

Union City Community Schools

“Educating and Preparing Each Child for Their Future”

Union City, Michigan 49094 / Superintendent’s Office (517) 741-3300 – Fax (517) 741-5205

Board of Education Agenda

Monthly Board Meeting	High School Media Center
Monday, May 18, 2026	6:30 PM

- I. Call to Order
 - a. Pledge of Allegiance
 - b. Opening Statement

Welcome to the Union City Community Schools Board meeting. Our meeting agenda is available for you to follow. The expectation for our board meeting is to follow this agenda closely. We operate under the Open Meetings Act and utilize Roberts Rule of Order to govern our discussion and decision-making process. There is an opportunity for public comment during our set agenda. We welcome the public to express their opinions during this time of our agenda. If there are questions about the agenda or the board meeting process, please seek out one of the Board members for clarification.
- II. Addition or Deletion of Items to the Agenda
- III. Consent Agenda
 - a. Approval of Minutes
 1. Regular Meeting 4/20/2026
 2. Closed Session 4/20/2026
- IV. Correspondence
- V. Comments From the Audience on Agenda Items
 - a. Public Comments Statement

This is the section of the meeting in which the public may make comments or share their opinions about items on the agenda. We ask you to limit your comments to no longer than 5 minutes per person to allow others the opportunity to speak. This is an opportunity for the Board to listen to your concerns. It is not Board practice to act on the concerns voiced during this meeting to allow for the Board to do further research.
- VI. Action Items
 - a. Financials

Board action is required to approve the financials for the month ending April 30, 2026.
 - b. Budget Amendment Resolution

Board action is required to approve the budget amendment for 2025-2026.*(requires a roll call vote.)*
 - c. Michigan High School Athletic Association (MHSAA) 2026-27 Membership Resolution

Board action is required to approve membership in MHSAA for 2026-27 school year as presented.
(requires a roll call vote)
 - d. Middle School Teacher / Varsity Girls Basketball Coach Hiring

A motion is required to hire Mr. Joshua Vick for the position of Middle School ELA Teacher / Varsity Girls Basketball Coach.
 - e. Middle School and High School Masonry Re-Bid from Chrisman

Board action is required to approve the bids for the middle school and high school as provided by Chrisman.
- VII. Discussion Items
 - a. Construction Updates

Dr. McKerr will provide an update on the current state of the Bond / Grant project.

VIII. Information Item

a. Third Grade Field Trip

Third grade classes will be going to Historic Charlton Park June 1st & 2nd to experience and understand Michigan history by meeting Social Study standards.

b. Resignation

Rebecca Burns has resigned her position as Assistant Prep Cook at the High School effective May 8, 2026.

c. Presentation by Mr. Diamond and his 5th grade students.

This group of 5th grade students would like to present to the school board some data and a brief slide show about the importance of adding plastic recycling to our school district through a persuasive approximate 10 minute presentation.

d. Presentation by Deb Brauker

Deb Brauker will present the process a bus driver goes through in order to get certified as a bus driver for UCCS.

IX. Public Comment

a. Public Comment Statement

This is the section of the meeting in which the public may make comments or share their opinions about Union City Community Schools. We ask you to limit your comments to no longer than 5 minutes per person to allow others the opportunity to speak. This is an opportunity for the Board to listen to your concerns. It is not Board practice to act on the concerns voiced during this meeting to allow the Board to do further research.

X. Board Roundtable

XI. Adjournment

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda items five (V) and eight (VIII). If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the meeting or hearing, please contact Rhonda Reese at 517-741-8091 at least one week prior to the meeting or as soon as possible.

Monthly Board Meeting
Monday, April 20, 2026 6:30 PM Eastern

High School Media Center
430 St. Joseph Street
Union City, MI 49094

Call to Order

President Amber Herman called the meeting to order at 6:32pm.

Jennifer Gautsche: Present
Amber Herman: Present
Darin LaBar: Present
Kate Stanton: Present
Archie Mears: Present
Andrew Yockey: Present
Paul Arlt: Present

Pledge of Allegiance

Opening Statement

Addition or Deletion of Items to the Agenda

The Board will complete all closed sessions at one time.

Darin LaBar made a motion to hold a 30 second moment of silence in memory of Sarah Connelly prior to the Consent Agenda. This motion seconded by Jennifer Gautsche, carried.

Andrew Yockey: Yea, Jennifer Gautsche: Yea, Darin LaBar: Yea, Amber Herman: Yea,
Archie Mears: Yea, Paul Arlt: Yea, Kate Stanton: Yea.
Yea: 7 Nay: 0

Moment of Silence

Consent Agenda

The Board of Education approves the Consent Agenda as presented. This motion made by Archie Mears and seconded by Darin LaBar, carried.

Andrew Yockey: Yea, Jennifer Gautsche: Yea, Darin LaBar: Yea, Amber Herman: Yea,
Archie Mears: Yea, Paul Arlt: Yea, Kate Stanton: Yea.
Yea: 7 Nay: 0

Approval of Minutes

Regular 3/16/2016

Correspondence

Letter from Dr. Glenn Maleyko, State Superintendent, Department of Education. Secretary Jennifer Gautsche read this letter recognizing Union City Community Schools for their response to the tornado that affected the community on March 6, 2026.

Resolution presented by Representative Wortz. State Representative Jennifer Wortz read this resolution recognizing Union City Community Schools for their response to the tornado that affected the community on March 6, 2026.

Comments from the Audience on Agenda Items

Rebecca Arlt, Jerry Johnson of Calhoun ISD

Action Items

Sex Education Advisory Board Members

The Board of Education approves the Sex Education Advisory Board Members as presented by SEAB Chair, Amber Case. This motion, made by Jennifer Gautsche and seconded by Andrew Yockey, carried.

