

**AGENDA OF THE VETERANS COMMISSION MEETING  
FOR THE CITY OF HAYDEN, KOOTENAI COUNTY, IDAHO**

Thursday, July 9, 2026

Commission Meeting: 4:00 PM  
Hayden City Hall Council Chambers, 8930 N. Government Way, Hayden, ID 83835

**CALL TO ORDER  
ROLL CALL OF COUNCIL MEMBERS  
PLEDGE OF ALLEGIANCE  
ADDITIONS OR CORRECTIONS**

1. **CONSENT CALENDAR** *All items on the Consent Calendar are Action Items*
  - A. Approval of June 4, 2026 Veterans Commission Meeting Minutes

# MINUTES OF THE VETERANS COMMISSION MEETING FOR THE CITY OF HAYDEN, KOOTENAI COUNTY, IDAHO

Thursday, June 4, 2026

Commission Meeting: 4:00 PM  
Hayden City Hall Council Chambers, 8930 N. Government Way, Hayden, ID 83835

## CALL TO ORDER

The meeting was called to order at 4:05 PM.

## ROLL CALL OF COMMISSION MEMBERS

Ian Cosby: Present  
Shelley Holloway Present  
Jim Schrader: Present  
Jeffrey Snell: Absent  
Ray Verbrugge: Present

## ADDITIONS OR CORRECTIONS

1. CONSENT CALENDAR **All items on the Consent Calendar are Action Items**

**Motion to approve the May 7, 2026 Veterans Commission meeting minutes. This motion, made by Schrader and seconded by Verbrugge, Carried.**

**Ian Cosby: Yes**  
**Shelley Holloway Yes**  
**Jim Schrader: Yes**  
**Jeffrey Snell: Absent**  
**Ray Verbrugge: Yes**

**Yes: 4, No: 0, Absent: 1**

- A. Approval of May 7, 2026 Veterans Commission Meeting Minutes
2. VISITOR/PUBLIC COMMENTS on Non-Agenda Items (5-minutes maximum)  
There were no visitors.
3. UNFINISHED BUSINESS
  - A. Veterans Commission Recruitment **(ACTION ITEM)**  
New Commission Member Holloway gave an introduction of her background. Chair Cosby said that Ross Welburn, the 2025 Distinguished Veteran, might be interested in joining.
  - B. Memorial Day Ceremony After Action Review **(ACTION ITEM)**  
Chair Cosby told the commission that he added an After Action Review (AAR) section to their Standard Operating Procedures (SOP) for use in planning future events. He said that if the commission had any feedback regarding the SOP he drafted, to let him know. The commission discussed with Recreation & Community Events Director Suzanne Cano and the clerk what went well and what did not at the Memorial Day Ceremony for their AAR, as well as what they should do before the ceremony next time, especially regarding reviewing the script before the ceremony.
  - C. Establishing Guest Speaker Guidance **(ACTION ITEM)**
    - i. Criteria for Selecting a Guest Speaker **(ACTION ITEM)**  
Chair Cosby presented his drafted update to the Guest Speaker Selection section of the commission's Standard Operating Procedures (SOP). He briefly went through the protocol he drafted. The commission discussed the update with Recreation and

Community Events Director Suzanne Cano, especially regarding vetting potential guest speakers. Cosby mentioned that he forgot to add a piece of paper with some additional information, and Cano said he could email it to the clerk and she could send it to the other commission members along with the SOP he drafted. Cano mentioned running the commission's vetting process through the City's Human Resource Director to make sure they would not violate any laws. Cosby asked Cano if the City had an ethics policy, and Cano said she would have to ask, but for her department's sports programs, coaches had to pass a background check and so did any staff the City hired. Cosby said he would like to add that if there was a public policy stating that if a background check came back with certain findings the City would not hire that person, then that same vetted policy should be applied to guest speakers. Cano said she would ask the Human Resource Director.

