



## REGULAR BOARD OF EDUCATION MEETING

Monday, August 8, 2022 7:00 PM

MEETING ONLINE-ZOOM Please use the link below to join the webinar:

<https://glastonburyus-org.zoom.us/j/86906828095?pwd=SWt6dTF0eE14SjBxTU5UWkRvSzVDUT09>  
Passcode: 621801, Or Telephone: US: +1 929 205 6099 or +1 301 715 8592 or +1 312 626 6799 or +1 669 900 6833 , or +1 253 215 8782 or +1 346 248 7799  
Webinar ID: 869 0682 8095

1. Call to Order
2. Pledge of Allegiance
3. Information Session for Public Comment
4. Special Reports
5. Business Requiring Action
  - A. Staff Resignations (consent)
    1. Nichole Pitruzzello
    2. Michele Prizio
  - B. Approval of Final 2021-2022 Budget Transfers and End of Year Budget Report
  - C. Approval of Glastonbury High School Student Trip to Washington, D.C.
  - D. Approval of the Superintendent's Contract
6. Reports and Discussion
  - A. School Food Service Report
  - B. Student Activities Report
  - C. Glastonbury Education Foundation
7. Approval of Minutes
  - A. Meeting Minutes of July 11, 2022
  - B. Special Meeting Minutes of July 11, 2022 (8:30PM)
8. Committee Reports
9. Chairman's Reports
10. Superintendent's Report
  - A. Staff Appointments
    1. Allison Bouzakis-Eastbury School, Special Education
    2. Marisha Davis - Eastbury School, Student Support Clinician
    3. Kevin Huhn-Hebron Avenue School, Music/Orchestra
    4. Bethany Martocci-Hopewell School, Grade 4

- 5. Sara Poleman-Glastonbury High School- Art Teacher
  - B. Self-Insurance Update - June 2022
  - C. Dates to Remember
11. Adjournment
- A. Please note: It is possible that the Board of Education may go into Executive Session

## **How to Participate in Board of Education Meeting Public Comments**

At this time, there are two options for participating in public comment during Board of Education meetings.:

### **1) In-Person Comment.**

The Board sets aside thirty (30) minutes for public comments. Comments are limited to 3 minutes per speaker and a person may speak only once. Each speaker must start by stating their name and address. There will be a sign-up sheet in the back of the room. In-person meetings are held in the Town Hall Town Council Chambers, 2155 Main Street, Glastonbury, unless otherwise noted on the [Board of Education Meeting webpage](#) and the Board Meeting agenda.

### **2) Written Comment.**

Use the form below to submit a written comment before 12 noon on the meeting day. Written comments are attached to the BOE Meeting Agenda.

[Public Comments for Glastonbury Board of Education Meeting](#)

Public Comments for BOE Meeting (Responses) 2022

Timestamp	Your Full Name	Your STREET Address	Your Comment to be attached to the agenda of the next Glastonbury Board of Education meeting. NOTE: This field accepts up to 2500 characters. Please submit a second response to this form if you require additional text.
8/6/2022 20:15:09	David R. Primozich	547 bell st	The 2021-2022 school-year included free lunch for the students provided by the state. Will this be included for the 2022-2023 school year as well, or return to pre-pandemic practices regarding lunch pricing?

**GLASTONBURY BOARD OF EDUCATION  
EXECUTIVE SUMMARY REPORT FORM**

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**Title of Report: End-of-Year Final Report, FY2021-2022 Education Budget**

**Board Meeting Date: August 8, 2022**

**Action: X                      Report:                      Information:                      Discussion:**

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**Overview:**

In April, the Board of Education approved preliminary budget transfers based on our projections for the year end. On July 27, 2022, all open purchase orders were completed and final invoices paid. Now that all the transactions have been completed for FY 21/22, a number of additional transfers are required. The major variances occurred in, operations/maintenance, utilities, program/staff development, special education, systemwide support services and fringe benefits.

**Board of Education Approved 2021-2022 Recap**

	<b>Board Approved</b>	<b>Final</b>	<b>Variance</b>
Town Appropriated Budget	113,549,684	113,549,684	-
Supplemental Appropriations:			-
Custodial Fee Reimbursement	30,000	1,811	-28,189
Magnet School Transportation Grant	19,500	9,900	-9,600
Excess Cost/Agency Placement Grant	1,100,000	1,493,058	393,058
Agricultural Science & Technology Education Grant		102,879	
<b>Total Approved Expenditures</b>	<b>114,699,184</b>	<b>115,157,332</b>	<b>355,269</b>
<b>Actual Expenditures</b>		<b>114,849,239</b>	
<b>Final year-end transfer to 1 % Non-Lapsing Fund</b>		<b>308,093</b>	

Attached please find the Final Report for FY2021-2022, which includes:

**Attachment I** shows the Spring Revised Budget as approved by the Board of Education on April 25, 2022. In addition, it shows the actual expenditures and balances remaining by program for 2021-2022.

**Attachment II** is listed as Authorization #1 and lists the final transfers required so that no program is left in a deficit position at year-end.

**Attachment III** is a recap of the Board of Education Budget for 2021-2022 starting in January 2021 through June 30, 2022.

