

# Board of Education Regular Meeting

Tuesday, September 7, 2010 7:30 PM

Town Campus Hammonasset Room, 10 Campus Drive , Madison, CT 06443

## I. Call to Order / Attendance

## II. Executive Session - 5:30 p.m.

II.A. Personnel Items

II.B. Legal Items

## III. School Community Session- 7:30 p.m.

III.A. Recognition:

III.A.1. James R. Holleran, Mathematics Teacher,  
Daniel Hand High School, Madison Public Schools  
2011 Teacher of the Year

III.B. Public Participation

## IV. Superintendent's Report

**Speaker (s):** David J. Klein

IV.A. Update: 2010-2011 Enrollment

**Speaker (s):** David J. Klein

IV.B. Overview: First Week of 2010-2011 School  
Year

**Speaker (s):** David J. Klein

## V. Board Members' Comments

## VI. Board Committees / Liaison Updates

VI.A. Planning Committee

**Speaker (s):** Members:  
Debra Frey, Chair;  
Bill Clorite, Jean  
Fitzgerald

VI.B. Personnel Committee

**Speaker (s):** Members:  
John Dean, Chair; Pam  
Meier; Robert  
Ruggiero

VI.C. Policy Committee

**Speaker (s):** Members:  
Seth Klaskin, Chair;  
Jean Fitzgerald; Pam  
Meier

VI.D. Finance Committee

**Speaker (s):** Members:  
Bill Clorite, Chair;  
Jean Fitzgerald;  
Cindy Wood

VI.E. LEARN Liaison

**Speaker (s):** Liaison:  
Robert Ruggiero

## VII. Audience Response to Information Presented

## VIII. Consent Agenda (8.1-8.3) (Ref. Bylaw #9540.2 and 9540.8)

VIII.A. Bills Payable: \$61,245.90 (09-10);  
\$334,910.04 (10-11)

VIII.B. Line Transfers: \$15,737.60

VIII.C. Donation: \$5,000 to J. Milton Jeffrey  
Elementary School for Gym equipment, from Gloria  
Smith

IX. **Action Item: Minutes of the August 24, 2010  
Board of Education Meeting (Ref. Bylaw #9540.8)**

X. **Old Business**

XI. **New Business**

XII. **Future Agenda Items**

XII.A. Overview of 2009-2010 Connecticut Mastery **Speaker(s):** Anita  
Test (CMT) and Connecticut Academic Performance Rutlin  
Test (CAPT) Results - September 21, 2010

XIII. **Meetings of Importance** **Speaker(s):**  
Chairwoman Coffey

XIII.A. September 8, 2010: Planning Committee  
Meeting; 7:30 a.m., Central Office Room B

XIII.B. September 21, 2010: Policy Committee  
Meeting; 6:00 p.m., Central Office Room B

XIII.C. September 21, 2010: Board of Education  
Meeting; 7:30 p.m., Town Campus Hammonasset Room

XIII.D. November 19-20, 2010: CABE / CAPSS  
Convention; Mystic Marriott, Groton, CT

XIV. **Adjournment**

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**Madison Public Schools  
Board of Education Meeting  
Central Office Room B  
September 7, 2010  
5:30 p.m. – 7:30 p.m.**

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**Executive Session Agenda**

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**1. Executive Session (5:30 p.m.)**

**1.A. Personnel Issues**

- **Status of Open Positions**

**1.B. Legal Issues**

**Adjournment (7:30 p.m.)**

Public Participation Guidelines:

Members of the community are invited to speak on topics of interest and / or topics to be addressed in the agenda. The Board of Education may choose to interact with participants, but will not act upon topics that require further study before action is taken. The participation time will be limited to three (3) minutes per person and fifteen (15) minutes overall to guarantee efficient operation of the entire meeting.

