

Union City Community Schools

“Striving For Excellence in Everything We Do”

Union City, Michigan 49094 / Superintendent’s Office (517) 741-3300 – Fax (517) 741-5205

Board of Education Agenda

Monthly Board Meeting/Organizational	High School Media Center
Monday, January 16, 2023	6:30 PM

- I. **Call to Order**
 - a. **Pledge of Allegiance**
 - b. **Opening Statement**
- II. **Addition or Deletion of Items to the Agenda**
- III. **Election of Officers**
 - a. President
 - b. Vice President
 - c. Secretary
 - d. Treasurer
- IV. **Consent Grouping (Board Bylaws)**
 - a. Establish month and date of future organizational meeting - January 15, 2024.
 - b. Establish board officers:
 - 1. Number (7)
 - 2. Titles (President, Vice President, Secretary, Treasurer)
 - 3. Duties (policies 0170 bylaws)
 - 4. Terms (4 years starting with November 2024 election)
 - 5. Eligibility (all board officers are board members)
 - 6. Method of electing officers
 - 7. Order of succession and method of filling a vacancy (MCL 380.414a/416)
 - 8. Method of removing an officer from office (MCL 380.415.1105)
 - c. Establish Meeting Requirements:
 - 1. Date, Time, Frequency, and place of regular meetings (third Monday - 6:30 p.m. - High School Media Center)
 - 2. Form and method of notice to board members for regular meetings (as required by Open Meetings Act)
 - 3. Purposes for convening special meetings (as required by Open Meetings Act)
 - 4. Methods of calling special meetings (as required by Open Meetings Act)
 - 5. Form and method of notice to board members for special meetings (as required by Open Meetings Act)
 - d. Establish procedures for conducting board meetings (Policy 01600):

1. Agenda format and preparation
 2. Public participation rules (community input during the agenda)
 3. Rules of order (Standard Code of Parliamentary Procedure)
 4. Actions, if any in addition to Open Meetings Act provisions, requiring a roll call vote (expenditures of funds, purchase of property, property transfer, bonding, resolutions, or at a board member's request)
 5. Style of minutes
- e. Establish board committee system and procedures (see Board Policies):
1. Type of committees (ad hoc)
 2. Name of each committee (personnel/negotiations, finance/building and site, CASBMA [Calhoun Area School Board Members Association], Centennial Trust, Legal Relations Network)
 3. Charge to each committee (bring recommendation back to the board)
 4. Method of appointing committee members (volunteers and appoint by Board President)
 5. Method of selecting or appointing committee chairpersons (committee selection)
 6. Style of committee reports (oral/written as determined by the Board)
 7. Method for receiving committee reports (at regular/special board meetings or workshops)
- f. Establish compensation system for Board Members (\$25/meeting)
- g. Establish system for reimbursement of Board Members expenses (quarterly)
- h. Establish district membership in organizations (CISD [Calhoun Intermediate School District], MASB [Michigan Association of School Boards], MASA [Michigan Association of School Administrators], MASSP [Michigan Association of Secondary School Principals] MIEM [Michigan Institute for Educational Management], MEMSPA [Michigan Elementary and Middle School Principals Association] and any other approved by the board; policy/bylaw #0175)
- i. Establish procedure for filing vacancies on Board (MCL 380.414a)
- j. Any other matter related to effective and efficient functioning of the Board (MCL 380.11a)

V. **Consent Grouping: (Designations)**

- a. Designation of depositories for school funds (all: Southern Michigan Bank and Trust)
 1. Cash Management
 2. School Service Funds
 3. Trust and Agency Funds
 4. Sinking Fund Capital Projects
 5. Flex
- b. Check signature authorizations
 1. General Fund, Debt Retirement, Sinking fund, School Service Funds, Flex, Hot Lunch Fund (Asst. Bus. Mgr./Supt./Treasurer)
 2. Trust and Agency Funds