- ii. **Speech Criteria for Memorial & Veterans Day Ceremonies (ACTION ITEM)**  
Chair Cosby said he would like to change the deadline of the speech submission from ten days before the ceremony to fourteen days before.

#### 4. NEW BUSINESS

##### A. **Distribution of Memorial & Veterans Day Invitations (ACTION ITEM)**

The commission discussed with Recreation and Community Events Director Suzanne Cano how many years to go back to send invitations to anyone who had purchased a Commemorative Brick for the Memorial and Veterans' Day Ceremonies, including whether to limit the invitations to a certain number of years or continue sending them to all recipients. Cano noted that the expense for sending the invitations came out of the commission's budget, which was why they were considering reducing the scope to lower costs. Commissioner Holloway mentioned the possibility of purchasing stamps and donating them to the commission, and Cano noted that the commission did have a significant amount in its donation account. The agenda item was tabled until next month's meeting for further discussion.

##### B. **Veterans Day Ceremony (ACTION ITEM)**

This agenda item was tabled until next month's meeting.

##### C. **Veterans Commission Standard Operating Procedures Discussion (ACTION ITEM)**

Chair Cosby mentioned they had already had some discussion on this agenda item, but they would table it until the next month's meeting for further discussion.

##### D. **Distinguished Veteran 2026 (ACTION ITEM)**

This agenda item was tabled until next month's meeting.

##### E. **Discussion Regarding Ways to Honor Thomas (Tommy) Norris (ACTION ITEM)**

This agenda item was tabled until next month's meeting.

##### F. **Commission's In-Person Report to Council**

The clerk told Chair Cosby that the commission's in-person report to City Council was on June 23. Commissioner Holloway asked how much a Commemorative Brick cost, and Chair Cosby responded. Recreation and Community Events Director Suzanne Cano explained how the funds from the Commemorative Brick program were used. The commission did not identify anything they wanted to convey to City Council in their report. Cano said they should inform the council that they were working on their Standard Operating Procedures (SOP) and preparing it to come forward to the council as a resolution.

#### 5. REPORTS

##### A. **City Staff**

There was nothing to report.

##### B. **Chair and Commission Members**

There was nothing to report.

#### 6. ADJOURNMENT

The meeting was adjourned at 5:04 p.m.

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Isabelle White, Clerk

2. **VISITOR/PUBLIC COMMENTS on Non-Agenda Items (5-minutes maximum)**
3. **UNFINISHED BUSINESS**
  - A. Distinguished Veteran 2026 **(ACTION ITEM)**



## DISTINGUISHED VETERAN OF THE YEAR

The City of Hayden's Veterans Commission will honor the Distinguished Veteran on Veterans Day at its annual Veterans Day Ceremony. The criteria for selection of the Distinguished Veteran are as follows:

- Epitomizes the spirit of "Duty, Honor, Country" both during his/her military service and in continued service to the Hayden Community
- Have been enlisted, a warrant or commission officer
- Possess Honorable Discharge
- No felony convictions
- Agree to participate in the Hayden Veterans Day Ceremony on November 11 at 11:00 a.m.; and,
- Agree to be the Grand Marshal/Distinguished Veteran in the following parades:
  - Hayden Lights Parade (1<sup>st</sup> Saturday in December)
  - Hayden Days Parade (4<sup>th</sup> or 5<sup>th</sup> Saturday in July)

How to nominate:

- Write a one-two page biography highlighting the candidate's:
  - Military experience
  - Service to the local community
- Qualified documentation required:
  - Proper discharge certificate (DD-214 or equivalent)
  - Awards
  - Commendation listed
  - Any other pertinent military facts
  - Community service activities and positions held

Please submit nominations by **September 25** to:

City of Hayden Veterans Commission  
ATTN: Distinguished Veteran Subcommittee  
8930 North Government Way  
Hayden, Idaho 83835

