



## DETROIT LAKES PUBLIC SCHOOLS

### AGENDA

## ORGANIZATIONAL BOARD MEETING

Monday, January 6, 2025 - 5:30 PM

City Council Chambers, 1025 Roosevelt Avenue, Detroit Lakes, MN 56501

*The mission of the Detroit Lakes Public schools is to fill our sails with Laker PRIDE.*

District Office ~ 702 Lake Avenue, Detroit Lakes, MN 56501 ~ 218.847.9271 ~ Website: [www.dlschools.net](http://www.dlschools.net)  
Superintendent: Mark Jenson Director of Finance & Operations: Jason Kuehn Education Director: Renee Kerzman

#### BOARD MEMBERS:

**Julie Smith-Yliniemi, Clerk**  
25961 Brolin Beach Rd  
Detroit Lakes, MN 56501  
218.204.0420

**Michael Walther**  
28030 County Hwy 34  
Callaway, MN 56521  
218.841.3709

**Michelle Okeson, Treasurer**  
24842 County Rd 113  
Detroit Lakes, MN 56501  
218.841.6065

**Mary Rotter, Vice Chair**  
23625 Pebble Beach LN  
Detroit Lakes, MN 56501  
651.335.0396

**John Steffl, Chair**  
22370 Steffl Road  
Callaway, MN 56521  
218.850.5060

**Sanford Nelson**  
28633 North Buffalo Lake Rd  
Callaway, MN 56521  
218.847.8360

**Student Representative: Marian Martin [26martimari@detlakes.k12.mn.us](mailto:26martimari@detlakes.k12.mn.us), Hayden Wilson [27wilsohayd@detlakes.k12.mn.us](mailto:27wilsohayd@detlakes.k12.mn.us)**

#### I. CALL TO ORDER

#### II. PLEDGE OF ALLEGIANCE

#### III. ADMINISTER THE OATH OF OFFICE

A. Administer the Oath of Office for new Board Members, Sanford (Sandy) Nelson, Julie Smith-Yliniemi, and Michael Walther.

B. Administer the Annual Renewal of the Oath of Office/Signatures for School Board Members Michelle Okeson, Mary Rotter, and John Steffl.

#### IV. APPROVAL OF AGENDA

A. Agenda Approval

Approval of the Agenda for the January 6, 2025, Special School Board Meeting as presented.

#### V. COMMENTS AND REQUESTS FROM VISITORS

A fifteen-minute time limit will be allowed for audience comment. Those requesting audiences will inform either the Board Chairman or the Superintendent prior to the meeting that you wish to address the Board.

#### VI. ELECTION OF OFFICERS

A. Board Chair calls for the nominations for the position of **Board Chair**.

B. Board Chair calls for the nominations for the position of **Board Vice-Chair**.

C. Board Chair calls for the nominations for the position of **Board Clerk**.

D. Board Chair calls for the nominations for the position of **Board Treasurer**.

E. **\*\* The 2024 Committee Assignment Report is attached. Please review for consideration of newly appointed offices for the 2025 calendar year.**

#### VII. DISCUSSION ITEMS

Discussion items receive individual attention because of the nature of the issues and need for introductory or other discussion in order to review the information prior to taking action. This is also the agenda location for items which simply need school board review, but no formal action on the items is required. Discussion items will typically return to the agenda at a future point for more specific action.

**VIII. ACTION ITEMS**

- A. Motion to Designate the following banks as Official Depositories for K-12 depository accounts respectively: Bremer Bank, Midwest Bank, Minnesota Liquid Asset Fund, and Ehlers/Pershing.
- B. Motion to Designate the Detroit Lakes Record/Tribune as the Official School Newspaper school publication.
- C. Motion to Designate Rupp, Anderson, Squires & Waldspurger PA as Legal Counsel for Detroit Lakes Public Schools.
- D. Motion to Establish 2025 Salary for Board Members. The current School Board Compensation is \$200.00 per day for regular monthly meetings, special board meetings, and work sessions, and \$60.00 per day when attending any convention, seminar, committee meeting, Bridge session, or an event at which a Board Member is representing the district
- E. Motion to Approve the 2025 Board Calendar Meeting Schedule. The following are proposed board meeting dates for the 2025 calendar year.

