

Madison Public Schools Board of Education Regular Meeting

Tuesday, December 13, 2022 7:30 PM

Town Campus Hammonasset Room/Zoom, 10 Campus Drive, Madison, CT 06443

I. Call to Order / Attendance	
I.A. Pledge of Allegiance	
II. School / Community Session	
II.A. Public Participation	
III. Board of Education Student Representatives' Report	Speaker (s): Lucy Fritzingler and Eli Ackerman
IV. Superintendent's Report	Speaker (s): Craig A. Cooke, Ph.D.
IV.A. GANTT Chart	
IV.B. 2023-2024 School Calendar	
V. Board Members' Comments	
VI. Audience Response to Information Presented (Ref. Bylaw #9540.10)	
VII. Board of Selectmen Liaison	Speaker (s): Scott Murphy
VIII. Consent Agenda (Ref. Bylaw #9540.2 and #9540.8)	
VIII.A. Line Item Transfers as of December 13, 2022	
VIII.B. Budget Expenditures as of December 13, 2022	
IX. Action Item: Motion to approve the Consent Agenda	
X. Board Committees / Liaison Updates (Ref. Bylaw #9450)	
X.A. Curriculum and Student Development	Speaker (s): Members: Steve Pynn, Chair; Catherine Miller, Jen Gordon
X.B. Facilities Committee	Speaker (s): Members: Emily Rosenthal, Chair, Steven Pynn, Galen Cawley
X.C. Finance Committee	Speaker (s): Members: Galen Cawley, Chair, Diane Infantine-Vyce, Emily Rosenthal
X.D. Personnel Committee	Speaker (s): Members: Maureen Lewis, Chair; Catherine Miller, Mary Ann Connelly
X.E. Policy Committee	Speaker (s): Members: Diane Infantine-Vyce,

Chair; Maureen Lewis,
Jen Gordon

X.E.1. Policy for Information

X.E.1.a. #9220.5 Unexpired Term Fulfillment /
Vacancies

X.E.2. Policies Proposed for Rescission:

X.E.2.a. #5050 School Attendance Objectives

X.E.2.b. #5050.1 Compulsory Attendance

X.E.2.c. #5050.2 Entrance Age Requirements

X.E.2.d. #5060 Registration for School

X.E.2.e. #9200 School Board Legal Status

X.E.2.f. #9220 Board Membership
Elections/Appointment

X.E.2.g. #9220.1 Board Qualifications

X.E.2.h. #9220.7 Board Election Campaigns

X.E.2.i. #9240 Treasurer

X.E.2.j. #9350 Control of Funds

X.E.2.k. #9353 Bonding of Officers

X.E.2.l. #9430 Appointed Board Officials

X.E.2.m. #9540.6 Suspension of Rules of Order

X.E.2.n. #9560 School Board Work Sessions and
Retreats

X.E.3. Policies for a First Reading

X.E.3.a. #7551 Naming/Renaming of School
Buildings, Components of Buildings and/or School
Grounds

X.E.3.b. #9220.2 Board Member Oath of Office

X.E.3.c. #9325.43 Attendance at Meetings via
Electronic Communications

X.F. LEARN Liaison

Speaker (s) : Mary Ann
Connelly

X.G. Town American Rescue Plan Funding Committee

Speaker (s) : Emily
Rosenthal

X.H. Town Marijuana Advisory Committee

Speaker (s) : Mary Ann
Connelly

XI. **Action Item: Motion to approve the 2023-2024
Calendar**

XII. **Action Item: Motion to approve the minutes of
the November 29, 2022 Board of Education
Meeting (Ref. Bylaw #9540.9)**

XIII. Action Item: Motion to approve the donation of \$3,000 to Jeffrey Elementary School from the Jeffrey PTO to fund buses for field trips.

XIV. Future Agenda Items

XV. Meetings / Dates of Importance (see attached)

XVI. Discussion of Student Tuition Matter (proposed for Executive Session)

XVII. Action Item on Student Tuition Matter

XVIII. Adjournment

XIX. The Town of Madison does not discriminate on the basis of disability, and the meeting facilities are ADA accessible. Individuals who need assistance are invited to make their needs known by contacting the Town ADA/Human Resources Director, Debra Ferrante, at 203-245-6310 or by email at ferranted@madisonct.org at least five (5) business days prior to the meeting.



MADISON PUBLIC SCHOOLS 2023-2024 SCHOOL CALENDAR

KEY DATES

Aug 24-25, 28	Professional Development
Aug 29	First Day of School
Sept 4	School Holiday/No School
Sept 25	School Holiday/No School
Oct 9	No School Students/Prof. Dev.
Oct TBD	K-8 School Conferences/Early Dismissal
Oct TBD	DHHS School Conferences/Early Dismissal
Nov 7	No School Students/Staff Prof. Dev.
Nov 10	Veterans Day Observed/School in session
Nov 22	Early Dismissal
Nov 23-24	Thanksgiving Recess
December 22	Early Dismissal
Dec 25-Jan 1	Winter Recess/No School
Jan 15	School Holiday/No School
Feb 6	Early Dismissal/Staff Prof. Dev.
Feb TBD	DHHS School Conferences/Early Dismissal
Feb TBD	K-8 School Conferences/Early Dismissal
Feb 19-20	School Holiday/Feb. Break for Staff/Students
March 11	No School Students/Staff Prof. Dev.
March 29	School Holiday/No School
April 8-12	April Recess/No School
May 7	Early Dismissal/Staff Prof. Dev.
May 27	School Holiday/No School
June 10	Early Dismissal/Last Day Students

Open House Dates

Sept	Daniel Hand High School
Sept	Polson Middle School
Sept	Jeffrey & Ryerson Elementary
Sept	Brown Intermediate School

Board Meeting Dates

July 11	January 9 & 23
August 22	February 13
September 5 & 19	March 5 & 19
October 3 & 17	April 2 & 23
November 14 & 28	May 7 & 21
December 12	June 4 & 18

Make-up days for unscheduled school closings will be added to the end of the school year through June 21. Additional days will be deducted from the March and/or April break. Deduction from April would begin with April 8, working forward to April 12.

12/5/2022

July 2023						
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September 2023/22						
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November 2023/62						
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January 2024/99						
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March 2024/137						
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31						

May 2024/176						
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August 2023/3						
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27	28	29	30	31		

October 2023/43						
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29	30	31				

December 2023/78						
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February 2024/118						
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April 2024/154						
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28	29	30				

June 2024/182						
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MADISON PUBLIC SCHOOLS LINE ITEM TRANSFERS 12.13.22

LINE	SOURCE	EFF DATE	ORG	OBJECT	ACCOUNT	COMMENT	DR/CR	AMOUNT
1	BUA	11/09/2022	GE10620B	51110	1000-9101-1000-106-20-00000-51110	Sub coverage; vacant position	C	13,068
2	BUA	11/09/2022	GE40010B	51210	1000-9101-1000-400-10-00000-51210	Sub coverage; vacant position	D	13,068
3	BUA	11/09/2022	GE10523B	51110	1000-9101-1000-105-23-00000-51110	Grant Adjustment	C	25,282
4	BUA	11/09/2022	GE10520B	51110	1000-9101-1000-105-20-00000-51110	Grant Adjustment	D	25,282
5	BUA	11/09/2022	GE10520B	51110	1000-9101-1000-105-20-00000-51110	Less grand funding than budget	D	14,072
6	BUA	11/09/2022	GE11140B	51110	1000-9101-1000-111-40-00000-51110	Less grand funding than budget	C	14,072
7	BUA	11/09/2022	SE23040B	51110	1000-9102-1000-230-40-00000-51110	Add SPED at Ryerson	C	39,957
8	BUA	11/09/2022	SE23021B	51110	1000-9102-1000-230-21-00000-51110	Add SPED at Ryerson	D	39,957
1	BUA	11/01/2022	GE52010A	59999	1000-9101-0000-520-10-00000-59999	DISTRIBUTE ACROSS ACCOUNTS	C	112,800
2	BUA	11/01/2022	GE52023B	51124	1000-9101-1000-520-23-00000-51124	BULL TWOHILL	D	50,534
3	BUA	11/01/2022	GE52030B	51124	1000-9101-1000-520-30-00000-51124	BAXTER	D	48,128
4	BUA	11/01/2022	GE52040B	51124	1000-9101-1000-520-40-00000-51124	SRO RATE INCREASE	D	14,138

