

Board of Education Regular Meeting

Tuesday, March 6, 2007 7:30 PM

Town Campus Hammonasset Room, 10 Campus Drive , Madison, CT 06443

I. Call to Order / Attendance

II. Executive Session - 6:30 p.m.

III. School Community Session

III.A. Student Recognition: Polson Middle School
Iraq Care Package Project

III.B. Recognition: School Social Worker Month
(Linda Young; Allan Uzwiak; and Ben Schreiber)

III.C. Recognition: School Board Member
Appreciation Month **Speaker (s):** Dr. H.
Kaye Griffin

III.D. Public Participation

IV. **Board of Education Student Representatives'
Report** **Speaker (s):** Jeff
Cavallo and Emma
Norris

V. **Superintendent's Report** **Speaker (s):** Dr. H.
Kaye Griffin

V.A. Update: Tiger Fitness Center **Speaker (s):** Dr. H.
Kaye Griffin

V.B. Update: Kindergarten Enrollment 2007-2008 **Speaker (s):** Dr. H.
Kaye Griffin

V.C. Presentation: Pilot Curriculum Lab Project
Support Document **Speaker (s):** Dr. H.
Kaye Griffin and
Anita Rutlin

VI. Board Member Comments

VII. Distribution of Executive Summaries from Board Committees / Liaisons

VII.A. Policy Committee **Speaker (s):** Members:
Holly Sellers, Chair;
Harriet Gowanlock;

VII.A.1. Policy #1330 Community Use of School
Facilities (3rd Reading)

VIII. Audience Response to Information Presented

IX. Consent Agenda (Items 9.1 - 9.5)

IX.A. Bills Payable: \$847.77 (05/06) and
\$585,225.89 (06/07)

IX.B. Line Transfers: \$56,131.98

IX.C. Budget Expenditure Report as of 2.28.07

IX.D. Certified Staff Appointments /
Resignations / Retirements

IX.D.1. Voluntary Early Retirement Incentive Plan
Applicants Retirement Effective 6.30.07

IX.E. Notice of Intent for Instruction of
Student at Home

- X. Action Item: Minutes 1.31.07 Meeting (Reference Policy #9540.8)
- XI. Action Item: Minutes 2.6.07 Meeting (Reference Policy #9540.8)
- XII. Action Item: Minutes 2.13.07 (Reference Policy #9540.8)
- XIII. Action Item: 2008 - 2009 School Year Calendar (Reference Policy #6030)
- XIV. Action Item: Updated Capital Maintenance Plan (Reference Policy # 9540.8)
- XV. Action Item: Request for Out-of-State Travel / National Academic Quest in Washington, D.C. (Reference Policy #5100.8 and 6153)
- XVI. Action Item: Request for Out-of-State Travel / Yearbook Conference in New York City (Reference Policy #5100.8 and 6153)
- XVII. Action Item: Community Use of School Facilities Policy #1330 (Reference Policy #9540.8)
- XVIII. Action: Donation of Equipment to Tiger Fitness Center (Reference Policy #3281)
- XIX. Old Business
- XX. New Business
- XXI. Future Agenda Items
- XXII. Adjournment

Board of Education Special Meeting
January 31, 2007
Polson Middle School Library Media Center

Meeting Minutes

The special meeting of the Board of Education was called to order by Chairman Robert Hale at 5:31 p.m. Chairman Hale led the Pledge of Allegiance.

Present: Becky Coffey; John Dean; Debbie Frey; Harriet Gowanlock; Robert Hale, Diana Lynch; Atty. Holly Sellers; David Youngerman.

Also present: Dr. H. Kaye Griffin, Superintendent of Schools; Frank Henderson, Principal of Polson Middle School.

Discussion: Fitness Center Equipment

The members of the Board, along with Dr. H. Kaye Griffin and Frank Henderson, visited the Tiger Fitness Center in the Polson Middle School to observe the equipment in the room.

The members of the Board returned to the Polson Middle School Library Media Center at 5:50 p.m.

Chairman Hale stated that the purpose of the meeting was to discuss options for the Tiger Fitness Center equipment and to take action at the next scheduled Board meeting.

Dr. Griffin reported that on January 22nd equipment was delivered to the Tiger Fitness Center. The delivery of the equipment was reported to her office on January 24th and the fitness center was closed on January 24th because it was not compliant with procedures. A memo was sent to coaches that the fitness center was closed due to issues of safety and that the Planning Committee had not completed its work on use scheduling for the Center.

