



**DETROIT LAKES PUBLIC SCHOOLS**  
**AGENDA**  
**ORGANIZATIONAL BOARD MEETING**  
**Monday, January 8, 2024 - 5:30 PM**  
**Police Station , 106 Holmes St E, Detroit Lakes , Minnesota 56501**

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*The mission of the Detroit Lakes Public schools is to fill our sails with Laker PRIDE.*

District Office ~ 702 Lake Avenue, Detroit Lakes, MN 56501 ~ 218.847.9271 ~ Website: [www.dlschools.net](http://www.dlschools.net)  
Superintendent: Mark Jenson    Director of Finance & Operations: Jason Kuehn    Education Director: Renee Kerzman

**BOARD MEMBERS:**

**Julie Smith-Yliniemi, Clerk**  
25961 Brolin Beach Rd  
Detroit Lakes, MN 56501  
218.204.0420

**Michael Walther**  
28030 County Hwy 34  
Callaway, MN 56521  
218.841.3709

**Michelle Okeson, Treasurer**  
24842 County Rd 113  
Detroit Lakes, MN 56501  
218.841.6065

**Mary Rotter, Vice Chair**  
23625 Pebble Beach LN  
Detroit Lakes, MN 56501  
651.335.0396

**John Steffl, Chair**  
22370 Steffl Road  
Callaway, MN 56521  
218.850.5060

**Sanford Nelson**  
28633 North Buffalo Lake Rd  
Callaway, MN 56521  
218.847.8360

**Student Representative: Jadyn Wimmer- [25wimmejadv@detlakes.k12.mn.us](mailto:25wimmejadv@detlakes.k12.mn.us) Marian Martin [26martimari@detlakes.k12.mn.us](mailto:26martimari@detlakes.k12.mn.us)**

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ADMINISTER THE ANNUAL RENEWAL OF THE OATH OF OFFICE  
Presenter: Board Chair
- IV. **APPROVAL OF AGENDA**
  - A. Agenda Approval  
Approval of the Agenda for the January 8, 2024, Special School Board Meeting as presented.
- V. **ELECTION OF OFFICERS**
  - A. Board Chair calls for the nominations for the position of **Board Chair**.
  - B. Board Chair calls for the nominations for the position of **Board Vice-Chair**.
  - C. Board Chair calls for the nominations for the position of **Board Clerk**.
  - D. Board Chair calls for the nominations for the position of **Board Treasurer**.
  - E. **\*\* The 2023 Committee Assignment Report is attached. Please review for consideration of newly appointment offices for the 2024 calendar year.**
- VI. DISCUSSION ITEMS  
Discussion items receive individual attention because of the nature of the issues and need for introductory or other discussion in order to review the information prior to taking action. This is also the agenda location for items which simply need school board review, but no formal action on the items is required. Discussion items will typically return to the agenda at a future point for more specific action.
- VII. **ACTION ITEMS**  
Action items receive individual attention because of the nature of the issues, the need to discuss or review the information prior to taking action, or the specific kind of action required for the item.
  - A. Designate the following banks as Official Depositories for K-12 depository accounts respectively: Bremer Bank, Midwest Bank, Minnesota Liquid Asset Fund, and Ehlers/Pershing.  
Presenter: Board Chair

B. Designate the Detroit Lakes Record/Tribune as the Official School Newspaper school publication.

Presenter: Board Chair

C. Designate Rupp, Anderson, Squires & Waldspurger PA as Legal Counsel for Detroit Lakes Public Schools.

Presenter: Board Chair

D. Establish 2024 Salary for Board Members. The current School Board Compensation is \$200.00 per day for regular monthly meetings, special board meetings, and work sessions, and \$60.00 per day when attending any convention, seminar, committee meeting, Bridge session, or an event at which a Board Member is representing the district

Presenter: Board Chair

E. Approve the 2024 Board Calendar Meeting Schedule. The following are proposed board meeting dates for the 2024 calendar year.

Presenter: Board Chair

F. Motion to approve the Vehicle Mileage Reimbursement Rate effective January 1, 2024.

Presenter: Board Chair

**VIII. UPCOMING EVENTS AND ACTIVITIES**

A. MSBA Leadership Conference- 01/11/24-01/12/24

B. Finance Committee - Friday, January 19th, 12:00PM District Office

C. Regular School Board Meeting- 01/22/24 5:30PM MState C101.

**IX. MEETING ADJOURNED**

**DIRECTORS OF BOARD OF EDUCATION  
INDEPENDENT SCHOOL DISTRICT #22  
JANUARY 8, 2024  
FORM OF OATH TO BE ADMINISTERED  
SCHOOL OFFICERS**

I swear/affirm that I will support the Constitution of the United States and this State, and that I will faithfully discharge the duties of my office of School Board Member of Independent School District No. 22 to the best of my judgment and ability.