2022-2023 MADISON PUBLIC SCHOOLS EXPENDITURE REPORT 12.13.22

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRNFRS/ ADJSMT	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
51060	51060 REDUCTION/BUDGET	(38,800)		(38,800)	(38,800)			100.00
51108	51108 SAT TRAINING	15,000		15,000			15,000	0.00
51109	51109 11TH COURSE STIPENDS	16,000		16,000		8,000	8,000	50.00
51110	51110 TEACHERS	23,649,736	(89,006)	23,560,730	6,685,758	16,650,476	224,496	99.00
51111	51111 ADMINISTRATORS	2,166,498	38,242	2,204,740	975,119	1,229,620	0	100.00
51112	51112 EPED	308,997		308,997	827	289,312	18,858	93.90
51113	51113 CO CURRICULAR	514,980		514,980	136,267	124,880	253,834	50.70
51114	51114 EARLY RETIREMENT	64,533		64,533			64,533	0.00
51116	51116 DIRECTORS / MANAGERS	370,307	3,075	373,382	311,701	61,205	476	99.90
51120	51120 OFFICE STAFF	1,583,925	(6,911)	1,577,014	558,344	966,053	52,618	96.70
51121	51121 INSTRUCTIONAL PARAPROFES	1,957,271		1,957,271	533,341	1,226,612	197,318	89.90
51122	51122 CUSTODIANS	1,679,728		1,679,728	482,191	1,177,160	20,378	98.80
51123	51123 MEDIA / TECH PARAPROFESS	290,910		290,910	94,286	192,440	4,185	98.60
51124	51124 SECURITY / SUSPENSION	433,174	112,800	545,974	322,836	223,242	(104)	100.00
51126	51126 SCHOOL HEALTH SERVICES	358,863	(6,580)	352,283	109,823	233,538	8,921	97.50
51128	51128 ATHLETIC TRAINER	42,690		42,690	14,230	28,460		100.00
51129	51129 ATTENDANCE INCENTIVE	14,500		14,500			14,500	0.00
51130	51130 THERAPISTS / OCCUP & PHY	428,528		428,528	119,988	308,540		100.00
51210	51210 SUBSTITUTE TEACHERS	550,000	12,893	562,893	209,471	199,175	154,247	72.60
51212	51212 SUBS / SCHOOL HEALTH SER	16,320	21,576	37,896	11,606		26,290	30.60
51221	51221 CLASSIFIED SUBS	14,000	4,911	18,911	7,874		11,037	41.60
51320	51320 OVERTIME	63,575	7,415	70,990	27,819		43,171	39.20
51321	51321 CUSTODIAL/CASUAL LABOR	93,806		93,806	46,224		47,583	49.30
52130	52130 LIFE INSURANCE	51,200		51,200	19,120	26,448	5,632	89.00
52200	52200 SOCIAL SECURITY	630,623		630,623	347,105		283,518	55.00
52201	52201 MEDICARE	502,324		502,324	(11,020)		513,344	-2.20
52202	52202 FSA ADMINISTRATION	1,750		1,750	500		1,250	28.60
52300	52300 PENSION-DEF BENEFIT	1,131,899		1,131,899	838,679	39,605	253,615	77.60
52301	52301 PENSION-DEF CONTRIBUTION	35,000		35,000	15,163		19,837	43.30
52500	52500 UNEMPLOYMENT	40,000		40,000	2,833	8,914	28,253	29.40
52600	52600 WORKER'S COMP	265,102	(4,922)	260,180	255,848		4,332	98.30
52700	52700 DISABILITY INSURANCE	74,000		74,000	30,378	42,477	1,145	98.50

2022-2023 MADISON PUBLIC SCHOOLS EXPENDITURE REPORT 12.13.22

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRNFRS/ ADJSMT	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
53000	53000 UNBUDGETED EXPENSE	75,000		75,000			75,000	0.00
53101	53101 LABOR & LEGAL SVCES	110,000		110,000	26,151	3,585	80,264	27.00
53222	53222 EVALUATION SERVICES	139,500	(2,625)	136,875	24,145	66,463	46,268	66.20
53224	53224 STAFF DEVELOPMENT	234,023		234,023	79,168	23,859	130,997	44.00
53225	53225 NEASC ACCREDITATION SERV	4,676	310	4,986	4,650	278	58	98.80
53230	53230 STUDENT SUPPORT SERVICES	54,000		54,000	4,042	1,350	48,608	10.00
53231	53231 ADULT EDUCATION	45,000		45,000	42,000		3,000	93.30
53300	53300 PROF / TECH SVCES	1,280,366	(3,672)	1,276,695	639,285	515,585	121,824	90.50
53305	53305 PROF TECH MEDICAL	15,630	4,500	20,130	20,798		(668)	103.30
54210	54210 DISPOSAL / RECYCLING	73,200		73,200	44,628	28,572		100.00
54220	54220 SNOW REMOVAL	64,946		64,946		9,500	55,446	14.60
54300	54300 REPAIRS & MAINT	575,047		575,047	408,139	83,262	83,645	85.50
54307	54307 TECH / INFRASTRUCTURE	42,000		42,000		12,000	30,000	28.60
54309	54309 EMERGENCY MAINTENANCE	50,000		50,000	5,403		44,597	10.80
54310	54310 KITCHEN MAINTENANCE	13,401		13,401	5,157	1,865	6,379	52.40
54313	54313 TREATMENT PLANT REPAIRS	29,000		29,000	4,443	3,688	20,869	28.00
54320	54320 REPAIR / CONTRACTS	36,500		36,500	2,305	843	33,352	8.60
54330	54330 ALARM SERVICES	12,372		12,372	2,827		9,545	22.90
54340	54340 TELEPHONE MAINTENANCE	14,024		14,024	1,347		12,677	9.60
54420	54420 RENTAL AGREEMENTS	30,851		30,852	2,395	1,555	26,902	12.80
54600	54600 TREE SERVICES	8,828		8,828	2,200	2,800	3,828	56.60
54900	54900 PURCHASE SVCES	163		163			163	0.00
55110	55110 STUDENT ACTIV TRANS	31,178	1,500	32,678	2,089	1,153	29,436	9.90
55111	55111 REGULAR TRANSPORTATION	2,022,500		2,022,500	472,139		1,550,361	23.30
55113	55113 FUEL / TRANSPORTATION	283,000		283,000	67,284	31,963	183,753	35.10
55114	55114 SCHOOL CHOICE TRANSPORT	70,000		70,000	15,409		54,591	22.00
55120	55120 SPED TRANSPORTATION	1,261,079		1,261,079	504,793	376,040	380,247	69.80
55201	55201 GENERAL INSURANCE	324,050	2,922	326,972	320,972		6,000	98.20
55203	55203 STUDENT INSURANCE	14,375		14,375	14,375			100.00
55301	55301 TELECOMMUNICATIONS	152,178		152,178	64,031	69,744	18,403	87.90
55302	55302 POSTAGE	20,915		20,915	16,434	3,605	876	95.80
55303	55303 REPORTS/PUBLIC RELATIONS	4,650		4,650			4,650	0.00

