



DETROIT LAKES PUBLIC SCHOOLS
AGENDA
REGULAR SCHOOL BOARD MEETING
Monday, February 28, 2022 - 5:30 PM
City Council Chambers, 1025 Roosevelt Avenue, Detroit Lakes, MN 56501

The mission of the Detroit Lakes Public schools is to fill our sails with Laker PRIDE.

District Office ~ 702 Lake Avenue, Detroit Lakes, MN 56501 ~ 218.847.9271 ~ Website: www.dlschools.net
Superintendent: Mark Jenson Director of Finance & Operations: Jason Kuehn Education Director: Renee Kerzman

BOARD MEMBERS:

Amy Erickson, Vice-Chair
1380 East Shore Drive
Detroit Lakes, MN 56501
218.841.2944

Dr. Jennifer Pedersen
1354 East Shore Drive
Detroit Lakes, MN 56501
218.841.0291

Michelle Okeson
24842 County Rd 113
Detroit Lakes, MN 56501
218.841.6065

Mary Rotter- Treasurer
23625 Pebble Beach LN
Detroit Lakes, MN 56501
651.335.0396

John Steffl, Chair
22370 Steffl Road
Callaway, MN 56521
218.850.5060

April Thomas, Clerk
25592 Almquist Road
Detroit Lakes, MN 56501
651.271.1818

Annie Houglum, Student Representative- 23houglum@detlakes.k12.mn.us

I. CALL TO ORDER

Presenter: Steffl, Board Chair

A. Laker Pride

II. ROLL CALL

Presenter: Steffl, Board Chair

III. PLEDGE OF ALLEGIANCE

Presenter: Steffl, Board Chair

IV. APPROVAL OF AGENDA

Presenter: Steffl, Board Chair

A. Agenda Approval with the addition of the Addendum Agenda Item X.I.

Approval of the Agenda for the February 28, 2022, Regular School Board Meeting with the addition of the Addendum Agenda Item X.I.

V. RECOGNITIONS

Presenter: Steffl, Board Chair

VI. COMMENTS AND REQUESTS FROM VISITORS

Presenter: Steffl, Board Chair

A fifteen-minute time limit will be allowed for audience comment. Those requesting audiences will inform either the Board Chairman or the Superintendent prior to the meeting that you wish to address the Board.

VII. PROGRAM PRESENTATIONS

Presenter:

A. Community Education

Presenter: Dan McGonigle, Community Ed Director

VIII. CONSENT ITEMS

Presenter: Steffl, Board Chair

Action is requested on the following items of the consent agenda. Consent agenda items are

typically adopted without discussion of the individual items because they are routine or ordinary in action. Any consent agenda item may be removed for further discussion and deliberation by any member of the board.

- A. Approve the Minutes of the January 24, 2022, Regular School Board Meeting.
- B. Approve District Bills
- C. Approve District Hand Payable Bills
- D. Approve Personnel Agenda Items
- E. Approve Purchase of Service Agreement between ISD #22 and Fergus Falls Area Special Education Cooperative to provide Sign Language Interpreter Services for the remainder of the 2021-22 school year.
- F. Approve Memorandum of Understanding between Mahube-Otwa and ISD #22 for the Coordination of Comprehensive Early Childhood Services to Children and Families.

IX. DISCUSSION ITEMS

Discussion items receive individual attention because of the nature of the issues and need for introductory or other discussion in order to review the information prior to taking action. This is also the agenda location for items which simply need school board review, but no formal action on the items is required. Discussion items will typically return to the agenda at a future point for more specific action.

A. **First Reading of Policies:**

Presenter: Steffl, Board-Chair

- 1. 501 - School Weapons
- 2. 502 - Search of Student Lockers, Desks, Personal Possessions and Student's Person
- 3. 504 - Student Dress and Appearance
- 4. 505 - Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees

X. ACTION ITEMS

Action items receive individual attention because of the nature of the issues, the need to discuss or review the information prior to taking action, or the specific kind of action required for the item.

A. **American Indian Parent Advisory Committee (AIPAC) Resolution of**

Concurrence - Motion to accept the American Indian Parent Advisory Committee Resolution of Concurrence.

Presenter: Steffl, Board Chair

B. **High School Request for Out of State Travel** - Motion to approve the High School Request for Out-of-State Travel for Principal Josh Omang and BARR Coordinator Kelly Kalina to attend the BARR Convention in Palms Springs, CA, April 26-29, 2022.

Presenter: Steffl - Board Chair

C. **2021-23 Detroit Lakes Principal's Association (DLPA) Settlement** - Motion to approve the DLPA Master Agreement for 2021-23.

Presenter: Steffl - Board Chair

D. **2021-23 Custodian/Bus Driver (AFSCME) Contract Settlement** - Motion to approve the AFSCME Master Agreement for the 2021-23 contract period.

Presenter: Steffl - Board Chair

E. **Spring 2022 Lane Change Requests** - Motion to approve the Spring 2022 Lane Change Requests as presented.

Presenter: Steffl - Board Chair

F. **Construction Change Orders** - Motion to approve the Construction Change Orders for the High School.

Presenter: Steffl - Board Chair

G. **2022-2023 Academic Calendar** - Motion to approve the 2022-2023 Academic Calendar.

Presenter: Steffl - Board Chair

H. **Superintendent Mid-Year Evaluation Summary** - Motion to approve the Superintendent's Mid-Year Evaluation.

Presenter: Steffl - Board Chair

I. ***Addendum Agenda Item* 2022-2023 Achievement & Integration Budget** - Motion to approve the 2022-2023 Achievement & Integration Budget as presented.

Presenter: Steffl - Board Chair

XI. **ADMINISTRATIVE AND BOARD REPORTS**

A. **Superintendent Report**

Presenter: Mark Jenson, Superintendent

1. Monthly Enrollment Report
2. COVID-19 Update
3. Building Goals Update

B. **Board Committee and Representative Reports**

1. Student Report

Presenter: Walz, Student Board Representative

2. Transportation Committee Meeting - 1/27/22

Presenter: Steffl, Board Chair

3. Activities Committee Meeting - 1/31/22

Presenter: Thomas, Board Clerk

4. Facilities Committee Meeting - 2/17/22

Presenter: Johnson, Board Director

5. District Curriculum Advisory Committee Meeting - 2/16/22

Presenter: Henderson, Board Director

6. Finance Committee Meeting - 2/24/22

Presenter: Pedersen, Board Treasurer

XII. **UPCOMING EVENTS AND ACTIVITIES**

Presenter: Steffl, Board Chair

- A. Health & Safety Committee Meeting - 3/1/2022 - 3.:45 PM - High School Lakeshirts Lab

- B. Finance Committee Meeting - 3/24/22 - 12:00 PM - District Office

- C. March Board Meeting - 5:30 PM - 3/28/22 - City Council Chambers

XIII. **BOARD MEMBER RESIGNATION**

- A. **Board Member Resignation** - Board Member Kylie Johnson submitted her resignation as Detroit Lakes School Board Member. Motion to accept the resignation of Kylie Johnson as Detroit Lakes School Board Member, effective February 28, 2022.

Presenter: Steffl - Board Chair

- B. **Resolution Appointing Board Member** - Motion to adopt the Resolution Appointing Tom Seaworth to serve as a member of the School Board for the remainder of Kylie Johnson's term expiring December 31, 2022.

Presenter: Steffl - Board Chair

XIV. **MEETING ADJOURNED**

Presenter: Steffl, Board Chair

Laker PRIDE

	<p>Purpose our intention, what drives us</p>	<p>Deliver educational excellence.</p>
	<p>Relationships the ways we connect and behave toward each other</p>	<p>Care and communicate positively and respectfully within and across our schools and community.</p> <ul style="list-style-type: none"> • District ↔ parents and community members • District ↔ building • Building ↔ teacher • Building ↔ parents • Teacher ↔ parent • Teacher ↔ students
	<p>Innovation the creation, development and implementation of a new idea or concept to enhance educational opportunities</p>	<p>Embrace creativity and critical thinking.</p> <ul style="list-style-type: none"> • Renew and bring up to date all systems and practices • Utilize growth mindset to hone existing intentions/objectives and explore new ideas • Support diverse ways of thinking and doing • Embed equity continually in every facet of our work
	<p>Development a process that creates growth, progress, positive change or the addition of physical, economic, environmental, social and demographic components</p>	<p>Foster the academic, social, emotional, and cultural needs of all learners.</p> <ul style="list-style-type: none"> • Implement and sustain PBIS at all levels • Hone our support for social/emotional health • Further learning and implementation of equitable feedback, assessment, grading and reporting • Provide professional development that supports PRIDE
	<p>Equity the quality of being fair (not equal) and impartial</p>	<p>Ensure that our values, policies, and practices are equitable for our students, staff, and community.</p> <ul style="list-style-type: none"> • Clarify and support understanding of equity vs. equality for all • Actively promote equity (institutional, personal, and instructional) • Remove systemic barriers • Accommodate different learning styles • Give students a voice



I pledge allegiance
to the flag
of the United States of America,
and to the Republic
for which it stands,
one Nation under God,
indivisible,
with Liberty and Justice
for all.

Board Presentation February 28, 2022

Detroit Lakes Community Education-

About Community Education

- Community Education is a program started by the state legislature in the 1970's. It's goals initially were to maximize the use of school facilities by the community for educational, social, recreational and other purposes both during and after school hours.

The mission really is from birth to adult!



Lifelong learning: Community members of all ages are district learners and learning is lifelong:



Early childhood

We meet the needs of our families by offering:

- Early Childhood educational opportunities
- After school childcare services
- Parent classes
- Pre-school screening
- School readiness
- Early Childhood screening



Parent
Educator
Brenda Brooks



Pre school/school age care

- Latchkey provides high quality care led by our experienced staff
- Extended care provides enriching, engaging and developmentally appropriate activities while reinforcing positive self-esteem and confidence.



Adult Basic Education (ABE)

- The mission of Adult Basic Education in Minnesota is to provide adults with educational opportunities to acquire and improve their literacy skills necessary to become self-sufficient and participate effectively as productive workers, family members, and citizens.
- ABE Programs include:
 - GED
 - Local Credit Completion Adult High-school diploma
 - State competency based-adult high school diploma
 - ESL (English as a second language)
 - Basic skills enhancement
 - Family Literacy
 - Integrated English Language and Civics Education

ABE Consortium Members

- Detroit Lakes
- Ada/Borup/Norman County West
- Frazee-Vergas
- Lake Park/Audubon
- New York Mills
- Norman County East
- Perham-Dent
- Rothsay
- Ulen/Hitterdal
- Becker County Jail
- Callaway
- Pelican Rapids

Adult Basic Education

ABE Instructional Content

- ~Core Content
 - ~Reading
 - ~Writing
 - ~Mathematics
 - ~Speaking
 - ~Listening
- ~ESL/ELL/ESOL
- ~GED/Adult High School Diploma
- ~Supplementary Content
 - ~Citizenship/civics
 - ~Foundational technology skills
 - ~Transition to higher education
 - ~Employment readiness/workforce education
 - ~Knowing how to learn
 - ~Creative thinking and problem-solving
 - ~Personal, group, and societal effectiveness
 - ~Study skills



Adult Enrichment

- Non-credit programs were developed which would provide opportunities for adults to gain new skills and knowledge while building strong connections and empowering the community. Common categories of classes include:
 -
 - Types of classes typically offered: Arts/crafts, hobbies/languages, food/nutrition, music/dance, health/wellness, computers/technology, plants/vegetables, finances, fitness, real estate and renovations.

Adult Enrichment



What else do we provide?

- DL Community Education is in charge of facility scheduling for both internal and external groups
- We work to mentor the next generation of early childhood providers by working closely with the Academy Model at the HS.
- We provide professional development opportunities for students at the collegiate level within our region.

Gaps, room for improvement

- Adults with disabilities
- Senior targeted services
- Perhaps more maximizing our current swimming pool with an aquatics program
- More areas to partner with the HS within the Academy Model
- Partnerships with athletics/recreation.

Any Questions?



OFFICIAL PROCEEDINGS
SCHOOL BOARD OF INDEPENDENT SCHOOL DISTRICT NO. 22
BECKER AND OTTERTAIL COUNTIES, DETROIT LAKES, MINNESOTA 56501

Regular School Board Meeting
Monday, January 24, 2022, 5:30 PM
City Council Chambers ~ 1025 Roosevelt Avenue, Detroit Lakes, MN, 56501

Present: Amy Erickson, Courtney Henderson, Jennifer Pedersen, John Steffl, April Thomas.

Absent: Kylie Johnson

The meeting was called to order at 5:30 PM by Board Chair Steffl.

The Pledge of Allegiance was recited.

A motion was made by Erickson, seconded by Pedersen, to approve the agenda with the removal of item VIII.I the Naming Rights Agreement with Sanford for the new training room at the high school, and the addition of item XI.A.3 ESSER Report. Motion carried unanimously.

Roosevelt Elementary Principal, Trisha Mariotti and STEAM Teacher Kellie Wolf presented information to the board on the STEAM Program. (EXHIBIT)

Karen Nudell, Special Education Director, and Wendy Fritz, Laker Transitions Facilitator presented information to the board on the Transitions program. (EXHIBIT)

A motion was made by Pedersen, seconded by Erickson, to approve the following consent agenda items. Motion carried with members voting in favor: Erickson, Pedersen, Steffl and Thomas; and members voting against: none; Henderson Abstained from the vote.

- A. Approve the Minutes of the December 20, 2021, Regular School Board Meeting, and the January 10, 2022, Special Board Meeting.
- B. Approve K-12 computer checks #666281-666322, #666359-66371, and #666372-666512 in the amount of \$962,682.26. Hand Payable Checks #666028-666034, #666071-83, #666227, #666229, #666231-666236, #666238-39, #666244-251, #666258-270, #202100135, #202212001-202212006, #202212101-102, #202212501-#202212504, and #202212601-#202212604 in the amount of \$\$3,060,396.68, for a total of \$3,873,481.34. Senior High Activity Account Hand Payable checks #400651-400684, in the amount of \$36,210.76. Middle School Activity Account Hand Payable Checks #200104-200111, in the amount of \$2135.77. (EXHIBIT)
- C. Approve Personnel Agenda Items. (EXHIBIT)
- D. Approve the 2021-2022 EMDL Teacher Seniority List. (EXHIBIT)
- E. Approve the 2022 Board Committee Assignments. (EXHIBIT)
- F. Acknowledge IRS regulation governing tax-exempt reimbursement at the rate of \$0.585 per mile, effective January 1, 2022.
- G. Update authorized signers on District's Official Depository Accounts removing Lori Nustad, Accountant effective January 15, 2022, and adding Jennifer Stangel, Accountant as authorized signer on behalf of the District. (EXHIBIT)
- H. Second Reading of Policies:
 1. 427 – Workload Limits for Certain Special Education Teachers
 2. 428 – Substitute Teacher Pay
 3. 430 – Teacher Evaluation
 4. 491 – Staff Travel
 5. 491.FM – Staff Travel – Excel Expense Form
 6. 521 – Student Disability Nondiscrimination
- I. Donations:
 1. \$5,000.00 in gift cards to Central Market from Terry and Michelle Maier for students in need at Christmas time.
 2. 150 pairs of tennis shoes from the Fargo and Dick Beardsley Marathon for Rossman and Roosevelt Elementary students in need.

Discussion was held on the following items:

- A. 2022-2023 School Calendar. (EXHIBIT)

A motion by Henderson, to grant permission to the administration to determine when to close open enrollment to a particular grade level or school as growing enrollments necessitate, seconded by Thomas. Motion carried unanimously. (EXHIBIT)

A motion by Erickson, to Approve the Construction Change Orders for the High School and Middle School, seconded by Pedersen. Motion carried unanimously. (EXHIBIT)

A motion by Henderson, to Rescind Policy 433 – Vaccinations, Testing, and Face Covering Policy, second by Thomas. Motion carried unanimously. (EXHIBIT)

A motion by Erickson, to Approve the 2021-2023 Food Service Employee Policy Provisions, seconded by Thomas. Motion carried unanimously. (EXHIBIT)

Superintendent Jenson gave a report on the following items: January Enrollment; COVID-19; ESSER Report. (EXHIBIT)

Board Student Representative Walz gave an update from the High School.

Board Chair Steffl gave an update from the Facilities Committee Meeting. (EXHIBIT)

Board Director Henderson gave an update from the Finance Committee Meeting. (EXHIBIT)

Board Chair Steffl announced upcoming meetings.

A motion by Erickson, to Close the Meeting to finalize the Superintendent's Evaluation at 6:28 PM, seconded by Pedersen. Motion carried unanimously.

A motion by Pedersen, to Return to Open Meeting at 7:32 PM, seconded by Erickson. Motion carried unanimously.

A motion by Erickson, to adjourn the meeting at 7:32 PM, seconded by Henderson. Motion carried unanimously.

Respectfully submitted,

April Thomas, Clerk

PERSONNEL AGENDA

January 24, 2022

1) Retirement Resignations:

Michael Daly – Rossman Elementary Physical Education Teacher, effective at the end of the 2021-22 school year.

Dawn Gode – District-wide Occupational Therapist, effective at the end of the 2021-22 school year.

Michael Labine – High School Freshman Seminar Teacher and Link Crew Coordinator, effective at the end of the 2021-22 school year.

1) Resignations:

Amanda Germundson – High School Special Education Paraprofessional, effective December 22, 2021.

Dawn Money – Middle School Special Education Paraprofessional, effective February 1, 2022.

Olivia Stigen – Roosevelt Elementary School Counselor, effective December 22, 2021.

2) Appointments:

William Blasczyk – Head Varsity Boys Swimming Coach, at the rate of 11% of BA, Step 1, or a contract amount of \$4,489.54, effective November 29, 2021.

Brenda Brooks – Lincoln Education Center Parent/Child Educator, at the rate of \$32.81 per hour, working up to 5-10 hours per week during the school year, effective January 4, 2022, pending licensure.

Charles Brown – High School Full-Time Special Education Paraprofessional, at the rate of \$13.80 per hour, working up to 37.50 hours per week, effective January 4, 2022.

Melisa Gatheridge – Long-Term Substitute Roosevelt Elementary Fourth Grade Teacher, as outlined in the Long-Term Substitute Policy the salary will advance as prescribed, effective January 4, 2022, and continuing through February 20, 2022.

Samantha Jerger – Temporary ABE Assistant, at the rate of \$14.30 per hour, working up to 15-20 hours per week, effective January 4, 2022, and continuing through June 30, 2022.

Holly Moe – Middle School Food Service Worker, at the rate of \$14.90 per hour, working up to 20 hours per week, effective December 20, 2021.

Sydney Prussia – Rossman Elementary Kindergarten Teacher, at the rate of \$28.66 per hour, effective January 4-13, 2022, and a rate of BA, Step 1, or a pro-rated contract amount of \$20,865.39, effective January 14, 2022; and Head Varsity Softball Coach, at the rate of 11% of BA, Step 1, or a contract amount of \$4,489.54, effective March 14, 2022.

Jennifer Stangel – District Accountant, at the rate of \$27.50 per hour, working 40 hours per week, effective January 12, 2022.

3) Amended Assignment:

Tara Amundson – Rossman Elementary Special Education Paraprofessional, to amend her schedule from 29.75 hours per week decreasing it to 20 hours per week, effective December 13, 2021.

Stacy Conn – Middle School Health Assistant, due to Covid-19 to extend the temporary increase in hours, working up to 37.5 hours per week through the end of the 2021-22 school year.

Mary Edwards – High School Health Assistant, due to Covid-19 to extend the temporary increase in hours, working up to 37.5 hours per week through the end of the 2021-22 school year.

Julie Hokanson – Roosevelt Elementary Health Assistant, due to Covid-19 to extend the temporary increase in hours, working up to 37.5 hours per week through the end of the 2021-22 school year.

Maureen Howland – Rossman Elementary Food Service Site Lead, to amend her schedule from less than 30 hours per week increasing it to more than 30 hours per week, effective September 7, 2021.

Andrea Leitheiser – Rossman Elementary Special Education Paraprofessional, to amend her assignment to Full-Time Special Education Paraprofessional, increasing her schedule from 29.75 hours per week to 37.50 hours per week, effective January 5, 2022.

Jessie Marx – Rossman Elementary Health Assistant, due to Covid-19 to extend the temporary increase in hours, working up to 37.5 hours per week through the end of the 2021-22 school year.

Jill Westhoff – Middle School Cashier/Server to amend her assignment to Food Service Worker, working up to 5.75 hours per day, effective September 1, 2021.

4) Leave of Absence:

James Bergerson – High School Custodian, requests to extend his leave of absence through April 30, 2022.

Cassandra Brausen – High School Special Education Teacher, requests to extend her leave of absence through the end of the 2021-2022 school year.

Jennifer Mitchell – Lincoln Education Center ECFE/SR Assistant requests to extend her leave of absence through the end of the 2021-2022 school year.

Check Nbr	Vendor Name	Check Date	Check Amount
666574	A-OX WELDING SUPPLY CO. INC.	02/14/2022	184.93
666575	A.B.M. INC.	02/14/2022	102.90
666576	AJINOMOTO CAMBROOKE INC	02/14/2022	86.94
666577	ALLIANCE PEST PROTECTION	02/14/2022	250.00
666578	Vendor Continued Check	02/14/2022	0.00
666579	Vendor Continued Check	02/14/2022	0.00
666580	AMAZON	02/14/2022	1,161.06
666581	Vendor Continued Check	02/14/2022	0.00
666582	ARAMARK	02/14/2022	2,125.84
666583	ARVIG COMMUNICATION SYSTEMS	02/14/2022	509.88
666584	ARVIG COMMUNICATION SYSTEMS	02/14/2022	475.00
666585	AUTO VALUE DETROIT LAKES	02/14/2022	95.96
666586	BECKER COUNTY ENVIRONMENTAL SE	02/14/2022	1,161.69
666587	BERG, MARJORIE L	02/14/2022	20.17
666588	BEUG'S ACE HARDWARE	02/14/2022	77.58
666589	Vendor Continued Check	02/14/2022	0.00
666590	BIX PRODUCE	02/14/2022	11,127.23
666591	BLUE 84 SPIRIT	02/14/2022	2,264.00
666592	BLUE SKY, INC	02/14/2022	243.75
666593	BRENCO CORP.	02/14/2022	2,417.35
666594	BROOKS, BRENDA	02/14/2022	25.00
666595	BSN SPORTS	02/14/2022	130.34
666596	BUCHHOLZ, JAMES E	02/14/2022	55.94
666597	BYER, BRIANNA	02/14/2022	19.72
666598	CAPITAL ONE TRADE CREDIT	02/14/2022	61.22
666599	CAREERSAFE, LLC	02/14/2022	1,275.00
666600	CAULFIELD, NIKKI	02/14/2022	110.78
666601	CENEX COMMUNITY CO-OPS	02/14/2022	3,517.45
666602	Vendor Continued Check	02/14/2022	0.00
666603	CENTRAL MARKET	02/14/2022	396.94
666604	CITY OF DETROIT LAKES	02/14/2022	19,855.37
666605	COLE PAPERS	02/14/2022	348.41
666606	CONSTELLATION NEW ENERGY GAS D	02/14/2022	9,371.64
666607	COOK, ALISON M	02/14/2022	917.20
666608	CRISIS PREVENTION INSTITUTE	02/14/2022	200.00
666609	CULINEX	02/14/2022	99.15
666610	DACOTAH PAPER COMPANY	02/14/2022	1,386.28
666611	DAN SCHLAUDERAFF SERVICES LLC	02/14/2022	1,511.10
666612	DECKER EQUIPMENT	02/14/2022	348.74
666613	DIGITAL SCOREBOARDS LLC	02/14/2022	78,990.00
666614	DIGITAL SIGNUP	02/14/2022	2,400.00
666615	DRIVEWAY SERVICE	02/14/2022	7,416.25
666616	Vendor Continued Check	02/14/2022	0.00
666617	Vendor Continued Check	02/14/2022	0.00
666618	Vendor Continued Check	02/14/2022	0.00
666619	Vendor Continued Check	02/14/2022	0.00
666620	Vendor Continued Check	02/14/2022	0.00
666621	Vendor Continued Check	02/14/2022	0.00
666622	EAST SIDE JERSEY DAIRY ESJD	02/14/2022	7,016.28
666623	EDUCATORS BENEFIT CONSULTANTS,	02/14/2022	577.66

Check Nbr	Vendor Name	Check Date	Check Amount
666624	EHLERS	02/14/2022	2,900.00
666625	EMERGENT SYSTEMS EXCHANGE, LLC	02/14/2022	588.00
666626	ESSENTIA HEALTH	02/14/2022	2,115.00
666627	EVCO PETROLEUM PRODUCTS, INC	02/14/2022	56.13
666628	FELDT PLUMBING LLP	02/14/2022	8,930.00
666629	FETT, TA	02/14/2022	400.00
666630	FIRST CHOICE FOOD & BEVERAGE S	02/14/2022	709.04
666631	FLAGSHIP RECREATION	02/14/2022	139.40
666632	FLINN SCIENTIFIC INC.	02/14/2022	35.00
666633	FORUM COMMUNICATIONS PRINTING	02/14/2022	3,369.26
666634	FORUM COMMUNICATIONS COMPANY -	02/14/2022	1,185.40
666635	FREEMAN, BELINDA A	02/14/2022	119.92
666636	FRITZ STALEY, KARIN E	02/14/2022	77.12
666637	GAG, KELLY J.	02/14/2022	150.00
666638	GARRETT METAL DETECTORS	02/14/2022	413.91
666639	GERRELL'S SPORT CENTER	02/14/2022	715.54
666640	Vendor Continued Check	02/14/2022	0.00
666641	GREEN'S PLUMBING & MODERN HEAT	02/14/2022	14,659.30
666642	HAWKINS, INC.	02/14/2022	845.94
666643	HEBERT, NANCY	02/14/2022	135.00
666644	HENDERSON, COURTNEY L	02/14/2022	558.18
666645	HENTGES, PRESTON	02/14/2022	250.00
666646	Vendor Continued Check	02/14/2022	0.00
666647	Vendor Continued Check	02/14/2022	0.00
666648	HILLYARD / HUTCHINSON	02/14/2022	6,369.04
666649	HOUGH INC.	02/14/2022	3,048.00
666650	INCLUSIVE TLC	02/14/2022	299.00
666651	JENSEN, LAURA A	02/14/2022	21.73
666652	JENSEN'S CHEMICAL INC	02/14/2022	128.85
666653	JEROME, SHANNON	02/14/2022	52.17
666654	JOHNSON'S LOCK & KEY	02/14/2022	872.15
666655	JOSTENS	02/14/2022	1,688.41
666656	DAVID B. KNOPF CONSTRUCTION	02/14/2022	7,810.00
666657	L&M FLEET SUPPLY, INC.	02/14/2022	556.39
666658	LAKESHORE LEARNING MATERIALS	02/14/2022	159.00
666659	LAKER LOCKER	02/14/2022	283.00
666660	LAKES GLASS, INC.	02/14/2022	50.00
666661	LAKES COUNTRY SERVICE COOPERAT	02/14/2022	59.00
666662	LEN BUSCH ROSES	02/14/2022	146.15
666663	LEO G STEIN AND CO	02/14/2022	115.44
666664	LIFE LINE INC.	02/14/2022	100.00
666665	MAAP	02/14/2022	895.00
666666	MACKIN EDUCATION RESOURCES	02/14/2022	6,611.63
666667	MASA	02/14/2022	816.00
666668	MATH MASTERS	02/14/2022	750.00
666669	MDE-MCIS	02/14/2022	1,350.00
666670	Vendor Continued Check	02/14/2022	0.00
666671	MENARDS - DETROIT LAKES	02/14/2022	1,463.45
666672	MID STATES WIRELESS, INC.	02/14/2022	121.00
666673	MIDWEST BUS PARTS	02/14/2022	1,606.50

