

# Madison Public Schools Board of Education Meeting

Tuesday, October 3, 2006 7:30 PM

Town Campus Hammonasset Room, 10 Campus Drive , Madison, CT 06443

## I. School Community Session

I.A. Public Participation

## II. Student Representatives Report

### III. Preview of Agenda for October 17, 2006 Information Share Session

III.A. Distribution: Enrollment Projections  
(Applied Data Services Report)

III.B. Discussion: Board of Education Strategic  
Plan

### IV. Superintendent's Response to Board of Education's Requests for Information

IV.A. Distribution: 2006-2007 Handbook for  
Student-Athletes, Parents, and Coaches **Speaker(s):** Craig  
Semple

IV.B. Report: Chinese Bridge for American  
Schools **Speaker(s):** Anita  
Rutlin, Nancy Girald

IV.C. Overview: GASB 43/45 Actuarial Consulting  
Services Proposal

IV.D. Update: Distribution of Working Copy of  
Framework for Strategic Plan **Speaker(s):**  
Superintendent and  
Planning Committee

## V. Board Members' Comments

## VI. Distribution of Executive Summaries from Board Committees and LEARN Liaison

## VII. Audience Responses to Topics Addressed in the Agenda

### VIII. Business Session

VIII.A. Consent Agenda

VIII.A.1. Donations

VIII.A.2. Bills Payable

VIII.A.3. Line Item Transfers

VIII.A.4. Budget Expenditure Report

VIII.A.5. Connecticut State Department of Education  
District Consolidated Application for ESEA  
Federal Grants 2006-2007

VIII.B. Policy Action Items

VIII.B.1. GASB 43/45 Actuarial Consulting Services  
presented by Milliman, Inc.

VIII.B.2. Minutes: 9.19.06 Meeting (Reference Bylaw  
#9540.8)

VIII.B.3. Connecticut State Department of Education  
Addendum to Agreement for Child Nutrition

Programs (ED-099) Healthy Food Certification  
Statement (Reference Bylaw #9540.8)

VIII.C. Old Business

VIII.D. New Business

VIII.E. Future Agenda Items

2006-2007 BUDGET/EXPENDITURE REPORT

09/27/2006 09:09:30 AM  
Fiscal Year 2006-2007

Madison / 2006-2007

	Orig Budget	Adj Budget	Mid Expended	Ytd Expended	Encumbered	Non-PO-Encumb	Balance	%Exp
1000 NEW STAFF AREA I	\$231,143.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1002 NEW STAFF AREA II	\$15,576.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1003 NEW STAFF AREA III	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1004 NEW STAFF AREA IV	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1006 NEW STAFF AREA VI	\$34,852.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1110 TEACHERS	\$17,580,046.23	\$18,034,325.99	\$0.00	\$750,278.88	\$17,124,520.85	\$17,124,520.85	\$159,526.26	99.12%
1111 ADMINISTRATORS	\$1,879,855.00	\$1,897,436.82	\$165,807.32	\$420,429.59	\$1,477,007.23	\$1,477,007.23	\$0.00	100.00%
1112 EPED	\$80,604.00	\$78,464.00	\$0.00	\$0.00	\$0.00	\$0.00	\$78,464.00	0.00%
1113 CO CURRICULAR	\$272,588.00	\$274,728.00	\$0.00	\$0.00	\$0.00	\$0.00	\$274,728.00	0.00%
1114 EARLY RETIREMENT	\$392,358.06	\$392,358.06	\$388,053.46	\$371,539.46	\$20,709.50	\$20,709.50	\$109.10	99.97%
1116 DIRECTORS / MANAGERS	\$166,838.43	\$166,838.43	\$165,267.38	\$165,267.38	\$0.00	\$0.00	\$1,571.05	99.06%
1117 INTRAMURALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1119 CLEANERS / CUSTODIAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1120 OFFICE STAFF	\$1,011,378.42	\$1,063,940.25	\$29,849.78	\$124,985.51	\$905,606.22	\$905,606.22	\$33,348.52	96.87%
1121 PARAPROFESSIONALS	\$750,394.25	\$953,288.98	\$0.00	\$0.00	\$903,533.05	\$903,533.05	\$49,755.93	94.78%
1122 CUSTODIANS	\$1,189,141.99	\$1,113,731.29	(\$3,216.24)	\$129,502.96	\$920,797.27	\$920,797.27	\$63,431.06	94.30%
1123 MEDIA STAFF	\$137,797.90	\$138,208.60	\$0.00	\$842.52	\$137,866.08	\$137,866.08	(\$500.00)	100.36%
1124 SECURITY	\$105,491.50	\$105,491.50	\$217.77	\$1,477.54	\$82,311.99	\$82,311.99	\$21,701.97	79.43%
1126 SCHOOL HEALTH SERVICES	\$260,795.02	\$273,020.20	\$0.00	\$197.75	\$215,011.04	\$215,011.04	\$57,811.41	78.83%
1128 ATHLETIC TRAINER	\$10,650.00	\$22,650.00	\$0.00	(\$2,622.89)	\$25,280.36	\$25,280.36	(\$7.47)	100.03%
1210 SUBSTITUTES	\$125,000.00	\$125,000.00	\$0.00	\$32.50	\$0.00	\$0.00	\$124,967.50	0.03%
1211 TEACHER SUBS / SPED	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
1212 SUBS / SCHOOL HEALTH SERVICES	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
1220 CLASSIFIED SUBS / SPED	\$10,000.00	\$10,000.00	\$0.00	\$178.00	\$0.00	\$0.00	\$9,822.00	1.78%
1221 CLASSIFIED SUBS	\$14,000.00	\$14,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,000.00	0.00%
1319 OVERTIME BOE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1320 OVERTIME	\$40,957.00	\$39,957.00	\$2,750.11	\$14,995.47	\$0.00	\$0.00	\$24,961.53	37.53%

