

# Board of Education Regular Meeting

Tuesday, May 9, 2023 7:30 PM

Town Campus Hammonasset Room/Zoom, 10 Campus Drive , Madison, CT 06443

## I. Call to Order / Attendance

I.A. Pledge of Allegiance

## II. School / Community Session

II.A. Public Participation

## III. Board of Education Student Representatives' Report

**Speaker (s):** Lucy Fritzingler and Eli Ackerman

## IV. Superintendent's Report

**Speaker (s):** Craig A. Cooke, Ph.D.

IV.A. CABE Student Leadership Award

IV.B. CAPSS Superintendent's Recognition Award

IV.C. National School Nurse Day

IV.D. Teacher Appreciation Week

IV.E. Madison ABC Program: Andrew Onubogu

## V. Board Members' Comments

## VI. Audience Response to Information Presented (Ref. Bylaw #9540.10)

## VII. Consent Agenda (Ref. Bylaw #9540.2 and #9540.8)

VII.A. Line Item Transfers as of May 4, 2023

VII.B. Budget Expenditures as of May 4, 2023

## VIII. Action Item: Motion to approve the Consent Agenda

## IX. Board Committees / Liaison Updates (Ref. Bylaw #9450)

IX.A. Curriculum and Student Development

**Speaker (s):** Members: Steve Pynn, Chair; Catherine Miller, Mary Ann Connelly

IX.B. Facilities Committee

**Speaker (s):** Members: Emily Rosenthal, Chair, Steven Pynn, Diane Infantine-Vyce

IX.C. Finance Committee

**Speaker (s):** Members: Galen Cawley, Chair, Christine Maisano, Emily Rosenthal

IX.D. Personnel Committee

**Speaker (s):** Members: Maureen Lewis, Chair; Catherine Miller,

Mary Ann Connelly

IX.E. Policy Committee

**Speaker (s) :** Members:  
Diane Infantine-Vyce,  
Chair; Maureen Lewis,  
Galen Cawley

IX.E.1. Policies for Rescission, Waive Second Reading:

- 5110.2 - Detention
- 5090.8.1.2 - Vehicle Searches on School Grounds
- 5090.2 - Student Involvement in Decision Making
- 5090.2.1 - Student Government
- 5090.2.2 - Student Advisory Councils
- 5090.4 - Student Publications
- 5090.4.1 - Underground Publications
- 5100.2 - School-Sponsored Events

IX.E.2. Policies for a First Reading:

- 9220.4 - Board Member Removal from Office
- 4150 - Acceptable Use of Computer Equipment and Related Systems, Software and Networks
- 5210 - Acceptable Use of Computer Equipment and Related Systems, Software and Networks
- 5090.9 - Use of Private Technological Devices by Students

IX.F. LEARN Liaison

**Speaker (s) :** Mary Ann Connelly

X. **Action Item: Motion to waive the second reading and rescind the following policies: 5110.2 - Detention, 5090.8.1.2 - Vehicle Searches on School Grounds, 5090.2 - Student Involvement in Decision Making, 5090.2.1 - Student Government, 5090.2.2 - Student Advisory Councils, 5090.4 - Student Publications, 5090.4.1 - Underground Publications, 5100.2 - School-Sponsored Events**

XI. **Action Item: Motion to approve the minutes of the April 25, 2023 Board of Education Meeting (Ref. Bylaw #9540.9)**

XII. **Action Item: Motion to enter into Executive Session to discuss a student discipline issue**

XIII. **Action item: Motion to return to regular session**

XIV. **Future Agenda Items**

XV. **Meetings / Dates of Importance (see attached)**

XVI. **Adjournment**

XVII. **The Town of Madison does not discriminate on the basis of disability, and the meeting facilities are ADA accessible. Individuals who need assistance are invited to make their needs known by contacting the Town ADA/Human**

Resources Director, Debra Ferrante, at 203-245-6310 or by email at [ferranted@madisonct.org](mailto:ferranted@madisonct.org) at least five (5) business days prior to the meeting.

## MADISON PUBLIC SCHOOLS LINE ITEM TRANSFERS 5.9.23

LINE	SOURCE	EFF DATE	ORG	OBJECT	ACCOUNT	COMMENT	INCR/DECR	AMOUNT
1	BUA	04/05/2023	GE11925Q	57301	1000-9101-3240-119-25-00000-57301	INCREASE LINE ITEM	INCR	11,478
2	BUA	04/05/2023	GE11925P	53224	1000-9101-3230-119-25-00000-53224	INCREASE LINE ITEM	DECR	600
3	BUA	04/05/2023	GE11925P	56900	1000-9101-3230-119-25-00000-56900	INCREASE LINE ITEM	DECR	1,940
4	BUA	04/05/2023	GE11925P	57301	1000-9101-3230-119-25-00000-57301	INCREASE LINE ITEM	DECR	1,800
5	BUA	04/05/2023	GE11925Q	56420	1000-9101-3240-119-25-00000-56420	INCREASE LINE ITEM	DECR	3,954
6	BUA	04/05/2023	GE11925Q	56900	1000-9101-3240-119-25-00000-56900	INCREASE LINE ITEM	DECR	156
7	BUA	04/05/2023	GE11925Q	58101	1000-9101-3240-119-25-00000-58101	INCREASE LINE ITEM	DECR	1,928
8	BUA	04/05/2023	GE11925O	54300	1000-9101-3200-119-25-00000-54300	INCREASE LINE ITEM	DECR	1,000
9	BUA	04/05/2023	GE11925O	54300	1000-9101-3200-119-25-00000-54300	INCREASE LINE ITEM	DECR	100
1	BUA	04/18/2023	BF55210K	54220	1000-9103-2600-552-10-00000-54220	To increase maint repairs acc	DECR	42,508
2	BUA	04/18/2023	BF55210K	54340	1000-9103-2600-552-10-00000-54340	To increase maint repairs acc	DECR	9,500
3	BUA	04/18/2023	BF55840K	56220	1000-9103-2600-558-40-00000-56220	To increase maint repairs acc	DECR	25,000
4	BUA	04/18/2023	BF55823K	56220	1000-9103-2600-558-23-00000-56220	To increase maint repairs acc	DECR	15,000
5	BUA	04/18/2023	BF55110K	54300	1000-9103-2600-551-10-00000-54300	To increase maint repairs acc	INCR	92,008
1	BUA	04/18/2023	GE11925O	53300	1000-9101-3200-119-25-00000-53300	SUPPORT EOY ACTIVITY	INCR	13,822
2	BUA	04/18/2023	GE11925Q	58100	1000-9101-3240-119-25-00000-58100	SUPPORT EOY ACTIVITY	INCR	3,625
3	BUA	04/18/2023	GE11925Q	55110	1000-9101-3240-119-25-00000-55110	SUPPORT EOY ACTIVITY	DECR	17,260
4	BUA	04/18/2023	GE11925Q	54420	1000-9101-3240-119-25-00000-54420	SUPPORT EOY ACTIVITY	DECR	187
1	BUA	04/24/2023	SE22710B	53230	1000-9102-1000-227-10-00000-53230	Homebound to Prof/Tech	DECR	9,000
2	BUA	04/24/2023	SE23010D	54300	1000-9102-2100-230-10-00000-54300	Repairs to Prof/Tech	DECR	1,876
3	BUA	04/24/2023	SE23010D	56900	1000-9102-2100-230-10-00000-56900	Supplies to Prof/Tech	DECR	161
4	BUA	04/24/2023	SE23010D	57301	1000-9102-2100-230-10-00000-57301	Equipment to Prof/Tech	DECR	3,796
5	BUA	04/24/2023	SE30018B	57301	1000-9102-1000-300-18-00000-57301	TCLC Equip to Prof/Tech	DECR	172
6	BUA	04/24/2023	SE30018D	53300	1000-9102-2100-300-18-00000-53300	TCLC Prof tech to Prof/Tech	DECR	1,131
7	BUA	04/24/2023	SE30018I	56101	1000-9102-2410-300-18-00000-56101	TCLC supplies to Prof/Tech	DECR	896
8	BUA	04/24/2023	SE34010B	56110	1000-9102-1000-340-10-00000-56110	Supplies.Psych to Prof/Tech	DECR	481
9	BUA	04/24/2023	SE36210B	56110	1000-9102-1000-362-10-00000-56110	Behav Supplies to Prof/Tech	DECR	273
10	BUA	04/24/2023	SE23010D	53300	1000-9102-2100-230-10-00000-53300	Accounts to 3300	INCR	17,785

## MADISON PUBLIC SCHOOLS LINE ITEM TRANSFERS 5.9.23

LINE	SOURCE	EFF DATE	ORG	OBJECT	ACCOUNT	COMMENT	INCR/DECR	AMOUNT
1	BUA	05/03/2023	SE34010D	51110	1000-9102-2100-340-10-00000-51110	EOY RECONCILIATION	DECR	97,000
2	BUA	05/03/2023	GE32010D	51112	1000-9101-2100-320-10-00000-51112	EOY RECONCILIATION	DECR	13,000
3	BUA	05/03/2023	GE53110M	51120	1000-9101-2800-531-10-00000-51120	EOY RECONCILIATION	DECR	59,000
4	BUA	05/03/2023	SE23140B	51121	1000-9102-1000-231-40-00000-51121	EOY RECONCILIATION	DECR	204,000
5	BUA	05/03/2023	BF55110K	51122	1000-9103-2600-551-10-00000-51122	EOY RECONCILIATION	DECR	27,000
6	BUA	05/03/2023	GE55010B	51123	1000-9101-1000-550-10-00000-51123	EOY RECONCILIATION	DECR	11,000
7	BUA	05/03/2023	GE33020D	51126	1000-9101-2100-330-20-00000-51126	EOY RECONCILIATION	INCR	2,784
8	BUA	05/03/2023	GE11840D	51113	1000-9101-2100-118-40-00000-51113	EOY RECONCILIATION	DECR	4,000
9	BUA	05/03/2023	GE41210C	51114	1000-9101-1500-412-10-00000-51114	EOY RECONCILIATION	DECR	25,000
10	BUA	05/03/2023	SE92010C	52200	1000-9102-1500-920-10-00000-52200	EOY RECONCILIATION	DECR	11,184
11	BUA	05/03/2023	GE51010H	53101	1000-9101-2321-510-10-00000-53101	EOY RECONCILIATION	INCR	30,000
12	BUA	05/03/2023	SE22610B	55610	1000-9102-1000-226-10-00000-55610	EOY RECONCILIATION	INCR	41,000
13	BUA	05/03/2023	BF55310R	54308	1000-9114-9997-553-10-00000-54308	EOY RECONCILIATION	INCR	377,400

