

# Union City Community Schools

## *“Educating and Preparing Each Child for Their Future”*

Union City, Michigan 49094 / Superintendent’s Office (517) 741-3300 – Fax (517) 741-5205

### Board of Education Agenda

Rescheduled Regular Meeting	High School Media Center
Monday, May 12, 2025	6:30 PM

**I. Call To Order**

**a. Pledge of Allegiance**

**b. Opening Statement**

Welcome to the Union City Community Schools Board meeting. Our meeting agenda is available for you to follow. The expectation for our board meeting is to follow this agenda closely. We operate under the Open Meetings Act and utilize Roberts Rule of Order to govern our discussion and decision-making process. There is an opportunity for public comment during our set agenda. We welcome the public to express their opinions during this time of our agenda. If there are questions about the agenda or the board meeting process, please seek out one of the Board members for clarification.

**II. Addition or Deletion of Items to the Agenda**

Board action is required to add Action Item VIg. Approval of MEGA Proposal for Surveying Services in the amount of \$38,000 (\$5,000 ES, \$9,000 MS, \$23,500 HS).

**III. Consent Agenda**

**a. Approval of Minutes**

1. Regular Meeting 4/21/25
2. Closed Session 4/21/25
3. Workshop Meeting 5/5/25

**IV. Correspondence**

**V. Comments From the Audience on Agenda Items**

**a. Public Comments Statement**

This is the section of the meeting in which the public may make comments or share their opinions about items on the agenda. We ask you to limit your comments to no longer than 5 minutes per person to allow others the opportunity to speak. This is an opportunity for the Board to listen to your concerns. It is not Board practice to act on the concerns voiced during this meeting to allow for the Board to do further research.

**VI. Action Items**

**a. Financials**

Board action is required to approve the financials for the month ending April 30, 2025.

**b. Ballot Language Resolution and Calling an Election on August 5, 2025**

Board action is required to approve a resolution to call a special election of the District on Tuesday,

August 5, 2025, and place a bond proposal to borrow the amount of \$19,110,000 on the ballot as presented.

c. **CISD Budget Resolution**

Board action is required to adopt a resolution expressing support or disapproval of the proposed general fund budget as presented.

d. **High School Night Custodian Hiring**

Board action is required to approve the hiring of Abigail Hoffman as the high school night custodian.

e. **NEOLA Policy Repeal (Excluding current bullying policy 5517.01)**

Board action is required to repeal the NEOLA School Board Policies (excluding the current bullying policy 5517.01) .

f. **Adoption of Thrun Policies (Excluding Policy 5207 Anti-Bullying)**

Board action is required to approve the Thrun Policies (Excluding Policy 5207 Anti-Bullying).

VII. **Discussion Items**

a. **Calhoun Intermediate School District (CISD) Biennial Election Resolution Consideration**

Board discussion must take place regarding the upcoming Biennial Election of the CISD Board of Education. The discussion should include selecting a representative from the Board to attend the Biennial Election meeting on June 2, 2025 at 6 p.m. at the CISD; Identifying the candidates that the board supports for the positions; and direct the representative to vote for such candidates. There are two (2) six-year board terms expiring this year. Jeannie Goodrich (Union City) and Kenneth Ponds (Marshall) are both seeking re-election.

VIII. **Public Comment**

a. **Public Comments Statement**

This is the section of the meeting in which the public may make comments or share their opinions about Union City Community Schools. We ask you to limit your comments to no longer than 5 minutes per person to allow others the opportunity to speak. This is an opportunity for the Board to listen to your concerns. It is not Board practice to act on the concerns voiced during this meeting to allow the Board to do further research.

IX. **Board Roundtable**

X. **Adjournment**

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda items five (V) and eight (VIII). If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the meeting or hearing, please contact Kelly AcMoody at 517-741-8091 at least one week prior to the meeting or as soon as possible.



# Monument Engineering Group Associates, Inc.

Developing Lifelong Relationships

[monumentengineering.com](http://monumentengineering.com)

298 Veterans Drive, Fowlerville, MI 48836 (HQ)  
(517) 223-3512



## Proposal

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**5/6/2025**

**MEGA Proposal No: PR-25-0165**

C2AE: Steve Jurczuk  
50 Louis St. NW Suite 200  
Grand Rapids, MI 49503

**RE: Surveying Services**  
Elementary, Middle, and High School, Union City, MI

Steve,  
Monument Engineering Group Associates, Inc., (MEGA) is pleased to present this proposal to C2AE (Client) for surveying services for the location noted above. Enclosed on the following pages is our survey scope and fee proposal for each school.

### **SURVEY SCOPE & FEE SCHEDULE**

MEGA will conduct a topographic survey to include the following:

- ✓ Locate, identify, and map the perimeter, all pavement, sidewalks, curbing, visible existing utility structures, fences, gates, trees, buildings, entrance elevations, above grade structures, and elevations on a 50-ft. grid (or as needed to properly define onsite drainage patterns,) within the site
- ✓ Civil3D Pipe networks for Sanitary and Storm
- ✓ Set a minimum of two site benchmarks to NAVD 88
- ✓ Research existing utility information from local utility companies
- ✓ Provide Civil3D CAD file on C2AE template and drafting standards

• *Fowlerville*

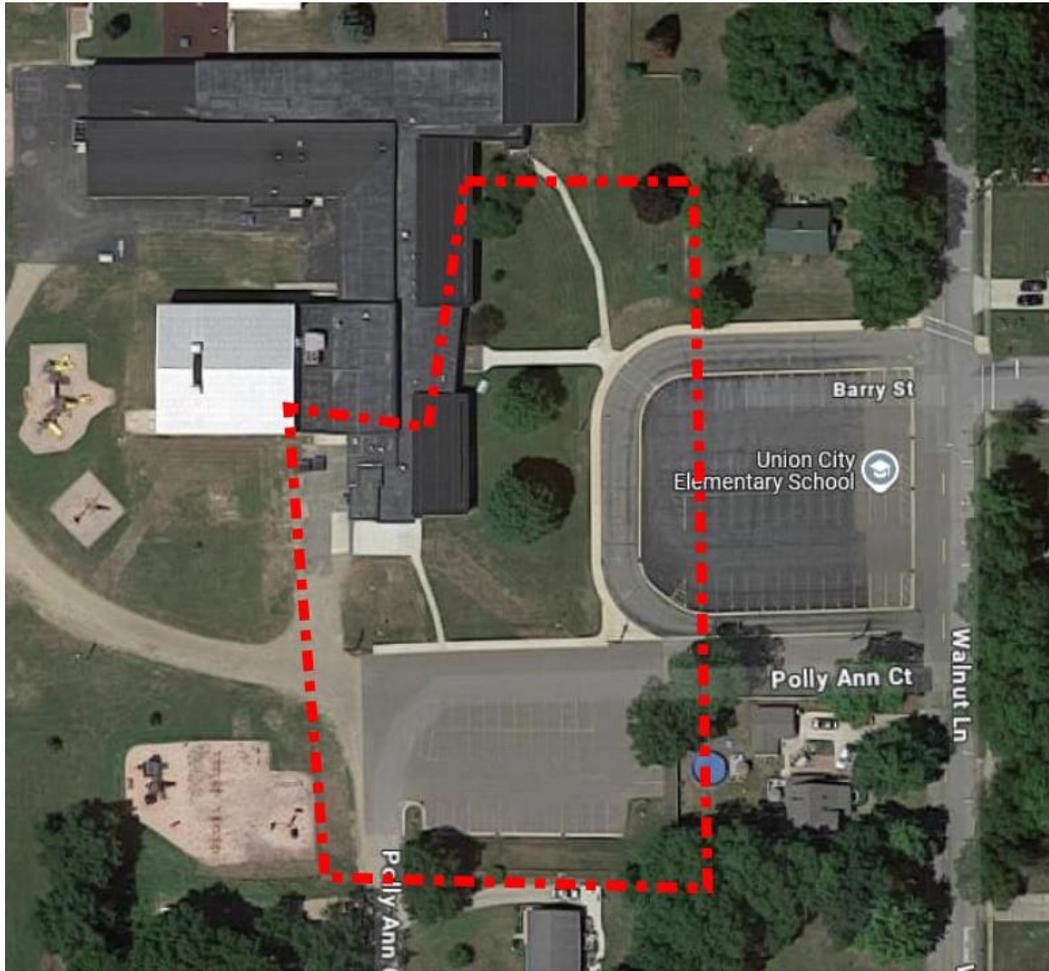
• *Portage*

• *Traverse City*

**C2AE Union City Schools**

**ELEMENTARY SCHOOL SCOPE AREA**

Fee: \$5,500 (lump sum)



# C2AE Union City Schools

## MIDDLE SCHOOL SCOPE AREA

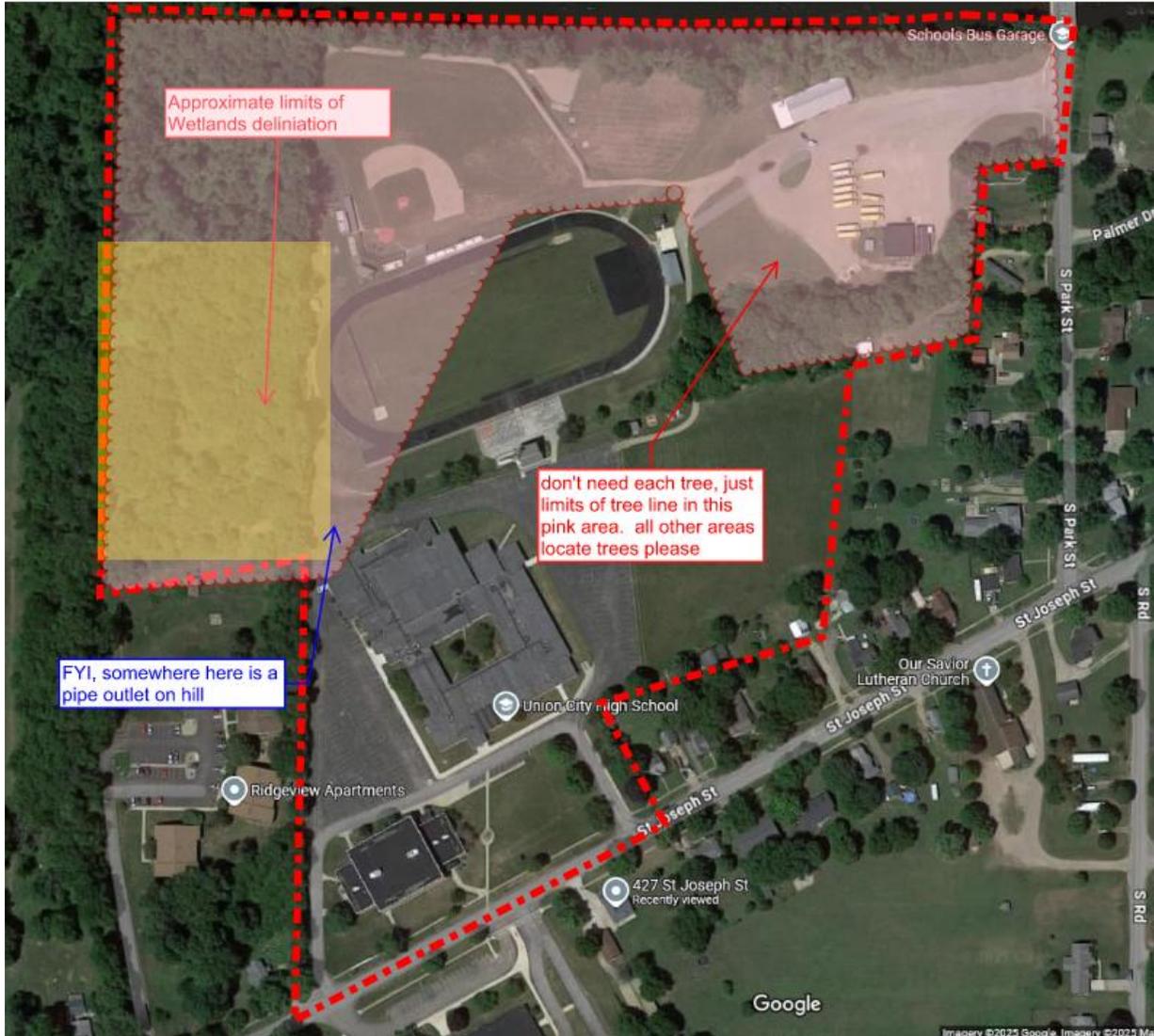
Fee: \$9,000 (lump sum)



# C2AE Union City Schools

## HIGH SCHOOL SCOPE AREA

Fee: \$23,500 (lump sum)



**C2AE Union City Schools**

**FURTHER CLARIFICATIONS, ASSUMPTIONS AND EXCLUSIONS**

1. Items not listed in the scope of services will be charged for on an hourly basis.
2. This proposal is valid for a period of 60 calendar days from the date of this proposal, as notated on page one.
3. All other terms and conditions shall be per the MSA on file between C2AE and MEGA.
4. Please note that winter conditions affect our ability to perform certain tasks. Jobs performed during the winter months may require a surcharge to be discussed with Client prior to commencing work.

**AUTHORIZATION**

If the above scope of work is representative of your expectations, please sign and return a copy of this proposal to us for our records. MEGA appreciates the opportunity to provide professional services for the above-mentioned project. We look forward to working with you.

Monument Engineering Group & Associates

Client Acceptance:

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Signature

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Signature

Matt Albright  
Survey Manager

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Signed by

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Signed by & Date

Monthly Board Meeting  
Monday, April 21, 2025 6:30 PM Eastern

High School Media Center  
430 St. Joseph Street  
Union City, MI 49094

### **Call To Order**

President Amber Herman called the meeting to order at 6:30 p.m.