2006-2007 BUDGET/EXPENDITURE REPORT

09/27/2006 09:09:30 AM  
Fiscal Year 2006-2007

Madison / 2006-2007

	Orig Budget	Adj Budget	Mid Expended	Ytd Expended	Encumbered	Non-PO-Encumb	Balance	%Exp
1321 CUSTODIAL/CASUAL LABOR	\$30,240.00	\$30,240.00	\$6,166.13	\$18,740.26	\$0.00	\$0.00	\$11,499.74	61.97%
2120 HEALTH INSURANCE	\$3,904,716.96	\$3,904,716.96	\$332,754.50	\$737,586.00	\$400.00	\$400.00	\$3,166,730.96	18.90%
2130 LIFE INSURANCE	\$82,980.00	\$82,980.00	\$13,320.50	\$13,320.50	\$0.00	\$0.00	\$69,659.50	16.05%
2200 SOCIAL SECURITY	\$291,120.00	\$291,120.00	\$11,475.23	\$28,986.54	\$0.00	\$0.00	\$262,133.46	9.96%
2201 MEDICARE	\$308,183.00	\$308,183.00	\$4,999.65	\$20,404.38	\$0.00	\$0.00	\$287,778.62	6.62%
2202 FAS ADMINISTRATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
2300 PENSION	\$482,049.00	\$482,049.00	\$24,669.80	\$60,792.20	\$0.00	\$0.00	\$421,256.80	12.61%
2500 UNEMPLOYMENT	\$10,000.00	\$10,000.00	\$126.00	\$641.00	\$0.00	\$0.00	\$9,359.00	6.41%
2550 EMPLOYEE ASSISTANCE PROGRAM	\$6,195.00	\$6,195.00	\$0.00	\$0.00	\$6,195.00	\$0.00	\$0.00	100.00%
2600 WORKERS COMP	\$233,301.54	\$232,137.54	\$0.00	\$0.00	\$0.00	\$0.00	\$232,137.54	0.00%
2700 DISABILITY INSURANCE	\$59,934.00	\$59,934.00	\$9,113.91	\$9,113.91	\$0.00	\$0.00	\$50,820.09	15.21%
3101 LABOR & LEGAL SVCS	\$80,000.00	\$80,000.00	\$0.00	\$0.00	\$5,440.55	\$0.00	\$74,559.45	6.80%
3222 PROGRAM EVALUATION	\$10,800.00	\$10,800.00	\$0.00	\$798.86	\$2,862.50	\$0.00	\$7,138.64	33.90%
3224 STAFF DEVELOPMENT	\$186,964.00	\$186,901.00	\$6,195.12	\$13,403.62	\$5,927.48	\$0.00	\$167,569.90	10.34%
3230 STUDENT SERVICES	\$51,900.00	\$51,900.00	\$675.00	\$2,055.00	\$0.00	\$0.00	\$49,845.00	3.96%
3231 ADULT EDUCATION	\$19,714.00	\$19,714.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,714.00	0.00%
3300 PROF / TECH SVCS	\$447,887.45	\$447,887.45	\$174,857.22	\$204,019.46	\$65,631.29	\$0.00	\$178,236.70	60.21%
3305 PROF/TECH MEDICAL	\$7,360.00	\$7,360.00	\$0.00	\$0.00	\$300.00	\$0.00	\$7,060.00	4.08%
4210 DISPOSAL / RECYCLING	\$75,600.00	\$75,600.00	\$0.00	\$17,567.19	\$52,951.57	\$0.00	\$5,081.24	93.28%
4220 SNOW REMOVAL	\$30,900.00	\$30,900.00	\$0.00	\$0.00	\$14,000.00	\$0.00	\$16,900.00	45.31%
4300 REPAIRS & MAINT	\$202,800.00	\$202,436.93	\$7,542.58	\$49,643.03	\$63,390.86	\$0.00	\$89,403.04	55.84%
4307 TECH /INFRASTRUCTURE	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.00%
4308 PLANNED & CYCLED MAINTENANCE	\$220,000.00	\$220,000.00	\$220,000.00	\$220,000.00	\$0.00	\$0.00	\$0.00	100.00%
4309 EMERGENCY MAINTENANCE	\$40,000.00	\$40,000.00	\$0.00	\$4,525.00	\$23,966.00	\$0.00	\$11,509.00	71.23%
4310 KITCHEN MAINTENANCE	\$6,401.00	\$6,401.00	\$0.00	\$378.71	\$0.00	\$0.00	\$6,022.29	5.92%
4313 TREATMENT PLANT REPAIRS	\$0.00	\$0.00	\$0.00	\$0.00	\$269.67	\$0.00	(\$269.67)	0.00%
4320 REPAIR / CONTRACTS	\$67,849.00	\$67,849.00	\$1,253.93	\$11,575.96	\$41,127.99	\$0.00	\$15,146.05	77.68%

