



**Board of Education - Organizational Meeting
Board Room
1936 Green Bay Rd.
Highland Park, IL 60035**

Tuesday, April 25, 2023 6:30 PM

Agenda

Mission Statement

The mission of North Shore School District 112, a community partnership committed to a world-class education, is to nurture every child to become an inspired learner, a well-rounded individual and contributing member of a global community by striving for excellence within an environment that fosters innovation, respect, engagement and intellectual inquiry

Live Stream link: <https://vimeo.com/821090477>

(Due to technical issues, the live stream picks up mid-way through the Organizational Meeting.

1. Call to Order/Roll Call (6:30 pm)
2. Approval of Agenda
3. Pledge of Allegiance
4. Public Comments (Policy 2:230)
5. Consent Agenda
 - a. Approve Meeting Minutes (Policy 2:220)
 - i. Regular Meeting Minutes - March 14, 2023
 - ii. Closed Session Minutes - March 14, 2023 (early)
 - iii. Closed Session Minutes - March 14, 2023 (late)
 - iv. Special Meeting Minutes - April 11, 2023
 - v. Closed Session Minutes - April 11, 2023 (Early)
 - vi. Closed Session Minutes - April 11, 2023 (Late)
 - vii. Committee of the Whole - April 18, 2023
6. Recognition of Retiring Board Member Mr. Adam Kornblatt
7. Canvassed Results of April 4, 2023, School Board Election
8. Seat Elected Board Members & Administer Oath of Office
9. Call to Order of the New Board
10. Appoint President Pro Tem
11. Election of Board Officers
 - a. Elect Board President

- b. Elect Board Vice-President
- c. Elect Board Secretary
- 12. Approve 2023-24 Regular Board Meeting Schedule
- 13. Board/Superintendent Other
- 14. Adjournment



**Board of Education Regular Meeting
1936 Green Bay Rd., Highland Park, IL 60035**

**March 14, 2023
Open Session Minutes**

*This meeting was streamed live and can be accessed online at
<https://vimeo.com/user133899354>*

Call to Order, Roll Call

President Brunk called the meeting to order at 6:02 p.m.

Members Present:

Alexander Brunk, Lisa Hirsh, Melissa Itkin (arrived 6:06 p.m.), Art Kessler, Adam Kornblatt, Bennett Lasko

Members Absent

Dan Jenks

Administrators Present:

Dr. Michael Lubelfeld, Superintendent

Dr. Monica Schroeder, Deputy Superintendent

Dr. Kevin Ryan, Assistant Superintendent of Teaching and Learning

Mr. Jeremy Davis, Assistant Superintendent for Finance & Operations

Dr. Holly Colin, Assistant Superintendent for Student Services

Pledge of Allegiance

President Brunk led the Pledge of Allegiance.

Approval of Agenda

President Brunk asked for a motion to approve the agenda as presented. Mr. Kornblatt moved and Mr. Kessler seconded the motion. Upon a voice vote, the agenda was unanimously approved.

Adjourn to Closed Session

President Brunk asked for a motion to adjourn to closed session to discuss:

- Collective negotiating matters between the public body and its employees or their representatives or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2)
- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

- Litigation when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c)(11).

Ms. Hirsh moved and Mr. Kessler seconded the motion to adjourn to closed session. President Brunk requested a roll call vote:

AYES: Brunk, Hirsh, Kessler, Kornblatt, Lasko

NAYS: None

The motion passed.

Ms. Itkin arrived at 6:06 p.m.

The Board adjourned to closed session at 6:06 p.m.

Reconvene to Open Session

The Board reconvened to open session at 7:07 p.m.

School Presentation - Braeside Elementary School

Jamie Kahn, Braeside Elementary School Principal explained that this year there has been a focus on helping students feel a sense of belonging. She introduced six Braeside students that presented on this year's theme, "We Belong at Braeside." The students discussed the importance of feeling comfortable, welcomed, and accepted at school. Feeling safe and able to express their feelings and ideas has helped the students feel heard and belong. Each day begins with positive morning announcements. The students have created and participated in various clubs and activities that bring them closer together. The PAWS program rewards students for their hard work and positive behavior. The students are always looking for ways to be inclusive with their classmates. The students spoke about what they love most about being a Braeside Bobcat. The presentation concluded with the Braeside School Choir singing an original song they wrote called "You-nique".

Superintendent Report

Dr. Lubefeld reported that the Board participated in the first of six part professional learning series on Leading with Equity with Dr. Sarena Shivers at the March 9 Committee of the Whole meeting. He noted upcoming events including the Illinois Science Assessment (grades 5 and 7) from March 13-16; Parent Teacher Conferences on March 23 and 24; Spring Break from March 27 to March 31; the Illinois Assessment of Readiness (grades 3-8) from April 10-21. The Board will hold a Committee of the Whole Meeting on April 11 and an Organizational meeting to swear in newly elected Board members on April 25, immediately followed by the Regular Board meeting. To date, 304 students are preregistered for 2023-24 kindergarten. The lottery for incoming kindergarten dual language placement was recently held. Fifty-seven applications were received, and the lottery resulted in forth-two placements for Oak Terrace and forty for Red Oak. Sixteen students remain on the waitlist. Recently a communication went to all families announcing the decision to relocate the Early Childhood Program to Oak Terrace starting in the fall. The former plan to move the program to Lincoln was determined not to be cost-effective.

