

**AGENDA OF THE CITY COUNCIL MEETING
FOR THE CITY OF HAYDEN, KOOTENAI COUNTY, IDAHO**

Tuesday, July 14, 2026

Regular Meeting: 5:00 PM

Hayden City Hall Council Chambers, 8930 N. Government Way, Hayden, ID 83835

CALL TO ORDER

ROLL CALL OF COUNCIL MEMBERS

PLEDGE OF ALLEGIANCE

ADDITIONS OR CORRECTIONS

1. **CONSENT CALENDAR** *All items on the Consent Calendar are Action Items*
 - A. Approval of Change Order No. 1 with LaRiviere, Inc. for the Honeysuckle Avenue and Ramsey Road Roundabout Project for Enhanced Traffic Control and Water System Adjustments in the Amount of \$7,360.39.



Memo

To: Mayor and Hayden City Council

From: Alan Soderling, Public Works Director

Date: 7-14-2026

Agenda Item: Authorize Change Order No. 1 with LaRiviere, Inc. for the Honeysuckle Avenue and Ramsey Road Roundabout Project for enhanced traffic control and water system adjustments in the amount of \$7,360.39.

Agenda Item Location

Consent Calendar

Recommended Action or Motion

Authorize Change Order No. 1 with LaRiviere, Inc. for the Honeysuckle Avenue and Ramsey Road Roundabout Project for enhanced traffic control and water system adjustments in the amount of \$7,360.39.

Summary

Council awarded the Contract for Honeysuckle Avenue and Ramsey Road Roundabout to LaRiviere, Inc., for \$1,714,895.55 in May, 2026. The Contract includes project construction schedules for the City of Hayden, Hayden Lake Irrigation District (HLID), and the Hayden Area Regional Sewer Board (HARSB). The City of Hayden has agreements in place with HLID and HARSB for reimbursement of their portions of the project.

Change Order No. 1 includes Project expenses of **\$3,354.63** for enhanced traffic control measures to assist the public with navigating project detours successfully and limiting adverse impacts to residential neighborhoods.

Change Order No. 1 also includes HLID project expenses of **\$4,005.76** for additional water system pipe and fittings. These expenses will be fully reimbursed to the City by HLID. Change Order No. 1 increases the authorized Contract Price by \$7,360.39 to \$1,722,255.94.

Fiscal Impact

The City has budgeted project expenditures and has agreements in place with Hayden Lake Irrigation District (HLID) for reimbursement of their portions of the project.

Budget Funding Source

GL 120-112-59266-7721.

Attachments

Honeysuckle/Ramsey Roundabout Project LaRiviere Change Order No. 1

CHANGE ORDER NO. 1 Rev 2**PROJECT: 41014.14 - HONEYSUCKLE AVENUE AND RAMSEY ROAD
ROUNDAABOUT IMPROVEMENTS****STATE: Idaho****DATE OF ISSUANCE: 7/1/2026****EFFECTIVE DATE: 7/1/2026****OWNER:** The City of Hayden, 8930 N Government Way, Hayden, ID 83835**CONTRACTOR:** LaRiviere, Inc., 17564 N Dylan Ct, Rathdrum, ID 83858**ENGINEER:** Welch, Comer & Associates, Inc. 330 E. Lakeside Avenue, Suite 101, Coeur d'Alene, Idaho 83814**You are directed to make the following changes in the Contract Documents:**

(supplemental plans and specifications attached)

<u>Item Description</u>	<u>Change in Price</u>	<u>Change in Time</u>
Item #1 - Traffic Control Signage	\$ 1,175.88	0
Item #2 - Lane Closure Signage	\$ 2,178.75	0
Item #3 - CFM Use tax (Schedule B)	\$ 30.00	0
Item #4 - HLID Field Order 2 (Schedule B)	\$ 3,975.76	1

JUSTIFICATION:**SEE ATTACHED CHANGE SUPPORT SHEET**

CHANGE IN CONTRACT PRICE:		CHANGE IN CONTRACT TIMES (days or dates):	
Original Contract Price:		Original Contract Times	
Base Bid	\$ 1,714,895.55	Substantial Completion:	08/28/26
Add Alternates	\$ -	Ready for Final Payment:	09/07/26
Total Original Contract Price	\$ 1,714,895.55		
Previous Change Orders		Previous Change Orders	
Change Order No. _____	\$ -	Change Order No. _____	_____
Change Order No. _____	\$ -	Change Order No. _____	_____
Change Order No. _____	\$ -	Change Order No. _____	_____
Net Changes from Previous Change Orders	\$ -	Net Changes from Previous Change Orders	0
Contract Price prior to this Change Order	\$ 1,714,895.55	Contract Times prior to this Change Order	
		Substantial Completion:	08/28/26
		Ready for Final Payment:	09/07/26
Net Increase/Decrease of Alternates	\$ -	Net Increase/Decrease of this Change Order	1
Net Increase/Decrease of Change Order Items	\$ 7,360.39		
Net Total Change Order Amount	\$ 7,360.39		
Contract Price with all approved Change Orders	\$ 1,722,255.94	Contract Times with all approved Change Orders	
		Substantial Completion:	08/29/26
		Ready for Final Payment:	09/08/26

This document will become a supplement to the contract and all provisions will apply hereto.

RECOMMENDED (Engineer):By: 

Name/Title: Melissa Cleveland, P.E.

Date: 7/6/2026

APPROVED (Owner):

By: _____

Name/Title: _____

Date: _____

ACCEPTED (Contractor):By: *Sam Brown*

Name/Title: Project manager

Date: 7/7/26

CONTRACT CHANGE ORDER NO. 1
TO
41014.14 - HONEYSUCKLE AVENUE AND RAMSEY ROAD ROUNDABOUT IMPROVEMENTS

Item #1 - Traffic Control Signage

WCD/CO

[WCD-1](#)

JUSTIFICATION:

The additional signage within the traffic control area addresses locations that were not identified in the original Traffic Control Plan included with the bid documents. The additional signage will help direct motorists within the impacted area.

DESCRIPTION:

Additional traffic control signage is added within the closure area which directs traffic on streets within the impacted area. WCD-1 is attached for reference.

NEGOTIATED PRICE:

\$ 1,175.88 Includes: All equipment, materials and labor associated with the change as described above.

CONTRACT TIMES:

0 Additional days will be added as a result of this change.

Item #2 - Lane Closure Signage

WCD/CO

[WCD-2](#)

JUSTIFICATION:

Additional signage will minimize motorist confusion to the detour route with additional notice. This will minimize non-local traffic in the enclosed area.

DESCRIPTION:

Adding traffic control plan to include additional left lane closures for Northbound Ramsey Road traffic and Eastbound Prairie Avenue traffic at the Ramsey / Prairie intersection. WCD-2 is attached for reference.

NEGOTIATED PRICE:

\$ 2,178.75 Includes: All equipment, materials and labor associated with the change as described above.

CONTRACT TIMES:

0 Additional days will be added as a result of this change.

WCD/CO
-

Item #3 - CFM Use tax (Schedule B)

JUSTIFICATION:

HLID has provided pipe fittings associated with the the Schedule B Honeysuckle Avenue and Ramse Road Water Main Improvement which wer installed by the Contractor. This requires Idaho State Use Tax to be paid by the Conractor.

DESCRIPTION:

As outlined in Field Order #1, HLID proided addional pipe fittings to allow relocation of the water main. Per email from HLID, the value of the provided fittings was \$500.00. Resulting Idaho State Use Tax is \$500.00 x .06 = \$30.00. HLID email is attached for reference.

NEGOTIATED PRICE:

\$ 30.00 Includes: All equipment, materials and labor associated with the change as described above.

CONTRACT TIMES:

Additional days will be added as a result of this change.

WCD/CO
FO-2

Item #4 - HLID Field Order 2 (Schedule B)

JUSTIFICATION:

Because of existing site constraints, a hydrant and water meter were shifted further east.

DESCRIPTION:

While the quantites will be paid by unit costs, 1 day will be added for water extension

NEGOTIATED PRICE:

\$3,975.76 Includes: All equipment, materials and labor associated with the change as described above.

CONTRACT TIMES:

1 Additional days will be added as a result of this change.

EXISTING PAY ITEMS

Pay Item	Description	Unit	Original Contract Qty	Change Order Qty	Resulting Contract Qty	Unit Price	Total (C.O. Qty x Unit Price)	WCD/CO
401.4.1.A.1	Water Main - 10" PVC C-900	LF	250	13	263	\$250.00	\$3,250.00	FO-2
Subtotal						\$3,250.00		

NEW PAY ITEMS

Pay Item	Description	Unit	Original Contract Qty	Change Order Qty	Resulting Contract Qty
CO1-1	Traffic Control Signage	LS	0	1	1
CO1-2	Lane Closure Signage	LS	0	1	1
CO1-3	Use Tax for HLID provided materials (Schedule B)	LS	0	1	1
CO1-4	Added Asphalt Removal (Schedule B)	SY	0	24	24
CO1-5	Superpave HMA Pav Incl Asph & Add CL SP-3 (Schedule B)	SY	0	24	24
					0

Subtotal

TOTAL NET CHANGE

Unit Price	Total (C.O. Qty x Unit Price)	WCD/CO
\$ 1,175.88	\$1,175.88	WCD-1
\$ 2,178.75	\$2,178.75	WCD-2
\$ 30.00	\$30.00	-
\$ 3.45	\$82.80	FO-2
\$ 26.79	\$642.96	FO-2
	\$0.00	

\$4,110.39

\$7,360.39

WELCH COMER ENGINEERS WORK CHANGE DIRECTIVE

WORK CHANGE DIRECTIVE NUMBER: 1

PROJECT: Honeysuckle Ave and Ramsey Rd RAB Improvements PROJECT NUMBER: 41014.14

DATE OF ISSUANCE 6/24/2026 EFFECTIVE DATE: 6/24/2026

FROM OWNER: City of Hayden

TO CONTRACTOR: LaRiviere, Inc.

ENGINEER: Welch Comer Engineers

YOU ARE DIRECTED TO PROCEED PROMPTLY WITH THE FOLLOWING CHANGE(S):

Description:

Provide additional traffic control signage per the attached 2744 Additional traffic control image which adds signage to streets within the impacted area.

Purpose of Work Change Directive:

The additional signage within the traffic control area addresses locations that were not identified in the original Traffic Control Plan included with the bid documents. The additional signage will help direct motorists within the impacted area.

Attachments: (List documents supporting change)

- 2744 Additional Traffic Control
- CO Request
- TC EST – CO Add – Custom Residential Signs

If a claim is made that the above change(s) have affected Contract Price or Contract Times, any claim for a Change Order based thereon will involve one or more of the following methods of determining the effect of the change(s):

Method of determining change in Contract Price:

☐ Unit Prices

☒ Lump Sum

☐ Other _____

Estimated increase/decrease in Contract Price:

\$ 1175.88

If the change involves an increase, the estimated amount is not to be exceeded without further authorization.

Method of determining change in Contract Times:

☐ Contractor's records

☐ Engineer's records

☐ Other _____

Estimated increase/decrease in Contract Times:

Substantial Completion: _____ days;

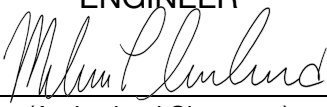
Ready for final payment: _____ days.

If the change involves an increase, the estimated times are not to be exceeded without further authorization.

RECOMMENDED:

Welch Comer Engineers

ENGINEER

By: 
(Authorized Signature)

Date: 6/24/2026

AUTHORIZED:

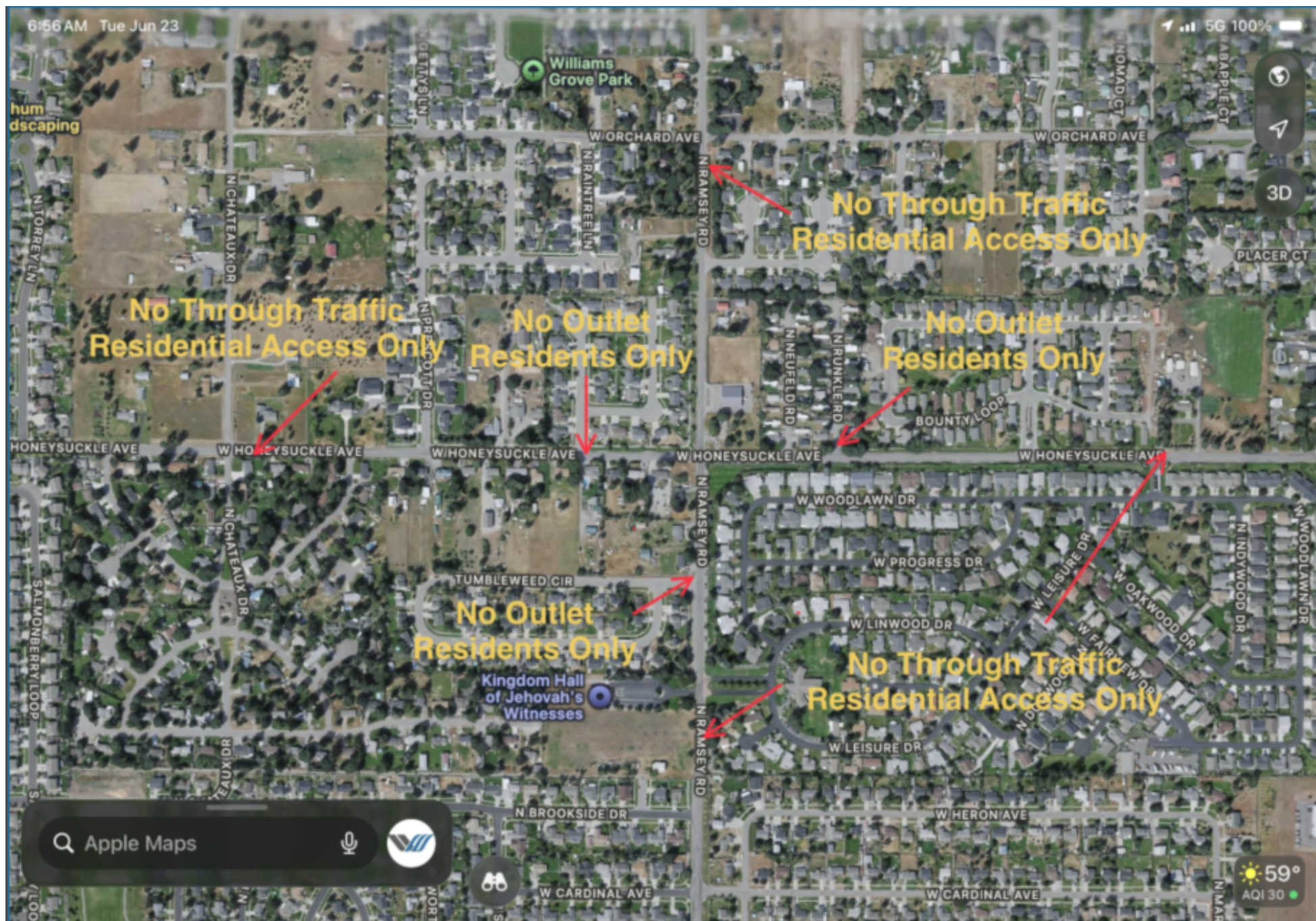
City of Hayden

OWNER

By: Alan Soderling (Approved via Teams meeting)
(Authorized Signature)

Date: 6/24/2026

Welch Comer & Associates v 330 E. Lakeside Ave., Ste. 101 v Coeur d'Alene, ID 83814 / (208) 664-9382 Fax: (208) 664-5946



LARIVIERE, INC

Date:	6/23/2026					
Project:	Honeysuckle roundabout Additional traffic control signage.				Project #	2744
	Change Order request based on email from Engineer on 6/23/26					

GC Labor

		ST	OT	ST	OT	
DATE	CRAFT	HOURS	HOURS	RATE	RATE	TOTALS
06/23/26				\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00
						\$0.00
					LABOR TOTAL	\$0.00

GC Equipment

				EQUIP.			
DATE	TYPE EQUIP.	MANUFACT.	MODEL	NO.	Hour	RATE	TOTAL
06/23/26					0.00	\$0.00	\$0.00
					0.00	\$0.00	\$0.00
					0.00	\$0.00	\$0.00
					0.00	\$0.00	\$0.00
					0.00	\$0.00	\$0.00
					0.00	\$0.00	\$0.00
					0.00	\$0.00	\$0.00
					0.00	\$0.00	\$0.00
						EQUIP. TOTAL	\$0.00

Materials

				UNIT		
DATE	DESCRIPTION	QTY.	UNIT	PRICE		TOTAL
06/23/26				\$0.00		\$0.00
				\$0.00		\$0.00
				\$0.00		\$0.00
				\$0.00		\$0.00
					TOTAL	\$0.00

SUBs

DATE	DESCRIPTION	UNIT	HOURS	RATE		TOTAL
06/23/26		LS		\$1,022.50		\$1,022.50
			0	\$0.00		\$0.00
			0			\$0.00
				TRUCKING TOTAL		\$1,022.50

SUBTOTAL COSTS \$1,022.50

Labor, Materials 15% \$0.00

Subcontractor markup 5% \$153.38

DAILY TOTAL \$1,175.88



(208) 665-4683 - MAIN OFFICE
CDA/SPK: 5077 N. BUILDING CENTER DRIVE, COEUR D'ALENE, ID 83815
NAMPA: 118 N. BROADMORE WAY, NAMPA, ID 83651

TO: LARIVIERE CO.
17564 N. DYLAN CT
RATHDRUM, ID 83858

BID/SALES QUOTE

DATE	ESTIMATE NO.
6/23/2026	6673

QUOTE IS GOOD FOR 30 DAYS!

Pricing not committed within 30 days is subject to review.

Idaho Public Works# PWC C-14803-U-4
Washington Contractors# TRAFF**857BL
DBE # D2F0019831 / WBE # W2F0019831

ITEM #	DESCRIPTION	Est. Qty	UNIT	Unit Cost	EST TOTAL
	HONEYSUCKLE & RAMSEY ROUNDABOUT CITY OF HAYDEN				
	STANDARD RATES				
	BASED ON 80 CALENDAR DAYS				
	CO ADD PRICING - CUSTOM SIGNS				
2010.4.1.A.1	MOBILIZATION	1.0	LS	200.00	200.00
CO ADD	CUSTOM SIGNS W/STANDS	1.0	LS	822.50	822.50
	3 EA: 48X36 - NO OUTLET RESIDENTS ONLY				
	4 EA: 60X30 - NO THROUGH TRAFFIC RESIDENTIAL ACCESS ONLY				
	Sales Tax			6.00%	0.00
ESTIMATED BID TOTAL					\$1,022.50

Standard Clarifications:

- **Prime to Stake & Locate for Post-Mount Signs (unless otherwise noted above)
- **Overtime due to Prime Schedule will be Prime's Responsibility.
- **All TC hours not paid by Owner will be Prime's Responsibility.
- **This Quote, in it entirety, shall be included in any contractual agreement between TrafficCorp and Prime Contractor.
- **All Quantities are Estimates ONLY. Actual Quantities will be billed. SALES TAX NOT INCLUDED.
- **Contractor will be responsible for replacement cost of lost, stolen, or destroyed equipment.
- **We exclude cost of Bonds. We exclude Flagger Station Lighting (unless otherwise indicated above).
- **4 HR Minimum for all Traffic Control call-outs.

Kim Mullenberg - (208) 661-9191

AN EQUAL OPPORTUNITY EMPLOYER

DBE / WBE CERTIFIED IN WASHINGTON & IDAHO
GEN LIAB INSURANCE - 1M WITH 2M AGG & 2M UMB
TRAFFICORP IS AN OPEN SHOP CONTRACTOR

WELCH COMER ENGINEERS WORK CHANGE DIRECTIVE

WORK CHANGE DIRECTIVE NUMBER: 2

PROJECT: Honeysuckle Ave and Ramsey Rd RAB Improvements PROJECT NUMBER: 41014.14

DATE OF ISSUANCE 6/25/2026 EFFECTIVE DATE: 6/25/2026

FROM OWNER: City of Hayden

TO CONTRACTOR: LaRiviere, Inc.

ENGINEER: Welch Comer Engineers

YOU ARE DIRECTED TO PROCEED PROMPTLY WITH THE FOLLOWING CHANGE(S):

Description:

Adding traffic control plan to include additional left lane closures for Northbound Ramsey Road traffic and Eastbound Prairie Avenue traffic at the Ramsey/Prairie intersection.

Purpose of Work Change Directive:

The additional signage will minimize confusion of motorists to direct them to the detour route with additional notice to minimize non-local traffic into the enclosed area.

Attachments: (List documents supporting change)

- 20260625 Change Order Request
- Traffic Corp Bid/Sales Quote
- TC Plan – Temporary Left Lane Closure

If a claim is made that the above change(s) have affected Contract Price or Contract Times, any claim for a Change Order based thereon will involve one or more of the following methods of determining the effect of the change(s):

Method of determining change in Contract Price:

- ☐ Unit Prices
☒ Lump Sum
☐ Other _____

Estimated increase/decrease in Contract Price:

\$ 2,178.75

If the change involves an increase, the estimated amount is not to be exceeded without further authorization.

Method of determining change in Contract Times:

- ☐ Contractor's records
☐ Engineer's records
☐ Other _____

Estimated increase/decrease in Contract Times:

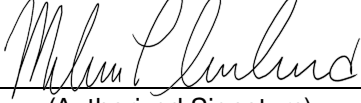
Substantial Completion: _____ days;

Ready for final payment: _____ days.

If the change involves an increase, the estimated times are not to be exceeded without further authorization.

RECOMMENDED:

Welch Comer Engineers
ENGINEER

By: 
(Authorized Signature)

Date: 6/25/2026

AUTHORIZED:

City of Hayden
OWNER

By: Verbally approved by Alan Soderling in
phone call 6/25/2026
(Authorized Signature)

Date: 6/25/2026

Welch Comer & Associates v 330 E. Lakeside Ave., Ste. 101 v Coeur d'Alene, ID 83814 / (208) 664-9382 Fax: (208) 664-5946

LARIVIERE, INC

Date:	6/25/2026		
Project:	Honeysuckle roundabout Additional traffic control signage.	Project #	2744
	Change Order request based on email from Engineer on 6/24/26. Additional Traffic control plan and lane closures.		

GC Labor

		ST	OT	ST	OT	
DATE	CRAFT	HOURS	HOURS	RATE	RATE	TOTALS
06/25/26				\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00
						\$0.00
					LABOR TOTAL	\$0.00

GC Equipment

				EQUIP.			
DATE	TYPE EQUIP.	MANUFACT.	MODEL	NO.	Hour	RATE	TOTAL
06/25/26					0.00	\$0.00	\$0.00
					0.00	\$0.00	\$0.00
					0.00	\$0.00	\$0.00
					0.00	\$0.00	\$0.00
					0.00	\$0.00	\$0.00
					0.00	\$0.00	\$0.00
					0.00	\$0.00	\$0.00
					0.00	\$0.00	\$0.00
						EQUIP. TOTAL	\$0.00

Materials

				UNIT		
DATE	DESCRIPTION	QTY.	UNIT	PRICE		TOTAL
06/25/26				\$0.00		\$0.00
				\$0.00		\$0.00
				\$0.00		\$0.00
				\$0.00		\$0.00
					TOTAL	\$0.00

SUBs

DATE	DESCRIPTION	UNIT	HOURS	RATE	TOTAL
06/25/26	Traffic Corp. Traffic Control plans and possible lane closures.	LS		~~\$5,720.00~~ \$2075	~~\$5,720.00~~
			0	\$0.00	\$0.00
			0		\$0.00
				TRUCKING TOTAL	~~\$5,720.00~~

SUBTOTAL COSTS		~~-\$5,720.00~~	\$2075
Labor, Materials	15%	\$0.00	
Subcontractor markup	5%	~~-\$550.00~~	\$103.75
DAILY TOTAL		~~-\$6,570.00~~	\$2,178.75



(208) 665-4683 - MAIN OFFICE
CDA/SPK: 5077 N. BUILDING CENTER DRIVE, COEUR D'ALENE, ID 83815
NAMPA: 118 N. BROADMORE WAY, NAMPA, ID 83651

TO: LARIVIERE CO.
17564 N. DYLAN CT
RATHDRUM, ID 83858

BID/SALES QUOTE

DATE	ESTIMATE NO.
6/23/2026	6675

QUOTE IS GOOD FOR 30 DAYS!

Pricing not committed within 30 days is subject to review.

Idaho Public Works# PWC C-14803-U-4
Washington Contractors# TRAFF**857BL
DBE # D2F0019831 / WBE # W2F0019831

ITEM #	DESCRIPTION	Est. Qty	UNIT	Unit Cost	EST TOTAL
	HONEYSUCKLE & RAMSEY ROUNDABOUT CITY OF HAYDEN				
	STANDARD RATES				
	BASED ON 80 CALENDAR DAYS				
	CO ADD PRICING - ADD LEFT LANE CLOSURE Revised to Include Turn Bay closures				
2010.4.1.A.1	MOBILIZATION	1.0	LS	300.00	300.00
TCP	TRAFFIC CONTROL PLAN	1.0	EA	100.00	100.00
CO ADD	TC EQUIPMENT - LEFT LANE CLOSURE W/TURN BAY CLOSURES INCLUDES: SIGNS, STANDS, DRUM, CONES, & ARROW BOARD	1.0	LS	1,675.00	1,675.00
PCMS	ADD'L IF NEEDED PORT CHANGEABLE MESSAGE BOARD / EA	2.0	MO	1,750.00	3,500.00
PCMS MOBE	PCMS MOBE / EA	1.0	EA	145.00	145.00
	Sales Tax			6.00%	0.00

Standard Clarifications:

- **Prime to Stake & Locate for Post-Mount Signs (unless otherwise noted above)
- **Overtime due to Prime Schedule will be Prime's Responsibility.
- **All TC hours not paid by Owner will be Prime's Responsibility.
- **This Quote, in it entirety, shall be included in any contractual agreement between TrafficCorp and Prime Contractor.
- **All Quantities are Estimates ONLY. Actual Quantities will be billed. SALES TAX NOT INCLUDED.
- **Contractor will be responsible for replacement cost of lost, stolen, or destroyed equipment.
- **We exclude cost of Bonds. We exclude Flagger Station Lighting (unless otherwise indicated above).
- **4 HR Minimum for all Traffic Control call-outs.

Kim Mullenberg - (208) 661-9191

AN EQUAL OPPORTUNITY EMPLOYER

ESTIMATED BID TOTAL

~~\$5,720.00~~

\$2,075

DBE / WBE CERTIFIED IN WASHINGTON & IDAHO
GEN LIAB INSURANCE - 1M WITH 2M AGG & 2M UMB
TRAFFICORP IS AN OPEN SHOP CONTRACTOR

Legend

 TEMP SIGN

 DRUM

 ARROW BOARD

 MESSAGE BOARD



- NOTES:
- 1) ALL TRAFFIC CONTROL SIGNS & EQUIPMENT SHALL MEET CURRENT MUTCD STANDARDS AS ADOPTED BY THE STATE.

2) SIGNS ARE CONVENTIONAL ROAD SIZED.

3) PEDESTRIANS / SIDEWALKS WILL NOT BE IMPACTED UNLESS OTHERWISE SHOWN.

4) NOT TO SCALE.

SIGN SPACING = X		
FREEWAYS / EXPRESSWAYS	60 / 70 MPH	1000/1500/2640
RURAL ROADS/ HWYS	45 / 55 MPH	500' +/-
RURAL / URBAN ARTERIALS	35 / 40 MPH	350' +/-
RURAL / URBAN / RESIDENTIAL & BUSINESS DISTRICTS	25 / 30 MPH	200' +/- (1)
URBAN STREETS	25 MPH or LESS	100' +/- (1)

(1) THIS SPACING MAY BE REDUCED IN URBAN AREAS TO FIT ROADWAY CONDITIONS

(2) ALL SIGNS ARE BLACK ON ORANGE UNLESS OTHERWISE INDICATED.

TCPlan Prepared by:



TRAFFICCORP

5077 N. BUILDING CENTER DRIVE
COEUR D'ALENE, ID 83815
(208) 665-4683

Date: 06/24/2026 Author: NOAH ALLEN PASTOR

Comments:

TRAFFIC CONTROL PLAN

HONEYSUCKLE AND RAMSEY ROUNDABOUT

TEMPORARY LEFT LANE CLOSURE



Beatrice Alonzo

From: Melissa Cleveland
Sent: Monday, June 29, 2026 12:51 PM
To: Beatrice Alonzo
Cc: Russ Twardowski; Greg George
Subject: FW: Honeysuckle Water line use tax [Filed 30 Jun 2026 11:12]

Categories: Filed by Mail Manager

Bea,
For Ramsuckle's pay application, HLID schedule C, provided the contractor with fittings. These fittings have a value of \$500 so we need to apply use tax.

Melissa Cleveland, PE | Senior Project Manager

From: Branden Rose <branden@haydenirrigation.com>
Sent: Monday, June 29, 2026 12:48 PM
To: Melissa Cleveland <mcleveland@welchcomer.com>
Cc: Greg George <ggeorge@welchcomer.com>; Russ Twardowski <rtwardowski@welchcomer.com>; Beatrice Alonzo <balonzo@welchcomer.com>
Subject: Re: Honeysuckle Water line use tax

Looks like 480, round it to five hundred in taxable goods.

Thank you,
Branden Rose
Branden Rose
Hayden Lake Irrigation District
District Administrator
208-772-2612 Office
208-518-8175 Cell

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From: Melissa Cleveland <mcleveland@welchcomer.com>
Sent: Friday, June 26, 2026 10:03 AM
To: Branden Rose <branden@haydenirrigation.com>
Cc: Greg George <ggeorge@welchcomer.com>; Russ Twardowski <rtwardowski@welchcomer.com>; Beatrice Alonzo <balonzo@welchcomer.com>
Subject: Honeysuckle Water line use tax

Branden,

I hear you're supplying T.La some items for the Honeysuckle waterline. We'll need invoices or estimates of those products to be able to apply use tax to them.

Whenever you can, please get us that information. It's not an emergency, we just have to remember at some point.

Melissa Cleveland, PE | Senior Project Manager

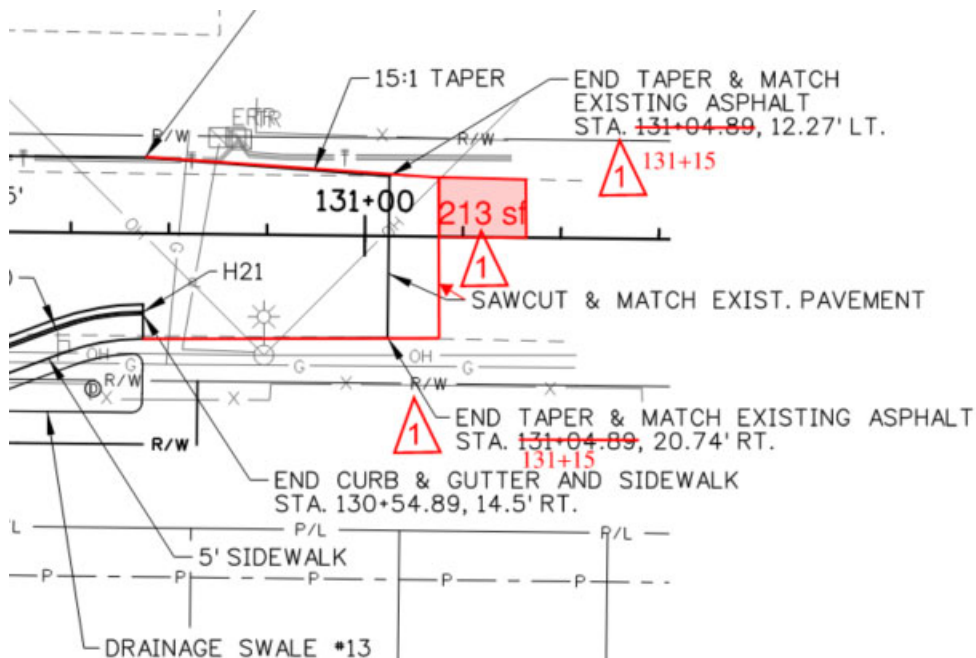
Office: 208.664.9382 | Direct: 208.664.6942 | E: mcleveland@welchcomer.com | Web: www.welchcomer.com



This e-mail and any attachments are intended solely for the use of the individual to whom they are addressed. Please visit our website for our confidentiality policy.

Beatrice Alonzo

From: Melissa Cleveland
Sent: Monday, July 6, 2026 4:28 PM
To: Beatrice Alonzo
Cc: Russ Twardowski
Subject: CO-1 back up



Melissa Cleveland, PE | Senior Project Manager

Office: 208.664.9382 | Direct: 208.664.6942 | E: mcleveland@welchcomer.com | Web: www.welchcomer.com



This e-mail and any attachments are intended solely for the use of the individual to whom they are addressed. Please visit our website for our confidentiality policy.

- B. Approval of Amendment No. 2 with Welch Comer & Associates to Honeysuckle - Ramsey Roundabout Project



Memo

To: Mayor and Hayden City Council
From: Alan Soderling, Public Works Director
Date: 07.14.2026

Agenda Item: **Approve Amendment No. 2 to the professional services contract with Welch Comer & Associates to incorporate design revisions for grading, extended pre-construction utility coordination and construction staking for the Honeysuckle Avenue and Ramsey Road Roundabout project and increase the contract authority by \$8,000 to an amount not to exceed \$25,500.**

Agenda Item Location

Consent Calendar

Background

This contract amendment is necessary to support additional work that was not anticipated in the original contract. A design oversight in the original plans related to the grade of the road and adjacent systems has been identified. Addressing this design issue prior to construction is a much more cost-effective approach that will generate a better result than addressing the issue in the field. Additionally, the relocation of several private utilities in this intersection demands a greater level of coordination than anticipated, and without this coordination significant delays are likely, resulting in greater costs.

Recommended Action or Motion

Motion: Approve Amendment 2 to the professional services contract with Welch Comer & Associates to incorporate design revisions for grading, extended pre-construction utility coordination and construction staking for the Honeysuckle Avenue and Ramsey Road Roundabout project and increase the contract authority by \$8,000 to an amount not to exceed \$25,500.

