

Madison Board of Education

Tuesday, December 5, 2006 7:30 PM

Town Campus - Hammonasset Room, 10 Campus Drive , Madison, CT 06443

I. Call to Order / Attendance

II. Executive Session - 6:30 PM

III. School Community Session - 7:30 PM

III.A. Public Participation

IV. Board of Education Student Representative's Report

Speaker(s): Jeff Cavallo and Emma Norris

V. Superintendent's Response to Board of Education's Requests for Information

Speaker(s): Dr. H. Kaye Griffin

V.A. Discussion of ADAS Survey Results

Speaker(s): Dr. H. Kaye Griffin
Steering Committee Representa

V.B. Discussion of Early Childhood Program Proposal

Speaker(s): Dr. H. Kaye Griffin

VI. Board Members' Comments

VII. Distribution of Executive Summaries from Board Committees / Liaison

VII.A. Policy Committee Report: Review Policies #3542.1 Nutrition Program; #3542.2 Food Service Guidelines; #1330 Community Use of School Facilities

Speaker(s): Policy Committee: Holly Sellers, Chair
Harriet Gowanlock
David Youngerman

VIII. Audience Responses to Information Presented

IX. Consent Agenda Items: 9.1 - 9.2 (Reference Bylaw # 9540.2)

IX.A. Bills Payable: \$77,722.23

IX.B. Line Item Transfers: \$22,920.99

X. Minutes: November 21 Meeting

XI. Old Business

XII. New Business

XIII. Future Agenda Items

XIV. Adjournment

Community Use of School Facilities

Revised Policy: First Reading

The Board of Education recognizes the value of community activities and authorizes the use of district facilities for such purposes under the appropriate district guidelines for the use of such facilities.

Since school buildings and grounds are public property, the Board of Education may make them available for purposes other than education when they are not in use for school purposes. Therefore, community members may rent school facilities according to the current fee schedule and in keeping with the guidelines stated below.

The Board of Education shall grant the use of school facilities for activities of an educational, cultural, civic, social, recreational, governmental or general political nature and other non-commercial uses consistent with the public interest when such use does not interfere with the school program or school-sponsored activities as permitted under law. The use of school facilities for school purposes has precedence over all other uses. Persons on school property must abide by the District's conduct rules at all times.

Consistent with this policy the Superintendent or his / her designee shall approve and schedule the use of school facilities by an individual or group and shall develop guidelines for community use of the schools. Fees shall be set periodically by the Board of Education for the use of the facilities. Groups desiring continuing use of facilities must reapply annually. The Superintendent or his / her designee will maintain a list of school facilities usage by non-district groups or individuals.

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30 **Types of Activities Which Will Not Be Permitted**

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- 32 1. Activities which are unlawful in nature.
- 33 2. Any purpose in conflict with the mission or goals of the school district.
- 34 3. Fund-raising campaigns except as permitted by the Superintendent.
- 35 4. Any activity which may be injurious to the buildings, grounds or equipment of the
- 36 schools.

37 Legal Reference:

Connecticut General Statutes

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10-239 Use of school facilities for other purposes.

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PA 97-290 An Act Enhancing Educational Choices and Opportunities

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Equal Access Act, 20 U.S.C. ss 4071-4074

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Good News Club v. Milford Central School, Sup.Ct., 6-11-01

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20 U.S.C. 7905 (Boy Scouts of America Equal Access Act contained in No Child

44

Left Behind Act of 2001)

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Draft Policy: Fourth Reading

Nutrition Program

The Board recognizes that healthy eating patterns are essential for students to achieve their academic potential, full physical and mental growth and lifelong health and well-being. To help ensure students possess the knowledge and skills necessary to make nutritious food choices for a lifetime, the Superintendent shall prepare and implement a comprehensive District nutrition program consistent with state and federal requirements for districts sponsoring the National School Lunch Program (NSLP) and/or the School Breakfast Program (SBP). The input of staff, students, parents and public health professionals will be encouraged.

The program shall reflect the Board's commitment to providing adequate time for instruction to promote healthy eating through nutrition education, serving healthy and appealing foods at District schools, developing food-use guidelines for staff and establishing liaisons with nutrition service providers, as appropriate. Nutrition education topics shall be integrated within the sequential, comprehensive health education program taught at every grade level, pre-kindergarten through grade 12, and coordinated with the District's nutrition and food services operation.