Andrew Yockey: Yea, Jennifer Gautsche: Yea, Darin LaBar: Yea, Amber Herman: Yea, Archie Mears: Yea, Paul Arlt: Yea, Kate Stanton: Yea.
Yea: 7 Nay: 0

Katz Ed Tech Consulting Contract

The Board of Education approves the contract with Katz Ed Tech Consulting. This motion, made by Andrew Yockey and seconded by Archie Mears, carried.

Andrew Yockey: Yea, Jennifer Gautsche: Yea, Darin LaBar: Yea, Amber Herman: Yea, Archie Mears: Yea, Paul Arlt: Yea, Kate Stanton: Yea.
Yea: 7 Nay: 0

Middle School and High School Bids from Chrisman

The Board of Education approves the bids from Chrisman. This motion, made by Darin LaBar and seconded by Archie Mears, carried.

Andrew Yockey: Yea, Jennifer Gautsche: Yea, Darin LaBar: Yea, Amber Herman: Yea, Archie Mears: Yea, Paul Arlt: Yea, Kate Stanton: Yea.
Yea: 7 Nay: 0

Closed Session 1 – 4

The Board of Education adjourns to closed session for the purpose of discussing student discipline per Section 8(b) of the Open Meetings Act. This motion, made by Darin LaBar and seconded by Jennifer Gautsche, carried.

Andrew Yockey: Yea, Jennifer Gautsche: Yea, Darin LaBar: Yea, Amber Herman: Yea, Archie Mears: Yea, Paul Arlt: Yea, Kate Stanton: Yea.
Yea: 7 Nay: 0

Amber Herman adjourned to closed session at 6:54pm. Paul Arlt recused himself from the discussion and voting for the remainder of the meeting due to a conflict of interest.

The Board of Education comes back into open session. This motion, made by Darin LaBar and seconded by Archie Mears, was carried.

Andrew Yockey: Yea, Jennifer Gautsche: Yea, Darin LaBar: Yea, Amber Herman: Yea, Archie Mears: Yea, Kate Stanton: Yea.
Yea: 6 Nay: 0

Amber Herman called the meeting back to order at 8:25pm.

Student Behavior Decision 1 – 4

The Board of Education approved the return of all four suspended students on Wednesday April 22, 2026. Upon their return, the students will work with Mrs. Case to create a re-entry plan. This motion, made by Darin LaBar and seconded by Jennifer Gautsche, carried.

Andrew Yockey: Yea, Jennifer Gautsche: Yea, Darin LaBar: Yea, Amber Herman: Yea, Archie Mears: Yea, Kate Stanton: Yea.
Yea: 6 Nay: 0

Financials

The Board of Education approves the financials for the month ending March 31, 2026. This motion, made by Darin LaBar and seconded by Andrew Yockey, carried.

Andrew Yockey: Yea, Jennifer Gautsche: Yea, Darin LaBar: Yea, Amber Herman: Yea, Archie Mears: Yea, Kate Stanton: Yea.
Yea: 6 Nay: 0

Discussion Items

none

Information Items

Retirement letter from Lori Bowers

Retirement letter from Carol Bates

Public Comment

none

Board Roundtable

Patrick McKerr, Amber Herman, Darin LaBar

Adjournment

The Board of Education adjourns the meeting. This motion, made by Darin LaBar and seconded by Jennifer Gautsche, carried.

Andrew Yockey: Yea, Jennifer Gautsche: Yea, Darin LaBar: Yea, Amber Herman: Yea,
Archie Mears: Yea, Kate Stanton: Yea.
Yea: 6 Nay: 0

Amber Herman adjourned the meeting at 8:37pm.

Union City Community Schools
 General Fund Statement of Revenue and Expenditure Compared to Budget
 For Period Ending April 30, 2026

	YTD ACTIVITY	CURRENT BUDGET	VARIANCE	PERCENT OF BUDGET
REVENUE				
Local Sources	1,373,922.17	1,506,619	(132,697)	91.19%
State Sources	8,897,555.39	10,837,528	(1,939,973)	82.10%
Federal Sources	21,540	277,580	(256,040)	7.76%
Other Financing Sources	506,169.00	580,000	(73,831)	87.27%
		32,000		
TOTAL REVENUE	10,799,186	13,233,727	(2,402,541)	
EXPENDITURES				
INSTRUCTION				
Basic Program	5,169,800	5,984,217	814,417	86.39%
Added Needs	2,068,835	2,187,418	118,583	94.58% Add'l SE positions
Total Instruction	7,238,635	8,171,635	933,000	
SUPPORT SERVICE EXPENSE				
Pupil	529,957	671,043	141,086	78.98%
Improvement Instructional Staff	77,388	197,729	120,341	39.14%
General Administration	421,848	405,899	(15,949)	103.93% Overlapping of Admin Asst, Legal fees increase
School Administration	647,891	764,880	116,989	84.70%
Fiscal Services	302,744	341,415	38,671	88.67%
Operation & Maintenance	1,203,569	1,192,461	(11,108)	100.93% District Security Updates-Covered by grants & purchase of new lawn mower
Transportation	572,866	718,231	145,365	79.76%
Central Support	230,418	216,404	(14,014)	106.48% Increase in Consulting fees
Athletics	544,026	573,387	29,361	94.88%
Community Services	3,953	6,200	2,247	63.76%
Payments to Other Govt Units	0		0	0.00%
Site Improvement Services	1,612,711		(1,612,711)	0.00% 12d grant exp, revenue is in State Sources
Prior Period Adjustments	0		0	0.00%
Debt Service	35,975	36,159	184	0.00%
Fund Modification to Food Service		0	0	0.00%
Total Support Services	6,183,346	5,123,808	535,395	
TOTAL EXPENDITURES	13,421,981	13,295,443	1,468,395	
EXCESS REVENUE (EXPENDITURES)	(\$2,622,795)	(\$61,716)		
Non-spendable (inventory)	10,410	10,410		
Assigned (Capital Expenditures)	75,000	75,000		
Unassigned (Undesignated)	1,633,349	1,633,349		
BEGINNING FUND BALANCE	1,718,759	1,718,759		
ENDING FUND BALANCE	(\$904,036)	\$1,657,043		