Functional Impact of Authorizing

Amendment No. 2 addresses a grading design issue prior to construction when it will be more costly and more difficult to address and provides for coordination of private utility relocation to limit adverse project impacts.

Functional Impact of Not Authorizing

If this is not accepted, the necessary design revisions will not occur and utility relocation may disrupt the project, resulting in delays and additional project costs.

Fiscal Impact

Amendment 2 is an \$8,000 increase to the contract, resulting in a not to exceed value of \$25,500.

Budget Funding Source

GL- 120-112-59226-7721

Attachments

Welch Comer & Associates Professional Services Contract Amendment 2- Honeysuckle/Ramsey Roundabout

**AMENDMENT NO. 2
AUTHORIZATION FOR ADDITIONAL SERVICES**

Additional Services. The following additional items of work on the **Honeysuckle Avenue and Ramsey Road Roundabout** project “the project” will be provided by Welch Comer and their sub-consultants. These additional services are a supplement to the scope of services contained in the existing agreement for Professional Services for the project dated March 10, 2026. All other terms and conditions of said agreement remain in full effect unless specifically modified in this additional services agreement.

Additional Scope of Work. This Amendment includes additional design revisions for machine grading to reflect current site conditions; extended pre-construction utility coordination with communication companies, KEC, and Avista Gas; and remaining construction staking for select private utilities, as described in EXHIBIT A.

Deliverables. As noted in **Exhibit A** and will be incorporated into the overall plan set for the project.

Schedule. The design revisions and construction are expected to be completed by August 30, 2026.

Additional Payment. The CITY agrees to pay ENGINEER for its services rendered under this Agreement on an hourly basis as follows and as detailed in EXHIBIT A.

The parties agree that ENGINEER will invoice the CITY for payment under this Agreement for services rendered herein.

Dated this _____ day of July, 2026.

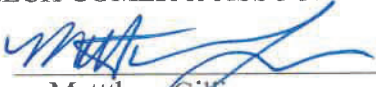
CITY

ENGINEER

CITY OF HAYDEN

WELCH COMER & ASSOCIATES, INC.

By: _____
Alan Davis, Mayor

By:  _____
Matthew Gillis

ATTEST:

Its: Vice President

PM Approval: MC

Abbi Sanchez, City Clerk

EXHIBIT A

Scope of Work and Fees

Design Revisions

Services of Engineer:

- a) Prep machine grading: The design and topographic survey on the project were completed years ago. There are areas that require design revisions to match properly into current conditions onsite. Raising this limit on the hourly task will cover Welch Comer completing these design revisions.
- b) Pre-Con Utility Assistance: The dry utility coordination has required Welch Comer's assistance more than intended. The utilities are mostly relocated and the work is nearly complete. This increase in the hourly limit is to finish up coordination with the communication companies, KEC, and Avista gas. The only staking for private utilities still required is staking for Avista gas and for a small portion on the north side of Honeysuckle where the design was revised.

II. Payments to Engineer for Services:

- A. City shall pay ENGINEER for the services identified herein on an hourly basis:

Tasks	Original Fee	Increase	New Limit
Prep Surface for Machine Grading	\$7,500	\$5,000	\$12,500
Pre-Construction Utility Assistance	\$10,000	\$3,000	\$13,500
Total Hourly Plus Expenses Limit	\$17,500	\$8,000	\$25,500

- a) Engineer may alter the distribution of compensation between individual phases noted herein to be consistent with services actually rendered, but shall not exceed the total hourly amount unless approved in writing by the Owner.
- b) An amount equal to the cumulative hours charged to the Project by Engineer's employees times standard hourly rates for each applicable billing class, plus reimbursement of expenses incurred in connection with providing the Services.
- c) Engineer's Standard Hourly Rates are attached as Appendix 1.
- d) Engineer's Reimbursable Rate Schedule is attached as Appendix 2.

Standard Hourly Rates Schedule

A. Standard Hourly Rates:

Standard Hourly Rates are set forth in this Appendix 1 to this Exhibit C and include salaries and wages paid to personnel in each billing class plus the cost of customary and statutory benefits, general and administrative overhead, non-project operating costs, and operating margin or profit. The Standard Hourly Rates Schedule will be adjusted annually to reflect equitable changes in the compensation payable to Engineer per Exhibit C.

The Standard Hourly Rates apply only as specified in Article C2.

B. Schedule:

Hourly rates for services performed on or after the date of the Agreement are:

Special Services	\$275.00/hour
Special Services – Accounting	190.00/hour
Expert Witness	300.00/hour
Public Involvement Specialist	125.00/hour
Principal Engineer III	310.00/hour
Principal Engineer II	295.00/hour
Principal Engineer I	260.00/hour
Construction Services Manager	250.00/hour
Construction Services Project Manager	160.00/hour
Sr. Project Manager	240.00/hour
Project Manager	215.00/hour
Engineer VII	270.00/hour
Engineer VI	215.00/hour
Engineer V	200.00/hour
Engineer IV	185.00/hour
Engineer III	165.00/hour
Engineer II	155.00/hour
Engineer I	145.00/hour
Engineering Assistant	80.00/hour
Sr. Engineer Tech III	150.00/hour
Sr. Engineer Tech II	145.00/hour
Sr. Engineer Tech I	130.00/hour
Engineering Technician	118.00/hour
Environmental Scientist	130.00/hour
Survey Manager	255.00/hour
Professional Land Surveyor II	205.00/hour
Professional Land Surveyor I	200.00/hour
Crew Chief II	150.00/hour
Crew Chief I	135.00/hour
Crew Member	118.00/hour
Survey Technician II	135.00/hour
Survey Technician I	130.00/hour
GIS Manager	165.00/hour
GIS Technician II	130.00/hour
GIS Technician I	115.00/hour
Engineering Designer I	155.00/hour
CAD Technician IV	145.00/hour
CAD Technician III	125.00/hour
CAD Technician II	120.00/hour
CAD Technician I	115.00/hour
Sr. Project Administrator	130.00/hour
Project Administrator	110.00/hour
Sr. Administrative Assistant	90.00/hour
Administrative Assistant	80.00/hour
No Charge Services	0.00/hour

Reimbursable Expenses Schedule

Reimbursable Expenses will be adjusted annually to reflect equitable changes in the compensation payable to Engineer per Exhibit C. Rates and charges for Reimbursable Expenses as of the date of the Agreement are:

Letter/Legal Size Copies/Impressions (B/W)	\$0.10/page
Double Sided Letter & Legal Size Copies/Impressions (B/W)	\$0.13/page
Double Sided Letter & Legal Size Copies/Impressions (Color)	\$0.99/page
Ledger Size Copies/Impressions (B/W)	\$0.20/page
Double Sided Ledger Size Copies/Impressions (B/W)	\$0.25/page
Double Sided Ledger Size Copies/Impressions (Color)	\$1.98/page
Cardstock Copies/Impressions (B/W)	\$0.31/page
Letter/Legal Cardstock Copies/Impressions (Color)	\$0.99/page
Ledger Size Copies/Impressions (Color)	\$1.03/page
Color Transparency	\$2.49/page
Plot on Paper B&W (18" x 24")	\$0.90/sheet
Plot on Paper Color (18" x 24")	\$4.50/sheet
Plot on Paper B&W (18" x 27 ")	\$0.90/sheet
Plot on Paper Color (18" x 27 ")	\$4.50/sheet
Plot on Photo Paper/Mylar (18" x 27")	\$8.25/sheet
Plot on Paper B&W (22" x 34")	\$1.80/sheet
Plot on Paper Color (22" x 34")	\$9.00/sheet
Plot on Paper B&W (22" x 36")	\$1.80/sheet
Plot on Paper Color (22" x 36")	\$9.00/sheet
Plot on Paper B&W (24" x 36")	\$1.80/sheet
Plot on Paper Color (24" x 36")	\$9.00/sheet
Plot on Paper B&W (30" x 42")	\$2.70/sheet
Plot on Paper Color (30" x 42")	\$13.50/Sheet
Plot on Paper B&W (34" x 44")	\$3.30/sheet
Plot on Paper Color (34" x 44")	\$16.50/sheet
Plot on Paper B&W (36" x 48")	\$3.60/sheet
Plot on Paper Color (36" x 48")	\$18.00/sheet
Plot on Paper B&W (36" x 120")	\$9.00/sheet
Plot on Paper Color (36" x 120")	\$45.00/sheet
Water Pressure Recorder	\$35.00/day
Mileage (auto)	Per Federal Rate
Meals and Lodging	Per Diem Rate
Mobile Lidar Scanner	\$1,500/hr
Navvis Ivion Cloud Processing	\$0.50/foot
UAV Flight	\$75/each
Drone Survey Software	\$450.00/each
Topo Feature Extraction Software	\$40.00/hour
Aerial Lidar	\$3,500/day
GPS Per Hour Billing	\$35.00/hour
GPS Per Hour Billing – Base and Rover	\$70.00/hour
Robotics Hourly Billing – 1 Man	\$70.00/hour
Digital Level	\$15.00/hour

- C. Approval of The Professional Services Agreement with Geotek Inc. for the 2026 Chip Seal Project



Memo

To: Mayor and Hayden City Council

From: Alan Soderling, Public Works Director

Date: 7-8-2026

Agenda Item: Request for Authorization of Professional Services Agreement with Geotek Inc.

Agenda Item Location

Consent Calendar

Recommended Action or Motion

Staff recommends the approval and authorization of the mayor to sign the Agreement for Professional Services with Geotek Inc. in the amount of, not to exceed without prior approval, \$9,945.

Functional Impact of Authorizing

This is a professional services agreement with Geotek Inc. for quality control services. Geotek will perform observation and materials testing for the 2026 Chip Seal Project.

Functional Impact of Not Authorizing

If this is not approved, then the city will not have quality control observation for the 2026 Chip Seal Project.

Fiscal Impact

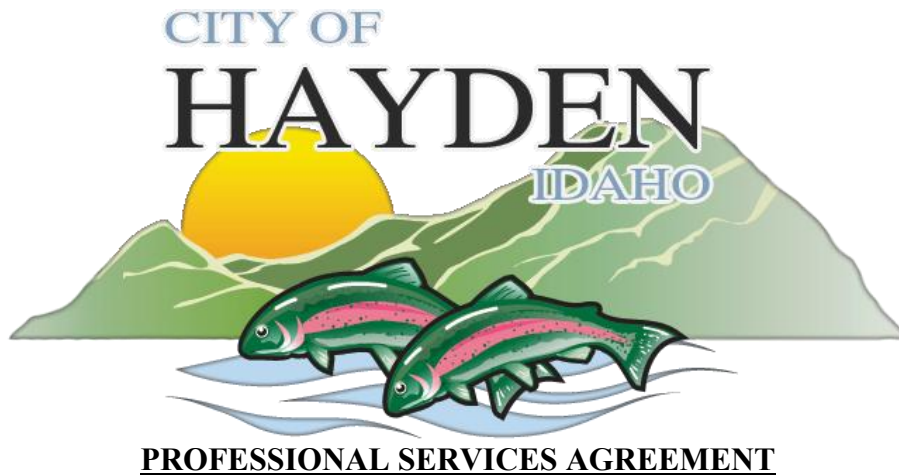
This project is included in the FY2026 budget. The agreement amount is lower than the budgeted amount; therefore, this agreement does not impact the FY2026 budget.

Budget Funding Source

GL – 110-532-54304 – Road and Parking Lot Maintenance

Attachments

Agreement for Professional Services with Geotek Inc.



AGREEMENT made between The City of Hayden Governmental Entity, a political subdivision of the state of Idaho, herein "ENTITY" and, GEOTEK, INC., herein "CONSULTANT".

The parties agree as follows:

1. SCOPE OF WORK: ENTITY engages CONSULTANT to complete and perform observational testing of roadway improvements for quality control purposes for the 2026 Chip Seal Project, as detailed in Attachment 1.
2. PAYMENT: ENTITY agrees to pay CONSULTANT within 30 days of receipt of CONSULTANT's invoice as per Attachment 1 in an amount not to exceed \$9,945.00 without prior approval by City Council.
3. RIGHT OF CONTROL: CONSULTANT has no obligation to work any particular hours or days or any particular number of hours or days. CONSULTANT agrees, however, that his other contracts or services shall not interfere with the performance of his services under this Agreement.
4. INDEPENDENT CONSULTANT RELATIONSHIP: CONSULTANT is an independent CONSULTANT and is not an employee, servant, agent, partner, or joint venturer of ENTITY. ENTITY shall determine the work to be done by CONSULTANT, but CONSULTANT shall determine the legal means by which it accomplishes the work specified by ENTITY.
5. FEDERAL, STATE, AND LOCAL PAYROLL TAXES: Neither federal, state or local income taxes, nor payroll taxes of any kind shall be withheld and paid by ENTITY on behalf of CONSULTANT or the employees of CONSULTANT. CONSULTANT shall not be treated as an employee with respect to the services performed hereunder for federal or state tax purposes. CONSULTANT understands that CONSULTANT is responsible to pay, according to law, CONSULTANT's income tax. CONSULTANT further understands that CONSULTANT may be liable for self-employment (Social Security) tax to be paid by CONSULTANT according to law.
6. LICENSES AND LAW: CONSULTANT represents that he possess the skill and experience necessary and all licenses required to perform the services under this agreement. CONSULTANT further agrees to comply with all applicable laws in the performance of the services hereunder.

7. FRINGE BENEFITS: Because CONSULTANT is engaged in its own independently established business, CONSULTANT is not eligible for, and shall not participate in, any employee pension, health, or other fringe benefit plans of ENTITY.

8. WORKER'S COMPENSATION: CONSULTANT shall maintain in full force and effect worker's compensation for CONSULTANT and any agents, employees, and staff that the CONSULTANT may employ, and provide proof to ENTITY of such coverage or shall provide proof that such worker's compensation insurance is not required under the circumstances.

9. EQUIPMENT, TOOLS, MATERIALS OR SUPPLIES: CONSULTANT shall supply, at CONSULTANT's sole expense, all equipment, tools, materials and/or supplies to accomplish the services to be provided herein.

10. EFFECTIVE DATE: This contract will run from the date at which it is signed by both parties until such time as the services are deemed no longer needed by the Mayor and Council or contract fulfillment is reached.

11. WARRANTY: CONSULTANT warrants that all materials and goods supplied under this Agreement shall be of good merchantable quality and that all services will be performed in a good workmanlike manner. CONSULTANT acknowledges that it will be liable for any breach of this warranty.

12. INDEMNIFICATION: CONSULTANT agrees to indemnify, defend, and hold harmless ENTITY, and its officers, agents and employees, from and against any and all claims, losses, actions, or judgments for damages or injury to persons or property arising out of or in connection with the act and/or any performances or activities of CONSULTANT, CONSULTANT's agents, employees, or representatives under this Agreement.

13. WAIVER OF CLAIMS: CONSULTANT, by signature of this document does hereby waive any rights to any and all claims, losses, actions, and judgments for damages or injury to persons or property arising out of or in connection with the acts up to \$1,000,000 against the ENTITY.

14. NONWAIVER: Failure of either party to exercise any of the rights under this Agreement, or breach thereof, shall not be deemed to be a waiver of such right or a waiver of any subsequent breach.

15. CHOICE OF LAW: Any dispute under this Agreement, or related to this Agreement, shall be decided in accordance with the laws of the state of Idaho.

16. ENTIRE AGREEMENT: This is the entire Agreement of the parties and can only be modified or amended in writing by the parties.

17. SEVERABILITY: If any part of this Agreement is held unenforceable, the remaining portions of the Agreement will nevertheless remain in full force and effect.

18. CERTIFICATION CONCERNING BOYCOTT OF ISRAEL: Pursuant to Idaho Code section 67-2346, if payments under the Contract exceed one hundred thousand dollars (\$100,000) and CONSULTANT employs ten (10) or more persons, CONSULTANT certifies that it is not currently engaged in, and will not for the duration of the Contract engage in, a boycott of goods or

services from Israel or territories under its control. The terms in this section defined in Idaho Code section 67-2346 shall have the meaning defined therein.

19. ATTORNEY FEES: Reasonable attorney fees shall be awarded to the prevailing party in any action to enforce this Agreement or to declare forfeiture or termination of this Agreement.

20. Certification that Company is Not Currently Owned or Operated by the Government of China. Pursuant to Idaho Code section 67-2359, CONSULTANT certifies that the company is not currently owned or operated by the government of China and will not for the duration of the contract be owned or operated by the government of China. The terms defined in Idaho Code section 67-2359 shall be the meaning defined therein.

DATED this _____ day of _____, 2026.

ENTITY:

CONSULTANT: GEOTEK, INC.

Mayor

By _____
Owner

ATTEST:

City Clerk

Form and content approved by Fonda Jovick, as attorney for the City of Hayden.



GeoTek, Inc.

11354 N. Government Way, Hayden, ID 83835

(208) 904-2980 Office (208) 904-2981 Fax www.geotekusa.com

***Special Inspection & Material Testing
Service Estimate for City of Hayden***

City of Hayden Chip Seal Laboratory Testing

City of Hayden

GeoTek, Inc. Proposal No. P0600526-NI, prepared 6/22/2026

The value of the services provided by a quality inspection and testing agency greatly exceeds the cost of this service. GeoTek offers the highest quality service available at a competitive price. Our experience enables GeoTek to provide the type and quality of service necessary to complete this project within time and budget constraints.

We understand that this project consists of Chip Sealing various roadways in the City of Hayden. It is our understanding that work will consist of roadway improvements on the following roads: Hayden Ave., Reed Rd., Miles Ave., Lacey Ave., Dakota Ave., Wyoming Ave. We also understand that third-party sampling and material testing are required to be performed per the civil plan and ISPWC requirements. GeoTek, Inc. proposes to perform the required Inspection, Sampling and Material Testing services. This estimate is based on the ISPWC Standards: Division 800-Aggregates and Asphalt, City of Hayden Standards, and communication with the client.

We appreciate the opportunity of submitting this proposal and look forward to working with you on this and other projects in the future. If there are any questions regarding this proposal, please contact us.

Bid Notes:

- (1) GeoTek's staff and laboratory is fully accredited and certified (AASHTO, ACI, ASTM, AWS, CCRL, ICC, ITD), and capable of handling all of the Special Inspection and Construction Material Testing needs for this project.
- (2) This is a time & materials estimate based on the information provided at the time of this bid preparation. If the presumed construction schedule does not meet the enclosed estimated production rates, the quantities and number of required inspection/testing trips will vary. Please review the number/frequency of estimated trips/quantities to ensure that each item meets your construction schedule/production rate. Variances from our estimate will be billed at the indicated unit rates. The result may increase or decrease our total fee.
- (3) Inspections are performed on an as-needed basis and should be scheduled by the client and/or contractor performing the work at least 24 hours prior to the requested inspection time. GeoTek is not responsible for missed testing/inspections due to not being scheduled. Scheduling information will be provided prior to start of work.

Respectfully submitted,

Bryan Warden, PE — Senior Engineer — (208) 818-2646 — Bwarden@geotekusa.com

If GeoTek receives a request to proceed (whether verbal, in writing, or in the form of a Work Order or Purchase Order) with any or all of the services described in this proposal prior to receiving a signed copy of the attached Work Authorization and Agreement, and GeoTek provides any or all of the services, GeoTek and you expressly agree that the terms of this proposal, the attached fee schedule, and the terms and conditions set forth in the attached Work Authorization and Agreement form shall govern all the services performed.

**GeoTek, Inc.**

11354 N. Government Way, Hayden, ID 83835

(208) 904-2980 Office (208) 904-2981 Fax www.geotekusa.com

City of Hayden Chip Seal Laboratory Testing Service Estimate for City of Hayden

PROFESSIONAL SERVICE ITEM	ESTIMATED QUANTITY	UNIT RATE	SERVICE FEE
I Chip Sealing - Observation and Testing -			
<i>Provide Observation and Testing of roadway improvements, such as verifying spray rates of emulsified asphalt binder. Perform sampling of materials and provide laboratory testing to document the consistency of the materials.</i>			
7 inspections @ 3 hours/inspection	21 hours	\$ 105.00 /hour	\$ 2,205.00
Laboratory Testing			
Cleanness Value	12 tests	\$ 185.00 /test	\$ 2,220.00
Sieve - Coarse and Fine w/ Wash	12 tests	\$ 225.00 /test	\$ 2,700.00
Fracture Face Count	12 tests	\$ 135.00 /test	\$ 1,620.00
Anti-Stripping Additive in Asphalt Binder	12 tests	\$ 100.00 /test	\$ 1,200.00

SHEET I ESTIMATED SERVICE FEE:	\$ 9,945.00
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- D. Approval of Participation Agreement for Financing the Honeysuckle Avenue and Government Way Intersection



Memo

To: Mayor and Hayden City Council

From: Dulci Kau, PE, City Engineer

Date: 7/14/2026

Agenda Item: Approval of Participation Agreement for Financing the Honeysuckle Ave & Government Way Intersection

Agenda Item Location

Consent

Background and Recommended Action or Motion

The Government Way and Honeysuckle intersection has improvements identified in the 2040 Transportation Master Plan, and the subsequent 2022 Government Way Corridor Study. This intersection is located within the Hayden Urban Renewal Area (HURA) and is in HURA's budget.

The City contracted with Welch Comer & Associates, Inc. to complete the design of this project for \$118,700. This agreement with HURA allows the City to be reimbursed up to \$85,000 by HURA. The remaining \$33,700 of the Welch Comer Contract will remain the City's responsibility.

Design of the intersection improvements is underway, and on track to be complete by the end of the year. Based on the recent workshops with HURA, this project was identified as a joint focus to complete the next steps, including, right-of-way acquisition and construction.

Staff recommends City Council approve the Participation Agreement for Financing the Honeysuckle Ave & Government Way Intersection with HURA.

Functional Impact of Authorizing

Approval will allow the City to receive \$85,000 in reimbursement from HURA for the project's design costs.

Functional Impact of Not Authorizing

If not approved, the City will be solely responsible for fulfilling the contract amount of \$118,700 with Welch Comer.

Fiscal Impact

This agreement authorizes HURA to reimburse the City for \$85,000 of the design of the Project.

Budget Funding Source / Transfer Request

GL 130-899-59831-8020

Attachment

Participation Agreement for Financing the Honeysuckle Ave & Government Way Intersection

**PARTICIPATION AGREEMENT FOR FINANCING
HONEYSUCKLE AVENUE & GOVERNMENT WAY
INTERSECTION**

This Agreement is entered into between the Hayden Urban Renewal Agency (the “Agency”) and the City of Hayden (the “City”) regarding the financing of portions of the Honeysuckle Avenue and Government Way Intersection project (the “Project”). The City and the Agency are each referred to herein as a "Party" and collectively as the "Parties."

WHEREAS, Agency is an independent public body corporate and politic, authorized under the authority of the Idaho Urban Renewal Law of 1965, as amended, Title 50, Chapter 20 of the Idaho Code, as amended (the "Law") and the Local Economic Development Act, Title 50, Chapter 29, as amended (the "Act") as a duly created and existing urban renewal agency for City; and

WHEREAS, City is a municipal corporation duly organized existing and operating under the laws and Constitution of the State of Idaho (the "State"); and

WHEREAS, the City Council, after notice duly published, conducted a public hearing on the Hayden Urban Renewal Capital Development Plan (the "Plan"); and

WHEREAS, following said public hearing the City Council adopted its Ordinance 406, on December 13, 2005, approving the Plan; and

WHEREAS, the Plan was amended on November 18, 2025 and Plan Amendment No. 1 included an economic feasibility study that included a project list. The project list in the amendment includes \$300,000 for design and right-of-way acquisition for the Honeysuckle Avenue and Government Way intersection.

WHEREAS, pursuant to the Act, the Law and Plan, the Agency is authorized to carry out the purposes and various projects under the Plan and to enter into and carry out contracts or agreements in connection therewith, including but not limited to, “the strengthening of the economic base of the Project Area and the community by the installation of needed public improvements and facilities to stimulate new commercial expansion, employment, and economic growth” and “the construction and improvement of major street corridors to allow traffic flows to move through the development ...” that is consistent with the goals of the Plan; and

WHEREAS, Agency has found that the Project is consistent with the goals of the Plan and is a project listed in the 2025 Plan amendment; and

WHEREAS, the City has entered into a contract with Welch Comer Engineers for the design not to exceed \$118,700. The contract currently excludes project specifications and right-of-way acquisition services but includes legal descriptions and exhibits to support future property acquisition.

WHEREAS, The Agency has agreed to contribute up to \$85,000 toward the design costs, as approved at its April 13, 2026 meeting. The City will be responsible for the remaining consulting costs, estimated at approximately \$33,700. All reimbursement requests must be supported by consultant invoices.

WHEREAS, pursuant to Idaho Code Section 50-2015(d)(1), the City and the Agency may enter into agreements (which agreements may extend over any period, notwithstanding any provisions or rule

of law to the contrary), respecting action to be taken by the City pursuant to any of the powers granted by the Law; and

NOW THEREFORE, it is agreed as follows:

1. **Effective Date.** The effective date of this Agreement shall be the date when this Agreement has been signed by City and Agency (last date signed) and shall continue until the completion of all obligations of each Party.

2. **Financing of Project.** Agency agrees to fund the costs incurred for design of the Project (collectively, the "Project Costs") as follows:

(a) City Responsibilities. The City will be the contracting agency for the Project and shall be financially responsible for all Project costs less the Agency contribution described below.

(b) Agency Financial Responsibilities. The Agency shall reimburse the City for eligible Project Costs in an amount not to exceed \$85,000 (the "Agency Contribution").

(c) Invoices and Project Funding Summaries. City shall provide records to Agency in the form of consultant invoices and a tracking spreadsheet that indicates with the City's minimum obligation has been met and the subsequent reimbursement requests. The City shall not seek reimbursement for City staff time. Also, The City understands and acknowledges that the RAA has a finite life, and that all payments/reimbursements must be completed prior to the RAA maturity date of December 31, 2029. The City also understands and acknowledges that any costs or other obligations associated with the Project which are not documented and provided to the Agency by August 31, 2029 will not be an obligation or liability of the Agency.

3. **Payments by the Agency.**

(a) Project Costs. The Agency shall make payments to the City within thirty (30) days of receiving complete and approved reimbursement requests submitted in accordance with Section 2(c).

4. **Antidiscrimination.** The City and Agency, for themselves and their successors and assigns, agrees that in the construction, design and installation of the Project provided for in this Agreement, they will not discriminate against any employee or applicant for employment because of age, race, handicap, color, creed, religion, sex, marital status, ancestry, or national origin.

5. **Insurance.** City shall, or through its contractor shall, at its sole cost, obtain and maintain in force for the duration of this Agreement insurance of the following types, with limits not less than those set forth below:

City shall purchase and maintain, for the benefit of City, insurance for protection from claims under the worker's compensation law of the state of Idaho arising from work performed by City (including City's agents and employees) on the Project; claims for damages because of bodily injury, including personal injury, sickness, disease, or death of any of City's employees; and claims arising out of the performance of this Agreement and caused by negligent acts for which City is legally liable. The terms and limits of liability shall be determined solely by City, and nothing herein shall be construed as any waiver of any claim or defense by City or Agency premised upon any claim of sovereign immunity or arising from the Idaho Tort Claims Act.

City shall also purchase and maintain property damage insurance for any property damage to the Project or other property owned by City.

6. Damage and Destruction; Condemnation. In the event that the Project, or any part thereof, is damaged or destroyed, or title to the Project, or any part thereof, is taken by any governmental body other than the City or Agency through the exercise of the power of eminent domain, any condemnation award or insurance proceeds payable to or for the account of the City shall be used to rebuild, replace, repair or restore the Project to the extent of such damage, destruction or taking. In the event the City reasonably determines that such rebuilding, replacement, repair or restoration of the Project is impracticable or not feasible, such proceeds shall be used to reimburse the Agency for the Agency Contribution. In the event of a partial taking or partial destruction of the Project, the City shall first apply such condemnation award or insurance proceeds to repair or restore the remainder of the Project to the extent such Project has been destroyed, or to replace the portion of the Project taken in any partial condemnation, and shall apply any amount not so expended to reimburse the Agency for its proportionate share of the costs of the Project components funded with the Agency Contribution subject to such partial taking or partial damage or destruction.

7. Default. Neither Party shall be deemed to be in default of this Agreement except upon the expiration of forty-five (45) days from receipt of written notice of default from the other Party specifying the particulars in which such Party has failed to perform its obligations under this Agreement. Such Party may, prior to expiration of said 45-day period, rectify the particulars specified in said notice of default. In the event the Party does not rectify the default within 45 days of receipt of the notice of default, the nondefaulting Party may do the following:

(a) The nondefaulting Party may terminate this Agreement upon written notice to the defaulting Party and recover from the defaulting Party all direct damages incurred by the nondefaulting Party.

(b) The nondefaulting Party may seek specific performance of this Agreement and, in addition, recover all damages incurred by the nondefaulting Party. The Parties declare it to be their intent that this Agreement may be specifically enforced.

(c) In the event the City defaults under this Agreement, the Agency (the non-defaulting Party) shall have the right to seek reimbursement of any funds provided to the City pursuant to this Agreement.

(d) In the event the Agency defaults under this Agreement, the City (the non-defaulting Party) shall have the right to seek reimbursement of any funds or services provided to the Agency pursuant to this Agreement, plus any additional amount due to the City for work performed but not yet reimbursed.

8. Access to Reports. All Parties agree to provide all information regarding the Project to all other Parties upon reasonable request to the appropriate Authorized Representative as designated under Section 13.

9. Captions and Headings. The captions and headings in this Agreement are for reference only and shall not be deemed to define or limit the scope or intent of any of the terms, covenants, conditions, or agreements contained herein.

10. No Joint Venture or Partnership. The Agency and City agree that nothing contained in this Agreement or in any document executed in connection with this Agreement shall be construed as making the Agency and City a joint venture or partners.

11. Assignment. The rights, obligations and duties of the Agency and the City under this Agreement shall not be assigned or transferred, in whole or in part, without the prior written permission of the other Party.

12. Notice and Receipt.

(a) Notices. All notices given pursuant to this Agreement shall be in writing and shall be given by personal service, by United States mail, or by United States express mail or other established express delivery service (such as Federal Express), postage or delivery charge prepaid, return receipt requested, addressed to the appropriate Party at the address set forth below:

To Agency:

Hayden Urban Renewal Agency
c/o City of Hayden
Attn: Ronda Mitchell, Chairperson
8930 North Government Way
Hayden, ID 83835
copy to: Brenda Bookholtz, Executive Director

To City:

Abbi Sanchez
City Clerk
City of Hayden
8930 North Government Way
Hayden, ID 83835
copy to: Dulci Kau, City Engineer

The person and address to which notices are to be given may be changed at any time by any Party upon written notice to the other Party. All notices given pursuant to this Agreement shall be deemed given upon receipt.

(b) Receipt. For the purpose of this Agreement, the term "receipt" shall mean the earlier of any of the following:

- (i) the date of delivery of the notice or other document to the address specified above as shown on the return receipt;
- (ii) the date of actual receipt of the notice or other document by the person or entity specified above; or
- (iii) in the case of refusal to accept delivery or inability to deliver the notice or other document, the earlier of:
 - (a) the date of the attempted delivery or refusal to accept

delivery,

- (b) the date of the postmark on the return receipt, or
- (c) the date of receipt of notice of refusal or notice of non-delivery by the sending Party.

13. Authorized Representative. The Agency hereby designates Melissa Cleveland, as its Authorized Representative. The City hereby designates Alan Soderling, Public Works Director as its Authorized Representative.

14. Applicable Law/Attorney Fees. This Agreement shall be construed and enforced in accordance with the laws of the State of Idaho. Should any legal action be brought by either Party because of breach of this Agreement or to enforce any provision of this Agreement, the prevailing Party shall be entitled to reasonable attorney fees, court costs, and such other costs as may be found by the court.

15. Parties in Interest. Except as herein otherwise specifically provided, nothing in this Agreement expressed or implied is intended or shall be construed to confer upon any person, firm or corporation other than the City and the Agency any right, remedy, or claim under or by reason of this Agreement, this Agreement being intended to be for the sole and exclusive benefit of the City and the Agency.

16. Severability. In case any one or more of the provisions of this Agreement shall, for any reason, be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions of this Agreement, this Agreement shall be construed and enforced as if such illegal or invalid provisions had not been contained herein or therein.

17. Counterparts. This Agreement may be executed in any number of counterparts, each of which, when so executed and delivered, shall be an original; but such counterparts shall together constitute but one and the same Agreement.

18. Entire Agreement. This Agreement, along with any and all exhibits attached hereto and incorporated herein by reference, contains and integrates all of the terms and conditions mentioned herein or incidental hereto and supersedes all negotiations or previous agreements between the Parties with respect to all or any part of the Project.

IN WITNESS WHEREOF, the parties hereto, through their respective governing boards, have executed this Agreement on the date first cited above.

