

Board of Education Regular Meeting

Tuesday, June 5, 2012 6:00 PM

Daniel Hand High School Senior Commons, 10 Campus Drive , Madison, CT 06443

I. Call to Order / Attendance

II. School / Community Session - 6:00 p.m.

II.A. Recognitions:

II.A.1. Board of Education Student
Representatives: Jessica Buller and John Ovian

II.A.2. Daniel Hand High School Art Student
Awards

II.B. Public Participation

III. Board of Education Student Representatives' Report **Speaker (s):** Jessica Buller and John Ovian

IV. Superintendent's Report

IV.A. Amendment Number Four to the Agreement between Chartewells and the Madison Public Schools **Speaker (s):** Arthur Sickle

IV.B. Enrollment Report **Speaker (s):** Thomas Scarice

IV.C. Other **Speaker (s):** Thomas Scarice

V. Board Members' Comments

VI. Board Committees / Liaison Updates

VI.A. Planning Committee **Speaker (s):** Members: Jean Fitzgerald, Chair; Bill Clorite; Pam Meier

VI.B. Personnel Committee **Speaker (s):** Members: John Dean, Chair; Cindy Wood, Vice-Chair; Robert Ruggiero

VI.C. Policy Committee **Speaker (s):** Members: Seth Klaskin, Chair; Ryan Suerth; Cindy Wood

VI.C.1. Discussion: Recommended 2013-2014 School Year Calendar **Speaker (s):** Seth Klaskin

VI.C.2. Third Revision Reading: Policy #4150, Acceptable Use of Computer Equipment and Related Systems, Software and Networks (Personnel) **Speaker (s):** Seth Klaskin

VI.C.3. Third Revision Reading: Policy #5090.9, Electronic Communication Devices **Speaker (s):** Seth Klaskin

VI.D. Finance Committee **Speaker (s):** Members: Bill Clorite, Chair; Jean Fitzgerald; Cindy Wood

VI.E. Ad-Hoc Community Relations Committee **Speaker (s):** Members:

Ryan Suerth, Chair;
Pam Meier; Cindy Wood
Speaker (s) : Liaison:
Robert Ruggiero

VI.F. LEARN Liaison

VII. Audience Reponse to Information Presented

VIII. **Consent Agenda (8.1 - 8.6) Ref. Bylaw
#9540.2 and #9540.8)**

VIII.A. Bills Payable:

VIII.B. Line Transfers:

VIII.C. Budget Expenditure Report as of May 31,
2012

VIII.D. Donation of books valued at \$4,305.60 to
be distributed to all Island Avenue Elementary
School students by the author, Guy Gilchrist. Mr.
Gilchrist is the grandfather of a Grade 1 Island
Avenue student.

VIII.E. Donation: \$3,000 to Dr. Robert H. Brown
Middle School to fund Grade 6 field trip, from
the Brown School PTO.

VIII.F. Textbook Adoption (Ref. Policy #6100.10)

VIII.F.1. Realidades: Pearson/Prentice Hall;
Spanish 1 & 2; World Language, Grades 7 and 8;
Walter C. Polson Middle School

IX. **Action Item: Minutes of the May 15, 2012 Board
of Education Meeting**

X. **Action Item: Approval of 2013-2014 School Year
Calendar (Reference Policy #6030)**

XI. **Action Item: Revised Policy #4150, Acceptable
Use of Computer Equipment and Related Systems,
Software and Networks (Personnel); Ref. Bylaw
#9620**

XII. **Action Item: Revised Policy #5090.9, Electronic
Communication Devices (Ref. Bylaw #9620)**

XIII. **Action Item: Amendment Number Four to the
Agreement between Chartwells and the Madison
Public Schools**

XIV. **Old Business**

XV. **New Business**

XVI. **Future Agenda Items**

XVII. **Meetings of Importance**

Speaker (s) :
Chairperson Coffey

XVII.A. June 13, 2012: Planning Committee
Meeting; 7:30 a.m., Central Office Room B

XVII.B. June 19, 2012: Daniel Hand High School
Graduation; 6:00 p.m., Madison Town Green

XVII.C. June 26, 2012: Policy Committee Meeting;
6:30 p.m., Central Office Room B