**Submitted By:** Karen Bonfiglio

**Reviewed By:** Alan Bookman

**BOARD OF EDUCATION BUDGET  
FY 2021 - 2022  
FOR PERIOD ENDING JUNE 30, 2022  
BEFORE TRANSFERS**

PROG	DESCRIPTION	SPRING REVISED *	FINAL EXPENDITURES	BALANCES
0200	ART	1,266,239	1,257,322	8,917
0300	ELEMENTARY EDUCATION	15,788,179	15,697,279	90,900
0400	ENGLISH/READING & LANGUAGE ARTS	4,550,772	4,545,605	5,167
0500	MATHEMATICS	2,881,650	2,886,735	(5,085)
0600	SCIENCE	3,632,403	3,584,910	47,493
0700	HISTORY/SOCIAL SCIENCES	2,398,651	2,406,611	(7,960)
0900	CAREER & TECHNICAL EDUCATION	1,668,715	1,667,708	1,007
1000	COMMUNITY SERVICES	373,726 <sup>1</sup>	322,515	51,211
1100	PACE/MATH SCIENCE RESOURCE	628,530	627,474	1,056
1300	WORLD LANGUAGES & ELL	4,581,248	4,483,700	97,548
1400	SCHOOL COUNSELING	3,686,258	3,659,359	26,899
1500	HEALTH ED./PHYSICAL ED.	2,144,609	2,134,305	10,304
1600	HEALTH SERVICES	900,964	906,552	(5,588)
1900	LIBRARIES/MEDIA CENTERS	1,131,189	1,113,636	17,553
2000	MUSIC	1,863,810	1,775,602	88,208
2100	OPERATIONS/MAINTENANCE	7,227,201	7,778,001	(550,800)
2200	UTILITIES	2,437,155	2,309,130	128,025
2300	PROGRAM/STAFF DEVELOPMENT	615,000	513,754	101,246
2400	TRANSPORTATION	3,931,568 <sup>2</sup>	4,018,510	(86,942)
2700	SPECIAL EDUCATION	16,083,330 <sup>3</sup>	15,313,272	770,058
2800	ATHLETICS/CLUBS	1,954,318	1,968,143	(13,825)
3000	AGRISCIENCE & TECHNOLOGY	443,420 <sup>4</sup>	431,540	11,880
3100	ELEMENTARY OPERATIONS	2,380,169	2,399,779	(19,610)
3200	SECONDARY OPERATIONS	2,860,998	2,922,388	(61,390)
3300	SYSTEMWIDE SUPPORT SVCS.	3,792,515	4,022,647	(230,132)
3400	FRINGE BENEFITS	22,029,489	22,228,482	(198,993)
3600	TECHNOLOGY SUPPORT SVCS.	3,905,226	3,874,281	30,945
	TOTAL	115,157,332	114,849,239	308,093

**\* AFTER SUPPLEMENTAL APPROPRIATIONS APPLIED:**

1. CUSTODIAL FEE REIMBURSEMENT	-1,811
2. MAGNET SCHOOL TRANSPORTATION GRANT	-9,900
3. EXCESS COST/AGENCY PLACEMENT GRANT	-1,493,058
4. AGRICULTURAL SCIENCE & TECHNOLOGY ED GRANT	-102,879
	(1,607,648)

**GLASTONBURY PUBLIC SCHOOLS  
GLASTONBURY, CONNECTICUT**

Attachment II

**FY 2021-2022  
BUDGET TRANSFER REQUEST FORM  
AUTHORIZATION #1**

The School Administration requests that the Glastonbury Board of Education give consideration and approval to this request for transfer of funds between established programs of the 2021-2022 operating school budget.

DOLLAR	TO	PROGRAM NAME	FROM	PROGRAM NAME
TRANSFER				
\$ 5,085	0500	MATH	0200	ART
\$ 7,960	0700	HISTORY/SOCIAL SCIENCE	0200	ART
			0300	ELEMENTARY EDUCATION
\$ 5,588	1600	HEALTH SERVICES	0300	ELEMENTARY EDUCATION
\$ 550,800	2100	OPERATIONS/MAINTENANCE	0300	ELEMENTARY EDUCATION
			0400	ENGLISH/READING & LANGUAGE ARTS
			0600	SCIENCE
			0900	CAREER & TECHNICAL EDUCATION
			1000	COMMUNITY SERVICES
			1100	PACE/MATH SCIENCE RESOURCE
			1300	WORLD LANGUAGES & ELL
			1400	SCHOOL COUNSELING
			1500	HEALTH ED./PHYSICAL EDUCATION
			1900	LIBRARIES/MEDIA CENTERS
			2000	MUSIC
			2200	UTILITIES
\$ 86,942	2400	TRANSPORTATION	2200	UTILITIES
			2300	PROGRAM/STAFF DEVELOPMENT
\$ 13,825	2800	ATHLETICS/CLUBS	2300	PROGRAM/STAFF DEVELOPMENT
\$ 19,610	3100	ELEMENTARY OPERATIONS	2300	PROGRAM/STAFF DEVELOPMENT
\$ 61,390	3200	SECONDARY OPERATIONS	2300	PROGRAM/STAFF DEVELOPMENT
			2700	SPECIAL EDUCATION
\$ 230,132	3300	SYSTEMWIDE SUPPORT SERVICES	2700	SPECIAL EDUCATION
\$ 198,993	3400	FRINGE BENEFITS	2700	SPECIAL EDUCATION

**BOARD OF EDUCATION BUDGET**  
**FY 2021-2022**  
**FINAL REPORT PERIOD ENDING JUNE 30, 2022**

Attachment III

<b>PROG</b>	<b>DESCRIPTION</b>	<b>BOARD APP. BUDGET JANUARY, 2021</b>	<b>BOARD APP. BUDGET WITH REDUCTIONS</b>	<b>FINAL EXPENDITURES JUNE, 2022</b>
0200	ART	1,271,616	1,271,616	1,257,322
0300	ELEMENTARY EDUCATION	15,965,617	15,907,127	15,697,279
0400	ENGLISH/READING & LANGUAGE ARTS	4,550,472	4,550,472	4,545,605
0500	MATHEMATICS	2,867,425	2,867,425	2,886,735
0600	SCIENCE	3,621,041	3,621,041	3,584,910
0700	HISTORY/SOCIAL SCIENCES	2,431,334	2,431,334	2,406,611
0900	CAREER & TECHNICAL EDUCATION	1,663,443	1,663,443	1,667,708
1000	COMMUNITY SERVICES	370,822 <sup>1</sup>	370,822 <sup>1</sup>	322,515 <sup>1</sup>
1100	PACE/MATH SCIENCE RESOURCE	628,530	628,530	627,474
1300	WORLD LANGUAGES & ELL	4,574,500	4,574,500	4,483,700
1400	SCHOOL COUNSELING	3,728,804	3,728,804	3,659,359
1500	HEALTH ED./PHYSICAL ED.	2,172,517	2,172,517	2,134,305
1600	HEALTH SERVICES	825,318	825,318	906,552
1900	LIBRARIES/MEDIA CENTERS	1,175,498	1,175,498	1,113,636
2000	MUSIC	1,863,931	1,863,931	1,775,602
2100	OPERATIONS/MAINTENANCE	6,989,533	6,941,533	7,778,001
2200	UTILITIES	2,660,655	2,532,655	2,309,130
2300	PROGRAM/STAFF DEVELOPMENT	615,000	615,000	513,754
2400	TRANSPORTATION	3,886,998 <sup>2</sup>	3,886,998 <sup>2</sup>	4,018,510 <sup>2</sup>
2700	SPECIAL EDUCATION	14,910,296 <sup>3</sup>	14,910,296 <sup>3</sup>	15,313,272 <sup>3</sup>
2800	ATHLETICS/CLUBS	1,909,422	1,909,422	1,968,143
3000	AGRISCIENCE & TECHNOLOGY	330,341 <sup>4</sup>	330,341 <sup>4</sup>	431,540 <sup>4</sup>
3100	ELEMENTARY OPERATIONS	2,355,316	2,355,316	2,399,779
3200	SECONDARY OPERATIONS	2,825,654	2,805,654	2,922,388
3300	SYSTEMWIDE SUPPORT SVCS.	3,575,804	3,645,804	4,022,647
3400	FRINGE BENEFITS	22,466,841	22,133,610	22,228,482
3600	TECHNOLOGY SUPPORT SVCS.	3,830,677	3,830,677	3,874,281
	<b>SUB TOTAL</b>	<b>114,067,405</b>	<b>113,549,684</b>	<b>114,849,239</b>

