



DETROIT LAKES PUBLIC SCHOOLS
AGENDA
REGULAR SCHOOL BOARD MEETING

Monday, March 15, 2021 - 5:30 PM

City Council Chambers, 1025 Roosevelt Avenue, Detroit Lakes, MN 56501

The mission of the Detroit Lakes Public schools is to nurture and develop the full potential of all learners in an environment where lifelong learning is valued, educational excellence is expected and improvement is continuous.

District Office ~ 702 Lake Avenue, Detroit Lakes, MN 56501 ~ 218.847.9271 ~ Website: www.dlschools.net
Superintendent: Mark Jenson Director of Finance & Operations: Jason Kuehn Education Director: Renee Kerzman

BOARD MEMBERS:

Amy Erickson, Vice-Chair
1380 East Shore Drive
Detroit Lakes, MN 56501
218.841.2944

Courtney Henderson, Director
2205 Edgewood Drive
Detroit Lakes, MN 56501
218.234.7351

Jennifer Pedersen, Treasurer
1354 East Shore Drive
Detroit Lakes, MN 56501
218.841.0291

Dr. Thomas Seaworth
20411 Oakland Beach Drive
Detroit Lakes, MN 56501
218.849.9482

John Steffl, Chair
22370 Steffl Road
Callaway, MN 56521
218.850.5060

April Thomas, Clerk
25592 Almquist Road
Detroit Lakes, MN 56501
651.271.1818

Luisa Walz, Student Representative – 22walzluis@detlakes.k12.mn.us

- I. **CALL TO ORDER**
Presenter: Erickson, Board Chair
- II. **ROLL CALL**
Presenter: Erickson, Board Chair
- III. **PLEDGE OF ALLEGIANCE**
Presenter: Erickson, Board Chair
- IV. **APPROVAL OF AGENDA**
Presenter: Erickson, Board Chair
- V. **COMMENTS AND REQUESTS FROM VISITORS**
Presenter: Erickson, Board Chair
A fifteen-minute time limit will be allowed for audience comment. Those requesting audiences will inform either the Board Chairman or the Superintendent prior to the meeting that you wish to address the Board.
 - A. Gary Cosen
- VI. **PROGRAM PRESENTATIONS**
Presenter: Mike Suckert, Middle School Principal
- VII. **CONSENT ITEMS**
Presenter: Erickson, Board Chair
Action is requested on the following items of the consent agenda. Consent agenda items are typically adopted without discussion of the individual items because they are routine or ordinary in action. Any consent agenda item may be removed for further discussion and deliberation by any member of the board.
 - A. Approve the Minutes of the February 8, 2021, Regular School Board Meeting.
 - B. Approve District Bills
 - C. Approve District Hand Payable Bills

- D. Approve Personnel Agenda Items
- E. Approve the Application for a High School Student fulfilling the requirements for Early Graduation as per School Board Policy 613 on March 24, 2021.
- F. Acknowledge 2021 Spring Coaches
- G. Acknowledge the Education Minnesota - Detroit Lakes Educational Support Professionals (DLESP) Seniority List for the 2020-2021 school year.
- H. Appoint Bremer Bank as our Agent of Record
- I. Write-Off of Food Service Accounts.
- J. Approve Second Reading of Policies:
 - 1. 203.6 - Consent Agenda
 - 2. 203.7 - Board Work Session
 - 3. 820 - Memorial Policy
- K. **Donations**
 - 1. \$5,000.00 from Stellher Human Services, Inc. to cover student mental health services transportation costs.
 - 2. \$60,000.00 Grant from the Hutchinson Family Charitable Fund of the FM Area Foundation to be used for the 2019 Building Referendum Project.

VIII. **DISCUSSION ITEMS**

Discussion items receive individual attention because of the nature of the issues and need for introductory or other discussion in order to review the information prior to taking action. This is also the agenda location for items which simply need school board review, but no formal action on the items is required. Discussion items will typically return to the agenda at a future point for more specific action.

- A. First Reading Policy 202 - School Board Officers
- B. First Reading Policy 203.1 - School Board Procedures: Roberts Rules of Order
- C. First Reading Policy 203.2 - Order of the Regular School Board Meeting
- D. First Reading Policy 203.5 - School Board Meeting Agenda
- E. Board Retreat

IX. **ACTION ITEMS**

Action items receive individual attention because of the nature of the issues, the need to discuss or review the information prior to taking action, or the specific kind of action required for the item.

- A. Approve the 2021-2022 Achievement and Integration Budget
Presenter: Renee Kerzman, Director of Curriculum, Instruction & Technology
- B. Approve the Revised 2020-2021 Revenue Expenditure Budget.
Presenter: Ryan Tangen, Business Manager
- C. Approve Construction Change Orders for the High School.
Presenter: Ryan Tangen, Business Manager
- D. Approve Spring 2021 Lane Change Requests.
Presenter: Erickson, Board Chair

X. **ADMINISTRATIVE AND BOARD REPORTS**

- A. **Superintendent Report**
Presenter: Mark Jenson, Superintendent
 - 1. March 2021 Enrollment
 - 2. COVID Update
- B. **Board Committee and Representative Reports**
 - 1. Community Education Advisory Council Meeting - 2/24/2021
Presenter: Thomas, Board Clerk
 - 2. Chemical Health Committee Meeting - March 9, 2021
Presenter: Steffl, Board Vice-Chair
 - 3. Finance Committee Meeting - 3/11/2021
Presenter: Pedersen, Board Director

XI. **UPCOMING EVENTS AND ACTIVITIES**

- Presenter: Erickson, Board Chair
- A. Facilities Committee Meeting - March 18, 2021, 5:00 PM - HS Media Center
- B. Finance Committee Meeting - April 15, 2021, 12:00 PM - Virtual Meeting

C. April Board Meeting - April 19, 2021, 5:30 PM - City Council Chambers

XII. MEETING ADJOURNED

Presenter: Erickson, Board Chair

DLMS 2020-2021

Year in Review/Map 2021-2022

Priorities

1. Safety/Mitigation of Risk
2. Student Centered
3. Staff Involvement/Support - Site Council - vital to success.
4. Consistency/Routine
5. Communication
6. Culture/Environment

Roles/Responsibility

Administration

Adhere to CDC/Dept. Of Health Guidelines/Protocols

Develop strategies/plans/schedules to adhere to guidelines/protocols

Present strategies/plans/schedule drafts to staff (Site Council) to vet ideas & revise

Site Council

Be familiar with CDC/Dept. Of Health Guidelines/Protocols

Vet/Feedback on proposals for strategies/plans/schedule drafts.

Communicate with staff process/planning/drafts of plans

Meetings/Options

July 23, August 5, August 19, September 1- Site Council Meetings

Viable schedule/mitigation options for In Person/Hybrid/Distance Planning in adhering to CDC/Dept of Health Guidelines.

Traditional Schedule/Block Schedule/Staggered Passing/Etc.

Hybrid Block - Start the Year - Periods 1,4,5,7 & 2,3,6,8

Benefits - Longer classes, few logins, fewer transitions/interactions

Goal - Get to normal if we can!!

DLMS Models of Instruction 2020-2021

September 14-November 25 - Hybrid Block w/Distance Friday

Nov. 30-January 15 - Distance Block w/Distance Friday

January 19-Present - In Person - Traditional Schedule
w/mitigation measures

- Staggered Passing Times/Dismissal
- Lunch Capacity 400+ - Distanced seating

DLMS Planning 2021-2022

DLMS Fully Independent - No 5th PE 2021-2022

- DLMS provided PE instruction 2020-2021
- DLMS can examine alternatives to current programming/scheduling

DLMS - Social/Emotional Learning = Top 20

- PBIS Model for DLMS
- DLMS Committee began in 2019-2020
- Setback 2020-2021
- Continued implementation 2021-2022 - Committee work/implementation

DLMS Curriculum Development

- Curriculum Cycle Work - Pacing Guides

OFFICIAL PROCEEDINGS
SCHOOL BOARD OF INDEPENDENT SCHOOL DISTRICT NO. 22
BECKER AND OTTERTAIL COUNTIES, DETROIT LAKES, MINNESOTA 56501

Regular School Board Meeting
Monday, February 8, 2021, 5:30 PM
City Council Chambers ~ 1025 Roosevelt Avenue, Detroit Lakes, MN, 56501

Present: Amy Erickson, Courtney Henderson, Kylie Johnson, Jennifer Pedersen, John Steffl, April Thomas.

Absent: None.

The meeting was called to order at 5:30 PM by Board Chair Erickson.

The Pledge of Allegiance was recited.

A motion was made by Steffl, seconded by Pedersen to approve the agenda. Motion carried unanimously.

Elementary Principals Jason Kuehn, Trisha Mariotti and Karilee Traurig presented information to the board on learning model shifts; behavior/mental health needs; building project updates; Targeted Services improvements to programming and curriculum updates. (EXHIBIT)

A motion was made by Thomas, seconded by Henderson to approve the following consent agenda items. Motion carried unanimously.

- A. Approve the Minutes of the January 11, 2021, Regular School Board Meeting.
- B. Approve K-12 computer checks #662756– 662941 in the amount of \$1,475,765.71.
- C. Approve Hand payable checks #662516 – 662517, 662669 - 662674, 662677 - 662680, 662682 – 662698, 662700 – 662707, 662709 – 662710, 662713 – 662716, 662718 – 662721, 662731 – 662733, 662743 – 662751, 662753, 202101001, 202101002, 202101003, 202101004, 202101005, 202101006, 202101101, 20210102, 202101501, 202101502, 202101503, 202101504, 202101601, 202101602, 202101603, 202101604, 202101701, in the amount of \$3,114,419.59, for a total of \$4,590,185.30, including void checks #656485, 662398, 662427, 662527, 662557, 662558, 662612, 662614, 662629, 662646, 662711, 662712. Middle School Activity Account Hand Payable checks – No Checks Issued. Senior High Activity Account Hand Payable checks – 400437 – 400448, 440451 - 400459 in the amount of \$9,645.83. Check #400449 – 400450 were voided due to issues with the printer. (EXHIBIT)
- D. Approve Personnel Agenda Items. (EXHIBIT)
- E. Approve 2020-2021 EMDL Teacher Seniority List. (EXHIBIT)
- F. Approve American Indian Parent Advisory Committee Resolution of Concurrence. (EXHIBIT)
- G. Approve the Demolition of the Garage at the High School as part of the Greenhouse Project. (EXHIBIT)
- H. Approve the Pay Equity Report. (EXHIBIT)
- I. Donations:
 1. \$15,698.00 from the Laker Booster Club to purchase equipment to support our athletic programs from July 1, 2020, to current.
 2. \$25.00 from Mary and David Morinville for Emma’s Homeless Project.
 3. \$7,600.00 from Team Lab, Terry and Michelle Maier for students in need during the holiday season.

Dan Kleist, Gehrtz Construction, gave an update on the building project, highlighting Rossman is near completion; Roosevelt gym should be operational next wee with exterior work to be completed this spring. He provided a color-coded map with projected dates of completion in each are of the high school project. (EXHIBIT)

Discussion was held on the following Policy Revisions.

- A. 203.1 – School Board Procedures: Rules of Order
- B. 203.2 – Order of the Regular School Board Meeting
- C. 203.5 – School Board Meeting Agenda
- D. 203.6 – Consent Agenda
- E. 203.7 – Board Work Session
- F. 820 – Memorial Policy.

A motion by Johnson, to approve Construction Change Orders, seconded by Pedersen. Motion carried unanimously. (EXHIBIT)

A motion by Thomas, to approve the 2021-2022 School Calendar, seconded by Henderson. Motion carried unanimously. (EXHIBIT)

Supt Jenson commented on February Enrollment; COVID-19 Vaccines for district staff; and learning model change for 10-12 grade students. (EXHIBIT)

Board Vice-Chair Steffl gave an update on the Chemical Health Committee Meeting. A committee has been formed and will begin meeting in March 2021.

Board Treasurer Johnson reported on both Facilities Committee Meetings noting a donation of \$1,000,000 from Lakeshirts for the building project; an update on the greenhouse project; and possibly adding an electronic sign on the high school site. (EXHIBIT)

Board Treasurer Johnson gave a brief update on the Transportation Committee Meeting. (EXHIBIT)

Board member Thomas gave an update on the Activities Committee Meeting. (EXHIBIT)

Board Chair Erickson gave an update on the Champions Board Committee Meeting.

Board Vice-Chair Steffl provided an update from the Washington Ballfield Grandstand Committee Meeting.

Board Member Pedersen gave an update from the Finance Committee Meeting. (EXHIBIT)

Board Chair Erickson announced upcoming meetings.

The meeting was adjourned at 6:39 PM.

Respectfully submitted,

April Thomas, Clerk

PERSONNEL AGENDA February 8, 2021

1) Retirement Resignation:

Sue Eidenschink – District Office Fiscal Services Coordinator, effective June 25, 2021.

Andy Spurlin – District-wide IT Coordinator, effective April 30, 2021.

2) Resignations:

Genevieve Anderson – Rossman Elementary Special Education Paraprofessional, effective January 21, 2021.

Jon Freeman – Assistant Varsity Girls Track Coach, effective January 21, 2021.

Tim Hunnel – Rossman Elementary Part-Time Custodian, effective January 22, 2021.

Lisa Moe – High School Special Education Paraprofessional, effective January 6, 2021.

Meghan Perry – High School Special Education Paraprofessional, effective December 14, 2020.

Ivy Schneibel – Rossman Elementary Full-Time Special Education Paraprofessional, effective November 19, 2020.

Jim Ziegler – Assistant Nordic Ski Coach, effective January 4, 2021.

3) Appointments:

Austin Askelson – Assistant Nordic Ski Coach, at the rate of 7% of BA, Step 1, or a contract amount of \$2,591.76, effective January 18, 2021.

Gerald Ladwig – Roosevelt Elementary Part-Time Custodian, at the rate of \$15.50 per hour, working up to 29.75 hours per week, effective January 25, 2021.

Sueann Lee – Rossman Elementary Part-Time Custodian, at the rate of \$15.50 per hour, working up to 29.75 hours per week, effective February 8, 2021.

Samantha Reed – Middle School Special Education Paraprofessional, at the rate of \$13.80 per hour, working up to 29.75 hours per week, effective January 21, 2021.

Andrea Seaberg – Long-Term Substitute Rossman Elementary Kindergarten Teacher for Savannah Sederquist, as outlined in the Long-Term Substitute Policy the salary will advance as prescribed, effective approximately March 15, 2021, and continuing through April 28, 2021.

4) Leave of Absence:

Christina Hein – Rossman Elementary 4th Grade Teacher, requests a one-year leave of absence, effective for the 2021-2022 school year.

Shelley Skarie – TAPP Coordinator, Attendance Coordinator, and Homeless Liaison, requests a three-year leave of absence, effective for the 2021-2022 through 2023-2024 school year.

5) Amended Assignment:

Jena Hoffman – Rossman Elementary Special Education Paraprofessional, to amend her assignment to Full-Time Special Education Paraprofessional, amending her schedule from 29.75 hours per week increasing it to 37.50 hours per week, effective January 19, 2021.

Judy Wollin – High School Work Experience Teacher, to amend her assignment from .5 FTE, decreasing it to .4 FTE, effective January 25, 2021, through the end of the 2020-2021 school year.

6) Sixth Period Pay:

Reed Hefta – High School Teacher, assigned a sixth class for the spring 2021 semester.

Dan Jorgenson – High School Teacher, assigned a sixth class for the spring 2021 semester.

Amy Knopf – High School Teacher, assigned a sixth class for the spring 2021 semester.

Amy Lakin – High School Teacher, assigned a sixth class for the spring 2021 semester.

Feb, 2021	INDEPENDENT SCHOOL DISTRICT #22 K-12									
	GENERAL	FOOD	TRANSP.	COMMUNITY	CAPITAL	BUILDING	DEBT	CUSTODIAL	ACTIVITIES	TOTAL
	FUND	SERVICE	FUND	SERVICES	EXPEND.	FUND	REDEMPTION	FUND	FUND	ALL
	-01-	-02-	-03-	-04-	-05-	-06-	-07-	-18-	-88-	FUNDS
1/31/21 Cash Balance	11,829,171.01	449,095.24	804,791.85	540,343.90	1,134,168.35	15,608,106.11	-93,030.99	12,900.58	213,344.99	30,498,891.04
February Receipts	2,825,159.13	306,380.86	160,957.48	33,645.84	122,230.06				5,902.08	3,454,275.45
February Computer Checks	-325,530.58	-57,913.88	-11,596.08	-11,505.25	-171,254.40	-1,620,333.54	-950.00	-248.37		-2,199,332.10
February Net Payroll	-590,166.23	-18,344.74	-4,380.31	-24,170.32						-637,061.60
February Hand Payables	173,013.49	-22,062.38	-232,971.27	5,914.31	0.00	0.00	0.00	0.00	-2,141.42	-78,247.27
Adjustments:										
Rec. Int Bremer MM Savings Acct	63.96									63.96
Rec. Int. Bremer - MS Activity Account									0.09	0.09
Rec. Interest Midwest ICS	361.40									361.40
Rec. Interest Midwest Ck	206.74									206.74
Rec. Interest MMFCU	474.02									474.02
Rec. Interest MSDLAF - Jan	380.14									380.14
Rec. Interest MSDLAF - Feb	168.78									168.78
Rec. Interest MSDLAF Abatement - Jan						154.23				154.23
Rec. Interest MSDLAF Abatement - Feb						85.95				85.95
Rec. Interest MSDLAF LTFM - Jan						76.48				76.48
Rec. Interest MSDLAF LTFM - Feb						40.68				40.68
Rec. Interest MSDLAF Construction - Jan						-7428.03				-7,428.03
Rec. Interest MSDLAF Construction - Feb						14,174.71				14,174.71
Midwest Service Charge Checking	-10.00									-10.00
Monthly Card Connect Credit Card Charge				-426.58						-426.58
Monthly Gateway Usage Fee	-10.00									-10.00
Monthly MMSDLAF Building Fees						-1,056.61				-1,056.61
Monthly Transfirst/Affinity Credit Charges	-798.88	-27.21								-826.09
Monthly Vantiv Credit Card Charges		-88.40								-88.40
Midwest Wire Fees 2/10(3), 2/12, 2/24, 2/26	-60.00									-60.00
Monthly Midwest Internet ACH Fee	-100.00									-100.00
ESCE Snacks	-46.64	46.64								0.00
Holiday Tea Expenses	-1,069.73	1,069.73								0.00
Inventory Adjustment 2/26/21	688.75	-90.23		-598.52						0.00
Pediatric First Aid/CPR Class Fees	-180.00			180.00						0.00
Recl. Norseman Motors - Cube Van	44,661.36				-44,661.36					0.00
Recl. 20/21 Tax Revenue	-1,287,803.46				1,287,803.46					0.00
Latchkey Snacks - January		302.11		-302.11						0.00
School Readiness/Extended Care Snacks		343.97		-343.97						0.00
School Readiness Supplies		151.67		-151.67						0.00
Transportation/Vehicle Chargeback	-7,781.72	-86.52	10,359.68	-2,491.44						0.00
Sales Tax Payment	-173.00									-173.00
ACH Indep. School District (net pay)	-1,242,597.95	-38,711.22	-9,833.84	-49,821.14						-1,340,964.15
ACH Further	-19,323.58		-148.00							-19,471.58
ACH Minnesota State Retirement	-25,249.54	-292.34	-189.52	-320.00						-26,051.40
ACH MN Teachers Retirement	-225,395.28			-5,621.38						-231,016.66
ACH Education Benefits	-67,271.94	-804.85	-741.39	-927.80						-69,745.98
ACH Public Employees Retirement	-59,809.85	-7,028.56	-2,107.19	-4,188.24						-73,133.84
ACH Minnesota Revenue (State Taxes)	-64,132.97	-1,218.93	-577.36	-1,979.68						-67,908.94
ACH Internal Revenue Ser. (Fed. Taxes)	-406,870.32	-10,035.20	-3,272.52	-14,235.68						-434,413.72
2/28/21 Cash Balance	10,549,967.11	600,685.76	710,291.53	463,000.27	2,328,286.11	13,993,819.98	-93,980.99	12,652.21	217,105.74	28,781,827.72

Midwest Bank Stmt Balance 2/28/21		1,187,269.82		<u>ACH TRANSFER FROM FLEX BENEFIT ACCOUNT TO FURTHER SERVICES</u>	
NSF Checks Returned - Midwest		997.17		ACH Transaction #AC0204P on 2/4/21	2230.63
Outstanding Receipts		4,445.56		ACH Transaction #AC0211P on 2/11/21	5318.84
Outstanding Checks		-392,640.54		ACH Transaction #AC0218P on 2/18/21	9335.97
Outst. ACH Internal Revenue Service 2/28/21		-233,463.74		ACH Transaction #AC0225P on 2/25/21	3284.05
Outst. ACH Minnesota Revenue 2/28/21		-37,225.33		Total	20169.49
Outst. ACH Education Benefits 2/28/21		-34,872.99			
Outst. ACH Public Employees Ret. 2/28/21		-37,667.24		<u>DEPOSIT OF PAYROLL FLEX WITHHOLDINGS INTO FLEX ACCOUNT</u>	
Outst. ACH Minnesota State Ret. 2/28/21		-13,025.70		2/19/21 Deposit #42661	7,121.20
Outst. ACH MN Teachers Retirement 2/28/21		-117,284.61		2/26/21 Deposit #42662	7,121.20
Outst. ACH Further 2/28/21		-9,735.79		2/28/21 Interest Earned	0.31
Midwest Book Balance 2/28/21		316,796.61		Total	14,242.71
Mid MN Federal Credit Union Balance		16,502.45		<u>WIRE TRANSFER FROM STATE OF MINNESOTA TO MSDLAF</u>	
Auxiliary, Contingent, and Petty Cash		15,550.00		2/1/21 Wire Transfer	40,725.06
				2/1/21 Wire Transfer	8,679.39
Investments				2/10/21 Wire Transfer	11,385.60
American National Bank - CD (01/02/22)	1.05%	148,000.00		2/15/21 Wire Transfer	1,320,069.57
American National Bank - CD (10/20/21)	1.05%	100,000.00		2/17/21 Wire Transfer	34,076.37
Bell State Bank & Trust - CD (4/1/22)	0.35%	247,000.00		2/17/21 Wire Transfer	108,743.49
Bremer Bank - CD (08/13/21)	0.25%	255,358.14		2/24/21 Wire Transfer	183,492.15
Bremer Bank Money Market Savings	0.04%	4,169,377.02		2/26/21 Wire Transfer	1,610,125.27
First Security Bank - CD (2/25/21)	2.50%	245,000.00		Total	3,317,296.90
MidMinnesota Federal Credit (01/04/23)	0.80%	245,000.00			
Midwest Bank - CD (6/25/21)	0.80%	250,000.00		<u>WIRE TRANSFER FROM MSDLAF TO MIDWEST BANK</u>	
Midwest Bank - Money Market Acct	0.40%	1,525,237.68		2/12/21 Wire Transfer	1,375,000.00
Midwest Bank - CDARS	2.37%	1,030,072.75		2/24/21 Wire Transfer	350,000.00
Northwestern Bank 11/12/2021	0.05%	200,000.00		2/26/21 Wire Transfer	1,300,000.00
MSDLAF & MAX - Building Account	.02% & .04%	2,723,779.57		Total	3,025,000.00
MSDLAF & MAX	.02% & .04%	6,112,042.18			
MSDLAF Construction Account	.02% & .04%	7,994,992.61		<u>WIRE TRANSFER FROM MSDLAF BLG CONSTRU ACCT</u>	
MSDLAF Construction Account CD's	Various	3,882,000.84		2/10/21 Wire Transfer	1,156,899.81
MSDLAF Facilities Maintenance Bonds	.02% & .04%	1,287,344.23		Total	1,156,899.81
Total Investments		30,415,205.02			
				<u>WIRE TRANSFER FROM MSDLAF LTFM BOND ACCOUNT</u>	
MS Activities Bremer Stmt Balance 2/28/21		12,594.43		2/10/21 Wire Transfer	38,556.36
Outstanding Receipts				Total	38,556.36
Outstanding Checks		-66.74			
MS Activities Bremer Bank Balance 2/28/21		12,527.69		<u>WIRE TRANSFER FROM MSDLAF ABATEMENT BONDS</u>	
				2/10/2021 Wire Transfer	59,346.50
HS Activities Bremer Stmt Balance 2/28/21		208,269.29		Total	59,346.50
Outstanding Receipts					
Outstanding Checks		-3,691.24		<u>INTEREST ON ACCOUNTS</u>	
HS Activities Bremer Bank Balance 2/28/21		204,578.05		2/28/21 Rec. Int Bremer MM Savings	63.96
				2/28/21 Rec. Int Midwest ICS	361.4
February 28, 2021	Total Book	30,981,159.82		2/28/21 Rec. Int. MSDLAF - Jan.	380.14
Reconciliation		0.00		2/28/21 Rec. Int MSDLAF - Feb.	168.78
				2/28/21 Rec. Int MSDLAF LTFM Bonds - Jan.	76.48
Business Affairs				2/28/21 Rec. Int MSDLAF LTFM Bonds - Feb.	40.68
February 28, 2021				2/28/21 Rec. Int MSDLAF Abatement Bonds - Jan.	154.23
				2/28/21 Rec. Int MSDLAF Abatement Bonds - Feb.	85.95
				2/28/21 Rec. Int MSDLAF Building Const. Bonds - Jan.	-7428.03
				2/28/21 Rec. Int MSDLAF Building Const. Bonds - Feb.	14174.71
				2/28/21 Transaction Fees MSDLAF Construction	-1056.61
				Total	7,021.69
				Net Increase / (Decrease)	-955,484.08

Detroit Lakes Public Schools Receipts February 2021

Activity White Card Fees - Transfirst/Affinity	1,280.00
Activity White Card Fees - Middle School	80.00
Activity Entry Fee - Dance	1,500.00
Activity Season Pass Sales	263.30
Activity Boys Basketball Ticket Sales	1,556.77
Activity Boys Basketball Season Pass Sales	28.95
Activity Boys Swimming Ticket Sales	222.01
Activity Dance Invite Ticket Sales	2,263.37
Activity Girls Basketball Ticket Sales	409.87
Activity Girls Basketball Season Pass Sales	115.82
Activity Girls Hockey Ticket Sales	1,592.57
Activity Girls Hockey Season Pass Sales	144.76
Activity Wrestling Ticket Sales	1,389.89
Community Education - Driver's Education Tuition	1,061.61
Community Education - Latchkey Tuition	6,127.44
Community Education - Tuition	1,169.79
Community Education - School Readiness	9,952.50
Community Education - Extended Care Tuition	598.40
Donation - Hutchinson Family - Building Project	60,000.00
Donation - Stellher Human Service - Mental Health Transportation	5,000.00
Food Service - Catering	138.20
Food Service - Lunch Account Payments	3,696.02
Food Service - Mahube-OTWA Head Start Meals - January	8,219.00
Grant - Pathways I - School Readiness Tuition	1,712.00
Grant - Pathways II - School Readiness Tuition	11,385.60
Grant - State of Minnesota - 1st Qtr. Youth Skills Grant	8,679.39
Grant - State of Minnesota - 1st and 2nd Qtr. Recovery School Grant	40,725.06
Interest on CD's	689.74
Miscellaneous - Bottling Group - Pepsi Commission	537.18
Miscellaneous - Sr. High - Ohiopyle - Merchandise Royalties	63.00
Miscellaneous - Individual Insurance Premium Payments	93.70
Miscellaneous - West Central Initiative - SportsEngine Website	374.50
Rebate - City of Detroit Lakes - Lighting	11,838.00
Rebate - General Mills - Food Service Rebate	92.00
Rebate - GenYouth Inc. - Emergency Meal Delivery Rebate	2,000.00
Refund - Minnesota Energy Sr. High Weight Room and Wrestling	200.38
Reimbursement - Middle School Fee's & Fines	1,030.55
Reimbursement - Supplies Purchased	19.14
Rental - Roosevelt Instrument Rental	105.00
Sales - Middle School Band Resale	32.00
Sales - Sr. High - Yearbook Sales	1,553.36
Sales - Sr. High - Laker Shop	3,925.65
State of Minnesota '20 AMI Aid Adjustment	(12,630.61)
State of Minnesota '20 Home Based Travel	1,784.39
State of Minnesota '20 LTFM Aid	3,067.24
State of Minnesota '20 Non-Public Transportation Aid	2,995.39
State of Minnesota '20 Preschool Screening Aid	1,635.61
State of Minnesota '20 Q-Comp Aid	15,154.45

State of Minnesota '21 Gen. Ed. Aid	2,920,634.81
State of Minnesota '21 Shared Time Aid Adjustment	(2,446.44)
State of Minnesota '21 December SFSPN ADM. Summer Foods Program	10,120.13
State of Minnesota '21 December SFSPN Summer Foods Program	98,623.36
State of Minnesota '21 January SFSPN ADM. Summer Foods Program	17,075.41
State of Minnesota '21 January SFSPN Summer Foods Program	166,416.74
Total	3,414,297.00
Business Affairs	
March 8, 2021	

<u>RECEIPTS: High School Activity Account</u>	
Poster Sponsorship - Girls Hockey	1,700.00
Pulled Pork Fundraiser - Interact	497.51
Travel Gear - Girls Basketball	2,465.00
Vikings Coach of the Week Winner - Football	1,000.00
Warm-Up Payment - Volleyball	220.00
We Care Fundraiser - Robotics	19.57
Total	5,902.08
<u>RECEIPTS: Middle School Activity Account</u>	
Total	-
Total Activity Accounts	5,902.08