XVII.D. June 26, 2012: Board of Education
Meeting; 7:30 p.m., Town Campus Hammonasset Room

XVIII. **School / Community Sessin (6:30 p.m.)**

XVIII.A. Recognition of Retirees

XVIII.A.1. Honored Guests: Dotty Bavin; Joann
Boulden; Mona Goodman; Catherine Harris; Karen
Kaufman; Sandra Marinuzzi; Suzanne Paulson;
Carolyn Stephan

XIX. **Adournment to Retiree Reception; Peformance by
the Daniel Hand High School Encore Group;
Ronald Soja, Director**

Public Participation Guidelines:

Members of the community are invited to speak on topics of interest and / or topics to be addressed in the agenda. The Board of Education may choose to interact with participants, but will not act upon topics that require further study before action is taken. The participation time will be limited to three (3) minutes per person and fifteen (15) minutes overall to guarantee efficient operation of the entire meeting.

Board of Education Meeting
May 15, 2012
Meeting Minutes

1. The public meeting of the Board of Education was called to order by Chairman Frey at 7:39 p.m. Ms. Frey led the Pledge of Allegiance.

Present: William Clorite; John Dean; Jean Fitzgerald; Debra Frey; Seth Klaskin; Pam Meier; Robert Ruggiero; Ryan Suerth; Cindy Wood

Also present: Thomas Scarice, Superintendent of Schools; Anita Rutlin, Assistant Superintendent for Curriculum, Instruction and Assessment; district administrators; faculty; staff; students; community members

2. School / Community Session

2.1. Recognition and Reception:

Ms. Frey began by welcoming Mr. Scarice to his first Board of Education meeting as the Superintendent of Madison Public Schools. She stated that the entire Board is hopeful that Mr. Scarice will have a long tenure in Madison.

Ms. Frey then recognized Anita Rutlin, Assistant Superintendent for Curriculum, Instruction and Assessment for her service as Interim Superintendent over the past 8 months, noting that this was the second time Ms. Rutlin has served in this capacity. Ms. Frey commented that she could not thank Ms. Rutlin enough for her tireless energy, intelligence and professionalism, and the entire Board owes her a debt of gratitude. She noted that each Board member contributed toward a personal gift for Ms. Rutlin – a Kindle Fire – that they hoped she would enjoy in her leisure time.

First Selectman Fillmore McPherson was in the audience and first welcomed Mr. Scarice as Superintendent of Schools. He then recognized Ms. Rutlin, stating that it was a pleasure to work closely with her over the past 8 months. Mr. McPherson stated that Ms. Rutlin really stepped up to the plate and did an outstanding job, and the entire town is in her debt.

Members of the Board each individually thanked and commended Ms. Rutlin for her service as Interim Superintendent.

The meeting was adjourned at 7:48 p.m. for a brief reception in honor of Mr. Scarice and Ms. Rutlin.

The meeting reconvened at 8:04 p.m.

2.1. Public Participation

There was no participation at this time.

3. Student Representatives' Report
(Jessica Buller and John Ovia)

Mr. Ovia reported on the following:

- The Spring Band Concert and Art Show Reception were held last Tuesday night at Hand, and the artwork is still on display;
- The Trimester 2 Honors Breakfast was held on April 25th with speeches from Ms. Browne, Mr. Gus Manke and Natasha Barrow;

- On April 28th, both Orchestra groups participated in a competition and received marks of “good”. They then spent the day with Mrs. Britton and Mrs. Schneider at Six Flags New Jersey;
- The Interact Club run Show Boat Talent Show was held on April 27th and was excellent as always;
- May 4th was State Latin Day;
- SAT’s were held on May 5th and many juniors took the test;
- A Junior / Senior Pre-Prom Assembly was held on May 2nd with motivational speaker Jeff Yalden talking to students about making good choices;
- The Junior Prom took place this past Saturday and was enjoyed by all who attended.

