

Board of Education Regular Meeting

Tuesday, January 7, 2025 7:30 PM

Town Campus Hammonasset Room/Zoom, 10 Campus Drive , Madison, CT 06443

I. Call to Order / Attendance

I.A. Pledge of Allegiance

II. School / Community Session

II.A. Public Participation

III. Superintendent's Report

Speaker (s): Craig A. Cooke, Ph.D.

III.A. 2025-2026 Requested Budget presentation

IV. Board Members' Comments

V. Audience Response to Information Presented (Ref. Bylaw #9540.10)

VI. Consent Agenda (Ref. Bylaw #9540.2)

VI.A. Line Item Transfers as of Dec. 20, 2024

VI.B. Budget Expenditures as of Dec. 20, 2024

VI.C. December 2024 Personnel Report

VII. Action Item: Motion to approve the Consent Agenda

VIII. Board Committees / Liaison Updates (Ref. Bylaw #9450)

VIII.A. Curriculum and Student Development

Speaker (s): Members: Steve Pynn, Chair; Catherine Miller, Mary Ann Connelly

VIII.B. Facilities Committee

Speaker (s): Members: Emily Rosenthal, Chair, Steven Pynn, Diane Infantine-Vyce

VIII.C. Finance Committee

Speaker (s): Members: Galen Cawley, Chair, Christine Maisano, Emily Rosenthal

VIII.D. Personnel Committee

Speaker (s): Members: Maureen Lewis, Chair; Catherine Miller, Mary Ann Connelly

VIII.E. Policy Committee

Speaker (s): Members: Diane Infantine-Vyce, Chair; Maureen Lewis, Galen Cawley

VIII.E.1. Policy for Review, Second Reading:

- 9210 Role of Board and Members

VIII.F. LEARN Liaison

Speaker (s): Mary Ann

- IX. Action Item: Motion to adopt the proposed Geometry textbook, *Geometry Concepts and Connections*
- X. Action Item: Motion to approve a donation from Steady Photography to Jeffrey Elementary School in the amount of \$1,611.68 for student activities.
- XI. Action Item: Motion to approve policy 9210 Role of Board and Members
- XII. Action Item: Motion to approve the minutes of the December 10, 2024 Board of Education Meeting (Ref. Bylaw #9540.9)
- XIII. Future Agenda Items
- XIV. Adjournment
- XV. The Town of Madison does not discriminate on the basis of disability, and the meeting facilities are ADA accessible. Individuals who need assistance are invited to make their needs known by contacting the Town ADA/Human Resources Director, Debra Ferrante, at 203-245-6310 or by email at ferranted@madisonct.org at least five (5) business days prior to the meeting.

2025-2026 Recommended Budget



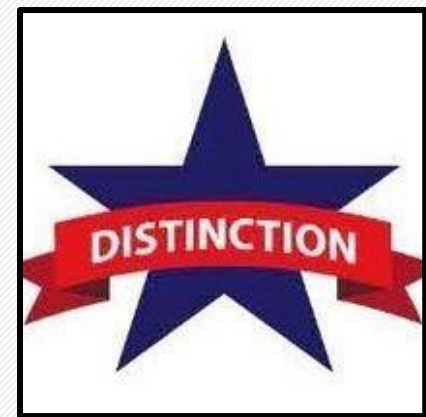
Madison Public Schools

Recommended by the MPS
Administrative Team

2025-2026 Recommended Budget Presentation

- Recent Achievements
- Recommended Budget
- Personnel and Benefits
- Health Insurance
- Special Education
- Facilities
- Other Items
- Debt Service
- Total Budget

Recent Achievements



Recent Achievements (cont.)

Neck River Elementary



Brown Elementary



Madison Public Schools Administrative Team's Recommended 2025-2026 Budget

Madison Public Schools Administration's Recommended Budget 2025-2026

	2024-2025 Approved	2025-2026 Recommended	Change from prior year budget	% Change	% of total increase
General Education	\$ 35,514,246	\$ 36,680,671	\$ 1,166,426	3.28%	1.83%
Special Education / Student Services	\$ 12,156,661	\$ 12,543,958	\$ 387,297	3.19%	0.61%
School Facilities / Daily Services	\$ 5,602,924	\$ 5,742,857	\$ 139,933	2.50%	0.22%
Planned and Cycled Maintenance	\$ 489,500	\$ 489,500	\$ -	0.00%	0.00%
Health Insurance / Self Funding	\$ 9,514,626	\$ 9,635,293	\$ 120,667	1.27%	0.19%
Operational Budget	\$63,277,956	\$65,092,279	\$1,814,323	2.87%	2.85%
Debt Service / School Bonds	\$ 367,200	\$ -	\$ (367,200)	-100.00%	-0.58%
Total Comprehensive BOE Budget	\$63,645,156	\$65,092,279	\$1,447,123	2.27%	2.27%

2025-2026 Recommended Budget

OPERATING BUDGET

Personnel and Benefits (other than Health Insurance)

2.30 % of overall increase from 2024-2025 Budget

Personnel (major factors):

<input type="checkbox"/> Contractual Increases (2.13%)	\$1,346,739
<input type="checkbox"/> Continuation of Substitute coverage	\$48,600
<input type="checkbox"/> Reductions in Force - certified: 5.8 FTEs	-\$485,488
<input type="checkbox"/> Addition of 1 Administrator & 4 Certified FTE	\$481,249