Check Nbr	Vendor Name	Check Date	Check Amount
666674	MILLER YARD CARE AND CONSTRUCT	02/14/2022	1,620.00
666675	MINNESOTA ENERGY RESOURCES	02/14/2022	20,268.29
666676	MN STATE HIGH SCHOOL LEAGUE	02/14/2022	170.00
666677	MN STATE COMMUNITY & TECHNICAL	02/14/2022	17,017.69
666678	MUD HOLE CUSTOM TACKLE, INC.	02/14/2022	885.43
666679	MULCAHY	02/14/2022	284.02
666680	MYERS, CARA L	02/14/2022	110.10
666681	NAPA AUTO PARTS	02/14/2022	39.96
666682	NORTH COUNTRY BUSINESS PRODUCT	02/14/2022	4,916.96
666683	OFFICE DEPOT, INC	02/14/2022	39.77
666684	OLANDER BUS SERVICE INC.	02/14/2022	295.97
666685	OTIS ELEVATOR COMPANY	02/14/2022	150.00
666686	Vendor Continued Check	02/14/2022	0.00
666687	Vendor Continued Check	02/14/2022	0.00
666688	PAN-O-GOLD BAKING CO.	02/14/2022	1,075.56
666689	PAPA MURPHY'S	02/14/2022	861.00
666690	PEPSI	02/14/2022	1,804.54
666691	Vendor Continued Check	02/14/2022	0.00
666692	PERFORMANCE FOODSERVICE	02/14/2022	6,293.09
666693	POPPLERS MUSIC STORE	02/14/2022	399.85
666694	PORTER, AMY J	02/14/2022	150.03
666695	PRECISION PRINTING	02/14/2022	899.00
666696	PREMIUM WATERS, INC.	02/14/2022	40.89
666697	RAMSEY FLOORING, INC.	02/14/2022	850.00
666698	REALLY GOOD STUFF	02/14/2022	557.30
666699	RETHWISCH, FRANCINE	02/14/2022	11.10
666700	ROGERS, DENNIS	02/14/2022	275.75
666701	ROJAS, TERESA	02/14/2022	1,800.00
666702	RUPP, ANDERSON, SQUIRES & WALD	02/14/2022	2,405.92
666703	SAVVAS LEARNING COMPANY LLC	02/14/2022	233.04
666704	SCHMITT MUSIC	02/14/2022	403.12
666705	SCHOOL SPECIALTY LLC	02/14/2022	580.56
666706	SEPTIC VAC	02/14/2022	130.00
666707	SIEWERT, TIMOTHY D	02/14/2022	100.00
666708	STENERSON BROS. LUMBER CO.	02/14/2022	23.05
666709	STEIN'S INC.	02/14/2022	628.00
666710	STELLHER HUMAN SERVICES, INC.	02/14/2022	32,800.00
666711	SUCKERT, MICHAEL W	02/14/2022	69.11
666712	SWANSON'S REPAIR	02/14/2022	3,530.32
666713	TRAINING ROOM, INC.	02/14/2022	40.42
666714	TRICORNE AUDIO INC.	02/14/2022	114.93
666715	TWEETON REFRIGERATION, INC.	02/14/2022	550.50
666716	Vendor Continued Check	02/14/2022	0.00
666717	Vendor Continued Check	02/14/2022	0.00
666718	UPPER LAKES FOODS, INC.	02/14/2022	15,213.29
666719	VOIGT, JAMES J	02/14/2022	20.91
666720	WATER BILLBOARDS	02/14/2022	504.00
666721	WEST FARGO EVENTS, INC	02/14/2022	900.00
666722	WILLIAM V. MACGILL & CO.	02/14/2022	327.64

Check Nbr	Vendor Name	Check Date	Check Amount
149	Computer	Check(s) For a Total of	351,449.91

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	149	Computer	Checks For a Total of	351,449.91
Total For	149	Manual, Wire Tran, ACH &	Computer Checks	351,449.91
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	351,449.91

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
01	GENERAL FUND	0.00	3,302.71	187,762.79	191,065.50
02	FOOD SERVICE	0.00	0.00	55,916.77	55,916.77
03	TRANSPORTATION F	0.00	0.00	2,532.97	2,532.97
04	COMMUNITY SERVIC	0.00	250.00	6,017.22	6,267.22
05	CAPITAL EXPENDIT	0.00	0.00	86,176.27	86,176.27
06	BUILDING FUND	0.00	0.00	6,591.18	6,591.18
07	DEBT SERVICE FUN	0.00	0.00	2,900.00	2,900.00

Check Nbr	Vendor Name	Check Date	Check Amount
666767	ALL STATE COMMUNICATIONS	02/28/2022	7,518.83
666768	Vendor Continued Check	02/28/2022	0.00
666769	Vendor Continued Check	02/28/2022	0.00
666770	Vendor Continued Check	02/28/2022	0.00
666771	AMAZON	02/28/2022	1,891.76
666772	ANDERSON COACH OF FRAZEE, INC.	02/28/2022	38,540.86
666773	ARVIG COMMUNICATION SYSTEMS	02/28/2022	125.50
666774	BECKER COUNTY TRANSIT	02/28/2022	150.00
666775	BECKER COUNTY ENVIRONMENTAL SE	02/28/2022	9.00
666776	BEUG'S ACE HARDWARE	02/28/2022	16.94
666777	BIX PRODUCE	02/28/2022	8,561.74
666778	BLUE 84 SPIRIT	02/28/2022	1,182.24
666779	BRENCO CORP.	02/28/2022	2,070.07
666780	BUCHHOLZ, JAMES E	02/28/2022	15.50
666781	CAPITAL ONE TRADE CREDIT	02/28/2022	38.10
666782	CAREERSAFE, LLC	02/28/2022	125.00
666783	Vendor Continued Check	02/28/2022	0.00
666784	CENTRAL MARKET	02/28/2022	449.86
666785	CITI CARGO & STORAGE	02/28/2022	100.00
666786	CONNECT INTERIORS	02/28/2022	601.54
666787	Vendor Continued Check	02/28/2022	0.00
666788	CULINEX	02/28/2022	2,754.66
666789	DACOTAH PAPER COMPANY	02/28/2022	3,029.65
666790	DETROIT LAKES DISPOSAL	02/28/2022	2,517.33
666791	DETROIT LAKES OVERHEAD DOOR IN	02/28/2022	225.00
666792	DRIVEWAY SERVICE	02/28/2022	8,573.75
666793	Vendor Continued Check	02/28/2022	0.00
666794	Vendor Continued Check	02/28/2022	0.00
666795	EAST SIDE JERSEY DAIRY ESJD	02/28/2022	3,395.32
666796	EASTMAN, MEGAN	02/28/2022	250.00
666797	ERICKSON, AMY S	02/28/2022	348.52
666798	ESSENTIA HEALTH	02/28/2022	2,070.00
666799	ESTR PUBLICATIONS	02/28/2022	67.00
666800	FARGO PUBLIC SCHOOLS	02/28/2022	1,156.48
666801	FIRST CHOICE FOOD & BEVERAGE S	02/28/2022	467.94
666802	GREEN'S PLUMBING & MODERN HEAT	02/28/2022	5,607.96
666803	HAL LEONARD	02/28/2022	195.00
666804	Vendor Continued Check	02/28/2022	0.00
666805	HILLYARD / HUTCHINSON	02/28/2022	2,871.32
666806	HOLMQUIST, MELANIE M	02/28/2022	35.13
666807	HOUGH INC.	02/28/2022	2,574.63
666808	INTERQUEST DETECTION CANINES	02/28/2022	660.00
666809	KRUEGER INTERNATIONAL INC	02/28/2022	34,975.80
666810	Vendor Continued Check	02/28/2022	0.00
666811	L&M FLEET SUPPLY, INC.	02/28/2022	476.48
666812	LAKES SPORT SHOP	02/28/2022	3,000.00
666813	LEGWORK INSTALLATION SERVICES	02/28/2022	1,890.00
666814	LEIGHTON BROADCASTING	02/28/2022	4,174.00
666815	MARK'S ELECTRIC INC.	02/28/2022	785.26
666816	MARIOTTI, TRISHA L	02/28/2022	662.90

Check Nbr	Vendor Name	Check Date	Check Amount
666817	MENARDS - DETROIT LAKES	02/28/2022	561.77
666818	MIGUEL'S	02/28/2022	594.46
666819	MINNKOTA RECYCLING	02/28/2022	276.00
666820	MSBA - MN SCHOOL BOARDS ASSOC.	02/28/2022	250.00
666821	NAPA CENTRAL	02/28/2022	69.14
666822	NOC BAY TRADING COMPANY	02/28/2022	1,103.55
666823	NORTH COUNTRY BUSINESS PRODUCT	02/28/2022	1,678.65
666824	OFFICE OF MN. IT SERVICES	02/28/2022	3,600.26
666825	OLANDER BUS SERVICE INC.	02/28/2022	7,007.53
666826	OLSON, NANCY N	02/28/2022	39.45
666827	Vendor Continued Check	02/28/2022	0.00
666828	PAN-O-GOLD BAKING CO.	02/28/2022	276.95
666829	PAPA MURPHY'S	02/28/2022	742.50
666830	PEPSI	02/28/2022	1,422.90
666831	Vendor Continued Check	02/28/2022	0.00
666832	PERFORMANCE FOODSERVICE	02/28/2022	6,201.04
666833	P.F. PETTIBONE & CO.	02/28/2022	575.55
666834	PHONAK	02/28/2022	178.99
666835	PRO PRINT, INC.	02/28/2022	349.20
666836	QUADIANT FINANCE USA, INC.	02/28/2022	1,000.00
666837	REDWOOD TOXICOLOGY LABORATORY,	02/28/2022	151.86
666838	RWP, INC.	02/28/2022	4,000.00
666839	SCHULTZ BUS COMPANY	02/28/2022	1,248.25
666840	SCHOOL SPECIALTY LLC	02/28/2022	71.72
666841	SCHWARTZ, JEAN E	02/28/2022	55.00
666842	SIEWERT, TIMOTHY D	02/28/2022	90.00
666843	STEIN'S INC.	02/28/2022	502.00
666844	SUMMIT FIRE PROTECTION	02/28/2022	281.00
666845	TWEETON REFRIGERATION, INC.	02/28/2022	347.70
666846	Vendor Continued Check	02/28/2022	0.00
666847	UPPER LAKES FOODS, INC.	02/28/2022	7,829.30
666848	VERIZON WIRELESS	02/28/2022	922.57
666849	WESTRUM, SANDRA E	02/28/2022	33.94
666850	WILLIAM V. MACGILL & CO.	02/28/2022	98.62
84	Computer	Check(s) For a Total of	185,720.97

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	84	Computer	Checks For a Total of	185,720.97
Total For	84	Manual, Wire Tran, ACH & Computer	Checks	185,720.97
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	185,720.97

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
01	GENERAL FUND	0.00	0.00	130,582.06	130,582.06
02	FOOD SERVICE	0.00	0.00	38,462.87	38,462.87
03	TRANSPORTATION F	0.00	0.00	3,718.33	3,718.33
04	COMMUNITY SERVIC	0.00	250.00	197.64	447.64
05	CAPITAL EXPENDIT	0.00	0.00	11,890.40	11,890.40
06	BUILDING FUND	0.00	0.00	619.67	619.67

Check Nbr	Vendor Name	Check Date	Check Amount
666749	ADVANCE GARAGE DOOR, INC.	02/22/2022	14,826.80
666750	BERGSTROM ELECTRIC, INC.	02/22/2022	18,323.60
666751	CENTRE STAGE MANUFACTURING CO.	02/22/2022	1,965.50
666752	CLASSIC CONCRETE CONTRACTORS,	02/22/2022	34,129.50
666753	ELLENSON CAULKING LLC	02/22/2022	9,235.10
666754	FARGO GLASS & PAINT CO., INC.	02/22/2022	7,703.33
666755	FERGUS DRYWALL, INC.	02/22/2022	17,772.55
666756	FLOOR TO CEILING-CARPET ONE	02/22/2022	14,569.70
666757	GEHRTZ CONSTRUCTION SERVICES	02/22/2022	41,095.67
666758	HAATAJA CONTRACTING INC.	02/22/2022	44,220.82
666759	HUESMAN SCHREIBER MASONRY, LLC	02/22/2022	3,705.00
666760	I'LL TILE & STONE INC.	02/22/2022	9,095.17
666761	ICS CONSULTING, INC.	02/22/2022	10,873.00
666762	KENDELL DOORS & HARDWARE, INC.	02/22/2022	6,010.40
666763	LEDGESTONE, INC.	02/22/2022	60,323.64
666764	QUALITY CONCRETE INC.	02/22/2022	7,340.00
666765	TRIMARK HOCKENBERGS	02/22/2022	5,828.19
666766	ZERR BERG	02/22/2022	8,602.00
18	Computer	Check(s) For a Total of	315,619.97

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	18	Computer	Checks For a Total of	315,619.97
Total For	18	Manual, Wire Tran, ACH & Computer	Checks	315,619.97
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	315,619.97

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
06	BUILDING FUND	0.00	0.00	315,619.97	315,619.97

January 2022 Hand Payables Summary

Fund	January 1-31	Total
01 - General Fund	\$2,503,937.43	\$2,503,937.43
02 - Food Service	\$82,597.64	\$82,597.64
03 - Transportation	\$269,151.96	\$269,151.96
04 - Community Service Fund	\$70,074.72	\$70,074.72
05 - Capital Expenditure Fund	\$1,320.64	\$1,320.64
06 - Building Fund	\$2,715,290.63	\$2,715,290.63
88 - Activities Account	\$97,846.24	\$97,846.24
Total		\$5,740,219.26

January 2022 Hand Payables Total

\$5,740,219.26

CHECK NUMBER	VENDOR	CHECK DATE	INVOICE DESCRIPTION	AMOUNT
666271	CASH-WA DISTRIBUTING CO.	01/05/2022	Multiple Invoices	5,570.02
			Totals for 666271	5,570.02
666276	DISTRICT AUXILIARY ACCOUNT	01/05/2022	Multiple Invoices	3,620.79
			Totals for 666276	3,620.79
666277	OLANDER BUS SERVICE INC.	01/05/2022	Multiple Invoices	157,323.84
			Totals for 666277	157,323.84
666278	SCHULTZ BUS COMPANY	01/05/2022	Multiple Invoices	91,189.50
			Totals for 666278	91,189.50
666280	BOND TRUST SERVICES CORPORATIO	01/07/2022	Multiple Invoices	2,715,290.63
			Totals for 666280	2,715,290.63
666323	CASH-WA DISTRIBUTING CO.	01/11/2022	Multiple Invoices	375.02
666323	CASH-WA DISTRIBUTING CO.	01/11/2022	Multiple Invoices	-375.02
			Totals for 666323	0.00
666324	MINNESOTA ENERGY RESOURCES	01/11/2022	Multiple Invoices	7,996.20
666324	MINNESOTA ENERGY RESOURCES	01/11/2022	Multiple Invoices	-7,996.20
			Totals for 666324	0.00
666325	ROJAS, TERESA	01/11/2022	BEAD CONTAINERS	23.67
666325	ROJAS, TERESA	01/11/2022	BEAD CONTAINERS	-23.67
			Totals for 666325	0.00
666326	CASH-WA DISTRIBUTING CO.	01/11/2022	Multiple Invoices	375.02
			Totals for 666326	375.02
666327	MINNESOTA ENERGY RESOURCES	01/11/2022	Multiple Invoices	7,996.20
			Totals for 666327	7,996.20
666328	ROJAS, TERESA	01/11/2022	BEAD CONTAINERS	23.67
			Totals for 666328	23.67
666329	AMER. FAMILY LIFE ASSURANCE CO	01/14/2022	Payroll accrual	187.51
			Totals for 666329	187.51
666330	AFSCME COUNCIL 65	01/14/2022	Payroll accrual	311.16
			Totals for 666330	311.16
666331	D. L. ATHLETIC FOUNDATION	01/14/2022	Payroll accrual	168.00
			Totals for 666331	168.00
666332	D.L. PUBLIC EDUCATION FOUNDATI	01/14/2022	Payroll accrual	46.00
			Totals for 666332	46.00
666333	IND. SCHOOL DISTRICT #22	01/14/2022	Multiple Invoices	6,818.79
			Totals for 666333	6,818.79
666334	MINNESOTA CHILD SUPPORT	01/14/2022	Multiple Invoices	1,341.50
			Totals for 666334	1,341.50
666335	SUPPORT PAYMENT CLEARINGHOUSE	01/14/2022	PAYROLL ACCRUAL	335.91
			Totals for 666335	335.91

CHECK NUMBER	VENDOR	CHECK DATE	INVOICE DESCRIPTION	AMOUNT
666336	U.S. TREASURY	01/14/2022	Payroll accrual	393.06
			Totals for 666336	393.06
666337	UNITED WAY OF BECKER COUNTY	01/14/2022	Payroll accrual	307.00
			Totals for 666337	307.00
666343	DISTRICT AUXILIARY ACCOUNT	01/14/2022	Multiple Invoices	4,140.74
			Totals for 666343	4,140.74
666351	CASH-WA DISTRIBUTING CO.	01/17/2022	Multiple Invoices	5,704.16
			Totals for 666351	5,704.16
666353	ARVIG COMMUNICATION SYSTEMS	01/18/2022	TELEPHONE SERVICES	2,133.83
			Totals for 666353	2,133.83
666355	CENEX COMMUNITY CO-OPS	01/18/2022	Multiple Invoices	2,299.12
			Totals for 666355	2,299.12
666356	INDEPENDENT EMERGENCY SERVICES	01/18/2022	ANNUAL E-911 CHARGE	646.20
			Totals for 666356	646.20
666357	OFFICE OF MN. IT SERVICES	01/18/2022	WAN MONTHLY SERVICES	1,800.13
			Totals for 666357	1,800.13
666358	VERIZON WIRELESS	01/18/2022	Multiple Invoices	1,628.11
			Totals for 666358	1,628.11
666513	CASH-WA DISTRIBUTING CO.	01/21/2022	Multiple Invoices	2,382.04
			Totals for 666513	2,382.04
666514	MADISON NATIONAL LIFE INSURANC	01/21/2022	LTD - DECEMBER 2021	2,578.83
			Totals for 666514	2,578.83
666515	MINNESOTA DEPARTMENT OF HEALTH	01/21/2022	Multiple Invoices	4,145.00
			Totals for 666515	4,145.00
666521	DISTRICT AUXILIARY ACCOUNT	01/21/2022	Multiple Invoices	4,054.20
			Totals for 666521	4,054.20
666522	MN PEIP	01/24/2022	Health Insurance February 2022 Coverage	311,121.12
			Totals for 666522	311,121.12
666523	CASH-WA DISTRIBUTING CO.	01/25/2022	FOOD	2,917.38
			Totals for 666523	2,917.38
666524	A.B.M. INC.	01/25/2022	Multiple Invoices	936.06
666524	A.B.M. INC.	01/25/2022	Multiple Invoices	-936.06
			Totals for 666524	0.00
666536	AMAZON	01/25/2022	Multiple Invoices	11,067.97
			Totals for 666536	11,067.97
666537	ANDERSON COACH OF FRAZEE, INC.	01/25/2022	ACTIVITIES TRIPS	20,869.71
			Totals for 666537	20,869.71

CHECK NUMBER	VENDOR	CHECK DATE	INVOICE DESCRIPTION	AMOUNT
666539	CITY OF DETROIT LAKES	01/25/2022	Multiple Invoices	16,654.93
			Totals for 666539	16,654.93
666540	OLANDER BUS SERVICE INC.	01/25/2022	DEC EXTRA TRIPS	6,825.40
			Totals for 666540	6,825.40
666541	A.B.M. INC.	01/25/2022	Multiple Invoices	936.06
			Totals for 666541	936.06
666542	AMER. FAMILY LIFE ASSURANCE CO	01/28/2022	Payroll accrual	187.51
			Totals for 666542	187.51
666543	AFSCME COUNCIL 65	01/28/2022	Payroll accrual	315.15
			Totals for 666543	315.15
666544	D.L. EDUCATION MINNESOTA	01/28/2022	Payroll accrual	1,130.72
			Totals for 666544	1,130.72
666545	D. L. ATHLETIC FOUNDATION	01/28/2022	Payroll accrual	168.00
			Totals for 666545	168.00
666546	D.L. PUBLIC EDUCATION FOUNDATI	01/28/2022	Payroll accrual	46.00
			Totals for 666546	46.00
666547	D.L. EDUCATION MINNESOTA	01/28/2022	Payroll accrual	19,687.34
			Totals for 666547	19,687.34
666548	IND. SCHOOL DISTRICT #22	01/28/2022	Multiple Invoices	6,818.79
			Totals for 666548	6,818.79
666549	MINNESOTA CHILD SUPPORT	01/28/2022	Multiple Invoices	1,341.50
			Totals for 666549	1,341.50
666550	MN SCHOOL EMPLOYEES ASSOC.	01/28/2022	Payroll accrual	418.37
			Totals for 666550	418.37
666551	SUPPORT PAYMENT CLEARINGHOUSE	01/28/2022	PAYROLL ACCRUAL	335.91
			Totals for 666551	335.91
666552	U.S. TREASURY	01/28/2022	Payroll accrual	692.56
			Totals for 666552	692.56
666553	UNITED WAY OF BECKER COUNTY	01/28/2022	Payroll accrual	307.00
			Totals for 666553	307.00
666554	ALIGNMENT NASHVILLE	01/28/2022	ACADEMIES OF NASHVILLE - REGISTRATION	15,490.00
			Totals for 666554	15,490.00
666555	CASH-WA DISTRIBUTING CO.	01/28/2022	Multiple Invoices	1,939.58
			Totals for 666555	1,939.58
666556	FURTHER	01/28/2022	PARTICIPATION FEES	409.05
			Totals for 666556	409.05
666557	MADISON NATIONAL LIFE INSURANC	01/28/2022	NATIONAL LIFE COVERAGE - JAN 2022	2,625.47
			Totals for 666557	2,625.47

CHECK NUMBER	CHECK VENDOR	CHECK DATE	INVOICE DESCRIPTION	AMOUNT
666558	MADISON NATIONAL LIFE INSURANC	01/28/2022	Natioonal Insurance Services February Coverage, 2022	2,063.17
			Totals for 666558	2,063.17
202201001	INTERNAL REVENUE SERVICE	01/14/2022	Multiple Invoices	198,261.44
202201001	INTERNAL REVENUE SERVICE	01/18/2022	Multiple Invoices	123.90
202201001	INTERNAL REVENUE SERVICE	01/18/2022	Multiple Invoices	-123.90
			Totals for 202201001	198,261.44
202201002	INTERNAL REVENUE SERVICE	01/28/2022	Multiple Invoices	216,936.82
			Totals for 202201002	216,936.82
202201003	MINNESOTA REVENUE	01/14/2022	Payroll accrual	30,716.29
			Totals for 202201003	30,716.29
202201004	MINNESOTA REVENUE	01/28/2022	Payroll accrual	34,611.04
			Totals for 202201004	34,611.04
202201005	INDEPENDENT SCHOOL DIST. #22	01/14/2022	Multiple Invoices	624,338.38
202201005	INDEPENDENT SCHOOL DIST. #22	01/18/2022	PAYROLL ACCRUAL	695.28
202201005	INDEPENDENT SCHOOL DIST. #22	01/18/2022	PAYROLL ACCRUAL	-695.28
			Totals for 202201005	624,338.38
202201006	INDEPENDENT SCHOOL DIST. #22	01/28/2022	PAYROLL ACCRUAL	663,025.89
			Totals for 202201006	663,025.89
202201101	EDUCATORS BENEFIT CONSULTANTS,	01/14/2022	Multiple Invoices	34,689.19
			Totals for 202201101	34,689.19
202201102	EDUCATORS BENEFIT CONSULTANTS,	01/28/2022	Multiple Invoices	34,689.19
			Totals for 202201102	34,689.19
202201150	PUBLIC EMPLOYEES RETIREMENT	01/14/2022	Payroll accrual	22.00
			Totals for 202201150	22.00
202201501	PUBLIC EMPLOYEES RETIREMENT	01/14/2022	Multiple Invoices	26,932.32
202201501	PUBLIC EMPLOYEES RETIREMENT	01/18/2022	Multiple Invoices	113.38
202201501	PUBLIC EMPLOYEES RETIREMENT	01/18/2022	Multiple Invoices	-113.38
			Totals for 202201501	26,932.32
202201502	PUBLIC EMPLOYEES RETIREMENT	01/28/2022	Multiple Invoices	32,429.31
			Totals for 202201502	32,429.31
202201503	MN TEACHERS RETIREMENT ASSOC.	01/14/2022	Multiple Invoices	119,957.43
			Totals for 202201503	119,957.43
202201504	MN TEACHERS RETIREMENT ASSOC.	01/28/2022	Multiple Invoices	116,286.92
			Totals for 202201504	116,286.92
202201601	MINNESOTA STATE RETIREMENT SYS	01/14/2022	Multiple Invoices	14,090.43
			Totals for 202201601	14,090.43
202201602	MINNESOTA STATE RETIREMENT SYS	01/28/2022	Multiple Invoices	12,421.68
			Totals for 202201602	12,421.68

<u>CHECK</u>		<u>CHECK</u>	<u>INVOICE</u>	
<u>NUMBER</u>	<u>VENDOR</u>	<u>DATE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
202201603	FURTHER	01/14/2022	Payroll accrual	11,010.24
			Totals for 202201603	11,010.24
202201604	FURTHER	01/28/2022	Payroll accrual	11,010.24
			Totals for 202201604	11,010.24
202201801	CORPORATE PAYMENT SYSTEMS	01/31/2022	Multiple Invoices	13,764.56
			Totals for 202201801	13,764.56
			Totals for BNK5	5,642,373.02
			Totals for checks	5,642,373.02

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
01	GENERAL FUND	2,393,768.00	4,666.04	105,503.39	2,503,937.43
02	FOOD SERVICE	59,967.20	0.00	22,630.44	82,597.64
03	TRANSPORTATION FUND	18,201.57	0.00	250,950.39	269,151.96
04	COMMUNITY SERVICE FUND	69,228.41	0.00	846.31	70,074.72
05	CAPITAL EXPENDITURE	0.00	0.00	1,320.64	1,320.64
07	DEBT SERVICE FUND	0.00	0.00	2,715,290.63	2,715,290.63
***	Fund Summary Totals ***	2,541,165.18	4,666.04	3,096,541.80	5,642,373.02

***** End of report *****

BANK RECONCILIATION (DLMS)

1/31/22

BREMER BANK STATEMENT BALANCE	10,240.35
ADD: RECEIPTS DEPOSITED BUT NOT ON BANK STATEMENT	0.00
LESS: OPEN CHECKS NOT CLEARED	(179.70)
BANK ENDING STATEMENT BALANCE	<u>10,060.65</u>
BOOK BALANCE - PRIOR MONTH ENDING	10,136.33
ADD: RECEIPTS (FROM RECEIPTS REPORT)	0.09
LESS: PAYMENTS (CHECKS REPORT)	(75.77)
NSF CHECKS:	0.00
BOOK ENDING BALANCE	<u>10,060.65</u>
DIFFERENCE	0.00

Receipt	Description	Acct Nbr	Trans Date	Amount
			Totals for	0.00
			Total for Cash Receipts	0.00

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
***	Fund Summary Totals ***	0.00	0.00	0.00	0.00

***** End of report *****

Acct Nbr	OBJ	Description	Reference	Trans Date	Debit	Credit
88 A	101 31	BREMER BANK INTEREST REC'D -JANUARY 2022	013101	01/31/2022	0.09	0.00
		0.09 Totals for 013101				
		0.09 Total for Journal Entries				

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
88	ACTIVITIES	0.09	0.00	0.00	0.09
***	Fund Summary Totals ***	0.09	0.00	0.00	0.09

***** End of report *****

<u>CHECK</u>	<u>CHECK</u>	<u>ACCOUNT</u>	<u>INVOICE</u>	<u>INVOICE</u>	<u>AMOUNT</u>
<u>NUMBER</u> <u>VENDOR</u>	<u>DATE</u>	<u>NUMBER</u>	<u>NUMBER</u>	<u>DESCRIPTION</u>	
200112 JOHNSON, JACOB	01/07/2022	88 E 031 298 174 888 401	01072022	BLUE TEAM/AUCTION ITEMS	75.77
				Totals for 200112	75.77
				Totals for checks	75.77

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
88	ACTIVITIES	0.00	0.00	75.77	75.77
***	Fund Summary Totals ***	0.00	0.00	75.77	75.77

***** End of report *****

BREMER

PO Box 1000
Lake Elmo, MN 55042-1000

Last statement: December 31, 2021
This statement: January 31, 2022
Total days in statement period: 31

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XXXXXX2547
(0)

INDEPENDENT SCHOOL DISTRICT 22
MIDDLE SCHOOL ACTIVITY FUND
500 11TH AVE
DETROIT LAKES MN 56501

Direct inquiries to:
Your Local Branch or, 800-908-Bank
(2265)