## 2022-2023 MADISON PUBLIC SCHOOLS EXPENDITURE REPORT 5.9.23

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRNFRS /ADJSMT	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
51060	51060 REDUCTION/BUDGET	(38,800)		(38,800)	(38,800)			100.00
51108	51108 AP TESTING	15,000		15,000	4,598		10,402	30.70
51109	51109 11TH COURSE STIPENDS	16,000	(8,000)	8,000	6,448	667	885	88.90
51110	51110 TEACHERS	23,649,736	(285,106)	23,364,630	17,200,789	6,160,175	3,666	100.00
51111	51111 ADMINISTRATORS	2,166,498	38,242	2,204,740	1,873,174	331,566		100.00
51112	51112 EPED	308,997	(18,367)	290,630	143,000	144,656	2,974	99.00
51113	51113 CO CURRICULAR	514,980	12,261	527,241	350,625	168,902	7,715	98.50
51114	51114 EARLY RETIREMENT	64,533	(39,884)	24,649			24,649	0.00
51116	51116 DIRECTORS / MANAGERS	370,307	8,442	378,749	361,952	16,321	476	99.90
51120	51120 OFFICE STAFF	1,583,925	(65,911)	1,518,014	1,236,425	280,817	772	99.90
51121	51121 INSTRUCTIONAL PARAPROFES	1,957,271	(246,623)	1,710,648	1,318,600	345,319	46,729	97.30
51122	51122 CUSTODIANS	1,679,728	(27,000)	1,652,728	1,287,449	361,480	3,799	99.80
51123	51123 MEDIA / TECH PARAPROFESS	290,910	(11,000)	279,910	220,367	50,247	9,296	96.70
51124	51124 SECURITY / SUSPENSION	433,174	112,800	545,974	478,865	66,212	898	99.80
51126	51126 SCHOOL HEALTH SERVICES	358,863	(3,796)	355,067	265,211	66,511	23,345	93.40
51128	51128 ATHLETIC TRAINER	42,690	5,862	48,552	40,695	7,857		100.00
51129	51129 ATTENDANCE INCENTIVE	14,500		14,500			14,500	0.00
51130	51130 THERAPISTS / OCCUP & PHY	428,528		428,528	308,540	119,988		100.00
51210	51210 SUBSTITUTE TEACHERS	550,000	71,693	621,693	458,441	63,490	99,763	84.00
51212	51212 SUBS / SCHOOL HEALTH SER	16,320	25,576	41,896	34,637		7,258	82.70
51221	51221 CLASSIFIED SUBS	14,000	4,911	18,911	15,392		3,519	81.40
51320	51320 OVERTIME	63,575	7,415	70,990	56,842		14,148	80.10
51321	51321 CUSTODIAL/CASUAL LABOR	93,806	3,000	96,806	70,126		26,680	72.40
52130	52130 LIFE INSURANCE	51,200		51,200	42,523	3,931	4,746	90.70
52200	52200 SOCIAL SECURITY	630,623	(11,184)	619,439	273,916		345,523	44.20
52201	52201 MEDICARE	502,324		502,324	502,324			100.00
52202	52202 FSA ADMINISTRATION	1,750		1,750	1,101	357	292	83.30
52300	52300 PENSION-DEF BENEFIT	1,131,899		1,131,899	1,086,827		45,072	96.00
52301	52301 PENSION-DEF CONTRIBUTION	35,000	10,216	45,216	36,786		8,431	81.40
52500	52500 UNEMPLOYMENT	40,000	(4,000)	36,000	11,266		24,734	31.30
52600	52600 WORKER'S COMP	265,102	(9,254)	255,848	255,848			100.00
52700	52700 DISABILITY INSURANCE	74,000		74,000	67,287	6,281	432	99.40
53000	53000 UNBUDGETED EXPENSE	75,000		75,000	75,000			100.00
53101	53101 LABOR & LEGAL SVCES	110,000	39,000	149,000	80,409	15,000	53,591	64.00
53222	53222 EVALUATION SERVICES	139,500	4,952	144,452	101,666	22,275	20,511	85.80
53224	53224 STAFF DEVELOPMENT	234,023	5,326	239,349	153,361	17,317	68,671	71.30
53225	53225 NEASC ACCREDITATION SERV	4,676	310	4,986	4,928		58	98.80
53230	53230 STUDENT SUPPORT SERVICES	54,000	(11,000)	43,000	10,345		32,655	24.10
53231	53231 ADULT EDUCATION	45,000	(3,000)	42,000	42,000			100.00

## 2022-2023 MADISON PUBLIC SCHOOLS EXPENDITURE REPORT 5.9.23

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRNFRS /ADJSMT	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
53300	53300 PROF / TECH SVCES	1,280,366	70,212	1,350,579	1,107,547	174,088	68,943	94.90
53305	53305 PROF TECH MEDICAL	15,630	4,500	20,130	20,026		104	99.50
54210	54210 DISPOSAL / RECYCLING	73,200	22,000	95,200	88,141	7,059		100.00
54220	54220 SNOW REMOVAL	64,946	(42,508)	22,438	22,438			100.00
54300	54300 REPAIRS & MAINT	575,047	112,082	687,129	542,306	133,190	11,633	98.30
54307	54307 TECH / INFRASTRUCTURE	42,000		42,000	11,972	30,028		100.00
54308	54308 PLANNED MAINTENANCE	389,500	377,400	766,900	766,900			100.00
54309	54309 EMERGENCY MAINTENANCE	50,000	(44,000)	6,000	5,403		597	90.10
54310	54310 KITCHEN MAINTENANCE	13,401		13,401	11,366		2,035	84.80
54313	54313 TREATMENT PLANT REPAIRS	29,000		29,000	9,843	2,689	16,468	43.20
54320	54320 REPAIR / CONTRACTS	36,500		36,500	35,316	1,142	42	99.90
54330	54330 ALARM SERVICES	12,372	(3,000)	9,372	5,853		3,519	62.40
54340	54340 TELEPHONE MAINTENANCE	14,024	(9,500)	4,524	4,513		11	99.80
54420	54420 RENTAL AGREEMENTS	30,851	789	31,640	18,505	6,672	6,463	79.60
54600	54600 TREE SERVICES	8,828		8,828	5,000		3,828	56.60
54900	54900 PURCHASE SVCES	163	(163)					0.00
55110	55110 STUDENT ACTIV TRANS	31,178	(14,438)	16,740	9,369	7,095	276	98.30
55111	55111 REGULAR TRANSPORTATION	2,022,500		2,022,500	1,534,581		487,919	75.90
55113	55113 FUEL / TRANSPORTATION	283,000		283,000	194,418	26,514	62,069	78.10
55114	55114 SCHOOL CHOICE TRANSPORT	70,000		70,000	49,943		20,057	71.30
55120	55120 SPED TRANSPORTATION	1,261,079		1,261,079	1,017,952	161,892	81,235	93.60
55201	55201 GENERAL INSURANCE	324,050	2,922	326,972	320,972	1,259	4,741	98.50
55203	55203 STUDENT INSURANCE	14,375		14,375	14,375			100.00
55301	55301 TELECOMMUNICATIONS	152,178	(2,000)	150,178	117,092	22,873	10,212	93.20
55302	55302 POSTAGE	20,915	2,870	23,786	20,682	1,778	1,326	94.40
55303	55303 REPORTS/PUBLIC RELATIONS	4,650	(3,400)	1,250	1,228		22	98.20
55500	55500 PRINTING & BINDING	45,333	4,132	49,465	34,814	13,843	808	98.40
55501	55501 PRINTING / INSTRU SUPPLI	34,662	(5,004)	29,658	20,222	3,419	6,017	79.70
55608	55608 TUITION / TYPICALS	(70,000)		(70,000)	(75,817)		5,817	108.30
55610	55610 EXT PLACEMENTS / PUBLIC	525,714	41,000	566,714	573,278	132,202	(138,766)	124.50
55630	55630 EXT PLACEMENTS / PRIVATE	1,844,581	(60,712)	1,783,869	1,453,771	399,948	(69,850)	103.90
55640	55640 SCHOOL CHOICE TUITION	76,000	(1,576)	74,424			74,424	0.00
55641	55641 EXTENDED YEAR SERVICES /	106,000	30,029	136,029	130,586		5,443	96.00
55643	55643 EXT PLACEMENT/ GENERAL E	10,000	(6,500)	3,500	1,943		1,557	55.50
55801	55801 TRAVEL (STAFF)	27,569	(962)	26,607	15,309	2,011	9,288	65.10
55802	55802 TRAVEL (BOE)	320	(320)					0.00
55900	55900 MISC PURCH SERVICES	8,850	2,000	10,850	6,670	4,160	20	99.80
56101	56101 OFFICE SUPPLIES	40,453	3,504	43,958	39,716	3,837	405	99.10
56110	56110 INSTRUCTIONAL SUPPLIES	409,005	86,306	495,311	418,062	49,156	28,094	94.30

