



DETROIT LAKES PUBLIC SCHOOLS

AGENDA

REGULAR SCHOOL BOARD MEETING

Monday, March 28, 2022 - 5:30 PM

City Council Chambers, 1025 Roosevelt Avenue, Detroit Lakes, MN 56501

The mission of the Detroit Lakes Public schools is to fill our sails with Laker PRIDE.

District Office ~ 702 Lake Avenue, Detroit Lakes, MN 56501 ~ 218.847.9271 ~ Website: www.dlschools.net
Superintendent: Mark Jenson Director of Finance & Operations: Jason Kuehn Education Director: Renee Kerzman

BOARD MEMBERS:

Amy Erickson, Vice-Chair
1380 East Shore Drive
Detroit Lakes, MN 56501
218.841.2944

Dr. Jennifer Pedersen
1354 East Shore Drive
Detroit Lakes, MN 56501
218.841.0291

Michelle Okeson
24842 County Rd 113
Detroit Lakes, MN 56501
218.841.6065

Mary Rotter- Treasurer
23625 Pebble Beach LN
Detroit Lakes, MN 56501
651.335.0396

John Steffl, Chair
22370 Steffl Road
Callaway, MN 56521
218.850.5060

April Thomas, Clerk
25592 Almquist Road
Detroit Lakes, MN 56501
651.271.1818

Annie Houglum, Student Representative- 23houglum@detlakes.k12.mn.us

I. CALL TO ORDER

Presenter: Steffl, Board Chair

A. Laker Pride

II. ROLL CALL

Presenter: Steffl, Board Chair

III. PLEDGE OF ALLEGIANCE

Presenter: Steffl, Board Chair

IV. APPROVAL OF AGENDA

Presenter: Steffl, Board Chair

A. Agenda Approval

Approval of the Agenda for the March 28, 2022, Regular School Board Meeting as presented.

V. RECOGNITIONS

Presenter: Steffl, Board Chair

A. 2021-2022 Winter Recognitions (See Attached)

Presenter: Steffl - Board Chair

VI. COMMENTS AND REQUESTS FROM VISITORS

Presenter: Steffl, Board Chair

A fifteen-minute time limit will be allowed for audience comment. Those requesting audiences will inform either the Board Chairman or the Superintendent prior to the meeting that you wish to address the Board.

VII. PROGRAM PRESENTATIONS

Presenter:

A. Middle School

B. Academies of Detroit Lakes High School - Nashville Trip Update

C. High School - Out of State Travel

Presenter: Braeden Hogie, Teacher

VIII. CONSENT ITEMS

Presenter: Steffl, Board Chair

Action is requested on the following items of the consent agenda. Consent agenda items are typically adopted without discussion of the individual items because they are routine or ordinary in action. Any consent agenda item may be removed for further discussion and deliberation by any member of the board.

- A. Approve the Minutes of the February 28, 2022, Regular School Board Meeting.
- B. Approve District Bills
- C. Approve District Hand Payable Bills
- D. Approve Personnel Agenda Items
- E. Acknowledge the 2021-22 Spring Coaches
- F. Approve the Memorandum of Agreement between Education Minnesota (EMDL) and Detroit Lakes Public Schools ISD #22 addressing block schedules at the Middle School for MCA testing.
- G. **Second Reading of Policies:**
Presenter: Steffl, Board-Chair
 - 1. 501 - School Weapons
 - 2. 502 - Search of Student Lockers, Desks, Personal Possessions and Student's Person
 - 3. 505 - Distribution of Non-school-Sponsored Materials on School Premises by Students and Employees

IX. DISCUSSION ITEMS

Discussion items receive individual attention because of the nature of the issues and need for introductory or other discussion in order to review the information prior to taking action. This is also the agenda location for items which simply need school board review, but no formal action on the items is required. Discussion items will typically return to the agenda at a future point for more specific action.

- A. **First Reading of Policies:**
Presenter: Steffl, Board-Chair
 - 1. 506 - K-12 Discipline and Violence Prevention
 - 2. 507 - Corporal Punishment
 - 3. 508 - Extended School Year for Certain Students with Individual Education Plans
 - 4. 509 - Enrollment of Nonresident Students
 - 5. 509.FM - Enrollment Options Program Form

X. ACTION ITEMS

Action items receive individual attention because of the nature of the issues, the need to discuss or review the information prior to taking action, or the specific kind of action required for the item.

- A. **Construction Change Orders** - Motion to approve the Construction Change Orders for the High School.
Presenter: Steffl - Board Chair
- B. **High School Out of State Travel** - Motion to approve Mr. Hogie and two students to travel to the Business Professionals of America National Leadership Convention May 4-8, 2022, in Dallas, Texas.
Presenter: Steffl, Board Chair
- C. **Termination and Non-Renewal of Teaching Contracts** - Motion to Adopt the Resolutions Relating to the Termination and Non-Renewal of the Teaching Contracts of Cassandra Brausen, Samantha Johnson, Bailee Lewis, Sydney Prussia (Roll Call Vote)
Presenter: Steffl, Board Chair

XI. ADMINISTRATIVE AND BOARD REPORTS

- A. **Superintendent Report**
Presenter: Mark Jenson, Superintendent
 - 1. Monthly Enrollment Report
 - 2. COVID-19 Update
- B. **Board Committee and Representative Reports**
 - 1. Student Report
Presenter: Walz, Student Board Representative

2. ECFE and SR Advisory Council Meeting - 2/28/22

Presenter: Erickson, Board Vice-Chair

3. Transportation Committee Meeting - 3/1/22

Presenter: Erickson - Board Vice-Chair

4. Health & Safety Committee - 3/1/22

Presenter: Steffl - Board Chair

5. Facilities Committee Meeting - 3/23/22

Presenter: Steffl, Board Chair

6. Finance Committee Meeting - 3/24/22

Presenter: Pedersen - Board Treasurer

XII. UPCOMING EVENTS AND ACTIVITIES

Presenter: Steffl, Board Chair

A. Board Work Session - 4/4/2022 - 5:30 PM - Laker Transitions Building

B. Finance Committee Meeting - 4/21/22 - 12:00 PM - District Office

C. April School Board Meeting - 4/25/2022 - 5:30 PM - City Council Chambers

XIII. MEETING ADJOURNED

Presenter: Steffl, Board Chair

Laker PRIDE

	<p>Purpose our intention, what drives us</p>	<p>Deliver educational excellence.</p>
	<p>Relationships the ways we connect and behave toward each other</p>	<p>Care and communicate positively and respectfully within and across our schools and community.</p> <ul style="list-style-type: none"> • District ↔ parents and community members • District ↔ building • Building ↔ teacher • Building ↔ parents • Teacher ↔ parent • Teacher ↔ students
	<p>Innovation the creation, development and implementation of a new idea or concept to enhance educational opportunities</p>	<p>Embrace creativity and critical thinking.</p> <ul style="list-style-type: none"> • Renew and bring up to date all systems and practices • Utilize growth mindset to hone existing intentions/objectives and explore new ideas • Support diverse ways of thinking and doing • Embed equity continually in every facet of our work
	<p>Development a process that creates growth, progress, positive change or the addition of physical, economic, environmental, social and demographic components</p>	<p>Foster the academic, social, emotional, and cultural needs of all learners.</p> <ul style="list-style-type: none"> • Implement and sustain PBIS at all levels • Hone our support for social/emotional health • Further learning and implementation of equitable feedback, assessment, grading and reporting • Provide professional development that supports PRIDE
	<p>Equity the quality of being fair (not equal) and impartial</p>	<p>Ensure that our values, policies, and practices are equitable for our students, staff, and community.</p> <ul style="list-style-type: none"> • Clarify and support understanding of equity vs. equality for all • Actively promote equity (institutional, personal, and instructional) • Remove systemic barriers • Accommodate different learning styles • Give students a voice

I pledge allegiance to the flag
of the United States of America,
and to the Republic
for which it stands,
one Nation under God,
indivisible,
with Liberty and Justice
for all.



2021-2022 Winter Recognitions

MSHSL Triple A Award – Siri Vagle and Jack Syltie were Detroit Lakes nominees to Region 8AA

Alpine Skiing

- Tristan Bristlin – State Participant
- Brayden Aldinger – Academic Gold Award
- Owen Anderson – Academic Silver Award
- Olivia Smith – Academic Gold Award
- Elsa Stigen – Academic Gold Award

Girls Nordic Skiing – Academic All-State & Academic Gold

- Lexi Gerdes
- Madi Gerdes

Girls Hockey – Gold Award, 8A Academic Champions, Academic State Champions

- All-Conference
 - Emma Coley
 - Haley Stattelman
- Honorable Mention
 - Adisyn Strand
 - Emma Wahl
- All-State Academic Award
 - Emma Coley
 - Hadlee Justesen
 - Madi Olson
 - Kacy Schiltz
 - Alyssa Schons
 - Adisyn Strand
 - Emma Wahl
 - Luisa Walz

Boys Hockey

- All-Conference
 - Spencer Bergman
 - Elijah Blow
 - Jordan Fields
 - Jacob Thomas
- All-Section
 - Spencer Bergman – Third Team
 - Elijah Blow – Third Team
 - Jacob Thomas – Second Team
- Section 8A Coach of the Year – Ben Noah
- Section 8A Asst. Coach of the Year – Mike Miller

Girls Basketball – Academic Silver

- Mid-State Coach of the Year – Rachel Johnson
- All-Conference
 - Grace Gunderson
 - Jacee Hauser
 - Abby Larson
- Honorable Mention
 - Ella Bettcher
 - Helena Daggett

Boys Basketball – Section 8AAA Academic Team Champions

- All-Conference
 - Mason Carrier
 - Nate Cihak
- Honorable Mention
 - Chris Breeden
 - Christian Solberg

Wrestling State Qualifiers & Academic Gold Award

- State Qualifiers
 - Cade Jackson – 6th Place & Academic All-State
 - Jeffrey Moen
 - Bradley Swiers
 - Tyson Ulyyott
- Section 8AA Academic All-Stars
 - Leroy LaCrosse
 - Cade Jackson
 - Bradly Swiers
 - Tyson Ulyyott
 - Connor Zamzo

Dance – Silver Award

- All-Conference
 - Peyton Eischens
 - Marit Engum
 - Tori Lafriniere
- Honorable Mention and MADT Dance All-State
 - Lily Anderson
 - Amaya LeCleur
- MADT Dance Senior Academic Award
 - Marit Engum
- Laker Jazz Team State Participants

Gymnastics State Participants – Team Placed 6th

- Jerzie Horner
- Elsie Ratz
- Gabby Whitworth – 3rd Vault, 6th AA, 6th Floor

FFA

- Regions
 - Poultry Team 5th Place Overall:
 - Mikayla Engum, Reece Johnson, Laila Retz (10th individual), Gregory Simons, Alex Swanson
 - Parliamentary Procedure Team 1st Overall (Statebound):
 - Hannah Baumgartner, Makayla Baumgartner, Mikayla Engum, Logan Muff, Tobias Muff, Gregory Simons
 - Ag Activities Day 1st Place in Food Science:
 - Hannah Baumgartner, Makayla Baumgartner, Tobias Muff, Eden Schmitz
 - Horse Team 2nd Overall (Statebound):
 - Cassidy Berry, Kristina Heinlein, Bayleigh Johnson, Julia Teiken (1st Individual)
 - Dairy Team 5th Overall (Statebound):
 - Hannah Baumgartner, Mikayla Engum, Reece Johnson (12th Individual), Carly Zurn
 - Hannah Baumgartner – 1st Place Employment Skills (Statebound)
 - Mikayla Engum – 7th Place Extemporaneous Speaking
 - Bayleigh Johnson – Silver Place in Horse Entrepreneurship Proficiency
 - Malayna Perry – 4th Place Individual (Statebound)
 - Julia Teiken – 3rd Place Horse Evaluation and Scholarship Winner
- State (will be held in April – results TBD)
 - Bayleigh Johnson will receive her State FFA Degree
- Nationals (will be held in October)
- Madison Myhre and Alyssa Mitchell will receive their American FFA Degree

BPA

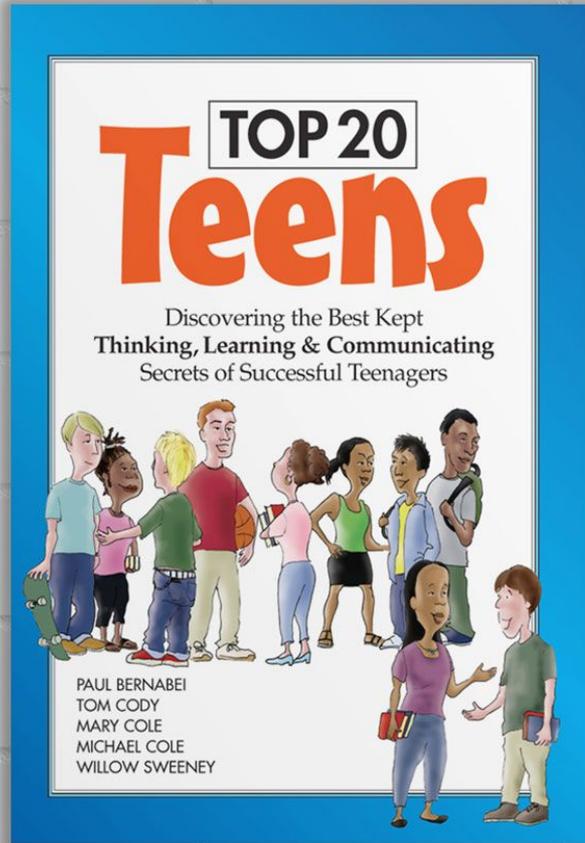
- Region Conference
 - Madison Blahut – 2nd Place Integrated Office Applications
 - Kobey Block – 2st Place Financial Analyst Team & 6th Place Banking/Finance
 - Allie Bolar – 3rd Place Fundamental Word Processing & 1st Place Presentation Management
 - Mason Carrier – 7th Place Fundamental Accounting
 - Nate Cihak – 2nd Place Ethics & Professionalism & 3rd Place Global Marketing Team
 - Mia Hanson – Elected Region 6 President, 6th Place HR Management & 3rd Place Presentation Management
 - Jonah Hauser – 1st Place Entrepreneurship & 3rd Place Global Marketing Team
 - Morgan Hausten – 1st Place ICD-10 CM Medical Diagnostic Coding & 4th Place Payroll Accounting
 - Cade Jackson – 2nd Place Personal Financial Management & 6th Place Fundamental Accounting
 - Ava Morrison – 1st Place Intermediate Word Processing
 - Lexis Reisenauer – 3rd Place Interview Skills & 5th Place HR Management
 - Carson Rogstad – 4th Place Graphic Design Promotion & 3rd Place Global Marketing Team
 - Dylan Shefelbine – 8th Place Banking & Finance
 - Kate Stearns – 1st Place Financial Analyst Team
 - Jack Syltie – 1st Place Financial Analyst Team & 5th Place Payroll Accounting
 - Laura Syltie – 1st Place Fundamental Desktop Publishing & 5th Place Fundamental Spreadsheet Applications
 - Kate Taves – 1st Place Payroll Accounting & 4th Place Interview Skills
 - Rylie Wendt – Elected Region 6 Vice President, 2nd Place Intermediate Word Processing & 1st Place Advance Office Systems
- State Conference
 - 2nd Place Financial Analyst Team: Kobey Block, Kate Stearns, Jack Syltie
 - Madison Blahut – 7th Place Integrated Office Applications
 - Allie Bolar – 13th Place Presentation Management Individual
 - Mason Carrier – Fundamental Accounting
 - Nate Cihak – 10th Place Ethics
 - Mia Hanson – 10th Place Presentation Management Individual
 - Jonah Hauser – 10th Place Entrepreneurship
 - Morgan Hausten – 6th Place ICD-10 CM Medical Diagnostic Coding
 - Ava Morrison – 5th Place Intermediate Word Processing
 - Laura Syltie – 7th Place Fundamental Spreadsheet Applications
 - Kate Taves – Interview Skills & 8th Place Payroll Accounting
 - Rylie Wendt – 7th Place Advanced Office Systems
- National Qualifiers
 - Madison Blahut – Integrated Office Applications
 - Kobey Block – Financial Analyst Team
 - Morgan Hausten – ICD-10 CM Medical Diagnostic Coding
 - Ava Morrison – Intermediate Word Processing
 - Kate Stearns – Financial Analyst Team & Ambassador Torch Award
 - Laura Syltie – Fundamental Spreadsheet Applications
- Madison Blahut, Morgan Hausten and Kate Stearns will be competing at the National Leadership Conference in Dallas, TX, May 4-8, 2022.

Boys Swim and Dive Team – Academic Silver Award

- Conference Medalists:
 - Ryan Erickson – 100 Free
 - John Gulon – 100 Backstroke, 50 Free
 - 400 Relay – Micah Barberg, Ryan Erickson, John Gulon, Zane Roberts
- Section Medalists:
 - John Gulon – 2nd Place Section 5A, new school record 55.18
- State Participant:
 - John Gulon – 100 Backstroke, new school record 55.02



Top 20 for Teens.



Members:

Julie Berntson

Danielle Schmitz

Rebeca Vinje

Anna Aakre

Kari Swoboda

Steve Zamzo

There are 30 lessons divided up into 3 sections. They are Thinking, Learning and Communicating. We divided them up into 6th, 7th and 8th Grade sections.

There are 3 lessons all grades do at the beginning of the year. These are called the Cornerstones. It is a refresher for the 7th and 8th graders.

We have created a few videos that go along with the lesson so staff members don't have to prep for these activities.

Unit 1 TLC



T
THINK



Laker Qualities

Laker Qualities In the Hallway

Attend

Enter at 7:55

Leave by 3:45 (unless at Targeted Services)

Achieve

Use your time to get materials

Behave

Calm body-hands and feet to self

Quiet mouth-inside voice

Looking forward

Stay to the right

Walking feet

Go directly to class

DETROIT LAKES

LAKERS

Pride



Laker Qualities in Lunchroom

Attend

Be in the lunch line at appropriate time

Stay in the Commons or assigned outside area

Food stays inside

Clean your area

Achieve

Wait patiently in lunch line

Clean up after yourself

Thank lunch staff

Leave clean tables

Have positive conversation

Behave

Quiet voices

When inside, stay seated

DETROIT LAKES

LAKERS

Pride



Laker Qualities

Places where we use our Posters:

Hallway

Stairs

Lunch room

School Grounds

Visiting the Office

On the Bus

At Assemblies

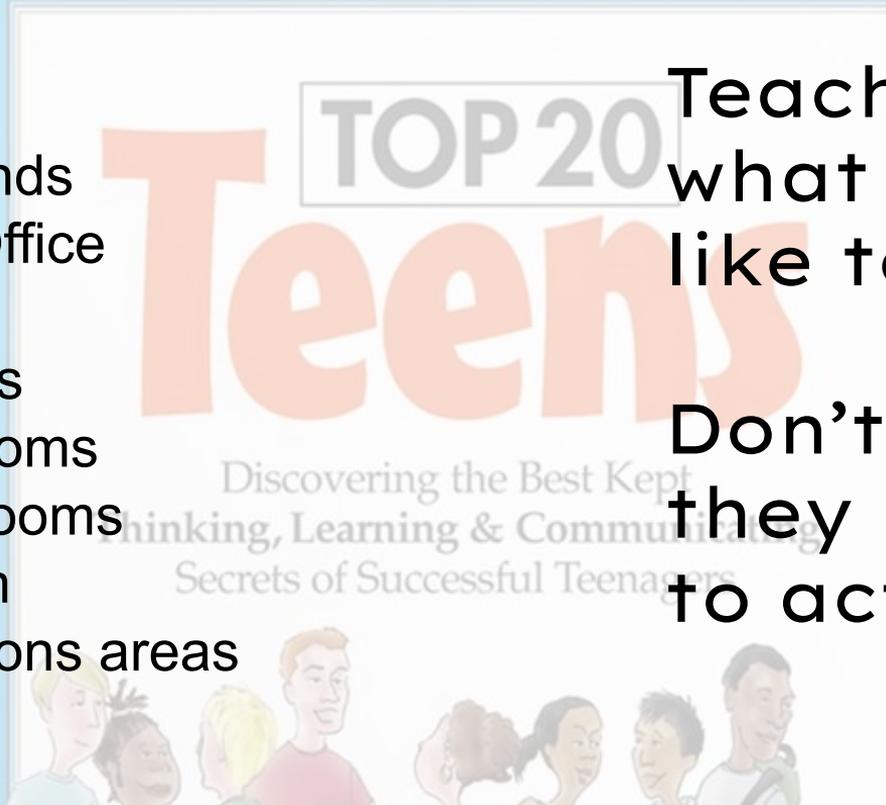
In the Bathrooms

In the Classrooms

At Open Gym

In the Commons areas

In the Library



Teach them
what you would
like to see.

Don't assume
they know how
to act.

Laker Pride Blue Tickets

Laker Pride Ticket

This is to certify that:

Name:

Date:

Circle one

6th grade: RED WHITE BLUE 7th grade 8th grade

Was noticed having Laker Pride by:

Attending

Achieving

Behaving

Hallways:

Restroom:

Classroom:

Commons
Areas:

Lunch
Area:

Being Socially
Responsible:

By:

What positive action was the student doing?

Signed:

Thank you for representing Laker Pride by Attending, Achieving and Behaving.

Teachers hand these to the student.

They talk to them about what they saw.

It is a time to connect with kids and learn a little more about them.



Laker Pride Blue Tickets

This is meant to be a reward for students that are behaving at expectations.

Rewarding the students that are always doing the right thing.

Finding the positive.

5 tickets are drawn weekly. (Most of the time) and a small prize is given to those 5. It is usually a Gatorade and chips/candy

Tickets not drawn are recorded. Each Trimester, we celebrate those with a predetermined amount of tickets.

Last Year, the end of the year celebration was to go to MFG, Zorbaz for Pizza and a mini concert by Tim Eggebraten.

What we do with those Blue Tickets?: Data Information

49 responses



Accepting responses

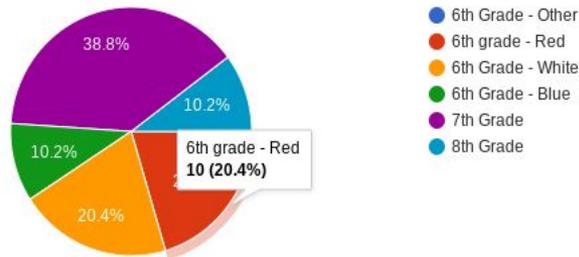
Summary

Question

Individual

In what grade is the student?

49 responses



6th Grade - Other

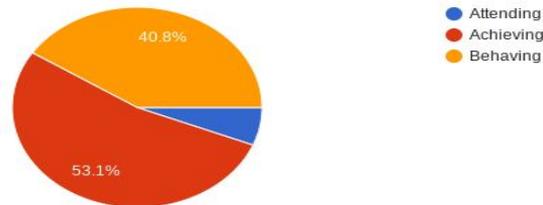


We can see where our students are getting noticed and we can plan activities to increase areas that are lacking.

Category and Place

This is student was noticed having Laker Pride by:

49 responses



Where did this happen?

49 responses



What we do with those not meeting behavior expectations:

In 6th grade we have teams so we pull those kids into individual meetings to make a plan.

Other grades pull students in their groupings and often incorporate our school counselors.

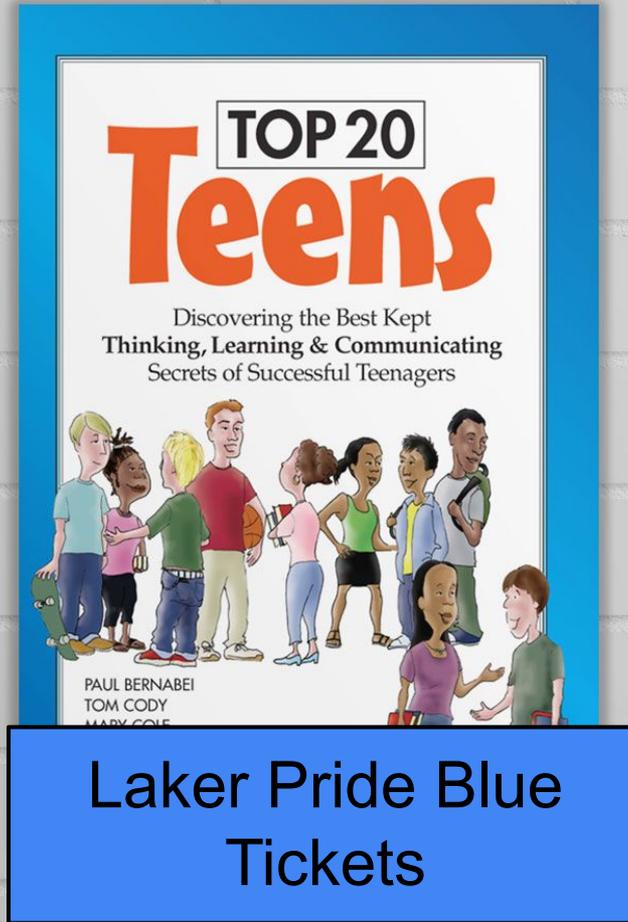
We also use our SST to work on finding solutions to problems.

Tier 2: Maggy Doll, Kim Lucas (Social Worker), School Counselors:
Karin Fritz-Staley and Kari Swoboda

Meets with individual students who may need some different type of attention.



Top 20 for Teens.



Laker Pride Blue
Tickets

Questions



*Welcome to Detroit Lakes
High School*

Caring. Collaboration. Creativity.

DETROIT LAKES PUBLIC SCHOOLS

Nashville Study Visit 2022

Great Marketing...



What path are you planning to take?

JOHN OVERTON HIGH SCHOOL FRESHMAN ACADEMY

- Engineering Academy**
 - Engineering by Design
 - Mechanical- Electrical-Plumbing
- IT Academy**
 - Networking
 - Programming
 - Web Design
- Diagnostic/Medical/Therapeutic Academy**
 - Diagnostic
 - Medical Int
 - Therapeutic
- Marketing/Scientific Research/AIDP Academy**
 - Marketing
 - Interdisciplinary
 - Scientific Research (ISR)
 - Advanced International Diploma Program (AIDP)

WELL-ROUNDED COLLEGE VISITS Nurturing Identity Problem Solving life ready Skills future Professionalism Knowledge CRITICAL Thinking

Students CAREER READY Balance Growth NEW OPPORTUNITIES CAREER Exploration change Discovery fresh start

FRESHMAN ACADEMY

ENTHUSIASTIC College ready Responsibility Work Ethic SELF- Career Decisio fair MAKING Caring DISCOVERY Problem Solving Maturity IDENTITY

Aspirations Energetic FRESH IAN EMINA Identity



Hands-on and rigorous learning

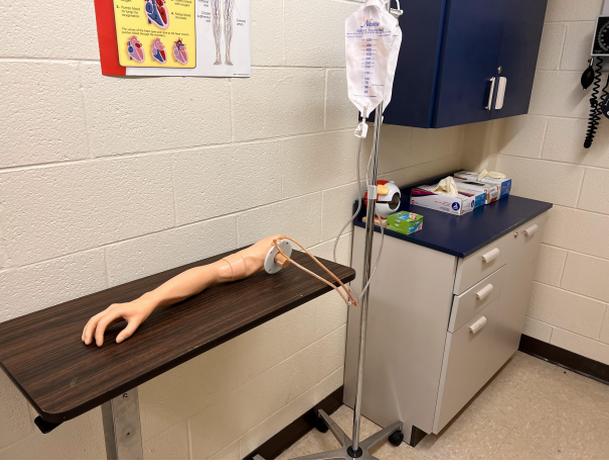
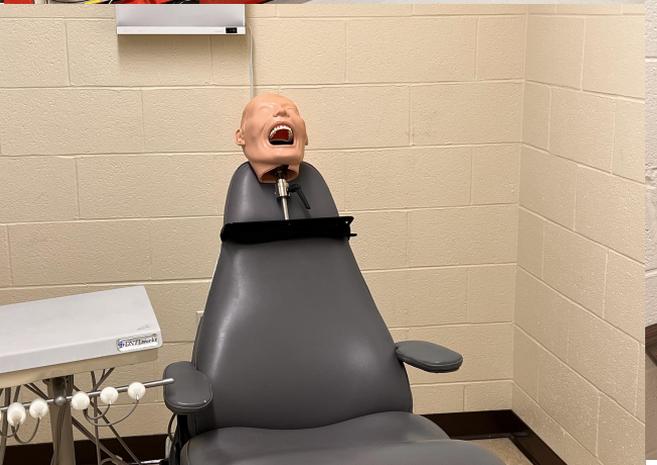


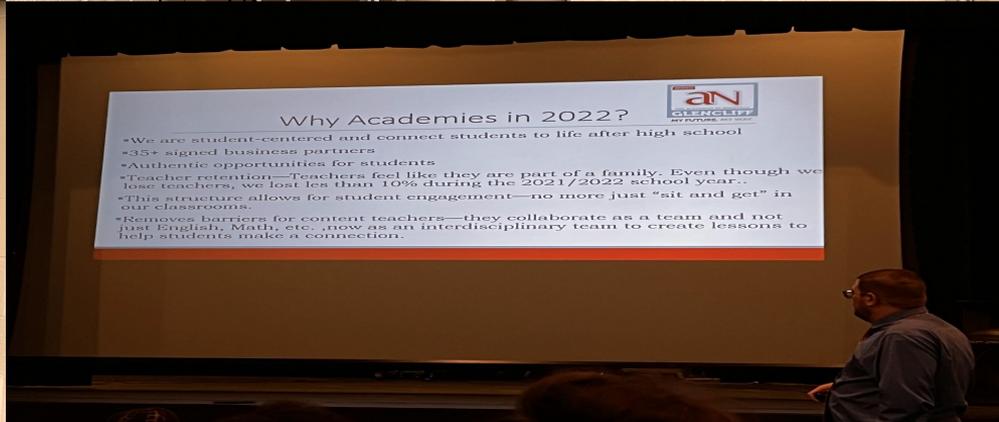
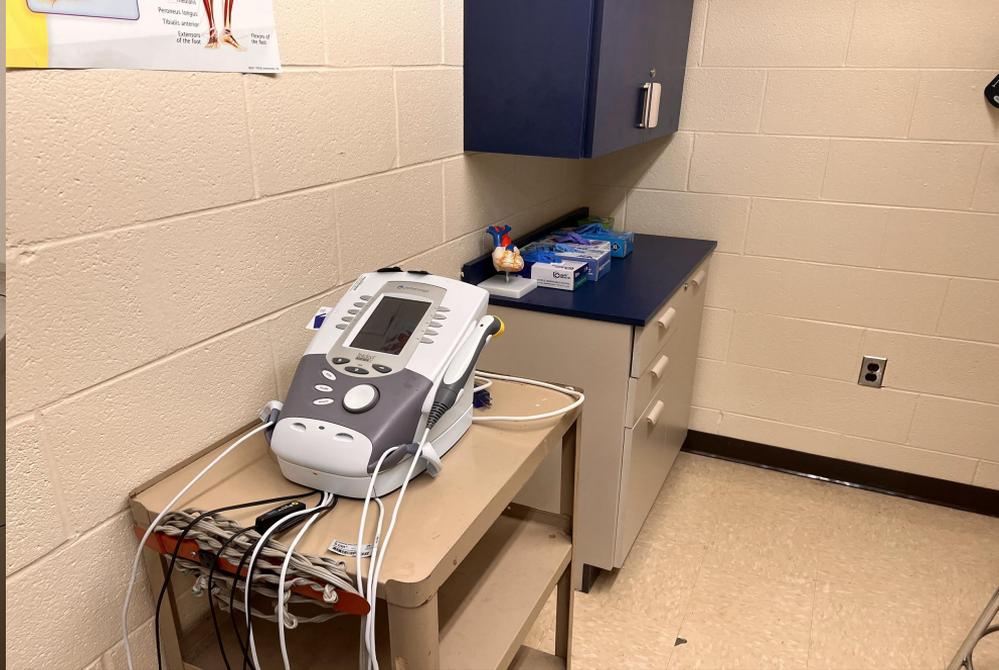
Glenclyff

Who Are We?

- Established in September of 1967
- One of the most Diverse High Schools in Tennessee
- We offer 4 Career and College Themed Academies
 - The Freshman Academy
 - The Academy of Health and Hospitality
 - The Academy of Agriculture, Automotive, and Technology
 - The Ford Academy of Business and Innovation
- Our enrollment is at 1,158 for the 2021-2022 school year

Glenclyff
AT FUTURE





How It Looks at MHS

Improve Student Outcomes	Improve Workforce Outcomes	Improve Community Prosperity
<ul style="list-style-type: none"> Content Meetings Academy Meetings <ul style="list-style-type: none"> Interdisciplinary Planning Project-Based Learning Focused Discussions About Data Academy PD's <ul style="list-style-type: none"> 21st Century Personalized Learning Time (PLT) MTSS Time 	<ul style="list-style-type: none"> Career-related guest speakers <ul style="list-style-type: none"> General Ed Classes Career-related field trips <ul style="list-style-type: none"> Goal, Purpose Reflection Job Shadowing & Internships <ul style="list-style-type: none"> Reflection Project Design w/ Partners Work-based Learning 	<ul style="list-style-type: none"> Partners focusing on the "What" & "Why" in General Education courses Partner Mentoring <ul style="list-style-type: none"> Students/Teachers Advisory Board Meetings <ul style="list-style-type: none"> Partner Led Maplewood Mondays Partners Providing a Valuable Level of Accountability

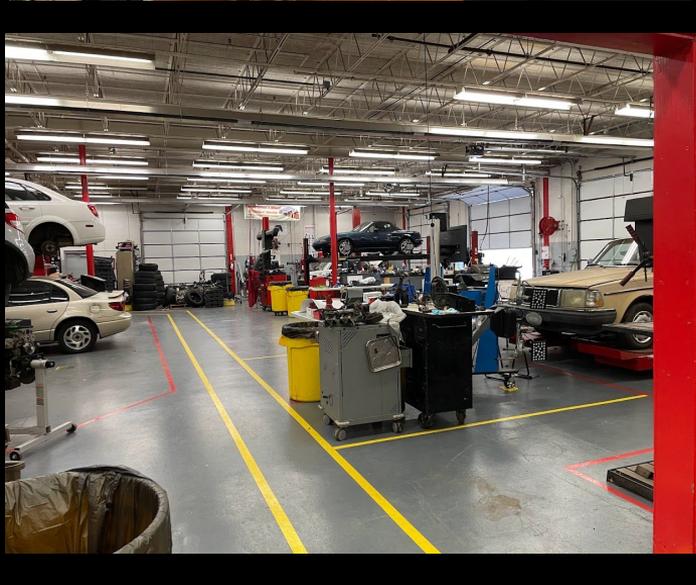


MAPLEWOOD HIGH SCHOOL

2021- 2022 BELL SCHEDULE

REGULAR SCHEDULE (M,T,T,R,F)

Block	Start - End	Duration
1 st Block	7:05-8:20am	75 Minutes
Transition	8:20-8:25am	5 Minutes
2 nd Block	8:25-9:40am	75 Minutes
Transition	9:40-9:45am	5 Minutes
PLT	9:45-10:35am	50 Minutes
Transition	10:35-10:40am	5 Minutes
1 st Block	10:40-12:15pm	75 Minutes
1 st Lunch	12:15-1:15pm	60 Minutes
2 nd Block	1:15-1:45pm	30 Minutes
3 rd Block	1:45-2:15pm	30 Minutes
4 th Block	2:15-2:50pm	35 Minutes
Transition	2:50-2:55pm	5 Minutes
1 st Block	2:55-4:05pm	70 Minutes



MAPLEWOOD HIGH SCHOOL

2021- 2022 BELL SCHEDULE

Workday "Whole Child" Wednesday

Block	Start - End	Duration
1 st Block	7:05-8:05am	60 Minutes
Transition	8:05-8:10am	5 Minutes
2 nd Block	8:10-9:10am	60 Minutes
Transition	9:10-9:15am	5 Minutes
Clubs & Groups	9:15-10:00am	45 Minutes
Transition	10:00-10:05am	5 Minutes
1 st Block	10:05-12:10pm	125 Minutes
1 st Lunch	12:10-1:10pm	60 Minutes
2 nd Lunch	1:10-1:15pm	30 Minutes
3 rd Lunch	1:15-1:40pm	30 Minutes
4 th Lunch	1:40-12:10pm	30 Minutes
Transition	12:10-12:15pm	5 Minutes
PLT	12:15-1:00pm	45 Minutes
Transition	1:00-1:05pm	5 Minutes
1 st Block	1:05-2:05pm	60 Minutes



Professional Skills:

Attendance and Punctuality: Keeping appointments on time, and completes assignments on time. When absent, student makes up work in a prompt and respectful manner.

	4	3	2	1	Student Grade
Attendance and Punctuality: Keeping appointments on time, and completes assignments on time. When absent, student makes up work in a prompt and respectful manner.	Advanced (Above Standard)	Proficient (Meets Standard)	Basic (Approaching Standard)	Below Basic (Below Standard)	
Personal Presentation: Exhibits professionalism in the areas of courtesy, appropriate language, and dress.	Advanced (Above Standard)	Proficient (Meets Standard)	Basic (Approaching Standard)	Below Basic (Below Standard)	
Communication: Reads with understanding, writes with skill, and communicates effectively and responsibly in a variety of ways and settings.	Advanced (Above Standard)	Proficient (Meets Standard)	Basic (Approaching Standard)	Below Basic (Below Standard)	
Interpersonal Effectiveness: Works effectively with others and contributes productively as a member of a group—works toward achieving individual and group goals.	Advanced (Above Standard)	Proficient (Meets Standard)	Basic (Approaching Standard)	Below Basic (Below Standard)	
Quality and Commitment: Gives best effort, evaluates work, and completes work to quality standards.	Advanced (Above Standard)	Proficient (Meets Standard)	Basic (Approaching Standard)	Below Basic (Below Standard)	
Ethics: Adheres to the ethical use of time, technology and other resources with regards to property, privacy, and appropriateness.	Advanced (Above Standard)	Proficient (Meets Standard)	Basic (Approaching Standard)	Below Basic (Below Standard)	

Professionalism Rubric

Assess student's college and career readiness skills throughout the high school experience.



#ANStudyVisit @NashHub @MyFutureMyWay

Pathway Modules

- A/V Production
- Accounting
- Advanced Accounting
- Advertising
- Alternative Energy
- Animal and Plant Biotechnology
- Architectural Drafting
- Architecture and Engineering Design
- Audio Production
- Audio/Video Technology and Film
- Auto Diesel
- Automobile Maintenance Light Repair
- Aviation
- Banking and Finance
- Biotechnology
- Business Accounting
- Business and Information Support
- Business and Technology
- Business Management
- Collision Repair
- Computer Science
- Culinary Arts
- Digital Arts and Design
- Early Childhood Care and Education
- Energy and Power Distribution
- Engineering Drafting and Design
- Entrepreneurship
- Financial Services
- Fire Science
- Forestry/Wildlife Systems
- Global Marketing and Logistics
- Graphic Communication
- Graphic Design
- Healthcare Administration
- Hospitality, Recreation and Tourism
- Health Services – Diagnostic Services
- Health Services – Exercise Physiology
- Health Services – Medical Interpreting
- Health Services – Public Health
- Health Services – Therapeutic Services
- Human Resources Management
- Instrumental Arts
- Interdisciplinary Science and Research
- International Baccalaureate
- Internet of Things
- IT – Coding
- IT – Cybersecurity
- JROTC
- Law Enforcement and Criminal Justice
- Law Enforcement Services
- Legal Services and Court Systems
- Marketing and Management
- Marketing Entrepreneurship
- Marketing Management Advertising
- Marketing Management Entertainment Management
- Mechanical, Electrical and Plumbing
- Mechatronics
- Media Publishing
- Music Arts
- Networking
- Nutrition and Food Science
- Personal Care Services Cosmetology
- Plant and Landscape Systems
- Programming
- Recording Industry
- Residential and Commercial Construction
- Social Services
- Sports and Entertainment Marketing
- STEM Engineering by Design
- STEM Technology
- Teaching as a Profession
- Therapeutic Services – Allied Health and Medicine
- Therapeutic Services – Emergency Medical Responder
- Therapeutic Services – Sports Medicine
- Urban Agriculture and Horticulture
- Veterinarian Science
- Visual Arts
- Vocal Arts
- Web and Digital Design



Note: Additional Pathways Upon Request



What will we do as a result of
this visit?

