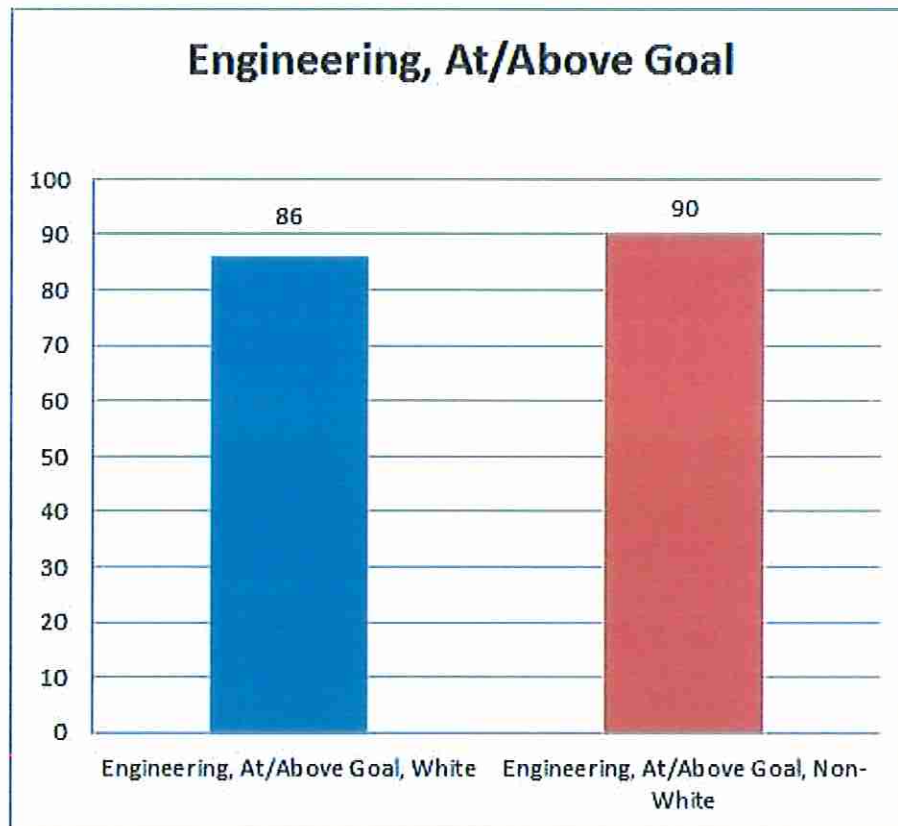
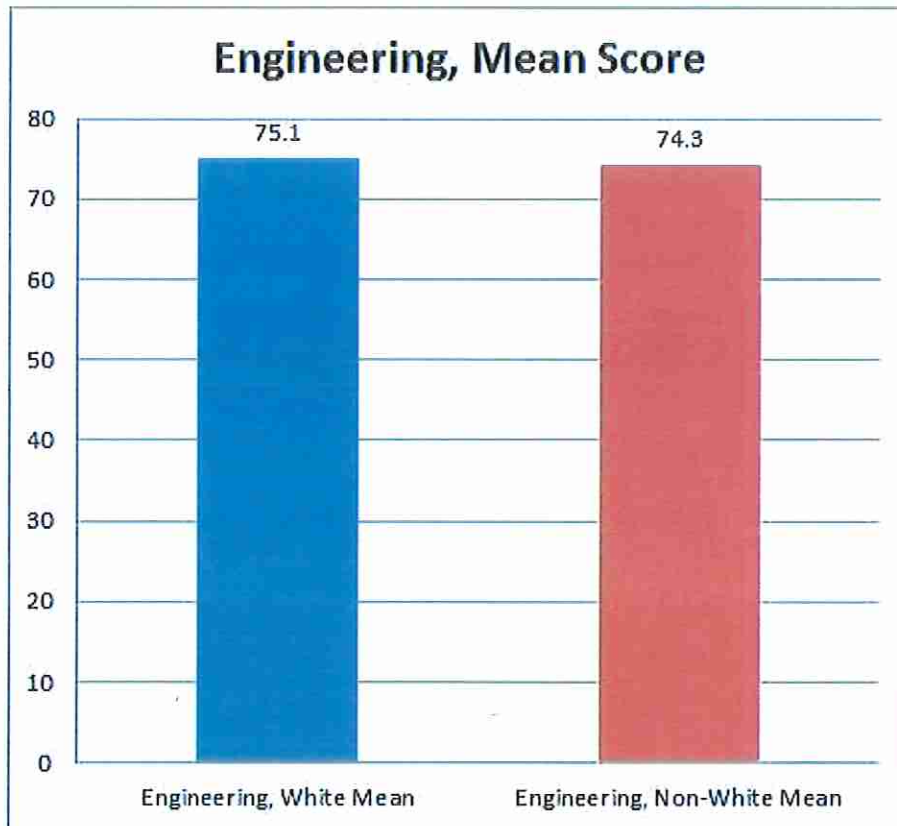
The CREATE High Robotics Competition will be an opportunity for high school teams (or middle school teams who wish to play up) to compete against other teams from across the United States at the [U.S. National Robotics Championship](#). Any high school (or middle school team) competing in any official VRC tournament automatically qualifies if they are:

high school and middle school aged students are encouraged to form teams and compete for a chance to attend the [U.S. National Robotics Championship](#). To see a complete list of all VRC events visit www.robotevents.com.

The CREATE Foundation will also be taking requests from teams that did not qualify, or were unable to attend a qualifying event to be put on a waiting list should spots become available.



Equitable Achievement, Engineering



EXTENDED FIELD TRIP REQUEST FORM

The Superintendent of Schools must approve all extended field trips. The following information must be forwarded electronically and in TRIPLICATE (hard copies) 30 days prior to the September Board meeting. NOTE: A Narrative must be attached justifying this field trip to the school curriculum and/or mission statement. No financial commitments are to be made until Board approval. This form must be type written and all items filled in or marked N/A.

Name of School: **MHS**

Date of Request: **2 / 22 / 2017**
Addendum Date: **1/24/18**

Name of Club or Activity: **FRENCH**

Trip To: **Paris -- Riviera and Rome**

Purpose: **Educational Tours**

Number of Students Participating: **10**

Number of students eligible to go on the field trip: **10**

Dates of Trip: **Wednesday, April 11, 2018 to Friday April 20, 2018** # of school days missed: **3**

Names of Teachers and Chaperones:

1. **Mrs. Cestari**

2. **Andres Alphonso**

Number of Non-Chaperone Adults going on trip: **4**

Transportation: **Bus: X** **Train: X** **Plane: X** Car **Other: Ferry**

Are fund-raising activities planned: **TBA** If so, describe:

Amount of money raised through fundraisers: **TBA**

Lodging: **Hotel/Motel: X** Camp Private Home

Insurance Arrangements for Staff & Students: Insurance Arrangements for Staff & Students: **\$165 All-Inclusive insurance is recommended to purchase before departure covering medical and accident Insurance, Baggage and Property insurance, Tour Cancellation and Interruption Insurance, and 24-hour Emergency Assistance. However, for the past 4 years, MHS has been provided an insurance CIRMA for every student enrolled on the trip.**

Cost per Student: **\$ \$3,420 (\$3,220 if enrolled by March 31, 2017)**

Cost per Teacher and/or Chaperone: **1 free Teacher and/or Chaperone for every six people enrolled.**

If Travel Agencies are engaged, at least three quotations need to be provided with documentation attached to this form:

a.

B.

Teacher requesting this approval: **Sophie Cestari** *Sophie Cestari*

Approved by Department Head at secondary level: **Andres Alphonso** *Andres Alphonso*

Approved by Principal: **Colleen Weiner** *Colleen Weiner*

Authorized by Superintendent or Designee: *Emma Mann*

Superintendent Approved: _____ Date _____

Field trip to Paris –Riviera and Rome

April vacation 2018

It is valuable for students to experience a trip to a country where people speak the language they have been studying. Even though the teacher tries to expose some cultural elements to the class on regular basis, my responsibility as a teacher is to give an opportunity for my students to be fully immersed in the language by spending time abroad, even if for a short period of time (10 days in this case). Moreover, in an ever increasing global world that requires interdependence amongst countries and cultures, a trip such as this will broaden students' perspectives in a way that will help them in years to come.

The number of hours they spend watching French movies, reading French literature, and writing some compositions in French, are necessary to learn and make progress in French. Still, unless you go there, there is no other way to fully appreciate and understand the culture. In other words, their learning experience won't stop in the classroom; they will be encouraged to expand their horizons while experiencing history, art, architecture, and people from another part of the world.

Based on the last successful trip where students enjoyed going to France and Italy, they encouraged me to do the same for this upcoming one too.

A day-by-day look at the tour 'Paris--Riviera and Rome' (10 days) :

Day 1/Wed 11: Traveling to Paris
Day 2/Thurs 12: Paris
Day 3/Fri 13: Paris
Day 4/Sat 14: Paris - French Riviera
Day 5/Sun 15: French Riviera
Day 6/Mon 16: Pisa/Florence
Day 7/Tues 17: Florence
Day 8/Wed 18: Rome
Day 9/Thurs 19: Rome
Day 10/Fri 20: Depart from Rome

*Sophie Cestari
French teacher
MiddletownHigh School
(860) 704-4043*



**CONNECTICUT
INTERLOCAL
RISK
MANAGEMENT
AGENCY**

900 Chapel Street, 9th Floor
New Haven, Connecticut 06510-2807
Telephone: 203-946-3700 | Fax: 203-773-6971
www.cirma.org

CIRMA International Insurance Program Application

Name of Entity: Middletown High School
Address of Entity: 200 LaRosa Lane, Middletown, CT 06457
Contact name at Entity: Sophie Cestari / French teacher / Group leader
Phone: (860) 704-4500 Fax _____ E-Mail: cestari@mpscct.org
Agent: CIRMA / Colleen White Phone: 203-946-3700 E-Mail: Cwhite@ccm-ct.org

Do you have any permanent locations/operations or employees overseas? Yes ___ No X
Have there been any prior claims resulting from overseas accidents or injuries? Yes ___ No X
If there have been prior claims, please provide a brief description _____

Complete the section below for each planned trip:

Trip 1 Details:

Departure date Wed, April 11th Return date Friday, April 20th
Purpose (i.e. school trip, tour, sabbatical, trade mission, cultural exchange, etc.)
School trip abroad
Destination (city & country)
see brochure enclosed
Number of employee participants 2 Number of other participants 15

Trip 2 Details:

Departure date _____ Return date _____
Purpose (i.e. educational, tour, mission, construction, etc.) _____
Destination (city & country) _____
Number of employee participants _____

Trip 3 Details:

Departure date _____ Return date _____
Purpose (i.e. educational, tour, mission, construction, e _____
Destination (city & country) _____
Number of employee participants _____

Insurance /
France - Italy
Trip.
It needs to be
signed by a
BOE member.

AIG Assist Services include but not limited to:

- **Medical Assistance:** referral to English speaking doctors, advance payment of medical expenses, guarantee of hospitalization fee, medical evaluation, medical case monitoring and medical records and medication shipment;
- **Pre-Trip Personal Assistance:** passport and visa requirements, political/environmental warning information, currency information and ATM locations, information regarding global weather, emergency message transmissions, and telephone translations;
- **In Route Services:** lost/stolen luggage and personal effects assistance, lost/stolen travel documents/tickets assistance; emergency cash transfer, trip interruption assistance, and insurance/claims coordination;
- **Legal Assistance:** referral to local attorney.

The availability of services is subject to the terms and conditions of the policy to the insured organization.

Notice: This application is for the purpose of obtaining a quotation and does not bind the applicant or the Company to complete the insurance. The Undersigned declares that to the best of his/her knowledge, the statements set forth herein are true and that no other material information has been withheld. The undersigned also agrees that the existence of any policy that may be issued will not be disclosed to the host government. This form shall be the basis of insurance should a policy be issued. If the information supplied herein changes between the date completed and the effective date of the insurance, the undersigned shall notify the Company of the changes and the company reserves the right to modify or withdraw any offer for insurance.

Fraud Warning: Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or, conceals, for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent act, which is a crime and may subject such person to criminal and civil penalties.

Please
Sign & Date

Insured Signature & Date _____

BOE Signature?

**List of participants for the France - Italy trip during April vacation 2018
From Wednesday, April 11th to Friday, April 20th**

List of participants

1. Blaszczyński Katrina
2. Ciebielski Kamila Rose
3. Goulette Margaret Elizabeth
4. Kutcher Rebecca
5. Meeker Emily
6. Miller Richard
7. Morosky Kaylee
8. Pacileo Rebecca
9. Rioux Natalie
10. Simmons Matthew

NO MHS Student

11. Aiello Taylor

Adults

12. Erin Goulette
13. Di Silvestro Emily Anne
14. Rex Stephanie
15. Jeffrey Simmons

Chaperones / MHS employees

16. Andres Alphonso (Spanish teacher)
17. Sophie Cestari (French teacher)



Educational Tours

Watch videos, read reviews and enroll on your teacher's Tour Website

eftours.com/









This is also your tour number

PARIS, THE RIVIERA & ROME

10 or 12 days | France | Monaco | Italy

Experience the range of French culture, from bustling Paris to the perfumeries and old town squares of the Riviera. In Italy, the big sights match France's proud history. The Florence Duomo is a Renaissance treasure; Pisa's Leaning Tower let Galileo test his theories of gravity; and the Roman Colosseum represented a breakthrough in both architecture and mass entertainment.

EVERYTHING YOU GET:

-  Full-time Tour Director
-  Sightseeing: 4 sightseeing tours led by expert, licensed local guides (6 with extension); 1 sightseeing tour led by your Tour Director; 2 walking tours
-  Entrances: Notre Dame Cathedral; Louvre; Perfume factory; Pisa Baptistery; Pisa Cathedral; Duomo; Sistine Chapel; St. Peter's Basilica; Colosseum; Roman Forum; With extension: Pompeii Roman Ruins; Capri boat cruise
-  weShare, our online platform that taps into each student's interests for a more engaging learning experience
-   All of the details are covered: Round-trip flights on major carriers; Comfortable motorcoach; TGV high-speed train;
-   8 overnight stays in hotels with private bathrooms (10 with extension); European breakfast and dinner daily



Anyone can see the world.

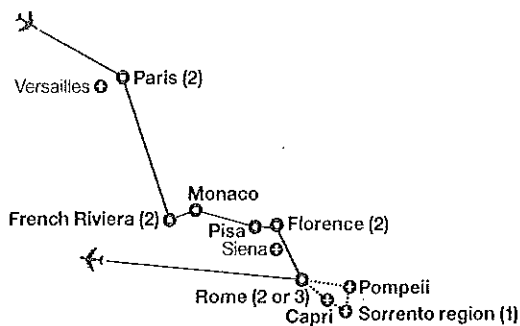
YOU'RE GOING TO EXPERIENCE IT.

As you can see, your EF tour includes visits to the places you've learned about in school. That's a given. But it's so much more than that. Immersing yourself in new cultures—surrounded by the people, the language, the food, the way of life—creates inspirational moments that can't be listed in an itinerary. They can only be experienced.

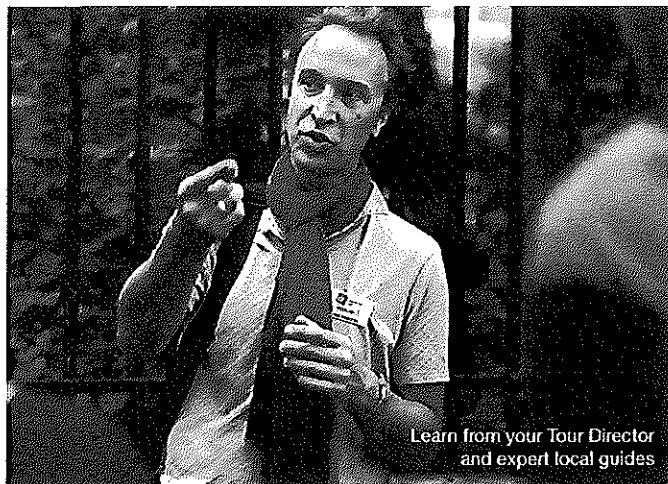
And the experience begins long before you get your passport stamped and meet your **Tour Director** in your arrival city. It begins the moment you decide to go. Whether it's connecting with other travelers on Facebook, Twitter or Instagram, or delving deeper into your destinations with our online learning platform, **weShare**, the excitement will hit you long before you pack your suitcase.

When your group arrives abroad, everything is taken care of so you can relax and enjoy the experience. Your full-time Tour Director is with your group around the clock, handling local transportation, hotels and meals while also providing their own insight into the local history and culture. **Expert local guides** will lead your group on sightseeing tours, providing detailed views of history, art, architecture or anything you may have a question about.

When your journey is over and you're unpacking your suitcase at home, you'll realize the benefits of your life-changing experience do not end. They have just begun.



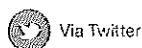
This tour may be reversed



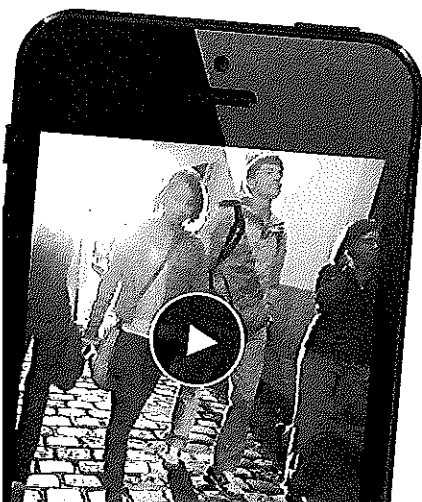
Learn from your Tour Director and expert local guides

@EFtours I attribute my college semester abroad to the love for travel I discovered on an EF Tour in high school #traveltuesday

— MELISSA, TRAVELER



Via Instagram



CHECK OUT WHAT A TOUR IS ALL ABOUT

Watch the videos at eftours.com/

Your teacher's Tour Website

What you'll experience on your tour

Day 1: Fly overnight to France

Day 2: Paris

- Meet your Tour Director at the airport in Paris, the City of Light. During your stay you'll get a taste of Parisian style as you ride down the Champs-Élysées, an elegant boulevard packed with high-fashion boutiques. Pass the Place de la Concorde and the Arc de Triomphe and strike a pose in front of the Eiffel Tower. At the École Militaire, see where a promising young Napoleon launched his rise to power. I.M. Pei's iconic glass pyramid marks the entrance to the renowned Louvre, home to treasures like Leonardo da Vinci's *Mona Lisa*. Then, admire the Notre Dame Cathedral's sculptured façade, stained-glass rose windows and seemingly weightless vaulted ceilings.
- Take a walking tour of Paris: Île de la Cité; Conciergerie; Sainte-Chapelle
- Visit Notre Dame Cathedral

Day 3: Paris

- Take an expertly guided tour of Paris: Place de la Concorde; Champs-Élysées; Arc de Triomphe; Les Invalides; Eiffel Tower
- Time to see more of Paris or
 - 📍 Visit Versailles

Day 4: Paris | French Riviera

- Visit the Louvre
- Travel by TGV train to Nice

Day 5: French Riviera

- Visit the principality of Monaco
- Tour a French perfume factory in Eze
- Take a walking tour of Nice: Vieille Ville; Promenade des Anglais

Day 6: Pisa | Florence

- Travel to Pisa
- Visit the Pisa Baptistery
- Visit the Pisa Cathedral
- See the Leaning Tower of Pisa
- Continue on to Florence, the birthplace of the Italian language, opera and the Renaissance, and where works of art like Michelangelo's statue of *David* and Botticelli's *The Birth of Venus* still reside today. As you stroll through the city, pass by classical statues at the Piazza della Signoria. See the domed cap of the Santa Maria del Fiore Cathedral, better known as the Duomo, which dominates the skyline. Opposite the Duomo, look for the bronzed doors of Ghiberti's *Gates of Paradise* at the Baptistery. Walk across the Ponte Vecchio, a Medieval bridge where many of Florence's famed leather and gold artisans keep shop.

Day 7: Florence

- Take an expertly guided tour of Florence: Piazza della Signoria; Ponte Vecchio; Chiesa di Santa Croce; Gates of Paradise
- Visit the Duomo
- Time to see more of Florence or
 - 📍 Visit Siena

Day 8: Rome

- Travel to Rome, a city that integrates its past into the present better than any other. During your stay, explore the world's most famous arena, the Colosseum, where you can almost hear the stamping feet of the crowds gathered for gladiatorial combat. Nearby, the Roman Forum marks the former heart of the Roman Empire. Julius Caesar gave many of his great political speeches there. On your visit to the Vatican City, marvel at Michelangelo's breathtaking ceiling in the Sistine Chapel and look out for the colorful uniforms of the Swiss Guard, protectors of the Vatican City. Before you say "arrivederci," toss a coin into the Trevi Fountain to ensure a return trip to the Eternal City.
- Take an expertly guided tour of Rome
- Visit the Colosseum
- Visit the Roman Forum

Day 9: Rome

- Take an expertly guided tour of Vatican City
- Visit the Sistine Chapel
- Visit St. Peter's Basilica
- Take a self-guided tour of Rome: Trevi Fountain; Pantheon; Piazza Navona; Spanish Steps

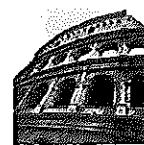
Day 10: Depart for home

📍 2-DAY TOUR EXTENSION

Days 10-11: Sorrento region | Rome

- Take an expertly guided tour of Pompeii
- Take an expertly guided tour of Capri
- Take a boat cruise

Day 12: Depart for home



Wish we could go back so much ! #coliseum #rome #roma #italy #italia #marchbreak #beautiful #amazing #eftours #dreamtrip #missit #iloveitaly

- EMILY, TRAVELER



Via Instagram

I loved my experience in both France and Italy. I still think about Paris and the beautiful streets that come to life through the art. Also, how the history and culture in Italy add 100x more to the beauty of the country. I will never forget this experience!!

- SIMONE, TRAVELER



Tour review

TOP THREE THINGS I WILL SEE, DO, TRY OR EXPLORE

1. _____

2. _____

3. _____

— The easiest ways to —
ENROLL TODAY



Enroll on our website
eftours.com/enroll



Enroll by phone
800-665-5364



Mail your Enrollment Form to:
EF Educational Tours
Two Education Circle
Cambridge, MA 02141

My daughter has gained such an amazing view of the world and history from this experience. She has not stopped talking since I picked her up at the airport. Thank you for all the organization, helpful hints, flexible payment plan and knowledgeable tour guides.

—CHARLOTTE, DAUGHTER TRAVELED JUNE 2014



Tour review

THE WORLD LEADER IN INTERNATIONAL EDUCATION

For 50 years EF has been working toward one global mission: Opening the World Through Education. Your teacher has partnered with EF because of our unmatched worldwide presence, our focus on affordability, and our commitment to providing experiences that teach critical thinking, problem solving, collaboration and global competence.

- We always offer the lowest prices guaranteed so more students can travel.
- We're fully accredited, just like your school, so you can earn credit while on tour.
- All of our educational tours feature experiential learning activities and visits to the best sites.
- We're completely committed to your safety. We have 500 schools and offices in over 50 countries around the world, so local EF staff members can react quickly and in person wherever you travel.
- Your full-time Tour Director is with your group every step of the way on tour, providing insight about your destinations as well as great local tips.