## 2022-2023 MADISON PUBLIC SCHOOLS EXPENDITURE REPORT 5.9.23

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRNFRS /ADJSMT	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
56120	56120 INSTRUCTIONAL SOFTWARE	37,885	4,595	42,480	39,582		2,899	93.20
56130	56130 CUSTODIAL SUPPLIES	82,132	32,000	114,132	102,565	11,140	427	99.60
56131	56131 MAINTENANCE SUPPLIES	78,000		78,000	60,888	5,286	11,825	84.80
56140	56140 FIELDS MAINTENANCE	112,900		112,900	88,415	19,100	5,385	95.20
56206	56206 GAS SERVICES	274,012	(5,842)	268,170	236,970	31,200		100.00
56207	56207 HEATING FUEL	10,944	(10,944)					0.00
56210	56210 WATER	43,503	(3,000)	40,503	31,473		9,030	77.70
56220	56220 ELECTRICITY	785,257	(62,658)	722,599	578,522	130,600	13,477	98.10
56260	56260 EQUIPMENT MAINTENANCE	21,672	10,944	32,616	21,646		10,970	66.40
56410	56410 TEXTBOOKS & REPLACEMENT	33,668	(1,007)	32,661	28,391	4,102	168	99.50
56411	56411 TEXTBOOKS / NEW	36,500	(8,154)	28,346	9,034	14,475	4,838	82.90
56420	56420 AWARDS	5,000	(3,954)	1,046	1,046			100.00
56421	56421 MEDIA SUPPLIES	34,074	(542)	33,532	27,272	6,215	45	99.90
56422	56422 PERIODICALS	25,600	(120)	25,480	24,577	850	53	99.80
56423	56423 PRINT COLLECTION	48,000	(20,723)	27,277	23,839	3,387	51	99.80
56550	56550 STAFF UNIFORMS	5,258		5,258	5,258			100.00
56551	56551 UNIFORMS / STUDENT GROUP	25,000	(18,805)	6,195	6,195			100.00
56900	56900 SUPPLIES	69,487	(20,528)	48,959	26,382	15,901	6,676	86.40
57301	57301 EQUIPMENT	204,539	38,144	242,682	156,884	68,153	17,645	92.70
57302	57302 OS SOFTWARE	297,100		297,100	266,579		30,521	89.70
57303	57303 EQUIP - LEASE/PURCHASE	39,120		39,120	3,380		35,740	8.60
57304	57304 COMPUTER HARDWARE	549,550	6,685	556,235	480,205	3,090	72,940	86.90
57400	57400 PUBLIC SAFETY	6,623		6,623	5,161	1,193	269	95.90
58100	58100 DUES, FEES & MEMBSHPS	62,483	3,469	65,952	61,788	1,840	2,324	96.50
58101	58101 ATHLETIC EVENT FEES	11,000	1,697	12,697	10,012	1,435	1,250	90.20
59999	59999 RESERVE APPROPRIATION		25,536	25,536	25,536			100.00
<b>Grand Total</b>		<b>50,766,187</b>	<b>138,336</b>	<b>50,904,524</b>	<b>39,314,854</b>	<b>9,752,192</b>	<b>1,837,478</b>	<b>96.30</b>

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**#5110.2****Detention**

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**Teacher's Authority**

For minor infractions of the code of conduct or other policies and regulations, teachers may detain students after school hours. Before assigning students to detention, the teacher will inform the student of the conduct that allegedly constitutes the violations, and the student will be given an opportunity to explain his/her version of the incident.

**Notice To Parents**

When detention is used, notice will first be given to the student's parents/guardian to inform the parent/guardian of the reason for the detention and permit arrangements for the necessary transportation of the student. Except in the case of a student who is 18 years of age or older, the detention will not begin until the parents/guardians have been notified. The student's parents, if the student is a minor, may be required to provide transportation when the student has been assigned to detention.

**Staff Supervision**

All students detained for disciplinary purposes will be under the direct supervision of a teacher or another member of the professional staff. The principal will be responsible for seeing that the time that the student spends for disciplinary purposes is used constructively for educational purposes. Extenuating circumstances, e.g. a student's sole means of transportation is the regularly scheduled school bus, may make detention inappropriate. If detention is deemed inappropriate for any reason, suitable alternative discipline may be imposed.

30 **5110.2** (continued)

31 Teachers may use recess and before/after school time in order to provide a penalty to  
32 enforce the proper management of their classes and appropriate student behavior.

33

34 Teachers may not use recess and before/after school time when, in the best judgment of the  
35 principal or designee, this practice would be detrimental to the safety or well-being of the  
36 students.

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38 Teachers may not cause a student who is transported by school bus to miss a bus without  
39 prior arrangements for the parent to transport the student.

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62 Date of Adoption: March 5, 1996

**#5090.8.1.2**

**Vehicle Searches on School Grounds**

The privilege of bringing a student-operated motor vehicle onto school premises is hereby conditioned on consent by the student driver to allow the search of that motor vehicle when there is reasonable cause for a search of that motor vehicle. The act of bringing a motor vehicle upon school premises will allow school officials to presume consent by the student, parent or guardian, or owner of the vehicle for a search of that motor vehicle. Refusal by a student, parent or guardian, or owner of the vehicle to allow access to a motor vehicle on school premises at the time of a request to search the motor vehicle will be cause for termination, without further hearing, of the privilege of bringing a motor vehicle onto school premises. The principal, or a building administrator, may request a law enforcement officer to search a motor vehicle on school premises, subject to provisions of this policy.

Legal Reference: Connecticut General Statutes  
10-221 Boards of Education to prescribe rules  
*New Jersey v T.L.O.*, 53 U.S.L.W. 4083 (1985)

- (c.f. 1350 Relations with Law Enforcement Agencies)
- (c.f. 5090.8.1 Search and Seizure)
- (c.f. 5110.3.1 Police in Schools)
- (c.f. 5142.4 School Resource Officer)

Date of Adoption: September 19, 1995  
Technical Revision: February 11, 2014

**#5090.2**

**Student Involvement in Decision Making**

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Students are in a unique position to make positive contributions to the improvement of the educational program and to the operation of a more effective school system.

Therefore, it is the Board's belief that students, in keeping with their level of maturity, should be encouraged to participate in the development of policies, regulations, and procedures which affect them. Their participation in decision making will be considered part of the educational process.

As appropriate to the maturity of students and varying grade levels, class or school organizations and school government organizations, such as student councils, may be formed to offer practice in self-government and to serve as channels for the expression of student ideas and opinions.

The Board, through the staff, will take into consideration student opinions in establishing policies which directly affect student programs, activities, privileges, and other areas of student sensitivity.

Students will be welcomed at Board meetings and granted privileges of speaking in line with such privileges extended the general public.

(cf Policy #5090.2.1 Student Government)

Date of Adoption: 6/20/95

**#5090.2.1**

**Student Government**

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5 The function of student government will be to provide a channel of communication  
6 between students and the professional staff of the district. The principal will establish  
7 guidelines for the operation of the student government; these guidelines will be in  
8 accordance with Board policy and will be formulated on the basis of students' and staff  
9 members' ideas and suggestions.

10  
11 Such modes and procedures of student self-government will be established in classrooms  
12 and in the schools as are appropriate to students' maturity. However, students will not be  
13 assigned decisions, particularly those involving individual students, for which teachers,  
14 administrators, and the Board are held legally responsible.

15  
16 While the forms and functions of student government will vary from school to school, in  
17 all cases the scope of its powers, privileges, and responsibilities should be a matter of public  
18 record. The student government organization should publish a charter or constitution as a  
19 result of joint administration faculty-student discussions. Eligibility rules for candidates,  
20 and rules for conducting campaigns and elections are to be published, widely announced,  
21 and uniformly enforced. Procedures for consideration of matters before the group will be  
22 formulated, including referral or other disposition of matters considered to be proper  
23 concerns of the organization under Board policies, individual school regulations, or the  
24 organization's constitution.

25  
26 The organization will constitute a means by which the students are formally heard on all  
27 matters of direct concern to them collectively; or, the organization may assist them in  
28 determining how they can be heard otherwise.

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35 Date of Adoption: 6/20/95

1 **Rescind**

**Students**

2  
3 **#5090.2.2**

4 **Student Advisory Councils**

5  
6 In order to promote a free exchange of ideas and opinions between the Board and students, the  
7 Superintendent will establish a Superintendent's Student Advisory Council. The Council will meet with  
8 the Superintendent to provide input into issues before the Board or input into issues of concern to the  
9 students within the district.

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38 Date of Adoption: 6/20/95  
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**#5090.4**

**Student Publications**

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Student publications are important elements of the instructional program and contribute directly to the accomplishment of the school's goals. The Board of Education shall encourage the development of school newspapers, yearbooks and magazines.

Freedom of speech and of expression in student publications as guaranteed by the First Amendment is to be observed scrupulously by the administration, faculty and students.

Such publications must have a faculty advisor approved by the principal.

Such publications must carry a statement identifying the editorial staff and all articles must be signed with the proper name of the writer.

Date of Adoption: 6/20/95

**#5090.4.1**

**Underground Publications**

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Provisions governing student verbal and written expression apply to contents and distribution of underground student publications.

Students who edit, publish and / or wish to distribute nonschool-sponsored handwritten, printed or duplicated materials among their fellow students in the schools must assume responsibility for the content of such materials.

Students may be restricted in the time and place of distribution and, if the principal determines that the material is libelous or obscene according to legal definition or would threaten to disrupt the educational process, students may be prohibited from distributing it on school property while school is in session.

Date of Adoption: February 27, 1996

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**#5100.2**

**School-Sponsored Events**

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All school sponsored events will be under the control and supervision of school personnel. Approval for an event will be secured from the principal of the building involved, and the event will be placed on the school calendar before any public announcement is made.