CITY OF HAYDEN

HAYDEN URBAN RENEWAL AGENCY

By: Alan Davis, Mayor

Ronda Mitchell

By: Ronda Mitchell, Chairperson

ATTEST

By: Abbi Sanchez, Clerk

ATTEST

Colin Meehan

Colin Meehan, Secretary

E. Approval of 2026 3rd Quarter Financial Report for Website Publication

QUARTERLY FINANCIAL REPORT FOR CITY OF HAYDEN

Balance As of 06/30/2026

(Required by Idaho Code 50-1011) **25-26**

GL Number	Description	Amended Budget	YTD Balance 06/30/2026	% Bdgt Used
Fund: 110 GENERAL FUND				
Account Category: Revenues				
	FUND BALANCE CARRYOVER	500,000.00		0.00
	TRANSFERS IN	2,696,462.00	1,771,461.99	65.70
	GENERAL SALES/USE TAX	1,854,221.00	958,063.53	51.67
	FRANCHISE FEES	310,000.00	164,842.37	53.17
	COMMUNITY DEVELOPMENT FEES	741,058.00	556,012.11	75.03
	LICENSES & PERMITS	76,000.00	87,529.65	115.17
	INTERGOVERNMENTAL REVENUE	1,979,337.00	689,825.94	34.85
	STATE GOVERNMENT GRANTS	350.00		0.00
	CHARGES FOR SERVICES	26,750.00	19,838.35	74.16
	TRAFFIC FINES	40,000.00	26,114.66	65.29
	INTEREST REVENUES	50,000.00	112,532.42	225.06
	PRIVATE SOURCE DONATIONS	0.00	5,525.00	100.00
	OTHER FINANCING SOURCES	115,000.00	37,094.40	32.26
	PROCEEDS FROM CAPITAL ASSET DISPOSIT	1,100.00	2,668.60	242.60
	RECREATION PROGRAMS	190,375.00	176,344.38	92.63
	COMMUNITY EVENT REVENUE	24,700.00	27,722.50	112.24
	COMMISSIONS & COMMITTEES	0.00		0.00
	FEDERAL GOVERNMENT GRANTS	505,044.00		0.00
	TAXES NOT ON VALUE	0.00		0.00
	REFUND/REIMBURSEMENT	0.00		0.00
Revenues		9,110,397.00	4,635,575.90	50.88
Account Category: Expenditures				
	FUND BALANCE CARRYOVER	500,000.00		0.00
	COMMUNITY EVENT EXPENSES	35,750.00	10,022.83	28.04
	SALARIES & BENEFITS	3,655,950.13	2,567,708.02	70.23
	OPERATING EXPENSES	2,453,233.00	1,528,760.26	62.32
	INFORMATION TECHNOLOGY	228,925.00	180,932.61	79.04
	EQUIPMENT/VEHICLE MAINTENANCE & FUEL	208,852.15	106,029.41	50.77
	ROAD MAINTENANCE	1,387,560.00	259,291.71	18.69
	CAPITAL PURCHASES & PROJECTS	397,423.00	332,570.91	83.68
	CAPITAL LEASE PRINCIPAL	14,000.00	9,865.77	70.47
	CAPITAL LEASE INTEREST	0.00		0.00
	TRANSFERS OUT	225,706.00		0.00
	PRIOR PERIOD ADJUSTMENTS	0.00		0.00
	GRANT EXPENDITURES	0.00		0.00
	EMERGENCY PREPAREDNESS	3,000.00	2,864.19	95.47
Expenditures		9,110,399.28	4,998,045.71	54.86
Fund 110 - GENERAL FUND:				
	TOTAL REVENUES	9,110,397.00	4,635,575.90	50.88
	TOTAL EXPENDITURES	9,110,399.28	4,998,045.71	54.86
	NET OF REVENUES & EXPENDITURES:	(2.28)	(362,469.81)	
Fund: 111 GENERAL FUND INVESTMENTS				
Account Category: Revenues				
	FUND BALANCE CARRYOVER	0.00		0.00
	TRANSFERS IN	0.00		0.00
	INTEREST REVENUES	0.00	515,909.86	100.00
Revenues		0.00	515,909.86	100.00
Account Category: Expenditures				
	FUND BALANCE CARRYOVER	0.00		0.00
	TRANSFERS OUT	0.00		0.00
Expenditures		0.00	0.00	0.00
Fund 111 - GENERAL FUND INVESTMENTS:				
	TOTAL REVENUES	0.00	515,909.86	100.00
	TOTAL EXPENDITURES	0.00	0.00	0.00
	NET OF REVENUES & EXPENDITURES:	0.00	515,909.86	

QUARTERLY FINANCIAL REPORT FOR CITY OF HAYDEN

Balance As of 06/30/2026

(Required by Idaho Code 50-1011) **25-26**

GL Number	Description	Amended Budget	YTD Balance 06/30/2026	% Bdg Used
Fund: 112 HONEYSUCKLE BOAT LAUNCH FUND				
Account Category: Revenues				
	FUND BALANCE CARRYOVER	89,307.00		0.00
	LICENSES & PERMITS	40,000.00	36,590.21	91.48
	STATE GOVERNMENT GRANTS	0.00		0.00
	CHARGES FOR SERVICES	0.00	15.00	100.00
	INTEREST REVENUES	2,500.00	3,170.42	126.82
Revenues		<u>131,807.00</u>	<u>39,775.63</u>	<u>30.18</u>
Account Category: Expenditures				
	FUND BALANCE CARRYOVER	93,307.00		0.00
	OPERATING EXPENSES	38,500.00	13,528.69	35.14
	CAPITAL PURCHASES & PROJECTS	0.00		0.00
Expenditures		<u>131,807.00</u>	<u>13,528.69</u>	<u>10.26</u>
Fund 112 - HONEYSUCKLE BOAT LAUNCH FUND:				
TOTAL REVENUES		131,807.00	39,775.63	30.18
TOTAL EXPENDITURES		131,807.00	13,528.69	10.26
NET OF REVENUES & EXPENDITURES:		<u>0.00</u>	<u>26,246.94</u>	
Fund: 113 VETERANS MEMORIAL FUND				
Account Category: Revenues				
	FUND BALANCE CARRYOVER	18,983.59		0.00
	INTEREST REVENUES	400.00	490.20	122.55
	PRIVATE SOURCE DONATIONS	2,600.00	2,550.00	98.08
Revenues		<u>21,983.59</u>	<u>3,040.20</u>	<u>13.83</u>
Account Category: Expenditures				
	FUND BALANCE CARRYOVER	18,983.59		0.00
	OPERATING EXPENSES	3,000.00	1,540.00	51.33
Expenditures		<u>21,983.59</u>	<u>1,540.00</u>	<u>7.01</u>
Fund 113 - VETERANS MEMORIAL FUND:				
TOTAL REVENUES		21,983.59	3,040.20	13.83
TOTAL EXPENDITURES		21,983.59	1,540.00	7.01
NET OF REVENUES & EXPENDITURES:		<u>0.00</u>	<u>1,500.20</u>	
Fund: 114 COUNCIL MEDIA CENTER FUND				
Account Category: Revenues				
	FUND BALANCE CARRYOVER	10,776.00		0.00
	INTEREST REVENUES	400.00	368.67	92.17
Revenues		<u>11,176.00</u>	<u>368.67</u>	<u>3.30</u>
Account Category: Expenditures				
	FUND BALANCE CARRYOVER	11,176.00		0.00
	CAPITAL PURCHASES & PROJECTS	0.00	2,598.32	100.00
Expenditures		<u>11,176.00</u>	<u>2,598.32</u>	<u>23.25</u>
Fund 114 - COUNCIL MEDIA CENTER FUND:				
TOTAL REVENUES		11,176.00	368.67	3.30
TOTAL EXPENDITURES		11,176.00	2,598.32	23.25
NET OF REVENUES & EXPENDITURES:		<u>0.00</u>	<u>(2,229.65)</u>	

QUARTERLY FINANCIAL REPORT FOR CITY OF HAYDEN

Balance As of 06/30/2026

(Required by Idaho Code 50-1011) **25-26**

GL Number	Description	Amended Budget	YTD Balance 06/30/2026	% Bdg't Used
Fund: 120 IMPACT FEE CIRCULATION FUND				
Account Category: Revenues				
	FUND BALANCE CARRYOVER	1,711,050.00		0.00
	COMMUNITY DEVELOPMENT FEES	0.00	16,221.38	100.00
	INTERGOVERNMENTAL REVENUE	2,200,000.00		0.00
	STATE GOVERNMENT GRANTS	0.00		0.00
	INTEREST REVENUES	30,000.00	43,915.71	146.39
	PROCEEDS FROM CAPITAL ASSET DISPOSIT	0.00		0.00
	DEVELOPMENT IMPACT FEES	475,000.00	434,645.05	91.50
	FEDERAL GOVERNMENT GRANTS	2,200,000.00		0.00
Revenues		6,616,050.00	494,782.14	7.48
Account Category: Expenditures				
	FUND BALANCE CARRYOVER	1,643,150.00		0.00
	OPERATING EXPENSES	0.00		0.00
	CAPITAL PURCHASES & PROJECTS	66,900.00	135,957.50	203.22
	IMPACT FEE UPDATE	45,000.00		0.00
	PLANNED PROJECTS	4,861,000.00	467,471.70	9.62
	FEDERAL GOVERNMENT GRANTS	0.00	16,265.99	100.00
Expenditures		6,616,050.00	619,695.19	9.37
Fund 120 - IMPACT FEE CIRCULATION FUND:				
	TOTAL REVENUES	6,616,050.00	494,782.14	7.48
	TOTAL EXPENDITURES	6,616,050.00	619,695.19	9.37
	NET OF REVENUES & EXPENDITURES:	0.00	(124,913.05)	
Fund: 121 IMPACT FEE PARKS FUND				
Account Category: Revenues				
	FUND BALANCE CARRYOVER	1,717,987.00		0.00
	INTERGOVERNMENTAL REVENUE	0.00		0.00
	STATE GOVERNMENT GRANTS	0.00		0.00
	INTEREST REVENUES	5,000.00	45,433.58	908.67
	DEVELOPMENT IMPACT FEES	350,000.00	207,080.00	59.17
	FEDERAL GOVERNMENT GRANTS	0.00		0.00
	GRANT CITY MATCH	0.00		0.00
Revenues		2,072,987.00	252,513.58	12.18
Account Category: Expenditures				
	FUND BALANCE CARRYOVER	98,111.00		0.00
	OPERATING EXPENSES	0.00		0.00
	CAPITAL PURCHASES & PROJECTS	0.00		0.00
	IMPACT FEE UPDATE	30,000.00		0.00
	PLANNED PROJECTS	1,944,876.00	37,325.40	1.92
Expenditures		2,072,987.00	37,325.40	1.80
Fund 121 - IMPACT FEE PARKS FUND:				
	TOTAL REVENUES	2,072,987.00	252,513.58	12.18
	TOTAL EXPENDITURES	2,072,987.00	37,325.40	1.80
	NET OF REVENUES & EXPENDITURES:	0.00	215,188.18	
Fund: 122 IMPACT FEE LAW ENFORCEMENT FUND				
Account Category: Revenues				
	FUND BALANCE CARRYOVER	5,524.39		0.00
	INTEREST REVENUES	0.00	1,518.00	100.00
Revenues		5,524.39	1,518.00	27.48
Account Category: Expenditures				
	FUND BALANCE CARRYOVER	0.00		0.00
	CAPITAL PURCHASES & PROJECTS	5,524.39		0.00
	PLANNED PROJECTS	0.00		0.00
	RESERVES & CONTINGENCIES	0.00		0.00
Expenditures		5,524.39	0.00	0.00
Fund 122 - IMPACT FEE LAW ENFORCEMENT FUND:				
	TOTAL REVENUES	5,524.39	1,518.00	27.48
	TOTAL EXPENDITURES	5,524.39	0.00	0.00
	NET OF REVENUES & EXPENDITURES:	0.00	1,518.00	

QUARTERLY FINANCIAL REPORT FOR CITY OF HAYDEN

Balance As of 06/30/2026

(Required by Idaho Code 50-1011) **25-26**

GL Number	Description	Amended Budget	YTD Balance 06/30/2026	% Bdg't Used
Fund: 123 2004-1 ENHANCEMENT LID FUND				
Account Category: Revenues				
	FUND BALANCE CARRYOVER	297,336.17		0.00
	SPECIAL ASSESSMENTS	30,357.35	29,658.56	97.70
	INTEREST REVENUES	7,000.00	8,156.75	116.53
Revenues		334,693.52	37,815.31	11.30
Account Category: Expenditures				
	FUND BALANCE CARRYOVER	288,934.00		0.00
	SALARIES & BENEFITS	4,427.90	3,255.00	73.51
	OPERATING EXPENSES	42.00		0.00
	DEBT SERVICE	41,290.00	41,290.00	100.00
Expenditures		334,693.90	44,545.00	13.31
Fund 123 - 2004-1 ENHANCEMENT LID FUND:				
TOTAL REVENUES		334,693.52	37,815.31	11.30
TOTAL EXPENDITURES		334,693.90	44,545.00	13.31
NET OF REVENUES & EXPENDITURES:		(0.38)	(6,729.69)	
Fund: 130 MAJOR CAPITAL PROJECTS FUND				
Account Category: Revenues				
	FUND BALANCE CARRYOVER	745,745.00		0.00
	TRANSFERS IN	138,044.00		0.00
	INTERGOVERNMENTAL REVENUE	0.00		0.00
	OTHER FINANCING SOURCES	0.00	49,280.16	100.00
	FEDERAL GOVERNMENT GRANTS	0.00	35,649.75	100.00
	GENERAL LT DEBT ISSUED	0.00		0.00
	LOCAL GOVERNMENT GRANTS	0.00		0.00
Revenues		883,789.00	84,929.91	9.61
Account Category: Expenditures				
	FUND BALANCE CARRYOVER	763,789.00		0.00
	INTERGOVERNMENTAL REVENUE	0.00		0.00
	CAPITAL PURCHASES & PROJECTS	120,000.00	175,032.87	145.86
	TRANSFERS OUT	0.00		0.00
	PLANNED PROJECTS	0.00	27,460.20	100.00
Expenditures		883,789.00	202,493.07	22.91
Fund 130 - MAJOR CAPITAL PROJECTS FUND:				
TOTAL REVENUES		883,789.00	84,929.91	9.61
TOTAL EXPENDITURES		883,789.00	202,493.07	22.91
NET OF REVENUES & EXPENDITURES:		0.00	(117,563.16)	
Fund: 131 PAYMENT IN-LIEU OF IMPROVEMENTS				
Account Category: Revenues				
	FUND BALANCE CARRYOVER	376,952.00		0.00
	INTEREST REVENUES	6,000.00	10,603.59	176.73
	PAYMENT IN LIEU OF IMPROVEMENTS	0.00	5,103.62	100.00
Revenues		382,952.00	15,707.21	4.10
Account Category: Expenditures				
	FUND BALANCE CARRYOVER	372,952.00		0.00
	TRANSFERS OUT	0.00		0.00
	PAYMENT IN LIEU OF PROJECT EXPENSE	10,000.00		0.00
Expenditures		382,952.00	0.00	0.00
Fund 131 - PAYMENT IN-LIEU OF IMPROVEMENTS:				
TOTAL REVENUES		382,952.00	15,707.21	4.10
TOTAL EXPENDITURES		382,952.00	0.00	0.00
NET OF REVENUES & EXPENDITURES:		0.00	15,707.21	

QUARTERLY FINANCIAL REPORT FOR CITY OF HAYDEN

Balance As of 06/30/2026

(Required by Idaho Code 50-1011) **25-26**

GL Number	Description	Amended Budget	YTD Balance 06/30/2026	% Bdg't Used
Fund: 180 CITY MUSEUM FIDUCIARY FUND				
Account Category: Revenues				
	FUND BALANCE CARRYOVER	1,280.00		0.00
	INTEREST REVENUES	45.00	33.04	73.42
	PRIVATE SOURCE DONATIONS	0.00		0.00
Revenues		<u>1,325.00</u>	<u>33.04</u>	<u>2.49</u>
Account Category: Expenditures				
	FUND BALANCE CARRYOVER	1,325.00		0.00
Expenditures		<u>1,325.00</u>	<u>0.00</u>	<u>0.00</u>
Fund 180 - CITY MUSEUM FIDUCIARY FUND:				
TOTAL REVENUES		1,325.00	33.04	2.49
TOTAL EXPENDITURES		<u>1,325.00</u>	<u>0.00</u>	<u>0.00</u>
NET OF REVENUES & EXPENDITURES:		0.00	33.04	
Fund: 185 SEWER CONNECTION ASSISTANCE FUND				
Account Category: Revenues				
	FUND BALANCE CARRYOVER	13,044.00		0.00
	INTEREST REVENUES	500.00	365.94	73.19
Revenues		<u>13,544.00</u>	<u>365.94</u>	<u>2.70</u>
Account Category: Expenditures				
	FUND BALANCE CARRYOVER	10,044.00		0.00
	CAPITAL PURCHASES & PROJECTS	3,500.00		0.00
Expenditures		<u>13,544.00</u>	<u>0.00</u>	<u>0.00</u>
Fund 185 - SEWER CONNECTION ASSISTANCE FUND:				
TOTAL REVENUES		13,544.00	365.94	2.70
TOTAL EXPENDITURES		<u>13,544.00</u>	<u>0.00</u>	<u>0.00</u>
NET OF REVENUES & EXPENDITURES:		0.00	365.94	
Fund: 210 SEWER OPER. & MAINT. FUND				
Account Category: Revenues				
	FUND BALANCE CARRYOVER	2,500,000.00		0.00
	TRANSFERS IN	0.00		0.00
	SEWERAGE CHARGES	6,204,864.00	4,365,743.80	70.36
	INTEREST REVENUES	5,500.00	55,654.76	1,011.90
	OTHER FINANCING SOURCES	0.00	3,769.90	100.00
	AGENCY FINANCING	0.00		0.00
Revenues		<u>8,710,364.00</u>	<u>4,425,168.46</u>	<u>50.80</u>
Account Category: Expenditures				
	FUND BALANCE CARRYOVER	2,500,000.00		0.00
	SALARIES & BENEFITS	543,838.12	358,337.73	65.89
	OPERATING EXPENSES	3,896,605.00	2,751,724.47	70.62
	EQUIPMENT/VEHICLE MAINTENANCE & FUEL	2,500.00	475.69	19.03
	CAPITAL PURCHASES & PROJECTS	261,000.00	40,023.10	15.33
	TRANSFERS OUT	1,316,081.00		0.00
	PRIOR PERIOD ADJUSTMENTS	0.00		0.00
	PLANNED PROJECTS	0.00		0.00
	LIFT PUMP STATION R&M	120,300.00	72,581.79	60.33
	LIFT PUMP STATION UTILITIES	70,040.00	42,281.71	60.37
	PENSION EXPENSE	0.00		0.00
Expenditures		<u>8,710,364.12</u>	<u>3,265,424.49</u>	<u>37.49</u>
Fund 210 - SEWER OPER. & MAINT. FUND:				
TOTAL REVENUES		8,710,364.00	4,425,168.46	50.80
TOTAL EXPENDITURES		<u>8,710,364.12</u>	<u>3,265,424.49</u>	<u>37.49</u>
NET OF REVENUES & EXPENDITURES:		(0.12)	1,159,743.97	

QUARTERLY FINANCIAL REPORT FOR CITY OF HAYDEN

Balance As of 06/30/2026

(Required by Idaho Code 50-1011) **25-26**

GL Number	Description	Amended Budget	YTD Balance 06/30/2026	% Bdg't Used
Fund: 211 SEWER CAPITALIZATION FUND				
Account Category: Revenues				
	FUND BALANCE CARRYOVER	2,550,000.00		0.00
	TRANSFERS IN	0.00		0.00
	INTERGOVERNMENTAL REVENUE	0.00		0.00
	SEWERAGE CHARGES	2,642,829.00	1,141,176.08	43.18
	INTEREST REVENUES	14,000.00	19,575.15	139.82
	OTHER FINANCING SOURCES	3,690,000.00		0.00
	PLANNED PROJECTS	930,475.00	173,244.93	18.62
	FEDERAL GOVERNMENT GRANTS	0.00		0.00
	AGENCY FINANCING	0.00	3,310.50	100.00
Revenues		9,827,304.00	1,337,306.66	13.61
Account Category: Expenditures				
	FUND BALANCE CARRYOVER	2,550,000.00		0.00
	OPERATING EXPENSES	1,637,304.00	597,635.00	36.50
	CAPITAL PURCHASES & PROJECTS	5,640,000.00	1,413,342.19	25.06
	TRANSFERS OUT	0.00		0.00
	PRIOR PERIOD ADJUSTMENTS	0.00		0.00
	PLANNED PROJECTS	0.00		0.00
	DEBT SERVICE	0.00		0.00
Expenditures		9,827,304.00	2,010,977.19	20.46
Fund 211 - SEWER CAPITALIZATION FUND:				
TOTAL REVENUES		9,827,304.00	1,337,306.66	13.61
TOTAL EXPENDITURES		9,827,304.00	2,010,977.19	20.46
NET OF REVENUES & EXPENDITURES:		0.00	(673,670.53)	
Fund: 212 WASTEWATER REVENUE BOND FUND				
Account Category: Revenues				
	FUND BALANCE CARRYOVER	2,200,000.00		0.00
	TRANSFERS IN	1,116,081.00		0.00
	INTEREST REVENUES	0.00	44,931.83	100.00
Revenues		3,316,081.00	44,931.83	1.35
Account Category: Expenditures				
	FUND BALANCE CARRYOVER	2,200,000.00		0.00
	OPERATING EXPENSES	0.00		0.00
	DEBT SERVICE	1,116,081.00	558,039.79	50.00
Expenditures		3,316,081.00	558,039.79	16.83
Fund 212 - WASTEWATER REVENUE BOND FUND:				
TOTAL REVENUES		3,316,081.00	44,931.83	1.35
TOTAL EXPENDITURES		3,316,081.00	558,039.79	16.83
NET OF REVENUES & EXPENDITURES:		0.00	(513,107.96)	
Fund: 213 SEWER ASSET REPLACEMENT FUND				
Account Category: Revenues				
	FUND BALANCE CARRYOVER	1,210,000.00		0.00
	TRANSFERS IN	210,000.00		0.00
	INTEREST REVENUES	0.00	8,575.38	100.00
Revenues		1,420,000.00	8,575.38	0.60
Account Category: Expenditures				
	FUND BALANCE CARRYOVER	1,420,000.00		0.00
	RESERVES & CONTINGENCIES	0.00		0.00
Expenditures		1,420,000.00	0.00	0.00
Fund 213 - SEWER ASSET REPLACEMENT FUND:				
TOTAL REVENUES		1,420,000.00	8,575.38	0.60
TOTAL EXPENDITURES		1,420,000.00	0.00	0.00
NET OF REVENUES & EXPENDITURES:		0.00	8,575.38	
Report Totals:				
TOTAL REVENUES - ALL FUNDS		42,859,977.50	11,898,317.72	27.76
TOTAL EXPENDITURES - ALL FUNDS		42,859,980.28	11,754,212.85	27.42
NET OF REVENUES & EXPENDITURES:		(2.78)	144,104.87	



Memo

To: Mayor and Hayden City Council

From: Jennifer Gahringer, Finance Director

Date: July 14, 2026

Agenda Item: Approval and Authorization to publish the Fiscal Year 2026 Q3 Financial Report

Agenda Item Location

Consent

Background and Recommended Action or Motion

Staff recommends approval of and authorization to publish FY2026 Quarter 3 financial report on the City's website, pursuant to Idaho Code §50-1011 and §50-208.

Per Idaho Code quarterly financials are required to be posted within 30 days of quarter ending. This presentation to council is the compliance with this requirement. In order to be fully in compliance with the law, the publication shall also be either published in the paper or placed on the city's website for review by the public. The City has historically placed its financial reports on the website and this time staff is asking for the same authorization.

Functional Impact of Authorizing

In accordance with the laws of Idaho, the filing is required by the city. Authorization to comply with the law is required in order for the document to be placed on the city's website.

Functional Impact of Not Authorizing

Failing to authorize the reporting would cause the city to not be in compliance with Idaho laws.

Fiscal Impact

There is no fiscal impact with this decision.

Attachment

Publication report of FY2026 Quarter 3 financial records.

F. Ratification of the June 2026 Payroll

CITY OF HAYDEN
COUNCIL PAYROLL REPORT
June 2026
July 14, 2026 Council Meeting

DESCRIPTION	PAYROLL	ADDITIONAL COSTS Paid by Employer
Employee Wages	\$203,653.68	
iii-A Dental Plan		3,568.00
iii-A Medical Plan		57,456.50
Health Savings Account	paid quarterly	
Medicare		2,858.05
PERSI		23,432.66
Social Security		12,220.56
Beam Vision Plan		727.51
FSA/HRA Fees		136.00
TOTALS	\$203,653.68	\$100,399.28
	GRAND TOTAL	\$304,052.96

36 Full-Time Employees

1 Part-Time Employee

5 Mayor & Council

0 Active Duty Military

4 Seasonal/Temporary

9 Temps - Recreation

55 Total Employees

42 Benefit-Eligible Employees

38 on Medical & 41 on Dental

G. Approval of Bills for Payment

INVOICE REGISTER FOR CITY OF HAYDEN

EXP CHECK RUN DATES 07/14/2026 - 07/14/2026

POSTED AND UNPOSTED OPEN

BANK ACCOUNTS: 01 - POOLED A/P CHECKING

Invoice Number

Inv Ref #	Vendor Description	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Inventory	GL Distribution	Entered By			Units	Quantity	Unit Price
4890 00052059	ACCESS UNLIMITED & SECURITY INC. INTRUSION DISPATCH 110-811-54301	07/01/2026 llafleur CH BUILDING MAINT & REPAIR	07/14/2026	525.60 525.60	525.60	Open	N 07/14/2026 525.60
31199 00052062	ACRANET INC NEW HIRE-COOPER BROGGEL 110-211-55810	07/01/2026 llafleur EMPLOYEE RECRUITMENT	07/14/2026	78.50 78.50	78.50	Open	N 07/14/2026 78.50
104025 00052084	ADVANCED COMPRESSOR & HOSE INC #35 PARTS 110-533-54035	06/25/2026 llafleur 2018 PETERBILT STREET SWEEPER 220 R&M	07/14/2026	51.49 51.49	51.49	Open	N 07/14/2026 51.49
9173251439 00052012	AIRGAS USA, LLC SAFETY GLASSES 110-531-56403	06/25/2026 llafleur UNIFORM ALLOWANCE	07/14/2026	49.76 49.76	49.76	Open	N 07/14/2026 49.76
1CJ6-19NC-G7CL 00051936	AMAZON CAPITAL SERVICES, INC. COMPUTER EQUIPMENT - CD Switches, Cables 110-230-57717	06/18/2026 llafleur GENERAL HARDWARE	07/14/2026	206.95 206.95	206.95	Open	N 07/14/2026 206.95
1N7H-VDY7-XRRF 00051943	AMAZON CAPITAL SERVICES, INC. DOG DAYS OF SUMMER 110-711-55501 110-721-58001-1162 110-711-56101 110-711-56105	06/18/2026 llafleur PRINTING, BINDING, ADVERTISING SPECIAL EVENTS-DOG DASH/DAYS OF SUMMER OFFICE SUPPLIES PROGRAM EQUIPMENT/SUPPLIES	07/14/2026	485.45 92.90 8.99 86.76 296.80	485.45	Open	N 07/14/2026 92.90 8.99 86.76 296.80
1LVP-G9TR-NCYC 00051951	AMAZON CAPITAL SERVICES, INC. COMPUTER SUPPLIES 110-211-56101	06/22/2026 llafleur OFFICE SUPPLIES	07/14/2026	116.36 116.36	116.36	Open	N 07/14/2026 116.36
1447-9FVK-HLVL 00051952	AMAZON CAPITAL SERVICES, INC. PLANNER 110-301-56101	06/22/2026 llafleur OFFICE SUPPLIES	07/14/2026	13.63 13.63	13.63	Open	N 07/14/2026 13.63

INVOICE REGISTER FOR CITY OF HAYDEN

EXP CHECK RUN DATES 07/14/2026 - 07/14/2026

POSTED AND UNPOSTED OPEN

BANK ACCOUNTS: 01 - POOLED A/P CHECKING

Invoice Number

Inv Ref #	Vendor Description	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Inventory	GL Distribution	Entered By			Units	Quantity	Unit Price
1YJ6-76WT-GFRF 00051979	AMAZON CAPITAL SERVICES, INC. OFFICE SUPPLIES 110-211-56101	06/23/2026 llafleur OFFICE SUPPLIES	07/14/2026	227.31 227.31	227.31	Open	N 07/14/2026 227.31
14V9-P73W-W9LG 00051980	AMAZON CAPITAL SERVICES, INC. ARBOR DAY SUPPLIES NOT NEEDED 110-721-58001-1161	05/26/2026 llafleur SPECIAL EVENTS-ARBOR DAY	07/14/2026	(46.29) (46.29)	(46.29)	Open	N 07/14/2026 (46.29)
1X63-4Q3H-R6F4 00052018	AMAZON CAPITAL SERVICES, INC. CREDIT FOR INV# 1QMD-C37Y-LR14 110-230-57717	06/25/2026 llafleur GENERAL HARDWARE	07/14/2026	(222.45) (222.45)	(222.45)	Open	N 07/14/2026 (222.45)
1QMD-C37Y-LR14 00052019	AMAZON CAPITAL SERVICES, INC. KNEELING CHAIR 110-230-57717	06/15/2026 llafleur GENERAL HARDWARE	07/14/2026	222.45 222.45	222.45	Open	N 07/14/2026 222.45
1C19-NHNV-9LJV 00052039	AMAZON CAPITAL SERVICES, INC. COPY PAPER 110-211-56101	06/30/2026 llafleur OFFICE SUPPLIES	07/14/2026	48.99 48.99	48.99	Open	N 07/14/2026 48.99
1V49-PWNJ-WPKD 00052040	AMAZON CAPITAL SERVICES, INC. BATTERY BACKUP 3X 110-230-57717 112-241-54312	06/29/2026 llafleur GENERAL HARDWARE BOAT LAUNCH OPERATION/MAINTENANCE	07/14/2026	539.85 179.95 359.90	539.85	Open	N 07/14/2026 179.95 359.90
1H1F-J7M7-HHFW 00052094	AMAZON CAPITAL SERVICES, INC. OFFICE SUPPLIES 110-211-56101	07/06/2026 llafleur OFFICE SUPPLIES	07/14/2026	38.49 38.49	38.49	Open	N 07/14/2026 38.49
I121732 00052041	AMERICAN ON-SITE SERVICES FINUCANE PARK 06/01/26-06/30/26 110-811-54104	06/30/2026 llafleur UTILITIES - PARKS	07/14/2026	115.00 115.00	115.00	Open	N 07/14/2026 115.00

INVOICE REGISTER FOR CITY OF HAYDEN

EXP CHECK RUN DATES 07/14/2026 - 07/14/2026

POSTED AND UNPOSTED OPEN

BANK ACCOUNTS: 01 - POOLED A/P CHECKING

Invoice Number

Inv Ref #	Vendor Description	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Inventory	GL Distribution	Entered By			Units	Quantity	Unit Price
I121733 00052042	AMERICAN ON-SITE SERVICES STODDARD PARK 6/1/26-6/30/26 110-811-54104	06/30/2026 llafleur	07/14/2026	416.00	416.00	Open	N 07/14/2026
	UTILITIES - PARKS			416.00		1.00	416.00
I121734 00052043	AMERICAN ON-SITE SERVICES MCINTIRE FAMILY PARK 6/1/26-6/30/26 110-811-54104	06/30/2026 llafleur	07/14/2026	115.00	115.00	Open	N 07/14/2026
	UTILITIES - PARKS			115.00		1.00	115.00
I121735 00052044	AMERICAN ON-SITE SERVICES BROADMOORE PARK 06/1/26-06/30/26 110-811-54104	06/30/2026 llafleur	07/14/2026	323.00	323.00	Open	N 07/14/2026
	UTILITIES - PARKS			323.00		1.00	323.00
I121736 00052045	AMERICAN ON-SITE SERVICES HONEYSUCKLE BEACH 06/1/26-06/30/26 112-241-54312	06/30/2026 llafleur	07/14/2026	754.00	754.00	Open	N 07/14/2026
	BOAT LAUNCH OPERATION/MAINTENANCE			754.00		1.00	754.00
I121731 00052046	AMERICAN ON-SITE SERVICES CROFOOT PARK 6/1/26-6/30/26 110-811-54104	06/30/2026 llafleur	07/14/2026	754.00	754.00	Open	N 07/14/2026
	UTILITIES - PARKS			754.00		1.00	754.00
11706443 00052049	AMY REMAN REFUND SPONSORSHIP-NOT NEEDED 110-740-44765	05/30/2026 llafleur	07/14/2026	165.00	165.00	Open	N 07/14/2026
	BASEBALL SPONSORS			165.00		1.00	165.00
S36843 00051995	ARROW CONSTRUCTION SUPPLY, LLC RETURNED 4" SWIVEL-#46 110-533-54046	06/24/2026 llafleur	07/14/2026	(174.35)	(174.35)	open	N 07/14/2026
	2015 CRAFTCO CRACK SEALER SS125D R&M			(174.35)		1.00	(174.35)
S38332 00052127	ARROW CONSTRUCTION SUPPLY, LLC GLOVES 110-531-56403	07/07/2026 llafleur	07/14/2026	20.88	20.88	open	N 07/14/2026
	UNIFORM ALLOWANCE			20.88		1.00	20.88