It is the intent of the Board that District schools take a proactive effort to encourage students to make nutritious food choices. Food and beverages sold or served on District grounds or at District-sponsored events shall meet federal and state statutes and regulations as well as administrative regulation requirements for nutritional standards and/or other guidelines as may be recommended by District and school health and nutrition committees.

31 Food ~~sold or~~ served in District schools shall include nutritious and low-fat foods which
32 shall include, but shall not be limited to, low-fat dairy products, and fresh or dried fruit at
33 all times when food is available for purchase by students during the school day.

34

35 ~~The sale of beverages to students from any source, including, but not limited to, school~~
36 ~~stores, vending machines, school cafeterias and any fund-raising activities on school~~
37 ~~grounds, whether or not school-sponsored, shall be restricted to milk, non-dairy drinks~~
38 ~~such as soy or rice milk, 100% fruit juices, vegetable juices or combination of such~~
39 ~~juices, beverages that contain only water or vegetable juice and water. All allowed~~
40 ~~beverages must fulfill the requirements specified in Connecticut statute regarding~~
41 ~~artificial sweeteners, flavoring, caffeine and portion size.~~

42

43 The Superintendent shall ensure that nutritious foods are available as an affordable option
44 whenever food is sold or served on District property or at district-sponsored events; that
45 schools ~~prohibit~~ ~~limit~~ prohibit the sale or serving of foods or snacks high in fat, sodium
46 or added sugars; and competition with nutritious meals served by the school nutrition and
47 food services operation is minimized.

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49 Although the Board believes that the District's nutrition and food services operation
50 should be financially self-supporting, it recognizes, however, that the nutrition program is
51 an essential educational and support activity. ~~Therefore, budget neutrality or profit~~
52 ~~generation must not take precedence over the nutrition needs of its students.~~ In
53 compliance with federal law, the District's NSLP [and SBP] shall be nonprofit.

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55 The Superintendent is directed to develop administrative regulations to implement this
56 policy, including such provisions as may be necessary to address all food and beverages
57 sold and/or served to students at school (i.e., competitive foods, snacks and beverages
58 sold from vending machines, school stores, and fund-raising activities and refreshments
59 that are made available at school parties, celebrations and meetings and sporting events
60 on school grounds and any school-related activity), including provisions for staff
61 development, family and community involvement and program evaluation.

62

63 (cf. [3542 / 3060.7](#) Food Service Guidelines)

64 (cf. ~~TBD-3542.2~~ – Food Sales Other Than National School Lunch Program)

65 (cf. ~~TBD-3542.3~~ – Vending Machines)

66 (cf. 5100.5 Student Fundraising Activities)

67 (cf. 5120.3.4 Managing Student Food Allergies)

68 (cf. 6080.6 – Physical Education)

69 (cf. 6080.14 – Health Education)

70 ([cf. 6142.101 Student Wellness](#))

71	Legal Reference:	Connecticut General Statutes
72		10-215 Lunches, breakfasts and the feeding programs for public school children
73		and employees.
74		10-221 Boards of education to prescribe rules, policies and procedures.
75		10-215a Non-public school participation in feeding program.
76		10-215b Duties of state board of education re feeding programs.
77		10-216 Payment of expenses.
78		10-215b-1 State board of education regulation
79		10-221o Lunch periods. Recess.
80		10-221p Boards to make available for purchase nutritious low fat foods and
81		drinks.
82		PA 06-63 An Act Concerning Healthy Food and Beverages in Schools
83		

#3542.2TBD

Food Sales Other than National School Lunch Program

Draft Policy: Fourth Reading

Good nutrition is essential to peak academic performance for students and to long-term health. The Board supports nutrition programs and nutrition education as an integral part of a high-quality education.

To ensure that foods served at schools address modern nutritional needs and to protect the health of students, the Superintendent will develop regulations to address control over the sale of non-cafeteria / competitive food. For purposes of this policy, “competitive food” refers to any foods sold or dispensed to children at school other than meals served through the U.S. Department of Agriculture’s (USDA) school meal programs.

The district will permit vending machines and the sale of competitive foods in the middle school and high school to be operated by the district’s food services provider in support of the overall food services program.*

Schools will not operate any vending machines that are accessible to students on any campus from one-half hour prior to the first lunch period through one-half hour after the last lunch period.

Schools will not offer or sell other non-cafeteria / competitive foods to students on campus during the regular school day.

The Board shall make available in District schools for purchase by students nutritious and low-fat foods which shall include, but shall not be limited to low-fat dairy products and fresh, canned, or dried fruit at all times when food is available for purchase during the regular school day in schools.