Date of Adoption: January 23, 1996

#9220.4

**Removal of Board Officers**  
**(formerly Board Member Removal from Office)**

~~Any officer of the Board, except the Treasurer, may be removed from office by a two-thirds (2/3) vote of the entire membership of the Board. The Chairperson shall select a temporary officer to act in that capacity for a period of time not to exceed six (6) weeks, during which time a special election for that office shall be held, as specified under the terms of Madison Board of Education Bylaw #9400. The newly elected officer shall serve out the term of the officer being replaced.~~

Date of Adoption: ~~3/7/95~~

Reference: ~~Bylaw # 9220.3~~  
~~Bylaw # 9400~~

It is the policy of the Madison Board of Education (the "Board") that officers of the Board will:

1. adhere to all Board policies, rules and regulations;
2. conduct themselves in a fair and impartial manner; and
3. carry out the duties of their respective offices in accordance with law.

An officer of the Board may be removed for cause by a ~~majority OR 2/3~~ vote of the entire Board. A vote to remove a Board officer shall only take place at a regular meeting or a special meeting called for that purpose. "Cause," which means a reasonable ground for removal, includes, but is not limited to, any conduct that:

1. specifically relates to and affects the administration of the office in a manner deemed to be deleterious to Board operations;
2. negatively and directly affects the rights and interests of the public;
3. violates Board policies, rules and regulations; ~~or~~
4. interferes with the orderly and efficient operation of the Board; or
5. failure to serve as defined in Section 6.5 of the Madison Town Charter.;

**Procedures for Removal**

The following procedures shall be used in lieu of any procedures set forth in Robert's Rules of Order with respect to any proposed action to remove or take other disciplinary action regarding an officer of the Board for cause:

44 1) The Board shall review the performance and/or conduct of an officer of the  
45 Board in open or executive session (as determined by the Board and the Board  
46 officer in accordance with the Freedom of Information Act) at a regular or  
47 special meeting of the Board, prior to initiating any action to remove or take  
48 other disciplinary action regarding a Board officer for cause.

49  
50 2) If the Board determines as a result of such discussion that formal action is  
51 necessary, the Board shall provide the Board officer with:

52  
53 a) reasonable written notice of the Board’s intent to consider removal or  
54 other disciplinary action, including the factual basis for the claimed  
55 “cause” for removal of the officer from office, with such notice to be  
56 provided after being authorized by ~~majority~~ a 2/3 vote of those Board  
57 members present and voting; and

58  
59 b) an informal opportunity to be heard by the Board regarding such possible  
60 removal or other disciplinary action, at which the Board officer shall have  
61 the right to be represented by counsel at the Board member’s own expense  
62 and to present relevant evidence to the Board. The informal opportunity  
63 to be heard shall take place in open or executive session (as determined by  
64 the Board and the Board officer in accordance with the Freedom of  
65 Information Act) at a regular or special meeting of the Board.

66  
67 3) Any action to remove or take other disciplinary action regarding a Board  
68 officer for cause following such informal hearing shall require an affirmative  
69 vote by ~~a majority~~ 2/3 of all members of the Board.

70  
71 Service as a Board officer is a privilege, the purpose of which is to assist the Board in  
72 conducting its business in an appropriate, orderly and efficient manner. Therefore, any  
73 Board member serving as an officer shall have no legally protected right to continue in  
74 that position.

75  
76  
77 Legal References:

78  
79 Connecticut General Statutes

80 10-218 Officers. Meetings.

81 10-220 Duties of boards of education.

82  
83 LaPointe v. Board of Education of the Town of Winchester, 274 Conn. 806 (2005).

84  
85 First Reading: May 9, 2023

#4150

**Employee Use of the District's  
Computer Systems  
(formerly Acceptable Use of Computer equipment and Related  
Systems, Software and Networks)**

Computers, computer networks, electronic devices, Internet access, and electronic messaging systems are effective and important technological resources. The Madison Board of Education (the "Board") has installed computers and a computer network(s), including Internet access and electronic messaging systems, on Board premises and may provide other electronic devices that can access the network(s) and/or have the ability to send and receive messages with an operating system or network communication framework. Devices include but are not limited to personal computing devices, cellular phones, copiers, Smartphones, work phones, network access devices, radios, tablets, walkie-talkies, personal gaming systems, Bluetooth speakers, personal data assistants, and other electronic signaling devices. Electronic messaging systems include mobile, chat, and instant message; cloud collaboration platforms, including internal chat, peer-to-peer messaging systems, and draft email message transfer; and products that have the ability to create duration-based or subjective removal of content, such as Snapchat and security focused platforms, such as Signal. The Board's computers, computer networks, electronic devices, Internet access, and electronic messaging systems are referred to collectively as "the computer systems" and are provided in order to enhance both the educational opportunities for our students and the business operations of the district.

These computer systems are business and educational tools. As such, they are made available to employees of the district for district-related educational and business purposes~~Board employees for business and education-related uses~~. The Administration shall develop regulations setting forth procedures to be used by the Administration in an effort to ensure that such computer systems are used for appropriate business and education-related purposes.

In accordance with applicable laws and the Administrative Regulations associated with this Policy, the system administrator and others managing the computer systems may access

34 electronic messaging systems (including email) or monitor activity on the computer system  
35 or electronic devices accessing the computer systems at any time and for any reason or no  
36 reason. Typical examples include when there is reason to suspect inappropriate conduct or  
37 there is a problem with the computer systems needing correction. Further, the system  
38 administrator and others managing the computer systems can access or monitor activity on  
39 the systems despite the use of passwords by individual users, and can bypass such  
40 passwords. In addition, review of electronic messaging systems (including email),  
41 messages or information stored on the computer systems, which can be forensically  
42 retrieved, includes those messages and/or electronic data sent, posted and/or retrieved using  
43 social networking sites.

44  
45 Incidental personal use of the computer systems may be permitted solely for the purpose  
46 of email transmissions and access to the Internet on a limited, occasional basis. Such  
47 incidental personal use of the computer systems, however, is subject to all rules, including  
48 Freedom of Information Act requests and monitoring of all such use, as the Superintendent  
49 may establish through regulation. Moreover, any such incidental personal use shall not  
50 interfere in any manner with work responsibilities.

51  
52 **Users should not have any expectation of personal privacy in the use of the computer**  
53 **system or other electronic devices that access the computer system. Use of the**  
54 **computer system represents an employee’s acknowledgement that the employee has**  
55 **read and understands this policy and any applicable regulations in their entirety,**  
56 **including the provisions regarding monitoring and review of computer activity.**

57  
58 Legal References:

- 59  
60 Conn. Gen. Stat. § 31-40x  
61 Conn. Gen. Stat. § 31-48d  
62 Conn. Gen. Stat. §§ 53a-182b; 53a-183; 53a-250

63  
64 Electronic Communication Privacy Act, 18 U.S.C. §§ 2510 through 2520

65  
66 First Reading: May 9, 2023

Regulation #4150

Employee Use of District's Computer Systems

Introduction

Computers, computer networks, electronic devices, Internet access, and electronic messaging systems are effective and important technological resources. The Board of Education (the "Board") has installed computers and a computer network(s), including Internet access and electronic messaging systems, on Board premises and may provide electronic devices that can access the network(s) and/or have the ability to send and receive messages with an operating system or network communication framework. Devices include but are not limited to personal computing devices, cellular phones, copiers, Smartphones, work phones, network access devices, radios, tablets, walkie-talkies, personal gaming systems, Bluetooth speakers, personal data assistants, and other electronic signaling devices. Electronic messaging systems include mobile, chat, and instant message; cloud collaboration platforms, including internal chat, peer-to-peer messaging systems, and draft email message transfer; and products that have the ability to create duration-based or subjective removal of content, such as Snapchat, and security focused platforms, such as Signal. The Board's computers, computer networks, electronic devices, Internet access, and electronic messaging systems are referred to collectively as "the computer systems" and are provided in order ~~electronic devices~~, to enhance the educational and business operations of the district. In these regulations, the computers, computer network, electronic devices, Internet access and email system are referred to collectively as "the computer systems."

These computer systems are business and educational tools. As such, they are ~~being~~ made available to employees of the district for district-related educational and business purposes. *All users of the computer systems must restrict themselves to appropriate district-related educational and business purposes.* Incidental personal use of the computer systems may be permitted solely for the purpose of email transmissions and similar communications, including access to the Internet on a limited, occasional basis. Such incidental personal use of the computer systems is subject to all rules, including monitoring of all such use, set out in these regulations. Moreover, any such incidental personal use shall not interfere in any manner with work responsibilities.

These computer systems are expensive to install, own and maintain. Unfortunately, these computer systems can be misused in a variety of ways, some of which are innocent and others deliberate. Therefore, in order to maximize the benefits of these technologies to the district, our employees and all our students, this regulation shall govern *all* use of these computer systems.

Monitoring

It is important for all users of these computer systems to understand that the Board, as the owner of the computer systems, reserves the right to monitor the use of the computer systems to ensure that they are being used in accordance with these regulations. The Board

47 intends to monitor in a limited fashion, but will do so as needed to ensure that the systems  
48 are being used appropriately for district-related educational and business purposes and to  
49 maximize utilization of the systems for such business and educational purposes. The  
50 Superintendent reserves the right to eliminate personal use of the district's computer  
51 systems by any or all employees at any time.

52  
53 The system administrator and others managing the computer systems may access electronic  
54 messaging systems (including email) or monitor activity on the computer system or  
55 electronic devices accessing the computer systems at any time and for any reason or no  
56 reason. Typical examples include when there is reason to suspect inappropriate conduct or  
57 there is a problem with the computer systems needing correction. Further, the system  
58 administrator and others managing the computer systems can access or monitor activity on  
59 the systems despite the use of passwords by individual users, and can bypass such  
60 passwords. In addition, review of emails, messages or information stored on the computer  
61 systems, which can be forensically retrieved, includes those messages and/or electronic  
62 data sent, posted and/or retrieved using social networking sites, including, but not limited  
63 to, Twitter, Facebook, LinkedIn, Instagram and YouTube.

