



REGULAR BOARD OF EDUCATION MEETING

Monday, August 14, 2023 7:00 PM

Town Council Chambers

Glastonbury Town Hall

2155 Main Street

Glastonbury, CT 06033

1. Call to Order
2. Pledge of Allegiance
3. Awards and Recognition
 - A. Tracey DeDonato, Director of English/Language Arts and Library Media Specialists, Grades 6-12
4. Information Session for Public Comment
5. Business Requiring Action
 - A. Approval of Final 2022-2023 Budget Transfers and End of Year Budget Report
 - B. Reorganization of Operations and Maintenance
 - C. Acceptance for First Reading Glastonbury Public Schools Calendar 2024-2025
 - D. Acceptance for First Reading Glastonbury Public Schools Calendar 2025-2026
 - E. Acceptance for First Reading Glastonbury Public Schools Calendar 2026-2027
 - F. Approval of Glastonbury High School Girls and Boys Cross Country Team Trip to Belfast, Maine
 - G. Approval of Glastonbury High School Bands and Orchestras Student Trip to Honolulu, Hawaii
 - H. Approval of Board of Education July 10, 2023 Meeting Minutes
6. Reports and Discussion
 - A. Student Activity Report
 - B. School Food Services Report
 - C. Glastonbury Education Foundation
7. Committee Reports
8. Chairman's Reports
9. Superintendent's Report
 - A. Self-Insurance Reserve Update, June 2023
 - B. Links Data
 - C. Staff Appointments
 1. Linda Beers, Hebron Avenue School, Music Teacher (Orchestra) 0.50 FTE
 2. Emily Massicott, Nayaug School, Grade 1 Elementary Teacher

3. Leanne Nastri, Nayaug School, Speech & Language Pathologist
 4. Ashley Pietraroia, Gideon Welles School, Special Education Teacher
 5. Rebecca Wilson, LINKS Academy, Gr. 1 and Grade 2 Elementary Teacher
 6. James Young, Smith Middle School, Mathematics Teacher (Gr. 7)
- D. Staff Resignations
1. Marissa Gannon
 2. Karen Graves
 3. Kevin Huhn
- E. Dates to Remember
10. Adjournment
- A. Please note: It is possible that the Board of Education may go into Executive Session

How to Participate in Board of Education Meeting Public Comments

At this time, there are two options for participating in public comment during Board of Education meetings.:

1) In-Person Comment.

The Board sets aside thirty (30) minutes for public comments. Comments are limited to 3 minutes per speaker and a person may speak only once. Each speaker must start by stating their name and address. There will be a sign-up sheet in the back of the room. In-person meetings are held in the Town Hall Town Council Chambers, 2155 Main Street, Glastonbury, unless otherwise noted on the [Board of Education Meeting webpage](#) and the Board Meeting agenda.

2) Written Comment.

Use the form below to submit a written comment before 12 noon on the meeting day. Written comments are attached to the BOE Meeting Agenda.

[Public Comments for Glastonbury Board of Education Meeting](#)

Public Comments for BOE Meeting (Responses) 2023

Timestamp	Your Full Name	Your STREET Address	Your Comment to be attached to the agenda of the next Glastonbury Board of Education meeting. NOTE: This field accepts up to 2500 characters. Please submit a second response to this form if you require additional text.
7/10/2023 12:01:35	Victoria Yacka	333 Main Street	Please provide the public with the results of the parent survey before making a decision on the 5 year strategic plan
8/8/2023 14:16:52	Khyati Shah	81 Pembroke Terrace	Being born and raised in India, Diwali is one of my favorite festivals. It's the celebration of victory of light over darkness, good over evil and brings joy, hope, happiness, family bonding. It's like veld Thanksgiving and Christmas at the same time and I would love of my both boys gets a day off on this auspicious day, to celebrate Diwali with my family.
8/8/2023 14:20:03	Anup Mehta	81 Pembroke Terrace	School holiday on Diwali will help the kids to perform cultural activities
8/8/2023 14:31:10	Pradeep Chennavajhula	223 Penwood Crossing, C	The work being done by the Glastonbury Board of Education is commendable. Given the rise of Indians in the community, it would be highly appreciated if consideration and recognition can be accorded to prominent Indian holidays like Diwali. Look forward to supporting all initiatives for creating better education for all in the community.
8/8/2023 14:38:13	Pooja Dedania	164 Pembroke Terrace	I would really love the board to consider Diwali being a school holiday. With the diverse America we are, it would be exceptionally valuable to have the Indian holiday of Diwali a day that kids get to stay home and celebrate with family and friends!
8/8/2023 20:05:52	Subhadra Kankipati	73 Pembroke Terrace, Glastonbury	I would really appreciate if the board accepts the petition to announce Diwali as a holiday! We have many Indian festivals that we do not get to spend with kids on the day of but atleast to get one festival in the whole year to celebrate on the day of will allow us to teach the kids the culture through our prayers offered in the morning of the festival that the kids are now missing.
8/8/2023 22:49:42	Deepthi Duvvuru	244 penwood xing	Given the rise of Indians in the community, it would be highly appreciated if consideration and recognition can be accorded to prominent Indian holidays like Diwali.
8/11/2023 17:35:36	Kimberly McIntosh	114 Goodrich road	I fully support adding Diwali to the annual school calendar as a holiday. We have such a representation of students who this holiday applies to that it is in all the student's best interest to respect the make up of our student population and their important holidays!
8/14/2023 9:43:45	Stephen Michaels	225 Grandview Drive	Stephen Michaels, 225 Grandview Drive. I have a few questions I'd like to hear the Board discuss and/or answer pertaining to tonight's agenda. They are as follows in order of the agenda... 5A – Why does the BOE not send the \$967,955 back to the Town Council to return to the taxpayers? Is that an option, and, if so, should this transaction be voted on specifically by the BOE?... 5A – What is the balance of the 1% Non-Lapsing Fund as of 06/30/2023? Where is the 1% Non-Lapsing Fund held? In what is the 1% Non-Lapsing Fund invested? Who has access to draw money from the 1% Non-Lapsing Fund? What is the BOE's role and Town Council's role in oversight of the 1% Non-Lapsing Fund? Where can we find a historical ledger/accounting of the 1% Non-Lapsing Fund? What are the monitoring procedures currently in place to prevent fraudulent activity and cybersecurity breaches of the 1% Non-Lapsing Fund? Does the school's current cyber security insurance policy specifically cover transactions and balances in the 1% Non-Lapsing Fund?... 5A Attachment II – Why does this money need to be transferred on paper? Can the Programs just show a loss for the year? 5CDE – Given the major date shift from the 23-24 calendar to the proposed calendars, is there any data on student learning efficiency in August vs June or any other indicators to support or reject the proposed calendars? What empirical data is the board using to make this huge decision that will affect thousands of people?... 5G – Where in the 2023-2024 budget can I find this item, the Band Trip? Where can I find a breakdown of the \$2,580 estimated cost per participant? Are chaperone parents expected to pay their own way or is the school paying for them? How are parents chosen for the trip?... 6B – With only 5,000 more meals served, why was the Federal reimbursement so much higher than projected?... 9A – What is OneDigital's recommended reserve requirement based on claims data history, trends, plan design, demographics, projections, etc.? Given the employee turnover in the past year, what changes to the claims data is OneDigital projecting for 2023-2024, if any? Thanks in advance for your efforts to answer the above. Stephen Michaels

**GLASTONBURY BOARD OF EDUCATION
EXECUTIVE SUMMARY REPORT FORM**

Title of Report: End-of-Year Final Report, FY2022-2023 Education Budget

Board Meeting Date: August 14, 2023

Action: X Report: Information: Discussion:

Overview:

In April, the Board of Education approved preliminary budget transfers based on our projections for the year end. On July 28, 2023, all open purchase orders were completed and final invoices paid. Now that all the transactions have been completed for FY 22/23, a number of additional transfers are required. The major variances occurred in, operations/maintenance, utilities, special education, and systemwide support services.