2.6 Certified Staff Reductions at DHHS occurred this year

Staffing Changes Detail

Additions	Reductions
<ul style="list-style-type: none">❑ 1.0 Elementary Principal❑ 1.0 Pre K Teacher❑ 2.0 Elementary Teachers❑ 1.0 Special Education Coordinator (teacher)	<ul style="list-style-type: none">❑ .8 World Language❑ 2.0 Grade 6❑ 1.0 Library Media Specialist❑ 1.0 PE❑ .9 Music❑ .1 Art
Total: 5.0	Total: 5.8

2025-2026 Recommended Budget

OPERATING BUDGET

Health Insurance

0.19% of overall increase from 2024-2025 Budget

<input type="checkbox"/> Health Insurance (1.27% increase from prior year)	\$120,667
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2025-2026 Recommended Budget

OPERATING BUDGET

Special Education (excluding personnel)

.00% of overall increase from 2024-2025 Budget

- | | |
|---|-------------------|
| ❑ Public and Private Placements | -\$119,430 |
| ❑ Transportation (including contractual 2.5%) | \$50,699 |

2025-2026 Recommended Budget

OPERATING BUDGET

Special Education Detail

- ❑ Students aging out of 18-22 Transition Program
- ❑ Impact of less expensive placements
- ❑ Increased collaboration with area districts on transportation and programing

2025-2026 Recommended Budget

OPERATING BUDGET

Facilities (excluding personnel)

.10% of overall increase from 2024-2025 Budget

Account Adjustments:

<input type="checkbox"/> R&M Reduction (TCLC, Ryerson, Jeffrey)	-\$37,100
<input type="checkbox"/> Utilities Reduction (TCLC, Ryerson, Jeffrey)	-\$211,405
<input type="checkbox"/> Utilities, Neck River	\$196,507
<input type="checkbox"/> Utilities, remaining (18% increase electric)	\$112,237

2025-2026 Recommended Budget

OPERATING BUDGET

Other Items

.28% of overall increase from 2024-2025 Budget

<input type="checkbox"/> Reading Program materials	
\$109,000	
<input type="checkbox"/> NEASC & Reconfiguration Reduction	-\$69,850
<input type="checkbox"/> CORE/Dues/Contractual	\$100,295
<input type="checkbox"/> Technology	\$39,647

Reading Program Materials - Detail

- ❑ Geodes Pilot Program for 2024-2025 - Full purchase price for 2025-2026 is \$109,000 (Fluency)

After Committee examination of disaggregated achievement data and current curriculum we are not recommending the purchase of Bookworms (would cost at least \$150,000). Bookworms would cover the final two pillars of vocabulary and comprehension.

2025-2026 Recommended Budget

Debt Service

Expiring debt for construction of DHHS

-.58% of overall Decrease from 2024-2025 Total Budget

☐ Total reduction for 2025-2026 budget **-\$367,200**

Note: Daniel Hand High School is paid off!

2025-2026 Recommended Budget

TOTAL BUDGET

2.27% Overall increase from 2024-2025 Total Budget

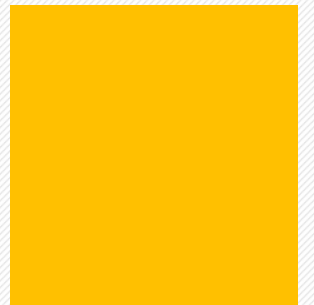
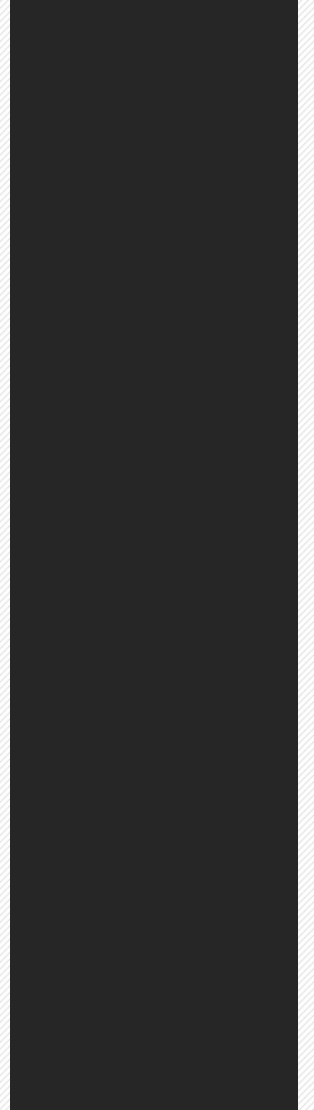
<input type="checkbox"/> Personnel and Benefits:	2.28%
<input type="checkbox"/> Health Insurance:	.19%
<input type="checkbox"/> Other Items:	.28%
<i>Transportation, Technology, CORE, Contractual</i>	
<input type="checkbox"/> SPED, excluding Personnel:	.00%
<input type="checkbox"/> Facilities:	.10%
<input type="checkbox"/> Debt Service:	-.58%

Madison Public Schools Administrative Team's Recommended 2025-2026 Budget

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Questions And Next Steps...