CHECK		CHECK	ACCOUNT	INVOICE	
NUMBER	VENDOR	DATE	NUMBER	DESCRIPTION	AMOUNT
662755	CASH-WA DISTRIBUTING CO.	02/03/2021	02 E 015 770 000 707 490	CashWa Bills	20.54
662755	CASH-WA DISTRIBUTING CO.	02/03/2021	02 E 015 770 000 711 490	CashWa Bills	212.20
662755	CASH-WA DISTRIBUTING CO.	02/03/2021	02 E 015 770 000 711 490	CashWa Bills	304.28
662755	CASH-WA DISTRIBUTING CO.	02/03/2021	02 E 015 770 000 711 490	CashWa Bills	4,709.53
662755	CASH-WA DISTRIBUTING CO.	02/03/2021	02 E 015 770 000 711 401	CashWa Bills	27.92
662755	CASH-WA DISTRIBUTING CO.	02/03/2021	02 E 015 770 000 711 490	CashWa Bills	3,905.68
Totals for 662755					9,180.15
662756	A.B.M. INC.	02/08/2021	01 E 015 110 000 000 350	CONTRACT BASE RATE CHARGES	-58.50
662756	A.B.M. INC.	02/08/2021	01 E 021 050 000 000 350	CONTRACT BASE RATE CHARGES	-19.50
662756	A.B.M. INC.	02/08/2021	01 E 026 050 000 000 350	CONTRACT BASE RATE CHARGES	-68.25
662756	A.B.M. INC.	02/08/2021	01 E 031 050 000 000 350	CONTRACT BASE RATE CHARGES	-87.76
662756	A.B.M. INC.	02/08/2021	01 E 041 050 000 000 350	CONTRACT BASE RATE CHARGES	-156.01
662756	A.B.M. INC.	02/08/2021	01 E 042 050 000 327 350	CONTRACT BASE RATE CHARGES	-78.01
Totals for 662756					-468.03
662791	BURNSIDE, LARA	02/08/2021	01 R 031 620 000 000 099	MS LIBRARY BOOKS	-32.98
Totals for 662791					-32.98
662814	FARGO PUBLIC SCHOOLS	02/08/2021	01 E 998 490 000 000 392	OUT OF STATE TUITION-GH, AR	-280.45
662814	FARGO PUBLIC SCHOOLS	02/08/2021	01 E 998 493 000 000 392	OUT OF STATE TUITION-GH, AR	-467.55
Totals for 662814					-748.00
662820	FUN EXPRESS, LLC	02/08/2021	01 E 041 790 000 339 430	Beads, Necklaces, feathers,	-321.57
662820	FUN EXPRESS, LLC	02/08/2021	01 E 015 410 638 401 430	FAMILY FUN NIGHT PRIZES	-1,163.38
Totals for 662820					-1,484.95
662942	OLANDER BUS SERVICE INC.	02/05/2021	03 E 015 760 000 720 361	JANUARY	89,162.00
662942	OLANDER BUS SERVICE INC.	02/05/2021	03 E 015 760 000 723 361	JANUARY	52,257.36
Totals for 662942					141,419.36
662943	SCHULTZ BUS COMPANY	02/05/2021	03 E 015 760 000 720 361	JANUARY	86,510.00
662943	SCHULTZ BUS COMPANY	02/05/2021	03 E 015 760 000 720 361	JANUARY	-213.40
Totals for 662943					86,296.60
662944	BRENCO CORP.	02/08/2021	02 E 015 770 000 711 401	CONTAINERS, CUPS, DETERGENT	1,625.20
Totals for 662944					1,625.20
662945	BURNS, LARA	02/08/2021	01 R 031 620 000 000 099	MS LIBRARY BOOKS	32.98
Totals for 662945					32.98
662946	FARGO PUBLIC SCHOOLS	02/08/2021	01 E 998 490 000 000 392	OUT OF STATE TUITION-GH, AR	280.53
662946	FARGO PUBLIC SCHOOLS	02/08/2021	01 E 998 493 000 000 392	OUT OF STATE TUITION-GH, AR	467.55
Totals for 662946					748.08
662947	FUN EXPRESS, LLC	02/08/2021	01 E 041 790 000 339 430	Beads, Necklaces, feathers,	321.57
662947	FUN EXPRESS, LLC	02/08/2021	01 E 015 410 638 401 430	FAMILY FUN NIGHT PRIZES	163.38
Totals for 662947					484.95
662948	PAN-O-GOLD BAKING CO.	02/08/2021	02 E 015 770 000 711 490	FOOD	67.50
662948	PAN-O-GOLD BAKING CO.	02/08/2021	02 E 015 770 000 711 490	FOOD	40.32
Totals for 662948					107.82
662949	PRAIRIE FARMS - BISMARCK	02/08/2021	02 E 015 770 000 711 495	FOOD	29.76
Totals for 662949					29.76

CHECK NUMBER	VENDOR	CHECK DATE	ACCOUNT NUMBER	INVOICE DESCRIPTION	AMOUNT
662950	ANDERSON COACH OF FRAZEE, INC.	02/10/2021	01 E 041 294 105 733 361	ACTIVITIES TRANSPORTATION	2,903.12
662950	ANDERSON COACH OF FRAZEE, INC.	02/10/2021	01 E 041 294 115 733 361	ACTIVITIES TRANSPORTATION	4,056.51
662950	ANDERSON COACH OF FRAZEE, INC.	02/10/2021	01 E 041 294 128 733 361	ACTIVITIES TRANSPORTATION	789.66
662950	ANDERSON COACH OF FRAZEE, INC.	02/10/2021	01 E 041 294 132 733 361	ACTIVITIES TRANSPORTATION	3,437.46
662950	ANDERSON COACH OF FRAZEE, INC.	02/10/2021	01 E 041 296 105 733 361	ACTIVITIES TRANSPORTATION	1,463.70
662950	ANDERSON COACH OF FRAZEE, INC.	02/10/2021	01 E 041 296 114 733 361	ACTIVITIES TRANSPORTATION	785.40
662950	ANDERSON COACH OF FRAZEE, INC.	02/10/2021	01 E 041 296 115 733 361	ACTIVITIES TRANSPORTATION	5,646.02
Totals for 662950					19,081.87
662951	BECKER COUNTY ENVIRONMENTAL SE	02/10/2021	01 E 026 810 000 000 332	GARBAGE	80.00
662951	BECKER COUNTY ENVIRONMENTAL SE	02/10/2021	01 E 031 810 000 000 332	GARBAGE	80.00
662951	BECKER COUNTY ENVIRONMENTAL SE	02/10/2021	01 E 041 810 000 000 332	GARBAGE	80.00
662951	BECKER COUNTY ENVIRONMENTAL SE	02/10/2021	01 E 021 810 000 000 332	GARBAGE	80.00
Totals for 662951					320.00
662953	CASH-WA DISTRIBUTING CO.	02/10/2021	02 E 015 770 000 701 490	FOOD, COMMODITIES, FLOOR MAT	22.00
662953	CASH-WA DISTRIBUTING CO.	02/10/2021	02 E 015 770 000 701 490	FOOD, COMMODITIES, FLOOR MAT	27.00
662953	CASH-WA DISTRIBUTING CO.	02/10/2021	02 E 015 770 000 707 490	FOOD, COMMODITIES, FLOOR MAT	214.84
662953	CASH-WA DISTRIBUTING CO.	02/10/2021	02 E 015 770 000 707 490	FOOD, COMMODITIES, FLOOR MAT	105.71
662953	CASH-WA DISTRIBUTING CO.	02/10/2021	02 E 015 770 000 711 401	FOOD, COMMODITIES, FLOOR MAT	20.21
662953	CASH-WA DISTRIBUTING CO.	02/10/2021	02 E 015 770 000 701 491	FOOD, COMMODITIES, FLOOR MAT	3,254.38
662953	CASH-WA DISTRIBUTING CO.	02/10/2021	02 E 015 770 000 711 490	FOOD, COMMODITIES, FLOOR MAT	5,027.41
662953	CASH-WA DISTRIBUTING CO.	02/10/2021	02 E 015 770 000 711 490	FOOD, COMMODITIES, FLOOR MAT	127.46
Totals for 662953					8,799.01
662955	CENEX COMMUNITY CO-OPS	02/10/2021	03 E 015 760 000 720 442	FUEL PURCHASES	921.82
662955	CENEX COMMUNITY CO-OPS	02/10/2021	02 E 015 770 000 701 442	FUEL PURCHASES	392.48
662955	CENEX COMMUNITY CO-OPS	02/10/2021	01 E 015 810 000 000 443	FUEL PURCHASES	29.85
662955	CENEX COMMUNITY CO-OPS	02/10/2021	01 E 015 810 000 000 443	FUEL PURCHASES	80.81
662955	CENEX COMMUNITY CO-OPS	02/10/2021	01 E 021 810 000 000 442	FUEL PURCHASES	24.56
662955	CENEX COMMUNITY CO-OPS	02/10/2021	01 E 021 810 000 000 442	FUEL PURCHASES	46.77
662955	CENEX COMMUNITY CO-OPS	02/10/2021	01 E 015 810 000 000 443	FUEL PURCHASES	190.76
662955	CENEX COMMUNITY CO-OPS	02/10/2021	01 E 015 810 000 000 442	FUEL PURCHASES	48.95
662955	CENEX COMMUNITY CO-OPS	02/10/2021	01 E 015 810 000 000 442	FUEL PURCHASES	76.15
662955	CENEX COMMUNITY CO-OPS	02/10/2021	01 E 041 810 000 000 442	FUEL PURCHASES	55.48
662955	CENEX COMMUNITY CO-OPS	02/10/2021	01 E 015 810 000 000 442	FUEL PURCHASES	21.55
Totals for 662955					1,889.18
662956	CERYES, D. MAE	02/10/2021	04 E 500 505 000 321 319	MAKING MAPLE SYRUP	40.00
662956	CERYES, D. MAE	02/10/2021	04 E 500 505 000 321 319	MAKING MAPLE SYRUP	50.00
Totals for 662956					90.00
662957	DAVISON, TERREL	02/10/2021	04 E 500 505 000 321 319	ENNEAGRAM OVERVIEW	50.00
Totals for 662957					50.00
662958	DETROIT LAKES DISPOSAL	02/10/2021	01 E 021 810 000 000 332	GARBAGE SERVICE	241.99
662958	DETROIT LAKES DISPOSAL	02/10/2021	01 E 023 810 000 000 332	GARBAGE SERVICE	70.50
662958	DETROIT LAKES DISPOSAL	02/10/2021	01 E 026 810 000 000 332	GARBAGE SERVICE	237.60
662958	DETROIT LAKES DISPOSAL	02/10/2021	01 E 031 810 000 000 332	GARBAGE SERVICE	516.65
662958	DETROIT LAKES DISPOSAL	02/10/2021	01 E 041 810 000 000 332	GARBAGE SERVICE	539.46
662958	DETROIT LAKES DISPOSAL	02/10/2021	02 E 015 770 000 701 332	GARBAGE SERVICE	511.89
Totals for 662958					2,118.09
662968	DISTRICT AUXILIARY ACCOUNT	02/10/2021	01 E 041 294 115 000 319	ACTIVITIES EXPENSES	145.30
662968	DISTRICT AUXILIARY ACCOUNT	02/10/2021	01 E 041 294 115 000 319	ACTIVITIES EXPENSES	94.00
662968	DISTRICT AUXILIARY ACCOUNT	02/10/2021	01 E 041 294 115 000 319	ACTIVITIES EXPENSES	67.00

CHECK NUMBER	CHECK VENDOR	CHECK DATE	ACCOUNT NUMBER	INVOICE DESCRIPTION	AMOUNT
				Totals for 662968	7,319.80
662969	GOODYEAR TIRE & RUBBER CO.	02/10/2021	03 E 015 760 000 720 420	BUS TIRES	663.96
				Totals for 662969	663.96
662970	IND. SCHOOL DISTRICT #113	02/10/2021	04 E 500 505 000 321 319	BEEKEEPING FOR BEGINNERS	15.00
				Totals for 662970	15.00
662971	JONES, MINDY	02/10/2021	03 E 015 760 000 729 366	HOMELESS TRANSP.0 02/16 - 02/28	119.97
				Totals for 662971	119.97
662972	LEIGHTON BROADCASTING	02/10/2021	01 E 015 104 000 000 380	JOB RECRUITMENT	190.00
662972	LEIGHTON BROADCASTING	02/10/2021	01 E 015 104 000 000 380	JOB RECRUITMENT	190.00
				Totals for 662972	380.00
662973	LONG, DAVID	02/10/2021	04 E 500 505 000 321 319	INTOR TO CHINESE MANDARM	50.00
662973	LONG, DAVID	02/10/2021	04 E 500 505 000 321 319	HOW TO LEARN FOREIGN LANG.	10.00
				Totals for 662973	60.00
662974	MAHUBE-OTWA COMMUNITY ACTION P	02/10/2021	04 E 500 580 000 325 319	ECFE/SR CONTRACTED SERVICES-DECEMBER	8,180.00
662974	MAHUBE-OTWA COMMUNITY ACTION P	02/10/2021	04 E 500 580 000 325 319	ECFE/SR CONTRACTED SERVICES-JANUARY	8,180.00
				Totals for 662974	16,360.00
662975	METROPOLITAN MECHANICAL CONTRA	02/10/2021	01 E 021 811 000 000 350	PUMP SERVICE	283.58
				Totals for 662975	283.58
662976	MN BPA	02/10/2021	01 E 041 215 000 000 369	Minnesota Business Professionals of America State Leadership Conference (VIRTUAL EVENT)	1,995.00
				Totals for 662976	1,995.00
662977	MINNESOTA ENERGY RESOURCES	02/10/2021	01 E 041 810 000 000 440	ENERGY CHARGES-SENIOR HIGH	1,441.13
662977	MINNESOTA ENERGY RESOURCES	02/10/2021	02 E 015 770 000 701 440	ENERGY CHARGES-SENIOR HIGH	44.57
662977	MINNESOTA ENERGY RESOURCES	02/10/2021	01 E 015 810 000 000 440	UTILITIES-ADM. CENTER	611.11
662977	MINNESOTA ENERGY RESOURCES	02/10/2021	01 E 021 810 000 000 440	UTILITIES-ROSSMAN	293.92
662977	MINNESOTA ENERGY RESOURCES	02/10/2021	02 E 015 770 000 701 440	UTILITIES-ROSSMAN	9.09
662977	MINNESOTA ENERGY RESOURCES	02/10/2021	03 E 015 760 000 720 440	UTILITIES-BUS GARAGE	247.79
662977	MINNESOTA ENERGY RESOURCES	02/10/2021	01 E 041 810 000 000 440	ENERGY CHARGES-SENIOR HIGH	174.88
				Totals for 662977	2,822.49
662978	NELSON INTERNATIONAL, INC.	02/10/2021	03 E 015 760 000 720 350	BUS REPAIRS	4,969.48
				Totals for 662978	4,969.48
662979	OFFICE OF MN. IT SERVICES	02/10/2021	01 E 020 203 000 311 321	INTERNET SERVICES	814.48
662979	OFFICE OF MN. IT SERVICES	02/10/2021	01 E 030 281 000 311 321	INTERNET SERVICES	814.47
				Totals for 662979	1,628.95
662980	PANASUK, CODY	02/10/2021	02 R 000 000 000 701 601	LUNCH ACCOUNT BALANCE	99.90
				Totals for 662980	99.90
662981	PREMIUM WATERS, INC.	02/10/2021	01 E 015 110 915 000 401	BOTTLED WATER-ADM. CENTER	46.50
				Totals for 662981	46.50

CHECK NUMBER	VENDOR	CHECK DATE	ACCOUNT NUMBER	INVOICE DESCRIPTION	AMOUNT
662982	QUADIENT FINANCE USA, INC.	02/10/2021	01 E 015 020 000 000 329	POSTAGE-ADM. CENTER	374.96
662982	QUADIENT FINANCE USA, INC.	02/10/2021	01 E 015 030 000 000 329	POSTAGE-ADM. CENTER	374.96
662982	QUADIENT FINANCE USA, INC.	02/10/2021	01 E 015 110 000 000 329	POSTAGE-ADM. CENTER	374.95
662982	QUADIENT FINANCE USA, INC.	02/10/2021	01 E 021 050 000 000 329	POSTAGE-ADM. CENTER	13.20
662982	QUADIENT FINANCE USA, INC.	02/10/2021	01 E 026 050 000 000 329	POSTAGE-ADM. CENTER	101.52
662982	QUADIENT FINANCE USA, INC.	02/10/2021	01 E 031 050 000 000 329	POSTAGE-ADM. CENTER	350.59
662982	QUADIENT FINANCE USA, INC.	02/10/2021	01 E 041 050 000 000 329	POSTAGE-ADM. CENTER	11.50
662982	QUADIENT FINANCE USA, INC.	02/10/2021	01 E 041 790 000 339 329	POSTAGE-ADM. CENTER	7.64
662982	QUADIENT FINANCE USA, INC.	02/10/2021	02 E 015 770 000 701 329	POSTAGE-ADM. CENTER	7.07
662982	QUADIENT FINANCE USA, INC.	02/10/2021	04 E 500 505 000 321 329	POSTAGE-ADM. CENTER	1.90
662982	QUADIENT FINANCE USA, INC.	02/10/2021	04 E 500 580 000 325 329	POSTAGE-ADM. CENTER	4.15
662982	QUADIENT FINANCE USA, INC.	02/10/2021	01 E 055 424 000 740 329	POSTAGE-ADM. CENTER	2.60
662982	QUADIENT FINANCE USA, INC.	02/10/2021	01 E 015 104 000 000 329	POSTAGE-ADM. CENTER	374.96
Totals for 662982					2,000.00
662983	VERIZON WIRELESS	02/10/2021	01 E 020 203 000 153 320	MIFI CHARGES	751.00
662983	VERIZON WIRELESS	02/10/2021	01 E 030 281 000 153 320	MIFI CHARGES	751.00
662983	VERIZON WIRELESS	02/10/2021	01 E 015 105 000 000 320	MIFI/CELL PHONE CHARGES	35.01
662983	VERIZON WIRELESS	02/10/2021	01 E 015 213 000 000 320	MIFI/CELL PHONE CHARGES	35.01
662983	VERIZON WIRELESS	02/10/2021	01 E 015 720 000 000 320	MIFI/CELL PHONE CHARGES	51.90
662983	VERIZON WIRELESS	02/10/2021	01 E 021 810 000 000 321	MIFI/CELL PHONE CHARGES	-49.02
662983	VERIZON WIRELESS	02/10/2021	01 E 041 810 000 000 321	MIFI/CELL PHONE CHARGES	40.03
662983	VERIZON WIRELESS	02/10/2021	04 E 500 570 000 321 320	MIFI/CELL PHONE CHARGES	132.46
662983	VERIZON WIRELESS	02/10/2021	01 E 055 424 000 740 329	MIFI/CELL PHONE CHARGES	425.20
662983	VERIZON WIRELESS	02/10/2021	01 E 015 420 000 419 320	MIFI/CELL PHONE CHARGES	35.01
662983	VERIZON WIRELESS	02/10/2021	01 E 020 203 000 153 320	MIFI/CELL PHONE CHARGES	2,500.62
662983	VERIZON WIRELESS	02/10/2021	01 E 030 281 000 153 320	MIFI/CELL PHONE CHARGES	2,500.63
662983	VERIZON WIRELESS	02/10/2021	01 E 015 640 000 302 320	MIFI/CELL PHONE CHARGES	140.10
Totals for 662983					7,348.95
662984	AMER. FAMILY LIFE ASSURANCE CO	02/12/2021	01 L 215 38	Payroll accrual	149.59
662984	AMER. FAMILY LIFE ASSURANCE CO	02/12/2021	03 L 215 38	Payroll accrual	31.36
662984	AMER. FAMILY LIFE ASSURANCE CO	02/12/2021	04 L 215 38	Payroll accrual	21.44
Totals for 662984					202.39
662985	AFSCME COUNCIL 65	02/12/2021	01 L 215 41	Payroll accrual	273.85
662985	AFSCME COUNCIL 65	02/12/2021	03 L 215 41	Payroll accrual	17.93
Totals for 662985					291.78
662986	D.L. PUBLIC EDUCATION FOUNDATI	02/12/2021	01 L 215 69	Payroll accrual	53.75
662986	D.L. PUBLIC EDUCATION FOUNDATI	02/12/2021	03 L 215 69	Payroll accrual	1.25
Totals for 662986					55.00
662987	IND. SCHOOL DISTRICT #22	02/12/2021	01 L 215 51	Payroll accrual	4,599.54
662987	IND. SCHOOL DISTRICT #22	02/12/2021	02 L 215 51	Payroll accrual	37.32
662987	IND. SCHOOL DISTRICT #22	02/12/2021	03 L 215 51	Payroll accrual	30.09
662987	IND. SCHOOL DISTRICT #22	02/12/2021	04 L 215 51	Payroll accrual	33.34
662987	IND. SCHOOL DISTRICT #22	02/12/2021	01 L 215 52	Payroll accrual	2,345.91
662987	IND. SCHOOL DISTRICT #22	02/12/2021	04 L 215 52	Payroll accrual	75.00
Totals for 662987					7,121.20
662988	MINNESOTA CHILD SUPPORT	02/12/2021	01 L 215 80	Payroll accrual	313.50
662988	MINNESOTA CHILD SUPPORT	02/12/2021	01 L 215 80	PAYROLL ACCRUAL	452.00
662988	MINNESOTA CHILD SUPPORT	02/12/2021	01 L 215 80	PAYROLL ACCRUAL	463.00
Totals for 662988					1,228.50

CHECK NUMBER	VENDOR	CHECK DATE	ACCOUNT NUMBER	INVOICE DESCRIPTION	AMOUNT
662989	NCPERS GROUP LIFE INS.	02/12/2021	01 L 215 35	Payroll accrual	16.00
				Totals for 662989	16.00
662990	SUPPORT PAYMENT CLEARINGHOUSE	02/12/2021	01 L 215 80	PAYROLL ACCRUAL	335.91
				Totals for 662990	335.91
662991	FROKE, DOUGLAS	02/15/2021	01 L 215 82	REFUND COBRA LIFE INSURANCE FROM AUGUST, 2020 - JANUARY, 2021 COVERAGE	257.46
				Totals for 662991	257.46
662992	ABENDANO, SHARRI	02/18/2021	01 R 030 281 000 000 099	CHROMEBOOK CORD	25.00
				Totals for 662992	25.00
662993	CASH-WA DISTRIBUTING CO.	02/18/2021	02 E 015 770 000 707 490	FOOD	38.91
662993	CASH-WA DISTRIBUTING CO.	02/18/2021	02 E 015 770 000 711 490	FOOD	1,140.12
662993	CASH-WA DISTRIBUTING CO.	02/18/2021	02 E 015 770 000 711 490	FOOD	3,378.64
				Totals for 662993	4,557.67
662994	AMERICAN TIME & SIGNAL CO.	02/22/2021	01 E 041 810 000 000 410	SHIPPING CHG.-CLOCKS	39.09
				Totals for 662994	39.09
662995	ARVIG COMMUNICATION SYSTEMS	02/22/2021	01 E 015 810 000 000 320	TELEPHONE SERVICES	123.92
662995	ARVIG COMMUNICATION SYSTEMS	02/22/2021	01 E 021 810 000 000 320	TELEPHONE SERVICES	314.41
662995	ARVIG COMMUNICATION SYSTEMS	02/22/2021	01 E 023 810 000 000 320	TELEPHONE SERVICES	58.24
662995	ARVIG COMMUNICATION SYSTEMS	02/22/2021	01 E 026 810 000 000 320	TELEPHONE SERVICES	296.40
662995	ARVIG COMMUNICATION SYSTEMS	02/22/2021	01 E 031 810 000 000 320	TELEPHONE SERVICES	269.54
662995	ARVIG COMMUNICATION SYSTEMS	02/22/2021	01 E 041 810 000 000 320	TELEPHONE SERVICES	392.31
662995	ARVIG COMMUNICATION SYSTEMS	02/22/2021	01 E 042 810 000 327 320	TELEPHONE SERVICES	80.02
662995	ARVIG COMMUNICATION SYSTEMS	02/22/2021	03 E 015 760 000 720 320	TELEPHONE SERVICES	37.40
				Totals for 662995	1,572.24
662996	MINNESOTA ENERGY RESOURCES	02/22/2021	01 E 021 810 000 000 440	ENERGY CHARGES-ROSSMAN	2.19
662996	MINNESOTA ENERGY RESOURCES	02/22/2021	02 E 015 770 000 701 440	ENERGY CHARGES-ROSSMAN	0.07
662996	MINNESOTA ENERGY RESOURCES	02/22/2021	01 E 041 810 000 000 440	ENERGY-SENIOR HIGH	1,471.15
662996	MINNESOTA ENERGY RESOURCES	02/22/2021	02 E 015 770 000 701 440	ENERGY-SENIOR HIGH	45.50
				Totals for 662996	1,518.91
662997	PREMIUM WATERS, INC.	02/22/2021	01 E 041 290 041 000 401	BOTTLED WATER-SENIOR HIGH	39.49
662997	PREMIUM WATERS, INC.	02/22/2021	01 E 041 290 041 000 401	BOTTLED WATER-SENIOR HIGH	46.69
				Totals for 662997	86.18
662998	MADISON NATIONAL LIFE INSURANC	02/23/2021	01 L 215 34	NATIONAL INSURANCE SERVICES MARCH COVERAGE, 2021 LIFE INSURANCE	1,948.51
662998	MADISON NATIONAL LIFE INSURANC	02/23/2021	01 L 215 82	NATIONAL INSURANCE SERVICES MARCH COVERAGE, 2021 LIFE INSURANCE	12.21
662998	MADISON NATIONAL LIFE INSURANC	02/23/2021	02 L 215 34	NATIONAL INSURANCE SERVICES MARCH COVERAGE, 2021 LIFE INSURANCE	26.54
662998	MADISON NATIONAL LIFE INSURANC	02/23/2021	03 L 215 34	NATIONAL INSURANCE SERVICES MARCH COVERAGE, 2021 LIFE INSURANCE	13.62
662998	MADISON NATIONAL LIFE INSURANC	02/23/2021	04 L 215 34	NATIONAL INSURANCE SERVICES	26.52

CHECK NUMBER	VENDOR	CHECK DATE	ACCOUNT NUMBER	INVOICE DESCRIPTION	AMOUNT
MARCH COVERAGE, 2021 LIFE INSURANCE					
Totals for 662998					2,027.40
662999	MN PEIP	02/23/2021	01 L 215 54	HEALTH INSURANCE MARCH COVERAGE, 2021	76,991.93
662999	MN PEIP	02/23/2021	01 L 215 32	HEALTH INSURANCE MARCH COVERAGE, 2021	207,626.73
662999	MN PEIP	02/23/2021	02 L 215 54	HEALTH INSURANCE MARCH COVERAGE, 2021	1,157.62
662999	MN PEIP	02/23/2021	02 L 215 32	HEALTH INSURANCE MARCH COVERAGE, 2021	5,109.06
662999	MN PEIP	02/23/2021	03 L 215 54	HEALTH INSURANCE MARCH COVERAGE, 2021	546.00
662999	MN PEIP	02/23/2021	03 L 215 32	HEALTH INSURANCE MARCH COVERAGE, 2021	1,656.96
662999	MN PEIP	02/23/2021	04 L 215 54	HEALTH INSURANCE MARCH COVERAGE, 2021	254.34
662999	MN PEIP	02/23/2021	04 L 215 32	HEALTH INSURANCE MARCH COVERAGE, 2021	575.00
Totals for 662999					293,917.64
663002	MADISON NATIONAL LIFE INSURANC	02/23/2021	01 L 215 33	OCT.-JAN. COVERAGE EST.	10,000.00
Totals for 663002					10,000.00
663004	CASH-WA DISTRIBUTING CO.	02/25/2021	02 E 015 770 000 701 490	FOOD, COMMODITIES	82.50
663004	CASH-WA DISTRIBUTING CO.	02/25/2021	02 E 015 770 000 707 490	FOOD, COMMODITIES	95.76
663004	CASH-WA DISTRIBUTING CO.	02/25/2021	02 E 015 770 000 707 490	FOOD, COMMODITIES	416.35
663004	CASH-WA DISTRIBUTING CO.	02/25/2021	02 E 015 770 000 707 490	FOOD, COMMODITIES	325.39
663004	CASH-WA DISTRIBUTING CO.	02/25/2021	02 E 015 770 000 707 490	FOOD, COMMODITIES	233.75
663004	CASH-WA DISTRIBUTING CO.	02/25/2021	02 E 015 770 000 711 490	FOOD, COMMODITIES	2,685.46
663004	CASH-WA DISTRIBUTING CO.	02/25/2021	02 E 015 770 000 711 490	FOOD, COMMODITIES	894.70
663004	CASH-WA DISTRIBUTING CO.	02/25/2021	02 E 015 770 000 711 490	FOOD, COMMODITIES	2,988.45
Totals for 663004					7,722.36
663011	DISTRICT AUXILIARY ACCOUNT	02/25/2021	01 E 041 296 122 000 369	ACTIVITIES EXPENDITURES	-100.00
663011	DISTRICT AUXILIARY ACCOUNT	02/25/2021	01 E 041 294 132 000 319	ACTIVITIES EXPENDITURES	300.00
663011	DISTRICT AUXILIARY ACCOUNT	02/25/2021	01 E 041 296 115 000 319	ACTIVITIES EXPENDITURES	151.50
663011	DISTRICT AUXILIARY ACCOUNT	02/25/2021	01 E 041 296 115 000 319	ACTIVITIES EXPENDITURES	151.50
663011	DISTRICT AUXILIARY ACCOUNT	02/25/2021	01 E 041 296 115 000 319	ACTIVITIES EXPENDITURES	171.30
663011	DISTRICT AUXILIARY ACCOUNT	02/25/2021	01 E 041 296 122 000 319	ACTIVITIES EXPENDITURES	232.00
663011	DISTRICT AUXILIARY ACCOUNT	02/25/2021	01 E 041 296 122 000 319	ACTIVITIES EXPENDITURES	225.00
663011	DISTRICT AUXILIARY ACCOUNT	02/25/2021	01 E 041 296 122 000 319	ACTIVITIES EXPENDITURES	150.00
663011	DISTRICT AUXILIARY ACCOUNT	02/25/2021	01 E 041 296 122 000 319	ACTIVITIES EXPENDITURES	265.00
663011	DISTRICT AUXILIARY ACCOUNT	02/25/2021	01 E 041 296 122 000 319	ACTIVITIES EXPENDITURES	75.00
663011	DISTRICT AUXILIARY ACCOUNT	02/25/2021	01 E 041 296 122 000 319	ACTIVITIES EXPENDITURES	75.00
663011	DISTRICT AUXILIARY ACCOUNT	02/25/2021	01 E 041 294 115 000 319	ACTIVITIES EXPENDITURES	202.80
663011	DISTRICT AUXILIARY ACCOUNT	02/25/2021	01 E 041 294 115 000 319	ACTIVITIES EXPENDITURES	156.00
663011	DISTRICT AUXILIARY ACCOUNT	02/25/2021	01 E 041 294 115 000 319	ACTIVITIES EXPENDITURES	124.50
663011	DISTRICT AUXILIARY ACCOUNT	02/25/2021	01 E 041 294 115 000 319	ACTIVITIES EXPENDITURES	30.00
663011	DISTRICT AUXILIARY ACCOUNT	02/25/2021	01 E 041 296 122 000 319	ACTIVITIES EXPENDITURES	200.00
663011	DISTRICT AUXILIARY ACCOUNT	02/25/2021	01 E 041 296 122 000 319	ACTIVITIES EXPENDITURES	150.00
663011	DISTRICT AUXILIARY ACCOUNT	02/25/2021	01 E 041 296 105 000 319	ACTIVITIES EXPENDITURES	142.00
663011	DISTRICT AUXILIARY ACCOUNT	02/25/2021	01 E 041 296 105 000 319	ACTIVITIES EXPENDITURES	142.00
663011	DISTRICT AUXILIARY ACCOUNT	02/25/2021	01 E 041 296 105 000 319	ACTIVITIES EXPENDITURES	142.00
663011	DISTRICT AUXILIARY ACCOUNT	02/25/2021	01 E 041 296 122 000 369	ACTIVITIES EXPENDITURES	200.00