Jennifer Gautsche: Present  
Amber Herman: Present  
Darin LaBar: Present  
Jeremy Steele: Present  
Archie Mears: Present  
Paul Arlt: Present  
Andrew Yockey: Present

### **Pledge of Allegiance**

### **Opening Statement**

**Addition or Deletion of Items to the Agenda - None**

### **Consent Agenda**

The Board of Education approves the Consent Agenda as presented. This motion, made by Darin LaBar and seconded by Andrew Yockey, Carried.

Jennifer Gautsche: Yea, Amber Herman: Yea, Darin LaBar: Yea, Archie Mears: Yea,  
Paul Arlt: Yea, Jeremy Steele: Yea, Andrew Yockey: Yea  
Yea: 7 Nay: 0

### **Approval of Minutes**

Workshop Minutes 3/10/25  
Regular Meeting 3/17/25  
Special Meeting 4/7/25  
Closed Session 4/7/25

**Correspondence - None**

**Comments From the Audience on Agenda Items - None**

### **Public Comments Statement**

### **Action Items**

#### **Financials**

The Board of Education approves the financials for the month ending March 31, 2025. This motion, made by Darin LaBar and seconded by Paul Arlt, Carried.

Jennifer Gautsche: Yea, Amber Herman: Yea, Darin LaBar: Yea, Archie Mears: Yea,  
Paul Arlt: Yea, Jeremy Steele: Yea, Andrew Yockey: Yea  
Yea: 7 Nay: 0

### **Budget Amendment Resolution**

The Board of Education approves the budget amendment resolution as presented. This motion, made by Archie Mears and seconded by Darin LaBar, Carried.

Archie Mears: Yea, Jennifer Gautsche: Yea, Jeremy Steele: Yea, Paul Arlt: Yea, Darin LaBar: Yea, Andrew Yockey: Yea, Amber Herman: Yea

Yea: 7 Nay: 0

### **Successor Superintendent Contract**

The Board of Education approves the Successor Superintendent Contract as presented. This motion, made by Archie Mears and seconded by Darin LaBar, Carried.

Jennifer Gautsche: Yea, Amber Herman: Yea, Darin LaBar: Yea, Archie Mears: Yea, Paul Arlt: Yea, Jeremy Steele: Yea, Andrew Yockey: Yea

Yea: 7 Nay: 0

### **Retirement**

The Board of Education accepts the retirement of Suzette Michael, middle school cook. This motion, made by Darin LaBar and seconded by Archie Mears, Carried.

Jennifer Gautsche: Yea, Amber Herman: Yea, Darin LaBar: Yea, Archie Mears: Yea, Paul Arlt: Yea, Jeremy Steele: Yea, Andrew Yockey: Yea

Yea: 7 Nay: 0

### **Night Custodian Hire**

The Board of Education approves the hiring of Kaden Smeltzer, middle school night custodian. This motion, made by Darin LaBar and seconded by Jennifer Gautsche, Carried.

Jennifer Gautsche: Yea, Amber Herman: Yea, Darin LaBar: Yea, Archie Mears: Yea, Paul Arlt: Yea, Jeremy Steele: Yea, Andrew Yockey: Yea

Yea: 7 Nay: 0

### **Middle School Cook Hire**

The Board of Education approves the hiring of Heather Radley, middle school cook. This motion, made by Darin LaBar and seconded by Archie Mears, Carried.

Jennifer Gautsche: Yea, Amber Herman: Yea, Darin LaBar: Yea, Archie Mears: Yea, Paul Arlt: Yea, Jeremy Steele: Yea, Andrew Yockey: Yea

Yea: 7 Nay: 0

### **Discussion Items**

#### **CISD Budget 2025-2026**

This will be an action item in May with a recommendation from Chris on approval or disapproval of this budget.

#### **New Thrun Board Policies**

This will be an action item in May except for the Anti-Bullying Policy.

**Public Comment** - None

**Public Comments Statement**

## **Board Roundtable**

Amber Herman – Charger Academy Graduation, Friday May 30 at 6:30 p.m. at the Congregational Church; UCHS Graduation, Sunday, June 1 at 2 p.m. at Alumni Field (weather permitting); Baccalaureate, Thursday, May 29 at 6:30 p.m. at the Assembly of God Church.

## **Closed Session**

The Board of Education adjourns to closed session for the purpose of discussing collective bargaining strategy per Section 8(c) of the Open Meetings Act. This motion, made by Darin LaBar and seconded by Archie Mears, Carried.

Jennifer Gautsche: Yea, Amber Herman: Yea, Darin LaBar: Yea, Archie Mears: Yea, Paul Arlt: Yea, Jeremy Steele: Yea, Andrew Yockey: Yea

Yea: 7 Nay: 0

Amber Herman adjourned to closed session at 6:56 p.m.

The Board of Education comes back into open session. This motion, made by Darin LaBar and seconded by Archie Mears, Carried.

Jennifer Gautsche: Yea, Amber Herman: Yea, Darin LaBar: Yea, Archie Mears: Yea, Paul Arlt: Yea, Jeremy Steele: Yea, Andrew Yockey: Yea

Yea: 7 Nay: 0

Amber Herman called the meeting back to order at 7:39 p.m.

## **Adjournment**

The Board of Education adjourns the meeting. This motion, made by Archie Mears and seconded by Andrew Yockey, Carried.

Jennifer Gautsche: Yea, Amber Herman: Yea, Darin LaBar: Yea, Archie Mears: Yea, Paul Arlt: Yea, Jeremy Steele: Yea, Andrew Yockey: Yea

Yea: 7 Nay: 0

Amber Herman adjourned the meeting at 7:40 p.m.

Jennifer Gautsche  
Secretary

Kelly AcMoody  
Recording Secretary

Board Workshop  
Monday, May 5, 2025 6:30 PM Eastern

High School Media Center  
430 St. Joseph Street  
Union City, MI 49094

### Call To Order

President Amber Herman called the meeting to order at 6:30 p.m.

Jennifer Gautsche:	Present
Amber Herman:	Present
Darin LaBar:	Present
Jeremy Steele:	Absent
Archie Mears:	Present
Paul Arlt:	Present
Andrew Yockey	Present

### Pledge of Allegiance

### Opening Statement

**Addition or Deletion of Items to the Agenda - None**

**Comments From the Audience on Agenda Items - None**

**Public Comments Statement**

### Discussion Item

#### Building Project

Chris presented information on the upcoming building project and the board discussed the project in detail. The board will be voting on ballot language on May 12 for the upcoming election on August 5, 2025.

**Public Comment - None**

**Public Comments Statement**

### Adjournment

The Board of Education adjourns the meeting. This motion, made by Archie Mears and seconded by Jennifer Gautsche, Carried.

Jennifer Gautsche: Yea, Amber Herman: Yea, Darin LaBar: Yea, Archie Mears: Yea, Paul Arlt: Yea, Andrew Yockey: Yea

Yea: 6 Nay: 0

Amber Herman adjourned the meeting at 8:16 p.m.

Jennifer Gautsche  
Secretary

Kelly AcMoody  
Recording Secretary

3/31/2025 Begin. Cash on Hand:	\$1,849,792		Total of Bills:	2,571,444
Total Receipts:	\$2,638,277		Total Net Payroll:	356,760
Total Expenditures:	\$2,928,203		Total Bills and Payroll	\$2,928,203
4/30/2025 Total Cash on Hand:	\$1,559,865		to be Approved:	

UNION CITY COMMUNITY SCHOOLS - TREASURER'S REPORT STATUS OF GENERAL, DEBT RETIREMENT, FOOD SERVICE, TRUST & AGENCY, AND SINKING FUNDS AS OF APRIL 30, 2025			UNION CITY COMMUNITY SCHOOLS - TREASURER'S REPORT STATUS OF GENERAL, DEBT RETIREMENT, FOOD SERVICE, TRUST & AGENCY, AND SINKING FUNDS AS OF APRIL 30, 2024		
<b>Current Year</b>			<b>Prior Year</b>		
Balance as of 3/31/2025			Balance as of 3/31/2024		
General Fund Cash Accounts	1,428,728		General Fund Cash Accounts	1,193,372	
Food Service Checking Accounts	10,927		Food Service Checking Accounts	26,824	
Trust & Agency Checking Accounts***	175,115		Trust & Agency Checking Accounts***	152,145	
SF Cash	234,934		SF Cash	1,627,878	
2023 Bond Account	88		2023 Bond Account	0	
Total Cash On Hand	\$1,849,792		Total Cash On Hand	3,000,219	
<b>Current Month Activities</b>			<b>Prior Year-Current Month Activities</b>		
		<b>YTD Activities</b>			
General Fund Revenue	1,494,539	14,568,138	General Fund Revenue	1,546,389	
Food Service Revenue	44,854	314,300	Food Service Revenue	55,429	
Trust & Agency Revenue	5,994	105,499	Trust & Agency Revenue	8,917	
SF Revenue	654,676	3,721	SF Revenue	1470.48	
2023 Bond Revenue	438,215		2023 Bond Revenue	376,072.13	
Total Revenue	\$2,638,277	14,991,658	Total Revenue	1,988,278	
General Fund Expenses	1,659,376	10,868,061	General Fund Expenses	940,435	
Net Payroll	356,760	3,835,959	Net Payroll	356,702	
Food Service Expenses	33,265	326,310	Food Service Expenses	40,719	
Trust & Agency Expenses	2,366	81,880	Trust & Agency Expenses	11,813	
SF Expenses	438,206	1,305,654	SF Expenses	392,721.08	
2023 Bond Expense	438,231		2023 Bond Expense	375,962.48	
Total Expenses	\$2,928,203	16,417,863	Total Expenses	2,118,353	
Balance as of 4/30/2025			Balance as of 4/30/2024		
General Fund Cash Accounts	907,132		General Fund Cash Accounts	1,442,624	
Food Service Checking Accounts	22,516		Food Service Checking Accounts	41,534	
Trust & Agency Checking Accounts***	178,743		Trust & Agency Checking Accounts***	149,248	
SF Cash	451,403		SF Cash	1,236,627	
2023 Bond Account	71		2023 Bond Account	110	
Total Cash On Hand	\$1,559,865		Total Cash On Hand	2,870,144	

**Union City Community Schools**  
 General Fund Statement of Revenue and Expenditure Compared to Budget  
 For Period Ending April 30, 2025

	YTD ACTIVITY	CURRENT BUDGET	VARIANCE	PERCENT OF BUDGET
<b>REVENUE</b>				
Local Sources	1,327,279	1,528,271	(200,992)	86.85%
State Sources	6,967,335	10,953,361	(3,986,026)	63.61%
Federal Sources	21,540	277,580	(256,040)	7.76%
Other Financing Sources	449,569	625,000	(175,431)	71.93%
		32,000		
<b>TOTAL REVENUE</b>	<b>8,765,723</b>	<b>13,416,212</b>	<b>(4,618,489)</b>	
<b>EXPENDITURES</b>				
<b>INSTRUCTION</b>				
Basic Program	4,813,350	6,064,571	1,251,221	79.37%
Added Needs	1,472,152	2,181,573	709,421	67.48%
<b>Total Instruction</b>	<b>6,285,502</b>	<b>8,246,144</b>	<b>1,960,642</b>	
<b>SUPPORT SERVICE EXPENSE</b>				
Pupil	531,150	708,736	177,586	74.94%
Improvement Instructional Staff	218,099	255,056	36,957	85.51%
General Administration	421,848	497,716	75,868	84.76%
School Administration	619,024	739,692	120,668	83.69%
Fiscal Services	302,248	335,794	33,546	90.01%
Operation & Maintenance	1,115,311	1,266,064	150,753	88.09%
Transportation	615,456	722,319	106,863	85.21%
Central Support	174,464	247,475	73,011	70.50%
Athletics	486,971	571,000	84,029	85.28%
Community Services	4,444	6,200	1,756	71.67%
Payments to Other Govt Units	453		(453)	0.00%
Site Improvement Services	0		0	0.00%
Prior Period Adjustments	0		0	0.00%
Debt Service	35,975	36,342	367	0.00%
Fund Modification to Food Service		0	0	0.00%
<b>Total Support Services</b>	<b>4,525,443</b>	<b>5,386,394</b>	<b>702,241</b>	
<b>TOTAL EXPENDITURES</b>	<b>10,810,945</b>	<b>13,632,538</b>	<b>2,662,883</b>	
<b>EXCESS REVENUE (EXPENDITURES)</b>	<b>(\$2,045,222)</b>	<b>(\$216,326)</b>		
Non-spendable (inventory)	10,410	10,410		
Assigned (Capital Expenditures)	75,000	75,000		
Unassigned (Undesignated)	1,909,777	1,909,777		
<b>BEGINNING FUND BALANCE</b>	<b>1,995,187</b>	<b>1,995,187</b>		
<b>ENDING FUND BALANCE</b>	<b>(\$50,035)</b>	<b>\$1,778,861</b>		

FOOD SERVICE-April

**Union City Community Schools**

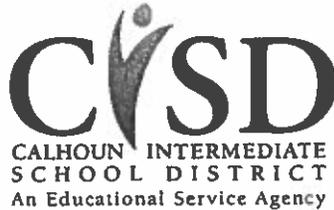
School Service Fund

Combined Statement of Revenue and Expenditures Compared to Budget

For The Peroid Ending

April 30, 2025

	<b>FOOD SERVICE</b>			
	<u>Actual</u>	<u>Proposed Budget</u>	<u>Variance</u>	<u>% of Budget</u>
<b><u>REVENUE:</u></b>				
Local Sources	31,832	\$ 47,000	\$15,168	67.73%
State Sources	63,984	120,000	56,016	53.32%
Federal Sources	432,768	509,000	76,232	85.02%
INCOMING TRANSFERS		0	0	
<b>TOTAL REVENUE</b>	<b>528,584</b>	<b>676,000</b>	<b>\$147,416</b>	
<b><u>EXPENDITURES:</u></b>				
Salaries	161,624	198,000	(36,376)	81.63%
Employee Benefits	92,784	118,450	(25,666)	78.33%
Purchased Services	25,258	15,640	9,618	161.50%
Supplies & Materials	287,027	285,000	2,027	100.71%
Capital Outlay	9,148	9,000	148	
Other Expense	1,756	800	956	219.44%
Other Transactions	0	32,882	(32,882)	0.00%
<b>TOTAL EXPENDITURES</b>	<b>577,597</b>	<b>659,772</b>	<b>(82,175)</b>	
OUTGOING TRANSFERS				
<b>TOTAL EXPENDITURES</b>	<b>577,597</b>	<b>659,772</b>	<b>(82,175)</b>	
<b>EXCESS REVENUE (EXPENDITURES)</b>	<b>(49,013)</b>	<b>16,228</b>		
<b>BEGINNING FUND BALANCE</b>	<b>13,578</b>	<b>13,578</b>		
<b>ENDING FUND BALANCE</b>	<b>(\$35,435)</b>	<b>\$29,806</b>		



17111 G Drive North, Marshall, MI 49068 / P 269.781.5141 / F 269.781.7071 / [www.calhounisd.org](http://www.calhounisd.org)

TO: Calhoun LEA Superintendents

FROM: Kori Rafferty  
Calhoun ISD Assistant Superintendent for Finance and Operations

DATE: March 20, 2025

RE: ISD Budget Approval

Please find attached a packet providing budget information on the 2025-2026 Calhoun ISD general operating fund budget. I am mailing via REMC seven additional hard copies for you to give to your Boards. Included in the packet are the following:

- Sec 624 of the Revised School Code which details the local Board's responsibility and timelines
- A copy of the 2025-2026 Calhoun ISD preliminary budget for the General Operating Fund with information
- A sample resolution for adoption

**Your Board is to take action on the 2025-2026 Preliminary column (highlighted with the arrow pointing to it) on the summary page labeled "Total General Fund".** Additional pages give the detail that was provided to you on the General Fund at ABC's.

