

# Board of Education Regular Meeting

Tuesday, August 22, 2023 7:30 PM

Town Campus Hammonasset Room/Zoom, 10 Campus Drive , Madison, CT 06443

## I. Call to Order / Attendance

I.A. Pledge of Allegiance

## II. School / Community Session

II.A. Public Participation

## III. Superintendent's Report

**Speaker (s):** Craig A. Cooke, Ph.D.

III.A. New School Naming Committee

III.B. Building Project Add Alternates Update

III.C. Kindergarten Entrance Age

## IV. Board Members' Comments

V. Audience Response to Information Presented  
(Ref. Bylaw #9540.10)

## VI. Board Committees / Liaison Updates (Ref. Bylaw #9450)

VI.A. Curriculum and Student Development

**Speaker (s):** Members: Steve Pynn, Chair; Catherine Miller, Mary Ann Connelly

VI.B. Facilities Committee

**Speaker (s):** Members: Emily Rosenthal, Chair, Steven Pynn, Diane Infantine-Vyce

VI.C. Finance Committee

**Speaker (s):** Members: Galen Cawley, Chair, Christine Maisano, Emily Rosenthal

VI.D. Personnel Committee

**Speaker (s):** Members: Maureen Lewis, Chair; Catherine Miller, Mary Ann Connelly

VI.E. Policy Committee

**Speaker (s):** Members: Diane Infantine-Vyce, Chair; Maureen Lewis, Galen Cawley

VI.F. LEARN Liaison

**Speaker (s):** Mary Ann Connelly

VII. Action Item: Motion to approve the following policies: 9540.2 - Agenda, 9540.3 - Quorum, 9540.8 - Voting Method, 9420 - Board Officers, 9220.3 - Board Member Resignation, 9220.5 - Unexpired Term Fulfillment/Vacancies, 9600 - Formulation, Adoption, Amendment or Deletion of Bylaws and Policies

- VIII. Action Item: Motion to approve the disposal of used books and equipment.
- IX. Action Item: Motion to formally approve the following scope items from the Education Specifications dated 1/10/2023 being treated as add-alternates by the New Elementary School Building Committee: Novek/Preaction cabinets fire suppression at IT closets, Kitchen Tray washing equipment, Radiant flooring at K/Pre-K.
- X. Action Item: Motion to approve sending a letter to the New Elementary School Building Committee supporting the continued inclusion of the four additional classrooms, approved by the Board in May 2022, in the building design.
- XI. Action Item: Motion to enter into a 5-year Capital Lease agreement with JPMorgan Chase for the purchase of approved Cannon Copiers in the amount of \$149,401. This is part of a total Town committed Lease Financing Package of \$716,167; approved by Board of Finance July 19, 2023.
- XII. Action Item: Motion to approve the minutes of the June 20, 2023 Board of Education Meeting (Ref. Bylaw #9540.9)
- XIII. Future Agenda Items
- XIV. Meetings / Dates of Importance (see attached)
- XV. Adjournment
- XVI. The Town of Madison does not discriminate on the basis of disability, and the meeting facilities are ADA accessible. Individuals who need assistance are invited to make their needs known by contacting the Town ADA/Human Resources Director, Debra Ferrante, at 203-245-6310 or by email at ferranted@madisonct.org at least five (5) business days prior to the meeting.

**Town of Madison**  
**New PreK-5 Elementary School**

AS REVIEWED AND APPROVED BY SBC AT 05/15/2023 MEETING

**Design Development - Value Engineering & Value Management Log**

Date: 5/15/2023

Source	Code	Description	Trade \$	Total w/Markup	Status	Accepted	Possible	Rejected	Alternate
GBC	Electrical	Fire Alarm as MC cable in lieu of EMT	(29,130.0)	(34,984.0)	Accepted	(34,984.0)			
CPL	Electrical	EV Charging stations - Provide Conduit/Panel Space/Site Box only	(38,000.0)	(45,636.5)	Accepted	(45,636.5)			
GBC	Electrical	Site Lighting Quote	(43,000.0)	(51,641.3)	Accepted	(51,641.3)			
TA	Envelope	Exterior Canopies: steel framing in lieu of heavy timber framing. Keep wood deck to avoid additional costs for deck finishes.	(36,000.0)	(43,234.6)	Accepted	(43,234.6)			
GBC/TA	Envelope	Reduce Gym Skylights by 50% (8 to 4)	(22,327.3)	(26,814.2)	Rejected			(26,814.2)	
GBC	Envelope	Switch from Butt-glazed to conventional curtainwall	(160,191.0)	(192,383.0)	Accepted	(192,383.0)			
GBC	Envelope	Reduce brick reveals at façade by 75% and have standard brick size in lieu of 16" brick. Explore brick blend coloration.	(163,893.6)	(196,829.7)	Accepted	(196,829.7)			
CPL	Envelope	Siding Materiality - Prefinished Metal Panel (or similar) in lieu of Zinc	(122,273.7)	(146,845.9)	Accepted	(146,845.9)			
TA	Envelope	North egress stair, change curtain wall to storefront and reduce size by 50%	(19,285.0)	(23,160.5)	Accepted	(23,160.5)			
TA	Envelope	Exterior storefront reductions: at main level many of the exterior storefront openings go up to the roof coping. Reduce height of these openings and infill zone above opening with brick or metal siding.	(103,194.0)	(123,931.9)	Accepted	(123,931.9)			
CPL (ADL)	Interior	FROM SD PHASE - Infill one side of stage by Cafe	(28,507.0)	(34,235.8)	Rejected			(34,235.8)	
CPL	Interior	Eliminate Maple Panels at Stage Surround	(43,520.9)	(52,266.8)	Accepted	(52,266.8)			
GBC	Interior	Delete additional drywall cover wall around CMU gym wall, Main and Lower floors. Corridors to be painted CMU	(91,825.0)	(110,278.2)	Accepted	(110,278.2)			
CPL	Interior	Eliminate Custom millwork display at Steam Wall	(6,729.7)	(8,082.1)	Rejected			(8,082.1)	
CPL	Interior	Stage - switch from Hardwood to LVT floor	(25,041.0)	(30,073.2)	Accepted	(30,073.2)			
CPL	Interior	Eliminate Breakout space millwork in hallways (at east end of building) - consider furniture solution	(5,607.0)	(6,733.8)	Accepted	(6,733.8)			
GBC/CPL	Interior	Reduce wall coverings/tackable surfaces (WC) by 25% at classrooms	(30,632.4)	(36,788.3)	Accepted	(36,788.3)			
GBC/CPL	Interior	Change wall protection (WP) at corridors/open spaces to more economical tile product.	(68,246.5)	(81,961.3)	Accepted	(81,961.3)			
GBC	Interior	Change from 2x6 ACT to standard 2x4 ACT (except at Cafeteria)	(14,393.5)	(17,286.0)	Accepted	(17,286.0)			
GBC	Mechanical	Provide Duct Sock in Gym in lieu of double-wall oval galv metal duct (ok per KR)	(33,306.7)	(40,000.0)	Accepted	(40,000.0)			
CPL	Site	Eliminate north monument sign when north parking dedicated for busing and deliveries. Keep south monument sign.	(19,000.0)	(22,818.2)	Accepted	(22,818.2)			
CPL	Site	Eliminate plantings in courtyard. (e.g., interior ground cover and shrubs)	(7,961.4)	(9,561.3)	Accepted except two trees				
GBC	Site	Earthwork - Use existing Glaciofluvial in lieu of import fill, keep 100k Unsuitables allowance to establish unit rate	(437,555.0)	(525,486.1)	Accepted	(525,486.1)			