2022-2023 MADISON PUBLIC SCHOOLS EXPENDITURE REPORT 12.13.22

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRNFRS/ ADJSMT	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
55500	55500 PRINTING & BINDING	45,333		45,333	23,425	12,930	8,978	80.20
55501	55501 PRINTING / INSTRU SUPPLI	34,662	3,000	37,662	11,341	7,082	19,240	48.90
55608	55608 TUITION / TYPICALS	(70,000)		(70,000)	(19,975)		(50,025)	28.50
55610	55610 EXT PLACEMENTS / PUBLIC	525,714		525,714	304,096	487,638	(266,020)	150.60
55630	55630 EXT PLACEMENTS / PRIVATE	1,844,581	(23,220)	1,821,361	723,245	1,085,145	12,970	99.30
55640	55640 SCHOOL CHOICE TUITION	76,000		76,000			76,000	0.00
55641	55641 EXTENDED YEAR SERVICES /	106,000	24,529	130,529	130,529			100.00
55643	55643 EXT PLACEMENT/ GENERAL E	10,000		10,000	359		9,641	3.60
55801	55801 TRAVEL (STAFF)	27,569	(143)	27,426	6,254	5,370	15,802	42.40
55802	55802 TRAVEL (BOE)	320		320			320	0.00
55900	55900 MISC PURCH SERVICES	8,850	2,000	10,850	2,870	7,960	20	99.80
56101	56101 OFFICE SUPPLIES	40,453		40,453	14,741	5,156	20,556	49.20
56110	56110 INSTRUCTIONAL SUPPLIES	409,005	20,371	429,376	213,841	48,120	167,416	61.00
56120	56120 INSTRUCTIONAL SOFTWARE	37,885	4,895	42,780	33,706	5,876	3,199	92.50
56130	56130 CUSTODIAL SUPPLIES	82,132		82,132	76,436	3,450	2,246	97.30
56131	56131 MAINTENANCE SUPPLIES	78,000		78,000	34,631	13,993	29,377	62.30
56140	56140 FIELDS MAINTENANCE	112,900		112,900	79,310	8,391	25,199	77.70
56206	56206 GAS SERVICES	274,012		274,012	45,360	1,322	227,331	17.00
56207	56207 HEATING FUEL	10,944		10,944			10,944	0.00
56210	56210 WATER	43,503		43,503	10,700		32,803	24.60
56220	56220 ELECTRICITY	785,257		785,257	313,243	31,866	440,148	43.90
56260	56260 EQUIPMENT MAINTENANCE	21,672		21,672	9,620		12,052	44.40
56410	56410 TEXTBOOKS & REPLACEMENT	33,668	(500)	33,168	18,317	3,051	11,800	64.40
56411	56411 TEXTBOOKS / NEW	36,500		36,500	7,593		28,907	20.80
56420	56420 AWARDS	5,000		5,000		483	4,517	9.70
56421	56421 MEDIA SUPPLIES	34,074		34,074	9,388	5,896	18,790	44.90
56422	56422 PERIODICALS	25,600		25,600	19,069	4,173	2,358	90.80
56423	56423 PRINT COLLECTION	48,000	(5,389)	42,611	11,337	1,500	29,774	30.10
56550	56550 STAFF UNIFORMS	5,258		5,258	5,258			100.00
56551	56551 UNIFORMS / STUDENT GROUP	25,000	(4,500)	20,500	6,195		14,305	30.20
56900	56900 SUPPLIES	69,487		69,487	14,359	2,577	52,551	24.40
57301	57301 EQUIPMENT	204,539	(7,241)	197,298	42,398	37,496	117,404	40.50

2022-2023 MADISON PUBLIC SCHOOLS EXPENDITURE REPORT 12.13.22

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRNFRS/ ADJSMT	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
57302	57302 OS SOFTWARE	297,100		297,100	181,718	1,725	113,657	61.70
57303	57303 EQUIP - LEASE/PURCHASE	39,120		39,120			39,120	0.00
57304	57304 COMPUTER HARDWARE	549,550	2,245	551,795	401,510	85,701	64,584	88.30
57400	57400 PUBLIC SAFETY	6,623		6,623		1,193	5,430	18.00
58100	58100 DUES, FEES & MEMBSHPS	62,483	324	62,807	44,448	2,414	15,945	74.60
58101	58101 ATHLETIC EVENT FEES	11,000		11,000	1,430	600	8,970	18.50
59999	59999 RESERVE APPROPRIATION		25,536	25,536	25,536			100.00
Grand Total		50,376,687	138,336	50,515,024	17,706,409	26,144,972	6,663,642	86.80

#9220.5
Unexpired Term Fulfillment / Vacancies

Vacancies on the Board of Education shall be filled in accordance with Connecticut General Statutes, the Madison Town Charter and the Board of Education Bylaws.

Date of Adoption: 3/7/95

Reviewed November 29, 2022 – no changes proposed

#5050**Student Attendance Objectives**

The Board of Education recognizes that regular school attendance is vital to meeting the educational needs of all students.

The Board recognizes that the responsibility for regular, daily punctual attendance is shared by the community, the home, students, and school personnel.

Regular school attendance assures a sense of learning experiences necessary to build a firm, basic foundation of knowledge and skills. Additionally, students require opportunities to develop an appropriate sense of self-worth, to establish satisfactory peer relationships and to develop a sense of individual responsibility.

Schools educate students most effectively and provide the necessary support and assistance to maximize success in learning when students are present on a regular basis.

Date of Adoption: 5/2/95

First Reading: December 13, 2022

#5050.1**Compulsory Attendance**

Admission

District schools shall be open to all children five years of age and over who reach age five by December 31st of any school year. Each such child shall have, and shall be so advised by the appropriate school authorities, an equal opportunity to participate in the program and activities of the school system without discrimination related to race, color, sex, religion, national origin or sexual orientation. Students who are classified as homeless under federal law and, therefore, do not have a fixed residence, will be admitted pursuant to federal law and policy #5120.9. Exceptions from routine admission may be made by the school principal on the basis of supporting evidence from physical and psychological examinations.

Parents and those who have the care of children age five to eighteen years of age inclusive are obligated by Connecticut law to require their children to attend public day school or its equivalent in the district in which such child resides, unless the parent or person having control of such child is able to show that the child is elsewhere receiving equivalent instruction in the studies taught in the public schools. The parent or person having legal guardianship of a child sixteen or seventeen years of age must consent to such child's withdrawal from school. The parent or person shall exercise this option by personally appearing at the school district office to sign a withdrawal form. The district shall provide the parent or person having legal guardianship with information on the educational opportunities available in the school system and in the community. If a child is eighteen years of age or older, he / she is not required to attend school.

The parent or person having legal guardianship of a child five years of age shall have the option of not sending the child to school until the child is six years of age by December 31st of any school year. The parent or person having legal guardianship of a child six

#5050.1 (continued)

years of age shall have the option of delaying enrollment of the child in the public schools until the child has reached the age of seven years by December 31st of any school year.

The parent or person having legal guardianship shall exercise such option by personally appearing at the school district office and signing an option form. The district shall provide the parent or person having legal guardianship with information on the educational opportunities available in the school system.

Each child entering the district schools for the first time must present a birth certificate or offer legal evidence of birth data, as well as proof of a recent physical examination and required immunizations. If the parents or guardians of any children are unable to pay for such immunizations and/or physicals, the expense of such immunizations and/or physicals shall, on the recommendation of the Board, be paid by the town. Proof of domicile may also be requested by the building Principal.

Children who apply for initial admission to the district's schools by transfer from non-public schools or from schools outside the district will be placed at the grade they would have reached elsewhere pending observation and evaluation by classroom teachers, guidance personnel, and the school Principal. After such observations and evaluations have been completed, the Principal will determine the final grade placement of the children.

Children who have attained the age of seventeen and who have voluntarily terminated enrollment in the district schools and subsequently seek readmission may be denied readmission for up to ninety school days from the date of such termination.

#5050.1 (continued)**Provisions for Special Education**

According to Connecticut General Statute 10-76d, special education will be provided for children who have attained the age of three and who have been identified as being in need of special education, and whose educational potential will be irreparably diminished without special education.

In accordance with state statutes, any child entering or returning to the district from placement in a juvenile detention school, the Connecticut Juvenile Training School, or any other residential placement, shall have the educational records of such child provided to the Superintendent of Schools by the Department of Children and Families (DCF) and the Judicial Department. Such information will be shared with the Principal of the school to which the student is assigned. The Principal can disclose them to those staff who teach or care for the child.

Alternative School Placement

Children who have attained the age of nineteen or older may be placed in an alternative school program or other suitable educational program if they cannot acquire a sufficient number of credits for graduation by age twenty-one.