Please provide these to your board members in the manner you deem appropriate and adopt the resolution with support or disapproval prior to June 1<sup>st</sup>, 2025. If your Board of Education members need more information, please contact Terance Lunger at (269) 789-2461 or by email at [lungert@calhounisd.org](mailto:lungert@calhounisd.org). Please forward a copy of the resolution to Terance once action has been taken.

Thank you!

**Purpose:** MCL 380.624 requires not only a Local District Board “review” of the ISD budget, it requires each local district to adopt a resolution, following this review, which indicates the board’s support or disapproval of the ISD budget.

**Note:** The ISDs still maintain total legal authority to finalize and adopt their own budget.

**Process:**

- + Not later than May 1 of each year, the ISD is required to provide the proposed general fund operating budget for the following school year to each constituent board. We will continue to provide this information at the March CASBMA Board of Directors meeting as a representative delegate assembly. A packet of materials for each constituent school district board member will be distributed to the Superintendent in February.
- + Not later than June 1 of each year, the board of each constituent school district must review the ISD budget and must adopt a board resolution “expressing support or disapproval” of the proposed general fund budget.
- + When this resolution is adopted, the constituent school board shall submit to the ISD Board this resolution and “any specific objections or proposed changes the constituent board has to the ISD budget” if applicable.
- + If the ISD receives any specific objections or proposed changes, the ISD Board is “required to consider the proposed budget changes”. There is no requirement that the ISD Board act on these considerations or proposals.

**Packet:** Each Superintendent will be given a packet of materials for each constituent school district board member containing the following:

- + A copy of the proposed general operating fund budget for the next fiscal year
- + A copy of the sample resolution
- + A copy of the process detailing the local board’s responsibility and timelines

**Total General Fund  
General Fund Budget Revision and Projection**



<u>REVENUE</u>	<u>FUNCTION</u>	<u>23-24 Actual</u>	<u>24-25 Preliminary</u>	<u>24-25 Revision 1</u>	<u>25-26 Preliminary</u>
Local Sources	1xx	4,773,877	4,546,260	3,878,748	3,747,100
Other Political Subdivisions	2xx	-	-	-	-
State Sources	3xx	18,286,557	19,391,540	20,893,995	21,445,920
Federal Sources	4xx	15,298,414	20,583,766	11,980,509	4,762,055
Transfers In	5xx-6xx	2,779,364	2,237,163	2,522,493	2,071,320
<b>Total Revenue and Transfers</b>		<b>41,138,212</b>	<b>46,758,729</b>	<b>39,275,745</b>	<b>32,026,395</b>
<b><u>EXPENDITURES</u></b>					
Instruction:	1XX				
Basic Programs	11X	17,300	32,300	6,010	6,010
Added Needs	12X	129,851	128,207	-	-
<b>Total Instruction Services</b>		<b>147,151</b>	<b>160,507</b>	<b>6,010</b>	<b>6,010</b>
Support Services:	2XX				
Pupil Support	21X	436,670	366,242	281,232	292,316
Instructional Staff Support	22X	15,167,795	21,426,563	15,959,946	9,887,972
General Administration	23X	539,908	617,507	768,084	678,474
School Administration	24X	-	-	-	-
Business Services	25X	1,340,943	1,559,785	1,516,872	1,665,980
Operations and Maintenance	26X	204,336	389,749	430,229	405,414
Transportation	27X	-	-	-	-
Other Central Support	28X-29X	2,836,542	2,826,106	2,737,217	2,659,615
<b>Total Support Services</b>		<b>20,526,194</b>	<b>27,185,952</b>	<b>21,693,580</b>	<b>15,589,771</b>
Community Services	3XX	4,733,950	5,550,452	2,692,846	2,171,235
Other Financing Uses	4XX-6XX	12,557,790	13,476,709	14,747,492	15,290,096
<b>Total Expenditures</b>		<b>37,965,085</b>	<b>46,373,620</b>	<b>39,139,928</b>	<b>33,057,112</b>
<b>Excess Revenue (Expenditures)</b>		<b>3,173,127</b>	<b>385,109</b>	<b>135,817</b>	<b>(1,030,717)</b>
<b>Beginning Fund Equity @ July 1</b>		<b>11,759,183</b>	<b>14,932,310</b>	<b>14,932,310</b>	<b>15,068,127</b>
<b>Ending Fund Equity @ June 30</b>		<b>14,932,310</b>	<b>15,317,419</b>	<b>15,068,127</b>	<b>14,037,410</b>

**General Fund Operating  
General Fund Budget Revision and Projection**



<u>REVENUE</u>	<u>FUNCTION</u>	<u>23-24 Actual</u>	<u>24-25 Preliminary</u>	<u>24-25 Revision 1</u>	<u>25-26 Preliminary</u>
Local Sources	1xx	2,676,964	1,931,780	2,256,549	1,889,074
Other Political Subdivisions	2xx				
State Sources	3xx	3,723,214	3,432,404	3,226,306	3,226,306
Federal Sources	4xx				
Transfers In	5xx-6xx	2,632,349	2,082,318	2,312,402	1,861,229
<b>Total Revenue and Transfers</b>		<b>9,032,527</b>	<b>7,446,502</b>	<b>7,795,257</b>	<b>6,976,609</b>
<b><u>EXPENDITURES</u></b>					
Instruction:	1XX				
Basic Programs	11X	-	-	-	-
Added Needs	12X	-	-	-	-
<b>Total Instruction Services</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Support Services:	2XX				
Pupil Support	21X	-	-	-	-
Instructional Staff Support	22X	1,258,159	1,868,520	2,076,174	2,156,114
General Administration	23X	531,262	606,857	756,859	667,249
School Administration	24X				
Business Services	25X	868,779	901,721	927,021	1,098,119
Operations and Maintenance	26X	197,586	377,949	414,485	393,614
Transportation	27X				
Other Central Support	28X-29X	1,740,299	2,003,131	2,125,250	2,285,887
<b>Total Support Services</b>		<b>4,596,085</b>	<b>5,758,178</b>	<b>6,299,789</b>	<b>6,600,983</b>
Community Services	3XX	-	-	-	-
Other Financing Uses	4XX-6XX	1,258,016	1,294,215	1,349,862	1,396,554
<b>Total Expenditures</b>		<b>5,854,101</b>	<b>7,052,393</b>	<b>7,649,651</b>	<b>7,997,537</b>
<b>Excess Revenue (Expenditures)</b>		<b>3,178,426</b>	<b>394,109</b>	<b>145,606</b>	<b>(1,020,928)</b>
<b>Beginning Fund Equity @ July 1</b>		<b>11,577,097</b>	<b>14,755,523</b>	<b>14,755,523</b>	<b>14,901,129</b>
<b>Ending Fund Equity @ June 30</b>		<b>14,755,523</b>	<b>15,149,632</b>	<b>14,901,129</b>	<b>13,880,201</b>

**General Fund Special Projects  
General Fund Budget Revision and Projection**



<u>REVENUE</u>	<u>FUNCTION</u>	<u>23/24 Actual</u>	<u>24/25 Preliminary</u>	<u>24/25 Revision 1</u>	<u>25/26 Preliminary</u>
Local Sources	1xx	2,096,913	2,614,480	1,622,199	1,858,026
Other Political Subdivisions	2xx				
State Sources	3xx	14,563,343	15,959,136	17,667,689	18,219,614
Federal Sources	4xx	15,298,414	20,583,766	11,980,509	4,762,055
Transfers In	5xx-6xx	7,020	-	-	-
<b>Total Revenue and Transfers</b>		<b>31,965,690</b>	<b>39,157,382</b>	<b>31,270,397</b>	<b>24,839,695</b>
<b><u>EXPENDITURES</u></b>					
Instruction:	1XX				
Basic Programs	11X	17,300	32,300	6,010	6,010
Added Needs	12X	129,851	128,207	-	-
<b>Total Instruction Services</b>		<b>147,151</b>	<b>160,507</b>	<b>6,010</b>	<b>6,010</b>
Support Services:	2XX				
Pupil Support	21X	436,670	366,242	281,232	292,316
Instructional Staff Support	22X	13,783,946	19,416,328	13,683,597	7,531,683
General Administration	23X	-	2,500	2,500	2,500
School Administration	24X	-	-	-	-
Business Services	25X	463,184	649,084	580,871	558,881
Operations and Maintenance	26X	6,750	11,800	15,744	11,800
Transportation	27X	-	-	-	-
Other Central Support	28X-29X	1,094,265	817,975	609,967	371,728
<b>Total Support Services</b>		<b>15,784,815</b>	<b>21,263,929</b>	<b>15,173,911</b>	<b>8,768,908</b>
Community Services	3XX	4,733,950	5,550,452	2,692,846	2,171,235
Other Financing Uses	4XX-6XX	11,299,774	12,182,494	13,397,630	13,893,542
<b>Total Expenditures</b>		<b>31,965,690</b>	<b>39,157,382</b>	<b>31,270,397</b>	<b>24,839,695</b>
<b>Excess Revenue (Expenditures)</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Beginning Fund Equity @ July 1</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Ending Fund Equity @ June 30</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**General Fund Revolving  
General Fund Budget Revision and Projection**



<u>REVENUE</u>	<u>FUNCTION</u>	<u>23-24 Actual</u>	<u>24-25 Preliminary</u>	<u>24-25 Revision 1</u>	<u>25-26 Preliminary</u>
Local Sources	1xx	-	-	-	-
Other Political Subdivisions	2xx	-	-	-	-
State Sources	3xx	-	-	-	-
Federal Sources	4xx	-	-	-	-
Transfers In	5xx-6xx	139,995	154,845	210,091	210,091
<b>Total Revenue and Transfers</b>		<b>139,995</b>	<b>154,845</b>	<b>210,091</b>	<b>210,091</b>
<b><u>EXPENDITURES</u></b>					
Instruction:	1XX				
Basic Programs	11X	-	-	-	-
Added Needs	12X	-	-	-	-
<b>Total Instruction Services</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Support Services:	2XX				
Pupil Support	21X	-	-	-	-
Instructional Staff Support	22X	125,690	141,715	200,175	200,175
General Administration	23X	8,646	8,150	8,725	8,725
School Administration	24X	-	-	-	-
Business Services	25X	8,980	8,980	8,980	8,980
Operations and Maintenance	26X	-	-	-	-
Transportation	27X	-	-	-	-
Other Central Support	28X-29X	1,978	5,000	2,000	2,000
<b>Total Support Services</b>		<b>145,294</b>	<b>163,845</b>	<b>219,880</b>	<b>219,880</b>
Community Services	3XX	-	-	-	-
Other Financing Uses	4XX-6XX	-	-	-	-
<b>Total Expenditures</b>		<b>145,294</b>	<b>163,845</b>	<b>219,880</b>	<b>219,880</b>
<b>Excess Revenue (Expenditures)</b>		<b>(5,299)</b>	<b>(9,000)</b>	<b>(9,789)</b>	<b>(9,789)</b>
<b>Beginning Fund Equity @ July 1</b>		<b>182,086</b>	<b>176,787</b>	<b>176,787</b>	<b>166,998</b>
<b>Ending Fund Equity @ June 30</b>		<b>176,787</b>	<b>167,787</b>	<b>166,998</b>	<b>157,209</b>

**LEA Resolution Relating to ISD General Fund Budget**

At the \_\_\_\_\_ School District (regular or special) \_\_\_\_\_  
Board of Education Meeting held on (date) \_\_\_\_\_ the  
following resolution was offered by (member) \_\_\_\_\_ and  
supported by (member) \_\_\_\_\_ to adopt the following resolution.

