



**DETROIT LAKES PUBLIC SCHOOLS**  
**AGENDA**  
**REGULAR SCHOOL BOARD MEETING**  
**Monday, July 25, 2022 - 7:00 AM**  
**City Council Chambers, 1025 Roosevelt Avenue, Detroit Lakes, MN 56501**

---

*The mission of the Detroit Lakes Public schools is to fill our sails with Laker PRIDE.*

District Office ~ 702 Lake Avenue, Detroit Lakes, MN 56501 ~ 218.847.9271 ~ Website: [www.dlschools.net](http://www.dlschools.net)  
Superintendent: Mark Jenson    Director of Finance & Operations: Jason Kuehn    Education Director: Renee Kerzman

**BOARD MEMBERS:**

**Amy Erickson, Vice-Chair**  
1380 East Shore Drive  
Detroit Lakes, MN 56501  
218.841.2944

**Ethan Walz**  
21762 244<sup>th</sup> Ave  
Detroit Lakes, MN 56501  
218.371.7619

**Michelle Okeson**  
24842 County Rd 113  
Detroit Lakes, MN 56501  
218.841.6065

**Mary Rotter- Treasurer**  
23625 Pebble Beach LN  
Detroit Lakes, MN 56501  
651.335.0396

**John Steffl, Chair**  
22370 Steffl Road  
Callaway, MN 56521  
218.850.5060

**April Thomas, Clerk**  
25592 Almquist Road  
Detroit Lakes, MN 56501  
651.271.1818

---

**I. CALL TO ORDER**

Presenter: Steffl, Board Chair

A. Laker Pride

**II. ROLL CALL**

Presenter: Steffl, Board Chair

**III. PLEDGE OF ALLEGIANCE**

Presenter: Steffl, Board Chair

**IV. APPROVAL OF AGENDA**

Presenter: Steffl, Board Chair

A. Agenda Approval

Approval of the Agenda for the June 25, 2022 Regular School Board Meeting as presented.

**V. RECOGNITIONS**

Presenter: Steffl, Board Chair

**VI. COMMENTS AND REQUESTS FROM VISITORS**

Presenter: Steffl, Board Chair

A fifteen-minute time limit will be allowed for audience comment. Those requesting audiences will inform either the Board Chairman or the Superintendent prior to the meeting that you wish to address the Board.

**VII. PROGRAM PRESENTATIONS**

Presenter:

A. ALC- Extended Year Program

Peter Lundin, Rhonda Fode, Katie Biggar, Barb Oistad

**VIII. CONSENT ITEMS**

Presenter: Steffl, Board Chair

Action is requested on the following items of the consent agenda. Consent agenda items are typically adopted without discussion of the individual items because they are routine or ordinary in action. Any consent agenda item may be removed for further discussion and deliberation by any

member of the board.

A. Approve the Minutes of the June 27, 2022 Regular School Board Meeting.

B. Approve District Bills

C. Approve District Hand Payable Bills

D. Approve Personnel Agenda Items

E. Approve the change in Authorized Signers on Official Depositories.

F. Approve Pupil Transportation Contract with Olander Bus Service Inc. for 2022-23 and 2023-24 school years.

G. Renew Detroit Lakes Chamber of Commerce Membership for the 2022-2023 school year

H. Approve the Service Agreement for the Transportation of Children and Youth in Foster Care Placement.

**IX. Donations**

A. \$20,350.21 from Detroit Lakes Education Foundations for various programs in district

B. \$15,620 from Detroit Lakes Athletic Foundation for Score Table.

C. \$701 from Lakeshirts for DLHS Girls Basketball.

**X. DISCUSSION ITEMS**

Discussion items receive individual attention because of the nature of the issues and need for introductory or other discussion in order to review the information prior to taking action. This is also the agenda location for items which simply need school board review, but no formal action on the items is required. Discussion items will typically return to the agenda at a future point for more specific action.

**A. First Reading of Policies:**

Presenter: Steffl, Board Chair

1. 428- Substitute Teacher Pay

2. 503-Student Attendance

B. Alternate location for upcoming board meetings.

**XI. ACTION ITEMS**

Action items receive individual attention because of the nature of the issues, the need to discuss or review the information prior to taking action, or the specific kind of action required for the item.

**A. Property Tax Levy Calendar-**Approve the Property Tax Levy Calendar

Presenter: Steffl, Board Chair

**B. Long Term Facility Maintenance (LTFM) Ten-Year Plan.-** Approve the Long Term Facility Maintenance (LTFM) Ten-Year Plan.

Presenter: Steffl, Board Chair

**C. Resolution for the Annual Designation of Identified Official with Authority (IOwA)-** Approve Mark Jenson as the IOwA for Detroit Lakes Public Schools 22-23 school year.

Presenter: Steffl, Board Chair

**XII. ADMINISTRATIVE AND BOARD REPORTS**

A. Superintendent Report

Presenter: Mark Jenson, Superintendent

B. Board Committee and Representative Reports

C. Finance Committee Update 7/21/2022

Presenter: Pedersen, Board Treasurer

D. Facilities Committee Update 7/14/2022

Presenter: Steffl, Board Chair

**XIII. UPCOMING EVENTS AND ACTIVITIES**

Presenter: Steffl, Board Chair

A. Finance Committee Meeting- August 18, 2022 12 PM- District Office

B. Regular Board Meeting- August 22, 2022, 5:30 PM City Council Chambers

**XIV. MEETING ADJOURNED**

Presenter: Steffl, Board Chair

# Laker PRIDE

	<p><b>Purpose</b> our intention, what drives us</p>	<p>Deliver educational excellence.</p>
	<p><b>Relationships</b> the ways we connect and behave toward each other</p>	<p>Care and communicate positively and respectfully within and across our schools and community.</p> <ul style="list-style-type: none"> <li>• District ↔ parents and community members</li> <li>• District ↔ building</li> <li>• Building ↔ teacher</li> <li>• Building ↔ parents</li> <li>• Teacher ↔ parent</li> <li>• Teacher ↔ students</li> </ul>
	<p><b>Innovation</b> the creation, development and implementation of a new idea or concept to enhance educational opportunities</p>	<p>Embrace creativity and critical thinking.</p> <ul style="list-style-type: none"> <li>• Renew and bring up to date all systems and practices</li> <li>• Utilize growth mindset to hone existing intentions/objectives and explore new ideas</li> <li>• Support diverse ways of thinking and doing</li> <li>• Embed equity continually in every facet of our work</li> </ul>
	<p><b>Development</b> a process that creates growth, progress, positive change or the addition of physical, economic, environmental, social and demographic components</p>	<p>Foster the academic, social, emotional, and cultural needs of all learners.</p> <ul style="list-style-type: none"> <li>• Implement and sustain PBIS at all levels</li> <li>• Hone our support for social/emotional health</li> <li>• Further learning and implementation of equitable feedback, assessment, grading and reporting</li> <li>• Provide professional development that supports PRIDE</li> </ul>
	<p><b>Equity</b> the quality of being fair (not equal) and impartial</p>	<p>Ensure that our values, policies, and practices are equitable for our students, staff, and community.</p> <ul style="list-style-type: none"> <li>• Clarify and support understanding of equity vs. equality for all</li> <li>• Actively promote equity (institutional, personal, and instructional)</li> <li>• Remove systemic barriers</li> <li>• Accommodate different learning styles</li> <li>• Give students a voice</li> </ul>

I pledge allegiance to the flag  
of the United States of America,  
and to the Republic  
for which it stands,  
one Nation under God,  
indivisible,  
with Liberty and Justice  
for all.



# DLPS Summer Programming 2022

---



# Summer Programs

## SAIL Boys and Girls Club

- 25 students and 2 staff

## Elementary Summer SAIL

- 234 students and 32 staff

## Middle School Summer SAIL

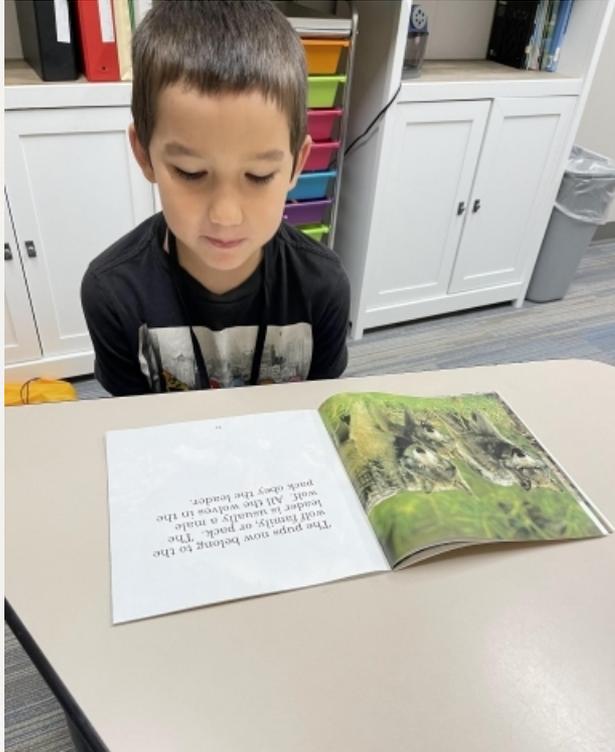
- 38 students and 5 staff

## High School Summer School

- June 115 students and 6 staff
- July 114 students and 4 staff



# SAIL = Students Achieve In Learning





# SAIL Boys & Girls Club

Mondays through Thursdays 8:30-11:30

3 weeks in June and July

2 weeks in August

Reading and math individual attention.



# Elementary Summer SAIL

Mondays through Thursdays

8:00 until 3:00 daily

Three weeks in July



# All elementary students get

Physical Education

Music

Self Expression/Art

Math Games

Poetry

American Indian Culture

Nonfiction

STEAM

Games

American Indian Student Reading

Art

Reading

Calming Strategies

Technology

Theater/Puppets

Writing

Diversity

Math Concepts

Pottery

Learning at Tamarac

Trowbridge Zoo

Dunton Locks

Float Your Boat Design

Sidewalk Chalk Art Festival

Weekly library visit

Breakfast

Lunch

Snack

Busing



# HOW DO WE DETERMINE IF OUR PROGRAMS ARE EFFECTIVE?

## SAIL Stats (after school program)

### Math

**102 out of 180 students achieved HIGH growth as measured on our STAR Math assessments.**

### Reading

107 out of 207 students achieved HIGH growth as measured on our STAR Reading assessments.





# Middle School SAIL



- ★ Three weeks
- ★ Mon-Thurs
- ★ 8am-3pm



Every Monday and Wednesday we stay at DLMS

- ★ Manipulating fractions in a recipe
- ★ Literary Terms
- ★ Geography Games
- ★ STEM activities (Zipline)
- ★ Pottery
- ★ Phy Ed(Pickleball)



# Out of the classroom experiences!

Every Tuesday and Thursday we leave the building and get out in the community

- ★ Local Businesses
- ★ DLCCC
- ★ Tamarac
- ★ Ropes Course





Monday through Thursday 8:00 to 12:00

Semester 1 courses in June

Semester 2 courses in July

Courses offered: English, Mathematics, Science, Social, and Work Experience during June session

Students from: Detroit Lakes, Frazee, Lake Park - Audubon, Hawley, and Perham

Credit recovery: With one week left, there have about 60 credits awarded.





Apex Learning - Course

English 10 Sem 1

Start

Welcome, Barb!

1 Unit Overview: The Written Word

1.00 UNIT 1 0.00 UNIT 2 0.00 UNIT 3 0.00 UNIT 4

Unit 1: The Written Word

Unit 2: The Story

Unit 3: Literary Criticism

Unit 4: The Research Paper

5.3.3 Study: Understand Writing Versus Speech

### Understand Writing versus Speech

READERS SUPPORT | RECOVER | CHECK IF OUT



Speech and writing are such common activities in your daily life, you're already a natural of writing skills.

For most of us, language is easy. Whether texting, chatting, singing, merriment, gossiping, submitting, bragging, reading, list-making, or emailing, we use language on a daily basis — usually without even thinking about it.

So why is it that when we have to write something formal, such as an essay for school or an application letter to college, language suddenly becomes hard work? Remember William Zinsser, the author of the essay you just read? His is a professional writer — people pay him to put words on paper — and even he finds writing to be a challenge.

Coming up, we'll explore what's unique about writing, specifically what makes it so different from the kinds of communication, such as dinner conversation, that most of us find effortless. <img alt="arrow icon" data-bbox="685 885 695 895"/>

<img alt="arrow icon" data-bbox="650 910 675 920"/> Previous 1 of 12 Next >img alt="arrow icon" data-bbox="775 910 795 920"/>

**OFFICIAL PROCEEDINGS**  
**SCHOOL BOARD OF INDEPENDENT SCHOOL DISTRICT NO. 22**  
**BECKER AND OTTERTAIL COUNTIES, DETROIT LAKES, MINNESOTA 56501**

**Regular School Board Meeting**  
**Monday, June 27, 2022, 7:00 AM**  
**City Council Chambers ~ 1025 Roosevelt Avenue, Detroit Lakes, MN, 56501**

**Present:** Amy Erickson, Courtney Henderson, Jennifer Pedersen, Dr. Thomas Seaworth, John Steffl, April Thomas.

**Absent:** None

The meeting was called to order at 7:00 AM by Board Chair Steffl.

The Pledge of Allegiance was recited.

A motion was made by Seaworth, seconded by Erickson, to approve the agenda. Motion carried unanimously.

A motion was made by Seaworth, seconded by Pederson, to approve the following consent agenda items. Motion carried unanimously.

- A. Approve the Minutes of the May 23, 2022 Regular School Board Meeting.
- B. Approve K-12 Computer Checks #667870-668040 and #668063-668182 in the amount of \$679,532.82. Hand Payable Checks #667596-667600, #667692-667695, #667701-667732, #667815-667865, #202205001-202205006, #202205101-202205102, #202205501-202205504, #202205601-202205604, #202205801, and 202205999 for \$3,853,436.56, for a total of \$4,532,969.38. Senior High Activity Account Hand Payable checks #400838-400897 in the amount of \$44,580.75. Middle School Activity Account Hand Payable Checks #200126-200132, in the amount of \$1,113.85 (EXHIBIT)
- C. Approve Personnel Agenda Items. (EXHIBIT)
- D. Approve the 2022 Tenure List. (EXHIBITS)
- E. Approve the Renewal of Membership in the Minnesota State High School League. (EXHIBIT)
- F. Approve the Renewal of the Minnesota Rural Education Association (MREA) Membership for the 22-23 School year.
- G. Approve Katrena Lende as Officer of Election for the November 8, 2022, School Board Election held in conjunction with the Becker County Auditor's Office Regular Election. (EXHIBIT)
- H. Approve the Resolution Establishing Dates for Filing for Candidacy. (EXHIBIT)
- I. Approve 2022 General Election Timeline in Conjunction with the Becker County Auditor Election Procedures. (EXHIBIT)
- J. Approve the Resolution calling for an Election. (EXHIBIT)
- K. Approve Employee Policy Provisions for Confidential Clerical & IT Employees. (EXHIBIT)
- L. Approve the policy Provisions for Specialized/Professional Employees. (EXHIBIT)
- M. Approve the Project Search License Agreement. (EXHIBIT)
- N. Approve Activity Fee & Admission Price Schedules for 2022-2023 School Year. (EXHIBIT)
- O. Approve the Second Reading of Policies:
  1. 513 - Student promotion, Retention and Program Design
  2. 515 - Protection and Privacy of Pupil Records Policy
  3. 515.FM - Protection and Privacy of Pupil Records Form
  4. 516 -Student Medication
  5. 517 - Student Recruiting
- P. Donations
  - a. \$2,500 from Bell Bank for Pay it Forward.
  - b. \$600 from Ag Country Farm Credit Services for ECFE School Readiness Program
  - c. \$500 from Arvig for Robotics
  - d. \$500 from BTD for Robotics
  - e. \$500 from Damien Society
  - f. \$250 from Shrin Club for ALC and their help with the Circus
  - g. \$250 from Noon Rotary for Robotics
  - h. \$200 from Anonymous for Rossman Lunch Accounts
  - i. \$145 from Kiwanis for Roosevelt Science Fair.
  - j. \$75.08 and \$33.36 from Benevity Community Impact Fund for Rossman
- Q. Approve Motor Coach Transportation SY 2022-2023 and 2023-2024. (EXHIBIT)
- R. Approve agreement for Auditing Services for Fiscal Year 2022-2024. (EXHIBIT)

- S. Approve Pupil Transportation Contract with Schultz Garage and Bus Company, Inc for 2022-2023 and 2023-2024 School Years. (EXHIBIT)
- T. Approve Adult Basic Education (ABE) Agreement for the 2022-2023 school year. (EXHIBIT)
- U. Authorize Signatures for Josh Omang, Rob Nielson, Mike Suckert, and Justin Hegg for the 2022-2023 school year.
- V. Authorize Signatures of Mark Jenson, Jason Kuehn, Jennifer Stangel, and Marjorie Berg for all contingency fund disbursements for 22-23 school year.
- W. Approve the Designation of the following banks as official Depositories for K-12 depository accounts: Bell State Bank, Bremer Bank, Mid Minnesota Federal Credit Union, American National Bank, Northwestern Bank, First Security State Bank, Midwest Bank, First Security Bank, Minnesota Liquid Asset Fund, and MN Trust/PMA administration.
- X. Approve Mark Jenson, Jason Kuehn, Jennifer STangel, and Kylie Johnson to make incoming and outgoing wire transfers, stop payments, purchase CD's, inquiries on accounts, and check balances on behalf of the school district for the 2022=2023 school year.
- Y. Approve Kathy Owens to make electronic fund transfers
- Z. Approve Joint Powers Agreement with M State for ABE Services for the 2022-2023 and 2023-2024 School Years. (EXHIBIT)
- AA. Approve 2022-2024 Food Service Contract with M-State Detroit Lakes(EXHIBIT)
- BB. Approve Dairy and Bakery Prices for the 2022-2023 School Year (EXHIBIT)
- CC. Approve Food Service Meal Prices for the 2022-2023 School Year. (EXHIBIT)
- DD. Approve amended DLESP Seniority List (EXHIBIT)

A motion by Henderson, seconded by Thomas, to approve the Construction Change Orders for the High School. Motion carried unanimously. (EXHIBIT)

A motion by Henderson, seconded by Erickson, to approve Out of State Travel for Mark Jenson. Motion carried unanimously. (EXHIBIT)

A motion by Thomas, seconded by Pederson, to approve the 21-23 DLESP Contract Settlement. Motion carried unanimously

A motion by Seaworth, seconded by Thomas, to approve the renewal of the Property Liability and Employee Workers Compensation and Volunteer Coverage Insurance. Motion carried unanimously.

A motion by Erickson, seconded by Henderson, to approve the initial Budget for 22-23 School Year. Motion carried unanimously.

Superintendent Jenson reported on the May Enrollment Report. (EXHIBIT)

Board Chair Steffl gave an update on the Arena Commission Meeting, and the Transportation Committee meeting. (EXHIBIT)

Board Vice Chair Erickson gave an update on the Activities Committee, and Facilities Committee . (EXHIBIT)

Board Treasurer Pedersen gave an update on the Finance Committee Meeting. (EXHIBIT)

Board Chair Steffl announced upcoming meetings and events .

A motion by Seaworth, to adjourn the meeting at 8:00 AM, seconded by Thomas. Motion carried unanimously.

Respectfully submitted,

April Thomas, Clerk

## **PERSONNEL AGENDA**

### **June 27, 2022**

#### **1) Resignations:**

Amber Holmstrom—High School Custodian, Effective June 10, 2022  
Bridget Penton— Middle School Volleyball Coach, Effective June 14, 2022.  
Joel Juni— Assistant Boys Soccer Coach, Effective May 27, 2022.  
Margery Smith— Rossman SE Para, Effective May 23, 2022.  
Sydney Anderson— Roosevelt, Effective December 21, 2021.  
Dylan Surface— 9th Grade Football Coach, Effective June 22, 2022.

2) **Retirements:**

Beverly Even— Title I Para and noon Supervisor at Roosevelt, effective May 26, 2022.

3) **Appointments:**

Alicia Sabers— Middle School Special Education Teacher, at the rate of MA, Step 12, or a contract amount of \$70,789, effective August 24, 2022. **\*Out of Field Permissions.**  
Amanda Swanson— Special Education Extended School Year Instructor, at the rate of \$30.00 per Hour, Working up 108 hours per summer, effective June 7, 2022 through August 18, 2022.  
Anita Henderson— Middle School Girls Tennis Coach, at the rate of \$2,149.43 per season, effective August 22, 2022.  
Austin Dodd— Middle School Football Coach, at the rate of \$1,873.35 per season, effective August 20, 2022.  
Austin Dodd— Assistant Boys Basketball Coach, at the rate of \$3,746.70 per season, effective November 21, 2022.  
Brianna Byer— Middle School Volleyball Coach, at the rate of \$1,873.35 per season, effective August 22, 2022.  
Casey Berntson— Middle School Boys Wrestling Coach, at the rate of \$3343.55 per season, effective November 21, 2022.  
Deangelist Strozier— Middle School Football Coach, at the rate of \$1,873.35 per season, effective August 20, 2022.  
Erika Ratz— High School Social Studies Teacher, at the rate of BA, Step 3, or a contract amount of \$43,249, effective August 20, 2022.  
Fran Rethwisch— ECFE/School Readiness Coordinator, at the rate of \$70,500, effective July 1, 2022.  
Heidi Evans— English 9 Teacher, at the rate of MA, Step 10, or a contract amount of \$60,549, effective August 20, 2022.  
Heidi Evans— Assistant Volleyball Coach, at the rate of \$4,049.37 per season, effective August 15, 2022.  
Hope B Schmitz— Kindergarten Teacher, at the rate of BA, Step 3, or a contract amount of \$43,249, effective August 24, 2022.  
Kelly Gag— Extended School Year Occupational Therapist, at the rate of \$30.00, working up to 12 hours in June Stretch calendar in August, effective Jun 7, 2022 through August 18, 2022.  
Laura Hunt— Special Education Extended School Year Instructor, at the rate of \$30.00 per Hour, Working up 75 hours per summer, effective June 7, 2022 through August 18, 2022.  
Maddie Ramsey— (.5) Middle School Dance Coach, at the rate of \$1,457.05 per season, effective October 24, 2022.  
Maggie Campbell— Special Education Extended School Year Instructor, at the rate of \$30.00 per Hour, Working up 75 hours per summer, effective June 7, 2022 through August 18, 2022.  
Miranda Mahlum— Summer IT Data Entry, at the rate of \$16.80 per hour up to 24 hours, effective June 13, 2022 through August 15, 2022.  
Natalie Neal— Middle School Volleyball Coach, at the rate of \$1,873.35 per season, effective August 22, 2022.  
Nathan Thelen— High school Vocal Music Teacher, at the rate of BA +20, Step 6, or a contract amount of \$49,607, effective August 20, 2022  
Nathan Thelen— Vocal Music Director, at the rate of \$4,586, effective August 20, 2022.  
Nathan Thelen— Musical Director, at the rate of \$5,962, effective August 20, 2022.  
Sarah Fick— Sign Language Interpreter, at the rate of \$33 per hour, working 37.5 hours per week, effective August 29, 2022.  
Samantha Salathe— High School Health Teacher (.4), at the rate of .4 MA, Step 1, or a contract amount of \$19,131.60, effective August 20, 2022.  
Taelor L. Kuhn— Summer Latchkey Aide, Starting at the rate of \$12.10 per hour moving to the rate of \$14.00 on July 1, 2022, effective May 27, 2022.  
Taylor Nein— Head Boys Wrestling Coach, at the rate of \$5,622.37 per season, effective November 21, 2022.  
Zach Paustian— Seventh Grade Social Studies Teacher, at the rate of BA, Step 1, or a contract amount of \$41,630, effective August 24, 2022 **\*Pending Licensure.**  
Zach Paustian— Middle School Football Coach, at the rate of \$1,873.35 per season, effective August 20, 2022.