UNION CITY COMMUNITY SCHOOLS - TREASURER'S REPORT STATUS OF GENERAL, DEBT RETIREMENT, FOOD SERVICE, TRUST & AGENCY, AND SINKING FUNDS AS OF APRIL 30, 2026			UNION CITY COMMUNITY SCHOOLS - TREASURER'S REPORT STATUS OF GENERAL, DEBT RETIREMENT, FOOD SERVICE, TRUST & AGENCY, AND SINKING FUNDS AS OF APRIL 30, 2025		
Current Year			Prior Year		
Balance as of 3/31/2026			Balance as of 3/31/2025		
General Fund Cash Accounts	7,262,493		General Fund Cash Accounts	1,428,728	
Food Service Checking Accounts	26,483		Food Service Checking Accounts	10,927	
Trust & Agency Checking Accounts***	n/a		Trust & Agency Checking Accounts***	175,115	
SF Cash	14,507		SF Cash	234,934	
2023 Bond Account	88		2023 Bond Account	88	
Total Cash On Hand	\$7,303,571		Total Cash On Hand	1,849,792	
Current Month Activities			Prior Year-Current Month Activities		
		YTD Activities			
General Fund Revenue	1,980,782	16,925,144	General Fund Revenue	1,494,539	
Food Service Revenue	35,556	321,502	Food Service Revenue	44,854	
Trust & Agency Revenue	n/a	99,505	Trust & Agency Revenue	5,994	
SF Revenue	0	420	SF Revenue	654675.65	
2023 Bond Revenue	445,530		2023 Bond Revenue	438,214.66	
Total Revenue	\$2,461,867	17,346,571	Total Revenue	2,638,277	
General Fund Expenses	4,565,260	14,502,913	General Fund Expenses	1,659,493	
Net Payroll	394,105	4,003,623	Net Payroll	356,760	
Food Service Expenses	31,582	314,789	Food Service Expenses	33,265	
Trust & Agency Expenses	n/a	79,514	Trust & Agency Expenses	2,366	
SF Expenses	-	593,400	SF Expenses	438,206.25	
2023 Bond Expense	445,435		2023 Bond Expense	438,231.25	
Total Expenses	\$5,436,382	19,494,239	Total Expenses	2,928,321	
Balance as of 4/30/2026			Balance as of 4/30/2025		
General Fund Cash Accounts	4,283,909		General Fund Cash Accounts	907,014	
Food Service Checking Accounts	30,457		Food Service Checking Accounts	22,516	
Trust & Agency Checking Accounts***	170,926		Trust & Agency Checking Accounts***	178,743	
SF Cash	14,508		SF Cash	451,403	
2023 Bond Account	183		2023 Bond Account	71	
Total Cash On Hand	\$4,329,057		Total Cash On Hand	1,559,747	

Union City Community Schools

School Service Fund

Combined Statement of Revenue and Expenditures Compared to Budget

For The Peroid Ending

April 30, 2026

	FOOD SERVICE			
	<u>Actual</u>	<u>Proposed Budget</u>	<u>Variance</u>	<u>% of Budget</u>
<u>REVENUE:</u>				
Local Sources	43,529	\$ 40,000	(\$3,529)	108.82%
State Sources	65,064	100,000	34,936	65.06%
Federal Sources	404,825	510,000	105,175	79.38%
INCOMING TRANSFERS		0	0	
TOTAL REVENUE	513,419	650,000	\$136,581	
<u>EXPENDITURES:</u>				
Salaries	162,238	190,000	(27,762)	85.39%
Employee Benefits	80,060	100,000	(19,940)	80.06%
Purchased Services	29,299	20,000	9,299	146.49%
Supplies & Materials	274,833	300,000	(25,167)	91.61%
Capital Outlay	132	-	132	
Other Expense	1,964	1,500	464	130.91%
Other Transactions	0	32,882	(32,882)	0.00%
TOTAL EXPENDITURES	548,525	644,382	(95,857)	
OUTGOING TRANSFERS				
TOTAL EXPENDITURES	548,525	644,382	(95,857)	
EXCESS REVENUE (EXPENDITURES)	(35,106)	5,618		
BEGINNING FUND BALANCE	12,279	12,279		
ENDING FUND BALANCE	(\$22,827)	\$17,897		

3/31/2026 Begin. Cash on Hand:	\$7,303,571		Total of Bills:	5,042,277
Total Receipts:	\$2,461,867		Total Net Payroll:	394,105
Total Expenditures:	\$5,436,382		Total Bills and Payroll	\$5,436,382
4/30/2026 Total Cash on Hand:	\$4,329,057		to be Approved:	

