

# Board of Education Regular Meeting

Tuesday, April 2, 2024 7:30 PM

Town Campus Hammonasset Room/Zoom, 10 Campus Drive , Madison, CT 06443

## I. Call to Order / Attendance

I.A. Pledge of Allegiance

## II. School / Community Session

II.A. Public Participation

## III. Board of Education Student Representatives' Report

**Speaker (s):** Eli Ackerman and Brooke Anderson

## IV. Superintendent's Report

**Speaker (s):** Craig A. Cooke, Ph.D.

IV.A. Neck River Elementary School Project Update

IV.B. 2024-2025 Budget Reduction

IV.C. Paraprofessional Appreciation Day

## V. Board Members' Comments

## VI. Audience Response to Information Presented (Ref. Bylaw #9540.10)

## VII. Consent Agenda (Ref. Bylaw #9540.2)

VII.A. Line Item Transfers as of March 28, 2024

VII.B. Budget Expenditures as of March 28, 2024

VII.C. March 2024 Personnel Report

## VIII. Action Item: Motion to approve the Consent Agenda

## IX. Board Committees / Liaison Updates (Ref. Bylaw #9450)

IX.A. Curriculum and Student Development

**Speaker (s):** Members: Steve Pynn, Chair; Catherine Miller, Mary Ann Connelly

IX.B. Facilities Committee

**Speaker (s):** Members: Emily Rosenthal, Chair, Steven Pynn, Diane Infantine-Vyce

IX.C. Finance Committee

**Speaker (s):** Members: Galen Cawley, Chair, Christine Maisano, Emily Rosenthal

IX.D. Personnel Committee

**Speaker (s):** Members: Maureen Lewis, Chair; Catherine Miller, Mary Ann Connelly

IX.E. Policy Committee

**Speaker (s):** Members:

Diane Infantine-Vyce,  
Chair; Maureen Lewis,  
Galen Cawley

- IX.E.1. Policy for Rescission, First Reading:
- 9550 Board Hearings / Appeal Proceedings
  - 9850 Board Member Insurance / Liability

- IX.E.2. Policy for Rescission, Waive Second Reading:
- 8110 Purpose and Role of the Board
  - 8111 Board Liaison to Schools

- IX.E.3. Policy for Review, First Reading:
- 9440 Board-Superintendent Relationship
  - 9540.5 Parliamentarian
  - 9540.12 Broadcasting/Taping of Meetings
  - 3542.4 Meal Charging

IX.E.4.

IX.F. LEARN Liaison

**Speaker (s) :** Mary Ann  
Connelly

X. **Action Item: Motion to waive the second reading and rescind the following policies: 8110 Purpose and Role of the Board and 8111 Board Liaison to Schools**

XI. **Action Item: Motion to approve the disposal of electronic waste.**

XII. **Action Item: Motion to approve the minutes of the March 19, 2024 Board of Education Meeting (Ref. Bylaw #9540.9)**

XIII. **Executive Session**

XIII.A. Action Item: Motion to enter into Executive Session to discuss Non-Renewals for the 2024-2025 School Year

XIII.B. Action Item: Motion to return to Regular Session

XIV. **Action Item: Non-Renewal(s) for the 2024-2025 School Year**

XV. **Future Agenda Items**

XVI. **Meetings / Dates of Importance (see attached)**

XVII. **Adjournment**

XVIII. **The Town of Madison does not discriminate on the basis of disability, and the meeting facilities are ADA accessible. Individuals who need assistance are invited to make their needs known by contacting the Town ADA/Human Resources Director, Debra Ferrante, at 203-245-6310 or by email at ferranted@madisonct.org at least five (5) business days prior to the meeting.**

## MADISON PUBLIC SCHOOLS LINE ITEM TRANSFERS 4.2.24

JOURNAL	LINE	SOURCE	EFF DATE	ORG	OBJECT	ACCOUNT NAME	COMMENT	INCR/DECR	AMOUNT
118	1	BUA	03/04/2024	BF55110K	51122	CUSTODIANS	Brown Library Project	DECR	30,000
118	2	BUA	03/04/2024	BF55123K	54300	REPAIRS/MAINT	Brown Library Project	INCR	30,000
722	1	BUA	03/21/2024	BF55110K	53224	STAFF DEVELOPMENT	move to repairs	DECR	2,160
722	2	BUA	03/21/2024	BF55110K	55301	TELEPHONE	move to repairs	DECR	2,000
722	3	BUA	03/21/2024	BF55110K	55302	POSTAGE	move to repairs	DECR	200
722	4	BUA	03/21/2024	BF55110K	55801	STAFF TRAVEL	move to repairs	DECR	1,500
722	5	BUA	03/21/2024	BF55110K	56260	VEHICLE MAINT	move to repairs	DECR	5,000
722	6	BUA	03/21/2024	BF55210K	54210	DISPOSAL/RECYCLING	move to repairs	DECR	14,000
722	7	BUA	03/21/2024	BF55210K	54340	PHONE/ALARM MAINT	move to repairs	DECR	5,000
722	8	BUA	03/21/2024	BF55210K	54600	TREE SERVICES	move to repairs	DECR	6,928
722	9	BUA	03/21/2024	BF55240K	54313	R&M - TREATMENT PLANT	move to repairs	DECR	14,000
722	10	BUA	03/21/2024	BF55110K	54300	REPAIRS/MAINT	move to repairs	INCR	50,788
723	1	BUA	03/21/2024	BF55140K	54300	REPAIRS/MAINT	cover deficit in repairs	INCR	50,000
723	2	BUA	03/21/2024	BF55410K	54309	EMERGENCY MAINT	move to repairs	DECR	50,000
724	1	BUA	03/21/2024	BF55820K	56206	NATURAL GAS - JEFFREY	move to prof/tech services	DECR	35,000
724	2	BUA	03/21/2024	BF55823K	56206	NATURAL GAS - BROWN	move to prof/tech services	DECR	5,000
724	3	BUA	03/21/2024	BF55830K	56206	NATURAL GAS - POLSON	move to prof/tech services	DECR	10,000
724	4	BUA	03/21/2024	BF55840K	56206	NATURAL GAS - DHHS	move to prof/tech services	DECR	20,000
724	5	BUA	03/21/2024	BF55210K	53300	PROF/TECH	to cover Brown Tecton invoice	INCR	70,000
745	1	BUA	03/25/2024	SE23010D	53222	EVALUATION SERVICES/IN DISTRICT	student services	DECR	16,000
745	2	BUA	03/25/2024	SE23010D	53300	PROF TECH/IN DISTRICT OT/PT	student services	INCR	16,000