1. Create an Academy Leadership Team

★ To advance and improve our implementation of academies

★ Support staff in:

- Revisiting what our Vision is for the model at DLHS
 - What is our Why?
- Continued improvement of building culture and momentum in continuous improvement
- Improving understanding and buy in of the academy model
 - Academies 101
 - What's your role
 - Compare ELOs
- Having an “organic” voice in how we can implement the model in a deeper way into the fabric our high school and community.
- Implementation of project based learning activities
- Making connections between core content, academy courses, and across academy teams
- Developing targeted and intentional topics for training and data collection to use to determine what is working or not working.
- Marketing our brand in a more intentional way

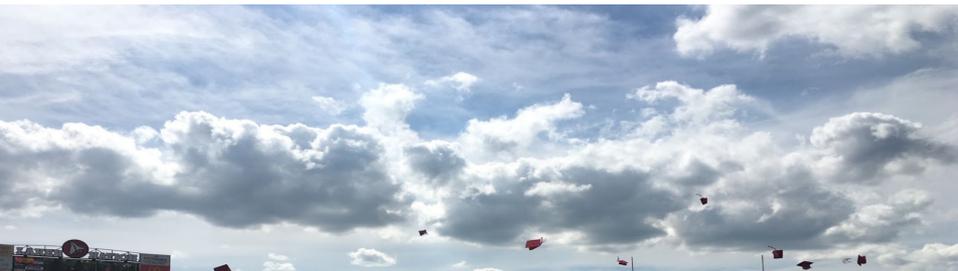


2. Implement Academy Scheduling Principles

- ★ Increase the effectiveness of our academy pathway teams
- ★ Reimagine our teaming and meeting structure to intentionally build in time during the day for:
 - Academy Pathway Teaming
 - Department Teaming
 - BARR Implementation
 - “If you believe in this model you will find time for this to get done during the school day”
- ★ Use scheduling principles to improve efficiency of meetings that are occurring
 - Use time intentionally and effectively instead of “just meeting everyday”
- ★ Research & Discuss the A/B block schedule
 - 76 min blocks
 - Personalized Learning Time (AIT) Every Day



3. Re-establish Vision of our Academy Model



COLLEGE READY



CAREER READY



TEN COMMANDMENTS for CAREER SUCCESS

- I. Be Positive (Attitude is everything)*
- II. Show Up (On time, every day, reliably)*
- III. Work Hard (Earn your keep, get something done)*
- IV. Get Along (Play together nice in the sandbox)*
- LIFE READY**
- VI. Be Flexible (Willingly take on different tasks)*
- VII. Figure It Out (Be a problem solver, not a problem asker)*
- VIII. Join the Club (Be proud to be a part of your organization)*
- IX. No Whining (Communicate positively and, well, don't be high*



Ensure All Pathways Have Varied EPSO Options

Academies / CTE Office

4. Map out and intentionally offer our AP/early college (CE)/certifications in each Academy/Pathway.

- ★ **OSHA 10** certification for all Sophomores
- ★ **AP** - Sophomores - Seniors
- ★ **CE** - Juniors & Seniors
- ★ **Articulation Courses** (11-12)
- ★ **Further Certifications** (11-12)
- ★ **Vantage Experience** (12)
- ★ **Quality Points & Weighted Grades** - Contracts as incentive to take these classes, participate, and attempt these exams

METRO NASHVILLE PUBLIC SCHOOLS	AP Advanced Placement	CIE Cambridge	DE Dual Enrollment	IB International Baccalaureate	LDC Local Dual Credit	IC Industry Certification
Description	<ul style="list-style-type: none"> College-level high school courses offered in multiple subjects Nationally recognized exams 	<ul style="list-style-type: none"> Rigorous comprehensive college-level curriculum offered at the high school level Internationally recognized exams 	<ul style="list-style-type: none"> Postsecondary (PS) course taught at the PS institution, high school, or online Student enrolled in the PS institution 	<ul style="list-style-type: none"> Rigorous comprehensive college-level curriculum offered at the high school level Internationally recognized exams 	<ul style="list-style-type: none"> High school course aligned to standards at local postsecondary (PS) institution Optional exam for credit at local PS institution 	<ul style="list-style-type: none"> Assessment by an independent, certifying entity based on evidence of knowledge, skills, and competencies
Structure	Course and Exam	Course and Exam	Course	Course and Exam	Course and Exam	Exam
Provider	The College Board	Cambridge International Examinations	Individual TN PS Institutions	International Baccalaureate Organization	Individual TN PS Institutions	Industry
Student Fees and Assistance	<ul style="list-style-type: none"> Exam fees College Board and state assistance for low-income students 	<ul style="list-style-type: none"> Exam fees College Board and state assistance for low-income students 	<ul style="list-style-type: none"> Course books, fees, books Dual Enrollment Grant (a lottery scholarship) 	<ul style="list-style-type: none"> Exam fees College Board and state assistance for low-income students 	<ul style="list-style-type: none"> Exam fees 	<ul style="list-style-type: none"> Exam fees
High School Credit and Graduation Requirements	<ul style="list-style-type: none"> AP courses meet graduation requirements and/or elective credit 	<ul style="list-style-type: none"> Cambridge courses meet graduation requirements and/or elective credit 	<ul style="list-style-type: none"> District sets policy on awarding high school credit and graduation requirements 	<ul style="list-style-type: none"> IB courses meet graduation requirements and/or elective credit 	<ul style="list-style-type: none"> LDC course fulfills the same requirements as aligned high school course 	<ul style="list-style-type: none"> IC is a program of study and does not meet graduation requirements
High School Recognition State Policies	<ul style="list-style-type: none"> Qualifies for graduation with state distinction Qualifies for GPA weighting 	<ul style="list-style-type: none"> Qualifies for graduation with state distinction Qualifies for GPA weighting 	<ul style="list-style-type: none"> Qualifies for graduation with state distinction Qualifies for GPA weighting 	<ul style="list-style-type: none"> Qualifies for graduation with state distinction Qualifies for GPA weighting 	<ul style="list-style-type: none"> Qualifies for GPA weighting 	<ul style="list-style-type: none"> Qualifies for graduation with state distinction Qualifies for GPA weighting
Postsecondary Credit Determinant	<ul style="list-style-type: none"> Score on an AP exam 	<ul style="list-style-type: none"> Grade in Cambridge AS- or A-level subject 	<ul style="list-style-type: none"> Dual credit course completion Passing grade as assigned by PS instructor 	<ul style="list-style-type: none"> Score on IB SL or HL exam 	<ul style="list-style-type: none"> Score on challenge exam at or above the established cut score 	<ul style="list-style-type: none"> Score on industry certification exam
Postsecondary Credit Awarded	<ul style="list-style-type: none"> Determined by PS institutions Awarded upon matriculation 	<ul style="list-style-type: none"> Determined by PS institutions Awarded upon matriculation 	<ul style="list-style-type: none"> Credit awarded on PS transcript upon course completion Credit can be transferred to other PS institutions 	<ul style="list-style-type: none"> Determined by PS institutions Awarded upon matriculation 	<ul style="list-style-type: none"> Credit accepted at the partnering PS institution Students should notify registrar upon 	<ul style="list-style-type: none"> Determined by postsecondary institutions

MNPS EARLY POSTSECONDARY OPPORTUNITIES

An Example: STEM Engineering

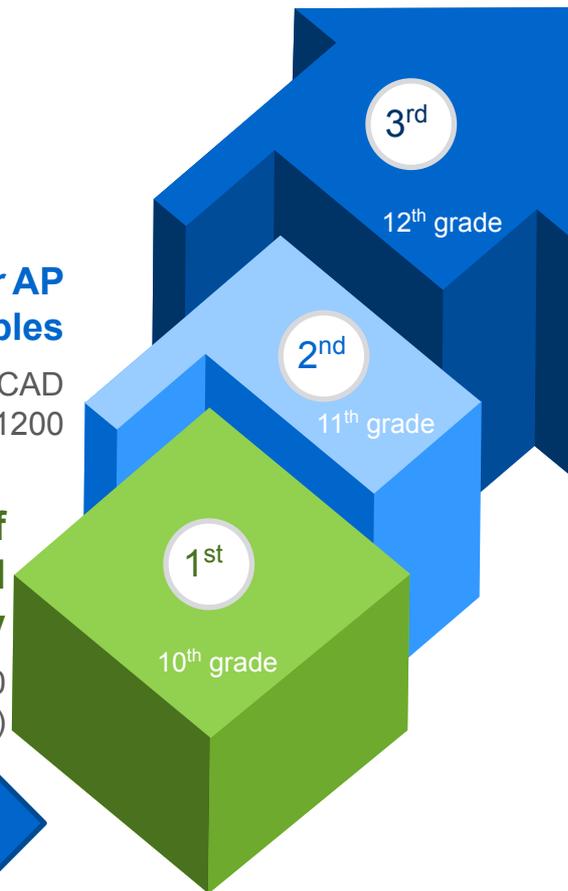
Engineering Design I or AP Computer Science Principles

Autodesk AutoCAD
DC: NSCC for CADD 1200

Principles of Engineering and Technology

OSHA 10
DC : TSU for ENGR 1020 (1 hr)

Freshman Seminar



Post-Secondary and/or Career

Engineering Design II or AP Computer Science A

Autodesk Inventor
DC: NSCC for CADD 2113

Which Industry Certifications?

2013-14 SY

10 Industry Certifications offered at 10 schools. 136 test attempts.

1. ACA Photoshop
2. OSHA-10
3. AutoDesk CAD
4. Dispatch
5. Unarmed Guard
6. CCMA
7. CNA
8. ServSafe Food Manager
9. ABC Server
10. ProStart Level II

2014-15 SY

20 Industry Certifications offered at 12 schools. 167 test attempts.

2017-18 SY

SOME Financial Barriers for CTE students removed. 1180 test attempts.

2019-20 SY

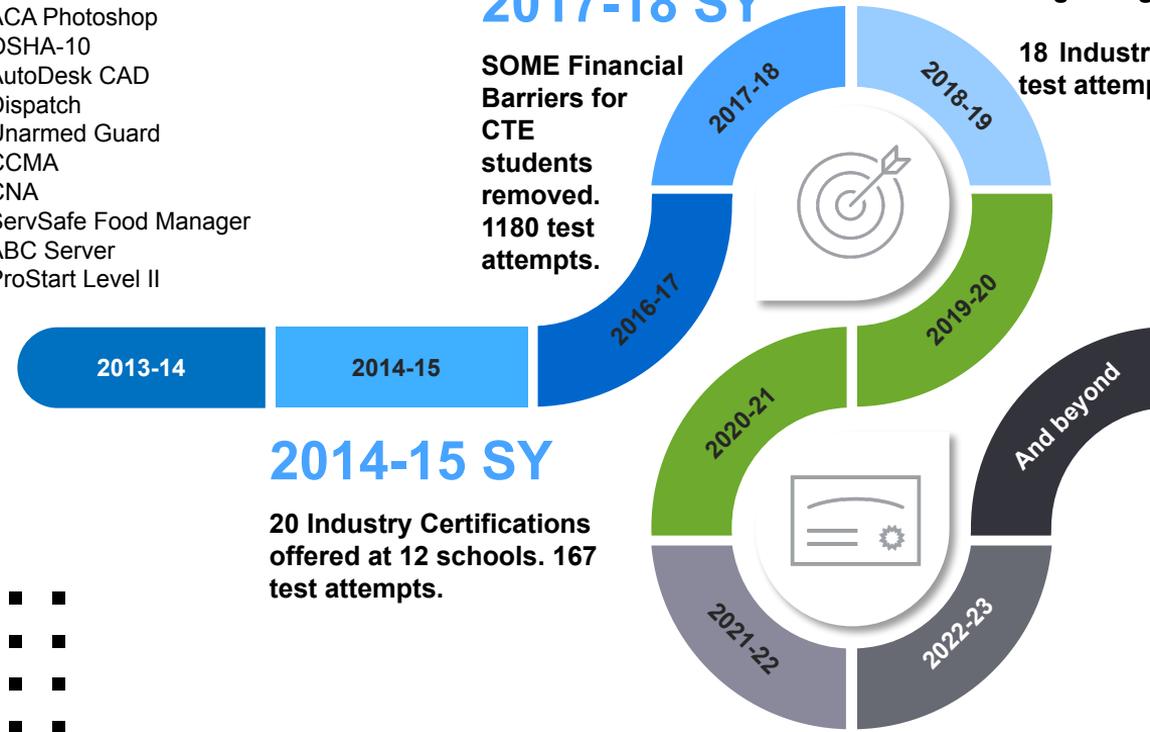
ALL Financial Barriers for ALL students removed. Began alignment with TDOE Promoted List

18 Industry Certifications offered at 13 schools. 992 test attempts, despite COVID restrictions!

2021-22 SY

Full alignment with TDOE Promoted List 21 Industry Certifications offered at 13 schools. Planning for: approx. 4000 attempts

1. MOS: Word
2. MOS: PowerPoint
3. MOS: Excel
4. Hootsuite-Social Marketing
5. Hootsuite-Platform
6. CompTIA ITF
7. CCMA
8. CPT
9. CET
10. exCPT
11. OSHA 10
12. Autodesk Revit
13. Autodesk AutoCAD



- Start with Evaluation, Then Create a Year-by-Year Plan to Grow.
- Ensure All Pathways Have Varied EPSO Options
- Create & Communicate Consistent District-Wide Grading and Participation Policies
- Remove Financial Barriers
- Train Teachers: Connect Teachers to Post Secondary Instructors
- Leverage Relationships with Community and Industry Partners
- Think About Data: What data do you need? How will you use it?
- Think About Data: How Will You Track and Report Participation and Outcomes?



What tips or suggestions do you have that we didn't include?

Thank you!

5. Host an academy outreach event within 3 years



- ★ Sell and share our work
- ★ Continue to learn, grow, and network with others
- ★ We can be a model for 1 HS towns about how to implement this model



6. Start the DLHS Student Ambassador Program

- ★ Tours
- ★ Student voice to the experience
- ★ Marketers and academy recruiters
- ★ Hosts for events
- ★ Leaders in our school and community

★ **We are already recruiting students to be Ambassadors!**



7. Find A Way to Bring Back the Academy Coach at HS

- ★ The academy coach supports the following
 - Community and Business Engagement
 - Advisory Boards, work with business/community partners, community investment hours, academy planning retreat, annual business partner appreciation event, and visit business partners in summer.
 - In-school responsibilities
 - Attend team meetings, career fair, college visits, guest speakers, field trips, job shadows, internships, accreditation status, calendar of events and budgets for each academy,, externships, team purity, academy showcases, school tours, academy recruitment, academy ambassadors and ambassador events, leadership team, help with master schedule, and assist in teaching through the academy lens.
 - 95% of their time on Academy specific activities
 - District Data
 - Monitoring of the impact that academies are having on our educational metrics
 - Keeping the Pulse and selling the vision



OFFICIAL PROCEEDINGS
SCHOOL BOARD OF INDEPENDENT SCHOOL DISTRICT NO. 22
BECKER AND OTTERTAIL COUNTIES, DETROIT LAKES, MINNESOTA 56501

Regular School Board Meeting
Monday, February 28, 2022, 5:30 PM
City Council Chambers ~ 1025 Roosevelt Avenue, Detroit Lakes, MN, 56501

Present: Amy Erickson, Courtney Henderson, Kylie Johnson, Jennifer Pedersen, John Steffl, April Thomas.

Absent: None

The meeting was called to order at 5:30 PM by Board Chair Steffl.

The Pledge of Allegiance was recited.

A motion was made by Erickson, seconded by Johnson, to approve the agenda with the addition of the Addendum Agenda Item X.I. Motion carried unanimously.

Superintendent Jenson announced that Rob Nielsen, Activities Director, will be inducted into the Minnesota Football Coaches Association Hall of Fame.

Dan McGonigle, Community Education Director, presented information to the board on Community Education Programming. (EXHIBIT)

A motion was made by Thomas, seconded by Pedersen, to approve the following consent agenda items. Motion carried unanimously.

- A. Approve the Minutes of the January 24, 2022, Regular School Board Meeting.
- B. Approve K-12 Computer Checks #666574-666722, #666749-666850, and #666372-666512 in the amount of \$852,790.85. Hand Payable Checks #666271, #666276-666278, #666280, #666323-666337, #666343, #666351, #666353, #666355-666358, #666514-666515, #666521-666524, #666536-666537, #666539-666558, #202201001-202201006, #202201101-202201102, #202201150, #202201501-202201504, #202201601-202201604 for \$5,642,373.02, for a total of \$6,495,163.87. Senior High Activity Account Hand Payable checks #400685-4007114, in the amount of \$97,770.47. Middle School Activity Account Hand Payable Check #200112, in the amount of \$75.77. (EXHIBIT)
- C. Approve Personnel Agenda Items. (EXHIBIT)
- D. Approve Purchase of Service Agreement between ISD #22 and Fergus Falls Area Special Education Cooperative to provide Sign Language Interpreter Services for the remainder of the 2021-22 school year. (EXHIBIT)
- E. Approve Memorandum of Understanding between Mahube-Otwa and ISD #22 for the Coordination of Comprehensive Early Childhood Services to Children and Families. (EXHIBIT)

Discussion was held on the following items with recommended changes to 504 and 505:

- A. First Reading of Policies:
 1. 501 – School Weapons
 2. 502 – Search of Student Lockers, Desks, Personal Possessions and Student’s Person
 3. 504 – Student Dress and Appearance
 4. 505 – Distribution of Non-School-Sponsored Materials on School Premises by Students and Employees

A motion by Henderson, seconded by Erickson to accept the American Indian Parent Advisory Committee Resolution of Concurrence. Motion carried unanimously. (EXHIBIT)

A motion by Erickson, seconded by Johnson, to approve the High School Request for Out-of-State Travel for Principal Josh Omang and BARR Coordinator Kelly Kalina to attend the BARR Convention in Palm Springs, CA, April 26-29, 2022. Motion carried unanimously. (EXHIBIT)

A motion by Pedersen, seconded by Thomas, to approve the Detroit Lakes Principal’s Association (DLPA) Master Agreement for 2021-23. Motion carried unanimously. (EXHIBIT)

A motion by Erickson, seconded by Thomas, to approve the Custodian/Bus Driver (AFSCME) Master Agreement for the 2021-23 contract period. Motion carried unanimously. (EXHIBIT)

A motion by Henderson, seconded by Pedersen, to approve the Spring 2022 Lane Change Requests. Motion carried unanimously. (EXHIBIT)

A motion by Johnson, seconded by Erickson, to Approve Change Orders for Rossman and Roosevelt Elementary Schools. Motion carried unanimously. (EXHIBIT)

A motion by Thomas, seconded by Henderson, to approve the 2022-23 Academic Calendar. Motion carried unanimously. (EXHIBIT)

A motion by Erickson, seconded by Pedersen, to approve the Superintendent's Mid-Year Evaluation. Motion carried unanimously. (EXHIBIT)

A motion by Thomas, seconded by Johnson, to approve the 2022-23 Achievement & Integration Budget. Motion carried unanimously. (EXHIBIT)

Superintendent Jenson gave a report on February Enrollment, COVID-19, and Building Goals Updates. (EXHIBITS)

Student Board Representative Walz gave an update from the High School.

Board Chair Steffl gave an update from the Transportation Committee Meeting. (EXHIBIT)

Board Clerk Thomas gave an update from the Activities Committee Meeting. (EXHIBIT)

Board Director Johnson gave an update from the Facilities Committee Meeting. (EXHIBIT)

Board Director Henderson gave an update from the District Curriculum Advisory Committee Meeting. (EXHIBIT)

Board Director Pedersen gave an update from the Finance Committee Meeting. (EXHIBIT)

Board Chair Steffl announced upcoming meetings.

A motion by Thomas, seconded by Henderson, to accept the Resignation of Kylie Johnson as Detroit Lakes School Board Member, effective February 28, 2022. Motion carried unanimously.

A motion by Erickson, seconded by Pedersen, to adopt the Resolution Appointing Dr. Thomas Seaworth to serve as a member of the School Board for the remainder of Kylie Johnson's term expiring December 31, 2022. Motion carried with members voting on a roll-call vote in favor: Erickson, Henderson, Pedersen, Steffl, and Thomas; members voting against: None. (EXHIBIT)

A motion by Erickson, seconded by Henderson, to adjourn the meeting at 6:29 PM. Motion carried unanimously.

Respectfully submitted,

April Thomas, Clerk

PERSONNEL AGENDA February 28, 2022

1) Resignations:

Sara Aelony – Rossman Elementary Media Center Assistant, effective May 27, 2022.

Emma Grapevine – Lincoln Education Center Special Education Paraprofessional, effective February 24, 2022.

Annette Jernberg – Lincoln Education Center Special Education Paraprofessional, effective December 22, 2021.

Tom Johnson – Middle School Track & Field Coach, effective February 15, 2022.

Andrea Klug – Middle School Math Teacher, effective May 27, 2022.

Addie Onchuck – Rossman Elementary Second Grade Teacher, effective May 27, 2022.

Zoe Rice – District Sign Language Interpreter, effective February 3, 2022.

Dana Sabers – Roosevelt Elementary Education Assistant/Noon Duty Supervisor, effective December 22, 2021.

Michelle Strand – District Office Administrative Assistant, effective February 18, 2022.

Kris Swenson – Middle School Girls Tennis Coach, effective January 27, 2022.

Ben Unruh – Assistant Boys Tennis Coach, effective February 18, 2022.

1) Appointments:

Paula Dietz – Long-Term Substitute District School Psychologist, at the rate of \$70.00 per hour, hours vary depending on testing, effective March 25, 2022, and continuing through May 27, 2022.

Ashley Hoehne – Junior Varsity Softball Coach, at the rate of 7% of BA, Step 1, or a contract amount of \$2,856.98, effective March 14, 2022.

Kylie Johnson – District Human Resources Director, at a contract rate of \$90,000, or a pro-rated amount of \$29,076.92 for the remainder of the 2021-22 school year, effective March 7, 2022.

Shelby Laymon – Roosevelt Elementary 5th Grade Teacher, at the rate of \$263.43 per day, pending licensure approval, effective January 24, 2022.

Allison Marcussen – Roosevelt Elementary School Counselor, at the rate of \$28.66 per hour, effective January 24 – February 11, 2022, and a rate of BA+10, Step 1, or a pro-rated contract amount of \$16,989.59 effective February 14, 2022.

Natalie Neal – Roosevelt Elementary Special Education Teacher, at the rate of BA, Step 2, or a contract amount of \$42,370.00, effective August 24, 2022.

Alissa O'Neill – Rossman Elementary Education Assistant, at the rate of \$13.80 per hour, working up to 15 hours per week, effective February 8, 2022.

Irene Skaaland – Long-Term Substitute Roosevelt Elementary Reading Interventionist, as outlined in the Long-Term Substitute Policy the salary will advance as prescribed, effective February 2, 2022, and continuing through March 10, 2022.

Katie Steinke – High School Special Education Paraprofessional, at the rate of \$15.80 per hour, working up to 29.75 hours per week, effective January 24, 2022.

Dylan Surface – Head Boys Varsity Track Coach, at the rate of 11% of BA, Step 5, or a contract amount of \$4,852.21, effective March 14, 2022.

Patricia Thorson – High School Special Education Teacher, at a rate of BA, Step 1, or a pro-rated contract amount of \$17,196.75, effective February 1, 2022, and continuing through May 27, 2022.

Jenna Tollefson – Roosevelt Elementary Title I Assistant/Noon Duty Supervisor, at the rate of \$13.80 per hour, working up to 5.75 hours per day, effective February 22, 2022.

David Voller – Head Varsity Girls Swim Coach, at the rate of 11% of BA, Step 7, or a contract amount of \$5,254.15, effective August 15, 2022.

2) **Amended Assignment:**

Hailey Birky – Food Service Worker, to amend her schedule from 25 hours per week, increasing it to up to 40 hours per week, effective February 1, 2022.

Michelle Bregier – High School Food Service Worker amending her assignment to Assistant Cook, increasing her schedule from 29.75 to 35 hours per week, effective February 1, 2022.

Abigail Maneval – Rossman Elementary Special Education Paraprofessional, amending her assignment to Full-Time Special Education Paraprofessional, increasing her schedule from 29.75 to 37.5 hours per week, effective January 31, 2022.

Dan McGonigle – Community Education Director, adding ABE Instructor to his assignment, at a rate of \$32.81 per hour, effective February 1, 2022.

Alicia Olson – Rossman Elementary Special Education Paraprofessional, to amend her schedule from 29.75 hours per week, increasing it to 37.5 hours per week, effective January 24, 2022.

Wendy Steffens – Rossman Elementary Special Education Paraprofessional, amending her assignment to Full-Time Special Education Paraprofessional, increasing her schedule from 29.75 to 37.5 hours per week, effective January 31, 2022.

Pat Wavra – Rossman Elementary Special Education Paraprofessional, to amend her schedule from 37.5 hours per week, decreasing it to 29.75 hours per week, effective January 24, 2022.

3) **Leave of Absence:**

Kristin Camrud – Rossman Elementary request adjust the date of her one-year leave of absence beginning February 16, 2022, and continuing through February 16, 2023.

Kimberly Lucas – Roosevelt Elementary/Middle School Psychologist, request a leave of absence beginning approximately April 13, 2022, and continuing through May 27, 2022.

4) **Sixth Period Pay:**

Carol Kuhlmeier – High School Special Education Teacher, assigned a sixth class for the spring 2022 semester.

5) **Probationary Status Determination:**

Jonah Saba – District-wide Food Courier/Warehouse/Custodian last day of employment January 31, 2022.

Check Nbr	Vendor Name	Check Date	Check Amount
666892	A-OX WELDING SUPPLY CO. INC.	03/14/2022	23.88
666893	ABBOTT RAPID DX NORTH AMERICA,	03/14/2022	4,824.00
666894	A.B.M. INC.	03/14/2022	59.83
666895	Vendor Continued Check	03/14/2022	0.00
666896	Vendor Continued Check	03/14/2022	0.00
666897	Vendor Continued Check	03/14/2022	0.00
666898	Vendor Continued Check	03/14/2022	0.00
666899	Vendor Continued Check	03/14/2022	0.00
666900	Vendor Continued Check	03/14/2022	0.00
666901	Vendor Continued Check	03/14/2022	0.00
666902	Vendor Continued Check	03/14/2022	0.00
666903	Vendor Continued Check	03/14/2022	0.00
666904	AMAZON	03/14/2022	5,888.70
666905	ANDERSON COACH OF FRAZEE, INC.	03/14/2022	16,848.11
666906	ARBOR SCIENTIFIC	03/14/2022	104.00
666907	ARNTSON CLUCKEY, JADE E	03/14/2022	41.80
666908	AUTO VALUE DETROIT LAKES	03/14/2022	54.99
666909	BECKER COUNTY ENVIRONMENTAL SE	03/14/2022	357.14
666910	BEUG'S ACE HARDWARE	03/14/2022	71.91
666911	BIX PRODUCE	03/14/2022	6,694.66
666912	BLUE 84 SPIRIT	03/14/2022	558.00
666913	BRENCO CORP.	03/14/2022	1,388.37
666914	BUCHHOLZ, JAMES E	03/14/2022	8.12
666915	C.T. BRUNS LLC	03/14/2022	3,263.50
666916	CALLIROBICS	03/14/2022	98.82
666917	Vendor Continued Check	03/14/2022	0.00
666918	CAPITAL ONE TRADE CREDIT	03/14/2022	235.96
666919	Vendor Continued Check	03/14/2022	0.00
666920	Vendor Continued Check	03/14/2022	0.00
666921	CENTRAL MARKET	03/14/2022	1,120.36
666922	CITY OF DETROIT LAKES	03/14/2022	19,167.92
666923	COLE PAPERS	03/14/2022	77.00
666924	CONNECT INTERIORS	03/14/2022	27,190.22
666925	Vendor Continued Check	03/14/2022	0.00
666926	CULINEX	03/14/2022	3,118.52
666927	DACOTAH PAPER COMPANY	03/14/2022	405.97
666928	DALY, GWEN A	03/14/2022	110.00
666929	DETROIT LAKES OVERHEAD DOOR IN	03/14/2022	769.00
666930	DISSE, EMMA E	03/14/2022	63.70
666931	Vendor Continued Check	03/14/2022	0.00
666932	Vendor Continued Check	03/14/2022	0.00
666933	Vendor Continued Check	03/14/2022	0.00
666934	Vendor Continued Check	03/14/2022	0.00
666935	EAST SIDE JERSEY DAIRY ESJD	03/14/2022	5,883.11
666936	ECKHOFF, KEITH A	03/14/2022	44.08
666937	EDUCATORS BENEFIT CONSULTANTS,	03/14/2022	364.56
666938	ELSMORE AQUATIC	03/14/2022	233.80
666939	EMERGENT SYSTEMS EXCHANGE, LLC	03/14/2022	588.00
666940	ERICKSON, JACQUELYN D	03/14/2022	3.93
666941	FAIRCHILD, TAMARA J	03/14/2022	94.05

Check Nbr	Vendor Name	Check Date	Check Amount
666942	FAIRFIELD INN & SUITES BY MARR	03/14/2022	114.00
666943	FELDT PLUMBING LLP	03/14/2022	12,983.75
666944	FLAG HOUSE	03/14/2022	963.91
666945	FLINN SCIENTIFIC INC.	03/14/2022	1,641.26
666946	FLR SANDERS, INC	03/14/2022	409.44
666947	G & R CONTROLS, INC.	03/14/2022	1,216.55
666948	GARRETT METAL DETECTORS	03/14/2022	25.00
666949	GOPHER SPORT	03/14/2022	891.68
666950	GREEN'S PLUMBING & MODERN HEAT	03/14/2022	6,298.48
666951	HEINEMANN	03/14/2022	19,101.22
666952	HIGHSCOPE	03/14/2022	334.99
666953	Vendor Continued Check	03/14/2022	0.00
666954	HILLYARD / HUTCHINSON	03/14/2022	4,423.90
666955	HOBART SALES & SERVICE AGENCY	03/14/2022	969.21
666956	HOFFMAN, MACKENZIE L	03/14/2022	175.00
666957	HOUGH INC.	03/14/2022	2,334.14
666958	Vendor Continued Check	03/14/2022	0.00
666959	J.W. PEPPER & SON, INC.	03/14/2022	2,602.36
666960	JOHNSON'S LOCK & KEY	03/14/2022	318.10
666961	JONES JOHNSON, PAULA ANN	03/14/2022	135.00
666962	JOSTENS	03/14/2022	1,262.22
666963	JUDISCH, JACKSON A	03/14/2022	332.10
666964	K-LOG, INC.	03/14/2022	1,511.10
666965	KEZAR MUSIC	03/14/2022	1,149.99
666966	KROGSGAARD, CARY	03/14/2022	158.76
666967	KVEBAK, MARY E	03/14/2022	335.93
666968	L&M FLEET SUPPLY, INC.	03/14/2022	298.00
666969	LAKESHORE LEARNING MATERIALS	03/14/2022	1,077.89
666970	LAKES COUNTRY SERVICE CO-OP.	03/14/2022	206.50
666971	LEARNING SERVICES	03/14/2022	1,197.55
666972	LINDGAARD, LEESA A	03/14/2022	60.92
666973	LITERACY MINNESOTA	03/14/2022	420.00
666974	LONG, DAVID	03/14/2022	36.00
666975	MAHUBE-OTWA COMMUNITY ACTION P	03/14/2022	8,410.00
666976	MARCUSSEN, ALLISON M	03/14/2022	175.00
666977	Vendor Continued Check	03/14/2022	0.00
666978	MARK'S ELECTRIC INC.	03/14/2022	1,521.94
666979	MCNAMEE, COURTNEY K	03/14/2022	88.88
666980	MENARDS - DETROIT LAKES	03/14/2022	366.46
666981	MEYER, ARTHUR	03/14/2022	241.00
666982	MIDWEST BUS PARTS	03/14/2022	103.09
666983	MIGUEL'S	03/14/2022	156.82
666984	MILESTONES & MEMORIES, LLC	03/14/2022	964.90
666985	MILLER YARD CARE AND CONSTRUCT	03/14/2022	1,980.00
666986	MN COMMUNITY ED. ASSN.	03/14/2022	45.00
666987	MORALLS TRADING POST	03/14/2022	660.05
666988	MN STATE COMMUNITY & TECHNICAL	03/14/2022	30,075.80
666989	MYERS, CARA L	03/14/2022	157.10
666990	NIELSEN, ROBERT E	03/14/2022	377.44
666991	NORTH COUNTRY BUSINESS PRODUCT	03/14/2022	441.00

Check Nbr	Vendor Name	Check Date	Check Amount
666992	NORSEMAN MOTORS, INC.	03/14/2022	3,403.96
666993	NORTHERN DIGITAL SOLUTIONS	03/14/2022	2,000.00
666994	OFFICE DEPOT, INC	03/14/2022	116.09
666995	Vendor Continued Check	03/14/2022	0.00
666996	PAN-O-GOLD BAKING CO.	03/14/2022	532.82
666997	Vendor Continued Check	03/14/2022	0.00
666998	PAPA MURPHY'S	03/14/2022	1,060.50
666999	PAR INC.	03/14/2022	907.20
667000	Vendor Continued Check	03/14/2022	0.00
667001	PEPSI	03/14/2022	6,618.95
667002	Vendor Continued Check	03/14/2022	0.00
667003	PERFORMANCE FOODSERVICE	03/14/2022	3,315.61
667004	PRECISION PRINTING	03/14/2022	1,840.00
667005	PREMIUM WATERS, INC.	03/14/2022	48.08
667006	PUSH PEDAL PULL	03/14/2022	305.00
667007	RAMSEY, BRITTON M	03/14/2022	62.55
667008	RDO EQUIPMENT CO.	03/14/2022	860.24
667009	ROJAS, TERESA	03/14/2022	2,400.00
667010	R SCHOOL TODAY	03/14/2022	94.00
667011	SAAFE, LLC	03/14/2022	1,800.00
667012	SANFORD SPORTS MEDICINE	03/14/2022	880.00
667013	SCHULTZ BUS COMPANY	03/14/2022	1,204.50
667014	Vendor Continued Check	03/14/2022	0.00
667015	Vendor Continued Check	03/14/2022	0.00
667016	SCHOOL SPECIALTY LLC	03/14/2022	1,842.86
667017	SEPTIC VAC	03/14/2022	130.00
667018	STERNBERG, EMILY M	03/14/2022	54.99
667019	SWANSON'S REPAIR	03/14/2022	565.80
667020	THORWALDSEN, SHEA L	03/14/2022	302.40
667021	TORGERSON, HEATHER N	03/14/2022	383.32
667022	TRICORNE AUDIO INC.	03/14/2022	203.40
667023	TROPHY HOUSE	03/14/2022	48.25
667024	TWEETON REFRIGERATION, INC.	03/14/2022	684.75
667025	Vendor Continued Check	03/14/2022	0.00
667026	UPPER LAKES FOODS, INC.	03/14/2022	9,783.90
667027	U.S. TOY COMPANY	03/14/2022	747.99
667028	VITA PERSONA, LLC	03/14/2022	1,700.00
667029	WARREN, JACK	03/14/2022	142.79
667030	WULF, DUANE	03/14/2022	151.90

139 Computer

Check(s) For a Total of

252,697.29

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	139	Computer	Checks For a Total of	252,697.29
Total For	139	Manual, Wire Tran, ACH & Computer	Checks	252,697.29
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	252,697.29

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
01	GENERAL FUND	0.00	7,482.61	183,907.89	191,390.50
02	FOOD SERVICE	0.00	94.05	39,281.40	39,375.45
03	TRANSPORTATION F	0.00	0.00	214.62	214.62
04	COMMUNITY SERVIC	0.00	0.00	12,134.18	12,134.18
05	CAPITAL EXPENDIT	0.00	0.00	5,470.65	5,470.65
06	BUILDING FUND	0.00	0.00	4,111.89	4,111.89

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
01	GENERAL FUND	3,015,728.86	169.70	64,517.90	3,080,416.46
02	FOOD SERVICE	71,410.98	0.00	15,576.99	86,987.97
03	TRANSPORTATION FUND	18,980.29	0.00	248,118.56	267,098.85
04	COMMUNITY SERVICE FUND	89,903.97	0.00	740.14	90,644.11
05	CAPITAL EXPENDITURE	0.00	0.00	2,638.97	2,638.97
***	Fund Summary Totals ***	3,196,024.10	169.70	331,592.56	3,527,786.36

***** End of report *****

Check Nbr	Vendor Name	Check Date	Check Amount
667059	ALLIANCE PEST PROTECTION	03/28/2022	280.00
667060	Vendor Continued Check	03/28/2022	0.00
667061	Vendor Continued Check	03/28/2022	0.00
667062	Vendor Continued Check	03/28/2022	0.00
667063	Vendor Continued Check	03/28/2022	0.00
667064	Vendor Continued Check	03/28/2022	0.00
667065	Vendor Continued Check	03/28/2022	0.00
667066	Vendor Continued Check	03/28/2022	0.00
667067	Vendor Continued Check	03/28/2022	0.00
667068	AMAZON	03/28/2022	8,815.46
667069	AMERICAN TIME & SIGNAL CO.	03/28/2022	92.18
667070	ARVIG	03/28/2022	20,535.00
667071	BEESON, JENNIFER	03/28/2022	107.88
667072	BIX PRODUCE	03/28/2022	5,338.39
667073	BRENCO CORP.	03/28/2022	1,735.56
667074	BUCHHOLZ, JAMES E	03/28/2022	22.32
667075	BURHANS, BRIAN C	03/28/2022	48.55
667076	CAROLINA BIOLOGICAL SUPPLY CO.	03/28/2022	528.81
667077	CASH-WA DISTRIBUTING CO.	03/28/2022	570.79
667078	CENTRAL MARKET	03/28/2022	180.64
667079	CIAMPI, DELFINA	03/28/2022	325.00
667080	CITY OF DETROIT LAKES	03/28/2022	31,165.13
667081	CIHAK, LYNN A	03/28/2022	39.10
667082	CITI CARGO & STORAGE	03/28/2022	100.00
667083	CLARK, CHARLENE	03/28/2022	325.00
667084	COLE PAPERS	03/28/2022	1,812.00
667085	Vendor Continued Check	03/28/2022	0.00
667086	CULINEX	03/28/2022	5,757.87
667087	D & D APPLIANCE	03/28/2022	4,848.28
667088	DACOTAH PAPER COMPANY	03/28/2022	515.08
667089	DE MOULIN BROS. AND COMPANY	03/28/2022	576.00
667090	DETROIT LAKES DISPOSAL	03/28/2022	2,973.96
667091	DL COMMUNITY & CULTURAL CENTER	03/28/2022	400.00
667092	Vendor Continued Check	03/28/2022	0.00
667093	Vendor Continued Check	03/28/2022	0.00
667094	EAST SIDE JERSEY DAIRY ESJD	03/28/2022	4,417.23
667095	EDUCATORS BENEFIT CONSULTANTS,	03/28/2022	213.10
667096	EIDENSCHINK, STEFANIE L	03/28/2022	39.94
667097	ERICKSON, AMY S	03/28/2022	107.88
667098	ESSENTIA HEALTH	03/28/2022	2,580.00
667099	FIRST CHOICE FOOD & BEVERAGE S	03/28/2022	237.60
667100	FORUM COMMUNICATIONS COMPANY -	03/28/2022	1,719.77
667101	FOSTER, SHELLY	03/28/2022	53.94
667102	FUN AND FUNCTION	03/28/2022	691.88
667103	GERRELL'S SPORT CENTER	03/28/2022	1,784.19
667104	GILSDORF, HANS	03/28/2022	10,150.00
667105	GIVEN, RIKKI	03/28/2022	43.68
667106	GOPHER SPORT	03/28/2022	611.52
667107	GRAINGER, INC.	03/28/2022	642.00
667108	GREENE, MELISSA M	03/28/2022	91.19

Check Nbr	Vendor Name	Check Date	Check Amount
667109	HAWKINS, INC.	03/28/2022	847.27
667110	HENDERSON, ANITA E	03/28/2022	144.00
667111	HERZOG ROOFING, INC.	03/28/2022	1,500.00
667112	Vendor Continued Check	03/28/2022	0.00
667113	HILLYARD / HUTCHINSON	03/28/2022	6,501.05
667114	HODGES, MICKEY	03/28/2022	200.00
667115	HOGLUND BUS CO., INC.	03/28/2022	95.05
667116	IDEAL SERVICES, INC.	03/28/2022	425.00
667117	IND. SCHOOL DISTRICT #548	03/28/2022	4,449.50
667118	INSECT LORE	03/28/2022	81.92
667119	INTERQUEST DETECTION CANINES	03/28/2022	990.00
667120	JACKSON, TODD W	03/28/2022	104.86
667121	JANAYA DAVIS	03/28/2022	50.00
667122	L&M FLEET SUPPLY, INC.	03/28/2022	1,027.70
667123	LABINE, MICHAEL L	03/28/2022	211.40
667124	LAKESHORE LEARNING MATERIALS	03/28/2022	7,367.23
667125	LAKES COUNTRY SERVICE CO-OP.	03/28/2022	16,322.60
667126	LARSON, KATHRYN G	03/28/2022	285.73
667127	LEIGHTON BROADCASTING	03/28/2022	544.00
667128	MAHUBE-OTWA COMMUNITY ACTION P	03/28/2022	8,410.00
667129	MARK'S ELECTRIC INC.	03/28/2022	6,133.63
667130	MASPA/STATE NEGOTIATORS	03/28/2022	35.00
667131	MENARDS - DETROIT LAKES	03/28/2022	241.12
667132	MIDWEST BUS PARTS	03/28/2022	49.46
667133	MINNKOTA RECYCLING	03/28/2022	84.00
667134	NERESON CHEVROLET INC.	03/28/2022	100.77
667135	OFFICE DEPOT, INC	03/28/2022	57.79
667136	OTIS ELEVATOR COMPANY	03/28/2022	150.00
667137	Vendor Continued Check	03/28/2022	0.00
667138	PAN-O-GOLD BAKING CO.	03/28/2022	437.18
667139	PAPA MURPHY'S	03/28/2022	618.00
667140	PEARSON INC	03/28/2022	1,823.32
667141	PEPSI	03/28/2022	1,491.12
667142	Vendor Continued Check	03/28/2022	0.00
667143	PERFORMANCE FOODSERVICE	03/28/2022	5,700.83
667144	PLANK ROAD PUBLISHING, INC.	03/28/2022	182.45
667145	POPPLERS MUSIC STORE	03/28/2022	457.97
667146	PREMIER BIOTECH, INC.	03/28/2022	149.10
667147	PRECISION PRINTING	03/28/2022	2,083.40
667148	PREMIUM WATERS, INC.	03/28/2022	97.68
667149	PRO PRINT, INC.	03/28/2022	84.20
667150	QUADIENNT FINANCE USA, INC.	03/28/2022	2,057.25
667151	RAMSEY, KATIE	03/28/2022	53.94
667152	REDWOOD TOXICOLOGY LABORATORY,	03/28/2022	151.45
667153	ROJAS, TERESA	03/28/2022	1,350.00
667154	RUPP, ANDERSON, SQUIRES & WALD	03/28/2022	1,375.15
667155	SCHMITT DIRECTOR CENTERS	03/28/2022	615.50
667156	SCHOOL OUTFITTERS	03/28/2022	1,669.44
667157	SCHOOL SPECIALTY LLC	03/28/2022	898.82
667158	SCHULD, ANNA C	03/28/2022	94.30

Check Nbr	Vendor Name	Check Date	Check Amount
667159	SKYWARD	03/28/2022	200.00
667160	SHI INTERNATIONAL CORP.	03/28/2022	18,693.00
667161	Vendor Continued Check	03/28/2022	0.00
667162	STENERSON BROS. LUMBER CO.	03/28/2022	253.11
667163	STEIN'S INC.	03/28/2022	538.40
667164	STELLHER HUMAN SERVICES, INC.	03/28/2022	27,800.00
667165	Vendor Continued Check	03/28/2022	0.00
667166	SUMMIT FIRE PROTECTION	03/28/2022	10,031.00
667167	TV3	03/28/2022	3,330.00
667168	TWEETON REFRIGERATION, INC.	03/28/2022	949.60
667169	Vendor Continued Check	03/28/2022	0.00
667170	Vendor Continued Check	03/28/2022	0.00
667171	UPPER LAKES FOODS, INC.	03/28/2022	21,774.02
667172	WATER BILLBOARDS	03/28/2022	504.00
667173	WEST MUSIC COMPANY	03/28/2022	96.90
667174	WOLLIN, JUDY A	03/28/2022	157.50
116	Computer	Check(s) For a Total of	272,604.63

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	116	Computer	Checks For a Total of	272,604.63
Total For	116	Manual, Wire Tran, ACH & Computer	Checks	272,604.63
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	272,604.63

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
01	GENERAL FUND	1,812.00	666.19	166,791.07	169,269.26
02	FOOD SERVICE	0.00	48.55	49,124.88	49,173.43
03	TRANSPORTATION F	0.00	0.00	22.32	22.32
04	COMMUNITY SERVIC	0.00	325.00	19,021.68	19,346.68
05	CAPITAL EXPENDIT	0.00	0.00	19,936.55	19,936.55
06	BUILDING FUND	0.00	0.00	14,856.39	14,856.39