(cf. 5020.1 - Nondiscrimination)

(cf. 5050.2 - Entrance Age Requirements)

(cf. 5120.3 Health Services)

(5120.9 – Homeless Students)

(cf. 6080.1 - Educating Students with Special Needs)

(cf. 6146 - Graduation Requirements)

Legal Reference: Connecticut General Statutes

10-15 Towns to maintain schools

10-15c Discrimination in public schools prohibited. School attendance by five-year-olds

#5050.1 (continued)

10-76a - 10-76g re special education
10-184 Duties of parents (re mandatory schooling for children ages five to sixteen, inclusive) as amended by PA-98-243, and PA 00-157
10-186 Duties of local and regional boards of education re school attendance. Hearings. (Amended by PA 96-26 An Act Concerning Graduation Requirements and Readmission and Placement of Older Students)
Appeals to State Board. Establishment of hearing board
10-233a - 10-233f Inclusive; re: suspend, expel, removal of pupils
10-233c Suspension of pupils
10-233d Expulsion of pupils
State Board of Education Regulations
10-76a-1 General definitions (c) (d) (q) (t)
10-76d-7 Admission of student requiring special education (referral)
10-204a Required immunizations (as amended by PA 98-243)
McKinney-Vento Homeless Assistance Act, 42 U.S.C. §11431 et. seq.

Policy adopted: May 2, 1995
Date of Revision: December 1, 1998
Date of Second Revision: October 3, 2000
Date of Third Revision: November 20, 2001
Date of Fourth Revision: February 8, 2006

First Reading: December 13, 2022

#5050.2

Entrance Age Requirements

The schools within this District shall be open to all children five (5) years of age and over who reach age five (5) on or before the first day of January of any school year.

Date of Adoption: 6/6/95

First Reading: December 13, 2022

#5060

Registration For School

Children of school age who are residents of Madison may attend school without payment of tuition provided that they satisfactorily meet all residency, academic, age, immunization, and other eligibility prerequisites for the school or program to which they seek admission as set forth in the Education Laws of the State of Connecticut and the policies of the Board of Education. Residents over the age of twenty-one (21) will be referred to regional adult education programs.

Registration Procedures

- Application for admission to the public schools will be made by registering at the District Central Office. The school to be attended is determined by the attendance zone within which the applicant resides.
- The office of the Director of Administrative Services will be responsible for receiving all applications for admission, conducting registration procedures, and certifying that all admission requirements and prerequisites have been properly met.
- Prior to the admission of a student, the student's parent or guardian will be required to provide documented proof of the date of birth of each registering student. Such proof may include, but is not necessarily limited to, any one of the following: (a) an original or certified true copy of the student's official birth certificate, or (b) a valid, unexpired passport which gives the student's date of birth, or (c) a sworn (notarized) affidavit of the student's correct date of birth, or (d) an official transcript from the last school attended which includes the student's date of birth, or (e) an original or certified true copy of the student's baptismal certificate which includes the student's date of birth.
- Students must be accompanied at registration by a parent or guardian. "Parent" means a natural parent, an adopted, or a legal guardian or an individual acting as a parent in the absence of a parent or guardian. The parent or guardian will provide the following information for each registering student: (a) full name of the student, (b) full name, home address, and work address of each parent, guardian, or other person having custody or control of the minor student for the purpose of admission, (c) the home, work, and cellular telephone numbers of each parent,

- guardian, or other responsible adult or, in each case, the telephone number through which each person may be contacted at home and at work, (d) the name and telephone number of a person or persons who should be contacted in case of an emergency, (e) the name, address, and telephone number of the student's physician, clinic, or other person or agency where the student's medical records are located, (f) the date of registration, (g) the manner or type of admission. In addition, where there is more than one custodial parent, guardian, or other person having custody or control of the minor student, and not all such persons are Madison residents, an affidavit establishing the residency of such student shall be provided, along with any relevant court order regarding custody and / or residency.
- The principal or his / her designee responsible for admission and registration procedures may require the submission of evidence of residency. Such evidence may include, but is not necessarily limited to, the following:
 - Driver's license with address on front.
 - Three different utility bills.
 - Copy of purchase and sales agreement showing purchaser's name, address of property in Madison and closing date.
 - Copy of rental lease showing date rental begins and ends, names of parties renting the property, and name of owner.
 - Resident Affidavit – used in the event the incoming student resides with a family member or friend temporarily while awaiting housing in Madison. Affidavit must be completed by the Madison resident and notarized.
 - Parent/Guardian Affidavit – to be completed by a parent who does not reside in Madison because the child is living with another parent/guardian who does live in Madison. A copy of a court-ordered guardianship document is required or a notarized affidavit must be completed by the non-custodial parent.
 - Pupil / Student Affidavit – to be completed by a student over the age of eighteen (18) who resides in Madison and qualifies to attend high school. Parents may or may not reside in Madison; however, the student must reside in Madison.

- Exceptions from routine admission may be approved by the Superintendent on the basis of supporting evidence from physical and/or psychological examinations.
- The Board reserves the right to conduct a hearing to establish residency if the conditions of residency appear to be in question.

(cf 5060.1.2 Madison Public Schools – Nonresidents)

Legal Reference:**Connecticut General Statutes**

10-186 Duties of local and regional boards of education re school attendance. Hearings. Appeals to state board. Establishment of hearing board.

10-253 School privileges for students in certain placements and temporary shelters.

Date of Adoption: February 27, 1996
Date of Revision: December 1, 1998
Date of Revision: February 26, 2002
Date of Revision: December 4, 2018
Date of Revision: September 24, 2019

First Reading: December 13, 2022

#9200**School Board Legal Status**

The Constitution of Connecticut assigns to locally elected boards of education control of the public schools in their districts. The general assembly has provided by law, for the organization of school districts, the composition of district Boards, and the election of school Board members.

Therefore, local school Boards are legal instruments of the state and derive their powers from the state constitution and acts of the general assembly. They also have responsibilities to the local citizenry they serve and by whom they are elected.

The district is governed by a Board of Education consisting of nine elected Board members, each of whom is elected, from within district boundaries, for a four-year term, except those members who have received interim appointments to unexpired terms.

Legal Status

The legal name of the school district is the Madison Public Schools in the County of New Haven, in the state of Connecticut. It is a corporate body under the laws of the State of Connecticut. The district is governed by the laws of the State of Connecticut relating to such districts and by the policies and procedures adopted by the Board of Education in pursuance to such state laws, and in accordance with instructions of the State Commissioner of Education.

In no event will such policies and procedures be, or be construed to have been, adopted by reference to legislative or judicial pronouncements or to statements contained in applications for membership or policy positions of organizations in which the school district has been, is, or will become a member.

Governance

The Board will possess powers delegated and required by law. The Board will also be governed by both written bylaws and policies consistent with the directions and regulations of the State Board of Education.

9200 (Continued)

In order to achieve its primary goal of providing each child with the necessary skills, commensurate with his / her ability, to become effective citizens, the Board will exercise the full authority granted to it by the laws of the state. Its legal powers, duties and responsibilities are derived from statute and regulation. Sources such as the school code, Attorney General's opinions, and regulations of the State Board of Education and the Superintendent of Public Instruction delineate the legal powers, duties and responsibilities of the Board of Education.

Date of Adoption: 3/7/95
First Reading: December 13, 2022

#9220

Board Membership - Elections / Appointment

The Board shall consist of nine (9) members serving overlapping terms as required by Madison Town Charter and State law.

Members shall be elected for four (4) year terms at regular Town elections. Terms shall be limited to no more than twelve (12) consecutive years or three (3) full terms. Interim appointments to unexpired terms shall not be included in this calculation. Newly-elected members shall take office the Monday following the election.

Date of Adoption: 3/7/95
First Reading: December 13, 2022

#9220.1**Board Member Qualifications**

Under qualifications established by law, a member of a school Board must be a citizen of the United States, a resident of Connecticut and of the Town of Madison and a registered voter in the district.

A variety of other public positions, elective and appointive, have been determined by the General Assembly or the courts to be incompatible with school Board membership. Generally, offices are considered incompatible when one is subordinate to or in any way a check upon the other; or when it is physically impossible for one person to discharge the duties of both positions.

In addition, the Board believes that members of the Board of Education should have demonstrated a genuine interest in and devotion to public education, a willingness to give time and effort to the work, a capacity for understanding people, and the ability to work cooperatively with others.

