

Board of Education Regular Meeting

Tuesday, June 21, 2011 7:30 PM

Town Campus Hammonasset Room, 10 Campus Drive , Madison, CT 06443

I. Call to Order / Attendance

II. School / Community Session - 7:30 p.m.

II.A. Recognition:

II.A.1. Daniel Hand High School Art Student Awards

II.B. Public Participation

III. Superintendent's Report

Speaker (s): David J. Klein

III.A. End of Year Activities

Speaker (s): David J. Klein

III.B. Enrollment Report

Speaker (s): David J. Klein

III.C. Other

Speaker (s): David J. Klein

IV. Board Members' Comments

V. Board Committees / Liaison Updates

V.A. Planning Committee

Speaker (s): Members: Debra Frey, Chair; Bill Clorite; Jean Fitzgerald

V.B. Personnel Committee

Speaker (s): Members: John Dean, Chair; Pam Meier; Robert Ruggiero

V.C. Policy Committee

Speaker (s): Members: Seth Klaskin, Chair; Jean Fitzgerald; Pam Meier

V.C.1. Draft Policy: Social Networking - Second Reading

Speaker (s): Seth Klaskin

V.D. Finance Committee

Speaker (s): Members: Bill Clorite, Chair; Jean Fitzgerald; Cindy Wood

V.E. LEARN Liaison

Speaker (s): Liaison: Robert Ruggiero

VI. Audience Reponse to Information Presented

VII. Consent Agenda (7.1 - 7.4) Ref. Bylaw #9540.2 and #9540.8)

VII.A. Bills Payable: \$850.00 (09-10); \$630,228.57 (10-11)

VII.B. Line Transfers: \$68,363.83

VII.C. Donation: \$10,000 for RH Brown Middle School - to purchase Wireless Patriot Lectern,

DaLite Complete Dual Vision Front and Read 10X17 Projector; RnB Ceiling Mounted LMC Projector and WB Mason Display Case for foyer, from the Brown School PTO.

VII.D. Textbook Adoption (Ref. Polilcy #6100.10)

VII.D.1. Statistics Through Applications; Second Edition; W.H. Freeman and Company, 2011; Statistics, Mathematics Grade 12, Daniel Hand High School

VIII. **Action Item: Minutes of the Board of Education Meeting**

IX. **Action Item: Minutes of the June 15, 2011 Board of Education Special Meeting (Reference Bylaw #9540.8)**

X. **Action Item: Madison Public Schools Code of Conduct for 2011-2012.**

XI. **Old Business**

XII. **New Business**

XIII. **Future Agenda Items**

XIV. **Meetings of Importance**

Speaker(s) :

Chairperson Coffey

XIV.A. June 22, 2011: Planning Committee Meeting; 7:30 a.m., Town Campus Hammonasset Room

XIV.B. June 23, 2011: Daniel Hand High School Graduation; 6:00 p.m., Madison Town Green

XIV.C. June 30, 2011: Finance Committee Meeting; 8:00 a.m., Town Campus Hammonasset Room

XIV.D. July 19, 2011: Pollicy Committee Meeting; 6:30 p.m., Central Office Room B

XIV.E. July 19, 2011: Board of Education Meeting; 7:30 p.m., Town Campus Hammonasset Room

XV. **Adjournment**

Public Participation Guidelines:

Members of the community are invited to speak on topics of interest and / or topics to be addressed in the agenda. The Board of Education may choose to interact with participants, but will not act upon topics that require further study before action is taken. The participation time will be limited to three (3) minutes per person and fifteen (15) minutes overall to guarantee efficient operation of the entire meeting.

Board of Education Meeting
June 7, 2011
Meeting Minutes

1. The public meeting of the Board of Education was called to order by Chairperson Coffey at 7:30 p.m.

Present: Becky Coffey; Jean Fitzgerald; Debra Frey; Seth Klaskin; Cindy Wood

Also present: David Klein, Superintendent; Anita Rutlin, Assistant Superintendent for Curriculum, Instruction and Assessment; district administrators; faculty; staff; community members.

Prior to beginning the meeting, Ms. Coffey asked the Board if they would be agreeable to having the Student Representatives give their report before Public Participation so the students could go on to their studies or end of year activities. The Board concurred.