2006-2007 BUDGET/EXPENDITURE REPORT

Madison / 2006-2007

09/27/2006 09:09:30 AM  
Fiscal Year 2006-2007

	Orig Budget	Adj Budget	Mid Expended	Ytd Expended	Encumbered	Non-PO-Encumb	Balance	%Exp
4330 ALARM SERVICES	\$15,872.00	\$15,872.00	\$50.00	\$1,120.00	\$10,040.00	\$0.00	\$4,712.00	70.31%
4340 TELEPHONE MAINTENANCE	\$14,024.00	\$14,024.00	\$315.00	\$1,700.42	\$9,754.08	\$0.00	\$2,569.50	81.68%
4420 RENTAL AGREEMENTS	\$17,649.00	\$14,649.00	\$0.00	\$4,300.00	\$2,649.00	\$0.00	\$7,700.00	47.44%
4600 TREE SERVICES	\$8,828.00	\$8,828.00	\$2,400.00	\$2,750.00	\$300.00	\$0.00	\$5,778.00	34.55%
4900 PURCHASE SVCS	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
5110 STUDENT ACTIV TRANS	\$109,018.27	\$104,007.27	\$0.00	\$3,759.21	\$0.00	\$0.00	\$100,248.06	3.61%
5111 REGULAR TRANSPORTATION	\$1,415,946.06	\$1,415,946.06	\$0.00	\$0.00	\$0.00	\$0.00	\$1,415,946.06	0.00%
5113 FUEL / TRANSPORTATION	\$266,000.00	\$266,000.00	\$0.00	\$5,350.25	\$0.00	\$0.00	\$260,649.74	2.01%
5114 SCHOOL CHOICE TRANSPORT	\$61,867.61	\$61,867.61	\$0.00	\$0.00	\$840.00	\$0.00	\$61,027.61	1.36%
5120 SPED TRANSPORTATION	\$555,486.56	\$555,486.56	\$0.00	\$0.00	\$0.00	\$0.00	\$555,486.56	0.00%
5201 GENERAL INSURANCE	\$160,350.00	\$162,058.00	\$0.00	\$0.00	\$0.00	\$0.00	\$162,058.00	0.00%
5202 EDUCATOR'S LEGAL INSURANCE	\$11,060.00	\$10,516.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,516.00	0.00%
5203 STUDENT INSURANCE	\$12,700.00	\$12,700.00	\$12,700.00	\$12,700.00	\$0.00	\$0.00	\$0.00	100.00%
5301 TELECOMMUNICATIONS	\$154,365.00	\$154,365.00	\$6,889.39	\$12,284.34	\$1,384.89	\$0.00	\$140,695.77	8.86%
5302 POSTAGE	\$32,490.00	\$32,490.00	\$5,809.75	\$12,081.62	\$6,130.11	\$0.00	\$14,278.27	56.05%
5303 REPORTS/PUBLIC RELATIONS	\$11,940.00	\$11,940.00	\$0.00	\$848.00	\$3,016.30	\$0.00	\$8,075.70	32.36%
5400 LEGAL NOTICES & ADS	\$4,500.00	\$4,500.00	\$170.85	\$334.20	\$0.00	\$0.00	\$4,165.80	7.43%
5500 PRINTING & BINDING	\$59,026.00	\$59,026.00	\$1,032.22	\$12,265.00	\$6,240.61	\$0.00	\$40,520.39	31.35%
5501 PRINTING / INSTRU SUPPLIES	\$97,820.00	\$97,820.00	\$4,826.36	\$22,546.14	\$58,961.66	\$0.00	\$16,312.20	83.32%
5610 EXT PLACEMENTS /PUBLIC	\$586,034.00	\$451,602.00	\$0.00	\$9,779.40	\$132,141.20	\$0.00	\$309,681.40	31.43%
5620 PRESCHOOL / PUBLIC /ACES	\$255,799.00	\$170,231.00	\$0.00	\$0.00	\$8,195.00	\$0.00	\$162,036.00	4.81%
5630 EXT PLACEMENTS /PRIVATE	\$553,585.00	\$391,612.68	\$0.00	\$123,378.66	\$415,790.72	\$0.00	(\$17,556.70)	137.68%
5640 TUITION / SCHOOL CHOICE	\$63,180.00	\$63,180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$63,180.00	0.00%
5641 EXTENDED YEAR SERVICES / SPED	\$55,250.00	\$55,250.00	\$5,149.62	\$25,164.34	\$0.00	\$0.00	\$30,085.66	45.55%
5642 MAGNET SCHOOL TUITION	\$50,138.00	\$50,138.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,138.00	0.00%
5643 EXT PLACEMENT/REGULAR ED	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
5801 TRAVEL (STAFF)	\$19,409.00	\$19,409.00	\$0.00	\$107.58	\$732.59	\$0.00	\$18,568.83	4.33%