Date of Adoption: 3/7/95

First Reading: December 13, 2022

**#9220.7
Board Election Campaigns**

The Board prohibits campaigning in the public schools by individual candidates or parties for municipal, school Board, or federal elections except that:

- schools may organize all-candidate forums for educational purposes; and
- school space may be rented after school hours by a candidate or party on a commercial basis.

The Board prohibits the posting or distribution of campaign materials associated with elections on lands, or within buildings owned by the Board except that campaign materials may be:

- posted and distributed in a school rented for a campaign meeting or being used for an all-candidate forum; however, all political materials must be removed from school premises at the end of any such meeting;
- used as classroom teaching aids on condition support for an individual or political party is not solicited.

Date of Adoption: 3/7/95

First Reading: December 13, 2022

#9240**Treasurer**

The Treasurer of the Town of Madison is by law the Treasurer of the Board of Education. The Treasurer shall sign all warrants drawn in settlement of obligations ordered by the board and shall perform the duties imposed by statutes. The Treasurer shall not be a participating member or a voting member of the Madison Board of Education.

Legal Reference: Connecticut General Statute Sec. 10-243
 Town of Madison Charter Article VII, Sec. 7-5

Date of Adoption: 1/3/72
Revised: 3/21/89
First Reading: December 13, 2022

#9350**Control of Funds**

The Board of Education shall be responsible for preparing and presenting an estimated budget for review and approval, in accordance with the Madison Town Charter. The Board of Finance will present a recommended budget to the electorate at the Annual Budget Meeting.

The estimated budget shall be submitted to the Board of Selectmen, who will present it to the Board of Finance not later than two months preceding the Annual Budget Meeting. The Board of Education shall appear before both the Board of Selectmen and the Board of Finance to document the budget proposal.

Upon appropriation of funds by the Board of Finance, the funds shall be expended by and at the discretion of the Board of Education. The Superintendent shall allocate funds as to programs and/or function. All expenditures for school purposes, from town appropriations, shall be requested through the Superintendent. Bills to be paid from town appropriations shall be presented to the Town Treasurer for payment upon approval by the Board of Education.

The Board of Education may transfer any unexpended or non-contracted portion of any appropriation for school purposes to any other item of such itemized estimate. Expenditures shall not exceed the appropriation made by the town. If any occasion arises whereby additional funds are needed, the Chairperson shall notify the Board of Finance in accordance with the Madison Town Charter and submit a request for additional funds. No additional funds shall be expended unless such supplemental appropriation is granted.

The annual report of the Board of Education, as well as the budget document, shall include a summary showing:

- the total cost of operating and maintaining the schools
- the amount received from the state and other sources for the operation and maintenance of the schools
- the net cost to the town for the operation and maintenance of the schools.

Legal References: CT. Gen. St., # 10-222, 10-240, 10-241, 10-242, 10-243, 10-248
Town of Madison Charter, Sec. 3-8, 5-51D, 8-5.

Adopted: 2/7/72

Revised: 6/19/90

First Reading: December 13, 2022

#9353

Bonding of Officers

The Town Treasurer; the Chairperson, the Vice-Chairperson, and the Secretary of the Board; and the Superintendent of Schools shall be bonded to the extent deemed appropriate by the Board.

Legal References: Madison Town Charter, Art. VI I, Sec. 7-5B

Adopted: 1/13/72
Revised: 6/19/90
First Reading: December 13, 2022

**#9430
Appointed Board Officials**

The Superintendent shall recommend to the Board for their approval, a candidate to serve as Clerk of the Board and a recommended compensation for this service.

The Clerk of the Board shall keep a record of all public meetings of the Board of Education and shall perform such other duties as may be required by the Board of Education.

The Superintendent is responsible for posting minutes of Board meetings.

The Clerk of the Board shall not be a Board member.

Performance of the Clerk of the Board shall be subject to evaluation on a continuing basis by the Board of Education and the Superintendent.

Legal Reference: Connecticut General Statutes
10-224, 10-232

Date of Adoption: 3/21/89
1st Revision: 1/3/95
First Reading: December 13, 2022

#9540.6

Suspension of Rules of Order

In accordance with *Robert's Rules of Order, Revised*, the Board of Education may suspend parliamentary rules of order by a two-thirds vote of members at the meeting.

Date of Adoption: 3/7/95

First Reading: December 13, 2022

#9560**School Board Work Sessions and Retreats**

The Board, as a decision making body, is confronted with a continuing flow of problems, issues, and needs which require action. While the Board is determined to expedite its business, it is also mindful of the importance of planning, brainstorming, and thoughtful discussion without action. Therefore, the Board may schedule work sessions and retreats from time to time in order to provide its members and the executive staff with just such opportunities. Topics for discussion and study will be announced publicly, and work sessions and retreats will be conducted in accordance with the state law on public meetings.

Date of Adoption: 3/7/95

First Reading: December 13, 2022

**Naming / Renaming of School Buildings, ~~Components~~ Major Portions
of Buildings, and / or School Grounds**

The naming and/or renaming of school buildings, ~~components of major portions of~~ buildings (e.g., media center, auditorium, gymnasium, field, etc.) and/or school grounds is the responsibility of the Madison Board of Education (the “Board”) ~~to name school buildings, components of buildings and school grounds.~~ In fulfilling this responsibility, the Board will consider community preferences. The decision will be based upon ~~its~~the Board’s assessment of the special significance of a name or, in the case of an individual, exceptional service to the children of Madison. Such recognition requires substantial support and comprehensive review.

It is the policy of the Board to name school buildings as close as possible to the time construction begins in order to lessen any confusion about new schools. When naming or renaming new buildings, ~~components major portions of~~ buildings, or school grounds, the Board shall formally identify the need for a naming process, if any, for the identified location.
~~In the naming of a previously unnamed building, the Board shall establish a sub-committee as described below to receive community input and to make a recommendation.~~ The names of buildings that are not regularly used by students ~~shall~~ may be generic (e.g., ~~i.e.~~ Maintenance Building) ~~and shall be the sole responsibility of~~ and may be named by the Board of Education.

The Board shall establish a committee, consistent with Board Policy 9460, to expedite and facilitate the Board’s decision regarding whether and how to name a new building, ~~component major portions of~~ a building, or school grounds. The Board shall seek the advice of the Superintendent before establishing or dissolving a committee. Such committee shall be established and dissolved by Board vote, and the members of the committee shall be appointed by the Board. The committee shall be comprised of the Chair of the Board of Education (ex officio), Superintendent (ex officio), ~~one or more a~~ Board members, the building principal, faculty members, parents/guardians, community members, and, if appropriate, students.

The Board will establish the scope of and schedule for the committee’s work, which shall include, but not be limited to, recommending potential names for consideration by the Board and any criteria the Board wishes to be considered in the process.

39 At a minimum, if any of the committee's suggestions reflect the name of an individual,
40 such individual must be shown to have had a broad-based, long-term impact on the
41 Madison Public Schools (the "District") and its community. Individuals to be considered
42 shall (1) have served in the continuous employ of the Madison Board of Education for an
43 extended period, usually in excess of ten years, with the name being submitted after the
44 individual's separation from compensated service for a minimum period of one (1) year;
45 or (2) be a non-employee of the Madison Board of Education who has made an
46 exceptional contribution to the children of Madison for an extended period; or (3) after a
47 historically significant figure. Particular attention shall be given to local candidates with
48 a record of outstanding achievement and public service, as evidenced by at least ten (10)
49 letters of recommendation.