Phase I of the construction of the Tiger Fitness Center was completed in January and certificate of occupancy was received. Phase II involving the design of a plan for equipment, equipment selection, and development of programs and schedules was then to begin. The Madison Public Schools was subsequently to launch a community fundraising campaign for donations toward a piece of equipment with a plaque to be posted on the equipment in honor of the donor. The fitness center was slated to open at the end of the spring.

Dr. Griffin reported that she is conducting an investigation into how the equipment came to be delivered to Madison Public Schools which involves personnel issues.

Dr. Griffin then reviewed with the Board requirements for liability insurance coverage for fitness center equipment which included: manufacturers' name on each piece of equipment; following manufacturer's recommendations regarding use of the equipment and maintenance; orientation provided to students prior to use; training on use of equipment provided prior to use; supervision of students at all times; signage on each piece of equipment indicating how to use; signage on walls regarding fitness center rules and regulations; release of liability form if not part of regular curriculum; and policies for use of equipment by non-students. She stated that the insurance carrier will provide coverage but only if the above listed procedures are followed.

Dr. Griffin stated that the original plan for equipment acquisition was for the Athletic Director to come up with a list of equipment to meet the goals of the fitness center. This list was then to be forwarded to the Board of Education.

Ms. Lynch stated that if the goal of the fitness room is general fitness then the current equipment does not meet these guidelines.

Mr. Hale stated that the equipment viewed this evening does not include any cardio equipment and is therefore not appropriate. Ms. Coffey added that the equipment was more "power" equipment rather than general fitness.

Chairman Hale stated that there are a few options for the Board to consider prior to the next meeting: 1) legally taking possession of the equipment that was delivered to the fitness center; 2) returning the equipment and determining the associated liability; and 3) identifying previously owned equipment.

Dr. Griffin stated that Madison Public Schools has not legally taken possession of the equipment as no invoice has been received or paid for the equipment. The only invoice received has been for \$1,200 from the moving company that delivered the equipment. She added that she had contacted the vendor for an invoice and to date as not received it. The total value of the equipment is between \$22,000 and \$25,000, and it is Dr. Griffin's understanding that a personal check in the amount of \$10,000 was presented to the vendor. The balance due on the equipment is around \$13,000.

Ms. Coffey discussed the acquisition of the fitness equipment in relation to Board of Education policies. She stated that it is a policy not to enter into a contract or pay an invoice until the item has been approved at a Board of Education meeting. Dr. Griffin added that a donation form in the amount of \$10,000 was received in her office on January 17th and slated to go on the February Board of Education meeting agenda.

Ms. Coffey also discussed the policy regarding bidding which states that any purchase over \$10,000 must be publicly bid. She also referenced policies 5100 and 6070 regarding curriculum planning. Policy 7010 states that Board of Education facilities must have equal access to all students and Ms. Coffey questioned whether the current equipment meets this criteria.

Policies 3280 and 3281 were mentioned in relation to fundraising. These policies require that fundraising activities have prior approval of the principal and that special fundraising projects must have educational purpose for the district and all hidden costs (i.e. insurance, staffing, etc.) must be reviewed.

Ms. Coffey stated that if the equipment that was delivered to the Tiger Fitness Center was accepted as is it would violate any of the above mentioned policies.

Ms. Coffey then questioned how the funds for the Tiger Fitness Center have come into the district. Dr. Griffin responded that she has met with the Finance Director and reviewed the fundraising monies and invoice payments related to the Phase I of the fitness center project. All accounting has been reconciled for the construction phase of the project.

Board members requested a packet of information from the Planning Committee on the fitness center planning process be included in the next agenda.

MOTION: by Coffey, seconded by Lynch to adjourn the meeting at 6:25 p.m.

AYES: Coffey; Dean; Frey; Gowanlock; Hale, Lynch; Sellers; Youngerman.

NAYS: None

MOTION CARRIED: 8-0

Submitted for approval at the 3.6.07 BOE meeting.
hgd

Board of Education Meeting
February 6, 2007
Town Campus

Meeting Minutes

1. Call to Order / Attendance

The regular meeting of the Board of Education was called to order by Chairman Robert Hale at 6:30 p.m.

Present: Becky Coffey, Debra Frey, Harriet Gowanlock, Robert Hale, Kathleen Rossini, Holly Sellers, David Youngerman.

Also present: Dr. H. Kaye Griffin, Superintendent.

MOTION: by Frey, seconded by Rossini to enter Executive Session at 6:30 p.m. to discuss personnel issues.

AYES: Coffey, Frey, Gowanlock, Hale, Rossini, Sellers, Youngerman.

NAYS: None

MOTION CARRIED: 7-0

2. Executive Session

Personnel issues were discussed.

MOTION: by Youngerman, seconded by Sellers to adjourn Executive Session at 7:05 p.m.