2006-2007 BUDGET/EXPENDITURE REPORT

Madison / 2006-2007

09/27/2006 09:09:30 AM  
Fiscal Year 2006-2007

	Orig Budget	Adj Budget	Mid Expended	Ytd Expended	Encumbered	Non-PO-Encumb	Balance	%Exp
5802 TRAVEL (BOE)	\$1,000.00	\$2,240.00	\$0.00	\$0.00	\$2,240.00	\$0.00	\$0.00	100.00%
5900 MISC PURCH SERVICES	\$5,200.00	\$5,200.00	\$300.00	\$1,040.00	\$4,080.00	\$0.00	\$80.00	98.46%
6101 OFFICE SUPPLIES	\$35,256.00	\$35,256.00	\$1,509.29	\$9,704.10	\$5,410.31	\$0.00	\$20,141.59	42.87%
6110 INSTRUCTIONAL SUPPLIES	\$402,208.50	\$399,121.67	\$9,872.43	\$134,801.25	\$122,271.59	\$0.00	\$142,048.83	64.41%
6120 INSTRUCTIONAL SOFTWARE	\$23,400.00	\$23,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23,400.00	0.00%
6130 CUST & MAINT SUPPLIES	\$142,865.00	\$142,865.00	\$5,941.65	\$72,851.75	\$48,188.52	\$0.00	\$21,824.73	84.72%
6140 SUPP - FIELDS & GRNDS	\$82,000.00	\$82,000.00	\$1,817.97	\$37,319.36	\$36,889.10	\$0.00	\$7,791.54	90.50%
6206 GAS SERVICES	\$305,400.00	\$305,400.00	\$1,456.91	\$3,630.21	\$0.00	\$0.00	\$301,769.79	1.19%
6207 HEATING FUEL	\$181,030.00	\$181,030.00	\$0.00	\$152,210.50	\$0.00	\$0.00	\$28,819.50	84.08%
6210 WATER	\$23,709.00	\$23,709.00	\$1,036.11	\$1,961.78	\$0.00	\$0.00	\$21,747.22	8.27%
6220 ELECTRICITY	\$912,670.62	\$912,670.62	\$57,728.68	\$135,377.44	\$0.00	\$0.00	\$777,293.18	14.83%
6260 EQUIPMENT MAINTENANCE	\$8,200.00	\$8,200.00	\$0.00	\$1,665.31	\$2,077.10	\$0.00	\$4,457.59	45.64%
6410 TEXTBOOKS	\$80,214.00	\$80,959.23	\$0.00	\$6,748.26	\$49,986.07	\$0.00	\$24,224.90	70.08%
6421 MEDIA SUPPLIES	\$53,469.00	\$53,469.00	\$25.00	\$9,713.99	\$25,198.72	\$0.00	\$18,556.29	65.30%
6422 PERIODICALS	\$23,451.00	\$23,896.00	\$584.00	\$11,511.21	\$6,579.16	\$0.00	\$5,805.63	75.70%
6550 STAFF UNIFORMS	\$6,258.00	\$6,258.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,258.00	0.00%
