



DETROIT LAKES PUBLIC SCHOOLS
AGENDA
REGULAR SCHOOL BOARD MEETING
Monday, January 24, 2022 - 5:30 PM
City Council Chambers, 1025 Roosevelt Avenue, Detroit Lakes, MN 56501

The mission of the Detroit Lakes Public schools is to fill our sails with Laker PRIDE.

District Office ~ 702 Lake Avenue, Detroit Lakes, MN 56501 ~ 218.847.9271 ~ Website: www.dlschools.net
Superintendent: Mark Jenson Director of Finance & Operations: Jason Kuehn Education Director: Renee Kerzman

BOARD MEMBERS:

Amy Erickson, Vice-Chair
1380 East Shore Drive
Detroit Lakes, MN 56501
218.841.2944

Dr. Jennifer Pedersen
1354 East Shore Drive
Detroit Lakes, MN 56501
218.841.0291

Michelle Okeson
24842 County Rd 113
Detroit Lakes, MN 56501
218.841.6065

Mary Rotter- Treasurer
23625 Pebble Beach LN
Detroit Lakes, MN 56501
651.335.0396

John Steffl, Chair
22370 Steffl Road
Callaway, MN 56521
218.850.5060

April Thomas, Clerk
25592 Almquist Road
Detroit Lakes, MN 56501
651.271.1818

Annie Houglum, Student Representative- 23houglum@detlakes.k12.mn.us

I. CALL TO ORDER

Presenter: Steffl, Board Chair

A. Laker Pride

II. ROLL CALL

Presenter: Steffl, Board Chair

III. PLEDGE OF ALLEGIANCE

Presenter: Steffl, Board Chair

IV. APPROVAL OF AGENDA

Presenter: Steffl, Board Chair

A. Agenda Approval

Approval of the Agenda for the January 24, 2022, Regular School Board Meeting, with the removal of item VIII.I. and the addition of item XI.A.3.

V. RECOGNITIONS

Presenter: Steffl, Board Chair

VI. COMMENTS AND REQUESTS FROM VISITORS

Presenter: Steffl, Board Chair

A fifteen-minute time limit will be allowed for audience comment. Those requesting audiences will inform either the Board Chairman or the Superintendent prior to the meeting that you wish to address the Board.

VII. PROGRAM PRESENTATIONS

Presenter:

A. Roosevelt Elementary

Presenter: Trisha Mariotti, Principal, & Kellie Wolf, Teacher

B. Laker Transitions

Presenters: Karen Nudell & Wendy Fritz

VIII. CONSENT ITEMS

Presenter: Steffl, Board Chair

Action is requested on the following items of the consent agenda. Consent agenda items are typically adopted without discussion of the individual items because they are routine or ordinary in action. Any consent agenda item may be removed for further discussion and deliberation by any member of the board.

- A. Approve the Minutes of the December 20, 2021, Regular School Board Meeting, and the January 10, 2022, Special Board Meeting.
- B. Approve District Bills
- C. Approve District Hand Payable Bills
- D. Approve Personnel Agenda Items
- E. Approve the 2021-2022 EMDL Teacher Seniority List.
- F. Approve the 2022 Board Committee Assignments.
- G. Acknowledge IRS regulation governing tax-exempt reimbursement at the rate of \$0.585 per mile, effective January 1, 2022.
- H. Update authorized signers on District's Official Depository Accounts removing Lori Nustad, Accountant effective January 15, 2022, and adding Jennifer Stangel, Accountant as authorized signer on behalf of the District.
- I. Approve the Agreement between Sanford Health and ISD 22 for the Naming Rights of the new training room in the High School.
- J. **Second Reading of Policies:**
 - 1. 427 - Workload Limits for Certain Special Education Teachers
 - 2. 428 - Substitute Teacher Pay
 - 3. 430 - Teacher Evaluation
 - 4. 491 - Staff Travel
 - 5. 491.FM - Staff Travel - Excel Expense Form
 - 6. 521 - Student Disability Nondiscrimination
- K. **Donations:**
 - 1. \$5,000.00 in gift cards to Central Market from Terry and Michelle Maier for students in need at Christmas time.
 - 2. 150 pairs of tennis shoes from the Fargo and Dick Beardsley Marathon for Rossman and Roosevelt Elementary students in need.

IX. DISCUSSION ITEMS

Discussion items receive individual attention because of the nature of the issues and need for introductory or other discussion in order to review the information prior to taking action. This is also the agenda location for items which simply need school board review, but no formal action on the items is required. Discussion items will typically return to the agenda at a future point for more specific action.

- A. 2022-2023 School Calendar

X. ACTION ITEMS

Action items receive individual attention because of the nature of the issues, the need to discuss or review the information prior to taking action, or the specific kind of action required for the item.

- A. **Open Enrollment** - The School Board grants permission to administration at its discretion to determine when to close open enrollment to a grade level as enrollment necessitates. The administration recommends the following motion.

Motion to grant permission to the administration to determine when to close open enrollment to a particular grade level or school as growing enrollments necessitate.

Presenter: Steffl, Board Chair

- B. **Construction Change Orders** - Motion to approve the Construction Change Orders for the High School and Middle School.
Presenter: Steffl, Board Chair
- C. **Policy 433 - Vaccinations, Testing, and Face Covering** - Motion to Rescind Policy 433 - Vaccinations, Testing, and Face Covering Policy.
Presenter: Steffl, Board Chair
- D. **2021-2023 Food Service Employee Policy Provisions** - Motion to Approve the 2021-2023

Food Service Employee Policy Provisions.

Presenter: Steffl, Board Chair

XI. ADMINISTRATIVE AND BOARD REPORTS

A. Superintendent Report

Presenter: Mark Jenson, Superintendent

1. Monthly Enrollment Report
2. COVID-19 Update
3. ESSER Report

B. Board Committee and Representative Reports

1. Student Report
Presenter: Walz, Student Board Representative
2. Facilities Committee Meeting - 1/11/22
Presenter: Johnson, Board Director
3. Finance Committee Meeting - 1/20/22
Presenter: Henderson/Thomas, Board Members

XII. UPCOMING EVENTS AND ACTIVITIES

Presenter: Steffl, Board Chair

- A. Transportation Committee Meeting - 10:00 AM - 1/27/22 - District Office
- B. District Curriculum Advisory Committee - 4:00 PM - 2/16/2022 - Laker Transitions Building
- C. Finance Committee Meeting - 12:00 PM - 2/24/22 - District Office
- D. February Board Meeting - 5:30 PM - 2/28/22 - City Council Chambers

XIII. SUPERINTENDENT EVALUATION

Presenter: Steffl, Board Chair

- A. Close Meeting - At this time the Board will go into closed session to complete the mid-year evaluation of the Superintendent
Presenter: Steffl, Board Chair
- B. Return to Open Meeting
Presenter: Steffl, Board Chair

XIV. MEETING ADJOURNED

Presenter: Steffl, Board Chair

Laker PRIDE

	<p>Purpose our intention, what drives us</p>	<p>Deliver educational excellence.</p>
	<p>Relationships the ways we connect and behave toward each other</p>	<p>Care and communicate positively and respectfully within and across our schools and community.</p> <ul style="list-style-type: none"> • District ↔ parents and community members • District ↔ building • Building ↔ teacher • Building ↔ parents • Teacher ↔ parent • Teacher ↔ students
	<p>Innovation the creation, development and implementation of a new idea or concept to enhance educational opportunities</p>	<p>Embrace creativity and critical thinking.</p> <ul style="list-style-type: none"> • Renew and bring up to date all systems and practices • Utilize growth mindset to hone existing intentions/objectives and explore new ideas • Support diverse ways of thinking and doing • Embed equity continually in every facet of our work
	<p>Development a process that creates growth, progress, positive change or the addition of physical, economic, environmental, social and demographic components</p>	<p>Foster the academic, social, emotional, and cultural needs of all learners.</p> <ul style="list-style-type: none"> • Implement and sustain PBIS at all levels • Hone our support for social/emotional health • Further learning and implementation of equitable feedback, assessment, grading and reporting • Provide professional development that supports PRIDE
	<p>Equity the quality of being fair (not equal) and impartial</p>	<p>Ensure that our values, policies, and practices are equitable for our students, staff, and community.</p> <ul style="list-style-type: none"> • Clarify and support understanding of equity vs. equality for all • Actively promote equity (institutional, personal, and instructional) • Remove systemic barriers • Accommodate different learning styles • Give students a voice



I pledge allegiance
to the flag
of the United States of America,
and to the Republic
for which it stands,
one Nation under God,
indivisible,
with Liberty and Justice
for all.

OFFICIAL PROCEEDINGS
SCHOOL BOARD OF INDEPENDENT SCHOOL DISTRICT NO. 22
BECKER AND OTTERTAIL COUNTIES, DETROIT LAKES, MINNESOTA 56501

Regular School Board Meeting
Monday, December 20, 2021, 5:30 PM
City Council Chambers ~ 1025 Roosevelt Avenue, Detroit Lakes, MN, 56501

Present: Amy Erickson, Courtney Henderson, Kylie Johnson, Jennifer Pedersen, John Steffl, and April Thomas.

Absent: None

The meeting was called to order at 5:30 PM by Board Chair Erickson.

The Pledge of Allegiance was recited.

A motion was made by Henderson, seconded by Johnson, to approve the agenda. Motion carried with members voting in favor: Erickson, Henderson, Johnson, Pedersen, and Thomas; Members voting against: Steffl.

Board Chair Erickson recognized Courtney Henderson for receiving the MSBA Leadership Development Certificate

John Hagen, Partner with Eide Bailly Auditing Firm, reviewed the details of the 2020-2021 District Audit Report. (EXHIBIT)

Josh Omang, High School Principal, presented information on an out-of-state travel request to attend the Nashville Study Visit March 7-9, 2022. (EXHIBIT)

A motion was made by Thomas, seconded by Pedersen, to approve the following consent agenda items. Motion carried with members voting in favor: Erickson, Henderson, Johnson, Pedersen, and Thomas; Members voting against: Steffl.

- A. Approve the Minutes of the November 15, 2021, Regular School Board Meeting.
- B. Approve K-12 Computer Checks #665862-666011 and #666084-666226 in the amount of \$1,011,120.48. Hand Payable Checks #665467, #665554, #665648-665660, #665772, #665780, #665783, #665801, #665804, #665807-665819, #665822, #665828-665861, #202211001-202211006, #202211011, #202211101-202211102, #202211501-202211504, #202211601-202211604 in the amount of \$2,862,360.86, for a total of \$3,873,481.34. Senior High Activity Account Hand Payable checks #400624-400650, in the amount of \$22,068.11. Middle School Activity Account Hand Payable Checks #200097-200103, in the amount of \$2,621.33. (EXHIBIT)
- C. Approve Personnel Agenda Items.
- D. Approve the Agreement between Lakeshirts, Inc. and ISD 22 for the Naming Rights of the Main Gymnasium at the High School. (EXHIBIT)
- E. Acknowledge the Winter Coaches for the 2021-2022 school year. (EXHIBIT)
- F. Approve Memorandum of Agreement between Education Minnesota Detroit Lakes (EMDL) and Detroit Lakes Public Schools ISD #22. (EXHIBIT)
- G. Approve Memorandum of Agreement between Administrative Assistants (MSEA) and Detroit Lakes Public Schools ISD #22. (EXHIBIT)
- H. Donations:
 1. \$4,260.00 from Pelican River Watershed for environmental education field experiences for students in our district.
 2. \$1,000.00 from Marco Technologies for Roosevelt Elementary to buy healthy snacks as part of a program to reduce child hunger.
- I. Approve Second Reading of Policies:
 1. 206 – Public Participation In School Board Meetings/Complaints About Persons At School Board Meetings and Data Privacy Considerations
 2. 206.A – Attachment MSBA School Board Meeting Guidance
 3. 415 – Mandated Reporting of Maltreatment of Vulnerable Adults
 4. 416 – Drug and Alcohol Testing
 5. 416.FM – Attachments to Drug and Alcohol Testing
 6. 417 – Chemical Use/Abuse
 7. 418 – Drug-Free Workplace/Drug-Free School
 8. 418.FM – Drug-Free Workplace/Drug-Free School Policy Acknowledgement
 9. 419 – Tobacco-Free Environment; Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices; Vaping Awareness and Prevention Instruction

10. 420 – Students and Employees with Sexually Transmitted Infections and Diseases and Certain Other Communicable Diseases and Infectious Conditions
11. 421 – Gifts to Employees and School Board Members
12. 422 – Policies Incorporated by Reference
13. 423 – Employee-Student Relationships
14. 424 – License Status

Discussion was held on the First Reading of the following Policies:

- A. First Reading of Policies:
 1. 427 – Workload Limits for Certain Special Education Teachers
 2. 428 – Substitute Teacher Pay
 3. 430 – Teacher Evaluation
 4. 491 – Staff Travel
 5. 491.FM – Staff Travel Excel Expense Form
 6. 521 – Student Disability Nondiscrimination

Superintendent Mark Jenson, gave an update on the December 1, 2021, Enrollment, and COVID-19 Update. (EXHIBIT)

Board Director Pedersen gave an update from the Wellness Committee Meeting

Board Vice-Chair Steffl gave an update from the Arena Commission Meeting. (EXHIBIT)

Board Treasurer Johnson gave an update from the Facilities Committee Meeting. (EXHIBIT)

Board Vice-Chair gave an update from the Health & Safety Committee Meeting

Board Director Pedersen gave an update from the Finance Committee Meeting. (EXHIBIT)

A motion by Steffl, to Approve the 2020-2021 Audit Report as presented, seconded by Henderson. Motion carried unanimously.

A motion by Thomas, to Rescind Policy 429 – Employee Assistance Program, seconded by Henderson. Motion carried unanimously.

A motion by Henderson, to Rescind Policy 431 – Internal Credit, seconded by Steffl. Motion carried unanimously.

A motion by Johnson, to Rescind Policy 490 – Protective Eyewear, seconded by Thomas. Motion carried unanimously.

A motion by Pedersen, to Approve the Combined Polling Places Resolution, seconded by Steffl. Motion carried unanimously. (EXHIBIT)

A motion by Thomas, to Approve the 2021-2023 Administrative Assistant (MSEA – Master Agreement) Contract Settlement, seconded by Henderson. Motion carried unanimously. (EXHIBIT)

A motion by Johnson, to Approve the request for high school out-of-state travel to the Academies of Nashville Study visit in March 2022, seconded by Pedersen. Motion carried unanimously.

A motion by Thomas, to Approve the Construction Change Orders for the High School and Middle School, seconded by Johnson. Motion carried unanimously. (EXHIBIT)

A public hearing was conducted on the Truth & Taxation Hearing and Certification of the 2021 Payable 2022 Tax Levy for the 2022-2023 School Year. (EXHIBIT)

A motion by Thomas, to Approve the Certification of the 2021 Property Tax Levy Payable in 2022 for the 2022-2023 School Year in the amount of \$8,747,239.67, a decrease of \$268,595.98 or 2.98%, seconded by Steffl. Motion carried unanimously.

Board Chair Erickson announced upcoming meetings.

A motion by Johnson, to adjourn the meeting at 6:44 PM, seconded by Henderson. Motion carried unanimously.

Respectfully submitted,

April Thomas, Clerk

PERSONNEL AGENDA
December 20, 2021

1) **Retirement Resignations:**

Michael Even – Middle School Social Studies Teacher, effective May 27, 2022.

Debra Haverkamp – Roosevelt Elementary Special Education Teacher, effective May 27, 2022.

Jan Hoganson – Rossman Elementary First Grade Teacher, effective May 27, 2022.

Jean Hoskins – Lincoln Education Center Early Childhood Special Education Teacher, effective May 27, 2022.

Nancy Olson – District Office Human Resources Director, effective April 1, 2022.

2) **Resignations:**

Jane Bruer – Middle School Food Server, effective October 26, 2021.

Kelly Gabriel Guida – Rossman Elementary Title I Assistant/Noon Duty Supervisor, effective November 26, 2021.

Joyce Holm – Roosevelt Elementary Special Education Paraprofessional, effective May 28, 2021.

Angie Horner – High School Chemical Health Coordinator, effective December 17, 2021.

Sydney Jennings – Rossman Elementary Special Education Paraprofessional, effective December 6, 2021.

Erin Milligan – Rossman Elementary Title I Assistant/Noon Duty Supervisor, effective October 26, 2021.

Janice Peterson – Middle School Dishwasher and Laundry, effective November 20, 2021.

Heather Richter – Assistant Girls Hockey Coach, effective November 1, 2021.

Savannah Sederquist – Rossman Elementary Kindergarten Teacher, effective December 22, 2021.

Amanda Sandoval – Roosevelt Elementary Food Server, effective December 3, 2021.

1) **Appointments:**

Hailey Birky – Central Kitchen, High School and Middle School Food Service Worker, at the rate of \$14.90 per hour plus driving stipend, effective December 6, 2021.

James Cartwright – High School or Middle School Full-Time Custodian, at the rate of \$17.28 per hour, working up to 2,080 hours per year, effective December 28, 2021.

Emma Disse – Middle School Gymnastics Coach, at the rate of 4.5% of BA, Step 1, or a contract amount of \$1,836.63, effective November 15, 2021.

Mike Fiedler – Middle School Wrestling Coach, at the rate of 7.0% of BA, Step 7, or a contract amount of \$3,278.03, effective November 22, 2021.

Mike Labine – District-wide YES Network Director, at the rate of \$41.00 per hour, working up to 450 hours throughout the school year, including 6 weeks in the summer, effective December 1, 2021.

Ryan Ortiz – Middle School Wrestling Coach, at the rate of 7.0% of BA, Step 3, or a contract amount of \$2,968.07, effective November 22, 2021.

Jonah Saba – District-wide Food Courier/Warehouse/Custodian, at the rate of \$17.28 per hour, working up to 2,080 hours per year, effective November 29, 2021.

Deangelist Strozier – Middle School Boys Basketball Coach, at the rate of 5.0% of BA, Step 1, or a contract amount of \$2,040.70, effective January 1, 2022.

James Ziegler – Assistant Nordic Ski Coach, at the rate of 7.0% of BA, Step 7, or a contract amount of \$3,278.03, effective November 15, 2021.

2) **Amended Assignment:**

Dani Adams – Middle School Special Education Paraprofessional, amending her schedule from Part-Time to Full-Time, working up to 37.5 hours per week, effective November 22, 2021.

Terri Buerkle – ABE Teacher, to temporarily amend her schedule from 29 hours increasing it to 32-38 hours per week, effective November 29, 2021, and continuing through the end of the 2021-2022 school year.

Jen Hellekson, ABE Teacher, temporarily amending her schedule from 29 hours increasing it to 32-34 hours per week, effective November 29, 2021, and continuing through the end of the 2021-2022 school year.

Staci Landsem – ABE Administrative Assistant, to temporarily amend her schedule from 29 hours increasing it to 32-38 hours per week, effective November 29, 2021, and continuing through the end of the 2021-2022 school year.

3) **Leave of Absence:**

Cassandra Brausen – High School Special Education Teacher, requests a leave of absence beginning approximately October 20, 2021, and continuing through December 15, 2021.

Kristin Camrud – Rossman Elementary Third Grade Teacher, requests a one-year leave of absence beginning May 16, 2022, and continuing through May 16, 2023.

Sara Ebsen – District-wide School Psychologist, requests a leave of absence beginning March 31, 2022, and continuing through the end of the 2021-2022 school year.

Samantha Reed – Middle School Special Education Paraprofessional, requests a leave of absence beginning December 2, 2021, and continuing through January 1, 2022.

4) **Sixth Period Pay:**

Josh Bettcher – High School Science Teacher, assigned a sixth class for the spring 2022 semester.

Lisa Conzemius – High School Math Teacher, assigned a sixth class for the spring 2022 semester.

Claire Danner – High School Art Teacher, assigned a sixth class for the spring 2022 semester.

Terry Eiter – High School 9th Grade Social studies Teacher, assigned a sixth class for the spring 2022 semester.

Mary Haus – High School Spanish Teacher, assigned a sixth class for the 2020-2021 school year and spring 2022 semester.

Dan Jorgenson – High School Industrial Technology Teacher, assigned a sixth class for the spring 2022 semester.

Carol Kuhlmy – High School Teacher, assigned a sixth class for the duration of October 18 through December 15, 2021.

Barb Oistad – High School 9th Grade English Teacher, assigned a sixth class for the spring 2022 semester.

Tom Vagle – High School Science Teacher, assigned a sixth class for the spring 2022 semester.

OFFICIAL PROCEEDINGS
SCHOOL BOARD OF INDEPENDENT SCHOOL DISTRICT NO. 22
BECKER AND OTTERTAIL COUNTIES, DETROIT LAKES, MINNESOTA 56501

Special School Board Meeting
Monday, January 10, 2022, 5:30 PM
City Council Chambers ~ 1025 Roosevelt Avenue, Detroit Lakes, MN, 56501

Present: Amy Erickson, Courtney Henderson, Kylie Johnson, Jennifer Pedersen, John Steffl. **Absent:** April Thomas

The Special Meeting of the Board of Education was called to order at 5:30 PM by Board Chair Erickson.

The Pledge of Allegiance was recited.

A motion was made by Pedersen, seconded by Henderson, to approve the agenda. Motion carried unanimously.

The Annual Renewal of the Oath of Office/Signatures was Administered for School Board Members Amy Erickson, Courtney Henderson, Kylie Johnson, Jennifer Pedersen, and John Steffl.

Board Chair Erickson called for nominations for the position of Board Chair. Erickson nominated John Steffl for the position of Chair of the Board. Motion was made by Pedersen, seconded by Henderson. Motion carried unanimously.

Board Chair Steffl called for nominations for the position of Board Vice-Chair. Johnson nominated Amy Erickson for the position of Board Vice-Chair. Motion was made by Henderson, seconded by Pedersen. Motion carried unanimously.

Board Chair Steffl called for nominations for the position of Board Clerk. Johnson nominated April Thomas for the position of Board Clerk. Motion was made by Erickson, seconded by Henderson. Motion carried unanimously.

Board Chair Steffl called for nominations for the position of Board Treasurer. Erickson nominated Jennifer Pedersen for the position of Board Treasurer. Motion was made by Johnson, seconded by Henderson. Motion carried unanimously.

Courtney Henderson and Kylie Johnson will serve as Directors for the 2022 School Board Calendar Year.

A motion was made by Erickson, seconded by Pedersen, to Designate the Detroit Lakes Record/Tribune as the Official School Newspaper school publication. Motion carried unanimously.

A motion was made by Johnson, seconded by Pedersen, to Designate Rupp, Anderson, Squires & Waldspurger, PA as Legal Counsel for Detroit Lakes Public Schools. Motion carried unanimously.

A motion was made by Erickson, seconded by Henderson, to Designate the following bank as Official Depositories for K-12 depository accounts respectively: Bremer Bank, Northwestern Bank, Wells Fargo, American National Bank, State Bank & Trust, First Security State Bank, Midwest Bank, Mid America Bank, Minnesota Liquid Asset Fund, and MN Trust/PMA Administration. Motion carried unanimously.

A motion was made by Erickson, seconded by Johnson, to Establish Board Member Salary and Meeting Per Diem as \$200.00 per day for regular monthly meetings, special board meetings and work sessions, and \$60.00 per day when attending any convention, seminar, committee meeting, Bridge session, or an event at which a Board Member is representing the district. Motion carried unanimously.

A motion was made by Erickson, seconded by Pedersen, to approve the 2022 Board Calendar Meeting Schedule, as presented. Motion carried unanimously.

A motion was made by Pedersen, seconded by Johnson, to Adopt Policy 433 – Vaccinations, Testing, and Face Coverings. This is a new policy that complies with the federal pending OSHA Emergency Temporary Standard (ETS). Motion carried unanimously.

Board Chair Steffl announced upcoming meetings.

A motion was made by Erickson, seconded by Henderson to adjourn the meeting at 5:46 PM. Motion carried unanimously.

Respectfully submitted,

April Thomas, Clerk

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
666281	AJINOMOTO CAMBROOKE INC	01/10/2022	471145	FOOD	7702200200	171.92	171.92
666282	Vendor Continued Void	01/10/2022					0.00
666283	BIX PRODUCE	01/10/2022	05233626	PRODUCE	7702200220	250.73	9,967.03
			05233626.	PRODUCE	7702200220	-109.36	
			05258977	PRODUCE	7702200196	793.50	
			05258981	PRODUCE	7702200196	2,124.40	
			05258983	PRODUCE	7702200220	4,318.80	
			05261280	PRODUCE	7702200196	48.70	
			05265266	PRODUCE	7702200196	1,197.36	
			05283554	PRODUCE	7702200220	1,342.90	
666284	BMSI	01/10/2022	55518	AIRBLADE HAND DRYER	0	1,438.60	1,438.60
666285	BRIGHT SOLUTIONS FOR DYSLEXIA	01/10/2022	88-95244	BARTON LEVELS 4 & 5	4002200097	729.90	729.90
666286	CARL BUDDING AND COMPANY	01/10/2022	113518	FOOD	7702200199	799.20	799.20
666287	CASH-WA DISTRIBUTING CO.	01/10/2022	4063766	FOOD	7702200215	2,041.80	2,425.67
			4063767	FOOD	7702200215	96.29	
			4063768	FOOD	7702200215	226.30	
			4063769	FOOD	7702200215	61.28	
666288	CENTRAL MARKET	01/10/2022	0017	SUPPLIES FOR TRANSITIONS FOR INDEPENDENT LIVING SKILLS	4002200096	37.60	226.02
			0056	SUPPLIES for TRANSITIONS FOR IND LIVING SKILLS	4002200096	38.75	
			0204	Drum and Dance practice Energy Snacks	4002200099	64.47	
			0209	Cake in a Mug Activity	312200091	85.20	
666289	CITY OF DETROIT LAKES	01/10/2022	18-149212-00	UTILITIES-SENIOR HIGH	0	15,124.46	19,930.72
			18-150088-00	UTILITIES-SENIOR HIGH	0	180.79	
			18-151142-00	UTILITIES-SENIOR HIGH	0	239.40	
			19-156423-00	UTILITIES-ROSSMAN	0	4,386.07	
666290	CULINEX	01/10/2022	INV854546	SUPPLIES	7702200202	338.91	338.91
666291	DACOTAH PAPER COMPANY	01/10/2022	24286	SUPPLIES	7702200203	150.72	396.15
			28531	SUPPLIES	7702200213	245.43	
666292	DRIVEWAY SERVICE	01/10/2022	11541	SNOW RENEWAL	0	81.25	1,245.00
			11542	SNOW RENEWAL	0	963.75	
			11543	SNOW RENEWAL	0	112.50	
			11545	SNOW RENEWAL	0	87.50	
666293	Vendor Continued Void	01/10/2022					0.00
666294	Vendor Continued Void	01/10/2022					0.00
666295	Vendor Continued Void	01/10/2022					0.00
666296	EAST SIDE JERSEY DAIRY ESJD	01/10/2022	4521949	MILK	7702200193	316.24	4,110.20
			4521950	MILK	7702200193	211.60	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			4521952	MILK	7702200193	215.85	
			4521954	MILK	7702200193	373.10	
			4521955	MILK	7702200193	143.37	
			4521985	MILK	7702200193	398.14	
			4521986	MILK	7702200193	309.42	
			4521987	MILK	7702200193	115.00	
			4521990	MILK	7702200193	597.26	
			4521991	MILK	7702200193	257.12	
			4522023	MILK	7702200206	254.88	
			4522024	MILK	7702200206	200.23	
			4522026	MILK	7702200206	249.51	
			4522028	MILK	7702200206	322.53	
			4522029	MILK	7702200206	142.21	
			4522060	MILK	7702200206	3.74	
666297	EDUCATORS BENEFIT CONSULTANTS,	01/10/2022	10152021	ACT SOFTWARE RENEWAL	0	238.40	628.08
			11152021	ACT SOFTWARE RENEWAL	0	227.84	
			12152021	ACT SOFTWARE RENEWAL	0	161.84	
666298	ESSENTIA HEALTH	01/10/2022	0522 3110 1228 08	PT SERVICES NOV	0	2,220.00	2,220.00
666299	FIRST CHOICE FOOD & BEVERAGE S	01/10/2022	2110 017235	FOOD	7702200201	229.60	229.60
666300	FOLLETT SCHOOL SOLUTIONS, LLC	01/10/2022	1459886	TITLEPEAK SERVICE FOR HIGH SCHOOL	3002200068	237.50	237.50
666301	GOPHER	01/10/2022	OR104117	PE EQUIPMENT	262200065	70.49	70.49
666302	GRAINGER, INC.	01/10/2022	9137992906 9138179958	KEY BLANKS CLEANING SUPPLIES	0	6.60 121.05	127.65
666303	GREAT LAKES SPORTS	01/10/2022	304040-00	Phy Ed Supplies	312200079	456.77	456.77
666304	GREEN'S PLUMBING & MODERN HEAT	01/10/2022	20666	WORK DONE AT M-STATE	0	2,722.75	2,722.75
666305	HDQ LANDSCAPING & MORE, INC	01/10/2022	ROOSEVELT ROSSMAN TRANSITIONS	IRRIGATION WORK & VALVE REPAIRS SUMMER 21 IRRIGATION WORK & MOWING SUMMER 21 IRRIGATION & LAWN REPAIRS SUMMER 21	0	7,000.00 3,400.00 750.00	11,150.00
666306	HOGIE, BRAEDEN	01/10/2022	JAN22	TYPE III PHYSICAL REIMBURSEMENT	0	95.00	95.00
666307	HUT AMERICAN GROUP LLC	01/10/2022	274121112300000101	DRUM & DANCE TEAM	0	529.47	529.47
666308	IXL LEARNING	01/10/2022	S424731	IXL LEARNING	3002200066	10,183.00	10,183.00
666309	KERZMAN, RENEE K	01/10/2022	JAN22	AMI SUPPLIES REIMBURSEMENT	0	432.38	432.38
666310	L&M FLEET SUPPLY, INC.	01/10/2022	6852624	SUPPLIES	0	19.27	19.27
666311	LEDGESTONE, INC.	01/10/2022	102021	Boys Bathroom fixes after vandalism.	412200169	156.00	156.00
666312	MARK'S ELECTRIC INC.	01/10/2022	14879-01	ADD WASHER/DRYER POWER	0	883.78	883.78
666313	MENARDS - DETROIT LAKES	01/10/2022	33834	Lumber for woods	412200134	95.49	95.49

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				class. Animal feed for class pets.			
666314	MINNESOTA ENERGY RESOURCES	01/10/2022	0504376254-00001	ENERGY	0	73.26	1,602.24
				CHARGES-LINCOLN			
			0505331760-00001	UTILITIES-BUS GARAGE	0	339.45	
			0505675381-00004	ENERGY-SENIOR HIGH	0	880.15	
			0507161024-00003	UTILITIES-LAKER TRANSITIONS	0	235.88	
			0507161024-00004	UTILITIES-LAKER TRANSITIONS	0	73.50	
666315	NORCOSTCO	01/10/2022	191190	HEAVY WAGON BRAKE W/SPINDLE	0	328.00	328.00
666316	REALLY GOOD STUFF	01/10/2022	7755180	BLACK BOOK BAGS	262200052	888.96	888.96
666317	ROJAS, THERESA	01/10/2022	10	TRADITIONAL DWELLINGS & TALKING CIRCLE	0	600.00	1,376.94
			10.	CULTURE CLASS MS CHOKERS, WINTER ACTIVITIES	0	600.00	
			9	SUPPLIES FOR BEADING/DREAM CATCHERS	0	176.94	
666318	Vendor Continued Void	01/10/2022					0.00
666319	SCHMITT DIRECTOR CENTERS	01/10/2022	4269998	YAMAHA ALTO SAX REPAIR	412200071	135.00	3,286.30
			4276287	INSTRUMENT REPAIRS	412200102	630.00	
			4276288	INSTRUMENT REPAIRS	412200103	420.00	
			4276289	INSTRUMENT REPAIRS	412200101	420.00	
			4276292	INSTRUMENT REPAIRS	412200108	360.00	
			4276294	INSTRUMENT REPAIRS	412200107	315.00	
			4276302	INSTRUMENT REPAIRS	412200106	270.00	
			4276307	INSTRUMENT REPAIRS	412200105	240.00	
			4276309	INSTRUMENT REPAIRS	412200104	275.00	
			4291826	NEW PERCUSSION CYMBAL STANDS	412200121	221.30	
666320	SKATETIME SCHOOL PROGRAMS	01/10/2022	11441	IN HOUSE QUAD SKATING PROGRAM	0	5,440.00	5,440.00
666321	UPPER LAKES FOODS, INC.	01/10/2022	923101-00 924978-00	FOOD FOOD	7702200194 7702200194	153.16 1,095.44	2,653.74

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			926484-00	FOOD	7702200194	505.93	
			926487-00	FOOD	7702200194	826.73	
			926506-00	FOOD	7702200194	72.48	
666322	WEBBER FAMILY MOTORS	01/10/2022	832300	16 FUSION SERVICE	0	46.64	46.64
				42 Computer	Check(s) For a Total of		87,639.37

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	42	Computer	Checks For a Total of	87,639.37
Total For	42	Manual, Wire Tran, ACH & Computer	Checks	87,639.37
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	87,639.37

FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
01	GENERAL FUND	0.00	0.00	50,027.97	50,027.97
02	FOOD SERVICE	0.00	0.00	26,026.95	26,026.95
03	TRANSPORTATION FUND	0.00	0.00	434.45	434.45
05	CAPITAL EXPENDITURE	0.00	0.00	11,150.00	11,150.00

Check Nbr	Vendor Name	Check Date	Check Amount
666359	BDT MECHANICAL, LLC	01/24/2022	34,065.11
666360	BERGSTROM ELECTRIC, INC.	01/24/2022	94,144.05
666361	ELLENSON CAULKING LLC	01/24/2022	4,325.20
666362	GEHRTZ CONSTRUCTION SERVICES	01/24/2022	18,276.30
666363	ICS CONSULTING, INC.	01/24/2022	2,438.00
666364	JMJ CASEWORKS, LLC	01/24/2022	3,860.74
666365	LEDGESTONE, INC.	01/24/2022	28,853.15
666366	MILLER & SONS DRYWALL, INC.	01/24/2022	19,000.00
666367	SAAFE, LLC	01/24/2022	267,723.30
666368	TRAILL PAINTING CO.	01/24/2022	11,880.00
666369	TRIMARK HOCKENBERGS	01/24/2022	8,272.60
666370	WCS1, LLC	01/24/2022	3,562.50
666371	ZERR BERG	01/24/2022	4,923.00
13	Computer	Check(s) For a Total of	501,323.95

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	13	Computer	Checks For a Total of	501,323.95
Total For	13	Manual, Wire Tran, ACH & Computer	Checks	501,323.95
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	501,323.95

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
06	BUILDING FUND	0.00	0.00	501,323.95	501,323.95

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
666359	BDT MECHANICAL, LLC	01/24/2022	REQ. #21	HIGH SCHOOL ADDITION & RENOVATIONS	0	34,065.11	34,065.11
666360	BERGSTROM ELECTRIC, INC.	01/24/2022	REQ. #22	HIGH SCHOOL ADDITION & RENOVATIONS	0	94,144.05	94,144.05
666361	ELLENSON CAULKING LLC	01/24/2022	REQ. # 4-FINAL	RSVLT ADDITION & RENOVATIONS	0	4,325.20	4,325.20
666362	GEHRTZ CONSTRUCTION SERVICES	01/24/2022	3669	RSVLT ADDITION & RENOVATIONS	0	3,033.28	18,276.30
			3670	HIGH SCHOOL ADDITION & RENOVATIONS	0	15,243.02	
666363	ICS CONSULTING, INC.	01/24/2022	REQ. #18-FINAL	ROSSMAN ADDITION & RENOVATIONS	0	2,438.00	2,438.00
666364	JMJ CASEWORKS, LLC	01/24/2022	REQ. #7-FINAL	MIDDLE SCHOOL ADDITION & RENOVATIONS	0	3,860.74	3,860.74
666365	LEDGESTONE, INC.	01/24/2022	REQ. #21	HIGH SCHOOL ADDITION & RENOVATIONS	0	28,853.15	28,853.15
666366	MILLER & SONS DRYWALL, INC.	01/24/2022	REQ. #17	HIGH SCHOOL ADDITION & RENOVATIONS	0	19,000.00	19,000.00
666367	SAAFE, LLC	01/24/2022	REQ. #2	HIGH SCHOOL ADDITION & RENOVATIONS	0	267,723.30	267,723.30
666368	TRAILL PAINTING CO.	01/24/2022	REQ. # 9-FINAL	RSVLT ADDITION & RENOVATIONS	0	11,880.00	11,880.00
666369	TRIMARK HOCKENBERGS	01/24/2022	REQ. #6	HIGH SCHOOL ADDITION & RENOVATIONS	0	8,272.60	8,272.60
666370	WCS1, LLC	01/24/2022	REQ. #10	HIGH SCHOOL ADDITION & RENOVATIONS	0	3,562.50	3,562.50
666371	ZERR BERG	01/24/2022	6341	HIGH SCHOOL ADDITION & RENOVATIONS	0	4,923.00	4,923.00

13 Computer Check(s) For a Total of 501,323.95

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	13	Computer	Checks For a Total of	501,323.95
Total For	13	Manual, Wire Tran, ACH & Computer Checks		501,323.95
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	501,323.95

FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
06	BUILDING FUND	0.00	0.00	501,323.95	501,323.95

Check Nbr	Vendor Name	Check Date	Check Amount
666372	A-OX WELDING SUPPLY CO. INC.	01/24/2022	206.39
666373	A.B.M. INC.	01/24/2022	205.80
666374	ALLIANCE PEST PROTECTION	01/24/2022	160.00
666375	APEX LEARNING INC.	01/24/2022	2,850.00
666376	ARVIG COMMUNICATION SYSTEMS	01/24/2022	666.07
666377	AUTO VALUE DETROIT LAKES	01/24/2022	67.35
666378	BAXTER, BRADY C	01/24/2022	402.01
666379	BEUG'S ACE HARDWARE	01/24/2022	69.84
666380	BIX PRODUCE	01/24/2022	6,461.58
666381	BRENCO CORP.	01/24/2022	1,922.82
666382	C.T. BRUNS LLC	01/24/2022	3,432.50
666383	CAPITAL ONE TRADE CREDIT	01/24/2022	91.81
666384	CARRIER, JOSEPH E.	01/24/2022	29.12
666385	CAULFIELD, NIKKI	01/24/2022	139.81
666386	CENTRAL MARKET	01/24/2022	433.41
666387	CITI CARGO & STORAGE	01/24/2022	100.00
666388	CONNECT INTERIORS	01/24/2022	33,027.68
666389	Vendor Continued Check	01/24/2022	0.00
666390	CULINEX	01/24/2022	6,631.14
666391	D & D APPLIANCE	01/24/2022	2,783.98
666392	DACOTAH PAPER COMPANY	01/24/2022	749.69
666393	DAN SCHLAUDERAFF SERVICES LLC	01/24/2022	2,602.02
666394	DEMCO INC.	01/24/2022	159.31
666395	DETROIT PAINT & GLASS CO.	01/24/2022	514.95
666396	DETROIT LAKES DISPOSAL	01/24/2022	2,788.50
666397	DETROIT LAKES OVERHEAD DOOR IN	01/24/2022	230.00
666398	DL COMMUNITY & CULTURAL CENTER	01/24/2022	400.00
666399	Vendor Continued Check	01/24/2022	0.00
666400	Vendor Continued Check	01/24/2022	0.00
666401	Vendor Continued Check	01/24/2022	0.00
666402	EAST SIDE JERSEY DAIRY ESJD	01/24/2022	4,747.68
666403	EDUCATION ASSOCIATES, INC.	01/24/2022	43,010.00
666404	EDUCATORS BENEFIT CONSULTANTS,	01/24/2022	364.56
666405	EIDE BAILLY LLP	01/24/2022	11,200.00
666406	EMERGENT SYSTEMS EXCHANGE, LLC	01/24/2022	588.00
666407	FARONICS TECHNOLOGIES USA INC.	01/24/2022	499.83
666408	FARGO PUBLIC SCHOOLS	01/24/2022	622.72
666409	FELDT PLUMBING LLP	01/24/2022	16,447.50
666410	FIRST CHOICE FOOD & BEVERAGE S	01/24/2022	590.87
666411	FLINN SCIENTIFIC INC.	01/24/2022	13.55
666412	FODE, RHONDA J	01/24/2022	195.72
666413	FRESHWATER EDUCATION DISTRICT	01/24/2022	1,821.24
666414	G & R CONTROLS, INC.	01/24/2022	510.00
666415	GEER GREEN, TERESA J	01/24/2022	109.25
666416	GLENNS BODY REPAIR	01/24/2022	7,665.25
666417	GOPHER SPORT	01/24/2022	584.65
666418	GRAINGER, INC.	01/24/2022	326.84
666419	Vendor Continued Check	01/24/2022	0.00
666420	GREEN'S PLUMBING & MODERN HEAT	01/24/2022	4,550.11
666421	GREENE, MELISSA M	01/24/2022	71.24

Check Nbr	Vendor Name	Check Date	Check Amount
666422	GULSETH, MEREDITH L	01/24/2022	845.92
666423	HANNESSON, MARGARET A	01/24/2022	295.84
666424	HEIMARK, JENNIFER L	01/24/2022	66.71
666425	HERZOG ROOFING, INC.	01/24/2022	770.00
666426	Vendor Continued Check	01/24/2022	0.00
666427	Vendor Continued Check	01/24/2022	0.00
666428	Vendor Continued Check	01/24/2022	0.00
666429	HILLYARD / HUTCHINSON	01/24/2022	10,498.35
666430	HIRSCH, SHEYENNE B	01/24/2022	249.99
666431	HOGLUND BUS CO., INC.	01/24/2022	864.76
666432	HOUGH INC.	01/24/2022	4,043.31
666433	IDEAL SERVICES, INC.	01/24/2022	450.00
666434	INTERQUEST DETECTION CANINES	01/24/2022	990.00
666435	JENSEN'S CHEMICAL INC	01/24/2022	128.85
666436	JOHNSON CONTROLS	01/24/2022	2,760.00
666437	JOHNSON, CONNIE A	01/24/2022	291.75
666438	JOHNSON, FAYE	01/24/2022	55.00
666439	JOHNSON'S LOCK & KEY	01/24/2022	753.30
666440	JOSTENS	01/24/2022	12.30
666441	DAVID B. KNOFF CONSTRUCTION	01/24/2022	12,751.00
666442	L&M FLEET SUPPLY, INC.	01/24/2022	792.89
666443	LAKESHORE LEARNING MATERIALS	01/24/2022	181.40
666444	LAKES COUNTRY SERVICE CO-OP.	01/24/2022	3,680.00
666445	LEIGHTON BROADCASTING	01/24/2022	380.00
666446	MAHLUM, MIRANDA E	01/24/2022	54.06
666447	MAHUBE-OTWA COMMUNITY ACTION P	01/24/2022	8,410.00
666448	Vendor Continued Check	01/24/2022	0.00
666449	Vendor Continued Check	01/24/2022	0.00
666450	MARK'S ELECTRIC INC.	01/24/2022	2,598.33
666451	MEDICAL DEVICE DEPOT INC	01/24/2022	87.97
666452	Vendor Continued Check	01/24/2022	0.00
666453	MENARDS - DETROIT LAKES	01/24/2022	572.86
666454	METROPOLITAN MECHANICAL CONTRA	01/24/2022	1,848.57
666455	MILLER YARD CARE AND CONSTRUCT	01/24/2022	2,825.00
666456	MINNESOTA ENERGY RESOURCES	01/24/2022	18,600.17
666457	MORRIS PAINTING & DECORATING I	01/24/2022	13,196.12
666458	MN STATE COMMUNITY & TECHNICAL	01/24/2022	313.43
666459	MUSIC IS ELEMENTARY	01/24/2022	390.34
666460	MYERS, CARA L	01/24/2022	25.97
666461	NAPA AUTO PARTS	01/24/2022	10.99
666462	NARDINI FIRE EQUIPMENT CO.	01/24/2022	88.80
666463	NELSON INTERNATIONAL, INC.	01/24/2022	2,323.79
666464	NEXUS-PATH FAMILY HEALING	01/24/2022	458.00
666465	NORSEMAN MOTORS, INC.	01/24/2022	72.05
666466	NUMOTION	01/24/2022	5,417.10
666467	OAKES, DAVID	01/24/2022	52.25
666468	Vendor Continued Check	01/24/2022	0.00
666469	OFFICE DEPOT ACCT#37576297	01/24/2022	602.95
666470	OTIS ELEVATOR COMPANY	01/24/2022	150.00
666471	Vendor Continued Check	01/24/2022	0.00

