



DETROIT LAKES PUBLIC SCHOOLS
AGENDA
REGULAR SCHOOL BOARD MEETING
Monday, December 20, 2021 - 5:30 PM
City Council Chambers, 1025 Roosevelt Avenue, Detroit Lakes, MN 56501

The mission of the Detroit Lakes Public schools is to fill our sails with Laker PRIDE.

District Office ~ 702 Lake Avenue, Detroit Lakes, MN 56501 ~ 218.847.9271 ~ Website: www.dlschools.net
Superintendent: Mark Jenson Director of Finance & Operations: Jason Kuehn Education Director: Renee Kerzman

BOARD MEMBERS:

Amy Erickson, Vice-Chair
1380 East Shore Drive
Detroit Lakes, MN 56501
218.841.2944

Dr. Jennifer Pedersen
1354 East Shore Drive
Detroit Lakes, MN 56501
218.841.0291

Michelle Okeson
24842 County Rd 113
Detroit Lakes, MN 56501
218.841.6065

Mary Rotter- Treasurer
23625 Pebble Beach LN
Detroit Lakes, MN 56501
651.335.0396

John Steffl, Chair
22370 Steffl Road
Callaway, MN 56521
218.850.5060

April Thomas, Clerk
25592 Almquist Road
Detroit Lakes, MN 56501
651.271.1818

Annie Houglum, Student Representative- 23houglum@detlakes.k12.mn.us

I. CALL TO ORDER

Presenter: Erickson, Board Chair

A. Laker Pride

II. ROLL CALL

Presenter: Erickson, Board Chair

III. PLEDGE OF ALLEGIANCE

Presenter: Erickson, Board Chair

IV. APPROVAL OF AGENDA

Presenter: Erickson, Board Chair

A. Agenda Approval

Approval of the Agenda for the December 20, 2021, Regular School Board Meeting as presented.

V. RECOGNITIONS

Presenter: Erickson, Board Chair

A. Courtney Henderson - MSBA Leadership Development Certificate

VI. COMMENTS AND REQUESTS FROM VISITORS

Presenter: Erickson, Board Chair

A fifteen-minute time limit will be allowed for audience comment. Those requesting audiences will inform either the Board Chairman or the Superintendent prior to the meeting that you wish to address the Board.

VII. PROGRAM PRESENTATIONS

Presenter:

A. 2020-2021 Audit Report

Presenter: Representative from Eide Bailly, LLP

A representative from Eide Bailly, LLP will be present to review the 2020-2021 Audit Report.

B. High School - Out of State Travel

Presenter: Josh Omang, High School Principal

VIII. **CONSENT ITEMS**

Presenter: Erickson, Board Chair

Action is requested on the following items of the consent agenda. Consent agenda items are typically adopted without discussion of the individual items because they are routine or ordinary in action. Any consent agenda item may be removed for further discussion and deliberation by any member of the board.

- A. Approve the Minutes of the November 15, 2021, Regular School Board Meeting.
- B. Approve District Bills
- C. Approve District Hand Payable Bills
- D. Approve Personnel Agenda Items
- E. Approve the Agreement between Lakeshirts, Inc. and ISD 22 for the Naming Rights of the Main Gymnasium at the High School.
- F. Acknowledge the Winter Coaches for the 2021-2022 school year.
- G. Approve Memorandum of Agreement between Education Minnesota Detroit Lakes (EMDL) and Detroit Lakes Public Schools ISD #22.
- H. Approve Memorandum of Agreement between Administrative Assistants (MSEA) and Detroit Lakes Public Schools ISD #22.
- I. **First Reading of Policies:**
 1. 427 - Workload Limits for Certain Special Education Teachers
 2. 428 - Substitute Teacher Pay
 3. 430 - Teacher Evaluation
 4. 491 - Staff Travel
 5. 491.FM - Staff Travel - Excel Expense Form
 6. 521 - Student Disability Nondiscrimination
- J. **Donations:**
 1. \$4,260.00 from Pelican River Watershed for environmental education field experiences for students in our district.
 2. \$1,000 from Marco Technologies for Roosevelt Elementary to buy healthy snacks as part of a program to reduce child hunger.

IX. **DISCUSSION ITEMS**

Discussion items receive individual attention because of the nature of the issues and need for introductory or other discussion in order to review the information prior to taking action. This is also the agenda location for items which simply need school board review, but no formal action on the items is required. Discussion items will typically return to the agenda at a future point for more specific action.

X. **ADMINISTRATIVE AND BOARD REPORTS**

A. **Superintendent Report**

Presenter: Mark Jenson, Superintendent

1. Monthly Enrollment Report
2. COVID-19 Update

B. **Board Committee and Representative Reports**

1. Wellness Committee Meeting - December 1, 2021
Presenter: Pedersen, Board Director
2. Arena Commission Meeting - December 7, 2021
Presenter: Steffl, Board Vice-Chair
3. Facilities Committee Meeting - December 9, 2021
Presenter: Erickson, Board Chair
4. Health & Safety Committee Meeting - December 14, 2021
Presenter: Steffl, Board Vice-Chair
5. Finance Committee Meeting - December 16, 2021
Presenter: Pedersen, Board Director

XI. **ACTION ITEMS**

Action items receive individual attention because of the nature of the issues, the need to discuss or review the information prior to taking action, or the specific kind of action required for the item.

- A. 2020-2021 Auditing Report
Presenter: Erickson, Board Chair
- B. Rescind Policy 429
Presenter: Erickson, Board Chair
- C. Rescind Policy 431 - Internal Credit
Presenter: Erickson, Board Chair
- D. Rescind Policy 490 - Protective Eyewear
Presenter: Erickson, Board Chair
- E. Combined Polling Places Resolution
Presenter: Erickson, Board Chair
- F. 2021-2023 Administrative Assistant (MSEA) Master Agreement
Presenter: Erickson, Board Chair
- G. High School Out of State Travel - Academies of Nashville Study Visit - March 2022
Presenter: Erickson, Board Chair
- H. Construction Change Orders - High School and Middle School
Presenter: Erickson, Board Chair
- I. Conduct Truth & Taxation Hearing and Certification of 2021 Payable 2022 Tax Levy for the 2022-2023 School Year.
Presenter: Jason Kuehn, Director of Finance & Operations

XII. UPCOMING EVENTS AND ACTIVITIES

- Presenter: Erickson, Board Chair
- A. January Board Organizational Meeting - January 10, 2022 - City Council Chambers
- B. MSBA Leadership Conference - January 13-14, 2022 - Minneapolis
- C. Finance Committee Meeting - January 20, 2022 - District Office
- D. January Board Meeting - January 24, 2022 - City Council Chambers

XIII. MEETING ADJOURNED

Presenter: Erickson, Board Chair

Laker PRIDE

	<p>Purpose our intention, what drives us</p>	<p>Deliver educational excellence.</p>
	<p>Relationships the ways we connect and behave toward each other</p>	<p>Care and communicate positively and respectfully within and across our schools and community.</p> <ul style="list-style-type: none"> • District ↔ parents and community members • District ↔ building • Building ↔ teacher • Building ↔ parents • Teacher ↔ parent • Teacher ↔ students
	<p>Innovation the creation, development and implementation of a new idea or concept to enhance educational opportunities</p>	<p>Embrace creativity and critical thinking.</p> <ul style="list-style-type: none"> • Renew and bring up to date all systems and practices • Utilize growth mindset to hone existing intentions/objectives and explore new ideas • Support diverse ways of thinking and doing • Embed equity continually in every facet of our work
	<p>Development a process that creates growth, progress, positive change or the addition of physical, economic, environmental, social and demographic components</p>	<p>Foster the academic, social, emotional, and cultural needs of all learners.</p> <ul style="list-style-type: none"> • Implement and sustain PBIS at all levels • Hone our support for social/emotional health • Further learning and implementation of equitable feedback, assessment, grading and reporting • Provide professional development that supports PRIDE
	<p>Equity the quality of being fair (not equal) and impartial</p>	<p>Ensure that our values, policies, and practices are equitable for our students, staff, and community.</p> <ul style="list-style-type: none"> • Clarify and support understanding of equity vs. equality for all • Actively promote equity (institutional, personal, and instructional) • Remove systemic barriers • Accommodate different learning styles • Give students a voice



I pledge allegiance
to the flag
of the United States of America,
and to the Republic
for which it stands,
one Nation under God,
indivisible,
with Liberty and Justice
for all.



INDEPENDENT SCHOOL DISTRICT NO. 22

Executive Summary - June 30, 2021



CPAs & BUSINESS ADVISORS



AUDIT RESULTS AND FINDINGS

AUDIT OPINION

- The District received a “clean” audit opinion
 - Unmodified opinion – financial statements are prepared using accounting principles generally accepted in the U.S. (GAAP)
 - Financial statements do not contain material misstatements and are fairly presented
- Opinion is merely the auditor’s professional opinion, based on audit work, on whether the financial statements were prepared in accordance with GAAP, free from material misstatement, and fairly presented



AUDIT OF FEDERAL FUNDS

- All entities with federal award expenditures of \$750,000+ in a year are required to obtain an annual audit
- Single audit – considers compliance with rules and regulation of applicable federal awards
- The District received an unmodified opinion on compliance for the major federal awards programs report



During fiscal year 2021, the District expended approximately \$5,100,000 in Federal awards.

FINDINGS

Financial Statements:

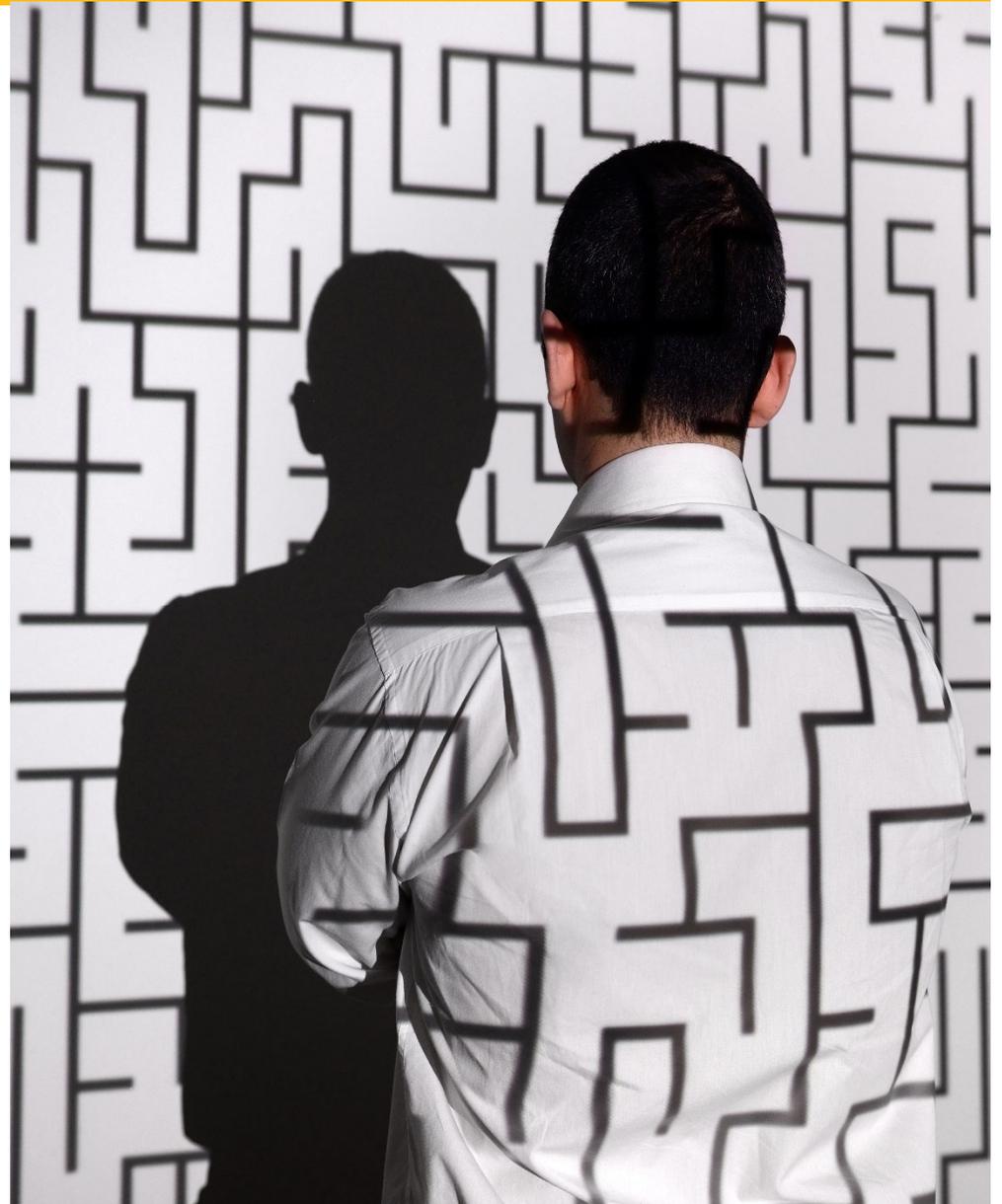
1. Preparation of Financial Statements and SEFA
2. Segregation of Duties

Federal Awards:

None

Minnesota Legal Compliance:

1. Inactive Student Activity Accounts
2. Lack of Approval of Student Activity Disbursements
3. Inadequate Documentation of Student Activity Disbursements
4. Improper Use of Student Activity Funds





CASH AND INVESTMENTS

CASH/INVESTMENTS

Most significantly affected by the state aid payments structure.
Balances (in thousands) of the District for the past 10 years:

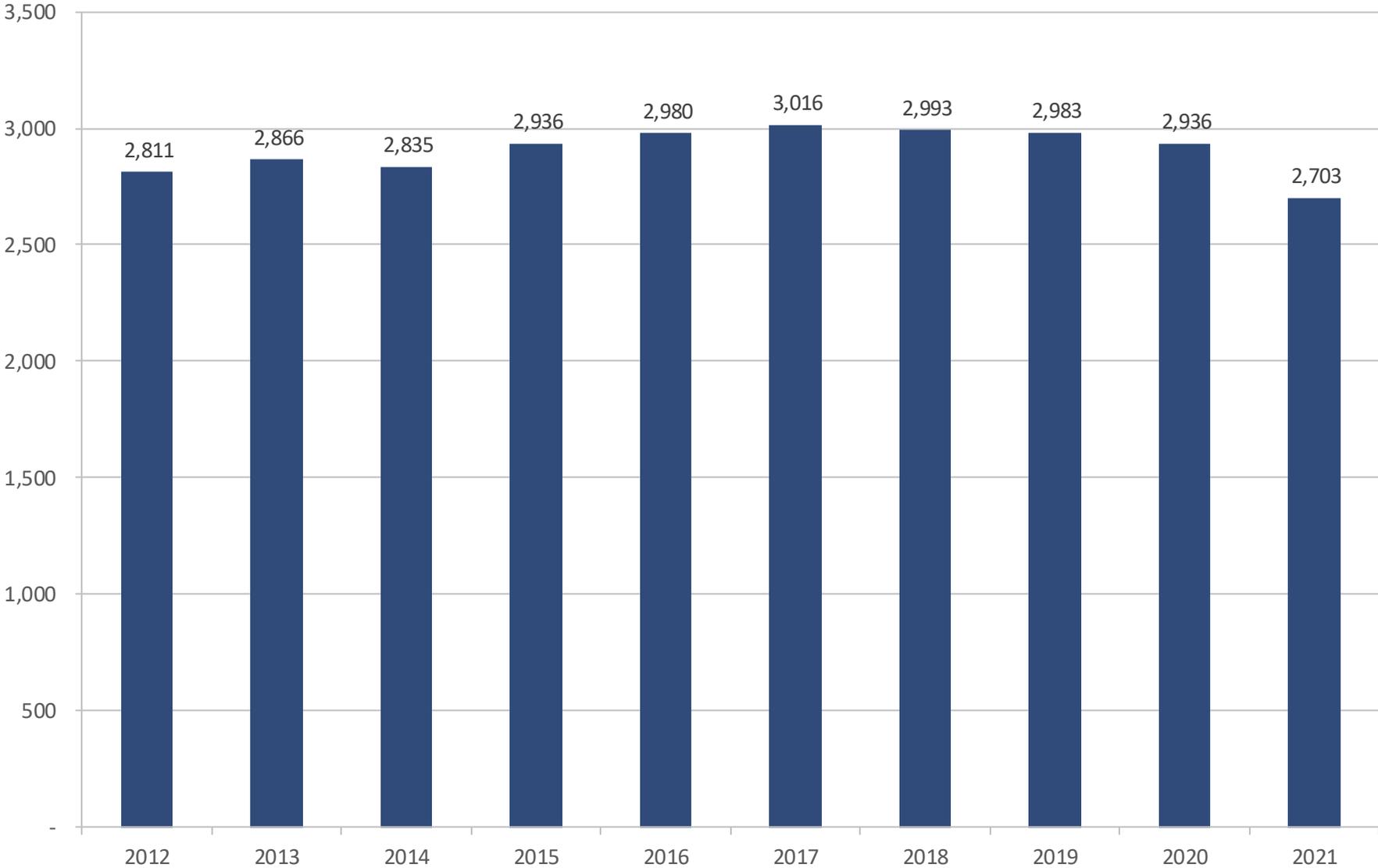


* Amounts above do not include the Capital Projects Fund



GENERAL FUND

ADM SERVED

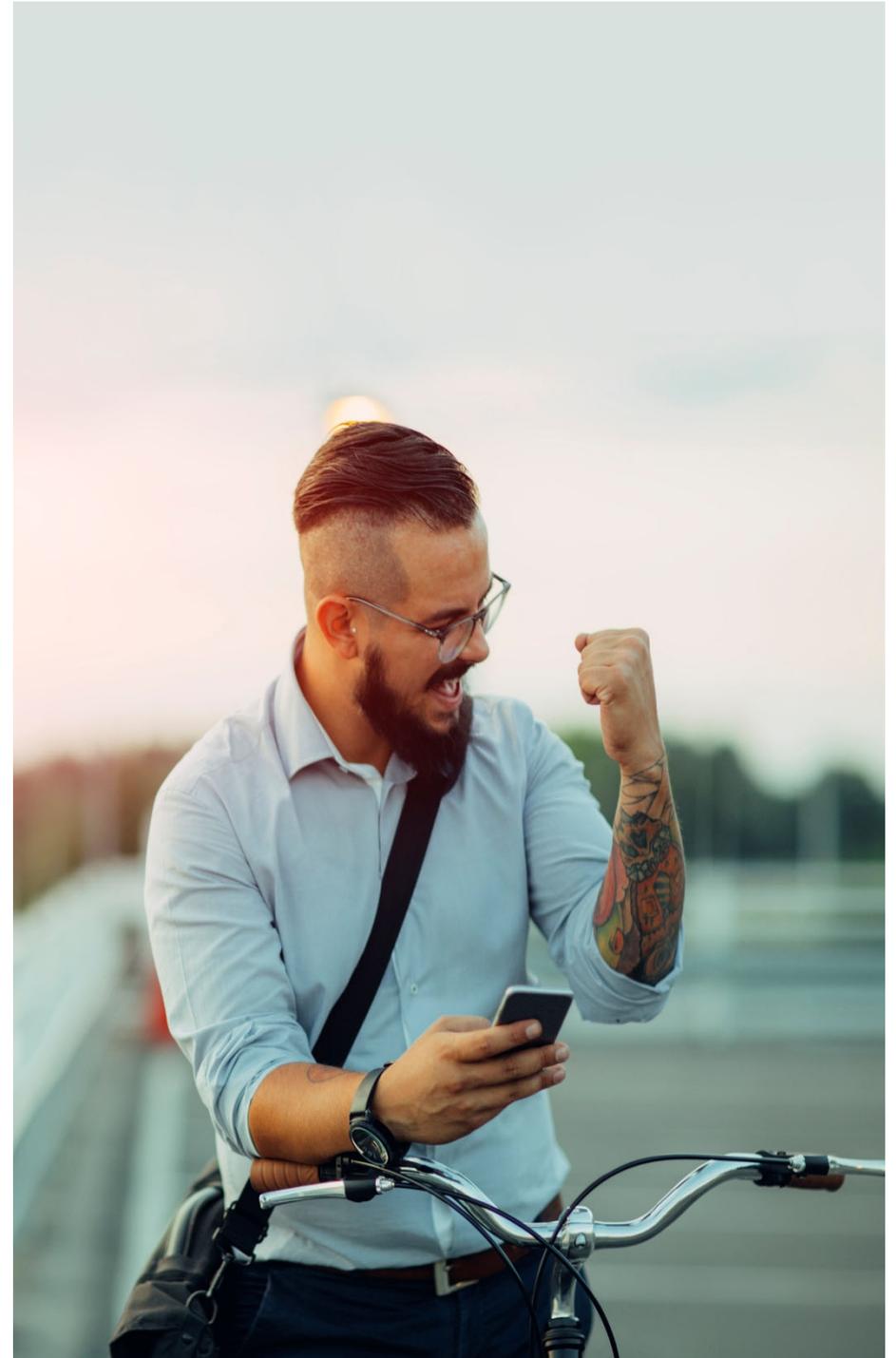


BUDGET TO ACTUAL

	Final Budget	Actual	Variance With Final Budget
Revenues			
State sources	\$ 30,109,905	\$ 30,382,018	\$ 272,113
Local levies	4,808,933	4,886,313	77,380
Federal sources	3,304,586	3,304,603	17
Other	996,241	871,412	(124,829)
	<u>39,219,665</u>	<u>39,444,346</u>	<u>224,681</u>
			0.6%
			Positive
Expenditures			
Regular instruction	17,003,249	16,454,369	548,880
Administration and district support services	3,245,448	3,306,562	(61,114)
Special education instruction	7,865,068	7,717,631	147,437
Instructional and pupil support services	6,074,049	6,047,128	26,921
Sites and buildings	3,446,710	3,361,143	85,567
Other	833,034	793,195	39,839
	<u>38,467,558</u>	<u>37,680,028</u>	<u>787,530</u>
			2.0%
			Positive
Revenues Over Expenditures	752,107	1,764,318	1,012,211
Other Financing Sources			
Sale of equipment	-	31,410	31,410
Net Change in Fund Balance	<u>\$ 752,107</u>	<u>1,795,728</u>	<u>\$ 1,043,621</u>
Fund Balance, Beginning of Year		<u>12,771,498</u>	
Fund Balance, End of Year		<u>\$ 14,567,226</u>	

A POSITIVE FUND BALANCE:

- 1** Contributes to a favorable bond rating
- 2** Produces investment income and provides a source of working capital to meet cash flow needs
- 3** Offers a cushion for unexpected expenditures or revenue shortfalls



FUND BALANCE CATEGORIES

Nonspendable

Represents amounts that cannot be spent

Not in spendable form

Inventory, prepaid expenses

Restricted

Legally restricted by outside parties

Cannot be appropriated for other spending

Committed

Intended for a specific activity

Imposed by formal action of the school board but is not legally restricted

Assigned

Intended for a specific activity by school board or designated individuals

Not legally restricted

Unassigned

Reserves

“Rainy day” fund

CHANGES IN UFARS FUND BALANCES

Fund Balance: cumulative difference between fund assets and fund liabilities

	Fund Balance (Deficit) Beginning of Year	Net Change in Fund Balance	Fund Balance (Deficit) End of Year
Nonspendable	\$ 97,746	\$ (37,263)	\$ 60,483
Restricted for student activities	212,693	31,610	244,303
Restricted for staff development	602,719	141,866	744,585
Restricted for operating capital	1,253,634	264,923	1,518,557
Restricted for gifted and talented	31,029	35,947	66,976
Restricted for safe school - crime levy	208,712	25,122	233,834
Restricted for long-term facilities maintenanc	(2,158,069)	935,733	(1,222,336)
Restricted for medical assistance	1,561,067	39,693	1,600,760
Committed for separation/retirement ben	2,558,467	60,948	2,619,415
Assigned for construction	2,383,837	(19,391)	2,364,446
Assigned for needy children	44,465	(44,465)	-
Unassigned	5,975,198	361,005	6,336,203
	<u>\$ 12,771,498</u>	<u>\$ 1,795,728</u>	<u>\$ 14,567,226</u>

TOTAL FUND BALANCES

Total fund balances of the General Fund for the past 10 years:



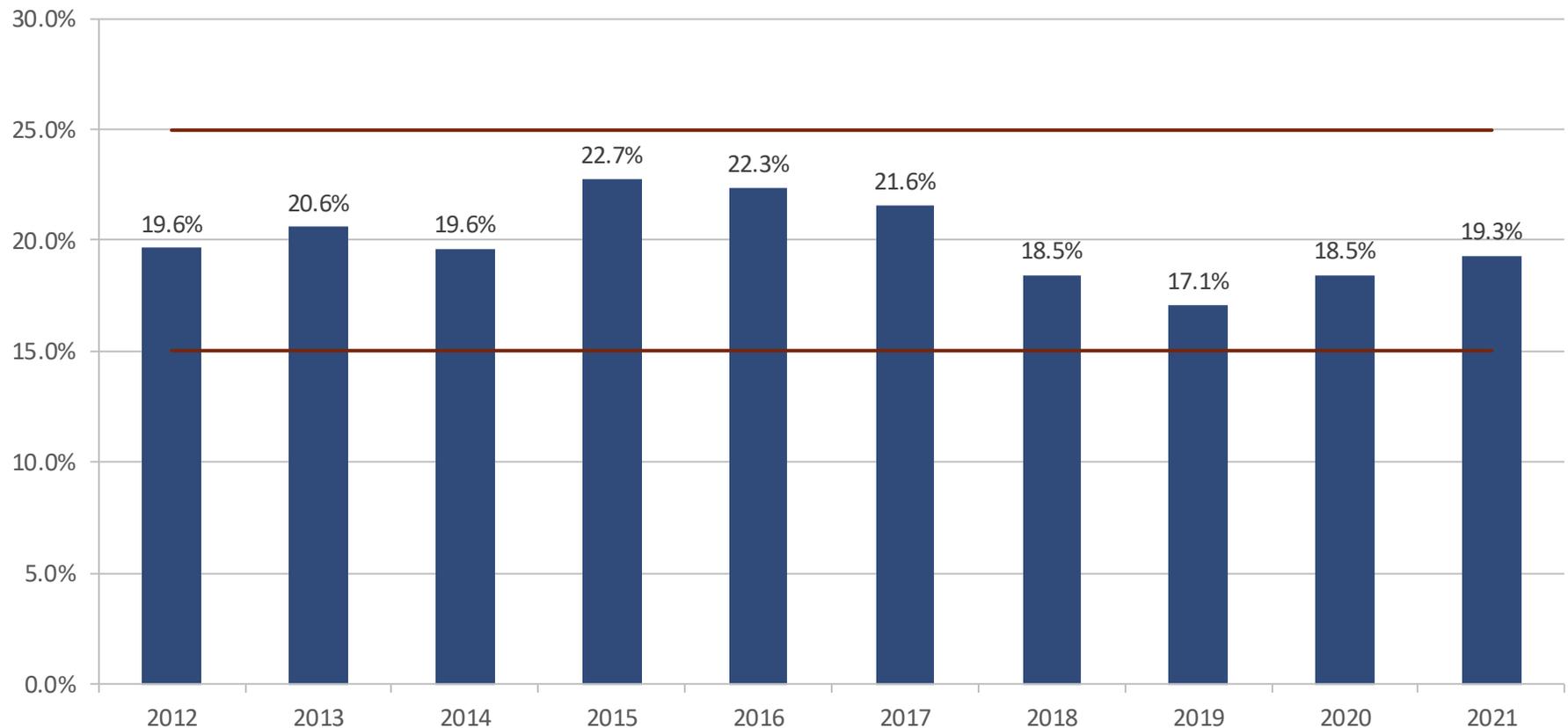
RECOMMENDATIONS REGARDING FUND BALANCES

The District's Policy: strive to maintain a minimum unassigned general fund balance in a range of 15% to 25% of the annual Statutory Operating Debt expenditures. For the current year that target amount is approximately \$4.9 – \$8.2 million.

Government Finance Officers Association (GFOA): recommends, at a minimum, that governments maintain unrestricted fund balances in their general fund of no less than two months (16.67%) of regular general fund expenditures. For the current year that target amount is approximately \$6.3 million.

UNASSIGNED FUND BALANCE

The District's unassigned fund balance as a percentage of UFARS SOD expenditures (\$32,808,718 per MDE website in FY21) in the General Fund for the last 10 years



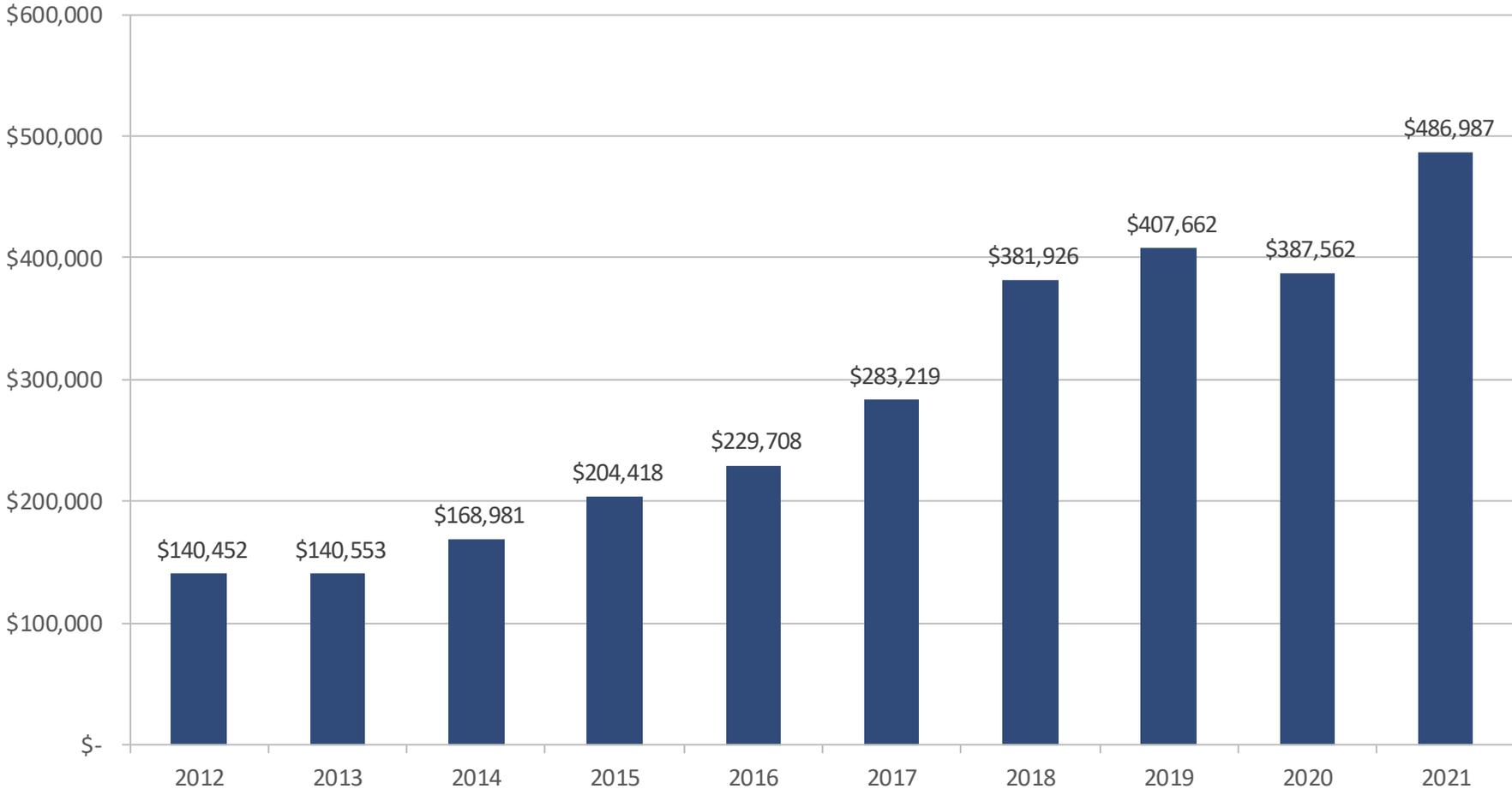
* The maroon lines indicate the District's fund balance policy of maintaining an Unassigned General Fund Balance range of 15% - 25% of SOD expenditures



OTHER FUNDS

YEAR-END FUND BALANCE – COMMUNITY SERVICE FUND

Positive fund balance indicates that revenues of the community service programs are sufficient to cover the expenditures of the programs.



YEAR END FUND BALANCE – FOOD SERVICE FUND

Positive fund balance indicates that revenues of the food service program are sufficient to cover the expenditures of the program.



* The maroon line indicates the maximum allowable fund balance of three months expenditures.



QUESTIONS?

This presentation is presented with the understanding that the information contained does not constitute legal, accounting or other professional advice. It is not intended to be responsive to any individual situation or concerns, as the contents of this presentation are intended for general information purposes only. Viewers are urged not to act upon the information contained in this presentation without first consulting competent legal, accounting or other professional advice regarding implications of a particular factual situation. Questions and additional information can be submitted to your Eide Bailly representative, or to the presenter of this session.



THANK YOU

eidebailly.com



*Welcome to Detroit Lakes
High School*

Caring. Collaboration. Creativity.

DETROIT LAKES PUBLIC SCHOOLS



Out of State Travel Request

Nashville Study Visit

**Academies of Nashville Study Visit -
March 2022**

March 7, 2022—March 9, 2022

What is the Nashville Study Visit?

- ★ **National Level Conference of educators who are implementing the Academy Model.**

What happens at this conference?

- ★ **Academy Role-Alike Breakout Sessions**

- Scheduling in the model
- Creating business partnerships and community involvement
- Interdisciplinary projects

- ★ **Visits of 2 Metro Nashville High Schools so you can see the model in action**

- **Inside schools of all kinds, with ALL students!**

- ★ **Team Planning and Networking Time**

- *Hear the story of the wall-to-wall Academies of Nashville and see them in action through school tours*
- *Interact with community and business partners who are critical in transforming high school pathways and offering robust work-based learning opportunities.*
- *Understand how to prepare students to make informed decisions about their Academies and pathways and create “exit points” for students of all abilities.*
- *Spend time with professionals in roles similar to yours and witness the benefits of interdisciplinary teaming and collaboration.*
- *Explore the nuts and bolts of developing, implementing, and sustaining the Academy Model and 21st-century learning pathways.*

Why?

- Readiness in Learning and Implementation
 - Last time our school visited Nashville we did not yet know if we were going to implement this model fully (2018)
 - Josh/Vern, School Board, Business Partners
 - Goal: Get school board and businesses on board for the model 10-12. (at the time we only had 9th grade)
 - There is a huge difference in learning readiness between wondering if we should do this and only having a freshmen academy--to now, "How can we do this better? What are we missing within our 9-12 model?"
- Nashville is the most successful place at doing this in the country.
 - We want to be the best in MN.
 - To accomplish this we need to interact with the folks who have done this the longest, with the best results.
 - We have visited several schools in MN doing innovative things and have found that what we are seeking to improve on they are either working on themselves or have not yet started.
 - Explore the nuts and bolts of implementing, and sustaining the Academy Model and 21st-century learning pathways.
- Complete what we started
 - Growth Areas
 - Interdisciplinary connections and projects
 - Ambassador Program
 - Scheduling in the academy model
 - Leaders in innovation in education in the State of MN
 - Large number of new staff at the HS
 - Teachers are not trained this way.
 - See It--Be It!



PENCIL
Public Education Needs Community Involvement and Leadership

Ford Next Generation Learning



**National Career
Academy Coalition**
COLLEGE CAREER LIFE

Who?

★ 8 HS Teachers from all pathways including:

- Pathway specific teachers
- Core teachers
- Global/SPED teachers
- Priority
 - New staff
 - Those who have not visited places in the past
 - Mix of pathway and core teachers for collaborative purposes

★ Superintendent

- We need continuity in our vision from the classroom to the highest levels of our district.
- This cannot be accomplished when we are always trying to “convince” each other this is the right model.
- We have decided this is who we are and what we do, So lets do it at the highest level possible!



DLHS Building Professional Development Criteria

Criteria

Applications should clearly outline how the staff member's professional development experience is aligned with:

- The implementation of the Academy Program
- The building goals:
 -

In addition, applications need to address school and district requirements listed on the application forms. Some of those include:

- Priority given to projects involving 2 or more staff members
- A requirement that the staff member(s) share what they learned in the professional development experience with other staff members
- Projects are funded only for in-state (including Fargo) projects
(Unless School Board approval has been received)

→ **We have typically set aside a large portion of our building PD money for summer externships. We would not do externships in 2022 if this gets approved and are willing to use our building money to help fund this trip.**

What will we do as a result of this?

- Implement interdisciplinary projects within our academy pathways including core teachers.
- Develop a student ambassador program.
- Implement academy best practices in the master schedule.
- Improve our connection between academy pathway teachers and core content teachers.



“We owe it to our community to do our best in executing this model. Not to be satisfied with where we are at. Especially with the investments that our partners have made in our students.”

OFFICIAL PROCEEDINGS
SCHOOL BOARD OF INDEPENDENT SCHOOL DISTRICT NO. 22
BECKER AND OTTERTAIL COUNTIES, DETROIT LAKES, MINNESOTA 56501

Regular School Board Meeting
Monday, November 15, 2021, 5:30 PM
City Council Chambers ~ 1025 Roosevelt Avenue, Detroit Lakes, MN, 56501

Present: Amy Erickson, Courtney Henderson, Kylie Johnson, Jennifer Pedersen, John Steffl, and April Thomas.

Absent: None

The meeting was called to order at 5:30 PM by Board Chair Erickson.

The Pledge of Allegiance was recited.

A motion was made by Henderson, seconded by Steffl, to approve the agenda. Motion carried unanimously.

Janelle Hueners, FFA Advisor/High School Agriculture Teacher, gave an update on the FFA trip to Indianapolis, Indiana for the National FFA Convention.

Pam Daly, Rhonda Fode and Jill Perkins, Instructional Coaches, gave a brief overview of their role as Instructional Coaches highlighting the support they are able to provide to classroom teachers. (EXHIBIT)

Joe Carrier, Indian Education Coordinator, presented information to the board on the Ojibwe Culture Class at the High School.

A motion was made by Johnson, seconded by Steffl, to approve the following consent agenda items. Motion carried unanimously.