**Suggested New Alternates Below**

GBC / TA	Envelope	Horizontal Sunshades AS ALTERNATE	(75,546.0)	(90,727.7)	Alternate				(90,727.7)
KR	Fire Protection	Provide standard wet system at IT closets in lieu of Novek/Preaction cabinets AS ALTERNATE	(188,102.0)	(225,903.0)	Alternate				(225,903.0)
TA	Interior	Reduce millwork cubbies by 4 per PK-2 classroom for 15 classrooms (5 K+10 Gr 1&2). Eliminate cabinets above removed cubbies. AS ALTERNATE	(28,800.0)	(34,587.6)	Rejected			(34,587.6)	
GBC	Food Service	Kitchen - Tray washing equipment AS ALTERNATE  (Eliminate dishwasher, and drying rack/table/window frame/roll-down shutter/etc for tray washing. Sink for pots, etc washing to remain)	(60,000.0)	(72,057.6)	Alternate				(72,057.6)

**Town of Madison**  
**New PreK-5 Elementary School**

AS REVIEWED AND APPROVED BY SBC AT 05/15/2023 MEETING

**Design Development - Value Engineering & Value Management Log**

Date: 5/15/2023

Source	Code	Description	Trade \$	Total w/Markup	Status	Accepted	Possible	Rejected	Alternate
CPL	HVAC	Rejected at SD - Radiant flooring at K/Pre-K (in-slab hydronic heat) AS ALTERNATE	(296,522.0)	(356,111.1)	Alternate				(356,111.1)
TA	Interior	Telescoping platforms at gym side of stage AS ALTERNATE	(29,602.0)	(35,550.8)	Alternate				(35,550.8)
GBC	Interior	Flooring - Linoleum AS ALTERNATE (provide VCT instead)	(235,806.0)	(283,193.5)	Alternate				(283,193.5)
Town	Site	Sidewalk along Mungertown Road AS ALTERNATE	(38,629.5)	(46,392.5)	Alternate				(46,392.5)
<b>Totals</b>			<b>\$ (2,502,628)</b>	<b>\$ (3,005,557)</b>		<b>\$ (1,782,339)</b>	<b>\$ -</b>	<b>\$ (103,720)</b>	<b>\$ (1,109,936)</b>

Below Line Markup 20.10% (includes escalation and excludes lump Div 1 GRs and GCs, which substantially won't change)

	Summary of VE/Alternate Selections VE/VM per Above and Do Not Buy Alternates		If Purchase All Alternates at Bid VE/VM per Above and Buy All Alternates	
Base Scope Estimate - Reconciled	\$	55,386,912.5	\$	55,386,912.5
Approved VE/VM/Alternates	\$	(2,892,275.5)	\$	(1,135,258.4)
<b>Base Scope Estimate with VE Decisions</b>	<b>\$</b>	<b>52,494,637.0</b>	<b>\$</b>	<b>54,251,654.1</b>
Original Construction Budget	\$	46,609,900.00	\$	46,609,900.00
<b>Variance to Budget</b>	<b>\$</b>	<b>(5,884,737.00)</b>	<b>\$</b>	<b>(7,641,754.10)</b>

Note: Neither the Base Scope nor the Alternates include the Cost of abatement and demolition of Ryerson. The assessment/abatement/demolition of Ryerson can be explored during construction should Town desire and funds allow.

Note: Alternates are scope that are NOT in the base cost; however, they are designed in the plans such that they can be priced by bidders and the town can elect to add the scope to the cost 'a la carte' at bid time.

**Previously-Accepted Alternates and Post-SD scope: Scope/Cost Not Reflected in Estimate**

CPL (ADL)	Equipment	Accepted at SD - Gym Scoreboards AS ALTERNATE (Backup only in base scope)	(29,127.0)	(34,980.4)	Alternate				(34,980.4)
TA	Site	Accepted at SD - Pollinator path sidewalk and formal seating areas AS Alternate	(209,676.0)	(251,812.5)	Alternate				(251,812.5)
Town	Site	New After SD - Not in Estimate - Facilities Outdoor Storage Building - Allowance	(250,000.0)	(300,240.0)	Alternate				(300,240.0)
Town	Site	New After SD - Not in Estimate - Additional Site Plantings - Allowance	(50,000.0)	(60,048.0)	Alternate				(60,048.0)
<b>TOTAL</b>									<b>(647,080.9)</b>

Note: Playgrounds are tracked in a different budget than Construction because they will be bid separately. To avoid confusion, treating the third playground as an alternate has been removed from this main construction list.

STATE OF CONNECTICUT  
OFFICE OF EARLY CHILDHOOD  
STATE DEPARTMENT OF EDUCATION

**To:** Superintendents of Schools  
Early Care and Education Providers

**From:** Beth Bye, Commissioner  
Office of Early Childhood

Charlene M. Russell-Tucker, Commissioner  
Connecticut State Department of Education

**Date:** July 7, 2023

**Subject:** Minimum Age to Enroll in School

The primary purpose of this joint memo from the Connecticut State Department of Education (CSDE) and the Office of Early Childhood (OEC) is to ensure that all parties are aware of the recently enacted change by the Connecticut General Assembly to raise the minimum age for automatic entry into public school in Connecticut. Specifically, Section 1 of Public Act 23-208, Section 1 states that children will need to **turn five on or before September 1 of the school year** in order to be automatically eligible to enroll in school. The legislation also allows a school district to admit a child who has not turned five by September 1 of the school year if the parent makes a request in writing and the school district conducts an assessment of the child to ensure that admitting such child is developmentally appropriate.<sup>i</sup>

Prior to this change, Connecticut had among the youngest school entry ages in the country. This policy change has significant implications for families, early care and education providers, and school districts. In addition to making sure that all parties are aware of this change, this joint communication also affirms the commitment of the two agencies to work closely with all concerned parties, including policy makers, to assess the impact of this change, identify solutions, develop detailed guidance, and support implementation. While we will continue to work together on supporting effective implementation, the CSDE and OEC **ask that districts and early care and education providers honor all commitments to families already enrolled for preschool in fall of 2023, regardless of the time frame for that child's entry to kindergarten.**

The CSDE and OEC fully understand the many important considerations and significant implications facing all of us due to this legislative change. Some of those are detailed below.