64  
65 Notwithstanding the above and in accordance with state law, the Board may not: (1) request  
66 or require that an employee provide the Board with a user name and password, password  
67 or any other authentication means for accessing a personal online account; (2) request or  
68 require that an employee authenticate or access a personal online account in the presence  
69 of a Board representative; or (3) require that an employee invite a supervisor employed by  
70 the Board or accept an invitation from a supervisor employed by the Board to join a group  
71 affiliated with any personal online account of the employee. However, the Board may  
72 request or require that an employee provide the Board with a user name and password,  
73 password or any other authentication means for accessing (1) any account or service  
74 provided by the Board or by virtue of the employee's employment relationship with the  
75 Board or that the employee uses for the Board's business purposes, or (2) any electronic  
76 communications device supplied or paid for, in whole or in part, by the Board.

77  
78 In accordance with applicable law, the Board maintains the right to require an employee to  
79 allow the Board to access the employee's personal online account, without disclosing the  
80 user name and password, password or other authentication means for accessing such  
81 personal online account, for the purpose of:

- 82
- 83 (A) Conducting an investigation for the purpose of ensuring compliance with applicable  
84 state or federal laws, regulatory requirements or prohibitions against work-related  
85 employee misconduct based on the receipt of specific information about activity on  
86 an employee's personal online account; or
  - 87  
88 (B) Conducting an investigation based on the receipt of specific information about an  
89 employee's unauthorized transfer of the Board's proprietary information,  
90 confidential information or financial data to or from a personal online account  
91 operated by an employee or other source.
- 92

93 For purposes of these Administrative Regulations, “personal online account” means any  
94 online account that is used by an employee exclusively for personal purposes and unrelated  
95 to any business purpose of the Board, including, but not limited to, electronic mail, social  
96 media and retail-based Internet web sites. “Personal online account” does not include any  
97 account created, maintained, used or accessed by an employee for a business purpose of  
98 the Board.

99  
100 Why Monitor?

101  
102 The computer systems are expensive for the Board to install, operate and maintain. For  
103 that reason alone it is necessary to prevent misuse of the computer systems. However,  
104 there are other equally important reasons why the Board intends to monitor the use of these  
105 computer systems, reasons that support its efforts to maintain a comfortable and pleasant  
106 work environment for all employees.

107  
108 These computer systems can be used for improper, and even illegal, purposes. Experience  
109 by other operators of such computer systems has shown that they can be used for such  
110 wrongful purposes as sexual harassment, intimidation of co-workers, threatening of co-  
111 workers, breaches of confidentiality, copyright infringement and the like.

112  
113 Monitoring will also allow the Board to continually reassess the utility of the computer  
114 systems, and whenever appropriate, make such changes to the computer systems as it  
115 deems fit. Thus, the Board monitoring should serve to increase the value of the system to  
116 the district on an ongoing basis.

117  
118 Privacy Issues

119  
120 Employees must understand that the Board has reserved the right to conduct monitoring of  
121 these computer systems and can do so *despite* the assignment to individual employees of  
122 passwords for system security. Any password systems implemented by the district are  
123 designed solely to provide system security from unauthorized users, not to provide privacy  
124 to the individual system user.

125  
126 *The system’s security aspects, message delete function and personal passwords can be*  
127 *bypassed for monitoring purposes.*

128  
129 Therefore, *employees must be aware that they should not have any expectation of personal*  
130 *privacy in the use of these computer systems.* This provision applies to any and all uses of  
131 the district’s computer systems and electronic devices that access same, including any  
132 incidental personal use permitted in accordance with these regulations.

133  
134 *Use of the computer system represents an employee’s acknowledgement that the employee*  
135 *has read and understands these regulations and any applicable policy in their entirety,*  
136 *including the provisions regarding monitoring and review of computer activity.*

140 Prohibited Uses

141  
142 Inappropriate use of district computer systems is expressly prohibited, including, but not  
143 limited to, the following:

- 144  
145     ◆ Sending any form of solicitation not directly related to the business of the Board of  
146       Education;
- 147  
148     ◆ Sending any form of slanderous, harassing, threatening, or intimidating message,  
149       at any time, to any person (such communications *may* also be a *crime*);
- 150  
151     ◆ Gaining or seeking to gain unauthorized access to computer systems;
- 152  
153     ◆ Downloading or modifying computer software of the district in violation of the  
154       district's licensure agreement(s) and/or without authorization from IT Department  
155       personnel;
- 156  
157     ◆ Damaging equipment through careless handling, loss, or theft;
- 158  
159     ◆ Sending any message that breaches the Board's confidentiality requirements,  
160       including the confidentiality rights of students;
- 161  
162     ◆ Sending any copyrighted material over the system;
- 163  
164     ◆ Sending messages for any purpose prohibited by law;
- 165  
166     ◆ Storing personal or confidential information on the system;
- 167  
168     ◆ Transmission of inappropriate email communications or accessing inappropriate  
169       information on the Internet, including vulgar, lewd or obscene words or pictures;
- 170  
171     ◆ Using computer systems for any purposes, or in any manner, other than those  
172       permitted under these regulations;
- 173  
174     ◆ Using social networking sites such as Facebook, Twitter, LinkedIn, Instagram and  
175       YouTube in a manner that disrupts or undermines the effective operation of the  
176       school district, is used to engage in harassing, defamatory, obscene, abusive,  
177       discriminatory or threatening or similarly inappropriate communications; creates a  
178       hostile work environment; breaches confidentiality obligations of school district  
179       employees, or violates the law, Board policies and/or the other school rules and  
180       regulations;
- 181  
182     ◆ Violating cybersecurity best practices through the sharing of passwords.
- 183

184 In addition, if a particular behavior or activity is generally prohibited by law and/or Board  
185 policy, use of these computer systems for the purpose of carrying out such activity and/or  
186 behavior is also prohibited.

187

188 Electronic Communications

189

190 The Board expects that all employees will comply with all applicable Board policies and  
191 standards of professional conduct when engaging in any form of electronic communication,  
192 including texting, using the district’s computer system, or through the use of any electronic  
193 messaging system or electronic device or mobile device owned, leased, or used by the  
194 Board. As with any form of communication, the Board expects district personnel to  
195 exercise caution and appropriate judgment when using electronic communications with  
196 students, colleagues and other individuals in the context of fulfilling an employee’s job-  
197 related responsibilities, including when engaging in remote teaching or use of a digital  
198 teaching platform.

199

200 Disciplinary Action

201

202 Misuse of these computer systems will not be tolerated and will result in disciplinary action  
203 up to and including termination of employment. Because no two situations are identical,  
204 the Board or its designee reserves the right to determine the appropriate discipline for any  
205 particular set of circumstances.

206

207 Complaints of Problems or Misuse

208

209 Anyone who is aware of problems with or misuse of these computer systems, or has a  
210 question regarding the appropriate use of the computer systems, should report this to a  
211 district administrator, supervisor or to the school principal.

212

213 Most importantly, the Board urges *any* employee who receives *any* harassing, threatening,  
214 intimidating or other improper message through the computer systems to report this  
215 immediately. It is the Board’s policy that no employee should be required to tolerate such  
216 treatment, regardless of the identity of the sender of the message. *Please report these*  
217 *events!*

218

219 Implementation

220

221 This regulation is effective as of \_\_\_ / \_\_\_ / \_\_\_.

222

223 Legal References:

224

225 Conn. Gen. Stat. § 31-40x

226 Conn. Gen. Stat. § 31-48d

227 Conn. Gen. Stat. §§ 53a-182; 53a-183; 53a-250

228

229 Electronic Communication Privacy Act, 18 U.S.C. §§ 2510 through 2520

230

**#4150****Acceptable Use of Computer Equipment and Related Systems, Software and Networks**

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The Madison Board of Education provides computers, computer systems, software, electronic access privileges, and networks for students and staff to carry out the educational mission of the Board and to enhance the curriculum and learning opportunities for students and staff in an environment which ensures access to, and management of, up-to-date information and communication services. Responsible use of these systems and networks is expected of all staff.

The computers, computer systems, software, electronic access privileges, and networks are the property of the Madison Board of Education and are to be used only for those activities directly related to teaching, learning, and / or management by staff. The equipment, infrastructure, and software are not to be used for personal gain by any student or staff member.

The computers, computer systems, software, electronic access privileges, and networks provided by the Madison Board of Education shall not be modified or altered by individual users without the authorization of the Superintendent or his / her designee.

All users are hereby made aware that all information on the Madison Board of Education's computers, computer systems, software, , and networks are in the public domain, unless specifically protected by the Connecticut Freedom of Information Act. Users should not assume that any information accessed or stored on the computers, computer systems, or networks provided by the Madison Board of Education is private.

The Madison Board of Education reserves the right to bypass any or all individual or group passwords to determine the activity on any or all of the computers, computer systems, software, electronic access privileges, and networks.

All District computers remain under the control, custody and supervision of the district. The District reserves the right to monitor all computer network and Internet activity by employees, whether using district issued devices or accessing the Madison network via personally owned devices.

**4150 (cont.)**

The Superintendent shall establish appropriate guidelines and procedures for responsible use of computer systems and devices, software, electronic access privileges, networks, and the internet provided by the Madison Board of Education. Employees are required to periodically sign an appropriate Network Use Agreement in order to access network resources. Employees who violate this policy may be subject to disciplinary action.

(cf. 5210: Accepted Use of Computers, Computer Systems, Software, Electronic Access Privileges, and Networks)

Legal Reference: Connecticut General Statutes  
The Freedom of Information Act  
53A-182B Harassment in the first degree  
31-48d Employers engaged in electronic monitoring required to give prior notice to employees.