- A. Approve the Minutes of the October 18, 2021, Regular School Board Meeting.
- B. Approve K-12 computer checks Approve K-12 Computer Checks #665523-665647 and #665611-665806 in the amount of \$1,842,965.58. Hand Payable Checks #665305-665307, #665309-665311, #665319-665321, #665485-665492, #665496-497, #665499-665504, #665508-665522, 202210001-202210006, 202210101-202210102, 202210501-202210504, and 202210601-202210604 in the amount of \$3,011,890.53, for a total of \$4,854,856.11. Senior High Activity Account Hand Payable checks #400587-400623, in the amount of \$35,579.17. Middle School Activity Account Hand Payable Checks #200093-200096, in the amount of \$258.11 (EXHIBIT)
- C. Approve Personnel Agenda Items.
- D. Approve the Orientation and Mobility Services Agreement between Timothy Greeley and Detroit Lakes Public Schools. (EXHIBIT)
- E. Approve the Application for two High School Student fulfilling the requirements for Early Graduation as per School Board Policy 613 at the end of the first semester, January 21, 2022.
- F. Approve the Contract Renewal for Employee Assistance Program (EAP) effective January 1, 2022, through December 31, 2023. (EXHIBIT)
- G. Approve the Purchase of Service Agreement between Blue Sky, Inc. and ISD #22 for Job-Coaching Services to Students in Word Based Learning Activities. (EXHIBIT)
- H. Approve the Expulsion of Student DP21-001 for the remainder of the 2021-2022 school year. (EXHIBIT)
- I. Approve the Alpine Ski Service Agreement. (EXHIBIT)
- J. Approve the 2022 Renewal of Employee Medical Flex Spending Accounts (FSA), Dependent Care FSA and Health Savings Accounts (HSA). (EXHIBIT)
- K. Approve Second Reading of Policies:
 1. 410 – Family and Medical Leave Policy
 2. 412 – Expense Reimbursement
 3. 413 – Harassment and Violence
 4. 413.FM – Harassment and Violence Report Form
 5. 414 – Mandated Reporting of Child Neglect or Physical or Sexual Abuse
 6. 414.FM.1 – Maltreatment of Student Reporting Form (MDE)
 7. 414.FM.2 – Maltreatment of Student Reporting Form (Becker County)

Discussion was held on the First Reading of the following Policies:

- A. 206 – Public Participation In School Board Meetings/Complaints About Persons At School Board Meetings and Data Privacy Considerations

- B. 206.A. – Attachment MSBA School Board Meeting Guidance
- C. 415 – Mandated Reporting of Maltreatment of Vulnerable Adults
- D. 416 – Drug and Alcohol Testing
- E. 416.FM – Attachments to Drug and Alcohol Testing
- F. 417 – Chemical Use/Abuse
- G. 418 – Drug-Free Workplace/Drug-Free School
- H. 418.FM – Drug-Free Workplace/Drug-Free School Policy Acknowledgement
- I. 419 – Tobacco-Free Environment; Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices; Vaping Awareness and Prevention Instruction
- J. 420 – Students and Employees With Sexually Transmitted Infections and Diseases and Certain Other Communicable Diseases and Infectious Conditions
- K. 421 – Gifts to Employees and School Board Members
- L. 422 – Policies Incorporated By Reference
- M. 423 – Employee-Student Relationships
- N. 424 – License Status

A motion by Steffl, that the Board of Education directs the Superintendent of Schools and administration to consider the discontinuance of programs or positions as a result of the reduction of school revenues, and to provide information to the School Board for Discontinuance of Programs, Curtailment of Programs, Discontinuance of Positions, or Curtailment of Position with the School District, seconded by Johnson. Motion carried unanimously. (EXHIBIT)

A motion by Thomas, to Adopt the Resolution of School Board Supporting Form “A” Application to the Minnesota State High School League Foundation, seconded by Pedersen. Motion carried unanimously. (EXHIBIT)

A motion by Henderson, to Approve the 2021-2023 Teacher Contract Settlement (Education Minnesota – Detroit Lakes Master Agreement), seconded by Johnson. Motion carried unanimously. (EXHIBIT)

Renee Kerzman, Director of Curriculum, Instruction & Technology, presented the annual reports for the World’s Best Workforce Summary and Achievement and Integration Program. (EXHIBIT)

A motion by Pedersen, to Approve the 2021-2022 World’s Best Workforce Plan and the Achievement and Integration Report for 2020-2021, seconded by Henderson. Motion carried unanimously. (EXHIBIT)

Superintendent Mark Jenson, gave an update on the November 1, 2021, Enrollment, COVID-19 Update, Strategic Plan, and E-Learning Day Planning. (EXHIBIT)

Student Board Representative Luisa Walz gave an update on Veteran’s Day activities, the fall musical, and Student Council Conference held in Brainerd, MN.

Board Treasurer Johnson gave an update from the Academies Advisory Board Meeting.

Board Vice-Chair Steffl gave an update from the Transportation Committee Meeting. (EXHIBIT)

Board Treasurer Johnson gave an update from the Facilities Committee Meeting. (EXHIBIT)

Board Director Pedersen gave an update from the Finance Committee Meeting. (EXHIBIT)

Board Chair Erickson announced upcoming meetings.

A motion by Thomas, to adjourn the meeting at 6:41 PM, seconded by Johnson. Motion carried unanimously.

Respectfully submitted,

April Thomas, Clerk

PERSONNEL AGENDA

November 15, 2021

1) Retirement Resignations:

Steven Fode – High School Science Teacher, effective at the end of the 2021-2022 school year.

2) Resignations:

Austin Askelson – Assistant Nordic Ski Coach, effective November 9, 2021.

Michelle Butler – Lincoln Education Center Full-Time Special Education Paraprofessional, effective November 12, 2021.

Sonia Christensen – High School Food Service Worker, effective October 11, 2021.

Melissa Crow – High School Special Education Paraprofessional, effective October 11, 2021.

Peggy Cummings – High School Food Service Worker, effective September 10, 2021.

Steve Fuhs – Middle School Football Coach, effective October 13, 2021.

Joe Lindgaard – Middle School Gymnastics Coach, effective October 25, 2021.

Shea Maisonneuve – Middle School .5 Student Council Advisor, effective May 28, 2021.

Carol McCarthy Fischer – Varsity Boys and Girls Swim Coach, effective at the end of the 2021 Girls Season.

Austin Richter – Middle School Boys Basketball Coach, effective October 17, 2021.

1) Appointments:

Kyra Bahls – Middle School Dance Coach, at the rate of 4.5% of BA, Step 1, or a contract amount of \$1,805.04, effective October 26, 2021.

Barb Groth – Roosevelt Elementary SAIL Program Education Assistant, at the rate of \$17.10 per hour, working up to 5 hours per week, effective October 25, 2021, through April 30, 2022.

Raquel Mellegaard – Long-Term Substitute High School Art Teacher for Claire Danner, as outlined in the Long-Term Substitute Policy the salary will advance as prescribed, effective November 1, 2021, through approximately January 21, 2022.

Sarah Olson – Laker Transitions Special Education Administrative Assistant, at the rate of \$16.94 per hour, working up to 37.5 hours per week, effective November 8, 2021.

Aaron Swenson – Assistant Varsity Boys Basketball Coach, at the rate of 9% of BA, Step 7, or a contract amount of \$4,142.07, effective November 22, 2021.

2) Amended Assignment:

Jen Barberg – .5 Middle School Student Council Advisor, amending assignment to 1.0 Middle School Student Council Advisor, at a rate of 4% of BA, Step 3, or a contract amount of \$1,666.84, effective September 7, 2021.

Mark Kemper – Bus Garage Type III, Level 4 Driver, amending his schedule from 6.25 hours per day, increasing it to 7.5 hours per day, effective October 18, 2021.

3) Leave of Absence:

James Bergerson – High School Custodian, requests a leave of absence beginning September 28, 2021.

Tracy Dallmann – Laker Transitions PAES Lab Special Education Paraprofessional, requests a leave of absence beginning September 7, 2021, and continuing until October 25, 2021.

Belinda Freeman – Roosevelt Elementary Title I Teacher, requests a leave of absence beginning February 1, 2022, and continuing through March 15, 2022.

Jennifer Mitchell – Lincoln Education Center ECFE/SR Assistant, requests to extend her leave of absence through November 24, 2021.

Check Nbr	Vendor Name	Check Date	Check Amount
665862	A-OX WELDING SUPPLY CO. INC.	12/06/2021	431.16
665863	AFFINETY SOLUTIONS, INC	12/06/2021	190.00
665864	AIM ELECTRONICS, INC.	12/06/2021	1,130.00
665865	AJINOMOTO CAMBROOKE INC	12/06/2021	154.41
665866	ALLIANCE PEST PROTECTION	12/06/2021	190.00
665867	Vendor Continued Check	12/06/2021	0.00
665868	Vendor Continued Check	12/06/2021	0.00
665869	Vendor Continued Check	12/06/2021	0.00
665870	Vendor Continued Check	12/06/2021	0.00
665871	Vendor Continued Check	12/06/2021	0.00
665872	Vendor Continued Check	12/06/2021	0.00
665873	Vendor Continued Check	12/06/2021	0.00
665874	AMAZON	12/06/2021	5,437.61
665875	ARVIG COMMUNICATION SYSTEMS	12/06/2021	250.00
665876	AUDIO QUIP	12/06/2021	2,805.00
665877	AUTO VALUE DETROIT LAKES	12/06/2021	36.97
665878	BECKER COUNTY ENVIRONMENTAL SE	12/06/2021	24.00
665879	BELLAND, MELYSSA A	12/06/2021	100.00
665880	BEUG'S ACE HARDWARE	12/06/2021	148.79
665881	BIO CORPORATION	12/06/2021	544.43
665882	Vendor Continued Check	12/06/2021	0.00
665883	BIX PRODUCE	12/06/2021	10,752.80
665884	Vendor Continued Check	12/06/2021	0.00
665885	BRENCO CORP.	12/06/2021	2,376.10
665886	BRISTLIN CONSTRUCTION, INC.	12/06/2021	10,048.19
665887	CAPITAL ONE TRADE CREDIT	12/06/2021	67.39
665888	CARRIER, JOSEPH E.	12/06/2021	281.66
665889	CASH-WA DISTRIBUTING CO.	12/06/2021	4,840.51
665890	Vendor Continued Check	12/06/2021	0.00
665891	Vendor Continued Check	12/06/2021	0.00
665892	Vendor Continued Check	12/06/2021	0.00
665893	CENTRAL MARKET	12/06/2021	407.35
665894	CHIEF ARCHITECT, INC	12/06/2021	1,170.00
665895	CITY OF DETROIT LAKES	12/06/2021	21,233.37
665896	CITI CARGO & STORAGE	12/06/2021	100.00
665897	CLASSIC CONCRETE CONTRACTORS,	12/06/2021	25,940.00
665898	CONNECT INTERIORS	12/06/2021	17,183.75
665899	CPI	12/06/2021	1,199.00
665900	CULINEX	12/06/2021	912.40
665901	CUSTOM GRAPHICS, INC	12/06/2021	342.00
665902	DACOTAH PAPER COMPANY	12/06/2021	1,234.05
665903	DEMCO MEDIA	12/06/2021	136.77
665904	DISCOUNT SCHOOL SUPPLY	12/06/2021	254.12
665905	DETROIT LAKES TRIBUNE	12/06/2021	110.00
665906	Vendor Continued Check	12/06/2021	0.00
665907	Vendor Continued Check	12/06/2021	0.00
665908	Vendor Continued Check	12/06/2021	0.00
665909	Vendor Continued Check	12/06/2021	0.00
665910	Vendor Continued Check	12/06/2021	0.00
665911	Vendor Continued Check	12/06/2021	0.00

Check Nbr	Vendor Name	Check Date	Check Amount
665912	EAST SIDE JERSEY DAIRY ESJD	12/06/2021	8,662.82
665913	ENABLING DEVICES, INC	12/06/2021	134.95
665914	ESSENTIA HEALTH	12/06/2021	2,670.00
665915	FARGO PUBLIC SCHOOLS	12/06/2021	177.92
665916	FELBER PIANO TUNING	12/06/2021	170.00
665917	FISCHER, CAROL A	12/06/2021	80.64
665918	FLAGSHIP RECREATION	12/06/2021	181.00
665919	Vendor Continued Check	12/06/2021	0.00
665920	FLINN SCIENTIFIC INC.	12/06/2021	3,880.61
665921	FLR SANDERS, INC	12/06/2021	176.60
665922	G & R CONTROLS, INC.	12/06/2021	797.00
665923	GERRELL'S SPORT CENTER	12/06/2021	1,603.14
665924	GRACENOTES LLC	12/06/2021	70.00
665925	GREEN'S PLUMBING & HEATING, IN	12/06/2021	8,543.95
665926	GRUCHOW, BRANDON	12/06/2021	180.00
665927	HACH COMPANY	12/06/2021	344.22
665928	HAWKINS, INC.	12/06/2021	977.51
665929	HEBERT, NANCY	12/06/2021	75.00
665930	HENDRICKSON, NERISSA LYNN	12/06/2021	163.45
665931	HENNEPIN THEATRE TRUST	12/06/2021	125.00
665932	Vendor Continued Check	12/06/2021	0.00
665933	HILLYARD / HUTCHINSON	12/06/2021	2,963.79
665934	HOUGH INC.	12/06/2021	275.00
665935	HUENERS, JANELLE E	12/06/2021	513.23
665936	INDIGENOUS ENTERPRISE LLC	12/06/2021	5,000.00
665937	JENSEN'S CHEMICAL INC	12/06/2021	1,055.85
665938	JK SPORTS	12/06/2021	161.60
665939	JONES JOHNSON, PAULA ANN	12/06/2021	21.46
665940	J. W. PEPPER & SON, INC.	12/06/2021	1,797.70
665941	KRUEGER INTERNATIONAL INC	12/06/2021	13,985.32
665942	Vendor Continued Check	12/06/2021	0.00
665943	L&M FLEET SUPPLY, INC.	12/06/2021	1,576.78
665944	LAKESHORE LEARNING MATERIALS	12/06/2021	246.63
665945	LAKES COUNTRY SERVICE COOPERAT	12/06/2021	51.04
665946	LIFE PRODUCTIONS	12/06/2021	3,500.00
665947	MARK'S ELECTRIC INC.	12/06/2021	1,123.24
665948	MARIOTTI, TRISHA L	12/06/2021	395.92
665949	Vendor Continued Check	12/06/2021	0.00
665950	MENARDS - DETROIT LAKES	12/06/2021	2,785.70
665951	MID CENTRAL DOOR COMPANY	12/06/2021	1,915.57
665952	MINN KOTA RECYCLING	12/06/2021	99.00
665953	MN DEPT OF LABOR AND INDUSTRY	12/06/2021	190.00
665954	MN ELEM. SCHOOL PRINCIPALS' AS	12/06/2021	150.00
665955	MINNESOTA ENERGY RESOURCES	12/06/2021	2,012.67
665956	MN STATE COMMUNITY & TECHNICAL	12/06/2021	153.06
665957	NARDINI FIRE EQUIPMENT CO.	12/06/2021	158.55
665958	NUDELL, KAREN L	12/06/2021	164.50
665959	OFFICE DEPOT ACCT#37576297	12/06/2021	107.97
665960	OISTAD, BARBARA A	12/06/2021	549.52
665961	OTIS ELEVATOR COMPANY	12/06/2021	150.00

Check Nbr	Vendor Name	Check Date	Check Amount
665962	PALO'S SPORTS, INC.	12/06/2021	86.99
665963	Vendor Continued Check	12/06/2021	0.00
665964	Vendor Continued Check	12/06/2021	0.00
665965	PAN-O-GOLD BAKING CO.	12/06/2021	1,045.80
665966	PBISAPPS.ORG	12/06/2021	350.00
665967	Vendor Continued Check	12/06/2021	0.00
665968	PEPSI	12/06/2021	3,219.54
665969	POWERSCHOOL GROUP LLC	12/06/2021	9,312.00
665970	PRO PRINT, INC.	12/06/2021	233.59
665971	PRO-ED	12/06/2021	160.60
665972	RAMSEY FLOORING, INC.	12/06/2021	250.00
665973	RED RIVER ZOO	12/06/2021	146.50
665974	REDWOOD TOXICOLOGY LABORATORY,	12/06/2021	135.16
665975	Vendor Continued Check	12/06/2021	0.00
665976	Vendor Continued Check	12/06/2021	0.00
665977	REINHART FOODSERVICE, LLC	12/06/2021	5,924.34
665978	RENNEBERG HARDWOODS	12/06/2021	1,518.55
665979	ROJAS, MEYA	12/06/2021	500.00
665980	ROJAS, THERESA	12/06/2021	1,923.67
665981	SAFETYFIRST PLAYGROUND SURFACI	12/06/2021	20,864.81
665982	SCAN AIR FILTER, INC.	12/06/2021	1,893.05
665983	SCHMIDT & ASSOCITATES, INC	12/06/2021	152.50
665984	SCHMITT MUSIC	12/06/2021	45.00
665985	SCHMITT DIRECTOR CENTERS	12/06/2021	394.61
665986	SCHOLASTIC INC.	12/06/2021	104.39
665987	SCHOOL OUTFITTERS	12/06/2021	5,115.55
665988	SCHOOLPOSTERS.COM	12/06/2021	199.11
665989	Vendor Continued Check	12/06/2021	0.00
665990	SCHOOL SPECIALTY LLC	12/06/2021	416.37
665991	SCHWARTZ, JEAN E	12/06/2021	362.05
665992	SKYWARD	12/06/2021	200.00
665993	SMITH, STACEY	12/06/2021	89.35
665994	SNETSINGER, GENE T	12/06/2021	56.00
665995	STENERSON BROS. LUMBER CO.	12/06/2021	1,908.17
665996	TAYLOR MUSIC	12/06/2021	4,875.00
665997	TEAM LAB	12/06/2021	26.00
665998	TECH CHECK, L.L.C.	12/06/2021	840.00
665999	THORSON, JOHNNA A	12/06/2021	63.80
666000	TIM GREELEY	12/06/2021	560.00
666001	TRANSFINDER CORP.	12/06/2021	4,950.00
666002	TROPHY HOUSE	12/06/2021	887.65
666003	TWEETON REFRIGERATION, INC.	12/06/2021	4,965.10
666004	Vendor Continued Check	12/06/2021	0.00
666005	Vendor Continued Check	12/06/2021	0.00
666006	UPPER LAKES FOODS, INC.	12/06/2021	22,832.40
666007	VOLLER, DAVID J	12/06/2021	96.07
666008	WARREN, JACK	12/06/2021	180.16
666009	WATER BILLBOARDS	12/06/2021	504.00
666010	WEBBER FAMILY MOTORS	12/06/2021	56.94
666011	WEST MUSIC COMPANY	12/06/2021	165.30

Check Nbr	Vendor Name	Check Date	Check Amount
150	Computer	Check(s) For a Total of	277,759.86

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	150	Computer	Checks For a Total of	277,759.86
Total For	150	Manual, Wire Tran, ACH & Computer	Checks	277,759.86
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	277,759.86

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
01	GENERAL FUND	0.00	2,890.23	116,830.47	119,720.70
02	FOOD SERVICE	0.00	89.35	62,283.68	62,373.03
04	COMMUNITY SERVIC	0.00	0.00	407.18	407.18
05	CAPITAL EXPENDIT	0.00	0.00	62,233.12	62,233.12
06	BUILDING FUND	0.00	0.00	32,476.31	32,476.31
18	CUSTODIAL FUNDS	0.00	0.00	549.52	549.52

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
665862	A-OX WELDING SUPPLY CO. INC.	12/06/2021	00827248-01	AO-X ORDER NUMBER 00827248-01 - HARDGOODS	412200154	431.16	431.16
665863	AFFINETY SOLUTIONS, INC	12/06/2021	12457	2021-22 activity catalog set up	412200132	190.00	190.00
665864	AIM ELECTRONICS, INC.	12/06/2021	43222	PARTS FOR SWIMMING	412200139	1,130.00	1,130.00
665865	AJINOMOTO CAMBROOKE INC	12/06/2021	468535	FOOD	7702200163	154.41	154.41
665866	ALLIANCE PEST PROTECTION	12/06/2021	12818	MONTHLY SERVICE HIGH SCHOOL	0	95.00	190.00
			12877	MONTHLY SERVICE BUS GRG	0	95.00	
665867	Vendor Continued Void	12/06/2021					0.00
665868	Vendor Continued Void	12/06/2021					0.00
665869	Vendor Continued Void	12/06/2021					0.00
665870	Vendor Continued Void	12/06/2021					0.00
665871	Vendor Continued Void	12/06/2021					0.00
665872	Vendor Continued Void	12/06/2021					0.00
665873	Vendor Continued Void	12/06/2021					0.00
665874	AMAZON	12/06/2021	433638939377	CLASSROOM SUPPLIES (PTO)	262200078	244.99	5,437.61
			435867989746	CLASSROOM SUPPLIES (PTO)	262200081	18.30	
			436764737433	CLASSROOM SUPPLIES (PTO)	262200071	31.99	
			447379879333	CLASSROOM SUPPLIES (PTO)	262200092	124.75	
			453875769686	CLASSROOM SUPPLIES (PTO)	262200085	237.79	
			454968346739	CLASSROOM SUPPLIES (PTO)	262200084	181.90	
			456437665793	FRAMES CONFERENCE ROOM	312200082	-5.92	
			457475637964	CLASSROOM SUPPLIES (PTO)	262200087	20.99	
			464646686659	CLASSROOM SUPPLIES (PTO)	262200093	250.00	
			466398374874	CLASSROOM SUPPLIES (PTO)	262200081	19.13	
			468478945835	CLASSROOM SUPPLIES (PTO)	262200081	14.32	
			473443448435	CLASSROOM SUPPLIES (PTO)	262200075	185.44	
			533593985847	CLASSROOM SUPPLIES (PTO)	262200081	43.56	
			545878579876	FRAMES CONFERENCE ROOM	312200082	43.16	
			573666339867	CLASSROOM SUPPLIES (PTO)	262200081	407.50	
			574694577798	FRAMES CONFERENCE	312200082	26.91	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				ROOM			
			576554348979	CLASSROOM	262200081	17.99	
				SUPPLIES (PTO)			
			585988338945	CLASSROOM	262200087	92.10	
				SUPPLIES (PTO)			
			653938864688	CLASSROOM	262200087	133.95	
				SUPPLIES (PTO)			
			669689555649	CLASSROOM	262200073	37.99	
				SUPPLIES (PTO)			
			683436364494	CLASSROOM	262200083	17.99	
				SUPPLIES (PTO)			
			685595474568	Sensory and classroom supplies DCD/SP program	400220064	35.27	
			696387548495	FOURTH GRADE ART PROJECT	262200095	6.99	
			736838966968	CLASSROOM	262200089	95.97	
				SUPPLIES (PTO)			
			737438986738	FRAMES CONFERENCE ROOM	312200082	-5.17	
			73745659374	BINGO CARDS	312200083	89.97	
			769893476939	CLASSROOM	262200072	139.31	
				SUPPLIES (PTO)			
			774539865474	CLASSROOM	262200087	86.96	
				SUPPLIES (PTO)			
			778975939855	CLASSROOM	262200083	15.74	
				SUPPLIES (PTO)			
			848885595975	CLASSROOM	262200087	30.97	
				SUPPLIES (PTO)			
			857344478975	914752 - 5X5 Skil-Care Jumbo Crash Pad for Indoor or Outdoor Play, Thick Cushioned Mat, Durable and Easy to Clean	400220056	219.99	
			857968438388	CLASSROOM	262200082	168.82	
				SUPPLIES (PTO)			
			859463849464	CLASSROOM	262200083	389.63	
				SUPPLIES (PTO)			
			865449733968	CLASSROOM	262200091	219.99	
				SUPPLIES (PTO)			
			877876967786	CLASSROOM	262200071	114.25	
				SUPPLIES (PTO)			
			886399435375	CLASSROOM	262200077	102.51	
				SUPPLIES (PTO)			
			896768485776	Sensory and classroom	400220064	223.49	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				supplies DCD/SP program			
			953634654757	FOURTH GRADE ART PROJECT	262200095	67.62	
			955577997988	CLASSROOM SUPPLIES (PTO)	262200083	42.59	
			955956739755	CLASSROOM SUPPLIES (PTO)	262200082	14.62	
			956765675949	GAMES, CURRICULUM AND SENSORY ITEMS	4002200073	541.11	
			965934534887	CLASSROOM SUPPLIES	262200086	195.93	
			965946494673	CLASSROOM SUPPLIES (PTO)	262200076	127.21	
			967657538559	CLASSROOM SUPPLIES (PTO)	262200081	16.00	
			969797839555	ELECTRIC STAPLER	262200069	57.30	
			979368365776	CLASSROOM SUPPLIES (PTO)	262200084	14.98	
			985448574494	CLASSROOM SUPPLIES (PTO)	262200074	59.94	
			987577444865	CLASSROOM SUPPLIES	262200070	220.79	
665875	ARVIG COMMUNICATION SYSTEMS	12/06/2021	321091	HS WORK ORDER	0	250.00	250.00
665876	AUDIO QUIP	12/06/2021	66912	MUSICAL AUDIO EQUIPMENT	412200126	2,805.00	2,805.00
665877	AUTO VALUE DETROIT LAKES	12/06/2021	53445165	SUPPLIES	0	36.97	36.97
665878	BECKER COUNTY ENVIRONMENTAL SE	12/06/2021	03-00280371	LEFT OVER STUFF FROM AUCTION	0	24.00	24.00
665879	BELLAND, MELYSSA A	12/06/2021	1	INDIGENOUS PEOPLES DAY PRESENTATION	0	100.00	100.00
665880	BEUG'S ACE HARDWARE	12/06/2021	212998	CUSTODIAL SUPPLIES	0	3.57	148.79
			213418	CUSTODIAL SUPPLIES	0	13.98	
			213609	CUSTODIAL SUPPLIES	0	12.33	
			213907	CUSTODIAL SUPPLIES	0	23.98	
			214701	CUSTODIAL SUPPLIES	0	54.16	
			214759	SUPPLIES	0	40.77	
665881	BIO CORPORATION	12/06/2021	1029851	LAKIN EARTH AND SPACE SUPPLY 2021-2022	412200088	544.43	544.43
665882	Vendor Continued Void	12/06/2021					0.00
665883	BIX PRODUCE	12/06/2021	00344195	PRODUCE	7702200158	-60.18	10,752.80
			00344517	PRODUCE	7702200158	-82.02	
			05226687	PRODUCE	7702200158	292.03	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			05227744	PRODUCE	7702200158	106.17	
			05231036	PRODUCE	7702200158	3,041.49	
			05238793	PRODUCE	7702200158	2,026.82	
			05241370	PRODUCE	7702200170	1,086.96	
			05245550	PRODUCE	7702200170	1,383.65	
			05250748	PRODUCE	7702200178	2,957.88	
665884	Vendor Continued Void	12/06/2021					0.00
665885	BRENCO CORP.	12/06/2021	0105906-IN	SUPPLIES	7702200171	443.80	2,376.10
			0105932-IN	SUPPLIES	7702200171	100.80	
			0107659-IN	SUPPLIES	7702200160	367.98	
			0107720-IN	SUPPLIES	7702200160	844.20	
			0107774-IN	SUPPLIES	7702200160	163.92	
			0107775-IN	SUPPLIES	7702200160	122.66	
			0108193-IN	SUPPLIES	0	25.33	
			0108224-IN	SUPPLIES	7702200171	307.41	
665886	BRISTLIN CONSTRUCTION, INC.	12/06/2021	10312021	CONSTRUCTION-TRANS ITIONS	0	10,048.19	10,048.19
665887	CAPITAL ONE TRADE CREDIT	12/06/2021	B26046/4	SUPPLIES	0	39.99	67.39
			B26256/4	SUPPLIES	0	18.40	
			B26901/4	SUPPLIES	0	9.00	
665888	CARRIER, JOSEPH E.	12/06/2021	110221	GAME SUPPLIES	0	28.48	281.66
			11092021	ART SUPPLIES	0	219.58	
			OCT2021	MILEAGE	0	33.60	
665889	CASH-WA DISTRIBUTING CO.	12/06/2021	4049817	FOOD	7702200173	4,386.01	4,840.51
			4049819	FOOD	7702200173	454.50	
665890	Vendor Continued Void	12/06/2021					0.00
665891	Vendor Continued Void	12/06/2021					0.00
665892	Vendor Continued Void	12/06/2021					0.00
665893	CENTRAL MARKET	12/06/2021	0008	CENTRAL MARKET MEETING SUPPLIES	412200133	31.56	407.35
			0015	Supplies from Central Market for Laker Transitions kitchen for INdependent Living skills	4002200076	41.56	
			0021	Laker Transitions kitchen for INdependent Living skills	4002200076	13.62	
			0065	LAKER TRANSITIONS KITCHEN FOR INDEPENDENT LIVING SKILLS	4002200096	34.11	
			0066	Supplies from Central Market for Laker Transitions kitchen for	4002200076	15.96	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				INdependent Living skills			
			0087	GROCERIES FOR DCD PROGRAM	4002200085	35.40	
			0087R	FOOD FOR ROSSMAN COOKING PROJECT	212200040	95.78	
			0087T	LAKER TRANSITIONS KITCHEN FOR INDEPENDENT LIVING SKILLS	4002200096	13.08	
			0132	Supplies from Central Market for Laker Transitions kitchen for INdependent Living skills	4002200076	25.85	
			0138	Supplies from Central Market for Laker Transitions kitchen for INdependent Living skills	4002200076	14.12	
			0141	groceries to support student cooking goals/objectives. Also to help transitional functional life skills/goals on their IEPs	4002200038	59.00	
			0144	Laker Transitions kitchen for INdependent Living skills	4002200076	2.49	
			0154	Laker Transitions kitchen for INdependent Living skills	4002200076	24.82	
665894	CHIEF ARCHITECT, INC	12/06/2021	ORD-857259-Y6V7D5	CHIEF ARCHITECT SOFTWARE SSA	3002200065	1,170.00	1,170.00
665895	CITY OF DETROIT LAKES	12/06/2021	18-149212-00	UTILITIES-SENIOR HIGH	0	15,723.11	21,233.37
			18-150088-00	UTILITIES-SENIOR HIGH	0	172.96	
			18-151142-00	UTILITIES-SENIOR HIGH	0	268.20	
			19-156423-00	UTILITIES-ROSSMAN	0	5,069.10	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
665896	CITI CARGO & STORAGE	12/06/2021	SI263080	CONTAINER	0	100.00	100.00
665897	CLASSIC CONCRETE CONTRACTORS,	12/06/2021	HIGHSCHOOL	REMOVE & REPLACE	0	7,600.00	25,940.00
			MIDDLESCHOOL	CONCRETE WORK AT MIDDLE	0	18,340.00	
665898	CONNECT INTERIORS	12/06/2021	62715	25 TEACHER DESKS	412200003	17,183.75	17,183.75
				- HON			
665899	CPI	12/06/2021	CUS0275176	VIRTUAL RENEWAL	0	1,199.00	1,199.00
				NCI TRAINING			
665900	CULINEX	12/06/2021	INV852130	SUPPLIES	7702200172	59.18	912.40
			INV852936	EQUIPMENT - CAN	7702200161	853.22	
				RACK			
665901	CUSTOM GRAPHICS, INC	12/06/2021	484660	GYM WINDOW	262200090	342.00	342.00
				GRAPHICS			
665902	DACOTAH PAPER COMPANY	12/06/2021	79841	SUPPLIES	7702200162	971.93	1,234.05
			79842	SUPPLIES	7702200162	162.58	
			80480	SUPPLIES	7702200162	99.54	
665903	DEMCO MEDIA	12/06/2021	7042570	LIBRARY SUPPLIES	2412200001	136.77	136.77
665904	DISCOUNT SCHOOL SUPPLY	12/06/2021	P40703260102	LatchKEY supplies	152200167	254.12	254.12
665905	DETROIT LAKES TRIBUNE	12/06/2021	177891448	DL NEWSPAPER	2412200005	110.00	110.00
				RENEWAL			
665906	Vendor Continued Void	12/06/2021					0.00
665907	Vendor Continued Void	12/06/2021					0.00
665908	Vendor Continued Void	12/06/2021					0.00
665909	Vendor Continued Void	12/06/2021					0.00
665910	Vendor Continued Void	12/06/2021					0.00
665911	Vendor Continued Void	12/06/2021					0.00
665912	EAST SIDE JERSEY DAIRY ESJD	12/06/2021	4521562	MILK	7702200154	292.74	8,662.82
			4521563	MILK	7702200154	232.51	
			4521565	MILK	7702200154	174.00	
			4521567	MILK	7702200154	348.71	
			4521568	MILK	7702200154	197.21	
			4521607	MILK	7702200154	324.94	
			4521608	MILK	7702200154	197.21	
			4521609	MILK	7702200154	111.94	
			4521611	MILK	7702200154	461.57	
			4521612	MILK	7702200154	232.51	
			4521643	MILK	7702200154	326.90	
			4521644	MILK	7702200154	184.86	
			4521646	MILK	7702200154	210.84	
			4521649	MILK	7702200154	401.50	
			4521681	MILK	7702200154	356.21	
			4521682	MILK	7702200154	243.70	
			4521683	MILK	7702200154	70.55	
			4521686	MILK	7702200154	390.95	
			4521687	MILK	7702200154	291.36	
			4521715	MILK	7702200166	160.68	
			4521716	MILK	7702200166	114.82	
			4521718	MILK	7702200166	149.35	
			4521721	MILK	7702200166	332.61	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			4521722	MILK	7702200166	58.85	
			4521754	MILK	7702200166	324.94	
			4521755	MILK	7702200166	302.55	
			4521756	MILK	7702200166	16.46	
			4521758	MILK	7702200166	488.22	
			4521760	MILK	7702200166	302.55	
			4521788	MILK	7702200174	322.06	
			4521789	MILK	7702200174	114.82	
			4521791	MILK	7702200174	155.00	
			4521794	MILK	7702200174	382.29	
			4521795	MILK	7702200174	55.97	
			4521835	MILK	7702200174	176.54	
			4521836	MILK	7702200174	22.32	
			4521837	MILK	7702200174	132.58	
665913	ENABLING DEVICES, INC	12/06/2021	0473941-IN	INSTRUCTIONAL SUPPLIES	0	134.95	134.95
665914	ESSENTIA HEALTH	12/06/2021	04223110122808	OCT PT HOURS	0	2,670.00	2,670.00
665915	FARGO PUBLIC SCHOOLS	12/06/2021	INV0000062893	OUT OF STATE TUITION	0	177.92	177.92
665916	FELBER PIANO TUNING	12/06/2021	921612	PIANO TUNING	312200081	170.00	170.00
665917	FISCHER, CAROL A	12/06/2021	NOV2021	MEALS/PKNG REIMBURSEMENT	0	80.64	80.64
665918	FLAGSHIP RECREATION	12/06/2021	F9225	SEAT STRAP ROSSMAN PLAYGROUND	0	181.00	181.00
665919	Vendor Continued Void	12/06/2021					0.00
665920	FLINN SCIENTIFIC INC.	12/06/2021	2622312	ITO CHEMISTRY SUPPLIES	412200043	409.89	3,880.61
			2622498	VAGLE/FREEMAN 9TH GRADE PHYSICAL SCIENCE SUPPLIES	412200047	720.09	
			2622606	BETTCHER BIO AND AP BIO SUPPLIES	412200045	940.33	
			2622975	ITO CHEMISTRY SUPPLIES	412200043	55.00	
			2622976	BETTCHER BIO AND AP BIO SUPPLIES	412200044	544.00	
			2623871	ITO CHEMISTRY SUPPLIES	412200043	13.75	
			2625914	FODE CHEM 9 FLINN SUPPLIES 2021-2022 SCHOOL YEAR	412200055	1,066.27	
			2638509	BETTCHER BIO AND AP BIO SUPPLIES	412200044	27.23	
			2639141	FODE CHEM 9 FLINN SUPPLIES 2021-2022 SCHOOL YEAR	412200055	104.05	
665921	FLR SANDERS, INC	12/06/2021	5595	FLOOR CLEANER	0	176.60	176.60

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
665922	G & R CONTROLS, INC.	12/06/2021	125723	LABOR/MILES FOR FIRE PANEL	0	797.00	797.00
665923	GERRELL'S SPORT CENTER	12/06/2021	220000004902	SHIPPING #4902 7/12/2021	312200078	46.00	1,603.14
			220000006179	2 TENNIS BALL #6179 8/5/2021	312200077	195.00	
			220000006871	3 FOOTBALL HELMETS 8/13/21 TICKET 220000006871	312200075	408.63	
			220000010090	3 FOOTBALL HELMETSSIZE SMALL #10090	312200076	409.33	
			220000012319	FOOTBALL HELMETS	312200070	544.18	
665924	GRACENOTES LLC	12/06/2021	VF99DV	SIGHT READING FACTORY ONLINE RESOURCE TWO SUBSCRIPTIONS	262200045	70.00	70.00
665925	GREEN'S PLUMBING & HEATING, IN	12/06/2021	20555	SERVICE	0	2,096.15	8,543.95
			20556	SERVICE	0	1,487.35	
			20558	SERVICE	0	3,555.56	
			20559	SERVICE	0	65.00	
			20560	SERVICE	0	65.00	
			20561	SERVICE	0	1,274.89	
665926	GRUCHOW, BRANDON	12/06/2021	102221	WRESTLING SCALE CALIBRATION	412200127	180.00	180.00
665927	HACH COMPANY	12/06/2021	12672459	EQUIPMENT	152200005	344.22	344.22
665928	HAWKINS, INC.	12/06/2021	6057631	POOL SUPPLIES	0	977.51	977.51
665929	HEBERT, NANCY	12/06/2021	OCT2021	FITNESS CLASSES	0	75.00	75.00
665930	HENDRICKSON, NERISSA LYNN	12/06/2021	6790354	FALL MUSICAL SUPPLIES REIMBURSEMENT	412200144	163.45	163.45
665931	HENNEPIN THEATRE TRUST	12/06/2021	SIN002253	MUSICAL SPOTLIGHT REGISTRATION	412200118	125.00	125.00
665932	Vendor Continued Void	12/06/2021					0.00
665933	HILLYARD / HUTCHINSON	12/06/2021	604530598	CUSTODIAL SUPPLIES	0	14.94	2,963.79
			604538305	CUSTODIAL SUPPLIES	0	384.78	
			604538306	CUSTODIAL SUPPLIES	0	557.68	
			604538307	CUSTODIAL SUPPLIES	0	303.44	
			604538308	CUSTODIAL SUPPLIES	0	353.18	
			604538309	CUSTODIAL SUPPLIES	0	59.44	
			604538310	CUSTODIAL SUPPLIES	0	724.16	
			604538311	CUSTODIAL	0	413.83	