Bremer Bank National Association
372 St Peter St
St Paul MN 55102

Community Business W/Interest

Account number	XXXXXX2547	Beginning balance	\$10,316.03
Low balance	\$10,240.26	Total additions	.09
Average balance	\$10,264.70	Total subtractior:s	75.77
Avg collected balance	\$10,264	Ending balance	\$10,240.35
Interest paid year to date	\$0.09		

CHECKS

<u>Number</u>	<u>Date</u>	<u>Amount</u>	<u>Number</u>	<u>Date</u>	<u>Amount</u>
200112	01-11	75.77			

CREDITS

<u>Date</u>	<u>Description</u>	<u>Additions</u>
01-31	Interest Credit	0.09

DAILY BALANCES

<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>
12-31	10,316.03	01-11	10,240.26	01-31	10,240.35

OVERDRAFT/RETURN ITEM FEES

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

Thank you for banking with Bremer Bank National Association

BANK RECONCILIATION (DLHS)
1/31/22

BREMER BANK STATEMENT BALANCE	300,324.22
ADD: RECEIPTS DEPOSITED BUT NOT ON BANK STATEMENT	0.00
LESS: OPEN CHECKS NOT CLEARED	(3,365.70)
BANK ENDING STATEMENT BALANCE	<u>296,958.52</u>
BOOK BALANCE - PRIOR MONTH ENDING	349,088.43
ADD: RECEIPTS (FROM RECEIPTS REPORT)	45,645.56
LESS: PAYMENTS (CHECKS REPORT)	(97,770.47)
MISC FEES: (NSF Check to Dance Acct)	(5.00)
MISC:	0.00
BOOK ENDING BALANCE	<u>296,958.52</u>
DIFFERENCE	

Cash Flow

7/1/1998 through 1/31/2022

2/1/2022

Page 1

Category	7/1/1998- 1/31/2022
INFLOWS	
Uncategorized	0.00
005 I-ATH	1,273.99
006-JSA-SGA	0.00
007 INTERACT	2,180.03
010 I-BPA	2,574.97
015 I-BAND	43,551.33
016 I	0.00
016-HOSA	0.00
020 I-BANDCHOIR	0.00
025 I-BSB	-397.33
030 I-BBB	9,434.91
040 I-GBB	14,726.36
045 I-Cheer	239.66
050 I-CHOIR	25,586.83
051I All City Choir	0.00
053 I-CC	10,020.20
055 I-SKI	1,410.59
060 I-DANCE	13,017.46
065 I	0.00
070 I-FFA	19,580.66
075 I	0.00
080 I-FB	26,186.60
082 I-BGOLF	6,331.85
083 I-GGOLF	8,613.56
085 I-GYM	598.97
090 I	0.00
095 I-BHOC	11,543.75
096I-GHOC	3,462.34
097 I	0.00
100 I	0.00
102 I	0.00
103 I	0.00
105 I-NHS	1,262.95
110 I	0.00
115 I-NACLUB	11,180.67
116 I	0.00
117 I-Robotics	8,826.42
118 I	0.00
119	0.00
120 I-PROM	11,978.15
125- Trap	0.00
126 I-Trap Shooting	493.65
128 I-BSOC	159.40
129 I-GSOC	5,893.94
130 I	0.00
132 I-SB	9,444.90
133 I-SPAN	157.21
134 I	0.00
135 I-SPEECH	4,329.12

Cash Flow

7/1/1998 through 1/31/2022

2/1/2022

Page 2

Category	7/1/1998- 1/31/2022
140 I-STUD. CO.	8,652.30
141I-Link Crew	580.10
142 I-WEBCAST	0.00
142- SPEEDSTRENGTH	8,213.02
144 I-BSWIM	1,490.47
145 I-GSWIM	3,042.64
147 I-TARGET	773.32
149I-ALC	6,401.17
150 I-GTEN	499.40
151 I-BTEN	167.75
155 I-TRACK	5,509.32
157 I	0.00
160 I-VB	8,045.73
163 I	0.00
165 I-WREST	-18.50
170 I-INT.	0.00
171I-Service Fee's	-61.34
180 I	0.00
TOTAL INFLOWS	296,958.52
OUTFLOWS	
175 I	0.00
TOTAL OUTFLOWS	0.00
OVERALL TOTAL	296,958.52

POSTING DATE: January 31, 2022 FISCAL YEAR: 2021-2022 SOURCE: JE FUND: 88

ACCOUNT	SS BATCH	DATE	DESC1	DEBIT AMT	CREDIT AMT	NET AMT
88 A 101 41	014101	01/31/22	RETURNED DEPOSIT FEE (DANCE)	0.00	5.00	5.00CR
88 Q 508 41	AU	01/31/22	FUND BALANCE	5.00	0.00	5.00
**TOTAL FUND 88	BALANCE SHEET	COUNT	2	5.00	5.00	0.00
88 R 041 296 122 888 051	014101	01/31/22	RETURNED DEPOSIT FEE (DANCE)	5.00	0.00	5.00
**TOTAL FUND 88	OPERATING REVENUE	COUNT	1	5.00	0.00	5.00
***TOTAL FUND 88	OPERATING STATEMENT	COUNT	1	5.00	0.00	5.00
****GRAND TOTAL	BALANCE SHEET	COUNT	2	5.00	5.00	0.00
****GRAND TOTAL	OPERATING STATEMENT	COUNT	1	5.00	0.00	5.00

***** End of report *****

DETROIT LAKES PUBLIC SCHOOLS
CASH RECEIPTS JOURNAL (Dates: 01/01/2022 - 01/31/2022)

Receipt	Description	Fu Acct Nbr	Trans Date	Amount	Total
		FD			
12841	Weightlifting fundraiser lift off	88 88 R 041 292 139 888 099	01/05/2022	1,000.00	
12847	Weightlifting sponsorships	88 88 R 041 292 139 888 099	01/13/2022	300.00	
12854	Midwest Bank sponsorship	88 88 R 041 292 139 888 099	01/21/2022	400.00	
12855	Lift off fundraiser	88 88 R 041 292 139 888 099	01/21/2022	725.00	
12856	gatorade fundraiser	88 88 R 041 292 139 888 099	01/21/2022	380.00	2,805.00
12849	bhockey outdoor game sponsorships	88 88 R 041 294 115 888 051	01/13/2022	6,500.00	6,500.00
12845	bswim warm ups	88 88 R 041 294 128 888 051	01/13/2022	122.00	122.00
12852	dance invite fundraiser	88 88 R 041 296 122 888 051	01/19/2022	2,493.00	
12858	dance invite fundraiser	88 88 R 041 296 122 888 051	01/25/2022	941.00	3,434.00
12853	gswim timing checks	88 88 R 041 296 128 888 051	01/21/2022	60.00	60.00
12860	Prom Bell Bank sponsor	88 88 R 041 298 117 888 051	01/25/2022	125.00	
12860	Prom Bell Bank sponsor	88 88 R 041 298 117 888 051	01/25/2022	125.00	
12860	Prom Bell Bank Sponsor Correction entere	88 88 R 041 298 117 888 051	01/25/2022	-125.00	125.00
12842	NHS Dues	88 88 R 041 298 119 888 051	01/21/2022	75.00	
12844	NHS Stuff a stocking fundraiser	88 88 R 041 298 119 888 051	01/21/2022	300.00	375.00
12846	Drum & dance sailboat design fundraiser	88 88 R 041 298 242 888 051	01/13/2022	987.00	987.00
12848	bpa lakeshirts sponsorship	88 88 R 041 298 245 888 051	01/13/2022	560.00	560.00
12850	Band trip deposits	88 88 R 041 298 263 888 051	01/13/2022	8,236.00	
12866	Band Push Save online fundraiser	88 88 R 041 298 263 888 051	01/18/2022	1,372.50	
12866	Band Push Save online fundraiser	88 88 R 041 298 263 888 051	01/18/2022	356.25	
12866	Band Push Save online fundraiser	88 88 R 041 298 263 888 051	01/18/2022	110.00	
12866	Band Push Save online fundraiser	88 88 R 041 298 263 888 051	01/19/2022	58.75	
12866	Band Push Save online fundraiser	88 88 R 041 298 263 888 051	01/20/2022	235.00	
12857	Band trip deposits	88 88 R 041 298 263 888 051	01/21/2022	7,718.00	
12866	Band Push Save online fundraiser	88 88 R 041 298 263 888 051	01/21/2022	152.50	
12866	Band Push Save online fundraiser	88 88 R 041 298 263 888 051	01/24/2022	86.25	
12859	Band Clothing fundraiser	88 88 R 041 298 263 888 051	01/25/2022	-3,654.00	
12859	Band clothing fundraiser	88 88 R 041 298 263 888 051	01/25/2022	3,654.00	
12859	Band clothing fundraiser reversal correc	88 88 R 041 298 263 888 051	01/25/2022	3,654.00	
12866	Band Push Save online fundraiser	88 88 R 041 298 263 888 051	01/25/2022	262.50	
12866	Band Push Save online fundraiser	88 88 R 041 298 263 888 051	01/25/2022	58.75	
12866	Band Push Save online fundraiser	88 88 R 041 298 263 888 051	01/25/2022	50.00	
12866	Band Push Save online fundraiser	88 88 R 041 298 263 888 051	01/25/2022	20.00	
12866	Band Push Save online fundraiser	88 88 R 041 298 263 888 051	01/26/2022	20.00	
12866	Band Push Save online fundraiser	88 88 R 041 298 263 888 051	01/28/2022	10.00	
12863	Band trip deposits	88 88 R 041 298 263 888 051	01/31/2022	6,195.00	
12864	Band We Care fundraiser	88 88 R 041 298 263 888 051	01/31/2022	57.06	
12866	Band Push Save online fundraiser	88 88 R 041 298 263 888 051	01/31/2022	40.00	28,672.56
12851	choir trip deposit siri vagle	88 88 R 041 298 264 888 051	01/13/2022	2,000.00	2,000.00
12840	Happy Dollars	88 88 R 041 298 267 888 051	01/05/2022	5.00	5.00
Total for Cash Receipts				45,645.56	

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
88	ACTIVITIES	0.00	45,645.56	0.00	45,645.56
*** Fund Summary Totals ***		0.00	45,645.56	0.00	45,645.56

***** End of report *****

DETROIT LAKES PUBLIC SCHOOLS
SENIOR HIGH BALANCE SHEET-CASH (Date: 1/2022)

FD	T	ORG	PRG	CRS	FIN	GLN	Beginning Balance	2021-22 FYTD Debits	2021-22 FYTD Credits	Ending Balance
88	A		101	41		CASH	227,124.44	345,980.95	275,272.87	297,832.52
88	A		101	--		CASH	227,124.44	345,980.95	275,272.87	297,832.52
88	-		---	---		*ACTIVITIES	227,124.44	345,980.95	275,272.87	297,832.52

<u>FD T ORG PRG CRS FIN</u>	<u>GLN</u>	<u>Beginning</u> <u>Balance</u>	<u>2021-22</u> <u>FYTD Debits</u>	<u>2021-22</u> <u>FYTD Credits</u>	<u>Ending</u> <u>Balance</u>
<hr/>					
Grand Asset Totals		227,124.44	345,980.95	275,272.87	297,832.52

Number of Accounts: 1

***** End of report *****

CHECK NUMBER	VENDOR	CHECK DATE	ACCOUNT NUMBER	INVOICE DESCRIPTION	AMOUNT
400685	BOEHNE, ALLAN	01/07/2022	88 E 041 294 115 888 401	Reimb for outdoor bhockey game expenses	3,402.85
				Totals for 400685	3,402.85
400686	CENTRAL MARKET	01/07/2022	88 E 041 294 112 888 401	FB Senior night flowers	28.00
				Totals for 400686	28.00
400687	CREAMY CREATIONS	01/07/2022	88 E 041 298 249 888 401	FFA Fundraiser	2,606.40
				Totals for 400687	2,606.40
400688	JIMMY JOHNS #1897	01/07/2022	88 E 041 294 105 888 401	BBB Team Meal	305.19
				Totals for 400688	305.19
400689	MCCONE HERRING	01/07/2022	88 E 041 298 249 888 401	FFA Fundraiser Invoice 4431	752.00
				Totals for 400689	752.00
400690	MINNTEX	01/07/2022	88 E 041 298 249 888 401	FFA Fruit Fundraiser Invoices 15254, 15446, 15540	3,859.29
				Totals for 400690	3,859.29
400691	NOAH, BENJAMIN	01/07/2022	88 E 041 294 115 888 401	reimb for team meals	725.11
				Totals for 400691	725.11
400692	PIEPKORN, GREGORY	01/07/2022	88 E 041 296 115 888 401	REIMBURSE FOR TEAM MEAL	576.43
				Totals for 400692	576.43
400693	PRECISION PRINTING	01/07/2022	88 E 041 294 115 888 401	Bhockey programs outdoor game invoice 100976	930.00
				Totals for 400693	930.00
400694	REGION 6 BPA	01/07/2022	88 E 041 298 245 888 401	DLHS BPA Region 6 Invoice 218-114	280.00
				Totals for 400694	280.00
400695	WORLD'S FINEST CHOCOLATES	01/07/2022	88 E 041 298 264 888 401	Choir candy bar fundraiser invoice 91325928 Acct no 722150	3,395.00
				Totals for 400695	3,395.00
400696	BLUE 84 SPIRIT	01/12/2022	88 E 041 292 108 888 401	CC SHIRT INVOICE 1536669	1,289.00
				Totals for 400696	1,289.00
400697	BOOTHWORKS, LLC	01/12/2022	88 E 041 298 117 888 401	DLHS PROM PHOTOBOOTH	575.00
				Totals for 400697	575.00
400698	IND. SCHOOL DISTRICT #22	01/12/2022	88 E 041 294 115 888 401	BOYS HOCKEY CHARTER BUS UPGRADE TO WEST FARGO 12/18 FOR OUTDOOR GAME	728.28
				Totals for 400698	728.28
400699	JB'S CUSTOM APPAREL	01/12/2022	88 E 041 294 115 888 401	BHOCKEY WARM UP EMBROIDERY INVOICE 16779	252.00
				Totals for 400699	252.00
400700	LAKER LOCKER	01/12/2022	88 E 041 296 105 888 401	GBB EMBROIDERY INVOICE 5074	624.00
				Totals for 400700	624.00

<u>CHECK</u> <u>NUMBER</u> <u>VENDOR</u>	<u>CHECK</u> <u>DATE</u>	<u>ACCOUNT</u> <u>NUMBER</u>	<u>INVOICE</u> <u>DESCRIPTION</u>	<u>AMOUNT</u>
400701 SWENSON, AARON	01/12/2022	88 E 041 294 105 888 401	REIMB FOR TEAM MEAL	195.76
400701 SWENSON, AARON	01/12/2022	88 E 041 298 257 888 401	REIMB FOR LINK CREW GINGERBREAD HOUSE SUPPLIES	59.88
			Totals for 400701	255.64
400702 WORLD STRIDES	01/12/2022	88 E 041 298 263 888 401	DLHS BAND TRIP PAYMENT TRIP ID 192153 GROUP/TOUR ID 07414-5	69,600.00
			Totals for 400702	69,600.00
400703 BSN SPORTS	01/18/2022	88 E 041 294 105 888 401	BBB Invoices: 914972868 \$389.50 915060250 \$194.25 915295184 \$520.20 915540450 \$3446.55 Total \$4550.50	4,550.50
			Totals for 400703	4,550.50
400704 JIMMY JOHNS #1897	01/18/2022	88 E 041 294 105 888 401	BBB Team Meal	303.99
			Totals for 400704	303.99
400705 LAKER LOCKER	01/18/2022	88 E 041 296 122 888 401	Dance shirts invoice 5109	425.00
400705 LAKER LOCKER	01/18/2022	88 E 041 294 128 888 401	Bswim shirts invoice 5077	231.00
			Totals for 400705	656.00
400706 DETROIT LAKES FLORAL & GIFTS	01/20/2022	88 E 041 294 105 888 401	BBB parents night flowers	134.40
			Totals for 400706	134.40
400707 PIRATE RADIO PRODUCTIONS	01/20/2022	88 E 041 298 127 888 401	Snoball Dance Music	500.00
			Totals for 400707	500.00
400708 SURFACE, DYLAN	01/20/2022	88 E 041 292 139 888 401	reimb for team zubaz	539.73
			Totals for 400708	539.73
400712 BLOW, JACOB	01/25/2022	88 E 041 294 115 888 401	Reimb for stick	282.37
			Totals for 400712	282.37
400713 JIMMY JOHNS #1897	01/25/2022	88 E 041 294 105 888 401	BBB team meal	298.10
			Totals for 400713	298.10
400714 JOHNSON, RACHEL	01/25/2022	88 E 041 296 105 888 401	reimb for team meals	321.19
			Totals for 400714	321.19
			Totals for checks	97,770.47

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
88	ACTIVITIES	0.00	0.00	97,770.47	97,770.47
***	Fund Summary Totals ***	0.00	0.00	97,770.47	97,770.47

***** End of report *****

REPORT SPECIFICATIONS

DISTRICT: DETROIT LAKES PUBLIC SCHOOLS
REPORT TITLE: GENERAL INPUT JOURNAL ENTRIES - UPDATE REPORT, JANUARY 2021-2022
REQUESTED BY: jennifer.stan DATE: 02/01/22
PROGRAM NAME: fin/3amgip01. TIME: 10:21:59 AM
COPIES: 1 LPI: 6
RUN ON SERVER: yes CREATE ASCII FILE: NO

BATCHES SELECTED:	BATCH #	DESCRIPTION	POST DATE
	014101	DLHS ACTIVITY ACCOUNTS JOURNAL ENTRIES -JAN 2	01/31/2022

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>
014101	DLHS ACTIVITY ACCOUNTS JOURNAL ENTRIES -JAN 2	2021-2022	01/31/2022	Batch Entry	Batch

<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>QUICK KEY</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>
1		RETURNED DEPOSIT FEE (DANCE)	88 R 041 296 122 888 051 014101		01/21/2022	5.00	0.00
2		RETURNED DEPOSIT FEE (DANCE)	88 A 101 41 014101		01/21/2022	0.00	5.00
					TOTALS	5.00	5.00

***** End of report *****

BREMER BANK

PO Box 1000
Lake Elmo, MN 55042-1000

Last statement: December 31, 2021
This statement: January 31, 2022
Total days in statement period: 31

Page 1 of 3
XXXXXX5879
(57)

Direct inquiries to:
Your Local Branch or, 800-908-Bank
(2265)

INDEPENDENT SCHOOL DISTRICT 22
SCHOOL ORGANIZATIONS
DETROIT LAKES ACTIVITY FUND
1301 ROOSEVELT AVE
DETROIT LAKES MN 56501

Bremer Bank National Association
372 St Peter St
St Paul MN 55102

Commercial Business Banking

Account number	XXXXXX5879	Beginning balance	\$361,227.66
Enclosures	57	Total additions	45,645.56
Low balance	\$291,556.54	Total subtractions	106,549.00
Average balance	\$335,099.12	Ending balance	\$300,324.22
Avg collected balance	\$333,655		

CHECKS

Number	Date	Amount	Number	Date	Amount
400673	01-13	1,290.00	400694	01-18	280.00
400674	01-11	526.00	400695	01-13	3,395.00
400675	01-11	3,139.50	400696	01-19	1,289.00
400677 *	01-07	3,432.80	400697	01-28	575.00
400678	01-11	260.14	400698	01-31	728.28
400679	01-06	63.00	400699	01-19	252.00
400680	01-04	134.80	400700	01-24	624.00
400681	01-13	86.30	400701	01-18	255.64
400683 *	01-27	340.99	400702	01-20	69,600.00
400685 *	01-13	3,402.85	400703	01-24	4,550.50
400686	01-14	28.00	400704	01-25	303.99
400687	01-26	2,606.40	400705	01-24	656.00
400688	01-13	305.19	400706	01-25	134.40
400689	01-13	752.00	400708 *	01-21	539.73
400690	01-11	3,859.29	400712 *	01-27	282.37
400691	01-18	725.11	400713	01-28	298.10
400692	01-27	576.43	400714	01-28	321.19
400693	01-12	930.00			

* Skip in check sequence

DEBITS

Date	Description	Subtractions
01-21	Return Deposit Item DDA CB Debit 00000000000009184	5.00

CREDITS

Date	Description	Additions
01-05	Deposit	5.00
01-05	Deposit	1,000.00
01-13	Deposit	122.00
01-13	Deposit	300.00
01-13	Deposit	560.00
01-13	Deposit	987.00
01-13	Deposit	2,000.00
01-13	Deposit	6,500.00
01-13	Deposit	8,236.00
01-18	' ACH Deposit Stack Pay Transfer 220118 454859556	110.00
01-18	' ACH Deposit Stack Pay Transfer 220118 454859557	356.25
01-18	' ACH Deposit Stack Pay Transfer 220118 454859558	1,372.50
01-19	Deposit	2,493.00
01-19	' ACH Deposit Stack Pay Transfer 220119 455151204	58.75
01-20	' ACH Deposit Stack Pay Transfer 220120 455424846	235.00
01-21	Deposit	60.00
01-21	Deposit	75.00
01-21	Deposit	300.00
01-21	Deposit	380.00
01-21	Deposit	400.00
01-21	Deposit	725.00
01-21	Deposit	7,718.00
01-21	' ACH Deposit Stack Pay Transfer 220121 455730929	152.50
01-24	' ACH Deposit Stack Pay Transfer 220124 456055920	86.25
01-25	Deposit	125.00
01-25	Deposit	941.00
01-25	Deposit	3,654.00
01-25	' ACH Deposit Stack Pay Transfer 220125 456659215	50.00

<u>Date</u>	<u>Description</u>	<u>Additions</u>
01-25	ACH Deposit Stack Pay Transfer 220125 456653488	58.75
		<hr/>
01-25	ACH Deposit Stack Pay Transfer 220125 456658939	262.50
		<hr/>
01-26	ACH Deposit Stack Pay Transfer 220126 456964566	20.00
		<hr/>
01-28	ACH Deposit Stack Pay Transfer 220128 457558871	10.00
		<hr/>
01-31	Deposit	57.06
01-31	Deposit	6,195.00
01-31	ACH Deposit Stack Pay Transfer 220131 457913893	40.00

DAILY BALANCES

<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>
12-31	361,227.66	01-13	359,360.79	01-25	299,730.92
01-04	361,092.86	01-14	359,332.79	01-26	297,144.52
01-05	362,097.86	01-18	359,910.79	01-27	295,944.73
01-06	362,034.86	01-19	360,921.54	01-28	294,760.44
01-07	358,602.06	01-20	291,556.54	01-31	300,324.22
01-11	350,817.13	01-21	300,822.31		
01-12	349,887.13	01-24	295,078.06		

OVERDRAFT/RETURN ITEM FEES

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

Thank you for banking with Bremer Bank National Association

DEPOSIT TICKET 75-1041896
INDEPENDENT SCHOOL DISTRICT #22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1801 ROOSEVELT AVE
DETROIT LAKES, MI, 48021
BREMER BANK

DATE: 1-4-22

CHECKS	5.00
COIN	
CHECKS TOTAL	5.00
COIN TOTAL	
TOTAL	5.00

AMOUNT: \$ 5.00

01/05/2022 600 \$ 5.00

DEPOSIT TICKET 75-1041896
INDEPENDENT SCHOOL DISTRICT #22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1801 ROOSEVELT AVE
DETROIT LAKES, MI, 48021
BREMER BANK

DATE: 1-13-22

CHECKS	2000.00
COIN	
CHECKS TOTAL	2000.00
COIN TOTAL	
TOTAL	2000.00

AMOUNT: \$ 2000.00

01/13/2022 600 \$ 2,000.00

DEPOSIT TICKET 75-1041896
INDEPENDENT SCHOOL DISTRICT #22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1801 ROOSEVELT AVE
DETROIT LAKES, MI, 48021
BREMER BANK

DATE: 1-4-22

CHECKS	1000.00
COIN	
CHECKS TOTAL	1000.00
COIN TOTAL	
TOTAL	1000.00

AMOUNT: \$ 1000.00

01/05/2022 600 \$ 1,000.00

DEPOSIT TICKET 75-1041896
INDEPENDENT SCHOOL DISTRICT #22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1801 ROOSEVELT AVE
DETROIT LAKES, MI, 48021
BREMER BANK

DATE: 1-12-22

CHECKS	6500.00
COIN	
CHECKS TOTAL	6500.00
COIN TOTAL	
TOTAL	6500.00

AMOUNT: \$ 6500.00

01/13/2022 600 \$ 6,500.00

DEPOSIT TICKET 75-1041896
INDEPENDENT SCHOOL DISTRICT #22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1801 ROOSEVELT AVE
DETROIT LAKES, MI, 48021
BREMER BANK

DATE: 1-12-22

CHECKS	122.00
COIN	
CHECKS TOTAL	122.00
COIN TOTAL	
TOTAL	122.00

AMOUNT: \$ 122.00

01/13/2022 600 \$ 122.00

DEPOSIT TICKET 75-1041896
INDEPENDENT SCHOOL DISTRICT #22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1801 ROOSEVELT AVE
DETROIT LAKES, MI, 48021
BREMER BANK

DATE: 1-12-22

CHECKS	8236.00
COIN	
CHECKS TOTAL	8236.00
COIN TOTAL	
TOTAL	8236.00

AMOUNT: \$ 8236.00

01/13/2022 600 \$ 8,236.00

DEPOSIT TICKET 75-1041896
INDEPENDENT SCHOOL DISTRICT #22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1801 ROOSEVELT AVE
DETROIT LAKES, MI, 48021
BREMER BANK

DATE: 1-12-22

CHECKS	300.00
COIN	
CHECKS TOTAL	300.00
COIN TOTAL	
TOTAL	300.00

AMOUNT: \$ 300.00

01/13/2022 600 \$ 300.00

DEPOSIT TICKET 75-1041896
INDEPENDENT SCHOOL DISTRICT #22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1801 ROOSEVELT AVE
DETROIT LAKES, MI, 48021
BREMER BANK

DATE: 1-18-22

CHECKS	2493.00
COIN	
CHECKS TOTAL	2493.00
COIN TOTAL	
TOTAL	2493.00

AMOUNT: \$ 2493.00

01/19/2022 600 \$ 2,493.00

DEPOSIT TICKET 75-1041896
INDEPENDENT SCHOOL DISTRICT #22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1801 ROOSEVELT AVE
DETROIT LAKES, MI, 48021
BREMER BANK

DATE: 1-12-22

CHECKS	560.00
COIN	
CHECKS TOTAL	560.00
COIN TOTAL	
TOTAL	560.00

AMOUNT: \$ 560.00

01/13/2022 600 \$ 560.00

DEPOSIT TICKET 75-1041896
INDEPENDENT SCHOOL DISTRICT #22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1801 ROOSEVELT AVE
DETROIT LAKES, MI, 48021
BREMER BANK

DATE: 1-21-22

CHECKS	60.00
COIN	
CHECKS TOTAL	60.00
COIN TOTAL	
TOTAL	60.00

AMOUNT: \$ 60.00

01/21/2022 600 \$ 60.00

DEPOSIT TICKET 75-1041896
INDEPENDENT SCHOOL DISTRICT #22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1801 ROOSEVELT AVE
DETROIT LAKES, MI, 48021
BREMER BANK

DATE: 1-13-22

CHECKS	987.00
COIN	
CHECKS TOTAL	987.00
COIN TOTAL	
TOTAL	987.00

AMOUNT: \$ 987.00

01/13/2022 600 \$ 987.00

DEPOSIT TICKET 75-1041896
INDEPENDENT SCHOOL DISTRICT #22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1801 ROOSEVELT AVE
DETROIT LAKES, MI, 48021
BREMER BANK

DATE: 1-21-22

CHECKS	75.00
COIN	
CHECKS TOTAL	75.00
COIN TOTAL	
TOTAL	75.00

AMOUNT: \$ 75.00

01/21/2022 600 \$ 75.00

DEPOSIT TICKET 75-104190
INDEPENDENT SCHOOL DISTRICT #22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE
DETROIT LAKES, MI, 48091

BREMER BANK

DATE: 1-21-22
AMOUNT: 300.00

300.00

01/21/2022 600 \$300.00

DEPOSIT TICKET 75-104190
INDEPENDENT SCHOOL DISTRICT #22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE
DETROIT LAKES, MI, 48091

BREMER BANK

DATE: 1-25-22
AMOUNT: 941.00

941.00

01/25/2022 600 \$941.00

DEPOSIT TICKET 75-104190
INDEPENDENT SCHOOL DISTRICT #22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE
DETROIT LAKES, MI, 48091

