

Board of Education Regular Meeting

Tuesday, September 18, 2012 7:00 PM

Town Campus Hammonasset Room, 10 Campus Drive , Madison, CT 06443

I. Call to Order / Attendance

II. Executive Session

II.A. Discussion: Union Contract Negotiations

II.B. Adjourn Executive Session

III. School / Community Session - 7:30 p.m.

III.A. Public Participation

IV. Board of Education Student Representatives' Report

Speaker (s): John Ovia, Daniel Hand High School Student

V. Superintendent's Report

V.A. Update: 2012-2013 Student Enrollment

Speaker (s): Anita Rutlin, Assistant Superintendent for Curriculum, Instruction, and Assessment

VI. Board Members' Comments

VII. Reports from Board Committees / Liaison

VII.A. Planning Committee

Speaker (s): Members: Jean Fitzgerald, Chair; Bill Clorite; Pam Meier; Deb Frey

VII.B. Personnel Committee

Speaker (s): Members: John Dean, Chair; Cindy Wood, Vice Chair; Robert Ruggiero

VII.C. Policy Committee

Speaker (s): Members: Seth Klaskin, Chair; Ryan Suerth; Cindy Wood; Deb Frey

VII.D. Finance Committee

Speaker (s): Members: Bill Clorite, Chair; Jean Fitzgerald; Cindy Wood

VII.E. Ad-Hoc Community Relations Committee

Speaker (s): Members: Ryan Suerth, Chair; Pam Meier; Cindy Wood

VII.F. LEARN Liaison

Speaker (s): Liaison: Robert Ruggiero

VIII. Audience Reponse to Information Presented

IX. Consent Agenda (9.1 - 9.3) Ref. Bylaw #9540.2 and #9540.8)

IX.A. Bills Payable: 2011-2012 Budget - \$43,940.40 and 2012-2013 Budget - \$547,101.38

IX.B. Line Transfers: \$2,060

IX.C. Donation: \$2,540.08 from the Stop & Shop A+ Bonus Bucks Program to J. Milton Jeffrey Elementary School

X. Action Item: Minutes of the September 4, 2012 Board of Education Meeting

XI. Action Item: Special Appropriation Request to the Board of Selectmen and Board of Finance for \$45,000 from the funds returned to the Town at the close of the 2011-12 Fiscal Year to add to the Madison Public Schools / External Placements for Special Education Reserve Fund.

XIII. Action Item: Educational Specifications for replacement of the Walter C. Polson Middle School boiler based heating source which has reached the end of its rated life. Replacement includes proper abatement of asbestos containing materials in the boilers and associated piping.

XIII. Old Business

XIV. New Business

XV. Future Agenda Items

XVI. Meetings / Dates of Importance: Policy

Committee Meeting: 9/18/2012, 6:30 PM Conf. Room

B, Board Meeting: 9/18/2012, 7:30 PM Hammo Room,

Board Special Meeting: 9/25/2012, 7:00 PM,

Hammo Room, Finance Committee Meeting:

9/25/2012, 7:30 AM, Conf. Room B, Yom Kippur

Holiday: 9/26/2012 School Closed,

XVII. Adjournment

**Madison Public Schools
Board of Education Meeting
September 4, 2012
7:30 p.m.
Town Campus Hammonasset Room**

Meeting Minutes

1. Call to Order / Attendance

The public meeting of the Board of Education was called to order by Chairman Frey at 7:35 p.m. Chairman Frey led the Pledge of Allegiance.

Present: John Dean; Jean Fitzgerald; Debra Frey; Seth Klaskin; Pamela Meier; Robert Ruggiero; Ryan Suerth; Cindy Wood.

Also present: Thomas Scarice, Superintendent of Schools; Anita Rutlin, Assistant Superintendent for Curriculum, Instruction, and Assessment; district administrators; community members.

2. School / Community Session

2.1. Public Participation

No comments were offered.

3. Superintendent's Report

Mr. Thomas Scarice, Superintendent of Schools, stated that he attended a back to school meeting for superintendents held by the Connecticut State Department of Education. He explained that the state presented an overview of a program they are calling "The 10,000 Foot Overview of New Teacher Evaluation Plans." The state has developed a model plan for teacher and administrator evaluations. It was reported that the individual districts had the option to develop their own evaluations that are based on CORE requirements. These district plans were originally due in June, 2013. The state is now requesting that these plans be submitted by January, 2013. Mr. Scarice further explained that the Evaluation Committee is proud of the work that has been done to date on the evaluations and that work will be continued to ensure that all educators will be held accountable with a focus on professional growth and child safety. Mr. Scarice also remarked that where you set the bar is critical and that the district might set the bar higher than the state.