Ayes (members): \_\_\_\_\_  
\_\_\_\_\_

Nays (members) \_\_\_\_\_

**WHEREAS**, legislation enacted by the Michigan Legislature is intended to provide more local board of education input into the operation of Intermediate School Districts to be sure they are meeting their local constituent district needs, and

**WHEREAS**, PA 234 of 2004 in the ISD Accountability Legislation specifically requires Intermediate School Districts to present their estimated general fund budget for the succeeding school year to local school district boards of education representatives and further requires the adoption of a resolution not later than June 1 to "support or disapprove (with suggested changes)" this budget; and

**WHEREAS**, the Calhoun Intermediate School District has always presented this information annually to the delegate assembly of the Calhoun Area School Board members association in March for input and discussion and will, therefore meet the timeline of providing the same required information to CASB prior to April 1 of each year; and

**WHEREAS**, Calhoun Intermediate School District is required to "consider" objections or proposed changes as provided by the constituent school district boards;

**NOW, THEREFORE BE IT RESOLVED:** that the \_\_\_\_\_  
School District has reviewed the information provided by the Administration of the Calhoun Intermediate School District relating to their projected 2025-2026 General Fund Budget and, following our careful review the Board of Education (supports or disapproves, with suggested changes) \_\_\_\_\_ the 2025-2026 Calhoun Intermediate School District General Fund Operating Budget.



# Profile of Partnerships

These organizational partners are regularly engaged to inform Calhoun Intermediate School District's decisions about program and service delivery, as well as resource allocation.

- Association of Barry, Branch, and Calhoun Superintendents (ABCS)
- Adult Education Prosperity Region 8 Advisory Group \*
- American Institute of Research (AIR) - Peer-Assisted Learning Strategies for Reading \*
- American Physical Therapy Association (APTA)
- American Speech-Language-Hearing Association (ASHA)
- Barry, Branch, and Calhoun (BBC) Coaches' Network \*
- Barry County Great Start Collaborative
- Battle Creek Area Math Science Center (BCAMSC) \*
- Battle Creek College Access Network \*
- Battle Creek Downtown Development Authority \*
- Battle Creek Public Schools Bearcat Health Leadership Team
- Battle Creek Public Schools Building Attendance Team
- Battle Creek Unlimited
- Birth to Five Regional Literacy Hub
- Branch & Calhoun Counties Technology Directors' Group
- Branch ISD IEP Task Force
- Bronson Battle Creek Hospital
- Burma Center
- Calhoun Association of School Boards \*
- Calhoun County Broadband Task Force \*
- Calhoun County Committee on Adolescent Sexual Health
- Calhoun County Consortium for Substitute Teachers/Substitute Teacher Assistants Services
- Calhoun County Great Start Collaborative
- Calhoun County Home Visiting HUB—Local Leadership Group
- Calhoun County Metro Planning Commission \*
- Calhoun County Sheriff's Office
- Calhoun County Special Education Parent Advisory Committee
- Calhoun County Special Education Transportation Consortium
- Calhoun County Youth Center
- Calhoun Early Childhood Leaders Group
- Career and Technical Education Directors
- Career Education Advisory Committee (CEAC) \*
- Center for Educational Performance and Information (CEPI)
- Children's Trust Michigan
- CISD DataWarehouse Consortium
- CISD Fiber Network Consortium
- CISD Grant Directors' Network
- CISD County-wide HR Group
- CISD Instruction & Curriculum Council (ICC)
- CISD Literacy & Math Coaching Network
- CISD Office Data Consortium
- CISD Positive Behavior Interventions and Supports (PBIS) Coaches' Network
- CISD Principals' Network
- CISD Student Data Consortium
- Council of Chief State School Officers
- Counselors Connect
- Project Search - Duncan Aviation
- Early Childhood Investment Corporation (ECIC) \*
- Early On Training & Technical Assistance (EOT&TA)
- Emmett Township Department of Public Safety
- English Learner (EL) Statewide Network
- FireKeepers Casino Hotel
- Great Start Readiness Program Advisory Committee
- Head Start Health Services Advisory Committee
- Head Start Parent Policy Council
- Licensing and Regulatory Affairs (LARA) - State of Michigan
- MiCareerQuest Southwest
- Michigan Assessment Consortium (MAC)
- Michigan Association for Computer Users in Learning (MACUL)
- Michigan Association for Educational Data Systems (MAEDS)
- Michigan Association for Supervision and Curriculum Development (MI ASCD) \*
- Michigan Association of Administrators of Special Education (MAASE) \*
- Michigan Association of Intermediate Personnel Officials (MAIPO)

# Profile of Partnerships *continued*

- Michigan Association of Intermediate School Administrators (MAISA)
  - ◊ Dyslexia Work Group
  - ◊ Executive Board \*
  - ◊ Early Childhood Administrators Network (ECAN)
  - ◊ English Language Arts Leadership Team
  - ◊ General Education Leadership Network (GELN)
  - ◊ General Education Leadership Network 6-12 Disciplinary Literacy Task Force \*
  - ◊ General Education Leadership Network Early Literacy Task Force
  - ◊ General Education Leadership Network Early Math Task Force \*
  - ◊ Michigan Math Network
  - ◊ Special Education Instructional Leadership Network (SEILN)
- Michigan Association of Occupational Therapists (MiOTA)
- Michigan Association of School Administrators (MASA)
- Michigan Association of School Personnel Administrators (MASPA)
- Michigan Association of School Social Workers (MASSW)
- Michigan Continuous Improvement Facilitators' Network (MCIFN)
  - ◊ Southwest Michigan School Improvement Directors (Starfish)
- Michigan Department of Education - Audit Advisory Group
- Michigan Department of Education - Collaborative Partners
- Michigan Department of Education - Council for Military Children \*
- Michigan Department of Education - Office of Career Technical Education (MDE-OCTE)
- Michigan Department of Education - Office of Special Education (MDE-OSE)
- Michigan Department of Education - Pupil Accounting & Auditing Referent Group
- Michigan Department of Education - Social Emotional Learning & Children's Mental Health Network
- Michigan Department of Education - Social Emotional Learning Implementers Team
- Michigan Department of Education - Statewide Field Team (SWFT)
- Michigan Education Technology Leaders (METL)
- Michigan Mathematics Consultants and Coordinators (M2C2)
- Michigan Model for Health
- Michigan Pupil Accounting and Attendance Association (MPAAA) \*
- Michigan Rehabilitation Services
- Michigan School Business Officials (MSBO)
- Michigan School Counselors Association \*
- Michigan School Health Coordinators Association (MiSHCA) \*
- Michigan Skyward User Group (MSUG)
- Michigan Social Emotional Learning Alliance (MiSELA)
- Michigan Speech Language Hearing Association
- Michigan State University - Prevent2Protect Partner \*
- Michigan Statewide Educational Network (MISEN) \*
- Michigan Statewide ISD Truancy Officers Group
- Michigan Transition Services Association (MTSA)
- Michigan Works!
- MiDataHub
- MI MTSS Technical Assistance Center
- MiSTEM Network
- National Association of School Psychologists (NASP)
- Population Health Alliance of Calhoun County Advisory Cabinet
- Pupil Accounting Coordinators' Group - Alpena-Montmorency-Alcona, Barry, Branch and Calhoun County LEAs/ISDs \*
- Region 8 Family Engagement & Literacy Hub
- Regional Education Laboratory (REL) Midwest - Peer-Assisted Learning Strategies (PALS) Stakeholder Advisory Board
- Regional Educational Media Center (REMC) Association of Michigan \*
- Regional Educational Media Center (REMC) SAVE Advisory Team \*
- Regional Educational Media Center (REMC) Regional Instructional Technology Specialists (RITS)
- Regional Educational Media Center (REMC) REMC12 Instructional Technology Specialists
- Renaissance DnA Michigan User Group
- South Central School Business Officials (SCSBO) \*
- Southwest Michigan English Learner (EL) Consortium \*
- Southwest Michigan Social Studies Network
- Suicide Prevention Coalition of Calhoun County
- Summit Pointe Board of Directors \*
- Summit Pointe Community Team
- Summit Pointe Coordinating Council
- Talent Together
- The Arc of Calhoun County
- The Reading League - Michigan \*
- TRAILS Advisory Committee
- Trauma-Informed Programs & Practices Professional Development Team
- Van Buren ISD Grow Your Own program
- VOCES
- Wayne RESA SMART Steering Committee
- West Michigan Health Insurance Pool Board of Directors \*
- W.K. Kellogg Foundation
- Wrap Around Services

\* Indicates a position of leadership within that organization

# Profile of Service Components

This data represents CISD programs and services utilized during the 2024-2025 school year.

## Union City Community Schools

### Regional Instructional Services

- Assistance for Schools Identified for Support & Improvement
- Coaching Network (for ISD coaches and district/building-level coaches)
- Consortium-level Professional Learning
- Continuous Improvement Support/Consultation
- Crisis Prevention Intervention Training (CPI)
- Curriculum, Instruction, and Assessment Consultation
- District & School Leadership Support (curriculum directors & building principals)
- Elementary Literacy Coaching
- Elementary Math Coaching
- English/Multilingual Learner Support
- In-district, Customized Professional Learning
- Math Recovery
- Mental Health Support (direct clinical services to students)
- Multi-Tiered Systems of Support (MTSS) Support
- New Teacher/New Administrator Coaching
- Secondary Math Coaching
- Social, Emotional, Behavioral Support
- State & Federal Grants Support/Consultation

### Coordinated School Health Services

- Whole School, Whole Community, Whole Child (WSCC) Framework
- Reproductive Health/Sex Education & HIV Education/Certification
- Michigan Model for Health Training & Technical Assistance
- Health & Physical Education - Instructional Support & Professional Learning
- Crisis Response - Professional Learning & Regional Crisis Support
- Michigan Profile for Healthy Youth (MiPHY) - Technical Assistance & Data Analysis
- Trauma & Resilience - Professional Learning & Staff Wellness
- SNAP-Ed (Supplemental Nutrition Assistance Programming Education) - SPLASH program (direct education for students on nutrition and physical activity; Policy, Systems, and environmental change support)

### Special Education Administrative Services

- Administrative Specialist Services
- Calhoun County Parent Advisory Committee
- Compliance and State Monitoring Support
- General Supervision of Special Education Programs and Services
- Medicaid Specialist Support
- Special Education Auditing
- Special Education Pupil Count Support
- Special Education Student Information System and Support
- Special Education Supervisors
- Special Education Transportation Consortium

### Special Education Services

- Assistive Technology Specialists
- Braille Transcription Services
- Comprehensive Special Education Evaluations
- Intensive Support Team-ASD and Behavior Support, Professional Development
- Occupational Therapy Services
- Orientation and Mobility Services
- Physical Therapy Services
- Speech and Language Therapy Services
- School Psychologist Services
- School Social Work Services
- Teacher Consultants for Students eligible for Deaf and Hard of Hearing Service
- Teacher Consultants for Students with a Visual Impairment
- Transition Support

### Special Education Programs

- Adult Transition Programs (ATP)
  - ◊ Four adult transition classrooms
  - ◊ Project Search Program at Duncan Aviation
  - ◊ Transition Coordinator Support
- Calhoun County Youth Center
  - ◊ General education and specialized instruction
- Doris Klausen Developmental Center (DKDC)
  - ◊ Classrooms serving students with low incidence disabilities
- Early Childhood Inclusion Services
- Early Childhood Special Education Programs
- Early On

### Early Childhood and Parenting

- Early Childhood Home Visiting and Parent Education
  - ◊ Car Seat Safety
  - ◊ Parents As Teachers Home Visiting
  - ◊ Welcome Baby Education
  - ◊ Teen Parent Home Visiting
- Great Start Collaborative—Calhoun and Barry
- Great Start Family Coalition—Calhoun and Barry
- Great Start Readiness Program (GSRP: 4 year old preschool)—Calhoun and Barry
- Help Me Grow Calhoun/Barry Joint resource, referral, and follow-up along with recruitment and enrollment
- Preschool Instructional Coaching—Calhoun and Barry
- Shared Service Back Office Business Support for Childcare/Preschool Programs
- Tri Share Childcare Support
- MDHHS Shared Partnership: Family Success Coach
- 3 Family Resource Centers located in Battle Creek (2) and Albion (1)

# Profile of Service Components *continued*

## Career Technical Education

- Administrators and School Counselors Leadership
- ASCA National Model and RAMP
- ASCA School Counselors Professional Standards and Competencies
- Annual Administrative Conference
- Calhoun Area Career Center
  - ◊ 20 Programs
  - ◊ 2 Early Middle Colleges
  - ◊ Dual Enrollment opportunities
- CACC Countywide Counselor's Meetings
- Calhoun County Counselor Support
  - ◊ Career Development Meetings
  - ◊ Career Readiness Meetings
  - ◊ Secondary Counselor Meetings
  - ◊ Secondary Counselor Career Development
- Career and College Readiness Letter
- Career Development Grant
- Career Development and Postsecondary Readiness (K-12)
- Career Preparation and Educational Development Plan
- Carl D. Perkins Grant
- Consultant on implementation of the K-12 Career Development Model mandated by the State of Michigan
- Counselor's Corner Newsletter
- Countywide Career Development Assessment Tool
- Data-Driven Career-Readiness Solutions
- Data-Informed School Counseling
- Empowering Students Through CTE and Career Advising Training
- MDE/OCTE Perkins Executive Committee
- Michigan Career Development Model Implementation Team
- Mindsets & Behaviors: Using Noncognitive Skills to Improve Student Success
- Offsite Post-Secondary and Business/Industry Programs
- Readiness Assessment
- School Counselor Performance Appraisal
- Xello Reimbursements
- Xello Career Development Assessment Tool
- Xello Countywide Trainings—2025 Dates TBD
- Youth Solutions Grant
- Youth Solutions Select

## Human Resources

- Calhoun County HR Network
- Criminal Records Checks
- EduStaff User Group
- Employee Testing
- Employment Consortium/Red Rover
- ETS ParaPro Test Administration
- Human Resources Technical Assistance
- Legal Updates/Trainings
- Substitute Staffing Consortium
- Talent Together/Grow Your Own Grant