Instruction
Field Trips and Community Service

OVERNIGHT & OUT-OF-STATE FIELD TRIP REQUEST FORM

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Name of School: **MHS**

Date of Request: **1/18/18**

Name of Club or Activity: **MHS Class of 2018**

Trip To: **NYC**

Purpose: **Senior Class Trip**

Number of Students Participating: **200-300**

Number of students eligible to go on the field trip: **Entire senior class**

Dates of Trip: From: **4/27/18**

To:

of school days missed: **1**

Names of Teachers and Chaperones:

1. Lauren Pszczolkowski	5. TBD
2. Jen Price	6. TBD
3. Jeff Mickowicz	7. TBD
4. Donna Caswell	8. TBD

Number of Non-Chaperone Adults going on trip: **0**

Transportation: Bus: Van Train Plane Car Other: (boat)

Are fund-raising activities planned: **N/A** If so, describe:

Amount of money raised through fundraisers: **We already have money in our account to help students.**

Lodging: Hotel/Motel Camp Private Home

Insurance Arrangements for Staff and Students:

Cost per Student: \$ **50.00** Cost per Teacher and/or Chaperone: \$ **50.00**

Cost per Nurse: \$ **(if necessary)** Cost per Paraprofessional: \$ **(if necessary)**

If Travel Agencies are engaged, at least three quotations need to be provided with documentation attached to this form:

a. b.

Name of teacher making request: **Lauren Pszczolkowski**



Approved by Department Head at secondary level: **Elisha De Jesus**



Approved by Principal: **Colleen Weiner**



Authorized by Associate Superintendent: **Enza Macri**



Superintendent Approval: **Michael Conner**

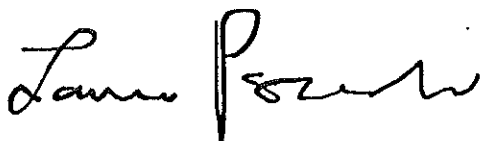
Date:

2018 SENIOR CLASS NARRATIVE:

The class of 2018 would like to continue & resurrect the tradition of the senior class trip. Due to the lack of a senior class advisor the first couple of months of school, the senior class of 2018 regretfully a couple of senior class functions such as the Patio Party and Tailgate. The senior class trip give the students a unique time to come together as a class and bond and celebrate the past 4 years they have spent together. The senior class executive board has requested a day trip to NYC. The students will have the opportunity to spend some guided time in the city, and then will board a boat where they sail around the NYC harbor and enjoy dinner and dancing as a class.

The trip is scheduled to depart at 9am from MHS on Friday, April 27, 2018 and return the same day at approximately 10 pm. The chosen tour package includes round trip bus transportation, dinner and a dj dance party. The total cost is \$50 per student and is open to all eligible seniors.

Sincerely,

A handwritten signature in black ink, appearing to read "Laure Pszczolkowski". The signature is written in a cursive style with a large initial "L" and "P".

Mrs. Laure Pszczolkowski,
Senior Class Advisor



*Over 35 years of Excellence
Serving Our Guests*

arrival. We will arrange for this on your account. Buses arriving without prior permissions from Hudson River Park Trust will not be able allowed to drop off onsite at Pier 40. Please advise your Sales Manager in advance and we will be ready to greet you and your guests when you arrive. Buses will be provided a 15 minute boarding and disembarking time. Unauthorized buses will not be permitted to pick-up or drop-off at Pier 40 and must perform such activity off site on West Street between Houston and Clarkson or on Clarkson between West St. and Hudson.

Menu Selections

Student Dinner Menu

Tossed Salad
Herb Roasted Chicken
Pan Seared Tilapia
Seasonal Vegetables
Rolls and Butter
Assorted Cookies and Brownies
Coffee and Tea for Chaperones

Entertainment

DJ Entertainment - Included

Our talented DJ will spin selections of your favorite tunes from the past and present. Dance the time away as the sights pass you by! Please advise us if you have particular requests

About Your Venue

Sensation

This impressive yacht is the perfect location for any event. The Sensation has two climate controlled decks, state of the art lighting, fully stocked bars and large windows. The Observation Deck is perfect for sightseeing.



Over 35 years of Excellence
Serving Our Guests

Billing Detail

Item	Qty	Unit Charge	Extended Charge
Student Dinner Dance Party (Sun-Thurs)	200 PRS	\$66.00	\$13,200.00
200 person minimum	1 EA	\$0.00	\$0.00
Yachting Service	1 EA	\$0.00	\$0.00
Soda and Juice Bar, 3 Hours	200 EA	\$0.00	\$0.00
Student Dinner Menu	200 EA	\$0.00	\$0.00
General Comments	1 EA	\$0.00	\$0.00
DJ Entertainment - Included	1 EA	\$0.00	\$0.00
Subtotal:			\$13,200.00
Administration Fee:			\$2,640.00
Taxes:			\$0.00
Total Taxes & Fees:			\$2,640.00
Total Invoice:			\$15,840.00

Payment Date	Payment Type	Amount
Total Payments:		\$0.00
Balance (due prior to departure - see Terms of Payment above):		\$15,840.00

Contact your Sales Manager to finalize the number of guests or to discuss changes to the items listed above.

Please mail payment to the following address:
Hornblower Cruises & Events
Attn: Vivian Cabrera
353 West Street, Hornblower Landing
New York, NY 10014

This Charter Summary is made subject to
Hornblower Cruises & Events' Charter Agreement.
Thank you for your patronage

Bylaws of the Board

Community Members on Board Committees

Recognizing the value and importance of parent and community contributions to its committees, the Board shall use these guidelines in 1) soliciting and selecting parent/community members for its committees, and 2) describing such members' roles and responsibilities.

- The Board Chairperson shall direct the Superintendent to compile a list of parents and community members interested in serving on any of these committees. Such groups as parent teacher organizations and associations, the Middletown Schools Association, the district's and schools' parent involvement committees, Parent leadership Training Institute, and School, Family, Community Partners – may be asked to gather and submit the names of interested candidates. Other means – media and electronic – may be used to solicit parent and community interest.
- When appointing Board members to these committees, the Board Chairperson shall also appoint ~~one or two~~ parent/community members from **this such** list to serve in an advisory capacity for each of these committees.
- Terms shall start in November of each year. Appointees serve at the discretion of the Committee Chairperson. Service is not limited to one term; they may be re-appointed at the Board Chairperson's discretion.
- Parent/Community committee members will serve in an adjunct capacity, that is to say as advisors. As such they will neither vote nor figure in the committee's quorum requirement.
- The scheduling of committee meetings will accommodate Board members' and district employees' schedules.

Should the Board elect to create additional committees, any changes or modifications to these guidelines shall be noted in the motion to create such committee.

Bylaw adopted: February 12, 2008
Bylaw readopted: June 10, 2014
Bylaw revised: March 10, 2015
Bylaw revised:

MIDDLETOWN PUBLIC SCHOOLS
Middletown, Connecticut

REVISED POLICY 5113(a)

Students

Attendance/Excuses/Dismissal

Attendance

Connecticut state law requires parents to cause their children, ages five through eighteen inclusive, to attend school regularly during the hours and terms the public school is in session. Parents or persons having control of a child five years of age have the option of not sending the child to school until ages six or seven. Mandatory attendance terminates upon graduation or withdrawal with written parent/guardian consent at age seventeen.

A student is considered to be “in attendance” if present at his/her assigned school, or an activity sponsored by the school (e.g., field trip), for at least half of the regular school day. A student who is serving an out-of-school suspension or expulsion should always be considered absent. A student not meeting the definition of “in attendance” shall be considered absent.

Classroom learning experiences are the basis for public school education. Time lost from class is lost instructional opportunity. The Board of Education requires that accurate records be kept of the attendance of each child, and students should not be absent from school without parental knowledge and consent.

Excuses

A student’s absence from school shall be considered “excused” if written documentation of the reason for such absence has been submitted within ten (10) school days of the student’s return to school and meets the following criteria:

- A. For absences one through nine, a student’s absences from school are considered “excused” when the student’s parent/guardian approves such absence and submits appropriate documentation to school officials.

Such documentation includes a signed **and dated** note from the student’s parent/guardian, a signed note from a school official that spoke in person with the parent/guardian regarding the absence, or a note confirming the absence by the school nurse or by a licensed medical professional, as appropriate. Documentation should explain the nature of and the reason for the absence as well as the length of the absence. Separate documentation must be submitted for each incidence of absenteeism. **Per the Connecticut State Department of Education an email or text message is not an acceptable form of communication to excuse an absence.**

Students

Attendance/Excuses/Dismissal

Excuses (continued)

- B. For the **tenth absence and all absences thereafter**, a student's absences from school are considered excused for the following reasons:
1. Student illness (must be **verified by a licensed medical professional** to be deemed excused, regardless of the length of the absence)(**Tenth absence and all absences thereafter**);
 2. Student's observance of a religious holiday;
 3. Death in the student's family or other emergency beyond the control of the student's family;
 4. Mandated court appearances (documentation required);
 5. The lack of transportation that is normally provided by a district other than the one the student attends (no parental documentation required);
 6. Extraordinary educational opportunities pre-approved by District administration and to be in accordance with Connecticut State Department of Education guidance.
- C. A student's absence from school shall be considered unexcused unless:
1. The absence meets the definition of an excused absence and meets the documentation requirements; or
 2. The absence meets the definition of a disciplinary absence, which is the result of school or District disciplinary action and are excluded from these State Board of Education approved definitions.

When the school in which a child is enrolled receives no notification from a parent or other person having control of the child is aware of the child's absence, a reasonable effort shall be made by school personnel or volunteers under the direction of school personnel to notify by telephone and by mail such parent or other person having control of the child.

Responsibility for completion of missed classwork lies with the student, not the teacher. Unless a student has an extended illness, all make-up work will be complete within five days after the student returns to school.

Students

Attendance/Excuses/Dismissal

Excused Absences for Children of Service Members

An enrolled student, age five to eighteen, inclusive, whose parent or legal guardian is an active duty member of the armed forces, as defined in section 27-103, and has been called to duty for, is on leave from, or has immediately returned from deployment to a combat zone or combat support posting, shall be granted ten days of excused absences in any school year and, at the discretion of the Board of Education, additional excused absences to visit such child's parent or legal guardian with respect to such leave or deployment of the parent or legal guardian. In the case of such excused absences such child and parent or legal guardian shall be responsible for obtaining assignments from the student's teacher prior to any period of excused absence, and for ensuring that such assignments are completed by such child prior to his or her return to school from such period of excused absence.

Dismissal

No school, grade, or class may be dismissed before the regularly scheduled dismissal time without the approval of the Superintendent or his/her designee.

No teacher may permit any individual student to leave school prior to the regular hour of dismissal without the permission of the Principal.

No student may be permitted to leave school at any time other than at regular dismissal without the approval of the student's parent/guardian. If a court official with legal permission to take custody of a child, or if a police officer arrests a student, the parent/guardian should be notified of these situations by the administration.

Legal Reference: Connecticut General Statutes
10-220(c) Duties of boards of education (as amended by PA 15-225)

10-184 Duties of parents (as amended by PA 98-243 and PA 00-157)

10-185 Penalty

10-198a Policies and procedures concerning truants (as amended by P.A.11-136, An Act Concerning Minor Revisions to the Education Statutes and PA 14-198, An Act Concerning Excused Absences from School for Children of Service Members, and PA 16-147, An Act Concerning the Recommendations of the Juvenile Justice Policy and Oversight Committee)

Students

Attendance/Excuses/Dismissal

Legal Reference: Connecticut General Statutes (continued)

10-198b State Board of Education to define “excused absence,” “unexcused absence,” and “disciplinary absence”

10-198c Attendance review teams.

PA 15-225 An Act Concerning Chronic Absenteeism

10-198d Chronic absenteeism (as amended by PA 17-14)

45a-8c Truancy clinic. Administration. Policies and procedures. Report. (as amended by PA 15-225)

10-199 through 10-202 Attendance, truancy - in general

Action taken by State Board of Education on January 2, 2008, to define “attendance.”

Action taken by State Board of Education on June 27, 2012, to define “excused” and “unexcused” absences.

PA 17-14 An Act Implementing the Recommendations of the Department of Education

Policy adopted: April 16, 1996
Policy revised: June 12, 2001
Policy revised: June 7, 2005
Policy revised: June 21, 2007
Policy adopted: January 8, 2013
Policy revised: April 21, 2015
Policy revised: June 27, 2017
Policy revised:

MIDDLETOWN PUBLIC SCHOOLS
Middletown, Connecticut

Students

Truancy

Introduction and Definitions

The district's policy on student truancy shall stress early prevention and inquiry leading to remediation of absences rather than imposition of punitive measures for students. Referral to legal authorities normally shall be made only when local resources are exhausted. For purposes of implementing this policy and for reporting purposes regarding truancy, the District will utilize the State Board of Education approved definitions of "excused" and "unexcused" absences.

"Truant" shall mean a child five to eighteen, inclusive who has four unexcused absences in any one month, or ten unexcused absences in one school year.

"Habitual truant" shall mean a child five to eighteen, inclusive who has 20 or more unexcused absences in one school year.

"In attendance" shall mean a student if present at his/her assigned school, or an activity sponsored by the school (e.g., field trip), for at least half of the regular school day. A student who is serving an out-of-school suspension or expulsion should always be considered absent.

"Chronically absent child" is an enrolled student whose total number of absences at any time during a school year is equal to or greater than ten percent of the total number of days that such student has been enrolled at such school during such school year.

"Absence" means an excused absence, unexcused absence or disciplinary absence, as those terms are defined by the State Board of Education ~~or an in-school suspension that is greater than or equal to one-half of a school day~~ pursuant to C.G.S. 10-198b.

"District chronic absenteeism rate" means the total number of chronically absent children in the previous school year divided by the total number of children under the jurisdiction of the Board of Education for such school year.

"School chronic absenteeism rate" means the total number of chronically absent children for a school in the previous school year divided by the total number of children enrolled in such school for such school year.

Remediation of Truancy. School personnel shall seek cooperation from parents or other persons having control of such child and assist them in remedying and preventing truancy. The superintendent of schools shall develop regulations which will detail the following school obligations under the district's truancy policy:

1. Notify parents annually of their obligations under the attendance policy.

Students

Truancy (continued)

2. Obtain telephone numbers for emergency record cards or other means of contacting parents or other persons having control of the child during the school day.
3. Establish a system to monitor student attendance.
4. Make a reasonable effort to notify parents or other persons having control of the child, **enrolled in** Middletown Public Schools, when a child does not arrive at school and there has been no previous approval or other indication which indicates parents are aware of the absence. *(Note: Persons who in good faith give or fail to give notice pursuant to this section shall be immune from any liability, civil or criminal, which might otherwise be incurred or imposed and shall have immunity with respect to any judicial proceeding which results from such notice or failure to give notice.)*
5. Identify a student as “truant” when the student accumulates four unexcused absences in any month or ten in a school year.
- 6. Identify a student as “habitual truant” when the student accumulates 20 or more unexcused absences in a school year.**
- 7.6.** Identify a student as “chronically absent” when the student accumulates a total number of absences at any time during a school year that is equal to or greater than ten percent of the total number of days that such student has been enrolled at the school during the school year.
8. Appropriate school staff meet with parents of a child identified as truant or chronically absent to review and evaluate the situation, within ten days of such designation. Such meeting may involve the school or District Attendance Team.

Students so identified may be subject to:

- (a) retention in the same grade to acquire necessary skills for promotion, or retention.
9. ~~When a petition is filed,~~ When a student is identified as truant a referral will be made to the appropriate team (including but not limited to: Climate Team, Student Assistance Team, School Attendance Team, Scientific Research Based Intervention Team, 504 Team, Planning and Placement Team, Middletown Youth Diversion Team) for consideration of further evaluation, intervention or assessment. ~~an educational evaluation of the truant student shall be done by appropriate school personnel if no such evaluation has been performed within the preceding year.~~

Students

Truancy (continued)

10. Provide coordination of services and refer “truants” to community agencies which provide family services.

11. — If in existence, refer the child to the children’s probate court truancy clinic.

The Board, on or before 8/15/18, shall implement a truancy intervention model identified by the Connecticut State Department of Education (SDE) for any school within the District that has a disproportionately high rate of truancy, as identified by the Commissioner of Education. Parents or other persons having control of each child shall be notified of such truancy model. (Note: The SDE is required to identify these effective truancy intervention models by 8/15/17.)

Chronic Absenteeism

The Board of Education, in compliance with statute, requires the establishment of attendance review teams when chronic absenteeism rates in the District or at individual schools in the District meet the following circumstances:

1. A District team must be established when the District’s chronic absenteeism rate is 10 percent or higher.
2. A school team must be established when the school chronic absenteeism rate is 15 percent or higher.
3. A team for either the District or each school must be established when (a) more than one school in the District has a school chronic absenteeism rate of 15 percent or higher or (b) a District has a District chronic absenteeism rate of 10 percent or higher and one or more schools in the District have a school chronic absenteeism rate of 15 percent or higher.

The membership of attendance review teams may consist of school administrators, guidance counselors, school social workers, teachers, chronically absent children, parents or guardians of chronically absent children, and representatives from community-based programs who address issues related to student attendance by providing programs and services to truants.

Each attendance review team shall be responsible for reviewing the cases of truants and chronically absent children, discussing school interventions and community referrals for such truants and chronically absent children and making any additional recommendations for such truants and chronically absent children and their parents or guardians. Each attendance review team shall meet at least monthly.

Students

Truancy

Chronic Absenteeism (continued)

The District shall utilize the chronic absenteeism prevention and intervention plan developed by the State Department of Education when it becomes available.

The District shall annually include in information for the strategic school profile report for each school and the District that submitted to the Commissioner of Education, data pertaining to truancy and chronically absent children.

~~The Principal or his/her designee of any elementary or middle school located in a town/city designated as an alliance district may refer to the children's truancy clinic established by the Probate Court serving the town/city, a parent/guardian with a child defined as a truant or who is at risk of becoming a truant. (An attendance officer or a police officer shall deliver the citation and summons and a copy of the referral to the parent/guardian.)~~

Legal Reference: Connecticut General Statutes

10-184 Duties of parents. (as amended by PA 98-243 and PA 00-157)

10-198a Policies and procedures concerning truants (as amended by PA 00-157 and P.A. 11-136 and PA 16-147)

10-198b State Board of Education to define "excused absence", "unexcused absence", and "disciplinary absences"

10-198c Attendance review teams (as amended by PA 17-14

10-198d Chronic absenteeism

10-199 through 10-202 Attendance, truancy in general. (Revised, 1995, PA 95-304)

45a-8c Truancy clinic. Administration. Policies and procedures. Report. (as amended by PA 15-225)

10-220(c) Duties of boards of education (as amended by PA 15-225)

10-202e-f Policy on dropout prevention and grant program.

10-221(b) Board of education to prescribe rules.

Campbell v New Milford, 193 Conn 93 (1984).

Students

Truancy

Legal Reference: Connecticut General Statutes (continued)

Action taken by the State Board of Education on January 2, 2008, to define “attendance.”

Action taken by the State Board of Education on June 27, 2012, to define “excused” and “unexcused” absences.

PA 15-225 An Act Concerning Chronic Absenteeism.

Policy adopted: April 16, 1996
Policy revised: June 12, 2001
Policy readopted: June 7, 2005
Policy revised: January 8, 2013
Policy revised: June 28, 2016
Policy revised: June 27, 2017
Policy revised:

MIDDLETOWN PUBLIC SCHOOLS
Middletown, Connecticut

Middletown Board of Education
Financial Statement
November 9, 2017

Account Number	Expenditures	Appropriation	Appropriation Adj	Encumbrances	Expenditures	Account Balance	Overage/	Projection
	2016-2017	2017-2018					Deficit	
CERTIFIED SALARIES								
51110 CERTIFIED*REG	28,432,457.30	29,778,612.00	(575,120.00)		7,060,562.53	22,142,929.47	(330,000.00)	29,533,492.00
51111 KNOWN ATTRITION		-81,720.00	81,720.00			-		-
51112 UNKNOWN ATTRITION		-663,400.00	663,400.00			-		-
51115 CERTIFIED*OTH ADDL/STIPEND	15,510.00					-	-	-
51310 SALARIES: SUBS-DAILY*REG	137,823.48	166,200.00			22,205.00	143,995.00	-	166,200.00
51315 SALARIES: SUBS-LT*REG	105,763.14	90,000.00			20,529.88	69,470.12	-	90,000.00
51316 SALARIES: SUBS-BLDG*REG	205,329.34	259,280.00			43,465.00	215,815.00	-	259,280.00
51410 SALARIES: ADMINISTRATOR*REG	3,512,815.09	3,549,162.00			1,378,585.70	2,170,576.30	-	3,549,162.00
51501 LONGEVITY: CERTIFIED	370,590.16	390,000.00			198,000.00	192,000.00	(50,516.00)	440,516.00
51550 EARLY RETIRMENT INCENTIVE	0.00	10,500.00				10,500.00	-	10,500.00
51718 SALARIES: TUTOR	144,040.45	102,500.00			21,395.00	81,105.00	-	102,500.00
51721 SALARIES: STIPENDS-NON TRB	404,219.94	409,864.00			54,544.50	355,319.50	-	409,864.00
51900 OTHER SALERIES	154,929.11	116,090.00			41,015.11	75,074.89	-	116,090.00
51901 NON-CONTRACTED CERTIFIED	12,019.00				2,890.00	(2,890.00)	(2,890.00)	2,890.00
51921 SALARIES: CLASS COVERAGE	79,493.38	35,000.00			3,473.78	31,526.22	-	35,000.00
Total_CERTIFIED SALARIES	33,574,990.39	34,162,088.00	170,000.00	-	8,846,666.50	25,485,421.50	(383,406.00)	34,715,494.00

CLASSIFIED SALARIES								
51116 CLASSIFIED*REG	6,535,124.70	6,821,555.00	(12,611.02)		2,146,936.31	4,662,007.67	62,000.00	6,746,943.98
51118 CLASSIFIED*OT	156,218.75	132,000.00			56,049.00	75,951.00		132,000.00
51123 SALARIES OF REG EMP PAID TO INSTR ALL	88,072.50	96,000.00			29,930.00	66,070.00	-	96,000.00
51416 ATHLETIC EVENT-OT	34,473.60	30,001.00			15,971.31	14,029.69	-	30,001.00
51418 SUBS-SECRETARIES	23,106.91	0.00	12,611.02	1,895.74	14,157.40	(3,442.12)	(3,442.12)	16,053.14
51419 OT-SNOW REMOVAL	37,258.47	30,000.00				30,000.00		30,000.00
51420 OT-CUSTODIAL COVERAGE	36,173.71	52,000.00			23,471.15	28,528.85		52,000.00
51502 LONGEVITY: CLASSIFIED	24,000.00	34,100.00				34,100.00	-	34,100.00
51711 SALARIES: PHYSICIAN	10,000.08	10,000.00			2,307.72	7,692.28	-	10,000.00
Total_CLASSIFIED SALARIES	6,944,428.72	7,205,656.00	-	1,895.74	2,288,822.89	4,914,937.37	58,557.88	7,147,098.12

Middletown Board of Education
Financial Statement
November 9, 2017

Account Number	Expenditures	Appropriation	Appropriation Adj	Encumbrances	Expenditures	Account Balance	Overage/	Projection
	2016-2017	2017-2018					Deficit	
PARAPROFESSIONALS								
51210 SALARIES: AIDES/PARAS*REG	2,857,716.05	3,658,044.00		19,578.98	799,036.76	2,839,428.26	-	3,658,044.00
51212 SALARIES: AIDES/PARAS*OT	193.07	2,500.00				2,500.00		2,500.00
51215 SALARIES: AD ED/PARAS*REG	1,831.02	0.00			1,059.25	(1,059.25)	(1,059.25)	1,059.25
51216 SALARIES: LIBRARY PARAS*REG	115,979.22	123,718.00			27,422.31	96,295.69	-	123,718.00
51503 LONGEVITY: PARAS	12,800.00	14,800.00			13,450.00	1,350.00	-	14,800.00
51713 SALARIES: LUNCH AIDE	85,192.96	87,120.00			22,187.30	64,932.70	-	87,120.00
51717 SALARIES: BUS MONITOR	3,123.16					-		-
51920 SALARIES: STUDENT VOCATIONAL	14,299.00	17,000.00		12,250.00	3,750.00	1,000.00	-	17,000.00
Total_PARAPROFESSIONALS	3,091,134.48	3,903,182.00	-	31,828.98	866,905.62	3,004,447.40	(1,059.25)	3,904,241.25