Check Nbr	Vendor Name	Check Date	Check Amount
666472	Vendor Continued Check	01/24/2022	0.00
666473	PAN-O-GOLD BAKING CO.	01/24/2022	670.26
666474	Vendor Continued Check	01/24/2022	0.00
666475	PAPA MURPHY'S	01/24/2022	984.50
666476	PEPSI	01/24/2022	2,154.69
666477	PRECISION PRINTING	01/24/2022	55.00
666478	PREMIUM WATERS, INC.	01/24/2022	34.89
666479	PRO MAINTENANCE INC.	01/24/2022	8,996.00
666480	QUADIENT FINANCE USA, INC.	01/24/2022	1,000.00
666481	QUADIENT LEASING USA, INC.	01/24/2022	759.42
666482	RDO EQUIPMENT CO.	01/24/2022	2,839.00
666483	REDWOOD TOXICOLOGY LABORATORY,	01/24/2022	104.87
666484	Vendor Continued Check	01/24/2022	0.00
666485	Vendor Continued Check	01/24/2022	0.00
666486	REINHART FOODSERVICE, LLC	01/24/2022	6,655.38
666487	RETHWISCH, FRANCINE J	01/24/2022	8.00
666488	ROJAS, THERESA	01/24/2022	1,200.00
666489	SANFORD SPORTS MEDICINE	01/24/2022	520.00
666490	SAVVAS LEARNING COMPANY LLC	01/24/2022	807.86
666491	SCAN AIR FILTER, INC.	01/24/2022	397.10
666492	SCHMITT DIRECTOR CENTERS	01/24/2022	475.80
666493	SCHOOL SPECIALTY LLC	01/24/2022	441.92
666494	SCHOOL SPECIALTY - EQUIP/SUPPL	01/24/2022	41.58
666495	SEPTIC VAC	01/24/2022	130.00
666496	SHOPSABRE	01/24/2022	42,135.00
666497	SMALLWOOD LOCK SUPPLY	01/24/2022	72.70
666498	SMITH, QUENTIN	01/24/2022	400.00
666499	SOUTHWEST METRO INT DIST 288	01/24/2022	499.11
666500	STAPLES	01/24/2022	151.42
666501	STENERSON BROS. LUMBER CO.	01/24/2022	1,975.33
666502	STEIN'S INC.	01/24/2022	60.46
666503	STELLHER HUMAN SERVICES, INC.	01/24/2022	22,800.00
666504	TEXTHELP INC.	01/24/2022	1,800.00
666505	TOLLEFSON, AMY E	01/24/2022	151.96
666506	TROPHY HOUSE	01/24/2022	256.00
666507	TWEETON, TRACEY L	01/24/2022	149.64
666508	Vendor Continued Check	01/24/2022	0.00
666509	TWEETON REFRIGERATION, INC.	01/24/2022	5,760.91
666510	ULLYOTT, ROBERT D	01/24/2022	463.73
666511	Vendor Continued Check	01/24/2022	0.00
666512	UPPER LAKES FOODS, INC.	01/24/2022	8,761.50

141 Computer Check(s) For a Total of 373,718.94

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	141	Computer	Checks For a Total of	373,718.94
Total For	141	Manual, Wire Tran, ACH & Computer	Checks	373,718.94
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	373,718.94

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
01	GENERAL FUND	320.18	1,328.44	186,391.73	188,040.35
02	FOOD SERVICE	0.00	52.25	50,461.55	50,513.80
03	TRANSPORTATION F	0.00	0.00	10,808.65	10,808.65
04	COMMUNITY SERVIC	0.00	55.00	9,093.84	9,148.84
05	CAPITAL EXPENDIT	0.00	0.00	68,033.38	68,033.38
06	BUILDING FUND	0.00	0.00	47,173.92	47,173.92

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
666372	A-OX WELDING SUPPLY CO. INC.	01/24/2022	00260549	MONTHLY CYLINDER RENTAL	0	10.60	206.39
			01215102	WELDING CYLINDERS	0	195.79	
666373	A.B.M. INC.	01/24/2022	AR1520573	TRANSITION COPIER LEASE DEC 21	0	102.90	205.80
			AR1528629	TRANSITION COPIER 1 MO LEASE	0	102.90	
666374	ALLIANCE PEST PROTECTION	01/24/2022	13086	MONTHLY SERVICE	0	95.00	160.00
			13087	MONTHLY SERVICE	0	65.00	
666375	APEX LEARNING INC.	01/24/2022	SOINV00166481	LAKER ONLINE - INSTRUCTIONAL SUPPLIES	0	2,850.00	2,850.00
666376	ARVIG COMMUNICATION SYSTEMS	01/24/2022	0001103285 001 6	TELEPHONE SERVICES	0	156.19	666.07
			003009493 001 2	FIBER LEASE	0	509.88	
666377	AUTO VALUE DETROIT LAKES	01/24/2022	53446605	CREDIT MEMO FILTER KIT RETURN	0	-34.51	67.35
			53452381	WINTER AUTO SUPPLIES	0	101.86	
666378	BAXTER, BRADY C	01/24/2022	JAN22	TRAVEL REIMBURSEMENT	0	402.01	402.01
666379	BEUG'S ACE HARDWARE	01/24/2022	215555	ROSSMAN CUSTODIAL SUPPLIES	0	38.94	69.84
			216100	ROSSMAN CUSTODIAL SUPPLIES	0	15.96	
			216733	ROOSEVELT CUSTODIAL SUPPLIES	0	14.94	
666380	BIX PRODUCE	01/24/2022	05258982	PRODUCE	7702200210	1,278.80	6,461.58
			05268101	PRODUCE	7702200210	500.12	
			05271854	PRODUCE	7702200210	899.16	
			05288356	PRODUCE	7702200232	1,966.79	
			05288948	PRODUCE	7702200239	765.45	
			05289898	PRODUCE	7702200239	1,051.26	
666381	BRENCO CORP.	01/24/2022	0108991-IN	SUPPLIES	7702200211	255.84	1,922.82
			0109010-IN	SUPPLIES	7702200211	700.74	
			0109240-IN	SUPPLIES	7702200211	297.62	
			0109984-IN	SUPPLIES	7702200234	668.62	
666382	C.T. BRUNS LLC	01/24/2022	13-552	BEEF	7702200198	3,432.50	3,432.50
666383	CAPITAL ONE TRADE CREDIT	01/24/2022	B29661	DLHS MAINTENANCE	0	14.99	91.81
			B30337/4	ROOSEVELT CUSTODIAL SUPPLIES	0	2.35	
			B31141/4	DLHS CUSTODIAL SUPPLIES	0	55.98	
			B31648	DLHS CUSTODIAL SUPPLIES	0	18.49	
666384	CARRIER, JOSEPH E.	01/24/2022	JAN22	MILEAGE	0	29.12	29.12
666385	CAULFIELD, NIKKI	01/24/2022	16260023	ONE ACT FABRIC FOR COSTUMES	412200175	139.81	139.81

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666386	CENTRAL MARKET	01/24/2022	0008	LETTUCE	7702200221	93.00	433.41
			0031	CENTRAL MARKET	4002200026	69.03	
			0045	PURCHASE ORDER			
			0045	GROCERIES FOR	312200097	231.71	
			0103	HOMELESS FAMILY			
			0103	SOUP	7702200240	12.44	
			0146	NURSE OFFICE	4002200108	27.23	
				SUPPLIES			
666387	CITI CARGO & STORAGE	01/24/2022	SI266168	CONTAINER RENTAL	0	100.00	100.00
666388	CONNECT INTERIORS	01/24/2022	63256	OFFICE FURNITURE	412200030	32,031.89	33,027.68
				- Counseling, Nurse, Breakroom, Student Serv, Conf rooms			
			63258	OFFICE FURNITURE	412200140	995.79	
666389	Vendor Continued Void	01/24/2022					0.00
666390	CULINEX	01/24/2022	CM16076	DISPENSERS	7702200235	-7.15	6,631.14
			INV852051	DISPENSERS	7702200235	8.80	
			INV854775	SUPPIES & EQUIPMENT	7702200212	762.20	
			INV854777	SUPPIES & EQUIPMENT	7702200212	959.54	
			INV854784	DISPENSERS	7702200235	762.20	
			INV854786	SUPPIES & EQUIPMENT	7702200212	762.20	
			INV854790	SUPPIES & EQUIPMENT	7702200212	109.83	
			INV855141	SUPPIES & EQUIPMENT	7702200212	286.66	
			INV855142	SUPPIES & EQUIPMENT	7702200212	27.42	
			INV855438	SUPPLIES & EQUIPMENT (CONDIMENT DISPENSERS)	7702200225	2,771.16	
			INV855704	SUPPLIES & EQUIPMENT (CONDIMENT DISPENSERS)	7702200225	188.28	
666391	D & D APPLIANCE	01/24/2022	10011006	CENTRAL KITCHEN APPLIANCES	0	2,783.98	2,783.98
666392	DACOTAH PAPER COMPANY	01/24/2022	39124	SUPPLIES	7702200241	57.64	749.69
			42680	SUPPLIES	7702200241	692.05	
666393	DAN SCHLAUDERAFF SERVICES LLC	01/24/2022	964686	ROSSMAN MAINTENANCE	0	421.50	2,602.02
			964687	ROSSMAN MAINTENANCE	0	463.02	
			964688	DLHS MAINTENANCE	0	270.00	
			964689	ROOSEVELT MAINTENANCE	0	762.50	

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			964690	DILMS MAINTENANCE	0	685.00	
666394	DEMCO INC.	01/24/2022	7049998	SUPPLIES	2212200001	159.31	159.31
666395	DETROIT PAINT & GLASS CO.	01/24/2022	74016	ROSSMAN MAINTENANCE	0	514.95	514.95
666396	DETROIT LAKES DISPOSAL	01/24/2022	1848-1856	SUPPLIES	0	2,788.50	2,788.50
666397	DETROIT LAKES OVERHEAD DOOR IN	01/24/2022	35484	DILMS MAINTENANCE	0	230.00	230.00
666398	DL COMMUNITY & CULTURAL CENTER	01/24/2022	3965	HOLMES THEATER RENTAL BAND CONCERT	412200173	400.00	400.00
666399	Vendor Continued Void	01/24/2022					0.00
666400	Vendor Continued Void	01/24/2022					0.00
666401	Vendor Continued Void	01/24/2022					0.00
666402	EAST SIDE JERSEY DAIRY ESJD	01/24/2022	4522058	MILK	7702200216	423.18	4,747.68
			4522059	MILK	7702200216	247.44	
			4522062	MILK	7702200216	456.73	
			4522063	MILK	7702200216	105.22	
			4522093	MILK	7702200216	126.81	
			4522096	MILK	7702200216	22.74	
			4522099	MILK	7702200216	35.84	
			4522226	MILK	7702200216	28.95	
			4522264	MILK	7702200216	386.97	
			4522265	MILK	7702200216	293.88	
			4522267	MILK	7702200216	319.52	
			4522269	MILK	7702200228	574.06	
			4522270	MILK	7702200216	248.84	
			4522301	MILK	7702200228	376.63	
			4522303	MILK	7702200228	284.20	
			4522304	MILK	7702200228	151.80	
			4522306	MILK	7702200228	521.04	
			4522307	MILK	7702200228	143.83	
666403	EDUCATION ASSOCIATES, INC.	01/24/2022	1865	SPED INSTRUCTIONAL SUPPLIES	4002200100	43,010.00	43,010.00
666404	EDUCATORS BENEFIT CONSULTANTS,	01/24/2022	21652	MONTHLY SERVICE FEE	0	364.56	364.56
666405	EIDE BAILLY LLP	01/24/2022	EI01253304	FY 21 AUDIT SERVICES	0	11,200.00	11,200.00
666406	EMERGENT SYSTEMS EXCHANGE, LLC	01/24/2022	19-2638	FIREWALL SERVICES	3002200005	588.00	588.00
666407	FARONICS TECHNOLOGIES USA INC.	01/24/2022	INUS0210916	INSIGHT MAINTENANCE RENEWAL 1 YEAR	3002200030	499.83	499.83
666408	FARGO PUBLIC SCHOOLS	01/24/2022	INV0000063801	OUT OF STATE TUITION	0	622.72	622.72
666409	FELDT PLUMBING LLP	01/24/2022	9762	SNOW REMOVALSERVICES (DECEMBER)	0	16,447.50	16,447.50
666410	FIRST CHOICE FOOD & BEVERAGE S	01/24/2022	2110:017341	CANDY POP	7702200222	590.87	590.87
666411	FLINN SCIENTIFIC INC.	01/24/2022	2661239	BETTCHER BIO AND AP BIO SUPPLIES	412200044	13.55	13.55
666412	FODE, RHONDA J	01/24/2022	JAN22	MILEAGE	0	195.72	195.72

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666413	FRESHWATER EDUCATION DISTRICT	01/24/2022	18606	TUITION BILLING - QTR 1	0	1,821.24	1,821.24
666414	G & R CONTROLS, INC.	01/24/2022	126704	ROSSMAN - REPAIRS	0	510.00	510.00
666415	GEER GREEN, TERESA J	01/24/2022	JAN22	REIMBURSEMENT - SUPPLIES	0	109.25	109.25
666416	GLENNS BODY REPAIR	01/24/2022	55397	BUS REPAIRS	0	7,665.25	7,665.25
666417	GOPHER SPORT	01/24/2022	I126417	BEACH	262200106	269.85	584.65
			IN123655	BALLS/BLADDERS BEACH	262200106	314.80	
666418	GRAINGER, INC.	01/24/2022	9151880300	BUS FACE MASKS	0	80.00	326.84
			9151986529	DLMS CUSTODIAL SUPPLIES	0	246.84	
666419	Vendor Continued Void	01/24/2022					0.00
666420	GREEN'S PLUMBING & MODERN HEAT	01/24/2022	53523	WORK DONE AT LINCOLN ED	0	65.00	4,550.11
			53524	WORK DONE AT ROSSMAN	0	1,698.76	
			53525	WORK DONE AT ROOSEVELT	0	558.79	
			53526	WORK DONE AT MIDDLE SCHOOL	0	1,745.92	
			53527	WORK DONE AT HIGH SCHOOL	0	1,930.38	
			53528	WORK AT M-STATE	0	139.00	
			CM53170	CREDIT MEMO WORK DONE AT HIGH SCHOOL	0	-1,587.74	
666421	GREENE, MELISSA M	01/24/2022	JAN22	REIMBURSEMENT- SUPPLIES	0	71.24	71.24
666422	GULSETH, MEREDITH L	01/24/2022	JAN 22	TRAVEL REIMBURSEMENT	0	845.92	845.92
666423	HANNESSON, MARGARET A	01/24/2022	JAN22	MILEAGE (JULY/AUG)	0	33.06	295.84
			JAN22A	MILEAGE (SEPT/OCT)	0	133.40	
			JAN22B	MILEAGE (NOV/DEC)	0	129.38	
666424	HEIMARK, JENNIFER L	01/24/2022	SEPT21	REIMBURSEMENT	0	66.71	66.71
666425	HERZOG ROOFING, INC.	01/24/2022	6058	DLHS REPAIRS/MAINTENANC E	0	395.00	770.00
			6059	ROSSMAN REPAIRS/MAINTENANC E	0	375.00	
666426	Vendor Continued Void	01/24/2022					0.00
666427	Vendor Continued Void	01/24/2022					0.00
666428	Vendor Continued Void	01/24/2022					0.00
666429	HILLYARD / HUTCHINSON	01/24/2022	604570060	ROOSEVELT CUSTODIAL SUPPLIES	0	420.90	10,498.35

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			604570061	ROSSMAN CUSTODIAL SUPPLIES	0	576.00	
			604570062	ROOSEVELT CUSTODIAL SUPPLIES	0	221.97	
			604570063	DLMS CUSTODIAL SUPPLIES	0	365.76	
			604570064	DLMS CUSTODIAL SUPPLIES	0	403.20	
			604570065	ROOSEVELT CUSTODIAL SUPPLIES	0	86.40	
			604570066	DLMS CUSTODIAL SUPPLIES	0	230.40	
			604570067	ROOSEVELT CUSTODIAL SUPPLIES	0	115.20	
			604570068	ROOSEVELT CUSTODIAL SUPPLIES	0	182.72	
			604578316	ROOSEVELT CUSTODIAL SUPPLIES	0	288.00	
			604578317	ROOSEVELT CUSTODIAL SUPPLIES	0	244.64	
			604578318	DLMS CUSTODIAL SUPPLIES	0	1,082.52	
			604580032	ROSSMAN CUSTODIAL SUPPLIES	0	47.90	
			604583565	ROOSEVELT CUSTODIAL SUPPLIES	0	665.40	
			604583566	LINCOLN CUSTODIAL SUPPLIES	0	183.25	
			604589429	DLHS CUSTODIAL SUPPLIES	0	2,621.09	
			604589430	ROOSEVELT CUSTODIAL SUPPLIES	0	145.32	
			604589431	ROOSEVELT CUSTODIAL SUPPLIES	0	145.32	
			604589432	LT CUSTODIAL SUPPLIES	0	567.10	
			604589433	ROOSEVELT CUSTODIAL SUPPLIES	0	115.20	
			604589434	DLMS CUSOTDIAL SUPPLIES	0	284.72	

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			700487680	DLHS REPAIRS/MAINTENANCE	0	322.97	
			700487681	DLHS REPAIRS/MAINTENANCE	0	192.36	
			700487682	DLHS CUSTODIAL SUPPLIES	0	200.20	
			700487683	DLHS CUSTODIAL SUPPLIES	0	763.70	
			700487862	DLHS CUSTODIAL SUPPLIES	0	26.11	
666430	HIRSCH, SHEYENNE B	01/24/2022	JAN22	REIMBURSEMENT - PROF DEV	0	249.99	249.99
666431	HOGLUND BUS CO., INC.	01/24/2022	X100003440:01 X100003440:02	BUS REPAIRS BUS REPAIRS	0	45.15 819.61	864.76
666432	HOUGH INC.	01/24/2022	6364 6379 6399	ICE MELT SERVICES ICE MELT SERVICES ICE MELT SERVICES	0	1,310.81 2,479.50 253.00	4,043.31
666433	IDEAL SERVICES, INC.	01/24/2022	11520	DLMS - REPAIRS/MAINTENANCE	0	450.00	450.00
666434	INTERQUEST DETECTION CANINES	01/24/2022	116Nm	CANINE DETECTION SERVICES	0	990.00	990.00
666435	JENSEN'S CHEMICAL INC	01/24/2022	3378	FILTER	7702200242	128.85	128.85
666436	JOHNSON CONTROLS	01/24/2022	00044969042	DLHS-REPAIRS	0	2,760.00	2,760.00
666437	JOHNSON, CONNIE A	01/24/2022	JAN22	REIMBURSEMENT	0	291.75	291.75
666438	JOHNSON, FAYE	01/24/2022	DEC21	REIMBURSEMENT FOR XCLD CPR CLASS	0	55.00	55.00
666439	JOHNSON'S LOCK & KEY	01/24/2022	44758 44763 44766 44772	DLMS - REPAIRS DLHS - REPAIRS DLMS-CUSTODIAL SUPPLIES ROSSMAN - CUSTODIAL SUPPLIES	0	98.00 600.00 47.40 7.90	753.30
666440	JOSTENS	01/24/2022	27371758	UPDATES ON DIPLOMA FOR GRAD	412200190	12.30	12.30
666441	DAVID B. KNOPF CONSTRUCTION	01/24/2022	270	WORK FROM 10/28-12/27/21	0	12,751.00	12,751.00
666442	L&M FLEET SUPPLY, INC.	01/24/2022	6862431 6863530 6867964 6870062 6872259 6876557	ROSSMAN - SOFTENER SALT WATER SAFTENER SALT DLMS - CUSTODIAL SUPPLIES DLMS - CUSTODIAL SUPPLIES BATTERY PROTECTOR DLHS - CUSTODIAL	0	358.55 328.55 30.86 57.98 3.49 13.46	792.89

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666443	LAKESHORE LEARNING MATERIALS	01/24/2022	109165120821	SUPPLIES classroom supplies	152200291	181.40	181.40
666444	LAKES COUNTRY SERVICE CO-OP.	01/24/2022	94811 94870	LETRS TRAINING PD4ME Online Module	0 0	1,080.00 2,600.00	3,680.00
666445	LEIGHTON BROADCASTING	01/24/2022	177385-9	ADVERTISING - DECEMBER 2021	0	380.00	380.00
666446	MAHLUM, MIRANDA E	01/24/2022	JAN22	DLHS - MEDIA CENTER SUPPLIES	0	54.06	54.06
666447	MAHUBE-OTWA COMMUNITY ACTION P	01/24/2022	059	ECFE/SR CONTRACT DEC 21	0	8,410.00	8,410.00
666448	Vendor Continued Void	01/24/2022					0.00
666449	Vendor Continued Void	01/24/2022					0.00
666450	MARK'S ELECTRIC INC.	01/24/2022	15245	INSTALL NEW GFCI CHNGD 6 WALL PACKS	0	561.20	2,598.33
			15251	CHANGE 4 LIGHTS	0	78.00	
			15265	INSTALLED NEW LIGHT	0	182.36	
			15272	INSTALL NEW START/STOP BUTTON	0	213.60	
			15276	INSTALL NEW GFCI	0	76.61	
			15279	INSTALL NEW PHOTO EYE	0	140.92	
			15307	CHANGED TO LED	0	149.12	
			15329	INSTALL NEW EXIT SGN & LIGHT	0	217.12	
			15330	MS WORK ORDER & MATERIAL	0	342.52	
			15343	ROSSMAN - MAINTENANCE	0	286.00	
			15382	DLMS - MAINTENANCE	0	116.38	
			15407	LT NOT WORKING IN ROOM 113	0	52.00	
			15413	MOVE AIR PURIFIER	0	182.50	
666451	MEDICAL DEVICE DEPOT INC	01/24/2022	A137218	SPED INSTRUCTIONAL SUPPLIES	4002200074	87.97	87.97
666452	Vendor Continued Void	01/24/2022					0.00
666453	MENARDS - DETROIT LAKES	01/24/2022	34773 34970	SUPPLIES Woods class finishing materials, Animal Science lab	0 412200163	88.41 35.96	572.86
			35325	Plywood paint and cutting board oil	412200164	73.44	
			35326	DLHS GARAGE REMODEL MATERIALS	0	133.13	

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			35505	DLHS OFFICE MATERIALS	0	57.54	
			35578	DLHS CUSTODIAL SUPPLIES	0	36.97	
			35784	DLMS CUSTODIAL SUPPLIES	0	55.92	
			35886	ROOSEVELT CUSTODIAL SUPPLIES	0	91.49	
666454	METROPOLITAN MECHANICAL CONTRA	01/24/2022	9100042	HOT WATER PUMP LEAK REPAIR	0	1,848.57	1,848.57
666455	MILLER YARD CARE AND CONSTRUCT	01/24/2022	11257	LT - SNOW REMOVAL	0	2,825.00	2,825.00
666456	MINNESOTA ENERGY RESOURCES	01/24/2022	0505675381-00001	ENERGY	0	2,649.55	18,600.17
			0506001707-00001	CHARGES-SENIOR HIGH ENERGY	0	15,950.62	
				CHARGES-MIDDLE SCH./RSVT.			
666457	MORRIS PAINTING & DECORATING I	01/24/2022	MIDDLESCHOOL	PAINT DOOR FRAMES AND MISC FURNISH LABOR/MATERIALS	0	12,846.12	13,196.12
			ROSSMAN	1-1-22 VARNISH PLYWOOD FURNISH ALL LABOR/MATERIALS	0	350.00	
666458	MN STATE COMMUNITY & TECHNICAL	01/24/2022	00860636	ABE NOV POSTAGE/COPIES	0	121.22	313.43
			00860682	DEC 21 PRINTING/COPIES/PO STAGE	0	192.21	
666459	MUSIC IS ELEMENTARY	01/24/2022	INV016732	Purposeful Pathways 3 & 4 and ORFF Mallets	212200035	390.34	390.34
666460	MYERS, CARA L	01/24/2022	JAN22	ALC - LEADERSHIP GRANT SUPPLIES	0	25.97	25.97
666461	NAPA AUTO PARTS	01/24/2022	464796	ROSSMAN CUSTODIAL SUPPLIES	0	10.99	10.99
666462	NARDINI FIRE EQUIPMENT CO.	01/24/2022	IV00193626	DLHS - FIRE SAFETY SERVICES	0	88.80	88.80
666463	NELSON INTERNATIONAL, INC.	01/24/2022	R102026904:01	SCHOOL BUS #53 REPAIRS	0	2,323.79	2,323.79
666464	NEXUS-PATH FAMILY HEALING	01/24/2022	JAN22	TEACHER INSERVICE PROFESSIONAL DEVELOPMENT TRAINING	152200301	458.00	458.00
666465	NORSEMAN MOTORS, INC.	01/24/2022	25553	18 GMC SIERRA SERVICE	0	72.05	72.05
666466	NUMOTION	01/24/2022	51578777	SPED EQUIPMENT	4002200021	5,417.10	5,417.10
666467	OAKES, DAVID	01/24/2022	011122	FOOD SERVICE REIMBURSEMENT	0	52.25	52.25

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666468	Vendor Continued Void	01/24/2022					0.00
666469	OFFICE DEPOT ACCT#37576297	01/24/2022	214141016001	KLEENEX CENTRAL SUPPLY	152200295	121.77	602.95
			214141148001	CENTRAL SUPPLY	152200296	158.72	
			214141156001	CENTRAL SUPPLY	152200296	22.59	
			214141158001	CENTRAL SUPPLY	152200296	17.10	
			217573898001	Desk top and Drawer Organization	412200176	155.53	
			217573902001	Desk top and Drawer Organization	412200176	61.26	
			217573903001	Desk top and Drawer Organization	412200176	65.98	
666470	OTIS ELEVATOR COMPANY	01/24/2022	100400606188	DLMS - ELEVATOR MAINTENANCE	0	150.00	150.00
666471	Vendor Continued Void	01/24/2022					0.00
666472	Vendor Continued Void	01/24/2022					0.00
666473	PAN-O-GOLD BAKING CO.	01/24/2022	20101121347001	BREAD	7702200207	24.31	670.26
			20101121347002	BREAD	7702200207	42.90	
			20101121347003	BREAD	7702200207	60.01	
			20101121354001	BREAD	7702200207	16.09	
			20101121354002	BREAD	7702200207	42.36	
			20101121354003	BREAD	7702200207	34.32	
			20101121354004	BREAD	7702200207	44.33	
			20101121354005		0	41.47	
			20101122003001	BREAD	7702200217	86.54	
			201011220100001	BREAD	7702200229	83.34	
			20101122010002	BREAD	7702200229	67.51	
			20101122010003	BREAD	7702200229	28.24	
			20101122010004	BREAD	7702200229	49.42	
			20101122010005	BREAD	7702200229	49.42	
666474	Vendor Continued Void	01/24/2022					0.00
666475	PAPA MURPHY'S	01/24/2022	10076	PIZZA CONCESSIONS	7702200197	65.00	984.50
			20006	PIZZA CONCESSIONS	7702200224	183.00	
			20027	PIZZA CONCESSIONS	7702200197	21.00	
			30003	PIZZA CONCESSIONS	7702200224	70.50	
			30122	PIZZA CONCESSIONS	7702200224	132.00	
			40003	PIZZA CONCESSIONS	7702200197	180.00	
			40005	PIZZA CONCESSIONS	7702200197	120.00	
			40025	PIZZA CONCESSIONS	7702200197	31.50	
			40030	PIZZA CONCESSIONS	7702200224	111.00	
			40129	PIZZA CONCESSIONS	7702200197	70.50	
666476	PEPSI	01/24/2022	17782102	POP	7702200233	766.27	2,154.69
			18979255	POP	7702200223	207.10	
			19746105	POP	7702200223	-400.40	
			19746112	POP	7702200223	149.73	
			19849808	beverages for resale in the	1412200025	1,328.44	

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				Laker Shop			
			19977103	POP	7702200223	103.55	
666477	PRECISION PRINTING	01/24/2022	100982	BUSINESS CARDS -	422200007	55.00	55.00
				AMY GOODWATER -			
				RS COORDINATOR			
666478	PREMIUM WATERS, INC.	01/24/2022	351386838	WATER -	0	34.89	34.89
				ADMINISTRATION			
				BUILDING			
666479	PRO MAINTENANCE INC.	01/24/2022	1492	HS GYM - SITE	0	8,996.00	8,996.00
				IMPROVEMENTS			
666480	QUADIENT FINANCE USA, INC.	01/24/2022	7900 0440 8055 0464	POSTAGE-ADMIN	0	1,000.00	1,000.00
666481	QUADIENT LEASING USA, INC.	01/24/2022	N9193617	POSTAGE MACHINE	0	759.42	759.42
				LEASE			
666482	RDO EQUIPMENT CO.	01/24/2022	P0001155	ROSSMAN-CUSTODIAL	0	6.76	2,839.00
				SUPPLIES			
			P9943955	ROOSEVELT -	0	2,832.24	
				REPAIRS			
666483	REDWOOD TOXICOLOGY LABORATORY,	01/24/2022	116247202111	LAB SERVICES	0	104.87	104.87
666484	Vendor Continued Void	01/24/2022					0.00
666485	Vendor Continued Void	01/24/2022					0.00
666486	REINHART FOODSERVICE, LLC	01/24/2022	819323	FOOD	7702200209	39.04	6,655.38
			858372	FOOD	7702200209	90.82	
			860993	FOOD	7702200209	-67.13	
			860995	FOOD	7702200209	-67.13	
			861068	FOOD	7702200195	454.43	
			861255	FOOD	7702200195	412.15	
			865425	FOOD	7702200209	277.31	
			865481	FOOD	7702200209	426.38	
			869793	FOOD	7702200209	1,097.74	
			872364	FOOD	7702200218	-34.68	
			877327	FOOD	7702200218	-27.19	
			882935	FOOD	7702200218	1,515.95	
			887807	FOOD	7702200218	139.36	
			887850	FOOD	7702200218	561.33	
			891204	FOOD	7702200230	579.59	
			895156	FOOD	7702200238	1,257.41	
666487	RETHWISCH, FRANCINE J	01/24/2022	JAN22	REIMBURSEMENT -	0	8.00	8.00
				SUPPLIES			
666488	ROJAS, THERESA	01/24/2022	11	AMI SERVICES -	0	600.00	1,200.00
				JAN 22			
			12	AMI SERVICES -	0	600.00	
				JAN 22			
666489	SANFORD SPORTS MEDICINE	01/24/2022	111721	ATHLETIC TRAIN	412200162	520.00	520.00
				FEE FOR SECTION			
				GIRLS SWIM WILL			
				BE REIM BY THE			
				SECT 8A			
666490	SAVVAS LEARNING COMPANY LLC	01/24/2022	6800258026	HS Spanish	152200245	499.70	807.86
			7027802614	High School	152200278	308.16	
				Spanish			

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
666491	SCAN AIR FILTER, INC.	01/24/2022	154080	LT - AIR FILTERS	0	397.10	397.10
666492	SCHMITT DIRECTOR CENTERS	01/24/2022	4295499	NEW EQUIPMENT - TRUMPET MOUTHPIECE	412200130	55.80	475.80
			4305766	BARI SAX REPAIR	412200128	75.00	
			4406045	CREDIT FOR DUPE PAYMENT	0	-45.00	
			4409387	BAND INSTRUMENT REPAIR (SUMMER)	262200115	210.00	
			4409394	BAND INSTRUMENT REPAIR (SUMMER)	262200114	180.00	
666493	SCHOOL SPECIALTY LLC	01/24/2022	208129061928	Art Supplies	412200122	154.03	441.92
			208129126967	Art Supplies	412200122	11.04	
			208129153929	PE CLASS SUPPLIES	412200158	124.19	
			208129161020	PE CLASS SUPPLIES	412200158	38.92	
			208129211739	Art Supplies	412200122	113.74	
666494	SCHOOL SPECIALTY - EQUIP/SUPPL	01/24/2022	208129041355	replacement bands	4002200063	41.58	41.58
666495	SEPTIC VAC	01/24/2022	3379	TOILET RENTAL	0	130.00	130.00
666496	SHOPSABRE	01/24/2022	20131	CNC Router-HS	152200240	42,135.00	42,135.00
666497	SMALLWOOD LOCK SUPPLY	01/24/2022	478829	LOCKER KEYS/	312200088	72.70	72.70
666498	SMITH, QUENTIN	01/24/2022	JAN22	DANCE INVITE MUSIC	412200167	400.00	400.00
666499	SOUTHWEST METRO INT DIST 288	01/24/2022	3315	FY22 TUITION KROULIK,D	0	499.11	499.11
666500	STAPLES	01/24/2022	3494517860	faxphone Toner	4002200086	151.42	151.42
666501	STENERSON BROS. LUMBER CO.	01/24/2022	349532	RTRN WOOD	0	-122.92	1,975.33
			349567	FORCE BLOWER RENTAL DEP/JET STREAM ULTRA	0	3,218.15	
			349576	FORCE BLOWER RENTAL DEP RTRN & RTRN 2 JET STREAM ULTRA	0	-1,119.90	
666502	STEIN'S INC.	01/24/2022	891549	ROOSEVELT-CUSTODIA L SUPPLIES	0	60.46	60.46
666503	STELLHER HUMAN SERVICES, INC.	01/24/2022	162000	MENTAL HEALTH SERVICES - JAN 22	0	22,800.00	22,800.00
666504	TEXTHELP INC.	01/24/2022	54233	READ&WRITE TEXTHELP	4002200079	1,800.00	1,800.00
666505	TOLLEFSON, AMY E	01/24/2022	JAN22	MILEAGE (JULY-DEC)	0	151.96	151.96
666506	TROPHY HOUSE	01/24/2022	257844	DANCE INVITE TROPHIES AND AWARDS INVOICE 257844	412200168	256.00	256.00
666507	TWEETON, TRACEY L	01/24/2022	JAN22	MILEAGE REIMBURSEMENT	0	149.64	149.64
666508	Vendor Continued Void	01/24/2022					0.00
666509	TWEETON REFRIGERATION, INC.	01/24/2022	T44581S	SERVICE - CENTRAL KITCHEN	0	998.20	5,760.91

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			T45122S	SERVICE - CENTRAL KITCHEN	0	205.00	
			T45123S	HVAC REPAIR	0	1,076.71	
			T45436S	SERVICE - LAKER TRANSITIONS	0	95.00	
			T45451S	SERVICE - DLHS	0	347.50	
			T45477S	SERVICE, EQUIPMENT ICE MACHINE	7702200236	2,807.00	
			T45609S	SERVICE, EQUIPMENT ICE MACHINE	7702200236	231.50	
666510	ULLYOTT, ROBERT D	01/24/2022	JAN22	WRESTLING HELMETS-REIMBURSEM ENT	412200177	463.73	463.73
666511	Vendor Continued Void	01/24/2022					0.00
666512	UPPER LAKES FOODS, INC.	01/24/2022	928227-00	FOOD	7702200208	604.72	8,761.50
			929846-00	FOOD	7702200208	1,588.73	
			934074-00	FOOD	7702200219	489.40	
			934150-00	FOOD	7702200219	2,998.50	
			935629-00	FOOD	7702200231	598.90	
			936148-00	FOOD	7702200231	311.88	
			936182-00	FOOD	7702200231	820.98	
			936206-00	FOOD	7702200231	533.48	
			937925-00	FOOD	7702200231	79.97	
			937926-00	FOOD	7702200231	33.16	
			937931-00	FOOD	7702200231	701.78	
				141 Computer	Check(s) For a Total of		373,718.94

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	141	Computer	Checks For a Total of	373,718.94
Total For	141	Manual, Wire Tran, ACH & Computer Checks		373,718.94
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	373,718.94

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
01	GENERAL FUND	320.18	1,328.44	186,391.73	188,040.35
02	FOOD SERVICE	0.00	52.25	50,461.55	50,513.80
03	TRANSPORTATION FUND	0.00	0.00	10,808.65	10,808.65
04	COMMUNITY SERVICE FUND	0.00	55.00	9,093.84	9,148.84
05	CAPITAL EXPENDITURE	0.00	0.00	68,033.38	68,033.38
06	BUILDING FUND	0.00	0.00	47,173.92	47,173.92

December 2021 Hand Payables Summary

Fund	December 1-31	Total
01 - General Fund	\$2,585,898.19	\$2,585,898.19
02 - Food Service	\$98,077.06	\$98,077.06
03 - Transportation	\$285,143.20	\$285,143.20
04 - Community Service Fund	\$91,278.23	\$91,278.23
05 - Capital Expenditure Fund	\$0.00	\$0.00
06 - Building Fund	\$0.00	\$0.00
88 - Activities Account	\$38,346.53	\$38,346.53
Total	\$3,098,743.21	\$3,098,743.21

December 2021 Hand Payables Total **\$3,098,743.21**

CHECK NUMBER	VENDOR	CHECK DATE	INVOICE DESCRIPTION	AMOUNT
666028	OLANDER BUS SERVICE INC.	12/03/2021	Multiple Invoices	167,588.65
			Totals for 666028	167,588.65
666029	SCHULTZ BUS COMPANY	12/03/2021	NOVEMBER 2021	89,632.00
			Totals for 666029	89,632.00
666030	CITY OF DETROIT LAKES	12/07/2021	Multiple Invoices	672.74
			Totals for 666030	672.74
666031	HUT AMERICAN GROUP LLC	12/07/2021	FOOTBALL CONCESSIONS FOR GAME 10/20	127.50
			Totals for 666031	127.50
666032	MINNESOTA ENERGY RESOURCES	12/07/2021	UTILITIES-BUS GARAGE	183.00
			Totals for 666032	183.00
666033	UPPER LAKES FOODS, INC.	12/07/2021	FOOD	1,376.38
			Totals for 666033	1,376.38
666034	CONSTELLATION NEW ENERGY GAS D	12/07/2021	GAS SERVICE	3,212.96
			Totals for 666034	3,212.96
666066	DISTRICT AUXILIARY ACCOUNT	12/08/2021	Multiple Invoices	4,278.98
666066	DISTRICT AUXILIARY ACCOUNT	12/08/2021	Multiple Invoices	-4,278.98
			Totals for 666066	0.00
666071	DISTRICT AUXILIARY ACCOUNT	12/08/2021	Multiple Invoices	4,278.98
			Totals for 666071	4,278.98
666072	BECKER COUNTY AUDITOR-TREASURE	12/10/2021	TAXES - LAKER TRANSITIONS	8,892.22
			Totals for 666072	8,892.22
666073	CASH-WA DISTRIBUTING CO.	12/10/2021	Multiple Invoices	6,510.58
			Totals for 666073	6,510.58
666074	A. R. AUDIT SERVICES, INC.	12/15/2021	Payroll accrual	258.97
			Totals for 666074	258.97
666075	AMER. FAMILY LIFE ASSURANCE CO	12/15/2021	Payroll accrual	187.51
			Totals for 666075	187.51
666076	AFSCME COUNCIL 65	12/15/2021	Payroll accrual	289.28
			Totals for 666076	289.28
666077	D. L. ATHLETIC FOUNDATION	12/15/2021	Payroll accrual	173.00
			Totals for 666077	173.00
666078	D.L. PUBLIC EDUCATION FOUNDATI	12/15/2021	Payroll accrual	48.00
			Totals for 666078	48.00
666079	IND. SCHOOL DISTRICT #22	12/15/2021	Multiple Invoices	7,569.06
			Totals for 666079	7,569.06
666080	MINNESOTA CHILD SUPPORT	12/15/2021	Multiple Invoices	1,341.50
			Totals for 666080	1,341.50
666081	SUPPORT PAYMENT CLEARINGHOUSE	12/15/2021	PAYROLL ACCRUAL	335.91

CHECK NUMBER	VENDOR	CHECK DATE	INVOICE DESCRIPTION	AMOUNT
			Totals for 666081	335.91
666082	U.S. TREASURY	12/15/2021	PAYROLL ACCRUAL	20.21
			Totals for 666082	20.21
666083	UNITED WAY OF BECKER COUNTY	12/15/2021	Payroll accrual	307.00
			Totals for 666083	307.00
666227	ANDERSON COACH OF FRAZEE, INC.	12/17/2021	EXTRA TRIPS	7,585.11
			Totals for 666227	7,585.11
666229	CASH-WA DISTRIBUTING CO.	12/17/2021	Multiple Invoices	6,603.62
			Totals for 666229	6,603.62
666231	CENEX COMMUNITY CO-OPS	12/17/2021	Multiple Invoices	2,920.72
			Totals for 666231	2,920.72
666232	CONSTELLATION NEW ENERGY GAS D	12/17/2021	UTILITIES - HIGH SCHOOL	6,745.33
			Totals for 666232	6,745.33
666233	FOLTZ, CAROL	12/17/2021	LEASE AGREEMENT	48,000.00
			Totals for 666233	48,000.00
666234	MINNESOTA ENERGY RESOURCES	12/17/2021	Multiple Invoices	17,117.55
			Totals for 666234	17,117.55
666235	OLANDER BUS SERVICE INC.	12/17/2021	Multiple Invoices	11,351.16
			Totals for 666235	11,351.16
666236	QUADIENT FINANCE USA, INC.	12/17/2021	HIGH SCHOOL POSTAGE	1,169.89
			Totals for 666236	1,169.89
666238	SCHULTZ BUS COMPANY	12/17/2021	Multiple Invoices	2,549.25
			Totals for 666238	2,549.25
666239	VERIZON WIRELESS	12/17/2021	MIFI ACCT 442366010 NOV 2021	1,978.04
			Totals for 666239	1,978.04
666244	DISTRICT AUXILIARY ACCOUNT	12/21/2021	Multiple Invoices	4,119.90
			Totals for 666244	4,119.90
666245	ARVIG COMMUNICATION SYSTEMS	12/22/2021	TELEPHONE SERVICES	3,719.36
			Totals for 666245	3,719.36
666246	CASH-WA DISTRIBUTING CO.	12/22/2021	FOOD	5,360.05
			Totals for 666246	5,360.05
666247	CITY OF DETROIT LAKES	12/22/2021	UTILITIES-LINCOLN	1,047.10
			Totals for 666247	1,047.10
666248	FURTHER	12/22/2021	PARTICIPATION FEES	424.00
			Totals for 666248	424.00
666249	MN PEIP	12/22/2021	HEALTH INS JAN 2022	310,700.58
			Totals for 666249	310,700.58

CHECK NUMBER	VENDOR	CHECK DATE	INVOICE DESCRIPTION	AMOUNT
666250	MINNESOTA ENERGY RESOURCES	12/22/2021	ENERGY CHARGES-LINCOLN	1,033.81
			Totals for 666250	1,033.81
666251	VERIZON WIRELESS	12/22/2021	CELL PHONE CHARGES - NOVEMBER (ACCT #242050233)	897.05
			Totals for 666251	897.05
666258	MADISON NATIONAL LIFE INSURANC	12/28/2021	Nat'l Ins Serv Life Ins Jan 2022	1,984.09
			Totals for 666258	1,984.09
666259	AMER. FAMILY LIFE ASSURANCE CO	12/30/2021	Payroll accrual	187.51
			Totals for 666259	187.51
666260	AFSCME COUNCIL 65	12/30/2021	Payroll accrual	319.25
			Totals for 666260	319.25
666261	D.L. EDUCATION MINNESOTA	12/30/2021	Payroll accrual	1,199.53
			Totals for 666261	1,199.53
666262	D. L. ATHLETIC FOUNDATION	12/30/2021	Payroll accrual	173.00
			Totals for 666262	173.00
666263	D.L. PUBLIC EDUCATION FOUNDATI	12/30/2021	Payroll accrual	48.00
			Totals for 666263	48.00
666264	D.L. EDUCATION MINNESOTA	12/30/2021	Payroll accrual	19,708.13
			Totals for 666264	19,708.13
666265	IND. SCHOOL DISTRICT #22	12/30/2021	Multiple Invoices	7,561.38
			Totals for 666265	7,561.38
666266	MINNESOTA CHILD SUPPORT	12/30/2021	Multiple Invoices	1,341.50
			Totals for 666266	1,341.50
666267	MN SCHOOL EMPLOYEES ASSOC.	12/30/2021	Payroll accrual	418.37
			Totals for 666267	418.37
666268	SUPPORT PAYMENT CLEARINGHOUSE	12/30/2021	Payroll Accrual	335.91
			Totals for 666268	335.91
666269	U.S. TREASURY	12/30/2021	Payroll accrual	681.45
			Totals for 666269	681.45
666270	UNITED WAY OF BECKER COUNTY	12/30/2021	Payroll accrual	307.00
			Totals for 666270	307.00
202100135	QUADIENT FINANCE USA, INC.	12/17/2021	ADMIN-POSTAGE	9,625.55
			Totals for 202100135	9,625.55
202212001	INTERNAL REVENUE SERVICE	12/15/2021	Multiple Invoices	196,298.42
			Totals for 202212001	196,298.42
202212002	INTERNAL REVENUE SERVICE	12/30/2021	Multiple Invoices	240,045.61
			Totals for 202212002	240,045.61
202212003	MINNESOTA REVENUE	12/15/2021	Payroll accrual	29,814.47

CHECK NUMBER	VENDOR	CHECK DATE	INVOICE DESCRIPTION	AMOUNT
Totals for 202212003				29,814.47
202212004	MINNESOTA REVENUE	12/30/2021	Payroll accrual	38,707.54
Totals for 202212004				38,707.54
202212005	INDEPENDENT SCHOOL DIST. #22	12/15/2021	Multiple Invoices	628,674.23
Totals for 202212005				628,674.23
202212006	INDEPENDENT SCHOOL DIST. #22	12/30/2021	Payroll Accrual	731,866.21
Totals for 202212006				731,866.21
202212101	EDUCATORS BENEFIT CONSULTANTS,	12/15/2021	Multiple Invoices	34,303.07
Totals for 202212101				34,303.07
202212102	EDUCATORS BENEFIT CONSULTANTS,	12/30/2021	Multiple Invoices	34,263.48
Totals for 202212102				34,263.48
202212501	PUBLIC EMPLOYEES RETIREMENT	12/15/2021	Multiple Invoices	36,224.13
Totals for 202212501				36,224.13
202212502	PUBLIC EMPLOYEES RETIREMENT	12/30/2021	Multiple Invoices	40,535.57
Totals for 202212502				40,535.57
202212503	MN TEACHERS RETIREMENT ASSOC.	12/15/2021	Multiple Invoices	114,551.11
Totals for 202212503				114,551.11
202212504	MN TEACHERS RETIREMENT ASSOC.	12/30/2021	Multiple Invoices	121,659.36
Totals for 202212504				121,659.36
202212601	MINNESOTA STATE RETIREMENT SYS	12/15/2021	Multiple Invoices	12,419.18
Totals for 202212601				12,419.18
202212602	MINNESOTA STATE RETIREMENT SYS	12/30/2021	Multiple Invoices	12,429.18
Totals for 202212602				12,429.18
202212603	FURTHER	12/15/2021	Payroll accrual	9,345.24
Totals for 202212603				9,345.24
202212604	FURTHER	12/30/2021	Payroll accrual	9,041.24
Totals for 202212604				9,041.24
Totals for BNK5				3,060,396.68
Totals for checks				3,060,396.68