- a. High School Account (Asst. Bus Mgr./Supt./Treasurer, H.S. Secretary)
 - b. Middle School Account (Asst. Bus. Mgr./Supt./Treasurer, M.S. Secretary)
 - c. Elementary School Account (Asst. Bus. Mgr./Supt./Treasurer/E.S. Secretary)
- c. Designation of person for posting public notices of meetings (Supt. or designee)
 - d. Designation of Official Publication of Meetings (website)
 - e. Delegation of election duties
 - 1. The Secretary of the Board of Education has discretion to delegate election duties to a member of the district administrative staff. If duties are delegated, it must be recorded in the Board's minutes (Supt. Secretary)
 - f. Person responsible for recommending investments (Business Manager)
 - 1. Investments (MILAF, Michigan MBIA)
 - g. Approval of Annual Retainer Contracts
 - 1. Law Firm - Thrun Law Firm, P.C.

VI. **Public Comments**

a. **Public Comments Statement**

This is the section of the meeting in which the public may make comments or share their opinions about items on the agenda. We ask you to limit your comments to no longer than 5 minutes per person to allow others the opportunity to speak. This is an opportunity for the Board to listen to your concerns. It is not Board practice to act on the concerns voiced during this meeting to allow for the Board to do further research.

VII. **Consent Agenda**

a. **Approval of Minutes**

- 1. Regular Meeting 12/19/22
- 2. Closed Meeting 12/19/22

b. **Resignation**

Doreen Holtz, middle school paraprofessional, has resigned effective January 9, 2023.

c. **Field Trip (Overnight)**

1. **Cross Country Summer Team Camp**

Field trip July 16 - 19, 2023 at Platte River Campground - Sleeping Bear Dunes National Park.

VIII. **Correspondence**

IX. **Action Items**

a. **Financials**

Board action is required to approve the financials for the month ending December 31, 2022.

b. **Budget Amendment Resolution**

Board action is required to approve the budget amendment resolution for 2022-23 as presented.

c. **Hiring of Middle School Paraprofessional**

Board action is required to approve Amber Gordon as a middle school paraprofessional.

X. Discussion Items

a. Community Unlimited

Chelsea Lofton, Executive Director, will be present to share information on programs being offered through Community Unlimited.

b. Board Appreciation Month

On behalf of the Union City Community Schools community we would like to recognize our board of education for their service to the students of our school system.

c. Bus Rotation Schedule

Chris will present an amended schedule.

XI. Information

a. Juul Litigation Settlement

We will be receiving a settlement "consent package" which will indicate our portion of the settlement. The board will be asked to vote to approve that package at an upcoming meeting in either February or March. I will distribute the package to board members as soon as I receive it.

b. Construction Projects

XII. Public Comment

a. Public Comments Statement

This is the section of the meeting in which the public may make comments or share their opinions about Union City Community Schools. We ask you to limit your comments to no longer than 5 minutes per person to allow others the opportunity to speak. This is an opportunity for the Board to listen to your concerns. It is not Board practice to act on the concerns voiced during this meeting to allow for the Board to do further research.

XIII. Board Roundtable

XIV. Adjournment

FIELD TRIP REQUEST FORM

Teacher Jessica Decker School/Class HS
 Request Date 1-10-23 Trip Date 7-16-23 Destination Platte River Campground
 Number of Students 20-ish Number of Staff/Chaperones 4
 Purpose of Trip XC team camp
 Course of Study XC

Specific Learning Objectives to be Accomplished:
teambuilding & training

Student Behaviors that will Confirm Achievement of the Learning Objectives:
win

Course Objectives Related to the Learning Objectives:
Have a successful XC program

Pre-Trip Lessons/Activities to be Done in the Classroom:
BES training & summer workouts

Post Trip Activities/Lessons to Reinforce/Extend Learning:
2023 XC season

I have utilized the guidelines in 2340A to plan, conduct, and evaluate the trip and, upon approval of the trip, I will obtain parental permission (2340 F2 or F2A) and use the Checklist for Trips (2340 F3).