6551 UNIFORMS / STUDENT GROUPS	\$32,565.00	\$32,565.00	\$0.00	\$4,814.50	\$6,996.01	\$0.00	\$20,754.49	36.27%
6900 SUPPLIES	\$48,233.00	\$46,993.00	\$685.45	\$6,518.05	\$11,424.23	\$0.00	\$29,050.72	38.18%
7301 EQUIPMENT	\$123,522.00	\$118,690.00	\$494.97	\$19,021.09	\$20,479.67	\$0.00	\$79,189.24	33.28%
7302 OS SOFTWARE	\$85,000.00	\$85,000.00	\$15,715.40	\$45,801.99	\$17,844.46	\$0.00	\$21,353.55	74.88%
7303 EQUIP - LEASE/PURCHASE	\$49,314.00	\$49,314.00	\$4,109.50	\$12,328.50	\$36,985.50	\$0.00	\$0.00	100.00%
7304 COMPUTER HARDWARE	\$170,000.00	\$170,000.00	\$0.00	\$138,143.81	\$0.00	\$0.00	\$31,856.19	81.25%
7330 FURNITURE	\$20,000.00	\$21,747.67	\$0.00	\$7,028.16	\$15,080.51	\$0.00	(\$361.00)	101.66%
7400 PUBLIC SAFETY	\$6,623.00	\$6,623.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,623.00	0.00%
8100 DUES, FEES & MEMBSHPS	\$43,370.00	\$44,788.00	\$21,533.00	\$34,263.50	\$2,389.00	\$0.00	\$8,135.50	81.84%
8101 ATHLETIC EVENT FEES	\$5,000.00	\$5,000.00	\$50.00	\$50.00	\$110.00	\$0.00	\$4,840.00	3.20%
100 GENERAL FUND	\$38,673,857.37	\$38,673,857.37	\$1,724,082.70	\$4,487,630.22	\$23,165,512.61	\$21,813,043.59	\$11,020,714.54	71.50%

2006-2007 BUDGET/EXPENDITURE REPORT

09/27/2006 09:09:30 AM  
Fiscal Year 2006-2007

Madison / 2006-2007

Orig Budget	Adj Budget	Mid Expended	Ytd Expended	Encumbered	Non-PO-Encumb	Balance	%Exp
\$38,673,857.37	\$38,673,857.37	\$1,724,082.70	\$4,487,630.22	\$23,165,512.61	\$21,813,043.59	\$11,020,714.54	71.50%

Grand Total for Report

Madison Public Schools  
Board of Education Meeting  
TOWN CAMPUS  
September 19, 2006  
6:30 p.m. – 10:00 p.m.

Meeting Minutes

The regular meeting of the Board of Education was called to order by Chairman Robert Hale at 7:40 p.m.

Present: Debbie Frey; Harriet Gowanlock; Robert Hale, Kathleen Rossini; Atty. Holly Sellers; David Youngerman.

Also present: Dr. H. Kaye Griffin, Superintendent.