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
01	GENERAL FUND	2,456,048.40	-0.17	129,849.96	2,585,898.19
02	FOOD SERVICE	76,871.33	0.00	21,205.73	98,077.06
03	TRANSPORTATION FUND	21,694.48	0.00	263,448.72	285,143.20
04	COMMUNITY SERVICE FUND	91,049.97	0.00	228.26	91,278.23
***	Fund Summary Totals ***	2,645,664.18	-0.17	414,732.67	3,060,396.68

***** End of report *****

BANK RECONCILIATION

12/31/21

BREMER BANK STATEMENT BALANCE	10,316.03
ADD: RECEIPTS DEPOSITED BUT NOT ON BANK STATEMENT	0.00
LESS: OPEN CHECKS NOT CLEARED	(179.70)
BANK ENDING STATEMENT BALANCE	<u>10,136.33</u>
BOOK BALANCE - PRIOR MONTH ENDING	10,972.76
ADD: RECEIPTS (FROM RECEIPTS REPORT)	1,299.34
LESS: PAYMENTS (CHECKS REPORT)	(2,135.77)
NSF CHECKS:	0.00
BOOK ENDING BALANCE	<u>10,136.33</u>
DIFFERENCE	0.00

<u>Receipt</u>	<u>Description</u>	<u>Acct Nbr</u>	<u>Trans Date</u>	<u>Amount</u>
1546	STUDENT COUNCIL/FOOD PANTRY	88 R 031 298 127 888 099	12/09/2021	1,219.75
		Totals for 1546		1,219.75
1547	Student Council/candy grams	88 R 031 298 127 888 099	12/22/2021	79.50
		Totals for 1547		79.50
		Total for Cash Receipts		1,299.25

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
88	ACTIVITIES	0.00	1,299.25	0.00	1,299.25
*** Fund Summary Totals ***		0.00	1,299.25	0.00	1,299.25

***** End of report *****

Acct Nbr	OBJ	Description	Reference	Trans Date	Debit	Credit
88 A	101 31	BREMER BANK - INTEREST RECEIVED (DEC 2021)	123101	12/31/2021	0.09	0.00

0.09 Totals for 123101

0.09 Total for Journal Entries

01/10/22

DETROIT LAKES PUBLIC SCHOOLS
MIDDLE SCH. JOURNAL ENTRY REPORT (Dates: 12/01/2021 - 12/31/2021)

3frdt102.p 37-4
05.21.10.00.00

FUND SUMMARY

FUND	DESCRIPTION	BALANCE SHEET	REVENUE	EXPENSE	TOTAL
88	ACTIVITIES	0.09	0.00	0.00	0.09
*** Fund Summary Totals ***		0.09	0.00	0.00	0.09

***** End of report *****

<u>CHECK</u>	<u>CHECK</u>	<u>ACCOUNT</u>	<u>INVOICE</u>	<u>INVOICE</u>	<u>AMOUNT</u>
<u>NUMBER</u> <u>VENDOR</u>	<u>DATE</u>	<u>NUMBER</u>	<u>NUMBER</u>	<u>DESCRIPTION</u>	
200065 BARBERG, JENNIFER	12/06/2021	88 E 031 298 127 888 401	12222020	Student Council/Jingle Jamboree supplies & contest prizes Totals for 200065	-66.74 -66.74
200104 ZAMZO, STEVEN	12/06/2021	88 E 031 298 173 888 401	12062021	Red Team/Student Auction Items Totals for 200104	64.35 64.35
200105 AAKRE, ANNA	12/06/2021	88 E 031 298 176 888 401	12062021	Team Awesome/Student Reward Trip Totals for 200105	64.05 64.05
200106 JENSEN, NICOLE	12/06/2021	88 E 031 298 176 888 401	12062021	Team Awesome/Student Reward Trip Totals for 200106	92.34 92.34
200107 JOHNSON, JESSICA	12/06/2021	88 E 031 298 176 888 401	12062021	Team Awesome/Student Reward Trip Totals for 200107	35.61 35.61
200108 BARBERG, JENNIFER	12/06/2021	88 E 031 291 127 888 401	12062021	Student Council/reissue of lost check #200065 dated 12-22-2020 Totals for 200108	66.74 66.74
200109 BECKER COUNTY FOOD PANTRY	12/09/2021	88 E 031 291 127 888 401	12092021	STUDENT COUNCIL/DONATION Totals for 200109	1,000.00 1,000.00
200110 BARBERG, JENNIFER	12/09/2021	88 E 031 298 127 888 401	12092021	STUDENT COUNCIL/SUPPLIES & PRIZES Totals for 200110	699.72 699.72
200111 BERNTSON, JULIE	12/22/2021	88 E 031 298 170 888 401	12222021	Quest/student pizza party Totals for 200111	179.70 179.70
Totals for checks					2,135.77

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
88	ACTIVITIES	0.00	0.00	2,135.77	2,135.77
***	Fund Summary Totals ***	0.00	0.00	2,135.77	2,135.77

***** End of report *****

BREMER

PO Box 1000
Lake Elmo, MN 55042-1000

Last statement: November 30, 2021
This statement: December 31, 2021
Total days in statement period: 31

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XXXXXX2547
(0)

INDEPENDENT SCHOOL DISTRICT 22
MIDDLE SCHOOL ACTIVITY FUND
500 11TH AVE
DETROIT LAKES MN 56501

Direct inquiries to:
Your Local Branch or, 800-908-Bank
(2265)

Bremer Bank National Association
372 St Peter St
St Paul MN 55102

Community Business W/Interest

Account number	XXXXXX2547	Beginning balance	\$11,110.58
Low balance	\$10,236.44	Total additions	1,299.34
Average balance	\$10,757.83	Total subtractions	2,093.89
Avg collected balance	\$10,757	Ending balance	\$10,316.03
Interest paid year to date	\$1.19		

CHECKS

<u>Number</u>	<u>Date</u>	<u>Amount</u>	<u>Number</u>	<u>Date</u>	<u>Amount</u>
200103	12-21	71.08	200107	12-14	35.61
200104	12-13	64.35	200108	12-10	66.74
200105	12-14	64.05	200109	12-15	1,000.00
200106	12-09	92.34	200110	12-10	699.72

CREDITS

<u>Date</u>	<u>Description</u>	<u>Additions</u>
12-09	Deposit	1,219.75
12-22	Deposit	79.50
12-31	Interest Credit	0.09

DAILY BALANCES

<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>
11-30	11,110.58	12-13	11,407.18	12-21	10,236.44
12-09	12,237.99	12-14	11,307.52	12-22	10,315.94
12-10	11,471.53	12-15	10,307.52	12-31	10,316.03

OVERDRAFT/RETURN ITEM FEES

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

IMPORTANT INFORMATION ABOUT YOUR STATEMENT

Please examine this statement immediately. Because you are in the best position to discover any problem, you agree to promptly examine your statement and report to us any problem on or related to your statement. We also recommend reviewing your transactions online every few days, including deposits, ATM withdrawals, recurring payments and debit card transactions. If you notice a questionable check or charge amount, contact us to resolve the issue as soon as possible. We will assume everything is correct unless you notify us in writing of any disagreement within 30 calendar days after we mail the statement, email the statement or make the statement available to you online.

FINANCE CHARGE: CREDIT LINE ACCOUNTS

Interest on Notes is computed on a 365/365 simple interest basis; that is, by applying the ratio of the Interest rate over the number of days in a year (365 for all years, including leap years), multiplied by the outstanding principal balance, multiplied by the actual number of days the principal balance is outstanding. All interest payable under this Note is computed using this method.

BILLING RIGHTS SUMMARY: IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR CREDIT LINE BILL

If you think your statement is wrong, or if you need more information about a transaction on your statement, write to us on a separate sheet at the address shown on your statement as soon as possible. We must hear from you no later than 60 days after we sent you the first statement on which the error or problem appeared. You can call us, but to preserve your rights we will need your information in writing. Please follow the instructions below.

In your letter, provide the following information:

- 1) Your name and account number;
- 2) The dollar amount of the suspected error;
- 3) A description of the error. Explain, if you can, why you believe there is an error. If you need more information, describe the item about which you are unsure.

You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your statement that are not in question. While we investigate your question, we cannot report you as delinquent on the disputed amount or take any action to collect the amount you question.

SPECIAL RULE FOR CREDIT CARD PURCHASES (including debit card purchases authorized with a signature and are not PIN-based): If you have any issues with the quality of goods or services that you purchased with a credit card, or a debit card utilizing your signature to authorize the transaction, and have tried in good faith to correct the problem with the merchant, you may not have to pay the remaining amount due on the goods or services. This protection applies only when the purchase price of goods or services exceeds \$50.00 and the purchase was made in your home state or within 100 miles of your mailing address. If we own or operate the merchant, or if we communicated via mail the property or services, all purchases are protected regardless of amount or location of purchase.

ERROR RESOLUTION NOTICE FOR DEPOSIT ACCOUNTS

If you think your statement or receipt is wrong, if you need more information about a transfer listed on the statement or receipt, or in case of any errors or questions about your electronic transfers, contact us as soon as possible in one of the following ways:

- Call us at 800-908-BANK (2265), or
- Write to us on a separate sheet of paper at the address shown on your statement, or
- Email us in Online Banking (Customer Service > Contact Us)

We must hear from you no later than 60 days after we sent you the first statement on which the problem or error appeared. In your communication, provide the following information:

- 1) Your name and account number (if any);
- 2) The dollar amount of the suspected error;
- 3) A description of the error or transfer. Explain, if you can, why you believe there is an error. If you need more information, describe the item about which you are unsure.

If you tell us orally, we may require that you send us your inquiry in writing within ten (10) business days. We will determine whether an error occurred within ten (10) business days after we hear from you and will correct any error promptly. If we need more time, however, we may take up to 45 days to investigate your complaint or question. If we decide to do this, we will credit your account within ten (10) business days for the amount you think is in error, so that you will have the use of the money during the time it takes us to complete our investigation. If we ask you to put your complaint or question in writing and we do not receive it within ten (10) business days, we may not credit your account.

For errors involving new accounts, point-of-sale or foreign-initiated transactions: We may take up to 90 days to investigate your complaint or question. For new accounts, we may take up to 20 business days to credit your account for the amount you think is in error. We will tell you the results within three (3) business days after completing our investigation. If we decide that there was no error, we will send you a written explanation. You may ask for copies of the documents that we used in our investigation.

BANK RECONCILIATION

12/31/21

BREMER BANK STATEMENT BALANCE	361,227.66
ADD: RECEIPTS DEPOSITED BUT NOT ON BANK STATEMENT	0.00
LESS: OPEN CHECKS NOT CLEARED	(12,139.23)
BANK ENDING STATEMENT BALANCE	<u>349,088.43</u>
BOOK BALANCE - PRIOR MONTH ENDING	328,626.05
ADD: RECEIPTS (FROM RECEIPTS REPORT)	56,713.14
LESS: PAYMENTS (CHECKS REPORT)	(36,210.76)
MISC FEES: (Returned Check)	(40.00)
MISC:	0.00
BOOK ENDING BALANCE	<u>349,088.43</u>

DIFFERENCE

Receipt	Description	Acct Nbr	Trans Date	Amount	Total
12822	Weightroom/Speed and Strength fundraiser	88 R 041 292 139 888 099	12/09/2021	300.00	
12826	Weightroom/Speed and Strength fundraiser	88 R 041 292 139 888 099	12/16/2021	1,310.00	1,610.00
12820	BBB Sport Shop fundraiser money	88 R 041 294 105 888 051	12/09/2021	50.00	
12825	BBB warm ups	88 R 041 294 105 888 051	12/09/2021	100.00	
12827	BBB fundraiser	88 R 041 294 105 888 051	12/16/2021	50.00	
12835	BBB fundraiser	88 R 041 294 105 888 051	12/21/2021	10,545.65	10,745.65
12829	GBB warm ups	88 R 041 296 105 888 051	12/21/2021	60.00	
12830	GBB section partnership	88 R 041 296 105 888 051	12/21/2021	1,148.00	
12836	GBB fundraiser and warm ups	88 R 041 296 105 888 051	12/21/2021	1,920.00	
12837	GBB fundraiser	88 R 041 296 105 888 051	12/22/2021	6,376.00	9,504.00
12803	GHockey warm ups and hotel in blaine	88 R 041 296 115 888 051	12/21/2021	1,850.00	
12802	GHockey poster sponsor	88 R 041 296 115 888 051	12/22/2021	500.00	2,350.00
12819	Dance poster sponsor	88 R 041 296 122 888 051	12/09/2021	200.00	
12818	Dance poster sponsor	88 R 041 296 122 888 051	12/16/2021	200.00	400.00
12832	VB Banquet	88 R 041 296 131 888 051	12/22/2021	180.00	180.00
12823	BPA Dues	88 R 041 298 245 888 051	12/09/2021	32.00	32.00
12833	FFA fruit sales	88 R 041 298 249 888 051	12/21/2021	1,711.00	
12833	FFA fruit sales	88 R 041 298 249 888 051	12/21/2021	5,897.00	
12834	FFA nationals corn/soybean fuel	88 R 041 298 249 888 051	12/21/2021	594.50	
12838	FFA fruit sales	88 R 041 298 249 888 051	12/22/2021	615.00	8,817.50
12839	Band trip deposits	88 R 041 298 263 888 051	12/23/2021	18,460.00	18,460.00
12817	Choir Trip deposit- Kameron Wilkins	88 R 041 298 264 888 051	12/08/2021	2,000.00	
12821	Choir Trip deposit-Nate Lembke	88 R 041 298 264 888 051	12/09/2021	500.00	
12828	Choir Trip -Erickson	88 R 041 298 264 888 051	12/16/2021	500.00	
12831	Choir Candy Bar Fundraiser	88 R 041 298 264 888 051	12/21/2021	1,604.99	4,604.99
12824	ALC Bowling Money	88 R 041 298 266 888 051	12/09/2021	9.00	9.00
Total for Cash Receipts				56,713.14	

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
88	ACTIVITIES	0.00	56,713.14	0.00	56,713.14
***	Fund Summary Totals ***	0.00	56,713.14	0.00	56,713.14

***** End of report *****

CHECK NUMBER	VENDOR	CHECK DATE	ACCOUNT NUMBER	INVOICE DESCRIPTION	AMOUNT
400651	BSN SPORTS	12/03/2021	88 E 041 294 105 888 401	BBB invoices 914826199 \$2422.50 914635390 \$754.80 914376073 \$229.94	3,407.24
400651	BSN SPORTS	12/03/2021	88 E 041 294 105 888 401	BBB invoices 914826199 \$2422.50 914635390 \$754.80 914376073 \$229.94	-3,407.24
400651	PRO PRINT, INC.	12/03/2021	88 E 041 296 115 888 401	Ghockey Poster Invoice D105942011	220.09
Totals for 400651					220.09
400652	HUB 41	12/03/2021	88 E 041 294 112 888 401	FB Team Meals	1,350.00
400652	HUB 41	12/03/2021	88 E 041 294 112 888 401	FB Team Meals	-1,350.00
400652	MASSP	12/03/2021	88 R 041 298 119 888 051	DLHS NHS Dues	50.00
Totals for 400652					50.00
400653	JIMMY JOHNS #1897	12/03/2021	88 E 041 296 115 888 401	Ghockey Meal	159.63
Totals for 400653					159.63
400654	MASSP	12/03/2021	88 R 041 298 119 888 051	DLHS NHS Dues	50.00
400654	HUB 41	12/03/2021	88 E 041 294 112 888 401	FB Team Meals	1,350.00
400654	MASSP	12/03/2021	88 R 041 298 119 888 051	DLHS NHS Dues	-50.00
Totals for 400654					1,350.00
400655	PRO PRINT, INC.	12/03/2021	88 E 041 296 115 888 401	Ghockey Poster Invoice D105942011	220.09
400655	BSN SPORTS	12/03/2021	88 E 041 294 105 888 401	BBB invoices 914826199 \$2422.50 914635390 \$754.80 914376073 \$229.94	3,407.24
400655	PRO PRINT, INC.	12/03/2021	88 E 041 296 115 888 401	Ghockey Poster Invoice D105942011	-220.09
Totals for 400655					3,407.24
400660	ASKELSON, SALLY	12/07/2021	88 E 041 298 264 888 401	Refund for Choir trip payments, unable to attend	500.00
Totals for 400660					500.00
400661	DL TRAVEL BASKETBALL	12/07/2021	88 E 041 294 105 888 401	BB fee for Adrian & Jordan Bloom	200.00
Totals for 400661					200.00
400662	JENSON, MATTHEW	12/07/2021	88 E 041 298 242 888 401	reimburse for student clothing	52.98
Totals for 400662					52.98
400663	WORLD STRIDES	12/07/2021	88 E 041 298 263 888 401	DLHS Band Trip Trip ID 192153	17,250.00
Totals for 400663					17,250.00
400664	NATIONAL FFA ORGANIZATION	12/14/2021	88 E 041 298 249 888 401	DLHS FFA invoices: MDS235215 \$173 CNR72969 \$630 CNR74163 \$90	893.00
Totals for 400664					893.00
400665	CENTRAL MARKET	12/14/2021	88 E 041 298 242 888 401	NA Club Snack PO	162.42
Totals for 400665					162.42
400666	DETROIT LAKES HIGH SCHOOL	12/14/2021	88 E 041 298 242 888 401	NA Club snacks and supplies	198.50

CHECK NUMBER	VENDOR	CHECK DATE	ACCOUNT NUMBER	INVOICE DESCRIPTION	AMOUNT
				Totals for 400666	198.50
400667	JIMMY JOHNS #1897	12/14/2021	88 E 041 294 105 888 401	BBB Team Meal	293.41
				Totals for 400667	293.41
400668	SKIRTING THE RULES	12/14/2021	88 E 041 294 112 888 401	FB team jerseys alterations	60.00
				Totals for 400668	60.00
400669	CAULFIELD STUDIO	12/15/2021	88 E 041 296 105 888 401	GBB banner	350.00
				Totals for 400669	350.00
400670	HUENERS, JANELLE	12/15/2021	88 E 041 298 249 888 401	reimb for national ffa student convention hotels and tour	291.84
				Totals for 400670	291.84
400671	IND. SCHOOL DISTRICT #22	12/15/2021	88 E 041 296 105 888 401	GBB 12/14 game treats at concessions with coupons	35.00
400671	IND. SCHOOL DISTRICT #22	12/15/2021	88 E 041 298 263 888 401	Girls Hockey bus from Fergus Falls to Alexandria for the game.	400.00
				Totals for 400671	435.00
400672	BSN SPORTS	12/15/2021	88 E 041 294 105 888 401	BBB invoice 915124969 warm ups	103.94
				Totals for 400672	103.94
400673	3X GEAR LLC	12/21/2021	88 E 041 292 139 888 401	Weightlifting warm ups invoice 14404	1,290.00
				Totals for 400673	1,290.00
400674	ARES SPORTSWEAR	12/21/2021	88 E 041 296 122 888 401	Dance warm ups & clothing	526.00
				Totals for 400674	526.00
400675	BEST WESTERN PLUS BLAINE	12/21/2021	88 E 041 296 115 888 401	Girls Hockey Tournament Hotel Rooms	3,139.50
				Totals for 400675	3,139.50
400676	HAUS, MARY	12/21/2021	88 E 041 298 127 888 401	reimb for student council blood drive and treats for meetings fall lodging for leadership conference turkey bingo prizes	687.77
				Totals for 400676	687.77
400677	LAKER LOCKER	12/21/2021	88 E 041 294 115 888 401	Bhockey screenprint invoice 4804	171.80
400677	LAKER LOCKER	12/21/2021	88 E 041 296 105 888 401	GBB warm ups invoice 5044	3,261.00
				Totals for 400677	3,432.80
400678	ZACHIEA PROPERTIES II, INC.	12/21/2021	88 E 041 294 132 888 401	Wrestling invoices 7687 \$78.04 7697 \$182.14	260.14
				Totals for 400678	260.14
400679	BSN SPORTS	12/29/2021	88 E 041 294 105 888 401	BBB Invoice 915317065	63.00
				Totals for 400679	63.00

CHECK NUMBER	VENDOR	CHECK DATE	ACCOUNT NUMBER	INVOICE DESCRIPTION	AMOUNT
400680	HUTCHINSON, DAVID	12/29/2021	88 E 041 296 105 888 401	GBB Team Meal	134.80
				Totals for 400680	134.80
400681	JOHNSON, RACHEL	12/29/2021	88 E 041 296 105 888 401	reimb for gbb team bags	86.30
				Totals for 400681	86.30
400682	LABINE, MICHAEL	12/29/2021	88 E 041 298 257 888 401	reimb for link crew meal	104.52
400682	LABINE, MICHAEL	12/29/2021	88 E 041 292 139 888 401	reimb for weight room banner	50.89
				Totals for 400682	155.41
400683	MARTIN, DUSTIN	12/29/2021	88 E 041 296 113 888 401	reimb for ggolf range ball	340.99
				Totals for 400683	340.99
400684	OCHSNER, NATHAN	12/29/2021	88 E 041 298 267 888 401	reimb for interact supplies	116.00
				Totals for 400684	116.00
				Totals for checks	36,210.76

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
88	ACTIVITIES	0.00	50.00	36,160.76	36,210.76
***	Fund Summary Totals ***	0.00	50.00	36,160.76	36,210.76

***** End of report *****

FD	T	ORG	PRG	CRS	FIN	GLN	Beginning Balance	2021-22 FYTD Debits	2021-22 FYTD Credits	Ending Balance
88	A		101	41		CASH	227,124.44	292,902.39	170,064.40	349,962.43
88	A		101	--		CASH	227,124.44	292,902.39	170,064.40	349,962.43
88	-		---	---		*ACTIVITIES	227,124.44	292,902.39	170,064.40	349,962.43

<u>FD T ORG PRG CRS FIN</u>	<u>GLN</u>	<u>Beginning Balance</u>	<u>2021-22 FYTD Debits</u>	<u>2021-22 FYTD Credits</u>	<u>Ending Balance</u>
Grand Asset Totals		227,124.44	292,902.39	170,064.40	349,962.43

Number of Accounts: 1

***** End of report *****

Acct Nbr	OBJ Description	Reference	Trans Date	Debit	Credit
88 A 101 31	BREMER BANK - INTEREST RECEIVED (DEC 2021)	123101	12/31/2021	0.09	0.00
	0.09 Totals for 123101				
88 R 041 294 105 888 051	DLHS ACTIVITY ACCT - RETURNED CHECK	12411	12/31/2021	40.00	0.00
88 A 101 41	DLHS ACTIVITY ACCT - RETURNED CHECK	12411	12/31/2021	0.00	40.00
	0.00 Totals for 12411				
	0.09 Total for Journal Entries				

SENIOR HIGH JOURNAL ENTRY REPORT (Dates: 12/01/2021 - 12/31/2021)

FUND SUMMARY

FUND	DESCRIPTION	BALANCE SHEET	REVENUE	EXPENSE	TOTAL
88	ACTIVITIES	-39.91	40.00	0.00	0.09
***	Fund Summary Totals ***	-39.91	40.00	0.00	0.09

***** End of report *****

BREMER BANK

PO Box 1000
Lake Elmo, MN 55042-1000

Last statement: November 30, 2021
This statement: December 31, 2021
Total days in statement period: 31

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(65)

INDEPENDENT SCHOOL DISTRICT 22
SCHOOL ORGANIZATIONS
DETROIT LAKES ACTIVITY FUND
1301 ROOSEVELT AVE
DETROIT LAKES MN 56501

Direct inquiries to:
Your Local Branch or, 800-908-Bank
(2265)

Bremer Bank National Association
372 St Peter St
St Paul MN 55102

Commercial Business Banking

Account number	XXXXXX5879	Beginning balance	\$349,099.93
Enclosures	65	Total additions	56,713.14
Low balance	\$313,567.46	Total subtractions	44,585.41
Average balance	\$339,802.23	Ending balance	\$361,227.66
Avg collected balance	\$338,328		

CHECKS

<u>Number</u>	<u>Date</u>	<u>Amount</u>	<u>Number</u>	<u>Date</u>	<u>Amount</u>
400576	12-23	501.57	400651	12-07	220.09
400625 *	12-06	135.00	400652	12-23	50.00
400626	12-07	171.75	400653	12-07	159.63
400629 *	12-03	265.49	400654	12-10	1,350.00
400630	12-24	40.34	400655	12-09	3,407.24
400633 *	12-07	1,500.00	400660 *	12-17	500.00
400637 *	12-07	1,023.93	400661	12-14	200.00
400638	12-03	7,346.70	400662	12-10	52.98
400639	12-14	430.93	400663	12-14	17,250.00
400640	12-24	390.58	400664	12-21	893.00
400641	12-14	225.80	400665	12-20	162.42
400642	12-03	268.74	400666	12-17	198.50
400643	12-07	20.90	400667	12-22	293.41
400644	12-06	60.00	400668	12-21	60.00
400645	12-03	225.67	400669	12-24	350.00
400646	12-02	3,000.00	400671 *	12-24	435.00
400647	12-10	80.82	400672	12-21	103.94
400648	12-14	799.80	400676 *	12-31	687.77
400649	12-15	528.00	400682 *	12-31	155.41
400650	12-24	1,000.00			

* Skip in check sequence

DEBITS

<u>Date</u>	<u>Description</u>	<u>Subtractions</u>
12-23	Return Deposit Item DDA CB Debit 000000000000004394	40.00

CREDITS

<u>Date</u>	<u>Description</u>	<u>Additions</u>
12-08	Deposit	2,000.00
12-09	Deposit	9.00
12-09	Deposit	32.00
12-09	Deposit	50.00
12-09	Deposit	100.00
12-09	Deposit	200.00
12-09	Deposit	300.00
12-09	Deposit	500.00
12-16	Deposit	50.00
12-16	Deposit	200.00
12-16	Deposit	500.00
12-16	Deposit	1,310.00
12-21	Deposit	60.00
12-21	Deposit	180.00
12-21	Deposit	500.00
12-21	Deposit	594.50
12-21	Deposit	1,148.00
12-21	Deposit	1,604.99
12-21	Deposit	1,711.00
12-21	Deposit	1,850.00
12-21	Deposit	1,920.00
12-21	Deposit	5,897.00
12-21	Deposit	10,545.65
12-22	Deposit	615.00
12-22	Deposit	6,376.00
12-23	Deposit	18,460.00

DAILY BALANCES

<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>
11-30	349,099.93	12-09	334,485.79	12-20	314,766.54
12-02	346,099.93	12-10	333,001.99	12-21	339,720.74
12-03	337,993.33	12-14	314,095.46	12-22	346,418.33
12-06	337,798.33	12-15	313,567.46	12-23	364,286.76
12-07	334,702.03	12-16	315,627.46	12-24	362,070.84
12-08	336,702.03	12-17	314,928.96	12-31	361,227.66

OVERDRAFT/RETURN ITEM FEES

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

DEPOSIT TICKET 75-1011960
INDEPENDENT SCHOOL DISTRICT #22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
3001 ROSSELLE AVE
DETROIT LAKES, MI, 48001

BREMER BANK

DATE 12-7-21

CHECK NO.	AMOUNT	DATE	INITIALS	REMARKS
584440	2000.00			

CHoir

00960104154 007058799 500 \$ 2000.00

12/08/2021 600 \$ 2,000.00

DEPOSIT TICKET 75-1011960
INDEPENDENT SCHOOL DISTRICT #22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
3001 ROSSELLE AVE
DETROIT LAKES, MI, 48001

BREMER BANK

DATE 12-8-21

CHECK NO.	AMOUNT	DATE	INITIALS	REMARKS
5242	300.00			
5252	300.00			
5257	300.00			
5258	300.00			
5274	300.00			

wt lifting

00960104154 007058799 500 \$ 300.00

12/09/2021 600 \$ 300.00

DEPOSIT TICKET 75-1011960
INDEPENDENT SCHOOL DISTRICT #22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
3001 ROSSELLE AVE
DETROIT LAKES, MI, 48001

BREMER BANK

DATE 12-8-21

CHECK NO.	AMOUNT	DATE	INITIALS	REMARKS
5844	9.00			
5845	12.00			

ALC

00960104154 007058799 500 \$ 21.00

12/09/2021 600 \$ 9.00

DEPOSIT TICKET 75-1011960
INDEPENDENT SCHOOL DISTRICT #22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
3001 ROSSELLE AVE
DETROIT LAKES, MI, 48001

BREMER BANK

DATE 12-8-21

CHECK NO.	AMOUNT	DATE	INITIALS	REMARKS
5845	500.00			

Choir

00960104154 007058799 500 \$ 500.00

12/09/2021 600 \$ 500.00

DEPOSIT TICKET 75-1011960
INDEPENDENT SCHOOL DISTRICT #22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
3001 ROSSELLE AVE
DETROIT LAKES, MI, 48001

BREMER BANK

DATE 12-8-21

CHECK NO.	AMOUNT	DATE	INITIALS	REMARKS
7587	32.00			

BFA

00960104154 007058799 500 \$ 32.00

12/09/2021 600 \$ 32.00

DEPOSIT TICKET 75-1011960
INDEPENDENT SCHOOL DISTRICT #22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
3001 ROSSELLE AVE
DETROIT LAKES, MI, 48001

BREMER BANK

DATE 12-15-21

CHECK NO.	AMOUNT	DATE	INITIALS	REMARKS
92887	50.00			

BFB

00960104154 007058799 500 \$ 50.00

12/16/2021 600 \$ 50.00

DEPOSIT TICKET 75-1011960
INDEPENDENT SCHOOL DISTRICT #22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
3001 ROSSELLE AVE
DETROIT LAKES, MI, 48001

BREMER BANK

DATE 12-8-21

CHECK NO.	AMOUNT	DATE	INITIALS	REMARKS
58408	50.00			

Dance BFB

00960104154 007058799 500 \$ 50.00

12/09/2021 600 \$ 50.00

DEPOSIT TICKET 75-1011960
INDEPENDENT SCHOOL DISTRICT #22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
3001 ROSSELLE AVE
DETROIT LAKES, MI, 48001

BREMER BANK

DATE 12-15-21

CHECK NO.	AMOUNT	DATE	INITIALS	REMARKS
92889	200.00			
92891	200.00			

Dance

00960104154 007058799 500 \$ 200.00

12/16/2021 600 \$ 200.00

DEPOSIT TICKET 75-1011960
INDEPENDENT SCHOOL DISTRICT #22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
3001 ROSSELLE AVE
DETROIT LAKES, MI, 48001

BREMER BANK

DATE 12-8-21

CHECK NO.	AMOUNT	DATE	INITIALS	REMARKS
76675	100.00			

BFB

00960104154 007058799 500 \$ 100.00

12/09/2021 600 \$ 100.00

DEPOSIT TICKET 75-1011960
INDEPENDENT SCHOOL DISTRICT #22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
3001 ROSSELLE AVE
DETROIT LAKES, MI, 48001

BREMER BANK

DATE 12-15-21

CHECK NO.	AMOUNT	DATE	INITIALS	REMARKS
9154	500.00			

Choir

00960104154 007058799 500 \$ 500.00

12/16/2021 600 \$ 500.00

DEPOSIT TICKET 75-1011960
INDEPENDENT SCHOOL DISTRICT #22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
3001 ROSSELLE AVE
DETROIT LAKES, MI, 48001

BREMER BANK

DATE 12-8-21

CHECK NO.	AMOUNT	DATE	INITIALS	REMARKS
5710	100.00			
5711	100.00			

Dance

00960104154 007058799 500 \$ 200.00

12/09/2021 600 \$ 200.00

DEPOSIT TICKET 75-1011960
INDEPENDENT SCHOOL DISTRICT #22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
3001 ROSSELLE AVE
DETROIT LAKES, MI, 48001

BREMER BANK

DATE 12-15-21

CHECK NO.	AMOUNT	DATE	INITIALS	REMARKS
9156	1310.00			

wt lifting

00960104154 007058799 500 \$ 1310.00

12/16/2021 600 \$ 1,310.00

DEPOSIT TICKET 75-1041900
INDEPENDENT SCHOOL DISTRICT #22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE
DETROIT LAKES, MI, 48021
BREMER BANK

DATE 12-21-21

CURRENCY	AMOUNT	DATE	INITIALS
CASH	100.00		
CHECKS	100.00		
TOTAL	200.00		

688 \$ 60.00

12/21/2021 600 \$ 60.00

DEPOSIT TICKET 75-1041900
INDEPENDENT SCHOOL DISTRICT #22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE
DETROIT LAKES, MI, 48021
BREMER BANK

DATE 12-21-21

CURRENCY	AMOUNT	DATE	INITIALS
CASH	1711.00		
CHECKS	0.00		
TOTAL	1711.00		

FFA #2 \$ 1711.00

12/21/2021 600 \$ 1,711.00

DEPOSIT TICKET 75-1041900
INDEPENDENT SCHOOL DISTRICT #22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE
DETROIT LAKES, MI, 48021
BREMER BANK

DATE 12-21-21

CURRENCY	AMOUNT	DATE	INITIALS
CASH	180.00		
CHECKS	0.00		
TOTAL	180.00		

UB \$ 180.00

12/21/2021 600 \$ 180.00

DEPOSIT TICKET 75-1041900
INDEPENDENT SCHOOL DISTRICT #22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE
DETROIT LAKES, MI, 48021
BREMER BANK

DATE 12-21-21

CURRENCY	AMOUNT	DATE	INITIALS
CASH	1850.00		
CHECKS	0.00		
TOTAL	1850.00		

6ABC \$ 1850.00

12/21/2021 600 \$ 1,850.00

DEPOSIT TICKET 75-1041900
INDEPENDENT SCHOOL DISTRICT #22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE
DETROIT LAKES, MI, 48021
BREMER BANK

DATE 12-21-21

CURRENCY	AMOUNT	DATE	INITIALS
CASH	500.00		
CHECKS	0.00		
TOTAL	500.00		

6ABC \$ 500.00

12/21/2021 600 \$ 500.00

DEPOSIT TICKET 75-1041900
INDEPENDENT SCHOOL DISTRICT #22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE
DETROIT LAKES, MI, 48021
BREMER BANK

DATE 12-21-21

CURRENCY	AMOUNT	DATE	INITIALS
CASH	1920.00		
CHECKS	0.00		
TOTAL	1920.00		

6B3 \$ 1920.00

12/21/2021 600 \$ 1,920.00

DEPOSIT TICKET 75-1041900
INDEPENDENT SCHOOL DISTRICT #22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE
DETROIT LAKES, MI, 48021
BREMER BANK

DATE 12-21-21

CURRENCY	AMOUNT	DATE	INITIALS
CASH	594.50		
CHECKS	0.00		
TOTAL	594.50		

FFA #3 \$ 594.50

12/21/2021 600 \$ 594.50

DEPOSIT TICKET 75-1041900
INDEPENDENT SCHOOL DISTRICT #22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE
DETROIT LAKES, MI, 48021
BREMER BANK

DATE 12-21-21

CURRENCY	AMOUNT	DATE	INITIALS
CASH	5897.00		
CHECKS	0.00		
TOTAL	5897.00		

FFA \$ 5897.00

12/21/2021 600 \$ 5,897.00

DEPOSIT TICKET 75-1041900
INDEPENDENT SCHOOL DISTRICT #22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE
DETROIT LAKES, MI, 48021
BREMER BANK

DATE 12-21-21

CURRENCY	AMOUNT	DATE	INITIALS
CASH	1148.00		
CHECKS	0.00		
TOTAL	1148.00		

6SWIM \$ 1148.00

12/21/2021 600 \$ 1,148.00

DEPOSIT TICKET 75-1041900
INDEPENDENT SCHOOL DISTRICT #22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE
DETROIT LAKES, MI, 48021
BREMER BANK

DATE 12-21-21

CURRENCY	AMOUNT	DATE	INITIALS
CASH	10545.65		
CHECKS	0.00		
TOTAL	10545.65		

6BB \$ 10545.65

12/21/2021 600 \$ 10,545.65

DEPOSIT TICKET 75-1041900
INDEPENDENT SCHOOL DISTRICT #22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE
DETROIT LAKES, MI, 48021
BREMER BANK

DATE 12-21-21

CURRENCY	AMOUNT	DATE	INITIALS
CASH	1604.99		
CHECKS	0.00		
TOTAL	1604.99		

6MOR \$ 1604.99

12/21/2021 600 \$ 1,604.99

DEPOSIT TICKET 75-1041900
INDEPENDENT SCHOOL DISTRICT #22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE
DETROIT LAKES, MI, 48021
BREMER BANK

DATE 12-21-21

CURRENCY	AMOUNT	DATE	INITIALS
CASH	615.00		
CHECKS	0.00		
TOTAL	615.00		

FFA \$ 615.00

12/22/2021 600 \$ 615.00

DEPOSIT TICKET
75-101690
INDEPENDENT SCHOOL DISTRICT #22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
DETROIT LAKES, MN 56501

BREMER BANK

DATE 12-21-21

CHECK NO.	1230
AMOUNT	6376.00

688

\$ 6376.00

⑆096010415⑆ 00705879⑆ 600

12/22/2021 600 \$6,376.00

BREMER BANK, NA
75-101690

400630
CHECK NO.

*** Forty Dollar(s) & 34 Cents*

11/19/2021 \$40.34

PAY TO THE ORDER OF:

OCHSNER, NATHAN
1340 LORI AVE
DETROIT LAKES, MN 56501

⑆400630⑆ ⑆096010415⑆ 00705879⑆

12/24/2021 400630 \$40.34

DEPOSIT TICKET
75-101690
INDEPENDENT SCHOOL DISTRICT #22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
DETROIT LAKES, MN 56501

BREMER BANK

DATE 12-23-21

CHECK NO.	1846
AMOUNT	18460.00

Band Trip

\$ 18460.00

⑆096010415⑆ 00705879⑆ 600

12/23/2021 600 \$18,460.00

BREMER BANK, NA
75-101690

400633
CHECK NO.

*** One Thousand Five Hundred Dollar(s) & No Cents*

11/15/2021 \$1,500.00

PAY TO THE ORDER OF:

DENARDO, AMY
12700 BRASHEE BAY ROAD
LAKE PARK, MN 55354

⑆400633⑆ ⑆096010415⑆ 00705879⑆

12/07/2021 400633 \$1,500.00

BREMER BANK, NA
75-101690

400576
CHECK NO.

*** Five Hundred -One Dollar(s) & 57 Cents*

09/10/2021 \$501.57

PAY TO THE ORDER OF:

MARTIN, DUSTIN
15268 N LAKELAND DRIVE
AUBURN, MN 56111

⑆400576⑆ ⑆096010415⑆ 00705879⑆

12/23/2021 400576 \$501.57

BREMER BANK, NA
75-101690

400637
CHECK NO.

*** One Thousand Twenty-Three Dollar(s) & 93 Cents*

11/24/2021 \$1,023.93

PAY TO THE ORDER OF:

VELOCITY TEAM SPORTS, PURE HOCKEY
89 CROSS STREET
BOLLINGSTON, MA 01746

⑆400637⑆ ⑆096010415⑆ 00705879⑆

12/07/2021 400637 \$1,023.93

BREMER BANK, NA
75-101690

400625
CHECK NO.

*** One Hundred Thirty-Five Dollar(s) & No Cents*

11/12/2021 \$135.00

PAY TO THE ORDER OF:

PERHAM BOYS BASKETBALL
ATTN: DAVE CREDAP
480 CONEY STREET
PERHAM, MN 56573

⑆400625⑆ ⑆096010415⑆ 00705879⑆

12/06/2021 400625 \$135.00

BREMER BANK, NA
75-101690

400638
CHECK NO.

*** Seven Thousand Three Hundred Forty-Six
Dollar(s) & 70 Cents*

11/24/2021 \$7,346.70

PAY TO THE ORDER OF:

ROYALTY SPORTS PERFORMANCE APPAREL, LLC
6843 20TH AVENUE S.
STE #160
HUGO, MN 55038

⑆400638⑆ ⑆096010415⑆ 00705879⑆

12/03/2021 400638 \$7,346.70

BREMER BANK, NA
75-101690

400626
CHECK NO.

*** One Hundred Seventy-One Dollar(s) & 75 Cents*

11/19/2021 \$171.75

PAY TO THE ORDER OF:

ZUNICH, RYAN
721 N SHORE DRIVE
DETROIT LAKES, MN 56501

⑆400626⑆ ⑆096010415⑆ 00705879⑆

12/07/2021 400626 \$171.75

BREMER BANK, NA
75-101690

400639
CHECK NO.

*** Four Hundred Thirty Dollar(s) & 93 Cents*

11/24/2021 \$430.93

PAY TO THE ORDER OF:

OKESON, JULIA
20 BOX 1431
DETROIT LAKES, MN 56502

⑆400639⑆ ⑆096010415⑆ 00705879⑆

12/14/2021 400639 \$430.93

BREMER BANK, NA
75-101690

400629
CHECK NO.

*** Two Hundred Sixty-Five Dollar(s) & 49 Cents*

11/19/2021 \$265.49

PAY TO THE ORDER OF:

POSITIVE PROMOTIONS
PO BOX 11597
HENRIK, NJ 07101-4537

⑆400629⑆ ⑆096010415⑆ 00705879⑆

12/03/2021 400629 \$265.49

BREMER BANK, NA
75-101690

400640
CHECK NO.

*** Three Hundred Ninety Dollar(s) & 58 Cents*

11/24/2021 \$390.58

PAY TO THE ORDER OF:

OCHSNER, NATHAN
1340 LORI AVE
DETROIT LAKES, MN 56501

⑆400640⑆ ⑆096010415⑆ 00705879⑆

12/24/2021 400640 \$390.58

THIS INSTRUMENT IS VALID ONLY IF THE SCHOOL TREASURER OR SCHOOL BUSINESS ADMINISTRATOR HAS SIGNED THE FRONT AND THE BACK OF THIS INSTRUMENT FOR THE AMOUNT STATED.

INDEPENDENT SCHOOL DISTRICT NO. 22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE, DETROIT LAKES, MN 56501
(218) 847-4491

BREMER BANK, NA
75 1041000

CHECK NO. 400641

*** Two Hundred Twenty-Five Dollar(s) & 80 Cents*

PAY TO THE ORDER OF: 11/24/2021 \$225.80

NCAH, BENJAMIN
14985 LEISURE DR.
DETROIT LAKES, MN 56501

⑆400641⑆ ⑆096010415⑆ 00705879⑆

12/14/2021 400641 \$225.80

THIS INSTRUMENT IS VALID ONLY IF THE SCHOOL TREASURER OR SCHOOL BUSINESS ADMINISTRATOR HAS SIGNED THE FRONT AND THE BACK OF THIS INSTRUMENT FOR THE AMOUNT STATED.

INDEPENDENT SCHOOL DISTRICT NO. 22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE, DETROIT LAKES, MN 56501
(218) 847-4491

BREMER BANK, NA
75 1041000

CHECK NO. 400647

*** Eighty Dollar(s) & 82 Cents*

PAY TO THE ORDER OF: 11/30/2021 \$80.82

HENRY SCHEIN INC.
DEPT. CH 10241
PALATINE, IL 60055-0241

⑆400647⑆ ⑆096010415⑆ 00705879⑆

12/10/2021 400647 \$80.82

THIS INSTRUMENT IS VALID ONLY IF THE SCHOOL TREASURER OR SCHOOL BUSINESS ADMINISTRATOR HAS SIGNED THE FRONT AND THE BACK OF THIS INSTRUMENT FOR THE AMOUNT STATED.

INDEPENDENT SCHOOL DISTRICT NO. 22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE, DETROIT LAKES, MN 56501
(218) 847-4491

BREMER BANK, NA
75 1041000

CHECK NO. 400642

*** Two Hundred Sixty-Eight Dollar(s) & 74 Cents*

PAY TO THE ORDER OF: 11/24/2021 \$268.74

MACK, DARREN
703 BROADWAY AVE.
DETROIT LAKES, MN 56501

⑆400642⑆ ⑆096010415⑆ 00705879⑆

12/03/2021 400642 \$268.74

THIS INSTRUMENT IS VALID ONLY IF THE SCHOOL TREASURER OR SCHOOL BUSINESS ADMINISTRATOR HAS SIGNED THE FRONT AND THE BACK OF THIS INSTRUMENT FOR THE AMOUNT STATED.

INDEPENDENT SCHOOL DISTRICT NO. 22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE, DETROIT LAKES, MN 56501
(218) 847-4491

BREMER BANK, NA
75 1041000

CHECK NO. 400648

*** Seven Hundred Ninety-Nine Dollar(s) & 80 Cents*

PAY TO THE ORDER OF: 11/30/2021 \$799.80

ETER, TERRY
1056 SOUTH SHORE DRIVE
DETROIT LAKES, MN 56501

⑆400648⑆ ⑆096010415⑆ 00705879⑆

12/14/2021 400648 \$799.80

THIS INSTRUMENT IS VALID ONLY IF THE SCHOOL TREASURER OR SCHOOL BUSINESS ADMINISTRATOR HAS SIGNED THE FRONT AND THE BACK OF THIS INSTRUMENT FOR THE AMOUNT STATED.