Date of Adoption: November 4, 1999  
Date of Revision: November 7, 2006  
Date of Revision: June 5, 2012

**Student use of the District’s Computer Systems  
and Internet Safety**

**(formerly Acceptable Use of Computer Equipment and Related Systems, Software & Networks)**

Computers, computer networks, electronic devices, Internet access, and electronic messaging systems are effective and important technological resources. The Madison Board of Education (the “Board”) has installed computers and a computer network(s), including Internet access and electronic messaging systems on Board premises and may provide other electronic devices that can access the network(s) and/or have the ability to send and receive messages with an operating system or network communication framework. Devices include but are not limited to personal computing devices, cellular phones, Smartphones, network access devices, radios, tablets, walkie-talkies, personal gaming systems, Bluetooth speakers, personal data assistants, and other electronic signaling devices. Electronic messaging systems include mobile, chat, and instant message; cloud collaboration platforms, including internal chat, peer-to-peer messaging systems, and draft email message transfer; and products that have the ability to create duration-based or subjective removal of content, such as Snapchat, and security focused platforms, such as Signal. The Board’s computers, computer network, electronic devices, Internet access, and electronic messaging systems are referred to collectively as "the computer systems" and are provided in order to enhance both the educational opportunities for our students and the business operations of the district.

These computer systems are business and educational tools. As such, they are made available to students in the district for education-related uses. The Administration shall develop regulations setting forth procedures to be used by the Administration in an effort to ensure that such computer systems are used by students solely for education-related purposes. The Board will educate minor students about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyberbullying awareness and response. Additionally, the Board will implement a technology protection measure to block or filter Internet access to visual depictions that contain material that is obscene or obscene as to minors or contains child pornography, and ensure that such filtering technology is operative during computer use by minor students to the extent practicable when

33 such students are using Board-owned computers or devices and Board-provided Internet  
34 access.

35

36 As the owner of the computer systems, the Board reserves the right to monitor the use of the  
37 district's computers and computer systems.

38

39 Legal References:

40

41 Conn. Gen. Stat. § 10-221

42

43 Conn. Gen. Stat. §§ 53a-182b; 53a-183; 53a-250

44

45 Electronic Communication Privacy Act of 1986, Public Law 99-508, codified at 18  
46 U.S.C. §§ 2510 through 2520

47

48 Children's Internet Protection Act, Pub. L. 106-554, codified at 47 U.S.C. § 254(h)

49

50 No Child Left Behind Act of 2001, Pub. L. 107-110, codified at 20 U.S.C. § 6777

51

52 Protecting Children in the 21st Century Act, Pub. Law 110-385, codified at 47 U.S.C.  
53 § 254(h)(5)(B)(iii)

54

55

56 First Reading: May 9, 2023

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**Regulation #5210**  
**Student use of the District’s Computer Systems**  
**and Internet Safety**

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6 1. Introduction  
7

8 a. Access to District Computer Systems When Students Are Physically Present on School  
9 Property  
10

11 When students are physically present on school property, the Board is pleased to offer  
12 students access to the district's computers and computer networks, including access to  
13 electronic messaging systems (including email) and the Internet, as well as electronic  
14 devices, (all of which will be referred to collectively as "computer systems"). Access to  
15 the school's computer systems will enable students to explore libraries, databases,  
16 websites, and bulletin boards while exchanging information with others. Such access is  
17 provided solely for education-related purposes. Use of the district's computer systems  
18 will be allowed only for students who act in a considerate and responsible manner in using  
19 such systems.  
20

21 The Board of Education (the “Board”) and the Administration believe in the educational  
22 value of such computer systems and recognize their potential to support our curriculum by  
23 expanding resources available for staff and student use. The Board’s goal in providing  
24 this service is to promote educational excellence by facilitating resource sharing,  
25 innovation and communication.  
26

27 These computer systems are expensive to purchase, install and maintain. As the property  
28 of the district, these computer systems must be carefully handled and their integrity  
29 preserved for the benefit of all. Therefore, students are required to adhere to a set of  
30 policies and procedures, as set forth in detail below, in conjunction with their use of the  
31 computer systems. Violations may lead to withdrawal of the access privilege and/or  
32 disciplinary measures in accordance with the Board’s student discipline policy.  
33

34 b. Access to District Computer Systems When Students Are Engaged in Remote Learning  
35

36 The Board and the Administration recognize that technology is integral to the delivery of  
37 instruction if and when the district implements any form of digital or remote learning.  
38 The district may therefore provide students with remote access to some or all of the  
39 district’s computer systems so that students may access the district’s virtual learning  
40 environment. Such access, if granted, is provided solely for education-related purposes.  
41 Use of the district's computer systems will be allowed only for students who comply with  
42 district policies and procedures concerning computer system use, and demonstrate the  
43 ability to use the computer systems in a considerate and responsible manner.  
44

45 These computer systems are expensive to purchase, install and maintain. As the property  
46 of the district, these computer systems must be carefully handled and their integrity  
47 preserved for the benefit of all. Therefore, students will be required to adhere to a set of

48 policies and procedures, as set forth in detail below, in conjunction with their use of the  
49 computer systems. Violations may lead to withdrawal of the access privilege and/or  
50 disciplinary measures in accordance with the Board’s student discipline policy.  
51

52 2. Definitions

53  
54 **Obscene** – means any material or performance if, a) taken as a whole, it predominantly  
55 appeals to the prurient interest, b) it depicts or describes in a patently offensive way a  
56 prohibited sexual act and c) taken as a whole, it lacks serious literary, artistic, educational,  
57 political or scientific value.  
58

59 **Obscene as to minors - means any material or performance if it depicts a prohibited sexual**  
60 **act and, taken as a whole, it is harmful to minors.**  
61

62 For purposes of this section, “**harmful to minors**” means that quality of any description or  
63 representation, in whatever form, of a prohibited sexual act, when a) it predominantly appeals  
64 to the prurient, shameful or morbid interest of minors, b) it is patently offensive to prevailing  
65 standards in the adult community as a whole with respect to what is suitable material for  
66 minors, and c) taken as a whole, it lacks serious literary, artistic, educational, political or  
67 scientific value for minors.  
68

69 For the purposes of this section, “**prohibited sexual act**” means erotic fondling, nude  
70 performance, sexual excitement, sado-masochistic abuse, masturbation or sexual intercourse.  
71

72 **Child pornography** –means any visual depiction, including any photograph, film, video,  
73 picture, or computer or computer-generated image or picture, whether made or produced by  
74 electronic, mechanical, or other means, of sexually explicit conduct, where -  
75

- 76 (a) the production of such visual depiction involves the use of a minor engaging in  
77 sexually explicit conduct;
- 78 (b) such visual depiction is a digital image, computer image, or computer-  
79 generated image that is, or is indistinguishable from, that of a minor engaging  
80 in sexually explicit conduct; or
- 81 (c) such visual depiction has been created, adapted, or modified to appear that an  
82 identifiable minor is engaging in sexually explicit conduct.  
83

84 3. Monitoring

85  
86 Students are responsible for good behavior on school computer systems just as they are in  
87 a classroom or a school hallway. Communications on the computer systems are often  
88 public in nature and general school rules for behavior and communications apply. It is  
89 expected that users will comply with district standards and will act in a responsible and  
90 legal manner, at all times in accordance with district standards, as well as with state and  
91 federal laws.  
92

93 It is important that students and parents understand that the district, *as the owner of the*  
94 *computer systems, reserves the right to monitor and review* the use of these computer

95 systems. The district intends to monitor and review in a limited fashion, but will do so as  
96 needed to ensure that the systems are being used for district-related educational purposes.

97  
98 As part of the monitoring and reviewing process, the district will retain the capacity to  
99 bypass any individual password of a student or other user. *The system's security aspects,*  
100 *such as personal passwords and the message delete function for e-mail, can be bypassed*  
101 *for these purposes.* The district's ability to monitor and review is not restricted or  
102 neutralized by these devices. The monitoring and reviewing process also includes, but is  
103 not limited to: oversight of Internet site access, the right to review electronic messages  
104 sent and received, the right to track students' access to blogs, electronic bulletin boards  
105 and chat rooms, and the right to review a student's data downloading and printing.

106  
107 Therefore, all users must be aware that *they should not have any expectation of personal*  
108 *privacy in the use of these computer systems.*

109  
110 4. Student Conduct

111  
112 Students are permitted to use the district's computer systems for legitimate educational  
113 purposes. Personal use of district computer systems is expressly prohibited. Conduct which  
114 constitutes inappropriate use includes, but is not limited to the following:

- 115  
116 ♦ Sending any form of a harassing, threatening, or intimidating message, at any time, to  
117 any person (such communications may also be a crime);
- 118  
119 ♦ Gaining or seeking to gain unauthorized access to computer systems;
- 120  
121 ♦ Damaging computers, computer files, computer systems or computer networks;
- 122  
123 ♦ Downloading or modifying computer software of the district in violation of the  
124 district's licensure agreement(s) and/or without authorization from a teacher or  
125 administrator;
- 126  
127 ♦ Using another person's password under any circumstances;
- 128  
129 ♦ Trespassing in or tampering with any other person's folders, work or files;
- 130  
131 ♦ Sending any message that breaches the district's confidentiality requirements, or the  
132 confidentiality of students;
- 133  
134 ♦ Sending any copyrighted material over the system;
- 135  
136 ♦ Using computer systems for any personal purpose or gain, or in a manner that  
137 interferes with the district's educational programs;
- 138  
139 ♦ Accessing or attempting to access any material that is obscene, obscene as to minors,  
140 or contains child pornography, as defined above;
- 141

- 142 ♦ Transmitting e-mail communications or accessing information on the Internet for non-  
143 educational purposes;
- 144
- 145 ♦ Cyberbullying;
- 146
- 147 ♦ Accessing or attempting to access social networking sites (e.g., Facebook, Twitter,  
148 Instagram, Snapchat, TikTok, etc.) without a legitimate educational purpose.
- 149

150 In addition, as noted above, if a particular behavior or activity is generally prohibited by law,  
151 by Board policy or by school rules or regulations, use of these computer systems for the  
152 purpose of carrying out such behavior or activity is also prohibited.