- First and foremost is the impact on **students and their families**. It is estimated that there will be more than 9,000 students in 2024-25 who will be unable to automatically enroll

in school in Fall 2024 because they will not have turned five by September 1. It will be critical that these families, including those living in rural areas of our state, are supported to the greatest extent possible so that they can access high quality pre-school educational opportunities for one more year. This will be particularly important for families of children with an Individualized Education Program (IEP) who receive special education services during pre-school. When community-based Birth to Three services end, working families are often challenged by half day public preschool special education models. This change extends that challenge for a year for impacted families.

- **Public and Private Early care and education programs** are expected to see a significant increase in the demand for preschool spaces. It is estimated that approximately 71% of all entering Kindergarten students access preschool. If more than 9,000 students do not turn five by September 1 and are unable to enroll in school in Fall 2024, then potentially an additional 6300 students will need preschool spaces somewhere, and it is anticipated that 2,700 will have no formal education for another year. To meet the increased demand, early care and education programs may need to make adjustments and have wider age ranges in preschool classrooms/programs. The OEC and CSDE are not discouraging private or public programs from enrolling children younger than three years old in September into preschool. We know how important the early years are for supporting child development and well-being. It is expected that public school and private programs will need additional professional development to support curriculum and instruction practices for mixed-age preschool classrooms.
- **School districts** are expected to see significantly lower enrollment in Kindergarten in Fall 2024 and a potentially smaller grade cohort moving through our education system. The enrollment and resulting grade cohort could potentially be smaller by about 9,000 students. Many of these students will likely need to continue receiving preschool services (both general education and special education) for an additional year, which could reduce capacity for new preschool spaces. Choice programs that charge tuition may face an extended year of reduced funding at sliding-scale preschool tuition rates. Districts will also need to determine if they will admit students less than five years old based upon a child assessment, and if so, how that process will be implemented.

In the coming weeks, both agencies will seek extensive input from many stakeholders and work collaboratively to develop detailed guidance and implementation recommendations. In the meantime, school communities are urged to engage in proactive and collaborative dialogue throughout the community. Teams of staff from early care and education programs, school districts, and early childhood councils and collaboratives should assess the anticipated impact for their own community, communicate with families about this change, begin planning for collaboration and coordination over the next year to minimize the negative impact on children and families, and facilitate an open dialogue among all impacted parties.

The CSDE and the OEC will share details regarding opportunities to provide input. Thank you for your cooperation and collaboration in implementing this major legislative change.

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<sup>i</sup> Public Act 23-208, Section 1(a) reads as follows:

*Sec. 1. Section 10-15c of the general statutes, as amended by section 3 of public act 23-159, is repealed and the following is substituted in lieu thereof (Effective July 1, 2024):*

*(a) The public schools shall be open to all children five years of age and over who reach age five on or before the first day of [January] September of any school year, and each such child shall have, and shall be so advised by the appropriate school authorities, an equal opportunity to participate in the activities, programs and courses of study offered in such public schools, at such time as the child becomes eligible to participate in such activities, programs and courses of study, without discrimination on account of race, as defined in section 46a-51, color, sex, gender identity or expression, religion, national origin, sexual orientation or disability; provided a child who has not reached the age of five on or before the first day of September of the school year may be admitted (1) upon a written request by the parent or guardian of such child to the principal of the school in which such child would be enrolled, and (2) following an assessment of such child, conducted by such principal and an appropriate certified staff member of the school, to ensure that admitting such child is developmentally appropriate.*

**Construction and Posting of Agenda  
(formerly Agenda)**

I. Construction of Agenda

A. The Superintendent in cooperation with the Chairperson of the Board of Education (the "Board") shall prepare an agenda for each meeting of the Madison Board.

B. In addition to those items listed by the Chairperson of the Board, any member of the Board may contact the Chairperson or the Superintendent and request that an item be placed on the agenda. ~~{Optional: This request must be made no later than seventy-two (72) hours prior to the legally required public posting of the agenda.}~~

C. If at least three Board members request in writing that an additional agenda item be placed on the Board's agenda, it will either be placed on the agenda or a special meeting of the Board will be scheduled within fourteen (14) days of the written request.

~~*{Note: The following section is optional:}*~~

D. Town residents and/or taxpayers may request that the Board place an item on the agenda of a regular meeting. To do so they must:

1) Make their request in writing to the Secretary of the Board, with a copy of the request to the Superintendent of Schools.

2) The Secretary of the Board will present the written request to the Board Executive Committee at its next ~~regular~~ meeting.

3) ~~The Board will decide at which future regular meeting date the item will appear on the agenda.}~~ The Executive Committee will consider whether the requested item will be placed on a future meeting agenda.

II. Posting of Agenda

A. At least twenty-four (24) hours prior to the time of the regular ~~{or special}~~ meeting, an agenda will be constructed and posted by the Superintendent of Schools for the Board.

B. An agenda will be posted at Town Hall, the Board's Administrative Offices, and on the Board's Internet web site.

- 45 C. The Board may add items to the agenda of any regular meeting by a two-thirds vote  
46 of those Board Members present and voting.  
47
- 48 D. If, in accordance with applicable law, the Board holds a public meeting that is  
49 accessible to the public by means of electronic equipment or by means of electronic  
50 equipment in conjunction with an in-person meeting, the agenda shall include  
51 instructions for the public to attend and provide comment or otherwise participate  
52 in the meeting by means of electronic equipment or in person, as applicable and  
53 permitted by law. Any such agenda shall be posted in accordance with the  
54 provisions of Connecticut General Statutes Section 1-225.  
55

56 Legal Reference:

57  
58 Connecticut General Statutes

59  
60 Public Act 22-3, "An Act Concerning Remote Meetings Under the  
61 Freedom of Information Act."

62  
63 1-225 Meetings of government agencies to be public. Recording  
64 of votes. Schedule and agenda of certain meetings to be  
65 filed and posted on web sites. Notice of special meetings.  
66 Executive sessions

67  
68 10-218 Officers. Meetings  
69

70 First Reading: June 20, 2023

71 Second Reading: August 22, 2023

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**#9540.2  
Agenda**

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To expedite Board business and to provide a framework for its orderly conduct, the Superintendent, in cooperation with the Board Chairperson and Executive Committee, will prepare an agenda outlining the matters to be brought to Board attention at meetings.

**Construction of the Agenda**

The Superintendent, in cooperation and communication with the Board Chairperson and Executive Committee of the Board of Education, shall prepare the agenda and supporting information for each regular meeting. Any Board member wishing to request an item be placed on the agenda of a regular meeting shall contact the Superintendent one week prior to the meeting for which the agenda applies. Supporting information should contain:

- statistics when applicable;
- alternatives considered prior to the recommendation;
- ramifications of the recommendation; and
- background information leading to the recommendation.

The consent grouping of items on the agenda is used for those items (such as bills payable, minutes, action items, periodic reports, hiring of personnel, donations, etc.) which usually do not require discussion or explanation as to the reason for Board action. Any Board member may request the withdrawal of any item under the consent grouping for independent consideration.

The Board will follow the order of business set up by the agenda unless the order is altered or new items are added by vote of the Board during the meeting. Only by two-thirds vote of the entire Board present at a regular meeting can the Board add, or take action on, a matter which did not appear on the printed agenda. Items can be added to the agenda of a special meeting only by unanimous consent of the entire Board.

