

Board of Education Regular Meeting

Tuesday, January 23, 2018 6:30 PM

Middletown Common Council Chambers, 245 DEKOVEN DRIVE, MIDDLETOWN, CT 06457,
Middletown, CT 06457

I. Call to Order	Speaker (s) : Chris Drake
II. Salute to the Flag	Speaker (s) : Chris Drake
III. Adoption of Agenda	Speaker (s) : Chris Drake
IV. District Highlights	Speaker (s) : Chris Drake
IV.A. Senator Chris Murphy Martin Luther King Essay Contest	Speaker (s) : Michael Conner
IV.B. Middletown Mentor Program	Speaker (s) : Sylvia Webb
IV.C. Middletown High School Robotics Team	Speaker (s) : Samuel Faulkenberry
V. Public Session	Speaker (s) : Chris Drake
VI. Communications	Speaker (s) : Chris Drake
VI.A. Report of Student Representative	Speaker (s) : Tyler Wenzel
VII. Consent Agenda	Speaker (s) : Chris Drake
VII.A. Minutes of December 12, 2017 BOE Regular Meeting	Speaker (s) : Chris Drake
VII.B. Grants Report	Speaker (s) : Natalie Forbes
VII.C. Extended Field Trip - Moody School Sturbridge Village, MA Trip 5-3-18	Speaker (s) : Tammy Behrens
VII.D. Extended Field Trip - Bielefield School Sturbridge Village, MA Trip 5-18-18	Speaker (s) : Elisha Carta
VII.E. Fall 2017 Athletic Report	Speaker (s) : Elisha De Jesus
VIII. Department Reports	
VIII.A. Financial Report	Speaker (s) : Lynda MacPherson
VIII.B. Facilities Department	Speaker (s) : John Cross
VIII.C. Personnel Report	Speaker (s) : Michele DiMauro
VIII.D. Transportation Report and Bus Contract Update	Speaker (s) : Mark Langton
IX. Superintendent's Report	Speaker (s) : Michael Conner
IX.A. Entry Plan Update	Speaker (s) : Michael Conner
IX.B. District Performance Analysis	Speaker (s) : Michael Conner
IX.C. National Executive Services Corps. (NESC) Organizational Review	Speaker (s) : Michael Conner
IX.D. District News	Speaker (s) : Chris

Drake

X. Committees	
X.A. Budget Committee	Speaker (s) : Chris Drake
X.B. Communications Committee	Speaker (s) : Marilyn Rios
X.C. Curriculum Committee	Speaker (s) : Lisa Loomis
X.D. Facilities Committee	Speaker (s) : Deborah Cain
X.E. Policy Committee	Speaker (s) : Cheryl McClellan
X.F. Representative Reports (ACES/Cultural Council/TEMS)	Speaker (s) : C Drake/A Dempsey-White/C McClellan
X.G. Ad Hoc Expulsion Review Committee	Speaker (s) : Anita Dempsey-White
X.H. WWMS/Keigwin Building Committee	Speaker (s) : Chris Drake
X.I. Ad Hoc Naming Committee (Middletown High School Performing Arts Center)	Speaker (s) : Marco Gaylord
XI. Action Items	
XI.A. Clean Energy Task Force (CETF) - Appointment of BOE Representative	Speaker (s) : Chris Drake
XI.B. Line Item Transfers	Speaker (s) : Lynda MacPherson
XI.C. Restoring funds (\$15,486) to the Athletics Department for Freshman Baseball and Boys and Girls Golf through a future line item transfer	Speaker (s) : Elisha De Jesus
XI.D. Bylaw #9131 Community Members on Board Committees (Revision) - First Reading	Speaker (s) : Cheryl McClellan
XI.E. Policy # 5113 Attendance/Excuses/Dismissal (Revision) - First Reading	Speaker (s) : Cheryl McClellan
XI.F. Policy # 5113.2 Truancy (Revision) - First Reading	Speaker (s) : Cheryl McClellan
XII. Future Agenda Items	Speaker (s) : Chris Drake
XII.A. New Items	
XIII. Adjournment	Speaker (s) : Chris Drake



January is National Mentoring Month

Become a Mentor with the Hal Kaplan Middletown Mentor Program

All of Middletown's public schools are involved. Students in grades 2-5 are matched with Mentors, we hope, will continue with their Mentees from elementary school through high school.

Give it a Try!!!

Make a lasting impression in the life of a child.....and enjoy every minute of it. Whether you are a business executive or a private individual with an hour a week to spare, you can help benefit the life of a child by volunteering as a Mentor.

The Hal Kaplan Middletown Mentor Program runs concurrently with the school calendar, thus no meetings occur during holidays or breaks. An individual commits to spending a small amount of time on a weekly or bi-weekly basis with their Mentees, usually during the child's lunch period. It is important to note that any time spent by the Mentor and students occurs on SCHOOL GROUNDS ONLY, thereby providing all participants with a convenient and safeguarded way to spend time together.

All it takes to become a Mentor is a small amount of time, a big heart, and a desire to become a valuable part of a child's life. *Most importantly, a Mentor is an adult who has time for a child, and who truly believes in that child. All prospective candidates must complete an Applicant Profile, and a DCF CPS Search.*

For further information please contact:

JENNIFER, Chamber Coordinator, Hal Kaplan Middletown Mentor Program
Middlesex County Chamber of Commerce, 393 Main Street, Middletown, CT 06457
Email: Jennifer@middlesexchamber.com Tel: 860-347-6924 Ext.222

Board of Education Regular Meeting
December 12, 2017, 6:30 PM
Middletown Common Council Chambers

I. CALL TO ORDER

Board Members Present: Deborah Cain, Anita Dempsey-White, Chris Drake, Edward Ford Jr., Sean King, Lisa Loomis, Cheryl McClellan, Jonathon Pulino, and Marilyn Rios

Others Present: Superintendent of Schools Dr. Michael Conner, Associate Superintendent Dr. Enza Macri, Special Education Supervisor Amy Clarke, Director of District Operations and Fine Arts Marco Gaylord (arrived at 7:26 PM), Director of Facilities John Cross (arrived at 7:00 PM), Director of Technology Mike Skott, Manager of Financial Operations Lynda MacPherson (arrived at 7:13 PM), Manager of Human Resources Michele DiMauro, Manager of Transportation Mark Langton (arrived at 7:00 PM), Grants Coordinator Natalie Forbes, Middletown High School Principal Colleen Weiner, Bielefield Elementary School Principal Jeff Fournier, Snow Elementary School Principal Jennifer Cannata, Assistant to the Superintendent/Board Secretary Marcy Poppel, MFT Representative Janice Pawlak, and thirty-three (33) visitors.

Board Chair Chris Drake called the meeting to order at 6:35 PM.

II. SALUTE TO THE FLAG

Student Representative Tyler Wenzel led the Pledge of Allegiance.

III. ADOPTION OF AGENDA

MOTION: Move to adopt the agenda was made with a motion by Ms. Rios and a second by Ms. McClellan.

MOTION: Move to amend the agenda and add two items for discussion and potential action before Agenda Item V. Public Session, the first being discussion and possible action by BOE on recommendation from administration regarding the State reduction in the Alliance Grant and the second item discussion and potential Board action on the recommendation of the administration on the reduction to the Family Resource Center Grant was made by Chair Drake and seconded by Mr. King.

VOTE: Amendment of the agenda to add the two items stated above passed with a unanimous vote.

MOTION: Move to adopt the Agenda, as amended, passed with a motion by Mr. Drake and seconded by Mr. Pulino – unanimous vote.

MOTION: Move to adopt the Agenda, as amended, passed with a motion by Mr. King and a second by Mr. Pulino – unanimous vote.

IV. DISTRICT HIGHLIGHTS - MHS CAREER AND TECHNICAL EDUCATION RECOGNITION

Mr. Dave Reynolds, Coordinator of Career and Tech Ed for Middletown shared the accomplishments of the Career and Technical Education Department noting this is the second year they ranked #1 in Connecticut. He introduced department heads Rebecca Isaacson (Vocational Agriculture) and Lauren Pszczolkowski (Video Production) and students in those programs shared their experiences. Mr. Reynolds spoke of the Engineering and Robotics Program, ranked #3 and the Marketing/DECA Program. Current and past presidents since 2006 were acknowledged and several spoke. Mr. Reynolds recognized fellow teacher, Ms. Vivian Sheen, who joined the department when Mike Awdziewicz retired. Board members congratulated the successes. Ms. Isaacson responded to a question as to how students enroll in the Vocational Agriculture program. Dr. Conner added that Middletown was ranked #1 in the State out of approximately 130 schools which means we have the best career

and technical education program in the State. Mr. Ford congratulated everyone. Mr. Reynolds stated he distributed additional information to each Board member.

V. PUBLIC SESSION

Chair Drake explained the rules of Public Session and noted for the record that the issue of the Farm Hill Playground will be taken up at the Facilities Committee meeting next week.

Julia Lane, Farm Hill student, read a letter from Ms. Caffrey's 3rd grade class regarding the need for playscapes and slides at her school.

Remy Manning, Farm Hill student, asked for a playground.

Jennifer Lane, Farm Hill parent, read a letter from the fifth grade classes of Mrs. Davis and Mrs. Kovach at Farm Hill expressing the need for a playscape which provide many ways for students to be active and get exercise. It is not fair that Farm Hill does not have access to a playground and playscape.

Amy Waterman, parent, District Family Resource Center (FRC) Program coordinator for the last five years, and Site Coordinator of the Macdonough School FRC program spoke on behalf of the program and its structure, one of the few goals which rely totally on grant funding. She spoke the District Improvement Plan Goal centered on family and community engagement. She urged the Board to find district funding to maintain a fully-staffed FRC at both Farm Hill and Macdonough Schools. She shared copies with Board members of more detailed programs and services of the FRC.

Added Action Item #1

XI.G. Discussion and possible action by the Board of Education on the State reduction in the Alliance Grant and the recommendation from the Administration

Dr. Conner stated the district learned of a reduction to our Alliance Grant for the 2017 – 2018 academic year in the approximate amount of \$230,000, noting with the Adult Education addition, the reduction becomes approximately \$266,000.00. He said three different Mitigation strategies were presented to the Budget Committee last evening. Dr. Macri will explain them the Board and community this evening. She distributed a document and said the total amount needed to make up for the Alliance Grant cuts (\$228,851.00) and instructional budget drivers that they would like to implement at a cost of \$209,834.00, for a total of \$438,685.00. She shared the proposal.

At approximately 7:06 PM the live connection was lost. Board member Jon Pulino went to the Control Room to assist. Live broadcasting resumed at approximately 7:11 PM.

Dr. Macri continued her presentation explained each strategy findings, noting none of them are perfect. The administration's recommendation is to use Strategy #1, as it would have the least amount of impact on student achievement. Director of Grant Services Natalie Forbes spoke about the State budget, the history of the two family resource centers, the structure of each FRC and shared that we were notified several few weeks ago that we could only have one family resource center. She said we are not able to support two sites, and if we did, it would result in a deficit of approximately \$68,000 for our current fiscal year. There was a lengthy discussion about a concrete plan, what will happen, and should families be contacted. Ms. Forbes stated a decision must be made this evening, as two days ago the State gave us a deadline of Friday, December 22nd to submit our budget changes. She spoke of an umbrella strategy and the Nellie Mae grant, noting the need to look internally and alter our thinking. She suggested a proposal that the Board maintain the FRC at Farm Hill and run a satellite FRC at Macdonough. The discussion continued. Dr. Conner stated in the next 60 to 90 days the district would have to produce another strategy. Chair Drake summarized Ms. Forbes' recommendation and noted that Ms. Waterman

is working with Representative Matt Lesser regarding possible appropriate of State funds. Dr. Macri clarified that the FRC cannot be put into the Alliance Grant; that it must come from the district's operating budget. Chair Drake stated that one action is needed this evening for the Alliance Grant, the Family Resource Center and the District's 2017 – 2018 Budget. Dr. Conner stressed the importance of selecting a strategy resulting in the least impact and provide a modified FRC program.

MOTION: Move to adopt Mitigation Strategy Recommendation #1 passed with a motion by Ms. Dempsey-White and a second by Ms. McClellan with eight (8) in favor – Ms. Cain, Ms. Dempsey-White, Mr. Drake, Mr. Ford, Mr. King, Ms. Loomis, Ms. McClellan and Mr. Pulino, and one (1) abstention – Ms. Rios.

MOTION: Move to accept the recommendation of Ms. Forbes regarding the Family Resource Center was made with a motion by Ms. Cain and a second by Ms. Loomis.

There was a discussion. Chair Drake stated that this action is a very difficult one for the Board to make, noting the Board does its best to avoid affecting people, however, it is becoming incredibly difficult.

VOTE: Move to accept the recommendation of Ms. Forbes regarding the Family Resource Center passed with eight (8) in favor – Ms. Cain, Ms. Dempsey-White, Mr. Drake, Mr. Ford, Mr. King, Ms. Loomis, Ms. McClellan and Mr. Pulino, and one (1) abstention – Ms. Rios.

VI. COMMUNICATIONS

VI.A. Report of Student Representative

Student Representative Tyler Wenzel reported on Student Council activities sharing that the Minority Student Coalition is holding a Bailando for Puerto Rico dance and monies raised will go to help Puerto Rico recover from the devastation of the hurricane. Recently, Middletown High School (MHS) held a Poetry Out Loud event – a series of poetry workshops sponsored by the English Department in which guest speakers from around Connecticut came and spoke to students from MHS, Mercy and other schools. He noted that winter sports are well underway. MHS hosted a sustainability fair in which AP Geography students were able to learn ways to approach sustainable energy, resources, and a more sustainable life in general. Grade 10 and 11 students will be receiving their PSAT scores tomorrow which will give students a good benchmark for the SAT the juniors will take in the spring. The MHS Band Winter Concert will be December 18th and he encouraged everyone to attend.

VII. CONSENT AGENDA

MOTION: Move to approve the Consent Agenda was made with a motion by Ms. Rios and a second by Ms. McClellan

Ms. Rios requested the removal of Agenda Item VII.A. Minutes of December 5, 2017, 5:00 PM BOE Special Meeting and Agenda Item VII.H. Extended Field Trip - Snow Elementary School Sturbridge Village Trip from the Consent Agenda.

Mr. King requested the removal of Agenda Item VII.C. Minutes of November 21, 2017, 5:30 PM BOE Special Meeting and Agenda Item VII.D. Minutes of November 21, 2017, 6:30 PM BOE Regular Meeting from the Consent Agenda.

VOTE: Approval of the Consent Agenda, as amended, passed with a unanimous vote.

VII.B. Minutes of November 16, 2017, 6:30 PM BOE Special Meeting

VII.E. District Data Team

VII.F. Grants Report

VII.G. Nellie Mae Education Foundation - Understanding Root Causes of Inequities Grant

VII.I. Policy #1325 Advertising and Promotion (Revision) - Second Reading

VII.J. Policy #5118.1 Homeless Students (Replacement) - Second Reading

ITEMS PULLED FROM CONSENT AGENDA

VII.A. Minutes of December 5, 2017, 5:00 PM BOE Special Meeting

Ms. Rios requested that the Minutes of December 5, 2017, 5:00 PM BOE Special Meeting reflect that Board member Cheryl McClellan, not her, took the meeting minutes.

MOTION: Approval of these minutes as amended, passed with a unanimous vote.

VII.C. Minutes of November 21, 2017, 5:30 PM BOE Special Meeting

Mr. King requested that these minutes be clarified to reflect that Dr. Conner reopened the meeting at approximately 9:15 PM and the meeting adjourned at 10:10 PM.

MOTION: Approval of these minutes, as amended, passed with a motion by Mr. Pulino and a second by Mr. King – unanimous vote.

VII.D. Minutes of November 21, 2017, 6:30 PM BOE Regular Meeting

Mr. King requested that the motion to approve these minutes reflect that he abstained from the vote.

MOTION: Approval of these minutes, as amended, passed with a motion by Mr. King and a second by Ms. Cain – unanimous vote.

VII.H. Extended Field Trip - Snow Elementary School Sturbridge Village Trip

Dr. Macri stated that the extended field trip should be for Farm Hill School. Snow School was previously approved. Farm Hill Teacher Alyssa Kovach explained that each year grade 5 students go to Sturbridge Village as part of the curriculum.

MOTION: Approval of the Farm Hill School extended field trip passed with a motion by Ms. Rios and a second by Mr. Pulino – unanimous vote.

VIII. DEPARTMENT REPORTS

Chair Drake asked if there were questions for department heads.

VIII.A. Financial Report

VIII.B. Facilities Department

Director of Facilities John Cross provided historic information on the Farm Hill playground and what is currently under way. He said part of the issue is realigning the playscape to mesh with the parking lot. They contacted the vendor of the playscape and learned replacement parts are no longer available as that playscape style has not been made in ten years. He then notified the Farm Hill principal and Dr. Charles and in October the playscape was taken down due to safety issues. Dr. Conner instructed Mr. Cross to move forward. Mr. Cross stated he has two designs and a meeting is scheduled with the Farm Hill Governance Council to come up with a third option. The cost to replace the playscape will be between \$80,000 and \$100,000. Securing funding is the biggest task. He is looking into (1) the possibility of bonding and/or (2) is working with Natalie Forbes on possible grant funding. As soon as the funding is secure, the process will move quickly. This topic will be discussed at the Facilities Committee meeting next week. He noted the property is very hilly and the structure and layout did not work well. He wants

to ensure safety and use rubber and replace the wood chips to ensure student safety. He said the most difficult task in the setup of a new playscape is setting the vertical components. He noted there is a vendor on the contract list who the school district has worked with before which could speed up the process, once funding is secured. Mr. Cross responded to questions.

VIII.C. Personnel Report

Dr. Conner introduced the new Grade 6 – 12 Secondary Science Curriculum Supervisor and Chemical Hygiene Officer, Crystal Caouette and shared her credentials. Ms. Caouette said she looks forward to working with everyone. Chair Drake noted the Personnel Report reflects that Director of Pupil Personnel and Special Education Ann Perzan has put in her notice to retire effective December 30th. Chair Drake thanked her for her years of service and dedication to our district and wished her the best of luck. Manager of Human Resources Michele DiMauro shared the process to fill the position and posting internally.

VIII.D. Transportation Report and Bus Contract Update

Manager of Transportation Mark Langton responded to questions. Lynda MacPherson responded to questions about the bus contract bidding process and said the bid specifications have been sent out. The bidders meeting is this Friday and is open to the public. Chair Drake asked any Board member interest in participating in the bid process, to contact him. In response to a question, Ms. MacPherson said she will provide Board members with the list of companies requesting the bid specifications tomorrow.

IX. SUPERINTENDENT'S REPORT

IX.A. Superintendent's Comments

IX.A.1. Boy Scouts

Dr. Conner introduced Peter Rodrigues, Mattabesett Trail District Executive for the Boy Scouts of America. Mr. Rodrigues provided an overview of the scouting programs currently in Middletown. He said in 2018 it will be open up for girls. He presented to the Board an alternative to scouting, the Scout Reach Program, to students who want to participate at Farm Hill or Macdonough. The Boy Scouts has funds available and is offering this to our school district at these two specific schools.

Chair Drake called a brief recess at 8:30 PM for the Control Room to change the DVD. He called the meeting back to order at 8:42 PM

IX.B. Entry Plan Update

Dr. Conner provided an update on his Entry Plan explore Middletown noting that 53% has been completed. Dates and times of school visit are in the Board packet and department meetings are underway. He met with Dean Steven Minkler of Middlesex Community College and President Michael Roth of Wesleyan University. The Superintendent Nights Out events have been scheduled. He will be working with Chair Drake regarding establishing a Board Retreat for February. He distributed the book, What School Boards Can Do to each Board member this evening. He hopes to have the February Retreat date secured by the January BOE meeting.

IX.C. Farm Hill Update Executive Summary

He stated there is a Farm Hill School Executive Summary in the Board packet.

IX.D. Blended & Personalized Learning (Title IV)

Director of Technology and Professional Development Michele Gohagon did a presentation on Blended & Personalized Learning (Title IV). She explained that blended learning is an educational program technology-based allowing instruction through different modalities and is student-paced; provides

personalized learning for all students; and allows movement toward a more innovated model. It is the engine that can power personalization and mastery-based learning. Dr. Conner shared that there are seven different blended learning models and spoke about capacity. Ms. Gohagon responded to questions about parent involvement, personalization, flipped classrooms, and building parent skills. Ms. Loomis shared her concerns of technology in the classroom and stated for the record that she is concerned about the training for teachers who struggle with using technology and that we are using technology for authentic purposes and not simply drill and practice and advocating professional development. Ms. Gohagon responded to her concerns. She added that Steve Matthews is in classrooms working with teachers. Dr. Conner spoke about using Title IV funds for professional development that builds capacity and is sustainable. He spoke of the Blended Learning Summit coming up on March 9, 2018.

Student Representative Tyler Wenzel left the meeting at 9:04 PM.

Ms. Loomis stated that in some ways technology has increased the achievement gap. She said we need to be sure students have opportunities to be creative. Ms. Gohagon responded and spoke about equitable access. Dr. Macri said the district has done all the research on this. She said Ms. Gohagon will be the project manager. Dr. Macri stated she will be sure there is no replacement of teachers. She said we want to provide the best intervention. She is looking forward to using this as a rotation model and there will be close monitoring of the implementation. Ms. Gohagon stated there are a lot of creative ways the district is leveraging technology. In response to questions, Ms. Gohagon said we are using a Title IV grant, providing professional development and it is a federal government grant.

Michelle spoke about the upcoming Blended Learning Summit on March 9, 2018 and shared the goals and areas of focus for the day.

IX.E. K - 5 Literacy Needs Assessment

Dr. Conner spoke about the K – 5 Literacy Needs Assessment and Planning and provided an update. He met with Dr. Darci Burns from HILL for Literacy. Dr. Macri and Amy Mullen, K – 5 Literacy Coach, did a presentation. This is Entry Plan Strategic Area III. Dr. Macri explained Phase I: What is a Literacy Needs Assessment. HILL for Literacy will conduct a collaborate self-study of the current status of literacy practice in grades K – 5, identify needs and recommend priorities. She spoke about the assessment, including the establishment of a Literacy Leadership Team and encouraged Board members to participate. They will develop a work plan for the needs assessment. It is hoped to have a report for dissemination to the Literacy Team, teachers, and Board members by March.

Phase 2 will begin around April with some professional development, development of a literacy plan and activity timeline. Phase 2: four schools will be identified to participate in a K – 5 Reading Model in 2018 – 2019 and the remaining four schools will participate in 2019 – 2020.

Ms. Rios asked when could Board members attend a K – 5 Literacy Equity Design meeting. Dr. Macri said January 8th, at Snow School from 2 PM to 4:30 PM. Dr. Macri stated she will send BOE members an invitation.

X. COMMITTEES

Chair Drake said the committees have been slowly rolling out.

X.A. Budget Committee

X.B. Communications Committee

X.C. Curriculum Committee

Committee Chair Lisa Loomis said the Curriculum Committee will meet in January.

X.D. Facilities Committee

Committee Chair Deborah Cain said the Facilities Committee has a meeting scheduled for December 20th at Farm Hill to tour the grounds and the area where the playscape was.

X.E. Policy Committee

Committee Chair Cheryl McClellan said the Policy Committee will meet on December 19th.

X.F. Representative Reports (ACES/Cultural Council/TEMS)

ACES: Representative Chris Drake said ACES is meeting this Thursday at noon in Hamden.

Cultural Council: Representative Anita Dempsey-White said there was a meeting, however, she was not present due to medical illness.

Ms. Dempsey-White stated she cannot be on the Policy Committee due to her work schedule.

TEMS: Representative Cheryl McClellan said TEMS will meet on January 3, 2018.

X.G. Ad Hoc Expulsion Review Committee

Chair Drake said there has been a lull in activity of this ad hoc committee. Committee Chair Anita Dempsey-White said something will be put in place.

X.H. WWMS/Keigwin Building Committee

Committee Vice Chair Chris Drake said the Building Committee will meet next week.

XI. ACTION ITEMS

XI.A. Line Item Transfers

MOTION: Move to approve the line item transfers was made with a motion by Mr. King and a second by Ms. Loomis – unanimous vote.

XI.B. Announcement of Chair's Ruling on Approval of Minutes of BOE Special Meetings of October 23, 2017, October 30, 2017, and November 1, 2017 at the November 21, 2017 BOE Regular Meeting

Chair Drake said in the process of going over the minutes from our last minute it was raised that we may not have properly taken action on some meeting minutes. He stated he researched the issue. The issue is the voting on minutes of October 23rd, October 30th and November 1st special meetings. There were eight (8) members present. The first question is was there a quorum present and yes there was. The second question is all three items were passed by four (4) in affirmative and four (4) abstentions – is four (4) votes sufficient to pass a motion. He concurs it is. He thinks the vote was properly approved. He thought it appropriate to put on the agenda and share his thoughts. If they Board does not agree, please speak up now. No one spoke. Chair Drake stated it is deemed that the October 23rd, October 30th, and November 1st special meeting minutes were properly voted on.