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			700484264	SUPPLIES CUSTODIAL	0	152.34	
665934	HOUGH INC.	12/06/2021	6122	SUPPLIES GRADE FOOTBALL FIELD DRIVEWAY	0	275.00	275.00
665935	HUENERS, JANELLE E	12/06/2021	102621	FFA CONV GAS REIMBURSEMENT	0	400.39	513.23
			112321	CLASSROOM SUPPLIES	0	112.84	
665936	INDIGENOUS ENTERPRISE LLC	12/06/2021	000038	STAFF DEVELOPMENT	0	5,000.00	5,000.00
665937	JENSEN'S CHEMICAL INC	12/06/2021	3293	COMBI FILTERS	7702200179	1,055.85	1,055.85
665938	JK SPORTS	12/06/2021	92988	BBB REFEREE SHIRTS INVOICE 92988	412200138	161.60	161.60
665939	JONES JOHNSON, PAULA ANN	12/06/2021	NOV21	FBIS SUPPLIES REIMBURSEMENT	0	21.46	21.46
665940	J. W. PEPPER & SON, INC.	12/06/2021	363678418 363681178 363698950 363727019 363800368	DLMS Band Music DLMS Band Music DLMS Band Music DLMS Band Music DLMS Band Music	312200055 312200055 312200055 312200055 312200055	1,392.80 272.90 47.00 45.00 40.00	1,797.70
665941	KRUEGER INTERNATIONAL INC	12/06/2021	14332061	COMMONS FURNITURE ORDER - ADA Tables, stools for counter, tables and chairs for window wall	412200031	13,985.32	13,985.32
665942	Vendor Continued Void	12/06/2021					0.00
665943	L&M FLEET SUPPLY, INC.	12/06/2021	6818791 6819759 6822714 6823102 6823127 6824202 6825305 6825499	Tube SALT ROSSMAN CUSTODIAL SUPPLIES SNOW BLOWER SOFTENER SALT LINCOLN CUSTODIAL SUPPLIES ROSSMAN CUSTODIAL SUPPLIES SOFTENER SALT	152200282 152200285 0 152200283 0 0 0 0 0	44.90 328.55 67.16 899.99 142.25 64.99 25.00 3.94	1,576.78
665944	LAKESHORE LEARNING MATERIALS	12/06/2021	310770102921	CLASSROOM SUPPLIES (PTO)	262200080	246.63	246.63
665945	LAKES COUNTRY SERVICE COOPERAT	12/06/2021	94767	ABESTOS SAMPLE ANALYSIS	0	51.04	51.04
665946	LIFE PRODUCTIONS	12/06/2021	1032	PAES SCAN	4002200057	3,500.00	3,500.00
665947	MARK'S ELECTRIC INC.	12/06/2021	14913 15148 15196	DLMS MAINTENANCE DLMS MAINTENANCE DLMS MAINTENANCE	0 0 0	234.00 363.78 525.46	1,123.24
665948	MARIOTTI, TRISHA L	12/06/2021	NOV21A NOV21B	TRAVEL REIMBURSEMENT SUPPLIES	0 0	45.92 350.00	395.92

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				REIMBURSEMENT			
665949	Vendor Continued Void	12/06/2021					0.00
665950	MENARDS - DETROIT LAKES	12/06/2021	32456	FALL MUSICAL SUPPLIES	412200143	1,289.71	2,785.70
			32527	FALL MUSICAL SUPPLIES	412200143	39.82	
			32626	FALL MUSICAL SUPPLIES	412200143	55.82	
			32794	FALL MUSICAL SUPPLIES	412200143	225.18	
			32827	FALL MUSICAL SUPPLIES	412200143	251.10	
			33016	wood and screws	412200090	488.63	
			33108	FALL MUSICAL SUPPLIES	412200143	143.22	
			33248	FALL MUSICAL SUPPLIES	412200143	168.36	
			33420	FALL MUSICAL SUPPLIES	412200143	104.38	
			33559	LAKER TRANSITIONS CUSTODIAL SUPPLIES	0	19.48	
665951	MID CENTRAL DOOR COMPANY	12/06/2021	SI008203	DLBS STORAGE REPAIRS	0	1,915.57	1,915.57
665952	MINN KOTA RECYCLING	12/06/2021	428596	DOCUMENT DESTRUCTION	0	99.00	99.00
665953	MN DEPT OF LABOR AND INDUSTRY	12/06/2021	ABR0268704X	LINCOLN BOILER SERVICES	0	20.00	190.00
			ABR0268718X	ROSSMAN BOILER SERVICES	0	30.00	
			ABR0268811X	DLMS BOILER SERVICES	0	70.00	
			ABR0268897X	DLBS BOILER SERVICES	0	60.00	
			ABR0270567x	BUS GARAGE CONTRACTED SERVICES	0	10.00	
665954	MN ELEM. SCHOOL PRINCIPALS' AS	12/06/2021	12510	MESPA LEGAL SEMINAR	0	150.00	150.00
665955	MINNESOTA ENERGY RESOURCES	12/06/2021	0504376254-00001	ENERGY CHARGES-LINCOLN	0	83.60	2,012.67
			0505675381-00001	ENERGY CHARGES-SENIOR HIGH	0	1,055.03	
			0506576777-00001	ENERGY CHARGES-LINCOLN	0	683.65	
			0507161024-00003	UTILITIES-LAKER TRANSITIONS	0	150.83	
			0507161024-00004	UTILITIES-LAKER TRANSITIONS	0	39.56	

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665956	MN STATE COMMUNITY & TECHNICAL	12/06/2021	00860595	ABE POSTAGE/COPYING	0	153.06	153.06
665957	NARDINI FIRE EQUIPMENT CO.	12/06/2021	IV00182854	ROOSEVELT FIRE SAFETY	0	158.55	158.55
665958	NUDELL, KAREN L	12/06/2021	NOV21	TRAVEL REIMBURSEMENT	0	164.50	164.50
665959	OFFICE DEPOT ACCT#37576297	12/06/2021	206527212001	Bankers boxes for the storage of inactive sped students.	4002200059	107.97	107.97
665960	OISTAD, BARBARA A	12/06/2021	NOV21	GRAD BASH SUPPLIES REIMBURSEMENT	0	549.52	549.52
665961	OTIS ELEVATOR COMPANY	12/06/2021	100400571920	ROOSEVELT ELEVATOR MAINTENANCE	0	150.00	150.00
665962	PALO'S SPORTS, INC.	12/06/2021	5540034-00	PE CLASS TENNIS BALL ORDER \$86.99	412200147	86.99	86.99
665963	Vendor Continued Void	12/06/2021					0.00
665964	Vendor Continued Void	12/06/2021					0.00
665965	PAN-O-GOLD BAKING CO.	12/06/2021	20101121298004 20101121305003 20101121305006 20101121312001 20101121312002 20101121312003 20101121312004 20101121312005 20101121319001 20101121319002 20101121319003 20101121322001 20101121326001 20101121326003 20101121326004 20101121331001 20101121333001	BREAD BREAD BREAD BREAD BREAD BREAD BREAD BREAD BREAD BREAD BREAD BREAD BREAD BREAD BREAD BREAD BREAD BREAD	7702200155 7702200155 7702200155 7702200155 7702200155 7702200155 7702200155 7702200155 7702200155 7702200155 7702200155 7702200167 7702200167 7702200167 7702200167 7702200167 7702200175 7702200175	42.36 29.70 105.65 46.26 90.55 22.88 107.96 100.90 123.66 42.72 80.74 14.40 45.76 42.90 46.99 56.48 45.89	1,045.80
665966	PBISAPPS.ORG	12/06/2021	INV00063228	PBIS ANNUAL LICENSE	0	350.00	350.00
665967	Vendor Continued Void	12/06/2021					0.00
665968	PEPSI	12/06/2021	00402458 01025556 01196904 01196905 39674307	beverages for resale from Pepsi beverages for resale from Pepsi POP beverages for resale from Pepsi beverages for resale from Pepsi	1412200024 1412200024 7702200159 1412200024 1412200024	1,187.90 310.58 329.31 748.32 643.43	3,219.54
665969	POWERSCHOOL GROUP LLC	12/06/2021	INV271435	SCHOOLLOGY	3002200069	9,312.00	9,312.00

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665970	PRO PRINT, INC.	12/06/2021	D105533011	SUBSCRIPTION FALL BAND PROGRAMS	412200146	233.59	233.59
665971	PRO-ED	12/06/2021	2912527	STAR materials	4002200048	160.60	160.60
665972	RAMSEY FLOORING, INC.	12/06/2021	7227	CARPET REPAIRS - ROSSMAN	0	250.00	250.00
665973	RED RIVER ZOO	12/06/2021	3394	RED RIVER ZOO FIELD TRIP	412200145	146.50	146.50
665974	REDWOOD TOXICOLOGY LABORATORY,	12/06/2021	116247202110	TOXICOLOGY TESTING	0	135.16	135.16
665975	Vendor Continued Void	12/06/2021					0.00
665976	Vendor Continued Void	12/06/2021					0.00
665977	REINHART FOODSERVICE, LLC	12/06/2021	817123	FOOD	7702200157	1,063.91	5,924.34
			817327	FOOD	7702200157	114.42	
			820439	FOOD	7702200157	551.69	
			822656	FOOD	7702200157	724.57	
			825010	FOOD	7702200157	128.28	
			830003	FOOD	7702200169	1,274.37	
			837331	FOOD	7702200169	761.10	
			839336	FOOD	7702200169	-25.10	
			843691	FOOD	7702200177	764.83	
			844236	FOOD	7702200177	566.27	
665978	RENNEBERG HARDWOODS	12/06/2021	SINV-062083	Wood for lake shirts cutting board projects	412200091	1,518.55	1,518.55
665979	ROJAS, MEYA	12/06/2021	NOV 21 #1	AMI SERVICES	0	300.00	500.00
			NOV 21 #2	AMI SERVICES	0	200.00	
665980	ROJAS, THERESA	12/06/2021	NOV21 #6	AMI SERVICES	0	600.00	1,923.67
			NOV21 #6A	AMI SERVICES	0	700.00	
			NOV21 #8	AMI SERVICES	0	600.00	
			NOV21a	REIMBURSEMENT AMI SUPPLIES	0	23.67	
665981	SAFETYFIRST PLAYGROUND SURFACI	12/06/2021	7755	2021 PLAYGROUND MAINTENANCE	0	19,489.81	20,864.81
			7835	ROOSEVELT PLAYGROUND REPAIRS	0	1,375.00	
665982	SCAN AIR FILTER, INC.	12/06/2021	153852	DLHS/LEC CUSTODIAL SUPPLIES	0	1,325.85	1,893.05
			153950	ROSSMAN CUSTODIAL SUPPLIES	0	567.20	
665983	SCHMIDT & ASSOCITATES, INC	12/06/2021	51111	TOXICOLOGY TESTING	0	152.50	152.50
665984	SCHMITT MUSIC	12/06/2021	MI898312	DLMS BAND REPAIR	312200084	45.00	45.00
665985	SCHMITT DIRECTOR CENTERS	12/06/2021	4211902	DRUM STICKS, PEP BAND SUPPLIES	412200034	394.61	394.61
665986	SCHOLASTIC INC.	12/06/2021	M7168597	Choices Magazine	0	104.39	104.39
665987	SCHOOL OUTPITTERS	12/06/2021	INV13695049	LOCKERS-LAKER TRANSITIONS	152200263	5,115.55	5,115.55

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665988	SCHOOLPOSTERS.COM	12/06/2021	1808	POSTERS	412200129	199.11	199.11
665989	Vendor Continued Void	12/06/2021					0.00
665990	SCHOOL SPECIALTY LLC	12/06/2021	208128645320	ENGLISH SUPPLIES 2021-2022	412200025	21.81	416.37
			208128691765	FODE CHEM 9 SUPPLIES	412200057	79.37	
			208128717448	FODE CHEM 9 SUPPLIES	412200057	78.76	
			208128896060	FODE CHEM 9 SUPPLIES	412200057	66.24	
			208128906045	Art Supplies	412200122	33.12	
			208128918508	ART SUPPLIES	412200019	17.54	
			208128965223	ART SUPPLIES	412200019	35.32	
			208129000340	OFFICE SUPPLIES	262200094	84.21	
665991	SCHWARTZ, JEAN E	12/06/2021	NOV21	TRAVEL REIMBURSEMENT	0	362.05	362.05
665992	SKYWARD	12/06/2021	0000214552	ELECTRONIC SIGNATURE	152200272	200.00	200.00
665993	SMITH, STACEY	12/06/2021	REFUND	LUNCH ACCOUNT REFUND	0	89.35	89.35
665994	SNETSINGER, GENE T	12/06/2021	11192021	MILEAGE	0	56.00	56.00
665995	STENERSON BROS. LUMBER CO.	12/06/2021	348653	HS GROUNDS SHED CONVERSION	0	600.93	1,908.17
			349125	CONSTRUCTION SUPPLIES WORK ORDER 12683	0	1,307.24	
665996	TAYLOR MUSIC	12/06/2021	2144150-IN	INSTRUMENT-TUBA	152200007	4,875.00	4,875.00
665997	TEAM LAB	12/06/2021	INV0028343	CUSTODIAL SUPPLIES	0	26.00	26.00
665998	TECH CHECK, L.L.C.	12/06/2021	45544	DISTRICT REMOTE REPAIR	0	840.00	840.00
665999	THORSON, JOHNN A	12/06/2021	NOV21	SEPT-OCT MILEAGE REIMBURSEMENT	0	63.80	63.80
666000	TIM GREELEY	12/06/2021	11222021	ORIENTATION & MOBILITY EVAL	0	560.00	560.00
666001	TRANSFINDER CORP.	12/06/2021	46407	ANNUAL FEES & LICENSING	0	4,950.00	4,950.00
666002	TROPHY HOUSE	12/06/2021	257633	MUSICAL SIGNAGE & NEWSPAPER PRINTS	412200136	800.00	887.65
			257671	MUSICAL SIGNAGE AND NEWSPAPER PRINTS	412200136	87.65	
666003	TWEETON REFRIGERATION, INC.	12/06/2021	T44080M	DLMS MAINTENANCE	0	1,347.80	4,965.10
			T44419S	DLMS BUILDING REPAIRS	0	3,364.80	
			T44613S	LAKER TRANSITION MAINTENANCE	0	252.50	
666004	Vendor Continued Void	12/06/2021					0.00
666005	Vendor Continued Void	12/06/2021					0.00
666006	UPPER LAKES FOODS, INC.	12/06/2021	887767-00	FOOD	7702200156	715.00	22,832.40

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			902739-00	FOOD	7702200156	450.00	
			905178-00	FOOD	7702200156	2,062.13	
			908653-00	FOOD	7702200156	2,580.34	
			909194-00	FOOD	7702200156	2,254.65	
			910098-00	FOOD	7702200156	824.43	
			911043-00	FOOD	7702200156	98.28	
			911456-00	FOOD	7702200156	2,031.34	
			913233-00	FOOD	7702200168	2,743.43	
			914299-00	FOOD	7702200168	462.60	
			916366-00	FOOD	7702200168	2,488.05	
			916828-00	FOOD	7702200176	4,809.73	
			918810-00	FOOD	7702200176	1,038.37	
			918956-00	FOOD	7702200176	274.05	
666007	VOLLER, DAVID J	12/06/2021	112021	MEAL/PKNG	0	96.07	96.07
				REIMBURSEMENT			
666008	WARREN, JACK	12/06/2021	NOV21	MILEAGE	0	78.14	180.16
				REIMBURSEMENT			
			NOV21a	AMI SUPPLIES	0	102.02	
666009	WATER BILLBOARDS	12/06/2021	8586	LAKER WATER	7702200164	504.00	504.00
666010	WEBBER FAMILY MOTORS	12/06/2021	831199-1	VEHICLE	0	56.94	56.94
				MAINTENANCE -			
				DRIVERS ED			
666011	WEST MUSIC COMPANY	12/06/2021	SI2071941	HAND DRUMS	3 262200062	165.30	165.30
				FOR EACH			
				CLASSROOM			
				150 Computer			
				Check(s) For a Total of			277,759.86

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	150	Computer	Checks For a Total of	277,759.86
Total For	150	Manual, Wire Tran, ACH & Computer Checks		277,759.86
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	277,759.86

FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
01	GENERAL FUND	0.00	2,890.23	116,830.47	119,720.70
02	FOOD SERVICE	0.00	89.35	62,283.68	62,373.03
04	COMMUNITY SERVICE FUND	0.00	0.00	407.18	407.18
05	CAPITAL EXPENDITURE	0.00	0.00	62,233.12	62,233.12
06	BUILDING FUND	0.00	0.00	32,476.31	32,476.31
18	CUSTODIAL FUNDS	0.00	0.00	549.52	549.52

Check Nbr	Vendor Name	Check Date	Check Amount
666084	BDT MECHANICAL, LLC	12/20/2021	82,473.14
666085	BERGSTROM ELECTRIC, INC.	12/20/2021	26,565.00
666086	CENTRAL DOOR & HARDWARE, INC.	12/20/2021	4,144.35
666087	DIRT DYNAMICS LLC	12/20/2021	18,875.40
666088	DOW ACOUSTICS, INC.	12/20/2021	32,300.00
666089	GEHRTZ CONSTRUCTION SERVICES	12/20/2021	23,142.51
666090	H&B SPECIALIZED PRODUCTS, INC.	12/20/2021	1,050.70
666091	HAATAJA CONTRACTING INC.	12/20/2021	44,808.47
666092	INTEGRITY STEEL SUPPLY, LLC	12/20/2021	20,943.45
666093	JWOOD SPORTS FLOORING, LLC	12/20/2021	22,460.85
666094	LEDGESTONE, INC.	12/20/2021	70,163.23
666095	MCARTHUR TILE COMPANY	12/20/2021	5,700.00
666096	MILLER & SONS DRYWALL, INC.	12/20/2021	57,000.00
666097	OTIS ELEVATOR COMPANY	12/20/2021	4,392.50
666098	SAAFE, LLC	12/20/2021	965.90
666099	SUMMIT FIRE PROTECTION	12/20/2021	12,540.00
666100	TRIMARK HOCKENBERGS	12/20/2021	11,703.05
666101	WCS1, LLC	12/20/2021	6,650.00
666102	ZERR BERG	12/20/2021	20,003.00
19	Computer	Check(s) For a Total of	465,881.55

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	19	Computer	Checks For a Total of	465,881.55
Total For	19	Manual, Wire Tran, ACH & Computer	Checks	465,881.55
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	465,881.55

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
06	BUILDING FUND	0.00	0.00	465,881.55	465,881.55

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
666084	BDT MECHANICAL, LLC	12/20/2021	REQ. #20	HIGH SCHOOL ADDITIONS & RENOVATIONS	0	82,473.14	82,473.14
666085	BERGSTROM ELECTRIC, INC.	12/20/2021	REQ. #21	HIGH SCHOOL ADDITIONS & RENOVATIONS	0	21,527.00	26,565.00
			REQ. 24-FINAL	ROOSEVELT ADDITION & RENOVATIONS	0	5,038.00	
666086	CENTRAL DOOR & HARDWARE, INC.	12/20/2021	REQ. #7-FINAL	MIDDLE SCHOOL RENOVATIONS	0	4,144.35	4,144.35
666087	DIRT DYNAMICS LLC	12/20/2021	REQ. #5-FINAL	HIGH SCHOOL ADDITIONS & RENOVATIONS	0	18,875.40	18,875.40
666088	DOW ACOUSTICS, INC.	12/20/2021	REQ. #12	HIGH SCHOOL ADDITION & RENOVATION	0	32,300.00	32,300.00
666089	GEHRTZ CONSTRUCTION SERVICES	12/20/2021	3640	HIGH SCHOOL ADDITION & RENOVATION	0	21,834.51	23,142.51
			3657	MIDDLE SCHOOL RENOVATIONS	0	1,308.00	
666090	H&B SPECIALIZED PRODUCTS, INC.	12/20/2021	REQ. #3	HIGH SCHOOL ADDITIONS & RENOVATIONS	0	1,050.70	1,050.70
666091	HAATAJA CONTRACTING INC.	12/20/2021	REQ. #14	HIGH SCHOOL ADDITION & RENOVATION	0	44,808.47	44,808.47
666092	INTEGRITY STEEL SUPPLY, LLC	12/20/2021	REQ. 11-FINAL	ROOSEVELT ADDITION & RENOVATIONS	0	20,943.45	20,943.45
666093	JWOOD SPORTS FLOORING, LLC	12/20/2021	REQ. #2	HIGH SCHOOL ADDITIONS & RENOVATIONS	0	22,460.85	22,460.85
666094	LEDGESTONE, INC.	12/20/2021	REQ. #20	HIGH SCHOOL ADDITION & RENOVATION	0	70,163.23	70,163.23
666095	MARTHUR TILE COMPANY	12/20/2021	REQ. #12	HIGH SCHOOL ADDITION & RENOVATION	0	5,700.00	5,700.00
666096	MILLER & SONS DRYWALL, INC.	12/20/2021	REQ. #15	HIGH SCHOOL ADDITION & RENOVATION	0	38,000.00	57,000.00
			REQ. #16	HIGH SCHOOL ADDITION & RENOVATION	0	19,000.00	
666097	OTIS ELEVATOR COMPANY	12/20/2021	REQ. #5	HIGH SCHOOL ADDITIONS & RENOVATIONS	0	4,392.50	4,392.50
666098	SAAFE, LLC	12/20/2021	REQ. 3-FINAL	ROOSEVELT	0	965.90	965.90

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
666099	SUMMIT FIRE PROTECTION	12/20/2021	REQ. #13	ADDITION & RENOVATIONS HIGH SCHOOL	0	12,540.00	12,540.00
666100	TRIMARK HOCKENBERGS	12/20/2021	REQ. #5	ADDITIONS & RENOVATIONS HIGH SCHOOL	0	11,703.05	11,703.05
666101	WCS1, LLC	12/20/2021	REQ. #9	ADDITIONS & RENOVATIONS HIGH SCHOOL	0	6,650.00	6,650.00
666102	ZERR BERG	12/20/2021	6294	ADDITION & RENOVATION HIGH SCHOOL	0	20,003.00	20,003.00
				ADDITION & RENOVATION HIGH SCHOOL			
			19	Computer	Check(s) For a Total of		465,881.55

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	19	Computer	Checks For a Total of	465,881.55
Total For	19	Manual, Wire Tran, ACH & Computer Checks		465,881.55
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	465,881.55

FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
06	BUILDING FUND	0.00	0.00	465,881.55	465,881.55

Check Nbr	Vendor Name	Check Date	Check Amount
666103	A-OX WELDING SUPPLY CO. INC.	12/20/2021	10.76
666104	ABBOTT RAPID DX NORTH AMERICA,	12/20/2021	11,288.16
666105	ALLIANCE PEST PROTECTION	12/20/2021	60.00
666106	Vendor Continued Check	12/20/2021	0.00
666107	AMAZON	12/20/2021	859.70
666108	APEX ENGINEERING GROUP	12/20/2021	2,397.25
666109	ARVIG COMMUNICATION SYSTEMS	12/20/2021	1,323.89
666110	Vendor Continued Check	12/20/2021	0.00
666111	ARVIG COMMUNICATION SYSTEMS	12/20/2021	6,185.00
666112	AUTO VALUE DETROIT LAKES	12/20/2021	19.99
666113	BECKER COUNTY ENVIRONMENTAL SE	12/20/2021	19.50
666114	BEUG'S ACE HARDWARE	12/20/2021	75.16
666115	BIX PRODUCE	12/20/2021	2,870.86
666116	BLICK ART MATERIALS	12/20/2021	241.90
666117	BOBBY BEAD	12/20/2021	181.76
666118	BRENCO CORP.	12/20/2021	867.83
666119	BROGREN, KARLA	12/20/2021	13.96
666120	BUCHHOLZ, JAMES E	12/20/2021	19.18
666121	BUKANAGA, ANTHONY J	12/20/2021	134.40
666122	BURLINGTON ENGLISH INC.	12/20/2021	1,440.00
666123	CAPITAL ONE TRADE CREDIT	12/20/2021	137.92
666124	CENTRAL MARKET	12/20/2021	168.69
666125	CENTRALIA FUR AND HIDE INC	12/20/2021	2,884.00
666126	CENTRE STAGE MANUFACTURING CO.	12/20/2021	7,350.00
666127	Vendor Continued Check	12/20/2021	0.00
666128	CITY OF DETROIT LAKES	12/20/2021	36,185.15
666129	CITI CARGO & STORAGE	12/20/2021	100.00
666130	CULINEX	12/20/2021	1,214.70
666131	DACOTAH PAPER COMPANY	12/20/2021	361.98
666132	DAKOTA BUSINESS SOLUTIONS	12/20/2021	315.99
666133	DAN SCHLAUDERAFF SERVICES LLC	12/20/2021	983.93
666134	DEMCO INC.	12/20/2021	67.39
666135	DETROIT LAKES DISPOSAL	12/20/2021	4,980.30
666136	DETROIT LAKES OVERHEAD DOOR IN	12/20/2021	130.00
666137	Vendor Continued Check	12/20/2021	0.00
666138	EAST SIDE JERSEY DAIRY ESJD	12/20/2021	3,002.63
666139	EBSER, SARA A	12/20/2021	62.29
666140	EDUCATORS BENEFIT CONSULTANTS,	12/20/2021	345.88
666141	EITER, TERRY J	12/20/2021	200.00
666142	EMERGENT SYSTEMS EXCHANGE, LLC	12/20/2021	588.00
666143	ESSENTIA HEALTH	12/20/2021	424.00
666144	FARGO PUBLIC SCHOOLS	12/20/2021	978.56
666145	FELDT PLUMBING LLP	12/20/2021	4,210.00
666146	FORUM COMMUNICATIONS COMPANY -	12/20/2021	281.96
666147	G & R CONTROLS, INC.	12/20/2021	946.11
666148	GABBARD, MIKE	12/20/2021	1,500.00
666149	GIVEN, RIKKI	12/20/2021	32.76
666150	GREEN'S PLUMBING & MODERN HEAT	12/20/2021	10,696.24
666151	HEBERT, NANCY	12/20/2021	50.00
666152	HENDRICKSON, JAMES D	12/20/2021	1,437.30

Check Nbr	Vendor Name	Check Date	Check Amount
666153	Vendor Continued Check	12/20/2021	0.00
666154	Vendor Continued Check	12/20/2021	0.00
666155	Vendor Continued Check	12/20/2021	0.00
666156	HILLYARD / HUTCHINSON	12/20/2021	13,437.71
666157	HOLMQUIST, MELANIE M	12/20/2021	52.77
666158	HORNE, JUSTIN	12/20/2021	120.00
666159	HOUGH INC.	12/20/2021	5,993.08
666160	HUMAN RELATIONS MEDIA	12/20/2021	164.95
666161	ILLINOIS TOLLWAY	12/20/2021	96.90
666162	INTERQUEST DETECTION CANINES	12/20/2021	330.00
666163	JF STUDIOS	12/20/2021	46.29
666164	JOHNSON, JESSICA A	12/20/2021	508.22
666165	JOHNSON'S LOCK & KEY	12/20/2021	844.70
666166	J. W. PEPPER & SON, INC.	12/20/2021	2,301.75
666167	LA BARISTA	12/20/2021	148.09
666168	LAKESHORE	12/20/2021	10.99
666169	LAKES COUNTRY SERVICE COOPERAT	12/20/2021	630.00
666170	LEIGHTON BROADCASTING	12/20/2021	380.00
666171	MAHUBE-OTWA COMMUNITY ACTION P	12/20/2021	8,410.00
666172	MARK'S ELECTRIC INC.	12/20/2021	533.40
666173	MASSP	12/20/2021	420.00
666174	MCGONIGLE, DANIEL	12/20/2021	25.00
666175	MEDCO SUPPLY COMPANY	12/20/2021	15,252.60
666176	MENARDS - DETROIT LAKES	12/20/2021	1,050.62
666177	MILLER YARD CARE AND CONSTRUCT	12/20/2021	917.00
666178	MN DEPT OF LABOR AND INDUSTRY	12/20/2021	10.00
666179	MN SWIM COACHES ASSOCIATION	12/20/2021	170.00
666180	MORRIS PAINTING & DECORATING I	12/20/2021	9,198.42
666181	MN STATE COMMUNITY & TECHNICAL	12/20/2021	15,000.00
666182	NARDINI FIRE EQUIPMENT CO.	12/20/2021	333.10
666183	NASCO INC.	12/20/2021	450.00
666184	NATIONAL FOOD GROUP, CORPORATE	12/20/2021	4,941.50
666185	NATIVE REFLECTIONS	12/20/2021	582.73
666186	NERESON CHEVROLET INC.	12/20/2021	98.62
666187	NEWLING ASPHALT SERVICES	12/20/2021	8,420.00
666188	NIELSEN, ROBERT E	12/20/2021	330.48
666189	OAKTREE PRODUCTS, INC.	12/20/2021	76.26
666190	OFFICE DEPOT ACCT#37576297	12/20/2021	56.99
666191	OFFICE OF MN. IT SERVICES	12/20/2021	1,800.13
666192	OISTAD, BARBARA A	12/20/2021	19.40
666193	PAN-O-GOLD BAKING CO.	12/20/2021	314.70
666194	PEPSI	12/20/2021	133.56
666195	POPPLERS MUSIC STORE	12/20/2021	66.95
666196	PRECISION PRINTING	12/20/2021	538.50
666197	PRO PRINT, INC.	12/20/2021	146.35
666198	REDWOOD BIOTECH	12/20/2021	143.93
666199	REINHART FOODSERVICE, LLC	12/20/2021	1,443.95
666200	ROJAS, THERESA	12/20/2021	1,000.00
666201	ROTARY CLUB OF DETROIT LAKES N	12/20/2021	221.25
666202	RUPP, ANDERSON, SQUIRES & WALD	12/20/2021	3,766.32

Check Nbr	Vendor Name	Check Date	Check Amount
666203	SAGE PUBLICATIONS, INC	12/20/2021	510.40
666204	Vendor Continued Check	12/20/2021	0.00
666205	SCHMITT MUSIC	12/20/2021	2,196.50
666206	SCHOOL SPECIALTY LLC	12/20/2021	70.37
666207	SCHWARTZ, JEAN E	12/20/2021	145.00
666208	SEPTIC VAC	12/20/2021	130.00
666209	SHIP WRECK BEADS	12/20/2021	1,632.40
666210	SHI INTERNATIONAL CORP.	12/20/2021	4,680.00
666211	SPED FORMS, INC.	12/20/2021	595.00
666212	Vendor Continued Check	12/20/2021	0.00
666213	STENERSON BROS. LUMBER CO.	12/20/2021	7,989.19
666214	STEIN'S INC.	12/20/2021	1,491.64
666215	STELLHER HUMAN SERVICES, INC.	12/20/2021	27,800.00
666216	SWOBODA, KARI A	12/20/2021	107.05
666217	TEACHER'S DISCOVERY	12/20/2021	284.65
666218	TRAINING ROOM, INC.	12/20/2021	1,980.95
666219	TROPHY HOUSE	12/20/2021	722.00
666220	UPPER LAKES FOODS, INC.	12/20/2021	3,886.13
666221	VOIGT, JAMES	12/20/2021	9.05
666222	WAGONER PORTRAIT STUDIO	12/20/2021	3,986.00
666223	WEBBER FAMILY MOTORS	12/20/2021	52.30
666224	WESTERN PSYCHOLOGICAL SERVICES	12/20/2021	409.20
666225	WILLIAM V. MACGILL & CO.	12/20/2021	172.93
666226	ZAMZO, STEVEN J	12/20/2021	46.02
124	Computer	Check(s) For a Total of	267,479.07

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	124	Computer	Checks For a Total of	267,479.07
Total For	124	Manual, Wire Tran, ACH & Computer	Checks	267,479.07
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	267,479.07

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
01	GENERAL FUND	0.00	0.00	165,953.64	165,953.64
02	FOOD SERVICE	0.00	19.40	36,778.78	36,798.18
03	TRANSPORTATION F	0.00	0.00	487.07	487.07
04	COMMUNITY SERVIC	0.00	0.00	13,932.98	13,932.98
05	CAPITAL EXPENDIT	0.00	0.00	39,820.76	39,820.76
06	BUILDING FUND	0.00	0.00	10,486.44	10,486.44

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
666103	A-OX WELDING SUPPLY CO. INC.	12/20/2021	00259093	MONTHLY CYLINDER RENTAL	0	10.76	10.76
666104	ABBOTT RAPID DX NORTH AMERICA,	12/20/2021	93828926	BINAX NOW OTC COVID TEST KITS FOR STAFF	4002200095	11,288.16	11,288.16
666105	ALLIANCE PEST PROTECTION	12/20/2021	12995	ROSSMAN RODENT SERVICE	0	60.00	60.00
666106	Vendor Continued Void	12/20/2021					0.00
666107	AMAZON	12/20/2021	463395639974	TAPE FOR OFFICE	312200086	25.59	859.70
			477343667995	CLASSROOM SUPPLIES (PTO)	262200099	56.92	
			478848368748	SCHOOL SUPPLIES	422200006	31.98	
			596336887395	CLASSROOM SUPPLIES (PTO)	262200100	27.94	
			668735483576	SUPPLIES FOR THE LAKER TRANSITION WORK ROOM	4002200092	343.52	
			699394745453	PHONE MESSAGE BOOKS AND FAX TONER	262200101	52.45	
			757537388836	classroom supplies	4002200098	72.45	
			858868358747	classroom supplies	4002200098	68.44	
			866353474546	OFFICE SUPLIES	312200085	63.96	
			873375344898	journals for SAIL After School	422200005	116.45	
666108	APEX ENGINEERING GROUP	12/20/2021	13505	LEC PARKING LOT IMPROVEMENTS	0	2,397.25	2,397.25
666109	ARVIG COMMUNICATION SYSTEMS	12/20/2021	0001103285 001 6	TELEPHONE SERVICES	0	158.81	1,323.89
			0003009493 001 2	FIBER LEASE	0	509.88	
			321858	REPLACE CAMERA	0	655.20	
666110	Vendor Continued Void	12/20/2021					0.00
666111	ARVIG COMMUNICATION SYSTEMS	12/20/2021	321586	LENEI AGREEMENT FOR 1 YEAR	0	4,700.00	6,185.00
			321854	MOVE CARD ACCESS FROM STAND ALONE SERVER TO VIRTUAL	0	1,377.50	
			321906	SET UP LAPTOP FOR DAN MCGONIGLE	0	107.50	
666112	AUTO VALUE DETROIT LAKES	12/20/2021	53447860	OIL	0	19.99	19.99
666113	BECKER COUNTY ENVIRONMENTAL SE	12/20/2021	03-00283300	PALLETS	0	6.50	19.50
			03-00283334	PALLETS	0	13.00	
666114	BEUG'S ACE HARDWARE	12/20/2021	214619	COMPRESSOR PART	262200105	40.00	75.16
			215317	CUSTODIAL SUPPLIES	0	35.16	
666115	BIX PRODUCE	12/20/2021	05253189	PRODUCE	7702200186	40.15	2,870.86
			05253990	PRODUCE	7702200186	276.65	
			05258533	PRODUCE	7702200186	236.85	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			05258700	PRODUCE	7702200186	2,317.21	
666116	BLICK ART MATERIALS	12/20/2021	7393888	Classroom Supplies	422200002	241.90	241.90
666117	BOBBY BEAD	12/20/2021	13208	American Indian Beads	4002200077	181.76	181.76
666118	BRENCO CORP.	12/20/2021	0108766-IN	SUPPLIES	7702200191	867.83	867.83
666119	BROGREN, KARLA	12/20/2021	120421	KID SHOVELS	0	13.96	13.96
666120	BUCHHOLZ, JAMES E	12/20/2021	110521	LUNCH	0	11.95	19.18
			120321	BREAKFAST	0	7.23	
666121	BUCKANAGA, ANTHONY J	12/20/2021	113021	NOV MILEAGE	0	134.40	134.40
666122	BURLINGTON ENGLISH INC.	12/20/2021	I15929	ANNUAL SEAT	0	1,440.00	1,440.00
666123	CAPITAL ONE TRADE CREDIT	12/20/2021	B26046	SNOW PUSHER	0	39.99	137.92
			B26255	WINTER SUPPLIES	0	23.97	
			B26256	SUPPLIES	0	18.97	
			B26901	CIRCUIT TESTER	0	9.00	
			B28119	MACS HARDWARE - School to Work items for Birdseed. Funnels and Garbage Can.	412200148	45.99	
666124	CENTRAL MARKET	12/20/2021	0011	Rolls from Central Market-pick up by Burl Buhr	152200287	17.96	168.69
			0035	GROCERIES FOR DCD PROGRAM	4002200085	84.54	
			0043	ICE	7702200183	18.00	
			0078	SUPPLIES FOR TRANSITIONS KITCHEN FOR INDEPENDENT LIVING SKILLS	4002200096	48.19	
666125	CENTRALIA FUR AND HIDE INC	12/20/2021	33325	Hand Drum Kits	4002200078	2,884.00	2,884.00
666126	CENTRE STAGE MANUFACTURING CO.	12/20/2021	1956	FB GOAL POSTS	0	7,350.00	7,350.00
666127	Vendor Continued Void	12/20/2021					0.00
666128	CITY OF DETROIT LAKES	12/20/2021	01-004198-00	UTILITIES-BUS GARAGE	0	243.84	36,185.15
			02-009345-00	UTILITES MIDDLE SCHOOL/ROOSEVELT	0	31,490.28	
			02-009346-00	UTILITIES-ROOSEVELT	0	2,291.36	
			06-031740-00	UTILITIES-ADM. CENTER	0	1,337.25	
			21-215790-01	UTILITIES-TRANSITI ONS 1104	0	205.35	
			21-215794-02	UTILITIES-TRANSITI ONS 1102	0	617.07	
666129	CITI CARGO & STORAGE	12/20/2021	SI264637	CONTAINER RENTAL	0	100.00	100.00
666130	CULINEX	12/20/2021	INV854034	EQUIPMENT,	7702200189	1,190.46	1,214.70