MADISON PUBLIC SCHOOLS LINE ITEM TRANSFERS 1.7.2025

JOURNAL	LINE	SOURCE	EFF DATE	ORG	OBJECT	ACCOUNT NAME	COMMENT	INCR/DECR	AMOUNT
559	1	BUA	12/17/2024	GE10440B	51109	11TH COURSE	Coverage resigned staff member	INCR	12,852
559	2	BUA	12/17/2024	GE10440B	51110	CERTIFIED TEACHERS	Coverage resigned staff member	DECR	12,852

2024-2025 MADISON PUBLIC SCHOOLS EXPENDITURE REPORT 1.7.2025

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRNFRS/ADJSMT	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
51000	51000 NEW STAFF AREA I	(274,658)	274,658					0.00
51108	51108 AP TESTING	15,000		15,000			15,000	0.00
51109	51109 11TH COURSE STIPENDS	8,798	28,852	37,650			37,650	0.00
51110	51110 TEACHERS	25,064,317	(425,655)	24,638,662	8,983,937	15,393,899	260,826	98.90
51111	51111 ADMINISTRATORS	2,331,443	6,079	2,337,523	1,188,936	1,140,117	8,470	99.60
51112	51112 EPED	289,184	823	290,007	139,093	145,427	5,487	98.10
51113	51113 CO CURRICULAR	554,481		554,481	210,157	179,155	165,169	70.20
51114	51114 EARLY RETIREMENT	18,268		18,268	0		18,268	0.00
51116	51116 DIRECTORS / MANAGERS	411,133		411,133	279,488	129,345	2,300	99.40
51120	51120 OFFICE STAFF	1,547,687	(10,905)	1,536,783	690,572	837,088	9,123	99.40
51121	51121 INSTRUCTIONAL PARAPROFES	1,856,773		1,856,773	733,276	1,041,271	82,226	95.60
51122	51122 CUSTODIANS	1,845,990		1,845,990	650,799	1,164,398	30,793	98.30
51123	51123 MEDIA / TECH PARAPROFESS	311,597	(180)	311,417	126,000	147,559	37,858	87.80
51124	51124 SECURITY / SUSPENSION	666,220	10,905	677,124	420,105	256,555	464	99.90
51126	51126 SCHOOL HEALTH SERVICES	387,029	180	387,209	162,937	221,447	2,825	99.30
51128	51128 ATHLETIC TRAINER	58,491		58,491	25,068	33,423		100.00
51129	51129 ATTENDANCE INCENTIVE	14,500		14,500			14,500	0.00
51130	51130 THERAPISTS / OCCUP & PHY	465,605		465,605	167,618	297,987		100.00
51210	51210 SUBSTITUTE TEACHERS	620,000	103,243	723,243	303,176	219,091	200,976	72.20
51212	51212 SUBS / SCHOOL HEALTH SER	16,320		16,320	8,966		7,354	54.90
51221	51221 CLASSIFIED SUBS	14,000		14,000	4,506		9,494	32.20
51320	51320 OVERTIME	70,644		70,644	63,498		7,146	89.90
51321	51321 CUSTODIAL/CASUAL LABOR	93,806		93,806	26,703		67,103	28.50
52130	52130 LIFE INSURANCE	49,200		49,200	23,014	24,372	1,814	96.30
52200	52200 SOCIAL SECURITY	646,970		646,970	433,497		213,473	67.00
52201	52201 MEDICARE	552,868		552,868			552,868	0.00
52202	52202 FSA ADMINISTRATION	1,750	(126)	1,624	466	427	731	55.00
52300	52300 PENSION-DEF BENEFIT	1,099,475		1,099,475	837,604		261,871	76.20
52301	52301 PENSION-DEF CONTRIBUTION	63,000		63,000	37,696		25,304	59.80
52500	52500 UNEMPLOYMENT	25,000		25,000	99		24,901	0.40
52600	52600 WORKER'S COMP	234,037	(1,000)	233,037	229,284		3,753	98.40
52700	52700 DISABILITY INSURANCE	76,000	(3,176)	72,824	29,531	31,366	11,927	83.60
53000	53000 UNBUDGETED EXPENSE	75,000		75,000	75,000			100.00
53101	53101 LABOR & LEGAL SVCES	120,000		120,000	21,996		98,004	18.30
53222	53222 EVALUATION SERVICES	142,125	354	142,479	23,189	12,100	107,190	24.80
53224	53224 STAFF DEVELOPMENT	245,815	(6,195)	239,620	88,644	15,251	135,725	43.40