## Business Services

- Act 18 Payouts
- Early Childhood Shared Services (Support for early childhood centers/community-based organizations)
- Special Education Transportation Consortium
- Technical Assistance to Constituent District Business Offices

## Legislation and Education Policy

- Communications and Marketing (Media Support/Publications/Newsletters)
- Crisis Communications Response & Support
- Legislative Lobbying (Legislator Meetings / Coordination of Events)
- Policy Advocacy (Alerts / Updates / Reports)
- Regional Fiscal Agent for Section 107 Adult Education

## Office of the Superintendent

- Association of Barry, Branch and Calhoun Superintendents (Leadership in Action)
- Calhoun Association of School Boards
- Community Organizational Representative/Liaison
- Direct Leadership/Convenor in Regional and Statewide Stakeholder initiatives
- Educational Leadership Search Support
- Leadership Coaching and Facilitation
- Peer Leader Professional Development
- Visionary Leadership and Advocacy for emerging Educational Trends

## Regional Technology & Data Services

- Application Integration with Student Information, Assessment & Data Warehouse, Human Resources, and Financial Accounting Systems
  - ◊ College Board
  - ◊ MiDataHub
  - ◊ MI School Data
  - ◊ State Reporting
- Fiber Network
  - ◊ Internet Access and other hosted services Consortium
- General Services
  - ◊ Calendar Monitoring Services
  - ◊ Home School Registry
  - ◊ Pupil Accounting and Auditing
  - ◊ Truancy Support Services
- Instructional Technology Services
  - ◊ Regional Consultation for Technology in Education
  - ◊ STEM Learning Opportunities
- Regional Educational Media Center (REMC)
  - ◊ District Materials Delivery
  - ◊ Regional Professional Development
  - ◊ REMC Save Bid Program
- Technical Support and Training
  - ◊ Application and web product review/implementation
  - ◊ Branch and Calhoun Technical Directors Network
  - ◊ Cybersecurity awareness end user training
  - ◊ Technology Planning
  - ◊ USF Coordination





Programs and Services

2024-2025

CALHOUN INTERMEDIATE  
SCHOOL DISTRICT  
*An Educational Service Agency*



Programs &  
Services  
Guide  
*2024-2025*



# Introduction



This document is provided as a complement to the Calhoun ISD budget discussions held each spring with the Calhoun Area School Board (CASB) and with the Association of Barry, Branch and Calhoun Superintendents (ABCS). It provides a review of the nature and scope of programs and services currently being offered to our constituents, as well as sharing thoughts on future programing. The hope is to stimulate open conversations concerning some of the important decisions that need to be made.

The information is organized into five main areas: Special Education, Career and Technical Education, General Education/ Collaborate Services, Calhoun Department of Technology (CDOT) and Transfer of Dollars. The budget tables are based on the previous year's audited numbers and reflect spending and staffing.

We hope this information helps you better understand your CISD today, and we look forward to working with you to make sure we become the ISD you need tomorrow and into the future.

*Sincerely,*

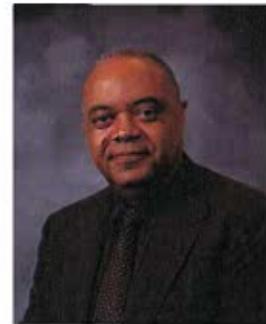
*CISD Administration and Board of Education*



**Jean Goodrich**  
**President**



**Eric Greene**  
**Vice-President**



**Kenneth Ponds**  
**Secretary**



**Catherine Yates**  
**Treasurer**



**Richard Lindsey, Jr.**  
**Trustee**

## **Mission Statement**

*The mission of the Calhoun Intermediate School District is to develop, coordinate and provide researched-based educational services for its constituencies in an innovative and responsive manner to prepare those we serve to succeed in a global society.*

# Special Education

Special Ed 2023-2024 FY Expenditures	
Salaries	\$15,278,642
Benefits	11,901,440
Purchased Services	5,422,086
Supplies & Other	3,573,677
Internal Transfers	803,796
Transfer to Local Districts	12,862,280
<b>Totals</b>	<b>\$49,841,921</b>

## Dept. of Special Education

- DKDC Principal (1)
- DKDC Coordinator (1)
- Youth Center Principal/Supervisor (1)
- Teacher Consultants (5)
- Teachers (42)
- Teacher Assistants (60)
- Deaf & Hard of Hearing (2)
- Visually Impaired (3)
- Physical Therapists (3)
- Physical Therapist Assistants (3)
- COTA (5)
- Occupational Therapists (17)
- Transition Coordinators (2)
- Assistive Technology (2)
- School Psychologists (20)
- Speech Pathologists (37)
- Social Workers (22)
- Registered Nurse (3)
- Licensed Practical Nurses (1)
- Administrative Assistants (15)
- Behavior Specialist (1)

The Calhoun ISD Special Education Division serves over 4,000 students with Individual Education Plans (IEPs). We are proud of our ISD, our professional staff and the positive outcomes that our students achieve when families and schools work together.

Our highly trained staff provides a continuum of services for children birth to 26 years of age who qualify for special education programming. In addition, our staff provide training to area special educators in order that our practices are consistent.

The Calhoun Intermediate School District Special Education Division has a comprehensive plan describing how special education programs and services are delivered to students with IEPs within our service area. This service plan is developed and aligned with the Michigan Administrative Rules for Special Education and approved by the Office of Special Education/Early Intervention Services at the Department of Education.

The Special Education department's vision is a driving force in the development of appropriate programs that meet the needs for each student. As a special education unit, we strive to meet each child's needs in the least restrictive environment, knowing that research indicates that students with disabilities learn best when learning with general education peers.

Special education initiatives include: School Wide Positive Behavior Support Training and Paraeducator Training.

**Calhoun County Youth Center** - Serves adjudicated youth from Calhoun County

**Birth to Six Programs** - Child Find, Early On Birth to Three Services home teachers, ECSE Classrooms, including preschool ASD

## Calhoun ISD Classrooms

<u>DKDC In-Building</u>	<u>Classes</u>	<u>Students</u>
Visually Impaired	1	7
Severely Multiply Impaired	4	24
Severely Cognitively Impaired	3	26
Moderately Cognitively Impaired	3	32
Autism Spectrum Disorder	8	49
Secondary Functional	2	22
Day Treatment	3	16
Early Learning	1	8
<u>Youth Center</u>	3	8
<b><u>DKDC Out Programs</u></b>		
Moderately Cognitively Impaired	1	15
Secondary Functional	2	20
Autism Spectrum Disorder	1	8
Adult Transition Program	4	42
Project Search	1	4
<b><u>Early On</u></b>		
Early On	-	190+
<b><u>Preschool Inclusion</u></b>		
Head Start & Great Start Readiness Program	15	24
Early Childhood Special Education	-	5

# Special Education

**Local District and Community Support**

- Assistant Superintendent (1)
- Supervisors (12)

**The Calhoun ISD collaborates with Branch and Barry ISDs.**

**Services Provided:**

- Assistive Technology
- Deaf & Hard of Hearing
- Orientation & Mobility Specialist

**Additional Services**

- Parent Advisory Committee
- Crisis Prevention Intervention (CPI) Training
- New Staff Professional Development

**Local District Classrooms & Student Counts**

<u>District</u>	<u>Classrooms</u>	<u>Students</u>
Arbor Academy	1	18
Athens Area Schools	7	51
Battle Creek Montessori Academy	1	13
Battle Creek Public Schools	41	457
Bellevue Community Schools	8	92
Calhoun Community High School	2	46
Endeavor Charter Academy	4	49
Harper Creek Community Schools	25	280
Homer Community School District	11	143
Lakeview School District	39	446
Mar Lee School District	4	56
Marshall Academy	3	44
Marshall Public Schools	25	426
Olivet Community Schools	11	153
Pennfield Schools	18	234
Tekonsha Community Schools	3	42
Union City Community Schools	11	143

# Special Education

Special Education Operating Revenues 2023-2024	
<b>Local Revenue</b>	
Taxes	\$21,252,890
Casino Revenue and Payment in Lieu	1,859,298
Interest/Dividends—Local Contribution	1,349,959
Medicaid	2,421,305
Miscellaneous	14,379
<b>Total Local</b>	<b>\$26,897,831</b>
<b>State Revenue</b>	
Section 51a.2 Foundation	\$637,343
Section 51a Special Education	7,793,692
Section 26a Renaissance Zone	3,250
Section 26d Brownfield Redevelopment	37,995
Section 51a.6 Special Education Rule Change	384,298
Section 51e Special Education Foundation	2,528,432
Section 51f Cost Reimbursement	0
Section 53a Court and State Placed	16,936
Section 56 Special Millage Equalization	3,986,123
Section 147 Retirement Offset	3,932,388
Section 51a.12 SE Foundation non 52	0
Section 54 School for the Deaf and Blind	17,820
Section 51a.1 Tuition Deduct-Deaf	-16,505
Misc State Grants	0
MRS Revenue	960
Youth Center	394,795
<b>Total State</b>	<b>\$19,025,553</b>
<b>Federal</b>	
Grants (IDEA, PSI, Title I, EOSD, Trans. Serv)	\$7,696,410
<b>Total Federal</b>	<b>\$7,696,410</b>
<b>Incoming Transfers</b>	
Transfer from General Fund (FICA/RET)	\$450,910
Transfers from Other Districts	48,393
<b>Total Incoming Transfers</b>	<b>\$499,303</b>
<b>Total Sped Revenues</b>	<b>\$54,118,797</b>

Special Education is largely funded by local, state and federal revenues. Local revenues are primarily funded by a tax levy millage of 4.5 mills which was approved by voters in 1990. Local revenues also consist of casino revenue for payment in lieu of taxes based on the proportion of Special Education millage to the total Calhoun ISD millage. The seconded largest local revenue is from Medicaid revenues which is a significant source of funding for Special Education.

State revenue consists primarily from State Aid categoricals with the largest being Section 51 and the second being a millage equalization revenue Section 56.

Federal revenues make up 15 percent of the Special Education revenue and are generated mainly by IDEA funds.

Incoming Transfers from the General Fund include categoricals for FICA and Retirement off-set and from Fees for providing services for Branch and Barry ISD students.



# Special Education: Professional Development

*This is a listing of professional development opportunities that have recently been offered to/by special education staff. Many of these are annually-occurring sessions and available to local school district special education staff.*

**Technology & Assistive Technology Training**

- Boardmaker Software Training & Refresher Training
- HumanWare Training on the BrailleNote APEX
- Illuminate New User Training
- Illuminate Service Plan Training
- Illuminate Student Information System Training
- iPad and the Struggling Writer Webinar
- Technology Intervention for the Behavior Challenged Student
- Technology Readiness Integration Grant Technology Training
- Utilizing Switches in the Classroom: Cause and Effect and More

**Special Education Curriculum / Instruction**

- ASD Training – Improving Student Learning
- CHAMPS / Classroom Management Training\*
- Collaborating with Teachers & Understanding Executive Functioning Disorders
- Collaboration Across the Curriculum
- Conscious Discipline
- Creative Alternatives to Out of School Suspension
- Crisis Prevention Intervention (CPI)\*
- Data-Based Service Team Decisions
- Depth of Knowledge Training\*
- Determining a Student’s Path to School Completion
- DSM5 and Changes to the ASD Diagnosis
- Ethical Decision Making – A Model for Resolving Ethical Dilemmas
- Evidence-Based Practice
- Increasing Communication & Technology Supports for ASD Students
- Motivational Interviewing
- Navigating 504 Plans
- Positive Behavioral Interventions & Supports (PBIS) Training\*
- Tier I, Tier II, and Tier III School-Wide PBIS
- Primary Service Provider Model Approach to Teaming
- Quality REED Training
- Response to Intervention – Academic and

- Behavior Application for All Learners
- Restorative Justice
- Secondary Trauma & Stress
- Unique Learning System / Math Recovery

**Medicaid Training**

- Medicaid Training for Special Education Ancillary Staff
- Medicaid Training for Special Education Teachers

**Para-Educators:**

- ASD Training for Teaching Assistants
- BoardMaker Training for Teacher Assistants
- Disability Awareness Training for Para-Educators
- Roles & Responsibilities for Para-Educators

**Visually or Hearing Impaired:**

- Developmental Vision & Vestibular for Therapists Working in Schools
- Educational Issues for Students who are Deaf or Hard of Hearing
- Functional Listening Evaluation: Validation of Auditory Access for Children with Hearing Loss
- HumanWare Training on the BrailleNote APEX
- QP VI Training
- Supporting Success for Child with Hearing Loss
- Working with Students with Hearing Loss

**Physical & Occupational Therapy:**

- Comfort Seating – Occupational Therapy
- Evidence-Based Practice and Current Research in Occupational Therapy Standards
- Occupational Therapy Updates
- Occupational Therapy: 600 Collaborative Approaches to Treating Children
- Physical Therapists AFO: New Trends & Biomechanics of AFOs
- Ride Design Seating II
- Speech / Language Pathology:**
- Assessment, Treatment & Development of Language in School Age Populations
- AssisTechKnow Training

- Integrating iPads and Tablets into Therapy
- PAR: Protocol for Accommodations in Reading
- SETT Framework & Augmentative & Alternative Communication
- Speech Apps That I Love
- Therasimplicity
- Using iPads in Speech Sessions

**Transition:**

- Community Agency Transition Services
- Transition Liaison Training Series
- Transition Liaisons – Student Involvement / Data Collection
- Transition Planning for Culturally and Linguistically Diverse Youth
- Transition Practices and Updates

**Health:**

- CPR and AED Training
- Diabetes Health Care
- Epi-Pen Training
- School Safety on Diabetes and Health Care Plan Training

**Teacher Consultants:**

- Teacher Consultant Training

**For Early Childhood:**

- Behavioral Supports in the Preschool Classroom
- Building “Grit” in Early Childhood
- Conscious Discipline
- Pre-School Outcomes
- Sped Service Providers, GSRP, and the HighScope Curriculum
- The Early Intervention Workbook Book Study

**Social Work & Psychology:**

- Community Agencies Workshop
- Creating a Behavior Tool Box
- Structured Group Supervision for School Psychologists
- Suicide Prevention
- Teaching Students How to Manage Anger

# Career & Technical Education

CTE 2023-2024 FY Expenditures	
Salaries	\$3,989,169
Benefits	3,004,608
Purchased Services	2,133,242
Supplies & Other	1,289,157
Internal Transfers	455,345
Transfer to Local	394,406
<b>Totals</b>	<b>\$11,265,927</b>

## Career & Technical Education and Calhoun Area Career Center

- Regional Assistant Superintendent (1)
- Principal (1)
- Assistant Principal (1)
- Educational Technology Consultant (0.2)
- Instructors (21)
- Instructional Assistants (11)
- Counseling Consultant (1)
- Counselors (2)
- Administrative Assistants (4)
- Data Specialist (1)
- Instructional Coach (1)
- School Resource Officer (1)
- Student Services Coordinator (1)
- Career Development Specialist (2)
- Perkins Academic Consultant (1)
- Coordinator of Student Health Care Needs & Services (1)

The Calhoun Area Career Center (CACC) integrates academic knowledge with technical skills, providing well rounded educational opportunities for any student serviced by the Calhoun Intermediate School District. We are not just preparing students for jobs after high school. Students today need more than just a high school education, and our mission is to prepare them for their postsecondary journey. Integrating technical and career training gives meaning and relevance to their academics.