The new Edgewood building will open on April 3. Dr. Lubefeld is waiting on the results from the tests on the water coming into Red Oak and Sherwood. Plans are to treat the water at schools over spring break and do chlorine testing.

Public Hearing - Interfund Transfer from the Educational Fund to the Operations and Maintenance Fund

President Brunk opened the public hearing on the Interfund Transfer. Mr. Davis explained that liquidity is needed in the Capital Projects fund and to accomplish this, the administration is requesting an additional permanent transfer of \$3,000,000 be made from the Educational Fund to the Operations and Maintenance Fund and a subsequent transfer from the Operations and Maintenance Fund to the Capital Projects Fund. A public hearing is required for permanent interfund transfers from the Education Fund. It was noted that this transfer was a cash flow timing issue and not an increase to the Capital Projects budget. President Brunk asked the audience three times if anyone wished to offer comments on the proposed interfund transfer. There being no comments, he closed the hearing.

Recommendation to Renew Agreement with Color Portraits Student Photography Services for 2023-24

The District has a three-year agreement with Color Portraits to provide student photography services from 2020-2021 through the 2022-2023 school year with provisions to extend the contract up to two additional years on a year-to-year basis by mutual agreement of both parties. Based on satisfactory performance, the administration recommends renewing the agreement for an additional one-year period commencing July 1, 2023, and ending on June 30, 2024. The Board will be asked to approve the renewal agreement in April.

Recommendation to Renew Safeway Transportation Agreement 2023-24

Safeway Transportation is currently providing special transportation for some students under a three-year contract with provisions to extend the contract up to two additional years by mutual agreement of both parties. Safeway has proposed a two-year extension agreement from August 1, 2023, through July 31, 2025, with a rate increase of 5.0% over current rates for the 2023-2024 school year and a 3.2% increase for the 2024-2025 school year. The administration recommends renewing the agreement with the discussed proposed two-year terms and will ask the Board to approve the contract in April.

Recommendation to Renew Agreement with ABM Education Services 2023-24

The Board entered into an agreement in 2019 with ABM to provide custodial services for the 2019-2020 school year with provisions to extend the contract on a year-to-year basis for up to four one-year renewals. The contract has previously been extended annually three times. The administration recommends a fourth and final one-year renewal for 2023-24 with a rate increase of 6.5% (CPI). ABM has agreed to use the rate increase to raise hourly pay for custodians. The Board will be asked to approve the renewal agreement in April.

Freedom of Information Requests

The Board was informed of the following requests the District received under the Freedom of Information Act:

- A request was made on February 10, 2023, by Raymond Khasho for staff directory information. The District responded to the request on February 10, 2023.
- A request was made on February 19, 2023, by Bo Kim for bid award information. The District responded to the request on February 23, 2023.
- A request was made on February 22, 2023, by Tania Campbell for bid award information. The District responded to the request on February 23, 2023.

Public Comments Related to Matters on the Agenda

None

Consent Agenda

The Board utilizes a consent agenda for various routine action items, which allows the Board to approve items in a single motion unless the Board or the Superintendent requests otherwise. Ms. Hirsh requested that the meeting minutes from the Regular and closed sessions be removed from the consent agenda and voted on separately. President Brunk asked for a motion to approve the Consent Agenda as follows:

- Committee of the Whole Meeting Minutes from March 9, 2023
- Personnel Recommendations
 - Employment
 - Employment of **Sarah Kleinman** as full-time (1.0) English Language Arts Teacher at Edgewood Middle School effective August 14, 2023.
 - Employment of **Jess Nathan** as full-time (1.0) Science Teacher at Northwood Middle School, effective August 14, 2023.
 - Employment of **Nicole Hellinga** as full-time (1.0) English Language Arts Teacher at Northwood Middle School, effective August 14, 2023.
 - Employment of **Kirby Bartelstein** as full-time (1.0) Social Worker at Wayne Thomas Elementary School, effective August 14, 2023.
 - Employment of **Alexandra Siotas** as full-time (1.0) Science Teacher at Northwood Middle School, effective August 14, 2023.
 - Employment (*revised start dates*)
 - Employment of **Joanna Howard** as full-time (1.0) English Language Arts Teacher at Edgewood, effective August 14, 2023.
 - Employment of **Jackie Gustafson** as full-time (1.0) Social Worker at Indian Trail Elementary School, effective August 14, 2023.
 - Resignations
 - Resignation of **Maria Moreno**, Dual Language Teacher at Northwood Middle School, effective June 9, 2023.
 - Resignation of **Mia Goodman**, 5th Grade Teacher at Ravinia School, effective February 24, 2023.
 - Resignation of **Marina Palomo Fernandez**, 6th Grade Dual Language Teacher at Northwood Middle School, effective June 9, 2023.
 - Resignation of **Lauren Goodsnyder**, 2nd Grade Teacher at Sherwood Elementary School, effective June 9, 2023.
 - Resignation of **Madeline Ringo**, 3rd Grade Teacher at Indian Trail Elementary School, effective June 9, 2023.