2024-2025 MADISON PUBLIC SCHOOLS EXPENDITURE REPORT 1.7.2025

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL		REVISED		AVAILABLE		% USED
		APPROP	TRNFRS/ADJSMT	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	
53225	53225 NEASC ACCREDITATION SERV	19,960	(354)	19,606	18,233	114	1,259	93.60
53230	53230 STUDENT SUPPORT SERVICES	54,000	(6,000)	48,000	7,247	3,086	37,667	21.50
53231	53231 ADULT EDUCATION	46,000		46,000	42,000		4,000	91.30
53300	53300 PROF / TECH SVCES	1,411,887	40,600	1,452,487	838,942	420,825	192,721	86.70
53305	53305 PROF TECH MEDICAL	31,783	(1,471)	30,312	8,157		22,155	26.90
54210	54210 DISPOSAL / RECYCLING	113,200		113,200	45,480	60,480	7,239	93.60
54220	54220 SNOW REMOVAL	64,946		64,946		9,500	55,446	14.60
54300	54300 REPAIRS & MAINT	569,767	2,655	572,422	327,253	25,762	219,406	61.70
54307	54307 TECH / INFRASTRUCTURE	42,000		42,000			42,000	0.00
54309	54309 EMERGENCY MAINTENANCE	50,000		50,000			50,000	0.00
54310	54310 KITCHEN MAINTENANCE	13,401		13,401	10,191	468	2,743	79.50
54313	54313 TREATMENT PLANT REPAIRS	29,000		29,000	5,922	1,968	21,110	27.20
54320	54320 REPAIR / CONTRACTS	36,500		36,500	9,325		27,175	25.50
54330	54330 ALARM SERVICES	12,372		12,372	6,223		6,149	50.30
54340	54340 TELEPHONE MAINTENANCE	14,024		14,024	4,938		9,086	35.20
54420	54420 RENTAL AGREEMENTS	17,886		17,886	2,318	15,312	256	98.60
54600	54600 TREE SERVICES	8,828		8,828			8,828	0.00
54900	54900 PURCHASE SVCES	155		155			155	0.00
55110	55110 STUDENT ACTIV TRANS	20,008		20,008	2,174	819	17,016	15.00
55111	55111 REGULAR TRANSPORTATION	2,127,000		2,127,000	927,313		1,199,687	43.60
55113	55113 FUEL / TRANSPORTATION	315,000		315,000	98,830	12,735	203,435	35.40
55114	55114 SCHOOL CHOICE TRANSPORT	73,500		73,500	29,984		43,517	40.80
55120	55120 SPED TRANSPORTATION	1,424,240		1,424,240	697,945	224,874	501,421	64.80
55201	55201 GENERAL INSURANCE	335,127		335,127	328,653	1,291	5,184	98.50
55203	55203 STUDENT INSURANCE	15,500		15,500	15,500			100.00
55301	55301 TELECOMMUNICATIONS	152,084		152,084	65,960	71,745	14,379	90.50
55302	55302 POSTAGE	20,159		20,159	8,862	2,297	9,001	55.40
55303	55303 REPORTS/PUBLIC RELATIONS	4,650		4,650			4,650	0.00
55500	55500 PRINTING & BINDING	47,114		47,114	16,873	15,104	15,137	67.90
55501	55501 PRINTING / INSTRU SUPPLI	30,276	(786)	29,490	9,669	3,484	16,338	44.60
55608	55608 TUITION / TYPICALS	(70,000)		(70,000)	(16,813)		(53,187)	24.00
55610	55610 EXT PLACEMENTS / PUBLIC	729,620	10,000	739,620	520,581	263,397	(44,358)	106.00
55630	55630 EXT PLACEMENTS / PRIVATE	1,864,584		1,864,584	1,053,638	1,114,267	(303,321)	116.30
55640	55640 SCHOOL CHOICE TUITION	76,000		76,000			76,000	0.00
55641	55641 EXTENDED YEAR SERVICES /	130,529		130,529	126,133		4,396	96.60
55643	55643 EXT PLACEMENT/ GENERAL E	10,000	(4,000)	6,000	3,200		2,800	53.30