Board of Education Approved 2022-2023 Recap

	Board Approved	Final	Variance
Town Appropriated Budget	116,937,381	116,937,381	-
Supplemental Appropriations:			-
Custodial Fee Reimbursement	30,000	19,460	-10,540
Magnet School Transportation Grant	7,800	17,700	9,900
Excess Cost/Agency Placement Grant	1,400,000	1,437,187	37,187
Agricultural Science & Technology Education Grant			
Total Approved Expenditures	118,375,181	118,411,728	36,547
Actual Expenditures		117,443,773	
Final year-end transfer to 1 % Non-Lapsing Fund		967,955	

Attached please find the Final Report for FY2022-2023, which includes:

Attachment I shows the Spring Revised Budget as approved by the Board of Education on April 24, 2023. In addition, it shows the actual expenditures and balances remaining by program for 2022-2023.

Attachment II is listed as Authorization #1 and lists the final transfers required so that no program is left in a deficit position at year-end.

Attachment III is a recap of the Board of Education Budget for 2022-2023 starting in January 2022 through June 30, 2023.

Submitted By: Karen Bonfiglio

Reviewed By: Alan Bookman

**BOARD OF EDUCATION BUDGET
FY 2022 - 2023
FOR PERIOD ENDING JUNE 30, 2023
BEFORE TRANSFERS**

PROG	DESCRIPTION	SPRING REVISED *	FINAL EXPENDITURES	BALANCES
0200	ART	1,477,427	1,476,807	620
0300	ELEMENTARY EDUCATION	16,243,157	16,187,105	56,052
0400	ENGLISH/READING & LANGUAGE ARTS	4,613,094	4,585,582	27,512
0500	MATHEMATICS	2,916,686	2,947,095	(30,409)
0600	SCIENCE	3,740,762	3,771,026	(30,264)
0700	HISTORY/SOCIAL SCIENCES	2,492,344	2,511,760	(19,416)
0900	CAREER & TECHNICAL EDUCATION	1,903,541	1,934,416	(30,875)
1000	COMMUNITY SERVICES	396,760 ¹	383,604	13,156
1100	PACE/MATH SCIENCE RESOURCE	641,384	640,623	761
1300	WORLD LANGUAGES & ML	4,634,944	4,528,602	106,342
1400	SCHOOL COUNSELING	4,120,650	4,085,417	35,233
1500	HEALTH ED./PHYSICAL ED.	2,244,387	2,246,823	(2,436)
1600	HEALTH SERVICES	996,262	966,107	30,155
1900	LIBRARIES/MEDIA CENTERS	1,162,049	1,180,983	(18,934)
2000	MUSIC	1,950,711	1,911,022	39,689
2100	OPERATIONS/MAINTENANCE	7,496,678	7,675,312	(178,634)
2200	UTILITIES	2,748,714	2,313,260	435,454
2300	PROGRAM/STAFF DEVELOPMENT	595,000	453,556	141,444
2400	TRANSPORTATION	4,335,725 ²	4,321,417	14,308
2700	SPECIAL EDUCATION	17,039,612 ³	16,089,512	950,100
2800	ATHLETICS/CLUBS	2,115,944	2,164,128	(48,184)
3000	AGRISCIENCE & TECHNOLOGY	366,565 ⁴	369,605	(3,040)
3100	ELEMENTARY OPERATIONS	2,466,632	2,465,240	1,392
3200	SECONDARY OPERATIONS	2,845,902	2,856,206	(10,304)
3300	SYSTEMWIDE SUPPORT SVCS.	3,934,287	4,288,374	(354,087)
3400	FRINGE BENEFITS	20,844,669	20,976,408	(131,739)
3600	TECHNOLOGY SUPPORT SVCS.	4,087,842	4,113,783	(25,941)
	TOTAL	118,411,728	117,443,773	967,955

*** AFTER SUPPLEMENTAL APPROPRIATIONS APPLIED:**

1. CUSTODIAL FEE REIMBURSEMENT	-19,460
2. MAGNET SCHOOL TRANSPORTATION GRANT	-17,700
3. EXCESS COST/AGENCY PLACEMENT GRANT	-1,437,187
4. AGRICULTURAL SCIENCE & TECHNOLOGY ED GRANT	0
	(1,474,347)

**GLASTONBURY PUBLIC SCHOOLS
GLASTONBURY, CONNECTICUT**

Attachment II

**FY 2022-2023
BUDGET TRANSFER REQUEST FORM
AUTHORIZATION #1**

The School Administration requests that the Glastonbury Board of Education give consideration and approval to this request for transfer of funds between established programs of the 2022-2023 operating school budget.

DOLLAR	TO	PROGRAM NAME	FROM	PROGRAM NAME
TRANSFER				
\$ 30,409	0500	MATH	0200	ART
			0300	ELEMENTARY EDUCATION
\$ 30,264	0600	SCIENCE	0300	ELEMENTARY EDUCATION
			0400	ENGLISH/READING & LANGUAGE ARTS
\$ 19,416	0700	HISTORY/SOCIAL SCIENCES	0400	ENGLISH/READING & LANGUAGE ARTS
\$ 30,875	0900	CAREER & TECHNICAL EDUCATION	0400	ENGLISH/READING & LANGUAGE ARTS
			1000	COMMUNITY SERVICES
			1100	PACE/MATH SCIENCE RESOURCE
			1300	WORLD LANGUAGES & ML
\$ 2,436	1500	HEALTH ED./PHYSICAL EDUCATION	1300	WORLD LANGUAGES & ML
\$ 18,934	1900	LIBRARIES/MEDIA CENTERS	1300	WORLD LANGUAGES & ML
\$ 178,634	2100	OPERATIONS/MAINTENANCE	1300	WORLD LANGUAGES & ML
			1600	HEALTH SERVICES
			2000	MUSIC
			2200	UTILITIES
\$ 48,184	2800	ATHLETICS/CLUBS	2200	UTILITIES
\$ 3,040	3000	AGRISCIENCE & TECHNOLOGY	2200	UTILITIES
\$ 10,304	3200	SECONDARY OPERATIONS	2200	UTILITIES
\$ 354,087	3300	SYSTEMWIDE SUPPORT SERVICES	2200	UTILITIES
\$ 131,739	3400	FRINGE BENEFITS	2200	UTILITIES
			2300	PROGRAM/STAFF DEVELOPMENT
\$ 25,941	3600	TECHNOLOGY SUPPORT SERVICES	2300	PROGRAM/STAFF DEVELOPMENT