**GENERAL FUND BUDGET COMPARISON
UNION CITY COMMUNITY SCHOOLS
FOR THE PERIOD ENDING JUNE 30, 2026**

	NEW BUDGET JUNE of 2026 Jun-26	BUDGET AMENDMENT May-26	
BEGINNING FUND BALANCE	\$1,812,643	\$1,718,759	
REVENUE			
Local Sources	1,506,619	1,580,831	\$ 74,212
State Sources	10,837,528	\$ 10,655,092	\$ (182,436)
Federal Sources	277,580	\$ 301,221	\$ 23,641
Other Financing Sources	580,000	\$ 815,000	\$ 235,000
Transfers In-HL	32,000	32,000	\$ -
TOTAL REVENUE	\$ 13,233,727	\$ 13,384,144	\$ 150,417
	NEW BUDGET JUNE of 2026 Jun-26	BUDGET AMENDMENT May-26	
EXPENDITURES			
INSTRUCTION			
Basic Program	5,984,217	6,084,793	100,576
Added Needs	2,187,418	2,599,128	411,710
Total Instruction	8,171,635	8,683,921	512,286
SUPPORT SERVICE EXPENSE			
Pupil	671,043	700,735	29,692
Improvement Instructional Staff	197,729	77,684	(120,045)
General Administration	405,899	450,968	45,069
School Administration	764,880	788,924	24,044
Fiscal Services	341,415	348,167	6,752
Operation & Maintenance	1,192,461	1,240,695	48,234
Transportation	718,231	699,733	(18,498)
Central Support	216,404	244,047	27,643
Athletics	573,387	642,948	69,561
Community Services	6,200	4,300	(1,900)
Payments to Other Govt Units			-
Site Improvement Services			-
Prior Period Adjustments			-
Debt Service	36,159	36,159	-
Total Support Services	5,123,808	5,234,360	110,552
TOTAL EXPENDITURES	13,295,443	13,918,281	622,838
EXCESS REVENUE (EXPENDITURES)	(61,716)	(534,137)	
Non-spendable (inventory)	10,410	10,410	
Assigned (Capital Expenditures)	75,000	75,000	
Unassigned (Undesignated)	853,018	853,018	
ENDING FUND BALANCE	1,750,927	1,184,622	
FUND BALANCE PERCENTAGE	13%	9%	
FUND BALANCE PERCENTAGE EXCLUDING 147c	14%	9%	

**GENERAL FUND BUDGET COMPARISON
UNION CITY COMMUNITY SCHOOLS
FOR THE PERIOD ENDING JUNE 30, 2026**

	NEW BUDGET JUNE of 2026 Jun-26	BUDGET AMENDMENT May-26	
BEGINNING FUND BALANCE	\$1,812,643	\$1,718,759	
REVENUE			
Local Sources	1,506,619	1,580,831	\$ 74,212
State Sources	10,837,528	\$ 10,655,092	\$ (182,436)
Federal Sources	277,580	\$ 301,221	\$ 23,641
Other Financing Sources	580,000	\$ 815,000	\$ 235,000
Transfers In-HL	32,000	32,000	\$ -
TOTAL REVENUE	\$ 13,233,727	\$ 13,384,144	\$ 150,417
	NEW BUDGET JUNE of 2026 Jun-26	BUDGET AMENDMENT May-26	
EXPENDITURES			
INSTRUCTION			
Basic Program	5,984,217	6,084,793	100,576
Added Needs	2,187,418	2,599,128	411,710
Total Instruction	8,171,635	8,683,921	512,286
SUPPORT SERVICE EXPENSE			
Pupil	671,043	700,735	29,692
Improvement Instructional Staff	197,729	77,684	(120,045)
General Administration	405,899	450,968	45,069
School Administration	764,880	788,924	24,044
Fiscal Services	341,415	348,167	6,752
Operation & Maintenance	1,192,461	1,240,695	48,234
Transportation	718,231	699,733	(18,498)
Central Support	216,404	244,047	27,643
Athletics	573,387	642,948	69,561
Community Services	6,200	4,300	(1,900)
Payments to Other Govt Units			-
Site Improvement Services			-
Prior Period Adjustments			-
Debt Service	36,159	36,159	-
Total Support Services	5,123,808	5,234,360	110,552
TOTAL EXPENDITURES	13,295,443	13,918,281	622,838
EXCESS REVENUE (EXPENDITURES)	(61,716)	(534,137)	
Non-spendable (inventory)	10,410	10,410	
Assigned (Capital Expenditures)	75,000	75,000	
Unassigned (Undesignated)	853,018	853,018	
ENDING FUND BALANCE	1,750,927	1,184,622	
FUND BALANCE PERCENTAGE	13%	9%	
FUND BALANCE PERCENTAGE EXCLUDING 147c	14%	9%	

RESOLUTION FOR ADOPTION BY THE BOARD
OF EDUCATION UNION CITY COMMUNITY SCHOOLS
2025-2026 BUDGET AMENDMENT
GENERAL FUND

Resolved, that this resolution shall be the general appropriations of Union City Community Schools for the 2025-2026 fiscal year; a resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all revenue received by the Union City Community Schools.

Be it further resolved, that the total revenues and unappropriated fund balance estimated to be available for appropriation in the general fund of the school district for fiscal year 2025-2026 which includes 17.7822 mills of ad valorem taxes to be levied on non-homestead and non-qualified agricultural property to be used for operating purposes is as follows:

Revenue:

Local	1,580,831	
State	\$ 10,655,092	
Federal	\$ 301,221	
Other Financing Sources	\$ 815,000	
Transfers in-HL	32,000	
Total Revenue	13,384,144	13,384,144

Fund Balance, July 1	1,718,759	
Less Designated for:		
Assigned/Capital Expenditures	(75,000)	
Non Spendable/Inventory	(10,410)	
Estimated Fund Balance Available to Appropriate		1,633,349
Total Available to Appropriate		15,017,493

Be it further resolved that \$13,918,281 of the total available to appropriate in the general fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures:

Basic Program	6,084,793	
Added Needs	2,599,128	
Total Instruction	8,683,921	

SUPPORT SERVICE EXPENSE

Pupil Support	700,735	
Instructional Staff Support	77,684	
General Administration	450,968	
School Administration	788,924	
Business Services	348,167	
Operation & Maintenance	1,240,695	
Transportation	699,733	
Central Support	244,047	
Athletic Activities	642,948	
Community Services	4,300	
Payments to Other Govt Units		
Site Improvement Services		
Prior Period Adjustments		
Debt Service	36,159	
Fund Modification		
Total Support Services	5,234,360	

TOTAL Appropriated General Fund		13,918,281
ENDING FUND BALANCE	1,184,622	

Be it further resolved, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

Be it further resolved that for purposes of meeting emergency needs of the school district, transfers of appropriations may be made by the superintendent or the business manager.