2024-2025 MADISON PUBLIC SCHOOLS EXPENDITURE REPORT 1.7.2025

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL		REVISED			AVAILABLE	
		APPROP	TRNFRS/ADJSMT	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	% USED
55801	55801 TRAVEL (STAFF)	26,731		26,731	11,901	3,650	11,179	58.20
55802	55802 TRAVEL (BOE)	320		320			320	0.00
55900	55900 MISC PURCH SERVICES	10,850		10,850	3,800	6,440	610	94.40
56101	56101 OFFICE SUPPLIES	38,372	(116)	38,256	13,767	6,601	17,887	53.20
56110	56110 INSTRUCTIONAL SUPPLIES	452,847	(20,958)	431,889	225,903	23,359	182,627	57.70
56111	56111 FAB LAB INSTRUCTIONAL SU	20,000		20,000	8,278	2,987	8,735	56.30
56120	56120 INSTRUCTIONAL SOFTWARE	54,366	491	54,857	48,733	600	5,524	89.90
56130	56130 CUSTODIAL SUPPLIES	127,132		127,132	100,582	2,326	24,224	80.90
56131	56131 MAINTENANCE SUPPLIES	78,000		78,000	43,641	8,992	25,367	67.50
56140	56140 FIELDS MAINTENANCE	112,900		112,900	50,529	12,000	50,371	55.40
56206	56206 GAS SERVICES	328,814		328,814	71,703		257,111	21.80
56207	56207 HEATING FUEL	10,944		10,944			10,944	0.00
56210	56210 WATER	52,362		52,362	12,504		39,858	23.90
56220	56220 ELECTRICITY	823,964		823,964	506,869		317,095	61.50
56260	56260 EQUIPMENT MAINTENANCE	21,672		21,672	4,014	810	16,848	22.30
56410	56410 TEXTBOOKS & REPLACEMENT	31,455	4,594	36,049	12,355	2,245	21,448	40.50
56411	56411 TEXTBOOKS / NEW	36,500		36,500		1,193	35,308	3.30
56420	56420 AWARDS	4,000		4,000		27	3,973	0.70
56421	56421 MEDIA SUPPLIES	33,447	4,000	37,447	10,446	5,667	21,333	43.00
56422	56422 PERIODICALS	24,763		24,763	21,990	23	2,750	88.90
56423	56423 PRINT COLLECTION	78,589	(2,477)	76,112	30,636		45,477	40.30
56550	56550 STAFF UNIFORMS	5,258	1,523	6,781	6,781			100.00
56551	56551 UNIFORMS / STUDENT GROUP	31,000		31,000	5,685	24,315	1,000	96.80
56900	56900 SUPPLIES	43,000	(3,919)	39,081	13,464	1,642	23,975	38.70
56902	56902 PROGRAM SUPPLIES	25,000		25,000			25,000	0.00
57301	57301 EQUIPMENT	208,134	(502)	207,632	81,403	24,122	102,106	50.80
57302	57302 OS SOFTWARE	338,637		338,637	212,121	46,802	79,714	76.50
57303	57303 EQUIP - LEASE/PURCHASE	39,120		39,120	32,710		6,410	83.60
57304	57304 COMPUTER HARDWARE	557,800		557,800	395,282	114,179	48,339	91.30
57400	57400 PUBLIC SAFETY	6,623		6,623	4,313		2,310	65.10
58100	58100 DUES, FEES & MEMBSHPS	92,262	(1,138)	91,124	69,443	6,144	15,537	82.90
59999	59999 RESERVE APPROPRIATION		141,189	141,189	141,189			100.00
Grand Total		53,273,830	141,189	53,415,019	23,339,625	23,831,930	6,243,464	88.30

Personnel Report December 2024

Madison Board of Education			
BOE Meeting Date:		Reporting Period:	12/1-12/31/24
New Hires / Reappointments			
First Name	Last Name	Position	Location
Reassignments / Transfers			
First Name	Last Name	Position	Location
Retirements / Resignations / Separations			
First Name	Last Name	Position	Location
Marcie	Rocchio	CTE	DHHS
Kelsey	Xenelis	Instr. Para	Ryerson
Peter	Leonetti	Head Custodian	Facilities

Textbook Adoption Request 2024

Subject Area / Course:

Geometry

Text Replacing:

Geometry for Enjoyment and Challenge

Copyright Date:

1991

Committee Members: (including Special Education representative(s):

Mathematics Department, Erin Nevasier, Danielle Fragoso

Reviewed By Students:

Yes

No

Reviewed by Special Education

Yes

No

Teacher(s):

Title of Text

ISBN #

Copyright Date

Geometry Concepts and
Connections

9798888034897

2025

Publisher:

Cengage Learning

Address:

10650 Toebben Drive Independence, KY
41051

Rationale (indicate goals or objectives addressed from curriculum):

- Units covered include:
 - Unit 1: Basics of Geometry
 - Unit 2: Reasoning and proofs
 - Unit 3: Parallel and Perpendicular Lines
 - Unit 4: Transformations
 - Unit 5: Congruent Triangles
 - Unit 6: Relationships within Triangles
 - Unit 7: Quadrilaterals and Other Polygons
 - Unit 8: Similarity
 - Unit 9: Right Triangles and Trigonometry
 - Unit 10: Circles
 - Unit 11: Circumference, Area, and Volume
 - Unit 12: Probability
- Objectives align with state standards, SAT, and current curriculum
- Balanced approach to conceptual understanding and procedural fluency
- Extensive online resources in addition to the textbook
- Assessment platform, teacher resources, pacing guides

Board Approval Date: _____

Strengths from a Student Perspective:

The online textbook is user-friendly, well organized and can be translated into Spanish and other languages.

The online resources include additional videos to support student understanding, flashcards are included.

This textbook makes connections to careers, includes a balance of geometry and algebra to support continued algebraic practice, and includes constructions to visualize geometric concepts.

Limitations from a Student Perspective:

Course pacing to complete the entire book requires 176 days. Some differentiated resources are only available online. Textbook does not include SAT specific questions.

Indicate How You Will Address the Limitations of the Selected Text:

Curriculum will be written to meet the two trimester requirement with intentional focus on essential topics. Teachers will guide students through online resources to highlight features in units. SAT questions will be incorporated into lessons and assessments.

Other Texts Considered	Publishing Company
HMH Geometry	Pearson Education Inc.
Illustrative Math Geometry	Kendall Hunt
Pearson enVision	Savvas Realize

Total Number of Copies	# of Copies	Projected Price Per Copy
Digital Access w/ Print	120	\$156.00 for a 6-year subscription
Special Education Copies	N/A	

Total Number of Students	# of Students	Grade levels of Students
Core Classroom Student Number	120	9-11
Special Education Student Number	N/A	

Board Approval Date: _____

Ancillary Material Cost; e.g. teacher's edition(s), software. Please provide detail for ancillary materials:

Core Ancillary Materials:

Materials Requested	ISBN #	Cost per unit	Total Cost
Teacher Resource Package 6-years	9798888035191	600.00	3000

Special Education Ancillary Materials:

Materials Requested	ISBN #	Cost per unit	Total Cost
N/a			

Total Projected Cost:

\$23,892

Signatures:

Program Coordinator/Chair of Textbook
Representative
Adoption Committee

Special Education

Please submit to the Central Office a copy of the student text thirty (30) days in advance of projected submission to the Superintendent.