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			INV854037	SUPPLIES EQUIPMENT, SUPPLIES	7702200189	24.24	
666131	DACOTAH PAPER COMPANY	12/20/2021	20166	SUPPLIES	7702200190	180.99	361.98
			20167	SUPPLIES	7702200190	180.99	
666132	DAKOTA BUSINESS SOLUTIONS	12/20/2021	5277	HALF TAPES	0	315.99	315.99
666133	DAN SCHLAUDERAFF SERVICES LLC	12/20/2021	964683	WELD REPAIRED HAND SANITIZER	0	45.00	983.93
			964684	HS WO 13594 & 13599	0	938.93	
666134	DEMCO INC.	12/20/2021	7031372	Library/Book Supplies	2262200001	67.39	67.39
666135	DETROIT LAKES DISPOSAL	12/20/2021	1832 & 1840	GARBAGE SERVICE-NOV & DEC 21	0	4,980.30	4,980.30
666136	DETROIT LAKES OVERHEAD DOOR IN	12/20/2021	35288	PO 13413 SERVICE AT MS	0	130.00	130.00
666137	Vendor Continued Void	12/20/2021					0.00
666138	EAST SIDE JERSEY DAIRY ESJD	12/20/2021	4521871	MILK	7702200181	193.17	3,002.63
			4521872	MILK	7702200181	408.63	
			4521874	MILK	7702200181	219.58	
			4521876	MILK	7702200181	388.64	
			4521877	MILK	7702200181	281.55	
			4521908	MILK	7702200181	363.45	
			4521909	MILK	7702200181	247.44	
			4521910	MILK	7702200181	212.46	
			4521914	MILK	7702200181	468.67	
			4521915	MILK	7702200181	219.04	
666139	EBSEN, SARA A	12/20/2021	OCT21	OCT REIMBURSEMENT	0	62.29	62.29
666140	EDUCATORS BENEFIT CONSULTANTS,	12/20/2021	21316	TPA MONTHLY FEE	0	345.88	345.88
666141	EITER, TERRY J	12/20/2021	120221	EITER/GULSETH BASEBALL CLINICS	0	200.00	200.00
666142	EMERGENT SYSTEMS EXCHANGE, LLC	12/20/2021	19-2614	FIREWALL SERVICES	3002200005	588.00	588.00
666143	ESSENTIA HEALTH	12/20/2021	800008115	DRUG/ALCOHOL TESTING	0	424.00	424.00
666144	FARGO PUBLIC SCHOOLS	12/20/2021	INV0000063342	OUT OF STATE TUITION-FLIT, ROGERS & SCHAEFER	0	978.56	978.56
666145	FELDT PLUMBING LLP	12/20/2021	9714	SNOW REMOVAL	0	4,210.00	4,210.00
666146	FORUM COMMUNICATIONS COMPANY -	12/20/2021	CL01778967	10/18 MEETING	0	281.96	281.96
666147	G & R CONTROLS, INC.	12/20/2021	126079	BOILER WORK	0	946.11	946.11
666148	GABBARD, MIKE	12/20/2021	134	DRUM & DANCE PERFORMANCES	0	1,500.00	1,500.00
666149	GIVEN, RIKKI	12/20/2021	120121	TRANSLATE	0	32.76	32.76
666150	GREEN'S PLUMBING & MODERN HEAT	12/20/2021	20658	WORK DONE AT BUS GRG	0	118.10	10,696.24
			20661	WORK DONE AT LEC	0	239.30	
			20662	WORK DONE AT ROSSMAN	0	110.00	
			20663	WORK DONE AT	0	603.20	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				RSVLT			
			20664	WORK DONE AT MS	0	4,052.76	
			20665	PLUMBING AT HS	0	5,572.88	
666151	HEBERT, NANCY	12/20/2021	NOV21	FITNESS CLASS	0	50.00	50.00
666152	HENDRICKSON, JAMES D	12/20/2021	NOV21	MUSICAL	412200149	1,437.30	1,437.30
				REIMBURSEMENT FOR PROPS, BUILDING SUPPLIES, AND SET DEMO DISPOSAL			
666153	Vendor Continued Void	12/20/2021					0.00
666154	Vendor Continued Void	12/20/2021					0.00
666155	Vendor Continued Void	12/20/2021					0.00
666156	HILLYARD / HUTCHINSON	12/20/2021	604547275	SUPPLIES	0	247.61	13,437.71
			604547276	SUPPLIES	0	285.80	
			604549733	SUPPLIES	0	4,492.21	
			604549734	SUPPLIES	0	136.56	
			604549735	SUPPLIES	0	568.99	
			604552364	SUPPLIES	0	778.50	
			604552365	SUPPLIES	0	172.80	
			604552366	SUPPLIES	0	512.78	
			604552367	SUPPLIES	0	230.40	
			604552368	SUPPLIES	0	288.00	
			604552369	SUPPLIES	0	247.80	
			604552370	SUPPLIES	0	115.20	
			604552371	SUPPLIES	0	115.20	
			604552372	SUPPLIES	0	86.40	
			604552373	SUPPLIES	0	2,364.34	
			604552374	SUPPLIES	0	292.91	
			604561483	SUPPLIES	0	35.25	
			604561484	SUPPLIES	0	119.11	
			604561485	SUPPLIES	0	1,047.02	
			604561486	SUPPLIES	0	778.50	
			604561487	SUPPLIES	0	145.64	
			700484947	SUPPLIES	0	82.32	
			700485076	SUPPLIES	0	294.37	
666157	HOLMQUIST, MELANIE M	12/20/2021	NOV21	MILEAGE	0	52.77	52.77
666158	HORNE, JUSTIN	12/20/2021	120621	BUILDING STAFF FOOD	312200093	120.00	120.00
666159	HOUGH INC.	12/20/2021	6189 6315	DEICER DEICER	0	4,284.13 1,708.95	5,993.08
666160	HUMAN RELATIONS MEDIA	12/20/2021	3178661	VAPING DVD	152200276	164.95	164.95
666161	ILLINOIS TOLLWAY	12/20/2021	VN5503020144	FFA EXPENSES	0	96.90	96.90
666162	INTERQUEST DETECTION CANINES	12/20/2021	116NM NOV 21	CANINE SERVICES	0	330.00	330.00
666163	JF STUDIOS	12/20/2021	1	DANCE MUSIC EDITING INVOICE 1	412200151	46.29	46.29
666164	JOHNSON, JESSICA A	12/20/2021	DEC21	REIMBURSEMENT FOR SUPPLIES	0	508.22	508.22
666165	JOHNSON'S LOCK & KEY	12/20/2021	44708 44711	DLMS CUSTODIAL SUPPLIES DLHS REPAIRS	0	23.70 103.00	844.70

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			44712	DLHS REPAIRS	0	615.00	
			44741	ROSSMAN REPAIRS	0	103.00	
666166	J. W. PEPPER & SON, INC.	12/20/2021	363671564	Choir Music - Instructional Supplies	312200054	118.80	2,301.75
			363674727	Choir Music - Instructional Supplies	312200054	1,486.10	
			363733573	Choir Music - Instructional Supplies	312200054	688.60	
			363748755	Choir Music - Instructional Supplies	312200054	8.25	
666167	LA BARISTA	12/20/2021	348498	Lunch meeting with Anton Treuer, Professional Development and Student Presentations	4002200106	148.09	148.09
666168	LAKESHORE	12/20/2021	340736091521	Classroom Requisition	212200013	10.99	10.99
666169	LAKES COUNTRY SERVICE COOPERAT	12/20/2021	94365	UKERU TRAINING	0	490.00	630.00
			94663	KNOWLEDGE BOWL EQUIPMENT	0	140.00	
666170	LEIGHTON BROADCASTING	12/20/2021	177385-8	NOV ADVERTISING	0	380.00	380.00
666171	MAHUBE-OTWA COMMUNITY ACTION P	12/20/2021	058	NOV 2021 ECPE AND SCHOOL READINESS SERVICES	0	8,410.00	8,410.00
666172	MARK'S ELECTRIC INC.	12/20/2021	15038-01	MIDDLE SCHOOL WORK ORDER	0	325.40	533.40
			15109	DLMS REPAIRS	0	52.00	
			15240-01	REPAIR CURTAIN MOTOR	0	156.00	
666173	MASSP	12/20/2021	7194	MASSP SCHOOL LAW SEMINAR	0	210.00	420.00
			7229	MASSP SCHOOL LAW SEMINAR	0	210.00	
666174	MCGONIGLE, DANIEL	12/20/2021	DEC21	REIMBURSEMENT	0	25.00	25.00
666175	MEDCO SUPPLY COMPANY	12/20/2021	IN94441422	EQUIPMENT/FURNITUR E FOR NEW ATHLETIC TRAINING ROOM	152200026	10,972.08	15,252.60
			IN94463136	EQUIPMENT/FURNITUR E FOR NEW ATHLETIC TRAINING ROOM	152200026	4,280.52	
666176	MENARDS - DETROIT LAKES	12/20/2021	32486	FALL MUSICAL SUPPLIES	412200152	56.42	1,050.62

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			32716	FALL MUSICAL SUPPLIES	412200152	162.67	
			33033	FALL MUSICAL SUPPLIES	412200152	704.34	
			33047	FALL MUSICAL SUPPLIES	412200152	29.36	
			33888	LAKER TRANSITIONS EQUIPMENT	0	97.83	
666177	MILLER YARD CARE AND CONSTRUCT	12/20/2021	11195	LT SNOW REMOVAL NOVEMBER	0	917.00	917.00
666178	MN DEPT OF LABOR AND INDUSTRY	12/20/2021	ABR0272834X	ADMIN BUILDING - BOILER MAINTENANCE	0	10.00	10.00
666179	MN SWIM COACHES ASSOCIATION	12/20/2021	2108	G SWIM TRUE TEAM SECTION AWARDS INVOICE 2108	412200150	170.00	170.00
666180	MORRIS PAINTING & DECORATING I	12/20/2021	ADMINST	PAINTING SERVICES-ADMIN BLDG	0	2,316.88	9,198.42
			MIDDLE SCHO	PAINTING SERVICES-MIDDLE SCHOOL	0	6,881.54	
666181	MN STATE COMMUNITY & TECHNICAL	12/20/2021	00860605	FOOD SERVICES - FACILITY RENTAL FY 22	0	15,000.00	15,000.00
666182	NARDINI FIRE EQUIPMENT CO.	12/20/2021	IV00191275	ROSSMAN FIRE SAFETY SERVICES	0	166.55	333.10
			IV00191357	DLMS FIRE SAFETY SERVICES	0	166.55	
666183	NASCO INC.	12/20/2021	190372	School Supplies	312100137	450.00	450.00
666184	NATIONAL FOOD GROUP, CORPORATE	12/20/2021	IN0869612	FOOD	7702200187	3,541.50	4,941.50
			IN0870025	FOOD	7702200187	1,400.00	
666185	NATIVE REFLECTIONS	12/20/2021	195288	Cultural supplies, activities, workbooks, misc. for school	4002200034	582.73	582.73
666186	NERESON CHEVROLET INC.	12/20/2021	1115813/1	VEHICLE MAINTENANCE	0	98.62	98.62
666187	NEWLING ASPHALT SERVICES	12/20/2021	1153	ASPHALT SERVICES	0	7,640.00	8,420.00
			1154	HS SERVICES-WO 13300	0	780.00	
666188	NIELSEN, ROBERT E	12/20/2021	DEC21	ACT. DIRECTOR REIMBURSEMENT	0	330.48	330.48
666189	OAKTREE PRODUCTS, INC.	12/20/2021	1617096	HA BATTERIES AND WIPES	4002200091	76.26	76.26
666190	OFFICE DEPOT ACCT#37576297	12/20/2021	213996610001	DISTRICT OFFICE SUPPLIES	152200290	56.99	56.99
666191	OFFICE OF MN. IT SERVICES	12/20/2021	DV211004744	WAN SERVICES (OCTOBER 2021)	0	1,800.13	1,800.13

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
666192	OISTAD, BARBARA A	12/20/2021	DEC21	LUNCH ACCOUNT REFUND	0	19.40	19.40
666193	PAN-O-GOLD BAKING CO.	12/20/2021	20101121340001 20101121340002 20101121340003 20101121340004 20101121340005	BREAD BREAD BREAD BREAD BREAD	7702200182 7702200182 7702200182 7702200182 7702200182	49.42 49.42 63.54 88.78 63.54	314.70
666194	PEPSI	12/20/2021	00570706 00570710	POP POP	7702200188 7702200188	124.46 9.10	133.56
666195	POPPLERS MUSIC STORE	12/20/2021	2533583	Choral music for Rossman Vocal Department	212200034	66.95	66.95
666196	PRECISION PRINTING	12/20/2021	100580 100709	FALL MUSICAL SUPPLIES ACTIVITIES-SEASON PASSES	0 0	88.50 450.00	538.50
666197	PRO PRINT, INC.	12/20/2021	D106299011	BUILDING PASSES	312200089	146.35	146.35
666198	REDWOOD BIOTECH	12/20/2021	757107	TESTING SERVICES	0	143.93	143.93
666199	REINHART FOODSERVICE, LLC	12/20/2021	849242 849251 852554	FOOD FOOD FOOD	7702200184 7702200184 7702200184	570.50 51.84 821.61	1,443.95
666200	ROJAS, THERESA	12/20/2021	9	AMI CONSULTING SERVICES	0	1,000.00	1,000.00
666201	ROTARY CLUB OF DETROIT LAKES N	12/20/2021	4331	ROTARY DUES	0	221.25	221.25
666202	RUPP, ANDERSON, SQUIRES & WALD	12/20/2021	14006	LEGAL SERVICES	0	3,766.32	3,766.32
666203	SAGE PUBLICATIONS, INC	12/20/2021	638574KI	PROFESSIONAL DEVELOPMENT BOOKS FOR ADMINISTRATORS	152200284	510.40	510.40
666204	Vendor Continued Void	12/20/2021					0.00
666205	SCHMITT MUSIC	12/20/2021	174130 174133 174134 174135 175161 176467 176469 4273469 4305762	DLMS Band summer repairs DLMS Band summer repairs DLMS Band summer repairs DLMS Band summer repairs DLMS Band summer repairs DLMS BAND RESALE SUPPLIES DLMS BAND INSTRUMENT REPAIR	312200061 312200061 312200061 312200061 312200061 312200061 312200061 312200062 312200071	270.00 300.00 345.00 255.00 270.00 270.00 300.00 141.50 45.00	2,196.50
666206	SCHOOL SPECIALTY LLC	12/20/2021	208128873433	Wooden rulers, positive negative	262200068	35.74	70.37

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				dice, other math supplies			
			208128879953	Classroom	262200007	12.99	
			208129023734	supplies CLASSROOM	262200009	21.64	
666207	SCHWARTZ, JEAN E	12/20/2021	DEC21	SUPPLIES REIMBURSEMENT -	0	145.00	145.00
666208	SEPTIC VAC	12/20/2021	3348	VIRTUAL TRAINING PORTABLE TOILET	0	130.00	130.00
666209	SHIP WRECK BEADS	12/20/2021	INV23053	RENT Beads, Faceted beads	4002200080	1,632.40	1,632.40
666210	SHI INTERNATIONAL CORP.	12/20/2021	B14235370	IPAD CASES	3002200072	468.00	4,680.00
			B14243347	IPAD CASES	3002200072	390.00	
			B14295443	IPAD CASES	3002200072	741.00	
			B14299182	IPAD CASES	3002200072	702.00	
			B14303471	IPAD CASES	3002200072	468.00	
			B14310923	IPAD CASES	3002200072	1,911.00	
666211	SPED FORMS, INC.	12/20/2021	1311	MA BILLING TRAINING	0	595.00	595.00
666212	Vendor Continued Void	12/20/2021					0.00
666213	STENERSON BROS. LUMBER CO.	12/20/2021	349220	SUPPLIES	0	599.99	7,989.19
			349221	SUPPLIES	0	1,565.33	
			349246	SUPPLIES	0	2,509.92	
			349278	SUPPLIES	0	404.01	
			349376	SUPPLIES	0	2,690.63	
			349377	SUPPLIES	0	44.29	
			349378	SUPPLIES	0	123.53	
			349379	SUPPLIES	0	51.49	
666214	STEIN'S INC.	12/20/2021	890420	ROSSMAN CUSTODIAL EQUIPMENT	0	277.00	1,491.64
			890461	CUSTODIAL EQUIPMENT	0	1,214.64	
666215	STELLHER HUMAN SERVICES, INC.	12/20/2021	161985	DEC 2021 MENTAL HEALTH CONTRACT	0	22,800.00	27,800.00
			161990	DEC 2021 ADDITIONAL SERVICES	0	5,000.00	
666216	SWOBODA, KARI A	12/20/2021	120921	Laker Pride Rewards	312200094	107.05	107.05
666217	TEACHER'S DISCOVERY	12/20/2021	175387	Classroom Supplies	312200016	284.65	284.65
666218	TRAINING ROOM, INC.	12/20/2021	98130	TRAINING ROOM SUPPLIES	412200142	1,127.15	1,980.95
			98131	TRAINING ROOM SUPPLIES	412200142	853.80	
666219	TROPHY HOUSE	12/20/2021	257870	DLHS SIGNAGE	0	375.00	722.00
			257871	DLHS SIGNAGE	0	225.00	
			257886	ADMIN SIGNAGE	0	122.00	
666220	UPPER LAKES FOODS, INC.	12/20/2021	920991-00	FOOD	7702200185	822.58	3,886.13

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			922436-00	FOOD	7702200185	2,915.03	
			922470-00	FOOD	7702200185	148.52	
666221	VOIGT, JAMES	12/20/2021	DEC21	MEALS - ACTIVITIES TRANSPORTATION	0	9.05	9.05
666222	WAGONER PORTRAIT STUDIO	12/20/2021	1842	Photo fundraiser	152200292	3,986.00	3,986.00
666223	WEBBER FAMILY MOTORS	12/20/2021	832863-1	VEHICLE REPAIRS	0	52.30	52.30
666224	WESTERN PSYCHOLOGICAL SERVICES	12/20/2021	WPS-420214	protocols	4002200087	409.20	409.20
666225	WILLIAM V. MACGILL & CO.	12/20/2021	IN0761959	HEALTH OFFICE SUPPLIES	4002100199	172.93	172.93
666226	ZAMZO, STEVEN J	12/20/2021	DEC21	TOP 20 STUDENT AWARDS	312200090	46.02	46.02

124 Computer Check(s) For a Total of 267,479.07

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	124	Computer	Checks For a Total of	267,479.07
Total For	124	Manual, Wire Tran, ACH & Computer	Checks	267,479.07
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	267,479.07

FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
01	GENERAL FUND	0.00	0.00	165,953.64	165,953.64
02	FOOD SERVICE	0.00	19.40	36,778.78	36,798.18
03	TRANSPORTATION FUND	0.00	0.00	487.07	487.07
04	COMMUNITY SERVICE FUND	0.00	0.00	13,932.98	13,932.98
05	CAPITAL EXPENDITURE	0.00	0.00	39,820.76	39,820.76
06	BUILDING FUND	0.00	0.00	10,486.44	10,486.44

November 2021 Hand Payables Summary

Fund	November 2-15	November 16-30	Total
01 - General Fund	\$967,399.17	\$1,439,076.60	\$2,406,475.77
02 - Food Service	\$37,212.30	\$53,258.63	\$90,470.93
03 - Transportation	\$247,475.16	\$11,633.81	\$259,108.97
04 - Community Service Fund	\$36,687.11	\$44,928.64	\$81,615.75
05 - Capital Expenditure Fund	\$0.00	\$0.00	\$0.00
06 - Building Fund	\$0.00	\$0.00	\$0.00
88 - Activities Account			\$24,689.44
Total			\$2,862,360.86

November 2021 Hand Payables Total \$2,862,360.86

<u>CHECK NUMBER</u>	<u>VENDOR</u>	<u>CHECK DATE</u>	<u>INVOICE DESCRIPTION</u>	<u>AMOUNT</u>
665457	RIVERSIDE PUBLISHING CO.-DO NO	11/15/2021	Multiple Invoices	-1,138.72
			Totals for 665457	-1,138.72
665648	CASH-WA DISTRIBUTING CO.	11/02/2021	Multiple Invoices	4,344.49
			Totals for 665648	4,344.49
665649	MADISON NATIONAL LIFE INSURANC	11/02/2021	LTD INS PREMIUM-OCT 2021	2,655.14
			Totals for 665649	2,655.14
665650	MSUM OCEANARIUM	11/02/2021	8TH GR. FM FIELD TRIP	180.00
			Totals for 665650	180.00
665651	MSUM PLANETARIUM	11/02/2021	8TH GR. FM FIELD TRIP	270.00
			Totals for 665651	270.00
665652	NDSU OFFICE OF ADMISSION	11/02/2021	8TH GRADE FIELD TRIP	435.00
			Totals for 665652	435.00
665653	SODEXO	11/02/2021	8TH GRADE FIELD TRIP	816.00
			Totals for 665653	816.00
665654	MN BPA	11/05/2021	Minnesota Business Professionals of America Fall Leadership Conference	529.00
			Totals for 665654	529.00
665655	OFFICE OF MN. IT SERVICES	11/05/2021	Multiple Invoices	3,600.26
			Totals for 665655	3,600.26
665656	OLANDER BUS SERVICE INC.	11/05/2021	Multiple Invoices	153,598.41
			Totals for 665656	153,598.41
665658	SCHULTZ BUS COMPANY	11/05/2021	Multiple Invoices	92,634.50
			Totals for 665658	92,634.50
665659	TROPHY HOUSE	11/05/2021	NAMEPLATE - MICHELLE STRAND	16.00
			Totals for 665659	16.00
665660	WESTERN PSYCHOLOGICAL SERVICES	11/05/2021	TESTING PROTOCOLS AND STANDARDIZED TEST	383.90
			Totals for 665660	383.90
665772	RDO EQUIPMENT CO.-DO NOT USE	11/15/2021	MS CUSTODIAL REPAIRS	-437.41
			Totals for 665772	-437.41
665780	SCHOLASTIC	11/15/2021	Choices Magazine	-104.39
			Totals for 665780	-104.39
665783	SHI-DO NOT USE	11/15/2021	MINECRAFT FOR EDUCATION	-21.00
			Totals for 665783	-21.00
665801	WARDS SCIENCE-DO NOT USE	11/15/2021	FODE 9TH GRADE CHEM SUPPLIES	-90.68
			Totals for 665801	-90.68
665804	WENGER CORPORATION-DO NOT USE	11/15/2021	NEW PERCUSSION CABINET	-2,295.10
			Totals for 665804	-2,295.10
665807	CASH-WA DISTRIBUTING CO.	11/11/2021	Multiple Invoices	6,820.80

CHECK NUMBER	VENDOR	CHECK DATE	INVOICE DESCRIPTION	AMOUNT
Totals for 665807				6,820.80
665808	HAMANN, LEAH	11/11/2021	ABE SUPPLIES	100.00
Totals for 665808				100.00
665809	LOHNES, ASHLEY	11/11/2021	ACTIVITIES REFUND	100.00
Totals for 665809				100.00
665810	AMER. FAMILY LIFE ASSURANCE CO	11/15/2021	Payroll accrual	187.51
Totals for 665810				187.51
665811	AFSCME COUNCIL 65	11/15/2021	Payroll accrual	242.06
Totals for 665811				242.06
665812	D. L. ATHLETIC FOUNDATION	11/15/2021	Payroll accrual	173.00
Totals for 665812				173.00
665813	D.L. PUBLIC EDUCATION FOUNDATI	11/15/2021	Payroll accrual	48.00
Totals for 665813				48.00
665814	IND. SCHOOL DISTRICT #22	11/15/2021	Multiple Invoices	7,602.28
Totals for 665814				7,602.28
665815	MINNESOTA CHILD SUPPORT	11/15/2021	Multiple Invoices	1,023.50
Totals for 665815				1,023.50
665816	SUPPORT PAYMENT CLEARINGHOUSE	11/15/2021	PAYROLL ACCRUAL	335.91
Totals for 665816				335.91
665817	U.S. DEPARTMENT OF EDUCATION A	11/15/2021	PAYROLL ACCRUAL	264.67
Totals for 665817				264.67
665818	UNITED WAY OF BECKER COUNTY	11/15/2021	Payroll accrual	357.00
Totals for 665818				357.00
665830	RDO EQUIPMENT CO.	11/15/2021	MS CUSTODIAL REPAIRS	437.41
Totals for 665830				437.41
665832	RIVERSIDE INSIGHTS	11/15/2021	Multiple Invoices	1,138.72
Totals for 665832				1,138.72
665833	SCHOLASTIC INC.	11/15/2021	Choices Magazine	104.39
Totals for 665833				104.39
665834	SHI INTERNATIONAL CORP.	11/15/2021	MINECRAFT FOR EDUCATION	21.00
Totals for 665834				21.00
665835	WARD'S SCIENCE	11/15/2021	FODE 9TH GRADE CHEM SUPPLIES	90.68
Totals for 665835				90.68
665836	WENGER CORPORATION	11/15/2021	NEW PERCUSSION CABINET	2,295.10
Totals for 665836				2,295.10
202211001	INTERNAL REVENUE SERVICE	11/15/2021	Multiple Invoices	186,050.74
Totals for 202211001				186,050.74

<u>CHECK</u>		<u>CHECK</u>	<u>INVOICE</u>		
<u>NUMBER</u>	<u>VENDOR</u>	<u>DATE</u>	<u>DESCRIPTION</u>		<u>AMOUNT</u>
202211003	MINNESOTA REVENUE	11/15/2021	Payroll accrual		28,080.18
			Totals for 202211003		28,080.18
202211005	INDEPENDENT SCHOOL DIST. #22	11/15/2021	Multiple Invoices		596,559.44
			Totals for 202211005		596,559.44
202211011	EDUCATORS BENEFIT CONSULTANTS,	11/15/2021	Payroll accrual		5,246.80
			Totals for 202211011		5,246.80
202211101	EDUCATORS BENEFIT CONSULTANTS,	11/15/2021	Multiple Invoices		29,123.98
			Totals for 202211101		29,123.98
202211501	PUBLIC EMPLOYEES RETIREMENT	11/15/2021	Multiple Invoices		32,699.27
			Totals for 202211501		32,699.27
202211503	MN TEACHERS RETIREMENT ASSOC.	11/15/2021	Multiple Invoices		112,348.98
			Totals for 202211503		112,348.98
202211601	MINNESOTA STATE RETIREMENT SYS	11/15/2021	Multiple Invoices		12,411.68
			Totals for 202211601		12,411.68
202211603	FURTHER	11/15/2021	Payroll accrual		9,535.24
			Totals for 202211603		9,535.24
			Totals for BNK5		1,288,773.74
			Totals for checks		1,288,773.74

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
01	GENERAL FUND	954,935.56	100.00	12,363.61	967,399.17
02	FOOD SERVICE	26,047.01	0.00	11,165.29	37,212.30
03	TRANSPORTATION FUND	7,365.70	0.00	240,109.46	247,475.16
04	COMMUNITY SERVICE FUND	36,587.11	0.00	100.00	36,687.11
***	Fund Summary Totals ***	1,024,935.38	100.00	263,738.36	1,288,773.74

***** End of report *****

<u>CHECK</u>	<u>CHECK</u>	<u>INVOICE</u>	<u>AMOUNT</u>
<u>NUMBER</u> <u>VENDOR</u>	<u>DATE</u>	<u>DESCRIPTION</u>	
665554 CITY OF DETROIT LAKES	11/17/2021	HOCKEY ARENA RENTAL	-117,500.00
		Totals for 665554	-117,500.00
665819 BOUCHIE, CODY	11/16/2021	ACTIVITIES REFUND - OVERPAYMENT	40.00
		Totals for 665819	40.00
665822 CENEX COMMUNITY CO-OPS	11/16/2021	Multiple Invoices	3,409.12
		Totals for 665822	3,409.12
665828 DISTRICT AUXILIARY ACCOUNT	11/16/2021	Multiple Invoices	3,788.03
		Totals for 665828	3,788.03
665829 OKESON, KATIE	11/16/2021	ACTIVITIES REFUND - OVERPAYMENT	40.00
		Totals for 665829	40.00
665837 CITY OF DETROIT LAKES	11/17/2021	HOCKEY ARENA RENTAL	117,300.00
		Totals for 665837	117,300.00
665838 CASH-WA DISTRIBUTING CO.	11/19/2021	Multiple Invoices	3,878.42
		Totals for 665838	3,878.42
665839 MADISON NATIONAL LIFE INSURANC	11/22/2021	LTD INS PREMIUMS - NOV 2021	2,613.12
		Totals for 665839	2,613.12
665840 SECTION 8A	11/22/2021	SECTION 8A - GIRLS SWIMMING ADMISSIONS	3,789.00
		Totals for 665840	3,789.00
665841 MN PEIP	11/23/2021	HEALTH INS DECEMBER 2021	308,846.46
		Totals for 665841	308,846.46
665842 CASH-WA DISTRIBUTING CO.	11/24/2021	Multiple Invoices	6,249.79
		Totals for 665842	6,249.79
665844 CITY OF DETROIT LAKES	11/24/2021	Multiple Invoices	26,241.01
		Totals for 665844	26,241.01
665845 FURTHER	11/24/2021	PARTICIPATION FEES	421.75
665845 FURTHER	11/24/2021	PARTICIPATION FEES	-421.75
		Totals for 665845	0.00
665846 MINNESOTA ENERGY RESOURCES	11/24/2021	ENERGY CHARGES-MIDDLE SCH./RSVT.	4,911.21
665846 MINNESOTA ENERGY RESOURCES	11/24/2021	ENERGY CHARGES-MIDDLE SCH./RSVT.	-4,911.21
		Totals for 665846	0.00
665847 FURTHER	11/24/2021	PARTICIPATION FEES	421.75
		Totals for 665847	421.75
665848 MINNESOTA ENERGY RESOURCES	11/24/2021	ENERGY CHARGES-MIDDLE SCH./RSVT.	4,911.21
		Totals for 665848	4,911.21
665849 A. R. AUDIT SERVICES, INC.	11/30/2021	Payroll accrual	279.04
		Totals for 665849	279.04
665850 AMER. FAMILY LIFE ASSURANCE CO	11/30/2021	Payroll accrual	187.51
		Totals for 665850	187.51

<u>CHECK</u>	<u>CHECK</u>	<u>INVOICE</u>	
<u>NUMBER</u>	<u>VENDOR</u>	<u>DATE</u>	<u>DESCRIPTION</u>
665851	AFSCME COUNCIL 65	11/30/2021	Payroll accrual
			Totals for 665851
			266.18
			266.18
665852	D.L. EDUCATION MINNESOTA	11/30/2021	Payroll accrual
			Totals for 665852
			1,242.80
			1,242.80
665853	D. L. ATHLETIC FOUNDATION	11/30/2021	Payroll accrual
			Totals for 665853
			173.00
			173.00
665854	D.L. PUBLIC EDUCATION FOUNDATI	11/30/2021	Payroll accrual
			Totals for 665854
			48.00
			48.00
665855	D.L. EDUCATION MINNESOTA	11/30/2021	Payroll accrual
			Totals for 665855
			19,910.55
			19,910.55
665856	IND. SCHOOL DISTRICT #22	11/30/2021	Multiple Invoices
			Totals for 665856
			7,569.06
			7,569.06
665857	MINNESOTA CHILD SUPPORT	11/30/2021	Multiple Invoices
			Totals for 665857
			1,023.50
			1,023.50
665858	MN SCHOOL EMPLOYEES ASSOC.	11/30/2021	Payroll accrual
			Totals for 665858
			418.37
			418.37
665859	SUPPORT PAYMENT CLEARINGHOUSE	11/30/2021	PAYROLL ACCRUAL
			Totals for 665859
			335.91
			335.91
665860	UNITED WAY OF BECKER COUNTY	11/30/2021	Payroll accrual
			Totals for 665860
			307.00
			307.00
665861	MADISON NATIONAL LIFE INSURANC	11/30/2021	Nat'l Ins Serv Life Ins Nov 2021
			Totals for 665861
			1,984.60
			1,984.60
666008	WARREN, JACK	12/06/2021	Multiple Invoices
666008	WARREN, JACK	12/06/2021	Multiple Invoices
			Totals for 666008
			180.16
			-180.16
			0.00
666009	WATER BILLBOARDS	12/06/2021	LAKER WATER
666009	WATER BILLBOARDS	12/06/2021	LAKER WATER
			Totals for 666009
			504.00
			-504.00
			0.00
666010	WEBBER FAMILY MOTORS	12/06/2021	VEHICLE MAINTENANCE - DRIVERS ED
666010	WEBBER FAMILY MOTORS	12/06/2021	VEHICLE MAINTENANCE - DRIVERS ED
			Totals for 666010
			56.94
			-56.94
			0.00
666011	WEST MUSIC COMPANY	12/06/2021	HAND DRUMS 3 FOR EACH CLASSROOM
666011	WEST MUSIC COMPANY	12/06/2021	HAND DRUMS 3 FOR EACH CLASSROOM
			Totals for 666011
			165.30
			-165.30
			0.00
666023	WARREN, JACK	12/06/2021	Multiple Invoices
			Totals for 666023
			180.16
			180.16
666024	WATER BILLBOARDS	12/06/2021	LAKER WATER
			Totals for 666024
			504.00
			504.00
666025	WEBBER FAMILY MOTORS	12/06/2021	VEHICLE MAINTENANCE - DRIVERS ED
			56.94

<u>CHECK</u>	<u>CHECK</u>	<u>INVOICE</u>		<u>AMOUNT</u>
<u>NUMBER</u>	<u>VENDOR</u>	<u>DATE</u>	<u>DESCRIPTION</u>	
			Totals for 666025	56.94
666026	WEST MUSIC COMPANY	12/06/2021	HAND DRUMS 3 FOR EACH CLASSROOM	165.30
			Totals for 666026	165.30
202211002	INTERNAL REVENUE SERVICE	11/30/2021	Multiple Invoices	222,578.62
			Totals for 202211002	222,578.62
202211004	MINNESOTA REVENUE	11/30/2021	Payroll accrual	35,590.65
			Totals for 202211004	35,590.65
202211006	INDEPENDENT SCHOOL DIST. #22	11/30/2021	PAYROLL ACCRUAL	684,545.32
			Totals for 202211006	684,545.32
202211102	EDUCATORS BENEFIT CONSULTANTS,	11/30/2021	Multiple Invoices	34,303.07
			Totals for 202211102	34,303.07
202211502	PUBLIC EMPLOYEES RETIREMENT	11/30/2021	Multiple Invoices	37,957.55
			Totals for 202211502	37,957.55
202211504	MN TEACHERS RETIREMENT ASSOC.	11/30/2021	Multiple Invoices	113,578.22
			Totals for 202211504	113,578.22
202211602	MINNESOTA STATE RETIREMENT SYS	11/30/2021	Multiple Invoices	12,429.18
			Totals for 202211602	12,429.18
202211604	FURTHER	11/30/2021	Payroll accrual	9,235.24
			Totals for 202211604	9,235.24
			Totals for BNK5	1,548,897.68
			Totals for checks	1,548,897.68

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
01	GENERAL FUND	1,399,716.79	3,869.06	35,490.75	1,439,076.60
02	FOOD SERVICE	40,259.34	0.00	12,999.29	53,258.63
03	TRANSPORTATION FUND	10,518.18	0.00	1,115.63	11,633.81
04	COMMUNITY SERVICE FUND	44,928.64	0.00	0.00	44,928.64
***	Fund Summary Totals ***	1,495,422.95	3,869.06	49,605.67	1,548,897.68

***** End of report *****

CHECK NUMBER	CHECK VENDOR	CHECK DATE	ACCOUNT NUMBER	INVOICE DESCRIPTION	AMOUNT
400624	ANGELINAS	11/05/2021	88 E 041 294 115 888 401	FB Team Meal	543.50
				Totals for 400624	543.50
400625	PERHAM BOYS BASKETBALL	11/12/2021	88 E 041 294 105 888 401	DL BBB Entry Fee	135.00
				Totals for 400625	135.00
400626	BLOW, JACOB	11/19/2021	88 E 041 294 115 888 401	bhoc reimb for goalie stick	293.10
400626	BLOW, JACOB	11/19/2021	88 E 041 294 115 888 401	bhoc reimb for goalie stick	-293.10
400626	ZUNICH, RYAN	11/19/2021	88 E 041 292 108 888 401	reimb for cc awards	171.75
				Totals for 400626	171.75
400627	CAULFIELD STUDIO	11/19/2021	88 E 041 296 115 888 401	GHockey banners and 9 Sr banners	710.00
400627	CAULFIELD STUDIO	11/19/2021	88 E 041 296 115 888 401	GHockey banners and 9 Sr banners	-710.00
400627	UNRUH, GREGORY	11/19/2021	88 E 041 296 129 888 401	reimb for gten banquet supplies	161.23
				Totals for 400627	161.23
400628	CENTRAL MARKET	11/19/2021	88 E 041 298 242 888 401	NA Club PO \$94.91 ticket 0262	94.91
400628	CENTRAL MARKET	11/19/2021	88 E 041 298 242 888 401	NA Club PO \$94.91 ticket 0262	-94.91
400628	RAMSEY, BRITTON	11/19/2021	88 E 041 296 122 888 401	reimb for dance site	99.00
400628	RAMSEY, BRITTON	11/19/2021	88 E 041 296 122 888 401	reimb for dance site	99.00
400628	RAMSEY, BRITTON	11/19/2021	88 E 041 296 122 888 401	reimb for dance site	-99.00
				Totals for 400628	99.00
400629	DENARDO, AMY	11/19/2021	88 E 041 294 115 888 401	reimb for warm ups	1,500.00
400629	DENARDO, AMY	11/19/2021	88 E 041 294 115 888 401	reimb for warm ups	-1,500.00
400629	POSITIVE PROMOTIONS	11/19/2021	88 E 041 298 265 888 401	Target Red Ribbon Week supplies invoice 06826243	265.49
				Totals for 400629	265.49
400630	GERRELL'S SPORT CENTER	11/19/2021	88 E 041 296 115 888 401	Ghockey team backpacks	2,592.00
400630	GERRELL'S SPORT CENTER	11/19/2021	88 E 041 296 115 888 401	Ghockey team backpacks	-2,592.00
400630	OCHSNER, NATHAN	11/19/2021	88 E 041 298 267 888 401	reimb for snacks	40.34
				Totals for 400630	40.34
400631	HENRY SCHEIN INC.	11/19/2021	88 E 041 292 139 888 401	DLHS Invoices 11687940 \$40.92 & 11725639 \$19.00	59.92
400631	NOAH, BENJAMIN	11/24/2021	88 E 041 294 115 888 401	reimb for team meal	225.80
400631	NOAH, BENJAMIN	11/24/2021	88 E 041 294 115 888 401	reimb for team meal	-225.80
				Totals for 400631	59.92
400632	OCHSNER, NATHAN	11/19/2021	88 E 041 298 267 888 401	reimb for snacks	40.34
400632	GERRELL'S SPORT CENTER	11/19/2021	88 E 041 296 115 888 401	Ghockey team backpacks	2,592.00
400632	OCHSNER, NATHAN	11/19/2021	88 E 041 298 267 888 401	reimb for snacks	-40.34
				Totals for 400632	2,592.00
400633	POSITIVE PROMOTIONS	11/19/2021	88 E 041 298 265 888 401	Target Red Ribbon Week supplies invoice 06826243	265.49
400633	DENARDO, AMY	11/19/2021	88 E 041 294 115 888 401	reimb for warm ups	1,500.00
400633	POSITIVE PROMOTIONS	11/19/2021	88 E 041 298 265 888 401	Target Red Ribbon Week supplies invoice 06826243	-265.49
				Totals for 400633	1,500.00
400634	RAMSEY, BRITTON	11/19/2021	88 E 041 296 122 888 401	reimb for dance site	99.00