Be it further resolved, that the assigned monies for capital expenditures shall remain at \$75,000.



2026-27

1661 Ramblewood Drive
East Lansing, MI 48823
(517) 332-5046

The Michigan High School Athletic Association is a voluntary, nonprofit corporation comprised of public, private and parochial junior high/ middle and senior high schools whose Boards of Education/Governing Bodies have voluntarily applied for and received membership for and on behalf of their secondary schools. The association sponsors statewide tournaments and makes eligibility rules with respect to participation in such Michigan High School Athletic Association sponsored tournaments in the various sports. Each Board of Education/Governing Body that wishes to host or participate in such meets and tournaments must join the MHSAA and agree to abide by and enforce the MHSAA rules, regulations and qualifications concerning eligibility, game rules and tournament policies, procedures and schedules. **It is a condition for participation in any MHSAA postseason tournaments that high schools adhere to at least the minimum standards of Regulation I and the maximum limitations of Regulation II in ALL MHSAA Tournament sports.**

Michigan High School Athletic Association tournaments are the collective property of the MHSAA and not of any individual member school. The MHSAA reserves the right to promote and advance the membership's interests with publication information; exclusive arrangements to create recognition and exposure for school-sponsored activities; restrictive policies prohibiting exploitation and commercialization of MHSAA-sponsored tournaments; appropriate proprietary interests, and the use of images or transmissions identifying contest officials, spectators and member schools' students, personnel and marks.

To obtain membership, it is necessary for the Board of Education/Governing Body to adopt the following resolution for its junior high/middle and senior high schools. This resolution must be formally ratified by your Board of Education/Governing Body and properly signed. Please return one signed copy for our files and retain one copy for your files. Resolutions that are modified in any way or are supplemented with letters placing additional conditions on MHSAA membership or tournament participation shall be rejected.

MEMBERSHIP RESOLUTION

For the year August 1, 2026 — through July 31, 2027

LIST ON BACK

_____ the School(s) which are under the direction of this Board of Education/Governing Body.

(Junior high/middle and senior high schools of your school system which are to be listed as MHSAA members and receive MHSAA mailings during 2026-27 must be listed on the back of this form)

Union City Community Schools City/Township of Union City

County of Branch and Calhoun, of State of Michigan, are hereby:

- (A) enrolled as members of the Michigan High School Athletic Association, Inc., a nonprofit association, and
- (B) are further enrolled to participate in the approved interschool athletic activities sponsored by said association.

The Board of Education/Governing Body hereby delegates to the Superintendent or his/her designee(s) the responsibility for the supervision and control of said activities, and hereby accepts the Constitution and By-Laws of said association and adopts as its own the rules, regulations and interpretations (as minimum standards), as published in the current HANDBOOK as the governing code under which the said school(s) shall conduct its program of interscholastic athletics and agrees to primary enforcement of said rules, regulations, interpretations and qualifications. In addition, it is hereby agreed that schools which host or participate in the association's meets and tournaments shall follow and enforce all tournament policies, procedures and schedules.

This authorization shall be effective from August 1, 2026 and shall remain effective until July 31, 2027, during which the authorization may not be revoked.

RECORD OF ADOPTION

The above resolution was adopted by the Board of Education/Governing Body of the

Union City Community School(s), on the 18 day of May, 2026, and is so recorded in the minutes of the meeting of the said Board/Governing Body.

Union City Community Schools

(Governing Body Name)

430 St Joseph Street

(Address)

Union City 49094

(City & Zip Code)

rreese@unioncityschools.org

(Contact E-mail)

Board Secretary Signature
or Designee

Check if Designee

-OVER-

Schools Which Are To Be MHSAA Members During 2026-27

NOTE: Pursuant to the MHSAA Constitution, all high schools, junior high/middle schools, or other schools of Michigan doing a grade of work corresponding to such schools, may become members of this organization provided (a) the school building has enrollment and onsite attendance of at least 15 students, whether for grades **6 through 8 or 9, grades 7 through 8 or 9, or grades 9 or 10 through 12**; and (b) if a nonpublic school, the school qualifies for federal income tax exemption as a not-for-profit organization. To reach the 15-student minimum for middle school membership, schools may join the MHSAA at the 6th-grade level whether or not 6th-grade students participate in athletics.

- A. This Section does not require school districts to become member schools at the junior high/middle school level and does not require school districts to sponsor any interscholastic athletics for 6th-grade students.
- B. If a school district's MHSAA Membership Resolution lists a junior high/middle school as an MHSAA member school, and if the school sponsors a 6th-grade team in any sport or permits a 6th-grade student to participate with 7th- and/or 8th-grade students in any sport, then all of Regulations III and IV apply to all 6th-graders in all sports involving 6th-graders on teams sponsored by that school. If the school does not allow any 6th-graders to participate in a sport, MHSAA rules do not apply in that sport.

Name the Member High School(s)

List separately from JH/MS even if all grades are housed in the same building.

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____

If necessary, list additional schools
for either column on a separate sheet.

Name the Member Junior High /Middle School(s)

(member 6th, 7th and 8th-grade buildings)

List separately from HS even if all grades are housed in the same building.