**BOARD OF EDUCATION BUDGET
FY 2022-2023
FINAL REPORT PERIOD ENDING JUNE 30, 2023**

Attachment III

PROG	DESCRIPTION	BOARD APP. BUDGET JANUARY, 2022	BOARD APP. BUDGET WITH REDUCTIONS	FINAL EXPENDITURES JUNE, 2023
0200	ART	1,295,479	1,295,479	1,476,807
0300	ELEMENTARY EDUCATION	16,324,300	16,324,300	16,187,105
0400	ENGLISH/READING & LANGUAGE ARTS	4,724,164	4,724,164	4,585,582
0500	MATHEMATICS	2,976,799	2,976,799	2,947,095
0600	SCIENCE	3,762,513	3,762,513	3,771,026
0700	HISTORY/SOCIAL SCIENCES	2,518,128	2,518,128	2,511,760
0900	CAREER & TECHNICAL EDUCATION	1,717,688	1,717,688	1,934,416
1000	COMMUNITY SERVICES	373,147 ¹	373,147 ¹	383,604 ¹
1100	PACE/MATH SCIENCE RESOURCE	641,384	641,384	640,623
1300	WORLD LANGUAGES & ML	4,762,133	4,762,133	4,528,602
1400	SCHOOL COUNSELING	4,110,250	4,110,250	4,085,417
1500	HEALTH ED./PHYSICAL ED.	2,240,704	2,240,704	2,246,823
1600	HEALTH SERVICES	920,499	920,499	966,107
1900	LIBRARIES/MEDIA CENTERS	1,161,127	1,161,127	1,180,983
2000	MUSIC	1,935,847	1,935,847	1,911,022
2100	OPERATIONS/MAINTENANCE	6,947,408	6,947,408	7,675,312
2200	UTILITIES	2,748,714	2,748,714	2,313,260
2300	PROGRAM/STAFF DEVELOPMENT	595,000	595,000	453,556
2400	TRANSPORTATION	4,265,809 ²	4,265,809 ²	4,321,417 ²
2700	SPECIAL EDUCATION	15,825,356 ³	15,535,356 ³	16,089,512 ³
2800	ATHLETICS/CLUBS	1,955,828	1,955,828	2,164,128
3000	AGRISCIENCE & TECHNOLOGY	342,373 ⁴	342,373 ⁴	369,605 ⁴
3100	ELEMENTARY OPERATIONS	2,388,449	2,388,449	2,465,240
3200	SECONDARY OPERATIONS	2,737,638	3,337,638	2,856,206
3300	SYSTEMWIDE SUPPORT SVCS.	3,659,147	3,659,147	4,288,374
3400	FRINGE BENEFITS	22,266,976	21,656,976	20,976,408
3600	TECHNOLOGY SUPPORT SVCS.	4,040,521	4,040,521	4,113,783
SUB TOTAL		117,237,381	116,937,381	117,443,773

SUPPLEMENTAL APPROPRIATIONS :

1 CUSTODIAL FEE REIMBURSEMENT	-30,000	-30,000	-19,460
2 MAGNET SCHOOL TRANSPORTATION GRANT	-7,800	-7,800	-17,700
3 EXCESS COST/AGENCY PLACEMENT GRANT	-1,400,000	-1,400,000	-1,437,187
4. AGRICULTURAL SCIENCE & TECHNOLOGY ED GRANT	0	0	0
TOTAL OPERATIONAL BUDGET	115,799,581	115,499,581	115,969,426

**GLASTONBURY BOARD OF EDUCATION
EXECUTIVE SUMMARY REPORT FORM**

Title of Report: Reorganization of Operations and Maintenance

Board Meeting Date: August 14, 2023

Action: X

Report:

Information:

Discussion:

Reorganization Overview:

1. Director of O & M - No change
2. Supervisor - Position eliminated - Savings \$100,482
3. Coordinator of Plant Op (\$74,360) replaced with Facilities Manager (\$90,000) - Cost \$15,640
4. Community Use Secretary - No change
5. Secretary - position added - Cost \$50,752

Net Saving from Changes:

- Current Salaries (Supervisor, Coordinator of Plant Op): \$174,842
- Proposed Salaries (Facilities Manager, Secretary): \$140,752
- Net Savings: \$34,090

Submitted By: Alan B. Bookman

**GLASTONBURY BOARD OF EDUCATION
EXECUTIVE SUMMARY REPORT FORM**

Title of Report: School Calendars

Board Meeting Date: August 14, 2023

Action: X

Report:

Information:

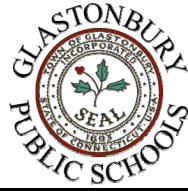
Discussion:

We have included school calendars for the next three years. The following is important information:

- As we have done in the past, we included calendars for three years.
- Board leadership discussed both calendars for each of the three years. They recommend calendars that start the week before Labor Day. This would result in a starting week that most school districts use. Starting after Labor Day would result in calendars ending very late in June.
- Diwali is included in the calendars. On the third year, Diwali falls on a weekend.
- To avoid school being in session for one day of a week for December vacations, we added December 23 in 2024 and January 2 in 2026. December 23, 2024 falls on a Monday, January 2, 2026 falls on a Friday.
- April vacation falls on the second full week in April.

Submitted By: Alan Bookman

SCHOOL YEAR AT A GLANCE



2024

2025

SCHOOL BEGINS: AUG 28 Gr. 7-12
SCHOOL BEGINS: AUG 29 Gr. K-6

M	T	W	TH	F
AUGUST 2024 <small>Gr. 7-12 3 Days Gr. K-6 2 Days</small>				
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

SEPTEMBER 2024 20 DAYS				
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

OCTOBER 2024 21 DAYS				
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

NOVEMBER 2024 17 DAYS				
			1	
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

DECEMBER 2024 15 DAYS				
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

JANUARY 2025 <small>Gr. 7-12 20 Days Gr. K-6 21 Days</small>				
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

- AUG 26 Teacher Work Day-Convocation
 - AUG 27 Teacher Professional Development
 - AUG 28 **FIRST DAY OF SCHOOL, GRADES 7-12**
Teacher Work Day, Grades K-6
 - AUG 29 **FIRST DAY OF SCHOOL, GRADES K-6**
FULL DAY
 - SEPT 2 Labor Day
 - OCT 3 Rosh Hashanah
 - OCT 14 Columbus Day
 - NOV 1 Diwali
 - NOV 5 Election Day - No School for Students
 - NOV 20 Early Dismissal
 - NOV 21-22 Thanksgiving Recess
 - DEC 23-
JAN 1 Holiday Recess
(Includes New Year's Day)
 - JAN 20 Martin Luther King Day
 - JAN 16-22 Grades 7-12: Mid-Term Exams
(Early Dismissal Grades 9-12 only)
 - JAN 23 Gr. 7-12 No School for Students
Teacher Work Day, Grades 7-12
 - FEB 17-18 Winter Recess (includes Presidents' Day)
 - APR 14-18 Spring Recess (includes Good Friday)
 - MAY 26 Memorial Day
 - JUNE 3-6 Grade 12 ONLY -Final Exams (Early Dismissal)
(Projected)
 - JUNE 10 GHS Graduation *(Projected)*
 - Last 4 Days Final Exams, Grades 7-11
(Early Dismissal Grades 7-11)
- Projected Last Day – June 10**
(Early Dismissal Grades K-11)
- Projected Teacher Work Day – June 11**
Teacher Work Day will be the first work day following the last day for students in grades K-11.
- **SCHOOL CLOSED**

Projected Last Day - June 10, 2025
Projected GHS Graduation - June 10, 2025

M	T	W	TH	F
18 DAYS FEBRUARY 2025				
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

21 DAYS MARCH 2025				
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

17 DAYS APRIL 2025				
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

21 DAYS MAY 2025				
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

7 DAYS JUNE 2025				
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

***SCHOOL ENDS JUNE 10**
*If weather or other emergencies require the closing of school, the lost days will be made up by extending the school year in June up to 6 days.
If additional days are needed, they will be taken from the Spring Recess, beginning April 14.