3) **Amended Assignment:**

Jenna Pipek—Fifth Grade Teacher, amending assignment to Sixth Grade Teacher, Effective July 1, 2022.  
Joyce Schwiegart— Media Center, amending hours from 29.75 to 37.5, effective July 1, 2022.  
Wendy Dahring— Food Service, Amending assignment to Part- Time Custodian Step 1, at the rate of \$15.97 per hour, Effective June 6, 2022 through the end of summer.

4) **Leave of Absence:**

Dawnelle Dejaute—Lead Preschool Teacher, requests leave of absence beginning September 6, 2022, and continuing through January 3, 2023.

James D. Bergerson– High School Custodian, Requests to extend leave of absence beginning June 6, 2022 and continuing through August 20, 2022.

Mckensie Pischel– Special Education Teacher, requests leave of absence beginning October 31, 2022, and Continuing through February 22, 2023.

5) **Terminations:**

## SMART Finance Check Register by Bank and Check

Batch Co	Bank	Pymt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0022	MW	1001	700000	Check	1	1005	ADVANCED BUSINESS METHODS	Yes	No	No	USD	07/11/2022	594.33
		1002	700001	Check	1	1039	AMAZON	Yes	No	No	USD	07/11/2022	189.18
		1003	700002	Check	1	1107	BEUG'S ACE HARDWARE	Yes	No	No	USD	07/11/2022	73.97
		1004	700003	Check	1	1112	BIO CORPORATION	Yes	No	No	USD	07/11/2022	941.45
		1005	700004	Check	1	1114	BIX PRODUCE	Yes	No	No	USD	07/11/2022	1,232.54
		1006	700005	Check	1	1133	BOND TRUST SERVICES CORPORAT	Yes	No	No	USD	07/11/2022	944,515.63
		1068	700006	Check	1	2297	BORAH TEAMWEAR	Yes	No	No	USD	07/11/2022	4,675.63
		1007	700007	Check	1	1165	C.T. BRUNS LLC	Yes	No	No	USD	07/11/2022	3,482.00
		1008	700008	Check	1	1168	CAPITAL ONE TRADE CREDIT	Yes	No	No	USD	07/11/2022	31.37
		1009	700009	Check	1	1186	CENEX COMMUNITY CO-OPS	Yes	No	No	USD	07/11/2022	2,028.55
		1010	700010	Check	1	1192	CENTRAL MARKET	Yes	No	No	USD	07/11/2022	16.17
		1011	700011	Check	1	1194	CENTRE STAGE MANUFACTURING C	Yes	No	No	USD	07/11/2022	1,900.00
		1069	700012	Check	1	2298	COLLINS, JASON	Yes	No	No	USD	07/11/2022	117.00
		1012	700013	Check	1	1214	CONNECT INTERIORS	Yes	No	No	USD	07/11/2022	364.39
		1013	700014	Check	1	1231	CULINEX	Yes	No	No	USD	07/11/2022	9,117.00
		1070	700015	Check	1	2299	DANIELSON, NIKKI	Yes	No	No	USD	07/11/2022	200.00
		1014	700016	Check	1	1269	DETROIT LAKES CHIROPRACTIC	Yes	No	No	USD	07/11/2022	95.00
		1015	700017	Check	1	1305	EAST SIDE JERSEY DAIRY ESJD	Yes	No	No	USD	07/11/2022	498.65
		1016	700018	Check	1	1307	EASTMAN FENCE AND SONS LLC	Yes	No	No	USD	07/11/2022	1,000.00
		1017	700019	Check	1	1329	EMERGENT SYSTEMS EXCHANGE, L	Yes	No	No	USD	07/11/2022	588.00
		1018	700020	Check	1	1384	FOLTZ, CAROL	Yes	No	No	USD	07/11/2022	48,000.00
		1019	700021	Check	1	1409	GERRELL'S SPORT CENTER	Yes	No	No	USD	07/11/2022	5,780.00
		1020	700022	Check	1	1451	HANNESSON, MARGARET	Yes	No	No	USD	07/11/2022	263.25
		1021	700023	Check	1	1457	HAWKINS, INC.	Yes	No	No	USD	07/11/2022	224.00
		1022	700024	Check	1	1467	HEINEMANN	Yes	No	No	USD	07/11/2022	3,301.61
		1023	700025	Check	1	1481	HERZOG ROOFING, INC.	Yes	No	No	USD	07/11/2022	1,554.00
		1024	700026	Check	1	1487	HILLYARD / HUTCHINSON	Yes	No	No	USD	07/11/2022	1,632.47
		1025	700027	Check	1	1563	INTERQUEST DETECTION CANINES	Yes	No	No	USD	07/11/2022	990.00
		1026	700028	Check	1	1565	IS CORP	Yes	No	No	USD	07/11/2022	12,026.88
		1071	700029	Check	1	2300	ISD #935	Yes	No	No	USD	07/11/2022	28,436.36
		1027	700030	Check	1	1656	LAKES SPORT SHOP	Yes	No	No	USD	07/11/2022	747.00
		1028	700031	Check	1	1658	LAKESHORE LEARNING MATERIALS	Yes	No	No	USD	07/11/2022	89.97
		1072	700032	Check	1	2302	LEACH, DANIELLE	Yes	No	No	USD	07/11/2022	34.29
		1029	700033	Check	1	1673	LEIGHTON BROADCASTING	Yes	No	No	USD	07/11/2022	149.00
		1030	700034	Check	1	1695	MACKIN EDUCATION RESOURCES	Yes	No	No	USD	07/11/2022	632.69
		1031	700035	Check	1	1697	MADISON NATIONAL LIFE INSURANC	Yes	No	No	USD	07/11/2022	2,774.89
		1073	700036	Check	1	2303	MARCO TECHNOLOGIES, LLC NW71:	Yes	No	No	USD	07/11/2022	1,442.98
		1032	700037	Check	1	1707	MARK'S ELECTRIC INC.	Yes	No	No	USD	07/11/2022	1,003.49
		1033	700038	Check	1	1715	MASSP	Yes	No	No	USD	07/11/2022	275.00
		1034	700039	Check	1	1739	METROPOLITAN MECHANICAL CONT	Yes	No	No	USD	07/11/2022	15,421.08
		1035	700040	Check	1	1743	MID CENTRAL DOOR COMPANY	Yes	No	No	USD	07/11/2022	2,600.00

# SMART Finance

## Check Register by Bank and Check

Batch Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0022	MW	1036	700041	Check	1	1779		MN DEPT OF LABOR AND INDUSTRY	Yes	No	No	USD	07/11/2022	100.00
		1037	700042	Check	1	1780		MN ELEM. SCHOOL PRINCIPALS' AS	Yes	No	No	USD	07/11/2022	965.00
		1038	700043	Check	1	1788		MN STATE COMMUNITY & TECHNICA	Yes	No	No	USD	07/11/2022	30.55
		1039	700044	Check	1	1803		MOORE'S SEPTIC PUMPING	Yes	No	No	USD	07/11/2022	1,000.00
		1040	700045	Check	1	1806		MORRIS PAINTING & DECORATING I	Yes	No	No	USD	07/11/2022	6,427.65
		1041	700046	Check	1	1826		MVP LOGISTICS LLC	Yes	No	No	USD	07/11/2022	100.00
		1042	700047	Check	1	1827		MYERS, CARA	Yes	No	No	USD	07/11/2022	132.94
		1043	700048	Check	1	1832	REMIT	NARDINI FIRE EQUIPMENT CO.	Yes	No	No	USD	07/11/2022	80.50
		1044	700049	Check	1	1833		NASCO INC.	Yes	No	No	USD	07/11/2022	41,630.67
		1045	700050	Check	1	1883		ODP BUSINESS SOLUTIONS	Yes	No	No	USD	07/11/2022	1,242.62
		1046	700051	Check	1	1891		OLANDER BUS SERVICE INC.	Yes	No	No	USD	07/11/2022	12,225.32
		1047	700052	Check	1	1901		OTIS ELEVATOR COMPANY	Yes	No	No	USD	07/11/2022	150.00
		1074	700053	Check	1	2304		PAULSON, PETER	Yes	No	No	USD	07/11/2022	96.94
		1048	700054	Check	1	1922		PERFORMANCE FOODSERVICE	Yes	No	No	USD	07/11/2022	1,237.25
		1049	700055	Check	1	1951		PRECISION PRINTING	Yes	No	No	USD	07/11/2022	78.50
		1050	700056	Check	1	1954		PREMIUM WATERS, INC.	Yes	No	No	USD	07/11/2022	58.59
		1051	700057	Check	1	1958		PRO PRINT, INC.	Yes	No	No	USD	07/11/2022	388.47
		1052	700058	Check	1	1970		QUADIENT LEASING USA, INC.	Yes	No	No	USD	07/11/2022	1,594.80
		1053	700059	Check	1	1974		R SCHOOL TODAY	Yes	No	No	USD	07/11/2022	1,200.00
		1076	700060	Check	1	2306		REGION 1	Yes	No	No	USD	07/11/2022	7,635.08
		1054	700061	Check	1	2001		RIDDELL / ALL-AMERICAN SPORTS	Yes	No	No	USD	07/11/2022	3,053.86
		1055	700062	Check	1	2036		SCAN AIR FILTER, INC.	Yes	No	No	USD	07/11/2022	3,626.48
		1056	700063	Check	1	2042		SCHMITT DIRECTOR CENTERS	Yes	No	No	USD	07/11/2022	4,674.00
		1057	700064	Check	1	2075		SERVICE CLEANERS	Yes	No	No	USD	07/11/2022	23.18
		1058	700065	Check	1	2089		SKYWARD	Yes	No	No	USD	07/11/2022	119.00
		1059	700066	Check	1	2129		STENERSON BROS. LUMBER CO.	Yes	No	No	USD	07/11/2022	278.20
		1060	700067	Check	1	2172		TEXTBOOK WAREHOUSE	Yes	No	No	USD	07/11/2022	550.00
		1061	700068	Check	1	2188		TOLLEFSON, AMY	Yes	No	No	USD	07/11/2022	173.16
		1062	700069	Check	1	2191		TORGERSON, HEATHER	Yes	No	No	USD	07/11/2022	249.21
		1064	700070	Check	1	2207		TWEETON REFRIGERATION, INC.	Yes	No	No	USD	07/11/2022	1,287.72
		1063	700071	Check	1	2206		TWEETON, TRACEY	Yes	No	No	USD	07/11/2022	179.01
		1065	700072	Check	1	2226		UPPER LAKES FOODS, INC.	Yes	No	No	USD	07/11/2022	4,723.46
		1075	700073	Check	1	2305		VALLEY BUS COACHES, LLC	Yes	No	No	USD	07/11/2022	1,450.00
		1066	700074	Check	1	2244		WALKER BOOKSTORE	Yes	No	No	USD	07/11/2022	395.31
		1067	700075	Check	1	2281		ZANER BLOSER	Yes	No	No	USD	07/11/2022	17,165.32

Bank Total: MW

\$1,213,362.61

Report Total:

\$1,213,362.61

**SMART Finance**  
**Check Register by Bank and Check**

Batch Co	Bank	Pynt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0022	MW	1086	700085	Check	1	1087		BDT MECHANICAL, LLC	Yes	No	No	USD	07/25/2022	34,278.52
		1087	700086	Check	1	1102		BERGSTROM ELECTRIC, INC.	Yes	No	No	USD	07/25/2022	68,039.95
		1088	700087	Check	1	1404		GAST CONSTRUCTION CO., INC.	Yes	No	No	USD	07/25/2022	6,575.00
		1089	700088	Check	1	1406		GEHRTZ CONSTRUCTION SERVICES	Yes	No	No	USD	07/25/2022	28,008.34
		1090	700089	Check	1	1622		KENDELL DOORS & HARDWARE, INC	Yes	No	No	USD	07/25/2022	7,120.57
		1091	700090	Check	1	1669		LEDGESTONE, INC.	Yes	No	No	USD	07/25/2022	14,817.17
		1092	700091	Check	1	1723		MCARTHUR TILE COMPANY	Yes	No	No	USD	07/25/2022	4,774.74
		1093	700092	Check	1	1752		MILLER & SONS DRYWALL, INC.	Yes	No	No	USD	07/25/2022	9,500.00
		1094	700093	Check	1	2023		SAAFE, LLC	Yes	No	No	USD	07/25/2022	14,442.50
		1095	700094	Check	1	2202		TRIMARK HOCKENBERGS	Yes	No	No	USD	07/25/2022	10,878.73
		1096	700095	Check	1	2282		ZERR BERG	Yes	No	No	USD	07/25/2022	14,224.00
		1098	700096	Check	1	1035		ALLIANCE PEST PROTECTION	Yes	No	No	USD	07/25/2022	65.00
		1099	700097	Check	1	1039		AMAZON	Yes	No	No	USD	07/25/2022	676.86
		1097	700098	Check	1	1003		A-OX WELDING SUPPLY CO. INC.	Yes	No	No	USD	07/25/2022	11.38
		1100	700099	Check	1	1067		ARVIG	Yes	No	No	USD	07/25/2022	1,340.00
		1101	700100	Check	1	1091		BECKER COUNTY ENVIRONMENTAL	Yes	No	No	USD	07/25/2022	307.97
		1102	700101	Check	1	1107		BEUG'S ACE HARDWARE	Yes	No	No	USD	07/25/2022	462.44
		1103	700102	Check	1	1121		BLUE 84 SPIRIT	Yes	No	No	USD	07/25/2022	611.00
		1104	700103	Check	1	1143		BRENCO CORP.	Yes	No	No	USD	07/25/2022	751.00
		1105	700104	Check	1	1168	REMIT	CAPITAL ONE TRADE CREDIT	Yes	No	No	USD	07/25/2022	28.41
		1106	700105	Check	1	1201		CITI CARGO & STORAGE	Yes	No	No	USD	07/25/2022	250.00
		1151	700106	Check	1	2314		CMTA	Yes	No	No	USD	07/25/2022	537.50
		1107	700107	Check	1	1208		CCLE PAPERS	Yes	No	No	USD	07/25/2022	1,726.60
		1108	700108	Check	1	1223		CORNWELL, CARRIE	Yes	No	No	USD	07/25/2022	112.27
		1152	700109	Check	1	2316		DAGGETT TRUCK LINE, INC	Yes	No	No	USD	07/25/2022	644.25
		1109	700110	Check	1	1250		DAN SCHLAUDERAFF SERVICES LLC	Yes	No	No	USD	07/25/2022	855.00
		1110	700111	Check	1	1269		DETROIT LAKES CHIROPRACTIC	Yes	No	No	USD	07/25/2022	95.00
		1111	700112	Check	1	1270		DETROIT LAKES DISPOSAL	Yes	No	No	USD	07/25/2022	1,095.12
		1153	700113	Check	1	2317		EDUCATORS BENEFIT CONSULTANT	Yes	No	No	USD	07/25/2022	364.56
		1112	700114	Check	1	1323		EITER, TERRY	Yes	No	No	USD	07/25/2022	28.08
		1113	700115	Check	1	1336		ESSENTIA HEALTH	Yes	No	No	USD	07/25/2022	291.00
		1114	700116	Check	1	1378		FLR SANDERS, INC	Yes	No	No	USD	07/25/2022	13,388.76
		1115	700117	Check	1	1400		G & R CONTROLS, INC.	Yes	No	No	USD	07/25/2022	11,690.50
		1116	700118	Check	1	1408		GENERAL PARTS LLC	Yes	No	No	USD	07/25/2022	1,039.59
		1117	700119	Check	1	1409		GERRELL'S SPORT CENTER	Yes	No	No	USD	07/25/2022	1,102.00
		1118	700120	Check	1	1432		GREEN'S PLUMBING & MODERN HEA	Yes	No	No	USD	07/25/2022	4,531.05
		1119	700121	Check	1	1459		HDQ LANDSCAPING & MORE, INC	Yes	No	No	USD	07/25/2022	3,556.25
		1120	700122	Check	1	1481		HERZOG ROOFING, INC.	Yes	No	No	USD	07/25/2022	570.00
		1154	700123	Check	1	2318		HIKEHOPPERS LLC	Yes	No	No	USD	07/25/2022	700.00
		1121	700124	Check	1	1531		IDEAL SERVICES, INC.	Yes	No	No	USD	07/25/2022	1,670.00
		1122	700125	Check	1	1602		JOHNSON'S LOCK & KEY	Yes	No	No	USD	07/25/2022	1,072.00

# SMART Finance Check Register by Bank and Check

Batch Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0022	MW	1123	700126	Check	1	1638	REMIT	L&M FLEET SUPPLY, INC.	Yes	No	No	USD	07/25/2022	412.81
		1124	700127	Check	1	1646		LAKELAND MENTAL HEALTH CENTEF	Yes	No	No	USD	07/25/2022	100.00
		1125	700128	Check	1	1707		MARK'S ELECTRIC INC.	Yes	No	No	USD	07/25/2022	2,086.10
		1126	700129	Check	1	1715		MASSP	Yes	No	No	USD	07/25/2022	275.00
		1127	700130	Check	1	1723		MCARTHUR TILE COMPANY	Yes	No	No	USD	07/25/2022	2,100.00
		1128	700131	Check	1	1736		MENARDS - DETROIT LAKES	Yes	No	No	USD	07/25/2022	29.98
		1129	700132	Check	1	1739		METROPOLITAN MECHANICAL CONT	Yes	No	No	USD	07/25/2022	2,550.45
		1130	700133	Check	1	1753		MILLER YARD CARE AND CONSTRUC	Yes	No	No	USD	07/25/2022	472.00
		1131	700134	Check	1	1764		MINNKOTA RECYCLING	Yes	No	No	USD	07/25/2022	450.00
		1132	700135	Check	1	1832	REMIT	NARDINI FIRE EQUIPMENT CO.	Yes	No	No	USD	07/25/2022	162.75
		1155	700136	Check	1	2323		NSAV SOLUTIONS	Yes	No	No	USD	07/25/2022	650.01
		1133	700137	Check	1	1875		NUDELL, KAREN	Yes	No	No	USD	07/25/2022	274.95
		1156	700138	Check	1	2324		OESTREICH, MATT	Yes	No	No	USD	07/25/2022	155.40
		1134	700139	Check	1	1885		OFFICE OF MN. IT SERVICES	Yes	No	No	USD	07/25/2022	1,800.13
		1157	700140	Check	1	2325		OTTERTAIL MINN-DAKOTA COACHES	Yes	No	No	USD	07/25/2022	2,450.60
		1135	700141	Check	1	1951		PRECISION PRINTING	Yes	No	No	USD	07/25/2022	1,227.50
		1136	700142	Check	1	1954		PREMIUM WATERS, INC.	Yes	No	No	USD	07/25/2022	121.48
		1158	700143	Check	1	2326		PURE HOCKEY	Yes	No	No	USD	07/25/2022	1,023.93
		1137	700144	Check	1	1969		QUADIENT FINANCE USA, INC.	Yes	No	No	USD	07/25/2022	2,000.00
		1138	700145	Check	1	1978		RAMSEY FLOORING, INC.	Yes	No	No	USD	07/25/2022	18,381.00
		1139	700146	Check	1	1986		REDWOOD TOXICOLOGY LABORATC	Yes	No	No	USD	07/25/2022	21.00
		1140	700147	Check	1	2031		SANNES, KIERA	Yes	No	No	USD	07/25/2022	287.27
		1141	700148	Check	1	2036		SCAN AIR FILTER, INC.	Yes	No	No	USD	07/25/2022	844.87
		1142	700149	Check	1	2042		SCHMITT DIRECTOR CENTERS	Yes	No	No	USD	07/25/2022	780.80
		1143	700150	Check	1	2063		SCHULTZ BUS COMPANY	Yes	No	No	USD	07/25/2022	635.50
		1144	700151	Check	1	2126		STEIN'S INC.	Yes	No	No	USD	07/25/2022	1,356.80
		1145	700152	Check	1	2129		STENERSON BROS. LUMBER CO.	Yes	No	No	USD	07/25/2022	42.07
		1146	700153	Check	1	2149		SWANSON'S REPAIR	Yes	No	No	USD	07/25/2022	165.90
		1147	700154	Check	1	2168		TEAM LAB	Yes	No	No	USD	07/25/2022	22,078.50
		1148	700155	Check	1	2203		TROPHY HOUSE	Yes	No	No	USD	07/25/2022	300.00
		1150	700156	Check	1	2256	REMIT	VAN METER INC	Yes	No	No	USD	07/25/2022	9.06
		1149	700157	Check	1	2252		WEBBER FAMILY MOTORS	Yes	No	No	USD	07/25/2022	63.72
		1159	700158	Check	1	1019		ACTIVE INTERNET TECHNOLOGIES,	Yes	No	No	USD	07/25/2022	8,500.00
		1160	700159	Check	1	1043		AMPLIFIED IT	Yes	No	No	USD	07/25/2022	13,682.20
		1161	700160	Check	1	1052		ANOKA-HENNEPIN SCHOOL DISTRIC	Yes	No	No	USD	07/25/2022	450.00
		1162	700161	Check	1	1076		AUTO VALUE DETROIT LAKES	Yes	No	No	USD	07/25/2022	25.46
		1163	700162	Check	1	1168	REMIT	CAPITAL ONE TRADE CREDIT	Yes	No	No	USD	07/25/2022	4.79
		1164	700163	Check	1	1231		CULINEX	Yes	No	No	USD	07/25/2022	1,167.49
		1165	700164	Check	1	1245		DAKOTA BUSINESS SOLUTIONS	Yes	No	No	USD	07/25/2022	29.00
		1191	700165	Check	1	2322		DELL MARKETING L.P.	Yes	No	No	USD	07/25/2022	196,000.00
		1166	700166	Check	1	1299		DL COMMUNITY & CULTURAL CENTE	Yes	No	No	USD	07/25/2022	180.00