50
51 ~~When The Board of Education will determine when considering names for a component~~
52 ~~of a building, is of sufficient nature to be assigned a name. A proposal to name a~~
53 ~~component of a building such names shall meet additional criteria, including but not~~
54 ~~limited to: the component shall being representative of a curricular discipline and the~~
55 ~~individual shall be recognized as appropriate to that component.~~

56
57 The committee shall follow the provisions of the Freedom of Information Act as required
58 by state law. In addition, opportunities for public input must be made available prior to
59 the committee's recommendation to the Board. Such opportunities for public input must
60 be publicly announced in newspapers and on the District website. The process shall be
61 initiated by action of the Board of Education or by presentation to the Board of a petition
62 representing the signatures of one hundred (100) registered voters of the Town of
63 Madison. Once initiated, the Chairperson of the Board of Education shall select a
64 sub-committee for the purpose of reviewing the proposal. The sub-committee shall
65 consist of the following minimum representation:

66
67 The Chair of the Board of Education (ex officio)

68 The Superintendent of Schools (ex officio)

69 (1) member of the Board of Education

70 (1) administrator

71 (1) teacher

72 (1) parent of a student enrolled in the Madison Public Schools

73 (2) residents of the community not represented above

74
75 ~~The Board of Education shall make public notice of the formation of the subcommittee~~
76 ~~and its charge for the purpose of encouraging representative communication. The initiator~~
77 ~~of the request shall bring before the subcommittee the following documentation /~~
78 ~~exhibits.~~

80 ~~For an individual:~~

81 ~~• evidence of outstanding achievement~~

82 ~~• resume of public service~~

83 ~~• ten (10) letters of recommendation~~ For a name other than that of an individual:

84 ~~• a written presentation of the special significance of the name~~

85 The committee shall propose a list of not more than five (5) names to the Board for Board
86 consideration.

87 ~~The sub-committee shall validate the documentation and meet with any and all~~
88 ~~individuals or groups it deems appropriate.~~ It shall present its recommendation to the
89 ~~Board of Education~~ in accordance with Board of Education bylaws and policies.

90 The Board retains the right to make the final determination in the naming of school
91 buildings, ~~components- major portions~~ of buildings, or school grounds. This policy
92 notwithstanding, it is the intent of the Board that the naming of ~~major portions~~ of
93 buildings and school grounds occur infrequently and on a limited basis.

94
95 ~~Once an individual has been recognized in this manner~~ Similarly, the Board will consider
96 renaming a school building, ~~component- major portions~~ of a building, or schools grounds
97 ~~, it will be the policy of the Board not to rename the facility. Should substantial evidence~~
98 ~~be provided that would indicate that such recognition is~~ only after determining that a
99 current name is no longer appropriate, as indicated by , a subcommittee of similar
100 structure as outlined above would be established for review. Action to remove this
101 recognition would require ~~a minimum of seven affirmative votes~~ 2/3 affirmative votes of
102 the membership of the Board of Education.

103
104 (cf. 9460 Advisory Committees)

105 (cf. 9540.8 Voting Method)

106
107
108 Date of Adoption: October 2, 1984 as 7144

109 Date of Revision: May 17, 1988

110 Date of Revision: February 26, 2002

111
112 First Reading: December 13, 2022

Board Member Oath of Office

Oath of Office

Members of the Board of Education shall, before entering upon their official duties, take the oath of office provided in Connecticut General Statutes Section 1-25.

Legal Reference:

<u>Connecticut General Statutes</u>	
<u>10-218a</u>	<u>Oath of office</u>
<u>1-25</u>	<u>Forms of oaths</u>

~~Each Board member elected in a regular election will qualify by taking the oath of office on or before the time set for the organizational meeting of the Board (the second Tuesday in November.) Each Board member appointed or elected at a special election will qualify within ten (10) days by taking the oath of office. The election or appointment and qualification will be entered by the Board Secretary. The oath may be administered by the Town Clerk in the manner and form prescribed by law.~~

~~I, _____, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Connecticut so long as I continue a citizen thereof; and that I will faithfully discharge, according to law, the duties of the office of the Board of Education to the best of my ability, so help me God.~~

Date of Adoption: 3/7/95

First Reading: December 13, 2022

Time, Place and Notice of Meetings

1. Regular Meetings

A. The Madison Board of Education (the “Board”) shall set a calendar of regular meetings for the ensuing year at the first regular meeting in November.

B. In compliance with the Connecticut General Statutes, ~~the Chairperson [or Secretary]~~ Board of Education Clerk shall file this calendar with the Town Clerk, and post this calendar on the Board’s Internet web site, if available, ~~by November 30 [or other date falling on or before January 31]~~ 30 days prior to the first Board meeting in January.

~~C.~~ Normally the Board shall schedule regular meetings two times each month with the exception of July, August, December and February. ~~on the _____ of each month of the year except _____, when the Board shall schedule no regular meetings.~~

~~D.~~

E.C. If at any point in the meeting the Board should not maintain a quorum, then the Chairperson of the Board will adjourn the meeting and declare the time and place of the resumption of the meeting, which shall be reflected in a written order of adjournment. A copy of the written order of adjournment will be posted on or near the door of the place where the meeting was held within twenty-four hours after the time of adjournment.

F.D. If, in accordance with applicable law, the Board conducts a regular meeting by means of electronic equipment, the Board shall provide, at least forty-eight (48) hours before the meeting, direct notification in writing or by electronic transmission to each member of the Board and post a notice that the Board intends to conduct the meeting solely or in part

33 by means of electronic equipment in the Administrative Offices of the
34 Board, in the office of the Town Clerk, and on the Board's Internet web
35 site. Such notice shall include instructions for the public to attend and
36 provide comment or otherwise participate in the meeting, by means of
37 electronic equipment or in person, as applicable and permitted by law.
38

39 2. Special Meetings
40

41 A. Special meetings may be held when determined by the Board, when so
42 called by the Chairperson, or within fourteen (14) days upon written
43 request of three members of the Board.
44

45 B. No special meeting shall be held unless a notice stating the time, place and
46 purpose of the meeting has been given to each member and to the Town
47 Clerk, and has been posted on the Board's Internet web site, if available,
48 twenty-four (24) hours before the time stated for the meeting to convene.
49

50 1. If, in accordance with applicable law, the Board holds a special
51 meeting conducted solely or in part by means of electronic
52 equipment, notice of such meeting shall include whether the
53 meeting will be conducted solely or in part by means of electronic
54 equipment. If such meeting is to be conducted by means of
55 electronic equipment, such notice shall include instructions for the
56 public, by means of electronic equipment or in person, to attend
57 and provide comment or otherwise participate in the meeting, as
58 applicable and permitted by law.
59

60 C. When a majority of the members agree that an emergency exists which has
61 made a regular notice impossible, such a meeting may be called at a time
62 or place which may be most convenient. In case of such emergency
63 meeting, a copy of the minutes setting forth the nature of the emergency

64 and the proceedings occurring at such meeting shall be filed with the
65 Town Clerk [Regional School District Option: with the Town Clerk of
66 each municipal member of the school district] no later than seventy-two
67 (72) hours following the holding of such a meeting.

68

69 3. Meeting Time and Place

70

71 ~~A.~~ All regular meetings of the Board shall begin at 7:30 p.m. or as soon
72 thereafter as a quorum is present, ~~and shall adjourn no later than~~
73 ~~_____ unless extended to a time certain by a two thirds vote of the~~
74 ~~Board members present. All regular meetings of the Board shall be held in~~
75 ~~_____, unless otherwise ordered by the Board.~~

76

~~B.A.~~

77 C.B. Special Meetings (non-emergency) of the Board shall be held at a time and
78 place to be determined and announced in advance of meeting.

79

80

81 Legal References:

82 Connecticut General Statutes

83

84 Public Act 22-3, "An Act Concerning Remote Meetings Under the Freedom of
85 Information Act."

86

87 1-225 Meetings of government agencies to be public. Recording of votes.
88 Schedule and agenda of certain meetings to be filed and posted on web
89 sites. Notice of special meetings. Executive sessions

90 1-228 Adjournment of meetings. Notice

91 1-229 Continued hearings. Notice

92 1-230 Regular meetings to be held pursuant to regulation,
93 ordinance or resolution

94 7-3 Warning of town and other meetings

95 7-4 Record of warning

96 10-218 Officers. Meetings

97

98

99 First Reading: December 13, 2022

100

Subject to Approval

Meeting Minutes

1. Call to Order / Attendance

The public meeting of the Madison Board of Education was called to order by Chair Seth Klaskin at 7:30 p.m. Mr. Klaskin led the Pledge of Allegiance.

Present: Galen Cawley, Mary Ann Connelly (Zoom), Jen Gordon, Diane Infantine-Vyce, Seth Klaskin, Maureen Lewis, Steven Pynn, Emily Rosenthal.

Also present: Craig Cooke, Ph.D., Superintendent; Gail Dahling-Hench, Assistant Superintendent.