#3542.2 (cont.)

31 The sale of beverages to students from any source, including, but not limited to, school
32 stores, vending machines, school cafeterias and any fund-raising activities on school
33 grounds, whether or not school-sponsored, shall be restricted to milk, non-dairy drinks
34 such as soy or rice milk, 100% fruit juices, vegetable juices or combination of such
35 juices, beverages that contain only water or vegetable juice and water. All allowed
36 beverages must fulfill the requirements specified in Connecticut statute regarding
37 artificial sweeteners, flavoring, caffeine, and portion size.

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39 The Superintendent or ~~his/her~~ designee is responsible for ensuring that foods from vending
40 machines and other non-cafeteria/competitive foods are sold in compliance with federal and
41 state guidelines and district policy.

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43 The Superintendent is authorized to close a cafeteria or discontinue the sale of competitive
44 foods if not properly operated.

45 (cf. #3542 / #3060.7 Food Service Guidelines)

46 (cf. #3542.1 Nutrition Program)

47 (cf. #3542.3 Vending Machines)

48 (cf. 6142.101 Student Wellness)

49 ~~*Note: Connecticut regulations prohibit schools from selling or dispensing tea, coffee, soft drinks
50 and candy to students anywhere on school premises from 30 minutes prior to the start of any
51 state or federally subsidized milk or meal program (National School Lunch Program, School
52 Breakfast Program, After-School Snack Program and Special Milk Program) until 30
53 minutes after the end of the program. The income from the sale of any foods, including
54 vending machines, school stores, student fund-raisers, P.T.A., clubs etc., sold or distributed
55 anywhere on the school premises during the same timeframe must accrue to the food service
56 account. Federal regulations prohibit the sale foods of minimal nutritional value during meal
57 periods. The sale of soda is banned by Connecticut statute as of 7/1/06.~~

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59 Legal Reference: National School Lunch Program and School Breakfast Program; Competitive
60 Foods. (7 CFR Parts 210 and 220, Federal Register, Vol.45, No. 20, Tuesday,
61 January 29, 1980, pp. 6758-6772)
62 Connecticut General Statutes
63 10-221p Boards to make available for purchase nutritious low-fat foods and
64 drinks
65 PA 06-63 An Act Concerning Healthy Food and Beverages in Schools
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Madison Public Schools
Board of Education Meeting
November 21, 2006
Town Campus Hammonasset Room

1. Call to Order / Attendance

The regular meeting of the Board of Education was called to order by Chairman Robert Hale at 6:35 p.m.

Present: Becky Coffey; John Dean; Harriet Gowanlock; Robert Hale; Kathleen Rossini; David Youngerman.

Also present: Dr. H. Kaye Griffin, Superintendent.

2. Executive Session

MOTION: by Gowanlock, seconded by Youngerman to enter Executive Session at 6:35 p.m. to discuss personnel issues.

AYES: Coffey, Dean, Gowanlock Hale, Rossini, Youngerman.

NAYS: None

MOTION CARRIED: 6-0

Personnel issues were discussed.

MOTION: by Dean, seconded by Coffey to adjourn Executive Session at 7:28 p.m.

AYES: Coffey, Dean, Gowanlock Hale, Rossini, Youngerman.

NAYS: None

MOTION CARRIED: 6-0

The public session of the Board of Education meeting was called to order by Chairman Robert Hale at 7:33 p.m. Chairman Hale led the Pledge of Allegiance.

Present: Becky Coffey; John Dean; Harriet Gowanlock; Robert Hale; Kathleen Rossini; David Youngerman.

Also present: Dr. H. Kaye Griffin, Superintendent; Anita Rutlin, Assistant Superintendent for Curriculum, Instruction, and Assessment; district administrators; faculty; staff; students; community members.

3. School Community Session:

3.1. Public Participation

Mr. Bill Barker of Hamilton Drive explained that he had presented the Board with a petition to change its policy regarding community use of school facilities at the last meeting. He spoke in support of the *Slamma Jamma* basketball camps that have operated out of Madison Public Schools' facilities in the past. He described the character-building aspects of the *Slamma Jamma* basketball camps.

Mr. Joe Barbado spoke in support of a change in Board policy to allow the basketball camps run by Mr. Barker to continue to be operated out of school facilities.

Mr. James Gardner of Wildcat Springs, Board member of the Madison Youth Basketball Association, spoke in support of the *Slamma Jamma* camps. He discussed the positive aspects of the camps from a parent's perspective.