INVOICE REGISTER FOR CITY OF HAYDEN

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Invoice Number

Inv Ref #	Vendor Description	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Inventory	GL Distribution	Entered By			Units	Quantity	Unit Price
S38660 00052128	ARROW CONSTRUCTION SUPPLY, LLC VEST 110-541-56403	07/08/2026 llafleur UNIFORM ALLOWANCE	07/14/2026	23.00 23.00	23.00	Open	N 07/14/2026 23.00
287294661101 4/ 00052140	AT&T MOBILITY LLC 4 MIFI DEVICES 110-813-56600	04/20/2026 llafleur EMERGENCY PREPAREDNESS	07/14/2026	158.10 158.10	158.10	Open	N 07/14/2026 158.10
287194661101 7/ 00052141	AT&T MOBILITY LLC 4 MIFI DEVICES 110-813-56600	06/20/2026 llafleur EMERGENCY PREPAREDNESS	07/14/2026	158.10 158.10	158.10	Open	N 07/14/2026 158.10
2021240000 06/1 00052015	AVISTA 61 ACCOUNTS ON MASTER 110-532-56220-0050 110-811-54102 110-811-54103 110-532-54305 110-811-54105 112-241-54312 210-247-57000 210-247-57003 210-247-57005 210-247-57007 210-247-57009 210-247-57011 210-247-57013 210-247-57014 210-247-57015 210-247-57016 210-247-57017 210-247-57018 210-247-57020 110-811-54104 210-247-57021 210-247-59835	06/15/2026 llafleur STREET LIGHTING & SIGNAL UTILITIES UTILITIES - CITY HALL UTILITIES - STREETS GRAVEL PIT MAINTENANCE UTILITIES - HURA PARKING LOT BOAT LAUNCH OPERATION/MAINTENANCE LEISURE PARK LS UTIL WOODLAND MEADOWS LS UTIL H-2 WALMART PS UTIL CORNERSTONE LS UTIL H-1 LIFT STATION UTIL EMERALD OAKS LS UTIL H-5 STRAWBERRY FLDS PS UTIL MOONRIDGE LS UTIL RILEY PLACE LS UTIL HEATHERSTONE LS UTIL GIANNA LS UTIL MAPLE GROVE LS UTIL H-7 CARRINGTON MEADOWS LS UTIL UTILITIES - PARKS H-6 LIFT STATION UTIL HAYDEN CANYON LS UTIL	07/14/2026	24,089.88 17,622.28 927.28 509.62 35.37 41.05 83.79 139.35 241.39 631.38 29.54 1,261.05 74.15 331.96 108.39 56.84 56.03 40.75 111.53 21.52 1,184.40 384.87 197.34	24,089.88	Open	N 07/14/2026 17,622.28 927.28 509.62 35.37 41.05 83.79 139.35 241.39 631.38 29.54 1,261.05 74.15 331.96 108.39 56.84 56.03 40.75 111.53 21.52 1,184.40 384.87 197.34
06/20/2026-07/1 00052111	AVONDALE ON HAYDEN GOLF CLUB INC HAYDEN YOUTH GOLF CAMPS 110-711-56108	06/29/2026 llafleur CONTRACT PAYMENTS	07/14/2026	756.00 756.00	756.00	Open	N 07/14/2026 756.00

INVOICE REGISTER FOR CITY OF HAYDEN

EXP CHECK RUN DATES 07/14/2026 - 07/14/2026

POSTED AND UNPOSTED OPEN

BANK ACCOUNTS: 01 - POOLED A/P CHECKING

Invoice Number

Inv Ref #	Vendor Description	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Inventory	GL Distribution	Entered By			Units	Quantity	Unit Price
20242200 00052095	AWARDS ETC. WALL/DESK NAME PLATE-K JACKSON 110-111-56101	07/02/2026 llafleur	07/14/2026	18.00 18.00	18.00	Open	N 07/14/2026 18.00
		OFFICE SUPPLIES				1.00	
189562701061426 00051970	CHARTER COMMUNICATIONS DIGITAL ADAPTOR MONTHLY CHARGE MAY 2026 110-211-55300	06/14/2026 llafleur	07/14/2026	8.34 8.34	8.34	Open	N 07/14/2026 8.34
		COMMUNICATIONS/PHONES				1.00	
INV05678 00051954	CITY OF POST FALLS PROSECUTION SERVICES APRIL 2026 110-252-59001	05/15/2026 llafleur	07/14/2026	12,026.00 12,026.00	12,026.00	Open	N 07/14/2026 12,026.00
		CONTRACTED PROSECUTOR				1.00	
INV05679 00051955	CITY OF POST FALLS PROSECUTION SERVICES MAY 2026 110-252-59001	06/15/2026 llafleur	07/14/2026	12,026.00 12,026.00	12,026.00	Open	N 07/14/2026 12,026.00
		CONTRACTED PROSECUTOR				1.00	
3476646 00052096	COEUR D'ALENE GARBAGE SERVICE CITY OF HAYDEN JUNE 2026 110-811-54301	06/30/2026 llafleur	07/14/2026	158.56 158.56	158.56	Open	N 07/14/2026 158.56
		BUILDING MAINT & REPAIR				1.00	
3476586 00052097	COEUR D'ALENE GARBAGE SERVICE STODDARD BARN & MAINT-JUNE 2026 110-811-54104	06/30/2026 llafleur	07/14/2026	168.74 168.74	168.74	Open	N 07/14/2026 168.74
		UTILITIES - PARKS				1.00	
3476647 00052098	COEUR D'ALENE GARBAGE SERVICE CROFFOOT PARK JUNE 2026 110-811-54104	06/30/2026 llafleur	07/14/2026	236.74 236.74	236.74	Open	N 07/14/2026 236.74
		UTILITIES - PARKS				1.00	
3476651 00052099	COEUR D'ALENE GARBAGE SERVICE FINUCANE PARK JUNE 2026 110-811-54104	06/30/2026 llafleur	07/14/2026	139.22 139.22	139.22	Open	N 07/14/2026 139.22
		UTILITIES - PARKS				1.00	

INVOICE REGISTER FOR CITY OF HAYDEN

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Inv Ref #	Vendor Description	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Inventory	GL Distribution	Entered By			Units	Quantity	Unit Price
3475855 00052100	COEUR D'ALENE GARBAGE SERVICE PUBLIC WORKS JUNE 2026 110-811-54109	06/30/2026 llafleur UTILITIES-PWF	07/14/2026	371.46 371.46	371.46	Open	N 07/14/2026 371.46
115883 00051953	COEUR D'ALENE PAVING INC HOT MIX 110-532-54304	05/28/2026 llafleur ROAD & PARKING LOT MAINTENANCE	07/14/2026	147.60 147.60	147.60	Open	N 07/14/2026 147.60
848137424004070 00052142	CSC E-RECORDING FEES 110-211-55401	07/01/2026 dcollins ADVERTISING, PUBLISHING, RECORDING	07/14/2026	8.00 8.00	8.00	Open	N 07/14/2026 8.00
51653 APR-JUNE 00052090	DALTON WATER ASSOCIATION INC. 2369 HONEYSUCKLE 112-241-54312	07/01/2026 llafleur BOAT LAUNCH OPERATION/MAINTENANCE	07/14/2026	127.92 127.92	127.92	Open	N 07/14/2026 127.92
7/7/26-7/28/26 00052106	DARZES JR, THOMAS F PICKLEBALL LESSONS-TUESDAYS 110-711-56108	07/06/2026 llafleur CONTRACT PAYMENTS	07/14/2026	245.00 245.00	245.00	Open	N 07/14/2026 245.00
LOAN#WW1904-PMT 00051844	DEPARTMENT OF ENVIRONMENTAL QUALITY DEQ WWTP PHASE 2 LOAN: PAYMENT 3 OF 40 212-245-52707 212-245-52708	06/01/2026 dcollins 2023 IDEQ BOND PRINCIPAL (PHASE II) 2023 IDEQ BOND INTEREST (PHASE II)	07/14/2026	318,838.70 190,831.43 128,007.27	318,838.70	Open	N 07/14/2026 190,831.43 128,007.27
1031 00052091	DIRTY BIRDY LLC JUNE 2026 OSPREY AERIE 110-512-54040 110-350-54092 110-712-54095 110-350-54096 110-512-54205 210-241-54207 110-350-54208	06/30/2026 llafleur 2023 GMC SIERRA 1500 PRO R&M 2020 CHEVY SILVERADO 1500 DBLCAB R&M 2020 FORD RANGER R&M VEHICLE REPAIRS/MAINT 2025 GMC SIERRA 1500 PRO 2026 GMC SIERRA 1500 PRO 2026 GMC SIERRA 1500 PRO	07/14/2026	154.00 22.00 22.00 22.00 22.00 22.00 22.00 22.00	154.00	Open	N 07/14/2026 22.00 22.00 22.00 22.00 22.00 22.00 22.00

INVOICE REGISTER FOR CITY OF HAYDEN

EXP CHECK RUN DATES 07/14/2026 - 07/14/2026

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BANK ACCOUNTS: 01 - POOLED A/P CHECKING

Invoice Number

Inv Ref #	Vendor Description	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Inventory	GL Distribution	Entered By			Units	Quantity	Unit Price
027P143070							
00052101	DOBBS PETERBILT - SPOKANE, WA	07/06/2026	07/14/2026	76.00	76.00	Open	N
	FLASHER LIGHT	llafleur					07/14/2026
	110-533-54035	2018 PETERBILT STREET SWEEPER 220 R&M		76.00		1.00	76.00
Refund PB23-058							
00052009	EDWARDS SMITH CONSTRUCTION	06/26/2026	07/14/2026	20,250.00	20,250.00	Open	N
	Check Request For Bond: BTC26-0001	dcollins					07/14/2026
	110-228-22813	BTC26-0001 - OT26-0045		20,250.00		1.00	20,250.00
26776-445							
00051937	ENVIRONMENT CONTROL SPOKANE	06/01/2026	07/14/2026	1,840.00	1,840.00	Open	N
	MONTHLY MAINT-CITY HALL & PW JUNE 2026	llafleur					07/14/2026
	110-811-54301	BUILDING MAINT & REPAIR		1,495.00		1.00	1,495.00
	110-811-54302	PWF- BUILDING MAINT & REPAIR		345.00		1.00	345.00
12133-445INV							
00052102	ENVIRONMENT CONTROL SPOKANE	06/26/2026	07/14/2026	251.70	251.70	Open	N
	CENTERPULL PT, BATH TISSUE	llafleur					07/14/2026
	110-811-54301	CH BUILDING MAINT & REPAIR		251.70		1.00	251.70
567727							
00052103	FCS GROUP INC.	06/30/2026	07/14/2026	1,502.50	1,502.50	Open	N
	HAYDEN-SEWER COLLECTION CAP FEE JUNE 202	llafleur					07/14/2026
	211-241-59807	SEWER RATE STUDIES		1,502.50		1.00	1,502.50
REFUND							
00052117	GRACE BIBLE CHURCH	01/27/2026	07/14/2026	20.00	20.00	Open	N
	ELEC WASN'T TURNED ON	llafleur					07/14/2026
	110-740-44722	FACILITY RENTALS		20.00		1.00	20.00
26-185							
00052020	GRANITE ENTERPRISES, INC.	06/24/2026	07/14/2026	21,000.00	21,000.00	Open	N
	TEAR OFF & REROOF STODDARD BLDG	llafleur					07/14/2026
	110-899-58994	CAPITAL BLDG IMPR (STODDARD)		21,000.00		1.00	21,000.00
42254994							
00051938	GREATAMERICA FINANCIAL SERVICES	06/13/2026	07/14/2026	1,221.06	1,221.06	Open	N
	COPIER LEASE 48 OF 63	llafleur					07/14/2026
	110-291-53401	COPIER LEASE PRINCIPAL		1,221.06		1.00	1,221.06

INVOICE REGISTER FOR CITY OF HAYDEN

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Invoice Number

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Inventory	GL Distribution	Entered By			Units	Quantity	Unit Price
77863							
00051956	GREENTEC SPRAY SERVICE LLC	05/06/2026	07/14/2026	875.00	875.00	Open	N
	GOVT WAY TREES	llafleur					07/14/2026
	110-541-54319	STREETSCAPE REPAIR & MAINT		875.00		1.00	875.00
REFUND PB25-033							
00052008	HANAN, THOMAS P.	06/26/2026	07/14/2026	1,000.00	1,000.00	Open	N
	Check Request For Bond: BTC26-0008	dcollins					07/14/2026
	110-228-22813	BTC26-0008 - OT26-0052		1,000.00		1.00	1,000.00
OM 25-26 INV10							
00052116	HARSB	07/01/2026	07/14/2026	290,169.11	290,169.11	Open	N
	COH-O&M REIMBURSE/INVESTMENT-REP/COH	llafleur					07/14/2026
	210-241-53252	HARSB O&M FEES		290,169.11		1.00	290,169.11
JUNE 2026							
00052143	HARSB	07/09/2026	07/14/2026	48,846.00	48,846.00	Open	N
	CAPACITY SOLD JUNE 2026	dcollins					07/14/2026
	211-241-54411	CAPACITY SOLD-RES-HARSB		41,868.00		1.00	41,868.00
	211-241-54431	CAPACITY SOLD-NONRES-HARSB		6,978.00		1.00	6,978.00
560063							
00051957	HAWLEY TROXELL ENNIS & HAWLEY LLP	06/12/2026	07/14/2026	1,602.00	1,602.00	Open	N
	BOND COUNSEL FOR WASTEWATER PROJECT THRO	llafleur					07/14/2026
	210-241-53102	CIVIL LEGAL SERVICES		1,602.00		1.00	1,602.00
1463460							
00052010	HAYDEN ACE HARDWARE	06/25/2026	07/14/2026	7.64	7.64	Open	N
	MISC SUPPLIES	llafleur					07/14/2026
	110-532-53106	GOVT WAY BANNERS & FLAGS		7.64		1.00	7.64
1463517							
00052011	HAYDEN ACE HARDWARE	06/25/2026	07/14/2026	20.61	20.61	Open	N
	MISC SUPPLIES	llafleur					07/14/2026
	110-533-54018	2008 FORD F250 4X4 PICKUP R&M		20.61		1.00	20.61
1465036							
00052017	HAYDEN ACE HARDWARE	06/29/2026	07/14/2026	27.72	27.72	Open	N
	SUPPLIES	llafleur					07/14/2026
	110-541-56101	PARKS SHOP SUPPLIES		27.72		1.00	27.72

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1465369 00052038	HAYDEN ACE HARDWARE SUPPLIES 110-531-56101	06/30/2026 llafleur STREET SHOP SUPPLIES	07/14/2026	23.09 23.09	23.09	Open	N 07/14/2026 23.09
1465707 00052060	HAYDEN ACE HARDWARE SHOP 110-541-56101	07/01/2026 llafleur PARKS SHOP SUPPLIES	07/14/2026	17.21 17.21	17.21	Open	N 07/14/2026 17.21
1465958 00052061	HAYDEN ACE HARDWARE CITY HALL-TOILET SEAT 110-811-54301	07/01/2026 llafleur CH BUILDING MAINT & REPAIR	07/14/2026	25.28 25.28	25.28	Open	N 07/14/2026 25.28
1468082 00052092	HAYDEN ACE HARDWARE HAYDEN TRI SUPPLIES 110-541-57702	07/07/2026 llafleur TOOLS & SMALL EQUIPMENT	07/14/2026	70.26 70.26	70.26	Open	N 07/14/2026 70.26
1468084 00052093	HAYDEN ACE HARDWARE BEACH SUPPLIES 112-241-54312	07/07/2026 llafleur BOAT LAUNCH OPERATION/MAINTENANCE	07/14/2026	2.88 2.88	2.88	Open	N 07/14/2026 2.88
1468209 00052112	HAYDEN ACE HARDWARE SHOP SUPPLIES 110-531-56101	07/07/2026 llafleur STREET SHOP SUPPLIES	07/14/2026	6.16 6.16	6.16	Open	N 07/14/2026 6.16
1468498 00052114	HAYDEN ACE HARDWARE BEACH BATHROOM SUPPLIES 110-541-56103	07/08/2026 llafleur OPERATING SUPPLIES	07/14/2026	32.66 32.66	32.66	Open	N 07/14/2026 32.66
1468524 00052115	HAYDEN ACE HARDWARE FINUCANE 110-541-54322	07/08/2026 llafleur PARKS-GROUNDS	07/14/2026	26.25 26.25	26.25	Open	N 07/14/2026 26.25

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1468910 00052121	HAYDEN ACE HARDWARE PAINT BARREL 110-531-57702	07/09/2026 llafleur TOOLS & SMALL EQUIPMENT	07/14/2026	2.00 2.00	2.00	Open	N 07/14/2026 2.00
1468934 00052125	HAYDEN ACE HARDWARE BROADMOORE 110-541-54322	07/09/2026 llafleur PARKS-GROUNDS	07/14/2026	17.68 17.68	17.68	Open	N 07/14/2026 17.68
1468962 00052126	HAYDEN ACE HARDWARE PAINT SUPPLIES 110-531-56101	07/09/2026 llafleur STREET SHOP SUPPLIES	07/14/2026	9.04 9.04	9.04	Open	N 07/14/2026 9.04
1875000-001 JUN 00052081	HAYDEN LAKE IRRIGATION DISTRICT EXXON SWALE EXCESS WATER 03/31/2026-06/3 110-811-54103	07/01/2026 llafleur UTILITIES - STREETS	07/14/2026	37.41 37.41	37.41	Open	N 07/14/2026 37.41
1580150-01 5/26 00052082	HAYDEN LAKE IRRIGATION DISTRICT WEST RAMSEY 2025 IRRIGATION SERVICE 210-247-57021	07/01/2026 llafleur H-6 LIFT STATION UTIL	07/14/2026	28.00 28.00	28.00	Open	N 07/14/2026 28.00
316 00052080	HAYDEN SENIOR CENTER (GCCPG) QUARTERLY COMPENSATION JULY-AUG 2026 110-111-53301	07/01/2026 llafleur SENIOR CENTER	07/14/2026	8,750.00 8,750.00	8,750.00	Open	N 07/14/2026 8,750.00
04-245720 00051991	HAYDEN SUPER 1 FOODS LAST DAY SOCCER STAFF DONUTS 110-711-56105	05/23/2026 llafleur PROGRAM EQUIPMENT/SUPPLIES	07/14/2026	7.98 7.98	7.98	Open	N 07/14/2026 7.98
05-162866 00052014	HAYDEN SUPER 1 FOODS CITY COUNCIL LUNCH MEETING WITH HURA 110-111-55801	06/01/2026 dcollins TRAVEL, MEETINGS, TRAINING	07/14/2026	25.71 25.71	25.71	Open	N 07/14/2026 25.71

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05-209781 00052052	HAYDEN SUPER 1 FOODS STAFF LUNCH 110-211-52902	06/30/2026 llafleur RECOGNITION/WELLNESS/EVENTS	07/14/2026	37.44 37.44	37.44	Open	N 07/14/2026 37.44
JULY 2026 00052107	HAYDEN TENNIS CENTER-PEAK HEALTH PUNCH CARDS JUNE-JULY 2026 110-711-56108	06/30/2026 llafleur CONTRACT PAYMENTS	07/14/2026	51.80 51.80	51.80	Open	N 07/14/2026 51.80
2S258169 00051958	HORIZON DISTRIBUTORS INC. GOVT WAY IRRIGATION 110-541-54319	06/02/2026 llafleur STREETSCAPE REPAIR & MAINT	07/14/2026	375.00 375.00	375.00	Open	N 07/14/2026 375.00
2S258217 00051959	HORIZON DISTRIBUTORS INC. FINUCANE IRRIGATION 110-541-54323	06/02/2026 llafleur PARKS-IRRIGATION	07/14/2026	55.25 55.25	55.25	Open	N 07/14/2026 55.25
2S259261 00051960	HORIZON DISTRIBUTORS INC. GOVT WAY IRRIGATION 110-541-54319	06/10/2026 llafleur STREETSCAPE REPAIR & MAINT	07/14/2026	249.99 249.99	249.99	Open	N 07/14/2026 249.99
2S259950 00051961	HORIZON DISTRIBUTORS INC. CROFFOOT PARK IRRIGATION 110-541-54323	06/16/2026 llafleur PARKS-IRRIGATION	07/14/2026	341.30 341.30	341.30	Open	N 07/14/2026 341.30
2S260171 00051962	HORIZON DISTRIBUTORS INC. CROFFOOT PARK IRRIGATION 110-541-54323	06/17/2026 llafleur PARKS-IRRIGATION	07/14/2026	109.05 109.05	109.05	Open	N 07/14/2026 109.05
2S261017 00051996	HORIZON DISTRIBUTORS INC. TOOLS 110-541-57702	06/24/2026 llafleur TOOLS & SMALL EQUIPMENT	07/14/2026	29.93 29.93	29.93	Open	N 07/14/2026 29.93

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2S260859 00051997	HORIZON DISTRIBUTORS INC. IRRIGATION 110-541-54323	06/23/2026 llafleur PARKS-IRRIGATION	07/14/2026	146.50 146.50	146.50	Open	N 07/14/2026 146.50
2S258563 00051998	HORIZON DISTRIBUTORS INC. CROFFOOT PARK IRRIGATION 110-541-54323	06/04/2026 llafleur PARKS-IRRIGATION	07/14/2026	300.19 300.19	300.19	Open	N 07/14/2026 300.19
2S260173 00052129	HORIZON DISTRIBUTORS INC. IRRIGATION SUPPLIES 110-541-54323	06/29/2026 llafleur PARKS-IRRIGATION	07/14/2026	639.99 639.99	639.99	Open	N 07/14/2026 639.99
2S261519 00052130	HORIZON DISTRIBUTORS INC. IRRIGATION SUPPLIES 110-541-54323	06/29/2026 llafleur PARKS-IRRIGATION	07/14/2026	283.20 283.20	283.20	Open	N 07/14/2026 283.20
2S261658 00052131	HORIZON DISTRIBUTORS INC. IRRIGATION SUPPLIES 110-541-54323	06/30/2026 llafleur PARKS-IRRIGATION	07/14/2026	428.50 428.50	428.50	Open	N 07/14/2026 428.50
2S261662 00052132	HORIZON DISTRIBUTORS INC. PRESSURE VALVE 110-541-54323	06/30/2026 llafleur PARKS-IRRIGATION	07/14/2026	30.92 30.92	30.92	Open	N 07/14/2026 30.92
INV-00514529 00052077	INTERMAX NETWORKS CITY HALL PHONE SERVICE 110-211-55300	07/01/2026 llafleur COMMUNICATIONS/PHONES	07/14/2026	860.23 860.23	860.23	open	N 07/14/2026 860.23
INV-00517132 00052104	INTERMAX NETWORKS CITY HALL PHONE SERVICE 6/2025 110-211-55300	07/07/2026 llafleur COMMUNICATIONS/PHONES	07/14/2026	260.00 260.00	260.00	open	N 07/14/2026 260.00

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22815 00051963	INTERMOUNTAIN SIGN & SAFETY INC. STA-RITE SIGN POST 110-532-54308	06/19/2026 llafleur	07/14/2026	200.00 200.00	200.00	Open	N 07/14/2026 200.00
		STREET SIGN MAINTENANCE				1.00	
22832 00051964	INTERMOUNTAIN SIGN & SAFETY INC. HANDICAP PARKING SIGN-BEACH 112-241-54312	06/22/2026 llafleur	07/14/2026	270.00 270.00	270.00	Open	N 07/14/2026 270.00
		BOAT LAUNCH OPERATION/MAINTENANCE				1.00	
22835 00051965	INTERMOUNTAIN SIGN & SAFETY INC. DEAD END/NO OUTLET SIGN 110-532-54308	06/23/2026 llafleur	07/14/2026	375.00 375.00	375.00	Open	N 07/14/2026 375.00
		STREET SIGN MAINTENANCE				1.00	
0000176996 00052120	IT'S A LOVE STORY LLC REFUND-DEPOSIT TAKEN IN ERROR 110-740-44723	07/06/2026 llafleur	07/14/2026	250.00 250.00	250.00	Open	N 07/14/2026 250.00
		PUBLIC ASSEMBLY/PARADE/PARK PERMITS				1.00	
PAYMENT 00051944	JAMES LIEN, RHYTHM DAWGS GENERAL MG HAYDEN DAYS PERFORMANCE PAYMENT 110-721-58001-1153	04/16/2026 llafleur	07/14/2026	2,925.00 2,925.00	2,925.00	Open	N 07/14/2026 2,925.00
		SPECIAL EVENTS-HAYDEN DAYS				1.00	
7882 00052048	JENNIFER ARROTTA DOG DAYS SUPPLIES 110-721-58001-1162	06/27/2026 llafleur	07/14/2026	6.34 6.34	6.34	Open	N 07/14/2026 6.34
		SPECIAL EVENTS-DOG DASH/DAYS OF SUMMER				1.00	
197460 00052063	J-U-B ENGINEERS INC. PROFESSIONAL SERVICES 05/03/26-05/30/26 210-241-59807	06/17/2026 llafleur	07/14/2026	8,524.70 8,524.70	8,524.70	open	N 07/14/2026 8,524.70
		SEWER RATES STUDIES				1.00	
194620 00052113	J-U-B ENGINEERS INC. PROFESSIONAL SERVICES 2/1/26-2/28/26 120-112-59242-9002	03/19/2026 llafleur	07/14/2026	8,215.48 8,215.48	8,215.48	open	N 07/14/2026 8,215.48
		GOVT WAY/MILES INTERSECTION				1.00	

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PASS THRU 6/202							
00052144	KC EMERGENCY MEDICAL SERVICES SYS	07/09/2026	07/14/2026	1,561.30	1,561.30	Open	N
	DEVELOPMENT IMPACT FEE REMITTANCE FOR JU dcollins						07/14/2026
	110-228-22818	PASSTHRU-IMPACT FEES-KCEMSS		1,561.30		1.00	1,561.30
PAYMENT							
00051945	KELLY HUGHES	05/11/2026	07/14/2026	5,000.00	5,000.00	Open	N
	HAYDEN DAYS PERFORMANCE PAYMENT	llafleur					07/14/2026
	110-721-58001-1153	SPECIAL EVENTS-HAYDEN DAYS		5,000.00		1.00	5,000.00
2026-00000059							
00052057	KOOTENAI COUNTY	06/30/2026	07/14/2026	99,494.42	99,494.42	Open	N
	LAW ENFORCEMENT SERVICES-JUNE 2026	llafleur					07/14/2026
	110-251-59003	KOOTENAI COUNTY LAW ENFORCEMENT SERVICES		99,494.42		1.00	99,494.42
10-80581.00 06/							
00052003	KOOTENAI COUNTY SOLID WASTE	06/15/2026	07/14/2026	569.80	569.80	Open	N
	HONEYSUCKLE BEACH DUMPSTER	llafleur					07/14/2026
	112-241-54312	BOAT LAUNCH OPERATION/MAINTENANCE		569.80		1.00	569.80
10-80582.00 6/2							
00052004	KOOTENAI COUNTY SOLID WASTE	06/15/2026	07/14/2026	165.20	165.20	Open	N
	CITY HALL	llafleur					07/14/2026
	110-811-54102	UTILITIES - CITY HALL		165.20		1.00	165.20
10-80583.00 6/2							
00052005	KOOTENAI COUNTY SOLID WASTE	06/15/2026	07/14/2026	215.60	215.60	Open	N
	FINUCANE PARK DUMPSTER	llafleur					07/14/2026
	110-811-54104	UTILITIES - PARKS		215.60		1.00	215.60
10-84587.00 6/2							
00052006	KOOTENAI COUNTY SOLID WASTE	06/15/2026	07/14/2026	554.40	554.40	Open	N
	CROOFOOT PARK DUMPSTER	llafleur					07/14/2026
	110-811-54104	UTILITIES - PARKS		554.40		1.00	554.40
10-84982.00 6/2							
00052007	KOOTENAI COUNTY SOLID WASTE	06/15/2026	07/14/2026	415.80	415.80	Open	N
	STODDARD PARK	llafleur					07/14/2026
	110-811-54104	UTILITIES - PARKS		415.80		1.00	415.80

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10.30143.00 ANI 00052054	KOOTENAI COUNTY SOLID WASTE CITY OF HAYDEN DUMPSTER-GENERAL REFUSE 110-532-54307	06/15/2026 llafleur	07/14/2026	5.37	5.37	Open	N 07/14/2026
	HAZARDOUS MATERIAL DISPOSAL			5.37		1.00	5.37
1036 00051950	KOOTENAI DUCTLESS LLC COUNCIL CHAMBER MINI SPLIT 110-811-54301	06/22/2026 llafleur	07/14/2026	7,920.00	7,920.00	Open	N 07/14/2026
	CH BUILDING MAINT & REPAIR			7,920.00		1.00	7,920.00
1297916 06/30/2 00052064	KOOTENAI ELECTRIC COOPERATIVE INC CARAVELLE STREE LIGHTS 110-532-56220-0050	06/30/2026 llafleur	07/14/2026	339.52	339.52	Open	N 07/14/2026
	STREET LIGHTING & SIGNAL UTILITIES			339.52		1.00	339.52
1439690 06/30/2 00052065	KOOTENAI ELECTRIC COOPERATIVE INC DAKOTA LIFT STATION 210-247-57001	06/30/2026 llafleur	07/14/2026	42.40	42.40	Open	N 07/14/2026
	WEST DAKOTA LS UTIL			42.40		1.00	42.40
1458464 06/30/2 00052066	KOOTENAI ELECTRIC COOPERATIVE INC BROADMOORE ESTATES LIGHTS 110-532-56220-0050	06/30/2026 llafleur	07/14/2026	1,547.17	1,547.17	Open	N 07/14/2026
	STREET LIGHTING & SIGNAL UTILITIES			1,547.17		1.00	1,547.17
1652940 06/30/2 00052067	KOOTENAI ELECTRIC COOPERATIVE INC BROADMOORE PUMP 110-811-54104	06/30/2026 llafleur	07/14/2026	932.94	932.94	Open	N 07/14/2026
	UTILITIES - PARKS			932.94		1.00	932.94
1662848 06/30/2 00052068	KOOTENAI ELECTRIC COOPERATIVE INC AVIATION PLAZA STREET LIGHTS 110-532-56220-0050	06/30/2026 llafleur	07/14/2026	52.35	52.35	Open	N 07/14/2026
	STREET LIGHTING & SIGNAL UTILITIES			52.35		1.00	52.35
1839555 06/30/2 00052069	KOOTENAI ELECTRIC COOPERATIVE INC VALLEY GREEN STREET LIGHTS 110-532-56220	06/30/2026 llafleur	07/14/2026	187.92	187.92	Open	N 07/14/2026
	STREET LIGHTING & SIGNAL UTILITIES			187.92		1.00	187.92

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1841141 06/30/2 00052070	KOOTENAI ELECTRIC COOPERATIVE INC CARRINGTON MEADOWS STREET LIGHTS 110-532-56220-0050	06/30/2026 llafleur	07/14/2026	600.74 600.74	600.74	Open	N 07/14/2026 600.74
	STREET LIGHTING & SIGNAL UTILITIES					1.00	
1844501 06/30/2 00052071	KOOTENAI ELECTRIC COOPERATIVE INC NEW DREAMS STREET LIGHTS 110-532-56220-0050	06/30/2026 llafleur	07/14/2026	49.60 49.60	49.60	Open	N 07/14/2026 49.60
	STREET LIGHTING & SIGNAL UTILITIES					1.00	
1851174 06/30/2 00052072	KOOTENAI ELECTRIC COOPERATIVE INC CARRINGTON MEADOWS LIFT STATION 210-247-57020	06/30/2026 llafleur	07/14/2026	205.34 205.34	205.34	Open	N 07/14/2026 205.34
	H-7 CARRINGTON MEADOWS LS UTIL					1.00	
1863609 06/30/2 00052073	KOOTENAI ELECTRIC COOPERATIVE INC CARRINGTON APARTMENTS STREET LIGHTS 110-532-56220-0050	06/30/2026 llafleur	07/14/2026	362.70 362.70	362.70	Open	N 07/14/2026 362.70
	STREET LIGHTING & SIGNAL UTILITIES					1.00	
1863894 06/30/2 00052074	KOOTENAI ELECTRIC COOPERATIVE INC CARRINGTON MEADOWS 2ND ADDITION 110-532-56220-0050	06/30/2026 llafleur	07/14/2026	314.20 314.20	314.20	Open	N 07/14/2026 314.20
	STREET LIGHTING & SIGNAL UTILITIES					1.00	
1868671 06/30/2 00052075	KOOTENAI ELECTRIC COOPERATIVE INC CARRINGTON MEADOWS 3RD ADDITION 110-532-56220-0050	06/30/2026 llafleur	07/14/2026	193.30 193.30	193.30	Open	N 07/14/2026 193.30
	STREET LIGHTING & SIGNAL UTILITIES					1.00	
06/23-08/11/26 00052047	LAKE CITY FIGURE SKATING GIBSON, MARTIN, TAGUE, CAMBRIA 110-711-56108	06/29/2026 llafleur	07/14/2026	546.00 546.00	546.00	open	N 07/14/2026 546.00
	CONTRACT PAYMENTS					1.00	
46868 00052078	LAKE CITY LAW GROUP PLLC LEGAL-VIKING CONSTRUCTION JUDICAL REVIEW 110-211-53102	07/01/2026 llafleur	07/14/2026	609.94 609.94	609.94	open	N 07/14/2026 609.94
	CIVIL LEGAL SERVICES					1.00	

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46867							
00052079	LAKE CITY LAW GROUP PLLC	07/01/2026	07/14/2026	9,657.00	9,657.00	Open	N
	LEGAL-JUNE 2026	llafleur					07/14/2026
	110-211-53102	CIVIL LEGAL SERVICES		9,657.00		1.00	9,657.00
41014.1 PMT RQT							
00052110	LARIVIERE, INC.	07/02/2026	07/14/2026	116,232.29	116,232.29	Open	N
	HONEYSUCKLE/RAMSEY 6/22/26-6/30/26	llafleur					07/14/2026
	120-112-59226-7721	HONEYSUCKLE/RAMSEY		116,232.29		1.00	116,232.29
2422-26-2							
00052137	MATRIX CONSULTING GROUP, LTD	07/09/2026	07/14/2026	16,249.00	16,249.00	Open	N
	LAW ENFORCEMENT FEASIBILITY ASSESSMENT 6 dcollins						07/14/2026
	110-211-53010	PROFESSIONAL SERVICES		16,249.00		1.00	16,249.00
49799649							
00052076	MATTHEW BENDER & CO INC	06/17/2026	07/14/2026	619.52	619.52	Open	N
	ID CODE RULES JUNE 2026 SUPP	llafleur					07/14/2026
	110-211-55501	PRINTING, BINDING, CODIFICATION		619.52		1.00	619.52
185374							
00051978	MODERN GLASS CO	06/22/2026	07/14/2026	535.00	535.00	Open	N
	CITY HALL REPAIR FRONT THRESHOLD	llafleur					07/14/2026
	110-811-54301	CH BUILDING MAINT & REPAIR		535.00		1.00	535.00
566043							
00051939	NAPA AUTO PARTS	05/28/2026	07/14/2026	20.76	20.76	Open	N
	SHOP SUPPLIES	llafleur					07/14/2026
	110-533-54031	2015 JOHN DEERE LOADER #3515 R&M		20.76		1.00	20.76
566290							
00051940	NAPA AUTO PARTS	05/29/2026	07/14/2026	132.72	132.72	Open	N
	SHOP TOWELS	llafleur					07/14/2026
	110-531-56101	STREET SHOP SUPPLIES		132.72		1.00	132.72
569889							
00051999	NAPA AUTO PARTS	06/18/2026	07/14/2026	67.85	67.85	Open	N
	#76 WALKER	llafleur					07/14/2026
	110-542-54076	2008 WALKER MOWER R&M		67.85		1.00	67.85