- Resignation of **Manuel Hernandez Andres**, ESL Teacher at Wayne Thomas Elementary School, effective June 9, 2023.
- Resignation of **Doug Breen**, Math Teacher at Northwood Middle School, effective June 9, 2023.
- Resignation of **Angela Meas**, 4th Grade Teacher at Oak Terrace Elementary School, effective June 9, 2023
- Resignation of **Samira Calderson**, Family Engagement Specialist at Northwood, effective March 15, 2023.
- Unpaid Leave of Absence
 - Unpaid leave of absence for **Ali Perlin**, 2nd Grade Dual Language Teacher at Oak Terrace Elementary School, effective February 9, 2023 through March 23, 2023
- Bill List
- Treasurer's Report - February 2023
- Destruction of Closed Session Recordings from September 14, 2021, and September 21, 2021
- Request to Dispose, Sell or Recycle Surplus Items - Obsolete food service point of sale equipment

Mr. Lasko moved and Mr. Kessler seconded the motion. President Brunk requested a roll call vote:

AYES: Brunk, Hirsh, Itkin, Kessler, Kornblatt, Lasko

NAYS: None

The motion passed.

Approve Meeting Minutes

President Brunk asked for a motion to approve the Regular Meeting Minutes of February 21, 2023, the Closed Session Minutes of February 21, 2023 (early), and the Closed Session Minutes of February 21, 2023 (late), as presented. President Brunk moved and Mr. Lasko seconded the motion. Upon a voice vote, the motion was approved (5-0, Ms. Hirsh abstained).

Administrator Contract Recommendation - Principal for Edgewood Middle School

Dr. Schroder announced that after a thorough search, Mr. Louis Kotvis was selected as the Principal of Edgewood Middle School effective July 1, 2023. Mr. Kotvis began this year as an Associate Principal at Edgewood and Dr. Schroeder said that he has consistently shown strong leadership and has formed strong connections with students and staff. Mr. Kotvis addressed the Board and thanked them for the opportunity and said this was a peak moment in his career. President Brunk asked for a motion to approve the employment contract for Louis Kotvis as Principal at Edgewood, effective July 1, 2023, through June 30, 2024, as presented. Mr. Lasko moved and Ms. Itkin seconded the motion. President Brunk requested a roll call vote:

AYES: Brunk, Hirsh, Itkin, Kessler, Kornblatt, Lasko

NAYS: None

The motion passed.

Administrator Contract Recommendation - Principal for Northwood Middle School

Dr. Schroeder announced that Mr. Will Kaplan was selected as the Principal for Northwood Middle School, effective July 1, 2023. Mr. Kaplan has served as an Associate Principal at Northwood for the past two years, bringing strong instructional leadership to Northwood. Dr. Schroeder noted that Mr. Kaplan helped organize and lead the inaugural 8th Grade service learning trip to the Dominican Republic earlier this year. Mr. Kaplan addressed the Board, saying he was excited about the opportunity and thankful for the appointment. President Brunk asked for a motion to approve the employment contract for William Kaplan as Principal at Northwood, effective July 1, 2023, through June 30, 2024, as presented. Mr. Lasko moved and Mr. Kessler seconded the motion. President Brunk requested a roll call vote:

AYES: Brunk, Hirsh, Itkin, Kessler, Kornblatt, Lasko

NAYS: None

The motion passed.

Administrator Contract Recommendation - Associate Principal for Indian Trail School

Dr. Schroeder announced that Ms. Sydnee Walder was selected as the finalist for the Associate Principal position at Indian Trail Elementary School, effective July 1, 2023. Over the past year, Ms. Walder has served as a District 112 instructional coach for the Department of Student Services and before that, she was a resource teacher and an English Language Arts teacher. Dr. Schroeder noted that Ms. Walder is an alumnus of District 112 and attended Indian Trail and Elm Place. Ms. Walder addressed the Board and thanked them for the opportunity to serve as an administrator in the same school she attended as a student. President Brunk asked for a motion to approve the employment contract for Sydnee Walder as Associate Principal at Indian Trail, effective July 1, 2023, through June 30, 2024, as presented. Ms. Itkin moved and Ms. Hirsh seconded the motion. President Brunk requested a roll call vote:

AYES: Brunk, Hirsh, Itkin, Kessler, Kornblatt, Lasko

NAYS: None

The motion passed.

Approve 2023-24 Lease Renewal for Ravinia Nursery School

President Brunk asked for a motion to approve the Ravinia Nursery School lease effective July 1, 2023, through June 30, 2024, at an annual amount of \$11,040. President Brunk moved and Mr. Kornblatt seconded the motion. President Brunk requested a roll call vote:

AYES: Brunk, Hirsh, Itkin, Kessler, Kornblatt, Lasko

NAYS: None

The motion passed.