EMPLOYEE BENEFITS								
51970 SALARIES: CLOTHING ALLOCATION	19,325.00	17,850.00			18,550.00	(700.00)	(700.00)	18,550.00
52100 GROUP LIFE INSURANCE	126,500.00	223,885.00			115,892.50	107,992.50	-	223,885.00
52205 FICA	435,615.37	506,552.00			115,229.17	391,322.83	-	506,552.00
52210 MEDICARE	659,371.70	652,795.00			180,415.42	472,379.58	-	652,795.00
52300 RETIREMENT CONTRIBUTION		46,995.00			23,882.50	23,112.50		46,995.00
52500 TUITION REIMBURSEMENT			4,500.00		3,325.00	1,175.00		
52600 UNEMPLOY COMPENSATION	99,091.80	100,000.00		88,432.00	11,568.00	-	-	100,000.00
52700 WORKERS COMPENSATION	772,000.00	718,800.00		345,724.00	373,076.00	-	-	718,800.00
52831 HEALTH INS*CERTIFIED/PARAS	6,528,163.28	7,400,000.00	(47,500.00)	3,927,843.96	3,424,656.04	-	-	7,352,500.00
52832 HEALTH INS*CLASSIFIED	5,450,219.00	4,983,537.00			2,442,355.50	2,541,181.50	-	4,983,537.00
52840 DENTAL INSURANCE	783,961.00	1,022,685.00		579,249.66	443,435.34	(0.00)	-	1,022,685.00
52950 DISABILITY INSURANCE	21,088.90	28,500.00		12,591.45	11,408.55	4,500.00	-	28,500.00
52960 UNUSED SICK BENEFIT	48,743.69	34,002.00			20,067.38	13,934.62		34,002.00
52961 UNUSED VACATION PAYOUT		15,000.00				15,000.00		15,000.00
52990 OTHER POST EMPLOYEE BENEFITS		127,424.00			127,424.00	-		127,424.00
52991 ACA HEALTH INSURANCE	134,822.90	20,000.00				20,000.00		20,000.00
Total_EMPLOYEE BENEFITS	15,078,902.64	15,898,025.00	(43,000.00)	4,953,841.07	7,311,285.40	3,589,898.53	(700.00)	15,851,225.00

Middletown Board of Education
Financial Statement
November 9, 2017

Account Number	Expenditures	Appropriation	Appropriation Adj	Encumbrances	Expenditures	Account Balance	Overage/	Projection
	2016-2017	2017-2018					Deficit	
PURCHASED SERVICES								
53010 PURCHASED PROF SVCS	150.00	350.00		348.00		2.00	-	
53020 LEGAL SERVICES	76,609.30	160,000.00		139,208.00	20,792.00	-	-	160,000.00
53040 NURSING SERVICES	6,000.00	7,500.00				7,500.00	-	7,500.00
53070 TESTING/SCORING	50,250.00	43,554.00			43,554.00	-	-	43,554.00
53205 EMPLOYEE TRNG/DEV SVCS	2,199.40	1,600.00	6,765.00		5,565.00	2,800.00	-	8,365.00
53210 TUTOR/INVENTIONIST	0.00	1,984.00	(1,984.00)			-	-	-
53220 INSERVICE - PROF MTGS/DEVELOP	23,742.66	40,388.00	3,384.00	635.00	12,080.86	31,056.14	-	43,772.00
53240 FIELD TRIPS	1,528.50	3,300.00			187.70	3,112.30	-	3,300.00
53251 STUDENT ACTIVITIES	9,498.52	9,500.00		3,000.00	6,500.00	-	-	9,500.00
53300 PURCH PROF SVCS: TECH	61,647.02	50,000.00	70,500.00	23,360.00	86,241.20	10,898.80	5,000.00	115,500.00
53400 PURCH PROF SVCS: OTHER	1,211,847.39	808,540.00		448,165.58	180,481.42	179,893.00	-	808,540.00
53530 PURCH PROF SVCS: POLICE		0.00	9,000.00	8,388.00	612.00	-		9,000.00
53540 PURCH PROF SVCS: SPORTS OFFICIALS	85,116.34	83,997.00	(32,000.00)	621.00	14,897.78	36,478.22	-	51,997.00
53900 OTHER PURCHASED SERVICES	19,242.00	32,600.00		6,597.00	2,458.70	23,544.30	12,000.00	20,600.00
54010 PURCH PROPERTY SVCS	23,346.52	50,755.00			1,000.00	49,755.00	-	50,755.00
54103 SNOW PLOWING/SANDING	13,500.00	30,000.00		20,000.00		10,000.00	-	30,000.00
54400 RENTAL LAND/BUILDINGS - TLC	34,500.00	34,500.00		20,125.00	14,375.00	-	-	34,500.00
54410 RENTAL OF LAND & BUILDINGS - ADED	89,914.00	77,058.00		7,774.00	69,284.00	-	-	77,058.00
54411 WATER/SEWER	61,269.46	63,530.00		48,437.16	15,092.84	(0.00)	(1,200.00)	64,730.00
54420 RENTAL OF EQUIPMENT&VEHICLES	24,107.84	6,500.00		225.00	225.00	6,050.00	-	6,500.00
54421 DISPOSAL	115,057.09	135,000.00		75,881.07	40,237.75	18,881.18	-	135,000.00
54424 LAWN CARE	7,696.49	6,500.00		3,550.00	2,182.95	767.05	-	6,500.00
54430 RENTAL OF COMPUTER RELATED EQUIPM	393.00	0.00	393.00		393.00	-	-	393.00

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Account Number	Expenditures	Appropriation	Appropriation Adj	Encumbrances	Expenditures	Account Balance	Overage/	Projection
	2016-2017	2017-2018					Deficit	
PURCHASED SERVICES (cont.)								
54440 RENTALS/LEASING EQUIP	4,983.63	6,000.00	278.00	2,207.94	734.06	3,336.00		6,278.00
54900 ENERGY PERFORMANCE CONTRACT	345,915.37	345,915.00			345,915.37	(0.37)	(0.37)	345,915.37
55010 PURCHASED SERVICES	729,229.71	1,089,240.00	(185,266.30)	246,433.14	233,126.34	424,414.22	15,500.00	888,473.70
55011 VACCINES		0.00	6,900.00			6,900.00		
55100 PUPIL TRANSPORTATION	5,743,556.06	5,854,829.00		69,246.77	5,705,359.29	80,222.94	30,000.00	5,824,829.00
55105 TRANSPORTATION*SUMMER	221,860.30	228,598.00			203,800.44	24,797.56	24,787.56	203,810.44
55109 TRANSPORT*SPED OUT OF TOWN	208,868.68	200,000.00	50,000.00	131,572.46	72,497.38	45,930.16		250,000.00
55190 TRANSPORT*HOMELESS/DCF	134,511.62	150,000.00	(50,000.00)	71,022.50	18,600.00	10,377.50		100,000.00
55205 PROPERTY/CASUALTY INSURANCE	482,627.00	475,784.00			475,784.00	-	-	475,784.00
55206 ATHLETIC INSURANCE	25,264.00	32,460.00			24,128.00	8,332.00		32,460.00
55300 COMMUNICATIONS/TELEPHONE	287,067.88	268,800.00		92,727.11	128,419.49	47,653.40	(40,000.00)	308,800.00
55301 POSTAGE	47,742.30	46,165.00	(1,333.00)	11,873.53	3,410.98	29,547.49	-	44,832.00
55303 SECURITY MONITORING	69,235.36	85,000.00			54,578.04	30,421.96		85,000.00
55400 ADVERTISING	3,634.20	6,600.00			712.21	5,887.79	-	6,600.00
55500 PRINTING	47,562.18	50,630.00	(85.00)	18,587.80	5,092.29	26,864.91	-	50,545.00
55510 COPYING	266,457.00	268,311.00			266,207.00	2,104.00	-	268,311.00
55800 TRAVEL/CONFERENCES	84,582.57	128,615.00	(15,853.10)	16,215.73	38,840.92	57,705.25	-	112,761.90
57350 TECH SW/COMPUTER LICENSES	41,593.63	1,600.00				1,600.00	-	1,600.00
58901 EDUCATIONAL SUPPORT	11,493.25	12,500.00	(500.00)	360.00	3,880.74	7,759.26	-	12,000.00
58902 CULTURAL COUNCIL	16,000.00	16,000.00			16,000.00	-	-	16,000.00
58903 PROF DEV IMPROVE	44,654.77	48,200.00		8,555.21	3,124.00	36,520.79	-	48,200.00
58904 WESLEYAN PUB SCHL COLLAB	15,000.00	15,000.00			15,000.00	-	-	15,000.00
58905 C.A.U.S.E.	3,000.00	3,000.00				3,000.00	-	3,000.00
58906 21ST CENTURY AFTER SCH PROGRAM	8,382.75	15,000.00			9,642.00	5,358.00		15,000.00
58908 RECRUITMENT	3,184.85	1,845.00			16.89	1,828.11	-	1,845.00
Total PURCHASED SERVICES	10,764,022.64	10,997,248.00	(139,801.40)	1,475,117.00	8,141,030.64	1,241,298.96	46,087.19	10,804,109.41

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Account Number	Expenditures	Appropriation	Appropriation Adj	Encumbrances	Expenditures	Account Balance	Overage/	Projection
	2016-2017	2017-2018					Deficit	
SUPPLIES & MATERIALS								
56010 SUPPLIES INVENTORY		3,000.00				3,000.00		3,000.00
56106 SUPPLIES*FOOD	30.00	390.00				390.00		390.00
56110 INSTRUCTIONAL SUPPLIES	349,051.40	371,374.00	4,000.00	50,029.86	110,529.00	214,815.14	-	375,374.00
56115 COMMON CORE MATERIALS	25,318.91	15,469.00		1,539.99	2,741.82	11,187.19	-	15,469.00
56120 ADMINISTRATIVE SUPPLIES	36,443.26	27,221.00	1,200.00	7,261.32	9,799.34	11,360.34	-	28,421.00
56210 NATURAL GAS	407,889.89	393,850.00		314,780.54	79,069.46	0.00	(54,750.00)	81,971.00
56220 ELECTRICITY	1,244,662.89	1,157,050.00		699,156.42	400,684.46	57,209.12	-	393,850.00
56230 BOTTLED GAS	7,279.10	12,000.00		6,013.43	1,936.57	4,050.00		1,157,050.00
56240 FUEL OIL	181,811.63	233,500.00		233,500.00		-		12,000.00
56260 DIESEL FUEL	192,120.25	213,000.00		173,504.77	39,495.23	0.00	-	233,500.00
56265 GASOLINE (VEHICLES)	38,062.89	54,250.00		18,300.73	5,199.27	30,750.00		213,000.00
56270 PROPANE	41,097.75	26,000.00		23,645.54	2,354.46	(0.00)	-	54,250.00
56300 FOOD SUPPLIES	214.00	6,890.00		453.26	727.25	5,709.49		26,000.00
56410 TEXTBOOKS	45,133.12	39,000.00	741.46	3,423.82	7,803.61	28,514.03	-	7,631.46
56420 LIBRARY MATERIALS	35,575.68	32,450.00	(1,400.00)	1,329.67	11,043.62	18,676.71	-	37,600.00
56440 MEDIA	4,548.75	3,000.00			841.67	2,158.33	-	32,450.00
56500 SUPPLIES*TECHNOLOGY RELATED	142,918.53	43,352.00		14,776.95	3,758.51	24,816.54	-	3,000.00
56900 SUPPLIES*OTHER	201,590.16	253,369.00	(6,575.60)	32,508.04	49,457.19	164,828.17	-	36,776.40
56910 CUSTODIAL SUPPLIES	165,654.05	327,000.00		284,235.73	42,764.27	0.00		253,369.00
59010 ADMIN RESERVE*	0.00	67,620.00				67,620.00		327,000.00
59200 PAYMENTS TO ESCROW AGENTS	39,081.60					-	-	67,620.00
_Total_SUPPLIES & MATERIALS	3,158,483.86	3,279,785.00	(2,034.14)	1,864,460.07	768,205.73	645,085.06	(54,750.00)	3,356,331.86

PROPERTY								
54300 MAINT: REPLACEMENT	697,306.44	822,087.00	(9,241.46)	234,604.94	193,534.51	384,706.09	-	812,845.54
54303 MAINT: GROUNDS	13,899.56	22,000.00		3,106.51	10,492.57	8,400.92		22,000.00
54304 ELEVATOR MAINTENANCE	22,971.40	27,400.00		18,840.86	8,559.14	-		27,400.00
54308 ASBESTOS REMEDIATION	15,889.96					-		-
57300 NEW EQUIPMENT	363,794.93	146,282.00	(9,660.00)	18,385.07	28,931.72	89,305.21	-	136,622.00
57330 FURNITURES AND FIXTURES	13,207.10	9,900.00	(1,340.00)	80.87	334.95	8,144.18		8,560.00
57340 TECH REL HW/EQUIP	462,817.45	224,075.00	10,915.60	84,197.85	26,582.68	124,210.07	-	234,990.60
_Total_PROPERTY	1,589,886.84	1,251,744.00	(9,325.86)	359,216.10	268,435.57	614,766.47	-	1,242,418.14

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Account Number	Expenditures	Appropriation	Appropriation Adj	Encumbrances	Expenditures	Account Balance	Overage/	Projection
	2016-2017	2017-2018					Deficit	
DUES & FEES								
53310 PURCH PROF SVCS: AUDIT	0.00	42,000.00		32,000.00	9,381.25	618.75	-	42,000.00
58100 MEMBERSHIPS & DUES	68,327.48	71,596.00	1,100.00	4,827.00	52,737.95	15,131.05	-	72,696.00
Total_DUES & FEES	68,327.48	113,596.00	1,100.00	36,827.00	62,119.20	15,749.80	-	114,696.00
MAJOR PROJECTS								
58900 CAPITAL*RESERVE/PREVENTIVE MAINT		-	23,061.40	-	23,061.40	-	-	23,061.40
Total_MAJOR PROJECTS	-	-	23,061.40	-	23,061.40	-	-	23,061.40
TUITION								
55600 TUITION*MAGNET/OTHR REG ED	1,164,080.00	1,136,551.00		478,155.00	15,600.00	642,796.00		1,136,551.00
55610 TUITION*SPED TO OTHER DISTR IN STATE	193,547.02	56,900.00			-	56,900.00	-	56,900.00
55620 TUITION*SPED TO OTHER DISTR OUTSIDE STATE		180,124.00		60,570.51	20,412.04	99,141.45	99,141.45	
55630 TUITION*SPED TO PRIVATE SOURCES	3,447,664.09	3,140,324.00		1,717,942.64	1,482,980.56	(60,599.20)	(60,599.20)	3,200,923.20
Total_TUITION	4,805,291.11	4,513,899.00	-	2,256,668.15	1,518,992.60	738,238.25	38,542.25	4,394,374.20
Grand Total	79,075,468.16	81,325,223.00	-	10,979,854.11	30,095,525.55	40,249,843.34	(296,727.93)	81,553,049.38

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Account Number	Expenditures	Appropriation	Appropriation Adj	Encumbrances	Expenditures	Account Balance	Overage/	Projection
	2016-2017	2017-2018					Deficit	
CERTIFIED SALARIES								
51110 CERTIFIED*REG	28,432,457.30	29,778,612.00	(575,120.00)		9,397,892.30	19,805,599.70	(320,000.00)	29,523,492.00
51111 KNOWN ATTRITION		-81,720.00	81,720.00			-		-
51112 UNKNOWN ATTRITION		-663,400.00	663,400.00			-		-
51115 CERTIFIED*OTH ADDL/STIPEND	15,510.00				188.50	(188.50)	-	-
51310 SALARIES: SUBS-DAILY*REG	137,823.48	166,200.00			30,095.00	136,105.00	-	166,200.00
51315 SALARIES: SUBS-LT*REG	105,763.14	90,000.00			35,314.52	54,685.48	-	90,000.00
51316 SALARIES: SUBS-BLDG*REG	205,329.34	259,280.00			58,105.00	201,175.00	-	259,280.00
51410 SALARIES: ADMINISTRATOR*REG	3,512,815.09	3,549,162.00			1,665,708.34	1,883,453.66	(50,000.00)	3,599,162.00
51501 LONGEVITY: CERTIFIED	370,590.16	390,000.00			198,000.00	192,000.00	(6,000.00)	396,000.00
51550 EARLY RETIRMENT INCENTIVE	0.00	10,500.00				10,500.00	-	10,500.00
51718 SALARIES: TUTOR	144,040.45	102,500.00			29,794.75	72,705.25	-	102,500.00
51721 SALARIES: STIPENDS-NON TRB	404,219.94	409,864.00			123,081.75	286,782.25	-	409,864.00
51900 OTHER SALERIES	154,929.11	116,090.00			49,175.87	66,914.13	-	116,090.00
51901 NON-CONTRACTED CERTIFIED	12,019.00				3,995.00	(3,995.00)	(3,995.00)	3,995.00
51921 SALARIES: CLASS COVERAGE	79,493.38	35,000.00			6,531.48	28,468.52	-	35,000.00
Total_CERTIFIED SALARIES	33,574,990.39	34,162,088.00	170,000.00	-	11,597,882.51	22,734,205.49	(379,995.00)	34,712,083.00

CLASSIFIED SALARIES								
51116 CLASSIFIED*REG	6,535,124.70	6,821,555.00	(12,611.02)		2,690,966.28	4,117,977.70	62,000.00	6,746,943.98
51118 CLASSIFIED*OT	156,218.75	132,000.00			65,003.06	66,996.94		132,000.00
51123 SALARIES OF REG EMP PAID TO INSTR ALL	88,072.50	96,000.00			37,925.00	58,075.00	-	96,000.00
51416 ATHLETIC EVENT-OT	34,473.60	30,001.00			18,621.51	11,379.49	-	30,001.00
51418 SUBS-SECRETARIES	23,106.91	0.00	12,611.02	82.39	16,922.60	(4,393.97)	(4,393.97)	17,004.99
51419 OT-SNOW REMOVAL	37,258.47	30,000.00				30,000.00		30,000.00
51420 OT-CUSTODIAL COVERAGE	36,173.71	52,000.00			31,161.48	20,838.52		52,000.00
51502 LONGEVITY: CLASSIFIED	24,000.00	34,100.00				34,100.00	-	34,100.00
51711 SALARIES: PHYSICIAN	10,000.08	10,000.00			3,076.96	6,923.04	-	10,000.00
Total_CLASSIFIED SALARIES	6,944,428.72	7,205,656.00	-	82.39	2,863,676.89	4,341,896.72	57,606.03	7,148,049.97

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	2016-2017	2017-2018					Deficit	
PARAPROFESSIONALS								
51210 SALARIES: AIDES/PARAS*REG	2,857,716.05	3,658,044.00		19,578.98	1,115,389.97	2,523,075.05	-	3,658,044.00
51212 SALARIES: AIDES/PARAS*OT	193.07	2,500.00				2,500.00		2,500.00
51215 SALARIES: AD ED/PARAS*REG	1,831.02	0.00			1,534.08	(1,534.08)	(1,059.25)	1,059.25
51216 SALARIES: LIBRARY PARAS*REG	115,979.22	123,718.00			38,326.78	85,391.22	-	123,718.00
51503 LONGEVITY: PARAS	12,800.00	14,800.00			13,450.00	1,350.00	1,350.00	13,450.00
51713 SALARIES: LUNCH AIDE	85,192.96	87,120.00			29,998.16	57,121.84	-	87,120.00
51717 SALARIES: BUS MONITOR	3,123.16					-		-
51920 SALARIES: STUDENT VOCATIONAL	14,299.00	17,000.00		10,257.00	5,743.00	1,000.00	-	17,000.00
Total PARAPROFESSIONALS	3,091,134.48	3,903,182.00	-	29,835.98	1,204,441.99	2,668,904.03	290.75	3,902,891.25

EMPLOYEE BENEFITS								
51970 SALARIES: CLOTHING ALLOCATION	19,325.00	17,850.00			18,550.00	(700.00)	(700.00)	18,550.00
52100 GROUP LIFE INSURANCE	126,500.00	223,885.00			115,892.50	107,992.50	-	223,885.00
52205 FICA	435,615.37	506,552.00			157,064.85	349,487.15	-	506,552.00
52210 MEDICARE	659,371.70	652,795.00			234,551.06	418,243.94	-	652,795.00
52300 RETIREMENT CONTRIBUTION		46,995.00			23,882.50	23,112.50		46,995.00
52500 TUITION REIMBURSEMENT			4,500.00		3,325.00	1,175.00		
52600 UNEMPLOY COMPENSATION	99,091.80	100,000.00		81,526.20	18,473.80	0.00	-	100,000.00
52700 WORKERS COMPENSATION	772,000.00	718,800.00		345,724.00	373,076.00	-	-	718,800.00
52831 HEALTH INS*CERTIFIED/PARAS	6,528,163.28	7,400,000.00	(47,500.00)	3,927,843.96	3,424,656.04	-	-	7,352,500.00
52832 HEALTH INS*CLASSIFIED	5,450,219.00	4,983,537.00			2,442,355.50	2,541,181.50	-	4,983,537.00
52840 DENTAL INSURANCE	783,961.00	1,022,685.00		523,234.35	499,450.65	-	-	1,022,685.00
52950 DISABILITY INSURANCE	21,088.90	28,500.00		12,591.45	11,408.55	4,500.00	-	28,500.00
52960 UNUSED SICK BENEFIT	48,743.69	34,002.00			20,067.38	13,934.62		34,002.00
52961 UNUSED VACATION PAYOUT		15,000.00				15,000.00		15,000.00
52990 OTHER POST EMPLOYEE BENEFITS		127,424.00			127,424.00	-		127,424.00
52991 ACA HEALTH INSURANCE	134,822.90	20,000.00				20,000.00		20,000.00
Total EMPLOYEE BENEFITS	15,078,902.64	15,898,025.00	(43,000.00)	4,890,919.96	7,470,177.83	3,493,927.21	(700.00)	15,851,225.00