BREMER BANK

DATE: 1-21-22
AMOUNT: 380.00

380.00

01/21/2022 600 \$380.00

DEPOSIT TICKET 75-104190
INDEPENDENT SCHOOL DISTRICT #22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE
DETROIT LAKES, MI, 48091

BREMER BANK

DATE: 1-25-22
AMOUNT: 3654.00

3654.00

01/25/2022 600 \$3,654.00

DEPOSIT TICKET 75-104190
INDEPENDENT SCHOOL DISTRICT #22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE
DETROIT LAKES, MI, 48091

BREMER BANK

DATE: 1-21-22
AMOUNT: 400.00

400.00

01/21/2022 600 \$400.00

DEPOSIT TICKET 75-104190
INDEPENDENT SCHOOL DISTRICT #22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE
DETROIT LAKES, MI, 48091

BREMER BANK

DATE: 1-28-22
AMOUNT: 57.00

57.00

01/31/2022 600 \$57.00

DEPOSIT TICKET 75-104190
INDEPENDENT SCHOOL DISTRICT #22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE
DETROIT LAKES, MI, 48091

BREMER BANK

DATE: 1-21-22
AMOUNT: 725.00

725.00

01/21/2022 600 \$725.00

DEPOSIT TICKET 75-104190
INDEPENDENT SCHOOL DISTRICT #22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE
DETROIT LAKES, MI, 48091

BREMER BANK

DATE: 1-28-22
AMOUNT: 6195.00

6195.00

01/31/2022 600 \$6,195.00

DEPOSIT TICKET 75-104190
INDEPENDENT SCHOOL DISTRICT #22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE
DETROIT LAKES, MI, 48091

BREMER BANK

DATE: 1-21-22
AMOUNT: 7718.00

7718.00

01/21/2022 600 \$7,718.00

INDEPENDENT SCHOOL DISTRICT #22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE, DETROIT LAKES, MI 48091
(218) 847-4491

BREMER BANK, IA
75-104190

CHECK NO. 400673

*** One Thousand Two Hundred Ninety Dollar(s) & No Cents ***

PAY TO THE ORDER OF: 12/21/2021 \$1,290.00

3X GEAR LLC
2920 6TH STREET EAST
WEST FARGO, ND 58078

01/13/2022 400673 \$1,290.00

DEPOSIT TICKET 75-104190
INDEPENDENT SCHOOL DISTRICT #22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE
DETROIT LAKES, MI, 48091

BREMER BANK

DATE: 1-25-22
AMOUNT: 125.00

125.00

01/25/2022 600 \$125.00

INDEPENDENT SCHOOL DISTRICT #22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE, DETROIT LAKES, MI 48091
(218) 847-4491

BREMER BANK, IA
75-104190

CHECK NO. 400674

*** Five Hundred Twenty-Six Dollar(s) & No Cents ***

PAY TO THE ORDER OF: 12/21/2021 \$526.00

ARES SPORTSWEAR
3704 LACON ROAD
HILLIARD, OH 43026

01/11/2022 400674 \$526.00

THIS INSTRUMENT WHEN SIGNED BY THE SCHOOL TREASURER OR SMALL BUSINESS ADMINISTRATION IS NOT VALID UNLESS THE SIGNATURE IS MADE FOR THE ACCOUNT ENDED

BREMER BANK, NA
75-101-190

400675
CHECK NO.

INDEPENDENT SCHOOL DISTRICT NO. 22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
(218) 847-4491

*** Three Thousand One Hundred Thirty-Nine
*** Dollar(s) & 50 Cents*

PAY TO THE ORDER OF: 12/21/2021 \$3,139.50

BEST WESTERN PLUS BLAINE
10580 BALTIMORE ST. NE
BLAINE, MN 55449

00705879

01/11/2022 400675 \$3,139.50

THIS INSTRUMENT WHEN SIGNED BY THE SCHOOL TREASURER OR SMALL BUSINESS ADMINISTRATION IS NOT VALID UNLESS THE SIGNATURE IS MADE FOR THE ACCOUNT ENDED

BREMER BANK, NA
75-101-190

400683
CHECK NO.

INDEPENDENT SCHOOL DISTRICT NO. 22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
(218) 847-4491

*** Three Hundred Forty Dollar(s) & 99 Cents*

PAY TO THE ORDER OF: 12/29/2021 \$340.99

MARTIN, DUSTIN
15268 N LAKELAND DRIVE
ROGWOOD, MN 56511

00705879

01/27/2022 400683 \$340.99

THIS INSTRUMENT WHEN SIGNED BY THE SCHOOL TREASURER OR SMALL BUSINESS ADMINISTRATION IS NOT VALID UNLESS THE SIGNATURE IS MADE FOR THE ACCOUNT ENDED

BREMER BANK, NA
75-101-190

400677
CHECK NO.

INDEPENDENT SCHOOL DISTRICT NO. 22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
(218) 847-4491

*** Three Thousand Four Hundred Thirty-Two
*** Dollar(s) & 80 Cents*

PAY TO THE ORDER OF: 12/21/2021 \$3,432.80

LAKER LOCKER
1238 WASHINGTON AVENUE
DETROIT LAKES, MN 56501

00705879

01/07/2022 400677 \$3,432.80

THIS INSTRUMENT WHEN SIGNED BY THE SCHOOL TREASURER OR SMALL BUSINESS ADMINISTRATION IS NOT VALID UNLESS THE SIGNATURE IS MADE FOR THE ACCOUNT ENDED

BREMER BANK, NA
75-101-190

400685
CHECK NO.

INDEPENDENT SCHOOL DISTRICT NO. 22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
(218) 847-4491

*** Three Thousand Four Hundred Two Dollar(s) & 85 Cents*

PAY TO THE ORDER OF: 01/07/2022 \$3,402.85

BOEHNE, ALLAN
258 SHOREWOOD
DETROIT LAKES, MN 56501

00705879

01/13/2022 400685 \$3,402.85

THIS INSTRUMENT WHEN SIGNED BY THE SCHOOL TREASURER OR SMALL BUSINESS ADMINISTRATION IS NOT VALID UNLESS THE SIGNATURE IS MADE FOR THE ACCOUNT ENDED

BREMER BANK, NA
75-101-190

400678
CHECK NO.

INDEPENDENT SCHOOL DISTRICT NO. 22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
(218) 847-4491

*** Two Hundred Sixty Dollar(s) & 14 Cents*

PAY TO THE ORDER OF: 12/21/2021 \$260.14

ZACHIEA PROPERTIES II, INC.
1455 HIGHWAY 10 WEST
DETROIT LAKES, MN 56501

00705879

01/11/2022 400678 \$260.14

THIS INSTRUMENT WHEN SIGNED BY THE SCHOOL TREASURER OR SMALL BUSINESS ADMINISTRATION IS NOT VALID UNLESS THE SIGNATURE IS MADE FOR THE ACCOUNT ENDED

BREMER BANK, NA
75-101-190

400686
CHECK NO.

INDEPENDENT SCHOOL DISTRICT NO. 22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
(218) 847-4491

8472196

*** Twenty-Eight Dollar(s) & No Cents*

PAY TO THE ORDER OF: 01/07/2022 \$28.00

CENTRAL MARKET
310 HWY 10 E
DETROIT LAKES, MN 56501

00705879

01/14/2022 400686 \$28.00

THIS INSTRUMENT WHEN SIGNED BY THE SCHOOL TREASURER OR SMALL BUSINESS ADMINISTRATION IS NOT VALID UNLESS THE SIGNATURE IS MADE FOR THE ACCOUNT ENDED

BREMER BANK, NA
75-101-190

400679
CHECK NO.

INDEPENDENT SCHOOL DISTRICT NO. 22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
(218) 847-4491

*** Sixty-Three Dollar(s) & No Cents*

PAY TO THE ORDER OF: 12/29/2021 \$63.00

BSM SPORTS
PO BOX 841393
DALLAS, TX 75284-1393

00705879

01/06/2022 400679 \$63.00

THIS INSTRUMENT WHEN SIGNED BY THE SCHOOL TREASURER OR SMALL BUSINESS ADMINISTRATION IS NOT VALID UNLESS THE SIGNATURE IS MADE FOR THE ACCOUNT ENDED

BREMER BANK, NA
75-101-190

400687
CHECK NO.

INDEPENDENT SCHOOL DISTRICT NO. 22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
(218) 847-4491

*** Two Thousand Six Hundred Six Dollar(s) & 40 Cents*

PAY TO THE ORDER OF: 01/07/2022 \$2,606.40

CREAMY CREATIONS
1953 CO RD 14
CALLAWAY, MN 56521

00705879

01/26/2022 400687 \$2,606.40

THIS INSTRUMENT WHEN SIGNED BY THE SCHOOL TREASURER OR SMALL BUSINESS ADMINISTRATION IS NOT VALID UNLESS THE SIGNATURE IS MADE FOR THE ACCOUNT ENDED

BREMER BANK, NA
75-101-190

400680
CHECK NO.

INDEPENDENT SCHOOL DISTRICT NO. 22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
(218) 847-4491

*** One Hundred Thirty-Four Dollar(s) & 80 Cents*

PAY TO THE ORDER OF: 12/29/2021 \$134.80

HUTCHINSON, DAVID
20692 CLARKS GROVE ROAD
DETROIT LAKES, MN 56501

00705879

01/04/2022 400680 \$134.80

THIS INSTRUMENT WHEN SIGNED BY THE SCHOOL TREASURER OR SMALL BUSINESS ADMINISTRATION IS NOT VALID UNLESS THE SIGNATURE IS MADE FOR THE ACCOUNT ENDED

BREMER BANK, NA
75-101-190

400688
CHECK NO.

INDEPENDENT SCHOOL DISTRICT NO. 22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
(218) 847-4491

*** Three Hundred Five Dollar(s) & 19 Cents*

PAY TO THE ORDER OF: 01/07/2022 \$305.19

JIMMY JOHNS #189/
147 VETERANS MEMORIAL PARK
DETROIT LAKES, MN 56501

00705879

01/13/2022 400688 \$305.19

THIS INSTRUMENT WHEN SIGNED BY THE SCHOOL TREASURER OR SMALL BUSINESS ADMINISTRATION IS NOT VALID UNLESS THE SIGNATURE IS MADE FOR THE ACCOUNT ENDED

BREMER BANK, NA
75-101-190

400681
CHECK NO.

INDEPENDENT SCHOOL DISTRICT NO. 22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
(218) 847-4491

*** Eighty-Six Dollar(s) & 30 Cents*

PAY TO THE ORDER OF: 12/29/2021 \$86.30

JOHNSON, RACHEL
19498 155TH AVE
FERGUS FALLS, MN 56527

00705879

01/13/2022 400681 \$86.30

THIS INSTRUMENT WHEN SIGNED BY THE SCHOOL TREASURER OR SMALL BUSINESS ADMINISTRATION IS NOT VALID UNLESS THE SIGNATURE IS MADE FOR THE ACCOUNT ENDED

BREMER BANK, NA
75-101-190

400689
CHECK NO.

INDEPENDENT SCHOOL DISTRICT NO. 22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
(218) 847-4491

*** Seven Hundred Fifty-Two Dollar(s) & No Cents*

PAY TO THE ORDER OF: 01/07/2022 \$752.00

MCCONE HERRING
38368 US HIGHWAY 14
SPRINGFIELD, MN 56087

00705879

01/13/2022 400689 \$752.00

THIS INSTRUMENT IS VALID ONLY IF THE SCHOOL TREASURER SHALL SIGN AND ADDRESS TO THE COLLECTOR OF THE PAYEE NAME FOR THE AMOUNT STATED

BREMER BANK, NA
75-1041900

400690
CHECK NO.

INDEPENDENT SCHOOL DISTRICT NO. 22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
(218) 847-4491

*** Three Thousand Eight Hundred Fifty-Nine
*** Dollar(s) & 29 Cents*

PAY TO THE ORDER OF: 01/07/2022 \$3,859.29

MINNTEK
PO BOX 323
WINDOM, MN 56101

#400690# #096010415# 00705879#

01/11/2022 400690 \$3,859.29

THIS INSTRUMENT IS VALID ONLY IF THE SCHOOL TREASURER SHALL SIGN AND ADDRESS TO THE COLLECTOR OF THE PAYEE NAME FOR THE AMOUNT STATED

BREMER BANK, NA
75-1041900

400696
CHECK NO.

INDEPENDENT SCHOOL DISTRICT NO. 22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
(218) 847-4491

*** One Thousand Two Hundred Eighty-Nine
*** Dollar(s) & No Cents*

PAY TO THE ORDER OF: 01/12/2022 \$1,289.00

BLAKE 84 SPIRIT
PO BOX 346
DETROIT LAKES, MN 56502

#400696# #096010415# 00705879#

01/19/2022 400696 \$1,289.00

THIS INSTRUMENT IS VALID ONLY IF THE SCHOOL TREASURER SHALL SIGN AND ADDRESS TO THE COLLECTOR OF THE PAYEE NAME FOR THE AMOUNT STATED

BREMER BANK, NA
75-1041900

400691
CHECK NO.

INDEPENDENT SCHOOL DISTRICT NO. 22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
(218) 847-4491

*** Seven Hundred Twenty-Five Dollar(s) & 11 Cents*

PAY TO THE ORDER OF: 01/07/2022 \$725.11

NOAH, BENJAMIN
14905 LEISURE DR.
DETROIT LAKES, MN 56501

#400691# #096010415# 00705879#

01/19/2022 400691 \$725.11

THIS INSTRUMENT IS VALID ONLY IF THE SCHOOL TREASURER SHALL SIGN AND ADDRESS TO THE COLLECTOR OF THE PAYEE NAME FOR THE AMOUNT STATED

BREMER BANK, NA
75-1041900

400697
CHECK NO.

INDEPENDENT SCHOOL DISTRICT NO. 22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
(218) 847-4491

*** Five Hundred Seventy-Five Dollar(s) & No Cents*

PAY TO THE ORDER OF: 01/12/2022 \$575.00

BOOTHWORKS, LLC
4718 54TH STREET SOUTH
FARGO, ND 58104

#400697# #096010415# 00705879#

01/28/2022 400697 \$575.00

THIS INSTRUMENT IS VALID ONLY IF THE SCHOOL TREASURER SHALL SIGN AND ADDRESS TO THE COLLECTOR OF THE PAYEE NAME FOR THE AMOUNT STATED

BREMER BANK, NA
75-1041900

400692
CHECK NO.

INDEPENDENT SCHOOL DISTRICT NO. 22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
(218) 847-4491

*** Five Hundred Seventy-Six Dollar(s) & 43 Cents*

PAY TO THE ORDER OF: 01/07/2022 \$576.43

STEPKORN, GREGORY
23936 CTY HWY 22
DETROIT LAKES, MN 56501

#400692# #096010415# 00705879#

01/27/2022 400692 \$576.43

THIS INSTRUMENT IS VALID ONLY IF THE SCHOOL TREASURER SHALL SIGN AND ADDRESS TO THE COLLECTOR OF THE PAYEE NAME FOR THE AMOUNT STATED

BREMER BANK, NA
75-1041900

400698
CHECK NO.

INDEPENDENT SCHOOL DISTRICT NO. 22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
(218) 847-4491

*** Seven Hundred Twenty-Eight Dollar(s) & 28 Cents*

PAY TO THE ORDER OF: 01/12/2022 \$728.28

IND. SCHOOL DISTRICT #22
702 LAKE AVENUE
PO BOX 766
DETROIT LAKES, MN 56501

#400698# #096010415# 00705879#

01/31/2022 400698 \$728.28

THIS INSTRUMENT IS VALID ONLY IF THE SCHOOL TREASURER SHALL SIGN AND ADDRESS TO THE COLLECTOR OF THE PAYEE NAME FOR THE AMOUNT STATED

BREMER BANK, NA
75-1041900

400693
CHECK NO.

INDEPENDENT SCHOOL DISTRICT NO. 22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
(218) 847-4491

*** Nine Hundred Thirty Dollar(s) & No Cents*

PAY TO THE ORDER OF: 01/07/2022 \$930.00

PRECISION PRINTING
219 FRONT ST. W. STE 2
DETROIT LAKES, MN 56501

#400693# #096010415# 00705879#

01/12/2022 400693 \$930.00

THIS INSTRUMENT IS VALID ONLY IF THE SCHOOL TREASURER SHALL SIGN AND ADDRESS TO THE COLLECTOR OF THE PAYEE NAME FOR THE AMOUNT STATED

BREMER BANK, NA
75-1041900

400699
CHECK NO.

INDEPENDENT SCHOOL DISTRICT NO. 22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
(218) 847-4491

*** Two Hundred Fifty-Two Dollar(s) & No Cents*

PAY TO THE ORDER OF: 01/12/2022 \$252.00

36'S CUSTOM APPAREL
620 MAIN ST W
DETROIT LAKES, MN 56501

#400699# #096010415# 00705879#

01/19/2022 400699 \$252.00

THIS INSTRUMENT IS VALID ONLY IF THE SCHOOL TREASURER SHALL SIGN AND ADDRESS TO THE COLLECTOR OF THE PAYEE NAME FOR THE AMOUNT STATED

BREMER BANK, NA
75-1041900

400694
CHECK NO.

INDEPENDENT SCHOOL DISTRICT NO. 22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
(218) 847-4491

*** Two Hundred Eighty Dollar(s) & No Cents*

PAY TO THE ORDER OF: 01/07/2022 \$280.00

REGION 6 BPA
200 1ST ST. NW
SBBEKA, MN 56477

#400694# #096010415# 00705879#

01/19/2022 400694 \$280.00

THIS INSTRUMENT IS VALID ONLY IF THE SCHOOL TREASURER SHALL SIGN AND ADDRESS TO THE COLLECTOR OF THE PAYEE NAME FOR THE AMOUNT STATED

BREMER BANK, NA
75-1041900

400700
CHECK NO.

INDEPENDENT SCHOOL DISTRICT NO. 22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
(218) 847-4491

*** Six Hundred Twenty-Four Dollar(s) & No Cents*

PAY TO THE ORDER OF: 01/12/2022 \$624.00

LAKER LOCKER
1236 WASHINGTON AVENUE
DETROIT LAKES, MN 56501

#400700# #096010415# 00705879#

01/24/2022 400700 \$624.00

THIS INSTRUMENT IS VALID ONLY IF THE SCHOOL TREASURER SHALL SIGN AND ADDRESS TO THE COLLECTOR OF THE PAYEE NAME FOR THE AMOUNT STATED

BREMER BANK, NA
75-1041900

400695
CHECK NO.

INDEPENDENT SCHOOL DISTRICT NO. 22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
(218) 847-4491

*** Three Thousand Three Hundred Ninety-Five
*** Dollar(s) & No Cents*

PAY TO THE ORDER OF: 01/07/2022 \$3,395.00

WORLD'S FINEST CHOCOLATES
8264 SOLUTIONS CENTER
CHICAGO, IL 60677

#400695# #096010415# 00705879#

01/13/2022 400695 \$3,395.00

THIS INSTRUMENT IS VALID ONLY IF THE SCHOOL TREASURER SHALL SIGN AND ADDRESS TO THE COLLECTOR OF THE PAYEE NAME FOR THE AMOUNT STATED

BREMER BANK, NA
75-1041900

400701
CHECK NO.

INDEPENDENT SCHOOL DISTRICT NO. 22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
(218) 847-4491

*** Two Hundred Fifty-Five Dollar(s) & 64 Cents*

PAY TO THE ORDER OF: 01/12/2022 \$255.64

SWENSON, AARON
19457 COUNTY RD 131
DETROIT LAKES, MN 56501

#400701# #096010415# 00705879#

01/19/2022 400701 \$255.64

192153
HAR-03202

INDEPENDENT SCHOOL DISTRICT NO. 22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
(218) 847-4491

BREMER BANK, NA
75-1041960

400702
CHECK NO.

*** Sixty-Nine Thousand Six Hundred Dollar(s) & No Cents*

PAY TO THE ORDER OF: 01/12/2022 \$69,600.00

WORLD STRIDES
PO BOX 271549
SALT LAKE CITY, UT 84127

⑆400702⑆ ⑆096010415⑆ 00705879⑆

01/20/2022 400702 \$69,600.00

INDEPENDENT SCHOOL DISTRICT NO. 22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
(218) 847-4491

BREMER BANK, NA
75-1041960

400712
CHECK NO.

*** Two Hundred Eighty-Two Dollar(s) & 37 Cents*

PAY TO THE ORDER OF: 01/25/2022 \$282.37

BLOW, JACOB
46882 E LAKE-LIZZIE RD
FELICIAN RAPIDS, MN 56572

⑆400712⑆ ⑆096010415⑆ 00705879⑆

01/27/2022 400712 \$282.37

INDEPENDENT SCHOOL DISTRICT NO. 22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
(218) 847-4491

BREMER BANK, NA
75-1041960

400703
CHECK NO.

*** Four Thousand Five Hundred Fifty Dollar(s) & 50 Cents*

PAY TO THE ORDER OF: 01/18/2022 \$4,550.50

BSN SPORTS
PO BOX 841393
DALLAS, TX 75284-1393

⑆400703⑆ ⑆096010415⑆ 00705879⑆

01/24/2022 400703 \$4,550.50

INDEPENDENT SCHOOL DISTRICT NO. 22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
(218) 847-4491

BREMER BANK, NA
75-1041960

400713
CHECK NO.

*** Two Hundred Ninety-Eight Dollar(s) & 10 Cents*

PAY TO THE ORDER OF: 01/25/2022 \$298.10

JIMMY JOHNS #1897
147 VETERANS MEMORIAL PARK
DETROIT LAKES, MN 56501

⑆400713⑆ ⑆096010415⑆ 00705879⑆

01/28/2022 400713 \$298.10

INDEPENDENT SCHOOL DISTRICT NO. 22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
(218) 847-4491

BREMER BANK, NA
75-1041960

400704
CHECK NO.

*** Three Hundred -Three Dollar(s) & 99 Cents*

PAY TO THE ORDER OF: 01/18/2022 \$303.99

JIMMY JOHNS #1897
47 VETERANS MEMORIAL PARK
DETROIT LAKES, MN 56501

⑆400704⑆ ⑆096010415⑆ 00705879⑆

01/25/2022 400704 \$303.99

INDEPENDENT SCHOOL DISTRICT NO. 22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
(218) 847-4491

BREMER BANK, NA
75-1041960

400714
CHECK NO.

*** Three Hundred Twenty-One Dollar(s) & 19 Cents*

PAY TO THE ORDER OF: 01/25/2022 \$321.19

JOHNSON, RACHEL
19498 155TH AVE
FERGUS FALLS, MN 56537

⑆400714⑆ ⑆096010415⑆ 00705879⑆

01/28/2022 400714 \$321.19

INDEPENDENT SCHOOL DISTRICT NO. 22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
(218) 847-4491

BREMER BANK, NA
75-1041960

400705
CHECK NO.

*** Six Hundred Fifty-Six Dollar(s) & No Cents*

PAY TO THE ORDER OF: 01/18/2022 \$656.00

LAKER LOCKER
1236 WASHINGTON AVENUE
DETROIT LAKES, MN 56501

⑆400705⑆ ⑆096010415⑆ 00705879⑆

01/24/2022 400705 \$656.00

INDEPENDENT SCHOOL DISTRICT NO. 22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
(218) 847-4491

BREMER BANK, NA
75-1041960

400706
CHECK NO.

*** One Hundred Thirty-Four Dollar(s) & 40 Cents*

PAY TO THE ORDER OF: 01/20/2022 \$134.40

DETROIT LAKES FLORAL & GIFTS
808 WASHINGTON AVENUE STE 19F
DETROIT LAKES, MN 56501

⑆400706⑆ ⑆096010415⑆ 00705879⑆

01/25/2022 400706 \$134.40

INDEPENDENT SCHOOL DISTRICT NO. 22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
(218) 847-4491

BREMER BANK, NA
75-1041960

400708
CHECK NO.

*** Five Hundred Thirty-Nine Dollar(s) & 73 Cents*

PAY TO THE ORDER OF: 01/20/2022 \$539.73

SURFACE, DYLAN
202 STONE CREEK DR #104
DETROIT LAKES, MN 56501

⑆400708⑆ ⑆096010415⑆ 00705879⑆

01/21/2022 400708 \$539.73

PERSONNEL AGENDA

February 28, 2022

1) Resignations:

Sara Aelony – Rossman Elementary Media Center Assistant, effective May 27, 2022.
Emma Grapevine – Lincoln Education Center Special Education Paraprofessional, effective February 24, 2022.
Annette Jernberg – Lincoln Education Center Special Education Paraprofessional, effective December 22, 2021.
Tom Johnson – Middle School Track & Field Coach, effective February 15, 2022.
Andrea Klug – Middle School Math Teacher, effective May 27, 2022.
Addie Onchuck – Rossman Elementary Second Grade Teacher, effective May 27, 2022.
Zoe Rice – District Sign Language Interpreter, effective February 3, 2022.
Dana Sabers – Roosevelt Elementary Education Assistant/Noon Duty Supervisor, effective December 22, 2021.
Michelle Strand – District Office Administrative Assistant, effective February 18, 2022.
Kris Swenson – Middle School Girls Tennis Coach, effective January 27, 2022.
Ben Unruh – Assistant Boys Tennis Coach, effective February 18, 2022.

2) Appointments:

Paula Dietz – Long-Term Substitute District School Psychologist, at the rate of \$70.00 per hour, hours vary depending on testing, effective March 25, 2022, and continuing through May 27, 2022.
Ashley Hoehne – Junior Varsity Softball Coach, at the rate of 7% of BA, Step 1, or a contract amount of \$2,856.98, effective March 14, 2022.
Kylie Johnson – District Human Resources Director, at a contract rate of \$90,000, or a pro-rated amount of \$29,076.92 for the remainder of the 2021-22 school year, effective March 7, 2022.
Shelby Laymon – Roosevelt Elementary 5th Grade Teacher, at the rate of \$263.43 per day, pending licensure approval, effective January 24, 2022.
Allison Marcussen – Roosevelt Elementary School Counselor, at the rate of \$28.66 per hour, effective January 24 – February 11, 2022, and a rate of BA+10, Step 1, or a pro-rated contract amount of \$16,989.59 effective February 14, 2022.
Natalie Neal – Roosevelt Elementary Special Education Teacher, at the rate of BA, Step 2, or a contract amount of \$42,370.00, effective August 24, 2022.
Alissa O'Neill – Rossman Elementary Education Assistant, at the rate of \$13.80 per hour, working up to 15 hours per week, effective February 8, 2022.
Irene Skaaland – Long-Term Substitute Roosevelt Elementary Reading Interventionist, as outlined in the Long-Term Substitute Policy the salary will advance as prescribed, effective February 2, 2022, and continuing through March 10, 2022.
Katie Steinke – High School Special Education Paraprofessional, at the rate of \$15.80 per hour, working up to 29.75 hours per week, effective January 24, 2022.
Dylan Surface – Head Boys Varsity Track Coach, at the rate of 11% of BA, Step 5, or a contract amount of \$4,852.21, effective March 14, 2022.
Patricia Thorson – High School Special Education Teacher, at a rate of BA, Step 1, or a pro-rated contract amount of \$17,196.75, effective February 1, 2022, and continuing through May 27, 2022.
Jenna Tollefson – Roosevelt Elementary Title I Assistant/Noon Duty Supervisor, at the rate of \$13.80 per hour, working up to 5.75 hours per day, effective February 22, 2022.
David Voller – Head Varsity Girls Swim Coach, at the rate of 11% of BA, Step 7, or a contract amount of \$5,254.15, effective August 15, 2022.

3) Amended Assignment:

Hailey Birky – Food Service Worker, to amend her schedule from 25 hours per week, increasing it to up to 40 hours per week, effective February 1, 2022.
Michelle Bregier – High School Food Service Worker amending her assignment to Assistant Cook, increasing her schedule from 29.75 to 35 hours per week, effective February 1, 2022.
Abigail Maneval – Rossman Elementary Special Education Paraprofessional, amending her assignment to Full-Time Special Education Paraprofessional, increasing her schedule from 29.75 to 37.5 hours per week, effective January 31, 2022.
Dan McGonigle – Community Education Director, adding ABE Instructor to his assignment, at a rate of \$32.81 per hour, effective February 1, 2022.
Alicia Olson – Rossman Elementary Special Education Paraprofessional, to amend her schedule from 29.75 hours per week, increasing it to 37.5 hours per week, effective January 24, 2022.

Wendy Steffens – Rossman Elementary Special Education Paraprofessional, amending her assignment to Full-Time Special Education Paraprofessional, increasing her schedule from 29.75 to 37.5 hours per week, effective January 31, 2022.