**Delivery of the Agenda**

The Superintendent is responsible for the delivery of the agenda, with all necessary support information, to all Board members. Board members shall have the agenda and

**9540.2 (Continued)**

support information at least 48 hours prior to each regular meeting and 24 hours prior to each special meeting. In the case of a special meeting, a verbal communication of the proposed agenda and purpose may be appropriate. This requirement of agenda delivery is not applicable to emergency meetings.

**Posting of the Agenda**

The agenda of all regular meetings of the Board of Education shall be available to the public and shall be on file, not less than 24 hours before the meeting to which it refers, in the Central Office of the Board of Education.

Legal Reference: Connecticut General Statutes 1-21 Meetings of Government Agencies to be Public

Cross Reference: Bylaw #9540.1

Additional Reference: *Robert's Rules of Order*

Date of Adoption: 3/20/1972

Revision: 6/19/1990

Revision: 12/21/1993

Revision: 1/3/1995

Revision: 10/29/2013

Quorum and Voting Procedures

1. Quorum:

- A. The majority of all members of the Madison (the “Board”) shall be necessary to constitute a quorum for the transaction of business.
- B. If, in accordance with applicable law, the Board provides Board members the opportunity to participate in meetings by means of electronic equipment, the Board is not required to adjourn or postpone a meeting if a Board member loses the ability to participate because of an interruption, failure, or degradation of that member’s connection by electronic equipment, unless the member’s participation is necessary to form a quorum. If a quorum of the Board members attend a meeting, other than an executive session, by means of electronic equipment from the same physical location, members of the public must be permitted to attend such meeting in such physical location.
- C. If, in accordance with applicable law, the Board holds a meeting solely by means of electronic equipment, and if a quorum of Board members attend a meeting by means of electronic equipment from the same physical location, the Board shall permit members of the public to attend such meeting in such physical location.

2. Voting Procedures:

- A. No member can vote on a question in which the Board member has a direct personal or pecuniary interest.
- B. Members may vote for themselves for any office or other position.
- C. While it is the duty of every member who has an opinion on a question to express it by vote, a Board member cannot be compelled to do so.
- D. A member may abstain from voting (with the knowledge that the effect is the same as if the Board member had voted on the prevailing side).
- E. The votes of each member of the Board upon any issue before the Board shall be recorded in the minutes of the session at which taken.
- F. Board members shall have the opportunity to explain their votes, with the explanation to be recorded in the minutes.
- G. Any vote taken at a meeting during which a Board member participates by means of electronic equipment shall be taken by roll call, unless the vote is unanimous.
- H. The affirmative vote of a majority of those members present at any meeting having a quorum shall be considered sufficient for action except for those actions required by law or these policies. In addition, the following actions shall require a majority vote of the entire Board:
  - Approval of the annual budget and,
  - Approval of special appropriations.

51 Legal References:

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53 Public Act 22-3, “An Act Concerning Remote Meetings Under the Freedom of  
54 Information Act.”

55

56 First Reading: June 20, 2023

57 Second Reading: August 22, 2023

**#9540.3**  
**Quorum**

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A majority (5) of all the members of the Board of Education (9) shall constitute a quorum. Members participating remotely in accordance with Bylaw 9325.43 shall be considered present for purposes of convening a quorum. In the absence of a quorum, the Chairperson or the presiding officer shall cancel or adjourn a meeting.

Legal Reference: Connecticut General Statutes  
Section 1-21d

Date of Adoption: March 20, 1972  
Revised: June 19, 1990  
Revised: January 3, 1995  
Revised: February 11, 2014

The *ayes*, *nays* and *abstentions* upon votes taken shall be entered on the record on all questions called by the Chairperson. Any member may request that his / her vote be changed if such request is made prior to consideration of the next order of business.

Motions or resolutions shall be recorded as having passed or failed and the votes of each Board member shall be clearly identified.

The affirmative vote of a majority of those members present at any meeting having a quorum shall be considered sufficient for action except for those actions required otherwise by law or these policies. In addition, the following actions shall require a majority vote of the entire Board:

- approval of negotiated personnel contracts;
- approval of the annual budget and special appropriations;
- approval of long-term lease / purchase agreements / contracts;
- approval of the high school course of studies;
- approval of the annual school calendar; and
- approval of transfer of appropriation (line item transfers), in accordance with Board of Education Policy 3140.

**Special Circumstances**

Vote on Relative of Board Member:

An affirmative vote of the majority of the Board, excluding the relative, duly recorded, showing how each member voted, will be required for the appointment as an employee of any person related to a member of the Board.

Date of Adoption: April 4, 1995  
Date of Revision: February 15, 2005  
Date of Revision: June 4, 2019

**Officers (formerly Board Officers)**

The Madison Board of Education (the “Board”) shall, not later than one month after the date on which newly elected members take office, elect from its own members a Chairperson, a Vice-Chairperson and a Secretary. These officers shall comprise/form the Executive Committee.

The votes of each member cast in such election shall be reduced to writing and made available for public inspection within forty-eight hours, excluding Saturday, Sunday, or legal holidays, and shall also be recorded in the minutes of such meeting at which taken, which minutes shall be available for inspection at all reasonable times.

If such officers are not chosen after one month from the date on which newly elected members take office because of a tie vote of the members, the town council, or, if there is no town council, the selectmen of the town shall choose such officers from the membership of the Board.

Officers shall hold their respective offices for ~~\_\_\_\_\_~~two years, and until their successors are duly elected.

Should a vacancy arise in an office of the Board during the term of a Board officer’s service, the members of the Board (including, if applicable, the member vacating a Board office) shall elect a successor to fill the office until the next regular election for Board officers. Such votes shall be reduced to writing, recorded, and made available for public inspection as described above.

**Official Duties of the Chairperson**

The Chairperson shall preside at all of the meetings of the Madison Board of Education (the “Board”).

The Chairperson shall serve as the Board's spokesperson.

The Chairperson shall sign such documents on behalf of the Board that require their signature.

The Chairperson shall represent the Board in deliberations with other boards, districts, or agencies unless another member of the board is so designated.

The Chairperson shall appoint the chair and members of all special and temporary committees and shall appoint Board members to administrative committees and committees of other agencies (CABE, LEARN Regional Service Center).