1. Union City Middle School

Name of Member School

Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9): 5-8

Provide anticipated 2026-27 7th and 8th-grade enrollment 135

Provide anticipated 2026-27 6th-grade enrollment 74

Grade levels for membership: 6 7 8

1. Yes No 6th-graders will be participating in at least one sport with 7th and 8th graders. If yes, and not housed in the same building, add the name of the building that houses 6th-graders on the line below.

2. _____

Name of Member School

Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9): _____

Provide anticipated 2026-27 7th and 8th-grade enrollment _____

Provide anticipated 2026-27 6th-grade enrollment _____

Grade levels for membership: 6 7 8

1. Yes No 6th-graders will be participating in at least one sport with 7th and 8th graders. If yes, and not housed in the same building, add the name of the building that houses 6th-graders on the line below.

3. _____

Name of Member School

Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9): _____

Provide anticipated 2026-27 7th and 8th-grade enrollment _____

Provide anticipated 2026-27 6th-grade enrollment _____

Grade levels for membership: 6 7 8

1. Yes No 6th-graders will be participating in at least one sport with 7th and 8th graders. If yes, and not housed in the same building, add the name of the building that houses 6th-graders on the line below.

FIELD TRIP REQUEST FORM

Teacher Cole, Dexter, Zaleski School/Class UCE/3rd grade

Request Date 4/20/26 Trip Date 6/1 + 6/2 Destination Charlton Park

Number of Students ~ 75 ²⁰²⁶ Number of Staff/Chaperones 3 Teachers, 1 Para, + parent chaperone

Purpose of Trip To experience & understand MI. history by meeting social study standards
Course of Study History + Social Studies

Specific Learning Objectives to be Accomplished:

The history of Michigan, including our economy, Indigenous People, our physical environment, natural resources, etc.

Student Behaviors that will Confirm Achievement of the Learning Objectives:

Students will be able to participate in group discussions & activities around the objectives.

Course Objectives Related to the Learning Objectives:

The learning objectives are based on 3rd grade social studies standards.

Pre-Trip Lessons/Activities to be Done in the Classroom:

Brief description of what they will see & experience, Questions & Answers, discussions... (KWL charts, possibly)

Post Trip Activities/Lessons to Reinforce/Extend Learning:

Discuss favorites of the trip
New things they learned
Revisit KWL chart
Discuss favorite topic they learned

I have utilized the guidelines in 2340A to plan, conduct, and evaluate the trip and, upon approval of the trip, I will obtain parental permission (2340 F2 or F2A) and use the Checklist for Trips (2340 F3).

Field Trip Approval

Trip Approved: Trip Disapproved: Principal: [Signature] Date: 4/21/26

Trip Approved: Trip Disapproved: Superintendent: [Signature] Date: 4/29/26

(Over)

Emergency stop

Locate a safe place to stop that isn't blocking driveways, fire hydrants, intersections, signs, etc..

- 1. Turn on right turn**
- 2. Check traffic**
- 3. Gradually start to slow down**
- 4. Pull over parallel to road and completely off the road**
- 5. And come to steady stop**
- 6. Turn on hazard lights**
- 7. Set parking brake**
- 8. Put bus in neutral**

When ready to pull back out

- 1. Turn off hazard lights**
- 2. Turn on left turn signal**
- 3. Release parking brake**
- 4. Put bus in drive**
- 5. Check mirror for traffic**
- 6. When traffic is clear, starting rolling forwards**
- 7. Don't turn onto road**
- 8. Double check traffic then pull out on road**
- 9. Resume speed safely**
- 10. Turn off turn signal**

RailRoad Crossing

- 1. Check your mirrors for traffic**
- 2. Inform students you are approaching railroad tracks and to be quiet.**
- 3. Turn off your noise switch button (which turns everything off , fans, radios etc..)**
- 4. Turn on hazard lights in advance at least 200 feet to warn traffic**
- 5. Stop no less than 15 feet and no more 50 feet from the closest rail. The white line is a safe stop distance.**
- 6. Open drivers window**
- 7. Open door**
- 8. Look both ways and listen carefully**
- 9. Check traffic and re check tracks**
- 10. Close door**
- 11. Cross tracks with both hands on wheel**
- 12. When fully across you may turn off 4 way hazards light and turn noise kill on**
- 13. Shut window**

Not only do these things but say things as you are doing them.

The Seventeen Steps

Bus Stop Procedure for Loading/Unloading on a Highway, Street or Private Road

The following is the loading and unloading procedure when making a red light stop.

Approaching the Stop:

1. Check mirrors and traffic.
2. Apply brakes lightly and slow down.
3. Activate alternately flashing amber lights at least 200 feet in advance of the stop (4 light system buses use red lights).
4. Do not pull closer than 10 to 20 feet from waiting pupils.
5. If pupils do not cross the road, activate right turn signal. Stop the bus as far to the right all or part way off the roadway or private road as practicable.
6. If pupils cross the road, stop the bus on the roadway or private road.

At the Bus Stop:

7. Shift the bus to neutral and apply the parking brake.
8. Cancel turn signal, if activated, check mirrors and traffic.
9. Open the door (8 light system will change amber lights to red) as a signal for students to enter the bus. Pupils crossing the road may require an additional signal. **NOTE:** Signal must be uniform for the district/agency.
10. Have students enter or leave the bus in an orderly manner. Be sure all students are accounted for. **Count them and track them!**
11. Check to see that students are seated and close the door (this will deactivate the red lights on the 8 light system buses).
12. Deactivate the alternately flashing red lights (4 light buses).

Leaving the Stop Location:

13. Allow traffic to clear, where practicable.
14. Activate left turn signal.
15. Check mirrors and traffic.
16. Enter the traffic lane.
17. Cancel left turn signal.