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
667059	ALLIANCE PEST PROTECTION	03/28/2022	11161	PEST/RODENT SERVICE	0	95.00	280.00
			13362	PEST/RODENT SERVICE -LEC	0	60.00	
			13377	PEST/RODENT SERVICE -BUS GARAGE	0	65.00	
			13471	PEST/RODENT SERVICE -ROSSMAN	0	60.00	
667060	Vendor Continued Void	03/28/2022					0.00
667061	Vendor Continued Void	03/28/2022					0.00
667062	Vendor Continued Void	03/28/2022					0.00
667063	Vendor Continued Void	03/28/2022					0.00
667064	Vendor Continued Void	03/28/2022					0.00
667065	Vendor Continued Void	03/28/2022					0.00
667066	Vendor Continued Void	03/28/2022					0.00
667067	Vendor Continued Void	03/28/2022					0.00
667068	AMAZON	03/28/2022	434555338368	SUPPLIES	2412200003	6.48	8,815.46
			438987543773	2021-22 ART	212200036	251.70	
			444464973766	MASTERS SUPPLIES BREAKROOM	412200170	168.58	
			448948656843	SUPPLIES REPLACE LOST	2412200004	11.63	
			449833544573	BOOKS Supplies for the PAES Lab	4002200113	131.71	
			453937836346	OFFICE SUPPLIES	412200172	108.10	
			454697573534	NURSE OFFICE SUPPLIES	4002200102	93.00	
			455874858538	classroom supplies	152200286	76.00	
			458354894659	CLASSROOM SUPPLIES	4002200104	49.99	
			464999958634	DLMS BAND	312200092	46.14	
			467476786775	REPLACE LOST BOOKS	2412200004	5.99	
			467566869458	2021-22 SUPPLIES	212200044	395.52	
			468567555597	CLASSROOM SUPPLIES	4002200104	47.24	
			469944598954	Go Pro for Instructional Coaching	3002200071	279.99	
			476553786464	SUPPLIES	2412200003	52.80	
			488476676549	Supplies for the PAES Lab	4002200113	92.05	
			535665399568	REPLACE LOST BOOKS	2412200004	15.61	
			548794994543	REPLACE LOST BOOKS	2412200004	193.77	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			553787547988	FAMILY FUN NIGHT SUPPLIES/PRIZES	262200103	30.21	
			553874933939	BREAKROOM SUPPLIES	412200170	16.74	
			554666458563	classroom supplies	152200286	184.95	
			567938687474	Safety glasses	412200153	39.09	
			573738396453	CLASSROOM SUPPLIES	4002200104	6.99	
			635853658496	READING CLASSROOM SUPPLIES	312200087	305.29	
			645474645744	instructional supplies	212200048	39.33	
			673449867865	STEAM SUPPLIES	262200108	34.22	
			674675844845	BOOK SETS FOR MIDDLE SCHOOL TITLE READING	3002200067	95.84	
			677399568857	BREAKROOM SUPPLIES	412200170	13.50	
			684658876838	Replacement climber	152200297	101.73	
			734646944949	ICD-10-CM 2022 the Complete Official Codebook with Guidelines 1st Edition	412200155	89.33	
			744467674755	OFFICE SUPPLIES	412200159	176.45	
			748787387743	FAMILY FUN NIGHT SUPPLIES/PRIZES	262200103	428.15	
			768784873879	REPLACE LOST BOOKS	2412200004	13.73	
			774576548858	2021-22 ROSSMAN SUPPLIES	212200039	277.03	
			779768437878	PE SUPPLIES	412200156	842.80	
			783854955593	FAMILY FUN NIGHT SUPPLIES/PRIZES	262200103	112.90	
			784734597695	BREAKROOM SUPPLIES	412200170	16.37	
			835866694636	instructional supplies	212200048	108.29	
			839798445393	ITEM NOT REC'D -CREDIT ISSUED	312200080	30.70	
			858679457337	Baggies for Justin and Deposits	412200171	23.57	
			868669565988	PE SUPPLIES	412200156	668.00	
			869859857778	Replacement climber	152200297	1,646.98	
			884383474638	Supplies for the PAES Lab	4002200113	24.99	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			887868766584	BOOK SETS FOR MIDDLE SCHOOL TITLE READING	3002200067	177.86	
			893565573656	PE SUPPLIES	412200156	405.00	
			897739838645	MATHLINK CUBES	262200096	32.01	
			898478373663	classroom supplies	152200286	271.01	
			933435684438	BREAKROOM SUPPLIES	412200170	56.98	
			936977944568	items for resale in the Laker Shop	1412200026	342.55	
			959498383773	FAMILY FUN NIGHT SUPPLIES/PRIZES	262200103	18.59	
			988695394698	Reorder of table legs for 2 new table tops I have from remodel. Cancelled the first order because of extensive delay.	412200135	157.98	
667069	AMERICAN TIME & SIGNAL CO.	03/28/2022	854811	SUPPLIES	0	92.18	92.18
667070	ARVIG	03/28/2022	324214	INSTALL CAMERAS IN TRANSITIONS BLDG	0	20,000.00	20,535.00
			324216	WIRING	0	535.00	
667071	BEESON, JENNIFER	03/28/2022	03.07.22	REFUND YEARBOOK PMT -PD TWICE	0	107.88	107.88
667072	BIX PRODUCE	03/28/2022	00353189	PRODUCE	7702200341	-21.40	5,338.39
			05341816	PRODUCE	7702200341	2,840.86	
			05343279	PRODUCE	7702200349	2,518.93	
667073	BRENCO CORP.	03/28/2022	0111923-IN	SUPPLIES	7702200351	132.54	1,735.56
			0111928-IN	LAUNDRY DETERGENT	0	92.50	
			0111989-IN	SUPPLIES	7702200351	385.94	
			0112257-IN	SUPPLIES	7702200363	1,022.43	
			0112378-IN	SUPPLIES	7702200363	102.15	
667074	BUCHHOLZ, JAMES E	03/28/2022	3/4 -3/5	MEALS ON 3/4 & 3/5	0	22.32	22.32
667075	BURHANS, BRIAN C	03/28/2022	MAR2022	LUNCH ACCOUNT REFUND	0	48.55	48.55
667076	CAROLINA BIOLOGICAL SUPPLY CO.	03/28/2022	51695091 RI	Steve Fode - Water Watch Pelican River Watershed Grant \$500 to be reimbursed	412200250	528.81	528.81
667077	CASH-WA DISTRIBUTING CO.	03/28/2022	4078139	GROCERIES	412200230	570.79	570.79
667078	CENTRAL MARKET	03/28/2022	0008	Rolls for defensive driving class Monday,	152200336	20.97	180.64

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				March 14, 2022.			
			0008-A	CENTRAL MARKET	412200267	73.68	
				MEETING SUPPLIES			
			0028	GROCERIES FOR DCD	4002200085	56.01	
				PROGRAM			
			0129	NURSE OFFICE	4002200154	29.98	
				SUPPLIES			
667079	CIAMPI, DELFINA	03/28/2022	3.10.22	COMM. ED	0	325.00	325.00
				PROGRAMMING			
667080	CITY OF DETROIT LAKES	03/28/2022	12-069577-00	2/8/22 -3/8/22	0	947.63	31,165.13
				SERVICE			
			80102	LIASON PROGRAM	0	30,217.50	
				-1ST HALF			
667081	CIHAK, LYNN A	03/28/2022	3.7.22	SCIENCE MATERIALS	0	39.10	39.10
				REIMB			
667082	CITI CARGO & STORAGE	03/28/2022	SI269263	CONTAINER	0	100.00	100.00
667083	CLARK, CHARLENE	03/28/2022	2.23.22	DRIVERS ED REFUND	0	325.00	325.00
667084	COLE PAPERS	03/28/2022	10113032	KLEENEX	152200334	1,812.00	1,812.00
667085	Vendor Continued Void	03/28/2022					0.00
667086	CULINEX	03/28/2022	INV856667	Supplies for	4002200125	41.75	5,757.87
				Laker Transitions			
				Kitchen			
			INV859368	SUPPLIES	7702200352	119.94	
			INV859554	SUPPLIES,	7702200362	345.27	
				EQUIPMENT (SPEED			
				RAIL, MILK			
				COOLER)			
			INV859608	SUPPLIES,	7702200362	52.96	
				EQUIPMENT (SPEED			
				RAIL, MILK			
				COOLER)			
			INV859619	SUPPLIES,	7702200362	79.44	
				EQUIPMENT (SPEED			
				RAIL, MILK			
				COOLER)			
			INV859766	SUPPLIES,	7702200362	5,118.51	
				EQUIPMENT (SPEED			
				RAIL, MILK			
				COOLER)			
667087	D & D APPLIANCE	03/28/2022	10201008	FRIDGE	0	1,649.00	4,848.28
			10201008-1	WASHER, DRYER, &	0	2,899.98	
				STOVE			
			5066A-C	SERVICE CALL	0	90.00	
				-ROSSMAN TEACHERS			
				LOUNGE			
			97868	HINGE KIT & SERV	0	209.30	
				CALL TO M.S.			
667088	DACOTA PAPER COMPANY	03/28/2022	74427	SUPPLIES	7702200364	515.08	515.08
667089	DE MOULIN BROS. AND COMPANY	03/28/2022	3200548	***COVID HS BAND	412200268	576.00	576.00
				PPE - INSTRUMENT			

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				BELL COVERS			
667090	DETROIT LAKES DISPOSAL	03/28/2022	1871	FEB 2022 SERVICES	0	2,973.96	2,973.96
667091	DL COMMUNITY & CULTURAL CENTER	03/28/2022	3996	ROOSEVELT FIRST	0	400.00	400.00
				GRADE FIELD TRIP			
667092	Vendor Continued Void	03/28/2022					0.00
667093	Vendor Continued Void	03/28/2022					0.00
667094	EAST SIDE JERSEY DAIRY ESJD	03/28/2022	4522878	MILK	7702200337	317.90	4,417.23
			4522879	MILK	7702200337	269.53	
			4522880	MILK	7702200337	133.73	
			4522882	MILK	7702200337	627.74	
			4522883	MILK	7702200337	269.53	
			4522909	MILK	7702200346	314.45	
			4522910	MILK	7702200346	194.30	
			4522911	MILK	7702200346	-5.29	
			4522913	MILK	7702200346	241.87	
			4522915	MILK	7702200346	326.23	
			4522916	MILK	7702200346	194.30	
			4522943	MILK	7702200356	400.39	
			4522944	MILK	7702200356	303.24	
			4522946	MILK	7702200356	423.96	
			4522947	MILK	7702200356	244.32	
			4522974	MILK	7702200356	161.03	
667095	EDUCATORS BENEFIT CONSULTANTS,	03/28/2022	22725	ACT FEES	0	213.10	213.10
667096	EIDENSCHINK, STEFANIE L	03/28/2022	03.18.22	REIMBURSEMENT FOR	312200104	39.94	39.94
				VOLLEYBALLS			
667097	ERICKSON, AMY S	03/28/2022	03.07.22	REFUND YEARBOOK	0	107.88	107.88
				PMT -PD TWICE			
667098	ESSENTIA HEALTH	03/28/2022	0822.3110.1228.08	FEB PT HOURS	0	2,580.00	2,580.00
667099	FIRST CHOICE FOOD & BEVERAGE S	03/28/2022	2110:017526	POP CANDY	7702200365	237.60	237.60
667100	FORUM COMMUNICATIONS COMPANY -	03/28/2022	I2022.00012015	HR DIRECTOR	0	1,134.00	1,719.77
				ADVERTISING			
			I2022.00012016	CURRENT	0	130.00	
				EMPLOYMENT			
				ADVERTISING			
			I2022.00012017	SCHOOL BOARD MTG	0	158.36	
				-AD#26966-0130-104			
				1			
			I2022.00012018	SCHOOL BOARD MTG	0	297.41	
				-AD#26969-0130-104			
				1			
667101	FOSTER, SHELLY	03/28/2022	FEB22	REIMBURSEMENT -	0	53.94	53.94
				YEARBOOK PAYMENT			
667102	FUN AND FUNCTION	03/28/2022	564984	Crashmat to use	4002200153	691.88	691.88
				as a calming tool			
				for students			
667103	GERRELL'S SPORT CENTER	03/28/2022	17595	SOCCER BALL PUMP,	412200249	926.62	1,784.19
				TRAINING BIBS,			
				CAPTAINS BANDS			
				INVOICE 175953			
			220000027463	SOFTBALL BATTING	412200259	857.57	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				SCREEN AND BALL CART INVOICE 27463			
667104	GILSDORF, HANS	03/28/2022	304221	DLHS MURAL	0	10,150.00	10,150.00
667105	GIVEN, RIKKI	03/28/2022	03.08.22	1/14 & 2/28 TRANSLATE (2 HOURS)	0	43.68	43.68
667106	GOPHER SPORT	03/28/2022	IN50623	Classroom supplies	312200123	611.52	611.52
667107	GRAINGER, INC.	03/28/2022	9227059079 9227059087	SOAP SUPPLIES	0 0	529.32 112.68	642.00
667108	GREENE, MELISSA M	03/28/2022	03.07.22	REIMB FOR SCHOOL READINESS SUPPLIES PURCHASED	0	91.19	91.19
667109	HAWKINS, INC.	03/28/2022	6134532	SUPPLIES	0	847.27	847.27
667110	HENDERSON, ANITA E	03/28/2022	03.16.22	REIMB FOR ASHA LEARNING PASS	0	144.00	144.00
667111	HERZOG ROOFING, INC.	03/28/2022	10 14 45	SERVICE/MAINT. SERVICE/MAINT. SERVICE/MAINT.	0 0 0	125.00 800.00 575.00	1,500.00
667112	Vendor Continued Void	03/28/2022					0.00
667113	HILLYARD / HUTCHINSON	03/28/2022	604662047 604662048 604662049 604662050 604662051 604670591 604670592 604673798 700496618 700496869	SUPPLIES SUPPLIES SUPPLIES SUPPLIES SUPPLIES SUPPLIES SUPPLIES SUPPLIES SUPPLIES SUPPLIES	0 0 0 0 0 0 0 0 0 0	40.58 555.86 249.44 143.84 369.00 1,090.67 540.82 3,213.84 182.00 115.00	6,501.05
667114	HODGES, MICKEY	03/28/2022	1	11/23/21 PRESENTATION	0	200.00	200.00
667115	HOGLUND BUS CO., INC.	03/28/2022	X100007015:01	PARTS	0	95.05	95.05
667116	IDEAL SERVICES, INC.	03/28/2022	11625	DLMS - REPAIRS	0	425.00	425.00
667117	IND. SCHOOL DISTRICT #548	03/28/2022	FY2022	A&I COLLABORATIVE AGREEMENT FEES	0	4,449.50	4,449.50
667118	INSECT LORE	03/28/2022	INV1223245	KINDERGARTEN INSTRUCTIONAL SUPPLIES	212100092	81.92	81.92
667119	INTERQUEST DETECTION CANINES	03/28/2022	116Nm Feb2022	CANINE DETECTION SERVICES	0	990.00	990.00
667120	JACKSON, TODD W	03/28/2022	3.5.22	REIMB FOR MEALS 3/3- 3/5	0	104.86	104.86
667121	JANAYA DAVIS	03/28/2022	FEB2022	COMM EDUCATION PROGRAMMING	0	50.00	50.00
667122	L&M FLEET SUPPLY, INC.	03/28/2022	6920107 6925838	DLHS CUSTODIAL SUPPLIES DLHS CUSTODIAL	0 0	338.51 4.98	1,027.70

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				SUPPLIES			
			6927243	DLHS CUSTODIAL	0	684.21	
667123	LABINE, MICHAEL L	03/28/2022	FEB20222	SUPPLIES NGWSD SUPPLIES	412200243	211.40	211.40
667124	LAKESHORE LEARNING MATERIALS	03/28/2022	627813022422	REIMBURSEMENT equipment and toys	152200326	7,367.23	7,367.23
667125	LAKES COUNTRY SERVICE CO-OP.	03/28/2022	95345	21-22 SITE LEASE LEVY	0	16,322.60	16,322.60
667126	LARSON, KATHRYN G	03/28/2022	FEB 2022A	DLHS - VOCAL MUSIC INSTRUCTIONAL SUPPLIES	0	62.74	285.73
			FEB 2022B	DLHS - VOCAL MUSIC INSTRUCTIONAL SUPPLIES	0	15.00	
			FEB 2022C	DLHS - VOCAL MUSIC INSTRUCTIONAL SUPPLIES	0	32.99	
			FEB 2022D	DLHS - MMEA STUDENT ENTRY FEES	0	175.00	
667127	LEIGHTON BROADCASTING	03/28/2022	189425-2 190811-2	FEB RECRUITMENT FEB RECRUITMENT	0 0	395.00 149.00	544.00
667128	MAHUBE-OTWA COMMUNITY ACTION P	03/28/2022	061	FEB 2022 SR/ECFE CONTRACT	0	8,410.00	8,410.00
667129	MARK'S ELECTRIC INC.	03/28/2022	14749	SERVICE/REPAIRS	0	6,133.63	6,133.63
667130	MASPA/STATE NEGOTIATORS	03/28/2022	19750	MASPA CONFERENCE REGISTRATION	0	35.00	35.00
667131	MENARDS - DETROIT LAKES	03/28/2022	37613	DLHS IND TECH - INSTRUCTIONAL SUPPLIES	412200212	241.12	241.12
667132	MIDWEST BUS PARTS	03/28/2022	165684	BUS SUPPLIES	0	49.46	49.46
667133	MINNKOTA RECYCLING	03/28/2022	431660	SPED DOCUMENT DESTRUCTION SERVICES	0	84.00	84.00
667134	NERESON CHEVROLET INC.	03/28/2022	1117814	VEHICLE REPAIRS	0	100.77	100.77
667135	OFFICE DEPOT, INC	03/28/2022	227691963001	SUPPLIES	262200121	57.79	57.79
667136	OTIS ELEVATOR COMPANY	03/28/2022	100400675279	ELEVATOR MAINTENANCE	0	150.00	150.00
667137	Vendor Continued Void	03/28/2022					0.00
667138	PAN-O-GOLD BAKING CO.	03/28/2022	20101122066001	BREAD	7702200338	49.42	437.18
			20101122066002	BREAD	7702200338	49.42	
			20101122066003	BREAD	7702200338	21.18	
			20101122066004	BREAD	7702200338	56.88	
			20101122073001	BREAD	7702200357	41.14	
			20101122073003	BREAD	7702200357	106.18	
			20101122076001	BREAD	7702200357	112.96	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
667139	PAPA MURPHY'S	03/28/2022	140001	PIZZA	7702200350	130.50	618.00
			40010	PIZZA	7702200343	223.50	
			40031	PIZZA	7702200350	264.00	
667140	PEARSON INC	03/28/2022	17550038	SPED TESTING	4002200111	360.19	1,823.32
			17550084	MATERIALS			
			17550084	SPED ASSESSMENT	4002200030	237.44	
			17574645	MATERIALS			
			17574645	SPED ASSESSMENT	4002200009	633.62	
			17574663	MATERIALS			
			17574663	SPED ASSESSMENT	4002200049	131.80	
			17580526	MATERIALS			
			17580526	SPED ASSESSMENT	4002200060	460.27	
				MATERIALS			
667141	PEPSI	03/28/2022	82465755	POP	7702200360	869.82	1,491.12
			82480054	POP	7702200353	269.23	
			82829155	POP	7702200342	352.07	
667142	Vendor Continued Void	03/28/2022					0.00
667143	PERFORMANCE FOODSERVICE	03/28/2022	953945	FOOD	7702200348	66.76	5,700.83
			957835	FOOD	7702200340	274.20	
			958198	FOOD	7702200340	1,180.94	
			958232	FOOD	7702200348	858.84	
			960227	FOOD	7702200359	101.16	
			965612	FOOD	7702200359	877.70	
			965655	FOOD	7702200359	698.09	
			966227	FOOD	7702200359	181.00	
			970498	FOOD	7702200359	547.84	
			971053	FOOD	7702200359	891.52	
			971069	FOOD	7702200359	22.78	
667144	PLANK ROAD PUBLISHING, INC.	03/28/2022	22-023600	SUBSCRIPTION TO	262200125	182.45	182.45
				MUSIC K8			
				MAGAZINE. PRINT			
				AND DOWNLOADS.			
667145	POPPLERS MUSIC STORE	03/28/2022	2568120	NEW JAZZ MUSIC	412200198	53.95	457.97
			2573699	Rossman Vocal	212200049	47.20	
			2573753	Music			
			2573753	NEW MUSIC - JAZZ	412200239	157.92	
			2575022	AND MORE			
			2575022	NEW MUSIC - RED	412200238	101.95	
			2579486	TAILS			
			2579486	NEW MUSIC -	412200237	96.95	
				LANDSCAPES			
667146	PREMIER BIOTECH, INC.	03/28/2022	351383212	ALC - COUNSELING	0	149.10	149.10
				SUPPLIES			
667147	PRECISION PRINTING	03/28/2022	101343	APPOINTMENT NOTE	412200188	65.00	2,083.40
			101513	PADS			
			101513	REGISTRATION	412200205	1,450.00	
			101807	GUIDE 2022-2023			
			101807	OPS MANUAL -	412200269	345.40	
			97982	HOGIE CLASS			
			97982	EMBOSSER WITH	412200231	223.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
667148	PREMIUM WATERS, INC.	03/28/2022	351383212	CASE DLHS - POP	0	49.69	97.68
			351392240	COMMISSION EXPENSES DLHS POP	0	47.99	
667149	PRO PRINT, INC.	03/28/2022	D109808011	ALL CITY BAND POSTERS	412200272	84.20	84.20
667150	QUADIENT FINANCE USA, INC.	03/28/2022	03.02.22	ACCT#7900 0440	0	1,000.00	2,057.25
			03.02.22-#0464	8055 0480 (HIGH SCHOOL POSTAGE) ACCT#7900 0440	0	1,057.25	
				8055 0464 (ADMIN POSTAGE)			
667151	RAMSEY, KATIE	03/28/2022	FEB2022	DLHS YEARBOOK REIMBURSEMENT	0	53.94	53.94
667152	REDWOOD TOXICOLOGY LABORATORY,	03/28/2022	11624720222	LAB TESTING	0	151.45	151.45
667153	ROJAS, TERESA	03/28/2022	21	AMI SERVICES (MAR 15-18)	0	750.00	1,350.00
			MAR2022	AMI PROGRAMMING	0	600.00	
667154	RUPP, ANDERSON, SQUIRES & WALD	03/28/2022	14705	LEGAL SERVICES	0	1,375.15	1,375.15
667155	SCHMITT DIRECTOR CENTERS	03/28/2022	4419471	FLUTE REPAIRS	0	50.00	615.50
			4421750	RESALE - REEDS	412200180	55.50	
			4441493	ALTO SAX REPAIR	412200197	150.00	
			4493331	BASS CLARINET REPAIR	412200234	75.00	
			4493340	TENOR SAX REPAIR	412200233	60.00	
			4512434	DLMS BAND REPAIRS	312200116	225.00	
667156	SCHOOL OUTFITTERS	03/28/2022	INV13747631.	FOOD SERVICE LOCKERS AT HIGH SCHOOL	152200277	1,669.44	1,669.44
667157	SCHOOL SPECIALTY LLC	03/28/2022	208128240070	CLASSROOM MAILBOX	152200077	387.16	898.82
			208129401478	SCHOOL READINESS INSTRUCTIONAL SUPPLIES	152200314	281.43	
			208129529993	Extended Care Childcare Stabilization Grant	152200314	192.07	
			208129538437	PENCIL SHARPENER	0	38.16	
667158	SCHULD, ANNA C	03/28/2022	3.09.22	SCIENCE CURRICULUM REIMB.	0	94.30	94.30
667159	SKYWARD	03/28/2022	0000215936	ELECTRONIC SIGNATURE	152200333	200.00	200.00
667160	SHI INTERNATIONAL CORP.	03/28/2022	B14878876	MICROSOFT UPGRADE/SOFTWARE ASSURANCE	3002200073	18,693.00	18,693.00
667161	Vendor Continued Void	03/28/2022					0.00
667162	STENERSON BROS. LUMBER CO.	03/28/2022	349191	DLHS CUSTODIAL	0	55.12	253.11

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				SUPPLIES			
			349245	CREDIT MEMO - DLHS CUSTODIAL	0	-183.90	
				SUPPLIES			
			349531	DLHS - CUSTODIAL	0	20.80	
				SUPPLIES			
			349724	ROSSMAN SITE	0	172.75	
				IMPROVEMNTS			
			349835	DLHS REMODELING	0	157.41	
			FIN CHARGES	JAN FINANCE	0	28.00	
				CHARGE			
			FIN CHARGESB	FEB FINANCE	0	3.74	
				CHARGE			
			FIN CHARGESC	AUG FINANCE	0	-0.81	
				CHARGE REVERSAL			
667163	STEIN'S INC.	03/28/2022	896105	DLMS CUSTODIAL	0	538.40	538.40
				SUPPLIES			
667164	STELLHER HUMAN SERVICES, INC.	03/28/2022	162025	MENTAL HEALTH	0	5,000.00	27,800.00
				SERVICES - ADDENDUM			
			162026	MENTAL HEALTH	0	22,800.00	
				SERVICES - MARCH 2022			
667165	Vendor Continued Void	03/28/2022					0.00
667166	SUMMIT FIRE PROTECTION	03/28/2022	192009567	FIRE ALARM	0	2,475.00	10,031.00
				MONITORING			
				SERVICES			
			192009568	ELEVATOR SERVICES	0	2,475.00	
			192009569	FIRE ALARM	0	2,475.00	
				MONITORING			
				SERVICES			
			192009686	FIRE ALARM	0	575.00	
				SERVICES			
			192009854	FIRE ALARM	0	243.00	
				SERVICES			
			1920099630	FIRE ALARM	0	250.00	
				SERVICES			
			2194347	FIRE ALARM	0	795.00	
				SERVICES			
			2196367	FIRE ALARM	0	743.00	
				SERVICES			
667167	TV3	03/28/2022	189618-2	YOUTH SKILLS	0	355.00	3,330.00
				GRANT EXPENSES			
			189619-2	YOUTH SKILLS	0	400.00	
				GRANT EXPENSES			
			189622-2	YOUTH SKILLS	0	2,575.00	
				GRANT EXPENSES			
667168	TWEETON REFRIGERATION, INC.	03/28/2022	345	MAINTENANCE -	0	110.00	949.60
				ROSSMAN			
			362	MAINTENANCE -	0	110.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				LAKER TRANSITIONS			
			T46014S	REPAIR: PARTS & LABOR (CK)	7702200344	602.40	
			T46153S	REPAIR: PARTS & LABOR (CK)	7702200344	127.20	
667169	Vendor Continued Void	03/28/2022					0.00
667170	Vendor Continued Void	03/28/2022					0.00
667171	UPPER LAKES FOODS, INC.	03/28/2022	950177-00	FOOD	7702200347	1,837.03	21,774.02
			963793-00	FOOD	7702200339	3,026.10	
			965375-00	FOOD	7702200358	470.55	
			966021-00	FOOD	7702200347	3,582.64	
			966029-00	FOOD	7702200347	161.60	
			966749-00	FOOD	7702200358	5,514.42	
			969375-00	FOOD	7702200358	1,495.40	
			969507-00	FOOD	7702200358	820.22	
			971117-00	FOOD	7702200358	763.81	
			971141-00	FOOD	7702200358	558.58	
			971379-00	FOOD	7702200358	3,384.68	
			971392-00	FOOD	7702200358	158.99	
667172	WATER BILLBOARDS	03/28/2022	8659	LAKER WATER	7702200361	504.00	504.00
667173	WEST MUSIC COMPANY	03/28/2022	SI2123004	RSV - VOCAL MUSIC INSTRUCTIONAL SUPPLIES	262200057	96.90	96.90
667174	WOLLIN, JUDY A	03/28/2022	FEB2022	SPED CONTRACTED SERVICES	0	157.50	157.50

116 Computer Check(s) For a Total of 272,604.63

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	116	Computer	Checks For a Total of	272,604.63
Total For	116	Manual, Wire Tran, ACH & Computer	Checks	272,604.63
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	272,604.63

FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
01	GENERAL FUND	1,812.00	666.19	166,791.07	169,269.26
02	FOOD SERVICE	0.00	48.55	49,124.88	49,173.43
03	TRANSPORTATION FUND	0.00	0.00	22.32	22.32
04	COMMUNITY SERVICE FUND	0.00	325.00	19,021.68	19,346.68
05	CAPITAL EXPENDITURE	0.00	0.00	19,936.55	19,936.55
06	BUILDING FUND	0.00	0.00	14,856.39	14,856.39

Check Nbr	Vendor Name	Check Date	Check Amount
667190	ARVIG	03/28/2022	20,535.00
667191	BEESON, JENNIFER	03/28/2022	107.88
667192	BIX PRODUCE	03/28/2022	5,338.39
667193	BRENCO CORP.	03/28/2022	1,735.56
667194	BUCHHOLZ, JAMES E	03/28/2022	22.32
667195	BURHANS, BRIAN C	03/28/2022	48.55
667196	CAROLINA BIOLOGICAL SUPPLY CO.	03/28/2022	528.81
667197	CASH-WA DISTRIBUTING CO.	03/28/2022	570.79
667198	CENTRAL MARKET	03/28/2022	180.64
667199	CIAMPI, DELFINA	03/28/2022	325.00
667200	CITY OF DETROIT LAKES	03/28/2022	31,165.13
667201	CIHAK, LYNN A	03/28/2022	39.10
667202	CITI CARGO & STORAGE	03/28/2022	100.00
667203	CLARK, CHARLENE	03/28/2022	325.00
667204	COLE PAPERS	03/28/2022	1,812.00
667205	Vendor Continued Check	03/28/2022	0.00
667206	CULINEX	03/28/2022	5,757.87
667207	D & D APPLIANCE	03/28/2022	4,848.28
667208	DACOTAH PAPER COMPANY	03/28/2022	515.08
667209	DE MOULIN BROS. AND COMPANY	03/28/2022	576.00
667210	DETROIT LAKES DISPOSAL	03/28/2022	2,973.96
667211	DL COMMUNITY & CULTURAL CENTER	03/28/2022	400.00
667212	Vendor Continued Check	03/28/2022	0.00
667213	Vendor Continued Check	03/28/2022	0.00
667214	EAST SIDE JERSEY DAIRY ESJD	03/28/2022	4,417.23
667215	EDUCATORS BENEFIT CONSULTANTS,	03/28/2022	213.10
667216	EIDENSCHINK, STEFANIE L	03/28/2022	39.94
667217	ERICKSON, AMY S	03/28/2022	107.88
667218	ESSENTIA HEALTH	03/28/2022	2,580.00
667219	FIRST CHOICE FOOD & BEVERAGE S	03/28/2022	237.60
667220	FORUM COMMUNICATIONS COMPANY -	03/28/2022	1,719.77
667221	FOSTER, SHELLY	03/28/2022	53.94
667222	FUN AND FUNCTION	03/28/2022	691.88
667223	GERRELL'S SPORT CENTER	03/28/2022	1,784.19
667224	GILSDORF, HANS	03/28/2022	10,150.00
667225	GIVEN, RIKKI	03/28/2022	43.68
667226	GOPHER SPORT	03/28/2022	611.52
667227	GRAINGER, INC.	03/28/2022	642.00
667228	GREENE, MELISSA M	03/28/2022	91.19
667229	HAWKINS, INC.	03/28/2022	847.27
667230	HENDERSON, ANITA E	03/28/2022	144.00
667231	HERZOG ROOFING, INC.	03/28/2022	1,500.00
667232	Vendor Continued Check	03/28/2022	0.00
667233	HILLYARD / HUTCHINSON	03/28/2022	6,501.05
667234	HODGES, MICKEY	03/28/2022	200.00
667235	HOGLUND BUS CO., INC.	03/28/2022	95.05
667236	IDEAL SERVICES, INC.	03/28/2022	425.00
667237	IND. SCHOOL DISTRICT #548	03/28/2022	4,449.50
667238	INSECT LORE	03/28/2022	81.92
667239	INTERQUEST DETECTION CANINES	03/28/2022	990.00

Check Nbr	Vendor Name	Check Date	Check Amount
667240	JACKSON, TODD W	03/28/2022	104.86
667241	JANAYA DAVIS	03/28/2022	50.00
667242	L&M FLEET SUPPLY, INC.	03/28/2022	1,027.70
667243	LABINE, MICHAEL L	03/28/2022	211.40
667244	LAKESHORE LEARNING MATERIALS	03/28/2022	7,367.23
667245	LAKES COUNTRY SERVICE CO-OP.	03/28/2022	16,322.60
667246	LARSON, KATHRYN G	03/28/2022	285.73
667247	LEIGHTON BROADCASTING	03/28/2022	544.00
667248	MAHUBE-OTWA COMMUNITY ACTION P	03/28/2022	8,410.00
667249	MARK'S ELECTRIC INC.	03/28/2022	6,133.63
667250	MASPA/STATE NEGOTIATORS	03/28/2022	35.00
667251	MENARDS - DETROIT LAKES	03/28/2022	241.12
667252	MIDWEST BUS PARTS	03/28/2022	49.46
667253	MINNKOTA RECYCLING	03/28/2022	84.00
667254	NERESON CHEVROLET INC.	03/28/2022	100.77
667255	OFFICE DEPOT, INC	03/28/2022	57.79
667256	OTIS ELEVATOR COMPANY	03/28/2022	150.00
667257	Vendor Continued Check	03/28/2022	0.00
667258	PAN-O-GOLD BAKING CO.	03/28/2022	437.18
667259	PAPA MURPHY'S	03/28/2022	618.00
667260	PEARSON INC	03/28/2022	1,823.32
667261	PEPSI	03/28/2022	1,491.12
667262	Vendor Continued Check	03/28/2022	0.00
667263	PERFORMANCE FOODSERVICE	03/28/2022	5,700.83
667264	PLANK ROAD PUBLISHING, INC.	03/28/2022	182.45
667265	POPPLERS MUSIC STORE	03/28/2022	457.97
667266	PREMIER BIOTECH, INC.	03/28/2022	149.10
667267	PRECISION PRINTING	03/28/2022	2,083.40
667268	PREMIUM WATERS, INC.	03/28/2022	97.68
667269	PRO PRINT, INC.	03/28/2022	84.20
667270	QUADIENT FINANCE USA, INC.	03/28/2022	2,057.25
667271	RAMSEY, KATIE	03/28/2022	53.94
667272	REDWOOD TOXICOLOGY LABORATORY,	03/28/2022	151.45
667273	ROJAS, TERESA	03/28/2022	1,350.00
667274	RUPP, ANDERSON, SQUIRES & WALD	03/28/2022	1,375.15
667275	SCHMITT DIRECTOR CENTERS	03/28/2022	615.50
667276	SCHOOL OUTFITTERS	03/28/2022	1,669.44
667277	SCHOOL SPECIALTY LLC	03/28/2022	898.82
667278	SCHULD, ANNA C	03/28/2022	94.30
667279	SKYWARD	03/28/2022	200.00
667280	SHI INTERNATIONAL CORP.	03/28/2022	18,693.00
667281	Vendor Continued Check	03/28/2022	0.00
667282	STENERSON BROS. LUMBER CO.	03/28/2022	253.11
667283	STEIN'S INC.	03/28/2022	538.40
667284	STELLHER HUMAN SERVICES, INC.	03/28/2022	27,800.00
667285	Vendor Continued Check	03/28/2022	0.00
667286	SUMMIT FIRE PROTECTION	03/28/2022	10,031.00
667287	TV3	03/28/2022	3,330.00
667288	TWEETON REFRIGERATION, INC.	03/28/2022	949.60
667289	Vendor Continued Check	03/28/2022	0.00

Check Nbr	Vendor Name	Check Date	Check Amount
667290	Vendor Continued Check	03/28/2022	0.00
667291	UPPER LAKES FOODS, INC.	03/28/2022	21,774.02
667292	WATER BILLBOARDS	03/28/2022	504.00
667293	WEST MUSIC COMPANY	03/28/2022	96.90
667294	WOLLIN, JUDY A	03/28/2022	157.50
105	Computer	Check(s) For a Total of	263,416.99

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	105	Computer	Checks For a Total of	263,416.99
Total For	105	Manual, Wire Tran, ACH & Computer	Checks	263,416.99
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	263,416.99

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
01	GENERAL FUND	1,812.00	323.64	160,226.65	162,362.29
02	FOOD SERVICE	0.00	48.55	49,124.88	49,173.43
03	TRANSPORTATION F	0.00	0.00	22.32	22.32
04	COMMUNITY SERVIC	0.00	325.00	16,741.01	17,066.01
05	CAPITAL EXPENDIT	0.00	0.00	19,936.55	19,936.55
06	BUILDING FUND	0.00	0.00	14,856.39	14,856.39

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
667190	ARVIG	03/28/2022	324214	INSTALL CAMERAS IN TRANSITIONS BLDG	0	20,000.00	20,535.00
			324216	WIRING	0	535.00	
667191	BEESON, JENNIFER	03/28/2022	03.07.22	REFUND YEARBOOK PMT -PD TWICE	0	107.88	107.88
667192	BIX PRODUCE	03/28/2022	00353189	PRODUCE	7702200341	-21.40	5,338.39
			05341816	PRODUCE	7702200341	2,840.86	
			05343279	PRODUCE	7702200349	2,518.93	
667193	BRENCO CORP.	03/28/2022	0111923-IN	SUPPLIES	7702200351	132.54	1,735.56
			0111928-IN	LAUNDRY DETERGENT	0	92.50	
			0111989-IN	SUPPLIES	7702200351	385.94	
			0112257-IN	SUPPLIES	7702200363	1,022.43	
			0112378-IN	SUPPLIES	7702200363	102.15	
667194	BUCHHOLZ, JAMES E	03/28/2022	3/4 -3/5	MEALS ON 3/4 & 3/5	0	22.32	22.32
667195	BURHANS, BRIAN C	03/28/2022	MAR2022	LUNCH ACCOUNT REFUND	0	48.55	48.55
667196	CAROLINA BIOLOGICAL SUPPLY CO.	03/28/2022	51695091 RI	Steve Fode - Water Watch Pelican River Watershed Grant \$500 to be reimbursed	412200250	528.81	528.81
667197	CASH-WA DISTRIBUTING CO.	03/28/2022	4078139	GROCERIES	412200230	570.79	570.79
667198	CENTRAL MARKET	03/28/2022	0008	Rolls for defensive driving class Monday, March 14, 2022.	152200336	20.97	180.64
			0008-A	CENTRAL MARKET MEETING SUPPLIES	412200267	73.68	
			0028	GROCERIES FOR DCD PROGRAM	4002200085	56.01	
			0129	NURSE OFFICE SUPPLIES	4002200154	29.98	
667199	CIAMPI, DELFINA	03/28/2022	3.10.22	COMM. ED PROGRAMMING	0	325.00	325.00
667200	CITY OF DETROIT LAKES	03/28/2022	12-069577-00	2/8/22 -3/8/22 SERVICE	0	947.63	31,165.13
			80102	LIASON PROGRAM -1ST HALF	0	30,217.50	
667201	CIHAK, LYNN A	03/28/2022	3.7.22	SCIENCE MATERIALS REIMB	0	39.10	39.10
667202	CITI CARGO & STORAGE	03/28/2022	SI269263	CONTAINER	0	100.00	100.00
667203	CLARK, CHARLENE	03/28/2022	2.23.22	DRIVERS ED REFUND	0	325.00	325.00
667204	COLE PAPERS	03/28/2022	10113032	KLEENEX	152200334	1,812.00	1,812.00
667205	Vendor Continued Void	03/28/2022					0.00
667206	CULINEX	03/28/2022	INV856667	Supplies for Laker Transitions Kitchen	4002200125	41.75	5,757.87