153  
154 *Misuse of the computer systems, or violations of these policies and regulations, may result in*  
155 *loss of access to such computer systems as well as other disciplinary action, including*  
156 *suspension and/or expulsion, depending on the specific conduct.*

157  
158 Anyone who is aware of problems with, or misuse of, these computer systems, or has a  
159 question regarding the proper use of these computer systems, should report or discuss the  
160 issue with a teacher or the school principal immediately. Most importantly, the Board and the  
161 Administration urge *any* student who receives *any* harassing, threatening, intimidating or  
162 other improper message through the computer system to report this immediately. It is the  
163 Board's policy that no student should be required to tolerate such treatment, regardless of the  
164 identity of the sender of the message. *Please report these events!*

165  
166 5. Internet Safety

167  
168 The Administration will take measures: to assure the digital safety and security of students  
169 when using electronic messaging systems, email, chat rooms, distance learning platforms, and  
170 other forms of direct electronic communications; to prohibit unauthorized access, including  
171 “hacking” and other unlawful activities by minors online; to prohibit unauthorized disclosure,  
172 use, and dissemination of personally identifiable information regarding students; to educate  
173 minor students about appropriate online behavior, including interacting with other individuals  
174 on social networking websites and in chat rooms and cyber-bullying awareness and response;  
175 and to restrict students’ access to online materials that are obscene or obscene as to minors or  
176 contain child pornography, to the extent practicable when students are using Board-owned  
177 computers or devices and Board-provided Internet access.

178  
179 6. Student Use Agreement

180  
181 Before being allowed to use the district’s computer systems, students and/or their  
182 parents/guardians must sign a computer system use agreement, stating that they have read and  
183 understood the district’s policies and regulations regarding the use of its computer systems.

184  
185 Legal References:

186  
187 Conn. Gen. Stat. § 10-221

188  
189 Conn. Gen. Stat. §§ 53a-182b; 53a-183; 53a-250 *et. seq.* (computer-related offenses)

190  
191 Conn. Gen. Stat. § 53a-193 (definition of obscene and obscene as to minors)  
192  
193 18 U.S.C. § 2256 (definition of child pornography)  
194  
195 Electronic Communication Privacy Act of 1986, Public Law 99-508, codified at 18  
196 U.S.C. §§ 2510 through 2520  
197  
198 Children’s Internet Protection Act, Pub. Law 106-554, codified at 47 U.S.C. § 254(h)  
199  
200 No Child Left Behind Act of 2001, Pub. L. 107-110, codified at 20 U.S.C. § 6777  
201  
202 Protecting Children in the 21st Century Act, Pub. Law 110-385, codified at 47 U.S.C.  
203 § 254(h)(5)(B)(iii)  
204  
205 Miller v. California, 413 U.S. 15 (1973) (definition of obscene)  
206  
207  
208  
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210

#5210

**Acceptable Use of Computer equipment and Related Systems, Software & Networks**

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The Madison Board of Education provides computers, computer systems, software, electronic access privileges, and networks for students and staff to carry out the mission of the Board in an environment which ensures access to, and management of, up-to-date information and communication services. Responsible use of these systems and networks is expected of all students and staff.

The computers, computer systems, software, electronic access privileges, and networks are the property of the Madison Board of Education and are to be used only for those activities directly related to teaching, learning, and / or management by students and staff. The equipment, infrastructure, and software are not to be used for personal gain by any student or staff member.

The computers, computer systems, software, electronic access privileges, and networks provided by the Madison Board of Education shall not be modified or altered by individual users without the authorization of the Superintendent or his / her designee.

All users are hereby made aware that all information on the Madison Board of Education's computers, computer systems, software, and networks is in the public domain, unless specifically protected by the Connecticut Freedom of Information Act. Users should not assume that any information accessed or stored on the computers, computer systems, or networks provided by the Madison Board of Education is private.

The Madison Board of Education reserves the right to bypass any or all individual or group passwords to determine the activity on any or all of the computers, computer systems, software, electronic access privileges, and networks.

The Superintendent shall establish grade level appropriate guidelines and procedures for responsible use of computer systems and devices, software, electronic access privileges, networks, and the internet provided by the Madison Board of Education.

The district shall provide student education about appropriate online behavior, including cyberbullying awareness and response, and how to interact with other individuals on social networking sites and in chat rooms. Parents are required to annually sign a grade level appropriate Network Use Agreement granting permission for their child to access network resources. Students who violate this policy will be subject to disciplinary action. The Superintendent shall propose and the Board of Education shall approve procedures and regulations to ensure that any student violating this policy is subjected to disciplinary action, and that any disciplinary actions imposed for similar violations are treated consistently.

Legal Reference: Conn. Gen. Stat. Sec. 10-221

(cf 4150: Accepted Use of Computers, Computer Systems, Software, Electronic Access Privileges, and Networks)

Date of Adoption: November 4, 1999

Date of Revision: August 16, 2005

Date of Revision: May 15, 2012

#5090.9

**Use of Private Technology Devices by Students  
(formerly Electronic Communication Device)**

Students may possess privately-owned technological devices on school property and/or during school-sponsored activities, in accordance with the mandates of this policy and any applicable administrative regulations as may be developed by the Superintendent of Schools.

**Definitions**

Board Technology Resources

For the purposes of this policy, “Board technology resources” refers to the Madison Board of Education’s (the “Board’s”) computers and instructional technologies; communications and data management systems; informational technologies and the Internet; and any other technology resources owned and/or used by the school district and accessible by students.

Privately-owned Technological Devices

For the purposes of this policy, “privately-owned technological devices” refers to, ~~but is not limited to,~~ privately-owned desktop computers, personal computing devices, cellular phones, Smartphones, network access devices, radios, personal audio players, CD players, tablets, walkie-talkies, personal gaming systems, Bluetooth speakers, personal data assistants, and other electronic signaling devices. ~~wireless and/or portable electronic hand held equipment that can be used for word processing, wireless Internet access, image capture and recording, sound recording, information transmitting and/or receiving, storing, etc. These devices may include, but are not limited to, desktops, personal laptops, Smartphones, network access devices, Kindles, Nooks, cellular telephones, radios, personal audio players, iPads or other tablet computers, walkie talkies, Blackberries, personal data assistants, I-Phones, Androids and other electronic signaling devices.~~

#5090.9(b)

34  
35 **Use of Privately-Owned Technological Devices**  
36

37 Privately-owned technological devices may not be used during instructional time, except  
38 as specifically permitted by instructional staff or unless necessary for a student to access  
39 the district’s digital learning platform or otherwise engage in remote learning [if remote](#)  
40 [learning has been authorized in accordance with applicable law](#).  
41

42 On school property, at a school-sponsored activity, while in use for a remote learning  
43 activity [if remote learning has been authorized in accordance with applicable law](#), or  
44 while being used to access or utilize Board technology resources, the use of any such  
45 device for an improper purpose is prohibited. Improper purposes include, but are not  
46 limited to:

- 47
- 48 • Sending any form of a harassing, threatening, or intimidating message, at any  
49 time, to any person (such communications may also be a crime);
- 50
- 51 • Gaining or seeking to gain unauthorized access to Board technology resources;
- 52
- 53 • Damaging Board technology resources;
- 54
- 55 • Accessing or attempting to access any material that is obscene, obscene as to  
56 minors, or contains pornography;
- 57
- 58 • Cyberbullying;
- 59
- 60 • Using such device to violate any school rule, including the unauthorized  
61 recording (photographic, video, or audio) of another individual without the  
62 permission of the individual or a school staff member; or
- 63
- 64 • Taking any action prohibited by any Federal or State law.
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**Search of Privately-Owned Technological Devices**

A student’s privately-owned technological device may be searched if the device is on Board property or in a student’s possession at a school-sponsored activity and if there are reasonable grounds for suspecting that the search will turn up evidence that the student has violated or is violating either the law or the rules of the school. Any such search shall be reasonably related to the objectives of the search and not excessively intrusive in light of the age and sex of the student and the nature of the infraction.

**Responsibility for Privately-owned Technological Devices**

Students are responsible for the safety and use of their privately-owned technological devices. If a privately-owned technological device is stolen, lost, or damaged while the device is on school property or during a school-sponsored activity, a report should be made to the building principal, who will investigate the loss in a manner consistent with procedures for stolen or damaged personal property. Students and parents should be aware that the Board is not liable for any privately-owned technological device that is stolen, lost, or damaged while at school or during a school-sponsored activity. For that reason, students are advised not to share or loan their privately-owned technological devices with other students.

**Disciplinary Action**

Misuse of the Board’s technology resources and/or the use of privately-owned technological devices to access or utilize the Board’s technology resources in an inappropriate manner or the use of such devices in any manner inconsistent with this policy will not be tolerated and will result in disciplinary action. For students, a violation of this policy may result in loss of access privileges, a prohibition on the use and/or possession of privately-owned technological devices on school property or at school-

**#5090.9(d)**

98  
99 sponsored activities, and/or suspension or expulsion in accordance with the Board's  
100 policies related to student discipline.

101  
102

103 **Access to Board Technology Resources**

104

105 The Board may permit students, using their privately-owned technological devices, to  
106 access the Board's computers and instructional technologies; communications and data  
107 management systems; informational technologies and the Internet; and any other  
108 technology resources used by the school district and accessible by students. Students  
109 using privately-owned technological devices will agree to access the District's  
110 technology resources only through the designated Wi-Fi network. Additionally, it is the  
111 expectation of the Board that students who access these resources while using privately-  
112 owned technology devices will act at all times appropriately in ways ~~which~~ that are fully  
113 in accord with applicable policies concerning technology use as well as all local, state,  
114 and federal laws.

115

116 Through the publication and dissemination of this policy statement and others related to  
117 use of the Board's computer systems, as well as other instructional means, the Board  
118 educates students about the Board's expectations for technology users.