**SUPPLEMENTAL APPROPRIATIONS :**

1 CUSTODIAL FEE REIMBURSEMENT	-30,000	-30,000	-1,811
2 MAGNET SCHOOL TRANSPORTATION GRANT	-19,500	-19,500	-9,900
3 EXCESS COST/AGENCY PLACEMENT GRANT	-1,100,000	-1,100,000	-1,493,058
4. AGRICULTURAL SCIENCE & TECHNOLOGY ED GRANT			-102,879
<b>TOTAL OPERATIONAL BUDGET</b>	<b>112,917,905</b>	<b>112,400,184</b>	<b>113,344,470</b>

*Glastonbury Public Schools*

**TRAVEL APPROVAL FORM**

**THIS FORM MUST BE COMPLETED AND APPROVED BEFORE PARTICIPANTS ARE SOLICITED**

INTERNATIONAL \_\_\_\_\_ US  CT \_\_\_\_\_

DESTINATION: Washington D.C.

DEPARTURE DATE: Friday, April 14th, 2023

RETURN DATE: Sunday, April 16th, 2023

ESTIMATED NUMBER OF PARTICIPANTS: 50

WILL ANY SCHOOL TIME BE USED: No

SPONSORING TEACHER: Dr. Ethan Nash

COST PER PARTICIPANT: \$525

OTHER CHAPERONE(S): 4 Parents to be determined (possibly one additional GHS teacher)

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AGENCY/ORGANIZATION MAKING ARRANGEMENTS: Perkins Travel

SCHOOL(S) PARTICIPATING: Glastonbury High School

STUDENTS' REQUIREMENTS FOR PARTICIPATION: Enrollment and Participation in a Glastonbury HS curricular choral ensemble

PURPOSE OF TRIP:

The trip to Washington D.C. is modeled after a trip that choir members took in 2016 as well as one that was scheduled for 2020. The students received very valuable coaching from the conducting and members of the U.S. Army Chorus. In addition, they were able to hear quality performances by a professional group. For those interested in pursuing career opportunities in music, they were made aware of the possibility of a career as a member of an Armed Forces music ensemble. In addition, performances at the Lincoln Memorial and National City Christian Church gave the group the opportunity to share their music with a wider audience and to learn in the process. Seeing the production of *Les Miserables* at the Kennedy Center will give the students an additional opportunity to see a performance of a very high caliber.

ITINERARY (MAY BE ATTACHED): See Attached

STATEMENT OF ANTICIPATED OUTCOMES FOR STUDENTS:

As a result of the trip, students will...

- Improve their performance skills both individually and as an ensemble, through coaching received from the U.S. Army Chorus as well as through the live performances they will give.
- Learn more about the work involved in being a professional musician by working with members of the U.S. Army Chorus and seeing the theatrical performance.
- Have many opportunities to learn through the tour of the Monuments and by going to the Smithsonian Museums.
- Students will strengthen ties with one another, getting to know people they may not have known as well which in turn will make for a more unified and successful choral program.

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**APPROVAL:**

DIRECTOR: Jessie Lopez 7-25-22  
( DATE )

PRINCIPAL(S): James E. Brown 7-25-22  
(of first school where trip is taking place) ( DATE ) (of second school if applicable) ( DATE )

PRINCIPAL(S): \_\_\_\_\_ ( DATE ) (of second school if applicable) ( DATE )  
(of first school where chaperones teach)

SUPERINTENDENT APPROVAL: Adam Books 7-25-22  
( DATE )

2022-2023

BOARD OF EDUCATION APPROVAL DATE: \_\_\_\_\_

GLASTONBURY HIGH SCHOOL CHORUS "TENTATIVE" ITINERARY  
WASHINGTON, DC  
APRIL 14-16, 2023

**FRIDAY, APRIL 14, 2023**

6:00AM STUDENTS ARRIVE AT GLASTONBURY HIGH SCHOOL  
6:30AM TWO BUSES ARRIVE AT GLASTONBURY HIGH SCHOOL TO LOAD  
7:00AM DEPART GLASTONBURY HIGH SCHOOL FOR BRUCKER HALL IN ARLINGTON, VA. (GROUP WILL MAKE A STOP FOR LUNCH AT A REST AREA AT OWN EXPENSE)  
2:30PM GROUP WILL ENTER THROUGH THE HATFIELD GATE LOCATED AT 2<sup>ND</sup> STREET SOUTH AND WASHINGTON BOULEVARD  
3:00PM CLINIC AND PERFORMANCE HOSTED BY THE ARMY CHORUS AT BRUCKER HALL (THIS HAS BEEN ARRANGED DIRECTLY BY THE HIGH SCHOOL)  
4:30PM DEPART BRUCKER HALL FOR THE RONALD REAGAN BUILDING  
5:00PM DINNER IN THE FOOD COURT OF THE RONALD REAGAN BUILDING – PENDING HOURS (INCLUDED)  
6:00PM MEET STEP ON GUIDES OUTSIDE OF THE RONALD REAGAN BUILDING FOR 3 HOUR ILLUMINATED WALKING TOUR ON AND OFF THE BUSES (ONE GUIDE PER BUS)  
9:00PM DEPART DC FOR THE DOUBLE TREE BY HILTON MCLEAN TYSONS  
9:30PM APPROXIMATE ARRIVAL AT THE DOUBLETREE HOTEL FOR CHECK-IN  
TBA CURFEW