# SMART Finance Check Register by Bank and Check

Batch Co	Bank	Pynt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0022	MW	1167	700167	Check	1	1291		DL REGIONAL CHAMBER OF COMME	Yes	No	No	USD	07/25/2022	621.00
		1169	700168	Check	1	1305		EAST SIDE JERSEY DAIRY ESJD	Yes	No	No	USD	07/25/2022	348.52
		1170	700169	Check	1	1328		EMC INSURANCE COMPANIES	Yes	No	No	USD	07/25/2022	28,886.48
		1168	700170	Check	1	1302		E-RATE COMPLETE, LLC	Yes	No	No	USD	07/25/2022	3,000.00
		1187	700171	Check	1	2315		ETS HEALTH	Yes	No	No	USD	07/25/2022	30,605.70
		1171	700172	Check	1	1355		FARONICS TECHNOLOGIES USA INC	Yes	No	No	USD	07/25/2022	499.83
		1172	700173	Check	1	1395		FRONTLINE TECHNOLOGIES GROUF	Yes	No	No	USD	07/25/2022	31,982.01
		1173	700174	Check	1	1409		GERRELL'S SPORT CENTER	Yes	No	No	USD	07/25/2022	82.00
		1174	700175	Check	1	1462		HEFTA, REED	Yes	No	No	USD	07/25/2022	115.00
		1175	700176	Check	1	1487		HILLYARD / HUTCHINSON	Yes	No	No	USD	07/25/2022	3,254.27
		1176	700177	Check	1	1573		JAMF SOFTWARE	Yes	No	No	USD	07/25/2022	9,585.00
		1177	700178	Check	1	1638		L&M FLEET SUPPLY, INC.	Yes	No	No	USD	07/25/2022	192.60
		1189	700179	Check	1	2320		LAKES PACE, LLC	Yes	No	No	USD	07/25/2022	200.00
		1178	700180	Check	1	1715		MASSP	Yes	No	No	USD	07/25/2022	865.00
		1190	700181	Check	1	2321		MN FFA REGION 1 SECRETARY/TREP	Yes	No	No	USD	07/25/2022	275.00
		1179	700182	Check	1	1787		MN STATE COMMUNITY & TECHNICA	Yes	No	No	USD	07/25/2022	21,000.00
		1180	700183	Check	1	1806		MORRIS PAINTING & DECORATING I	Yes	No	No	USD	07/25/2022	799.75
		1181	700184	Check	1	1871		NORTHERN DIGITAL SOLUTIONS	Yes	No	No	USD	07/25/2022	12,000.00
		1182	700185	Check	1	1987		REGENTS OF THE UNIV. OF MN	Yes	No	No	USD	07/25/2022	701.19
		1186	700186	Check	1	2306		REGION 1	Yes	No	No	USD	07/25/2022	6,625.00
		1183	700187	Check	1	2073		SEESAW	Yes	No	No	USD	07/25/2022	3,900.00
		1184	700188	Check	1	2126		STEIN'S INC.	Yes	No	No	USD	07/25/2022	10.12
		1185	700189	Check	1	2139		SUMMIT FIRE PROTECTION	Yes	No	No	USD	07/25/2022	1,130.50
		1188	700190	Check	1	2319		THE FRAMER	Yes	No	No	USD	07/25/2022	3,522.72

Bank Total: MW \$705,783.32

Report Total: \$705,783.32

# June 2022 Hand Payables Summary

Fund	Total
01 - General Fund	\$5,374,479.79
02 - Food Service	\$62,885.59
03 - Transportation	\$285,710.04
04 - Community Service Fund	\$96,156.33
05 - Capital Expenditure Fund	\$275,049.59
18 - Custodial Fund	\$921.37
88 - Activities Account	\$43,421.04
Total	\$6,138,623.75

June 2022 Hand Payables Total

**\$6,138,623.75**

CHECK NUMBER	VENDOR	CHECK DATE	INVOICE DESCRIPTION	AMOUNT
200134	WEIGEL, COLLEEN	06/23/2022	ENERGIZE WITH EXERCISE/20 VOLLEYBALLS 12 FOOTBALLS	172.41
			Totals for 200134	172.41
			Totals for BNK31	172.41
400903	BECKER COUNTY SPORTSMEN'S CLUB	06/08/2022	Trap invoice 2019.80	2,702.00
			Totals for 400903	2,702.00
400904	HUB 41	06/08/2022	Interact banquet catering	385.00
			Totals for 400904	385.00
400905	HUT AMERICAN GROUP LLC	06/08/2022	NA Club pizza Invoices: 274122051800003301 \$75 274122052400004001 \$80.04	155.04
			Totals for 400905	155.04
400906	JB'S CUSTOM APPAREL	06/08/2022	Multiple Invoices	2,229.00
			Totals for 400906	2,229.00
400907	JUST FOR KIX	06/08/2022	DLHS Dance Camp	4,065.00
			Totals for 400907	4,065.00
400908	PRUSSIA, SYDNEY	06/08/2022	reimburse for sb team meals	1,600.44
			Totals for 400908	1,600.44
400909	SAND BAR	06/08/2022	FFA banquet food	130.00
			Totals for 400909	130.00
400910	SPEECH WIRE TOURNAMENT SERVICE	06/08/2022	Speech tourney program invoice 8591	135.00
			Totals for 400910	135.00
400911	SPORTSCOPE	06/08/2022	DL Football endzone camera system	5,499.00
			Totals for 400911	5,499.00
400912	TROPHY HOUSE	06/08/2022	Speech Awards invoice 258280	203.70
			Totals for 400912	203.70
400913	CONCORDIA 7 ON 7	06/13/2022	DL Summer FB 7 on 7	275.00
			Totals for 400913	275.00
400914	KARGER-GATZOW, JEREMY	06/13/2022	S & S workshop	100.00
			Totals for 400914	100.00
400915	LEADING EDGE FUNDRAISING	06/13/2022	DL Softball Fundraiser	6,443.60
			Totals for 400915	6,443.60
400916	HEFTA, REED	06/24/2022	reimburse for fb ipads	1,450.34
			Totals for 400916	1,450.34
400917	BSN SPORTS	06/24/2022	BBB clothing invoice 917370750	327.19
			Totals for 400917	327.19
400918	DOLL, MARGARET	06/24/2022	REIMBURSE FOR TRACK banquet	78.51
			Totals for 400918	78.51

CHECK NUMBER	VENDOR	CHECK DATE	INVOICE DESCRIPTION	AMOUNT
400919	GERRELL'S SPORT CENTER	06/24/2022	football camp shirts invoice 338167	2,285.00
			Totals for 400919	2,285.00
400920	IND. SCHOOL DISTRICT #22	06/24/2022	Multiple Invoices	4,762.53
			Totals for 400920	4,762.53
400921	JB'S CUSTOM APPAREL	06/24/2022	VB camp shirts invoice 17069	95.00
			Totals for 400921	95.00
400922	LAKER LOCKER	06/24/2022	Multiple Invoices	2,878.50
			Totals for 400922	2,878.50
400923	VAGLE, THOMAS	06/24/2022	reimburse for softball team meals, ipad, ipad case	1,483.23
			Totals for 400923	1,483.23
400924	VOLLEYBALL10N1.COM	06/24/2022	DL Volleyball summer camp	5,830.00
			Totals for 400924	5,830.00
400925	WHITING, MARK	06/24/2022	reimb for fb headset shipping	40.11
			Totals for 400925	40.11
400926	PENTON, GARRETT	06/27/2022	reimb for track team snacks and water	35.44
			Totals for 400926	35.44
400927	STRAWSELL, MAREN	06/27/2022	Reimb for prom	60.00
			Totals for 400927	60.00
			Totals for BNK41	43,248.63
667866	CITY OF DETROIT LAKES	06/03/2022	Multiple Invoices	22,405.32
			Totals for 667866	22,405.32
667867	CISCO SYSTEMS CAPITAL CORPORAT	06/03/2022	SOFTWARE LEASE	274,754.84
			Totals for 667867	274,754.84
667868	ANDERSON COACH OF FRAZEE, INC.	06/06/2022	Multiple Invoices	37,883.07
			Totals for 667868	37,883.07
667869	SCHULTZ BUS COMPANY	06/06/2022	Multiple Invoices	90,520.00
			Totals for 667869	90,520.00
668041	CENEX COMMUNITY CO-OPS	06/10/2022	MAY 2022 FUEL CHARGES	5,084.91
			Totals for 668041	5,084.91
668042	EMC INSURANCE COMPANIES	06/10/2022	DEDUCTIBLE FOR CLAIM #CA10-Z01672943	2,000.00
			Totals for 668042	2,000.00
668043	REGION 8AA	06/10/2022	Multiple Invoices	2,615.00
			Totals for 668043	2,615.00
668044	AMER. FAMILY LIFE ASSURANCE CO	06/15/2022	Payroll accrual	243.18
			Totals for 668044	243.18
668045	AFSCME COUNCIL 65	06/15/2022	Payroll accrual	350.34
			Totals for 668045	350.34

CHECK NUMBER	CHECK VENDOR	CHECK DATE	INVOICE DESCRIPTION	AMOUNT
668046	D. L. ATHLETIC FOUNDATION	06/15/2022	Payroll accrual	683.00
			Totals for 668046	683.00
668047	D.L. PUBLIC EDUCATION FOUNDATI	06/15/2022	Payroll accrual	221.00
			Totals for 668047	221.00
668048	D.L. EDUCATION MINNESOTA	06/15/2022	Payroll accrual	19,413.51
			Totals for 668048	19,413.51
668049	IND. SCHOOL DISTRICT #22	06/15/2022	Multiple Invoices	37,448.30
			Totals for 668049	37,448.30
668050	MINNESOTA CHILD SUPPORT	06/15/2022	Multiple Invoices	5,085.00
			Totals for 668050	5,085.00
668051	SUPPORT PAYMENT CLEARINGHOUSE	06/15/2022	Payroll Accrual	671.82
			Totals for 668051	671.82
668052	U.S. TREASURY	06/15/2022	Payroll accrual	2,318.94
668052	U.S. TREASURY	06/27/2022	Payroll accrual	-2,318.94
			Totals for 668052	0.00
668053	UNITED WAY OF BECKER COUNTY	06/15/2022	Payroll accrual	1,117.00
			Totals for 668053	1,117.00
668054	ARVIG COMMUNICATION SYSTEMS	06/17/2022	Multiple Invoices	2,458.81
			Totals for 668054	2,458.81
668056	CITY OF DETROIT LAKES	06/17/2022	Multiple Invoices	22,588.77
			Totals for 668056	22,588.77
668057	CLARKE, CASEY	06/17/2022	Spring Play/Three Act Play supplies reimbursement	1,749.58
			Totals for 668057	1,749.58
668058	HEFTA, REED	06/17/2022	Multiple Invoices	197.63
			Totals for 668058	197.63
668059	LABINE, MICHAEL	06/17/2022	REIMB FOR YES NETWORK SUPPLIES	296.09
			Totals for 668059	296.09
668060	MN PEIP	06/17/2022	JULY HEALTH INS	324,971.72
			Totals for 668060	324,971.72
668061	NIELSEN, ROBERT	06/17/2022	REIMB FOR MILEAGE & MEALS	742.76
			Totals for 668061	742.76
668062	VERIZON WIRELESS	06/17/2022	Multiple Invoices	1,612.74
			Totals for 668062	1,612.74
668183	CITY OF DETROIT LAKES	06/24/2022	5/8 - 6/8 SERVICE	803.35
			Totals for 668183	803.35
668184	CONSTELLATION NEW ENERGY GAS D	06/24/2022	MAY SERVICE	4,127.26
			Totals for 668184	4,127.26

CHECK NUMBER	VENDOR	CHECK DATE	INVOICE DESCRIPTION	AMOUNT
668185	DOLL, MARGARET	06/24/2022	Multiple Invoices	279.52
			Totals for 668185	279.52
668186	FURTHER	06/24/2022	JUNE PARTICIPANT FEE	411.70
			Totals for 668186	411.70
668187	KALINA, EMILY	06/24/2022	REIMB FOR GRAD BASH	921.37
			Totals for 668187	921.37
668188	KALK, KAREN	06/24/2022	MILEAGE FOR AUG 2021 -MAY 2022	161.65
			Totals for 668188	161.65
668189	LABINE, MICHAEL	06/24/2022	REIMB FOR YES NETWORK EXPENSES	509.45
			Totals for 668189	509.45
668190	MINNESOTA ENERGY RESOURCES	06/24/2022	Multiple Invoices	3,118.59
			Totals for 668190	3,118.59
668194	SCHULTZ BUS COMPANY	06/24/2022	Multiple Invoices	10,303.50
			Totals for 668194	10,303.50
668195	ANDERSON COACH OF FRAZEE, INC.	06/28/2022	JUNE ACTIVITIES TRANSPORTATION	8,797.23
			Totals for 668195	8,797.23
668196	CASH-WA DISTRIBUTING CO.	06/28/2022	Food	845.39
			Totals for 668196	845.39
668197	DL COMMUNITY & CULTURAL CENTER	06/28/2022	2022/2023 POOL LEASE	7,132.10
			Totals for 668197	7,132.10
668198	MADISON NATIONAL LIFE INSURANC	06/28/2022	JULY 2022 LIFE INS	2,063.97
			Totals for 668198	2,063.97
668199	ROTARY CLUB OF DETROIT LAKES N	06/28/2022	3RD & 4TH QTR 21/22 MEALS & DUES	248.00
			Totals for 668199	248.00
668200	AMER. FAMILY LIFE ASSURANCE CO	06/30/2022	Payroll accrual	243.18
			Totals for 668200	243.18
668201	AFSCME COUNCIL 65	06/30/2022	Payroll accrual	330.28
			Totals for 668201	330.28
668202	D. L. ATHLETIC FOUNDATION	06/30/2022	Payroll accrual	65.00
			Totals for 668202	65.00
668203	D.L. PUBLIC EDUCATION FOUNDATI	06/30/2022	Payroll accrual	5.00
			Totals for 668203	5.00
668204	IND. SCHOOL DISTRICT #22	06/30/2022	Payroll accrual	752.99
			Totals for 668204	752.99
668205	MINNESOTA CHILD SUPPORT	06/30/2022	Payroll accrual	228.00
			Totals for 668205	228.00
668206	UNITED WAY OF BECKER COUNTY	06/30/2022	Payroll accrual	128.00

<u>CHECK NUMBER</u>	<u>VENDOR</u>	<u>CHECK DATE</u>	<u>INVOICE DESCRIPTION</u>	<u>AMOUNT</u>
			Totals for 668206	128.00
668207	ANDERSON COACH OF FRAZEE, INC.	06/30/2022	ADDITIONAL AMOUNT OWED FOR ENGLISH TRIP	270.06
			Totals for 668207	270.06
668208	BDT MECHANICAL, LLC	06/30/2022	REPAIRS/MAINT -H.S.	3,065.30
			Totals for 668208	3,065.30
668209	CITY OF DETROIT LAKES	06/30/2022	Multiple Invoices	32,613.83
			Totals for 668209	32,613.83
668210	HOFFMAN, MACKENZIE	06/30/2022	REIMB FOR MSSWA TRAVEL & LODGING	387.37
			Totals for 668210	387.37
668211	JONES JOHNSON, PAULA	06/30/2022	REIMB FOR MSSWA CONFERENCE, TRAVEL & LODGING	687.37
			Totals for 668211	687.37
668212	MINNESOTA SCHOOL NUTRITION ASS	06/30/2022	SNA Annual Conference Registration for Lead Workers	1,455.00
			Totals for 668212	1,455.00
668213	OLANDER BUS SERVICE INC.	06/30/2022	Multiple Invoices	175,379.92
			Totals for 668213	175,379.92
668214	SCHNATHORST, VERNON	06/30/2022	REIMB FOR YST GRANT LUNCH	128.95
			Totals for 668214	128.95
668215	US POSTAL SERVICE	06/30/2022	PO BOX RENTAL FOR 6 MONTHS	218.00
			Totals for 668215	218.00
202100275	CORPORATE PAYMENT SYSTEMS	06/30/2022	PROJECT SEARCH TRAVEL EXPENSES	1,050.00
			Totals for 202100275	1,050.00
202206001	INTERNAL REVENUE SERVICE	06/15/2022	Multiple Invoices	853,310.43
			Totals for 202206001	853,310.43
202206002	INTERNAL REVENUE SERVICE	06/30/2022	Multiple Invoices	80,116.99
			Totals for 202206002	80,116.99
202206003	MINNESOTA REVENUE	06/15/2022	Payroll accrual	134,006.21
			Totals for 202206003	134,006.21
202206004	MINNESOTA REVENUE	06/30/2022	Payroll accrual	11,939.18
			Totals for 202206004	11,939.18
202206005	INDEPENDENT SCHOOL DIST. #22	06/15/2022	Multiple Invoices	2,642,981.95
			Totals for 202206005	2,642,981.95
202206006	INDEPENDENT SCHOOL DIST. #22	06/30/2022	PAYROLL ACCRUAL	284,473.07
			Totals for 202206006	284,473.07
202206101	EDUCATORS BENEFIT CONSULTANTS,	06/15/2022	Multiple Invoices	126,063.95
			Totals for 202206101	126,063.95
202206102	EDUCATORS BENEFIT CONSULTANTS,	06/30/2022	Multiple Invoices	7,657.22

<u>CHECK</u> <u>NUMBER</u> <u>VENDOR</u>	<u>CHECK</u> <u>DATE</u>	<u>INVOICE</u> <u>DESCRIPTION</u>	<u>AMOUNT</u>
Totals for 202206102			7,657.22
202206501 PUBLIC EMPLOYEES RETIREMENT	06/15/2022	Multiple Invoices	42,381.09
Totals for 202206501			42,381.09
202206502 PUBLIC EMPLOYEES RETIREMENT	06/30/2022	Multiple Invoices	35,321.73
Totals for 202206502			35,321.73
202206503 MN TEACHERS RETIREMENT ASSOC.	06/15/2022	Multiple Invoices	607,303.00
Totals for 202206503			607,303.00
202206504 MN TEACHERS RETIREMENT ASSOC.	06/30/2022	Multiple Invoices	17,756.48
Totals for 202206504			17,756.48
202206601 MINNESOTA STATE RETIREMENT SYS	06/15/2022	Multiple Invoices	12,580.72
Totals for 202206601			12,580.72
202206602 MINNESOTA STATE RETIREMENT SYS	06/30/2022	Multiple Invoices	15,985.00
Totals for 202206602			15,985.00
202206603 FURTHER	06/15/2022	Payroll accrual	55,916.44
Totals for 202206603			55,916.44
202206604 FURTHER	06/30/2022	Payroll accrual	1,335.00
Totals for 202206604			1,335.00
202206801 CORPORATE PAYMENT SYSTEMS	06/30/2022	Multiple Invoices	13,070.03
Totals for 202206801			13,070.03
202306101 EDUCATORS BENEFIT CONSULTANTS,	06/15/2022	Payroll accrual	41,158.50
Totals for 202306101			41,158.50
Totals for BNK5			6,095,202.71
Totals for checks			6,138,623.75

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
01	GENERAL FUND	5,195,786.26	2,615.00	176,078.53	5,374,479.79
02	FOOD SERVICE	54,884.76	0.00	8,000.83	62,885.59
03	TRANSPORTATION FUND	17,898.74	0.00	267,811.30	285,710.04
04	COMMUNITY SERVICE FUND	95,728.49	0.00	427.84	96,156.33
05	CAPITAL EXPENDITURE	0.00	0.00	275,049.59	275,049.59
18	CUSTODIAL FUNDS	0.00	0.00	921.37	921.37
88	ACTIVITIES	0.00	172.41	43,248.63	43,421.04
***	Fund Summary Totals ***	5,364,298.25	2,787.41	771,538.09	6,138,623.75

\*\*\*\*\* End of report \*\*\*\*\*

## **BANK RECONCILIATION**

**6/30/22**

<b>BREMER BANK STATEMENT BALANCE</b>	242,493.39
<b>ADD: RECEIPTS DEPOSITED BUT NOT ON BANK STATEMENT</b>	0.00
<b>LESS: OPEN CHECKS NOT CLEARED</b>	(19,586.55)
<b>BANK ENDING STATEMENT BALANCE</b>	<u>222,906.84</u>
<b>BOOK BALANCE - PRIOR MONTH ENDING</b>	242,363.00
<b>ADD: RECEIPTS (FROM RECEIPTS REPORT)</b>	19,128.21
<b>LESS: PAYMENTS (CHECKS REPORT)</b>	(43,248.63)
<b>MISC FEES: Acct Analysis Fee</b>	(25.74)
<b>MISC: Voided check #400854</b>	4,690.00
<b>BOOK ENDING BALANCE</b>	<u>222,906.84</u>
<b>DIFFERENCE</b>	

# Cash Flow

7/1/1998 through 6/30/2022

7/6/2022

Page 1

Category	7/1/1998- 6/30/2022
<b>INFLOWS</b>	
Uncategorized	0.00
005 I-ATH	273.99
006-JSA-SGA	0.00
007 INTERACT	1,954.56
010 I-BPA	1,004.01
015 I-BAND	3,351.84
016 I	0.00
016-HOSA	0.00
020 I-BANDCHOIR	0.00
025 I-BSB	269.67
030 I-BBB	8,648.88
040 I-GBB	12,208.92
045 I-Cheer	239.66
050 I-CHOIR	12,337.48
051I All City Choir	0.00
053 I-CC	5,700.20
055 I-SKI	1,920.59
060 I-DANCE	4,682.37
065 I	0.00
070 I-FFA	19,228.43
075 I	0.00
080 I-FB	16,465.84
082 I-BGOLF	10,214.57
083 I-GGOLF	5,972.44
085 I-GYM	1,860.67
090 I	0.00
095 I-BHOC	8,756.42
096I-GHOC	3,402.34
097 I	0.00
100 I	0.00
102 I	0.00
103 I	0.00
105 I-NHS	1,091.07
110 I	0.00
115 I-NACLUB	5,948.06
116 I	0.00
117 I-Robotics	5,166.31
118 I	0.00
119	0.00
120 I-PROM	26,360.63
125- Trap	0.00
126 I-Trap Shooting	135.87
128 I-BSOC	159.40
129 I-GSOC	5,441.33
130 I	0.00
132 I-SB	14,382.63
133 I-SPAN	157.21
134 I	0.00
135 I-SPEECH	3,556.43