XI.C. Chair Letter to Mayor re Building Committee Representative

Chair Drake asked Ms. Poppel to provide Board members his draft letter to Mayor Drew re BOE representation on the Building Committee. The letter asks that three (3) people be appointed as BOE representatives on the committee. Chair Drake summarized that the committee was formed in March of 2016 and at that time Mr. Drake and Ms. Daniels were appointed as representatives. Also, at that time Vincent Loffredo was chair of the BOE and he attended the Building Committee meetings and was very involved, however, not technically a member. Then on November 7, 2017 municipal elections took place. Currently Mr. Drake and Ms. Daniels are on the committee. His letter is asking the Mayor for

Ms. Daniels to continue on the Building Committee although she is no longer on the Board of Education and, in addition, appoint Mr. Loffredo as a member of the Building Committee as a representative of the BOE. He is looking for the Board's support to send the letter of request to Mayor Drew.

MOTION: Move to approve to authorize Board of Education Chair Chris Drake to send the letter to Mayor Drew was made with a motion by Mr. Ford and a second by Mr. King – unanimous vote.

XI.D. BOE Naming Committee

Chair Drake said the minutes of the last meeting are in the Board packet. He asked Mr. Gaylord to update the BOE. Mr. Gaylord stated he distributed a packet of information to Board members at the November 21st regular meeting. He stated he research when the athletic fields were done as we want to be sure the proper protocol is followed. He recommended no action this evening and he would like to do a brief presentation at the January meeting and the Board take action at the February meeting. This will allow sufficient time for Board and public input. He stated he will do additional research about City requirements, as well. He stated there is no hurry. He indicated that he reached out to the family and provided them an update and they are in agreement. He added that Chair Drake has also been researching this.

XI.E. FY 2018 - 2019 Budget Schedule

Budget Committee Chair Sean King said we are going to keep the regular meeting schedule of the Budget Committee and add one more Budget Committee meeting, tentatively scheduled for January 29th. Chair Drake said for the February 27th workshop of the BOE we will invite Common Council members to participate. The plan is for the BOE to adopt its recommended budget by March 13th and explained the rationale. Chair Drake said the Mayor's office was consulted and although March 13th is very late, they said it is doable. There will be very little room for error at that point. The Board will have to vote on its budget on March 13th and then it will go to the Mayor's office the next morning. Chair Drake said none of these meetings are a change from the schedule.

MOTION: Move to approve the Budget Schedule passed with a motion by Ms. Cain and a second by Mr. Pulino – unanimous vote.

XI.F. Board of Education Regular Meeting Location

Chair Drake said there is an email in the Board packet. Historically the BOE held its regular meeting here at City Hall in Common Council Chambers and special meetings at Central Office or alternative location. To this point the City was not charging us for videographers. The email from the City Council Clerk is that we have to follow a procedure in which we have two (2) people do videoing and live streaming at BOE expense. We can take no action and continue, but it has a price tag of between \$1,500 - \$2,000 or a little more. He asked how the Board wished to proceed. There was a lengthy discussion. Chair Drake asked if the BOE can legally hold the meeting without being recorded. The issue is that now there is an additional expense to hold our meetings at City Hall. Ms. Rios asked if the regular meetings can be live-streamed at Central Office. Chair Drake said the question is does the Board wish to hold its regular meetings at City Hall or at Central Office. Ms. Dempsey-Drake asked why is there a financial attachment all of a sudden. Chair Drake said our next meeting is January 9, 2018 and suggested holding our regular meeting at City Hall and Dr. Conner which ask BOE Director of Technology Michael Skott about the feasibility and pros and cons of holding our regular meetings at Central Office or Woodrow Wilson Middle School. He added that parking is easier at Central Office. Chair Drake summarized that we will hold the January 9th regular meeting at City Hall and discuss the various options during the meeting. He instructed Ms. Poppel to notify Common Council Clerk Linda Reed that we will meet at City Hall in the Common Council Chamber.

XII. FUTURE AGENDA ITEMS

Mr. Ford said last evening he had the pleasure to attend the Fast Track STEM Career Academy graduation ceremony and speak with one of the leaders, Pastor Donna Hylton of Shiloh Christian, and she was expressed a willingness to offer the services of this program to our school system. This program offers STEM exercises to minorities and women and will be expanding its career track areas.

A. New Items

XIII. ADJOURNMENT

MOTION: Move to adjourn at 10:02 PM passed with a motion by Mr. King and a second by Mr. Pulino – unanimous vote.

Respectfully Submitted,

Marilyn Rios
Secretary

MR/mp

1. Grant Awards

The following grants were confirmed this month for SY18

Grant Title	Funder	SY18	SY17
Evaluate District's Home Visiting Programs	Liberty Bank	7,500	0
21C Community Learning Centers – Farm Hill	SDE	\$70,000	0

The 21CCLC – Farm Hill award is a 5-year grant commitment to support a year-long afterschool program and a two week summer school. This is a very competitive grant with only 18 awards state wide. The award amount was \$100,000, discounted by 30% in year one based on the late award announcement (usually announced in Sept. 2017). The District should be very proud of this achievement. Congrats to Jen Calabrese, Farm Hill Principal and her staff who worked on this grant application.

2. State Grants

- The state Primary Mental Health grant (Circle of Friends at Wesley Elementary) RFP will be released in late January. Grant awards will be confirmed by late March for the 2017-18 school year.
- The following state grant awards remain “in process” at the state level:
 - DAS Alliance School Building upgrades
 - DAS ED049 Oil Tank Replacements at Macdonough and Moody Schools
 - Family Resource Center (Farm Hill)
 - Title 1 and Title 11
 - Dept. of Emergency Services - School Safety upgrades
 - Out of Town Transport (Fall)

3. Vo-Ag and MHS Project Close Out

As a result of the initial close out meeting on 12/21/17, additional supporting documentation was requested. A follow up meeting is scheduled for 1/25/18.

Respectfully submitted,
Natalie Forbes, Director of Grant Services

Instruction
Field Trips and Community Service

OVERNIGHT & OUT-OF-STATE FIELD TRIP REQUEST FORM

All overnight and out-of-state field trips require the approval of the Board of Education 60 days in advance of the departure date. All foreign travel field trips must be submitted for Board approval 90 days in advance of the departure date. The following information must be forwarded electronically and in TRIPLICATE (hard copies) 30 days prior to the Board meeting which summarizes the trip. NOTE: A Narrative must be attached justifying this field trip to the school curriculum and/or mission statement. No financial commitments are to be made until Board approval. This form must be type written and ALL items filled in or marked N/A.

Name of School: Van Buren Moody Elementary School Date of Request: 1/8/18
 Name of Club or Activity: Field Trip
 Trip To: Old Sturbridge Village, Sturbridge, MA Purpose: Visit an 1830 Living Museum
 Number of Students Participating: 41
 Number of students eligible to go on the field trip: 41
 Dates of Trip: From: May 3, 2018 To: May 3, 2018 # of school days missed: 1

Names of Teachers and Chaperones: (Chaperons TBD; Currently, we have enough chaperones approved to meet the District's requirement of 1 chaperone/8 students.)

1. Mrs. Tammy Behrens -- Grade 5 Teacher	5.
2. Mrs. Heather MacKinnon -- Grade 5 Teacher	6.
3.	7.
4.	8.

Number of Non-Chaperone Adults going on trip: 0

Transportation: Bus: Van Train Plane Car Other

Are fund-raising activities planned: yes If so, describe: PTO Assisted Pasta Dinner/Raffle 4/27/18

Amount of money raised through fundraisers: \$1,500.00 (Based on proceeds from previous 2 years)



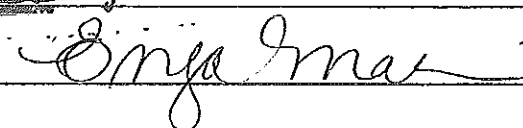
Lodging: N/A Hotel/Motel Camp Private Home

Insurance Arrangements for Staff and Students: N/A

Cost per Student: \$15.00 Cost per Teacher and/or Chaperone: No Charge for Teachers & \$15.00 for Chaperones

Cost per Nurse: N/A Cost per Paraprofessional: N/A
 (if necessary) (if necessary)

If Travel Agencies are engaged, at least three quotations need to be provided with documentation attached to this form: N/A

Name of teacher making request: Tammy Behrens 
 Approved by Department Head at secondary level: N/A
 Approved by Principal: 
 Authorized by Associate Superintendent: 
 Superintendent Approval: _____ Date: _____

Van Buren Moody School: Request for authorization to attend a field trip to Sturbridge Village in Sturbridge, Massachusetts.

Old Sturbridge Village brings history alive for our students as they are immersed in a re-created early 19th-century rural New England community. Costumed historians demonstrate life in the early 1800s in more than 40 buildings, gardens and working farms.

At the Village, students have the unique opportunity to see, hear, feel, smell, taste and experience early American history up close. From individual interactions with expert, costumed historians including a tin smith, teacher, shoemaker, farmer, craftspeople and performers to trying their hands at farming, trades and domestic chores, our students learn more about the history we read about and study throughout our New England Colonies Grade 5 Social Studies unit as noted in our Scope & Sequence for the Second Semester:

Second Semester

Unit 2: COLONIES

New England Colonies:

Obj.#1: Students will learn about the early New England Colonies

Obj.#5: Students will identify home & village activities

Obj.#7: Students will investigate the nature of change

In addition to the walking tour throughout the village, our students will participate in a 50-minute hands-on workshop in the Museum Education Center that allows them to try out some of the activities they'll see costumed historians doing in the Village. Each group of 10 students will participate in a workshop focused on either: hearth cooking, agriculture, textiles, or printing.

Old Sturbridge Village uses its historic buildings and landscapes, expansive collections and programs in agriculture, horticulture, households and trades to produce innovative, immersive and engaging exhibitions, interpretation, educational programs. Old Sturbridge Village was featured as one of the "Top 50 Educational Attractions in the Northeast."

Submitted by: Tammy Behrens & Heather MacKinnon (Grade 5 Teachers)

Instruction
Field Trips and Community Service

OVERNIGHT & OUT-OF-STATE FIELD TRIP REQUEST FORM

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Name of School: Bielefield School Date of Request: 12/11/2017

Name of Club or Activity: 5th Grade

Trip To: Old Sturbridge Village Sturbridge, MA

Purpose: This trip is connected to our integrated ELA Unit 4: Using Multiple Sources to Support Thinking-Colonies.

Number of Students Participating: 47

Number of students eligible to go on the field trip: 47

Dates of Trip: From: 5/18/2018 To: 5/18/2018 # of school days missed: 1

Names of Teachers and Chaperones:

1. Elisha Carta	5. Krista Prince
2. Colleen Monnes	6. Michelle Robertson
3. Stacey Pusz	7. Rosaria Giannetti
4. Meghan Constant	8.

Number of Non-Chaperone Adults going on trip: 0

Transportation: Bus Van Train Plane Car Other

Are fund-raising activities planned: no If so, describe: n/a

Amount of money raised through fundraisers: none

Lodging: n/a Hotel/Motel n/a Camp n/a Private Home n/a

Insurance Arrangements for Staff and Students:

Cost per Student: \$ n/a Cost per Teacher and/or Chaperone: \$ n/a

Cost per Nurse: \$ n/a Cost per Paraprofessional: \$ n/a
(if necessary) (if necessary)

If Travel Agencies are engaged, at least three quotations need to be provided with documentation attached to this form:

a. n/a c. n/a

b. n/a d. Other

Name of teacher making request: Elisha Carta

Approved by Department Head at secondary level: _____

Approved by Principal: Jen Fowles

Authorized by Associate Superintendent: Emma Ma

Superintendent Approval: _____ Date: _____

Narrative must be attached justifying this field trip to the school curriculum and/or mission statement:

Middletown Curriculum:

Social Studies Unit 1: The First Americans

Objective 3: Students will learn about civilizations developed in the Americas
Assessment: Performance Task focus is on New England Colonies and the different points of view on colonization.

Unit 2: Colonies

Objective 1: Students will learn about the early New England colonies.
Objective 5: Students will identify home and village activities.

Bielefield School Mission Statement:

"We are a community of lifelong learners, consistently striving to provide rigorous, quality instruction that promotes high academic achievement for all students in a nurturing environment"

The trip to Sturbridge Village supports our school mission statement in the following ways:

1. The trip allows our students to explore how a New England colony functioned and to compare that to their own community in order to gain a greater appreciation for the past and to make connections to our present and future.
2. As students read texts, research articles and videos about colonial life and visit Sturbridge village they are synthesizing the evidence they glean from each experience which is a result of rigorous instruction and lesson planning.

Fall Athletics End of the Season Report 2017

This report is an overview of each sport, the number of participants, the cost to run the program, an academic review of the fall sports season and the clubs and activities in place.

The report shows that participation in sports was similar to our participation numbers last year.

From an operating perspective, expenses were up due to the increase of football participation, along with the added expense of redoing the MHS gym floor.

This past fall season was an overall success. Our Football team qualified for the state play-offs for the fifth consecutive year. The Girls Soccer team, Boys Cross Country team and Girls Swim/Dive teams each finished first in the CCC South division. Our WWMS Varsity Boys Soccer team tied first in their league.

I am also happy to report we had a total of 83 varsity student-athletes receive All-Academic recognition (which is a GPA of 87.5 or higher during after the 1st marking period). Our two scholar athletes for the fall season were Sophomore Boys Cross Country Runner, Matthew Lecky with a 98.86 GPA and Girls Cross Country Runner, Sophomore Kaylee Morosky with a 98.43 GPA.

Additionally, 28 of our fall varsity student-athletes were selected to the All-CCC South Conference team and we had 5 football student-athletes selected as All-State Football team recipients

Thank you!

High School Sports Narratives

Football Coach, Sal Morello:

The Middletown Blue Dragon Football team completed a successful 2017 season. The team had its first undefeated season in 32 years. There were roughly 85 student athletes in the program. The team met several goals throughout the season. The overall record was 10-1 and champions of our division.

Girls Soccer Coach, Rachel Lemke:

The MHS Girls Soccer Team made the Class LL tournament, which went on to the 2nd round. The team was 9-0 in the CCC South Conference and won the division for the 2nd year in a row. We had 5 girls make All-Conference, 1 player made All-State Honors and 14 players made All-Academic.

Boys Soccer Team, Coach Jon Harder:

The MHS Boys Soccer Team finished the 2017 season with a 3-11-2 record. With a starting lineup relying heavily on freshmen and sophomores, the Blue Dragons struggled at times to compete, but the team made vast improvements over the course of the season. Team Captain Jeffrey Turro finished the season with 10 goals and 5 assists and was named to the CCC All-Conference team for the third consecutive year.

Girls Swim Coach, Trevor Charles:

The Girls Swimming and Diving program finished the season 7-6. The team went undefeated in the CCC South, winning the divisional championship title and the league meet. 10 girls qualified for the Class L state meet, with 8 moving on to compete at State finals. The team broke two records; Cassie More broke the 6 dive record, and Kim Shekosky, Monica Flores, Hallie McCabe, and Jenny Hawkins broke the 200 Free Relay record.

Girls Cross Country Coach, Jennifer Price:

The girls cross country team finished the season with a 5-3 dual meet record. They finished in second place in the CCC South. At the Class L meet, the team finished in 13th place and one athlete qualified for State Opens and earned All State status. At the Open meet, she finished in 20th place and qualified for New England's at which she finished in the top 50%. Off of the course, the team held two successful fundraisers and participated in the GoPink fun run. Fourteen of the fifteen student athletes made the honor roll for the 1st term.

Boys Cross Country Coach, Robert Weston:

The Boys XC team had another successful season. We won the Blue Dragon Invite, finished 2nd at the Winding Trails Invite, 3rd at the Old Saybrook Invite, and had an athlete finish top 5 at the Wickham Invite Seeded Race. We won the CCC South Colonial Conference regular season and won the overall CCC South Championship meet. We had Three Runners make all Conference. At the state Class L meet Matt Lecky finished 5th and was the first Middletown runner in 19 years to make it to State Opens. At State Opens, Matt Finish top 50 in the state.

Girls Volleyball Coach, Kelvin Jones:

The Middletown High Girls Volleyball team finished the 2017 season with a 2-16 record. Although we did not meet our expectation as a team, the girls continued to work hard and maintained a positive attitude. They always displayed good sportsmanship while competing against other teams. We had several games that went to five sets and the team came up short. Despite the hard work and long practices, the girls were able to maintain good grades.

Unified Soccer, Jennie Broomfield:

Unified Soccer had a great season. We participated in 2 tournaments as well as 2 dual games. Athletes and partners were fully engaged in practices and games, cheering each other on! One of the tournaments was televised!

Woodrow Wilson Middle School Sports Narratives

Boys Soccer Coach, Mike Angeli:

The Woodrow Wilson Boys Soccer team finished their season undefeated going 12-0. Wilson won every game by a minimum two goals, had two games where they scored double digits, three shutouts and outscored their opponents 75-9. The JV team finished the season at 6-2-1. This is Wilson's 3rd straight winning season, only losing a total of four games in the last three years. Wilson looks to continue this streak into next year.

Girls Soccer Coach, Shawn Murdock:

The 2017 Rams competed hard throughout a challenging season, showing great sportsmanship and effort along the way. After a difficult first 3 games, the team set a goal to win 2 out of 3 games the following week and accomplished that feat. This exemplifies the effort and teamwork that the team showed during the remainder of the season, despite injuries to key players. The Rams finished with 4 wins, 1 draw and 8 losses.

Girls Cross Country Coach, Justine Durr:

This year the girls cross country team had a different focus with first-time coach, Justine Durr at the helm. Coach Durr, who has a background in basketball, track, Crossfit, mobility, and nutrition, put some of her best skills to use with these young women. Team Members, were taught the basics on running mechanics, endurance, sprinting, weight training, and nutrition, especially pre and post

workout. In the future, this team hopes to acquire more bodies in an attempt for better placements in races. The 7th graders are eager to capitalize on this year's success next year.

Boys Cross Country Coach, Joe Prince:

This year we had 25 total boys who were members of the boy's Cross Country team. There were 16 eighth grade boys, and 9 seventh grade boys. We competed in 12 regular season meets. The boys had a regular season record of 5 wins and 5 losses. In addition, we also competed in the Rich LaFave League Invitational at East Hampton Middle School on Thursday, October 26th. There were approximately 500 runners from the league who competed at that race. Further, there were 6 WWMS athletes who chose to compete in the 25th CT Middle School State XC Championships on Saturday November 4th. Approximately 3000 athletes from around the state competed throughout the day in girls and boys A and B level races at Wickham Park in Manchester, Connecticut.

This season there were countless individual successes: we had athletes win races, all improved on their times, many set and achieved personal goals, athletes learned to push themselves beyond their comfort zone, and they expanded their knowledge on proper nutrition for running and race strategy. Most athletes reported they were planning to continue with running despite the end of the season. In all, it was a very successful season with excellent participation. Below is a picture of the students who competed in the 25th CT Middle School State XC Championships.

Keigwin Intramural: Mark Fong

This fall you could find 100 students and staff lifting, jumping, running, and most importantly sweating in the gym twice a week. They were participating in the Keigwin Krossfit club! The club combines different movements and exercises that constantly challenge the club members to push themselves physically and mentally. There were 47 female students and 42 male students involved in the club. There were also 10 staff members who helped facilitate the program.

Here is YouTube link to a description of the club. It was produced by Mr. Hubley and his after school club!

<https://youtu.be/BwRgbBqfFEw>

FALL 2016 OVERALL TEAM RECORDS

MHS	Wins	Losses	Ties
Volleyball	2	16	0
Girls Soccer	12	5	1
Boys Soccer	3	11	2
Girls Swimming	7	6	0
Football	10	1	0
Girls Cross Country	5	2	0
Boys Cross Country	12	1	0
Unified Soccer	No Score Recorded		
WWMS			
Boys Soccer	12	0	0
Girls Soccer	4	1	0
Boys Cross Country	5	5	0
Girls Cross Country	1	10	0

Academic Review---16-17 Fall Sports Season

All student-athletes in grades 9-12 were reviewed for compliance to Middletown High School's eligibility policy. In accordance with district policy, final grades from the previous school year served as the criteria in the review process. Student-athletes who had met CIAC eligibility standards, but had received one or more failing grades were subject to the review process. As is the case with all athletic seasons, all interscholastic teams were required to hold supervised study halls in some capacity for student-athletes throughout the season.

Team-by team results of the Academic Review process are summarized in the following table:

	Number Of Student Athletes Subject To Academic Review	Number Of Student Athletes Meeting MHS Criteria For Continuing Participation	Number Of Student Athletes Who Failed To Meet MHS Criteria For Continuing Participation
Boys X-Country	1	1	0
Girls X-Country	1	1	0
Football	12	12	0
Boys Soccer	7	7	0
Girls Soccer	0	0	0
Girls Swim	1	1	0
Volleyball	0	0	0
Cheerleading	3	3	0
Total	25	25	0

The Academic Review process is designed to support students and encourage them to strive for academic success. Often, a student's desire to play a sport or engage in extracurricular activities will spark the effort and focus necessary for improvement in the classroom. Athletics are a valuable part of the high school experience; Middletown Public Schools is committed to using sports as partners in the educational process.

Middletown Public Schools

2017 FALL ATHLETICS

EXPENSES

SPORT	*OPERATING EXPENSES		GENERATED INCOME		Number of Coaches		Total Salaries	
	2016	2017	2016	2017	2016	2017	2016	2017
Football	\$ 15,509	\$ 24,626	\$12,702	\$11,399	7	7	35,799.00	\$ 35,799
Boys Soccer	\$ 6,034	\$ 4,992	\$896	\$962	2	2	8,494.00	\$ 8,494
MS Boys Soccer	\$ 1,067	\$ 1,105			1	1	3,163.00	\$ 3,163
Girls Soccer	\$ 5,395	\$ 5,470	\$1,263	\$757	2	2	8,494.00	\$ 8,494
MS Girls Soccer	\$ 978	\$ 834			1	1	3,163.00	\$ 3,163
Volleyball	\$ 3,550	\$ 2,962	\$1,972	\$1,168	3	3	12,004.00	\$ 12,004
Girls Swimming	\$ 3,564	\$ 2,796			2	2	11,584.00	\$ 11,584
Boys X-Country	\$ 603	\$ 376			1	1	4,843.00	\$ 4,843
MS X-Country	\$ 705	\$ 350			1	1	3,163.00	\$ 3,163
Girls X-Country	\$ 603	\$ 647			1	1	4,843.00	\$ 4,843
Intramurals	\$ -	\$ -			1	1	2,670.00	\$ 2,670
Cheerleading	\$ -	\$ -			1	1	4,984.00	\$ 4,984
Unified Sports	\$ -	\$ -			1	1	1,020.00	\$ 1,020
Athletic Training	\$ 2,258	\$ 1,494			1	1		
***Miscellaneous	\$ 16,134	\$ 15,385						
Transportation	\$ 22,328	\$ 21,540						
TOTALS	\$ 78,728	\$ 82,577	\$16,833	\$14,286	25	25	104,224.00	\$ 104,224

*Operating Expenses- Includes officials, uniforms, equipment, supplies and game personnel.

***Miscellaneous includes awards, administrative supplies, office supplies, dues & fees.

**MIDDLETOWN PUBLIC SCHOOLS
2017 FALL ATHLETICS
PARTICIPATION**

SPORT	MIDDLE SCHOOL								HIGH SCHOOL											
	SIXTH		SEVENTH		EIGHTH		TOTALS		NINTH		TENTH		ELEVENTH		TWELTH		TOTALS		GRAND TOTAL	
	2016	2017	2016	2017	2016	2017	2016	2017	2016	2017	2016	2017	2016	2017	2016	2017	2016	2017	2016	2017
Boys X-Country	0	0	17	9	18	17	35	26	3	11	14	4	3	17	9	2	29	34	64	60
Girls X-Country	0	0	3	10	9	10	12	20	6	3	3	5	5	4	3	4	17	16	29	36
Football	0	0	0	0	0	0	0	0	39	30	16	14	15	24	16	18	86	86	86	86
Boys Soccer	0	0	9	10	12	12	21	22	13	12	9	11	12	5	8	9	42	37	63	59
Girls Soccer	0	0	12	12	12	11	24	23	11	8	5	11	10	5	6	10	32	34	56	57
Girls Swimming	0	0	0	0	0	0	0	0	4	11	5	5	9	3	5	9	23	28	23	28
Volleyball	0	0	0	0	0	0	0	0	11	18	9	10	8	7	9	8	37	43	37	43
Unified Sports	0	0	0	0	0	0	0	0	4	1	2	7	3	2	1	3	10	13	10	13
Intramurals																				
MALE	51	42					51	42	0	0	0	0	0	0	0	0			51	42
FEMALE	43	47					43	47	0	0	0	0	0	0	0	0			43	47
TOTALS	94	89	41	41	51	50	186	180	91	94	63	67	65	67	57	63	276	291	462	471

Middletown Public Schools Activity/Club Report

Activity/Club _____

Advisor _____

School year _____

*Please return by email to wilsonr@mpset.org

List below your goals and activities planned for the year. ***Due September 25th***.

