

# Board of Education Regular Meeting

Tuesday, June 22, 2010 7:30 PM

Town Campus Hammonasset Room, 10 Campus Drive , Madison, CT 06443

## I. Call to Order / Attendance

## II. Executive Session - 7:00 p.m.

## III. School Community Session- 7:30 p.m.

III.A. Recognitions: Connecticut Association of Boards of Education Student Leadership Awards

III.A.1. DHHS: Anna Balakrishnan, Brian Coer;  
Polson Middle School: Rachel Anderson, Michael O'Sullivan; Brown Middle School: Coco Charles, Matthew Henry

III.B. Public Participation

## IV. Superintendent's Report

**Speaker (s):** David J. Klein

IV.A. Update: 2010-2011 Enrollment

**Speaker (s):** David J. Klein

IV.B. Technology Update: Infinite Campus and Finals site

**Speaker (s):** Technology Department Staff

## V. Board Members' Comments

## VI. Board Committees / Liaison Updates

VI.A. Planning Committee

**Speaker (s):** Members: Debra Frey, Chair; Bill Clorite, Jean Fitzgerald

VI.A.1. Discussion: Elementary Facilities / Future of Academy School Building

VI.B. Personnel Committee

**Speaker (s):** Members: John Dean, Chair; Pam Meier; Robert Ruggiero

VI.C. Policy Committee

**Speaker (s):** Members: Seth Klaskin, Chair; Jean Fitzgerald; Pam Meier

VI.C.1. Policies for Second Reading

VI.C.1.a. Policy #5080, Student Absences

VI.C.1.b. Policy #5090.9, Electronic Communication Devices

VI.C.1.c. Policy #TBD, School-Wide Pre-Referral Approaches and Interventions (Scientific Research-Based Interventions or SRBI)

VI.D. Finance Committee

**Speaker (s):** Members: Bill Clorite, Chair; Jean Fitzgerald; Cindy Wood

VI.E. LEARN Liaison

**Speaker(s):** Liaison:  
Robert Ruggiero

**VII. Audience Response to Information Presented**

**VIII. Consent Agenda (8.1-8.5) (Ref. Bylaw #9540.2 and 9540.8)**

VIII.A. Bills Payable: \$2,134.45 (08-09);  
\$830,613.38 (09-10)

VIII.B. Line Transfers: \$340,333.13

VIII.C. Donation: \$1,660.54 to J. Milton Jeffrey  
Elementary School from the Jeffrey School PTO  
(Stop & Shop A+ Bonus Bucks Program)

VIII.D. Request for Removal of Used Books /  
Equipment (Ref. Policy #3260)

VIII.E. Textbook Adoption (Ref. Policy #6100.10)

VIII.E.1. Math Connects: Concepts, Skills and  
Problem Solving Course 2; Walter C. Polson Middle  
School 7th Grade Mathematics; Glencoe/McGraw-Hill  
c 2009

**IX. Action Item: Minutes of the June 1, 2010 Board  
of Education Meeting**

**X. Action Item: Contract Renewal for the  
Superintendent of Schools and the Assistant  
Superintendent for Curriculum, Instruction and  
Assessment (Ref. Bylaw #9540.8)**

**XI. Old Business**

**XII. New Business**

XII.A. Textbook Adoption Preview (June 22 - July  
20, 2010) (Ref. Policy #6100.10)

XII.A.1. Myers' Psychology for AP; DHHS Advanced  
Placement Psychology; Worth Publishers c 2010

XII.A.2. Algebra Readiness; DHHS Integrated  
Algebra and Geometry Grade 9; McDougal Littell c  
2008

**XIII. Future Agenda Items**

**XIV. Meetings of Importance**

**Speaker(s):** Chairman  
Coffey

XIV.A. June 29, 2010: Finance Committee Meeting;  
7:30 a.m., Central Office Room B

XIV.B. July 7, 2010: Planning Committee Meeting;  
8:00 a.m., Central Office Room B

XIV.C. July 7, 2010: Personnel Committee  
Meeting; 5:00 p.m., Central Office Room B