Approve Resolution 230314 Authorizing an Interfund Transfer from the Educational Fund to the Operations and Maintenance Fund

President Brunk asked for a motion to approve Resolution 230314 Authorizing a \$3,000,000 transfer from the Educational Fund to the Operations and Maintenance Fund. Mr. Lasko moved and Mr. Kornblatt seconded the motion. President Brunk requested a roll call vote:

AYES: Brunk, Hirsh, Itkin, Kessler, Kornblatt, Lasko

NAYS: None

The motion passed.

Approve Resolution 230314a Authorizing an Accounting Transfer from the Operations and Maintenance Fund to the Capital Projects Fund

President Brunk asked for a motion to approve Resolution 230314a Authorizing a \$3,000,000 Accounting Transfer from the Operations and Maintenance Fund to the Capital Projects Fund. Mr. Kornblatt moved and Ms. Hirsh seconded the motion. President Brunk requested a roll call vote:

AYES: Brunk, Hirsh, Itkin, Kessler, Kornblatt, Lasko

NAYS: None

The motion passed

Approve Resolution 230314b Setting Public Hearing on Amended FY23 Budget

Mr. Davis reported on his recommendation to amend the FY23 approved budget. He explained that the amendment is needed due to the successful November 2022 referendum and resulting bond sale. The District also has additional interfund transfers that were not originally budgeted but will be included in this amendment. The net result of these budget changes are two-fold. First, while this budget is still balanced, the budgeted operating surplus has increased. Second, the cash and fund balances within the Capital Projects Fund have increased to coincide with NSSD 112's December 2022 bond sale. Before the Board can approve the amended budget, a public hearing will be held in conjunction with the Regular Board meeting on May 16. The proposed amended budget will be on display for public inspection 30 days prior to the public hearing. President Brunk asked for a motion to approve Resolution 230314b Setting a Public Hearing on the Amended FY23 Budget, as presented. Mr. Lasko moved and Mr. Kornblatt seconded the motion. President Brunk requested a roll call vote:

AYES: Brunk, Hirsh, Itkin, Kessler, Kornblatt, Lasko

NAYS: None

The motion passed

Consider Request for Third Consecutive Year Unpaid Leave of Absence by Certified Staff Member E.S.

The Board was presented with a request from a tenured teacher, Emma Skevin for a third consecutive year unpaid leave of absence for the 2023-24 school year. It is not the practice of the District to approve a third year, and the administration recommended denying the request. President Brunk asked for a motion to deny the third-year leave of absence request from Emma Skevin. Mr. Lasko moved, and Ms. Itkin seconded the motion to deny the request. President Brunk requested a roll call vote:

AYES: Brunk, Hirsh, Itkin, Kessler, Kornblatt, Lasko

NAYS: None

The motion passed.

Public Comments

There were no comments.

Committee/Liaison Reports

- **TrueNorth** - Ms. Hirsh recognized the generous fundraising efforts of Judy's Pizza for donating a percentage of sales to TrueNorth. She reported that TrueNorth approved an eleven-year assessment schedule for building improvements and created an operations and maintenance budget fund. A free parent education program is being offered on April 11 by the TrueNorth Association Parents and Staff (APS) on strategies for preparing children for the future.
- **112 Education Foundation** - Ms. Itkin reported that the deadline to submit films for the D112 Reel Film Festival is coming up and the Film Festival will be held on May 15 at the Wayfarer Theater in Highland Park.

Board/Superintendent Other

Dr. Lubefeld reminded parents to complete the 5Essential Survey offered by the Illinois State Board of Education. The results are incorporated into the annual State Report Card.

Adjourn to Closed Session

President Brunk asked for a motion to adjourn to closed session to discuss:

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the, public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2 (c)(1)
- Litigation when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c)(11).
- The placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10).
- Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2)
- The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5ILCS 120/2(c)(5)

Ms. Hirsh moved and Ms. Itkin seconded the motion to adjourn to closed session. President Brunk requested a roll call vote:

AYES: Brunk, Hirsh, Itkin, Kessler, Kornblatt, Lasko

NAYS: None

The motion passed.

The Board adjourned to closed session at 8:03 p.m

Reconvene to Open Session

The Board reconvened to open session at 10:45 p.m.

Adjournment

President Brunk asked for a motion to adjourn the regular meeting. Mr. Kornblatt moved and Ms. Hirsh seconded the motion to adjourn. The motion was approved by voice vote.

The meeting adjourned at 10:45 p.m.

Alexander Brunk, President

Melissa Itkin, Secretary

Date of Approval: April 25, 2023



**Board of Education Special Meeting
1936 Green Bay Rd., Highland Park, IL 60035**

April 11, 2023

Open Session Minutes

*This meeting was streamed live and can be accessed online at
<https://vimeo.com/user133899354>*

Call to Order, Roll Call

President Brunk called the meeting to order at 6:01 p.m.