Give a mid-year summary of activities/accomplishments and special recognition.
Due January 29th.

Give recommendations for next year. ***Due May 27th***.

Monthly Club / Activity Report

Instructions: Complete at month-end and e-mail as an attachment to Robin in the Athletic Office at wilsonr@mpsct.org. Your stipend is based upon the following criteria: _____ 100 Hours per Calendar Year _____

Advisor: Sample Name of Activity / Club Drama Club

	Date	Activity	Place	Start Time	Duration	# of Students
1.	9/11/08	Drama Club Meeting	Chorus Room	2:10	1 hour	58
2.	9/18/08	Auditions for Fall Show	Chorus Room	2:10	1 hour	16
3.	9/19/08	Auditions for Fall Show	Chorus Room	2:10	1 hour	12
4.	9/23/08	Rehearsal	Room 325	2:10	2 hours	10
5.	9/24/08	Rehearsal	Blackbox Theatre	2:10	2 hours	10
6.	9/25/08	Rehearsal	Blackbox Theatre	2:10	2 hours	10
7.	9/29/08	Rehearsal	Blackbox Theatre	2:10	2 hours	10
8.	9/30/08	Rehearsal	Blackbox Theatre	2:10	2 hours	10
9.						
10.						
11.						
12.						
Total Monthly Duration					13 hours	

Below, list the dates you will meet in the upcoming month:

Date	Location	Time
Almost Daily	Blackbox Theatre	2 hours

**MIDDLETOWN PUBLIC SCHOOLS ACTIVITIES
ELIGIBILITY ROSTER**

ACTIVITY/CLUB _____

DATE: _____

ADVISOR: _____

SENIORS (Alphabetically)		JUNIORS (Alphabetically)	
<u>NAME</u>	Gender M/F	<u>NAME</u>	Gender M/F
-		-	
-		-	
-		-	
-		-	
-		-	
-		-	
-		-	
SOPHOMORES (Alphabetically)		FRESHMEN (Alphabetically)	
<u>NAME</u>	Gender M/F	<u>NAME</u>	Gender M/F
-		-	
-		-	
-		-	

MHS Activity/Club Advisors

Donna Caswell	10th Grade Advisor	
Jeff Mickiewicz	9th Grade Advisor	
David Reynolds	DECA	
Jillian Kellogg	Drama Coach	
Joan Harvey	Future Business Leaders	
R. Isaacson	FFA (Future Farmers)	
Mike Kingsbury		Sharing
Amanda Thomson		Sharing
Stephanie Russell		Sharing
Kristen Hamilton	Future Teachers	
Trevor Charles	Gay Straight Alliance	
Natasha Faulkenberry	National Honor Society	
Jennifer Price	Junior Class Advisor	
Natasha Faulkenberry	Key Club Advisor	
Ralph D'Amato	Pride Crew	
Kathy Wickham	Majorette, Flag Corps, Color Guard	
Dan Raucci	Student Council	
Phyllis Simkins	Math Team Advisor	
Stephanie Zak	Tri-M Music Honor Society	
Yolanda Hart	Minority Student Coalition	
Lee Rocha		Sharing
Dan Lowry	Model UN/Debate Club	
Stephanie Zak	Musical Coach	
Michael Cho		Sharing
Chris Darby	Newspaper Advisor	
Jennifer Price	Yearbook Advisor	
Lauren Pszczolkowski	Senior Class Advisor	
Gabe Mardock	Drum line Instructor	
Sharon Riley	Fall Cheer Advisor	
Alison Hammell	Fall Dance Advisor	
Kristyna Scalesse		Sharing

Non-Stipend Advisor/Clubs

Pam Hinkle	2007	Judo Club
Justin Carbonella	2006	Dragons in Action - Youth Services
Omaris Journet	2009	GIFTS
David Frankel	2009	And Sometimes Y - Creative Arts Magazine
Roberta Downer	2014	Science Club
Dan Raucci	2014	Cycling Club

Felicia Goodwine	2015	SAAD	
Kathy Donovan	2016	ANIME-2016	
Deb Bailey	2016	Wellness Club	
Kathy Adams	2016	Knitting Club	
Sam Faulkenberry		Robotics Club	
Lauren Pszczolkowski		Blue Tube	Curriculum Related
Lindsey Lowell		Peer Mediation	Curriculum Related
Rebecca Isaacson		FFA	Curriculum Related
Megan Busath/Michael Cho		Band	Curriculum Related
Stephanie Zak		Vocal	Curriculum Related
Dave Reynolds		DECA	

Middle School Activities/Clubs

Jeannine Westbrook	Drama Coach	Keigwin
Melissa MacEachern	Student Council	Keigwin
Aaron Sinicrope	Drama Coach	WMS
John Geary	Student Council	WMS
Stacy Blackmon	Yearbook	WMS
Ali Sinicrope	Musical Coach	WMS
Kate Antinucci	Student Activities	WMS

<u>School Sport</u>	<u>Position</u>	<u>Coach</u>
MHS Boys' X-Country	Head Coach	Rob Weston
MHS Girls' X-Country	Head Coach	Jenn Price
MHS Football	Head Coach	Sal Morello
MHS Football	Assistant Coach	Jason Coleman
MHS Football	Assistant Coach	Andy Mulh
MHS Football	Assistant Coach	Josh Rosek
MHS Football	Assistant Coach	Kelly Ellis
MHS Football	Assistant Coach	Josh Cofield
MHS Football	Assistant Coach	Dean Krupa
MHS Boys' Soccer	Head Coach	Jon Harder
MHS Boys' Soccer	Assistant Coach	Matt Harris
MHS Boys' Soccer	Assistant Coach	-----
MHS Girls' Soccer	Head Coach	Rachel Lemke
MHS Girls' Soccer	Assistant Coach	Stacey Rios
MHS Girls' Soccer	Assistant Coach	-----
MHS Girls' Swim	Head Coach	Trevor Charles
MHS Girls' Swim	Assistant Coach	Devon O'Nalty
	Sharing	Elizabeth Hess
MHS Volleyball	Head Coach	Kelvin Jones
MHS Volleyball	Assistant Coach	Leanna Velez
MHS Volleyball	Assistant Coach	Lauren O'Brien
MHS Cheerleading	Head Coach	Sharon Riley
MHS Unified Sports	Co-Coach	Jenny Broomfield
MHS Athletic Trainer		Heather Wenninger
	WWMS Fall Sports	
WWMS Boys' Soccer	Coach	Mike Angeli
WWMS Girls' Soccer	Coach	Shawn Murdock
WWMS Cross Country	Coach	Joe Prince
Keigwin Intramurals	Advisor	Mark Fong

Middletown Board of Education
Financial Statement
November 9, 2017

Account Number	Expenditures	Appropriation	Appropriation Adj	Encumbrances	Expenditures	Account Balance	Overage/	Projection
	2016-2017	2017-2018					Deficit	
CERTIFIED SALARIES								
51110 CERTIFIED*REG	28,432,457.30	29,778,612.00	(575,120.00)		7,060,562.53	22,142,929.47	(330,000.00)	29,533,492.00
51111 KNOWN ATTRITION		-81,720.00	81,720.00			-		-
51112 UNKNOWN ATTRITION		-663,400.00	663,400.00			-		-
51115 CERTIFIED*OTH ADDL/STIPEND	15,510.00					-	-	-
51310 SALARIES: SUBS-DAILY*REG	137,823.48	166,200.00			22,205.00	143,995.00	-	166,200.00
51315 SALARIES: SUBS-LT*REG	105,763.14	90,000.00			20,529.88	69,470.12	-	90,000.00
51316 SALARIES: SUBS-BLDG*REG	205,329.34	259,280.00			43,465.00	215,815.00	-	259,280.00
51410 SALARIES: ADMINISTRATOR*REG	3,512,815.09	3,549,162.00			1,378,585.70	2,170,576.30	-	3,549,162.00
51501 LONGEVITY: CERTIFIED	370,590.16	390,000.00			198,000.00	192,000.00	(50,516.00)	440,516.00
51550 EARLY RETIRMENT INCENTIVE	0.00	10,500.00				10,500.00	-	10,500.00
51718 SALARIES: TUTOR	144,040.45	102,500.00			21,395.00	81,105.00	-	102,500.00
51721 SALARIES: STIPENDS-NON TRB	404,219.94	409,864.00			54,544.50	355,319.50	-	409,864.00
51900 OTHER SALERIES	154,929.11	116,090.00			41,015.11	75,074.89	-	116,090.00
51901 NON-CONTRACTED CERTIFIED	12,019.00				2,890.00	(2,890.00)	(2,890.00)	2,890.00
51921 SALARIES: CLASS COVERAGE	79,493.38	35,000.00			3,473.78	31,526.22	-	35,000.00
Total_CERTIFIED SALARIES	33,574,990.39	34,162,088.00	170,000.00	-	8,846,666.50	25,485,421.50	(383,406.00)	34,715,494.00

CLASSIFIED SALARIES								
51116 CLASSIFIED*REG	6,535,124.70	6,821,555.00	(12,611.02)		2,146,936.31	4,662,007.67	62,000.00	6,746,943.98
51118 CLASSIFIED*OT	156,218.75	132,000.00			56,049.00	75,951.00		132,000.00
51123 SALARIES OF REG EMP PAID TO INSTR ALL	88,072.50	96,000.00			29,930.00	66,070.00	-	96,000.00
51416 ATHLETIC EVENT-OT	34,473.60	30,001.00			15,971.31	14,029.69	-	30,001.00
51418 SUBS-SECRETARIES	23,106.91	0.00	12,611.02	1,895.74	14,157.40	(3,442.12)	(3,442.12)	16,053.14
51419 OT-SNOW REMOVAL	37,258.47	30,000.00				30,000.00		30,000.00
51420 OT-CUSTODIAL COVERAGE	36,173.71	52,000.00			23,471.15	28,528.85		52,000.00
51502 LONGEVITY: CLASSIFIED	24,000.00	34,100.00				34,100.00	-	34,100.00
51711 SALARIES: PHYSICIAN	10,000.08	10,000.00			2,307.72	7,692.28	-	10,000.00
Total_CLASSIFIED SALARIES	6,944,428.72	7,205,656.00	-	1,895.74	2,288,822.89	4,914,937.37	58,557.88	7,147,098.12

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Account Number	Expenditures	Appropriation	Appropriation Adj	Encumbrances	Expenditures	Account Balance	Overage/	Projection
	2016-2017	2017-2018					Deficit	
PARAPROFESSIONALS								
51210 SALARIES: AIDES/PARAS*REG	2,857,716.05	3,658,044.00		19,578.98	799,036.76	2,839,428.26	-	3,658,044.00
51212 SALARIES: AIDES/PARAS*OT	193.07	2,500.00				2,500.00		2,500.00
51215 SALARIES: AD ED/PARAS*REG	1,831.02	0.00			1,059.25	(1,059.25)	(1,059.25)	1,059.25
51216 SALARIES: LIBRARY PARAS*REG	115,979.22	123,718.00			27,422.31	96,295.69	-	123,718.00
51503 LONGEVITY: PARAS	12,800.00	14,800.00			13,450.00	1,350.00	-	14,800.00
51713 SALARIES: LUNCH AIDE	85,192.96	87,120.00			22,187.30	64,932.70	-	87,120.00
51717 SALARIES: BUS MONITOR	3,123.16					-		-
51920 SALARIES: STUDENT VOCATIONAL	14,299.00	17,000.00		12,250.00	3,750.00	1,000.00	-	17,000.00
Total_PARAPROFESSIONALS	3,091,134.48	3,903,182.00	-	31,828.98	866,905.62	3,004,447.40	(1,059.25)	3,904,241.25

EMPLOYEE BENEFITS								
51970 SALARIES: CLOTHING ALLOCATION	19,325.00	17,850.00			18,550.00	(700.00)	(700.00)	18,550.00
52100 GROUP LIFE INSURANCE	126,500.00	223,885.00			115,892.50	107,992.50	-	223,885.00
52205 FICA	435,615.37	506,552.00			115,229.17	391,322.83	-	506,552.00
52210 MEDICARE	659,371.70	652,795.00			180,415.42	472,379.58	-	652,795.00
52300 RETIREMENT CONTRIBUTION		46,995.00			23,882.50	23,112.50		46,995.00
52500 TUITION REIMBURSEMENT			4,500.00		3,325.00	1,175.00		
52600 UNEMPLOY COMPENSATION	99,091.80	100,000.00		88,432.00	11,568.00	-	-	100,000.00
52700 WORKERS COMPENSATION	772,000.00	718,800.00		345,724.00	373,076.00	-	-	718,800.00
52831 HEALTH INS*CERTIFIED/PARAS	6,528,163.28	7,400,000.00	(47,500.00)	3,927,843.96	3,424,656.04	-	-	7,352,500.00
52832 HEALTH INS*CLASSIFIED	5,450,219.00	4,983,537.00			2,442,355.50	2,541,181.50	-	4,983,537.00
52840 DENTAL INSURANCE	783,961.00	1,022,685.00		579,249.66	443,435.34	(0.00)	-	1,022,685.00
52950 DISABILITY INSURANCE	21,088.90	28,500.00		12,591.45	11,408.55	4,500.00	-	28,500.00
52960 UNUSED SICK BENEFIT	48,743.69	34,002.00			20,067.38	13,934.62		34,002.00
52961 UNUSED VACATION PAYOUT		15,000.00				15,000.00		15,000.00
52990 OTHER POST EMPLOYEE BENEFITS		127,424.00			127,424.00	-		127,424.00
52991 ACA HEALTH INSURANCE	134,822.90	20,000.00				20,000.00		20,000.00
Total_EMPLOYEE BENEFITS	15,078,902.64	15,898,025.00	(43,000.00)	4,953,841.07	7,311,285.40	3,589,898.53	(700.00)	15,851,225.00

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	2016-2017	2017-2018					Deficit	
PURCHASED SERVICES								
53010 PURCHASED PROF SVCS	150.00	350.00		348.00		2.00	-	
53020 LEGAL SERVICES	76,609.30	160,000.00		139,208.00	20,792.00	-	-	160,000.00
53040 NURSING SERVICES	6,000.00	7,500.00				7,500.00	-	7,500.00
53070 TESTING/SCORING	50,250.00	43,554.00			43,554.00	-	-	43,554.00
53205 EMPLOYEE TRNG/DEV SVCS	2,199.40	1,600.00	6,765.00		5,565.00	2,800.00	-	8,365.00
53210 TUTOR/INVENTIONIST	0.00	1,984.00	(1,984.00)			-	-	-
53220 INSERVICE - PROF MTGS/DEVELOP	23,742.66	40,388.00	3,384.00	635.00	12,080.86	31,056.14	-	43,772.00
53240 FIELD TRIPS	1,528.50	3,300.00			187.70	3,112.30	-	3,300.00
53251 STUDENT ACTIVITIES	9,498.52	9,500.00		3,000.00	6,500.00	-	-	9,500.00
53300 PURCH PROF SVCS: TECH	61,647.02	50,000.00	70,500.00	23,360.00	86,241.20	10,898.80	5,000.00	115,500.00
53400 PURCH PROF SVCS: OTHER	1,211,847.39	808,540.00		448,165.58	180,481.42	179,893.00	-	808,540.00
53530 PURCH PROF SVCS: POLICE		0.00	9,000.00	8,388.00	612.00	-		9,000.00
53540 PURCH PROF SVCS: SPORTS OFFICIALS	85,116.34	83,997.00	(32,000.00)	621.00	14,897.78	36,478.22	-	51,997.00
53900 OTHER PURCHASED SERVICES	19,242.00	32,600.00		6,597.00	2,458.70	23,544.30	12,000.00	20,600.00
54010 PURCH PROPERTY SVCS	23,346.52	50,755.00			1,000.00	49,755.00	-	50,755.00
54103 SNOW PLOWING/SANDING	13,500.00	30,000.00		20,000.00		10,000.00	-	30,000.00
54400 RENTAL LAND/BUILDINGS - TLC	34,500.00	34,500.00		20,125.00	14,375.00	-	-	34,500.00
54410 RENTAL OF LAND & BUILDINGS - ADED	89,914.00	77,058.00		7,774.00	69,284.00	-	-	77,058.00
54411 WATER/SEWER	61,269.46	63,530.00		48,437.16	15,092.84	(0.00)	(1,200.00)	64,730.00
54420 RENTAL OF EQUIPMENT&VEHICLES	24,107.84	6,500.00		225.00	225.00	6,050.00	-	6,500.00
54421 DISPOSAL	115,057.09	135,000.00		75,881.07	40,237.75	18,881.18	-	135,000.00
54424 LAWN CARE	7,696.49	6,500.00		3,550.00	2,182.95	767.05	-	6,500.00
54430 RENTAL OF COMPUTER RELATED EQUIPM	393.00	0.00	393.00		393.00	-	-	393.00

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	2016-2017	2017-2018					Deficit	
PURCHASED SERVICES (cont.)								
54440 RENTALS/LEASING EQUIP	4,983.63	6,000.00	278.00	2,207.94	734.06	3,336.00		6,278.00
54900 ENERGY PERFORMANCE CONTRACT	345,915.37	345,915.00			345,915.37	(0.37)	(0.37)	345,915.37
55010 PURCHASED SERVICES	729,229.71	1,089,240.00	(185,266.30)	246,433.14	233,126.34	424,414.22	15,500.00	888,473.70
55011 VACCINES		0.00	6,900.00			6,900.00		
55100 PUPIL TRANSPORTATION	5,743,556.06	5,854,829.00		69,246.77	5,705,359.29	80,222.94	30,000.00	5,824,829.00
55105 TRANSPORTATION*SUMMER	221,860.30	228,598.00			203,800.44	24,797.56	24,787.56	203,810.44
55109 TRANSPORT*SPED OUT OF TOWN	208,868.68	200,000.00	50,000.00	131,572.46	72,497.38	45,930.16		250,000.00
55190 TRANSPORT*HOMELESS/DCF	134,511.62	150,000.00	(50,000.00)	71,022.50	18,600.00	10,377.50		100,000.00
55205 PROPERTY/CASUALTY INSURANCE	482,627.00	475,784.00			475,784.00	-	-	475,784.00
55206 ATHLETIC INSURANCE	25,264.00	32,460.00			24,128.00	8,332.00		32,460.00
55300 COMMUNICATIONS/TELEPHONE	287,067.88	268,800.00		92,727.11	128,419.49	47,653.40	(40,000.00)	308,800.00
55301 POSTAGE	47,742.30	46,165.00	(1,333.00)	11,873.53	3,410.98	29,547.49	-	44,832.00
55303 SECURITY MONITORING	69,235.36	85,000.00			54,578.04	30,421.96		85,000.00
55400 ADVERTISING	3,634.20	6,600.00			712.21	5,887.79	-	6,600.00
55500 PRINTING	47,562.18	50,630.00	(85.00)	18,587.80	5,092.29	26,864.91	-	50,545.00
55510 COPYING	266,457.00	268,311.00			266,207.00	2,104.00	-	268,311.00
55800 TRAVEL/CONFERENCES	84,582.57	128,615.00	(15,853.10)	16,215.73	38,840.92	57,705.25	-	112,761.90
57350 TECH SW/COMPUTER LICENSES	41,593.63	1,600.00				1,600.00	-	1,600.00
58901 EDUCATIONAL SUPPORT	11,493.25	12,500.00	(500.00)	360.00	3,880.74	7,759.26	-	12,000.00
58902 CULTURAL COUNCIL	16,000.00	16,000.00			16,000.00	-	-	16,000.00
58903 PROF DEV IMPROVE	44,654.77	48,200.00		8,555.21	3,124.00	36,520.79	-	48,200.00
58904 WESLEYAN PUB SCHL COLLAB	15,000.00	15,000.00			15,000.00	-	-	15,000.00
58905 C.A.U.S.E.	3,000.00	3,000.00				3,000.00	-	3,000.00
58906 21ST CENTURY AFTER SCH PROGRAM	8,382.75	15,000.00			9,642.00	5,358.00		15,000.00
58908 RECRUITMENT	3,184.85	1,845.00			16.89	1,828.11	-	1,845.00
Total PURCHASED SERVICES	10,764,022.64	10,997,248.00	(139,801.40)	1,475,117.00	8,141,030.64	1,241,298.96	46,087.19	10,804,109.41

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	2016-2017	2017-2018					Deficit	
SUPPLIES & MATERIALS								
56010 SUPPLIES INVENTORY		3,000.00				3,000.00		3,000.00
56106 SUPPLIES*FOOD	30.00	390.00				390.00		390.00
56110 INSTRUCTIONAL SUPPLIES	349,051.40	371,374.00	4,000.00	50,029.86	110,529.00	214,815.14	-	375,374.00
56115 COMMON CORE MATERIALS	25,318.91	15,469.00		1,539.99	2,741.82	11,187.19	-	15,469.00
56120 ADMINISTRATIVE SUPPLIES	36,443.26	27,221.00	1,200.00	7,261.32	9,799.34	11,360.34	-	28,421.00
56210 NATURAL GAS	407,889.89	393,850.00		314,780.54	79,069.46	0.00	(54,750.00)	81,971.00
56220 ELECTRICITY	1,244,662.89	1,157,050.00		699,156.42	400,684.46	57,209.12	-	393,850.00
56230 BOTTLED GAS	7,279.10	12,000.00		6,013.43	1,936.57	4,050.00		1,157,050.00
56240 FUEL OIL	181,811.63	233,500.00		233,500.00		-		12,000.00
56260 DIESEL FUEL	192,120.25	213,000.00		173,504.77	39,495.23	0.00	-	233,500.00
56265 GASOLINE (VEHICLES)	38,062.89	54,250.00		18,300.73	5,199.27	30,750.00		213,000.00
56270 PROPANE	41,097.75	26,000.00		23,645.54	2,354.46	(0.00)	-	54,250.00
56300 FOOD SUPPLIES	214.00	6,890.00		453.26	727.25	5,709.49		26,000.00
56410 TEXTBOOKS	45,133.12	39,000.00	741.46	3,423.82	7,803.61	28,514.03	-	7,631.46
56420 LIBRARY MATERIALS	35,575.68	32,450.00	(1,400.00)	1,329.67	11,043.62	18,676.71	-	37,600.00
56440 MEDIA	4,548.75	3,000.00			841.67	2,158.33	-	32,450.00
56500 SUPPLIES*TECHNOLOGY RELATED	142,918.53	43,352.00		14,776.95	3,758.51	24,816.54	-	3,000.00
56900 SUPPLIES*OTHER	201,590.16	253,369.00	(6,575.60)	32,508.04	49,457.19	164,828.17	-	36,776.40
56910 CUSTODIAL SUPPLIES	165,654.05	327,000.00		284,235.73	42,764.27	0.00		253,369.00
59010 ADMIN RESERVE*	0.00	67,620.00				67,620.00		327,000.00
59200 PAYMENTS TO ESCROW AGENTS	39,081.60					-	-	67,620.00
_Total_SUPPLIES & MATERIALS	3,158,483.86	3,279,785.00	(2,034.14)	1,864,460.07	768,205.73	645,085.06	(54,750.00)	3,356,331.86

PROPERTY								
54300 MAINT: REPLACEMENT	697,306.44	822,087.00	(9,241.46)	234,604.94	193,534.51	384,706.09	-	812,845.54
54303 MAINT: GROUNDS	13,899.56	22,000.00		3,106.51	10,492.57	8,400.92		22,000.00
54304 ELEVATOR MAINTENANCE	22,971.40	27,400.00		18,840.86	8,559.14	-		27,400.00
54308 ASBESTOS REMEDIATION	15,889.96					-		-
57300 NEW EQUIPMENT	363,794.93	146,282.00	(9,660.00)	18,385.07	28,931.72	89,305.21	-	136,622.00
57330 FURNITURES AND FIXTURES	13,207.10	9,900.00	(1,340.00)	80.87	334.95	8,144.18		8,560.00
57340 TECH REL HW/EQUIP	462,817.45	224,075.00	10,915.60	84,197.85	26,582.68	124,210.07	-	234,990.60
_Total_PROPERTY	1,589,886.84	1,251,744.00	(9,325.86)	359,216.10	268,435.57	614,766.47	-	1,242,418.14