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Inventory	GL Distribution	Entered By			Units	Quantity	Unit Price
569452 00052000	NAPA AUTO PARTS VISE FOR SHOP 110-531-57702	06/16/2026 llafleur	07/14/2026	225.24	225.24	Open	N 07/14/2026
	TOOLS & SMALL EQUIPMENT			225.24		1.00	225.24
569450 00052001	NAPA AUTO PARTS ANTIFREEZE 110-531-56101	06/16/2026 llafleur	07/14/2026	75.84	75.84	Open	N 07/14/2026
	STREET SHOP SUPPLIES			75.84		1.00	75.84
569457 00052002	NAPA AUTO PARTS SHOP 110-531-56101	06/22/2026 llafleur	07/14/2026	29.94	29.94	Open	N 07/14/2026
	STREET SHOP SUPPLIES			29.94		1.00	29.94
569370 00052021	NAPA AUTO PARTS #95 SUPPLIES 110-712-54095	06/16/2026 llafleur	07/14/2026	93.76	93.76	Open	N 07/14/2026
	2020 FORD RANGER R&M			93.76		1.00	93.76
570425 00052022	NAPA AUTO PARTS #95 SUPPLIES 110-712-54095	06/22/2026 llafleur	07/14/2026	45.90	45.90	Open	N 07/14/2026
	2020 FORD RANGER R&M			45.90		1.00	45.90
571967 00052085	NAPA AUTO PARTS SHOP SUPPLIES 110-531-56101	07/01/2026 llafleur	07/14/2026	15.56	15.56	Open	N 07/14/2026
	STREET SHOP SUPPLIES			15.56		1.00	15.56
571029 00052086	NAPA AUTO PARTS #18 PARTS 110-533-54018	06/25/2026 llafleur	07/14/2026	43.96	43.96	Open	N 07/14/2026
	2008 FORD F250 4X4 PICKUP R&M			43.96		1.00	43.96
570661 00052087	NAPA AUTO PARTS #5 PARTS 110-533-54005	06/23/2026 llafleur	07/14/2026	113.42	113.42	Open	N 07/14/2026
	2008 FORD F350 SIGN UTILITY TRUCK R&M			113.42		1.00	113.42

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570852 00052088	NAPA AUTO PARTS #5 SUPPLIES 110-533-54005	06/24/2026 llafleur	07/14/2026	31.80	31.80	Open	N 07/14/2026
	2008 FORD F350 SIGN UTILITY TRUCK R&M			31.80		1.00	31.80
571042 00052089	NAPA AUTO PARTS #35 SUPPLIES 110-533-54035	06/25/2026 llafleur	07/14/2026	38.94	38.94	Open	N 07/14/2026
	2018 PETERBILT STREET SWEEPER 220 R&M			38.94		1.00	38.94
569777 00052133	NAPA AUTO PARTS AIR FILTERS-T#35 110-533-54035	06/18/2026 llafleur	07/14/2026	420.44	420.44	Open	N 07/14/2026
	2018 PETERBILT STREET SWEEPER 220 R&M			420.44		1.00	420.44
67340 00052135	NORTH IDAHO BLUEPRINT 24X36 INFO BOARD 110-211-55401	06/11/2026 llafleur	07/14/2026	192.00	192.00	Open	N 07/14/2026
	ADVERTISING, PUBLISHING, RECORDING			192.00		1.00	192.00
64128 00052083	NORTH IDAHO LANDSCAPE SUPPLIES INC BEACH GRAVEL, CROFFOOT PEA GRAVEL 110-541-54322	06/10/2026 llafleur	07/14/2026	73.00	73.00	Open	N 07/14/2026
	PARKS-GROUNDS			73.00		1.00	73.00
102746002 5/202 00051941	NORTH KOOTENAI WATER DIST H-1 LIFT STATION HONEYSUCKLE 210-247-57009	06/17/2026 llafleur	07/14/2026	35.79	35.79	Open	N 07/14/2026
	H-1 LIFT STATION UTIL			35.79		1.00	35.79
103816901 MAY 2 00051966	NORTH KOOTENAI WATER DIST H-2 LIFT STATION 210-247-57005	06/17/2026 llafleur	07/14/2026	35.79	35.79	Open	N 07/14/2026
	H-2 WALMART PS UTIL			35.79		1.00	35.79
PASS THRU 6/202 00052145	NORTHERN LAKES FIRE PROTECTION DIST DEVELOPMENT IMPACT FEE REMITTANCE FOR JU dcollins 110-228-22819	07/19/2026 PASSTHRU-IMPACT FEES-NLFPD	07/14/2026	14,955.50	14,955.50	Open	N 07/14/2026
				14,955.50		1.00	14,955.50

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60622022 00052134	ONE CALL CONCEPTS, INC. TCKTS 195@\$.97, ADVER SURCHARGE 195@\$.20 210-241-53253	06/30/2026 llafleur	07/14/2026	247.65 247.65	247.65	Open	N 07/14/2026 247.65
1390 00052023	PANHANDLE SPRAY SERVICE H1-BAREGROUND APPLICATION 110-541-56502	06/24/2026 llafleur	07/14/2026	125.00 125.00	125.00	Open	N 07/14/2026 125.00
1391 00052024	PANHANDLE SPRAY SERVICE WOODLAND MEADOWS-BAREGROUND APPLICATION 210-246-57003	06/24/2026 llafleur	07/14/2026	100.00 100.00	100.00	Open	N 07/14/2026 100.00
1392 00052025	PANHANDLE SPRAY SERVICE MAPLE GROVE-BAREGROUND APPLICATION 210-246-57018	06/24/2026 llafleur	07/14/2026	125.00 125.00	125.00	Open	N 07/14/2026 125.00
1393 00052026	PANHANDLE SPRAY SERVICE LEISURE PARK-BAREGROUND APPLICATION 210-246-57000	06/24/2026 llafleur	07/14/2026	175.00 175.00	175.00	Open	N 07/14/2026 175.00
1394 00052027	PANHANDLE SPRAY SERVICE MOONRIDGE-BAREGROUND APPLICATION 210-246-57014	06/24/2026 llafleur	07/14/2026	175.00 175.00	175.00	Open	N 07/14/2026 175.00
1395 00052028	PANHANDLE SPRAY SERVICE CORNERSTONE-BAREGROUND APPLICATION 210-246-57007	06/24/2026 llafleur	07/14/2026	125.00 125.00	125.00	Open	N 07/14/2026 125.00
1396 00052029	PANHANDLE SPRAY SERVICE H5 STRAWBERRY FIELDS-BAREGROUND APPLICATION 210-246-57013	06/24/2026 llafleur	07/14/2026	125.00 125.00	125.00	Open	N 07/14/2026 125.00

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1397 00052030	PANHANDLE SPRAY SERVICE EMERALD OAKS-BAREGROUND APPLICATION 210-246-57011	06/24/2026 llafleur	07/14/2026	200.00 200.00	200.00	Open	N 07/14/2026 200.00
1398 00052031	PANHANDLE SPRAY SERVICE DAKOTA-BAREGROUND APPLICATION 210-246-57001	06/24/2026 llafleur	07/14/2026	125.00 125.00	125.00	Open	N 07/14/2026 125.00
1399 00052032	PANHANDLE SPRAY SERVICE H7 BAREGROUND APPLICATION 210-246-57020	06/24/2026 llafleur	07/14/2026	200.00 200.00	200.00	Open	N 07/14/2026 200.00
1400 00052033	PANHANDLE SPRAY SERVICE RILEY PLACE-BAREGROUND APPLICATION 210-246-57015	06/24/2026 llafleur	07/14/2026	175.00 175.00	175.00	Open	N 07/14/2026 175.00
1401 00052034	PANHANDLE SPRAY SERVICE HAYDEN NORTH-BAREGROUND APPLICATION 210-246-57019	06/24/2026 llafleur	07/14/2026	200.00 200.00	200.00	Open	N 07/14/2026 200.00
1402 00052035	PANHANDLE SPRAY SERVICE H6-BAREGROUND APPLICATION 210-246-57021	06/24/2026 llafleur	07/14/2026	225.00 225.00	225.00	Open	N 07/14/2026 225.00
1403 00052036	PANHANDLE SPRAY SERVICE HAYDEN CANYON 210-246-59835	06/24/2026 llafleur	07/14/2026	200.00 200.00	200.00	open	N 07/14/2026 200.00
1404 00052037	PANHANDLE SPRAY SERVICE GIANNA ESTATES-BAREGROUND APPLICATION 210-246-57017	06/24/2026 llafleur	07/14/2026	125.00 125.00	125.00	open	N 07/14/2026 125.00

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4599164 00052013	POINTE PEST CONTROL-ID LLC 2 COM EOM GENERAL PEST 110-811-54301	06/24/2026 llafleur	07/14/2026	250.00 250.00	250.00	Open	N 07/14/2026 250.00
		CH BUILDING MAINT & REPAIR				1.00	
01-186747 00051942	RAGAN EQUIPMENT INC. SERVICE 110-542-54086	06/09/2026 llafleur	07/14/2026	112.50 112.50	112.50	Open	N 07/14/2026 112.50
		2018 JD 1600 TURBO SERIES 1 MOWER				1.00	
01-187214 00051967	RAGAN EQUIPMENT INC. # 79 110-542-54079	06/16/2026 llafleur	07/14/2026	741.72 741.72	741.72	Open	N 07/14/2026 741.72
		2008 JOHN DEERE 3520 MOWER R&M				1.00	
01-187217 00051968	RAGAN EQUIPMENT INC. TRACTOR RENTAL 110-541-54420	06/16/2026 llafleur	07/14/2026	100.00 100.00	100.00	Open	N 07/14/2026 100.00
		EQUIPMENT & VEHICLE RENTAL				1.00	
01-188109 00052105	RAGAN EQUIPMENT INC. SHOP SUPPLIES 110-542-54076	07/01/2026 llafleur	07/14/2026	515.69 515.69	515.69	Open	N 07/14/2026 515.69
		2008 WALKER MOWER R&M				1.00	
24206 00052136	REVIZE LLC LEGISLATIVE ACTION DATABASE ONETIME FEE 110-230-57722	06/30/2026 llafleur	07/14/2026	1,350.00 1,350.00	1,350.00	Open	N 07/14/2026 1,350.00
		WEBSITE REVISIONS & HOSTING				1.00	
45268855 00051969	RODDA PAINT COMPANY CORP. GRACO ONESEAL-STRIPING 110-532-54313	06/16/2026 llafleur	07/14/2026	30.39 30.39	30.39	open	N 07/14/2026 30.39
		ROADWAY STRIPING				1.00	
9626 PRT 2 00051946	RUBY FROG ENTERTAINMENT INC FINAL PAYMENT FOR DJ 2026 HAYDEN DAYS 110-721-58001-1153	12/16/2026 llafleur	07/14/2026	575.00 575.00	575.00	open	N 07/14/2026 575.00
		SPECIAL EVENTS-HAYDEN DAYS				1.00	

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54751 00052058	RUEN-YEAGER & ASSOCIATES S253000 PLANNING SERVICES FY 2026 110-345-53208	06/30/2026 llafleur	07/14/2026	1,834.65 1,834.65	1,834.65	Open	N 07/14/2026 1,834.65
		CONTRACT PLANNING SERVICES				1.00	
109280 00052050	SATURDAY NIGHT INC. YBB SHIRTS 110-711-56404	06/11/2026 llafleur	07/14/2026	2,681.70 2,681.70	2,681.70	Open	N 07/14/2026 2,681.70
		TEAM SHIRTS				1.00	
168370351-001 00052108	SITEONE LANDSCAPE SUPPLY, LLC IRRIGATION SUPPLIES 110-541-54323	07/02/2026 llafleur	07/14/2026	1,192.88 1,192.88	1,192.88	Open	N 07/14/2026 1,192.88
		PARKS-IRRIGATION				1.00	
REFUND 00052118	SOCCER SHOTS INLAND NW COMP CANCELLED PARTIAL REFUND 110-740-44724	04/28/2026 llafleur	07/14/2026	132.00 132.00	132.00	Open	N 07/14/2026 132.00
		FIELD RENTALS				1.00	
05/04/26-06/14/ 00052109	SPORTSITES INC REGISTRATION FEE REIMBURSEMENT 110-711-55905	07/06/2026 llafleur	07/14/2026	812.50 812.50	812.50	Open	N 07/14/2026 812.50
		SPORTSITES REGISTRATION FEES				1.00	
11691597 00051990	STEVIE HANAN 100% REFUND-DEATH IN FAMILY 110-740-44761	05/11/2026 llafleur	07/14/2026	62.00 62.00	62.00	Open	N 07/14/2026 62.00
		BASEBALL				1.00	
15151 00051947	TRAFFICORP HAYDEN CRACK SEAL 110-531-53404	06/18/2026 llafleur	07/14/2026	13,458.00 13,458.00	13,458.00	open	N 07/14/2026 13,458.00
		CONTRACT LABOR (FLAGGERS, ETC.)				1.00	
15153 00051948	TRAFFICORP FLAGGING REED AVE-SAW CUTTING 110-531-53404	06/18/2026 llafleur	07/14/2026	3,895.00 3,895.00	3,895.00	open	N 07/14/2026 3,895.00
		CONTRACT LABOR (FLAGGERS, ETC.)				1.00	

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15193							
00051949	TRAFFICORP	06/19/2026	07/14/2026	499.00	499.00	Open	N
	FLAGGING-EMERG TREE REMOVAL	llafleur					07/14/2026
	110-531-53404	CONTRACT LABOR (FLAGGERS, ETC.)		499.00		1.00	499.00
MON/WED KICKBOX							
00052051	TREVOR PRANGLEY'S ACADEMIES INC	06/15/2026	07/14/2026	112.00	112.00	Open	N
	6/15-7/8/2026 POLTROCK, LEO & QUINN	llafleur					07/14/2026
	110-711-56108	CONTRACT PAYMENTS		112.00		1.00	112.00
6146684466							
00052055	VERIZON WIRELESS	06/21/2026	07/14/2026	477.48	477.48	Open	N
	MIFI & ROUTER MAY 22, 2026-JUNE 21, 2026	llafleur					07/14/2026
	110-230-57720	CC/IT PHONES/COMMUNICATIONS		80.02		1.00	80.02
	110-301-55300	COMMUNICATIONS/PHONES		160.04		1.00	160.04
	110-511-55300	PORTABLE BROADBAND		198.73		1.00	198.73
	110-711-55300	COMMUNICATIONS/PHONES		38.69		1.00	38.69
6146652490							
00052056	VERIZON WIRELESS	06/21/2026	07/14/2026	340.17	340.17	open	N
	LIFT STATION WIRELESS -MAY 22, 2026-JUNE	llafleur					07/14/2026
	210-247-57000	LEISURE PARK LS UTIL		23.65		1.00	23.65
	210-247-57003	WOODLAND MEADOWS LS UTIL		23.65		1.00	23.65
	210-247-57005	H-2 WALMART PS UTIL		40.01		1.00	40.01
	210-247-57006	PRAIRIE/FRANKLIN/CHURCH LS UTIL		23.65		1.00	23.65
	210-247-57007	CORNERSTONE LS UTIL		23.65		1.00	23.65
	210-247-57011	EMERALD OAKS LS UTIL		23.65		1.00	23.65
	210-247-57013	H-5 STRAWBERRY FLDS PS UTIL		23.65		1.00	23.65
	210-247-57016	HEATHERSTONE LS UTIL		23.65		1.00	23.65
	210-247-57019	HAYDEN NORTH LS UTIL		23.65		1.00	23.65
	210-247-57020	H-7 CARRINGTON MEADOWS LS UTIL		23.65		1.00	23.65
	210-247-57021	H-6 LIFT STATION UTIL		63.66		1.00	63.66
	210-247-59835	HAYDEN CANYON LS UTIL		23.65		1.00	23.65
41014140-003							
00051992	WELCH COMER & ASSOCIATES INC.	06/17/2026	07/14/2026	15,422.50	15,422.50	Open	N
	PROFESSIONAL SERVICES 04/19/2026-05/16/2	llafleur					07/14/2026
	120-112-59226-7721	HONEYSUCKLE/RAMSEY		15,422.50		1.00	15,422.50
41014120-007							
00051993	WELCH COMER & ASSOCIATES INC.	06/17/2026	07/14/2026	82,100.00	82,100.00	open	N
	PROFESSIONAL SERVICES 04/19/2026-05/16/2	llafleur					07/14/2026
	120-899-59219-8021	HAYDEN/ HUETTER INTER-DESIGN		82,100.00		1.00	82,100.00

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41014150-002 00051994	WELCH COMER & ASSOCIATES INC. PROFESSIONAL SERVICES 04/19/26-05/16/26 120-899-59250-8020	06/17/2026 llafleur HONEYSUCKLE/GOVT WAY INTER-DESIGN	07/14/2026	24,610.00 24,610.00	24,610.00	Open 1.00	N 07/14/2026 24,610.00
IN003596194 00051971	WESTERN STATES EQUIPMENT COMPANY NEW MAPLE GROVE 210-246-57018	05/08/2026 llafleur MAPLE GROVE LS O&M	07/14/2026	1,003.47 1,003.47	1,003.47	Open 1.00	N 07/14/2026 1,003.47
IN003600991 00051972	WESTERN STATES EQUIPMENT COMPANY CITY SHOP 110-811-54103	05/13/2026 llafleur UTILITIES - STREETS	07/14/2026	1,003.47 1,003.47	1,003.47	Open 1.00	N 07/14/2026 1,003.47
IN003601036 00051973	WESTERN STATES EQUIPMENT COMPANY MOON RIDGE 210-246-57014	05/13/2026 llafleur MOONRIDGE LS O&M	07/14/2026	1,003.47 1,003.47	1,003.47	Open 1.00	N 07/14/2026 1,003.47
IN003601047 00051974	WESTERN STATES EQUIPMENT COMPANY LEISURE PARK 210-246-57000	05/13/2026 llafleur LEISURE PARK LS O&M	07/14/2026	1,003.47 1,003.47	1,003.47	Open 1.00	N 07/14/2026 1,003.47
IN003601054 00051975	WESTERN STATES EQUIPMENT COMPANY EMERALD OAKS 210-246-57011	05/13/2026 llafleur EMERALD OAKS LS O&M	07/14/2026	1,201.86 1,201.86	1,201.86	Open 1.00	N 07/14/2026 1,201.86
IN003601059 00051976	WESTERN STATES EQUIPMENT COMPANY RILEY PLACE 210-246-57015	05/13/2026 llafleur RILEY PLACE LS O&M	07/14/2026	1,003.47 1,003.47	1,003.47	open 1.00	N 07/14/2026 1,003.47
IN003601071 00051977	WESTERN STATES EQUIPMENT COMPANY H-2 210-246-57005	05/13/2026 llafleur H-2 WALMART PS O&M	07/14/2026	1,003.47 1,003.47	1,003.47	open 1.00	N 07/14/2026 1,003.47

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Inventory	GL Distribution	Entered By			Units	Quantity	Unit Price
INY-0638807 00052053	YESCO, LLC REPAIR READER BOARD 110-533-54042	06/23/2026 llafleur 2017 WANCO VAR MSG SIGN (1) R&M	07/14/2026	3,001.00 3,001.00	3,001.00	Open 1.00	N 07/14/2026 3,001.00
2081890545 4/20 00052138	ZIPLY FIBER PHONE CHARGES FOR APR 2026 210-247-57016 210-247-57009 112-241-54312 210-247-57005 210-247-57018 110-211-55300 110-811-54102	04/27/2026 llafleur HEATHERSTONE LS UTIL H-1 LIFT STATION UTIL BOAT LAUNCH OPERATION/MAINTENANCE H-2 WALMART PS UTIL MAPLE GROVE LS UTIL COMMUNICATIONS/PHONES UTILITIES - CITY HALL	07/14/2026	616.02 88.91 91.34 133.60 96.49 95.34 95.34 15.00	616.02	Open 1.00 1.00 1.00 1.00 1.00 1.00 1.00	N 07/14/2026 88.91 91.34 133.60 96.49 95.34 95.34 15.00
2081890545 JULY 00052139	ZIPLY FIBER PHONE CHARGES FOR JULY 2026 210-247-57016 210-247-57009 112-241-54312 210-247-57005 210-247-57018 110-211-55300 110-811-54102	07/01/2026 llafleur HEATHERSTONE LS UTIL H-1 LIFT STATION UTIL BOAT LAUNCH OPERATION/MAINTENANCE H-2 WALMART PS UTIL MAPLE GROVE LS UTIL COMMUNICATIONS/PHONES UTILITIES - CITY HALL	07/14/2026	617.75 89.10 91.57 133.96 96.72 95.70 95.70 15.00	617.75	Open 1.00 1.00 1.00 1.00 1.00 1.00 1.00	N 07/14/2026 89.10 91.57 133.96 96.72 95.70 95.70 15.00

# of Invoices:	194	# Due: 194	Totals:	1,245,121.14	1,245,121.14
# of Credit Memos:	3	# Due: 3	Totals:	(443.09)	(443.09)
Net of Invoices and Credit Memos:				1,244,678.05	1,244,678.05

--- TOTALS BY FUND ---

110 GENERAL FUND	312,296.31	312,296.31
112 HONEYSUCKLE BOAT LAUNCH FUND	2,435.85	2,435.85
120 IMPACT FEE CIRCULATION FUND	246,580.27	246,580.27
210 SEWER OPER. & MAINT. FUND	314,178.42	314,178.42
211 SEWER CAPITALIZATION FUND	50,348.50	50,348.50
212 WASTEWATER REVENUE BOND FUND	318,838.70	318,838.70

--- TOTALS BY DEPT/ACTIVITY ---

111 GEN-MYR OPERATING & ADMINISTRAT	8,793.71	8,793.71
112 PLANNED PROJECTS - CIRCULATION	139,870.27	139,870.27

INVOICE REGISTER FOR CITY OF HAYDEN

EXP CHECK RUN DATES 07/14/2026 - 07/14/2026

POSTED AND UNPOSTED OPEN

BANK ACCOUNTS: 01 - POOLED A/P CHECKING

Invoice Number

Inv Ref #	Vendor Description	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted
Inventory	GL Distribution	Entered By			Units	Quantity	Post Date
	211 GEN-ADM OPERATING & ADMINISTRAT			29,202.16	29,202.16		
	228 PASSTHRU & BAD DEBT EXPENSES			37,766.80	37,766.80		
	230 GEN-ADM INFORMATION TECHNOLOGY			1,816.92	1,816.92		
	241 OPERATING & ADMINISTRATIVE			353,349.81	353,349.81		
	245 DEBT SERVICE			318,838.70	318,838.70		
	246 LIFT/PUMP STATION R&M			8,494.21	8,494.21		
	247 LIFT/PUMP STATION UTIL			5,118.75	5,118.75		
	251 LAW ENFORCEMENT SALARIES & BENE			99,494.42	99,494.42		
	252 LAW ENFORCEMENT OPERATING & ADM			24,052.00	24,052.00		
	291 GEN-ADM CAPITAL LEASES PRINCIPA			1,221.06	1,221.06		
	301 COMDEV--P&D OPERATING & ADMINIS			173.67	173.67		
	345 COMDEV P&D OPERATING & ADMINIST			1,834.65	1,834.65		
	350 COMDEV VEHICLES			66.00	66.00		
	511 PW-ADM OPERATING & ADMINISTRATI			198.73	198.73		
	512 PW-ADM EQUIP/VEHICLE FUEL & MAI			44.00	44.00		
	531 PW-STR OPERATING & ADMINISTRATI			18,442.23	18,442.23		
	532 PW-STR ROAD MAINTENANCE			22,071.15	22,071.15		
	533 PW-STR EQUIP/VEHICLE R&M			3,644.07	3,644.07		
	541 PW-PKS OPERATING & ADMINISTRATI			5,570.48	5,570.48		
	542 PW-PKS EQUIP/VEHICLE R&M			1,437.76	1,437.76		
	711 REC OPERATING & ADMINISTRATIVE			5,728.13	5,728.13		
	712 REC EQUIP/VEHICLE FUEL MAINT			161.66	161.66		
	721 REC EV OPERATING & ADMINISTRATI			8,469.04	8,469.04		
	740 RECREATION PROGRAMS			629.00	629.00		
	811 FACIL OPERATING & ADMINISTRATIV			20,162.47	20,162.47		
	813 FACIL EMERGENCY PREPAREDNESS			316.20	316.20		
	899 CAPITAL PURCHASES/PROJECTS			127,710.00	127,710.00		

2. **VISITOR/PUBLIC COMMENT (3-minutes maximum)**
3. **UNFINISHED BUSINESS**
 - A. **ACTION ITEM** - Honeysuckle Ave and Government Way Intersection Design



Memo

To: Mayor and Hayden City Council

From: Dulci Kau, PE, City Engineer

Date: 7/14/2026

Agenda Item: Honeysuckle Ave & Government Way Intersection Design Update

Agenda Item Location

Unfinished Business

Background and Recommended Action or Motion

Staff will present an update on the design progress for the additional turn lanes planned at the Honeysuckle Avenue and Government Way intersection.

Attachment

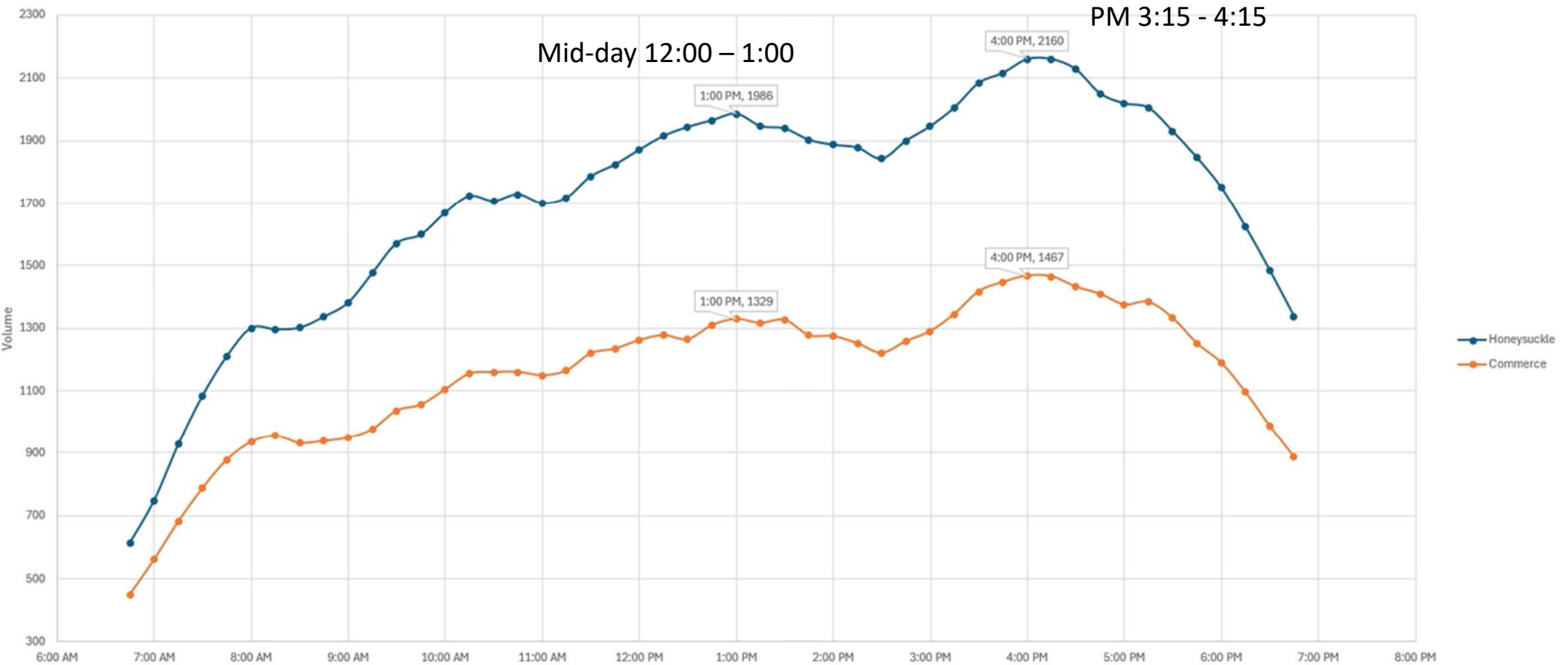
Welch Comer's Gov't Way/Honeysuckle Traffic 6/18/26 update

Gov't Way/Honeysuckle Traffic

6-18-2026

Today's Traffic

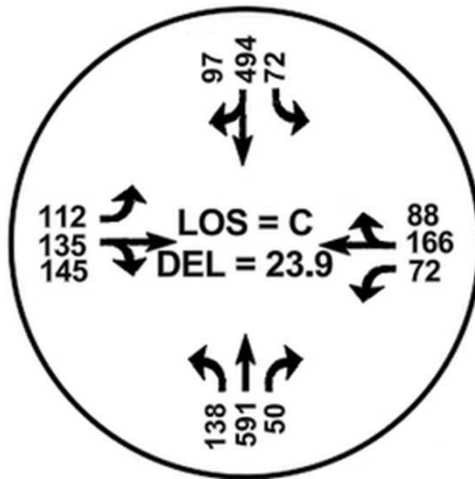
Total Hourly Volume



LOS at Signalized Intersections

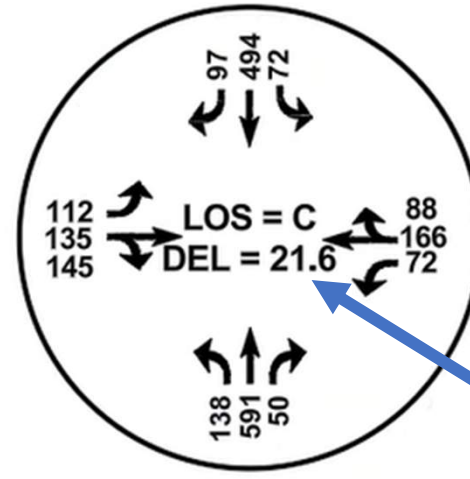
LOS	Delay (sec/veh)
A	≤ 10
B	$> 10 - 20$
C	$> 20 - 35$
D	$> 35 - 55$
E	$> 55 - 80$
F	> 80

Today's Traffic



Without SB RT

SB Approach
24.5 sec
LOS C

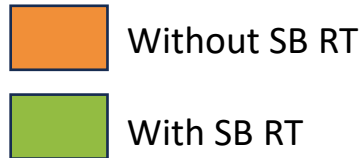


Almost B

With SB RT

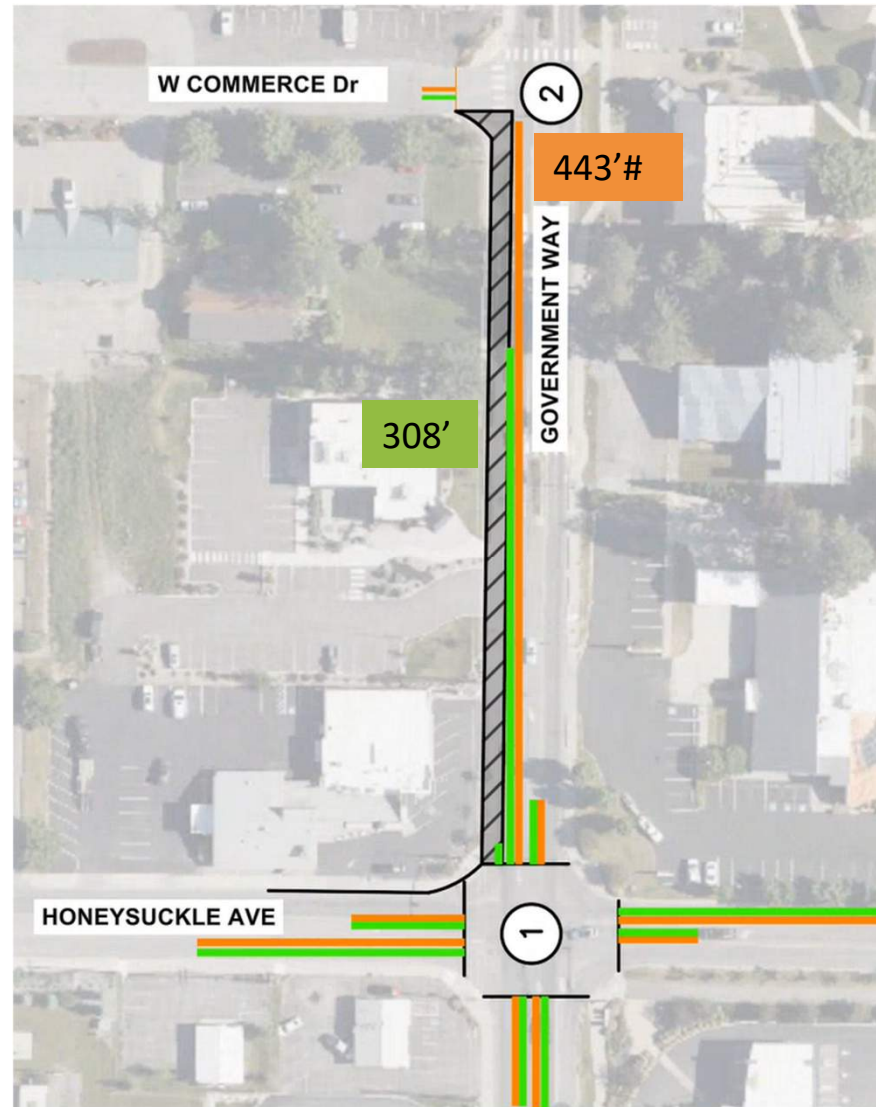
SB Approach
17.5 sec
LOS B

Today's Queue Lengths

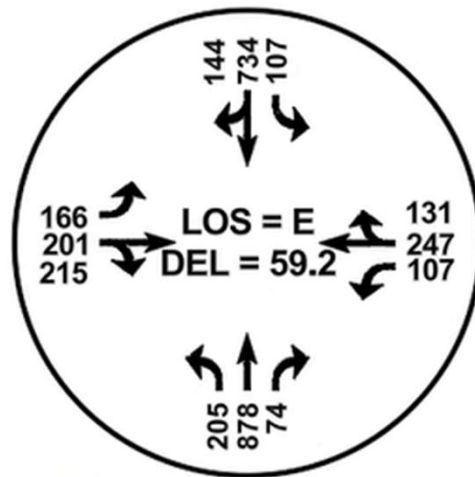


Note that without the turn lane, the queue is rolling and doesn't always clear (could be longer)