46 The Chairperson shall serve as an ex officio member on all committees, and will be a  
47 non-voting member of such committees with the exception of superintendent search  
48 committees.-  
49

50 The Chairperson shall act as the Board’s representative for the purposes of consultation  
51 with Board legal counsel when appropriate, and may authorize other Board members to  
52 consult with Board counsel when appropriate.  
53

54 The Chairperson shall perform such other duties as may be delegated to the Chairperson  
55 by the Board.  
56

57 **Official Duties of the Vice Chairperson**  
58

59 In the absence of the Chairperson, the Vice Chairperson shall assume and carry out the  
60 duties and responsibilities of the Chairperson.  
61

62 **Official Duties of the Secretary**  
63

64 The Secretary of the Madison Board of Education (the “Board”) shall keep minutes or  
65 cause minutes to be kept of all meetings of the Board, and shall cause copies of such  
66 minutes to be forwarded to each member of the Board.  
67

68 In accordance with the Connecticut General Statutes, the Board Secretary shall cause a  
69 copy of the minutes of all Board meetings to be placed on file in the Board Office and  
70 posted on the Board’s Internet web site, if available, no later than seven (7) days after the  
71 date on which the Board shall have met. Such minutes will be available for public  
72 inspection, except that such minutes will not be termed "official minutes" until approved  
73 by the Board at a duly convened meeting of the Board.  
74

75 The Board Secretary shall also make provision that members of the Board are notified of  
76 all regular and special meetings.  
77

78 The Board Secretary shall attend to the official correspondence of the Board.  
79

80 The Board Secretary shall submit to the Town at its annual meetings a report of the  
81 doings of the Board.  
82

83 **Legal Reference:**  
84

85 **Connecticut General Statutes**

- |    |        |   |
|----|--------|---|
| 86 | 10-218 | Officers. Meetings.   |
| 87 | 1-225  | Meetings of government agencies to be public. Recording of votes.     |
| 88 |        | Schedule and agenda of certain meetings to be filed and posted on web |
| 89 |        | sites. Notice of special meetings. Executive sessions                 |
| 90 | 7-3    | Warning of town and other meetings                                    |
| 91 | 7-4    | Record of warning   |
| 92 | 10-224 | Duties of the secretary   |

93            10-225    Salaries of secretary and attendance officers

94

95

96    First Reading:            June 20, 2023

97    Second Reading:        August 22, 2023

**#9420  
Board Officers****Executive Committee**

The Executive Committee of the Board of Education shall be comprised of the Chairperson, Vice-Chairperson, and Secretary. They shall be elected for a two-year term, by majority vote from its members at the initial Board Organization Meeting as required by Bylaw 9410.

The purpose of the Executive Committee shall be limited to enhancing the orderly process of internal Board policies and procedures and in such other matters as organizing the annual Board evaluation of the Superintendent and organizing the process for annual Board self-evaluation and goal setting. The Executive Committee will work with the Superintendent to develop Board meeting agendas. Also, the Executive Committee will initiate the strategic planning efforts for the entire Board, including the review and development of the Board's vision statement.

The Executive Committee shall not have the authority to take action on any matter that is appropriately the responsibility of the Board of Education in directing the Madison School District. It shall not represent the Board in any external discussion, action, or negotiation with any person, board, or organization that should appropriately be communicating with the Board of Education. It is recommended that the Executive Committee meet on a regular basis to maintain communication. It is the responsibility of the Chairperson to schedule and preside over these meetings.

**Chairperson**

The Chairperson shall serve as ex-officio member of all committees of the board, permanent and temporary; alternatively, the Chairperson may opt to designate another member of the Executive Committee to serve in this capacity. When the chairperson or Executive Committee designee serves as ex-officio member of any board committee, they will be a non-voting member, with the exception of superintendent search committees. The Chairperson shall make statements on behalf of the Board of Education and represent

the policies and decision of the Board in a responsible manner. In addition, the Chairperson of the Board shall:

- preside at all meetings of the Board;
- have a vote on all motions placed before the Board for action;
- sign such documents on behalf of the Board that require their signature;
- represent the Board in deliberations with other Boards, districts, or agencies unless another member of the Board is so designated;
- call special meetings of the Board that they may deem necessary as well as those requested in writing by one-third of the members of the Board;
- select a member to keep minutes of the executive session should the Secretary be unable to do so;
- serve as ex-officio non-voting member of all committees of the Board, permanent and temporary, unless another member of the executive committee is so designated by the Chairperson;
- appoint temporary officers, should an officer be removed or retire from office, for a period of time not to exceed six (6) weeks;
- appoint Board members to administrative committees and committees of other agencies (CABE, LEARN Regional Service Center); and
- appoint membership to temporary committees.

**Vice-Chairperson**

The Vice-Chairperson will have all the powers and duties of the Chairperson in their absence or during their disability and such other powers and duties as the Board may from time to time determine. The Vice-Chairperson is required to attend a majority of regular and special meetings, Executive Committee meetings, and meetings of all assigned committees.

**Secretary**

The Secretary shall:

- sign all payroll checks of employees of the Madison Board of Education;

- sign all other documents that require their signature;
- be responsible for maintaining minutes of all Board meetings, in accordance with the bylaws and generally by overseeing the accuracy of the minutes prepared by district personnel provided to facilitate such minutes;
- preside over Board of Education meetings when both the Chairperson and Vice-Chairperson are absent and assume such other powers and duties as the Board may from time to time determine;
- attend a majority of regular and special meetings, Executive Committee meetings, and meetings of all assigned committees; and
- submit to the Town at its annual meetings a report of the doings of the Board.

Legal Reference: Connecticut General Statutes Sec. 10-218, 10-243 and 1-25

Date Adopted: December 1, 2020

#9220.3

**Filling Vacancies on the Board**  
*(Formerly Board Member Resignation)*

**Board Member Resignation**

If a Board member's ~~permanent residence~~ ceases to be an elector of the Town, they thereupon cease to hold elected office in the Town and shall submit a notice of resignation. ~~in the Madison School District, the Board member will resign immediately.~~ Resignations for this or any other reason ~~will~~ require a written statement of resignation. Upon receipt of a Board member's written resignation ~~for this or any other reason~~, the Board will ~~consider~~ acknowledge the resignation ~~request~~ at the next scheduled meeting coinciding with or next following the receipt of the written resignation. The Board will then accept the resignation by formal action and declare the Board position *vacant* unless the resignation is withdrawn any time prior to the Board's action.

**Vacancies**

If a vacancy occurs on the Board, the Board of Selectmen shall fill by appointment the vacancy until the completion of the vacated term in accordance with the requirements set forth in Section 6.6 of the Madison Town Charter. The Board shall accept the appointment at a regular meeting or special meeting convened for that purpose.

First Reading: June 20, 2023

Second Reading: August 22, 2023

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**#9220.3  
Board Member Resignation**

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**Board Member Resignation**

If a Board member's permanent residence ceases to be in the Madison School District, the Board member will resign immediately. Resignations for this or any other reason will require a written statement of resignation by the Board member to the Town Clerk and to the Chairperson of the Board. Upon receipt of a Board member's written resignation for this or any other reason, the Board will consider the resignation request at the next regularly scheduled meeting coinciding with or next following the receipt of written resignation. The Board will then accept the resignation by formal action and declare the Board position *vacant* unless the resignation is withdrawn any time prior to the Board's action.

Vacancies may occur on the Board because of a member's resignation, death, his / her moving outside of the district, or other reasons provided by law. Or a member may be recalled or removed from office for such reasons as specified in law.