**OR** email to Isabelle White, Veterans Commission Clerk, at [iwhite@haydenid.gov](mailto:iwhite@haydenid.gov).

- B. Veterans Commission Recruitment (ACTION ITEM)
- C. Establishing Guest Speaker Guidance (ACTION ITEM)
  - i. Criteria for Selecting a Guest Speaker (ACTION ITEM)
  - ii. Speech Criteria for Memorial & Veterans Day Ceremonies (ACTION ITEM)
- D. Veterans Day Ceremony (ACTION ITEM)



# 2026

## CITY OF HAYDEN VETERANS DAY CEREMONY

### Hayden Veterans Commission Members

- Ian Cosby, Chair**
- Jeffrey Snell, Vice Chair**
- Shelley Holloway**
- Kyle Jackson**
- Jim Schrader**
- Ray Verbrugge**

If you're interested in joining the Veterans Commission, please go to [www.haydenid.gov](http://www.haydenid.gov), and under the Government tab, go to Human Resources, Volunteer Opportunities.



The Hayden Veterans Commission invites community and area residents to honor veterans by placing their names on commemorative bricks in the PFC Robert J. Gordon Veterans Memorial Plaza. For more information visit our website or stop by Hayden City Hall.

8930 N. Government Way, Hayden, Idaho 83835  
Phone; (208) 209-1080/Website: [www.haydenid.gov](http://www.haydenid.gov)




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**WEDNESDAY,  
NOVEMBER 11  
MCINTIRE FAMILY PARK  
11:00 A.M.**

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# CITY OF HAYDEN VETERANS DAY CEREMONY

Master of Ceremonies	<b>Ian Cosby, Chair Hayden Veterans Commission</b>
Presentation of Colors	<b>Kootenai County Sheriff Honor Guard</b>
Pledge of Allegiance	<b>Jeff Snell, Member Hayden Veterans Commission</b>
“National Anthem”	
Prayer for the Veterans	<b>Kevin Schultz, Pastor The Vine Church</b>
“Bless Our Troops”	<b>Hayden Meadows Special Chorus Directed by Tiffany Johnson</b>
“American Every Day”	<b>Hayden Meadows Bucket Drummers Directed by Tiffany Johnson</b>
Recognition of Special Guests and Reading of Names on Newly-Installed Pavers	<b>Ed DePriest, City Council President City of Hayden</b>
Mayor’s Welcome	<b>Alan Davis, Mayor City of Hayden</b>
Distinguished Veteran of the Year Presentation	<b>Alan Davis, Mayor City of Hayden</b>
Introduction of Guest Speaker	
Veterans Day Address	
Retiring of Colors	<b>Kootenai County Sheriff Honor Guard</b>
“Amazing Grace”	<b>Kristin Stafford Hot Punch Highlanders</b>



- *Many thanks to The Vine Church for refreshments being served in the Gazebo.*
- *A big thank you to Lake City Rental for Donating Chairs!*
- *The Veterans Commemorative Brick Slideshow can be seen on the City of Hayden website at [www.haydenid.gov](http://www.haydenid.gov)*



Doran W. Vanderhoef  
 Vernon Vanderhoef  
 Dwight D. Van Horn  
 Bruce Vickerman  
 Carol H. Vorhis  
 Marvin L. Waddell  
 Robert Wagner  
 Thomas R. Walker  
 Dick Wandrocke  
 Eric L. Ward  
 Roy F. Wargi  
 Craig R. Watt  
 Frank J. Weiss  
 Randolph F. Weiss  
 Steven K. Weitz  
 William R. Welch Jr.  
 Steve Wesson  
 Ernest White  
 George White  
 Harold E. Whitney  
 Paul W. Wicks  
 Kenneth G. Wiegele  
 Aaron J. Williams  
 W. R. Williams  
 Ronald E. Wilson  
 Craig S. Wood  
 Jack Wood  
 Harold Woodson  
 George M. Wuest  
 Joanna Lee Wuest  
 Joseph H. Wuest  
 Kenneth W. Wuest  
 Kevin S. Wuest  
 Otis S. Wuest  
 Gary D. Yoder  
 John L. Zorn  
 Combat Vet. Riders of Coeur d'Alene  
 Disabled American Veterans  
 Ft. Sherman Chapter 9  
 Submarine Veterans of North Idaho &  
 Eastern Washington  
 VFW Post 3622 Bonners Ferry  
 Military Order of the Cootie Pup  
 Tent 3 Idaho  
 All Those Missing in Action