The CACC is about preparing students for careers with:

- Academic subject matter taught with relevance to the real world, often called contextual learning.
- Employability skills, from job-related skills to workplace ethics, where career pathways help students explore interests and careers in the process of progressing through school.
- Partnerships with community, business, and industry to give the classroom real world relevance.

The Calhoun Area Career Center (CACC) is a public secondary school operated by the Calhoun Intermediate School District, located in Battle Creek, Michigan. We are an extension of local public and private schools providing career and technical education to primarily 11th and 12th grade students. The CACC accepts and serves all demographics of students from special populations to the academically gifted. Students attend the Center for one-half of their school day and their sending school the other half.

Currently, the CACC offers 20 programs following the Michigan Career Pathways model. While attending the Center, students may earn college credits through dual enrollment or articulation. Several student organizations are available that enhance classroom learning. These organizations provide leadership training, team work, and opportunities to network with professionals in their career field.

Our staff provides academic and technical support as well as career counseling and student service resources. We employ academic specialists in core content areas to collaboratively work with programs to integrate elements of the Michigan Merit Curriculum into our instruction.

Partnerships with industry and post-secondary institutions have grown over the years. Our longstanding relationship with Bronson Battle Creek, Kellogg Community College, public safety departments, Regional Manufacturing Technology Center (RMTC), and others all support student learning and work experiences.

## PROGRAMS

- |  |  |
|--|--|
| • Agri-Science & Natural Resources     | • Early Childhood Education                  |
| • Allied Health                        | • Education Academy                          |
| • Advanced Allied Health               | • Emergency Medical Technician (KCC)         |
| • Automotive Service Technology        | • Graphic Communication Technology           |
| • Aviation Exploration                 | • Graphic Communication Early Middle College |
| • Collision Repair                     | • Introduction to Robotics & Engineering     |
| • Computer Networking & Cyber Security | • Law Enforcement/Criminal Justice           |
| • Computer Programming & Game Design   | • Power Equipment Technology                 |
| • Construction Technology              | • Welding                                    |
| • Culinary Arts/Hospitality            | • Welding Early Middle College               |

# Career & Technical Education

CTE Operating Revenues 2023-2024	
<b>Local Revenue</b>	
Taxes	\$6,820,821
Casino Revenue and Payment in Lieu	600,438
Interest/Dividends	570,982
Out of County Students and Preschool Tuition	0
Facility Rental	26,591
Bronson Battle Creek Health Systems	0
Miscellaneous	38,825
Sale of Assets	0
<b>Total Local</b>	<b>\$8,057,657</b>
<b>State Revenue</b>	
Sect 62 Millage Equalization Categorical	\$1,276,266
Sect 61a.2 Administration Categorical	13,650
Section 26d Brownfield Redevelopment	0
Renaissance Zone	1,049
MYCA Contracted Services	133,533
Sect. 61a.1 Added Cost Categorical	606,197
Sect. 61b8 Planning Grant	0
Sect. 61b Early Middle College	369,689
Sect. 61i CTE Teacher Recruitment/Retention	102,186
Sect 61d CTE Per Pupil Incentive	1,036
Sect 147 Retirement Offset	950,938
<b>Total State</b>	<b>\$3,454,504</b>
<b>Federal</b>	
Perkins Grant	\$626,718
<b>Total Federal</b>	<b>\$626,718</b>
<b>Total CTE Operating Revenues</b>	<b>\$12,138,879</b>

Career and Technical Education (CTE) is funded by local and state revenues. In addition, it is also funded by a federal grant. Local revenue consists of levied millage of 1.4538 mills which was approved by voters in 1967. State revenue is generated primarily from State Aid categoricals with the largest being a millage equalization categorical and the second being an added cost categorical. The CTE fund also receives a Perkins grant which helps fund CTE activities within Barry, Branch and Calhoun counties.



# Regional Instructional Services

Regional Instructional Services—Operating 2023-2024 FY Expenditures	
Salaries	\$556,521
Benefits	415,939
Purchased Services	39,333
Supplies & Other	8,505
<b>Totals</b>	<b>\$1,020,298</b>

Regional Instructional Services—Grants 2023-2024 FY Expenditures	
Salaries	\$2,279,163
Benefits	1,680,118
Purchased Services	1,243,241
Supplies & Other	316,582
<b>Totals</b>	<b>\$5,519,104</b>

General Fund resources are used for a wide variety of functions. General Fund dollars are in high demand to support areas of curriculum and instructional improvement in our local districts. In addition to being the source of funds for overall Calhoun ISD management and operations, the general fund is being used as a resource for collaborative and shared services with local districts in the areas of curriculum, instruction and assessment, early childhood programs, human resources, finance, legislation and educational policy and technology

**Department of Regional Instructional Services (DRIS)** - The goal of this Division is to assist local districts in improving student performance. This Division has developed a number of professional learning opportunities to help teachers improve their content knowledge and instructional skills. We also provide coaching support to implement best practices. We provide support to districts in changes to state programs and requirements.

**Funding Sources of Total Expenses (\$6,539,402)**

- Career Technical Education (State and Local Funds ) - \$72,878
- Services Provided to Other Districts—\$311,400
- Grants—\$5,519,104
- General Fund (State, Local and Indirect Funds) - \$636,020

The Department of Regional Instructional Services (DRIS) is funded primarily through grants and providing services that are paid for by local and intermediate districts in the counties of Barry, Branch and Calhoun. The Career Technical Education fund pays for a portion of the DRIS expenses for services provided to the Career Center. The Indirect Revenue is generated by indirect costs charged to various grants such as Business Office services.

**Regional Instructional Services**

- Assistant Superintendent (1)
- Consultants/District Coaches (16)
- Administrative Services Specialist (1)
- Safe and Healthy Schools - Consultant (1)
- Nutrition Educators (3)
- School Mental Health Specialist (4)
- School Mental Health Coordinator (.5)
- School Improvement (1)
- New Teacher/Administrator Coaches (3)



# Human Resources

General Fund 2023-2024 FY Expenditures	
Salaries	\$153,735
Benefits	112,871
Purchased Services	24,640
Supplies & Other	13,693
<b>Totals</b>	<b>\$304,939</b>

**Human Resources** - The Calhoun ISD Human Resource Division provides a full range of employment-related services to district administrators and 435+ Calhoun ISD employees.

Key functions include coordination of recruitment/hiring processes, management of leaves, classification review, benefit administration, state/federal personnel reporting and compliance and labor relations. The division continues to coordinate processes for local districts to work with providers of substitute employee services and day to day technical assistance to local districts and superintendents.

The Human Resource division, an internal service provider, is available to our local school districts for support and guidance.

**Funding Sources of Total Expenses (\$765,722)**

- Special Education (State and Local Funds) 60.1% - \$460,783
- Career Technical Education (State and Local Funds) 13.6% - \$104,096
- General Fund (State and Local Funds) - \$200,843

Human Resources is directly charged off to Special Education based on the proportion of Special Education employees compared to all Calhoun ISD employees. Career Technical Education pays indirectly for their proportion of expenses based on their number of employees.

Special Education 2023-2024 FY Expenditures	
Salaries	\$230,477
Benefits	167,772
Purchased Services	27,971
Supplies & Other	34,563
<b>Totals</b>	<b>\$460,783</b>

**Human Resources**

- Assistant Superintendent (1)
- Human Resources Coordinator (.5)
- Payroll/Employee Benefits Consultant (1)
- Employee Benefit Coordinator (1)
- Administrative Assistant (1)

# Finance/Operations

<b>Finance 2023-2024 FY Expenditures</b>	
Salaries	\$485,408
Benefits	333,112
Purchased Services	56,801
Supplies & Other	6,010
<b>Totals</b>	<b>\$881,331</b>

<b>Operations - Gen Fund - CTE - SPED 2023-2024 FY Expenditures</b>	
Salaries	\$426,308
Benefits	331,768
Purchased Services	1,165,808
Supplies & Other	545,832
<b>Totals</b>	<b>\$2,469,716</b>

**Finance/Operations**

- Asst. Supt. Of Finance/Operations (1)
- Chief Accountant (1)
- Finance/LEA Services Coor (1)
- Finance Specialists (3)
- Director of Facilities (1)
- Custodians (7)

**Finance/Operations** - The Department of Finance and Operations is responsible for the management of the Calhoun ISD’s total budget of over \$102 million in its four major funds. Each fund is treated as a separate entity or business, as is required by law since the revenue in some of the funds come with restrictions regarding how it can be used.

Finance and Operations provides business services for one local district. Finance and Operations continually reviews its structure to focus on providing services to local districts, and to become a supportive resource such as assisting with questions about school finance and accounting issues.

Finance and Operations also includes support and oversight of the maintenance and custodial and the management of three Calhoun ISD facilities.

The three facilities include the Gifford/Schultz Educational Service Center, which houses our central administration and is a Professional Learning Center for area educators, the Doris Klaussen Developmental Center, which provides special education services and the Calhoun Area Career Center, which provides career and technical education.

**Funding Sources of Total Expenses (\$3,351,047)**

- Special Education Fund-Finance (State and Local Funds) — \$388,370
- Special Education Fund—Operations (State and Local Funds) - \$1,083,078
- Career Tech Fund - Finance (State and Local Funds) - \$87,767
- Career Tech Fund—Operations (State and Local Funds) - \$1,162,474
- Services Provided to Other Districts—Finance —\$65,852
- General Fund (State and Local Funds) - \$563,506

The Department of Finance and Operations receives revenue transfers from Special Education and from Career Technical Education funds. This does not include the costs incurred for providing accounting services to other districts. This is based on the percentage of their respective audited costs in proportion to total Calhoun ISD expenses. The Special Education and Career Technical Education funds directly cover the expenses of the Doris Klaussen Developmental Center and Career Center custodial and building expenses. The Department of Finance and Operations provides accounting services to one local district and is reimbursed for the associated costs.

# Legislation & Education Policy

Legislation & Education Policy 2023-2024 FY Expenditures	
Salaries	\$91,254
Benefits	58,054
Purchased Services	19,011
Supplies & Other	2,640
Sec. 107 Adult Ed.	3,019,663
<b>Totals</b>	<b>\$3,190,622</b>

**Legislation & Educational Policy**

- Asst. Supt. Legislation & Education Policy (1)

**South Central Education Policy Consortium**  
49 School Districts  
86,366 est. Students

- Barry ISD—2 school districts, 3,681 FTEs
- Branch ISD—3 school districts, 5,548 FTEs
- Calhoun ISD—12 school districts, 21,012 FTEs
- Jackson ISD—12 school districts, 22,220 FTEs
- Lenawee ISD—11 school districts, 14,167 FTEs
- Monroe ISD—9 school districts, 19,738 FTEs

**Legislative Support Clients**  
32 School Districts  
67,080 est. Students

- Berrien RESA—15 school districts, 25,318 FTEs
- Kalamazoo RESA—9 school districts, 34,687 FTEs
- West Shore ESD—8 school districts, 7,075 FTEs

**Legislation & Educational Policy** - The office of Legislation and Education Policy is staffed with a registered legislative agent who assists our local school districts by lobbying and advocating for educational policy issues at the local, state and federal level. This office also provides assistance with communications and marketing support upon request.

In addition, Legislative services are provided to other Intermediate School Districts on a fee for service basis. Currently the Calhoun ISD serves five other ISDs as Full Service Clients and an additional three ISDs as Legislative Support Clients. Full Service Clients receive direct legislative representation and Legislative Support Clients receive regular updates and information.

The Calhoun ISD is also the Administrative and Fiscal Agent for the Region 8 Adult Education Consortium (Section 107). Implementation of this seven county consortium is managed by the Legislation and Education Policy Division on behalf of fifteen local district adult education providers across the region. This grant management includes: technical assistance, grant narrative development, needs assessment, strategic planning and budgeting.