**SATURDAY, APRIL 15, 2023**

7:00AM WAKE UP  
8:00AM BUFFET BREAKFAST AT HOTEL (INCLUDED)  
9:15AM DEPART HOTEL FOR THE NATIONAL MALL IN WASHINGTON, DC  
10:00AM APPROXIMATE ARRIVAL AT THE NATIONAL MALL – GROUP WILL HAVE A CHANCE TO TOUR THE SMITHSONIAN MUSEUMS AND HAVE LUNCH (ON OWN)  
2:45PM GROUP WILL MEET AT A DESIGNATED LOCATION TO PREPARE FOR PERFORMANCE  
3:00PM CHORAL PERFORMANCE IN DC AT ONE OF THE MONUMENTS/MEMORIALS (PENDING PERMIT CONFIRMATION AND WEATHER)  
4:45PM GROUP WILL BOARD BUS FOR DINNER  
5:00PM DINNER AT BUCA DI BEPPO OR SIMILAR (INCLUDED)  
6:15PM BOARD BUSES AND DEPART FOR THE KENNEDY CENTER  
6:45PM GROUP CHECKS-IN AT THE KENNEDY CENTER TO BE SEATED FOR SHOW  
7:30PM "LES MISERABLES" SHOW BEGINS  
10:00PM DEPART KENNEDY CENTER FOR THE DOUBLETREE HOTEL  
10:30PM APPROXIMATE ARRIVAL AT THE HOTEL  
TBA CURFEW

**SUNDAY, APRIL 16, 2023**

6:30AM WAKE UP  
7:30AM BUFFET BREAKFAST AT THE HOTEL (INCLUDED)  
8:15AM GROUP WILL START CHECKING OUT OF THE HOTEL AND LOADING THE BUSES  
9:15AM DEPART THE DOUBLETREE HOTEL FOR THE NATIONAL CITY CHRISTIAN CHURCH OR SIMILAR  
10:00AM APPROXIMATE ARRIVAL AT THE NATIONAL CITY CHRISTIAN CHURCH ON 5 THOMAS CIRCLE IN WASHINGTON, DC  
11:00AM CHOIR PERFORMANCE DURING THE SERVICE – PENDING CONFIRMATION  
12:30PM AFTER PERFORMANCE GROUP WILL BOARD BUSES AND DEPART FOR WASHINGTON HARBOUR TO HAVE LUNCH  
12:45PM LUNCH AT ONE OF THE RESTAURANT IN THE WASHINGTON HARBOUR AT OWN EXPENSE  
2:00PM DEPART THE WASHINGTON HARBOUR FOR GLASTONBURY HIGH SCHOOL WITH A DINNER STOP AT A REST STOP (ON OWN)  
10:00PM APPROXIMATE ARRIVAL AT GLASTONBURY HIGH SCHOOL

**\*\*PLEASE NOTE ALL TIMES ARE APPROXIMATE AND SUBJECT TO CHANGE AT ANYTIME FOR ANY REASON.\*\***

**THE FEDERAL MOTOR CARRIER SAFETY ADMINISTRATION HAS IMPLEMENTED ELECTRONIC LOGS IN ALL COACH BUSES. THIS WILL TAKE THE PLACE OF THE PAPER LOG BOOKS. THE PURPOSE OF THE ELECTRONIC LOGS IS TO ENFORCE THE LEGALITY OF THE BUS DRIVER HOURS. BUS DRIVERS CAN LEGALLY BE ON DUTY FOR 15 HOURS IN ONE DAY WITH 10 OF THOSE HOURS DRIVING. THEY MUST HAVE 8 HOURS OFF BETWEEN THE 15 HOURS ON DUTY DAY. THE 10 HOURS OF DRIVING INCLUDE ALL THE HOURS A DRIVER HAS DRIVEN IN A DAY, NOT JUST THOSE HOURS RELATING TO THE ITINERARY.**

**WHERE YOU ARE STAYING:**

DOUBLETREE BY HILTON MCLEAN TYSONS  
1960 CHAIN BRIDGE ROAD  
MCLEANS, VA 22102

GLASTONBURY PUBLIC SCHOOLS  
CONTRACT OF EMPLOYMENT  
SUPERINTENDENT OF SCHOOLS

It is hereby agreed by and between the Board of Education of the Town of Glastonbury, Connecticut (hereinafter called the “Board”) and Dr. Alan Bookman that the Board, in accordance with its action by election pursuant to “Connecticut General Statutes, Section 10-157 hereby employs Dr. Alan Bookman as Superintendent of Schools and that Dr. Alan Bookman (hereinafter called the “Superintendent”) hereby accepts employment as Superintendent of Schools of the Town of Glastonbury, Connecticut upon the terms and conditions hereinafter set forth.

1. DUTIES

The Superintendent is the chief executive officer of the Board. As such, he has executive authority over the school system and responsibility for its supervision. He has the general authority to act at his discretion upon all emergency matters and those as to which his powers and duties are not expressly limited.

2. TERM

The term of employment under this contract is July 1, 2022 to June 30, 2023; July 1, 2023 to June 30, 2024; and July 1, 2024 to June 30, 2025.

3. BASE SALARY for 2022-2023

The 2022-2023 base salary of \$284,416 payable bi-weekly to the Superintendent includes the following:

- A bi-weekly payment to the Superintendent.
- An elective tax shelter annuity and/or deferred payment as part of the base salary chosen by the superintendent or chosen by the Board of Education available to all certified employees.

The base salary and other benefits for each year shall not be less than the base salary and other benefits for the preceding year. Adjustments will be made in the form of a revised contract or an amendment to the contract.

4. FRINGE BENEFITS AND WORKING CONDITIONS

- A. Except as is otherwise provided herein and to the extent consistent with the provisions of this agreement, the Board shall provide the Superintendent and his wife the same insurance and retirement benefits that are provided to members of the administrators’ bargaining unit. Also, the superintendent may elect, 100% at the Board’s expense, health insurance funds and apply those funds to Medicare Part B, supplemental insurance and as funds allow, to long-term health care, in a 403b and/or a 457 and/or as a payment. If the Superintendent elects Medicare in any given year, then he will not be part of the Glastonbury Public health insurance program (Anthem) for that year.
- B. The Board shall provide the Superintendent with term life insurance coverage equal to 3-½ times the value of his base salary.