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	2016-2017	2017-2018					Deficit	
PURCHASED SERVICES								
53010 PURCHASED PROF SVCS	150.00	350.00		281.60	66.40	2.00	-	
53020 LEGAL SERVICES	76,609.30	160,000.00		139,208.00	20,792.00	-	5,000.00	155,000.00
53040 NURSING SERVICES	6,000.00	7,500.00				7,500.00	2,500.00	5,000.00
53070 TESTING/SCORING	50,250.00	43,554.00			43,554.00	-	-	43,554.00
53205 EMPLOYEE TRNG/DEV SVCS	2,199.40	1,600.00	6,765.00		5,857.86	2,507.14	-	8,365.00
53210 TUTOR/INVENTIONIST	0.00	1,984.00	(1,984.00)			-	-	-
53220 INSERVICE - PROF MTGS/DEVELOP	23,742.66	40,388.00	3,384.00	1,179.01	12,715.85	29,877.14	-	43,772.00
53240 FIELD TRIPS	1,528.50	3,300.00			621.79	2,678.21	-	3,300.00
53251 STUDENT ACTIVITIES	9,498.52	9,500.00		2,694.00	6,806.00	-	-	9,500.00
53300 PURCH PROF SVCS: TECH	61,647.02	50,000.00	65,500.00	26,360.00	86,241.20	2,898.80	-	115,500.00
53400 PURCH PROF SVCS: OTHER	1,211,847.39	808,540.00		415,397.84	271,549.16	121,593.00	-	808,540.00
53530 PURCH PROF SVCS: POLICE		0.00	9,000.00	7,776.00	1,224.00	-	-	9,000.00
53540 PURCH PROF SVCS: SPORTS OFFICIALS	85,116.34	83,997.00	(32,000.00)	567.00	16,190.70	35,239.30	-	51,997.00
53900 OTHER PURCHASED SERVICES	19,242.00	32,600.00	(12,000.00)	5,602.55	3,787.95	11,209.50	-	20,600.00
54010 PURCH PROPERTY SVCS	23,346.52	50,755.00		1,437.94	9,562.06	39,755.00	-	50,755.00
54103 SNOW PLOWING/SANDING	13,500.00	30,000.00		20,000.00		10,000.00	-	30,000.00
54400 RENTAL LAND/BUILDINGS - TLC	34,500.00	34,500.00		17,250.00	17,250.00	-	-	34,500.00
54410 RENTAL OF LAND & BUILDINGS - ADED	89,914.00	77,058.00		2,859.00	74,199.00	-	-	77,058.00
54411 WATER/SEWER	61,269.46	63,530.00		40,409.34	23,120.66	0.00	(1,200.00)	64,730.00
54420 RENTAL OF EQUIPMENT&VEHICLES	24,107.84	6,500.00		225.00	225.00	6,050.00	1,000.00	5,500.00
54421 DISPOSAL	115,057.09	135,000.00		69,328.65	46,790.17	18,881.18	-	135,000.00
54424 LAWN CARE	7,696.49	6,500.00		3,550.00	2,182.95	767.05	-	6,500.00
54430 RENTAL OF COMPUTER RELATED EQUIPM	393.00	0.00	393.00		393.00	-	-	393.00

Middletown Board of Education Financial Statement as of
December 7, 2017

Account Number	Expenditures	Appropriation	Appropriation Adj	Encumbrances	Expenditures	Account Balance	Overage/	Projection
	2016-2017	2017-2018					Deficit	
PURCHASED SERVICES (cont.)								
54440 RENTALS/LEASING EQUIP	4,983.63	6,000.00	278.00	1,858.12	1,083.88	3,336.00		6,278.00
54900 ENERGY PERFORMANCE CONTRACT	345,915.37	345,915.00			345,915.37	(0.37)	(0.37)	345,915.37
55010 PURCHASED SERVICES	729,229.71	1,089,240.00	(165,566.30)	237,233.79	275,912.90	410,527.01	-	923,673.70
55011 VACCINES		0.00	6,900.00	6,555.00	345.00	-		
55100 PUPIL TRANSPORTATION	5,743,556.06	5,854,829.00	25,997.56	60,195.33	5,714,410.73	106,220.50	30,000.00	5,850,826.56
55105 TRANSPORTATION*SUMMER	221,860.30	228,598.00	(24,797.56)		203,800.44	-	-	203,800.44
55109 TRANSPORT*SPED OUT OF TOWN	208,868.68	200,000.00	50,000.00	145,287.46	100,165.38	4,547.16		250,000.00
55190 TRANSPORT*HOMELESS/DCF	134,511.62	150,000.00	(50,000.00)	63,522.50	26,100.00	10,377.50		100,000.00
55205 PROPERTY/CASUALTY INSURANCE	482,627.00	475,784.00			475,784.00	-	-	475,784.00
55206 ATHLETIC INSURANCE	25,264.00	32,460.00			24,128.00	8,332.00		32,460.00
55300 COMMUNICATIONS/TELEPHONE	287,067.88	268,800.00		98,867.60	145,079.00	24,853.40	(40,000.00)	308,800.00
55301 POSTAGE	47,742.30	46,165.00	(1,333.00)	11,587.54	3,740.08	29,504.38	-	44,832.00
55303 SECURITY MONITORING	69,235.36	85,000.00			54,659.82	30,340.18		85,000.00
55400 ADVERTISING	3,634.20	6,600.00			1,312.21	5,287.79	-	6,600.00
55500 PRINTING	47,562.18	50,630.00	(85.00)	17,788.52	5,946.98	26,809.50	-	50,545.00
55510 COPYING	266,457.00	268,311.00			266,207.00	2,104.00	-	268,311.00
55800 TRAVEL/CONFERENCES	84,582.57	128,615.00	(16,553.10)	15,296.60	48,240.76	48,524.54	-	112,061.90
57350 TECH SW/COMPUTER LICENSES	41,593.63	1,600.00				1,600.00	-	1,600.00
58901 EDUCATIONAL SUPPORT	11,493.25	12,500.00	(3,200.00)	315.00	3,925.74	5,059.26	-	9,300.00
58902 CULTURAL COUNCIL	16,000.00	16,000.00			16,000.00	-	-	16,000.00
58903 PROF DEV IMPROVE	44,654.77	48,200.00		8,925.88	9,589.00	29,685.12	-	48,200.00
58904 WESLEYAN PUB SCHL COLLAB	15,000.00	15,000.00			15,000.00	-	-	15,000.00
58905 C.A.U.S.E.	3,000.00	3,000.00			3,000.00	-	-	3,000.00
58906 21ST CENTURY AFTER SCH PROGRAM	8,382.75	15,000.00			9,642.00	5,358.00		15,000.00
58908 RECRUITMENT	3,184.85	1,845.00			16.89	1,828.11	-	1,845.00
Total_PURCHASED SERVICES	10,764,022.64	10,997,248.00	(139,301.40)	1,421,559.27	8,393,134.93	1,043,252.40	(2,700.37)	10,853,396.97

Middletown Board of Education Financial Statement as of
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Account Number	Expenditures	Appropriation	Appropriation Adj	Encumbrances	Expenditures	Account Balance	Overage/	Projection
	2016-2017	2017-2018					Deficit	
SUPPLIES & MATERIALS								
56010 SUPPLIES INVENTORY		3,000.00				3,000.00		3,000.00
56106 SUPPLIES*FOOD	30.00	390.00				390.00		390.00
56110 INSTRUCTIONAL SUPPLIES	349,051.40	371,374.00	4,955.43	86,479.72	139,233.82	150,615.89	-	376,329.43
56115 COMMON CORE MATERIALS	25,318.91	15,469.00		771.66	4,303.58	10,393.76	-	15,469.00
56120 ADMINISTRATIVE SUPPLIES	36,443.26	27,221.00	1,200.00	7,519.86	10,521.39	10,379.75	-	28,421.00
56210 NATURAL GAS	407,889.89	393,850.00		284,985.38	108,864.62	-	(54,750.00)	81,971.00
56220 ELECTRICITY	1,244,662.89	1,157,050.00		668,433.15	488,616.85	-	-	393,850.00
56230 BOTTLED GAS	7,279.10	12,000.00		5,395.88	2,554.12	4,050.00		1,157,050.00
56240 FUEL OIL	181,811.63	233,500.00		233,500.00		-		12,000.00
56260 DIESEL FUEL	192,120.25	213,000.00		154,725.13	58,274.87	(0.00)	-	233,500.00
56265 GASOLINE (VEHICLES)	38,062.89	54,250.00		18,300.73	5,199.27	30,750.00	2,000.00	211,000.00
56270 PROPANE	41,097.75	26,000.00		23,645.54	2,354.46	(0.00)	-	54,250.00
56300 FOOD SUPPLIES	214.00	6,890.00		453.26	727.25	5,709.49		26,000.00
56410 TEXTBOOKS	45,133.12	39,000.00	(1,084.39)	1,219.92	13,460.14	23,235.55	-	5,805.61
56420 LIBRARY MATERIALS	35,575.68	32,450.00	(1,400.00)	2,867.85	12,600.40	15,581.75	-	37,600.00
56440 MEDIA	4,548.75	3,000.00			841.67	2,158.33	-	32,450.00
56500 SUPPLIES*TECHNOLOGY RELATED	142,918.53	43,352.00	598.00	15,132.34	4,835.46	23,982.20	-	3,598.00
56900 SUPPLIES*OTHER	201,590.16	253,369.00	(8,691.20)	27,044.52	63,417.12	154,216.16	-	34,660.80
56910 CUSTODIAL SUPPLIES	165,654.05	327,000.00		260,788.19	66,211.81	-		253,369.00
59010 ADMIN RESERVE*	0.00	67,620.00				67,620.00		327,000.00
59200 PAYMENTS TO ESCROW AGENTS	39,081.60					-	-	67,620.00
Total_SUPPLIES & MATERIALS	3,158,483.86	3,279,785.00	(4,422.16)	1,791,263.13	982,016.83	502,082.88	(52,750.00)	3,351,943.84

PROPERTY								
54300 MAINT: REPLACEMENT	697,306.44	822,087.00	(9,241.46)	240,244.08	209,481.12	363,120.34	-	812,845.54
54303 MAINT: GROUNDS	13,899.56	22,000.00		2,938.26	11,660.82	7,400.92		22,000.00
54304 ELEVATOR MAINTENANCE	22,971.40	27,400.00		8,260.29	19,139.71	-		27,400.00
54308 ASBESTOS REMEDIATION	15,889.96					-		-
57300 NEW EQUIPMENT	363,794.93	146,282.00	(9,660.00)	25,684.71	30,012.94	80,924.35	-	136,622.00
57330 FURNITURES AND FIXTURES	13,207.10	9,900.00	(1,069.58)		415.82	8,414.60		8,830.42
57340 TECH REL HW/EQUIP	462,817.45	224,075.00	12,531.20	120,343.61	28,118.35	88,144.24	-	236,606.20
_Total_PROPERTY	1,589,886.84	1,251,744.00	(7,439.84)	397,470.95	298,828.76	548,004.45	-	1,244,304.16

Middletown Board of Education Financial Statement as of
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Account Number	Expenditures	Appropriation	Appropriation Adj	Encumbrances	Expenditures	Account Balance	Overage/	Projection
	2016-2017	2017-2018					Deficit	
DUES & FEES								
53310 PURCH PROF SVCS: AUDIT	0.00	42,000.00		32,000.00	9,381.25	618.75	-	42,000.00
58100 MEMBERSHIPS & DUES	68,327.48	71,596.00	1,102.00	4,208.00	56,123.95	12,366.05	-	72,698.00
Total_DUES & FEES	68,327.48	113,596.00	1,102.00	36,208.00	65,505.20	12,984.80	-	114,698.00
MAJOR PROJECTS								
58900 CAPITAL*RESERVE/PREVENTIVE MAINT		-	23,061.40	-	23,061.40	-	-	23,061.40
Total_MAJOR PROJECTS	-	-	23,061.40	-	23,061.40	-	-	23,061.40
TUITION								
55600 TUITION*MAGNET/OTHR REG ED	1,164,080.00	1,136,551.00		-	921,654.00	214,897.00	75,000.00	1,061,551.00
55610 TUITION*SPED TO OTHER DISTR IN STATE	193,547.02	56,900.00		26,747.18	7,579.19	22,573.63	-	56,900.00
55620 TUITION*SPED TO OTHER DISTR OUTSIDE STATE		180,124.00	(99,141.45)	53,692.54	27,290.01	0.00	-	
55630 TUITION*SPED TO PRIVATE SOURCES	3,447,664.09	3,140,324.00	99,141.45	1,546,099.09	1,693,366.36	-	-	3,239,465.45
Total_TUITION	4,805,291.11	4,513,899.00	-	1,626,538.81	2,649,889.56	237,470.63	75,000.00	4,357,916.45
Grand Total	79,075,468.16	81,325,223.00	-	10,193,878.49	35,548,615.90	35,582,728.61	(303,248.59)	81,559,570.04

Middletown Board of Education Financial Statment as of
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Account Number	Expenditures	Appropriation	Apprpr Adj	Encumbrances	Expenditures	Account Balance	Overage/	Projection
	2016-2017	2017-2018					Deficit	
CERTIFIED SALARIES								
51110 CERTIFIED*REG	28,432,457.30	29,778,612.00	(575,120.00)		11,750,357.83	17,453,134.17	(320,000.00)	29,523,492.00
51111 KNOWN ATTRITION		-81,720.00	81,720.00			-	-	-
51112 UNKNOWN ATTRITION		-663,400.00	663,400.00			-	-	-
51115 CERTIFIED*OTH ADDL/STIPEND	15,510.00				1,188.00	(1,188.00)	(1,188.00)	1,188.00
51310 SALARIES: SUBS-DAILY*REG	137,823.48	166,200.00			39,060.00	127,140.00	30,000.00	136,200.00
51315 SALARIES: SUBS-LT*REG	105,763.14	90,000.00			25,411.03	64,588.97	-	90,000.00
51316 SALARIES: SUBS-BLDG*REG	205,329.34	259,280.00			71,035.00	188,245.00	20,000.00	239,280.00
51410 SALARIES: ADMINISTRATOR*REG	3,512,815.09	3,549,162.00			1,948,730.06	1,600,431.94	(145,000.00)	3,694,162.00
51501 LONGEVITY: CERTIFIED	370,590.16	390,000.00			198,000.00	192,000.00	-	390,000.00
51550 EARLY RETIRMENT INCENTIVE	0.00	10,500.00				10,500.00	-	10,500.00
51718 SALARIES: TUTOR	144,040.45	102,500.00			38,138.00	64,362.00	-	102,500.00
51721 SALARIES: STIPENDS-NON TRB	404,219.94	409,864.00			151,661.87	258,202.13	-	409,864.00
51900 OTHER SALERIES	154,929.11	116,090.00			57,724.19	58,365.81	-	116,090.00
51901 NON-CONTRACTED CERTIFIED	12,019.00				5,015.00	(5,015.00)	(5,015.00)	5,015.00
51921 SALARIES: CLASS COVERAGE	79,493.38	35,000.00			10,701.45	24,298.55	-	35,000.00
_Total_CERTIFIED SALARIES	33,574,990.39	34,162,088.00	170,000.00	-	14,297,022.43	20,035,065.57	(421,203.00)	34,753,291.00

CLASSIFIED SALARIES								
51116 CLASSIFIED*REG	6,535,124.70	6,821,555.00	(12,611.02)		3,224,453.86	3,584,490.12	60,000.00	6,748,943.98
51118 CLASSIFIED*OT	156,218.75	132,000.00			77,836.29	54,163.71	-	132,000.00
51123 SALARIES OF REG EMP PAID TO INSTR AIDE	88,072.50	96,000.00			44,880.00	51,120.00	-	96,000.00
51416 ATHLETIC EVENT-OT	34,473.60	30,001.00			18,698.55	11,302.45	-	30,001.00
51418 SUBS-SECRETARIES	23,106.91	0.00	12,611.02	-	18,187.07	(5,576.05)	(5,576.05)	18,187.07
51419 OT-SNOW REMOVAL	37,258.47	30,000.00			12,646.79	17,353.21	-	30,000.00
51420 OT-CUSTODIAL COVERAGE	36,173.71	52,000.00			36,138.15	15,861.85	-	52,000.00
51502 LONGEVITY: CLASSIFIED	24,000.00	34,100.00				34,100.00	-	34,100.00
51711 SALARIES: PHYSICIAN	10,000.08	10,000.00			3,846.20	6,153.80	-	10,000.00
_Total_CLASSIFIED SALARIES	6,944,428.72	7,205,656.00	-	-	3,436,686.91	3,768,969.09	54,423.95	7,151,232.05

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Account Number	Expenditures	Appropriation	Appropriation Adj	Encumbrances	Expenditures	Account Balance	Overage/	Projection
	2016-2017	2017-2018					Deficit	
PARAPROFESSIONALS								
51210 SALARIES: AIDES/PARAS*REG	2,857,716.05	3,658,044.00		19,578.98	1,357,524.83	2,280,940.19	-	3,658,044.00
51212 SALARIES: AIDES/PARAS*OT	193.07	2,500.00				2,500.00	700.00	1,800.00
51215 SALARIES: AD ED/PARAS*REG	1,831.02	0.00			1,935.86	(1,935.86)	(1,935.86)	1,935.86
51216 SALARIES: LIBRARY PARAS*REG	115,979.22	123,718.00			45,713.46	78,004.54	-	123,718.00
51503 LONGEVITY: PARAS	12,800.00	14,800.00			13,450.00	1,350.00	1,350.00	13,450.00
51713 SALARIES: LUNCH AIDE	85,192.96	87,120.00			37,226.06	49,893.94	-	87,120.00
51717 SALARIES: BUS MONITOR	3,123.16					-	-	-
51920 SALARIES: STUDENT VOCATIONAL	14,299.00	17,000.00		9,981.00	6,519.00	500.00	-	17,000.00
Total PARAPROFESSIONALS	3,091,134.48	3,903,182.00	-	29,559.98	1,462,369.21	2,411,252.81	114.14	3,903,067.86
EMPLOYEE BENEFITS								
51970 SALARIES: CLOTHING ALLOCATION	19,325.00	17,850.00			18,550.00	(700.00)	(700.00)	18,550.00
52100 GROUP LIFE INSURANCE	126,500.00	223,885.00			115,892.50	107,992.50	-	223,885.00
52205 FICA	435,615.37	506,552.00			191,052.62	315,499.38	-	506,552.00
52210 MEDICARE	659,371.70	652,795.00			288,645.90	364,149.10	-	652,795.00
52300 RETIREMENT CONTRIBUTION		46,995.00			23,882.50	23,112.50		46,995.00
52500 TUITION REIMBURSEMENT			4,500.00		3,325.00	1,175.00		
52600 UNEMPLOY COMPENSATION	99,091.80	100,000.00		76,107.20	23,892.80	0.00	-	100,000.00
52700 WORKERS COMPENSATION	772,000.00	718,800.00		152,348.00	566,452.00	-	-	718,800.00
52831 HEALTH INS*CERTIFIED/PARAS	6,528,163.28	7,400,000.00	(47,500.00)	3,356,138.68	3,996,361.32	-	-	7,352,500.00
52832 HEALTH INS*CLASSIFIED	5,450,219.00	4,983,537.00			2,442,355.50	2,541,181.50	-	4,983,537.00
52840 DENTAL INSURANCE	783,961.00	1,022,685.00		523,234.35	499,450.65	-	-	1,022,685.00
52950 DISABILITY INSURANCE	21,088.90	28,500.00		7,019.55	16,980.45	4,500.00	-	28,500.00
52960 UNUSED SICK BENEFIT	48,743.69	34,002.00			20,067.38	13,934.62	-	34,002.00
52961 UNUSED VACATION PAYOUT		15,000.00				15,000.00	-	15,000.00
52990 OTHER POST EMPLOYEE BENEFITS		127,424.00			127,424.00	-	-	127,424.00
52991 ACA HEALTH INSURANCE	134,822.90	20,000.00				20,000.00	-	20,000.00
Total EMPLOYEE BENEFITS	15,078,902.64	15,898,025.00	(43,000.00)	4,114,847.78	8,334,332.62	3,405,844.60	(700.00)	15,851,225.00

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Account Number	Expenditures	Appropriation	Appropriation Adj	Encumbrances	Expenditures	Account Balance	Overage/	Projection
	2016-2017	2017-2018					Deficit	
PURCHASED SERVICES								
53010 PURCHASED PROF SVCS	150.00	350.00		281.60	66.40	2.00	-	
53020 LEGAL SERVICES	76,609.30	160,000.00		124,963.50	35,036.50	-	20,000.00	140,000.00
53040 NURSING SERVICES	6,000.00	7,500.00				7,500.00	2,500.00	5,000.00
53070 TESTING/SCORING	50,250.00	43,554.00	3,510.00		46,719.16	344.84	-	47,064.00
53205 EMPLOYEE TRNG/DEV SVCS	2,199.40	1,600.00	6,765.00		5,857.86	2,507.14	-	8,365.00
53210 TUTOR/INVENTIONIST	0.00	1,984.00	(1,984.00)			-	-	-
53220 INSERVICE - PROF MTGS/DEVELOP	23,742.66	40,388.00	3,384.00	1,290.15	12,838.90	29,642.95	-	43,772.00
53240 FIELD TRIPS	1,528.50	3,300.00			621.79	2,678.21	-	3,300.00
53251 STUDENT ACTIVITIES	9,498.52	9,500.00		2,694.00	6,806.00	-	-	9,500.00
53300 PURCH PROF SVCS: TECH	61,647.02	50,000.00	65,500.00	26,360.00	86,241.20	2,898.80	-	115,500.00
53400 PURCH PROF SVCS: OTHER	1,211,847.39	808,540.00		442,987.85	341,234.15	24,318.00	-	808,540.00
53530 PURCH PROF SVCS: POLICE		0.00	9,000.00	6,494.61	2,505.39	0.00		9,000.00
53540 PURCH PROF SVCS: SPORTS OFFICIALS	85,116.34	83,997.00	(32,000.00)	432.00	19,523.53	32,041.47	-	51,997.00
53900 OTHER PURCHASED SERVICES	19,242.00	32,600.00	(12,000.00)	4,279.45	5,879.05	10,441.50	-	20,600.00
54010 PURCH PROPERTY SVCS	23,346.52	50,755.00	(10,000.00)	13.43	10,986.57	29,755.00	-	40,755.00
54103 SNOW PLOWING/SANDING	13,500.00	30,000.00		18,320.00	1,680.00	10,000.00	-	30,000.00
54400 RENTAL LAND/BUILDINGS - TLC	34,500.00	34,500.00		14,375.00	20,125.00	-	-	34,500.00
54410 RENTAL OF LAND & BUILDINGS - ADED	89,914.00	77,058.00		0.00	77,058.00	-	-	77,058.00
54411 WATER/SEWER	61,269.46	63,530.00		28,797.42	34,732.58	-	(2,882.00)	66,412.00
54420 RENTAL OF EQUIPMENT&VEHICLES	24,107.84	6,500.00		225.00	225.00	6,050.00	1,000.00	5,500.00
54421 DISPOSAL	115,057.09	135,000.00		62,767.23	53,351.59	18,881.18	-	135,000.00
54424 LAWN CARE	7,696.49	6,500.00		3,550.00	2,182.95	767.05	-	6,500.00
54430 RENTAL OF COMPUTER RELATED EQUIPMENT	393.00	0.00	393.00		393.00	-	-	393.00