**Funding Sources of Total Expenses (\$3,190,622)**

- Special Education (State and Local Funds) - \$5,905
- Career Technical Education (State and Local Funds) - \$5,905
- Services Provided to Other ISDs - \$48,250
- Section 107 Adult Education Reimbursement - \$0
- Section 107 Adult Education Grant—\$2,997,081
- General Fund (State and Local Funds) - \$133,481



# Board of Education & Administration

Administration 2023-2024 FY Expenditures	
Salaries	\$283,563
Benefits	192,146
Purchased Services	18,211
Supplies & Other	16,344
<b>Totals</b>	<b>\$510,263</b>

**Central Administration**

- Superintendent (.5)
- Human Resources/Executive Office Coordinator (.5)

**Board of Education** - The Calhoun ISD Board provides oversight and guidance to Calhoun ISD administration and includes five members of the Calhoun community dedicated to education who are elected to six-year terms by the 12 local public school boards served by the Calhoun ISD. The Board serves as a governing body, sets policy, and guides planning for the entire organization. Serving locally, and on the intermediate level, the Calhoun Intermediate School District Board of Education brings over 70 years of collective service and experience to the students of Calhoun County. All board members are currently, or have in the past, served on a local school board. In addition, Board members bring a variety of backgrounds, work experience and expertise to the CISD Board. During their service to Calhoun county and surrounding areas, Board Members advocate the interest of children and act as links between the education community and business, government and citizens of Calhoun County.

**Administration** - The superintendent is responsible for directing and coordinating Calhoun ISD employees and organizational resources in realizing the educational philosophy, goals, and general objectives adopted by the Board of Education.

**Funding Sources of Total Expenses (\$510,263)**

- Special Education (State and Local Funds) \$126,276
- Career Technical Education (State and Local Funds ) - \$68,666
- General Fund (State and Local Funds) - \$315,321

The Special Education and Career Technical Funds pay for part of the cost of Central Administration expenses. Special Education pays for 25% of the costs of the department. This percentage is capped per state law rather than being based on the number of employees in proportion to the total number of CISD employees. CTE pays for 13.59% of Central Administration costs based on the number of their employees in proportion to the total number of CISD employees.

# CDOT General Fund Services

## CISD Technology Services

- Assistant Superintendent (0.2)
- Director of Technology Services (0.2)
- Network Consultant (0.65)
- Technology Coordinator (0.6)
- Administrative Specialist (1)
- Technology Repair Specialist (1.2)
- Help Desk Technician (1)

## REMC Services

- Assistant Superintendent (0.05)
- Educational Technology Consultant (0.8)
- REMC Drivers (0.7)

## Pupil Accounting/General Services

- Pupil Accounting Auditor (1)
- Officer/Home School Consultant (2)

**CISD Technology Services:** provides technology support to the eight Calhoun ISD divisions, buildings and staff in areas ranging from end user support to implementing major projects. Technology Consortium services are outlined in the Technology Collaborative Services section.

**Regional Educational Media Center (REMC):** Delivery of materials between districts and providing regional professional development and consultation for technology in education for districts in Calhoun and Branch counties (REMC 12 East). The REMC Association of Michigan has been developing collaborative programs for schools statewide since 1970 which include online videos through REMC MI StreamNet as well as the REMC Save Bid program, saving schools millions each year off of educational pricing. [www.remc.org](http://www.remc.org)

**General Services:** The Calhoun County Attendance Officers work in partnership with local school officials, school counselors and/or teachers to encourage truancy prevention and intervention strategies. The Pupil Accounting and Auditing team prepares districts in Calhoun, Barry, and Branch counties to meet Michigan Pupil Accounting and Audit requirements through individual, on-site and large group training and technical assistance. Calhoun ISD is committed to helping students who are experiencing homelessness through our partnership with Eaton RESA McKinney-Vento Homeless Consortium Services. Each public school district and academy has a Homeless Liaison who assists their students and families with enrollment, academic support, and ongoing needs. The Eaton RESA McKinney-Vento Specialist provides assistance, training and support to the local liaisons for our constituent districts and public school academies. Calendar Monitoring services help districts in Calhoun, Barry, Branch counties through consultation and monitoring of days and hours available for cancellation due to circumstances out of their control.

# CDOT - General Fund Services

CISD Technology Services 2023-2024 FY Expenditures	
Salaries	\$320,582
Benefits	260,711
Purchased Services	161,293
Supplies & Other	140,291
<b>Totals</b>	<b>\$882,877</b>

REMC 2023-2024 FY Expenditures	
Salaries	\$107,641
Benefits	81,591
Purchased Services	9,218
Supplies & Other	5,540
<b>Totals</b>	<b>\$203,990</b>

General Services 2023-2024 FY Expenditures	
Salaries	\$221,170
Benefits	167,889
Purchased Services	13,306
Supplies & Other	3,112
<b>Totals</b>	<b>\$405,477</b>

**Funding Sources of Total Expenses (\$1,492,344)**

- Special Education Fund - Tech (State and Local Funds) - \$214,584
- Career Tech Fund - Tech (State and Local Funds) - \$116,686
- REMC Fees - \$33,649
- State Revenue from REMC - \$46,544
- REMC Association of Michigan Grants - \$2,582
- Services Provided to Other Districts - General Services - \$151,245
- General Fund (State and Local Funds) - \$927,054

The Special Education and Career Technical Funds pay for part of the cost of CDOT General Fund Service expenses. Special Education pays for 25% of the costs of the department. This percentage is capped per state law rather than being based on the number of employees in proportion to the total number of CISD employees. CTE pays for 13.59% of CDOT General Fund Service costs based on the number of their employees in proportion to the total number of CISD employees.

The REMC budget receives state revenue to offset the expenses related to REMC services. Branch and Calhoun districts are charged a nominal fee for the REMC services.

CDOT General Services charges a per-pupil fee for pupil accounting and calendar monitoring services to districts in Barry, Branch and Calhoun.

# CDOT Collaborative Services

CDOT Collaborative Services 2023-2024 FY Expenditures	
Salaries	\$1,182,671
Benefits	912,037
Purchased Services	783,371
Supplies & Other	35,038
<b>Totals</b>	<b>\$2,913,117</b>

**Calhoun Department of Technology and Data Services** strives to be the best at implementing solutions collaboratively. Our overall goal is to provide practical, innovative and sustainable solutions that empower districts to be successful and focus more of their resources on student learning. To accomplish this, we have formed four consortiums:

**Student Data Services:** providing and supporting student information system and data warehouse solutions to a variety of districts in Barry, Branch and Calhoun counties. This includes gradebook, attendance, assessments, data analysis, online tools, etc. and currently uses Skyward, Renaissance DnA, and MI School Data.

**Office Data Services:** providing and supporting human resource, payroll and finance systems to a variety of districts in Calhoun and Branch counties. This includes accounts receivable and payable, online purchase orders, employee online portal for payroll and other information and uses SMART.

**Local Technology Services:** provide for a variety of districts in Barry, Branch and Calhoun counties a range of services from project based, to complete services of a district technology department. CISD is currently providing these services to Athens, Battle Creek, Bellevue, Coldwater, Calhoun Community High School, Mar Lee, Marshall Academy and Tekonsha.

**Fiber Network Consortium:** Since the mid-1990s, the CISD has owned and operated a fiber network that connects all districts in Calhoun and Branch counties, through which Calhoun ISD provides internet access and other hosted services to local districts.

**Student Data Services (Skyward/DnA)**

- Assistant Superintendent (0.1)
- Director of Technology Services (0.2)
- Network Administrator (0.20)
- Student Service Consultant (2)

**Office Data Services (Cyborg/SMART)**

- Assistant Superintendent (.3)
- Finance Consultant (1)
- Payroll Consultant/HR Consultant (1)

**Technology Services (contracted to local districts)**

- Assistant Superintendent (0.2)
- Director of Technology Services (0.6)
- Network Administrator (2.6)
- Technology Coordinator (2.4)
- Technology Repair Specialists (6.8)

# CDOT Collaborative Services

CDOT Collaborative Services Revenues 2023-2024	
<b>Local Revenue</b>	
Student Data Fees	\$324,805
Office Data Fees	167,578
BISD and Locals Millage	125,836
Universal Service Fund	12,543
Fiber Network Fees	181,036
Local Technology Services Fees	1,287,203
<b>Total Local</b>	<b>\$2,099,001</b>
<b>State Revenue</b>	
Sect 147 Retirement Offset	282,468
<b>Total State</b>	<b>\$282,468</b>
<b>Incoming Transfers</b>	
General Fund Millage	\$520,200
<b>Total Incoming Transfers</b>	<b>\$520,200</b>
<b>Total CDOT Collaborative Services Revenues</b>	<b>\$2,901,669</b>

The CDOT student data and office data consortiums are funded through fees to districts in Barry, Branch and Calhoun Counties for the services and associated costs. Additionally, Calhoun and Branch ISDs make a strategic investment by diverting a percentage of their general fund into funding these consortiums.

The Fiber Network is funded through fees to the districts that it serves from Branch and Calhoun counties.

Local technology services revenue are from collaborative agreements with individual districts for which Calhoun ISD serves as .

The fund also receives state revenue from a categorical that offsets retirement costs related to the salaries from the fund.

# Technology

## Services Provided to Calhoun ISD Constituents from the Calhoun ISD Department of Technology

	Barry ISD	Delton Kellogg	Hastings	Branch ISD	Bronson	Coldwater	Pansophia	Quincy	Calhoun ISD	Arbor Academy	Athens	Battle Creek Public	Battle Creek Montessori	BC Area Learning Center	Bellevue	Endeavor Academy	Harper Creek	Homer	Lakeview	Mar Lee	Marshall	Marshall Academy	Olivet	Pennfield	Tekonsha	Union City	Willard Library	Kellogg Community College	Albion College	
Internet Access				x	x	x		x	x		x	x			x		x	x	x	x	x		x	x	x	x				
Access to Fiber				x	x	x		x	x		x	x			x		x	x	x	x	x		x	x	x	x	x	x	x	
Contracted Technology Support (e.g. Planning to Implementation)	x					x			x		x	x		x	x					x		x			x					
Occasional Technology Support (e.g. Projects)	x			x	x	x		x	x		x	x		x	x		x	x	x	x	x	x	x	x	x	x				
Educational Technology (e.g. Regional Professional Development and support)	x	x	x	x	x	x	x	x	x		x	x		x	x		x	x	x	x	x	x	x	x	x	x				
Student Data Services (e.g. Gradebook, Parent Portal using Skyward)	x			x	x	x		x	x		x	x		x	x				x	x		x	x		x					
Using Data to Inform Instruction/Data Warehousing (support using DnA)		x	x	x	x	x		x	x		x	x		x	x		x	x	x	x	x	x	x	x	x	x				
Office Data Services (e.g. Finance and HR software)				x	x	x		x	x		x	x			x		x	x		x	x		x	x	x	x	x			
Pupil Accounting and Auditing	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x			
Calendar Monitoring Services	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x				
Homeless Services (Contracted through Eaton RESA)	x	x	x						x	x	x	x		x	x	x	x	x	x	x	x	x	x	x	x	x				
Truancy Support Services									x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x				

# Early Childhood Services

Early Childhood Services 2023-2024 FY Expenditures	
Local Grants	\$2,065,967
State Categoricals	9,322,371
Federal Grants	3,239,195
<b>Total</b>	<b>\$14,627,533</b>

## Early Childhood Services Staff

- Assistant Superintendent (1)
- Director of Early Childhood Services (1)
- Early Childhood Chief Accountant (1)
- Early Childhood Finance Specialist (2)
- MDHHS Early Childhood Success Coach (1)
- Instructional Coaches (5)
- Preschool TA Coordinator (1)
- Family Coach/Home Visitors (11)
- Early Childhood Intern Positions (2)
- Early Childhood Care Coordinator (1)
- Early Childhood Data Coach (1)
- Barry County Great Start Collaborative and Director/Home Visitor (1—Contracted Position)
- Barry County Family Coach/Home Visitor (1-Contracted Position)

**Help Me Grow** This "no wrong door" approach connects families with children birth- age five, to free developmental screening tools and support strategies, local resources, and service providers so children are developmentally on track and healthy through school entry. Help Me Grow will also help families navigate what can be a fragmented and challenging network of existing services, working with local programs to ensure that children are connected to services as early as possible. when it can help the most. Help Me Grow is a model that works to promote collaboration across child-serving sectors in order to build a more efficient and effective system that promotes the optimal healthy development of young children. When all of the organizations working on behalf of young children work together, we can better prevent or reduce the impact that stress or adversity may have on children and families and increase protective factors that can maximize the well-being of children and families.

**Early Childhood Services** provides support and services to children (prenatal to age 5) and their families in an effort to ensure school readiness for children residing in the Calhoun ISD service area. All salaries, benefits, purchased services, supplies & other program materials are funded through federal, state and local grants.

## Early Childhood Connections

Family coaches provide comprehensive support for Calhoun and Barry County parents with children beginning at birth and continuing until the start of school.

### Services include:

- Help Me Grow Online Referral & Preschool Application
- Welcome Baby Early Learning Visits
- Toddler Playgroups
- Home Visits using Parents as Teachers Curriculum
- Ages and Stages Developmental & Social Emotional Screening
- Referrals to Early On and Birth to Six
- Raising a Reader Book Bag Exchange
- Car Seat Safety and Clinics

**Great Start Readiness Program (GSRP)** is a state-funded four-year-old preschool program. In 2023-2024, the program served 893 children in 61 classrooms located in 4 school districts and 16 community based programs. GSRP classroom teachers receive individualized coaching, professional development, program assistance, and materials to support the high quality programming.

**Strong Beginnings 3-Year-Old Preschool** This state funded pilot program supports three-year-old children from low-income families and children with other risk factors. Strong Beginnings works closely with Michigan’s existing Great Start Readiness Program (GSRP) and is integral to the PreK for All pipeline. Calhoun was awarded slots for 28 children in two community-based partner classrooms.

**Raising A Reader** is a book bag exchange program available to children from birth to age four through Head Start, GSRP classrooms, ECC playgroups and home visits. Each book bag contains four children’s books and read aloud strategies to develop a life-long reader. With regular rotations, a child has access to 100 high quality books during a year.