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			INV859368	SUPPLIES	7702200352	119.94	
			INV859554	SUPPLIES, EQUIPMENT (SPEED RAIL, MILK COOLER)	7702200362	345.27	
			INV859608	SUPPLIES, EQUIPMENT (SPEED RAIL, MILK COOLER)	7702200362	52.96	
			INV859619	SUPPLIES, EQUIPMENT (SPEED RAIL, MILK COOLER)	7702200362	79.44	
			INV859766	SUPPLIES, EQUIPMENT (SPEED RAIL, MILK COOLER)	7702200362	5,118.51	
667207	D & D APPLIANCE	03/28/2022	10201008	FRIDGE	0	1,649.00	4,848.28
			10201008-1	WASHER, DRYER, & STOVE	0	2,899.98	
			5066A-C	SERVICE CALL -ROSSMAN TEACHERS LOUNGE	0	90.00	
			97868	HINGE KIT & SERV CALL TO M.S.	0	209.30	
667208	DACOTAH PAPER COMPANY	03/28/2022	74427	SUPPLIES	7702200364	515.08	515.08
667209	DE MOULIN BROS. AND COMPANY	03/28/2022	3200548	***COVID HS BAND PPE - INSTRUMENT BELL COVERS	412200268	576.00	576.00
667210	DETROIT LAKES DISPOSAL	03/28/2022	1871	FEB 2022 SERVICES	0	2,973.96	2,973.96
667211	DL COMMUNITY & CULTURAL CENTER	03/28/2022	3996	ROOSEVELT FIRST GRADE FIELD TRIP	0	400.00	400.00
667212	Vendor Continued Void	03/28/2022					0.00
667213	Vendor Continued Void	03/28/2022					0.00
667214	EAST SIDE JERSEY DAIRY ESJD	03/28/2022	4522878	MILK	7702200337	317.90	4,417.23
			4522879	MILK	7702200337	269.53	
			4522880	MILK	7702200337	133.73	
			4522882	MILK	7702200337	627.74	
			4522883	MILK	7702200337	269.53	
			4522909	MILK	7702200346	314.45	
			4522910	MILK	7702200346	194.30	
			4522911	MILK	7702200346	-5.29	
			4522913	MILK	7702200346	241.87	
			4522915	MILK	7702200346	326.23	
			4522916	MILK	7702200346	194.30	
			4522943	MILK	7702200356	400.39	
			4522944	MILK	7702200356	303.24	
			4522946	MILK	7702200356	423.96	
			4522947	MILK	7702200356	244.32	
			4522974	MILK	7702200356	161.03	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
667215	EDUCATORS BENEFIT CONSULTANTS,	03/28/2022	22725	ACT FEES		213.10	213.10
667216	EIDENSCHINK, STEFANIE L	03/28/2022	03.18.22	REIMBURSEMENT FOR VOLLEYBALLS	312200104	39.94	39.94
667217	ERICKSON, AMY S	03/28/2022	03.07.22	REFUND YEARBOOK PMT -PD TWICE		107.88	107.88
667218	ESSENTIA HEALTH	03/28/2022	0822.3110.1228.08	FEB PT HOURS		2,580.00	2,580.00
667219	FIRST CHOICE FOOD & BEVERAGE S	03/28/2022	2110:017526	POP CANDY	7702200365	237.60	237.60
667220	FORUM COMMUNICATIONS COMPANY -	03/28/2022	I2022.00012015	HR DIRECTOR ADVERTISING		1,134.00	1,719.77
			I2022.00012016	CURRENT EMPLOYMENT ADVERTISING		130.00	
			I2022.00012017	SCHOOL BOARD MTG -AD#26966-0130-1041		158.36	
			I2022.00012018	SCHOOL BOARD MTG -AD#26969-0130-1041		297.41	
667221	FOSTER, SHELLY	03/28/2022	FEB22	REIMBURSEMENT - YEARBOOK PAYMENT		53.94	53.94
667222	FUN AND FUNCTION	03/28/2022	564984	Crashmat to use as a calming tool for students	4002200153	691.88	691.88
667223	GERRELL'S SPORT CENTER	03/28/2022	17595	SOCCER BALL PUMP, TRAINING BIBS, CAPTAINS BANDS	412200249	926.62	1,784.19
			220000027463	INVOICE 175953 SOFTBALL BATTING SCREEN AND BALL CART INVOICE 27463	412200259	857.57	
667224	GILSDORF, HANS	03/28/2022	304221	DLHS MURAL		10,150.00	10,150.00
667225	GIVEN, RIKKI	03/28/2022	03.08.22	1/14 & 2/28 TRANSLATE (2 HOURS)		43.68	43.68
667226	GOPHER SPORT	03/28/2022	IN50623	Classroom supplies	312200123	611.52	611.52
667227	GRAINGER, INC.	03/28/2022	9227059079	SOAP		529.32	642.00
			9227059087	SUPPLIES		112.68	
667228	GREENE, MELISSA M	03/28/2022	03.07.22	REIMB FOR SCHOOL READINESS SUPPLIES PURCHASED		91.19	91.19
667229	HAWKINS, INC.	03/28/2022	6134532	SUPPLIES		847.27	847.27
667230	HENDERSON, ANITA E	03/28/2022	03.16.22	REIMB FOR ASHA LEARNING PASS		144.00	144.00
667231	HERZOG ROOFING, INC.	03/28/2022	10	SERVICE/MAINT.		125.00	1,500.00
			14	SERVICE/MAINT.		800.00	
			45	SERVICE/MAINT.		575.00	
667232	Vendor Continued Void	03/28/2022					0.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
667233	HILLYARD / HUTCHINSON	03/28/2022	604662047	SUPPLIES	0	40.58	6,501.05
			604662048	SUPPLIES	0	555.86	
			604662049	SUPPLIES	0	249.44	
			604662050	SUPPLIES	0	143.84	
			604662051	SUPPLIES	0	369.00	
			604670591	SUPPLIES	0	1,090.67	
			604670592	SUPPLIES	0	540.82	
			604673798	SUPPLIES	0	3,213.84	
			700496618	SUPPLIES	0	182.00	
			700496869	SUPPLIES	0	115.00	
667234	HODGES, MICKEY	03/28/2022	1	11/23/21 PRESENTATION	0	200.00	200.00
667235	HOGLUND BUS CO., INC.	03/28/2022	X100007015:01	PARTS	0	95.05	95.05
667236	IDEAL SERVICES, INC.	03/28/2022	11625	DLMS - REPAIRS	0	425.00	425.00
667237	IND. SCHOOL DISTRICT #548	03/28/2022	FY2022	A&I COLLABORATIVE AGREEMENT FEES	0	4,449.50	4,449.50
667238	INSECT LORE	03/28/2022	INV1223245	KINDERGARTEN INSTRUCTIONAL SUPPLIES	212100092	81.92	81.92
667239	INTERQUEST DETECTION CANINES	03/28/2022	116Nm Feb2022	CANINE DETECTION SERVICES	0	990.00	990.00
667240	JACKSON, TODD W	03/28/2022	3.5.22	REIMB FOR MEALS 3/3- 3/5	0	104.86	104.86
667241	JANAYA DAVIS	03/28/2022	FEB2022	COMM EDUCATION PROGRAMMING	0	50.00	50.00
667242	L&M FLEET SUPPLY, INC.	03/28/2022	6920107	DLHS CUSTODIAL SUPPLIES	0	338.51	1,027.70
			6925838	DLHS CUSTODIAL SUPPLIES	0	4.98	
			6927243	DLHS CUSTODIAL SUPPLIES	0	684.21	
667243	LABINE, MICHAEL L	03/28/2022	FEB20222	NGWSD SUPPLIES REIMBURSEMENT	412200243	211.40	211.40
667244	LAKESHORE LEARNING MATERIALS	03/28/2022	627813022422	equipment and toys	152200326	7,367.23	7,367.23
667245	LAKES COUNTRY SERVICE CO-OP.	03/28/2022	95345	21-22 SITE LEASE LEVY	0	16,322.60	16,322.60
667246	LARSON, KATHRYN G	03/28/2022	FEB 2022A	DLHS - VOCAL MUSIC INSTRUCTIONAL SUPPLIES	0	62.74	285.73
			FEB 2022B	DLHS - VOCAL MUSIC INSTRUCTIONAL SUPPLIES	0	15.00	
			FEB 2022C	DLHS - VOCAL MUSIC INSTRUCTIONAL SUPPLIES	0	32.99	
			FEB 2022D	DLHS - MMEA	0	175.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				STUDENT ENTRY			
				FEES			
667247	LEIGHTON BROADCASTING	03/28/2022	189425-2	FEB RECRUITMENT	0	395.00	544.00
			190811-2	FEB RECRUITMENT	0	149.00	
667248	MAHUBE-OTWA COMMUNITY ACTION P	03/28/2022	061	FEB 2022 SR/ECFE	0	8,410.00	8,410.00
				CONTRACT			
667249	MARK'S ELECTRIC INC.	03/28/2022	14749	SERVICE/REPAIRS	0	6,133.63	6,133.63
667250	MASPA/STATE NEGOTIATORS	03/28/2022	19750	MASPA CONFERENCE	0	35.00	35.00
				REGISTRATION			
667251	MENARDS - DETROIT LAKES	03/28/2022	37613	DLHS IND TECH -	412200212	241.12	241.12
				INSTRUCTIONAL			
				SUPPLIES			
667252	MIDWEST BUS PARTS	03/28/2022	165684	BUS SUPPLIES	0	49.46	49.46
667253	MINNKOTA RECYCLING	03/28/2022	431660	SPED DOCUMENT	0	84.00	84.00
				DESTRUCTION			
				SERVICES			
667254	NERESON CHEVROLET INC.	03/28/2022	1117814	VEHICLE REPAIRS	0	100.77	100.77
667255	OFFICE DEPOT, INC	03/28/2022	227691963001	SUPPLIES	262200121	57.79	57.79
667256	OTIS ELEVATOR COMPANY	03/28/2022	100400675279	ELEVATOR	0	150.00	150.00
				MAINTENANCE			
667257	Vendor Continued Void	03/28/2022					0.00
667258	PAN-O-GOLD BAKING CO.	03/28/2022	20101122066001	BREAD	7702200338	49.42	437.18
			20101122066002	BREAD	7702200338	49.42	
			20101122066003	BREAD	7702200338	21.18	
			20101122066004	BREAD	7702200338	56.88	
			20101122073001	BREAD	7702200357	41.14	
			20101122073003	BREAD	7702200357	106.18	
			20101122076001	BREAD	7702200357	112.96	
667259	PAPA MURPHY'S	03/28/2022	140001	PIZZA	7702200350	130.50	618.00
			40010	PIZZA	7702200343	223.50	
			40031	PIZZA	7702200350	264.00	
667260	PEARSON INC	03/28/2022	17550038	SPED TESTING	4002200111	360.19	1,823.32
				MATERIALS			
			17550084	SPED ASSESSMENT	4002200030	237.44	
				MATERIALS			
			17574645	SPED ASSESSMENT	4002200009	633.62	
				MATERIALS			
			17574663	SPED ASSESSMENT	4002200049	131.80	
				MATERIALS			
			17580526	SPED ASSESSMENT	4002200060	460.27	
				MATERIALS			
667261	PEPSI	03/28/2022	82465755	POP	7702200360	869.82	1,491.12
			82480054	POP	7702200353	269.23	
			82829155	POP	7702200342	352.07	
667262	Vendor Continued Void	03/28/2022					0.00
667263	PERFORMANCE FOODSERVICE	03/28/2022	953945	FOOD	7702200348	66.76	5,700.83
			957835	FOOD	7702200340	274.20	
			958198	FOOD	7702200340	1,180.94	
			958232	FOOD	7702200348	858.84	
			960227	FOOD	7702200359	101.16	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			965612	FOOD	7702200359	877.70	
			965655	FOOD	7702200359	698.09	
			966227	FOOD	7702200359	181.00	
			970498	FOOD	7702200359	547.84	
			971053	FOOD	7702200359	891.52	
			971069	FOOD	7702200359	22.78	
667264	PLANK ROAD PUBLISHING, INC.	03/28/2022	22-023600	SUBSCRIPTION TO MUSIC K8 MAGAZINE. PRINT AND DOWNLOADS.	262200125	182.45	182.45
667265	POPPLERS MUSIC STORE	03/28/2022	2568120	NEW JAZZ MUSIC	412200198	53.95	457.97
			2573699	Rossman Vocal Music	212200049	47.20	
			2573753	NEW MUSIC - JAZZ AND MORE	412200239	157.92	
			2575022	NEW MUSIC - RED TAILS	412200238	101.95	
			2579486	NEW MUSIC - LANDSCAPES	412200237	96.95	
667266	PREMIER BIOTECH, INC.	03/28/2022	351383212	ALC - COUNSELING SUPPLIES	0	149.10	149.10
667267	PRECISION PRINTING	03/28/2022	101343	APPOINTMENT NOTE PADS	412200188	65.00	2,083.40
			101513	REGISTRATION GUIDE 2022-2023	412200205	1,450.00	
			101807	OPS MANUAL - HOGIE CLASS	412200269	345.40	
			97982	EMBOSSER WITH CASE	412200231	223.00	
667268	PREMIUM WATERS, INC.	03/28/2022	351383212	DLHS - POP COMMISSION EXPENSES	0	49.69	97.68
			351392240	DLHS POP COMMISSION EXPENSES	0	47.99	
667269	PRO PRINT, INC.	03/28/2022	D109808011	ALL CITY BAND POSTERS	412200272	84.20	84.20
667270	QUADIENT FINANCE USA, INC.	03/28/2022	03.02.22	ACCT#7900 0440 8055 0480 (HIGH SCHOOL POSTAGE)	0	1,000.00	2,057.25
			03.02.22-#0464	ACCT#7900 0440 8055 0464 (ADMIN POSTAGE)	0	1,057.25	
667271	RAMSEY, KATIE	03/28/2022	FEB2022	DLHS YEARBOOK REIMBURSEMENT	0	53.94	53.94
667272	REDWOOD TOXICOLOGY LABORATORY,	03/28/2022	11624720222	LAB TESTING	0	151.45	151.45
667273	ROJAS, TERESA	03/28/2022	21	AMI SERVICES (MAR 15-18)	0	750.00	1,350.00
			MAR2022	AMI PROGRAMMING	0	600.00	
667274	RUPP, ANDERSON, SQUIRES & WALD	03/28/2022	14705	LEGAL SERVICES	0	1,375.15	1,375.15

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
667275	SCHMITT DIRECTOR CENTERS	03/28/2022	4419471	FLUTE REPAIRS	0	50.00	615.50
			4421750	RESALE - REEDS	412200180	55.50	
			4441493	ALTO SAX REPAIR	412200197	150.00	
			4493331	BASS CLARINET REPAIR	412200234	75.00	
			4493340	TENOR SAX REPAIR	412200233	60.00	
			4512434	DLMS BAND REPAIRS	312200116	225.00	
667276	SCHOOL OUTFITTERS	03/28/2022	INV13747631.	FOOD SERVICE	152200277	1,669.44	1,669.44
				LOCKERS AT HIGH SCHOOL			
667277	SCHOOL SPECIALTY LLC	03/28/2022	208128240070	CLASSROOM MAILBOX	152200077	387.16	898.82
			208129401478	SCHOOL READINESS	152200314	281.43	
			208129529993	Extended Care Childcare Stabilization Grant	152200314	192.07	
			208129538437	PENCIL SHARPENER	0	38.16	
667278	SCHULD, ANNA C	03/28/2022	3.09.22	SCIENCE	0	94.30	94.30
				CURRICULUM REIMB.			
667279	SKYWARD	03/28/2022	0000215936	ELECTRONIC SIGNATURE	152200333	200.00	200.00
667280	SHI INTERNATIONAL CORP.	03/28/2022	B14878876	MICROSOFT UPGRADE/SOFTWARE ASSURANCE	3002200073	18,693.00	18,693.00
667281	Vendor Continued Void	03/28/2022					0.00
667282	STENERSON BROS. LUMBER CO.	03/28/2022	349191	DLHS CUSTODIAL SUPPLIES	0	55.12	253.11
			349245	CREDIT MEMO - DLHS CUSTODIAL SUPPLIES	0	-183.90	
			349531	DLHS - CUSTODIAL SUPPLIES	0	20.80	
			349724	ROSSMAN SITE IMPROVEMNTS	0	172.75	
			349835	DLHS REMODELING	0	157.41	
			FIN CHARGES	JAN FINANCE CHARGE	0	28.00	
			FIN CHARGESB	FEB FINANCE CHARGE	0	3.74	
			FIN CHARGESC	AUG FINANCE CHARGE REVERSAL	0	-0.81	
667283	STEIN'S INC.	03/28/2022	896105	DLMS CUSTODIAL SUPPLIES	0	538.40	538.40
667284	STELLHER HUMAN SERVICES, INC.	03/28/2022	162025	MENTAL HEALTH SERVICES - ADDENDUM	0	5,000.00	27,800.00
			162026	MENTAL HEALTH SERVICES - MARCH	0	22,800.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				2022			
667285	Vendor Continued Void	03/28/2022					0.00
667286	SUMMIT FIRE PROTECTION	03/28/2022	192009567	FIRE ALARM MONITORING SERVICES	0	2,475.00	10,031.00
			192009568	ELEVATOR SERVICES	0	2,475.00	
			192009569	FIRE ALARM MONITORING SERVICES	0	2,475.00	
			192009686	FIRE ALARM SERVICES	0	575.00	
			192009854	FIRE ALARM SERVICES	0	243.00	
			1920099630	FIRE ALARM SERVICES	0	250.00	
			2194347	FIRE ALARM SERVICES	0	795.00	
			2196367	FIRE ALARM SERVICES	0	743.00	
667287	TV3	03/28/2022	189618-2	YOUTH SKILLS GRANT EXPENSES	0	355.00	3,330.00
			189619-2	YOUTH SKILLS GRANT EXPENSES	0	400.00	
			189622-2	YOUTH SKILLS GRANT EXPENSES	0	2,575.00	
667288	TWEETON REFRIGERATION, INC.	03/28/2022	345	MAINTENANCE - ROSSMAN	0	110.00	949.60
			362	MAINTENANCE - LAKER TRANSITIONS	0	110.00	
			T46014S	REPAIR: PARTS & LABOR (CK)	7702200344	602.40	
			T46153S	REPAIR: PARTS & LABOR (CK)	7702200344	127.20	
667289	Vendor Continued Void	03/28/2022					0.00
667290	Vendor Continued Void	03/28/2022					0.00
667291	UPPER LAKES FOODS, INC.	03/28/2022	950177-00	FOOD	7702200347	1,837.03	21,774.02
			963793-00	FOOD	7702200339	3,026.10	
			965375-00	FOOD	7702200358	470.55	
			966021-00	FOOD	7702200347	3,582.64	
			966029-00	FOOD	7702200347	161.60	
			966749-00	FOOD	7702200358	5,514.42	
			969375-00	FOOD	7702200358	1,495.40	
			969507-00	FOOD	7702200358	820.22	
			971117-00	FOOD	7702200358	763.81	
			971141-00	FOOD	7702200358	558.58	
			971379-00	FOOD	7702200358	3,384.68	
			971392-00	FOOD	7702200358	158.99	
667292	WATER BILLBOARDS	03/28/2022	8659	LAKER WATER	7702200361	504.00	504.00
667293	WEST MUSIC COMPANY	03/28/2022	SI2123004	RSV - VOCAL MUSIC INSTRUCTIONAL	262200057	96.90	96.90

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
667294	WOLLIN, JUDY A	03/28/2022	FEB2022	SUPPLIES SPED CONTRACTED SERVICES	0	157.50	157.50
				105 Computer	Check(s) For a Total of		263,416.99

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	105	Computer	Checks For a Total of	263,416.99
Total For	105	Manual, Wire Tran, ACH & Computer	Checks	263,416.99
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	263,416.99

FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
01	GENERAL FUND	1,812.00	323.64	160,226.65	162,362.29
02	FOOD SERVICE	0.00	48.55	49,124.88	49,173.43
03	TRANSPORTATION FUND	0.00	0.00	22.32	22.32
04	COMMUNITY SERVICE FUND	0.00	325.00	16,741.01	17,066.01
05	CAPITAL EXPENDITURE	0.00	0.00	19,936.55	19,936.55
06	BUILDING FUND	0.00	0.00	14,856.39	14,856.39

Check Nbr	Vendor Name	Check Date	Check Amount
667295	BIX PRODUCE	03/28/2022	5,338.39
667296	BRENCO CORP.	03/28/2022	1,735.56
2	Computer	Check(s) For a Total of	7,073.95

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	2	Computer	Checks For a Total of	7,073.95
Total For	2	Manual, Wire Tran, ACH & Computer	Checks	7,073.95
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	7,073.95

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
01	GENERAL FUND	0.00	0.00	92.50	92.50
02	FOOD SERVICE	0.00	0.00	6,981.45	6,981.45

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
667295	BIX PRODUCE	03/28/2022	00353189	PRODUCE	7702200341	-21.40	5,338.39
			05341816	PRODUCE	7702200341	2,840.86	
			05343279	PRODUCE	7702200349	2,518.93	
667296	BRENCO CORP.	03/28/2022	0111923-IN	SUPPLIES	7702200351	132.54	1,735.56
			0111928-IN	LAUNDRY DETERGENT	0	92.50	
			0111989-IN	SUPPLIES	7702200351	385.94	
			0112257-IN	SUPPLIES	7702200363	1,022.43	
			0112378-IN	SUPPLIES	7702200363	102.15	
				2 Computer	Check(s) For a Total of		7,073.95

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	2	Computer	Checks For a Total of	7,073.95
Total For	2	Manual, Wire Tran, ACH & Computer Checks		7,073.95
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	7,073.95

FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
01	GENERAL FUND	0.00	0.00	92.50	92.50
02	FOOD SERVICE	0.00	0.00	6,981.45	6,981.45

Check Nbr	Vendor Name	Check Date	Check Amount
667175	BDT MECHANICAL, LLC	03/28/2022	32,353.48
667176	BERGSTROM ELECTRIC, INC.	03/28/2022	19,297.35
667177	DOW ACOUSTICS, INC.	03/28/2022	26,980.00
667178	EARTHWORK SERVICES INC.	03/28/2022	83,799.02
667179	GEHRTZ CONSTRUCTION SERVICES	03/28/2022	9,683.28
667180	HOUGH INCORPORATED	03/28/2022	9,461.40
667181	HOWARD'S DRIVEWAY, INC	03/28/2022	105,638.50
667182	LEDGESTONE, INC.	03/28/2022	25,517.73
667183	MERIT PAINTING INC.	03/28/2022	23,750.00
667184	MILLER & SONS DRYWALL, INC.	03/28/2022	11,219.50
667185	MOLIN CONCRETE PRODUCTS CO.	03/28/2022	1,405.10
667186	PREMIUM PAINTING & DRYWALL LLC	03/28/2022	26,957.21
667187	PS GARAGE DOORS	03/28/2022	5,686.40
667188	S & S LANDSCAPING CO., INC.	03/28/2022	10,279.90
667189	ZERR BERG	03/28/2022	3,863.00
15	Computer	Check(s) For a Total of	395,891.87

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	15	Computer	Checks For a Total of	395,891.87
Total For	15	Manual, Wire Tran, ACH & Computer	Checks	395,891.87
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	395,891.87

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
06	BUILDING FUND	0.00	0.00	395,891.87	395,891.87

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
667175	BDT MECHANICAL, LLC	03/28/2022	REQ. #22	H.S. ADDITIONS & RENOV.	0	32,353.48	32,353.48
667176	BERGSTROM ELECTRIC, INC.	03/28/2022	REQ. #24	H.S. ADDITIONS & RENOV.	0	19,297.35	19,297.35
667177	DOW ACOUSTICS, INC.	03/28/2022	REQ. #13	H.S. ADDITIONS & RENOV.	0	26,980.00	26,980.00
667178	EARTHWORK SERVICES INC.	03/28/2022	REQ. #10-FINAL	ROOSEVELT ADDITIONS & RENOV.	0	18,122.95	83,799.02
			REQ. #13-FINAL	H.S. ADDITIONS & RENOV.	0	65,676.07	
667179	GEHRTZ CONSTRUCTION SERVICES	03/28/2022	3471	ROOSEVELT ADDITIONS & RENOV.	0	222.22	9,683.28
			3726	H.S. ADDITIONS & RENOV.	0	9,461.06	
667180	HOUGH INCORPORATED	03/28/2022	REQ. #3-FINAL	ROOSEVELT ADDITIONS & RENOV.	0	9,461.40	9,461.40
667181	HOWARD'S DRIVEWAY, INC	03/28/2022	REQ. #5-FINAL	H.S. ADDITIONS & RENOV.	0	105,638.50	105,638.50
667182	LEDGESTONE, INC.	03/28/2022	REQ. #23	H.S. ADDITIONS & RENOV.	0	25,517.73	25,517.73
667183	MERIT PAINTING INC.	03/28/2022	REQ. #9	H.S. ADDITIONS & RENOV.	0	23,750.00	23,750.00
667184	MILLER & SONS DRYWALL, INC.	03/28/2022	REQ. #18	H.S. ADDITIONS & RENOV.	0	11,219.50	11,219.50
667185	MOLIN CONCRETE PRODUCTS CO.	03/28/2022	REQ. #2-FINAL	ROOSEVELT ADDITIONS & RENOV.	0	1,405.10	1,405.10
667186	PREMIUM PAINTING & DRYWALL LLC	03/28/2022	REQ. #6	M.S. ADDITIONS & RENOV.	0	24,385.21	26,957.21
			REQ. #7-FINAL	M.S. ADDITIONS & RENOV.	0	2,572.00	
667187	PS GARAGE DOORS	03/28/2022	REQ. #3-FINAL	ROOSEVELT ADDITIONS & RENOV.	0	5,686.40	5,686.40
667188	S & S LANDSCAPING CO., INC.	03/28/2022	REQ. #3-FINAL	ROSSMAN ADDITIONS & RENOV.	0	10,279.90	10,279.90
667189	ZERR BERG	03/28/2022	6398	H.S. ADDITIONS & RENOV.	0	3,863.00	3,863.00
			15	Computer	Check(s) For a Total of		395,891.87

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	15	Computer	Checks For a Total of	395,891.87
Total For	15	Manual, Wire Tran, ACH & Computer Checks		395,891.87
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	395,891.87

FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
06	BUILDING FUND	0.00	0.00	395,891.87	395,891.87

February 2022 Hand Payables Summary

Fund	Total
01 - General Fund	\$3,080,416.46
02 - Food Service	\$86,987.97
03 - Transportation	\$267,098.55
04 - Community Service Fund	\$90,644.11
05 - Capital Expenditure Fund	\$2,638.97
88 - Activities Account	\$86,823.03
Total	\$3,614,609.09

February 2022 Hand Payables Total

\$3,614,609.09

<u>CHECK</u>	<u>CHECK</u>	<u>INVOICE</u>	<u>AMOUNT</u>
<u>NUMBER</u>	<u>VENDOR</u>	<u>DATE</u>	<u>DESCRIPTION</u>
666560	ANDERSON COACH OF FRAZEE, INC.	02/04/2022	ACTIVITIES TRANSPORTATION
			Totals for 666560
			728.28
			728.28
666561	CASH-WA DISTRIBUTING CO.	02/04/2022	Multiple Invoices
			Totals for 666561
			2,569.63
			2,569.63
666562	SCHULTZ BUS COMPANY	02/04/2022	JANUARY 2022
			Totals for 666562
			89,551.00
			89,551.00
666570	DISTRICT AUXILIARY ACCOUNT	02/04/2022	Multiple Invoices
			Totals for 666570
			5,272.89
			5,272.89
666571	MINNESOTA ENERGY RESOURCES	02/04/2022	Multiple Invoices
			Totals for 666571
			3,248.22
			3,248.22
666572	OLANDER BUS SERVICE INC.	02/04/2022	Multiple Invoices
			Totals for 666572
			158,220.00
			158,220.00
666573	CASH-WA DISTRIBUTING CO.	02/08/2022	Multiple Invoices
			Totals for 666573
			1,313.57
			1,313.57
666723	CASH-WA DISTRIBUTING CO.	02/11/2022	FOOD
			Totals for 666723
			2,324.63
			2,324.63
666724	AMER. FAMILY LIFE ASSURANCE CO	02/15/2022	Payroll accrual
			Totals for 666724
			243.18
			243.18
666725	AFSCME COUNCIL 65	02/15/2022	Payroll accrual
			Totals for 666725
			286.69
			286.69
666726	D. L. ATHLETIC FOUNDATION	02/15/2022	Payroll accrual
			Totals for 666726
			168.00
			168.00
666727	D.L. PUBLIC EDUCATION FOUNDATI	02/15/2022	Payroll accrual
			Totals for 666727
			46.00
			46.00
666728	IND. SCHOOL DISTRICT #22	02/15/2022	Multiple Invoices
			Totals for 666728
			6,864.25
			6,864.25
666729	MINNESOTA CHILD SUPPORT	02/15/2022	Multiple Invoices
			Totals for 666729
			1,341.50
			1,341.50
666730	SUPPORT PAYMENT CLEARINGHOUSE	02/15/2022	PAYROLL ACCRUAL
			Totals for 666730
			335.91
			335.91
666731	U.S. TREASURY	02/15/2022	Payroll accrual
			Totals for 666731
			979.57
			979.57
666732	UNITED WAY OF BECKER COUNTY	02/15/2022	Payroll accrual
			Totals for 666732
			307.00
			307.00
666733	CASH-WA DISTRIBUTING CO.	02/15/2022	Multiple Invoices
			Totals for 666733
			1,326.64
			1,326.64
666739	DISTRICT AUXILIARY ACCOUNT	02/15/2022	Multiple Invoices
			Totals for 666739
			5,217.59
			5,217.59

<u>CHECK</u>	<u>CHECK</u>	<u>INVOICE</u>	<u>AMOUNT</u>
<u>NUMBER</u> <u>VENDOR</u>	<u>DATE</u>	<u>DESCRIPTION</u>	
666740 FURTHER	02/15/2022	FEBRUARY PARTICIPANT FEES	420.30
		Totals for 666740	420.30
666741 ARVIG COMMUNICATION SYSTEMS	02/18/2022	Multiple Invoices	2,158.23
		Totals for 666741	2,158.23
666742 CASH-WA DISTRIBUTING CO.	02/18/2022	FOOD	5,217.12
		Totals for 666742	5,217.12
666743 CENEX COMMUNITY CO-OPS	02/18/2022	DIESEL - DLHS	626.12
		Totals for 666743	626.12
666745 CITY OF DETROIT LAKES	02/18/2022	Multiple Invoices	18,603.74
		Totals for 666745	18,603.74
666746 FRITZ STALEY, KARIN	02/18/2022	Multiple Invoices	585.95
		Totals for 666746	585.95
666747 MN PEIP	02/18/2022	HEALTH INS - MARCH 2022	306,092.72
		Totals for 666747	306,092.72
666748 MINNESOTA ENERGY RESOURCES	02/18/2022	ACCT #0505675381-00001 (METER #20047326)	3,055.38
		Totals for 666748	3,055.38
666851 CITY OF DETROIT LAKES	02/23/2022	LINCOLN UTILITIES	1,077.37
		Totals for 666851	1,077.37
666853 CASH-WA DISTRIBUTING CO.	02/25/2022	Multiple Invoices	1,120.94
		Totals for 666853	1,120.94
666854 CENEX COMMUNITY CO-OPS	02/25/2022	DIESEL FUEL - DLMS	827.63
		Totals for 666854	827.63
666855 CONSTELLATION NEW ENERGY GAS D	02/25/2022	DLHS UTILITIES	11,899.29
		Totals for 666855	11,899.29
666856 HYATT REGENCY, MINNEAPOLIS	02/25/2022	DLHS BPA - STUDENT TRAVEL	2,189.28
		Totals for 666856	2,189.28
666857 MADISON NATIONAL LIFE INSURANC	02/25/2022	NATIONAL LIFE - MARCH 2022 COVERAGE	2,044.21
		Totals for 666857	2,044.21
666858 MN BPA	02/25/2022	DLHS BPA - STUDENT REGISTRATIONS	1,770.00
		Totals for 666858	1,770.00
666859 GUTHERIE THEATER	02/28/2022	DLHS ENGLISH DEPT - STUDENT TRIP	259.00
		Totals for 666859	259.00
666860 AMER. FAMILY LIFE ASSURANCE CO	02/28/2022	Payroll accrual	243.18
		Totals for 666860	243.18
666861 AFSCME COUNCIL 65	02/28/2022	Payroll accrual	315.74
		Totals for 666861	315.74

<u>CHECK</u>	<u>CHECK</u>	<u>INVOICE</u>	<u>AMOUNT</u>
<u>NUMBER</u> <u>VENDOR</u>	<u>DATE</u>	<u>DESCRIPTION</u>	
666862 D.L. EDUCATION MINNESOTA	02/28/2022	Payroll accrual	1,167.55
		Totals for 666862	1,167.55
666863 D. L. ATHLETIC FOUNDATION	02/28/2022	Payroll accrual	168.00
		Totals for 666863	168.00
666864 D.L. PUBLIC EDUCATION FOUNDATI	02/28/2022	Payroll accrual	46.00
		Totals for 666864	46.00
666865 D.L. EDUCATION MINNESOTA	02/28/2022	Payroll accrual	19,787.57
		Totals for 666865	19,787.57
666866 IND. SCHOOL DISTRICT #22	02/28/2022	Multiple Invoices	6,864.25
		Totals for 666866	6,864.25
666867 MINNESOTA CHILD SUPPORT	02/28/2022	Multiple Invoices	1,341.50
		Totals for 666867	1,341.50
666868 MN SCHOOL EMPLOYEES ASSOC.	02/28/2022	Payroll accrual	418.37
		Totals for 666868	418.37
666869 SUPPORT PAYMENT CLEARINGHOUSE	02/28/2022	PAYROLL ACCRUAL	335.91
		Totals for 666869	335.91
666870 U.S. TREASURY	02/28/2022	Payroll accrual	655.08
		Totals for 666870	655.08
666871 UNITED WAY OF BECKER COUNTY	02/28/2022	Payroll accrual	307.00
		Totals for 666871	307.00
202202001 INTERNAL REVENUE SERVICE	02/15/2022	Multiple Invoices	245,106.85
202202001 INTERNAL REVENUE SERVICE	02/16/2022	Multiple Invoices	121.58
		Totals for 202202001	245,228.43
202202002 INTERNAL REVENUE SERVICE	02/28/2022	Multiple Invoices	282,356.67
		Totals for 202202002	282,356.67
202202003 MINNESOTA REVENUE	02/15/2022	Payroll accrual	40,410.37
202202003 MINNESOTA REVENUE	02/16/2022	Payroll accrual	10.00
		Totals for 202202003	40,420.37
202202004 MINNESOTA REVENUE	02/28/2022	Payroll accrual	43,013.48
		Totals for 202202004	43,013.48
202202005 INDEPENDENT SCHOOL DIST. #22	02/15/2022	Multiple Invoices	832,066.33
202202005 INDEPENDENT SCHOOL DIST. #22	02/16/2022	PAYROLL ACCRUAL	606.09
		Totals for 202202005	832,672.42
202202006 INDEPENDENT SCHOOL DIST. #22	02/28/2022	PAYROLL ACCRUAL	915,242.86
		Totals for 202202006	915,242.86
202202101 EDUCATORS BENEFIT CONSULTANTS,	02/15/2022	Multiple Invoices	34,871.49
202202101 INTERNAL REVENUE SERVICE	02/15/2022	Payroll accrual	12,536.17
		Totals for 202202101	47,407.66
202202102 EDUCATORS BENEFIT CONSULTANTS,	02/28/2022	Multiple Invoices	34,871.49

<u>CHECK</u>	<u>CHECK</u>	<u>INVOICE</u>	<u>AMOUNT</u>
<u>NUMBER</u>	<u>VENDOR</u>	<u>DATE</u>	<u>DESCRIPTION</u>
			Totals for 202202102
			34,871.49
202202501	PUBLIC EMPLOYEES RETIREMENT	02/15/2022	Multiple Invoices
			38,013.33
202202501	PUBLIC EMPLOYEES RETIREMENT	02/16/2022	Multiple Invoices
			102.10
			Totals for 202202501
			38,115.43
202202502	PUBLIC EMPLOYEES RETIREMENT	02/28/2022	Multiple Invoices
			34,970.68
			Totals for 202202502
			34,970.68
202202503	MN TEACHERS RETIREMENT ASSOC.	02/15/2022	Multiple Invoices
			134,928.81
			Totals for 202202503
			134,928.81
202202504	MN TEACHERS RETIREMENT ASSOC.	02/28/2022	Multiple Invoices
			149,362.78
			Totals for 202202504
			149,362.78
202202601	MINNESOTA STATE RETIREMENT SYS	02/15/2022	Multiple Invoices
			12,411.68
			Totals for 202202601
			12,411.68
202202602	MINNESOTA STATE RETIREMENT SYS	02/28/2022	Multiple Invoices
			12,401.68
			Totals for 202202602
			12,401.68
202202603	FURTHER	02/15/2022	Payroll accrual
			11,135.24
			Totals for 202202603
			11,135.24
202202604	FURTHER	02/28/2022	Payroll accrual
			11,135.24
			Totals for 202202604
			11,135.24
202202801	CORPORATE PAYMENT SYSTEMS	02/28/2022	Multiple Invoices
			12,169.46
			Totals for 202202801
			12,169.46
			Totals for BNK5
			3,527,786.36
			Totals for checks
			3,527,786.36

BANK RECONCILIATION

2/28/22

BREMER BANK STATEMENT BALANCE	10,131.85
ADD: RECEIPTS DEPOSITED BUT NOT ON BANK STATEMENT	0.00
LESS: OPEN CHECKS NOT CLEARED	(179.70)
BANK ENDING STATEMENT BALANCE	<u>9,952.15</u>
BOOK BALANCE - PRIOR MONTH ENDING	10,060.65
ADD: RECEIPTS (FROM RECEIPTS REPORT)	0.08
LESS: PAYMENTS (CHECKS REPORT)	(108.58)
NSF CHECKS:	0.00
BOOK ENDING BALANCE	<u>9,952.15</u>
DIFFERENCE	0.00

Receipt	Description	Acct Nbr	Trans Date	Amount
			Totals for	0.00
			Total for Cash Receipts	0.00

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
***	Fund Summary Totals ***	0.00	0.00	0.00	0.00

***** End of report *****

FUND SUMMARY

FUND	DESCRIPTION	BALANCE SHEET	REVENUE	EXPENSE	TOTAL
88	ACTIVITIES	0.08	0.00	0.00	0.08
***	Fund Summary Totals ***	0.08	0.00	0.00	0.08

***** End of report *****

<u>CHECK</u>	<u>CHECK</u>	<u>ACCOUNT</u>	<u>INVOICE</u>	<u>INVOICE</u>	<u>AMOUNT</u>
<u>NUMBER</u> <u>VENDOR</u>	<u>DATE</u>	<u>NUMBER</u>	<u>NUMBER</u>	<u>DESCRIPTION</u>	
200113 BERNTSON, JULIE	02/09/2022	88 E 031 298 170 888 401	02092022	QUEST/TREATS FOR STUDENT DRAWINGS	108.58
				Totals for 200113	108.58
				Totals for checks	108.58

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
88	ACTIVITIES	0.00	0.00	108.58	108.58
***	Fund Summary Totals ***	0.00	0.00	108.58	108.58

***** End of report *****

BREMER

PO Box 1000
Lake Elmo, MN 55042-1000

Last statement: January 31, 2022
This statement: February 28, 2022
Total days in statement period: 28

Page 1 of 1
XXXXXX2547
(0)

INDEPENDENT SCHOOL DISTRICT 22
MIDDLE SCHOOL ACTIVITY FUND
500 11TH AVE
DETROIT LAKES MN 56501

Direct inquiries to:
Your Local Branch or, 800-908-Bank
(2265)

Bremer Bank National Association
372 St Peter St
St Paul MN 55102

Community Business W/Interest

Account number	XXXXXX2547	Beginning balance	\$10,240.35
Low balance	\$10,131.77	Total additions	.08
Average balance	\$10,189.94	Total subtractions	108.58
Avg collected balance	\$10,189	Ending balance	\$10,131.85
Interest paid year to date	\$0.17		

CHECKS

<u>Number</u>	<u>Date</u>	<u>Amount</u>	<u>Number</u>	<u>Date</u>	<u>Amount</u>
200113	02-16	108.58			

CREDITS

<u>Date</u>	<u>Description</u>	<u>Additions</u>
02-28	Interest Credit	0.08

DAILY BALANCES

<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>
01-31	10,240.35	02-16	10,131.77	02-28	10,131.85

OVERDRAFT/RETURN ITEM FEES

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

Thank you for banking with Bremer Bank National Association

BANK RECONCILIATION**2/28/22**

BREMER BANK STATEMENT BALANCE	251,842.08
ADD: RECEIPTS DEPOSITED BUT NOT ON BANK STATEMENT	0.00
LESS: OPEN CHECKS NOT CLEARED	(13,992.41)
BANK ENDING STATEMENT BALANCE	<u>237,849.67</u>
BOOK BALANCE - PRIOR MONTH ENDING	296,958.52
ADD: RECEIPTS (FROM RECEIPTS REPORT)	19,562.03
LESS: PAYMENTS (CHECKS REPORT)	(78,670.88)
MISC FEES:	0.00
BOOK ENDING BALANCE	<u>237,849.67</u>

DIFFERENCE

Cash Flow - Earliest To Date

7/1/1998 through 3/1/2022

3/1/2022

Page 1

Category	7/1/1998- 3/1/2022
INFLOWS	
Uncategorized	0.00
005 I-ATH	573.99
006-JSA-SGA	0.00
007 INTERACT	2,121.38
010 I-BPA	2,574.97
015 I-BAND	-2,588.17
016 I	0.00
016-HOSA	0.00
020 I-BANDCHOIR	0.00
025 I-BSB	2.67
030 I-BBB	5,853.55
040 I-GBB	12,524.15
045 I-Cheer	239.66
050 I-CHOIR	25,586.83
051I All City Choir	0.00
053 I-CC	10,020.20
055 I-SKI	1,410.59
060 I-DANCE	10,800.48
065 I	0.00
070 I-FFA	20,306.66
075 I	0.00
080 I-FB	26,208.38
082 I-BGOLF	6,331.85
083 I-GGOLF	8,613.56
085 I-GYM	495.67
090 I	0.00
095 I-BHOC	11,323.49
096I-GHOC	3,402.34
097 I	0.00
100 I	0.00
102 I	0.00
103 I	0.00
105 I-NHS	1,162.95
110 I	0.00
115 I-NACLUB	11,165.11
116 I	0.00
117 I-Robotics	8,454.22
118 I	0.00
119	0.00
120 I-PROM	11,978.15
125- Trap	0.00
126 I-Trap Shooting	493.65
128 I-BSOC	159.40
129 I-GSOC	5,441.33
130 I	0.00
132 I-SB	9,444.90
133 I-SPAN	157.21
134 I	0.00
135 I-SPEECH	4,091.64

Cash Flow - Earliest To Date

7/1/1998 through 3/1/2022

3/1/2022

Page 2

Category	7/1/1998- 3/1/2022
140 I-STUD. CO.	9,728.30
141I-Link Crew	580.10
142 I-WEBCAST	0.00
142- SPEEDSTRENGTH	3,416.97
144 I-BSWIM	1,490.47
145 I-GSWIM	3,042.64
147 I-TARGET	629.32
149I-ALC	6,401.17
150 I-GTEN	499.40
151 I-BTEN	167.75
155 I-TRACK	5,509.32
157 I	0.00
160 I-VB	8,045.73
163 I	0.00
165 I-WREST	49.03
170 I-INT.	0.00
171I-Service Fee's	-61.34
180 I	0.00
TOTAL INFLOWS	237,849.67
 OUTFLOWS	
175 I	0.00
TOTAL OUTFLOWS	0.00
 OVERALL TOTAL	 237,849.67

Receipt	Description	Acct Nbr	Trans Date	Amount	Total
12875	fb recycling	88 R 041 294 112 888 051	02/17/2022	21.78	21.78
12874	Outdoor game sponsorship	88 R 041 294 115 888 051	02/17/2022	250.00	250.00
12868	team meal plan	88 R 041 294 132 888 051	02/07/2022	2,300.00	2,300.00
12869	team sponsorship	88 R 041 296 105 888 051	02/07/2022	250.00	250.00
12865	Heart of Lakes Fundraiser	88 R 041 296 122 888 051	02/01/2022	307.00	307.00
12870	TEAM Sponsorship	88 R 041 298 046 888 051	02/07/2022	100.00	
12876	SJE Sponsorship	88 R 041 298 046 888 051	02/17/2022	250.00	350.00
12877	Snoball Dance	88 R 041 298 127 888 051	02/24/2022	1,076.00	1,076.00
12871	fundraiser	88 R 041 298 249 888 051	02/07/2022	726.00	726.00
12867	Band trip payments	88 R 041 298 263 888 051	02/07/2022	2,911.00	
12873	Band trip payments	88 R 041 298 263 888 051	02/17/2022	11,094.00	
12879	Online Fundraiser- Pushsave 2/1 \$20 & \$	88 R 041 298 263 888 051	02/28/2022	262.50	14,267.50
12861	Happy Dollars	88 R 041 298 267 888 051	02/01/2022	4.00	
12872	Happy Dollars	88 R 041 298 267 888 051	02/14/2022	9.75	13.75
Total for Cash Receipts				19,562.03	

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
88	ACTIVITIES	0.00	19,562.03	0.00	19,562.03
***	Fund Summary Totals ***	0.00	19,562.03	0.00	19,562.03

***** End of report *****

FD	T	ORG	PRG	CRS	FIN	GLN	Beginning Balance	2021-22 FYTD Debits	2021-22 FYTD Credits	Ending Balance
88	A		101	41		CASH	227,124.44	365,542.98	353,943.75	238,723.67
88	A		101	--		CASH	227,124.44	365,542.98	353,943.75	238,723.67
88	-		---	--		*ACTIVITIES	227,124.44	365,542.98	353,943.75	238,723.67

<u>FD T ORG PRG CRS FIN</u>	<u>GLN</u>	<u>Beginning</u>	<u>2021-22</u>	<u>2021-22</u>	<u>Ending</u>
		<u>Balance</u>	<u>FYTD Debits</u>	<u>FYTD Credits</u>	<u>Balance</u>
<hr/>					
Grand Asset Totals		227,124.44	365,542.98	353,943.75	238,723.67