SCHOOL YEAR AT A GLANCE



2024 2025

SCHOOL BEGINS: SEPT 5 Gr. 7-12
SCHOOL BEGINS: SEPT 6 Gr. K-6

M	T	W	TH	F
AUGUST 2024				
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

M	T	W	TH	F
SEPTEMBER 2024				
<small>Gr. 7-12 18 Days Gr. K-6 17 Days</small>				
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

M	T	W	TH	F
OCTOBER 2024				
<small>21 DAYS</small>				
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

M	T	W	TH	F
NOVEMBER 2024				
<small>17 DAYS</small>				
			1	
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

M	T	W	TH	F
DECEMBER 2024				
<small>15 DAYS</small>				
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

M	T	W	TH	F
JANUARY 2025				
<small>Gr. 7-12 20 Days Gr. K-6 21 Days</small>				
	1	2	3	
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

- SEPT 2 Labor Day
- SEPT 3 Teacher Work Day - Convocation
- SEPT 4 Teacher Professional Development
- SEPT 5 **FIRST DAY OF SCHOOL, GRADES 7-12**
Teacher Work Day, Grades K-6
- SEPT 6 **FIRST DAY OF SCHOOL, GRADES K-6 FULL DAY**
- OCT 3 Rosh Hashanah
- OCT 14 Columbus Day
- NOV 1 Diwali
- NOV 5 Election Day - No School for Students
- NOV 20 Early Dismissal
- NOV 21-22 Thanksgiving Recess
- DEC 23- JAN 1 Holiday Recess
(Includes New Year's Day)
- JAN 20 Martin Luther King Day
- JAN 23-28 Grades 7-12: Mid-Term Exams
(Early Dismissal Grades 9-12 only)
- JAN 29 Gr. 7-12 No School for Students
Teacher Work Day, Grades 7-12
- FEB 17-18 Winter Recess (includes Presidents' Day)
- APR 14-18 Spring Recess (includes Good Friday)
- MAY 26 Memorial Day
- JUNE 10-13 Grade 12 ONLY -Final Exams (Early Dismissal)
(Projected)
- JUNE 17 GHS Graduation **(Projected)**
- Last 4 Days Final Exams, Grades 7-11
(Early Dismissal Grades 7-11)
- Projected Last Day – June 17**
(Early Dismissal Grades K-11)
- Projected Teacher Work Day – June 18**
Teacher Work Day will be the first work day following the last day for students in grades K-11.
- SCHOOL CLOSED**

Projected Last Day Gr. K-11- June 17, 2025
Projected GHS Graduation - June 17, 2025

M	T	W	TH	F
18 DAYS FEBRUARY 2025				
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

M	T	W	TH	F
21 DAYS MARCH 2025				
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

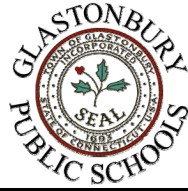
M	T	W	TH	F
17 DAYS APRIL 2025				
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

M	T	W	TH	F
21 DAYS MAY 2025				
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

M	T	W	TH	F
12 DAYS JUNE 2025				
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

***SCHOOL ENDS JUNE 17**
*If weather or other emergencies require the closing of school, the lost days will be made up by extending the school year in June up to 1 days.
If additional days are needed, they will be taken from the Spring Recess, beginning April 14.

SCHOOL YEAR AT A GLANCE



2025

2026

SCHOOL BEGINS: AUG 27 Gr. 7-12
SCHOOL BEGINS: AUG 28 Gr. K-6

M	T	W	TH	F
AUGUST 2025				
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

Gr. 7-12 3 Days
Gr. K-6 2 Days

M	T	W	TH	F
SEPTEMBER 2025				
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

20 DAYS

M	T	W	TH	F
OCTOBER 2025				
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

20 DAYS

M	T	W	TH	F
NOVEMBER 2025				
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

17 DAYS

M	T	W	TH	F
DECEMBER 2025				
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

17 DAYS

M	T	W	TH	F
JANUARY 2026				
		1	2	
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

Gr. 7-12 18 Days
Gr. K-6 19 Days

AUG 25	Teacher Work Day-Convocation
AUG 26	Teacher Professional Development
■ AUG 27	FIRST DAY OF SCHOOL, GRADES 7-12 Teacher Work Day, Grades K-6
■ AUG 28	FIRST DAY OF SCHOOL, GRADES K-6 FULL DAY
SEPT 1	Labor Day
SEPT 23	Rosh Hashanah
OCT 2	Yom Kippur
OCT 13	Columbus Day
Oct 21	Diwali
NOV 4	Election Day - No School for Students
NOV 19	Early Dismissal
NOV 20-21	Thanksgiving Recess
DEC 24- JAN 2	Holiday Recess (Includes New Year's Day)
JAN 19	Martin Luther King Day
JAN 15-21	Grades 7-12: Mid-Term Exams (Early Dismissal Grades 9-12 only)
■ JAN 22	Gr. 7-12 No School for Students Teacher Work Day, Grades 7-12
FEB 16-17	Winter Recess (includes Presidents' Day)
APRIL 3	Good Friday
APR 13-17	Spring Recess
MAY 25	Memorial Day
JUNE 4-9	Grade 12 ONLY - Final Exams (Early Dismissal) (Projected)
JUNE 11	GHS Graduation (Projected)
Last 4 Days	Final Exams, Grades 7-11 (Early Dismissal Grades 7-11)
	Projected Last Day – June 11 (Early Dismissal Grades K-11)
	Projected Teacher Work Day – June 12 Teacher Work Day will be the first work day following the last day for students in grades K-11.
■	SCHOOL CLOSED

Projected Last Day - June 11, 2026
Projected GHS Graduation - June 11, 2026

M	T	W	TH	F
18 DAYS FEBRUARY 2026				
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27

M	T	W	TH	F
22 DAYS MARCH 2026				
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

M	T	W	TH	F
16 DAYS APRIL 2026				
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

M	T	W	TH	F
20 DAYS MAY 2026				
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

M	T	W	TH	F
9 DAYS JUNE 2026				
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

***SCHOOL ENDS JUNE 11**

*If weather or other emergencies require the closing of school, the lost days will be made up by extending the school year in June up to 4 days.
If additional days are needed, they will be taken from the Spring Recess, beginning April 13.

SCHOOL YEAR AT A GLANCE



2025 2026

SCHOOL BEGINS: SEPT 4 Gr. 7-12
SCHOOL BEGINS: SEPT 5 Gr. K-6

M	T	W	TH	F
AUGUST 2025				
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

M	T	W	TH	F
SEPTEMBER 2025				
<small>Gr. 7-12 18 Days Gr. K-6 17 Days</small>				
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

M	T	W	TH	F
OCTOBER 2025				
<small>20 DAYS</small>				
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

M	T	W	TH	F
NOVEMBER 2025				
<small>17 DAYS</small>				
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

M	T	W	TH	F
DECEMBER 2025				
<small>17 DAYS</small>				
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

M	T	W	TH	F
JANUARY 2026				
<small>Gr. 7-12 18 Days Gr. K-6 19 Days</small>				
		1	2	
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

- SEPT 1 Labor Day
- SEPT 2 Teacher Work Day-Convocation
- SEPT 3 Teacher Professional Development
- SEPT 4 **FIRST DAY OF SCHOOL, GRADES 7-12**
Teacher Work Day, Grades K-6
- SEPT 5 **FIRST DAY OF SCHOOL, GRADES K-6 FULL DAY**
- SEPT 23 Rosh Hashanah
- OCT 2 Yom Kippur
- OCT 13 Columbus Day
- OCT 21 Diwali
- NOV 4 Election Day - No School for Students
- NOV 19 Early Dismissal
- NOV 20-21 Thanksgiving Recess
- DEC 24- JAN 2 Holiday Recess (Includes New Year's Day)
- JAN 19 Martin Luther King Day
- JAN 22-27 Grades 7-12: Mid-Term Exams (Early Dismissal Grades 9-12 only)
- JAN 28 Gr. 7-12 No School for Students
Teacher Work Day, Grades 7-12
- FEB 16-17 Winter Recess (includes Presidents' Day)
- APRIL 3 Good Friday
- APR 13-17 Spring Recess
- MAY 25 Memorial Day
- JUNE 11-16 Grade 12 ONLY - Final Exams (Early Dismissal) (Projected)
- JUNE 18 GHS Graduation (Projected)
- Last 4 Days Final Exams, Grades 7-11 (Early Dismissal Grades 7-11)

Projected Last Day - June 18, 2026
Projected GHS Graduation - June 18, 2026

M	T	W	TH	F
FEBRUARY 2026				
<small>18 DAYS</small>				
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27

M	T	W	TH	F
MARCH 2026				
<small>22 DAYS</small>				
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

M	T	W	TH	F
APRIL 2026				
<small>16 DAYS</small>				
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

M	T	W	TH	F
MAY 2026				
<small>20 DAYS</small>				
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

M	T	W	TH	F
JUNE 2026				
<small>14 DAYS</small>				
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

***SCHOOL ENDS JUNE 18**

*If weather or other emergencies require the closing of school, the lost days will be taken from the Spring Recess, beginning April 13.