1. Executive Session

MOTION: by Sellers, seconded by Frey to enter Executive Session at 6:30 p.m. to discuss personnel issues.

AYES: Frey, Gowanlock Hale, Rossini, Sellers, Youngerman.

NAYS: None

MOTION CARRIED: 7-0

Personnel issues were discussed.

MOTION: by Frey, seconded by Sellers to adjourn Executive Session at 7:30 p.m.

AYES: Frey, Gowanlock Hale, Rossini, Sellers, Youngerman.

NAYS: None

MOTION CARRIED: 6-0

The public session of the Board of Education meeting was called to order by Chairman Robert Hale at 7:40 p.m. Chairman Hale led the Pledge of Allegiance.

Present: Becky Coffey; Debbie Frey; Harriet Gowanlock; Robert Hale Kathleen Rossini; Atty. Holly Sellers; David Youngerman.

Also present: Dr. H. Kaye Griffin, Superintendent; Anita Rutlin, Assistant Superintendent for Curriculum, Instruction, and Assessment; district administrators; faculty; staff; students; community members.

2. School Community Session

2.A. Recognition of Staff

- Presidential Awards for Excellence In Mathematics and Science Teaching (PAEMST) Program  
Michael Ginsburg, Dr. Robert H. Brown Middle School Science Teacher

Dr. Griffin explained that the PAEMST Program recognizes outstanding mathematics and science teacher from across the United States and four U.S. jurisdictions for their contributions in the classroom and to their profession. In addition to honoring individual achievement, the goal of the awards is to expand and exemplify the definition of excellent science and mathematics teaching. Awardees serve as models for their colleagues, inspirations to their communities, and leaders in the improvement of mathematics and science education.

Dr. Griffin introduced Mr. Michael Ginsburg as the PAEMST Program Connecticut Finalist. She and Chairman Hale presented Mr. Ginsburg with a certificate of recognition.

- Madison Public Schools' Teacher of the Year  
Richard Fasano, Music Program Coordinator

Dr. Griffin explained that the Connecticut Teacher of the Year Program is sponsored by the Connecticut State Department of Education, Division of Teaching and Learning, with the corporate sponsorship of ING. The program recognizes and honors teacher excellence. Its purpose is not to select the "best" teacher; rather to identify, from among many outstanding teachers of the year, one teacher to serve as a visible and vocal representative of what is the best in the teaching profession. Dr. Griffin explained the selection process on the local level by which Mr. Fasano was selected. She noted that Mr. Fasano was recognized before his peers at the 2006 opening day event. Dr. Griffin, the Board and all present congratulated and applauded Mr. Fasano.

## 2.B. Public Participation

No comments were offered.

## 3. Information Share Session

### 3.A. Board of Education Student Representative's Report

Student Representatives: Jeff Cavallo (not present)  
Emma Norris (not present)

No report.

### 3.B. Administrators' Reports

- Overview: 2006 Connecticut Academic Performance Test (CAPT) Results / Report and Discussion (Anita Rutlin)

Ms. Rutlin, via a *PowerPoint* presentation (on file), reviewed the results of the CAPT and reported that this is the 6<sup>th</sup> consecutive year that the performance of Daniel Hand High School students ranks within the top ten districts in the state. She reported significant strides in closing the gender gap in mathematics and science and reported continued efforts in closing the gap in reading / writing. Ms. Rutlin reported that more than 1/3 of the special education student population attained goal.

Dr. Griffin and Chairman Hale congratulated the students, staff and administrative team for the outstanding performance.

- Update: Student Enrollment / Class Size (Kaye Griffin)

Dr. Griffin distributed and reviewed a report of current student enrollment by grade, school and elementary school class size. The total number of students currently enrolled is 3,838.

Chairman Hale and Dr. Griffin noted that the official student enrollment required for submission to the State Department of Education will be reported at the October 3 meeting.

Ms. Coffey noted that the current Kindergarten enrollment is much lower than projected.

Dr. Griffin discussed that other districts in the area are also experiencing a lower enrollment of Kindergarten students and that she is researching possible explanations.

- Update: 2006 – 2007 Secondary School Class Size

Dr. Griffin distributed and reviewed class size charts for grades 5-8. She thanked the Board for the addition of resources in the 2006-07 budget that positively impacted the number of students per class.

Dr. Griffin distributed and reviewed course enrollment charts for grades 9-12. She discussed the areas that were positively impacted by the addition of staff.

