

# Board of Education Regular Meeting

Tuesday, September 6, 2011 7:30 PM

Town Campus Hammonasset Room, 10 Campus Drive , Madison, CT 06443

## I. Call to Order / Attendance

## II. School / Community Session - 7:30 p.m.

### II.A. Recognition:

II.A.1. Travis LaPointe, Grade 5 Language Arts  
Teacher, Dr. Robert H. Brown Middle School -  
Madison Public Schools 2012 Teacher of the Year

### II.B. Public Participation

## III. Superintendent's Report

**Speaker (s):** David J.  
Klein

### III.A. Enrollment Update

**Speaker (s):** David J.  
Klein

### III.B. Overview: Teacher Evaluation Plan Renewal

**Speaker (s):** Anita  
Rutlin / Kelly  
Spooner

### III.C. Other

## IV. Board Members' Comments

## V. Board Committees / Liaison Updates

### V.A. Planning Committee

**Speaker (s):** Members:  
Debra Frey, Chair;  
Bill Clorite; Jean  
Fitzgerald

### V.B. Personnel Committee

**Speaker (s):** Members:  
John Dean, Chair; Pam  
Meier; Robert  
Ruggiero

### V.C. Policy Committee

**Speaker (s):** Members:  
Seth Klaskin, Chair;  
Jean Fitzgerald; Pam  
Meier

### V.D. Finance Committee

**Speaker (s):** Members:  
Bill Clorite, Chair;  
Jean Fitzgerald;  
Cindy Wood

### V.E. LEARN Liaison

**Speaker (s):** Liaison:  
Robert Ruggiero

## VI. Audience Reponse to Information Presented

## VII. Consent Agenda (7.1-7.3) Ref. Bylaw #9540.2 and #9540.8)

VII.A. Bills Payable: \$30,601.25 (10-11);  
\$346,303.11 (11-12)

VII.B. Line Transfers: \$30,224.84

VII.C. Budget Expenditure Report as of September  
1, 2011

VIII. **Action Item: Minutes of the August 4, 2011 Board of Education Special Meeting (Ref. Bylaw #9540.8)**

IX. **Action Item: Minutes of the August 16, 2011 Board of Education Meeting (Ref. Bylaw #9540.8)**

X. **Old Business**

XI. **New Business**

XII. **Future Agenda Items**

XII.A. Update: Data Teams (Anita Rutlin / Elementary Principals): September 20, 2011

XIII. **Meetings of Importance**

**Speaker(s) :**

Chairperson Coffey

XIII.A. September 14, 2011: Planning Committee Meeting; 7:30 a.m.; Central Office Room B

XIII.B. September 20, 2011: Policy Committee Meeting; 6:30 p.m., Central Office Room B

XIII.C. September 20, 2011: Board of Education Meeting; 7:30 p.m., Town Campus Hammonasset Room

XIV. **Adjournment**

Public Participation Guidelines:

Members of the community are invited to speak on topics of interest and / or topics to be addressed in the agenda. The Board of Education may choose to interact with participants, but will not act upon topics that require further study before action is taken. The participation time will be limited to three (3) minutes per person and fifteen (15) minutes overall to guarantee efficient operation of the entire meeting.

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**Madison Public Schools**  
**Board of Education Special Meeting / Executive Session**  
**Lower Level, Memorial Town Hall**  
**August 4, 2011**  
**Meeting Minutes**

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1. Call to order

The special meeting of the Board of Education was called to order by Chairwoman Becky Coffey at 6:12 p.m. Ms. Coffey led the Pledge of Allegiance.

Present: Bill Clorite, Becky Coffey; Jean Fitzgerald; Debbie Frey; Seth Klaskin; Pamela Meier; Robert Ruggiero; Cindy Wood

2. Enter Executive Session

MOTION: by Frey, seconded by Ruggiero to enter Executive Session to discuss contract negotiation strategies and personnel decisions when conducting an executive search.

AYES: Clorite, Coffey, Fitzgerald, Frey, Klaskin, Meier, Ruggiero, Wood

NAYS: None

MOTION CARRIED: 8-0

2.1. Discussion: Contract Negotiation Strategies and Personnel Decisions when Conducting an Executive Search.

3. Adjourn Executive Session

MOTION: by Coffey, seconded by Klaskin to adjourn Executive Session.

AYES: Clorite, Coffey, Fitzgerald, Frey, Klaskin, Meier, Ruggiero, Wood

NAYS: None

MOTION CARRIED: 8-0

4. Meeting Adjournment

MOTION: by Wood, seconded by Fitzgerald to adjourn the meeting at 8:12 p.m.

AYES: Clorite, Coffey, Fitzgerald, Frey, Klaskin, Meier, Ruggiero, Wood

NAYS: None

MOTION CARRIED: 8-0

Board of Education Meeting  
August 16, 2011  
Meeting Minutes

1. The public meeting of the Board of Education was called to order by Chairperson Coffey at 7:35 p.m. Ms. Coffey led the Pledge of Allegiance.