CHECK NUMBER	CHECK VENDOR	CHECK DATE	ACCOUNT NUMBER	INVOICE DESCRIPTION	AMOUNT
663011	DISTRICT AUXILIARY ACCOUNT	02/25/2021	01 E 041 294 128 000 319	ACTIVITIES EXPENDITURES	135.00
663011	DISTRICT AUXILIARY ACCOUNT	02/25/2021	01 E 041 291 109 000 369	ACTIVITIES EXPENDITURES	39.00
663011	DISTRICT AUXILIARY ACCOUNT	02/25/2021	01 E 041 291 109 000 319	ACTIVITIES EXPENDITURES	90.00
663011	DISTRICT AUXILIARY ACCOUNT	02/25/2021	01 E 041 291 109 000 319	ACTIVITIES EXPENDITURES	90.00
663011	DISTRICT AUXILIARY ACCOUNT	02/25/2021	01 E 041 296 114 000 319	ACTIVITIES EXPENDITURES	202.96
663011	DISTRICT AUXILIARY ACCOUNT	02/25/2021	01 E 041 296 114 000 319	ACTIVITIES EXPENDITURES	110.00
663011	DISTRICT AUXILIARY ACCOUNT	02/25/2021	01 E 041 296 114 000 319	ACTIVITIES EXPENDITURES	160.04
663011	DISTRICT AUXILIARY ACCOUNT	02/25/2021	01 E 041 296 114 000 319	ACTIVITIES EXPENDITURES	110.00
663011	DISTRICT AUXILIARY ACCOUNT	02/25/2021	01 E 041 296 115 000 319	ACTIVITIES EXPENDITURES	156.00
663011	DISTRICT AUXILIARY ACCOUNT	02/25/2021	01 E 041 296 115 000 319	ACTIVITIES EXPENDITURES	156.00
663011	DISTRICT AUXILIARY ACCOUNT	02/25/2021	01 E 041 294 128 000 319	ACTIVITIES EXPENDITURES	135.00
663011	DISTRICT AUXILIARY ACCOUNT	02/25/2021	01 E 031 294 105 000 319	ACTIVITIES EXPENDITURES	70.00
663011	DISTRICT AUXILIARY ACCOUNT	02/25/2021	01 E 031 294 105 000 319	ACTIVITIES EXPENDITURES	70.00
663011	DISTRICT AUXILIARY ACCOUNT	02/25/2021	01 E 041 296 115 000 319	ACTIVITIES EXPENDITURES	202.80
663011	DISTRICT AUXILIARY ACCOUNT	02/25/2021	01 E 041 296 115 000 319	ACTIVITIES EXPENDITURES	156.00
663011	DISTRICT AUXILIARY ACCOUNT	02/25/2021	01 E 041 296 115 000 319	ACTIVITIES EXPENDITURES	124.50
663011	DISTRICT AUXILIARY ACCOUNT	02/25/2021	01 E 041 292 107 000 369	ACTIVITIES EXPENDITURES	150.00
663011	DISTRICT AUXILIARY ACCOUNT	02/25/2021	01 E 041 292 107 000 369	ACTIVITIES EXPENDITURES	150.00
663011	DISTRICT AUXILIARY ACCOUNT	02/25/2021	01 E 041 292 107 000 369	ACTIVITIES EXPENDITURES	50.00
663011	DISTRICT AUXILIARY ACCOUNT	02/25/2021	01 E 041 294 132 000 369	ACTIVITIES EXPENDITURES	200.00
663011	DISTRICT AUXILIARY ACCOUNT	02/25/2021	01 E 041 291 109 000 369	ACTIVITIES EXPENDITURES	39.00
663011	DISTRICT AUXILIARY ACCOUNT	02/25/2021	01 E 041 291 109 000 319	ACTIVITIES EXPENDITURES	90.00
663011	DISTRICT AUXILIARY ACCOUNT	02/25/2021	01 E 041 291 109 000 319	ACTIVITIES EXPENDITURES	90.00
Totals for 663011					5,961.90
663012	HANSON, DALTON	02/25/2021	02 R 000 000 000 709 609	CATERING GIFT CARD BALANCE	95.37
Totals for 663012					95.37
663013	MINNESOTA ENERGY RESOURCES	02/25/2021	01 E 023 810 000 000 440	ENERGY CHARGES-LINCOLN	1,012.26
663013	MINNESOTA ENERGY RESOURCES	02/25/2021	01 E 021 810 000 000 440	ENERGY CHARGES-ROSSMAN	7,726.08
663013	MINNESOTA ENERGY RESOURCES	02/25/2021	02 E 015 770 000 701 440	ENERGY CHARGES-ROSSMAN	238.95
663013	MINNESOTA ENERGY RESOURCES	02/25/2021	01 E 026 810 000 000 440	ENERGY CHARGES-MIDDLE SCH./RSVT.	5,524.33
663013	MINNESOTA ENERGY RESOURCES	02/25/2021	01 E 031 810 000 000 440	ENERGY CHARGES-MIDDLE SCH./RSVT.	11,216.06
663013	MINNESOTA ENERGY RESOURCES	02/25/2021	02 E 015 770 000 701 440	ENERGY CHARGES-MIDDLE SCH./RSVT.	517.75
663013	MINNESOTA ENERGY RESOURCES	02/25/2021	01 E 023 810 000 000 440	ENERGY CHARGES-LINCOLN	61.82
Totals for 663013					26,297.25
663014	JONES, MINDY	02/25/2021	03 E 015 760 000 729 366	HOMELESS TRANSP.- 03/01 - 03/31	293.26
Totals for 663014					293.26
663024	AMER. FAMILY LIFE ASSURANCE CO	02/26/2021	01 L 215 38	Payroll accrual	147.05
663024	AMER. FAMILY LIFE ASSURANCE CO	02/26/2021	03 L 215 38	Payroll accrual	33.14
663024	AMER. FAMILY LIFE ASSURANCE CO	02/26/2021	04 L 215 38	Payroll accrual	22.20
Totals for 663024					202.39
663025	AFSCME COUNCIL 65	02/26/2021	01 L 215 41	Payroll accrual	273.85
663025	AFSCME COUNCIL 65	02/26/2021	03 L 215 41	Payroll accrual	19.00
Totals for 663025					292.85
663026	D.L. EDUCATION MINNESOTA	02/26/2021	01 L 215 46	Payroll accrual	1,789.97
663026	D.L. EDUCATION MINNESOTA	02/26/2021	04 L 215 46	Payroll accrual	51.12
Totals for 663026					1,841.09

CHECK NUMBER	VENDOR	CHECK DATE	ACCOUNT NUMBER	INVOICE DESCRIPTION	AMOUNT
663027	D.L. PUBLIC EDUCATION FOUNDATI	02/26/2021	01 L 215 69	Payroll accrual	53.75
663027	D.L. PUBLIC EDUCATION FOUNDATI	02/26/2021	03 L 215 69	Payroll accrual	1.25
Totals for 663027					55.00
663028	D.L. EDUCATION MINNESOTA	02/26/2021	01 L 215 40	Payroll accrual	20,166.96
663028	D.L. EDUCATION MINNESOTA	02/26/2021	04 L 215 40	Payroll accrual	335.17
Totals for 663028					20,502.13
663029	IND. SCHOOL DISTRICT #22	02/26/2021	01 L 215 51	Payroll accrual	4,597.79
663029	IND. SCHOOL DISTRICT #22	02/26/2021	02 L 215 51	Payroll accrual	37.82
663029	IND. SCHOOL DISTRICT #22	02/26/2021	03 L 215 51	Payroll accrual	31.34
663029	IND. SCHOOL DISTRICT #22	02/26/2021	04 L 215 51	Payroll accrual	33.34
663029	IND. SCHOOL DISTRICT #22	02/26/2021	01 L 215 52	Payroll accrual	2,345.91
663029	IND. SCHOOL DISTRICT #22	02/26/2021	04 L 215 52	Payroll accrual	75.00
Totals for 663029					7,121.20
663030	MINNESOTA CHILD SUPPORT	02/26/2021	01 L 215 80	Payroll accrual	313.50
663030	MINNESOTA CHILD SUPPORT	02/26/2021	01 L 215 80	PAYROLL ACCRUAL	452.00
663030	MINNESOTA CHILD SUPPORT	02/26/2021	01 L 215 80	PAYROLL ACCRUAL	463.00
Totals for 663030					1,228.50
663031	MN SCHOOL EMPLOYEES ASSOC.	02/26/2021	01 L 215 42	Payroll accrual	405.56
663031	MN SCHOOL EMPLOYEES ASSOC.	02/26/2021	04 L 215 42	Payroll accrual	40.03
Totals for 663031					445.59
663032	SUPPORT PAYMENT CLEARINGHOUSE	02/26/2021	01 L 215 80	PAYROLL ACCRUAL	335.91
Totals for 663032					335.91
663033	UNITED WAY OF BECKER COUNTY	02/26/2021	01 L 215 70	Payroll accrual	476.00
Totals for 663033					476.00
663035	CONTINGENT FUND	02/26/2021	01 R 000 000 000 092	01/31/21	-0.05
663035	CONTINGENT FUND	02/26/2021	01 E 015 110 000 000 319	01/31/21	0.65
663035	CONTINGENT FUND	02/26/2021	01 E 041 274 000 000 369	ALL STATE CHOIR REGISTRATION	750.00
663035	CONTINGENT FUND	02/26/2021	01 E 015 030 000 000 329	KINDERGARTEN ROUNDUP MAILING	40.91
663035	CONTINGENT FUND	02/26/2021	01 E 015 105 000 000 329	POSTAGE-RETURN OF EXTRON DEVICES	11.95
663035	CONTINGENT FUND	02/26/2021	01 E 015 420 640 419 367	REGISTR.-NASP CONVENTION-EBSEN, S.	249.00
663035	CONTINGENT FUND	02/26/2021	01 E 041 274 000 000 820	ACDA MEMBERSHIP RENEWAL-LARSON, K.	140.00
663035	CONTINGENT FUND	02/26/2021	02 E 015 770 000 701 329	RETURN POSTAGE-FOOD SERVICE	54.15
663035	CONTINGENT FUND	02/26/2021	01 E 041 274 000 000 820	NAT'L. AME MEMBERSHIP-LARSON, K.	145.00
Totals for 663035					1,391.61
Totals for checks					713,167.45

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
01	GENERAL FUND	337,661.14	24.91	79,466.69	417,152.74
02	FOOD SERVICE	6,368.36	195.27	33,843.49	40,407.12
03	TRANSPORTATION FUND	2,381.94	0.00	234,969.64	237,351.58
04	COMMUNITY SERVICE FUND	1,542.50	0.00	16,713.51	18,256.01
***	Fund Summary Totals ***	347,953.94	220.18	364,993.33	713,167.45

***** End of report *****

<u>CHECK</u>		<u>CHECK</u>	<u>ACCOUNT</u>	<u>INVOICE</u>	<u>INVOICE</u>	
<u>NUMBER</u>	<u>VENDOR</u>	<u>DATE</u>	<u>NUMBER</u>	<u>NUMBER</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
200067	COURNEYA, NICOLE	02/11/2021	88 E 031 298 175 888 401	02112021	White Team/student prizes/recess games	65.52
					Totals for 200067	65.52
					Totals for checks	65.52

<u>CHECK</u>	<u>CHECK</u>	<u>ACCOUNT</u>	<u>INVOICE</u>	
<u>NUMBER</u> <u>VENDOR</u>	<u>DATE</u>	<u>NUMBER</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
400461 IND. SCHOOL DISTRICT #22	02/19/2021	88 E 041 298 267 888 401	Interact Catering Invoice 7261	54.05
			Totals for 400461	54.05
400462 PRO PRINT, INC.	02/19/2021	88 E 041 296 115 888 401	DL GHockey Poster Invoice D98953011	230.28
			Totals for 400462	230.28
400463 ZACHIEA PROPERTIES II, INC.	02/19/2021	88 E 041 294 132 888 401	DLHS Wres Invoices: 1386 \$170.69 1387 \$170.59 1388 \$161.47	502.75
			Totals for 400463	502.75
400464 MCCONE HERRING	02/19/2021	88 E 041 298 249 888 401	DLHS FFA Herring invoice 4209	285.00
			Totals for 400464	285.00
400465 EINERSON, CODY	02/23/2021	88 E 041 294 115 888 401	Reimbursement for team meal	204.84
			Totals for 400465	204.84
400466 JIMMY JOHNS #1897	02/23/2021	88 E 041 294 105 888 401	BBB Team Meal 2/23	303.99
			Totals for 400466	303.99
400467 ZACHIEA PROPERTIES II, INC.	02/23/2021	88 E 041 294 132 888 401	Food for wrestling invoice 1389 \$161.57 1390 \$166.26 1391 \$167.16	494.99
			Totals for 400467	494.99
			Totals for checks	2,075.90

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
663270	A-OX WELDING SUPPLY CO. INC.	03/15/2021	00245991	INV - 00245991 Administrative Compl - \$6.57	412100258	6.57	330.15
			01170455	GAS DELIVERY	412100250	323.58	
663271	ACCELERATED ENGRAVING & SIGNAG	03/15/2021	5449	FB DISTRICT INDIVIDUAL AWARDS INVOICE 5449	412100236	173.00	333.00
			5460	SIGNS FOR RSM	152100749	160.00	
663272	ALLIED 100 LLC	03/15/2021	1800655	AED REPLACEMENT BATTERIES FOR 4 UNITS	4002100103	171.80	171.80
663273	Vendor Continued Void	03/15/2021					0.00
663274	Vendor Continued Void	03/15/2021					0.00
663275	Vendor Continued Void	03/15/2021					0.00
663276	Vendor Continued Void	03/15/2021					0.00
663277	Vendor Continued Void	03/15/2021					0.00
663278	Vendor Continued Void	03/15/2021					0.00
663279	Vendor Continued Void	03/15/2021					0.00
663280	Vendor Continued Void	03/15/2021					0.00
663281	Vendor Continued Void	03/15/2021					0.00
663282	Vendor Continued Void	03/15/2021					0.00
663283	Vendor Continued Void	03/15/2021					0.00
663284	Vendor Continued Void	03/15/2021					0.00
663285	Vendor Continued Void	03/15/2021					0.00
663286	AMAZON	03/15/2021	433389945549	CLASSROOM SUPPLIES	312100101	409.72	15,619.71
			434665883757	materials for DCD-SP classroom	4002100144	254.65	
			435396684636	Jacob Johnson Classroom Supplies	312100102	165.04	
			435799635635	Art Supplies	412100216	17.98	
			437896786465	FAMILY FUN NIGHT PRIZES	262100120	115.56	
			443778396377	BOOKS TO PREVIEW FOR NEXT SCHOOL YEAR'S INSERVICE	3002100181	182.92	
			446649794555	HDMI CABLES FOR FACS	3002100173	69.95	
			447534879689	PHONE REST	152100725	24.98	
			447669744635	LAMINATOR AND BOOKS	2312100002	15.61	
			448999448476	CLASSROOM SUPPLIES	312100099	1,500.10	
			454483555597	ADAPTERS	3002100176	249.90	
			457745768998	coffee pot 2nd floor workroom	412100251	16.81	
			459438967335	CLASSROOM SUPPLIES	312100101	49.98	
			459469379769	INSTRUCTIONAL	412100233	54.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				SUPPLIES			
			459946377688	PREVIEWING BOOKS FOR NEXT YEAR'S INSERVICE	3002100184	44.45	
			463638744879	NURSE OFFICE SUPPLIES	4002100135	131.74	
			463968543753	DRAMATIC PLAY ITEMS AND FLEXIBLE SEATING FOR STUDENT ON THE AUTISM SPECTRUM	4002100150	216.76	
			463997858757	READING BOOKS AND MATERIALS	312100094	-1.86	
			464736984546	CLASSROOM SUPPLIES	312100091	39.94	
			465698797937	laminating film and dobbers	4002100140	50.97	
			468569969975	2020-21 CLASSROOM SUPPLIES	212100080	166.51	
			469853783779	VELCRO CIRCLES	3002100178	23.97	
			473459376663	BAND SPECIFIC PPE - PUPPY PADS FOR BRASS WATER KEYS	412100252	66.98	
			478685896895	READING BOOKS AND MATERIALS	312100094	97.07	
			497378798596	LAMINATOR AND BOOKS	2312100002	70.92	
			533768847396	materials for DCD-SP classroom	4002100144	21.95	
			537487979779	NURSE OFFICE SUPPLIES	4002100135	49.44	
			543783686643	Headset with microphone	2262100006	65.98	
			543785938347	Art Room Supplies	412100232	89.00	
			554393373845	Distro Labels and supplies	7702100214	109.43	
			558648569839	Art Supplies	412100216	53.00	
			569687997685	CABLES, ADAPTERS AND VELCRO	3002100188	480.75	
			577565967943	READING BOOKS AND MATERIALS	312100094	1,243.40	
			584788759779	CLASSROOM SUPPLIES	312100095	29.97	
			585675443646	White Board for MS Choir Teacher	312100092	344.23	
			585964497853	LAMINATOR AND BOOKS	2312100002	1,807.26	
			586898649695	items for the Laker Shop	4002100143	34.99	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			587688369856	REPLACEMENT CAMERA COMPUTERS	3002100172	644.00	
			587799949336	Supplies - targeted services	422100009	88.64	
			593935437738	MONITOR AND KEYBOARD	3002100175	242.50	
			597658653843	PROFESSIONAL DEVELOPE EQUIPMENT FOR INSTRUCTIONAL COACH BRADY BAXTER	152100643	540.49	
			633959568848	CENTRAL SUPPLY & OFFICE SUPPLIES	152100644	861.28	
			634947845583	ART SUPPLIES	412100215	155.75	
			638673985353	COFFEE	412100220	48.74	
			643458994895	LAMINATOR AND BOOKS	2312100002	7.17	
			648549939386	DLPEF Grant items	152100687	148.89	
			655649749579	materials for DCD-SP classroom	4002100144	24.99	
			667733698669	AUDIO EXTENSION CABLE, CONVERTOR AND ADAPTOR	412100223	27.98	
			678564463569	laminating film and dobbers	4002100140	108.08	
			694385979379	replacement Cannon camcorder batteries Laker Live	412100253	44.99	
			695754476676	ADAPTERS	3002100194	30.36	
			733485447346	INSTRUCTIONAL SUPPLIES	412100233	57.00	
			733655736696	CLASSROOM SUPPLIES	312100095	856.19	
			734546979955	READING BOOKS AND MATERIALS	312100094	-2.22	
			735578375589	CABLES	3002100187	26.79	
			744993778888	PYLE WIRELESS HEADSET MICROPHONES	3002100177	399.96	
			755476863494	Onward - book	412100221	68.43	
			757947365988	EQUIPMENT REQUEST FOR 2020-2021 BUDGET - SCHOOL TO WORK CAMERA	412100214	399.00	
			759639735896	ART SUPPLIES	412100215	130.16	
			763787435699	BOOKS TO PREVIEW FOR INSERVICE DAYS NEXT YEAR	3002100183	46.32	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			785447695857	Amazon Classroom supplies Print Filament	422100010	195.96	
			833438883835	CLASSROOM SUPPLIES	312100104	228.87	
			835649767863	items from Amazon for resale	4002100153	236.26	
			846688963468	DVD PLAYERS FOR MEDIA CENTER	2412100006	79.98	
			856383697339	FLOOR STICKERS	152100709	60.96	
			86965554946	DVD's for Ojibwe Culture Classes Wind River 500 Nations The seventh fire Indian Horse	4002100129	193.72	
			889886559885	REPLACEMENT POWER SUPPLY	3002100190	43.95	
			896366499549	LAMINATOR AND BOOKS	2312100002	280.99	
			897367697397	MEDIA CENTER SUPPLIES	2412100005	67.79	
			936584738989	materials for DCD-SP classroom	4002100144	24.74	
			968937376958	Slipp-Nott Small Sticky Mats BOOSTERS WILL REIMBURSE	412100229	65.59	
			969478767643	INSTRUCTIONAL SUPPLIES	412100233	167.50	
			975978993535	items for resale in the Laker Shop	4002100137	37.35	
			978434463957	Art Room Supplies	412100232	32.44	
			985447859734	items for resale in the Laker Shop	4002100137	471.95	
			985968837967	CLASSROOM SUPPLIES	312100095	15.79	
			986548776466	CAMERA FOR INSTRUCTIONAL COACH - JILL PERKINS	152100648	96.33	
663287	AMERICAN TIME & SIGNAL CO.	03/15/2021	842099	CLOCKS	152100750	236.07	670.25
			842237	SUPPLIES	152100763	262.36	
			842275	SUPPLIES	152100763	171.82	
663288	AMPLIFIED IT	03/15/2021	29158	TRAINING	3002100199	540.00	540.00
663289	ANDERSON COACH OF FRAZEE, INC.	03/15/2021	FEBRUARY	ACTIVITIES TRANSPORTATION	0	22,495.42	22,495.42
663290	APPLE COMPUTER, INC.	03/15/2021	AE28833211	IPAD AIR	3002100180	699.00	699.00
663291	ARROW ELECTRIC SUPPLY COMPANY	03/15/2021	INV115221	CUSTODIAL SUPPLIES	152100744	88.79	51.74

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			INV115675	SUPPLIES	152100772	23.58	
			RTN06544	CUSTODIAL	0	-60.63	
				SUPPLIES			
663292	ARVIG COMMUNICATION SYSTEMS	03/15/2021	0001103278 001 5	TELEPHONE SERVICES	0	1,684.98	2,197.85
			0001103285 001 6	TELEPHONE SERVICES	0	171.51	
			0003009493 001 2	FIBER LEASE	0	137.72	
			0003009561 001 9	FIBER LEASE	0	203.64	
663293	Vendor Continued Void	03/15/2021					0.00
663294	ARVIG COMMUNICATION SYSTEMS	03/15/2021	312483	SERVICE LOGIN SYSTEM	152100692	142.50	1,687.50
			313078	SERVICES	152100719	202.50	
			313079	SERVICES	152100719	250.00	
			313206	SERVICE VOICEMAIL	152100740	95.00	
			313285	SERVICES	152100773	747.50	
			313767	SERVICES	152100776	95.00	
			313770	SERVICES	152100776	155.00	
663295	AUTO VALUE DETROIT LAKES	03/15/2021	53403483	PARTS FOR REPAIR	152100765	5.47	227.42
			53406023	PARTS FOR REPAIR	152100765	113.99	
			53406427	PARTS FOR REPAIR	152100765	23.98	
			53407984	CUSTODIAL	152100782	83.98	
				SUPPLIES			
663296	BDT MECHANICAL, LLC	03/15/2021	REQ. #11	SENIOR HIGH ADDITION & RENOVATIONS	0	253,163.06	253,163.06
663297	BECKER COUNTY ENVIRONMENTAL SE	03/15/2021	01-00009330	RECYCLING	0	3.54	323.54
			MIDDLE SCH.	GARBAGE	152100783	80.00	
			ROOSEV.	GARBAGE	152100783	80.00	
			ROSSMAN	GARBAGE	152100783	80.00	
			SR. HIGH	GARBAGE	152100783	80.00	
663298	BERGSTROM ELECTRIC, INC.	03/15/2021	REQ. #12	SENIOR HIGH ADDITION & RENOVATIONS	0	125,115.95	165,547.95
			REQ. #20	ROOSEVELT ADDITION & RENOVATIONS	0	40,432.00	
663299	Vendor Continued Void	03/15/2021					0.00
663300	BEUG'S ACE HARDWARE	03/15/2021	182228	CUSTODIAL	152100061	10.21	226.92
				SUPPLIES			
			195830	CUSTODIAL	152100689	44.92	
				SUPPLIES			
			195841	CUSTODIAL	152100741	9.99	
				SUPPLIES			
			196091	CUSTODIAL	152100741	51.69	
				SUPPLIES			
			196122	CUSTODIAL	152100741	65.16	
				SUPPLIES			
			196317	CUSTODIAL	152100741	12.99	
				SUPPLIES			

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			196444	CUSTODIAL SUPPLIES	152100721	11.98	
			196729	CUSTODIAL SUPPLIES	152100741	19.98	
663301	BIO CORPORATION	03/15/2021	1019531	Dissection Supplies	412100200	43.50	43.50
663302	BIRKELAND, LYNDA D	03/15/2021	LENS	SAFETY GLASSES	0	421.58	421.58
663303	Vendor Continued Void	03/15/2021					0.00
663304	BIX PRODUCE	03/15/2021	04991849	PRODUCE	7702100220	1,929.25	9,861.01
			04992099	PRODUCE	7702100229	506.00	
			04998547	PRODUCE	7702100238	577.60	
			05000379	PRODUCE	7702100238	1,824.56	
			05003091	PRODUCE	7702100246	1,544.60	
			05005779	PRODUCE	7702100246	471.70	
			05007683	PRODUCE	7702100246	1,004.80	
			05010700	PRODUCE	7702100253	562.71	
			05011409	PRODUCE	7702100253	1,038.95	
			05013161	PRODUCE	7702100253	400.84	
663305	BLR-BUSINESS & LEGAL RESOURCES	03/15/2021	18627660	RENEWAL	152100716	511.00	511.00
663306	BLUE 84 SPIRIT	03/15/2021	1390874	Laker Masks	4002100151	984.00	1,914.00
			1404461	Fleece Zip Sweatshirts for resale in the Laker Shop	4002100152	930.00	
663307	BOND TRUST SERVICES CORPORATIO	03/15/2021	61577	PAYNG AGENT FEES	0	475.00	950.00
			61578	PAYNG AGENT FEES	0	475.00	
663308	Vendor Continued Void	03/15/2021					0.00
663309	BRENCO CORP.	03/15/2021	0098627-IN	BAGS, SPORK KIT	7702100222	277.40	5,854.85
			0098860-IN	NAPKINS, BAGS, PAN SAVERS, HAND SOAP	7702100231	1,264.90	
			0099060-IN	CONTAINERS, BAGS, DETERGENT	7702100240	1,449.95	
			0099063-IN	CONTAINERS, BAGS, DETERGENT	7702100240	262.50	
			0099163-IN	CONTAINERS, BAGS, SPORK KIT	7702100248	262.50	
			0099224-IN	CONTAINERS, BAGS, SPORK KIT	7702100248	317.50	
			0099235-IN	CONTAINERS, BAGS, SPORK KIT	7702100248	227.50	
			0099471-IN	CLEANING CHEMICALS, BAGS, CONTAINERS	7702100254	1,792.60	
663310	BUCHHOLZ, JAMES E	03/15/2021	MEALS	ACTIVITIES TRANSP.	0	11.00	59.08
			MEALS-02/16	ACTIVITIES TRANSP.	0	7.08	
			MEALS-02/5, 02/6	ACTIVITIES TRANSP.	0	14.00	