Field Trip Approval

Trip Approved: Trip Disapproved: Principal: Marilyn Deming Date: 1-10-23
 Trip Approved: Trip Disapproved: Superintendent: _____ Date: _____

(Over)

TRANSPORTATION DEPARTMENT

(To be completed by the originator of the field trip)

Date of Trip: 7-16-23 to 7-19-23 Destination: Platte River Campground
Departure Time: 11:00 AM Return Arrival Time: 4:00 PM Number of Buses: NA

Certification

This is to certify that this trip, as requested, is in conformity with the administrative guidelines established by the District as well as any applicable State regulations

Date: 1-10-23 Signature: Juanita Debra Business Office

Trip Confirmation

This trip has been approved and scheduled. Drivers assigned are:

Bus Driver Report

This is to certify that the above trip was made and to request payment under the Board of Education policies

Date: _____ Bus No: _____ Total time of trip: _____

Speedometer reading at start of trip: _____ End of trip: _____

Start time: _____ Return time: _____

Total miles traveled on this trip: _____ Total gallons of gas used: _____

Remarks:

Driver's signature: _____

Distribution:

- 1 - Each bus
- 1 - Transportation Supervisor
- 1 - Originator after assignment of buses

Field Trip No: _____



When: July 16th - July 19th

Where: Platte River Campground @ Sleeping Bear Dunes National Lakeshore - 5685 Lake Michigan Road, Honor MI 49640

Who: UC High School Cross Country athletes

What: Our team will travel to Platte River Campground. We will camp in a group campsite accommodating up to 20 athletes. We will run the famous Sleeping Bear Dunes trail as well as other scenic and challenging trails in the area. There will be plenty of time for team bonding with activities such as swimming, eating, camp games, campfires, and much more!

What to bring: You will need to bring items that will allow you to camp comfortably for three nights. Our space is limited, please make sure you can fit all your items into one backpack.

- Sleeping bag
- Pillow
- Clothing for three days including running attire
- Swimsuit
- Towel
- Sunscreen and bug spray
- Flashlight
- Phone and phone charger
- Favorite snacks - these will need to be kept in a vehicle or bear locker when not being eaten.

- Shower items - there are modern amenities at the campsite
- Favorite book, camp games, etc.
- Money for fast food on the ride up and and the ride back and possible lunch and/or ice cream in Glen Arbor one day.

Additional information: We will be running 5-10 miles a day. It is important that each athlete attend summer workouts and/or run on their own to build a base that will allow them to run this distance. Athletes will need to log 50 miles or more between June 3rd and July 10th to attend camp. Athletes will be given a log to track their mileage. Logs are due to Coach Decker on July 10th, 2023.

Cost: \$75 per athlete. Athletes may fundraise their cost by completing our Run-a-Thon or working concessions. Camp cost includes three meals per day while at camp, snacks while at camp, pizza the last night, and a two-hour tube ride down the Platte River. Our campsite fee was covered by the generous donations leftover from last year's camp.

Tentative Camp Itinerary:

Sunday, July 16th at 11:30 am: Depart from UC High School for camp. Runners will ride to camp with Coach Decker, Coach Gautsche, or a parent volunteer. We will stop for a late lunch on the way up.

4:00 PM - Arrive at camp. Set up tents and other camp equipment.

6:00 PM - Quick trail run (3-4 miles)

7:00 PM - 9:30 PM - Dinner, campfire, showers

10:00 PM - lights out

Monday, July 17th:

7:30 - 9:00 am - Wake up, breakfast, clean-up.

9:00 AM - 12:00 PM - Run the Dunes Trail at Sleeping Bear Dunes National Park. Approximately 4 mile trail run through the dunes from Glen Arbor, MI to Lake Michigan and back.

2:00 PM - 7:00 PM - Return to camp. Swimming, exploring, hanging out.

7:00 PM - 9:30 PM - Dinner, campfire, showers

10:00 PM - Lights out

Tuesday, July 18th

8:00 - 10:00 AM - Wake up, breakfast, clean-up.