## 2023-2024 MADISON PUBLIC SCHOOLS EXPENDITURE REPORT 4.2.24

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRNFRS/ADJSMT	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
51000	51000 NEW STAFF AREA I	(295,766)	295,766					100.00%
51060	51060 REDUCTION/BUDGET	(63,800)	25,000	(38,800)	(38,800)			100.00%
51108	51108 AP TESTING	15,000		15,000	539		14,461	3.59%
51109	51109 11TH COURSE STIPENDS	8,000		8,000	4,000		4,000	50.00%
51110	51110 TEACHERS	24,295,083	(354,036)	23,941,047	15,593,541	8,260,681	86,825	99.64%
51111	51111 ADMINISTRATORS	2,217,361	13,911	2,231,272	1,720,528	508,031	2,713	99.88%
51112	51112 EPED	285,782	(5,000)	280,782	140,248	140,248	287	99.90%
51113	51113 CO CURRICULAR	537,368	4,305	541,673	336,529	163,903	41,241	92.39%
51114	51114 EARLY RETIREMENT	0	18,267	18,267			18,267	0.00%
51116	51116 DIRECTORS / MANAGERS	394,326	59,116	453,442	392,396	57,311	3,736	99.18%
51120	51120 OFFICE STAFF	1,578,248	(66,773)	1,511,475	1,092,324	402,845	16,307	98.92%
51121	51121 INSTRUCTIONAL PARAPROFES	1,937,762	(262,414)	1,675,348	1,172,849	471,540	30,958	98.15%
51122	51122 CUSTODIANS	1,791,618	(126,466)	1,665,152	1,139,919	482,729	42,504	97.45%
51123	51123 MEDIA / TECH PARAPROFESS	302,580		302,580	219,123	82,871	585	99.81%
51124	51124 SECURITY / SUSPENSION	582,578	74,679	657,257	539,381	114,262	3,614	99.45%
51126	51126 SCHOOL HEALTH SERVICES	383,593	(13,935)	369,659	261,191	106,801	1,667	99.55%
51128	51128 ATHLETIC TRAINER	43,971	12,679	56,650	43,162	13,488		100.00%
51129	51129 ATTENDANCE INCENTIVE	14,500		14,500			14,500	0.00%
51130	51130 THERAPISTS / OCCUP & PHY	437,792	(14,944)	422,848	266,298	156,550		100.00%
51210	51210 SUBSTITUTE TEACHERS	580,000	202,324	782,324	487,489	96,343	198,492	74.63%
51212	51212 SUBS / SCHOOL HEALTH SER	16,320	7,447	23,767	12,807		10,960	53.89%
51221	51221 CLASSIFIED SUBS	14,000		14,000	13,365		635	95.46%
51320	51320 OVERTIME	70,644	40,000	110,644	97,332		13,312	87.97%
51321	51321 CUSTODIAL/CASUAL LABOR	93,806		93,806	62,580		31,226	66.71%
52130	52130 LIFE INSURANCE	48,700		48,700	38,562	7,991	2,147	95.59%
52200	52200 SOCIAL SECURITY	627,012		627,012	185,705		441,307	29.62%
52201	52201 MEDICARE	537,089		537,089	537,089			100.00%
52202	52202 FSA ADMINISTRATION	1,750		1,750	1,140	454	156	91.11%
52300	52300 PENSION-DEF BENEFIT	1,090,566		1,090,566	988,014		102,552	90.60%
52301	52301 PENSION-DEF CONTRIBUTION	55,500		55,500	47,102		8,398	84.87%
52500	52500 UNEMPLOYMENT	25,000	(600)	24,400	14,135		10,265	57.93%
52600	52600 WORKER'S COMP	243,523		243,523	243,037		487	99.80%
52700	52700 DISABILITY INSURANCE	77,850		77,850	60,572	12,401	4,877	93.74%
53000	53000 UNBUDGETED EXPENSE	75,000		75,000	75,000			100.00%
53101	53101 LABOR & LEGAL SVCES	110,000		110,000	71,868		38,132	65.33%
53222	53222 EVALUATION SERVICES	142,125	(25,819)	116,306	45,999	7,303	63,004	45.83%