Ms. Megan Geary read a letter that she wrote to the Board of Education in support of the *Slamma Jamma* basketball camps using school facilities.

Mr. Brian Hughes spoke in support of the camps run by Mr. Barker and discussed the values that are taught to campers in addition to the learning the game.

4. Board of Education Student Representatives' Report

Ms. Norris reported that Thanksgiving Break begins tomorrow with early dismissal. Students and teachers are reviewing for exams that are scheduled to begin November 28. Mix-it-up Day, sponsored by the Diversity Club, was held on November 15. The focus of the day was to encourage students to get to know more classmates through conversations during lunch. The Waes Haeil Winter Tour starts November 30. The group visits various schools and community organizations.

Mr. Cavallo reported that the fall play, "It was a Dark and Stormy Night," debuted last week and was very successful. Members from the CIAC and SCC visited the school over the past few days and met with student-athletes and team captains. Mr. Cavallo credited Mr. Semple for improvements in the athletic program.

5. Superintendent's Report

5.1. Special Report – Connecticut Interscholastic Athletic Conference (CIAC) Accreditation Visiting Committee

Dr. Griffin introduced Ms. Pat Llodra, Chair of the Visiting Team and Mr. Paul Hoey, Associate Executive Director of CIAC who have been conducting one of the first on-site accreditation visitations for an athletic program. She complimented Mr. Craig Semple and Mr. Frank Henderson who have been instrumental in the conducting the self study and organizing the visit.

Chairman Hale reminded the Board that this process is much like the New England Association of Schools and Colleges (NEASC) accreditation process. Chairman Hale reported that members of the Board met with the visiting team yesterday.

Mr. Hoey thanked the Board of Education and Daniel Hand High School administration for their willingness to host the first athletic accreditation process in Connecticut. He discussed that this pilot experience is a great benefit for the Madison Public Schools and will also assist the CIAC in refining and improving the overall process for the future. He commended the Madison Public Schools for the quality of the self-study and the work that was accomplished by Mr. Semple, Mr. Henderson, and Ms. Britton. Mr. Hoey reported that the committee has met with every stakeholder in the athletic program – parents, student-athletes, teachers, students not involved in athletics, Superintendent, Board of Education members, nurses, etc. He stated that Daniel Hand High School and the Town of Madison has done an excellent job with their program which is further advanced than many of the high schools across the state.

Ms. Pat Llodra, Chair of the Committee, explained that the protocol for the report is based on five established standards. She applauded the district, the schools and the taxpayers for their commitment to athletic program offerings and stated that the final report will have many commendations. She reviewed commendations and recommendations that are expected to be in the report.

Mr. Hoey explained that the report will be finalized in six to eight weeks and will delineate commendations and recommendations. The Madison Public Schools will be expected to take action on the recommendations over time.

Mr. Hoey thanked the Board and Daniel Hand High School for their willingness to go through the process with the CIAC.

Chairman Hale thanked the CIAC for developing and implementing the process.

5.2. Distribution: 2005-2006 Special Education Strategic School Profile

Dr. Griffin distributed and reviewed the 2005-2006 Special Education Strategic School Profile as a supplement to the 2005-2006 Strategic School Profile that was distributed at the last meeting. She asked the Board to note the year for which the data sets are designed as not all data sets relate to the 2005-2006 school year. Some of the data sets regarding prevalence rates, time with nondisabled peers and special education expenditures were discussed.

5.3. Summary Report: Daniel Hand High School Class of 2006

Ms. Jean Baker, Director of School Counseling and Guidance, distributed a summary report on the Daniel Hand High School Class of 2006 (on file) and provided an overview of the report via a *PowerPoint* presentation (on file). The report included statistics on post-secondary education and testing and achievement data. Data was collected through the analysis of school records, telephone surveys, and information obtained from student questionnaires.

Ms. Coffey asked about the effect that the larger class size of next year's graduates will have on the competitive process for colleges.

Ms. Baker discussed that the college application process is very competitive and drives the students to apply early and also to apply to many schools.

Discussion ensued about college fairs and other activities for students involved in the college application process.

6. Board Committee / Liaison Updates

6.1. Planning Committee

- Presentation / Discussion: Use of Facilities for Elementary School Programs

Ms. Rossini distributed and reviewed a synopsis of the inventory of elementary school facilities with an overlay of enrollment projection data for 2008-2009. Currently three schools are used for the elementary program (Grades K-4), one school for the pre-school / ACES program, and one school (Academy) is currently off-line. Ms. Rossini reviewed scenarios for the elementary school program and the classroom inventory required for the program. She discussed the classroom requirements for a full day Kindergarten program.