Board Approval Date: _____

Board Approval Date: _____



Donation (Cash / Property) to the Madison Public Schools

Completion of this form is required prior to the district's consideration of a proposed donation to the Madison Public Schools. This form is to be completed in its entirety and submitted to the building principal / assistant principal, Athletic Director, or Superintendent prior to receipt of any donated goods, services, or funds. The school principal may approve gifts to a school that are valued at \$500 to \$,1000 and meet criteria established by the administrative regulations established in accordance with this policy. Donations valued in excess of \$1,000 must be approved by the Board of Education. (Reference Policy #3281)

RECEIVED

Date Form Completed: _____ December 19, 2024 _____

DEC 20 2024

Organization / Individual Making Donation: _____ Steady Photograpy _____

SUPERINTENDENT

Address: _____ 540 East Main Street, Unit 5 _____ Branford, CT 06405 _____

Phone #: _____ 203-488-5170 _____

Description of Donation / Gift and intended use: _____ Incentive for using this photographers services _____

Approximate Value: _____ \$1,611.68 _____ to be deposited in Jeffrey's student activity account # 6500765791 at M&T Bank

Recipient(s) name: _____ Jeffrey Elementary School _____

Acknowledgements: (optional)

In honor/memory of: _____

Acknowledgement Contact: _____ John Steady _____

Acknowledgement Address: _____ 540 East Main Street, Unit 5 _____ Branford, CT 06405 _____

This request cannot be acted up on before the building Principal / Assistant Principal, Athletic Director, or Superintendent has been consulted concerning this gift. Please provide the name/signature of the person who was consulted.

Signature of Person Consulted: _____ Becky Frost, Principal _____ *Becky Frost*

Are there conditions of use attached to the gift/donation: Yes **No**

If yes, please explain conditions: _____

Are there installation, site preparation, labor, or equipment costs needed for installation, etc.? Yes **No**

If yes, who is responsible for the costs? _____

What is the annual maintenance cost of the donation, if any? Yes **No**

Are there any other additional costs to the District? Yes **No**

(Signature of Donor)

- For Central Office Use Only

Accepted by Superintendent: _____ *[Signature]* _____

Signature Date

Accepted by Board of Education on: _____ *10/24/24* _____

Date

Role of Board and Members

1. General Duties

- A. The Madison Board of Education (the “Board”) represents the residents of Madison, Connecticut (the “Town”), in carrying out the mandates of the Connecticut General Statutes pertaining to education.
- B. The Board shall determine all questions of general policy to be employed in the conduct of the schools.
- C. In determining school policy, the Board shall:
 - (1) hear and consider facts and recommendations;
 - (2) adopt a plan, policy or course of action; and
 - (3) authorize the Superintendent of Schools, its chief executive officer, to carry out its policy.

2. Specific Powers and Duties

The Board shall have authority to take all action necessary or advisable to meet its responsibilities under the Connecticut General Statutes and Madison Town Charter including but not limited to the following:

- A. To create, abolish, modify and maintain such positions, schools, divisions and classifications as may be necessary for the efficient administration of the educational enterprise.
- B. To elect a Superintendent of Schools in accordance with the Connecticut General Statutes.
- C. To consider and adopt an annual budget, prepared by the Superintendent of Schools.
- D. To determine the number, classification, duties and remuneration of employees.
- E. To establish policies for employment, promotion and dismissal of personnel in accordance with the Connecticut General Statutes.
- F. To provide for the appraisal of the efficiency of personnel.
- G. To provide for the proper maintenance of facilities; initiate and approve the acquisition and disposition of school sites; and initiate and approve plans for school buildings.
- H. To consider any specific recommendations made by the Superintendent of Schools.

~~I.~~ ~~I.~~ To keep the citizenry informed of the purposes, values, conditions and needs of public education in the Town.

J. To develop and regularly review the District’s Mission and Vision Statement, the provisions of which shall be carried out by the Superintendent of Schools. The Mission and Vision Statement shall be adopted by a 2/3 vote of the full Board.

KJ. To establish a curriculum committee to recommend, develop, review and approve all curriculum for the district.

LK. To take any other actions required or permitted by law.

ML. To make reasonable provision to implement the educational interests of the State, as defined by law, so that

- (1) each child shall have for the period prescribed in the Connecticut General Statutes equal opportunity to receive a suitable program of educational experiences;
- (2) the school district shall finance at a reasonable level an educational program designed to achieve this end;
- (3) the school district shall provide educational opportunities for its students to interact with students and teachers from other racial, ethnic and economic backgrounds; and
- (4) the mandates in the Connecticut General Statutes pertaining to education within the jurisdiction of the State Board of Education shall be implemented.