- C. The Board shall provide the Superintendent with twenty-two (22) sick days annually, cumulative to one hundred eighty (180) days.
- D. The Board shall provide the Superintendent with twenty-eight (28) paid vacation days annually. While it is expected that earned vacation days will be used each year, vacation days may be accumulated to a maximum of forty-five (45) days. Upon cessation of employment with the Board, the Superintendent shall be compensated for up to forty-five (45) unused accumulated vacation days on a per diem basis based on the Superintendent's then base salary. If he should die while employed, his beneficiary or beneficiaries will receive the compensation as described above.
- E. The Superintendent may undertake consultative work, speaking engagements, writing, lecturing or other professional duties and obligations provided such activities do not interfere with his responsibilities as Superintendent and he informs the Board.
- F. The Superintendent will receive the same paid holidays as in the administrators' contract.
- G.
  1. For each year of the contract and in subsequent years, the Board shall contribute 14% of the employee's base salary to a Board-paid non-elective 403(b) annuity contribution, or a Board contribution to a 403(b) custodial account satisfying the requirements of Section 403(b)(7) of the Internal Revenue Code (hereinafter the "Code"). This Board-paid annuity contribution or 403(b)(7) custodial account contribution shall count toward the IRS limit for a non-elective tax-sheltered annuity or non-elective 403(b)(7) contribution as set forth in Section 415(c)(1) of the Code in effect for such annual period. Such Board-paid non-elective 403(b) contribution for the employment year shall be paid by the Board at the start of each employment year.
  2. In the event the amount of the Board-paid non-elective 403(b) contribution would exceed the IRS 415(c)(1) limit in effect for any year after taking into account elective 403(b) contributions made by the Superintendent for the year, then the amount in excess of such IRS 415 limit shall instead be contributed by the Board into the Superintendent's account in the Board's eligible deferred compensation plan ("457 Plan") in accordance with section 457b of the Code or as a payment.
- H. As provided in the July 1, 2010 - June 27, 2012 contract, after leaving the Glastonbury School System, the superintendent and his wife shall be provided, 100% at the Board's expense, with health insurance comparable to a health insurance policy of the superintendent's choice comparable to the health insurance benefit provided to other school administrators in Glastonbury for an additional period of ten years (120 months for two people or 240 months for one person). If one of the two should die before the additional 120 months, the other will continue to receive this benefit for twice the remaining number of months. In the event that both die before the use of the 240 months, the benefits will cease at that time and the Board will have no further obligations: If the Superintendent elects Medicare in any given year, then he will not be part of the Glastonbury Public Schools health insurance program for that year. The total value of this insurance may be applied at the discretion of the superintendent, to Medicare Part B, supplemental insurance, and as funds allow, long-term health care, in a 403b and/or a 457, or as a payment.

5. EVALUATION

The Board shall evaluate and assess the performance of the Superintendent during the month of May and/or June each year. The Superintendent's evaluation shall be reasonably related to the goals and objectives of the System for the year(s) in review. The Board, in executive session, shall meet with the Superintendent to discuss the evaluation.

In the event the Board determines that the overall performance of the Superintendent is deficient, it shall describe, in writing and in reasonable detail, deficient performance, indicating specific examples where appropriate. A copy of this written evaluation shall be delivered to the Superintendent within thirty (30) days of its completion and the Superintendent shall have the right to make a written reaction or response to the evaluation, which shall be placed in his personnel file.

Whenever the Board has evaluated the Superintendent's performance to be deficient, in whole or in part, or has made recommendations as to areas of improvement, the Chairman of the Board shall appoint a committee of not less than two members of the Board to meet in executive session with the Superintendent in an effort to assist him in improving his performance. Said committee shall report in writing, and submit to the Board, with a copy to the Superintendent, its activities and the results thereof within ninety (90) days of such meeting with the Superintendent. Thereafter, the Board may retain the committee and require additional reports when necessary.

6. TERMINATION

- a. The parties may, by mutual consent, terminate this contract at any time.
- b. The Superintendent shall be entitled to terminate this contract upon written notice of 180 days.
- c. The Board may terminate this contract during its term for one or more of the following reasons:
  - i. Inefficiency or incompetence;
  - ii. Insubordination against reasonable rules of the Board;
  - iii. Moral misconduct;
  - iv. Disability as shown by competent medical evidence;
  - v. Other due and sufficient cause.

In the event the Board seeks to terminate the contract for one or more of the above reasons, it shall serve on the Superintendent written notice that termination of his contract is under consideration. Such notice shall be accompanied by a written statement of reasons. Within fifteen (15) days after receipt from the Board of written notice that termination is under consideration, the Superintendent may file with the Board a written request for a hearing before the Board which shall be held within twenty (20) days after receipt of such request. The hearing may be in executive or public session at the option of the Superintendent. The Superintendent shall have the right to legal counsel at his own expense at such hearing. The Board shall render in its decision within fifteen (15) days of such hearing, and if the decision is to terminate this contract, the Board shall inform the Superintendent in writing of the reasons for its decision and the evidence relied on. The Board's decision shall be based on the evidence presented at the hearing. Any time limits established herein may be waived by mutual agreement of the parties.

7. GENERAL PROVISIONS

If any part of this contract is invalid such invalidity shall not affect the validity of the remainder of this contract which shall remain binding on the parties.

**IN WITNESS WHEREOF**, the undersigned have executed this contract on the day and year set forth below.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dr. Alan B. Bookman, Superintendent of Schools

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dr. Douglas C. Foyle, Chairman, Board of Education

**GLASTONBURY BOARD OF EDUCATION  
EXECUTIVE SUMMARY REPORT FORM**

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**Title of Report: 2021-22 Year-End Report for School Food Service Department (SFSD)**

**Board Meeting Date: August 8, 2022**

<b>Action:</b>	<b>Report: XX</b>	<b>Information:</b>	<b>Discussion:</b>
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**Overview:**

Glastonbury Public Schools continues to participate in the Healthy Food Certification Program. Glastonbury Food Services received \$37,551 in funding for this program during 2021-22. The CT standards for the Healthy Food Program remain more stringent than the USDA guidelines for competitive foods that all schools nationwide are now required to follow. We will continue to review the state-approved snack products available in order to provide the best selection to the students.

A portion of our commodity dollars is utilized through the Department of Defense (DoD) fresh fruit and vegetable program. For the 2022-23 school year we have allocated \$40,000 for this program. We continue to adhere to the meal pattern requirements of the USDA National School Lunch Program.