Board of Education Meeting  
August 24, 2010  
Town Campus

Meeting Minutes

1. The regular meeting of the Board of Education was called to order by Chairperson Coffey at 7:04 p.m.

Present: Becky Coffey; Jean Fitzgerald; Debra Frey; Seth Klaskin; Pamela Meier; Robert Ruggiero; Cindy Wood

Also present: David Klein, Superintendent of Schools; Anita Rutlin, Assistant Superintendent for Curriculum, Instruction and Assessment

2. Executive Session

MOTION: by Coffey, seconded by Meier to enter Executive Session at 7:04 p.m. to discuss personnel and legal issues.

AYES: Coffey, Fitzgerald, Frey, Klaskin, Meier, Ruggiero, Wood

NAYS: None

MOTION CARRIED: 7-0

Mr. Clorite entered the meeting at 7:10 p.m.

Personnel matters involving confidential issues were discussed.

Legal issues were discussed.

MOTION: by Frey, seconded by Fitzgerald to adjourn Executive Session at 7:25p.m.

AYES: Clorite, Coffey, Fitzgerald, Frey, Klaskin, Meier, Ruggiero, Wood

NAYS: None

MOTION CARRIED: 8-0

The public session of the Board of Education meeting was called to order by Chairperson Coffey at 7:31 p.m. Ms. Coffey led the Pledge of Allegiance.

Present: Bill Clorite; Becky Coffey; Jean Fitzgerald; Debra Frey; Seth Klaskin; Pamela Meier; Robert Ruggiero; Cindy Wood

Also present: David Klein, Superintendent of Schools; Anita Rutlin, Assistant Superintendent for Curriculum, Instruction and Assessment; District administrators; staff; community members.

3. School / Community Session

3.1. Public Participation

None at this time.

4. Superintendent's Report

4.1. Update: 2010-2011 Enrollment

Mr. Klein reported that enrollment currently stands at 3,618, which is 44 students over the ADS projection of 3,568. Mr. Klein commented that the most significant increases are in Grades 6-12.

Mr. Klein further reported that kindergarten enrollment currently stands at 137 students, with an ADS projection of 149.

#### 4.2. Overview: 2010-2011 “Back to School” Activities / Information

Mr. Klein noted the schedule of the Professional Development activities taking place over the next three days at each Board member’s place, and stated that Ms. Rutlin would talk more about the robust menu of activities that she will lead. Mr. Klein next informed the Board that there was also a schedule at their places of student orientation times, which will take place this Thursday and Friday, as well as the Back to School nights, which are scheduled for the mid-late September.

Ms. Rutlin spoke about the Opening of School and Professional Development Activities taking place over the next three days. She commented that she was proud that all but three of the workshops are being led by Madison Public Schools staff members, who will provide their expertise and new learning for Certified Staff and Paraprofessionals. She stated that all certified staff will participate in workshops for which they will earn six CEU’s, and there will be time devoted to staff, peer and team meetings as well. She expressed appreciation for all those that volunteered and helped with the planning to help make what will be three great days for Madison Public Schools staff. She stated that the faculty will be ready to greet students for another great year on August 31<sup>st</sup>.

#### 5. Board Member Comments

Ms. Coffey stated that she had attended the New Teacher Orientation program earlier in the day. She remarked that she was very impressed with the new members of the District, and it is a credit to the hiring staff and administrators. Mr. Klein commented that the 17 new Certified Staff members were chosen from a pool of over 1,000 applications and he is confident they will be valuable members of the District. Atty. Klaskin stated as a reminder that these hires do not represent new positions, but were hired to replace teachers who have retired, resigned or are on leave.

#### 6. Reports from Board Committees / Liaisons

##### 6.1. Planning Committee

Ms. Frey stated that the Committee met on August 19<sup>th</sup> and she reported on the readiness of the facilities for the start of school. She reminded the Board of the challenges faced by the Facilities Department because of the failed budgets and projects being put on hold. Ms. Frey remarked that she always gives a great deal of credit to the Bill McMinn, Director of Facilities and his staff for all they do, but she is truly amazed by what they have accomplished in such a short time this summer. She reported that they had completed every maintenance, custodial and LOCAP project that was scheduled for this summer, even with a much later start than originally planned. Some of the major projects that were completed were the resurfacing of the track at Daniel Hand High School, remediation of drainage issues between Walter C. Polson Middle School and Daniel Hand High School, and the phased replacement of siding at Robert H. Brown Middle School.