AYES: Coffey, Frey, Gowanlock, Hale, Rossini, Sellers, Youngerman.

NAYS: None

MOTION CARRIED: 7-0

The public session of the Board of Education meeting was called to order by Chairman Robert Hale at 7:30 p.m. Chairman Hale led the Pledge of Allegiance.

Present: Becky Coffey, Debra Frey, Harriet Gowanlock, Robert Hale, Kathleen Rossini, Holly Sellers, David Youngerman.

Also present: Dr. H. Kaye Griffin, Superintendent; Anita Rutlin, Assistant Superintendent for Curriculum, Instruction, and Assessment; district administrators; faculty; staff; students; community members.

3. School Community Session

3.1 Recognition: CIRMA Risk Management Award

Dr. Griffin announcement that the liability insurance carrier, CIRMA, notified her that a Risk Control Achievement Award will be presented to the Madison Public Schools in June. She thanked the staff and administrators for their outstanding efforts that resulted in this award.

3.2 Recognition: 2006 Durham School Services Safety Award

Dr. Griffin acknowledged representatives from Durham School Services: Magda Grayson, Manager and Mike McDaniel, Assistant Manager. She reported that the Madison division of the Durham School Services was awarded the Northeast Safety Challenge 2006 Award. She presented Ms. Grayson and Mr. McDaniel with a certificate of

recognition from Madison Public Schools and thanked Durham School Services for their outstanding service and commitment to safe student transportation.

3.3 Public Participation

Chairman Robert Hale read the following statement:

It's always a pleasure to see so many people in the audience at our Board of Education meetings. As always, our Board provides two opportunities for public participation: one at the beginning of the meeting and another after the Superintendent's and committee reports but before the Board takes any actions. If you wish to speak to the Board when I conclude my statement, please remember to state your name and address clearly so the Board's secretary can record it.

In the past few days, Board of Education members have received several e-mails and calls concerning a district personnel issue. Please understand that we cannot discuss the specifics of personnel matters; we must preserve both the employee's due process rights and meet the district's legal responsibilities.

However, I understand that many of you may be here tonight because you are interested in the discussion of the status of the Tiger Fitness Center, located at Polson School.

If this is the reason for your attendance, I urge you to listen to the Superintendent's report on the Tiger Fitness Center.

The Board of Education has already heard a preliminary report from the Superintendent on this issue. This report was delivered at a special Board meeting held last Wednesday evening at Polson Middle School. At that time, Board members toured the new Tiger Fitness Center and were surprised that the center had equipment that was not authorized by the Board.

Following the tour – and after the Superintendent's report – Board members unanimously expressed concerns about what they saw. First and foremost, the weight training equipment set up in the room was viewed as inconsistent with the fitness center proposal the Board approved in December of 2005. In addition, the type of weight training equipment now placed there was viewed as limiting the fitness programming and physical education curriculum options for which the space could be used.

The 2005 proposal of the Athletics Department to the Board of Education described a fitness center whose equipment – a mix of strength training and cardiovascular equipment – would support the fitness and conditioning needs of all of Daniel Hand's interscholastic sports teams – male and female – as well as planned intramural conditioning program, and meet the needs of the District's Physical Education program. The Board's Planning Committee specifically worked with the project architect to add electrical service to the school just for the purpose of supplying electricity to the planned cardio equipment.

As the room is currently configured, the equipment placement leaves no floor space for any planned cardio-vascular equipment or for a broader selection of equipment to serve both male and female students in a broad range of sports and conditioning activities.

The Board has grave concerns about fitness equipment that was delivered on January 22nd. The unauthorized equipment does not match the intent of the draft plan for the center the Board approved "...based on the Connecticut State Fitness requirements, we expect all of our students to meet and exceed the standards set forth by the State of Connecticut. Those components consist of Muscular Strength, Muscular Endurance, Cardiovascular Conditioning, Flexibility, and Body Mass Index." The unauthorized equipments present issues of inequity of facilities for Hand's male and female athletes and students. It should be noted the Tiger Fitness Center was never officially opened to student use. The center cannot be opened until the Board accepts it and the use is authorized by the Board's insurance carrier.

The Board's insurance company, CIRMA, sets very specific standards for the placement and installation of fitness equipment, signage, and staff training that must exist before they will agree to insure a school fitness center area. The Tiger Fitness Center as currently equipped and arranged does not meet the insurer's requirements for insurability. This is why the center was never officially opened and will not be opened until it meets the criteria established by the insurance company and is accepted by the Board of Education.