## DISTINGUISHED VETERAN OF THE YEAR

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- Possess Honorable Discharge
- No felony conviction

How to Nominate:

- Write a one-two page biography highlighting the candidate's military experience and service to the local community

Qualified Documentation Required:

- Proper discharge certificate (DD-214 or equivalent)
- Awards
- Commendation listed
- Any other pertinent military facts
- Community service activities/positions held

## DISTINGUISHED VETERANS

**2007 - Wayne Syth**  
**2008 - William Conally**  
**2009 - William "Dusty" Rhoads**  
**2010 - Dorothy Tarleton**  
**2011 - Gerald W. Engelbrecht**  
**2012 - Carl Gidlund**  
**2013 - David Sheldon**  
**2014 - Herbert (Bud) Kirchoff**  
**2015 - Robert Shoeman**  
**2016 - Margaret Ogram**  
**2017 - Harold Markiewicz**  
**2018 - Gregory "Mac" McCarty**  
**2019 - Charles L. Riffel**  
**2020 - Joan Genter**  
**2021 - Helen Kinder**  
**2022 - Harold "Hal" Donahue**  
**2023 - Christopher Spatz**  
**2024 - Robert O. Martin**  
**2025 - Ross Welburn**

For more information, call 208-209-1080

## Thank You For Your Service



Names engraved on the  
 Commemorative Bricks are placed in the  
 PFC. Robert J. Gordon Veterans Memorial Plaza

### \*New Commemorative Brick Names

Lewis Abegglen  
 Robert Abegglen  
 Carolyn E. Adams  
 Charles Anderson  
 Kristine M. Anding  
 M. W. Anding  
 Tom Anding  
 James A. Angel  
 Renee Ann  
 Roger Conrad Axlund  
 Earl R. Baker  
 Vernon J. Baker  
 David F. Balbi  
 John E. Barbagello  
 Elbert M. Barton  
 Carl F. Bartz  
 H.G. Baughman  
 Vernon F. Beamis  
 Ronald Becker  
 Mike Bernardo  
 Nate Beyers  
 H. W. Biggerstaff  
 Darold L. Bingham

Ivan L. Bishop  
 Dennis W. Blaire  
 Bryan D. Bledsoe  
 Clayton D. Blumer  
 Rick L. Blumer  
 B.E. "Brad" Bradford  
 Don E. Bradford  
 Don E. "DJ" Bradford  
 Michael Brooks  
 William J. Bruce  
 Robert E. Buckham  
 Robert H. Buckham  
 David Burrough  
 Kenneth E. Burton  
 Wayne Kenneth Burton  
 Stephen J. Caires  
 Bruce R. Carde  
 Rudy T. Carlson  
 Dick Casselman  
 David R. Casteel  
 Walter J. Chapman  
 Stefan T. Chatwin  
 Conrad A. Chisholm  
 David N. Churilla  
 Lloyd Allen Clark

Stanley A. Clem  
 Roger P. Clemens  
 Gary Cobb  
 Jerry J. Cobb  
 John W. Conaway  
 Edward Conery  
 William W. Connally  
 Jim Connell  
 William O. Cooper  
 Robert C. Courtemanche  
 James Loid Crandall  
 Tom Cronin  
 Eric R. Cross  
 Frank Cozzetto  
 Andrew Cypher  
 Lyle Allen Daggett  
 James A. Daly  
 Sean M Daly  
 Charles H. Daman  
 Oliver P. Dawson  
 Thomas C. DePew  
 George R. Dietz  
 James C. Dillman  
 Laurie E. Dillman  
 Megan Dison