# Early Childhood Services



## Great Start Collaborative & Early Childhood Services goals:

- Children are born healthy.
- Children are healthy, thriving, and developmentally on track from birth to third grade.
- Children are developmentally ready to succeed in school at the time of school entry.
- Children are prepared to succeed in fourth grade and beyond by reading proficiently by the end of third grade.
- Families are Informed, Engaged, Empowered, and Financially Secure.



**Imagination Library** Dolly Parton’s Imagination Library is a book gifting program that mails free, high-quality books to children from birth to age five, no matter their family’s income.

**Talking is Teaching:** Everyday moments are learning moments! Language development begins at birth. The first five years of life offer a critical window for brain growth. The more words and conversations we share together, beginning in infancy, the better prepared your child will be for life-long learning. When parents connect with their children through books, stories, songs and games, they are helping build a foundation for them to become strong readers and writers when they enter school. Parents are their baby’s first and best teacher! Michigan is a Talking is Teaching State. Calhoun ISD’s early childhood department focuses our early literacy support around this platform for families.

**Great Start Collaborative: Calhoun and Barry Counties** (GSC) is a coordinated group of business, philanthropic and faith based organizations, educators, community members, parents and family members that all share the philosophy that it takes our whole community, working together, to ensure every child in Calhoun and Barry County has a GREAT START. The GSC goals are listed on the left of this page.

**Early Childhood Shared Services:** Shared Services is a model designed to assist providers with business needs in efforts to eliminate redundancy, promote efficiency and allow more time for other important tasks to be handled.

**Billing Services:** Includes billing for parents, DHHS Scholarship, Tribal Subsidies, 3-Year-Old Scholarships, Child Care Aware, Tri-Share and other billing towards grants and scholarships. Collection Processing for delinquent accounts.

**CACFP Program:** Claims Processing, Monitoring, Menu Support

**Financial Reporting:** Grants, Scholarships (GSRP, Strong Beginnings, Infant Toddler Grant, etc.)

## Tri-Share:

The CISD EC department is a Michigan Tri-Share facilitator hub. The MI Tri-Share Child Care program was created to help reduce the barrier of the cost of child care keeping families from pursuing or keeping a steady job.

The cost of childcare is a top contributor resulting in more and more parents and caregivers being left out of the workforce. Through Tri-Share, the cost of child care is shared equally among employer, employee and the State of Michigan — a three-way split — with coordination provided regionally by CISD as a Tri-Share facilitator hub. With Tri-Share, parents and caregivers can get back to work knowing that their kids are in a high quality early learning setting of their choice.

## Work Groups

### School Readiness Advisory

A Collaborative committed to improving Early Childhood education and supports for families to support school readiness at all levels of early childhood:

- Coordinated professional development across Early Childhood programs
- Effective transitions (between EC supports & orgs, ex. Early On & Parents As Teacher Home Visiting Pre-K and Pre-K to Kindergarten)
- Improving access to quality & affordable EC education
- Pipeline for quality child care and preschool providers
- Monitor local conditions & provide data to action teams to inform strategies

### Home Visiting Learning Community

A Collaborative committed to ensuring children are developmentally on track through:

- Community-wide learning opportunities on trauma- informed approaches
- Alignment of Home Visiting Programs
- Monitor local conditions & provide data to inform strategies

# General Education/Collaborative Services

## PROFESSIONAL DEVELOPMENT & PROFESSIONAL LEARNING SESSIONS THROUGH THE CISD

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### Literacy

- GELN Essential Practices for Disciplinary Literacy Instruction in the Secondary Classroom
- GELN Essential Instructional Practices
- GELN Coaching Essentials
- GELN Schoolwide Centerwide Literacy Leaders

### Mathematics

- AVMR Course 1 and Course 2
- Math Recovery Interventionist
- Math Recovery Supports (Paraprofessional, Administrator, Screener trainings)
- GELN Early Math Essentials

### Coaching

- Cognitive Coaching

### Data & Assessment/School Improvement & Curriculum

- Illuminate DnA
- MiSchool Data
- Regional CTE Professional Development
- Continuous Improvement Support

- MTSS Support
- Instructional Curriculum Council (ICC)
- Principal's Network
- Customized Professional Learning and in District Supports
- Improving Feedback for Quality Instruction

### Health Initiatives

- Michigan Model for K-12 Health Curriculum
- HIV-AIDS Certification
- K-12 Sexuality Education
- MiPHY
- Critical Incident and Stress Management (CISM)
- Suicide Prevention
- Whole School, Whole Community, Whole Child
- Medication Administration
- Health Education & Physical Education

### Early Childhood

- Great Start Collaborative
- GSRP/Strong Beginnings Preschool

### Programming

- Early Childhood Connections
- Early Childhood Pyramid Model Coaching Support

### Counseling

- Counselor Connect
- Ramp Workshops
- Career Development/Educational Development Plans with Career Cruising
- Gender Equity Career Fairs
- Grief Counseling

### Behavior Supports

- Champs
- PBIS
- Trauma Informed Schools
- TRAILS

# General Education/Collaborative Services

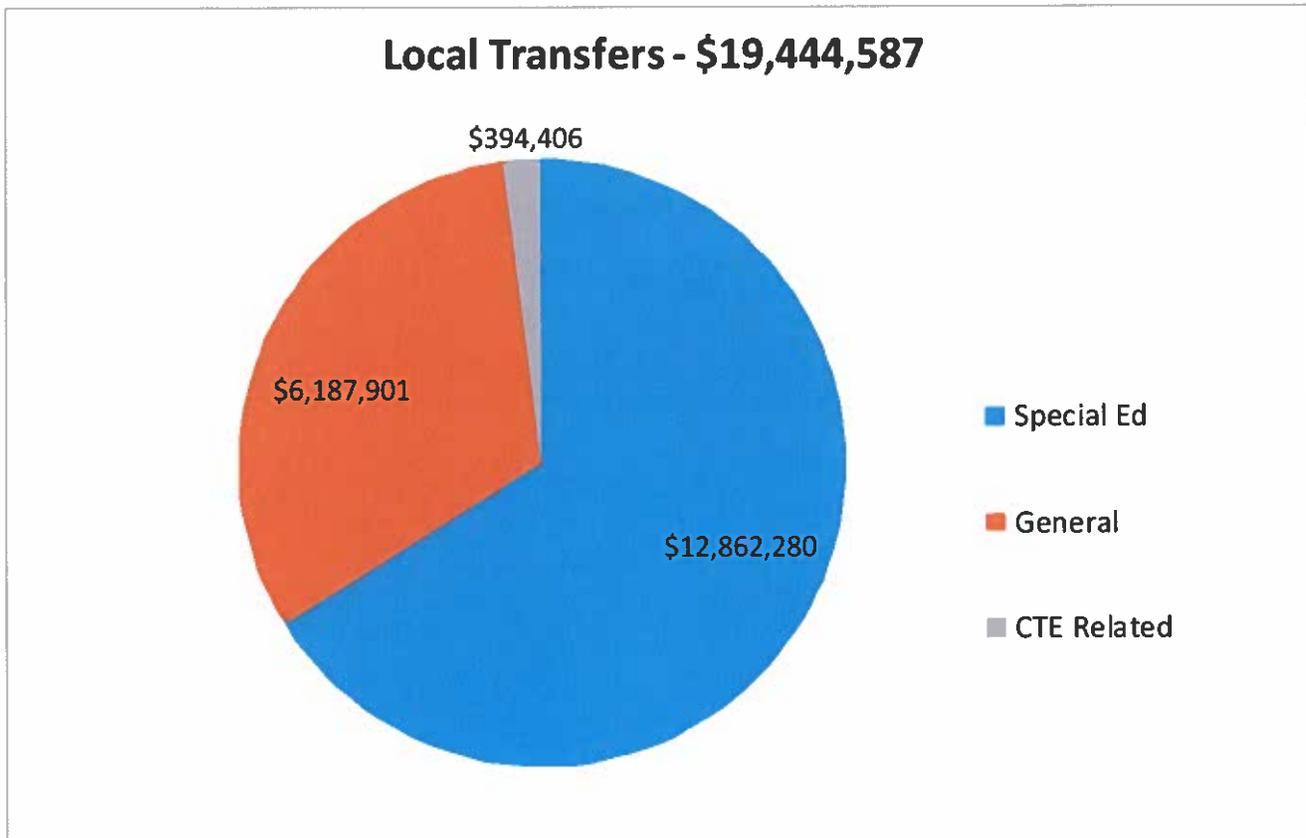
PROVIDING PROGRAMS, SERVICES AND LEADERSHIP THAT MEETS THE NEEDS OF CALHOUN COUNTY SCHOOL DISTRICTS AND COMMUNITIES

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- County-wide professional development for teachers, administrators, and support staff in a variety of areas
- Coordination of special education funds including millage revenue (Act 18 funds)
- Data-driven school improvement assistance including support for identified schools
- Crisis management planning, crisis response, and critical incident stress management
- Special Education regional coordination, delivery of support services and technical support
- Regional Healthcare Skills Alliance to assist healthcare employers and to promote healthcare training and job opportunities to job seekers
- Authorized to apply for State Continuing Education Clock Hours on behalf of our local districts
- Truancy, student auditing and calendar monitoring services including pupil counts and audits for four ISDs
- Access to online educational video resources
- Delivery of special education programs and services for students birth to 26 with moderate to severe disabilities
- Operate programs at DKDC, CACC, and Calhoun County Youth Center
- Discount equipment and supply pricing through consortium buying
- Medicaid claims coordination for Federal Funding
- Collaborative community, human services and positive youth development services
- Early childhood services through Early On and the Office of Great Start Preschool & Homevisiting
- Provide internet access and fiber optic network
- Support for state and federally mandated reporting including SRSD, REP, FID, etc.
- Legislative link to Lansing and Washington D.C. and leadership on public policy issues
- Support for administrative software services
- Financial technical assistance and consulting for business office operations with local districts
- Consultation and support for technology operations with local school districts
- Coordination of various county-wide programs:
- Coordination of reproductive health education activities in local school districts
- Market/need driven services—pupil accounting, calendar negotiating, etc.
- County Counselor Meetings
- Education Advisory Group (EAG)
- TRAC Compliance
- Coordination of Regional CTE Requirements
- Local College Access Networks
- Camp Invention

# Transfers to Local Districts

**Transfers**—The Calhoun ISD transfers millions of dollars each year to support programming in local districts. These dollars come from many different sources (local, state and federal) and often must be used for specific purposes. The pie chart below explains these transfers and their primary purpose.







17111 G Drive North, Marshall, MI 49068 / P 269.781.5141 / F 269.781.7071 / www.calhounisd.org

**MEMORANDUM**  
**(sent via email)**

To: Board of Education Members and District Superintendents  
From: Dr. Terance Lunger, CISD Superintendent  
Subject: Biennial Election - CISD Board of Education  
Date: April 14, 2025

The Calhoun Intermediate School District Board of Education will be holding its Biennial Election meeting on **Monday, June 2, 2025, at 6:00 p.m.** at the Calhoun Intermediate School District, Gifford/Schultz Educational Service Center at 17111 G Drive North, Marshall, Michigan, 49068.

There are **two (2) six-year year board terms expiring this year.** The terms of Jeannie Goodrich (Union City); and Kenneth Ponds (Marshall) will expire on June 30, 2025.

CISD incumbent board members Jeannie Goodrich and Kenneth Ponds are seeking re-election.

Each school district's Board of Education will need to hold a meeting **not earlier than Monday, May 12, 2025**, to adopt a resolution designating its representative and candidate for the biennial meeting. A sample resolution has been enclosed for your convenience.

**The slate of candidates and biographical information will be sent to you after the candidate filing deadline of May 5, 2025.** The board shall consider the resolution at not less than one (1) public meeting before adopting the resolution by a majority vote of the board members serving on the constituent board. The resolution must:

1. Select the representative to attend the Biennial Election meeting on behalf of the Board of Education;
2. Identify the candidate(s) that the constituent board supports for the position(s); and
3. Direct the representative to vote for such candidate(s).

School districts are asked to send a copy of the resolution to my office prior to the June 2 meeting. Their district's representative must also bring the signed resolution along with identification to the biennial election meeting on June 2, 2025, at 6:00 p.m.

Attached is a document which includes information on candidate qualifications.

If you have any questions, please contact Karen Dysinger at (269)789-2450 or by email at [dysingerk@calhounisd.org](mailto:dysingerk@calhounisd.org).

**RESOLUTION OF THE \_\_\_\_\_ BOARD OF EDUCATION**

WHEREAS, the biennial election of the Board of the Calhoun Intermediate School District will be held on Monday, June 2, 2025, at a meeting of representatives from constituent school boards.

WHEREAS, Section 614(2) of the Revised School Code requires a constituent school board to designate its representative and identify the intermediate school board candidate the board supports for each position to be filled on the board by a resolution adopted not earlier than 21 days prior to the date of the election, [Note- May 12, 2025, is the earliest date that a constituent school board may designate its representative and identify the candidate that the board supports] and

WHEREAS, Section 614(2) prescribes the method for passage of a resolution including the requirement of considering the resolution at not less than one public meeting before adopting the resolution, and

WHEREAS, the Board previously considered the resolution at an open meeting conducted in a manner prescribed under the Open Meetings Act on \_\_\_\_\_.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board designates \_\_\_\_\_ as its representative to serve on the June 2, 2025 electoral body responsible for electing members to the Calhoun Intermediate School District Board of Education and \_\_\_\_\_ as alternate representative in the event the designated representative is unable to attend.

2. The Board directs its representative \_\_\_\_\_ to vote for candidates  
1) \_\_\_\_\_ 2) \_\_\_\_\_ [insert candidate names equal to the number of vacancies] for a term of six years; at least on the first ballot taken at the June 2, 2025 election.

3. The Board authorizes and directs its secretary to file this resolution with the secretary of the Calhoun Intermediate School Board.

Ayes: Members

Nays: Members

Resolved this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Secretary, Board of Education