Ms. Frey next reported that the security cameras are in place at the entrances to all buildings, and she complimented Mr. Arthur Sickler, Director of Administrative Services for his supervision of this project.

Lastly, Ms. Frey stated that some upcoming agenda items will be a continuation of the discussion with Chief Drumm of the Madison Police Department on the School Resource Officer proposal, and some recommendations from MAPAC to the Planning Committee.

##### 6.2. Personnel Committee

Mr. Dean was not present at the meeting. In his absence, Ms. Coffey reported that negotiations with the MEA are proceeding.

##### 6.3. Policy Committee

No report.

##### 6.4. Finance Committee

No report.

6.5. LEARN Liaison

No report.

7. Audience Response to Information Presented

None at this time.

8. Consent Agenda

Ms. Coffey asked for a Motion to open the Agenda to add a Donation from the Robert H. Brown Middle School PTO in the amount of \$3,466.50 for student planners.

MOTION: by Fitzgerald, seconded by Frey to open the agenda to add the donation as number 8.6 of the Consent Agenda.

AYES: Clorite, Coffey, Fitzgerald, Frey, Klaskin, Meier, Ruggiero, Wood

NAYS: None

MOTION CARRIED: 8-0

MOTION: by Frey, to add the donation from Dr. Robert H. Brown Middle School PTO as item 8.6 of the Consent agenda, seconded by Klaskin.

AYES: Clorite, Coffey, Fitzgerald, Frey, Klaskin, Meier, Ruggiero, Wood

NAYS: None

MOTION CARRIED: 8-0

8.1. Bills Payable: \$493,296.75 (09-10); \$211,031.91 (09-10; 150 Accounts); \$859,061.33 (10-11)

8.2. Line Transfers: \$46,867.78; \$151,888.09 (Salary reconciliation)

8.3. Donation: Podium with Amplifier for Walter C. Polson Middle School, valued at \$1,500, from the Polson School PTO

8.4. Donation: \$1,000 from the Madison Youth Basketball Association to benefit the Daniel Hand High School Boys and Girls Basketball Program

8.5. Textbook Adoption (*Reference Policy #6100.10*)

The Connecticut Adventure

Elementary Fourth Grade Social Studies

Gibbs Smith c 2008

8.6. Donation: \$3,466.50 to the Robert H. Brown Middle School for student planners from the Brown School PTO.

MOTION: by Klaskin, seconded by Fitzgerald to approve the Consent Agenda.

AYES: Clorite, Coffey, Fitzgerald, Frey, Klaskin, Meier, Ruggiero, Wood

NAYS: None

MOTION CARRIED: 8-0

Atty. Klaskin called out the generous donations from the Polson Middle School and Brown Middle School PTO's, and also from the Madison Youth Basketball Association.

9. Action Item: Minutes of the July 20, 2010 Board of Education Meeting.

MOTION: by Klaskin, seconded by Wood to approve the minutes of the July 20, 2010 Board of Education Meeting.

AYES: Clorite, Coffey, Fitzgerald, Frey, Klaskin, Meier, Ruggiero

NAYS: None

MOTION CARRIED: 8-0

10. Old Business

No old business was discussed.

11. New Business

No new business was discussed.

12. Future Agenda Items

Mr. Klein commented that Ms. Rutlin will give her annual recap of the CMT and CAPT results in September.

13. Meetings of Importance.

Ms. Coffey pointed out the meetings and dates listed on the agenda.

14. Adjournment

MOTION: by Frey, seconded by Meier to adjourn the meeting at 7:50 p.m.

AYES: Clorite, Coffey, Fitzgerald, Frey, Klaskin, Meier, Ruggiero, Wood

NAYS: None

MOTION CARRIED: 8-0

Submitted for approval at the 09/07/10 Board of Education Meeting  
dmd