SCHOOL CLOSED

SCHOOL YEAR AT A GLANCE



2026 2027

SCHOOL BEGINS: SEPT 2 Gr. 7-12
SCHOOL BEGINS: SEPT 3 Gr. K-6

M	T	W	TH	F
AUGUST 2026				
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

SEPTEMBER 2026				
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

*Gr. 7-12 19 Days
Gr. K-6 18 Days*

OCTOBER 2026				
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

21 DAYS

NOVEMBER 2026				
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

18 DAYS

DECEMBER 2026				
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

17 DAYS

JANUARY 2027				
			1	
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

*Gr. 7-12 18 Days
Gr. K-6 19 Days*

- AUG 31 Teacher Work Day-Convocation
 - SEPT 1 Teacher Professional Development
 - SEPT 2 **FIRST DAY OF SCHOOL, GRADES 7-12**
Teacher Work Day, Grades K-6
 - SEPT 3 **FIRST DAY OF SCHOOL, GRADES K-6 FULL DAY**
 - SEPT 7 Labor Day
 - SEPT 21 Yom Kippur
 - OCT 12 Columbus Day
 - NOV 3 Election Day - No School for Students
 - NOV 25 Early Dismissal
 - NOV 26-27 Thanksgiving Recess
 - DEC 24- JAN 1 Holiday Recess (Includes New Year's Day)
 - JAN 18 Martin Luther King Day
 - JAN 14-20 Grades 7-12: Mid-Term Exams (Early Dismissal Grades 9-12 only)
 - JAN 21 Gr. 7-12 No School for Students
Teacher Work Day, Grades 7-12
 - FEB 15-16 Winter Recess (includes Presidents' Day)
 - MAR 26 Good Friday
 - APR 12-16 Spring Recess
 - MAY 31 Memorial Day
 - JUNE 7-10 Grade 12 ONLY - Final Exams (Early Dismissal) (Projected)
 - JUNE 14 GHS Graduation (Projected)
 - Last 4 Days Final Exams, Grades 7-11 (Early Dismissal Grades 7-11)
- Projected Last Day – June 14**
(Early Dismissal Grades K-11)
- Projected Teacher Work Day – June 15**
Teacher Work Day will be the first work day following the last day for students in grades K-11.
- SCHOOL CLOSED**

Projected Last Day - June 14, 2027
Projected GHS Graduation - June 14, 2027

M	T	W	TH	F
18 DAYS FEBRUARY 2027				
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26

22 DAYS MARCH 2027				
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

17 DAYS APRIL 2027				
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

20 DAYS MAY 2027				
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

10 DAYS JUNE 2027				
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

***SCHOOL ENDS JUNE 14**

*If weather or other emergencies require the closing of school, the lost days will be made up by extending the school year in June up to 3 days.
If additional days are needed, they will be taken from the Spring Recess, beginning April 12.

SCHOOL YEAR AT A GLANCE



2026 2027

SCHOOL BEGINS: SEPT 10 Gr. 7-12
SCHOOL BEGINS: SEPT 11 Gr. K-6

M	T	W	TH	F
AUGUST 2026				
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

SEPTEMBER 2026					Gr. 7-12 14 Days	Gr. K-6 13 Days
	1	2	3	4		
7	8	9	10	11		
14	15	16	17	18		
21	22	23	24	25		
28	29	30				

OCTOBER 2026					21 DAYS
			1	2	
5	6	7	8	9	
12	13	14	15	16	
19	20	21	22	23	
26	27	28	29	30	

NOVEMBER 2026					18 DAYS
2	3	4	5	6	
9	10	11	12	13	
16	17	18	19	20	
23	24	25	26	27	
30					

DECEMBER 2026					17 DAYS
	1	2	3	4	
7	8	9	10	11	
14	15	16	17	18	
21	22	23	24	25	
28	29	30	31		

JANUARY 2027					19 DAYS
				1	
4	5	6	7	8	
11	12	13	14	15	
18	19	20	21	22	
25	26	27	28	29	

- SEPT 7 Labor Day
- SEPT 8 Teacher Work Day-Convocation
- SEPT 9 Teacher Professional Development
- SEPT 10 **FIRST DAY OF SCHOOL, GRADES 7-12**
Teacher Work Day, Grades K-6
- SEPT 11 **FIRST DAY OF SCHOOL, GRADES K-6 FULL DAY**
- SEPT 21 Yom Kippur
- OCT 12 Columbus Day
- NOV 3 Election Day - No School for Students
- NOV 25 Early Dismissal
- NOV 26-27 Thanksgiving Recess
- DEC 24- JAN 1 Holiday Recess (Includes New Year's Day)
- JAN 18 Martin Luther King Day
- JAN 28- FEB 2 Grades 7-12: Mid-Term Exams (Early Dismissal Grades 9-12 only)
- FEB 3 Gr. 7-12 No School for Students
Teacher Work Day, Grades 7-12
- FEB 15-16 Winter Recess (includes Presidents' Day)
- MAR 26 Good Friday
- APR 12-16 Spring Recess
- MAY 31 Memorial Day
- JUNE 14-17 Grade 12 ONLY - Final Exams (Early Dismissal) (Projected)
- JUNE 21 GHS Graduation (Projected)
- Last 4 Days Final Exams, Grades 7-11 (Early Dismissal Grades 7-11)

Projected Last Day – June 21
(Early Dismissal Grades K-11)

Projected Teacher Work Day – June 22
Teacher Work Day will be the first work day following the last day for students in grades K-11.

■ **SCHOOL CLOSED**

Projected Last Day - June 21, 2027
Projected GHS Graduation - June 21, 2027

M	T	W	TH	F
FEBRUARY 2027				
Gr. 7-12 17 Days Gr. K-6 18 Days				
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26

22 DAYS					MARCH 2027
1	2	3	4	5	
8	9	10	11	12	
15	16	17	18	19	
22	23	24	25	26	
29	30	31			

17 DAYS					APRIL 2027
			1	2	
5	6	7	8	9	
12	13	14	15	16	
19	20	21	22	23	
26	27	28	29	30	

20 DAYS					MAY 2027
3	4	5	6	7	
10	11	12	13	14	
17	18	19	20	21	
24	25	26	27	28	
31					

15 DAYS					JUNE 2027
	1	2	3	4	
7	8	9	10	11	
14	15	16	17	18	
21	22	23	24	25	
28	29	30			

***SCHOOL ENDS JUNE 21**

*If weather or other emergencies require the closing of school, the lost days will be taken from the Spring Recess, beginning April 12.

Glastonbury Public Schools

TRAVEL APPROVAL FORM

THIS FORM MUST BE COMPLETED AND APPROVED BEFORE PARTICIPANTS ARE SOLICITED

INTERNATIONAL _____ US X CT _____

DESTINATION: **Maine Cross Country Festival of Champions Invitational, Belfast ME**

DEPARTURE DATE: **Friday, September 29, 2023** RETURN DATE: **Saturday, September 30, 2023**

ESTIMATED NUMBER OF PARTICIPANTS: **Max. 24** WILL ANY SCHOOL TIME BE USED: **No**

SPONSORING TEACHER: **Head Coaches Brian Collins and Mark Alexander** COST PER PARTICIPANT: **TBD (\$5.00 entry fee per athlete, shared hotel rooms and meals)**

OTHER CHAPERONE(S): **Assistant Coaches Brian Gaudreau and Kim Libera.**

AGENCY/ORGANIZATION MAKING ARRANGEMENTS: **N/A**

SCHOOL(S) PARTICIPATING: **Top individual competitors and teams from around New England.**

STUDENTS' REQUIREMENTS FOR PARTICIPATION: **Must be a member of the varsity program (top 12 runner).**

PURPOSE OF TRIP: **The site of the Maine XC Festival of Champions is the same site used for the New England Championships later in the season. Not only will this meet expose our student-athletes to the top runners and teams in the region, it will also serve as a practice run on the championship course.**

ITINERARY (MAY BE ATTACHED): **Depart GHS after school on Friday and travel to Belfast, Maine. Coaches will secure lodging for Friday evening and for meals. The team will depart the hotel the morning of the race (Saturday) and depart for home immediately after the race/event concludes.**

STATEMENT OF ANTICIPATED OUTCOMES FOR STUDENTS:


Participants will experience top runners and top teams from across the region and have an opportunity to run on the course used for the New England Championships at the conclusion of the season.