119

120 The Board's technology resources shall only be used to access educational information  
121 and to promote learning activities both at home and at school. Students are expected to  
122 act at all times appropriately in ways ~~which~~ that are fully in accord with applicable  
123 policies concerning technology use as well as all local, state, and federal laws when using  
124 the Board technology resources. Failure to do so will result in the consequences outlined  
125 herein and in other applicable policies (including, but not limited to, the Safe School  
126 Climate Plan, the Student Discipline Policy and the Use of Computers Policy).

127

128 Students must abide by the procedures outlined in this policy and all policies and  
129 applicable regulations outlined in the Board's computer use and other applicable policies.  
130 Students will be given specific information for log-on and access procedures for using

131 school accounts. No user may deviate from these log-on/access procedures. **Students**  
132 **are advised that the Board’s network administrators have the capability to identify**  
133 **#5090.9(e)**  
134 **users and to monitor all privately-owned technological devices while they are logged**  
135 **on to the network.** Students must understand that the Board has reserved the right to  
136 conduct monitoring of Board technology resources and can do so *despite* the assignment  
137 to individual users of passwords for system security. Any password systems  
138 implemented by the Board are designed solely to provide system security from  
139 unauthorized users, not to provide privacy to the individual system user. The system's  
140 security aspects, message delete function and personal passwords can be bypassed for  
141 monitoring purposes. Therefore, students should be aware that they should not have any  
142 expectation of personal privacy in the use of privately-owned technological devices to  
143 access Board technology resources. This provision applies to any and all uses of the  
144 Board’s technology resources and any privately-owned technological devices that access  
145 the same.

146

147 **Harm to Board Technology Resources**

148

149 Any act by a student using a privately-owned technological device that harms the Board  
150 technology resources or otherwise interferes with or compromises the integrity of Board  
151 technology resources will be considered vandalism and will be subject to discipline  
152 and/or appropriate criminal or civil action.

153

154 **Closed Forum**

155

156 This policy shall not be construed to establish a public forum or a limited open forum.

157

158 Legal References:

159

160 Conn. Gen. Stat. § 10-233j

161

162 Conn. Gen. Stat. § 31-48d

163

164 Conn. Gen. Stat. §§ 53a-182; 53a-183; 53a-250, *et seq.*

165

166 Electronic Communication Privacy Act of 1986, Public Law 99-508, codified at  
167 28 U.S.C. §§ 2510 through 2520

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170 Date of Adoption: September 5, 1995

171 Date of Revision: October 15, 1996

172 Date of Revision: December 1, 1998

173 Date of Revision: April 23, 2002

174 Date of Revision: June 1, 2010

175 Date of Revision: June 5, 2012

176 Date of Revision: October 15, 2013

177 Date of Revision: June 21, 2022

178

179 First Reading: May 9, 2023

## **Subject to Approval**

### **Meeting Minutes**

#### I. Call to Order / Attendance

The regular meeting of the Madison Board of Education was called to order by Chairman Seth Klaskin at 7:30 p.m. Mr. Klaskin led the Pledge of Allegiance.

Present: Mary Ann Connelly, Diane Infantine-Vyce, Seth Klaskin, Maureen Lewis, Christine Maisano, Catherine Miller, Steven Pynn, Emily Rosenthal

Also present: Craig Cooke, Ph.D., Superintendent; Gail Dahling-Hench, Assistant Superintendent, Anthony Salutari Jr., Daniel Hand High School Principal; Brian Bodner, Daniel Hand High School Assistant Principal; Melanie Witcher, Daniel Hand High School Assistant Principal; Kathryn Hart, Polson Middle School Principal; Martha Curran, Polson Middle School Assistant Principal; Frank Henderson, Brown Intermediate School Principal; Kelly Spooner, Ryerson Elementary School Principal; Becky Frost, Jeffrey Elementary School Principal

#### II. School / Community Session

No members of the public spoke.

#### III. Board of Education Student Representatives' Report

*Lucy Fritzingler and Eli Ackerman*

Eli reported on the spring musical, junior prom plans, a recent assembly focused on diversity and inclusion, and the upcoming talent show. Lucy reported that resources will be available at the high school on May 2 to help eligible students register to vote, spring sports, and the ongoing work to select a new student representative for the Board.

#### IV. Superintendent's Report

*Craig A. Cooke, Ph.D.*

Student Recognition: Rebecca Wahl – The Board recognized DHHS Senior Rebecca Wahl for her work and leadership in putting on a TEDx event at the high school this March.

School Climate: Social/Emotional Wellness Presentation – The administration gave a presentation on school climate and ongoing work surrounding social and emotional learning. The presentation can be viewed in its entirety via the meeting recording posted on the district website.

#### V. Board Members' Comments

Dr. Infantine-Vyce commented that she feels presentations as lengthy as the one given this evening should be given at a stand-alone meeting rather than incorporated into a regular board meeting. Dr. Infantine-Vyce also posed a question about staffing.

#### VI. Audience Response to Information Presented (Ref. Bylaw #9540.10)

No members of the public spoke.

## VII. Board of Selectmen Liaison

*Scott Murphy*

Mr. Murphy was not in attendance.

## VIII. Board Committees / Liaison Updates (Ref. Bylaw #9450)

### A. Curriculum and Student Development

*Members: Steve Pynn, Chair; Catherine Miller, Mary Ann Connelly*

No report.

### B. Facilities Committee

*Members: Emily Rosenthal, Chair, Steven Pynn, Diane Infantine-Vyce*

Mrs. Rosenthal reported that a special facilities committee meeting was held this evening. Facilities Director Bill McMinn gave the committee an update on several projects including Green Hill Road Signage, the Brown School, and the High School Storage Building project.

### C. Finance Committee

*Members: Galen Cawley, Chair, Christine Maisano, Emily Rosenthal*

Mrs. Rosenthal shared that the committee met this evening and received a report from Director of Finance Stacy Nobitz on the 2022-2023 budget. Ms. Nobitz updated the committee on potential available funds, projected deficits, and potential funding requests as we approach the close of the current fiscal year. Ms. Nobitz told the committee that they should expect to see several large line-item transfer requests come before the full board for approval at the May 9 regular meeting.

### D. Personnel Committee

*Members: Maureen Lewis, Chair; Catherine Miller, Mary Ann Connelly*

No report.

### E. Policy Committee

*Members: Diane Infantine-Vyce, Chair; Maureen Lewis, Galen Cawley*

Dr. Infantine-Vyce reviewed the following policies on the agenda this evening for a second read and approval:

- #4241 - Absence of School Staff
- #4300 - Recognition of Service Awards

## VIII.F. LEARN Liaison

*Mary Ann Connelly*

Mrs. Connelly shared minutes from the last LEARN meeting.

## VIII.G. Town Marijuana Advisory Committee

*Mary Ann Connelly*

Mrs. Connelly shared the town recently held a public hearing on this issue.

## IX. Action Item: Motion to adopt AP US History textbook *Give Me Liberty*

MOTION: by Infantine-Vyce, seconded by Rosenthal to adopt AP US History textbook *Give Me Liberty*.

AYES: Connelly, Infantine-Vyce, Klaskin, Lewis, Maisano, Miller, Pynn, Rosenthal

NAYS: 0

ABSTAIN: 0

MOTION CARRIED: 8 – 0

X. Action Item: Motion to adopt the following World Language textbooks: *Signing Naturally*, American Sign Language I; *Integrated Chinese I Simplified Characters* textbook and workbook, Mandarin I; *Suburani*, Latin I/ Latin II

MOTION: by Infantine-Vyce, seconded by Miller to adopt the following World Language textbooks: *Signing Naturally*, American Sign Language I; *Integrated Chinese I Simplified Characters* textbook and workbook, Mandarin I; *Suburani*, Latin I/ Latin II.

AYES: Connelly, Infantine-Vyce, Klaskin, Lewis, Maisano, Miller, Pynn, Rosenthal

NAYS: 0

ABSTAIN: 0

MOTION CARRIED: 8 – 0

XI. Action Item: Motion to approve the disposal of electronic waste

MOTION: by Rosenthal, seconded by Infantine-Vyce to approve the disposal of electronic waste.

AYES: Connelly, Infantine-Vyce, Klaskin, Lewis, Maisano, Miller, Pynn, Rosenthal

NAYS: 0

ABSTAIN: 0

MOTION CARRIED: 8 – 0

XII. Action Item: Motion to approve the following policies: #4241 - Absence of School Staff and #4300 - Recognition of Service Awards

MOTION: by Infantine-Vyce, seconded by Lewis to approve the following policies: #4241 - Absence of School Staff and #4300 - Recognition of Service Awards.

AYES: Connelly, Infantine-Vyce, Klaskin, Lewis, Maisano, Miller, Pynn, Rosenthal

NAYS: 0

ABSTAIN: 0

MOTION CARRIED: 8- 0

XIII. Action Item: Motion to approve the minutes of the April 4, 2023 Board of Education Meeting (Ref. Bylaw #9540.9)

MOTION: by Infantine-Vyce, seconded by Connelly to approve the minutes of the April 4, 2023 Board of Education Meeting (Ref. Bylaw #9540.9).

AYES: Connelly, Infantine-Vyce, Klaskin, Lewis, Miller, Pynn, Rosenthal

NAYS: 0

ABSTAIN: Maisano

MOTION CARRIED: 7 – 0 – 1

XIV. Future Agenda Items

XV. Meetings / Dates of Importance (see attached)

XVI. Adjournment

MOTION: by Infantine-Vyce, seconded by Rosenthal to adjourn at 10:07 p.m.

AYES: Connelly, Klaskin, Infantine-Vyce, Lewis, Maisano, Miller, Pynn, Rosenthal

NAYS: 0

ABSTAIN: 0

MOTION CARRIED: 8 – 0

The Town of Madison does not discriminate on the basis of disability, and the meeting facilities are ADA accessible. Individuals who need assistance are invited to make their needs known by contacting the Town ADA/Human Resources Director, Debra Ferrante, at 203-245-6310 or by email at [ferranted@madisonct.org](mailto:ferranted@madisonct.org) at least five (5) business days prior to the meeting.