With the turn lane, queue does clear

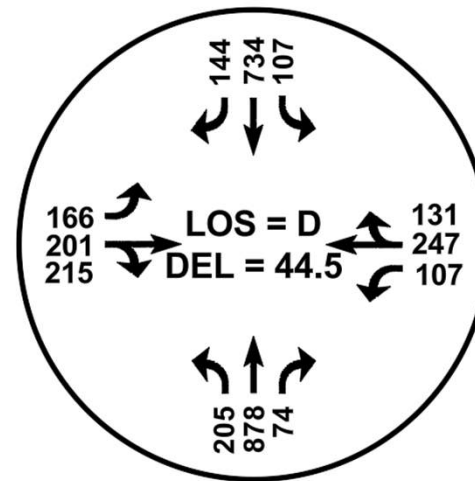


2046 Traffic



Without SB RT

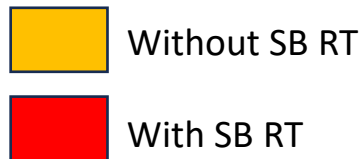
SB Approach
55.7 sec
LOS E



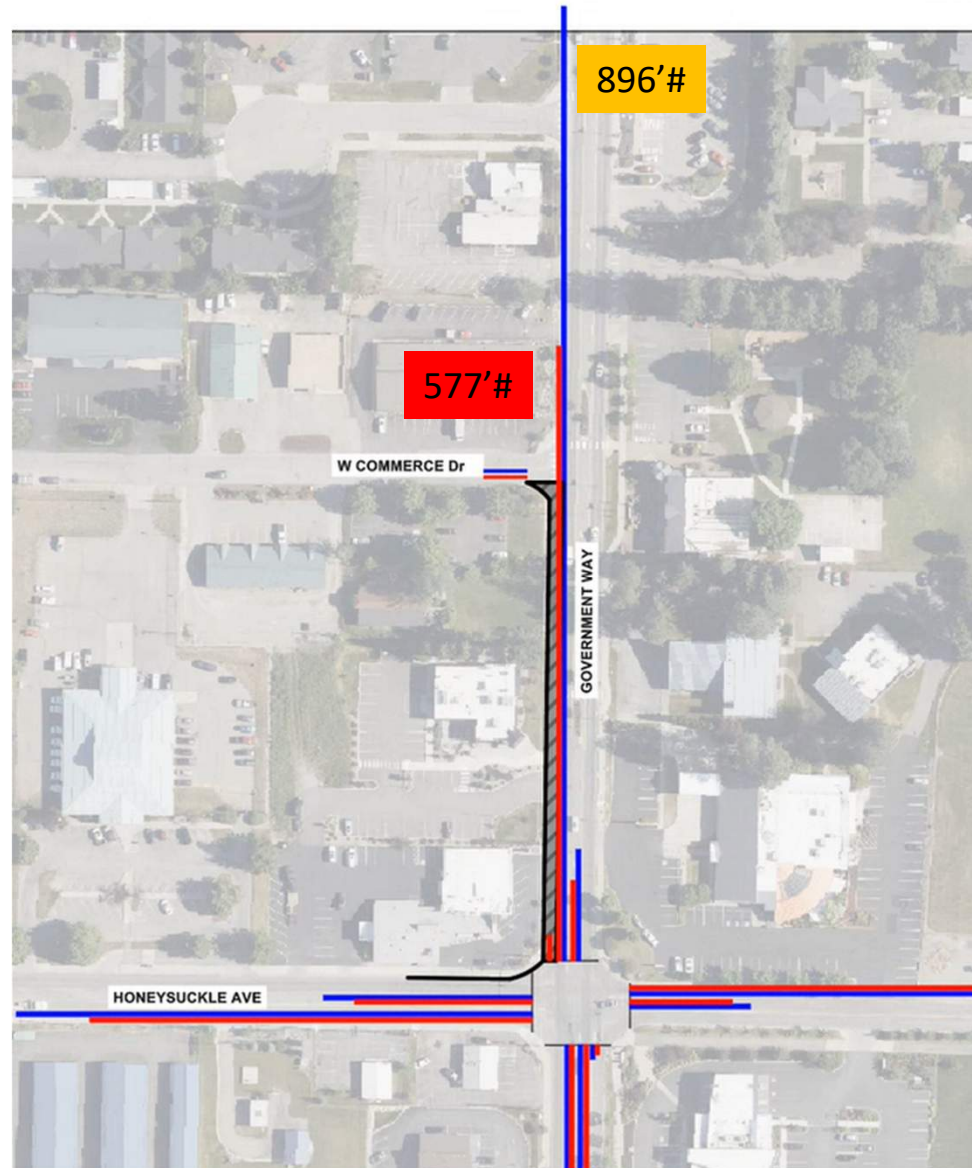
With SB RT

SB Approach
27.5 sec
LOS C

2046 Queue Lengths



Note that both with and without the turn lane, the queue is rolling and doesn't always clear (could be longer)



Summary

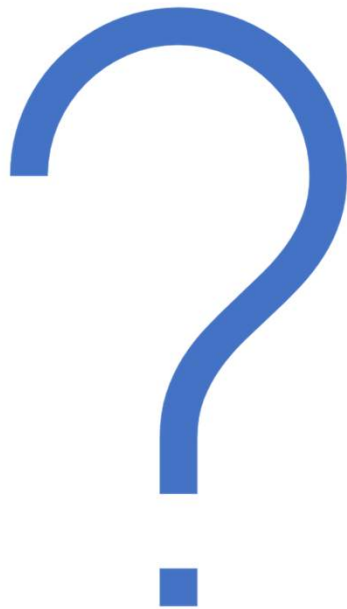
- Recommend adding the SB Right Turn Lane
 - Recommend full length from Honeysuckle to Commerce
- The improvement to the SB queue is significant, but not a magic wand.
- Delay at the intersection improves today (almost a B) with the SB RT turn lane.
- Future conditions are tricky
 - Queue lengths significantly shorter with SB RT
 - Keeps intersection LOS in 2046 solidly a D
 - The City intentionally chose to have one lane in each direction on Gov't Way through Hayden. This decision will lead to delay/long queues unless traffic patterns change or Gov't Way is one day widened.

Other Updates

- Topo will be processed by the end of the week
- Will start work on the concept next week

Schedule

~~Hayden URA Agreement~~	~~May 30, 2026~~
~~Traffic Counts~~	~~May 30, 2026~~
Survey Base File Complete	June 30, 2026
Concept Phase	August 30, 2026
Design Phase – Agency Review Set	November 30, 2026
Final Delivery	December 30, 2026



Questions

- B. **ACTION ITEM** - Consideration of the Waterways Improvement Fund Grant from the Idaho Department of Parks and Recreation for \$250,000 for the Honeysuckle Boat Ramp Improvement Project.



Memo

To: Mayor and Hayden City Council

From: Alan Soderling, Public Works Director

Date: 7.14.2026

Agenda Item: Accept Waterways Improvement Fund Grant from the Idaho Department of Parks and Recreation in the amount of \$250,000 for the Honeysuckle Boat Ramp Improvement Project.

Agenda Item Location

Old Business

Recommended Action or Motion

Motion: Move to accept the Waterways Improvement Fund Grant from the Idaho Department of Parks and Recreation in the amount of \$250,000 for the Honeysuckle Boat Ramp Improvement Project and authorize the Mayor to enter into a Grant Agreement with the Idaho Department of Parks and Recreation for this project.

Functional Impact of Authorizing

This action accepts a \$250,000 Waterways Improvement Fund grant award in the amount of \$250,000 for improvements to the Honeysuckle Boat Ramp Improvement Project, which will re-grade and resurface the boat ramp, move the southern dock to the south and widen the usable ramp area, and install a connected pathway that will improve the accessibility and connectivity of the facility for all users. The City is responsible to contribute \$75,000 from the Honeysuckle Boat Launch Fund as matching dollars as a condition of this award, which was previously authorized by the City Council.

Functional Impact of Not Authorizing

The City will not accept the \$250,000 grant award from the Idaho Department of Parks and Recreation and the Honeysuckle Boat Ramp Improvements will not proceed.

Fiscal Impact

Per the City's grant application, the City will contribute \$75,000 in matching funds from the Honeysuckle Boat Launch Fund. These funds are available and anticipated for this purpose.

Budget Funding Source

GL 112-899-59328

Attachments

Honeysuckle Boat Launch Improvements Overview



State of Idaho

Department of Parks and Recreation

BRAD LITTLE
Governor

SUSAN E. BUXTON
Director

Idaho Park and Recreation Board

Chuck Roady, Chair - District 1 | Hugh Cooke - District 2 | Erica Malmen – District 3 | Jim Keating - District 4 | Amy Manning - District 5 | Cortney Liddiard - District 6

June 3, 2026

Ty Kovatch
City of Hayden
8930 N. Government Way
Hayden, ID 83835

Dear Ty Kovatch,

It is my pleasure to inform you that the Idaho Park and Recreation Board has approved funding the Honeysuckle Boat Ramp Improvements Project in the amount of \$250,000. At the same time, I would like to commend you for your efforts to improve outdoor recreation facilities and services in Idaho.

The grant number assigned to this project is **WW27-1-28-2**. Please use this grant number in all correspondence regarding this project.

A grant agreement will be generated in the grant management system and emailed directly to you for signature. Please sign and return the agreement with an original (wet) or authenticated digital signature of the individual with authority to make long-term obligations for their respective agency or organization, within (60) days of this letter to:

Anissa Crane
North Region Grant Specialist
Idaho Department of Parks and Recreation
2885 Kathleen Avenue, Suite 1
Coeur d'Alene, ID 83815

An agreement will be returned to you along with other necessary forms and further instructions.

Funds for this project will be available July 1, 2026. All work on this project must be completed and payments made by the end of the project period.

Thank you for your interest in IDPR's grant programs and for your service to Idaho's recreating public. If you have any questions, please contact Anissa Crane at (208) 415-3396 or anissa.crane@idpr.idaho.gov.

Sincerely,

A handwritten signature in black ink that reads "Susan E. Buxton".

Susan E. Buxton
Director



Idaho Department of Parks and Recreation

GRANT AGREEMENT FORM

Applicant: City of Hayden	Project No: WW27-1-28-2
Project Name: Honeysuckle Boat Ramp Improvements	Date Approved: 06/02/2026
Location: Honeysuckle Beach and Boat Launch, Hayden, Idaho	Project Period: From: 07/01/2026 To: 06/30/2027

It is mutually agreed and understood that the use of these funds will be for the purposes stated on the attached budget sheet known as Exhibit A, which is incorporated herein by this reference and subject to the terms as described herein. It is also understood that the Grantee is responsible to obtain all necessary permits; follow applicable bidding laws; keep accurate records of expenses for audit purposes; construct all improvements according to mutually agreed upon construction standards and all applicable state, local, or federal codes and maintain improvements to be open and safe for public use, without regard to one's race, gender, national origin, religion, or disability. It is expressly agreed that the Department's sole involvement in the project covered by this agreement is in design and contribution of funds, that the Department shall acquire no interest in the property or improvements covered by this agreement, and that the Department and the state of Idaho, therefore, shall not bear any liability for use of the facilities or project area except insofar as such loss may be attributable to design by the Department. It is mutually agreed that the Grantee will comply with the rules governing the appropriate recreation program in effect as of the date of this agreement. **Grantees are required to understand and follow the rules outlined in IDAPA 26.01.31 Administration of IDPR Recreational State & Federal Grant Funds, including, but not limited to:**

Expenditure of Grant Funds. The grantee shall have only the designated state fiscal year to expend and request reimbursement of grant funds. If the grant funds are not expended within the designated fiscal year, the grant shall be revoked unless the applicant makes a written request and receives an extension of time from the Department.

Documentation and System of Internal Controls. The grantee shall maintain a system of internal controls in order to identify the source and disbursement of funds provided for all project costs and match by grant or project. Accounting records shall be supported by source documentation such as vouchers, canceled checks, invoices, payroll, time and attendance records, contract and sub-grant award documents, and other required billing forms.

Disbursement of Funds. The Department shall authorize disbursement of funds allocated to a project on a reimbursement basis. This means that the grantee shall initially pay all project costs and then seek reimbursement through the Department using the approved IDPR form. Requests for reimbursement must be received within forty-five (45) days after completion of the project. In addition to reimbursement deadlines in IDAPA 26.01.31, the Department requires that all requests for project closeout reimbursements must be submitted no later than thirty (30) days prior to the end of the designated state fiscal year.

Grant Modification. Only for good cause, and upon the submission of detailed justification shown in writing and approval by the State and Federal Grant Manager may the terms and obligations of the grant application or grant agreement be modified.

Public Use/Nondiscrimination. Physical facilities and real property purchased in whole or in part with grant moneys shall be available for public use regardless of race, color, religion, national origin, gender, age, or disability. Facilities constructed with grant moneys shall meet the requirements as set by the Americans with Disabilities Act Guidelines.

For a complete list of rules please refer to <https://adminrules.idaho.gov/rules/current/26/260131.pdf>

Idaho Department of Parks and Recreation
GRANT AGREEMENT FORM – page 2

By signing, the grantee acknowledges they understand the terms and conditions of accepting these funds, including any special conditions listed.

In witness thereof:

APPROVED:

Signature-Applicant's Authorized Representative

Idaho Department of Parks and Recreation

Title

Title

Date

Date

Grant Budget Narrative / Detailed Plan

Project Name: Honeysuckle Boat Launch Improvement Applicant (Agency) Name: City of Hayden Total Project Cost : \$325,000.00 GRANT Share: \$250,000.00 Grant Share as % of project: 77%	Date Prepared: 1/21/2026 Project Start: 07/01/26 Project Number: WW27-1-28-2
---	---

Scope of Work (basic description): Resurface boat ramp, realign the southern dock to improve dock longevity and maneuverability on ramp, and add an ADA accessible walkway.

PROPOSED ACCOMPLISHMENTS	GRANT	MATCH - from grant sponsor	SUBTOTALS by Category	NOTES
2. Architectural and Engineering Fees				
Design	\$29,980.20	\$9,019.80		External Firm
			\$39,000.00	
5. Site Work				
Asphalt	\$6,500.59	\$1,949.41		
Sidewalk	\$10,750.97	\$3,224.03		
Boat Ramp	\$12,751.15	\$3,823.85		
			\$39,000.00	
6. Demolition & Removal				
Asphalt	\$1,500.14	\$449.86		
Piling	\$6,333.89	\$1,899.45		
Sidewalk	\$2,750.25	\$824.75		
Boat Ramp	\$8,750.79	\$2,624.21		
			\$25,133.34	
7. Construction				
Asphalt	\$8,500.77	\$2,549.23		
Piling	\$20,335.16	\$6,098.17		
Sidewalk	\$15,751.42	\$4,723.58		
Boat Ramp	\$32,752.95	\$9,822.05		
			\$100,533.33	
8. Equipment (no labor)				
Piling	\$4,000.36	\$1,199.64		contractor equipment
Sidewalk	\$5,000.45	\$1,499.55		
Boat Ramp	\$13,001.17	\$3,898.83		
			\$28,600.00	
9. Supplies & Materials				
Asphalt	\$8,500.77	\$2,549.23		
Piling	\$14,334.62	\$4,298.71		
Sidewalk	\$10,750.96	\$3,224.04		
Boat Ramp	\$37,753.39	\$11,321.61		
			\$92,733.33	
10. Miscellaneous				
			\$0.00	
Subtotals - grant cost share	\$250,000.00		\$325,000.00	
Subtotal - match cost share <i>(all sources)</i>		\$75,000.00		
16. TOTAL PROJECT COSTS	\$325,000.00			
Total project cost by type of cost share	77%	23%		

Notes:

Cost estimates prepared by: Ty Kovatch

- C. **ACTION ITEM** - Consider a Property Use Agreement with the Hayden Lake Watershed Improvement District for Aquatic Invasive Species Prevention Activities at Honeysuckle Boat Launch.



Memo

To: Mayor and Hayden City Council

From: Alan Soderling, Public Works Director

Date: 7-14-2026

Agenda Item: Approve a property use agreement with the Hayden Lake Watershed Improvement District for aquatic invasive species prevention activities at the Honeysuckle Boat Launch.

Agenda Item Location

Old Business

Recommended Action or Motion

Motion: Move to approve the property use agreement with the Hayden Lake Watershed Improvement District for aquatic invasive species prevention activities at the Honeysuckle Boat Launch.

Summary

The Hayden Lake Watershed Improvement District (HLWID) is a government entity charged with protection and improvement of the Hayden Lake Watershed. In May 2026 HLWID presented to the City Council and requested permission to utilize the Honeysuckle Boat Launch to stage aquatic invasive species (Zebra Mussels) prevention efforts for boaters accessing Hayden Lake. The agreement authorizes temporary implementation of an informational presence at the boat launch, signage, and temporary location of a tent for lake hosts when the initiative is active. All engagements with users of the Honeysuckle Boat Launch are voluntary and HLWID lake hosts will act in an informational capacity only. The agreement expires on Tuesday, September 8, 2026.

Fiscal Impact

There is no fiscal impact associated with this action.

Attachments

Honeysuckle Boat Launch Property Use Agreement – HLWID Invasive Species Prevention



Property Use Agreement for Aquatic Invasive Species Prevention

This Agreement is entered into between the City of Hayden, a political subdivision of the State of Idaho, (herein “City”) and the Hayden Lake Watershed Improvement District, a political subdivision of the State of Idaho (herein “HLWID”) to set forth the property use and terms related to establishing an informational presence for marine vessels at Honeysuckle Boat Launch to promote the prevention of aquatic invasive species in Hayden Lake. The Parties acknowledge this agreement is both temporary in nature and the activities included with this agreement are voluntary for the public.

WHEREAS, the HLWID was established under Idaho Code § 42-3701 and is a local entity formed to protect and enhance the quality of Hayden Lake and its watershed; and

WHEREAS, the City of Hayden owns, operates, and maintains Honeysuckle Beach and Boat Launch, the primary public access point for Hayden Lake; and

WHEREAS, protecting Hayden Lake from harmful invasive species is in the interests of the Hayden community at large and central to the mission of the HLWID; and

WHEREAS, users from many regions recreate on Hayden Lake, which introduces greater potential for introduction of invasive species from elsewhere; and

WHEREAS, elevating awareness and monitoring watercraft for potential aquatic invasive species before they access Hayden Lake at the Honeysuckle Boat Launch provides a measure of prevention that does not currently exist; and

WHEREAS, the Honeysuckle Beach Boat Ramp is highly used by the public and affords the opportunity to enable a prevention program operated by HLWID that would enhance protection of Hayden Lake; and

WHEREAS, the City recognizes that supporting the protection of Hayden Lake from invasive species is in the interests of City residents;

NOW, THEREFORE, BE IT RESOLVED THAT THE PARTIES AGREE TO THE FOLLOWING:

A. HAYDEN LAKE WATERSHED IMPROVEMENT DISTRICT:

1. HLWID shall provide to the city the following as part of this agreement:

- a. Contact name and phone number for public questions, concerns or issues to be addressed by HLWID. The City will direct incoming calls to this line for HLWID to respond to. The City will not address questions by the public relating to this endeavor; it is expected that HLWID will respond in a timely manner to public concerns or questions.
 - b. Provide a schedule presenting the dates and times the lake host station will be in service and the primary point of contact for each day the facility is in operation.
2. HLWID may provide signage that does not compete with other signage nor impede the flow of traffic within the Honeysuckle Boat Ramp area to highlight the presence and purpose of the aquatic invasive species information station. HLWID shall provide visible contact information at the site that directs questions and concerns to a responsive HLWID communication outlet. The City may require the relocation of any signage at its discretion.
3. HLWID shall ensure that their presence and engagement with boaters is not disruptive to the flow of boat and motor vehicle traffic in the facility, and may engage users exclusively on a voluntary basis.
4. HLWID shall provide information to the City demonstrating insurance coverage of at least \$1,000,000.

B. THE CITY OF HAYDEN:

1. The City agrees that HLWID shall have this agreement in place from the date of signature by both parties and the agreement shall terminate on the Tuesday following Labor Day.
2. The City hereby consents to the presence of HLWID lake hosts at the Honeysuckle Boat Launch for the purpose of providing educational information to boaters about aquatic invasive species prevention in Hayden Lake as outlined above.
3. The City hereby consents to the temporary placement of a canopy-style tent in the grass space adjacent to the parking lot to the West of the restrooms as depicted in Exhibit A. The tent may only be present when HLWID lake hosts are actively engaged in aquatic invasive species prevention efforts and must be removed when staff are not present.
4. City will provide public awareness of the presence of the HLWID lake host for invasive species prevention on its social media outlets at least once during the term of this agreement.

HLWID and the CITY recognize the following:

1. This is a voluntary program and not a requirement for the City to enforce any fines, citations or other punitive damages to the public; and HLWID will not exercise any such authority.
2. Both Parties agree to share collected data, incident reports and any other records in accordance with this agreement and for the benefit of each entity's use.
3. The City is not required to obligate the public to participate in voluntary inspections related to this effort.
4. The City shall have no obligation to maintain, repair, or replace any components of HLWID materials or facilities, nor accept any liability whatsoever for the operation of the information station.
5. The City is engaging in planning processes for this site and all City-owned sites in the Honeysuckle Beach corridor that will inform the future use of these public properties. Therefore, City support of this program is temporary and shall cease on Tuesday, September 8, 2026.
6. The City is not responsible to respond to or act on behalf of HLWID with educational information. The City will make available to the public any information provided by HLWID for public dissemination.
7. The City shall not be responsible for any funding or additional resources outside of what is established within this agreement. There shall be no implied costs allocation or support other than what is explicitly stipulated within this agreement.
5. TERMINATION/CANCELLATION: This agreement becomes effective on the date signed by both parties. It remains in force until explicitly terminated or after the term date has expired. Either party may terminate this agreement for any reason with 15 days' notice.
6. TERM: The terms of this Special Use Agreement are entered into on the _____ day of _____ in 2026 (herein referred to as the "Effective Date") by and between *Hayden Lake Watershed Improvement District* and the *City of Hayden, Idaho*.

This Agreement shall be effective upon signature of both parties to the agreement.

HAYDEN LAKE WATERSHED IMPROVEMENT DISTRICT:

Steve Meyer, Chairman of the Board Date

CITY OF HAYDEN:

Alan Davis, Mayor Date

ATTEST:

Abbi Sanchez, City Clerk

Exhibit A - HLWID volunteer tent location



4. **NEW BUSINESS**

- A. **ACTION ITEM** - Discuss and Provide Direction of the Stoddard Barn Adaptive Reuse Master Planning Effort



Memo

To: Mayor and Hayden City Council

From: Lisa Ailport, City Administrator

Date: June 16, 2026

Agenda Item: Discuss and Provide Direction of Stoddard Barn Adaptive Reuse Master Planning Effort

Agenda Item Location

New Business

Background and Recommended Action or Motion

Council prioritized working on the long-term planning of the Stoddard Barn facility being improved into a functional public space. Staff has prepared a draft RFP to begin such work. As such, staff recommends the following:

1. Hire a consultant to master plan the facility with community input and stakeholder direction.
2. Using the community driven plan to seek funding from grants or other sources for design and construction of the facility.

If Council agrees with this direction, then staff will begin working to finalize the RFP with the help of both the Historic Commission and the Parks and Recreation Commission. It is anticipated that representatives from both commissions would serve on a future steering committee should the city find a consultant to accomplish this task.

Fiscal Impact

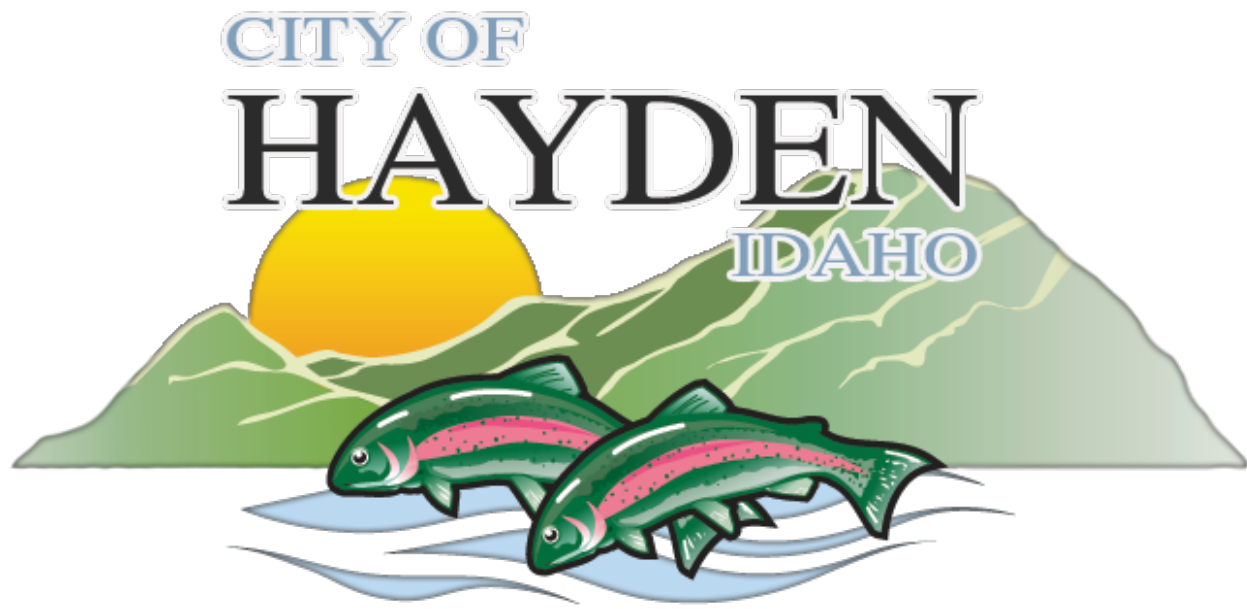
The desired outcome of this task will have a fiscal impact on the city. However, the master planning effort will provide direction for a future fiscal impact statement to be developed. It is desired that Park Impact Fees be used to prepare the master plan to complete this stage of the process.

Budget Funding Source / Transfer Request

121-113-59831-8018

Attachment

Draft RFP for review of concept.



Stoddard Barn Adaptive Reuse Master Plan City of Hayden, Idaho

The City of Hayden is soliciting proposals for qualified firms to develop a comprehensive Master plan for the adaptive reuse of the historic Stoddard Barn facility.

DUE DATE: XXXXXXXXX by X:00 PM Pacific Standard Time.

POINT OF RECEIPT: City of Hayden
C/O Abbi Sanchez, City Clerk

Physical Address:
8930 N. Government Way
Hayden, Idaho 83835

Requests for information regarding this Request for Proposals should be directed in writing by either letter or e-mail to Lisa Ailport (lailport@haydenid.gov) or Abbi Sanchez at (asanchez@haydenid.gov).

All proposals shall be sealed and list the title of the project as “Stoddard Barn Adaptive Reuse Master Plan.” Please submit three (3) printed copies and one (1) digital copy in PDF form on a USB or other drive similar of holding such information. A DVD or CD cannot be accepted.

Introduction

The City of Hayden is seeking qualified consulting firms to prepare a comprehensive Master Plan to guide the adaptive reuse of the historic Stoddard Barn into a functional, community-oriented rental facility. The city intends to preserve the barn's historic character while transforming the structure into a safe, code-compliant, and financially sustainable public asset.

The consultant selected through this RFP process will be expected to bring demonstrated experience in historic preservation, adaptive reuse, community facility planning, and public engagement. The resulting Master Plan should include a clear vision, structural and architectural assessments, programmatic recommendations, cost estimates, and phased implementation strategies.

Background

The Stoddard Barn is an iconic historic structure located in Hayden, Idaho. As one of the remaining reminders of the community's agricultural heritage, the barn is highly valued by residents. The city seeks to convert the barn into a flexible space for events, community gatherings, and recreational programming while honoring its integrity and historic elements. The Master Plan will serve as a roadmap to achieve this transition in a manner that balances preservation, functionality, and long-term maintenance.

Scope of Work

The consultant will be expected to perform the following tasks:

- Conduct a detailed review of existing conditions, including structural integrity, building systems, safety considerations, and compliance with applicable historic preservation guidelines.
- Identify the barn's historically significant features that should be preserved or restored.
- Engage with City staff, stakeholders, and community members to understand goals, needs, and desired amenities.
- Develop conceptual design options illustrating potential layouts, uses, and enhancements that maintain the barn's character.
- Analyze code requirements, accessibility needs, environmental considerations, and necessary upgrades.
- Provide cost estimates, funding strategy recommendations, and feasible phasing plans for construction and implementation.
- Prepare a comprehensive Master Plan document that compiles all findings, concepts, recommendations, and estimated project costs.

Consultant Qualifications

Firms responding to this RFP should demonstrate:

- Experience working with historic structures, including preservation, rehabilitation, or adaptive reuse projects.
- Familiarity with federal, state, and local historic preservation standards.
- Expertise in planning and design for community or civic facilities.
- Understanding of structural, architectural, and regulatory challenges related to older buildings.
- Experience conducting public outreach or community engagement.
- Ability to work collaboratively with municipal governments.

Proposal Requirements

Proposals should include the following:

- Cover letter and statement of interest.
- Description of approach and understanding of project goals.
- Proposed work plan, including schedule and key tasks.
- Relevant project experience, specifically involving historic structures.
- Resumes of key personnel and their roles.
- Examples of past work products such as master plans or conceptual design documents.
- Three references for similar projects.
- Proposed fee schedule or cost proposal.

EVALUATION & SELECTION PROCESS

1. Selection Committee

A selection committee designated by the City of Hayden will evaluate all proposals using the scoring criteria listed below. The committee may invite top firms for an interview if deemed necessary.

2. Evaluation Criteria

Proposals will be evaluated on the following weighted criteria:

- Relevant experience with historic structures and adaptive reuse projects (35 percent)
- Quality of proposed approach and understanding of project objectives (30 percent)

- Qualifications and experience of key personnel (20 percent)
- Strength and relevance of past work examples (15 percent)

3. Selection Process

- Proposals are reviewed for completeness and compliance.
- Selection committee scores each proposal using the criteria above.
- If interviews are conducted, interview performance may be factored into final scoring.
- The committee will recommend a preferred consultant to the City for contract negotiations.
- Final selection and award are subject to City approval.

4. Reservation of Rights

The City reserves the right to reject any or all proposals, waive informalities, request additional information, or modify the scope of work as needed.

B. **ACTION ITEM** - Northwinds Appeal of Administrative Decision



Memo

To: Mayor and Hayden City Council

From: Lisa Ailport, City Administrator

Date: July 9, 2026

Agenda Item: Request for Reconsideration –Appeal of Extraordinary Impact Decision for Northwinds Subdivision

Agenda Item Location

New Business

Background and Recommended Action or Motion

The action to be taken on this agenda item is to consider whether council would consider a reconsideration of its previous decision of February 24, 2026, wherein the Council denied the requested appeal of the City Administrators' decision.

Draft motions include:

I motion to reconsider, at a future council meeting, the matter of Northwinds denial of the administrative appeal.

I motion to deny setting a reconsideration request at a future council meeting. Note: not taking a motion is also deemed to be a denial of the reconsideration request.

Pursuant to Hayden City Code, §1-1-6:

A. Reconsideration: Every applicant or affected person seeking judicial review of the city council's final decision must, within fourteen (14) days, first file with the city council a written petition for reconsideration of the council's decision, specifying deficiencies in the written decision for which reconsideration is sought.

1. The city council may reconsider its decision only if it finds any of the following:
 - a. There was a clerical error in the decision;
 - b. The decision resulted from fraud or mistake;
 - c. There is new evidence for the record or a change in circumstances;
 - d. There was a procedural error;
 - e. The council previously rejected the application by a tie vote; or
 - f. The decision was made in violation of substantive law.

2. The city council shall review the petition for reconsideration at its next regular meeting and decide whether to reconsider the matter. If the city council grants reconsideration in whole or in part, a hearing before the city council will be scheduled to address the specific deficiencies identified by the applicant or affected person, which shall be conducted pursuant to the public notice procedures set forth in section [11-12-4](#) of this code. The issues examined upon reconsideration shall be limited to issues raised by the petition for reconsideration and the record previously established, as well as the applicable law. The cost of all required notices shall be borne by the party(ies) seeking reconsideration of the decision and paid in advance.

3. Following the hearing on the reconsideration, the city council may affirm, reverse, or modify, in whole or in part, its' prior decision and shall provide a written decision to the applicant and the affected person(s) within sixty (60) days of receipt of the request for reconsideration. If the city council fails to timely decide, the request for reconsideration is deemed denied.

B. Judicial Appeals: After a notice of decision is issued, or after a revised notice of decision is issued under a reconsideration proceeding, any aggrieved party with standing to appeal may appeal the decision to a court of competent jurisdiction.

Functional Impact of Authorizing or Not Authorizing

Authorizing this action means staff will place on the next available council agenda the request for reconsideration. Not authorizing this action maintains the February 24, 2026, decision by Council.

Fiscal Impact

This action does not have a fiscal impact.