Under Board policy 3281, Grants, Gifts and Donations, all donations to the district will be evaluated by the Superintendent to assure that the donation promotes the educational goals of the District. Among the criteria the Superintendent weighs in making her recommendation on whether the donation would bring undesirable or hidden costs to the school district, would place restrictions on the school program, or could impact the fairness and equity of resource distribution among schools or individuals.

By policy, the Board of Education votes to accept or reject the Superintendent's recommendation on donations. This is the type of action that the Board will take tonight with respect to donations to the elementary schools.

Additionally, there are several other Board policies that have bearing on the operation of the fitness center. Among the policies are:

1. **Policy 3110, Paying for Goods and Services:** The Board of Education shall not enter into a contract or pay a bill until such action has been authorized at a regularly called Board of Education meeting.
2. **Board Policy 3280 Fundraising:** Community organizations, including parent/teacher organizations and booster groups, raising funds for particular schools or activities must have approval by the school principal for any fundraising activity which will eventually result in donations or gifts to the school.
3. **Board Policy 3323, Soliciting Prices (Bids and Quotations):** Equipment, supplies and operational services exceeding \$10,000.00 shall be bid. Quotes for equipment, supplies, and other services exceeding \$5,000.00 but less than \$10,000.00 shall be obtained.
4. **Board Policy 5100 on Co-curricular and Extracurricular Activities states the following:** "Co-curricular and extracurricular activities are learning experiences and are to be developed, managed, and evaluated with this purpose in mind. Activities are considered part of the total school program and are to be included in the curriculum planning, review and evaluation process, as appropriate."
5. **Board Policy 7110 states the following:** "The Board of Education seeks to provide facilities which give each student equal access to regular and special programs in school buildings..."

Thank you all for coming tonight. I hope you will stay to listen to the Superintendent's report on the fitness center. I am sure you will learn more about the project than you have heard to date.

Chairman Hale stated that item #7.2 Update: Tiger Fitness Center by the Superintendent would be moved up on the agenda.

7.2 Update: Tiger Fitness Center

Ms. Rossini, Chairman of the Board of Education's Planning Committee, reported on the Tiger Fitness Center Program. She stated that the Planning Committee has the responsibility for the fitness center project which started in the Fall of 2005. To date, Phase I of the project involving the framework of the room for the fitness center has been completed and a certificate of occupancy was received in mid-January. The Planning Committee is now in Phase II of the project which involves review of the programs and equipment to be housed in the fitness center.

Ms. Rossini added that she understands that there is a great deal of community support for the fitness center project. As the regular budget does not have funds for the project, community support and fundraising has been used to

complete the framework of the fitness center location including items such as upgrading the air conditioning. The Board plans to put together a program to be implemented allowing the opening of the facility as envisioned when the program started fifteen (15) months ago. The Planning Committee would like to get the program on-line as soon as possible.

Dr. Griffin reported on the parameters that need to be in place in order for the fitness center to be operational in terms of liability insurance. The insurance carrier, CIRMA, stated that insurance coverage will be provided if the following conditions are met and procedures are in place prior to any use by students: manufacturer's name on each piece of equipment; follow manufacturer's recommendations regarding use of the equipment and maintenance; orientation to students prior to use; training on use of equipment prior to use; supervision of students using the equipment at all times; signage on all equipment indicating how to use; signage on walls regarding fitness center rules and regulations; release of liability forms if not part of regular curriculum and procedures for use of equipment by non-students. In terms of supervision, supervisors must be on duty at all times center is in use; they must provide fitness center instructions and instructions on equipment use; require a safe workout environment; enforce policies and procedures, oversee front desk for sign-in and out; and be CPR and First Aid certified.

3.3 Public Participation

Mr. Steven Lutz, 56 Highhill Circle, stated that he was a proud member of the community with children involved in the schools and athletic programs. He stated that Athletic Director Craig Semple's main focus has been on the children. He appreciates Mr. Semple's support of the fitness center which has been a collaborative effort between staff, parents, students and the community. The fitness center was Mr. Semple's vision for the betterment of the Hand / Polson community and his leadership led the effort. The fitness center was an opportunity to bring the student community together and fundraising efforts in the community have raised over \$70,000. Mr. Lutz stated that he understands that the Board of Education is clear about the procedures that need to be done to get the fitness center open, but he would like to express his support for Mr. Semple. He feels Mr. Semple turned around the spirit of the Hand athletic program and the parents, students and community have rallied around him. He added that Mr. Semple is not only involved in school athletic programs but makes himself available for community athletic programs designed for younger children. Mr. Lutz stated that the Board of Education's policies have paralyzed the Athletic Department and staff at the schools and he encouraged the Board to review their policies. He requested that the Board reinstated Mr. Semple to his position as Athletic Director and presented the Board with a petition with 248 signatures from students at Daniel Hand High School in support of this request.