Ms. Buller then reported on the following:

- AP Testing is ongoing;
- The CTE (Career Technical Education) Concentrator Test was held earlier in the day. Students who have taken three classes in a specific area. The CTE Department at Hand was number one in Connecticut last year;
- The C-Span bus was at Daniel Hand today recognizing junior Joshua Stokes for his Third Place National Award in C-Span’s Student Cam Documentary Competition about the First Amendment;
- This Thursday, May 17th is “Night of Songs”; proceeds will benefit the Richard Fasano Scholarship;
- STAR (Students Theatre Art Repertoire) will present a one act play on May 22nd for freshmen and sophomores, focusing on the idea that everyone is important;
- Orientation for incoming freshmen is scheduled for Wednesday and Thursday, May 23 and 24;
- On May 25th, the Senior Outing at Holiday Hill and the Underclassmen Awards Ceremony will be held.

4. Superintendent’s Report

4.1. NEASC Accreditation – Next Steps

Mr. Scarice reported that Daniel Hand High School has completed two of the three required phases for the NEASC (New England Association of Schools and Colleges) accreditation process. Daniel Hand recently received a letter from NEASC notifying them of continued accreditation. Mr. Scarice stated that a more detailed presentation on the results of the Committee’s visit will be provided at a future Board meeting. However, we are already looking at the Committee’s outlined areas of strength and those areas needing improvement.

4.2. Update on Governor’s Education Reform Package

Mr. Scarice next gave a brief update on the Education Reform Package. He stated that while it was early to analyze the impact of this legislation, he wanted to highlight a few areas for informational purposes. He noted that this legislation is not targeted for school districts in Madison’s profile, but more for districts with significant achievement gaps. Mr. Scarice noted that the areas that will affect Madison are Teacher Evaluations and funding for Education Cost Sharing.

Discussion ensued. Mr. Scarice noted that the State Department of Education is still working with the Advisory Council to flush out details of the reform plan. He noted that laws do not improve student learning, people do, and we in Madison will continue our work to advance student learning.

At this time, Ms. Frey interrupted the meeting for an announcement from First Selectmen McPherson.

Mr. McPherson reported that both the Town and Board of Education Budgets had passed at referendum by a margin of two to one.

Discussion continued. Mr. Scarice noted that though the changes brought forth by the Education Plan do not tie directly into the work we do with students in Madison, there will be some reverberations and we will

address issues as they arise. We already have an Evaluation Committee in place that is doing excellent work.

It was noted that this is a very political issue and one that is still evolving. Mr. Scarice stated that there will be much more to come and the Board will be kept up to date on legislation reform.

4.3. Enrollment Update: 2012-2013

Mr. Scarice noted at the May 1, 2012 Board of Education meeting, Ms. Rutlin reported that we had 116 students enrolled for kindergarten for next year. He stated that kindergarten enrollment stands at 123 as of today, reminding the Board that the ADS projection is 108. Mr. Scarice commented that we do have room for these students and we will continue to monitor enrollment numbers.

4.4. Report on Out of State Travel

Mr. Scarice reported on an upcoming out of state field trip for Daniel Hand High School students for the Board's information.

4.5. Other

Mr. Scarice reported that he had been fortunate enough to visit the C-SPAN Bus and view the documentary created by Joshua Stokes. He stated that it was amazing and he will try to have Mr. Stokes share it with the Board at a future meeting.

4. Board Member Comments

5.1 Discussion: Change the date of the second June Board of Education Meeting from June 19, 2012 to June 26, 2012.

Ms. Frey stated that this change was necessary because the Daniel Hand High School Graduation is now scheduled for June 19. There is an Action Item on tonight's agenda to change this meeting date.

5. Reports from Board Committees / Liaisons

6.1. Planning Committee

Ms. Fitzgerald reported that the Committee had recently received a request from Nite in Hand for storage space within the district. She spoke with Mr. Bill McMinn, Director of Facilities, who shared the results of an in-depth report generated in 2009 on storage for the district. As was the case in 2009, there is no extra storage space available and we are unfortunately not able to help Nite in Hand at this time.

Ms. Fitzgerald next reported that the Committee reviewed the Planned and Cycled Maintenance Schedule. The projects at Brown Middle School will get underway over the summer, as well as renovations to the old gymnasium at Walter C. Polson Middle School, which will include painting and refinishing the floor.

The Committee is waiting for a report from the Teacher Evaluations Committee and will move forward when that is completed.

Ms. Fitzgerald noted that the Planning Committee's focus over the summer will be on facility needs, specifically for 2013-2014.