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			MEALS.	ACTIVITIES	0	27.00	
663311	BUERMANN, EMILY	03/15/2021	SASHES	TRANSP. DRUM & DANCE	0	62.00	62.00
663312	BUILDING RESTORATION CORP.	03/15/2021	REQ. #2-FINAL	ROYALTY ROOSEVELT	0	7,304.85	7,304.85
663313	CARRIER, JOSEPH E.	03/15/2021	SUPPLIES	ADDITION & RENOVATIONS	0	42.26	42.26
663314	Vendor Continued Void	03/15/2021		AMI ACTIVITIES			0.00
663315	Vendor Continued Void	03/15/2021					0.00
663316	CENTRAL MARKET	03/15/2021	161300	GROCERIES	412100207	5.84	1,535.14
			161427	FOOD	7702100235	39.96	
			170742	MS E/BD SUPPLIES	4002100093	19.56	
			180724	CENTRAL MARKET	212100082	77.76	
				GREEN EGGS AND HAM			
			180803	Snack Lab	312100098	267.35	
			261353	NURSE OFFICE	4002100142	38.34	
				SUPPLIES			
			280832	GROCERIES	412100207	26.73	
			301424	MS E/BD SUPPLIES	4002100093	90.99	
			310938	SH FOOD GROCERIES	412100180	152.20	
			421512	Snacks/Refreshment	4002100130	108.92	
				s for American Indian Student.			
			601657	Muffin Lab	312100103	172.31	
				Ingredients			
			681527	SUPPLIES FOR LAB	412100231	97.01	
				FROM CENTRAL MARKET			
			721158	GROCERIES	412100207	37.07	
			741626	Brunch Lab	312100107	267.49	
			741702	KINDERGARTEN	212100078	133.61	
				SUPPLIES FOR FEBRUARY			
663317	CENTRE STAGE MANUFACTURING CO.	03/15/2021	REQ. #3	ROOSEVELT	0	380.00	380.00
				ADDITION & RENOVATIONS			
663318	CERYES, D. MAE	03/15/2021	02/11/21	GARDENING FOR	0	10.00	80.00
				BEG.			
			02/18, 02/27	SEED STARTING	0	70.00	
				BASICS			
663319	CIAMPI, DELFINA	03/15/2021	01/28/21	MARGHERITA PIZZA	0	154.00	154.00
663320	Vendor Continued Void	03/15/2021					0.00
663321	Vendor Continued Void	03/15/2021					0.00
663322	CITY OF DETROIT LAKES	03/15/2021	149212	UTILITIES-SENIOR	0	12,854.90	79,291.15
				HIGH			
			150088	UTILITIES-SENIOR	0	333.59	
				HIGH			
			151142	UTILITIES-SENIOR	0	624.60	

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				HIGH			
			156423	UTILITIES-ROSSMAN	0	4,585.47	
			1ST HALF	LIAISON PROGRAM	0	25,750.00	
			317400	UTILITIES-ADM. CENTER	0	726.92	
			317400.	UTILITIES-ADM. CENTER	0	689.68	
			41980	UTILITIES-BUS GARAGE	0	315.87	
			41980.	UTILITIES-BUS GARAGE	0	259.44	
			695770	UTILITIES-LINCOLN	0	1,040.06	
			93450	UTILITIES-MIDDLE SCH./ROOSEV.	0	14,521.81	
			93450.	UTILITIES-MIDDLE SCH./ROOSEV.	0	15,362.81	
			93460	UTILITIES-ROOSEV.	0	971.72	
			93460.	UTILITIES-ROOSEVEL T	0	1,254.28	
663323	CITI CARGO & STORAGE	03/15/2021	SI249667	STORAGE CONTAINER RENTAL	152100720	200.00	400.00
			SI251071	CONTAINER RENTAL	152100780	200.00	
663324	COLE PAPERS	03/15/2021	9936853	KLEENEX CENTRAL SUPPLY	152100640	1,744.50	1,744.50
663325	CONOVER COMPANY	03/15/2021	27650	CONOVER RESOURCES--CAREER READINESS	4002100138	697.00	697.00
663326	CONSTELLATION NEW ENERGY GAS D	03/15/2021	3117639	UTILITIES-SENIOR HIGH	0	3,362.49	3,362.49
663327	CULINEX	03/15/2021	INV836216	UNTINCILS, SHELF, DUNNAGE RACKS	7702100221	58.73	312.62
			INV836432	UNTINCILS, SHELF, DUNNAGE RACKS	7702100221	222.30	
			INV836961	KNIVES	7702100239	31.59	
663328	CURRICULUM ASSOCIATES	03/15/2021	90000570	Brigance screening tool for infants and toddlers	4002100141	346.08	346.08
663329	DACOTAH PAPER COMPANY	03/15/2021	82366	BOXES	7702100230	478.05	478.05
663330	DAKTRONICS, INC.	03/15/2021	6919530	REPAIR KIT FOR DLHS SCOREBOARD INVOICE 6919530	412100243	3,325.00	3,325.00
663331	DEMCO, INC.	03/15/2021	6906848	LIBRARY SUPPLIES	2212100002	217.18	217.18
663332	DETROIT LAKES DISPOSAL	03/15/2021	1763	GARBAGE SERVICE	0	2,118.09	2,118.09
663333	DIGITAL SIGNUP	03/15/2021	1763	eClassTrak Reg (Feb)	152100753	600.00	600.00
663334	DOW ACOUSTICS, INC.	03/15/2021	REQ. #4	SENIOR HIGH ADDITION & RENOVATIONS	0	35,150.00	35,150.00
663335	EDUCATORS BENEFIT CONSULTANTS,	03/15/2021	17543	403b MONTHLY	152100090	345.88	953.26

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			17872	SERVICE 403b MONTHLY	152100090	345.88	
			3349	SERVICE ACT MTH. SERVICE	152100627	261.50	
663336	ELLENSON CAULKING LLC	03/15/2021	REQ. #3	MIDDLE SCHOOL RENOVATIONS	0	1,377.90	8,804.70
			REQ. #3	ROOSEVELT ADDITION & RENOVATIONS	0	7,426.80	
663337	EMERGENT SYSTEMS EXCHANGE, LLC	03/15/2021	19-2401	FIREWALL SERVICES	3002100058	588.00	588.00
663338	MUSEUM OF SCIENCE	03/15/2021	1-7016445-01	STEM supplies for SAIL (Title IV Grant Money)	412100241	5,909.98	5,909.98
663339	ESSENTIA HEALTH	03/15/2021	0721.3110.1228.08	PT SERVICES-JANUARY	0	2,505.00	2,505.00
663340	ESTR PUBLICATIONS	03/15/2021	31354	Enderle-Severson transition rating scale	4002100159	46.00	46.00
663341	F-M FLOORING	03/15/2021	REQ. #11	ROOSEVELT ADDITION & RENOVATIONS	0	4,379.50	4,379.50
663342	FAR-MOOR ACOUSTICS & FLOORS, L	03/15/2021	REQ. #7	ROOSEVELT ADDITION & RENOVATIONS	0	7,803.00	7,803.00
663343	FARGO PUBLIC SCHOOLS	03/15/2021	INV0000059106	OUT OF STATE TUITION-SA, CE, AR, KT	0	2,337.75	2,898.81
			INV0000059494	OUT OF STATE TUITION-SM	0	561.06	
663344	FIREFLY COMPUTERS, LLC	03/15/2021	I000205881	TOUCH CHROMEBOOK	4002100043	25.00	25.00
663345	FODE, RHONDA J	03/15/2021	MUSIC	REIMBURSE FOR GYMNASTICS ROUTINE MUSIC	412100257	26.08	26.08
663346	FODE, STEVEN M	03/15/2021	SUPPLIES	9TH GR. ACADEMY	0	98.26	98.26
663347	FORUM COMMUNICATIONS COMPANY -	03/15/2021	C-04007106	2/8 BOARD MEETING	0	227.89	227.89
663348	FURTHER	03/15/2021	15600596	PARTICIPATION FEES	0	830.50	830.50
663349	G & R CONTROLS, INC.	03/15/2021	121300	SERVICES	152100774	2,173.49	2,173.49
663350	GEHRTZ CONSTRUCTION SERVICES	03/15/2021	3431	SENIOR HIGH ADDITION & RENOVATIONS	0	54,384.30	82,278.22
			3432	MIDDLE SCHOOL RENOVATIONS	0	8,489.46	
			3433	ROOSEVELT ADDITION & RENOVATIONS	0	16,921.70	
			3434	ROSSMAN ADDITION & RENOVATIONS	0	2,482.76	
663351	GOODYEAR TIRE & RUBBER CO.	03/15/2021	130-1083591	TIRE ALLIGNMENT	152100771	368.01	368.01
663352	GOPHER SPORT	03/15/2021	IN21388	SPORTS EQUIPMENT	262100124	1,747.60	1,747.60

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663353	GRAINGER, INC.	03/15/2021	9798804036	ELECTRIC HEATER	152100746	114.84	114.84
663354	HEIMARK, JENNIFER L	03/15/2021	SUPPLIES	ECFE CLASSES	0	19.98	19.98
663355	HENRY SCHEIN INC.	03/15/2021	88905820	GATORADE VENDING	412100238	371.18	371.18
				ORDER INVOICE 88905820 SPEED & STRENGTH VENDING			
663356	HERZOG ROOFING, INC.	03/15/2021	REQ. #8	ROOSEVELT	0	251,933.81	251,933.81
				ADDITION & RENOVATIONS			
663357	Vendor Continued Void	03/15/2021					0.00
663358	Vendor Continued Void	03/15/2021					0.00
663359	Vendor Continued Void	03/15/2021					0.00
663360	Vendor Continued Void	03/15/2021					0.00
663361	Vendor Continued Void	03/15/2021					0.00
663362	Vendor Continued Void	03/15/2021					0.00
663363	HILLYARD / HUTCHINSON	03/15/2021	604228890	PADS	152100690	32.60	23,066.60
			604232002	CUSTODIAL SUPPLIES	152100701	26.90	
			604232003	CUSTODIAL SUPPLIES	152100701	856.52	
			604232004	CUSTODIAL SUPPLIES	152100701	742.83	
			604235074	CUSTODIAL SUPPLIES/REPAIRS	152100705	660.60	
			604235075	CUSTODIAL SUPPLIES/REPAIRS	152100705	528.48	
			604238909	CUSTODIAL SUPPLIES	152100714	156.84	
			604238910	CUSTODIAL SUPPLIES	152100714	1,939.41	
			604238911	CUSTODIAL SUPPLIES	152100714	973.31	
			60424011	CUSTODIAL SUPPLIES	152100717	161.55	
			604241360	CUSTODIAL SUPPLIES	152100717	4.30	
			604242429	CUSTODIAL SUPPLIES	152100717	46.89	
			604242430	CUSTODIAL SUPPLIES	152100717	312.60	
			604242431	CUSTODIAL SUPPLIES	152100717	167.73	
			604243688	COVID CUSTODIAL SUPPLIES	152100723	33.24	
			604243689	COVID CUSTODIAL SUPPLIES	152100723	99.72	
			604243690	COVID CUSTODIAL SUPPLIES	152100723	33.24	
			604243691	COVID CUSTODIAL SUPPLIES	152100723	106.20	

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			604243692	COVID CUSTODIAL SUPPLIES	152100723	99.72	
			604245071	CUSTODIAL SUPPLIES	152100726	33.85	
			604245072	CUSTODIAL SUPPLIES	152100726	621.90	
			604245073	CUSTODIAL SUPPLIES	152100726	2,481.11	
			604245074	CUSTODIAL SUPPLIES	152100726	698.51	
			604247972	CUSTODIAL SUPPLIES	152100742	435.55	
			604249657	CUSTODIAL SUPPLIES	152100742	37.27	
			604252631	CUSTODIAL SUPPLIES	152100762	569.16	
			604256850	CUSTODIAL SUPPLIES	152100775	88.02	
			604256851	CUSTODIAL SUPPLIES	152100775	88.02	
			604256852	CUSTODIAL SUPPLIES	152100775	58.68	
			604259630	CUSTODIAL SUPPLIES	152100777	4,247.67	
			604259631	CUSTODIAL SUPPLIES	152100777	847.80	
			604259632	CUSTODIAL SUPPLIES	152100777	0.94	
			700452561	CUSTODIAL SUPPLIES/REPAIRS	152100705	149.40	
			700452562	CUSTODIAL SUPPLIES/REPAIRS	152100705	189.36	
			700452563	CUSTODIAL SUPPLIES/REPAIRS	152100705	225.60	
			700452564	CUSTODIAL SUPPLIES/REPAIRS	152100705	231.20	
			700452565	CUSTODIAL SUPPLIES/REPAIRS	152100705	175.50	
			700453452	CUSTODIAL SUPPLIES	152100717	2,916.47	
			700453453	CUSTODIAL SUPPLIES	152100717	650.76	
			700453663	COVID CUSTODIAL SUPPLIES	152100723	558.73	
			70453152	CUSTODIAL SUPPLIES	152100717	796.48	
			800514824	CUSTODIAL SUPPLIES	152100717	-18.06	
663364	HOLMQUIST, MELANIE M	03/15/2021	LUNCH	AMI ACTIVITY	0	64.87	428.37
			MEALS	CAREER EVENT	0	221.86	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			MILEAGE	AMI ACTIVITIES - FEBRUARY	0	69.33	
			MILEAGE	AMI ACTIVITIES - JANUARY	0	69.16	
			POSTAGE	AMI MATERIALS	0	3.15	
663365	HUESMAN SCHREIBER MASONRY, LLC	03/15/2021	REQ. #11	SENIOR HIGH ADDITION & RENOVATIONS	0	77,805.00	77,805.00
663366	Vendor Continued Void	03/15/2021					0.00
663367	Vendor Continued Void	03/15/2021					0.00
663368	ICS CONSULTING, INC.	03/15/2021	REQ #10	ROSSMAN ADDITION & RENOVATIONS	0	489.00	14,565.00
			REQ #9	ROSSMAN ADDITION & RENOVATIONS	0	489.00	
			REQ. #10	MIDDLE SCHOOL RENOVATIONS	0	1,451.00	
			REQ. #10.	ROOSEVELT ADDITION & RENOVATIONS	0	768.00	
			REQ. #11	MIDDLE SCHOOL RENOVATIONS	0	1,451.00	
			REQ. #11.	ROSSMAN ADDITION & RENOVATIONS	0	489.00	
			REQ. #4	SENIOR HIGH ADDITION & RENOVATIONS	0	3,220.50	
			REQ. #5	SENIOR HIGH ADDITION & RENOVATIONS	0	3,220.50	
			REQ. #8	ROOSEVELT ADDITION & RENOVATIONS	0	768.00	
			REQ. #9	MIDDLE SCHOOL RENOVATIONS	0	1,451.00	
			REQ. #9.	ROOSEVELT ADDITION & RENOVATIONS	0	768.00	
663369	IND SCHOOL DISTRICT NO. 152	03/15/2021	003805	20/21 TUITION-RB	0	15.09	30.18
			003806	20/21 TUITION-MJ	0	15.09	
663370	IND. SCHOOL DISTRICT #309	03/15/2021	FEES	PHOTO MANIPULATION-2/11, 3/18	0	120.00	200.00
			FEES.	FUNDAMENTALS OF PHOTOGRAPHY - 02/09-03/02	0	80.00	
663371	INTEGRITY STEEL SUPPLY, LLC	03/15/2021	REQ. #11	SENIOR HIGH ADDITION & RENOVATIONS	0	8,740.00	8,740.00
663372	INTERQUEST DETECTION CANINES	03/15/2021	116Nm FEB 2021	CANINE SEARCHES	0	960.00	960.00
663373	JANAYA DAVIS	03/15/2021	02/12/21	CREATE TERRARIUM	0	40.00	40.00

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663374	JOBS HQ	03/15/2021	32584	01/01/21-01/31/21	0	215.80	949.80
			32584	02/01/21 -	0	734.00	
				02/28/21			
663375	JOSTENS	03/15/2021	25582149	JOSTENS Diploma	412100247	24.40	24.40
				Signature Updates			
663376	KENDELL DOORS & HARDWARE, INC.	03/15/2021	REQ. #8	SENIOR HIGH	0	32,786.39	32,786.39
				ADDITION & RENOVATIONS			
663377	DAVID B. KNOFF CONSTRUCTION	03/15/2021	254	SERVICES	152100760	4,489.50	4,489.50
663378	KUHLMEY, CAROL A	03/15/2021	SUPPLIES	SH DCDSP CLASS	0	479.30	479.30
663379	Vendor Continued Void	03/15/2021					0.00
663380	L&M FLEET SUPPLY, INC.	03/15/2021	6513258	CUSTODIAL	152100691	67.86	892.62
				SUPPLIES			
			6516121	SOFTENER SALT	152100700	358.55	
			6519873	CUSTODIAL	152100711	9.47	
				SUPPLIES			
			6520363	SOFTENER SALT	152100710	345.87	
			6521401	CUSTODIAL	152100711	32.98	
				SUPPLIES			
			6526486	CUSTODIAL	152100722	67.96	
				SUPPLIES			
			6538743	CUSTODIAL	152100779	9.93	
				SUPPLIES			
663381	LABINE, MICHAEL L	03/15/2021	SUPPL.	9TH GR. ACADEMY	0	45.80	139.38
			SUPPLIES	9TH GR ACADEMY	0	17.92	
			SUPPLIES.	REIMBURSE FOR	412100254	75.66	
				NATIONAL GIRLS AND WOMAN IN SPORTS DAY PANCAKE BREAKFAST			
663382	LACHER, ANNMARIE K	03/15/2021	SUPPLIES	KNEELING PADS-CPR	0	10.00	10.00
				CLASS			
663383	LEDGESTONE, INC.	03/15/2021	REQ. #11	SENIOR HIGH	0	72,147.45	72,147.45
				ADDITION & RENOVATIONS			
663384	LEE VETERINARY CLINIC	03/15/2021	106729	INV 17075 VET	412100255	193.55	193.55
				VISIT FOR AG CLASS GUINEA PIG			
663385	LEIGHTON BROADCASTING	03/15/2021	172184-2	JOB RECRUITMENT	0	190.00	380.00
			172186-2	JOB RECRUITMENT	0	190.00	
663386	LIFE LINE INC.	03/15/2021	LL-14162	AED OVERSIGHT	412100245	100.00	100.00
				ANNUAL FEE INVOICE LL-14162			
663387	MAHUBE-OTWA COMMUNITY ACTION P	03/15/2021	051	ECFE/SR	0	8,180.00	8,180.00
				CONTRACT-FEBRUARY			
663388	MALSTROM ELECTRIC INC.	03/15/2021	317663	SERVICES	152100739	495.00	2,208.34
			317664	SERVICES	152100739	1,242.90	
			317665	SERVICES	152100739	187.60	
			317666	SERVICES	152100739	237.84	
			317667	SERVICES	152100739	45.00	

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663389	MARK'S ELECTRIC INC.	03/15/2021	14074	SUPPLIES	152100769	381.97	56,827.23
			REQ. #14	MIDDLE SCHOOL RENOVATIONS	0	56,445.26	
663390	MASCOT JUNCTION, INC	03/15/2021	20210044	SENSORY FLOOR DECAL SET - NATURE HOP (ENGLISH ONLY AND IN FLOOR) https://jump2math.ca/product/sensory-floor-decal-set-nature-hop/	4002100134	294.00	294.00
663391	MCARTHUR TILE COMPANY	03/15/2021	REQ. #4	SENIOR HIGH ADDITION & RENOVATIONS	0	33,250.00	33,250.00
663392	Vendor Continued Void	03/15/2021					0.00
663393	MENARDS - DETROIT LAKES	03/15/2021	20392	February purchasing (plant supplies, animal food)	412100225	18.15	499.43
			20585	February purchasing (plant supplies, animal food)	412100225	60.22	
			21211	CUSTODIAL SUPPLIES	152100747	59.58	
			21459	wood burners, styrofoam, storage bags, misc hardware & tools	312100083	141.91	
			21938	CUSTODIAL SUPPLIES	152100781	65.38	
			47048	plywood, wood burners, misc tools and supplies	312100106	154.19	
663394	MIDWEST BUS PARTS	03/15/2021	148442	BUS PARTS	152100761	335.17	638.92
			148638	BUS PARTS	152100778	303.75	
663395	MILESTONES & MEMORIES, LLC	03/15/2021	30221	HONOR CORDS FOR GRADS	412100259	371.54	371.54
663396	MILLER & SONS DRYWALL, INC.	03/15/2021	REQ. #8	SENIOR HIGH ADDITION & RENOVATIONS	0	190,000.00	190,000.00
663397	MINN KOTA RECYCLING	03/15/2021	420681	DOCUMENT DESTRUCTION	0	22.50	112.50
			421436	DOCUMENT DESTRUCTION	0	90.00	
663398	MN DEPT OF LABOR AND INDUSTRY	03/15/2021	ALR0118788X	ANNUAL ELEVATOR INSPECTION	152100768	100.00	100.00

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663399	MN STATE HIGH SCHOOL COACHES A	03/15/2021	DUES	MN STATE COACHES ASSOC DUES DLHS DANCE ALL INCLUSIVE-BRITTON RAMSEY	412100246	135.00	135.00
663400	MN CAREER INFORMATION SYSTEM	03/15/2021	MN-21-20245	MCIS HS LARGE SITE LICENSE	0	1,350.00	1,350.00
663401	MN COMMUNITY ED. ASSN.	03/15/2021	00006193	Winter MCEA	152100702	120.00	120.00
663402	MINNESOTA ENERGY RESOURCES	03/15/2021	0504847145-00001 0505675381-00001	UTILITIES-ROSSMAN ENERGY CHARGES-SENIOR HIGH	0 0	305.52 2,058.39	2,363.91
663403	MSBA - MN SCHOOL BOARDS ASSOC.	03/15/2021	26128G8H5S7	BOARDBOOK SUBSCRIPTION TIER II	152100529	1,808.00	1,808.00
663404	MN STATE COMMUNITY & TECHNICAL	03/15/2021	857792 857856 857921	SPRING, 2021 TUITION ABE PRINTING/COPIES-JANUARY SPRING, 2021 TUITION	0 0 0	20,800.00 53.20 375.00	21,228.20
663405	MYERS, CARA L	03/15/2021	SUPPLIES	LEADERSHIP GRANT	0	93.33	93.33
663406	NATIONAL FOOD GROUP, CORPORATE	03/15/2021	IN0854124	HUMMUS	7702100223	3,264.00	3,264.00
663407	NCS PEARSON, INC.	03/15/2021	13213702 13911269	Test Protocols for speech. These manuals provide Fine Motor Composite Scores and a Gross Motor Composite Scores.	4002100122 4002100155	584.24 175.60	759.84
663408	NELSON INTERNATIONAL, INC.	03/15/2021	R102023975:01 X102127632:01	BUS REPAIRS	152100764 152100764	2,276.05 -7.64	2,268.41
663409	NORTHSTAR AV	03/15/2021	35129298	PROJECTION BULBS	152100647	592.00	592.00
663410	OFFICE DEPOT	03/15/2021	147135894001 151380052001 158414829001 158469530001	CENTRAL SUPPLY ITEMS CENTRAL SUPPLY ITEMS INSTRUCTIONAL SUPPLIES CENTRAL SUPPLY ITEMS	152100583 152100583 412100234 152100583	135.12 -54.42 407.77 -36.28	452.19
663411	OFFICE OF MN. IT SERVICES	03/15/2021	DV21020485	INTERNET SERVICE	0	1,628.95	1,628.95
663412	OISTAD, BARBARA A	03/15/2021	SUPPLIES	GRAD BASH	0	248.37	248.37
663413	OLANDER BUS SERVICE INC.	03/15/2021	EXTRA TRIPS FEBRUARY	FEBRUARY BUS CLEANING	0 0	3,777.37 4,218.75	7,996.12
663414	OMANG, JOSHUA A	03/15/2021	GROCERIES	YOUTH SKILLS TRAINING GRANT	0	208.73	208.73
663415	OTIS ELEVATOR COMPANY	03/15/2021	100400264588	MONTHLY ELEVATOR	152100745	150.00	150.00

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				CHECKS			
663416	PADCASTER	03/15/2021	6687	PADCASTER	3002100179	1,794.05	1,794.05
663417	PALO'S SPORTS, INC.	03/15/2021	5510980-03	PE CLASS SUPPLIES 2020-2021	412100018	225.13	225.13
663418	Vendor Continued Void	03/15/2021					0.00
663419	Vendor Continued Void	03/15/2021					0.00
663420	PAN-O-GOLD BAKING CO.	03/15/2021	20101121039004	BREAD	7702100226	96.20	1,041.55
			20101121039005	BREAD	7702100226	116.86	
			2010112103903	BREAD	7702100217	116.86	
			20101121044001	BREAD	7702100234	40.32	
			20101121046001	BREAD	7702100226	32.40	
			20101121053001	BREAD	7702100234	33.66	
			20101121053003	BREAD	7702100234	40.32	
			20101121058001	BREAD	7702100243	20.16	
			20101121058005	BREAD	7702100243	-6.72	
			20101121067002	BREAD	7702100251	33.60	
			20101121067019	BREAD	7702100251	92.07	
			2010112139001	BREAD	7702100217	140.14	
			201011213902	BREAD	7702100217	116.00	
			2010112158003	BREAD	7702100243	47.88	
			2011121044002	BREAD	7702100234	40.32	
			2011121053002	BREAD	7702100234	33.60	
			2011121058002	BREAD	7702100243	47.88	
663421	Vendor Continued Void	03/15/2021					0.00
663422	PEPSI	03/15/2021	08606407	beverages for resale in the Laker Shop	4002100147	729.50	1,573.62
			08606408	beverages for resale in the Laker Shop	4002100147	-125.10	
			08606409	beverages for resale in the Laker Shop	4002100147	-41.70	
			84320552	beverages for resale in the Laker Shop.	1412100001	279.16	
			93410208	beverages for resale in the Laker Shop.	1412100001	555.60	
			94041503	beverages for resale in the Laker Shop.	1412100001	176.16	
663423	PETERSON MECHANICAL, INC.	03/15/2021	REQ. #19	MIDDLE SCHOOL RENOVATIONS	0	167,485.65	167,485.65
663424	POPLERS MUSIC STORE	03/15/2021	2438301	NEW MUSIC	412100208	71.95	1,143.40
			2441096	NEW MUSIC - WARM UPS	412100209	731.45	
			2441890	NEW JAZZ MUSIC	412100213	98.00	
			2451261	DLMS Band Music	312100096	242.00	
663425	POSTMASTER	03/15/2021	PERMIT	MARKING MAIL	0	245.00	245.00

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663426	Vendor Continued Void	03/15/2021					0.00
663427	Vendor Continued Void	03/15/2021					0.00
663428	Vendor Continued Void	03/15/2021					0.00
663429	Vendor Continued Void	03/15/2021					0.00
663430	Vendor Continued Void	03/15/2021					0.00
663431	Vendor Continued Void	03/15/2021					0.00
663432	Vendor Continued Void	03/15/2021					0.00
663433	PRAIRIE FARMS - BISMARCK	03/15/2021	420768	MILK	7702100225	385.53	11,556.17
			4520721	MILK	7702100216	300.53	
			4520724	MILK	7702100216	390.69	
			4520725	MILK	7702100216	177.21	
			4520746	MILK	7702100216	300.53	
			4520747	MILK	7702100216	413.48	
			4520748	MILK	7702100216	134.84	
			4520749	MILK	7702100216	287.93	
			4520750	MILK	7702100225	50.09	
			4520770	MILK	7702100225	93.04	
			4520771	MILK	7702100225	160.85	
			4520772	MILK	7702100225	388.11	
			4520773	MILK	7702100225	187.23	
			4520793	MILK	7702100225	27.48	
			4520794	MILK	7702100225	21.19	
			4520797	MILK	7702100225	392.34	
			4520798	MILK	7702100225	60.11	
			4520799	MILK	7702100225	156.30	
			4520808	MILK, COTTAGE CHEESE	7702100233	400.70	
			4520816	MILK, COTTAGE CHEESE	7702100233	113.65	
			4520817	MILK, COTTAGE CHEESE	7702100233	440.77	
			4520819	MILK	7702100225	104.44	
			4520821	MILK, COTTAGE CHEESE	7702100233	144.86	
			4520839	MILK, COTTAGE CHEESE	7702100233	335.44	
			4520840	MILK, COTTAGE CHEESE	7702100233	164.89	
			4520841	MILK, COTTAGE CHEESE	7702100233	355.89	
			4520842	MILK, COTTAGE CHEESE	7702100233	400.70	
			4520843	MILK, COTTAGE CHEESE	7702100233	206.12	
			4520860	MILK	7702100242	229.57	
			4520862	MILK	7702100242	197.17	
			4520863	MILK, COTTAGE CHEESE	7702100233	83.34	
			4520864	MILK	7702100242	386.10	
			4520865	MILK	7702100242	270.69	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			4520887	MILK	7702100242	271.31	
			4520888	MILK	7702100242	94.87	
			4520889	MILK	7702100242	227.59	
			4520890	MILK	7702100242	417.40	
			4520891	MILK	7702100242	115.74	
			4520904	MILK, COTTAGE CHEESE	7702100250	357.04	
			4520905	MILK, COTTAGE CHEESE	7702100250	166.23	
			4520907	MILK	7702100242	179.38	
			4520910	MILK, COTTAGE CHEESE	7702100250	273.03	
			4520911	MILK, COTTAGE CHEESE	7702100250	253.40	
			4520927	MILK, COTTAGE CHEESE	7702100250	200.83	
			4520928	MILK, COTTAGE CHEESE	7702100250	93.83	
			4520929	MILK, COTTAGE CHEESE	7702100250	283.83	
			4520930	MILK, COTTAGE CHEESE	7702100250	351.46	
			4520931	MILK, COTTAGE CHEESE	7702100250	171.27	
			4520952	MILK, COTTAGE CHEESE	7702100250	337.15	
663434	Vendor Continued Void	03/15/2021					0.00
663435	PRECISION PRINTING	03/15/2021	98157	#10 WINDOW ENVELOPES	152100704	85.00	3,499.77
			98285	DLHS EVENT SIGNAGE TO SEPARATE LAKER FANS, LAKER ATHLETES, VISITING FANS AND VISITING ATHLETES FOR HOME EVENTS. INVOICE 98285	412100228	132.50	
			98305	Registration Guide	412100210	1,490.00	
			98381	Business Cards for Joe Carrier and Melanie Holmquist	4002100158	110.00	
			98402	STOP AND THINK TICKETS	262100117	120.00	
			98403	LETTERHEAD	152100645	295.00	
			98415	KINDERGARTEN CUMULATIVE FOLDER REORDER	152100638	792.27	