Middletown Board of Education Financial Statment as of
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Account Number	Expenditures	Appropriation	Apprpr Adj	Encumbrances	Expenditures	Account Balance	Overage/	Projection
	2016-2017	2017-2018					Deficit	
PURCHASED SERVICES (cont.)								
54440 RENTALS/LEASING EQUIP	4,983.63	6,000.00	278.00	1,473.07	1,468.93	3,336.00	-	6,278.00
54900 ENERGY PERFORMANCE CONTRACT	345,915.37	345,915.00			345,915.37	(0.37)	(0.37)	345,915.37
55010 PURCHASED SERVICES	729,229.71	1,089,240.00	(158,766.30)	257,013.80	323,629.68	349,830.22	-	930,473.70
55011 VACCINES		0.00	6,900.00	5,865.00	1,035.00	-	-	
55100 PUPIL TRANSPORTATION	5,743,556.06	5,854,829.00	28,997.56	57,547.73	5,720,249.25	106,029.58	30,000.00	5,853,826.56
55105 TRANSPORTATION*SUMMER	221,860.30	228,598.00	(24,797.56)		203,800.44	-	-	203,800.44
55109 TRANSPORT*SPEL OUT OF TOWN	208,868.68	200,000.00	50,000.00	117,191.92	128,260.92	4,547.16	-	250,000.00
55190 TRANSPORT*HOMELESS/DCF	134,511.62	150,000.00	(50,000.00)	56,772.50	32,850.00	10,377.50	-	100,000.00
55205 PROPERTY/CASUALTY INSURANCE	482,627.00	475,784.00			475,784.00	-	-	475,784.00
55206 ATHLETIC INSURANCE	25,264.00	32,460.00			24,128.00	8,332.00	-	32,460.00
55300 COMMUNICATIONS/TELEPHONE	287,067.88	268,800.00		94,032.95	149,913.65	24,853.40	(40,000.00)	308,800.00
55301 POSTAGE	47,742.30	46,165.00	(1,333.00)	10,261.86	5,465.76	29,104.38	-	44,832.00
55303 SECURITY MONITORING	69,235.36	85,000.00			54,659.82	30,340.18		85,000.00
55400 ADVERTISING	3,634.20	6,600.00			1,812.21	4,787.79	-	6,600.00
55500 PRINTING	47,562.18	50,630.00	(85.00)	18,845.98	6,048.77	25,650.25	-	50,545.00
55510 COPYING	266,457.00	268,311.00			266,207.00	2,104.00	-	268,311.00
55800 TRAVEL/CONFERENCES	84,582.57	128,615.00	(16,553.10)	14,587.02	50,132.37	47,342.51	-	112,061.90
57350 TECH SW/COMPUTER LICENSES	41,593.63	1,600.00		960.00		640.00	-	1,600.00
58901 EDUCATIONAL SUPPORT	11,493.25	12,500.00	(240.00)	1,096.85	4,245.60	6,917.55	-	12,260.00
58902 CULTURAL COUNCIL	16,000.00	16,000.00			16,000.00	-	-	16,000.00
58903 PROF DEV IMPROVE	44,654.77	48,200.00		9,005.37	18,920.21	20,274.42	-	48,200.00
58904 WESLEYAN PUB SCHL COLLAB	15,000.00	15,000.00			15,000.00	-	-	15,000.00
58905 C.A.U.S.E.	3,000.00	3,000.00			3,000.00	-	-	3,000.00
58906 21ST CENTURY AFTER SCH PROGRAM	8,382.75	15,000.00			9,642.00	5,358.00		15,000.00
58908 RECRUITMENT	3,184.85	1,845.00		1,235.24	16.89	592.87	-	1,845.00
Total_PURCHASED SERVICES	10,764,022.64	10,997,248.00	(133,031.40)	1,383,720.53	8,622,250.49	858,245.58	10,617.63	10,846,348.97

Middletown Board of Education Financial Statment as of
January 3, 2018

Account Number	Expenditures	Appropriation	Appropriation Adj	Encumbrances	Expenditures	Account Balance	Overage/	Projection
	2016-2017	2017-2018					Deficit	
SUPPLIES & MATERIALS								
56010 SUPPLIESINVENTORY		3,000.00				3,000.00	-	3,000.00
56106 SUPPLIES*FOOD	30.00	390.00				390.00	-	390.00
56110 INSTRUCTIONAL SUPPLIES	349,051.40	371,374.00	4,955.43	82,994.46	155,456.43	137,878.54	-	376,329.43
56115 COMMON CORE MATERIALS	25,318.91	15,469.00		774.77	4,303.58	10,390.65	-	15,469.00
56120 ADMINISTRATIVE SUPPLIES	36,443.26	27,221.00	1,820.00	7,643.47	12,133.82	9,263.71	-	29,041.00
56210 NATURAL GAS	407,889.89	393,850.00		239,875.57	153,974.43	-	(54,750.00)	81,971.00
56220 ELECTRICITY	1,244,662.89	1,157,050.00		565,329.02	592,810.86	(1,089.88)	-	393,850.00
56230 BOTTLED GAS	7,279.10	12,000.00		5,085.99	2,864.01	4,050.00	-	1,157,050.00
56240 FUEL OIL	181,811.63	233,500.00		187,282.40	46,217.60	0.00	-	12,000.00
56260 DIESEL FUEL	192,120.25	213,000.00		132,204.16	80,795.84	-	-	233,500.00
56265 GASOLINE (VEHICLES)	38,062.89	54,250.00		15,988.46	7,511.54	30,750.00	-	213,000.00
56270 PROPANE	41,097.75	26,000.00		23,645.54	2,354.46	(0.00)	-	54,250.00
56300 FOOD SUPPLIES	214.00	6,890.00		453.26	727.25	5,709.49	-	26,000.00
56410 TEXTBOOKS	45,133.12	39,000.00	(1,084.39)	2,028.62	13,899.92	21,987.07	-	5,805.61
56420 LIBRARY MATERIALS	35,575.68	32,450.00	(1,400.00)	3,028.64	13,534.06	14,487.30	-	37,600.00
56440 MEDIA	4,548.75	3,000.00			841.67	2,158.33	-	32,450.00
56500 SUPPLIES*TECHNOLOGY RELATED	142,918.53	43,352.00	598.00	13,734.34	6,233.46	23,982.20	-	3,598.00
56900 SUPPLIES*OTHER	201,590.16	253,369.00	(12,201.20)	27,216.06	70,334.16	143,617.58	-	31,150.80
56910 CUSTODIAL SUPPLIES	165,654.05	327,000.00		260,788.19	66,211.81	-	-	253,369.00
59010 ADMIN RESERVE*	0.00	67,620.00				67,620.00	-	327,000.00
59200 PAYMENTS TO ESCROW AGENTS	39,081.60					-	-	67,620.00
Total_SUPPLIES & MATERIALS	3,158,483.86	3,279,785.00	(7,312.16)	1,568,072.95	1,230,204.90	474,194.99	(54,750.00)	3,351,053.84
PROPERTY								
54300 MAINT: REPLACEMENT	697,306.44	822,087.00	(12,621.46)	255,573.42	224,562.95	329,329.17	-	809,465.54
54303 MAINT: GROUNDS	13,899.56	22,000.00		1,771.71	12,827.37	7,400.92		22,000.00
54304 ELEVATOR MAINTENANCE	22,971.40	27,400.00		6,325.72	21,074.28	-		27,400.00
54308 ASBESTOS REMEDIATION	15,889.96					-		-
57300 NEW EQUIPMENT	363,794.93	146,282.00	(9,660.00)	23,848.76	32,797.83	79,975.41	-	136,622.00
57330 FURNITURES AND FIXTURES	13,207.10	9,900.00	(1,069.58)		351.71	8,478.71		8,830.42
57340 TECH REL HW/EQUIP	462,817.45	224,075.00	12,531.20	90,044.57	85,750.66	60,810.97	-	236,606.20
Total_PROPERTY	1,589,886.84	1,251,744.00	(10,819.84)	377,564.18	377,364.80	485,995.18	-	1,240,924.16

Middletown Board of Education Financial Statement as of
January 3, 2018

Account Number	Expenditures	Appropriation	Appropriation Adj	Encumbrances	Expenditures	Account Balance	Overage/	Projection
	2016-2017	2017-2018					Deficit	
DUES & FEES								
53310 PURCH PROF SVCS: AUDIT	0.00	42,000.00		32,000.00	9,381.25	618.75	-	42,000.00
58100 MEMBERSHIPS & DUES	68,327.48	71,596.00	1,102.00	3,796.00	59,588.95	9,313.05	-	72,698.00
Total_DUES & FEES	68,327.48	113,596.00	1,102.00	35,796.00	68,970.20	9,931.80	-	114,698.00

MAJOR PROJECTS

58900 CAPITAL*RESERVE/PREVENTIVE MAINT		-	23,061.40	-	23,061.40	-	-	23,061.40
Total_MAJOR PROJECTS	-	-	23,061.40	-	23,061.40	-	-	23,061.40

TUITION

55600 TUITION*MAGNET/OTHR REG ED	1,164,080.00	1,136,551.00		-	979,194.00	157,357.00	75,000.00	1,061,551.00
55610 TUITION*SPED TO OTHER DISTR IN STATE	193,547.02	56,900.00		23,783.15	10,543.22	22,573.63	-	56,900.00
55620 TUITION*SPED TO OTHER DISTR OUTSIDE STATE		180,124.00	(99,141.45)	47,036.44	33,946.11	-	-	
55630 TUITION*SPED TO PRIVATE SOURCES	3,447,664.09	3,140,324.00	99,141.45	1,326,410.81	1,913,054.64	0.00	(50,000.00)	3,289,465.45
Total_TUITION	4,805,291.11	4,513,899.00	-	1,397,230.40	2,936,737.97	179,930.63	25,000.00	4,407,916.45

Grand Total	79,075,468.16	81,325,223.00	-	8,906,791.82	40,789,000.93	31,629,430.25	(386,497.28)	81,642,818.73
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16-17 Unexpended Balance Used to Cover 17/18 Budget
Anticipated Free Balance

500,000.00
113,502.72

Middletown Board of Education Financial Statement as of February 8, 2018

Account Number	Expenditures	Appropriation	Apprpr Adj	Encumbrances	Expenditures	Account Balance	Overage/	Projection
	2016-2017	2017-2018					Deficit	
CERTIFIED SALARIES								
51110 CERTIFIED*REG	28,432,457.30	29,778,612.00	(575,120.00)		14,055,152.01	15,148,339.99	(320,000.00)	29,523,492.00
51111 KNOWN ATTRITION		-81,720.00	81,720.00			-	-	-
51112 UNKNOWN ATTRITION		-663,400.00	663,400.00			-	-	-
51115 CERTIFIED*OTH ADDL/STIPEND	15,510.00				1,888.00	(1,888.00)	(1,188.00)	1,188.00
51310 SALARIES: SUBS-DAILY*REG	137,823.48	166,200.00			55,690.00	110,510.00	30,000.00	136,200.00
51315 SALARIES: SUBS-LT*REG	105,763.14	90,000.00			30,095.13	59,904.87	-	90,000.00
51316 SALARIES: SUBS-BLDG*REG	205,329.34	259,280.00			93,635.00	165,645.00	60,000.00	199,280.00
51410 SALARIES: ADMINISTRATOR*REG	3,512,815.09	3,549,162.00			2,239,635.23	1,309,526.77	(145,000.00)	3,694,162.00
51501 LONGEVITY: CERTIFIED	370,590.16	390,000.00			199,000.00	191,000.00	-	390,000.00
51550 EARLY RETIRMENT INCENTIVE	0.00	10,500.00			10,500.00	-	-	10,500.00
51718 SALARIES: TUTOR	144,040.45	102,500.00			49,964.50	52,535.50	-	102,500.00
51721 SALARIES: STIPENDS-NON TRB	404,219.94	409,864.00			196,757.87	213,106.13	-	409,864.00
51900 OTHER SALERIES	154,929.11	116,090.00			65,497.39	50,592.61	-	116,090.00
51901 NON-CONTRACTED CERTIFIED	12,019.00				6,035.00	(6,035.00)	(6,035.00)	6,035.00
51921 SALARIES: CLASS COVERAGE	79,493.38	35,000.00			16,029.53	18,970.47	-	35,000.00
_Total_CERTIFIED SALARIES	33,574,990.39	34,162,088.00	170,000.00	-	17,019,879.66	17,312,208.34	(382,223.00)	34,714,311.00

CLASSIFIED SALARIES								
51116 CLASSIFIED*REG	6,535,124.70	6,821,555.00	(12,611.02)		3,888,639.41	2,920,304.57	60,000.00	6,748,943.98
51118 CLASSIFIED*OT	156,218.75	132,000.00			89,771.93	42,228.07	-	132,000.00
51123 SALARIES OF REG EMP PAID TO INSTR AIDE	88,072.50	96,000.00			54,045.00	41,955.00	-	96,000.00
51416 ATHLETIC EVENT-OT	34,473.60	30,001.00			25,376.64	4,624.36	-	30,001.00
51418 SUBS-SECRETARIES	23,106.91	0.00	12,611.02	-	38,825.17	(26,214.15)	(26,214.15)	38,825.17
51419 OT-SNOW REMOVAL	37,258.47	30,000.00			26,066.76	3,933.24	-	30,000.00
51420 OT-CUSTODIAL COVERAGE	36,173.71	52,000.00			45,299.41	6,700.59	-	52,000.00
51502 LONGEVITY: CLASSIFIED	24,000.00	34,100.00			32,600.00	1,500.00	1,500.00	32,600.00
51711 SALARIES: PHYSICIAN	10,000.08	10,000.00			4,615.44	5,384.56	-	10,000.00
_Total_CLASSIFIED SALARIES	6,944,428.72	7,205,656.00	-	-	4,205,239.76	3,000,416.24	35,285.85	7,170,370.15

Middletown Board of Education Financial Statement as of February 8, 2018

Account Number	Expenditures	Appropriation	Appropriation Adj	Encumbrances	Expenditures	Account Balance	Overage/	Projection
	2016-2017	2017-2018					Deficit	
PARAPROFESSIONALS								
51210 SALARIES: AIDES/PARAS*REG	2,857,716.05	3,658,044.00		19,578.98	1,753,118.68	1,885,346.34	-	3,658,044.00
51212 SALARIES: AIDES/PARAS*OT	193.07	2,500.00				2,500.00	700.00	1,800.00
51215 SALARIES: AD ED/PARAS*REG	1,831.02	0.00			2,447.22	(2,447.22)	(2,447.22)	2,447.22
51216 SALARIES: LIBRARY PARAS*REG	115,979.22	123,718.00			61,182.51	62,535.49	-	123,718.00
51503 LONGEVITY: PARAS	12,800.00	14,800.00			13,450.00	1,350.00	1,350.00	13,450.00
51713 SALARIES: LUNCH AIDE	85,192.96	87,120.00			46,773.64	40,346.36	-	87,120.00
51717 SALARIES: BUS MONITOR	3,123.16					-	-	-
51920 SALARIES: STUDENT VOCATIONAL	14,299.00	17,000.00		8,893.00	7,607.00	500.00	-	17,000.00
Total PARAPROFESSIONALS	3,091,134.48	3,903,182.00	-	28,471.98	1,884,579.05	1,990,130.97	(397.22)	3,903,579.22
EMPLOYEE BENEFITS								
51970 SALARIES: CLOTHING ALLOCATION	19,325.00	17,850.00			18,550.00	(700.00)	(700.00)	18,550.00
52100 GROUP LIFE INSURANCE	126,500.00	223,885.00			115,892.50	107,992.50	-	223,885.00
52205 FICA	435,615.37	506,552.00			241,871.58	264,680.42	-	506,552.00
52210 MEDICARE	659,371.70	652,795.00			347,663.00	305,132.00	-	652,795.00
52300 RETIREMENT CONTRIBUTION		46,995.00			25,045.18	21,949.82		46,995.00
52500 TUITION REIMBURSEMENT			4,500.00		4,500.00	-		
52600 UNEMPLOY COMPENSATION	99,091.80	100,000.00		73,567.20	26,432.80	0.00	-	100,000.00
52700 WORKERS COMPENSATION	772,000.00	718,800.00		152,348.00	566,452.00	-	-	718,800.00
52831 HEALTH INS*CERTIFIED/PARAS	6,528,163.28	7,400,000.00	(47,500.00)	2,662,293.71	4,690,206.29	-	-	7,352,500.00
52832 HEALTH INS*CLASSIFIED	5,450,219.00	4,983,537.00			2,442,355.50	2,541,181.50	-	4,983,537.00
52840 DENTAL INSURANCE	783,961.00	1,022,685.00		466,312.81	556,372.19	-	-	1,022,685.00
52950 DISABILITY INSURANCE	21,088.90	28,500.00		7,019.55	16,980.45	4,500.00	4,500.00	24,000.00
52960 UNUSED SICK BENEFIT	48,743.69	34,002.00			23,567.38	10,434.62	6,500.00	27,502.00
52961 UNUSED VACATION PAYOUT		15,000.00				15,000.00	-	15,000.00
52990 OTHER POST EMPLOYEE BENEFITS		127,424.00			127,424.00	-	-	127,424.00

Middletown Board of Education Financial Statement as of February 8, 2018

52991 ACA HEALTH INSURANCE	134,822.90	20,000.00				20,000.00	-	20,000.00
Total_EMPLOYEE BENEFITS	15,078,902.64	15,898,025.00	(43,000.00)	3,361,541.27	9,203,312.87	3,290,170.86	10,300.00	15,840,225.00

Account Number	Expenditures	Appropriation	Apprpr Adj	Encumbrances	Expenditures	Account Balance	Overage/	Projection
	2016-2017	2017-2018					Deficit	
PURCHASED SERVICES								
53010 PURCHASED PROF SVCS	150.00	350.00		281.60	66.40	2.00	-	
53020 LEGAL SERVICES	76,609.30	160,000.00		121,484.50	38,515.50	-	30,000.00	130,000.00
53040 NURSING SERVICES	6,000.00	7,500.00				7,500.00	3,000.00	4,500.00
53070 TESTING/SCORING	50,250.00	43,554.00	3,510.00		46,993.45	70.55	-	47,064.00
53205 EMPLOYEE TRNG/DEV SVCS	2,199.40	1,600.00	6,765.00		5,857.86	2,507.14	-	8,365.00
53210 TUTOR/INVENTIONIST	0.00	1,984.00	(1,984.00)			-	-	-
53220 INSERVICE - PROF MTGS/DEVELOP	23,742.66	40,388.00	2,934.00	1,246.16	14,805.89	27,269.95	-	43,322.00
53240 FIELD TRIPS	1,528.50	3,300.00		907.76	621.79	1,770.45	-	3,300.00
53251 STUDENT ACTIVITIES	9,498.52	9,500.00		2,514.00	6,986.00	-	-	9,500.00
53300 PURCH PROF SVCS: TECH	61,647.02	50,000.00	65,500.00	26,360.00	86,241.20	2,898.80	-	115,500.00
53400 PURCH PROF SVCS: OTHER	1,211,847.39	808,540.00	20,000.00	320,367.85	470,784.15	37,388.00	-	828,540.00
53530 PURCH PROF SVCS: POLICE		0.00	9,000.00	6,494.61	2,505.39	0.00		9,000.00
53540 PURCH PROF SVCS: SPORTS OFFICIALS	85,116.34	83,997.00	(32,000.00)	404.00	26,390.56	25,202.44	-	51,997.00
53900 OTHER PURCHASED SERVICES	19,242.00	32,600.00	(12,000.00)	5,429.45	14,579.05	591.50	-	20,600.00
54010 PURCH PROPERTY SVCS	23,346.52	50,755.00	(10,000.00)	1,775.71	11,724.29	27,255.00	-	40,755.00
54103 SNOW PLOWING/SANDING	13,500.00	30,000.00		11,260.00	8,740.00	10,000.00	-	30,000.00
54400 RENTAL LAND/BUILDINGS - TLC	34,500.00	34,500.00		11,500.00	23,000.00	-	-	34,500.00
54410 RENTAL OF LAND & BUILDINGS - ADED	89,914.00	77,058.00		0.00	77,058.00	-	-	77,058.00
54411 WATER/SEWER	61,269.46	63,530.00		28,797.42	34,732.58	-	(2,882.00)	66,412.00
54420 RENTAL OF EQUIPMENT&VEHICLES	24,107.84	6,500.00		225.00	225.00	6,050.00	1,000.00	5,500.00
54421 DISPOSAL	115,057.09	135,000.00		56,446.10	59,672.72	18,881.18	-	135,000.00
54424 LAWN CARE	7,696.49	6,500.00		-	5,122.95	1,377.05	-	6,500.00

Middletown Board of Education Financial Statement as of February 8, 2018

54430 RENTAL OF COMPUTER RELATED EQUIPMENT	393.00	0.00	393.00		393.00	-	-	393.00
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Account Number	Expenditures	Appropriation	Appropriation Adj	Encumbrances	Expenditures	Account Balance	Overage/	Projection
	2016-2017	2017-2018					Deficit	
PURCHASED SERVICES (cont.)								
54440 RENTALS/LEASING EQUIP	4,983.63	6,000.00	278.00	1,473.07	1,468.93	3,336.00	3,000.00	3,278.00
54900 ENERGY PERFORMANCE CONTRACT	345,915.37	345,915.00			345,915.37	(0.37)	(0.37)	345,915.37
55010 PURCHASED SERVICES	729,229.71	1,089,240.00	(178,316.30)	231,722.68	374,636.81	304,564.21	102,000.00	808,923.70
55011 VACCINES		0.00	6,900.00	5,865.00	1,035.00	-	-	
55100 PUPIL TRANSPORTATION	5,743,556.06	5,854,829.00	28,997.56	47,202.24	5,730,594.74	106,029.58	60,000.00	5,823,826.56
55105 TRANSPORTATION*SUMMER	221,860.30	228,598.00	(24,797.56)		203,800.44	-	-	203,800.44
55109 TRANSPORT*SPED OUT OF TOWN	208,868.68	200,000.00	50,000.00	95,027.96	141,266.88	13,705.16	-	250,000.00
55190 TRANSPORT*HOMELESS/DCF	134,511.62	150,000.00	(50,000.00)	60,175.00	39,825.00	-	-	100,000.00
55205 PROPERTY/CASUALTY INSURANCE	482,627.00	475,784.00			475,784.00	-	-	475,784.00
55206 ATHLETIC INSURANCE	25,264.00	32,460.00			24,128.00	8,332.00	8,332.00	24,128.00
55300 COMMUNICATIONS/TELEPHONE	287,067.88	268,800.00		115,820.76	207,218.29	(54,239.05)	(54,239.05)	323,039.05
55301 POSTAGE	47,742.30	46,165.00	(1,333.00)	12,353.92	9,524.51	22,953.57	-	44,832.00
55303 SECURITY MONITORING	69,235.36	85,000.00			54,659.82	30,340.18		85,000.00
55400 ADVERTISING	3,634.20	6,600.00			2,207.21	4,392.79	-	6,600.00
55500 PRINTING	47,562.18	50,630.00	165.00	15,283.92	12,323.35	23,187.73	-	50,795.00
55510 COPYING	266,457.00	268,311.00			266,207.00	2,104.00	1,854.00	266,457.00
55800 TRAVEL/CONFERENCES	84,582.57	128,615.00	(16,553.10)	10,891.13	69,308.53	31,862.24	-	112,061.90
57350 TECH SW/COMPUTER LICENSES	41,593.63	1,600.00		1,600.00		-	-	1,600.00
58901 EDUCATIONAL SUPPORT	11,493.25	12,500.00	(240.00)	225.00	6,134.19	5,900.81	-	12,260.00
58902 CULTURAL COUNCIL	16,000.00	16,000.00			16,000.00	-	-	16,000.00
58903 PROF DEV IMPROVE	44,654.77	48,200.00		7,785.00	19,755.03	20,659.97	-	48,200.00
58904 WESLEYAN PUB SCHL COLLAB	15,000.00	15,000.00			15,000.00	-	-	15,000.00
58905 C.A.U.S.E.	3,000.00	3,000.00			3,000.00	-	-	3,000.00
58906 21ST CENTURY AFTER SCH PROGRAM	8,382.75	15,000.00			9,642.00	5,358.00		15,000.00
58908 RECRUITMENT	3,184.85	1,845.00		1,235.24	16.89	592.87	-	1,845.00
Total PURCHASED SERVICES	10,764,022.64	10,997,248.00	(132,781.40)	1,202,155.08	8,964,467.77	697,843.75	152,064.58	10,705,152.02