# Cash Flow

7/1/1998 through 6/30/2022

7/6/2022

Page 2

Category	7/1/1998- 6/30/2022
140 I-STUD. CO.	9,078.60
141I-Link Crew	404.40
142 I-WEBCAST	0.00
142- SPEEDSTRENGTH	9,248.08
143 Sidekicks	15.00
144 I-BSWIM	1,502.47
145 I-GSWIM	3,072.64
147 I-TARGET	629.32
149I-ALC	6,289.17
150 I-GTEN	499.40
151 I-BTEN	167.75
155 I-TRACK	4,584.32
157 I	0.00
160 I-VB	6,520.73
163 I	0.00
165 I-WREST	100.88
170 I-INT.	0.00
171I-Service Fee's	-97.74
180 I	0.00
<b>TOTAL INFLOWS</b>	<b>222,906.84</b>
<b>OUTFLOWS</b>	
175 I	0.00
<b>TOTAL OUTFLOWS</b>	<b>0.00</b>
<b>OVERALL TOTAL</b>	<b>222,906.84</b>

<u>FD</u>	<u>T</u>	<u>ORG</u>	<u>PRG</u>	<u>CRS</u>	<u>FIN</u>	<u>GLN</u>	<u>Beginning</u>	<u>2021-22</u>	<u>2021-22</u>	<u>Ending</u>
							<u>Balance</u>	<u>FYTD Debits</u>	<u>FYTD Credits</u>	<u>Balance</u>
88	A		101	41		CASH	227,124.44	518,971.81	522,275.41	223,820.84
88	A		101	--		CASH	227,124.44	518,971.81	522,275.41	223,820.84
88	-		---	--		*ACTIVITIES	227,124.44	518,971.81	522,275.41	223,820.84

<u>FD T ORG PRG CRS FIN</u>	<u>GLN</u>	<u>Beginning</u> <u>Balance</u>	<u>2021-22</u> <u>FYTD Debits</u>	<u>2021-22</u> <u>FYTD Credits</u>	<u>Ending</u> <u>Balance</u>
Grand Asset Totals		227,124.44	518,971.81	522,275.41	223,820.84

Number of Accounts: 1

\*\*\*\*\* End of report \*\*\*\*\*

Receipt	Description	Acct Nbr	Trans Date	Amount	Total
12967	6/1 track concessions	88 R 041 292 130 888 051	06/15/2022	1,573.00	1,573.00
12971	S & S camp	88 R 041 292 139 888 099	06/15/2022	2,200.00	
12975	S & S camp	88 R 041 292 139 888 099	06/15/2022	850.00	3,050.00
12978	FB Camp	88 R 041 294 112 888 051	06/24/2022	720.00	720.00
12976	Dance warm ups and clothing	88 R 041 296 122 888 051	06/15/2022	1,146.40	1,146.40
12968	VB camp	88 R 041 296 131 888 051	06/15/2022	175.00	
12968	VB camp	88 R 041 296 131 888 051	06/15/2022	5,100.00	
12973	VB camp	88 R 041 296 131 888 051	06/15/2022	1,250.00	6,525.00
12974	Speech dues	88 R 041 298 109 888 051	06/15/2022	150.00	150.00
12970	Student Council Care Week	88 R 041 298 127 888 051	06/15/2022	836.00	836.00
12969	BPA Jaycee Nationals Sponsor	88 R 041 298 245 888 051	06/15/2022	100.00	100.00
12969	Band online fundraiser	88 R 041 298 264 888 051	06/15/2022	10.00	
12977	Band Twins game tickets	88 R 041 298 264 888 051	06/24/2022	4,640.00	4,650.00
12964	Interact Fundraiser	88 R 041 298 267 888 051	06/15/2022	377.81	377.81
Total for Cash Receipts				19,128.21	

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
88	ACTIVITIES	0.00	19,128.21	0.00	19,128.21
*** Fund Summary Totals ***		0.00	19,128.21	0.00	19,128.21

\*\*\*\*\* End of report \*\*\*\*\*

CHECK NUMBER	VENDOR	CHECK DATE	ACCOUNT NUMBER	INVOICE DESCRIPTION	AMOUNT
400903	BECKER COUNTY SPORTSMEN'S CLUB	06/08/2022	88 E 041 298 125 888 401	Trap invoice 2019.80	2,702.00
				Totals for 400903	2,702.00
400904	HUB 41	06/08/2022	88 E 041 298 267 888 401	Interact banquet catering	385.00
				Totals for 400904	385.00
400905	HUT AMERICAN GROUP LLC	06/08/2022	88 E 041 298 242 888 401	NA Club pizza Invoices: 274122051800003301 \$75 274122052400004001 \$80.04	155.04
				Totals for 400905	155.04
400906	JB'S CUSTOM APPAREL	06/08/2022	88 E 041 298 263 888 401	Band Shirts invoice 17049	1,279.00
400906	JB'S CUSTOM APPAREL	06/08/2022	88 E 041 296 131 888 401	VB camp shirts invoice 17053	950.00
				Totals for 400906	2,229.00
400907	JUST FOR KIX	06/08/2022	88 E 041 296 122 888 401	DLHS Dance Camp	4,065.00
				Totals for 400907	4,065.00
400908	PRUSSIA, SYDNEY	06/08/2022	88 E 041 296 103 888 401	reimburse for sb team meals	1,600.44
				Totals for 400908	1,600.44
400909	SAND BAR	06/08/2022	88 E 041 298 249 888 401	FFA banquet food	130.00
				Totals for 400909	130.00
400910	SPEECH WIRE TOURNAMENT SERVICE	06/08/2022	88 E 041 298 109 888 401	Speech tourney program invoice 8591	135.00
				Totals for 400910	135.00
400911	SPORTSCOPE	06/08/2022	88 E 041 294 112 888 401	DL Football endzone camera system	5,499.00
				Totals for 400911	5,499.00
400912	TROPHY HOUSE	06/08/2022	88 E 041 298 109 888 401	Speech Awards invoice 258280	203.70
				Totals for 400912	203.70
400913	CONCORDIA 7 ON 7	06/13/2022	88 E 041 294 112 888 401	DL Summer FB 7 on 7	275.00
				Totals for 400913	275.00
400914	KARGER-GATZOW, JEREMY	06/13/2022	88 E 041 292 139 888 401	S & S workshop	100.00
				Totals for 400914	100.00
400915	LEADING EDGE FUNDRAISING	06/13/2022	88 E 041 296 103 888 401	DL Softball Fundraiser	6,443.60
				Totals for 400915	6,443.60
400916	HEFTA, REED	06/24/2022	88 E 041 294 112 888 401	reimburse for fb ipads	1,450.34
				Totals for 400916	1,450.34
400917	BSN SPORTS	06/24/2022	88 E 041 294 105 888 401	BBB clothing invoice 917370750	327.19
				Totals for 400917	327.19
400918	DOLL, MARGARET	06/24/2022	88 E 041 292 130 888 401	REIMBURSE FOR TRACK banquet	78.51
				Totals for 400918	78.51
400919	GERRELL'S SPORT CENTER	06/24/2022	88 E 041 294 112 888 401	football camp shirts invoice 338167	2,285.00

CHECK NUMBER	VENDOR	CHECK DATE	ACCOUNT NUMBER	INVOICE DESCRIPTION	AMOUNT
				Totals for 400919	2,285.00
400920	IND. SCHOOL DISTRICT #22	06/24/2022	88 E 041 294 115 888 401	reimb for bhockey tickets	720.00
400920	IND. SCHOOL DISTRICT #22	06/24/2022	88 E 041 292 130 888 401	Track Concessions inv 7390	2,701.83
400920	IND. SCHOOL DISTRICT #22	06/24/2022	88 E 041 298 263 888 401	reimb for band bus to twins game	1,340.70
				Totals for 400920	4,762.53
400921	JB'S CUSTOM APPAREL	06/24/2022	88 E 041 296 131 888 401	VB camp shirts invoice 17069	95.00
				Totals for 400921	95.00
400922	LAKER LOCKER	06/24/2022	88 E 041 296 122 888 401	Dance shirts invoice 5566	1,966.00
400922	LAKER LOCKER	06/24/2022	88 E 041 296 105 888 401	GBB rally towels invoice 5564	912.50
				Totals for 400922	2,878.50
400923	VAGLE, THOMAS	06/24/2022	88 E 041 296 103 888 401	reimburse for softball team meals, ipad, ipad case	1,483.23
				Totals for 400923	1,483.23
400924	VOLLEYBALL10N1.COM	06/24/2022	88 E 041 296 131 888 401	DL Volleyball summer camp	5,830.00
				Totals for 400924	5,830.00
400925	WHITING, MARK	06/24/2022	88 E 041 294 112 888 401	reimb for fb headset shipping	40.11
				Totals for 400925	40.11
400926	PENTON, GARRETT	06/27/2022	88 E 041 292 130 888 401	reimb for track team snacks and water	35.44
				Totals for 400926	35.44
400927	STRAWSELL, MAREN	06/27/2022	88 E 041 298 117 888 401	Reimb for prom	60.00
				Totals for 400927	60.00
				Totals for checks	43,248.63

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
REP	CATALOG	DISCOUNT DESCRIPTION	DISC AMT	ADJUSTMENT DESCRIPTION	LQ	QTY	ADJ AMT	CHECK NBR	INVOICE AMOUNT	LINE AMOUNT	
ACCOUNT NUMBER(S)	QUICK KEY	ACCOUNT LEVEL DESCRIPTION	1099								ACCT AMOUNT
BECSC 001	BRCKER COUNTY SPORTSMEN'S CLUB	DLHS Inv2019.76	0000000000	0627A	BNK41	DLHS Trap Inv 2019.76	B	05/13/2022	06/27/2022	V	\$4,690.00
	88 E 041 298 125 888 401							21-22	400854		\$4,690.00
											\$4,690.00

NUMBER OF INVOICES: 1

TOTAL NUMBER OF BATCH INVOICES: 1

1 VOID CHECK INVOICES

TOTAL INVOICES: 1

BANK TOTALS: BANK BANK ACCOUNT # INVOICE AMOUNT NET AMOUNT  
BNK41 \*\* A 101 41 \$-4,690.00 \$-4,690.00

LIQUIDATION STATUS (LQ) CODE LEGEND:

L = LIQUIDATION PENDING C = CLOSED PO/NOT RECEIVING  
P = PARTIAL LIQUIDATION F = FULL LIQUIDATION  
BLANK = NO LIQUIDATION

\*\*\*\*\* End of report \*\*\*\*\*

# BREMER BANK

PO Box 1000  
Lake Elmo, MN 55042-1000

Last statement: May 31, 2022  
This statement: June 30, 2022  
Total days in statement period: 30

Page 1 of 2  
XXXXXX5879  
( 49)

Direct inquiries to:  
Your Local Branch or, 800-908-Bank  
(2265)

INDEPENDENT SCHOOL DISTRICT 22  
SCHOOL ORGANIZATIONS  
DETROIT LAKES ACTIVITY FUND  
1301 ROOSEVELT AVE  
DETROIT LAKES MN 56501

Bremer Bank National Association  
372 St Peter St  
St Paul MN 55102

## Commercial Business Banking

Account number	XXXXXX5879	Beginning balance	\$270,348.63
Enclosures	49	Total additions	19,128.21
Low balance	\$242,493.39	Total subtractions	46,983.45
Average balance	\$262,004.83	Ending balance	\$242,493.39
Avg collected balance	\$261,321		

## CHECKS

Number	Date	Amount	Number	Date	Amount
400826	06-27	1,782.00	400905	06-21	155.04
400843 *	06-30	240.00	400906	06-23	2,229.00
400858 *	06-22	250.00	400907	06-16	4,065.00
400861 *	06-01	387.04	400909 *	06-21	130.00
400868 *	06-03	140.00	400911 *	06-23	5,499.00
400871 *	06-22	410.00	400912	06-27	203.70
400874 *	06-28	716.92	400913	06-17	275.00
400879 *	06-13	4,370.00	400914	06-30	100.00
400886 *	06-07	4,690.00	400915	06-27	6,443.60
400887	06-03	60.00	400916	06-24	1,450.34
400888	06-02	30.00	400917	06-29	327.19
400890 *	06-23	199.61	400918	06-29	78.51
400892 *	06-01	1,797.92	400919	06-29	2,285.00
400893	06-03	94.00	400922 *	06-27	2,878.50
400894	06-01	150.00	400923	06-29	1,483.23
400895	06-03	700.00	400925 *	06-28	40.11
400897 *	06-06	150.00	400927 *	06-30	60.00
400903 *	06-29	2,702.00			
400904	06-17	385.00			

\* Skip in check sequence

## DEBITS

Date	Description	Subtractions
06-22	Account Analysis Fee ANALYSIS ACTIVITY FOR 05/22	25.74

**CREDITS**

<u>Date</u>	<u>Description</u>	<u>Additions</u>
06-09	ACH Deposit Stack Pay Transfer 220609 497344297	10.00
06-15	Deposit	100.00
06-15	Deposit	150.00
06-15	Deposit	175.00
06-15	Deposit	377.81
06-15	Deposit	836.00
06-15	Deposit	850.00
06-15	Deposit	1,146.40
06-15	Deposit	1,250.00
06-15	Deposit	1,573.00
06-15	Deposit	2,200.00
06-15	Deposit	5,100.00
06-24	Deposit	720.00
06-24	Deposit	4,640.00

**DAILY BALANCES**

<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>
05-31	270,348.63	06-13	257,789.67	06-24	261,834.15
06-01	268,013.67	06-15	271,547.88	06-27	250,526.35
06-02	267,983.67	06-16	267,482.88	06-28	249,769.32
06-03	266,989.67	06-17	266,822.88	06-29	242,893.39
06-06	266,839.67	06-21	266,537.84	06-30	242,493.39
06-07	262,149.67	06-22	265,852.10		
06-09	262,159.67	06-23	257,924.49		

**OVERDRAFT/RETURN ITEM FEES**

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00





THIS INSTRUMENT WHEN CASHED BY THE SCHOOL TREASURER SHALL BECOME A CHECK PAYABLE TO THE ORDER OF THE PAYEE NAMED FOR THE ACCOUNT ABOVE

INDEPENDENT SCHOOL DISTRICT NO. 22  
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND  
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501  
(218) 847-4491

BREWER BANK, NA  
75-181560

400890  
CHECK NO.

\*\*\* One Hundred Ninety-Nine Dollar(s) & 61 Cents \*\*\*

PAY TO THE ORDER OF: 05/26/2022 \$199.61

HAOS, MARY  
1350 LORI AVE.  
DETROIT LAKES, MN 56501

#400890# 10960104150 00705879#

06/23/2022 400890 \$199.61

THIS INSTRUMENT WHEN CASHED BY THE SCHOOL TREASURER SHALL BECOME A CHECK PAYABLE TO THE ORDER OF THE PAYEE NAMED FOR THE ACCOUNT ABOVE

INDEPENDENT SCHOOL DISTRICT NO. 22  
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND  
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501  
(218) 847-4491

BREWER BANK, NA  
75-181560

400905  
CHECK NO.

\*\*\* Two Thousand Seven Hundred Two Dollar(s) & No Cents \*\*\*

PAY TO THE ORDER OF: 06/08/2022 \$2,702.00

BECKER COUNTY SPORSMEN'S CLUB  
29333 US HIGHWAY 10  
PO BOX 425  
DETROIT LAKES, MN 56501

#400905# 10960104150 00705879#

06/29/2022 400903 \$2,702.00

THIS INSTRUMENT WHEN CASHED BY THE SCHOOL TREASURER SHALL BECOME A CHECK PAYABLE TO THE ORDER OF THE PAYEE NAMED FOR THE ACCOUNT ABOVE

INDEPENDENT SCHOOL DISTRICT NO. 22  
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND  
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501  
(218) 847-4491

BREWER BANK, NA  
75-181560

400892  
CHECK NO.

\*\*\* One Thousand Seven Hundred Ninety-Seven Dollar(s) & 92 Cents \*\*\*

PAY TO THE ORDER OF: 05/26/2022 \$1,797.92

MARTIN, DUSTIN  
15268 W LAKELAND DRIVE  
AUBURN, MN 56511

#400892# 10960104150 00705879#

06/01/2022 400892 \$1,797.92

THIS INSTRUMENT WHEN CASHED BY THE SCHOOL TREASURER SHALL BECOME A CHECK PAYABLE TO THE ORDER OF THE PAYEE NAMED FOR THE ACCOUNT ABOVE

INDEPENDENT SCHOOL DISTRICT NO. 22  
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND  
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501  
(218) 847-4491

BREWER BANK, NA  
75-181560

400904  
CHECK NO.

\*\*\* Three Hundred Eighty-Five Dollar(s) & No Cents \*\*\*

PAY TO THE ORDER OF: 06/08/2022 \$385.00

IUS 41  
HUNTER INVESTMENTS  
104 WEST LAKE DRIVE  
DETROIT LAKES, MN 56501

#400904# 10960104150 00705879#

06/17/2022 400904 \$385.00

THIS INSTRUMENT WHEN CASHED BY THE SCHOOL TREASURER SHALL BECOME A CHECK PAYABLE TO THE ORDER OF THE PAYEE NAMED FOR THE ACCOUNT ABOVE

INDEPENDENT SCHOOL DISTRICT NO. 22  
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND  
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501  
(218) 847-4491

BREWER BANK, NA  
75-181560

400893  
CHECK NO.

\*\*\* Ninety-Four Dollar(s) & No Cents \*\*\*

PAY TO THE ORDER OF: 05/26/2022 \$94.00

NATIONAL FFA ORGANIZATION  
PO BOX 631363  
CINCINNATI, OH 45263-1363

#400893# 10960104150 00705879#

06/03/2022 400893 \$94.00

THIS INSTRUMENT WHEN CASHED BY THE SCHOOL TREASURER SHALL BECOME A CHECK PAYABLE TO THE ORDER OF THE PAYEE NAMED FOR THE ACCOUNT ABOVE

INDEPENDENT SCHOOL DISTRICT NO. 22  
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND  
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501  
(218) 847-4491

BREWER BANK, NA  
75-181560

400905  
CHECK NO.

\*\*\* One Hundred Fifty-Five Dollar(s) & 4 Cents \*\*\*

PAY TO THE ORDER OF: 06/08/2022 \$155.04

HUT AMERICAN GROUP LLC  
400 OAK TREE BLVD STE 250  
INDEPENDENCE, OH 44131

#400905# 10960104150 00705879#

06/22/2022 400905 \$155.04

THIS INSTRUMENT WHEN CASHED BY THE SCHOOL TREASURER SHALL BECOME A CHECK PAYABLE TO THE ORDER OF THE PAYEE NAMED FOR THE ACCOUNT ABOVE

INDEPENDENT SCHOOL DISTRICT NO. 22  
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND  
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501  
(218) 847-4491

BREWER BANK, NA  
75-181560

400894  
CHECK NO.

\*\*\* One Hundred Fifty Dollar(s) & No Cents \*\*\*

PAY TO THE ORDER OF: 05/26/2022 \$150.00

SANDOVAL, AMANDA  
19261 CO HWY 6  
AUBURN, MN 56511

#400894# 10960104150 00705879#

06/01/2022 400894 \$150.00

THIS INSTRUMENT WHEN CASHED BY THE SCHOOL TREASURER SHALL BECOME A CHECK PAYABLE TO THE ORDER OF THE PAYEE NAMED FOR THE ACCOUNT ABOVE

INDEPENDENT SCHOOL DISTRICT NO. 22  
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND  
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501  
(218) 847-4491

BREWER BANK, NA  
75-181560

400906  
CHECK NO.

\*\*\* Two Thousand Two Hundred Twenty-Nine Dollar(s) & No Cents \*\*\*

PAY TO THE ORDER OF: 06/08/2022 \$2,229.00

JE'S CUSTOM APPAREL  
620 MAIN ST W  
DETROIT LAKES, MN 56501

#400906# 10960104150 00705879#

06/23/2022 400906 \$2,229.00

THIS INSTRUMENT WHEN CASHED BY THE SCHOOL TREASURER SHALL BECOME A CHECK PAYABLE TO THE ORDER OF THE PAYEE NAMED FOR THE ACCOUNT ABOVE

INDEPENDENT SCHOOL DISTRICT NO. 22  
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND  
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501  
(218) 847-4491

BREWER BANK, NA  
75-181560

400895  
CHECK NO.

\*\*\* Seven Hundred Dollar(s) & No Cents \*\*\*

PAY TO THE ORDER OF: 05/26/2022 \$700.00

SMITH, QUENTIN  
17623 330TH AVENUE  
DETROIT LAKES, MN 56501

#400895# 10960104150 00705879#

06/03/2022 400895 \$700.00

THIS INSTRUMENT WHEN CASHED BY THE SCHOOL TREASURER SHALL BECOME A CHECK PAYABLE TO THE ORDER OF THE PAYEE NAMED FOR THE ACCOUNT ABOVE

INDEPENDENT SCHOOL DISTRICT NO. 22  
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND  
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501  
(218) 847-4491

BREWER BANK, NA  
75-181560

400907  
CHECK NO.

\*\*\* Four Thousand Sixty-Five Dollar(s) & No Cents \*\*\*

PAY TO THE ORDER OF: 06/08/2022 \$4,065.00

JUST FOR KIX  
PO BOX 724  
BRainerd, MN 56401

#400907# 10960104150 00705879#

06/16/2022 400907 \$4,065.00

THIS INSTRUMENT WHEN CASHED BY THE SCHOOL TREASURER SHALL BECOME A CHECK PAYABLE TO THE ORDER OF THE PAYEE NAMED FOR THE ACCOUNT ABOVE

INDEPENDENT SCHOOL DISTRICT NO. 22  
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND  
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501  
(218) 847-4491

BREWER BANK, NA  
75-181560

400897  
CHECK NO.

\*\*\* One Hundred Fifty Dollar(s) & No Cents \*\*\*

PAY TO THE ORDER OF: 05/26/2022 \$150.00

WARREN, CASSIE  
20450 COUNTY HIGHWAY 21 LOT 34  
DETROIT LAKES, MN 56501

#400897# 10960104150 00705879#

06/07/2022 400897 \$150.00

THIS INSTRUMENT WHEN CASHED BY THE SCHOOL TREASURER SHALL BECOME A CHECK PAYABLE TO THE ORDER OF THE PAYEE NAMED FOR THE ACCOUNT ABOVE

INDEPENDENT SCHOOL DISTRICT NO. 22  
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND  
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501  
(218) 847-4491

BREWER BANK, NA  
75-181560

400909  
CHECK NO.

\*\*\* One Hundred Thirty Dollar(s) & No Cents \*\*\*

PAY TO THE ORDER OF: 06/08/2022 \$130.00

SAND BAR  
150 RANDOLPH ROAD  
DETROIT LAKES, MN 56501

#400909# 10960104150 00705879#

06/22/2022 400909 \$130.00

THIS INSTRUMENT IS VALID ONLY IF THE SCHOOL TREASURER SHALL RECORD A CHECK NUMBER TO THE ORDER OF THE PAYEE DATED ON THE FRONT OF THE CHECK.