Mr. Scarice stated that at the October Board of Education meeting, the Board will discuss full-day kindergarten. Formal budget assumptions will be discussed at the November Board of Education meeting

3.1. Opening of School Report

Thomas Scarice, Superintendent of Schools

Mr. Thomas Scarice, Superintendent of Schools, reported that the opening day of school went smoothly. He went on to report that the staff did a wonderful job handling a high number of late registrations. He stated that Convocation was very well received and that the teachers' enjoyed an engaging first few days of professional development that will help set the tone for the coming year.

3.2. Update: 2012-2013 Student Enrollment

Thomas Scarice, Superintendent of Schools

Mr. Thomas Scarice reported that 3,210 students were budgeted for the 2012-13 school year. To date, 127 additional students entered the Madison school district. He stated that the Planning Committee will continue to review the current trends; i.e. live birth rates, real estate transactions, and cohort rates from year to year, to plan future budgets. Residency verifications for most new registrants were from lease agreements. Mr. Scarice further explained that the district is making every effort to work within the resources provided by the Town. Additional discussions with the Finance Committee will address this matter.

4. Student Representatives' Report

(John Ovian)

The Board welcomed back John Ovian as the Senior Class Representative to the Board.

Mr. Ovian reported on the following:

- Sports are in full swing with sports' night tomorrow, September 5. Games will be commencing in the next few weeks.
- Students' met in Paw groups for the first three days of school to get their schedules, review the handbook, and distribute necessary forms.
- There were grade level class meetings during which time the administration spoke about the upcoming year and its expectations for that particular grade/class.
- Freshman Orientation took place on August 24. Reach Out students gave tours to incoming freshmen.
- ID pictures were taken this week.
- The Student Council provided lunch for faculty on one of the professional development days in August. Faculty members were very appreciative.
- Band Camp took place the week before school started in order to get a jump on practicing for the home games.
- E.C.E. program add/drop period is going on now for students wishing to enroll in the UCONN program.
- Counselors will be meeting with students on September 13 for Naviance training.
- The senior picnic is scheduled for September 14.

5. Board Members' Comments

Mr. Klaskin remarked that he was pleased to attend the MPS Convocation and found it to be eye opening, refreshing, and inspiring. There were awards given to the Madison Public Schools Teacher of the Year, Peter Bizier, and the Madison Public Schools Paraprofessional of the Year, Maryann Kunst. Special thanks were given to members of the Daniel Hand High School Encore group who performed. He recommended that all Board Members attend Convocation when possible.

Ms. Frey gave special thanks to Anita Rutlin, Assistant Superintendent, for her report on the CMT and CAPT results and the follow-up information that she provided. Ms. Frey pointed out that high-stakes testing is but one measure of student achievement and success, and that we need to look forward to all of the other pieces that need to be measured.

6. Reports from Board Committees / Liaisons

6.1. Planning Committee

Members: Jean Fitzgerald, Chair
Bill Clorite
Pam Meier

Ms. Fitzgerald reported that this is a very busy time for the Planning Committee. She stated that enrollment continues to be a big topic of discussion. The Planning Committee anticipating recommendations from the administration regarding the T.C.L.C. facility for the 2013-14 school year. She remarked that revisions to the athletic handbook are taking place and new booster guidelines are being reviewed and added.

6.2. Personnel Committee

Members: John Dean, Chair
Cindy Wood, Vice Chair
Robert Ruggiero

Mr. Dean reported that negotiations with the MEA are beginning and that the Board will be updated as negotiations progress.

6.3. Policy Committee

Members: Seth Klaskin, Chair
Ryan Suerth
Cindy Wood

Mr. Klaskin reported that the Policy Committee will be reviewing a new state law regarding the language that is to be used in excused vs. unexcused absences as it applies to truancy. Mr. Klaskin noted that June, 2010 was the last time the absenteeism policy was revised.