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Account Number	Expenditures	Appropriation	Appropriation Adj	Encumbrances	Expenditures	Account Balance	Overage/	Projection
	2016-2017	2017-2018					Deficit	
DUES & FEES								
53310 PURCH PROF SVCS: AUDIT	0.00	42,000.00		32,000.00	9,381.25	618.75	-	42,000.00
58100 MEMBERSHIPS & DUES	68,327.48	71,596.00	1,100.00	4,827.00	52,737.95	15,131.05	-	72,696.00
Total_DUES & FEES	68,327.48	113,596.00	1,100.00	36,827.00	62,119.20	15,749.80	-	114,696.00
MAJOR PROJECTS								
58900 CAPITAL*RESERVE/PREVENTIVE MAINT		-	23,061.40	-	23,061.40	-	-	23,061.40
Total_MAJOR PROJECTS	-	-	23,061.40	-	23,061.40	-	-	23,061.40
TUITION								
55600 TUITION*MAGNET/OTHR REG ED	1,164,080.00	1,136,551.00		478,155.00	15,600.00	642,796.00		1,136,551.00
55610 TUITION*SPED TO OTHER DISTR IN STATE	193,547.02	56,900.00			-	56,900.00	-	56,900.00
55620 TUITION*SPED TO OTHER DISTR OUTSIDE STATE		180,124.00		60,570.51	20,412.04	99,141.45	99,141.45	
55630 TUITION*SPED TO PRIVATE SOURCES	3,447,664.09	3,140,324.00		1,717,942.64	1,482,980.56	(60,599.20)	(60,599.20)	3,200,923.20
Total_TUITION	4,805,291.11	4,513,899.00	-	2,256,668.15	1,518,992.60	738,238.25	38,542.25	4,394,374.20
Grand Total	79,075,468.16	81,325,223.00	-	10,979,854.11	30,095,525.55	40,249,843.34	(296,727.93)	81,553,049.38

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Account Number	Expenditures	Appropriation	Appropriation Adj	Encumbrances	Expenditures	Account Balance	Overage/	Projection
	2016-2017	2017-2018					Deficit	
CERTIFIED SALARIES								
51110 CERTIFIED*REG	28,432,457.30	29,778,612.00	(575,120.00)		9,397,892.30	19,805,599.70	(320,000.00)	29,523,492.00
51111 KNOWN ATTRITION		-81,720.00	81,720.00			-		-
51112 UNKNOWN ATTRITION		-663,400.00	663,400.00			-		-
51115 CERTIFIED*OTH ADDL/STIPEND	15,510.00				188.50	(188.50)	-	-
51310 SALARIES: SUBS-DAILY*REG	137,823.48	166,200.00			30,095.00	136,105.00	-	166,200.00
51315 SALARIES: SUBS-LT*REG	105,763.14	90,000.00			35,314.52	54,685.48	-	90,000.00
51316 SALARIES: SUBS-BLDG*REG	205,329.34	259,280.00			58,105.00	201,175.00	-	259,280.00
51410 SALARIES: ADMINISTRATOR*REG	3,512,815.09	3,549,162.00			1,665,708.34	1,883,453.66	(50,000.00)	3,599,162.00
51501 LONGEVITY: CERTIFIED	370,590.16	390,000.00			198,000.00	192,000.00	(6,000.00)	396,000.00
51550 EARLY RETIRMENT INCENTIVE	0.00	10,500.00				10,500.00	-	10,500.00
51718 SALARIES: TUTOR	144,040.45	102,500.00			29,794.75	72,705.25	-	102,500.00
51721 SALARIES: STIPENDS-NON TRB	404,219.94	409,864.00			123,081.75	286,782.25	-	409,864.00
51900 OTHER SALERIES	154,929.11	116,090.00			49,175.87	66,914.13	-	116,090.00
51901 NON-CONTRACTED CERTIFIED	12,019.00				3,995.00	(3,995.00)	(3,995.00)	3,995.00
51921 SALARIES: CLASS COVERAGE	79,493.38	35,000.00			6,531.48	28,468.52	-	35,000.00
Total_CERTIFIED SALARIES	33,574,990.39	34,162,088.00	170,000.00	-	11,597,882.51	22,734,205.49	(379,995.00)	34,712,083.00

CLASSIFIED SALARIES								
51116 CLASSIFIED*REG	6,535,124.70	6,821,555.00	(12,611.02)		2,690,966.28	4,117,977.70	62,000.00	6,746,943.98
51118 CLASSIFIED*OT	156,218.75	132,000.00			65,003.06	66,996.94		132,000.00
51123 SALARIES OF REG EMP PAID TO INSTR ALL	88,072.50	96,000.00			37,925.00	58,075.00	-	96,000.00
51416 ATHLETIC EVENT-OT	34,473.60	30,001.00			18,621.51	11,379.49	-	30,001.00
51418 SUBS-SECRETARIES	23,106.91	0.00	12,611.02	82.39	16,922.60	(4,393.97)	(4,393.97)	17,004.99
51419 OT-SNOW REMOVAL	37,258.47	30,000.00				30,000.00		30,000.00
51420 OT-CUSTODIAL COVERAGE	36,173.71	52,000.00			31,161.48	20,838.52		52,000.00
51502 LONGEVITY: CLASSIFIED	24,000.00	34,100.00				34,100.00	-	34,100.00
51711 SALARIES: PHYSICIAN	10,000.08	10,000.00			3,076.96	6,923.04	-	10,000.00
Total_CLASSIFIED SALARIES	6,944,428.72	7,205,656.00	-	82.39	2,863,676.89	4,341,896.72	57,606.03	7,148,049.97

Middletown Board of Education Financial Statement as of
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Account Number	Expenditures	Appropriation	Appropriation Adj	Encumbrances	Expenditures	Account Balance	Overage/	Projection
	2016-2017	2017-2018					Deficit	
PARAPROFESSIONALS								
51210 SALARIES: AIDES/PARAS*REG	2,857,716.05	3,658,044.00		19,578.98	1,115,389.97	2,523,075.05	-	3,658,044.00
51212 SALARIES: AIDES/PARAS*OT	193.07	2,500.00				2,500.00		2,500.00
51215 SALARIES: AD ED/PARAS*REG	1,831.02	0.00			1,534.08	(1,534.08)	(1,059.25)	1,059.25
51216 SALARIES: LIBRARY PARAS*REG	115,979.22	123,718.00			38,326.78	85,391.22	-	123,718.00
51503 LONGEVITY: PARAS	12,800.00	14,800.00			13,450.00	1,350.00	1,350.00	13,450.00
51713 SALARIES: LUNCH AIDE	85,192.96	87,120.00			29,998.16	57,121.84	-	87,120.00
51717 SALARIES: BUS MONITOR	3,123.16					-		-
51920 SALARIES: STUDENT VOCATIONAL	14,299.00	17,000.00		10,257.00	5,743.00	1,000.00	-	17,000.00
Total PARAPROFESSIONALS	3,091,134.48	3,903,182.00	-	29,835.98	1,204,441.99	2,668,904.03	290.75	3,902,891.25

EMPLOYEE BENEFITS								
51970 SALARIES: CLOTHING ALLOCATION	19,325.00	17,850.00			18,550.00	(700.00)	(700.00)	18,550.00
52100 GROUP LIFE INSURANCE	126,500.00	223,885.00			115,892.50	107,992.50	-	223,885.00
52205 FICA	435,615.37	506,552.00			157,064.85	349,487.15	-	506,552.00
52210 MEDICARE	659,371.70	652,795.00			234,551.06	418,243.94	-	652,795.00
52300 RETIREMENT CONTRIBUTION		46,995.00			23,882.50	23,112.50		46,995.00
52500 TUITION REIMBURSEMENT			4,500.00		3,325.00	1,175.00		
52600 UNEMPLOY COMPENSATION	99,091.80	100,000.00		81,526.20	18,473.80	0.00	-	100,000.00
52700 WORKERS COMPENSATION	772,000.00	718,800.00		345,724.00	373,076.00	-	-	718,800.00
52831 HEALTH INS*CERTIFIED/PARAS	6,528,163.28	7,400,000.00	(47,500.00)	3,927,843.96	3,424,656.04	-	-	7,352,500.00
52832 HEALTH INS*CLASSIFIED	5,450,219.00	4,983,537.00			2,442,355.50	2,541,181.50	-	4,983,537.00
52840 DENTAL INSURANCE	783,961.00	1,022,685.00		523,234.35	499,450.65	-	-	1,022,685.00
52950 DISABILITY INSURANCE	21,088.90	28,500.00		12,591.45	11,408.55	4,500.00	-	28,500.00
52960 UNUSED SICK BENEFIT	48,743.69	34,002.00			20,067.38	13,934.62		34,002.00
52961 UNUSED VACATION PAYOUT		15,000.00				15,000.00		15,000.00
52990 OTHER POST EMPLOYEE BENEFITS		127,424.00			127,424.00	-		127,424.00
52991 ACA HEALTH INSURANCE	134,822.90	20,000.00				20,000.00		20,000.00
Total EMPLOYEE BENEFITS	15,078,902.64	15,898,025.00	(43,000.00)	4,890,919.96	7,470,177.83	3,493,927.21	(700.00)	15,851,225.00

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Account Number	Expenditures	Appropriation	Appropriation Adj	Encumbrances	Expenditures	Account Balance	Overage/	Projection
	2016-2017	2017-2018					Deficit	
PURCHASED SERVICES								
53010 PURCHASED PROF SVCS	150.00	350.00		281.60	66.40	2.00	-	
53020 LEGAL SERVICES	76,609.30	160,000.00		139,208.00	20,792.00	-	5,000.00	155,000.00
53040 NURSING SERVICES	6,000.00	7,500.00				7,500.00	2,500.00	5,000.00
53070 TESTING/SCORING	50,250.00	43,554.00			43,554.00	-	-	43,554.00
53205 EMPLOYEE TRNG/DEV SVCS	2,199.40	1,600.00	6,765.00		5,857.86	2,507.14	-	8,365.00
53210 TUTOR/INVENTIONIST	0.00	1,984.00	(1,984.00)			-	-	-
53220 INSERVICE - PROF MTGS/DEVELOP	23,742.66	40,388.00	3,384.00	1,179.01	12,715.85	29,877.14	-	43,772.00
53240 FIELD TRIPS	1,528.50	3,300.00			621.79	2,678.21	-	3,300.00
53251 STUDENT ACTIVITIES	9,498.52	9,500.00		2,694.00	6,806.00	-	-	9,500.00
53300 PURCH PROF SVCS: TECH	61,647.02	50,000.00	65,500.00	26,360.00	86,241.20	2,898.80	-	115,500.00
53400 PURCH PROF SVCS: OTHER	1,211,847.39	808,540.00		415,397.84	271,549.16	121,593.00	-	808,540.00
53530 PURCH PROF SVCS: POLICE		0.00	9,000.00	7,776.00	1,224.00	-	-	9,000.00
53540 PURCH PROF SVCS: SPORTS OFFICIALS	85,116.34	83,997.00	(32,000.00)	567.00	16,190.70	35,239.30	-	51,997.00
53900 OTHER PURCHASED SERVICES	19,242.00	32,600.00	(12,000.00)	5,602.55	3,787.95	11,209.50	-	20,600.00
54010 PURCH PROPERTY SVCS	23,346.52	50,755.00		1,437.94	9,562.06	39,755.00	-	50,755.00
54103 SNOW PLOWING/SANDING	13,500.00	30,000.00		20,000.00		10,000.00	-	30,000.00
54400 RENTAL LAND/BUILDINGS - TLC	34,500.00	34,500.00		17,250.00	17,250.00	-	-	34,500.00
54410 RENTAL OF LAND & BUILDINGS - ADED	89,914.00	77,058.00		2,859.00	74,199.00	-	-	77,058.00
54411 WATER/SEWER	61,269.46	63,530.00		40,409.34	23,120.66	0.00	(1,200.00)	64,730.00
54420 RENTAL OF EQUIPMENT&VEHICLES	24,107.84	6,500.00		225.00	225.00	6,050.00	1,000.00	5,500.00
54421 DISPOSAL	115,057.09	135,000.00		69,328.65	46,790.17	18,881.18	-	135,000.00
54424 LAWN CARE	7,696.49	6,500.00		3,550.00	2,182.95	767.05	-	6,500.00
54430 RENTAL OF COMPUTER RELATED EQUIPM	393.00	0.00	393.00		393.00	-	-	393.00

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Account Number	Expenditures	Appropriation	Appropriation Adj	Encumbrances	Expenditures	Account Balance	Overage/	Projection
	2016-2017	2017-2018					Deficit	
PURCHASED SERVICES (cont.)								
54440 RENTALS/LEASING EQUIP	4,983.63	6,000.00	278.00	1,858.12	1,083.88	3,336.00		6,278.00
54900 ENERGY PERFORMANCE CONTRACT	345,915.37	345,915.00			345,915.37	(0.37)	(0.37)	345,915.37
55010 PURCHASED SERVICES	729,229.71	1,089,240.00	(165,566.30)	237,233.79	275,912.90	410,527.01	-	923,673.70
55011 VACCINES		0.00	6,900.00	6,555.00	345.00	-		
55100 PUPIL TRANSPORTATION	5,743,556.06	5,854,829.00	25,997.56	60,195.33	5,714,410.73	106,220.50	30,000.00	5,850,826.56
55105 TRANSPORTATION*SUMMER	221,860.30	228,598.00	(24,797.56)		203,800.44	-	-	203,800.44
55109 TRANSPORT*SPED OUT OF TOWN	208,868.68	200,000.00	50,000.00	145,287.46	100,165.38	4,547.16		250,000.00
55190 TRANSPORT*HOMELESS/DCF	134,511.62	150,000.00	(50,000.00)	63,522.50	26,100.00	10,377.50		100,000.00
55205 PROPERTY/CASUALTY INSURANCE	482,627.00	475,784.00			475,784.00	-	-	475,784.00
55206 ATHLETIC INSURANCE	25,264.00	32,460.00			24,128.00	8,332.00		32,460.00
55300 COMMUNICATIONS/TELEPHONE	287,067.88	268,800.00		98,867.60	145,079.00	24,853.40	(40,000.00)	308,800.00
55301 POSTAGE	47,742.30	46,165.00	(1,333.00)	11,587.54	3,740.08	29,504.38	-	44,832.00
55303 SECURITY MONITORING	69,235.36	85,000.00			54,659.82	30,340.18		85,000.00
55400 ADVERTISING	3,634.20	6,600.00			1,312.21	5,287.79	-	6,600.00
55500 PRINTING	47,562.18	50,630.00	(85.00)	17,788.52	5,946.98	26,809.50	-	50,545.00
55510 COPYING	266,457.00	268,311.00			266,207.00	2,104.00	-	268,311.00
55800 TRAVEL/CONFERENCES	84,582.57	128,615.00	(16,553.10)	15,296.60	48,240.76	48,524.54	-	112,061.90
57350 TECH SW/COMPUTER LICENSES	41,593.63	1,600.00				1,600.00	-	1,600.00
58901 EDUCATIONAL SUPPORT	11,493.25	12,500.00	(3,200.00)	315.00	3,925.74	5,059.26	-	9,300.00
58902 CULTURAL COUNCIL	16,000.00	16,000.00			16,000.00	-	-	16,000.00
58903 PROF DEV IMPROVE	44,654.77	48,200.00		8,925.88	9,589.00	29,685.12	-	48,200.00
58904 WESLEYAN PUB SCHL COLLAB	15,000.00	15,000.00			15,000.00	-	-	15,000.00
58905 C.A.U.S.E.	3,000.00	3,000.00			3,000.00	-	-	3,000.00
58906 21ST CENTURY AFTER SCH PROGRAM	8,382.75	15,000.00			9,642.00	5,358.00		15,000.00
58908 RECRUITMENT	3,184.85	1,845.00			16.89	1,828.11	-	1,845.00
Total_PURCHASED SERVICES	10,764,022.64	10,997,248.00	(139,301.40)	1,421,559.27	8,393,134.93	1,043,252.40	(2,700.37)	10,853,396.97

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Account Number	Expenditures	Appropriation	Appropriation Adj	Encumbrances	Expenditures	Account Balance	Overage/	Projection
	2016-2017	2017-2018					Deficit	
SUPPLIES & MATERIALS								
56010 SUPPLIES INVENTORY		3,000.00				3,000.00		3,000.00
56106 SUPPLIES*FOOD	30.00	390.00				390.00		390.00
56110 INSTRUCTIONAL SUPPLIES	349,051.40	371,374.00	4,955.43	86,479.72	139,233.82	150,615.89	-	376,329.43
56115 COMMON CORE MATERIALS	25,318.91	15,469.00		771.66	4,303.58	10,393.76	-	15,469.00
56120 ADMINISTRATIVE SUPPLIES	36,443.26	27,221.00	1,200.00	7,519.86	10,521.39	10,379.75	-	28,421.00
56210 NATURAL GAS	407,889.89	393,850.00		284,985.38	108,864.62	-	(54,750.00)	81,971.00
56220 ELECTRICITY	1,244,662.89	1,157,050.00		668,433.15	488,616.85	-	-	393,850.00
56230 BOTTLED GAS	7,279.10	12,000.00		5,395.88	2,554.12	4,050.00		1,157,050.00
56240 FUEL OIL	181,811.63	233,500.00		233,500.00		-		12,000.00
56260 DIESEL FUEL	192,120.25	213,000.00		154,725.13	58,274.87	(0.00)	-	233,500.00
56265 GASOLINE (VEHICLES)	38,062.89	54,250.00		18,300.73	5,199.27	30,750.00	2,000.00	211,000.00
56270 PROPANE	41,097.75	26,000.00		23,645.54	2,354.46	(0.00)	-	54,250.00
56300 FOOD SUPPLIES	214.00	6,890.00		453.26	727.25	5,709.49		26,000.00
56410 TEXTBOOKS	45,133.12	39,000.00	(1,084.39)	1,219.92	13,460.14	23,235.55	-	5,805.61
56420 LIBRARY MATERIALS	35,575.68	32,450.00	(1,400.00)	2,867.85	12,600.40	15,581.75	-	37,600.00
56440 MEDIA	4,548.75	3,000.00			841.67	2,158.33	-	32,450.00
56500 SUPPLIES*TECHNOLOGY RELATED	142,918.53	43,352.00	598.00	15,132.34	4,835.46	23,982.20	-	3,598.00
56900 SUPPLIES*OTHER	201,590.16	253,369.00	(8,691.20)	27,044.52	63,417.12	154,216.16	-	34,660.80
56910 CUSTODIAL SUPPLIES	165,654.05	327,000.00		260,788.19	66,211.81	-		253,369.00
59010 ADMIN RESERVE*	0.00	67,620.00				67,620.00		327,000.00
59200 PAYMENTS TO ESCROW AGENTS	39,081.60					-	-	67,620.00
Total_SUPPLIES & MATERIALS	3,158,483.86	3,279,785.00	(4,422.16)	1,791,263.13	982,016.83	502,082.88	(52,750.00)	3,351,943.84

PROPERTY								
54300 MAINT: REPLACEMENT	697,306.44	822,087.00	(9,241.46)	240,244.08	209,481.12	363,120.34	-	812,845.54
54303 MAINT: GROUNDS	13,899.56	22,000.00		2,938.26	11,660.82	7,400.92		22,000.00
54304 ELEVATOR MAINTENANCE	22,971.40	27,400.00		8,260.29	19,139.71	-		27,400.00
54308 ASBESTOS REMEDIATION	15,889.96					-		-
57300 NEW EQUIPMENT	363,794.93	146,282.00	(9,660.00)	25,684.71	30,012.94	80,924.35	-	136,622.00
57330 FURNITURES AND FIXTURES	13,207.10	9,900.00	(1,069.58)		415.82	8,414.60		8,830.42
57340 TECH REL HW/EQUIP	462,817.45	224,075.00	12,531.20	120,343.61	28,118.35	88,144.24	-	236,606.20
_Total_PROPERTY	1,589,886.84	1,251,744.00	(7,439.84)	397,470.95	298,828.76	548,004.45	-	1,244,304.16

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Account Number	Expenditures	Appropriation	Appropriation Adj	Encumbrances	Expenditures	Account Balance	Overage/	Projection
	2016-2017	2017-2018					Deficit	
DUES & FEES								
53310 PURCH PROF SVCS: AUDIT	0.00	42,000.00		32,000.00	9,381.25	618.75	-	42,000.00
58100 MEMBERSHIPS & DUES	68,327.48	71,596.00	1,102.00	4,208.00	56,123.95	12,366.05	-	72,698.00
Total_DUES & FEES	68,327.48	113,596.00	1,102.00	36,208.00	65,505.20	12,984.80	-	114,698.00
MAJOR PROJECTS								
58900 CAPITAL*RESERVE/PREVENTIVE MAINT		-	23,061.40	-	23,061.40	-	-	23,061.40
Total_MAJOR PROJECTS	-	-	23,061.40	-	23,061.40	-	-	23,061.40
TUITION								
55600 TUITION*MAGNET/OTHR REG ED	1,164,080.00	1,136,551.00		-	921,654.00	214,897.00	75,000.00	1,061,551.00
55610 TUITION*SPED TO OTHER DISTR IN STATE	193,547.02	56,900.00		26,747.18	7,579.19	22,573.63	-	56,900.00
55620 TUITION*SPED TO OTHER DISTR OUTSIDE STATE		180,124.00	(99,141.45)	53,692.54	27,290.01	0.00	-	
55630 TUITION*SPED TO PRIVATE SOURCES	3,447,664.09	3,140,324.00	99,141.45	1,546,099.09	1,693,366.36	-	-	3,239,465.45
Total_TUITION	4,805,291.11	4,513,899.00	-	1,626,538.81	2,649,889.56	237,470.63	75,000.00	4,357,916.45
Grand Total	79,075,468.16	81,325,223.00	-	10,193,878.49	35,548,615.90	35,582,728.61	(303,248.59)	81,559,570.04

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Account Number	Expenditures	Appropriation	Apprpr Adj	Encumbrances	Expenditures	Account Balance	Overage/	Projection
	2016-2017	2017-2018					Deficit	
CERTIFIED SALARIES								
51110 CERTIFIED*REG	28,432,457.30	29,778,612.00	(575,120.00)		11,750,357.83	17,453,134.17	(320,000.00)	29,523,492.00
51111 KNOWN ATTRITION		-81,720.00	81,720.00			-	-	-
51112 UNKNOWN ATTRITION		-663,400.00	663,400.00			-	-	-
51115 CERTIFIED*OTH ADDL/STIPEND	15,510.00				1,188.00	(1,188.00)	(1,188.00)	1,188.00
51310 SALARIES: SUBS-DAILY*REG	137,823.48	166,200.00			39,060.00	127,140.00	30,000.00	136,200.00
51315 SALARIES: SUBS-LT*REG	105,763.14	90,000.00			25,411.03	64,588.97	-	90,000.00
51316 SALARIES: SUBS-BLDG*REG	205,329.34	259,280.00			71,035.00	188,245.00	20,000.00	239,280.00
51410 SALARIES: ADMINISTRATOR*REG	3,512,815.09	3,549,162.00			1,948,730.06	1,600,431.94	(145,000.00)	3,694,162.00
51501 LONGEVITY: CERTIFIED	370,590.16	390,000.00			198,000.00	192,000.00	-	390,000.00
51550 EARLY RETIRMENT INCENTIVE	0.00	10,500.00				10,500.00	-	10,500.00
51718 SALARIES: TUTOR	144,040.45	102,500.00			38,138.00	64,362.00	-	102,500.00
51721 SALARIES: STIPENDS-NON TRB	404,219.94	409,864.00			151,661.87	258,202.13	-	409,864.00
51900 OTHER SALERIES	154,929.11	116,090.00			57,724.19	58,365.81	-	116,090.00
51901 NON-CONTRACTED CERTIFIED	12,019.00				5,015.00	(5,015.00)	(5,015.00)	5,015.00
51921 SALARIES: CLASS COVERAGE	79,493.38	35,000.00			10,701.45	24,298.55	-	35,000.00
_Total_CERTIFIED SALARIES	33,574,990.39	34,162,088.00	170,000.00	-	14,297,022.43	20,035,065.57	(421,203.00)	34,753,291.00

CLASSIFIED SALARIES								
51116 CLASSIFIED*REG	6,535,124.70	6,821,555.00	(12,611.02)		3,224,453.86	3,584,490.12	60,000.00	6,748,943.98
51118 CLASSIFIED*OT	156,218.75	132,000.00			77,836.29	54,163.71	-	132,000.00
51123 SALARIES OF REG EMP PAID TO INSTR AIDE	88,072.50	96,000.00			44,880.00	51,120.00	-	96,000.00
51416 ATHLETIC EVENT-OT	34,473.60	30,001.00			18,698.55	11,302.45	-	30,001.00
51418 SUBS-SECRETARIES	23,106.91	0.00	12,611.02	-	18,187.07	(5,576.05)	(5,576.05)	18,187.07
51419 OT-SNOW REMOVAL	37,258.47	30,000.00			12,646.79	17,353.21	-	30,000.00
51420 OT-CUSTODIAL COVERAGE	36,173.71	52,000.00			36,138.15	15,861.85	-	52,000.00
51502 LONGEVITY: CLASSIFIED	24,000.00	34,100.00				34,100.00	-	34,100.00
51711 SALARIES: PHYSICIAN	10,000.08	10,000.00			3,846.20	6,153.80	-	10,000.00
_Total_CLASSIFIED SALARIES	6,944,428.72	7,205,656.00	-	-	3,436,686.91	3,768,969.09	54,423.95	7,151,232.05