Members Present:

Alexander Brunk, Lisa Hirsh, Melissa Itkin, Dan Jenks, Art Kessler, Adam Kornblatt, Bennett Lasko

Members Absent

None

Administrators Present:

Dr. Michael Lubelfeld, Superintendent

Dr. Monica Schroeder, Deputy Superintendent

Dr. Kevin Ryan, Assistant Superintendent of Teaching and Learning

Mr. Jeremy Davis, Assistant Superintendent for Finance & Operations

Dr. Holly Colin, Assistant Superintendent for Student Services

Dr. Leah Kimmelman, Director for Curriculum and Instruction

Ms. Lilli Melamed, Principal, Oak Terrace Elementary School

Ms. Colleen Goodrich, Associate Principal, Wayne Thomas Elem. School

Pledge of Allegiance

President Brunk led the Pledge of Allegiance.

Approval of Agenda

President Brunk asked for a motion to approve the agenda as presented. Ms. Itkin moved and Ms. Hirsh seconded the motion. Upon a voice vote, the agenda was unanimously approved.

Adjourn to Closed Session

President Brunk asked for a motion to adjourn to closed session to discuss:

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

Mr. Jenks moved and Ms. Itkin seconded the motion to adjourn to closed session. President Brunk requested a roll call vote:

AYES: Brunk, Hirsh, Itkin, Jenks, Kessler, Kornblatt, Lasko

NAYS: None

The motion passed.

The Board adjourned to closed session at 6:04 p.m.

Reconvene to Open Session

The Board reconvened to open session at 7:00 p.m.

Public Comments Related to Matters on the Agenda

None

Approval of Administrator Contract Recommendation - Director of Communications & Community Relations

After a search process, the administration selected Mr. Benjamin Finfer as the finalist for the Director of Communications and Community Relations position. Mr. Finfer currently works as a Communications Specialist at River Trails District 26 and has experience as a sports broadcaster and journalist. Mr. Finfer will assume his new position on June 12, 2023. Mr. Finfer addressed the Board and thanked them for the opportunity and said he looked forward to working with the students and staff to showcase the wonderful things happening in the classrooms. President Brunk asked for a motion to approve the employment contract for Benjamin Finfer, effective June 12, 2023, as presented. Mr. Jenks moved and Ms. Itkin seconded the motion. President Brunk requested a roll call vote:

AYES: Brunk, Hirsh, Itkin, Jenks, Kessler, Kornblatt, Lasko

NAYS: None

The motion passed.

Approval of Administrator Contract Recommendation- Associate Principals at Edgewood Middle School

Dr. Schroder announced that Ms. Keri Malow-Williams was selected to fill one of the two vacant Associate Principals positions at Edgewood Middle School, effective July 1, 2023. Ms. Malow Williams currently serves as an Assistant Principal for Student Services in Mt. Prospect School District 57 and has experience as an instructional coach and middle school teacher. President Brunk asked for a motion to approve the employment contract for Keri Malow-Williams as Associate Principal at Edgewood, effective July 1, 2023, through June 30, 2024, as presented. Mr. Kessler moved and President Brunk seconded the motion. President Brunk requested a roll call vote:

AYES: Brunk, Hirsh, Itkin, Jenks, Kessler, Kornblatt, Lasko

NAYS: None

The motion passed.

Approval of Administrator Contract Recommendation - Associate Principal for Edgewood Middle School

Dr. Schroeder announced that Ms. Jaclyn Wagner was selected to fill the second vacant Associate Principal position at Edgewood Middle School, effective July 1, 2023. Ms. Wagner currently works as an instructional coach in Hawthorn School District 73 in Vernon Hills and has experience as a language arts, social studies, and EL Teacher. Ms. Wagner addressed the Board and thanked them for the opportunity and said she looked forward to working with such a robust administrative team and strengthening the PLC process to help student growth. President Brunk asked for a motion to approve the employment contract for Jaclyn Wagner as Associate Principal at Edgewood, effective July 1, 2023, through June 30, 2024, as presented. Mr. Jenks moved and Ms. Hirsh seconded the motion. President Brunk seconded the motion. President Brunk requested a roll call vote:

AYES: Brunk, Hirsh, Itkin, Jenks, Kessler, Kornblatt, Lasko

NAYS: None

The motion passed.

Approval of Administrator Contract Recommendation - Associate Principal for Northwood Middle School

Dr. Schroeder announced that Ms. Nicole Barba was selected to fill the Associate Principal Position at Northwood Middle School, effective July 1, 2023. Ms. Barba currently serves as a language development coach in Kildeer Countryside District 96 where she works to support middle school English Language Learners. She has experience as a middle school science teacher and elementary classroom teacher. Ms. Barba addressed the Board and thanked them for the opportunity. She is excited to collaborate with an awesome team of leaders and be a part of all the great things to come at Northwood. President Brunk asked for a motion to approve the employment contract for Nicole Barba as Associate Principal at Northwood, effective July 1, 2023, through June 30, 2024, as presented. Mr. Jenks moved and Ms. Itkin seconded the motion. President Brunk requested a roll call vote:

AYES: Brunk, Hirsh, Itkin, Jenks, Kessler, Kornblatt, Lasko

NAYS: None

The motion passed.

Approval of Lease for 1495 Old Deerfield Rd.