DEB BRAUKER

Vehicle Inspection Test Training Guide

Driver compartment area

First Aid kit - secure with 9 items

Glove Box - body fluid bag, extra fuses, insurance

Fire extinguisher - charged properly (needle in green) rated for ABC fire, secured properly inspection tag current

3 triangles present and in storage box properly mounted

3 flares present in storage box and properly mounted

Safety belt - no frays/cuts, securely mounted ,latches and adjust properly to me

Verify bus is in a **safe start position.**

Bus is in neutral and brake set

Put the key in and turn it to the on position.

Verify the **ABS and WAIT TO START LIGHT** comes on and goes off. (**this is done before you start bus every time**)

If air pressure is at **120** pump the service brake to bring it down around **90** psi. *About 2 big presses tell tester you are dropping pressure so you can hear the governor kick out*

Air Brakes check (failure to complete ABC correctly will result in automatic failure)

A. Start bus - build pressure up between **120-125** and listen for governor cut off verify you heard cut out.

Turn bus off-turn back to on position

Apply Service brake and release parking brake

After the initial drop has occurred verify that there is no more than **3 psi** dropped in a min.(hold the service til this step is done)

B. Using the service brake ,pump air pressure down to 60 ,say the low warning light and buzzer should activate” before air pressure drops below/around” 55 psi

C. Continue to pump the service brake and say the parking brake should pop **“at approximately” 40 psi,** verify that it does and it took at least 3 pumps to do so.

Start engine - verify the following

Air pressure is building and alarm silence about 60 psi

while waiting for pressure to build up check these

1. Water temp (at? **Normal range between 180 & 200**) oil pressure (at? **Normal range between 40-60**) volt and amp meter (at ? **normal range between 14-16**), fuel gauge working and we have enough for this trip.

2. Verify the following dashboard and light indicator are working:

Dashboard backlights (headlights on first)

Hazard lights (dash and light monitor)

Left and Right turn signal (dash and light monitor)

Student yellow and red lights (dash and light monitor)

Tail and brake light (light Monitor)

Bright indicator light

Before moving onto Parking Brake make sure air pressure is back up to 120 and the governor kicks out again.

Parking brake hold check

Do not release parking brake

Place bus in **drive** and increase engine speed to **1100 rpm**

Place the bus back in neutral and verify that the bus didn't move.

Service Brake Check

Place foot on Service Brake and Release Parking Brake

Accelerate up to 5 mph and then come to a stop
Verify no pull of steering to the left or right

With foot remaining on service brake continue

Move gear shifter thru each gear and verify it works,

Return gear shifter to neutral, engage Parking Brake

Verify the following:

Windshield- has no damage, chips or cracks and is clean, State inspection stickers is present and current

Wipers all speeds and washer fluid, verify that the blades are secure to the arms, with no cracks or rips

Mirrors each of them is adjusted properly to me with no damage, chips, or cracks (left and right mirrors, left

and right crossover mirrors, student mirror, flat and convex and student mirror) **Group them and say what you are checking once.**

All fans on high and low: left and right windshield fans Driver heater and defrost , Step well heater and rear heater

All dome lights: rear, driver and center

Horn(both if bus is equipped with service and air)

Turn key off and back to the accessory position and reset no child left behind system (by walking to the back and hitting the button in top left corner)

Upon returning to front of the bus **remove key** and place in pocket

Front of the bus

START AT THE TOP

Group all the lights

3 amber clearance light

Students red and students amber (reds on the outside amber on inside) **Verify** that they are mounted securely with screws and there are no cracks or chips and they are clean.

Logos: school bus,reflective tap, bus number and school name **Verify** that they are clean secured to bus and no signs of vandalism.

Turn signals(on hood)

Verify that they are mounted securely with screws and there are no cracks or chips and they are clean.

Headlights are secured ,not cracked or chip, and clean has **amber reflector** on inside of lens

Verify the **bus doesn't lean to one side or the other**

Verify that there is no signs of **leakage**

Check **mirror mounts** make sure they are secured

OPEN the HOOD

Passenger side :

Alternator - securely mounted, no corrosion or bare wires its belt driven

Belt- securely mounted, no more $\frac{3}{4}$ play in it, no cracks or frays.

Water pump- securely mounted , its belt driven, not leaking

Fan- all blades are present , free of cracks ,not broken or missing blades and securely mounted

Washer fluid- securely mounted ,not leaking and filled to full mark

Frame - secure, not cracked or illegal welds no rust holes

Shocks - secured with no leaks, and not dented or damaged in any way

Leaf springs - front and rear mounts secured middle u mounts present and secured, no missing or broken springs.

Air Chamber - secure with no damage, not leaking
(or i would hear hissing sound)

Brake Lines and hoses - are secure and no signs
of leaking

Slack adjuster - verify push rod is intact and
connect to slack adjuster has no more than 1" play and
when released its at a 90 degree angle.

Brake drum - secure no worn grooves or excess
grease

Brake shoe lining and brake drum lining - not
worn dangerously thin

Inside of rim - not cracked or welded and no visible
damage

Inside of tire - no cracks, weather check, or bulges

Top of tire - evenly worn, **CAN NOT BE RECAP**, no
less $\frac{4}{32}$ tread depth

Outside of tire - not weather check, cracked or
bulges

Outside of wheel - not weld or rust holes or visible damage

Lug nuts - all **10** are present and tight (if they were lose there would be shining threads and a rust trail)

Hub seal - secured with no leaks

Valve stem is present with cap

Mud flap is securely mounted and no cracks or ripes

Driver side:

Wires - secure and no exposed metal showing

Hoses - **secured** with clamps , no leaks ,cracks or bulges

Air compressor - **secure** with bolts , gear driven, not leaking,(if it was leaking you would hear a hissing sound)

Transmission fluid and Oil, check levels by pulling dipsticks out and wiping them off (explain that the transmission fluid is check while bus running and normal running temp and the oil can be checked with the bus not running and cold)

Coolant reservoir - secure , sufficient fluid level, no leaking hoses.