Number of Accounts: 1

***** End of report *****

CHECK NUMBER	CHECK VENDOR	CHECK DATE	ACCOUNT NUMBER	INVOICE DESCRIPTION	AMOUNT
400715	DESIGNS BY LISA	02/01/2022	88 E 041 296 122 888 401	Dance show flowers for team	240.47
				Totals for 400715	240.47
400716	JIMMY JOHNS #1897	02/01/2022	88 E 041 294 105 888 401	BBB Team Meal	298.10
				Totals for 400716	298.10
400717	OCHSNER, NATHAN	02/01/2022	88 E 041 298 267 888 401	reimb for interact supplies	41.35
				Totals for 400717	41.35
400718	RAMSEY, BRITTON	02/01/2022	88 E 041 296 122 888 401	reimb for dance sr gifts	62.01
				Totals for 400718	62.01
400719	ZACHIEA PROPERTIES II, INC.	02/01/2022	88 E 041 294 132 888 401	Wrestling meal plan	726.83
				invoices: 7739 \$203.34 7740	
				\$320.57 7741 \$202.92	
				Totals for 400719	726.83
400720	CENTRAL MARKET	02/03/2022	88 E 041 298 242 888 401	NA Club PO	15.56
				Totals for 400720	15.56
400721	IND. SCHOOL DISTRICT #22	02/03/2022	88 E 041 298 267 888 401	Interact Hot Cocoa Fundraiser	31.05
				Invoice 7334	
				Totals for 400721	31.05
400722	JACOBSON, AMY	02/03/2022	88 E 041 296 122 888 401	Dance team yoga class team	100.00
				building session	
				Totals for 400722	100.00
400723	JIMMY JOHNS #1897	02/03/2022	88 E 041 294 105 888 401	BBB Team Meal 2/7	298.10
				Totals for 400723	298.10
400724	MN HIGH SCHOOL WEIGHTLIFTING O	02/03/2022	88 E 041 292 139 888 401	DLHS Weightlifting 1/15/22	440.00
				liftoff athlete fees	
				Totals for 400724	440.00
400725	SAF ENTERPRISES, LLC	02/03/2022	88 E 041 294 105 888 401	BBB Senior awards invoice	445.63
				7051	
				Totals for 400725	445.63
400726	WORLD STRIDES	02/03/2022	88 E 041 298 263 888 401	DLHS Band trip Trip ID 192153	57,543.00
				Group ID 07414-5	
				Totals for 400726	57,543.00
400727	ZACHIEA PROPERTIES II, INC.	02/03/2022	88 E 041 294 132 888 401	DLHS Wrestling Meal Plan	570.86
				Invoices: 7722 \$201.26 7721	
				\$187.46 7718 \$182.14	
				Totals for 400727	570.86
400728	JIMMY JOHNS #1897	02/03/2022	88 E 041 294 105 888 401	BBB Meal 2/10	298.10
				Totals for 400728	298.10
400729	BEUG'S ACE HARDWARE	02/08/2022	88 E 041 298 046 888 401	Robotics inv 218110	33.20
				Totals for 400729	33.20
400730	JOHNSON, RACHEL	02/08/2022	88 E 041 296 105 888 401	reimb for team meals	614.49
				Totals for 400730	614.49

CHECK NUMBER	CHECK VENDOR	CHECK DATE	ACCOUNT NUMBER	INVOICE DESCRIPTION	AMOUNT
400731	LAKER LOCKER	02/08/2022	88 E 041 296 122 888 401	dance shirts invoice 5109	425.00
				Totals for 400731	425.00
400732	STEWART, LOGAN	02/08/2022	88 E 041 298 046 888 401	reimb for robotic supplies	659.59
				Totals for 400732	659.59
400733	ZACHIEA PROPERTIES II, INC.	02/08/2022	88 E 041 294 132 888 401	Wrestling meal invoice 7751	333.55
				Totals for 400733	333.55
400734	BSN SPORTS	02/16/2022	88 E 041 296 102 888 401	GSoccer invoice 913553806	452.61
400734	BSN SPORTS	02/16/2022	88 E 041 294 105 888 401	BBB Invoice 916001832	533.85
				Totals for 400734	986.46
400735	BURNSIDE, JENNIFER	02/16/2022	88 E 041 298 109 888 401	reimb for speech supplies, snacks, scripts, and books	237.48
				Totals for 400735	237.48
400736	HARRIS MARKETING & ADVERTISING	02/16/2022	88 E 041 298 265 888 401	IM D-Ball invoice 8004	144.00
				Totals for 400736	144.00
400737	HENRY SCHEIN INC.	02/16/2022	88 E 041 292 139 888 401	gatorade order Acct 1001844 Order #25252511	442.96
				Totals for 400737	442.96
400738	MN STATE HIGH SCHOOL LEAGUE	02/16/2022	88 E 041 296 122 888 401	DLHS State Dance Tickets	1,696.50
				Totals for 400738	1,696.50
400739	ROOSEVELT PTO	02/16/2022	88 E 041 298 109 888 401	Award for classroom stuff a stocking	50.00
				Totals for 400739	50.00
400740	ROSSMAN PTO	02/16/2022	88 E 041 298 109 888 401	Award for classroom stuff a stocking	50.00
				Totals for 400740	50.00
400741	WORLD STRIDES	02/16/2022	88 E 041 298 263 888 401	DLHS Band Trip ID 192153 Group/Tour ID 07414-5	2,864.00
				Totals for 400741	2,864.00
400742	CAULFIELD STUDIO	02/17/2022	88 E 041 296 105 888 401	GBB SR BANNERS	225.00
				Totals for 400742	225.00
400743	JIMMY JOHNS #1897	02/17/2022	88 E 041 294 105 888 401	BBB TEAM MEAL	325.70
				Totals for 400743	325.70
400744	JOHNSON, RACHEL	02/17/2022	88 E 041 296 105 888 401	REIMB FOR GBB TEAM MEAL AND PARENTS NIGHT SUPPLIES	892.72
				Totals for 400744	892.72
400745	NOAH, BENJAMIN	02/17/2022	88 E 041 294 115 888 401	BHockey team meals reimb	470.26
				Totals for 400745	470.26
400746	ROGUE FITNESS	02/17/2022	88 E 041 292 139 888 401	WT ROOM INVOICE 10032251 PO#20220119WTLT	3,913.09
				Totals for 400746	3,913.09

<u>CHECK</u>	<u>CHECK</u>	<u>ACCOUNT</u>	<u>INVOICE</u>	<u>AMOUNT</u>
<u>NUMBER</u> <u>VENDOR</u>	<u>DATE</u>	<u>NUMBER</u>	<u>DESCRIPTION</u>	
400747 ZACHIEA PROPERTIES II, INC.	02/17/2022	88 E 041 294 115 888 401	Wrestling Meal Plan Invoices: 1388 \$190.74 1003 \$189.99 1389 \$196.18 1390 \$189.76 1391 \$134.56 TOTAL \$901.23 Totals for 400747	901.23 901.23
400748 CAPITAL ONE TRADE CREDIT	02/23/2022	88 E 041 298 046 888 401	Robotics Supplies Invoices; B34303/4 \$11.92 B34252/4 \$17.49 Totals for 400748	29.41 29.41
400749 JIMMY JOHNS #1897	02/23/2022	88 E 041 294 105 888 401	BBB Team Meal 3/3 Totals for 400749	315.91 315.91
400750 LINDGAARD, LEESA	02/23/2022	88 E 041 296 114 888 401	reimb for team pie and ipad cord Totals for 400750	103.30 103.30
400751 SECTION 8A	02/23/2022	88 E 041 296 115 888 401	Girls Hockey section 8A Awards Totals for 400751	60.00 60.00
400752 CHARLIE'S PIZZA	02/24/2022	88 E 041 294 105 888 401	BBB TEAM MEAL Totals for 400752	525.97 525.97
400753 HUTCHINSON, DAVID	02/24/2022	88 E 041 296 105 888 401	reimburse for gbb team meal Totals for 400753	180.00 180.00
400754 TROPHY HOUSE	02/24/2022	88 E 041 294 105 888 401	BBB tourney medals invoice 258117	540.00
400754 TROPHY HOUSE	02/24/2022	88 E 041 296 105 888 401	GBB TOURNEY MEDALS INVOICE 258190 Totals for 400754	540.00 1,080.00
Totals for checks				78,670.88

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
88	ACTIVITIES	0.00	0.00	78,670.88	78,670.88
***	Fund Summary Totals ***	0.00	0.00	78,670.88	78,670.88

***** End of report *****

BREMER BANK

PO Box 1000
Lake Elmo, MN 55042-1000

Last statement: January 31, 2022
This statement: February 28, 2022
Total days in statement period: 28

Page 1 of 2
XXXXXX5879
(34)

INDEPENDENT SCHOOL DISTRICT 22
SCHOOL ORGANIZATIONS
DETROIT LAKES ACTIVITY FUND
1301 ROOSEVELT AVE
DETROIT LAKES MN 56501

Direct inquiries to:
Your Local Branch or, 800-908-Bank
(2265)

Bremer Bank National Association
372 St Peter St
St Paul MN 55102

Commercial Business Banking

Account number	XXXXXX5879	Beginning balance	\$300,324.22
Enclosures	34	Total additions	19,562.03
Low balance	\$246,046.74	Total subtractions	68,044.17
Average balance	\$268,368.24	Ending balance	\$251,842.08
Avg collected balance	\$267,869		

CHECKS

Number	Date	Amount	Number	Date	Amount
400707	02-28	500.00	400730	02-11	614.49
400715 *	02-04	240.47	400732 *	02-16	659.59
400719 *	02-08	726.83	400734 *	02-22	986.46
400720	02-09	15.56	400735	02-28	237.48
400721	02-28	31.05	400736	02-24	144.00
400723 *	02-09	298.10	400737	02-23	442.96
400725 *	02-15	445.63	400741 *	02-23	2,864.00
400726	02-10	57,543.00	400744 *	02-28	892.72
400727	02-10	570.86	400745	02-22	470.26
400728	02-18	298.10	400748 *	02-28	29.41
400729	02-14	33.20			

* Skip in check sequence

CREDITS

Date	Description	Additions
02-01	Deposit	4.00
02-01	Deposit	307.00
02-01	' ACH Deposit Stack Pay Transfer 220201 458570656	20.00
02-01	' ACH Deposit Stack Pay Transfer 220201 458570657	90.00

<u>Date</u>	<u>Description</u>	<u>Additions</u>
02-02	' ACH Deposit Stack Pay Transfer 220202 459080774	122.50
02-04	' ACH Deposit Stack Pay Transfer 220204 459819550	20.00
02-07	Deposit	100.00
02-07	Deposit	250.00
02-07	Deposit	726.00
02-07	Deposit	2,300.00
02-07	Deposit	2,911.00
02-07	' ACH Deposit Stack Pay Transfer 220207 460168397	10.00
02-14	Deposit	9.75
02-17	Deposit	21.78
02-17	Deposit	250.00
02-17	Deposit	250.00
02-17	Deposit	11,094.00
02-24	Deposit	1,076.00

DAILY BALANCES

<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>
01-31	300,324.22	02-09	305,903.76	02-17	257,662.52
02-01	300,745.22	02-10	247,789.90	02-18	257,364.42
02-02	300,867.72	02-11	247,175.41	02-22	255,907.70
02-04	300,647.25	02-14	247,151.96	02-23	252,600.74
02-07	306,944.25	02-15	246,706.33	02-24	253,532.74
02-08	306,217.42	02-16	246,046.74	02-28	251,842.08

OVERDRAFT/RETURN ITEM FEES

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

DEPOSIT TICKET 75-1041960
INDEPENDENT SCHOOL DISTRICT #22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
DETROIT LAKES, MI, 48251
BREMER BANK

DATE: 1-31-22

CURRENCY: 4

AMOUNT: 400

⑆096010415⑆ 00705879⑆ 600

02/01/2022 600 \$ 4.00

DEPOSIT TICKET 75-1041960
INDEPENDENT SCHOOL DISTRICT #22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
DETROIT LAKES, MI, 48251
BREMER BANK

DATE: 2-3-22

CURRENCY: 2911.00

AMOUNT: 2911.00

⑆096010415⑆ 00705879⑆ 600

02/07/2022 600 \$ 2,911.00

DEPOSIT TICKET 75-1041960
INDEPENDENT SCHOOL DISTRICT #22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
DETROIT LAKES, MI, 48251
BREMER BANK

DATE: 1-31-22

CURRENCY: 307.00

AMOUNT: 307.00

⑆096010415⑆ 00705879⑆ 600

02/01/2022 600 \$ 307.00

DEPOSIT TICKET 75-1041960
INDEPENDENT SCHOOL DISTRICT #22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
DETROIT LAKES, MI, 48251
BREMER BANK

DATE: 2-10-22

CURRENCY: 9.75

AMOUNT: 9.75

⑆096010415⑆ 00705879⑆ 600

02/14/2022 600 \$ 9.75

DEPOSIT TICKET 75-1041960
INDEPENDENT SCHOOL DISTRICT #22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
DETROIT LAKES, MI, 48251
BREMER BANK

DATE: 2-7-22

CURRENCY: 100.00

AMOUNT: 100.00

⑆096010415⑆ 00705879⑆ 600

02/07/2022 600 \$ 100.00

DEPOSIT TICKET 75-1041960
INDEPENDENT SCHOOL DISTRICT #22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
DETROIT LAKES, MI, 48251
BREMER BANK

DATE: 2-16-22

CURRENCY: 21.78

AMOUNT: 21.78

⑆096010415⑆ 00705879⑆ 600

02/17/2022 600 \$ 21.78

DEPOSIT TICKET 75-1041960
INDEPENDENT SCHOOL DISTRICT #22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
DETROIT LAKES, MI, 48251
BREMER BANK

DATE: 2-7-22

CURRENCY: 250.00

AMOUNT: 250.00

⑆096010415⑆ 00705879⑆ 600

02/07/2022 600 \$ 250.00

DEPOSIT TICKET 75-1041960
INDEPENDENT SCHOOL DISTRICT #22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
DETROIT LAKES, MI, 48251
BREMER BANK

DATE: 2-10-22

CURRENCY: 250.00

AMOUNT: 250.00

⑆096010415⑆ 00705879⑆ 600

02/17/2022 600 \$ 250.00

DEPOSIT TICKET 75-1041960
INDEPENDENT SCHOOL DISTRICT #22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
DETROIT LAKES, MI, 48251
BREMER BANK

DATE: 2-7-22

CURRENCY: 726.00

AMOUNT: 726.00

⑆096010415⑆ 00705879⑆ 600

02/07/2022 600 \$ 726.00

DEPOSIT TICKET 75-1041960
INDEPENDENT SCHOOL DISTRICT #22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
DETROIT LAKES, MI, 48251
BREMER BANK

DATE: 2-10-22

CURRENCY: 250.00

AMOUNT: 250.00

⑆096010415⑆ 00705879⑆ 600

02/17/2022 600 \$ 250.00

DEPOSIT TICKET 75-1041960
INDEPENDENT SCHOOL DISTRICT #22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
DETROIT LAKES, MI, 48251
BREMER BANK

DATE: 2-7-22

CURRENCY: 2300.00

AMOUNT: 2300.00

⑆096010415⑆ 00705879⑆ 600

02/07/2022 600 \$ 2,300.00

DEPOSIT TICKET 75-1041960
INDEPENDENT SCHOOL DISTRICT #22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
DETROIT LAKES, MI, 48251
BREMER BANK

DATE: 2-16-22

CURRENCY: 11094.00

AMOUNT: 11094.00

⑆096010415⑆ 00705879⑆ 600

02/17/2022 600 \$ 11,094.00

DEPOSIT TICKET 15484900
 BREMER BANK
 INDEPENDENT SCHOOL DISTRICT #22
 1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
 (218) 847-4491

DATE: 02-23-22
 TIME: 10:16 AM

AMOUNT: \$ 500

1076.00

02/24/2022 600 \$ 1,076.00

BREMER BANK, NA 75-104900 400723 CHECK NO.
 INDEPENDENT SCHOOL DISTRICT NO. 22
 DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
 1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
 (218) 847-4491

*** Two Hundred Ninety-Eight Dollar(s) & 10 Cents*

PAY TO THE ORDER OF: 02/03/2022 \$298.10

JIMMY JOHNS #1897
 147 VETERANS MEMORIAL PARK
 DETROIT LAKES, MN 56501

02/09/2022 400723 \$ 298.10

BREMER BANK, NA 75-104900 400707 CHECK NO.
 INDEPENDENT SCHOOL DISTRICT NO. 22
 DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
 1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
 (218) 847-4491

*** Five Hundred Dollar(s) & No Cents*

PAY TO THE ORDER OF: 01/20/2022 \$500.00

PIRATE RADIO PRODUCTIONS
 2111 MAIN AVE. E. STE 3
 WEST FARGO, ND 58078

02/28/2022 400707 \$ 500.00

BREMER BANK, NA 75-104900 400725 CHECK NO.
 INDEPENDENT SCHOOL DISTRICT NO. 22
 DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
 1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
 (218) 847-4491

*** Four Hundred Forty-Five Dollar(s) & 63 Cents*

PAY TO THE ORDER OF: 02/03/2022 \$445.63

SAF ENTERPRISES, LLC
 11019 282ND STREET
 CHICAGO CITY, MN 55013

02/15/2022 400725 \$ 445.63

BREMER BANK, NA 75-104900 400715 CHECK NO.
 INDEPENDENT SCHOOL DISTRICT NO. 22
 DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
 1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
 (218) 847-4491

*** Two Hundred Forty Dollar(s) & 47 Cents*

PAY TO THE ORDER OF: 02/01/2022 \$240.47

DESIGNS BY LISA
 LISA SMALL
 1133 MCININLEY AVENUE
 DETROIT LAKES, MN 56501

02/04/2022 400715 \$ 240.47

BREMER BANK, NA 75-104900 400726 CHECK NO.
 INDEPENDENT SCHOOL DISTRICT NO. 22
 DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
 1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
 (218) 847-4491

*** Fifty-Seven Thousand Five Hundred Forty-Three Dollar(s) & No Cents*

PAY TO THE ORDER OF: 02/03/2022 \$57,543.00

WORLD STRIDES
 PO BOX 271549
 SALT LAKE CITY, UT 84127

02/10/2022 400726 \$ 57,543.00

BREMER BANK, NA 75-104900 400719 CHECK NO.
 INDEPENDENT SCHOOL DISTRICT NO. 22
 DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
 1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
 (218) 847-4491

*** Seven Hundred Twenty-Six Dollar(s) & 83 Cents*

PAY TO THE ORDER OF: 02/01/2022 \$726.83

ZACHIFA PROPERTIES II, INC.
 1455 HIGHWAY 10 WEST
 DETROIT LAKES, MN 56501

02/08/2022 400719 \$ 726.83

BREMER BANK, NA 75-104900 400727 CHECK NO.
 INDEPENDENT SCHOOL DISTRICT NO. 22
 DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
 1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
 (218) 847-4491

*** Five Hundred Seventy Dollar(s) & 86 Cents*

PAY TO THE ORDER OF: 02/03/2022 \$570.86

ZACHIFA PROPERTIES II, INC.
 115 WILLOW STREET STE 2A
 DETROIT LAKES, MN 56501

02/10/2022 400727 \$ 570.86

BREMER BANK, NA 75-104900 400720 CHECK NO.
 INDEPENDENT SCHOOL DISTRICT NO. 22
 DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
 1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
 (218) 847-4491

*** Fifteen Dollar(s) & 56 Cents*

PAY TO THE ORDER OF: 02/03/2022 \$15.56

CENTRAL MARKET
 310 HWY 10 E
 DETROIT LAKES, MN 56501

02/09/2022 400720 \$ 15.56

BREMER BANK, NA 75-104900 400728 CHECK NO.
 INDEPENDENT SCHOOL DISTRICT NO. 22
 DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
 1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
 (218) 847-4491

*** Two Hundred Ninety-Eight Dollar(s) & 10 Cents*

PAY TO THE ORDER OF: 02/03/2022 \$298.10

JIMMY JOHNS #1897
 147 VETERANS MEMORIAL PARK
 DETROIT LAKES, MN 56501

02/18/2022 400728 \$ 298.10

BREMER BANK, NA 75-104900 400721 CHECK NO.
 INDEPENDENT SCHOOL DISTRICT NO. 22
 DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
 1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
 (218) 847-4491

*** Thirty-One Dollar(s) & 5 Cents*

PAY TO THE ORDER OF: 02/03/2022 \$31.05

IND. SCHOOL DISTRICT #22
 702 LAKE AVENUE
 PO BOX 766
 DETROIT LAKES, MN 56501

02/28/2022 400721 \$ 31.05

BREMER BANK, NA 75-104900 400729 CHECK NO.
 INDEPENDENT SCHOOL DISTRICT NO. 22
 DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
 1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
 (218) 847-4491

*** Thirty-Three Dollar(s) & 20 Cents*

PAY TO THE ORDER OF: 02/09/2022 \$33.20

BEUG'S ACE HARDWARE
 801 WASHINGTON AVE.
 DETROIT LAKES, MN 56501

02/14/2022 400729 \$ 33.20

THIS INSTRUMENT WHEN CASHED BY THE SCHOOL TREASURER SHALL BECOME A CHECK PAYABLE TO THE ORDER OF THE PAYEE INDICATED ON THE FRONT OF THE INSTRUMENT.

INDEPENDENT SCHOOL DISTRICT NO. 22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
(218) 847-4491

BREMER BANK, NA
75-1041980

400730
CHECK NO.

*** Six Hundred Fourteen Dollar(s) & 49 Cents*

PAY TO THE ORDER OF: 02/08/2022 \$614.49

JOHNSON, RACHEL
19498 155TH AVE
FERGUS FALLS, MN 56537

⑆400730⑆ ⑆096010415⑆ 00705879⑆

02/11/2022 400730 \$614.49

THIS INSTRUMENT WHEN CASHED BY THE SCHOOL TREASURER SHALL BECOME A CHECK PAYABLE TO THE ORDER OF THE PAYEE INDICATED ON THE FRONT OF THE INSTRUMENT.

INDEPENDENT SCHOOL DISTRICT NO. 22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
(218) 847-4491

BREMER BANK, NA
75-1041980

400741
CHECK NO.

*** Two Thousand Eight Hundred Sixty-Four Dollar(s) & No Cents*

PAY TO THE ORDER OF: 02/16/2022 \$2,864.00

WORLD STRIDES
PO BOX 271549
SALT LAKE CITY, UT 84127

⑆400741⑆ ⑆096010415⑆ 00705879⑆

02/23/2022 400741 \$2,864.00

THIS INSTRUMENT WHEN CASHED BY THE SCHOOL TREASURER SHALL BECOME A CHECK PAYABLE TO THE ORDER OF THE PAYEE INDICATED ON THE FRONT OF THE INSTRUMENT.

INDEPENDENT SCHOOL DISTRICT NO. 22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
(218) 847-4491

BREMER BANK, NA
75-1041980

400732
CHECK NO.

*** Six Hundred Fifty-Nine Dollar(s) & 59 Cents*

PAY TO THE ORDER OF: 02/08/2022 \$659.59

STEWART, LOGAN
12825 ABBEY LAKE DRIVE
DETROIT LAKES, MN 56501

⑆400732⑆ ⑆096010415⑆ 00705879⑆

02/16/2022 400732 \$659.59

THIS INSTRUMENT WHEN CASHED BY THE SCHOOL TREASURER SHALL BECOME A CHECK PAYABLE TO THE ORDER OF THE PAYEE INDICATED ON THE FRONT OF THE INSTRUMENT.

INDEPENDENT SCHOOL DISTRICT NO. 22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
(218) 847-4491

BREMER BANK, NA
75-1041980

400744
CHECK NO.

*** Eight Hundred Ninety-Two Dollar(s) & 72 Cents*

PAY TO THE ORDER OF: 02/17/2022 \$892.72

JOHNSON, RACHEL
19498 155TH AVE
FERGUS FALLS, MN 56537

⑆400744⑆ ⑆096010415⑆ 00705879⑆

02/28/2022 400744 \$892.72

THIS INSTRUMENT WHEN CASHED BY THE SCHOOL TREASURER SHALL BECOME A CHECK PAYABLE TO THE ORDER OF THE PAYEE INDICATED ON THE FRONT OF THE INSTRUMENT.

INDEPENDENT SCHOOL DISTRICT NO. 22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
(218) 847-4491

BREMER BANK, NA
75-1041980

400734
CHECK NO.

*** Nine Hundred Eighty-Six Dollar(s) & 46 Cents*

PAY TO THE ORDER OF: 02/16/2022 \$986.46

BSN SPORTS
PO BOX 841393
DALLAS, TX 75284-1393

⑆400734⑆ ⑆096010415⑆ 00705879⑆

02/22/2022 400734 \$986.46

THIS INSTRUMENT WHEN CASHED BY THE SCHOOL TREASURER SHALL BECOME A CHECK PAYABLE TO THE ORDER OF THE PAYEE INDICATED ON THE FRONT OF THE INSTRUMENT.

INDEPENDENT SCHOOL DISTRICT NO. 22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
(218) 847-4491

BREMER BANK, NA
75-1041980

400745
CHECK NO.

*** Four Hundred Seventy Dollar(s) & 26 Cents*

PAY TO THE ORDER OF: 02/17/2022 \$470.26

NOAR, BENJAMIN
4595 LEISURE DR.
DETROIT LAKES, MN 56301

⑆400745⑆ ⑆096010415⑆ 00705879⑆

02/22/2022 400745 \$470.26

THIS INSTRUMENT WHEN CASHED BY THE SCHOOL TREASURER SHALL BECOME A CHECK PAYABLE TO THE ORDER OF THE PAYEE INDICATED ON THE FRONT OF THE INSTRUMENT.

INDEPENDENT SCHOOL DISTRICT NO. 22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
(218) 847-4491

BREMER BANK, NA
75-1041980

400735
CHECK NO.

*** Two Hundred Thirty-Seven Dollar(s) & 48 Cents*

PAY TO THE ORDER OF: 02/16/2022 \$237.48

BURNSIDE, JENNIFER
1236 MINNESOTA AVE
DETROIT LAKES, MN 56501

⑆400735⑆ ⑆096010415⑆ 00705879⑆

02/28/2022 400735 \$237.48

THIS INSTRUMENT WHEN CASHED BY THE SCHOOL TREASURER SHALL BECOME A CHECK PAYABLE TO THE ORDER OF THE PAYEE INDICATED ON THE FRONT OF THE INSTRUMENT.

INDEPENDENT SCHOOL DISTRICT NO. 22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
(218) 847-4491

BREMER BANK, NA
75-1041980

400748
CHECK NO.

*** Twenty-Nine Dollar(s) & 41 Cents*

PAY TO THE ORDER OF: 02/23/2022 \$29.41

CAPITAL ONE TRADE CREDIT
PO BOX 105525
ATLANTA, GA 30348-5525

⑆400748⑆ ⑆096010415⑆ 00705879⑆

02/28/2022 400748 \$29.41

THIS INSTRUMENT WHEN CASHED BY THE SCHOOL TREASURER SHALL BECOME A CHECK PAYABLE TO THE ORDER OF THE PAYEE INDICATED ON THE FRONT OF THE INSTRUMENT.

INDEPENDENT SCHOOL DISTRICT NO. 22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
(218) 847-4491

BREMER BANK, NA
75-1041980

400736
CHECK NO.

*** One Hundred Forty-Four Dollar(s) & No Cents*

PAY TO THE ORDER OF: 02/16/2022 \$144.00

HARRIS MARKETING & ADVERTISING
1115 SUMMIT AVE
DETROIT LAKES, MN 56501

⑆400736⑆ ⑆096010415⑆ 00705879⑆

02/24/2022 400736 \$144.00

THIS INSTRUMENT WHEN CASHED BY THE SCHOOL TREASURER SHALL BECOME A CHECK PAYABLE TO THE ORDER OF THE PAYEE INDICATED ON THE FRONT OF THE INSTRUMENT.

INDEPENDENT SCHOOL DISTRICT NO. 22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
(218) 847-4491

BREMER BANK, NA
75-1041980

400737
CHECK NO.

*** Four Hundred Forty-Two Dollar(s) & 96 Cents*

PAY TO THE ORDER OF: 02/16/2022 \$442.96

HENRY SCHEIN INC.
DEPT. CH 10241
PALATINE, IL 60055-0241

⑆400737⑆ ⑆096010415⑆ 00705879⑆

02/23/2022 400737 \$442.96

PERSONNEL AGENDA

March 28, 2022

1) Resignations:

Shania Gilliss – High School Family and Consumer Science Teacher, effective May 27, 2022.

Annika Gulseth – Rossman Elementary Education Assistant/Media Center Assistant/Breakfast Supervisor, effective March 15, 2022.

Christina Hein – Rossman Elementary 4th Grade Teacher, effective May 27, 2022.

Melanie Holmquist – .45 Ojibwe Culture Teacher to return to I.O Native American College/Career Facilitator, effective at the end of the 2021-22 school year.

Sheri Ingebretsen – Lincoln Education Center ECFE/SR Educational Assistant, effective March 10, 2022.

Angie Shoemaker – Executive Assistant to the Superintendent, effective April 22, 2022.

Rob Ulyyott – Head Varsity Wrestling Coach, effective March 17, 2022.

2) Appointments:

Joan Clark – High School Special Education Teacher, at the rate of MA+20, Step 13, or a contract amount of \$71,857.00, effective August 24, 2022.

Joshua Erhardt – High School Special Education Teacher at the rate of BA+40, Step 2, or a contract rate of \$48,733.00, effective August 24, 2022.

Matt Huberty – .55 Junior Varsity Baseball Coach, at the rate of .55 of 7% of BA, Step 1, or a contract amount of \$1,571.34, effective March 14, 2022.

Shauntel Johannes – Lincoln Education Center ECSE Teacher, at the rate of BA, Step 1, or a contract amount of \$41,630.00, effective August 24, 2022.

Rachel Moen – 9th Grade Girls Track Coach, at the rate of 6% of BA, Step 3, or a contract amount of \$2,544.06, effective March 14, 2022.

Art Specht – 9th Grade Baseball Coach, at the rate of 6% of BA, Step 1, or a contract amount of \$2,448.84, effective March 14, 2022.

3) Amended Assignment:

Sara Aelony – Rossman Elementary Media Center Assistant, to amend her schedule from 15 hours per week increasing it to 20 hours per week, effective January 24, 2022, continuing through the end of the 2021-22 school year.

Kelly Gag – Lincoln Education Center .5 Occupational Therapist, to amend her schedule increasing it to .8 OT, effective for the 2022-23 School Year.

Jill Jaeger – Central Kitchen Programs Assistant, to amend her mileage voucher from \$200 per year, increasing it to \$400 per year, effective March 1, 2022.

Phil Kirchner – Junior Varsity Baseball Coach, to amend his assignment to .45 JV Baseball Coach, at a rate of .45 of 7% of BA, Step 7, or a contract amount of \$1,475.11, effective March 14, 2022.

Andrea McIntosh – Middle School Special Education Paraprofessional, to amend her assignment to Full-Time Special Education Paraprofessional, increasing her schedule from 27.5 to 37.5 hours per week, effective February 28, 2022.

Nancy Olson – Retiring April 1, 2022, as Human Resources Director, amending to Temporary Part-Time Human Resources Director, at a rate of \$67.00 per hour, working on an as needed basis beginning April 4, 2022, working through Education Assistant Negotiations.

Sandi Scherer – Part-time District Office Receptionist, to amend her schedule from 20 hours per week, increasing it to 40 hours per week working full-time, effective March 1, 2022.

Dylan Surface – Amending his assignment from High School .5 Physical Education Teacher/.5 General Paraprofessional to I.O Physical Education Teacher, effective August 24, 2022.

4) Sixth Period Pay:

Carrie Carlson – High school English Teacher assigned a sixth class for the spring 2022 semester.

Braeden Hogie – High School Business Teacher assigned a sixth class for the spring 2022 semester.

Amy VanValkenburg – High School FACS Teacher assigned a sixth class for the spring 2022 semester.

2022 Spring Sports Coaching

Baseball

- Terry Eiter – Head Coach
- Mark Gulseth – Assistant Coach
- Phil Kirchner – Junior Varsity Coach
- Brandon Johnson – 7/8th Grade Coach
- Jacob Johnson – 7/8th Grade Coach

Boys Golf

- Vern Schnathorst – Head Coach
- Jay Peterson – Assistant Coach
- Greg Unruh – Assistant Coach
- Keith Eckhoff – 7/8th Grade Coach
- Robb Flint – 7/8th Grade Coach

Girls Golf

- Dustin Martin – Head Coach
- Trisha Demarais – Assistant Coach
- Jason Hendrickson – 7/8th Grade Coach

Boys Tennis

- Zach Biggar – Head Coach

Track

- Maggy Doll – Head Coach
- Dylan Surface – Head Coach
- Reed Hefta - Assistant Coach
- Ryan Zunich – Assistant Coach
- Lisa Conzemius – 9th Grade Coach
- Pete Paulson – 9th Grade Coach
- Garrett Penton – 9th Grade Coach
- Ben Aastuen – 7/8th Grade Coach
- Laura Jensen – 7/8th Grade Coach

Soffball

- Sydney Prussia – Head Coach
- Tom Vagle – Assistant Coach
- Ashley Hoehne – Junior Varsity Coach
- Markus Okeson - 9th Grade Coach
- Will Blasczyk – 7/8th Grade Coach
- Steve Jenson – 7/8th Grade Coach
- Sam Link – 7/8th Grade Coach

Speed & Strength

- Mike Labine
- Josh Bettcher

Trap: Cory Haverkamp – Head Coach

3 Act Play

- Nikki Caulfield

Adapted Bowling

- Cali Harrier
- Carol Kuhlmeier



**LETTER OF AGREEMENT
ADDRESSING PREPARATION TIME FOR MIDDLE SCHOOL TEACHERS
UTILIZING A BLOCK SCHEDULE**

This Letter of Agreement is entered into by and between Independent School District No. 22, Detroit Lakes, Minnesota (hereinafter referred to as the "School District") and Education Minnesota – Detroit Lakes (EMDL) (hereinafter referred to as the "Association").

RECITALS:

WHEREAS, the School District and the Association are parties to a collective bargaining agreement (hereinafter referred to as the "CBA") for the time period from July 1, 2021 to June 30, 2023.

WHEREAS, Article 805 of the CBA provides preparation time in accordance with MN Statute 122A.50 for all teachers as well as language pertaining to preparation time for High School teachers during days of instruction following a block schedule; and

WHEREAS, The Middle School has historically followed a schedule which reflected an 8-period day and preparation time was scheduled in accordance with the CBA; and

WHEREAS, the Middle School Principal may determine a block schedule instead of the typical 8-period day may be of preference on occasion to accommodate unique circumstances, ie., pandemic scenarios, state testing implications, team/department lesson structures for special consideration,

WHEREAS, the School District and the Association now desire to address the potential for unique circumstance that may cause a short term deviation from traditional schedule.

NOW, THEREFORE, in consideration of the promises and agreements hereinafter set forth, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. **Preparation Time:** As occasional circumstance may dictate, within the student day for every 25 minutes of classroom instructional time, a minimum of five (5) additional minutes of preparation time shall be provided in one (1) or two (2) uninterrupted blocks during the student day with the exception of block days at the middle school. Each pair of scheduled block days or four day block utilizing parallel block days will be considered one unit when calculating preparation time and will follow the preparation time ratio in Minn. Stat. 122A.50.

1. It is understood that a block schedule may be implemented at any time and would be sparingly used when occasion and circumstance make the block schedule preferential for necessary building activities.
2. **Modification:** This Letter of Agreement shall commence on March 28, 2022 provided all parties have verbally agreed and EMDL signs the agreement prior to March 28, 2022 and the District has reasonable assurance the school board will approve the agreement at its regular school board meeting to be held on March 28, 2022. This letter shall remain in effect until June 30, 2023. This Letter of Agreement may be modified by mutual written agreement between the parties hereto.
3. **No Past Practice.** By entering into this Letter of Agreement, the parties acknowledge and agree that the actions taken by the School District in this Letter of Agreement shall not constitute, nor be interpreted as, a past practice.
4. **No Reopening of Negotiations.** This Letter of Agreement does not constitute a reopening of the CBA or negotiations.

**INDEPENDENT SCHOOL DISTRICT
NO. _____**

Dated: _____, 2022

By: _____
Board Chair

By: _____
Clerk

Education Minnesota – Detroit Lakes

Dated: _____, 2022

By: _____

By: _____

Date Adopted: 8/11/03	File Number: Detroit Lakes Policy - 501
Date Revised: 5/10/04, 08/10/2009, 07/10/2013	

501 SCHOOL WEAPONS POLICY

[Note: School districts are required by statute to have a policy addressing these issues. ATTENTION: This policy incorporates certain provisions of the Minnesota Citizens' Personal Protection Act (often referred to as the "conceal and carry" law) of 2003. ~~That law was recently struck down by the Minnesota Court of Appeals. However, in the 2005 session, the Minnesota legislature reenacted this law effective retroactively and without interruption from April 28, 2003. The reenacted law is now in effect.]~~

I. PURPOSE

The purpose of this policy is to assure a safe school environment for students, staff and the public.

II. GENERAL STATEMENT OF POLICY

No student or nonstudent, including adults and visitors, shall possess, use, or distribute a weapon when in a school location except as provided in this policy. The school district will act to enforce this policy and to discipline or take appropriate action against any student, teacher, administrator, school employee, volunteer, or member of the public who violates this policy.

III. DEFINITIONS

A. "Weapon"

1. A "weapon" means any object, device or instrument designed as a weapon or through its use is capable of threatening or producing bodily harm or which may be used to inflict self-injury including, but not limited to, any firearm, whether loaded or unloaded; air guns; pellet guns; BB guns; all knives; blades; clubs; metal knuckles; numchucks; throwing stars; explosives; fireworks; mace and other propellants; stunguns; ammunition; poisons; chains; arrows; and objects that have been modified to serve as a weapon.
2. No person shall possess, use, or distribute any object, device or instrument having the appearance of a weapon and such objects, devices or instruments shall be treated as weapons including, but not limited to, weapons listed above which are broken or non-functional, look-alike guns; toy guns; and any object that is a facsimile of a real weapon.
3. No person shall use articles designed for other purposes (i.e., lasers or laser pointers, belts, combs, pencils, files, scissors, etc.), to inflict bodily harm and/or intimidate and such use will be treated as the possession and use of a weapon.

- B. "School Location" includes any school building or grounds, whether leased, rented, owned or controlled by the school, locations of school activities or trips, bus stops, school buses or school vehicles, school-contracted vehicles, the area of entrance or departure from school premises or events, all locations where school-related functions are conducted, and anywhere students are under the jurisdiction of the school district.

C. "Possession" means having a weapon on one's person or in an area subject to one's control in a school location.

D. "Dangerous Weapon" means any firearm, whether loaded or unloaded, or any device designed as a weapon and capable of producing death or great bodily harm, any combustible or flammable liquid or other device or instrumentality that, in the manner it is used or intended to be used, is calculated or likely to produce death or great bodily harm, or any fire that is used to produce death or great bodily harm. As used in this definition, "flammable liquid" means any liquid having a flash point below 100 degrees Fahrenheit and having a vapor pressure not exceeding 40 pounds per square inch (absolute) at 100 degrees Fahrenheit but does not include intoxicating liquor. As used in this subdivision, "combustible liquid" is a liquid having a flash point at or above 100 degrees Fahrenheit.

IV. EXCEPTIONS

A. A student who finds a weapon on the way to school or in a school location, or a student who discovers that he or she accidentally has a weapon in his or her possession, and takes the weapon immediately to the principal's office shall not be considered to possess a weapon. If it would be impractical or dangerous to take the weapon to the principal's office, a student shall not be considered to possess a weapon if he or she immediately turns the weapon over to an administrator, teacher or head coach~~other school employee~~; or immediately notifies an administrator, teacher or head coach of the weapon's location.

B. It shall not be a violation of this policy if a nonstudent (or student where specified) falls within one of the following categories:

1. active licensed peace officers;
2. military personnel, or students or nonstudents participating in military training, who are on duty performing official duties;
3. persons authorized to carry a pistol under ~~Minnesota Statutes, §~~section 624.714, while in a motor vehicle or outside of a motor vehicle for the purpose of directly placing a firearm in, or retrieving it from, the trunk or rear area of the vehicle;
4. persons who keep or store in a motor vehicle pistols in accordance with ~~Minnesota Statutes, §~~624.714 or ~~§~~624.715, or other firearms in accordance with Minnesota Statutes, §section 97B.045;
 - a. Section 624.714 specifies procedures and standards for obtaining pistol permits and penalties for the failure to do so. Section 624.715 defines an exception to the pistol permit requirements for "antique firearms which are carried or possessed as curiosities or for their historical significance or value."
 - b. Section 97B.045 generally provides that a firearm may not be transported in a motor vehicle unless it is (1) unloaded and in a gun case without any portion of the firearm exposed; (2) unloaded and in the closed trunk; or (3) a handgun carried in compliance with Sections 624.714 and 624.715.
5. firearm safety or marksmanship courses or activities for students or nonstudents conducted on school property;

6. possession of dangerous weapons, BB guns, or replica firearms by a ceremonial color guard;
7. a gun or knife show held on school property;
8. possession of dangerous weapons, BB guns, or replica firearms with written permission of the principal or other person having general control and supervision of the school or the director of a child care center; or
9. persons who are on unimproved property owned or leased by a child care center, school or school district unless the person knows that a student is currently present on the land for a school-related activity.

[Note: Nothing prevents a school district from being more stringent in its weapons policy with respect to students and school district employees than the criminal law, except that the school district may not prohibit the lawful carry or possession of firearms in a parking facility or parking area. Although some school districts may choose to incorporate all of the exceptions to the criminal law, other school districts may choose either not to incorporate some or all of the exceptions or to further limit them. For example, a school district may choose to require written permission from the superintendent, not just a principal, for someone to possess a dangerous weapon in a school location. This would impose a more stringent requirement than the exceptions to the general prohibition of having a weapon on school grounds set forth in (7) to Minnesota Statutes, §section 609.66, Subdivision 1d. (f) listed in Section IV.B. above. However, a school district may not regulate firearms, ammunition, or their respective components, when possessed or carried by nonstudents or nonemployees, in a manner that is inconsistent with Minnesota Statutes §section 609.66, Subdivision 1d.]

C. Policy Application to Instructional Equipment/Tools

While the school district ~~does not allow takes a firm "Zero Tolerance" position on the possession, use or distribution of weapons by students or, and a similar position with regard to~~ nonstudents, such a position is not meant to interfere with instruction or the use of appropriate equipment and tools by students or nonstudents. Such equipment and tools, when properly possessed, used, and stored, shall not be considered in violation of the rule against the possession, use or distribution of weapons. However, when authorized instructional and work equipment and tools are used in a potentially dangerous or threatening manner, such possession and use will be treated as the possession and use of a weapon.

D. Firearms in School Parking Lots and Parking Facilities

A school district may not prohibit the lawful carry or possession of firearms in a school parking lot or parking facility. For purposes of this policy, the "lawful" carry or possession of a firearm in a school parking lot or parking facility is specifically limited to nonstudent permit-holders authorized under ~~Minnesota- Statutes-, §section~~ 624.714, to carry a pistol in the interior of a vehicle or outside the motor vehicle for the purpose of directly placing a firearm in, or retrieving it from, the trunk or rear area of the vehicle. Any possession or carry of a firearm beyond the immediate vicinity of a permit-holder's vehicle shall constitute a violation of this policy.