2. School / Community Session

2.1. Recognitions:

2.1.1 Board of Education Student Representatives

- *Jessica Buller*
- *Andrew Chapman*

Mr. Klein thanked Mr. Chapman and Ms. Buller for their attendance at Board of Education meetings over the past year, and their informative reports about news, events and activities at Daniel Hand High School. The students were presented with token gifts of appreciation for their service to the Board. Members of the Board wished Mr. Chapman well as he graduates and goes on to college, and said they looked forward to seeing Ms. Buller at the Board table again next year.

2.1.2 Connecticut Association of Boards of Education Student Leadership Awards

Daniel Hand High School

Jessica Buller
Andrew Chapman

Ms. Buller and Mr. Chapman were also recognized for being selected for the Connecticut Association Board of Education Student Leadership Awards for Daniel Hand High School. Ms. Buller received her CABE certificate at the Junior Class Awards Ceremony on May 27th; Mr. Chapman's certificate will be presented at the Senior Awards Night on June 16th. The students were congratulated for this prestigious honor.

Walter C. Polson Middle School

Lauren Cole
Jeffrey Okamoto

Next, the recipients of the Connecticut Association of Boards of Education Student Leadership Awards from Walter C. Polson Middle School were introduced and recognized for the distinction. Lauren Cole and Jeffrey Okamoto, both Grade 8 students, were presented with the official CABE certificates from Board of Education Chair Becky Coffey.

2.1.3 Madison Rotary Club Student of the Year Awards

Bridget Weiler, Daniel Hand High School
Meghan Wood, Walter C. Polson Middle School
Elana Morris, Dr. Robert H. Brown Middle School
Mary Huminski, Kathleen H. Ryerson Elementary School
Kamryn Surprenant, J. Milton Jeffrey Elementary School
Brendan Wray, Island Avenue Elementary School

Mr. Klein introduced Madison Rotary President Brian Bishop, and long time Rotary Member Arthur Criddle. He commented that the Madison Rotary Club gives each of our schools a great deal of support, and encourages our students to do what we should all be doing as adults – giving back. Mr. Klein stated that Mr. Criddle has worked with the Interact Club at Daniel Hand High School for many years and was instrumental in getting the Student of the Year Award program started. He shared with the Board that there is a special luncheon for the students of the year and he and the Administration are appreciative of the fuss the Rotary makes over the students.

Mr. Bishop thanked Mr. Klein and members of the Board, and stated that it was a pleasure to attend tonight's meeting on behalf of the Madison Rotary Club to present the 2010-2011 Student of the Year Awards. He then asked Mr. Criddle to say a few words about the work the Rotary does with the Madison Public Schools.

Mr. Criddle discussed the partnership with the schools of not only the Rotary, but all civic organizations in Town, and how important this community of learning is. He hopes the example of service set by the Rotary and their work with the Interact Club is passed down to the underclassmen, and stated that the Rotary helps with the elementary PTO's and hopes to continue those partnerships to serve as a model of service to the community.

Mr. Bishop then read the following, which explained the Student of the Year Awards:

The Madison Rotary Club recognizes students who excel in all aspects of education both in the classroom and outside the classroom. The criteria for Student of the Year are based on the Rotary 4 Way Test which exemplifies ethical conduct in all we do and goes as follows: "Of the things we think, say or do; Is it the truth? Is it fair to all concerned? Will it build good will and better friendships? Is it beneficial to all concerned?" The Rotary Motto is "Service Above Self".

Students were nominated by teachers and guidance counselors and approved by school administration for their excellence in academics, extra-curricular activities and community involvement. A perpetual plaque hangs in each school with your names engraved on it. Madison Rotary is pleased to honor these leaders and wishes them continued success in their educational and community service pursuits.

Mr. Bishop introduced the students who were present: Meghan Wood from Polson Middle School; Elana Morris from Brown Middle School and Brendan Wray from Island Avenue School were each presented with a Certificate of Recognition signed by Superintendent Klein and Chairwoman Coffey. Bridget Weiler from Daniel Hand High School, Mary Huminski from Ryerson Elementary School and Kamryn Surprenant from Jeffrey Elementary School were not able to attend the meeting.

3. Board of Education Student Representatives' Report (Andrew Chapman and Jessica Buller)

As discussed earlier, Ms. Coffey next asked the Student Representatives to give their report prior to the Public Participation portion of the meeting.