6.2. Personnel Committee

Mr. Dean thanked Ms. Wood for handling the early stages of the negotiations with the Teamsters in his absence. The timeline has been set and the negotiation sessions are scheduled for May 24th and May 31st.

6.3. Policy Committee

- 6.3.1. Discussion: Recommended 2013-2014 School Year Calendar
- 6.3.2. Second Revision Reading: Policy #4150, Acceptable Use of Computer Equipment and Related Systems, Software and Networks (Personnel)
- 6.3.3. Second Revision Reading: Policy #5090.9, Electronic Communication Devices
- 6.3.4. Final Revision Reading: Policy #5210, Acceptable Use of Computer Equipment and Related Systems, Software and Networks (Students)

Atty. Klaskin stated that the Committee met prior to this Board meeting. He reported that the Committee has made some changes to the 2013-2014 calendar based on the results of the recent calendar survey. The motion to approve the calendar on this agenda will be tabled until the June 5, 2012 Board of Education meeting, and Ms. Wood will detail the changes to the calendar after Atty. Klaskin reports on the other items from the Policy Committee.

Atty. Klaskin reported that the Committee discussed the Three Year Technology Plan which is on the agenda for action tonight, as well as three related policies, as listed above. Policy #'s 4150 and 5090.9 are on for second reading and Policy #5210 is on for final reading and will be moved for approval.

Atty. Klaskin stated that there have been several policy issues that have come up in the past few months and the Committee is considering scheduling a workshop type meeting. He will keep the full Board apprised of any scheduled meetings.

Ms. Wood reported that she had analyzed the results of the calendar survey as well as the individual comments. She noted that while the survey results were given careful consideration, the calendar is driven by Board of Education guidelines and what is educationally sound. Ms. Wood said that parents were very vocal about starting the school year later but it will be impossible to please everyone. She outlined the changes to the calendar and noted that it will be approved at the June 5th meeting.

6.4. Finance Committee

Mr. Clorite did not have a report but expressed that he was very happy with the results of the referendum.

6.5. Ad-Hoc Community Relations Committee

No report. Mr. Suerth thanked the community for their support of the budget.

6.6. LEARN Liaison

There was no report.

7. Audience Response to Information Presented

Ms. Diane Stadterman from the Board of Selectmen stated that she found the discussion on the Educational Reform Plan interesting. She noted that she served on a Board of Education in Massachusetts when that state passed a reform plan, and any reform puts a great deal of stress on high performing districts. Ms. Stadterman commented that she admires the work that the district will have to do.

8. Consent Agenda

- 8.1. Bills Payable: \$756,926.09 (11-12)
- 8.2. Grid for Line Item Transfers: \$184,318.68

- 8.3. Donation: \$1,245 to Kathleen H. Ryerson Elementary School to fund student field trips, from the Ryerson School PTO
- 8.4. Request for Removal of Used Books / Equipment and authorize the Superintendent or his designee to dispose of useable equipment according to policy (*Reference Policy #3260*)
- 8.5. Donation: \$1,208.66 to Daniel Hand High School for the purchase of a Cannon T3I DSLR Camera Kit and 3 Year Warranty to be used by Photography Classes, from the Daniel Hand High School PTO.
- 8.6. Donation: \$1,700 to the Island Avenue Elementary School Art Department to purchase supplies (paper cutter, lightbox, clay supplies), from the Island Avenue School PTO.

MOTION: by Meier, seconded by Wood to approve the Consent Agenda

Atty. Klaskin noted the generous donations from the Island Avenue, Ryerson, and Daniel Hand PTO's.

AYES: Clorite, Dean, Fitzgerald, Frey, Meier, Ruggiero, Suerth, Wood

NAYS: None

MOTION CARRIED: 9-0

9. Action Item: Minutes of the April 24, 2012 Board of Education Meeting (*Reference Bylaw #9540.8*)

MOTION: by Wood, seconded by Meier to approve the minutes of the April 24, 2012 Board of Education Meeting

AYES: Frey, Klaskin, Meier, Suerth, Wood

NAYS: None

ABSTENTIONS: Clorite, Dean, Fitzgerald, Ruggiero

MOTION CARRIED: 5-0

10. Action Item: Revised Policy #5210, Acceptable Use of Computer Equipment and Related Systems, Software and Networks (Students) (*Reference Bylaw #9620*)

MOTION: by the Policy Committee to approve revised Policy #5210, Acceptable Use of Computer Equipment and Related Systems, Software and Networks (Students)

Atty. Klaskin noted an extra comma in line 23 of the policy, which will be removed in the final copy.