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			98418	ENVELOPES	412100244	475.00	
663436	PREMIUM WATERS, INC.	03/15/2021	351285248	BOTTLED WATER-ADM. CENTER	0	40.50	40.50
663437	PRO PRINT, INC.	03/15/2021	D99209011	CHROMEBOOK/IPAD REPAIR LABELS	3002100182	59.73	59.73
663438	PRO-ED, INC.	03/15/2021	2859519	STANDARDIZED TEST	4002100106	246.40	571.40
			2871348	EDMARK ONLINE	4002100146	325.00	
663439	PROMOTIONZ PLUZ	03/15/2021	2021-01005	96 16 oz Lakers tumblers, 48 red and 48 silver 30 oz Laker Tumblers Stainless Steel for resale in the Laker Shop	4002100148	2,563.33	2,563.33
663440	QUADIENT FINANCE USA, INC.	03/15/2021	11296086	POSTAGE-ADM. CENTER	0	1,000.00	2,000.00
			11296090	POSTAGE-SENIOR HIGH	0	1,000.00	
663441	RDO EQUIPMENT CO.	03/15/2021	P6559655	SERVICES	152100748	1,110.43	3,937.68
			W6740755	SERVICES	152100748	2,827.25	
663442	RED RIVER GLAZING, INC	03/15/2021	REQ. #8	SENIOR HIGH ADDITION & RENOVATIONS	0	52,362.10	52,362.10
663443	REDWOOD TOXICOLOGY LABORATORY,	03/15/2021	11624720211	DRUG TESTING	0	58.82	172.35
			735907	DRUG TESTING SUPPLIES	0	113.53	
663444	REINHART FOODSERVICE, LLC	03/15/2021	497153	FOOD	7702100219	948.33	3,181.43
			503831	FOOD	7702100227	457.76	
			512743	FOOD	7702100237	742.34	
			518378	FOOD	7702100245	419.18	
			520678	FOOD	7702100245	613.82	
663445	RIFTON EQUIPMENT	03/15/2021	N207W-1	2 Rifton Bikes	212100079	3,311.25	3,311.25
663446	RUPP, ANDERSON, SQUIRES & WALD	03/15/2021	12299	LEGAL SERVICES	0	1,297.36	1,297.36
663447	RWP, INC.	03/15/2021	1006	2nd pre-payment to Remember When Publishing for yearbooks	412100226	3,000.00	4,000.00
			1007	PREPAYMENT OF YEARBOOK #2	312100100	1,000.00	
663448	SAAFE, LLC	03/15/2021	REQ. #1	ROOSEVELT ADDITION & RENOVATIONS	0	18,352.10	18,352.10
663449	SCAN AIR FILTER, INC.	03/15/2021	151607	FILTERS	152100708	2,946.54	2,946.54
663450	Vendor Continued Void	03/15/2021					0.00
663451	SCHULTZ BUS COMPANY	03/15/2021	117185	BUS CLEANING	0	1,242.00	5,647.70
			117195	ACTIVITIES TRANSP.	0	302.00	
			117196	ACTIVITIES TRANSP.	0	311.70	
			117197	ACTIVITIES	0	363.10	

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			117202	TRANSP. ACTIVITIES	0	365.40	
			117209	TRANSP. ACTIVITIES	0	438.20	
			117214	TRANSP. ACTIVITIES	0	468.20	
			117219	TRANSP. ACTIVITIES	0	120.60	
			117222	TRANSP. ACTIVITIES	0	328.50	
			117223	TRANSP. BUS CLEANING	0	1,368.00	
			117224	TRANSP. ACTIVITIES	0	340.00	
663452	Vendor Continued Void	03/15/2021					0.00
663453	SCHMITT MUSIC CENTERS	03/15/2021	3830343	BAND INSTRUMENT	312100089	100.00	3,060.00
			3848761	REPAIRS DLMS Band	312100093	30.00	
			3851951	instrument repair REPAIRS - 10	412100217	375.00	
			3851963	INSTRUMENTS REPAIRS - 10	412100217	450.00	
			3858395	INSTRUMENTS NEW CONCERT BASS	412100249	1,595.00	
			3889047	DRUM OBOE REPAIR	412100242	75.00	
			3889048	REPAIRS - 10	412100217	345.00	
			3890363	INSTRUMENTS JOIN THE BAND	262100121	90.00	
663454	SCHOOL SPECIALTY INC.	03/15/2021	20/8126886190	TRY-OUT KIT RETURN-TIMERS	262100106	-66.20	281.29
			208126912486	REPLACEMENT	262100118	98.84	
			208126975458	BLADDER FOR SAFCO ZENERAL BALL CHAIR	4002100149	134.40	
			208126997804	Task pokes for ASD students ELECTRIC PENCIL	262100123	114.25	
663455	MYOGETO, LEE ALLEN	03/15/2021	2885	SHARPENERS PORTABLE TOILET	0	130.00	130.00
663456	SIEWERT, TIMOTHY D	03/15/2021	REIMB,	AUDIO.VISUAL	0	79.98	79.98
663457	SKYWARD	03/15/2021	208850	RECORDINGS ELECTRONIC	152100618	200.00	200.00
663458	SMITH, QUENTIN	03/15/2021	DJ	SIGNATURES DANCE INVITE	412100235	300.00	300.00
663459	SPEECH WIRE TOURNAMENT SERVICE	03/15/2021	5140	MUSIC SpeechWire Speech tournament full services. invoice 5140	412100230	280.00	280.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
663460	STENERSON BROS. LUMBER CO.	03/15/2021	341773	CUSTODIAL SUPPLIES	152100718	63.14	63.14
663461	STELLHER HUMAN SERVICES, INC.	03/15/2021	161870	CTSS/SLMH-JANUARY	0	22,800.00	45,600.00
			161871	CTSS/SLMH-FEBRUARY	0	22,800.00	
663462	STENSGARD, CARMEN	03/15/2021	REFUND	LUNCH ACCOUNT BALANCE	0	75.75	75.75
663463	SUCKERT, MICHAEL W	03/15/2021	SUPPLIES	STAFF APPRECIATION	0	113.25	113.25
663464	SUMMIT FIRE PROTECTION	03/15/2021	REQ. #8	SENIOR HIGH ADDITION & RENOVATIONS	0	30,429.16	56,223.27
			REQ. #9	SENIOR HIGH ADDITION & RENOVATIONS	0	25,794.11	
663465	SWAN, MICHAEL A	03/15/2021	DVD'S	AMI PROGRAMS	0	200.00	389.60
			MILEAGE	AMI ACTIVITIES	0	89.60	
			SUPPLIES	SUPPLIES FOR OJIBWE CLASS	0	100.00	
663466	TEACHER'S DISCOVERY	03/15/2021	164505	CLASSROOM SUPPLIES	312100051	184.10	184.10
663467	TEAM LAB	03/15/2021	INV0024288	CLEANING DISINFECTANT FOR WRESTLING MATS DUE TO COVID INVOICE 24288	412100237	58.26	58.26
663468	TECHNOLOGY RESOURCE ADVISORS,	03/15/2021	31884	CHROMEBOOKS	4002100064	6,300.00	177,267.00
			32098	CHROMEBOOKS FOR ABE	3002100139	1,666.00	
			P30291	CHROMEBOOKS	4002100030	216.00	
			P31750	CHROMEBOOKS	4002100030	1,665.00	
			PH31527	CHROMEBOOKS	3002100002	167,420.00	
663469	TIERNEY BROTHERS INC	03/15/2021	838915	PROJECTORS	3002100186	2,543.10	2,543.10
663470	TRAFERA	03/15/2021	I000204170	DOCKING STATION	3002100174	199.00	328.00
			I000206592	MEMORY FOR LAPTOP	3002100189	129.00	
663471	TRICORNE AUDIO INC.	03/15/2021	11928	MS ART ROOM PROJECTION	3002100086	2,715.90	4,142.40
			11929	HS ART ROOM PROJECTION	3002100050	1,426.50	
663472	TROPHY HOUSE	03/15/2021	254878	SCIENCE FAIR RIBBONS	262100119	96.21	96.21
663473	TWEETON REFRIGERATION, INC.	03/15/2021	T42207S	SERVICES	152100766	297.00	500.00
			T42235S	SERVICES	152100766	203.00	
663474	TWOCANOES SOFTWARE, INC.	03/15/2021	36763	WINCLONE PRO	3001800021	487.50	487.50
663475	UNIQUE SOFTWARE CORP.	03/15/2021	250548	IPAD REPAIRS	3002100195	79.00	79.00
663476	REGENTS OF THE UNIV. OF MN	03/15/2021	2110008804	CONFERENCE REGISTR.-EQIP GRANT	0	800.00	800.00
663477	UNRUH, GREGORY P	03/15/2021	SUPPLIES	TENNIS TROPHIES/MEDALIIONS	0	71.68	71.68
663478	Vendor Continued Void	03/15/2021					0.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
663479	Vendor Continued Void	03/15/2021					0.00
663480	UPPER LAKES FOODS, INC.	03/15/2021	770493-00	FOOD	7702100228	4,170.90	17,447.91
			770493-0A	FOOD	7702100228	-326.52	
			771999-00	FOOD	7702100236	468.44	
			775084-00	FOOD	7702100218	645.99	
			776615-00	FOOD	7702100218	70.56	
			777334-00	FOOD	7702100228	68.69	
			778046-00	FOOD	7702100228	1,356.50	
			779863-00	FOOD	7702100228	1,033.50	
			780966-00	FOOD	7702100236	79.40	
			781164-00	FOOD	7702100236	109.00	
			781698-00	FOOD	7702100236	2,547.72	
			782515-00	FOOD	7702100236	1,638.47	
			782516-00	FOOD	7702100236	74.06	
			783634-00	FOOD	7702100244	1,450.45	
			785293-00	FOOD	7702100244	907.71	
			785295-00	FOOD	7702100244	84.01	
			785727-00	FOOD	7702100244	157.71	
			788759-00	FOOD	7702100252	2,317.51	
			790155-00	FOOD	7702100252	593.81	
663481	VERIZON WIRELESS	03/15/2021	9874459896	MIFI/CELL PHONE CHARGES	0	5,927.51	7,429.51
			9874505457	MIFI CHARGES	0	1,502.00	
663482	WATER BILLBOARDS	03/15/2021	8230	LAKER WATER	7702100247	504.00	504.00
663483	WEBBER FAMILY MOTORS	03/15/2021	822794/1	MAINTENANCE ON VEHICLE	152100712	43.37	43.37
663484	WEIGEL, COLLEEN A	03/15/2021	SUPPLIES	STAFF APPRECIATION	0	37.79	37.79
663485	WERNER ELECTRIC SUPPLY	03/15/2021	S010404287.004	BATTERIES	152100497	62.06	57.06
			S010404287.005	BATTERIES	152100497	-5.00	
663486	WESTERN PSYCHOLOGICAL SERVICES	03/15/2021	WPS-371415	Reynolds Intellectual Assessment Scales	4002100154	801.90	801.90
663487	WILLIAM V. MACGILL & CO.	03/15/2021	IN0747906	NURSE OFFICE SUPPLIES	4002100136	184.99	184.99
663488	ZERR BERG	03/15/2021	6059	SENIOR HIGH ADDITION & RENOVATIONS	0	10,768.83	19,283.83
			6060	MIDDLE SCHOOL RENOVATIONS	0	2,472.00	
			6061	ROOSEVELT ADDITION & RENOVATIONS	0	5,029.00	
			6062	ROSSMAN ADDITION & RENOVATIONS	0	1,014.00	

219 Computer Check(s) For a Total of 2,199,332.10

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	219	Computer	Checks For a Total of	2,199,332.10
Total For	219	Manual, Wire Tran, ACH & Computer	Checks	2,199,332.10
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	2,199,332.10

FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
01	GENERAL FUND	3,218.60	6,831.50	315,480.48	325,530.58
02	FOOD SERVICE	0.00	75.75	57,838.13	57,913.88
03	TRANSPORTATION FUND	0.00	0.00	11,596.08	11,596.08
04	COMMUNITY SERVICE FUND	0.00	0.00	11,505.25	11,505.25
05	CAPITAL EXPENDITURE	0.00	0.00	171,254.40	171,254.40
06	BUILDING FUND	0.00	0.00	1,620,333.54	1,620,333.54
07	DEBT SERVICE FUND	0.00	0.00	950.00	950.00
18	CUSTODIAL FUNDS	0.00	0.00	248.37	248.37

PERSONNEL AGENDA

March 15, 2021

1) **Retirement Resignation:**

Sherrie Bratlien – High School Food Server/Cashier, effective April 15, 2021.

Resignations:

Mark Champa – Middle School Administrative Assistant, effective March 23, 2021.

Cali Harrier - .5 Summer Speed & Strength Coach, effective March 9, 2021.

Tanner Keyser – Middle School Full-Time Custodian, effective February 26, 2021.

Dolores Kuhlemeyer – ALC Recovery School Independent Study Instructor, effective at the end of the 2020-21 school year.

Katherine Large – Lincoln Education Center ECFE/SR Instructional Assistant, effective February 19, 2021.

Joshua Omang – High School Academy Coordinator to accept the High School Principal Position, effective June 30, 2021.

Janice Peterson – Middle School Breakfast Server, effective March 19, 2021.

Mya Stroburg – Roosevelt Elementary Food Service Dishwasher, effective March 4, 2021.

2) **Appointments:**

Trisha Demarais – Assistant Girls Golf Coach, at the rate of 7% of BA, Step 2, or a contract amount of \$2,857.75, effective March 29, 2021.

Chelsea Hammond – Lincoln Education Center Parent/Child Educator, at the rate of \$32.25 per hour, working up to 5-10 hours per week during the school year, effective February 17, 2021.

Shelby Hanson – Long-Term Substitute Roosevelt Elementary Second Grade Teacher for Krystal Meyer, as outlined in the Long-Term Substitute Policy the salary will advance as prescribed, effective February 29, 2021, and continuing until May 10, 2021.

Jill Melby – Long-Term Substitute 9th Grade Seminar Teacher for Mike Labine, as outlined in the Long-Term Substitute Policy the salary will advance as prescribed, effective March 9, 2021, and continuing until April 9, 2021.

Joshua Omang – High School Principal, at the rate of \$129,071.04 and provisions as provided in the Principal Master Agreement, effective July 1, 2021.

Morgan Patrow – JV Softball Coach, at the rate of 7% of BA, Step 1, or a contract amount of \$2,807.84, effective March 29, 2021.

Garrett Penton – 9th Grade Boys Track Coach, at the rate of 6% of BA, Step 1, or a contract amount of \$2,406.72, effective March 29, 2021.

Hannah Rhodes – Middle School Media Center Assistant, at the rate of \$13.80 per hour, working up to 29.75 hours per week, effective February 9, 2021, and continuing through the end of the school year.

Amber Sund – Middle School Full-Time Custodian, at the rate of \$18.03 per hour, working up to 40 hours per week, effective March 22, 2021.

Dylan Surface – 9th Grade Girls Track Coach, at the rate of 6% of BA, Step 4, or a contract amount of \$2,550.48, effective March 29, 2021.

Michelle Tappe – Roosevelt Elementary Native American Education Assistant, at the rate of \$14.80 per hour, working up to 29.75 hours per week, effective February 5, 2021.

Mark Tumberg – Middle School Full-Time Custodian, at the rate of \$18.03 per hour, working up to 40 hours per week, effective March 22, 2021.

Ben Unruh – Assistant Boys Tennis Coach, at the rate of 7% of BA, Step 1, or a contract amount of \$2,807.84, effective March 29, 2021.

Jack Warren – Temporary High School Tutor, at the rate of \$21.00 per hour, working up to 29.5 hours per week, effective February 17, 2021, and continuing through May 28, 2021.

3) **Amended Assignment:**

Reed Hefta – 9th Grade Boys Track Coach, to amend his assignment to Assistant Varsity Girls Track Coach, effective February 10, 2021.

Mike Labine – High School 9th Grade Seminar Teacher, temporarily amending his assignment to 9th Grade Math Teacher, effective March 8, 2021, and continuing through April 21, 2021.

Annette Sailer – High School Part-Time Special Education Paraprofessional, temporarily amending her schedule to Full-Time Special Education Paraprofessional, working up to 33.75 hours per week, effective March 15, 2021, and continuing through May 28, 2021.

4) Leave of Absence:

Natalie Pirtle – Lincoln Education Center Special Education Paraprofessional, requests to extend her leave of absence through May 28, 2021.

Jordan Sawicki – High School Math Teacher, requests to extend her leave of absence through April 22, 2021.

5) Sixth Period Pay:

Cali Harrier – High School Teacher, assigned a sixth class for the spring 2021 semester.

6) Terminations:

Bryon Metteer – Middle School Custodian, effective March 5, 2021.

2021 Spring Sports Coaching

Baseball

- Terry Eiter – Head Coach
- Mark Gulseth – Assistant Coach
- Phil Kirchner – Junior Varsity Coach
- Eric Siegert – 9th Grade Coach
- Tyler Fode – 7/8th Grade Coach
- Jacob Johnson – 7/8th Grade Coach
- Tony Stensgard – 7/8th Grade Coach

Boys Golf

- Bob Gordon – Head Coach
- Vern Schnathorst – Assistant Coach
- Greg Unruh – Assistant Coach
- Keith Eckhoff – 7/8th Grade Coach
- Robb Flint – 7/8th Grade Coach

Girls Golf

- Dustin Martin – Head Coach
- Trisha Demarais – Assistant Coach
- Jason Hendrickson – 7/8th Grade Coach

Boys Tennis

- Zach Biggar – Head Coach

Track

- Maggy Doll – Head Coach
- Bill Kvebak – Head Coach
- Reed Hefta - Assistant Coach
- Ryan Zunich – Assistant Coach
- Lisa Conzemius – 9th Grade Coach
- Pete Paulson – 9th Grade Coach
- Ben Aastuen – 7/8th Grade Coach
- Laura Jensen – 7/8th Grade Coach
- Tom Johnson – 7/8th Grade Coach

Softball

- Austin Richter – Head Coach
- Tom Vagle – Assistant Coach
- Markus Okeson - 9th Grade Coach
- Will Blasczyk – 7/8th Grade Coach
- Steve Jensen – 7/8th Grade Coach
- Sam Link – 7/8th Grade Coach

Speed & Strength

- Mike Labine
- Josh Bettcher

Trap: Perry Nodsle – Head Coach



DLESP SENIORITY LIST - February 2021			
	FIRST NAME	LAST NAME	SENIORITY DATE
1	Stacey	Bergquist	9/2/1997
2	Paulette	Beeson	9/9/1997
3	Susan	Biewer	11/17/1997
4	Carol	Maristuen	9/2/1998
5	Ruth	Lage	9/2/1998
6	Kari	Lane	10/1/1998
7	Bev	Even	9/7/1999
8	Tracy	Selck	8/30/2000
9	Julie	Hokanson	9/7/2004
10	Wendy	Jacobson	12/1/2005
11	Susan	Woytassek	9/5/2006
12	Annette	Sailer	9/4/2007
13	Angela	Johnson	9/4/2007
14	Barb	Groth	2/12/2008
15	Joyce	Schweigart	8/22/2008
16	Stacey	Brahmer	8/26/2008
17	Barbara	Olson	9/15/2008
18	Lacey	Gilson	9/22/2008
19	Anna	Berger	9/22/2008
20	Traci	Totland	9/29/2008
21	Sandy	Hedstrom	10/20/2008
22	Mary	George	9/21/2009
23	Michelle	Butler	3/17/2010
24	Tracey	Branden	8/29/2011
25	Carol	Kempenich	8/29/2011
26	Stacy	Conn	9/13/2011
27	Arlene	Bakker	9/16/2011
28	Margery	Smith	8/30/2012
29	Maja	Rolland	1/2/2013
30	Mary	Edwards	8/28/2013
31	Laura	Blomseth	9/3/2013
32	Sara	Boeckel	9/9/2013
33	Jennifer	Lehmann	9/30/2013
34	Steven	Jenson	10/23/2013
35	Mary	Haynes	1/17/2014
36	Sara	Calton-Aelony	8/25/2014
37	Tracy	Dallmann	8/27/2014
38	Ashley	McDougall	9/2/2014
39	Lisa	Christianson	9/5/2014
40	Elizabeth "Betty"	Disse	9/11/2014

41	Jennifer	Mitchell	10/9/2014
42	Cindy	Macheel	12/8/2014
43	Elysia	McDonald	2/2/2015
44	Sue	Livermore	4/7/2015
45	Leslie	Engelstad	8/24/2015
46	Amalea	Johnson	12/1/2015
47	Amanda	Germundson	2/2/2016
48	Jamie	Pohl	2/2/2016
49	Sara	Peterson	2/5/2016
50	Frances	Parker	2/16/2016
51	Brianna	Ehnert	8/29/2016
52	Miranda	Mahlum	8/29/2016
53	Valerie	Soberg	8/29/2016
54	Natasha	Haverkamp	8/29/2016
55	Brenda	Bergum	9/6/2016
56	Sheyenne	Hirsch	9/14/2016
57	Dori	Fugere	10/4/2016
58	Katie	Steinke	10/25/2016
59	Tracy	Gunderson	11/21/2016
60	Rachel	Kohler	12/13/2016
61	Robin	Nelson	1/3/2017
62	Alycia	Holm	8/16/2017
63	Rose	Hawkins	8/16/2017
64	Maggie	Olson	8/22/2017
65	Natalie	Pirtle	8/28/2017
66	Cody	Bahls	8/28/2017
67	Kelly	Bristlin	9/14/2017
68	Haley	Anderson	10/9/2017
69	Andrea	Leitheiser	12/4/2017
70	Tara	Amundson	12/18/2017
71	Jenny	Joy	1/2/2018
72	Annette	Jernberg	1/2/2018
73	Emma	Grapevine	2/16/2018
74	Victoria	Skinner	3/6/2018
75	Shelly	Jacobson	8/21/2018
76	Dona	Rosell	8/21/2018
77	Laura	Pester	8/26/2018
78	Melissa	Conley	8/29/2018
79	Machelle	Krengel	8/30/2018
80	Jessica	Foster	8/30/2018
81	Jennifer	Reynolds	8/30/2018
82	Alexis	Stambach	9/4/2018
83	Darlene	Peterson	9/14/2018

125	Sheri	Ingebretson	10/5/2020
126	Sue	Sonnenberg	10/5/2020
127	McKayla	Amundson	10/12/2020
128	Ivy	Mcguire	10/26/2020
129	Dana Jhanyn	Sabers	10/26/2020
130	Abigail	Maneval	10/30/2020
131	Bailey	Warzecka	1/4/2021
132	Samantha	Reed	1/21/2021
133	Michelle	Tappe	2/5/2021
134	Hannah	Rhodes	2/9/2021

DATE: March 9, 2021
TO: Mark Jenson, Superintendent and Board of Education
FROM: Ryan Tangen, Business Manager 
SUBJECT: **Agent of Record**

The District selects an Agent of Record to administer our property, liability and workers comp insurance. The appointment is for a three year period and the current appointment is ending June 30, 2021. The fee paid is based on a percentage of the annual rate. Two proposals were received for the July 1, 2021 – June 30, 2024 appointment.

Initial proposals were due March 4, 2021. Bremer came in with the lower proposal of 4%, which was the same percentage that we had with Bremer (our current Agent of Record) July 1, 2018 to June 30, 2021.

Based on the information provided in the written proposal, it is the recommendation to appoint Bremer as our Agent of Record.

DATE: March 10, 2021
TO: Mark Jenson, Superintendent and Board of Education
FROM: Ryan Tangen, Business Manager 
SUBJECT: **Collections/Write-off of Food Service Accounts**

According to the School District's policy and after many attempts asking for reimbursement for food service overdue balances for the previous year, we are sending a list of names to our collection agency. There are also accounts that we can't send to collections because of the criteria as follows and will need to be written-off:

- Statute of Limitations for Minnesota limits collection agencies to collect accounts that have no activity within the last four years and are deemed not likely to collect.
- This agency will not take a balance that is under \$50.

Accounts Going to the Collection Agency

\$16,944.81

Accounts To Be Written-off

\$274.60

In our effort to bring our receivables current, these accounts need to be written off.

Recommend approval.

Date Adopted: 05/12/97	File Number: Detroit Lakes Policy - 203.6
Date Revised: 01/01/2014 (<i>No Change</i>)	

203.6 - CONSENT AGENDAS

I. PURPOSE

The purpose of this policy is to allow the use of a consent agenda.

II. GENERAL STATEMENT OF POLICY

In order for a more efficient administration of school board meetings, the school board may elect to use a consent agenda for the passage of noncontroversial items or items of a similar nature.

III. CONSENT AGENDAS

- A. The superintendent, in consultation with the school board chair, may place items on the consent agenda. By using a consent agenda, the school board has consented to the consideration of certain items as a group under one motion. Should a consent agenda be used, an appropriate amount of discussion time will be allowed to review any item upon request.
- B. Consent items are those which usually do not require discussion or explanation prior to school board action, are noncontroversial and/or similar in content, or are those items which have already been discussed and/or explained and do not require further discussion or explanation. Such agenda items might include ministerial tasks such as, but not limited to, the approval of the agenda, approval of previous minutes, approval of bills, approval of reports, etc. These items might also include similar groups of decisions such as, but not limited to, approval of staff contracts, approval of maintenance details for the school district buildings and grounds or approval of various schedules.
- C. Items shall be removed from the consent agenda by a timely request by an individual school board member for independent consideration. A request is timely if made prior to the vote on the consent agenda. The request does not require a second or a vote by the school board. An item removed from the consent agenda will then be discussed and acted on separately immediately following the consideration of the consent agenda.
- D. Consent agenda items are approved en masse by one vote of the school board. The consent agenda items shall be separately recorded in the minutes.

Legal References: Minn. Stat. § 123B.09, Subd. 7 (School Board Powers)

Cross Reference: MSBA/MASA Model Policy 203.2 (Order of the Regular School Board Meeting)

MSBA/MASA Model Policy 203.5 (School Board Meeting Agenda)

MSBA/MASA Model Policy 204 (School Board Meeting Minutes)

Date Adopted:	File Number: Detroit Lakes Policy - 203.7
Date Revised:	

203.7 – BOARD WORK SESSION POLICY

I. PURPOSE

The purpose of this policy is to provide for the structure and the operation of work sessions of the school board.

II. GENERAL STATEMENT OF POLICY

- A. It is the policy of the school board that the purpose of work sessions are to inform, research, and discuss current issues and regular business of the board at public setting.
- B. The school board has determined that work sessions as described in this policy, do facilitate the operation of the school board and the school district.

III. PROCEDURES FOR SCHOOL BOARD WORK SESSIONS

- A. All work session meetings shall be open to the public in compliance with the Open Meeting Law, and notice shall be given as prescribed by law.
- B. A work session meeting shall act only within the guidelines and mission established by the school board as outlined in policies 203, 203.1, 203.2, 203.5, 203.6, and 205.
- C. Action items at work sessions will only be considered if it meets the following criteria:
 - 1. Presented as an individual item for consideration
 - 2. Necessary in order to meet time constraints (hiring of employee, local/state/federal timelines, grant deadlines, contract deadlines, etc.) or
 - 3. An emergency item necessary for board approval
- D. Work sessions shall be limited to 2 hours and 30 minutes in length and schedule two weeks after regular board meetings. A majority of the board may vote to extend the work session for specific amount of time to complete the board of education business.

Date Adopted:	File Number: Detroit Lakes Policy - 820
Date Revised:	

820 MEMORIAL POLICY

I. PURPOSE

Detroit Lakes Public Schools recognizes that the loss of a student or staff member deeply impacts students, staff and families. The purpose of this policy is to ensure that the district support staff, students and families impacted from a death by assisting them with connections to appropriate school and community resources. Because it is recognized that memorial decisions made immediately in the aftermath of a crisis or death may be made without full consideration of the potential implications for students, staff, families and the community, Detroit Lakes Public Schools will provide a process for memorial decision-making, as well as Board-approved policies regarding memorial activities. This policy also recognizes that memorials after suicide may glamorize death and communicate suicide as an appropriate or desired response to stress; therefore, careful and deliberate consideration was given in determining approved memorial activities.

II. DEFINITIONS

- A. Memorials - Objects or activities to remember an event or deceased person(s).
- B. Living Memorials - A non-tangible memorial intended to be sustained over time.
- C. Crisis Team - An appointed group of staff members who develop and execute district-wide procedures for the handling of mental health needs in the recovery phase of a crisis situation needing grief support.
- D. Crisis - Any natural disaster or unexpected event that negatively affects a student, a staff member or a significant group of the school population and usually involves serious emotional, psychological and/or physical injury or death.
- E. Impact - The magnitude of the potential loss or seriousness of the crisis.