## 2023-2024 MADISON PUBLIC SCHOOLS EXPENDITURE REPORT 4.2.24

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL		REVISED			AVAILABLE	
		APPROP	TRNFRS/ADJSMT	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	% USED
53224	53224 STAFF DEVELOPMENT	253,315	(1,943)	251,372	134,136	16,454	100,782	59.91%
53225	53225 NEASC ACCREDITATION SERV	4,816		4,816	4,470		346	92.82%
53230	53230 STUDENT SUPPORT SERVICES	54,000		54,000	6,566	4,643	42,791	20.76%
53231	53231 ADULT EDUCATION	46,000		46,000	42,000		4,000	91.30%
53300	53300 PROF / TECH SVCES	1,327,612	121,500	1,449,112	928,103	378,433	142,576	90.16%
53305	53305 PROF TECH MEDICAL	29,670	600	30,270	29,672		598	98.03%
54210	54210 DISPOSAL / RECYCLING	113,200	(14,000)	99,200	69,162	22,404	7,634	92.30%
54220	54220 SNOW REMOVAL	64,946		64,946	50,875		14,071	78.33%
54300	54300 REPAIRS & MAINT	573,767	252,146	825,913	543,540	147,008	135,365	83.61%
54307	54307 TECH / INFRASTRUCTURE	42,000		42,000		42,000		100.00%
54309	54309 EMERGENCY MAINTENANCE	50,000	(50,000)					100.00%
54310	54310 KITCHEN MAINTENANCE	13,401		13,401	13,401			100.00%
54313	54313 TREATMENT PLANT REPAIRS	29,000	(14,000)	15,000	10,857	3,111	1,032	93.12%
54320	54320 REPAIR / CONTRACTS	36,500		36,500	34,500	1,838	162	99.56%
54330	54330 ALARM SERVICES	12,372	1,667	14,039	14,039			100.00%
54340	54340 TELEPHONE MAINTENANCE	14,024	(6,667)	7,357	1,827		5,530	24.83%
54420	54420 RENTAL AGREEMENTS	35,621	(16,035)	19,586	16,136	1,229	2,221	88.66%
54600	54600 TREE SERVICES	8,828	(6,928)	1,900	1,900			100.00%
54900	54900 PURCHASE SVCES	155		155			155	0.00%
55110	55110 STUDENT ACTIV TRANS	14,697	(1,010)	13,686	7,313	1,288	5,085	62.85%
55111	55111 REGULAR TRANSPORTATION	2,075,000		2,075,000	1,312,834		762,166	63.27%
55113	55113 FUEL / TRANSPORTATION	335,000		335,000	158,960	20,167	155,873	53.47%
55114	55114 SCHOOL CHOICE TRANSPORT	71,750		71,750	36,093		35,657	50.30%
55120	55120 SPED TRANSPORTATION	1,477,556	(19,000)	1,458,556	718,589	224,597	515,370	64.67%
55201	55201 GENERAL INSURANCE	330,156		330,156	325,542		4,615	98.60%
55203	55203 STUDENT INSURANCE	14,806		14,806	14,806			100.00%
55301	55301 TELECOMMUNICATIONS	152,084	(3,907)	148,178	99,412	41,316	7,450	94.97%
55302	55302 POSTAGE	20,159	2,000	22,159	14,469	1,931	5,760	74.01%
55303	55303 REPORTS/PUBLIC RELATIONS	4,650		4,650	1,059		3,591	22.78%
55500	55500 PRINTING & BINDING	47,069	5,347	52,416	29,407	7,543	15,466	70.49%
55501	55501 PRINTING / INSTRU SUPPLI	32,276	(4,937)	27,340	15,052	6,060	6,227	77.22%
55608	55608 TUITION / TYPICALS	(70,000)		(70,000)	(32,601)		(37,400)	46.57%
55610	55610 EXT PLACEMENTS / PUBLIC	581,752	(30,000)	551,752	516,216	207,835	(172,298)	131.23%
55630	55630 EXT PLACEMENTS / PRIVATE	1,784,041		1,784,041	1,484,537	767,241	(467,736)	126.22%
55640	55640 SCHOOL CHOICE TUITION	76,000		76,000			76,000	0.00%
55641	55641 EXTENDED YEAR SERVICES /	130,529		130,529	122,226		8,303	93.64%

## 2023-2024 MADISON PUBLIC SCHOOLS EXPENDITURE REPORT 4.2.24

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL		REVISED			AVAILABLE	
		APPROP	TRNFRS/ADJSMT	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	% USED
55643	55643 EXT PLACEMENT/ GENERAL E	10,000		10,000			10,000	0.00%
55801	55801 TRAVEL (STAFF)	26,730	(2,280)	24,450	14,483	983	8,984	63.26%
55802	55802 TRAVEL (BOE)	320		320			320	0.00%
55900	55900 MISC PURCH SERVICES	10,850		10,850	5,640	4,720	490	95.48%
56101	56101 OFFICE SUPPLIES	40,222	(31)	40,191	25,398	1,966	12,826	68.09%
56110	56110 INSTRUCTIONAL SUPPLIES	412,050	30,507	442,557	344,649	14,553	83,355	81.17%
56111	56111 FAB LAB INSTRUCTIONAL SU	20,000		20,000	16,926	435	2,639	86.80%
56120	56120 INSTRUCTIONAL SOFTWARE	54,366	10,964	65,330	47,152	7,386	10,792	83.48%
56130	56130 CUSTODIAL SUPPLIES	112,132		112,132	107,584	4,035	514	99.54%
56131	56131 MAINTENANCE SUPPLIES	78,000		78,000	65,721	6,205	6,074	92.21%
56140	56140 FIELDS MAINTENANCE	112,900		112,900	61,698	10,747	40,455	64.17%
56206	56206 GAS SERVICES	328,814	(70,000)	258,814	166,745		92,069	64.43%
56207	56207 HEATING FUEL	10,944		10,944			10,944	0.00%
56210	56210 WATER	44,374		44,374	25,092		19,282	56.55%
56220	56220 ELECTRICITY	793,250	(50,000)	743,250	541,081		202,169	72.80%
56260	56260 EQUIPMENT MAINTENANCE	21,672	(5,000)	16,672	6,962		9,710	41.76%
56410	56410 TEXTBOOKS & REPLACEMENT	35,434	(2,148)	33,286	18,648	2,656	11,981	64.01%
56411	56411 TEXTBOOKS / NEW	36,500	7,221	43,721	12,845		30,876	29.38%
56420	56420 AWARDS	5,000		5,000	3,861		1,140	77.21%
56421	56421 MEDIA SUPPLIES	33,666	2,644	36,310	28,143	3,326	4,840	86.67%
56422	56422 PERIODICALS	24,813	(1,250)	23,563	22,103	204	1,256	94.67%
56423	56423 PRINT COLLECTION	68,651	(23,651)	45,000	11,977		33,023	26.61%
56550	56550 STAFF UNIFORMS	5,258		5,258	5,154		104	98.03%
56551	56551 UNIFORMS / STUDENT GROUP	27,500		27,500	8,809	16,863	1,829	93.35%
56900	56900 SUPPLIES	88,149	(15,937)	72,211	45,740	11,454	15,017	79.20%
56902	56902 PROGRAM SUPPLIES		25,000	25,000	5,867	4,697	14,436	42.26%
57301	57301 EQUIPMENT	174,567	(637)	173,930	75,583	13,453	84,895	51.19%
57302	57302 OS SOFTWARE	322,740		322,740	262,977		59,763	81.48%
57303	57303 EQUIP - LEASE/PURCHASE	39,120		39,120	32,967		6,153	84.27%
57304	57304 COMPUTER HARDWARE	549,550	(3,316)	546,234	418,663	93,099	34,472	93.69%
57400	57400 PUBLIC SAFETY	6,623		6,623	3,885	1,135	1,603	75.79%
58100	58100 DUES, FEES & MEMBSHPS	84,501	(425)	84,076	72,752	5,984	5,340	93.65%
<b>Grand Total</b>		<b>51,640,329</b>		<b>51,640,329</b>	<b>35,049,223</b>	<b>13,184,751</b>	<b>3,406,355</b>	<b>93.40%</b>