XIV.D. July 20, 2010: Board of Education  
Meeting; 7:30 p.m., Town Campus Hammonasset Room

**XV. Adjournment**

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**Madison Public Schools  
Board of Education Meeting  
Central Office Room B  
June 22, 2010  
7:00 p.m. – 7:30 p.m.**

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**Executive Session Agenda**

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**1. Executive Session (6:00 p.m.)**

**1.A. Personnel Issues**

- **Status of Open Positions**

**1.B. Legal Issues**

**Adjournment (7:30 p.m.)**

Public Participation Guidelines:

Members of the community are invited to speak on topics of interest and / or topics to be addressed in the agenda. The Board of Education may choose to interact with participants, but will not act upon topics that require further study before action is taken. The participation time will be limited to three (3) minutes per person and fifteen (15) minutes overall to guarantee efficient operation of the entire meeting.

Board of Education Meeting  
June 1, 2010  
Daniel Hand High School  
Dining and Assembly Hall

Meeting Minutes

1. The public session of the Board of Education meeting was called to order by Chairperson Coffey at 6:01 p.m. Ms. Coffey led the Pledge of Allegiance

Present: Becky Coffey; Jean Fitzgerald; Debra Frey; Seth Klaskin; Pamela Meier; Robert Ruggiero

Also present: David Klein, Superintendent of Schools; Anita Rutlin, Assistant Superintendent for Curriculum, Instruction and Assessment; District administrators; staff; community members

2. School / Community Session

2.1. Recognition: Board of Education Student Representatives

- *Anna Balakrishnan*
- *Andrew Chapman*

As Ms. Balakrishnan was just arriving and Mr. Chapman was on his way, the recognition and the Student Representatives' Report was deferred to later in the meeting.

2.2. Public Participation

None at this time.

3. Board of Education Student Representatives' Report  
(Anna Balakrishnan and Andrew Chapman)

Deferred to later in the meeting.

4. Superintendent's Report (David J. Klein)

4.1. IP Video Surveillance System Vendor Approval (Arthur Sickle)

Mr. Klein introduced Mr. Arthur Sickle, Director of Administrative Services, and asked him to speak about this project. Mr. Sickle reminded the Board that as he reported at the April 6<sup>th</sup> Board of Education meeting, the District had issued an RFP in conjunction with a similar purchase by the Madison Police Department, and the resultant economies of scale benefit both the MPS and MPD. This project will allow for surveillance cameras in external areas only – entrances and exits at all school buildings - as well as the parking lot at the Daniel Hand High School / Polson Middle School campus. The vendor selected was the low bidder of the three finalists. Mr. Sickle stated that he hoped the Board would support the recommendation of the Planning Committee (agenda item #10) and vote to approve the vendor selected.

5. Board Members' Comments

5.1. Reschedule June 15, 2010 Board of Education Policy Committee Meeting, Executive Session and Public Session for Tuesday, June 22, 2010.

Ms. Coffey commented that the Board will vote to change this meeting later in the agenda. This change is due to several Board members not being available on June 15<sup>th</sup>.

6. Reports from Board Committees / Liaisons

## 6.1. Policy Committee

Atty. Klaskin reviewed the technical revision to the following policies:

### 6.1.1. Policies Being Moved for Technical Revisions – Agenda Action Item #11

- Policy #4111.1, Reference Checks
- Policy # 4112.1, Certification
- Policy #4122, Student Teachers / Internship
- Policy #5090.9, Pagers and Wireless Telephones / Telecommunication Devices (policy name change only – Electronic Communication Devices)
- Policy #5200, Rehabilitation Act of 1973, Section 504

Atty. Klaskin next pointed out the following policies which are on for First Reading. He requested that any comments or questions about these policies be emailed to him.

### 6.1.2. Revised Policies for First Reading

- Policy #5080, Student Absences
- Policy #5090.9, Pagers and Wireless Telephones / Telecommunication Devices (substantive review)
- Policy #TBD, School-Wide Pre-Referral Approaches and Interventions (Scientific Research-Based Interventions or SRBI)

At this time, Ms. Coffey recognized the Board of Education Student Representatives, Daniel Hand High School Senior Anna Balakrishnan and Junior Andrew Chapman. She thanked them for their commitment in attending the Board of Education meetings and keeping the Board informed about events and items of interest at Daniel Hand High School. The students were presented with Certificates of Recognition and token gifts of appreciation by Ms. Coffey on behalf of the entire Board.