CHECK NUMBER	VENDOR	CHECK DATE	ACCOUNT NUMBER	INVOICE DESCRIPTION	AMOUNT
400634	CENTRAL MARKET	11/19/2021	88 E 041 298 242 888 401	NA Club PO \$94.91 ticket 0262	94.91
400634	RAMSEY, BRITTON	11/19/2021	88 E 041 296 122 888 401	reimb for dance site	-99.00
Totals for 400634					94.91
400635	UNRUH, GREGORY	11/19/2021	88 E 041 296 129 888 401	reimb for gten banquet supplies	161.23
400635	CAULFIELD STUDIO	11/19/2021	88 E 041 296 115 888 401	GHockey banners and 9 Sr banners	710.00
400635	UNRUH, GREGORY	11/19/2021	88 E 041 296 129 888 401	reimb for gten banquet supplies	-161.23
Totals for 400635					710.00
400636	ZUNICH, RYAN	11/19/2021	88 E 041 292 108 888 401	reimb for cc awards	171.75
400636	BLOW, JACOB	11/19/2021	88 E 041 294 115 888 401	bhoc reimb for goalie stick	293.10
400636	ZUNICH, RYAN	11/19/2021	88 E 041 292 108 888 401	reimb for cc awards	-171.75
Totals for 400636					293.10
400637	CRITCHLEY, TOM	11/24/2021	88 E 041 294 105 888 401	BBB fall registration	60.00
400637	CRITCHLEY, TOM	11/24/2021	88 E 041 294 105 888 401	BBB fall registration	-60.00
400637	VELOCITY TEAM SPORTS, PURE HOC	11/24/2021	88 E 041 294 115 888 401	Bhockey order 51-2321550 gloves	1,023.93
Totals for 400637					1,023.93
400638	HENRY SCHEIN INC.	11/24/2021	88 E 041 292 139 888 401	S & S gatorade order invoice 12168377	20.90
400638	HENRY SCHEIN INC.	11/24/2021	88 E 041 292 139 888 401	S & S gatorade order invoice 12168377	-20.90
400638	ROYALTY SPORTS PERFORMANCE APP	11/24/2021	88 E 041 296 115 888 401	ghockey warm ups invoice 2320	7,346.70
Totals for 400638					7,346.70
400639	MACK, DARREN	11/24/2021	88 E 041 294 115 888 401	reimb goalie stick	268.74
400639	MACK, DARREN	11/24/2021	88 E 041 294 115 888 401	reimb goalie stick	-268.74
400639	OKESON, JULIA	11/24/2021	88 E 041 294 112 888 401	Reimb fb meal	430.93
Totals for 400639					430.93
400640	NOAH, BENJAMIN	11/24/2021	88 E 041 294 115 888 401	reimb for team meal	225.80
400640	NOAH, BENJAMIN	11/24/2021	88 E 041 294 115 888 401	reimb for team meal	-225.80
400640	OCHSNER, NATHAN	11/24/2021	88 E 041 298 267 888 401	reimb for interact fabric	390.58
Totals for 400640					390.58
400641	OCHSNER, NATHAN	11/24/2021	88 E 041 298 267 888 401	reimb for interact fabric	390.58
400641	NOAH, BENJAMIN	11/24/2021	88 E 041 294 115 888 401	reimb for team meal	225.80
400641	OCHSNER, NATHAN	11/24/2021	88 E 041 298 267 888 401	reimb for interact fabric	-390.58
Totals for 400641					225.80
400642	OKESON, JULIA	11/24/2021	88 E 041 294 112 888 401	Reimb fb meal	430.93
400642	MACK, DARREN	11/24/2021	88 E 041 294 115 888 401	reimb goalie stick	268.74
400642	OKESON, JULIA	11/24/2021	88 E 041 294 112 888 401	Reimb fb meal	-430.93
Totals for 400642					268.74
400643	ROYALTY SPORTS PERFORMANCE APP	11/24/2021	88 E 041 296 115 888 401	ghockey warm ups invoice 2320	7,346.70
400643	HENRY SCHEIN INC.	11/24/2021	88 E 041 292 139 888 401	S & S gatorade order invoice 12168377	20.90
400643	ROYALTY SPORTS PERFORMANCE APP	11/24/2021	88 E 041 296 115 888 401	ghockey warm ups invoice 2320	-7,346.70
Totals for 400643					20.90

CHECK NUMBER	VENDOR	CHECK DATE	ACCOUNT NUMBER	INVOICE DESCRIPTION	AMOUNT
400644	VELOCITY TEAM SPORTS, PURE HOC	11/24/2021	88 E 041 294 115 888 401	Hockey order 51-2321550 gloves	1,023.93
400644	CRITCHLEY, TOM	11/24/2021	88 E 041 294 105 888 401	BBB fall registration	60.00
400644	VELOCITY TEAM SPORTS, PURE HOC	11/24/2021	88 E 041 294 115 888 401	Hockey order 51-2321550 gloves	-1,023.93
Totals for 400644					60.00
400645	BPA-BUSINESS PROFESSIONALS OF	11/30/2021	88 E 041 298 245 888 401	dlhs bpa invoice 8596	528.00
400645	BPA-BUSINESS PROFESSIONALS OF	11/30/2021	88 E 041 298 245 888 401	dlhs bpa invoice 8596	-528.00
400645	JOHNSON, RACHEL	11/30/2021	88 E 041 296 105 888 401	Reimb for team meals	225.67
Totals for 400645					225.67
400646	EITER, TERRY	11/30/2021	88 E 041 294 104 888 401	reimb for helmets	799.80
400646	EITER, TERRY	11/30/2021	88 E 041 294 104 888 401	reimb for helmets	-799.80
400646	HUTCHINSON, DAVID	11/30/2021	88 E 041 296 105 888 401	reimb for warm ups	3,000.00
Totals for 400646					3,000.00
400647	HENRY SCHEIN INC.	11/30/2021	88 E 041 292 139 888 401	gatorade order invoice 1001844	80.82
400647	HENRY SCHEIN INC.	11/30/2021	88 E 041 292 139 888 401	gatorade order invoice 1001844	-80.82
400647	HENRY SCHEIN INC.	11/30/2021	88 E 041 292 139 888 401	gatorade order invoice 1001844	80.82
Totals for 400647					80.82
400648	HUTCHINSON, DAVID	11/30/2021	88 E 041 296 105 888 401	reimb for warm ups	3,000.00
400648	EITER, TERRY	11/30/2021	88 E 041 294 104 888 401	reimb for helmets	799.80
400648	HUTCHINSON, DAVID	11/30/2021	88 E 041 296 105 888 401	reimb for warm ups	-3,000.00
Totals for 400648					799.80
400649	JOHNSON, RACHEL	11/30/2021	88 E 041 296 105 888 401	Reimb for team meals	225.67
400649	BPA-BUSINESS PROFESSIONALS OF	11/30/2021	88 E 041 298 245 888 401	dlhs bpa invoice 8596	528.00
400649	JOHNSON, RACHEL	11/30/2021	88 E 041 296 105 888 401	Reimb for team meals	-225.67
Totals for 400649					528.00
400650	VOLLEYBALL10N1.COM	11/30/2021	88 E 041 296 131 888 401	dlhs volleyball summer camp deposit	1,000.00
400650	VOLLEYBALL10N1.COM	11/30/2021	88 E 041 296 131 888 401	dlhs volleyball summer camp deposit	-1,000.00
400650	VOLLEYBALL10N1.COM	11/30/2021	88 E 041 296 131 888 401	dlhs volleyball summer camp deposit	1,000.00
Totals for 400650					1,000.00
Totals for checks					22,068.11

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
88	ACTIVITIES	0.00	0.00	22,068.11	22,068.11
***	Fund Summary Totals ***	0.00	0.00	22,068.11	22,068.11

***** End of report *****

<u>CHECK</u>	<u>CHECK</u>	<u>ACCOUNT</u>	<u>INVOICE</u>	<u>INVOICE</u>	<u>AMOUNT</u>
<u>NUMBER</u> <u>VENDOR</u>	<u>DATE</u>	<u>NUMBER</u>	<u>NUMBER</u>	<u>DESCRIPTION</u>	
200097 JENSEN, NICOLE	11/03/2021	88 E 031 298 176 888 401	110321	COPING CASH STORE ITEMS	92.43
				Totals for 200097	92.43
200098 BARBERG, JENNIFER	11/03/2021	88 E 031 298 127 888 401	110321	STUDENT COUNCIL/PARTY, HOMECOMING, WELCOME BACK SUPPLIES	628.11
				Totals for 200098	628.11
200099 JENSEN, NICOLE	11/03/2021	88 E 031 298 176 888 401	11032021	TEAM AWESOME/COPING CASH STORE PRIZES	78.49
				Totals for 200099	78.49
200100 BARBERG, JENNIFER	11/03/2021	88 E 031 298 127 888 401	11032021	STUDENT COUNCIL/PUMPKINS, CANDY, PRIZES	242.48
				Totals for 200100	242.48
200101 SCHOLASTIC BOOK FAIR	11/10/2021	88 E 031 298 174 888 401	11102021	BOOK FAIR SALES	1,427.50
				Totals for 200101	1,427.50
200102 BERGMANN, TUCKER	11/24/2021	88 E 031 298 175 888 401	11242021	WHITE TEAM/STUDENT REWARDS	81.24
				Totals for 200102	81.24
200103 SCHMITZ, DANIELLE	11/24/2021	88 E 031 298 170 888 401	11242021	QUEST/STUDENT BINGO PRIZES	71.08
				Totals for 200103	71.08
				Totals for checks	2,621.33

BANK RECONCILIATION

11/30/21

BREMER BANK STATEMENT BALANCE	11,110.58
ADD: RECEIPTS DEPOSITED BUT NOT ON BANK STATEMENT	0.00
LESS: OPEN CHECKS NOT CLEARED	(137.82)
BANK ENDING STATEMENT BALANCE	<u>10,972.76</u>
BOOK BALANCE - PRIOR MONTH ENDING	12,089.37
ADD: RECEIPTS (FROM RECEIPTS REPORT)	1,504.72
LESS: PAYMENTS (CHECKS REPORT)	(2,621.33)
NSF CHECKS:	0.00
BOOK ENDING BALANCE	<u>10,972.76</u>
DIFFERENCE	0.00

Receipt	Description	Acct Nbr	Trans Date	Amount
1544	BLUE TEAM/BOOK BAIR	88 R 031 298 174 888 099	11/04/2021	1,454.62
		Totals for 1544		1,454.62
1545	WHITE TEAM/FUNDRAISER	88 R 031 298 175 888 099	11/30/2021	50.00
		Totals for 1545		50.00
		Total for Cash Receipts		1,504.62

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
88	ACTIVITIES	0.00	1,504.62	0.00	1,504.62
*** Fund Summary Totals ***		0.00	1,504.62	0.00	1,504.62

***** End of report *****

Acct Nbr	OBJ	Description	Reference	Trans Date	Debit	Credit
88 A	101 31	INTERESTED RECEIVED - NOVEMBER	11301	11/30/2021	0.10	0.00
		0.10 Totals for 11301				
		0.10 Total for Journal Entries				

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
88	ACTIVITIES	0.10	0.00	0.00	0.10
***	Fund Summary Totals ***	0.10	0.00	0.00	0.10

***** End of report *****

<u>CHECK</u> <u>NUMBER</u> <u>VENDOR</u>	<u>CHECK</u> <u>DATE</u>	<u>ACCOUNT</u> <u>NUMBER</u>	<u>INVOICE</u> <u>NUMBER</u>	<u>INVOICE</u> <u>DESCRIPTION</u>	<u>AMOUNT</u>
200097 JENSEN, NICOLE	11/03/2021	88 E 031 298 176 888 401	110321	COPING CASH STORE ITEMS Totals for 200097	92.43 92.43
200098 BARBERG, JENNIFER	11/03/2021	88 E 031 298 127 888 401	110321	STUDENT COUNCIL/PARTY, HOMECOMING, WELCOME BACK SUPPLIES Totals for 200098	628.11 628.11
200099 JENSEN, NICOLE	11/03/2021	88 E 031 298 176 888 401	11032021	TEAM AWESOME/COPING CASH STORE PRIZES Totals for 200099	78.49 78.49
200100 BARBERG, JENNIFER	11/03/2021	88 E 031 298 127 888 401	11032021	STUDENT COUNCIL/PUMPKINS, CANDY, PRIZES Totals for 200100	242.48 242.48
200101 SCHOLASTIC BOOK FAIR	11/10/2021	88 E 031 298 174 888 401	11102021	BOOK FAIR SALES Totals for 200101	1,427.50 1,427.50
200102 BERGMANN, TUCKER	11/24/2021	88 E 031 298 175 888 401	11242021	WHITE TEAM/STUDENT REWARDS Totals for 200102	81.24 81.24
200103 SCHMITZ, DANIELLE	11/24/2021	88 E 031 298 170 888 401	11242021	QUEST/STUDENT BINGO PRIZES Totals for 200103	71.08 71.08
Totals for checks					2,621.33

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
88	ACTIVITIES	0.00	0.00	2,621.33	2,621.33
***	Fund Summary Totals ***	0.00	0.00	2,621.33	2,621.33

***** End of report *****

BREMER

PO Box 1000
Lake Elmo, MN 55042-1000

Last statement: October 31, 2021
This statement: November 30, 2021
Total days in statement period: 30

Page 1 of 2
XXXXXX2547
(0)

INDEPENDENT SCHOOL DISTRICT 22
MIDDLE SCHOOL ACTIVITY FUND
500 11TH AVE
DETROIT LAKES MN 56501

Direct inquiries to:
Your Local Branch or, 800-908-Bank
(2265)

Bremer Bank National Association
372 St Peter St
St Paul MN 55102

Community Business W/Interest

Account number	XXXXXX2547	Beginning balance	\$12,414.22
Low balance	\$11,060.48	Total additions	1,504.72
Average balance	\$11,999.91	Total subtractions	2,808.36
Avg collected balance	\$11,999	Ending balance	\$11,110.58
Interest paid year to date	\$1.10		

CHECKS

<u>Number</u>	<u>Date</u>	<u>Amount</u>	<u>Number</u>	<u>Date</u>	<u>Amount</u>
200093	11-12	72.03	200098	11-05	628.11
200094	11-18	45.86	200099	11-09	78.49
200095	11-09	107.97	200100	11-05	242.48
200096	11-04	32.25	200101	11-17	1,427.50
200097	11-09	92.43	200102	11-29	81.24

CREDITS

<u>Date</u>	<u>Description</u>	<u>Additions</u>
11-04	Deposit	1,454.62
11-30	Deposit	50.00
11-30	Interest Credit	0.10

DAILY BALANCES

<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>
10-31	12,414.22	11-09	12,687.11	11-18	11,141.72
11-04	13,836.59	11-12	12,615.08	11-29	11,060.48
11-05	12,966.00	11-17	11,187.58	11-30	11,110.58

OVERDRAFT/RETURN ITEM FEES

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

BANK RECONCILIATION

11/30/21

BREMER BANK STATEMENT BALANCE	349,099.93
ADD: RECEIPTS DEPOSITED BUT NOT ON BANK STATEMENT	0.00
LESS: OPEN CHECKS NOT CLEARED	(20,473.88)
BANK ENDING STATEMENT BALANCE	<u>328,626.05</u>
BOOK BALANCE - PRIOR MONTH ENDING	313,716.97
ADD: RECEIPTS (FROM RECEIPTS REPORT)	37,003.02
LESS: PAYMENTS (CHECKS REPORT)	(22,068.11)
MISC FEES: (Account Analysis Fee)	(25.83)
MISC:	0.00
BOOK ENDING BALANCE	<u>328,626.05</u>
DIFFERENCE	

<u>FD</u>	<u>T</u>	<u>ORG</u>	<u>PRG</u>	<u>CRS</u>	<u>FIN</u>	<u>GLN</u>	<u>Beginning</u> <u>Balance</u>	<u>2021-22</u> <u>FYTD Debits</u>	<u>2021-22</u> <u>FYTD Credits</u>	<u>Ending</u> <u>Balance</u>
88	A		101	41		CASH	227,124.44	231,161.92	128,786.31	329,500.05
88	A		101	--		CASH	227,124.44	231,161.92	128,786.31	329,500.05
88	-		---	--		*ACTIVITIES	227,124.44	231,161.92	128,786.31	329,500.05

<u>FD T ORG PRG CRS FIN</u>	<u>GLN</u>	<u>Beginning Balance</u>	<u>2021-22 FYTD Debits</u>	<u>2021-22 FYTD Credits</u>	<u>Ending Balance</u>
Grand Asset Totals		227,124.44	231,161.92	128,786.31	329,500.05

Number of Accounts: 1

***** End of report *****

CHECK NUMBER	VENDOR	CHECK DATE	ACCOUNT NUMBER	INVOICE DESCRIPTION	AMOUNT
400624	ANGELINAS	11/05/2021	88 E 041 294 115 888 401	FB Team Meal	543.50
				Totals for 400624	543.50
400625	PERHAM BOYS BASKETBALL	11/12/2021	88 E 041 294 105 888 401	DL BBB Entry Fee	135.00
				Totals for 400625	135.00
400626	BLOW, JACOB	11/19/2021	88 E 041 294 115 888 401	bhoc reimb for goalie stick	293.10
400626	BLOW, JACOB	11/19/2021	88 E 041 294 115 888 401	bhoc reimb for goalie stick	-293.10
400626	ZUNICH, RYAN	11/19/2021	88 E 041 292 108 888 401	reimb for cc awards	171.75
				Totals for 400626	171.75
400627	CAULFIELD STUDIO	11/19/2021	88 E 041 296 115 888 401	GHockey banners and 9 Sr banners	710.00
400627	CAULFIELD STUDIO	11/19/2021	88 E 041 296 115 888 401	GHockey banners and 9 Sr banners	-710.00
400627	UNRUH, GREGORY	11/19/2021	88 E 041 296 129 888 401	reimb for gten banquet supplies	161.23
				Totals for 400627	161.23
400628	CENTRAL MARKET	11/19/2021	88 E 041 298 242 888 401	NA Club PO \$94.91 ticket 0262	94.91
400628	CENTRAL MARKET	11/19/2021	88 E 041 298 242 888 401	NA Club PO \$94.91 ticket 0262	-94.91
400628	RAMSEY, BRITTON	11/19/2021	88 E 041 296 122 888 401	reimb for dance site	99.00
400628	RAMSEY, BRITTON	11/19/2021	88 E 041 296 122 888 401	reimb for dance site	99.00
400628	RAMSEY, BRITTON	11/19/2021	88 E 041 296 122 888 401	reimb for dance site	-99.00
				Totals for 400628	99.00
400629	DENARDO, AMY	11/19/2021	88 E 041 294 115 888 401	reimb for warm ups	1,500.00
400629	DENARDO, AMY	11/19/2021	88 E 041 294 115 888 401	reimb for warm ups	-1,500.00
400629	POSITIVE PROMOTIONS	11/19/2021	88 E 041 298 265 888 401	Target Red Ribbon Week supplies invoice 06826243	265.49
				Totals for 400629	265.49
400630	GERRELL'S SPORT CENTER	11/19/2021	88 E 041 296 115 888 401	GHockey team backpacks	2,592.00
400630	GERRELL'S SPORT CENTER	11/19/2021	88 E 041 296 115 888 401	GHockey team backpacks	-2,592.00
400630	OCHSNER, NATHAN	11/19/2021	88 E 041 298 267 888 401	reimb for snacks	40.34
				Totals for 400630	40.34
400631	HENRY SCHEIN INC.	11/19/2021	88 E 041 292 139 888 401	DLHS Invoices 11687940 \$40.92 & 11725639 \$19.00	59.92
400631	NOAH, BENJAMIN	11/24/2021	88 E 041 294 115 888 401	reimb for team meal	225.80
400631	NOAH, BENJAMIN	11/24/2021	88 E 041 294 115 888 401	reimb for team meal	-225.80
				Totals for 400631	59.92
400632	OCHSNER, NATHAN	11/19/2021	88 E 041 298 267 888 401	reimb for snacks	40.34
400632	GERRELL'S SPORT CENTER	11/19/2021	88 E 041 296 115 888 401	GHockey team backpacks	2,592.00
400632	OCHSNER, NATHAN	11/19/2021	88 E 041 298 267 888 401	reimb for snacks	-40.34
				Totals for 400632	2,592.00
400633	POSITIVE PROMOTIONS	11/19/2021	88 E 041 298 265 888 401	Target Red Ribbon Week supplies invoice 06826243	265.49
400633	DENARDO, AMY	11/19/2021	88 E 041 294 115 888 401	reimb for warm ups	1,500.00
400633	POSITIVE PROMOTIONS	11/19/2021	88 E 041 298 265 888 401	Target Red Ribbon Week supplies invoice 06826243	-265.49
				Totals for 400633	1,500.00
400634	RAMSEY, BRITTON	11/19/2021	88 E 041 296 122 888 401	reimb for dance site	99.00

CHECK		CHECK	ACCOUNT	INVOICE	
NUMBER	VENDOR	DATE	NUMBER	DESCRIPTION	AMOUNT
400634	CENTRAL MARKET	11/19/2021	88 E 041 298 242 888 401	NA Club PO \$94.91 ticket 0262	94.91
400634	RAMSEY, BRITTON	11/19/2021	88 E 041 296 122 888 401	reimb for dance site	-99.00
				Totals for 400634	94.91
400635	UNRUH, GREGORY	11/19/2021	88 E 041 296 129 888 401	reimb for gten banquet supplies	161.23
400635	CAULFIELD STUDIO	11/19/2021	88 E 041 296 115 888 401	GHockey banners and 9 Sr banners	710.00
400635	UNRUH, GREGORY	11/19/2021	88 E 041 296 129 888 401	reimb for gten banquet supplies	-161.23
				Totals for 400635	710.00
400636	ZUNICH, RYAN	11/19/2021	88 E 041 292 108 888 401	reimb for cc awards	171.75
400636	BLOW, JACOB	11/19/2021	88 E 041 294 115 888 401	bhoc reimb for goalie stick	293.10
400636	ZUNICH, RYAN	11/19/2021	88 E 041 292 108 888 401	reimb for cc awards	-171.75
				Totals for 400636	293.10
400637	CRITCHLEY, TOM	11/24/2021	88 E 041 294 105 888 401	BBB fall registration	60.00
400637	CRITCHLEY, TOM	11/24/2021	88 E 041 294 105 888 401	BBB fall registration	-60.00
400637	VELOCITY TEAM SPORTS, PURE HOC	11/24/2021	88 E 041 294 115 888 401	Bhockey order 51-2321550 gloves	1,023.93
				Totals for 400637	1,023.93
400638	HENRY SCHEIN INC.	11/24/2021	88 E 041 292 139 888 401	S & S gatorade order invoice 12168377	20.90
400638	HENRY SCHEIN INC.	11/24/2021	88 E 041 292 139 888 401	S & S gatorade order invoice 12168377	-20.90
400638	ROYALTY SPORTS PERFORMANCE APP	11/24/2021	88 E 041 296 115 888 401	ghockey warm ups invoice 2320	7,346.70
				Totals for 400638	7,346.70
400639	MACK, DARREN	11/24/2021	88 E 041 294 115 888 401	reimb goalie stick	268.74
400639	MACK, DARREN	11/24/2021	88 E 041 294 115 888 401	reimb goalie stick	-268.74
400639	OKESON, JULIA	11/24/2021	88 E 041 294 112 888 401	Reimb fb meal	430.93
				Totals for 400639	430.93
400640	NOAH, BENJAMIN	11/24/2021	88 E 041 294 115 888 401	reimb for team meal	225.80
400640	NOAH, BENJAMIN	11/24/2021	88 E 041 294 115 888 401	reimb for team meal	-225.80
400640	OCHSNER, NATHAN	11/24/2021	88 E 041 298 267 888 401	reimb for interact fabric	390.58
				Totals for 400640	390.58
400641	OCHSNER, NATHAN	11/24/2021	88 E 041 298 267 888 401	reimb for interact fabric	390.58
400641	NOAH, BENJAMIN	11/24/2021	88 E 041 294 115 888 401	reimb for team meal	225.80
400641	OCHSNER, NATHAN	11/24/2021	88 E 041 298 267 888 401	reimb for interact fabric	-390.58
				Totals for 400641	225.80
400642	OKESON, JULIA	11/24/2021	88 E 041 294 112 888 401	Reimb fb meal	430.93
400642	MACK, DARREN	11/24/2021	88 E 041 294 115 888 401	reimb goalie stick	268.74
400642	OKESON, JULIA	11/24/2021	88 E 041 294 112 888 401	Reimb fb meal	-430.93
				Totals for 400642	268.74
400643	ROYALTY SPORTS PERFORMANCE APP	11/24/2021	88 E 041 296 115 888 401	ghockey warm ups invoice 2320	7,346.70
400643	HENRY SCHEIN INC.	11/24/2021	88 E 041 292 139 888 401	S & S gatorade order invoice 12168377	20.90
400643	ROYALTY SPORTS PERFORMANCE APP	11/24/2021	88 E 041 296 115 888 401	ghockey warm ups invoice 2320	-7,346.70
				Totals for 400643	20.90

CHECK		CHECK	ACCOUNT	INVOICE	
NUMBER	VENDOR	DATE	NUMBER	DESCRIPTION	AMOUNT
400644	VELOCITY TEAM SPORTS, PURE HOC	11/24/2021	88 E 041 294 115 888 401	Bhockey order 51-2321550 gloves	1,023.93
400644	CRITCHLEY, TOM	11/24/2021	88 E 041 294 105 888 401	BBB fall registration	60.00
400644	VELOCITY TEAM SPORTS, PURE HOC	11/24/2021	88 E 041 294 115 888 401	Bhockey order 51-2321550 gloves	-1,023.93
Totals for 400644					60.00
400645	BPA-BUSINESS PROFESSIONALS OF	11/30/2021	88 E 041 298 245 888 401	dlhs bpa invoice 8596	528.00
400645	BPA-BUSINESS PROFESSIONALS OF	11/30/2021	88 E 041 298 245 888 401	dlhs bpa invoice 8596	-528.00
400645	JOHNSON, RACHEL	11/30/2021	88 E 041 296 105 888 401	Reimb for team meals	225.67
Totals for 400645					225.67
400646	EITER, TERRY	11/30/2021	88 E 041 294 104 888 401	reimb for helmets	799.80
400646	EITER, TERRY	11/30/2021	88 E 041 294 104 888 401	reimb for helmets	-799.80
400646	HUTCHINSON, DAVID	11/30/2021	88 E 041 296 105 888 401	reimb for warm ups	3,000.00
Totals for 400646					3,000.00
400647	HENRY SCHEIN INC.	11/30/2021	88 E 041 292 139 888 401	gatorade order invoice 1001844	80.82
400647	HENRY SCHEIN INC.	11/30/2021	88 E 041 292 139 888 401	gatorade order invoice 1001844	-80.82
400647	HENRY SCHEIN INC.	11/30/2021	88 E 041 292 139 888 401	gatorade order invoice 1001844	80.82
Totals for 400647					80.82
400648	HUTCHINSON, DAVID	11/30/2021	88 E 041 296 105 888 401	reimb for warm ups	3,000.00
400648	EITER, TERRY	11/30/2021	88 E 041 294 104 888 401	reimb for helmets	799.80
400648	HUTCHINSON, DAVID	11/30/2021	88 E 041 296 105 888 401	reimb for warm ups	-3,000.00
Totals for 400648					799.80
400649	JOHNSON, RACHEL	11/30/2021	88 E 041 296 105 888 401	Reimb for team meals	225.67
400649	BPA-BUSINESS PROFESSIONALS OF	11/30/2021	88 E 041 298 245 888 401	dlhs bpa invoice 8596	528.00
400649	JOHNSON, RACHEL	11/30/2021	88 E 041 296 105 888 401	Reimb for team meals	-225.67
Totals for 400649					528.00
400650	VOLLEYBALL1ON1.COM	11/30/2021	88 E 041 296 131 888 401	dlhs volleyball summer camp deposit	1,000.00
400650	VOLLEYBALL1ON1.COM	11/30/2021	88 E 041 296 131 888 401	dlhs volleyball summer camp deposit	-1,000.00
400650	VOLLEYBALL1ON1.COM	11/30/2021	88 E 041 296 131 888 401	dlhs volleyball summer camp deposit	1,000.00
Totals for 400650					1,000.00
Totals for checks					22,068.11

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
88	ACTIVITIES	0.00	0.00	22,068.11	22,068.11
***	Fund Summary Totals ***	0.00	0.00	22,068.11	22,068.11

***** End of report *****

Receipt	Description	Acct Nbr	Trans Date	Amount	Total
12808	S & S Gatorade	88 R 041 292 139 888 099	11/24/2021	610.00	610.00
12789	FB Recycling	88 R 041 294 112 888 051	11/12/2021	15.52	
12815	FB Gold card	88 R 041 294 112 888 051	11/24/2021	50.00	65.52
12796	BHockey Poster Sponsor Snap Fitness	88 R 041 294 115 888 051	11/12/2021	100.00	
12810	BHockey Poster Sponsor	88 R 041 294 115 888 051	11/24/2021	300.00	400.00
12795	GSoccer Banquet \$\$	88 R 041 296 102 888 051	11/12/2021	900.00	900.00
12770	GHockey Poster Sponsor	88 R 041 296 115 888 051	11/24/2021	7,630.00	7,630.00
1280	Dance Poster Sponsor Ramsey Flooring	88 R 041 296 122 888 051	11/12/2021	100.00	
12809	Dance Poster Sponsor DQ & Principle	88 R 041 296 122 888 051	11/24/2021	200.00	300.00
12811	GSwim timing and section shirt sales	88 R 041 296 128 888 051	11/24/2021	1,349.50	1,349.50
12812	BPA Dues	88 R 041 298 245 888 051	11/24/2021	682.00	682.00
12799	Band Wreath fundraiser	88 R 041 298 263 888 051	11/12/2021	5,384.00	
12813	Band trip deposits	88 R 041 298 263 888 051	11/24/2021	16,014.00	
12816	Band trip deposits	88 R 041 298 263 888 051	11/24/2021	2,862.00	24,260.00
12791	Target Candy bar sales	88 R 041 298 265 888 051	11/24/2021	300.00	300.00
12801	Interact Happy Dollars	88 R 041 298 267 888 051	11/24/2021	6.00	
12814	Interact roses for rotary fundraiser	88 R 041 298 267 888 051	11/24/2021	500.00	506.00
Total for Cash Receipts				37,003.02	

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
88	ACTIVITIES	0.00	37,003.02	0.00	37,003.02
***	Fund Summary Totals ***	0.00	37,003.02	0.00	37,003.02

***** End of report *****

Acct Nbr	OBJ Description	Reference	Trans Date	Debit	Credit
88 A 101 31	INTERESTED RECEIVED - NOVEMBER	11301	11/30/2021	0.10	0.00
	0.10 Totals for 11301				
88 E 041 298 138 888 319 319	BANKING FEE-NOVEMBER 2021	114101	11/30/2021	25.83	0.00
88 A 101 41	BANKING FEE-NOVEMBER 2021	114101	11/30/2021	0.00	25.83
	0.00 Totals for 114101				
	0.10 Total for Journal Entries				

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
88	ACTIVITIES	-25.73	0.00	25.83	0.10
*** Fund Summary Totals ***		-25.73	0.00	25.83	0.10

***** End of report *****

Acct Nbr	OBJ Description	Reference	Trans Date	Debit	Credit
88 A 101 31	INTERESTED RECEIVED - NOVEMBER	11301	11/30/2021	0.10	0.00
	0.10 Totals for 11301				
88 E 041 298 138 888 319 319	BANKING FEE-NOVEMBER 2021	114101	11/30/2021	25.83	0.00
88 A 101 41	BANKING FEE-NOVEMBER 2021	114101	11/30/2021	0.00	25.83
	0.00 Totals for 114101				
	0.10 Total for Journal Entries				

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
88	ACTIVITIES	-25.73	0.00	25.83	0.10
***	Fund Summary Totals ***	-25.73	0.00	25.83	0.10

***** End of report *****

PERSONNEL AGENDA

December 20, 2021

1) Retirement Resignations:

Michael Even – Middle School Social Studies Teacher, effective May 27, 2022.

Debra Haverkamp – Roosevelt Elementary Special Education Teacher, effective May 27, 2022.

Jan Hoganson – Rossman Elementary First Grade Teacher, effective May 27, 2022.

Jean Hoskins – Lincoln Education Center Early Childhood Special Education Teacher, effective May 27, 2022.

Nancy Olson – District Office Human Resources Director, effective April 1, 2022.

2) Resignations:

Jane Bruer – Middle School Food Server, effective October 26, 2021.

Kelly Gabriel Guida – Rossman Elementary Title I Assistant/Noon Duty Supervisor, effective November 26, 2021.

Joyce Holm – Roosevelt Elementary Special Education Paraprofessional, effective May 28, 2021.

Angie Horner – High School Chemical Health Coordinator, effective December 17, 2021.

Sydney Jennings – Rossman Elementary Special Education Paraprofessional, effective December 6, 2021.

Erin Milligan – Rossman Elementary Title I Assistant/Noon Duty Supervisor, effective October 26, 2021.

Janice Peterson – Middle School Dishwasher and Laundry, effective November 20, 2021.

Heather Richter – Assistant Girls Hockey Coach, effective November 1, 2021.

Savannah Sederquist – Rossman Elementary Kindergarten Teacher, effective December 22, 2021.

Amanda Sandoval – Roosevelt Elementary Food Server, effective December 3, 2021.

2) Appointments:

Hailey Birky – Central Kitchen, High School and Middle School Food Service Worker, at the rate of \$14.90 per hour plus driving stipend, effective December 6, 2021.

James Cartwright – High School or Middle School Full-Time Custodian, at the rate of \$17.28 per hour, working up to 2,080 hours per year, effective December 28, 2021.

Emma Disse – Middle School Gymnastics Coach, at the rate of 4.5% of BA, Step 1, or a contract amount of \$1,836.63, effective November 15, 2021.

Mike Fiedler – Middle School Wrestling Coach, at the rate of 7.0% of BA, Step 7, or a contract amount of \$3,278.03, effective November 22, 2021.

Mike Labine – District-wide YES Network Director, at the rate of \$41.00 per hour, working up to 450 hours throughout the school year, including 6 weeks in the summer, effective December 1, 2021.

Ryan Ortiz – Middle School Wrestling Coach, at the rate of 7.0% of BA, Step 3, or a contract amount of \$2,968.07, effective November 22, 2021.

Jonah Saba – District-wide Food Courier/Warehouse/Custodian, at the rate of \$17.28 per hour, working up to 2,080 hours per year, effective November 29, 2021.

Deangelist Strozier – Middle School Boys Basketball Coach, at the rate of 5.0% of BA, Step 1, or a contract amount of \$2,040.70, effective January 1, 2022.

James Ziegler – Assistant Nordic Ski Coach, at the rate of 7.0% of BA, Step 7, or a contract amount of \$3,278.03, effective November 15, 2021.

3) Amended Assignment:

Dani Adams – Middle School Special Education Paraprofessional, amending her schedule from Part-Time to Full-Time, working up to 37.5 hours per week, effective November 22, 2021.

Terri Buerkle – ABE Teacher, to temporarily amend her schedule from 29 hours increasing it to 32.38 hours per week, effective November 29, 2021, and continuing through the end of the 2021-2022 school year.

Jen Hellekson, ABE Teacher, temporarily amending her schedule from 29 hours increasing it to 32.34 hours per week, effective November 29, 2021, and continuing through the end of the 2021-2022 school year.

Staci Landsem – ABE Administrative Assistant, to temporarily amend her schedule from 29 hours increasing it to 32.38 hours per week, effective November 29, 2021, and continuing through the end of the 2021-2022 school year.

4) Leave of Absence:

Cassandra Brausen – High School Special Education Teacher, requests a leave of absence beginning approximately October 20, 2021, and continuing through December 15, 2021.

Kristin Camrud – Rossman Elementary Third Grade Teacher, requests a one-year leave of absence beginning May 16, 2022, and continuing through May 16, 2023.

Sara Ebsen – District-wide School Psychologist, requests a leave of absence beginning March 31, 2022, and continuing through the end of the 2021-2022 school year.

Samantha Reed – Middle School Special Education Paraprofessional, requests a leave of absence beginning December 2, 2021, and continuing through January 1, 2022.

5) Sixth Period Pay:

Josh Bettcher – High School Science Teacher, assigned a sixth class for the spring 2022 semester.

Lisa Conzemius – High School Math Teacher, assigned a sixth class for the spring 2022 semester.

Claire Danner – High School Art Teacher, assigned a sixth class for the spring 2022 semester.

Terry Eiter – High School 9th Grade Social studies Teacher, assigned a sixth class for the spring 2022 semester.

Mary Haus – High School Spanish Teacher, assigned a sixth class for the 2020-2021 school year and spring 2022 semester.

Dan Jorgenson – High School Industrial Technology Teacher, assigned a sixth class for the spring 2022 semester.

Carol Kuhlmy – High School Teacher, assigned a sixth class for the duration of October 18 through December 15, 2021.

Barb Oistad – High School 9th Grade English Teacher, assigned a sixth class for the spring 2022 semester.

Tom Vagle – High School Science Teacher, assigned a sixth class for the spring 2022 semester.

NAMING RIGHTS AGREEMENT

This NAMING RIGHTS AGREEMENT (the "Agreement") is made and entered into this 28 of October, 2021 (the "Effective Date"), by and between Independent School District No. 22, Detroit Lakes School District (the "School District") and Lakeshirts ("Sponsor") for the purpose of providing the Naming Rights for the Main Gymnasium at the High School (the "Gymnasium").

RECITALS

- A. Sponsor is a Minnesota Corporation that operates a manufacturing company in the City of Detroit Lakes, Minnesota.
- B. The School District is currently engaged in the process of designing and contracting for the construction of a new Gymnasium, which will be attached to High School, which is owned and operated by the School District in the City of Detroit Lakes, Minnesota. The Gymnasium will be used by the School District for its school programming, athletics, and community events.
- C. The School District desires to enter into an agreement for the Naming Rights for the Gymnasium and wishes to grant to Sponsor the right to name the Gymnasium in consideration for Sponsor's agreement to pay the compensation stated in this Agreement.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual promises and covenants contained in this Agreement, the Parties agree as follows:

1. The Gymnasium. The Gymnasium will generally be used for the purposes stated in the Recitals above and will be open year-round. Nothing contained in this Agreement shall obligate the School District to operate the Gymnasium on any particular day or for any particular number of hours per day. The School District shall have the right to determine the schedule and use of the Gymnasium in its sole discretion.
2. Term. The Term of this Agreement shall commence on the Effective Date and shall expire on the 100th anniversary of the date of the grand opening of the Gymnasium. The Parties anticipate the grand opening of the Gymnasium will be on or around November 15, 2021.
3. Grant of Rights.
 - a. Sponsor Naming Rights. The School District hereby grants Sponsor the Naming Rights to the Gymnasium pursuant to the terms and conditions of this Agreement. Naming Rights means the right to name the Gymnasium. As of the Effective Date of this Agreement, the official name of the Gymnasium shall be

“Lakeshirts Fieldhouse” (the “Name”). The Gymnasium shall be referred to by the Name in all signage.

- b. Subordinate Naming Rights. Subject to the terms and conditions set forth below, the School District shall have the right to offer, grant, sell or otherwise convey the right to name any subordinate portion of the Gymnasium (“Subordinate Naming Rights”) to third parties.