Dave "Mad Dog" Dolby	James R. Griffitts Jr.	Eddie A. Keith	Frank E. Mille	Leland "Jay" Reasor	Dave Sheldon
Harold "Hal" Donahue	Darwin Grunwald	Fred "Doc" Kelly	Ralph H. Miller	Gary J. Redel	Robert Thomas Shelly
Jeremiah Donovan	Jane O. Grunwald	Ce Kerwin	Ray Mitten	Stanley R. Regele	Richard Sherrow
Stanley J. Dorosh	Daniel Guerrero	Craig Kerwin	Eugene E. Moe	Jeremy Lane Reynolds	Edward Shipman
Robert T. Douglas	James William Gully	Ruth Everett Keys	Harold Edward Moline	Theodore M Reynolds	Robert Shoeman
Dennis Duff	Steven Guzauskis	Jesse E. Kimm	Michael J. Montgomery	William "Dusty" Rhoads	Taylor Silva
Travis G. Duff	Gary L. Habecker	John L. Kimm	Kenneth D. Montreuil	Herman "Dusty" Rhodes	Dustin W. Slaney
Kenneth E. Dunlap Jr.	Leo Haick	Dr. Frank Kimball	Terry Morgan	Robert V. Riddle	Charles H. Slate
Reynaldo A. Duran	James W. Hall (Jim)	Noel R. Kimball	James E. Moss	Charles L. Riffel	Larry Smith
Frank C. Durk	Roger Dean Hansen	Samuel R. Kimball	Jon Moss	Paul Ritchie	Richard Smith
Vic Eachon Jr.	Pat Hargrave	Helen Kinder	Henry "Hap" Murphy	Edward L. Robinson	Roger B. Smith
Lorin L. Eaton	James William Harsch	Herbert "Bud" Kirchhoff	Delbert Napier	James F. Robison	Charles A. Somers Jr.
Tom F. Edmondson	Cecil W. Hathaway	Wayne Evan Kleitz	John A. Nelson	Marvin C. Rod	Wayne R. Sorensen
Gerald W. Engelbrecht	Allen Henkin	Gail Anthony Koch	John N. Nelson	Michael C. Rod	Christopher Spatz
Fred Anthony Exner Iii	Eugene James Hergert	John Devana Koger Jr.	Erik P. Nemeck	Mark A. Rohring	John D. Spencer
Matthew P. Farina	Charles F. Hetzler	Floyd L. Koontz	Paul N. Nemeck	Bernarr G. Roper	Norman W. Spencer
Nicholas J. Farina	Francis Hildahl	Gilbert Laird	Zachary W. Nemeck	David Rosenkrantz	Dale Stamper
Jon James Fencil	Melvin C. Hill	Lyman L. Lambeth	Lee Nesbitt	Harry W. Ross	Robert D. Stanley
Otis Myron Fencil	Edward D. Hirschinger	David D. Larsen	Robert B. Neubig	Samuel W. Ross	Paul D. Stephens
Donald C. Ferguson	James W. Hite Sr.	Brandon Lyle Larson	Nicholas W. Newby	Dr. Vincent A. Rossi	Willard Stetzelberger
John D. Ferguson	Gordon M. Hodge	Michael L. Larson	Nick Nicholson	Bruce G. Roth	James W. Stillinger
Kenneth W. Fiddelke	Wilbur B. Hodge	Frederick K. Lartz Jr.	Glenn F. Nyberg	Joseph A. Roth	Charles L. Stockdale
Luis Flores	Wayne Holecek	Eli Leach	Charles B. O'Brien	Roger J. Roth	Travis Stolley
James H. Frame	E.P. "Al" Holm	Chris Liermann	Daniel R. Obrien	Edward Rowe	Timothy W. Stricklin
Tom Franklin	John L. Holst	Jay Lee Lilleflore	Margaret F. Ogram	Jeffrey E. Royer	Naaman Strom
H. John Freligh	Steven C. Holst	Gene "Geno" Lindsey	William (Al) Ogram	Abram C. Rubow	Neil Strom