INDEPENDENT SCHOOL DISTRICT NO. 22  
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND  
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501  
(218) 847-4491

BREMER BANK, NA  
75-1041900

400911  
CHECK NO.

\*\*\* Five Thousand Four Hundred Ninety-Nine  
\*\*\* Dollar(s) & No Cents\*

PAY TO THE ORDER OF: 06/08/2022 \$5,499.00

SPORTSCOPE  
15310 E MARIETTA #5  
SPOKANE VALLEY, WA 99216

*J. Nelson*  
*Sohn Stathl*  
*Apd. Loman*

⑆400911⑆ ⑆096010415⑆ 00705879⑆

06/23/2022 400911 \$5,499.00

THIS INSTRUMENT IS VALID ONLY IF THE SCHOOL TREASURER SHALL RECORD A CHECK NUMBER TO THE ORDER OF THE PAYEE DATED ON THE FRONT OF THE CHECK.

INDEPENDENT SCHOOL DISTRICT NO. 22  
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND  
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501  
(218) 847-4491

BREMER BANK, NA  
75-1041900

400917  
CHECK NO.

\*\*\* Three Hundred Twenty-Seven Dollar(s) & 19 Cents\*

PAY TO THE ORDER OF: 06/24/2022 \$327.19

BSM SPORTS  
PO BOX 841393  
DALLAS, TX 75284-1393

*J. Nelson*  
*Sohn Stathl*  
*Apd. Loman*

⑆400917⑆ ⑆096010415⑆ 00705879⑆

06/29/2022 400917 \$327.19

THIS INSTRUMENT IS VALID ONLY IF THE SCHOOL TREASURER SHALL RECORD A CHECK NUMBER TO THE ORDER OF THE PAYEE DATED ON THE FRONT OF THE CHECK.

INDEPENDENT SCHOOL DISTRICT NO. 22  
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND  
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501  
(218) 847-4491

BREMER BANK, NA  
75-1041900

400912  
CHECK NO.

\*\*\* Two Hundred -Three Dollar(s) & 70 Cents\*

PAY TO THE ORDER OF: 06/06/2022 \$203.70

TROPHY HOUSE  
PO BOX 205  
DETROIT LAKES, MN 56502

*J. Nelson*  
*Sohn Stathl*  
*Apd. Loman*

⑆400912⑆ ⑆096010415⑆ 00705879⑆

06/28/2022 400912 \$203.70

THIS INSTRUMENT IS VALID ONLY IF THE SCHOOL TREASURER SHALL RECORD A CHECK NUMBER TO THE ORDER OF THE PAYEE DATED ON THE FRONT OF THE CHECK.

INDEPENDENT SCHOOL DISTRICT NO. 22  
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND  
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501  
(218) 847-4491

BREMER BANK, NA  
75-1041900

400918  
CHECK NO.

\*\*\* Seventy-Eight Dollar(s) & 51 Cents\*

PAY TO THE ORDER OF: 06/24/2022 \$78.51

DOLL, MARGARET  
40492 49078 STREET  
PERHAM, MN 56573

*J. Nelson*  
*Sohn Stathl*  
*Apd. Loman*

⑆400918⑆ ⑆096010415⑆ 00705879⑆

06/29/2022 400918 \$78.51

THIS INSTRUMENT IS VALID ONLY IF THE SCHOOL TREASURER SHALL RECORD A CHECK NUMBER TO THE ORDER OF THE PAYEE DATED ON THE FRONT OF THE CHECK.

INDEPENDENT SCHOOL DISTRICT NO. 22  
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND  
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501  
(218) 847-4491

BREMER BANK, NA  
75-1041900

400913  
CHECK NO.

\*\*\* Two Hundred Seventy-Five Dollar(s) & No Cents\*

PAY TO THE ORDER OF: 06/13/2022 \$275.00

CONCORDIA 7 ON 7  
CONCORDIA ATHLETIC OFFICE  
901 8TH STREET S.  
MOORHEAD, MN 56563

*J. Nelson*  
*Sohn Stathl*  
*Apd. Loman*

⑆400913⑆ ⑆096010415⑆ 00705879⑆

06/17/2022 400913 \$275.00

THIS INSTRUMENT IS VALID ONLY IF THE SCHOOL TREASURER SHALL RECORD A CHECK NUMBER TO THE ORDER OF THE PAYEE DATED ON THE FRONT OF THE CHECK.

INDEPENDENT SCHOOL DISTRICT NO. 22  
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND  
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501  
(218) 847-4491

BREMER BANK, NA  
75-1041900

400919  
CHECK NO.

\*\*\* Two Thousand Two Hundred Eighty-Five  
\*\*\* Dollar(s) & No Cents\*

PAY TO THE ORDER OF: 06/24/2022 \$2,285.00

GERRELL'S SPORT CENTER  
1004 S WASHINGTON  
GRAND FORKS, ND 58201

*J. Nelson*  
*Sohn Stathl*  
*Apd. Loman*

⑆400919⑆ ⑆096010415⑆ 00705879⑆

06/29/2022 400919 \$2,285.00

THIS INSTRUMENT IS VALID ONLY IF THE SCHOOL TREASURER SHALL RECORD A CHECK NUMBER TO THE ORDER OF THE PAYEE DATED ON THE FRONT OF THE CHECK.

INDEPENDENT SCHOOL DISTRICT NO. 22  
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND  
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501  
(218) 847-4491

BREMER BANK, NA  
75-1041900

400914  
CHECK NO.

\*\*\* One Hundred Dollar(s) & No Cents\*

PAY TO THE ORDER OF: 06/13/2022 \$100.00

KARGER-GREZOW, JEREMY  
9418 CRESTVIEW DRIVE  
ST. JOSEPH, MN 56374

*J. Nelson*  
*Sohn Stathl*  
*Apd. Loman*

⑆400914⑆ ⑆096010415⑆ 00705879⑆

06/30/2022 400914 \$100.00

THIS INSTRUMENT IS VALID ONLY IF THE SCHOOL TREASURER SHALL RECORD A CHECK NUMBER TO THE ORDER OF THE PAYEE DATED ON THE FRONT OF THE CHECK.

INDEPENDENT SCHOOL DISTRICT NO. 22  
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND  
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501  
(218) 847-4491

BREMER BANK, NA  
75-1041900

400922  
CHECK NO.

\*\*\* Two Thousand Eight Hundred Seventy-Eight  
\*\*\* Dollar(s) & 50 Cents\*

PAY TO THE ORDER OF: 06/24/2022 \$2,878.50

LAKER LOCKER  
1238 WASHINGTON AVENUE  
DETROIT LAKES, MN 56501

*J. Nelson*  
*Sohn Stathl*  
*Apd. Loman*

⑆400922⑆ ⑆096010415⑆ 00705879⑆

06/27/2022 400922 \$2,878.50

THIS INSTRUMENT IS VALID ONLY IF THE SCHOOL TREASURER SHALL RECORD A CHECK NUMBER TO THE ORDER OF THE PAYEE DATED ON THE FRONT OF THE CHECK.

INDEPENDENT SCHOOL DISTRICT NO. 22  
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND  
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501  
(218) 847-4491

BREMER BANK, NA  
75-1041900

400915  
CHECK NO.

\*\*\* Six Thousand Four Hundred Forty-Three  
\*\*\* Dollar(s) & 60 Cents\*

PAY TO THE ORDER OF: 06/13/2022 \$6,443.60

LEADING EDGE FUNDRAISING  
517 5TH STREET SW  
ROCHESTER, MN 55902

*J. Nelson*  
*Sohn Stathl*  
*Apd. Loman*

⑆400915⑆ ⑆096010415⑆ 00705879⑆

06/28/2022 400915 \$6,443.60

THIS INSTRUMENT IS VALID ONLY IF THE SCHOOL TREASURER SHALL RECORD A CHECK NUMBER TO THE ORDER OF THE PAYEE DATED ON THE FRONT OF THE CHECK.

INDEPENDENT SCHOOL DISTRICT NO. 22  
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND  
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501  
(218) 847-4491

BREMER BANK, NA  
75-1041900

400923  
CHECK NO.

\*\*\* One Thousand Four Hundred Eighty-Three  
\*\*\* Dollar(s) & 23 Cents\*

PAY TO THE ORDER OF: 06/29/2022 \$1,483.23

VAGLE, THOMAS  
14465 BARNES DR  
DETROIT LAKES, MN 56501

*J. Nelson*  
*Sohn Stathl*  
*Apd. Loman*

⑆400923⑆ ⑆096010415⑆ 00705879⑆

06/29/2022 400923 \$1,483.23

THIS INSTRUMENT IS VALID ONLY IF THE SCHOOL TREASURER SHALL RECORD A CHECK NUMBER TO THE ORDER OF THE PAYEE DATED ON THE FRONT OF THE CHECK.

INDEPENDENT SCHOOL DISTRICT NO. 22  
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND  
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501  
(218) 847-4491

BREMER BANK, NA  
75-1041900

400916  
CHECK NO.

\*\*\* One Thousand Four Hundred Fifty Dollar(s) & 34 Cents\*

PAY TO THE ORDER OF: 06/24/2022 \$1,450.34

HEFTA, REED  
332 WILLOW ST EAST  
DETROIT LAKES, MN 56501

*J. Nelson*  
*Sohn Stathl*  
*Apd. Loman*

⑆400916⑆ ⑆096010415⑆ 00705879⑆

06/24/2022 400916 \$1,450.34

THIS INSTRUMENT IS VALID ONLY IF THE SCHOOL TREASURER SHALL RECORD A CHECK NUMBER TO THE ORDER OF THE PAYEE DATED ON THE FRONT OF THE CHECK.

INDEPENDENT SCHOOL DISTRICT NO. 22  
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND  
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501  
(218) 847-4491

BREMER BANK, NA  
75-1041900

400925  
CHECK NO.

\*\*\* Forty Dollar(s) & 11 Cents\*

PAY TO THE ORDER OF: 06/24/2022 \$40.11

WHITING, MARK  
30558 SUNSET RD  
DETROIT LAKES, MN 56501

*J. Nelson*  
*Sohn Stathl*  
*Apd. Loman*

⑆400925⑆ ⑆096010415⑆ 00705879⑆

06/28/2022 400925 \$40.11

Account Number

\*\*5879

Date 06/30/2022

Page

7

THIS CHECK IS VOID IF THE MICR LINE IS NOT PRESENT  
 PLEASE VERIFY THE MICR LINE IS PRESENT ON THE FRONT  
 OF THE CHECK

BREWER BANK, N.A.  
 75 1047006

400927  
 CHECK NO.

INDEPENDENT SCHOOL DISTRICT NO. 22  
 DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND  
 1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501  
 (218) 847-4491

\*\*\* Sixty Dollar (s) & No Cents \*\*\*

06/27/2022 \$60.00

PAY TO THE ORDER OF:

STRAWSELL, MAREN  
 31610 SW FEDERAL LAKE RD.  
 DETROIT LAKES, MN 56501

*Maren Strawsell*  
*Maren Strawsell*

⑆400927⑆ ⑆096040415⑆ 00705879⑆

06/30/2022 400927 \$60.00

# **BANK RECONCILIATION**

**6/30/22**

<b>BREMER BANK STATEMENT BALANCE</b>	8,645.83
<b>ADD: RECEIPTS DEPOSITED BUT NOT ON BANK STATEMENT</b>	0.00
<b>LESS: OPEN CHECKS NOT CLEARED</b>	(217.69)
<b>BANK ENDING STATEMENT BALANCE</b>	<u>8,428.14</u>
<b>BOOK BALANCE - PRIOR MONTH ENDING</b>	8,600.47
<b>ADD: RECEIPTS (FROM RECEIPTS REPORT)</b>	0.08
<b>LESS: PAYMENTS (CHECKS REPORT)</b>	(172.41)
<b>NSF CHECKS:</b>	0.00
<b>BOOK ENDING BALANCE</b>	<u>8,428.14</u>
<b>DIFFERENCE</b>	0.00

Receipt	Description	Acct Nbr	Trans Date	Amount
			Totals for	0.00
			Total for Cash Receipts	0.00

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
***	Fund Summary Totals ***	0.00	0.00	0.00	0.00

\*\*\*\*\* End of report \*\*\*\*\*

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS	LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
063101	DLMS SAA JOURNAL ENTRY (JUNE 2022)	2021-2022	06/30/2022	Batch Entry	Batch	1		DLMS SAA ACCOUNT - INTEREST RECEIVED	88 A 101 31		06/30/2022	0.08	0.00
						2		DLMS SAA ACCOUNT - INTEREST RECEIVED	88 R 031 298 127 888 092		06/30/2022	0.00	0.08
								TOTALS				0.08	0.08

\*\*\*\*\* End of report \*\*\*\*\*

<u>CHECK</u> <u>NUMBER</u> <u>VENDOR</u>	<u>CHECK</u> <u>DATE</u>	<u>ACCOUNT</u> <u>NUMBER</u>	<u>INVOICE</u> <u>NUMBER</u>	<u>INVOICE</u> <u>DESCRIPTION</u>	<u>AMOUNT</u>
200134 WEIGEL, COLLEEN	06/23/2022	88 R 031 298 167 888 099	06232022	ENERGIZE WITH EXERCISE/20 VOLLEYBALLS 12 FOOTBALLS	172.41
				Totals for 200134	172.41
				Totals for checks	172.41

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
88	ACTIVITIES	0.00	172.41	0.00	172.41
***	Fund Summary Totals ***	0.00	172.41	0.00	172.41

\*\*\*\*\* End of report \*\*\*\*\*

# BREMER BANK

PO Box 1000  
Lake Elmo, MN 55042-1000

Last statement: May 31, 2022  
This statement: June 30, 2022  
Total days in statement period: 30

Page 1 of 2  
XXXXXX2547  
( 0)

INDEPENDENT SCHOOL DISTRICT 22  
MIDDLE SCHOOL ACTIVITY FUND  
500 11TH AVE  
DETROIT LAKES MN 56501

Direct inquiries to:  
Your Local Branch or, 800-908-Bank  
(2265)

Bremer Bank National Association  
372 St Peter St  
St Paul MN 55102

---

## Community Business W/Interest

Account number	XXXXXX2547	Beginning balance	\$9,656.10
Low balance	\$8,645.75	Total additions	.08
Average balance	\$8,947.85	Total subtractions	1,010.35
Avg collected balance	\$8,947	Ending balance	\$8,645.83
Interest paid year to date	\$0.49		

## CHECKS

Number	Date	Amount	Number	Date	Amount
200124	06-27	31.21	200131 *	06-08	28.36
200126 *	06-03	380.00	200132	06-01	132.61
200127	06-29	125.00	200134 *	06-23	172.41
200128	06-01	48.76			
200129	06-01	92.00			

\* Skip in check sequence

## CREDITS

Date	Description	Additions
06-30	Interest Credit	0.08

## DAILY BALANCES

Date	Amount	Date	Amount	Date	Amount
05-31	9,656.10	06-08	8,974.37	06-29	8,645.75
06-01	9,382.73	06-23	8,801.96	06-30	8,645.83
06-03	9,002.73	06-27	8,770.75		

**OVERDRAFT/RETURN ITEM FEES**

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

## IMPORTANT INFORMATION ABOUT YOUR STATEMENT

Please examine this statement immediately. Because you are in the best position to discover any problem, you agree to promptly examine your statement and report to us any problem on or related to your statement. We also recommend reviewing your transactions online every few days, including deposits, ATM withdrawals, recurring payments and debit card transactions. If you notice a questionable check or charge amount, contact us to resolve the issue as soon as possible. We will assume everything is correct unless you notify us in writing of any disagreement within 30 calendar days after we mail the statement, email the statement or make the statement available to you online.

### FINANCE CHARGE: CREDIT LINE ACCOUNTS

Interest on Notes is computed on a 365/365 simple interest basis; that is, by applying the ratio of the Interest rate over the number of days in a year (365 for all years, including leap years), multiplied by the outstanding principal balance, multiplied by the actual number of days the principal balance is outstanding. All interest payable under this Note is computed using this method.

### BILLING RIGHTS SUMMARY: IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR CREDIT LINE BILL

If you think your statement is wrong, or if you need more information about a transaction on your statement, write to us on a separate sheet at the address shown on your statement as soon as possible. We must hear from you no later than 60 days after we sent you the first statement on which the error or problem appeared. You can call us, but to preserve your rights we will need your information in writing. Please follow the instructions below.

In your letter, provide the following information:

- 1) Your name and account number;
- 2) The dollar amount of the suspected error;
- 3) A description of the error. Explain, if you can, why you believe there is an error. If you need more information, describe the item about which you are unsure.

You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your statement that are not in question. While we investigate your question, we cannot report you as delinquent on the disputed amount or take any action to collect the amount you question.

**SPECIAL RULE FOR CREDIT CARD PURCHASES** (including debit card purchases authorized with a signature and are not PIN-based): If you have any issues with the quality of goods or services that you purchased with a credit card, or a debit card utilizing your signature to authorize the transaction, and have tried in good faith to correct the problem with the merchant, you may not have to pay the remaining amount due on the goods or services. This protection applies only when the purchase price of goods or services exceeds \$50.00 and the purchase was made in your home state or within 100 miles of your mailing address. If we own or operate the merchant, or if we communicated via mail the property or services, all purchases are protected regardless of amount or location of purchase.

### ERROR RESOLUTION NOTICE FOR DEPOSIT ACCOUNTS

If you think your statement or receipt is wrong, if you need more information about a transfer listed on the statement or receipt, or in case of any errors or questions about your electronic transfers, contact us as soon as possible in one of the following ways:

- Call us at 800-908-BANK (2265), or
- Write to us on a separate sheet of paper at the address shown on your statement, or
- Email us in Online Banking (Customer Service > Contact Us)

We must hear from you no later than 60 days after we sent you the first statement on which the problem or error appeared. In your communication, provide the following information:

- 1) Your name and account number (if any);
- 2) The dollar amount of the suspected error;
- 3) A description of the error or transfer. Explain, if you can, why you believe there is an error. If you need more information, describe the item about which you are unsure.

If you tell us orally, we may require that you send us your inquiry in writing within ten (10) business days. We will determine whether an error occurred within ten (10) business days after we hear from you and will correct any error promptly. If we need more time, however, we may take up to 45 days to investigate your complaint or question. If we decide to do this, we will credit your account within ten (10) business days for the amount you think is in error, so that you will have the use of the money during the time it takes us to complete our investigation. If we ask you to put your complaint or question in writing and we do not receive it within ten (10) business days, we may not credit your account.

*For errors involving new accounts, point-of-sale or foreign-initiated transactions:* We may take up to 90 days to investigate your complaint or question. For new accounts, we may take up to 20 business days to credit your account for the amount you think is in error. We will tell you the results within three (3) business days after completing our investigation. If we decide that there was no error, we will send you a written explanation. You may ask for copies of the documents that we used in our investigation.



# PERSONNEL AGENDA

## July 25, 2022

### 1) Resignations:

Marjorie Berg– Finance Assistant, effective July 8, 2022

Zachary Biggar– Assistant girls Tennis Coach, effective June 7, 2022

Jennifer Fode– DLMS Administrative Assistant, effective July 29, 2022

Stephanie Goodrich–Lincoln Education center Teacher Assistant, effective July 29, 2022

Nicole Herman– Roosevelt Latchkey Supervisor, effective July 12, 2022

Sydney Prussia– Head Softball Coach, effective July 18, 2022.

Dylan Surface– 9th Grade Football Coach, effective June 22, 2022

Tom Vagle–Assistant Softball Coach, effective June 1, 2022

### 2) Retirements:

### 3) Appointments:

Christina Bergeron– District Wide EL Teacher, at the rate of MA Step 12, or a contract amount of \$64,309, effective August 24, 2022.

Jennifer Fode– Finance Assistant, at the rate of \$22 per hour, effective August 1, 2022.

Steve Fode– E-lakers Online Science, at the rate of \$30 per hour working up to 10 hours per week, effective August 42, 2022.

Tanner G Keyser– Full-time Custodian, at the rate of \$18.33 per hour, effective June 30, 2022

Beth Leighton– Middle School Volleyball Coach, at the rate of .5 step 7, or a contract amount of \$1,074.71 per season, effective August 22, 2022.

Amy C Moors– First Grade Teacher, at the rate of BA +20, Step 5, or a contract amount of \$48,568, effective August 24, 2022.

Steven Moser– Chemical Health Coordinator, at the rate of \$54,000 per year, effective August 24, 2022.

Sarah Seuntjens– Middle School Volleyball Coach, at the rate of .5 Step 1, or a contract amount of \$936.68, effective August 22, 2022.

Donna A Stroeing– ECFE Para, at the rate of \$15.95 per hour, effective August 23, 2022.

Lourdes Tangen– ECSE Para, at the rate of \$15.25 per hour, effective September 6, 2022.

### 3) Amended Assignment:

Dori Fugere– High School Paraprofessional, amending schedule from 29.75 hours per week to 37.50 hours per week, effective August 20, 2022.

Jen Lehmann– Middle School Paraprofessional, amending schedule from 29.75 hours per week to 37.50 hours per week, effective July 1, 2022.

Ben Pedersen– 9th Grade Football Coach, amending assignment to JV Football Coach, at the rate of \$4,049.37 per season, effective August 15, 2022.

Miranda Mahlum– High School Media Center Assistant, amending part time 29.75 hours to 37.5 hours per week, effective August, 20, 2022.