V. CONSEQUENCES FOR STUDENT WEAPON POSSESSION / USE / DISTRIBUTION

- A. The school district ~~does not allow takes a position of "Zero Tolerance" in regard to~~ the possession, use or distribution of weapons by students. Consequently, the minimum

consequence for students willfully possessing, using or distributing weapons shall include:

1. immediate out-of-school suspension;
 2. confiscation of the weapon;
 3. immediate notification of police;
 4. parent or guardian notification; and
 5. recommendation to the superintendent of dismissal for a period of time not to exceed one year.
- B. Pursuant to Minnesota law, a student who brings a firearm, as defined by federal law, to school will be expelled for at least one year. The school board may modify this requirement on a case-by-case basis.

~~C. The building principal shall, as soon as practicable, refer to the criminal justice or juvenile delinquency system, as appropriate, a student who brings a firearm to school unlawfully.~~

~~CD. Administrative Discretion~~

~~While the school district does not allowtakes a "Zero Tolerance" position on the possession, use or distribution of weapons by students, the superintendent may use discretion in determining whether, under the circumstances, a course of action other than the minimum consequences specified above is warranted. If so, other appropriate action may be taken, including consideration of a recommendation for lesser discipline.~~

VI. CONSEQUENCES FOR WEAPON POSSESSION/USE/DISTRIBUTION BY NONSTUDENTS

A. Employees

1. An employee who violates the terms of this policy is subject to disciplinary action, including nonrenewal, suspension, or discharge as deemed appropriate by the school board.
2. Sanctions against employees, including nonrenewal, suspension, or discharge shall be pursuant to and in accordance with applicable statutory authority, collective bargaining agreements, and school district policies.
3. When an employee violates the weapons policy, law enforcement may be notified, as appropriate.

[Note: An employer may establish policies that restrict the carry or possession of firearms by its employees while acting in the course and scope of employment. Employment-related sanctions may be invoked for a violation. Thus, for example, reasonable limitations may be imposed on the method of storing firearms by permit-holding employees while at work or performing employment-related duties. Reasonable limitations may include requiring firearms to have trigger locks and to be stored in a locked container or locked compartment of the vehicle.]

B. Other Nonstudents

1. Any member of the public who violates this policy shall be informed of the policy and asked to leave the school location. Depending on the

circumstances, the person may be barred from future entry to school locations. In addition, if the person is a student in another school district, that school district may be contacted concerning the policy violation.

2. If appropriate, law enforcement will be notified of the policy violation by the member of the public and may be asked to provide an escort to remove the member of the public from the school location.

VII. REPORTS OF DANGEROUS WEAPON INCIDENTS IN SCHOOL ZONES

- A. The school district must electronically report to the Commissioner of Education incidents involving the use or possession of a dangerous weapon in school zones, as required under Minnesota Statutes, section 121A.06.

Legal References: Minn. Stat. § 97B.045 (Transportation of Firearms)
Minn. Stat. § 121A.05 (Referral to Police)
Minn. Stat. § 121A.06 (Reports of Dangerous Weapon Incidents in School Zones)
Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act)
Minn. Stat. § 121A.44 (Expulsion for Possession of Firearm)
Minn. Stat. § 152.01, subd. 14(a) (Definition of a School Zone)
Minn. Stat. § 609.02, subd. 6 (Definition of Dangerous Weapon)
Minn. Stat. § 121A.05 (Referral to Police)
Minn. Stat. § 609.605 (Trespass)
Minn. Stat. § 609.66 (Dangerous Weapons)
Minn. Stat. § 624.714 (Carrying of Weapons without Permit; Penalties)
Minn. Stat. § 624.715 (Exemptions; Antiques and Ornaments)
18 U.S.C. § 921 (Definition of Firearm)
In re C.R.M., 611 N.W.2d 802 (Minn. 2000)
In re A.D., 883 N.W.2d 251 (Minn.2016)
Minn. Stat. § 609.605 (Trespass)
Minn. Stat. § 609.02, Subd. 6 (Definition of Dangerous Weapon)
Minn. Stat. § 97B.045 (Transportation of Firearms)

Minn. Stat. § 624.714 (Carrying of Weapons without Permit; Penalties)
Minn. Stat. § 624.715 (Exemptions; Antiques and Ornaments)
18 U.S.C. § 921 (Definition of Firearm)
In re C.R.M., 611 N.W.2d 802 (Minn. 2000)

Cross References: MSBA/MASA Model Policy 403 (Discipline, Suspension and Dismissal of School District Employees)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 525 (Violence Prevention)
MSBA/MASA Model Policy 903 (Visitors to School District Buildings and Sites)

Date Adopted: 1-12-98	File Number: Detroit Lakes Policy - 502
Date Revised: 03/10/2014	

502 SEARCH OF STUDENT LOCKERS, DESKS, PERSONAL POSSESSIONS AND STUDENT'S PERSON

[Note: School districts are required by statute to have a policy addressing these issues.]

I. PURPOSE

The purpose of this policy is to provide for a safe and healthful educational environment by enforcing the school district's policies against contraband.

II. GENERAL STATEMENT OF POLICY

A. Lockers and Personal Possessions Within a Locker-

Pursuant to Minnesota statutes, school lockers are the property of the school district. At no time does the school district relinquish its exclusive control of lockers provided for the convenience of students. Inspection of the interior of lockers may be conducted by school officials for any reason at any time, without notice, without student consent, and without a search warrant. The personal possessions of students within a school locker may be searched only when school officials have a reasonable suspicion that the search will uncover evidence of a violation of law or school rules. As soon as practicable after the search of a student's personal possessions, the school officials must provide notice of the search to students whose lockers were searched unless disclosure would impede an ongoing investigation by police or school officials.

B. Desks-

School desks are the property of the school district. At no time does the school district relinquish its exclusive control of desks provided for the convenience of students. Inspection of the interior of desks may be conducted by school officials for any reason at any time, without notice, without student consent, and without a search warrant.

C. Personal Possessions and Student's Person-

The personal possessions of students and/or a student's person may be searched when school officials have a reasonable suspicion that the search will uncover a violation of law or school rules. The search will be reasonable in its scope and intrusiveness.

D. ~~It shall be a~~ violation of this policy occurs whenfor students ~~to~~ use lockers and desks for unauthorized purposes or to store contraband. ~~It shall be a~~ violation for students to carry contraband on their person or in their personal possessions.

III. DEFINITIONS

- A. "Contraband" means any unauthorized item possession of which is prohibited by school district policy and/or law. It includes but is not limited to u weapons and "look-alikes," alcoholic beverages, controlled substances and "look-alikes," overdue books and other materials belonging to the school district, and stolen property.
- B. "Personal possessions" includes but is not limited to purses, backpacks, bookbags, packages, and clothing.

- C. "Reasonable suspicion" means that a school official has grounds to believe that the search will result in evidence of a violation of school district policy, rules, and/or law. Reasonable suspicion may be based on a school official's personal observation, a report from a student, parent or staff member, a student's suspicious behavior, a student's age and past history or record of conduct both in and out of the school context, or other reliable sources of information.
- D. "Reasonable scope" means that the scope and/or intrusiveness of the search is reasonably related to the objectives of the search. Factors to consider in determining what is reasonable include the seriousness of the suspected infraction, the reliability of the information, the necessity of acting without delay, the existence of exigent circumstances necessitating an immediate search and further investigation (e.g. to prevent violence, serious and immediate risk of harm or destruction of evidence), and the age of the student.

IV. PROCEDURES

- A. School officials may inspect the interiors of lockers and desks for any reason at any time, without notice, without student consent, and without a search warrant.
- B. School officials may inspect the personal possessions of a student and/or a student's person based on a reasonable suspicion that the search will uncover a violation of law or school rules. A search of personal possessions of a student and/or a student's person will be reasonable in its scope and intrusiveness.
- C. As soon as practicable after a search of personal possessions within a locker pursuant to this policy, the school officials must provide notice of the search to students whose possessions were searched unless disclosure would impede an ongoing investigation by police or school officials.
- D. Whenever feasible, a search of a person shall be conducted in private by a school official of the same sex. A second school official of the same sex shall be present as an observer during the search of a person whenever feasible.
- E. A strip search is a search involving the removal of coverings or clothing from private areas. Mass strip searches, or body cavity searches, are prohibited. Strip searches will be conducted only in circumstances involving imminent danger.
- F. A school official conducting any other search may determine when it is appropriate to have a second official present as an observer.
- G. A copy of this policy will be printed in the student handbook or disseminated in any other way which school officials deem appropriate. The school district shall provide a copy of this policy to a student when the student is given use of a locker.

V. DIRECTIVES AND GUIDELINES

School administration may establish reasonable directives and guidelines which address specific needs of the school district, such as use of tape in lockers, standards of cleanliness and care, posting of pin-ups and posters which may constitute sexual harassment, etc.

VI. SEIZURE OF CONTRABAND

If a search yields contraband, school officials will seize the item and, where appropriate, turn it over to legal officials for ultimate disposition.

VIII. VIOLATIONS

A student found to have violated this policy and/or the directives and guidelines implementing it shall be subject to discipline in accordance with the school district's Student Discipline Policy, which may include suspension, exclusion, or expulsion, and the student may, when appropriate, be referred to legal officials.

Legal References: U.S. Const., amend. IV
Minn. Const., art. I, §10
[Minn. Stat. 121A.72 \(School Locker Policy\)](#)
New Jersey v. T.L.O., 469 U.S. 325, 105 S.Ct. 733, 83 L.Ed.2d 720 (1985)
[G.C. v. Owensboro Public Schools, 711 F.3d 623 \(6th Cir. 2013\)](#)
~~Minn. Stat. 121A.72 (School Locker Policy)~~

Cross Reference: MSBA/MASA Model Policy 417 (Chemical Use and Abuse)
MSBA/MASA Model Policy 418 (Drug-Free Workplace/Drug-Free School)
MSBA/MASA Model Policy 501- (School Weapons)
MSBA/MASA Model Policy 506- (Student Discipline)

Date Adopted: 01/12/98	File Number:
Date Revised: 8/11/03, 08/10/2009	Detroit Lakes Policy - 505

505 DISTRIBUTION OF NONSCHOOL-SPONSORED MATERIALS ON SCHOOL PREMISES BY STUDENTS AND EMPLOYEES

I. PURPOSE

The purpose of this policy is to protect the exercise of students' and employees' free speech rights, taking into consideration the educational objectives and responsibilities of the school district.

II. GENERAL STATEMENT OF POLICY

- A. The school district recognizes that students and employees have the right to express themselves on school property. This protection includes the right to distribute, at a reasonable time and place and in a reasonable manner, nonschool-sponsored material.
- B. To protect First Amendment rights, while at the same time preserving the integrity of the educational objectives and responsibilities of the school district, the school board adopts the following regulations and procedures regarding distribution of nonschool-sponsored material on school property and at school activities.

III. DEFINITIONS

- A. "Distribute" or "Distribution" means circulation or dissemination of material by means of handing out free copies, selling or offering copies for sale, accepting donations for copies, ~~or~~-posting or displaying material, or placing material in internal staff or student mailboxes.
- B. "Nonschool-sponsored material" or "unofficial material" includes all materials or objects intended for distribution, except school newspapers, employee newsletters, literary magazines, yearbooks and other publications funded and/or sponsored or authorized by the school. Examples of nonschool-sponsored materials include but are not limited to leaflets, brochures, buttons, badges, flyers, petitions, posters, and underground newspapers whether written by students or employees or others, and tangible objects.
- C. "Obscene to minors" means:
 - 1. The average person, applying contemporary community standards, would find that the material, taken as a whole, appeals to the prurient interest of minors of the age to whom distribution is requested;
 - 2. The material depicts or describes, in a manner that is patently offensive to prevailing standards in the adult community concerning how such conduct should be presented to minors of the age to whom distribution is requested, sexual conduct such as intimate sexual acts (normal or perverted), masturbation, excretory functions, or lewd exhibition of the genitals; and
 - 3. The material, taken as a whole, lacks serious literary, artistic, political, or scientific value for minors.
- D. "Minor" means any person under the age of eighteen (18).
- E. "Material and substantial disruption" of a normal school activity means:

1. Where the normal school activity is an educational program of the district for which student attendance is compulsory, "material and substantial disruption" is defined as any disruption which interferes with or impedes the implementation of that program.
2. Where the normal school activity is voluntary in nature (including, ~~without limitation,~~ school athletic events, school plays and concerts, and lunch periods) "material and substantial disruption" is defined as student rioting, unlawful seizures of property, conduct inappropriate to the event, participation in a school boycott, demonstration, sit-in, stand-in, walk-out, or other related forms of activity.

In order for expression to be considered disruptive, ~~there must exist~~ specific facts must exist upon which the likelihood of disruption can be forecast, including past experience in the school, current events influencing student activities and behavior, and instances of actual or threatened disruption relating to the written material in question.

- F. "School activities" means any activity sponsored by the school including, but not limited to, classroom work, library activities, physical education classes, official assemblies and other similar gatherings, school athletic contests, band concerts, school plays and theatrical productions and in-school lunch periods.
- G. "Libelous" is a false and unprivileged statement about a specific individual that tends to harm the individual's reputation or to lower that individual in the esteem of the community.

IV. GUIDELINES

~~A.~~ A. Students and employees of the school district have the right to distribute, at reasonable times and places as set forth in this policy, and in a reasonable manner, nonschool-sponsored material.

B. School District emails should not be listed on the distribution materials.

- B. Requests for distribution of nonschool-sponsored material will be reviewed by the administration on a case-by-case basis. However, distribution of the materials listed below is always prohibited. Material is prohibited that:
 1. is obscene to minors;
 2. is libelous or slanderous;
 3. is pervasively indecent or vulgar or contains any indecent or vulgar language or representations, with a determination made as to the appropriateness of the material for the age level of students to which it is intended ~~;~~;
 4. advertises or promotes any product or service not permitted to minors by law;
 5. advocates violence or other illegal conduct;
 6. constitutes insulting or fighting words, the very expression of which injures or harasses other people (e.g., threats of violence, defamation of character or of a person's race, gender, religious or ethnic origin);
 7. presents a clear and present likelihood that, either because of its content or the manner of distribution, it will cause a material and substantial disruption of

the proper and orderly operation and discipline of the school or school activities, will cause the commission of unlawful acts or the violation of lawful school regulations.

- C. Distribution by students and employees of nonschool-sponsored materials on school district property are subject to reasonable time, place and manner restrictions set forth below. In making decisions regarding time, place and manner of distribution, the administration will consider factors including, but not limited to, the following:
1. whether the material is educationally related;
 2. the extent to which distribution is likely to cause disruption of or interference with the school district's educational objectives, discipline, or school activities;
 3. whether the materials can be distributed from the office or other isolated location so as to minimize disruption of traffic flow in the hallways;
 4. the quantity or size of materials to be distributed;
 5. whether distribution would require assignment of school district staff, use of school district equipment, or other resources;
 6. whether distribution would require that nonschool persons be present on the school grounds;
 7. whether the materials are a solicitation for goods or services not requested by the recipients.

V. TIME, PLACE, AND MANNER OF DISTRIBUTION

- A. No nonschool-sponsored material shall be distributed during and at the place of a normal school activity if it is reasonably likely to cause a material and substantial disruption of that activity.
- B. Distribution of nonschool-sponsored material is prohibited when it blocks the safe flow of traffic within corridors and entrance ways of the school, and school parking lots. Distribution shall not impede entrance to or exit from school premises in any way.
- C. No one shall coerce a student or staff member to accept any publication.
- D. The time, place and manner of distribution will be solely within the discretion of the administration, consistent with the provisions of this policy.

VI. PROCEDURES

- A. Any student or employee wishing to distribute (as defined in this policy) nonschool-sponsored material must first submit for approval a copy of the material to the principal at least 24 hours in advance of desired distribution time, together with the following information:
1. Name and phone number of the person submitting the request and, if a student, the room number of his or her first-period class.
 2. Date(s) and time(s) of day intended for distribution.
 3. Location where material will be distributed.
 4. If intended for students, the grade(s) of students to whom the distribution is

intended.

- B. Within one school day, the principal will review the request and render a decision. In the event that permission to distribute the material is denied or limited, the person submitting the request should be informed in writing of the reasons for the denial or limitation.
- C. If the person submitting the request does not receive a response within one school day, the person shall contact the office to verify that the lack of response was not due to an inability to locate the person.
- D. If the person is dissatisfied with the decision of the principal, the person may submit a written request for appeal to the superintendent. If the person does not receive a response within three (3) school days (not counting Saturdays, Sundays and holidays) of submitting the appeal, the person shall contact the office of the Superintendent to verify that the lack of response is not due to an inability to locate the person.
- E. Permission or denial of permission to distribute material does not imply approval or disapproval of its contents by either the school, the administration of the school, the school board, or the individual reviewing the material submitted.

VII. DISCIPLINARY ACTION

- A. Distribution by any student of nonschool-sponsored material prohibited herein or in violation of the provisions of time, place and manner of distribution as described above will be halted and disciplinary action will be taken in accordance with the school district's Student Discipline Policy.
- B. Distribution by any employee of nonschool-sponsored material prohibited herein or in violation of the provisions of time, place and manner of distribution as described above will be halted and appropriate disciplinary action will be taken, in accordance with any individual contract, collective bargaining agreement, school district policies and procedures, and/or governing statute.
- C. Any other party violating this policy will be requested to leave the school property immediately and, if necessary, the police will be called.

VIII. NOTICE OF POLICY TO STUDENTS AND EMPLOYEES

A copy of this policy will be published in student handbooks and posted in school buildings.

IX. IMPLEMENTATION

The school district administration may develop any additional guidelines and procedures necessary to implement this policy for submission to the school board for approval. Upon approval by the school board, such guidelines and procedures shall be an addendum to this policy.

[Note: School districts are encouraged to consider additional guidelines which reflect varied local practices relating to this subject matter, including addressing the subject of consistency and uniformity for approving or disapproving practices under this policy.]

Legal References: U.S. Const., amend. I
Hazelwood School District v. Kuhlmeier, 484 U.S. 260, 108 S.Ct. 562, 98 L.Ed.2d 592 (1988).
Bethel Sch. Dist. No. 403 v. Fraser, 478 U.S. 675, 106 S.Ct. 3159, 92 L.Ed.2d 549 (1986).
Tinker V. Des Moines Indep. Sch. Dist., 393 U.S. 503, 89 S.Ct. 733, 21 L.Ed.2d

731 (1969)

Bystrom v. Fridley High School, 822 F.2d 747 (8th Cir. 1987).

Roark v. South Iron R-1 School Dist., 573 F.3d 556 (8th Cir. 2009)

Victory Through Jesus Sports Ministry Foundation v. Lee's Summit R-7 School Dist., 640 F.3d 329 (8th Cir. 2011), cert. denied 565 U.S. 1036, 132 S.Ct. 592 (2011)

Cross References: MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 512 (School Sponsored Student Publications)
MSBA/MASA Model Policy 904 (Distribution of Materials on School District Property by Nonschool Persons)

Date Adopted: 04/16/84	File Number: Detroit Lakes Policy - 506
Date Revised: 01/12/98; 08/08/05; 05/15/06; 5/20/19; 10/21/19; 12/21/2020	

506 - K-12 DISCIPLINE AND VIOLENCE PREVENTION POLICY

[Note: School districts are required by statute to have a policy addressing these issues.]

I. PURPOSE

The purpose of this policy is to ensure that students are aware of and comply with the school district's expectations for student conduct. Such compliance will enhance the school district's ability to maintain discipline and ensure that there is no interference with the educational process. The school district will take appropriate disciplinary action when students fail to adhere to the Code of Student Conduct established by this policy.

II. GENERAL STATEMENT OF POLICY

The school board recognizes that individual responsibility and mutual respect are essential components of the educational process. The school board further recognizes that nurturing the maturity of each student is of primary importance and is closely linked with the balance that must be maintained between authority and self-discipline as the individual progresses from a child's dependence on authority to the more mature behavior of self-control.

All students are entitled to learn and develop in a setting which promotes respect of self, others and property. Proper positive discipline can only result from an environment which provides options and stresses student self-direction, decision-making and responsibility. Schools can function effectively only with internal discipline based on mutual understanding of rights and responsibilities.

Students must conduct themselves in an appropriate manner that maintains a climate in which learning can take place. Overall decorum affects student attitudes and influences student behavior. Proper student conduct is necessary to facilitate the education process and to create an atmosphere conducive to high student achievement.

Although this policy emphasizes the development of self-discipline, it is recognized that there are instances when it will be necessary to administer disciplinary measures. ~~It is the~~ The position of the school district is that a fair and equitable district-wide student discipline policy will contribute to the quality of the student's educational experience. This discipline policy is adopted in accordance with and subject to the Minnesota Pupil Fair Dismissal Act, Minn. Stat. §§ 121A.40-121A.56.

In view of the foregoing and in accordance with Minn. Stat. § 121A.55, the school board, with the participation of school district administrators, teachers, employees, students, parents, community members, and such other individuals and organizations as appropriate, has developed this policy which governs student conduct and applies to all students of the school district.

III. AREAS OF RESPONSIBILITY

A. The School Board. The school board holds all school personnel responsible for the maintenance of order within the school district and supports all personnel acting within the framework of this discipline policy.

- B. Superintendent. The superintendent shall establish guidelines and directives to carry out this policy, hold all school personnel, students, and parents responsible for conforming to this policy, and support all school personnel performing their duties within the framework of this policy. The superintendent shall also establish guidelines and directives for using the services of appropriate agencies for assisting students and parents. Any guidelines or directives established to implement this policy shall be submitted to the school board for approval and shall be attached as an addendum to this policy.
- C. Principal. The school principal is given the responsibility and authority to formulate building rules and regulations necessary to enforce this policy, subject to final school board approval. The principal shall give direction and support to all school personnel performing their duties within the framework of this policy. The principal shall consult with parents of students conducting themselves in a manner contrary to the policy. The principal shall also involve other professional employees in the disposition of behavior referrals and shall make use of those agencies appropriate for assisting students and parents. A principal, in exercising his or her lawful authority, may use reasonable force when it is necessary under the circumstances to correct or restrain a student or prevent bodily harm or death to another.
- D. Teachers. All teachers shall be responsible for providing a well-planned teaching/learning environment and shall have primary responsibility for student conduct, with appropriate assistance from the administration. All teachers shall enforce the Code of Student Conduct. In exercising the teacher's lawful authority, a teacher may use reasonable force when it is necessary under the circumstances to correct or restrain a student or prevent bodily harm or death to another.
- E. Other School District Personnel. All school district personnel shall be responsible for contributing to the atmosphere of mutual respect within the school. Their responsibilities relating to student behavior shall be as authorized and directed by the superintendent. A school employee, school bus driver, or other agent of a school district, in exercising his or her lawful authority, may use reasonable force when it is necessary under the circumstances to restrain a student or prevent bodily harm or death to another.
- F. Parents or Legal Guardians. Parents and guardians shall be held responsible for the behavior of their children as determined by law and community practice. They are expected to cooperate with school authorities and to participate regarding the behavior of their children.
- G. Students. All students shall be held individually responsible for their behavior and for knowing and obeying the Code of Student Conduct and this policy.
- H. Community Members. Members of the community are expected to contribute to the establishment of an atmosphere in which rights and duties are effectively acknowledged and fulfilled.

IV. STUDENT RIGHTS

All students have the right to an education and the right to learn.

V. STUDENT RESPONSIBILITIES

All students have the responsibility:

- A. For their behavior and for knowing and obeying all school rules, regulations, policies and

procedures;

- B. To attend school daily, except when excused, and to be on time to all classes and other school functions;
- C. To pursue and attempt to complete the courses of study prescribed by the state and local school authorities;
- D. To make necessary arrangements for making up work when absent from school;
- E. To assist the school staff in maintaining a safe school for all students;
- F. To be aware of all school rules, regulations, policies and procedures, including those in this policy, and to conduct themselves in accord with them;
- G. To assume that until a rule or policy is waived, altered or repealed, it is in full force and effect;
- H. To be aware of and comply with federal, state and local laws;
- I. To volunteer information in disciplinary cases should they have any knowledge relating to such cases and to cooperate with school staff as appropriate;
- J. To respect and maintain the school's property and the property of others;
- K. To dress ~~and groom~~ in a manner which meets standards of safety and health ~~and common standards of decency and which is consistent with applicable school district policy~~;
- L. To avoid inaccuracies in student newspapers or publications and refrain from indecent or obscene language;
- M. To conduct themselves in an appropriate physical or verbal manner; and
- N. To recognize and respect the rights of others.

VI. CODE OF STUDENT CONDUCT

- A. The following are examples of unacceptable behavior subject to disciplinary action by the school district. These examples are not intended to be an exclusive list. Any student who engages in any of these activities shall be disciplined in accordance with this policy. This policy applies to all school buildings, school grounds, and school property or property immediately adjacent to school grounds; school-sponsored activities or trips; school bus stops; school buses, school vehicles, school contracted vehicles, or any other vehicles approved for school district purposes; the area of entrance or departure from school premises or events; and all school-related functions, school-sponsored activities, events, or trips. School district property also may mean a student's walking route to or from school for purposes of attending school or school-related functions, activities, or events. While prohibiting unacceptable behavior subject to disciplinary action at these locations and events, the school district does not represent that it will provide supervision or assume liability at these locations and events. This policy also applies to any student whose conduct at any time or in any place interferes with or obstructs the mission or operations of the school district or the safety or welfare of the student, other students, or employees.

1. Violations against property including, but not limited to, damage to or destruction of school property or the property of others, failure to compensate for damage or destruction of such property, arson, breaking and entering, theft, robbery, possession of stolen property, extortion, trespassing, unauthorized usage, or vandalism;
2. The use of profanity or obscene language, or the possession of obscene materials;
3. Gambling, including, but not limited to, playing a game of chance for stakes;
4. Violation of the school district's Hazing Prohibition Policy;
5. Attendance problems including, but not limited to, truancy, absenteeism, tardiness, skipping classes, or leaving school grounds without permission;
6. Violation of the school district's Student Attendance Policy;
7. Opposition to authority using physical force or violence;
8. Using, possessing, or distributing tobacco, tobacco-related devices, electronic cigarettes, or tobacco paraphernalia in violation of the school district's Tobacco-Free Environment; Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices Policy;
9. Using, possessing, distributing, intending to distribute, making a request to another person for (solicitation), or being under the influence of alcohol or other intoxicating substances or look-alike substances;
10. Using, possessing, distributing, intending to distribute, making a request to another person for (solicitation), or being under the influence of narcotics, drugs, or other controlled substances (except as prescribed by a physician), or look-alike substances (these prohibitions include medical marijuana or medical cannabis, even when prescribed by a physician, and one student sharing prescription medication with another student);
11. Using, possessing, or distributing items or articles that are illegal or harmful to persons or property including, but not limited to, drug paraphernalia;
12. Using, possessing, or distributing weapons, or look-alike weapons or other dangerous objects;
13. Violation of the school district Weapons Policy;
14. Violation of the school district's Violence Prevention Policy;
15. Possession of ammunition including, but not limited to, bullets or other projectiles designed to be used in or as a weapon;
16. Possession, use, or distribution of explosives or any compound or mixture, the primary or common purpose or intended use of which is to function as an explosive;
17. Possession, use, or distribution of fireworks or any substance or combination of

substances or article prepared for the purpose of producing a visible or an audible effect by combustion, explosion, deflagration or detonation;

18. Using an ignition device, including a butane or disposable lighter or matches, inside an educational building and under circumstances where there is a risk of fire, except where the device is used in a manner authorized by the school;
19. Violation of any local, state or federal law as appropriate;
20. Acts disruptive of the educational process, including, but not limited to, disobedience, disruptive or disrespectful behavior, defiance of authority, cheating, insolence, insubordination, failure to identify oneself, improper activation of fire alarms, or bomb threats;
21. Violation of the school district's Internet Acceptable Use and Safety Policy;
22. Possession of nuisance devices or objects which cause distractions and may facilitate cheating including, but not limited to, pagers, radios, and phones, including picture phones;
23. Violation of school bus or transportation rules or the school district's Student Transportation Safety Policy;
24. Violation of parking or school traffic rules and regulations, including, but not limited to, driving on school property in such a manner as to endanger persons or property;
25. Violation of directives or guidelines relating to lockers or improperly gaining access to a school locker;
26. Violation of the school district's Search of Student Lockers, Desks, Personal Possessions, and Student's Person Policy;
27. Violation of the school district's Student Use and Parking of Motor Vehicles; Patrols, Inspections, and Searches Policy;
28. Possession or distribution of slanderous, libelous or pornographic materials;
29. Violation of the school districts' Bullying Prohibition Policy;
30. Student attire ~~or personal grooming~~ which creates a danger to health or safety or creates a disruption to the educational process, including clothing which bears a message which is lewd, vulgar, or obscene, apparel promoting products or activities that are illegal for use by minors, or clothing containing objectionable emblems, signs, words, objects, or pictures communicating a message that is racist, sexist, or otherwise derogatory to a protected minority group or which connotes gang membership;
31. Criminal activity;
32. Falsification of any records, documents, notes or signatures;
33. Tampering with, changing, or altering records or documents of the school district by any method including, but not limited to, computer access or other electronic

means;

34. Scholastic dishonesty which includes, but is not limited to, cheating on a school assignment or test, plagiarism, or collusion, including the use of picture phones or other technology to accomplish this end;
35. Impertinent or disrespectful words, symbols, acronyms, or language whether oral or written, related to teachers or other school district personnel;
36. Violation of the school district's Harassment and Violence policy;
37. Actions, including fighting or any other assaultive behavior, which causes or could cause injury to the student or other persons or which otherwise endangers the health, safety, or welfare of teachers, students, other school district personnel, or other persons;
38. Committing an act which inflicts great bodily harm upon another person, even though accidental or a result of poor judgment;
39. Violations against persons, including, but not limited to, assault or threatened assault, fighting, harassment, interference or obstruction, attack with a weapon, or look-alike weapon, sexual assault, illegal or inappropriate sexual conduct, or indecent exposure;
40. Verbal assaults, or verbally abusive behavior, including, but not limited to, use of words, symbols, acronyms, or language, whether oral or written, that are discriminatory, abusive, obscene, threatening, intimidating, degrading to other people, or threatening to school property;
41. Physical or verbal threats including, but not limited to, the staging or reporting of dangerous or hazardous situations that do not exist;
42. Inappropriate, abusive, threatening, or demeaning actions based on race, color, creed, religion, sex, marital status, status with regard to public assistance, disability, national origin or sexual orientation;
43. Violation of the school district's Distribution of Non-school Sponsored Materials on School Premises by Students and Employees Policy;
44. Violation of the school district's one-to-one device rules and regulations;
45. Violation of school rules, regulations, policies, or procedures, including, but not limited to, those policies specifically enumerated in this policy;
46. Other acts, as determined by the school district, which are disruptive of the educational process or dangerous or detrimental to the student or other students, school district personnel or surrounding persons, or which violate the rights of others or which damage or endanger the property of the school, or which otherwise interferes with or obstruct the mission or operations of the school district or the safety or welfare of students or employees.

VII. DISCIPLINARY ACTION OPTIONS

The general policy of the school district is to utilize progressive discipline to the extent reasonable

and appropriate based upon the specific facts and circumstances of student misconduct. The specific form of discipline chosen in a particular case is solely within the discretion of the school district. At a minimum, violation of school district rules, regulations, policies or procedures will result in discussion of the violation and a verbal warning. The school district shall, however, impose more severe disciplinary sanctions for any violation, including exclusion or expulsion, if warranted by the student's misconduct, as determined by the school district. Disciplinary action may include, but is not limited to, one or more of the following:

- A. Student conference with teacher, principal, counselor or other school district personnel, and verbal warning;
- B. Confiscation by school district personnel and/or by law enforcement of any item, article, object or thing, prohibited by, or used in the violation of, any school district policy, rule, regulation, procedure, or state or federal law. If confiscated by the school district, the confiscated item, article, object, or thing will be released only to the parent/guardian following the completion of any investigation or disciplinary action instituted or taken related to the violation.
- C. Parent contact;
- D. Parent conference;
- E. Removal from class;
- F. In-school suspension;
- G. Suspension from extracurricular activities;
- H. Detention or restriction of privileges;
- I. Loss of school privileges;
- J. In-school monitoring or revised class schedule;
- K. Referral to in-school support services;
- L. Referral to community resources or outside agency services;
- M. Financial restitution;
- N. Referral to police, other law enforcement agencies, or other appropriate authorities;
- O. A request for a petition to be filed in district court for juvenile delinquency adjudication;
- P. Out-of-school suspension under the Pupil Fair Dismissal Act;
- Q. Preparation of an admission or readmission plan;
- R. Saturday school;
- S. Expulsion under the Pupil Fair Dismissal Act;
- T. Exclusion under the Pupil Fair Dismissal Act; and/or

- U. Other disciplinary action as deemed appropriate by the school district.

VIII. REMOVAL OF STUDENTS FROM CLASS

- A. The teacher of record shall have the general control and government of the classroom. Teachers have the responsibility of attempting to modify disruptive student behavior by such means as conferring with the student, using positive reinforcement, assigning detention or other consequences, or contacting the student’s parents. When such measures fail, or when the teacher determines it is otherwise appropriate based upon the student’s conduct, the teacher shall have the authority to remove the student from class pursuant to the procedures established by this discipline policy. “Removal from class” and “removal” mean any actions taken by a teacher, principal, or other school district employee to prohibit a student from attending a class or activity period for a period of time not to exceed five (5) days, pursuant to this discipline policy.

Grounds for removal from class shall include any of the following:

1. Willful conduct that significantly disrupts the rights of others to an education, including conduct that interferes with a teacher’s ability to teach or communicate effectively with students in a class or with the ability of other students to learn;
2. Willful conduct that endangers surrounding persons, including school district employees, the student or other students, or the property of the school;
3. Willful violation of any school rules, regulations, policies or procedures, including the Code of Student Conduct in this policy; or
4. Other conduct, which in the discretion of the teacher or administration, requires removal of the student from class.

Such removal shall be for at least one (1) activity period or class period of instruction for a given course of study and shall not exceed five (5) such periods.

A student must be removed from class immediately if the student engages in assault or violent behavior. “Assault” is an act done with intent to cause fear in another of immediate bodily harm or death; or the intentional infliction of, or attempt to inflict, bodily harm upon another. The removal from class shall be for a period of time deemed appropriate by the principal, in consultation with the teacher.

- B. If a student is removed from class more than ten (10) times in a school year, the school district shall notify the parent or guardian of the student’s tenth removal from class and make reasonable attempts to convene a meeting with the student’s parent or guardian to discuss the problem that is causing the student to be removed from class.

[Note: The following Sections C. – L. must be developed and inserted by each school district based upon individual district practices, procedures, and preferences.]

C. Procedures for Removal of a Student from a Class.

1. ~~When circumstances permit, students shall be removed from class upon agreement of the appropriate teacher and principal after an informal conference with the pupil. Specific procedures to be followed by a teacher, administrator or other school district employee to remove a student from a class;~~

2. ~~Specific required approvals necessary~~The removal from class may be imposed without an informal conference where it appears that the student will create an immediate substantial danger to himself/herself or to persons or property. If a student is removed from class due to immediate and substantial danger to himself/herself and an escort is needed the teacher will notify the office immediately;
3. ~~Specific paperwork and reporting procedures~~The length of time of the removal from class shall be at the discretion of the principal after consultation with the teacher, subject to the provisions of Minn. Stat. 127.41, Subd. 3(e) and the Pupil Fair Dismissal Act.
4. ~~A written disciplinary report shall be submitted by the teacher or district employee within 24 hours of the removal of any student from his/her class.~~

D. Responsibility for and Custody of a Student Removed from Class.

~~The student must report directly to the office and at that time the building administrator or his/her designee will determine the appropriate consequences. The building administrator or his/her designee will have responsibility for and custody of the student once removed from the classroom and has reported to the office.~~

1. ~~Designation of where student is to go when removed;~~
2. ~~Designation of how student is to get to designated destination;~~
3. ~~Whether student must be accompanied;~~
4. ~~Statement of what student is to do when and while removed;~~
5. ~~Designation of who has control over and responsibility for student after removal from class.~~

E. Procedures for Return of a Student to a Class from Which the Student Was Removed.

~~The building administrator will determine the appropriate classroom re-entry plan.~~

1. ~~Specification of procedures;~~
2. ~~Actions or approvals required such as notes, conferences, readmission plans.~~

F. Procedures for Notification.

~~Parents are to be notified whenever a child is referred to the office for disciplinary reasons. Notification may be in written or verbal form. Administrators will determine who will notify the parents and if follow up conferences are necessary.~~

1. ~~Specify procedures for notifying students and parents/guardians of violations of the rules of conduct and resulting disciplinary action;~~
2. ~~Actions or approvals required, such as notes, conferences, readmission plans.~~

G. ~~Disabled Students~~ with Disabilities; Special Provisions.

All Special Education rules and regulations are to be followed in cases where students have IEP's.

- ~~1. Procedures for consideration of whether there is a need for further assessment;~~
- ~~2. Procedures for consideration of whether there is a need for a review of the adequacy of the current Individualized Education Program (IEP) of a disabled student who is removed from class or disciplined; and~~
- ~~3. Any procedures determined appropriate for referring students in need of special education services to those services.~~

H. Procedures for Detecting and Addressing Chemical Abuse Problems of Students While on School Premises. According to Policy 417 – Chemical Use/Abuse: Section IV:C

1. Every school shall have a chemical abuse pre-assessment team designated by the superintendent or designee. The team will be composed of classroom teachers, administrators, and other appropriate professional staff to the extent they exist in each school, such as school nurse, school counselor or psychologist, social worker, chemical abuse specialist, or others. (In many cases, this will be the buildings Student Assistance Team) Establishment of a chemical abuse preassessment team pursuant to Minn. Stat. § 121A.26;
2. The team is responsible for addressing reports of chemical abuse problems and making recommendations for appropriate responses to the individual reported cases. Establishment of teacher reporting procedures to the chemical abuse preassessment team pursuant to Minn. Stat. § 121A.29.
3. Within 45 days after receiving an individual reported case, the team shall make a determination whether to provide the student and, in the case of a minor, the student's parents with information about school and community services in connection with chemical abuse.

I. Procedures for Immediate and Appropriate Interventions Tied to Violations of the Code of Student Conduct.

The building administrator will determine the appropriate interventions tied to a violation of the Code of Student Conduct.

J. Any Procedures Determined Appropriate for Encouraging Early Involvement of Parents or Guardians in Attempts to Improve a Student's Behavior.

The building administrator will assist in determining appropriate procedures for encouraging early involvement of parents/guardians in attempts to improve student's behavior which may include, but is not limited to referral to the buildings Student Assistant Team.

K. Any Procedures Determined Appropriate for Encouraging Early Detection of Behavioral Problems.

The building administrator will assist in determining appropriate procedures for encouraging early detection of behavioral problems which may include, but is not limited to referral to the buildings Student Assistance Team.

L. Reasonable Force Standard

A teacher or school principal, in exercising the person's lawful authority, may use reasonable force when it is necessary under the circumstances to correct or restrain a student or prevent bodily harm or death to another. (Minn. Stat. 121A.582 Student Discipline; Reasonable Force)

A school employee, school bus driver, or other agent of a district, in exercising the person's lawful authority, may use reasonable force when it is necessary under the circumstances to restrain a student or prevent bodily harm or death to another. (Minn. Stat. 121A.582 Student Discipline; Reasonable Force)

IX. DISMISSAL

- A. "Dismissal" means the denial of the current educational program to any student, including exclusion, expulsion and suspension. Dismissal does not include removal from class.

The school district shall not deny due process or equal protection of the law to any student involved in a dismissal proceeding which may result in suspension, exclusion or expulsion.

The school district shall not dismiss any student without attempting to provide alternative educational services before dismissal proceedings, except where it appears that the student will create an immediate and substantial danger to self or to surrounding persons or property.

- B. Violations leading to suspension, based upon severity, may also be grounds for actions leading to expulsion, and/or exclusion. A student may be dismissed on any of the following grounds:

1. Willful violation of any reasonable school board regulation, including those found in this policy;
2. Willful conduct that significantly disrupts the rights of others to an education, or the ability of school personnel to perform their duties, or school sponsored extracurricular activities; or
3. Willful conduct that endangers the student or other students, or surrounding persons, including school district employees, or property of the school.

- C. Suspension Procedures

1. "Suspension" means an action by the school administration, under rules promulgated by the School Board, prohibiting a student from attending school for a period of no more than ten (10) school days; provided, however, if a suspension is longer than five (5) school days, the suspending administrator shall provide the superintendent with a reason for the longer term of suspension. This definition does not apply to dismissal for one (1) school day or less where a student with a disability does not receive regular or special education instruction during the dismissal period.
2. If a student's total days of removal from school exceed ten (10) cumulative days in a school year, the school district shall make reasonable attempts to convene a

meeting with the student and the student's parent or guardian before subsequently removing the student from school and, with the permission of the parent or guardian, arrange for a mental health screening for the student at the parent or guardian's expense. The purpose of this meeting is to attempt to determine the student's need for assessment or other services or whether the parent or guardian should have the student assessed or diagnosed to determine whether the student needs treatment for a mental health disorder.

3. Each suspension action may include a readmission plan. The plan shall include, where appropriate, a provision for implementing alternative educational services upon readmission which must not be used to extend the current suspension. A readmission plan must not obligate a parent or guardian to provide psychotropic drugs to their student as a condition of readmission. School administration must not use the refusal of a parent or guardian to consent to the administration of psychotropic drugs to their student or to consent to a psychiatric evaluation, screening, or examination of the student as a ground, by itself, to prohibit the student from attending class or participating in a school-related activity, or as a basis of a charge of child abuse, child neglect, or medical or educational neglect. The school administration may not impose consecutive suspensions against the same student for the same course of conduct, or incident of misconduct, except where the student will create an immediate and substantial danger to self or to surrounding persons or property or where the school district is in the process of initiating an expulsion, in which case the school administration may extend the suspension to a total of fifteen (15) days.
4. A child with a disability may be suspended. When a child with a disability has been suspended for more than five (5) consecutive days or ten (10) cumulative school days in the same year, and that suspension does not involve a recommendation for expulsion or exclusion or other change in placement under federal law, relevant members of the child's IEP team, including at least one of the child's teachers, shall meet and determine the extent to which the child needs services in order to continue to participate in the general education curriculum, although in another setting, and to progress toward meeting the goals in the child's IEP. That meeting must occur as soon as possible, but no more than 10 (10) days after the sixth (6th) consecutive day of suspension or the tenth (10th) cumulative day of suspension has elapsed.
5. The school administration shall implement alternative educational services when the suspension exceeds five (5) days. Alternative educational services may include, but are not limited to, special tutoring, modified curriculum, modified instruction, other modifications or adaptations, instruction through electronic media, special education services as indicated by appropriate assessments, homebound instruction, supervised homework, or enrollment in another district or in an alternative learning center under Minn. Stat. § 123A.05 selected to allow the student to progress toward meeting graduation standards under Minn. Stat. § 120B.02, although in a different setting.
6. The school administration shall not suspend a student from school without an informal administrative conference with the student. The informal administrative conference shall take place before the suspension, except where it appears that the student will create an immediate and substantial danger to self or to surrounding persons or property, in which case the conference shall take place as soon as practicable following the suspension. At the informal administrative conference, a school administrator shall notify the student of the grounds for the

suspension, provide an explanation of the evidence the authorities have, and the student may present the student's version of the facts. A separate administrative conference is required for each period of suspension.