4. Signage.

- a. Right to Signage. In connection to the Naming Rights granted to Sponsor under this Agreement, Sponsor shall be entitled to have dominant and prominent signage. The Parties shall endeavor to mutually work together to determine the appearance, location, quantity, and size of all Signage, though final approval of said signage shall lie solely with the School District. The appearance, location and size of any and all Signage and other forms of exposure shall conform to local regulations, building codes, and any other applicable laws.
- b. Installation Costs. The School District shall be responsible for all costs and expenses associated with the permitting, preparation, production, mounting and installation of all Signage under this Agreement. Sponsor shall be responsible for all costs and expenses associated with the design of all Signage under this Agreement, which amounts shall be in addition to, and not a part of, the Naming Rights Fee.
- c. Power & Maintenance Costs. The School District shall be responsible for providing power for all Signage, as reasonably required, and paying the costs and expenses associated with the maintenance and repair of all Signage.

- 5. Compensation to the School District. In consideration of the rights, privileges, and benefits granted under this Agreement, Sponsor shall pay to the School District one million dollars (\$1,000,000.00), payable annually in 5 equal installments upon the execution of this Agreement (the “Naming Rights Fee”). This amount shall be made payable to the School District in the following manner: by check or electronic deposit by December 31st.

To Sponsor:

Detroit Lakes Public Schools, 702 Lake Ave, Detroit Lakes, MN 56501

- 6. Warranty. The School District and the Sponsor hereby warrant to each other that each is free to enter into this Agreement, and that each has obtained the necessary and appropriate authorizations to grant the rights herein, and, as appropriate, to render the Services herein described. The School District and Sponsor further warrant to each other that the person signing for and on behalf of a Party to this Agreement has been duly authorized and directed to sign and deliver this Agreement for and on behalf of such Party.

7. Governing Law. This Agreement shall be governed by and interpreted in accordance with the laws of the Minnesota.

8. Execution and Delivery Required. This shall not be considered to be a binding agreement unless and until signed by both Parties as provided below.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed as of the date first above written.

**INDEPENDENT SCHOOL DISTRICT
NO. 22**

Lakeshirts

By: _____

By:  _____

Its: Board Chair _____

Its: Mark Fritz

Date: _____

Date: 11/3/21 _____

By: _____

By: _____

Its: Board Clerk _____

Its: Mike Hutchinson

Date: _____

Date: 11/4/2021 _____

By: _____

By:  _____

2021-22 Winter Sports Coaching

Boys Hockey

- Ben Noah – Head Coach
- Tanner Lane – .5 Assistant Coach
- Mike Miller – Assistant Coach
- Cody Einerson - .5 Assistant Coach

Girls Hockey

- G. Scott Piepkorn – Head Coach
- Kendra Dresow – Assistant Coach
- Ally Nielsen – .5 Assistant Coach
- Nate Anderson - Volunteer
- Mike Schiltz – Volunteer

Wrestling

- Rob Ullyott – Head Coach
- Todd Jackson – Assistant Coach
- Mike Fiedler – Middle School Coach
- Ryan Ortiz – Middle School Coach
- Brent Eidenschink – Volunteer
- Al Foltz - Volunteer
- Bryan Morrison – Volunteer
- Lynn Sather – Volunteer
- Nathan Weber – Volunteer

Dance

- Britton Ramsey – Head Coach
- Hailey Brower – Assistant Coach
- Kyra Bahls – Middle School Coach

Girls Basketball

- Rachel Johnson – Head Coach
- Josh Bettcher – Assistant Coach
- David Hutchinson– Assistant Coach
- Kris Swenson – 9th Grade Coach
- Ben Aastuen – Middle School Coach
- Katie Biggar – Middle School Coach
- McKenzie Oistad– Middle School Coach

Boys Basketball

- Brett Maas– Head Coach
- Braeden Hogie – Assistant Coach
- Aaron Swenson – Assistant Coach
- Joe Bergquist –9th Grade Coach
- Ben Aastuen – Middle School Coach
- Mike Even – Middle School Coach
- Graham Newman – Middle School Coach
- DeAngelist Strozier – Middle School Coach
- Brett Braseth – Volunteer

Gymnastics

- Leesa Lindgaard – Head Coach
- Matt Horner – Assistant Coach
- Courtney McNamee – Assistant Coach
- Emma Disse – Middle School Coach

Nordic Skiing

- Dan Josephson – Head Coach
- Jim Ziegler – Assistant Coach
- Nikki Caulfield – Volunteer

Boys Swimming

- Will Blasczyk – Head Coach
- Bobbi Jo Koons – Assistant Coach

Robotics

- Logan Stewart – Head Coach

One Act Play

- Nikki Caulfield – Director

Speech

- Jennifer Burnside – Head Coach
- Sheila Helgeson – Assistant Coach

Speed & Strength

- Mike Labine – Coordinator
- Reed Hefta – Assistant Coach
- Dylan Surface – Assistant Coach



MEMORANDUM OF AGREEMENT

This Memorandum of Agreement is entered into between Independent School District No. 22, Detroit Lakes Public Schools (hereafter “School District”), and Education Minnesota Detroit Lakes (hereafter “Association”).

WHEREAS, the School District and the Association are parties to a Master Agreement and;

WHEREAS, the parties reached a settlement for the Association’s Master Agreement for the 2021-2023 time period and the agreement has been ratified; and

WHEREAS, during negotiations, the parties agreed to two (2) one-time stipend payments that were not codified in contract but were agreed upon at the negotiations table and approved by the School Board by way of a Board Memo at the November 15, 2021, School Board meeting; and

WHEREAS, both parties agree the specific stipulations for the agreed-upon stipend payments should be documented by way of a Memorandum of Agreement and;

NOW, THEREFORE, the parties hereto agree as follows:

1. \$500 will be paid to each full-time teacher who was employed by the District during the 2020-2021 school year and returned to employment for the 2021-22 school year. The stipend will be prorated based upon each teacher’s FTE in the 2021-22 school year.
2. \$500 will be paid to each full-time teacher who is “fully” vaccinated against COVID-19 by December 27, 2021. This does not include the booster. There are no exceptions to this date. The stipend will be prorated based upon each teacher’s FTE in 2021-22. Proof of vaccination will be required. Said proof shall be one of the following to be determined by the District: 1) proof provided by the teacher such as a copy of a vaccination card or other medical record or 2) proof as documented in the Minnesota Immunization Information Connection (MIIC). The District will determine which method of documentation will be required by Monday, December 6, 2021.
3. The stipends shall be paid as regular wages subject to the usual payroll taxes and any other required deductions and will be paid via the payroll system.
4. The stipends shall be paid no later than the February 28, 2022 payroll.
5. The terms of this Memorandum of Agreement are without precedent or prejudice to future cases involving payment of stipends. This Memorandum of Agreement shall not constitute a precedent with respect to any other request, claim, grievance or dispute arising between the School District and the Association or any member

of the bargaining unit covered by the Master Agreement between the School District and the Association. Further this memorandum shall not set precedent for future decisions made by Superintendent Mark Jenson within the Detroit Lakes Schools or any other district with which he may be associated.

IN WITNESS WHEREOF, the parties hereto have executed this Memorandum of Agreement on the dates indicated by their respective signatures.

EMDL

INDEPENDENT SCHOOL DISTRICT
DISTRICT NO.22

President

Superintendent

Dated: _____

Dated: _____

EDUCATION MINNESOTA

BOARD OF EDUCATION

DETROIT LAKES

Clerk

Dated: _____

Dated: _____

Memorandum of Understanding

This Memorandum of Understanding (“MOU”) is entered into by and between MSEA (“the Union”) and Independent School District No. 22 (“the District”).

WHEREAS, the Union and District are parties to a Collective Bargaining Agreement (“CBA”) governing the terms and conditions of employment for Administrative Assistants employed by the District; and

WHEREAS, the COVID-19 pandemic posed and continues to pose unique challenges for members of the Union; and

WHEREAS, the parties wish to recognize the difficult work employees continue to do in difficult settings during the ongoing pandemic; and

WHEREAS, the District received revenue from the American Rescue Plan of which an allowable use of that revenue includes retention bonuses;

NOW, THEREFORE, the parties agree as follows:

1. All eligible Administrative Assistants designated full-time employees who were employed by the District during the 2020-2021 school year and returned for the 2021-2022 school year shall be entitled to a one-time retention stipend in the amount of five-hundred dollars (\$500.00) for work completed in the 2021-22 school year. Full-time is defined as a schedule of 40 hours per week and a minimum of 190 days as per the Master Agreement.
2. All eligible Administrative Assistants designated part-time employees who were employed by the District during the 2020-2021 school year and returned for the 2021-2022 school year shall be entitled to and receive a pro-rated stipend based on each employee’s full-time equivalent percentage for work completed in the 2021-22 school year.
3. All eligible Administrative Assistants shall be entitled to an additional one-time retention stipend of five-hundred dollars (\$500.00) to promote the safety of students and staff during the COVID-19 pandemic. Administrative Assistants who have been fully vaccinated against COVID-19 (but not including the booster shot) will be eligible for this stipend. The vaccine stipend will be prorated based upon each employee’s full-time equivalent percentage. Full-time is defined as a schedule of 40 hours per week and a minimum of 190 days as per the Master Agreement. Participation is voluntary and based on employees’ personal preferences. There are no allowed exceptions or exemptions to the vaccine portion of the stipend.
4. The aforementioned stipends shall be paid as regular wages subject to the usual payroll taxes and any other required deduction and will be paid via the payroll system.

The purpose of this stipend is as follows:

1. ISD 22 acknowledges that in response to the Covid-19 Pandemic a significant number of District personnel have been called upon to go above and beyond to ensure the success of District operations;
2. Maintaining ongoing morale in these times requires that the district recognizes the courage and sacrifice of its employees;
3. Retaining employees, reducing turnover, increasing morale, and helping employees focus on work-related matters while at work, is imperative;
4. All District employees have gone above and beyond this school year and have all contributed to the success of the District’s operation and the delivery of instruction;
5. To promote the safety of students and staff during the COVID-19 pandemic.

Eligibility

1. Retention Stipend: Eligible employees must have worked in the 2020-2021 school year and been employed in the 2021-2022 school year.

2. Vaccine Stipend: Eligibility for the Vaccine stipend ONLY will be for all currently employed employees.
 - a. Proof of vaccination, as determined by the District must be received within six (6) weeks of the MOU ratification and approval by the School Board.

Payment

1. The stipend is expected to be distributed on or near to the next subsequent payroll after six (6) weeks of the MOU ratification and approval by the School Board, provided there are at least five (5) business days in advance of the payroll date. If there are not five (5) business days, payment will be on the next payroll date.

Limitations

1. This stipend will be a one-time payment to be provided during the 2021-2022 school year.
2. Exemptions for the vaccine portion of the stipend will not be accepted.
3. This agreement sets no future precedent regarding any other similar situations.

This MOU is effective upon signing by both parties.

Chief Steward
Minnesota School Employees Association

Date

Field Representative
Minnesota School Employees Association

Date

ISD # 22

Date

Date Adopted: 07/13/2015	File Number: Detroit Lakes Policy - 427
Date Revised:	

427 WORKLOAD LIMITS FOR CERTAIN SPECIAL EDUCATION TEACHERS

[Note: School districts are required by Minn. Rule 3525.2340, Subp. 4.B., to have a policy for determining the workload limits of special education staff who provide services to students who receive direct special education services 60 percent or less of the instructional day.]

[Note: Minn. Stat. § 179A.07, Subd. 1, of the Public Employers Labor Relations Act (PELRA) provides that a public employer is not required to meet and negotiate on matters of inherent managerial policy. Matters of inherent managerial policy include, but are not limited to, the organizational structure, selection of personnel, and direction and number of personnel. MSBA's position is that this policy is not a mandatory subject of bargaining. School districts, therefore, are cautioned to not relinquish their inherent managerial right to determine workload limits for special education teachers.]

I. PURPOSE

The purpose of this policy is to establish general parameters for determining the workload limits of special education staff who provide services to children with disabilities receiving direct special education services 60 percent or less of the instructional day.

II. DEFINITIONS

A. Special Education Staff; Special Education Teacher

"Special education staff" and "special education teacher" both mean a teacher employed by the school district who is licensed under the rules of the Minnesota ~~Board of Teaching Professional Educator Licensing and Standards Board~~ to instruct children with specific disabling conditions.

B. Direct Services

"Direct services" means special education services provided by a special education teacher when the services are related to instruction, including cooperative teaching.

C. Indirect Services

"Indirect services" means special education services provided by a special education teacher which include ongoing progress reviews; cooperative planning; consultation; demonstration teaching; modification and adaptation of the environment, curriculum, materials, or equipment; and direct contact with children with disabilities to monitor and observe.

D. Workload

“Workload” means a special education teacher’s total number of minutes required for all due process responsibilities, including direct and indirect services, evaluation and reevaluation time, management of individualized education programs (IEPs), travel time, parental contact, and other services required in the IEPs.

III. GENERAL STATEMENT OF POLICY

- A. Workload limits for special education teachers shall be determined by the appropriate special education administrator, in consultation with the building principal and the superintendent.
- B. In determining workload limits for special education staff, the school district shall take into consideration the following factors: student contact minutes, evaluation and reevaluation time, indirect services, management of IEPs, travel time, and other services required in the IEPs of eligible students.

IV. COLLECTIVE BARGAINING AGREEMENT UNAFFECTED

This policy shall not be construed as a reopening of negotiations between the school district and the special education teachers’ exclusive representative, nor shall it be construed to alter or limit in any way the managerial rights or other authority of the school district set forth in the Public Employers Labor Relations Act or in the collective bargaining agreement between the school district and the special education teachers’ exclusive representative.

Legal References: Minn. Stat. § 179A.07, Subd. 1 (Inherent Managerial Policy)
Minn. Rule 3525.0210, Subps. 14, 27, 44, and 49 (Definitions of “Direct Services,” “Indirect Services,” “Teacher,” and “Workload”)
Minn. Rule 3525.2340, Subp. 4.B. (Case Loads for School-Age Educational Service Alternatives)

Cross References: MSBA/MASA Model Policy 508 (Extended School Year for Certain Students with Individualized Education Programs)
MSBA/MASA Model Policy 608 (Instructional Services – Special Education)

Date Adopted: 05/13/85	File Number:
Date Revised: 12/8/03	Detroit Lakes Policy - 430

430 - TEACHER EVALUATION PLAN

A teacher will engage in a continuous three-year professional review cycle. Each year of the three-year cycle has defined roles, ongoing activities, and a continuous review of student data. During the first year of the cycle, an assigned summative evaluator conducts observations and a summative evaluation to develop a growth and development plan for the cycle. The expectation is that a teacher is effective and continually improves practice.

Charlotte Danielson's most current framework will be the tool used for observation (this includes a wide variety of rubrics for many school positions). Tenured teachers will have a minimum of two observations leading up to one formal, summative evaluation of 12 components during year one of the cycle. Untenured teachers will be evaluated three times per year on 5 components the first year, an additional four (9 total) the second year, and all 12 components during the last year. The untenured teacher will also have a formal summative evaluation each year.

Administrators need to share and discuss the Framework for Teaching Evaluation Instrument prior to evaluations as well as referring to it throughout the year as the rubric for their observation and evaluation discussions.

Tenured Teacher Evaluation Cycle

- Year One: 2 formal observations and one summative evaluation by a licensed supervisor (Includes 12 Components of Danielson Framework) Each observation and final summative will have a follow-up conference. Summative will include writing a professional goal.
- Year Two: Peer review with Instructional Coach (work on goal)
- Year Three: Student Engagement and Reflection

Probationary Teacher Evaluation Cycle

Each of the three probationary years shall include 3 formal observations and one summative evaluation by a licensed supervisor. (Includes 12 Components of Danielson Framework) Each observation and final summative will have a follow-up conference. Summative will include writing a professional goal.

- Year One: 5 Components
 - 1e (Designing Coherent Instruction); 2a (Creating an Environment of Respect and Rapport); 2c (Managing Classroom Procedures); 2d (Managing Student Behavior); 3c (Engaging Student Learning);
- Year Two: 4 Additional Components
 - 1f (Designing Student Assessment); 3a (Communicating with Students); 3d (Using Assessment in Instruction) or 4b (Maintaining Accurate Records); 4a (Reflecting on Teaching)
- Year Three: 3 Additional Components
 - 1c (Selecting Instructional Goals); 4c (Communicating with Families); 4f (Showing Professionalism)

***Special Education has slightly different rubrics chosen to include file review.

- ~~1. Observers will conduct a pre-evaluation meeting with staff each school year. The Detroit Lakes Performance Appraisal System process will be explained at that time.~~
- ~~2. The formal evaluation process shall consist of a minimum of three classroom observations and a summary evaluation. Tenured teachers will be on a three-year cycle for evaluation. During their scheduled year, a minimum of three observations, each followed by a post-observation conference using the district observation report will be completed.~~
- ~~3. Non-tenured teachers shall be evaluated in accordance with Minnesota State Law.~~
- ~~4. The first observation will be scheduled. Subsequent observations will be scheduled or unscheduled.~~
- ~~5. It is recommended, but not required, that all teachers be observed at least once each year. This process may be done informally.~~
- ~~6. A post-observation conference shall be held after each observation. These conferences should be held as soon as possible following the observation.~~
- ~~7. Section One (1) of the Detroit Lakes Public Schools Performance Appraisal Observation Report and data on the components observed/evaluated of the Detroit Lakes Public Schools Performance Appraisal System shall be completed/gathered by the observer and given to the teacher prior to the post-observation conference. The teacher will have the opportunity to comment on section Two (2) on what the observer has written.~~
- ~~8. The observer and the teacher should complete section Three (3) of the Detroit Lakes Public Schools Performance Appraisal Observation Report during the post-observation conference if applicable.~~
- ~~9. Using the Detroit Lakes Performance Appraisal Professional Evaluation Report and data on the components observed/evaluated of the Detroit Lakes Public Schools Performance Appraisal System, the observer shall complete a summary evaluation for each tenured teacher at least once every three years and each year for non-tenured teachers.~~
- ~~10. This procedure does not preclude evaluators using additional evaluation components as long as the district observation reports and the summary evaluation are placed in the teacher's personnel file.~~

Date Adopted: 12/15/1986	File Number: Detroit Lakes Policy - 491
Date Revised: 01/10/2000; 12/08/2008; 03/08/2010;	

491 - STAFF TRAVEL

GENERAL PROCEDURES

This policy applies to all staff on the payroll of District #22 and those individual authorized by school board action to be compensated for mileage or other travel costs in the conduct of school district business.

Prior approval (authorization) must be granted in writing (electronic time off request or other means) by the individual's supervisor and the Superintendent or designee prior to the actual incurrence of expenses and shall be subject to funds allocated for these purposes in the budget. Exceptions will be made to this condition providing the travel request bears written approval by the Superintendent.

Each claim for expenses for travel shall be certified by the claimant's signature that the expense is just and correct and that no part has been paid by District #22.

The supervisor's (or other appointed authority's) signature on the claimant's expense report for payment for such expenses will be considered evidence of approval of each expense item.

Travel advances will be authorized by the Superintendent or ~~Business Manager~~ Director of Finance & Operations from the Contingency Fund. Advances will be allowed for the full cost of lodging and commercial transportation. District #22 personnel shall submit supportive documentation for reimbursement of allowance for hotel/motel accommodations and commercial transportation. There will be no advances for mileage or meals.

Receipts will be required for certain expenses to be reimbursed. These includes receipts for parking fees, registration costs, hotel/motel accommodations, meals, car rental, and incidental supply costs incurred while performing the duties for the school. Costs for bus, taxi, or mileage do not require a receipt, but must be documented on the expense report stating dates as well as to/from destination.

All expense reports to be reimbursed will be submitted with receipts (as required above) and forwarded to the business office in a timely fashion. Such reports will be signed and dated by the supervisor prior to submission to the business office.

The procedure for travel reimbursement should follow the following steps: 1) Budget for the expense, 2) Obtain budget approval, 3) Submit request for travel, 4) Authorization by supervisor and Superintendent or designee, 5) Travel advance and/or reservation of district vehicle, 6) Travel as planned, 7) Submit expense report with receipts to supervisor, 8) Submit expense report with receipts to business office, 9) Expenses reimbursed to claimant.

INSURANCE

It shall be the responsibility of the employee to immediately notify the Business Office of an accident involving an employee, regardless of whether a district-owned vehicle is used.

When using a personal vehicle, it shall be the responsibility of the employee to maintain and be able to furnish proof of adequate automobile liability insurance at least in the minimum amounts prescribed by law.

AUTOMOBILE LEASING/RENTAL

District #22 will reimburse a claimant for car leasing/rental expenses, when a district vehicle, taxi, or bus is not possible, and the use of rental car or other common carrier is the best or least expensive method of transportation.

The type of vehicle rented must be appropriate for its intended use.

District #22 will reimburse user of costs of car rental to include the cost of insurance.

USE OF DISTRICT-OWNED VEHICLES

District personnel may utilize district-owned or leased vehicles, when available, when travel is required to conduct school business. Vehicles are to be reserved by completing a Field Trip Form on our online infinder system ~~by calling the Transportation/Business Office and arranging for district vehicle and credit cards.~~ A mileage log and pre-trip inspection is provided in each vehicle and must be completed by the vehicle operator for each use. It is the responsibility of the person to whom the vehicle is assigned that the vehicle is refueled and clean after use. Report any and all vehicle malfunctions immediately to the Transportation/Business Office so that they are remedied.

USE OF PRIVATELY-OWNED VEHICLES

District #22 will reimburse district personnel for use of their personal vehicle up to the rate consistent with Board Policy and IRS rules and regulations governing tax exempt travel reimbursement.

The use of a privately-owned vehicle shall be approved in advance by the supervisor or the Superintendent or designee for mileage incurred to be reimbursable.

The reimbursement for use of a privately-owned vehicle described in this section shall not allow additional reimbursement for cost incurred in the operation of any vehicle other than mileage rates as set forth, except that parking and toll expenses may be reimbursed. Traffic tickets, damage to a privately-owned vehicle, repair work, gas and oil, and other incidental costs attributable to the operation of the vehicle shall not be the responsibility of the school district.

The school district has hired vehicle and non-owned vehicle insurance to indemnify the district in the event of an accident involving a staff member using the employee's personal vehicle. However, employees using their own vehicle for school approved travel have "primary" legal responsibility in the event of an accident resulting in property damage or injury to passengers. In the event of an accident, worker's compensation may have some responsibility for employee only, but not students or non-employees who are passengers. Minnesota uses the no-fault law for automobile insurance. It is the employee's responsibility to review the adequacy of the limits of their personal automobile insurance coverage. This District does not allow transporting students in privately owned vehicles except in the case of an emergency.

AIR TRAVEL AND COMMERCIAL TRANSPORTATION

District employees may travel either in-state or out-of-state by commercial carrier when authorized in advance by the school board or the Superintendent. Air transportation shall be by coach class except in those

instances when unavailable. District employees may elect to fly via the local airlines to the metro area, but the reimbursement for said travel shall not exceed the comparative cost of said trip using school district vehicle and allowance for meals and hotel accommodations and take into consideration all the other related expense of travel requests.

MEALS

District #22 employees may claim reimbursement up to the actual amount paid for meals including tax and gratuities, when on approved travel, but shall not exceed the reimbursement rate established by the district including tax and gratuities. Any exceptions to the meal allowance must be approved by the supervisor and Superintendent. Receipts shall be required to document the actual meal expense and shall be attached to the report of travel expenses.

An employee on travel status between the employee's work station and a field assignment may claim reimbursement for meals under the following circumstances.

- A. Breakfast: providing the employee leaves home before 7:00 a.m. and is away from home residence, or acting as the official school representative to a school district interest, when meetings are held in Detroit Lakes.
- B. Noon Meal: employee may be reimbursed for noon meals, if the employee is on travel status outside the school district boundaries after 11:00 and not scheduled to return before 1:00 in the afternoon or acting as the official school representative to a school district interest, when meetings are held in Detroit Lakes.
- C. Dinner: providing such employee returns home after 7:00 p.m. or acting as the official school representative to a school district interest, when meetings are held in Detroit Lakes.

The District shall reimburse the employee up to the actual cost of meals limited to the amounts listed below for meals including tax and gratuities.

MEALS	BREAKFAST	NOON	DINNER
	\$11.00 13.00	\$12.00 16.00	\$21.00 26.00

The District shall reimburse an employee the actual cost (not subject to the limits above) for official breakfast, luncheon, or dinner banquet meeting and the cost of registration fee as may be required as part of an official function. A receipt shall be attached to the report of travel expenses to document the actual cost of the banquet.

HOTEL/MOTEL LODGING

When selecting lodging accommodations, employees shall use good judgment and consider the cost of hotel/motel accommodations and obtain approval from their supervisor prior to booking the lodging. District #22 personnel shall submit supportive documentation for reimbursement of hotel and motel accommodations. Choice of accommodations should be made in good judgment in regards to what is reasonable and consistent with what facilities are available. Receipts are required for all lodging claims to be reimbursed.

~~EXCERPTS FROM STAFF TRAVEL POLICY— MILEAGE—MEALS—HOTEL/MOTEL~~

~~USE OF PRIVATELY OWNED VEHICLES:~~

~~District #22 will reimburse district personnel for use of their personal vehicle up to the rate consistent with Board Policy and IRS rules and regulations governing tax exempt travel reimbursement. (\$.56 per mile—effective 1/1/2014)~~

~~The use of a privately owned vehicle shall be approved in advance by the supervisor or the Superintendent or designee for mileage incurred to be reimbursable.~~

~~The reimbursement for use of a privately owned vehicle described in this section shall not allow additional reimbursement for cost incurred in the operation of any vehicle other than mileage rates as set forth, except that parking and toll expenses may be reimbursed. Traffic tickets, damage to a privately owned vehicle, repair work, gas and oil, and other incidental costs attributable to the operation of the vehicle shall not be the responsibility of the school district.~~

~~**MEALS:** District #22 employees may claim reimbursement up to the actual amount paid for meals including tax and gratuities, when on approved travel, but shall not exceed the reimbursement rate established by the district including tax and gratuities.~~

~~Any exceptions to the meal allowance must be approved by the supervisor and Superintendent. Receipts shall be required to document the actual meal expense and shall be attached to the report of travel expenses.~~

~~An employee on travel status between the employee's work station and a field assignment may claim reimbursement for meals under the following circumstances:~~

- ~~A. **Breakfast:** providing the employee leaves home before 7:00 a.m. and is away from home-residence, or acting as the official school representative to a school district interest, when meetings are held in Detroit Lakes.~~
- ~~B. **Noon Meal:** employee may be reimbursed for noon meals, if the employee is on travel status outside the school district boundaries after 11:00 and not scheduled to return before 1:00 in the afternoon or acting as the official school representative to a school district interest, when meetings are held in Detroit Lakes.~~
- ~~C. **Dinner:** providing such employee returns home after 7:00 p.m. or acting as the official school representative to a school district interest, when meetings are held in Detroit Lakes.~~

~~The district shall reimburse the employee up to the actual cost of meals limited to the amount listed below for meals including tax and gratuities.~~

MEALS	BREAKFAST	NOON	DINNER
	\$9.00 \$13.00	\$11.00 \$16.00	\$19.00 \$26.00

~~The district shall reimburse employee the actual cost (not subject to the limits above) for official breakfast, luncheon, or dinner banquet meeting and the cost of registration fee as may be required as part of an official function. A receipt shall be attached to the report of travel expenses to document the actual cost of the banquet.~~

~~HOTEL/MOTEL LODGING~~

~~When selecting lodging accommodations, employees shall use good judgment and consider the cost of hotel/motel accommodations and obtain approval from their supervisor prior to booking the lodging. District #22 personnel shall submit supportive documentation for reimbursement of hotel and motel accommodations. Choice of accommodations should be made in good judgment in regards to what is reasonable and consistent with what facilities are available. Receipts are required for all lodging claims to be reimbursed.~~

DETROIT LAKES PUBLIC SCHOOLS Employee Report of Travel Expense

Period of Reimbursement: _____ From: _____ To: _____

Employee: _____ Building Assignment: _____

Employee Address: _____
Address City Zip

Mileage**

Date	Where Traveled		Purpose	Method of Travel	Number of Miles	Reimbursement	
	From	To				Rate	Amount
Mileage Total						0.00	

** - Travel information is required even if no mileage was incurred.

Travel Expenses

Date	Location (City) of Vendor	Meals^^			Lodging	Misc.	Total
		Breakfast	Lunch	Dinner			
Total Expenses						0.00	

^^ - Itemized receipts are required for all reimbursements. Credit card receipts with total only will not be accepted.

Reimbursement Total 0.00

I certify that the above itemized statement of mileage and travel expense is true and correctly sets forth the mileage traveled, and dates when and how traveled and the purpose thereof.

Employee Signature

Date

Administrator Signature

Date

NOTE: No claim shall be paid until a full itemized statement has been furnished. All expenses, other than bus, taxi, or mileage of \$1.00 or more, to be reimbursed shall have a receipt and shall show the place, date, and for which expenses the money was paid. PLEASE submit all claims for reimbursement as promptly as possible. (Policy Tab)

Date Adopted: 12/14/87	File Number:
Date Revised: 02/10/03, 5/10/10	Detroit Lakes Policy - 521

521 - STUDENT DISABILITY NONDISCRIMINATION

[Note: School districts are required by statute to have a policy addressing these issues.]

I. PURPOSE

The purpose of this policy is to protect ~~disabled~~ students with disabilities from discrimination on the basis of disability and to identify and evaluate learners who, within the intent of Section 504 of the Rehabilitation Act of 1973, need special services, accommodations, or programs in order that such learners may receive the required free appropriate public education.

II. DEFINITIONS

- A. For purposes of this policy, “disability harassment” means unwelcome physical, verbal, or nonverbal conduct based upon a student’s disability, perceived disability, or record of disability, and when the conduct has the purpose or effect of interfering with the student’s educational performance; or of creating an intimidating, hostile, or offensive learning environment; or of interfering with one’s ability to participate in or benefit from a class or an educational program or activity. Such harassment may occur where conduct is directed at the characteristics of a student’s current or past disabling condition or a perceived condition, such as negative comments about speech patterns, movement, physical impairments or defects/appearances, or the like. Such harassment may further occur where conduct is directed at or pertains to a student’s genetic information.
- B. For purposes of this policy, “disability discrimination” generally means the differential treatment of an individual based on an actual or perceived disability in a manner that materially and substantially interferes with (1) the individual’s educational opportunities or performance or (2) the individual’s ability to participate in school functions or activities or receive school benefits, services, or privileges. Disability discrimination does not include any services or accommodations provided to a student in accordance with Section 504, the Individuals with Disabilities Education Act, the Minnesota Human Rights Act, or any other applicable law.

III. GENERAL STATEMENT OF POLICY

- A. ~~Disabled students~~ Students with disabilities who meet the criteria of Paragraph C. are protected from disability harassment and disability discrimination

discrimination on the basis of a disability.

- B. It is the responsibility of the school district to identify and evaluate learners who, within the intent of Section 504, need special services, accommodations, or programs in order that such learners may receive free appropriate public education.
- C. For this policy, a learner who is protected under Section 504 is one who:
 - 1. has a physical or mental impairment that substantially limits one or more major life activities, including learning; or
 - 2. has a record of such impairment; or
 - 3. is regarded as having such impairment.
- D. Learners may be protected from disability discrimination and be eligible for services, accommodations, or programs under the provisions of Section 504 even though they are not eligible for special education pursuant to the Individuals with Disabilities Education Act.

IV. COORDINATOR

Persons who have questions, comments, or complaints should contact the Superintendent regarding grievances or hearing requests regarding disability issues. The Superintendent's contact information is: Mark Jenson, 702 Lake Avenue, Detroit Lakes, MN 56501, (218) 847-9271, markjenson@detlakes.k12.mn.us. This person is the school district's Americans with Disabilities Act Section 504 Coordinator.

V. REPORTING PROCEDURES

- A. Any person who believes he or she has been the victim of harassment or discrimination on the basis of disability by a pupil, teacher, administrator or other school personnel of the school district, or any person with knowledge or belief of conduct which may constitute disability discrimination, toward a pupil, teacher, administrator or other school personnel should report the alleged acts immediately to the principal of the building at which the conduct occurred. The school district encourages the reporting party or complainant to use the Student Disability Discrimination Grievance Report Form available from the principal of each building, the school district office, and on the school district's website, but oral reports shall be considered complaints as well. If the complaint involves a principal, the complaint may be filed with the school district's Superintendent.
- B. The building principal is the person responsible for receiving oral or written reports of disability harassment discrimination. Any school district personnel who receives a report of disability discrimination must inform the building principal immediately. For purposes of this policy, immediately means as soon as possible, but no later than within one business day.

- C. Upon receipt of a report, the principal must notify the Superintendent immediately, without screening or investigating the report. The principal may request, but may not insist upon a written complaint. A written statement of the facts alleged, along with a brief description of how the complaint was handled at the building level, will be forwarded as soon as practicable by the principal to the Superintendent. If the report was given verbally, the principal shall personally reduce it to written form as soon as possible, and by no later than within two business days and forward it to the Superintendent.
- D. The School Board hereby designates the school district's Superintendent as the administrator ultimately responsible to receive reports or complaints of disability discrimination. If the complaint involves the Superintendent, the complaint shall be filed directly with the School Board Chair.
- E. The school district shall conspicuously post the names of the Superintendent, including mailing address, email address, and telephone numbers.
- F. Submission of a good faith complaint or report of disability discrimination will not affect the complainant or reporter's future employment, grades or work assignments.
- G. Use of formal reporting forms is not mandatory.
- H. The school district will respect the privacy of the complainant, the individual(s) against whom the complaint is filed, and the witnesses as much as possible, consistent with the school district's legal obligations to investigate, to take appropriate action, and to conform with any discovery or disclosure obligations. However, the school district is unable to guarantee confidentiality to any individual.

VI. INVESTIGATION

- A. By authority of the school district, the Superintendent, upon receipt of a report or complaint alleging disability discrimination, shall immediately undertake or authorize an investigation. The investigation may be conducted by school district officials or by a third party designated by the school district.
- B. The investigation may consist of a review of written witness statements or personal interviews with the complainant, the individual(s) against whom the complaint is filed, and others who may have knowledge of the alleged incident(s) or circumstances giving rise to the complaint. The investigation may also consist of any other methods and a review of any documents deemed pertinent by the investigator. The scope of the investigation will depend on the circumstances of each complaint.
- C. In determining whether alleged conduct constitutes a violation of this policy, the school district should consider, but is not limited to, the surrounding circumstances, the nature of the behavior, past incidents or past or continuing patterns of behavior, the relationships between the parties involved and the context in which the alleged

incidents occurred. Whether a particular action or incident constitutes a violation of this policy requires a determination based on all the facts and surrounding circumstances and the district shall use a preponderance of the evidence standard in its determination.

- D. In addition, the school district will take immediate steps to protect the complainant, pupils, teachers, administrators or other school personnel pending completion of an investigation of alleged disability discrimination. Protective measures, if any, will be based on the circumstances of each situation and may include, but are not limited to, counseling, academic support, and scheduling changes for classes or extracurricular activities. Upon receipt of a complaint, the school district will engage in discussions with the complainant about whether any proactive measures are necessary. Any protective measures will be implemented at the discretion of the school district and will be designed by the school district to minimize the burden on a pupil's educational program.
- E. To the extent practicable, the investigation will be completed within 30 days of the date the complaint was filed. The investigator will make a written report upon completion of the investigation. The report shall include a determination of whether the allegations have been substantiated as factual using a preponderance of the evidence standard and whether they appear to be violations of this policy in accordance with the definitions outlined in this policy. The breadth and detail of the investigation report will depend on the circumstances of each complaint.

VII. SCHOOL DISTRICT ACTION

- A. Upon receipt of a report or in the event of a substantiated complaint of disability harassment or discrimination, the school district will take appropriate action. Such action may include, but is not limited to, warning, suspension, exclusion, expulsion, transfer, remediation, termination or discharge. School district action taken for violation of this policy will be consistent with requirements of applicable collective bargaining agreements, Minnesota and federal law and school district policies.
- B. The result of the school district's investigation of each complaint filed under these procedures will be reported in writing to the complainant and to the respondent within 30 days of the date the complaint was filed, to the extent practicable and to the extent permitted by the Minnesota Government Data Practice Act, the Family Educational Rights and Privacy Act and any other applicable law. In the event the report cannot be provided to the complainant and respondent within 30 days, the school district will notify both parties, and will provide an anticipated date of report completion.

VIII. REPRISAL/RETALIATION

The school district will discipline or take appropriate action against any pupil, teacher, administrator, third party, or other school personnel who retaliates against any person who makes a good faith report of alleged disability discrimination, or any person who testifies, assists or participates in an investigation, or who testifies, assists or participates in a

proceeding or hearing relating to such discrimination. Retaliation includes, but is not limited to, any form of intimidation, reprisal or harassment.

Legal References: Pub. L. 110-325, 122 Stat. 3553 (ADA Amendments Act of 2008, § 7)
29 U.S.C. § 794 et seq. (Rehabilitation Act of 1973, § 504)
34 C.F.R. Part 104 (Implementing Regulations)

Cross References: MSBA/MASA Model Policy 402 (Disability Nondiscrimination)



Detroit Lakes Public Schools Monthly Enrollment Summary 2021-2022

Month: December 1

D.L. Preschool Special Ed.

	EIC	ECSE	Total
Roosevelt	50	74	124

Non-resident Preschool Special Ed.