Mr. Chapman reported on the following:

- The Senior Prom was held this past Saturday and was a great success;
- The Seniors went to Holiday Hill on May 27th and it was a fun day for all;
- The Physics Classes went to Lake Compounce on May 26th;
- The Senior Auction for Night in Hand was held two weeks ago and was a huge success. Mr. Chapman commented that the Senior Class would like to thank the community for their support of the Auction and Night in Hand. Ms. Coffey asked about some of the goods and services auctioned and Mr. Chapman said items ranged from yard work and babysitting services to a performance by the Encore Group and a trip to Hawaii.
- Sports Wrap-up:
 - Boys Track won SCC's for the first time in school history and took 3rd at States;
 - Girls Track also took 3rd at States after finishing as runners up in SCC's;

-
- The Unified Track Team competed in three meets this year, winning gold, silver and bronze medals at each;
 - Boys and Girls Lacrosse were SCC runners up. The girls have their semifinal game for States coming up;
 - Boys Volleyball took second in the SCC Tournament;
 - Both Baseball and Softball qualified for the State Tournament; Softball is still waiting to play;
 - The Girls Tennis Team took 2nd at SCC's but finished the season as Class M State Champions;
 - The Boys Tennis Team has a doubles match today for States; and
 - The Boys Golf Team has States this week.

Ms. Buller reported on the following:

- Underclassmen awards were given out on May 27th while the seniors were at Holiday Hill. The first set of Helping Hands and Golden Tiger awards were distributed. These awards are for doing good deeds and were determined by a student panel.
- The National Honor Society Inductions were held on May 25th with the first set of juniors inducted;
- Class Council elections were held during Paw Groups; results are still being tallied;
- The Orchestra Concert was held last week.

The Board thanked Mr. Chapman and Ms. Buller for their informative report, and again, for their participation during the school year.

4. Public Participation

Mr. Bill Barker of 7 Hamilton Drive addressed the Board regarding the gym assignment for his summer camp, Madison Hoop Dreams. He stated that he is frustrated and angry about what he perceives to be an injustice. Mr. Barker said that he has been trying for 17 years to provide the best camp in town, and is upset because a basketball camp run through the town Beach and Recreation Department has been assigned the Polson Gym during one of the weeks that he has scheduled his camp for. He suggested the Recreation Department move their camp to another gym because his camp has higher enrollment. Mr. Barker commented that the Recreation Department said they are following Board of Education Policy regarding Use of Facilities, but he does not agree with it and believes that gyms should be assigned based on enrollment.

Ms. Coffey thanked Mr. Barker for his comments.

5.1. Superintendent's Report

5.1. Report on Out of State Travel

Mr. Klein reported on an upcoming out of state field trip for Daniel Hand High School students.

5.2. Other

Mr. Klein reported for the Board's information that kindergarten enrollment is currently at 134, eight students more than the 126 ADS projection. The numbers continue to ebb and flow and Mr. Klein stated that he expects that will continue over the summer months. He remarked that this is the first time in a long time that we have met or exceeded the ADS projections this early.

6. Board Members' Comments

None at this time.

7. Reports from Board Committees / Liaisons

7.1. Planning Committee

No report – the Committee is meeting the following morning.

7.2. Personnel Committee

Ms. Coffey reported in Mr. Dean's absence that the Negotiations Team has reached an agreement in principle with MAESS. They are evaluating the contract and will have more information next week. Negotiations with AMA (Association of Madison Administrators) will get underway at the end of the summer.

7.3. Policy Committee

Atty. Klaskin reported that the Committee met earlier tonight and discussed the following:

- The 2012-2013 Calendar – he commended the Administrations' recommended calendar and noted that the Board will vote to approve it later in the meeting;
- The Committee discussed the Code of Conduct for 2011-2012. It has been reviewed by the district's attorney and no changes are required. It is reviewed annually for compliance with legal / legislative changes. Atty. Klaskin noted that it has served the district extremely well for the past few years and the Committee will recommend it for approval with no changes at the June 21, 2011 Board of Education meeting.
- An update on a Students and Social Networking policy was received from CAFE. After review, it has been determined that our current policies are completely adequate and no new policies on this topic are required;
- There is a policy on the agenda for first reading tonight for staff use of social networking. Atty. Klaskin stated it is a very good policy according to review counsel, and asked all Board members to review it and let him know of any questions or comments;
- There is a Technical Revision on tonight's agenda for Policy #9470, School Attorney / Legal Services. Atty. Klaskin stated that this will be treated as a revision, as opposed to a Technical Revision, but the Committee recommends that the 2nd and 3rd readings be waived and that the Board approve it as a revision later in the meeting.