INDEPENDENT SCHOOL DISTRICT NO. 22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE, DETROIT LAKES, MN 56501
(218) 847-4491

BREMER BANK, NA
75 1041000

CHECK NO. 400643

*** Twenty Dollar(s) & 90 Cents*

PAY TO THE ORDER OF: 11/24/2021 \$20.90

HENRY SCHEIN INC.
DEPT. CH 10241
PALATINE, IL 60055-0241

⑆400643⑆ ⑆096010415⑆ 00705879⑆

12/07/2021 400643 \$20.90

THIS INSTRUMENT IS VALID ONLY IF THE SCHOOL TREASURER OR SCHOOL BUSINESS ADMINISTRATOR HAS SIGNED THE FRONT AND THE BACK OF THIS INSTRUMENT FOR THE AMOUNT STATED.

INDEPENDENT SCHOOL DISTRICT NO. 22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE, DETROIT LAKES, MN 56501
(218) 847-4491

BREMER BANK, NA
75 1041000

CHECK NO. 400649

*** Five Hundred Twenty-Eight Dollar(s) & No Cents*

PAY TO THE ORDER OF: 11/30/2021 \$528.00

BPA-BUSINESS PROFESSIONALS OF AMERICA
PO BOX 773
WESTERVILLE, OH 43086

⑆400649⑆ ⑆096010415⑆ 00705879⑆

12/15/2021 400649 \$528.00

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INDEPENDENT SCHOOL DISTRICT NO. 22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE, DETROIT LAKES, MN 56501
(218) 847-4491

BREMER BANK, NA
75 1041000

CHECK NO. 400644

*** Sixty Dollar(s) & No Cents*

PAY TO THE ORDER OF: 11/24/2021 \$60.00

CRITCHLEY, TOM
2660 MACKUBIN STREET
ROSEVILLE, MN 55113

⑆400644⑆ ⑆096010415⑆ 00705879⑆

12/06/2021 400644 \$60.00

THIS INSTRUMENT IS VALID ONLY IF THE SCHOOL TREASURER OR SCHOOL BUSINESS ADMINISTRATOR HAS SIGNED THE FRONT AND THE BACK OF THIS INSTRUMENT FOR THE AMOUNT STATED.

INDEPENDENT SCHOOL DISTRICT NO. 22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE, DETROIT LAKES, MN 56501
(218) 847-4491

BREMER BANK, NA
75 1041000

CHECK NO. 400650

*** One Thousand Dollar(s) & No Cents*

PAY TO THE ORDER OF: 11/30/2021 \$1,000.00

VOLLEYBALL101.COM
12428 MAXELLA AVENUE #302
MARINA DEL REY, CA 90292

⑆400650⑆ ⑆096010415⑆ 00705879⑆

12/24/2021 400650 \$1,000.00

THIS INSTRUMENT IS VALID ONLY IF THE SCHOOL TREASURER OR SCHOOL BUSINESS ADMINISTRATOR HAS SIGNED THE FRONT AND THE BACK OF THIS INSTRUMENT FOR THE AMOUNT STATED.

INDEPENDENT SCHOOL DISTRICT NO. 22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE, DETROIT LAKES, MN 56501
(218) 847-4491

BREMER BANK, NA
75 1041000

CHECK NO. 400645

*** Two Hundred Twenty-Five Dollar(s) & 67 Cents*

PAY TO THE ORDER OF: 11/30/2021 \$225.67

JOHNSON, RACHEL
19498 155TH AVE
FERGUS FALLS, MN 56537

⑆400645⑆ ⑆096010415⑆ 00705879⑆

12/03/2021 400645 \$225.67

THIS INSTRUMENT IS VALID ONLY IF THE SCHOOL TREASURER OR SCHOOL BUSINESS ADMINISTRATOR HAS SIGNED THE FRONT AND THE BACK OF THIS INSTRUMENT FOR THE AMOUNT STATED.

INDEPENDENT SCHOOL DISTRICT NO. 22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE, DETROIT LAKES, MN 56501
(218) 847-4491

BREMER BANK, NA
75 1041000

CHECK NO. 400651

*** Two Hundred Dollar(s) & No Cents*

PAY TO THE ORDER OF: 12/03/2021 \$220.09

PRO FRIEND, INC
19200 PARKER BLVD.
COURTNEY, MN 55811

⑆400651⑆ ⑆096010415⑆ 00705879⑆

12/07/2021 400651 \$220.09

THIS INSTRUMENT IS VALID ONLY IF THE SCHOOL TREASURER OR SCHOOL BUSINESS ADMINISTRATOR HAS SIGNED THE FRONT AND THE BACK OF THIS INSTRUMENT FOR THE AMOUNT STATED.

INDEPENDENT SCHOOL DISTRICT NO. 22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE, DETROIT LAKES, MN 56501
(218) 847-4491

BREMER BANK, NA
75 1041000

CHECK NO. 400646

*** Three Thousand Dollar(s) & No Cents*

PAY TO THE ORDER OF: 11/30/2021 \$3,000.00

HUTCHINSON, DAVID
20892 CLARKS GROVE ROAD
DETROIT LAKES, MN 56501

⑆400646⑆ ⑆096010415⑆ 00705879⑆

12/02/2021 400646 \$3,000.00

THIS INSTRUMENT IS VALID ONLY IF THE SCHOOL TREASURER OR SCHOOL BUSINESS ADMINISTRATOR HAS SIGNED THE FRONT AND THE BACK OF THIS INSTRUMENT FOR THE AMOUNT STATED.

INDEPENDENT SCHOOL DISTRICT NO. 22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE, DETROIT LAKES, MN 56501
(218) 847-4491

BREMER BANK, NA
75 1041000

CHECK NO. 400652

*** Fifty Dollar(s) & No Cents*

PAY TO THE ORDER OF: 12/03/2021 \$50.00

MASSP
DIVISION OF STUDENT ACTIVITIES
STE 380
2-PINES TREE DRIVE
ARDEN, MN 55811

⑆400652⑆ ⑆096010415⑆ 00705879⑆

12/23/2021 400652 \$50.00

THIS INSTRUMENT WHEN ISSUED BY THE SCHOOL TREASURER SHALL BECOME A RECEIPT FOR THE CASH PAID TO THE PAYEE (PLEASE PRINT THE AMOUNT IN FIGURES)

INDEPENDENT SCHOOL DISTRICT NO. 22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
(218) 847-4491

BREMER BANK, NA
75-1041900

400653
CHECK NO.

*** One Hundred Fifty-Nine Dollar(s) & 63 Cents*

PAY TO THE ORDER OF: 12/03/2021 \$159.63

JIMMY JOHNS #1897
147 VETERANS MEMORIAL PARK
DETROIT LAKES, MN 56501

⑆400653⑆ ⑆096010415⑆ 00705879⑆

12/07/2021 400653 \$159.63

THIS INSTRUMENT WHEN ISSUED BY THE SCHOOL TREASURER SHALL BECOME A RECEIPT FOR THE CASH PAID TO THE PAYEE (PLEASE PRINT THE AMOUNT IN FIGURES)

INDEPENDENT SCHOOL DISTRICT NO. 22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
(218) 847-4491

BREMER BANK, NA
75-1041900

400663
CHECK NO.

192153

*** Seventeen Thousand Two Hundred Fifty Dollar(s) & No Cents*

PAY TO THE ORDER OF: 12/07/2021 \$17,250.00

WORLD STRIDES
PO BOX 271549
SALT LAKE CITY, UT 84127

⑆400663⑆ ⑆096010415⑆ 00705879⑆

12/14/2021 400663 \$17,250.00

THIS INSTRUMENT WHEN ISSUED BY THE SCHOOL TREASURER SHALL BECOME A RECEIPT FOR THE CASH PAID TO THE PAYEE (PLEASE PRINT THE AMOUNT IN FIGURES)

INDEPENDENT SCHOOL DISTRICT NO. 22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
(218) 847-4491

BREMER BANK, NA
75-1041900

400654
CHECK NO.

*** One Thousand Three Hundred Fifty Dollar(s) & No Cents*

PAY TO THE ORDER OF: 12/03/2021 \$1,350.00

NJB 41
HUNTER INVESTMENTS
134 WEST LAKE DRIVE
DETROIT LAKES, MN 56501

⑆400654⑆ ⑆096010415⑆ 00705879⑆

12/10/2021 400654 \$1,350.00

THIS INSTRUMENT WHEN ISSUED BY THE SCHOOL TREASURER SHALL BECOME A RECEIPT FOR THE CASH PAID TO THE PAYEE (PLEASE PRINT THE AMOUNT IN FIGURES)

INDEPENDENT SCHOOL DISTRICT NO. 22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
(218) 847-4491

BREMER BANK, NA
75-1041900

400664
CHECK NO.

*** Eight Hundred Ninety-Three Dollar(s) & No Cents*

PAY TO THE ORDER OF: 12/14/2021 \$893.00

NATIONAL FFA ORGANIZATION
PO BOX 631363
CINCINNATI, OH 45263-1363

⑆400664⑆ ⑆096010415⑆ 00705879⑆

12/21/2021 400664 \$893.00

THIS INSTRUMENT WHEN ISSUED BY THE SCHOOL TREASURER SHALL BECOME A RECEIPT FOR THE CASH PAID TO THE PAYEE (PLEASE PRINT THE AMOUNT IN FIGURES)

INDEPENDENT SCHOOL DISTRICT NO. 22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
(218) 847-4491

BREMER BANK, NA
75-1041900

400655
CHECK NO.

*** Three Thousand Four Hundred -Seven Dollar(s) & 24 Cents*

PAY TO THE ORDER OF: 12/03/2021 \$3,407.24

BSN SPORTS
PO BOX 841393
DALLAS, TX 75284-1393

⑆400655⑆ ⑆096010415⑆ 00705879⑆

12/09/2021 400655 \$3,407.24

THIS INSTRUMENT WHEN ISSUED BY THE SCHOOL TREASURER SHALL BECOME A RECEIPT FOR THE CASH PAID TO THE PAYEE (PLEASE PRINT THE AMOUNT IN FIGURES)

INDEPENDENT SCHOOL DISTRICT NO. 22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
(218) 847-4491

BREMER BANK, NA
75-1041900

400665
CHECK NO.

8472194

*** One Hundred Sixty-Two Dollar(s) & 42 Cents*

PAY TO THE ORDER OF: 12/14/2021 \$162.42

CENTRAL MARKET
310 HWY 10 E
DETROIT LAKES, MN 56501

⑆400665⑆ ⑆096010415⑆ 00705879⑆

12/20/2021 400665 \$162.42

THIS INSTRUMENT WHEN ISSUED BY THE SCHOOL TREASURER SHALL BECOME A RECEIPT FOR THE CASH PAID TO THE PAYEE (PLEASE PRINT THE AMOUNT IN FIGURES)

INDEPENDENT SCHOOL DISTRICT NO. 22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
(218) 847-4491

BREMER BANK, NA
75-1041900

400660
CHECK NO.

*** Five Hundred Dollar(s) & No Cents*

PAY TO THE ORDER OF: 12/07/2021 \$500.00

ASKELSON, SALLY
34145 SCALF TRAIL
FRAZEE, MN 56544

⑆400660⑆ ⑆096010415⑆ 00705879⑆

12/17/2021 400660 \$500.00

THIS INSTRUMENT WHEN ISSUED BY THE SCHOOL TREASURER SHALL BECOME A RECEIPT FOR THE CASH PAID TO THE PAYEE (PLEASE PRINT THE AMOUNT IN FIGURES)

INDEPENDENT SCHOOL DISTRICT NO. 22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
(218) 847-4491

BREMER BANK, NA
75-1041900

400666
CHECK NO.

*** One Hundred Ninety-Eight Dollar(s) & 50 Cents*

PAY TO THE ORDER OF: 12/14/2021 \$198.50

DETROIT LAKES HIGH SCHOOL
1301 ROOSEVELT AVENUE
DETROIT LAKES, MN 56501

⑆400666⑆ ⑆096010415⑆ 00705879⑆

12/17/2021 400666 \$198.50

THIS INSTRUMENT WHEN ISSUED BY THE SCHOOL TREASURER SHALL BECOME A RECEIPT FOR THE CASH PAID TO THE PAYEE (PLEASE PRINT THE AMOUNT IN FIGURES)

INDEPENDENT SCHOOL DISTRICT NO. 22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
(218) 847-4491

BREMER BANK, NA
75-1041900

400661
CHECK NO.

*** Two Hundred Dollar(s) & No Cents*

PAY TO THE ORDER OF: 12/07/2021 \$200.00

DE TRAVEL BASKETBALL
ROBB FLINT
31336 S. EAGLE LAKE ROAD
FRAZEE, MN 56544

⑆400661⑆ ⑆096010415⑆ 00705879⑆

12/14/2021 400661 \$200.00

THIS INSTRUMENT WHEN ISSUED BY THE SCHOOL TREASURER SHALL BECOME A RECEIPT FOR THE CASH PAID TO THE PAYEE (PLEASE PRINT THE AMOUNT IN FIGURES)

INDEPENDENT SCHOOL DISTRICT NO. 22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
(218) 847-4491

BREMER BANK, NA
75-1041900

400667
CHECK NO.

*** Two Hundred Ninety-Three Dollar(s) & 41 Cents*

PAY TO THE ORDER OF: 12/14/2021 \$293.41

JIMMY JOHNS #1897
147 VETERANS MEMORIAL PARK
DETROIT LAKES, MN 56501

⑆400667⑆ ⑆096010415⑆ 00705879⑆

12/22/2021 400667 \$293.41

THIS INSTRUMENT WHEN ISSUED BY THE SCHOOL TREASURER SHALL BECOME A RECEIPT FOR THE CASH PAID TO THE PAYEE (PLEASE PRINT THE AMOUNT IN FIGURES)

INDEPENDENT SCHOOL DISTRICT NO. 22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
(218) 847-4491

BREMER BANK, NA
75-1041900

400662
CHECK NO.

*** Fifty-Two Dollar(s) & 98 Cents*

PAY TO THE ORDER OF: 12/07/2021 \$52.98

JENSON, MATTHEW
31863 SUGAR CREEK ROAD
OGEMA, MN 56569

⑆400662⑆ ⑆096010415⑆ 00705879⑆

12/10/2021 400662 \$52.98

THIS INSTRUMENT WHEN ISSUED BY THE SCHOOL TREASURER SHALL BECOME A RECEIPT FOR THE CASH PAID TO THE PAYEE (PLEASE PRINT THE AMOUNT IN FIGURES)

INDEPENDENT SCHOOL DISTRICT NO. 22
DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
(218) 847-4491

BREMER BANK, NA
75-1041900

400668
CHECK NO.

*** Sixty Dollar(s) & No Cents*

PAY TO THE ORDER OF: 12/14/2021 \$60.00

SKIRTING THE RULES
1144 WASHINGTON AVENUE
DETROIT LAKES, MN 56501

⑆400668⑆ ⑆096010415⑆ 00705879⑆

12/21/2021 400668 \$60.00

THIS INSTRUMENT WHEN SIGNED BY THE SCHOOL TREASURER SHALL BECOME A CHECK PAYABLE TO THE ORDER OF THE PAYEE NAMED ON THE BACK OF THE INSTRUMENT FOR THE ACCOUNT OF THE ISSUER
 INDEPENDENT SCHOOL DISTRICT NO. 22
 DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
 1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
 (218) 847-4491

BREMER BANK, NA
 400669
 CHECK NO.

*** Three Hundred Fifty Dollar(s) & No Cents*

PAY TO THE ORDER OF: 12/15/2021 \$350.00

CAULFIELD STUDIO
 1900 EAST SHORE DRIVE
 DETROIT LAKES, MN 56501

#400669# ⑆096010415⑆ 00705879#

12/24/2021 400669 \$ 350.00

THIS INSTRUMENT WHEN SIGNED BY THE SCHOOL TREASURER SHALL BECOME A CHECK PAYABLE TO THE ORDER OF THE PAYEE NAMED ON THE BACK OF THE INSTRUMENT FOR THE ACCOUNT OF THE ISSUER
 INDEPENDENT SCHOOL DISTRICT NO. 22
 DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
 1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
 (218) 847-4491

BREMER BANK, NA
 400671
 CHECK NO.

*** Four Hundred Thirty-Five Dollar(s) & No Cents*

PAY TO THE ORDER OF: 12/15/2021 \$435.00

IND. SCHOOL DISTRICT #22
 702 LAKE AVENUE
 PO BOX 766
 DETROIT LAKES, MN 56501

#400671# ⑆096010415⑆ 00705879#

12/24/2021 400671 \$ 435.00

THIS INSTRUMENT WHEN SIGNED BY THE SCHOOL TREASURER SHALL BECOME A CHECK PAYABLE TO THE ORDER OF THE PAYEE NAMED ON THE BACK OF THE INSTRUMENT FOR THE ACCOUNT OF THE ISSUER
 INDEPENDENT SCHOOL DISTRICT NO. 22
 DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
 1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
 (218) 847-4491

BREMER BANK, NA
 400672
 CHECK NO.

*** One Hundred -Three Dollar(s) & 94 Cents*

PAY TO THE ORDER OF: 12/15/2021 \$103.94

BSH SPORTS
 PO BOX 841393
 DALLAS, TX 75284-1393

#400672# ⑆096010415⑆ 00705879#

12/21/2021 400672 \$ 103.94

THIS INSTRUMENT WHEN SIGNED BY THE SCHOOL TREASURER SHALL BECOME A CHECK PAYABLE TO THE ORDER OF THE PAYEE NAMED ON THE BACK OF THE INSTRUMENT FOR THE ACCOUNT OF THE ISSUER
 INDEPENDENT SCHOOL DISTRICT NO. 22
 DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
 1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
 (218) 847-4491

BREMER BANK, NA
 400676
 CHECK NO.

*** Six Hundred Eighty-Seven Dollar(s) & 77 Cents*

PAY TO THE ORDER OF: 12/21/2021 \$687.77

HAUS, MARY
 1350 LORI AVE
 DETROIT LAKES, MN 56501

#400676# ⑆096010415⑆ 00705879#

12/31/2021 400676 \$ 687.77

THIS INSTRUMENT WHEN SIGNED BY THE SCHOOL TREASURER SHALL BECOME A CHECK PAYABLE TO THE ORDER OF THE PAYEE NAMED ON THE BACK OF THE INSTRUMENT FOR THE ACCOUNT OF THE ISSUER
 INDEPENDENT SCHOOL DISTRICT NO. 22
 DETROIT LAKES HIGH SCHOOL - ACTIVITY FUND
 1301 ROOSEVELT AVE. DETROIT LAKES, MN 56501
 (218) 847-4491

BREMER BANK, NA
 400682
 CHECK NO.

*** One Hundred Fifty-Five Dollar(s) & 41 Cents*

PAY TO THE ORDER OF: 12/29/2021 \$155.41

LABINE, MICHAEL
 14955 ELM DR
 DETROIT LAKES, MN 56501-7414

#400682# ⑆096010415⑆ 00705879#

12/31/2021 400682 \$ 155.41

IMPORTANT INFORMATION ABOUT YOUR STATEMENT

Please examine this statement immediately. Because you are in the best position to discover any problem, you agree to promptly examine your statement and report to us any problem on or related to your statement. We also recommend reviewing your transactions online every few days, including deposits, ATM withdrawals, recurring payments and debit card transactions. If you notice a questionable check or charge amount, contact us to resolve the issue as soon as possible. We will assume everything is correct unless you notify us in writing of any disagreement within 30 calendar days after we mail the statement, email the statement or make the statement available to you online.

FINANCE CHARGE: CREDIT LINE ACCOUNTS

Interest on Notes is computed on a 365/365 simple interest basis; that is, by applying the ratio of the Interest rate over the number of days in a year (365 for all years, including leap years), multiplied by the outstanding principal balance, multiplied by the actual number of days the principal balance is outstanding. All interest payable under this Note is computed using this method.

BILLING RIGHTS SUMMARY: IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR CREDIT LINE BILL

If you think your statement is wrong, or if you need more information about a transaction on your statement, write to us on a separate sheet at the address shown on your statement as soon as possible. We must hear from you no later than 60 days after we sent you the first statement on which the error or problem appeared. You can call us, but to preserve your rights we will need your information in writing. Please follow the instructions below.

In your letter, provide the following information:

- 1) Your name and account number;
- 2) The dollar amount of the suspected error;
- 3) A description of the error. Explain, if you can, why you believe there is an error. If you need more information, describe the item about which you are unsure.

You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your statement that are not in question. While we investigate your question, we cannot report you as delinquent on the disputed amount or take any action to collect the amount you question.

SPECIAL RULE FOR CREDIT CARD PURCHASES (including debit card purchases authorized with a signature and are not PIN-based): If you have any issues with the quality of goods or services that you purchased with a credit card, or a debit card utilizing your signature to authorize the transaction, and have tried in good faith to correct the problem with the merchant, you may not have to pay the remaining amount due on the goods or services. This protection applies only when the purchase price of goods or services exceeds \$50.00 and the purchase was made in your home state or within 100 miles of your mailing address. If we own or operate the merchant, or if we communicated via mail the property or services, all purchases are protected regardless of amount or location of purchase.

ERROR RESOLUTION NOTICE FOR DEPOSIT ACCOUNTS

If you think your statement or receipt is wrong, if you need more information about a transfer listed on the statement or receipt, or in case of any errors or questions about your electronic transfers, contact us as soon as possible in one of the following ways:

- Call us at 800-908-BANK (2265), or
- Write to us on a separate sheet of paper at the address shown on your statement, or
- Email us in Online Banking (Customer Service > Contact Us)

We must hear from you no later than 60 days after we sent you the first statement on which the problem or error appeared. In your communication, provide the following information:

- 1) Your name and account number (if any);
- 2) The dollar amount of the suspected error;
- 3) A description of the error or transfer. Explain, if you can, why you believe there is an error. If you need more information, describe the item about which you are unsure.

If you tell us orally, we may require that you send us your inquiry in writing within ten (10) business days. We will determine whether an error occurred within ten (10) business days after we hear from you and will correct any error promptly. If we need more time, however, we may take up to 45 days to investigate your complaint or question. If we decide to do this, we will credit your account within ten (10) business days for the amount you think is in error, so that you will have the use of the money during the time it takes us to complete our investigation. If we ask you to put your complaint or question in writing and we do not receive it within ten (10) business days, we may not credit your account.

For errors involving new accounts, point-of-sale or foreign-initiated transactions: We may take up to 90 days to investigate your complaint or question. For new accounts, we may take up to 20 business days to credit your account for the amount you think is in error. We will tell you the results within three (3) business days after completing our investigation. If we decide that there was no error, we will send you a written explanation. You may ask for copies of the documents that we used in our investigation.

PERSONNEL AGENDA

January 24, 2022

- 1) **Retirement Resignations:**
 - Michael Daly – Rossman Elementary Physical Education Teacher, effective at the end of the 2021-22 school year.
 - Dawn Gode – District-wide Occupational Therapist, effective at the end of the 2021-22 school year.
 - Michael Labine – High School Freshman Seminar Teacher and Link Crew Coordinator, effective at the end of the 2021-22 school year.
- 2) **Resignations:**
 - Amanda Germundson – High School Special Education Paraprofessional, effective December 22, 2021.
 - Dawn Money – Middle School Special Education Paraprofessional, effective February 1, 2022.
 - Olivia Stigen – Roosevelt Elementary School Counselor, effective December 22, 2021.
- 3) **Appointments:**
 - William Blasczyk – Head Varsity Boys Swimming Coach, at the rate of 11% of BA, Step 1, or a contract amount of \$4,489.54, effective November 29, 2021.
 - Brenda Brooks – Lincoln Education Center Parent/Child Educator, at the rate of \$32.81 per hour, working up to 5-10 hours per week during the school year, effective January 4, 2022, pending licensure.
 - Charles Brown – High School Full-Time Special Education Paraprofessional, at the rate of \$13.80 per hour, working up to 37.50 hours per week, effective January 4, 2022.
 - Melisa Gatheridge – Long-Term Substitute Roosevelt Elementary Fourth Grade Teacher, as outlined in the Long-Term Substitute Policy the salary will advance as prescribed, effective January 4, 2022, and continuing through February 20, 2022.
 - Samantha Jerger – Temporary ABE Assistant, at the rate of \$14.30 per hour, working up to 15-20 hours per week, effective January 4, 2022, and continuing through June 30, 2022.
 - Holly Moe – Middle School Food Service Worker, at the rate of \$14.90 per hour, working up to 20 hours per week, effective December 20, 2021.
 - Sydney Prussia – Rossman Elementary Kindergarten Teacher, at the rate of \$28.66 per hour, effective January 4-13, 2022, and a rate of BA, Step 1, or a pro-rated contract amount of \$20,865.39, effective January 14, 2022; and Head Varsity Softball Coach, at the rate of 11% of BA, Step 1, or a contract amount of \$4,489.54, effective March 14, 2022.
 - Jennifer Stangel – District Accountant, at the rate of \$27.50 per hour, working 40 hours per week, effective January 12, 2022.
- 4) **Amended Assignment:**
 - Tara Amundson – Rossman Elementary Special Education Paraprofessional, to amend her schedule from 29.75 hours per week decreasing it to 20 hours per week, effective December 13, 2021.
 - Stacy Conn – Middle School Health Assistant, due to Covid-19 to extend the temporary increase in hours, working up to 37.5 hours per week through the end of the 2021-22 school year.
 - Mary Edwards – High School Health Assistant, due to Covid-19 to extend the temporary increase in hours, working up to 37.5 hours per week through the end of the 2021-22 school year.
 - Julie Hokanson – Roosevelt Elementary Health Assistant, due to Covid-19 to extend the temporary increase in hours, working up to 37.5 hours per week through the end of the 2021-22 school year.
 - Maureen Howland – Rossman Elementary Food Service Site Lead, to amend her schedule from less than 30 hours per week increasing it to more than 30 hours per week, effective September 7, 2021.
 - Andrea Leitheiser – Rossman Elementary Special Education Paraprofessional, to amend her assignment to Full-Time Special Education Paraprofessional, increasing her schedule from 29.75 hours per week to 37.50 hours per week, effective January 5, 2022.
 - Jessie Marx – Rossman Elementary Health Assistant, due to Covid-19 to extend the temporary increase in hours, working up to 37.5 hours per week through the end of the 2021-22 school year.
 - Jill Westhoff – Middle School Cashier/Server to amend her assignment to Food Service Worker, working up to 5.75 hours per day, effective September 1, 2021.
- 5) **Leave of Absence:**
 - James Bergerson – High School Custodian, requests to extend his leave of absence through April 30, 2022.
 - Cassandra Brausen – High School Special Education Teacher, requests to extend her leave of absence through the end of the 2021-2022 school year.
 - Jennifer Mitchell – Lincoln Education Center ECFE/SR Assistant requests to extend her leave of absence through the end of the 2021-2022 school year.

DETROIT LAKES PUBLIC SCHOOLS 2021-2022 SENIORITY LIST

#	Name	File Folder	Entry	Certification	School Level	Cert. Level	FTE	Expires	Eval. Cycle Year
1	Larson, Kathryn	272416	8/26/1981	Music	Gr. K-12	Tier 4	1.0	2023	T2
2	Gilson, Michelle	269400	8/27/1986	Elementary Education	Gr. 1-6	Tier 4	1.0	2023	T1
2	Gilson, Michelle	269400	8/27/1986	Mild to Moderate Mentally Handicapped	Gr. K-12	Tier 4	1.0	2023	T1
2	Daly, Mike	301751	8/27/1986	Coaching	Gr. 7-12	Tier 4	1.0	2023	T1
2	Daly, Mike	301751	8/27/1986	Physical Education	Gr. K-12	Tier 4	1.0	2023	T1
4	Labine, Michael	309644	8/31/1988	Coaching	Gr. 7-12	Tier 4	1.0	2025	T1
4	Labine, Michael	309644	8/31/1988	Mathematics	Gr. 7-12	Tier 4	1.0	2025	T1
5	Hedstrom, Diana	309668	8/29/1990	Elementary Education	Gr. K-6	Tier 4	1.0	2023	T2
5	Nielsen, Mindy	322714	8/29/1990	Elementary Education	Gr. 1-6	Tier 4	1.0	2023	T3
7	Fode, Steven	333165	8/28/1991	Coaching	Gr. 7-12	Tier 4	1.0	2025	T3
7	Fode, Steven	333165	8/28/1991	Life Sciences	Gr. 7-12	Tier 4	1.0	2025	T3
7	Fode, Steven	333165	8/28/1991	Science 5-9	Middle School	Tier 4	1.0	2025	T3
7	Nielsen, Robert	324584	8/28/1991	Elementary Education <i>(Five-Year LOA 2017-2022)</i>	Gr. 1-6	Tier 4	1.0	2024	T2
7	Nielsen, Robert	324584	8/28/1991	Coaching <i>(Five-Year LOA 2017-2022)</i>	Gr. 7-12	Tier 4	1.0	2024	T2
7	Nielsen, Robert	324584	8/28/1991	Physical Education <i>(Five-Year LOA 2017-2022)</i>	Gr. K-12	Tier 4	1.0	2024	T2
7	Provo, Lisa	292620	8/28/1991	Elementary Education	Gr. K-6	Tier 4	1.0	2023	T3
10	Ullyott, Robert	339760	9/2/1992	Coaching	Gr. 7-12	Tier 4	1.0	2026	T1
10	Ullyott, Robert	339760	9/2/1992	Social Studies	Gr. 7-12	Tier 4	1.0	2026	T1
10	Ullyott, Robert	339760	9/2/1992	Physical Education	Gr. K-12	Tier 4	1.0	2026	T1
10	Eiter, Terry	306223	9/2/1992	Coaching	Gr. 7-12	Tier 4	1.0	2026	T3
10	Eiter, Terry	306223	9/2/1992	Social Studies	Gr. 7-12	Tier 4	1.0	2026	T3
10	Eiter, Terry	306223	9/2/1992	Physical Education	Gr. K-12	Tier 4	1.0	2026	T3
10	Gulon, Samantha	341078	9/2/1992	English/Language Arts	Gr. 7-12	Tier 4	1.0	2025	T1
10	Gulon, Samantha	341078	9/2/1992	Coaching	Gr. 7-12	Tier 4	1.0	2025	T1
13	Fode, Rhonda	333851	9/24/1992	Elementary Education	Gr. 1-6	Tier 4	1.0	2025	T3
13	Fode, Rhonda	333851	9/24/1992	Coaching	Gr. 7-12	Tier 4	1.0	2025	T3
14	Freeman, Jon	306962	8/31/1993	Coaching	Gr. 7-12	Tier 4	1.0	2024	T1
14	Freeman, Jon	306962	8/31/1993	Physical Education	Gr. K-12	Tier 4	1.0	2024	T1
14	Freeman, Jon	306962	8/31/1993	Science 5-9	Gr. 5-9	Tier 4	1.0	2024	T1
14	Freeman, Jon	306962	8/31/1993	Science 5-8	Gr. 5-8	Tier 4	1.0	2024	T1
14	Freeman, Jon	306962	8/31/1993	Life Sciences	Gr. 9-12	Tier 4	1.0	2024	T1
14	Schnathorst, Vern	336131	8/31/1993	Coaching	Gr. 7-12	Tier 4	1.0	2024	T1
14	Schnathorst, Vern	336131	8/31/1993	Business Education - ALL -	Gr. 7-12	Tier 4	1.0	2024	T1
14	Schnathorst, Vern	336131	8/31/1993	Teacher/Coordinator Work Based Lrng	Gr. 9-12	Tier 4	1.0	2024	T1
14	Schnathorst, Vern	336131	8/31/1993	Administrative Support Occupations	High School	Tier 4	1.0	2024	T1
14	Squires, Alan	322332	8/31/1993	Coaching	Gr. 7-12	Tier 4	1.0	2022	T2
14	Squires, Alan	322332	8/31/1993	Industrial Arts	Gr. 5-12	Tier 4	1.0	2022	T2
17	Odegaard-Bliss, Emily	320217	9/20/1993	Elementary Education	Pre K-6	Tier 4	1.0	2026	T2
17	Odegaard-Bliss, Emily	320217	9/20/1993	Pre-Kindergarten	Pre K	Tier 4	1.0	2026	T2
18	Nunn, Shad	349250	1/19/1994	Coaching	Gr. 7-12	Tier 4	1.0	2023	T1
18	Nunn, Shad	349250	1/19/1994	Mathematics	Gr. 7-12	Tier 4	1.0	2023	T1
19	Even, Michael	311197	8/30/1994	Coaching	Gr. 7-12	Tier 4	1.0	2025	T2
19	Even, Michael	311197	8/30/1994	Social Studies - ALL -	Gr. 7-12	Tier 4	1.0	2025	T2
19	Even, Michael	311197	8/30/1994	Driver Education	Gr. 7-12	Tier 4	1.0	2025	T2
19	Even, Michael	311197	8/30/1994	Physical Education	Gr. K-12	Tier 4	1.0	2025	T2
19	Trout, Karen	352820	8/30/1994	Coaching	Gr. 7-12	Tier 4	1.0	2022	T2

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#	Name	File Folder	Entry	Certification	School Level	Cert. Level	FTE	Expires	Eval. Cycle Year
19	Trout, Karen	352820	8/30/1994	Mathematics	Gr. 7-12	Tier 4	1.0	2022	T2
19	Trout, Karen	352820	8/30/1994	Physical Sciences (Physics & Chemistry)	Gr. 7-12	Tier 4	1.0	2022	T2
19	Conzemius, Lisa	320349	8/30/1994	Coaching	Gr. 7-12	Tier 4	1.0	2022	T1
19	Conzemius, Lisa	320349	8/30/1994	Mathematics	Gr. 7-12	Tier 4	1.0	2022	T1
19	Hoganson, Jan	303540	8/30/1994	Elementary Education	Gr. K-6	Tier 4	1.0	2026	T2
19	Hoganson, Jan	303540	8/30/1994	Secondary Developmental Reading	Gr. 7-12	Tier 4	1.0	2026	T2
19	Vagle, Thomas	325824	8/30/1994	Coaching	Gr. 7-12	Tier 4	1.0	2023	T2
19	Vagle, Thomas	325824	8/30/1994	Physical Sciences (Physics & Chemistry)	Gr. 7-12	Tier 4	1.0	2023	T2
19	Ritter, Kristi	335333	8/30/1994	Learning Disabilities	Gr. K-12	Tier 4	1.0	2024	T2
19	Ritter, Kristi	335333	8/30/1994	Mild to Moderate Mentally Handicapped	Gr. K-12	Tier 4	1.0	2024	T2
19	VonRuden, Mary	329546	8/30/1994	Elementary Education	Gr. 1-6	Tier 4	1.0	2023	T2
26	Vagle, Linda	346338	8/29/1995	Elementary Education	Gr. 1-6	Tier 4	1.0	2023	T2
26	Vagle, Linda	346338	8/29/1995	Coaching	Gr. 7-12	Tier 4	1.0	2023	T2
26	Vagle, Linda	346338	8/29/1995	Mathematics	Middle School	Tier 4	1.0	2023	T2
26	Vagle, Linda	346338	8/29/1995	Life Sciences	Middle School	Tier 4	1.0	2023	T2
26	Vagle, Linda	346338	8/29/1995	Social Studies - ALL -	Middle School	Tier 4	1.0	2023	T2
26	Daly, Pamela	336822	8/29/1995	English/Language Arts	Gr. 7-12	Tier 4	1.0	2023	T1
28	Harrier, Cali	363488	8/27/1996	Coaching	Gr. 7-12	Tier 4	1.0	2024	T1
28	Harrier, Cali	363488	8/27/1996	Physical Education	Gr. K-12	Tier 4	1.0	2024	T1
28	Harrier, Cali	363488	8/27/1996	Developmental/Adaptive Physical Education	Pre K-12	Tier 4	1.0	2024	T1
28	Henderson, Courtney	351992	8/27/1996	Elementary Education <i>(Three-Year LOA 2019-2022)</i>	Gr. 1-6	Tier 4	1.0	2024	T1
28	Henderson, Courtney	351992	8/27/1996	Life Sciences <i>(Three-Year LOA 2019-2022)</i>	Middle School	Tier 4	1.0	2024	T1
28	Oistad, Barbara	327423	8/27/1996	English/Language Arts	Gr. 7-12	Tier 4	1.0	2023	T2
28	Oistad, Barbara	327423	8/27/1996	Coaching	Gr. 7-12	Tier 4	1.0	2023	T2
28	Jones-Johnson, Paula	338699	8/27/1996	School Social Worker	Pre K-12	Tier 4	1.0	2025	T3
32	Meyer, David	345366	8/26/1997	Coaching	Gr. 7-12	Tier 4	1.0	2022	T1
32	Meyer, David	345366	8/26/1997	Physical Education	Gr. K-12	Tier 4	1.0	2022	T1
33	Gloege, Kari	374712	8/28/1998	Elementary Guidance & Counseling	Gr. 1-6	Tier 4	1.0	2026	T1
33	Gloege, Kari	374712	8/28/1998	Middle School Guidance & Counseling	Middle School	Tier 4	1.0	2026	T1
33	Rothschadl, Kathryn	374272	8/28/1998	Emotionally/Behaviorally Disordered	Gr. K-12	Tier 4	1.0	2026	T1
33	Rothschadl, Kathryn	374272	8/28/1998	Learning Disabilities	Gr. K-12	Tier 4	1.0	2026	T1
33 (3-4 Tie)	Henderson, Anita	376536	8/28/1998	Speech-Language Pathologist	Pre K-12	Tier 4	1.0	2026	T1
33 (3-4 Tie)	Boe, Kimberley	371848	8/28/1998	Visual Arts	Gr. K-12	Tier 4	1.0	2026	T1
37	Bettcher, Joshua	358172	9/1/1999	Coaching	Gr. 7-12	Tier 4	1.0	2023	T3
37	Bettcher, Joshua	358172	9/1/1999	Life Sciences	Gr. 7-12	Tier 4	1.0	2023	T3
37	Bettcher, Joshua	358172	9/1/1999	Science 5-9	Middle School	Tier 4	1.0	2023	T3
37	Bettcher, Joshua	358172	9/1/1999	Principal K-12	Gr. K-12	Tier 4	1.0	2023	T3
37	Lakin, Amy	384744	9/1/1999	Life Sciences	Gr. 7-12	Tier 4	1.0	2022	T3
37	Lakin, Amy	384744	9/1/1999	Science 5-9	Gr. 5-9	Tier 4	1.0	2022	T3
37	Lakin, Amy	384744	9/1/1999	Earth & Space Science	Gr. 9-12	Tier 4	1.0	2022	T3
37	Kirchner, Philip	368661	9/1/1999	Coaching	Gr. 7-12	Tier 4	1.0	2022	T3
37	Kirchner, Philip	368661	9/1/1999	Emotional Behavior Disorders	Gr. 7-12	Tier 4	1.0	2022	T3
37	Kirchner, Philip	368661	9/1/1999	Physical Education	Gr. K-12	Tier 4	1.0	2022	T3
37	Geer-Green, Terri	296239	9/1/1999	Elementary Education	Gr. 1-6	Tier 4	1.0	2023	T3
37	Geer-Green, Terri	296239	9/1/1999	Coaching	Gr. 7-12	Tier 4	1.0	2023	T3
37	Geer-Green, Terri	296239	9/1/1999	Social Studies - ALL -	Gr. 7-12	Tier 4	1.0	2023	T3

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#	Name	File Folder	Entry	Certification	School Level	Cert. Level	FTE	Expires	Eval. Cycle Year
37	Brager, Kara	377791	9/1/1999	Vocal & Classroom Music	Gr. K-12	Tier 4	1.0	2023	T1
37	Brager, Kara	377791	9/1/1999	Instrumental (Band/Orch) & Classroom Music	Gr. K-12	Tier 4	1.0	2023	T1
37	Burnside, Jennifer	377855	9/1/1999	English/Language Arts	Gr. 7-12	Tier 4	1.0	2022	T3
37	Burnside, Jennifer	377855	9/1/1999	Communication Arts/Literature	Gr. 7-12	Tier 4	1.0	2022	T3
37	Malchow, Kalan	338285	9/1/1999	Coaching	Gr. 7-12	Tier 4	1.0	2025	T3
37	Malchow, Kalan	338285	9/1/1999	Social Studies - ALL -	Gr. 7-12	Tier 4	1.0	2025	T3
37	Vinje, Rebecca	377912	9/1/1999	English/Language Arts	Gr. 7-12	Tier 4	1.0	2022	T3
45	Baukol, DeAnna	333554	8/29/2000	Elementary Education	Gr. K-6	Tier 4	1.0	2026	T2
45	Baukol, DeAnna	333554	8/29/2000	Principal K-12	District	Prof.Admin.	1.0	2023	T2
45	Haverkamp, Debra	315367	8/29/2000	Elementary Education	Gr. 1-6	Tier 4	1.0	2026	T1
45	Haverkamp, Debra	315367	8/29/2000	Mild to Moderate Mentally HDCP	Gr. K-12	Tier 4	1.0	2026	T1
45	Kvebak, William	388984	8/29/2000	Social Studies - ALL -	Gr. 7-12	Tier 4	1.0	2023	T2
45	Freeman, Belinda	334157	8/29/2000	Elementary Education	Gr. K-6	Tier 4	1.0	2024	T1
49	Lof, Christina	362248	8/28/2001	Elementary Education	Gr. 1-6	Tier 4	1.0	2024	T1
49	Lof, Christina	362248	8/28/2001	Learning Disabilities	Gr. K-12	Tier 4	1.0	2024	T1
49	Lof, Christina	362248	8/28/2001	Teacher/Coordinator Work Based Lrng	Gr. 9-12	Tier 4	1.0	2024	T1
49	Richter, Doreen	325854	8/28/2001	Coaching	Gr. 7-12	Tier 4	1.0	2023	T1
49	Richter, Doreen	325854	8/28/2001	Secondary Guidance & Counseling	Gr. 7-12	Tier 4	1.0	2023	T1
49	Itzen, Rebecca	337350	8/28/2001	Elementary Education	Gr. 1-6	Tier 4	1.0	2023	T1
49	Itzen, Rebecca	337350	8/28/2001	Coaching	Gr. 7-12	Tier 4	1.0	2023	T1
49	Perkins, Jill	357481	8/28/2001	Elementary Education	Gr. 1-6	Tier 4	1.0	2026	T2
49	Jensen-Fritz, Sara	371034	8/28/2001	School Psychologist	Pre K-12	Tier 4	1.0	2022	T3
54	Jorgenson, Dan	385087	8/27/2002	Industrial Arts	Gr. 5-12	Tier 4	1.0	2022	T3
55	Skarie, Shelley	408710	10/1/2002	Parent & Family Education <i>(Three-Year LOA 2021-2024)</i>	Adult	Tier 4	1.0	2024	T1
56	Zamzo, Steven	347581	8/26/2003	Elementary Education	Gr. 1-6	Tier 4	1.0	2025	T1
56	Zamzo, Steven	347581	8/26/2003	Coaching	Gr. 7-12	Tier 4	1.0	2025	T1
56	Haus, Mary	359381	8/26/2003	Spanish	Gr. 7-12	Tier 4	1.0	2024	T1
56	Blom, Kristen	373633	8/26/2003	Elementary Education	Gr. 1-6	Tier 4	1.0	2026	T1
59	Weaver, Dennis	393778	8/31/2004	Life Sciences	Gr. 7-12	Tier 4	1.0	2022	T3
59	Weaver, Dennis	393778	8/31/2004	Chemistry	Gr. 9-12	Tier 4	1.0	2022	T3
59	Weaver, Dennis	393778	8/31/2004	Physics	Gr. 9-12	Tier 4	1.0	2022	T3
59	Weaver, Dennis	393778	8/31/2004	Earth and Space Science	Gr. 9-12	Tier 4	1.0	2022	T3
59	Boeke, Amy	393840	8/31/2004	Elementary Education	Gr. K-6	Tier 4	1.0	2022	T1
59	Boeke, Amy	393840	8/31/2004	Pre-Kindergarten	Pre-K	Tier 4	1.0	2022	T1
59	Blow, Jacob	393328	8/31/2004	Physical Education	Gr. K-12	Tier 4	1.0	2022	T2
59	Blow, Jacob	393328	8/31/2004	Health Education	Gr. 7-12	Tier 4	1.0	2022	T2
59	Holland (Reading), Lynn	368891	8/31/2004	Emotional Behaviorally Disorders	Gr. K-12	Tier 4	1.0	2025	T2
59	Holland (Reading), Lynn	368891	8/31/2004	Learning Disabilities	Gr. K-12	Tier 4	1.0	2025	T2
59	Schramel, Jill	366944	8/31/2004	Speech - Language Pathologist	Pre K-12	Tier 4	1.0	2026	T2
59	Jackson, Todd	373012	8/31/2004	Physical Education	Gr. K-12	Tier 4	1.0	2025	T1
65	Gode, Dawn	102977	8/30/2005	Occupational Therapy Practitioner		Tier 4	1.0	2019	T1
65	Gode, Dawn	1068189	8/30/2005	Occupational Therapist Registered OTR		Tier 4	1.0	2019	T1
65	Courneya, Nicole	413950	8/30/2005	Elementary Education	Gr. 1-6	Tier 4	1.0	2025	T3
65	Trowbridge, Heather	380977	8/30/2005	Instrumental (Band/Orch) & Classroom Music	Gr. K-12	Tier 4	1.0	2022	T2
68	Eckhoff, Keith	428268	8/29/2006	Mathematics	Gr. 5-8	Tier 4	1.0	2022	T2
68	Eckhoff, Keith	428268	8/29/2006	Elementary Education	Gr. K-12	Tier 4	1.0	2022	T2