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Account Number	Expenditures	Appropriation	Apprpr_Adj	Encumbrances	Expenditures	Account_Balance	Overage/	Projection
	2016-2017	2017-2018					Deficit	
PARAPROFESSIONALS								
51210 SALARIES: AIDES/PARAS*REG	2,857,716.05	3,658,044.00		19,578.98	1,357,524.83	2,280,940.19	-	3,658,044.00
51212 SALARIES: AIDES/PARAS*OT	193.07	2,500.00				2,500.00	700.00	1,800.00
51215 SALARIES: AD ED/PARAS*REG	1,831.02	0.00			1,935.86	(1,935.86)	(1,935.86)	1,935.86
51216 SALARIES: LIBRARY PARAS*REG	115,979.22	123,718.00			45,713.46	78,004.54	-	123,718.00
51503 LONGEVITY: PARAS	12,800.00	14,800.00			13,450.00	1,350.00	1,350.00	13,450.00
51713 SALARIES: LUNCH AIDE	85,192.96	87,120.00			37,226.06	49,893.94	-	87,120.00
51717 SALARIES: BUS MONITOR	3,123.16					-	-	-
51920 SALARIES: STUDENT VOCATIONAL	14,299.00	17,000.00		9,981.00	6,519.00	500.00	-	17,000.00
Total PARAPROFESSIONALS	3,091,134.48	3,903,182.00	-	29,559.98	1,462,369.21	2,411,252.81	114.14	3,903,067.86
EMPLOYEE BENEFITS								
51970 SALARIES: CLOTHING ALLOCATION	19,325.00	17,850.00			18,550.00	(700.00)	(700.00)	18,550.00
52100 GROUP LIFE INSURANCE	126,500.00	223,885.00			115,892.50	107,992.50	-	223,885.00
52205 FICA	435,615.37	506,552.00			191,052.62	315,499.38	-	506,552.00
52210 MEDICARE	659,371.70	652,795.00			288,645.90	364,149.10	-	652,795.00
52300 RETIREMENT CONTRIBUTION		46,995.00			23,882.50	23,112.50		46,995.00
52500 TUITION REIMBURSEMENT			4,500.00		3,325.00	1,175.00		
52600 UNEMPLOY COMPENSATION	99,091.80	100,000.00		76,107.20	23,892.80	0.00	-	100,000.00
52700 WORKERS COMPENSATION	772,000.00	718,800.00		152,348.00	566,452.00	-	-	718,800.00
52831 HEALTH INS*CERTIFIED/PARAS	6,528,163.28	7,400,000.00	(47,500.00)	3,356,138.68	3,996,361.32	-	-	7,352,500.00
52832 HEALTH INS*CLASSIFIED	5,450,219.00	4,983,537.00			2,442,355.50	2,541,181.50	-	4,983,537.00
52840 DENTAL INSURANCE	783,961.00	1,022,685.00		523,234.35	499,450.65	-	-	1,022,685.00
52950 DISABILITY INSURANCE	21,088.90	28,500.00		7,019.55	16,980.45	4,500.00	-	28,500.00
52960 UNUSED SICK BENEFIT	48,743.69	34,002.00			20,067.38	13,934.62	-	34,002.00
52961 UNUSED VACATION PAYOUT		15,000.00				15,000.00	-	15,000.00
52990 OTHER POST EMPLOYEE BENEFITS		127,424.00			127,424.00	-	-	127,424.00
52991 ACA HEALTH INSURANCE	134,822.90	20,000.00				20,000.00	-	20,000.00
Total EMPLOYEE BENEFITS	15,078,902.64	15,898,025.00	(43,000.00)	4,114,847.78	8,334,332.62	3,405,844.60	(700.00)	15,851,225.00

Middletown Board of Education Financial Statement as of
January 3, 2018

Account Number	Expenditures	Appropriation	Appropriation Adj	Encumbrances	Expenditures	Account Balance	Overage/	Projection
	2016-2017	2017-2018					Deficit	
PURCHASED SERVICES								
53010 PURCHASED PROF SVCS	150.00	350.00		281.60	66.40	2.00	-	
53020 LEGAL SERVICES	76,609.30	160,000.00		124,963.50	35,036.50	-	20,000.00	140,000.00
53040 NURSING SERVICES	6,000.00	7,500.00				7,500.00	2,500.00	5,000.00
53070 TESTING/SCORING	50,250.00	43,554.00	3,510.00		46,719.16	344.84	-	47,064.00
53205 EMPLOYEE TRNG/DEV SVCS	2,199.40	1,600.00	6,765.00		5,857.86	2,507.14	-	8,365.00
53210 TUTOR/INVENTIONIST	0.00	1,984.00	(1,984.00)			-	-	-
53220 INSERVICE - PROF MTGS/DEVELOP	23,742.66	40,388.00	3,384.00	1,290.15	12,838.90	29,642.95	-	43,772.00
53240 FIELD TRIPS	1,528.50	3,300.00			621.79	2,678.21	-	3,300.00
53251 STUDENT ACTIVITIES	9,498.52	9,500.00		2,694.00	6,806.00	-	-	9,500.00
53300 PURCH PROF SVCS: TECH	61,647.02	50,000.00	65,500.00	26,360.00	86,241.20	2,898.80	-	115,500.00
53400 PURCH PROF SVCS: OTHER	1,211,847.39	808,540.00		442,987.85	341,234.15	24,318.00	-	808,540.00
53530 PURCH PROF SVCS: POLICE		0.00	9,000.00	6,494.61	2,505.39	0.00		9,000.00
53540 PURCH PROF SVCS: SPORTS OFFICIALS	85,116.34	83,997.00	(32,000.00)	432.00	19,523.53	32,041.47	-	51,997.00
53900 OTHER PURCHASED SERVICES	19,242.00	32,600.00	(12,000.00)	4,279.45	5,879.05	10,441.50	-	20,600.00
54010 PURCH PROPERTY SVCS	23,346.52	50,755.00	(10,000.00)	13.43	10,986.57	29,755.00	-	40,755.00
54103 SNOW PLOWING/SANDING	13,500.00	30,000.00		18,320.00	1,680.00	10,000.00	-	30,000.00
54400 RENTAL LAND/BUILDINGS - TLC	34,500.00	34,500.00		14,375.00	20,125.00	-	-	34,500.00
54410 RENTAL OF LAND & BUILDINGS - ADED	89,914.00	77,058.00		0.00	77,058.00	-	-	77,058.00
54411 WATER/SEWER	61,269.46	63,530.00		28,797.42	34,732.58	-	(2,882.00)	66,412.00
54420 RENTAL OF EQUIPMENT&VEHICLES	24,107.84	6,500.00		225.00	225.00	6,050.00	1,000.00	5,500.00
54421 DISPOSAL	115,057.09	135,000.00		62,767.23	53,351.59	18,881.18	-	135,000.00
54424 LAWN CARE	7,696.49	6,500.00		3,550.00	2,182.95	767.05	-	6,500.00
54430 RENTAL OF COMPUTER RELATED EQUIPMENT	393.00	0.00	393.00		393.00	-	-	393.00

Middletown Board of Education Financial Statment as of
January 3, 2018

Account Number	Expenditures	Appropriation	Apprpr Adj	Encumbrances	Expenditures	Account Balance	Overage/	Projection
	2016-2017	2017-2018					Deficit	
PURCHASED SERVICES (cont.)								
54440 RENTALS/LEASING EQUIP	4,983.63	6,000.00	278.00	1,473.07	1,468.93	3,336.00	-	6,278.00
54900 ENERGY PERFORMANCE CONTRACT	345,915.37	345,915.00			345,915.37	(0.37)	(0.37)	345,915.37
55010 PURCHASED SERVICES	729,229.71	1,089,240.00	(158,766.30)	257,013.80	323,629.68	349,830.22	-	930,473.70
55011 VACCINES		0.00	6,900.00	5,865.00	1,035.00	-	-	
55100 PUPIL TRANSPORTATION	5,743,556.06	5,854,829.00	28,997.56	57,547.73	5,720,249.25	106,029.58	30,000.00	5,853,826.56
55105 TRANSPORTATION*SUMMER	221,860.30	228,598.00	(24,797.56)		203,800.44	-	-	203,800.44
55109 TRANSPORT*SPEL OUT OF TOWN	208,868.68	200,000.00	50,000.00	117,191.92	128,260.92	4,547.16	-	250,000.00
55190 TRANSPORT*HOMELESS/DCF	134,511.62	150,000.00	(50,000.00)	56,772.50	32,850.00	10,377.50	-	100,000.00
55205 PROPERTY/CASUALTY INSURANCE	482,627.00	475,784.00			475,784.00	-	-	475,784.00
55206 ATHLETIC INSURANCE	25,264.00	32,460.00			24,128.00	8,332.00	-	32,460.00
55300 COMMUNICATIONS/TELEPHONE	287,067.88	268,800.00		94,032.95	149,913.65	24,853.40	(40,000.00)	308,800.00
55301 POSTAGE	47,742.30	46,165.00	(1,333.00)	10,261.86	5,465.76	29,104.38	-	44,832.00
55303 SECURITY MONITORING	69,235.36	85,000.00			54,659.82	30,340.18		85,000.00
55400 ADVERTISING	3,634.20	6,600.00			1,812.21	4,787.79	-	6,600.00
55500 PRINTING	47,562.18	50,630.00	(85.00)	18,845.98	6,048.77	25,650.25	-	50,545.00
55510 COPYING	266,457.00	268,311.00			266,207.00	2,104.00	-	268,311.00
55800 TRAVEL/CONFERENCES	84,582.57	128,615.00	(16,553.10)	14,587.02	50,132.37	47,342.51	-	112,061.90
57350 TECH SW/COMPUTER LICENSES	41,593.63	1,600.00		960.00		640.00	-	1,600.00
58901 EDUCATIONAL SUPPORT	11,493.25	12,500.00	(240.00)	1,096.85	4,245.60	6,917.55	-	12,260.00
58902 CULTURAL COUNCIL	16,000.00	16,000.00			16,000.00	-	-	16,000.00
58903 PROF DEV IMPROVE	44,654.77	48,200.00		9,005.37	18,920.21	20,274.42	-	48,200.00
58904 WESLEYAN PUB SCHL COLLAB	15,000.00	15,000.00			15,000.00	-	-	15,000.00
58905 C.A.U.S.E.	3,000.00	3,000.00			3,000.00	-	-	3,000.00
58906 21ST CENTURY AFTER SCH PROGRAM	8,382.75	15,000.00			9,642.00	5,358.00		15,000.00
58908 RECRUITMENT	3,184.85	1,845.00		1,235.24	16.89	592.87	-	1,845.00
Total_PURCHASED SERVICES	10,764,022.64	10,997,248.00	(133,031.40)	1,383,720.53	8,622,250.49	858,245.58	10,617.63	10,846,348.97

Middletown Board of Education Financial Statment as of
January 3, 2018

Account Number	Expenditures	Appropriation	Apprpr Adj	Encumbrances	Expenditures	Account Balance	Overage/	Projection
	2016-2017	2017-2018					Deficit	
SUPPLIES & MATERIALS								
56010 SUPPLIESINVENTORY		3,000.00				3,000.00	-	3,000.00
56106 SUPPLIES*FOOD	30.00	390.00				390.00	-	390.00
56110 INSTRUCTIONAL SUPPLIES	349,051.40	371,374.00	4,955.43	82,994.46	155,456.43	137,878.54	-	376,329.43
56115 COMMON CORE MATERIALS	25,318.91	15,469.00		774.77	4,303.58	10,390.65	-	15,469.00
56120 ADMINISTRATIVE SUPPLIES	36,443.26	27,221.00	1,820.00	7,643.47	12,133.82	9,263.71	-	29,041.00
56210 NATURAL GAS	407,889.89	393,850.00		239,875.57	153,974.43	-	(54,750.00)	81,971.00
56220 ELECTRICITY	1,244,662.89	1,157,050.00		565,329.02	592,810.86	(1,089.88)	-	393,850.00
56230 BOTTLED GAS	7,279.10	12,000.00		5,085.99	2,864.01	4,050.00	-	1,157,050.00
56240 FUEL OIL	181,811.63	233,500.00		187,282.40	46,217.60	0.00	-	12,000.00
56260 DIESEL FUEL	192,120.25	213,000.00		132,204.16	80,795.84	-	-	233,500.00
56265 GASOLINE (VEHICLES)	38,062.89	54,250.00		15,988.46	7,511.54	30,750.00	-	213,000.00
56270 PROPANE	41,097.75	26,000.00		23,645.54	2,354.46	(0.00)	-	54,250.00
56300 FOOD SUPLLIES	214.00	6,890.00		453.26	727.25	5,709.49	-	26,000.00
56410 TEXTBOOKS	45,133.12	39,000.00	(1,084.39)	2,028.62	13,899.92	21,987.07	-	5,805.61
56420 LIBRARY MATERIALS	35,575.68	32,450.00	(1,400.00)	3,028.64	13,534.06	14,487.30	-	37,600.00
56440 MEDIA	4,548.75	3,000.00			841.67	2,158.33	-	32,450.00
56500 SUPPLIES*TECHNOLOGY RELATED	142,918.53	43,352.00	598.00	13,734.34	6,233.46	23,982.20	-	3,598.00
56900 SUPPLIES*OTHER	201,590.16	253,369.00	(12,201.20)	27,216.06	70,334.16	143,617.58	-	31,150.80
56910 CUSTODIAL SUPPLIES	165,654.05	327,000.00		260,788.19	66,211.81	-	-	253,369.00
59010 ADMIN RESERVE*	0.00	67,620.00				67,620.00	-	327,000.00
59200 PAYMENTS TO ESCROW AGENTS	39,081.60					-	-	67,620.00
Total_SUPPLIES & MATERIALS	3,158,483.86	3,279,785.00	(7,312.16)	1,568,072.95	1,230,204.90	474,194.99	(54,750.00)	3,351,053.84
PROPERTY								
54300 MAINT: REPLACEMENT	697,306.44	822,087.00	(12,621.46)	255,573.42	224,562.95	329,329.17	-	809,465.54
54303 MAINT: GROUNDS	13,899.56	22,000.00		1,771.71	12,827.37	7,400.92		22,000.00
54304 ELEVATOR MAINTENANCE	22,971.40	27,400.00		6,325.72	21,074.28	-		27,400.00
54308 ASBESTOS REMEDIATION	15,889.96					-		-
57300 NEW EQUIPMENT	363,794.93	146,282.00	(9,660.00)	23,848.76	32,797.83	79,975.41	-	136,622.00
57330 FURNITURES AND FIXTURES	13,207.10	9,900.00	(1,069.58)		351.71	8,478.71		8,830.42
57340 TECH REL HW/EQUIP	462,817.45	224,075.00	12,531.20	90,044.57	85,750.66	60,810.97	-	236,606.20
Total_PROPERTY	1,589,886.84	1,251,744.00	(10,819.84)	377,564.18	377,364.80	485,995.18	-	1,240,924.16

Middletown Board of Education Financial Statement as of
January 3, 2018

Account Number	Expenditures	Appropriation	Appropriation Adj	Encumbrances	Expenditures	Account Balance	Overage/	Projection
	2016-2017	2017-2018					Deficit	
DUES & FEES								
53310 PURCH PROF SVCS: AUDIT	0.00	42,000.00		32,000.00	9,381.25	618.75	-	42,000.00
58100 MEMBERSHIPS & DUES	68,327.48	71,596.00	1,102.00	3,796.00	59,588.95	9,313.05	-	72,698.00
Total_DUES & FEES	68,327.48	113,596.00	1,102.00	35,796.00	68,970.20	9,931.80	-	114,698.00

MAJOR PROJECTS

58900 CAPITAL*RESERVE/PREVENTIVE MAINT		-	23,061.40	-	23,061.40	-	-	23,061.40
Total_MAJOR PROJECTS	-	-	23,061.40	-	23,061.40	-	-	23,061.40

TUITION

55600 TUITION*MAGNET/OTHR REG ED	1,164,080.00	1,136,551.00		-	979,194.00	157,357.00	75,000.00	1,061,551.00
55610 TUITION*SPED TO OTHER DISTR IN STATE	193,547.02	56,900.00		23,783.15	10,543.22	22,573.63	-	56,900.00
55620 TUITION*SPED TO OTHER DISTR OUTSIDE STATE		180,124.00	(99,141.45)	47,036.44	33,946.11	-	-	
55630 TUITION*SPED TO PRIVATE SOURCES	3,447,664.09	3,140,324.00	99,141.45	1,326,410.81	1,913,054.64	0.00	(50,000.00)	3,289,465.45
Total_TUITION	4,805,291.11	4,513,899.00	-	1,397,230.40	2,936,737.97	179,930.63	25,000.00	4,407,916.45

Grand Total	79,075,468.16	81,325,223.00	-	8,906,791.82	40,789,000.93	31,629,430.25	(386,497.28)	81,642,818.73
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16-17 Unexpended Balance Used to Cover 17/18 Budget
Anticipated Free Balance

500,000.00
113,502.72

Middletown Board of Education Financial Statement as of March 31, 2017

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Middletown Board of Education Financial Statement as of 04/30/2017

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Middletown Board of Education Financial Statement as of May 31, 2017

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Middletown Board Of Education
Financial Statement as of June 22, 2017

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Explanation of Financial Statement January, 2018

The Projection Column is an estimate of the end of year balances in light of information that was available at the time this report was compiled.

Salary Lines are projecting a negative balance of \$366,665 at this time. The certified regular salary line is showing a negative balance of \$320,000. In the 17/18 year, the certified salary line was funded at 98%. This is only one reason that explains the large deficit. It was anticipated that there would be a decrease of three teachers due to lower enrollment figures. The board voted against this decrease. The negative balance in the certified salary line should hopefully decrease through FMLA requests. The administrators' salary line is showing a deficit of \$145,000. This is due to the hiring of an Assistant Dean at Farm Hill and the Science Curriculum Supervisor. The payout for Dr. Charles' sick and vacation time in the amount of \$141,430 was made from the unexpended 16/17 balance so as not to create a larger deficit in the administrators' line. The Classified salaries line is showing a balance of \$54,424. Several vacancies are contributing to the positive balance. The paraprofessional line is showing a slight balance.

Employee Benefits are projecting a small deficit of \$700. Clothing Allocation paid was slightly higher than budgeted.

Purchased Services are projecting a balance of \$10,618. The transportation bills for this fiscal year have all been paid. The budget included unanticipated costs of \$50,000. Since the bills have been paid and a healthy account balance remains, I have reduced this amount to \$20,000. The telephone line is showing a negative balance of \$40,000. The district is currently undergoing a phone audit and we anticipate that this deficit will be reduced. Legal Services is projecting a balance of \$20,000.

Supplies & Materials is projecting a negative balance of \$54,750 at this time. The natural gas line is showing a deficit of \$54,750. The Fuel Cell runs on natural gas so there is an increase in this cost. This was supposed to be offset by a reduction in electricity. However, the electricity charges from the Fuel Cell seem to be higher than anticipated. A meeting was held with the City's Energy Consultant. He is examining the bills and the fuel cell contract. Doosan is the company that presented the potential savings if a fuel cell was installed. A meeting will be held with Doosan to ask for an explanation on why the savings are not amounting to their estimates. The electricity line is being offset by the revenue we are receiving by selling LRECs. The budget for electricity was prepared net of revenue collected.

Tuition lines are projecting a balance of \$25,000. Magnet School Tuition bills were lower than budgeted. This calculation anticipates state reimbursement of 73% in excess cost payments.

The overall projection of Board of Education funds, as of this date, shows an anticipated negative balance of \$386,497. The City allowed the Board to keep its' 16/17 fiscal year unexpended balance, of which \$500,000 was anticipated to be used to fund the 17/18 year budget. Applying the \$500,000 to the negative balance leaves an anticipated positive balance of \$113,503. Please note that projected figures used in this report can change very quickly.



Middletown Public Schools

Facilities Department Report

January 2018

Prepared by John R. Cross

Personnel

- Day custodian position at MHS will be posted after probationary period.
- Custodial 1 interviews completed in December.

Projects

- Awaiting State Alliance Grant for a number of projects
- MHS parent drop off renovation design review completed. Final design to be completed.

General Facilities Items

- Minor roof repairs being completed prior to winter conditions.
- Wesley School freezer and cooler flooring and general repairs completed.
- Boiler cleanings to be completed.
- Carpet replacement to be completed at Snow School teaches café.
- Snow removal equipment being serviced.
- Budget being reviewed with business office.
- Exterior lighting repair being completed.
- HVAC heating systems were vigorously repaired by HVAC tech during deep freeze.

PERSONNEL ACTION:

Leave(s) of Absence:

DiCarlo, Teresa, French Teacher at Middletown High School employed in Middletown since August 2012, has requested a child rearing leave of absence up to nine (9) weeks. The effective date is March 30, 2018.

Fournier, Cory, World Cultures Teacher at Keigwin Middle School employed in Middletown since September 2008, has requested a child rearing leave of absence up to twelve (12) weeks. The effective date is February 14, 2018.

Appointment(s):

Clarke, Amy, is appointed as the Director of Pupil Services & Special Education. Her position on the salary scale is Step 4 of Category II, salary \$73,776.64 (\$140,966 pro-rated with a start date of January 2, 2018. Mrs. Clarke earned her Baccalaureate and Master's at Southern Connecticut State University, and her 6th Year at Central Connecticut State University.

STATUS OF CERTIFIED EMPLOYMENT:

Resignation(s)/Retirement(s):

Blake, Jennifer, Special Education Teacher (Middletown High School) employed in Middletown since August 2016, has submitted her resignation for the purpose of personal reasons effective January 12, 2018.

D'Amato, Stephen, Music Teacher (Middletown High School) employed in Middletown since September 1979, has submitted his resignation for the purpose of retirement effective June 30, 2018.

Szolomayer, Makenna, Special Education Teacher (Bielefield School) employed in Middletown since August 2017, has submitted her resignation for the purpose of personal reasons effective December 17, 2017.

Vacancies for 2017-18 School Year

- Elementary Teacher – 2 Positions (Snow School & Wesley School) – Long term substitute certified teachers have been placed in these positions.
- Special Education Teacher – 2 Positions (Bielefield & Middletown High School)
- Supervisor of Pupil Services & Special Education - District

Middletown Public Schools
PARAPROFESSIONALS LEAVE OF ABSENCES/NEW HIRES/RESIGNATIONS/RETIREMENTS
Personnel Action – January 23, 2018

New Hires

	<u>Name</u>	<u>Start Date</u>	<u>Description</u>	<u>Location</u>
1	DeCosta, Tracy	12/18/2017	Paraprofessional	Spencer School
2	Kardoch, Dianett	12/11/2017	Paraprofessional	Macdonough School
3				
4				
5				

Leave(s) of Absence:

James, Desiree, Paraprofessional at Bielefield School employed in Middletown since September 2016, has requested a child-rearing leave of absence for twelve (12) weeks. The effective date is February 8, 2018.