**Resignation of Board Member from an Executive Board Position**

If an Executive Board member chooses to remain on the Board of Education but resign from his / her Executive Board position, the Board will consider the resignation request at the regularly scheduled meeting coinciding with or next following the receipt of written resignation from his / her Executive Board position. The Board will then accept the resignation by formal action and declare the Executive Board position vacant unless the resignation is withdrawn any time prior to the Board's action.

The vacancy to the Executive Board position shall be filled, other than the Chairperson, by a majority vote of those members present at the next regularly scheduled Board meeting following the declaration of vacancy. A vacancy to the Chairperson's position shall be temporarily filled by the Vice-Chairperson, for a period not to exceed six weeks. In the event that the temporary Chairperson is voted to the position on a permanent basis, an election for a new Vice-Chairperson shall occur within six weeks from the date of appointment. The newly-elected officer shall take office upon election.

Date of Adoption: 3/7/95

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**#9220.5**  
**Unexpired Term Fulfillment / Vacancies**

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Vacancies on the Board of Education shall be filled in accordance with Connecticut General Statutes, the Madison Town Charter and the Board of Education Bylaws.

Date of Adoption: 3/7/95

Reviewed November 29, 2022 – no changes proposed

**Formulation, Adoption, Amendment  
Or Deletion of Bylaws and Policies**

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**Process**

It is the intent of the Board to develop policies and put them in writing so that they may serve as guidelines for the discretionary action of those to whom it delegates authority and for the successful and efficient functioning of the public schools.

The Board considers policy development one of its chief responsibilities. Proposals regarding policies may originate with a member of the Board, the Superintendent, a staff member, a parent, student, consultant, civic group, or any resident of the district. A careful and orderly process will be used in examining such proposals prior to action upon them by the Board. Development and revision of policies and bylaws shall be directed through the Policy committee of the Board of Education. The Board will take action after hearing the recommendations of the Superintendent and the viewpoints of persons and groups affected by the policy.

The policies of the Board are framed and meant to be interpreted in terms of state laws and regulations and other regulatory agencies within our state and federal levels of government.

Changes in needs, conditions, purposes, and objectives will require revisions, deletions, and additions to the policies of the present and future Boards. The Board will welcome suggestions for ongoing policy development.

**Bylaws**

Bylaw proposals and suggested amendments to, revisions of, or deletions of existing bylaws shall normally be submitted to all members of the Madison Board of Education (the “Board”) from the Policy Committee in writing prior to a regular Board meeting in which such proposed bylaws, amendments, revisions or deletions thereof shall be read and discussed.

**#9600(b)**

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Except for emergency situations, bylaws will be adopted, amended, or deleted after consideration at two regular meetings of the Board. The agenda shall be marked to indicate such matters.

When a bylaw is placed on the agenda for the second consecutive meeting, a motion either to adopt or not to adopt the bylaw or the proposed bylaw changes is necessary for discussion. If the discussion results in a suggestion for change, such changes will be included in the second reading of the bylaw prior to adoption.

Any bylaw of the Board may be adopted, amended or deleted at any regular meeting by a majority two-thirds vote of all members of the Board, provided that such proposal shall have been given to the Board at the previous regular meeting.

**Policies**

1. In the absence of any written policy, administrative regulations will be used to guide and administer the effective operation of the Madison Public Schools.
2. Suggestions for either new policies or policy changes normally come to the Madison Board of Education (the “Board”) from any of the following:
  - A. Board members
  - B. Superintendent
  - C. Statute
  - D. Matters of law
  - E. Citizens, and/or
  - F. Students.
3. Policy proposals and suggested amendments to, revisions of, or deletions of existing policies shall normally be submitted to all members of the Board by the Policy

**#9600(c)**

67  
68 Committee and/or the Superintendent in writing prior to a regular Board meeting in  
69 which such proposed policies, amendments, revisions or deletions thereof shall be read  
70 and discussed.

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72 4. Policies that deal with matters of an emergency nature may be introduced by the Policy  
73 Committee and/or the Superintendent at any regular or special Board meeting.

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75 5. Policies that affect students shall become effective at the beginning of the next school  
76 year following adoption unless the policy provides otherwise.

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78 6. Generally, policies will be adopted, amended, or deleted after consideration at two  
79 regular meetings of the Board. The agenda shall be marked to indicate such policy  
80 matters. At its discretion, the Board may dispense with the two reading adoption  
81 sequence and move directly from the first read to the vote with a two-thirds affirmative  
82 vote of the quorum of the Board.

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84 7. When a policy is placed on the agenda for the second consecutive meeting, a motion  
85 either to adopt or not to adopt the policy or the proposed policy changes is necessary  
86 for discussion. If the discussion results in a suggestion for change, such changes will  
87 be included in the second reading of the policy prior to adoption.

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89 8. The formal adoption or deletion of policies and the adoption of policy changes shall be  
90 by majority vote of all members of the Board, and the action shall be recorded in the  
91 minutes of the Board.

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93 9. Only those written statements so adopted as policy and so recorded shall be regarded  
94 as official policy of the Board.

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| 98 Date of adoption: April 5, 2022

99	<u>First Reading: June 20, 2023</u>
100	<u>Second Reading: August 22, 2023</u>





# MADISON PUBLIC SCHOOLS

10 Campus Drive  
P.O. Drawer 71  
Madison, Connecticut 06443-2562  
[www.madison.k12.ct.us](http://www.madison.k12.ct.us)

August 22, 2023

Dear New Elementary School Building Committee:

In February 2022 the voters of Madison approved at referendum the Madison Schools Renewal Plan, a comprehensive plan to address our aging facilities. The plan includes building a new PreK-5 elementary school, converting Brown Intermediate school to a K-5 school, and making improvements at Polson Middle School.

Following the successful referendum, the District received an update on the initial enrollment projections that showed an increase in the elementary enrollment. To accommodate the increase, the Board of Education voted unanimously in May 2022 to amend the educational specifications for the new PreK-5 school, adding four additional classrooms.

In July 2023, the Board of Selectmen called a Town Meeting to ask voters to approve appropriating \$2.4 million from the undesignated fund balance to cover the additional classrooms. The request for funds was made at this time to ensure the project budget was whole prior to the project going out to bid in the fall of 2023. The request was ultimately defeated at Town Meeting.

Despite the failed appropriation request, the Board of Education continues to unanimously support the inclusion of the four additional classrooms in the base scope project design. The addition of the four classrooms will help us maintain desirable class sizes and ensure the building can accommodate increasing cohorts of students into the foreseeable future. To help support the additional classrooms within the existing project budget, the Board of Education voted on August 22, 2023 to formally identify three scope items as add alternates to help alleviate some of budgetary stress encountered after the project budget was established.

We, the Board of Education, ask the New Elementary School Building Committee to honor the Board's request to continue to include the four additional classrooms in the base scope design, thereby maintaining the educational integrity of the building.

Thank you for the numerous volunteer hours your committee has given to this project and, by extension, our staff and students.