# March 2024 Personnel Report

Madison Board of Education			
<b>BOE Meeting Date:</b>	4/2/24	<b>Reporting Period:</b>	3/1-3/31/24
<b>New Hires / Reappointments</b>			
First Name	Last Name	Position	Location
Shannon	Byrne	Special Assignment Para	Jeffrey
<b>Reassignments / Transfers</b>			
First Name	Last Name	Position	Location
Bernadette	Maxteed	Cook Manager	DHHS
<b>Retirements / Resignations / Separations</b>			
First Name	Last Name	Position	Location
Kayla	Citrin	SPED Teacher	Brown
Cynthia	Kilbride	Cook Manager	DHHS
Melissa	Garuti	Instr. ParaEducator	Ryerson

## Policy Summary

April 2, 2024

### Policy for Rescission, First Reading:

#### 9550 Board Hearings / Appeal Proceedings

This bylaw is not required and we recommend repeal. In addition, the bylaw calls for hearings to be held in a "fair, open and objective manner" but does not account for situations in which hearings may need to be held in executive session (e.g., expulsion hearings).

#### 9850 Board Member Insurance / Liability

This bylaw is not required and we recommend repeal. In addition, state law requires that school districts hold Board members and school employees harmless when they are sued for alleged negligence or other actions taken while acting in the discharge of their duties (or course of their employment) as long as such actions are not wanton, reckless, or malicious. This right to indemnification includes the right to have counsel provided or to be reimbursed for reasonable attorneys' fees in defending against such claims.

### Policy for Rescission, Waive Second Reading:

#### 8110 Purpose and Role of the Board

The policy is redundant and was last reviewed in 1972. Recommend rescission.

#### 8111 Board Liaison to Schools

The policy is redundant and was last reviewed in 1988. Recommend rescission.

### Policy for Review, First Reading:

#### 9440 Board-Superintendent Relationship

This bylaw may be repealed because it is not necessary. However, if the Board elects to maintain this bylaw, we recommend review to ensure that all provisions continue to be applicable. There are no legal concerns with the bylaw. *The administration has reviewed the policy and would like to keep it.*

#### 9540.5 Parliamentary

This bylaw is not required and we recommend repeal. *Policy chair would like to keep this policy.*

#### 9540.12 Broadcasting/Taping of Meetings

This bylaw is not required and we recommend repeal. If the Board wishes to retain this bylaw we recommend further legal review to ensure compliance with state records retention requirements. *The policy has been reviewed and updated to ensure legal compliance.*

#### 3542.4 Meal Charging

Recommend repealing the policy and replacing with the S&G model policy. The model policy has been modified slightly to reflect the fact that the District does not participate in the National School Lunch Program (NSLP). *The policy was reviewed by the Director of Administrative Services.*

**#9550****Board Hearings / Appeal Proceedings**

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In conducting public hearings required by law, and any other hearings as it deems advisable, the Board will adhere strictly to any statutory requirements that apply to the specific type of hearing and shall seek to conduct the hearings in a fair, open, and objective manner, giving all persons involved an equal opportunity to be heard.

The Chairperson of the Board, or another member at his / her and the Board's approval, will preside at hearings before the Board.

At the beginning of the proceedings, the attending public will be informed of particular rules that it will be following in regard to questions, remarks, rebuttals, time limitations, or other rules necessary to give everyone an opportunity to be heard.

In conformance with customary hearing procedures, statements and supporting information will be presented first by the Board, or by others on behalf of the Board. To address the Board, citizens must be recognized by the Chairperson, and all remarks must be addressed to the Chairperson and be germane to the topic.

Date of Adoption: 1/3/95

**#9850****Board Member Insurance / Liability**

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Because they are members of an agency of government whose powers and duties can only be exercised by a decision of the majority of Board membership when the Board is officially in session, the members of the Board and its employees act as agents of the Board. None of these individuals should be placed in a position of personal liability for the performance of the responsibilities vested in them by the voters of the Town or assigned by this agency.

Therefore, in order to protect the individual members of the Board, its agents, and the educational interests of the Town, the Board will purchase, in the absence of governmental immunity, or in addition to governmental immunity, from public school funds adequate insurance to indemnify Board members and agents of the Board for their official actions in the service of the Town schools.

If a Board member is made a defendant in any legal proceeding resulting from the member's action in good faith in his or her official capacity as a member of the Board and compensatory or punitive damages are requested as a result thereof, the Board will fully protect and indemnify the member against any determination of judgment which may be rendered against him or her.

If a Board member is made a defendant in any legal proceeding pertaining to any act performed in good faith in his or her official capacity as a member of the Board, the Board will furnish legal counsel to represent and defend the member.

Date of Adoption: 3/7/95

#8110

**Purpose and Role of the Board**

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The powers and duties of the Board shall be as conferred and prescribed by law.

In the interpretation of the powers and duties of the Board, it is understood that the Board shall act as a governing body in the determination of general policies for the control, operation, maintenance and expansion of the public schools.

The Board reaffirms its faith in the wholesomeness of local control of education. Only by continually striving for excellence in leadership can this Board cope with the many problems which arise. The Board believes that, by establishing policies within which it will operate, it will be able to maintain and reflect the confidence and faith reposed in it by the people.

For that reason, the Board adopts the following guides for its operation.