Resignations

	<u>Name</u>	<u>Resign/Retirement</u>	<u>Description</u>	<u>Location</u>
1	Michaud, Kaleigh	01/05/2018	Paraprofessional	Snow School
2				
3				
4				
5				
6				
7				
8				
9				

Vacancies for 2017-18 School Year

- Farm Hill School – 2 Positions – (on hold)
- Macdonough School – 1 Position - (on hold)
- Snow School – 1 Position
- Middletown High School – 1 Position (on hold)

Certified Monthly Attendance Analysis



Middletown
Public Schools

September 2017 Attendance

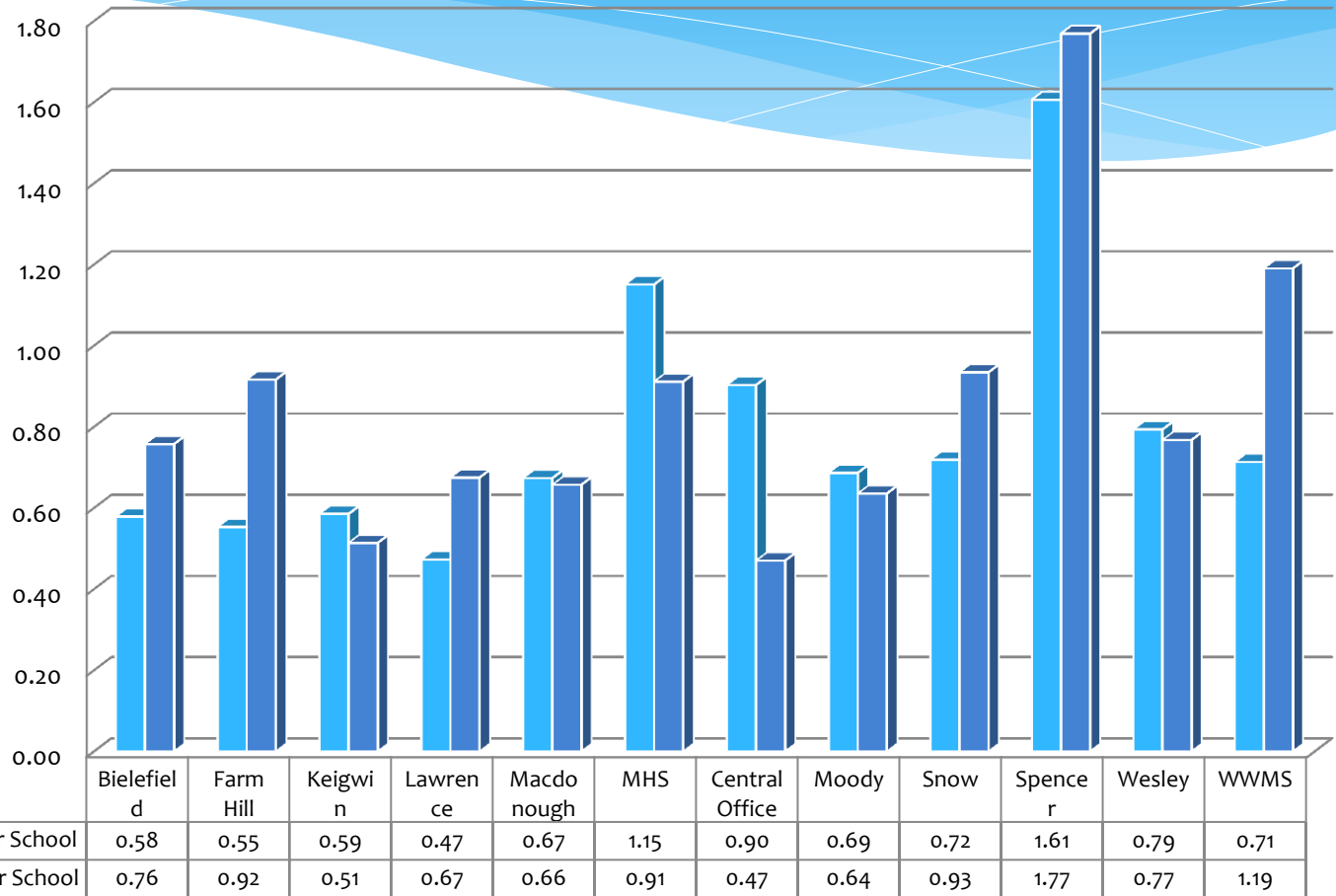
September 2017 Teacher Attendance

Type of Absence	Adult Educ	Bielefield	Farm Hill	Keigwin	Lawrence	Macdonough	MHS	Central Office	Moody	Snow	Spencer	Wesley	WWMS	Total District
Bereavement		0	1	1	1	0	3	0	1	0	3	0	0	10
Education Day		6	1.5	1.5	0	1.5	23	0.5	1	8	2	4	10.5	59.5
Emergency Day		0	0	1	1.5	0.5	4	0	1	1	2	0	1	12
Field Trip		0	0	0	0	0	7	0	0	0	0	0	0	7
FMLA		0	0	0	0	0	33	0	0	0	20	0	0	53
Jury Duty		0	0	0	0	0	2	0	0	0	0	0	0	2
Personal No Reason		1	0.5	4	2.5	2	10	0	3	3.5	0	2.5	1	30
Religious Holiday		0	1	0	0	0	7	0	3	0	2	0	2	15
Sick Day		6.5	12.5	10	6.5	10.5	43.5	6	7.5	11.5	12	10.5	30	167
Workers Comp.		0	0	0	0	0	0	0	0	0	0	0	0	0
Total Days		13.5	16.5	17.5	11.5	14.5	132.5	6.5	16.5	24	41	17	44.5	355.5
Vacancy - Testing		27	32	0	31.5	52	0	0	18	20	0	20	0.5	201
Teachers at location	10	15	20	22	16	15	94.5	5	14	23	16	13	49	312.5
Specials	0	3.83	4.33	1.9	3.83	3.03	0.66	0.2	3.53	3.9	3.53	3.43	0.9	33.07
Pupil Service Staff	0	4.5	5.5	6	4.5	3.5	20	2	6.5	6.5	6	5	12.5	82.5
Total	10	23.33	29.83	29.9	24.33	21.53	115.16	7.2	24.03	33.4	25.53	21.43	62.4	428.07
Average Absences per School		0.58	0.55	0.59	0.47	0.67	1.15	0.90	0.69	0.72	1.61	0.79	0.71	0.83

September

Certified Teachers Attendance for September

Average Absence per school



October 2017 Attendance

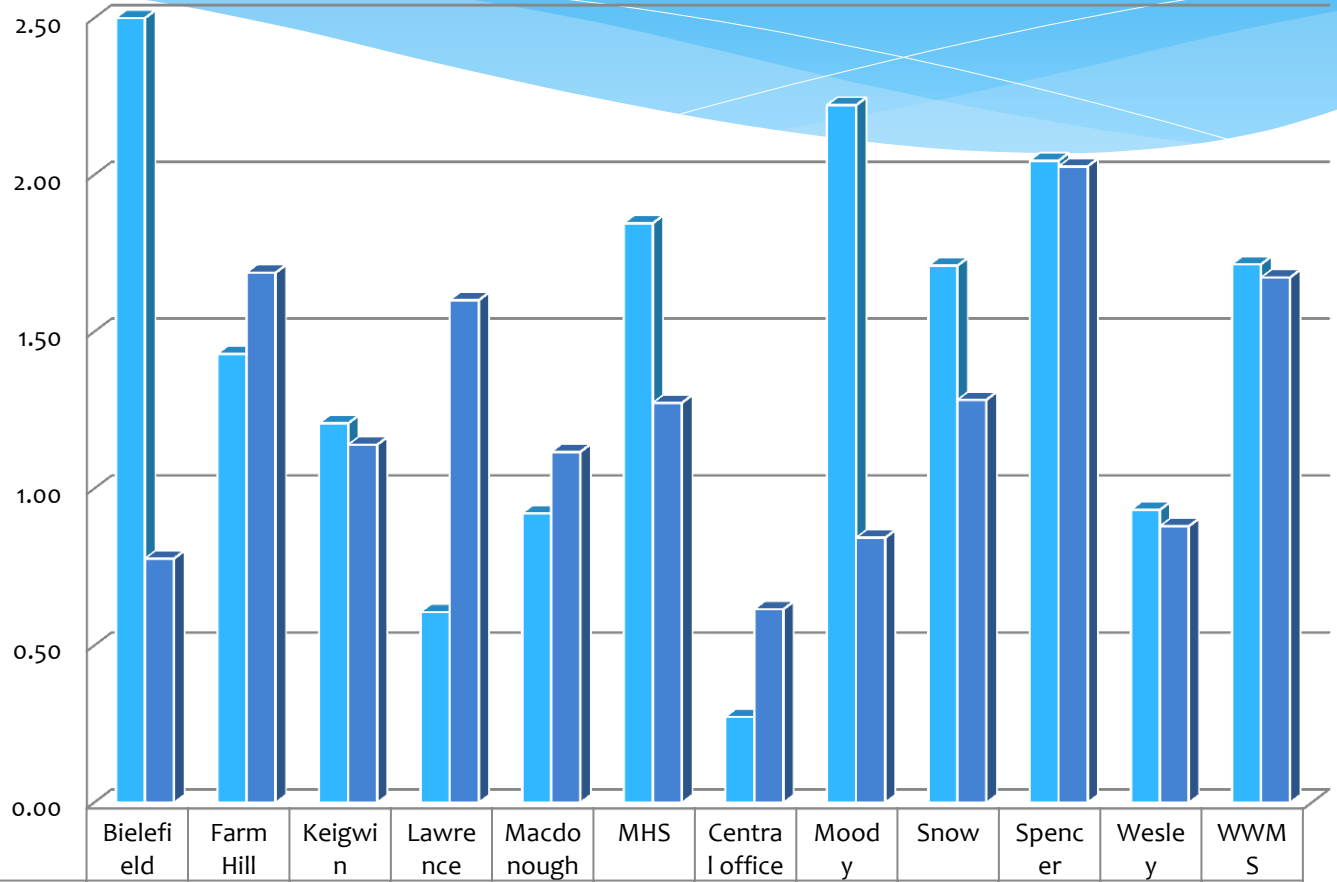
October 2017 Teacher Attendance

Type of Absence	Adult Educ.	Bielefield	Farm Hill	Keigwin	Lawrence	Macdonough	MHS	Central office	Moody	Snow	Spencer	Wesley	WWMS	Total District
Bereavement		0	0	0	0	0	0	0.5	5.5	0	0	0	0	6
Education Day		12	4	7.5	3.5	2	48.5	2.5	10.5	15	6	9	26.5	147
Emergency Day		0	4	4	1	0.5	11	0	1	2	3.5	0.5	11	38.5
Field Trip		0	0	1	0	1	9	0	0	0	1.5	0	2	14.5
FMLA		0	0	0	0	0	37	0	0	28.5	22.5	0	2	90
Jury Duty		0	0	0	0	0	0	0	0	0	0	0	0	0
Personal No Reason		0.5	0	2.5	0	1.5	11	0.5	0.5	2	0.5	0.5	5	24.5
Religious Holiday		0	0	0	0	0	0	0	0	0	0	11	0	11
Sick Day		25	30.5	23.45	10	16.5	70	3.5	18.5	9	20	0	52	278.45
Workers Comp.		0	2	0	0	0	0	0	0	0	0	0	0	2
Total Days		37.5	40.5	38.45	14.5	21.5	186.5	7	36	56.5	54	21	98.5	611.95
Vacancy - Testing		29	30.5	14.5	47.5	28.5	0	0	47	35.5	31	47.5	0	311
Teachers at location	10	15	20	22	16	15	94.5	5	14	23	16	13	49	312.5
Specials		0	3.83	4.33	1.9	3.83	3.03	0.66	0.2	3.53	3.9	3.53	3.43	32.17
Pupil Service Staff		0	4.5	5.5	6	4.5	3.5	20	2	6.5	6.5	6	5	70
Total	10	15	28.33	31.83	23.9	23.33	101.03	25.66	16.2	33.03	26.4	22.53	57.43	414.67
Average Absences per School		2.50	1.43	1.21	0.61	0.92	1.85	0.27	2.22	1.71	2.05	0.93	1.72	1.48

October

October Certified Teachers Attendance

Average Absences per school



■ Oct. 2017 Average Absences per School
■ Oct. 2016 Average Absences per School

2.50	1.43	1.21	0.61	0.92	1.85	0.27	2.22	1.71	2.05	0.93	1.72
0.78	1.69	1.14	1.60	1.12	1.27	0.62	0.84	1.28	2.03	0.88	1.67

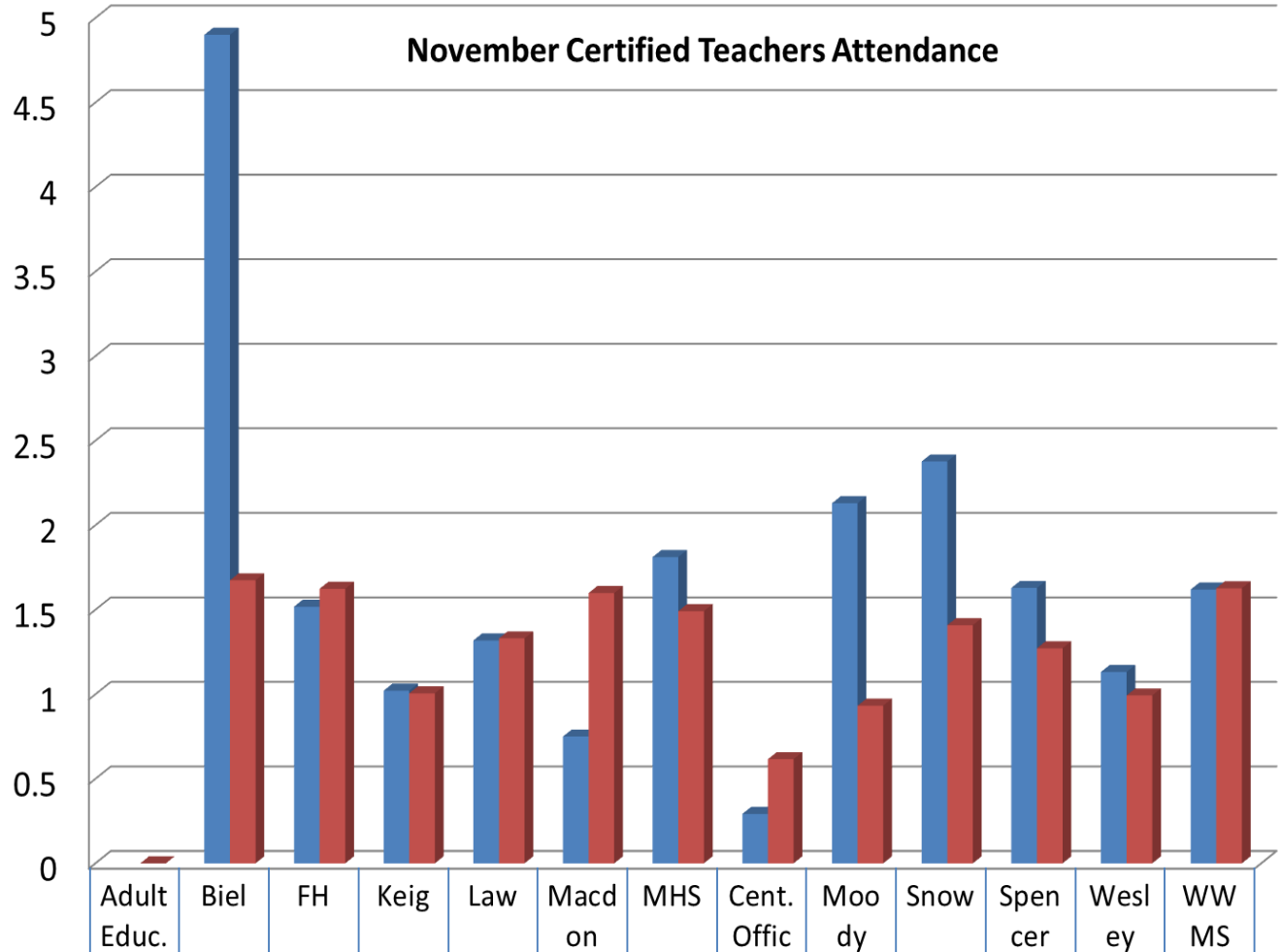
November 2017 Attendance

November 2017 Teacher Attendance

Type of Absence	Adult Educ.	Biel	FH	Keig	Law	Macdon	MHS	Cent. Office	Moody	Snow	Spencer	Wesley	WWMS	Total District	
Bereavement			1.5							2	1.5	5	0	10	
Education Day			3	3.5	6	2	5	52.5	3	12.5	4.5	3	22	117	
Emergency Day			3	1.5	2.5	2	0	10.5	1	2	1	2	2	4.5	32
Field Trip			1	0.5				8		1	0.5	0.5		11.5	
FMLA			24		1	19	1	41		39.5	12		7	144.5	
Jury Duty									1					1	
Personal No Reason			2	1	0.5		2	3		1		1.5	3	14	
Religious Holiday														0	
Sick Day			40.5	35	22.5	8.5	9.5	68	6.5	28.5	21.5	15.5	13.5	56	325.5
Workers Comp.												7	0.5	7.5	
Total Days			73.5	43	32.5	31.5	17.5	183	7.5	34.5	78.5	43	25.5	93	663
Vacancy - Testing			16.5	20	3.5	8.5	34	0	0	19.5	13	28.5	13.5	0	157
Teachers at location	10	15	20	22	16	15	94.5	5	14	23	16	13	49	312.5	
Specials		0	3.83	4.33	1.9	3.83	3.03	0.66	0.2	3.53	3.9	3.53	3.43	32.17	
Pupil Service Staff		0	4.5	5.5	6	4.5	3.5	20	2	6.5	6.5	6	5	70	
Total	10	15	28.33	31.83	23.9	23.33	101.03	25.66	16.2	33.03	26.4	22.53	57.43	414.67	
Average Absences per School		4.90	1.52	1.02	1.32	0.75	1.81	0.29	2.13	2.38	1.63	1.13	1.62	1.60	

November

Average Absence per School



■ Nov. 2017 Average Absences per School

■ Nov. 2016 Average Absences per School

	Adult Educ.	Biel	FH	Keig	Law	Macdon	MHS	Cent. Office	Moody	Snow	Spencer	Wesley	WWMS
Nov. 2017 Average Absences per School	0.00	4.90	1.52	1.02	1.32	0.75	1.81	0.29	2.13	2.38	1.63	1.13	1.62
Nov. 2016 Average Absences per School	0.00	1.67	1.62	1.01	1.33	1.60	1.49	0.62	0.93	1.41	1.27	0.99	1.63



Middletown Public Schools

Mark Langton,
Manager of Transportation

TRANSPORTATION REPORT

December 1, 2017 THROUGH December 31, 2017

2017 – 2018 SCHOOL YEAR										
CATEGORY	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
NEW STUDENTS	32	11	15	3						
SCHOOL TRANSPORTATION CHANGES	155	11	15	5						
LEFT DISTRICT / SCHOOL	2	9	13	1						
BUS DRIVER COMPLAINTS	0	1	1	0						
BUS CONDUCT REPORTS	101	208	63	68						
BUS ACCIDENTS	0	1	1	2						

2016 – 2017 SCHOOL YEAR										
CATEGORY	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
NEW STUDENTS	9	23	28	16	23	7	12	10	12	0
TRANSPORTATION CHANGES	222	19	25	15	17	12	11	12	7	0
LEFT DISTRICT / SCHOOL	21	11	29	20	20	16	8	7	1	5
DRIVER COMPLAINTS	0	2	0	0	0	1	0	0	1	1
BUS CONDUCT REPORTS	252	94	84	77	69	58	82	32	83	25
BUS ACCIDENTS	4	1	1	0	4	1	3	0	1	0

- ❖ Accident was a no fault to DATTCO. Bus pulled up and stopped before proceeding straight on Church Street. The car behind the bus failed to stop, making contact with the rear bumper of the bus. There 11 Keigwin students on board, no reported injuries at the scene. No damage to the bus.
- ❖ Snow School bus made contact with the stop sign when turning onto Highland Avenue. Right rear tire caught the curb which bus got too close to the stop sign and made contact with the bus. At the scene a child complained of hitting his head on the window and was transported to the hospital. Transportation Manager, Mark Langton accompanied the student to the hospital via ambulance.

Middletown Public Schools



M MIDDLETOWN
Public Schools

Explore Middletown

Listening, Learning, and Understanding

Dr. Michael T. Conner

Interim Update: January 2018



Preparing our students for the 21st Century



Explore Middletown

Superintendent Entry Plan

Strategic Area I: Governance, Policy, and Board of Education

Entry Goals	Not Started	In Process	Complete
Engage in one-on-one meetings with all Board of Education members to build a positive and productive relationship		X	
Meet with the Board chairperson and Board committee chairs to determine how they work in partnership with the superintendent of schools and senior staff.			X
Host "Board Retreat" to establish collaborative roles, responsibilities, and norms of behaviors/interactions			X 2/3/18
Develop a process, structure, and timeline to measure current strategic initiatives and district improvement plans			X
Review Board of Education goals and district performance indicators		X	
Establish a regular meeting time with the Board chairperson for reviewing and constructing agendas			X
Share entry plan for feedback, guidance, and structure			X
Conduct school visits with Board of Education Members	X		
Establish mutual Board of Education and Superintendent performance goals		X	



Explore Middletown

Superintendent Entry Plan

Strategic Area II: Organizational Leadership, Capacity, and Alignment

Entry Goals	Not Started	In Process	Complete
Establish a transition team comprised of experts to review alignment, coherence, and efficiencies of organizational structures			X
Establishing meeting protocols and structures designed to focus on increasing student achievement and continuous improvement within the organization		X	
Review the current central-office structure and services to determine the focus on improving student achievement while maximizing organizational efficiencies		X	
Review job responsibilities for all central office personnel			X
Assess the current state of data monitoring, assessment management systems, and data warehouse			X
Examine how much autonomy principals have in the current organizational structure and the processes used to make site-based decisions		X	
Conduct one-on-one meetings with central office administrators			X
Conduct a retreat with senior staff to review the district's priorities, mid-year achievement outcomes, and other relevant data	X April 2018		



Explore Middletown

Superintendent Entry Plan

Strategic Area III: Teaching, Learning, and Student Achievement

Entry Goals	Not Started	In Process	Complete
Meet with district's school-based leadership teams to review disaggregated achievement data			X
Review all performance, perception, and demographic data in Middletown Public Schools			X
Determine the degree of rigor embedded in Middletown Public Schools and assess students' access to a challenging academic program		X	
Assess current professional development efforts for instructional growth			X
Evaluate system-wide efforts focused on improving student and staff attendance		X	
Meet with union leaders and executive teams to discuss current state of education in Middletown Public Schools			X
Host "Town Hall" meetings with community members to discuss current state of education in Middletown		X	
Host "Superintendent's Night Out" with School Governance Councils and Parent Teacher Associations at every school		X	
Host "Community Breakfast" with city officials and university/college partners, and local business partners	X		
Conduct site-visits, lesson observations, and learning walks to assess current landscape of teaching and learning			X
Examine assessment practices and testing procedures.			X
Meet with Early Childhood Council and advocates			X
Conduct needs assessments in curriculum and SPED		X	
Meet with district committees to discuss current state of education in Middletown		X	
Assess the district's expectations for student academic success across all demographic groups. Review how resources are expended as a reflection of the district's commitment to meeting the needs of all students			X



MIDDLETOWN
Public Schools

Listening, Learning, and Understanding

Explore Middletown

Superintendent Entry Plan

Strategic Area IV: Community, Public Relations, Partnerships, and Communications

Entry Goals	Not Started	In Process	Complete
Meet with Mayor Drew and Common Council Leaders on a monthly/bi-monthly basis to discuss current and future state of education in Middletown Public Schools		X	
Review internal and external communication strategies			
Review current communications plan			X
Analyze use of social media as a strategy for communication			X
Meet with city department leaders, elected officials, Chief of Police, Fire Chief, and Common Council Members		X	
Meet with community partners, faith-based groups, and business officials to discuss current state of partnerships and public relations		X	
Examine how much autonomy and authority principals have in the current organizational structure to ensure community members are a part of key decision-making		X	
Meet with Wesleyan and Middlesex Community College to discuss current partnerships with Middletown Public Schools			X
Meet with State Department of Education and educational partners to discuss current partnerships focused on academic and operational priorities			X
Evaluate the quality of the district website and schools' websites			X
Evaluate internal communication protocols to board members, instructional leaders, instructional staff, non-instructional staff and central office staff		X	
Meet with instructional technology team to review structure, process, and procedures		X	



MIDDLETOWN
Public Schools

Listening, Learning, and Understanding

Explore Middletown

Superintendent Entry Plan

Strategic Area V: Operations and Finance

Entry Goals	Not Started	In Process	Complete
Conduct needs assessment in the area of finance, human resources, and operations		X	
Conduct one-on-one meetings with director of human resources, business manager, and director of operations to ensure that each has fidelity to its core function and to support student achievement			X
Review the district's financial projections, resource allocation formulas and budgeting processes; assess how the district's budget and budget development process are aligned to support student achievement and strategic goals/areas			X
Ensure budget process aligns to city charter mandates			X
Review operational areas and structures within the current organizational structure to improve efficiency, effectiveness and support to schools			X
Conduct one-on-one meetings with central office staff			X
Review district and school climate survey		X	
Receive an update on how state and federal grants align with strategic goals and are being used to support student success			X
Review how school governance councils and site-based leadership teams have autonomy with academic programming, budgeting, and staffing		X	
Review the district's safety, crisis, and communication plan			X
Assess how budgeting is aligned to support student achievement and strategic priorities			X
Review parent and community public opinion data regarding perceptions of MPS performance and communication preferences		X	
Examine the effectiveness of the district's informational and instructional technology plans			X
Review facility needs for all schools			X
Meet with Public Works and Recreation Department		X	



*National Executive
Service Corps*



Middletown Public Schools Organization Needs Assessment

**Board of Education Update
January 23, 2018**

Consultants:

Bill Brautigam, Project Leader
Ellen Brown
Bob Cave
Ron Corwin
Pat Linskey
John Scott

Regional Directors:

Deborah Brennan – SW CT
Nancy Brennan – Central CT

MPS Members

John Cross
Michele DiMauro
Marco Gaylord
Lynda MacPherson



NESC: Who We Are

National Executive Service Corps, founded in 1977, is the nonprofit whose mission is to:

strengthen and empower the management of nonprofit organizations, schools and government agencies by providing high-quality, affordable consulting services

- Tri-state, with regional offices in Central and Southwest CT
- Completed over 2,500 consulting projects for 1,200 nonprofits
- Since 2010, 20+ consulting engagements with 13 public and private schools
 - Working with BOE members, superintendents, administrators, teachers and parents



Education Clients

- Bridgeport Public Schools
- Westport Public Schools
- Wilton Public Schools
- Bedford Central School System
- Hendrick Hudson School District
- Easton/Redding/Region 9 School Districts
- Action Early Learning Center
- Ridgefield Board of Education
- REACH Prep
- New Canaan Public Schools
- St. Catherine Academy
- Norwalk Education Foundation
- Greenwich Public Schools
- Danbury Public Schools
- Darien Public Schools
- Fairfield Public Schools
- Monroe Public Schools
- New Canaan Public Schools
- New Fairfield Public Schools
- New Fairfield Board of Education
- Norwalk Public Schools
- Ridgefield Public Schools
- Stamford Public Schools
- Trumbull Public Schools
- Weston Public Schools
- Hartford Public Schools
- Plainville Community School District



Some Recent Public School Projects

Most projects entail analyzing and recommending structures and processes to align resources to more effectively and efficiently deliver on mission

- Productivity and Efficiency Study
- Shared Services Evaluation
- Special Education Resource Utilization
- Budget Process Review
- Support Services Analysis
- Organizational Assessment
- Board of Education Self-Assessment Facilitation
- Universal Pre-K Planning



Related Experience

- Town of Greenwich: Training Needs Assessment
- Town of Westport: Performance Measurement
- Town of Wilton: Facilities and Energy Management Study
- Town of Wilton: Treasurer/CFO Executive Search
- Carver Center, Port Chester: After School Program Business Plan for Port Chester Public Schools
- Town of Monroe Health Department: Strategic Plan
- Diocese of Bridgeport: Human Resources Strategic Plan
- Archdiocese of Hartford: Human Resources Strategic Plan



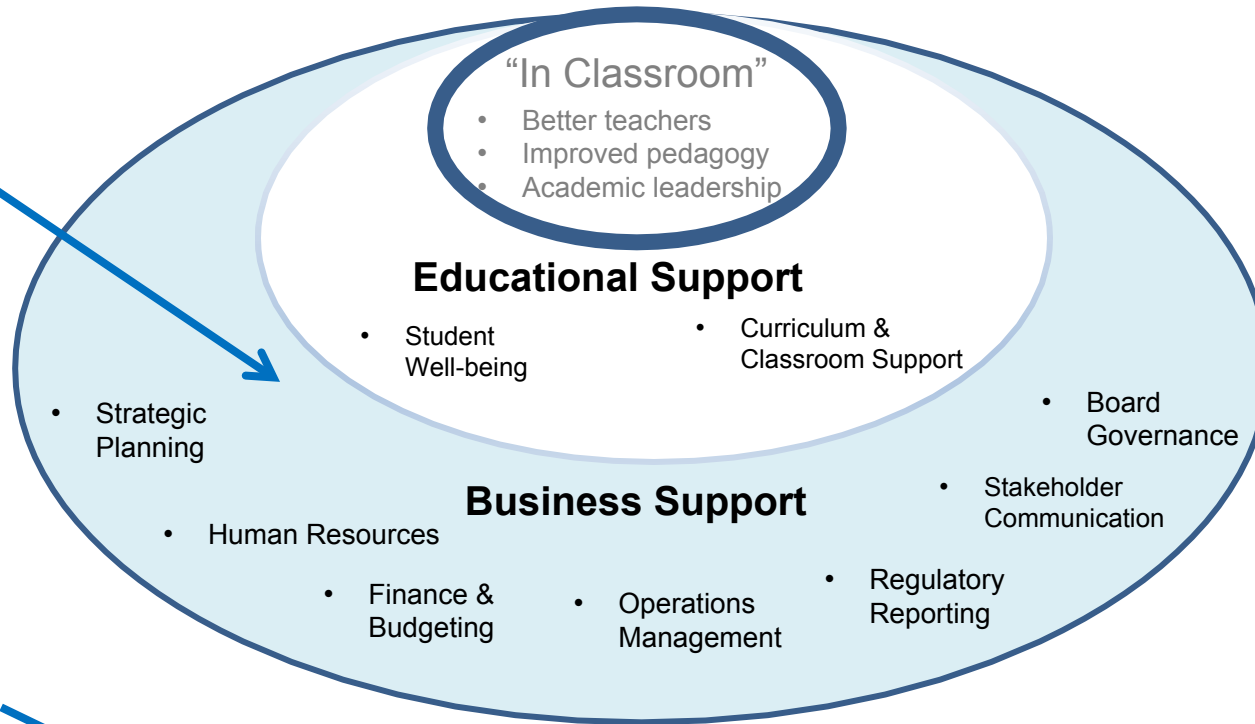
NESC's Approach

- **Dedicated, expert consultant teams** – NESC Consultants apply their executive business experience and nonprofit consulting and volunteer experience to facilitate a creative, practical and effective consulting experience.
- **Customized engagements**– Each client has unique challenges. NESC helps our clients design tailored solutions that will work for them.
- **Participatory, facilitated process** – Our clients “own” the solution.
- **Actionable results** – NESC assists clients to translate their goals into workable action plans.
- **Affordable rates** – NESC's fixed project fees are typically a fraction of the cost of for-profit consulting firms



NESC Support for Schools

Our Focus Areas



Our Expertise

- Strategic planning
- Organizational assessment
- Business process optimization
- Board development & governance
- Executive Search
- Shared Services



Project Scope

To assess MPS central administrative services, and to identify process and organization recommendations which will enable the administrative staff to more effectively and efficiently advance the strategic goals of the district

- Understand current situation – as perceived by “clients,” “participants” and stakeholders
- Identify and evaluate most problematic business processes
- Prioritize quick wins and longer-term process improvements
- Propose management structure modifications



Project Work Plan

- ✓• Appoint MPS project work team
- ✓• MPS/NESC work session to establish initial central service process focus areas
 - Stakeholder interviews to assess current situation
 - Central staff – responsible for managing processes
 - Principals – internal customers
 - City / BOE – external stakeholders
 - MPS/NESC work sessions:
 - Assess “health” of processes and select 3 – 5 for additional investigation
 - Conduct cross-functional work sessions to identify root causes of selected process problems
 - Recommend candidates for “quick wins” and longer term improvements
 - Develop high level central office organization recommendations

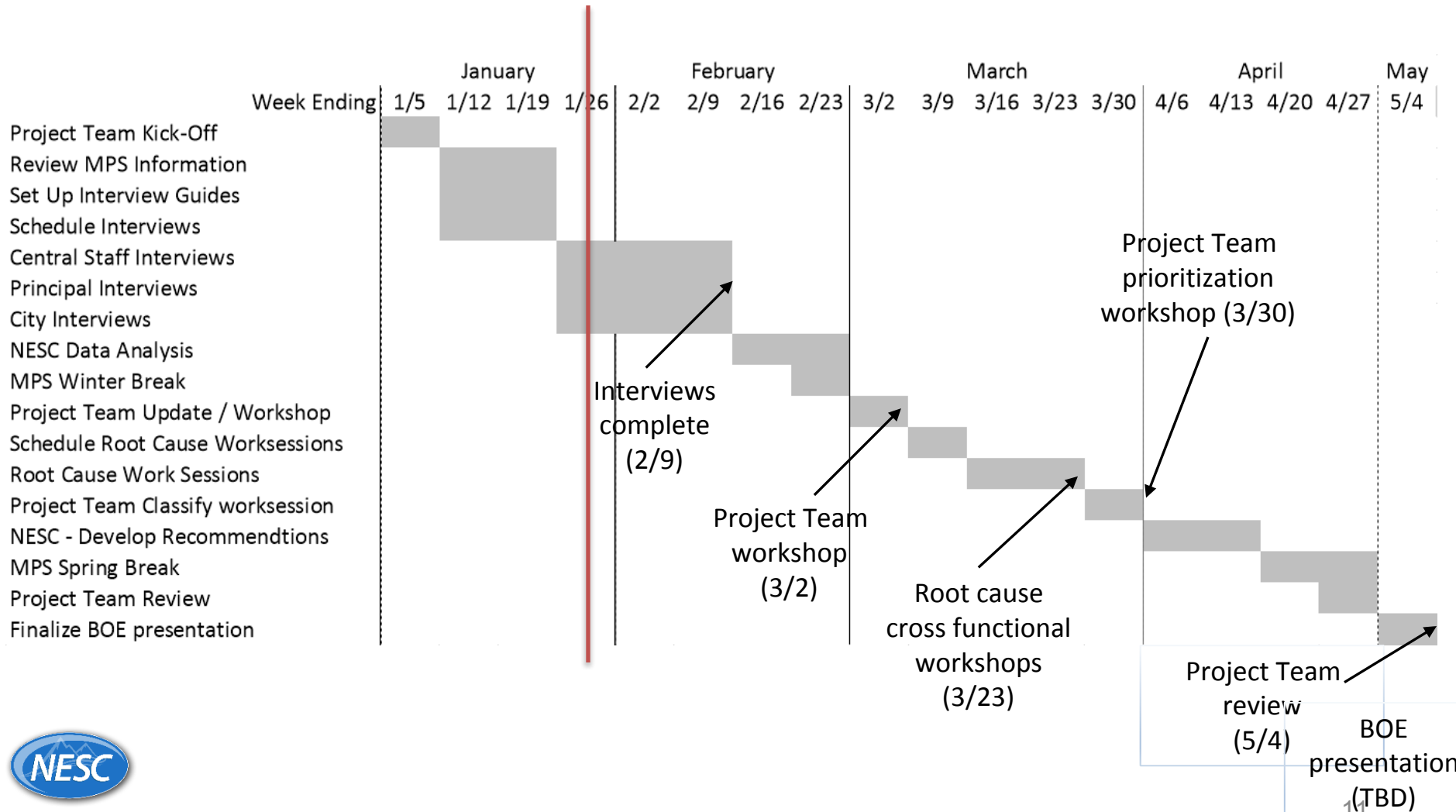


Deliverables

- Interim presentation of findings to project team:
 - current situation assessment and heat map of potential process improvement areas
- Presentation of preliminary recommendations:
 - identification and prioritization of quick hit and longer-term process improvement opportunities
 - organizational recommendations to improve the central office capacity to address core priorities of the district
- Final presentation and report summarizing findings and recommendations



Proposed Timeline & Milestones



QUESTIONS?



Middletown Public Schools -Board of Education
Facilities Committee Meeting Minutes

Farm Hill School view playground and meeting in Library - December 20, 2017

The meeting was called to order at 5:35 PM.

Present:

Chair Deborah Cain, Vinnie Loffredo, John Cross, Jim D'Antonio,
Michael Harris, Dr. Michael Conner, Cheryl McClellan, Sean King,
Jen Calabrese, Marilyn Rios, Rochelle Purcell and Kristine Lane

I. Introduction

II. Review of November 15, 2017 Meeting Minutes

Accepted by Cheryl McClellan and seconded by Jim D'Antonio.

III. Future Woodrow Wilson Middle School Update

The architect has been contacted and preparation has been started for the referendum. John Cross will assist and advise the building committee along the way. The vision and purpose for the future Woodrow Wilson Middle School will include multiple smaller committees who will blend it all together

IV. Air-Conditioners in the District

The HVAC technician has the necessary information which will include Dr. Connors five-year plan in all decision including the air conditioning throughout the district. The Facilities will take the old air conditioners from Woodrow Wilson School and use at other locations where they are needed. John Cross started some preliminary data and will discuss this information with everyone. Once the design team has been assembled hen classrooms will have to be designed which will also include Dr. Connor's vision of not only the school but for the community.

V. Farm Hill Playground Update

John Cross has two designs complete: one is a park structure design which is taller and the second is a school design that is smaller with important critical height that is more safe for children and can be supervised more efficiently. Some districts do not have them at all because of that reason however a low to the ground along with a full rubber mat to go underneath is crucial for safety. Creative Recreation has been a good company to work with as well as being on the State bid list. Price would range from about \$65K to \$85K and life would be around 20 years. An alliance grant may be a possibility in comparison with a park bond which has specific wordage and would be used by the public as well. The budget would be about \$100K which would include the sidewalk and hopefully could be completed by the summer of 2018 with a plan in January 2018.

(Continued)

VI. Snow School Lighting & Mechanical Opportunities

Michael Harris stated there were no proposals as yet nor is there any funding to do the projects at this time. He is waiting for proposals to be given to him to see if they should go forward. He is thinking that a lighting upgrade project would be about a 3 year pay back along with energy saving opportunities but budgets are very lean now and not a good time for a program but maybe something in the future.

VII. Demand Response Program (M. Harris)

There was a demand response test last week where everyone performed very well during that time.

VIII. Moody School PV Energy Generation Data (M. Harris)

A contractor will be going to Moody for repair soon.

IX. Energy Audit at Middletown High School

Michael Harris reported that the audits offered by Eversource require the City/Board of Education to first establish a decision making framework to apply to energy opportunities the audits may uncover. This reassurance is needed by Eversource to avoid funding audits that do not produce tangible energy saving action.

X. Keigwin School Lighting Issues

Ordering more LED's as well as for the Keigwin Middle School.

XI. Miscellaneous

Vinnie Loffredo inquired about the cost of running the fuel cell at the Middletown High School where a unit twice as big as the last one was installed this year and was informed we are spending more than we did the prior year. Michael Harris stated that an operating cost analysis is nearly complete and that it indicates the fuel cell is contributing to operating costs that are about the same this year as they were last year. He also stated that there are opportunities to optimize the project further. He will send out the operating cost analysis to provide further detail.

Request was made to add Michael Harris on next agenda for fuel cell status.

The heating at Macdonough was discussed that originally had steam heat along with low-grade windows that were installed along with age-related problems. The lowest temperature was 67.8 degrees and high is 75 degrees but there is an issue the way it is being operated. The window units must be on or else the room does not get any heat. The staff must be informed not to touch the equipment and most of the problems will be alleviated.

The meeting adjourned at 6:35 PM accepted by Deborah Cain and seconded by Cheryl McClellan.

The next meeting will be on Wednesday, January 17, 2018 and will be held at the Board of Education Building, Conference Room "A".

The following meetings will be on 02/21/18, 03/21/18, 04/18/18, 05/16/18, 06/20/18, no meetings in July or August, 09/19/18, 10/17/18, 11/21/18, 12/19/18 and 1/16/19.

Respectfully,

Leslie A. Spatola,

Leslie A. Spatola
Facilities Committee Recording Secretary
Middletown Public Schools

**MIDDLETOWN BOARD OF EDUCATION
POLICY COMMITTEE
Minutes
Tuesday, December 19, 2017
IT ANNEX, 310 Hunting Hill Avenue, Middletown, CT
8:30 A.M.**

Board of Education Policy Committee Members Present:

Cheryl A. P. McClellan, Chair
Edward King, Jr.

Also Present:

Enza Macri, Ed.D., Associate Superintendent
Michele DiMauro, Manager of Human Resources
Jennifer Cannata, Principal Snow School
Jeff Fournier, Bielefield Principal
Colleen Weiner, MHS Principal
Kathleen Bengtson, Administrative Assistant
Brooke Carta, Farm Hill Secretary
Donna Marino, Partnership Coordinator
Meg Susi, Community Member

The proposed 2018 Policy Committee Meetings Schedule was reviewed by the Committee and accepted. Kathy Bengtson will post it with the Town Clerk and upload it to the District website.

The following policies and bylaws were reviewed:

#5113 – Attendance/Excuses/Dismissal – POLICY – Our current policy is dated June 27, 2017.

The Attendance Committee has been meeting recently. Brooke Carta stated there should be clarification regarding the appropriate documentation that would be accepted by school officials. The Attendance Committee has requested the following changes be added to the policy:

Such documentation includes a signed **and dated** note from the student's parent/guardian, a signed note from a school official that spoke in person with the parent/guardian regarding the absence, or a note confirming the absence by the school nurse or by a licensed medical professional, as appropriate. Documentation should explain the nature of and the reason for the absence as well as the length of the absence. Separate documentation must be submitted for each incidence of absenteeism. **Per the Connecticut State Department of Education an email or text message is not an acceptable form of communication to excuse an absence.**

Also added to the policy will be additional legal references provided by CAGE's latest documentation on the subject.

The Policy #5113 Attendance/Excuses/Dismissal was reviewed and revised and the Policy Committee recommended it be brought forward to the next BOE meeting for its first reading.

#5113.2 – Truancy – **POLICY** – Our current policy is dated June 27, 2017. The Attendance Committee also has met on this policy and had requested the following definition be added:

“Habitual truant” shall mean a child five to eighteen, inclusive who has 20 or more unexcused absences in one school year.

Another change is as follows:

“Absence” means an excused absence, unexcused absence or disciplinary absence, as those terms are defined by the State Board of Education or an in-school suspension that is greater than or equal to one half of a school day pursuant to C.G.S. 10-198b.

And under **Remediation of Truancy** add the following:

4. Make a reasonable effort to notify parents or other persons having control of the child, **enrolled in** Middletown Public Schools, when a child does not arrive at school and there has been no previous approval or other indication which indicates parents are aware of the absence. *(Note: Persons who in good faith give or fail to give notice pursuant to this section shall be immune from any liability, civil or criminal, which might otherwise be incurred or imposed and shall have immunity with respect to any judicial proceeding which results from such notice or failure to give notice.)*
6. **Identify a student as “habitual truant” when the student accumulates 20 or more absences in a school year.**
9. ~~When a petition is filed,~~**When a student is identified as truant a referral will be made to the appropriate team (including but not limited to: Climate Team, Student Assistance Team, School Attendance Team, Scientific Research Based Intervention Team, 504 Team, Planning and Placement Team, Middletown Youth Diversion Team) for consideration of further evaluation, intervention or assessment. .an educational evaluation of the truant student shall be done by appropriate school personnel if no such evaluation has been performed within the preceding year.**

11. ~~If in existence, refer the child to the children's probate court truancy clinic.~~

Additions to the Legal references will be:

**10-198b State Board of Education to define "excused absence",
"unexcused absence", and "disciplinary absences"**

10-198c Attendance review teams (as amended by PA 17-14

10-198d Chronic absenteeism

The Policy Committee had an extensive discussion regarding the above policy. Questions about - when a student is identified as truant a referral will be made to the appropriate team - were asked and how the determination was made as to what team would be brought in to help a student. The Committee believed this wording will make it more clear. Dr. Macri stated if a parent requests an IEP, one will be scheduled.

The Policy #5113.2 Truancy was reviewed and revised and the Policy Committee recommended it be brought forward to the next BOE meeting for its first reading.

It was noted that the Attendance Committee is working on the Administrative regulation for this policy, and Jen Cannata will be sending the proposed Regulation to Administrators before next ACM.

Kathy Bengtson brought up the fact that there is also a regulation #5113.1 (with no policy) that addresses Attendance/Excuses/Course Credit. She suggested the Attendance Committee also compare it to the Regulation #5113.2 Truancy to be sure there is no conflicts. Hopefully, both regulations will be sent to the Administrators at the same time.

#9131 – Community Members on Board committees – BYLAW – Our current bylaw is dated March 10, 2015. Christopher Drake, Chair of the BOE, requested the Committee make the following changes.

- **When appointing Board members to these committees, the Board Chairperson shall ~~may~~ also appoint ~~one or two~~ parent/community members from ~~this~~ **such** list to serve in an advisory capacity for each of these committees.**

Meg Susi questioned whether using the wording may instead of shall, will give the Board Chairperson the option to not appoint anyone. After discussion, the Committee decided to leave it as follows:

- **When appointing Board members to these committees, the Board Chairperson shall also appoint ~~one or two~~ parent/community members from ~~this~~ **such** list to serve in an advisory capacity for each of these committees.**

There was more discussion about how the public is notified of the possibility of being appointed to one of the standing BOE committees. It was the consensus a school messenger should be sent out to inform parents of the sign up process. Cheryl McClellan suggested we should put forth the message - come give us your opinion on the committee. Donna Marino will look into the message we want to convey and work forward on sending this out.

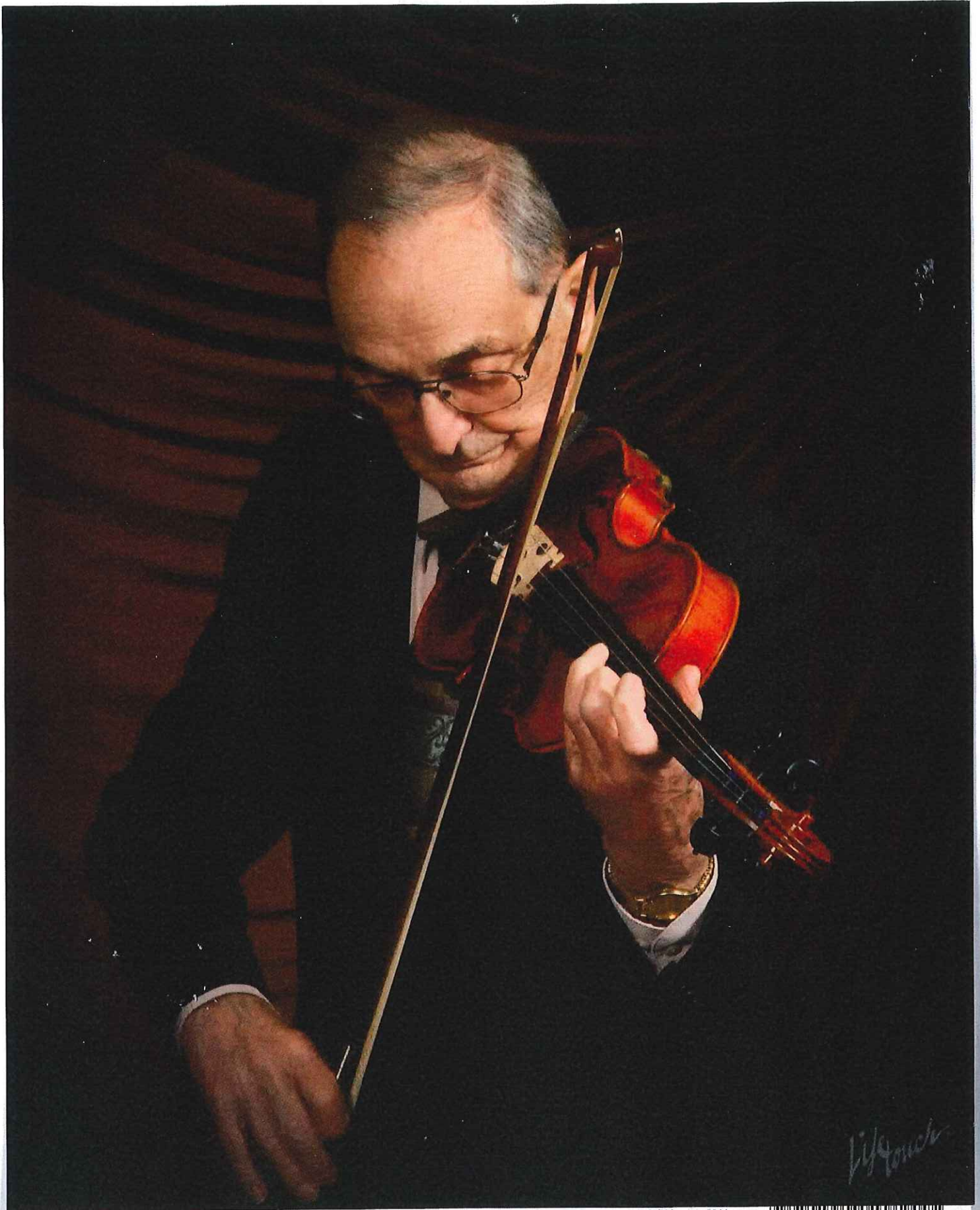
The Bylaw #9131 was reviewed and revised and the Committee recommended it be brought forward to the next BOE meeting for its first reading.

Another subject came forward:

#0300 – Ensuring Education and Racial Equity – Colleen Weiner and Enza Macri both stated we do not want to have something on the website that might conflict with our present procedures. There is no problem with this policy, but the regulation – which was the Analysis Tool - contained procedures which the district was not set up to implement. They suggested it should be taken down. Kathy took it down at the end of the meeting.

