Public Hearing Regarding Approving E-Learning Program Resolution

Tuesday, August 12, 2025 6:00 PM
Media Center, 300 S Harrison, Colfax, IL 61728

I. **CALL TO ORDER AND ROLL CALL**

II. **OPPORTUNITY FOR PUBLIC COMMENT ON ANYTHING ON OR NOT ON THE AGENDA**

   Those wishing to speak should sign in and indicate their desire to speak. Speakers will be in the order of sign-up.

   Board Policy 2:230 - Public Participation at School Board Meetings and Petition to the Board

III. **REVIEW OF E-LEARNING PROGRAM**

IV. **ADJOURNMENT**

Ridgeview CUSD 19 E-Learning Plan
July 2025

Ridgeview has 1:1 technology K-12th grade. In the event of inclement weather or another type of emergency that prevents the district from having students in attendance, the district may opt to use an e-learning day in place of an emergency day. Up to five e-learning days may be used during a school year. E-learning days are considered attendance days, so they do not add days to the end of the school year, as is the case with emergency days. An e-learning day will be announced via the district webpage, Facebook, Ridgeview app, email, text message, and local news outlets. No student populations will be permitted on campus during an e-learning day. Please refer to the chart below to see the learning plan by grade bands.

Grade(s)	Learning Plan
Pre-K -2nd grade	Students will be provided with a choice board or packet of learning activities. All subjects (including specials) will be represented. Attendance is based on completion of the choice board or packet.
3rd-5th grade	A daily schedule of activities, including specials, will be shared with students digitally. It will include one AM Google Meet check in (by 8:30am) that is required. Teachers will be available on a 10:30am Google Meet for assistance. If students need further assistance throughout the day, they will use a communication system that the grade-level teacher has discussed in class. For those without internet access, teachers will send home 5 days of learning materials in the Fall of each school year. One day of learning materials will be used for each announced e-learning day. Attendance is based on presence during AM meeting and/or completion of work
6th-12th Grade	Students will follow the E-learning schedule, meeting synchronously during scheduled class time except study hall. If a student does not have internet access, they will be expected to complete an alternate assignment. E-Learning Schedule 8:30 AM - 8:55 AM: Class Period 1

	9:00 AM - 9:25 AM: Class Period 2 9:30 AM - 9:55 AM: Class Period 3 10:00 AM - 10:25 AM: Class Period 4 10:30 AM - 10:55 AM: Class Period 5 11:00 AM - 11:25 AM: Class Period 6 11:30 AM - 11:55 AM: Class Period 7 12:00 PM - 12:25 PM: Class Period 8 Attendance is based on presence during class meeting time or completion of alternate assignment.
All special education students	Case managers will coordinate with classroom teachers for appropriate support for students individually or in a small group
English Language Learners/Students with unique learning needs	Staff members assigned to students with unique learning needs will contact their respective students personally, or assign the contact to a paraprofessional familiar with the learning needs.

Students will be provided with at least five clock hours of instruction or schoolwork, with the goal of at least 2.5 hours of instruction being delivered synchronously for students in grades 6-12. Student attendance on e-learning days will be taken through participation in the Google meets sessions for grades 6-12. For grades PK-2, attendance will be based on completion of the choice board. Grades 3-5 Attendance will be based on presence during the AM meeting and/or completion of the assigned e-learning packet.

Staff new to the district will receive technology training during New Teacher Orientation, which is held before the start of the school year. This training will include the platforms necessary for delivering e-learning. Principals will cover the expectations for e-learning days during a staff meeting at the beginning of the school year. Also at the beginning of each school year, and again as the inclement weather season approaches, teachers will provide students with instruction on district learning platforms, such as Clever, Google Meet, and Google Classroom, which will be used during e-learning days.

Staff will be put on alert when the weather forecast indicates that an inclement weather day could impact in-person learning. Staff and students will be directed to take home all necessary supplies that enable them to complete their learning from home. E-learning packets will be developed in September and sent home in October of each year, so they will be available as needed.

All bargaining unit members shall be paid their daily, regular rate of pay and benefits rendered for any school closure or e-learning day if the closure precludes them from performing their

regularly scheduled duties and the employee would have reported for work but for the closure, except this requirement does not apply if the day is rescheduled and the employee will be paid their daily, regular rate of pay and benefits for the rescheduled day when the services are rendered per Public Act 102-0697.

Once approved, the Ridgeview CUSD 19 E-Learning Plan will be shared with staff and district families through our messaging system and posted on our webpage. Additionally, the plan will be shared again with staff and district families as we approach the season of probable inclement weather.

If approved, this July 2025 version of the Ridgeview CUSD 19 E-Learning Plan will be the first year of our renewed plan. Before creating this revised plan, the Superintendent solicited feedback from all stakeholders to gather any concerns or suggestions for the upcoming application process. Those comments have been taken into consideration in the development of this current plan.