- 4) **Leave of Absence:**  
Wendy Dahring– Lead Middle School Cook, requests leave of absence beginning September 6, 2022 and ending September 23, 2022.  
Dylan Larson– Rossman Custodian, requests leave of absence beginning July 25, 2022 and ending September 12, 2022.
- 5) **Terminations:**
- 6) **Sixth Period Pay:**  
Mitchell Benson, High School Science Teacher, assigned a sixth class for the fall 2022 semester.

DATE: July 15, 2022

TO: Mark Jenson, Superintendent and Board of Education

FROM: Jason Kuehn, Director of Finance and Operations

SUBJECT: **Authorized Signers on Official Depositories**

I recommend that we approve updates in authorized signers on the District's Official Depository Accounts.

Recommend approval to remove School Board Member Amy Erickson and retired Human Resources Director Nancy Olson as a signer on all official accounts effective July 15, 2022.

Recommend approval to remove Marjorie Berg and Kathy Boelter from having online access to district accounts effective July 15, 2022.

Recommend approval to add Board Member Jennifer Pedersen and Human Resources Director Kylie Johnson as an authorized signer on behalf of the District effective July 2022.

DATE: June 15, 2022  
TO: Mark Jenson, Superintendent and Board of Education  
FROM: Jason Kuehn, Director of Finance and Operations  
SUBJECT: **Approve Pupil Transportation Contract SY 2022-23 and 2023-24**

The Transportation Committee is recommending renewing the contract with Olander Bus Service, Inc. for the 2022-23 and 2023-24 school years. Attached is the contract which includes a 5% increase for the 2022-23 school year and an additional 5% increase for the 2023-24 school year. Also, adjustments for increases for Special Education Transportation and Extra-Curricular Activity trips were included in the new contract.

Administration recommends approval.

cc: Colin Gedrose  
Kathy Boelter

## SCHOOL BUS TRANSPORTATION CONTRACT

**Independent School District #22  
and  
Olander Bus Service, Inc.**

**2022-2024**

**THIS AGREEMENT** made and entered this 1st day of July, 2022 by and between Independent School District No. 22 of Becker County, Minnesota, hereinafter referred to as "School District", and Olander Bus Service, Inc. of Detroit Lakes, Minnesota, hereinafter referred to as "Contractor".

For the consideration herein expressed, Contractor agrees with the School District:

### **A. CONTRACT DURATION and CONDITIONS**

1. To transport public and non-public school pupils, as designated by the School Board, over school bus routes numbered routes numbered 1,2,3,4,5,6,7,9,14,15,17, 53, 55 or as specified by the School Board, for one round trip per school day to and from the public school and to transport students to and from extra-curricular activities or events between schools/sites as specified or requested by the School District.

It is mutually agreed that the term of this contract shall be for a period of two school years, commencing on the 1st day of July, 2022, and ending on the 30th day of June, 2024, for which transportation service the School District agrees to pay and the Contractor agrees to receive the sum of \$ See rate schedule under Section M per route or extra-curricular activity, payable monthly.

Transportation equipment that will be used is listed on the Vehicle Roster and includes the bus number, year model, chassis make, body make, capacity, and bus mileage.

2. A tentative school calendar for each school year detailing vacation days and actual school days is attached.
3. Should the schools be closed for any cause whatsoever, the Board of Education shall not be liable for payment for service under the contract during the period of such closing.
4. Pursuant to Minnesota Statute 123B.52, contracts shall be for a two-year term (2022-24) and shall include the following conditions:
  - This is the contract between the School District and Bus Contractor for 2022-24.
  - In order to establish justification and to make decisions as to the validity of Contractor requests for increased charges to the District for services, the District reserves the right to have a qualified third party evaluate the Contractor's operating cost records and issue an opinion relative to the justification for cost increases.

- Special requirements of either party to the contract not covered in specifications may be negotiated at the option of the District.
  - Other reasons for reviewal shall include, but are not limited to, the District's continued need for the contracted service.
  - It shall be understood that in no way will provisions of contract supersede or exclude any provisions, conditions or specifications included in the District's Invitation to Bidders. The District reserves the right to accept or reject any contract or term of conditions thereof.
  - Contracts pursuant to this bid shall take effect the first school day in September, 2022.
5. Contract not Assignable - The Contractor shall not assign or sublet said contract or any part of said contract without the written consent of the School District and, in the event of violation of such provision of contract, the same is forthwith subject to cancellation by the Board of Education.

## **B. INSURANCE**

### 6. Public Liability Insurance

- A) The Contractor shall maintain during the life of this contract, Automobile Public Liability Insurance in the amount of at least \$1,000,000/per person/per incident bodily injury/liability. Property damage liability insurance shall be \$250,000 with personal injury protection (no fault), \$20,000 medical and \$20,000 work loss. The Contractor shall also furnish a \$2,000,000 umbrella. The Contractor shall file with the Business Manager of the School District a certificate issued by the insurance company certifying to the insurance coverage and limits of such insurance coverage by no later than August 15th, prior to the start of each school year, and within 30 days after the anniversary date of the insurance policy.
- B) The District, for the period of July 1, 2022, through June 30, 2024, shall cost share in the insurance premium increase to the extent of reimbursing the bus contractor for 50% of the premium increase on the \$2,000,000 umbrella when and if the insurance premium increase exceeds \$3,000 over the previous year's premium.
7. The Contractor shall come under the Minnesota Employee's Liability Laws as provided by law and shall maintain such insurance as will protect the Contractor and the School District from claims under the Workers' Compensation Act, and from any other claims or damages for personal injury, including death, which may arise from operations under the contract; whether such operations be by the Contractor or anyone directly or indirectly employed. Certificate of such insurance shall be filed with the Clerk of the School District.
8. Bus drivers are to report all accidents involving buses used for transportation of District pupils immediately to the bus company, whose duty it will be to inform the Transportation Supervisor via telephone within one-half hour of any accident, regardless of extent, which involves any bus with pupils aboard or not.

9. A written report of all accidents shall be sent to the Transportation Supervisor so that it is received at the District within 48 hours of the accident.

**C. INDEMNIFICATION**

10. Contractor shall hold District, its governing board, officers and employees harmless and does hereby indemnify District, its governing board, officers and employees from and against every claim or demand which may be made by any person, firm or corporation, or other entity arising from or caused by any act of neglect, default or omission of Contractor in the performance of this Agreement, except to the extent that such claim or demand arises from or is caused by the negligence or willful misconduct of District, its agents or employees. The Contractor also agrees to indemnify and save the District harmless from any claims involving personal injury or property damage arising out of, or in the course of, Contractor's acts in providing transportation of assigned pupils.

To the extent permitted by law, District shall hold Contractor, its officers, employees, agents, successors and assigns harmless and does hereby indemnify Contractor, its officers, employees, agents and successors and assigns from and against every claim or demand which may be made by any act neglect, default or omission of District, its governing board, officers, employees or agents, except to the extent that such claim or demand arises from or is caused by the negligence or willful misconduct of Contractor, its agents or employees.

**D. BUS DRIVERS**

11. The contractor will require all bus drivers to attend at least one county or regional school bus driver's instruction workshop per year and each driver will be subject to all State and Federal requirements for licensure, drug, alcohol testing and all other requirements. Further, all vehicles used for the transportation of pupils shall be ready and available for inspection as determined by the Minnesota State Highway Patrol. Compensation therefore to be not in addition to what is prescribed in Section K.
12. Student Ridership and Evacuation Drills - Continuing programs will be implemented within the District as a joint responsibility between the Contractor and the District to make the students aware of the rules and regulations of school bus ridership. Evacuation drills and training classes will be held during the year at locations and time identified by the District.
13. Employment Provision - All personnel necessary to perform Contractor's obligations under this Agreement shall be employees of the Contractor and no employee of the Contractor shall be deemed to be an employee of the School District. Contractor shall be responsible for hiring and discharging personnel to perform its obligations under this Agreement, provided, however, that the School District shall have the right to require Contractor to remove from service under this Agreement any employee who, in the School District's sole discretion, is deemed unsuitable for the performance of the transportation services under this Agreement.

Equal Employment Opportunity: Contractor must show evidence of a non-discriminatory equal employment opportunity program in the selection of employees that follow the guidelines established by District E.E.O. program. Such program must provide E.E.O. opportunities regardless of race, color, creed, religion, national origin, sex, marital status, status with regard to

public assistance, disability, sexual orientation, age, family care leave status, or veteran status.

**E. ASSIGNMENT OF ROUTES**

14. The School District reserves the right to change or alter the routes of travel by giving at least ten days written notice to Contractor. Contractor is given right to cancel this contract on that ground, but shall give immediate notice in writing or intention to terminate, to take effect at the end of the contract school year.
15. All pupils will be picked up on county and township roads and driveways providing the road is in operating condition for bus transportation and proper and adequate turn-arounds and within reasonable distances from homes and roadways or as otherwise specified by District policy or as directed by the Transportation Supervisor.
16. The Contractor is strictly prohibited from allowing transportation on school buses to passengers other than students attending the public schools, those attending non-public schools, or those authorized by state rules and regulations, board policy and approved by the Transportation Supervisor. The Transportation Supervisor will determine eligibility requirements as stipulated by Board Policy for riding on a school bus.
17. It is further stipulated that the School District reserves the right to make such changes in said assignments or bus runs and bus routes that shall be most advantageous to the transportation service. This may mean consolidating two or three runs into one if this results in a savings to the District.
18. Routes and mileage will be directed by the Transportation Supervisor or designee. All scheduling, routing and coordination with the schools will be handled by the Transportation Supervisor. It is, however, understood and agreed that each route and students shall be subject to such changes or corrections as the Transportation Supervisor may direct. The Transportation Supervisor will provide time schedule and route information which will be subject to changes that best suit the transportation service.
19. All buses shall include video surveillance equipment. Any bus added to the fleet will require at least three interior cameras pursuant to District policy.
20. The School District may run a mock disaster drill each year and the contractor and District will collaborate in conducting the drills in the most efficient manner to determine the time and sequence of the events.

**F. PURCHASE OF MOTOR FUEL**

21. When the price of the fuel, including all taxes, is less than the stated escalator clause, the contractor will order and pay the vendor for the fuel.
22. When the price of the fuel, including all taxes, is more than the stated escalator clause, the contractor, with approval from the District, will order and pay the vendor for the fuel. The cost of

the fuel in excess of the stated escalator clause will be billed to the District. The District will pay the contractor within 10 calendar days of the receipt of the bill. A copy of the fuel invoice will be attached to the fuel bill.

23. Only fuel used for the transportation of students is subject to the escalator clause.

24.	<u>Fuel Escalation Clause</u>	<u>2022-23</u>	<u>2023-24</u>
	School District pays to Contractor		
	the cost of diesel fuel that exceeds:	\$4.10/gal.	\$4.10/gal.
	gasoline that exceeds:	\$4.10/gal.	\$4.10/gal.
	propane that exceeds:	\$3.00/gal.	\$3.00/gal.

**G. VEHICLE REPLACEMENT SCHEDULE**

25. In general, any Type C equipment will be subject to the following replacement schedule:

- Gas conventional buses -- 8 years or 120,000 miles
- Diesel conventional buses -- 10 years or 150,000 miles (or 12 yrs., 200,000 miles for buses manufactured 1990 or later)
- Diesel transit buses -- 10 years or 200,000 miles
- Gas transit buses -- 10 years or 150,000 miles

No buses older than 12 years will be used on a regular route and no buses older than 15 years will be used as a spare.

a) The School Board reserves the right to make exceptions to this rule on an individual bus basis regarding the suitability of the equipment (i.e. miles, age of vehicle, condition, etc.) when in the judgment of the District the vehicle would appear to meet the District's criteria for safety and service.

All vehicles will pass the annual fall inspection by the Transportation Supervisor and are subject to inspection by the Minnesota State Highway Patrol.

b) Failure to maintain these standards is cause for the District, at their discretion, to terminate a school bus route with the Contractor and take over that route.

c) Transportation Supervisor/Contractor shall jointly determine which vehicles are most appropriate to replace.

26. In general, diesel equipped and transit style buses will be considered for a longer depreciable life than gas or propane fueled buses.

27. Type C school buses will be replaced on the same schedule as the Type A school buses.

28. District #22 reserves the right to require the Contractor to replace any bus during the school year should the school be given reason to suspect the capability or condition of the bus. Contractors shall be required to furnish evidence of correct bus mileage such as former assignments, inspection records, etc.

Used buses must be in good mechanical condition including engine, transmission, drive assembly, steering assembly, brakes, etc.

- 29. Used buses must be available for Highway Patrol inspection by August 16, 2024, and at least annually thereafter.

**H. OPERATION, MAINTENANCE and STORAGE of BUSES**

- 30. Contractors will furnish drivers and pay all operating expenses incidental to the operation of the equipment. Contractors operating more than one bus will be responsible for the supervision of their drivers.
- 31. Contractors operating six (6) to eleven (11) buses shall be required to furnish one (1) spare bus of not less than 60 passenger capacity.

Contractors operating eleven (11) to twenty (20) buses shall be required to furnish two (2) spare buses of not less than 60 passenger capacity.

- 32. Contractors will be required to inaugurate a system of road failure relief, including instructions to personnel with sufficient personnel and equipment to restore service.
- 33. All fleets of more than three (3) buses must operate from a single dispatching center, chosen by the Contractor, and such dispatching center shall be available by telephone at all times during the actual operation of the buses. All buses assigned to a regular route will be radio equipped on an emergency narrow band frequency. Contractor will be required to submit reports to the Business Manager regarding the operation of buses. These reports will include Mileage Claim, Time and Mileage Check, Road Failure of Vehicles, Accident Reports and any other necessary information in connection with the transportation of pupils that may be required.
- 34. School Bus identification must be covered when buses are used for passenger transportation other than pupil contract operation or field trip assignments within the District.
- 35. Contractor will provide heated facilities for storage of equipment above freezing. Good heating equipment will be functioning properly in all buses. Contractor note any buses which are not stored in a protected environment.
- 36. Buses must be swept daily and be kept neat and clean both inside and outside. Buses must be serviced regularly to factory recommendations.
- 37. All buses shall be numbered pursuant to state and school district requirements.

**I. VANDALISM**

- 38. The prices quoted in this transportation contract are based upon the premise that all intentional damage done to the Contractor's equipment by students will be paid for by the students responsible. Drivers will be required to make a physical check of each vehicle before and after each run. If verification cannot be obtained as to who damaged the equipment, the School District will share equally in the repair or replacement of the vandalism.

**J. STUDENT DISCIPLINE**

39. The ultimate responsibility and authority to suspend or expel any student from transportation services hereunder shall rest with District. Contractor’s drivers are responsible only for such discipline as is required to safely and properly operate Contractor’s buses. Each driver shall handle all disciplinary matters in strict accordance with District policy. In no case will a driver eject a student from a bus without authorization. All discipline problems shall be reported in writing following completion of the route and submitted on the District’s Google reporting form. Procedures and regulations for the administration of discipline shall be established cooperatively between District and Contractor.

**K. RECORDS, REPORTS, DRIVER QUALIFICATIONS**

40. The Contractor will maintain records and reports as requested by the School District such as accident reports, load counts, route mileage charts, fuel consumption, bus maintenance, route sheets, driver qualifications, etc.

The Contractor shall submit all reports required by the Minnesota Department of Education (MDE), the State of Minnesota and all other reports or requests for information by the School District.

41. Specific reports which must be submitted to the District are as follows:

- All Minnesota State Highway Patrol School Bus Inspection Reports
- Driver qualification information including driver’s license number, social security number, date of birth, drug and alcohol testing information, criminal background check information must be provided to the District prior to driving a bus. The District must also be notified any time changes occur to a driver’s qualifications to drive a bus.
- Bus cards
- Monthly bills showing monthly route and extra-curricular charges
- Route mileage and mileage report for each activity
- Route changes
- Driver evaluations
- Other reports required by the state or federal government or District

The contractor hereby agrees to provide the district with duly licensed and qualified bus drivers at all times. It is the contractor’s responsibility to provide the district with drivers who meet all the requirements for driver licensure and other standards, such as drug/alcohol testing, criminal background checks, and vehicle driving records. The district shall have access to any and all driver records upon demand.

**L. FAILURE TO DELIVER & PENALTIES**

42. If by any reason of any acts of nature, fires, strikes, present or future laws, ordinances, government orders, rules or regulations, the Contractor shall be prevented from carrying out the terms of this Agreement, District shall have the right to hire others to continue service, and operating expenses incurred will be deducted from payments owed to Contractor.

**M. CONTRACT RATES**

43. **Rates:**

Contractor Area: the geographical sector of the School District, generally north/northeast of Detroit Lakes, as served presently by regular routes #’ s 1, 2, 3, 4, 5, 6, 7, 9, 14, 15, 17, 53, 55 bus routes (13 bus routes) and the special needs transportation routing as served by routes #10,11,12,16, 19, and 20. In the event the district redefines the current designated transportation area served by the contractor, the district and contractor would meet and discuss the renegotiation of the rates for the routes that were changed due to redefining the transportation area.

<b>Route #</b>	<b>2022-23 Rates Per Month</b>	<b>2023-24 Rates Per Month</b>
<b>1</b>	<b>\$9405</b>	<b>\$9875</b>
<b>2</b>	<b>\$7350</b>	<b>\$7720</b>
<b>3</b>	<b>\$6485</b>	<b>\$6810</b>
<b>4</b>	<b>\$7745</b>	<b>\$8135</b>
<b>5</b>	<b>\$6500</b>	<b>\$6825</b>
<b>6</b>	<b>\$6165</b>	<b>\$6475</b>
<b>7</b>	<b>\$8340</b>	<b>\$8760</b>
<b>9</b>	<b>\$7520</b>	<b>\$7900</b>
<b>14</b>	<b>\$8165</b>	<b>\$8575</b>
<b>15</b>	<b>\$9850</b>	<b>\$10345</b>
<b>17</b>	<b>\$8340</b>	<b>\$8590</b>
<b>53</b>	<b>\$5895</b>	<b>\$6075</b>
<b>55</b>	<b>\$3750</b>	<b>\$3865</b>
<b>Extra-Curricular Trip Rates</b>	<b>2022-23</b>	<b>2023-24</b>
<b>Extra-Curricular (outside city limits)</b>	<b>\$2.85/mile + \$33/hr or \$85.00/hr</b>	<b>\$2.90/mile + \$35/hr or \$95.00/hr</b>

For purposes of this contract, the definition of "city" are those students whose residence is within the city limits of Detroit Lakes as outlined on the GIS City limits and School District boundaries outlined on the District website. <https://gis-server.co.becker.mn.us/link/jsfe/index.aspx> (city limits)

**Special Needs transportation services** - vehicles must be equipped with shoulder/seat belts.

	<u><b>2022-23</b></u>	<u><b>2023-24</b></u>
Regular School Term	<u>\$10,750 per month</u> (6.5 Routes)	<u>\$11,250 per month</u> 6.5 Routes

**Between school or site transportation service, for example, from High School to Middle School, to Snappy Park, or to DL Mountain.**

	<u><b>2022-23</b></u>	<u><b>2023-24</b></u>
a) One-Way	<u>\$36.50</u> per day	<u>\$37.60</u> per day

**Special Needs During School Year Between Bldg./Special Trips.**

	<u><b>2022-23</b></u>	<u><b>2023-24</b></u>
a) Round Trip	\$85.00/hr	\$90.00/hr
b) One Way	\$42.50 one way	\$45.00 one way

**Special Needs Extended School in the summer (about 6 weeks).**

	<u><b>2022-23</b></u>	<u><b>2023-24</b></u>
	<u>\$117.50</u> per day	<u>\$104.61</u> per day

\*Single tier routes assumed

\*Assuming all Intra-Day SPED contracted service with the exception of the District run suburban routes already established from 2019-20

For the purpose of interpretation of Special Education Summer School transportation, the student rate per day.

Extra-Curricular trips will only be paid when driven and will not be paid in the event of school closure (snow days, COVID, etc.), event cancellation or any non-school days. All special education trips excluding WE BC and Central Market are considered extra-curricular.

Special Ed is not an exclusive service and the District will determine contractor services.

44. The Contractor will provide complete student bus cards and a listing for each year, by September 30, for each bus route number, listing the order and time of pickup for rural students, and including the city (regular, hazardous and non-public) students transported to school. The Contractor will furnish other statistical information as needed by the MDE for transportation aids, etc.

All billings must be submitted within thirty (30) days or payment will not be made by the District to the Contractor. For example, the last date a Contractor can bill the District for transportation services for October transportation shall be December 1<sup>st</sup>.

45. Route Start-Up Cost. In the event the Contractor is required by the District to add an additional route during the year to reduce average riding time, a one time payment of \$10,000 shall be made in the preceding year/month in which the route is added. Similarly, if a route is dropped, the Contractor shall reimburse the School District in the amount of \$10,000 spread equally in payments of \$1,250

over the eight month period of October through May.

**N. PAYMENT SCHEDULE**

Payments - The School District shall pay the Contractor on or about the 5th working day of the month if invoices are submitted by the end of the 1<sup>st</sup> working day of the month. If the invoices are not submitted by the deadline, the invoices will be included in the regular claims submitted to the Board meeting on either the 2nd or 4th Monday of the month, mailed the following day.

Balance payable after approval final billing

- 47. The District reserves the right to withhold payment if the contract is not being completed to the satisfaction of the District.

**IN WITNESS WHEREOF** we have hereunto set our hands and seals this

\_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Treasurer

**Executed pursuant to resolution of School Board**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Contractor





**Detroit Lakes Regional  
Chamber of Commerce**  
P.O. Box 348  
Detroit Lakes, MN 56502-0348  
218-847-9202

— INVOICE —

Lori Nustad  
Detroit Lakes Public Schools, ISD #22  
702 Lake Avenue  
P. O. Box 766  
Detroit Lakes, MN 56502-0766

Date: 07/01/2022  
Account #: 3158  
Invoice #: 64812  
Amount Due: \$621.00

Amount Remitted: \_\_\_\_\_

---

**DETROIT LAKES REGIONAL CHAMBER OF COMMERCE**

Membership Investment 07/01/2022 - 06/30/2023

621.00

Total: \$621.00

*Payment of membership dues is deductible for most chamber members as an ordinary and necessary business expense.  
Contributions or gifts to the chamber are not deductible as charitable contributions for Federal income tax purposes.  
\$15 of your membership dues is for The Chamber newsletter.*

Please return top portion with payment to: P.O. Box 348, Detroit Lakes, MN 56502

**PURCHASE OF SERVICE AGREEMENT FOR THE TRANSPORTATION OF CHILDREN AND  
YOUTH IN FOSTER CARE PLACEMENT**

This Agreement is entered into by and between Detroit Lakes School District (hereinafter referred to as the District) and Becker County Human Services.