III. GENERAL STATEMENT OF POLICY

In recognition that schools are designed primarily to support learning, school sites should not serve as the main venue for the memorializing of students or staff. Memorial activities express at school need to be coordinated and approved through the Crisis Team, as well as building administration. The Crisis Team will assist families and students in selecting memorial activities that are appropriate for school and assist students and staff in healthy bereavement. It is further recognized that building administration should have a certain amount of discretion in these situations to make professional judgements—in consultation with the Superintendent and the Crisis Team—to best meet the overall needs of students, staff, parents and community as a whole.

IV. MEMORIAL POLICY

Living memorials for deceased students and staff will be limited to endowments, scholarships, or items with educational significance. Scholarship and endowment memorials may be established one time, or in the form of a perpetual award, with a description of the purpose of the endowment or scholarship. Memorials may not include the retirement, alteration, or discontinued use of school property. Other recommended memorial activities include:

- A. Yearbooks - A student who has died may be acknowledged in the yearbook their senior year of high school with parent/guardian input and/or approval. Information about the student will be included on a memorial page representing all students in the graduation year. Information shall be limited to the student's name, photo, dates of birth and death, and school activities in which the student participated.
- B. Commemorative Events - A commemorative event may be established and held in the name of the deceased student or staff member. Activities cannot be held during the school day, and should be sponsored by a class, club, or activity in which the deceased student or staff member participated. Advertisement of events must occur outside the school day. It is recommended that commemorative events utilize community partners (e.g., employers of the deceased, faith communities, etc.)
- C. Graduation Recognition - One symbol representing all deceased members of a graduating class, such as a plant or bouquet of flowers, may be present on stage. A member of the school administration can also direct the audience in a moment of silence to collectively recognize deceased members of the graduating class.
- D. Moment of Silence Recognition - Upon request or permission of the deceased student's or staff member's family, a 'moment of silence' maybe used following the death of a student or staff member to honor their memory. School-wide moments of silence should occur within 2 school days following notification of the death. Moments of silence are also approved for use at ISD 22 School Board meetings, co-curricular events in which the deceased participated, and community-based events.

Existing memorials established prior to the implementation of this policy will remain intact. Existing memorials are generally the sole responsibility of the entity providing the memorial; district staff and/or finances may only be used to maintain current memorials as part of regular maintenance processes and/or to ensure safe conditions. The district reserves the right to remove a memorial if it is not or cannot be maintained or is contrary to the overall education needs of students.

V. PROHIBITED MEMORIAL ACTIVITIES

Selling and/or fundraising of memorial items during the school day is prohibited. District student activity accounts cannot be used to support, finance, or fundraise for memorialization. Utilizing formal all-school or school-wide events, including

Commencement, Homecoming festivities, Prom, and other thematic events or weeks to memorialize deceased students or staff is prohibited. Commemorative items or events can be sponsored by community-based agencies and promoted outside the school day.

The Superintendent, in consultation with the Crisis Team, has the discretion to consider memorial events that utilize district facilities when the death of a student, staff member, or community member has a significant impact on a majority of students, staff and community.

Formal, school-wide recognition of anniversary dates will not occur. If the death of a student or staff member occurred in a public location accessible by community members, such as a crash site, district staff will not provide memorial monitoring.

Date Adopted: 05/12/97	File Number: Detroit Lakes Policy - 202
Date Revised: 04/14/2014; 01/13/2020	

202 - SCHOOL BOARD OFFICERS

[Note: The provisions of this policy substantially reflect statutory requirements.]

I. PURPOSE

School board officers are charged with the duty of carrying out the responsibilities entrusted to them for the care, management, and control of the public schools of the school district. The purpose of this policy is to delineate those responsibilities.

II. GENERAL STATEMENT OF POLICY

- A. The school board shall ~~meet~~ annually ~~and~~ organize by selecting a chair, a vice-chair, a clerk, a treasurer and such other officers as determined by the school board. At its option, the school board may appoint a vice-chair to serve in the temporary absence of the chair.
- B. The school board shall appoint a superintendent who shall be an ex officio, nonvoting member of the school board.

III. ORGANIZATION

The school board shall meet annually on the first Monday in January, or as soon thereafter as practicable, and organize by selecting a chair, a clerk, a treasurer, and such other officers as determined by the school board. These officers shall hold office for one year and until their successors are elected and qualify.

- A. The persons who perform the duties of clerk and treasurer need not be members of the school board.
- B. The school board by resolution may combine the duties of the offices of clerk and treasurer in a single person in the office of business affairs.

[Note: The organizational meeting is a good time for the school board to plan for how to cancel and reschedule a board meeting. For example, the school board could decide and include in the regular meeting schedule a provision that if the school district closes early due to bad weather and calls off evening activities, any school board meeting scheduled for that evening will also be postponed and held at the same time and place the following evening.]

The organizational meeting is also a good time for the school board to select the school district's legal counsel and the individuals authorized to contact legal counsel. Usually, the authorized contacts are the board chair, the superintendent, and the chief business official of the school district. In addition, many school districts authorize their human resources director, or a person exercising similar duties, to contact legal counsel.]

IV. OFFICER'S RESPONSIBILITIES

A. Chair.

1. The chair when present shall preside at all meetings of the school board, countersign all orders upon the treasurer for claims allowed by the school board, represent the school district in all actions and perform all duties a chair usually performs.
2. In case of absence, inability, or refusal of the clerk to draw orders for the payment of money authorized by a vote of the majority of the school board to be paid, the chair may draw the orders, or the office of the clerk may be declared vacant by the chair and treasurer and filled by appointment.

B. Vice-Chair.

The vice-chair shall perform the duties of the chair in the event of the chair's temporary absence.

C. Treasurer.

1. The treasurer shall deposit the funds of the school district in the official depository.
2. The treasurer shall make all reports which may be called for by the school board and perform all duties a treasurer usually performs.
3. In the event there are insufficient funds on hand to pay valid orders presented to the treasurer, the treasurer shall receive, endorse, and process the orders in accordance with Minn. Stat. §123B.12.

D. Clerk.

1. The clerk shall keep a record of all meetings in the books provided.
2. Within three days after an election, the clerk shall notify all persons elected of their election.

3. On or before September 15 of each year, the clerk shall:
 - a. file with the school board a report of the revenues, expenditures and balances in each fund for the preceding fiscal year.
 - b. make and transmit to the commissioner certified reports, showing:

 - (1) revenues and expenditures in detail, and such other financial information required by law, rule, or as may be called for by the commissioner;
 - (2) length of school term and enrollment and attendance by grades; and
 - (3) other items of information as called for by the commissioner.
4. The clerk shall enter into the clerk's record book copies of all reports and of the teachers' term reports, and of the proceedings of any meeting, and keep an itemized account of all expenses of the school district.
5. The clerk shall furnish to the county auditor, on or before September 30 of each year, an attested copy of the clerk's record, showing the amount of proposed property tax voted by the school district or the school board for school purposes.
6. The clerk shall draw and sign all orders upon the treasurer for the payment of money for bills allowed by the school board for salaries of officers and for teachers' wages and all claims, to be countersigned by the chair.
7. The clerk shall perform such duties as required by the Minnesota Election Law or other applicable laws relating to the conduct of elections.

E. Superintendent.

1. The superintendent shall be an ex officio, nonvoting member of the school board.
2. The superintendent shall perform the following:
 - a. visit and supervise the schools in the school district, report and make recommendations about their condition when advisable or on request by the school board;
 - b. recommend to the school board employment and dismissal of teachers;
 - c. annually evaluate each school principal assigned responsibility for supervising a school building within the district;
 - d. superintend school grading practices and examinations for promotions;
 - e. make reports required by the commissioner; and
 - f. perform other duties prescribed by the school board.

Legal References: Minn. Stat. § 123B.12 (Finance)
Minn. Stat. § 123B.14 (Officers)
[Minn. Stat. § 123B.143 \(Superintendent\)](#)
Minn. Stat. § 126C.17 (Referendum Revenue)
Minn. Stat. Ch. 205A (School District Elections)

Cross References: MSBA/MASA Model Policy 101 (Legal Status of the School District)
MSBA/MASA Model Policy 201 (Legal Status of the School Board)
MSBA/MASA Model Policy 203 (Operation of the School Board-Governing Rules)
MSBA Service Manual, Chapter 1, School District Governance, Powers, and Duties

Date Adopted: 05/12/97	File Number: Detroit Lakes Policy - 203.1
Date Revised: 02/09/04; 05/12/2014	

203.1 - SCHOOL BOARD PROCEDURES; RULES OF ORDER

I. PURPOSE

The purpose of this policy is to provide specific rules of order to conduct meetings of the school board.

II. GENERAL STATEMENT OF POLICY

To ensure that school board meetings are conducted in an orderly fashion, the school board will follow rules of order which will allow the school board:

- A. To establish guidelines by which the business of the school board can be conducted in a regular and internally consistent manner;
- B. To organize the meetings so all necessary matters can be brought to the school board and decisions of the school board can be made in an orderly and reasonable manner;
- C. To insure that members of the school board have the necessary information to make decisions on substantive issues and to insure adequate discussion of decisions to be made; and
- D. To insure that meetings and actions of the school board are conducted so as to be informative to the staff and the public, and to produce a clear record of actions taken and decisions made.

III. RULES OF ORDER

- A. School board members need not rise to gain the recognition of the chair.
- B. A motion will be adopted or carried if it receives the affirmative votes of a majority of those actually voting on the matter. Abstentions are considered to be acquiescence to the vote of the majority. It should be noted that some motions by statute or Robert's Rules of Order require larger numbers of affirmative votes.
- C. All motions that require a second shall receive a second prior to opening the issue for discussion of the school board. If a motion that requires a second does not receive a second, the chair may declare that the motion fails for lack of a second or may provide the second. The names of the members making and seconding a motion shall be recorded in the minutes.

- D. The chair shall decide the order in which school board members will be recognized to address an issue. An attempt should be made to alternate between pro and con positions if appropriate to the discussion. A member shall only speak to an issue after the member is recognized by the chair.
- E. The chair shall rule on all questions relating to motions and points of order brought before the school board.
- F. A ruling by the chair is subject to appeal to the full school board pursuant to Robert's Rules of Order.
- G. The school board shall have authority to recognize any member of the audience regarding a request to be heard at the school board meeting. Members of the public who wish to be heard shall follow school board procedures.
- H. The chair has the authority to declare a recess at any time for the purpose of restoring decorum to the meeting or for any other necessary purpose.
- I. The chair shall repeat a motion or the substance of a motion prior to the vote. The chair shall call for an affirmative and a negative vote on all motions.
- J. The order in which names will be called for roll call votes will be determined by the school board.

[Note: The school board may choose to include in the policy a method of calling the roll.]

- K. The chair has the same right and responsibility as each school board member to vote on all issues.
- L. The chair shall announce the result of each vote. The vote of each member, including abstentions, shall be recorded in the minutes. If the vote is unanimous, it may be reflected as unanimous in the minutes if the minutes also reflect the members present.
- M. A majority of the voting members of the school board constitute a quorum. The absence of a quorum may be raised by the chair or any member. Generally, any action taken in the absence of a quorum is null and void. The only legal actions the school board may take in the absence of a quorum are to fix the time to which to adjourn, ~~to adjourn~~, to recess or to take measures to obtain a quorum.

[Note: In addition, school boards may have other rules or local customs they wish to incorporate to reflect their normal processes and procedures.]

Legal References: Minn. Stat. § 13D.01, Subd. 4 (Open Meeting Law)
Minn. Stat. § 122A.40 (Employment Contracts, Termination)
Minn. Stat. § 123B.09, Subds. 6 and 7 (School Board Powers)
Minn. Stat. § 126C.53 (Enabling Resolution; Form of Certificates of Indebtedness)

Minn Stat. § 331A.01, Subd. 6 (Newspapers; Definitions)
Minn. Stat. § 331A.04, Subd. 6 (Newspapers; Exception to Designation Priority)
Minn. Stat. § 471.88 (Exceptions)

Cross Reference: MSBA/MASA Model Policy 203 (Operation of the School Board - Governing Rules)
MSBA/MASA Model Policy 204 (School Board Meeting Minutes)
MSBA/MASA Model Policy 206 (Public Participation in School Board Meetings/Complaints about Persons at School Board Meetings and Data Privacy Considerations)
MSBA/MASA Model 207 (Public Hearings)

Date Adopted: 05/12/97	File Number: Detroit Lakes Policy - 203.2
Date Revised: 05/12/2014	

203.2 - ORDER OF THE REGULAR SCHOOL BOARD MEETING

I. PURPOSE

The purpose of this policy is to ensure consistency in the order of business at regular school board meetings.

II. GENERAL STATEMENT OF POLICY

It is the policy of the school board to consider matters that come before it in a consistent and orderly manner.

III. ORDER

A. The school board shall conduct an orderly school board meeting. The school board will, at all regular school board meetings, follow an agenda order similar to:

1. Call to order.
2. Roll Call.
3. Pledge of Allegiance
4. Approval of agenda.
5. Recognitions.
6. Comments and Requests from Visitors~~Recognition of visitors.~~
7. Program Presentations~~Approval of prior meeting minutes.~~
8. Consent agenda.
9. Discussion Items~~Presentation of additional bills for payment.~~
10. Action Items.
11. Administrative and Board Reports.
12. Upcoming Events and Activities~~Written communications.~~
13. Adjournment~~Superintendent's announcements.~~

~~10. Other old or unfinished business.~~

~~11. New business.~~

~~12. Adjournment.~~

[Note: The school board should incorporate its preferred order of business into this policy.]

- B. Items in this order may be considered as part of a consent agenda.
- C. The school board may depart from the order of business with the consent of the majority of members present.

Legal References: Minn. Stat. § 123B.09, Subd. 7 (School Board Powers)

Cross Reference: MSBA/MASA Model Policy 203 (Operation of the School Board - Governing Rules)
MSBA/MASA Model Policy 203.5 (School Board Meeting Agenda)
MSBA/MASA Model Policy 203.6 (Consent Agendas)

Date Adopted: 05/12/97	File Number: Detroit Lakes Policy - 203.5
Date Revised: 11/09/98; 03/09/2009; 03/08/2010; 05/12/2014	

203.5 - SCHOOL BOARD MEETING AGENDA

I. PURPOSE

The purpose of this policy is to provide procedures for the preparation of the school board meeting agenda to ensure that the school board can accomplish its business as efficiently and expeditiously as possible.

II. GENERAL STATEMENT OF POLICY

~~It is that~~ The policy of the school board is that school board meetings shall be conducted in a manner to allow the school board to accomplish its business while allowing reasoned debate and discussion of each matter to be acted upon.

III. PROCEDURES

- A. While all school board members may provide input, it shall be the responsibility of the school board chair and superintendent to develop, prepare and arrange the order of items for the tentative school board meeting agenda for each school board meeting.
- B. Persons wishing to place an item on the agenda must make a request to the school board chair or superintendent in a timely manner. The person making the request is encouraged to state the person's name, address, purpose of the item, action desired and pertinent background information. The chair and superintendent shall determine whether to place the matter on the tentative agenda.

[Note: The Commissioner of Administration has issued an opinion that a government entity is limited to acting only on those matters specifically included in the notice of a special meeting.]

- C. The tentative agenda and supporting documents shall be sent to the school board members five (5) days prior to the scheduled school board meeting.
- D. Items may only be added to the agenda by a motion adopted at the meeting. If an added item is acted upon, the minutes of the school board meeting shall include a description of the matter.
- E. At least one copy of any printed materials, including electronic communications, relating to the agenda items of the meeting prepared or distributed by or at the direction of the school board or its employees and: (i) distributed at the meeting

to all members of the governing body; (ii) distributed before the meeting to all members; or (iii) available in the meeting room to all members shall be available in the meeting room for inspection by the public while the school board considers their subject matter. This does not apply to materials classified by law as other than public or to materials relating to the agenda items of a closed meeting.

Legal References: Minn. Stat. § 13D.01, Subd. 6 (Open Meeting Law)
Minn. Stat. § 123B.09, Subd. 7 (School Board Powers)
Dept. of Admin. Advisory Op. No. 10-013 (April 29, 2010)
Dept. of Admin. Advisory Op. No. 08-015 (July 9, 2008)

Cross Reference: MSBA/MASA Model Policy 203 (Operation of the School Board - Governing Rules)
MSBA/MASA Model Policy 203.2 (Order of the Regular School Board Meeting)
MSBA/MASA Model Policy 203.6 (Consent Agendas)
MSBA/MASA Model Policy 204 (School Board Meeting Minutes)
MSBA/MASA Model Policy 207 (Public Hearings)

Use this workbook to list proposed expenditures of FY 2022 Achievement Integration (A&I) revenue. All expenditures must support strategies in your district's MDE-approved A&I plan. Each worksheet has a column where you will explain how each line item is intended to fund a strategy. **Please use the instructions in the prior tab of this workbook.** For details on budget requirements, see the A&I Budget Guide on the A&I webpage.

District Name: Detroit Lakes Public Schools
District ISD Number: 22
Superintendent: Mark Jenson
Partnering Districts: Pelican Rapids

Fiscal and program staff should work together to complete this budget. Please list those staff members below. Both will be contacted if changes or more detail is needed for budget approval or changes.

Program Staff: Renee Kerzman
Phone: 2188479271
Email: _

Fiscal Staff: Ryan Tangen
Phone: 2188479271
Email: rtangen@detlakes.k12.mn.us

If you have been notified by MDE that your district has one or more *Racially Identifiable Schools*, please list those schools here:

Find the amount of Achievement and Integration (A&I) revenue your district may be eligible to receive in FY 2022 and enter it below. See lines 12 and 13 in your district's Integration Revenue Reports listed online in the Minnesota Funding Reports. These are estimates based on enrollment projections and A&I funding formulas. These estimates will be adjusted to reflect actual FY22 enrollment. Directions for finding Integration Revenue reports online are posted to the A&I website.

Total Estimated Initial Revenue (FIN 313)	\$	312,469.11
Total Estimated Incentive Revenue (FIN 318)	\$	-
TOTAL A&I REVENUE	\$	312,469.11

CERTIFICATION STATEMENT

We certify that the budget information submitted for our school district to the Minnesota Department of Education (MDE) is an accurate and complete representation of the fiscal year 2022 Achievement & Integration budget as approved by the school board.

Board Approval Date

School Board Chair _____

Date _____

Superintendent _____

Date _____

This certification statement is not required in legislation or by the Minnesota Department of Education.

FOR MDE USE ONLY

Approved Initial Revenue: _____

Approved Incentive Revenue: _____

MDE Approval: _____

Date: _____

FY 2022 Achievement and Integration Budget Expenditure Summary

District Number:

22

District Name:

Detroit Lakes Public Schools

Proposed Budget			Actual Expenditures		
		Proposed Budget Ratios			Actual Budget Ratios
Direct Services to Students must equal at least 80% of total revenue	\$273,646.00	87.58%	DSS At least 80% of total expenditures	\$0.00	#DIV/0!
Professional Development may equal no more than 20% of total revenue	\$34,034.50	10.89%	Professional Development No more than 20% of total expenditures	\$0.00	#DIV/0!
Administrative/Indirect may equal no more than 10% of total revenue	\$4,788.48	1.53%	Admin/Indirect No more than 10% of total expenditures	\$0.00	#DIV/0!
Total Proposed Revenue:	\$312,468.98		Total Revenue Expended:	\$0.00	
Total Amount Proposed FIN 313	\$312,468.98		Improvement Planning Expenditures	35%	#REF!
Total Amount Proposed FIN 318	\$0.00		Districts must use up to 20% of integration revenue to implement an improvement plan (Minn. Stat. 124D.862 subd. 8 (c) 2).		

Amending Line Items To amend line items in this budget after it's been approved by MDE, strike the approved dollar amt and related budget narrative. Insert a row below the line you want to change (make sure the new row is *above* the total revenue line). Add a new dollar amt and narrative to the row you just added. Then highlight both lines with the color highlight function. Explain the change in the comments box at the bottom of the tab.

UFARS Corrections You do not need to submit an amended budget to MDE in order correct UFARS codes. Instead, make UFARS corrections when you submit your Actual Expenditure report. Add a note to explain the correction. See the A&I Gudget Guide for more details on when to amend your MDE-approved budget.

Comments:

Improvement Funding Directions Only districts that did not meet the goals in their last A&I plan after three years should complete this tab. If you didn't meet your goals, you must use up to 20% of your annual integration revenue to fund improvement strategies.

Step 1) Complete the DSS, PD and Admin tabs for FIN 313 and 318. Step 2) Copy and paste line items that will fund improvement strategies into one of the sections below.
 • Copy line items totaling up to 20% of your total proposed revenue. That percentage will be calculated for you on the Expenditures Summary tab.
 • The line items you copy may be either FIN 313 or FIN 318 depending upon how you're funding your improvement strategies.

What is an improvement strategy? Strategies that were 1) not in your prior plan, or 2) strategies that you've adjusted and kept in your current A&I plan, and 3) strategies developed using an equity-centered improvement process like the one described in the A&I Improvement Planning Guide. The strategies should be different from the ones in your prior plan because they are either new to your A&I work or have been changed in some way that increases the likelihood of meeting the goals in your district's current plan.

UFARS Title	UFARS Code Required				Budgeted Amt	Budget Narrative - Which strategy in your A&I plan does each line item support and how?	
	ORG	PROG	FIN	OBJ		Describe what will be purchased, i.e. food, transportation, salary costs, etc. Your brief description should make it clear how the expenditure will help implement a strategy. Do not copy the strategy description from your plan.	Strategy # and Name
Add the UFARS Code title from the UFARS manual to provide a short hand description of proposed expenditures.					List the total amount budgeted for this line item.		

Direct Student Services

Research based materials for students and staff to help increase understanding of equity and cultural competency					\$ 2,000.00		Continue to provide quality materials for classrooms and teachers to increase our understanding of equity and cultural competency.
Student Success Teacher	042	790	313	142	\$78,979.00		This position is to help lead data informed instruction and interventions at the Middle School. In addition to providing interventions directly to students, this person will analyze data and help progress monitor to help create appropriate interventions for students they serve directly as well as assist in the overall MS intervention team. They will help with student assistant teams and family communication. This person will be expected to be an effective, experienced teacher.
	042	790	313	210	\$6,042.00		
	042	790	313	218	\$6,587.00		
	042	790	313	220	\$13,843.00		
	042	790	313	230	\$64.00		
	042	790	313	250	\$893.00		
	042	790	313	251	\$420.00		
	042	790	313	270	\$202.00		

Administrative Costs

Total Improvement Funding: \$109,030.00

Comments:



**FY 2022 Achievement and Integration Budget
Direct Student Service Costs**

District Number: **22**

District Name: **Detroit Lakes Public Schools**

80% Direct Services to Students

List proposed **FIN 313** expenditures for Direct Student Services below. At least 80% of a district's proposed expenditures must be used for strategies in a district's MDE-approved A&I plan that provide direct services to students. Read the A&I Budget Guide on the MDE website for details.

UFARS Title	UFARS Code Required				Budgeted Amount	Actual Amt	Budget Narrative - Which strategy in your A&I plan does each line item support and how?	Strategy # and Name
	ORG	PROG	FIN	OBJ				
Add the UFARS Code title from the UFARS manual to provide a short hand description of proposed expenditures.					List the total amount budgeted for this line item.	Resubmit this budget with actual FY22 expenditures by 12/1/22.	Use this column to describe what will be purchased to implement your A&I strategies, i.e. food, transportation, salary costs, etc. Your brief description should make it clear how the expenditure will help implement the strategy. Do not copy the strategy description from your plan.	
Materials for teachers	42	790	313	430	\$2,000.00		Used to purchase quality literature for our	1 & 2 Student Success
1FTE salary and benefits -	42	790	313	140	\$44,653.00		The rationale for this position is to close the	1 & 2 Student Success
	42	790	313	210	\$3,349.00			
	42	790	313	218	\$3,724.00			
	42	790	313	220	\$6,667.00			
	42	790	313	230	\$64.00			
	42	790	313	250	\$638.00			
	42	790	313	251	\$420.00			
	42	790	313	270	\$114.00			
1FTE salary and benefits -	42	790	313	430	\$76,794.00		he rationale for this position is to close the	1 & 2 Student Success
	42	790	313	140	\$5,760.00			
	42	790	313	210	\$6,405.00			
	42	790	313	218	\$13,843.00			
	42	790	313	220	\$64.00			
	42	790	313	230	\$1,505.00			
	42	790	313	250	\$420.00			
	42	790	313	251	\$196.00			
1 FTE salary and benefits -	42	790	313	430	\$78,979.00		instruction and interventions at the Middle School.	1 & 2 Student Success
	42	790	313	140	\$6,042.00			
	42	790	313	210	\$6,587.00			
	42	790	313	218	\$13,843.00			
	42	790	313	220	\$64.00			
	42	790	313	230	\$893.00			
	42	790	313	250	\$420.00			
	42	790	313	251	\$202.00			
	42	790	313					
	42	790	313					
	42	790	313					
	42	790	313					
	42	790	313					
	42	790	313					
	42	790	313					
FIN 313 TOTAL					\$273,646.00	\$0.00		

Insert lines above the FIN 313 TOTAL line to include those dollar amounts in proposed and approved revenue totals.

Improvement Funding Copy line items for improvement strategies and paste them into the Direct Student Services section of the Improvement Planning tab.

Comments:

District Number: 22

District Name: Detroit Lakes Public Schools

20% Professional Development

List all proposed FIN 313 expenditures for professional development below. No more than 20% of this budget's total revenue may be proposed or used for these costs. All training funded through this budget must directly support strategies in a district's MDE-approved A&I plan. Read the A&I Budget Guide on the MDE website for details.

UFARS Title	UFARS Code Required				Budgeted Amount	Actual Amount	Budget Narrative - Which strategy in your A&I plan does each line item support and how?	Strategy # and Name
	ORG	PROG	FIN	OBJ				
Add the UFARS Code title from the UFARS manual to provide a short hand description of proposed expenditures.					List the total amount budgeted for this line item.	Resubmit this budget with actual FY22 expenditures by 12/1/22.	Use this column to describe what will be purchased to implement your A&I strategies, i.e. food, transportation, salary costs, etc. Your brief description should make it clear how the expenditure will implement the strategy. Do not copy the strategy description from your plan.	
.5 Instructional Coach, .5 salary only			313	140	\$34,034.50		This position will help select quality literature for our Native American Literacy Project. She will work closely with our Indian Education Coordinator. In addition, she will align the literature with the MN ELA Standards and provide instructional suggestions for utilizing the selected materials. The same person will also be coordinating the integration activities between DLPS and Pelican Rapids School District. The focus will be on college and career readiness. She will facilitate the activities as well as work with Pelican Rapids instructors and students to support any new activities and learning that are involved in the collaboration.	1 & 3 Native American Literacy Project. AND College and Career Readiness Collaboration Activities
FIN 313 TOTAL					\$34,034.50	\$0.00		

Add lines above the FIN 313 TOTAL line to include those dollar amounts in proposed and approved revenue totals.

Improvement Funding Copy line items for improvement strategies and paste them into the Professional Development section of the Improvement Planning tab.

Comments:

District Number:

 District Name:
10% Administrative/Indirect Costs

 List proposed Administrative/Indirect **FIN 313** expenditures below. **No more than 10% of this budget's total revenue may be proposed or used for administrative or indirect costs.** Read the A&I Budget Guide on the MDE website for details.

UFARS Title	UFARS Code Required				Budgeted Amount	Actual Amount	Budget Narrative - Which strategy in your A&I plan does each line item support and how?	
	ORG	PROG	FIN	OBJ				Strategy # and Name
Add the UFARS Code title from the UFARS manual to provide a short hand description of proposed expenditures.					List the total amount budgeted for this line item.	Resubmit this budget with actual FY22 expenditures by 12/1/22.	Use this column to describe what will be purchased to implement A&I strategies, i.e. food, transportation, salary costs, etc. Your brief description should make it clear how the expenditure will implement the strategy. Do not copy the strategy description from your plan.	
Program coordinator for collaborative through Pelican Rapids	042	790	313	390	\$4,788.48		This is a person who facilitate the coordination of the Multi- District Collaborative so Pelican Rapids will invoice us for our portion of the position. This is a required position as part of the Multi-District Collaborative. The West Minnesota Multi-District Cultural Collaborative coordinator provides centralized system of support, oversight and direction to ensure the effectiveness MDCC's Achievement and Integration plans and its congruence with MN Statue 124D.861ff and MN Rule 3535.0170	3
			313					
			313					
			313					
			313					
			313					
FIN 313 TOTAL					\$4,788.48	\$0.00		

 Add lines **above** the **FIN 313 TOTAL** line to include those dollar amounts in proposed and approved revenue totals.

Improvement Funding Copy line items for improvement strategies and paste them into the Admin/Indirect section of the Improvement Planning tab.