	EIC	ECSE	Total
Roosevelt	1	7	8

KINDERGARTEN

	Kind.	Kind SpEd	Total
Roosevelt	77	21	98
Rossman	78	18	96
Totals	155	39	194

GRADES 1 - 5

	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Total
Roosevelt	87	89	105	99	111	491
Rossman	93	96	102	97	99	487
Totals	180	185	207	196	210	978

ELEMENTARY TOTALS

Kindergarten	Gr.1-5	Total
194	978	1172

MIDDLE SCHOOL

	Grade 6	Grade 7	Grade 8	Total
Middle School	207	178	195	580

SENIOR HIGH

	Grade 9	Grade 10	Grade 11	Grade 12	Subtotal	PSEO/F	PSEO/P	Total
Senior High	254	237	208	162	861	0	29	890

2021-2022

K-12 Total

2727

2020-2021

K-12 Total

2736

2019-2020

K-12 Total

2935

MONTHLY TOTALS*

EIC	51
ECSE	81
Kind. Sp. Ed.	39
Kindergarten	155
Grades 1-5	978
Middle School	580
Senior High	890
ALC	78
Transitions	7
TOTAL	2852

*Does not include non-resident students on tuition agreement

LAKER TRANSITIONS

D.L.	5
Other	2
Total	7

ALC

D.L.	48
Other	30
Total	78



Detroit Lakes Public Schools Yearly Enrollment Summary 2021-2022

Date: December 1

EIC										ECSE									
Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	
41	44	48	50							50	57	70	74						

EIC -- Non Resident										ECSE -- Non Resident									
Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	
1	1	1	1							4	4	5	7						

Kindergarten - Special Ed.										Kindergarten										
Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		
Roosevelt	19	19	19	21						Roosevelt	79	80	78	77						
Rossman	20	18	18	18						Rossman	82	80	79	78						
Totals	39	37	37	39	-	-	-	-	-	Totals	161	160	157	155	-	-	-	-	-	-

Kindergarten Total									
Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	
Roosevelt	98	99	97	98	-	-	-	-	-
Rossman	102	98	97	96	-	-	-	-	-
Totals	200	197	194	194	-	-	-	-	-

Grade One										Grade Two										
Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		
Roosevelt	89	89	88	87	-	-	-	-	-	Roosevelt	91	92	89	89	-	-	-	-	-	-
Rossman	91	91	92	93	-	-	-	-	-	Rossman	96	97	95	96	-	-	-	-	-	-
Totals	180	180	180	180	-	-	-	-	-	Totals	187	189	184	185	-	-	-	-	-	-

Grade Three										Grade Four										
Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		
Roosevelt	102	102	103	105	-	-	-	-	-	Roosevelt	97	98	97	99	-	-	-	-	-	-
Rossman	105	104	102	102	-	-	-	-	-	Rossman	98	98	98	97	-	-	-	-	-	-
Totals	207	206	205	207	-	-	-	-	-	Totals	195	196	195	196	-	-	-	-	-	-

Grade Five									
Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	
MS	109	110	111	111	-	-	-	-	-
Rossman	98	98	99	99	-	-	-	-	-
Totals	207	208	210	210	-	-	-	-	-



Detroit Lakes Public Schools

Yearly Enrollment Summary

2021-2022

Date: December 1

Grades 1 - 5 Totals										ALC									
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Rsvit/MS	488	491	488	491	-	-	-	-	-	Resident	38	41	45	48					
Rossman	488	488	486	487	-	-	-	-	-	Non-Resid.	12	20	25	30					
Totals	976	979	974	978	-	-	-	-	-	Total	50	61	70	78					

Middle School									
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Grade Six	211	210	210	207	-	-	-	-	-
Grade Seven	183	182	180	178	-	-	-	-	-
Grade Eight	202	199	197	195	-	-	-	-	-
Totals	596	591	587	580	-	-	-	-	-

Senior High									
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Gr. Nine	255	253	253	254	-	-	-	-	-
Gr. Ten	250	247	242	237	-	-	-	-	-
Gr. Eleven	220	208	208	208	-	-	-	-	-
Gr. Twelve	190	167	166	162	-	-	-	-	-
Subtotals	915	875	869	861	-	-	-	-	-
PSEO-FT	0	-	-	-	-	-	-	-	-
PSEO-PT	0	29	29	29	-	-	-	-	-
Totals	915	904	898	890	-	-	-	-	-



Detroit Lakes Public Schools Elementary Grade Sections 2021-2022

Date: December 1

		Roosevelt		Rossman		Grade Average
Kindergarten						19.40
	Section 1&3	20	19	19	20	
	Section 2&4	19	20	20	18	
	Section 5&6	20		19		
Building Average		19.60		19.20		
Grade 1						17.90
	Section 1&3	17	17	18	19	
	Section 2&4	18	17	18	19	
	Section 5	18		18		
Building Average		17.40		18.40		
Grade 2						18.40
	Section 1&3	18	19	20	18	
	Section 2&4	18	17	20	19	
	Section 5	17		18		
Building Average		17.80		19.00		
Grade 3						20.70
	Section 1&3	21	22	21	21	
	Section 2&4	21	20	20	21	
	Section 5	21		19		
Building Average		21.00		20.40		
Grade 4	Section 1&3	25	24	24	25	24.50
	Section 2&4	25	25	24	24	
	Section 5					
	Building Average		24.75		24.25	
Grade 5						20.38
	Section 1&3	23	21	25	25	
	Section 2&4	22	22	25	0	
	Section 5					
Building Average		22.00		18.75		

The district class size average for K-5 is:

18.23

The class size average on this page is different than the class size average calculated by the State. The class size average on this page reflects students in a classroom with the regular classroom teacher and does not count specialists such as music, phy.ed. and art teachers which the state uses in calculating class size average.



City of Detroit Lakes

1025 Roosevelt Ave., P.O. Box 647 Detroit Lakes, MN 56502

SPORTS ARENA COMMISSION

AGENDA

Tuesday, December 7, 2021

7:30 AM

The Meeting will be held in the Council Chambers at the City of Detroit Lakes Administration Building, 1025 Roosevelt Avenue Detroit Lakes MN.

1. Consideration to approving the [Minutes](#) from the meeting held on September 8, 2021.
2. Consideration to approving the [Financials](#) for August, September, and October 2021.
3. Operations / Projects update
 - Concession/door card reader update for DLYHA
 - Arena II glass/dasher board installation
 - Ceiling paint Arena I and ceiling/wall in Arena II
 - Arena I glass cleaning
 - Rossman Monument sign
4. Arena addition/expansion plans
5. Sports Arena Commission terms
6. Other

Respectfully,
KELCEY KLEMM
City Administrator

Sports Arena Commission Members:

Chad Carlblom- Chairman

Matt Boeke- Alderman Ward 3-At Large

John Steffl- School District 22- At Large

Ryan Tangen- School District 22

Shiloh Wahl- Detroit Lakes Youth Hockey Association

Shawn Eckert- Becker County Fair Board

Future Meeting Dates:

INDEPENDENT SCHOOL DISTRICT #22
FACILITIES COMMITTEE MEETING AGENDA
Facilities Committee Meeting December 9, 2021

A Facilities Committee Meeting was held at 12:00 PM on Thursday, December 9th, 2021 at the District Office. In attendance were Colin Gedrose, Mark Jenson, John Steffl, Amy Erickson, Brian Berg, Dan Kleist, Rob Nielsen and Jason Kuehn. Kylie Johnson was absent from the meeting.

1. DLHS Construction Update

Brian Berg (Zerr-Berg Architects) and Dan Kleist provided an update to the committee on the current progress of construction at DLHS and upcoming schedule. They noted that staff will be moving into the new Administration Area on December 20th and that they are planning for occupancy in the gym by the end of December. They also outlined the timeline for the Multi-Purpose Room remodel beginning in March and wrapping up in June.

The committee also discussed signage as a part of the Naming Rights Agreement with Lakeshirts. Activities Director Nielsen and Board Chair Erickson will work with Lakeshirt to identify location and description of the signage.

Activities Director Nielsen also shared that Sanford expressed interest in considering naming rights for the new training room at DLHS in honor of Dr. Thomas Seaworth. Activities Director Nielsen will work with Sanford to follow Board Policy 910 and revisit the request in January.

2. Construction Change Orders

The committee reviewed the presented change orders for the month of October and reviewed the summary of all projects. The committee recommends approval of the October change orders.

3. Other Items to Come Before the Committee

Activities Director Nielsen, Board Vice-Chair Steffl, and Director of Finance & Operations Kuehn shared with the committee details from the most recent Hockey Arena Commission meeting.

**INDEPENDENT SCHOOL DISTRICT #22
FINANCE COMMITTEE MEETING AGENDA
Finance Committee Meeting - December 16, 2021**

Members Present:

**Jennifer Pedersen
Mark Jenson**

**Courtney Henderson
April Thomas**

Jason Kuehn

A Finance Committee Meeting was held on Thursday December 16, 2021 in the District Office Conference Room. The agenda was as follows:

1. Fund Balances Review

Director of Finance Kuehn reviewed the fund balances through the month of October and receipts for the month of October.

2. Review of Disbursements

Four sets of disbursement were reviewed by the Finance Committee. The committee recommends approval of the hand payables for November. The committee also recommends the check register for both the Middle School and High School activity accounts for the month of November. Lastly, the committee recommends approval of the check summaries for both December 6th and December 20th.

3. Certification of 2021 Levy Payable 2022

Director of Finance Kuehn reviewed the final levy certification amounts which will be presented during the Truth and Taxation Meeting on Monday, December 20th at 6:00 PM. The Finance Committee recommends the approval of the proposed tax levy for the 2022-23 school year of \$8,747,239.67 which represents a decrease of 2.98% from the previous year.

4. Final Audit Report (FY 2021)

Director of Finance Kuehn reviewed the final UFARS submission to MDE and a preliminary report of the auditor's findings. Eide Bailly will present at the December 20th school board meeting and provide a complete final audit report.

DATE: December 20, 2021

TO: Mark Jenson, Superintendent and Board of Education

FROM: Jason Kuehn, Director of Finance and Operations

SUBJECT: **Auditing Report for 2020-21**

Included in your Board Meeting materials are the report from the District's auditing firm (Eide Bailly, LLP). These reports will be reviewed Monday night at the Board meeting by a representative of the auditing firm. Attached are:

1. Communications Letter on the District
2. Audited Financial Statements on the District
3. Executive Summary.

Administration recommends approval.

Date Adopted: 05/14/90	File Number: Detroit Lakes Policy - 429
Date Revised: 10/13/97	

429 - EMPLOYEE ASSISTANCE PROGRAM

Parties Involved:

Detroit Lakes Independent School District #22, Detroit Lakes, Minnesota, and Lakeland Mental Health Center, Inc. are the contracting parties of this agreement.

Terms of Agreement:

Lakeland Mental Health Center Incorporated will provide Employee Assistance Program development, training, promotion, organizational services and assessment/referral services in order to establish and maintain a successful Employee Assistance Program for the employees of the Detroit Lakes School District #22. EAP sessions are defined as short term counseling sessions, therefore are not available to individuals already involved in an episode of care. Psychiatry Services and other evaluations are also not included as an EAP service. These services include program training and development for supervisors and employees, diagnostic and referral services for employees and members of their family, and program promotional activities.

Training and Development Services:

- ~~1. Assist administrative or representative(s) in writing and review the EAP policy and procedure.~~
- ~~2. Provide EAP training sessions for employees upon request.~~
- ~~3. Provide EAP orientation sessions for employees.~~
- ~~4. Provide and facilitate diagnostic and referrals, and program utilization. Consultations for supervisors and employee inquires about the program will be available via telephone.~~

~~Detroit Lakes Independent School District #22 agrees to reimburse Lakeland Mental Health Center Incorporated for requested program development services, employee orientations, and supervisor training sessions at a rate of \$50.00 per hour.~~

Program Promotional Activities:

~~Promotional material used to implement the EAP is considered part of the implementation cost. Additional program promotional materials (posters, payroll stuffers, pamphlets) will be made available on a cost basis.~~

Diagnostic Assessment and Referral Services:

- ~~1. LMHC will provide standard employee assistance counseling services by qualified staff members. In addition, provision of chemical health screening is available in the Fergus Falls Office.~~

- ~~2. Detroit Lakes Independent School District #22 agrees to pay \$50.00~~100.00 per hour for each confidential EAP~~initial diagnostic and referral~~ session to an employee or family member. Continued counseling will be billed to the employee or ~~his~~the employee's insurance. One (1) session is authorized for Each Detroit Lakes Independent School District #22 employee or family member.~~will be allowed one diagnostic/referral consultation per year.~~
- ~~2. Referral sessions are to meet the criteria set forth in the EAP Policy pertaining to confidentiality.~~

Organizational Services Available:

The following EAP organizational services are available upon request. LMHC will provide one or more of these services only with prior authorization from the Detroit Lakes School District #22. For each requested service, the Detroit Lakes School District #22 agrees to reimburse LMHC at a rate of \$100.00 per hour per clinician.

- Trainings/Seminars
- On-site visits by professional to resolve conflicts, facilitate discussions, increase morale, and provide crisis intervention services.
- Provision of Critical Incident Stress Debriefing (CISD)

~~This agreement does not preclude Detroit Lakes Independent School District #22 from seeking employee assistance services from other organizations or individuals.~~

This contract will be ~~come~~ effective January 1, 2022, through December 31, 2023. This contract may be terminated by either part upon thirty (30) days written notice.

Lakeland Mental Health Center, Inc.

Detroit Lakes Independent School District #22

Current number of employees: 500

Date Adopted: 05/11/92	File Number: Detroit Lakes Policy - 431
Date Revised: 10/13/97; 4/9/07	

431 - INTERNAL CREDIT POLICY

Continuous improvement of teaching skills and abilities is part of the mission of the Detroit Lakes Schools. As part of the effort to achieve that mission the Detroit Lakes Public Schools has adopted an Internal Credit program.

The internal credit program provides a method of offering classes to teachers designed to improve teaching skills. By completing an internal credit class teachers shall have the opportunity to earn lane change credit that can be applied to the salary schedule of the Detroit Lakes Public Schools – EMDL Master Agreement.

Internal Credit Class Requirements and Conditions

1. Classes must provide a minimum of twelve (12) hours of instructional classroom time.
2. Participants will take classes on a voluntary basis.
3. Instructors will teach courses on a voluntary basis.
4. Before a course can be offered an Internal Credit Course Request form must be completed and submitted to the Education Director. The request must be approved by the District Council and the Education Director at least four weeks prior to the first session of the class.
5. When approved, the instructor will be responsible for any internal credit advertising of the class, registration of participants, teaching the class and certifying class completion to the Education Director.
6. In order for a class to be offered there must be a minimum of nine paid participants. Exceptions can only be granted by the Education Director. Pre-registration must be completed at least one week prior to the first session. All fees are due and payable at the first session.
7. Classes must take place outside of the teacher contracted hours.
8. The cost for a class shall be \$60 for each participant. A \$5.00 late fee will be assessed after the first meeting of the class. No refunds will be made after the first session of the class.
9. The instructor shall submit all fees collected to the District Business Office the day following the first session.
10. Instructors shall be paid \$540 for teaching a class. In lieu of the \$540 stipend the instructor may choose to receive one credit towards lane change on the salary schedule. The credit option may only be done one time. All other courses taught must be for the stipend payment.
11. Participants are expected to attend all class sessions. Excused absences will only be allowed for illness and family emergencies. Failure to attend all sessions exceed for excused absences shall result in not internal credit being granted.

12. Credit for class will not be given until all projects or other requirements of the course have been completed and approved by the instructor. The instructor shall send a list of all participants who have successfully completed the class to the Education Director who will issue completion certificates.
13. Internal credit classes may be used for recertification renewal units on an hour for hour basis.
14. If class size limits are set, teachers from the Detroit Lakes Public Schools shall be given priority over other individuals not employed as teachers by the Detroit Lakes Public Schools.
15. Participants who are required by the District to take a class, but who do not wish to take the class for credit, shall be paid an hourly rate based on the curriculum writing rate of pay.

Date Adopted: 05/11/92	File Number: Detroit Lakes Policy - 490
Date Revised: 10/13/97	

490 - PROTECTIVE EYEWEAR

It is the shared responsibility of the school district and the employee to maintain safe working practices and working conditions.

Because of the potential for unique hazards to exist which might jeopardize an employee's sight, employees may be sometimes required by the school district to wear appropriate, protective eyewear whether the employee wears prescription glasses for corrective vision or not. In cases where the employee is required by the school district to wear either safety glasses or goggles, the district agrees to participate in the cost sharing, or in the case of non-prescription safety glasses or goggles, the complete cost. As a condition of employment, one directed to wear either safety glasses or goggles shall be responsible to wear the appropriate eye protection the district determines to be appropriate and shall be subject to disciplinary action if they fail to wear the glasses while engaged in tasks as an employee of the school district which require wearing such protective devices. The school district, under some circumstances, may in turn be subject to punitive action and fines by OSHA and other regulatory agencies if they have employees performing various tasks without adequate eye protection where such eye protection is required.

The degree of cost sharing for prescription safety glasses or goggles may vary from one employee group to another dependent on existing collective bargaining agreement or by policy. At a minimum, the district will pay up to \$90 towards the cost of appropriate protective eyewear for employees who are directed to wear same.

Prior written approval must be obtained by each affected employee by the business manager of the school district before the reimbursement is authorized for the purchase of safety glasses.

RESOLUTION ESTABLISHING COMBINED POLLING PLACES
FOR MULTIPLE PRECINCTS AND
DESIGNATING HOURS DURING WHICH THE POLLING
PLACES WILL REMAIN OPEN FOR VOTING
FOR SCHOOL DISTRICT ELECTIONS NOT HELD
ON THE DAY OF A STATEWIDE ELECTION

BE IT RESOLVED by the School Board of Independent School District No. 22, State of Minnesota, as follows:

1. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for school district elections are those precincts or parts of precincts located within the boundaries of the school district which have been established by the cities or towns located in whole or in part within the school district. The board hereby confirms those precincts and polling places so established by those municipalities.

2. Pursuant to Minnesota Statutes, Section 205A.11, the board may establish a combined polling place for several precincts for school district elections not held on the day of a statewide election. **Each combined polling place must be a polling place that has been designated by a county or municipality.** The following combined polling places are established to serve the precincts specified for all school district special and general elections not held on the same day as a statewide election:

Combined Polling Place: Trinity Lutheran Church, 1401 Madison Ave, Detroit Lakes, MN 56501

"This combined polling place serves all territory in Independent School District No. 22 located in the city of Detroit Lakes, Ward 2, Precinct 1; city of Detroit Lakes, Ward 3, Precinct 1; Becker County Townships: Burlington, Lake Eunice, Lakeview, and Candor; Ottertail County Townships: Dunn".

Combined Polling Place: Community Alliance Church, 408 Elm St. W, Detroit Lakes, MN 56501

"This combined polling place serves all territory in Independent School District No. 22 located in the city of Detroit Lakes, Ward 1, Precinct 1; city of Callaway; Becker County Townships: Audubon; Callaway; Detroit; Eagleview; Erie; Hamden; Height of Land; Holmesville; Maple Grove; Riceville; Richwood; Round Lake; and Sugar Bush."

Note: See Section 2.3.2 of the Election Manual regarding changing polling places in the case of an emergency or if the polling place is no longer available.

*3. Pursuant to Minnesota Statutes, Section 205A.09, the polling places will remain open for voting for school district elections not held on the same day as a statewide election between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m.

Note: See Section 3.6 of the Election Manual regarding certain restrictions on voting hours.

4. The clerk is directed to file a certified copy of this resolution with the county auditors of each of the counties in which the school district is located, in whole or in part, within thirty (30) days after its adoption.

5. As required by Minnesota Statutes, Section 204B.16, Subdivision 1a, the clerk is hereby authorized and directed to give written notice of new polling place locations to each affected household with at least one registered voter in the school district whose school district polling place location has been changed. The notice must be a nonforwardable notice mailed at least twenty-five (25) days before the date of the first election to which it will apply. A notice that is returned as undeliverable must be forwarded immediately to the appropriate county auditor, who shall change the registrant's status to "challenged" in the statewide registration system.

(If a combined polling place is changed, the change must be adopted at least ninety (90) days prior to the first election where it will be used unless that polling place has become unavailable for use.)

Note: A resolution similar to this model resolution must be adopted by December 31 of each year, and the combined polling places specified shall be the combined polling places for the following calendar year.



School Board Meeting Agenda Memorandum

Nancy Olson, HR Director
Detroit Lakes Public Schools
nolson@detlakes.k12.mn.us

DATE: December 9, 2021
TO: Board of Education
FROM: District Bargaining Committee - Board Member: April Thomas, Mark Jenson (Supt), Jason Kuehn (Director of Financer) & Nancy Olson (HR Director)
SUBJECT: 2021-23 Administrative Assistant Contract Settlement (MSEA)

The district bargaining committee for contract negotiations is recommending the approval of the MSEA Master Agreement for the 2021-23 contract period. The MSEA members have ratified the agreement as follows:

- The financial settlement comprised of wage increases of 3% each year and increases to longevity pay. Health Insurance contributions to family coverage increased to \$1,070 per month.
- Stipends (one-time):
 - \$500 retention pay per Administrative Assistant who was employed in 2020-21 & returned for 2021-22
 - \$500 stipend for each Administrative who is fully vaccinated by December 27, 2021

Language and other material changes included the following:

- Personal leave will be allocated to all employees on July 1 rather than on their anniversary date
- Titles will be reflected as “Administrative Assistant” instead of clerical or secretary
- Classifications were re-arranged
- Sick leave was modified so as to be able to use in quarter-day increments

The total 2-year package increase is 7.80% for a total 2-year cost of \$50,686.

The district bargaining committee recommends approval of this agreement.

DATE: December 9, 2021

TO: Mark Jenson, Superintendent and Board of Education

FROM: Jason Kuehn, Director of Finance and Operations

SUBJECT: **Construction Change Orders – High School and Middle School**

Attached and summarized below are the Change Orders for the December 2021 School Board meeting, listed by project location and by contractor.

High School:

Change Order #001 - CE #096: Gymnasium Contractor: H&B Specialized Products, Inc. Additional Volleyball Covers	\$1,106.00
Change Order #008 - CE #057: SPED Entry Contractor: Haataja Contracting, Inc. Canopy Revisions to SPED Entry	\$0.00
Change Order #010 - CE #094: Kitchen Area Roofing Contractor: Haataja Contracting, Inc. Additional Roofing over Kitchen Area	\$4,657.50
Change Order #009 - CE#093: Kitchen Area Roofing Contractor: Haataja Contracting, Inc. Additional Roofing in Transition Area near Kitchen	\$2,211.53
Change Order #011 - CE #095: Area A Contractor: Northwest Cabinets Added surfaces near windows	\$2,760.87
Change Order #010 - CE #092: Concessions Area Contractor: Northwest Cabinets Modify Drawers	\$390.74
Total High School Change Orders	\$11,126.64

Middle School

Change Order #007 - CE #046: Auditorium Ceiling Repair Contractor: Premium Painting & Drywall Repair and paint ceilings in Auditorium	\$8,341.11
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Change Order #008 - Ce #048: Commons Area
Contractor: Premium Painting & Drywall
Wall Repair and Painting in Commons Area \$14,670.76

Total Middle School Change Orders \$23,011.87

TOTAL CHANGE ORDERS \$34,138.51

Recommend approval of the above listed Change Orders.



CCO #001

Zerr Berg Architects/Gehrtz Construction Services
510 4th Ave. N
Fargo, North Dakota 58102
Phone: (701) 280-0187
Fax: (701) 280-9021

Project: 18-065 - Detroit Lakes High School Additions & Renovations
1301 Roosevelt Avenue,
Detroit Lakes, Minnesota 56501

Subcontract Change Order #001: CE #096 - Provide additional VB covers in wood floor.

Table with contract details: CONTRACT COMPANY (H & B Specialized Products, Inc.), CONTRACT FOR (SC-18-065-026:11B Athletic Equipment), DATE CREATED (10/16/2021), CREATED BY (Dan Kleist), CONTRACT STATUS (Approved), CHANGE REASON (Construction Change), ACCOUNTING METHOD (Amount Based), TOTAL AMOUNT (\$1,106.00)

DESCRIPTION:
CE #096 - Provide additional VB covers in wood floor.
Provide additional volleyball covers for clean out locations at wood gym floor.

ATTACHMENTS:
Detroit Lakes MN High School VB Clean Out Cover Plates.pdf

CHANGE ORDER LINE ITEMS:

Table showing financial summary: The original (Contract Sum) \$ 90,927.00, Net change by previously authorized Change Orders \$ 0.00, The contract sum prior to this Change Order was \$ 90,927.00, The contract sum will be increased by this Change Order in the amount of \$ 1,106.00, The new contract sum including this Change Order will be \$ 92,033.00

H & B Specialized Products, Inc.
Eden Prairie, Minnesota

Gehrtz Construction Services
Fargo, North Dakota

DocuSigned by: Gary Schultz
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DocuSigned by: Dan Kleist
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Detroit Lakes Public Schools
Detroit Lakes, Minnesota

Zerr Berg Architects
Fargo, North Dakota

DocuSigned by: Jason Kuehn
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DocuSigned by: Zerr Berg Architects
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CHANGE ORDER PROPOSAL

Date : 10/11/21

To: **Gehrtz Construction Services**
James Lansing V
Dan Kleist

Job Name : Detroit Lakes High School
Additions
Job Location : Detroit Lakes, MN
Architect: Zerr Berg

We are pleased to submit the following quotation for your consideration:

BID PACKAGE 11B - ATHLETIC EQUIPMENT (116623 - GYM EQUIPMENT)

We Propose to Furnish FOB Jobsite, Material only (4) each PSS #6432 8" Brass VB Cover Plates for clean outs.

ADD **FOR THE SUM OF** **\$1,106.00**
(See Notes Below)

Notes Written CO required to proceed
Pricing includes freight, sales tax.

Respectfully Submitted-
Gary Schultz
Project Manager
612-559-6894

This offer expires thirty days from above date.

The prices quoted are subject to change as set forth on the reverse side hereof. Seller reserves the right to revoke this offer at any time before acceptance.

This offer is not a firm offer. Unless sooner revoked, this offer shall expire on the expiration date set forth above.

Acceptance of this offer is expressly limited to and subject to the terms and conditions set forth on both sides hereof, including those limiting warranties and liability and providing for price changes.

TERMS: Net 30 days from date of invoice.

All quotations are subject to the conditions printed on the back of this proposal and when accepted subject to credit approval.

Accepted by _____
(COMPANY NAME)

Respectfully submitted,
By *Jami Anderson*

H&B Specialized Products

Signed _____ Title _____

Date _____

H&B Specialized Products, Inc. 6560 Edenvale Blvd. Eden Prairie, MN 55346 952.374.6110

**CCO #008**

Zerr Berg Architects/Gehrtz Construction Services
510 4th Ave. N
Fargo, North Dakota 58102
Phone: (701) 280-0187
Fax: (701) 280-9021

Project: 18-065 - Detroit Lakes High School Additions & Renovations
1301 Roosevelt Avenue,
Detroit Lakes, Minnesota 56501

Subcontract Change Order #008: CE #057 - SPED Canopy

CONTRACT COMPANY:	Haataja Contracting, Inc. PO Box 315 Menahga, Minnesota 56464	CONTRACT FOR:	SC-18-065-011:7A Moisture Protection / Prefinished Metal Wall Panels
DATE CREATED:	1/08/2021	CREATED BY:	Dan Kleist (Gehrtz Construction Services)
CONTRACT STATUS:	Approved	CHANGE REASON:	Construction Change
ACCOUNTING METHOD:	Amount Based	TOTAL AMOUNT:	\$0.00

DESCRIPTION:

CE #057 - SPED Canopy
Canopy revisions to SPED entry.

ATTACHMENTS:

Haataja-GVroofing-Pr28 1-5-2021.pdf PR-28_DLHS_SPED Canopy STRUCT.pdf PR-28_DLHS_SPED Canopy ARCH.pdf

CHANGE ORDER LINE ITEMS:

The original (Contract Sum)	\$ 1,969,200.00
Net change by previously authorized Change Orders	(\$1,491.76)
The contract sum prior to this Change Order was	\$ 1,967,708.24
The contract sum will not be changed by this Change Order in the amount of	\$ 0.00
The new contract sum including this Change Order will be	\$ 1,967,708.24
The contract time will not be changed by this Change Order by	

Haataja Contracting, Inc.
Menahga, Minnesota

Gehrtz Construction Services
Fargo, North Dakota

DocuSigned by:

Eric Haataja

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DocuSigned by:

Dan Kleist

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Detroit Lakes Public Schools
Detroit Lakes, Minnesota

Zerr Berg Architects
Fargo, North Dakota

DocuSigned by:

Jason Kuehn

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DocuSigned by:

Zerr Berg

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**CCO #010**

Zerr Berg Architects/Gehrtz Construction Services
 510 4th Ave. N
 Fargo, North Dakota 58102
 Phone: (701) 280-0187
 Fax: (701) 280-9021

Project: 18-065 - Detroit Lakes High School Additions & Renovations
 1301 Roosevelt Avenue,
 Detroit Lakes, Minnesota 56501

Subcontract Change Order #010: CE #094 - Additional roofing over kitchen for new curbs

CONTRACT COMPANY: Haataja Contracting, Inc. PO Box 315 Menahga, Minnesota 56464	CONTRACT FOR: SC-18-065-011:7A Moisture Protection / Prefinished Metal Wall Panels
DATE CREATED: 10/14/2021	CREATED BY: Dan Kleist (Gehrtz Construction Services)
CONTRACT STATUS: Approved	CHANGE REASON: Owner Requested
ACCOUNTING METHOD: Amount Based	TOTAL AMOUNT: \$4,657.50

DESCRIPTION:

CE #094 - Additional roofing over kitchen for new curbs

Additional roofing systems to complete curbs and add a drain over the kitchen.

Modify roofing at area D for brick installation.

ATTACHMENTS:[Detroit Lakes High School Extra work 2.pdf](#)**CHANGE ORDER LINE ITEMS:**

The original (Contract Sum)	\$ 1,969,200.00
Net change by previously authorized Change Orders	\$ 719.77
The contract sum prior to this Change Order was	\$ 1,969,919.77
The contract sum will be increased by this Change Order in the amount of	\$ 4,657.50
The new contract sum including this Change Order will be	\$ 1,974,577.27
The contract time will not be changed by this Change Order by	

Haataja Contracting, Inc.
 Menahga, Minnesota

Gehrtz Construction Services
 Fargo, North Dakota

DocuSigned by:

Eric Haataja

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DocuSigned by:

Dan Kleist

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Detroit Lakes Public Schools
 Detroit Lakes, Minnesota

Zerr Berg Architects
 Fargo, North Dakota

DocuSigned by:

Jason Kuehn

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DocuSigned by:

Zerr Berg

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PO Box 315
Menahga, MN 56464

Invoice

Date	Invoice #
10/13/2021	149

Bill To
Detroit Lakes High School Extra work

Description	Qty	Rate	Amount
Area D -small east canopy, remove bottom plywood and top foam, rubber for masonry guy	4	75.00	300.00
Add roof drain above kitchen	3	75.00	225.00
Kitchen curbs D.L. High 5/24 extra roof curbs and sleepers	27	75.00	2,025.00
7/31 Install sleeper curbs above kitchen	12	75.00	900.00
Finishing kitchen curbs and flashing in pipes	8	75.00	600.00
Profit & Overhead	4,050	0.15	607.50
Total			\$4,657.50



CCO #009

Zerr Berg Architects/Gehrtz Construction Services
510 4th Ave. N
Fargo, North Dakota 58102
Phone: (701) 280-0187
Fax: (701) 280-9021

Project: 18-065 - Detroit Lakes High School Additions & Renovations
1301 Roosevelt Avenue,
Detroit Lakes, Minnesota 56501

Subcontract Change Order #009: CE #093 - Additional Roofing at Kitchen transition

Table with contract details: CONTRACT COMPANY (Haataja Contracting, Inc.), CONTRACT FOR (SC-18-065-011:7A Moisture Protection / Prefinished Metal Wall Panels), DATE CREATED (10/14/2021), CREATED BY (Dan Kleist), CONTRACT STATUS (Approved), CHANGE REASON (Construction Change), ACCOUNTING METHOD (Amount Based), TOTAL AMOUNT (\$2,211.53)

DESCRIPTION:
CE #093 - Additional Roofing at Kitchen transition
Additional roofing at wall transition above kitchen area.

ATTACHMENTS:
Detroit Lakes High School Extra work 3.pdf

CHANGE ORDER LINE ITEMS:

Table showing contract sum changes: The original (Contract Sum) \$ 1,969,200.00, Net change by previously authorized Change Orders (\$1,491.76), The contract sum prior to this Change Order was \$ 1,967,708.24, The contract sum will be increased by this Change Order in the amount of \$ 2,211.53, The new contract sum including this Change Order will be \$ 1,969,919.77

Haataja Contracting, Inc.
Menahga, Minnesota

Gehrtz Construction Services
Fargo, North Dakota

DocuSigned by:
Eric Haataja
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DocuSigned by:
Dan Kleist
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Detroit Lakes Public Schools
Detroit Lakes, Minnesota

Zerr Berg Architects
Fargo, North Dakota

DocuSigned by:
Jason Kuehn
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DocuSigned by:
Zerr Berg Architects
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Invoice



PO Box 315
Menahga, MN 56464

Date	Invoice #
10/13/2021	150

Bill To
Detroit Lakes High School Extra work

Description	Qty	Rate	Amount
Extra gym roofing foam, east end of gym by kitchen -someone cut off 4 extra feet of existing roof	12	75.00	900.00
Extra insulation for existing ballast roof on east side of new gym roof - by kitchen		1,023.07	1,023.07
Profit & Overhead	1,923.07	0.15	288.46
Total			\$2,211.53

**CCO #011**

Zerr Berg Architects/Gehrtz Construction Services
 510 4th Ave. N
 Fargo, North Dakota 58102
 Phone: (701) 280-0187
 Fax: (701) 280-9021

Project: 18-065 - Detroit Lakes High School Additions & Renovations
 1301 Roosevelt Avenue,
 Detroit Lakes, Minnesota 56501

Subcontract Change Order #011: CE #095 - additional solid surface sills area A

CONTRACT COMPANY:	Northwest Cabinets, Inc. 9457 Wildasin Dr NW Bemidji , Minnesota 56601	CONTRACT FOR:	SC-18-065-008:6B Millwork - Materials
DATE CREATED:	10/16/2021	CREATED BY:	Dan Kleist (Gehrtz Construction Services)
CONTRACT STATUS:	Approved	CHANGE REASON:	Construction Change
ACCOUNTING METHOD:	Amount Based	TOTAL AMOUNT:	\$2,760.87
DESCRIPTION:			
CE #095 - additional solid surface sills area A Additional solid surface sill needed at Area A at aluminum windows.			
ATTACHMENTS:			
added sills area A.pdf			

CHANGE ORDER LINE ITEMS:

The original (Contract Sum)	\$ 540,555.00
Net change by previously authorized Change Orders	\$ 119,973.02
The contract sum prior to this Change Order was	\$ 660,528.02
The contract sum will be increased by this Change Order in the amount of	\$ 2,760.87
The new contract sum including this Change Order will be	\$ 663,288.89
The contract time will not be changed by this Change Order by	

Northwest Cabinets, Inc.
Bemidji , Minnesota

Gehrtz Construction Services
Fargo, North Dakota

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Detroit Lakes Public Schools
Detroit Lakes, Minnesota

Zerr Berg Architects
Fargo, North Dakota

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NORTHWEST CABINETS, INC.

Work# 2342

Job Name: Detroit Lakes High School
Proposal for area A sills

Date: 9/30/2021

\$2,760.87

Description	MaterialQ uantity	Material Unit	Material rate	Material Total	Labor Hours	Labor Rate	Labor Total	Grand Total
add sills for area a per james c25 window, s39 qty 3	1.00	ea	2367.00	2367.00				2,367.00
Subtotal				2,367.00				2,367.00
Overhead								189.36
Profit								204.51
Insurance								
Bond								
State Tax								
County Tax								
City Tax								
Total								2,760.87

**CCO #010**

Zerr Berg Architects/Gehrtz Construction Services
 510 4th Ave. N
 Fargo, North Dakota 58102
 Phone: (701) 280-0187
 Fax: (701) 280-9021

Project: 18-065 - Detroit Lakes High School Additions & Renovations
 1301 Roosevelt Avenue,
 Detroit Lakes, Minnesota 56501

Subcontract Change Order #010: CE #092 - modify drawers in Concessions Area

CONTRACT COMPANY:	Northwest Cabinets, Inc. 9457 Wildasin Dr NW Bemidji, Minnesota 56601	CONTRACT FOR:	SC-18-065-008:6B Millwork - Materials
DATE CREATED:	10/01/2021	CREATED BY:	Dan Kleist (Gehrtz Construction Services)
CONTRACT STATUS:	Approved	CHANGE REASON:	Construction Change
ACCOUNTING METHOD:	Amount Based	TOTAL AMOUNT:	\$390.74
DESCRIPTION:			
CE #092 - modify drawers in Concessions Area Modify drawers to accommodate electrical			
ATTACHMENTS:			
Revised drawers.pdf			

CHANGE ORDER LINE ITEMS:

The original (Contract Sum)	\$ 540,555.00
Net change by previously authorized Change Orders	\$ 119,582.28
The contract sum prior to this Change Order was	\$ 660,137.28
The contract sum will be increased by this Change Order in the amount of	\$ 390.74
The new contract sum including this Change Order will be	\$ 660,528.02
The contract time will not be changed by this Change Order by	

Northwest Cabinets, Inc.
Bemidji, Minnesota

Gehrtz Construction Services
Fargo, North Dakota

DocuSigned by:

Angela Tortkelson

D9E91516A92E4C3...

DocuSigned by:

Dan Kleist

8E9E8070A5C74CC...

Detroit Lakes Public Schools
Detroit Lakes, Minnesota

Zerr Berg Architects
Fargo, North Dakota

DocuSigned by:

Jason Kuelin

40FA95C41FDA402...

DocuSigned by:

B. Berg

32113E35B3E3494...

NORTHWEST CABINETS, INC.

Work# 2319

Date: 9/15/2021

Job Name: Detroit Lakes High School
 Proposal for added draws by james 9/15/21

\$390.74

Description	MaterialQ uantity	Material Unit	Material rate	Material Total	Labor Hours	Labor Rate	Labor Total	Grand Total
draws	2.00	ea	110.00	220.00				220.00
shipping and packaging to job iste	1.00	ea	115.00	115.00				115.00
Subtotal				335.00				335.00
Overhead								26.80
Profit								28.94
Insurance								
Bond								
State Tax								
County Tax								
City Tax								
Total								390.74



CCO #007

Zerr Berg Architects/Gehrtz Construction Services
510 4th Ave. N
Fargo, North Dakota 58102
Phone: (701) 280-0187
Fax: (701) 280-9021

Project: 18-066A - Detroit Lakes Middle School
500 11th Avenue SE
Detroit Lakes, Minnesota 56501

Subcontract Change Order #007: CE #047 - Auditorium Ceiling repair/paint

Table with contract details: CONTRACT COMPANY (Premium Painting & Drywall Inc.), CONTRACT FOR (SC-18-066A-010:9I Painting), DATE CREATED (10/28/2021), CREATED BY (Dan Kleist), CONTRACT STATUS (Approved), CHANGE REASON (Owner Requested), ACCOUNTING METHOD (Amount Based), TOTAL AMOUNT (\$8,341.11), DESCRIPTION (CE #047 - Auditorium Ceiling repair/paint), ATTACHMENTS (ceiling repair.pdf)

CHANGE ORDER LINE ITEMS:

Table with 2 columns: Description and Amount. Rows include: The original (Contract Sum) \$ 51,750.00, Net change by previously authorized Change Orders \$ 27,156.89, The contract sum prior to this Change Order was \$ 78,906.89, The contract sum will be increased by this Change Order in the amount of \$ 8,341.11, The new contract sum including this Change Order will be \$ 87,248.00, The contract time will not be changed by this Change Order by

Premium Painting & Drywall Inc.
Fargo, North Dakota

Gehrtz Construction Services
Fargo, North Dakota

DocuSigned by: Forrest Trentel
1048E2E2B5AC4480...

DocuSigned by: Dan Kleist
0E9E9979A557460...

Detroit Lakes Public Schools
Detroit Lakes, Minnesota

Zerr Berg Architects
Fargo, North Dakota

DocuSigned by: Jason Kuehn
46FA93C41F0A482...

DocuSigned by: [Signature]
37113E3583E3404...