Ms. Barbara Ciotti, Amber Trail, stated that she feels the current fitness equipment is appropriate for both males and females.

Mr. Roy Molton, 24 Genesse Lane, stated that he is a strength and conditioning specialist and that men and women train the same way. Cardiovascular fitness can be done with free weights and hammerheads and do not require treadmills which can in fact cause more accidents.

Mr. Larry Ciotti, 12 Amber Trail, stated that he is a former Athletic Director with Madison and former Physical Education Teacher at the Daniel Hand High School. He stated that the position of Athletic Director is very difficult and the current Director has tremendous vision. He stated that many teachers and administrators in the past have not followed procedures and he requested that the Board re-examine their actions with Mr. Semple's position. He added that he understands the procedures that are in place and the steps that need to be taken in order to open the fitness center but does not want to lose the Athletic Director.

Mr. Tom Healy, 12 White Cedar Drive, stated that he is part of the Madison Youth Football program. He was embarrassed to see how Madison was reported in the newspapers and that the Town should be proud of its current Athletic Director. He stated that Mr. Semple is dedicated to his job and dedicated to both the student athletes at Daniel Hand High School, as well as, the community at large.

4. Board of Education Student Representatives' Report

Mr. Jeff Cavallo thanked the Board of Education for allowing the opportunity to have student representatives at their meetings. He reported that interim report cards for the 2nd trimester were distributed. Grades 8 – 11 are registering

for courses during lunchtime waves with staff to assist them. The spring musical is High School Musical and will be held in April. The Honors breakfast was held on January 30th for the 1st trimester honor roll students.

Ms. Emma Norris reported that Grade 11 students met with their Guidance Counselors to discuss college transcripts and course selection for senior year. The Winter Charity Dance will be held this weekend. Ms. Norris also announced that the high school A Cappella Group won a state competition in Cheshire. They will be invited to the national competition in Disney World in May.

5. Board of Education Roundtable Discussion: Education Issues and Proposed Legislation

Chairman Hale introduced Senator Edward Meyer and Representative Deborah Heinrich. He stated that the purpose of the roundtable discussion was to share what is going on at the Capitol in the area of education and to have Board members share concerns.

Representative Heinrich reported that the legislature is looking forward to a very challenging session dealing with issues of healthcare, energy, environment, transportation and education funding. She reported that the Governor established a taskforce to review the ECS funding and Madison's First Selectman, Tom Scarpati, served on the taskforce. This taskforce created a report that was presented to the Governor which focused on raising the foundation cost for each student to more accurately reflect current expenditures and the removal of a cap on the ECS grant. Representative Heinrich reported that the overall distribution of education funding is still toward the cities and not the small towns. The taskforce did try to push for a minimum per student grant but was not able to get that recommendation. The taskforce report to the Governor comes with a price tag of \$1.2 billion dollars and the question is now where these funds will come from. The funds will most likely come from an increase in income tax which will have a disproportionate impact on Madison. She would like to see a better way of returning some of this money to Madison perhaps through a regional program to share sales taxes revenues and regional services.

Representative Heinrich also reported that the legislature is discussing the special education funding and is considering reducing the level when excess cost sharing is received from 4.5 times the per pupil expenditure to 2.5 times the per pupil expenditure. Finally, she discussed accountability related to the ECS grant in that cities are receiving the highest share of the funds while their test scores are going down.

Representative Heinrich reported that the Governor will be presenting her budget tomorrow.

Senator Meyer reported that Governor Rell has been a leader in early childhood education and is heading towards mandated full-day kindergarten and mandatory pre-school. The legislature is looking at the concept of school-based health centers which can provide services to children directly at the school level with the use of a nurse practitioner. This would assist working parents who have a difficult time getting children to the doctor during the day. The expenses for such a program would be funded by the state.

Senator Meyer stated that the Governor's taskforce is a significant development for Madison and could result in receiving three (3) times what it normally does for education funding. These funds could permit Madison to do curriculum enrichment and to reduce property taxes. He did express concerns about the level to which the Governor and the legislature will support the taskforce's findings.

Chairman Hale expressed concerns about proposed House Bills 6346 on mandatory first aid training and 6123 on child restraint systems for transportation. He feels these are potential unfunded mandates.

Dr. Griffin questioned the proposal on 2.5 times excess special education cost reimbursements in terms of which students it applies to and where the services are received. Representative Heinrich offered to work with her on the language for the proposal.