WHEREAS, the parties desire for the District to provide certain transportation services for students in foster care placement under the terms and conditions hereinafter set forth;

WHEREAS, pursuant to the Elementary and Secondary Act (ESEA), as amended by the Every Student Succeeds Act (ESSA), and the Federal Fostering Connections Act, a child placed in foster care must remain enrolled in their school. A child may not be removed from their school unless remaining is not in child's best interests. If a child does not remain enrolled in their prior school, they must be enrolled in a new school within seven school days. Best interest factors include timeliness, consideration of the appropriateness of the current educational setting and the proximity to the school in which the child is enrolled at the time of placement.

WHEREAS, the term foster care is defined as 24-hour substitute care for children placed away from their parents or guardians and for whom the child welfare agency has placement and care responsibility. This includes, but is not limited to, placements in foster family homes, foster homes of relatives, group homes, emergency shelters, residential facilities, child care institutions and pre-adoptive homes. This definition is consistent with the Fostering Connections Act (45 CFR 1355.20).

WHEREAS, pursuant to the Elementary and Secondary Act (ESEA), as amended by the Every Student Succeeds Act, the District is required to collaborate with child welfare agency to develop and implement procedures for how transportation for youth in foster care will be provided, arranged and funded, including the use of child welfare funding to cover costs for such transportation provided by the District and Becker County Human Services agree to share the costs of the transportation. This agreement outlines the developed agreement about shared costs of transporting youth in foster care to and from school.

NOW, THEREFORE, in consideration of the mutual terms and conditions contained herein, it is agreed by and between the parties hereto as follows:

1. **TERM:**

The term of this Agreement shall be in effect from September 1, 2022, and an end date of August 31, 2024.

2. **EDUCATIONAL PLACEMENT DECISIONS:**

Becker County Human Services is responsible for determining appropriate education placement and the presumption should be that the child will remain in the school of origin to provide school stability and educational continuity for the child, unless contrary to the child's best interests. Becker County Human Services and/or representative of the school in which the child is currently enrolled will work with the Becker County Human Services foster care contact to determine, based on the child's best interest, whether the child should remain in the school of origin or consider a transfer to the local zoned school for the child's new residence.

If Becker County Human Services considers moving a child to a new educational placement, Becker County Human Services will have a phone consultation with the school contact prior to gathering input about the best interests of the child in relation to their school placement. Becker County Human Services and the District Foster Care Liaison or school designee responsible for students in foster care will work collaboratively to inform this school placement decision-making process. The school will provide information about the appropriateness of the child's current educational placement. Becker County Human Services shall take into consideration this information and other best interest factors found in paragraph three in making educational decisions. The District Foster Care Liaison and /or a representative of the school in which the child is enrolled will be asked to participate in the meeting, either by phone or in person. Becker County Human Services will identify a point of contact from the agency to work directly with the District Foster Care Liaison to ensure a smooth transition.

Becker County Human Services and the District Foster Care Liaison or school designee responsible for students in foster care will work collaboratively to inform this school placement decision-making process. The school will provide information about the appropriateness of the child's current educational placement. Becker County Human Services shall take into consideration this information and other best interest factors found in paragraph three in making educational decisions. The District Foster Care Liaison and /or a representative of the school in which the child is enrolled will be asked to participate in the meeting, either by phone or in person. Allison Marcussen, [amarcussen@detlakes.k12.mn.us](mailto:amarcussen@detlakes.k12.mn.us) is the Detroit Lakes Public School designee. Becker County Human Services will identify a point of contact from the agency to work directly with the District Foster Care Liaison to ensure a smooth transition.

### 3. BEST INTEREST FACTORS:

When considering placement the following best interest factors should be considered:

- The student's age
- The school attended by the student's siblings
- Length of time student is expected to remain at the current placement and the possible location of housing intended to be long-term
- Distance of commute and the impact it may have on the student's education and other student-centered, transportation-related factors, including travel time
- The preferences of the student, the birth parents or prior custodians as appropriate, and the students foster care parent(s) or current placement provider
- School stability and educational continuity
- Time remaining in the academic year
- Personal safety, attendance, academic progress and social involvement of the students in the current school
- The impact transferring the student to a new school may have on his or her needs and progress academically, emotionally, socially and physically
- Availability of classes to avoid credit loss and for timely graduation or promotion
- Documentation of the best interest determination shall be maintained in the Becker County Human Services case file and student's cumulative record.

### 4. SERVICES

Transportation Services will be provided by the District in the following manner:

- a. Students who are able to be transported to school on an existing route: When feasible, students placed in foster care will be transported to school on an existing bus route. Feasibility considerations will include the location, length of bus ride, space available on the route and availability of any needed accommodations. District will cover the associated costs.
- b. Students who have an IEP indicating the need for specialized transportation: If students are residing and attending school within the District, the District will assume costs required for transporting the student to school. District will cover the associated costs.

- c. Students who are unable to be transported on an existing route: If a route does not exist or is not a feasible option for the student placed in foster care, the District will negotiate with Becker County Human Services to determine the best possible means of transportation. The District and Becker County Human Services will share the transportation costs identified in Section 5a.
  - d. Students residing in a foster care placement outside of District boundaries, but attending a District School: If students are residing in a foster care placement outside of District boundaries, but are attending school within the District, transportation will be arranged by the District. The District will negotiate with Becker County Human Services to determine the best possible means of transportation. The District and Becker County Human Services will share the transportation costs identified in Section 5a.
  - e. Students placed in foster care within the District and attending a non-ISD 22 Area School: The District will bear no financial responsibility for this student. Becker County Human Services and the School District where the student attends are expected to make arrangements for transportation and the associated costs.
5. PAYMENT FOR SERVICES:
- a. The District and Becker County Human Services agree to split the costs of the transportation described in Section 4, including but not limited to staff time and third party carriers as appropriate. Mileage reimbursement is to be set at the current IRS rate. All transportation costs identified in this agreement are to be split equally; the District and the Becker County Human Services agree to each assume to pay 50% of the costs.
  - b. Becker County Human Services will identify a point of contact from the agency to work directly with the District Foster Care Liaison to ensure transportation arrangements are timely and authentic. All transportation requests are to be requested by the Becker County Human Services point of contact to be honored.
  - c. Transportation services will be provided by the District and its contracted transportation providers, when possible. If due to driver or vehicle unavailability, Becker County Human Services will be responsible for transportation of the student placed in foster care.
  - d. Becker County Human Services will compensate the District for transportation provided outside of the district pursuant to this agreement at the rate billed to the district by the private transportation company. Copies of the invoices from the private transportation company will be provided Becker County Human Services.
  - e. The District will submit itemized invoices to the Becker County Human Services contact on a quarterly basis. The invoices will detail each trip provided by the District, the total time for each trip and the associated charge. Payment shall be made within 35 days of receipt of the invoice.
  - f. In situations where transportation is being funded by Becker County Human Services, Becker County Human Services point of contact will notify the District Foster Care Liaison when foster care placements end.

**6. DISPUTE RESOLUTION:**

It is the responsibility of Becker County Human Services and the District to collaborate in determining the child's best interest for school transportation and to resolve any conflicts. Whenever possible, the parties will attempt to informally resolve any dispute involving the best means and costs of transportation of a child in foster care.

Becker County Human Services and the District will pursue the formal dispute resolution procedures below when informal resolution is not possible, or when informal resolution would result in disruptions to the child's education.

To formally dispute a decision regarding transportation for a student in foster care the following steps should be taken:

1. The process for resolution between the two parties requires a written explanation of the conflict from the disputing party within 24 hours.
2. Upon receipt of the explanation, the decision will be reviewed by the District and the Supervisor of Children and Family Services of Becker County Human Services. Input will be reviewed from all parties and a decision by the Supervisor will be communicated within three business days. A decision could be made to uphold the decision, reverse the decision or require the parties to participate in a [NAME] Decision Making Team meeting.
3. County will determine the placement of the child until the dispute resolution process has concluded. During this time the transportation costs will be divided equally between the District and Becker County Human Services.
4. If disagreement on school transportation remains, guidance from the Minnesota Department of Education will be requested.

**7. PROVIDER NOT AN EMPLOYEE:**

It is agreed by the parties that at all times and for all purposes herein, District and its subcontractors are independent providers and not employees of Becker County Human Services. No statement contained in this Agreement shall be construed so as to find the District shall be entitled to none of the rights, privileges, or benefits of Becker County Human Services employees except as otherwise stated herein.

8. INDEMNIFICATION:

Each party shall be liable for its own acts and the acts of its representatives to the extent provided by law and hereby agrees to indemnify, hold harmless, and defend each other, its officers, employees and volunteers against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney's fees which the others, its officers, employees and volunteers may hereinafter sustain, incur or be required to pay, arising out of or by reason of any act or omission of the Party, its agents, employees or volunteers, in the execution, performance, or failure to adequately perform its obligation pursuant to this Agreement.

9. TERMINATION OF CONTRACT:

Either party may terminate this Agreement, with or without cause, upon a thirty (30) days written notice to the other party.

10. STANDARDS:

The District and Becker County Human Services shall comply with all applicable State statutes and regulations as well as local ordinances and rules now in effect or hereafter adopted.

11. DATA PRACTICES:

All data collected, created, received, maintained, or disseminated for any purposes by the activities of the District or Becker County Human Services because of this contract is governed by the Minnesota Government Data Practices Act, Minnesota Chapter 13, as amended, the Minnesota Rules implementing such act now in force or as adopted, as well as federal regulations on data privacy.

12. AMENDMENTS:

This agreement may be supplemented, amended or revised only in writing by agreement of both parties.

*THE REMAINDER OF THIS PAGE WAS INTENTIONALLY LEFT BLANK.*

IN WITNESS WHEREOF, the parties have executed this Agreement on the dates written below.

COUNTY OF BECKER  
STATE OF MINNESOTA

BECKER COUNTY HUMAN SERVICES

BY: Denise Warren

Denise Warren, Director  
Becker County Human Services

DATED: 07/19/2022

DETROIT LAKES SCHOOL DISTRICT ISD 22

BY: Jason Kuehn

Jason Kuehn, Director of Finance  
Detroit Lakes School District

DATED: 7/18/22



Date Adopted: 11/21/1991	File Number: Detroit Lakes Policy - 428
Date Revised: 6/11/2012; 8/08/2016; 8/14/17; 6/29/20; 1/24/22; <u>7/25/22</u>	

#### **428 – SUBSTITUTE TEACHER PAY**

It is the desire of Detroit Lakes Public Schools to attract and engage certified substitute teachers to continue its educational program in the absence of its regular staff.

All substitute teachers shall be licensed and have on file at the District Office necessary information for payroll purposes, including I-9 information, TRA number, Social Security number, W-4, etc. A valid background check must also be on record with the district. A district database of approved substitute teachers is provided to all district administrators and teachers for selection and/or placement of substitute teachers as needed.

Each substitute teacher shall be provided by the building administrator or his/her designee information appropriate to carry on the educational activities of the respective substitute assignment. This information shall include, but not be limited to, a seating chart, class schedule, lesson plans, attendance procedures, emergency procedures for room and students, and any other additional information that is pertinent concerning the classroom procedures.

Each substitute teacher is expected to provide a brief summary at the end of the school day on the activities and any special assignments or other information for the classes conducted during that day or substitute period.

Each substitute teacher shall sign a voucher for payment of substitute compensation which is to be counter signed by the building administrator and forwarded to the District Office by pay period by the building administrator for payroll processing.

Substitute teacher pay periods will be the same as for all other district employees on the 15<sup>th</sup> and 30<sup>th</sup> of the month with the cutoff dates for payroll preparation consistent with all other employees of the district.

Substitute teachers may attend specified workshop and district inservice sessions when offered. Inservice sessions which substitutes may attend will be posted on the district website at the beginning of each school year or when this information is known. No compensation will be afforded for workshops or inservice attendance. However, consideration will be given to the engagement of substitute teachers who are most familiar with the school and its educational programs.

#### ADMINISTRATION:

The administration of the Substitute Policy shall be the responsibility of the superintendent or his designee and shall be consistent with all provisions as promulgated by the school board.

#### SUBSTITUTE TEACHER COMPENSATION:

##### Category I:

1. The daily rate of pay for substitute teachers will be approved on a bi-annual basis during even-numbered years at the May or June board meetings with rates going into effect the following school year.

The daily rate of pay for 2020-2021 and 2021-2022 will be as follows: ~~\$120~~ 140 per full day and ~~\$60.00~~ 70 per half day with an added incentive for substitute teachers who are retirees of Detroit Lakes Public Schools to earn ~~\$125.00~~ 145 per full day and ~~\$62.50~~ 72.50 per half day.

2. Any interim substitute teaching sixteen consecutive student contact days for the same teacher in the same classroom shall earn the proration of the base of the BA lane of the present salary schedule retroactive to the first day of consecutive student contact days.

**Category II:**

1. Any teacher who substitutes more than thirty (30) days per school year for the same absent teacher shall be placed on the appropriate step and lane of the salary schedule retroactive to the first day of service in the school year after completion of the thirty (30) days. Experience will not be accepted beyond the 6<sup>th</sup> step of the salary schedule.
2. Pursuant to the provisions of the Affordable Care Act (ACA), long-term substitute teachers hired to work 30 or more hours per week shall be eligible to enroll in the group health insurance plan upon completion of a 90 day waiting period of continuous employment. Eligibility is also subject to any limitations contained in the contract between the insurance carrier and the School District. Insurance premium contribution, if given, will not be retroactive and shall begin on the first of the month after the substitute has been employed for 100 consecutive contract days and shall be subject to the limitations applying to all other teachers concerning District's obligation for insurance coverage.
3. The provisions of the Master Agreement shall not apply to substitutes employed less than thirty-one (31) days per year for the same absent teacher.
4. Substitutes who have completed thirty (30) days of teaching for the same teacher per school year shall receive prorated leaves. Example: A Substitute will receive one (1) day of sick leave per twelve (12) days of service; retroactive to the first day of service.

**Payments to Substitutes When A School Day is Shortened:**

The substitute teacher will be paid full day sub rate of pay when:

1. Normal school start and school day dismissing by 1:30 PM (or later), or at least five hours in length.
2. Delayed school start and normal dismissal.

The substitute teacher will be paid the half-day sub rate when:

1. Normal school start and school day dismissing before 1:30 PM.
2. Delayed school start combined with any early dismissal.

The substitute teacher will not be paid when:

1. School is cancelled (including a day where staff reports but school is cancelled after buses are out and partial student load is returned to home).

**Cancellation Of Sub Assignment**

1. In the event a subbing assignment has been cancelled or the substitute is no longer needed and is not notified of such and the substitute reports to the assigned building at the originally assigned time, the substitute will be paid the equivalent of the ½ day rate of sub pay.

Date Adopted: 06/13/88	File Number: Detroit Lakes Policy - 503
Date Revised: 01/12/98 <u>07/25/22</u>	

## 503 - STUDENT ATTENDANCE

*[Note: The provisions of this policy substantially reflect statutory requirements.]*

### I. PURPOSE

A. The school board believes that regular school attendance is directly related to success in academic work, benefits students socially, provides opportunities for important communications between teachers and students, and establishes regular habits of dependability important to the future of the student. The purpose of this policy is to encourage regular school attendance. It is intended to be positive and not punitive.

B. This policy also recognizes that class attendance is a joint responsibility to be shared by the student, parent or guardian, teacher, and administrators. This policy will assist students in attending class.

### II. GENERAL STATEMENT OF POLICY

#### A. Responsibilities

##### 1. Student's Responsibility

It is the student's right to be in school. It is also the student's responsibility to attend all assigned classes and study halls every day that school is in session and to be aware of and follow the correct procedures when absent from an assigned class or study hall. Finally, it is the student's responsibility to request any missed assignments due to an absence.

##### 2. Parent or Guardian's Responsibility

It is the responsibility of the student's parent or guardian to ensure the student is attending school, to inform the school in the event of a student absence, and to work cooperatively with the school and the student to solve any attendance problems that may arise.

##### 3. Teacher's Responsibility

It is the teacher's responsibility to take daily attendance and to maintain accurate attendance records in each assigned class and study hall. It is also the teacher's responsibility to be familiar

with all procedures governing attendance and to apply these procedures uniformly. It is also the teacher's responsibility to provide any student who has been absent with any missed assignments in accordance with the grading policy of each school building. ~~upon request.~~ Finally, it is the teacher's responsibility to work cooperatively with the student's parent or guardian and the student to solve any attendance problems that may arise.

#### 4. Administrator's Responsibility

a. It is the administrator's responsibility to require students to attend all assigned classes and study halls. It is also the administrator's responsibility to be familiar with all procedures governing attendance and to apply these procedures uniformly to all students, to maintain accurate records on student attendance, and to prepare a list of the previous day's absences stating the status of each. Finally, it is the administrator's responsibility to inform the student's parent or guardian of the student's attendance and to work cooperatively with them and the student to solve attendance problems.

b. In accordance with the Minnesota Compulsory Instruction Law, Minn. Stat. § 120A.22, the students of the school district are **REQUIRED** to attend all assigned classes and/or study halls every day school is in session, unless the student has been excused by the school board from attendance because the student has already completed state and school district standards required to graduate from high school, has withdrawn, or has a valid excuse for absence.

#### B. Attendance Procedures

Attendance procedures shall be presented to the school board for review and approval. When approved by the school board, the attendance procedures will be included as an addendum to this policy.

##### 1. Excused Absences

a. To be considered an excused absence, the student's parent or legal guardian may be asked to verify, in writing, the reason for the student's absence from school. A note from a physician or a licensed mental health professional stating that the student cannot attend school is a valid excuse.

b. The following reasons shall be sufficient to constitute excused absences:

- (1) Illness.
- (2) Serious illness in the student's immediate family.
- (3) A death or funeral in the student's immediate family or of a close friend or relative.
- (4) Medical, dental, or orthodontic treatment, or a counseling appointment.
- (5) Court appearances occasioned by family or personal action.

- (6) Religious instruction not to exceed three hours in any week.
- (7) Physical emergency conditions such as fire, flood, storm, etc.
- (8) Official school field trip or other school-sponsored outing.
- (9) Removal of a student pursuant to a suspension. Suspensions are to be handled as excused absences and students will be permitted to complete make-up work.
- (10) Family emergencies.
- (11) Active duty in any military branch of the United States.
- (12) A student's condition that requires ongoing treatment for a mental health diagnosis.

(13) College visits approved by administration (2 days per year; must notify DLHS in writing before the absence).

*[Note: State law provides that a school board may include other exemptions in the school district's attendance policy. See Minn. Stat. § 120A.22, Subd. 12. When considering whether to add other exemptions, school boards should consider the intent of the compulsory attendance law, which recognizes the educational value of regular attendance and class participation, and whether the proposed exemption is consistent with the intent of the law.]*

c. Consequences of Excused Absences

- (1) Students whose absences are excused are required to make up all assignments missed or to complete alternative assignments as deemed appropriate by the classroom teacher.
- (2) Work missed because of absence must be made up within \_\_\_\_ days from the date of the student's return to school. Any work not completed within this period shall result in "no credit" for the missed assignment. However, the building principal or the classroom teacher may extend the time allowed for completion of make-up work in the case of an extended illness or other extenuating circumstances.

2. Unexcused Absences

a. The following are examples of absences which will not be excused:

- (1) Truancy. An absence by a student which was not approved by the parent and/or the school district.
- (2) Any absence in which the student failed to comply with any reporting requirements of the school district's attendance procedures.

- (3) Work at home.
- (4) Work at a business, except under a school-sponsored work release program.
- (5) Vacations with family.

~~(6) Personal trips to schools or colleges.~~

~~(67)~~ Absences resulting from cumulated unexcused tardies (\_\_\_\_ tardies equal one unexcused absence).

~~(78)~~ Any other absence not included under the attendance procedures set out in this policy.

b. Consequences of Unexcused Absences

(1) Absences resulting from official suspension will be handled in accordance with the Pupil Fair Dismissal Act, Minn. Stat. §§ 121A.40-121A.56.

(2) Days during which a student is suspended from school shall not be counted in a student's total cumulated unexcused absences.

(3) In cases of recurring unexcused absences, the administration may also request the county attorney to file a petition with the juvenile court, pursuant to Minnesota statutes.

(4) Students with unexcused absences shall be subject to discipline in the following manner:

(a) From the first through the \_\_\_\_ cumulated unexcused absence in a [quarter or semester] the student will not be allowed to make up work missed due to such absence.

(b) After the \_\_\_\_ cumulated unexcused absence in a [quarter or semester], a student's parent or guardian will be notified by certified mail that his or her child is nearing a total of \_\_\_\_ unexcused absences and that, after the \_\_\_\_ unexcused absence, the student's grade shall be reduced by one increment for each unexcused absence thereafter.

(c) After such notification, the student or his or her parent or guardian may, within a reasonable time, request a conference with school officials regarding the student's absences and the prescribed discipline. The notification will state that the school strongly urges the student's parent or guardian to request such a conference.

(d) After \_\_\_\_ cumulative unexcused absences in a [quarter or semester] the teacher will reduce the student's letter grade by one increment for each unexcused absence thereafter (i.e. A to A-). However, prior to reducing the student's grade, an administrative conference must be held among the principal, student, and parent.

(e) After \_\_\_\_\_ cumulated unexcused absences in a [quarter or semester], the administration may impose the loss of academic credit in the class or classes from which the student has been absent. However, prior to loss of credit, an administrative conference must be held among the principal, student, and parent.

(f) If the result of a grade reduction or loss of credit has the effect of an expulsion, the school district will follow the procedures set forth in the Pupil Fair Dismissal Act, Minn. Stat. §§ 121A.40-121A.56.

C. Tardiness

1. Definition: Students are expected to be in their assigned area at designated times. Failure to do so constitutes tardiness.

2. Procedures for Reporting Tardiness

a. Students tardy at the start of school must report to the school office for an admission slip.

b. Tardiness between periods will be handled by the teacher.

3. Excused Tardiness

Valid excuses for tardiness are:

a. Illness.

b. Serious illness in the student's immediate family.

c. A death or funeral in the student's immediate family or of a close friend or relative.

d. Medical, dental, orthodontic, or mental health treatment.

e. Court appearances occasioned by family or personal action.

f. Physical emergency conditions such as fire, flood, storm, etc.

g. Any tardiness for which the student has been excused in writing by an administrator or faculty member.