10:00 AM - 12:00 PM - trail run (4 - 6 miles)

12:00 - 3:00 PM - Tubing down the Platte River.

3:00 - 5:00 PM - Return to camp. Swimming, exploring, games.

5:30 - 7:00 PM - Trail run. (3-4 miles)

7:00 - 9:30 PM - Dinner, campfire, showers, clean-up.

10:00 PM - Lights out.

Wednesday, July 19th

7:00 - 8:00 - Optional early morning run.

8:00 - 11:00 AM - wake up, breakfast, pack up.

11:00 - 4:00 - Travel back to UC. Stopping for lunch along the way.

4:00 PM - Arrive back in UC.



Athlete name: _____

Parent name(s): _____

Parent contact information (phone #s, email): _____

Please sign up for 2023 XC Camp Remind: Text @2023xccamp to the number 81010

\$75 camper fee due on or before July 10th, 2023

I acknowledge that I must log 50+ miles between June 3rd and July 10th in order to attend camp.

Athlete Signature: _____ **Date:** _____

Parent Signature: _____ **Date:** _____



On Saturday, June 17th our High School Cross Country athletes will run as many miles as they can. These miles can be put in anytime from sun-up to sun-down. The money earned will be used to support runners attending XC summer camp. Thank you for your support!

Athlete Name: _____ Goal Miles: _____

Pledges

Name	Amount Per Mile	Flat Donation	Total	Paid

Total Miles Ran: _____

Athletes - Please turn in forms and money to Coach Decker no later than Friday, June 30th.

11/30/2022 Begin. Cash on Hand:	\$2,115,003		Total of Bills:	790,275
Total Receipts:	\$1,076,941		Total Net Payroll:	338,255
Total Expenditures:	\$1,128,530		Total Bills and Payroll	\$1,128,530
12/31/2022 Total Cash on Hand:	\$2,063,414		to be Approved:	

FOOD SERVICE-December

Union City Community Schools

School Service Fund

Combined Statement of Revenue and Expenditures Compared to Budget

For The Peroid Ending

December 31, 2022

FOOD SERVICE				
	<u>Actual</u>	<u>Proposed Budget</u>	<u>Variance</u>	<u>% of Budget</u>
<u>REVENUE:</u>				
Local Sources	19,841	\$ 20,000	\$159	18%
State Sources	5,853	18,881	13,028	0.00%
Federal Sources	155,488	490,000	334,512	0.00%
INCOMING TRANSFERS	0	0	0	
TOTAL REVENUE	181,181	528,881	\$347,700	
<u>EXPENDITURES:</u>				
Salaries	86,221	179,346	(93,125)	48.08%
Employee Benefits	47,868	105,972	(58,104)	45.17%
Purchased Services	9,975	30,000	(20,025)	33.25%
Supplies & Materials	166,595	200,000	(33,405)	83.30%
Capital Outlay	7,526	-	7,526	
Other Expense	579	800	(221)	72.38%
Other Transactions	0	32,882		
TOTAL EXPENDITURES	318,765	549,000	(197,353)	
OUTGOING TRANSFERS				
TOTAL EXPENDITURES	318,765	549,000	(197,353)	0.00%
EXCESS REVENUE (EXPENDITURES)	(137,583)	(20,119)		
BEGINNING FUND BALANCE	199,972	199,972		
ENDING FUND BALANCE	\$62,389	\$179,853		

Union City Community Schools
 General Fund Statement of Revenue and Expenditure Compared to Budget
 For Period Ending December 31, 2022