Present: Bill Clorite, Becky Coffey; Debra Frey; Seth Klaskin; Pam Meier; Robert Ruggiero; Cindy Wood

Also present: David Klein, Superintendent; Anita Rutlin, Assistant Superintendent for Curriculum, Instruction and Assessment; district administrators; faculty; staff; community members.

Ms. Fitzgerald entered the meeting at 7:38 p.m.

2. School / Community Session

2.1. Public Participation

None at this time.

3. Superintendent's Report

3.1. Enrollment Update

Mr. Klein reported that current enrollment for the 2011-2012 school year is at 3,473; 17 students over the ADS projection of 3,456. Mr. Klein noted that in grades K-4, there are 33 students over the ADS projection, and 21 of those students are entering kindergarten. Enrollment at Robert H. Brown Middle School is 10 over projections. Mr. Klein stated that this will not affect staffing profiles, as we are able to absorb these additional students into the classes already in place, and class sizes are still well within Board of Education policy. He also noted that there are a number of new families renting homes in Madison, so these students may or may not be in the district next year.

3.2. Overview: 2010-2011 Connecticut Academic Performance Test (CAPT) Results  
2010-2011 Connecticut Mastery Test (CMT) Results

Ms. Anita Rutlin, Assistant Superintendent for Curriculum, Instruction and Assessment shared with the Board how the information regarding state summative assessments is publicized. Information can be obtained from the Connecticut State Department of Education website, from the Connecticut Education Data and Research (CEDaR) website, and from the CT Reports website. Initial reports published on CT Reports are secure and only available to district administrators so they can review individual student results; general information is made available to the public when summative assessment results are released to the press.

Ms. Rutlin also prefaced her report by saying that district scores include all students from Madison, whether they are educated in our schools or outplaced. Their scores are the aggregate percentages.

Ms. Rutlin then introduced a PowerPoint presentation (on file) summarizing the Madison Public Schools student performance on the 2011 Connecticut Academic Performance Test (CAPT) and the Connecticut Mastery Test (CMT).

Madison has a remarkable performance on the CAPT test, though there always remains room for improvement. The percentage of students in the district scoring above the state goal range exceeded 2010 results, as well as the percentage scoring at or above the proficient level. The state will require 100% proficiency by 2013-2014 and Madison scored the following results for each content area: Mathematics 97.2%; Science 97.8%; Reading 97.8%; Writing 99.1%.

Ms. Rutlin stated that Madison performed well in DRG (District Reference Group) B, ranking in the top 10 in Reading, Writing and Science and the top 12 in Mathematics. She further noted that there are 146 places (districts and academies) where CAPT is administered and Madison ranked very well overall: 24<sup>th</sup> in Math; 15<sup>th</sup> in Science; 13<sup>th</sup> in Reading and 14<sup>th</sup> in Writing.

Ms. Rutlin reviewed a slide that compared aggregate scores by gender. As in past years, the percentage of girls meeting goal on Reading and Writing surpassed the percentage of boys meeting goal, while the boys scored better on Math and Science than the girls. Discussion ensued and the topic turned to Data Teams. The Board will receive an update on the work of Data Teams in September, but this important work will help the district improve instruction for all students. It is not an initiative to change the students' behavior, but to change the adults' behavior and help them to deliver instruction more effectively, thereby reaching more students. Mr. Klein noted that it would be more problematic if the disparity was in proficiency levels, but that is not the case.

Ms. Rutlin reviewed Madison's goals and measurable objectives related to CAPT testing going forward. She also noted that after 2013-2014, the CAPT test will no longer be given and districts in Connecticut will join a consortium of 31 other states that will administer the same standardized test.

Ms. Rutlin next turned to the CMT Results. This test is administered at six grade levels and there are 20 subtests. Madison did very well and is nearing 100% AYP level of proficiency which will be required by 2013-2014. She reviewed the cohort comparison for each grade and noted that many of our students scored in the advanced level and progress is shown in nearly all subtests. In DRG B, Madison was among the Top 10 Districts meeting goal in all areas with the exception of Grade 5 mathematics, where we were 12<sup>th</sup>. In several areas – Grade 7 Writing; Grade 4 Math and Reading and all content areas for Grade 3 (Reading, Writing, Math) – Madison was the top district in the DRG. Ms. Rutlin also noted that Madison was in the top 10 in the state (158 districts testing) for several grade levels / content areas. She stated Madison was one of only five districts where in all seven grade levels tested, very high percentages of students attained goal on all subtests. The other four high achieving districts are in DRG A. This achievement is something for which Madison can be very proud!

Ms. Rutlin concluded by reviewing the goals and measurable objectives related to CMT testing.

Ms. Coffey and members of the Board thanked Ms. Rutlin for her informative presentation. Ms. Coffey noted that it was very helpful to have the data presented in varying ways.

### 3.2. Other

Mr. Klein had nothing further to report.

## 3. Board Members' Comments

None at this time.

## 5. Reports from Board Committees / Liaisons

### 5.1. Planning Committee

No report at this time.

### 5.2. Personnel Committee

No report at this time.

### 5.3. Policy Committee

The Committee has not met, but Atty. Klaskin noted the revised Bullying policy on tonight's agenda for approval.