2. School / Community Session – no public participation.

3. Board of Education Student Representatives' Report
Lucy Fritzinger and Eli Ackerman

Eli reported that exams take place tomorrow, Thursday and Friday. Fall sports have ended and winter sports will begin (gymnastics, ice hockey, basketball, wrestling, swimming, fencing). School play is scheduled for December 8, 9 and 10 at 7 p.m. Tickets sold in advance for \$10 and at the door, \$15.

Lucy reported on upcoming concerts – Chorus on December 14 and Jazz on December 21. Pep rally scheduled for last day before break, followed by a double header of girls' and boys' basketball that night. Underclassmen currently making selections for their sr. year schedule.

4. Superintendent's Report
Craig A. Cooke, Ph.D.

Dr. Cooke spoke to the letter addressed to the Office of School Construction and Grants that will be cosigned with Chairman Klaskin, the intent of which is to put forward Madison Public Schools' argument about why we should be considered for the grant program in the future. It is hopeful we will receive answers from the new director by way of this letter, which we are sharing with the Boards of Selectmen and Finance and our local politicians.

Dr. Cooke also spoke to the NESDEC enrollment report which is showing an increase in enrollment and in the birth rate. It was noted this has been taken into consideration regarding the new school design.

5. Board Members' Comments

Chair Klaskin commented favorably on the CABA Convention held on November 18, noting more board members attended this year than in the past.

6. Audience Response to Information Presented (Ref. Bylaw #9540.10)

None

7. Board of Selectmen Liaison
Scott Murphy

Mr. Murphy was not in attendance this evening.

8. Board Committees / Liaison Updates (Ref. Bylaw #9450)

8.1. Curriculum and Student Development

Members: Steve Pynn, Chair; Catherine Miller, Jen Gordon

The committee has not met; next meeting scheduled for December 13 at 5:30 p.m.

8.2. Facilities Committee

Members: Emily Rosenthal, Chair, Steven Pynn, Galen Cawley

The committee has not met; next meeting scheduled for December 20 at 4:30 p.m.

8.3. Finance Committee

Members: Galen Cawley, Chair, Diane Infantine-Vyce, Emily Rosenthal

Mr. Cawley reported the Finance Committee met this evening. Changes were noted to the Budget calendar; key dates include the upcoming December 7 Administration Council retreat. The proposed budget is scheduled to be distributed to the Board on December 21. A budget workshop is scheduled for January 10. Chair Klaskin proposed an agenda item to examine the potential budget impact of the Open Choice Program if it were to be implemented in 2024, 2025 or beyond. Mr. Cawley encouraged board members to submit questions / agenda items for the workshop. Dr. Cooke noted administration will list items for positions and purchases not as budget requests for the current cycle, but for possible future requests based on educational priorities and trends.

Dr. Cook also noted the additional key town dates, including the February 8 distribution of the Budget to the Boards of Selectmen and Finance, with the public hearing scheduled for February 28. Stacy Nobitz informed the board of the projected increases in fuel (app. 20%), electricity (app. 5%, mitigated by the placement of solar panels and LED lights), and health insurance (app. 9%, post-COVID catch up). A discussion ensued regarding contingency plans in the event costs continue to rise for the 23-24 cycle and beyond.

It was noted that the board has returned about \$300,000 per year to the town for the past 7 years. This led to a discussion regarding the special education reserve which is currently \$350,000. Dr. Infantine-Vyce requested trends for outplaced and special education requests. Mrs. Rosenthal would like to see the history of internal spending and in relation to our DRG. There were no public comments.

8.4. Personnel Committee

Members: Maureen Lewis, Chair; Catherine Miller, Mary Ann Connelly

Maureen Lewis reported the committee has begun negotiations with the newly-formed Nurse's union.

8.5. Policy Committee

Members: Diane Infantine-Vyce, Chair; Maureen Lewis, Jen Gordon

Dr. Infantine-Vyce reported the committee met this evening. After review of the following policies, the committee voted to waive the second reading and move them to the December 13 Board of Education meeting for rescission: #5050 School Attendance Objectives, #5050.1 Compulsory Attendance, #5050.2 Entrance Age Requirements, #5060 Registration for School, #9200 School Board Legal Status, #9220 Board Membership Elections / Appointment, #9220.1 Board Qualifications, #9220.7 Board Election Campaigns, #9240 Treasurer, #9350 Control of Funds, #9353 Bonding of Officers, #9430 Appointed Board Officials, #9540.6 Suspension of Rules of Order, and #9560 School Board Work Sessions and Retreats. The committee also discussed policies slated to be repealed and replaced: #6030 School Calendar, #7551 Naming/Renaming of Schools, #9220.2 Board Member Oath of Office, #9220.3 Board Member Resignation, #9220.5 Unexpired Term Fulfillment/Vacancies, #9325.43 Attendance at Meetings via Electronic Communications. Revisions will be made as indicated and will also be brought forth for approval to the December 13 Board meeting.

8.5.1. Policy for a First Reading, proposed for rescission

- #5070.1 - Assignment of New Students to Classes & Grade Levels

Motion to amend the agenda to create Action Item 9.1 to move Policy #5070.1, Assignment of New Students to Classes & Grade Levels, to a vote tonight.

MOTION: by Infantine-Vyce, seconded by Lewis to create Action Item 9.1 to move Policy #5070.1, Assignment of New Students to Classes & Grade Levels to a vote tonight.

AYES: Cawley, Connelly, Gordon, Infantine-Vyce, Klaskin, Lewis, Pynn, Rosenthal

NAYS: None

ABSTAIN: None

MOTION CARRIED: 8-0

Motion to waive the second reading of Policy #5070.1.

MOTION: by Infantine-Vyce, seconded by Gordon to waive the second reading of Policy #5070.1, Assignment of New Students to Classes & Grade Levels

AYES: Cawley, Connelly, Gordon, Infantine-Vyce, Klaskin, Lewis, Pynn, Rosenthal

NAYS: None

ABSTAIN: None

MOTION CARRIED: 8-0

Dr. Infantine-Vyce also reviewed the policies on tonight's agenda scheduled for rescission as noted in Item #9 below, as well as the policies for a second reading and subsequent approval.

8.6. LEARN Liaison

Mary Ann Connelly

LEARN will be meeting on December 15.

8.7. Town American Rescue Plan Funding Committee

Emily Rosenthal

The committee has not met.

8.8. Town Marijuana Advisory Committee
Mary Ann Connelly

The committee has not met.

9. Action Item: Motion to rescind the following policies: #2250, Crisis Management; #5010, Student Policies Goals/Priority Objectives; #5020, Equal Educational Opportunity; #5030.1, Intradistrict School Attendance Areas; #5040, School Census; #5060.3, Withdrawal from School/Drop-Outs; #5070.2, Assignment of Former Home Schooled Students to Class; #5080.1, Tardiness; #5080.2.1, Attendance Records and Monitoring; #5090.1, Student Due Process Rights; #5090.1.2, Age of Majority/Emancipated Minors; #5090.1.4, Student Misconduct in Schools; #5090.3.2, Vandalism; #5090.3.3, Student Conduct on School Buses; #5090.3.6.1, Hazing; #5090.8, Weapons and Dangerous Instruments; #5100.1.2, Equal Access Act; #5120.4.2.7, Racial Harassment of Students

MOTION: by Gordon, seconded by Lewis to rescind the following policies:

#2250, Crisis Management;
#5010, Student Policies Goals/Priority Objectives;
#5020, Equal Educational Opportunity;
#5030.1, Intradistrict School Attendance Areas;
#5040, School Census;
#5060.3, Withdrawal from School/Drop-Outs;
#5070.2, Assignment of Former Home-Schooled Students to Class;
#5080.1, Tardiness;
#5080.2.1, Attendance Records and Monitoring;
#5090.1, Student Due Process Rights;
#5090.1.2, Age of Majority/Emancipated Minors;
#5090.1.4, Student Misconduct in Schools;
#5090.3.2, Vandalism;
#5090.3.3, Student Conduct on School Buses;
#5090.3.6.1, Hazing;
#5090.8, Weapons and Dangerous Instruments;
#5100.1.2, Equal Access Act; and
#5120.4.2.7, Racial Harassment of Students.