Middletown Board of Education Financial Statement as of February 8, 2018

Account Number	Expenditures	Appropriation	Appropriation Adj	Encumbrances	Expenditures	Account Balance	Overage/	Projection
	2016-2017	2017-2018					Deficit	
SUPPLIES & MATERIALS								
56010 SUPPLIES INVENTORY		3,000.00			1,686.60	1,313.40	-	3,000.00
56106 SUPPLIES*FOOD	30.00	390.00				390.00	-	390.00
56110 INSTRUCTIONAL SUPPLIES	349,051.40	371,374.00	4,955.43	36,316.71	211,053.25	128,959.47	-	376,329.43
56115 COMMON CORE MATERIALS	25,318.91	15,469.00		577.92	4,590.19	10,300.89	-	15,469.00
56120 ADMINISTRATIVE SUPPLIES	36,443.26	27,221.00	1,570.00	6,584.60	15,554.52	6,651.88	-	28,791.00
56210 NATURAL GAS	407,889.89	393,850.00		189,620.85	204,229.15	-	(54,750.00)	81,971.00
56220 ELECTRICITY	1,244,662.89	1,157,050.00		324,171.35	695,717.48	137,161.17	-	393,850.00
56230 BOTTLED GAS	7,279.10	12,000.00		4,514.77	3,435.23	4,050.00	-	1,157,050.00
56240 FUEL OIL	181,811.63	233,500.00		151,339.98	82,160.02	0.00	-	12,000.00
56260 DIESEL FUEL	192,120.25	213,000.00		102,895.74	110,104.26	-	-	233,500.00
56265 GASOLINE (VEHICLES)	38,062.89	54,250.00		15,988.46	7,511.54	30,750.00	-	213,000.00
56270 PROPANE	41,097.75	26,000.00		10,605.89	15,394.11	-	-	54,250.00
56300 FOOD SUPPLIES	214.00	6,890.00		953.26	727.25	5,209.49	-	26,000.00
56410 TEXTBOOKS	45,133.12	39,000.00	(558.86)	2,382.18	15,818.59	20,240.37	-	6,331.14
56420 LIBRARY MATERIALS	35,575.68	32,450.00	(1,848.11)	1,409.28	15,439.78	13,752.83	-	37,151.89
56440 MEDIA	4,548.75	3,000.00		920.87	841.67	1,237.46	-	32,450.00
56500 SUPPLIES*TECHNOLOGY RELATED	142,918.53	43,352.00	598.00	13,700.00	6,267.80	23,982.20	-	3,598.00
56900 SUPPLIES*OTHER	201,590.16	253,369.00	(12,390.20)	24,747.66	86,318.53	129,912.61	-	30,961.80
56910 CUSTODIAL SUPPLIES	165,654.05	327,000.00		249,788.19	66,372.25	10,839.56	-	253,369.00
59010 ADMIN RESERVE*	0.00	67,620.00				67,620.00	-	327,000.00
59200 PAYMENTS TO ESCROW AGENTS	39,081.60					-	-	67,620.00
_Total SUPPLIES & MATERIALS	3,158,483.86	3,279,785.00	(7,673.74)	1,136,517.71	1,543,222.22	592,371.33	(54,750.00)	3,350,692.26

PROPERTY								
54300 MAINT: REPLACEMENT	697,306.44	822,087.00	(12,621.46)	245,999.10	329,274.67	234,191.77	-	809,465.54
54303 MAINT: GROUNDS	13,899.56	22,000.00		2,677.89	13,353.35	5,968.76		22,000.00
54304 ELEVATOR MAINTENANCE	22,971.40	27,400.00		3,891.15	23,488.85	20.00		27,400.00
54308 ASBESTOS REMEDIATION	15,889.96					-		-
57300 NEW EQUIPMENT	363,794.93	146,282.00	(9,737.42)	21,475.66	41,914.64	73,154.28	-	136,544.58
57330 FURNITURES AND FIXTURES	13,207.10	9,900.00	(880.58)	189.00	351.71	8,478.71		9,019.42

Middletown Board of Education Financial Statement as of February 8, 2018

57340 TECH REL HW/EQUIP	462,817.45	224,075.00	12,531.20	6,313.50	169,481.73	60,810.97	-	236,606.20
_Total_PROPERTY	1,589,886.84	1,251,744.00	(10,708.26)	280,546.30	577,864.95	382,624.49	-	1,241,035.74

Account Number	Expenditures		Appropriation		Encumbrances	Expenditures	Account Balance	Overage/ Deficit	Projection
	2016-2017	2017-2018	Apprpr Adj						
DUES & FEES									
53310 PURCH PROF SVCS: AUDIT	0.00	42,000.00			32,000.00	9,381.25	618.75	-	42,000.00
58100 MEMBERSHIPS & DUES	68,327.48	71,596.00	1,102.00		4,036.00	61,382.95	7,279.05	-	72,698.00
_Total_DUES & FEES	68,327.48	113,596.00	1,102.00		36,036.00	70,764.20	7,897.80	-	114,698.00

MAJOR PROJECTS

57400 CAPITAL*INFRASTRUCTURE		-	23,061.40		-	23,061.40	-	-	23,061.40
_Total_MAJOR PROJECTS	-	-	23,061.40		-	23,061.40	-	-	23,061.40

TUITION

55600 TUITION*MAGNET/OTHR REG ED	1,164,080.00	1,136,551.00			-	979,194.00	157,357.00	142,000.00	994,551.00
55610 TUITION*SPED TO OTHER DISTR IN STATE	193,547.02	56,900.00			21,559.68	12,766.69	22,573.63	-	56,900.00
55620 TUITION*SPED TO OTHER DISTR OUTSIDE STATE		180,124.00	(99,141.45)		38,424.94	42,557.61	-	-	
55630 TUITION*SPED TO PRIVATE SOURCES	3,447,664.09	3,140,324.00	99,141.45		1,112,308.36	2,107,099.18	20,057.91	(190,000.00)	3,429,465.45
_Total_TUITION	4,805,291.11	4,513,899.00	-		1,172,292.98	3,141,617.48	199,988.54	(48,000.00)	4,480,916.45

Grand Total	79,075,468.16	81,325,223.00	-		7,217,561.32	46,634,009.36	27,473,652.32	(287,719.79)	81,544,041.24
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16-17 Unexpended Balance Used to Cover 17/18 Budget
Anticipated Free Balance

500,000.00
212,280.21

16/17 Unexpended Balance:	802,876.00
Superintendent's Search	(6,950.00)
Café 16/17 Deficit	(48,631.67)
Additional salary for LA Consultant not covered in Alliance	(10,802.00)
Dr. Charles Unused Sick/Vacation payout	(140,232.55)
17/18 General Fund Support	(287,719.79)
Portion of 6-8 Stand Alone Intervention Model	(171,605.00)
Strategic Planning	(20,000.00)
CSSR	(13,225.00)
BOE Retreat Expenses	(2,500.00)
	<u>(701,666.01)</u>
Remaining 16/17 Unexpended Balance:	101,209.99

Middletown Board of Education Financial Statement as of 04/30/2017

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Middletown Board of Education Financial Statement as of May 31, 2017

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Middletown Board Of Education
Financial Statement as of June 22, 2017

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Explanation of Financial Statement February, 2018

The Projection Column is an estimate of the end of year balances in light of information that was available at the time this report was compiled.

Salary Lines are projecting a negative balance of \$347,334 at this time. The certified regular salary line is showing a negative balance of \$382,223. In the 17/18 year, the certified salary line was funded at 98%. This is only one reason that explains the large deficit. It was anticipated that there would be a decrease of three teachers due to lower enrollment figures. The board voted against this decrease. The negative balance in the certified salary line should hopefully decrease through FMLA requests. The administrators' salary line is showing a deficit of \$145,000. This is due to the hiring of an Assistant Dean at Farm Hill and the Science Curriculum Supervisor. The payout for Dr. Charles' sick and vacation time in the amount of \$140,233 was made from the unexpended 16/17 balance so as not to create a larger deficit in the administrators' line. The Classified salaries line is showing a balance of \$35,286. A few vacancies are contributing to the positive balance. The paraprofessional line is showing a slight deficit.

Employee Benefits are projecting a balance of \$10,300. Longevity for Local 466 has been paid so the remaining balance is an overage. The cost for Disability Insurance was lower than budgeted.

Purchased Services are projecting a balance of \$152,065. The legal line is projecting a balance of \$30,000. The purchased services 51110 line is projecting a balance of \$102,000 due to two positions funded in the budget but not filled and some reductions in Facilities purchased services. The transportation line is projecting a balance of \$60,000. The magnet school transportation grant came in slightly higher than anticipated. The telephone line is showing a negative balance of \$54,239. The district is currently undergoing a phone audit and we anticipate that this deficit will be reduced.

Supplies & Materials is projecting a negative balance of \$54,750 at this time. The natural gas line is showing a deficit of \$54,750. The Fuel Cell runs on natural gas so there is an increase in this cost. This was supposed to be offset by a reduction in electricity. However, the electricity charges from the Fuel Cell seem to be higher than anticipated. A meeting was held with the City's Energy Consultant. He is examining the bills and the fuel cell contract. Doosan is the company that presented the potential savings if a fuel cell was installed. A meeting will be held with Doosan to ask for an explanation on why the savings are not amounting to their estimates. The electricity line is being offset by the revenue we are receiving by selling LRECs. The budget for electricity was prepared net of revenue collected.

Tuition lines are projecting a negative balance of \$48,000. Magnet School Tuition bills were lower than budgeted. Special Education Tuition lines include costs for 66 students, \$167,000 for pending outplacement costs and anticipates state reimbursement of 74% in excess cost payments.

The overall projection of Board of Education funds, as of this date, shows an anticipated negative balance of \$287,720. The City allowed the Board to keep its' 16/17 fiscal year unexpended balance, of which \$500,000 was anticipated to be used to fund the 17/18 year budget. Applying the \$500,000 to the negative balance leaves an anticipated positive balance of \$212,280. Please note that projected figures used in this report can change very quickly.



Middletown Public Schools

Facilities Department Report

February 2018

Prepared by John R. Cross

Personnel

- Day custodian position at MHS will be posted after probationary period.
- Temporary custodian added until MHS day position is filled.

Projects

- Awaiting State Alliance Grant for a number of projects
- MHS parent drop off renovation design completed and will commence as soon as school ends in June.
- Oil Tank replacement projects being developed for MacDonough and Moody Schools for this summer.
- Farm Hill Playscape final design completed. Project to be completed this summer.

General Facilities Items

- MacDonough heating system reviewed and repairs made as needed.
- VoAg rooftop unit fan rebuilt.
- Spencer boiler section inspected for repair.
- Glycol loop at MHS being topped off.
- Hot water fuel piping reconfigured at MacDonough to improve reliability.
- 3 year AHERA inspections will be completed this spring.

PERSONNEL ACTION:

Leave(s) of Absence:

Hamilton, Kristen A., Family & Consumer Science Teacher at Middletown High School employed in Middletown since August 2007, has requested a child rearing leave of absence up to eight (8) weeks. The effective date is May 1, 2018.

Stopa, Charlotte, Music Teacher at Moody School employed in Middletown since August 2009, has requested a child rearing leave of absence for the remainder of the 2017-18 school year. The effective date is April 7, 2018.

Appointment(s):

Stoner, Jason P., is appointed as the Special Education Teacher for the District (assigned to Middletown High School). His position on the salary scale is Step 1 of Bachelor's Salary Scale, salary \$21,930.00 (\$45,339 pro-rated with a start date of January 29, 2018). Mr. Stoner earned his Baccalaureate at Southern Connecticut State University.

Troccoli, Kimberly A., is appointed as the Special Education Teacher for the District (assigned to Bielefield School). Her position on the salary scale is Step 9 of Master's Salary Scale, salary \$25,976.00 (\$71,336 pro-rated with a start date of March 5, 2018). Mrs. Troccoli earned her Baccalaureate at Salve Regina University, and Master's at University of Bridgeport.

STATUS OF CERTIFIED EMPLOYMENT:

Resignation(s)/Retirement(s):

None.

Vacancies for 2017-18 School Year

- Elementary Teacher – 1 Position (Snow School) – Long term substitute certified teacher has been placed in this position.
- Supervisor of Pupil Services & Special Education - District

Middletown Public Schools
PARAPROFESSIONALS LEAVE OF ABSENCES/NEW HIRES/RESIGNATIONS/RETIREMENTS
Personnel Action – February 13, 2018

New Hires

	<u>Name</u>	<u>Start Date</u>	<u>Description</u>	<u>Location</u>
1				
2				
3				
4				
5				

Leave(s) of Absence:

None.

Resignations

	<u>Name</u>	<u>Resign/Retirement</u>	<u>Description</u>	<u>Location</u>
1	McCurdy, Quinn	12/22/2017	Paraprofessional	Middletown High School
2	Outlaw, Christian	01/31/2018	Paraprofessional	Woodrow Wilson Middle School
3	Morello, Melissa	02/05/2018	Paraprofessional	Farm Hill School
4	O'Donnell, Johana	02/09/2018	Paraprofessional	Macdonough School
5				
6				
7				
8				
9				

Vacancies for 2017-18 School Year

- Farm Hill School – 2 Positions
- Macdonough School – 1 Position
- Spencer – 1 Position – sub para currently in position
- Woodrow Wilson Middle School – 1 Position



Middletown Public Schools

Mark Langton,
Manager of Transportation

TRANSPORTATION REPORT

January 1, 2018 THROUGH January 31, 2018

2017 – 2018 SCHOOL YEAR										
CATEGORY	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
NEW STUDENTS	32	11	15	3	25					
SCHOOL TRANSPORTATION CHANGES	155	11	15	5	13					
LEFT DISTRICT / SCHOOL	2	9	13	1	10					
BUS DRIVER COMPLAINTS	0	1	1	0	0					
BUS CONDUCT REPORTS	101	208	63	68	58					
BUS ACCIDENTS	0	1	1	2	0					

2016 – 2017 SCHOOL YEAR										
CATEGORY	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
NEW STUDENTS	9	23	28	16	23	7	12	10	12	0
TRANSPORTATION CHANGES	222	19	25	15	17	12	11	12	7	0
LEFT DISTRICT / SCHOOL	21	11	29	20	20	16	8	7	1	5
DRIVER COMPLAINTS	0	2	0	0	0	1	0	0	1	1
BUS CONDUCT REPORTS	252	94	84	77	69	58	82	32	83	25
BUS ACCIDENTS	4	1	1	0	4	1	3	0	1	0

District Data Team

Meeting Minutes Agenda

Meeting Norms

Allow all people to be heard, begin and end on time, use an agenda, disseminate minutes, support all members, frank conversation, keep confidential information to yourself, practice problem solving, use protocols, arrive to meeting prepared with agenda, data, etc., build consensus, and take on the big issues.

Date of Meeting: 02/05/18

Time: 8:30-10:30 a.m.

Place: Middletown High School

Roles:

Facilitators: Enza Macri, Amy Mullen, Patrick Hubeny, Julie Sheppard, Michelle Gohagon

Time-Keeper: Jeff Fournier

Note-Taker: Sue Shippee-Lopez, Jennifer Cannata

**District Data Team
Meeting Agenda**

Time Allotted	Agenda Item	Description	Expected Outcomes	Minutes
8:30-8:45 Enza Macri and Snow School	Introductions Review DDT minutes from 10/16/17 Review Agenda Celebrations	Introductions Review DDT minutes from 10/16/2017 meeting and provide clarification, if needed Review Agenda Celebrations		Dr. Maci reviewed the agenda and explained the teams would be meeting right after the celebrations were shared. Celebrations see below
<p><u>District Celebrations</u></p> <ul style="list-style-type: none"> ● <u>Bielefield</u> <ul style="list-style-type: none"> ○ Reading 67% of Bielefield's Grade 3 students in the black and Hispanic subgroup met their winter banded growth goal on Reading NWEA. This is due to the strategy of leaving tracks in their reading, and the teacher's continued emphasis on Close Reading. ○ Math 52% of Bielefield's Grade 3 students in the black and Hispanic subgroup, met their winter banded growth on the Math NWEA. This is due to the continued implementation of Guided Math and differentiated instruction during small groups. ○ Climate 84%of students have received 1 or less referrals so far during the 2017-18 school year. This is due to continued implementation of School wide PBIS, PBIS “expectation field trips” , and ROARS ticket incentives. ● <u>Farm Hill</u> <ul style="list-style-type: none"> ○ Reading On the NWEA ELA Winter assessment 85% of Grade 5 students in the Black subgroup and 70% of students inthe Hispanic subgroup met their personal growth goals for winter due to varying levels of DOK, an increased focus on task design within balanced literacy, and NWEA student reports to guide instruction and SRBI support. ○ Math On the NWEA math assessment the number of Grade 3 students meeting goal in the Black subgroup increased 				

by 13% from Spring 2017 to Winter 2017 due to the full implementation and ongoing professional development in guided math, NWEA student reports to guide instruction, and SRBI math support.

- ***Climate***

Our Kindergarten teachers have recently began working with Frank Piccone, a Nurtured Heart expert. This included in-class visits and meeting with teachers individually. Frank will be providing professional development for our whole staff (K-5) for the remainder of the school year to promote the use of a common language and approach. Nurtured Heart is a relationship-focused methodology founded strategically in The 3 Stands™ for helping children (and adults) build their Inner Wealth® and use their intensity in successful ways.

- Lawrence

- ***Reading***

Percentage of fourth grade students scoring at goal or higher in Unit 2 Understanding and Interpreting Informational Texts increased from 9% on the Pre Test to 80% on the Post Test. On the Pre Test 48% of students were far to meeting the goal, but on the Post Test, 0% of students were far to go.

Strategies: Marking main idea in texts with boxes and using bullets to identify details to support the main idea, explicit vocabulary instruction

- ***Math***

Percentage of second grade students scoring at goal or higher in Unit 2 Place Value and Addition to 100 increased from 28% on the Pre Test to 85% on the Post Test. On the Pre Test 8% of students were far to meeting the goal, but on the Post Test, 2% of students were far to go.

Strategies: Using manipulatives to form bundles and model place value, small group instruction

- ***Climate***

98.6% (290 of 294) of students had a member of their family attend a family conference in the Fall of 2017 at Lawrence School. Strategies: frequent reminders about conferences using several sources (newsletters, robo calls, Remind and Class Dojo apps) and forming meaningful relationships with families so they feel comfortable coming to school and meeting with teachers

- MacDonough

- ***Reading***

63% of fourth grade students scoring in the lowest reading band on the reading NWEA achieved their winter growth goal. This is due to classroom teachers delivering targeted interventions based on students' needs.

- ***Math***

68% of third grade students met their winter growth goal for the NWEA MAP math assessment. This is due to consistent math intervention and differentiated guided math work stations.

- ***Climate***

On January 3 Macdonough School conducted its first PBIS fair. Staff conducted review sessions of expected SURFS

behaviors in each location of the school. This has resulted in increased positive behaviors in non-classroom settings.

- Moody

- **Reading**

72% of all students in grade 2 made their growth goal in NWEA winter benchmark testing.

Strategies used are consistent implementation of the Balanced Literacy model, including use of varied genres for real alouds. Additionally, independent reading is being done daily.

- **Math**

In grade 3, 80% of students in the black subgroup met their growth goal in NWEA winter benchmark testing.

Strategies used during NWEA testing are sharing their personal goals, brain breaks, snack break, monitoring their speed and giving reminders to slow down, and reminding to read and reread carefully.

- **Climate**

Moody School's Climate Committee, along with the support from our PTA, have designed 7 diversity activities/events thus far this year to align with our district's focus on supporting equity and diversity. In addition, our school is participating in the nationwide Start With Hello Week Feb. 5-9, to promote connectedness and kindness.

- Snow

- **Reading**

83% of grade 4 special education students meet growth band target in reading. This was achieved through collaborative approaches between special and general education staff and emphasis on a test-taking mindset. And, 75% of Hispanic grade 4 students met growth band target in reading achieved through more targeted SRBI support, small group instruction, lessons that incorporate vocabulary development, and MAP skill practice. Finally, grade 3 had 70% of its whole student population meet their growth band target. These students also had an 11% increase in students making grade level target as compared to Spring 2017 data

- **Math**

67% of grade 2 Hispanic students meet their growth band target and 64% of Black and Free/Reduced students meet their growth band target. Strategies that supported these scores were increased access to technology, continued practice in guided math and reviewing NWEA student profiles sheets to better target student needs.

- **Climate**

For the fall parent teacher conferences, Snow had 99% of their families participate. This high attendance rate is attributed to our focus on relationship building, including students in the conference, outreach to families and improving family & school climate.

- Spencer

- **Reading**

In 4th Grade, 70% of students in the Black Subgroup achieved their growth goal. Grade 4 has been using shorter, leveled passages in their instruction of the LA units.

- **Math**

In math, Grade 2 had 77% of students in their sub groups make their growth goal. Overall 82% of students in grade 2 made their growth goal. They feel this was due to guided math and having the opportunity to meet more with small groups.

- ***Climate***

The climate committee at Spencer school chooses three staff members a month to highlight. The staff members chosen have their picture put on a bulletin board in the front of the building. Other staff members have an opportunity to write positive experiences about those chosen. In our first month we received 36 comments to post!

- Wesley

- ***Reading***

79% of students in Grade 5 made their winter growth goal on the NWEA MAP Assessment. In addition to this, 100% of the Black subgroup and 81% of the Free and Reduced Lunch subgroup made their band growth. This growth is due to a strong focus on independent reading with teachers setting individual goals on student's instructional reading level.

- ***Math***

69% of students in Grade 2 made their winter growth goal on the NWEA MAP Assessment. This is a 4% increase from last year and is also above the district average. This positive growth trend was due to a concentrated effort in Guided Math with a focus on differentiation.

- ***Climate***

Wesley School had 108 responses on the parent Climate Survey. This is a 25% from last year's survey. We attribute this to having parents complete the survey in the school during Parent Teacher Conferences and also during the winter concert.

- Keigwin

- ***Reading***

Hispanic subgroup outperformed any subgroup with 64% of students meeting winter goal.

- ***Math***

Black subgroup increased proficiency from 18% to 25% proficiency in the winter which is a 7% increase.

- ***Climate***

- Student Attendance- 9% reduction in total absences, in comparison to previous year.

Strategies: Early intervention with students; review of previous year's attendance data. regular meetings of school attendance committee, ongoing collaboration with truancy officer.

- Discipline- 29% reduction in bus referrals, and 25% reduction in major bus referrals until December 31st, in comparison to the previous year.

Strategies: PBIS bus program- teaching of expectations, using same incentive system as in school (rocks cards); assigned seats, ongoing collaboration with bus drivers

- Woodrow Wilson

- ***Reading***

Grade 7: Of of the subgroups, Hispanics showed the most growth with 41%.

Grade 8: Black subgroup is showing a higher proficiency than spring '17- Spring 17 46% Winter 18 53% (7% gain). It is one of the few subgroups we saw at the secondary level that outperformed their Spring proficiency rate.

- ***Math***

	% At or Above Proficiency(Baseline)	% At or Above Proficiency(Winter)
Black	19.5	22.8
Hispanic	14.5	28.8
F/R	30.1	30.8
SPED	8.3	10.5

Math Celebration grade 8. We saw an increase grade level proficiency for several subgroups on NWEA from last fall to this winter. 3.3% more black students reached proficiency. 14.3% more hispanic students reached proficiency and students with IEP's saw a 2.2% gain in proficiency. We believe this is due to the introduction of stations as a learning strategy as well as more Smarter Balanced type questions being used in the classroom.

- **Climate**-Overall OSS reduced 43.9%. Overall ISS reduced 28.8%. SpEd OSS reduced 69.2% and ISS reduced 12.5

- Middletown High School

- **Reading**

Grade 9: Hispanic subgroup showing a higher proficiency that spring '17.