Budget Funding Source / Transfer Request

N/A

Attachment

May 4, 2026, Letter to Northwinds

June 3, 2026 Appeal letter

RAMSDEN, MARFICE, EALY & DE SMET, LLP

ATTORNEYS AT LAW

P.O. BOX 1336, COEUR D'ALENE, ID 83816 | 700 NORTHWEST BLVD, COEUR D'ALENE, ID 83814

E-MAIL: FIRM@RMEDLAW.COM | WEB: WWW.RMEDLAW.COM

TELEPHONE: 208-664-5818 | FACSIMILE: 208-664-5884

MICHAEL E. RAMSDEN, OF COUNSEL
DOUGLAS S. MARFICE, OF COUNSEL
MICHAEL A. EALY
THERON J. DE SMET
MARCUS E. JOHNSON
JACK A. MOSBY

ALL ATTORNEYS LICENSED IN ID & WA

MATTHEW C. NIEMELA
ADAM R. KITZ
WILLIAM F. BOYD, RET.
MICHAEL K. BRANSTETTER, RET.
TERRANCE R. HARRIS (1963-2021)

June 3, 2026

SENT VIA: Hand Delivery and Email.

City of Hayden
Attn: Lisa Ailport, City Administrator
8930 North Government Way
Hayden, ID 83835

***Re: Notice of Appeal of Extraordinary Impact Determination
Northwinds Subdivision***

Dear Ms. Ailport,

Our firm represents Huetter Homes, LLC (the “Developer”) of the project commonly known as Northwinds, PZE-24-0014 (the “Project”). The Developer respectfully submits this Notice of Appeal of the City’s May 4, 2026 Extraordinary Impact Analysis – Northwinds Subdivision (the “Notice”), pursuant to Hayden City Code § 9-2-14(D).

BACKGROUND

Developer proposes to develop the Battleground Subdivision in the City of Hayden. The proposal is for 86 single family residential lots, with 1 lot being reserved for potential future construction of Huetter Road. More detail is contained in Case No. PZE-24-0014.

On May 4, 2026, the City Administrator, Lisa Ailport, sent the Notice to Developer. The Notice contained the “City of Hayden’s formal determinations of an extraordinary impact, pursuant to Hayden City Code, §9-2-14(B).” The Notice evaluated potential impacts on six (6) different intersections and concluded that extraordinary impacts were present on the following, excerpted as follows:

Below are the findings supporting the decision regarding whether an extraordinary impact exists for each intersection established in the Iteris TIA. Subsequent of the

finding staff does provide the required developer led improvements as part of this determination.

1. Hayden Avenue & Huetter Road finding that there **IS** an extraordinary impact based on HCC 9-2-2 (B) & (C) definition of an extraordinary impact. Supporting this finding is the following supportive evidence:

- *The City has not budgeted for this project and has no funds available to remedy this intersection. Until such time, the proportionate share of this improvements is 100%.*
- *The improvement required to bring this intersection to an acceptable LOS has not been identified within the City's 5-year capital improvement plan nor is it within the 2022 Impact Fee Study.*
- *Without the system improvements, the project will cause impacts that result in lower than acceptable levels of service and significant delays in both AM and PM traffic times (see tables above).*

Required Improvements: Construct the adopted roundabout design.

Impact Fee Contribution: *The City will allow up to \$291,000 of impact fees to be used towards this project, including but not limited to, design, land acquisition, legal fees, and construction.*

Depending on the timing of the project, the City may consider entering into an impact fee reimbursement agreement for this amount, should the City not have sufficient funding at the time of the project. The City has committed \$244,430 for design at the time of this letter.

2. Prairie Avenue & Huetter Road finding that there **IS** an extraordinary impact based on HCC 9-2-2 (B) & (C) definition of an extraordinary impact. Supporting this finding is the following supportive evidence:

- *The City has not budgeted for this project and has no funds available to remedy this intersection. Until such time, the proportionate share of this improvement is 100%.*
- *The improvement has not been identified within the City's 5-year capital improvement plan nor is it within the 2022 Impact Fee Study.*
- *Without the system improvements, the project will cause impacts that result in lower than acceptable levels of service and significant delays in both AM and PM traffic times (see tables above).*

Required Improvements: *Retime signals to match traffic demand with approval from all agencies. Provide right turn lanes along Prairie Avenue.*

Impact Fee Contribution

No impact fees current or future can be utilized for planning, development or construction of this, pursuant to Idaho Code §67-8210 and HCC 9-2-11(A), unless a plan modification is completed, and the project is included.

3. *Prairie Avenue & Atlas Road* finding that there ***IS*** an extraordinary impact based on HCC 9-2-2 (B) & (C) definition of an extraordinary impact. Supporting this finding is the following supportive evidence:

- *The City has not budgeted for this project and has no funds available to remedy this intersection. Until such time, the proportionate share of this improvement is 100%.*
- *The improvement has not been identified within the City's 5-year capital improvement plan nor is it within the 2022 Impact Fee Study.*
- *Without the system improvements, the project will cause impacts that result in lower than acceptable levels of service and significant delays in both AM and PM traffic times (see tables above)*

Required Improvements:

Retime signals to match traffic demand with approval from all agencies. Provide right turn lanes along Prairie Avenue.

Impact Fee Contribution

No impact fees current or future can be utilized for planning, development or construction of this, pursuant to Idaho Code §67-8210 and HCC 9-2-11(A), unless a plan modification is completed, and the project is included.

See, Notice, pp. 4 – 5 (emphasis added).

This determination was purportedly based, in part, on the Transportation Impact Analysis (TIA) prepared by CivTrans Engineering, Inc. dated July 24, 2025, peer analysis prepared by Iteris dated June 25, 2025, 2022 Development Impact Fee Methodology Report prepared by FCS Group, Resolution 2024-04, FY2025-2029 Capital Improvement Plan, and Resolution 2021-02 Resolution adopting transportation policies of the City of Hayden.

Relevant to the Notice, the CivTrans TIA stated that the intersections subject to extraordinary impact had the following levels of service (“LOS”) as of 2024:

- Hayden Ave. & Huetter Rd. – LOS D/F
- Prairie Ave. & Huetter Rd. – LOS C
- Prairie Ave. & Atlas Rd. – LOS C

According to the CivTrans TIA, the Hayden/Huetter Rd, Prairie Ave/Huetter Rd. and Prairie Ave/Atlas Rd intersections are shown to operate at LOS E or LOS F in the short term conditions; provided, however, that those reduced LOS are not shown until full buildout (i.e.

ambient growth) expected in 2035.¹ The City strives for an acceptable baseline operating LOS of Level D. If an intersection's LOS is already below a Level D, the city has no formal process for improving the intersections. This means, the City "may maintain an intersection at pre-development levels even if that intersection is operating below the minimum threshold of service." If a development "decreases the level of service or extends the delay by 2.5 second per vehicle from current day, the city can require system improvements as part that subdivision approval process." The intersections identified in the Notice seek improvements above and beyond those necessary to mitigate the impacts to 'without project' conditions.

In short, the Notice states that Hayden Avenue and Huetter Road will experience an 'extraordinary impact' caused by the Project. To mitigate this extraordinary impact, the City requires Developer to 'construct the adopted roundabout design.'

The Notice also found that Prairie Avenue and Huetter Road will experience an 'extraordinary impact.' To mitigate this extraordinary impact, the City requires Developer to '[r]etime signals to match traffic demand with approval from all agencies. Provide right turn lanes along Prairie Avenue.'

Lastly, the Notice found that Prairie Avenue and Atlas Road will experience an 'extraordinary impact.' To mitigate this, the City requires Developer to '[r]etime signals to match traffic demand with approval from all agencies. Provide right turn lanes along Prairie Avenue.'

In all events, the Notice found that 'the proportionate share of this improvement is 100%.'

Attached herewith is an Addendum to the CivTrans TIA which evaluates the 'without project conditions' for these three intersections. The CivTrans Amendment shows that these intersections operate at LOS E or LOS F without the Project and the Project causing an additional 2.5 seconds of increased delay at the intersections.

The CivTrans Addendum states that the following improvements will mitigate the impact of the project to 'without project' conditions:

- Hayden Avenue & Hutter Road – Construct a northbound right turn lane, which will operate freely with the five-lane section of Hayden Avenue east of Huetter Road
- Prairie Avenue & Huetter Road – Retime the traffic signal
- Prairie Avenue & Atlas Road – Retime the traffic signal

The CivTrans Addendum shows these improvements will operate the intersections at levels of service equal to or better than the 'without project' conditions, and withing the thresholds

¹ Ambient growth includes the buildout of several other developments, including Hayden Sky, Madison Ranch, Battlegrounds, and Hazelnut Glen.

identified in Table 3-2 of the City of Hayden’s Transportation Analysis Process, Requirements and Guidelines.

LEGAL STANDARD

The legal basis for the City Administrator’s findings are purportedly found in Chapter 2, Section 9 of the Hayden City Code (“City Code”). City Code Section 9-2-14 addresses “extraordinary impacts.” It states:

- A. In determining the proportionate share of the cost of system improvements to be paid by the developer, the city administrator, or his or her duly designated agent, shall consider whether any extraordinary costs will be incurred in serving the development based upon an “extraordinary impact”, as defined in section 9-2-2 of this chapter. This determination shall be made prior to issuance of any permit for development and shall be paid prior to any such issuance except as may be provided pursuant to a private agreement between the parties as authorized by Idaho Code section 67-8214.*
- B. If the city administrator, or his or her duly designated agent, determines that the development will result in an extraordinary impact, it shall advise the fee payer in writing what the extraordinary impact is, the reason for the extraordinary impact, and the estimated costs to be incurred as a result of the extraordinary impact.*
- C. Nothing in this chapter shall obligate the city to approve any development that results in extraordinary impact.*
- D. The fee payer may appeal the determination of an extraordinary impact or the amount of extraordinary costs incurred in writing by filing a notice of appeal to the city council with the city clerk pursuant to the terms set forth in section 9-2-13, “Appeals”, of this chapter. When filing an appeal, the fee payer shall submit a letter providing the reason for the appeal along with supporting documentation. The city council shall consider the appeal and make a final determination within ninety (90) days of receipt of the written appeal. (Ord. 412, 3-14-2006)*

City Code Section 9-2-2 defines Extraordinary Impact. It states:

EXTRAORDINARY IMPACT: An impact which is reasonably determined by the city to:

- A. Result in the need for system improvements, the cost of which will significantly exceed the sum of the development impact fees to be generated from the project or the sum agreed to be paid pursuant to a development agreement as allowed by Idaho Code section 67-8214(2);*
- B. Result in the need for system improvements which are not identified in the capital improvements plan;*
- C. Have an impact which results in a lower than acceptable level of service.*

Notably, the legal basis for imposition of an ‘extraordinary cost,’ meaning those incurred as a result of an ‘extraordinary impact,’ are derived from LLUPA. It states:

“Extraordinary impact” means an impact that is reasonably determined by the governmental entity to:

- (a) Result in the need for system improvements, the cost of which will significantly exceed the sum of the development impact fees to be generated from the project or the sum agreed to be paid pursuant to a development agreement as allowed by section 67-8214(2), Idaho Code; or
- (b) Result in the need for system improvements that are not identified in the capital improvements plan.

See, I.C. § 67-8203(12). Notably, subpart (c) of the City Code is not a basis to impose an extraordinary impact fee under LLUPA; whereby the City’s land use planning code was derived.

ARGUMENT

The City’s Notice concludes that the Project creates extraordinary impacts on three (3) intersections under subpart (B) and (C) of the City Code: 1) Hayden Ave and Huetter Rd; 2) Prairie Ave & Huetter Road; and 3) Prairie Ave and Atlas Road. Respectfully, the City’s Notice fails to satisfy the statutory requirements to impose an extraordinary impact as proposed.

On an aggregate level, the City’s Notice fails to tie the ‘required’ improvements to the proportionate share linked to this Project. Idaho Code *and* City Code both obligate the City to impose no more than the Project’s *proportionate share* of the improvements to the Developer. *See*, City of Hayden Impact Fee Ordinance § 9-2-1; *see also* I.C. §67-8206 – 8207. This is not only true for standard impact fees, but extraordinary costs as well. *See*, I.C. § 67-8207(2)(f).

Here, the City’s Notice failed to proportion the cost of *any* of the required improvements to this Project. Rather, in the analysis for each intersection, the City notes its lack of adequate funding as a basis to conclude that ‘until such time. . . the proportionate share of this improvement is 100%.’ The use of ‘until such time’ implies that the City recognizes this Project is not actually 100% responsible for the intersection failure (because it is not), but that the City’s lack of funding drives this position. The City’s lack of funding cannot serve as a basis to circumvent a proportionate share analysis. It remains that the Developer can only be responsible to mitigate any impact caused by the Project – not those already existing or caused by other projects. The City’s Notice ignores this reality.

This failure to calculate proportionate share is not a technical oversight as the City has previously taken the position that a proportional share analysis is not required. *See*, Battlegrounds Subdivision Appeal. Rather, the City seeks to hold the Developer responsible for infrastructure failures that are: 1) not caused by this Project; and 2) without the City’s acknowledgement of its share in the failures. This results in a fundamentally unfair allocation

of costs to a failure primarily attributed to existing and ambient growth. Such a result directly contradicts the express purpose of the Impact Fee Ordinance, which exists to ensure developers pay “no more than their proportionate share” of infrastructure costs. The City’s lack of funding does not eradicate its statutory obligations.

On a more granular level, the City’s Notice ‘requires’ improvements far beyond those necessary to mitigate the impacts of this Project. Of importance, the City’s Notice relies heavily on the CivTrans TIA which lacked specific recommendations to mitigate this Project to “without project” conditions. Rather the City is requiring the Developer to improve the LOS that exists without the Project. That is improper.

Hayden Avenue and Huetter Road

At 2035 LOS, this intersection operates at a LOS F without this Project. The LOS with this Project remains at LOS F and results in approximately a 6 second delay on the intersection. Despite that reality, the City is requiring the Developer to ‘constructed the adopted roundabout design.’ There is no support for this requirement.

First, the City’s own Capital Improvement Plan calls for a ‘four-way stop sign and add left turn and right turn lanes at legs as necessary.’ The City has not modified its Capital Improvement Plan but yet the Notice is requiring the Developer to install a roundabout without any traffic study showing a roundabout is required to mitigate the impacts of this Project. It is not.

The CivTrans Amendment shows that a northbound right turn lane, which will operate freely with the five-lane section of Hayden Avenue east of Huetter Road will not only mitigate the impacts, but *improve* the LOS of that intersection, of this Project. The Developer is only required to meet ‘without project’ conditions, not fund the City’s existing infrastructure demands attributable to ambient growth.

Put simply, with or without this Project, this intersection operates at a LOS F. This intersection has and will fail regardless of this Project due to current conditions and ambient growth. The Developer shall only meet ‘without project’ conditions, not fix problems outside of its control. The City’s Notice is overreaching.

Prairie Ave and Huetter Road

In a similar vein, this intersection operates at a LOS F and LOS E without this Project. The LOS with this Project remains at LOS F and LOS E – meaning, there is no negative impact on the LOS provided at this intersection. There is, however, increased delays due to the Project. City’s Notice requires the Developer to ‘retime signals to match traffic demand with approval from all agencies. Provide right turn lanes along Prairie Avenue.’ The City lacks adequate evidence to impose this requirement.

The CivTrans Amendment shows this intersection can be returned to without project conditions by simply re-timing the existing traffic signal. The City's requirement to construct a turn lane is not supported by the CivTrans TIA or CivTrans Amendment. That requirement lacks the requisite proportional analysis and seeks to hold the Developer responsible for the existing conditions and/or ambient growth – not simply meeting without project conditions. Retiming the traffic signal will not only meet without project conditions, but it will result in an improvement from a LOS F to a LOS D. Requiring a turn lane is overreaching and cannot be required.

This Project does not create an 'extraordinary impact' on this intersection at all. But, assuming *arguendo* that it does, any impact can be mitigated by re-timing the traffic signals. Requiring installation of a turn lane is improper and not supported by fact or law.

Prairie Ave and Atlas Road

In a similar vein, this intersection operates at a LOS F and LOS F without this Project. The LOS with this Project remains at LOS F and LOS F – meaning, there is no negative impact on the LOS provided at this intersection. There is, however, increased delays due to the Project. City's Notice requires the Developer to 'retime signals to match traffic demand with approval from all agencies. Provide right turn lanes along Prairie Avenue' – similar to the Prairie and Atlas intersection. The City lacks adequate evidence to impose this requirement on this intersection.

The CivTrans Amendment shows this intersection can be returned to 'without project' conditions by simply re-timing the existing traffic signal. The City's requirement to construct right turn lanes along Prairie Avenue is not supported by the CivTrans TIA or CivTrans Amendment. That requirement lacks the requisite proportional analysis and seeks to hold the Developer responsible for the existing conditions and/or ambient growth – not simply meeting without project conditions as required. Retiming the traffic signal will not only meet without project conditions, but it will result in an improvement from a LOS F to a LOS E. Requiring a turn lane is overreaching and cannot be required.

This Project does not create an 'extraordinary impact' on this intersection at all. But, assuming *arguendo* that it does, any impact can be mitigated by re-timing the traffic signals. Requiring installation of a turn lane is improper and not supported by fact or law.

As evident from the CivTrans Amended TIA, the identified improvements are all that is necessary to mitigate the impacts from the proposed project at these intersections. The intersections are shown to operate at levels of service equal to or better than the "without project" conditions and within the thresholds identified in Table 3-2 of the City of Hayden's Transportation Analysis Process, Requirements and Guidelines. The City does not have a basis to require more – despite its lack of funding.

CONCLUSION AND PRAYER FOR RELIEF

For the foregoing reasons, Developer respectfully requests that the City Council:

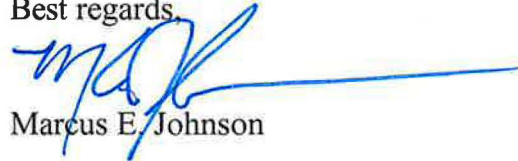
1. Overturn the City's determination that the Northwinds subdivision will result in an 'extraordinary impact' at the intersections of Hayden Avenue and Huetter Road, Prairie Avenue and Huetter Road, and Prairie Avenue and Atlas Road, as set forth in the Notice, as such determination is not supported by the facts or the applicable provisions of the Hayden City Code; or
2. In the alternative, if the City Council determines that an extraordinary impact exists, adopt the improves outlined in the CivTrans Amended TIA to return the intersections to 'without project' conditions, including:
 - a. Hayden Avenue & Hutter Road – Construct a northbound right turn lane, which will operate freely with the five-lane section of Hayden Avenue east of Huetter Road;
 - b. Prairie Avenue & Huetter Road – Retime the traffic signal; and
 - c. Prairie Avenue & Atlas Road – Retime the traffic signal
3. In the alternative, if the City Council determines that an extraordinary impact exists, remand this matter to the City Administrator with instructions to:
 - a. Calculate Developer's proportionate share of the cost of any required system improvements in strict accordance with City Code Section 9-2-8 and Idaho Code Section 67-8207;
 - b. Consider and account for all mandatory factors, including but not limited to: the cost of existing improvements, ambient traffic growth, contributions from other developments, impact fees already paid or to be paid by Developer, future tax contributions from the Battleground subdivision, and all other available funding sources;
 - c. Provide a detailed written analysis showing the methodology and calculations used to determine Developer's proportionate share; and
 - d. Credit Developer for any system improvements that will benefit other properties in the service area.

The City's current Notice violates the fundamental principle underlying both the City Code and Idaho Code: developers must pay their fair share, no more and no less. By requiring Developer to subsidize infrastructure that benefits the entire community, the City is asking Developer to bear 100% of the cost of improvements necessitated primarily by ambient growth and other developments, which is neither fair nor lawful. The Council should reject this attempt to impose disproportionate costs on Developer in violation of statutory protections.

Notice of Appeal – Northwinds
June 3, 2026
Page 10

Should you wish to discuss, I am available to do so.

Best regards,



Marcus E. Johnson

MEJ/bw

cc: Fonda Jovick, City Attorney (via Email only)

Enclosure: CivTrans TIA Amendment, May 20, 2026



May 20, 2026

Dulci Kau
City of Hayden
8930 N. Government Way
Hayden, Idaho 83835

Re: Northwinds Subdivision – Traffic Impact Analysis Addendum

Dear Dulci:

It has been brought to my attention that the traffic impact analysis (TIA) completed on July 24, 2025 for the proposed Northwinds Subdivision does not include specific recommendations for mitigating the project impact at study area intersections where there is shown to be a determination of significant impact. The TIA only showed the necessary improvements to allow the intersections to operate at level of service (LOS) D or better for future year conditions. Therefore, this addendum has been prepared to identify the minimum requirements of this proposed project to mitigate its impacts at these intersections.

Per the City of Hayden's Transportation Analysis Process, Requirements and Guidelines, *"roadway segments and intersections operating at less than adopted minimum LOS, in the opening year or future year "without project" conditions, shall be mitigated to operated at the "without project" LOS or better with the site development."* Additionally, the guidelines state, *"if a facility is operating at LOS D or worse under "without project conditions (in either the opening year or forecast year), the LOS should be maintained and within the thresholds identified in Table 3-2."* Per Table 7 within the TIA, the proposed project is shown to have a significant impact on four of the study area intersections (listed below). These intersections should be mitigated so the project is no longer considered to have a significant impact.

- Hayden Avenue & Hutter Road
- Prairie Avenue & Huetter Road
- Prairie Avenue & Atlas Road
- Hayden Avenue & Carrington Street

Each of these intersections is shown to operate at LOS E or LOS F in the short-term condition (2035) without the project and the project causing an additional 2.5 seconds or more of increased delay at the intersection. The 2035 without and with the project level of service (LOS) and delay are shown in the table below.

Table 1 – Year 2035 Levels of Service Project

INTERSECTION	(S)ignalized (U)nsignalized	Approach Or Overall	AM Peak		PM Peak	
			Delay (sec)	LOS	Delay (sec)	LOS
Without Project						
Hayden & Huetter Rd – All-way stop	U	Ovr	167.8	F	303.2	F
Prairie Ave & Huetter Rd	S	Ovr	150.4	F	65.6	E
Prairie Ave & Atlas Rd	S	Ovr	157.8	F	94.1	F
Hayden Ave & Carrington St	U	NB	19.8	C	47.9	E
		SB	58.9	F	322.0	F
With Project						
Hayden & Huetter Rd – All-way stop	U	Ovr	173.8	F	308.4	F
Prairie Ave & Huetter Rd	S	Ovr	147.5	F	72.3	E
Prairie Ave & Atlas Rd	S	Ovr	164.6	F	100.9	F
Hayden Ave & Carrington St	U	NB	20.5	C	50.6	E
		SB	63.8	F	358.7	F

To mitigate the impact of the project trips at each of these intersections to the “without project” condition or better, the following improvements should be completed by the project.

- Hayden Avenue & Hutter Road – Construct a northbound right turn lane, which will operate freely with the five-lane section of Hayden Avenue east of Huetter Road
- Prairie Avenue & Huetter Road – Retime the traffic signal
- Prairie Avenue & Atlas Road – Retime the traffic signal
- Hayden Avenue & Carrington Street – Provide a proportionate share to the traffic signal being installed as part of the Hayden Sky project

The resulting delay and level of service for the 2035 “with project” conditions with these improvements implemented are shown in the table below. The delay and level of service for each intersection during the AM and PM peak hours are shown to be better than the “without project” conditions. Therefore, these proposed improvements are anticipated to mitigate the impacts from the proposed project.

Table 2 – Year 2035 Levels of Service with Project and Improvements

INTERSECTION		Approach Or Overall	AM Peak		PM Peak	
(S)ignalized (U)nsignalized			Delay (sec)	LOS	Delay (sec)	LOS
Hayden & Huetter Rd – NB free right	U	Ovr	133.5	F	292.0	F
Prairie Ave & Huetter Rd – retime signal	S	Ovr	101.7	F	55.0	D
Prairie Ave & Atlas Rd – retime signal	S	Ovr	103.5	F	56.9	E
Hayden Ave & Carrington St - signal	S	Ovr	10.3	B	8.2	A

As shown in the table above, the identified improvements are anticipated to mitigate the impacts from the proposed project at these intersections. The intersections are shown to

operate at levels of service equal to or better than the “without project” conditions and within the thresholds identified in Table 3-2 of the City of Hayden’s Transportation Analysis Process, Requirements and Guidelines.

Should you have any questions please do not hesitate to call me at (509)991-2803.

Sincerely,

A handwritten signature in blue ink, appearing to read "Craig A. MacPhee". The signature is fluid and cursive, with the first name "Craig" being more prominent.

Craig A. MacPhee, PE, PTOE
President | CivTrans Engineering Inc.



Sent via electronic mail

May 4, 2026

Hayden Homes LLC, Attn: Jeremy Tripp
10063 N Navion Drive
Hayden, ID 83835

RE: Extraordinary Impact Analysis – Northwinds Subdivision

Dear Landowners,

Please accept this letter as the City of Hayden's formal determinations of an extraordinary impact, pursuant to Hayden City Code, §9-2-14(B). Hayden City Code (HCC) and Idaho Code provide for the allowance of review of extraordinary impacts to be considered as part of the approval process of developments. Most importantly is the allowance both in Idaho Code and HCC which states "...*Nothing in this chapter shall obligate the city to approve any development that results in extraordinary impact.*" This is also supported in Idaho Code §67-8214, wherein it also states: "*Nothing in this chapter shall obligate a governmental entity to approve development which results in an extraordinary impact.*"

Under HCC 9-2-2, an Extraordinary Impact is defined as:

EXTRAORDINARY IMPACT: An impact which is reasonably determined by the city to:

- A. Result in the need for system improvements, the cost of which will significantly exceed the sum of the development impact fees to be generated from the project or the sum agreed to be paid pursuant to a development agreement as allowed by Idaho Code section 67-8214(2);*
- B. Result in the need for system improvements which are not identified in the capital improvements plan;*
- C. Have an impact which results in a lower than acceptable level of service.*

BACKGROUND

Northwinds Subdivision anticipates adding as part of its full build out 87 single family dwellings. The project is expected to generate 1,796 daily trips with 132 AM peak hour trips and 179 PM peak hour trips (Table 4; CivTrans TIA dated July 24, 2025).

HCC, §9-2-14 provides authority for which the City Administrator shall: "...*consider whether any extraordinary costs will be incurred in serving the development based upon an "extraordinary impact", as defined in section 9-2-2 of this chapter.*"

Exercising the authority to make determinations and decisions around extraordinary impacts as provided for within HCC, this decision shall be final unless otherwise overturned by an appeal to City Council.

Level of Service Requirements:

City of Hayden Resolution 2021-02 adopts standards around transportation systems and provides the acceptable baseline operating LOS for infrastructure as a Level D operating at peak hours. However, there is no formal process for the city to initiate improving existing intersections that operate below this level due to ambient condition decline.

This means the city may maintain an intersection at pre-development levels even if that intersection is operating below the minimum threshold of service. However, if a development causes a significant impact as defined by Table 3-2 below, the City can require system improvements as part of that development approval process (Resolution 2021-02). Furthermore, those system declines can be attributed to an extraordinary impact occurring per HCC (page 1 of this report).

Table 3-2: Significant Impact Criteria

Baseline (Opening Year or Forecast Year) Level of Service	Project-Related Increase in Intersection Delay	Project-Related Increase in Roadway Segment Volume/Capacity Ratio
D	Equal to or greater than 5 seconds per vehicle	Equal to or greater than 0.050
E	Equal to or greater than 2.5 seconds per vehicle	Equal to or greater than 0.030
F	Equal to or greater than 2.5 seconds per vehicle	Equal to or greater than 0.010

ANAYLSIS

In preparing the analysis below the following was relied upon for preparing this response:

- Transportation Impact Analysis (TIA) prepared by CivTrans Engineering, Inc. dated July 24, 2025 and stamped by Idaho Professional Engineer, Craig MacPhee.
- Peer Review of Traffic Impact Analysis for the Northwinds Subdivision by Iteris, Inc. dated September 25, 2024 and updated on June 15, 2025.
- 2022 Development Impact Fee Methodology report prepared by FCS.
- Resolution 2024-04, FY2025-2029 Capital Improvement Plan
- Resolution 2021-02 Resolution adopting transportation policies for the City of Hayden

Study Area:

Within the CivTrans TIA, the engineers identify the following intersections as contributing to the study area and were analyzed for the weekday AM and PM peak hour:

- Hayden Avenue & Huetter Road
- Harvest Avenue & Huetter Road
- Prairie Avenue & Huetter Road
- Hayden Avenue & Atlas Road
- Prairie Avenue & Atlas Road

- Hayden Avenue & Carrington Street

Existing conditions:

Within the noted year of data collection (2023) the report establishes that four of the six study areas (noted above) are currently operating at acceptable levels.

Those operating below the City's LOS minimums include:

- The intersections of Hayden Avenue & Huetter Road; is a two-way stop-controlled intersection that has at least one minor-street approach operating at LOS E or F during peak hours.
- Hayden Avenue & Atlas Road; is a two-way stop controlled intersection that has at least one minor-street approach operating at LOS F during peak hours.

The intersection of Hayden Avenue & Huetter Road is identified in the 2030 improvement plans of the City's 2040 Transportation Strategic Plan to change traffic control to all-way stop. There is no improvement plans identified for the intersection of Prairie Avenue & Carrington Lane within the city's long-range transportation plan.

Impacts associated with "short term" project conditions:

CivTrans states in the executive summary on page 3 of the September 2025 plan that the project is anticipated to negatively impact 3 of the 6 study areas and makes the following recommendations to those intersections to maintain LOS consistent with the city's standards:

- Hayden Avenue & Huetter Road: A traffic signal is likely required. Note: Council adopted a roundabout as the style of controlled intersection on November 12, 2025.
- Prairie Avenue & Huetter Road: Retime the traffic signal to match traffic demand. If growth shown for 2030 continues through 2035, right turn lanes may also be required at along Prairie Avenue.
- Prairie Avenue & Atlas Road: Retime the traffic signal to match traffic demand. If growth shown for 2030 continues through 2035, right turn lanes may also be required along Prairie Avenue.

Impact Fee Methodology Report summary

When reviewing the City's 2022 adopted Impact Fee Study, none of the intersections are included in the CIP.

FINDINGS

Below are the findings supporting the decision regarding whether an extraordinary impact exists for each intersection established in the Iteris TIA. Subsequent of the finding staff does provide the required developer led improvements as part of this determination.

1. **Hayden Avenue & Huetter Road** finding that there ***IS*** an extraordinary impact based on HCC 9-2-2 (B) & (C) definition of an extraordinary impact. Supporting this finding is the following supportive evidence:

- The City has not budgeted for this project and has no funds available to remedy this intersection. Until such time, the proportionate share of this improvements is 100%.
- The improvement required to bring this intersection to an acceptable LOS has not been identified within the City's 5-year capital improvement plan nor is it within the 2022 Impact Fee Study.
- Without the system improvements, the project will cause impacts that result in lower than acceptable levels of service and significant delays in both AM and PM traffic times (see tables above).

Required Improvements:

Construct the adopted roundabout design.

Impact Fee Contribution

The City will allow up to \$291,000 of impact fees to be used towards this project, including but not limited to, design, land acquisition, legal fees, and construction. Depending on the timing of the project, the City may consider entering into an impact fee reimbursement agreement for this amount, should the City not have sufficient funding at the time of the project. The City has committed \$244,430 for design at the time of this letter.

2. **Prairie Avenue & Huetter Road** finding that there ***IS*** an extraordinary impact based on HCC 9-2-2 (B) & (C) definition of an extraordinary impact. Supporting this finding is the following supportive evidence:

- The City has not budgeted for this project and has no funds available to remedy this intersection. Until such time, the proportionate share of this improvement is 100%.
- The improvement has not been identified within the City's 5-year capital improvement plan nor is it within the 2022 Impact Fee Study.
- Without the system improvements, the project will cause impacts that result in lower than acceptable levels of service and significant delays in both AM and PM traffic times (see tables above).

Required Improvements:

Retime signals to match traffic demand with approval from all agencies. Provide right turn lanes along Prairie Avenue.

Impact Fee Contribution

No impact fees current or future can be utilized for planning, development or construction of this, pursuant to Idaho Code §67-8210 and HCC 9-2-11(A), unless a plan modification is completed, and the project is included.

3. **Prairie Avenue & Atlas Road** finding that there ***IS*** an extraordinary impact based on HCC 9-2-2 (B) & (C) definition of an extraordinary impact. Supporting this finding is the following supportive evidence:

- The City has not budgeted for this project and has no funds available to remedy this intersection. Until such time, the proportionate share of this improvements is 100%.
- The improvement has not been identified within the City's 5-year capital improvement plan nor is it within the 2022 Impact Fee Study.
- Without the system improvements, the project will cause impacts that result in lower than acceptable levels of service and significant delays in both AM and PM traffic times (see tables above)

Required Improvements:

Retime signals to match traffic demand with approval from all agencies. Provide right turn lanes along Prairie Avenue.

Impact Fee Contribution

No impact fees current or future can be utilized for planning, development or construction of this, pursuant to Idaho Code §67-8210 and HCC 9-2-11(A), unless a plan modification is completed, and the project is included.

DECISION SUMMARY

Pursuant to the authority provided for within HCC, it has been determined that extraordinary impacts ***DO EXIST*** based on development impacts that are not identified within the 2022 Impact Fee study *and* on impacts to system design that reduce level of service or increase the delay on the following intersections:

Hayden Avenue & Huetter Road
Prairie Avenue & Huetter Road
Prairie Avenue & Atlas Road

Idaho Code is very specific on how the use of Impact Fees can be invested as part of system improvements.

§67-8210(2) states: *Expenditures of development impact fees shall be made only for the category of system improvements and within or for the benefit of the service area for which the development impact fee was imposed as shown by the capital improvements plan and as authorized in this chapter.*

This is further supported within HCC, §9-2-11(A) specifically states:

“Credit or reimbursement shall not be given for project improvements unless those improvements are identified in the "report" as a system improvement. In that event, the credit given will only be given for those project improvements that are specifically listed in the 'report...'”

Since HCC and Idaho Code prevent the city from using transportation impacts fees that are not identified within the current adopted impact fee capital plan, the only other way to pay for transportation system improvements is by:

- Requiring extraordinary transportation impacts be paid for by developers,

- Shifting funds away other municipal services,
- Seeking state or federal grants or,
- Saving for capital improvements.

With extraordinary impacts identified above, the city requires those impacts be fully funded and/or mitigated by the developer(s) to the satisfaction of the City of Hayden.