**IX. UPCOMING EVENTS AND ACTIVITIES**

- A. MSBA Leadership Conference- 01/16/25-01/17/25
- B. Board Work Session- 1/22/23 5:30PM MState Room E104
- C. Finance Committee - 1/23/25 12:00PM District Office
- D. Regular School Board Meeting- 01/27/25 5:30PM City Council Chambers.

**X. MEETING ADJOURNED**



## School Board Member Oath of Office

It is an honor that you were elected to guide the education of our community's children. As you recite the oath of office, you assume a tremendous responsibility as a director of our school district with the duties empowered by the Minnesota Legislature. This power puts you and the other members of our school board in the position of being both morally and legally responsible for equitable, quality education of every student in the district.

In carrying out this responsibility, you will be asked to fulfill the roles of vision, structure, accountability, and advocacy. In providing vision, the board, with extensive participation of the community, envisions the community's educational future and then formulates the goals, defines the outcomes, and sets the course for the public schools.

To achieve the vision, the board establishes a structure and creates an environment designed to ensure all students the opportunity to attain their maximum potential through a sound organizational framework.

Because as a board we must be accountable to the community, we must ensure a continuous assessment of student achievement and all conditions affecting the education of our children.

As board members, we serve as education's key advocate on behalf of students and our community schools to advance the vision for our schools.

Furthermore, we must strive to work together with the superintendent and staff to lead the district toward fulfilling the vision we have created, fostering excellence for every student in the areas of academic skills and knowledge, citizenship and personal development.

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Having signed the acceptance of office and oath of office, I hereby publicly affirm my commitment to the oath of office:

I swear/affirm that I will support the Constitution of the United States and of this state, and that I will discharge faithfully the duties of the office of school board member of Independent School District No. 22 to the best of my judgment and ability.

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Board Chair

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Date

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Member

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Date

**DIRECTORS OF BOARD OF EDUCATION  
INDEPENDENT SCHOOL DISTRICT #22  
JANUARY 6, 2025  
FORM OF OATH TO BE ADMINISTERED  
SCHOOL OFFICERS**

I swear/affirm that I will support the Constitution of the United States and this State, and that I will faithfully discharge the duties of my office of School Board Member of Independent School District No. 22 to the best of my judgment and ability.

<u>Signature</u>	<u>Date Elected</u>	<u>Length of Office</u>	<u>Term Expires</u>
_____ Julie Smith-Yliniemi *January 1, 2025	November 5, 2024	Four Years	December 31, 2028
_____ Mary Rotter *January 1, 2023	November 8, 2022	Four Years	December 31, 2026
_____ Michelle Okeson *January 1, 2023	November 8, 2022	Four Years	December 31, 2026
_____ Michael Walther *January 1, 2025	November 5, 2024	Four Years	December 31, 2028
_____ John Steffl *January 1, 2017	November 5, 2024	Four Years	December 31, 2028
_____ Sanford Nelson *January 1, 2025	November 5, 2024	Two Years	December 31, 2026

\*Date began as School Board Member

**DETROIT LAKES PUBLIC SCHOOLS  
2024 BOARD COMMITTEES AND COMMITTEE ASSIGNMENTS**

<b>Board Committees</b>	<b>Erickson</b>	<b>Steffl</b>	<b>Walz</b>	<b>Thomas</b>	<b>Rotter</b>	<b>Okeson</b>
Activities	X			X		
Employee Insurance			X			X
Facilities	X	X		X		
Finance			X		X	X
Health and Safety						
Lane Change	X					
EMDL Meet and Confer			X		X	
Other Employee Negotiations						
Teacher Negotiations	X	X		X		
Transportation		X			X	