Spring '17 38% Winter '18 42% (4% gain). Again, one of the few times we saw proficiency increase this winter.

Grade 10: Of the subgroups, the Hispanic subgroup scores the highest in proficiency at 53%.

Grade 11: Of the subgroups, the F/R subgroup scores the highest with a proficiency of 54%.

- **Math**

Grade 11 Special Education and F/R students increased math proficiency on the NWEA benchmark assessment from Winter 2017 to Winter 2018; Special Education Students increased by 6.8% and F/R students increased by 3.9%.

The strategies that led to growth:

Continued efforts to focus on conceptual understanding has also allowed for more retained knowledge.

Focus on giving more open-ended tasks that require a higher level of cognitive demand.

Engaging students in more student-centered learning tasks.

Structuring a revamped intervention program that targets the unique needs of learners and provides them with personalized learning plans.

- **Climate**

So far, 100 out of underrepresented 116 students that teachers have had a one to one conversations with regarding Advanced Placement classes have agreed to sign up for an AP class next year!

Curriculum Team

- Elementary

- **Reading**

Students in grades 2 increased proficiency by 4.9 percentage points on the NWEA Reading assessment from Fall 2017 to winter 2018.

In addition, grade 2 students who were in the Hispanic sub group increase achievement on the NWEA Reading Winter 2018 assessment by 9.8 percentage points over their Fall assessment.

Finally, students in the Hispanic subgroup for grades 3 and 4 increased reading achievement by 5.2 and 3.6 percentage point (respectively) from Winter 2017 to Winter 2018.

The strategies that led to these growth:

Fidelity to the rigorous district curriculum

Fidelity to the Balanced Literacy Framework

Many elementary schools have focused on student to student discourse

An increase of focus on culturally responsive best teaching practices including home visits at many schools.

- **Math**

Grade 3 students overall and in all subgroups, aside from ELL, increased math proficiency on the NWEA benchmark assessment from Winter 2017 to Winter 2018; Students overall increased by 2.5%, F/R students increased by 3.9%, and Special Ed increased by 5.2%

Similarly Grade 5 students overall and in most subgroups, aside from Hispanic and ELL, increased math proficiency on the NWEA benchmark assessment from Winter 2017 to Winter 2018; Students overall increased by 1.8%, F/R students increased by 5%, and Black students increased by 3.1%

The strategies that led to these growth:

- Fidelity to the Guided Math framework and increased focus on differentiating instruction
- Focused and intensive coaching visits to support Guided Math
- Professional development (including peer visits) to build teacher capacity and curriculum writing to build resources to implement in the Guided Math block

- Secondary

- **Reading**

- Grade 6:

Hispanic subgroup outperformed any subgroup with 64% of students meeting winter goal.

Grade 7:

Of of the subgroups, Hispanics showed the most growth with 41%.

Grade 8:

Black subgroup is showing a higher proficiency than spring '17.

Spring 17 46% Winter 18 53% (7% gain). It is one of the few subgroups we saw at the secondary level that outperformed their Spring proficiency rate.

Grade 9:

Hispanic subgroup showing a higher proficiency that spring '17.

Spring '17 38% Winter '18 42% (4% gain). Again, one of the few times we saw proficiency increase this winter.

Grade 10:

Of the subgroups, the Hispanic subgroup scores the highest in proficiency at 53%.

Grade 11:

Of the subgroups, the F/R subgroup scores the highest with a proficiency of 54%.

- **Math**

Grade 8 students overall and in all subgroups, aside from ELL, increased math proficiency on the NWEA benchmark

assessment from Spring 2017 to Winter 2018; Black Students increased by 3.3%, Hispanic students increased by 14.3%, and Special Education students increased by 2.2%.

Grade 11 Special Education and F/R students increased math proficiency on the NWEA benchmark assessment from Winter 2017 to Winter 2018; Special Education Students increased by 6.8% and F/R students increased by 3.9%.

The strategies that led to growth:

Continued efforts to focus on conceptual understanding has also allowed for more retained knowledge.

Focus on giving more open-ended tasks that require a higher level of cognitive demand.

Engaging students in more student-centered learning tasks.

Structuring a revamped intervention program that targets the unique needs of learners and provides them with personalized learning plans.

- Special Education Department

- **Climate**

- Pre-K - NAEYC Accreditation: Our pre-k completed the NAEYC Accreditation process this year and received a 5 year accreditation with commendations in all 10 indicators with 100% or 100+ % in every area. In addition each classroom received commendation with 99% or 100%.

- Culture/Climate: This fall the district was cited by SDE on Indicator 4 for significant discrepancy in rates of suspension and expulsion for the "Black, Special Education" subgroup. Our secondary schools are on target for very significant improvement this year, with double digit decreases overall in rates of suspension for the special education subgroup and near 0 rates for the black, special education subgroup at Keigwin, WW and MHS. Focus on PBIS, culture, climate and equity and utilizing alternatives to suspension such as restorative practices

- Unified Sports: The elementary Unified Sports program was afforded a fund raising opportunity by UConn Women's Basketball. 233 tickets were sold for this Saturday's game against Wichita State raising \$1165 for our elementary program.

8:45-9:15	Winter NWEA/Climate Data Presentation	Winter NWEA/Climate Review Data Overview	Members will have an understanding of the Winter 2017 data..	Teams reviewed data in separate teams and discussed trends, strengths and concerns.
9:15-10:15 Amy, Patrick, Julie, Michelle	ELA, Math, and Climate sub-committees break-out group work	Review of action research minutes from 10/16/17 and provide clarification if needed. Members will analyze Winter 2017 data including action	Members will evaluate progress of DDT strategy. Members will have a common understanding of the Winter 2017 data and the effectiveness of the strategies implemented. DDT members will	Reading: See Attached Separate Minutes Math: See Attached Separate Minutes Climate: See Attached Separate Minutes

		research surveys, determine the effectiveness of strategies, and make adjustments as needed.	determine how this information will be shared with their SDT to facilitate implementation.	
10:15-10:25 Amy, Patrick, Julie, Michelle	Debrief DDT of Data Analysis from sub-committees	Facilitators will share strategy updates from sub-committee work.	Members will understand district-wide focuses for improving student achievement.	<p>Reading: Team made adjustments to action research.</p> <ul style="list-style-type: none"> ● We will continue to track 2 students in the four chosen schools. We will continue to use MAP Skills when applicable. ● Making sure the lessons for targeted instruction is matching the needs of students in SRBI. ● If MAP Skills is not matching the focus area or progress monitoring needed, use another progress monitoring tool. Document what is being used. ● Students should be exposed and actively work with grade level texts during guided reading. This will support students in being able to access text. <p>Math:</p> <ul style="list-style-type: none"> ● Will continue to use IReady at the Secondary level. ● We will continue to progress monitor with NWEA. ● We will also continue to use Growth Mindset strategies. <p>Climate:</p> <ul style="list-style-type: none"> ● 41% Response Rate for our Climate survey. This surpassed participation rate of expected 30%. ● Parents perceive students are not engaged and this may be a marketing situation where parents are not aware of what is happening in the schools.

				<ul style="list-style-type: none"> We need to create a plan to share the data with families.
10:25-10:30 Amy and Enza	DDT Rubric Future Meetings	Complete DDT Rubric Next Meeting - May 29, 2018, 8:30-11:30	Team will complete DDT Rubric and assess our progress.	Team completed rubric. The number of areas met are 36. The number of areas not met are 0.
10:30	Other Adjourn			



Middletown Public Schools

Facilities Department Report

February 2018

Prepared by John R. Cross

Personnel

- Day custodian position at MHS will be posted after probationary period.
- Temporary custodian added until MHS day position is filled.

Projects

- Awaiting State Alliance Grant for a number of projects
- MHS parent drop off renovation design completed and will commence as soon as school ends in June.
- Oil Tank replacement projects being developed for MacDonough and Moody Schools for this summer.
- Farm Hill Playscape final design completed. Project to be completed this summer.

General Facilities Items

- MacDonough heating system reviewed and repairs made as needed.
- VoAg rooftop unit fan rebuilt.
- Spencer boiler section inspected for repair.
- Glycol loop at MHS being topped off.
- Hot water fuel piping reconfigured at MacDonough to improve reliability.
- 3 year AHERA inspections will be completed this spring.

**MIDDLETOWN BOARD OF EDUCATION
POLICY COMMITTEE
Minutes
Tuesday, January 16, 2018
IT ANNEX, 310 Hunting Hill Avenue, Middletown, CT
8:30 A.M.**

Board of Education Policy Committee Members Present:

Cheryl A. P. McClellan, Chair

Also Present:

Michele DiMauro, Manager of Human Resources
Jennifer Cannata, Principal Snow School
Jeff Fournier, Bielefield Principal
Kathleen Bengtson, Administrative Assistant
Meg Susi, Community Member
Sheila Daniels, Community Member
Christopher Sugar, Community Member
Mary Emerling, School Health Supervisor

The question came up about the quorum not being met, as Edward Ford, Jr. was not able to attend this meeting. Kathy called Vincent at CAFE and he stated as long as Michele DiMauro was duly appointed to the Policy Committee as the Superintendent's Central Office Cabinet Representative, that would allow the quorum to be met.

The following policies and bylaws were reviewed:

Nondiscrimination Policies -- Kathy brought forward to the Committee that CAFE had recently sent out notification that PA 17-127 an Act Concerning Discriminatory Practices against Veterans, Leaves of absence for National Guard Members, Application for certain Medicaid programs and disclosure of certain records to Federal Military Law Enforcement had been recently passed and a number of our policies, regulations and forms required updating with the insertion of the words "status as a Veteran" in the list of nondiscrimination areas, along with the legal reference inclusion of PA 17-127. Michele DiMauro, Cheryl McClellan, and Christopher Sugar discussed this and stated it is very important that our policies contain this wording. The following policies requiring this change are:

#0521 – Equal Opportunity – Non-Discrimination – POLICY

#1001 – Nondiscrimination-Community -- POLICY

#4118.11 – Nondiscrimination – POLICY

The Policy Committee recommended Policies #0521, #1001, & #4118.11 be brought forward to the next BOE meeting for their first and final reading.

#5141.25 – Students with Special Health Care Needs – POLICY – Our current policy is dated June 20, 2006. Mary Emerling addressed this policy and stated she had met with Amy Clarke, Director of Pupil Services, and Janet Calabro, Food & Nutrition Manager, and they agreed the only suggested change to this policy would be to change the word “life threatening” to “disabling.” Janet Calabro emailed to Mary Emerling the following:

“I found a summary that states "reasonable modification for disability"; it specifies does NOT need to be life-threatening. Here is the clause from the CSDE website:

The USDA regulations require reasonable accommodations for children whose disability restricts their diet, based on a written medical statement signed by a recognized medical authority. Under the Americans with Disabilities (ADA) Amendment Act of 2008, most physical and mental impairments will constitute a disability. This includes conditions that impair immune, digestive, neurological, and bowel functions, as well as many others. A physical or mental impairment does not need to be life threatening to constitute a disability. It is sufficient that it limits a major life activity.”

The Policy #5141.25 Students with Special Health Care Needs was reviewed and revised and the Policy Committee recommended it be brought forward to the next BOE meeting for its first reading.

#5141.3 - Health Assessments and Immunizations – POLICY –Our current policy is dated September 11, 2012. Mary Emerling reviewed this policy with Amy Clarke. Mary presented the proposed changes to the Committee.

Mary Emerling stated the parents must now submit a notarized form, for the Religious Exemption Statement. Originally the form authorized the nurse to sign the form, but they did not feel comfortable doing this and Dr. Patricia Charles agreed that they could be taken off the form.

Amy Clarke and Mary Emerling felt there should be more information about the Religious Exemption concerning immunizations and the following proposed changes were recommended:

Or, parents wanting their children excused from immunizations on religious grounds (prior to enrollment in Middletown Schools, pre-Kindergarten, Kindergarten, and grades seven and ten) must request such exemption in writing to the Superintendent of Schools if such immunization is contrary to the religious belief of the child or of the parent/guardian of the child. The request must be officially acknowledged by a notary public or a judge, a clerk or deputy clerk of a court having a seal, family support magistrate, a town clerk, a justice of the peace, or a Connecticut-licensed attorney.

The Superintendent of Schools shall give written notice to the parent/guardian of each student who is found to have any defect of vision of the eyes, with a brief statement describing such

defect or disease and a recommendation that the student be examined by an appropriately licensed optometrist or ophthalmologist.

The Policy #5141.3 – Health Assessments and Immunizations was reviewed and revised and the Policy Committee recommended it be brought forward to the next BOE meeting for its first reading.

#9000 Series Bylaws – At the last policy committee meeting, it was decided to review each series. Cheryl and Kathy meet last week to discuss the procedures for the review of the #9000 Series. Kathy created a spreadsheet listing all of the Series #9000 bylaws and included their present adoption date, and her initial recommendation after comparing with the CABE website. At the Policy committee meeting it was decided she should share this spreadsheet, along with the CABE and our present policies, so the committee could review them and bring them forward at the next meeting with their suggestions and comments.

#9222– Resignation/Removal from Office – BYLAW – The Committee looked at the CABE Bylaw and decided to insert the paragraph concerning censure into our present policy.

The Committee will review this bylaw further at the next meeting.

Mary Emerling requested we add for review at the next meeting Policy #5125.11 Health and Medical Records which is a required policy.

The next Policy Committee meeting is scheduled for Tuesday, February 27, 2017 at 8:30 A.M.
/kfb

Middletown Board of Education
BOE Transfer of Funds

Date Range: 18-Jan-2018 to 08-Feb-2018 For FY 2018

Account	Description	Original Budget	Budget Adjust	Total Budget	From	To
Journal#: 36162 Date: 29-Jan-2018						
From 1010-940-2620-000-56300-00000	MAINT/BLDGS: FOOD SUPPLIES	5,590.00		5,590.00	600.00	
To 1010-940-2600-000-56120-00000	OPER/MAINT PLANT: ADMIN SUPPL	500.00		500.00		600.00
Additional money needed to purchase Office Supplies.						
Journal#: 36174 Date: 02-Feb-2018						
From 1010-940-2660-000-55303-00000	SECURITY: SECURITY MONITORING	85,000.00		85,000.00	17,251.11	
To 1010-940-2660-000-55010-00000	SECURITY: PURCHASED SERVICES	17,500.00		17,500.00		17,251.11
transfer to cover Business Office directive to use Purchase Services line instead of Security Monitoring line for ARC PO 1801901						
Journal#: 36175 Date: 02-Feb-2018						
From 1010-940-2660-000-53220-00000	SECURITY: INSERVICE - PROF MTGS/DEVELOP	9,000.00		9,000.00	6,488.20	
To 1010-940-2660-000-56010-00000	SECURITY: SUPPLIES*INVENTORY	3,000.00		3,000.00		6,488.20
Transferring funds to cover purchase of "Go-Bags" for schools emergency safety documents.						
Journal#: 36181 Date: 06-Feb-2018						
From 1010-002-2410-000-55500-00000	BIELEFIELD: PRINTING	545.00	-85.00	460.00	399.96	
To 1010-002-2410-000-53220-00000	BIELEFIELD: IN SVC-PROF MTG/DEV					399.96
We have four staff members that will be attending a seminar: Oppositional, Defiant & Disruptive Children & Adolescents Non-medication approaches to the most challengin						
Journal#: 36185 Date: 08-Feb-2018						
From 1010-002-1000-105-56110-00000	BIELEFIELD: ART*INSTR SUPPL	750.00		750.00	55.32	
From 1010-002-2410-000-55500-00000	BIELEFIELD: PRINTING	545.00	-85.00	460.00	30.04	
To 1010-002-2410-000-56900-00000	BIELEFIELD: SUPPL*OTHER	6,474.00	-660.00	5,814.00		85.36
To order additional classroom supplies.						
Total Transfer for Central Office					24,824.63	24,824.63
Journal#: 36147 Date: 19-Jan-2018						
From 1010-100-2210-310-56410-00000	CURR: BUSINESS*TEXTBOOKS	5,875.00		5,875.00	3,775.89	
To 1010-100-2210-000-56110-00000	CURR: INSTR SUPPL [ALL SCHL]	10,000.00		10,000.00		3,775.89

Middletown Board of Education
BOE Transfer of Funds

Date Range: 18-Jan-2018 to 08-Feb-2018 For FY 2018

Account	Description	Original Budget	Budget Adjust	Total Budget	From	To
To purchase district instructional supplies						
Journal#: 36148 Date: 19-Jan-2018						
From 1010-100-2210-000-56900-00000	CURR: SUPPL*OTHER [ALL SCHL]	63,500.00	-8,510.00	54,990.00	3,000.00	
To 1010-100-2210-160-56110-00000	CURR: MATH*INSTR SUPPL to purchase math instructional supplies		5,000.00	5,000.00		3,000.00
Total Transfer for CURRICULUM					6,775.89	6,775.89
Journal#: 36149 Date: 22-Jan-2018						
From 1010-960-2580-000-55301-00000	TECH SVCS: POSTAGE	500.00		500.00	200.00	
To 1010-960-2580-000-56900-00000	TECH SVCS: SUPPL*OTHER Need to transfer to Supplies-Other line to cover existing costs and upcoming costs	1,000.00		1,000.00		200.00
Total Transfer for IT Dept					200.00	200.00
Journal#: 36145 Date: 18-Jan-2018						
From 1010-930-2130-000-53040-00000	HEALTH: NURSING SVCS	7,500.00		7,500.00	471.91	
To 1010-930-2130-000-55800-00000	HEALTH: TRAVEL/CONF CONFERENCE REGISTRATION FOR 5 NURSES AND ADMIN	4,000.00		4,000.00		471.91
Total Transfer for Special Education					471.91	471.91
Journal#: 36173 Date: 31-Jan-2018						
From 1010-001-2410-000-55500-00000	SPENCER: PRINTING	3,500.00		3,500.00	2,400.00	
To 1010-001-2410-000-56900-00000	SPENCER: SUPPL*OTHER removed printers that were in teachers classrooms. Transferring money that was for the printers to cover additional supplies for school and classrooms.	5,013.00		5,013.00		2,400.00
Total Transfer for Spencer School					2,400.00	2,400.00
*** Grand Total To Transfer					34,672.43	34,672.43

Mission – Goals – Objectives

Nondiscrimination

The District shall promote nondiscrimination and an environment free of harassment based on an individual's race, color, religion, sex, sexual orientation, gender identity/expression, national origin, ancestry, disability, (including, but not limited to, intellectual disability, pregnancy, past or present history of mental disorder, physical disability or learning disability), genetic information, marital status or age or because of the race, color, religion, sex, sexual orientation, gender identity or expression, national origin, disability, genetic information, marital status or age of any other persons with whom the individual associates **or status as a Veteran**. The District provides equal access to the Boy Scouts and other designated youth groups.

In keeping with requirements of federal and state law, the District strives to remove any vestige of discrimination in employment, assignment and promotion of personnel; in educational opportunities and services offered to students; in student assignment to schools and classes; in student discipline; in location and use of facilities; in educational offerings and materials; and in accommodating the public at public meetings.

The Board encourages staff to improve human relationships within the schools and to establish channels through which citizens can communicate their concerns to the administration and the Board.

The Superintendent shall appoint and make known the individuals to contact on issues concerning the Americans with Disabilities Act (ADA), Section 504 of the Rehabilitation Act of 1974, Title VI, Title VII, Title IX and other civil rights or discrimination issues. The Board will adopt and the District will publish grievance procedures providing for prompt and equitable resolution of student and employee complaints.

Federal civil rights laws prohibit discrimination against an individual because he/she has opposed any discrimination act or practice or because that person has filed a charge, testified, assisted or participated in an investigation, proceeding or hearing. ADA further prohibits anyone from coercing, intimidating, threatening or interfering with an individual for exercising the rights guaranteed under the Act.

Legal Reference: Title VII, Civil Rights Act, 42 U.S.C. 2000e, et seq.
29 CFR 1604.11, EEOC Guidelines on Sex Discrimination.
Title IX of the Educational Amendments of 1972, 20 U.S.C. 1681 et seq.
34 CFR Section 106.8(b), OCR Guidelines for Title IX.
Definitions, OCR Guidelines on Sexual Harassment, Fed. Reg. Vol 62, #49, 29 CFR Sec. 1606.8 (a) 62 Fed Reg. 12033 (March 13, 1997) and 66 Fed. Reg. 5512 (January 19, 2001)
20 U.S.C. 7905 (Boy Scouts of America Equal Access Act contained in No Child Left Behind Act of 2001)
Meritor Savings Bank. FSB v. Vinson, 477 U.S. 57 (1986)
Faragher v. City of Boca Raton, No. 97-282 (U.S. Supreme Court, June 26, 1998)

Mission – Goals – Objectives

Nondiscrimination

Gebbser v. Lago Vista Indiana School District, No. 99-1866, (U.S. Supreme Court, June 26, 1998)

Davis v. Monro County Board of Education, No. 97-843, (U.S. Supreme Court, May 24, 1999.)

The Vietnam Era Veterans’ Readjustment Act of 1974, as amended, 38U.S.C. §4212

Title II of the Genetic Information Nondiscrimination Act of 2008

Connecticut General Statutes

46a-60 Discriminatory employment practices prohibited. **(as amended by PA 17-127)**

10-15c Discrimination in public schools prohibited. School attendance by five-year olds. (Amended by P.A. 97-247 to include “sexual orientation” and P.A. 11-55 to include “gender identity or expression”)

10-153 Discrimination on account of marital status.

17a-101 Protection of children from abuse.

The Americans with Disabilities Act as amended by the ADA Amendments Act of 2008

Public Law 111-256

Meacham v. Knolls Atomic Power Laboratory 128 S.Ct. 2395, 76 U.S.L.W. 4488 (2008)

Federal Express Corporation v. Holowecki 128 S.Ct. 1147, 76 U.S.L.W. 4110 (2008)

Kentucky Retirement Systems v. EEOC 128 S.Ct. 2361, 76 U.S.L.W. 4503 (2008)

Sprint/United Management Co. v. Mendelsohn 128 S.Ct. 1140, 76 U.S.L.W. 4107 (2008)

Policy adopted: May 7, 1996
Policy revised: April 8, 2003
Policy revised: December 6, 2007
Policy revised: April 17, 2012
Policy revised: June 13, 2017
Policy revised:

MIDDLETOWN PUBLIC SCHOOLS
Middletown, Connecticut

Community Relations

Nondiscrimination

It is the policy of the Board of Education that any form of discrimination or harassment on the basis of race, religion, color, national origin, sex, sexual orientation, marital status, age, **veteran status**, disability (including pregnancy), genetic information, gender identity or expression, or any other basis prohibited by state or federal law is prohibited, whether by students, Board employees or third parties subject to the control of the Board. The Board's prohibition of discrimination or harassment in its educational programs or activities expressly extends to academic, nonacademic and extracurricular activities, including athletics. It is also the policy of the Board of Education to provide for the prompt and equitable resolution of complaints alleging any discrimination on the basis of protected characteristics such as race, color, religion, age, **veteran status**, sex, sexual orientation, marital status, national origin, disability (including pregnancy), or gender identity or expression.

For the purposes of this policy, "genetic information" means the information about genes, gene products, or inherited characteristics that may derive from an individual or a family member. "Genetic information" may also include an individual's family medical history, the results of an individual's or family member's genetic tests, the fact that an individual or an individual's family member sought or received genetic services, and genetic information of a fetus carried by an individual or an individual's family member or an embryo lawfully held by an individual or family member receiving assistive reproductive services.