6.4. Finance Committee

Members: Bill Clorite, Chair
Jean Fitzgerald
Cindy Wood

Ms. Fitzgerald reported that the Finance Committee will be meeting on September 5, 2012. Discussions will continue regarding how the rise in enrollment will affect the budget.

6.5. Ad-Hoc Community Relations Committee

Members: Ryan Suerth, Chair
Pam Meier
Cindy Wood

Mr. Suerth reported that the Ad-Hoc Committee members will be meeting this month and that they are continuing their community outreach efforts.

6.6. LEARN Liaison

Liaison: Robert Ruggiero

No report at this time.

7. Audience Response to Information Presented

Board of Finance member Mr. Jim Matteson of 235 Green Hill Road addressed the Board. He asked when the financial impact of the extra students would be reported. Ms. Frey stated that she was not sure if a time line could be given at this time. Ms. Fitzgerald explained that this topic will be the focus of the Finance Committee's next meeting. Mr. Matteson also asked when a special appropriation request will be on the agenda and was advised that it will be discussed at the next Board of Selectman meeting.

8. Consent Agenda (8.1 –8.4)

8.1 Bills Payable: 2011-2012 Budget - \$203,435.24 and 2012-2013 Budget - \$1,750,017.72

8.2. Budget Expenditure Report as of August 29, 2012

8.3. Line Transfers: Initial Salary Reconciliation - \$314,029.84 and \$40,988.38

8.4 Donation: \$4,995.00 from the Ryerson Elementary School PTO to purchase a Smart Board to be installed in Room 12 at Ryerson Elementary School

MOTION: by Meier, seconded by Ruggiero, to approve the Consent Agenda as presented.

AYES: Fitzgerald, Frey, Klaskin, Meier, Ruggiero, Suerth, Wood

NAYS: None

ABSENTIONS: Dean

MOTION CARRIED: 7-0

9. Action Item: Minutes of the August 11, 2012 Board of Education Retreat

MOTION: by Klaskin, seconded by Wood, to approve the minutes of the August 11, 2012 Board of Education Retreat as presented.

AYES: Fitzgerald, Frey, Klaskin, Meier, Ruggiero, Suerth, Wood

NAYS: None

ABSENTIONS: Dean

MOTION CARRIED: 8-0

10. Action Item: Minutes of the August 14, 2012 Board of Education Meeting

MOTION: by Klaskin, seconded by Meier, to approve the minutes of the August 14, 2012 Board of Education meeting as presented.

AYES: Fitzgerald, Frey, Klaskin, Meier, Ruggiero, Suerth, Wood

NAYS: None

ABSENTIONS: Dean, Wood

MOTION CARRIED: 6-0

11. Action Item: Deed of Gift of Nineteen Photographs of Academy Elementary School Students-Faculty to the Charlotte L. Evarts Memorial Archives, Inc.

MOTION: by Meier, seconded by Wood, to approve the Deed of Gift of Nineteen Photographs of Academy Elementary School Students-Faculty to the Charlotte L. Evarts Memorial Archives, Inc.

AYES: Dean, Fitzgerald, Frey, Klaskin, Meier, Ruggiero, Suerth, Wood

NAYS: None

MOTION CARRIED: 8-0

12. Old Business

No old business was discussed.

13. New Business

No new business was discussed.

14. Future Agenda Items

15. Meetings / Dates of Importance

Meetings / Dates of Importance	Date	Time	Location
Finance Committee Meeting	September 5, 2012	8:00 AM	Conf. Room B
Planning Committee Meeting	September 12, 2012	7:30 AM	Conf. Room B
Rosh Hashanah	September 17, 2012	School Closed	
Policy Committee Meeting	September 18, 2012	6:30 PM	Conf. Room B
Board of Education Meeting	September 18, 2012	7:30 PM	Hammonasset Room
Board of Education Special Meeting	September 25, 2012	7:00 PM	Hammonasset Room
Yom Kippur Holiday	September 26, 2012	School Closed	
CABE / CAPSS Convention	November 16, and 17, 2012	8:00 AM	Mystic Marriott

16. Adjournment

MOTION: by Dean to adjourn the meeting at 8:25 p.m.

AYES: Dean, Fitzgerald, Frey, Klaskin, Meier, Ruggiero, Suerth, Wood

NAYS: None

MOTION CARRIED: 8-0

Submitted for approval at 9/18/2012 BOE meeting.

A. Bradley