- ~~7.~~ ~~After school administration notifies a student of the grounds for suspension, school administration may, instead of imposing the suspension, do one or more of the following:~~
 - ~~a.~~ ~~strongly encourage a parent or guardian of the student to attend school with the student for one day;~~
 - ~~b.~~ ~~assign the student to attend school on Saturday as supervised by the principal or the principal's designee; and~~
 - ~~c.~~ ~~petition the juvenile court that the student is in need of services under Minn. Stat. Ch. 260C.~~

~~8~~7. A written notice containing the grounds for suspension, a brief statement of the facts, a description of the testimony, a readmission plan, and a copy of the Minnesota Pupil Fair Dismissal Act, Minn. Stat. §§ 121A.40-121A.56, shall be personally served upon the student at or before the time the suspension is to take effect, and upon the student's parent or guardian by mail within forty-eight (48) hours of the conference. (See attached sample Notice of Suspension.)

~~9~~8. The school administration shall make reasonable efforts to notify the student's parent or guardian of the suspension by telephone as soon as possible following suspension.

~~10~~9. In the event a student is suspended without an informal administrative conference on the grounds that the student will create an immediate and substantial danger to surrounding persons or property, the written notice shall be served upon the student and the student's parent or guardian within forty-eight (48) hours of the suspension. Service by mail shall be complete upon mailing.

~~11~~10. Notwithstanding the foregoing provisions, the student may be suspended pending the school board's decision in an expulsion or exclusion proceeding, provided that alternative educational services are implemented to the extent that suspension exceeds five (5) days.

D. Expulsion and Exclusion Procedures

1. "Expulsion" means a school board action to prohibit an enrolled student from further attendance for up to twelve (12) months from the date the student is expelled. The authority to expel rests with the school board.
2. "Exclusion" means an action taken by the school board to prevent enrollment or re-enrollment of a student for a period that shall not extend beyond the school year. The authority to exclude rests with the school board.
3. All expulsion and exclusion proceedings will be held pursuant to and in accordance with the provisions of the Minnesota Pupil Fair Dismissal Act, Minn. Stat. §§121A.40-121A.56.
4. No expulsion or exclusion shall be imposed without a hearing, unless the right to

a hearing is waived in writing by the student and parent or guardian.

5. The student and parent or guardian shall be provided written notice of the school district's intent to initiate expulsion or exclusion proceedings. This notice shall be served upon the student and his or her parent or guardian personally or by mail, and shall contain a complete statement of the facts; a list of the witnesses and a description of their testimony; state the date, time and place of hearing; be accompanied by a copy of the Pupil Fair Dismissal Act, Minn. Stat. §§ 121A.40-121A.56; describe alternative educational services accorded the student in an attempt to avoid the expulsion proceedings; and inform the student and parent or guardian of their right to: (1) have a representative of the student's own choosing, including legal counsel at the hearing; (2) examine the student's records before the hearing; (3) present evidence; and (4) confront and cross-examine witnesses. The school district shall advise the student's parent or guardian that free or low-cost legal assistance may be available and that a legal assistance resource list is available from the Minnesota Department of Education (MDE).
6. The hearing shall be scheduled within ten (10) days of the service of the written notice unless an extension, not to exceed five (5) days, is requested for good cause by the school district, student, parent or guardian.
7. All hearings shall be held at a time and place reasonably convenient to the student, parent or guardian and shall be closed, unless the student, parent or guardian requests an open hearing.
8. The school district shall record the hearing proceedings at district expense, and a party may obtain a transcript at its own expense.
9. The student shall have a right to a representative of the student's own choosing, including legal counsel, at the student's sole expense. The school district shall advise the student's parent or guardian that free or low-cost legal assistance may be available and that a legal assistance resource list is available from MDE. The school board may appoint an attorney to represent the school district in any proceeding.
10. If the student designates a representative other than the parent or guardian, the representative must have a written authorization from the student and the parent or guardian providing them with access to and/or copies of the student's records.
11. All expulsion or exclusion hearings shall take place before and be conducted by an independent hearing officer designated by the school district. The hearing shall be conducted in a fair and impartial manner. Testimony shall be given under oath and the hearing officer shall have the power to issue subpoenas and administer oaths.
12. At a reasonable time prior to the hearing, the student, parent or guardian, or authorized representative shall be given access to all school district records pertaining to the student, including any tests or reports upon which the proposed dismissal action may be based.
13. The student, parent or guardian, or authorized representative, shall have the right to compel the presence of any school district employee or agent or any other person who may have evidence upon which the proposed dismissal

action may be based, and to confront and cross-examine any witnesses testifying for the school district.

14. The student, parent or guardian, or authorized representative, shall have the right to present evidence and testimony, including expert psychological or educational testimony.
15. The student cannot be compelled to testify in the dismissal proceedings.
16. The hearing officer shall prepare findings and a recommendation based solely upon substantial evidence presented at the hearing, which must be made to the school board and served upon the parties within two (2) days after the close of the hearing.
17. The school board shall base its decision upon the findings and recommendation of the hearing officer and shall render its decision at a meeting held within five (5) days after receiving the findings and recommendation. The school board may provide the parties with the opportunity to present exceptions and comments to the hearing officer's findings and recommendation provided that neither party presents any evidence not admitted at the hearing. The decision by the school board must be based on the record, must be in writing, and must state the controlling facts on which the decision is made in sufficient detail to apprise the parties and the Commissioner of Education (Commissioner) of the basis and reason for the decision.
18. A party to an expulsion or exclusion decision made by the school board may appeal the decision to the Commissioner within twenty-one (21) calendar days of school board action pursuant to Minn. Stat. § 121A.49. The decision of the school board shall be implemented during the appeal to the Commissioner.
19. The school district shall report any suspension, expulsion or exclusion action taken to the appropriate public service agency, when the student is under the supervision of such agency.
20. The school district must report, through the MDE electronic reporting system, each expulsion or exclusion within thirty (30) days of the effective date of the action to the Commissioner. This report must include a statement of alternative educational services given the student and the reason for, the effective date, and the duration of the exclusion or expulsion. The report must also include the student's age, grade, gender, race, and special education status. The dismissal report must include state student identification numbers of affected students.
21. Whenever a student fails to return to school within ten (10) school days of the termination of dismissal, a school administrator shall inform the student and his/her parent or guardian by mail of the student's right to attend and to be reinstated in the school district.

X. ADMISSION OR READMISSION PLAN

A school administrator shall prepare and enforce an admission or readmission plan for any student who is excluded or expelled from school. The plan may include measures to improve the student's behavior, including completing a character education program consistent with Minn. Stat. § 120B.232, Subd. 1, and require parental involvement in the admission or readmission process, and may indicate the consequences to the student of not improving the student's

behavior. The readmission plan must not obligate parents to provide a sympathomimetic medication for their child as a condition of readmission.

XI. NOTIFICATION OF POLICY VIOLATIONS

Notification of any violation of this policy and resulting disciplinary action shall be as provided herein, or as otherwise provided by the Pupil Fair Dismissal Act or other applicable law. The teacher, principal or other school district official may provide additional notification as deemed appropriate.

In addition, the school district must report, through the MDE electronic reporting system, each physical assault of a school district employee by a student within thirty (30) days of the assault. This report must include a statement of the alternative educational services or other sanction, intervention, or resolution given to the student in response to the assault and the reason for, the effective date, and the duration of the exclusion or expulsion or other sanction, intervention, or resolution. The report must also include the student's age, grade, gender, race, and special education status.

XII. STUDENT DISCIPLINE RECORDS

The policy of the school district is that complete and accurate student discipline records be maintained. The collection, dissemination, and maintenance of student discipline records shall be consistent with applicable school district policies and federal and state law, including the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13.

XIII. ~~DISABLED~~ STUDENTS WITH DISABILITIES

Students who are currently identified as eligible under the IDEA or Section 504 will be subject to the provisions of this policy, unless the student's IEP or 504 plan specifies a necessary modification.

Before initiating an expulsion or exclusion of a student with a disability, relevant members of the child's IEP team and the child's parent shall, consistent with federal law, conduct a manifestation determination and determine whether the child's behavior was (i) caused by or had a direct and substantial relationship to the child's disability and (ii) whether the child's conduct was a direct result of a failure to implement the child's IEP. If the student's educational program is appropriate and the behavior is not a manifestation of the student's disability, the school district will proceed with discipline – up to and including expulsion – as if the student did not have a disability, unless the student's educational program provides otherwise. If the team determines that the behavior subject to discipline is a manifestation of the student's disability, the team shall conduct a functional behavioral assessment and implement a behavioral intervention plan for such student provided that the school district had not conducted such assessment prior to the manifestation determination before the behavior that resulted in a change of placement. Where a behavioral intervention plan previously has been developed, the team will review the behavioral intervention plan and modify it as necessary to address the behavior

When a student who has an IEP is excluded or expelled for misbehavior that is not a manifestation of the student's disability, the school district shall continue to provide special education and related services during the period of expulsion or exclusion.

XIV. OPEN ENROLLED STUDENTS

The school district may terminate the enrollment of a nonresident student enrolled under an Enrollment Option Program (Minn. Stat. § 124D.03) or Enrollment in Nonresident District (Minn.

Stat. § 124D.08) at the end of a school year if the student meets the definition of a habitual truant, the student has been provided appropriate services for truancy (Minn. Stat. Ch. 260A), and the student's case has been referred to juvenile court. The school district may also terminate the enrollment of a nonresident student over the age of seventeen (17) enrolled under an Enrollment Options Program if the student is absent without lawful excuse for one or more periods on fifteen (15) school days and has not lawfully withdrawn from school.

XV. DISTRIBUTION OF POLICY

The school district will notify students and parents of the existence and contents of this policy in such manner as it deems appropriate. Copies of this discipline policy shall be made available to all students and parents at the commencement of each school year and to all new students and parents upon enrollment. This policy shall also be available upon request in each principal's office.

XVI. REVIEW OF POLICY

The principal and representatives of parents, students and staff in each school building shall confer at least annually to review this discipline policy, determine if the policy is working as intended, and to assess whether the discipline policy has been enforced. Any recommended changes shall be submitted to the superintendent for consideration by the school board, which shall conduct an annual review of this policy.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 120B.02 (Educational Expectations for Minnesota Students)
Minn. Stat. § 120B.232 (Character Development Education)
Minn. Stat. § 121A.26 (School Preassessment Teams)
Minn. Stat. § 121A.29 (Reporting; Chemical Abuse)
Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act)
Minn. Stat. § 121A.575 (Alternatives to Pupil Suspension)
Minn. Stat. §§ 121A.582 (Reasonable Force)
Minn. Stat. §§ 121A.60-121A.61 (Removal from Class)
Minn. Stat. § 122A.42 (General Control of Schools)
Minn. Stat. § 123A.05 (Area Learning Center Organization)
Minn. Stat. § 124D.03 (Enrollment Options Program)
Minn. Stat. § 124D.08 (Enrollment in Nonresident District)
Minn. Stat. Ch.125A (Students with Disabilities)
Minn. Stat. § 152.22 (Medical Cannabis; Definitions)
Minn. Stat. § 152.23 (Medical Cannabis; Limitations)
Minn. Stat. Ch. 260A (Truancy)
Minn. Stat. Ch. 260C (Juvenile Court Act)
20 U.S.C. §§ 1400-1487 (Individuals with Disabilities Education Improvement Act of 2004)
29 U.S.C. § 794 *et seq.* (Rehabilitation Act of 1973, § 504)
34 C.F.R. § 300.530(e)(1) (Manifestation Determination)

Cross References: MSBA/MASA Model Policy 413 (Harassment and Violence)
MSBA/MASA Model Policy 419 (Tobacco-Free Environment; Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices)
MSBA/MASA Model Policy 501 (School Weapons)
MSBA/MASA Model Policy 502 (Search of Student Lockers, Desks, Personal Possessions, and Student's Person)
MSBA/MASA Model Policy 503 (Student Attendance)

MSBA/MASA Model Policy 505 (Distribution of Non-school Sponsored
Materials on School Premises by Students and Employees)
MSBA/MASA Model Policy 514 (Bullying Prohibition Policy)
MSBA/MASA Model Policy 524 (Internet Acceptable Use and Safety Policy)
MSBA/MASA Model Policy 525 (Violence Prevention)
MSBA/MASA Model Policy 526 (Hazing Prohibition)
MSBA/MASA Model Policy 527 (Student Use and Parking of Motor Vehicles;
Patrols, Inspections, and Searches)
MSBA/MASA Model Policy 610 (Field Trips)
MSBA/MASA Model Policy 709 (Student Transportation Safety Policy)
MSBA/MASA Model Policy 711 (Video Recording on School Buses)
MSBA/MASA Model Policy 712 (Video Surveillance Other Than on Buses)

Date Adopted: 01/12/98	File Number: Detroit Lakes Policy - 507
Date Revised: 05/13/02	

507 - CORPORAL PUNISHMENT

[Note: The provisions of this policy substantially reflect statutory requirements.]

I. PURPOSE

The purpose of this policy is to describe limitations on corporal punishment of students.

II. GENERAL STATEMENT OF POLICY

No employee or agent of the school district shall cause corporal punishment to be inflicted upon a student to reform unacceptable conduct or as a penalty for unacceptable conduct. As used in this policy, the term "corporal punishment" means conduct involving hitting or spanking a person with or without an object, or unreasonable physical force that causes bodily harm or substantial emotional harm.

III. EXCEPTIONS

A teacher or school principal may use reasonable force when it is necessary under the circumstances to correct or restrain a student or prevent bodily harm or death to another. Other school district employees, school bus drivers, or other agents of a school district may use reasonable force when necessary under the circumstances to restrain a student or prevent bodily harm or death to another.

IV. VIOLATION

Employees who violate the provisions of this policy shall be subject to disciplinary action as appropriate. Any such disciplinary action shall be made pursuant to and in accordance with applicable statutory authority, collective bargaining agreements and school district policies. Violation of this policy may also result in civil or criminal liability for the employee.

Legal References: Minn. Stat. § 121A.58 (Corporal Punishment)
Minn. Stat. § 121A.582 (Student Discipline; Reasonable Force)
Minn. Stat. § 123B.25 (Actions against districts and teachers)
Minn. Stat. § 609.06 Subd. 1 (6)(7) (Authorized use of force)

Cross References: MSBA Model Policy 403 (Discipline, Suspension and Dismissal of School District Employees)
[MSBA/MASA Model Policy 414 \(Mandated Reporting of Child Neglect or Physical or Sexual Abuse\)](#)
[MSBA/MASA Model Policy 415 \(Mandated Reporting of Maltreatment of Vulnerable Adults\)](#)
MSBA Model Policy 506 (Student Discipline)

Date Adopted: 01/12/98	File Number: Detroit Lakes Policy - 508
Date Revised: 02/09/04, 4/13/09	

**508 - EXTENDED SCHOOL YEAR FOR CERTAIN STUDENTS WITH
INDIVIDUALIZED EDUCATION PROGRAMS**

[Note: The provisions of this policy substantially reflect statutory and regulatory requirements.]

I. PURPOSE

The purpose of this policy is to ensure that the school district complies with the overall requirements of law as mandated for certain students subject to individualized education programs (IEPs) when necessary as to provide a free appropriate public education (FAPE).

II. GENERAL STATEMENT OF POLICY

- A. Extended School Year Services Must Be Available to Provide a FAPE. The school district shall provide extended school year (ESY) services to a student who is the subject of an IEP if the student’s IEP team determines ~~that the~~ services are necessary during a break in instruction in order to provide a FAPE.
- B. Extended School Year Determination. At least annually, the IEP team must determine that a student is in need of ESY services if the student meets any of the following conditions:
 - 1. There will be significant regression of a skill or acquired knowledge from the student’s level of performance on an annual goal that requires more than the length of the break in instruction to recoup unless the IEP team determines a shorter time for recoupment is more appropriate; OR
 - 2. Services are necessary for the student to attain and maintain self-sufficiency because of the critical nature of the skill addressed by an annual goal, the student’s age and level of development, and the timeliness for teaching the skill; OR
 - 3. The IEP team otherwise determines, given the student’s unique needs, that ESY services are necessary to ensure the pupil receives a FAPE.
- C. Require Factors Schools Must Consider in Making ESY Determinations. The IEP team must decide ESY eligibility using information including:
 - 1. Prior observations of the student’s regression and recoupment over the summer;
 - 2. Observation of the student’s tendency to regress over extended breaks in instruction during the school year; and
 - 3. Experience with other students with similar instructional needs.
- D. Additional Factors to Consider, Where Relevant. In making its determination of ESY needs, the following factors must be considered, where relevant:
 - 1. The student’s progress and maintenance of skills during the regular school year.

2. The student's degree of impairment.
 3. The student's rate of progress.
 4. The student's behavioral or physical problems.
 5. The availability of alternative resources.
 6. The student's ability and need to interact with nondisabled peers.
 7. The areas of the student's curriculum which need continuous attention.
 8. The student's vocational needs.
- E. No Unilateral Decisions. In the course of providing ESY services to children with disabilities, the school district may not unilaterally limit the type, amount, or duration of those services.
- F. Services to Nonresident Students Temporarily Placed in School District. A school district may provide ESY services to nonresident children with disabilities temporarily placed in the school district in accordance with applicable state law.

Legal References: Minn. Stat. § 125.14 (Extended School Year)
Minnesota Rule Part 3525.0755
20 U.S.C. § 1400 *et seq.* (Individuals with Disabilities Education Improvement Act of 2004)
34 C.F.R. Part 300 ([IDEA Regulations](#))

Cross References:

Date Adopted: 01/12/98	File Number: Detroit Lakes Policy - 509
Date Revised: 02/09/04; -2/12/18; 2/11/19	

509 - ENROLLMENT OF NONRESIDENT STUDENTS

[Note: The provisions of this policy substantially reflect statutory requirements.]

I. PURPOSE

The school district desires to participate in the Enrollment Options Program established by Minn. Stat. §124D.03. The purpose of this policy is to set forth the application and exclusion procedures used by the school district in making said determination.

II. GENERAL STATEMENT OF POLICY

A. Eligibility. Applications for enrollment under the Enrollment Options (Open Enrollment) Law will be approved provided that acceptance of the application will not exceed the capacity of a program, excluding special education services; -class; grade level; or school building as established by school board resolution and provided that:

1. space is available for the applicant under enrollment cap standards established by school board policy or other directive; and
2. in considering the capacity of a grade level, the school district may only limit the enrollment of nonresident students to a number not less than the lesser of: (a) one percent of the total enrollment at each grade level in the school district; or (b) the number of school district resident students at that grade level enrolled in a nonresident school district in accordance with Minn. Stat. § 124D.03.
3. the applicant is not otherwise excluded by action of the school district because of previous conduct in another school district.

B. Standards that may be used for rejection of application. In addition to the provisions of Paragraph II.A., the school district may refuse to allow a pupil who is expelled under Minn. Stat. § 121A.45 to enroll during the term of the expulsion if the student was expelled for:

1. possessing a dangerous weapon, including a weapon, device, instruments, material, or substance, animate or inanimate, that is used for, or is readily capable of, causing death or serious bodily injury, with the exception of a pocket knife with a blade less than two and one-half inches in length, at school or a school function;
2. possessing or using an illegal drug at school or a school function;
3. selling or soliciting the sale of a controlled substance while at school or a school function; or
4. committing a third-degree assault involving assaulting another and inflicting substantial bodily harm.

C. Standards that may not be used for rejection of application. The school district may not use the following standards in determining whether to accept or reject an application for open enrollment:

1. previous academic achievement of a student;

2. athletic or extracurricular ability of a student;
3. disabling conditions of a student;
4. a student's proficiency in the English language;
5. the student's district of residence except where the district of residence is directly included in an enrollment options strategy included in an approved achievement and integration program; or
6. previous disciplinary proceedings involving the student. This shall not preclude the school district from proceeding with exclusion as set out in Section F of this policy.

D. Application. The student and parent or guardian must complete and submit a School District Enrollment Options Program application developed by the Minnesota Department of Education and available on their website (education.mn.gov). Go to "Students and Families," then, under "School Choice," select "Open Enrollment." The form is entitled, "General Statewide Enrollment Options Application for K-12 and Early Childhood Special Education."

E. Lotteries. If a school district has more applications than available seats at a specific grade level, it must hold an impartial lottery following the January 15 deadline to determine which students will receive seats. The district must give priority to enrolling siblings of currently enrolled students, students whose applications are related to an approved integration and achievement plan, children of school district's staff, and students residing in that part of a municipality (a statutory or home rule charter city or town) where:

1. the student's resident district does not operate a school building;
2. the municipality is located partially or fully within the boundaries of at least five school districts;
3. the nonresident district in which the student seeks to enroll operates one or more school buildings within the municipality; and
4. no other nonresident, independent, special, or common school district operates a school building within the municipality.

The process for the school district lottery must be established by school board policy and posted on the school district's website.

F. Exclusion.

1. Administrator's initial determination. If a school district administrator knows or has reason to believe that an applicant has engaged in conduct that has subjected or could subject the applicant to expulsion or exclusion under law or school district policy, the administrator will transmit the application to the superintendent with a recommendation of whether exclusion proceedings should be initiated.

2. Superintendent's review. The superintendent may make further inquiries. If the superintendent determines that the applicant should be admitted, he or she will notify the applicant and the school board chair. If the superintendent determines that the applicant should be excluded, the superintendent will notify the applicant and determine whether the applicant wishes to continue the application process.

Although an application may not be rejected based on previous disciplinary proceedings, the school district reserves the right to initiate exclusion procedures pursuant to the Minnesota Pupil Fair Dismissal Act as warranted on a case-by-case basis.

G. Termination of Enrollment.

1. The school district may terminate the enrollment of a nonresident student enrolled under an enrollment options program pursuant to Minn. Stat. § 124D.03 or 124D.08 at the end of a school year if the student meets the definition of a habitual truant, the student has been provided appropriate services for truancy under Minn. Ch. 260A, and the student's case has been referred to juvenile court. A "habitual truant" is a child under 17 years of age who is absent from attendance at school without lawful excuse for seven school days in a school year if the child is in elementary school or for one or more class periods on seven school days in a school year if the child is in middle school, junior high school, or high school, or a child who is 17 years of age who is absent from attendance at school without lawful excuse for one or more class periods on seven school days in a school year and who has not lawfully withdrawn from school under Minn. Stat. § 120A.22, Subd. 8.
2. The school district may also terminate the enrollment of a nonresident student over 17 years of age if the student is absent without lawful excuse for one or more periods on 15 school days and has not lawfully withdrawn from school under Minn. Stat. § 120A.22, Subd. 8.
3. A student who has not applied for and been accepted for open enrollment pursuant to this policy and does not otherwise meet the residency requirements for enrollment may be terminated from enrollment and removed from school. Prior to removal from school, the school district will send to the student's parents a written notice of the school district's belief that the student is not a resident of the school district. The notice shall include the facts upon which the belief is based and notice to the parents of their opportunity to provide documentary evidence, in person or in writing, of residency to the superintendent or the superintendent's designee. The superintendent or the superintendent's designee will make the final determination as to the residency status of the student.

- H. Notwithstanding the requirement that an application must be approved by the board of the nonresident district, a student who has been enrolled in a district, who is identified as homeless, and whose parent or legal guardian moves to another district, or who is placed in foster care in another school district, may continue to enroll in the nonresident district without the approval of the board of the nonresident district. The approval of the board of the student's resident district is not required.

Legal Reference: Minn. Stat. § 120A.22, Subd. 3(e) (Residency Determined)
Minn. Stat. § 120A.22, Subd. 8 (Withdrawal from School)
Minn. Stat. § 121A.40-121A.56 (The Pupil Fair Dismissal Act)
Minn. Stat. § 124D.03 (Enrollment Options Program)
Minn. Stat. § 124D.08 (School Board Approval to Enroll in Nonresident District)
Minn. Stat. § 124D.68 (High School Graduation Incentives Program)

Minn. Stat. § Ch. 260A (Truancy)
Minn. Stat. § 260C.007, Subd. 19 (Habitual Truant Defined)
Minn. Op. Atty. Gen. 169-f (August 13, 1986)
Indep. Sch. Dist. No. 623 v. Minn. Dept. of Educ., Co. No. A05-361, 2005 WL 3111963 (Minn. Ct. App. 2005) (unpublished)

Cross References: MSBA/MASA Model Policy 506 (Student Discipline)

MSBA/MASA Model Policy 517 (Student Recruiting)
MSBA Service Manual, Chapter 5, Various Educational Programs

General Statewide Enrollment Options Application For K-12 and Early Childhood Special Education

The *General Statewide Enrollment Options Application for K-12 and Early Childhood Special Education* is the required application for all Minnesota school districts. Please use this application for inter-district K-12 open enrollment and inter-district enrollment in Early Childhood Special Education (ECSE). Please use the *Statewide Enrollment Options Application for State-funded Voluntary Pre-Kindergarten and School Readiness Plus* for voluntary pre-kindergarten or school readiness plus open enrollment.

IMPORTANT NOTE: Do not disclose other information to the non-resident district until a seat is offered in writing. At that point, the district will request information such as special needs, birth date, race, ethnicity, academic and other records.

Section 1: To be Completed by One or Both of the Student's Parents or Guardians

Student Information

Student Last Name: _____

First: _____ Full Middle: _____

Will the student be at least age 5 and under age 21 by September 1 of the enrollment year or be applying for ECSE? Yes No*

***If No, please read information in the [Statewide Enrollment Options Instructions](#) before proceeding.**

Student's current grade level (If applying for ECSE, write EC): _____

Grade Level Desired: _____

Student Resident District Information

Resident District Name: _____

District Number: _____ City: _____

District of Choice (non-resident school district)

Resident District Name: _____

District Number: _____ City: _____

Identify the reason for the request to enroll in a nonresident district:

Site or Program Preferences

If the non-resident school district has multiple sites/programs that serve your child's needs, you may rank sites/programs in order of preference (add more preferences if desired).

1. _____

2. _____

3. _____

Enrollment Timeline

When are you seeking to enroll your child?

- Immediately Next school year
 Not immediately, but sometime during the current school year

Special Situations

Please check all that apply.

- Sibling preference: student has a sibling currently open-enrolled in this non-resident district.
 Employee child preference: Student has parent or legal guardian who is a Minnesota resident who is an employee of the non-resident district.
 Family move: The student's resident district changed after December 1 prior to the school year requested, waiving deadlines.
 Student is a resident of City of Edina but the resident school district for the student's Edina home is not Edina Public Schools. Student seeks enrollment in Edina Public Schools.
 Student is requesting a move into and/or a move out of a district that receives [Achievement and Integration Revenue](#), waiving deadlines.
 You can check here if you do not know the answer to this:
 Student is currently expelled under Minnesota Statutes, section 121A.45 for a reason listed in [Minnesota Statutes, section 124D.03, Subdivision 1](#), which allows but does not require the non-resident district to deny the application.

Parent/Legal Guardian Information

The student must live with at least one parent/guardian who lives in Minnesota.

Minnesota Parent/Guardian 1

Last Name: _____

First Name: _____ Middle Initial: _____

Home Phone: _____ Cell Phone: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Parent/Guardian 2

Last Name: _____

First Name: _____ Middle Initial: _____

Home Phone: _____ Cell: _____ Work: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Physical Signature of at Least One Parent/Guardian is Required

I hereby verify that the above information is true and correct to the best of my knowledge.

Signature of Parent/
Legal Guardian 1: _____ Date: _____

Signature of Parent/
Legal Guardian 2 (optional): _____ Date: _____

Submission Information

For priority consideration, please complete this application and send it to the Superintendent's Office in the [non-resident District](#) by **January 15** before the first fall enrollment. Please do not send this application to the Minnesota Department of Education. Use one application per student per requested district.

Applications received by the non-resident district after the January 15 deadline may qualify for exceptions to deadline or, if not, districts may voluntarily agree to allow enrollment through a voluntary [School District Non-resident Agreement for Inter-district Enrollment](#).

Section 2: To be Completed by the Non-resident District

Non-resident District: Notify parents/guardians of application approval or disapproval in writing by **February 15 or no more than 90 days after receiving applications** that come later through an Achievement and Integration School Choice Program. If rejected, you must let families know legal reason for denial. Reminder: ECSE open enrollment applications cannot be denied solely due to lack of capacity to provide special education services. (See Minn. Stat. § 124D.03, subd. 6).

Please expedite any requests for open enrollment into Early Childhood Special Education Services. Families must accept or decline the offer by **March 1 or 45 days after notification that their application has been approved**. After receiving the commitment to attend, the non-resident district must notify the resident district by March 15 (or 30 days after initial receipt if form filed after January 15) of the student's intent to enroll. Districts must report all counts of rejected applications and reasons to the Minnesota Department of Education by July 15 or each year.

Date application Received: _____

District Name: _____ District Number: _____

Contact Name: _____ Title: _____

Phone: _____ Email Address: _____

Does the January 15 deadline apply?

- Yes, the deadline applies and it was met.
- Yes, but it was not met. **If this is the case, contact the superintendent's office in the resident district immediately regarding Section 3 of this form** to determine whether the resident district and your district will agree to a **Non-resident Agreement** to serve the student prior to open enrollment becoming available.
- No, one or both districts receive Achievement and Integration funding from MDE.
- No, family moved to resident district on December 1 or later.
- No, the commissioner of education and commissioner of human rights have determined the resident district's policies, procedures or practices are in violation of Title IV of the Civil Rights Act ([Minn. Stat. §124D.03, subd.7](#)).

Will the student have priority in a lottery? No Yes, based on:

- Sibling of currently open-enrolled student in this district.
- MDE-approved Achievement and Integration with specific school choice plan involving the districts.
- Child of Minnesota resident who is a district employee.
- City of Edina resident whose resident school district is not Edina Public Schools, seeking entry to the district.

Approval/Disapproval of Open Enrollment Application

APPROVED

APPROVED, BUT WITH A NON-RESIDENT AGREEMENT for upcoming year that is mutually agreed upon by both districts. Enrollment will continue in subsequent years as open enrollment provided that a lottery is not needed for the student's grade level in the first fall enrollment or the grade level has not been closed by board action. Students will be entered into lottery if one is held. (Non-resident district: keep documentation of the agreement. Districts may document agreement using Section 3 or another format of their choosing.)

STUDENT ASSIGNMENT SITE/PROGRAM

On the basis of information provided in the above application, and with respect to district policies and procedures, the above student will be assigned to:

School Building Name: _____

Starting Date: _____

Grade Level: _____

NOT APPROVED

The non-resident district has denied the request for open enrollment because of the following reason(s) allowed in Minnesota Statutes, section 124D.03. Reminder: ECSE open enrollment applications cannot be denied based on special education program capacity. Check all that apply:

- The January 15 deadline applies and was not met; situations that would have waived the deadline are not present. See Statewide Enrollment Options Instructions or Minnesota Statutes, section 124D.03, subdivision 3.
- Statutory enrollment cap has been reached for open enrollment. ([Minn. Stat. § 124D.03, subd.2](#))
- Grade is closed district-wide by board action. ([Minn. Stat. § 124D.03, subd. 2 and subd.6](#))
- District has denied the application because of specific expulsion reasons allowed in law. ([Minn. Stat. § 124D.03, subd.1](#))

NOTIFICATION TO RESIDENT DISTRICT

Non-resident district must notify resident district or last district of attendance by March 15 or 30 days later of the pupil's intent to enroll in the non-resident district. The same procedures apply to a pupil who applies to transfer from one participating non-resident district to another participating non-resident district.

Name of Superintendent/Responsible Authority: _____

Signature: _____ Date: _____

Please Note: districts may not modify this form, add data fields or create alternative formats.

GENERAL INFORMATION AND INSTRUCTIONS: Kindergarten through twelfth grade students and pre-kindergarten children with disabilities may apply to attend a public school outside of their resident district (Minn. Stat. § 124D.03). Use one application per student.

Parent/Guardian: Before making a selection it would be beneficial to request school and program information from districts, visit schools, and ask questions of administrators, teachers, parents and students. The Minnesota Department of Education's (MDE) Website: <http://education.state.mn.us> has information about school districts, schools and programs. Once you decide to apply, you must inform your child's current school that you are applying to a nonresident district for enrollment. Complete Section 1 and sign Section 2 of the *School District Enrollment Options Program* form and send the completed application to the nonresident district's superintendent's office. Please do not send the form to MDE. If you have questions or need assistance, call the MDE School Choice Division at (651)582-8200.

Deadlines and exceptions to deadlines:

Applications must be sent to the nonresident district by January 15 in order to enroll beginning the following school year unless:

- one or both districts receives Statewide Integration Revenue, in which case there is no deadline and enrollment may begin at any time; Minn. Stat. § 124D.03, Subd. 4. or,
- the student moved into the resident district on or later than December 1; Minn. Stat. § 124D.03, Subd. 7. or,
- other unusual situations apply under Minn. Stat. § 124D.03, Subd. 7.

Acceptance of Open Enrollment cannot be based on previous academic achievement, athletic or other extracurricular ability, disabling conditions, proficiency in the English language, previous disciplinary proceedings or the student's district of residence; Minn. Stat. § 124D.03, Subd. 6.

Families may indicate preferences for school sites or programs within the district; if unavailable, districts will offer families options at other sites unless the grade level or open enrollment has been closed by board action. However, families may apply in more than one district.

Families need not disclose special needs of students on the *School District Enrollment Options Programs* form; this information is provided after an enrollment spot is offered.

Currently expelled students: Nonresident districts may, but are not required to, reject applications from students currently expelled as defined in Minn. Stat. § 121A.45 and Minn. Stat. § 124D.03, Subd. 1.

Notice as to acceptance of application: You can expect to receive an approval/disapproval from the nonresident district by **February 15 or 30 days** after applying. After receiving approval of your application you must notify the nonresident district of your commitment to attend by **March 1 or 15 days** after applying. School districts who have more applications than they can accommodate hold lotteries to determine which students will receive spots.

If the nonresident district notifies you that your application has been accepted:

- Notify the nonresident district as to whether you are accepting the offer of enrollment by March 15 or 15 days after notification.
- The nonresident district must notify the resident district that your student is changing enrollment by March 15 (or 15 days after notice from you that you are accepting the enrollment if January 15 application deadline was not applicable).
- Visit the district offices at least 10 days prior to the above starting date for completion of all enrollment forms.
- Parents or guardians of students with special needs are encouraged to contact the district as soon as possible after accepting an offer of enrollment in a nonresident district so an I.E.P. team can be convened.
- The school district will provide you information regarding transportation; Minn. Stat. § 123B.88, Subd. 6, Minn. Stat. § 124D.03, Subd. 8. Minneapolis families who meet income guidelines and attend suburban districts through The Choice is Yours may qualify for free transportation.
- By accepting this enrollment, your student is obligated to attend the nonresident district during the upcoming school year.
- You do not need to reapply in subsequent years for your student to remain enrolled unless you move out of your current district. Note: that you **do need** to apply again for siblings.

If your application was denied, districts:

- Must indicate the provision in state law that applied.
- Must report to the Minnesota Department of Education by July 15 all denied applications.
- May inform you that the **only** reason the application was rejected was a missed January 15 deadline. In this case, you could ask your resident district whether it would be willing to form an agreement with the nonresident district for the upcoming year—both districts must agree. However, you will need to apply again next year through the regular open enrollment process, meeting the January 15 deadline, so your student's enrollment is not subject to year to year mutual agreements between districts; Minn. Stat. § 124D.03, Subd. 6.

DATE: March 15, 2022
TO: Mark Jenson, Superintendent and Board of Education
FROM: Jason Kuehn, Director of Finance and Operations
SUBJECT: **Construction Change Orders – High School**

Attached and summarized below are the Change Orders from January for the March 28, 2022 School Board meeting, listed by project location and by contractor.

High School:

Change Order #017 - CE #108: Wood Shop Table Installation Contractor: BDT Mechanical Installation of duct and airline to new table	\$1,041.00
Change Order #008 - CE #105: Building Services Storage Room Contractor: Huesman Schreiber Masonry, LLC Remodel of Storage Room 530	\$1,160.00
Change Order #009 - CE #103: Area G Fire Wall Upgrade Contractor: Huesman Schreiber Masonry, LLC Fire Wall Masonry	\$2,740.00
Change Order #011 - CE #105: Building Services Storage Room Contractor: Kendall Doors & Hardware Remodel of Storage Room 530	\$2,175.00
Change Order #029 - CE #105: Building Services Storage Room Contractor: Ledgestone Remodel of Storage Room 530	\$732.00
Change Order #031 - CE #109: Signage Panel Contractor: Ledgestone Provide Signage Backer Panels	\$823.00
Change Order #008 - CE #105: Building Services Storage Room Contractor: Merit Painting Inc. Remodel of Storage Room 530	\$1,600.00
Change Order #020 - CE #105: Building Services Storage Room Contractor: Miller & Sons Drywall Remodel of Storage Room 530	\$2,560.00

Change Order #021 - CE #103: Area G Fire Wall Upgrade
Contractor: Miller & Sons Drywall
Fire Wall Drywall Installation \$11,810.00

Total High School Change Orders 24,641.00

TOTAL CHANGE ORDERS \$24,641.00

Recommend approval of the above listed Change Orders.



CCO #017

Zerr Berg Architects/Gehrtz Construction Services
510 4th Ave. N
Fargo, North Dakota 58102
Phone: (701) 280-0187
Fax: (701) 280-9021

Project: 18-065 - Detroit Lakes High School Additions & Renovations
1301 Roosevelt Avenue,
Detroit Lakes, Minnesota 56501

Subcontract Change Order #017: CE #108 - Wood shop table installation

CONTRACT COMPANY:	BDT Mechanical, LLC PO Box 2964 Fargo, North Dakota 58108	CONTRACT FOR:	SC-18-065-031:22 Plumbing / 23 Mechanical
DATE CREATED:	1/28/2022	CREATED BY:	Dan Kleist (Gehrtz Construction Services)
CONTRACT STATUS:	Approved	CHANGE REASON:	Owner Requested
ACCOUNTING METHOD:	Amount Based	TOTAL AMOUNT:	\$1,041.00

DESCRIPTION:
CE #108 - Wood shop table installation
Installation of duct and airline piping to new shop table.

ATTACHMENTS:
[DL Wood Shop Extras.docx](#)

CHANGE ORDER LINE ITEMS:

The original (Contract Sum)	\$ 5,362,761.00
Net change by previously authorized Change Orders	\$ 495,301.00
The contract sum prior to this Change Order was	\$ 5,858,062.00
The contract sum will be increased by this Change Order in the amount of	\$ 1,041.00
The new contract sum including this Change Order will be	\$ 5,859,103.00
The contract time will not be changed by this Change Order by	

BDT Mechanical, LLC
Fargo, North Dakota

DocuSigned by:
Andrew Binstock
F64062B525FA4E9

Gehrtz Construction Services
Fargo, North Dakota

DocuSigned by:
Dan Kleist
8E9E8070A5C74CC

Detroit Lakes Public Schools
Detroit Lakes, Minnesota

DocuSigned by:
Jason Kuehn
46FA95C41FDA482...

Zerr Berg Architects
Fargo, North Dakota

DocuSigned by:
Zerr Berg
32113E3583E3494...



Shipping Address: 5513 14th Avenue N
 Fargo, ND 58102

Mailing Address: PO Box 2964
 Fargo, ND 58108-2964

Telephone: 701.232.8891

Fax: 701.237.4711

TO: Dan Kleist
COMPANY: Gehrtz Construction Services
RE: DL Wood Shop Extras

DATE: 1/21/22
FROM: Andrew Binstock
TOTAL # OF PAGES: 1

COMMENTS:

Shop Extras

Various items connected by BDT per School Work Order 13678

Total Labor(\$70/hr).....	\$700.00
Total Materials w/tax.....	\$150.00
Total Overhead (10%).....	\$85.00
Total Profit (6%).....	\$56.00

Sincerely,

Andrew Binstock
 BDT Mechanical, LLC
 Project Manager
Price good for 30 days

Accepted by:

Company: _____
 Address: _____
 Signature _____
 Title: _____
 P.O #: _____ Date: _____



CCO #008

Zerr Berg Architects/Gehrtz Construction Services
510 4th Ave. N
Fargo, North Dakota 58102
Phone: (701) 280-0187
Fax: (701) 280-9021

Project: 18-065 - Detroit Lakes High School Additions & Renovations
1301 Roosevelt Avenue,
Detroit Lakes, Minnesota 56501

Subcontract Change Order #008: CE #105 - Building Services Storage Room

CONTRACT COMPANY:	Huesman Schreiber Masonry, LLC 1100 Southcreek Ave Glyndon, Minnesota 56547	CONTRACT FOR:	SC-18-065-005:4 Masonry
DATE CREATED:	1/14/2022	CREATED BY:	James Lansing (Gehrtz Construction Services)
CONTRACT STATUS:	Approved	CHANGE REASON:	Owner Requested
ACCOUNTING METHOD:	Amount Based	TOTAL AMOUNT:	\$1,160.00

DESCRIPTION:

CE #105 - Building Services Storage Room
Sheet A3.17 Floor Plan

1. Provide wall and door to create rooms 530C and 530D.
2. Remove north door/frame between rooms 530B and 530C and infill opening with CMU.
3. Door 530C: knock-down hollow metal frame, non-rated pair, 3-0x7-0 leaves, doors to open 180 degrees, armor plates on storage room side, storeroom function with manual flush bolts on inactive leaf.

Sheet A6.08 Reflected Ceiling Plan

1. Provide new ACT ceiling at rooms 530C and 530D.
2. Reinstall existing light fixtures, diffusers, etc.
3. Provide sprinkler head in 530D if none currently in that area.

ATTACHMENTS:

[DL High School PR 58.pdf](#) [PR-58_DLHS_Building Services Storage.pdf](#)

CHANGE ORDER LINE ITEMS:

The original (Contract Sum)	\$ 2,232,000.00
Net change by previously authorized Change Orders	\$ 65,895.00
The contract sum prior to this Change Order was	\$ 2,297,895.00
The contract sum will be increased by this Change Order in the amount of	\$ 1,160.00
The new contract sum including this Change Order will be	\$ 2,299,055.00
The contract time will not be changed by this Change Order by	

Huesman Schreiber Masonry, LLC
Glyndon, Minnesota

DocuSigned by:

771ABE38E68C42C

Gehrtz Construction Services
Fargo, North Dakota

DocuSigned by:

8E9E8070A5C74CC

Detroit Lakes Public Schools
Detroit Lakes, Minnesota

DocuSigned by:

46FA95C41FDA482...