Ms. Coffey then asked the student representatives to give their report.

Mr. Chapman reported on the following:

- Girls Lacrosse, Softball and Tennis all won the SCC's.
- Boys Tennis and Boys and Girls Track placed second in the SCC's.
- The Choral Concert was held recently and was a great success.
- The National Honor Society Inductions were held two weeks ago.
- Relay for Life was held at Daniel Hand two weeks ago and went great.

Ms. Balakrishnan next reported on the following:

- Freshman orientation for current 8<sup>th</sup> graders was held last week.
- The Orchestra Concert took place last week and went very well.
- Elections for Class Officers will take place next Thursday.
- The Senior Class trip to Holiday Hill is this Friday, June 4<sup>th</sup> – the seniors are very much looking forward to this day.
- The Underclassmen Awards Ceremony will also take place on Friday, June 4<sup>th</sup>.

Ms. Coffey thanked Ms. Balakrishnan and Mr. Chapman for their report, and again for their service this year to the Board of Education.

7. Consent Agenda (7.1. – 7.5)  
(Reference Bylaw #9540.2 and #9540.8)

7.1. Bills Payable: \$367,597.25 (09-10)

7.2. Line Transfers: \$123,493.03

7.3. Budget Expenditure Report as of May 27, 2010

7.4. Textbook Adoption (Reference Policy #6100.10)

PHYSICS - Principles and Problems

Daniel Hand High School Physics

Glencoe / McGraw-Hill Publisher c 2009

7.5. Connecticut State Department of Education Carl D. Perkins Continuous Improvement Plan Secondary Education Grant Application, July 1, 2010-June 30, 2011

MOTION: by Frey, seconded by Meier to approve the Consent Agenda.

AYES: Coffey, Fitzgerald, Frey, Klaskin, Meier, Ruggiero

NAYS: None

MOTION CARRIED: 6-0

8. Audience Response to Information Presented

None at this time.

9. Action Item: Minutes of the May 18, 2010 Board of Education Meeting.

MOTION: by Fitzgerald, seconded by Klaskin to approve the minutes of the May 18, 2010 Board of Education Meeting.

AYES: Coffey, Fitzgerald, Frey, Klaskin, Meier, Ruggiero

NAYS: None

MOTION CARRIED: 6-0

10. Action Item: IP Video Surveillance System Vendor Approval (Reference Bylaw #9540.8)

MOTION: by the Planning Committee to approve the IP Video Surveillance System Project as recommended by the Director of Administrative Services and the Superintendent of Schools at a cost not to exceed \$65,000.

AYES: Coffey, Fitzgerald, Frey, Klaskin, Meier, Ruggiero

NAYS: None

MOTION CARRIED: 6-0

11. Action Item: Policies for Technical Revision (Reference Bylaw #9620)

MOTION: by the Policy Committee to approve the Technical Revisions as presented on the following Board of Education policies.

- Policy #4111.1, Reference Checks
- Policy #4112.1, Certification
- Policy #4122, Student Teachers / Internship
- Policy #5090.9, Pagers and Wireless Telephones / Telecommunication Devices (Policy name change only – Electronic Communication Devices)
- Policy #5200, Rehabilitation Act of 1973, Section 504

AYES: Coffey, Fitzgerald, Frey, Klaskin, Meier, Ruggiero  
 NAYS: None  
 MOTION CARRIED: 6-0

12. Action Item: Reschedule June 15, 2010 Board of Education Policy Committee Meeting, Executive Session and Public Session to June 22, 2010 (*Reference Bylaw #9510*)

MOTION: by the Frey, seconded by Ruggiero to reschedule the June 15, 2010 Board of Education Policy Committee Meeting, Executive Session and Public Session to June 22, 2010.