Pat Wavra – Rossman Elementary Special Education Paraprofessional, to amend her schedule from 37.5 hours per week, decreasing it to 29.75 hours per week, effective January 24, 2022.

4) **Leave of Absence:**

Kristin Camrud – Rossman Elementary request adjust the date of her one-year leave of absence beginning February 16, 2022, and continuing through February 16, 2023.

Kimberly Lucas – Roosevelt Elementary/Middle School Psychologist, request a leave of absence beginning approximately April 13, 2022, and continuing through May 27, 2022.

5) **Sixth Period Pay:**

Carol Kuhlmeier – High School Special Education Teacher, assigned a sixth class for the spring 2022 semester.

6) **Probationary Status Determination:**

Jonah Saba – District-wide Food Courier/Warehouse/Custodian last day of employment January 31, 2022.

Fergus Falls Area Special Education Cooperative

Participating Schools

Ashby Fergus Falls
Battle Lake Pelican Rapids
Breckenridge Rothsay
Campbell-Tintah Underwood

518 Friberg Avenue
Fergus Falls, Minnesota 56537
Phone 218-998-0935
Fax 218-998-0055

"An Equal Opportunity Employer"

Shannon Erickson

Director of Special Education

Stacy Haugen-McAllister

Special Education Administrator

Sandy Kitzman

Special Education Administrator

This agreement is the between Fergus Falls Area Special Education Cooperative and Detroit Lakes School District to purchase services provided by Sign Language Interpreter to support IEP teams serving children with Deaf/Hard of Hearing Impairments.

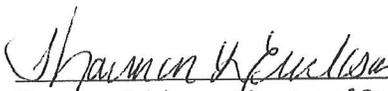
This agreement will be to pay \$51.00 per hour for services (includes drive time) from our Sign Language Interpreter. For the remainder of the 2021-2022 school year or until services are no longer needed.

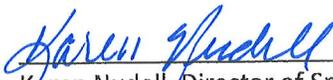
This agreement is calculated based on the vendor's Employee Agreement in effect at this time and may be subject to change to reflect the vendor's Employee Agreement salary or benefit changes should any occur during FY 22.

Detroit Lakes School District, agrees to reimburse the vendor in a manner consistent and in alignment with the applicable legal standards, grant guidelines and requirements of the MDE Finance Division in effect during the course of this agreement.

Detroit Lakes School District agrees to pay mileage for the onsite services, consultation or meetings based on the federal mileage rate in effect on the date travel occurred.

The parties to this contract agree to accept its provisions.

 Date: 2/7/22
Shannon Erickson, Director of Special Education
Fergus Falls Area Special Education Cooperative

 Date: 2/7/22
Karen Nudell, Director of Special Education
Detroit Lakes School District

MEMORANDUM OF UNDERSTANDING
AND ADDENDUM TO
INTERAGENCY EARLY INTERVENTION (IEIC) SERVICES AGREEMENT
MAHUBE-OTWA COMMUNITY ACTION PARTNERSHIP, INC.
AND
DETROIT LAKES LOCAL EDUCATION AGENCY (LEA)
EFFECTIVE January 2022

This MOU is to be revised periodically and renewed biannually by the parties in alignment with the beginning of the school year, to support coordination between Head Start and the Local Education Agency (LEA) listed above. Entities included in this MOU are:

- Detroit Lakes Independent School District #22
- MAHUBE-OTWA Community Action Programs: Head Start/Early Head Start

Purpose Statement:

This agreement establishes and maintains a working relationship between **Detroit Lakes LEA** and MAHUBE – OTWA Community Action Head Start/Early Head Start for the coordination of comprehensive early childhood services to children and families residing within the boundaries of the LEA listed above.

Joint Roles in System Review, Coordination, Collaboration, Alignment, and Implementation:

The Detroit Lakes LEA and MAHUBE – OTWA Community Action Head Start will work together for the review, coordination, collaboration, alignment, and implementation of each of the following 10 activities, as mandated by the *“Improving Head Start for School Readiness Act of 2007”* and *“Head Start Program Performance Standards, September 2016. 1302.53(b) 1”*

A. Educational activities, curricular objectives, and instruction

- In classrooms where children are enrolled for the purpose of receiving Head Start services, implement a research-based early childhood curriculum and assessment that is aligned with the Head Start Child Outcomes Framework and Minnesota Early Learning Standards. (Currently High Scope and COR Advantage Online)
 - In classrooms where children are not enrolled to receive Head Start services, the following curriculums and assessment will be used:
School Readiness/ECFE: High Scope Curriculum; COR Advantage Assessment; Second Step
Special Education: Curriculum used in Early Childhood classrooms will be followed and modifications or adaptations for children receiving special education services may be implemented.
- Establish ongoing communications for developing continuity of developmentally appropriate curricular objectives and for shared expectations for children’s health, learning and development as children transition to school.
- Work cooperatively to provide family based activities for all families residing within the established boundaries.

B. Public information dissemination and access to programs for families contacting the Early Learning Programs.

- Generate support and resources within the local community to enhance school readiness.
- Establish ongoing channels of communication between early learning program staff to facilitate coordination of programs.
- Invite shared opportunities for representation on boards/advisory committees of collaborating partners, including but not limited to Region 4 Interagency Early Intervention Committee (IEIC): Help Me Grow; Head Start Health Services Advisory Committee; Head Start Policy Council; ECFE Advisory Committee; and Becker County Early Childhood Initiative.

C. Selection priorities for eligible children to be served by programs

- Develop and Implement a system to increase participation of underserved populations of children.
 - a. Share information with families regarding Early Learning Opportunities in the community.
- Develop a plan to align early learning opportunities to prepare children for school readiness, which includes all public or private entities providing early childhood services in the community.

D. Definition of Service Area

1. Service Area is defined as residing within the boundaries of the District.
2. Teaching Teams consists of Teachers, Assistants, and additional Team Members including Bus Drivers, Coordinators, Family Service Workers and Behavioral Health Consultants. Supervision of teaching teams will be the responsibility of the hiring Party.
3. Lincoln Education Center is a facility owned by the District located at 204 Willow Street E. Detroit Lakes. This Center will provide integrated, Early Childhood Education services.
4. MAHUBE-OTWA Head Start Center is located at 1125 West River Road, Detroit Lakes. This Center will provide integrated, half-day or full day early childhood education services.
5. Enrolled Children are defined as an equal number of children meeting the eligibility requirements per the Head Start program and School Readiness program.

E. Staff Training, including opportunities for joint staff training on topics such as academic content standards, instructional methods, curricula and social and emotional development, children’s wellness and health, nutrition

1. Staff Training includes opportunities for joint staff training on topics such as academic content standards, instructional methods, curricula, social and emotional development, children’s wellness and health and nutrition.
 - a. Work cooperatively to provide shared training, as appropriate, based on each program’s training requirements and needs.
2. District and Head Start are independent parties and employees of each are not eligible for employee benefits from each other, including but not limited to insurance, workers’ compensation, paid time off or other benefits employees may receive.
3. Nothing in this Agreement may be construed to create an employment relationship, a partnership, a joint venture, or a joint enterprise between the District and Head Start.
4. District Service Providers who provide consistent services within HS/EHS program sites will sign and adhere to HS Standards of Conduct (PS 1302.90(c)) and provide the HS program with proof that DHS Background Study has been completed in accordance with HS Performance Standard 1302.90 (b)(1-6).

F. Program Technical Assistance

1. Outline the technical skills and knowledge attained by each entity and share information with staff to link special services to more efficiently serve the needs of the early learning community, including but not limited to health, nutrition, curriculum, child assessment, literacy, numeracy, and language.
2. Provide appropriate access to ChildPlus and COR Advantage Online for documentation and reporting. Ensure appropriate parent consents are in place.

G. Provision of Additional Services to meet the needs of working parents, as applicable

1. Coordinate activities and collaborate with programs under the Child Care and Development Block Grant Act of 1990 (42 U.S.C.9858 et seq.)
2. Section 106 of Child Abuse Prevention and Treatment Act
3. Parts B & E of Title IB of the Social Security Act
4. Subtitle B of title VII of the McKinney Vento Homeless Assistance Act
5. Even Start Programs under subpart 3 of part B of Title I of Elementary & Secondary Ed Act of 1965
6. Section 619 & Part C of the Americans with Disabilities Act
7. DEC *Recommended Practices in Early Intervention/ Early Childhood Special Education 2014*

H. Communication and parent outreach for smooth transitions to kindergarten

1. Develop and Implement a systematic procedure for transferring records, with parental consent, for each participating child to the school in which the child will enroll.
2. Establish transition policies and procedures that support children transitioning to school.
 - a. Head Start staff will seek input from school staff regarding record transfer and incorporate, as appropriate, into program procedures
3. Conduct outreach to parents and elementary school teachers to discuss the educational, development and specific needs of individual children.
4. Help parents of limited English proficient children understand
 - a. The instructional supports and other services provided by the school.
 - b. As appropriate, the information provided to parents of limited English proficiency.
5. Help parents (including grandparents and kinship caregivers, as appropriate) to understand the importance of parental involvement in a child's academic success. Outline parental engagement opportunities within school. Link parents to these opportunities.
6. Help parents understand the instructional supports and other services provided by the school in which their child will enroll.
7. Parties agree to maintain communication for the success of the purpose and intent of this MOU.

I. Provision and use of facilities, transportation, and other program elements; Collaboration on the shared use of transportation and facilities, in appropriate cases.

1. Meals/Lunch
 - a. Lunch services are provided by the District, under a contract renewed annually.
 - b. Meals will be provided for all children based on Head Start Performance Standards.
 - c. Billing for meals will be the responsibility of the Party/program in which the child is enrolled.
2. Transportation
 - a. Each Party is responsible for travel time and mileage for their respective employees.
 - b. Transportation to and from classes will be provided by Parties on individual availability.
 - c. Field trip transportation will be provided as available.
3. Equipment

- a. Parties agree to provide classroom equipment at their respective Centers.
 - b. Ownership of equipment purchased by Head Start will remain with the Head Start program. Expenses, maintenance and repairs of said equipment, tools and materials will be the responsibility of Head Start.
 - c. District may provide supplemental equipment, including outdoor playground equipment that is age appropriate, and shall retain ownership thereof. Expenses, maintenance and repairs of said equipment, tools and materials will be the responsibility of the District.
4. Licensures and Certifications
- a. Each Party will maintain, at their own expense, any and all required State of Minnesota licenses and certifications.
 - b. Parties agree to maintain Early Childhood Classroom Teachers that meet qualifications and requirements for both Parties.

J. Procedures for referrals, evaluations, IFSP /IEP Meetings, transitions and placement

1. Minnesota State timelines and IFSP/IEP requirements will be followed. Enrollment/transition meetings will be conducted with parents, HS/EHS site staff and LEA staff for placement decisions, whenever possible.
2. Team meeting notices will be sent to HS/EHS Site Staff involved in planning as well as the Disabilities Services Director. LEA will provide copies of pertinent records: Copies of current parent signed Prior Written Notice and Parental Consent/Objection; Evaluation Reports and IFSP/IEP, and Progress Reports.
3. HS/EHS will invite LEA staff to parent conferences/home visits where child progress is discussed. IFSP/IEP copies will be kept on site for the purpose of individualization.
4. EHS Children with special needs are served at the following sites: Home Based group socialization, at Family Child Care, at the M-State Infant & Toddler Centers, or in homes by the District.
5. HS Children are served on site by the District at the following sites: at the Home Based group socialization, at the M-State Preschool Child Care, and at the four full or half-day centers.
6. Equipment and supplies used to work on individual goals for children with special needs are provided by EHS/HS; specific items listed in the IEP/IFSP as identified through the IEP/IFSP team meeting process will be provided through the District's Special Ed.
7. Provide copies of the H-804 to obtain Special Ed records.

K. Other

- Continue to work on smooth transitions from HS/SR to Kindergarten Classroom. Working on defining clear expectations for what children need to know as they enter Kindergarten Classrooms.
- Partners will explore the idea of ECE teachers conferencing with Kindergarten teachers in the fall each year to help identify services specific to individual children – expanded to include all enrolled children – not just special needs.

COVID-19:

- Parties will comply with HSPPS 1302.47(b)(5)(vi) and HSPPS 1302.93(a)(1)and (2) as released by the Office of Head Start on November 30,2021 by implementing the following practices:
 - All staff will wear masks when providing any Head Start services and/or while in a Head Start site where 2 or more people are present.

- The Parties will verify the COVID 19 vaccination status of all staff who provide services to Head Start enrolled children at Head Start sites or on home visits with Head Start staff. The Parties will ensure that these staff are fully vaccinated against COVID 19 or have an approved medical or religious exemption. The Parties will maintain all vaccine status and exemption documentation for their employees.
 - The Parties will ensure that any staff person with an approved COVID 19 exemption will complete weekly COVID 19 testing (for current COVID 19 infection). The Parties will review and maintain all test results for their employees.
 - The Parties agree to have staff follow the MDH Decision Tree Guidelines related to symptoms, close contact, quarantine, and isolation when working with Head Start children.
- L. Compliance With Laws: In addition to compliance with section G. above, Parties shall comply with all applicable laws, rules and regulations governing each Party, including, but not limited to:
- a. State and Federal Education Laws
 - b. Head Start Performance Standards
 - c. MDE School Readiness Statutes
 - d. MN DHS Rule 3 Licensing Statutes
 - e. Family Educational Rights Privacy Act
 - f. MN Government Data Practices Act

Confidentiality and Data Practices:

1. All acknowledge confidentiality requirements that each agency must follow regarding the sharing and release, with the consent of families, of personally identifiable information regarding children and families.
2. Parties shall confer with one another prior to responding to requests for a release of government data relevant to this Agreement and the services provided thereunder.
3. Data created, collected, received, stored, used, maintained or disseminated by the Parties in performing any tasks, functions, duties or responsibilities under this Agreement are subject to the MN Government Data Practices Act (MGDPA).

Term of Agreement and Termination:

1. Initial Term: This Agreement will be renewed annually by the Parties pending available funding. The initial term of this Agreement shall take effect on January 2022.
2. Termination Without Cause: Either Party may terminate this Agreement, without cause, by providing the other with written notice at least six (6) months prior to the effective date of the termination.
3. Termination For Material Breach: Either Party may terminate this Agreement immediately upon the material breach of this Agreement by the other Party, so long as the non-breaching party provides the breaching party with written notice of the breach that includes thirty (30) days to cure the material breach.
4. By signing this Agreement, the Parties agree to the terms of the Agreement.

Date Adopted: 8/11/03	File Number: Detroit Lakes Policy - 501
Date Revised: 5/10/04, 08/10/2009, 07/10/2013	

501 SCHOOL WEAPONS POLICY

[Note: School districts are required by statute to have a policy addressing these issues. ATTENTION: This policy incorporates certain provisions of the Minnesota Citizens' Personal Protection Act (often referred to as the "conceal and carry" law) of 2003. ~~That law was recently struck down by the Minnesota Court of Appeals. However, in the 2005 session, the Minnesota legislature reenacted this law effective retroactively and without interruption from April 28, 2003. The reenacted law is now in effect.~~]

I. PURPOSE

The purpose of this policy is to assure a safe school environment for students, staff and the public.

II. GENERAL STATEMENT OF POLICY

No student or nonstudent, including adults and visitors, shall possess, use, or distribute a weapon when in a school location except as provided in this policy. The school district will act to enforce this policy and to discipline or take appropriate action against any student, teacher, administrator, school employee, volunteer, or member of the public who violates this policy.

III. DEFINITIONS

A. "Weapon"

1. A "weapon" means any object, device or instrument designed as a weapon or through its use is capable of threatening or producing bodily harm or which may be used to inflict self-injury including, but not limited to, any firearm, whether loaded or unloaded; air guns; pellet guns; BB guns; all knives; blades; clubs; metal knuckles; numchucks; throwing stars; explosives; fireworks; mace and other propellants; stunguns; ammunition; poisons; chains; arrows; and objects that have been modified to serve as a weapon.
2. No person shall possess, use, or distribute any object, device or instrument having the appearance of a weapon and such objects, devices or instruments shall be treated as weapons including, but not limited to, weapons listed above which are broken or non-functional, look-alike guns; toy guns; and any object that is a facsimile of a real weapon.
3. No person shall use articles designed for other purposes (i.e., lasers or laser pointers, belts, combs, pencils, files, scissors, etc.), to inflict bodily harm and/or intimidate and such use will be treated as the possession and use of a weapon.

- B. "School Location" includes any school building or grounds, whether leased, rented, owned or controlled by the school, locations of school activities or trips, bus stops, school buses or school vehicles, school-contracted vehicles, the area of entrance or departure from school premises or events, all locations where school-related functions are conducted, and anywhere students are under the jurisdiction of the school district.

C. "Possession" means having a weapon on one's person or in an area subject to one's control in a school location.

D. "Dangerous Weapon" means any firearm, whether loaded or unloaded, or any device designed as a weapon and capable of producing death or great bodily harm, any combustible or flammable liquid or other device or instrumentality that, in the manner it is used or intended to be used, is calculated or likely to produce death or great bodily harm, or any fire that is used to produce death or great bodily harm. As used in this definition, "flammable liquid" means any liquid having a flash point below 100 degrees Fahrenheit and having a vapor pressure not exceeding 40 pounds per square inch (absolute) at 100 degrees Fahrenheit but does not include intoxicating liquor. As used in this subdivision, "combustible liquid" is a liquid having a flash point at or above 100 degrees Fahrenheit.

IV. EXCEPTIONS

- A. A student who finds a weapon on the way to school or in a school location, or a student who discovers that he or she accidentally has a weapon in his or her possession, and takes the weapon immediately to the principal's office shall not be considered to possess a weapon. If it would be impractical or dangerous to take the weapon to the principal's office, a student shall not be considered to possess a weapon if he or she immediately turns the weapon over to an administrator, teacher or head coach~~other school employee~~; or immediately notifies an administrator, teacher or head coach of the weapon's location.
- B. It shall not be a violation of this policy if a nonstudent (or student where specified) falls within one of the following categories:
1. active licensed peace officers;
 2. military personnel, or students or nonstudents participating in military training, who are on duty performing official duties;
 3. persons authorized to carry a pistol under ~~Minnesota Statutes, §~~section 624.714, while in a motor vehicle or outside of a motor vehicle for the purpose of directly placing a firearm in, or retrieving it from, the trunk or rear area of the vehicle;
 4. persons who keep or store in a motor vehicle pistols in accordance with ~~Minnesota Statutes, §~~624.714 or ~~§~~624.715, or other firearms in accordance with Minnesota Statutes, §section 97B.045;
 - a. Section 624.714 specifies procedures and standards for obtaining pistol permits and penalties for the failure to do so. Section 624.715 defines an exception to the pistol permit requirements for "antique firearms which are carried or possessed as curiosities or for their historical significance or value."
 - b. Section 97B.045 generally provides that a firearm may not be transported in a motor vehicle unless it is (1) unloaded and in a gun case without any portion of the firearm exposed; (2) unloaded and in the closed trunk; or (3) a handgun carried in compliance with Sections 624.714 and 624.715.
 5. firearm safety or marksmanship courses or activities for students or nonstudents conducted on school property;

6. possession of dangerous weapons, BB guns, or replica firearms by a ceremonial color guard;
7. a gun or knife show held on school property;
8. possession of dangerous weapons, BB guns, or replica firearms with written permission of the principal or other person having general control and supervision of the school or the director of a child care center; or
9. persons who are on unimproved property owned or leased by a child care center, school or school district unless the person knows that a student is currently present on the land for a school-related activity.

[Note: Nothing prevents a school district from being more stringent in its weapons policy with respect to students and school district employees than the criminal law, except that the school district may not prohibit the lawful carry or possession of firearms in a parking facility or parking area. Although some school districts may choose to incorporate all of the exceptions to the criminal law, other school districts may choose either not to incorporate some or all of the exceptions or to further limit them. For example, a school district may choose to require written permission from the superintendent, not just a principal, for someone to possess a dangerous weapon in a school location. This would impose a more stringent requirement than the exceptions to the general prohibition of having a weapon on school grounds set forth in (7) to Minnesota Statutes, §section 609.66, Subdivision 1d. (f) listed in Section IV.B. above. However, a school district may not regulate firearms, ammunition, or their respective components, when possessed or carried by nonstudents or nonemployees, in a manner that is inconsistent with Minnesota Statutes §section 609.66, Subdivision 1d.]

C. Policy Application to Instructional Equipment/Tools

While the school district ~~does not allow takes a firm "Zero Tolerance" position on the possession, use or distribution of weapons by students or, and a similar position with regard to~~ nonstudents, such a position is not meant to interfere with instruction or the use of appropriate equipment and tools by students or nonstudents. Such equipment and tools, when properly possessed, used, and stored, shall not be considered in violation of the rule against the possession, use or distribution of weapons. However, when authorized instructional and work equipment and tools are used in a potentially dangerous or threatening manner, such possession and use will be treated as the possession and use of a weapon.

D. Firearms in School Parking Lots and Parking Facilities

A school district may not prohibit the lawful carry or possession of firearms in a school parking lot or parking facility. For purposes of this policy, the "lawful" carry or possession of a firearm in a school parking lot or parking facility is specifically limited to nonstudent permit-holders authorized under ~~Minnesota- Statutes-, §section~~ 624.714, to carry a pistol in the interior of a vehicle or outside the motor vehicle for the purpose of directly placing a firearm in, or retrieving it from, the trunk or rear area of the vehicle. Any possession or carry of a firearm beyond the immediate vicinity of a permit-holder's vehicle shall constitute a violation of this policy.

V. CONSEQUENCES FOR STUDENT WEAPON POSSESSION / USE / DISTRIBUTION

- A. The school district ~~does not allow takes a position of "Zero Tolerance" in regard to~~ the possession, use or distribution of weapons by students. Consequently, the minimum

consequence for students willfully possessing, using or distributing weapons shall include:

1. immediate out-of-school suspension;
 2. confiscation of the weapon;
 3. immediate notification of police;
 4. parent or guardian notification; and
 5. recommendation to the superintendent of dismissal for a period of time not to exceed one year.
- B. Pursuant to Minnesota law, a student who brings a firearm, as defined by federal law, to school will be expelled for at least one year. The school board may modify this requirement on a case-by-case basis.

~~C. The building principal shall, as soon as practicable, refer to the criminal justice or juvenile delinquency system, as appropriate, a student who brings a firearm to school unlawfully.~~

~~CD. Administrative Discretion~~

~~While the school district does not allowtakes a "Zero Tolerance" position on the possession, use or distribution of weapons by students, the superintendent may use discretion in determining whether, under the circumstances, a course of action other than the minimum consequences specified above is warranted. If so, other appropriate action may be taken, including consideration of a recommendation for lesser discipline.~~

VI. CONSEQUENCES FOR WEAPON POSSESSION/USE/DISTRIBUTION BY NONSTUDENTS

A. Employees

1. An employee who violates the terms of this policy is subject to disciplinary action, including nonrenewal, suspension, or discharge as deemed appropriate by the school board.
2. Sanctions against employees, including nonrenewal, suspension, or discharge shall be pursuant to and in accordance with applicable statutory authority, collective bargaining agreements, and school district policies.
3. When an employee violates the weapons policy, law enforcement may be notified, as appropriate.

[Note: An employer may establish policies that restrict the carry or possession of firearms by its employees while acting in the course and scope of employment. Employment-related sanctions may be invoked for a violation. Thus, for example, reasonable limitations may be imposed on the method of storing firearms by permit-holding employees while at work or performing employment-related duties. Reasonable limitations may include requiring firearms to have trigger locks and to be stored in a locked container or locked compartment of the vehicle.]

B. Other Nonstudents

1. Any member of the public who violates this policy shall be informed of the policy and asked to leave the school location. Depending on the

circumstances, the person may be barred from future entry to school locations. In addition, if the person is a student in another school district, that school district may be contacted concerning the policy violation.

2. If appropriate, law enforcement will be notified of the policy violation by the member of the public and may be asked to provide an escort to remove the member of the public from the school location.

VII. REPORTS OF DANGEROUS WEAPON INCIDENTS IN SCHOOL ZONES

- A. The school district must electronically report to the Commissioner of Education incidents involving the use or possession of a dangerous weapon in school zones, as required under Minnesota Statutes, section 121A.06.

Legal References: Minn. Stat. § 97B.045 (Transportation of Firearms)
Minn. Stat. § 121A.05 (Referral to Police)
Minn. Stat. § 121A.06 (Reports of Dangerous Weapon Incidents in School Zones)
Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act)
Minn. Stat. § 121A.44 (Expulsion for Possession of Firearm)
Minn. Stat. § 152.01, subd. 14(a) (Definition of a School Zone)
Minn. Stat. § 609.02, subd. 6 (Definition of Dangerous Weapon)
Minn. Stat. § 121A.05 (Referral to Police)
Minn. Stat. § 609.605 (Trespass)
Minn. Stat. § 609.66 (Dangerous Weapons)
Minn. Stat. § 624.714 (Carrying of Weapons without Permit; Penalties)
Minn. Stat. § 624.715 (Exemptions; Antiques and Ornaments)
18 U.S.C. § 921 (Definition of Firearm)
In re C.R.M., 611 N.W.2d 802 (Minn. 2000)
In re A.D., 883 N.W.2d 251 (Minn.2016)
Minn. Stat. § 609.605 (Trespass)
Minn. Stat. § 609.02, Subd. 6 (Definition of Dangerous Weapon)
Minn. Stat. § 97B.045 (Transportation of Firearms)

Minn. Stat. § 624.714 (Carrying of Weapons without Permit; Penalties)
Minn. Stat. § 624.715 (Exemptions; Antiques and Ornaments)
18 U.S.C. § 921 (Definition of Firearm)
In re C.R.M., 611 N.W.2d 802 (Minn. 2000)

Cross References: MSBA/MASA Model Policy 403 (Discipline, Suspension and Dismissal of School District Employees)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 525 (Violence Prevention)
MSBA/MASA Model Policy 903 (Visitors to School District Buildings and Sites)

Date Adopted: 1-12-98	File Number: Detroit Lakes Policy - 502
Date Revised: 03/10/2014	

502 SEARCH OF STUDENT LOCKERS, DESKS, PERSONAL POSSESSIONS AND STUDENT'S PERSON

[Note: School districts are required by statute to have a policy addressing these issues.]

I. PURPOSE

The purpose of this policy is to provide for a safe and healthful educational environment by enforcing the school district's policies against contraband.

II. GENERAL STATEMENT OF POLICY

A. Lockers and Personal Possessions Within a Locker-

Pursuant to Minnesota statutes, school lockers are the property of the school district. At no time does the school district relinquish its exclusive control of lockers provided for the convenience of students. Inspection of the interior of lockers may be conducted by school officials for any reason at any time, without notice, without student consent, and without a search warrant. The personal possessions of students within a school locker may be searched only when school officials have a reasonable suspicion that the search will uncover evidence of a violation of law or school rules. As soon as practicable after the search of a student's personal possessions, the school officials must provide notice of the search to students whose lockers were searched unless disclosure would impede an ongoing investigation by police or school officials.

B. Desks-

School desks are the property of the school district. At no time does the school district relinquish its exclusive control of desks provided for the convenience of students. Inspection of the interior of desks may be conducted by school officials for any reason at any time, without notice, without student consent, and without a search warrant.

C. Personal Possessions and Student's Person-

The personal possessions of students and/or a student's person may be searched when school officials have a reasonable suspicion that the search will uncover a violation of law or school rules. The search will be reasonable in its scope and intrusiveness.

D. ~~It shall be a~~ violation of this policy ~~occurs when~~for students ~~to~~ use lockers and desks for unauthorized purposes or to store contraband. ~~It shall be a~~ violation for students to carry contraband on their person or in their personal possessions.

III. DEFINITIONS

A. "Contraband" means any unauthorized item possession of which is prohibited by school district policy and/or law. It includes but is not limited to u weapons and "look-alikes," alcoholic beverages, controlled substances and "look-alikes," overdue books and other materials belonging to the school district, and stolen property.

B. "Personal possessions" includes but is not limited to purses, backpacks, bookbags, packages, and clothing.

- C. "Reasonable suspicion" means that a school official has grounds to believe that the search will result in evidence of a violation of school district policy, rules, and/or law. Reasonable suspicion may be based on a school official's personal observation, a report from a student, parent or staff member, a student's suspicious behavior, a student's age and past history or record of conduct both in and out of the school context, or other reliable sources of information.
- D. "Reasonable scope" means that the scope and/or intrusiveness of the search is reasonably related to the objectives of the search. Factors to consider in determining what is reasonable include the seriousness of the suspected infraction, the reliability of the information, the necessity of acting without delay, the existence of exigent circumstances necessitating an immediate search and further investigation (e.g. to prevent violence, serious and immediate risk of harm or destruction of evidence), and the age of the student.