Sincerely,

Seth Klaskin  
Madison Board of Education Chair

Cc: Madison Board of Education  
Adam Levitus, Colliers International  
William McMinn, Facilities Director  
Craig A. Cooke, Ph.D., Superintendent of Schools

**Town Of Madison/MPS  
Leasing Program 2023-2024**

<b>Madison Public Schools Copier Lease</b>							
<b>Lease Options</b>	<b>Finance Amt</b>	<b>Interest Rate</b>	<b>Term</b>	<b>Payment</b>	<b>Int Pd over Life of Lease</b>	<b>Total Payments</b>	
<b>JP Morgan Chase**</b>	149,401	4.600%	5	32,626	13,731	163,132	
Canon Financial	149,401	9.600%	5	35,593	28,563	177,964	

<b>Total Lease Equipement Schedule</b>	
<b>Highway Equipment</b>	<b>Purchase Cost</b>
2024 Freighliner 114SD	241,795
2024 Freighliner 114SD	241,795
2022 Chrysler Pacifica Hybrid	46,578
	<u>530,167</u>
<b>Operating Budget</b>	
Canon Copiers- Town & MPS	186,000
<b>Total Lease</b>	<b><u><u>716,167</u></u></b>

<b>LEASE OPTIONS 5 yr</b>	
<i>Capital Lease, 1st pymnt due at signing</i>	<b>Rate</b>
<b>JP Morgan Chase**</b>	<b>4.600%</b>
First American	5.480%
M&T	5.980%
Canon Financial	9.60%

Board of Education Regular Meeting  
Tuesday, June 20, 2023 7:30 PM

Town Campus Hammonasset Room/Zoom  
10 Campus Drive  
Madison, CT 06443

## **Subject to Approval**

## **Meeting Minutes**

*Video documentation of these proceedings can be found in the Meetings/Minutes section of the website.*

### I. Call to Order / Attendance

The regular meeting of the Madison Board of Education was called to order by Chairman Seth Klaskin at 7:43 p.m. Mr. Klaskin led the Pledge of Allegiance.

Present: Galen Cawley, Mary Ann Connelly, Diane Infantine-Vyce, Seth Klaskin, Maureen Lewis, Christine Maisano, Steven Pynn, Emily Rosenthal

Also present: Craig Cooke, Ph.D., Superintendent; Gail Dahling-Hench, Assistant Superintendent

### II. School / Community Session

No members of the public spoke.

### III. Superintendent's Report

*Craig A. Cooke, Ph.D.*

End-of-Year Report – Dr. Cooke said the District had successful graduation events for both Daniel Hand High School and Polson Middle School. Prior to the end of the year, the Administration was proud to announce the 2023-24 Teacher of the Year is Rene Chin and the Para of the Year is Kathleen Durkin, both from Ryerson Elementary School. Dr. Cooke thanked students, staff, and families for another great year.

Summer Construction- Dr. Cooke said construction is underway at Brown School. Work began the day after school let out and is currently on schedule. He will share updates on construction as work progresses.

### IV. Board Members' Comments

Mr. Klaskin said he was pleased to attend the high school graduation and hand his daughter her diploma.

Mr. Pynn said he attended the high school graduation and Polson promotion ceremony. He was pleased to be a part of two wonderful events focused on celebrating the accomplishments of all of our students.

### V. Audience Response to Information Presented (Ref. Bylaw #9540.10)

No members of the public spoke.

VI. Consent Agenda (Ref. Bylaw #9540.2 and #9540.8)

- Line Item Transfers as of June 20, 2023
- Budget Expenditures as of June 20, 2023

VII. Action Item: Motion to approve the Consent Agenda

MOTION: by Pynn, second by Rosenthal to approve the Consent Agenda.

AYES: Cawley, Connelly, Klaskin, Infantine-Vyce, Lewis, Maisano, Pynn, Rosenthal

NAYS:

ABSTAIN:

MOTION CARRIED: 8 – 0

VIII. Board Committees / Liaison Updates (Ref. Bylaw #9450)

Curriculum and Student Development

*Steve Pynn, Chair; Catherine Miller, Mary Ann Connelly*

No report.

Facilities Committee

*Emily Rosenthal, Chair, Steven Pynn, Diane Infantine-Vyce*

Mrs. Rosenthal said the committee met last week. Facilities Director Bill McMinn shared updates on numerous summer projects including the high school stage lighting, the emergency generator, Polson HVAC, Polson lockers, Polson tennis courts, Green Hill directional signage, Brown School and many others.

Finance Committee

*Galen Cawley, Chair, Christine Maisano, Emily Rosenthal*

Mr. Cawley said the committee had a short meeting on June 13. The committee reviewed pending line item transfers and end-of-year expenditure and account balances.

Personnel Committee

*Maureen Lewis, Chair; Catherine Miller, Mary Ann Connelly*

No report.

Policy Committee

*Diane Infantine-Vyce, Chair; Maureen Lewis, Galen Cawley*

Dr. Infantine-Vyce reviewed the following policies on the agenda this evening:

Policies for Rescission, Waive Second Reading:

- 4216 - Instructional Paraprofessionals

- 5090.4.3 - Computers: Websites/Pages
- 5100.7 - Contests for Students
- 5110.3 - Probation/Police/Courts
- 5180 - Annual Notification of Board of Education Policies and Regulations

Policies for Review - First Reading:

- 9540.2 - Agenda
- 9540.3 - Quorum
- 9540.8 – Voting Method
- 9420 - Board Officers
- 9220.3 - Board Member Resignation
- 9220.5 - Unexpired Term Fulfillment/Vacancies
- 9600 - Formulation, Adoption, Amendment or Deletion of Bylaws and Policies

Policies for Review - Waive Second Reading:

- 4141 – Social Networking
- 4020 - Tutoring by Staff Members

Policies for Review - Second Reading:

- 9540.9 - Minutes
- 9540.10 - Meeting Conduct

LEARN Liaison

*Mary Ann Connelly*

Mrs. Connelly said she attended the latest LEARN meeting. The agenda included a recap of the year and voting to attend the executive director’s contract. Dr. Cooke also attended the meeting.

IX. Action Item: Motion to approve the Performing Arts Curriculum, K-12; Mathematics Curriculum, Grade 7 Mathematics and Grade 8 Pre-Algebra; Wellness Curriculum, select courses K-12

MOTION: by Pynn, second by Rosenthal to approve the Performing Arts Curriculum, K-12; Mathematics Curriculum, Grade 7 Mathematics and Grade 8 Pre-Algebra; Wellness Curriculum, select courses K-12

AYES: Cawley, Connelly, Klaskin, Infantine-Vyce, Lewis, Maisano, Pynn, Rosenthal

NAYS:

ABSTAIN:

MOTION CARRIED: 8 – 0

X. Action Item: Motion to approve a \$11,300 donation to Ryerson Elementary School from the Ryerson PTO to fund 2023-2024 enrichment experiences and field trips.