	YTD ACTIVITY	CURRENT BUDGET	VARIANCE	PERCENT OF BUDGET
REVENUE				
Local Sources	146,857.86	\$ 1,303,786	(1,156,928)	11.26%
State Sources	2,586,262.13	9,591,384	(7,005,122)	26.96%
Federal Sources	35,389.88	559,379	(523,989)	6.33%
Other Financing Sources	273,579.96	565,000	(291,420)	48.42%
		32,000		
TOTAL REVENUE	3,042,090	12,051,549	(8,977,459)	
EXPENDITURES				
INSTRUCTION				
Basic Program	2,963,025	5,877,449	2,914,424	50.41%
Added Needs	750,111	1,685,358	935,247	44.51%
Total Instruction	3,713,136	7,562,807	3,849,671	
SUPPORT SERVICE EXPENSE				
Pupil	343,354	693,405	350,051	49.52%
Improvement Instructional Staff	143,659	182,389	38,730	78.77%
General Administration	201,303	375,498	174,195	53.61%
School Administration	337,445	705,288	367,843	47.84%
Fiscal Services	149,714	306,881	157,167	48.79%
Operation & Maintenance	625,824	1,034,250	408,426	60.51%
Transportation	482,955.32	869,747	386,792	55.53%
Central Support	111,439.08	182,008	70,569	61.23%
Athletics	212,995	441,511	228,516	48.24%
Community Services	1,721	3,706	1,985	46.44%
Payments to Other Govt Units	5,807		(5,807)	0.00%
Site Improvement Services	0		0	0.00%
Prior Period Adjustments	0		0	0.00%
Debt Service	35,975	35,975	0	0.00%
Fund Modification to Food Service	0	0	0	0.00%
Total Support Services	2,652,192	4,830,658	1,883,203	
TOTAL EXPENDITURES	6,365,328	12,393,465	5,732,874	
EXCESS REVENUE (EXPENDITURES)	(\$3,323,239)	(\$341,916)		
Non-spendable (inventory)	10,410	10,410		
Assigned (Capital Expenditures)	75,000	75,000		
Unassigned (Undesignated)	2,256,014	2,256,014		
BEGINNING FUND BALANCE	2,341,424	2,341,424		
ENDING FUND BALANCE	(\$981,815)	\$1,999,508		

UNION CITY COMMUNITY SCHOOLS - TREASURER'S REPORT STATUS OF GENERAL, DEBT RETIREMENT, FOOD SERVICE, TRUST & AGENCY, AND SINKING FUNDS AS OF DECEMBER 31, 2022			UNION CITY COMMUNITY SCHOOLS - TREASURER'S REPORT STATUS OF GENERAL, DEBT RETIREMENT, FOOD SERVICE, TRUST & AGENCY, AND SINKING FUNDS AS OF DECEMBER 31, 2021		
Current Year			Prior Year		
Balance as of 11/30/2022			Balance as of 11/30/2021		
General Fund Cash Accounts	1,281,986		General Fund Cash Accounts	1,269,621	
Food Service Checking Accounts	67,255		Food Service Checking Accounts	14,928	
Trust & Agency Checking Accounts	105,461		Trust & Agency Checking Accounts***	102,108	
SF Cash	660,300		SF Cash	557,993	
Total Cash On Hand	\$2,115,003		SF DS Cash 2013	2,533	
			SF DS Cash 2016	273	
Current Month Activities		YTD Activities	Total Cash On Hand		1,947,456
General Fund Revenue	1,036,902	6,596,107	Prior Year-Current Month Activities		
Food Service Revenue	4,224	187,189	General Fund Revenue	1,166,255	
Trust & Agency Revenue	35,542	46,677	Food Service Revenue	53,006	
SF Revenue	273	3,081	Trust & Agency Revenue	0	
Total Revenue	\$1,076,941	6,833,054	SF Revenue	47	
			SF DS Revenue 2013	0	
General Fund Expenses	744,159	5,871,288	SF DS Revenue 2016	0	
Net Payroll	338,255	1,602,406	Total Revenue	1,219,309	
Food Service Expenses	33,930	153,785	General Fund Expenses	1,044,222	
Trust & Agency Expenses	12,186	21,529	Net Payroll	320,549	
SF Expenses	-	13,853	Food Service Expenses	26,232	
Total Expenses	\$1,128,530	7,662,862	Trust & Agency Expenses	0	
			SF Expenses	-	
Balance as of 12/31/2022			Balance as of 12/31/2021		
General Fund Cash Accounts	1,236,475		General Fund Cash Accounts	1,071,104	
Food Service Checking Accounts	37,549		Food Service Checking Accounts	41,702	
Trust & Agency Checking Accounts	128,817		Trust & Agency Checking Accounts***	102,108	
SF Cash	660,573		SF Cash	558,041	
Total Cash On Hand	\$2,063,414		SF DS Cash 2013	2,533	
			SF DS Cash 2016	273	
			Total Cash On Hand	1,775,761	