For the purposes of this policy, "gender identity or expression" means a person's gender-related identity, appearance or behavior, whether or not that gender-related identity, appearance or behavior is different from that traditionally associated with the person's physiology or assigned sex at birth, which gender-related identity can be shown by providing evidence including, but not limited to, medical history, care or treatment of the gender-related identity, consistent and uniform assertion of the gender-related identity or any other evidence that the gender-related identity is sincerely held, part of a person's core identity or not being asserted for an improper purpose.

The following persons have been designated to handle inquiries regarding the Board's non-discrimination policies:

The Board's Compliance Officer and Title VI, Title VII, and Title IX Coordinator is:

Marco Gaylord
Director of Operations
311 Hunting Hill Avenue
Middletown, CT 06457
Telephone 860-638-1485

Community Relations

Nondiscrimination (continued)

The Board's Section 504 Coordinator (for Students) is:

~~Ann Perzan~~ **Amy Clarke**
Director of Pupil Services
311 Hunting Hill Avenue
Middletown, CT 06457
Telephone 860-638-1428

The Board's Section ADA Coordinator (for Employees) is:

Michele DiMauro
Manager of Human Resources
311 Hunting Hill Avenue
Middletown, CT 06457
Telephone 860-638-1446

Legal References:

Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d et seq.
Title VII of the Civil Rights Act of 1964, 42 U.S.C. § 2000e et seq.
Title IX of the Education Amendments of 1972, 20 U.S.C. § 1681 et seq.
Age Discrimination in Employment Act, 29 U.S.C. § 621
Americans with Disabilities Act, 42 U.S.C. § 12101
Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. § 794
Title II of the Genetic Information Nondiscrimination Act of 2008, Pub.L.110-233, 42 U.S.C. § 2000ff; 29 CFR 1635.1 et seq.
Connecticut General Statutes § 10-153. Discrimination on basis of marital status
Connecticut Fair Employment Practices Act, Connecticut General Statutes § 46a-60 **(as amended by PA 17-127)**
Connecticut General Statutes § 46a-81a Discrimination on basis of sexual orientation: Definitions
Connecticut General Statutes § 46a-81c Sexual orientation discrimination: Employment.

Students

Students with Special Health Care Needs

Accommodating Students with Special Dietary Needs (Food Allergy Management)

Food allergy management shall focus on prevention, education, awareness, communication and emergency response. The management goals shall strike a balance between the health, social normalcy and safety needs of the individual student with **life threatening disabling** food allergies and the education, health and safety needs of all students. The food allergy management goals shall be the basis for the development of the procedural guidelines that will be implemented at the school level and provide for consistency across all schools within the district.

The goals include:

1. To maintain the health and protect the safety of children who have **life threatening disabling** food allergies in ways that are developmentally appropriate, promote self-advocacy and competence in self-care and provide appropriate educational opportunities.
2. To ensure that interventions and individual health care plans for students with **life threatening disabling** food allergies are based on medically accurate information and evidence-based practices.
3. To define a formal process for identifying, managing, and ensuring continuity of care for students with **life threatening disabling** food allergies across all transitions. (Pre-K-Grade 12)

The Board of Education will follow the guidelines developed and promulgated by the Connecticut Department of Public Health and Department of Education for students within the District with **life threatening disabling** food allergies. Such guidelines include (1) education and training for school personnel on the management of students with **life threatening disabling** food allergies, including training related to the administration of medication with a cartridge injector, (2) procedures for responding to **life threatening disabling** allergic reactions to food, (3) a process for the development of individualized health care and food allergy action plans for every student with a **life threatening disabling** food allergy, and (4) protocols to prevent exposure to food allergens.

Legal Reference: Connecticut General Statutes
 10-15b Access of parent or guardian to student's records.
 10-154a Professional communications between teacher or nurse and student.
 10-207 Duties of medical advisors.
 10-212a Administrations of medications in schools

Students

Students with Special Health Care Needs

Accommodating Students with Special Dietary Needs (Food Allergy Management) (continued)

Legal Reference: Connecticut General Statutes (continued)

10-212a(d) Administration of medications in schools by a paraprofessional

10-220i Transportation of students carrying cartridge injectors

52-557b Good Samaritan Law. Immunity from liability for emergency medical assistance, first aid or medication by injection

PA 05-104 An Act Concerning Food Allergies and the Prevention of Life-Threatening Incidents in Schools

PA 05-144 and 05-272 An Act Concerning the Emergency Use of Cartridge Injectors

The Regulations of Connecticut State Agencies section 10-212a through 10-212a-7

Federal Legislation

Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794 § 504; 34 C.F.R. § 104 et seq.)

Americans with Disabilities Act (ADA) of 1990 (42 U.S.C. §12101 et seq.; 29C.F.R. §1630 et seq.)

The Family Education Rights and Privacy Act of 1974 (FERPA)

The Individuals with Disabilities Education Act of 1976 (IDEA) (20 U.S.C. § 1400 et seq.); 34 C.F.R. § 300 et seq.

FCS Instruction 783-2, Revision 2, Meal substitution for medical or other special dietary reasons.

Policy adopted: June 20, 2006
Policy revised:

MIDDLETOWN PUBLIC SCHOOLS
Middletown, Connecticut

Students

Health Assessments and Immunizations

The Board of Education recognizes the importance of periodic health assessments according to state health requirements.

To determine the health status of students, facilitate the removal of disabilities to learning and find whether some special adaptation of the school program may be necessary, the Board of Education requires that students have health assessments. The Board may deny continued attendance in school to any student who fails to obtain the health assessments required under C.G.S. 10-206, as may be periodically amended.

The Board of Education adheres to the state law and regulations that pertain to school immunizations (C.G.S. 10-204a). It is the policy of the Board of Education to require that all enrolled students are adequately immunized against communicable diseases.

The Board of Education shall designate the school nurse as the representative to receive reports of health assessments and immunizations from health care providers.

Parent(s)/guardian(s) wishing their children exempted or excused from health assessments, immunizations, and vision, audiometric, and postural screens on religious grounds must request such exemption to the Superintendent of Schools in writing. This request must be signed by the parent/guardian.

Additionally, a student may be exempted or excused from required immunizations for medical reasons; if the parent/guardian presents a written certificate from a physician stating that in the opinion of the physician such immunization is medically contraindicated, ~~because of the physical~~ medical condition of the student. This request must also be signed by the parent/guardian.

Or, parents wanting their children excused from immunizations on religious grounds (prior to enrollment in Middletown Schools, pre-Kindergarten, Kindergarten, and grades seven and ten) must request such exemption in writing to the Superintendent of Schools if such immunization is contrary to the religious belief of the child or of the parent/guardian of the child. The request must be officially acknowledged by a notary public or a judge, a clerk or deputy clerk of a court having a seal, family support magistrate, a town clerk, a justice of the peace, or a Connecticut-licensed attorney.

~~It is the responsibility of the Principal to insure that each student enrolled has been adequately immunized and has fulfilled the required health assessments.~~ The school nurse shall review and document immunizations and health assessments on all students enrolling in school and to report the status to the school principal. The school nurse shall make reasonable efforts to also contact parents or guardians to make them aware/inform them if immunizations and/or health assessments are insufficient or not up-to-date. The school nurse ~~will~~ shall maintain in good order the immunization and health assessment records of each student enrolled. It is the responsibility of the Principal to insure that each student enrolled has been adequately immunized and has fulfilled the required health assessments.

No record of any student's medical assessment may be open to the public.

Students born in high risk countries and entering school in Connecticut for the first time, should receive either a TST (tuberculin skin test) or IGRA (interferon-gamma release assay). Any individual found to be positive shall have an appropriate medical management plan developed that includes a chest x-ray. Students not already known to have a positive test for tuberculosis should be tested if they meet any of the risk factors for TB infection, as described in the administrative regulations accompanying this policy, and managed according to the recommendations of the Connecticut Department of Public Health.

Students

Health Assessments and Immunizations (continued)

As required, the District will ~~annually~~ report, beginning in October 2017, on a triennial basis, to the Department of Public Health and to the local health director the asthma data, pertaining to the total number of students per school and for the district, obtained through the required asthma assessments, including student demographics. Such required asthma diagnosis shall occur at the time of mandated health assessment at the time of enrollment, in grades Kindergarten, six-seven and in grade nine ten. Such asthma diagnosis shall be reported whether or not it is recorded on the health assessment form, at the aforementioned intervals. The District, as required, will also participate in annual school surveys conducted by the Department of Public Health pertaining to asthma.

The Superintendent of Schools shall give written notice to the parent/guardian of each student who is found to have any defect of vision of the eyes, with a brief statement describing such defect or disease and a recommendation that the student be examined by an appropriately licensed optometrist or ophthalmologist.

~~(cf. 5111 – Admission)~~

~~(cf. 5141.31 – Physical Examinations for School Programs)~~

~~(cf. 5125 – Student Records)~~

~~(cf. 5125.11 – Health/Medical Records – HIPAA)~~

~~(cf. 5141 – Student Health Services)~~

Legal Reference: Connecticut General Statutes
10-204a Required immunizations (as amended by P.A. 15-174 and P.A. 15-242)
10-204c Immunity from liability
10-205 Appointment of school medical adviser
10-206 Health assessments (as amended by P.A. 17 – 146)
10-206a Free health assessments
10-207 Duties of medical advisors
10-208 Exemption from examination or treatment
10-208a Physical activity of student restricted; board to honor notice
10-209 Records not to be public. Provision of reports to schools.
10-212 School nurses and nurse practitioners
10-214 Vision, audiometric and postural screenings. When required. Notification of parents re defects; record of results. (as amended by PA 17-173)-
Department of Public Health, Public Health Code, 10-204a-2a, 10-204a-3a, 10-204a-4
20 U.S.C. Section 1232h, No Child Left Behind Act
Federal Family Educational Rights and Privacy Act of 1974 (section 438 of the General Education Provisions Act, as amended, added by section 513 of P.L. 93-568, codified at 20 U.S.C. 1232g)
42 U.S.C. 1320d-1320d-8, P.L. 104-191, Health Insurance Portability and Accountability Act of 1996 (HIPAA)

Policy adopted: April 16, 1996
Policy revised: June 12, 2001
Policy revised: February 12, 2002
Policy revised: May 27, 2003
Policy revised: January 13, 2004
Policy readopted: June 7, 2005
Policy revised: October 11, 2005
Policy revised: March 11, 2008
Policy revised: September 11, 2012
Policy revised:

MIDDLETOWN PUBLIC SCHOOLS
Middletown, Connecticut



February 7, 2018

Dr. Michael Conner, Superintendent
Middletown Board of Education
311 Hunting Hill Avenue
Middletown, CT 06457

Dear Dr. Conner:

The following is a recap of the recent School Transportation Bid dated November 27, 2017 and opened on January 26, 2018 for the Middletown Public Schools.

In addition to the Bid Specifications dated November 27, 2017, three (3) addendums were issued in response to potential bidder questions and/or clarifications: (November 28, December 20, 2017 and January 23, 2018).

Bid specifications were distributed to over 56 individuals, representing 33 potential bidders. In addition, specifications were provided to 3 organizations which represent both Connecticut, as well as national school bus contractor members.

The following companies attended the Bidders Meeting held on December 15, 2017:

School Transportation of America (STA)
Specialty Transportation, Inc.
First Student
Total Transportation Corp.
DATTCO
New England Transit
M&J Transportation

On January 26, 2018, the bids were publically opened by the Manager of Financial Operations for the School Board and Agent and recorded. While thirty three (33) companies requested bid specifications and seven (7) companies attended the Bidders Meeting, only two (2) bidders submitted a bid by the required deadline:

DATTCO
Specialty Transportation, Inc.

FUTURES EDUCATION
FUTURES HEALTHCARE

136 William Street
Springfield, MA 01105

T 800 218 9280
F 866 656 6111

DiscoverFutures.com

M+J Transportation submitted a “no bid” and stated that they chose not to bid as they are focused on maintaining their current school transportation contracts.

We followed up with several of the other potential bidders to inquire why they did not submit a bid and were told the following:

“Based upon the bid results in New Britain and our current business model, we did not feel we would be competitive with the current contractor.”

“Given the size and complexity of this contract combined with our current driver shortage, we did not feel that we could recruit enough drivers to successfully implement this contract.”

In addition, we contacted several school districts which currently utilize DATTCO as their transportation provider. All of the references received were highly positive with regard to the quality of service and their responsiveness to District needs.

The following analysis describes the bid amounts as compared to both the District’s current cost and the District’s projected cost utilizing the same number and configuration of buses:

DATTCO COST per DAY per BUS vs. SPECIALTY TRANSPORTATION COST

CATEGORY		DATTCO	SPECIALTY
		2018-19	2018-19
REGULAR	HOURS	BID RATE	BID RATE
TYPE 1	5		
TYPE 1	8		
TYPE 1 77 PAX	6	\$ 377.00	\$ 378.00
TYPE1 71 PAX	6	\$ 371.44	\$ 378.00
TEMS			
TYPE 1	5		
TYPE 11 TAG/STEM	6	\$ 357.56	\$ 358.00
SPEC. ED.			
TYPE 1 LIFT	5	\$ 357.00	\$ 378.00
TYPE II	5		

TYPE II	8		
TYPE II LIFT	5	\$ 340.33	\$ 348.00
STV/VANS	6	\$ 306.00	\$ 289.00
TYPE II	6	\$ 360.33	\$ 358.00
GH ACADEMY	2		
MID DAYS	PER HR	\$ 55.00	\$ 50.00
LATE BUSES	PER HR	\$ 55.00	\$ 55.00
MONITORS	PER HR	\$ 25.00	\$ 26.00
SUMMER	TYPE 1	\$ 306.30	\$ 331.00
	STV/VAN	\$ 257.40	\$ 264.00
	TYPE II		
PREPAYMENT CREDIT		1.50%	1.00%

As can be seen from the preceding, the variance between the bidders was very small, \$ 36,341 the first year and \$ 177,211 over the 5 year term.

ANNUAL COST DIFFERENCE

	DATTCO	ANNUAL % DIFFERENCE	ANNUAL \$ SPECIALTY	ANNUAL % DIFFERENCE	ANNUAL \$ DIFFERENCE
YEAR 1	\$ 6,142,712.16		\$ 6,179,053.32		\$ 36,341.16
YEAR 2	\$ 6,296,460.71	2.50%	\$ 6,330,322.75	2.45%	\$ 33,862.04
YEAR 3	\$ 6,453,852.79	2.50%	\$ 6,488,702.86	2.50%	\$ 34,850.07
YEAR 4	\$ 6,615,260.48	2.50%	\$ 6,650,838.06	2.50%	\$ 35,577.58
YEAR 5	\$ 6,780,566.24	2.50%	\$ 6,817,146.23	2.50%	\$ 36,579.99
TOTAL	\$ 32,288,852.38		\$ 32,466,063.22		\$ 177,210.84

DIFFERENCE	\$ (177,210.84)				
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As part of our due diligence in the review of the apparent low bid, we compared the cost per day per bus amounts to those recently received by New Britain:

NEW BRITAIN BID COMPARISON

CATEGORY		DATTCO	SPECIALTY	FIRST
	BUS	2018-19	2018-19	STUDENT
	HOURS	BID RATE	BID RATE	BID RATE
REGULAR				
TYPE 1	5			
TYPE 1	8			
TYPE 1 77 PAX	6	\$ 431.44	NO BID	\$ 417.35
TYPE1 71 PAX	6			
TEMS				
TYPE 1	5			
TYPE 11 TAG/STEM	6	\$ 365.43	NO BID	\$ 417.35
SPEC. ED.				
TYPE 1 LIFT	5		NO BID	NO BID SNT
TYPE II	5		\$ 306.00	
TYPE II	8			
TYPE II LIFT	5	\$ 365.43	NO BID	
STV/VANS	6	\$ 293.00	\$ 337.00	NO BID VANS
TYPE II	6	\$ 365.43	\$ 330.00	
GH ACADEMY	2			
MID DAYS	PER HR	\$ 55.00	\$ 50.00	\$ 45.00

LATE BUSES	PER HR	\$ 55.00	\$ 50.00	\$ 45.00
MONITORS	PER HR	\$ 22.00	\$ 20.00	\$ 20.00
			(Min. \$80)	(Min. \$ 88.00)
SUMMER	TYPE 1	\$ 301.89	NO BID	\$ 339.35
	STV/VAN	\$ 263.70	\$ 228.00	NO BID VANS
	TYPE II	\$ 301.89	\$ 282.00	339.35
PREPAYMENT CREDIT		1.00%	1.00%	0.00%

As can be seen from the previous charts, the DATTCO bid in Middletown was less than their bid cost in New Britain. This fact combined with the relative closeness of the two bid amounts suggest to us that the amounts bid reflect "market rate" for this contract and for those school transportation services required by the Middletown Board of Education.

We also compared the current low bid to that of several demographically similar (transportation) school districts that had recently bid or negotiated new transportation contracts:

COMPARABLE SCHOOL DISTRICT COST COMPARISON

DISTRICT	BUS TYPE	BUS HOURS	COST per DAY per bus
New Britain	I	6	\$ 431.34
	II	6	\$ 365.43
	STV	6	\$ 293.00
Bristol	I	3 Tiers	\$ 343.01
	II	3 Tiers	\$ 316.24
	III	3 Tiers	\$ 299.77
Ridgefield	I	6	\$ 468.28
	II	6	\$ 468.28
South Windsor	I	2 Tier	\$ 353.00

	II	2 Tier	\$	315.00
Newtown	I	?	\$	367.71
	II	?	\$	337.33
Waterbury	I	?	\$	304.00
	II	?	\$	322.00
Middletown	I	6	\$	371.44
	II	6	\$	357.56
	STV	6	\$	306.00

While not always an “apples to apples” comparison, it is apparent that Middletown’s cost is not significantly different from other area school districts with similar size school transportation operations.

In addition, we reviewed the projected cost (with updated route and vehicle configuration requirements) as compared to this year’s cost:

TRANSPORTATION BID COMPARISON

CATEGORY		CURRENT	DATTCO	CURRENT	DATTCO
		2017-18	2018-19	BENCHMARK	2018=19
REGULAR	HOURS	RATE		COST	
TYPE 1	5	\$ 374.60		\$ 1,483,416.00	
TYPE 1	8	\$ 499.58		\$ 1,888,412.40	
TYPE 1 77 PAX	6		\$ 377.00		\$ 1,425,060.00
TYPE1 71 PAX	6		\$ 371.44		\$ 1,604,620.80
TEMS					
TYPE 1	5	\$ 374.60		\$ 202,284.00	
TYPE 11 TAG/STEM	6		\$ 357.56	\$ 120,212.95	\$ 128,721.60
SPEC. ED.					
TYPE 1 LIFT	5	\$ 383.24	\$ 357.00	\$ 137,966.40	\$ 128,520.00

TYPE II	5	\$ 339.01		\$ 61,021.80	
TYPE II	8	\$ 461.88		\$ 748,245.60	
TYPE II LIFT	5	\$ 347.66	\$ 340.33	\$ 62,578.80	\$ 61,259.40
STV/VANS	6	\$ 306.52	\$ 306.00	\$ 772,430.40	\$ 771,120.00
TYPE II	6		\$ 360.33	\$ (185,522.40)	\$ 908,031.00
GH ACADEMY	2	\$ 114.52		\$ 16,807.53	
MID DAYS	PER HR		\$ 55.00	\$ 203,800.44	\$ 198,000.00
LATE BUSES	PER HR		\$ 55.00		\$ 148,500.00
MONITORS	PER HR	\$ 26.78	\$ 25.00	\$ 597,729.60	\$ 549,000.00
SUMMER	TYPE 1	\$ 374.60	\$ 306.30		
	STV/VAN	\$ 306.52	\$ 257.40		
	TYPE II	\$ 339.01			
				\$ 213,306.63	\$ 210,937.60
SUB TOTAL				\$ 6,322,690.15	\$ 6,133,770.40
PRE PAY DISCOUNT		1.50%	1.50%	\$ 94,840.35	\$ 92,006.56
NET COST COMPARISON				\$ 6,227,849.80	\$ 6,041,763.84
			DIFFERENCE		\$ (186,085.95)
			(Current to Low Bid)		-2.99%
5 YEAR TOTAL COST COMPARISON					\$ 32,288,852.38

DIFFERENCE					\$ (177,211.04)
(Bid Difference)					-0.55%

Based upon our comparison of comparable services, we calculated that the next year cost, compared to this year's current cost is approximately \$ 186,086 less or represents approximately a 2.99% cost reduction as well as a future cost avoidance.

We also compared the bid results to our estimated cost, had we chosen to negotiate a new contract, as opposed to bidding:

NEGOTIATED COST ESTIMATE

2017-18	\$ 6,225,899.00	
(If Negotiated)	(Benchmark Cost)	YEAR
Est. Rate Increase		
2.50%	\$ 6,381,546.48	FY'2019
2.50%	\$ 6,541,085.14	FY'2020
2.50%	\$ 6,704,612.27	FY'2021
2.50%	\$ 6,872,227.57	FY'2022
2.50%	\$ 7,044,033.26	FY'2023
TOTAL	\$ 33,543,505	
(5 Years)		
DATTCO BID AMT.	\$ 32,288,852	
DIFFERENCE	\$ (1,254,652.71)	

Based upon our analysis, but subject to only a single conversation with DATTCO regarding a contract extension, we have estimated that the Board of Education saved or avoided approximately \$ 1, 254,653 by electing to bid their school transportation requirements, as opposed to negotiating a five (5) year contract extension.

The following is in response to several questions raised concerning the structure of the bid relative to the GPS Optional Requirement:

Several years ago, DATTCO equipped several buses with a trial GPS system at no cost to the District. Based upon their review of the relative need of the system to that of the potential cost, the District chose not to require and negotiate the cost of installing a GPS

system in all of its Type I buses. The cost is approximately \$ 750 per unit and an ongoing operational cost of approximately \$ 20 per month per bus. In addition, there was not sufficient parent interest in acquiring apps through which they could track their child's school bus. Furthermore, since the current buses are already equipped with a ROSCOE system. The ROSCOE system shows the bus dashboard, window view and records the speeds and stop times, etc. for each bus. This information has been readily available to transportation management in dealing with various types of complaints. Therefore, when reviewing the needs of the District, it did not appear that any additional features offered by a GPS system would warrant the added expense. But in the event that future GPS technology enhancements made it worthwhile, we included the GPS cost as an optional cost in the bid specifications. DATTCO indicated that the cost would be \$ 2.18 per bus per day to have the GPS system added to all of the buses utilized in the Middletown contract. However, the optional Electronic Child Check System can be provided at no charge.

Since Specialty Transportation had indicated no charge for either the GPS or the Child Check System, if the District chose to require the GPS system and the cost was added to the DATTCO costs per day per bus, would DATTCO still be the low bidder? In answer to the question, we recalculated the DATTCO cost for both Type I and Type II buses and found that the GPS cost would increase the overall first year cost by \$ 23,936.40;resulting in DATTCO still being the low bidder.

At this time, transportation management has indicated that the relative cost of the GPS system exceeds its current value, given the continued utilization of the ROSCOE system and DATTCO's responsiveness to District/parent questions/complaints.

Upon review of the bid documents, checks of references and other due diligence, it is our opinion that DATTCO is the lowest responsive and responsible bidder.

Therefore, based upon the previous we recommend:

That the bid entitled SCHOOL TRANSPORTATION, dated November 27, 2017 be awarded to DATTCO of New Britain, CT, for FY' 2019- 2023 (5 years) at a total cost of \$\$ 32,288,852.38, (exclusive of the performance bond), on the basis of their being the lowest responsible and responsive bidder and in the best public interest.

Should questions arise concerning the bidding process, the results or the recommendation, please do not hesitate to contact me.

Respectfully,

Richard G. Labrie

Richard G. Labrie
Senior Associate