Zerr Berg Architects
Fargo, North Dakota

DocuSigned by:

32113E3583E34D4

**CCO #009**

Zerr Berg Architects/Gehrtz Construction Services
 510 4th Ave. N
 Fargo, North Dakota 58102
 Phone: (701) 280-0187
 Fax: (701) 280-9021

Project: 18-065 - Detroit Lakes High School Additions & Renovations
 1301 Roosevelt Avenue,
 Detroit Lakes, Minnesota 56501

Subcontract Change Order #009: CE #103 - Area G Fire Wall Upgrade

CONTRACT COMPANY:	Huesman Schreiber Masonry, LLC 1100 Southcreek Ave Glyndon, Minnesota 56547	CONTRACT FOR:	SC-18-065-005:4 Masonry
DATE CREATED:	1/19/2022	CREATED BY:	Dan Kleist (Gehrtz Construction Services)
CONTRACT STATUS:	Approved	CHANGE REASON:	Construction Change
ACCOUNTING METHOD:	Amount Based	TOTAL AMOUNT:	\$2,740.00
DESCRIPTION: CE #103 - Area G Fire Wall Upgrade			

ATTACHMENTS:
[DL High School Area G Pricing.pdf](#)

CHANGE ORDER LINE ITEMS:

The original (Contract Sum)	\$ 2,232,000.00
Net change by previously authorized Change Orders	\$ 67,055.00
The contract sum prior to this Change Order was	\$ 2,299,055.00
The contract sum will be increased by this Change Order in the amount of	\$ 2,740.00
The new contract sum including this Change Order will be	\$ 2,301,795.00
The contract time will not be changed by this Change Order by	

Huesman Schreiber Masonry, LLC
 Glyndon, Minnesota

DocuSigned by:

Joe Schreiber

771ABE38E68C42C...

Gehrtz Construction Services
 Fargo, North Dakota

DocuSigned by:

Dan Kleist

8E9E8070A5C74CC...

Detroit Lakes Public Schools
 Detroit Lakes, Minnesota

DocuSigned by:

Jason Kuehn

46FA93C41FDA462...

Zerr Berg Architects
 Fargo, North Dakota

DocuSigned by:

Zerr Berg

32113E3583E3494...



CUSTOMER: Gehrtz Construction Services
PROJECT: DL High School Renovation & Addition
LOCATION: Detroit Lakes, MN

DATE: 1/3/2022
Project Number: 18-065
Change Order:

DESCRIPTION: Area G Fire Wall Corrections

				<u>SUBTOTAL</u>	<u>TOTAL</u>
LABOR					
DESCRIPTION	QTY.	RATE	MARKUP		
Foreman Bricklayer	13.5	\$82.00		\$1107.00	
Bricklayer	8	\$78.00		\$624.00	
Laborer	17.5	\$45.00		\$787.50	
Washing Labor		\$0.75			
Sealing Labor		\$0.50			
					\$ 2,518.50

MATERIAL

DESCRIPTION	QUANTITY	RATE	MARKUP		
Corefill		\$182.00			
Mortar-Block	0.175	\$186.00		\$32.55	
8" CMU	70	\$1.46		\$102.20	
8" Durowal		\$0.20			
8" Bond Beam		\$1.71			
8" 2F BMU Upcharge		\$8.04			
8" 2F/1E BMU Upcharge		\$10.39			
Sealer		\$59.99			
8" 1F/1E Burnished		\$9.50			
8" 1F Burnished		\$7.15			
Mold Charges					
PP Bond Costs	0.021	\$2,680.00		\$56.28	
MATERIAL TOTAL					\$ 191.03
SALES TAX					\$ 10.11
10% MATERIAL MARKUP					\$ 20

NOTES:

TOTAL \$ 2,740

**CCO #011**

Zerr Berg Architects/Gehrtz Construction Services
 510 4th Ave. N
 Fargo, North Dakota 58102
 Phone: (701) 280-0187
 Fax: (701) 280-9021

Project: 18-065 - Detroit Lakes High School Additions & Renovations
 1301 Roosevelt Avenue,
 Detroit Lakes, Minnesota 56501

Subcontract Change Order #011: CE #105 - Building Services Storage Room

CONTRACT COMPANY:	Kendell Doors & Hardware, Inc 1312 Northland Drive, Suite #100 Mendota Heights, Minnesota 55120	CONTRACT FOR:	SC-18-065-014:8A Hardware/Doors/Frames - Materials
DATE CREATED:	1/14/2022	CREATED BY:	James Lansing (Gehrtz Construction Services)
CONTRACT STATUS:	Approved	CHANGE REASON:	Owner Requested
ACCOUNTING METHOD:	Amount Based	TOTAL AMOUNT:	\$2,175.00

DESCRIPTION:

CE #105 - Building Services Storage Room
 Sheet A3.17 Floor Plan

1. Provide wall and door to create rooms 530C and 530D.
2. Remove north door/frame between rooms 530B and 530C and infill opening with CMU.
3. Door 530C: knock-down hollow metal frame, non-rated pair, 3-0x7-0 leaves, doors to open 180 degrees, armor plates on storage room side, storeroom function with manual flush bolts on inactive leaf.

Sheet A6.08 Reflected Ceiling Plan

1. Provide new ACT ceiling at rooms 530C and 530D.
2. Reinstall existing light fixtures, diffusers, etc.
3. Provide sprinkler head in 530D if none currently in that area.

ATTACHMENTS:

[30015-24 Pricing Per Architect PR# 58 Adding 503C.pdf](#) [PR-58_DLHS_Building Services Storage.pdf](#)

CHANGE ORDER LINE ITEMS:

The original (Contract Sum)	\$ 273,529.00
Net change by previously authorized Change Orders	\$ 21,187.39
The contract sum prior to this Change Order was	\$ 294,716.39
The contract sum will be increased by this Change Order in the amount of	\$ 2,175.00
The new contract sum including this Change Order will be	\$ 296,891.39
The contract time will not be changed by this Change Order by	

Kendell Doors & Hardware, Inc
 Mendota Heights, Minnesota

DocuSigned by:

06C06627A5B0436...

Detroit Lakes Public Schools
 Detroit Lakes, Minnesota

DocuSigned by:

46FA95C41FDA182...

Gehrtz Construction Services
 Fargo, North Dakota

DocuSigned by:

8E9E8070A3C74CC...

Zerr Berg Architects
 Fargo, North Dakota

DocuSigned by:

32113E3583E3494...

KENDELL

KENDELL Doors & Hardware, LLC
1312 Northland Drive
Suite 100
Mendota Heights, MN 55120
Phone: 651-905-0144
Fax:

PROPOSAL

Page: 1
Proposal No.: 30015
Proposal Change No.: 24
Customer P.O. No.: 18-065
Proposal Date: 1/6/2022
Customer ID: GCS
Salesperson: Craig Baumgard
Project Mgr Phone: 507-519-3122
Project Mgr Email: cbaumgard@kendelldr.com

Submitted To: GEHRTZ CONSTRUCTION SERVICES

James Lansing
510 4TH AVE N
Fargo, ND 58102

Job Name: Detroit Lakes HS Add & Reno

ATTN: Dan - Pricing per Architect PR# 58 to add opening 530C.

Description	Quantity
Elev: 102~K~16~6'0"~7'0"~RHRA/LHR~H5	1
30-70-1.75	1
30-70-1.75	1
ROC 608 SILENCERS	6
IVE WS407/406-CCV US32D CONCAVE WALL STOP	2
8400 34 X 35 x B-CS x US32D	2
MCK MPB79 4.5X4.5 26D NRP MACPRO HINGE	6
FB458-12 x US26D	1
CL3357 - PZD D1-70 keyway x 626 storeroom lock	1
Key lock to B,B1	1
Freight	1

Respectfully Submitted: _____



Craig Baumgard

Accepted By: _____

Date: _____

Subtotal: 2,175.00
Sales Tax: 0.00
Total: 2,175.00

**CCO #029**

Zerr Berg Architects/Gehrtz Construction Services
 510 4th Ave. N
 Fargo, North Dakota 58102
 Phone: (701) 280-0187
 Fax: (701) 280-9021

Project: 18-065 - Detroit Lakes High School Additions & Renovations
 1301 Roosevelt Avenue,
 Detroit Lakes, Minnesota 56501

Subcontract Change Order #029: CE #105 - Building Services Storage Room

CONTRACT COMPANY:	Ledgestone, Inc. 22930 Cty Hwy 6 Detroit Lakes, Minnesota 56501	CONTRACT FOR:	SC-18-065-007:5B Structural Steel - Erection / 6A General Work & Labor
DATE CREATED:	1/14/2022	CREATED BY:	James Lansing (Gehrtz Construction Services)
CONTRACT STATUS:	Approved	CHANGE REASON:	Owner Requested
ACCOUNTING METHOD:	Amount Based	TOTAL AMOUNT:	\$732.00

DESCRIPTION:

CE #105 - Building Services Storage Room
 Sheet A3.17 Floor Plan

1. Provide wall and door to create rooms 530C and 530D.
2. Remove north door/frame between rooms 530B and 530C and infill opening with CMU.
3. Door 530C: knock-down hollow metal frame, non-rated pair, 3-0x7-0 leaves, doors to open 180 degrees, armor plates on storage room side, storeroom function with manual flush bolts on inactive leaf.

Sheet A6.08 Reflected Ceiling Plan

1. Provide new ACT ceiling at rooms 530C and 530D.
2. Reinstall existing light fixtures, diffusers, etc.
3. Provide sprinkler head in 530D if none currently in that area.

ATTACHMENTS:

CMR#37 PR-58 StorageRoom.pdf PR-58 DLHS Building Services Storage.pdf

CHANGE ORDER LINE ITEMS:

The original (Contract Sum)	\$ 1,530,135.00
Net change by previously authorized Change Orders	\$ 174,500.80
The contract sum prior to this Change Order was	\$ 1,704,635.80
The contract sum will be increased by this Change Order in the amount of	\$ 732.00
The new contract sum including this Change Order will be	\$ 1,705,367.80
The contract time will not be changed by this Change Order by	

Ledgestone, Inc.
 Detroit Lakes, Minnesota

DocuSigned by:

EC8D336258FB4CE...

Gehrtz Construction Services
 Fargo, North Dakota

DocuSigned by:

8E9E8976A5674CC...

Detroit Lakes Public Schools
 Detroit Lakes, Minnesota

DocuSigned by:

48EA95C41FDA482

Zerr Berg Architects
 Fargo, North Dakota

DocuSigned by:

32113E3583E3494...

Ledgestone Inc.
 22930 CO Hwy 6
 Detroit Lakes MN 56501

www.ledgestoneinc.com
 218-849-6140
 218-847-5013



LEDGESTONE, INC.

Change Order Request

COR Number: 37

Date: 1/5/2022

Project Number: 2003

Contract Date: 1/21/2020

To:	Project:
Gehrtz Construction Services, Inc. 510 4th Avenue North Fargo ND 58102	DL High School Renovation 1301 Roosevelt Avenue Detroit Lakes MN 56501

Description of Change:

Work for 6A per PR-58 by Zerr Berg Architects dated 1/5/2022

Project Original Contract Sum	1,530,135.00
Total of Previously Approved Change Orders	170,921.80
Contract Amount Prior to this Change Order	1,701,056.80
Proposed Contract Amount of this Change Order	732.00
Proposed Contract Amount Including this Change Order	1,701,788.80

Accepted By:		
_____ Contractor (Company Name)	_____ Owner (Company Name)	_____ Other (Company Name)
_____ By (Signature)	_____ By (Signature)	_____ By (Signature)
_____ Printed Name	_____ Printed Name	_____ Printed Name
_____ Date	_____ Date	_____ Date
	_____ Owner's Change Order Number	

B4PERF

NTF 2562106

Ledgestone Inc.
22930 CO Hwy 6
Detroit Lakes MN 56501

www.ledgestoneinc.com
218-849-6140
218-847-5013



LEDGESTONE, INC.

Change Order Request

COR Number: 37

Date: 1/5/2022

To: Gehrtz Construction Services, Inc.	Project: DL High School Renovation
---	---

Item	Description	Quantity	UOM	Unit Price	Extended Price
02 - Existing Conditions					
	Demo Door	1.00	LS	66.00	66.00
Existing Conditions Total:					66.00
08 - Openings					
	Door Install	1.00	LS	565.00	565.00
	Profit & Overhead	0.00		0.00	101.00
Openings Total:					666.00
Change Order Total:					732.00



CCO #031

Zerr Berg Architects/Gehrtz Construction Services
510 4th Ave. N
Fargo, North Dakota 58102
Phone: (701) 280-0187
Fax: (701) 280-9021

Project: 18-065 - Detroit Lakes High School Additions & Renovations
1301 Roosevelt Avenue,
Detroit Lakes, Minnesota 56501

Subcontract Change Order #031: CE #109 - Signage backer panel

CONTRACT COMPANY:	Ledgestone, Inc. 22930 Cty Hwy 6 Detroit Lakes, Minnesota 56501	CONTRACT FOR:	SC-18-065-007:5B Structural Steel - Erection / 6A General Work & Labor
DATE CREATED:	2/03/2022	CREATED BY:	Dan Kleist (Gehrtz Construction Services)
CONTRACT STATUS:	Approved	CHANGE REASON:	Owner Requested
ACCOUNTING METHOD:	Amount Based	TOTAL AMOUNT:	\$823.00

DESCRIPTION:

CE #109 - Signage backer panel

Provide signage backer panels at location where installed on glass.

ATTACHMENTS:[CMR#38_SignageBacker.pdf](#)**CHANGE ORDER LINE ITEMS:**

The original (Contract Sum)	\$ 1,530,135.00
Net change by previously authorized Change Orders	\$ 175,232.80
The contract sum prior to this Change Order was	\$ 1,705,367.80
The contract sum will be increased by this Change Order in the amount of	\$ 823.00
The new contract sum including this Change Order will be	\$ 1,706,190.80
The contract time will not be changed by this Change Order by	

Ledgestone, Inc.
Detroit Lakes, Minnesota

DocuSigned by:

JOSH LESSMAN

EC8D336259EB4CE

Gehrtz Construction Services
Fargo, North Dakota

DocuSigned by:

Dan Kleist

8E9E8070A5C74CC

Detroit Lakes Public Schools
Detroit Lakes, Minnesota

DocuSigned by:

Jason Kuehn

46FA95C41FDA482

Zerr Berg Architects
Fargo, North Dakota

DocuSigned by:

Zerr Berg Architects

32113E3583E3494

Ledgestone Inc.
 22930 CO Hwy 6
 Detroit Lakes MN 56501

www.ledgestoneinc.com
 218-849-6140
 218-847-5013



LEDGESTONE, INC.

Change Order Request

COR Number: 38

Date: 2/2/2022

Project Number: 2003

Contract Date: 1/21/2020

To:	Project:
Gehrtz Construction Services, Inc. 510 4th Avenue North Fargo ND 58102	DL High School Renovation 1301 Roosevelt Avenue Detroit Lakes MN 56501

Description of Change:

Backer for signage where occurs on sidelights or glass conditions

Project Original Contract Sum	1,530,135.00
Total of Previously Approved Change Orders	175,232.80
Contract Amount Prior to this Change Order	1,705,367.80
Proposed Contract Amount of this Change Order	823.00
Proposed Contract Amount Including this Change Order	1,706,190.80

Accepted By:

_____ Contractor <i>(Company Name)</i>	_____ Owner <i>(Company Name)</i>	_____ Other <i>(Company Name)</i>
_____ By <i>(Signature)</i>	_____ By <i>(Signature)</i>	_____ By <i>(Signature)</i>
_____ Printed Name	_____ Printed Name	_____ Printed Name
_____ Date	_____ Date	_____ Date
	_____ Owner's Change Order Number	

Ledgestone Inc.
22930 CO Hwy 6
Detroit Lakes MN 56501

www.ledgestoneinc.com
218-849-6140
218-847-5013



LEDGESTONE, INC.

Change Order Request

COR Number: 38

Date: 2/2/2022

To: Gehrtz Construction Services, Inc.

Project: DL High School Renovation

Item	Description	Quantity	UOM	Unit Price	Extended Price
10 - Specialties					
	Signage backer	33.00	EA	14.50	478.50
	Signage Install	33.00	EA	7.00	231.00
	Profit & Overhead	0.00		0.00	113.50
Specialties Total:					823.00
Change Order Total:					823.00



CCO #008

Zerr Berg Architects/Gehrtz Construction Services
510 4th Ave. N
Fargo, North Dakota 58102
Phone: (701) 280-0187
Fax: (701) 280-9021

Project: 18-065 - Detroit Lakes High School Additions & Renovations
1301 Roosevelt Avenue,
Detroit Lakes, Minnesota 56501

Subcontract Change Order #008: CE #105 - Building Services Storage Room

Table with contract details: CONTRACT COMPANY (Merit Painting Inc.), CONTRACT FOR (SC-18-065-024:9I Painting), DATE CREATED (1/14/2022), CREATED BY (James Lansing), CONTRACT STATUS (Approved), CHANGE REASON (Owner Requested), ACCOUNTING METHOD (Amount Based), TOTAL AMOUNT (\$1,600.00)

DESCRIPTION:

CE #105 - Building Services Storage Room
Sheet A3.17 Floor Plan

- 1. Provide wall and door to create rooms 530C and 530D.
2. Remove north door/frame between rooms 530B and 530C and infill opening with CMU.
3. Door 530C: knock-down hollow metal frame, non-rated pair, 3-0x7-0 leaves, doors to open 180 degrees, armor plates on storage room side, storeroom function with manual flush bolts on inactive leaf.

Sheet A6.08 Reflected Ceiling Plan

- 1. Provide new ACT ceiling at rooms 530C and 530D.
2. Reinstall existing light fixtures, diffusers, etc.
3. Provide sprinkler head in 530D if none currently in that area.

ATTACHMENTS:

Estimate 1015 from Merit Painting INC.pdf PR-58_DLHS_Building Services Storage.pdf

CHANGE ORDER LINE ITEMS:

Summary table showing contract sum changes: The original (Contract Sum) \$298,700.00, Net change by previously authorized Change Orders \$21,854.00, The contract sum prior to this Change Order was \$320,554.00, The contract sum will be increased by this Change Order in the amount of \$1,600.00, The new contract sum including this Change Order will be \$322,154.00.

Merit Painting Inc.
Menahga, Minnesota

Gehrtz Construction Services
Fargo, North Dakota

DocuSigned by: Braden Mulhonen
06902AD92C16148F...

DocuSigned by: Dan Klist
BE9E8070A5C74CC

Detroit Lakes Public Schools
Detroit Lakes, Minnesota

Zerr Berg Architects
Fargo, North Dakota

DocuSigned by: Jason Kuehn
465A05C41FDA182...

DocuSigned by: ZBA
32112E2583E3494

Merit Painting INC
P.O Box 71
Menahga, MN 56464 US
2186162435
braden@merit-painting.com
www.merit-painting.com



Commitment to Quality

Estimate

ADDRESS
DLHS
PR#58

ESTIMATE # 1015
DATE 01/05/2022

	DESCRIPTION	AMOUNT
Labor	- Paint new HM doors and frames. - Prime and paint new drywall.	1,100.00
Materials	Cost of all paint, tape, polly and other supplies needed to make sure the job gets done in a professional manner.	500.00
TOTAL		\$1,600.00

Accepted By

Accepted Date

**CCO #020**

Zerr Berg Architects/Gehrtz Construction Services
510 4th Ave. N
Fargo, North Dakota 58102
Phone: (701) 280-0187
Fax: (701) 280-9021

Project: 18-065 - Detroit Lakes High School Additions & Renovations
1301 Roosevelt Avenue,
Detroit Lakes, Minnesota 56501

Subcontract Change Order #020: CE #105 - Building Services Storage Room

CONTRACT COMPANY:	Miller & Sons Drywall, Inc. 2007 East Main West Fargo, North Dakota 58078	CONTRACT FOR:	SC-18-065-017:9B Drywall
DATE CREATED:	1/18/2022	CREATED BY:	James Lansing (Gehrtz Construction Services)
CONTRACT STATUS:	Approved	CHANGE REASON:	Owner Requested
ACCOUNTING METHOD:	Amount Based	TOTAL AMOUNT:	\$2,560.00

DESCRIPTION:

CE #105 - Building Services Storage Room
Sheet A3.17 Floor Plan

1. Provide wall and door to create rooms 530C and 530D.
2. Remove north door/frame between rooms 530B and 530C and infill opening with CMU.
3. Door 530C: knock-down hollow metal frame, non-rated pair, 3-0x7-0 leaves, doors to open 180 degrees, armor plates on storage room side, storeroom function with manual flush bolts on inactive leaf.

Sheet A6.08 Reflected Ceiling Plan

1. Provide new ACT ceiling at rooms 530C and 530D.
2. Reinstall existing light fixtures, diffusers, etc.
3. Provide sprinkler head in 530D if none currently in that area.

ATTACHMENTS:

[PR - 58 Miller & Sons.pdf](#) [PR-58 DLHS Building Services Storage.pdf](#)

CHANGE ORDER LINE ITEMS:

The original (Contract Sum)	\$ 1,118,400.00
Net change by previously authorized Change Orders	\$ 163,430.00
The contract sum prior to this Change Order was	\$ 1,281,830.00
The contract sum will be increased by this Change Order in the amount of	\$ 2,560.00
The new contract sum including this Change Order will be	\$ 1,284,390.00
The contract time will not be changed by this Change Order by	

Miller & Sons Drywall, Inc.
West Fargo, North Dakota

DocuSigned by:

71079AEC721E4E0...

Gehrtz Construction Services
Fargo, North Dakota

DocuSigned by:

8E0E9979A567466...

Detroit Lakes Public Schools
Detroit Lakes, Minnesota

DocuSigned by:

48FA95C41FDA482...

Zerr Berg Architects
Fargo, North Dakota

DocuSigned by:

32113E3583E3494...

James Lansing

From: Miller & Sons Drywall <msdrywall@midconetwork.com>
Sent: Tuesday, January 18, 2022 7:57 AM
To: James Lansing
Subject: DLHS PR 58

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

James,
Adding the work shown on PR 58 is an add of (matl 820, labor 1740) \$2560
Please let me know if you have any questions and also if this is approved or not.

Thanks



Miller & Sons
DRYWALL INC.

Travis Miller

2007 E Main Ave.
West Fargo, ND 58078
Phone: 701-282-4365
Fax: 701-282-8427

Dan Kleist

From: Miller & Sons Drywall <msdrywall@midconetwork.com>
Sent: Tuesday, January 18, 2022 8:34 AM
To: James Lansing
Cc: Dan Kleist
Subject: DLHS Fire wall

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Todd just got me all the extras for the fire wall. (matl 4910, labor 6900) \$11,810
Let me know if you have any questions.
I'm assuming a change order will take a few days, so I'll wait until next month to bill this out.

Thanks


Miller & Sons
DRYWALL INC.

Travis Miller
2007 E Main Ave.
West Fargo, ND 58078
Phone: 701-282-4365
Fax: 701-282-8427



Zerr Berg Architects/Gehrtz Construction Services
510 4th Ave. N
Fargo, North Dakota 58102
Phone: (701) 280-0187
Fax: (701) 280-9021

Project: 18-065 - Detroit Lakes High School Additions & Renovations
1301 Roosevelt Avenue,
Detroit Lakes, Minnesota 56501

Subcontract Change Order #021: CE #103 - Area G Fire Wall Upgrade

CONTRACT COMPANY:	Miller & Sons Drywall, Inc. 2007 East Main West Fargo, North Dakota 58078	CONTRACT FOR:	SC-18-065-017:9B Drywall
DATE CREATED:	1/19/2022	CREATED BY:	Dan Kleist (Gehrtz Construction Services)
CONTRACT STATUS:	Approved	CHANGE REASON:	Construction Change
ACCOUNTING METHOD:	Amount Based	TOTAL AMOUNT:	\$11,810.00
DESCRIPTION: CE #103 - Area G Fire Wall Upgrade			

ATTACHMENTS:
[Miller Fire wall.pdf](#)

CHANGE ORDER LINE ITEMS:

The original (Contract Sum)	\$ 1,118,400.00
Net change by previously authorized Change Orders	\$ 165,990.00
The contract sum prior to this Change Order was	\$ 1,284,390.00
The contract sum will be increased by this Change Order in the amount of	\$ 11,810.00
The new contract sum including this Change Order will be	\$ 1,296,200.00
The contract time will not be changed by this Change Order by	

Miller & Sons Drywall, Inc.
West Fargo, North Dakota

DocuSigned by:
Travis Miller
71079AFC721E4E0

Detroit Lakes Public Schools
Detroit Lakes, Minnesota

DocuSigned by:
Jason Kuehn
46FA95C41FDA482

Gehrtz Construction Services
Fargo, North Dakota

DocuSigned by:
Dan Kleist
8E9E8070A9C74CC...

Zerr Berg Architects
Fargo, North Dakota

DocuSigned by:
ZB
32113E3583E3484

DETROIT LAKES PUBLIC SCHOOLS
Construction Project Summary
1/31/2022

Districtwide Project Total

Original Project Total	\$58,570,727.00	
Alternates	1,972,637.68	
Original Project Reallocation	135,028.27	
Change Orders	3,010,643.55	
Contingency Usage	<u>(1,235,982.29)</u>	
Amended Project Total	62,453,054.21	
Project Complete	57,166,374.22	91.53%
Contingency Total	1,095,160.02	
Contingency Used	(1,235,982.29)	112.86%
Original Project Reallocation	135,028.27	
Remaining Contingency	<u>(5,794.00)</u>	-0.53%

Roosevelt Elementary

Original Project Total	\$ 11,741,149.46	
Alternates	158,472.60	
Original Project Reallocation	86,921.41	
Change Orders	381,399.80	
Contingency Usage	<u>(302,633.41)</u>	
Amended Project Total	<u>\$ 12,065,309.86</u>	
Project Complete	11,714,928.52	
Percentage Complete	97.10%	
Contingency Total	215,712.00	
Contingency Used	<u>(302,633.41)</u>	
Remaining Contingency	<u>\$ (86,921.41)</u>	
Percentage Remaining	-40.30%	

Middle School

Original Project Total	\$ 6,259,113.32	
Alternates	1,512,233.33	
Original Project Reallocation	0.00	
Change Orders	227,050.25	
Contingency Usage	<u>(140,412.71)</u>	
Amended Project Total	<u>\$ 7,857,984.19</u>	
Project Complete	7,584,887.00	
Percentage Complete	96.52%	
Contingency Total	\$ 140,989.02	
Contingency Used	<u>(140,412.71)</u>	
Remaining Contingency	<u>\$ 576.31</u>	
Percentage Remaining	0.41%	

Rossman Elementary

Original Project Total	\$ 9,314,803.79	
Alternates	301,931.75	
Original Project Reallocation	48,106.86	
Change Orders	221,386.86	
Contingency Usage	<u>(221,386.86)</u>	
Amended Project Total	<u>\$ 9,664,842.40</u>	
Project Complete	9,389,608.09	
Percentage Complete	97.15%	
Contingency Total	173,280.00	
Contingency Used	<u>(221,386.86)</u>	
Remaining Contingency	<u>\$ (48,106.86)</u>	
Percentage Remaining	-27.76%	

High School

Original Project Total	\$ 31,255,660.43	
Alternates	0.00	
Original Project Reallocation	0.00	
Change Orders	2,180,806.64	
Contingency Usage	<u>(571,549.31)</u>	
Amended Project Total	<u>\$ 32,864,917.76</u>	
Project Complete	28,476,950.61	
Percentage Complete	86.65%	
Contingency Total	\$ 565,179.00	
Contingency Used	<u>(571,549.31)</u>	
Remaining Contingency	<u>\$ (6,370.31)</u>	
Percentage Remaining	-1.13%	

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE TERMINATION
AND NONRENEWAL OF THE TEACHING CONTRACT
OF **Cassandra Brausen**, A
PROBATIONARY TEACHER.

WHEREAS, Cassandra Brausen is a probationary teacher employed by Independent School District No. 22, Detroit Lakes.

BE IT RESOLVED, by the School Board of Independent School District No. 22, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of Cassandra Brausen is hereby terminated at the close of the current 2021-22 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and non-renewal of his/her contract as provided by law, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION AND NON-RENEWAL

Cassandra Brausen
2227 280th Street N
Hawley, MN 56549

Dear Cassandra:

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 22 held on March 28, 2022, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2022-23 school year. Said action of the Board is taken pursuant to M.S. 122A.40, Subd. 5.

Thank you for your service and we wish you the best in the future.

Yours very truly,
SCHOOL BOARD OF INDEPENDENT SCHOOL DISTRICT NO. 22

Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by

_____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE TERMINATION
AND NONRENEWAL OF THE TEACHING CONTRACT
OF **Samantha Johnson**, A
PROBATIONARY TEACHER.

WHEREAS, Samantha Johnson is a probationary teacher employed by Independent School District No. 22, Detroit Lakes.

BE IT RESOLVED, by the School Board of Independent School District No. 22, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of Samantha Johnson is hereby terminated at the close of the current 2021-22 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and non-renewal of his/her contract as provided by law, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION AND NON-RENEWAL

Samantha Johnson
5301 27th St S #309
Fargo, ND 58104

Dear Samantha:

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 22 held on March 28, 2022, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2022-23 school year. Said action of the Board is taken pursuant to M.S. 122A.40, Subd. 5.

Thank you for your service and we wish you the best in the future.

Yours very truly,
SCHOOL BOARD OF INDEPENDENT SCHOOL DISTRICT NO. 22

Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by

_____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE TERMINATION AND NONRENEWAL OF THE
TEACHING CONTRACT OF **Bailee Lewis**, A **Tier 1** TEACHER.

WHEREAS, Bailee Lewis is a Tier 1 teacher employed by Independent School District No. 22, Detroit Lakes.

BE IT RESOLVED, by the School Board of Independent School District No. 22, that the teaching contract of Bailee Lewis is hereby terminated at the close of the current 2021-22 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding the termination and nonrenewal of his/her contract, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION AND NON-RENEWAL

Bailee Lewis
1008 Madison Ave
Detroit Lakes, MN 56501

Dear Bailee:

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 22 held on March 28, 2022, a resolution was adopted by the School Board to terminate your contract effective at the end of the current school year and not to renew your contract for the 2022-23 school year.

Thank you for your service and we wish you the best in the future.

Yours very truly,
SCHOOL BOARD OF INDEPENDENT SCHOOL DISTRICT NO. 22

Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by _____ and upon vote being taken thereon, the following voted in favor thereof:

And the following voted against:

Whereupon said resolution was declared duly passed and adopted.

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE TERMINATION AND NONRENEWAL OF THE
TEACHING CONTRACT OF **Sydney Prussia**, A **Tier 2** TEACHER.

WHEREAS, Sydney Prussia is a Tier 2 teacher employed by Independent School District No. 22, Detroit Lakes.

BE IT RESOLVED, by the School Board of Independent School District No. 22, that the teaching contract of Sydney Prussia is hereby terminated at the close of the current 2021-22 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding the termination and nonrenewal of his/her contract, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION AND NON-RENEWAL

Sydney Prussia
PO Box 1311
Audubon, MN 56511

Dear Sydney:

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 22 held on March 28, 2022, a resolution was adopted by the School Board to terminate your contract effective at the end of the current school year and not to renew your contract for the 2022-23 school year.

Thank you for your service and we wish you the best in the future.

Yours very truly,
SCHOOL BOARD OF INDEPENDENT SCHOOL DISTRICT NO. 22

Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by _____ and upon vote being taken thereon, the following voted in favor thereof:

And the following voted against:

Whereupon said resolution was declared duly passed and adopted.



Detroit Lakes Public Schools

Monthly Enrollment Summary

2021-2022

Month: March 1

D.L. Preschool Special Ed.

	EIC	ECSE	Total
Roosevelt	45	76	121

Non-resident Preschool Special Ed.

	EIC	ECSE	Total
Roosevelt	1	9	10

KINDERGARTEN

	Kind.	Kind SpEd	Total
Roosevelt	77	19	96
Rossman	78	20	98
Totals	155	39	194

GRADES 1 - 5

	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Total
Roosevelt	87	89	105	97	108	486
Rossman	91	98	103	97	100	489
Totals	178	187	208	194	208	975

ELEMENTARY TOTALS

Kindergarten	Gr.1-5	Total
194	975	1169

MIDDLE SCHOOL

	Grade 6	Grade 7	Grade 8	Total
Middle School	199	179	192	570

SENIOR HIGH

	Grade 9	Grade 10	Grade 11	Grade 12	Subtotal	PSEO/F	PSEO/P	Total
Senior High	248	232	206	152	838	2	39	879

2021-2022

K-12 Total

2697

2020-2021

K-12 Total

2689

2019-2020

K-12 Total

2911

MONTHLY TOTALS*

EIC	46
ECSE	85
Kind. Sp. Ed.	39
Kindergarten	155
Grades 1-5	975
Middle School	570
Senior High	879
ALC	73
Transitions	6
TOTAL	2822

*Does not include non-resident students on tuition agreement

LAKER TRANSITIONS

D.L.	4
Other	2
Total	6

ALC

D.L.	44
Other	29
Total	73



Detroit Lakes Public Schools Yearly Enrollment Summary 2021-2022

Date: March 1

EIC										ECSE									
Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	
41	44	48	50	42	43	45				50	57	70	74	69	72	76			

EIC -- Non Resident										ECSE -- Non Resident									
Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	
1	1	1	1	1	1	1				4	4	5	7	7	8	9			

Kindergarten - Special Ed.										Kindergarten									
Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	
Roosevelt	19	19	19	21	19	19	19			Roosevelt	79	80	78	77	79	78	77		
Rossman	20	18	18	18	18	20	20			Rossman	82	80	79	78	78	79	78		
Totals	39	37	37	39	37	39	39	-	-	Totals	161	160	157	155	157	157	155	-	-

Kindergarten Total									
Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	
Roosevelt	98	99	97	98	98	97	96	-	-
Rossman	102	98	97	96	96	99	98	-	-
Totals	200	197	194	194	194	196	194	-	-

Grade One										Grade Two									
Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	
Roosevelt	89	89	88	87	87	87	87	-	-	Roosevelt	91	92	89	89	89	89	89	-	-
Rossman	91	91	92	93	92	94	91	-	-	Rossman	96	97	95	96	96	98	98	-	-
Totals	180	180	180	180	179	181	178	-	-	Totals	187	189	184	185	185	187	187	-	-

Grade Three										Grade Four									
Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	
Roosevelt	102	102	103	105	104	105	105	-	-	Roosevelt	97	98	97	99	98	97	97	-	-
Rossman	105	104	102	102	104	104	103	-	-	Rossman	98	98	98	97	97	98	97	-	-
Totals	207	206	205	207	208	209	208	-	-	Totals	195	196	195	196	195	195	194	-	-

Grade Five									
Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	
MS	109	110	111	111	110	109	108	-	-
Rossman	98	98	99	99	99	100	100	-	-
Totals	207	208	210	210	209	209	208	-	-



Detroit Lakes Public Schools

Yearly Enrollment Summary

2021-2022

Date: March 1

Grades 1 - 5 Totals										ALC									
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Rsvit/MS	488	491	488	491	488	487	486	-	-	Resident	38	41	45	48	47	76	44		
Rossman	488	488	486	487	488	494	489	-	-	Non-Resid.	12	20	25	30	30	37	29		
Totals	976	979	974	978	976	981	975	-	-	Total	50	61	70	78	77	113	73		

Middle School									
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Grade Six	211	210	210	207	204	201	199	-	-
Grade Seven	183	182	180	178	178	176	179	-	-
Grade Eight	202	199	197	195	195	192	192	-	-
Totals	596	591	587	580	577	569	570	-	-

Senior High									
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Gr. Nine	255	253	253	254	256	248	248	-	-
Gr. Ten	250	247	242	237	233	234	232	-	-
Gr. Eleven	220	208	208	208	208	207	206	-	-
Gr. Twelve	190	167	166	162	162	153	152	-	-
Subtotals	915	875	869	861	859	842	838	-	-
PSEO-FT	0	-	-	-	-	2	2	-	-
PSEO-PT	0	29	29	29	29	39	39	-	-
Totals	915	904	898	890	888	883	879	-	-



Detroit Lakes Public Schools Elementary Grade Sections 2021-2022

Date: March 1

		Roosevelt		Rossman		Grade Average
Kindergarten						19.40
	Section 1&3	19	19	21	21	
	Section 2&4	19	19	20	16	
	Section 5&6	20		20		
Building Average		19.20		19.60		
Grade 1						17.70
	Section 1&3	17	17	18	19	
	Section 2&4	18	17	17	18	
	Section 5	18		18		
Building Average		17.40		18.00		
Grade 2						18.60
	Section 1&3	18	19	20	19	
	Section 2&4	18	17	20	20	
	Section 5	17		18		
Building Average		17.80		19.40		
Grade 3						20.80
	Section 1&3	20	21	21	21	
	Section 2&4	22	20	21	21	
	Section 5	22		19		
Building Average		21.00		20.60		
Grade 4	Section 1&3	24	24	23	25	24.25
	Section 2&4	24	25	25	24	
	Section 5					
	Building Average		24.25		24.25	
Grade 5						20.00
	Section 1&3	21	20	25	25	
	Section 2&4	22	22	25	0	
	Section 5					
Building Average		21.25		18.75		

The district class size average for K-5 is:

18.22

The class size average on this page is different than the class size average calculated by the State. The class size average on this page reflects students in a classroom with the regular classroom teacher and does not count specialists such as music, phy.ed. and art teachers which the state uses in calculating class size average.



ECFE and SR Advisory Council Meeting MINUTES

Combination in-person and virtual
Monday, February 28, 2022
2:00-3:00 pm

*The Detroit Lakes Early Childhood Family Education and School Readiness (ECFE and SR) Council exists to assist in developing, planning and monitoring the ECFE and SR program.
When staff and council members work together as a team, knowledge of community resources and growth of program operations are significantly enriched!*

Minutes

- A. Meeting called to order
- B. Members present: Annie V, Melissa M, Shea T, Fran R
- C. Business
 - a. Nov 8, 2021 Advisory Council Minutes reviewed. No changes.
 - b. Current Classes and Events
 - i. School Readiness enrollment is at 86 children. 4 groups had a school bus experience going to the Ice Palace. 2 groups are being rescheduled to another activity, due to extreme cold weather on their day, for the school bus experience.
 - ii. ECFE has 3 groups of Mixed Ages with the morning groups full and the evening group with a couple of openings. Shack Wacky Open Gym in partnership with the Boys and Girls Club has been well attended weekly. Polar Fest Icy Adventures had approximately 165 participants on the Saturday morning and 120 participants on the Tuesday evening (rescheduled from the Friday due to weather). Polar Fest Cool Kites & Cool Kids had approximately 100 participants.
 - iii. Extended Care received stabilization mini grants used to purchase materials to reduce the potential spread of COVID.
 - c. Current ECFE/SR staffing needs
 - i. The Parent Educator position opening is filled.
 - ii. Open positions at Lincoln are 1 long term ECFE/SR assistant sub, 2 full time ECSE assistants, and one part time ECSE assistant.
 - d. Planning for Spring/Summer ECFE Classes and Events
 - i. Ideas and Suggestions: Out and Abouts with child education and parent education components have been popular in the past. Including One Spot Vision Screening at events when possible. Wondering if families have a difficult time finding information about activities when doing a general internet search. Outreach through the parent educator could reach more families.

- e. The Week of The Young Child Committee has been meeting and planning activities for April.
 - f. Summer School Readiness Preschool Surveys were distributed at round-up and are available on-line. At least a dozen families have already expressed interest.
 - g. Applications for fall 2022 School Readiness are coming in with 81 so far for the various options.
 - h. Community Needs Assessment with Becker County Energize
 - i. Inventory family and parenting education indicated as a need. At events, some parents seek out staff to visit with about their concerns. Virtual parent series canceled due to lack of attendance.
 - ii. Outreach
 - iii. EC Booklet on hold
 - i. Other discussion getting the word out about early childhood screening and purpose again to new and current clinic doctors. Public Health is working on a plan to provide on-line scheduling for early childhood screenings.
- D. Survey schedule next meeting dates
- E. Adjourn

Respectfully submitted
Fran Rethwisch, ECFE/SR Coordinator

INDEPENDENT SCHOOL DISTRICT #22
TRANSPORTATION COMMITTEE MEETING AGENDA
Transportation Committee Meeting - March 1, 2022

A Transportation Committee Meeting was held on Tuesday, March 1st, 2022 at the District Office. In attendance were Mark Jenson (Superintendent), Colin Gedrose (Supervisor of Operations), John Steffl (School Board Member), Amy Erickson (School Board Member), Rob Nielsen (Activities Director), Justin Hegg (Middle School Principal/Activities Director), Josh Omang (High School Principal), Karen Nudell (Special Education Director) and Jason Kuehn (Director of Finance and Operations).

1. Review of Contractor's Proposals for Pupil Transportation Contract Extension

The committee reviewed a proposal from Schultz Bus Company in regards to adjusted rates and contract language for the extension of the current contract. At the time of the meeting, the school district had not received any proposal requests from Olander Bus Company. The committee will provide a response to Schultz and set up a meeting in early April to try and finalize the contract extension.

2. Motor Coach Bus Contract Renewal Timeline

The committee reviewed a draft of the bid packet for motor coach bus services for activities and school events for the 2022-23 and 2023-24 school years. The committee agreed to send invitations to bid to three local contractors on or around April 1st with a deadline of approximately April 15th.

**INDEPENDENT SCHOOL DISTRICT #22
FACILITIES COMMITTEE MEETING AGENDA
Facilities Committee Meeting March 23, 2022**

A Facilities Committee Meeting was held at 12:00 PM on Wednesday, March 23rd, 2022 at the District Office. In attendance were Colin Gedrose, Mark Jenson, John Steffl, Amy Erickson, Kylie Johnson, Rob Nielsen, Josh Omang and Jason Kuehn.

1. DLHS Construction Update

The committee was provided an update on the construction project at DLHS. Significant progress has been made in the Multi-Purpose Room with a completion date being in early May. Work in the current Media Center will begin on May 2nd and continue throughout the summer. Flooring for the track in the Lakeshirts Fieldhouse should be installed by the middle of April.

Supervisor of Operations Gedrose provided an update on the current flags being hung throughout the district. He has been working with the local VFW and Joe Carrier (District Native American Liaison) .

The group also discussed options for signage on the front of DLHS. Gedrose and Kuehn will look into options from vendors to bring back to the committee.

2. Construction Change Orders

The committee reviewed the presented change orders for the month of December and reviewed the summary of all projects. The committee recommends approval of the January change orders.

3. DLHS Greenhouse Project

The committee continued to review options for the DLHS Greenhouse building project. It was determined to move forward with preparing the site, while Omang and Gedrose discuss options with Gehrtz Construction in relation to water access for the site.

4. Automated Teller Machine (ATM) Proposal at DLHS

The committee reviewed two proposals submitted for an ATM at DLHS. The committee selected to move forward with JP's Quick Cash. Kuehn will work with the vendor to develop an agreement to present to the Facilities Committee for board approval.

**INDEPENDENT SCHOOL DISTRICT #22
FINANCE COMMITTEE MEETING AGENDA
Finance Committee Meeting - March 24, 2022**

Members Present:

**Jennifer Pederson
Mark Jenson**

Courtney Henderson

Jason Kuehn

Members Absent:

April Thomas

A Finance Committee Meeting was held on Thursday, March 24th, 2022 in the District Office Conference Room. The agenda was as follows:

1. Fund Balances Review

Director of Finance Kuehn reviewed the fund balances through the month of January and receipts for the month of January.

2. Review of Disbursements

Four sets of disbursement were reviewed by the Finance Committee. The committee recommends approval of the hand payables for February. The committee also recommends the check register for both the Middle School and High School activity accounts for the month of February. Lastly, the committee recommends approval of the check summaries for both March 14th and March 28th.

Next Meeting - Thursday, April 21, 2022