**GENERAL FUND BUDGET COMPARISON
UNION CITY COMMUNITY SCHOOLS
FOR THE PERIOD ENDING JUNE 30, 2023**

	APPROVED BUDGET 2022-2023	PROPOSED BUDGET 2022-2023 Jan-23	
REVENUE			
Local Sources	\$ 1,303,786	\$ 1,372,083	\$ 68,297
State Sources	9,591,384	9,570,227	\$ (21,157)
Federal Sources	559,379	639,689	\$ 80,310
Other Financing Sources	565,000	578,923	\$ 13,923
Transfers In-HL	32,000	32,000	\$ -
TOTAL REVENUE	\$ 12,051,549	\$ 12,192,922	\$ 141,373
EXPENDITURES			
INSTRUCTION			
Basic Program	5,877,449	6,017,971	140,522
Added Needs	1,685,358	1,632,184	(53,174)
Total Instruction	7,562,807	7,650,155	87,348
SUPPORT SERVICE EXPENSE			
Pupil	693,405	701,386	7,981
Improvement Instructional Staff	182,389	219,703	37,314
General Administration	375,498	389,216	13,718
School Administration	705,288	735,069	29,781
Fiscal Services	306,881	309,977	3,096
Operation & Maintenance	1,034,250	1,141,695	107,445
Transportation	869,747	633,127	(236,620)
Central Support	182,008	200,261	18,253
Athletics	441,511	458,839	17,328
Community Services	3,706	3,706	-
Payments to Other Govt Units			-
Site Improvement Services			-
Prior Period Adjustments			-
Debt Service	35,975	35,975	-
Transfer to HL-Food Distribution			-
Total Support Services	4,830,658	4,828,953	(1,704)
TOTAL EXPENDITURES	12,393,465	12,479,109	85,644
EXCESS REVENUE (EXPENDITURES)	(341,916)	(286,187)	
Non-spendable (inventory)	10,410	10,410	
Committed (Track)			
Assigned (Capital Expenditures)	75,000	75,000	
Unassigned (Undesignated)	853,018	853,018	
BEGINNING FUND BALANCE	\$2,119,410	\$2,341,424	
ENDING FUND BALANCE	1,777,495	2,055,237	
FUND BALANCE PERCENTAGE	14%	16%	
FUND BALANCE PERCENTAGE EXCLUDING 1	15%	17%	

RESOLUTION FOR ADOPTION BY THE BOARD
OF EDUCATION UNION CITY COMMUNITY SCHOOLS
2022-2023 BUDGET AMENDMENT
GENERAL FUND AND FOOD SERVICE

Resolved, that this resolution shall be the general appropriations of Union City Community Schools for the 2022-2023 fiscal year; a resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all revenue received by the Union City Community Schools.