IV. PROCEDURES

- A. School officials may inspect the interiors of lockers and desks for any reason at any time, without notice, without student consent, and without a search warrant.
- B. School officials may inspect the personal possessions of a student and/or a student's person based on a reasonable suspicion that the search will uncover a violation of law or school rules. A search of personal possessions of a student and/or a student's person will be reasonable in its scope and intrusiveness.
- C. As soon as practicable after a search of personal possessions within a locker pursuant to this policy, the school officials must provide notice of the search to students whose possessions were searched unless disclosure would impede an ongoing investigation by police or school officials.
- D. Whenever feasible, a search of a person shall be conducted in private by a school official of the same sex. A second school official of the same sex shall be present as an observer during the search of a person whenever feasible.
- E. A strip search is a search involving the removal of coverings or clothing from private areas. Mass strip searches, or body cavity searches, are prohibited. Strip searches will be conducted only in circumstances involving imminent danger.
- F. A school official conducting any other search may determine when it is appropriate to have a second official present as an observer.
- G. A copy of this policy will be printed in the student handbook or disseminated in any other way which school officials deem appropriate. The school district shall provide a copy of this policy to a student when the student is given use of a locker.

V. DIRECTIVES AND GUIDELINES

School administration may establish reasonable directives and guidelines which address specific needs of the school district, such as use of tape in lockers, standards of cleanliness and care, posting of pin-ups and posters which may constitute sexual harassment, etc.

VI. SEIZURE OF CONTRABAND

If a search yields contraband, school officials will seize the item and, where appropriate, turn it over to legal officials for ultimate disposition.

VIII. VIOLATIONS

A student found to have violated this policy and/or the directives and guidelines implementing it shall be subject to discipline in accordance with the school district's Student Discipline Policy, which may include suspension, exclusion, or expulsion, and the student may, when appropriate, be referred to legal officials.

Legal References: U.S. Const., amend. IV
Minn. Const., art. I, §10
[Minn. Stat. 121A.72 \(School Locker Policy\)](#)
New Jersey v. T.L.O., 469 U.S. 325, 105 S.Ct. 733, 83 L.Ed.2d 720 (1985)
[G.C. v. Owensboro Public Schools, 711 F.3d 623 \(6th Cir. 2013\)](#)
~~Minn. Stat. 121A.72 (School Locker Policy)~~

Cross Reference: MSBA/MASA Model Policy 417 (Chemical Use and Abuse)
MSBA/MASA Model Policy 418 (Drug-Free Workplace/Drug-Free School)
MSBA/MASA Model Policy 501- (School Weapons)
MSBA/MASA Model Policy 506- (Student Discipline)

Date Adopted: 01/12/98	File Number: Detroit Lakes Policy - 504
Date Revised: 09/11/06, 08/10/2009, 01/11/2010, 05/20/2019	

504 STUDENT DRESS AND APPEARANCE

I. PURPOSE

The purpose of this policy is to enhance the education of students by establishing expectations of dress ~~and grooming~~ that are related to educational goals and community standards.

II. GENERAL STATEMENT OF POLICY

- A. It is the policy of this school district to encourage students to be dressed appropriately for school activities and in keeping with community standards. This is a joint responsibility of the student and the student's parent(s) or guardian(s).
- B. Appropriate clothing includes, but is not limited to, the following:
 - 1. Clothing appropriate for the weather.
 - 2. Clothing that does not create a health or safety hazard.
 - 3. Clothing appropriate for the activity (i.e., physical education or the classroom).
- C. Inappropriate clothing includes, but is not limited to, the following:
 - 1. "Short shorts", skimpy tank tops, tops that expose the midriff, and other clothing that is not in keeping with community standards.
 - 2. Clothing ~~which~~ bearings a message ~~which that~~ is lewd, vulgar, or obscene.
 - 3. Apparel promoting products or activities that are illegal for use by minors.
 - 4. Objectionable emblems, badges, symbols, signs, words, objects, or pictures on clothing or jewelry communicating a message that is racist, sexist, or otherwise derogatory to a protected minority group, evidences gang membership or affiliation, or approves, advances or provokes any form of religious, racial or sexual harassment and/or violence against other individuals as defined in MSBA/MASA Model Policy 413.
 - 5. Any apparel or footwear that would damage school property.
- D. Headgear, including hats or head coverings, are not allowed in the building except with the approval of the building principal (i.e., student undergoing chemotherapy, medical situations, student religious practice or belief).
- E. ~~It is not t~~he intention of this policy is not to abridge the rights of students to express political, religious, philosophical, or similar opinions by wearing apparel on which such messages are stated. Such messages are acceptable as long as they are not lewd, vulgar, obscene, defamatory, profane or do not advocate violence or harassment against others.
- F. "Gang" as defined in this policy means any ongoing organization, association or group of three or more persons, whether formal or informal, having as one of its primary activities, the commission of one or more criminal acts, which has an identifiable name or

identifying sign or symbol, and whose members individually or collectively engage in or whose members engaged in a pattern of criminal gang activity. "Pattern of gang activity" means the commission, attempt to commit, conspiring to commit, or solicitation of two or more criminal acts, provided the criminal acts were committed on separate dates or by two or more persons who are members of or belong to the same criminal street gang.

III. PROCEDURES

- A. When, in the judgment of the administration, a student's appearance, grooming, or mode of dress interferes with or disrupts the educational process or school activities, or poses a threat to the health or safety of the student or others, the student will be directed to make modifications or will be sent home for the day. Parents/guardians will be notified.
- B. The administration may recommend a form of dress considered appropriate for a specific event and communicate the recommendation to students and parents/guardians.
- C. Likewise, an organized student group may recommend a form of dress for students considered appropriate for a specific event and make such recommendation to the administration for approval.

Legal References:

U. S. Const., amend. I
Tinker v. Des Moines Indep. Sch. Dist., 393 U.S. 503, 89 S.Ct. 733, 21 L.Ed.2d 731 (1969)
[*B.W.A. v. Farmington R-7 Sch. Dist.*, 554 F.3d734 \(8th Cir. 2009\)](#)
[*Lowry v. Watson Chapel Sch. Dist.*, 540 F.3d752 \(8th Cir. 2008\)](#)
Stephenson v. Davenport Cmty. Sch. Dist., 110 F.3d 1303 (8th Cir. 1997)
[*B.H. ex rel. Hawk v. Easton Area School Dist.*, 725 F.3d 293 \(3rd Cir. 2013\)](#)
D.B. ex rel. Brogdon v. LafenLafon, 217 Fed.Appx. 518 (6th Cir. 2007)
[*B.W.A. v. Farmington R-7 Sch. Dist.*, 508 F.Supp.2d 740 \(E.D. Mo. 2007\)](#)
[*Hardwick v. Heyward*, 711 F.3d 426 \(4th Cir. 2013\)](#)
[*Madrid v. Anthony*, 510 F.Supp.2d 425 \(S.D. Tex. 2007\)](#)
[*McIntire v. Bethel School, Indep. Sch. Dist. No. 3*, 804 F.Supp. 1415\(W.D. Okla. 1992\)](#)
[*Hicks v. Halifax County Bd. of Educ.*, 93 F.Supp.2d 649 \(E.D. N.C. 1999\)](#)
[*Olesen v. Bd of Educ. of Sch. Dist. No. 228*, 676 F.Supp. 820 \(N.D. Ill. 1987\)](#)
[*Harper v. Poway Unified Sch. Dist.*, 545 F.Supp.2d 1072 \(S.D. Cal. 2007\)](#)
[*Madrid v. Anthony*, 510 F.Supp.2d 425 \(S.D. Tex. 2007\)](#)
[*Lowry v. Watson Chapel Sch. Dist.*, 508 F.Supp.2d 713 \(E.D. Ark. 2007\)](#)
[*Hicks v. Halifax County Bd. of Educ.*, 93 F.Supp.2d 649 \(E.D. N.C. 1999\)](#)
[*McIntire v. Bethel School, Indep. Sch. Dist. No. 3*, 804 F.Supp. 1415, 78 Educ. L.Rep. 828 \(W.D. Okla. 1992\)](#)
[*Olesen v. Board of Educ. of Sch. Dist. No. 228*, 676 F.Supp. 820, 44 Educ. L.Rep. 205 \(N.D. Ill. 1987\)](#)

Cross References:

MSBA/MASA Model Policy 413 (Harassment and Violence)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 525 (Violence Prevention)

Date Adopted: 01/12/98	File Number:
Date Revised: 8/11/03, 08/10/2009	Detroit Lakes Policy - 505

505 DISTRIBUTION OF NONSCHOOL-SPONSORED MATERIALS ON SCHOOL PREMISES BY STUDENTS AND EMPLOYEES

I. PURPOSE

The purpose of this policy is to protect the exercise of students' and employees' free speech rights, taking into consideration the educational objectives and responsibilities of the school district.

II. GENERAL STATEMENT OF POLICY

- A. The school district recognizes that students and employees have the right to express themselves on school property. This protection includes the right to distribute, at a reasonable time and place and in a reasonable manner, nonschool-sponsored material.
- B. To protect First Amendment rights, while at the same time preserving the integrity of the educational objectives and responsibilities of the school district, the school board adopts the following regulations and procedures regarding distribution of nonschool-sponsored material on school property and at school activities.

III. DEFINITIONS

- A. "Distribute" or "Distribution" means circulation or dissemination of material by means of handing out free copies, selling or offering copies for sale, accepting donations for copies, ~~or~~-posting or displaying material, or placing material in internal staff or student mailboxes.
- B. "Nonschool-sponsored material" or "unofficial material" includes all materials or objects intended for distribution, except school newspapers, employee newsletters, literary magazines, yearbooks and other publications funded and/or sponsored or authorized by the school. Examples of nonschool-sponsored materials include but are not limited to leaflets, brochures, buttons, badges, flyers, petitions, posters, and underground newspapers whether written by students or employees or others, and tangible objects.
- C. "Obscene to minors" means:
 - 1. The average person, applying contemporary community standards, would find that the material, taken as a whole, appeals to the prurient interest of minors of the age to whom distribution is requested;
 - 2. The material depicts or describes, in a manner that is patently offensive to prevailing standards in the adult community concerning how such conduct should be presented to minors of the age to whom distribution is requested, sexual conduct such as intimate sexual acts (normal or perverted), masturbation, excretory functions, or lewd exhibition of the genitals; and
 - 3. The material, taken as a whole, lacks serious literary, artistic, political, or scientific value for minors.
- D. "Minor" means any person under the age of eighteen (18).
- E. "Material and substantial disruption" of a normal school activity means:

1. Where the normal school activity is an educational program of the district for which student attendance is compulsory, "material and substantial disruption" is defined as any disruption which interferes with or impedes the implementation of that program.
2. Where the normal school activity is voluntary in nature (including, ~~without limitation,~~ school athletic events, school plays and concerts, and lunch periods) "material and substantial disruption" is defined as student rioting, unlawful seizures of property, conduct inappropriate to the event, participation in a school boycott, demonstration, sit-in, stand-in, walk-out, or other related forms of activity.

In order for expression to be considered disruptive, ~~there must exist~~ specific facts must exist upon which the likelihood of disruption can be forecast, including past experience in the school, current events influencing student activities and behavior, and instances of actual or threatened disruption relating to the written material in question.

- F. "School activities" means any activity sponsored by the school including, but not limited to, classroom work, library activities, physical education classes, official assemblies and other similar gatherings, school athletic contests, band concerts, school plays and theatrical productions and in-school lunch periods.
- G. "Libelous" is a false and unprivileged statement about a specific individual that tends to harm the individual's reputation or to lower that individual in the esteem of the community.

IV. GUIDELINES

- A. Students and employees of the school district have the right to distribute, at reasonable times and places as set forth in this policy, and in a reasonable manner, nonschool-sponsored material.
- B. Requests for distribution of nonschool-sponsored material will be reviewed by the administration on a case-by-case basis. However, distribution of the materials listed below is always prohibited. Material is prohibited that:
 1. is obscene to minors;
 2. is libelous or slanderous;
 3. is pervasively indecent or vulgar or contains any indecent or vulgar language or representations, with a determination made as to the appropriateness of the material for the age level of students to which it is intended ~~;~~
 4. advertises or promotes any product or service not permitted to minors by law;
 5. advocates violence or other illegal conduct;
 6. constitutes insulting or fighting words, the very expression of which injures or harasses other people (e.g., threats of violence, defamation of character or of a person's race, religious or ethnic origin);
 7. presents a clear and present likelihood that, either because of its content or the manner of distribution, it will cause a material and substantial disruption of the proper and orderly operation and discipline of the school or school activities, will cause the commission of unlawful acts or the violation of lawful

school regulations.

- C. Distribution by students and employees of nonschool-sponsored materials on school district property are subject to reasonable time, place and manner restrictions set forth below. In making decisions regarding time, place and manner of distribution, the administration will consider factors including, but not limited to, the following:
1. whether the material is educationally related;
 2. the extent to which distribution is likely to cause disruption of or interference with the school district's educational objectives, discipline, or school activities;
 3. whether the materials can be distributed from the office or other isolated location so as to minimize disruption of traffic flow in the hallways;
 4. the quantity or size of materials to be distributed;
 5. whether distribution would require assignment of school district staff, use of school district equipment, or other resources;
 6. whether distribution would require that nonschool persons be present on the school grounds;
 7. whether the materials are a solicitation for goods or services not requested by the recipients.

V. TIME, PLACE, AND MANNER OF DISTRIBUTION

- A. No nonschool-sponsored material shall be distributed during and at the place of a normal school activity if it is reasonably likely to cause a material and substantial disruption of that activity.
- B. Distribution of nonschool-sponsored material is prohibited when it blocks the safe flow of traffic within corridors and entrance ways of the school, and school parking lots. Distribution shall not impede entrance to or exit from school premises in any way.
- C. No one shall coerce a student or staff member to accept any publication.
- D. The time, place and manner of distribution will be solely within the discretion of the administration, consistent with the provisions of this policy.

VI. PROCEDURES

- A. Any student or employee wishing to distribute (as defined in this policy) nonschool-sponsored material must first submit for approval a copy of the material to the principal at least 24 hours in advance of desired distribution time, together with the following information:
 1. Name and phone number of the person submitting the request and, if a student, the room number of his or her first-period class.
 2. Date(s) and time(s) of day intended for distribution.
 3. Location where material will be distributed.
 4. If intended for students, the grade(s) of students to whom the distribution is intended.

- B. Within one school day, the principal will review the request and render a decision. In the event that permission to distribute the material is denied or limited, the person submitting the request should be informed in writing of the reasons for the denial or limitation.
- C. If the person submitting the request does not receive a response within one school day, the person shall contact the office to verify that the lack of response was not due to an inability to locate the person.
- D. If the person is dissatisfied with the decision of the principal, the person may submit a written request for appeal to the superintendent. If the person does not receive a response within three (3) school days (not counting Saturdays, Sundays and holidays) of submitting the appeal, the person shall contact the office of the Superintendent to verify that the lack of response is not due to an inability to locate the person.
- E. Permission or denial of permission to distribute material does not imply approval or disapproval of its contents by either the school, the administration of the school, the school board, or the individual reviewing the material submitted.

VII. DISCIPLINARY ACTION

- A. Distribution by any student of nonschool-sponsored material prohibited herein or in violation of the provisions of time, place and manner of distribution as described above will be halted and disciplinary action will be taken in accordance with the school district's Student Discipline Policy.
- B. Distribution by any employee of nonschool-sponsored material prohibited herein or in violation of the provisions of time, place and manner of distribution as described above will be halted and appropriate disciplinary action will be taken, in accordance with any individual contract, collective bargaining agreement, school district policies and procedures, and/or governing statute.
- C. Any other party violating this policy will be requested to leave the school property immediately and, if necessary, the police will be called.

VIII. NOTICE OF POLICY TO STUDENTS AND EMPLOYEES

A copy of this policy will be published in student handbooks and posted in school buildings.

IX. IMPLEMENTATION

The school district administration may develop any additional guidelines and procedures necessary to implement this policy for submission to the school board for approval. Upon approval by the school board, such guidelines and procedures shall be an addendum to this policy.

[Note: School districts are encouraged to consider additional guidelines which reflect varied local practices relating to this subject matter, including addressing the subject of consistency and uniformity for approving or disapproving practices under this policy.]

Legal References: U.S. Const., amend. I
Hazelwood School District v. Kuhlmeier, 484 U.S. 260, 108 S.Ct. 562, 98 L.Ed.2d 592 (1988).
Bethel Sch. Dist. No. 403 v. Fraser, 478 U.S. 675, 106 S.Ct. 3159, 92 L.Ed.2d 549 (1986).
Tinker V. Des Moines Indep. Sch. Dist., 393 U.S. 503, 89 S.Ct. 733, 21 L.Ed.2d 731 (1969)
Bystrom v. Fridley High School, 822 F.2d 747 (8th Cir. 1987).

Roark v. South Iron R-1 School Dist., 573 F.3d 556 (8th Cir. 2009)
Victory Through Jesus Sports Ministry Foundation v. Lee's Summit R-7 School
Dist., 640 F.3d 329 (8th Cir. 2011), cert. denied 565 U.S. 1036, 132 S.Ct. 592
(2011)

Cross References: MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 512 (School Sponsored Student Publications)
MSBA/MASA Model Policy 904 (Distribution of Materials on School District Property by Nonschool Persons)

Annual Compliance/Vote of Concurrence or Nonconcurrence

District, Charter, or Tribal School Name:

The American Indian Parent Advisory Committee Vote

The AIPAC Issued a Vote of Concurrence

Date of Concurrent Vote:

Date the AIPAC presented to the school board:

The AIPAC Issued a Vote of Nonconcurrence

A vote of nonconcurrence requires the AIPAC to provide specific written recommendations for improvement to the school board. The school board is required to respond in writing to each recommendation within 60 days of the recommendations being put forth. The school board must provide this written response to both the AIPAC and to the Office of Indian Education.

Date of Nonconcurrent vote:

Date the AIPAC presented to the school board:

Date the written response from the school board is due:

The District/School Does Not Have an AIPAC

The district has not yet formed an AIPAC, but recognizes the need to do so in order to remain compliant with Minnesota Statutes, section 124D.78. By signing below, the district/school leadership commits to working with the Office of American Indian Education on committee formation.

Required signatures

**Digital signatures are accepted*

School Board Chairperson Date

Superintendent or Charter/Tribal School Director Date

AIPAC Chairperson Date

The American Indian Parent Advisory Committee Resolution

WHEREAS, the school board or district has an AIPAC composed of parents/guardians of American Indian children who are eligible for Indian education programs, American Indian language and culture teachers and paraprofessionals, American Indian teachers, American Indian counselors, American Indian adults enrolled in educational programming, and American Indian representatives from community;

WHEREAS, the school board or district affords the AIPAC the necessary information and the opportunity to effectively express their views concerning all aspects of American Indian education and the educational needs of the American Indian children enrolled in the school(s) and program(s); and,

WHEREAS, the AIPAC is directly involved with and advises the school board and district staff on Indian Education program planning; and,

WHEREAS, the AIPAC develops and submits recommendations to the school board and district staff pertaining to the needs of American Indian students.

THEREFORE BE IT RESOLVED, that the AIPAC concurs that the school board and district are compliant with Minnesota Statutes, section 124D.78, and that the school board and district are meeting the needs of American Indian students.

We, the American Indian Parent Advisory Committee, issue a **Vote of Concurrence**. We attest that the school board and/or district are compliant with Minnesota Statutes and that the school board and/or district are meeting the needs of American Indian students; **or**,

We, the American Indian Parent Advisory Committee, issue a **Vote of Nonconcurrence**. We attest that the school board and/or district are not compliant with Minnesota Statutes and that the school board and/or district are not meeting the needs of American Indian students. We have provided written recommendations for improvements to the school board, and we acknowledge that the school board has 60 days from the receipt of these recommendations in which to respond, in writing, to each recommendation.

AIPAC Chairperson Printed Name and Signature

Date

American Indian Parent Advisory Committee Member Roster

Committee Member Name, Email, and Phone	American Indian	Committee Member Role	Primary Area of Representation
Emily Buermann, emily_jeanne@hotmail.com 218-234-1380	Yes	Chair/Co-chair	Parent/Guardian of an American Indian Student
Danielle Leach danimaxfield13@gmail.com 218-760-5463	Yes	Vice Chair	Parent/Guardian of an American Indian Student
Jena Burt jfingalson@gmail.com 218-849-1977	Yes	Secretary	Parent/Guardian of an American Indian Student
Melyssa Belland melyssabelland@gmail.com 218-234-3783	Yes	General Member	Parent/Guardian of an American Indian Student
Rochelle Christianson rchristianson62@gmail.com 218-849-3325	Yes	General Member	Parent/Guardian of an American Indian Student
Rhonda Fode rfode@detlakes.k12.mn.us 218-847-1106 xt. 4117	No	General Member	American Indian District Employee
	Select one...	Select one...	Select one...
	Select one...	Select one...	Select one...

District Employee Sign-in Sheet

Employee Name, Email, and Phone	Employee Title
Mark Jenson, mjenson@detlakes.k12.mn.us 218-847-9271	Superintendent
Renee Kerzman rkerzman@detlakes.k12.mn.us 218-847-9271	Director of Curriculum, Instruction & Technology
Joe Carrier jcarrier@detlakes.k12.mn.us 218-847-9271	American Indian Education and Activities Coordinator
Melanie Holmquist mholmquist@detlakes.k12.mn.us 218-847-4491	College and Career Facilitator
Mike Swan mswan@detlakes.k12.mn.us 218-847-4491	Culture Liaison
Rhonda Fode rfode@detlakes.k12.mn.us 218-847-110	Instructional Coach
Ruth Lage rlage@detlakes.k12.mn.us 218-847-1106	Education Assistant

DISTRICT EMPLOYEES SIGN IN SHEET CONT....

Employee name, email and phone number	Title
Jack Warren	American Indian Student Liaison
Michelle Tappe	Education Assistant
Lisa Mickelson	Tutor, Middle School

Person(s) Requesting	Joshua Omang, Kelly Kalina
Date of Request	April 26 th -April 29 th .
Request:	I request the ability for myself and Kelly Kalina (BARR Coordinator) to travel to the BARR National Convention in Palm Springs, CA. Leaving on Tuesday April 26 th , and returning on Friday April 29 th .
Reason for Request:	<p>Mr. Omang has been asked to be a presenter at the BARR National Conference specifically on the topic: "Leveraging BARR to increase Staff-Staff relationships" BARR will cover the cost of registration, Uber pass, hotel room and airfare for Mr. Omang.</p> <p>This conference will provide us with the ability to learn more about how we can improve our school wide implementation of the BARR model. As one of the few schools in the country that are implementing this model 9-12th grade, in a rural setting, and with a sizable Native American population, we have several areas where we want to learn more to take our implementation to the next level.</p> <p>A description of the conference is below:</p> <p>Join us at the BARR Center's annual National Conference with approximately 500 other educators, administrators, school support organizations, and funders from across the country. Throughout the 2-day conference, attendees will participate in professional development opportunities. Keynote speakers have been carefully selected to bring innovative and inspiring materials to our guests.</p>
Estimated Cost:	<p>Room: \$205/night x 3 (\$615) Flight: \$450 from Fargo Conference: (\$500)</p> <p>Estimated cost: \$1,600</p>
How will this be paid?	<p>From budget code: 01 E 041 050 000 000 367 (Admin Travel for Prof Development) current balance (\$2,941).</p> <p>This will not affect any PD request from any other staff member as this account is used for PD opportunities for HS Admin. There are no planned conferences for HS admin for the remainder of the year.</p>

School Board Meeting Agenda Memorandum



Nancy Olson, HR Director
Detroit Lakes Public Schools
nolson@detlakes.k12.mn.us

DATE: February 16, 2022
TO: Board of Education
FROM: District Bargaining Committee: Board Member: Jennifer Pedersen (Board Member), Mark Jenson (Supt), Nancy Olson (HR Director)
SUBJECT: **2021-23 Detroit Lakes Principal's Association (DLPA) Settlement**

The district bargaining committee for contract negotiations is recommending the approval of the DLPA Master Agreement for 2021-2023. The Principals have ratified changes to the agreement as follows:

- Salary Schedule Increases:
 - 2021-22: 2% for Building Principals, 4% for Assistant and ALC Principals
 - 2022-23: 2% for Building Principals, 3% for Assistant Principals and 4% for ALC Principal
- Health Insurance:
 - 2021-22: monthly contributions remains at : up to \$700 per month for single coverage and up to \$1,195 for family coverage
 - 2022-23: monthly contributions remain at up to \$700 per month for single coverage and up to \$1,210 for family coverage
- 403(b) Plan:
 - 2021-22: No change. Match = \$350/month - 2022-23: Increase district match to \$400/month
 - Increase life-time maximum to:\$78,000
 - New Language for prorated District contributions for < 1.0 FTE
- Health Care Savings Plan
 - 2021-22: No change. Match =\$400/month - 2022-23 Increase district contribution to \$425/month
 - New Language for prorated District contributions for < 1.0 FTE
- Unrequested Leave of Absence (ULA)
 - Parties agree to form a joint sub-committee with representatives from the District and the DLPA to address ULA language during 2023-25 round of negotiations and potentially a Memorandum of Understanding for 2021-23
- Vaccination and Retention Stipends of \$500 each (\$1,000 total)
- Change in title for Associate Principal to Elementary Assistant Principal (5 contract days added)
- ALC Principal – 3 contract days added
- Newly Hired Principal salary proration changes
- New Language: Jury Duty Pay
- Total 2-year Package Increase: 6.34% (\$76,640) Total Package cost: \$1,285,586

The district bargaining committee recommends approval of this agreement.

School Board Meeting Agenda Memorandum



Nancy Olson, HR Director
Detroit Lakes Public Schools
nolson@detlakes.k12.mn.us

DATE: February 16, 2022
TO: Board of Education
FROM: District Bargaining Committee - Board Member: Courtney Henderson, Mark Jenson (Supt), Jason Kuehn (Finance Director) & Nancy Olson (HR Director)
SUBJECT: 2021-23 Custodian/Bus-Driver Contract Settlement (AFSCME)

The district bargaining committee for contract negotiations is recommending the approval of the AFSCME Master Agreement for the 2021-23 contract period. The AFSCME members have ratified the agreement as follows:

- Wage Schedule Increases:
 - 2021-22: 3% for Custodians and Bus-Drivers, 3.25% for Head Custodians
 - 2022-23: 3% for Custodians and Bus-Drivers, 3.25% for Head Custodians
- Shift Differential increase to \$1.00/hour for both years and now applicable to part-time custodians
- Health Insurance
 - Increase in district contribution for single coverage to \$650/month beginning in 2021-22
- Vaccination and Retention Stipends of \$500 each (\$1,000 total)
- Various articles in Master Agreement were “cleaned up” where obsolete language is concerned
- Bereavement Leave enhancement for part-time custodians
- Required use of paid leave prior to using leave-with-out pay language
- Total 2-year Package Increase: 7.99% (\$90,690) Total Package cost: \$1,225,176

The district bargaining committee recommends approval of this agreement.