MOTION: by Infantine-Vyce, second by Lewis to approve a \$11,300 donation to Ryerson Elementary School from the Ryerson PTO to fund 2023-2024 enrichment experiences and field trips

AYES: Cawley, Connelly, Klaskin, Infantine-Vyce, Lewis, Maisano, Pynn, Rosenthal

NAYS:

ABSTAIN:

MOTION CARRIED: 8 – 0

XI. Action Item: Motion to approve the Finance Committee Chair to authorize the close out of the 2022-2023 school year directly with the Finance Director

MOTION: by Connelly, second by Rosenthal to approve the Finance Committee Chair to authorize the close out of the 2022-2023 school year directly with the Finance Director

AYES: Cawley, Connelly, Klaskin, Infantine-Vyce, Lewis, Maisano, Pynn, Rosenthal

NAYS:

ABSTAIN:

MOTION CARRIED: 8 – 0

XII. Action Item: Motion to waive the second reading and rescind the following policies: 4216 - Instructional Paraprofessionals, 5090.4.3 - Computers: Websites/Pages, 5100.7 - Contests for Students, 5110.3 - Probation/Police/Courts, 5180 - Annual Notification of Board of Education Policies and Regulations

MOTION: by Infantine-Vyce, second by Lewis to waive the second reading and rescind the following policies: 4216 - Instructional Paraprofessionals, 5090.4.3 - Computers: Websites/Pages, 5100.7 - Contests for Students, 5110.3 - Probation/Police/Courts, 5180 - Annual Notification of Board of Education Policies and Regulations

AYES: Cawley, Connelly, Klaskin, Infantine-Vyce, Lewis, Maisano, Pynn, Rosenthal

NAYS:

ABSTAIN:

MOTION CARRIED: 8 – 0

XIII. Action Item: Motion to waive the second reading and approve the following policies: 4141 - Social Networking, 4020 - Tutoring by Staff Members

MOTION: by Infantine-Vyce, second by Lewis to waive the second reading and approve the following policies: 4141 - Social Networking, 4020 - Tutoring by Staff Members

AYES: Cawley, Connelly, Klaskin, Infantine-Vyce, Lewis, Maisano, Pynn, Rosenthal

NAYS:

ABSTAIN:

MOTION CARRIED: 8 – 0

XIV. Action Item: Motion to approve the following policies: 9540.9 - Minutes, 9540.10 - Meeting Conduct

MOTION: by Infantine-Vyce, second by Lewis to approve the following policies: 9540.9 - Minutes, 9540.10 - Meeting Conduct

AYES: Cawley, Connelly, Klaskin, Infantine-Vyce, Lewis, Maisano, Pynn, Rosenthal

NAYS:

ABSTAIN:

MOTION CARRIED: 8 – 0

XV. Action Item: Motion to approve the minutes of the June 6, 2023 Board of Education Meeting (Ref. Bylaw #9540.9)

MOTION: by Pynn, second by Infantine-Vyce to approve the minutes of the June 6, 2023 Board of Education Meeting (Ref. Bylaw #9540.9)

AYES: Cawley, Connelly, Klaskin, Infantine-Vyce, Lewis, Maisano, Pynn, Rosenthal

NAYS:

ABSTAIN:

MOTION CARRIED: 8 – 0

XVI. Discussion on paper towels at DHHS as requested by Diane Infantine-Vyce.

Dr. Infantine-Vyce said she is bringing this issue forward again because the situation is currently not equitable. She said the high school is the only building that doesn't have paper towels in the bathrooms and she would like to see them returned. She said the hand dryers do not always work and are not sanitary. Board members shared their positions on the issue. Mrs. Rosenthal suggested the issue be brought back to the facilities committee so that Facilities Director Bill McMinn can weigh in on the issue. The board agreed to send the discussion on paper towels back to facilities.

XVII. Future Agenda Items

XVIII. Meetings / Dates of Importance (see attached)

XIX. Review and possible action on Central Office contracts (discussion proposed for Executive Session)

MOTION: by Infantine-Vyce, second by Connelly to enter into Executive Session to discuss Central Office contracts.

AYES: Cawley, Connelly, Klaskin, Infantine-Vyce, Lewis, Maisano, Pynn, Rosenthal

NAYS:

ABSTAIN:

MOTION CARRIED: 8 – 0

MOTION: by Infantine-Vyce, second by Rosenthal to return to Regular Session.

AYES: Cawley, Connelly, Klaskin, Infantine-Vyce, Lewis, Maisano, Pynn, Rosenthal

NAYS:

ABSTAIN:

MOTION CARRIED: 8 – 0

XX. Action Item: Motion to add the following: Approve the Superintendent's contract and authorize the Board Chair to finalize terms in accordance with discussions in Executive Session.

MOTION: by Infantine-Vyce, second by Lewis to add a motion to approve the Superintendent's contract and authorize the Board Chair to finalize terms in accordance with discussions in Executive Session.

AYES: Cawley, Connelly, Klaskin, Infantine-Vyce, Lewis, Maisano, Pynn, Rosenthal

NAYS:

ABSTAIN:

MOTION CARRIED: 8 – 0

XXI. Action Item: Motion to approve the Superintendent's contract and authorize the Board Chair to finalize terms in accordance with discussions in Executive Session.

MOTION: by Cawley, second by Connelly to approve the Superintendent's contract and authorize the Board Chair to finalize terms in accordance with discussions in Executive Session.

AYES: Cawley, Connelly, Klaskin, Infantine-Vyce, Lewis, Maisano, Pynn, Rosenthal

NAYS:

ABSTAIN:

MOTION CARRIED: 8 – 0

XXII. Action Item: Motion to add the following: Approve the Assistant Superintendent's contract and authorize the Board Chair to finalize terms in accordance with discussions in Executive Session.

MOTION: by Infantine-Vyce, second by Rosenthal to add a motion to Approve the Assistant Superintendent's contract and authorize the Board Chair to finalize terms in accordance with discussions in Executive Session.

AYES: Cawley, Connelly, Klaskin, Infantine-Vyce, Lewis, Maisano, Pynn, Rosenthal

NAYS:

ABSTAIN:

MOTION CARRIED: 8 – 0

XXIII. Action Item: Motion to approve the Assistant Superintendent's contract and authorize the Board Chair to finalize terms in accordance with discussions in Executive Session.

MOTION: by Infantine-Vyce, second by Connelly to approve the Assistant Superintendent's contract and authorize the Board Chair to finalize terms in accordance with discussions in Executive Session.

AYES: Cawley, Connelly, Klaskin, Infantine-Vyce, Lewis, Maisano, Pynn, Rosenthal

NAYS:

ABSTAIN:

MOTION CARRIED: 8 – 0

XXIV. Adjournment

MOTION: by Infantine-Vyce, second by Lewis to adjourn at 9:30 p.m.

AYES: Cawley, Connelly, Klaskin, Infantine-Vyce, Lewis, Maisano, Pynn, Rosenthal

NAYS:

ABSTAIN:

MOTION CARRIED: 8 – 0

The Town of Madison does not discriminate on the basis of disability, and the meeting facilities are ADA accessible. Individuals who need assistance are invited to make their needs known by contacting the Town ADA/Human Resources Director, Debra Ferrante, at 203-245-6310 or by email at [ferranted@madisonct.org](mailto:ferranted@madisonct.org) at least five (5) business days prior to the meeting.