Steering column - secured with no more 2" play not leaking, dent or damaged

Steering box - secured with bolts no leaks from hose and its gear driven(or call it a gear box)

Pitman arm - secured to drag link with castle nut and cotter pins, no dented or damaged

Drag link - secured to wheel linkage w/ cotter pins

Verify that you are looking at all the components you spoke about on the other side

CLOSE HOOD

Driver side of bus:

Start at the top

Lens: 3 clearance lights - 2 amber front and 1 red in the rear are mounted with screws and clear of crack and chips and clean

Logos: School, emergency bus number, and city name and reflector tape are clear and present with no signs of vandalism.

Windows - have no crack, chips, and are clean

3 Reflectors- on bottom of bus 2 amber 1 red,(amber in front red in rear)

Under the bus:

Frame - secured with no damage , no illegal welds and rust holes

Cross members - securely mounted to the frame

Drive shaft - not bent ,cracked, securely mounted , 3 safety hangers present (secure to frame not driveshaft)

Exhaust - securely mounted , no rust holes or cracks
(if it was leaking there would be black soot visible)

MOVE TO THE FRONT OF BACK TIRE

Leaf springs - securely mounted both front and rear,
no crack, broken or missing springs

Brake Chambers - are securely mounted , and not
leaking if they were leaking i would hear a hissing sound.

Slack Adjuster and Push Rod - securely
mounted,when brake is applied they will be in a 90 degree
angle

Brakes - the brake drum lining and brake shoe
lining isn't dangerously wore thin and no excess grease

Back of tire - no weather checks, bulges or cracks

Inside of wheel - no rust holes , welds or dents

Space between duels - no debris in between tires

Top of tire - worn evenly my **be RECAP** ,depth of tire is no less than **2/32**

Front of tire - no weather check, cracks or bulges

Outside of rims - no cracks or welds , not rust holes, dents

Value stems - both are present secured and have caps

Lug nuts - are all present and tight if they weren't tight there would be shining threads and a rust trail.

Hub seal - secured , not leaking

BEHIND THE TIRES

Airbags - securely mounted and no signs of leaks

Shocks - securely mounted , not crack or dented and not leaking.

Mud flaps - securely mounted not ripped or cut

Rear of bus:

START AT THE TOP

Lens - 3 red clearance lights, students ambers and reds (*reds on outside amber inside*) are all securely mounted with screws and has no chips and cracks and are clean

Logos - school name, bus number, emergency relative tape and label are clear of vandalism and are securely mounted, license Plate is present

Windows - all 4 windows are securely mounted and are not crack or chips, cleaned and rubber seals are good

Lens left, right turn signals, brake and tail light both top and bottom , the reverse light and license plate and bus number lens are all securely mounted with screws and has no chips and cracks and are clean

Exhaust - sticks out past bumper and no sign of black soot

Back door - it opens freely, the safety latches ,latches properly the seals aren't crack or rip and firmly mounted

The aisle way floor tread is secure with no trip hazards

Shut the door.

Passenger side of the bus:

Fuel door - opens and closes freely, The cap is present and tight with the rubber seal

The fuel tank is secure in fuel cage which is securely mounted to frame with no signs of leaks

Look at the side of the bus as you walk to the door, at this time if you remember something now is the time to check and talk about it.

Passenger door:

Door opens and swings freely, All 4 windows - no cracks chips and clean, Door seals - secure, not cracked, dried, or pulling away

Handrail - secure not cracked or dent

Step tread - secure with no trip hazard

Step well light - firmly mounted with no crack or chips

Inside of the bus:

Put key in and turn bus to on position

Turn on strobe light

Seat backs - verify that there is cushion and no metal expose (every seat) **only have to express it once while walking to back of bus**

Emergency exit windows -(ALL) its properly label, opens freely, alarm sounds, shut and latches tight

Back door - verify that it is labeled properly and buzzer sounds when open

START WALKING TO BACK TO FRONT OF BUS

Seat bottoms - verify that they are secure with no bare covers ,Secured to the floor with no loose bolts.

Emergency roof hatches - its properly label, explain that you turn the red handle and push the latch up, it will go completely out. **(do not do)** and alarm will sound, open part way check strobe light

Strobe light - is working and securely mounted with not crack or chips

Light check:

Ask the examiner if you can use the lamp check button or if you need to walk through each light individually. When done with a light check, turn the bus back off and pull the key.

You have to check 4 way hazard lights separately.

DONE

1/2/2011

In cab Check

	mon	tues	wed	thrus	fri	mon	tues	we'd	thrus	fri
First Aid Kit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Glove box	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Body fluid bag	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Spare fuses	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Regs. & ins	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Fire ext.

Mounted securely	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Inspection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Needle in green	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Triangles	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Flares	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Seat Belt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Safe start	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Turn bus on	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABS light	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Wait to start	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Air pressure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
governor shutt off 120-125	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Air Brakes

Turn bus off & back on	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Release parking brake	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Foot on service brake	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 psi drop / minute	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
feather brakes to 55psi	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Verify alarm goes off and light on	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pumps brake to 40psi	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Brakes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leaf Springs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Inside of Wheel	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Outside of Tire	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lug nuts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Both Valve Stems W/ caps	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Top of Tire	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tread Depth 2/32	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Verbal ReCap rear tires	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mud Flaps	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Air Bags	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shocks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Back of Bus

Logos	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Emergency Reflector Tape	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lenses	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Windows	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Exhaust	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Door Opens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Safety Latch	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Seals	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Floor Tread	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shut Door	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Passenger Side

Fuel Door Opens / Shuts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fuel Cap A/B	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fuel Tank	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Safety Cage	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Passenger Side Door

Windows	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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