2022 SPRING LANE CHANGE REPORT

First Name	Last Name	Building	Current Lane	Current Salary	Current Daily Rate	New Lane Placement	New Salary	New Daily Rate	Daily Rate X 80	Increase for 80 Days	New Salary W/ Increase
Jennifer	Barberg	Middle School	BA+30, Step 9	\$54,498.00	\$307.90	BA+40, Step 9	\$57,666.00	325.80	\$26,064.00	\$1,432.00	\$55,930.00
Tucker	Bergmann	Middle School	MA+10, Step 7	\$55,974.00	\$316.24	MA+20, Step 7	\$57,666.00	\$325.80	\$26,064.00	\$764.80	\$56,738.80
Elissa	Braaten	Rossman	MA+10, Step 13	\$67,589.00	\$381.86	MA+20, Step 13	\$70,448.00	\$398.01	\$31,840.80	\$1,292.00	\$68,881.00
William	Broderius	Roosevelt	BA, Step 10	\$51,824.00	\$292.79	BA+10, Step 10	\$53,394.00	\$301.66	\$24,132.80	\$709.60	\$52,533.60
Matthew	Jenson	High School	BA+30, Step 3	\$47,089.00	\$266.04	BA+50, Step 3	\$50,232.00	\$283.80	\$22,704.00	\$1,420.80	\$48,509.80
Jacob	Johnson	Middle School	BA+20, Step 5	\$47,616.00	\$269.02	MA, Step 5	\$50,889.00	\$287.51	\$23,000.80	\$1,479.20	\$49,095.20
Sherri	Johnson	Roosevelt	MA+20, Step 12	\$67,409.00	\$380.84	MA+30, Step 12	\$69,401.00	\$392.10	\$31,368.00	\$900.80	\$68,309.80
Justin	Kaji-Horne	Middle School	BA, Step 11	\$53,865.00	\$304.32	BA+10, Step 11	\$55,437.00	\$313.20	\$25,056.00	\$710.40	\$54,575.40
Samantha	Link	High School	MA+10, Step 5	\$52,585.00	\$297.09	MA+20, Step 5	\$54,278.00	\$306.66	\$24,532.80	\$765.60	\$53,350.60
McKenzie	Oistad	Roosevelt	MA+20, Step 5	\$54,278.00	\$306.66	MA+30, Step 5	\$55,974.00	\$316.24	\$25,299.20	\$766.40	\$55,044.40
Addie	Onchuck	Rossman	MA+20, Step 5	\$54,278.00	\$306.66	MA+30, Step 5	\$55,974.00	\$316.24	\$25,299.20	\$766.40	\$55,044.40
Whitney	Richter	Rossman	BA+10, Step 4	\$45,162.00	\$255.15	BA+20, Step 4	\$46,733.00	\$264.03	\$21,122.40	\$710.40	\$45,872.40
Laura	Schmitz	Middle School	BA, Step 13	\$59,819.00	\$337.96	BA+10, Step 13	\$61,577.00	\$347.89	\$27,831.20	\$794.40	\$60,613.40
Tim	Siewert	High School	BA, Step 13	\$59,819.00	\$337.96	BA+10, Step 13	\$61,577.00	\$347.89	\$27,831.20	\$794.40	\$60,613.40
Rachel	Solum	Roosevelt	BA+20, Step 3	\$45,844.00	\$259.01	MA, Step 3	\$48,658.00	\$274.90	\$21,992.00	\$1,271.20	\$47,115.20
Kathryn	Swanhorst	Rossman	BA+10, Step 6	\$47,035.00	\$265.73	BA+20, Step 6	\$48,634.00	\$274.77	\$21,981.60	\$723.20	\$47,758.20
Shea	Thorwaldsen	Lincoln	MA, Step 10	\$59,362.00	\$335.38	MA+10, Step 10	\$61,059.00	\$344.97	\$27,597.60	\$767.20	\$60,129.20
Madysen	Webber	Roosevelt	BA, Step 2	\$41,539.00	\$234.68	BA+10, Step 2	\$43,390.00	\$245.14	\$19,611.20	\$836.80	\$42,375.80
				\$965,585.00			\$1,002,987.00			\$16,905.60	\$982,490.60

DATE: February 15, 2022
TO: Mark Jenson, Superintendent and Board of Education
FROM: Jason Kuehn, Director of Finance and Operations
SUBJECT: **Construction Change Orders – High School**

Attached and summarized below are the Change Orders for the February 28, 2022 School Board meeting, listed by project location and by contractor.

High School:

Change Order #027 - CE #101: Added Intruder Locks Contractor: Ledgestone Added Intruder Locks - Breakout Rooms in Areas B&D	\$754.00
Change Order #028 - CE #103: Area G Fire Wall Upgrade Contractor: Ledgestone	\$2,825.00
Change Order #014 - CE #104: Added Millwork Contractor: Northwest Cabinets Added Millwork - Room 310	\$3,745.60
Total High School Change Orders	\$7,324.60
TOTAL CHANGE ORDERS	<u>\$7,324.60</u>

Recommend approval of the above listed Change Orders.

DETROIT LAKES PUBLIC SCHOOLS
Construction Project Summary
12/30/2021

Districtwide Project Total

Original Project Total	\$58,570,727.00	
Alternates	1,972,637.68	
Original Project Reallocation	135,028.27	
Change Orders	2,980,811.55	
Contingency Usage	<u>(1,235,982.29)</u>	
Amended Project Total	62,423,222.21	
Project Complete	56,850,754.25	91.07%
Contingency Total	1,095,160.02	
Contingency Used	(1,235,982.29)	112.86%
Original Project Reallocation	135,028.27	
Remaining Contingency	<u>(5,794.00)</u>	-0.53%

Roosevelt Elementary

Original Project Total	\$ 11,741,149.46	
Alternates	158,472.60	
Original Project Reallocation	86,921.41	
Change Orders	381,399.80	
Contingency Usage	<u>(302,633.41)</u>	
Amended Project Total	<u>\$ 12,065,309.86</u>	
Project Complete	11,616,718.70	
Percentage Complete	96.28%	
Contingency Total	215,712.00	
Contingency Used	<u>(302,633.41)</u>	
Remaining Contingency	<u>\$ (86,921.41)</u>	
Percentage Remaining	-40.30%	

Rossman Elementary

Original Project Total	\$ 9,314,803.79	
Alternates	301,931.75	
Original Project Reallocation	48,106.86	
Change Orders	221,386.86	
Contingency Usage	<u>(221,386.86)</u>	
Amended Project Total	<u>\$ 9,664,842.40</u>	
Project Complete	9,382,104.09	
Percentage Complete	97.07%	
Contingency Total	173,280.00	
Contingency Used	<u>(221,386.86)</u>	
Remaining Contingency	<u>\$ (48,106.86)</u>	
Percentage Remaining	-27.76%	

Middle School

Original Project Total	\$ 6,259,113.32	
Alternates	1,512,233.33	
Original Project Reallocation	0.00	
Change Orders	227,050.25	
Contingency Usage	<u>(140,412.71)</u>	
Amended Project Total	<u>\$ 7,857,984.19</u>	
Project Complete	7,495,852.09	
Percentage Complete	95.39%	
Contingency Total	\$ 140,989.02	
Contingency Used	<u>(140,412.71)</u>	
Remaining Contingency	<u>\$ 576.31</u>	
Percentage Remaining	0.41%	

High School

Original Project Total	\$ 31,255,660.43	
Alternates	0.00	
Original Project Reallocation	0.00	
Change Orders	2,150,974.64	
Contingency Usage	<u>(571,549.31)</u>	
Amended Project Total	<u>\$ 32,835,085.76</u>	
Project Complete	28,356,079.37	
Percentage Complete	86.36%	
Contingency Total	\$ 565,179.00	
Contingency Used	<u>(571,549.31)</u>	
Remaining Contingency	<u>\$ (6,370.31)</u>	
Percentage Remaining	-1.13%	



CCO #014

Zerr Berg Architects/Gehrtz Construction Services
510 4th Ave. N
Fargo, North Dakota 58102
Phone: (701) 280-0187
Fax: (701) 280-9021

Project: 18-065 - Detroit Lakes High School Additions & Renovations
1301 Roosevelt Avenue,
Detroit Lakes, Minnesota 56501

Subcontract Change Order #014: CE #104 - Added File cabinets millwork

Table with contract details: CONTRACT COMPANY, CONTRACT FOR, DATE CREATED, CREATED BY, CONTRACT STATUS, CHANGE REASON, ACCOUNTING METHOD, TOTAL AMOUNT.

DESCRIPTION:
CE #104 - Added File cabinets millwork
Added file cabinets to room 310.

ATTACHMENTS:
Added file cabinets .pdf

CHANGE ORDER LINE ITEMS:

Table showing financial breakdown: The original (Contract Sum) \$ 540,555.00, Net change by previously authorized Change Orders \$ 124,258.38, etc.

Northwest Cabinets, Inc.
Bemidji, Minnesota

DocuSigned by:
Angela Torkelson
D9E91516A92E4C3...

Gehrtz Construction Services
Fargo, North Dakota

DocuSigned by:
Dan Kleist
9E9E8879A6G746G...

Detroit Lakes Public Schools
Detroit Lakes, Minnesota

DocuSigned by:
Jason Kuehn
46FA95C41FDA482...

Zerr Berg Architects
Fargo, North Dakota

DocuSigned by:
Zerr Berg Architects
32113E3583E349A...



CCO #027

Zerr Berg Architects/Gehrtz Construction Services
510 4th Ave. N
Fargo, North Dakota 58102
Phone: (701) 280-0187
Fax: (701) 280-9021

Project: 18-065 - Detroit Lakes High School Additions & Renovations
1301 Roosevelt Avenue,
Detroit Lakes, Minnesota 56501

Subcontract Change Order #027: CE #101 - Added Intruder Locks at Breakout Rooms

CONTRACT COMPANY: Ledgestone, Inc. 22930 Cty Hwy 6 Detroit Lakes, Minnesota 56501
CONTRACT FOR: SC-18-065-007:5B Structural Steel - Erection / 6A General Work & Labor

DATE CREATED: 12/20/2021 CREATED BY: Dan Kleist (Gehrtz Construction Services)

CONTRACT STATUS: Approved CHANGE REASON: Owner Requested

ACCOUNTING METHOD: Amount Based TOTAL AMOUNT: \$754.00

DESCRIPTION: CE #101 - Added Intruder Locks at Breakout Rooms
Owner has requested supply and install for 13 classroom intruder locks at all break out rooms in areas B and D

ATTACHMENTS: CMR#35_PR_101DoorHardware.pdf

CHANGE ORDER LINE ITEMS:

Table with 2 columns: Description and Amount. Rows include: The original (Contract Sum) \$ 1,530,135.00; Net change by previously authorized Change Orders \$ 170,921.80; The contract sum prior to this Change Order was \$ 1,701,056.80; The contract sum will be increased by this Change Order in the amount of \$ 754.00; The new contract sum including this Change Order will be \$ 1,701,810.80; The contract time will not be changed by this Change Order by

Ledgestone, Inc.
Detroit Lakes, Minnesota

Gehrtz Construction Services
Fargo, North Dakota

DocuSigned by: JOSH LESSMAN
EC8D336238FB4CE...

DocuSigned by: Dan Kleist
8E9E8070A5C74CC...

Detroit Lakes Public Schools
Detroit Lakes, Minnesota

Zerr Berg Architects
Fargo, North Dakota

DocuSigned by: Jason Kuehn
46FA96641FDA48E...

DocuSigned by: Zerr Berg Architects
02449E8569E3494...

Ledgestone Inc.
22930 CO Hwy 6
Detroit Lakes MN 56501

www.ledgestoneinc.com
218-849-6140
218-847-5013



LEDGESTONE, INC.

Change Order Request

COR Number: 35

Date: 12/20/2021

To: Gehrtz Construction Services, Inc.	Project: DL High School Renovation
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Item	Description	Quantity	UOM	Unit Price	Extended Price
08 - Openings					
	Remove and Replace door handles	13.00	EA	58.00	754.00
				Openings Total:	754.00
				Change Order Total:	754.00

**CCO #028**

Zerr Berg Architects/Gehrtz Construction Services
 510 4th Ave. N
 Fargo, North Dakota 58102
 Phone: (701) 280-0187
 Fax: (701) 280-9021

Project: 18-065 - Detroit Lakes High School Additions & Renovations
 1301 Roosevelt Avenue,
 Detroit Lakes, Minnesota 56501

Subcontract Change Order #028: CE #103 - Area G Fire Wall Upgrade

CONTRACT COMPANY:	Ledgestone, Inc. 22930 Cty Hwy 6 Detroit Lakes, Minnesota 56501	CONTRACT FOR:	SC-18-065-007:5B Structural Steel - Erection / 6A General Work & Labor
DATE CREATED:	12/20/2021	CREATED BY:	James Lansing (Gehrtz Construction Services)
CONTRACT STATUS:	Approved	CHANGE REASON:	Construction Change
ACCOUNTING METHOD:	Amount Based	TOTAL AMOUNT:	\$2,825.00

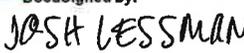
DESCRIPTION:
CE #103 - Area G Fire Wall Upgrade

ATTACHMENTS:
[CMR#34 DemoFireWall.pdf](#)

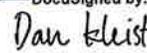
CHANGE ORDER LINE ITEMS:

The original (Contract Sum)	\$ 1,530,135.00
Net change by previously authorized Change Orders	\$ 171,675.80
The contract sum prior to this Change Order was	\$ 1,701,810.80
The contract sum will be increased by this Change Order in the amount of	\$ 2,825.00
The new contract sum including this Change Order will be	\$ 1,704,635.80
The contract time will not be changed by this Change Order by	

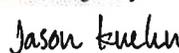
Ledgestone, Inc.
 Detroit Lakes, Minnesota

DocuSigned by:

 EC8D336258FB4CF

Gehrtz Construction Services
 Fargo, North Dakota

DocuSigned by:

 8E8E8070A50740C...

Detroit Lakes Public Schools
 Detroit Lakes, Minnesota

DocuSigned by:

 46FA95C41FDA482

Zerr Berg Architects
 Fargo, North Dakota

DocuSigned by:

 32113F3583E3494

Ledgestone Inc.
22930 CO Hwy 6
Detroit Lakes MN 56501

www.ledgestoneinc.com
218-849-6140
218-847-5013



LEDGESTONE, INC.

Change Order Request

COR Number: 34

Date: 12/20/2021

To: Gehrtz Construction Services, Inc.	Project: DL High School Renovation
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Item	Description	Quantity	UOM	Unit Price	Extended Price
02 - Existing Conditions					
	Demo of fire wall	56.50	HR	50.00	2,825.00
Existing Conditions Total:					2,825.00
Change Order Total:					2,825.00



Detroit Lakes Public Schools

K-12 Student / Staff Calendar

2022-2023

168 Student Contact Days
 9 Teacher Inservice/Conference/Work Days
 177 Teacher Contract Days

◆ New Teacher Inservice ○ Teacher Inservice/Work Days + P./T. Conferences □ Holidays
 — End of Semester/Trimester □ Beginning/Ending Days ⏏ Early Dismissal Days

2022

Aug. 24-25 New Teacher Inservice
 Aug 29-31 Teacher Workshop
 Sept. 5 Labor Day - No School
 Sept. 6 First Day of School (Gr. 6-12)
 Sept. 8 First Day of School (Gr. K-5)
 Oct. 5 Early Dismissal
 Oct. 20-21 MEA - No School
 Oct. 24 HS P/T Conf. 4:00 p.m.
 Oct. 27 MS P/T Conf. 4:00
 Nov. 1 MS P/T Conf. 4:00
 Nov. 2 Early Dismissal
 Nov. 4 Semester 1 Midterm—HS (42)
 Nov. 14 HS P/T Conf. 4:00 PM
 Nov. 17&22 Elem. P/T Conf. 4:00 p.m.
 Nov. 23 End of First Trimester (55)
 Nov. 24-25 Thanksgiving Holiday
 Dec. 22 Winter Break Begins

July 2022

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August 2022

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	◆ 24	◆ 25	26	27
28	○ 29	○ 30	○ 31			

September 2022

S	M	T	W	T	F	S
				1	2	3
4	□ 5	□ 6	7	□ 8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October 2022

S	M	T	W	T	F	S
						1
2	3	4	⏏ 5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	□ 20	□ 21	22
23	□ 24	25	26	□ 27	28	29
30	31					

2023

Jan. 3 Teacher Inservice—No School
 Jan. 4 Classes Resume
 Jan. 16 Holiday—No School
 Jan. 20 End of First Semester - HS (85)
 Feb. 1 Early Dismissal
 Feb. 21 Teacher Inservice—No School
 Feb. 20 Holiday - No School
 Feb. 27 HS P/T Conf. 4:00 P.M.
 Mar. 1 Early Dismissal
 Mar. 3 End of Second Trimester (58)
 Mar. 7&9 MS P/T Conf. 4:00 p.m.
 Mar. 13 Holiday—No School
 Mar. 14 Teacher Inservice No School
 Mar. 16&21 Elem. P/T Conf. 4:00 p.m.
 Mar. 20 HS P/T Conf. 4:00 p.m.
 Mar. 24 Semester 2 Midterm - HS (41)
 Apr. 7-10 Spring Break – No School
 May 21 Graduation
 May 25 Last Day of School
 End of Third Trimester (55)
 End of Second Semester (83)
 May 26 Teacher Inservice
 May 29 Memorial Day
 June Kindergarten Round-up

November 2022

S	M	T	W	T	F	S
		□ 1	□ 2	3	4	5
6	7	8	9	10	11	12
13	□ 14	15	16	□ 17	18	19
20	21	□ 22	□ 23	□ 24	□ 25	26
27	28	29	30			

December 2022

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	□ 22	□ 23
24	25	□ 26	□ 27	□ 28	□ 29	□ 30
31						

January 2023

S	M	T	W	T	F	S
1	□ 2	○ 3	4	5	6	7
8	9	10	11	12	13	14
15	□ 16	17	18	19	□ 20	21
22	23	24	25	26	27	28
29	30	31				

February 2023

S	M	T	W	T	F	S
				⏏ 1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	□ 20	○ 21	22	23	24
25	26	□ 27	28			

March 2023

S	M	T	W	T	F	S
				⏏ 1	2	3
4	5	6	□ 7	8	□ 9	10
11	12	□ 13	○ 14	15	□ 16	17
18	19	□ 20	□ 21	22	23	24
25	26	27	28	29	30	31

April 2023

S	M	T	W	T	F	S
						1
2	3	4	5	6	□ 7	8
9	□ 10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May 2023

S	M	T	W	T	F	S
1	2	3	4	5	6	
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	□ 25	○ 26	27
28	□ 29	30	31			

June 2023

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

***Snow Days will be E-Learning Days**

RE: Superintendent Mid-Year Evaluation

We completed Superintendent Jenson's mid-year formative evaluation during a closed session on Monday, January 24th. The board unanimously agreed that Mr. Jenson's performance has been outstanding in his support of our school, our students, and our strategic plan. A summative evaluation will be completed at the end of the school year and the board is confident that Superintendent Jenson will continue to make strides toward his ultimate goal of making Detroit Lakes Public Schools the best district in the outstate.

-Detroit Lakes School Board



FY 2023 Achievement and Integration Budget Expenditure Summary

District Number: 22 **District Name:** Detroit Lakes Public Schools

Proposed Budget			Actual Expenditures		
		Proposed Budget Ratios			Actual Budget Ratios
Direct Services to Students must equal at least 80% of total revenue	\$280,087.00	89.90%	DSS At least 80% of total expenditures	\$0.00	#DIV/0!
Professional Development may equal no more than 20% of total revenue	\$26,480.50	8.50%	Professional Development No more than 20% of total expenditures	\$0.00	#DIV/0!
Administrative/Indirect may equal no more than 10% of total revenue	\$5,000.00	1.60%	Admin/Indirect No more than 10% of total expenditures	\$0.00	#DIV/0!
Total Proposed Revenue:	\$311,567.50		Total Revenue Expended:	\$0.00	
Total Amount Proposed FIN 313	\$311,567.50		Improvement Planning Expenditures	35%	#ERROR!
Total Amount Proposed FIN 318	\$0.00		Districts must use up to 20% of integration revenue to implement an improvement plan (Minn. Stat. 124D.862 subd. 8 (c) 2).		

Amending Line Items To amend line items in this budget after it's been approved by MDE, strike the approved dollar amt and related budget narrative. Insert a row below the line you want to change (make sure the new row is *above* the total revenue line). Add a new dollar amt and narrative to the row you just added. Then highlight both lines with the color highlight function. Explain the change in the comments box at the bottom of the tab.

UFARS Corrections You do not need to submit an amended budget to MDE in order correct UFARS codes. Instead, make UFARS corrections when you submit your Actual Expenditure report. Add a note to explain the correction. See the A&I Gudget Guide for more details on when to amend your MDE-approved budget.

COMMENTS:

Improvement Funding Directions Only districts that did not meet the goals in their last A&I plan after three years should complete this tab. If you didn't meet your goals, you must use up to 20% of your annual integration revenue to fund improvement strategies.

Step 1) Complete the DSS, PD and Admin tabs for FIN 313 and 318. Step 2) Copy and paste line items that will fund improvement strategies into one of the sections below.

- Copy line items totaling up to 20% of your total proposed revenue. That percentage will be calculated for you on the Expenditures Summary tab.
- The line items you copy may be either FIN 313 or FIN 318 depending upon how you're funding your improvement strategies.

What is an improvement strategy? Strategies that were 1) not in your prior plan, or 2) strategies that you've adjusted and kept in your current A&I plan, and 3) strategies developed using an equity-centered improvement process like the one described in the A&I Improvement Planning Guide. The strategies should be different from the ones in your prior plan because they are either new to your A&I work or have been changed in some way that increases the likelihood of meeting the goals in your district's current plan.

UFARS Title	UFARS Code Required				Budgeted Amount	Budget Narrative - Which strategy in your A&I plan does each line item support and how?	Strategy # and Name
	ORG	PROG	FIN	OBJ			
Add the UFARS Code title from the UFARS manual to provide a short hand description of proposed expenditures.					List the total amount budgeted for this line item.	Describe what will be purchased, i.e. food, transportation, salary costs, etc. Your brief description should make it clear how the expenditure will help implement a strategy. Do not copy the strategy description from your plan.	

Direct Student Services

1 FTE salary and benefits - Student Success Teacher	42		313	140	\$80,090.00	This position is to help lead data informed instruction and interventions at the Middle School. In addition to providing interventions directly to students, this person will analyze data and help progress monitor to help create appropriate interventions for students they serve directly as well as assist in the overall MS intervention team. They will help with student assistant teams and family communication. This person will be expected to be an effective, experienced teacher.	1&2
	42		313	210	\$5,375.00		
	42		313	218	\$6,700.00		
	42		313	220	\$14,350.00		
	42		313	230	\$64.00		
	42		313	250	\$420.00		
	42		313	251	\$875.00		
	42		313	270	\$750.00		

Professional Development

Materials for teachers	42	790	313	430	\$870.00	Used to purchase quality literature for our Native American Literacy Project. We will work closely with our Indian Education Coordinator. In addition, we will align the literature with the MN ELA Standards and provide instructional suggestions for utilizing the selected materials. Also materials will be used to help our teachers learn more about equity and cultural competency which will directly effect students. This will help teachers be more effective and culturally competent.	1 & 2 Student Success Teacher Program & Equal Access Teacher Equity
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Administrative Costs

					Total Improvement Funding:	\$109,494.00	
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Improvement focus will be to ensure that the students in our MS have additional support through check in and check out, interventions and instructional decisions being data informed decisions.

District Number:

 District Name:
80% Direct Services to Students

 List proposed **FIN 313** expenditures for Direct Student Services below. At least 80% of a district's proposed expenditures must be used for strategies in a district's MDE-approved A&I plan that provide direct services to students. Read the A&I Budget Guide on the MDE website for details.

UFARS Title	UFARS Code Required				Budgeted Amount	Actual Amt	Budget Narrative - Which strategy in your A&I plan does each line item support and how?	Strategy # and Name
	ORG	PROG	FIN	OBJ				
Add the UFARS Code title from the UFARS manual to provide a short hand description of proposed expenditures.					List the total amount budgeted for this line item.	Resubmit this budget with actual FY23 expenditures by 12/1/23.	Use this column to describe what will be purchased to implement your A&I strategies, i.e. food, transportation, salary costs, etc. Your brief description should make it clear how the expenditure will help implement the strategy. Do not copy the strategy description from your plan.	
1FTE salary and benefits -	42		313	140	\$48,000.00		The rationale for this position is to close the	1 & 2 Student Success
	42		313	210	\$3,820.00			
	42		313	218	\$4,050.00			
	42		313	220	\$7,000.00			
	42		313	230	\$64.00			
	42		313	250	\$875.00			
	42		313	251	\$420.00			
	42		313	270	\$175.00			
1FTE salary and benefits -	42		313	140	\$77,874.00			1 & 2 Student Success
	42		313	210	\$6,500.00			
	42		313	218	\$5,176.00			
	42		313	220	\$14,350.00			
	42		313	230	\$64.00			
	42		313	250	\$1,475.00			
	42		313	251	\$420.00			
	42		313	270	\$1,200.00			
1 FTE salary and benefits -	42		313	140	\$80,090.00		This position is to help lead data informed	1&2 Student Scuces
	42		313	210	\$5,375.00			
	42		313	218	\$6,700.00			
	42		313	220	\$14,350.00			
	42		313	230	\$64.00			
	42		313	250	\$420.00			
	42		313	251	\$875.00			
	42		313	270	\$750.00			
FIN 313 TOTAL					\$280,087.00	\$0.00		

Insert lines above the FIN 313 TOTAL line to include those dollar amounts in proposed and approved revenue totals.

Improvement Funding Copy line items for improvement strategies and paste them into the Direct Student Services section of the Improvement Planning tab.

Comments:



**FY 2023 Achievement and Integration Budget
Administrative/Indirect Costs**

District Number:

District Name:

10% Administrative/Indirect Costs

List proposed Administrative/Indirect **FIN 313** expenditures below. **No more than 10% of this budget's total revenue may be proposed or used for administrative or indirect costs.** Read the A&I Budget Guide on the MDE website for details.

UFARS Title	UFARS Code Required				Budgeted Amount	Actual Amount	Budget Narrative - Which strategy in your A&I plan does each line item support and how?	
	ORG	PROG	FIN	OBJ				
Add the UFARS Code title from the UFARS manual to provide a short hand description of proposed expenditures.					List the total amount budgeted for this line item.	Resubmit this budget with actual FY23 expenditures by 12/1/23.	Use this column to describe what will be purchased to implement A&I strategies, i.e. food, transportation, salary costs, etc. Your brief description should make it clear how the expenditure will implement the strategy. Do not copy the strategy description from your plan.	Strategy # and Name
Program coordinator for collaborative through Pelican Rapids	042	790		313	\$5,000.00		This is a person who facilitate the coordination of the Multi- District Collaborative so Pelican Rapids will invoice us for our portion of the position. This is a required position as part of the Multi-District Collaborative. The West Minnesota Multi-District Cultural Collaborative coordinator provides centralized system of support, oversight and direction to ensure the effectiveness MDCC's Achievement and Integration plans and its congruence with MN Statue 124D.861ff and MN Rule 3535.0170	Program coordinator for collaborative through Pelican Rapids
			313					
FIN 313 TOTAL					\$5,000.00	\$0.00		

Add lines **above** the FIN 313 TOTAL line to include those dollar amounts in proposed and approved revenue totals.

Improvement Funding Copy line items for improvement strategies and paste them into the Admin/Indirect section of the Improvement Planning tab.

Comments:

District Number: **22**

 District Name: **Detroit Lakes Public Schools**
20% Professional Development

 List all proposed FIN 313 expenditures for professional development below. **No more than 20% of this budget's total revenue may be proposed or used for these costs.** All training funded through this budget must directly support strategies in a district's MDE-approved A&I plan. Read the A&I Budget Guide on the MDE website for details.

UFARS Title	UFARS Code Required				Budgeted Amount	Actual Amount	Budget Narrative - Which strategy in your A&I plan does each line item support and how?	Strategy # and Name
	ORG	PROG	FIN	OBJ				
Add the UFARS Code title from the UFARS manual to provide a short hand description of proposed expenditures.					List the total amount budgeted for this line item.	Resubmit this budget with actual FY23 expenditures by 12/1/23.	Use this column to describe what will be purchased to implement your A&I strategies, i.e. food, transportation, salary costs, etc. Your brief description should make it clear how the expenditure will implement the strategy. <i>Do not copy the strategy description from your plan.</i>	
Instructional Coach			313	140	\$20,050.00		This position will help select quality literature for our Native American Literacy Project. She will work closely with our Indian Education Coordinator. In addition, she will align the literature with the MN ELA Standards and provide instructional suggestions for utilizing the selected materials. The same person will also be coordinating the integration activities between DLPS and Pelican Rapids School District. The focus will be on college and career readiness. She will facilitate the activities as well as work with Pelican Rapids instructors and students to support any new activities and learning that are involved in the collaboration.	1 & 3 Native American Literacy Project. AND College and Career Readiness Collaboration Activities
			313	210	\$1,598.00			
			313	218	\$1,675.00			
			313	220	\$1,740.00			
			313	230	\$17.50			
			313	250	\$375.00			
			313	251	\$105.00			
			313	270	\$50.00			
Materials for teachers	42	790	313	430	\$870.00		Used to purchase quality literature for our Native American Literacy Project. We will work closely with our Indian Education Coordinator. In addition, we will align the literature with the MN ELA Standards and provide instructional suggestions for utilizing the selected materials. Also materials will be used to help our teachers learn more about equity and cultural competency which will directly effect students.	1 & 2 Student Success Teacher Program & Equal Access Teacher Equity
FIN 313 TOTAL					\$26,480.50	\$0.00		

Add lines above the FIN 313 TOTAL line to include those dollar amounts in proposed and approved revenue totals.