Comments:



**Achievement & Integration update
March 2021**

Detroit Lake HS & Pelican Rapids Integration activity plan for 2020-21

Goal	<p>Integration: All students are ready for career and college: Build on deeper college and career exploration through collaborative experiences between Pelican Rapids and Detroit Lakes students and staff in increasing amounts each year to prepare for post high school life.</p> <p>.....</p> <p>Students will start in 9th grade by co-attending a career fair and interacting with each other on their learning there. Also in the 9th grade year students will delve into aptitude and interests to discern possible career paths by utilizing a career and college readiness tool, such as YouScience. Progressing forward, Pelican Rapids School District will utilize Detroit Lakes School District’s school-to-work programming for further career exploration. A Detroit Lakes instructional coach will assist with implementation of YouScience or other tool, and resulting inquiry. A Detroit Lakes instructional coach will facilitate the integration of Pelican Rapids' students into our school-to-work programming</p>
Prior	<p>Due to COVID we cancelled any face-to-face group activities Match up time schedules of DL and PR students</p>
In progress	<p>PR students take YouScience – Mrs. Daly is partially funded through A & I. She helps facilitate the partnership work and has other staff assist as needed.</p> <p>All of the DLHS students have taken YouScience. Working with a group from PRHS.</p>
A timeline had to be adjusted	<p>Look over best fits; comments/concerns/questions/excitement</p> <hr/> <p>Watch a recorded guest speaker in the area of interest/aptitude and discuss Possibly do joint business tours aligned with their YouScience results.</p> <hr/> <p>Brainstorm: where could they find more experiences within Ottertail/Becker Counties in areas of interest/aptitude?</p> <hr/> <p>Measurement: Survey on experience</p>

BUDGET SUMMARY

A & I Funding provides:

- Two Elementary Experienced Reading Interventionist
- One Middle School Student Success Interventionist – Experienced Teacher
- Portion of an FTE for an Instructional Coach to help focus on our learning in the area of reading and cultural competency
- Materials: This year material goals are described below
- Payment to Pelican Rapids Public Schools for facilitating the collaboration between the school districts

Materials

2020-21 Materials: We are providing books by American Indian authors about American Indian people to elementary Special Education, middle school language arts and middle school social studies. 15 titles total; six copies per title; except in middle school (55 copies each). They are either award winners or highly recommended. Since about 1% of all classroom texts include AI diversity, we're trying to change that. A couple of years ago, we focused on our elementary classroom libraries and interventionists through the Native American Literacy Project; now, we are focusing on special education classroom libraries.

DIVERSITY IN CHILDREN'S BOOKS 2018

Percentage of books depicting characters from diverse backgrounds based on the 2018 publishing statistics compiled by the Cooperative Children's Book Center, School of Education, University of Wisconsin-Madison: ccbc.education.wisc.edu/books/pcstats.asp

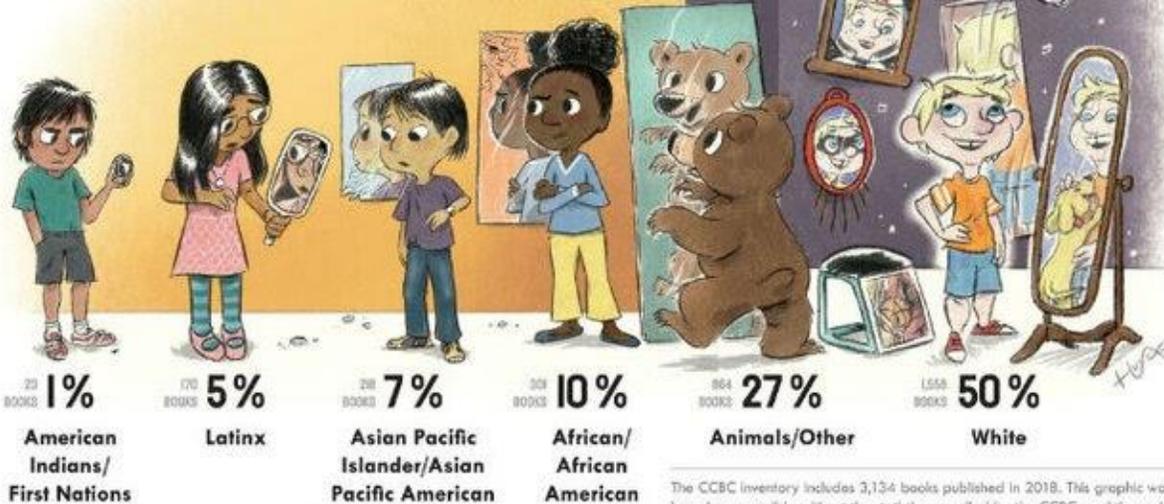


Illustration by David Huyck, in consultation with Sarah Park Dahlen
Released under a Creative Commons BY-SA license: <https://creativecommons.org/licenses/by-sa/4.0/>

The CCBC inventory includes 3,134 books published in 2018. This graphic would not have been possible without the statistics compiled by the CCBC, and the review and feedback we received from Edith Campbell, Molly Beth Griffin, K. I. Horning, Debbie Reese, Ebony Elizabeth Thomas, and Madeline Tyner. Many thanks.

ACHIEVEMENT AND INTEGRATION GOALS

Native American Literacy Project

Goal #1 – Student Success

.....
A strong focus for us over the past two years has been getting reading into our students' hands that portray ALL of us—all cultures and backgrounds—with a particular emphasis on Native American literature and non-fiction because we enjoy a large NA population in our school district. Now, we need to help our teachers not just have the books in their classrooms, but integrate the reading into their everyday content—not as stand-alone events. An instructional coach will help determine quality Native American reading materials, implementation into content, and guidance for interventionists. Two FTE interventionists will be hired to assist with reading intervention to close the achievement gap. Students who are at the 40% national percentile ranking or below proficiency as indicated by STAR assessments will be identified for specific interventions by qualified, experienced intervention teachers. The teachers will be using research-based interventions from Fountas and Pinnell reading curriculum.

Goal #2 – Equal Access, Teacher Equity

.....
80% of teachers who are placed in Achievement and Integration positions will be experienced and effective teachers as indicated by their years of service and their evaluations with a goal of hiring a culturally diverse, experienced teacher in these roles.

Key Indicators of Progress (KIP)

The proficiency gap between the Native American students and the non-Native American students enrolled October 1 in the Detroit Lakes Public Schools using all state reading accountability tests (MCA, MTAS) will decrease from 23% in 2019 to 21% in 2021with the goal of decreasing the achievement gap by 2% each following year.

.....

DATE: March 10, 2021
TO: Mark Jenson, Superintendent and Board of Education
FROM: Ryan Tangen, Business Manager 
SUBJECT: **2020-21 Budget Restatement**

Following is a summary of the revised revenue and expenditure budget including changes in fund balances. The original budget approved by the School Board in June 2020 reflected a budget deficit of \$24,770,936 District wide.

In addition to this memo and the PowerPoint, there are two attachments. The first is a summary by fund showing both the original budget and revised budget. The second attachment is the "Estimate State of Changes in Fund Balance". This summary is for the revised budget only and has much more detail than the fund summary.

The revised budget reflects an anticipated deficit of \$25,099,137 anticipated year-end. The main reasons for the change were the decrease in student enrollment, an increase in Special Education aids, and decreases to Employee Expenditures and Utilities. Other differences between the original and revised budget reflects several factors combined including revised revenue forecasts, updated enrollment numbers, staffing changes, and other adjustments.

Recommend approval.

cc: Sue Eidenschink

Detroit Lakes Public Schools



2020-2021 REVISED BUDGET MARCH 15, 2021

LAKERS

Budget Summaries

Two Summaries Included In Packet:

- High level summary by fund with original budget and revised budget comparison
- Estimated Statement of Changes in Fund Balance

Revenue Changes

General Education Revenue

- Enrollment in the original budget was 2,986 but was decreased to 2,748. The estimated 238 ADM decrease is believed to be the result of uncertainty caused by COVID-19. The revised enrollment projection resulted in a net revenue decrease of \$1,609,213.

Levy and Levy Aid adjustments produced an increase of \$5,575.

Special Education Aid increased \$350,406 as a result of changes in estimated tuition costs and transportation.

State and Federal Aid changes resulting in a net increase of \$1,138,105. CRF, ESSER, and GEER pandemic funds offset decreases in other areas.

Other General Fund revenue changes resulted in a net decrease of \$56,355.

All funds suffered loss of revenue due to COVID-19.

Expenditure Changes

Updated employee positions and salary decrease of \$533,437

- Major Adjustments
 - Positions budgeted remaining unfilled

Other Major Adjustments

- Utilities including snow removal decrease of \$155,970
- Telephone increase for Mifi fees of \$62,000
- Supplies and Equipment increase of \$745,921
 - CRF, ESSER and GEER funding

District-wide Bottom Line

Original Budget deficit of \$24,770,936

Revised Budget deficit of \$25,099,137

Deficit increase of \$328,201

General Fund Summary

The General Fund was originally budgeted to have a deficit of \$752,523. The significant decrease in students resulted in a significant decrease in General Education Revenue. COVID 19 resulted in loss of admissions and other event revenue but did lead to substantial funding through CRF, ESSER, and GEER. Special Education Aid adjustments also helped offset losses in other revenue areas. An overall decrease in employee related expenditures and decreased utilities offset increases in supplies, purchased services and equipment purchases leaving a net increase of \$79,645 in expenditures. The net change to the General Fund is \$251,127, resulting in a revised budget deficit of \$1,003,650.

Other Future Considerations

Enrollment numbers will change

Special Education is dependent on Tuition Expenditures and Transportation

Possible funding for Declining Enrollment

Possible utilization of ESSER 2

Not all cost reductions are going to be ongoing savings

**Detroit Lakes Public Schools
Independent School District #22**

2020/21 Revenue and Expenditure Budget Summary by Fund

	20/21 Revenue	20/21 Expenditures	Transfers	Difference
General Fund				
Original Budget	34,517,353	35,269,876	-	(752,523)
Revised Budget	34,345,871	35,349,521	-	(1,003,650)
Change	(171,482)	79,645	-	(251,127)
Transportation				
Original Budget	2,566,692	2,624,721		(58,029)
Revised Budget	2,381,793	2,395,683		(13,890)
Change	(184,899)	(229,038)	-	44,139
Capital Outlay				
Original Budget	2,053,356	1,116,269	-	937,087
Revised Budget	2,269,437	1,138,929	-	1,130,508
Change	216,081	22,660	-	193,421
SUB-TOTAL GENERAL FUND				
Original Budget	39,137,401	39,010,866	-	126,535
Revised Budget	38,997,101	38,884,133	-	112,968
Change	(140,300)	(126,733)	-	(13,567)
Food Service				
Original Budget	1,833,408	1,852,499		(19,091)
Revised Budget	1,781,055	1,613,611		167,444
Change	(52,353)	(238,888)	-	186,535
Community Education				
Original Budget	1,169,346	1,212,864		(43,518)
Revised Budget	1,105,563	1,230,975		(125,412)
Change	(63,783)	18,111	-	(81,894)
Building Fund				
Original Budget	504,644	25,677,671	-	(25,173,027)
Revised Budget	40,000	25,677,671	-	(25,637,671)
Change	(464,644)	-		(464,644)
Debt Service				
Original Budget	3,900,696	3,602,156		298,540
Revised Budget	3,946,065	3,602,156		343,909
Change	45,369	-		45,369
Custodial Account				
Original Budget	5,000	5,000		-
Revised Budget	-	-		-
Change	(5,000)	(5,000)		-
Student Activities				
Original Budget	395,720	356,095		39,625
Revised Budget	395,720	356,095		39,625
Change	-	-		-

**Detroit Lakes Public Schools
Independent School District #22**

2020/21 Revenue and Expenditure Budget Summary by Fund

	<u>20/21 Revenue</u>	<u>20/21 Expenditures</u>	<u>Transfers</u>	<u>Difference</u>
TOTAL ALL FUNDS				
Original Budget	\$ 46,946,215	\$ 71,717,151	\$ -	\$ (24,770,936)
Revised Budget	\$ 46,265,504	\$ 71,364,641	\$ -	\$ (25,099,137)
Change	\$ (680,711)	\$ (352,510)	\$ -	\$ (328,201)

DETROIT LAKES PUBLIC SCHOOLS

Statement of Changes in Fund Balance

For the Year Ending 06/30/21

	Actual Fund Balance 7/1/2020	2020-2021 Estimated Revenues	2020-21 Estimated Expenditures	Fund Balance Adjustments	Est. Fund Balance 06/30/21	Net Change
01 GENERAL FUND						
460 Non-Spendable	\$ 97,746	\$ -	\$ -		\$ 97,746	\$ -
403 Restricted for Staff Development	\$ 602,719	\$ 396,253	\$ (396,253)	\$ -	\$ 602,719	\$ -
428 & 441 Restricted for Compensatory & Learning Development	-	2,049,974	(2,049,974)		-	-
434 Restricted-ALC	-	-	-		-	-
472 Restricted MA/Special Education	1,561,067	41,213	(41,213)		1,561,067	-
449 Restricted for Safe Schools Levy	208,712	117,669	(92,248)		234,133	25,421
406 Restricted for Health & Safety	-	-		-	-	-
467 Restricted for Long Term Facility Maintenance	(2,158,069)	1,237,864	(314,127)	-	(1,234,332)	923,737
424 Restricted for Operating Capital	1,253,634	721,591	(824,802)	-	1,150,423	(103,211)
438 Restricted for Gifted & Talented	31,029	40,146	(6,749)		64,426	33,397
Total General Fund Restricted	\$ 1,499,092	\$ 4,604,710	\$ (3,725,366)	\$ -	\$ 2,378,436	\$ 879,344
418 Committed Fund Balance-Severance and OPEB Liabilities	\$ 2,558,467	\$ -	\$ -		\$ 2,558,467	\$ -
Assigned Fund Balance - Green House	\$ 94,465	\$ 2,430	\$ (46,895)		50,000	(44,465)
Assigned of Building Construction	\$ 2,333,837	\$ 309,982	\$ -	\$ -	\$ 2,643,819	\$ 309,982
	\$ 2,428,302	\$ 312,412	\$ (46,895)	\$ -	\$ 2,693,819	\$ 265,517
422 Unassigned for Transportation	\$ 936,286	\$ 2,381,793	\$ (2,395,683)	\$ -	\$ 922,396	\$ (13,890)
422 Unassigned	5,038,918	31,698,186	(32,716,189)	-	4,020,915	(1,018,003)
Total General Fund Unassigned	\$ 5,975,204	\$ 34,079,979	\$ (35,111,872)	\$ -	\$ 4,943,311	\$ (1,031,893)
Grand Total General Fund	\$ 12,558,811	\$ 38,997,101	\$ (38,884,133)	\$ -	\$ 12,671,779	\$ 112,968
02 - FOOD SERVICE						
460 Non-Spendable	\$ 69,382	\$ -	\$ -		\$ 69,382	\$ -
464 Unassigned	627,666	1,781,055	(1,613,611)		795,110	167,444
Total Food Service	\$ 697,048	\$ 1,781,055	\$ (1,613,611)		\$ 864,492	\$ 167,444
04 - COMMUNITY SERVICES						
432 Restricted for ECFE	\$ 45,470	\$ 166,702	\$ (147,807)		\$ 64,365	\$ 18,895
431 Restricted for Community Education	149,988	364,187	(394,223)		119,952	(30,036)

444	Restricted for School Readiness	168,783	250,547	(359,329)		60,001	(108,782)
447	Restricted for ABE	19,789	284,391	(289,880)		14,300	(5,489)
	Total Community Services Restricted	\$ 384,030	\$ 1,065,827	\$ (1,191,239)	\$ -	\$ 258,618	\$ (125,412)
464	Restricted - Community Services	\$ 3,532	\$ 39,736	\$ (39,736)		\$ 3,532	\$ -
	Grand Total Community Services	\$ 387,562	\$ 1,105,563	\$ (1,230,975)	\$ -	\$ 262,150	\$ (125,412)
06 - BUILDING CONSTRUCTION							
539	Building Fund	\$ 30,815,661	\$ 40,000	\$ (25,677,671)	\$ -	\$ 5,177,990	\$ (25,637,671)
07- DEBT SERVICE							
464	Debt Service Fund	\$ 313,191	\$ 3,946,065	\$ (3,602,156)		\$ 657,100	\$ 343,909
18- CUSTODIAL FUNDS							
401	Custodial Funds	\$ 86,396	\$ -	\$ -		\$ 86,396	\$ -
88- STUDENT ACTIVITIES							
401	Student Activities	\$ 212,694	\$ 395,720	\$ (356,095)		\$ 252,319	\$ 39,625
GRAND TOTAL ALL FUNDS		\$ 45,071,363	\$ 46,265,504	\$ (71,364,641)	\$ -	\$ 19,972,226	\$ (25,099,137)

Budget Assumptions:

Original Budget

General Education base formula allowance of \$6,438 per Pupil Unit representing an increase of 2% or \$126 per pupil
Regular year ADM up 16 to 2,993
Extended Time ADM maintained at 100
General Fund Levy and aid decrease of \$289,270
New Federal Program Title IV totaling \$39,000
Capital Projects eligible for LTFMR totaling \$1,187,285
MA billing revenue and expenditure of \$103,929
Compensatory and Learning Dev. Revenue budget decrease of \$186,024
Free breakfast for K-12 during school year. Will still received state aid for Kindergarten
Free meal, breakfast or lunch, for summer school
Lunch price increase of \$.10
Net increase of 5 full time equivalent positions
Increased mental health services totaling \$198,000 (\$53,000 increase)

March Revised Budget

Regular year ADM decreased from 2986 to 2748 or 238
Extended Time ADMs decreased 68 to 34
Declining Enrollment revenue added totaling \$400,169
Revenue and expenditures added for Covid Relief Funds(CRF), ESSER and GEER
Special Education tuition cost decrease and revenue increase totaling \$350,406
Decrease in employee costs due to openings of \$533,437
Decrease in utilities, fuel, snow removal and repair of \$155,970
Decrease in travel budgets of 44,373

DATE: March 10, 2021
TO: Mark Jenson, Superintendent and Board of Education
FROM: Ryan Tangen, Business Manager 
SUBJECT: **Construction Change Orders –High School**

Attached and summarized below are the Change Orders for the March 2021 School Board meeting, listed by project location and by contractor.

High School:

Change Order #001: CE #050 Omit Floor Polishing at Area F Omit the floor polishing in entry area of the Metal Labs - 405. All Finish Concrete	(\$1,000.00)
Change Order #002: CE #038 – Kitchen Expansion & Renovation Changes associated with the kitchen expansion & renovation. Advance Garage Door, Inc	\$35,549.00
Change Order #006: CE #064 Nanawall/Storefront Changes Add a door & hardware at opening B-338. Kendell Doors & Hardware, Inc	\$973.35
Change Order #007: CE #064 Nanawall/Storefront Changes Provide storefront system in lieu of nanawall systems at Area B & C. Red River Glazing, Inc	(\$15,000.00)
Change Order #012: CE #065 Additional Soffits at Area D Additional soffits needed in Rooms 164/166/264/266 for transition from ceiling to window mullion height. Additional soffit needed to route piping and conduit around a beam in Room 150. Miller & Sons Drywall, Inc	\$2,700.00
Change Order #015: CE #066 Replace Lights in Gym Entry Replace lights with new LED lights at the plaster lid area in the gym entry south of the stage. Refurbish existing lights at the east entry Vestibule E-12. Bergstrom Electric, Inc	\$849.00
Change Order #017: CE #064 Nanawall/Storefront Changes Omit 110 LF of floor cutting. Ledgestone, Inc	<u>(\$214.50)</u>
Total High School Change Orders	\$23,856.85
TOTAL CHANGE ORDERS	<u>\$23,856.85</u>

Recommend approval of the above listed Change Orders.

**CCO #001**

Zerr Berg Architects/Gehrtz Construction Services
 510 4th Ave. N
 Fargo, North Dakota 58102
 Phone: (701) 280-0187
 Fax: (701) 280-9021

Project: 18-065 - Detroit Lakes High School Additions & Renovations
 1301 Roosevelt Avenue,
 Detroit Lakes, Minnesota 56501

Subcontract Change Order #001: CE #050 - Omit Floor Polishing at Area F

CONTRACT COMPANY:	All Finish Concrete 801 Christianson Dr W West Fargo, North Dakota 58078	CONTRACT FOR:	SC-18-065-002:3B Polished Concrete
DATE CREATED:	11/18/2020	CREATED BY:	Dan Kleist (Gehrtz Construction Services)
CONTRACT STATUS:	Approved	CHANGE REASON:	Owner Requested
ACCOUNTING METHOD:	Amount Based	TOTAL AMOUNT:	(\$1,000.00)

DESCRIPTION:

CE #050 - Omit Floor Polishing at Area F
 Omit the floor polishing in the entry area of the Metal Labs Room 405.

ATTACHMENTS:**CHANGE ORDER LINE ITEMS:**

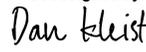
The original (Contract Sum)	\$ 23,725.00
Net change by previously authorized Change Orders	\$ 0.00
The contract sum prior to this Change Order was	\$ 23,725.00
The contract sum will be decreased by this Change Order in the amount of	(\$1,000.00)
The new contract sum including this Change Order will be	\$ 22,725.00
The contract time will not be changed by this Change Order by	

All Finish Concrete
 West Fargo, North Dakota

DocuSigned by:

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Gehrtz Construction Services
 Fargo, North Dakota

DocuSigned by:

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Detroit Lakes Public Schools
 Detroit Lakes, Minnesota

DocuSigned by:

 9FE40DD3EEB446F...

Zerr Berg Architects
 Fargo, North Dakota

DocuSigned by:

 32113E3583E3494...



CCO #002

Zerr Berg Architects/Gehrtz Construction Services
510 4th Ave. N
Fargo, North Dakota 58102
Phone: (701) 280-0187
Fax: (701) 280-9021

Project: 18-065 - Detroit Lakes High School Additions & Renovations
1301 Roosevelt Avenue,
Detroit Lakes, Minnesota 56501

Subcontract Change Order #002: CE #038 - Kitchen Expansion &
Renovation at Area B (PR-26)

Table with contract details: CONTRACT COMPANY (Advance Garage Door, Inc.), CONTRACT FOR (SC-18-065-015:8C Overhead Doors), DATE CREATED (12/23/2020), CREATED BY (Dan Kleist), CONTRACT STATUS (Approved), CHANGE REASON (Owner Requested), ACCOUNTING METHOD (Amount Based), TOTAL AMOUNT (\$35,549.00)

DESCRIPTION:
CE #038 - Kitchen Expansion & Renovation at Area B (PR-26)
Changes associated with the kitchen expansion & renovation per PR-26.

ATTACHMENTS:
ADVANCE_GARAGE_DOOR_INC_PR 26.pdf PR-26_DLHS_Kitchen Serving MECH.pdf PR-26_DLHS_Kitchen Serving FS.pdf PR-
26_DLHS_Kitchen Serving ELEC.pdf PR-26_DLHS_Kitchen Serving ARCH.pdf

CHANGE ORDER LINE ITEMS:

Table with 2 columns: Description and Amount. Rows include: The original (Contract Sum) \$ 66,339.00, Net change by previously authorized Change Orders \$ 1,380.00, The contract sum prior to this Change Order was \$ 67,719.00, The contract sum will be increased by this Change Order in the amount of \$ 35,549.00, The new contract sum including this Change Order will be \$ 103,268.00, The contract time will not be changed by this Change Order by

Advance Garage Door, Inc.
Fargo, North Dakota

DocuSigned by:
Gene Sweeney
044468475F0641B...

Gehrtz Construction Services
Fargo, North Dakota

DocuSigned by:
Dan Kleist
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Detroit Lakes Public Schools
Detroit Lakes, Minnesota

DocuSigned by:
[Signature]
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Zerr Berg Architects
Fargo, North Dakota

DocuSigned by:
[BZB]
32113E3583E3494...



**2831 NORTH 1 AVENUE
PO BOX 3011
FARGO ND 58108-3011
701.237.5147 PHONE
701.237.5047 FAX**

PHONE #

280-0187

FAX #

280-9021 FAX

Estimate

Date

10/28/2020

Estimate #

12161

Name / Address

GEHRTZ CONSTRUCTION SERVICES INC
510 4TH AVE NORTH
FARGO ND 58102

P.O. No.

Project

DLPS KITCHEN RE...

Description	Qty	Rate	Total
DOOR NO 341.2 & 341.4 10-0 X 8-0 CORNELL IRON WORKS MBGZ900AA	2		0.00
DOOR NO 341.3 10-8 X 8-0 CORNELL IRON WORKS MBGZ900AA	1		0.00
DOOR NO 341.5 6-0 X 8-0 CORNELL IRON WORKS MBGZ900AA	1		0.00
MOTOR OPERATOR, BETWEEN JAMES, BRICK PATTERN GRILLE, BRICK PATTERN, 2" ROD SPACING, ALUMINUM, ANODIZE CLEAR, MODEL ESG12			
SNAP ON TRIM ON GUIDE CLEAR ANODIZED Z9 CURTAIN			
BOTTOM BAR: EXTRUDED CLEAR ANODIZED ALUMINUM			
CLEAR ANODIZED GUIDES - STOCK			
COMPOSITE TUBE SPACERS ARE STANDARD			
KEY CONTROL FLUSH MT. STD CYLINDER SINGLE GANG BOX TECO MODEL FKM-5			
ELECTRIC SENSING EDGE 2 WIRE W/ COIL CORD (GRILLES/SENTRY GATE 4) MILLER			
2 1/2" X 2 1/2" X 1/8" X 20-0 STEEL UNPAINTED			
HEIGHT IS CLEAR OPENING WIDTH IS DISTANCE BETWEEN GUIDES			
MGRL 331 E LOGIC 1/3 HP 120/1/60 W MMI AUX PUSH UP STA SURF MT NEMA 1			
CENTER TURN HANDLE CYL LOCK OPERABLE FASCIA SIDE THUMBTURN COIL SIDE			
FRONT OF COIL MOUNTED MOTOR			
DOOR NO 551B 4-0 X 5-0 CORNELL IRON WORKS MFI1F16AA	1		0.00
MOTOR, FACE OF WALL, INTERIOR COUNTER SHUTTER, COUNTER DOOR 1 1/2" FLATSLAT, 16 GAUGE, ALUMINUM, CLEAR ANODIZED ALUMINUM, MODEL ESC10			
LOCKABLE THUMBTURN SLIDE BOLTS OPERABLE COIL SIDE ALUM BTM BAR ONLY			
16 GAUGE EXTRUDED SHUTTER SLAT			
HEIGHT IS CLEAR OPENING FRONT OF COIL MOUNTED MOTOR			
MGRL 331 E LOGIC 1/3 HP 120/1/60 W MMI AUX PUSH UP, 3 BUT STA SURF MT NEMA 1 NOT FOR HIGH CYCLE APPLICATIONS			
ELECTRIC SENSING EDGE 2 WIRE W/ COIL CORD (SERVICE SHUTTERS SENTRY GATE 3) MILLER			
KEY CONTROL FLUSH MT STD CYLINDER SINGLE GANG BOX TECO MODEL KFM-5			
INSTALLED TAX INCLUDED	1	35,549.00	35,549.00
		0.00	0.00
Total			\$35,549.00

DATE INSTALLATION DESIRED _____

NET TOTAL _____

OPENINGS ARE TO BE PREPARED BY OTHERS WITH OUR SPECIFICATIONS. THE ABOVE PRICE DOES NOT INCLUDE GLASS, GLAZING, PAINTING OR WIRING FOR ELECTRIC OPERATOR, UNLESS INCLUDED IN ABOVE PROPOSAL. ABOVE PROPOSAL IS MADE FOR PROMPT ACCEPTANCE. AGREEMENTS ARE CONTINGENT UPON STRIKES, ACCIDENTS OR OTHER CONDITIONS BEYOND OUR CONTROL. WE CARRY MANUFACTURERS, CONTRACTORS, AND EMPLOYERS' LIABILITY AND WORKMAN'S COMPENSATION INSURANCE.

ACCEPTANCE AND CONTRACT (Prices are valid for 30 days from estimate date)

THE UNDERSIGNED HEREBY AGREES THAT THE TERMS AND CONDITIONS OF THE ABOVE PROPOSAL ARE ACCEPTED AND BY SIGNING HEREOF DO FURTHER AGREE THAT THE ABOVE PROPOSAL BECOME THE CONTRACT BETWEEN THE UNDERSIGNED. THIS CONTRACT IS THE ENTIRE AGREEMENT BETWEEN THE PARTIES AND ANY MODIFICATIONS OR CHANGES MUST BE IN WRITING AND APPROVED BY THE PARTIES.

BY: _____ DATE: _____

BY: _____ DATE: _____



CCO #006

Zerr Berg Architects/Gehrtz Construction Services
510 4th Ave. N
Fargo, North Dakota 58102
Phone: (701) 280-0187
Fax: (701) 280-9021

Project: 18-065 - Detroit Lakes High School Additions & Renovations
1301 Roosevelt Avenue,
Detroit Lakes, Minnesota 56501

Subcontract Change Order #006: CE #064 - Nanawall / Storefront Changes at Area B & C

Table with contract details: CONTRACT COMPANY (Kendell Doors & Hardware, Inc), CONTRACT FOR (SC-18-065-014:8A Hardware/Doors/Frames - Materials), DATE CREATED (1/26/2021), CREATED BY (Dan Kleist), CONTRACT STATUS (Approved), CHANGE REASON (Owner Requested), ACCOUNTING METHOD (Amount Based), TOTAL AMOUNT (\$973.35)

DESCRIPTION: CE #064 - Nanawall / Storefront Changes at Area B & C
Add a door & hardware at opening B-338.

ATTACHMENTS:
Kendall Door PR29.pdf PR-29_DLHS_NanaWall-Storefront Changes Area B & C_ARCH.pdf

CHANGE ORDER LINE ITEMS:

Table with 2 columns: Description and Amount. Rows include: The original (Contract Sum) \$ 273,529.00, Net change by previously authorized Change Orders \$ 20,638.43, The contract sum prior to this Change Order was \$ 294,167.43, The contract sum will be increased by this Change Order in the amount of \$ 973.35, The new contract sum including this Change Order will be \$ 295,140.78, The contract time will not be changed by this Change Order by

Kendell Doors & Hardware, Inc
Mendota Heights, Minnesota

Gehrtz Construction Services
Fargo, North Dakota

DocuSigned by:
Elizabeth Curtis
E8DD9D6991D141A...

DocuSigned by:
Dan Kleist
8E9E8070A5C74CC...