The Board will:

1. Determine policy as the basis for serving the educational needs of the community and review the practical application of those policies by the administration. The suggestions and recommendations of the appropriate persons and groups will be considered in the establishment of policy;
2. Bring to the attention of the administration the opinions, interests and desires of the district and in turn interpret for the people the curriculum, program and policies of the school system;
3. Recognize the superintendent as the person through whom it acts in matters pertaining to school operation. Encourage the superintendent to recommend policies for adoption and to rely on him to administer the policies enacted by the Board. Such policies shall be broad enough to indicate a line of action to be taken by the superintendent. Application of such policies is an administrative detail to be performed by the superintendent;
4. Refer problems and complaints, whether originating with the public or internally, in the first instance to the superintendent;
5. Extend to all school personnel the necessary authority to perform the functions of their positions;
6. Demonstrate professional impartiality in relations with all employees and employee groups
7. Respect confidential information;
8. Avoid the exercise of any administrative functions with respect to the schools other than those specifically designated in the state statutes.

Legal Reference:            Connecticut General Statutes  
   Sec. 10-220  
   Sec. 10-221

Date of Adoption:            5/15/72

**#8111****Board Liaison to Schools**

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The Board of Education may assign one or more of its members to serve as liaison to the schools. The purpose of Board liaisons is to improve understanding of the schools and to improve communications. Board liaisons recognize that their authority exists only in regularly called meetings of the Board. Board liaisons are considered guests in the schools and will schedule visitations through the school administrator.

Legal Reference: Connecticut General Statutes

- 1-18a Definitions
- 10-186 Duties of local and regional boards of education
- 10-220 Duties of boards of education
- 10-221 Boards of education to prescribe rules
- 10-240 Control of schools
- 10-241 Powers of school districts

Date of Adoption: May 17,1988

Board - Superintendent Relationship

The Board of Education believes that the legislation of policies is a function of the School Board and that the execution of the policies should be the function of the Superintendent of Schools.

While the Board reserves to itself the ultimate decision of all matters concerning policy and expenditures of funds, delegation by the Board of its executive powers to the Superintendent provides flexibility for the Superintendent to manage the school system according to the provisions of the Board's policies and decisions, and allows Board members to devote their time to policy making and appraisal functions.

The Board holds the Superintendent responsible for the administration of its policies and regulations, the execution of Board actions and decisions, the operation of schools and for keeping the Board informed about school system activities, operations, and concerns.

The Board will strive to procure, when a vacancy exists, the best professional leader available for the Superintendent's position. The Board as a whole, and individual members, will:

- give the Superintendent complete administrative authority for properly discharging all professional and legal responsibilities and duties;
- hold all meetings of the board in the presence of the Superintendent except when the Superintendent's contract and salary are under consideration;
- refer all concerns to the Superintendent for appropriate investigation and action; and
- provide adequate safeguards for the Superintendent and ~~his/ her~~the Superintendent's staff members so they can discharge their professional and legal responsibilities and duties.

The Superintendent will assist the Board in making decisions and establishing policies by giving Board members relevant facts, information, and reports. The Superintendent may not perform, cause, or allow to be performed any act that is unlawful, in violation of commonly accepted

36 business and professional ethics, in violation of any contracts into which the Board has entered,  
37 or in violation of policies and regulations adopted by the Board.

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41 Date of Adoption: 1/3/95

42 First Reading: April 2, 2024

**#9540.5  
Parliamentarian**

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The parliamentarian will be either a member of the administrative staff or a Board member appointed by the Board who will be well versed in *Robert's Rules of Order, Newly Revised*, and able to advise the Board to resolve any questions related to the rules of order that arise during a public meeting.

Date of Adoption: 3/7/95  
First Reading: April 2, 2024

Bylaws

#9540.12

Broadcasting / Taping of Meetings

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Photographic and electronic audio and video broadcasting and recording devices may be used at regular and special Board of Education meetings legally open to the public according to the following guidelines:

~~Photographs, broadcasting, and recordings of meetings are permitted only when all parties involved have been informed that cameras, broadcasting, and / or recording devices will be used.~~

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Persons operating cameras, broadcasting, and / or recording devices must do so with a minimum of disruption to those present at the meeting. Specifically, the view between Board members and the audience must not be obstructed, interviews must not be conducted during the meeting, and no commentary is to be given in a manner that distracts Board members or the audience.

The Board will make the necessary arrangements to have video recordings of all regular meetings and any special meeting that it deems appropriate. All video recordings will be made available to the public on the school district's internet website. ~~Through the facilities of public television, the Board will televise all regular meetings and any special meetings that it deems appropriate to meet the needs of the community and to better educate citizens about the schools. Following approval of the minutes which will be the official record of the meeting, video recordings will be held for six months for reference, then erased.~~

~~Video recordings of special hearings will be retained for a minimum of three years. Video recordings, as specified, are for the use of staff members, residents of the school district, and representatives of the news media. Audio recordings are not to be considered part of the minutes of any meeting.~~

~~Persons who wish to review any of the above should contact the Superintendent's office. The school system also will utilize the facilities of cable television in interpreting and promoting its various programs.~~

Date of Adoption: 3/7/95  
First Reading: April 2, 2024

**Meal Charging**

The Madison Board of Education (the “Board”) is committed to providing nutritious food to students in the Madison Public Schools (the “District”) to support a productive learning environment.

The District does not participate in the National School Lunch Program (NSLP). The Board accepts full responsibility for providing free and reduced-price meals for eligible elementary & secondary students enrolled in the District’s schools.

**Charging Meals**

The District uses an automated debit-based system for student meal accounts. Students whose accounts have insufficient funds, and who do not bring a meal or other funds to school to pay for meals, may charge meals to their meal accounts. Students will be informed of their right to purchase a meal, which excludes a la carte items, for any school breakfast, lunch or other meal offered by the District, even if the student’s account has insufficient funds. The Board prohibits publicly identifying or shaming a student for any unpaid meal charges, including, but not limited to, the following:

- Delaying or refusing to serve a meal to such student;
- Designating a specific meal option for the student; or
- Otherwise taking any disciplinary action against the student.