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#	Name	File Folder	Entry	Certification	School Level	Cert. Level	FTE	Expires	Eval. Cycle Year
68	Stuewe, Jessica	414685	8/29/2006	Mathematics	Gr. 5-8	Tier 4	1.0	2026	T2
68	Stuewe, Jessica	414685	8/29/2006	Elementary Education	Gr. 1-6	Tier 4	1.0	2026	T2
68	Schuld, Anna	420984	8/29/2006	Elementary Education	Gr. K-6	Tier 4	1.0	2026	T2
68	Schuld, Anna	420984	8/29/2006	Pre-Primary	Age 3-K	Tier 4	1.0	2026	T2
68	Gag, Kelly	102918	8/29/2006	Occupational Therapy Practitioner		Tier 4	1.0	2023	T1
68	Gag, Kelly	1064991	8/29/2006	Occupational Therapist Registered OTR		Tier 4	1.0	2019	T1
68	Pender, Sara	405310	8/29/2006	School Counselor	Gr. K-12	Tier 4	1.0	2023	T1
68	Fritz, Wendy	369756	8/29/2006	Speech/Language Pathologist	Pre K-12	Tier 4	1.0	2026	T1
68	Heimark, Rian	363507	8/29/2006	Elementary Education	Gr. 1-6	Tier 4	1.0	2024	T1
75	Swenson, Kristin	431477	9/11/2006	Physical Education	Gr. K-12	Tier 4	1.0	2022	T2
76	Hanninen, Kelli	349173	8/27/2007	Elementary Education	Gr. 1-6	Tier 4	1.0	2022	T3
76	Hanninen, Kelli	349173	8/27/2007	Coaching	Gr. 7-12	Tier 4	1.0	2022	T3
76	Hanninen, Kelli	349173	8/27/2007	Spanish	Middle School	Tier 4	1.0	2022	T3
76	Hanninen, Kelli	349173	8/27/2007	Health Education	Middle School	Tier 4	1.0	2022	T3
76	Hanninen, Kelli	349173	8/27/2007	Mathematics	Middle School	Tier 4	1.0	2022	T3
76	Hanninen, Kelli	349173	8/27/2007	Social Studies - ALL -	Middle School	Tier 4	1.0	2022	T3
76	Flint, Robb	404178	8/27/2007	Physical Education	Gr. K-12	Tier 4	1.0	2022	T1
76	Flint, Robb	404178	8/27/2007	Health Education	Gr. 5-12	Tier 4	1.0	2022	T1
76	Flint, Robb	404178	8/27/2007	Developmental Adaptive Physical Education	Pre K-12	Tier 4	1.0	2022	T1
76	Doll, Margaret	435731	8/27/2007	Principal K-12	District	Prof.Admin	1.0	2021	T1
76	Doll, Margaret	435731	8/27/2007	Elementary Education	Gr. K-12	Tier 4	1.0	2023	T1
76	Doll, Margaret	435731	8/27/2007	Social Studies - ALL -	Gr. 5-12	Tier 4	1.0	2023	T1
76	Fiedler, Michael	420617	8/27/2007	Social Studies - ALL -	Gr. 7-12	Tier 4	1.0	2024	T1
80	Haugrud, Kathryn	373593	10/15/2007	Elementary Guidance & Counseling <i>(Five-Year LOA 2021-2026)</i>	Gr. 1-6	Tier 4	1.0	2022	T1
80	Haugrud, Kathryn	373593	10/15/2007	Elementary Education <i>(Five-Year LOA 2021-2026)</i>	Gr. K-6	Tier 4	1.0	2022	T1
80	Haugrud, Kathryn	373593	10/15/2007	English/Language Arts <i>(Five-Year LOA 2021-2026)</i>	Gr. 7-12	Tier 4	1.0	2022	T1
81	Paulson, Kristi	408055	8/25/2008	Elementary Education	Gr. K-6	Tier 4	1.0	2024	T3
81	Paulson, Kristi	408055	8/25/2008	Communication Arts/Literature	Gr. 5-8	Tier 4	1.0	2024	T3
81	Paulson, Kristi	408055	8/25/2008	Principal K-12	Gr. K-12	Prof.Admin	1.0	2023	T3
81	Sunram, April	413866	8/25/2008	Elementary Education	Gr. K-6	Tier 4	1.0	2025	T3
81	Sunram, April	413866	8/25/2008	Pre-Primary	Age 3-K	Tier 4	1.0	2025	T3
81	Zunich, Ryan	395637	8/25/2008	Elementary Education	Gr. 1-6	Tier 4	1.0	2023	T2
81	Zunich, Ryan	395637	8/25/2008	Physical Education	Gr. K-12	Tier 4	1.0	2023	T2
81	Schmitz, Danielle	439158	8/25/2008	Social Studies - ALL -	Gr. 5-12	Tier 4	1.0	2022	T3
81	Jackson, Jennifer	378368	8/25/2008	Elementary Education	Gr. K-6	Tier 4	1.0	2023	T3
86	Jernberg, Terri	320672	11/3/2008	Elementary Education	Gr. 1-6	Tier 4	1.0	2022	T2
86	Jernberg, Terri	320672	11/3/2008	Mathematics	Gr. 5-8	Tier 4	1.0	2022	T2
87	Ford-Milligan, Shawn	344880	3/10/2009	Elementary Education	Gr. 1-6	Tier 4	1.0	2022	T2
87	Ford-Milligan, Shawn	344880	3/10/2009	Learning Disabilities	Gr. K-12	Tier 4	1.0	2022	T2
87	Ford-Milligan, Shawn	344880	3/10/2009	Emotional Behavior Disorders	Gr. K-12	Tier 4	1.0	2022	T2
88	Bommersbach, Mike	385145	4/14/2009	Emotional Behavior Disorders	Gr. K-12	Tier 4	1.0	2023	T2
88	Bommersbach, Mike	385145	4/14/2009	Learning Disabilities	Gr. K-12	Tier 4	1.0	2023	T2
89	Myers, Cara	448026	8/31/2009	Emotional Behavior Disorders	Gr. K-12	Tier 4	1.0	2025	T2
89	Myers, Cara	448026	8/31/2009	Learning Disabilities	Gr. K-12	Tier 4	1.0	2025	T2
89	Myers, Cara	448026	8/31/2009	Teacher/Coordinator Work Based Lrng	Gr. 9-12	Tier 4	1.0	2025	T2
89	Hanson, Julie	447729	8/31/2009	Elementary Education	Gr. K-6	Tier 4	1.0	2025	T2

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#	Name	File Folder	Entry	Certification	School Level	Cert. Level	FTE	Expires	Eval. Cycle Year
89	Hanson, Julie	447729	8/31/2009	Pre-Primary	Age 3-K	Tier 4	1.0	2025	T2
89	Downey, Kristi	449626	8/31/2009	Elementary Education	Gr. K-6	Tier 4	1.0	2025	T2
89	Downey, Kristi	449626	8/31/2009	Social Studies - ALL -	Gr. 5-8	Tier 4	1.0	2025	T2
89	Berntson, Julie	445662	8/31/2009	Communication Arts/Literature	Gr. 5-12	Tier 4	1.0	2025	T2
89	Flint, Laura	435538	8/31/2009	Elementary Education	Gr. K-6	Tier 4	1.0	2024	T2
89	Knopf, Amy	438763	8/31/2009	Business	Gr. 5-12	Tier 4	1.0	2024	T2
95	Cihak, Lynn	325610	9/14/2009	Elementary Education	Gr. 1-6	Tier 4	1.0	2025	T3
95	Cihak, Lynn	325610	9/14/2009	Coaching	Gr. 7-12	Tier 4	1.0	2025	T3
96	Fritz-Staley, Karin	451917	1/4/2010	School Social Worker	Pre K-12	Tier 4	1.0	2026	T1
97	Porter, Amy	451680	8/30/2010	Elementary Education	Gr. K-6	Tier 4	1.0	2026	T1
97	Porter, Amy	451680	8/30/2010	Mathematics	Gr. 5-8	Tier 4	1.0	2026	T1
97	Eischens, Lisa	333411	8/30/2010	Mathematics	Gr. 7-12	Tier 4	1.0	2026	T1
97	Eischens, Lisa	333411	8/30/2010	Dirver Education	Gr. 7-12	Tier 4	1.0	2026	T1
97	Miller, Micheal	350757	8/30/2010	Mathematics	Gr. 7-12	Tier 4	1.0	2024	T2
100	Bahr, Briana	455103	8/29/2011	Elementary Education	K-6	Tier 4	1.0	2026	T3
100	Bahr, Briana	455103	8/29/2011	Social Studies - ALL -	Gr. 5-8	Tier 4	1.0	2026	T3
100	Miller, Teri	452676	8/29/2011	Elementary Education	Gr. K-6	Tier 4	1.0	2026	T1
100	Miller, Teri	452676	8/29/2011	Early Childhood Education	B-Grade 3	Tier 4	1.0	2026	T1
100	Kaji-Horne, Justin	463905	8/29/2011	Mathematics	Gr. 5-12	Tier 4	1.0	2022	T3
103	Pedersen, Benjamin	453691	8/27/2012	Principal K-12	District	Prof.Admin	1.0	2023	T2
103	Pedersen, Benjamin	453691	8/27/2012	Elementary Education	Gr. K-6	Tier 4	1.0	2026	T2
103	Pedersen, Benjamin	453691	8/27/2012	Mathematics	Gr. 5-8	Tier 4	1.0	2026	T2
103 (2-3Tie)	Alton, Nicholas	452078	8/27/2012	Elementary Education	Gr. K-6	Tier 4	1.0	2026	T2
103 (2-3Tie)	Alton, Nicholas	452078	8/27/2012	Social Studies - ALL -	Gr. 5-8	Tier 4	1.0	2026	T2
103 (2-3Tie)	Baxter, Brady	437243	8/27/2012	Social Studies - ALL -	Gr. 5-12	Tier 4	1.0	2023	T2
103 (2-3Tie)	Baxter, Brady	437243	8/27/2012	Principal K-12	Gr, K-12	Tier 4	1.0	2022	T2
103 (4-7Tie)	Meyer, Krystal	465353	8/27/2012	Elementary Education	Gr. K-6	Tier 4	1.0	2023	T2
103 (4-7Tie)	Meyer, Krystal	465353	8/27/2012	Communication Arts/Literature	Gr. 5-8	Tier 4	1.0	2023	T2
103 (4-7Tie)	Pipek, Jenna	467748	8/27/2012	Elementary Education	Gr. K-6	Tier 4	1.0	2023	T2
103 (4-7Tie)	Pipek, Jenna	467748	8/27/2012	Communication Arts/Literature	Gr. 5-8	Tier 4	1.0	2023	T2
103 (4-7Tie)	Wood, Kacey	467806	8/27/2012	Elementary Education	Gr. K-6	Tier 4	1.0	2023	T2
103 (4-7Tie)	Wood, Kacey	467806	8/27/2012	Early Childhood Education	B-Grade 3	Tier 4	1.0	2023	T2
103 (4-7Tie)	Thorwaldsen, Shea	464574	8/27/2012	Early Childhood Special Education	B-Age 6	Tier 4	1.0	2024	T3
103 (4-7Tie)	Thorwaldsen, Shea	464574	8/27/2012	Early Childhood Education	B-Grade 3	Tier 4	1.0	2024	T3
103	Benson, Nicole	436863	8/27/2012	Learning Disabilities	Gr. K-12	Tier 4	1.0	2023	T1
103	VanValkenburg, Amy	445315	8/27/2012	Family and Consumer Sciences	Gr. 5-12	Tier 4	1.0	2026	T2
112	Moore, Charles	384156	9/24/2012	Social Studies - ALL	Gr. 7-12	Tier 4	1.0	2023	T3
112	Moore, Charles	384156	9/24/2012	Emotional Behavior Disorders	Gr. K-12	Tier 4	1.0	2023	T3
112	Moore, Charles	384156	9/24/2012	Learning Disabilities	Gr. K-12	Tier 4	1.0	2023	T3
113	Karlgard, Christine	450309	8/26/2013	Director of Special Educaiton	District	Prof.Admin	1.0	2022	T3
113	Karlgard, Christine	450309	8/26/2013	Principal K-12	District	Prof.Admin	1.0	2022	T3
113	Karlgard, Christine	450309	8/26/2013	Learning Disabilities	Gr. K-12	Tier 4	1.0	2026	T3
113	Campbell, Margaret	468820	8/26/2013	Elementary Education	Gr. K-6	Tier 4	1.0	2025	T3
113	Campbell, Margaret	468820	8/26/2013	Learning Disabilities	Gr. K-12	Tier 4	1.0	2025LL	T3
113	Campbell, Margaret	468820	8/26/2013	Developmental Disabilties	Gr. K-12	Tier 4 Restr.	1.0	2025LL	T3
113	Karlgard, Luke	411925	8/26/2013	Elementary Education	Gr. K-6	Tier 4	1.0	2024	T3

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#	Name	File Folder	Entry	Certification	School Level	Cert. Level	FTE	Expires	Eval. Cycle Year
113	Karlgard, Luke	411925	8/26/2013	Pre-Primary	Age3-K	Tier 4	1.0	2024	T3
113	Truedson, Aimee	445870	8/26/2013	Physical Education	Gr. K-12	Tier 4	1.0	2026	T1
113	Truedson, Aimee	445870	8/26/2013	Developmental/Adapted Physical Education	Gr. K-12	Tier 4	1.0	2026	T1
113 (5-6Tie)	Hoskins, Jean	305896	8/26/2013	Pre-Kindergarten	Pre-K	Tier 4	1.0	2024	T3
113 (5-6Tie)	Hoskins, Jean	305896	8/26/2013	Early Childhood Special Education	B-Age 6	Tier 4	1.0	2024	T3
113 (5-6Tie)	Rasmussen, Kayla	474329	8/26/2013	Autism Spectrum Disorders	Gr. K-12	Tier 4	1.0	2024	T1
113 (5-6Tie)	Rasmussen, Kayla	474329	8/26/2013	Developmental Disabilities	Gr. K-12	Tier 4	1.0	2024	T1
113	Langworthy, Tammy	300930	8/26/2013	Elementary Education	Gr. K-6	Tier 4	1.0	2024	T3
113	Langworthy, Tammy	300930	8/26/2013	Coaching	Gr. 7-12	Tier 4	1.0	2024	T3
113	Kvebak, Mary	359849	8/26/2013	English/Language Arts	Gr. 7-12	Tier 4	1.0	2025	T3
113	Collins, Chris	408211	8/26/2013	Speech-Language Pathologist	Gr. K-12	Tier 4	1.0	2025	T1
113	Thompson, Kayla	453949	8/26/2013	Early Childhood Special Education	B-Age 6	Tier 4	1.0	2026	T3
113	Hefta, Reed	475807	8/26/2013	Physical Education	Gr. K-12	Tier 4	1.0	2026	T1
113	Johnson, Tom	423819	8/26/2013	Social Studies - ALL -	Gr. 5-12	Tier 4	1.0	2024	T3
113	Hein, Christina	475290	8/26/2013	Elementary Education <i>(One-Year LOA 2021-2022)</i>	Gr. K-6	Tier 4	1.0	2025	T3
126	Rice, Annette	297239	8/21/2014	Pre-Kindergarten	Pre-K	Tier 4	1.0	2022	T1
126	Rice, Annette	297239	8/21/2014	Family Ed/Early Childhood Educator	Pre-K	Tier 4	1.0	2022	T1
126	Rice, Annette	297239	8/21/2014	Classroom Music	Gr. K-12	Tier 4	1.0	2022	T1
126	Rice, Annette	297239	8/21/2014	Vocal Music	Gr. K-12	Tier 4	1.0	2022	T1
126	Johnson, Jessica	435742	8/21/2014	Elementary Education	Gr. K-6	Tier 4	1.0	2022	T2
126	Johnson, Jessica	435742	8/21/2014	Emotional Behavior Disorders	Gr. K-12	Tier 4	1.0	2022	T2
126	Johnson, Jessica	435742	8/21/2014	Learning Disabilities	Gr. K-12	Tier 4	1.0	2022	T2
126	Johnson, Jessica	435742	8/21/2014	Communication Arts/Literature	Gr. 5-8	Tier 4	1.0	2022	T2
126	Kalina, Kelly	388327	8/21/2014	Physical Education	Gr. 7-12	Tier 4	1.0	2025	T2
126	Kalina, Kelly	388327	8/21/2014	Mathematics	Gr. 7-12	Tier 4	1.0	2025	T2
126	Dwyer, Todd	433402	8/21/2014	Physical Education	Gr. K-12	Tier 4	1.0	2025	T3
126	Braaten, Elissa	397413	8/21/2014	Elementary Education	Gr. K-6	Tier 4	1.0	2022	T3
126	Whiting, Mark	482167	8/21/2014	Elementary Education	Gr. K-6	Tier 4	1.0	2026	T3
126	Brown, Matthew	456180	8/21/2014	Emotional Behavior Disorders	Gr. K-12	Tier 4	1.0	2023	T1
126	Schwartz, Jean	480549	8/21/2014	Public School Nurse	Pre K-12	Tier 4	1.0	2025	T3
126	Schmitz, Laura	445656	8/21/2014	Vocal and Classroom Music	Gr. K-12	Tier 4	1.0	2025	T2
126	Swanson, Amanda	472869	8/21/2014	Learning Disabilities	Gr. K-12	Tier 4	1.0	2025	T2
136	Guler, Rachel	484783	1/5/2015	Elementary Education	Gr. K-6	Tier 4	1.0	2026	T2
137	Biggar, Katelyn	484617	2/2/2015	Elementary Education	Gr. K-6	Tier 4	1.0	2026	T2
138	Barberg, Jennifer	403733	8/27/2015	Elementary Education	Gr. K-6	Tier 4	1.0	2023	T2
138	Barberg, Jennifer	403733	8/27/2015	Reading	Gr. K-12	Tier 4	1.0	2023	T2
138	Barberg, Jennifer	403733	8/27/2015	Communication Arts/Literature	Gr. 5-8	Tier 4	1.0	2023	T2
138	Danner, Claire	465603	8/27/2015	Visual Arts	Gr. K-12	Tier 4	1.0	2023	T1
138	Danner, Claire	465603	8/27/2015	Short Call Substitute	Pre K-Adult	Tier 4	1.0	2023	T1
138	Biggar, Zachary	489345	8/27/2015	Elementary Education	Gr. K-6	Tier 4	1.0	2026	T2
138	Biggar, Zachary	489345	8/27/2015	Mathematics	Gr. 5-8	Tier 4	1.0	2026	T2
138	Bergmann, Tucker	487724	8/27/2015	Elementary Education	Gr. 1-6	Tier 4	1.0	2023	T2
138	Aastuen, Benjamin	480526	8/27/2015	Mathematics	Gr. 5-12	Tier 4	1.0	2025	T2
138	Siewert, Timothy	448308	8/27/2015	Instrumental (Band/Orch) & Classroom Music	Gr. K-12	Tier 4	1.0	2025	T1
144	Johnson, Justin	477792	8/25/2016	Emotional Behavior Disorders	Gr. K-12	Tier 4	1.0	2023	T1
144	Johnson, Justin	477792	8/25/2016	Learning Disabilities	Gr. K-12	Tier 4	1.0	2023	T1

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144	Johnson, Justin	477792	8/25/2016	Developmental Disabilities	Gr. K-12	Tier 4	1.0	2023	T1
144	Johnson, Justin	477792	8/25/2016	Academic and Behavioral Strategist	Gr. K-12	Tier 4	1.0	2023	T1
144	Leighton, Beth	350658	8/25/2016	Coaching	Gr. 7-12	Tier 4	0.2	2022	T2
144	Leighton, Beth	350658	8/25/2016	Physical Education	Gr. K-12	Tier 4	0.2	2022	T2
144	Leighton, Beth	350658	8/25/2016	Developmental/Adapted Physical Education	Gr. Pre K-12	Tier 4	0.2	2022	T2
144	Newman, Sarah	435987	8/25/2016	Reading	Gr. K-12	Tier 4	1.0	2023	T3
144	Newman, Sarah	435987	8/25/2016	Early Childhood Education	Gr. B-3	Tier 4	1.0	2023	T3
144	Aakre, Anna	464512	8/25/2016	Emotional Behavior Disorders	Gr. K-12	Tier 4	1.0	2023	T3
144	Aakre, Anna	464512	8/25/2016	Autism Spectrum Disorders	Gr. K-12	Tier 4	1.0	2023	T3
144	Wenschlag, Molly	427172	8/25/2016	Elementary Education	Gr. K-6	Tier 4	1.0	2025	T1
144	Wenschlag, Molly	427172	8/25/2016	Social Studies - ALL -	Gr. 5-8	Tier 4	1.0	2025	T1
144	Swanhorst, Kathryn	489318	8/25/2016	Short Call Substitute	Pre-K Adlt	Tier 4	1.0	2021	T1
144	Swanhorst, Kathryn	489318	8/25/2016	Elementary Education	Gr. 1-6	Tier 4	1.0	2023	T1
144	Hannesson, Margaret	495764	8/25/2016	Speech/Language Pathologist	Pre K-Adlt	Tier 4	1.0	2022	T1
144	Blasczyk, William	396174	8/25/2016	English/Language Arts	Gr. 7-12	Tier 4	1.0	2024	T1
144	Pischel, McKensie	496432	8/25/2016	Autism Spectrum Disorders	Gr. B-12	Tier 4	1.0	2023	T1
144	Olson, Jennifer	381341	8/25/2016	Elementary Education	Gr. 1-6	Tier 4	1.0	2022	T3
144	Nelson, Fletcher	493586	8/25/2016	Elementary Education	Gr. 1-6	Tier 4	1.0	2023	T1
144	Swenson, Aaron	396764	8/25/2016	Social Studies - ALL -	Gr. 7-12	Tier 4	1.0	2022	T3
144	Fode, Kelsey	487885	8/25/2016	Elementary Education	Gr. K-6	Tier 4	1.0	2026	T1
144 (14-15 Tie)	Anderson, Nathan	490451	8/25/2016	Counselor	Gr. K-12	Tier 4	1.0	2022	T1
144 (14-15 Tie)	Swiers, Hailey	496011	8/25/2016	Elementary Education	Gr. 1-6	Tier 4	1.0	2023	T1
159	Johnson, Sherri	451292	11/30/2016	Elementary Education	Gr. K-6	Tier 4	1.0	2023	T3
159	Johnson, Sherri	451292	11/30/2016	Short Call Substitute	Pre K-Adult	Tier 4	1.0	2020	T3
159	Johnson, Sherri	451292	11/30/2016	Academic and Behavioral Strategist	Gr. K-12	Tier 4	1.0	2023	T3
159	Johnson, Sherri	451292	11/30/2016	Learning Disabilities	Gr. K-12	Tier 4	1.0	2023	T3
160	Lundberg, Jillian	453731	8/24/2017	Elementary Education	Gr. K-6	Tier 4	1.0	2026	T2
160	Lundberg, Jillian	453731	8/24/2017	Reading	Gr. K-12	Tier 4	1.0	2026	T2
160	Lundberg, Jillian	453731	8/24/2017	Learning Disabilities	Gr. K-12	Tier 4	1.0	2026	T2
160	Lundberg, Jillian	453731	8/24/2017	Communication Arts/Literature	Gr. 5-8	Tier 4	1.0	2026	T2
160	Lundberg, Jillian	453731	8/24/2017	Early Childhood Special Education	Gr. B-Age 6	Tier 4	1.0	2026	T2
160	Hendrickson, Jason	374789	8/24/2017	Social Studies - ALL -	Gr. 7-12	Tier 4	1.0	2022	T2
160	Hendrickson, Jason	374789	8/24/2017	Physical Education	Gr. K-12	Tier 4	1.0	2022	T2
160	Hendrickson, Jason	374789	8/24/2017	Business	Gr. 5-12	Tier 4	1.0	2022	T2
160	Okeson, Destany	413636	8/24/2017	Elementary Education	Gr. K-6	Tier 4	1.0	2024	T2
160	Okeson, Destany	413636	8/24/2017	Communication Arts/Literature	Gr. 5-8	Tier 4	1.0	2024	T2
160	Quittschreiber, Rika	282737	8/24/2017	Elementary Education	Gr. 1-6	Tier 4	1.0	2023	T3
160	Quittschreiber, Rika	282737	8/24/2017	Emotional Behavior Disorder	Gr. K-6	Tier 4 Restr.	1.0	2023	T3
160	Okeson, Markus	413836	8/24/2017	Elementary Education	Gr. K-6	Tier 4	1.0	2025	T2
160	Okeson, Markus	413836	8/24/2017	Communication Arts/Literature	Gr. 5-8	Tier 4	1.0	2025	T2
160	Schnathorst, Sara	379133	8/24/2017	Physical Education	Gr. K-12	Tier 4	1.0	2022	T2
160	Link, Samantha	499212	8/24/2017	Communication Arts/Literature	Gr. 5-12	Tier 4	1.0	2023	T3
160	Klug, Andrea	500749	8/24/2017	Mathematics	Gr. 5-12	Tier 3	1.0	2022	T3
160	Hogie, Braeden	482754	8/24/2017	Business	Gr. 5-12	Tier 4	1.0	2026	T2
160	Nielsen, Alyssa	996357	8/24/2017	Emotional Behavior Disorders	Gr. K-12	Tier 3	1.0	2022	T3
160	Jordan, Susan	500166	8/24/2017	Elementary Education	Gr. K-6	Tier 3	1.0	2022	T3

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160	Mallow, Linda	342759	8/24/2017	Social Studies	Gr. 7-12	Tier 4	1.0	2026	T3
160	Maisonneuve, Shea	503337	8/24/2017	Elementary Education	Gr. K-6	Tier 4	1.0	2023	T3
173	Stenger, Kara	502384	8/29/2017	Early Childhood Education	B-Grade 3	Tier 4	1.0	2023	T3
174	Kuhlmey, Carol	415047	8/23/2018	Vocal and Classroom Music	K-12	Tier 4	1.0	2026	T1
174	Kuhlmey, Carol	415047	8/23/2018	Emotional Behavior Disorders	K-12	Tier 4	1.0	2026	T1
174	Kuhlmey, Carol	415047	8/23/2018	Learning Disabilities	K-12	Tier 4	1.0	2026	T1
174	Kuhlmey, Carol	415047	8/23/2018	Developmental Disabilities	K-12	Tier 4	1.0	2026	T1
174	Mehus-Jensen, Nicole	405271	8/23/2018	Elementary Education	Gr. 1-6	Tier 4	1.0	2023	T2
174	Mehus-Jensen, Nicole	405271	8/23/2018	Emotional Behavior Disorders	Gr K-12	Tier 4	1.0	2023	T2
174	Mehus-Jensen, Nicole	405271	8/23/2018	Learning Disabilities	Gr K-12	Tier 4	1.0	2023	T2
174	Onchuck, Addie	50222	8/23/2018	Elementary Education	Gr. 1-6	Tier 3	1.0	2022	T2
174	Onchuck, Addie	50222	8/23/2018	Reading	Gr. K-8	Tier 3 Restr.	1.0	2022	T2
174	Newman, Graham	487306	8/23/2018	Emotional Behavior Disorders	Gr. K-12	Tier 4	1.0	2026	T2
174	Newman, Graham	487306	8/23/2018	Academic and Behavioral Strategist	Gr. K-12	Tier 4	1.0	2026	T2
174	Amundson, Maria	441219	8/23/2018	Elementary Education	Gr. K-6	Tier 4	1.0	2024	T1
174	Amundson, Maria	441219	8/23/2018	Pre-Primary	Age 3-K	Tier 4	1.0	2024	T1
174	Otten, Carla	395606	8/23/2018	Pre-Kindergarten	Pre K	Tier 4	1.0	2022	T1
174	Otten, Carla	395606	8/23/2018	Elementary Education	Gr. K-6	Tier 4	1.0	2022	T1
174	Tollefson, Amy	367671	8/23/2018	Pre-Kindergarten	Pre K	Tier 4	1.0	2025	T1
174	Tollefson, Amy	367671	8/23/2018	Early Childhood Special Education	B-Age 6	Tier 4	1.0	2025	T1
174	Ebsen, Sara	469374	8/23/2018	School Psychologist	Pre K-12	Tier 4	1.0	2022	T1
174	Rud, Lauren	494782	8/23/2018	Speech-Language Pathologist	Pre K-12	Tier 4	1.0	2022	T2
174	Hillier, Nicolle	481812	8/23/2018	Elementary Education	Gr. K-6	Tier 4	1.0	2025	T1
174	Wolf, Kellie	479721	8/23/2018	Elementary Education	Gr. K-6	Tier 4	1.0	2023	T2
174	Carlson, Carrie	500858	8/23/2018	Communication Arts/Literature	Gr. 5-12	Tier 4	1.0	2023	T2
174	Tweeton, Tracey	349023	8/23/2018	Early Childhood Special Education	B-Age 6	Tier 4	1.0	2023	T1
174	Johnson, Jacob	498306	8/23/2018	Elementary Education	Gr. K-6	Tier 4	1.0	2023	T3
174	Richter, Whitney	505970	8/23/2018	Elementary Education	Gr. K-6	Tier 3	1.0	2023	T2
189	Kalk, Karen	395498	8/22/2019	Elementary Education	Gr. 1-6	Tier 4	1.0	2026	T3
189	Kalk, Karen	395498	8/22/2019	Learning Disabilities	Gr. K-12	Tier 4	1.0	2026	T3
189	Kalk, Karen	395498	8/22/2019	Oral/Aural Deaf Education	Gr. B-12	Tier 4	1.0	2026	T3
189	Gulseth, Meredith	366547	8/22/2019	Elementary Education	Gr. 1-6	Tier 4	1.0	2022	T3
189	Gulseth, Meredith	366547	8/22/2019	English as a Second Language	Gr. K-12	Tier 4	1.0	2022	T3
189	Gulseth, Mark	365865	8/22/2019	Coaching	Gr. 7-12	Tier 4	1.0	2022	T3
189	Gulseth, Mark	365865	8/22/2019	Physical Education	Gr. K-12	Tier 4	1.0	2022	T3
189	Jensen, Laura	445429	8/22/2019	Elementary Education	Gr. K-6	Tier 4	1.0	2025	T3
189	Jensen, Laura	445429	8/22/2019	Science 5-8	Gr. 5-8	Tier 4	1.0	2025	T3
189	Lucas, Kimberly	493172	8/22/2019	School Psychologist	Pre K-12	Tier 4	1.0	2022	T3
189	Craig, Amanda	473686	8/22/2019	Elementary Education	Gr. K-6	Tier 4	1.0	2024	T3
189	Thorson, Johnna	377127	8/22/2019	Speech-Language Pathologist	Pre K-12	Tier 4	1.0	2024	T3
189	Tarara, Antonino	449024	8/22/2019	Instr (Band/Orch) and Classroom Music	Gr. K-12	Tier 4	1.0	2026	T3
189	Fode, Tyler	488463	8/22/2019	Elementary Education	Gr. K-6	Tier 4	1.0	2022	T3
189	Broderius, William	453142	8/22/2019	Vocal and Classroom Music	Gr. K-12	Tier 4	1.0	2026	T3
199	Lindstrom, Lisa	386971	8/26/2019	Elementary Education	Gr. 1-6	Tier 4	1.0	2023	T3
199	Lindstrom, Lisa	386971	8/26/2019	Early Childhood Special Education	Age B-6	Tier 4	1.0	2025	T3
200	Hoff, Carolyn	282950	8/31/2020	Pre-Kindergarten	Prek K	Tier 4	1.0	2025	T2

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200	Hoff, Carolyn	282950	8/31/2020	Elementary Education	Gr. K-6	Tier 4	1.0	2025	T2
200	Hoff, Carolyn	282950	8/31/2020	Emotional Behavior Disorder	Gr. K-12	Tier 4	1.0	2025	T2
200	Hoff, Carolyn	282950	8/31/2020	Learning Disabilities	Gr. K-12	Tier 4	1.0	2025	T2
200	Hoff, Carolyn	282950	8/31/2020	Autism Spectrum Disorders	Gr. K-12	Tier 4	1.0	2025	T2
200	Oistad, McKenzie	499971	8/31/2020	Physical Education	Gr. K-12	Tier 4	1.0	2023	T2
200	Oistad, McKenzie	499971	8/31/2020	Heath Education	Gr. K-12	Tier 4	1.0	2023	T2
200	Oistad, McKenzie	499971	8/31/2020	Developmental/Adaptive Physical Education	Pre K-12	Tier 4	1.0	2023	T2
200	Shaw, Linda	333469	8/31/2020	Elementary Education	Grades 1-6	Tier 4	1.0	2025	T2
200	Shaw, Linda	333469	8/31/2020	Emotional Behavior Disorders	Grades K-12	Tier 4	1.0	2025	T2
200	Shaw, Linda	333469	8/31/2020	Learning Disabilities	Grades K-12	Tier 4	1.0	2025	T2
200	Voller, David	496945	8/31/2020	Physical Education	Gr. K-12	Tier 4	1.0	2023	T2
200	Voller, David	496945	8/31/2020	Health Education	Gr. 5-12	Tier 4	1.0	2023	T2
200	Voller, David	496945	8/31/2020	Developmental/Adapted Physical Education	Gr. Pre K-12	Tier 4	1.0	2023	T2
200	Swoboda, Kari	469385	8/31/2020	School Counselor	Gr. K-12	Tier 4	1.0	2026	T2
205	Voz, Heidi	349583	9/8/2020	English/Language Arts	Gr. 7-12	Tier 4	1.0	2022	T2
205	Voz, Heidi	349583	9/8/2020	Visual Arts	Gr. K-12	Tier 4	1.0	2022	T2
206	Kotschevar, Gail	305159	8/31/2021	Social Studies	Gr. 7-12	Tier 4	1.0	2024	T2
206	Kotschevar, Gail	305159	8/31/2021	Emotional Behavior Disorders	Gr. K-12	Tier 4	1.0	2024	T2
206	Kotschevar, Gail	305159	8/31/2021	Learning Disabilities	Gr. K-12	Tier 4	1.0	2024	T2
P 07/2022	Ochsner, Nathan	502434	8/23/2018	School Counselor	Gr. K-12	Tier 4	1.0	2023	U3
P 07/2022	Torgerson, Heather	401191	8/22/2019	Elementary Education	Gr. 1-6	Tier 4	1.0	2023	U3
P 07/2022	Torgerson, Heather	401191	8/22/2019	Physical and Health Disabilities	B-12	Tier 4	1.0	2023	U3
P 07/2022	Torgerson, Heather	401191	8/22/2019	Early Childhood Special Education	B - Age 6	Tier 4	1.0	2023	U3
P 07/2022	Solum, Rachel	1000589	8/22/2019	Elementary Education	Gr. K-6	Tier 3	1.0	2022	U3
P 07/2022	Arntson-Cluckey, Jade	505677	8/22/2019	Family and Consumer Sciences	Gr. 5-12	Tier 4	1.0	2023	U3
P 07/2022	Camrud, Kristin	493438	8/22/2019	Elementary Education	Gr. K-6	Tier 4	1.0	2022	U3
P 07/2022	Johnson, Rachel	1001803	8/22/2019	Social Studies	Gr. 5-12	Tier 3	1.0	2022	U3
P 07/2022	Judisch, Andrea	509651	8/22/2019	Elementary Education	Gr. K-6	Tier 4	1.0	2023	U3
P 07/2022	Gilliss, Shania	1000949	8/22/2019	Family and Consumer Sciences	Gr. 5-12	Tier 3	1.0	2024	U3
P 07/2023	Manjorin, Carli-Rae	1003382	12/16/2019	Communication Arts/Literature	Gr. 5-12	Tier 3	1.0	2023	U2
P 07/2023	Colby, Amber	1005469	8/31/2020	Elementary Education	Gr. K-6	Tier 3	1.0	2023	U2
P 07/2023	Colby, Amber	1005469	8/31/2020	Academic and Behavioral Strategist	Gr. 12	Tier 3	1.0	2023	U2
P 07/2023	Ito, Lisa	1004562	8/31/2020	Chemistry	Gr. 9-12	Tier 3	1.0	2023	U2
P 07/2023	Rupp, Tanya	499944	8/31/2020	Instrumental (Band/Orch) & Classroom Music	Gr. K-12	Tier 3	1.0	2022	U2
P 07/2023	Byer, Brianna	512753	8/31/2020	Communication Arts/Literature	Gr. 5-12	Tier 3	1.0	2022	U2
P 07/2023	Hueners, Janelle	1005407	8/31/2020	Agricultural Education	Gr. 5-12	Tier 3	1.0	2023	U2
P 07/2023	Hueners, Janelle	1005407	8/31/2020	Teacher Coordinator Work Based Learning	Gr. 9-12	Tier 3	1.0	2023	U2
P 07/2023	Johnson, Brandon	508320	8/31/2020	Social Studies	Gr. 5.12	Tier 4	1.0	2023	U2
P 07/2023	Surface, Dylan	1005075	8/31/2020	Physical Education	Gr. K-12	Tier 3	1.0	2023	U2
P 07/2023	Sannes, Kiera	1003566	8/31/2020	Early Childhood Special Education	B- Age 6	Tier 3	1.0	2023	U2
P 07/2023	Sannes, Kiera	1003566	8/31/2020	Early Childhood Education	B-Grade 3	Tier 3	1.0	2023	U2
P 07/2024	Benson, Mitchell	1009118	8/23/2021	Science 5-8	Gr. 5-8	Tier 3	1.0	2024	U1
P 07/2024	Benson, Mitchell	1009118	8/23/2021	Chemistry	Gr. 9-12	Tier 3	1.0	2024	U1
P 07/2024	Bergren, Samuel	513084	8/23/2021	Elementary Education	Gr. K-6	Tier 3	1.0	2022	U1
P 07/2024	Brausen, Cassandra	497413	8/23/2021	Early Childhood Education	B-Gr. 3	Tier 4	1.0	2022	U1
P 07/2024	Johnson, Samantha	490253	8/23/2021	Elementary Education	Gr. K-6	Tier 4	1.0	2026	U1

DETROIT LAKES PUBLIC SHOOOLS 2021-2022 SENIORITY LIST

#	Name	File Folder	Entry	Certification	School Level	Cert. Level	FTE	Expires	Eval. Cycle Year
P 07/2024	Johnson, Samantha	490253	8/23/2021	Early Childhood Education	B-Grade 3	Tier 4	1.0	2026	U1
P 07/2022	Lenzen, Carly	472261	8/23/2021	Mathematics	Gr. 5-12	Tier 4	1.0	2024	U3
P 07/2022	Maass, Brett	445417	8/23/2021	Mathematics	Gr. 5-12	Tier 4	1.0	2025	U3
P 07/2024	Herman, Sadie	513082	8/30/2021	Early Childhood Education	B- Gr. 3	Tier 3	1.0	2022	U2
P 07/2024	Schultz, Valerie	375032	8/30/2021	Elementary Education	Gr. K-6	Tier 4	1.0	2026	U3
P 07/2024	Schultz, Valerie	375032	8/30/2021	Coaching	Gr. 7-12	Tier 4	1.0	2026	U3
P 07/2024	Webber, Madyson	1005058	8/30/2021	Elementary Education	Gr. K-6	Tier 3	1.0	2023	U2
TIER 2									
	Gerdes, Christine	482469	8/26/2019	Science 5-8	Gr. 5-8	Tier 2	1.0	2023	3
	Hunt, Laura	514931	8/30/2021	Academic and Behavioral Strategist	Gr. K-12	Tier 2	1.0	2023	3
	Jenson, Matthew	497496	8/22/2019	Emotional Behavior Disorder	Gr. K-12	Tier 2	1.0	2023	3
	Ostlie, Melissa	425230	8/30/2021	Academic and Behavioral Strategist	Gr. K-12	Tier 2	1.0	2023	3
	Prussia, Sydney	1014470	1/14/2022	Elementary Education	Gr. K-6	Tier 2	1.0	2023	1
	Snetsinger, Gene	1011537	8/23/2021	Agricultural Education	Gr. 5-12	Tier 2	1.0	2023	1
	Teske, Preston	518574	1/4/2021	Academic and Behavioral Strategist	Gr. K-12	Tier 2	1.0	2022	1
TIER 1									
	Homquist, Melanie		8/23/2021	Ojibwe	Gr. K-12	Tier 1	1.0	2022	1
	Lewis, Bailee	1012471	9/13/2021	Elementary Education	Gr. K-6	Tier 1	1.0	2022	1
T = Tenured Evaluation Cycle T-1 = Principal Evaluation T-2 = Peer Review T-3 = Collect Individual Data U = Untenured Evaluation Cycle U-1 = 1st Year U-2 = 2nd Year U-3 = 3rd Year									

**DETROIT LAKES PUBLIC SCHOOLS
2022 BOARD COMMITTEES AND COMMITTEE ASSIGNMENTS**

Board Committees	Erickson	Henderson	Johnson	Pedersen	Steffl	Thomas
Activities	X	X				X
Employee Insurance		X		X		
Facilities	X		X		X	
Finance		X		X		X
Health and Safety					X	
Lane Change	X					
EMDL Meet and Confer	X		X			X
Other Employee Negotiations		X		X		X
Teacher Negotiations	X		X		X	
Transportation			X		X	
Technology		X				X

Board Assignments to Other Committees and Boards	Erickson	Henderson	Johnson	Pedersen	Steffl	Thomas
Area Learning Center Council				X	X	
Arena Commission					X	
Becker County Children's Initiative			X			
Chemical Dependency/Child Abuse					X	
Community Education Advisory Council						X
DL Academy Champions Board	X		X		X	
District Staff Development		X				X
High School League Rep.					X	
Interagency Early Intervention Committee (IEIC)	X					
Literacy Council			X			
MSBA Legislative Liaison				X		
Policy Council		X			X	
Schedule C & D Committee						X
Student Reassignment		X				
Title VII	X					
Wellness/Nutrition				X		
(Number of Committees)	8	8	7	6	10	8
Adopt a School	High School	ALC	Rossman	Middle School	High School	Roosevelt

(1/19/2022 3:40:10 PM)

DATE: January 5, 2022

TO: Mark Jenson, Superintendent and Board of Education

FROM: Jason Kuehn, Director of Finance and Operations

SUBJECT: **Vehicle Mileage Reimbursement**

The District's vehicle mileage reimbursement rate is consistent with the IRS rules and regulations governing tax exempt travel reimbursement rate, which is evaluated and updated annually. Effective January 1, 2022, the IRS rate increased to 58.5 cents per mile, thus changing the District's reimbursement rate as well.

Because previous Board action established the District's mileage reimbursement rate with the IRS, no board action is needed. This is for information only.

cc: Jennifer Stangel
Nancy Olson
Josh Omang
Mike Suckert
Peter Lundin
Emily Sternberg
Trisha Mariotti
Renee Kerzman
Anne Skjold
Colin Gedrose
Daniel McGonigale
Amy Fish
Fran Rethwisch
Rob Nielsen

DATE: January 15, 2022

TO: Mark Jenson, Superintendent and Board of Education

FROM: Jason Kuehn, Director of Finance and Operations

SUBJECT: **Authorized Signers on Official Depositories**

I recommend that we approve updates in authorized signers on the District's Official Depository Accounts.

Recommend approval to remove Accountant Lori Nustad as a signer on all official accounts effective January 15, 2022.

Recommend approval to add Accountant Jennifer Stangel as an authorized signer on behalf of the District.

FIRST AMENDMENT TO DONATION AGREEMENT

THIS FIRST AMENDMENT TO DONATION AGREEMENT (the “Amendment”), made and entered into as of the 4th day of January, 2022 (the “Effective Date”), is by and between Detroit Lakes Independent School District #22 (“Detroit Lakes”) and Sanford Medical Center Fargo (“Sanford”).

WHEREAS, the parties entered into that certain Donation Agreement dated December 10, 2018 (the “Agreement”), whereby Sanford is making a contribution to Detroit Lakes in the amount of \$200,000, with annual installments of \$20,000 during a ten-year period; and

WHEREAS, in connection with such contribution, Detroit Lakes granted Sanford exclusive Health Care Presence advertising and signage recognition at all Detroit Lakes High School and Middle School campuses, as more fully set forth in the Agreement; and

WHEREAS, Detroit Lakes now desires to recognize Sanford’s commitment by granting certain exclusive naming rights to Sanford to the new athletic training room that will be attached to the remodeled Gymnasium located at the Detroit Lakes High School (the “Athletic Training Room”), all as more fully set forth below.

NOW, THEREFORE, the parties hereby agree as follows:

1. In consideration for the contribution set forth in the Agreement, Detroit Lakes hereby grants Sanford exclusive naming and corresponding signage recognition on the exterior and interior of the Athletic Training Room. Detroit Lakes herein irrevocably transfers, sets over and assigns to Sanford such exclusive naming recognition with respect thereto (the “Naming Recognition”) in perpetuity from and after the Effective Date, according to the terms of Section 2 below.
2. The official name of the Athletic Training Room shall be “Dr. Thomas Seaworth Sanford Orthopedics & Sports Medicine Athletic Training Room,” and shall be referred to as such in all such signage and advertising. Sanford may request that the name of the Athletic Training Room be changed on the condition that Detroit Lakes consents to the change, which consent will not be unreasonably withheld, and that Sanford absorbs all actual and reasonable signage costs associated with any such change. If the Athletic Training Room is no longer used for its intended purpose at any time, Sanford’s Naming Recognition shall transfer to such room that is intended to be Detroit Lakes’ current athletic training room. If, at the end of 10 years from the Effective Date, Detroit Lakes’ and Sanford are not parties to an athletic training agreement then the Training Room will be renamed to “Dr. Thomas Seaworth Athletic Training Room.”
3. In connection with the Naming Recognition, Sanford shall be entitled to have dominant and prominent signage, and the parties shall endeavor to mutually work together to determine the appearance, location, quantity and size of all signage, with final approval of said

signage to be in Detroit Lakes' sole discretion. The appearance, location and size of any and all signage and other forms of exposure shall conform to local regulations, building codes, and any other applicable laws.

4. Detroit Lakes shall be responsible for all costs and expenses associated with the permitting preparation, production, mounting and installation of such signage. Sanford shall be responsible for all costs and expenses associated with the design of such signage, and the parties acknowledge and agree that such costs and expenses are in addition to, and not part of, the contribution set forth in the Agreement.