Detroit Lakes Public Schools
Detroit Lakes, Minnesota

Zerr Berg Architects
Fargo, North Dakota

DocuSigned by:
[Signature]
9FE40DD3EEB446F...

DocuSigned by:
[Signature]
32113E3583E3494...

KENDELL

Solutions for Opening & Specialty Applications

Kendell Doors & Hardware, Inc.
1312 Northland Drive, Suite 100
Mendota Heights, MN 55120
Phone: 651-905-0144

PROPOSAL

Page:	1
Proposal No.:	30015
Proposal Change No.:	10
Customer P.O. No.:	18-065
Proposal Date:	1/21/2021
Customer ID:	GCS
Salesperson:	Dustin Laird
Project Mgr Phone:	507-519-3141
Project Mgr Email:	dlaird@kendelldrs.com

Submitted To: GEHRTZ CONSTRUCTION SERVICES
510 4TH AVE N
Fargo, ND 58102

Job Name: Detroit Lakes HS Add & Reno

Dan- Pricing per PR29 adding door and hardware for B-338

Description	Quantity
3' x 7'2 RH Wood Door @ B-338	1
5BB1HW x 4.5 x 4.5 x 652	3
CL3355 - PZD x 626	1
608-RKW Silencer	3
Freight	0



Respectfully Submitted: _____

Dustin Laird

Accepted By: _____ Date: _____

Subtotal:	973.35
Sales Tax:	0.00
Total:	973.35

**CCO #007**

Zerr Berg Architects/Gehrtz Construction Services
 510 4th Ave. N
 Fargo, North Dakota 58102
 Phone: (701) 280-0187
 Fax: (701) 280-9021

Project: 18-065 - Detroit Lakes High School Additions & Renovations
 1301 Roosevelt Avenue,
 Detroit Lakes, Minnesota 56501

Subcontract Change Order #007: CE #064 - Nanawall / Storefront Changes at Area B & C

CONTRACT COMPANY:	Red River Glazing, Inc. PO Box 7279 Fargo, North Dakota 58106-7279	CONTRACT FOR:	SC-18-065-016:8E Aluminum Framing System / Glass & Glazing
DATE CREATED:	1/26/2021	CREATED BY:	Dan Kleist (Gehrtz Construction Services)
CONTRACT STATUS:	Approved	CHANGE REASON:	Owner Requested
ACCOUNTING METHOD:	Amount Based	TOTAL AMOUNT:	(\$15,000.00)

DESCRIPTION:

CE #064 - Nanawall / Storefront Changes at Area B & C
 Provide storefront system in lieu of nanawall systems at Area B & C.

ATTACHMENTS:

[PR-29 RRG Response.pdf](#) [PR-29_DLHS_NanaWall-Storefront Changes Area B & C_ARCH.pdf](#)

CHANGE ORDER LINE ITEMS:

The original (Contract Sum)	\$ 861,465.00
Net change by previously authorized Change Orders	(\$18,150.00)
The contract sum prior to this Change Order was	\$ 843,315.00
The contract sum will be decreased by this Change Order in the amount of	(\$15,000.00)
The new contract sum including this Change Order will be	\$ 828,315.00
The contract time will not be changed by this Change Order by	

Red River Glazing, Inc.
 Fargo, North Dakota

DocuSigned by:

964B03AE43FF4C0...

Gehrtz Construction Services
 Fargo, North Dakota

DocuSigned by:

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Detroit Lakes Public Schools
 Detroit Lakes, Minnesota

DocuSigned by:

9FE40DD3FEB446E...

Zerr Berg Architects
 Fargo, North Dakota

DocuSigned by:

32113E3583E3494...

RRG

Red River Glazing, Inc.
300 43rd Street N
Fargo, ND. 58102

Phone (701)232-4717
Fax (701)232-4633

CHANGE ORDER PROPOSAL

Date: 1/25/21

To: Ghertz

Job Name: DL HS

INCLUSIONS
Materials, Tax, Freight & Labor

PRICE INCLUDES: Change folding wall systems to storefront as per PR-29

EXCLUSIONS
Final cleaning, Structural Calculations, Field testing,
& Temporary Enclosures

TOTAL ADD..... DEDUCT..... \$15,000.00

Work covered under this change order will not commence until this change order is signed and received by our office. THIS CHANGE ORDER IS ONLY VALID FOR 10 DAYS.

Red River Glazing, Inc. standard terms and conditions are incorporated by reference as if fully written here in.

Sincerely,



Jordan Poss
Red River Glazing, Inc.

Please sign and email back.

Accepted Signature _____ Date _____

Declined Signature _____ Date _____

**CCO #012**

Zerr Berg Architects/Gehrtz Construction Services
 510 4th Ave. N
 Fargo, North Dakota 58102
 Phone: (701) 280-0187
 Fax: (701) 280-9021

Project: 18-065 - Detroit Lakes High School Additions & Renovations
 1301 Roosevelt Avenue,
 Detroit Lakes, Minnesota 56501

Subcontract Change Order #012: CE #065 - Additional Soffits at Area D

CONTRACT COMPANY:	Miller & Sons Drywall, Inc. 2007 East Main West Fargo, North Dakota 58078	CONTRACT FOR:	SC-18-065-017:9B Drywall
DATE CREATED:	1/29/2021	CREATED BY:	Dan Kleist (Gehrtz Construction Services)
CONTRACT STATUS:	Approved	CHANGE REASON:	Construction Change
ACCOUNTING METHOD:	Amount Based	TOTAL AMOUNT:	\$2,700.00

DESCRIPTION:

CE #065 - Additional Soffits at Area D

Additional soffits needed in Rooms 164/166/264/266 for transition from ceiling to window mullion height. \$2,040
 Additional soffit needed to route piping and conduit around a beam in Room 150. \$660

ATTACHMENTS:

[area d added soffits.pdf](#)

CHANGE ORDER LINE ITEMS:

The original (Contract Sum)	\$ 1,118,400.00
Net change by previously authorized Change Orders	\$ 71,690.00
The contract sum prior to this Change Order was	\$ 1,190,090.00
The contract sum will be increased by this Change Order in the amount of	\$ 2,700.00
The new contract sum including this Change Order will be	\$ 1,192,790.00
The contract time will not be changed by this Change Order by	

Miller & Sons Drywall, Inc.
 West Fargo, North Dakota

DocuSigned by:

71079AEC721E4F0...

Gehrtz Construction Services
 Fargo, North Dakota

DocuSigned by:

8E9E8070A5C74CC...

Detroit Lakes Public Schools
 Detroit Lakes, Minnesota

DocuSigned by:

9FE40DD3EEB446F...

Zerr Berg Architects
 Fargo, North Dakota

DocuSigned by:

32113E3583E3494...

Dan Kleist

From: Miller & Sons Drywall <msdrywall@midconetwork.com>
Sent: Wednesday, January 27, 2021 9:33 AM
To: Dan Kleist
Subject: Window Soffits

Dan,
To add a soffit above the windows in rooms 164/166/264/266 is an add of (290, labor 1750) **\$2040.**

Thanks



Travis Miller

2007 E Main Ave.
West Fargo, ND 58078
Phone: 701-282-4365
Fax: 701-282-8427

Dan Kleist

From: Miller & Sons Drywall <msdrywall@midconetwork.com>
Sent: Tuesday, January 26, 2021 12:00 PM
To: Dan Kleist
Subject: DLHS room 150 soffit

Dan,
Todd recently did some extra work on a soffit at room 150 area D for an add of (matl 170, labor 490) \$660

~~and this is the amount of work done~~

Let me know if you have any questions on it.

Thanks



Miller & Sons
DRYWALL INC.

Travis Miller

2007 E Main Ave.
West Fargo, ND 58078
Phone: 701-282-4365
Fax: 701-282-8427

**CCO #015**

Zerr Berg Architects/Gehrtz Construction Services
 510 4th Ave. N
 Fargo, North Dakota 58102
 Phone: (701) 280-0187
 Fax: (701) 280-9021

Project: 18-065 - Detroit Lakes High School Additions & Renovations
 1301 Roosevelt Avenue,
 Detroit Lakes, Minnesota 56501

Subcontract Change Order #015: CE #066 - Replace Lights in Gym Entry

CONTRACT COMPANY:	Bergstrom Electric, Inc. 4120 14th Ave N Fargo, North Dakota 58102	CONTRACT FOR:	SC-18-065-034:26 Electrical
DATE CREATED:	2/05/2021	CREATED BY:	Dan Kleist (Gehrtz Construction Services)
CONTRACT STATUS:	Approved	CHANGE REASON:	Owner Requested
ACCOUNTING METHOD:	Amount Based	TOTAL AMOUNT:	\$849.00

DESCRIPTION:**CE #066 - Replace Lights in Gym Entry**

Replace lights with new LED lights at the plaster lid area in the gym entry south of the stage.
 Refurbish existing lights at the east entry Vestibule E12.

ATTACHMENTS:

[PR 39 - Revised \(BEI CO#122R\) - Vest E12 and Hallway Lighting.pdf](#) .pr 39.pdf

CHANGE ORDER LINE ITEMS:

The original (Contract Sum)	\$ 3,527,125.00
Net change by previously authorized Change Orders	\$ 200,401.00
The contract sum prior to this Change Order was	\$ 3,727,526.00
The contract sum will be increased by this Change Order in the amount of	\$ 849.00
The new contract sum including this Change Order will be	\$ 3,728,375.00
The contract time will not be changed by this Change Order by	

Bergstrom Electric, Inc.
 Fargo, North Dakota

DocuSigned by:

298A3C9C2D4E4B4...

Gehrtz Construction Services
 Fargo, North Dakota

DocuSigned by:

8E9E8070A5C74CC...

Detroit Lakes Public Schools
 Detroit Lakes, Minnesota

DocuSigned by:

9FE40DD3EEB446F...

Zerr Berg Architects
 Fargo, North Dakota

DocuSigned by:

32113E3583E3494...



Fargo
 4120 14th Ave. No.
 Fargo, ND 58102
 Ph 701.281.8992 Fx 701.281.8993
 Email jsundeen@bergstromelectric.com

CHANGE PROPOSAL

PROPOSAL SUBMITTED TO: Gehrtz Construction Services		PHONE: 701-297-0704	DATE: 02/05/21
STREET: 510 4th Avenue N		JOB NAME: DL High School	BEI PROJECT #: 4449
CITY: Fargo	STATE: ND	ZIP: 58102	JOB LOCATION: Detroit Lakes, MN
Engineer ONE	BEI CO#: 122R	PR#: 39	ATTN: Dan Kleist
			PHONE #: 701-212-0814

WE HEREBY SUBMIT CERTIFICATION AND ESTIMATE FOR:

Vestibule E12 & Hallway South of Stage Lighting Revisions per PR 39: \$849.00
 - For the (2) fixtures in vestibule E12 we will relamp with LED and install salvaged lenses.

All Work Performed In Accordance With Local, State and National Electrical Codes

We Propose - HEREBY FURNISH MATERIAL & LABOR, COMPLETE IN ACCORDANCE WITH ABOVE SPECIFICATIONS, FOR THE SUM OF:

Add: Eight Hundred Forty Nine Dollars (\$849.00)

PAYMENT TO BE MADE AS FOLLOWS:

AS WORK PROGRESSES

ALL MATERIAL IS GUARANTEED TO BE AS SPECIFIED. ALL WORK TO BE COMPLETED IS A WORK-MAN-LIKE MANNER ACCORDING TO STANDARD PRACTICES. ANY ALTERATION OR DEVIATION FROM ABOVE SPECIFICATIONS INVOLVING EXTRA COSTS WILL BE EXECUTED ONLY UPON WRITTEN ORDERS, AND WILL BECOME AN EXTRA CHARGE OVER AND ABOVE THE ESTIMATE. ALL AGREEMENTS CONTINGENT UPON STRIKES, ACCIDENTS OR DELAYS BEYOND OUR CONTROL. OWNER TO CARRY FIRE, TORNADO AND OTHER NECESSARY INSURANCE. OUT WORKERS ARE FULLY COVERED BY WORKER'S COMPENSATION INSURANCE.

Josh Sundeen

NOTE: THIS PROPOSAL MAY BE WITHDRAWN BY US IF NOT ACCEPTED WITHIIN >>>>>

30 DAYS.

Acceptance of Proposal

THE ABOVE PRICES, SPECIFICATIONS AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK SPECIFIED. PAYMENT WILL BE MADE AS OUTLINED ABOVE.

SIGNATURE: _____

DATE: _____

Grand Forks
 3100 North Washington St.
 Grand Forks, ND 58203
 Ph 701.775.8897
 Fx 701.772.4951

Bismarck
 3554 East Divide Ave.
 Bismarck, ND 58501
 Ph 701.221.0783
 Fx 701.221.0784

Devils Lake
 1100 2nd Ave NE
 Devils Lake, ND 58301
 Ph 701.662.5823
 Fx 701.662.8996

Crookston
 302 North Main
 Crookston, MN 56716
 Ph 218.281.7571
 Fx 218.281.1911

Thief River Falls
 1402 3rd Street West
 Thief River Falls, MN 56701
 Ph 218.681.7422
 Fx 218.681.6288

Visit us on our website at www.bergstromelectric.com

Our Reputation is Complete

**CCO #017**

Zerr Berg Architects/Gehrtz Construction Services
 510 4th Ave. N
 Fargo, North Dakota 58102
 Phone: (701) 280-0187
 Fax: (701) 280-9021

Project: 18-065 - Detroit Lakes High School Additions & Renovations
 1301 Roosevelt Avenue,
 Detroit Lakes, Minnesota 56501

Subcontract Change Order #017: CE #064 - Nanawall / Storefront Changes at Area B & C

CONTRACT COMPANY:	Ledgestone, Inc. 22930 Cty Hwy 6 Detroit Lakes, Minnesota 56501	CONTRACT FOR:	SC-18-065-007:5B Structural Steel - Erection / 6A General Work & Labor
DATE CREATED:	1/26/2021	CREATED BY:	Dan Kleist (Gehrtz Construction Services)
CONTRACT STATUS:	Approved	CHANGE REASON:	Owner Requested
ACCOUNTING METHOD:	Amount Based	TOTAL AMOUNT:	(\$214.50)

DESCRIPTION:

CE #064 - Nanawall / Storefront Changes at Area B & C
 Omit 110 LF of floor cutting.

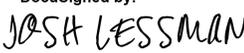
ATTACHMENTS:

[Ledgestone Nana wall floor cutting Deduct.pdf](#) [PR-29_DLHS_NanaWall-Storefront Changes Area B & C_ARCH.pdf](#)

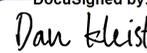
CHANGE ORDER LINE ITEMS:

The original (Contract Sum)	\$ 1,530,135.00
Net change by previously authorized Change Orders	\$ 47,347.30
The contract sum prior to this Change Order was	\$ 1,577,482.30
The contract sum will be decreased by this Change Order in the amount of	(\$214.50)
The new contract sum including this Change Order will be	\$ 1,577,267.80
The contract time will not be changed by this Change Order by	

Ledgestone, Inc.
 Detroit Lakes, Minnesota

DocuSigned by:

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Gehrtz Construction Services
 Fargo, North Dakota

DocuSigned by:

 8E9E8070A5C74CC...

Detroit Lakes Public Schools
 Detroit Lakes, Minnesota

DocuSigned by:

 9FE40DD3FEB446F...

Zerr Berg Architects
 Fargo, North Dakota

DocuSigned by:

 32113E3583E3494...

Ledgestone Inc.
 22930 CO Hwy 6
 Detroit Lakes MN 56501

www.ledgestoneinc.com
 218-849-6140
 218-847-5013



LEDGESTONE, INC.

Change Order Request

COR Number: 19

Date: 12/30/2020

To: Gehrtz Construction Services, Inc.	Project: DL High School Renovation
---	---

Item	Description	Quantity	UOM	Unit Price	Extended Price
02 - Existing Conditions					
	Floor cutting	110.00-	LF	1.95	214.50-
Existing Conditions Total:					214.50-
06 - Woods, Plastics, and Composites					
	Knox Box	1.00	LC	129.00	129.00-
	Profit & Overhead	0.00		0.00	93.00-
Woods, Plastics, and Composites Total:					512.00-
Change Order Total:					726.50-

DETROIT LAKES PUBLIC SCHOOLS
Construction Project Summary
2/28/2021

Districtwide Project Total

Original Project Total	\$58,570,727.00	
Alternates	1,966,252.68	
Original Project Reallocation	106,588.96	
Change Orders	2,299,319.47	
Contingency Usage	(1,151,227.47)	
Amended Project Total	61,791,660.64	
Project Complete	43,837,251.36	70.94%
Contingency Total	1,095,041.02	
Contingency Used	(1,151,227.17)	105.13%
Original Project Reallocation	106,588.96	
Remaining Contingency	50,402.81	4.60%

Roosevelt Elementary

Original Project Total	\$ 11,741,149.46
Alternates	158,472.60
Original Project Reallocation	52,673.41
Change Orders	333,995.41
Contingency Usage	(268,385.41)
Amended Project Total	\$ 12,017,905.47
Project Complete	10,961,567.87
Percentage Complete	91.21%
Contingency Total	215,712.00
Contingency Used	(268,385.41)
Remaining Contingency	\$ (52,673.41)
Percentage Remaining	-24.42%

Rossman Elementary

Original Project Total	\$ 9,314,803.79
Alternates	301,931.75
Original Project Reallocation	48,106.86
Change Orders	221,386.86
Contingency Usage	(221,386.86)
Amended Project Total	\$ 9,664,842.40
Project Complete	9,354,731.51
Percentage Complete	96.79%
Contingency Total	173,280.00
Contingency Used	(221,386.86)
Remaining Contingency	\$ (48,106.86)
Percentage Remaining	-27.76%

Middle School

Original Project Total	\$ 6,259,113.32
Alternates	1,505,848.33
Original Project Reallocation	5,808.69
Change Orders	146,678.71
Contingency Usage	(146,678.71)
Amended Project Total	\$ 7,770,770.34
Project Complete	7,232,813.02
Percentage Complete	93.08%
Contingency Total	\$ 140,870.02
Contingency Used	(146,678.71)
Remaining Contingency	\$ (5,808.69)
Percentage Remaining	-4.12%

High School

Original Project Total	\$ 31,255,660.43
Alternates	0.00
Original Project Reallocation	0.00
Change Orders	1,597,258.49
Contingency Usage	(514,776.49)
Amended Project Total	\$ 32,338,142.43
Project Complete	16,288,138.96
Percentage Complete	50.37%
Contingency Total	\$ 565,179.00
Contingency Used	(514,776.19)
Remaining Contingency	\$ 50,402.81
Percentage Remaining	8.92%

Detroit Lakes Public Schools
Monthly Enrollment Summary - FY 2021
3/1/2021 - Revised

Roosevelt					
Grade	Current	Last Month	Opening Day	Sections	Per Section
K	90	89	89	6	15
1	90	91	92	5	18
2	98	98	101	5	20
3	96	96	100	5	19
4	100	99	103	5	20
5	108	108	110	5	22
RSVT Total	582	581	595	31	19
Difference		1	(13)		Avg/section

Rossman					
Grade	Current	Last Month	Opening Day	Sections	Per Section
K	88	87	89	5	18
1	89	88	92	5	18
2	98	98	102	4	25
3	91	91	92	4	23
4	95	96	98	4	24
5	95	95	98	4	24
RSM Total	556	555	571	26	21
Difference		1	(15)		Avg/section

Middle School			
Grade	Current	Last Month	Opening Day
6	192	190	200
7	193	195	203
8	227	231	241
MS Total	612	616	644
Difference		(4)	(32)

High School						
Grade	Current	Last Month	Opening Day	PSEO		
				Part-time	Full-Time	ADM*
9	244	242	254			
10	216	215	229	1		0.45
11	183	183	198	10	1	4.50
12	174	175	185	29	10	14.85
HS Total	817	815	866	40	11	19.80
Difference		2	(49)	Total PSEO		51
High School Total with Part-time PSEO			857			

District Wide Summary			
Pre-K	45		
K	178		
1	179		
2	196		
3	187		
4	195		
5	203		
	<u>960</u>		
6	192		
7	193		
8	227		
	<u>612</u>	Rossman	556
		Roosevelt	582
9	255	Middle School	612
10	237	High school	817
11	208	ALC	71
12	209	PSEO	20
	<u>908</u>	Pre-K	45
Total	2,703	Monthly Total	2,703

Comparisons		
Last Month Report		2,683
	Difference	20
2020-21 Opening Day		2,788
	Difference	(85)
2019-20 Opening Day		3,001
	Difference	(298)
2019-20 Average Daily Membership		2,947
	Difference	(244)

Pre K	
ADM*	45

* - Average Daily Membership (ADM) counts are based on partial day calculations

	Pre K	K	1-5	6-8	9-12	Total
Opening Day	45	178	988	644	933	2,788
October	45	178	990	629	922	2,764
November	45	175	991	626	915	2,752
December	45	176	988	626	918	2,753
January	45	174	967	624	908	2,718
February	45	176	960	616	886	2,683
March	45	178	960	612	908	2,703
April						-
May						-
Ending Day						-
Average	45	176	978	625	913	2,737
Prior Year Actual Average ADM						2,947
Difference						(210)

ALC		
Current	Last Month	Opening Day
11	2	1
21	15	9
20	17	14
19	18	27
71	52	51
Difference	19	20



Detroit Lakes Public Schools

Monthly Enrollment Summary

2020-2021

Month: March

D.L. Preschool Special Ed.

	EIC	ECSE	Total
Roosevelt	30	67	97

Non-resident Preschool Special Ed.

	EIC	ECSE	Total
Roosevelt	2	6	8

KINDERGARTEN

	Kind.	Kind Sp Ed	Total
Roosevelt	72	18	90
Rossman	70	18	88
Totals	142	36	178

GRADES 1 - 5

	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Total
Roosevelt	90	98	96	100	108	492
Rossman	89	98	91	95	95	468
Totals	179	196	187	195	203	960

ELEMENTARY TOTALS

Kinderg.	Gr.1-5	Total
178	960	1138

MIDDLE SCHOOL

	Grade 6	Grade 7	Grade 8	Total
Middle Schl.	192	193	227	612

SENIOR HIGH

	Grade 9	Grade 10	Grade 11	Grade 12	Subtotal	PSEO/F	PSEO/P	Total
Senior High	244	216	183	174	817	11	37	865

2020-2021

K-12 Total*

2689

*Includes ALC,
but not ALP

2019-2020

K-12 Total*

2911

*Includes ALC,
but not ALP

2018-2019

K-12 Total*

2908

*Includes ALC,
but not ALP

MONTHLY TOTALS*

EIC	32
ECSE	73
Kind. Sp. Ed.	36
Kindergarten	142
Grades 1-5	960
Middle School	612
Senior High	865
ALC	74
	0
TOTAL	2794

*Does not include non-resident students
on tuition agreement

ALC

D.L.	54
Other	17
FT PSEO	0
PT PSEO	3
Total	74



Detroit Lakes Public Schools

Elementary Grade Sections

2020-2021

Month: March

		Roosevelt		Rossman		Average
Kindergarten	Distance Section	4		7		5.5
	Section 1&3	17	18	16	16	
	Section 2&4	17	17	16	17	
	Section 5&6		17	16		
Building Average		17.20		16.20		16.70
Grade 1	Distance Section	9		5		7
	Section 1&3	17	9	17	17	
	Section 2&4	16	16	17	16	
	Section 5	16		17		
Building Average		14.80		21.00		15.80
Grade 2	Distance Section	6		9		7.5
	Section 1&3	23		16	18	
	Section 2&4	23	22	18	18	
	Section 5	22		19		
Building Average		22.50		17.80		17.90
Grade 3	Distance Section	10		4		7
	Section 1&3	21	21	17	18	
	Section 2&4	22		18	17	
	Section 5	22		17		
Building Average		21.50		17.40		19.22
Grade 4	Distance Section	4		3		3.5
	Section 1&3	22		23		
	Section 2&4	23	25	23	23	
	Section 5	24			23	
Building Average		23.50		23.00		20.67
Grade 5	Distance Section	8				4
	Section 1&3	25	25	23	23	
	Section 2&4	25		22	23	
	Section 5	25				
Building Average		25.00		22.75		21.22

The district class size average for K-5 is:

18.82

The class size average on this page is different than the class size average calculated by the State. The class size average on this page reflects students in a classroom with the regular classroom teacher and does not count specialists such as music, phy.ed. and art teachers which the state uses in calculating class size average.



Detroit Lakes Public Schools Yearly Enrollment Summary 2020-2021

Date: March

EIC										ECSE									
Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	
27	26	28	33	29	31	30				48	48	51	58	65	65	67			

EIC -- Non Resident										ECSE -- Non Resident									
Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	
5	4	2	2	1	1	2				4	4	4	6	6	6	6			

Kindergarten - Special Ed.										Kindergarten									
Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	
Roosevelt	18	18	18	18	19	17	18			Roosevelt	71	71	70	71	68	72	72		
Rossman	19	19	18	18	18	17	18			Rossman	70	70	69	69	69	70	70		
Totals	37	37	36	36	37	34	36	-	-	Totals	141	141	139	140	137	142	142	-	-

Kindergarten Total									
Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	
Roosevelt	89	89	88	89	87	89	90	-	-
Rossman	89	89	87	87	87	87	88	-	-
Totals	178	178	175	176	174	176	178	-	-

Grade One										Grade Two									
Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	
Roosevelt	92	93	94	93	91	91	90	-	-	Roosevelt	101	101	101	102	100	98	98	-	-
Rossman	92	92	92	92	89	88	89	-	-	Rossman	102	101	101	101	98	98	98	-	-
Totals	184	185	186	185	180	179	179	-	-	Totals	203	202	202	203	198	196	196	-	-

Grade Three										Grade Four									
Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	
Roosevelt	100	101	102	99	97	96	96	-	-	Roosevelt	103	103	103	103	101	99	100	-	-
Rossman	92	92	92	91	91	91	91	-	-	Rossman	98	98	98	97	96	96	95	-	-
Totals	192	193	194	190	188	187	187	-	-	Totals	201	201	201	200	197	195	195	-	-

Grade Five									
Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	
MS	110	110	109	112	109	108	108	-	-
Rossman	98	99	99	98	95	95	95	-	-
Totals	208	209	208	210	204	203	203	-	-



Detroit Lakes Public Schools

Yearly Enrollment Summary

2020-2021

Date: March

Grades 1 - 5 Totals									
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Rsvlt/MS	506	508	509	509	498	492	492	-	-
Rossman	482	482	482	479	469	468	468	-	-
Totals	988	990	991	988	967	960	960	-	-

Middle School									
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Grade Six	200	193	192	191	192	190	192	-	-
Grade Seven	203	199	198	197	196	195	193	-	-
Grade Eight	241	237	236	238	236	231	227	-	-
Special Ed.									
Totals	644	629	626	626	624	616	612	-	-

Senior High									
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Gr Nine	254	248	248	245	244	242	244	-	-
Gr Ten	230	227	227	225	221	215	216	-	-
Gr Eleven	206	192	190	189	188	183	183	-	-
Gr Twelve	225	185	182	182	181	175	174	-	-
Subtotals	915	852	847	841	834	815	817	-	-
PSEO-FT	0	9	9	9	9	12	11	-	-
PSEO-PT	0	38	38	37	37	39	37	-	-
Totals	915	899	894	887	880	866	865	-	-

ALC									
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Resident	40	42	39	44	45	41	54		
Non-Resid.	11	17	11	15	11	11	17		
Subtotals	51	59	50	59	56	52	71		
PSEO-FT						-	-		
PSEO-PT						3	3		
Totals						55	74	-	-



Detroit Lakes Community Education

218-847-4418 • fax 218-847-9794

Lincoln Education Center • 204 Willow Street East
Detroit Lakes, MN 56501

February 24, 2021

Community Education Advisory Council Meeting (via Zoom)

- I. Updates
 - a. COVID Response - district and Community Education
 - i. emergency child care
 - b. Winter catalog and programming review
 - i. collaborative virtual classes
 - ii. participation
 - iii. programs
 - c. Spring/summer programming
 - i.
 - d. Advertising classes
 - e. New registration software (RevTrak)

Mission Statement: "Through collaborative efforts, Detroit Lakes Community Education's focus is to enhance the quality of life of all community members by providing lifelong learning opportunities."

DLCommunityEd.com

dlschools.net

facebook.com/DetroitLakes PublicSchools

DATE: March 12, 2021
TO: Mark Jenson, Superintendent and Board of Education
FROM: Ryan Tangen, Business Manager 
SUBJECT: **Finance Committee Meeting Update**

A Finance Committee Meeting was held at 12:00 Noon, Thursday, March 11, 2021 via Google Meet. In attendance were Board Member Jennifer Pedersen, Board Member Courtney Henderson, Board Member April Thomas, Superintendent Mark Jenson and Business Manager Ryan Tangen. The agenda was as follows:

1. **Cash Analysis**
February month end and historical cash balances were reviewed. Recommend approval.
2. **Reconciliation**
February reconciliation was reviewed. Recommend approval.
3. **Review of Receipts**
February receipts were reviewed. Recommend approval.
4. **Review of Disbursements**
Four sets of disbursements were included in the Board packet:
 - a. Hand Payables from February were reviewed and recommended for approval.
 - b. Check Register for the High School Student Activity Account was reviewed and recommended for approval.
 - c. Check Register for the Middle School Activity Account was reviewed and recommended for approval.
 - d. Check Summary was reviewed and recommended for approval.
5. **Collections/Write-Off of Food Service Accounts**
Delinquent lunch account balances from 2019-2020 were reviewed to write-off and send to collections. Recommend approval.
6. **2020-2021 Budget Update**
The 2020-2021 Revised Budget was reviewed. Recommend approval.

Meeting Adjourned