AYES: Clorite, Dean, Fitzgerald, Frey, Meier, Ruggiero, Suerth, Wood

NAYS: None

MOTION CARRIED: 9-0

11. Action Item: Madison Public Schools Three Year Educational Technology Plan

MOTION: by Meier, seconded by Ruggiero to approve the Madison Public Schools Three Year Educational Technology Plan. This Educational Technology Plan is for the period July 1, 2012 through June 30, 2015.

AYES: Clorite, Dean, Fitzgerald, Frey, Meier,
Ruggiero, Suerth, Wood
NAYS: None
MOTION CARRIED: 9-0

12. Action Item: Change the date of the second June Board of Education meeting from June 19, 2012 to June 26, 2012

MOTION: by Fitzgerald, seconded by Klaskin to change the date of the second Board of Education meeting in June from June 19, 2012 to June 26, 2012.

AYES: Clorite, Dean, Fitzgerald, Frey, Meier,
Ruggiero, Suerth, Wood
NAYS: None
MOTION CARRIED: 9-0

13. Action Item: Minutes of the May 1, 2012 Board of Education Meeting (*Reference Bylaw #9540.8*)

MOTION: by Wood, seconded by Clorite to approve the minutes of the May 1, 2012 Board of Education Meeting

AYES: Clorite, Frey, Suerth, Wood
NAYS: None
ABSTENTIONS: Dean, Fitzgerald, Klaskin, Meier,
Ruggiero
MOTION CARRIED: 4-0

14. Action Item: Minutes of the May 4, 2012 Board of Education Special Meeting (*Reference Bylaw #9540.8*)

MOTION: by Fitzgerald, seconded by Meier, to approve the minutes of the May 4, 2012 Board of Education Special Meeting.

AYES: Fitzgerald, Frey, Meier, Ruggiero, Suerth
NAYS: None
ABSTENTIONS: Clorite, Dean, Klaskin, Wood
MOTION CARRIED: 5-0

15. Action Item: Minutes of the May 10, 2012 Board of Education Special Meeting/Retreat (*Reference Bylaw #9540.8*)

MOTION: by Ruggiero, seconded by Klaskin to approve the minutes of the May 10, 2012 Board of Education Special Meeting/Retreat

AYES: Clorite, Dean, Fitzgerald, Frey, Klaskin,
Meier, Ruggiero, Wood
NAYS: None
ABSTENTIONS: Suerth
MOTION CARRIED: 8-0

16. Action Item: Approval of 2013-2014 School Year Calendar (*Reference Policy #6030*)

MOTION: by the Policy Committee to table this item until the June 5, 2012 Board of Education Meeting

AYES: Clorite, Dean, Fitzgerald, Frey, Klaskin,
Meier, Ruggiero, Suerth, Wood
NAYS: None
MOTION CARRIED: 9-0

17. Old Business

No old business was discussed.

18. New Business

18.1. Textbook Adoption Preview (May 15 – June 5, 2012) (*Reference Policy #6100.10*)

Realidades
Pearson / Prentice Hall
Spanish 1 & 2
World Language Grades 7 & 8
Walter C. Polson Middle School

Ms. Rutlin reported that students taking Spanish have advanced so much that the district is in need of better materials for Grades 7 and 8. The textbooks will be available for preview in Ms. Rutlin's office until June 5th.

19. Future Agenda Items

No future agenda items were discussed.

20. Meetings of Importance

Ms. Frey referred to the list of upcoming meetings on the agenda.

21. Adjournment

MOTION: by Dean, seconded by Klaskin to adjourn the meeting at 9:14 p.m.

AYES: Clorite, Dean, Fitzgerald, Frey, Meier,
Ruggiero, Suerth, Wood
NAYS: None
MOTION CARRIED: 9-0