<u>Signature</u>	<u>Date Elected</u>	<u>Length of Office</u>	<u>Term Expires</u>
_____ Amy Erickson *January 1, 2017	November 3, 2020	Four Years	December 31, 2024
_____ Mary Rotter *January 1, 2023	November 8, 2022	Four Years	December 31, 2026
_____ Michelle Okeson *January 1, 2023	November 8, 2022	Four Years	December 31, 2026
_____ Ethan Walz *May 9, 2023	May 9, 2023	7 Months	December 31, 2024
_____ John Steffl *January 1, 2017	November 3, 2020	Four Years	December 31, 2024
_____ April Thomas *January 1, 2019	November 8, 2022	Four Years	December 31, 2026

\*Date began as School Board Member

**DETROIT LAKES PUBLIC SCHOOLS  
2023 BOARD COMMITTEES AND COMMITTEE ASSIGNMENTS**

<b>Board Committees</b>	<b>Erickson</b>	<b>Steffl</b>	<b>Walz</b>	<b>Thomas</b>	<b>Rotter</b>	<b>Okeson</b>
Activities	X			X		X
Employee Insurance			X			X
Facilities	X	X				X
Finance			X	X	X	
Health and Safety		X	X			
Lane Change	X					
EMDL Meet and Confer	X			X	X	
Other Employee Negotiations			X		X	X
Teacher Negotiations	X	X		X		
Transportation		X			X	
Technology				X		X

<b>Board Assignments to Other Committees and Boards</b>	<b>Erickson</b>	<b>Steffl</b>	<b>Walz</b>	<b>Thomas</b>	<b>Rotter</b>	<b>Okeson</b>
Arena Commission		X				
Becker County Children's Initiative					X	
Chemical Health Committee		X	X			X
Community Education Advisory Council				X		
DL Academy Champions Board	X	X			X	
District Advisory Committee				X		X
High School League Rep.		X				
Interagency Early Intervention Committee (IEIC)			X			
Literacy Council					X	
MSBA Legislative Liaison			X			
Policy Committee		X				X
Schedule C & D Committee				X		
Student Reassignment						X
Title VII	X					
Wellness/Nutrition	X		X		X	
AIPAC	X					
	<b>9</b>	<b>9</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>9</b>
Adopt a School	High School	ALC /Transitions	Rossman/ Lincoln	Middle School	High School	Roosevelt

(01/17/2023 1:14 PM)



## 2024 Board Meeting Schedule

- Monday, January 8, 2024      5:30 p.m.      Organizational Meeting
- Monday, January 22, 2024      5:30 p.m.      Regular Meeting
- Monday, February 26, 2024      5:30 p.m.      Regular Meeting
- Monday, March 25, 2024      5:30 p.m.      Regular Meeting
- Monday, April 22, 2024      5:30 p.m.      Regular Meeting
- Monday, May 27, 2024      5:30 p.m.      Regular Meeting
- Monday, June 24, 2024      7:00 a.m.      Regular Meeting
- Monday, July 22, 2024      7:00 a.m.      Regular Meeting
- Monday, August 26, 2024      7:00 a.m.      Regular Meeting
- Monday, September 23, 2024      5:30 p.m.      Regular Meeting
- Monday, October 28, 2024      5:30 p.m.      Regular Meeting
- Monday, November 25, 2024      5:30 p.m.      Regular Meeting
- Monday, December 16, 2024      5:30 p.m.      Regular Meeting

DATE: January 2, 2024

TO: Mark Jenson, Superintendent and Board of Education

FROM: Jason Kuehn, Director of Finance and Operations

SUBJECT: **Vehicle Mileage Reimbursement**

The District's vehicle mileage reimbursement rate is consistent with the IRS rules and regulations governing tax exempt travel reimbursement rate, which is evaluated and updated annually. Effective January 1, 2024, the IRS rate increased to 67 cents per mile, thus changing the District's reimbursement rate as well.

Because previous Board action established the District's mileage reimbursement rate with the IRS, no board action is needed. This is for information only.

cc: Jennifer Stangel  
Jennifer Fode  
Kylie Johnson  
Karen Nudell  
Renee Kerzmen  
Josh Omang  
Mike Suckert  
Brandon Schlenner  
Emily Sternberg  
Trisha Mariotti  
Renee Kerzman  
Anne Skjold  
Colin Gedrose  
Andrew Lesch  
Amy Fish  
Fran Rethwisch  
Rob Nielsen