APPROVAL:

DIRECTOR:  6/26/23
(DATE)

PRINCIPAL(S):  7/5/23
(of first school where trip is taking place) (DATE)
(of second school if applicable) (DATE)

PRINCIPAL(S): _____ (DATE)
(of first school where chaperones teach) (DATE)
(of second school if applicable) (DATE)

SUPERINTENDENT APPROVAL:  7/10/23
(DATE)

Glastonbury Public Schools
TRAVEL APPROVAL FORM

THIS FORM MUST BE COMPLETED AND APPROVED BEFORE PARTICIPANTS ARE SOLICITED

INTERNATIONAL _____ US XX CT _____

DESTINATION: Honolulu, Hawaii

DEPARTURE DATE: Monday, April 8, 2024

RETURN DATE: Friday, April 12, 2024

ARRIVAL DATE: Saturday, April 13, 2024

ESTIMATED NUMBER OF PARTICIPANTS: 170

WILL ANY SCHOOL TIME BE USED: NONE

SPONSORING TEACHER: Kacey Howard/Nola Campbell

COST PER PARTICIPANT: \$2,580.00 QUAD

OTHER CHAPERONE(S): Teachers, Music Director, and parents.

AGENCY/ORGANIZATION MAKING ARRANGEMENTS: Perform America

SCHOOL(S) PARTICIPATING: Glastonbury High School

STUDENTS' REQUIREMENTS FOR PARTICIPATION: Any student in good standing enrolled in the Glastonbury High School Bands and Orchestras

PURPOSE OF TRIP: To perform at two Heritage Sites: 1) on the dock of the USS Missouri Battleship and 2) Diamond Head, Hawaii's most recognized landmark known for its unique shaped crater, hiking trail, stunning coastal views, and military history. This experience directly relates to our curriculum by actively utilizing the skills learned in the ensemble setting (rhythmic, melodic, style, interpretation) and incorporating them into a real-world performance allowing our student musicians to actively learn, create and contribute to performance and the arts in our global society. This also supports our district strategic plan through nurturing our student musicians to be active learners who continue to pursue their individual goals, passions and interests.

Additionally, this is an important bonding experience for the Orchestra and Band ensembles to help encourage retention and participation. The pandemic has significantly impacted retention of our band and orchestra students and this trip would reinvigorate a sense of community belonging and musical growth. The impact of music travel on our students is one that they recall and refer to for the rest of their lives.

ITINERARY (MAY BE ATTACHED): Please see attached.

STATEMENT OF ANTICIPATED OUTCOMES FOR STUDENTS:

This trip will greatly reinforce the Glastonbury High School Learning Expectations by kindling intellectual curiosity, exploring intellectual interests, learning about the world, pursuing life-long discovery, and demonstrating good citizenship, integrity and respect for others. This particular trip will help inspire curiosity about music and how it is shaped in other parts of the world, cultivate strong learning of Hawaiian music and culture, and help these students to enhance their own self-discovery, social growth, and empower and shape their musical lives upon their return.

APPROVAL:

DIRECTOR: *Debbie Lopez* 7/13/23
(of first school where trip is taking place) (DATE)

~~PRINCIPAL(S)~~ *James E. Bean* 7/17/23
(of first school where trip is taking place) (DATE) (of second school if applicable) (DATE)

PRINCIPAL(S): _____
(of first school where chaperones teach) (DATE) (of second school if applicable) (DATE)

SUPERINTENDENT APPROVAL: *Alan Borkner* 7/19/23
(DATE)

1/31/14

BOARD OF EDUCATION APPROVAL DATE: _____

Regular Board of Education Meeting

Monday, July 10, 2023 7:00 PM

Town Council Chambers

Glastonbury Town Hall

2155 Main Street

Glastonbury, CT 06033

Mrs. Alison Couture:	Present
Dr. Douglas Foyle:	Present
Mr. Thomas Gorman:	Present
Ms. Jenn Jennings:	Absent
Mr. Ray McFall:	Present
Mr. David Peniston, Jr.:	Present
Mr. Matthew Saunig:	Present
Ms. Julie Thompson:	Present

Board Member Mr. Thomas Gorman joined via ZOOM

Also Present: Alan B. Bookman, Superintendent
Matthew Dunbar, Assistant Superintendent
Kate Lund, Assistant Superintendent
Citizens and Staff Members, representatives of the press

1. Call to Order

Dr. Foyle called the meeting to order at 7:00PM.

2. Pledge of Allegiance

3. Awards and Recognition

- 3.A. Kate Lund, Assistant Superintendent for Curriculum and Instruction
- 3.B. Brendan Callahan, Director of History/Social Sciences
- 3.C. Elisa Fabiszak, Special Education Supervisor, Smith Middle School
- 3.D. Jeremy Gervais, Assistant Principal, Glastonbury High School
- 3.E. Bobby Skarvelas, Principal, Smith Middle School

4. Information Session for Public Comment

No in-person comments were presented to the Board. Dr. Foyle, Chair, addressed comments submitted via the online google document.

5. Business Requiring Action

5.A. Approval of Glastonbury Public Schools Strategic Plan 2023-2028
Board approves the Glastonbury Public Schools Strategic Plan 2023-2028. This motion, made by Ms. Julie Thompson and seconded by Mr. Ray McFall, Carried.

Mrs. Alison Couture:	Yea
Dr. Douglas Foyle:	Yea
Mr. Thomas Gorman:	Yea
Mr. Ray McFall:	Yea
Mr. David Peniston, Jr.:	Yea

Mr. Matthew Saunig: Yea

Ms. Julie Thompson: Yea

5.B. Approval of Glastonbury East Hartford Elementary Magnet School Budget 2023-2024
Board approves the Glastonbury East Hartford Elementary School Magnet School budget for the 2023-2024 school year. This motion, made by Ms. Julie Thompson and seconded by Mr. Ray McFall, Carried.

Mrs. Alison Couture: Yea

Dr. Douglas Foyle: Yea

Mr. Thomas Gorman: Yea

Mr. Ray McFall: Yea

Mr. David Peniston, Jr.: Yea

Mr. Matthew Saunig: Yea

Ms. Julie Thompson: Yea

5.C. Approval of Superintendent's Contract
Board approves the Superintendent's contract. This motion, made by Ms. Julie Thompson and seconded by Mr. Ray McFall, Carried.

Mrs. Alison Couture: Yea

Dr. Douglas Foyle: Yea

Mr. Thomas Gorman: Yea

Mr. Ray McFall: Yea

Mr. David Peniston, Jr.: Yea

Mr. Matthew Saunig: Yea

Ms. Julie Thompson: Yea

5.D. Meeting Minutes of June 26, 2023
Board approves the meeting minutes of the June 26, 2023 Board of Education meeting with edits suggested by Dr. Foyle. This motion, made by Ms. Julie Thompson and seconded by Mr. Ray McFall, Carried.

Mrs. Alison Couture: Yea

Dr. Douglas Foyle: Yea

Mr. Thomas Gorman: Yea

Mr. Ray McFall: Yea

Mr. David Peniston, Jr.: Yea

Mr. Matthew Saunig: Yea

Ms. Julie Thompson: Yea

6. Reports and Discussion

6.A. Technology Annual Report

Chief Technology Officer, Chris Macca provided the Board with an overview of the Technology Annual Report.