Legal References:

Connecticut General Statutes

- 1-200 Definitions (public agency)
- 10-4a Educational interest of state identified
- 10-4b Complaint alleging failure or inability of board of education to implement educational interests of state. Investigation; inquiry; hearing. Remedial process. Regulations
- 10-220 Duties of boards of education
- 10-221 Board of education to prescribe rules, policies and procedures
- 10-241 Powers of school districts

Date of Adoption: March 5, 2024

First Reading: December 10, 2024

Second Reading: January 7, 2025

Board of Education Regular Meeting
Tuesday, December 10, 2024 7:30 PM

Town Campus Hammonasset Room/Zoom
10 Campus Drive
Madison, CT 06443

Subject to Approval

Meeting Minutes

Video documentation of these proceedings can be found in the Meetings/Minutes section of the website.

I. Call to Order / Attendance

The regular meeting of the Board of Education was called to order at 7:31 p.m. by Chairman Seth Klaskin. Mr. Klaskin led the Pledge of Allegiance.

Present: Galen Cawley, Mary Ann Connelly, Seth Klaskin, Maureen Lewis, Christine Maisano, Steven Pynn, Emily Rosenthal

Also present: Craig Cooke, Ph.D., Superintendent; Gail Dahling-Hench, Assistant Superintendent; Adam Levitus, Colliers International

II. School / Community Session

No members of the public spoke.

III. Board of Education Student Representatives' Report

Brooke Anderson and Grace Ackerman

Grace reported that Trimester 2 began after the Thanksgiving Break, the fall play unfortunately had low attendance, and the winter chorus and jazz concerts are upcoming. Brooke shared that the fall sports season is over but it was successful for Hand teams overall and there will be a holiday spirit week before winter break.

IV. Superintendent's Report

Craig A. Cooke, Ph.D.

- 2025-2026 Calendar – Dr. Cooke shared the revised 2025-20206 calendar. Changes include moving back April break by one week and moving a fall professional development day.
- Future Use of PreK-3 Buildings – the Town asked the Board to set a date that the existing PreK-3 facilities will be turned back to the Town following the reorganization. The proposed date is January 1, 2026.

V. Board Members' Comments

Mr. Klaskin said a few board members attended the National Blue Ribbon School recognition earlier in the day and reminded members that the CABE Area 8 Legislative Breakfast is coming up on Dec. 19.

VI. Audience Response to Information Presented (Ref. Bylaw #9540.10)

No members of the public spoke.

VII. Consent Agenda (Ref. Bylaw #9540.2)

- Line Item Transfers as of December 5, 2024
- Budget Expenditures as of December 5, 2024
- November 2024 Personnel Report

VIII. Action Item: Motion to approve the Consent Agenda

MOTION: by Pynn, seconded by Cawley to approve the Consent Agenda.

AYES: Cawley, Connelly, Klaskin, Lewis, Maisano, Pynn, Rosenthal

NAYS:

ABSTAIN:

MOTION CARRIED: 7 – 0

Motion to move up current agenda items X and XI and renumber accordingly.

MOTION: by Rosenthal, seconded by Pynn *to move up current agenda items X and XI and renumber accordingly.*

AYES: Cawley, Connelly, Klaskin, Lewis, Maisano, Pynn, Rosenthal

NAYS:

ABSTAIN:

MOTION CARRIED: 7 – 0

IX. Action Item: Motion to approve the Phase 3 Furniture, Fixtures, Equipment (FFE) and Audio-Visual/IT Package and authorize the project to proceed with state final plan review and subsequent procurement. The Phase 3 package is comprised of plans and the project manual dated 11/27/24 along with supporting state grant process documentation.

MOTION: by Rosenthal, seconded by Connelly to approve the Phase 3 Furniture, Fixtures, Equipment (FFE) and Audio-Visual/IT Package and authorize the project to proceed with state final plan review and subsequent procurement.

AYES: Cawley, Connelly, Klaskin, Lewis, Maisano, Pynn, Rosenthal

NAYS:

ABSTAIN:

MOTION CARRIED: 7 – 0

X. Action Item: Motion to approve the Phase 4 Playground Package and authorize the project to proceed with state final plan review and subsequent procurement. The Phase 4 package is comprised of plans and the project manual dated 11/27/24 along with supporting state grant process documentation.

MOTION: by Rosenthal, seconded by Pynn to approve the Phase 4 Playground Package and authorize the project to proceed with state final plan review and subsequent procurement.

AYES: Cawley, Infantine-Vyce, Klaskin, Lewis, Maisano, Pynn, Rosenthal

NAYS:

ABSTAIN:

MOTION CARRIED: 7 – 0

XI. Board Committees / Liaison Updates (Ref. Bylaw #9450)

Curriculum and Student Development

Members: Steve Pynn, Chair; Catherine Miller, Mary Ann Connelly

Mr. Pynn gave a report on the meeting that took place earlier in the evening. The committee heard presentations from the math department, the art department, and received some general curriculum updates.

Facilities Committee

Members: Emily Rosenthal, Chair, Steven Pynn, Diane Infantine-Vyce

Mrs. Rosenthal gave a report on the meeting that took place earlier in the evening. Facilities Director Peter Anderson gave an update on a number of current projects including the RTU replacements at Hand, the Polson HVAC system, and work at Neck River and Brown School.