**Collection of Unpaid Meal Charges**

The District’s efforts to recover from households, money owed due to the charging of meals, must not have a negative impact on the children involved and shall focus primarily on the adults in the household responsible for providing funds for meal purchases. The District shall consider whether the benefits of potential collections outweigh the costs that would be incurred to achieve those collections. For purposes of this policy, “delinquent debt” means unpaid meal charges.

The District will contact the parents/guardians of students who charge meals to their meal accounts in order for the District to collect the delinquent debt. The first such communication will be a written communication, by mail or e-mail, after **five (5)** meals have been charged. Subsequent written and verbal communications with parents/guardians concerning delinquent debt will be made as may be necessary and appropriate. All communications regarding unpaid meal charges shall be made directly and discreetly to parents/guardians. Written communications with parents/guardians regarding collection of a student’s unpaid meal charges shall include an application for free or reduced-price meals, information on local food pantries and the Connecticut Department of Social Services’ supplemental nutrition assistance program, and a link to the District’s or Town’s website that lists any community services available to Town residents.

In the event a student’s unpaid meal charges are equal to or more than the cost of thirty (30) meals, the parents/guardians of such student will be referred to the District’s homeless education liaison.

The Board shall comply with applicable federal and state laws and other federal or state requirements concerning the collection of unpaid meal charges. The Board may accept gifts, donations or grants from any public or private sources for the purpose of paying off any unpaid charges for school lunches, breakfasts or other such feeding.

**Dissemination of Policy**

This policy shall be provided in writing to all households at the start of each school year and to households transferring to the District during the school year. This policy shall be provided to all District staff responsible for

49 its enforcement. In addition, school social workers, nurses, the homeless liaison, and other staff members assisting  
50 children in need or who may be contacted by families with unpaid meal charges shall be informed of this policy.

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52 The District shall maintain, to the extent required by law, documentation of the methods used to communicate this  
53 policy to households and District staff responsible for policy enforcement.

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55 The District shall provide this policy to the Connecticut State Department of Education during Administrative  
56 Reviews.

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58 The Superintendent or superintendent’s designee may, if necessary and appropriate, develop administrative  
59 regulations in furtherance of this policy.

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61 **Legal References:**

62 State law:

63 Connecticut General Statutes

64 § 10-215 Lunches, breakfasts and other feeding programs for public school  
65 children and employees.

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67 State of Connecticut, Department of Education, School Health, Nutrition and Family Services  
68 Operational Memorandum No. 11-22, “Connecticut Statutory Requirements for Unpaid Meal  
69 Charges in Public Schools,” June 15, 2022.

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71 State of Connecticut, Department of Education, Bureau of Health/Nutrition, Family Services and  
72 Adult Education Operational Memorandum No. 4-17, “Guidance on Unpaid Meal Charges and  
73 Collection of Delinquent Meal Payments,” Nov. 2, 2016.

74  
75 Federal law:

76 7 C.F.R. Part 210 National School Lunch Program.

77 7 C.F.R. Part 220 School Breakfast Program.

78 7 C.F.R. Part 245 Determining Eligibility for Free and Reduced Price Meals and Free Milk in  
79 Schools.

80 U.S. Department of Agriculture, Food and Nutrition Service, Policy Memo SP 46-2016, “Unpaid  
81 Meal Charges: Local Meal Charge Policy,” July 8, 2016.

82 U.S. Department of Agriculture, Food and Nutrition Service, Policy Memo SP 47-2016, “Unpaid  
83 Meal Charges: Clarification on Collection of Delinquent Meal Payments,” July 8, 2016.

84 U.S. Department of Agriculture, Food and Nutrition Service, Policy Memo SP 57-2016, “Unpaid  
85 Meal Charges: Guidance and Q&A,” Sept. 16, 2016.

86  
87  
88 First Reading: April 2, 2024

**#3542.4****Lunch Charging**

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The Madison Public Schools' food services program is an essential part of the education system. By providing good-tasting, affordable, nutritious meals in pleasant surroundings; we are supporting the learning environment and helping to teach students the value of good nutrition.

The Board accepts full responsibility for providing free and reduced price meals for eligible elementary & secondary students enrolled in the district's schools.

The Board recognizes that there is no legal requirement to allow students to charge meals, and the District strongly discourages the charging of meals. However, it is understood, that an occasional emergency may occur. In the event a student has no money, or their account balance is insufficient, the student will be allowed up to \$20 in meal charges. No snack or a-la-carte items shall be charged. Parents shall be notified of any negative balance and asked for prompt payment. Adults are not allowed to charge meals and shall pay for such meals at the time of service or through pre-paid accounts.

Once a student has reached their charging limit of \$20, they will be offered an alternate meal, which will be identified at the discretion of the District. "Alternate Meals" are not clearly defined in federal and state regulations but refer to a meal served to a student that is different from the day's advertised meal. The District shall determine the alternate meal to be offered.

**Legal Reference: Connecticut General Statutes**

10-215 Lunches, breakfasts and other feeding programs for public school children and employees.

10-215a Nonpublic school and nonprofit agency participation in feeding programs.

10-215b Duties of State Board of Education re feeding programs.  
State Board of Education Regulations

Operational Memorandum #19-10, State of Connecticut, Bureau of Health/Nutrition, Family Services and Adult Education. "Unallowable Charges to No-profit School Food Service Accounts and the Serving of Meals to No-Paying Full and Reduced Price Students.

National School Lunch Program and School breakfast Program; Competitive Foods. (7 CFR Parts 210 and 220, Federal Register, Vol 45 No. 20, Tuesday, January 29, 1980, pp 6758-6772)

State of Connecticut, Bureau of Health/Nutrition, Family Services and Adult Education  
Operational Memorandum No. 4-17, "Guidance on Unpaid Meal Charges and Collection of  
Delinquent Meal Payments", November 2, 2016.