5. Detroit Lakes shall be responsible for providing power to such signage, as reasonably required, and the costs and expenses associated with the maintenance and repair of said signage.

6. In addition to the Naming Recognition, Sanford acknowledges and agrees that Detroit Lakes may offer, grant, sell or otherwise convey the right to name any subordinate portion of the interior of the Athletic Training Room to third parties ("Subordinate Naming Rights"), subject to the exclusive Health Care Presence conveyed to Sanford in the Agreement. No such Subordinate Naming shall appear in any manner adjacent to, on the same wall as, or in any manner larger or superior to Sanford's signage.

7. Detroit Lakes and Sanford each warrant to the other that they are free to enter into this Amendment and that each has obtained the necessary and appropriate authorizations to grant the rights set forth in this Amendment. The parties further warrant that the person signing for and on behalf of each has been duly authorized and directed to sign and deliver this Amendment.

IN WITNESS WHEREOF, the parties have executed this Amendment as of the Effective Date.

DETROIT LAKES INDEPENDENT SCHOOL
DISTRICT #22

By _____
Its _____

SANFORD MEDICAL CENTER FARGO

By _____
Its _____

Date Adopted: 07/13/2015	File Number: Detroit Lakes Policy - 427
Date Revised:	

427 WORKLOAD LIMITS FOR CERTAIN SPECIAL EDUCATION TEACHERS

[Note: School districts are required by Minn. Rule 3525.2340, Subp. 4.B., to have a policy for determining the workload limits of special education staff who provide services to students who receive direct special education services 60 percent or less of the instructional day.]

[Note: Minn. Stat. § 179A.07, Subd. 1, of the Public Employers Labor Relations Act (PELRA) provides that a public employer is not required to meet and negotiate on matters of inherent managerial policy. Matters of inherent managerial policy include, but are not limited to, the organizational structure, selection of personnel, and direction and number of personnel. MSBA's position is that this policy is not a mandatory subject of bargaining. School districts, therefore, are cautioned to not relinquish their inherent managerial right to determine workload limits for special education teachers.]

I. PURPOSE

The purpose of this policy is to establish general parameters for determining the workload limits of special education staff who provide services to children with disabilities receiving direct special education services 60 percent or less of the instructional day.

II. DEFINITIONS

A. Special Education Staff; Special Education Teacher

"Special education staff" and "special education teacher" both mean a teacher employed by the school district who is licensed under the rules of the Minnesota ~~Board of Teaching Professional Educator Licensing and Standards Board~~ to instruct children with specific disabling conditions.

B. Direct Services

"Direct services" means special education services provided by a special education teacher when the services are related to instruction, including cooperative teaching.

C. Indirect Services

"Indirect services" means special education services provided by a special education teacher which include ongoing progress reviews; cooperative planning; consultation; demonstration teaching; modification and adaptation of the environment, curriculum, materials, or equipment; and direct contact with children with disabilities to monitor and observe.

D. Workload

“Workload” means a special education teacher’s total number of minutes required for all due process responsibilities, including direct and indirect services, evaluation and reevaluation time, management of individualized education programs (IEPs), travel time, parental contact, and other services required in the IEPs.

III. GENERAL STATEMENT OF POLICY

- A. Workload limits for special education teachers shall be determined by the appropriate special education administrator, in consultation with the building principal and the superintendent.
- B. In determining workload limits for special education staff, the school district shall take into consideration the following factors: student contact minutes, evaluation and reevaluation time, indirect services, management of IEPs, travel time, and other services required in the IEPs of eligible students.

IV. COLLECTIVE BARGAINING AGREEMENT UNAFFECTED

This policy shall not be construed as a reopening of negotiations between the school district and the special education teachers’ exclusive representative, nor shall it be construed to alter or limit in any way the managerial rights or other authority of the school district set forth in the Public Employers Labor Relations Act or in the collective bargaining agreement between the school district and the special education teachers’ exclusive representative.

Legal References: Minn. Stat. § 179A.07, Subd. 1 (Inherent Managerial Policy)
Minn. Rule 3525.0210, Subps. 14, 27, 44, and 49 (Definitions of “Direct Services,” “Indirect Services,” “Teacher,” and “Workload”)
Minn. Rule 3525.2340, Subp. 4.B. (Case Loads for School-Age Educational Service Alternatives)

Cross References: MSBA/MASA Model Policy 508 (Extended School Year for Certain Students with Individualized Education Programs)
MSBA/MASA Model Policy 608 (Instructional Services – Special Education)

Date Adopted: 11/21/1991	File Number: Detroit Lakes Policy - 428
Date Revised: 6/11/2012; 8/08/2016; 8/14/2017; 6/29/2020	

428 – SUBSTITUTE TEACHER PAY

It is the desire of Detroit Lakes Public Schools to attract and engage certified substitute teachers to continue its educational program in the absence of its regular staff.

All substitute teachers shall be licensed and have on file at the District Office necessary information for payroll purposes, including I-9 information, TRA number, Social Security number, W-4, etc. A valid background check must also be on record with the district. A district database of approved substitute teachers is provided to all district administrators and teachers for selection and/or placement of substitute teachers as needed.

Each substitute teacher shall be provided by the building administrator or his/her designee information appropriate to carry on the educational activities of the respective substitute assignment. This information shall include, but not be limited to, a seating chart, class schedule, lesson plans, attendance procedures, emergency procedures for room and students, and any other additional information that is pertinent concerning the classroom procedures.

Each substitute teacher is expected to provide a brief summary at the end of the school day on the activities and any special assignments or other information for the classes conducted during that day or substitute period.

Each substitute teacher shall sign a voucher for payment of substitute compensation which is to be counter signed by the building administrator and forwarded to the District Office by pay period by the building administrator for payroll processing.

Substitute teacher pay periods will be the same as for all other district employees on the 15th and 30th of the month with the cutoff dates for payroll preparation consistent with all other employees of the district.

Substitute teachers may attend specified workshop and district inservice sessions when offered. Inservice sessions which substitutes may attend will be posted on the district website at the beginning of each school year or when this information is known. No compensation will be afforded for workshops or inservice attendance. However, consideration will be given to the engagement of substitute teachers who are most familiar with the school and its educational programs.

ADMINISTRATION:

The administration of the Substitute Policy shall be the responsibility of the superintendent or his designee and shall be consistent with all provisions as promulgated by the school board.

SUBSTITUTE TEACHER COMPENSATION:

Category I:

1. The daily rate of pay for substitute teachers will be approved on a bi-annual basis during even-numbered years at the May or June board meetings with rates going into effect the following school year.

The daily rate of pay for 2020-2021 and 2021-2022 will be as follows: \$120.00 per full day and \$60.00 per half day with an added incentive for substitute teachers who are retirees of Detroit Lakes Public Schools to earn \$125.00 per full day and \$62.50 per half day.

2. Any interim substitute teaching sixteen consecutive student contact days for the same teacher in the same classroom shall earn the proration of the base of the BA lane of the present salary schedule retroactive to the first day of consecutive student contact days.

Category II:

1. Any teacher who substitutes more than thirty (30) days per school year for the same absent teacher shall be placed on the appropriate step and lane of the salary schedule retroactive to the first day of service in the school year after completion of the thirty (30) days. Experience will not be accepted beyond the 6th step of the salary schedule.
2. Pursuant to the provisions of the Affordable Care Act (ACA), long-term substitute teachers hired to work 30 or more hours per week shall be eligible to enroll in the group health insurance plan upon completion of a 90 day waiting period of continuous employment. Eligibility is also subject to any limitations contained in the contract between the insurance carrier and the School District. Insurance premium contribution, if given, will not be retroactive and shall begin on the first of the month after the substitute has been employed for 100 consecutive contract days and shall be subject to the limitations applying to all other teachers concerning District's obligation for insurance coverage.
3. The provisions of the Master Agreement shall not apply to substitutes employed less than thirty-one (31) days per year for the same absent teacher.
4. Substitutes who have completed thirty (30) days of teaching for the same teacher per school year shall receive prorated leaves. Example: A Substitute will receive one (1) day of sick leave per twelve (12) days of service; retroactive to the first day of service.

Payments to Substitutes When A School Day is Shortened:

The substitute teacher will be paid full day sub rate of pay when:

1. Normal school start and school day dismissing by 1:30 PM (or later), or at least five hours in length.
2. Delayed school start and normal dismissal.

The substitute teacher will be paid the half-day sub rate when:

1. Normal school start and school day dismissing before 1:30 PM.
2. Delayed school start combined with any early dismissal.

The substitute teacher will not be paid when:

1. School is cancelled (including a day where staff reports but school is cancelled after buses are out and partial student load is returned to home).

Cancellation Of Sub Assignment

1. In the event a subbing assignment has been cancelled or the substitute is no longer needed and is not notified of such and the substitute reports to the assigned building at the originally assigned time, the substitute will be paid the equivalent of the ½ day rate of sub pay.

Date Adopted: 05/13/85

File Number:

Date Revised: 12/8/03

Detroit Lakes Policy - 430

430 - TEACHER EVALUATION PLAN

A teacher will engage in a continuous three-year professional review cycle. Each year of the three-year cycle has defined roles, ongoing activities, and a continuous review of student data. During the first year of the cycle, an assigned summative evaluator conducts observations and a summative evaluation to develop a growth and development plan for the cycle. The expectation is that a teacher is effective and continually improves practice.

Charlotte Danielson's most current framework will be the tool used for observation (this includes a wide variety of rubrics for many school positions). Tenured teachers will have a minimum of two observations leading up to one formal, summative evaluation of 12 components during year one of the cycle. Untenured teachers will be evaluated three times per year on 5 components the first year, an additional four (9 total) the second year, and all 12 components during the last year. The untenured teacher will also have a formal summative evaluation each year.

Administrators need to share and discuss the Framework for Teaching Evaluation Instrument prior to evaluations as well as referring to it throughout the year as the rubric for their observation and evaluation discussions.

Tenured Teacher Evaluation Cycle

- Year One: 2 formal observations and one summative evaluation by a licensed supervisor (Includes 12 Components of Danielson Framework) Each observation and final summative will have a follow-up conference. Summative will include writing a professional goal.
- Year Two: Peer review with Instructional Coach (work on goal)
- Year Three: Student Engagement and Reflection

Probationary Teacher Evaluation Cycle

Each of the three probationary years shall include 3 formal observations and one summative evaluation by a licensed supervisor. (Includes 12 Components of Danielson Framework) Each observation and final summative will have a follow-up conference. Summative will include writing a professional goal.

- Year One: 5 Components
 - 1e (Designing Coherent Instruction); 2a (Creating an Environment of Respect and Rapport); 2c (Managing Classroom Procedures); 2d (Managing Student Behavior); 3c (Engaging Student Learning);
- Year Two: 4 Additional Components
 - 1f (Designing Student Assessment); 3a (Communicating with Students); 3d (Using Assessment in Instruction) or 4b (Maintaining Accurate Records); 4a (Reflecting on Teaching)
- Year Three: 3 Additional Components
 - 1c (Selecting Instructional Goals); 4c (Communicating with Families); 4f (Showing Professionalism)

***Special Education has slightly different rubrics chosen to include file review.

- ~~1. Observers will conduct a pre-evaluation meeting with staff each school year. The Detroit Lakes Performance Appraisal System process will be explained at that time.~~
- ~~2. The formal evaluation process shall consist of a minimum of three classroom observations and a summary evaluation. Tenured teachers will be on a three-year cycle for evaluation. During their scheduled year, a minimum of three observations, each followed by a post-observation conference using the district observation report will be completed.~~
- ~~3. Non-tenured teachers shall be evaluated in accordance with Minnesota State Law.~~
- ~~4. The first observation will be scheduled. Subsequent observations will be scheduled or unscheduled.~~
- ~~5. It is recommended, but not required, that all teachers be observed at least once each year. This process may be done informally.~~
- ~~6. A post-observation conference shall be held after each observation. These conferences should be held as soon as possible following the observation.~~
- ~~7. Section One (1) of the Detroit Lakes Public Schools Performance Appraisal Observation Report and data on the components observed/evaluated of the Detroit Lakes Public Schools Performance Appraisal System shall be completed/gathered by the observer and given to the teacher prior to the post-observation conference. The teacher will have the opportunity to comment on section Two (2) on what the observer has written.~~
- ~~8. The observer and the teacher should complete section Three (3) of the Detroit Lakes Public Schools Performance Appraisal Observation Report during the post-observation conference if applicable.~~
- ~~9. Using the Detroit Lakes Performance Appraisal Professional Evaluation Report and data on the components observed/evaluated of the Detroit Lakes Public Schools Performance Appraisal System, the observer shall complete a summary evaluation for each tenured teacher at least once every three years and each year for non-tenured teachers.~~
- ~~10. This procedure does not preclude evaluators using additional evaluation components as long as the district observation reports and the summary evaluation are placed in the teacher's personnel file.~~

Date Adopted: 12/15/1986	File Number: Detroit Lakes Policy - 491
Date Revised: 01/10/2000; 12/08/2008; 03/08/2010;	

491 - STAFF TRAVEL

GENERAL PROCEDURES

This policy applies to all staff on the payroll of District #22 and those individual authorized by school board action to be compensated for mileage or other travel costs in the conduct of school district business.

Prior approval (authorization) must be granted in writing (electronic time off request or other means) by the individual's supervisor and the Superintendent or designee prior to the actual incurrence of expenses and shall be subject to funds allocated for these purposes in the budget. Exceptions will be made to this condition providing the travel request bears written approval by the Superintendent.

Each claim for expenses for travel shall be certified by the claimant's signature that the expense is just and correct and that no part has been paid by District #22.

The supervisor's (or other appointed authority's) signature on the claimant's expense report for payment for such expenses will be considered evidence of approval of each expense item.

Travel advances will be authorized by the Superintendent or ~~Business Manager~~ Director of Finance & Operations from the Contingency Fund. Advances will be allowed for the full cost of lodging and commercial transportation. District #22 personnel shall submit supportive documentation for reimbursement of allowance for hotel/motel accommodations and commercial transportation. There will be no advances for mileage or meals.

Receipts will be required for certain expenses to be reimbursed. These includes receipts for parking fees, registration costs, hotel/motel accommodations, meals, car rental, and incidental supply costs incurred while performing the duties for the school. Costs for bus, taxi, or mileage do not require a receipt, but must be documented on the expense report stating dates as well as to/from destination.

All expense reports to be reimbursed will be submitted with receipts (as required above) and forwarded to the business office in a timely fashion. Such reports will be signed and dated by the supervisor prior to submission to the business office.

The procedure for travel reimbursement should follow the following steps: 1) Budget for the expense, 2) Obtain budget approval, 3) Submit request for travel, 4) Authorization by supervisor and Superintendent or designee, 5) Travel advance and/or reservation of district vehicle, 6) Travel as planned, 7) Submit expense report with receipts to supervisor, 8) Submit expense report with receipts to business office, 9) Expenses reimbursed to claimant.

INSURANCE

It shall be the responsibility of the employee to immediately notify the Business Office of an accident involving an employee, regardless of whether a district-owned vehicle is used.

When using a personal vehicle, it shall be the responsibility of the employee to maintain and be able to furnish proof of adequate automobile liability insurance at least in the minimum amounts prescribed by law.

AUTOMOBILE LEASING/RENTAL

District #22 will reimburse a claimant for car leasing/rental expenses, when a district vehicle, taxi, or bus is not possible, and the use of rental car or other common carrier is the best or least expensive method of transportation.

The type of vehicle rented must be appropriate for its intended use.

District #22 will reimburse user of costs of car rental to include the cost of insurance.

USE OF DISTRICT-OWNED VEHICLES

District personnel may utilize district-owned or leased vehicles, when available, when travel is required to conduct school business. Vehicles are to be reserved by completing a Field Trip Form on our online infinder system ~~by calling the Transportation/Business Office and arranging for district vehicle and credit cards.~~ A mileage log and pre-trip inspection is provided in each vehicle and must be completed by the vehicle operator for each use. It is the responsibility of the person to whom the vehicle is assigned that the vehicle is refueled and clean after use. Report any and all vehicle malfunctions immediately to the Transportation/Business Office so that they are remedied.

USE OF PRIVATELY-OWNED VEHICLES

District #22 will reimburse district personnel for use of their personal vehicle up to the rate consistent with Board Policy and IRS rules and regulations governing tax exempt travel reimbursement.

The use of a privately-owned vehicle shall be approved in advance by the supervisor or the Superintendent or designee for mileage incurred to be reimbursable.

The reimbursement for use of a privately-owned vehicle described in this section shall not allow additional reimbursement for cost incurred in the operation of any vehicle other than mileage rates as set forth, except that parking and toll expenses may be reimbursed. Traffic tickets, damage to a privately-owned vehicle, repair work, gas and oil, and other incidental costs attributable to the operation of the vehicle shall not be the responsibility of the school district.

The school district has hired vehicle and non-owned vehicle insurance to indemnify the district in the event of an accident involving a staff member using the employee's personal vehicle. However, employees using their own vehicle for school approved travel have "primary" legal responsibility in the event of an accident resulting in property damage or injury to passengers. In the event of an accident, worker's compensation may have some responsibility for employee only, but not students or non-employees who are passengers. Minnesota uses the no-fault law for automobile insurance. It is the employee's responsibility to review the adequacy of the limits of their personal automobile insurance coverage. This District does not allow transporting students in privately owned vehicles except in the case of an emergency.

AIR TRAVEL AND COMMERCIAL TRANSPORTATION

District employees may travel either in-state or out-of-state by commercial carrier when authorized in advance by the school board or the Superintendent. Air transportation shall be by coach class except in those

instances when unavailable. District employees may elect to fly via the local airlines to the metro area, but the reimbursement for said travel shall not exceed the comparative cost of said trip using school district vehicle and allowance for meals and hotel accommodations and take into consideration all the other related expense of travel requests.

MEALS

District #22 employees may claim reimbursement up to the actual amount paid for meals including tax and gratuities, when on approved travel, but shall not exceed the reimbursement rate established by the district including tax and gratuities. Any exceptions to the meal allowance must be approved by the supervisor and Superintendent. Receipts shall be required to document the actual meal expense and shall be attached to the report of travel expenses.

An employee on travel status between the employee's work station and a field assignment may claim reimbursement for meals under the following circumstances.

- A. Breakfast: providing the employee leaves home before 7:00 a.m. and is away from home residence, or acting as the official school representative to a school district interest, when meetings are held in Detroit Lakes.
- B. Noon Meal: employee may be reimbursed for noon meals, if the employee is on travel status outside the school district boundaries after 11:00 and not scheduled to return before 1:00 in the afternoon or acting as the official school representative to a school district interest, when meetings are held in Detroit Lakes.
- C. Dinner: providing such employee returns home after 7:00 p.m. or acting as the official school representative to a school district interest, when meetings are held in Detroit Lakes.

The District shall reimburse the employee up to the actual cost of meals limited to the amounts listed below for meals including tax and gratuities.

MEALS	BREAKFAST	NOON	DINNER
	\$11.00 13.00	\$12.00 16.00	\$21.00 26.00

The District shall reimburse an employee the actual cost (not subject to the limits above) for official breakfast, luncheon, or dinner banquet meeting and the cost of registration fee as may be required as part of an official function. A receipt shall be attached to the report of travel expenses to document the actual cost of the banquet.

HOTEL/MOTEL LODGING

When selecting lodging accommodations, employees shall use good judgment and consider the cost of hotel/motel accommodations and obtain approval from their supervisor prior to booking the lodging. District #22 personnel shall submit supportive documentation for reimbursement of hotel and motel accommodations. Choice of accommodations should be made in good judgment in regards to what is reasonable and consistent with what facilities are available. Receipts are required for all lodging claims to be reimbursed.

~~EXCERPTS FROM STAFF TRAVEL POLICY— MILEAGE—MEALS—HOTEL/MOTEL~~

~~USE OF PRIVATELY OWNED VEHICLES:~~

~~District #22 will reimburse district personnel for use of their personal vehicle up to the rate consistent with Board Policy and IRS rules and regulations governing tax exempt travel reimbursement. (\$.56 per mile—effective 1/1/2014)~~

~~The use of a privately owned vehicle shall be approved in advance by the supervisor or the Superintendent or designee for mileage incurred to be reimbursable.~~

~~The reimbursement for use of a privately owned vehicle described in this section shall not allow additional reimbursement for cost incurred in the operation of any vehicle other than mileage rates as set forth, except that parking and toll expenses may be reimbursed. Traffic tickets, damage to a privately owned vehicle, repair work, gas and oil, and other incidental costs attributable to the operation of the vehicle shall not be the responsibility of the school district.~~

~~**MEALS:** District #22 employees may claim reimbursement up to the actual amount paid for meals including tax and gratuities, when on approved travel, but shall not exceed the reimbursement rate established by the district including tax and gratuities.~~

~~Any exceptions to the meal allowance must be approved by the supervisor and Superintendent. Receipts shall be required to document the actual meal expense and shall be attached to the report of travel expenses.~~

~~An employee on travel status between the employee's work station and a field assignment may claim reimbursement for meals under the following circumstances:~~

- ~~A. **Breakfast:** providing the employee leaves home before 7:00 a.m. and is away from home-residence, or acting as the official school representative to a school district interest, when meetings are held in Detroit Lakes.~~
- ~~B. **Noon Meal:** employee may be reimbursed for noon meals, if the employee is on travel status outside the school district boundaries after 11:00 and not scheduled to return before 1:00 in the afternoon or acting as the official school representative to a school district interest, when meetings are held in Detroit Lakes.~~
- ~~C. **Dinner:** providing such employee returns home after 7:00 p.m. or acting as the official school representative to a school district interest, when meetings are held in Detroit Lakes.~~

~~The district shall reimburse the employee up to the actual cost of meals limited to the amount listed below for meals including tax and gratuities.~~

MEALS	BREAKFAST	NOON	DINNER
	\$9.00 \$13.00	\$11.00 \$16.00	\$19.00 \$26.00

~~The district shall reimburse employee the actual cost (not subject to the limits above) for official breakfast, luncheon, or dinner banquet meeting and the cost of registration fee as may be required as part of an official function. A receipt shall be attached to the report of travel expenses to document the actual cost of the banquet.~~

~~HOTEL/MOTEL LODGING~~

~~When selecting lodging accommodations, employees shall use good judgment and consider the cost of hotel/motel accommodations and obtain approval from their supervisor prior to booking the lodging. District #22 personnel shall submit supportive documentation for reimbursement of hotel and motel accommodations. Choice of accommodations should be made in good judgment in regards to what is reasonable and consistent with what facilities are available. Receipts are required for all lodging claims to be reimbursed.~~

DETROIT LAKES PUBLIC SCHOOLS Employee Report of Travel Expense

Period of Reimbursement: From: _____ To: _____

Employee: _____ Building Assignment: _____

Employee Address: _____
Address City Zip

Mileage**

Date	Where Traveled		Purpose	Method of Travel	Number of Miles	Reimbursement	
	From	To				Rate	Amount
Mileage Total						0.00	

** - Travel information is required even if no mileage was incurred.

Travel Expenses

Date	Location (City) of Vendor	Meals^^			Lodging	Misc.	Total
		Breakfast	Lunch	Dinner			
Total Expenses						0.00	

^^ - Itemized receipts are required for all reimbursements. Credit card receipts with total only will not be accepted.

Reimbursement Total 0.00

I certify that the above itemized statement of mileage and travel expense is true and correctly sets forth the mileage traveled, and dates when and how traveled and the purpose thereof.

Employee Signature

Date

Administrator Signature

Date

NOTE: No claim shall be paid until a full itemized statement has been furnished. All expenses, other than bus, taxi, or mileage of \$1.00 or more, to be reimbursed shall have a receipt and shall show the place, date, and for which expenses the money was paid. PLEASE submit all claims for reimbursement as promptly as possible. (Policy Tab)

Date Adopted: 12/14/87	File Number:
Date Revised: 02/10/03, 5/10/10	Detroit Lakes Policy - 521

521 - STUDENT DISABILITY NONDISCRIMINATION

[Note: School districts are required by statute to have a policy addressing these issues.]

I. PURPOSE

The purpose of this policy is to protect ~~disabled~~ students with disabilities from discrimination on the basis of disability and to identify and evaluate learners who, within the intent of Section 504 of the Rehabilitation Act of 1973, need special services, accommodations, or programs in order that such learners may receive the required free appropriate public education.

II. DEFINITIONS

- A. For purposes of this policy, “disability harassment” means unwelcome physical, verbal, or nonverbal conduct based upon a student’s disability, perceived disability, or record of disability, and when the conduct has the purpose or effect of interfering with the student’s educational performance; or of creating an intimidating, hostile, or offensive learning environment; or of interfering with one’s ability to participate in or benefit from a class or an educational program or activity. Such harassment may occur where conduct is directed at the characteristics of a student’s current or past disabling condition or a perceived condition, such as negative comments about speech patterns, movement, physical impairments or defects/appearances, or the like. Such harassment may further occur where conduct is directed at or pertains to a student’s genetic information.
- B. For purposes of this policy, “disability discrimination” generally means the differential treatment of an individual based on an actual or perceived disability in a manner that materially and substantially interferes with (1) the individual’s educational opportunities or performance or (2) the individual’s ability to participate in school functions or activities or receive school benefits, services, or privileges. Disability discrimination does not include any services or accommodations provided to a student in accordance with Section 504, the Individuals with Disabilities Education Act, the Minnesota Human Rights Act, or any other applicable law.

III. GENERAL STATEMENT OF POLICY

- A. ~~Disabled students~~ Students with disabilities who meet the criteria of Paragraph C. are protected from disability harassment and disability discrimination

discrimination on the basis of a disability.

- B. It is the responsibility of the school district to identify and evaluate learners who, within the intent of Section 504, need special services, accommodations, or programs in order that such learners may receive free appropriate public education.
- C. For this policy, a learner who is protected under Section 504 is one who:
 - 1. has a physical or mental impairment that substantially limits one or more major life activities, including learning; or
 - 2. has a record of such impairment; or
 - 3. is regarded as having such impairment.
- D. Learners may be protected from disability discrimination and be eligible for services, accommodations, or programs under the provisions of Section 504 even though they are not eligible for special education pursuant to the Individuals with Disabilities Education Act.

IV. COORDINATOR

Persons who have questions, comments, or complaints should contact the Superintendent regarding grievances or hearing requests regarding disability issues. The Superintendent's contact information is: Mark Jenson, 702 Lake Avenue, Detroit Lakes, MN 56501, (218) 847-9271, markjenson@detlakes.k12.mn.us. This person is the school district's Americans with Disabilities Act Section 504 Coordinator.

V. REPORTING PROCEDURES

- A. Any person who believes he or she has been the victim of harassment or discrimination on the basis of disability by a pupil, teacher, administrator or other school personnel of the school district, or any person with knowledge or belief of conduct which may constitute disability discrimination, toward a pupil, teacher, administrator or other school personnel should report the alleged acts immediately to the principal of the building at which the conduct occurred. The school district encourages the reporting party or complainant to use the Student Disability Discrimination Grievance Report Form available from the principal of each building, the school district office, and on the school district's website, but oral reports shall be considered complaints as well. If the complaint involves a principal, the complaint may be filed with the school district's Superintendent.
- B. The building principal is the person responsible for receiving oral or written reports of disability harassment discrimination. Any school district personnel who receives a report of disability discrimination must inform the building principal immediately. For purposes of this policy, immediately means as soon as possible, but no later than within one business day.

- C. Upon receipt of a report, the principal must notify the Superintendent immediately, without screening or investigating the report. The principal may request, but may not insist upon a written complaint. A written statement of the facts alleged, along with a brief description of how the complaint was handled at the building level, will be forwarded as soon as practicable by the principal to the Superintendent. If the report was given verbally, the principal shall personally reduce it to written form as soon as possible, and by no later than within two business days and forward it to the Superintendent.
- D. The School Board hereby designates the school district's Superintendent as the administrator ultimately responsible to receive reports or complaints of disability discrimination. If the complaint involves the Superintendent, the complaint shall be filed directly with the School Board Chair.
- E. The school district shall conspicuously post the names of the Superintendent, including mailing address, email address, and telephone numbers.
- F. Submission of a good faith complaint or report of disability discrimination will not affect the complainant or reporter's future employment, grades or work assignments.
- G. Use of formal reporting forms is not mandatory.
- H. The school district will respect the privacy of the complainant, the individual(s) against whom the complaint is filed, and the witnesses as much as possible, consistent with the school district's legal obligations to investigate, to take appropriate action, and to conform with any discovery or disclosure obligations. However, the school district is unable to guarantee confidentiality to any individual.

VI. INVESTIGATION

- A. By authority of the school district, the Superintendent, upon receipt of a report or complaint alleging disability discrimination, shall immediately undertake or authorize an investigation. The investigation may be conducted by school district officials or by a third party designated by the school district.
- B. The investigation may consist of a review of written witness statements or personal interviews with the complainant, the individual(s) against whom the complaint is filed, and others who may have knowledge of the alleged incident(s) or circumstances giving rise to the complaint. The investigation may also consist of any other methods and a review of any documents deemed pertinent by the investigator. The scope of the investigation will depend on the circumstances of each complaint.
- C. In determining whether alleged conduct constitutes a violation of this policy, the school district should consider, but is not limited to, the surrounding circumstances, the nature of the behavior, past incidents or past or continuing patterns of behavior, the relationships between the parties involved and the context in which the alleged

incidents occurred. Whether a particular action or incident constitutes a violation of this policy requires a determination based on all the facts and surrounding circumstances and the district shall use a preponderance of the evidence standard in its determination.

- D. In addition, the school district will take immediate steps to protect the complainant, pupils, teachers, administrators or other school personnel pending completion of an investigation of alleged disability discrimination. Protective measures, if any, will be based on the circumstances of each situation and may include, but are not limited to, counseling, academic support, and scheduling changes for classes or extracurricular activities. Upon receipt of a complaint, the school district will engage in discussions with the complainant about whether any proactive measures are necessary. Any protective measures will be implemented at the discretion of the school district and will be designed by the school district to minimize the burden on a pupil's educational program.
- E. To the extent practicable, the investigation will be completed within 30 days of the date the complaint was filed. The investigator will make a written report upon completion of the investigation. The report shall include a determination of whether the allegations have been substantiated as factual using a preponderance of the evidence standard and whether they appear to be violations of this policy in accordance with the definitions outlined in this policy. The breadth and detail of the investigation report will depend on the circumstances of each complaint.

VII. SCHOOL DISTRICT ACTION

- A. Upon receipt of a report or in the event of a substantiated complaint of disability harassment or discrimination, the school district will take appropriate action. Such action may include, but is not limited to, warning, suspension, exclusion, expulsion, transfer, remediation, termination or discharge. School district action taken for violation of this policy will be consistent with requirements of applicable collective bargaining agreements, Minnesota and federal law and school district policies.
- B. The result of the school district's investigation of each complaint filed under these procedures will be reported in writing to the complainant and to the respondent within 30 days of the date the complaint was filed, to the extent practicable and to the extent permitted by the Minnesota Government Data Practice Act, the Family Educational Rights and Privacy Act and any other applicable law. In the event the report cannot be provided to the complainant and respondent within 30 days, the school district will notify both parties, and will provide an anticipated date of report completion.

VIII. REPRISAL/RETALIATION

The school district will discipline or take appropriate action against any pupil, teacher, administrator, third party, or other school personnel who retaliates against any person who makes a good faith report of alleged disability discrimination, or any person who testifies, assists or participates in an investigation, or who testifies, assists or participates in a

proceeding or hearing relating to such discrimination. Retaliation includes, but is not limited to, any form of intimidation, reprisal or harassment.

Legal References: Pub. L. 110-325, 122 Stat. 3553 (ADA Amendments Act of 2008, § 7)
29 U.S.C. § 794 et seq. (Rehabilitation Act of 1973, § 504)
34 C.F.R. Part 104 (Implementing Regulations)

Cross References: MSBA/MASA Model Policy 402 (Disability Nondiscrimination)



Detroit Lakes Public Schools

K-12 Student / Staff Calendar

2022-2023

168 Student Contact Days
 9 Teacher Inservice/Conference/Work Days
 177 Teacher Contract Days

- ◇ New Teacher Inservice
- Teacher Inservice/Work Days
- ⊕ P/T Conferences
- Holidays
- End of Semester/Trimester
- Beginning/Ending Days
- ⏏ Early Dismissal Days

- 2022**
- Aug. 24-25 New Teacher Inservice
 - Aug 29-31 Teacher Workshop
 - Sept. 5 Labor Day - No School
 - Sept. 6 First Day of School (Gr. 6-12)
 - Sept. 8 First Day of School (Gr. K-5)
 - Oct. 5 Early Dismissal
 - Oct. 20-21 MEA - No School
 - Oct. 24 HS P/T Conf. 4:00 p.m.
 - Oct. 27 MS P/T Conf. 4:00
 - Nov. 1 MS P/T Conf. 4:00
 - Nov. 2 Early Dismissal
 - Nov. 4 Semester 1 Midterm—HS (42)
 - Nov. 14 HS P/T Conf. 4:00 PM
 - Nov. 17&22 Elem. P/T Conf. 4:00 p.m.
 - Nov. 23 End of First Trimester (55)
 - Nov. 24-25 Thanksgiving Holiday
 - Dec. 22 Winter Break Begins

July 2022

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August 2022

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	◇24	◇25	26	27
28	○29	○30	○31			

September 2022

S	M	T	W	T	F	S
				1	2	3
4	□5	□6	7	□8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October 2022

S	M	T	W	T	F	S
						1
2	3	4	⏏5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	□20	□21	22
23	□24	25	26	□27	28	29
30	31					

- 2023**
- Jan. 3 Teacher Inservice—No School
 - Jan. 4 Classes Resume
 - Jan. 16 Holiday—No School
 - Jan. 20 End of First Semester - HS (85)
 - Feb. 1 Early Dismissal
 - Feb. 21 Teacher Inservice—No School
 - Feb. 20 Holiday - No School
 - Feb. 27 HS P/T Conf. 4:00 P.M.
 - Mar. 1 Early Dismissal
 - Mar. 3 End of Second Trimester (58)
 - Mar. 7&9 MS P/T Conf. 4:00 p.m.
 - Mar. 13 Holiday—No School
 - Mar. 14 Teacher Inservice No School
 - Mar. 16&21 Elem. P/T Conf. 4:00 p.m.
 - Mar. 20 HS P/T Conf. 4:00 p.m.
 - Mar. 24 Semester 2 Midterm - HS (41)
 - Apr. 7-10 Spring Break – No School
 - May 21 Graduation
 - May 25 Last Day of School
 - End of Third Trimester (55)
 - End of Second Semester (83)
 - May 26 Teacher Inservice
 - May 29 Memorial Day
 - June Kindergarten Round-up

November 2022

S	M	T	W	T	F	S
		□1	□2	3	4	5
6	7	8	9	10	11	12
13	□14	15	16	□17	18	19
20	21	□22	□23	□24	□25	26
27	28	29	30			

December 2022

S	M	T	W	T	F	S
					1	2
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17	18	19	20	21	□22	□23
24	25	26	27	28	29	30
31						

January 2023

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15	□16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 2023

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12	13	14	15	16	17	18
19	□20	○21	22	23	24	25
26	□27	28				

March 2023

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12	□13	○14	15	□16	17	18
19	□20	□21	22	23	24	25
26	27	28	29	30	31	

April 2023

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9	□10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May 2023

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14	15	16	17	18	19	20
21	22	23	24	□25	○26	27
28	□29	30	31			

June 2023

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

***Snow Days will be E-Learning Days**

DATE: January 11, 2022

TO: Mark Jenson, Superintendent and Board of Education

FROM: Jason Kuehn, Director of Finance and Operations

SUBJECT: **Construction Change Orders – High School and Middle School**

Attached and summarized below are the Change Orders for the January 2022 School Board meeting, listed by project location and by contractor.

High School:

Change Order #023 - CE #098: Kitchen Area Contractor: Bergstrom Electric, Inc. Dishwasher Exhaust Switch	\$4,334.00
Change Order #022 - CE #097: MP Gym & Weight Room Renovation Contractor: Bergstrom Electric	\$18,929.00
Change Order #009 - CE #097: MP Gym & Weight Room Renovation Contractor: DOW Acoustics	\$37,125.00
Change Order #011 - CE #097: MP Gym & Weight Room Renovation Contractor: Haataja Contracting	\$47,560.99
Change Order #004 - CE #097: MP Gym & Weight Room Renovation Contractor: Jwood Sports Flooring, LLC	\$46,700.00
Change Order #026 - CE #097: MP Gym & Weight Room Renovation Contractor: Ledgestone, Inc.	\$67,281.00
Change Order #007 - CE #097: MP Gym & Weight Room Renovation Contractor: Merit Painting	\$16,854.00
Change Order #005 - CE #097: MP Gym & Weight Room Renovation Contractor: Mn-Kota Concrete	\$18,300.00
Change Order #012 - CE #097: MP Gym & Weight Room Renovation Contractor: Northwest Cabinets	\$1,025.27
Change Order #008 - CE #097: MP Gym & Weight Room Renovation Contractor: Red River Glazing	\$31,990.00

Change Order #004 - CE #097: MP Gym & Weight Room Renovation
Contractor: WCS1 LLC \$500.00

Total High School Change Orders \$290,599.26

Middle School

Change Order #002 - CE #076: Landscaping & Irrigation
Contractor: S&S Landscaping \$7,150.00

Change Order #007 - CE #049: Add Sprinkler Heads
Contractor: Premium Painting & Drywall
Added Sprinkler Heads in DLMS Commons \$1,308.00

Total Middle School Change Orders \$8,458.00

TOTAL CHANGE ORDERS \$290,057.26

Recommend approval of the above listed Change Orders.

**CCO #002**

Zerr Berg Architects/Gehrtz Construction Services
 510 4th Ave. N
 Fargo, North Dakota 58102
 Phone: (701) 280-0187
 Fax: (701) 280-9021

Project: 18-066 B - Detroit Lakes Roosevelt Elementary Addition &
 Renovation
 510 11th Avenue SE
 Detroit Lakes, Minnesota 56501

Subcontract Change Order #002: CE #076 - Landscaping and Irrigation Extras

CONTRACT COMPANY:	S & S Landscaping Co. Inc. 2777 Fiechtner Drive Fargo, North Dakota	CONTRACT FOR:	SC-18-066 B-029:32B Landscaping/Irrigation
DATE CREATED:	11/19/2021	CREATED BY:	Sean Vadnais (Gehrtz Construction Services)
CONTRACT STATUS:	Approved	CHANGE REASON:	Construction Change
ACCOUNTING METHOD:	Amount Based	TOTAL AMOUNT:	\$7,150.00

DESCRIPTION:CE #076 - Landscaping and Irrigation Extras

Add irrigation where storm chambers were installed to the east of the maintenance building. Add seeding to the north of bus loop where new underground was run.

ATTACHMENTS:

[Roosevelt School extra.pdf](#)

CHANGE ORDER LINE ITEMS:

The original (Contract Sum)	\$ 43,075.00
Net change by previously authorized Change Orders	\$ 3,153.00
The contract sum prior to this Change Order was	\$ 46,228.00
The contract sum will be increased by this Change Order in the amount of	\$ 7,150.00
The new contract sum including this Change Order will be	\$ 53,378.00
The contract time will not be changed by this Change Order by	

S & S Landscaping Co. Inc.
 Fargo, North Dakota

Gehrtz Construction Services
 Fargo, North Dakota

DocuSigned by:

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DocuSigned by:

8E9E9879A56749C...

Detroit Lakes Public Schools
 Detroit Lakes, Minnesota

Zerr Berg Architects
 Fargo, North Dakota

DocuSigned by:

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DocuSigned by:

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S & S LANDSCAPING

2777 Fiechtner Dr.

Fargo, North Dakota 58107

Phone 701-235-1515

QUOTATION

www.sandslandscaping.com

PROJECT: Roosevelt School
Detroit Lakes, MN

DATE: November 1, 2021

ITEM:

ITEM#	DESCRIPTION	UNIT	QTY	UNIT PRICE	EXTENSION
ADDITIONAL WORK					
A	Landscaping (Seeding areas north of bus loop and east of maintenance garage not on plans)	LS	1	\$2,900.00	\$2,900.00
B	Irrigation (irrigating area east of maintenance building)	LS	1	\$4,250.00	\$4,250.00

Total Of Above

\$7,150.00

AUTHORIZED SIGNATURE FOR ACCEPTANCE OF MATERIALS, LABOR, AND PROVISIONS OF THIS QUOTE ARE DUE WITHIN THIRTY (30) DAYS

ACCEPTED BY: _____

S & S LANDSCAPING CO., INC.

TITLE: _____

BY: _____
Dave Liquin, RLA



CCO #007

Zerr Berg Architects/Gehrtz Construction Services
510 4th Ave. N
Fargo, North Dakota 58102
Phone: (701) 280-0187
Fax: (701) 280-9021

Project: 18-066A - Detroit Lakes Middle School
500 11th Avenue SE
Detroit Lakes, Minnesota 56501

Subcontract Change Order #007: CE #049 - Add two sprinkler heads under commons stairs

Table with contract details: CONTRACT COMPANY (Summit Fire Protection, Inc.), CONTRACT FOR (SC-18-066A-012:21 Building Sprinkler), DATE CREATED (11/08/2021), CREATED BY (Sean Vadnais), CONTRACT STATUS (Approved), CHANGE REASON (Construction Change), ACCOUNTING METHOD (Amount Based), TOTAL AMOUNT (\$1,308.00)

DESCRIPTION: CE #049 - Add two sprinkler heads under commons stairs
Added two sprinkler heads under the commons stairs per the state inspectors' comments.

ATTACHMENTS: Proposal and Contract DI Middle School .pdf

CHANGE ORDER LINE ITEMS:

Table showing financial breakdown: The original (Contract Sum) \$ 86,933.00, Net change by previously authorized Change Orders \$ 14,041.00, The contract sum prior to this Change Order was \$ 100,974.00, The contract sum will be increased by this Change Order in the amount of \$ 1,308.00, The new contract sum including this Change Order will be \$ 102,282.00

Summit Fire Protection, Inc.
Fargo, North Dakota

Gehrtz Construction Services
Fargo, North Dakota

DocuSigned by: [Signature]
138C905DEC1E40C

DocuSigned by: Dan Kleist
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Detroit Lakes Public Schools
Detroit Lakes, Minnesota

Zerr Berg Architects
Fargo, North Dakota

DocuSigned by: Jason Kuehn
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Proposal and Contract

Summit Fire Protection Co. ("Summit Fire") makes the following proposal (the "Proposal"):

Date of Proposal: September 22, 2021

Proposal Submitted To: Gehrtz Construction Services
Address: 510 4th AVE N
Fargo ND 58102

Attention: Sean Vadnais

Regarding: Adding Fire Sprinkler Heads
Detroit Lakes Middle School

Specifications: The equipment to be provided by Summit Fire Protection as part of this Proposal, as well as design and installation services, are sometimes collectively referred to in this Proposal as the "Project". NFPA 13, together with the Specifications described in those certain plans dated _____.

SCOPE OF WORK

Summit Fire Protection shall provide the necessary labor and materials to add two upright fire sprinklers under the staircase on the main level. Work is to be performed during normal working hours and days. All work to be in accordance with NFPA 13 and the Authority Having Jurisdiction.

EXCLUSIONS

- Painting and patching.
- Overtime or after-hours labor
- Electrical wiring (tamper switches, flow switches, horn/strobes, alarm, alarm panel, etc.).
- Fire alarm system or audible alarms.
- Central monitoring of sprinkler system(s).
- Power

Contract Price: Summit Fire Protection shall perform the above described work at the following price: \$ **1,308.00** ONE THOUSAND THREE HUNDRED EIGHT DOLLARS (the "Contract Price").

Completion of the Project: Summit Fire Protection offers to provide to Owner the equipment, supplies and materials, as well as the design and installation services and labor to complete the Project, as described in the Specifications. This Proposal shall be null and void, at Summit Fire Protection's option, if Summit Fire Protection does not receive a signed acceptance of this Proposal by Owner after 30 days. In order to guarantee pricing, Owner may be required to pay for materials at the time of acceptance of this Proposal.

General Conditions: The General Conditions attached to this Proposal are a part of this Proposal. Upon acceptance of this Proposal by Owner, the General Conditions will be a part of the contract between Summit and Owner.

SUMMIT FIRE PROTECTION CO:

By: James Graber
Signature

James Graber
Print Name

Fire Sprinkler Project Manager

Phone: (701) 219-9259

OWNER ACCEPTANCE OF PROPOSAL

Summit Fire Protection's Proposal is hereby accepted and agreed to by Owner. Owner acknowledges that Owner received and read the Proposal and the attached General Conditions. Upon acceptance by Owner, this Proposal, along with the attached General Conditions, will be a binding contract between Summit Fire Protection and Owner.

OWNER:

By: _____
Signature

Print Name

Date

SUMMIT FIRE PROTECTION CO. PROPOSAL AND CONTRACT GENERAL CONDITIONS

These General Conditions are attached to and made a part of the Summit Fire Protection Proposal and Contract to which they are attached (collectively, the "Contract") as if fully set forth on the front page of the Contract. As used in these General Conditions, "Summit Fire Protection," "Owner," "Project," and "Contract Price" shall have the same meanings as those terms have in the Contract.