As a result of the pandemic, the USDA granted approval for school nutrition programs to continue to participate in the Seamless Summer Option (SSO) for the 2021-22 school year allowing meals to be provided at no charge to all children 18 years and younger. Glastonbury enrolled in this program offering breakfast and lunch meals to all students at no charge. For the year, we served 121,442 breakfasts and 617,385 lunches. This is a 340% increase for breakfast and a 154% increase for lunch from the last pre-pandemic year 2018-19. Compared to last year there was a 140% and 190% increase for breakfast and lunch respectively. The Federal reimbursement rates increased in January from \$2.46 to \$2.60 for breakfast and from \$4.32 to \$4.56 for lunch. Federal funding received this year includes supply chain assistance funds in the amount of \$110,656. These funds were allocated to districts to assist with supply chain issues and increased food costs as a result of the pandemic. Although reimbursement rates exceeded projections these were offset by a significant increase in food and operating expenses.

In mid-April when all students returned to eating in the cafeterias we began offering a la carte items at Gideon Welles, Smith Middle, and Glastonbury High. We had \$140,000 in a la carte sales. In a pre-pandemic year, our a la carte sales account for approximately \$500,000.

SFSD currently has 5 part-time and 1 full-time open positions which we are hopeful to fill for the beginning of the coming school year. The SFSD employees will receive raises as approved by the Board of Education. Our starting rate of \$15.84 is in line with the State minimum wage requirement of \$15.00.

Due to aging equipment, two new serving lines and milk coolers have been purchased for Glastonbury High School. In addition, the steamers at Gideon Welles and Smith Middle School were replaced. The total cost for the new equipment is \$120,000.

Staff continues to receive the yearly mandated training to meet the USDA professional standard requirements. We will offer ServSafe certification to staff in order to ensure the minimal requirements of two qualified food operators per site is met. Documentation of the certification will be filed with the Town Health Department.

The SFSD was completely self-operating for the 2021-22 school year. We began the 2021-22 school year with a balance of \$201,834. We ended the year with a surplus of \$388,698 which brings our year-end balance to \$590,532.

**Submitted By:** Karen Bonfiglio and Jessica D’Agnese      **Reviewed By:** Alan Bookman

## Glastonbury School Food Services Year-End Report 2021-2022

	Actuals	Actuals	Projected	Actuals
	2019-2020	2020-2021	2021-2022	2021-2022
<b>Beginning Balance</b>	617,525	461,061	201,834	201,834
<b>Income</b>				
Lunch, Milk, Breakfast, A la Carte	1,006,782	46,790	97,860	98,687
Federal Reimbursement	528,113	1,099,221	2,324,377	3,032,814
State Reimbursement	31,556	33,855	33,800	38,803
Healthy Snack Reimbursement	38,268	38,256	39,000	37,551
Catering & Miscellaneous	42,510	19,495	10,000	25,292
Miscellaneous	8,875	0	0	0
Interest Income	0	0	0	0
BOE	246,815	587,891	0	0
<b>Total Income</b>	1,902,919	1,825,508	2,505,037	3,233,147
<b>Expenses</b>				
Supplies	817,193	814,342	1,090,988	1,510,110
Personnel Expense	1,185,827	1,241,663	1,278,704	1,236,053
Equipment	55,073	28,730	15,000	98,285
Miscellaneous Expenses	1,290	0	1,500	0
Contracted Services	0	0	0	0
<b>Total Expenses</b>	2,059,383	2,084,735	2,386,192	2,844,448
<b>Net Income or loss</b>	<b>(156,464)</b>	<b>(259,227)</b>	<b>118,845</b>	<b>388,698</b>
Summer Projects & Equipment				
<b>Year End Balance</b>	<b>461,061</b>	<b>201,834</b>	<b>320,679</b>	<b>590,532</b>

<b>Meal Price</b>		
Grades K-6*	\$3.00	\$0.00
Grades 7-12*	\$3.50	\$0.00
Adult	\$4.50	\$4.50
<b>Breakfast</b>	<b>\$1.50</b>	<b>\$0.00</b>

\* Meals for children 18 and under were offered at no charge through the USDA Seamless Summer Option for the School Year 2021-2022

**GLASTONBURY BOARD OF EDUCATION  
EXECUTIVE SUMMARY REPORT FORM**

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**Title of Report:** 2021-2022 Year-End Reports for Student Activities

**Board Meeting Date:** August 8, 2022

**Action:**

**Report: XX**

**Information:**

**Discussion:**

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**Overview:**

Glastonbury Public Schools maintains a separate fund to promote the safe handling of Student Activity money. The centralized accounting system is managed by a coordinator who oversees approximately 300 accounts, verifies deposits and approved expenses, and provides training to advisors and personnel involved in the collection of student and parent funds. All transactions are reviewed by the business manager to ensure the proper use of student and community funds. In addition to all account books being audited at Central Operations, an annual audit is completed by the town's independent auditors.

At various levels, student involvement is encouraged under the guidance of a staff advisor. At the elementary level and middle school level, some student councils assist with school stores and/or raising charitable contributions. The GHS School Store is managed by students and is overseen by one of the business teachers. Merchandise can be purchased online or at the store. Secondary clubs which take place after school are usually governed by students who assist the advisor in maintaining their club's financial records, educating the students about the cash flow management process.

Activity accounts include foreign exchange trips, field trips, yearbook sales, dances, after-school clubs and sports, summer camps, a regional Vo-Ag program and Adult Education. FIRST Robotics, Model UN, Vo-Ag and music students compete regionally and nationally. Although the trips, activities, and events are not occurring as they did prior to COVID 19 we are starting to see events getting back to normal.

From the student activity accounts, thirty-nine scholarships were awarded to Glastonbury High School students, totaling \$42,000 in college assistance. The Bridgeworks program promotes life-skills by preparing and selling gift baskets, note cards and other useful items, while students apply basic math skills to create receipts, deposit slips and invoices.

Fundraising sparks an awareness of and compassion for others, within community, state and world. In addition, students and staff work together toward a common goal. Many fundraisers took place district wide this year after seeing a decline due to COVID 19 in previous years.