Ms. Coffey stated that Madison has taken the initiative to bring special needs students back into the district and would like to make sure that these special education costs are eligible for state reimbursement rather than being absorbed into the base budget for the town.

6. Board Member Comments

No Board member comments were made.

7. Superintendent's Report

7.1 Discussion: AT&T proposal for leased Fiber Optic Cable Project eligible for funding through the Universal Service Fund (E-Rate)

Art Sickle, Manager of Administrative Services, presented to the Board a plan to upgrade the backbone of the school districts wide-area network to fiber optic cables. The plan would replace the services that currently exist (8 circuits) with a faster fiber optic based network (3 circuits). He presented the Board of Education with drawings outlining the configuration of the networks. The project is consistent with Madison's three (3) year technology plan approved by the State last year, and would meet CEN requirements.

Mr. Sickle reported that the current agreements that the Madison Public Schools have in place are due to expire in June. He is presenting a proposal for a five (5) year agreement for the fiber optic cables that would cost approximately \$65,000 per year. The cost of the current agreements is approximately \$51,000 per year resulting in a net annual difference of \$14,000 per year. There is \$25,000 requested in the budget to cover the increased cost of the upgraded circuits and to run overlapping services during the transition period. Network services are eligible for a 40% reimbursement grant from the Universal Service Fund (E-Rate). Funding requests would need to be adjusted if the grant is not received. Mr. Sickle noted that the agreement does have a non-appropriation clause.

7.2 Announcement: Kindergarten Registration

Dr. Griffin reported that Kindergarten registration will be held on February 8th and 9th at the Town Campus. After the registration sessions, the district should have a better idea of the Kindergarten enrollment numbers for the upcoming school year.

7.3 Distribution: Additional Budget Book Materials

Dr. Griffin distributed additional budget book materials to the Board.

8. Distribution of Executive Summaries from Board Committees / Liaison

Ms. Coffey, Finance Committee, reported that the first budget workshop will be this Thursday and requested that all Board members forward their questions on the budget.

8.1 Policy Committee Report

Ms. Sellers reported that the Policy Committee met on January 18 and discussed the Community Use of School Facilities, Pediculosis Policy and the School Calendar. Regarding the Community Use of School Facilities, the Committee discussed groups authorized to use school facilities, and any fee schedule for such use. A proposal to extend authorization for use of school facilities to commercial / for-profit organizations was discussed and approved in principal. A second reading of the policy reflecting this discussion was included for the Board. A third reading of the policy will be on the March agenda when it should be ready for action by the Board.

Board members discussed priority order of school use so school-sponsored activities would not be preempted and the fee schedule.

Ms. Sellers reported that no changes were recommended for the Pediculosis Policy. On the Calendar Policy, the Committee discussed the process by which the school year calendar would be drafted and submitted for approval. A draft calendar for the 2008-2009 school year was presented that was prepared consistent with the current policy.

9. Audience Response to Information Presented

Ms. Elizabeth Wilson, Dairy Hill Road, commended the Athletic Director for his help last fall with intramural Beach & Recreation Field Hockey.

Mr. Tom Scarpati, First Selectman, stated that he is a strong supporter of education in town and has long felt that all that needs to be done in education can not be supported solely by local property taxes. He has been active with the Governor's taskforce in order to fight for a more equitable share of the ECS funding from the State. He believes that the disparity between the cities (i.e. New Haven at \$7,000 per student) and towns (i.e. Madison at \$250 per student) is extreme. He stated that he is very interested to see what the Governor has to say about education funding in her budget tomorrow, and reassured the Board that he will continue to fight for and support increased education funding from the state for smaller towns.

Dr. Griffin thanked Mr. Scarpati for all the work that he has been doing on this issue.

10. Consent Agenda (10.1 - 10.6)

10.1. Bills Payable: \$3,976.11 (05/06) and \$690,282.66 (06/07)

10.2. Line Transfers: \$7,923.39

10.3 Budget Expenditure Report as of 1.31.07

10.4 Donation: High Touch High Tech Programs (\$1,566.00) for Island Avenue School from Island Avenue School PTO

10.5 Donation: Cultural Arts Program (\$1,926.00) for Island Avenue School from Island Avenue School PTO

10.6 Donation: Grade 1 and 2 Field Trips (\$3,210.00) for Jeffrey School from Jeffrey School PTO

Ms. Rossini thanked the Island Avenue and Jeffrey School PTOs on their outstanding support of the schools.

11. Action Item: Agreement between Madison Public Schools and AT&T for leased Fiber Optic Cable Project (Reference Bylaw #9540.8)

MOTION: by Youngerman, seconded by Frey to approve the agreement between Madison Public Schools and AT&T for leased Fiber Optic Cable Project.