AYES: Cawley, Connelly, Gordon, Infantine-Vyce, Klaskin, Lewis, Pynn, Rosenthal

NAYS: None

ABSTAIN: None

MOTION CARRIED: 8-0

- 9.1 Action Item: Motion to rescind Policy #5070.1, Assignment of New Students to Classes & Grade Levels, upon waiving of second reading

MOTION: by Infantine-Vyce, seconded by Lewis to rescind Policy #5070.1, Assignment of New Students to Classes & Grade Levels, upon waiving of second reading.

AYES: Cawley, Connelly, Gordon, Infantine-Vyce, Klaskin, Lewis, Pynn, Rosenthal

NAYS: None

ABSTAIN: None

MOTION CARRIED: 8-0

10. Action Item: Motion to approve the following policies: #5030, Assignment of Students to Schools; #5120.4.2.1, Suicide Prevention and Intervention; #5144, Physical Restraint and Seclusion of Students and Use of Exclusionary Time Out; #5220, Improve Completion Rates of the FAFSA; #6080.23, Home Schooling; #6080.26.4, Enrollment in an Advanced Course or Program or Challenging Curriculum; #6130.2.2, Curricular Exemptions.

MOTION: by Infantine-Vyce, seconded by Lewis to approve the following policies:
#5030, Assignment of Students to Schools;
#5120.4.2.1, Suicide Prevention and Intervention;
#5144, Physical Restraint and Seclusion of Students and Use of Exclusionary Time Out;
#5220, Improve Completion Rates of the FAFSA;
#6080.23, Home Schooling;
#6080.26.4, Enrollment in an Advanced Course or Program or Challenging Curriculum; and
#6130.2.2, Curricular Exemptions.
AYES: Cawley, Connelly, Gordon, Infantine-Vyce, Klaskin, Lewis, Pynn, Rosenthal
NAYS: None
ABSTAIN: None
MOTION CARRIED: 8-0

10.1. Action Item: Motion to approve Policy #6030, School Calendar.

MOTION: by Infantine-Vyce, seconded by Gordon to approve Policy #6030, School Calendar.
AYES: Cawley, Connelly, Gordon, Infantine-Vyce, Klaskin, Pynn, Rosenthal
NAYS: Lewis
ABSTAIN: None
MOTION CARRIED: 7-1-0

11. Action Item: Motion to approve disposal of used books and equipment

MOTION: by Gordon, seconded by Rosenthal to approve the disposal of used books and equipment.
AYES: Cawley, Connelly, Gordon, Klaskin, Lewis, Pynn, Rosenthal
NAYS: None
ABSTAIN: Infantine-Vyce
MOTION CARRIED: 7-0-1

12. Action Item: Motion to approve the donation of \$4,900 Scholastic Dollars to Purchase Classroom Books for Ryerson Elementary School from the Ryerson PTO

MOTION: by Infantine-Vyce, seconded by Lewis to approve the donation of \$4,900 Scholastic Dollars to purchase Classroom Books for Ryerson Elementary School from the Ryerson PTO.

AYES: Cawley, Connelly, Gordon, Infantine-Vyce,
Klaskin, Lewis, Pynn, Rosenthal
NAYS: None
ABSTAIN: None
MOTION CARRIED: 8-0

13. Action Item: Motion to approve Printmaking Curriculum

MOTION: by Pynn, seconded by Gordon to approve the
Printmaking Curriculum.
AYES: Cawley, Connelly, Gordon, Infantine-Vyce,
Klaskin, Lewis, Pynn, Rosenthal
NAYS: None
ABSTAIN: None
MOTION CARRIED: 8-0

14. Action Item: Motion to approve the minutes as amended of the November 15, 2022 Board of
Education Meeting (Ref. Bylaw #9540.9)

MOTION: by Infantine-Vyce, seconded by Gordon to
approve the minutes of the November 15, 2022 Board of
Education Meeting.
AYES: Cawley, Connelly, Gordon, Infantine-Vyce,
Klaskin, Lewis, Pynn, Rosenthal
NAYS: None
ABSTAIN: None
MOTION CARRIED: 8-0

15. Future Agenda Items

16. Meetings / Dates of Importance (see attached)

17. Adjournment

MOTION: by Gordon, seconded by Infantine-Vyce to
adjourn the meeting at 8:33 p.m.
AYES: Cawley, Connelly, Gordon, Infantine-Vyce,
Klaskin, Lewis, Pynn, Rosenthal
NAYS: None
ABSTAIN: None
MOTION CARRIED: 8-0

The Town of Madison does not discriminate on the basis of disability, and the meeting facilities are ADA accessible. Individuals who need assistance are invited to make their needs known by contacting the Town ADA/Human Resources Director, Debra Ferrante, at 203-245-6310 or by email at ferranted@madisonct.org at least five (5) business days prior to the meeting.



Office of the Superintendent
Madison Public Schools
Madison, CT 06443

Deposit to: D0181JF/59003

Donation (Cash / Property) to the Madison Public Schools

Completion of this form is required prior to the district's consideration of a proposed donation to the Madison Public Schools. This form is to be completed in its entirety and submitted to the building principal / assistant principal, Athletic Director, or Superintendent prior to receipt of any donated goods, services, or funds. Donations valued in excess of \$1,000 must be approved by the Board of Education. (Reference Policy #3281)

Date Form Completed: December 1 2022

Organization / Individual Making Donation: Jeffrey School PTO

Address: 331 Copse Rd Madison CT 06443

Daytime Phone #: 203 494 6465 (Street) (City, State, Zip)

Description of Donation / Gift: \$3,000 Approximate Value: \$3,000

Explain how this gift will be used? Support of field trips

Monetary Gift: Explain how the funds will be used: uses to field trips

Recipient(s) of Donation (school, athletics program, etc.): Jeffrey School

Acknowledgments: (optional)

In honor of: _____

In memory of: _____

Acknowledgement Contact: _____

Acknowledgement Address: _____

This request cannot be acted upon before the building Principal / Assistant Principal, Athletic Director, or Superintendent has been consulted concerning this gift. Please provide the name of the person with whom you consulted.

Signature of Person Consulted: Rob Frost

Are there conditions of use attached to the gift: Yes No

If yes, please explain conditions: _____

Are there installation costs, site preparation costs, labor costs, or equipment need for installation, etc? _____

If yes, who will be responsible for the costs? _____

What is the annual maintenance cost of the donation if any? (be specific) _____

Are there additional costs to the school district not indicated above? (be specific) _____

[Signature] Co-Treasurer, Jeffrey PTO
(Signature of Donor)

Accepted by Superintendent: [Signature] For Central Office Use Only
Signature Date: 12/1/22

Accepted by Board of Education on: _____
Date



DATES OF IMPORTANCE

December 20, 2022	Policy Committee Meeting – 3:30 p.m. (by Zoom only) Facilities Committee Meeting – 4:30 p.m. (by Zoom only) Please note change in time from 5:30 to 4:30 and now by Zoom only (originally scheduled for December 13) No Board Meeting (Board meets only 1X in December)
January 10, 2023	Curriculum & Student Development Cmte. – 5:30 p.m. Facilities Committee Meeting – 6:30 p.m. Board of Education Budget Workshop – 7:30 p.m.
January 17, 2023	Board of Education Budget Workshop – 6:30 p.m.
January 24, 2023	Finance Committee Meeting – 5:30 p.m. Policy Committee Meeting – 6:30 p.m. Board of Education Meeting – 7:30 p.m.
February 7, 2023	Curriculum & Student Development Cmte. – 5:30 p.m. Facilities Committee Meeting – 6:30 p.m. Board of Education Meeting – 7:30 p.m.
February 28, 2023	Finance Committee Meeting – 5:30 p.m. Policy Committee Meeting – 6:30 p.m.
Town Budget Dates:	
February 15, 2023	BoE presentation to the Boards of Selectmen and Finance 6:00 p.m., Town Room A/Zoom
February 28, 2023	Public Hearing – Boards of Finance, Selectmen & Education 7:00 p.m., Polson Auditorium/Zoom
April 18, 2023	Public Hearing #2 Review of Town Budget 7:00 p.m., Polson Auditorium/Zoom
May 16, 2023	Referendum