4. Unexcused Tardiness

a. An unexcused tardiness is failing to be in an assigned area at the designated time class period commences without a valid excuse.

b. Consequences of tardiness may include detention after \_\_\_\_\_ unexcused tardies. In addition \_\_\_\_\_ unexcused tardies are equivalent to one unexcused absence.

#### D. Participation in Extracurricular Activities and School-Sponsored On-the-Job Training Programs

1. This policy applies to all students involved in any extracurricular activity scheduled either during or outside the school day and any school-sponsored on-the-job training programs.
2. School-initiated absences will be accepted and participation permitted.
3. A student may not participate in any activity or program if he or she has an unexcused absence from any class during the day.
4. If a student is suspended from any class, he or she may not participate in any activity or program that day.
5. If a student is absent from school due to medical reasons, he or she must present a physician's statement or a statement from the student's parent or guardian clearing the student for participation that day. The note must be presented to the coach or advisor before the student participates in the activity or program.

### **III. DISSEMINATION OF POLICY**

Copies of this policy shall be made available to all students and parents at the commencement of each school year. This policy shall also be available upon request in each principal's office.

### **IV. REQUIRED REPORTING**

#### A. Continuing Truant

Minn. Stat. § 260A.02 provides that a continuing truant is a student who is subject to the compulsory instruction requirements of Minn. Stat. § 120A.22 and is absent from instruction in a school, as defined in Minn. Stat. § 120A.05, without valid excuse within a single school year for:

1. Three days if the child is in elementary school; or
2. Three or more class periods on three days if the child is in middle school, junior high school, or high school.

#### B. Reporting Responsibility

When a student is initially classified as a continuing truant, Minn. Stat. § 260A.03 provides that the school attendance officer or other designated school official shall notify the student's parent or legal guardian, by first class mail or other reasonable means, of the following:

1. That the child is truant;

2. That the parent or guardian should notify the school if there is a valid excuse for the child's absences;
3. That the parent or guardian is obligated to compel the attendance of the child at school pursuant to Minn. Stat. § 120A.22 and parents or guardians who fail to meet this obligation may be subject to prosecution under Minn. Stat. § 120A.34;
4. That this notification serves as the notification required by Minn. Stat. § 120A.34;
5. That alternative educational programs and services may be available in the child's enrolling or resident district;
6. That the parent or guardian has the right to meet with appropriate school personnel to discuss solutions to the child's truancy;
7. That if the child continues to be truant, the parent and child may be subject to juvenile court proceedings under Minn. Stat. Ch. 260;
8. That if the child is subject to juvenile court proceedings, the child may be subject to suspension, restriction, or delay of the child's driving privilege pursuant to Minn. Stat. § 260C.201; and
9. That it is recommended that the parent or guardian accompany the child to school and attend classes with the child for one day.

***[Note: Where services and procedures under Minn. Stat. Ch. 260A are available within the school district, the following provisions should also be included in the policy.]***

C. Habitual Truant

1. A habitual truant is a child under the age of 17 years who is absent from attendance at school without lawful excuse for seven school days per school year if the child is in elementary school or for one or more class periods on seven school days per school year if the child is in middle school, junior high school, or high school, or a child who is 17 years of age who is absent from attendance at school without lawful excuse for one or more class periods on seven school days per school year and who has not lawfully withdrawn from school.
2. A school district attendance officer shall refer a habitual truant child and the child's parent or legal guardian to appropriate services and procedures, under Minn. Stat. Ch. 260A.

**Legal References:** Minn. Stat. § 129A.05 (Definitions)  
Minn. Stat. § 120.22 (Compulsory Instruction)

Minn. Stat. § 120A.24 (Reporting)  
Minn. Stat. § 120A.26 (Enforcement and Prosecution)  
Minn. Stat. § 120A.34 (Violations; Penalties)  
Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act)  
Minn. Stat. § 260A.02 (Definitions)  
Minn. Stat. § 260A.03 (Notice to Parent or Guardian when Child is Continuing Truant).  
Minn. Stat. § 260C.007, Subd. 19 (Habitual Truant Defined)  
Minn. Stat. § 260C.201 (Dispositions; Children in Need of Protection or Services or Neglected and in Foster Care)  
Goss v. Lopez, 419 U.S. 565, 95 S.Ct. 729 (1975)  
Slocum v. Holton Board of Education, 429 N.W.2d 607 (Mich. App. Ct. 1988)  
Campbell v. Board of Education of New Milford, 475 A.2d 289 (Conn. 1984)  
Hamer v. Board of Education of Township High School District No. 113, 66 Ill. App.3d 7, 383 N.E.2d 231 (1978)  
Gutierrez v. School District R-1, 585 P.2d 935 (Co. Ct. App. 1978)  
Knight v. Board of Education, 38 Ill. App. 3d 603, N.E.2d 299 (1976)  
Dorsey v. Bale, 521 S.W.2d 76 (Ky. 1975)

**Cross References:** MSBA Model Policy 506 (Student Discipline)

DATE: July 15, 2022

TO: Mark Jenson, Superintendent and Board of Education

FROM: Jason Kuehn, Director of Finance and Operations

SUBJECT: **PROPERTY TAX LEVY ADOPTION CALENDAR**

The School Board must certify its Proposed Property Tax Levy by September 30, 2022 for the 2023-24 School Year. If the Levy information is available to the District on a timely basis, the proposed Levy could be certified at the September 26, 2022 Board Meeting. If the Levy information is not available in time for the District to review the information and for Administration and the Finance Committee to make a recommendation, then a Special Board Meeting will be needed. Administration recommends the following timeline for our Property Tax Levy adoption:

Date/Time	Event
Monday, September 26, 2022 (5:30 PM)	Certify Proposed Tax Levy (Complete Before September 30th, 2022)
On or before September 30th, 2022	Certify to County Auditor-Treasurer
November 22, 2022 - December 20, 2022	Budget and Proposed Tax Hearing needs to be in this time period. Must be before final adoption.
Monday, December 19, 2022 6:00 PM	Budget and Proposed Property Tax Hearing & Final Levy Approval. Prior to the School Board adopting the Property Tax Levy and Budget, districts are required to discuss the levy and budget at a regularly scheduled school board meeting and allow the public to speak. The meeting must take place at 6:00 PM or later. The District can adopt the final levy at the same meeting.
On or before December 27, 2022	Certification to the County Auditor by this date

Administration recommends the approval of this timeline.

DATE: July 20, 2022

TO: Mark Jensen, Superintendent and Board of Education

FROM: Jason Kuehn, Director of Finance and Operations

SUBJECT: **Long Term Facility Maintenance (LTFM) Ten-Year Plan**

The school board is required to annually update and take action to implement the Ten-Year Long-Term Facility Maintenance (LTFM) plan in order to participate in the revenue program. Adopting the plan provides MDE with verification that the School Board has taken responsibility for projects to be performed and for revenue to be placed on the levy. The Ten-Year Long-Term Facility Maintenance was reviewed by the Facilities Committee.

The recommended Ten-Year Long-Term Facility Maintenance Plan covers both our pay as you go program and LTFM bond projects. Under this program, the District will spend current available funds on Long Term Facilities Maintenance projects and recoup revenue in future periods. The anticipated deficit for the year ended June 30, 2022 is \$369,597.

The Bond Balance (Fund Balance) for the year ended June 30, 2022 is \$707,940.

Our plan calls for LTFM revenue to equal or exceed expenditures for all years recovering the existing deficit over the next three years.

Adoption of this plan sets the LTFM revenue at \$380 per APU for Levy payable 2023 for Fiscal Year 2023-2024. Recommendation is to approve the Ten-Year Long-Term Facility maintenance plan including the attached Revenue and Expenditure summaries and Statement of Assurances for Fiscal Year 2024.

**School Board Resolution**  
**Independent School District NO. 22**  
**Adopting the School District's Fiscal Year (FY) 24**  
**Long-Term Facilities Maintenance Ten-Year Plan**

**WHEREAS**, to qualify for Long-Term Facilities Maintenance revenue, Minnesota Statutes 2021, subd. 4 states a school district or intermediate district must annually adopt and approve a ten-year facilities plan by July 31st for commissioner approval.

**WHEREAS**, the school district has developed a ten-year Long-Term Facilities Maintenance plan consistent with this law.

School Board Member \_\_\_\_\_ moved for the resolution adoption and the motion was duly seconded by School Board Member \_\_\_\_\_ and, upon vote being thereon, the following voted in favor of the motion.

---

And the following voted against \_\_\_\_\_.

**THEREFORE, BE IT RESOLVED THAT**, the School Board of Independent School District No. 22 approves and adopts the attached ten-year Long-Term Facilities Maintenance pl for FY 24 on the \_\_\_\_\_ of \_\_\_\_\_ 2022.

---

**School Board Clerk Signature**



Division of School Finance  
400 NE Stinson Blvd.  
Minneapolis, MN 55413

## Fiscal Year (FY) 2024 Application for Long-Term Facilities Maintenance Revenue Statement of Assurances

ED-02477-08  
Due: July 31, 2022

**General Information:** Minnesota school districts, intermediate school districts, cooperative districts, applying for Long-Term Facilities Maintenance revenue (LTFM) under Minnesota Statutes 2021, section 123B.595 must annually complete the Application for Long-Term Facilities Maintenance Revenue – Statement of Assurances (ED-02477). The application must be submitted to the Minnesota Department of Education (MDE) by July 31, 2022. Submit to [Sarah C. Miller](mailto:Sarah.C.Miller@mde.state.mn.us) (MDE.Facilities@state.mn.us) along with other required LTFM documentation. **Do not mail a hard copy. Please email this form with other required documentation.**

### Identification Information

Name of District or Cooperative: <b>Detroit Lakes Public Schools</b>	District Number and Type: <b>0022</b>	Date Submitted: <b>07/27/2022</b>
---	--	--------------------------------------

### Statement of Assurances

1. All estimated expenditures included in the attached Ten-Year Plan Expenditure spreadsheet under Health and Safety and entered into the MDE Health and Safety data submission system are for allowed health and safety uses under Minnesota Statutes 2021, section 123B.595, subd. 10, paragraph (a), clause (3), Minnesota Statutes 2021, section 123B.57, subd. 6, and the MDE Long-Term Facilities Maintenance Guide for Allowable Expenditures, Section E, Health and Safety Qualifying Criteria, and Section F, Additional Requirements Regarding Health and Safety. None of the estimated expenditures included in the attached Ten-Year Plan Expenditure spreadsheet under Health and Safety and entered into the MDE Health and Safety System are for uses prohibited under Minnesota Statutes 2021, section 123B.595, subd. 11.
2. All estimated expenditures included in the attached Ten-Year Plan Expenditure spreadsheet under Accessibility and Deferred Maintenance are for allowed uses under Minnesota Statutes 2021, section 123B.595, subd. 10, paragraph (a), clauses (1) and (2), and the MDE Long-Term Facilities Maintenance Guide for Allowable Expenditures, Section C, Deferred Maintenance Qualifying Criteria or Section D, Disabled Access Qualifying Criteria. None of the estimated expenditures included in the attached Ten-Year Plan Expenditure spreadsheet under Accessibility and Deferred Maintenance are for uses prohibited under Minnesota Statutes 2021, section 123B.595, subd. 11.
3. All actual expenditures to be reported in Uniform Financial Accounting and Reporting Standards (UFARS) for FY 2024 under Finance Codes 347, 349, 352, 358, 363 and 366 will be for allowed health and safety uses under Minnesota Statutes 2021, section 123B.595, subd. 10, paragraph (a), clause (3), Minnesota Statutes 2021, section 123B.57, subd. 6, and the MDE Long-Term Facilities Maintenance Guide for Allowable Expenditures, Section E, Health and Safety Qualifying Criteria, and Section F, Additional Requirements Regarding Health and Safety. None of the actual expenditures reported in these finance codes will be for uses prohibited under Minnesota Statutes 2021, section 123B.595, subd. 11.
4. All actual expenditures to be reported in UFARS for FY 2024 under Finance Codes 367, 368, 369, 370, 379, 380, 381, 382, 383 and 384 for Accessibility and Deferred Maintenance will be for allowed uses under Minnesota Statutes 2021, section 123B.595, subd. 10, paragraph (a), clauses (1) and (2), and the MDE Long-Term Facilities Maintenance Guide for Allowable Expenditures, Section C, Deferred Maintenance Qualifying Criteria or Section D, Disabled Access Qualifying Criteria. None of the actual expenditures reported in these finance codes will be for uses prohibited under Minnesota Statutes 2021, section 123B.595, subd. 11.
5. The district will maintain a description of each project funded with long-term facilities maintenance revenue that will provide enough detail for an auditor to determine the cost of the project and if the work qualifies for revenue (Minn. Stat. 127A.411, subd. 3[2021]).
6. The district’s plan includes provisions for implementing a health and safety program that complies with health, safety and environmental regulations and best practices, including indoor air quality management and mandatory lead in water testing, remediation and reporting (Minn. Stat. 121A.335 [2021]). ***The district’s ten-year plan does not include a request for a second-time project cost for: (1) replacement of an existing mechanical ventilation system to the current Minnesota State Mechanical Code/American Society of Heating, Refrigerating, and Air-Conditioning Engineers (ASHRAE) guidelines; or, (2) to provide a level of approximately 15 Cubic Feet per Minute (CFM) per person.***

### Certification of Statement of Assurances

Signature – <b>Must be signed</b> by Superintendent or Cooperative Director:	Name – Superintendent or Cooperative Director (Please print) <b>Mark Jenson - Superintendent</b>	Date: <b>07/27/2022</b>
--	---	----------------------------











Division of School Finance  
400 NE Stinson Blvd  
Minneapolis, MN 55413

jects Only

ED - 02478-08

Instructions: Enter estimated, allowable LTM expenditures (Fund 01 and/or Fund 06 only) under Minnesota Stat

District Name: Detroit Lakes Public Schools  
District Number: 0022  
District Contact Name: Isaac Kuehn  
Contact Phone #: 318.847.9271

Funder Information

Expenditure Categories

Health and Safety - this section excludes project costs in category 2 of \$100,000 or more for which additional revenue is requested for Finance Codes 358, 363 and 366.

	2030	2031	2032
<b>Health and Safety - Projects Costing \$100,000 or More per Project/Year</b>			
<b>Category (1)</b>			
Finance Code			
347 Physical Hazards	\$30,000	\$30,500	\$31,000
349 Other Hazardous Materials	\$1,000	\$1,000	\$1,000
352 Environmental Health and Safety Management	\$39,500	\$41,000	\$42,500
358 Asbestos Removal and Encapsulation	\$500	\$500	\$500
363 Fire Safety	\$27,000	\$28,000	\$29,000
366 Indoor Air Quality	\$0	\$0	\$0
Total Health and Safety Capital Projects	\$98,000	\$101,000	\$104,000
<b>Category (2)</b>			
Finance Code			
358 Asbestos Removal and Encapsulation	\$0	\$0	\$0
363 Fire Safety	\$0	\$0	\$0
366 Indoor Air Quality	\$0	\$0	\$0
Total Health and Safety Capital Projects \$100,000 or More	\$0	\$0	\$0
<b>Category (3)</b>			
Finance Code			
355 Remodeling for prekindergarten (pre-K) instruction approved by the commissioner.	\$0	\$0	\$0
Total Remodeling for Approved Voluntary Pre-K Projects	\$0	\$0	\$0
<b>Category (4)</b>			
Finance Code			
367 Accessibility	\$0	\$0	\$0
Total Accessibility Projects	\$0	\$0	\$0
<b>Category (5)</b>			
Finance Code			
368 Building Envelope	\$50,000	\$50,000	\$50,000
369 Building Hardware and Equipment	\$25,000	\$25,000	\$25,000
370 Electrical	\$20,000	\$20,000	\$20,000
379 Interior Surfaces	\$150,000	\$150,000	\$150,000
380 Mechanical Systems	\$50,000	\$50,000	\$50,000
381 Plumbing	\$50,000	\$50,000	\$50,000
382 Professional Services and Salary	\$0	\$0	\$0
383 Roof Systems	\$10,000	\$10,000	\$10,000
384 Site Projects	\$70,000	\$70,000	\$70,000
Total Deferred Capital Expense and Maintenance	\$425,000	\$425,000	\$425,000
<b>Fund Balance Section</b>			
<b>Fund 01</b>			
	\$961,149	\$1,254,291	\$1,546,668
Beginning Fund Balance 01-467-XX	\$641,130	\$642,543	\$639,923
LTM Fiscal Year Revenue - Levy	\$175,012	\$175,834	\$174,644
LTM Fiscal Year Revenue - AID if applicable	\$0	\$0	\$0
LTM Fiscal Year Revenue Other	\$0	\$0	\$0
LTM Transfer IN from Fund 06 if applicable (see transfer guidance tab)	\$0	\$0	\$0
LTM Transfer OUT from Fund 01 if applicable (see transfer guidance tab)	\$0	\$0	\$0
LTM Transfer OUT if applicable - Special Legislation	\$0	\$0	\$0
LTM Transfer OUT if applicable - Special Legislation	\$523,000	\$526,000	\$529,000
LTM Estimated Fiscal Year Expenditures	\$1,254,291	\$1,546,668	\$1,832,235
<b>Fund 06</b>			
	\$0	\$0	\$0
Beginning Fund Balance 06-467-XX	\$0	\$0	\$0
LTM Fiscal Year Bonded Revenue	\$0	\$0	\$0
LTM Fiscal Year Revenue	\$0	\$0	\$0
LTM Transfer IN from Fund 01 if applicable (see transfer guidance tab)	\$0	\$0	\$0
LTM Transfer OUT from Fund 06 if applicable (see transfer guidance tab)	\$0	\$0	\$0
Other Transfers	\$0	\$0	\$0
LTM Estimated Fiscal Year Expenditures	\$0	\$0	\$0
Ending Fiscal Year Fund Balance 06-467-XX	\$0	\$0	\$0

**RESOLUTION FOR THE ANNUAL DESIGNATION OF IDENTIFIED OFFICIAL WITH AUTHORITY FOR THE MDE EXTERNAL USER ACCESS RECERTIFICATION SYSTEM FOR DETROIT LAKES PUBLIC SCHOOL DIST. 0022-01**

The Administration proposes Mark Jenson; Superintendent of Schools be designated as Detroit Lakes Public Schools Individual with Authority (IOwA) for the Minnesota Department of Education.

**Designation of an Identified Official with Authority for Education Identity Access Management.**

The Minnesota Department of Education (MDE) requires that school districts annually designate an Identified Official with Authority (IOwA) to comply with the MNIT Enterprise Identity and Access Management Standard which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will assign job duties and authorize external user's access to MDE secure systems for their local education agency (LEA). The Board recommends to authorize **Mark Jenson** to act as the Identified Official with Authority (IOwA) for Detroit Lakes Public Schools, Dist. 0022-01.

Therefore, the Administration recommends the following resolution.

BE IT RESOLVED, that the School Board of Detroit Lakes Public Schools, Dist. 0022-01 designate Mark Jenson, Superintendent of Schools as Detroit Lakes Public Schools Identified Official Individual with Authority for the 2022-2023 academic year.

IOwA: Mark Jenson, Superintendent of Schools

EDIAM User Id:

Email: [markjenson@detlakes.k12.mn.us](mailto:markjenson@detlakes.k12.mn.us)

Detroit Lakes Public Schools – Dist. 0022-01

MOTION:

SECOND:

IN FAVOR:

AGAINST:

---

Signature of Board of Education Chair

---

Date

**INDEPENDENT SCHOOL DISTRICT #22  
FINANCE COMMITTEE MEETING AGENDA  
Finance Committee Meeting - July 21, 2022**

**Members Present:**

**Jennifer Pederson  
Mark Jenson**

**April Thomas  
Jason Kuehn**

**Courtney Henderson**

A Finance Committee Meeting was held on Thursday, July 21st, 2022 in the District Office Conference Room. The agenda was as follows:

**1. Fund Balances Review**

**Director of Finance Kuehn reviewed the fund balances through the month of May and receipts for the month of May.**

**2. Review of Disbursements**

**Four sets of disbursement were reviewed by the Finance Committee. The committee recommends approval of the hand payables for June. The committee also recommends the check register for both the Middle School and High School activity accounts for the month of June. Lastly, the committee recommends approval of the check summaries for both July 11 and July 25th.**

**3. 2022-23 Property Tax Levy Calendar**

**Director of Finance Kuehn reviewed the 2022-23 Tax Levy with the committee - highlighting dates for presenting and submitting the Preliminary Property Tax Levy in September as well as the required Truth in Taxation meeting in December.**

**Next Meeting - Thursday, July 21st @ 12:00 PM**

**INDEPENDENT SCHOOL DISTRICT #22  
FACILITIES COMMITTEE MEETING AGENDA  
Facilities Committee Meeting July 14, 2022**

A Facilities Committee Meeting was held at 8:00 AM on Thursday, July 14th, 2022 at the District Office. In attendance were Colin Gedrose, Mark Jenson, John Steffl, Amy Erickson, April Thomas, Josh Omang, Rob Nielsen, and Jason Kuehn.

**1. DLHS Updates**

The committee reviewed the construction progress which continues to be on schedule in most areas. Delays continue to prolong the track flooring in the Lakeshirts Fieldhouse, with the hope the area is completed prior to the start of school. Progress continues to be made in the DLHS Media Center, second floor Science classrooms, and Fitness/Dance Studio. There were no change orders up for approval for the meeting.

**2. DLHS and Rossman Signage Renderings**

The committee reviewed signage renderings for multiple areas at DLHS. Updated renderings were requested for the Dr. Tom Seaworth Sports Medicine Center, as well as for the exterior sign that will be visible on the Lakeshirts Fieldhouse. The committee approved signage proposals for Mollberg Field, as well as for the Concessions and Restrooms inside DLHS. Lastly, the committee reviewed a proposal from Lakeshirts in relation to signage for the Lakeshirts Auditorium. Superintendent Jensen, DLHS Principal Omang, and Director of Finance & Operations Kuehn were going to meet with representatives from Lakeshirts to provide feedback and review areas for signage.

The committee also reviewed signage proposals for Rossman Elementary for the exterior of the building facing Willow Avenue. The committee recommended one option to pursue with the vendor.

**3. Summer Projects Update**

Operations Supervisor Gedrose updated the committee on summer projects completed and in progress. Items of note include the roofing projects happening at Rossman, Roosevelt, and DLHS.

**4. Ten-Year LTFM Plan**

Director of Finance and Operations Kuehn and Operations Supervisor Gedrose outlined projects that would be included in the District's Ten-Year LTFM Plan which is submitted to the Minnesota Department of Education (MDE).