Pursuant to HCC §9-2-14(D), D, the applicant may appeal the determination of an extraordinary impact or the amount of extraordinary costs incurred in writing by filing a notice of appeal to the city council with the city clerk pursuant to the terms set forth in section 9-2-13, "Appeals", of HCC. When filing an appeal, the requestor shall submit a letter providing the reason for the appeal along with supporting documentation. The city council shall consider the appeal and make a final determination within ninety (90) days of receipt of the written appeal.

Regards,



Lisa Ailport, AICP
City Administrator

Cc: Via Electronic Mail: Fonda Jovick, Lake City Law, Donna Phillips, Hayden Community Development Director, Dulci Kau PE, City of Hayden Engineer,

Reference Documents:

7/24/2025 CivTran TIA

6/25/2025 Iteris Peer Review

2022 FCS Impact Fee Study

Resolution 2024-04- Adoption of the FY2025-2029 Capital Improvement Plan

Resolution 2021-02 Resolution adopting transportation policies for the city of Hayden

References Code/Statutes:

I.C. §67-8214 (1), (3-5)

HCC §9-2-2 Definition of Extraordinary Impact

HCC §9-2-14

HCC§-9-2-1

- C. **ACTION ITEM** - Consider Reinitiating the Mayor's Youth Council Committee
- D. **ACTION ITEM** - Consider Approval of Agreement with Bernardo Wills for Civic Center Master Plan



Memo

To: Mayor and Hayden City Council

From: Dulci Kau, PE, City Engineer

Date: 7/14/2026

Agenda Item: Approval of Agreement with Bernando Wills for Civic Center Master Plan

Agenda Item Location

New Business

Background and Recommended Action or Motion

At recent joint workshops between Council and the Hayden Urban Renewal Area (HURA), the next steps identified to have a successful Civic Center project is to have public involvement and outreach to determine the components that the community wants and/or needs while balancing feasibility and budgeting constraints.

The attached scope of work from Bernando Wills provides the service to engage the community and a proposed planning document for adoption.

Staff recommends that the City Council approve and authorize the Mayor to sign the agreement with Bernando Wills for Civic Center Public Involvement, not to exceed \$52,100, pending legal review.

Functional Impact of Authorizing

Approving this agreement would facilitate the community's ability to provide input on the Civic Center and allow the City to adopt the Civic Center Master Plan. An adopted Civic Center Master Plan would memorialize the needs and wants of the City so that all future parties can continue to make progress towards full buildout.

Fiscal Impact

This project is eligible to receive Park Impact Fees up to 34.38% of costs, which equates to \$17,11.98. Staff intends to request reimbursement from HURA for this contract amount of \$52,100, less any available park impact fees.

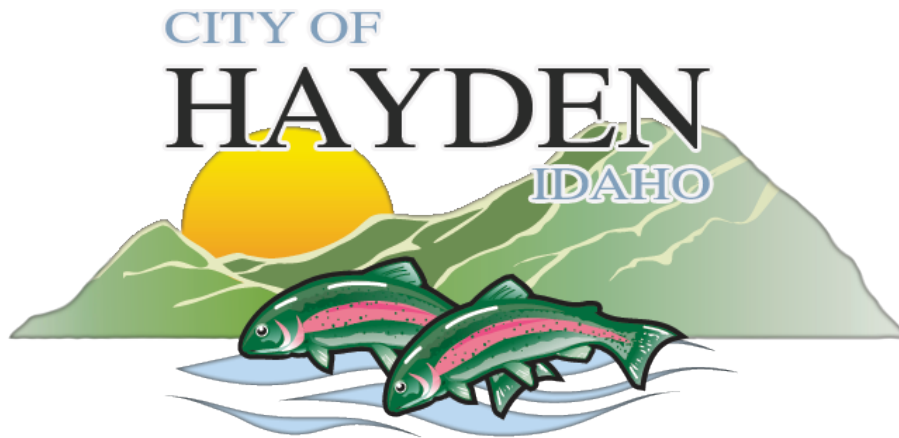
Budget Funding Source / Transfer Request

Park Impact Fees

HURA (TBD) – If HURA denies the reimbursement agreement, this project could be funded using the General Fund.

Attachment

Professional Services Agreement with Bernando Wills



PROFESSIONAL SERVICES AGREEMENT

AGREEMENT made between The City of Hayden Governmental Entity, a political subdivision of the state of Idaho, herein "ENTITY" and, Bernando Wills, herein "CONSULTANT".

The parties agree as follows:

1. **SCOPE OF WORK:** ENTITY engages CONSULTANT to perform the work for a master planning document for a Civic Center as further described in the attached Exhibit A.
2. **PAYMENT:** ENTITY agrees to pay CONSULTANT for their services rendered under this Agreement a lump sum, not to exceed \$52,100, as dictated by the Hayden City Council and communicated to the CONSULTANT. The parties agree that CONSULTANT will invoice ENTITY for payment under this Agreement for services rendered herein.
3. **RIGHT OF CONTROL:** CONSULTANT has no obligation to work any particular hours or days or any particular number of hours or days. CONSULTANT agrees, however, that his other contracts or services shall not interfere with the performance of his services under this Agreement.
4. **INDEPENDENT CONSULTANT RELATIONSHIP:** CONSULTANT is an independent CONSULTANT and is not an employee, servant, agent, partner, or joint venturer of ENTITY. ENTITY shall determine the work to be done by CONSULTANT, but CONSULTANT shall determine the legal means by which it accomplishes the work specified by ENTITY.
5. **FEDERAL, STATE, AND LOCAL PAYROLL TAXES:** Neither federal, state or local income taxes, nor payroll taxes of any kind shall be withheld and paid by ENTITY on behalf of CONSULTANT or the employees of CONSULTANT. CONSULTANT shall not be treated as an employee with respect to the services performed hereunder for federal or state tax purposes. CONSULTANT understands that CONSULTANT is responsible to pay, according to law, CONSULTANT's income tax. CONSULTANT further understands that CONSULTANT may be liable for self-employment (Social Security) tax to be paid by CONSULTANT according to law.
6. **LICENSES AND LAW:** CONSULTANT represents that he possess the skill and experience necessary and all licenses required to perform the services under this agreement. CONSULTANT further agrees to comply with all applicable laws in the performance of the services hereunder.

7. FRINGE BENEFITS: Because CONSULTANT is engaged in its own independently established business, CONSULTANT is not eligible for, and shall not participate in, any employee pension, health, or other fringe benefit plans of ENTITY.

8. WORKER'S COMPENSATION: CONSULTANT shall maintain in full force and effect worker's compensation for CONSULTANT and any agents, employees, and staff that the CONSULTANT may employ, and provide proof to ENTITY of such coverage or shall provide proof that such worker's compensation insurance is not required under the circumstances.

9. EQUIPMENT, TOOLS, MATERIALS OR SUPPLIES: CONSULTANT shall supply, at CONSULTANT's sole expense, all equipment, tools, materials and/or supplies to accomplish the services to be provided herein.

10. EFFECTIVE DATE: This contract will run from the date at which it is signed by both parties to contract fulfillment is reached on December 31, 2026.

11. WARRANTY: CONSULTANT warrants that all materials and goods supplied under this Agreement shall be of good merchantable quality and that all services will be performed in a good workmanlike manner. CONSULTANT acknowledges that it will be liable for any breach of this warranty.

12. INDEMNIFICATION: CONSULTANT agrees to indemnify, defend, and hold harmless ENTITY, and its officers, agents and employees, from and against any and all claims, losses, actions, or judgments for damages or injury to persons or property arising out of or in connection with the act and/or any performances or activities of CONSULTANT, CONSULTANT's agents, employees, or representatives under this Agreement.

13. WAIVER OF CLAIMS: CONSULTANT, by signature of this document does hereby waive any rights to any and all claims, losses, actions, and judgments for damages or injury to persons or property arising out of or in connection with the acts up to \$1,000,000 against the ENTITY.

14. NONWAIVER: Failure of either party to exercise any of the rights under this Agreement, or breach thereof, shall not be deemed to be a waiver of such right or a waiver of any subsequent breach.

15. CHOICE OF LAW: Any dispute under this Agreement, or related to this Agreement, shall be decided in accordance with the laws of the state of Idaho.

16. ENTIRE AGREEMENT: This is the entire Agreement of the parties and can only be modified or amended in writing by the parties.

17. SEVERABILITY: If any part of this Agreement is held unenforceable, the remaining portions of the Agreement will nevertheless remain in full force and effect.

18. CERTIFICATION CONCERNING BOYCOTT OF ISRAEL: Pursuant to Idaho Code section 67-2346, if payments under the Contract exceed one hundred thousand dollars (\$100,000) and CONSULTANT employs ten (10) or more persons, CONSULTANT certifies that it is not currently engaged in, and will not for the duration of the Contract engage in, a boycott of goods or services from Israel or territories under its control. The terms in this section defined in Idaho Code section 67-2346 shall have the meaning defined therein.

19. ATTORNEY FEES: Reasonable attorney fees shall be awarded to the prevailing party in any action to enforce this Agreement or to declare forfeiture or termination of this Agreement.

20. Certification that Company is Not Currently Owned or Operated by the Government of China. Pursuant to Idaho Code section 67-2359, CONSULTANT certifies that the company is not currently owned or operated by the government of China and will not for the duration of the contract be owned or operated by the government of China. The terms defined in Idaho Code section 67-2359 shall be the meaning defined therein.

21. NOTICES: Any and all notices required or permitted to be given under this Agreement will be sufficient if furnished in writing, hand delivered, or sent by registered or certified mail to:

To the City: City of Hayden
Attn: Lisa Ailport, City Administrator
8930 N. Government Way
Hayden, Idaho 83835
Telephone: (208) 772-4411
Facsimile: (208) 772-6522
E-mail: lailport@haydenid.gov

With a copy to: Fonda Jovick
Lake City Law
435 W Hanley Avenue, Suite 101
Coeur d'Alene, Idaho 83815
Telephone: (208) 664-8115
Facsimile: (208) 664-6338
E-mail: fjovick@lclattorneys.com

To Engineer: Bernando Wills
Attn: J. Ryan Zane, AIA
153 South Jefferson Street
Spokane, Washington 99201
Telephone: (509) 838-4511
E-mail: rzane@bernardowills.com

DATED this _____ day of _____, 2026.

ENTITY:

Mayor

CONSULTANT:

By _____

J. Ryan Zane/Principal

ATTEST:

City Clerk

Form and content approved by Fonda Jovick, as attorney for the City of Hayden.

Date:	06/18/2026
To:	Dulci Kau, City Engineer, City of Hayden < dkau@haydenid.gov >
From:	J. Ryan Zane, Principal - rzane@bernardowills.com
Project:	City of Hayden Civic Center
	Hayden, ID
BW Project No.:	26-06-072

Based on our work to date and our experience with similar projects we have completed, Bernardo Wills (BW) is pleased to offer the following fee proposal for professional services.

Project Description

This project is designed to support the City of Hayden through a comprehensive community engagement process to inform the future planning and development of the Civic Center. Our role is to design and facilitate engagement strategies that effectively capture community input and provide clear, actionable insights to guide decision-making.

As part of this effort, we will develop and administer an online survey and participate in Hayden Days, a community event, to gather direct feedback from residents and stakeholders. These tools are intended to understand community priorities, identify which public services and amenities provide the greatest benefit, and evaluate what citizens value most in a future Civic Center.

Scope of Basic Services

Through this process, we aim to ensure broad and inclusive participation, giving community members a meaningful opportunity to influence how public funds are allocated and what investments the City of Hayden pursues. We will synthesize the feedback received into clear findings that support the City of Hayden in making informed, transparent decisions aligned with community needs and expectations

The scope of services for basic services are as outlined below:

- 1. Project Kickoff and Background Review** Conducting a project kickoff and background review benefits the City of Hayden by establishing a shared understanding of project goals, existing conditions, previous planning efforts, and key opportunities that will inform the master planning process.
- 2. Steering Committee Coordination Meetings** Steering Committee coordination meetings benefit the City of Hayden by providing structured opportunities for project guidance, stakeholder alignment, decision-making, and review of key findings and recommendations throughout the planning process.
- 3. Stakeholder Interviews** Stakeholder interviews benefit the City of Hayden by gathering valuable insights from community leaders, staff, user groups, and key partners to better understand needs, challenges, and priorities that may not emerge through broader public outreach efforts.
- 4. Community Outreach and Public Engagement Sessions**
 - 1 Online Survey Design and Administration: Focused, data-driven insights will help validate assumptions, clarify community priorities, and identify which services and investments are most valued.
 - 1 Community Event Participation: Gathering feedback through direct community interaction provides real-time insight into community priorities, concerns, and expectations.

5. **Public Survey and Feedback** Public survey and feedback collection benefits the City of Hayden by expanding community participation, ensuring diverse perspectives are represented, and providing measurable data to support planning recommendations.
6. **Concept Alternatives Development** Developing concept alternatives benefits the City of Hayden by evaluating multiple approaches to site programming, circulation, amenities, access, and future growth before selecting a preferred master plan direction.
7. **Preferred Master Plan and Implementation Strategy** A preferred master plan and implementation strategy benefit the City of Hayden by establishing a community-supported vision, prioritizing improvements, and creating a framework for future investment and phased implementation.
8. **Cost Estimate and Phasing Plan** Preparing cost estimates and a phasing plan benefits the City of Hayden by identifying realistic implementation costs, sequencing improvements over time, and aligning future investments with available funding opportunities.
9. **Final Master Plan and Recommended Adoption** The final master plan and recommended adoption process benefit the City of Hayden by translating community input and project goals into an actionable planning document that guides future decision-making, funding efforts, and long-term development.

Deliverables

Meetings

- Project Kickoff Meeting – Virtual
- (4) Steering Coordination Meetings
- Stakeholder Interview Session
- (2) Community Outreach and Public Engagement Sessions – 1 Virtual/1 In-Person

Other Deliverables

- Cost Estimate Document
- Master Plan Data Analysis Document Packet

Compensation for Basic Services

In addition to any fees previously invoiced, we propose a stipulated lump sum plus reimbursable expenses as detailed in the following Fee Summary chart.

Professional Services	
Architectural Planning	
Cost Estimating	
Total Fee for Basic Services	\$ 52,100.00

Design Contingency

We recommend that you establish a budget of 5% to 7% of the stipulated sum fee as a design contingency for changes and additions to the scope as the project progresses.

Schedule

Estimated Project Timeline: Project kickoff will occur upon receipt of a signed fee proposal, which will serve as authorization to proceed. Following authorization, the project team will coordinate a kickoff meeting and confirm the project schedule. The overall timeline will be based on the agreed kickoff date and defined project scope.

5. **REPORTS**

A. City Administrator Report and Calendar Review

July 2026

July 2026							August 2026						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
5	6	7	1	2	3	4	2	3	4	5	6	7	8
12	13	14	8	9	10	11	9	10	11	12	13	14	15
19	20	21	15	16	17	18	16	17	18	19	20	21	22
26	27	28	22	23	24	25	23	24	25	26	27	28	29
			29	30	31		30	31					

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jun 28	29	30	Jul 1	2 4:00pm CANCELLED Veterans Commission	3	4 City Hall Closed (Independence Day)
5	6 Copy: Annual Development Impact Fee Update 5:30pm CANCELLED-Planning and Zoning	7	8 3:00pm Arts Commission	9 4:00pm Veterans Commission Meeting (Council Chambers) 6:00pm Summer Concert Series (McIntire Family Park)	10	11 Hayden Triathlon (Honeysuckle Beach)
12	13 11:00am Historic Preservation Commission Meeting 1:30pm Anissa Crane & Kathy Muir re: IDPR Parks Grant	14 5:00pm City Council Meeting (City Hall Council Chambers)	15 4:00pm Parks & Recreation Commission	16 6:00pm Summer Concert Series (McIntire Family Park)	17	18
19	20 5:30pm Planning and Zoning Commission (Council Chambers)	21	22	23	24 2:00pm Hayden Days (McIntire Family Park)	25 10:00am Hayden Days (McIntire Family Park)
26	27	28 5:00pm City Council Meeting	29	30 6:00pm Summer Concert Series (McIntire Family Park)	31	Aug 1

August 2026

August 2026							September 2026						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
2	3	4	5	6	7	1	6	7	1	2	3	4	5
9	10	11	12	13	14	8	13	14	8	9	10	11	12
16	17	18	19	20	21	15	20	21	15	16	17	18	19
23	24	25	26	27	28	22	27	28	22	23	24	25	26
30	31					29			29	30			

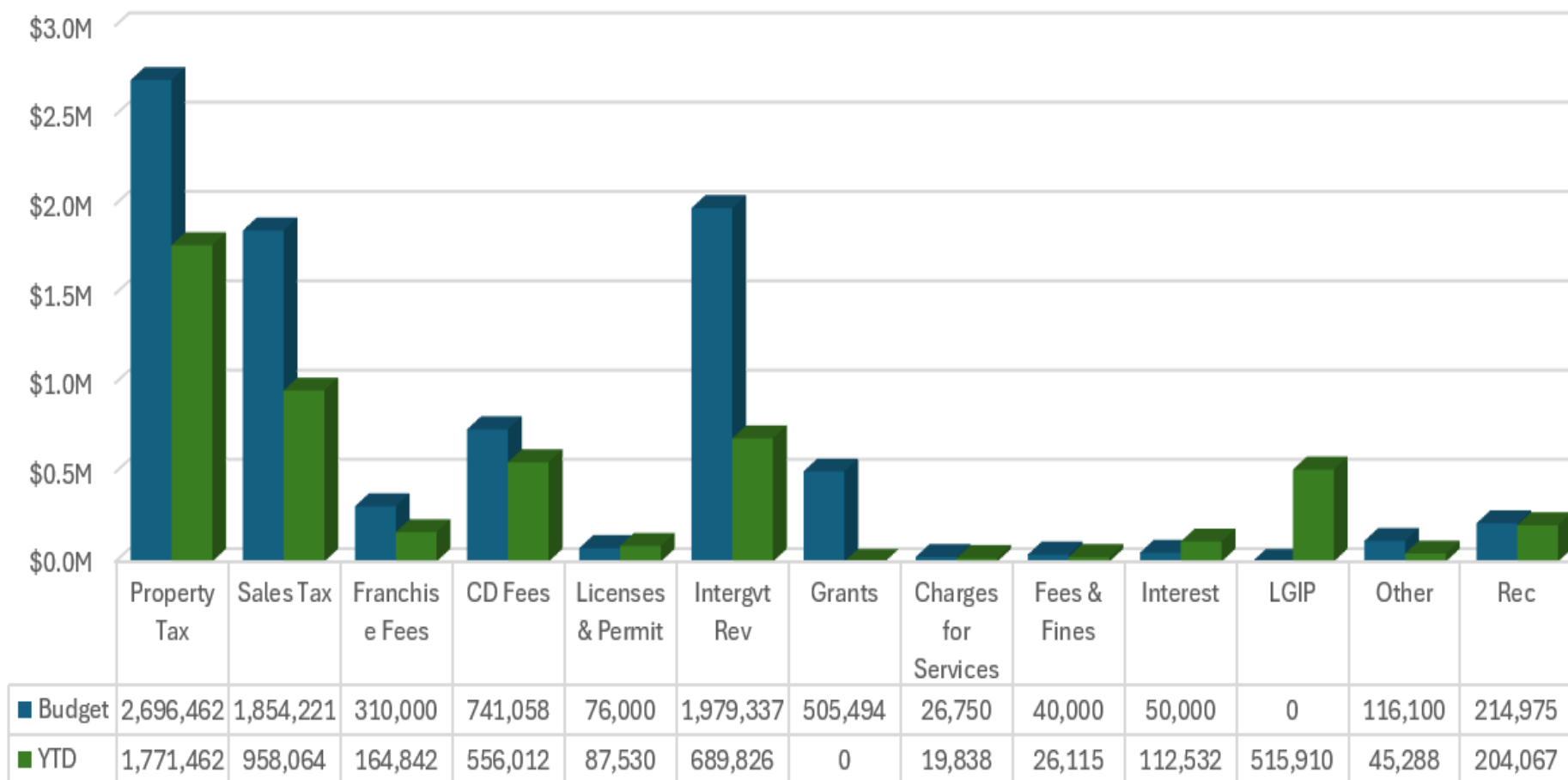
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jul 26	27	28	29	30	31	Aug 1
2	3 5:30pm Planning and Zoning Commission (Council Chambers)	4	5	6 4:00pm Veterans Commission 6:00pm Summer Concert Series	7	8
9	10	11 5:00pm City Council Meeting (City Hall Council Chambers)	12 3:00pm Arts Commission	13 11:00am Historic Preservation 6:00pm Summer Concert Series	14	15
16	17 5:30pm Planning and Zoning Commission (Council Chambers)	18	19 4:00pm Parks & Recreation Commission	20 6:00pm Summer Concert Series (McIntire Family Park)	21 8:00pm Summer Movie-in-the-Park (McIntire Family Park)	22
23	24	25 5:00pm City Council Meeting	26	27	28	29
30	31	Sep 1	2	3	4	5

Fund Balance 6/30/26

Fund Balance			
General Fund		Special Revenues	
General Fund	\$8,005,060	Honeysuckle Boat Launch	\$ 142,775
FFEC Invest	\$2,989,320	Veterans Memorial	\$ 21,390
Investment Int	\$3,205,403	Council Media Center	\$ 9,479
	\$14,199,783	LID- Enhancement	\$ 277,787
		PMT in Lieu	\$ 426,503
Major Capital	\$3,987,034	Museum Fid. Fund	\$ 1,289
		Sewer Connection Assist	\$ 14,271
Sewer Fund		Impact Fees	
Sewer O&M	\$7,268,755	Circulation Impact	\$ 113,821
FFEC Invest	\$357,743	Parks Impact	\$1,844,816
Capitalization	\$2,043,821	Law Enf. Impact	\$ 13,441
Wastewater Bond	\$3,140,437		
Sewer Replacement	\$1,218,575		
	\$14,029,331		

Gen Fund Revenues by Category 6/30/26

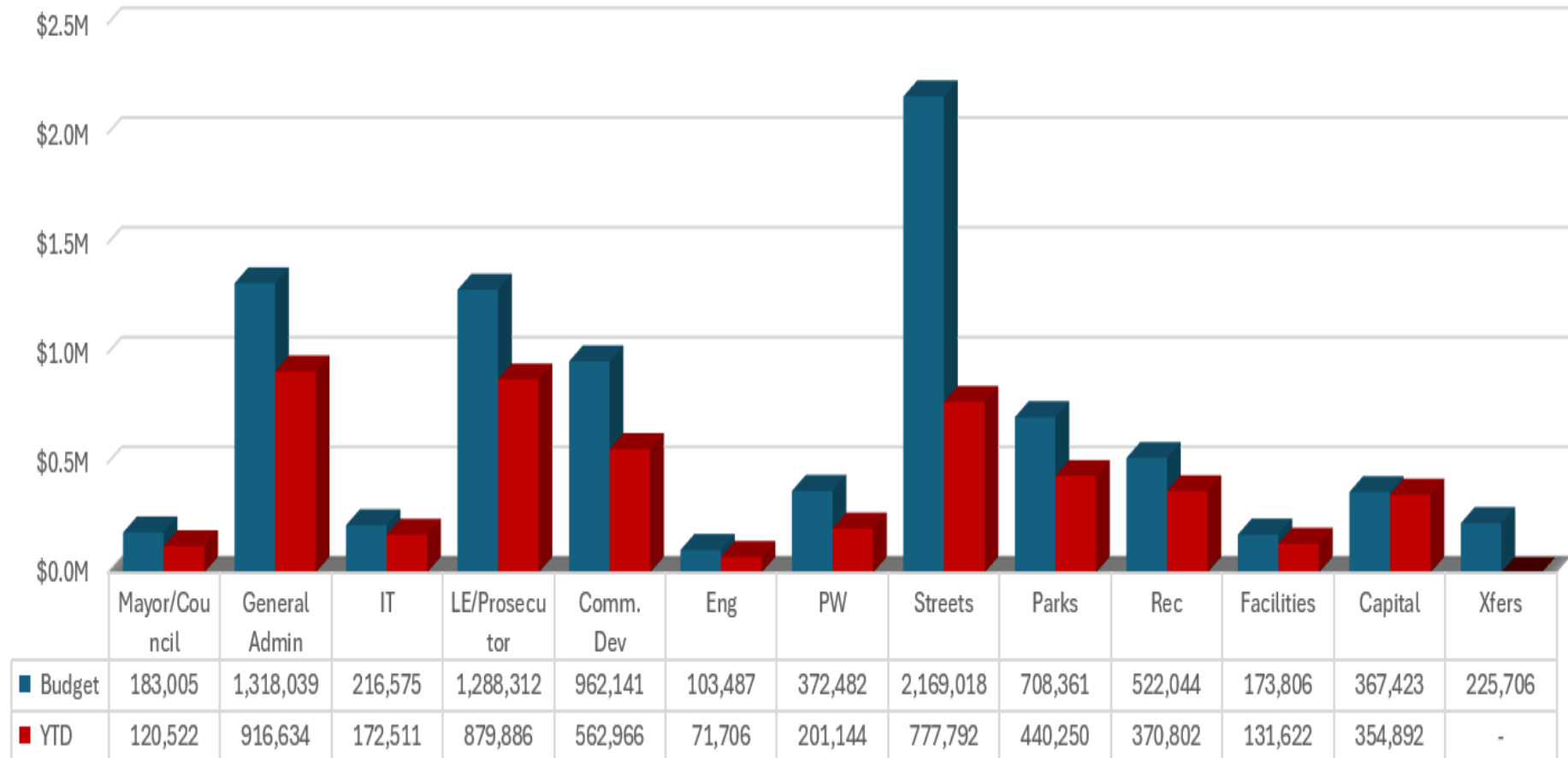
- Ytd-54% budget to actual (lgip int not inc as it is not budgeted)
- 2nd half prop. tax will come in July
- Sales, liquor & transportation remitted quarterly
- \$500k in grant column was rcvd in FY25



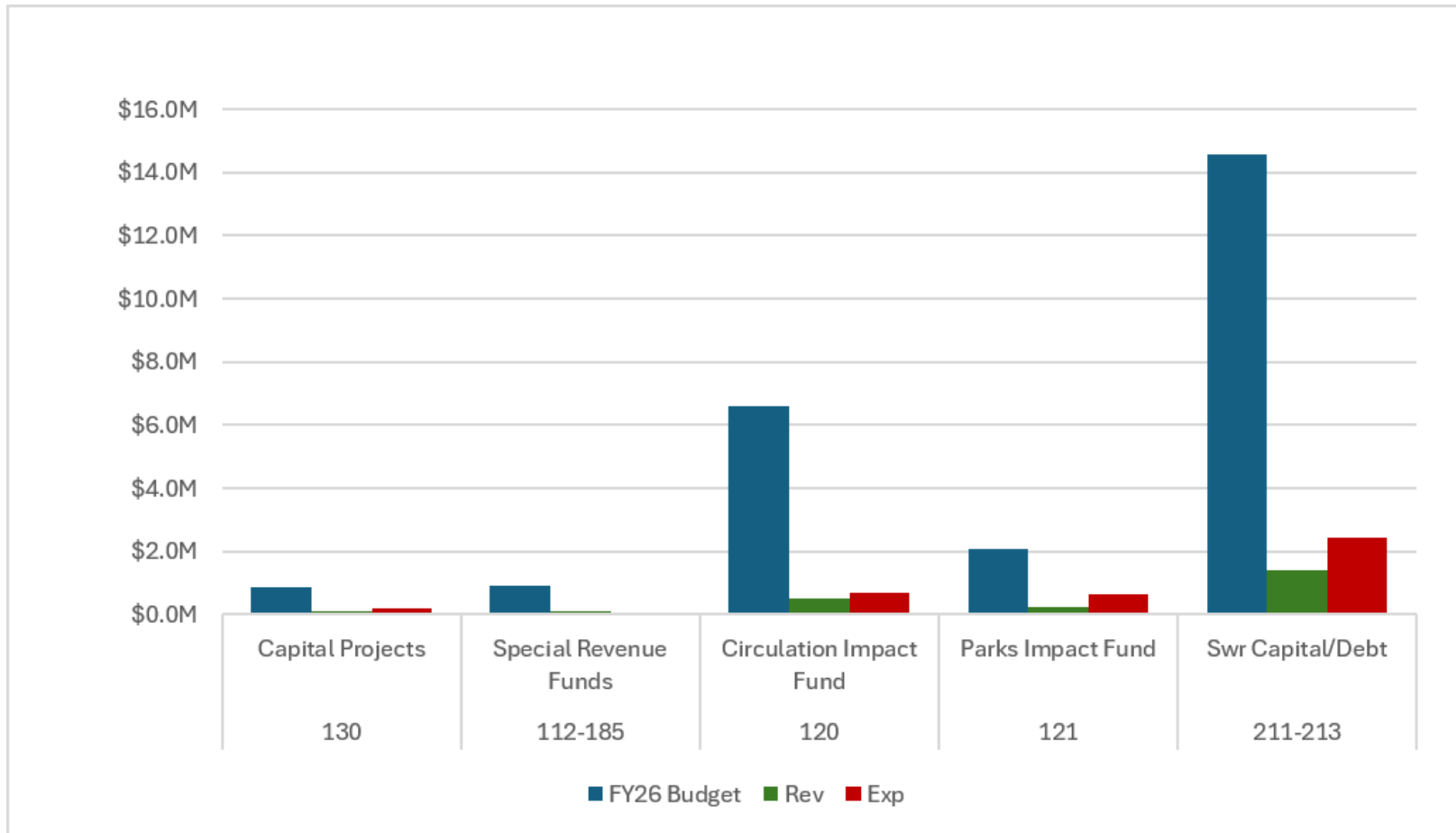
**Notes: "Other" includes donations, capital asset sales and other financing sources, i.e., grants & other reimb.

Gen Fund Expenses by Dept 6/30/26

- Ytd-58% budget to actual
- Transfers are to Capital Proj fund

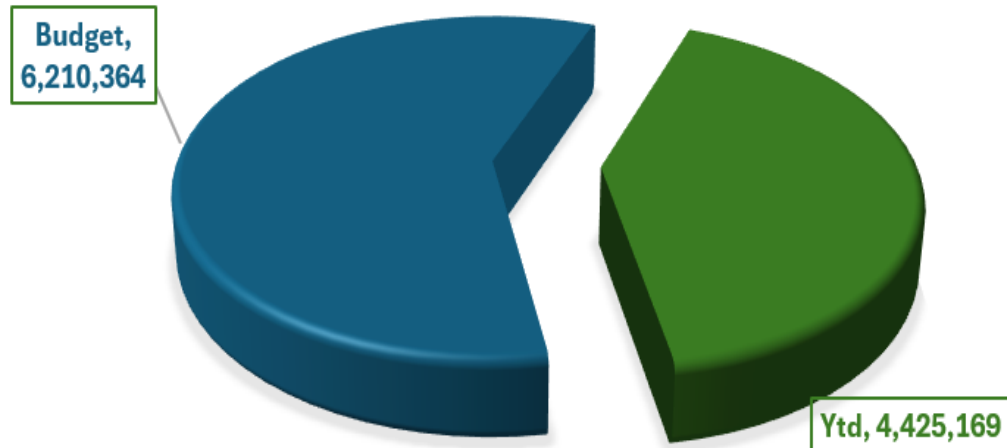


Special Rev/Impact Fees & Sewer Capital Funds 6/30/26



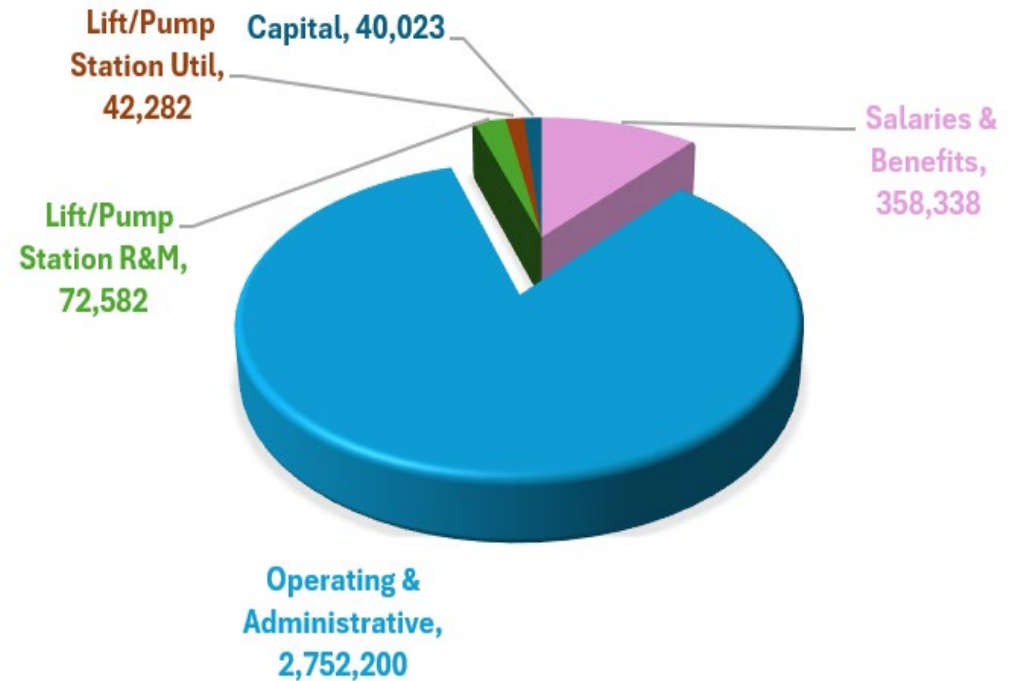
Sewer Fund O & M 6/30/26

REVENUE



71% Ytd Revenue

EXPENSE



53% Ytd Expenses

- UB billing done 6 time per yr in odd months. Majority of rev comes in even months.

- B. Law Enforcement
- C. Mayor/Council
- 6. **REQUEST FOR FUTURE AGENDA ITEMS**
- 7. **ADJOURNMENT**