Cheryl McClellan asked if there were any policies that should be worked on as we proceeded through the year? Everyone discussed this and agreed to work on one series at a time to bring them up-to-date as best possible. Cheryl proposed to begin working on 9000 series.

The next Policy Committee meeting is scheduled for Tuesday, January 16, 2017 at 8:30 A.M.
/kfb



Life Touch

10580096 74842502 0011



Santo Fragilio

1925-2017

Santo Fragilio, 92, of Middletown and formally Portland died peacefully on Tuesday, July 18, 2017 at his home surrounded by family and friends. He was born in Manhattan, New York, on February 27, 1925, the son of Frank and Mary (LaValle) Fragilio. He was the beloved husband of the late Marie Pizzirusso (Russo), who died in 2012.

Santo and his parents moved to Middletown when he was a young boy. He attended Macdonough, Central, and Middletown High schools.

In 1943, he entered the Army and was assigned to the 363rd Army Band located at the Port of Embarkation, Seattle, Washington. Santo played the sousaphone in the Army Band and performed as a violinist for special events and U.S.O. productions. After his honorable discharge from the service, he returned to his music studies and prepared for a career in teaching. He received a BA in Music Education from the Julius Hartt School of Music, and both a Master of Music Education and 6th Year degree in Music Education and Administration from the University of Connecticut.

Santo's teaching experiences included elementary grades 3-6, middle school and high school bands, choral groups, orchestra, and special music classes for performing and non-performing students. He was also an instructor for Adult Education, teaching English as a Second Language.

In 1965, under Santo's direction, the MHS Band and Chorus performed at the World's Fair in New York.

Santo felt that his greatest professional achievement was directing the Middletown High School Band's participation in the International Band Festival held in Vienna, Austria in 1972. The band toured Austria, Italy, Germany, Belgium and Switzerland, presenting concerts in various villages and cities.

As a violinist, Santo performed as a soloist with the Governor's Foot Guard Band in a memorial presentation in honor of the late Governor Ella Grasso.

He was active in community events and in 1979 founded the Middletown Symphonic Band, which is still a vibrant part of the Middletown community. Santo will also be remembered for his many years as director of the "Annual Christmas Sing" held on the South Green.

Although he retired from teaching in 1984, he continued to work passionately as an arts consultant for the Middletown Public Schools until 2014. An extraordinarily gifted musician, he shared his talents joyfully and abundantly.

Over the years, Santo received awards from the American Council of Learned Societies, Bennington College's Department of Music Studies, the Middletown Commission for the Arts, and the Connecticut Music Educators Association. He has been widely recognized for his contributions to the cultural growth of the Middletown community.

Survivors include sister-in-law Emma Russo, brother-in-law Sanford Warshavsky and many cherished nieces and nephews, as well as dear colleagues and friends.

Calling hours are Monday, July 24, 2017, from 6:00 to 8:00 p.m. at Biega's Funeral Home, 2 Silver Street, Middletown, CT.

Funeral Services will be held at 10:00 AM on Tuesday July 25, 2017, at the Church of Saint Mary's, 45 Freestone Avenue, Portland CT, followed by a graveside ceremony with military honors at Saint Mary's Cemetery, Portland, where Santo will be laid to rest next to his wife Marie.

Immediately following the burial, the family will receive relatives and friends at the Church of Saint Mary Hall for a meal celebrating Santo's life.

In lieu of flowers, please consider a donation to the Middletown Public Schools Cultural Council in memory of Santo Fragilio, 311 Hunting Hill Avenue, Middletown, CT 06457 or the Middletown Symphonic Band, 32 West Wynd Terrace, Middletown, CT 06457.

Santo Fragilio

Santo Fragilio was a student in grade 7 at Central School, located on College Street in Middletown when he first starting playing the violin. His parents purchased an Amati Violin which at that time was over 80 years old. The Italian Amati family has been making high quality violins since the mid 1500's.

His first major performance with the Amati was in 1940. Sponsored by the Julius Hartt School of Music, Santo was presented to the Middletown public in his first recital, performed in the Middletown High School Auditorium. The school was located at the corner of Pearl and Court Streets. Following the recital, the Hartt School recruited him as a member of the Hartt Orchestra, and also as a member of the orchestra that performed with the Hartt Opera.

In 1943, Santo entered the Military. He was assigned as a musician in an Army band stationed in Blackstone, Virginia. It wasn't long, however, before his parents shipped the Amati to him and not long after that he was performing for camp dances. Performances soon expanded to service clubs in the Jamestown Virginia, Rockport, Illinois, and Indianapolis, Indiana.

While in Indiana performing with the band, Santo assisted the Red Cross in working with disabled soldiers who were patients at Billings General Hospital. He would stroll through the wards serenading the patients, performing all types of music. He also went to service clubs in Indianapolis, performing as a soloist and in a dance band.

The most powerful experience for Santo as a violinist was performing as soloist in an Army show called "Present Arms". The show was produced as a fundraiser for the 3rd and 4th War Loan Drives. These productions were "one night stands" - the musicians performed in a different town each night.

Shortly after that, the band was sent to Tacoma, Washington, and continued its established programs, including violin performances. This area prepared troops for duty in Asia.

Their next move was to the Army music school in Virginia, where band members worked at improving their musical skills. After a few weeks, Santo was assigned to the 363rd Army Band located at the Seattle Port of Embarkation. He played for the soldiers at service clubs located in the city and for activities presented in the base events hall. You should be aware that musicians and bands were under the jurisdiction of the Adjutant General's Department of the U.S. Army.

The band's assignment was to perform for troops leaving the U.S. or returning. They traveled out on Puget Sound at any time a ship was coming in (2 AM trips on the Sound were not unusual.).

On January 18, 1946, Santo and his violin were discharged from the Army at Fort Devon, Massachusetts.

Back at home, Santo was invited to perform in several variety shows presented by St. John Church at the Capitol Theatre in Middletown. In 1948 he was appointed to teach grades 3-12 instrumental music in the Middletown City School District, where he encouraged young people to study the violin. Students and the community enjoyed violin solos by Santo at concerts. Santo and his Amati Violin also performed for patients at the Veterans Hospital in Rocky Hill, Middlesex Hospital and at convalescent homes.

In 1955 he assumed responsibility for the entire Middletown High School music program which included all the bands, choral groups, orchestra, instrumental instruction, music theory; as well as music classes for the non-performing high school students.

In the 1960's Santo and the Middletown High music program presented exchange concerts with other schools in New England and New York. Santo presented many innovative joint performances with surrounding schools and often presented these performances at the Middlesex Theater in Middletown.

In 1965 the Middletown High School Band and Choir were featured at the World's Fair which was held in Flushing Meadows-Corona Park in New York City.

In 1970 Santo performed with the Governor's Foot Guard Band as a violin soloist for the memorial service for Governor Ella Grasso, presented in the Bushnell Center for the Performing Arts in Hartford.

Santo performed as a strolling violinist in major area restaurants in Avon, Simsbury, Wethersfield, Essex, New Haven, Meriden and Middletown. He also presented special programs for Italian Night at the Hartford Club.

In 1972, the Middletown High School Band performed at the International Band festival In Vienna, Austria and presented concerts in Italy, Germany, Switzerland, Belgium, and the Netherlands.

In 1975, Santo was appointed the Middletown Public Schools K-12 Coordinator of Music, a position he held until his retirement in 1984.

In 1979, Santo founded the Middletown Symphonic Community Band which he directed for many years. The Symphonic Band continues to be the pride of Middletown, performing throughout the city and state.

In 1984, Santo was appointed Middletown Public Schools Arts Consultant where he became the chairperson for the Middletown Public Schools Cultural Council. As a consultant, Santo committed himself to the mission of providing students arts experiences, and to teach understanding and appreciation of the arts.

In 1993, Santo became Chair of the Bi-Annual Middletown High School Goes to the Symphony program in which music students participate in master classes and receive mentoring and coaching from Connecticut Symphonies to improve their performance skills. The culmination of a learning partnership ends with a public performance at the Bushnell in Hartford. Santo lead the fundraising campaign obtaining funding for this program and many other cultural programs for the City of Middletown.

Santo's public performances never diminished. He would frequently perform at school events, retirement parties, and weddings. He also served as principal violinist for over ten years at the Church of Saint Mary in Portland until 2014. As a resident at the Village of South Farms, Santo performed frequently for other residents and special occasions. Most recently, Santo was a guest conductor with the Middletown Symphonic Band at their recent performance at the Village.

Middletown Board of Education
BOE Transfer of Funds

Date Range: 01-Jan-2018 to 16-Jan-2018 For FY 2018

Account	Description	Original Budget	Budget Adjust	Total Budget	From	To
Journal#: 36139 Date: 16-Jan-2018						
From 1010-015-1000-110-56420-00000	KEIGWIN: ELA*LIBR MATLS	1,000.00		1,000.00	216.51	
To 1010-015-1000-110-56410-00000	KEIGWIN: ELA*TEXTBOOKS	2,300.00		2,300.00		216.51
From 1010-015-1000-110-57300-00000	KEIGWIN: ELA*NEW EQUIP	400.00		400.00	77.42	
To 1010-015-1000-110-56410-00000	KEIGWIN: ELA*TEXTBOOKS	2,300.00		2,300.00		77.42
From 1010-015-2220-440-56420-00000	KEIGWIN: LIBR/MEDIA*LIBR MATLS	3,000.00		3,000.00	231.60	
To 1010-015-1000-110-56410-00000	KEIGWIN: ELA*TEXTBOOKS	2,300.00		2,300.00		231.60
	For purchase of lesson reading materials (books) for Language Arts					
Total Transfer for Keigwin School					525.53	525.53
Journal#: 36134 Date: 10-Jan-2018						
From 1010-009-2410-000-56120-00000	MACDONOUGH: ADMIN SUPPL	3,200.00		3,200.00	250.00	
To 1010-009-2410-000-55500-00000	MACDONOUGH: PRINTING	200.00		200.00		250.00
	transferring money over to the printing line item for A&A quarterly invoices.					
Total Transfer for MacDonough School					250.00	250.00
Journal#: 36140 Date: 16-Jan-2018						
From 1010-930-2130-000-56900-00000	HEALTH: SUPPL*OTHER	15,340.00	-1,831.20	13,508.80	189.00	
To 1010-930-2130-200-57330-00000	HEALTH: FURNITURE AND FIXTURES					189.00
	Purchase office chair for Bielefield School Nurse.					
Total Transfer for Special Education					189.00	189.00
Journal#: 36127 Date: 03-Jan-2018						
From 1010-110-3000-910-53220-00000	ATHLETICS: IN SVC-PROF MTG/DEV	2,500.00		2,500.00	450.00	
To 1010-110-3000-910-55010-00000	ATHLETICS: PURCH SVCS	6,093.00		6,093.00		450.00
	To pay for online student/athlete registration program.					
Total Transfer for Student Activities/Athletics					450.00	450.00

Bylaws of the Board

Community Members on Board Committees

Recognizing the value and importance of parent and community contributions to its committees, the Board shall use these guidelines in 1) soliciting and selecting parent/community members for its committees, and 2) describing such members' roles and responsibilities.

- The Board Chairperson shall direct the Superintendent to compile a list of parents and community members interested in serving on any of these committees. Such groups as parent teacher organizations and associations, the Middletown Schools Association, the district's and schools' parent involvement committees, Parent leadership Training Institute, and School, Family, Community Partners – may be asked to gather and submit the names of interested candidates. Other means – media and electronic – may be used to solicit parent and community interest.
- When appointing Board members to these committees, the Board Chairperson shall also appoint ~~one or two~~ parent/community members from **this such** list to serve in an advisory capacity for each of these committees.
- Terms shall start in November of each year. Appointees serve at the discretion of the Committee Chairperson. Service is not limited to one term; they may be re-appointed at the Board Chairperson's discretion.
- Parent/Community committee members will serve in an adjunct capacity, that is to say as advisors. As such they will neither vote nor figure in the committee's quorum requirement.
- The scheduling of committee meetings will accommodate Board members' and district employees' schedules.

Should the Board elect to create additional committees, any changes or modifications to these guidelines shall be noted in the motion to create such committee.

Bylaw adopted: February 12, 2008
Bylaw readopted: June 10, 2014
Bylaw revised: March 10, 2015
Bylaw revised:

MIDDLETOWN PUBLIC SCHOOLS
Middletown, Connecticut

REVISED POLICY 5113(a)

Students

Attendance/Excuses/Dismissal

Attendance

Connecticut state law requires parents to cause their children, ages five through eighteen inclusive, to attend school regularly during the hours and terms the public school is in session. Parents or persons having control of a child five years of age have the option of not sending the child to school until ages six or seven. Mandatory attendance terminates upon graduation or withdrawal with written parent/guardian consent at age seventeen.

A student is considered to be “in attendance” if present at his/her assigned school, or an activity sponsored by the school (e.g., field trip), for at least half of the regular school day. A student who is serving an out-of-school suspension or expulsion should always be considered absent. A student not meeting the definition of “in attendance” shall be considered absent.

Classroom learning experiences are the basis for public school education. Time lost from class is lost instructional opportunity. The Board of Education requires that accurate records be kept of the attendance of each child, and students should not be absent from school without parental knowledge and consent.

Excuses

A student’s absence from school shall be considered “excused” if written documentation of the reason for such absence has been submitted within ten (10) school days of the student’s return to school and meets the following criteria:

- A. For absences one through nine, a student’s absences from school are considered “excused” when the student’s parent/guardian approves such absence and submits appropriate documentation to school officials.

Such documentation includes a signed and dated note from the student’s parent/guardian, a signed note from a school official that spoke in person with the parent/guardian regarding the absence, or a note confirming the absence by the school nurse or by a licensed medical professional, as appropriate. Documentation should explain the nature of and the reason for the absence as well as the length of the absence. Separate documentation must be submitted for each incidence of absenteeism. Per the Connecticut State Department of Education an email or text message is not an acceptable form of communication to excuse an absence.

Students

Attendance/Excuses/Dismissal

Excuses (continued)

- B. For the **tenth absence and all absences thereafter**, a student's absences from school are considered excused for the following reasons:
1. Student illness (must be **verified by a licensed medical professional** to be deemed excused, regardless of the length of the absence)(**Tenth absence and all absences thereafter**);
 2. Student's observance of a religious holiday;
 3. Death in the student's family or other emergency beyond the control of the student's family;
 4. Mandated court appearances (documentation required);
 5. The lack of transportation that is normally provided by a district other than the one the student attends (no parental documentation required);
 6. Extraordinary educational opportunities pre-approved by District administration and to be in accordance with Connecticut State Department of Education guidance.
- C. A student's absence from school shall be considered unexcused unless:
1. The absence meets the definition of an excused absence and meets the documentation requirements; or
 2. The absence meets the definition of a disciplinary absence, which is the result of school or District disciplinary action and are excluded from these State Board of Education approved definitions.

When the school in which a child is enrolled receives no notification from a parent or other person having control of the child is aware of the child's absence, a reasonable effort shall be made by school personnel or volunteers under the direction of school personnel to notify by telephone and by mail such parent or other person having control of the child.

Responsibility for completion of missed classwork lies with the student, not the teacher. Unless a student has an extended illness, all make-up work will be complete within five days after the student returns to school.

Students

Attendance/Excuses/Dismissal

Excused Absences for Children of Service Members

An enrolled student, age five to eighteen, inclusive, whose parent or legal guardian is an active duty member of the armed forces, as defined in section 27-103, and has been called to duty for, is on leave from, or has immediately returned from deployment to a combat zone or combat support posting, shall be granted ten days of excused absences in any school year and, at the discretion of the Board of Education, additional excused absences to visit such child's parent or legal guardian with respect to such leave or deployment of the parent or legal guardian. In the case of such excused absences such child and parent or legal guardian shall be responsible for obtaining assignments from the student's teacher prior to any period of excused absence, and for ensuring that such assignments are completed by such child prior to his or her return to school from such period of excused absence.

Dismissal

No school, grade, or class may be dismissed before the regularly scheduled dismissal time without the approval of the Superintendent or his/her designee.

No teacher may permit any individual student to leave school prior to the regular hour of dismissal without the permission of the Principal.

No student may be permitted to leave school at any time other than at regular dismissal without the approval of the student's parent/guardian. If a court official with legal permission to take custody of a child, or if a police officer arrests a student, the parent/guardian should be notified of these situations by the administration.

Legal Reference: Connecticut General Statutes
10-220(c) Duties of boards of education (as amended by PA 15-225)

10-184 Duties of parents (as amended by PA 98-243 and PA 00-157)

10-185 Penalty

10-198a Policies and procedures concerning truants (as amended by P.A.11-136, An Act Concerning Minor Revisions to the Education Statutes and PA 14-198, An Act Concerning Excused Absences from School for Children of Service Members, and PA 16-147, An Act Concerning the Recommendations of the Juvenile Justice Policy and Oversight Committee)

Students

Attendance/Excuses/Dismissal

Legal Reference: Connecticut General Statutes (continued)

10-198b State Board of Education to define “excused absence,” “unexcused absence,” and “disciplinary absence”

10-198c Attendance review teams.

PA 15-225 An Act Concerning Chronic Absenteeism

10-198d Chronic absenteeism (as amended by PA 17-14)

45a-8c Truancy clinic. Administration. Policies and procedures. Report. (as amended by PA 15-225)

10-199 through 10-202 Attendance, truancy - in general

Action taken by State Board of Education on January 2, 2008, to define “attendance.”

Action taken by State Board of Education on June 27, 2012, to define “excused” and “unexcused” absences.

PA 17-14 An Act Implementing the Recommendations of the Department of Education

Policy adopted: April 16, 1996
Policy revised: June 12, 2001
Policy revised: June 7, 2005
Policy revised: June 21, 2007
Policy adopted: January 8, 2013
Policy revised: April 21, 2015
Policy revised: June 27, 2017
Policy revised:

MIDDLETOWN PUBLIC SCHOOLS
Middletown, Connecticut

Students

Truancy

Introduction and Definitions

The district's policy on student truancy shall stress early prevention and inquiry leading to remediation of absences rather than imposition of punitive measures for students. Referral to legal authorities normally shall be made only when local resources are exhausted. For purposes of implementing this policy and for reporting purposes regarding truancy, the District will utilize the State Board of Education approved definitions of "excused" and "unexcused" absences.

"Truant" shall mean a child five to eighteen, inclusive who has four unexcused absences in any one month, or ten unexcused absences in one school year.

"Habitual truant" shall mean a child five to eighteen, inclusive who has 20 or more unexcused absences in one school year.

"In attendance" shall mean a student if present at his/her assigned school, or an activity sponsored by the school (e.g., field trip), for at least half of the regular school day. A student who is serving an out-of-school suspension or expulsion should always be considered absent.

"Chronically absent child" is an enrolled student whose total number of absences at any time during a school year is equal to or greater than ten percent of the total number of days that such student has been enrolled at such school during such school year.

"Absence" means an excused absence, unexcused absence or disciplinary absence, as those terms are defined by the State Board of Education ~~or an in-school suspension that is greater than or equal to one-half of a school day~~ pursuant to C.G.S. 10-198b.

"District chronic absenteeism rate" means the total number of chronically absent children in the previous school year divided by the total number of children under the jurisdiction of the Board of Education for such school year.

"School chronic absenteeism rate" means the total number of chronically absent children for a school in the previous school year divided by the total number of children enrolled in such school for such school year.

Remediation of Truancy. School personnel shall seek cooperation from parents or other persons having control of such child and assist them in remedying and preventing truancy. The superintendent of schools shall develop regulations which will detail the following school obligations under the district's truancy policy:

1. Notify parents annually of their obligations under the attendance policy.

Students

Truancy (continued)

2. Obtain telephone numbers for emergency record cards or other means of contacting parents or other persons having control of the child during the school day.
3. Establish a system to monitor student attendance.
4. Make a reasonable effort to notify parents or other persons having control of the child, **enrolled in** Middletown Public Schools, when a child does not arrive at school and there has been no previous approval or other indication which indicates parents are aware of the absence. *(Note: Persons who in good faith give or fail to give notice pursuant to this section shall be immune from any liability, civil or criminal, which might otherwise be incurred or imposed and shall have immunity with respect to any judicial proceeding which results from such notice or failure to give notice.)*
5. Identify a student as “truant” when the student accumulates four unexcused absences in any month or ten in a school year.
- 6. Identify a student as “habitual truant” when the student accumulates 20 or more unexcused absences in a school year.**
- 7.6.** Identify a student as “chronically absent” when the student accumulates a total number of absences at any time during a school year that is equal to or greater than ten percent of the total number of days that such student has been enrolled at the school during the school year.
8. Appropriate school staff meet with parents of a child identified as truant or chronically absent to review and evaluate the situation, within ten days of such designation. Such meeting may involve the school or District Attendance Team.

Students so identified may be subject to:

- (a) retention in the same grade to acquire necessary skills for promotion, or retention.
9. ~~When a petition is filed,~~ When a student is identified as truant a referral will be made to the appropriate team (including but not limited to: Climate Team, Student Assistance Team, School Attendance Team, Scientific Research Based Intervention Team, 504 Team, Planning and Placement Team, Middletown Youth Diversion Team) for consideration of further evaluation, intervention or assessment. ~~an educational evaluation of the truant student shall be done by appropriate school personnel if no such evaluation has been performed within the preceding year.~~

Students

Truancy (continued)

10. Provide coordination of services and refer “truants” to community agencies which provide family services.

11. — If in existence, refer the child to the children’s probate court truancy clinic.

The Board, on or before 8/15/18, shall implement a truancy intervention model identified by the Connecticut State Department of Education (SDE) for any school within the District that has a disproportionately high rate of truancy, as identified by the Commissioner of Education. Parents or other persons having control of each child shall be notified of such truancy model. (Note: The SDE is required to identify these effective truancy intervention models by 8/15/17.)

Chronic Absenteeism

The Board of Education, in compliance with statute, requires the establishment of attendance review teams when chronic absenteeism rates in the District or at individual schools in the District meet the following circumstances:

1. A District team must be established when the District’s chronic absenteeism rate is 10 percent or higher.
2. A school team must be established when the school chronic absenteeism rate is 15 percent or higher.
3. A team for either the District or each school must be established when (a) more than one school in the District has a school chronic absenteeism rate of 15 percent or higher or (b) a District has a District chronic absenteeism rate of 10 percent or higher and one or more schools in the District have a school chronic absenteeism rate of 15 percent or higher.

The membership of attendance review teams may consist of school administrators, guidance counselors, school social workers, teachers, chronically absent children, parents or guardians of chronically absent children, and representatives from community-based programs who address issues related to student attendance by providing programs and services to truants.

Each attendance review team shall be responsible for reviewing the cases of truants and chronically absent children, discussing school interventions and community referrals for such truants and chronically absent children and making any additional recommendations for such truants and chronically absent children and their parents or guardians. Each attendance review team shall meet at least monthly.

Students

Truancy

Chronic Absenteeism (continued)

The District shall utilize the chronic absenteeism prevention and intervention plan developed by the State Department of Education when it becomes available.

The District shall annually include in information for the strategic school profile report for each school and the District that submitted to the Commissioner of Education, data pertaining to truancy and chronically absent children.

~~The Principal or his/her designee of any elementary or middle school located in a town/city designated as an alliance district may refer to the children's truancy clinic established by the Probate Court serving the town/city, a parent/guardian with a child defined as a truant or who is at risk of becoming a truant. (An attendance officer or a police officer shall deliver the citation and summons and a copy of the referral to the parent/guardian.)~~

Legal Reference: Connecticut General Statutes

10-184 Duties of parents. (as amended by PA 98-243 and PA 00-157)

10-198a Policies and procedures concerning truants (as amended by PA 00-157 and P.A. 11-136 and PA 16-147)

10-198b State Board of Education to define "excused absence", "unexcused absence", and "disciplinary absences"

10-198c Attendance review teams (as amended by PA 17-14

10-198d Chronic absenteeism

10-199 through 10-202 Attendance, truancy in general. (Revised, 1995, PA 95-304)

45a-8c Truancy clinic. Administration. Policies and procedures. Report. (as amended by PA 15-225)

10-220(c) Duties of boards of education (as amended by PA 15-225)

10-202e-f Policy on dropout prevention and grant program.

10-221(b) Board of education to prescribe rules.

Campbell v New Milford, 193 Conn 93 (1984).

Students

Truancy

Legal Reference: Connecticut General Statutes (continued)

Action taken by the State Board of Education on January 2, 2008, to define “attendance.”

Action taken by the State Board of Education on June 27, 2012, to define “excused” and “unexcused” absences.

PA 15-225 An Act Concerning Chronic Absenteeism.

Policy adopted: April 16, 1996
Policy revised: June 12, 2001
Policy readopted: June 7, 2005
Policy revised: January 8, 2013
Policy revised: June 28, 2016
Policy revised: June 27, 2017
Policy revised:

MIDDLETOWN PUBLIC SCHOOLS
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