Finance Committee

Members: Galen Cawley, Chair, Christine Maisano, Emily Rosenthal

No report.

Personnel Committee

Members: Maureen Lewis, Chair; Catherine Miller, Mary Ann Connelly

No report.

Policy Committee

Members: Diane Infantine-Vyce, Chair; Maureen Lewis, Galen Cawley

Mr. Cawley gave a report on the policies on the agenda for action this evening.

Policies for Rescission, Waive Second Reading:

- 6080.2 English Language Arts Education
- 6080.19.3.4 Role of the School Psychologist
- 6080.19.3.5 Role of School Counselors
- 6080.19.3.6 Role of Instructional Paraprofessionals

- 6080.20 School-Wide Pre-Referral Approaches and Interventions (Scientific Research-Based Interventions or SRBI)
- 6100.14.3 Resource Center / Media Centers / School Library
- 6110.7.2 Graduation Exercises
- 6120 Evaluation of Instructional Programs
- 6152 Grouping for Instruction
- 7110 Educational Facilities Planning and Capital Programming

Policies for Review, Waive Second Reading:

- 6050 Parental Access to Instructional Material

Policies for Review, First Reading:

- 9210 Role of Board and Members

LEARN Liaison

Mary Ann Connelly

No report.

XII. Action Item: Motion to approve returning the Jeffrey Elementary, Ryerson Elementary, and Town Campus Learning Center buildings to the Town of Madison, effective January 1, 2026.

MOTION: by Maisano, seconded by Lewis to approve returning the Jeffrey Elementary, Ryerson Elementary, and Town Campus Learning Center buildings to the Town of Madison, effective January 1, 2026.

AYES: Cawley, Connelly, Klaskin, Lewis, Maisano, Pynn, Rosenthal

NAYS:

ABSTAIN:

MOTION CARRIED: 7 – 0

XIII. Action Item: Motion to approve the revised 2025-2026 Calendar

MOTION: by Rosenthal, seconded by Pynn to approve the revised 2025-2026 Calendar.

AYES: Cawley, Klaskin, Lewis, Maisano, Pynn, Rosenthal

NAYS:

ABSTAIN: Connelly

MOTION CARRIED: 6 – 0 – 1

XIV. Action Item: Motion to waive the second reading and rescind the following policies: 6080.2 English Language Arts Education, 6080.19.3.4 Role of the School Psychologist, 6080.19.3.5 Role of School Counselors, 6080.19.3.6 Role of Instructional Paraprofessionals, 6080.20 School-Wide Pre-Referral Approaches and Interventions (Scientific Research-Based Interventions or SRBI), 6100.14.3

Resource Center / Media Centers / School Library, 6110.7.2 Graduation Exercises, 6120 Evaluation of Instructional Programs, 6152 Grouping for Instruction, 7110 Educational Facilities Planning and Capital Programming

MOTION: by Cawley, seconded by Connelly to waive the second reading and rescind the following policies: 6080.2 English Language Arts Education, 6080.19.3.4 Role of the School Psychologist, 6080.19.3.5 Role of School Counselors, 6080.19.3.6 Role of Instructional Paraprofessionals, 6080.20 School-Wide Pre-Referral Approaches and Interventions (Scientific Research-Based Interventions or SRBI), 6100.14.3 Resource Center / Media Centers / School Library, 6110.7.2 Graduation Exercises, 6120 Evaluation of Instructional Programs, 6152 Grouping for Instruction, 7110 Educational Facilities Planning and Capital Programming.

AYES: Cawley, Connelly, Klaskin, Lewis, Maisano, Pynn, Rosenthal

NAYS:

ABSTAIN:

MOTION CARRIED: 7 – 0

XV. Action Item: Motion to waive the second reading and approve policy 6050 Parental Access to Instructional Material.

MOTION: by Rosenthal, seconded by Pynn to waive the second reading and approve policy 6050 Parental Access to Instructional Material.

AYES: Cawley, Connelly, Klaskin, Lewis, Maisano, Pynn, Rosenthal

NAYS:

ABSTAIN:

MOTION CARRIED: 7 – 0

XVI. Action Item: Motion to approve the minutes of the November 26, 2024 Board of Education Meeting (Ref. Bylaw #9540.9)

MOTION: by Rosenthal, seconded by Cawley to approve the minutes of the November 26, 2024 Board of Education meeting.

AYES: Cawley, Klaskin, Lewis, Maisano, Pynn, Rosenthal

NAYS:

ABSTAIN: Connelly

MOTION CARRIED: 6 – 0 – 1

XVII. Future Agenda Items

XVIII. Adjournment

MOTION: by Lewis, seconded by Connelly to adjourn at 8:28 p.m.

AYES: Cawley, Connelly, Infantine-Vyce, Klaskin, Lewis, Maisano, Miller, Pynn, Rosenthal

NAYS:

ABSTAIN:

MOTION CARRIED: 7 – 0

The Town of Madison does not discriminate on the basis of disability, and the meeting facilities are ADA accessible. Individuals who need assistance are invited to make their needs known by contacting the Town ADA/Human Resources Director, Debra Ferrante, at 203-245-6310 or by email at ferranted@madisonct.org at least five (5) business days prior to the meeting.