Benedict A. Frigge	Patrick J. Hong slo	Stephen A. Loar	Patrick C. O'Halloran	Robert T. Rubow	James T. Strong
Joseph R. Frontado	Jack Hood	Bill Lopez	Delmer Olson	William Rubow	Emmett M. Sullivan
Duke Gaffney	Richard A. Hoopman	Clinton H. Lowery	Richard E. Olson	Richard David Ruen	James T. Sullivan
William G. Gaines Jr.	Arthur Huey	Garth B. Lybbert	Julius S. Orsak Jr.	Rey Rule	Fred Harvey Summers
William G. Gaines Sr.	Richard F. Hughes	Roy Macdonald	Julius S. Orsak Sr.	C. Allan Ryan	Vern L. Stambaugh
Brandon "Doc" Gallegos	Daniel C. Hummer	Paul Mahlow	Michael Paquin	Jason Rzepa	Martin P. Suter
Collin R. Galloway	Milton L. Hunt	Dana R. Mailloux	Jerry Parker	Catherine Sampert	Randell Sweet
Richard J. Gamache	Thomas Hyndman Jr.	Franklin Mark	Jim Parsons	Ronald J. Sampert Jr.	Gary G. Sylte
James Allen Garvey	Billy Speed Ingram	Harold E. Markiewicz	Robert C. Petersen	John A. Sans	Hugh K. Syth
Joseph M. Garvey	Ronald S. Ingram	Lloyd P Marsh	Robert H. Petersen	Edward M. Santos	Wayne H. Syth
Mike George	Gordon Lee Jettie	Frank A. Martin	George Phinney	Albert Saterfiel	Anthony S. Taibi
Joan Genter	Charles T. Johnson	Robert O. Martin	Edgar B. Pickens	Dick Sather	Sal A. Taibi
Carl Gidlund	Chris Johnson	Calvin M. Mauck	Patrick P. Pickens	Lavern Earl Schaffer	Dorothy Tarleton
Bob Gilbertson	David E. Johnson	Gregory "Mac" McCarty	Thaddeus "Thad" Piller	D.D. Schlegelmilch	Dean A. Thie
Edward B. Gombos	Richard M. Johnson	Dwight A. McCain	Edwin D. Pleger	Albert W. Schlepp	Walter P. Tipke
Richard D. Good	Ronald E. Johnson	Doral L. Mcgee	Dennis L. Poncato	Barrett A. Schulenburg	Jay L. Townsend
Robert J. Gordon	Samuel Mark Johnson	Michael B. McFarland	Nancy H. Powers	James Sciortino	Frank G. Tripepi
Robert L. Gordon	Wayne E Johnson	Don MCGrogan	Dane A. Prevatt	Herbert E. Scott	Jack H. Troxel
James Darrell Gould	Timothy Johnston	Ronald B. McIntire	Robert C. Prevatt	James W. Seigfried	Jeffrey S. Tucker
Adam D. Grace	Camella Jane Jones	Hugh Walter McKay	Steven M. Puder	Darrell Severns	Richard C. Turnbow
Douglas S. Grace	Darcy L. Jones	William A. McKenna	Monty Quiring	Joe L. Shankle	Timothy W. Turner
Charles Q. Graham	Angelo Bob Juliano	Nicole McLain	Sandra J. Rakow	Kenneth A. Sharp	Michael Lee Valerino
Kellen M. Griffitts	Irvan Kaplan	James B. McMaster	Aaron P. Rasmussen	Delmar L. Shaw	Neil B. Vandemark

- E. Veterans Commission Standard Operating Procedures Discussion (ACTION ITEM)
- F. Distribution of Memorial & Veterans Day Invitations (ACTION ITEM)
- G. Discussion Regarding Way to Honor Thomas (Tommy) Norris (ACTION ITEM)
- 4. **NEW BUSINESS**
  - A. Submission of Quarterly Written Report for Council Review
- 5. **REPORTS**
  - A. City Staff
  - B. Chair and Commission Members
- 6. **ADJOURNMENT**