USDA Guidance:

SP46-2016, "Unpaid Meal Charges: Local Meal Charge Policies"

SP47-2016, "Unpaid Meal Charges: Clarification on Collection of Delinquent Meal Payment"

SP57-2016, "Unpaid Meal Charges: Guidance Q and A"

SP58-2016, "2016 Edition: Overcoming the Unpaid Meal Challenge: Proven Strategies from our  
Nation's Schools"

Date of Adoption: October 4, 2011  
Date of Revision: October 3, 2017  
Date of Revision: January 7, 2020

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Polson	POS Terminal	UNYTOUCH	U57 Series 17" AIO	UH81316080407
Polson	Power	APC	BE550G	4B1528P40857
Polson	Power	APC	BE550G	4B1528P40849
Polson	Printer	HP	LaserJet P4014n	JPDF034509
Polson	Printer	HP	LaserJet 1320n	CNRC67DBVL
Polson	Printer	HP	Color LaserJet 4700n	JP2LB72882
Polson	Scanner	Gemalto	CR54-00-00-01-00	54E21190061



Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	GCHV37YFHLF9
Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	GCHV3J6QHLF9
Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	GCGV3ZWHLF9
Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	GCHV3D9KHLF9
Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	GCHV3D53HLF9
Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	GCHV305VHLF9
Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	GCHV37GRHLF9
Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	GCHV3H6MHLF9
Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	GCHV3EZ2HLF9
Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	GCHV37WFHLF9
Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	GCHV3JVGHFLF9
Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	GCHV3JGWHLF9
Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	GCHV3BDNHLF9
Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	GCHV3D9WHLF9
Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	GCHV37THHLF9
Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	GCHV3BDNHLF9
Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	GCHV32BVHLF9
Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	GCHV30ZRHLF9
Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	GCHV3GMQHLF9
Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	GCHV37UFHLF9
Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	GCHV3JK4HLF9
Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	GCHV3JHGHFLF9
Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	GCGV3E42HLF9
Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	GCHV37LMHLF9
Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	GCHV3AMTHLF9
Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	GCHV3C4DHLF9
Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	GCGV3ZXBHLF9
Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	GCHV37SHHLF9
Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	GCHV385SHLF9
Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	GCHV3BDCHLF9
Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	GCHV3DNDHLF9
Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	GCHV39CRHLF9
Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	GCGV3E42HLF9
Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	GCHV32NTHLF9
Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	GCHV32SFHLF9
Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	GCHV334LHLF9
Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	GCHV3D84HLF9
Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	GCHV3ACYHLF9
Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	GCHV3DERHLF9
Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	GCHV34R8HLF9
Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	GCHV3BPMHLF9
Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	GCHV3BFEHLF9
Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	GCHV3ACKHLF9
Polson	IPAD	Apple	iPad Mini 2 - ME789LL/A	F9FRX9FDFCM6
Polson	IPAD	Apple	iPad Mini Model A1432 - ME789LL/A	F9FRX2HEFCM6
Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	GCHV3BLMHLF9
Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	GCHV3J2ZHLF9
Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	GCHV3D23HLF9
Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	GCHV3D23HLF9
Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	GCHV3A8WHLF9
Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	GCHV3JX3HLF9
Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	DMPST6N0G5W1
Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	GCHV37M8HLF9
Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	GCHV3J3PHLF9
Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	GCHV3J3PHLF9
Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	GCHV3DCKHLF9
Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	GCHV3JX3HLF9
Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	GCHV3D2XHLF9
Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	GCHV3D5GHLF9

Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	GCHV37MUHLF9
Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	GCHV3J2ZHLF9
Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	GCHV3DB7HLF9
Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	GCHV300YHLF9
Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	GCHV3BZHHLF9
Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	GCHV30FJHLF9
Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	GCHV36Z6HLF9
Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	GCHV3J0LHLF9
Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	GCHV3D23HLF9
Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	GCHV3J9UHLF9
Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	DMPQ54QQG5VJ
Polson	IPAD	Apple	iPad mini 2 - ME277LL/A	F9GRTBSMFCM6
Polson	IPAD	Apple	iPad mini 2 - ME277LL/A	F9GRTBSMFCM6
Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	GCHV30RQHLF9
Polson	IPAD	Apple	iPad Mini Model A1432 - MD961LL/A	F4LL64FGF193
Polson	IPAD	Apple	iPad Mini Model A1432 - MF432LL/A	F7QM2VGNFP84
Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	GCJVLK7WHLF9
Polson	IPAD	Apple	iPad 5th Generation (Wi-Fi) - MP2F2LL/A	GCHV3BMJHLF9
Polson	IPAD	Apple	iPad Air 3rd generation (Wi-Fi) - MUUK2LL	F9FYT6LELMPF
Polson	IPAD	Apple	iPad 7th Generation (Wi-Fi) - MW772LL	F9FZM71XMF3Q
Polson	IPAD	Apple	iPad (Wi-Fi) - A1893	DMQWG0X8JF8N

Board of Education Regular Meeting  
Tuesday, March 19, 2024 7:30 PM

Town Campus Hammonasset Room/Zoom  
10 Campus Drive  
Madison, CT 06443

## Subject to Approval

## Meeting Minutes

*Video documentation of these proceedings can be found in the Meetings/Minutes section of the website*

### I. Call to Order / Attendance

The regular meeting of the Madison Board of Education was called to order by Chairman Seth Klaskin at 7:35 p.m. Mr. Klaskin led the Pledge of Allegiance.

Present: Galen Cawley, Mary Ann Connelly, Diane Infantine-Vyce, Seth Klaskin, Maureen Lewis, Christine Maisano, Steven Pynn, Emily Rosenthal

Also present: Craig Cooke, Ph.D., Superintendent; Gail Dahling-Hench, Assistant Superintendent; Scott Cochran and Catherine Barden, Madison Youth and Family Services

### II. School / Community Session

No members of the public spoke.

### III. Board of Education Student Representatives' Report

*Eli Ackerman and Brooke Anderson*

Eli reported that spring sports have begun, senior class events are being finalized, and March 21 is World Down Syndrome Day. Brooke reported the SAT and NGSS exam would be administered to the junior class on March 20 & 27 and that the VIBE show choir final performance of the year is coming up soon.