1. **Payment.** Owner agrees to pay the Contract Price for the Project as and when required in the Contract. If Owner fails to pay the Contract Price, or any installment thereof, within ten (10) days after the date the same is due and payable, Owner shall automatically be assessed and shall pay a late charge equivalent to three percent (3%) of the amount of such late payment, together with interest on such late payment at the lower of the maximum rate allowed by applicable law or the rate of eighteen percent (18%) per annum.
2. **Changes.** Except for substitutions, as described below in this paragraph, any alteration or modification to the Project must be documented and approved by Summit Fire Protection and Owner by a written change order signed by Summit Fire Protection and Owner. Summit Fire Protection reserves the right to require Owner to pay for all change order items (labor, equipment and any other materials) at the time of signing the change order. In the event of discontinuations, changes or the unavailability of specific equipment or materials described in the Specifications, Summit Fire Protection will have the right to substitute equipment and materials with substantially similar quality and features; provided, however, that if the replacement items are more expensive, then Summit Fire Protection shall notify Owner and Owner may elect whether to pay the additional expense (as an increase to the Contract Price) or to modify the Proposal to include less expensive items, if available, that would not increase the Contract Price.
3. **Limited Warranty.** All materials and labor supplied by Summit Fire Protection will be warranted for one (1) year from the date of completion of the Project. Upon request, Summit Fire Protection will supply a signed warranty letter to Owner, which states the completion date of the Project and the warranty termination date. Certain equipment may include manufacturer's warranties. Summit Fire Protection provides no additional warranty on such equipment. Owner shall have the right to seek enforcement of any such manufacturer's warranty. Summit Fire Protection shall have no obligation to seek enforcement of any such manufacturer's warranty against the manufacturer. Any labor or other services requested by Owner of Summit Fire Protection in connection with Summit Fire Protection's warranty after the one (1) year warranty termination date shall be paid by Owner to Summit Fire Protection based on Summit Fire Protection's standard fees and charges at the time. No other express or implied warranties are made by Summit Fire Protection. Summit Fire Protection's warranty shall not apply with respect to misuse, abuse or any use that is not in conformity with all applicable specifications and instructions. Except as specifically set forth in this Contract, Summit Fire Protection, and/or its agents and representatives makes no warranty or representation, express or implied, with respect to use, construction standards, workmanship, materials, merchantability or fitness for a particular purpose.
4. **Taxes.** Any taxes or other governmental charges related to the Project shall be paid by Owner to Summit Fire Protection and shall be in addition to the Contract Price. In addition, if any fees or permits (such as one or more building permits) are required in connection with the Project, Owner shall secure and pay for any such fees and permits, the cost of which shall be in addition to the Contract Price.
5. **Unavoidable Delays.** To the extent any time period for performance by Summit Fire Protection applies, Summit Fire Protection shall not be responsible for any delays due to federal, state or municipal actions or regulations, strikes or other labor shortages, equipment or other materials delays or shortages, acts or omissions of Owner, or any other events or causes beyond the control of Summit Fire Protection.
6. **Access.** Owner shall allow Summit Fire Protection to have reasonable access to the job site to allow the completion of the Project on the dates and at the times requested by Summit Fire Protection personnel.
7. **Risk of Loss.** Risk of loss shall pass to Owner at the time the equipment and other materials that are part of the Project are delivered to the job site. This means that, for example, in the event of damage or destruction due to casualty, or in the event of theft, Owner shall be responsible for payment for such equipment and materials even if the Project has not been completed. Title to the equipment and other materials shall be held by Summit Fire Protection until payment in full of the Contract Price, at which time title shall pass to Owner. Summit Fire Protection shall have the right to remove the equipment and other materials that are a part of the Project if payment of the full Contract Price is not made by Owner immediately upon completion of the Project. That right shall be in addition to, and not in limitation of, Summit Fire Protection other rights and remedies.
8. **Limitation of Liability and Remedies.** The Project is not an insurance policy or a substitute for an insurance policy. In the event of any breach, default or negligence by Summit Fire Protection under this Contract, Owner agrees that the maximum liability of Summit Fire Protection shall not exceed an amount equal to the Contract Price. Owner expressly waives any right to make any claim in excess of that amount. Further, Owner waives any right to any claims for punitive, exemplary or consequential damages. Owner shall provide Summit Fire Protection with reasonable notice of any claim and a reasonable opportunity to cure the alleged breach or default. Owner shall indemnify, defend and hold Summit Fire Protection harmless from and against claims, actions, costs and expenses, including reasonable legal fees and costs, arising out of any injury, death or damage occurring on or about the job site unless caused by the gross negligence or willful misconduct of Summit Fire Protection.
9. **Owner's Failure to Pay.** If Owner fails to pay any amount due to Summit Fire Protection as and when required, Summit Fire Protection shall have the right, but not the obligation, to immediately stop work on the Project and Summit Fire Protection may pursue any and all available remedies, including the right to place a lien against the Project site. In addition, Owner shall be obligated to reimburse Summit Fire Protection for reasonable legal fees and costs incurred by Summit Fire Protection in the enforcement of this Contract.
10. **Binding Arbitration Agreement.** Except as otherwise set forth in Section 10 above, in the event of any dispute between Owner and Summit Fire Protection, whether during the performance of the work and services contemplated under this Contract or after, Owner and Summit Fire Protection agree to negotiate in good faith towards the resolution of the dispute. If Owner and Summit Fire Protection are unable to resolve the dispute within twenty (20) days after the date the dispute arises, then Owner and Summit Fire Protection agree to resolve the dispute through binding arbitration. All disputes arising out of or relating to this Contract including, without limitation, claims relating to the formation, performance or interpretation of this Contract, and claims of negligence, breach of contract and breach of warranty, which are not resolved either through direct negotiation as provided above, shall be resolved by binding arbitration under the Construction Industry Arbitration Rules of the American Arbitration Association then in effect. This arbitration agreement will be governed by the Federal Arbitration Act and the Minnesota Uniform Arbitration Act. Arbitration will be commenced by written demand for arbitration filed with the American Arbitration Association and the notice of filing, together with a copy of the written demand for arbitration, be provided to the other party in accordance with the notice provisions of this Contract. However, no arbitration or legal action will be commenced following expiration of the application statute of limitations or repose. Judgment on the arbitration award will be confirmed in any court with jurisdiction. Owner and Summit Fire Protection agree that any subcontractor, material supplier, or sub-subcontractor may be made a party to the arbitration proceeding. Venue for the arbitration will be Ramsey County, Minnesota. Summit Fire Protection expressly reserves all mechanics lien rights under Chapter 514 of the Minnesota Statutes and may take such other legal action as is needed to perfect such rights. The provisions contained in this paragraph will survive the completion of construction and termination of this Contract.
11. **Miscellaneous.** The headings used herein are for convenience only and are not to be used in interpreting this Contract. This Contract shall be construed, enforced and interpreted under the laws of the State of Minnesota. This Contract may not be modified, amended or changed orally, but only by an agreement in writing signed by the parties hereto. Neither party shall be deemed to have waived any rights under this Contract unless such waiver is given in writing and signed by such party. If any provision of this Contract is invalid or unenforceable, such provision shall be deemed to be modified to be within the limits of enforceability or validity, if feasible; however, if the offending provision cannot be so modified, it shall be stricken and all other provisions of this Contract in all other respects shall remain valid and enforceable. This Contract is not assignable by Owner. This Contract is the entire agreement between the parties regarding the subject matter of this Contract; any prior or simultaneous oral or written agreement regarding the subject matter hereof is superseded by this Contract.



CCO #023

Zerr Berg Architects/Gehrtz Construction Services
 510 4th Ave. N
 Fargo, North Dakota 58102
 Phone: (701) 280-0187
 Fax: (701) 280-9021

Project: 18-065 - Detroit Lakes High School Additions & Renovations
 1301 Roosevelt Avenue,
 Detroit Lakes, Minnesota 56501

Subcontract Change Order #023: CE #098 - Card Reader for 238A & Dishwasher Exhaust Switch

CONTRACT COMPANY: Bergstrom Electric, Inc. 4120 14th Ave N Fargo, North Dakota 58102	CONTRACT FOR: SC-18-065-034:26 Electrical
DATE CREATED: 11/17/2021	CREATED BY: James Lansing (Gehrtz Construction Services)
CONTRACT STATUS: Approved	CHANGE REASON: Owner Requested
ACCOUNTING METHOD: Amount Based	TOTAL AMOUNT: \$4,334.00

DESCRIPTION:
CE #098 - Card Reader for 238A & Dishwasher Exhaust Switch
 Attached are some electrical changes in areas B & C.

ATTACHMENTS:
PR 56 (BEI CO#132) - Pilot Switch and 238A Card Reader.pdf, 2018323 DL High School PR-56 Card Reader for IT 238A & Dishwasher Exhaust Switch.pdf

CHANGE ORDER LINE ITEMS:

The original (Contract Sum)	\$ 3,527,125.00
Net change by previously authorized Change Orders	\$ 311,411.00
The contract sum prior to this Change Order was	\$ 3,838,536.00
The contract sum will be increased by this Change Order in the amount of	\$ 4,334.00
The new contract sum including this Change Order will be	\$ 3,842,870.00
The contract time will not be changed by this Change Order by	

Bergstrom Electric, Inc.
 Fargo, North Dakota

Gehrtz Construction Services
 Fargo, North Dakota

DocuSigned by:

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DocuSigned by:

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Detroit Lakes Public Schools
 Detroit Lakes, Minnesota

Zerr Berg Architects
 Fargo, North Dakota

DocuSigned by:

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DocuSigned by:

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Detroit Lakes Public Schools

Detroit Lakes High School
Project #:4449

11/16/2021 7:39AM

BEI CO#132 (PR 56) - Card Reader and Pilot Switch

CSI	Item Description	Takeoff Qty	Unit	Labor Hours	Labor Rate	Labor Total	Mat Total	Subs Total	Equip Total	Grand Total
	(Unassigned)									
	Pilot Switch									
	Card Reader - IT 238A									
	(Unassigned) Total									
100	Rough - in									
101	EMT Conduit 1/2"	20.00	inft	1.080	75.00	81.00	20.90			101.90
101	EMT Conduit 3/4"	20.00	inft	1.200	75.00	90.00	37.08			127.08
101	EMT Steel Set Screw Coupling 1/2" STC TK121	3.00	each	0.120	75.00	9.00	0.59			9.59
101	EMT Steel Set Screw Coupling 3/4" STC TK122	3.00	each	0.150	75.00	11.25	0.79			12.04
101	EMT Steel Insulated Throat Box Connector 1/2" STC TC711	2.00	each	0.240	75.00	18.00	0.99			18.99
101	EMT Steel Insulated Throat Box Connector 3/4" STC TC712	2.00	each	0.280	75.00	21.00	1.37			22.37
104	Flexible Steel Conduit 1/2"	8.00	inft	0.320	75.00	24.00	6.06			30.06
104	FSC Box Connector 1/2"	2.00	each	0.240	75.00	18.00	2.92			20.92
111	4" Square Boxes - 2 1/8" Deep - 1/2" & 3/4" KO's 52171-1/2&3/4	1.00	each	0.250	75.00	18.75	1.25			20.00
111	4" Square Boxes - 2 1/8" Deep - 1/2" & 3/4" KO's 52171-1/2&3/4	1.00	each	0.250	75.00	18.75	1.25			20.00
111	4" Square Blank Covers 52C1	1.00	each	0.050	75.00	3.75	0.40			4.15
111	4" Square Blank Covers 52C1	1.00	each	0.050	75.00	3.75	0.40			4.15
111	Gangable Boxes - Cut In - 3 1/2" Deep CXWOW	1.00	each	0.750	75.00	56.25	2.52			58.77
111	Gangable Boxes - Cut In - 3 1/2" Deep CXWOW	1.00	each	0.750	75.00	56.25	2.52			58.77
121	EMT 1 Hole Conduit Straps 1/2" TS101	4.00	each	0.120	75.00	9.00	0.41			9.41
121	EMT 1 Hole Conduit Straps 3/4" TS102	4.00	each	0.120	75.00	9.00	0.59			9.59
122	Self Drilling Anchor 1/4" MET 14SOT	8.00	each	0.160	75.00	12.00	7.08			19.08
	Rough - in Total			6.130	75.00	459.75	87.11			546.86
150	Wire Pulling									
151	1/2 Copper THHN #12 Solid	90.00	inft	0.648	75.00	48.60	23.46			72.06
	Wire Pulling Total			0.648	75.00	48.60	23.46			72.06
280	Trimout									
285	Commercial AC/DC 1 Pole Pilot Light 20 Amp	1.00	each	0.600	75.00	37.50	25.00			62.50
285	Wire Nuts - Red Wing	4.00	each	0.160	75.00	12.00	0.44			12.44
285	Green Ground Tail #12 w/ Screw	2.00	each	0.040	75.00	3.00	1.06			4.06
	Trimout Total			0.790	75.00	52.50	26.51			79.01
850	Temporary Services									
893	Clean Up / Coordination	1.00	each	1.500	75.00	112.50				112.50
	Temporary Services Total			1.500	75.00	112.50				112.50
2300	Quote									
2302	Access Control Quote	1.00	each		75.00			3,195.00		3,195.00
	Quote Total							3,195.00		3,195.00
	Grand Total			8.978		673.35	137.07	3,195.00		4,005.42

Detroit Lakes Public Schools

Detroit Lakes High School

11/16/2021 7:38AM

Project #:4449

BEI CO#132 (PR 56) - Card Reader and Pilot Switch

Percent	Amount	Category	Hours
16.81 %	673.35	Labor	9.0
3.42 %	137.07	Material	
79.77 %	3,195.00	Subcontractor	
		Equipment	
		Other	
		User	
	4,005.42	Net Costs	
6.88 %	9.42	State Sales Tax (verify amount)	
1.00 %	1.37	Local Sales Tax (verify amount)	
	4,016.22	Subtotal	
5.00 %	167.14	Overhead (Materials & Subs)	
4.50 %	150.43	Profit (Materials & Subs)	
0.01 %	0.21	Rounding	
	4,334.00	Subtotal	
	4,334.00	Total Estimate	



**DETROIT LAKES PUBLIC HIGH SCHOOL
702 LAKE AVE
DETROIT LAKES, MN
218-847-9271**

**ERIC PILGRIM
ARVIG SECURITY
PERHAM, MN
218-346-8190**

We are pleased to present the following proposal for your consideration

LENEL HIGH SCHOOL IT ROOM – PR-56

- 1 – ALTRONIX POWER SUPPLY
- 1 – LENEL 1320 ADD ON BOARD
- 1 – HID PROXIMITY CARD READERS
- 1 – REQUEST TO EXITS
- 1 – DOOR CONTACT
- 1 – PLENUM CABLE & SUPPLIES
- 1 – INSTALLATION OF THE ABOVE PRODUCT AND SOFTWARE

INSTALLED PRICE FOR ABOVE PRODUCTS: \$3,195.00

WORK TO BE PERFORMED

ARVIG SECURITY WILL BE INSTALLING AN ACCESS CONTROL SYSTEM. THERE WILL BE ONE POINT OF ENTRY. THE EQUIPMENT WILL BE PROGRAMMED INTO THE LENEL ON GUARD ACCESS CONTROL SOFTWARE. ARVIG SECURITY WILL DO PROGRAMMING ACCORDING TO THE SPECS PROVIDED BY THE ADMINISTRATION. THESE SPECS MUST BE IN WRITTEN FORMAT AND PROVIDED TO ARVIG SECURITY UPON ACCEPTION OF THIS PROPOSAL. DELAYED EGRESS EQUIPMENT WILL BE PROVIDED AND INSTALLED BY DOOR HARDWARE COMPANY. DOOR HARDWARE PROVIDED & INSTALLED BY DOOR HAREWARE COMPANY. POWER SUPPLIES FOR DOOR HARDWARE PROVIDED BY DOOR HARDWARE COMPANY AND INSTALLED BY ELECTRICAL CONTRACTOR.



NOTE

- NO ELECTRICAL WORK IS INCLUDED IN THIS PROPOSAL. IF ARVIG SECURITY IS INSTALLING MONITORS OR REMOTE POWER SUPPLIES, THESE DEVICES WILL REQUIRE LOCAL POWER AND MAY REQUIRE YOU TO CONTACT AN ELECTRICIAN TO PROVIDE AN AC OUTLET. THESE CHARGES ARE NOT INCLUDED IN OUR PROPOSAL.
- OPTIONAL & ADDITIONAL WORK WILL BE BILLED ON A PER HOUR/TRIP BASIS. THOSE SERVICES OUTSIDE THE SCOPE OF THIS PROJECT WILL BE BILLABLE AT \$95.00 PER HOUR

This proposal is good for 30 days

Payment Terms are Net 30 days – (We accept Master Card/Visa)

The above pricing does not include applicable sales tax.

Accepted by _____ Date _____

**CCO #022**

Zerr Berg Architects/Gehrtz Construction Services
 510 4th Ave. N
 Fargo, North Dakota 58102
 Phone: (701) 280-0187
 Fax: (701) 280-9021

Project: 18-065 - Detroit Lakes High School Additions & Renovations
 1301 Roosevelt Avenue,
 Detroit Lakes, Minnesota 56501

Subcontract Change Order #022: CE #097 - MP Gym & Weight Room Renovation

CONTRACT COMPANY:	Bergstrom Electric, Inc. 4120 14th Ave N Fargo, North Dakota 58102	CONTRACT FOR:	SC-18-065-034:26 Electrical
DATE CREATED:	11/12/2021	CREATED BY:	James Lansing (Gehrtz Construction Services)
CONTRACT STATUS:	Approved	CHANGE REASON:	Owner Requested
ACCOUNTING METHOD:	Amount Based	TOTAL AMOUNT:	\$18,929.00

DESCRIPTION:CE #097 - MP Gym & Weight Room Renovation

Complete renovation of the existing multi-purpose gym and the weight room.

All work to take place during the summer of 2022. See all Bid information in the attached SOW. all material will match the current project spec.

Please let me know if you have any questions.

ATTACHMENTS:

[PR 51 \(BEI CO#130&131\) - Area H Weightlifting Room.pdf](#) [MP SOW.docx](#) [PR-51_DLHS_Area H Weight Room_ELEC.pdf](#) [PR-51_DLHS_Area H Weight Room_ARCH.pdf](#)

CHANGE ORDER LINE ITEMS:

The original (Contract Sum)	\$ 3,527,125.00
Net change by previously authorized Change Orders	\$ 292,482.00
The contract sum prior to this Change Order was	\$ 3,819,607.00
The contract sum will be increased by this Change Order in the amount of	\$ 18,929.00
The new contract sum including this Change Order will be	\$ 3,838,536.00
The contract time will not be changed by this Change Order by	

Bergstrom Electric, Inc.
 Fargo, North Dakota

DocuSigned by:

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Gehrtz Construction Services
 Fargo, North Dakota

DocuSigned by:

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Detroit Lakes Public Schools
 Detroit Lakes, Minnesota

DocuSigned by:

40FA9C41FDA162...

Zerr Berg Architects
 Fargo, North Dakota

DocuSigned by:

32113E3583E3494...



Fargo
 4120 14th Ave. No.
 Fargo, ND 58102
 Ph 701.281.8992 Fx 701.281.8993
 Email jsundeen@bergstromelectric.com

CHANGE PROPOSAL

PROPOSAL SUBMITTED TO: Gehrtz Construction Services		PHONE: 701-297-0704	DATE: 10/17/21
STREET: 510 4th Avenue N		FAX:	BEI PROJECT #: 4449
CITY: Fargo	STATE: ND	ZIP: 58102	JOB NAME: DL High School
Engineer ONE	BEI CO#: 130A,131A	PR#: 51	JOB LOCATION: Detroit Lakes, MN
		ATTN: Dan Kleist	PHONE #: 701-212-0814

WE HEREBY SUBMIT CERTIFICATION AND ESTIMATE FOR:

Additional electrical work per PR 51:	Add: \$18,929.00
Add card access to both sets of doors for room 525:	Add: \$7,164.00

All Work Performed In Accordance With Local, State and National Electrical Codes

We Propose - HEREBY FURNISH MATERIAL & LABOR, COMPLETE IN ACCORDANCE WITH ABOVE SPECIFICATIONS, FOR THE SUM OF:

Per Above ()

PAYMENT TO BE MADE AS FOLLOWS:

AS WORK PROGRESSES

ALL MATERIAL IS GUARANTEED TO BE AS SPECIFIED. ALL WORK TO BE COMPLETED IS A WORK-MAN-LIKE MANNER ACCORDING TO STANDARD PRACTICES. ANY ALTERATION OR DEVIATION FROM ABOVE SPECIFICATIONS INVOLVING EXTRA COSTS WILL BE EXECUTED ONLY UPON WRITTEN ORDERS, AND WILL BECOME AN EXTRA CHARGE OVER AND ABOVE THE ESTIMATE. ALL AGREEMENTS CONTINGENT UPON STRIKES, ACCIDENTS OR DELAYS BEYOUND OUR CONTROL. OWNER TO CARRY FIRE, TORNADO AND OTHER NECESSARY INSURANCE. OUT WORKERS ARE FULLY COVERED BY WORKER'S COMPENSATION INSURANCE.

Josh Sundeen

NOTE: THIS PROPOSAL MAY BE WITHDRAWN BY US IF NOT ACCEPTED WITHIIN >>>>>> **10** DAYS.

Acceptance of Proposal

THE ABOVE PRICES, SPECIFICATIONS AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK SPECIFIED. PAYMENT WILL BE MADE AS OUTLINED ABOVE.

SIGNATURE: _____

DATE: _____

- | | | | | |
|--|--|--|---|---|
| <u>Grand Forks</u>
3100 North Washington St.
Grand Forks, ND 58203
Ph 701.775.8897
Fx 701.772.4951 | <u>Bismarck</u>
3554 East Divide Ave.
Bismarck, ND 58501
Ph 701.221.0783
Fx 701.221.0784 | <u>Devils Lake</u>
1100 2nd Ave NE
Devils Lake, ND 58301
Ph 701.662.5823
Fx 701.662.8996 | <u>Crookston</u>
302 North Main
Crookston, MN 56716
Ph 218.281.7571
Fx 218.281.1911 | <u>Thief River Falls</u>
1402 3rd Street West
Thief River Falls, MN 56701
Ph 218.681.7422
Fx 218.681.6288 |
|--|--|--|---|---|

Visit us on our website at www.bergstromelectric.com

Our Reputation is Complete

CSI	Item Description	Takeoff Qty	Unit	Labor Hrs	Labor Rate	Labor Total	Mat Total	Subs Total	Equip Total	Grand Total
	(Unassigned)									
E1.05 - Area H,J Demo									
E3.08 - Area H,J - Power									
E4.08 - Area H,J - Telecom									
Quotes									
	(Unassigned) Total									

100	Rough - in									
101	EMT Conduit 1/2"	270.00	Inft	14.580	75.00	1,093.50	282.21			1,375.71
101	EMT Conduit 3/4"	540.00	Inft	32.400	75.00	2,430.00	1,001.11			3,431.11
101	EMT Conduit 1/2"	160.00	Inft	9.600	75.00	720.00	296.63			1,016.63
101	EMT Steel Set Screw Coupling 1/2" STC TK121	27.00	each	1.080	75.00	81.00	5.27			86.27
101	EMT Steel Set Screw Coupling 3/4" STC TK122	54.00	each	2.700	75.00	202.50	14.17			216.67
101	EMT Steel Insulated Throat Box Connector 1/2" STC TC711	34.00	each	4.080	75.00	306.00	2.10			322.90
101	EMT Steel Insulated Throat Box Connector 3/4" STC TC712	16.00	each	2.240	75.00	168.00	10.94			178.94
104	Flexible Steel Conduit 1/2"	3.00	Inft	0.120	75.00	9.00	2.27			11.27
111	FSC Box Connector 1/2"	2.00	each	5.000	75.00	375.00	25.08			400.08
111	4" Square Boxes - 2 1/8" Deep - 1/2" & 3/4" KO's 52171-1/2&3/4	4.00	each	2.000	75.00	150.00	1.60			16.60
121	EMT 1 Hole Conduit Straps 1/2" TS101	66.00	each	1.830	75.00	137.25	6.18			143.43
121	EMT 1 Hole Conduit Straps 3/4" TS102	24.00	each	0.720	75.00	54.00	3.53			57.53
122	Self Drilling Anchor 1/4" MET 14SOT	94.00	each	1.880	75.00	141.00	83.01			224.01
125	Hammer Drill Hole 1" to 2"	9.00	each	4.500	75.00	337.50	337.50			300.00
125	Hammer Drill Hole 1" to 2"	8.00	each	4.000	75.00	300.00	1,771.83			8,464.08
	Rough - in Total			89,230	75.00	6,692.25				

150	Wire Pulling									
151	1/2 Copper THHN #12 Solid	810.00	Inft	5.832	75.00	437.40	211.12			648.52
151	1/2 COPPER THHN #10 Stranded	4,140.00	Inft	37.260	75.00	2,794.50	1,767.90			4,562.40
	Wire Pulling Total			43,092	75.00	3,231.90	1,979.03			5,210.93

250	Trimout									
261	Commercial Grade Duplex Receptacle 20 Amp	16.00	each	4.000	75.00	300.00	69.60			369.60
268	4" Square Raised Cover - 1 Duplex Receptacle	16.00	each	0.800	75.00	60.00	77.12			137.12
271	Coiling Door	1.00	each	1.300	75.00	97.50	20.00			117.50
271	Door Operator Pushbuttons	1.00	each	0.500	75.00	37.50	5.00			42.50
285	Wire Nuts - Red Wing	51.00	each	2.040	75.00	153.00	5.63			158.63
285	Green Ground Nail #12 w/ Screw	20.00	each	0.400	75.00	30.00	10.64			40.64
	Trimout Total			9,240	75.00	693.00	187.99			860.99

350	Demolition									
351	Demo Receptacles - Room 524	1.00	each	6.500	75.00	487.50				487.50
	Demolition Total			6,500	75.00	487.50				487.50

2500	Telephone Quote									
2501	Data / Telephone Quote - All State	1.00	each				2,896.83			2,896.83
	Telephone Quote Total						2,896.83			2,896.83
	Grand Total			146,062		11,104.65	3,938.85			17,940.33

Detroit Lakes Public Schools

Detroit Lakes High School
Project #:4449

10/17/2021 4:18PM

BEI CO#130 (PR 51) - Area H Weightlifting Room

Percent	Amount	Category	Hours
61.90 %	11,104.65	Labor	148.1
21.96 %	3,938.85	Material	
16.15 %	2,896.83	Subcontractor	
		Equipment	
		Other	
		User	
	17,940.33	Net Costs	
6.88 %	270.80	State Sales Tax (verify amount)	
1.00 %	39.39	Local Sales Tax (verify amount)	
	18,250.52	Subtotal	
5.00 %	357.29	Overhead	
4.50 %	321.56	Profit	
-0.00 %	-0.37	Rounding	
	18,929.00	Subtotal	
	18,929.00	Total Estimate	



October 8, 2021

Josh Sundeen
Bergstrom Electric

Re: Detroit Lakes High School Project Adds

Pricing detail for Project Adds

Material	\$680.60
Labor	\$2,216.23
Total	\$2896.83

Additions include:

- Area H
 - (8) 1D Room 525 MP Gym

If you have any further questions on this proposal, please let me know.

Jeff Pleskac
All State Communications
320 204 1579

3EI CO#131 (PR 51) - Area H Weightlifting Room - Card Access Adde

CSI	Item Description	Takeoff Qty	Unit	Labor Hours	Labor Rate	Labor Total	Subs Total	Equip Total	Grand Total
	(Unassigned)								
Add Card Access.....								
Quotes.....								
	(Unassigned) Total								
100	Rough - in								
101	EMT Conduit 1/2"	60.00	lntf	3.240	75.00	243.00		62.71	305.71
101	EMT Conduit 3/4"	20.00	lntf	1.200	75.00	90.00		37.08	127.08
101	EMT Steel Set Screw Coupling 1/2" STC TK121	6.00	each	0.240	75.00	18.00		1.17	19.17
101	EMT Steel Set Screw Coupling 3/4" STC TK122	2.00	each	0.100	75.00	7.50		0.52	8.02
101	EMT Steel Insulated Throat Box Connector 1/2" STC TC711	6.00	each	0.720	75.00	54.00		2.98	56.98
101	EMT Steel Insulated Throat Box Connector 3/4" STC TC712	4.00	each	0.560	75.00	42.00		2.74	44.74
111	4" Square Boxes - 2 1/8" Deep - 1/2" & 3/4" KO's 52171-1/2&3/4	3.00	each	0.750	75.00	56.25		3.76	60.01
111	4" Square Blank Covers 52C1	3.00	each	0.150	75.00	11.25		1.20	12.45
121	EMT 1 Hole Conduit Straps 1/2" TS101	12.00	each	0.360	75.00	27.00		1.22	28.22
121	EMT 1 Hole Conduit Straps 3/4" TS102	4.00	each	0.120	75.00	9.00		0.59	9.59
122	Self Drilling Anchor 1/4" MET 14SOT	20.00	each	0.400	75.00	30.00		17.66	47.66
125	Hammer Drill Hole 1" to 2"	2.00	each	1.000	75.00	75.00		75.00	150.00
	Rough - in Total			8.840	75.00	663.00		131.64	794.64
150	Wire Pulling								
151	1/2 Copper THHN #12 Solid	180.00	lntf	1.296	75.00	97.20		46.92	144.12
	Wire Pulling Total			1.296	75.00	97.20		46.92	144.12
250	Trimout								
271	Power Supply Connections	1.00	each	1.250	75.00	93.75		5.00	98.75
285	Wire Nuts - Red Wing	3.00	each	0.120	75.00	9.00		0.33	9.33
285	Green Ground Nail #12 w/ Screw	3.00	each	0.060	75.00	4.50		1.60	6.10
	Trimout Total			1.430	75.00	107.25		6.93	114.18
2300	Generator Quote								
2302	Access Control Quote - Arvig	1.00	each				5,550.00		5,550.00
	Generator Quote Total						5,550.00		5,550.00
	Grand Total			11.566		867.45	185.48		6,602.93

Detroit Lakes Public Schools

Detroit Lakes High School
Project #.4449

10/17/2021 4:16PM

3E1 CO#131 (PR 51) - Area H Weightlifting Room - Card Access Adde

Percent	Amount	Category	Hours
13.14 %	867.45	Labor	11.6
2.81 %	185.48	Material	
84.05 %	5,550.00	Subcontractor	
		Equipment	
		Other	
		User	
	6,602.93	Net Costs	
6.88 %	12.75	State Sales Tax (verify amount)	
1.00 %	1.85	Local Sales Tax (verify amount)	
	6,617.54	Subtotal	
5.00 %	287.50	Overhead	
4.50 %	258.75	Profit	
0.00 %	0.21	Rounding	
	7,164.00	Subtotal	
	7,164.00	Total Estimate	



**DETROIT LAKES PUBLIC HIGH SCHOOL
702 LAKE AVE
DETROIT LAKES, MN
218-847-9271**

**ERIC PILGRIM
ARVIG SECURITY
PERHAM, MN
218-346-8190**

We are pleased to present the following proposal for your consideration

LENEL MP GYM ROOM 525 – PR-51

- 1 – LENEL ENCLOSER WITH POWER SUPPLY
- 1 – LENEL 1320 ADD ON BOARD
- 2 – HID PROXIMITY CARD READERS
- 2 – REQUEST TO EXITS
- 1 – PLENUM CABLE & SUPPLIES
- 1 – INSTALLATION OF THE ABOVE PRODUCT AND SOFTWARE

INSTALLED PRICE FOR ABOVE PRODUCTS: \$5,550.00

WORK TO BE PERFORMED

ARVIG SECURITY WILL BE INSTALLING AN ACCESS CONTROL SYSTEM. THERE WILL BE TWO POINTS OF ENTRY. THE EQUIPMENT WILL BE PROGRAMMED INTO THE LENEL ON GUARD ACCESS CONTROL SOFTWARE. ARVIG SECURITY WILL DO PROGRAMMING ACCORDING TO THE SPECS PROVIDED BY THE ADMINISTRATION. THESE SPECS MUST BE IN WRITTEN FORMAT AND PROVIDED TO ARVIG SECURITY UPON ACCEPTION OF THIS PROPOSAL. DELAYED EGRESS EQUIPMENT WILL BE PROVIDED AND INSTALLED BY DOOR HARDWARE COMPANY. DOOR HARDWARE PROVIDED & INSTALLED BY DOOR HAREDWARE COMPANY. POWER SUPPLIES FOR DOOR HARDWARE PROVIDED BY DOOR HARDWARE COMPANY AND INSTALLED BY ELECTRICAL CONTRACTOR.



NOTE

- NO ELECTRICAL WORK IS INCLUDED IN THIS PROPOSAL. IF ARVIG SECURITY IS INSTALLING MONITORS OR REMOTE POWER SUPPLIES, THESE DEVICES WILL REQUIRE LOCAL POWER AND MAY REQUIRE YOU TO CONTACT AN ELECTRICIAN TO PROVIDE AN AC OUTLET. THESE CHARGES ARE NOT INCLUDED IN OUR PROPOSAL.
- OPTIONAL & ADDITIONAL WORK WILL BE BILLED ON A PER HOUR/TRIP BASIS. THOSE SERVICES OUTSIDE THE SCOPE OF THIS PROJECT WILL BE BILLABLE AT \$95.00 PER HOUR

This proposal is good for 30 days
Payment Terms are Net 30 days – (We accept Master Card/Visa)
The above pricing does not include applicable sales tax.

Accepted by _____ Date _____

**CCO #009**

Zerr Berg Architects/Gehrtz Construction Services
 510 4th Ave. N
 Fargo, North Dakota 58102
 Phone: (701) 280-0187
 Fax: (701) 280-9021

Project: 18-065 - Detroit Lakes High School Additions & Renovations
 1301 Roosevelt Avenue,
 Detroit Lakes, Minnesota 56501

Subcontract Change Order #009: CE #097 - MP Gym & Weight Room Renovation

CONTRACT COMPANY: DOW Acoustics PO Box 477 Detroit Lakes, Minnesota 56502	CONTRACT FOR: SC-18-065-020:9E Acoustical
DATE CREATED: 11/12/2021	CREATED BY: James Lansing (Gehrtz Construction Services)
CONTRACT STATUS: Approved	CHANGE REASON: Owner Requested
ACCOUNTING METHOD: Amount Based	TOTAL AMOUNT: \$37,125.00

DESCRIPTION:CE #097 - MP Gym & Weight Room Renovation

Complete renovation of the existing multi-purpose gym and the weight room.

All work to take place during the summer of 2022. See all Bid information in the attached SOW. all material will match the current project spec.

Please let me know if you have any questions.

ATTACHMENTS:

[PR-51 - DOW Acoustics Inc. - Detroit Lakes High School.pdf](#) [MP SOW.docx](#) [PR-51_DLHS Area H Weight Room_ELEC.pdf](#) [PR-51_DLHS Area H Weight Room_ARCH.pdf](#)

CHANGE ORDER LINE ITEMS:

The original (Contract Sum)	\$ 521,900.00
Net change by previously authorized Change Orders	(\$19,545.00)
The contract sum prior to this Change Order was	\$ 502,355.00
The contract sum will be increased by this Change Order in the amount of	\$ 37,125.00
The new contract sum including this Change Order will be	\$ 539,480.00
The contract time will not be changed by this Change Order by	

DOW Acoustics
 Detroit Lakes, Minnesota

DocuSigned by:

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Gehrtz Construction Services
 Fargo, North Dakota

DocuSigned by:

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Detroit Lakes Public Schools
 Detroit Lakes, Minnesota

DocuSigned by:

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Zerr Berg Architects
 Fargo, North Dakota

DocuSigned by:

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DOW Acoustics, Inc.
 1378 Egret Ave
 PO Box 477
 Detroit Lakes, MN 56502-0477

Estimate

10/14/2021

Estimate #	3724
Section #	Acoustical Ceilings
Addendum	

Name / Address	
Gehrtz Construction Services 510 4th Ave. N. Fargo, ND 58102	
Job Name	PR-51 Area H

Description	Total
DOW to supply and install acoustical ceilings in rooms 521 & 522 using USG Radar 22421 ceiling tile with 15/16" steel grid.	2,705.00
DOW to supply and install acoustic panels with custom graphics. *We have figured in our estimate 42 3' 8" x 3' 8" panels and 6 4' x 4' panels.	34,420.00
Total \$37,125.00	

Alternates
Have a Great Day!

Signature: _____

James R. Wood

Phone: 218-847-8976 Fax: 218-844-3692 Email: jwood@dowacousticsinc.com

Website: www.dowacousticsinc.com

**CCO #011**

Zerr Berg Architects/Gehrtz Construction Services
 510 4th Ave. N
 Fargo, North Dakota 58102
 Phone: (701) 280-0187
 Fax: (701) 280-9021

Project: 18-065 - Detroit Lakes High School Additions & Renovations
 1301 Roosevelt Avenue,
 Detroit Lakes, Minnesota 56501

Subcontract Change Order #011: CE #097 - MP Gym & Weight Room Renovation

CONTRACT COMPANY:	Haataja Contracting, Inc. PO Box 315 Menahga, Minnesota 56464	CONTRACT FOR:	SC-18-065-011:7A Moisture Protection / Prefinished Metal Wall Panels
DATE CREATED:	11/12/2021	CREATED BY:	James Lansing (Gehrtz Construction Services)
CONTRACT STATUS:	Approved	CHANGE REASON:	Owner Requested
ACCOUNTING METHOD:	Amount Based	TOTAL AMOUNT:	\$47,560.99

DESCRIPTION:CE #097 - MP Gym & Weight Room Renovation

Complete renovation of the existing multi-purpose gym and the weight room.

All work to take place during the summer of 2022. See all Bid information in the attached SOW. all material will match the current project spec.

Please let me know if you have any questions.

ATTACHMENTS:

[Haataja-DLHigh-PR51 Summer 22 work.pdf](#) [MP SOW.docx](#) [PR-51_DLHS_Area H Weight Room_ELEC.pdf](#) [PR-51_DLHS_Area H Weight Room_ARCH.pdf](#)

CHANGE ORDER LINE ITEMS:

The original (Contract Sum)	\$ 1,969,200.00
Net change by previously authorized Change Orders	\$ 5,377.27
The contract sum prior to this Change Order was	\$ 1,974,577.27
The contract sum will be increased by this Change Order in the amount of	\$ 47,560.99
The new contract sum including this Change Order will be	\$ 2,022,138.26
The contract time will not be changed by this Change Order by	

Haataja Contracting, Inc.
Menahga, Minnesota

DocuSigned by:

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Gehrtz Construction Services
Fargo, North Dakota

DocuSigned by:

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Detroit Lakes Public Schools
Detroit Lakes, Minnesota

DocuSigned by:

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Zerr Berg Architects
Fargo, North Dakota

DocuSigned by:

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DBA
Green Valley Roofing

Detroit Lakes High School
Additions and Remodel

10/13/2021

Po Box 315/33552 109th Ave
Menahga Mn 56464
Office 218-564-5634
fax 218-564-5635
cell 218-252-0178

PR51

Laminators Panels	\$10,158.72
XCI Panels- Hunter Panels	\$8,377.60
2x material	\$500.00
Caulking	\$250.00
Metal Flashing Material	\$931.07
Tyvek and tape	\$500.00
Scissor Lift Equipment	\$1,500.00
Labor	\$19,140.00

subtotal	\$41,357.38
profit/overhead	\$6,203.61
Total	\$47,560.99

**CCO #004**

Zerr Berg Architects/Gehrtz Construction Services
510 4th Ave. N
Fargo, North Dakota 58102
Phone: (701) 280-0187
Fax: (701) 280-9021

Project: 18-065 - Detroit Lakes High School Additions & Renovations
1301 Roosevelt Avenue,
Detroit Lakes, Minnesota 56501

Subcontract Change Order #004: CE #097 - MP Gym & Weight Room Renovation

CONTRACT COMPANY: Jwood Sports Flooring, LLC 573 County Road A, Suite 109/PO Box 1630 Hudson, Wisconsin 54016	CONTRACT FOR: SC-18-065-021:9F Athletic Flooring
DATE CREATED: 11/12/2021	CREATED BY: James Lansing (Gehrtz Construction Services)
CONTRACT STATUS: Approved	CHANGE REASON: Owner Requested
ACCOUNTING METHOD: Amount Based	TOTAL AMOUNT: \$46,700.00

DESCRIPTION:CE #097 - MP Gym & Weight Room Renovation

Complete renovation of the existing multi-purpose gym and the weight room.

All work to take place during the summer of 2022. See all Bid information in the attached SOW. all material will match the current project spec.

Please let me know if you have any questions.

ATTACHMENTS:

[DLHS PR 51 Jwood.pdf](#) [MP SOW.docx](#) [PR-51_DLHS_Area H Weight Room_ELEC.pdf](#) [PR-51_DLHS_Area H Weight Room_ARCH.pdf](#)

CHANGE ORDER LINE ITEMS:

The original (Contract Sum)	\$ 200,250.00
Net change by previously authorized Change Orders	\$ 4,348.00
The contract sum prior to this Change Order was	\$ 204,598.00
The contract sum will be increased by this Change Order in the amount of	\$ 46,700.00
The new contract sum including this Change Order will be	\$ 251,298.00
The contract time will not be changed by this Change Order by	

Jwood Sports Flooring, LLC
Hudson, Wisconsin

DocuSigned by:

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Gehrtz Construction Services
Fargo, North Dakota

DocuSigned by:

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Detroit Lakes Public Schools
Detroit Lakes, Minnesota

DocuSigned by:

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Zerr Berg Architects
Fargo, North Dakota

DocuSigned by:

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JWOOD SPORTS FLOORING

573 Cty Rd A Suite 109 Hudson WI 54016
P 715-690-2560 f 715-690-2562

Proposal# 1580

Date 10/6/2021

Proposal Prepared for:

Gehrtz Construction Services
DLHS PR 51

Project:

PR 51

Wood Floor at Room 520

Jwood Sports Flooring agrees to perform the following:

RP 111 1 5/8" Floor Profile -- ROOM 520 - 2700 sq/ft

Furnish and Install new RP 111 floor system, System consists of 6 mil poly, Factory assembled RP 111 panels , 25/32" x 2-1/4" 2nd and Better maple flooring, Sand and apply two coats seal and two finish coats. Price includes base at perimeter of the room Safepath Rubber Ramps at doorways.....\$53,500.00

DEDUCT \$6,800.00 for work to occur in Fall of 2022

DEDUCT \$1,000 to use pre finished maple in lieu of field finished

- Price assumes substrate ready to receive new floor system
- Owner cut metal doors if necessary
- Owner to supply 3 phase power and connection for sanding and dumpster for incidental waste
- Game line paint to be selected from manufacturers full line of colors
- Price assumes 24/7 access to facility

Material and labor as described above to be furnished in accordance with drawings and specifications submitted for the above work.

For the sum of \$ 53,500.00

Payments terms as follows: Materials Upon Delivery, Balance Upon Completion

Interest of 18% annum will be charged on all outstanding balances over 30 days

Deviations from the above work scope involving extra cost, will be executed upon written orders , and will become an extra charge. This Proposal may be withdrawn by us if not accepted within 30 days or by result of any abnormalities.

Respectfully submitted

Cole Johnston

Acceptance of proposal

SIGNATURE _____

DATE _____

**CCO #026**

Zerr Berg Architects/Gehrtz Construction Services
 510 4th Ave. N
 Fargo, North Dakota 58102
 Phone: (701) 280-0187
 Fax: (701) 280-9021

Project: 18-065 - Detroit Lakes High School Additions & Renovations
 1301 Roosevelt Avenue,
 Detroit Lakes, Minnesota 56501

Subcontract Change Order #026: CE #097 - MP Gym & Weight Room Renovation

CONTRACT COMPANY:	Ledgestone, Inc. 22930 Cty Hwy 6 Detroit Lakes, Minnesota 56501	CONTRACT FOR:	SC-18-065-007:5B Structural Steel - Erection / 6A General Work & Labor
DATE CREATED:	11/12/2021	CREATED BY:	James Lansing (Gehrtz Construction Services)
CONTRACT STATUS:	Approved	CHANGE REASON:	Owner Requested
ACCOUNTING METHOD:	Amount Based	TOTAL AMOUNT:	\$67,281.00

DESCRIPTION:CE #097 - MP Gym & Weight Room Renovation

Complete renovation of the existing multi-purpose gym and the weight room.

All work to take place during the summer of 2022. See all Bid information in the attached SOW. all material will match the current project spec.

Please let me know if you have any questions.

ATTACHMENTS:

[CMR#32 PR-51 AreaH_WeightRoom_Option.pdf](#) [MP SOW.docx](#) [PR-51_DLHS_Area H Weight Room_ELEC.pdf](#) [PR-51_DLHS_Area H Weight Room_ARCH.pdf](#)

CHANGE ORDER LINE ITEMS:

The original (Contract Sum)	\$ 1,530,135.00
Net change by previously authorized Change Orders	\$ 103,640.80
The contract sum prior to this Change Order was	\$ 1,633,775.80
The contract sum will be increased by this Change Order in the amount of	\$ 67,281.00
The new contract sum including this Change Order will be	\$ 1,701,056.80
The contract time will not be changed by this Change Order by	

Ledgestone, Inc.
 Detroit Lakes, Minnesota

DocuSigned by:

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Gehrtz Construction Services
 Fargo, North Dakota

DocuSigned by:

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Detroit Lakes Public Schools
 Detroit Lakes, Minnesota

DocuSigned by:

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Zerr Berg Architects
 Fargo, North Dakota

DocuSigned by:

32113E3583E3494

Ledgestone Inc.
 22930 CO Hwy 6
 Detroit Lakes MN 56501

www.ledgestoneinc.com
 218-849-6140
 218-847-5013



LEDGESTONE, INC.