Ms. Britton and Mr. Zittoun, via a *PowerPoint* presentation (on file), explained the process for developing the master course schedule.

In response to a question from Ms. Coffey, Ms. Britton explained that approximately 18 students have daily schedules that do not include lunch. In those cases, students have elected to schedule an additional elective or have applied for permanent early dismissal that prevents scheduling a “traditional” lunch period. Ms. Britton discussed that in all cases parents have been notified and have agreed to their students’ requests.

Discussion ensued about courses that are scheduled in split trimesters, advance placement courses, study halls, and data collection.

Chairman Hale stated that much progress has been made in reducing the number of students per class and asked Ms. Britton if it’s possible to take care of the few areas that still show high enrollment.

Ms. Britton stated that she and her administrative team have been discussing ways to improve course enrollment and expect that course enrollment can be reduced in those areas for next year.

9:35 p.m. Ms. Rossini departs.

- Update Daniel Hand High School Accreditation Process (Barbara Britton)

Dr. Griffin distributed a letter from the New England Association of Schools and Colleges (NEASC) received as part of the accreditation process.

Ms. Britton reported that many of the NEASC recommendations were completed when the high school moved to the new facility. She discussed that the focus has been on the curriculum requirements of NEASC and reported that 21 of the 29 “open” recommendations are complete and the remaining recommendations will be completed by December.

### 3.C. Board Committee / Liaison Updates

#### 3.C.1 Planning Committee

Members: Kathleen Rossini, Chair  
Debbie Frey

Ms. Frey reported that the committee met today to discuss the strategic plan in preparation for the Board’s retreat on October 12. Chairman Hale reported that the fitness center project at Polson Middle School is on schedule.

#### 3.C.2. Personnel Committee

Members: John Dean, Chair  
Becky Coffey  
David Youngerman

Mr. Youngerman reported that the last issue regarding the NAGE contract has been resolved and that the NAGE and Teamsters contracts have been signed.

#### 3.C.3. Policy Committee

Members: Holly Sellers, Chair  
Harriet Gowanlock  
David Youngerman

Atty. Sellers reported that the committee is reviewing policies in the context of the strategic plan and will be bringing policies forward at the next meeting.

#### 3.C.4. Finance Committee

Members: Becky Coffey, Chair  
Harriet Gowanlock  
Diana Lynch

Ms. Coffey provided the following report:

*Tonight we will ask you – as we do every year at the close of the hiring season – to approve line transfers within the salary accounts of the 9101 budget component for Regular Education, and line transfers within the 9102 budget component for Special Education.*

*The transfers within the General Education 9101 component total \$676,943.16. The purposed of the transfers are to reconcile the salary accounts in budget component 9101 at the close of hiring season. Of the total, \$246,000 is moving from the budget placeholder called New Staff Accounts into the budget accounts of individual buildings and cost centers where the new staff members are now assigned.*

*Each summer the district experiences staff changes. New staff members authorized by the budget are hired. Some existing staff members move between cost centers or buildings. Other staff members may go out on maternity leave and some resign to move out of state or to take a position in another town. In each of these cases, there may be a mismatch between the previous staff member's salary and the replacement staff member's salary. This mismatch results in line transfers within the salary accounts of 9101 from one program to another or from one cost center to another in order to reconcile accounts.*

*The second set of line transfers are within the budget component 9102 Special Education accounts and total \$619,081.97. These transfers are to provide adequate funding for salaried certified and non-certified staff serving our special education students within the Madison district. In the past few years, the administration has successfully built programming in the Madison public schools to serve special education students with extraordinary needs. As a result, more students that once were placed in out-of-district schools for their education are returning to – or staying in - Madison for their education.*

*As a result, funds once reserved for tuition payments at out-of-district schools (i.e. external placement accounts) needs to be shifted into in-district special education salary accounts. About \$382,000 of the total special education line transfers requested tonight would move funds from external placement accounts into in-district accounts to support the salaries of special education teachers and special assignment paraprofessionals. As the Madison district strengthens in-district programming to serve students with extraordinary needs, staff members have been added in the district to serve them.*

*The remaining transfers – about \$238,000 – move funds from the instructional paraprofessional accounts into the accounts used to pay for special assignment paraprofessionals for those students whose Individual Education Plan (IEP) requires it. As a result, the new model to place one paraprofessional in every elementary classroom (grades 1-4) will be fully implemented this year for the first through third grades but not fully implemented at the fourth grade level. This year, each two fourth grade teachers will instead share an instructional paraprofessional.*