Improvement Funding Copy line items for improvement strategies and paste them into the Professional Development section of the Improvement Planning tab.

Comments:



Detroit Lakes Public Schools Monthly Enrollment Summary 2021-2022

Month: February 1

D.L. Preschool Special Ed.

	EIC	ECSE	Total
Roosevelt	42	69	111

Non-resident Preschool Special Ed.

	EIC	ECSE	Total
Roosevelt	1	7	8

KINDERGARTEN

	Kind.	Kind SpEd	Total
Roosevelt	78	19	97
Rossman	79	20	99
Totals	157	39	196

GRADES 1 - 5

	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Total
Roosevelt	87	89	105	97	109	487
Rossman	94	98	104	98	100	494
Totals	181	187	209	195	209	981

ELEMENTARY TOTALS

Kindergarten	Gr.1-5	Total
196	981	1177

MIDDLE SCHOOL

	Grade 6	Grade 7	Grade 8	Total
Middle School	201	176	192	569

SENIOR HIGH

	Grade 9	Grade 10	Grade 11	Grade 12	Subtotal	PSEO/F	PSEO/P	Total
Senior High	248	234	207	153	842	2	39	883

2021-2022

K-12 Total

2748

2020-2021

K-12 Total

2673

2019-2020

K-12 Total

2918

MONTHLY TOTALS*

EIC	43
ECSE	76
Kind. Sp. Ed.	39
Kindergarten	157
Grades 1-5	981
Middle School	569
Senior High	883
ALC	113
Transitions	6
TOTAL	2861

*Does not include non-resident students on tuition agreement

LAKER TRANSITIONS

D.L.	4
Other	2
Total	6

ALC

D.L.	76
Other	37
Total	113



Detroit Lakes Public Schools Yearly Enrollment Summary 2021-2022

Date: February 1

EIC										ECSE									
Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	
41	44	48	50	42	43					50	57	70	74	69	72				

EIC -- Non Resident										ECSE -- Non Resident									
Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	
1	1	1	1	1	1					4	4	5	7	7	8				

Kindergarten - Special Ed.										Kindergarten										
Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		
Roosevelt	19	19	19	21	19	19				Roosevelt	79	80	78	77	79	78				
Rossman	20	18	18	18	18	20				Rossman	82	80	79	78	78	79				
Totals	39	37	37	39	37	39	-	-	-	Totals	161	160	157	155	157	157	-	-	-	-

Kindergarten Total									
Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	
Roosevelt	98	99	97	98	98	97	-	-	-
Rossman	102	98	97	96	96	99	-	-	-
Totals	200	197	194	194	194	196	-	-	-

Grade One										Grade Two										
Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		
Roosevelt	89	89	88	87	87	87	-	-	-	Roosevelt	91	92	89	89	89	89	-	-	-	
Rossman	91	91	92	93	92	94	-	-	-	Rossman	96	97	95	96	96	98	-	-	-	
Totals	180	180	180	180	179	181	-	-	-	Totals	187	189	184	185	185	187	-	-	-	

Grade Three										Grade Four										
Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		
Roosevelt	102	102	103	105	104	105	-	-	-	Roosevelt	97	98	97	99	98	97	-	-	-	
Rossman	105	104	102	102	104	104	-	-	-	Rossman	98	98	98	97	97	98	-	-	-	
Totals	207	206	205	207	208	209	-	-	-	Totals	195	196	195	196	195	195	-	-	-	

Grade Five									
Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	
MS	109	110	111	111	110	109	-	-	-
Rossman	98	98	99	99	99	100	-	-	-
Totals	207	208	210	210	209	209	-	-	-



Detroit Lakes Public Schools

Yearly Enrollment Summary

2021-2022

Date: February 1

Grades 1 - 5 Totals										ALC									
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Rsvit/MS	488	491	488	491	488	487	-	-	-	Resident	38	41	45	48	47	76			
Rossman	488	488	486	487	488	494	-	-	-	Non-Resid.	12	20	25	30	30	37			
Totals	976	979	974	978	976	981	-	-	-	Total	50	61	70	78	77	113			

Middle School									
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Grade Six	211	210	210	207	204	201	-	-	-
Grade Seven	183	182	180	178	178	176	-	-	-
Grade Eight	202	199	197	195	195	192	-	-	-
Totals	596	591	587	580	577	569	-	-	-

Senior High									
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Gr. Nine	255	253	253	254	256	248	-	-	-
Gr. Ten	250	247	242	237	233	234	-	-	-
Gr. Eleven	220	208	208	208	208	207	-	-	-
Gr. Twelve	190	167	166	162	162	153	-	-	-
Subtotals	915	875	869	861	859	842	-	-	-
PSEO-FT	0	-	-	-	-	2	-	-	-
PSEO-PT	0	29	29	29	29	39	-	-	-
Totals	915	904	898	890	888	883	-	-	-



Detroit Lakes Public Schools Elementary Grade Sections 2021-2022

Date: February 1

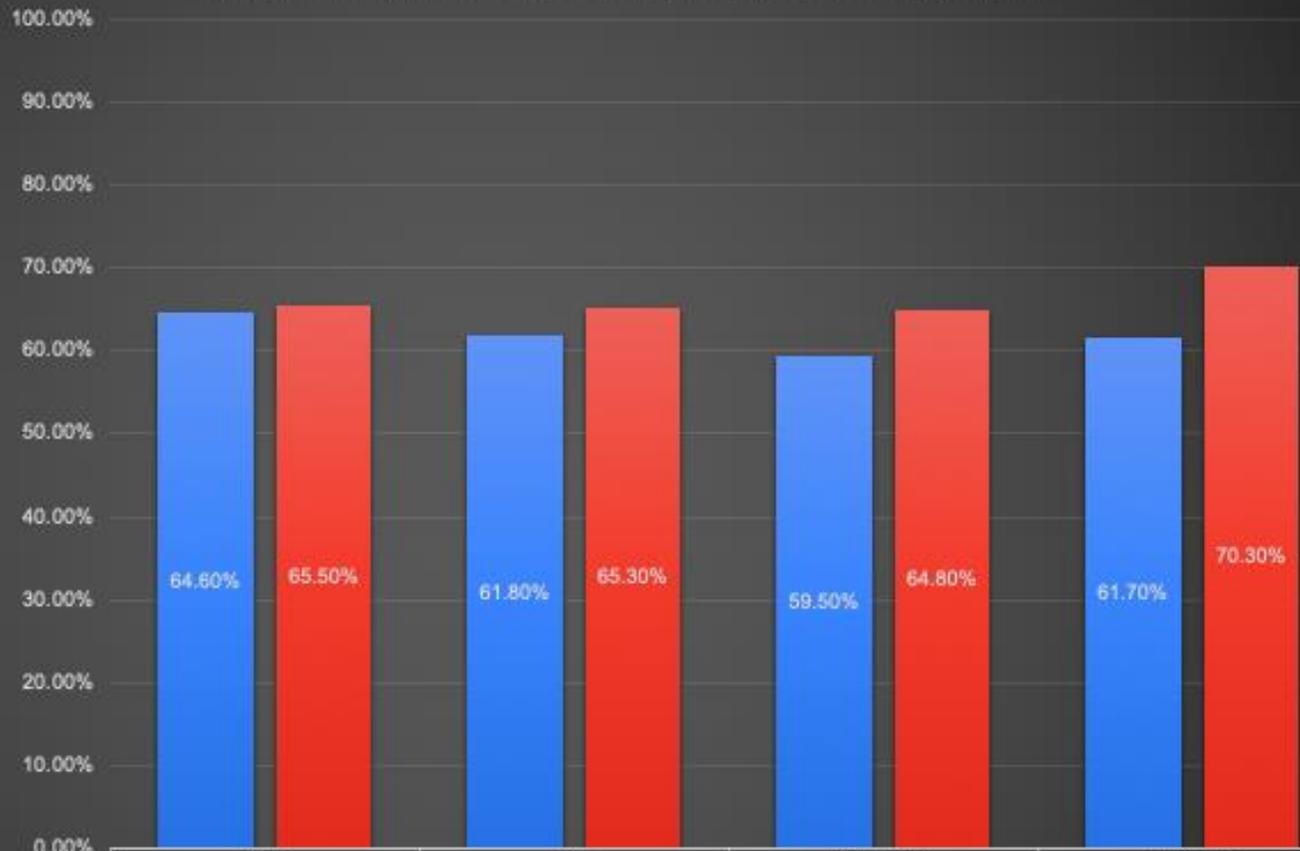
		Roosevelt		Rossman		Grade Average
Kindergarten						19.60
	Section 1&3	20	19	21	21	
	Section 2&4	19	19	20	16	
	Section 5&6	20		21		
Building Average		19.40		19.80		
Grade 1						18.00
	Section 1&3	17	17	18	19	
	Section 2&4	18	17	19	19	
	Section 5	18		18		
Building Average		17.40		18.60		
Grade 2						18.60
	Section 1&3	18	19	20	19	
	Section 2&4	18	18	20	20	
	Section 5	16		18		
Building Average		17.80		19.40		
Grade 3						20.90
	Section 1&3	20	21	21	21	
	Section 2&4	22	20	21	21	
	Section 5	22		20		
Building Average		21.00		20.80		
Grade 4	Section 1&3	24	24	24	25	24.38
	Section 2&4	24	25	25	24	
	Section 5					
	Building Average		24.25		24.50	
Grade 5						20.13
	Section 1&3	22	20	25	25	
	Section 2&4	22	22	25	0	
	Section 5					
Building Average		21.50		18.75		

The district class size average for K-5 is:

18.34

The class size average on this page is different than the class size average calculated by the State. The class size average on this page reflects students in a classroom with the regular classroom teacher and does not count specialists such as music, phy.ed. and art teachers which the state uses in calculating class size average.

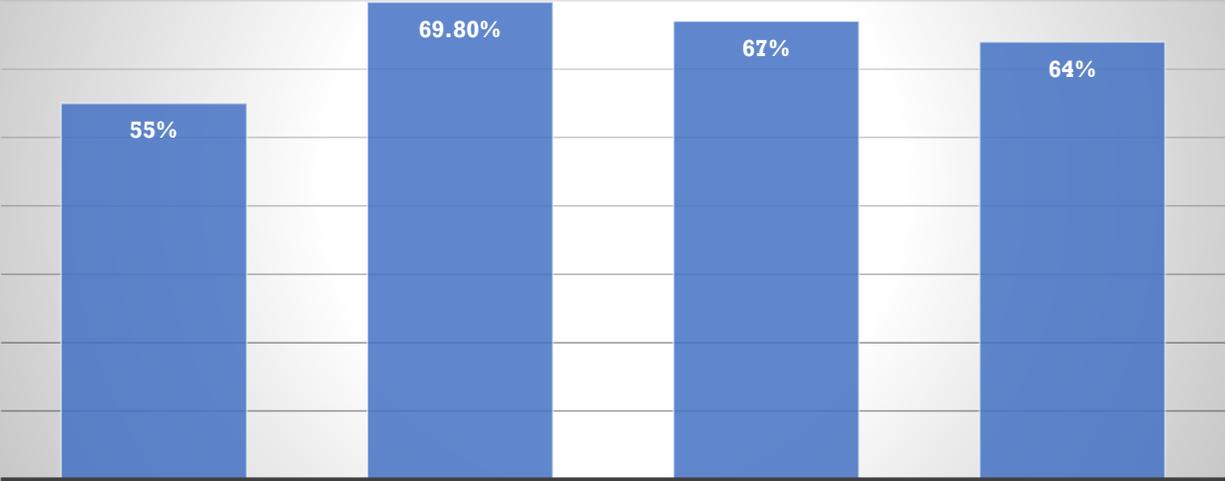
% of Students at or above the Growth Goal



	HS	MS	Rossman	Roosevelt
% at or above the growth goal (Reading)	64.60%	61.80%	59.50%	61.70%
% at or above the growth goal (Math)	65.50%	65.30%	64.80%	70.30%

■ % at or above the growth goal (Reading)
 ■ % at or above the growth goal (Math)

% of ALL Students at 90% Attendance Rate



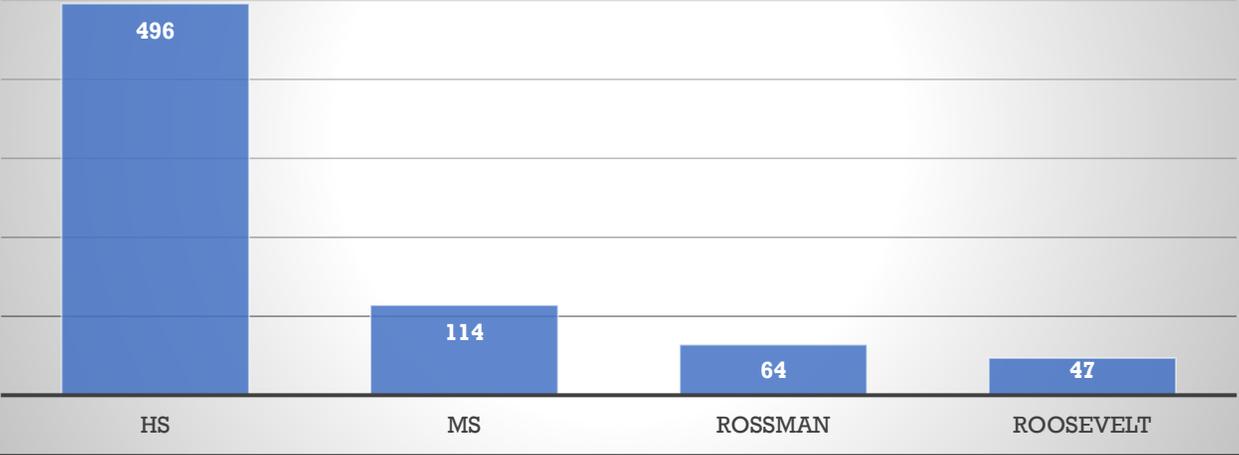
HS

MS

ROSSMAN

ROOSEVELT

of "major" Office Referrals



School	% of ALL students who are at 90% attendance rate	% at or above the growth goal SGP (Reading)	% at or above the growth goal SGP (Math)	# of suspensions	# of "major" office referrals
HS	55%	64.60%	65.50%	29	496
MS	69.80%	61.80%	65.30%	15	114
Rossman	67%	59.50%	64.80%	2.5	64
Roosevelt	64%	61.70%	70.30%	2	47

INDEPENDENT SCHOOL DISTRICT #22
TRANSPORTATION COMMITTEE MEETING AGENDA
Transportation Committee Meeting January 27, 2022

A Transportation Committee Meeting was held on Thursday, January 27, 2022 at the District Office. In attendance were Mark Jenson (Superintendent), Colin Gedrose (Supervisor of Operations), Kathy Boelter (Transportation Administrative Assistant), John Steffl (School Board Member), Justin Hegg (DLMS Assistant Principal), Nathan Olander (Olander Bus Service), Ruth Gunderson (Schultz Bus Company), Mike Gunderson (Schultz Bus Company) and Jason Kuehn (Director of Finance and Operations).

Not present at the meeting was School Board member Kylie Johnson.

1. **District Transportation Update**

The District provided an update in regards to transportation, highlighting the recent challenges faced by all due to weather conditions throughout the months of December and January. Specifically, a discussion was held on the timelines for communication on days when the district is considering an early release due to weather/road conditions. Both contractors noted that typically 60 minutes of lead time is sufficient, but with adjusted dismissal times for special needs transportation a timeline of 90 minutes would be ideal. The District continues to refine the online communication system between the contractors and schools when student behavior incidents are reported. Principal Hegg communicated a request for all transportation related to activities at DLMS should be picked up and dropped off at the South Entrance (lower level). Lastly, the District is in the process of determining transportation needs for Summer programming. The hope is to have plans finalized by the end of March and transportation needs communicated to contractors.

2. **Contractors Update**

Both contractors acknowledged their concerns when the temperature drops below -30* Fahrenheit and the impact it has on their equipment. A discussion was held about steps that could be taken to standardize decisions in regards to practices when severe cold weather temperatures are expected. The contractors also noted that on days when the District elects to have a two-hour late start, there are still rural (both county and

township) roads that have not been fully plowed.

3. Pupil Transportation Contract (FY 2022-24)

The district communicated its intentions to extend the current contract for school years 2022-23 and 2023-24 with both contractors. The district will meet again in March to review proposals from both contractors for contracted rate changes or other language suggestions that the contractors feel should be amended.

4. Other Items to Come Before the Committee

Other topics discussed included a preliminary discussion in regards to transportation needs in regards to Summer programming. The district is hoping to finalize plans for summer programming by the end of March for both Targeted Services and Extended School Year (ESY). Also, Board Chair Steffl highlighted the Stop Arm Grant funding available to school districts

Activities Committee Minutes

1.31.22 - 7am - HS Conference Room

April Thomas, Amy Erickson, Mark Jenson, Josh Omang, Jason Kuhne, Rob Nielsen, Courtney Henderson

1. [Fall and Winter Activity Numbers](#)
2. Coaching Openings - 22-23 - Rob shared potential openings for the 2022-23 school year
3. Lettering Policy - Academic Letters(Josh) a proposed academic lettering policy was shared by Josh Omang
 - a. Proposal is for students with a GPA of 3.5 or higher to earn a letter for academics.
4. Lettering Policy - Athletics(Rob)
 - a. Seniors Make the varsity roster and meet all team expectations the athlete will qualify for a letter
 - b. Keep doing some digging on how to word and finalize and update activities/coaches handbook
 - c. We want to make sure lettering still means something.
5. Banquet Policy - Standards
 - a. Challenges of a standard policy, traditionally spring activities have not held banquets
 - b. Teams need to have Recognition at the end of the season - Closure
 - c. Does not have to be a banquet but all teams should host an End of season culminating event.
 - d. Academic awards - reminders to coaches of how to submit - Reminders were sent to winter coaches prior to this meeting
6. Esports
 - a. Dan McGonigle doing some work on this. Possibility of running through community ed initially.
 - b. Opportunity for kids run through comm ed.
 - c. There are options to run this from home. The Activities Committee felt it was important to have at least some of it take place in school. Important to get together face to face
7. Fundraiser info
 - a. Fundraising policy - Has not been closely followed in many years
 - i. Identify in purpose statement for activities
 - ii. One fundraiser - can't be the one where it says just give us money.
 1. Can't duplicate what others are doing
 2. Must be approved by AD and Supt.
 3. What are the funds being used for?
 - b. What kinds of things are we fundraising for? Not bussing
 - c. What can fundraised money be used for?
 - i. Committee struggles with the idea of fundraising for Team sweats/apparel that athletes keep. Ok with a reasonable incentive for meeting a goal. Also OK with being able to subsidize for some with financial need.
8. Discussions of how Boosters are marketing themselves - The committee would like to see them Promote what they are donating to the school.
9. PR Girls Coop Hockey - The committee agreed to exploring the possibility for 22-23
 - a. Interested if it wouldn't bump us to 2A. Rob will do legwork to begin this discussion again this spring.
10. Survey of the student body to try to find what barriers are for students to get involved in MSHSL and school sponsored activities. How do we limit these barriers and encourage involvement? There are some concerns of participation numbers decreasing around the state especially in girls activities.

INDEPENDENT SCHOOL DISTRICT #22
FACILITIES COMMITTEE MEETING AGENDA
Facilities Committee Meeting February 17, 2022

A Facilities Committee Meeting was held at 12:00 PM on Thursday, February 17th, 2022 at the District Office. In attendance were Colin Gedrose, Mark Jenson, John Steffl, Amy Erickson, Kylie Johnson, Rob Nielsen, Josh Omang and Jason Kuehn.

1. DLHS Construction Update

Buildings and Grounds Supervisor Gedrose provided the committee with an update on the construction project at DLHS. Work continues in Area C (existing classrooms) with a majority of the renovations taking place this summer in the Science Classrooms. Demo of the bleachers and flooring in the Multi-Purpose Room began the week of February 14th - remodeling of the space to complete the Fitness Area and Dance Studio will continue throughout the summer months. Plans for the Media Center were updated and finalized following a meeting between the Construction Manager and DLHS Administration. Flooring for the track in the Lakeshirts Fieldhouse continues to be delayed.

Additionally, a general discussion was held about the scoreboards and flags in the Lakeshirts Fieldhouse. Kuehn and Gedrose will work with Gehrtz Construction to see if there are any ways to improve sightlines of scoreboards and increase the size of the flags hanging in the Lakeshirts Fieldhouse.

Lastly, DLHS Principal sought feedback in regards to the previously approved Greenhouse project at DLHS. The committee will work to finalize a decision on the feasibility to add a bathroom to the originally approved plan and drawings.

2. Construction Change Orders

The committee reviewed the presented change orders for the month of December and reviewed the summary of all projects. The committee recommends approval of the December change orders.

3. Naming Rights Agreement Proposal - DLHS Athletic Training Room

A discussion was held in regards to the proposed Naming Rights Agreement between the district and Sanford Health for the DLHS Athletic Training Room. The Facilities Committee recommends that the district continue with its existing agreement with Sanford and not amend the agreement as a part of the naming of the DLHS Athletic Training Room. Instead, the Facilities Committee recommends naming the DLHS Athletic Training Room after Dr. Thomas Seaworth independently in honor of his service to Detroit Lakes Public Schools.

4. Automated Teller Machine (ATM) Proposal at DLHS

A discussion was held about the benefit of adding an Automated Teller Machine (ATM) at DLHS for students and community members to access during events. Kuehn provided a draft Request For Proposals (RFP) for the committee to review. The committee recommended moving forward with sending the RFP to our current banking institutions and vendors that have expressed interest in the past about installing an ATM.

District Advisory Council Minutes
February 16, 2022 @ 4:00

Members Present:

Renee Kerzman, Mike Suckert, Cara Myers, Mark Jenson, Fran Rethwisch, Rhonda Fode, Courtney Henderson, Amy Lakin, Kelly Kalina, Katie Biggar, Maria Amundson, Josh Omang, Pam Daly, April Thomas, Jill Perkins, Joe Carrier, Emily Sternberg

1. Organizational Structure of Committee

- a. The purpose of this committee is to listen to input from buildings and high level oversight of the curriculum process, professional development, and staff development for District 22. Including input and development for the World's Best Workforce and Achievement and Integration plans and aligned with our strategic plan. The membership of this committee come from site team members and building leadership teams and include staff, parents and community members and approved through our WBWF approval process. We will continue to discuss membership ideas for the 2022-23 committee.

2. Staff Development Updates by Building

- a. Middle School – the PLCs are working well with flexibility on when teams meet. The 6th grade language arts team attended a conference on new literature. This summer they would like to have teams meet by subject to make sure all are on the same page with the curriculum. The PLC leaders will also work together.
- b. ALC – Developing a building culture and integrating cross curricular instruction. Attended Minnesota Alternative Education Conference. All went, many presented at the virtual event.
- c. Lincoln – Many attended Letters Training dealing with language acquisition. Exploring IndiBox which features American Indian curriculum by seasons. Essentia will purchase curriculum boxes. Would also like to focus on PreK through 3rd grade alignment meetings.
- d. Roosevelt – Fountas and Pinnell reading training happening virtually. This is a refresher course for some and new information for others. Roosevelt also needs to focus on the new science benchmarks as well as new math curriculum.
- e. Rossman--Fountas and Pinnell training as well is happening for all grade levels as is the new math curriculum. Ed Assistance is something the SPED program is looking into.

- f. High School – BARR implementation is happening 3 times/week for teams to meet. The academy team is going to Nashville. Currently they are missing interdisciplinary projects and a student ambassador program. They will consider new ways to create a master schedule that fits with an academy model. The attempt is to include core teachers in pathway courses. They will develop the preferred course sequence for each department. The departments will create a graphic to show the path. The high school advisory meeting will meet on Friday, February 18.
3. Achievement & Integration
 - a. A Career Fair will be held on Wednesday at the high school. Pelican Rapids students will attend. Student collaboration activities will occur in the spring.
 4. February 18th Inservice Updates
 - a. Mini-session are planned. Teachers had over 20 options to select and will attend 3 sessions each.
 - b. Teachers will receive CEUs for re-licensure areas.
 - c. Substitutes are invited to attend, Renee will be sending them sign-up confirmation emails. The sessions for relicensure may be recorded.
(Post meeting notes– this was switched to a virtual mini-session day due to the weather and went well)
 5. American Indian Program
 - a. On Tuesday, February 22 @ 5:30 in the DLHS Media Center, a public hearing will be held for parents and community members. At this hearing, people can make recommendations for the AMI program. We are in the process of developing the JOM parent group so families can access the JOM funds. The Title VI program and JOM program may run simultaneously with the parent committees. (post meeting addition-- this hearing was rescheduled due to the winter weather and is being held on February 23, 2022)
 - b. The MIEC, MN Indian Education Convention, takes place April 12-15. Parent members and some staff are attending. (post meeting addition-- this hearing was rescheduled due to the winter weather and is being held on February 23, 2022)
 6. Conference News
 - a. Detroit Lakes will be hosting a conference with national speakers the week of June 18, 2023. It is a 2 day conference with a possible pre-conference for up to 700 PK-12 teachers. We are working with the First Institute and LCSC for this. MSUM will be offering graduate credit.
 - b. We will also plan some Detroit Lakes fun activities for registrants.

7. Curriculum Work for Summer 2022

- a. Suggestions of ideas:
 - i. Science and math at the elementary levels
 - ii. Mental health and resilience
 - iii. PLCs
 - iv. ELOs and learning targets
 - 1. Universal instruction strategies
 - v. PreK-3 alignment
 - vi. Building specific curriculum alignment work

8. Professional Development Procedures Handbook

- a. Updating will happen this summer. Including new request forms

9. Future Dates and Topics

- a. May 27th– time TBD
- b. August, back to school inservice – date TBD
 - i. Items to discuss
 - 1. Review survey data
 - 2. Create 2022-23 Professional Learning Plan outline
 - 3. Select dates for World's Best Workforce and Achievement and Integration work

Respectfully submitted,
Rhonda Fode

**INDEPENDENT SCHOOL DISTRICT #22
FINANCE COMMITTEE MEETING AGENDA
Finance Committee Meeting - February 24, 2022**

Members Present:

**Jennifer Pederson
Mark Jenson**

**Courtney Henderson
April Thomas**

Jason Kuehn

A Finance Committee Meeting was held on Thursday, February 24th, 2022 in the District Office Conference Room. The agenda was as follows:

1. Fund Balances Review

Director of Finance Kuehn reviewed the fund balances through the month of December and receipts for the month of December.

2. Review of Disbursements

Four sets of disbursement were reviewed by the Finance Committee. The committee recommends approval of the hand payables for January. The committee also recommends the check register for both the Middle School and High School activity accounts for the month of January. Lastly, the committee recommends approval of the check summaries for both February 14th and February 28th.

3. Auditing Services - Request for Proposals

The current agreement between the District and Eide Bailly expires following at the end of the current fiscal year. Kuehn presented a draft proposal for requesting auditing services. At the April Finance Committee Meeting, Kuehn will present proposals and a recommendation for Auditing services for fiscal years 2022-2024.

DETROIT LAKES INDEPENDENT SCHOOL DISTRICT #22
Detroit Lakes, Minnesota

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION APPOINTING A BOARD MEMBER

WHEREAS, Minnesota Statutes section 123B.09, subdivision 3, states that a vacancy on the School Board occurs when a member resigns;

WHEREAS, School Board member Kylie Johnson has resigned from her seat on the Board effective February 28, 2022;

NOW, THEREFORE, BE IT RESOLVED by a majority vote of all the remaining members of the Board of Education of the Detroit Lakes School Public School District that Tom Seaworth be and hereby is, appointed to serve as a member of the Board of Education of this school district for the unexpired term of Kylie Johnson ending on December 31, 2022.

The motion for the adoption of the foregoing Resolution was duly seconded by Member _____, and upon vote being taken thereon (Roll-call vote), the following voted in favor thereof:

And the following voted against the same:

WHEREUPON said Resolution was declared duly passed and adopted.

Adopted the 28 day of June, 2022, by the School Board of Detroit Lakes Independent School District #22.

Detroit Lakes Independent School District #22

By: _____
Johns Steffl – Board Chair