Student Activity Fund revenue for the fiscal year 2021-2022, has been recorded as follows:

Description	Beginning Balance	Deposits	Expenditures	Ending Balance
<b>Buttonball Lane Total</b>	\$1,378	\$9,700	\$1,058	\$10,020
<b>Eastbury Total</b>	\$0	\$1,249	\$1,186	\$63
<b>Eastbury Links Total</b>	\$1,125	\$1,875	\$0	\$3,000
<b>Hebron Avenue Total</b>	\$6,296	\$929	\$604	\$6,621
<b>Hopewell Total</b>	\$10,886	\$1,917	\$1,889	\$10,914
<b>Naubuc Total</b>	\$17,506	\$6,808	\$6,277	\$18,037
<b>Nayaug Total</b>	\$6,289	\$1,602	\$2,012	\$5,879
<b>Gideon Welles Total</b>	\$18,614	\$12,036	\$13,651	\$16,999
<b>Smith Total</b>	\$36,310	\$36,518	\$36,277	\$36,551
<b>GHS Total</b>	\$373,940	\$409,161	\$371,957	\$411,144
<b>Scholarships Total</b>	\$295,341	\$59,651	\$41,225	\$313,767
<b>Adult/Vocational Education Total</b>	\$14,301	\$127,194	\$148,030	(\$6,535)
<b>Art Total</b>	\$4,649	\$250	\$1,385	\$3,514
<b>Athletics Total</b>	\$29,930	\$46,721	\$43,826	\$32,825
<b>World Language Total</b>	\$128,937	\$25,752	\$22,560	\$132,129
<b>Health Education/Physical Education Total</b>	\$8,752	\$5,434	\$4,015	\$10,172
<b>Music Total</b>	\$23,648	\$62,104	\$52,598	\$33,154
<b>Science Total</b>	\$26,229	\$9,169	\$13,038	\$22,360
<b>Summer Programs Total</b>	\$35,343	\$63,674	\$48,411	\$50,606
<b>GPS/Central Office Total</b>	\$361,067	\$752,161	\$825,275	\$287,954
	<b>\$1,400,541</b>	<b>\$1,633,905</b>	<b>\$1,635,274</b>	<b>\$1,399,174</b>

Submitted By: Karen Bonfiglio

Reviewed By: Alan Bookman

## **Regular Board of Education Meeting**

Monday, July 11, 2022 7:00 PM

Town Council Chambers

Glastonbury Town Hall

2155 Main Street

Glastonbury, CT 06033

Mrs. Alison Couture:	Present
Dr. Douglas Foyle:	Present
Ms. Jenn Jennings:	Present
Mr. Ray McFall:	Present
Mr. David Peniston, Jr.:	Present
Mr. Matthew Saunig:	Present
Mr. Evan Seretan:	Present
Ms. Julie Thompson:	Present

Also Present: Alan B. Bookman, Superintendent  
Matthew Dunbar, Assistant Superintendent  
Cheri Burke, Assistant Superintendent  
Citizens and Staff Members, representatives of the press

### 1. Call to Order

Dr. Foyle called the meeting to order at 7:00 pm.

### 2. Pledge of Allegiance

### 3. Information Session for Public Comment

Jenn Jennings, 34 Cranesbill Drive, addressed the Board regarding follow-up on complaints received and FOIA requests.

Sean Ring, 157 Deerfield Drive, addressed the Board regarding statistics about Glastonbury Public Schools and priority concerns for the future.

Stephen Michaels, 225 Grandview Drive, addressed the Board regarding Critical Race Theory, and self-evaluation of the Board.

John Forrest, 52 Jasmine Lane, addressed the Board, regarding the Board self-evaluation process, book audits, the GHS weight room and facilities plan.

Jesse Silverman, 131 Coldspring Crossing, addressed the Board and spoke in support of building turf fields in an effort to boost college admissions.

Dr. Foyle clarified the following for the Board:

The Board Self Evaluation will occur in a special meeting this evening.

The Locker Room project is being run by the Town and concerns about it should be brought to the Town Council.

The Facilities Plan will go to public hearing on September 12 @ 8:00 pm. More information and

notices to follow.

#### 4. Business Requiring Action

##### 4.A. Approval of Glastonbury High School Student Trip to Salamanca, Spain

Dr. Bookman provided an overview of this trip for the Board. No BOE funds will be spent on this trip.

Board approves the Glastonbury High School student trip to Salamanca, Spain, reserving the right to cancel the trip if there are government advisories against travel to this destination or any other serious threats or crises or any other reason deemed appropriate by the Board. This motion, made by Ms. Julie Thompson and seconded by Mr. Ray McFall, carried.

Mrs. Alison Couture: Yea

Dr. Douglas Foyle: Yea

Ms. Jenn Jennings: Yea

Mr. Ray McFall: Yea

Mr. David Peniston, Jr.: Yea

Mr. Matthew Saunig: Yea

Mr. Evan Seretan: Yea

Ms. Julie Thompson: Yea

#### 5. Reports and Discussion

##### 5.A. Technology Annual Review

Chris Macca, Chief Technology Officer, provided a summary of the 2022 Annual Technology Report for the Board.

##### 5.B. Glastonbury Education Foundation

#### 6. Approval of Minutes

##### 6.A. Meeting Minutes of June 27, 2022

Motion to approve the minutes of the June 27, 2022, Board meeting. This motion, made by Ms. Julie Thompson and seconded by Mr. Ray McFall, carried.

Mrs. Alison Couture: Yea

Dr. Douglas Foyle: Yea

Ms. Jenn Jennings: Yea

Mr. Ray McFall: Yea

Mr. David Peniston, Jr.: Yea

Mr. Matthew Saunig: Yea

Mr. Evan Seretan: Yea

Ms. Julie Thompson: Yea

## 7. Committee Reports

The Budget Committee will meet on August 3 at 8:00 am.

## 8. Chairman's Reports

Dr. Foyle provided his Chairman's Report for the Board.

## 9. Superintendent's Report

### 9.A. Staff Appointments

9.A.1. Kara Clarkin - Buttonball Lane School, Kindergarten

9.B. Adult and Continuing Education Classes for Fall 2022

9.C. Dates to Remember

Dr. Bookman provided his Superintendent's report for the Board. He shared information regarding the Naubuc first floor renovations, Adult and Continuing Education classes. Both the STEAM Lab and the new locker room are nearing completion and will most likely be ready at the start of the new school year.

## 10. Adjournment

10.A. Please note: It is possible that the Board of Education may go into Executive Session

The Board entered executive session at 8:15 pm.

The Board exited the executive session at 9:38 pm.

The meeting was adjourned at 9:38 pm.

Motion to enter Executive Session to discuss personnel matters regarding the superintendent's evaluation. This motion, made by Ms. Julie Thompson and seconded by Mr. Ray McFall, carried.

Ms. Jenn Jennings: Nay

Mrs. Alison Couture: Yea

Dr. Douglas Foyle: Yea

Mr. Ray McFall: Yea

Mr. David Peniston, Jr.: Yea

Mr. Matthew Saunig: Yea

Mr. Evan Seretan: Yea

Ms. Julie Thompson: Yea

Motion to exit executive session. This motion, made by Ms. Julie Thompson and seconded by Mr. Ray McFall, carried.