*I'd like to close my comments by providing you with benchmarks to measure the success of the district's strategy to return and retain special education students with extraordinary needs in the district. At the current time, there are 12 students being educated in the Madison school district that are classified Intellectually Delayed (ID) or whose are classified as falling on the autistic spectrum. Four or five years ago, before in-district special education staff and programming were added - these students would probably have been placed at out-of-district schools at a total cost – including transportation - of between \$75,000 and \$90,000 each.*

*The administration's strategy to return to the district – and retain those already here – those students with extraordinary special education needs is working. It's working for these students who can now spend time at district schools receiving programming with their non-disabled peers, and for the district because we can provide appropriate special education programming to these students at a cost we can better afford...*

3.C.5. LEARN Liaison

Liaison: Kathleen Rossini

No report.

3.D. Audience Responses to Information Share Discussions

No comments were offered.

4. Board Members' Comments

No comments were offered.

5. Business Session

5.A. Consent Agenda

5.A.1. Donations: (none at this time)

5.A.2. Bills payable: \$119,480.34 – 2005-06 budget and \$845,684.40 – 2006-07 budget

5.A.3. Line Item Transfers: \$12,433.35

5.A.4. Notice of Intent for Instruction of Student at Home for 22 Students

MOTION: by Frey, seconded by Sellers to approve the Consent Agenda.

AYES: Coffey, Frey, Gowanlock Hale, Sellers, Youngerman.

NAYS: None

MOTION CARRIED: 6-0

5.B. Policy Action Items

5.B.1. Minutes: 9.5.06 Meeting

MOTION: by Frey, seconded by Sellers to approve the minutes of the 9.5.06 meeting.

AYES: Coffey, Frey, Gowanlock Hale, Sellers, Youngerman.

NAYS: None

MOTION CARRIED: 6-0

5.B.2. School Trip Request

MOTION: by Sellers, seconded by Frey to approve the application for the Daniel Hand High School Boys' Ice Hockey Team to travel to the Maine High School Hockey Invitational, December 27-29, 2006 in Portland Maine.

AYES: Coffey, Frey, Gowanlock Hale, Sellers, Youngerman.  
NAYS: None  
MOTION CARRIED: 6-0

MOTION: by Coffey on behalf of the Finance Committee to add to the agenda and approve the line transfers in the amount of \$619,081.97 for Component 9102 of the 2006-2007 budget.

AYES: Coffey, Frey, Gowanlock Hale, Sellers, Youngerman.  
NAYS: None  
MOTION CARRIED: 6-0

MOTION: by Coffey on behalf of the Finance Committee to add to the agenda and approve the line transfers in the amount of \$676,943.16 for Component 9101 of the 2006-2007 budget.

AYES: Coffey, Frey, Gowanlock Hale, Sellers, Youngerman.  
NAYS: None  
MOTION CARRIED: 6-0

5.C. Old Business

No old business was discussed.

5.D. New Business

No new business was discussed.

5.E. Future Agenda Items

No future agenda items were requested.

MOTION: by Frey, seconded by Coffey to adjourn the meeting at 9:58 p.m.

AYES: Coffey, Frey, Gowanlock Hale, Sellers, Youngerman.  
NAYS: None  
MOTION CARRIED: 6-0

MOTION: by Frey, seconded by Sellers to re-open the meeting at 9:59 p.m.

AYES: Coffey, Frey, Gowanlock Hale, Sellers, Youngerman.  
NAYS: None  
MOTION CARRIED: 6-0

MOTION: by Coffey, seconded by Frey to add to the agenda and to accept the donation of twenty (20) drums and vests (approximate value: \$8,000) to Daniel Hand High School Band by parents (anonymous) of two band students with gratitude and appreciation.

AYES: Coffey, Frey, Gowanlock Hale, Sellers, Youngerman.  
NAYS: None  
MOTION CARRIED: 6-0

MOTION: by Frey, seconded by Coffey to adjourn the meeting at 10:02 p.m.

AYES: Coffey, Frey, Gowanlock Hale, Sellers, Youngerman.

NAYS: None

MOTION CARRIED: 6-0

Submitted for approval at 10.3.06 BOE meeting.  
msb