Change Order Request

COR Number: 32

Date: 10/6/2021

Project Number: 2003

Contract Date: 1/21/2020

To:	Project:
Gehrtz Construction Services, Inc. 510 4th Avenue North Fargo ND 58102	DL High School Renovation 1301 Roosevelt Avenue Detroit Lakes MN 56501

Description of Change:

All work for bid package 6A per PR-51 by Zerr Berg Architects dated 9/27/2021

Project Original Contract Sum	1,530,135.00
Total of Previously Approved Change Orders	103,640.80
Contract Amount Prior to this Change Order	1,633,775.80
Proposed Contract Amount of this Change Order	68,166.00
Proposed Contract Amount Including this Change Order	1,701,941.80

Accepted By:

_____ Contractor <i>(Company Name)</i>	_____ Owner <i>(Company Name)</i>	_____ Other <i>(Company Name)</i>
_____ By <i>(Signature)</i>	_____ By <i>(Signature)</i>	_____ By <i>(Signature)</i>
_____ Printed Name	_____ Printed Name	_____ Printed Name
_____ Date	_____ Date	_____ Date
	_____ Owner's Change Order Number	

Ledgestone Inc.
22930 CO Hwy 6
Detroit Lakes MN 56501

www.ledgestoneinc.com
218-849-6140
218-847-5013



LEDGESTONE, INC.

Change Order Request

COR Number: 32

Date: 10/6/2021

To: Gehrtz Construction Services, Inc.	Project: DL High School Renovation
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Item	Description	Quantity	UOM	Unit Price	Extended Price
01 - General Requiements					
	General Conditions	1.00	LS	13,405.00	13,405.00
General Requiements Total:					13,405.00
02 - Existing Conditions					
	Selective Demolition	1.00	LS	29,084.00	29,084.00
Existing Conditions Total:					29,084.00
05 - Metals					
	Metals	1.00	LS	4,050.00	4,050.00
Metals Total:					4,050.00
06 - Woods, Plastics, and Composites					
	Masonry Infill	1.00	LS	10,500.00	10,500.00
	Rough and Finish Carpentry	1.00	LS	445.00	445.00
Woods, Plastics, and Composites Total:					10,945.00
08 - Openings					
	Door & Hardware Install	1.00	LS	1,280.00	1,280.00
	Profit & Overhead	0.00		0.00	9,402.00
Openings Total:					10,682.00
Change Order Total:					68,166.00

Deduct removal of HM windows and masonry infill (\$1,575.00)

Demo masonry wall between 521 & 522 \$690.00

**CCO #007**

Zerr Berg Architects/Gehrtz Construction Services
 510 4th Ave. N
 Fargo, North Dakota 58102
 Phone: (701) 280-0187
 Fax: (701) 280-9021

Project: 18-065 - Detroit Lakes High School Additions & Renovations
 1301 Roosevelt Avenue,
 Detroit Lakes, Minnesota 56501

Subcontract Change Order #007: CE #097 - MP Gym & Weight Room Renovation

CONTRACT COMPANY: Merit Painting Inc. PO Box 71 Menahga, Minnesota 56464	CONTRACT FOR: SC-18-065-024:9I Painting
DATE CREATED: 11/12/2021	CREATED BY: James Lansing (Gehrtz Construction Services)
CONTRACT STATUS: Approved	CHANGE REASON: Owner Requested
ACCOUNTING METHOD: Amount Based	TOTAL AMOUNT: \$16,854.00

DESCRIPTION:CE #097 - MP Gym & Weight Room Renovation

Complete renovation of the existing multi-purpose gym and the weight room.

All work to take place during the summer of 2022. See all Bid information in the attached SOW. all material will match the current project spec.

Please let me know if you have any questions.

ATTACHMENTS:

[Estimate_1010_from_Merit_Painting_INC.pdf](#) [MP SOW.docx](#) [PR-51_DLHS_Area H Weight Room_ELEC.pdf](#) [PR-51_DLHS_Area H Weight Room_ARCH.pdf](#)

CHANGE ORDER LINE ITEMS:

The original (Contract Sum)	\$ 298,700.00
Net change by previously authorized Change Orders	\$ 5,000.00
The contract sum prior to this Change Order was	\$ 303,700.00
The contract sum will be increased by this Change Order in the amount of	\$ 16,854.00
The new contract sum including this Change Order will be	\$ 320,554.00
The contract time will not be changed by this Change Order by	

Merit Painting Inc.
Menahga, Minnesota

DocuSigned by:

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Gehrtz Construction Services
Fargo, North Dakota

DocuSigned by:

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Detroit Lakes Public Schools
Detroit Lakes, Minnesota

DocuSigned by:

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Zerr Berg Architects
Fargo, North Dakota

DocuSigned by:

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Merit Painting INC
P.O Box 71
Menahga, MN 56464 US
2186162435
braden@merit-painting.com
www.merit-painting.com



Commitment to Quality

Estimate

ADDRESS

Detroit Lakes High School
Gehrtz Construction
PR-51

ESTIMATE # 1010

DATE 10/13/2021

	DESCRIPTION	AMOUNT
Labor	-Paint existing walls, ceilings, and door frames. Any repairs are to be done prior to painting.	10,920.00
Materials	Cost of all paint, tape, polly and other supplies needed to make sure the job gets done in a professional manner.	5,934.00

TOTAL \$16,854.00

Accepted By

Accepted Date

**CCO #005**

Zerr Berg Architects/Gehrtz Construction Services
510 4th Ave. N
Fargo, North Dakota 58102
Phone: (701) 280-0187
Fax: (701) 280-9021

Project: 18-065 - Detroit Lakes High School Additions & Renovations
1301 Roosevelt Avenue,
Detroit Lakes, Minnesota 56501

Subcontract Change Order #005: CE #097 - MP Gym & Weight Room Renovation

CONTRACT COMPANY: Mn-Kota Concrete, Inc. 13263 460th Ave Frazee, Minnesota 56544	CONTRACT FOR: SC-18-065-001:3A Concrete - Building
DATE CREATED: 11/12/2021	CREATED BY: James Lansing (Gehrtz Construction Services)
CONTRACT STATUS: Approved	CHANGE REASON: Owner Requested
ACCOUNTING METHOD: Amount Based	TOTAL AMOUNT: \$18,300.00

DESCRIPTION:CE #097 - MP Gym & Weight Room Renovation

Complete renovation of the existing multi-purpose gym and the weight room.

All work to take place during the summer of 2022. See all Bid information in the attached SOW. all material will match the current project spec.

Please let me know if you have any questions.

ATTACHMENTS:

[SKM_C303UP21111710310.pdf](#) [PR 51 3A.pdf](#) [MP SOW.docx](#) [PR-51_DLHS_Area H Weight Room_ELEC.pdf](#) [PR-51_DLHS_Area H Weight Room_ARCH.pdf](#)

CHANGE ORDER LINE ITEMS:

The original (Contract Sum)	\$ 819,340.00
Net change by previously authorized Change Orders	(\$23,920.00)
The contract sum prior to this Change Order was	\$ 795,420.00
The contract sum will be increased by this Change Order in the amount of	\$ 18,300.00
The new contract sum including this Change Order will be	\$ 813,720.00
The contract time will not be changed by this Change Order by	

Mn-Kota Concrete, Inc.
Frazee, Minnesota

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Gehrtz Construction Services
Fargo, North Dakota

DocuSigned by:

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Detroit Lakes Public Schools
Detroit Lakes, Minnesota

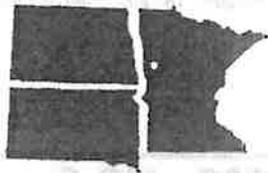
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Zerr Berg Architects
Fargo, North Dakota

DocuSigned by:

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MN • KOTA CONCRETE, INC.

13263 460th Avenue • Frazee, MN 56544
(218) 334-8423 • Fax (218) 334-7060

FACSIMILE COVER PAGE

Date 10/7/2021

PLEASE DELIVER TO:

Name Dan

Fax Number _____

Company Gehertz Construction Services

Telephone Number _____

FROM:

Name Zach Sullinger

Fax Number 218-334-7060

Regarding DL High School

Company MN-KOTA CONCRETE, INC.

Telephone Number 218-334-8423

Cell Number 218-234-6014

COMMENTS:

Here is the cost for PR # 51

AH.1 Base - \$3380.⁰⁰

Base AH #1 - \$18,300.⁰⁰

Approved

Zach Sullinger

**CCO #012**

Zerr Berg Architects/Gehrtz Construction Services
 510 4th Ave. N
 Fargo, North Dakota 58102
 Phone: (701) 280-0187
 Fax: (701) 280-9021

Project: 18-065 - Detroit Lakes High School Additions & Renovations
 1301 Roosevelt Avenue,
 Detroit Lakes, Minnesota 56501

Subcontract Change Order #012: CE #097 - MP Gym & Weight Room Renovation

CONTRACT COMPANY:	Northwest Cabinets, Inc. 9457 Wildasin Dr NW Bemidji , Minnesota 56601	CONTRACT FOR:	SC-18-065-008:6B Millwork - Materials
DATE CREATED:	11/12/2021	CREATED BY:	James Lansing (Gehrtz Construction Services)
CONTRACT STATUS:	Approved	CHANGE REASON:	Owner Requested
ACCOUNTING METHOD:	Amount Based	TOTAL AMOUNT:	\$1,025.27

DESCRIPTION:CE #097 - MP Gym & Weight Room Renovation

Complete renovation of the existing multi-purpose gym and the weight room.

All work to take place during the summer of 2022. See all Bid information in the attached SOW. all material will match the current project spec.

Please let me know if you have any questions.

ATTACHMENTS:

[6B MP gym.pdf](#) [MP SOW.docx](#) [PR-51 DLHS Area H Weight Room ELEC.pdf](#) [PR-51 DLHS Area H Weight Room ARCH.pdf](#)

CHANGE ORDER LINE ITEMS:

The original (Contract Sum)	\$ 540,555.00
Net change by previously authorized Change Orders	\$ 122,733.89
The contract sum prior to this Change Order was	\$ 663,288.89
The contract sum will be increased by this Change Order in the amount of	\$ 1,025.27
The new contract sum including this Change Order will be	\$ 664,314.16
The contract time will not be changed by this Change Order by	

Northwest Cabinets, Inc.
 Bemidji , Minnesota

DocuSigned by:

D9E9151BA92E4C3

Gehrtz Construction Services
 Fargo, North Dakota

DocuSigned by:

8E9E8070A5C74CC

Detroit Lakes Public Schools
 Detroit Lakes, Minnesota

DocuSigned by:

46FA95C41FDA482

Zerr Berg Architects
 Fargo, North Dakota

DocuSigned by:

32113E3583E3494

NORTHWEST CABINETS, INC.

Work# 2341

Job Name: Detroit Lakes High School

Date: 9/30/2021

Proposal for pr 51 dl high

\$1,025.27

Description	MaterialQ uantity	Material Unit	Material rate	Material Total	Labor Hours	Labor Rate	Labor Total	Grand Total
added solid surface sills	1.00	ea	879.00	879.00				879.00
Subtotal				879.00				879.00
Overhead								70.32
Profit								75.95
Insurance								
Bond								
State Tax								
County Tax								
City Tax								
Total								1,025.27

12-0 LF = 85 LF

**CCO #008**

Zerr Berg Architects/Gehrtz Construction Services
 510 4th Ave. N
 Fargo, North Dakota 58102
 Phone: (701) 280-0187
 Fax: (701) 280-9021

Project: 18-065 - Detroit Lakes High School Additions & Renovations
 1301 Roosevelt Avenue,
 Detroit Lakes, Minnesota 56501

Subcontract Change Order #008: CE #097 - MP Gym & Weight Room Renovation

CONTRACT COMPANY:	Red River Glazing, Inc. PO Box 7279 Fargo, North Dakota 58106-7279	CONTRACT FOR:	SC-18-065-016:8E Aluminum Framing System / Glass & Glazing
DATE CREATED:	11/12/2021	CREATED BY:	James Lansing (Gehrtz Construction Services)
CONTRACT STATUS:	Approved	CHANGE REASON:	Owner Requested
ACCOUNTING METHOD:	Amount Based	TOTAL AMOUNT:	\$31,990.00

DESCRIPTION:CE #097 - MP Gym & Weight Room Renovation

Complete renovation of the existing multi-purpose gym and the weight room.

All work to take place during the summer of 2022. See all Bid information in the attached SOW. all material will match the current project spec.

Please let me know if you have any questions.

ATTACHMENTS:

[DLHS PR 51 Proposal.pdf](#) [MP SOW.docx](#) [PR-51 DLHS Area H Weight Room ELEC.pdf](#) [PR-51 DLHS Area H Weight Room ARCH.pdf](#)

CHANGE ORDER LINE ITEMS:

The original (Contract Sum)	\$ 861,465.00
Net change by previously authorized Change Orders	(\$33,150.00)
The contract sum prior to this Change Order was	\$ 828,315.00
The contract sum will be increased by this Change Order in the amount of	\$ 31,990.00
The new contract sum including this Change Order will be	\$ 860,305.00
The contract time will not be changed by this Change Order by	

Red River Glazing, Inc.
 Fargo, North Dakota

Gehrtz Construction Services
 Fargo, North Dakota

DocuSigned by:

964B03AE43FF4C0...

DocuSigned by:

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Detroit Lakes Public Schools
 Detroit Lakes, Minnesota

Zerr Berg Architects
 Fargo, North Dakota

DocuSigned by:

46FA95C41FDA482

DocuSigned by:

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PO Box 7279 – 300 43rd St. N
Fargo, ND 58106-7279
(Phone) 701-232-4717
(Fax) 701-232-4633

PR51 Change Order Proposal

Monday, October 18, 2021

To: Gehrtz
Project: Detroit Lakes HS PR 51
Detroit Lakes, MN
Sections: 08 4400 - Curtain Wall
08 8000 - Glazing
08 8300 - Mirrors

Inclusions:

- 1 - 3 Thus Type C35 Curtaain Walls - 400T 2.5" x 6" in C1 Clear Anodized
- 2 - Type IG-1 & IG-4 Glazing to match existing project
- 3 - 16 Thus 48" x 84" 1/4" Clear Mirror w/ J Channel Top and Bottom and Polished Longs & Safety backing (req'd within 24" from floor)
- 4 - Labor, Material, Tax & Freight

Exclusions:

- 1 - Bonds / Permits / Prevailing Wages (U.N.O Above)
- 2 - Demolition / Framing / Temporary Enclosures (U.N.O Above)
- 3 - Structural Calculations / Field Testing / Delegated Design (U.N.O Above)
- 4 - Interior Finish Caulking (U.N.O Above)
- 5 - Any/All Work not specifically listed in above inclusions
- 6 - Break Metal Flashing (noted as by 7A in details)
- 7 - Final Cleaning

Base Bid Total: \$ 31,990.00

Voluntary Alternate #1 - Reduce size of mirrors to 48" x 60" and keep the bottom a minimum of 24" from ground, delete safety backing Deduct from Base Bid - \$ 1,200.00

Quote vaild for 15 days, unless noted otherwise.

Red River Glazings standard terms and conditions are incorporated by reference as if fully written herein.

Sincerely,

Accepted By: _____
Print Title

Jason Schapp
Red River Glazing

Signed: _____
Sign Date



CCO #004

Zerr Berg Architects/Gehrtz Construction Services
 510 4th Ave. N
 Fargo, North Dakota 58102
 Phone: (701) 280-0187
 Fax: (701) 280-9021

Project: 18-065 - Detroit Lakes High School Additions & Renovations
 1301 Roosevelt Avenue,
 Detroit Lakes, Minnesota 56501

Subcontract Change Order #004: CE #097 - MP Gym & Weight Room Renovation

CONTRACT COMPANY: WCS1 LLC S2888 Waumandee Creek Rd PO Box 156 Fountain City, Wisconsin 54629	CONTRACT FOR: SC-18-065-013:7G Sealants
DATE CREATED: 11/12/2021	CREATED BY: James Lansing (Gehrtz Construction Services)
CONTRACT STATUS: Approved	CHANGE REASON: Owner Requested
ACCOUNTING METHOD: Amount Based	TOTAL AMOUNT: \$500.00

DESCRIPTION:
CE #097 - MP Gym & Weight Room Renovation
 Complete renovation of the existing multi-purpose gym and the weight room.

All work to take place during the summer of 2022. See all Bid information in the attached SOW. all material will match the current project spec.
 Please let me know if you have any questions.

ATTACHMENTS:
 MP SOW.docx PR-51 DLHS Area H Weight Room_ELEC.pdf PR-51 DLHS Area H Weight Room_ARCH.pdf

CHANGE ORDER LINE ITEMS:

The original (Contract Sum)	\$ 100,100.00
Net change by previously authorized Change Orders	\$ 4,800.00
The contract sum prior to this Change Order was	\$ 104,900.00
The contract sum will be increased by this Change Order in the amount of	\$ 500.00
The new contract sum including this Change Order will be	\$ 105,400.00
The contract time will not be changed by this Change Order by	

WCS1 LLC
 Fountain City, Wisconsin

Gehrtz Construction Services
 Fargo, North Dakota

DocuSigned by:

brent schultz

F22FE2DD287142B...

DocuSigned by:

Dan kleist

6E9E6070A3C74CC...

Detroit Lakes Public Schools
 Detroit Lakes, Minnesota

Zerr Berg Architects
 Fargo, North Dakota

DocuSigned by:

Jason Kuehn

46FA85C41FDA482...

DocuSigned by:

Zerr Berg

32113E3583E3494

Subject: [Illegible]

Substitution of [Illegible]

[Illegible text]

[Illegible text]

[Illegible text]

[Illegible text]

[Illegible text]

[Illegible text]

Date Adopted:	File Number: Detroit Lakes Policy - 433
Date Revised:	

433 VACCINATIONS, TESTING, AND FACE COVERING POLICY

I. PURPOSE

The Detroit Lakes School District has adopted this policy on mandatory vaccination to safeguard the health of its employees from the hazard of COVID-19. This policy complies with the Occupational Safety and Health Administration’s (“OSHA”) Emergency Temporary Standard on Vaccination and Testing (29 CFR Part 1910, Subpart U) (“ETS”).

II. DEFINITIONS

For purposes of this policy, the following definition applies:

A. **“Fully vaccinated”** means:

- i. A person’s status 2 weeks after completing primary vaccination with a COVID-19 vaccine with, if applicable, at least the minimum recommended interval between doses in accordance with the approval, authorization, or listing that is:
 - a. Approved or authorized for emergency use by the U.S. Food and Drug Administration (“FDA”);
 - b. Listed for emergency use by the World Health Organization (“WHO”); or
 - c. Administered as part of a clinical trial at a U.S. site, if the recipient is documented to have primary vaccination with the active (not placebo) COVID-19 vaccine candidate, for which vaccine efficacy has been independently confirmed (e.g., by a data and safety monitoring board) or if the clinical trial participant at U.S. sites had received a COVID-19 vaccine that is neither approved nor authorized for use by FDA but is listed for emergency use by WHO; or
- ii. A person’s status 2 weeks after receiving the second dose of any combination of two doses of a COVID-19 vaccine that is approved or authorized by the FDA, or listed as a two-dose series by the WHO (i.e., a heterologous primary series of such vaccines, receiving doses of different COVID-19 vaccines as part of one primary series). The second dose of the series must not be received earlier than 17 (21 days with a 4-day grace period) after the first dose.

B. **“COVID-19 test”** means a test for SARS-CoV-2 that is:

- i. Cleared, approved, or authorized, including in an Emergency Use Authorization ("EUA"), by the FDA to detect current infection with the SARSCoV-2 virus (e.g., a viral test);
- ii. Administered in accordance with the authorized instructions; and
- iii. Not both self-administered and self-read unless observed by the school district or an authorized telehealth proctor. Examples of tests that satisfy this requirement include tests with specimens that are processed by a laboratory (including home or on-site collected specimens which are processed either individually or as pooled specimens), proctored over-the-counter tests, point of care tests, and tests where specimen collection and processing is either done or observed by the school district.

C. **"Face covering"** means a covering that:

- i. Completely covers the nose and mouth;
- ii. Is made with two or more layers of a breathable fabric that is tightly woven (i.e., fabrics that do not let light pass through when held up to a light source);
- iii. Is secured to the head with ties, ear loops, or elastic bands that go behind the head. If gaiters are worn, they should have two layers of fabric or be folded to make two layers;
- iv. Fits snugly over the nose, mouth, and chin with no large gaps on the outside of the face; and
- v. Is a solid piece of material without slits, exhalation valves, visible holes, punctures, or other openings.

This definition includes a clear face coverings or cloth face coverings with a clear plastic panel that, despite the non-cloth material allowing light to pass through, otherwise meet this definition and which may be used to facilitate communication with people who are deaf or hard-of-hearing or others who need to see a speaker's mouth or facial expressions to understand speech or sign language respectively.

III. SCOPE

- A. **Only in Effect if Legally Required.** This policy will only be in effect if OSHA or Minnesota OSHA are enforcing the ETS and the school district or its employees could be subject to sanctions for noncompliance with the ETS. This school district will not enforce the provisions of this policy if the ETS is expired, subject to a court order staying its implementation, or otherwise not legally binding on the school district.
- B. **Application to All Employees.** This policy applies to all employees of the school district, except for employees who do not report to a workplace where other individuals (such as students, coworkers, or visitors) are present; employees while working from home; and employees who work exclusively

outdoors.

- C. **Application to Independent Contractors and Volunteers.** Independent contractors and volunteers are not considered school district employees for purposes of this policy. Independent contractors and volunteers will be required to comply with COVID-19 mitigation protocols established for building visitors.
- D. **Intersection with Other Policies and Procedures.** If this policy or any subsection of this policy conflicts with any other school district policy or procedure, this policy will be followed.

IV. VACCINATION

- A. **Employee Choice.** The Detroit Lakes School District is not imposing a vaccine mandate for its employees in order to comply with requirements of the ETS. Employees may choose to be vaccinated against COVID-19. Any employee not fully vaccinated by February 9, 2022, will be subject to the weekly testing and face covering requirements of this policy until they become fully vaccinated. The face covering requirements set forth in this policy will begin on January 10, 2022, or when the face covering requirement in the ETS is legally enforceable against the school district, whichever occurs later. Weekly testing requirements set forth in this district, whichever occurs later. Weekly testing requirements set forth in this policy will begin on February 9, 2022, or when the testing requirements set forth in the ETS become legally enforceable against the school district, whichever occurs later.
- B. **Deadlines.** To be considered fully vaccinated by February 9, 2022, an employee must receive the final dose of a primary COVID-19 vaccination by no later than January 26, 2022.
- C. **Vaccine Availability.** Employees are responsible for scheduling their own vaccination appointments. Employees may schedule a vaccination appointment through their own medical provider, local pharmacies, mass-vaccination clinics, community vaccination sites, or any other place where COVID-19 vaccines are offered. Information about vaccination locations is available through Minnesota's COVID-19 Response webpage at: <https://mn.gov/covid19/vaccine/find-vaccine/locations/index.jsp>.
- D. **Time to Receive Vaccination.** The Detroit Lakes School District will provide a reasonable amount of time to each employee to receive their primary vaccination dose or doses. An employee may take up to four hours of paid duty time, at the employee's regular rate of pay, per primary vaccination dose to travel to a vaccination site, receive a vaccination, and return to work. This means a maximum of eight hours of paid duty time for employees receiving two primary vaccine doses.
 - i. If an employee spends less time getting the vaccine, only the amount of paid duty time needed for a primary vaccination appointment will be granted. Given the widespread availability of the COVID-19 vaccine in Minnesota, the school district expects that employees will schedule vaccination appointments in a way that minimizes the need to be absent from work.

- ii. Employees who take longer than four hours to get the vaccine must contact their supervisor immediately and must explain the reason for the additional time (e.g., they may need to travel long distances to get the vaccine). Any additional time requested will be granted, if reasonable, but will not be paid. In that situation, the employee can elect to use accrued paid leave to cover the additional time needed to obtain a primary vaccination dose.
 - iii. If an employee is vaccinated outside of their approved duty time, the employee will not be compensated.
 - iv. The school district will not reimburse employees for transportation costs (e.g., gas money, train/bus fare, etc.) incurred to receive the vaccination.
- E. **Time for Recovery.** The school district will provide reasonable time and paid sick leave to employees who are unable to work due to side effects experienced following any primary vaccination doses.
- i. The school district will provide no more than two days of paid leave per primary vaccination dose for employees who are unable to work due to vaccination side effects. Any request for additional leave will be governed by the school district's established procedures for requesting a medical leave.
 - ii. Employees who have available accrued sick leave or paid time off ("PTO") will be required to use their available accrued leave for recovery time. Employees who have no sick leave will be granted up to two days of paid sick leave immediately following each dose, if necessary for the employee to recover from side effects.
 - iii. The following procedures apply for requesting and granting duty time to obtain the COVID-19 vaccine or sick leave to recover from side effects:
 - a. If an employee has available accrued leave, the employee must report the use of leave for vaccine side effects in the same manner as the employee would ordinarily report leave due to personal illness.
 - b. If an employee does not have sufficient accrued sick leave to cover the time period needed to recover from side effects of the vaccination, the employee must notify their supervisor upon learning of the need for leave. The school district will provide up to two days of paid leave if the employee is unable to work due to side effects from a primary vaccination dose.

V. REPORTING VACCINATION STATUS

- A. **Obligation to Report.** All employees are required to report their vaccination status and, if vaccinated, provide proof of vaccination set forth in this section. Employees must provide truthful and accurate information about their COVID-19 vaccination status. Employees who do not comply with this policy may be subject to discipline. Vaccination status information must be reported

to the school district by the deadline set forth by school district administration. This deadline will be based on the date the ETS will be legally enforceable against the school district. In order to comply with this reporting requirement, employees must provide proof of their vaccination status, including whether they are fully or partially vaccinated. Acceptable forms of proof are outlined below. Employees who are not vaccinated must also report their vaccination status.

- B. **Reporting.** The superintendent will be responsible for developing a system through which employees will report their vaccination status.
- C. **Proof of Vaccination.** All vaccinated employees are required to provide proof of vaccination status, regardless of where they received their vaccination.
 - i. Acceptable “proof of vaccination status” includes:
 - a. The record of immunization from a health care provider or pharmacy;
 - b. A copy of a COVID-19 Vaccination Record Card;
 - c. A copy of medical records documenting the vaccination;
 - d. A copy of immunization records from a public health, state, or tribal immunization information system; or
 - e. A copy of any other official documentation that contains the type of vaccine administered, date(s) of administration, and the name of the healthcare professional(s) or clinic site(s) administering the vaccine(s).
 - ii. Proof of vaccination generally should include the employee’s name, the type of vaccine administered, the date(s) of administration, and the name of the healthcare professional(s) or clinic site(s) that administered the vaccine. In some cases, state immunization records may not include one or more of these data fields, such as clinic site. In those circumstances, the school district will still accept the state immunization record as acceptable proof of vaccination.
 - iii. Employees may submit a physical copy of a vaccination record or employees may provide a digital copy, including, for example, a digital photograph, scanned image, or PDF of such a record that clearly and legibly displays the necessary vaccination information.
 - iv. An employee who does not possess their COVID-19 vaccination record card (e.g., because it was lost or stolen) should contact their vaccination provider to obtain a new copy or other acceptable documentation of their vaccination after contacting the vaccine provider, then they may attest to their vaccination as described below.
 - v. In instances where an employee is unable to produce acceptable proof of vaccination status, the employee may submit a signed and dated statement by the employee:

- a. Attesting to the employee's vaccination status (fully vaccinated or partially vaccinated);
- b. Attesting that the employee has lost or are otherwise unable to produce proof of vaccination; and
- c. Including the following language in the attestation: "I declare that this statement about my vaccination status is true and accurate. I understand that knowingly providing false information regarding my vaccination status on this form may subject me to criminal penalties.:"

An employee who attests to their vaccination status should, to the best of their recollection, include the following information in their attestation: the type of vaccine administered; date(s) of administration; and the name of the health care professional(s) or clinic site(s) administering the vaccine(s).

- D. **Treated as Unvaccinated if No Proof or Attestation.** An employee who does not provide acceptable proof of vaccination status, or an attestation, is treated as not fully vaccinated for purposes of this policy.
- E. **Penalty for Providing False Information.** Employees are prohibited from knowingly supplying false statements or documentation regarding their vaccination status under 18 U.S.C. § 1001 and section 17(g) of the Occupational Safety and Health Act ("OSH Act"). Employees who violate those laws may be subject to criminal penalties.
- F. **Recordkeeping.** The school district will maintain a roster for each employee's vaccination status and maintain records of acceptable proof of vaccination for each employee who is fully vaccinated or partially vaccinated. These records are considered to be employee medical records, and will be maintained in a confidential manner as required by law.

VI. FACE COVERINGS

- A. **Mandatory if Not Fully Vaccinated.** Beginning January 10, 2022, or when the ETS is legally enforced against the school district, whichever occurs later, any employee who is not fully vaccinated must wear a face covering over their nose and mouth while indoors at school or while in a school vehicle while occupied by any other passengers. Employees must replace their face covering if it becomes wet, soiled, or damaged (e.g., ripped, has holes, or has broken ear loops).
- B. **Exceptions to Face Covering Requirement.** Any employee who is not fully vaccinated does not have to wear a face covering:
 - i. When the employee is alone in a room with floor to ceiling walls and a closed door;
 - ii. For a limited time while the employee is eating or drinking at the workplace or for identification purposes in compliance with safety and

security requirements;

- iii. When the employee is wearing a “respirator” or “facemask”, as defined by the ETS;
- iv. Where the school district has advised the employee a face covering is not required because it has determined that the use of face coverings is infeasible or creates a greater hazard (e.g., when it is important to see the employee’s mouth for reasons related to their job duties, when the work requires the use of the employee’s uncovered mouth, or when the use of a face covering presents a risk of serious injury or death to the employee.)

- C. **Cost for Face Coverings.** Employees are generally responsible for acquiring their own face coverings. The school district will not pay or reimburse employees for any costs associated with acquiring their own face coverings. However, the school district may provide disposable face coverings to employees provided the District is able to procure them.

VII. COVID-19 TESTING

- A. **Test Requirement.** Beginning February 9, 2022, or the date on which the mandatory testing requirement in the ETS becomes legally enforceable against the school district, whichever occurs later, any employee who is not fully vaccinated must participate in weekly COVID-19 testing. Any employee who is not fully vaccinated and who reports to the workplace at least once every seven days:
 - i. Must be tested for COVID-19 at least once every seven days; and
 - ii. Must provide documentation of the most recent COVID-19 test results to the school district no later than the seventh day following the date on which the employee last provided a test result.

The superintendent is responsible for developing a protocol for employees to report COVID-19 test results and will communicate the protocol to all employees.

- B. **Testing Following Longer Absences.** Any employee who is not fully vaccinated and who does not report to the workplace during a period of seven or more days:
 - i. Must be tested for COVID-19 within seven days prior to return to the workplace; and
 - ii. Must provide documentation of that COVID-19 test result to the school district in the manner to be determined by the superintendent upon return to the workplace.
- C. **Failure to Provide Test Results.** If an employee who is not fully vaccinated does not provide documentation of a COVID-19 test result as required by this policy, they will be removed from the workplace until they provide a test result.

- D. **Exemption for Recent Infection.** Employees who are not fully vaccinated and who have received a positive COVID-19 test, or have been diagnosed with COVID-19 by a licensed healthcare provider, are not required to undergo COVID-19 testing for 90 days following the date of their positive test or diagnosis.
- E. **Record of Testing.** The school district will maintain a record of each test result provided by each employee under this policy. These records are considered to be employee medical records and will be maintained in a confidential manner as required by law.
- F. **Cost of Testing.** The school district will not pay or reimburse employees for any costs associated with COVID-19 testing but may make test kits available for use provided the district is able to procure them.
- G. **Availability of Testing.** Employees may schedule their own testing appointments. Information about testing locations is available online at: <https://mn.gov/covid19/get-tested/testing-locations/index.jsp>.

VIII. MANDATORY REPORTING OF COVID-19 DIAGNOSIS OR POSITIVE TEST

- A. **Reporting and Removal from Workplace Following Positive Test.** Regardless of an employee's vaccination status:
 - i. The school district requires all employees to promptly notify the District School Nurse or designee when they have tested positive for COVID-19 or have been diagnosed with COVID-19 by a licensed healthcare provider and keep the employee removed until the employee:
 - a. Receives a negative result on a COVID-19 nucleic acid amplification test (NAAT) following a positive result on a COVID-19 antigen test if the employee chooses to use a NAAT test for confirmatory testing;
 - b. Meets the return to work criteria in CDC's "Isolation Guidance"; or
 - c. Receives a recommendation to return to work from a licensed healthcare provider.
- B. **Return to Work after Positive Test.** Under CDC's "Isolation Guidance," all employees regardless of vaccination status, may return to work once 5 days have passed since the positive test so long as:
 - i. The employee has no symptoms or the employee's symptoms are resolving after 5 days; and
 - ii. The employee continues to wear a face covering in the workplace for 5 additional days.

If an employee has a fever, the employee should continue to isolate until the fever resolves.

If the CDC's Isolation Guidance changes following the adoption of this policy, the school district will follow the then-current version of the guidance for purposes of this policy.

- C. **Status of Leave After Positive Test.** The school district will not provide any paid time off to any employee for removal from the workplace as a result of a positive COVID-19 test or diagnosis of COVID-19. Employees must use accrued paid leave to receive pay for their absence.
- D. **Exposure to COVID-19.** Employees who are exposed to an individual with a confirmed case of COVID-19 will be subject to the quarantine protocols set forth in the school district's overall COVID-19 mitigation strategy.

IX. NEW HIRES

- A. All new employees are required to comply with the vaccination, testing, and face covering requirements outlined in this policy as of the start date of their employment. Candidates for employment will be notified of the requirements of this policy following a job offer and prior to the start of employment.
- B. New employees must provide acceptable proof of vaccination prior to their first day of work. A new employee who cannot provide acceptable proof of vaccination must submit results from a COVID-19 test taken within the previous seven days prior to the employee's first day of work.

X. EXEMPTIONS

- A. **Accommodations.** An employee may be entitled to a reasonable accommodation from the school district if the employee is unable to comply with the requirements of this policy because of a medical condition, disability, or a sincerely held religious belief, practice or observance.
- B. **Requests for Reasonable Accommodation.** Requests for reasonable accommodations must be initiated by the individual employee and submitted in writing to the District Human Resources Director at nolson@detlakes.k12.mn.us or 702 Lake Avenue, Detroit Lakes, MN 56501.
- C. **Determination of Reasonable Accommodation.** Requests for reasonable accommodations will be addressed on a case-by-case basis by school administration.

XI. QUESTIONS

Questions regarding this policy should be directed to:
District Human Resources Director
702 Lake Avenue, Detroit Lakes, MN 56501
218-847-9271 or extension 1114
nolson@detlakes.k12.mn.us

XII. DISSEMINATION OF THIS POLICY AND INFORMATION TO EMPLOYEES

- A. **Dissemination of Policy.** The superintendent will distribute a copy of this policy to all employees via the school district's email system preceding or

following its adoption. In the case of furnishing the policy preceding its adoption, and if changes are made to the policy at the time of its adoption, an updated version shall be distributed to all employees.

- B. **Other Required Disclosures to Employees.** The ETS requires the school district to provide the following information to employees:

The full text of OSHA's ETS is available online at:

<https://www.federalregister.gov/documents/2021/11/05/2021-23643/covid-19-vaccination-and-testing-emergency-temporary-standard>.

The CDC has published information about COVID-19 vaccine efficacy, safety, and the benefits of being vaccinated. This information can be assessed by visiting:

<https://www.cdc.gov/coronavirus/2019-ncov/vaccines/keythingstoknow.html>.

Federal regulations, specifically 29 CFR § 1904.35(b)(1)(iv), prohibits the school district from discharging or in any manner discriminating against an employee for reporting a work-related injury or illness.

Section 11(c) of the OSH Act prohibits the school district from discriminating against an employee for exercising rights under, or as a result of actions that are required by, the ETS. Section 11(c) also protects the employee from retaliation for filing an occupational safety or health complaint, reporting a work-related injury or illness, or otherwise exercising any rights afforded by the OSH Act.

Federal law specifically 18 U.S.C. § 1001 and of section 17(g) of the OSH Act, prohibits employees from knowingly supplying false statements or documentation in accordance with this Policy. Anyone who violates those provisions may be subject to criminal penalties.



School Board Meeting Agenda Memorandum

Nancy Olson, HR Director
Detroit Lakes Public Schools
nolson@detlakes.k12.mn.us

DATE: January 19, 2022
TO: Board of Education
FROM: District Bargaining Committee - Board Member: Kylie Johnson, Mark Jenson (Supt), Jason Kuehn (Director of Finance and Operations) & Nancy Olson (HR Director)
SUBJECT: **2021-23 Food Service Employee Policy Provisions**

The district committee is recommending approval of the following for Food Service Employees:

- The financial settlement comprised of the following:
 - Reconfigured wage schedules for some positions and general across the board hourly increases to wage schedules ranging an average of 50 cents - \$1.00 per hour
 - Increases to mileage stipend when traveling daily between school buildings
 - Shift differential pay
 - Longevity pay
 - Increase to family health coverage contributions
- Other changes include:
 - Holiday pay for part-time staff for designated holidays
 - Floating day
 - Ability to use sick leave in .25 day (quarter-day) increments
- Stipends (one-time):
 - \$500 retention pay per FT employee who was employed in 2020-21 & returned for 2021-22. Amount to be prorated for PT employees
 - \$500 stipend for each FT employee who is fully vaccinated within 6 weeks of the approval by the School board of policy provisions. Amount to be prorated for PT employees.

The total 2-year package increase is 10.22% for a total 2-year cost of \$69,940 to the food service fund.

The district bargaining committee recommends approval of this agreement.



Detroit Lakes Public Schools

Monthly Enrollment Summary

2021-2022

Month: January 1

D.L. Preschool Special Ed.

	EIC	ECSE	Total
Roosevelt	42	69	111

Non-resident Preschool Special Ed.

	EIC	ECSE	Total
Roosevelt	1	7	8

KINDERGARTEN

	Kind.	Kind SpEd	Total
Roosevelt	79	19	98
Rossman	78	18	96
Totals	157	37	194

GRADES 1 - 5

	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Total
Roosevelt	87	89	104	98	110	488
Rossman	92	96	104	97	99	488
Totals	179	185	208	195	209	976

ELEMENTARY TOTALS

Kindergarten	Gr.1-5	Total
194	976	1170

MIDDLE SCHOOL

	Grade 6	Grade 7	Grade 8	Total
Middle School	204	178	195	577

SENIOR HIGH

	Grade 9	Grade 10	Grade 11	Grade 12	Subtotal	PSEO/F	PSEO/P	Total
Senior High	256	233	208	162	859	0	29	888

2021-2022

K-12 Total

2719

2020-2021

K-12 Total

2701

2019-2020

K-12 Total

2927

MONTHLY TOTALS*

EIC	43
ECSE	76
Kind. Sp. Ed.	37
Kindergarten	157
Grades 1-5	976
Middle School	577
Senior High	888
ALC	77
Transitions	7
TOTAL	2831

*Does not include non-resident students on tuition agreement

LAKER TRANSITIONS

D.L.	5
Other	2
Total	7

ALC

D.L.	47
Other	30
Total	77



Detroit Lakes Public Schools Yearly Enrollment Summary 2021-2022

Date: January 1

EIC										ECSE									
Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	
41	44	48	50	42						50	57	70	74	69					

EIC -- Non Resident										ECSE -- Non Resident									
Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	
1	1	1	1	1						4	4	5	7	7					

Kindergarten - Special Ed.										Kindergarten									
Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	
Roosevelt	19	19	19	21	19					Roosevelt	79	80	78	77	79				
Rossman	20	18	18	18	18					Rossman	82	80	79	78	78				
Totals	39	37	37	39	37	-	-	-	-	Totals	161	160	157	155	157	-	-	-	-

Kindergarten Total									
Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	
Roosevelt	98	99	97	98	98	-	-	-	-
Rossman	102	98	97	96	96	-	-	-	-
Totals	200	197	194	194	194	-	-	-	-

Grade One										Grade Two									
Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	
Roosevelt	89	89	88	87	87	-	-	-	-	Roosevelt	91	92	89	89	89	-	-	-	-
Rossman	91	91	92	93	92	-	-	-	-	Rossman	96	97	95	96	96	-	-	-	-
Totals	180	180	180	180	179	-	-	-	-	Totals	187	189	184	185	185	-	-	-	-

Grade Three										Grade Four									
Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	
Roosevelt	102	102	103	105	104	-	-	-	-	Roosevelt	97	98	97	99	98	-	-	-	-
Rossman	105	104	102	102	104	-	-	-	-	Rossman	98	98	98	97	97	-	-	-	-
Totals	207	206	205	207	208	-	-	-	-	Totals	195	196	195	196	195	-	-	-	-

Grade Five									
Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	
MS	109	110	111	111	110	-	-	-	-
Rossman	98	98	99	99	99	-	-	-	-
Totals	207	208	210	210	209	-	-	-	-



Detroit Lakes Public Schools

Yearly Enrollment Summary

2021-2022

Date: January 1

Grades 1 - 5 Totals										ALC									
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Rsvit/MS	488	491	488	491	488	-	-	-	-	Resident	38	41	45	48	47				
Rossman	488	488	486	487	488	-	-	-	-	Non-Resid.	12	20	25	30	30				
Totals	976	979	974	978	976	-	-	-	-	Total	50	61	70	78	77				

Middle School									
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Grade Six	211	210	210	207	204	-	-	-	-
Grade Seven	183	182	180	178	178	-	-	-	-
Grade Eight	202	199	197	195	195	-	-	-	-
Totals	596	591	587	580	577	-	-	-	-

Senior High									
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Gr. Nine	255	253	253	254	256	-	-	-	-
Gr. Ten	250	247	242	237	233	-	-	-	-
Gr. Eleven	220	208	208	208	208	-	-	-	-
Gr. Twelve	190	167	166	162	162	-	-	-	-
Subtotals	915	875	869	861	859	-	-	-	-
PSEO-FT	0	-	-	-	-	-	-	-	-
PSEO-PT	0	29	29	29	29	-	-	-	-
Totals	915	904	898	890	888	-	-	-	-



Detroit Lakes Public Schools Elementary Grade Sections 2021-2022

Date: January 1

		Roosevelt		Rossman		Grade Average
Kindergarten						19.40
	Section 1&3	20	19	20	20	
	Section 2&4	19	20	20	16	
	Section 5&6	20		20		
Building Average		19.60		19.20		
Grade 1						17.80
	Section 1&3	17	17	17	19	
	Section 2&4	18	17	18	19	
	Section 5	18		18		
Building Average		17.40		18.20		
Grade 2						18.40
	Section 1&3	18	19	20	18	
	Section 2&4	18	17	20	19	
	Section 5	17		18		
Building Average		17.80		19.00		
Grade 3						20.80
	Section 1&3	21	21	21	21	
	Section 2&4	21	20	21	21	
	Section 5	21		20		
Building Average		20.80		20.80		
Grade 4						24.38
	Section 1&3	25	24	24	25	
	Section 2&4	24	25	24	24	
	Section 5					
Building Average		24.50		24.25		
Grade 5						20.13
	Section 1&3	22	20	25	25	
	Section 2&4	22	22	25	0	
	Section 5					
Building Average		21.50		18.75		

The district class size average for K-5 is:

18.20

The class size average on this page is different than the class size average calculated by the State. The class size average on this page reflects students in a classroom with the regular classroom teacher and does not count specialists such as music, phy.ed. and art teachers which the state uses in calculating class size average.

INDEPENDENT SCHOOL DISTRICT #22
FACILITIES COMMITTEE MEETING MINUTES
Facilities Committee Meeting January 11, 2022

A Facilities Committee Meeting was held at 12:00 PM on Tuesday, January 11th, 2022 at the District Office. In attendance were Colin Gedrose, Mark Jenson, John Steffl, Kylie Johnson, and Jason Kuehn. Amy Erickson was absent from the meeting.

1. Construction Update

Colin Gedrose and Jason Kuehn provided the committee with an update on the DLHS Construction project. The district hosted its first events in the new Lakeshirts Fieldhouse and staff have fully occupied the new Administrative Area. Demolition work continues in the 1st floor classrooms designated for remodeling.

Kuehn also reviewed the change orders through November, which included multiple updates following the approval of the remodeling of the DLHS Multi-Purpose room. The committee recommends approval of the November change orders.

2. Naming Rights Agreement Proposal - DLHS Training Rooms

Kuehn reviewed a draft of the naming rights agreement between the school district and Sanford Health for the new DLHS Athletic Training room adjacent to the Lakeshirts Fieldhouse. Following discussion, Kuehn will communicate some recommend edits and additions to Sanford Health.

Next Meeting Date - Thursday, February 17th at 12:00 PM (District Administrative Building)

**INDEPENDENT SCHOOL DISTRICT #22
FINANCE COMMITTEE MEETING AGENDA
Finance Committee Meeting - January 20, 2022**

Members Present:

**Courtney Henderson
Mark Jenson**

**Jason Kuehn
April Thomas**

Members Absent:

Jennifer Pedersen

A Finance Committee Meeting was held on Thursday, January 20, 2022 in the District Office Conference Room. The agenda was as follows:

1. Fund Balances Review

Director of Finance Kuehn reviewed the fund balances through the month of November and receipts for the month of November.

2. Review of Disbursements

Four sets of disbursement were reviewed by the Finance Committee. The committee recommends approval of the hand payables for December. The committee also recommends the check register for both the Middle School and High School activity accounts for the month of December. Lastly, the committee recommends approval of the check summaries for both January 10th and January 24th.

3. Temporary Full-Time Status for Non-Certified Positions

Kuehn and Superintendent Jenson discussed the current staffing challenges the district is facing in specific departments and the desire to temporarily increase the weekly hours for designated staff members in these departments due to the labor shortage. This increase may necessitate the offering of benefits (i.e. health insurance), but the overall impact to the approved budget is expected to be minimal. The Finance Committee recommends approval for administration to approve temporary increases to full-time status as deemed necessary for the remainder of the school year.