Premium Painting LLC

4840 Amber Valley Parkway
 Fargo, ND 58104

Invoice

Date	Invoice #
6/21/2021	1712

Bill To
Gehrtz Construction Services, Inc. 510 4th Ave. N. Fargo, ND 58102

Ship To
POSTED

P.O. No.	Terms	Due Date	Project
	Net 30	7/21/2021	DL Middle School Auditorium

Date	Item	Description	Amount
6/15/2021	Priming/Painting	47.5 hours @ \$65/hour - Auditorium ceiling	3,087.50
6/15/2021	550 Job Materials	Materials	314.36
6/15/2021	555 Tools & Supplies	Shop Supplies	210.00
Total			\$3,611.86

Phone #
701-356-7867

E-mail
falon@fmtaxman.com

Rec. 10.25.21

Premium Painting LLC
 4840 Amber Valley Parkway
 Fargo, ND 58104

Invoice

Date	Invoice #
7/20/2021	1719

Bill To
Gehrtz Construction Services, Inc. 510 4th Ave. N. Fargo, ND 58102

Ship To


P.O. No.	Terms	Due Date	Project
	Net 30	8/19/2021	DL Middle School Auditorium

Date	Item	Description	Amount
7/13/2021	Priming/Painting	Auditorium Ceiling - General paint work in Auditorium Ceiling: 56.25 hours @ \$65/hour	4,501.25
7/15/2021	550 Job Materials	- Ceiling blister repair: 13 hours @ \$65/hour Materials - Auditorium Ceiling	228.00
<i>Rec. 10.26.21</i>			Total \$4,729.25

Phone #
701-356-7867

E-mail
falton@fmtaxman.com



CCO #008

Zerr Berg Architects/Gehrtz Construction Services
510 4th Ave. N
Fargo, North Dakota 58102
Phone: (701) 280-0187
Fax: (701) 280-9021

Project: 18-066A - Detroit Lakes Middle School
500 11th Avenue SE
Detroit Lakes, Minnesota 56501

Subcontract Change Order #008: CE #048 - Additional wall repair and painting in commons

Table with contract details: CONTRACT COMPANY (Premium Painting & Drywall Inc.), CONTRACT FOR (SC-18-066A-010:9I Painting), DATE CREATED (10/28/2021), CREATED BY (Dan Kleist), CONTRACT STATUS (Approved), CHANGE REASON (Construction Change), ACCOUNTING METHOD (Amount Based), TOTAL AMOUNT (\$14,670.76)

DESCRIPTION: CE #048 - Additional wall repair and painting in commons
Provide additional wall repair and painting in the commons area.

ATTACHMENTS: add commons paint.pdf

CHANGE ORDER LINE ITEMS:

Table showing contract sum changes: The original (Contract Sum) \$ 51,750.00, Net change by previously authorized Change Orders \$ 35,498.00, The contract sum prior to this Change Order was \$ 87,248.00, The contract sum will be increased by this Change Order in the amount of \$ 14,670.76, The new contract sum including this Change Order will be \$ 101,918.76

Premium Painting & Drywall Inc.
Fargo, North Dakota

Gehrtz Construction Services
Fargo, North Dakota

DocuSigned by: Forrest Trentel
1846E2E8BAC4460...

DocuSigned by: Dan Kleist
8E9E8879A56746C...

Detroit Lakes Public Schools
Detroit Lakes, Minnesota

Zerr Berg Architects
Fargo, North Dakota

DocuSigned by: Jason Kuehn
46FA95C41FBA482...

DocuSigned by: Zerr Berg Architects
32413E3593E3494...

Premium Painting LLC

4840 Amber Valley Parkway
 Fargo, ND 58104

Invoice



Date	Invoice #
8/23/2021	1755

Bill To
Gehertz Construction Services, Inc. 510 4th Ave. N. Fargo, ND 58102

Ship To

P.O. No.	Terms	Due Date	Project
	Net 30	9/22/2021	DL Middle School

Date	Item	Description	Amount
8/18/2021	Prep	07/20/21 - 08/18/21: Paint burnished block walls	
8/18/2021	Priming/Painting	10 hours @ \$65/hr	650.00
8/18/2021	550 Job Materials	32 hours @ \$65/hr	2,080.00
		Materials	222.88
8/18/2021	Prep	07/20/21 - 08/18/21: Patch & paint pre-cast concrete walls	
8/18/2021	Priming/Painting	20 hours @ \$65/hr	1,300.00
8/18/2021	550 Job Materials	61 hours @ \$65/hr	3,965.00
		Materials	222.88

Rec. 10.26.21	Total	\$8,440.76
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Phone #
701-356-7867

E-mail
falton@fmtaxman.com

Premium Painting LLC

4840 Amber Valley Parkway
 Fargo, ND 58104

Invoice

Date	Invoice #
9/21/2021	1769

Bill To
Gehrtz Construction Services, Inc. 510 4th Ave. N. Fargo, ND 58102

Ship To

P.O. No.	Terms	Due Date	Project
	Net 30	10/21/2021	DL Middle School

Date	Item	Description	Amount
9/21/2021	Priming/Painting	Patch, paint Pre-cast concrete and burnished block walls (Extras)	3,500.00

POSTED

Rec. 10.19.21	Total	\$3,500.00
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Phone #
701-356-7867

E-mail
falon@fntaxman.com

Premium Painting LLC

4840 Amber Valley Parkway
 Fargo, ND 58104

Invoice

Date	Invoice #
9/21/2021	1768

Bill To
Gehrtz Construction Services, Inc. 510 4th Ave. N. Fargo, ND 58102

Ship To

P.O. No.	Terms	Due Date	Project
	Net 30	10/21/2021	DL Middle School

Date	Item	Description	Amount
9/21/2021	Priming/Painting	08/26/21 - 09/02/21: Patch, paint Pre-cast concrete and burnished block walls 42 hours @ \$65/hr	2,730.00
<div style="text-align: center; border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;"> POSTED </div>			
<i>Rec. 10.19.21</i>			Total \$2,730.00

Phone #
701-356-7867

E-mail
falon@fmtaxman.com

DATE: December 16, 2021

TO: Mark Jenson, Superintendent and Board of Education

FROM: Jason Kuehn, Director of Finance and Operations

SUBJECT: **Certification of 2021 Payable 2022 Tax Levy Payable in 2022 for the 2022-23 School Year**

The Finance Committee recommends approval of the proposed tax levy for 2022-23 school year payable 2022 of \$8,747,239.67 representing a decrease of \$268,595.98 or 2.98%. The decrease reflects adjustments made to the levy due to declined enrollment during the 2020-21 school year.

Before the final levy is approved, the Department of Revenue requires all units of government to hold a Truth in Taxation Hearing. The District's Truth in Taxation Hearing will take place during the regularly scheduled board meeting on December 20th, 2021 at 6:00 PM. The district must also allow for public comment at this meeting. The final levy certification will also be adopted at this meeting.

Administration recommends the Board approve the levy.

DETROIT LAKES PUBLIC SCHOOLS
PROPERTY TAX LEVY 2021 PAYABLE 2022
 Updated 12/10/21

Fund / Levy Category	Actual Levy Payable 2021 Fiscal Year 2022	Proposed Levy Payable 2022 Fiscal Year 2023	Difference	%
				Change
General Fund				
Referendum Market Value				
Board Approved Referendum Prior Year Adjustment	-	(1,358)	(1,358)	#DIV/0!
Location Equity Revenue	7,640	(17,710)	(25,351)	-331.80%
Local Option Revenue	2,050,926	2,037,225	(13,701)	-0.67%
Local Option Revenue Prior Year Adjustment	(6,195)	(61,841)	(55,646)	898.24%
Equity	545,630	529,469	(16,161)	-2.96%
Equity Prior Year Adjustment	(776)	(6,975)	(6,199)	799.06%
Transition	28,946	28,086	(859)	-2.97%
Transition Prior Year Adjustment	(35)	(370)	(335)	949.87%
Miscellaneous Adjustment - Taconite	-	(192)	(192)	#DIV/0!
Total General Fund Referendum Mkt Value	\$ 2,626,135.71	\$ 2,506,333.95	(119,802)	-4.56%
Net Tax Capacity - Other				
Operating Capital	\$ 305,981	\$ 337,058	31,077	10.16%
Operating Capital Prior Year Adjustment	935	8,120	7,185	768.70%
Q-Comp	296,055	264,078	(31,978)	-10.80%
Q-Comp Adjustment	(689)	(39,207)	(38,518)	5591.99%
Achievement & Integration	95,809	103,988	8,179	8.54%
A & I Prior Year Adjustment	7,071	(3,966)	(11,037)	-156.09%
Safe School Levy	117,612	114,120	(3,492)	-2.97%
Safe School Prior Year Adjustment	(3,702)	(1,085)	2,616	-70.68%
Re-employment	30,000	16,000	(14,000)	-46.67%
Re-employment Prior Year Adjustment	16,260	9,203	(7,057)	-43.40%
OPEB	157,992	155,468	(2,524)	-1.60%
Career Technical	170,375	146,685	(23,690)	-13.90%
Career Technical Prior Year Adjustment	1,332	(31,064)	(32,397)	-2431.35%
LTFMR	952,797	949,258	(3,539)	-0.37%
LTFMR Prior Year Adjustment	(1,138)	(176,760)	(175,622)	15433.33%
Building Lease	179,777	266,087	86,310	48.01%
Building Lease Prior Year Adjustment	(15,225)	(23,717)	(8,492)	55.78%
Misc. Prior Year Adjustment	(132)	6,132	6,264	-4741.82%
Other Net Tax Capacity	\$2,311,111.05	\$2,100,396.51	\$ (210,714.54)	-9.12%
Total General Fund Levy	\$ 4,937,246.75	\$ 4,606,730.46	\$ (330,516.29)	-6.69%
Community Service				
Basic Community Education	\$ 127,992	\$ 138,617	10,624	8.30%
ECFE	81,736	83,800	2,064	2.52%
ECFE Prior Year Adjustment	132	521	390	296.43%
Home Visits	1,792	1,901	109	6.08%
Misc. Prior Year Adjustments	24	59	35	149.09%
Abatement	(35)	299	334	-954.11%
Total Community Education	\$211,640.66	\$225,196.80	\$13,556.14	6.41%
Debt Service				
Voter Approved	\$ 3,341,133	\$ 3,385,604	\$ 44,471	1.33%
Facility Maint Bonds - From LTFM	\$ 84,867	\$ 87,553	\$ 2,686	3.16%
Abatement	440,948	\$ 442,155	\$ 1,207	0.27%
Total Debt Service	\$3,866,948.24	\$3,915,312.41	\$48,364.17	1.25%
Total Levy	\$9,015,835.65	\$8,747,239.67	\$ (268,595.98)	-2.98%
Total \$ Change	-\$268,595.98			
Total % Change	-2.98%			

Minnesota Department of Education
Levy Limitation and Certification Report
2021 Payable 2022

District Number-Type: 0022-01
District Name: Detroit Lakes Public School District
Home County: BECKER

Date Printed: 12/14/21
Limits Updated: 11/30/21
Certified Submitted: 12/14/21

	LIMIT	PROPOSED	CERTIFIED
SUBTOTALS BY LEVY CATEGORY			
GENERAL - RMV VOTER - JOBZ EXEMPT	0.00	0.00	0.00
GENERAL - RMV OTHER - JOBZ EXEMPT	2,506,333.95	2,506,333.95	2,506,333.95
GENERAL - NTC VOTER - JOBZ EXEMPT	0.00	0.00	0.00
GENERAL - NTC OTHER GENED - EXEMPT	0.00	0.00	0.00
GENERAL - NTC OTHER - JOBZ EXEMPT	2,100,396.51	2,100,396.51	2,100,396.51
COMMUNITY SERVICE - NTC OTHER - JOBZ EXEMPT	225,196.80	225,196.80	225,196.80
GENERAL DEBT - NTC VOTER - JOBZ NONEXEMPT	3,400,618.03	3,400,618.03	3,400,618.03
GENERAL DEBT - NTC OTHER - JOBZ NONEXEMPT	514,694.38	514,694.38	514,694.38
OPEB DEBT - NTC VOTER - JOBZ NONEXEMPT	0.00	0.00	0.00
OPEB DEBT - NTC OTHER - JOBZ NONEXEMPT	0.00	0.00	0.00
SUBTOTALS BY FUND			
GENERAL FUND	4,606,730.46	4,606,730.46	4,606,730.46
COMMUNITY SERVICES FUND	225,196.80	225,196.80	225,196.80
GENERAL DEBT SERVICE FUND	3,915,312.41	3,915,312.41	3,915,312.41
OPEB/PENSION DEBT SERVICE FUND	0.00	0.00	0.00
SUBTOTALS BY TAX BASE			
REFERENDUM MARKET VALUE	2,506,333.95	2,506,333.95	2,506,333.95
NET TAX CAPACITY	6,240,905.72	6,240,905.72	6,240,905.72
SUBTOTALS BY TRUTH IN TAXATION CATEGORY			
VOTER APPROVED	3,400,618.03	3,400,618.03	3,400,618.03
OTHER	5,346,621.64	5,346,621.64	5,346,621.64
TOTAL LEVY			
TOTAL LEVY	8,747,239.67	8,747,239.67	8,747,239.67

The school district must submit the completed original of this form to the home county auditor by December 28, 2021. A duplicate form must be submitted to Minnesota Department of Education, School Finance Division, 1500 Highway 36 West, Roseville, MN 55113, by January 7, 2022.

The certified levy listed above is the levy voted by the school board for taxes payable in 2022.

Signature of School Board Clerk _____

Date of Certification _____

DETROIT LAKES PUBLIC SCHOOLS

Public Hearing

**2021-22 Budget &
Proposed Property Tax Levy Payable 2022**

**December 20, 2021 6:00 PM
Detroit Lakes City Chambers**

Agenda for Budget and Levy Public Hearing

- Review 2021-22 Budget
- Review Property Tax Levy Payable 2022 for School Year 2022-2023
- Public Comment

Why have a Truth in Taxation Meeting?

- **Truth in Taxation Law, passed in 1989**
- **Two major requirements:**
 - 1. Tax Statements**

Counties must send out proposed property tax statements in November based on preliminary tax levies set by all taxing jurisdictions (counties, cities, townships, school districts, etc.)
 - 2. Public Hearing**

Most taxing jurisdictions must hold a public hearing prior to certifying the final levy and discuss:

 - Payable 2022 levy
 - Fiscal year 2022 budget
 - Public comments

**This is the school district's
annual required hearing**



Who sets the School Levy?

Components of a District Tax Levy are either:

- **Set By State Formula By Legislature**
 - General Education Formula, Operating Capital, Career & Technical, Reemployment, etc.
- **Voter Approved as Authorized by the State**
 - Operating Referendum or Building Bonds



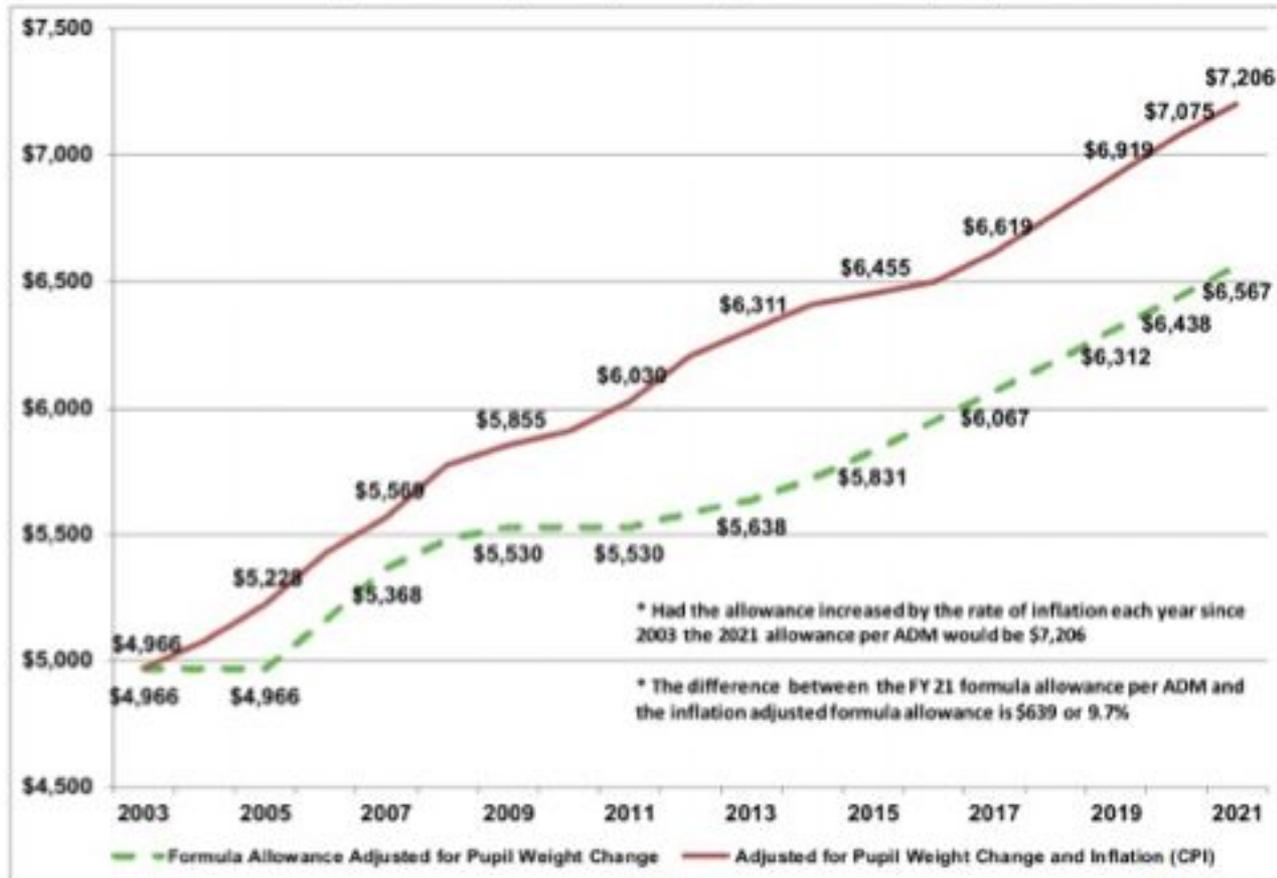
How is my property tax determined?

- County Assessor determines market value for each parcel of property.
- MN Legislature sets formulas for Tax Capacity. These formulas determine how the tax burden is split on different types of property (residential, commercial, ag, etc.).
- County Auditor calculates the tax capacity for each parcel based on the above.
- County Auditor divides the total levy by total tax capacity of the District to determine tax rate needed. Tax rate is multiplied by each property's tax capacity*.

*Certain levies are spread based on Market Value rather than tax capacity.



General Education Formula Allowance, 2003-2021 Adjusted for Pupil Weight Change and Inflation (CPI)



Source: MDE August 2019 Inflation Estimates



Association of Metropolitan School Districts



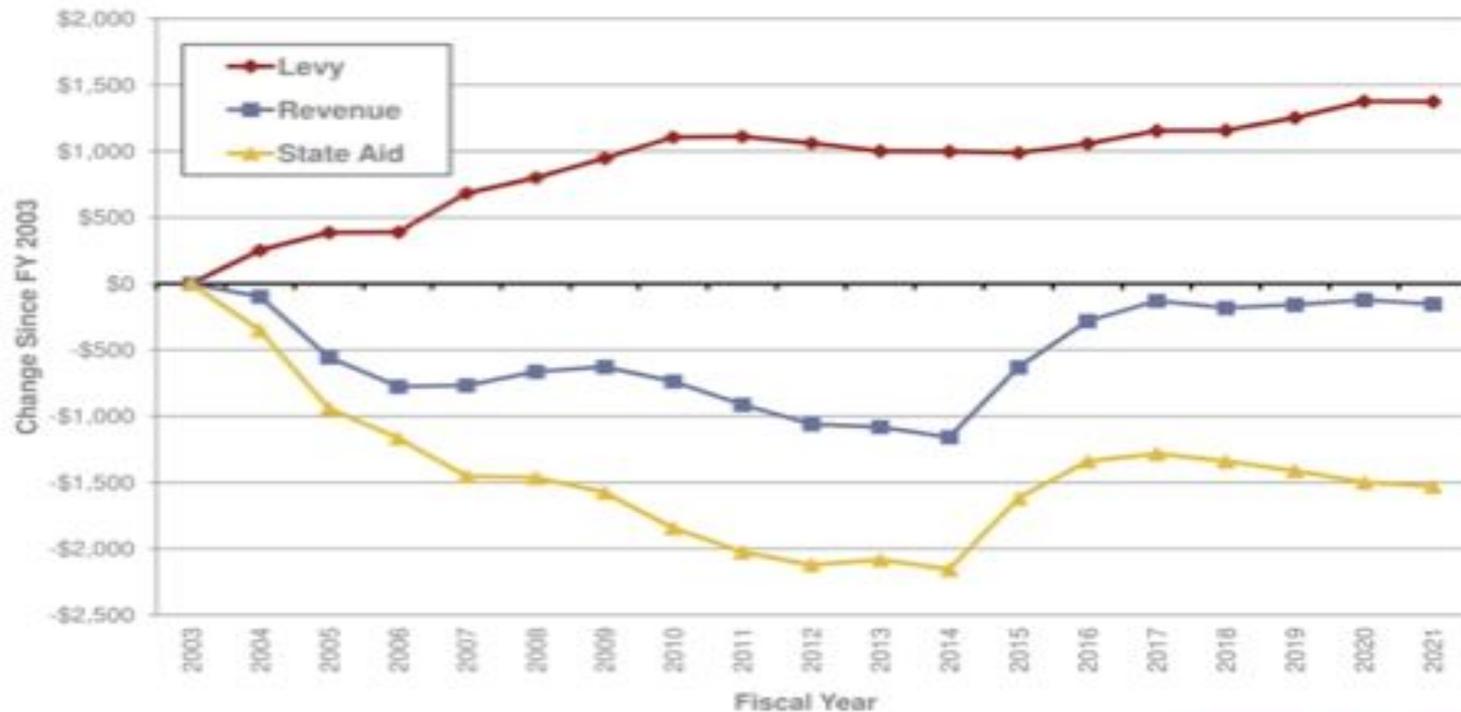
EHLERS

Funding trails inflation by **\$639 per pupil** since 2003, **\$568 million annually.**



Statewide Aid, Levies, Revenue

Constant FY 2020 Dollars Per Pupil



(Analysis by MREA, 2019, Data from MDE)

mreavoices.org

Increases in Local Operating Referendum needed to replace decline in formula buying power.

Current Year Budget

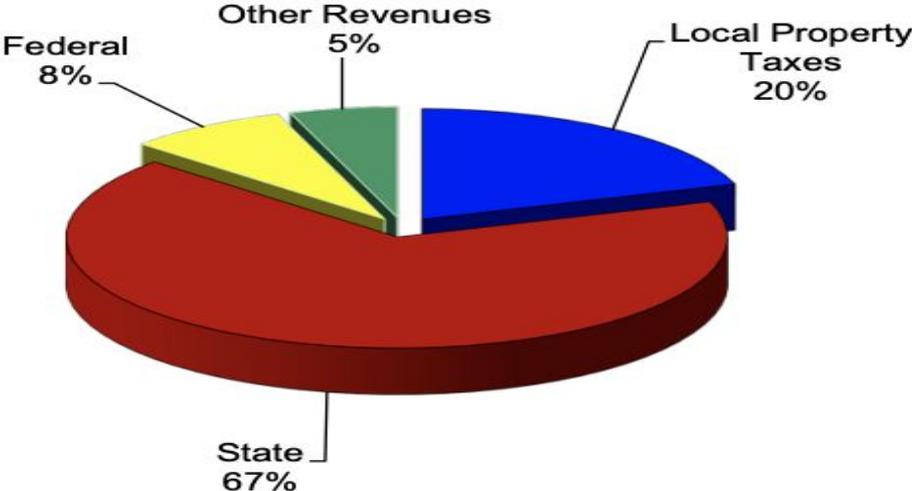
School Year 2021-22

Budget for School Year 2021-22

2021-22 Budget Summary

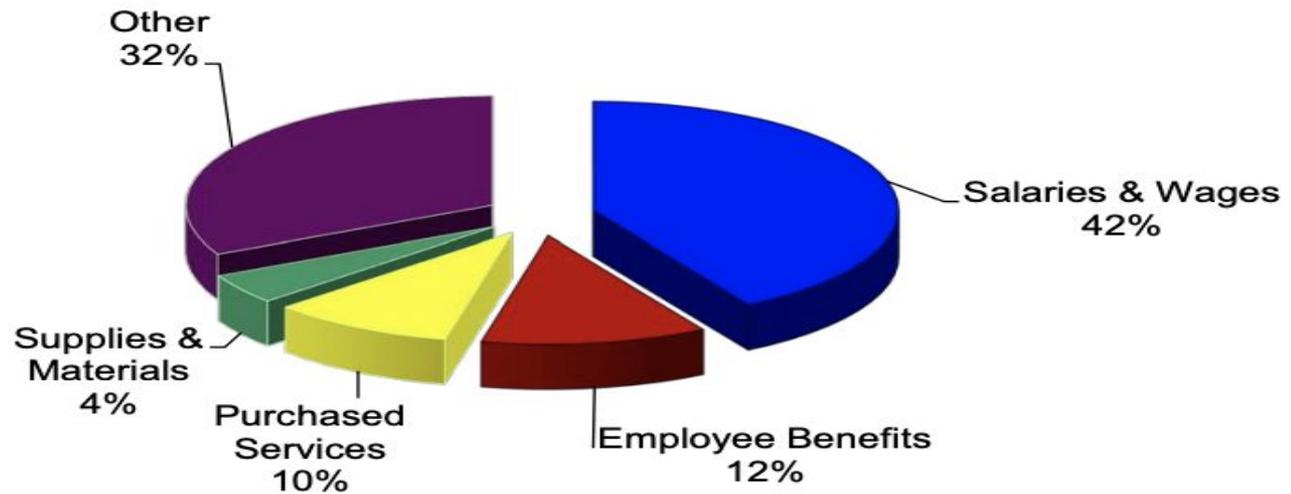
	Fund Balance 7/1/2021	Revenue	Expenditure	Fund Balance 6/30/2022	Difference
General Fund	\$ 12,214,378	\$ 34,271,064	\$ (34,849,803)	\$ 11,635,639	\$ (578,739)
Transportation Fund	\$ 837,103	2,311,051	(2,407,456)	740,698	(96,405)
Operating Capital Fund	\$ 211,298	1,960,427	(1,684,209)	487,516	276,218
Food Service Fund	\$ 816,040	1,907,493	(1,725,962)	997,571	181,531
Community Education Fund	\$ 359,923	1,316,424	(1,238,014)	438,333	78,410
Building Fund	\$ 8,723,105	225,000	(14,158,287)	(5,210,182)	(13,933,287)
Debt Service Fund	\$ 643,839	4,008,165	(3,736,181)	915,823	271,984
Custodial Accounts	\$ 89,226	70,000	(70,000)	89,226	-
Student Activities Fund	\$ 214,659	395,720	(356,095)	254,284	39,625
Total All Funds	\$ 24,109,571	\$ 46,465,344	\$ (60,226,007)	\$ 10,348,908	\$ (13,760,663)

Independent School District #22 2021-22 Revenue for all Funds by Major Source



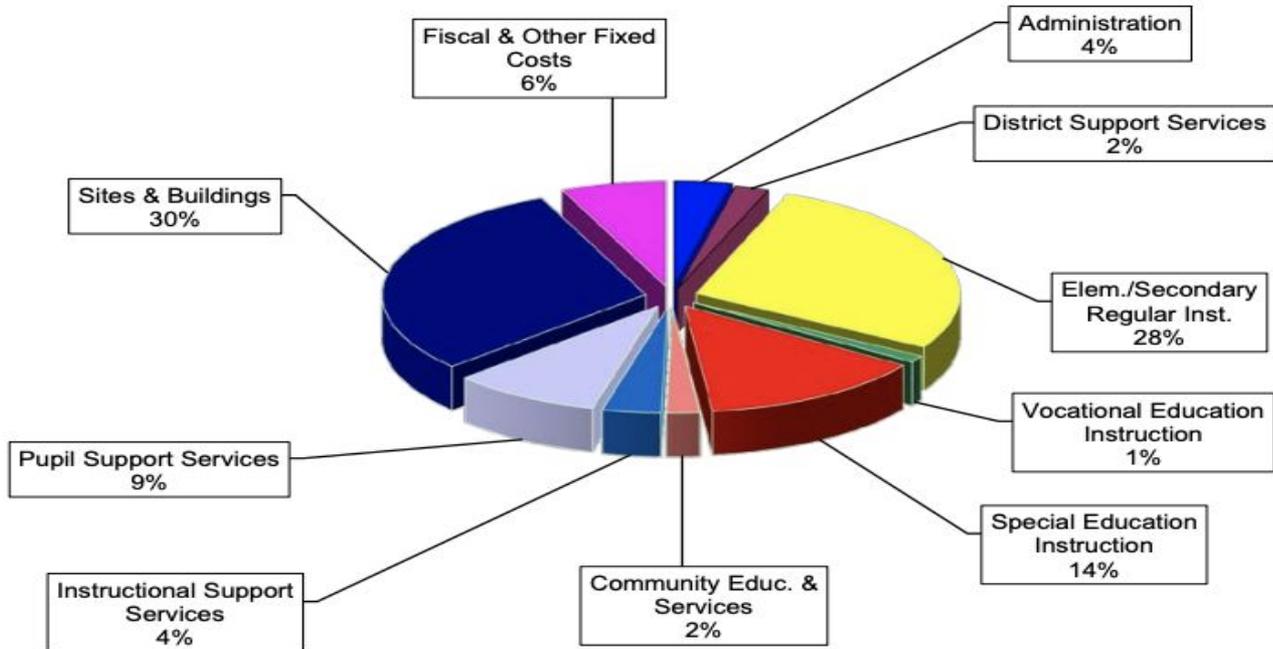
Local Property Taxes	\$ 9,171,398	20%
State	\$ 31,425,576	67%
Federal	\$ 3,659,575	8%
Other Revenues	\$ 2,208,795	<u>5%</u>
TOTAL REVENUE	\$ 46,465,344	100%

Independent School District #22
Detroit Lakes Public Schools
2021-22 Expenditure Budget by Major Object Category



Salaries & Wages	\$ 25,006,681	42%
Employee Benefits	\$ 7,181,288	12%
Purchased Services	\$ 5,828,082	10%
Supplies & Materials	\$ 2,752,471	4%
Other	\$ 19,457,485	32%
	\$ 60,226,007	100%

Independent School District #22
Detroit Lakes Public Schools
2021-22 Expenditure Budget for all Funds by Major Program Areas



Administration	\$ 2,113,920	4%
District Support Services	\$ 1,239,728	2%
Elem./Secondary Regular Inst.	\$ 16,596,290	28%
Vocational Education Instruction	\$ 927,387	1%
Special Education Instruction	\$ 8,235,157	14%
Community Educ. & Services	\$ 1,238,014	2%
Instructional Support Services	\$ 2,139,537	4%
Pupil Support Services	\$ 5,736,893	9%
Sites & Buildings	\$ 18,154,050	30%
Fiscal & Other Fixed Costs	\$ 3,845,031	6%
	\$ 60,226,007	100%

Property Taxes Payable 2022

For School Year 2022-23

Property Taxes

- What makes up your property tax bill

- County
- City/Township
- School District
- Special Taxing Districts – Watershed & EDA
- Special Assessments
- Solid Waste Fee

Your School District Tax Levy

Possible reasons for changes to your parcel:

- Change in value or classification to your property
- Change in enrollment numbers
- Change in valuation of property in district
Equalization aid depends on district property wealth per pupil
- Local decisions and requirements
- Adjustment for prior years (estimate to actual)
- Legislative changes (Local Optional Revenue)

Know Your Valuation

- Property classification and market value
- Sent Spring 2021; cannot change value
- Watch for 2022 statement in SPRING and where to appeal

VALUATION NOTICE	2022
2021 Values for Taxes Payable in	

Property tax notices are delivered on the following schedule:

Step 1	Valuation and Classification Notice	See Details Below.
	Class: Residential Homestead	
	Estimated Market Value: \$150,000	
	Homestead Exclusion: \$23,800	
	Taxable Market Value: \$126,200	

Step 2	Proposed Taxes Notice	
	2022 Proposed Tax:	<i>Coming November 2021</i>

Step 3	Property Tax Statement	
	1st Half Taxes:	
	2nd Half Taxes:	<i>Coming March 2022</i>
	Total Taxes Due in 2022:	

The time to appeal or question your CLASSIFICATION or VALUATION is NOW!

Effective Tax Rates

Property Classification Rates set in statute by Legislature and Governor and result in range of Effective Tax Rates:

Property Classification	2021 Estimate
Farm	0.54%
Seasonal Rec	0.96%
Residential Homestead	1.22%
Apartment	1.55%
Public Utility	2.89%
Commercial-Industrial	3.18%

(Source: Tim Strom, Jared Swanson House Research)



Share of Tax Liability

Property Classification	Market Value Share (2020 Assessment)	Share of Net Taxes (Payable in 2021)
Farms	17.7%	6.8%
Seasonal Rec Residential	3.8%	2.6%
Commercial and Industrial	14.6%	32.6%
Residential Homes	49.8%	43.4%
Other Residential	14.1%	14.5%

(Source: Tim Strom- House Legislative Analyst)



Find Your Ag2School Credit

Truth in Taxation Notice:

- Calculated on each parcel statement
- Sum all parcels for total
- Because paid by state, it does not show up on Levy Certification Report

PROPOSED TAXES 2021			
THIS IS NOT A BILL. DO NOT PAY.			
Step 1	VALUES AND CLASSIFICATION		
	<u>Taxes Payable Year</u>	<u>2020</u>	<u>2021</u>
	Estimated Market Value	\$125,000	\$150,000
	Homestead Exclusion	\$	\$23,800
	Taxable Market Value	\$125,000	\$126,200
Class	Res NHmstd	Res Hmstd	
Step 2	PROPOSED TAX		
	Property Taxes before credits	\$1,479.52	
	School building bond credit	\$ 12.00	
	Agricultural market value credit		
	Other credits		
Property Taxes after credits	\$1,467.52		
Step 3	PROPERTY TAX STATEMENT		
	Coming in 2021		
The time to provide feedback on PROPOSED LEVIES is NOW			
It is too late to appeal your value without going to Tax Court.			



Proposed Levy – General Fund Referendum Market Value

Fund / Levy Category	Actual Levy Payable 2021 Fiscal Year 2022	Proposed Levy Payable 2022 Fiscal Year 2023	Difference
General Fund			
Referendum Market Value			
Board Approved Referendum Prior Year Adjustment	-	(1,358)	(1,358)
Location Equity Revenue	7,640	(17,710)	(25,351)
Local Option Revenue	2,050,926	2,037,225	(13,701)
Local Option Revenue Prior Year Adjustment	(6,195)	(61,841)	(55,646)
Equity	545,630	529,469	(16,161)
Equity Prior Year Adjustment	(776)	(6,975)	(6,199)
Transition	28,946	28,086	(859)
Transition Prior Year Adjustment	(35)	(370)	(335)
Miscellaneous Adjustment - Taconite	-	(192)	(192)
Total General Fund Referendum Mkt Value	\$ 2,626,135.71	\$ 2,506,333.95	(119,802)
	-		-4.56%

Proposed Levy – General Fund Net Tax Capacity

Fund / Levy Category	Actual Levy Payable 2021 Fiscal Year 2022	Proposed Levy Payable 2022 Fiscal Year 2023	Difference
Net Tax Capacity - Other			-
Operating Capital	\$ 305,981	\$ 337,058	31,077
Operating Capital Prior Year Adjustment	935	8,120	7,185
Q-Comp	296,055	264,078	(31,978)
Q-Comp Adjustment	(689)	(39,207)	(38,518)
Achievement & Integration	95,809	103,988	8,179
A & I Prior Year Adjustment	7,071	(3,966)	(11,037)
Safe School Levy	117,612	114,120	(3,492)
Safe School Prior Year Adjustment	(3,702)	(1,085)	2,616
Re-employment	30,000	16,000	(14,000)
Re-employment Prior Year Adjustment	16,260	9,203	(7,057)
OPEB	157,992	155,468	(2,524)
Career Technical	170,375	146,685	(23,690)
Career Technical Prior Year Adjustment	1,332	(31,064)	(32,397)
LTFMR	952,797	949,258	(3,539)
LTFMR Prior Year Adjustment	(1,138)	(176,760)	(175,622)
Building Lease	179,777	266,087	86,310
Building Lease Prior Year Adjustment	(15,225)	(23,717)	(8,492)
Misc. Prior Year Adjustment	(132)	6,132	6,264
Other Net Tax Capacity	\$2,311,111.05	\$2,100,396.51	\$(210,714.54)
			-9.12%

Proposed Levy – General Fund Total

Fund / Levy Category	Actual Levy Payable 2021 Fiscal Year 2022	Proposed Levy Payable 2022 Fiscal Year 2023	Difference
Total General Fund Levy	\$ 4,937,246.75	\$ 4,606,730.46	\$(330,516.29) -6.69%

Proposed Levy – Community Service

Fund / Levy Category	Actual Levy Payable 2021 Fiscal Year 2022	Proposed Levy Payable 2022 Fiscal Year 2023	Difference
Community Service			-
Basic Community Education	\$ 127,992	\$ 138,617	10,624
ECFE	81,736	83,800	2,064
ECFE Prior Year Adjustment	132	521	390
Home Visits	1,792	1,901	109
Misc. Prior Year Adjustments	24	59	35
Abatement	(35)	299	334
Total Community Education	\$211,640.66	\$225,196.80	\$13,556.14
			6.41%

Proposed Levy – Debt Service

Fund / Levy Category	Actual Levy	Proposed Levy	Difference
	Payable 2021 Fiscal Year 2022	Payable 2022 Fiscal Year 2023	
Debt Service			
Voter Approved	\$ 3,341,133	\$ 3,385,604	\$ 44,471
Facility Maint Bonds - From LTFM	\$ 84,867	\$ 87,553	\$ 2,686
Abatement	440,948	\$ 442,155	\$ 1,207
Total Debt Service	\$3,866,948.24	\$3,915,312.41	\$48,364.17
			1.25%

Proposed Levy – District Wide

	Actual Fiscal 21-22 Pay 2021	Proposed Fiscal 22-23 Pay 2022
General Fund	\$4,937,247	\$4,606,730
Community Service	\$211,641	\$235,197
Debt Service	\$3,866,948	\$3,915,912
Total Levy	\$9,015,836	\$8,747,240
Difference	-\$268,596	
Percentage Change	-2.98%	

More Information

State of Minnesota for Property Tax Relief

1-800-652-9094

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Budget and Levy Hearing Property Taxes Payable 2022

Public Comment & Questions

Thank you for attending this hearing

Close Hearing