AYES: Coffey, Frey, Gowanlock, Hale, Rossini, Sellers, Youngerman.

NAYS: None

MOTION CARRIED: 7-0

12. Action Item: Used Tiger Fitness Center Equipment (Reference Policy #3323)

MOTION: by Rossini, seconded by Sellers to authorize the Superintendent to return the used Tiger Fitness Center equipment to the vendor.

AYES: Coffey, Frey, Gowanlock, Hale, Rossini, Sellers, Youngerman.

NAYS: None

MOTION CARRIED: 7-0

13. Action Item: School Trip Approval

MOTION: by Rossini, seconded by Youngerman to add to the agenda and approve the request for an overnight school trip for Daniel Hand High School Wrestling Team for February 16 – 17, 2007 to Bristol, Connecticut.

AYES: Coffey, Frey, Gowanlock, Hale, Rossini, Sellers, Youngerman.

NAYS: None

MOTION CARRIED: 7-0

14. Action Item: Partnership Agreement for the participation in the Thomas Edison Magnet Middle School in Meriden.

MOTION: by Sellers, seconded by Frey to add to the agenda and approve the dissolution of the Partnership Agreement for the participation in the Thomas Edison Magnet Middle School in Meriden and to reserve the right to retain one (1) seat for the continuing 8th grade student to participate in the program in 2007-2008 as per previous agreement involving the Madison Public Schools, the Executive Director of ACES and parents of the student.

AYES: Coffey, Frey, Gowanlock, Hale, Rossini, Sellers, Youngerman.

NAYS: None

MOTION CARRIED: 7-0

15. Action Item: VERIP Retirement Plan Option

MOTION: by Coffey, seconded by Rossini to add to the agenda and approve the three-year VERIP Plan effective 7.1.07

AYES: Coffey, Frey, Gowanlock, Hale, Rossini, Sellers, Youngerman.

NAYS: None

MOTION CARRIED: 7-0

16. Action Item: Pilot Study for Elementary Schools

MOTION: by Gowanlock, seconded by Coffey to add to the agenda and approve the Pilot Study in Response to Intervention Reading Materials in Grades 3 and 4.

AYES: Coffey, Frey, Gowanlock, Hale, Rossini, Sellers, Youngerman.

NAYS: None

MOTION CARRIED: 7-0

17. Action Item: Minutes 1.16.07 Meeting

MOTION: by Youngerman, seconded by Frey to approve the minutes of the 1.16.07 meeting.

AYES: Coffey, Frey, Gowanlock, Hale, Rossini, Sellers, Youngerman.

NAYS: None

MOTION CARRIED: 7-0

18. Old Business

No old business was discussed.

19. New Business

No new business was discussed.

20. Future Agenda Items

No future agenda items were requested.

21. Adjournment

MOTION: by Coffey, seconded by Rossini to adjourn the meeting at 9:40 p.m.

AYES: Coffey, Frey, Gowanlock, Hale, Rossini, Sellers, Youngerman.

NAYS: None

MOTION CARRIED: 7-0

Submitted for approval at the 3.6.07 BOE meeting.
hgd

Board of Education Special Meeting
February 13, 2007
Hammonasset Room, Town Campus

Meeting Minutes

The special meeting of the Board of Education was called to order by Chairman Robert Hale at 6:02 p.m.

Present: Becky Coffey; Debbie Frey; Harriet Gowanlock; Robert Hale, Kathleen Rossini; Atty. Holly Sellers; David Youngerman.

Also present: Dr. H. Kaye Griffin, Superintendent of Schools.

MOTION: by Frey, seconded by Rossini to enter Executive Session at 6:02 p.m. to discuss contractual and personnel issues.

AYES: Coffey; Frey; Gowanlock; Hale; Rossini; Sellers; Youngerman.

NAYS: None

MOTION CARRIED: 7-0

1. Executive Session

Contractual and personnel issues were discussed.

MOTION: by Youngerman, seconded by Sellers to adjourn Executive Session at 7:00 p.m.

AYES: Coffey; Frey; Gowanlock; Hale; Rossini; Sellers; Youngerman.

NAYS: None

MOTION CARRIED: 7-0

MOTION: by Coffey, seconded by Gowanlock to adjourn the meeting at 7:00 p.m.

AYES: Coffey; Frey; Gowanlock; Hale; Rossini; Sellers; Youngerman.