5.4. Finance Committee

No report at this time.

5.5. LEARN Liaison

No report.

6. Audience Response to Information Presented

None at this time.

7. Consent Agenda

7.1. Bills Payable: \$241,602.45 (10-11); \$389,892.85 (11-12)

7.2. Line Transfers: \$2,849.00

7.3. Line Transfers: 740,772.46

7.4. Budget Expenditure Report as of August 11, 2011

7.5. Donation: \$3,984.63 to Island Avenue Elementary School for the purchase and installation of a kiln from the Island Avenue PTO.

7.6. Donation: \$1,362.48 to Island Avenue Elementary School; proceeds from the Stop & Shop A+ School Rewards Program.

7.7. Donation: \$3,466.50 to Dr. Robert H. Brown Middle School for student planners from the Brown School PTO.

MOTION: by Meier, seconded by Frey to approve the Consent Agenda.

AYES: Clorite, Coffey, Fitzgerald, Frey, Klaskin, Meier, Ruggiero, Wood

NAYS: None

MOTION CARRIED: 8-0

Atty. Klaskin called out the three generous donations. Ms. Frey noted that the donation from the Brown School PTO for student planners is an annual one, and very much appreciated.

8. Action Item: Minutes of the July 19, 2011 Board of Education Meeting.

MOTION: by Klaskin, seconded by Meier to approve the minutes of the July 19, 2011 Board of Education Meeting.

AYES: Clorite, Coffey, Fitzgerald, Frey, Klaskin, Meier

NAYS: None

ABSTENTIONS: Ruggiero, Wood

MOTION CARRIED: 6-0

9. Action Item: Revised Policy #5090.3.6.1.1, Bullying

MOTION: by the Policy Committee to approve  
Revised Policy #5090.3.6.1.1, Bullying.

Atty. Klaskin noted that the revisions came about as a result of Public Act 11-232 and the Committee took steps to have the policy adopted in short order so it would be in place for the start of school. He further noted that the revised policy language was provided by Attorney Brochu.

AYES: Clorite, Coffey, Fitzgerald, Frey, Klaskin,  
Meier, Ruggiero, Wood  
NAYS: None  
MOTION CARRIED: 8-0

10. Old Business

No old business was discussed.

11. New Business

No new business was discussed.

12. Future Agenda Items

- 12.1. Update: Teacher Evaluation Renewal (Kelly Spooner): September 6, 2011
- 12.2. Update: Data Teams (Anita Rutlin / Elementary Principals): September 20, 2011

Other topics that were discussed as future agenda items were:

Ms. Rutlin also noted that the update on the Class of 2011 will be presented at the first Board of Education meeting in November. The Daniel Hand High School Program of Studies will be presented to the Board at their first December meeting.

Mr. Klein stated that he is working on scenarios now regarding the 2012-2013 and 2013-2014 budgets and will report to the Planning Committee as it pertains to facilities and enrollment this fall.

Ms. Rutlin stated there will be a future report / analysis of Common Core state standards. She is currently working with the specialists to analyze our ability to deliver the instruction based on content standards.

13. Meetings of Importance

Ms. Coffey referred to the list of upcoming meetings on the agenda. Discussion took place regarding the proposed upcoming Board Retreat to discuss the roles and responsibilities of the Board, as well as a future meeting for the purpose of a Board self-evaluation. Ms. Frey raised the concern that as there will be many meetings in the near future related to the search for a new Superintendent, she was not sure this was the right time to schedule a Board Retreat. Ms. Coffey remarked that she thought it was important for the Board to discuss and define their roles and responsibilities prior to interviewing candidates for the Superintendent. Ms. Fitzgerald and Mr. Ruggiero also commented that scheduling a retreat at this time would be difficult. After discussion, Ms. Coffey stated that as it was the consensus of the Board, the Retreat would be postponed at least until after a search firm has been selected.

14. Executive Session

At this time, Ms. Coffey asked for a Motion to adjourn to Executive Session to discuss pending litigation. She invited Mr. Klein and Ms. Rutlin into Executive Session but excused the others present at the meeting.

MOTION: by Frey, seconded by Klaskin to adjourn to Executive Session at 9:31 p.m.

AYES: Clorite, Coffey, Fitzgerald, Frey, Klaskin, Meier, Ruggiero, Wood

NAYS: None

MOTION CARRIED: 8-0

Ms. Coffey invited Mr. Klein and Ms. Rutlin to stay for the Executive Session and asked all others present to excuse themselves from the meeting.

MOTION: by Coffey, seconded by Meier to adjourn Executive Session at 10:42 p.m.

AYES: Clorite, Coffey, Wood, Fitzgerald, Frey, Klaskin, Meier, Ruggiero

NAYS: None

MOTION CARRIED: 8-0

#### 15. Meeting Adjournment

MOTION: by Ruggiero, seconded by Wood to adjourn the meeting at 10:42 p.m.

AYES: Clorite, Coffey, Wood, Fitzgerald, Frey, Klaskin, Meier, Ruggiero

NAYS: None

MOTION CARRIED: 8-0

Submitted for approval at the September 6, 2011 Board of Education Meeting  
dmd