

Finance Committee Meeting
Tuesday, November 30, 2021 6:30 PM

Polson Library Media Center / Zoom
302 Green Hill Road
Madison, CT 06443

Agenda

- I. 2022/2023 Budget Calendar
- II. 2022/2023 Budget Assumptions
- III. Public Comment
- IV. “The Town of Madison does not discriminate on the basis of disability, and the meeting facilities are ADA accessible. Individuals who need assistance are invited to make their needs known by contacting the Town’s ADA/Human Resources Director Debra Milardo at 203-245-5603 or by email to milardod@madisonct.org at least five (5) business days prior to the meeting.”

**Madison Public Schools
2022-2023 Budget Calendar**

DRAFT

Date	Scheduled Meeting		Time	Location	Agenda
9/20/2021	Y	Monday	9:00 a.m.		COAT Budget Discussion Calendar / Budget Assumptions
9/22/2021	Y	Wednesday	1:00 p.m.		Discuss Preliminary Budget Calendar with Admin Council
9/27/2021	Y	Monday	9:00 a.m.		COAT Budget Discussion Calendar / Budget Assumptions
9/28/2021	Y	Tuesday	5:30 p.m.		Discuss Proposed Budget calendar with Finance Committee
10/4/2021	Y	Monday	9:00 a.m.		COAT Budget Discussion Calendar / Budget Assumptions
10/6/2021	Y	Wednesday	1:00 p.m.		Discuss Budget Calendar / Budget Assumptions with Admin. Council
10/26/2021	Y	Tuesday	5:30 p.m.		Approve Proposed Budget calendar/Discuss Budget Assumptions with Finance Committee
10/26/2021	Y	Tuesday	7:30 p.m.		Distribute DRAFT Budget Assumptions to BOE
11/9/2021	Y	Tuesday	7:30 p.m.		Approve Budget Calendar/Discuss Budget Assumptions w/ Board of Education
11/22/2021 deadline		Monday	-		Proposed District Budgets entered on Accounting System
12/6/2021	Y	Monday	9:00 a.m.		COAT Discussion of Budget Entered into Accounting System
12/14/2021	Y	Tuesday	9am-12pm		Budget retreat - Administrative Council
12/14/2021	N	Tuesday	5:30 p.m.		Budget discussion with Finance Committee, if necessary
12/30/2021		Wednesday			Distribution of Proposed Administrations Budget to BOE
1/4/2022	Y	Tuesday	7:30 p.m.		BOE/Administration Budget workshop #1
1/11/2022	Y	Tuesday	6:30 p.m.		BOE/Administration Budget workshop #2, Possible action by BOE on Admin. Recommended Budget
1/18/2022	Y	Tuesday	7:30 p.m.		Action by BOE on Administration Recommended Budget, if necessary
Below to be updated					
Town TBD BUDGET 2022-2023 Dates:					
TBD		TBD			Board of Education submits budget to Board of Selectmen and Board of Finance
TBD		TBD	5:00 p.m.	Room A	Board of Education presentation to the Board of Selectmen and Board of Finance
TBD		TBD	7:00 p.m.	Polson Auditorium	Public Hearing / Board of Finance, Board of Selectmen and Board of Education Presentation
TBD		TBD	6:00 p.m.	Room A	Tri-Board Meeting Budget Review
TBD		TBD	7:00 p.m.	Brown Auditorium	2nd Public Hearing Review of Town Budget
TBD		TBD			Referendum

Y/N Meeting already scheduled

**MADISON PUBLIC SCHOOLS
ANNUAL OPERATING BUDGET GUIDELINES**

1. Continue to respond to and prioritize educational needs from COVID Pandemic.
2. Review line items and reallocate funding, based on expenditure history, to fund priority needs.
3. Include known costs, and project anticipated contractual settlements, associated with employee contracts.
4. Align staffing profiles in accordance with enrollment projections, class size policy, state mandates and programmatic needs.
5. Align per pupil core allocation funding levels for students based on projected Pre-K – 12 enrollment.
6. Where possible, pre-purchase electricity and diesel fuel, while estimating pricing on natural gas market.
7. Realize efficiencies in the following areas:
 - Energy conservation,
 - Preventative facilities maintenance,
 - Collaborative staffing arrangements with the Town of Madison,
 - Participation in purchasing consortiums
8. Prepare for new state guidelines and legislation.
9. Support and prepare for district reconfiguration to K-5/PreK-5.
10. Include Health Insurance funding projections.

2022-2023 OPERATING BUDGET OBJECTIVES

- Continue to provide the funding for special education services which are outlined in students' individual education plan.
- Support inclusion of:
 - Math Coach - Grades 7-9
 - Advanced Placement Student Support Program
 - Increased support for English Language Learners
- Respond to identified priorities to the curriculum cycle:
 - Plan and start writing process for systemic K-12 Wellness: PE/Health/Counseling
 - Develop curriculum for K-12 Music/Theater
- Technology:
 - Support of technology obsolescence replacement plan, which now includes the 1:1 Chromebook initiative for K-12
 - Continue Promethean Board Project and other technology upgrades
- Continue to respond to planned and cycled maintenance needs, as well as adequately fund repairs and maintenance by increasing annual funding by \$50,000.