<b>Board Assignments to Other Committees and Boards</b>	<b>Erickson</b>	<b>Steffl</b>	<b>Walz</b>	<b>Thomas</b>	<b>Rotter</b>	<b>Okeson</b>
Arena Commission		X				
Becker County Children's Initiative					X	
Chemical Health Committee		X	X			X
Community Education Advisory Council			X			
DL Academy Champions Board	X	X			X	
District Advisory Committee				X		X
High School League Rep.		X				
Interagency Early Intervention Committee (IEIC)			X			
Literacy Council					X	
MSBA Legislative Liaison			X			
Policy Committee		X				
Schedule C & D Committee				X		
Student Reassignment						X
Title VII	X					
Wellness/Nutrition			X		X	
AIPAC					X	
	<b>6</b>	<b>8</b>	<b>8</b>	<b>5</b>	<b>8</b>	<b>5</b>
Adopt a School	ALC/ Transitions	High School	Rossmann/ Lincoln	Middle School	Roosevelt	High School

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**DETROIT LAKES PUBLIC SCHOOLS  
2025 BOARD COMMITTEES AND COMMITTEE ASSIGNMENTS**

<b>Board Committees</b>	<b>Steffl</b>	<b>Rotter</b>	<b>Okeson</b>	<b>Smith-Yliniem i</b>	<b>Walther</b>	<b>Nelson</b>
Activities-Rob Nielsen						
Employee Insurance-Kylie Johnson						
Facilities-Jason Kuehn						
Finance-Jason Kuehn						
Health and Safety-Colin Gedrose						
Lane Change-Mark Jenson						
EMDL Meet and Confer-Kylie Johnson						
Other Employee Negotiations-Kylie Johnson						
Teacher Negotiations-Kylie Johnson						
Transportation-Jason Kuehn						

<b>Board Assignments to Other Committees and Boards</b>	<b>Steffl</b>	<b>Rotter</b>	<b>Okeson</b>	<b>Smith-Yliniem i</b>	<b>Walther</b>	<b>Nelson</b>
Arena Commission-City						
Becker County Children's Initiative-Denise Warren						
DL Substance Use Prevention Coalition- Amy Goodwater						
Community Education Advisory Council- Andrew Lesch						
District Advisory Committee- Renee Kerzman						
High School League Rep. Rob Nielen						
MSBA Legislative Liaison						
Policy Committee-Katrena Lende						
Schedule C & D Committee-Rob Nielsen						
Student Reassignment- Mark Jenson						
Title VII-Kylie Johnson						
Wellness/Nutrition-Kylie Johnson						
AIPAC-Joe Carrier						
Adopt a School	ALC/ Transitions	High School	Rossman/ Lincoln	Middle School	Roosevelt	High School

(01/17/2023 1:14 PM)



## 2025 Board Meeting Schedule

- Monday, January 6, 2025      5:30 p.m.      Organizational Meeting
- Monday, January 22, 2025      5:30 p.m.      Work Session
- Monday, January 27, 2025      5:30 p.m.      Regular Meeting
- Monday, February 10, 2025      12:00 p.m.      Special Meeting
- Monday, February 27, 2025      5:30 p.m.      Regular Meeting
- Monday, March 24, 2025      5:30 p.m.      Regular Meeting
- Monday, April 28, 2025      5:30 p.m.      Regular Meeting
- Monday, May 19, 2025      5:30 p.m.      Regular Meeting
- Monday, June 23, 2025      7:00 a.m.      Regular Meeting
- Monday, July 28, 2025      7:00 a.m.      Regular Meeting
- Monday, August 25, 2025      7:00 a.m.      Regular Meeting
- Monday, September 22, 2025      5:30 p.m.      Regular Meeting
- Monday, October 27, 2025      5:30 p.m.      Regular Meeting
- Monday, November 24, 2025      5:30 p.m.      Regular Meeting
- Monday, December 15, 2025      5:30 p.m.      Regular Meeting