### IV. Superintendent's Report

*Craig A. Cooke, Ph.D.*

- Board Member Appreciation Month – March is Board Member Appreciation Month. Dr. Cooke thanked board members for the time and effort they put into this volunteer position.
- New School Construction update – Dr. Cooke reported that construction has begun on the Neck River Elementary School. A groundbreaking ceremony will be held April 3 in the morning. The ceremony will be very small due to current parking constraints on the site.
- Madison Youth & Family Services Presentation – Scott Cochran & Catherine Barden presented the 2023 Madison Student Survey results. The presentation can be seen in its entirety on the Meeting/Minutes section of the District website.

### V. Board Members' Comments

Mr. Klaskin said the Board of Finance voted to reduce the Board of Education proposed 2024-2025 budget by \$240,000. Mr. Klaskin said he was disappointed with the decision. Board members engaged in a brief discussion. A full discussion will take place at the April 2 Board of Education meeting.

### VI. Audience Response to Information Presented (Ref. Bylaw #9540.10)

No members of the public spoke.

## VII. Board Committees / Liaison Updates (Ref. Bylaw #9450)

### Curriculum and Student Development Committee

*Members: Steve Pynn, Chair; Catherine Miller, Mary Ann Connelly*

No report.

### Facilities Committee

*Members: Emily Rosenthal, Chair, Steven Pynn, Diane Infantine-Vyce*

No report.

### Finance Committee

*Members: Galen Cawley, Chair, Christine Maisano, Emily Rosenthal*

No report.

### Personnel Committee

*Members: Maureen Lewis, Chair; Catherine Miller, Mary Ann Connelly*

No report.

### Policy Committee

*Members: Diane Infantine-Vyce, Chair; Maureen Lewis, Galen Cawley*

Dr. Infantine-Vyce gave a report on the following policies on the agenda for rescission or approval:

#### Policy for Rescission, Second Reading

- 5100.9.6 Maintenance and Development of Athletic Programs
- 5110.3.1 Police in Schools
- 5142.4 School Resource Officer
- 5120.9.5 Automobile Use and Parking
- 5140 School and Community Service
- 9470 School Attorney / Legal Services
- 9480 Consultants to the Board

#### Policy for Review, Second Reading

- NEW – 5050 Student Privacy
  - *then Rescind* 5180.2 Research
- 9530 Executive Sessions / Open Meetings
- 9820.1 Board Member Conferences, Conventions, and Workshops
- 9840 Board Member Compensation and Expenses

### LEARN Liaison

*Mary Ann Connelly*

Mrs. Connelly shared that the guest speaker at the last meeting was Stonington Superintendent Mary Anne Butler.

VIII. Discuss adding DemandZERO to a future Board agenda following written requests from three (3) Board members.

Mrs. Connelly expressed an interest in having DemandZERO come and present to the Board of Education. Board members discussed if that would be the most impactful way for the organization to share its message. Board members ultimately decided a community event with other youth organizations would be a better option than a presentation at a Board meeting.

IX. Action Item: Motion to adopt K-12 World Language units.

MOTION: by Pynn, seconded by Infantine-Vyce to adopt the K-12 World Language units.

AYES: Cawley, Connelly, Infantine-Vyce, Klaskin, Lewis, Maisano, Pynn, Rosenthal

NAYS:

ABSTAIN:

MOTION CARRIED: 8 – 0

X. Action Item: Motion to rescind the following policies: 5100.9.6 Maintenance and Development of Athletic Programs, 5110.3.1 Police in Schools, 5142.4 School Resource Officer, 5120.9.5 Automobile Use and Parking, 5140 School and Community Service, 5180.2 Research, 9470 School Attorney / Legal Services, 9480 Consultants to the Board

MOTION: by Infantine-Vyce, seconded by Lewis to rescind the following policies: 5100.9.6 Maintenance and Development of Athletic Programs, 5110.3.1 Police in Schools, 5142.4 School Resource Officer, 5120.9.5 Automobile Use and Parking, 5140 School and Community Service, 5180.2 Research, 9470 School Attorney / Legal Services, 9480 Consultants to the Board.

AYES: Cawley, Connelly, Infantine-Vyce, Klaskin, Lewis, Maisano, Pynn, Rosenthal

NAYS:

ABSTAIN:

MOTION CARRIED: 8 – 0

XI. Action Item: Motion to approve the following policies: 5050 Student Privacy, 9530 Executive Sessions / Open Meetings, 9820.1 Board Member Conferences, Conventions, and Workshops, 9840 Board Member Compensation and Expenses

MOTION: by Infantine-Vyce, seconded by Lewis to approve the following policies: 5050 Student Privacy, 9530 Executive Sessions / Open Meetings, 9820.1 Board Member Conferences, Conventions, and Workshops, 9840 Board Member Compensation and Expenses.

AYES: Cawley, Connelly, Infantine-Vyce, Klaskin, Lewis, Maisano, Pynn, Rosenthal

NAYS:

ABSTAIN:

MOTION CARRIED: 8 – 0

XII. Action Item: Motion to approve the minutes of the March 5, 2024 Board of Education Meeting  
(Ref. Bylaw #9540.9)

MOTION: by Rosenthal, seconded by Infantine-Vyce to approve the minutes of the March 5, 2024 Board of Education Meeting.

AYES: Cawley, Connelly, Infantine-Vyce, Lewis, Maisano, Pynn, Rosenthal

NAYS:

ABSTAIN: Klaskin

MOTION CARRIED: 7 – 0 – 1

XIII. Future Agenda Items

XIV. Meetings / Dates of Importance (see attached)

XV. Adjournment

MOTION: by Infantine-Vyce, seconded by Rosenthal to adjourn at 9:21 p.m.

AYES: Cawley, Connelly, Infantine-Vyce, Klaskin, Lewis, Maisano, Pynn, Rosenthal

NAYS:

ABSTAIN:

MOTION CARRIED: 8 – 0

The Town of Madison does not discriminate on the basis of disability, and the meeting facilities are ADA accessible. Individuals who need assistance are invited to make their needs known by contacting the Town ADA/Human Resources Director, Debra Ferrante, at 203-245-6310 or by email at [ferranted@madisonct.org](mailto:ferranted@madisonct.org) at least five (5) business days prior to the meeting.