For the past few years, the District 112 Department of Operations, Maintenance and Transportation has occupied a portion of the former Lincoln School building. The building is quite old and the average annual cost to operate the site is about \$70,000. The building will require an estimated \$2.7 million of Health Life Safety work in the near future to remain usable. The administration believes it is in the best interest of the District to vacate Lincoln and relocate the Operations Department to a suitable site that has been located at 1495 Old Deerfield Road in Highland Park. A 3-year lease was negotiated at an approximate cost of \$10,000 per month (\$5,500 base rent + taxes and expenses) Dr. Lubefeld said he also plans to ask the Board in May to declare Lincoln unnecessary and begin the process to sell the building as part of the Long Range Facility Plan. The Board discussed the lease proposal. Mr. Jenks indicated that he didn't support the lease proposal. He felt the timing wasn't right to relocate the Operations Department and incur additional expenses for a lease. He suggested the Board wait until

Lincoln is actually sold, which can be a lengthy process, and then move the Operations Department to a leased site. Other Board members favored the proposal and saw this as moving forward with the goals of the Long Range Plan. President Brunk asked for a motion to approve the Lease for 1495 Old Deerfield Rd., effective April 12, 2023 through April 12, 2026, as presented. Mr. Kornblatt moved and President Brunk seconded the motion. President Brunk requested a roll call vote:

AYES: Brunk, Hirsh, Itkin,, Kessler, Kornblatt, Lasko

NAYS: Jenks

The motion passed.

Approve Agreement with Graves Design Group for Architectural Services on Oak Terrace Elementary School Early Childhood Center Remodel Project

With the decision to relocate the Early Childhood program from Green Bay to Oak Terrace starting in the fall, some areas of Oak Terrace will need to be remodeled. To accomplish this, it is recommended the Board enter into an agreement with Graves Design for architectural services. The agreement terms of the agreement stipulate that the District pay Graves Design Group up to 10% of the cost of work to renovate Oak Terrace, which could approach \$1,500,000. If the cost of work exceeds \$1,000,000, we will only pay Graves Design Group 9% percent of the cost of work. President Brunk asked for a motion to approve the Agreement with Graves Design, as presented. Mr. Lasko moved and Mr. Kornblatt seconded the motion. President Brunk requested a roll call vote:

AYES: Brunk, Hirsh, Itkin, Jenks, Kessler, Kornblatt, Lasko

NAYS: None

The motion passed.

Approve Agreement with Happ Builders, Inc. for Construction Management Services on Oak Terrace Elementary School Early Childhood Center Remodel Project

The Board was presented with an agreement with Happ Builders for construction management on the Oak Terrace remodel project. Happ Builders has successfully performed work for the District in the past. The scope of the Oak Terrace work will include remodeling 12 classrooms to include ceiling tile replacement, wall patching and painting, carpeting, and additional electrical convenience outlets. A single-user bathroom will be added to each of the 9 classrooms, which is the most intensive renovation of the project. Finally, 3 classrooms will be converted to office spaces and the main office will be relocated with a new PK-5 secured entrance and vestibule. The fees for Happ Builders are \$18,650 for preconstruction, \$154,000 for construction plus 4% of the cost of the work plus reimbursable up to \$22,000. The total cost of the Oak remodel project will be approximately \$1,500,000. President Brunk asked for a motion to approve the Agreement with Happ Builders, as presented. Mr. Lasko moved and Ms. Hirsh seconded the motion. President Brunk requested a roll call vote:

AYES: Brunk, Hirsh, Itkin, Jenks, Kessler, Kornblatt, Lasko

NAYS: None

The motion passed.

Bill List

President Brunk asked for a motion to approve the Bill List as presented. Mr. Jenks moved and Mr. Lasko seconded the motion. President Brunk requested a roll call vote:

AYES: Brunk, Hirsh, Itkin, Jenks, Kessler, Kornblatt, Lasko

NAYS: None

The motion passed.

Personnel Recommendations

- Employment
 - Employment of **Glennah McMahon** as full-time (1.0) Math Teacher at Northwood Middle School effective August 14, 2023
 - Employment of **Adrianna Casterjon** as full-time (1.0) Family Engagement Specialist at Red Oak & Northwood, effective April 17, 2023
- Resignations
 - Resignation of **Ashley Aviles**, full-time (1.0) Paraprofessional at Red Oak Elementary School effective April 7, 2023
 - Resignation of **Heather Palmer**, full-time (1.0) French Teacher at Edgewood Middle School, effective June 9, 2023
 - Resignation of **Genette Affrunti**, full-time (1.0) 1:1 Sp. Ed. Paraprofessional at Sherwood Elementary School, effective June 9, 2023
- Exempt Personnel Transfer
 - The transfer of **Maria Salgado** from Executive Assistant for Business Services to Benefits Coordinator, effective March 17, 2023

Mr. Jenks moved and Mr. Kornblatt seconded the motion. President Brunk requested a roll call vote:

AYES: Brunk, Hirsh, Itkin, Jenks, Kessler, Kornblatt, Lasko

NAYS: None

The motion passed.

Approve Bid Award Asbestos Removal at Ravinia & Indian Trail Elementary Schools

As part of Phase 2 renovations. a Request for Bid (RFB) for the Removal of Asbestos at Ravinia and Indian Trail Elementary Schools was developed and publicly bid on April 4, 2023. A total of four (4) bids were received. After careful review of the bids, John Franke, Project Manager, Building & Construction for Intertek-PSI, and the administration recommend awarding the contract for each school to HEPA, Inc. as the lowest responsible and responsive bidder.