NAYS: None

MOTION CARRIED: 7-0

Submitted for approval at the 3.6.07 BOE meeting.

hgd

MADISON PUBLIC SCHOOLS 2008-2009 SCHOOL YEAR CALENDAR

Draft

JULY '08						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

4 Fourth of July
8 Board of Education Meeting

AUGUST '09 (2)						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

19 Board of Education Meeting
22 Teacher Orientation
25 Professional Development Day
26 Professional Development Day
27 Professional Development Day
28 First Day of School for Students

SEPTEMBER '08 (20)						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

1 Labor Day
2 Board of Education Meeting
16 Board of Education Meeting
30 Rosh Hashana

OCTOBER '08 (21)						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

7 Board of Education Meeting
9 Yom Kippur
10 Professional Development Day
21 Board of Education Meeting

NOVEMBER '08 (18)						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

4 Board of Education Meeting
18 Board of Education Meeting
26 2nd Trimester Begins
26 Early Dismissal
27-28 Thanksgiving Break

DECEMBER '08 (17)						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

2 Board of Education Meeting
16 Board of Education Meeting 21
23 Early Dismissal
24-31 December Break

JANUARY '09 (19)						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

1 New Year's Day Holiday
2 No School Students or Staff
6 Board of Education Meeting
19 Martin Luther King Holiday
20 Board of Education Meeting

FEBRUARY '09 (14)						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

3 Board of Education Meeting
16-23 February Break
23 Professional Development Day
No School - Students

MARCH '09 (22)						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31			★	

3 Board of Education Meeting
13 3rd Trimester Begins
17 Board of Education Meeting

APRIL '09 (16)						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

7 Board of Education Meeting
10 Good Friday
13-17 April Break
21 Board of Education Meeting

MAY '09 (20)						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

5 Board of Education Meeting
19 Board of Education Meeting
25 Memorial Day

JUNE '09 (14)						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

2 Board of Education Meeting
16 Board of Education Meeting
18 Last Day of School for Students

Snow Days will be added to the end of the school year through June 30.

Adopted by the Board of Education on
Key:

New Teacher Orientation	Prof. Dev. Day	1st Day of School for Students	No School for Students / Staff	Beginning of Trimester	Early Dismissal	BOE Meeting
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Community Use of School Facilities

Revised Policy: Third Reading

The Board of Education recognizes that school buildings and grounds are public property, and that the Board of Education may make them available for purposes other than education when they are not in use for school purposes. The Board further recognizes the value of community activities and seeks to permit such use of school facilities. Therefore, the Board of Education authorizes the use of district facilities for such purposes under ~~the~~ appropriate district guidelines-regulations for the use of such facilities consistent with the mission of the Madison Public Schools.

~~Since school buildings and grounds are public property, the Board of Education may make them available for purposes other than education when they are not in use for school purposes.~~ Therefore, e Community members may rent school facilities according to the current fee schedule and in keeping with the guidelines stated below.

The Board of Education ~~shall grant the permits~~ use of school facilities for activities of an educational, cultural, civic, social, recreational, governmental or general political nature and other ~~non-commercial~~ uses consistent with the public interest when such use does not interfere with the school program or school-sponsored activities as permitted under law. Use of school facilities shall be permitted in the following priority order: first, school / district activities and school related organizations; second, Town of Madison Departments and town government; third, non-profit organizations and use for charitable purposes; and fourth, commercial organizations. The use of school facilities for school purposes has precedence over all other uses. Persons on school property must abide by the District's conduct rules at all times.

Consistent with this policy the Superintendent or his / her designee shall approve and schedule the use of school facilities by an individual or group and shall develop guidelines regulations for community use of the schools. Fees shall be set periodically by the Board

32 of Education for the use of the facilities. ~~Groups desiring continuing use of facilities must~~
33 ~~reapply annually.~~ The Superintendent or his / her designee will maintain a list of school
34 facilities usage by non-district groups or individuals.

35

36 ~~Types of Activities Which Will Not Be Permitted~~

37

38 ~~1. — Activities which are unlawful in nature.~~

39 ~~2. — Any purpose in conflict with the mission or goals of the school district.~~

40 ~~3. — Fund-raising campaigns except as permitted by the Superintendent.~~

41 ~~4. — Any activity which may be injurious to the buildings, grounds or equipment of the~~
42 ~~schools.~~

43 Legal Reference:

Connecticut General Statutes

44

45 10-239 Use of school facilities for other purposes.

46 PA 97-290 An Act Enhancing Educational Choices and Opportunities

47 Equal Access Act, 20 U.S.C. ss 4071-4074

48 *Good News Club v. Milford Central School*, Sup.Ct., 6-11-01

49 20 U.S.C. 7905 (Boy Scouts of America Equal Access Act contained in No Child
50 Left Behind Act of 2001)

51

52

53