6.B. LINKS Update

Superintendent, Dr. Alan Bookman provided the Board with an overview of the LINKS update.

6.C. Glastonbury Education Foundation

7. Committee Reports

8. Chairman's Reports

9. Superintendent's Report

9.A. Adult and Continuing Education Classes for Fall 2023

9.B. Staff Appointments

9.B.1. Krista Aguilar, Gideon Welles School, Special Education Teacher

9.B.2. Ashley Boyle, Naubuc School, School Psychologist

9.B.3. Vanessa Clarke-Bligh, Glastonbury High School, Library Media Specialist

9.B.4. Olivia Constantine, Naubuc School, School Psychologist

9.B.5. Elisa Fabiszak, Smith Middle School, Special Education Supervisor

9.B.6. Christina Ireland, Glastonbury High School, Mathematics Teacher (0.6 FTE)

9.B.7. Jessica Jasilli, Glastonbury High School, Special Education Teacher

9.B.8. Kaitlyn Kasimer-Colon, Nayaug and Hopewell School, Speech and Language Pathologist

9.B.9. Katie Mattioli, Glastonbury High School, Library Media Specialist

9.B.10. Elizabeth Raynor, Glastonbury High School, Science Teacher

9.B.11. Maria Searles, Gideon Welles School, Mathematics Teacher

9.B.12. Shannon Thomas, Gideon Welles School, School Guidance Counselor

9.B.13. Angelo Virone, Glastonbury High School, School Guidance Counselor

9.C. Staff Resignations

9.C.1. Kimberly Megargee

9.C.2. Sierra Trudel

9.D. Dates to Remember

10. Adjournment

Board moves to adjourn the meeting. This motion, made by Ms. Julie Thompson and seconded by Mr. Ray McFall, Carried. The meeting adjourned at 8:10PM.

Mrs. Alison Couture: Yea

Dr. Douglas Foyle: Yea

Mr. Thomas Gorman: Yea

Mr. Ray McFall: Yea

Mr. David Peniston, Jr.: Yea

Mr. Matthew Saunig: Yea

Ms. Julie Thompson: Yea

10.A. Please note: It is possible that the Board of Education may go into Executive Session

Respectfully Submitted,

Ray McFall, Secretary

Approved:

**GLASTONBURY BOARD OF EDUCATION
EXECUTIVE SUMMARY REPORT FORM**

Title of Report: 2022-2023 Year-End Reports for Student Activities

Board Meeting Date: August 14, 2023

Action:

Report: X

Information:

Discussion:

Overview:

Glastonbury Public Schools maintains a separate fund to promote the safe handling of Student Activity money. The centralized accounting system is managed by a coordinator who oversees approximately 260 accounts, verifies deposits and approved expenses, and provides training to advisors and personnel involved in the collection of student and parent funds. All transactions are reviewed by the business manager to ensure the proper use of student and community funds. In addition to all account books being audited at Central Operations, an annual audit is completed by the town's independent auditors.

At various levels, student involvement is encouraged under the guidance of a staff advisor. At the elementary level and middle school level, some student councils assist with school stores and/or raising charitable contributions. The GHS School Store is managed by students and is overseen by one of the business teachers. Merchandise can be purchased online or at the store. Secondary clubs which take place after school are usually governed by students who assist the advisor in maintaining their club's financial records, educating the students about the cash flow management process.

Activity accounts include foreign exchange trips, field trips, yearbook sales, dances, after-school clubs and sports, summer camps, a regional Vo-Ag program and Adult Education. FIRST Robotics, Model UN, Vo-Ag and music students compete regionally and nationally. The trips, activities, and events that did not occur during COVID 19 are back to normal.

From the student activity accounts, thirty-eight scholarships were awarded to Glastonbury High School students, totaling \$37,250 in college assistance. The Bridgeworks program promotes life-skills by preparing and selling gift baskets, note cards and other useful items, while students apply basic math skills to create receipts, deposit slips and invoices.

Drama productions and concerts showcase the teaching of the arts in Glastonbury and provide a positive liaison with the public. This year's performances include:

- Gideon Welles – Elf Jr.
- Smith Middle School – 13 The Musical
- Glastonbury High School – Clue and Legally Blond

Fundraising continues to be an important part of student activities as it sparks an awareness of and compassion for others, within community, state and world. In addition, students and staff work together toward a common goal.

Student Activity Fund revenue for the fiscal year 2022-2023, has been recorded as follows:

Description	Beginning Balance	Deposits	Expenditures	Ending Balance
Buttonball Lane Total	\$10,020	\$7,181	\$6,955	\$10,246
Eastbury Total	\$62	\$1,750	\$901	\$912
Eastbury Links Total	\$3,000	\$0	\$0	\$3,000
Hebron Avenue Total	\$6,621	\$948	\$1,130	\$6,440
Hopewell Total	\$10,913	\$2,943	\$3,318	\$10,539
Naubuc Total	\$18,037	\$5,666	\$8,882	\$14,820
Nayaug Total	\$5,879	\$5,858	\$5,359	\$6,378
Gideon Welles Total	\$16,999	\$27,935	\$18,046	\$26,888
Smith Total	\$36,551	\$95,688	\$99,266	\$32,973
GHS Total	\$411,145	\$437,699	\$442,300	\$406,543
Scholarships Total	\$313,767	\$13,585	\$37,294	\$290,058
Adult/Vocational Education Total	(\$6,535)	\$165,221	\$192,222	(\$33,536)
Art Total	\$3,514	\$727	\$2,167	\$2,074
Athletics Total	\$32,825	\$62,268	\$59,676	\$35,417
Foreign Language Total	\$132,129	\$221,482	\$239,954	\$113,657
Health Education/Physical Education Total	\$10,172	\$2,855	\$2,120	\$10,908
Music Total	\$33,154	\$116,322	\$110,716	\$38,761
Science Total	\$22,360	\$31,960	\$36,130	\$18,190
Summer Programs Total	\$50,606	\$47,274	\$53,220	\$44,661
GPS/Central Office Total	\$287,954	\$940,543	\$935,547	\$292,950
	\$1,399,174	\$2,187,907	\$2,255,202	\$1,331,880

Submitted By: Karen Bonfiglio

Reviewed By: Alan Bookman

**GLASTONBURY BOARD OF EDUCATION
EXECUTIVE SUMMARY REPORT FORM**

Title of Report: 2022-23 Year-End Report for School Food Service Department (SFSD)

Board Meeting Date: August 14, 2023

Action:

Report: X

Information:

Discussion:

Overview:

Glastonbury Public Schools continues to participate in the Healthy Food Certification Program. Glastonbury School Food Services (SFSD) received \$51,399 in funding for this program during 2022-23. The CT standards for the Healthy Food Program remain more stringent than the USDA guidelines for competitive foods that all schools nationwide are now required to follow. We will continue to review the state-approved snack products available in order to provide the best selection for our students.

This year to gain buying power and receive more competitive pricing for food and operating supplies we have joined the Lighthouse Co-Op which currently consists of 14 school districts. As we have done in past years we will allocate a portion of the district's USDA commodity dollars to the fresh fruit and vegetable program through the Department of Defense (DoD). We continue to adhere to the meal pattern requirements of the USDA National School Lunch Program.

The State of Connecticut established a program using American Rescue Plan Act (ARPA) funds to assist districts in providing free meals for the 2022-23 school year. We were able to provide free meals for the majority of the school year with the exception of the time period between December 12th - March 1st. While offering free meals we continued to see a significant increase in meal participation which resulted in higher reimbursement funds. Additional funding received from providing free meals totaled \$1,086,041 not including funds we anticipate receiving for meals served in May and June. For the year we served a total of 75,274 breakfast and 522,005 lunch meals. Compared to last year this is a decrease of 1652 breakfast and an increase of 5,017 lunch meals. The comparison of meals does not include those served at GEHMS as they participate in the Community Eligibility Provision (CEP) and provide free meals for the entire school year and will continue to do so for the next 3 years.