President Brunk asked for a motion to award the asbestos removal contract to HEPA, Inc. in the amount of 895,000 (\$504,000 for Ravina and \$391,000 for Indian Trail), as presented. President Brunk moved and Mr. Kornblatt seconded the motion. President Brunk requested a roll call vote:

AYES: Brunk, Hirsh, Itkin, Jenks, Kessler, Kornblatt, Lasko

NAYS: None

The motion passed.

Approve Resolution 230411 Dismissal Of Educational Support Personnel Employee for Reasons Other Than Reduction-In-Force

President Brunk asked for a motion to approve Resolution 230411 Dismissal of Educational Support Personnel Employee for Reasons Other Than Reduction-in-Force for Michelle Popke, as presented. Mr. Jenks moved and Mr. Kessler seconded the motion. President Brunk requested a roll call vote:

AYES: Brunk, Hirsh, Itkin, Jenks, Kessler, Kornblatt, Lasko

NAYS: None

The motion passed.

Presentation-DMGroup Breakthrough Teams - Results 2021-2022, Experiences 2022-2023

Dr. Lubelfeld, Dr. Ryan, Dr. Kimmelman, Principal Melamed, and Associate Principal Goodrich presented the results and experience of the DM Group Breakthrough Teams initiative in D112. Dr. Lubelfeld, Ms. Melamed, and Ms. Goodrich were invited to present on the success of the Break Through team initiative at a recent DM Group Superintendent Strategy Summit in New York City. They shared their presentation with the Board and highlighted the positive impact of focused, deliberate, collaborative planning and execution of plans for targeted students. Last year the focus was on Red Oak and Oak Terrace schools with all teachers in grades K-5, this year's focus is on kindergarten through second grade at the non-dual language schools. A presentation on this year's Breakthrough Teams results will be shared in June.

Public Comments

There were no comments.

Board/Superintendent Other

- Dr. Lubelfeld mentioned that celebrations are planned across the District honoring the Month of the Military Child.
- The City held a reception to recognize community partners who assisted with the response to the Highland Park shooting in July. Dr. Lubelfeld and Ms. Hirsh represented District 112 at the event were given an award of appreciation.
- An Organizational Meeting to seat newly elected Board member, Jenny Butler will be held on April 25 at 6:30 p.m. followed by a Regular Meeting at 7:00 p.m.
- President Brunk acknowledged that this meeting was his last meeting as the President of the Board. He said it was an honor and privilege to serve as president for the past two years and was excited about how far the District has come during his term.
- Mr. Lasko thanked President Brunk for his leadership and noted that the Organizational Meeting will be Mr. Kornblatt's last meeting and thanked him for serving on the Board.

Adjourn to Closed Session

President Brunk asked for a motion to adjourn to closed session to discuss:

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. Act.5 ILCS 120/2 (c)(1)

- Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2)
- Litigation when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c)(11).

Mr. Lasko moved and Mr. Jenks seconded the motion to adjourn to closed session. President Brunk requested a roll call vote:

AYES: Brunk, Hirsh, Itkin, Jenks, Kessler, Kornblatt, Lasko

NAYS: None

The motion passed.

The Board adjourned to closed session at 9:03 p.m.

Reconvene to Open Session

The Board reconvened to open session at 10:37 p.m.

Adjournment

President Brunk asked for a motion to adjourn the Special Meeting. Mr. Jenks moved and Mr. Kornblatt seconded the motion to adjourn. The motion was approved by voice vote.

The meeting adjourned at 10:37 p.m.

Alexander Brunk, President

Melissa Itkin, Secretary

Date of Approval: April 25, 2023



**Board of Education Committee of the Whole Meeting
1936 Green Bay Rd., Highland Park, IL 60035**

April 18, 2023

Open Session Minutes

Call to Order, Roll Call

Vice President Hirsh called the meeting to order at 6:02 p.m.

Members Present:

Alexander Brunk (arrived 6:06), Lisa Hirsh, Melissa Itkin, Dan Jenks, Art Kessler, Bennett Lasko

Members Absent

Adam Kornblatt

Administrators Present:

Dr. Michael Lubelfeld, Superintendent

Dr. Monica Schroeder, Deputy Superintendent

Dr. Kevin Ryan, Assistant Superintendent of Teaching and Learning

Mr. Jeremy Davis, Assistant Superintendent for Finance & Operations

Pledge of Allegiance

Vice President Hirsh led the Pledge of Allegiance.

Approval of Agenda

Vice President Hish asked for a motion to approve the agenda, as presented. Mr. Kessler moved and Mr. Lasko seconded the motion. Upon a voice vote, the agenda was unanimously approved.