Atty. Klaskin noted there are no issues at this time that impact the district in such a way as to require that we adopt any new policies.

7.4 Finance Committee

Ms. Coffey reported in Mr. Clorite's absence that the Board will asked to vote later in the meeting, as they do every year, to authorize the Finance Committee to approve the final year end close out and reconciliation on June 30th with the assistance of Director of Finance Dotty Bavin.

Ms. Coffey also again thanked the community for their support in approving the Board of Education budget for 2011-2012; that budget goes into effect on July 1, 2011.

7.5 LEARN Liaison

No report.

8. Audience Response to Information Presented

None at this time.

9. Consent Agenda

9.1. Bills Payable: \$191.25 (09-10); \$264,326.73 (10-11)

9.2 Line Transfers: \$615,154.88

9.3 Budget Expenditure Report as of June 1, 2011

9.4 Connecticut State Department of Education Carl D. Perkins Career and Technical Educational Improvement Act of 2006 Five Year Plan Modification / Expansion, July 1, 2011-June 30, 2012

MOTION: by Fitzgerald, seconded by Frey to approve the Consent Agenda.

Discussion:

Ms. Coffey thanked Assistant Superintendent for Curriculum, Instruction and Assessment Anita Rutlin for her work each year on the Perkins Grant. Ms. Rutlin commented that the Career and Technical Education Program at Daniel Hand High School makes excellent use of these funds each year and the program has grown considerably and touches over 700 students each year.

Mr. Klein noted that he recently attended the Connecticut Technology Education Association program at which Daniel Hand High School received the Tech Program of the Year Award. This is a great honor and garnered some well deserved recognition for our program. Mr. Klein commented that this award epitomizes the fact that we offer a very robust and comprehensive program that truly has something for everyone.

AYES: Coffey, Fitzgerald, Frey, Klaskin, Wood
NAYS: None
MOTION CARRIED: 5-0

10. Action Item: Minutes of the May 17, 2011 Board of Education Meeting.

MOTION: by Klaskin, seconded by Fitzgerald to approve the minutes of the May 17, 2011 Board of Education Meeting.

Atty. Klaskin noted an error in the wording of the motion on the agenda as printed, in that it was listed as a Special meeting. This was a regular meeting; it began earlier than normal but it was posted correctly with the Town Clerk.

AYES: Coffey, Fitzgerald, Frey, Klaskin, Wood
NAYS: None
MOTION CARRIED: 5-0

11. Action Item: Approval of 2012-2013 School Year Calendar.

MOTION: by the Policy Committee to approve the 2012-2013 School Year Calendar.

Discussion:

Ms. Wood stated that while she supports the calendar as presented, she wondered if the Board / Policy Committee should solicit feedback from the public next year. Atty. Klaskin stated that this issue had been discussed by the Policy Committee and it is their feeling that while it might serve to make one group very happy, another group will be equally unhappy. Madison has tried very hard over the last few years to align our calendar with neighboring districts and it has worked out well for the most part and we have received no complaints. Atty. Klaskin further stated that unless a request is received from a group of parents, the Policy Committee believes they have nothing to gain and everything to lose by opening up the topic of the calendar for discussion. He stated however, that if there is any discourse in the community, the Committee will certainly be open to discussing the calendar.