AYES: Coffey, Fitzgerald, Frey, Klaskin, Meier, Ruggiero  
 NAYS: None  
 MOTION CARRIED: 6-0

13. Action Item: 2009-2010 Budget Closeout

Ms. Coffey reminded members of the Board that this action is taken every year.

MOTION: by Frey, seconded by Klaskin to authorize the Finance Committee to complete line transfers and pay bills to close out the 2009-2010 budget.

AYES: Coffey, Fitzgerald, Frey, Klaskin, Meier, Ruggiero  
 NAYS: None  
 MOTION CARRIED: 6-0

14. Old Business

No old business was discussed.

15. New Business

15.1 Textbook Adoption Preview (June 1-22, 2010) (*Reference Policy #6100.10*)

Math Connects: Concepts, Skills and Problem Solving Course 2  
 Walter C. Polson Upper Middle School Grade 7 Mathematics  
 Glencoe / McGraw-Hill Publisher c 2009

Ms. Rutlin stated that this textbook will be available in her office if members of the Board wish to review it.

16. Future Agenda Items

16.1. Technology Update – Infinite Campus and Finals site – June 22<sup>nd</sup>.

17. Meetings of Importance.

Ms. Coffey pointed out the list of upcoming meetings on the agenda. She pointed out that of most importance was the Budget Public Hearing scheduled for the following evening, Wednesday, June 2<sup>nd</sup> at Polson Middle School.

18. School / Community Session (6:30 p.m.)

18.1. Recognition of Retirees

Honored Guests

|                           |  |                            |
|---------------------------|--|----------------------------|
| <i>Sara K. Benedetto</i>  | <i>Dr. Robert H. Brown Middle School</i> | <i>24 Years of Service</i> |
| <i>Jonathan M. Brooks</i> | <i>Daniel Hand High School</i>           | <i>31 Years of Service</i> |
| <i>Richard Fasano</i>     | <i>Daniel Hand High School</i>           | <i>38 Years of Service</i> |
| <i>Frances Manganello</i> | <i>Island Avenue Elementary School</i>   | <i>20 Years of Service</i> |
| <i>Reed B. Miller</i>     | <i>Daniel Hand High School</i>           | <i>30 Years of Service</i> |
| <i>Mary O'Sullivan</i>    | <i>Daniel Hand High School</i>           | <i>39 Years of Service</i> |
| <i>Mary T. Ouimet</i>     | <i>Dr. Robert H. Brown Middle School</i> | <i>22 Years of Service</i> |
| <i>Edward J. Valla</i>    | <i>Dr. Robert H. Brown Middle School</i> | <i>29 Years of Service</i> |

Ms. Coffey and Mr. Klein welcomed each of the teachers retiring as of June 30, 2010 and thanked them for their many years of dedicated service to the Madison Public Schools. Ms. Coffey remarked that these teachers have touched countless students in so many ways, both academically and personally. Mr. Klein commented that these eight teachers have served the students and community of Madison for a total of 233 years, and congratulated each of them on a very successful teaching career.

Remarks celebrating the careers of the retirees were then read by their building administrators, followed by thanks from those retirees in attendance, all of whom commented on how much they have enjoyed teaching in Madison. The retirees were then presented with gifts of appreciation. Mr. Brooks was not able to attend the meeting.

21. Adjournment to Retiree Reception

MOTION: by Frey, seconded by Meier to adjourn the meeting at 7:00 to a cake and coffee reception in honor of the retirees.

AYES: Coffey, Fitzgerald, Frey, Klaskin, Meier, Ruggiero

NAYS: None

MOTION CARRIED: 6-0

Entertainment during the reception was provided by members of the Daniel Hand High School Encore Group: Alexa Campbell; Evan DeFrancesco; Sam Dickinson; Hannah Ellman; Ben Gelfand; Matt Gregory; Devon Holloran; George Honorof; Dana Kurpit; Gabby Leone; Allie McDonald; Alex McKissick; Conor Molloy; Moira O'Connor; Alexa Patrick; Ella Russell; Johnny Varelas; Ronald K. Soja, Director.