Be it further resolved, that the total revenues and unappropriated fund balance estimated to be available for appropriation in the general fund of the school district for fiscal year 2022-2023 which includes 17.7822 mills of ad valorem taxes to be levied on non-homestead and non-qualified agricultural property to be used for operating purposes is as follows:

Revenue:

Local	\$ 1,372,083	
State	9,570,227	
Federal	639,689	
Other Financing Sources	578,923	
Transfers in-HL	32,000	
Total Revenue	12,192,922	12,192,922

Fund Balance, July 1	2,341,242	
Less Designated for:		
Assigned/Capital Expenditures	(75,000)	
Non Spendable/Inventory	(10,410)	
Estimated Fund Balance Available to Appropriate		2,255,832
Total Available to Appropriate		14,448,754

Be it further resolved that \$12,479,109 of the total available to appropriate in the general fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures:

Basic Program	6,017,971	
Added Needs	1,632,184	
Total Instruction	7,650,155	

SUPPORT SERVICE EXPENSE

Pupil Support	701,386	
Instructional Staff Support	219,703	
General Administration	389,216	
School Administration	735,069	
Business Services	309,977	
Operation & Maintenance	1,141,695	
Transportation	633,127	
Central Support	200,261	
Athletic Activities	458,839	
Community Services	3,706	
Payments to Other Govt Units		
Site Improvement Services		
Prior Period Adjustments		
Debt Service	35,975	
Fund Modification		
Total Support Services	4,828,954	

TOTAL Appropriated General Fund **12,479,109**

ENDING FUND BALANCE

2,055,055

Be it further resolved, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

Be it further resolved that for purposes of meeting emergency needs of the school district, transfers of appropriations may be made by the superintendent or the business manager.

Be it further resolved, that the assigned monies for capital expenditures shall remain at \$75,000.

UNION CITY SCHOOL DISTRICT
2022-2023 BUDGET AMENDMENT NARRATIVE
GENERAL FUND

REVENUE:

*The student enrollment has gone down resulting in less money in foundation allowance than originally budgeted.

*More funds received in Title reflected in Federal Sources.

*Prior year revenue received late for Transportation included in Other Financing Sources.

EXPENDITURES:

*Increase in salary under Instruction related to staff changes after the initial budget was approved.

*Additional cost in class reimbursement for two staff members.

*Increase in liability/property insurance expense (Operations & Maintenance).

*Decrease in \$189,000 included in original budget for bus purchases. Also, decrease in bus mechanic position. (Transportation)

INS & OUTS:

Some changes to the budget are reflected on both the revenue and expenditure side therefore it is an in and out.

*Payment for UAAL is paid to the school through State Aide. The school then pays the same amount back to MSPERS. The expenditure side is reflected in all staff retirement accounts.

*ESSER III expenses such as curriculum purchases, ESSER III funded positions, and etcetera are offset under the revenue Federal Sources section.



Union City Community Schools

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Jamie Thomas
Principal

December 22, 2022

Dear Members of the Board of Education,

It is with great excitement and confidence that I recommend the following candidate for employment at Union City Middle School:

Ms. Amber Gordon - 1:1 Paraprofessional

Ms. Gordon comes to us via the kitchen. Ms. Gordon is a positive person who wants to help and support the students at Union City Middle School. She will be a positive addition to our staff and is very excited for the new challenges she will encounter in the paraprofessional position.

It is without hesitation I recommend Ms. Gordon for the paraprofessional position.

Best regards,

Jamie Thomas

Bus Purchase Rotation Plans

	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33
Rotation 1											
Bus 1	23A	24A	25A	26A	27A	27A	27A	27A	27A	32A	33A
Bus 2	23B	23A	24A	25A	26A	26A	26A	26A	26A	27A	32A
Bus 3	22A	23B	23A	24A	25A	25A	25A	25A	25A	26A	27A
Bus 4	22B	22A	23B	23A	24A	24A	24A	24A	24A	25A	26A
Bus 5	16A	22B	22A	23B	23A	23A	23A	23A	23A	24A	25A
Bus 6	16B	16A	22B	22A	23B	23B	23B	23B	23B	23A	24A
Bus 7	10A	16B	16A	22B	22A	22A	22A	22A	22A	23B	23A
Bus 8	12A	12A	16B	16A	22B	22B	22B	22B	22B	22A	23B
Spare 1	12B	12B	12A	16B	16A	16A	16A	16A	16A	22B	22A
Spare 2	11A	10A	12B	12A	16B	16B	16B	16B	16B	16A	22B