



# POPE COUNTY MINNESOTA

## Pope County Board of Commissioners Regular Board Meeting

Tuesday, December 19, 2023 9:00 AM

Pope County Courthouse, 3rd Floor Board Room, 130 E Minnesota Avenue, Glenwood, MN 56334

### Agenda

*This proposed agenda, its items, assigned times, and the order of business within are subject to change without notice.  
Items also may be added, deleted, or reordered during the agenda adoption process.*

#### Call to Order and Pledge of Allegiance

1. Approval of Agenda
2. Approval of Official Proceedings for December 7, 2023
3. Request for Certification of US Fish and Wildlife Service Easements (Feigum, Blue Mounds Township; Lanoue, Barsness Township; and Lewis, Lake Johanna Township)
4. Approval of the Pope County Emergency Operations Plan
5. Annual Report of Clerical Changes made after the County Board of Appeal meeting.
6. Equipment Purchase Approval - Mobile Lift System
7. Equipment Purchase Approval - Used Jetter Truck
8. County Ditch Inspector Stipend
9. Consider Adoption of Personnel Management Policy Provisions Related to Earned Sick and Safe Time Law
10. Consider Resolution 202339 Recognizing the Pope County/Pope Soil and Water Conservation District Outstanding Conservationists for 2023
11. Approval of 2024 Tobacco Retailer License Applications
12. Authorization to Publish a Notice of Public Hearing and Intent to Adopt on Draft Ordinance 202401 Establishing a Pope County Housing Trust Fund
13. Consider Resolution 202340 Approving the 2024 Pope County Housing and Redevelopment Authority (HRA) Final Levy Amount
14. Consider Resolution 202341 Setting the 2024 Pope County Fee Schedule
15. Consider Resolution 202342 Setting the 2024 Pope County Final Budget and Levy
16. Set 2024 Meeting Dates for the Pope County Board of Commissioners
17. Value Abatement - Parcel 07-0056-001 - Taxes Payable 2024
18. November 2023 Trial Balance and Fund Balance Analysis
19. Auditor Bills - November 15 - December 12, 2023
20. Pay Bills, Supplemental Bills, Per Diems and Employee Reimbursements
21. Year End Journal Entries and Transfers
22. Attorney, Administrator, and Commissioners Updates

Adjourn