E-Learning Day Plan Document

School Code Requirement	District Plan Response

1. Show evidence that Board of Education has
  i. Given notice of public hearing in newspaper of general circulation
  ii. Provided written or electronic notice to parents or guardians of hearing
  iii. Written or electronic notice of hearing to any exclusive collective bargaining unit
	{include on e-Learning Program Verification Form}

2. Show evidence of adopted board resolution of research based program(s) for e-learning days. Describe technology, techniques and procedures that will be used on e-learning days	{include on e-Learning Program Verification Form}
3. Identify hardware and software is required by teachers and staff for the program.	Internet Access, Rooms, Google Classroom, Skyward, Chromebook/Laptops, Google Meet
4. Do all teachers and staff have access to the hardware and software required to deliver the e-learning program?	Yes- All staff offered a laptop and Chromebook equipped with all software required to deliver the e-learning program.
5. How will the district ensure and verify at least 5 clock hours of instruction or school work, as required under Section 10-19.05, for each student participating in an e-learning day?	Clearly documented plan by grade bands. PK-2 Choice Board/Packet 3-5 AM Google Meet required, additional support as needed 6-12 E-Learning Schedule meeting synchronously
6. How will the district ensure access from home or other appropriate remote facility for all students participating, including computers, the Internet, and other forms of electronic communication that must be utilized in the proposed program?	District provided technology devices for staff and students, and alternative assignments are provided to students and families who need them. Early decision-making and communication using district communication systems allow teachers time to prepare and families time to plan for their e-learning expectations.
7. How will the district ensure that non-electronic materials are made available to students participating in the program who do not have access to the required technology or to participating teachers or students who are prevented from accessing the required technology?	District will create and administer a survey to determine what technology is available for students to use during E Learning days. Any barriers preventing participation in E Learning will be addressed. The district provides teachers and staff time to prepare materials for a closure. Items that can be distributed prior will be.

8. How will the district ensure appropriate learning opportunities for students with special needs?	Special Education Case Managers will partner with classroom teachers to ensure that accommodations and modification to plans are made for each student with special needs on their caseload. When students return, the case manager will be responsible for discussing and following up with both the student and the parent.
9. How will the district ensure appropriate learning opportunities for students with English Learners?	Currently the district does not have any English Language Learners. However, in the event the district does, the plan will address appropriate means of translation for those students, followed up with extended time to work with instructional specialist upon return.
10. How will the district ensure appropriate learning opportunities for other students' unique needs as identified by the district?	The district utilizes an instructional approach rooted in differentiation across all Pre-K through 12th grade classrooms. Teachers are already experts in meeting the unique needs of all learners. The district will ensure that appropriate learning opportunities are provided for all students by providing flexibility in the plan. Staff are encouraged to provide choices for students as individual students may have unique needs. Teachers will not penalize students for things beyond their control and will follow up with students in need of additional support.
11. How will the district monitor and verify each student's electronic participation?	Each grade band will have a process in place to monitor attendance. Students not attending due to illness are expected to contact their building office to report the absence. Grading will be in accordance and aligned to district grading policies.
12. How will the district address the extent to which student participation is within the student's control as to the time, pace, and means of learning?	The district will discuss timing and pacing for digital and personalized learning experiences with teachers. It will be made clear to teachers that participation should be measured in total amount of time. Students may have the ability to complete work at their own pace and time.
13. How will the district provide effective notice to students and their parents or guardians of the use of particular days for e-learning?	Students and parents are familiar with the district communication platforms - Rooms, Skyward, Google Classroom, and social media. Stakeholders will be contacted through these platforms. Information will be posted on the district website and in Family Access (the Student Management System).
14. How will the district provide staff and students with adequate training for e-learning days' participation?	Staff will participate in planning day. During these days teachers will be provided with training on how to plan for meeting student needs in a digital learning environment while covering mandated curriculum.

15. How will the district ensure an opportunity for any collective bargaining negotiations with representatives of the school district's employees that would be legally required, including all classifications of school district employees who are represented by collective bargaining agreements and who would be affected in the event of an e-learning day?	Collaborative meetings were held with the education association to address the implementation of the plan.
16. How will the district review and revise the program as implemented to address difficulties confronted?	The district will continue to make plans and agenda items at all school and district improvement meetings. Surveys and needs assessments will be utilized to collect feedback.
17. How will the district ensure that the protocol regarding general expectations and responsibilities of the program is communicated to teachers, staff, and students at least 30 days prior to utilizing an e-learning day?	General expectations and responsibilities of the program will be communicated to all staff. District leadership and building principals will meet with whole staff and individual teams to ensure that a common understanding is attained by all. Additionally, virtual meetings will be held to inform all stakeholders.