Additional funding was received for supply chain assistance. We received the third and final payment in the amount of \$48,644 bringing the total amount received to \$367,502. These funds were only allowed to be used for unprocessed or minimally processed foods such as milk, and produce.

SFSD ended the school year with several open positions including high school manager, 2 full-time positions, and 3 part-time open positions. We anticipate most of these positions to be filled by the start of the school year. The SFSD employees will receive raises as approved by the Board of Education. Staff continues to receive the yearly mandated training to meet the USDA professional standard requirements. All new hires will be required to obtain ServSafe sanitation training. Documentation of the certification will be filed with the Town Health Department.

Several pieces of equipment were purchased to replace aging equipment at a cost of \$32,000. This includes reach-in freezers for Hopewell, Buttonball and Hebron Ave, a refrigerator for Buttonball, and a milk cooler and deli slicer for Smith Middle School.

The SFSD was completely self-operating for the 2022-23 school year. We began the school year with a balance of \$509, 532. We ended the year with a net profit of \$528,855 which brings our year-end balance to \$1,119,387. Due to increased funding received from serving free meals, we have exceeded the allowable carry-over balance which is three months' worth of operating expenses. The SFSD will submit a plan of action to the State showing how these funds will be utilized to support the department. We will be evaluating staffing needs, all kitchens for equipment that is in need of repair and the potential of expanding or installing an additional walk-in freezer at Smith Middle School.

Submitted By: Karen Bonfiglio and Jessica D'Agnesse

Reviewed By: Alan Bookman

Glastonbury School Food Services Year-End Report 2022-2023

	Actuals 2020-2021	Actuals 2021-2022	Projected 2022-2023	Actuals 2022-2023
Beginning Balance	461,061	201,834	590,532	590,532
Income				
Lunch, Milk, Breakfast, A la Carte	46,790	98,687	967,500	579,486
Federal Reimbursement	1,099,221	3,032,814	1,265,052	2,749,656
State Reimbursement	33,855	38,803	39,000	40,345
Healthy Foods Reimbursement	38,256	37,551	38,000	51,399
Catering & Miscellaneous	19,495	25,292	27,000	39,347
Miscellaneous	0	0	0	0
Interest Income	0	0	0	0
BOE	587,891	0	0	0
Total Income	1,825,508	3,233,147	2,336,552	3,460,234
Expenses				
Supplies	814,342	1,510,110	1,090,988	1,523,025
Personnel Expense	1,241,663	1,236,053	1,297,307	1,262,123
Equipment	28,730	98,285	100,000	146,231
Miscellaneous Expenses	0	0	1,500	0
Contracted Services	0	0	0	0
Total Expenses	2,084,735	2,844,448	2,489,795	2,931,379
Net Income or loss	(259,227)	388,698	(153,243)	528,855
Summer Projects & Equipment				
Year End Balance	201,834	590,532	437,289	1,119,387

Meal Price	
Grades K-6*	\$3.00
Grades 7-12*	\$3.50
Adult	\$4.50
Breakfast	\$1.50

* Meals for children 18 and under were offered at no charge through the USDA SMART Funds from 8/24/22 - 12/9/22 and 3/1/23 - 6/22/23 for the School Year 2022 - 2023. Meals were charged at regular price from 12/12/22 - 2/28/23 until the new SMART funds became available.

TOWN OF GLASTONBURY**MEMORANDUM****DEPARTMENT OF ADMINISTRATIVE SERVICES****FINANCIAL ADMINISTRATION**

TO: Board of Finance
Jonathan Luiz, Town Manager

FROM: Keri Rowley, Director of Finance & Administrative Services *KJR*

DATE: July 11, 2023

SUBJECT: Self Insurance Reserve Update June 2023

The attached report summarizes the Self Insurance Reserve fund through June 30, 2023. The total reserve is \$14,986,425 allocated \$5,180,504 and \$9,805,921 between Town and Board of Education, respectively. As of June the fund is experiencing a \$108,651 loss for the fiscal year.

There are 28 large loss claims which are defined as any claims that exceed \$50,000. BOE has 19 while the Town has 9 large loss claims. There are 4, 3 for the BOE and 1 for the Town, that have exceeded the individual Stop Loss limit. The Individual Stop Loss limit is \$200,000 for BOE and \$150,000 for the Town.

As of June 30, we are expecting to receive reimbursement of \$291,955 from CT Prime for FY2023 large loss claims (\$258,132 for BOE and \$33,823 for the Town). This balance due is not reflected in the financial summary.

Enc.

cc: Dr. Alan Bookman, Superintendent
Karen Bonfiglio, Business Manager

SELF INSURANCE RESERVE FUND

YTD Balances As of: June 30, 2023

	Town	Education	Total
Contributions			
Employer	\$4,342,735	\$12,303,330	\$16,646,065
Employee	1,297,090	3,469,681	4,766,771
Stop Loss Reimbursement	76,207	872,302	948,509
Total Revenues	\$5,716,032	\$16,645,313	\$22,361,345
Expenditures			
Anthem			
ASO Fees	\$123,400	\$469,457	\$592,857
Claims	3,651,166	16,942,908	20,594,075
	\$3,774,566	\$17,412,366	\$21,186,932
Delta Dental			
ASO Fees	\$16,902	-	\$16,902
Claims	191,485	-	191,485
	\$208,387	-	\$208,387
Bank Fees/PCORI Fee	\$2,268	\$8,311	\$10,579
CT Prime	521,810	1,425,289	\$1,947,099
OneDigital Consultant Fees	18,000	72,000	90,000
	\$542,078	\$1,505,600	\$2,047,677
Total Expenditures	\$4,525,031	\$18,917,965	\$23,442,996
Current Year Revenues Less Expenses	\$1,191,001	(\$2,272,652)	(\$1,081,651)
Reserve July 1, 2022	\$3,989,503	\$12,078,573	\$16,068,076
Reserve at end of month	\$5,180,504	\$9,805,921	\$14,986,425

	Town	BOE	Total
Reserve at end of month	\$ 5,180,504	\$ 9,805,921	\$ 14,986,425
Recommended Minimum Reserve ^A	\$ 1,197,126	\$ 3,693,727	\$ 4,890,853
Variance Over/(Under) Reserved	\$ 3,983,378	\$ 6,112,194	\$ 10,095,572

A. As of March 2023. The next update will be provided in August 2023.

LINKS Data - June 9, 2023

LINKS Students 2022-2023

	<u># Glastonbury Students</u>	<u># Tuition Students from other Towns</u>
Grades K-2	7	2
Grades 3-5	12	5
Grades 6-8	10	2
Grades 9-12	28	7
Intensive Program	3	1
Transition Academy	<u>22</u>	<u>2</u>
Total	82	19

Annual Tuition Charged for each Out-of-Town Student - Base Tuition (Related services and para support billed per IEP Hours)

2022-23 \$59,130
Total Tuition Received 2022-2023 - \$1,477,940

Estimated Annual Out-of-District Tuition Costs for Glastonbury Students Without LINKS

<u>Grade Level</u>	<u>Annual Costs</u>
Elementary	\$1,615,000
Secondary	\$3,230,000
Intensive	\$300,000
Post Grad	<u>\$1,870,000</u>
Total Estimated Gross Costs	\$7,015,000

Estimated Savings for GPS from LINKS

<u>Estimated Gross Tuition Costs without LINKS</u>		<u>Estimated LINKS Costs</u>		<u>Tuition Received</u>		<u>Net Savings</u>
\$7,015,000	minus	\$1,989,000	plus	\$1,477,940	equals	\$6,503,940

Tuition Districts: Berlin, Bolton, Columbia, Granby, Hartford, Hebron, Manchester, RSD #8, Simsbury, and South Windsor