Mrs. Alison Couture: Yea  
Dr. Douglas Foyle: Yea  
Ms. Jenn Jennings: Yea  
Mr. Ray McFall: Yea  
Mr. David Peniston, Jr.: Yea  
Mr. Matthew Saunig: Yea  
Mr. Evan Seretan: Yea  
Ms. Julie Thompson: Yea

Motion to adjourn the meeting. This motion, made by Ms. Julie Thompson and seconded by Mr. Ray McFall, carried.

Mrs. Alison Couture: Yea  
Dr. Douglas Foyle: Yea  
Ms. Jenn Jennings: Yea  
Mr. Ray McFall: Yea  
Mr. David Peniston, Jr.: Yea  
Mr. Matthew Saunig: Yea  
Mr. Evan Seretan: Yea  
Ms. Julie Thompson: Yea

Respectfully Submitted,

Ray McFall, Secretary  
Approved:

## Special Board of Education Meeting

Monday, July 11, 2022 8:30 PM

Town Council Chambers

Glastonbury Town Hall

2155 Main Street

Glastonbury, CT 06033

Mrs. Alison Couture:	Present
Dr. Douglas Foyle:	Present
Ms. Jenn Jennings:	Present
Mr. Ray McFall:	Present
Mr. David Peniston, Jr.:	Present
Mr. Matthew Saunig:	Present
Mr. Evan Seretan:	Present
Ms. Julie Thompson:	Present

### 1. Call to Order

Dr. Foyle called the meeting to order at 9:44 pm.

### 2. Pledge of Allegiance

### 3. Reports and Discussion

#### 3.A. Board of Education Self-Evaluation

Board members discussed and critiqued their performance in relation to their vision and priorities from the past year. Ideas and critiques were discussed.

Dr. Foyle reviewed board operation procedures for the Board. Board members discussed agenda setting and electronic mail communications.

Board ethics were reviewed and board policy on ethics was reviewed and discussed by board members.

Superintendent relations were reviewed and discussed by Board members.

Board members discussed ways to improve their communication and board functions.

### 4. Adjournment

The meeting adjourned at 10:59 pm.

Motion to adjourn the meeting. This motion, made by Ms. Julie Thompson and seconded by Mr. Ray McFall, Carried.

Mrs. Alison Couture: Yea

Dr. Douglas Foyle: Yea

Ms. Jenn Jennings: Yea

Mr. Ray McFall: Yea  
Mr. David Peniston, Jr.: Yea  
Mr. Matthew Saunig: Yea  
Mr. Evan Seretan: Yea  
Ms. Julie Thompson: Yea

4.A. Please note: It is possible that the Board of Education may go into Executive Session

Respectfully Submitted,

Ray McFall, Secretary  
Approved:

**TOWN OF GLASTONBURY****MEMORANDUM****DEPARTMENT OF ADMINISTRATIVE SERVICES****FINANCIAL ADMINISTRATION**

TO: Board of Finance  
Richard J. Johnson, Town Manager

FROM: *MD* Melissa Dionne, Finance/Budget Analyst

DATE: July 7, 2022

SUBJECT: Self Insurance Reserve Update June 2022

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The attached report summarizes the Self Insurance Reserve fund through June 30, 2022. The total reserve is \$16,068,076 allocated \$3,989,503 and \$12,078,573 between Town and Board of Education, respectively. As of June the fund is experiencing a \$1,589,321 gain for the fiscal year.

There are 20 large loss claims which are defined as any claims that exceed \$50,000. BOE has 13 while the Town has 7 large loss claims. There are 3, 2 for BOE and 1 for the Town, that have exceeded the individual Stop Loss limit. The Individual Stop Loss limit is \$200,000 for BOE and \$150,000 for the Town.

As of June 30, we are expecting to receive reimbursement of \$85,623 from CT Prime for FY2022 large loss claims (\$36,852 for BOE and \$48,771 for the Town). This balance due is not reflected in the financial summary.

Enc.

cc: Dr. Alan Bookman, Superintendent  
Karen Bonfiglio, Business Manager

**SELF INSURANCE RESERVE FUND**

YTD Balances As of: June 30, 2022

	Town	Education	Total
<b>Contributions</b>			
Employer	\$4,872,345	\$13,824,749	\$18,697,094
Employee	1,326,876	3,584,327	4,911,203
Stop Loss Reimbursement	63,056	90,043	153,099
<b>Total Revenues</b>	<b>\$6,262,277</b>	<b>\$17,499,118</b>	<b>\$23,761,396</b>
<b>Expenditures</b>			
<b>Anthem</b>			
ASO Fees	\$122,014	\$465,343	\$587,356
Claims	3,802,571	15,415,650	19,218,221
	<u>\$3,924,585</u>	<u>\$15,880,992</u>	<u>\$19,805,577</u>
<b>CTCare</b>			
ASO Fees	-	-	-
Claims	24,052	239,252	263,303
	<u>24,051.96</u>	<u>\$239,252</u>	<u>\$263,303</u>
<b>Delta Dental</b>			
ASO Fees	\$17,037	-	\$17,037
Claims	178,993	-	178,993
	<u>\$196,030</u>	<u>-</u>	<u>\$196,030</u>
Bank Fees/PCORI Fee	\$1,168	\$3,815	\$4,983
CT Prime	471,796	1,340,385	\$1,812,181
OneDigital Consultant Fees	18,000	72,000	90,000
	<u>\$490,964</u>	<u>\$1,416,200</u>	<u>\$1,907,164</u>
<b>Total Expenditures</b>	<b>\$4,635,631</b>	<b>\$17,536,444</b>	<b>\$22,172,075</b>
Current Year Revenues Less Expenses	\$1,626,646	(\$37,325)	\$1,589,321
Reserve July 1, 2021	\$2,362,857	\$12,115,899	\$14,478,755
Reserve at end of month	<u>\$3,989,503</u>	<u>\$12,078,573</u>	<u>\$16,068,076</u>

	Town		BOE		Total
Reserve at end of month	\$ 3,989,503	\$	12,078,573	\$	16,068,076
Recommended Minimum Reserve <sup>A</sup>	\$ 1,223,700	\$	4,116,956	\$	5,340,656
Variance Over/(Under) Reserved	\$ 2,765,803	\$	7,961,617	\$	10,727,420

A. As of May 2022. The next update will be provided in August 2022.