Board Professional Learning Growth Workshop - Leading for Equity Session # 2

Dr. Sarena Shivers presented to the Board via Zoom the second of the six-part learning series on Leading for Equity: Understanding Diversity and Social Justice in the Governance Role. Dr. Shivers introduced the concepts of race and racism, privilege, and implicit bias and how these shape and divide us. She presented the history and timeline of how racism significantly shaped and impacted education in the U.S. The group discussed lived experiences with racism and the personal impact it has had. Dr. Shivers talked about what Critical Race Theory (CRT) is and what it is not, and the controversy that surrounds teaching about racism in the classroom. There was a discussion on the impact a diverse faculty has on staff and students. Throughout her presentation, Dr. Shivers shared several videos on the topics she discussed. In preparation for session #3 on May 11, she asked the Board to do a “community scan” activity.

Public Comments

There were no comments.

Adjournment

President Brunk asked for a motion to adjourn the Committee of the Whole meeting. Mr. Jenks moved and Ms. Hirsh seconded the motion to adjourn. The motion was approved by voice vote.

The meeting adjourned at 8:11 p.m.

Alexander Brunk, President

Melissa Itkin, Secretary

Date of Approval: April 25, 2023



Anthony Vega
Lake County Clerk
18 North County Street, Room 101
Waukegan, Illinois 60085-4364
Phone 847 377 2400
Fax 847 984-5824
<http://www.lakecountyclerk.info>

LEGAL NOTICE

CONSOLIDATED ELECTION CANVASS DATE

NOTICE IS HEREBY GIVEN that the Canvassing of Votes for the April 4, 2023, Consolidated Election, will be held on Thursday, April 20, 2023, at 3:00 p.m. in the Lake County Clerk's Office at 18 North County Street, Room 101, Waukegan, Illinois.

This Canvass is open to the general public.

Dated: March 21, 2023

A handwritten signature in black ink, appearing to read "Anthony Vega", with a long horizontal flourish extending to the right.

Anthony Vega
Lake County Clerk

April 4, 2023 Consolidated Election
[Lake County Clerk's Official Results](#)

★ North Shore School District #112 Members of the Board of Education (Vote For 3)



 Melissa Itkin	32.75%	3,980
 Lisa Hirsh	34.19%	4,156
 Jenny Butler	33.06%	4,018
		12,154

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Board Member Oath and Conduct

I, (*name*), **do solemnly swear** (or affirm) that I will faithfully discharge the duties of the office of member of the Board of Education of *North Shore School District 112*, in accordance with the Constitution of the United States, the Constitution of the State of Illinois, and the laws of the State of Illinois, to the best of my ability.

I further swear (or affirm) that:

I shall respect taxpayer interests by serving as a faithful protector of the School District's assets;

I shall encourage and respect the free expression of opinion by my fellow Board members and others who seek a hearing before the Board, while respecting the privacy of students and employees;

I shall recognize that a Board member has no legal authority as an individual and that decisions can be made only by a majority vote at a public Board meeting;

I shall abide by majority decisions of the Board, while retaining the right to seek changes in such decisions through ethical and constructive channels;

As part of the Board of Education, I shall accept the responsibility for my role in the equitable and quality education of every student in the School District;

I shall foster with the Board extensive participation of the community, formulate goals, define outcomes, and set the course for *North Shore School District 112*;

I shall assist in establishing a structure and an environment designed to ensure all students have the opportunity to attain their maximum potential through a sound organizational framework;

I shall strive to ensure a continuous assessment of student achievement and all conditions affecting the education of our children, in compliance with State law;

I shall serve as education's key advocate on behalf of students and our community's schools to advance the vision for *North Shore School District 112*; and

I shall strive to work together with the District Superintendent to lead the School District toward fulfilling the vision the Board has created, fostering excellence for every student in the areas of academic skills, knowledge, citizenship, and personal development.



INSPIRE · INNOVATE · ENGAGE

NORTH SHORE

SCHOOL DISTRICT 112

Date: April 25, 2023
To: Members of the Board of Education
From: Dr. Michael Lubelfeld, Superintendent of Schools
Subject: 2023-24 Board Meeting Schedule
Policy Alignment: Policy 2.210 Organizational Board of Ed. Meetings
Disposition: Action

Executive Summary:

In accordance with Board Policy 2:210 Organizational Board Meetings, after the newly elected Board is seated and officers are elected, “the Board shall fix a date and time for its regular meetings”.

The attached draft is the proposed 2023-24 Board Meeting Schedule for consideration. The proposed schedule takes into consideration the school calendar, holidays and events.

Recommendation:

Roll call vote to approve the 2023-24 Board of Education Meeting Schedule, as presented.



2023-24 Board of Education Meetings

2023-24 Dates	Meeting Type
July 18, 2023	Regular Meeting
August 22, 2023	Regular Meeting
September 19, 2023	Regular Meeting
October 10, 2023 October 17, 2022	Committee of the Whole Regular Meeting
November 14, 2023	Regular Meeting
December 12, 2023	Regular Meeting
January 16, 2024	Regular Meeting
February 6, 2024 February 13, 2024	Committee of the Whole Regular Meeting
March 12, 2024	Regular Meeting
April 9, 2024 April 16, 2024	Committee of the Whole Regular Meeting
May 14, 2024	Regular Meeting
June 11, 2024	Regular Meeting