Ms. Frey asked Mr. Klein if he might speak on the Administrations' behalf about calendar development. Mr. Klein stated that while there is no perfect calendar, he could say with confidence that people in this community are not shy about voicing opinions about topics such as the calendar, and it has really been a non-issue. Mr. Klein stated that he

also believes that by opening the calendar up to public discussion, it will create discourse. He commented that the current year could have been a very volatile one with respect to the calendar because of all the snow days we had. But because we have a plan and know ahead of time how snow days are handled, there were no problems and there has been no consternation regarding the final day of school. Mr. Klein also noted that all districts in Connecticut are very limited in their options for winter and spring breaks because of the fact that all state testing and make up dates must be completed in March. He also noted that while there are people who are in favor of starting school after Labor Day, it is not always possible nor is it practical. For instance, Labor Day fell on September 7, 2009, which is far too late, and he believes people will be happy with the four day Labor Day weekend that is built into next year's calendar. Mr. Klein also stated that if he or the Administration hears any strong opposition to the calendar, it will certainly be brought to the Board's attention.

Ms. Wood stated that she was satisfied that there is not a need for public discussion, but she wanted to be sure the Board was doing their job if the need was there.

As there was no further discussion, Ms. Coffey called for the vote on the Motion:

AYES: Coffey, Fitzgerald, Frey, Klaskin, Wood

NAYS: None

MOTION CARRIED: 5-0

12. Action Item: Revision to Policy #9470, School Attorney / Legal Services.

MOTION: by The Policy Committee to waive the 2nd and 3rd readings and approve the revisions to Policy #9470, School Attorney / Legal Services as presented.

Though the Motion did not require a second as it was from the Policy Committee, Ms. Frey stated that she supports the waiving of the 2nd and 3rd readings and approving the revisions.

AYES: Coffey, Fitzgerald, Frey, Klaskin, Wood

NAYS: None

MOTION CARRIED: 5-0

13. Action Item: 2010-2011 Budget Close-Out

MOTION: from the Finance Committee to authorize the Finance Committee to complete line transfers and close out the 2010-2011 budget.

AYES: Coffey, Fitzgerald, Frey, Klaskin, Wood

NAYS: None

MOTION CARRIED: 5-0

14. Old Business

No old business was discussed.

15. New Business

15.1 Textbook Adoption Preview (June 7-21, 2011) (*Reference Policy #6100.10*)

Statistics Through Applications

Second Edition

W.H. Freeman and Company, 2011

Statistics
Mathematics Grade 12
Daniel Hand High School

16. Future Agenda Items

Nothing at this time.

17. Meetings of Importance

Ms. Coffey referred to the list of upcoming meetings on the agenda, and noted the Daniel Hand High School Graduation scheduled for June 23, 2011.

17. Adjournment

MOTION: by Frey seconded by Wood to adjourn the meeting at 8:26 p.m.

AYES: Coffey, Fitzgerald, Frey, Klaskin, Wood

NAYS: None

MOTION CARRIED: 5-0

Submitted for approval at the June 21, 2011 Board of Education Meeting
dmd

**Madison Public Schools
Board of Education Meeting
Town Campus Hammonasset Room
June 15, 2011
Special Meeting Minutes**

1. Call to order

The special meeting of the Board of Education was called to order by Chairwoman Becky Coffey at 5:01 p.m.

Present: Becky Coffey; Jean Fitzgerald; Debbie Frey; Pamela Meier; Cindy Wood

Also present: David Klein, Superintendent; Anita Rutlin, Assistant Superintendent for Curriculum, Instruction, and Assessment; Heather Dobson, Director of Human Resources

2. Discuss / take action on the agreement between the Madison Public Schools and MAESS (Madison Association of Educational Supportive Services) July 1, 2011 – June 30, 2013.

MOTION: by Fitzgerald, seconded by Frey to ratify the agreement between the Madison Public Schools and MAESS (Madison Association of Educational Supportive Services) for the period July 1, 2011 – June 30, 2013

AYES: Coffey, Fitzgerald, Frey, Meier, Wood

NAYS: None

MOTION CARRIED: 5-0

Mr. Ruggiero entered the meeting at 5:12 p.m.

MOTION: by Fitzgerald, seconded by Frey to approve as presented a Press Release on the contract settlement as a statement of the Board of Education.

AYES: Coffey, Fitzgerald, Frey, Meier, Ruggiero, Wood

NAYS: None

MOTION CARRIED: 6-0

3. Adjournment

MOTION: by Frey, seconded by Fitzgerald to adjourn the meeting at 5:15 p.m.

AYES: Coffey, Fitzgerald, Frey, Meier, Ruggiero, Wood

NAYS: None

MOTION CARRIED: 6-0

Submitted for approval at the June 21, 2011 Board of Education Meeting