Dr. Griffin distributed and reviewed five-year elementary school enrollment projections for two scenarios using the existing attendance districts. The first scenario showed the projected enrollment distributed between Island Avenue, J. Milton Jeffrey, and Kathleen H. Ryerson elementary schools. The second scenario showed the enrollment distributed between Academy, J. Milton Jeffrey, and Kathleen H. Ryerson elementary schools. Dr. Griffin distributed and reviewed five year enrollment projections for Kindergarten showing half-day and full-day programs as well as projections for pre-school and special needs programs. Dr. Griffin asked the Board to review the data in preparation for further discussion.

Discussion ensued about appropriate planning for facilities for a full day Kindergarten program should it become a consideration of the Board or a mandate from the State in the future.

Dr. Griffin distributed a preliminary position statement for the Board's review on early childhood education that was developed by the elementary school administrators.

Chairman Hale reported that a more in-depth discussion on this topic is slated for the December 5 meeting.

6.2. Personnel Committee

Mr. Dean discussed that the committee has held a preliminary planning meeting in preparation for upcoming contract negotiations with the Madison Association of Educational Support Services (MAESS).

6.3. Policy Committee

Ms. Gowanlock reported that the committee is furthering its study on costs and usage of Madison Public Schools facilities by the community. She reported that several members of the community who spoke earlier in the meeting attended the last Policy Committee meeting.

6.4. Finance Committee

Ms. Coffey expects to see the new format of the budget and begin discussion within the next two weeks.

6.5. LEARN Liaison

Ms. Rossini reported that the meeting on November 9 focused on school safety. She shared copies of results of a questionnaire on school safety / security that was distributed at the meeting.

7. Audience Responses to Information Share Discussions

Mr. Jablonski of Liberty Street spoke in support of the *Slamma Jamma* basketball camps. He encouraged the Board to allow the camps to continue to operate out of Madison Public Schools' facilities.

Mr. Doug Ward spoke in support of Coach Barker. He encouraged the Board to change Board policy regarding community use of school facilities.

Mr. Mike Fazio of Hammonasset Meadows spoke in support of the *Slamma Jamma* camps.

Ms. Kathryn Hunter of Field Brook Road stated that she would hope that the policy to be as broad as possible to allow extensive use of the facilities by many groups.

Mr. Brian O'Shaunesey of Field Brook Road spoke in support of the *Slamma Jamma* program.

Mr. Barker urged the Board to reconsider its policy and talked about the *Slamma Jamma* program being more than a basketball camp.

8. Board Comments

Mr. Dean reported on his recent trip to China that was "an incredibly unique experience."

9. Action Item: Consent Agenda - Items 9.1 - 9.3

9.1. Donations

9.2. Bills Payable: \$1,115,783.01

9.3. Line Item Transfers: \$1,750.00

MOTION: by Coffey, seconded by Rossini to approve the Consent Agenda.

AYES: Coffey, Dean, Gowanlock Hale, Rossini, Youngerman.

NAYS: None

MOTION CARRIED: 6-0

10. Action Item: Minutes: 10.17.06 Meeting

MOTION: by Coffey, seconded by Rossini to approve the minutes of the 10.17.06 meeting.

AYES: Coffey, Gowanlock, Hale, Rossini.
NAYS: None
ABSTENTIONS: Dean, Youngerman
MOTION CARRIED: 4-0

11. Action Item: Assistant Principal Position – Walter C. Polson Middle School

MOTION: by Coffey, seconded by Youngerman to approve the Superintendent's recommendation to hire two interim Assistant Principals, one for the second trimester and one for the third trimester.

AYES: Coffey, Dean, Gowanlock Hale, Rossini, Youngerman.
NAYS: None
MOTION CARRIED: 6-0

12. Old Business

Dr. Griffin distributed the final copy of the Board of Education's Framework for Strategic Planning that was adopted at the November 7 meeting.

13. New Business

No new business was discussed.

14. Future Agenda Items

No future agenda items were requested.

15. Adjournment

MOTION: by Dean, seconded by Rossini to adjourn the meeting at 10:15 p.m.

AYES: Coffey, Dean, Gowanlock Hale, Rossini, Youngerman.
NAYS: None
MOTION CARRIED: 6-0

Submitted for approval at 12.5.06 BOE meeting.
msb