

Regular School Board Meeting of ISD 857

Monday, February 12, 2024 6:00 PM

Board & Public in HS Library/Remote viewing via ZOOM, 100 County Road 25 ,
Lewiston, MN 55952

I. Call Meeting to Order

II. Pledge of Allegiance.

III. Quorum Call

David Baer
Sara Daley
Jenny Koverman
Daniel Kreidermacher
Bree Maki
Dave Pringle
Sarah Sommer

IV. Approve the February 12 Meeting Agenda

V. L-A High School Student Report

VI. Open Forum

Guideline: Three minutes per speaker; 15 minutes maximum. Complaints about personnel or individuals are prohibited. No Board action is taken during the Open Forum. This is the only time during the Board meeting that audience participation is allowed unless scheduled prior.

VII. Kent Whitcomb, MiEnergy Cooperative, regarding solar panel proposal from Solar Connections

VIII. Post Referendum Survey Results and Next Steps facilitated by InGensa Team.

IX. Consent Agenda

A. Board Meeting Minutes: August 28, January 8, January 22

B. Financial Reports a. Board Bills Jan 2024
b. Voucher Detail Report
c. Wire Payments

d. Budget Comparison to Date

Accept resignation of Sandra Nisbit,
paraprofessional, effective January 24,
2024.

Accept resignation of Ben Overing,
paraprofessional, effective February 8, 2024.

Approve hire of Victoria Schrimpf,
paraprofessional, at the rate of
\$15.00/hour.

Accept resignation of Jacob Anderson, golf
coach.

Accept resignation of Ashley Franzen,
volleyball coach.

Approve designation of Ryan Eppen as
Community Education Youth and Adult Program
Coordinator with 125 hours of his
current salary through June 30, 2024 to be
charged to Community Education, and to be
paid \$22.37/hour for additional Community
Education time outside of the school day.

Approve Amanda Koelln to provide Community
Education support during the school day and
to be paid her hourly rate if she performs
Community Education responsibilities outside
of the school day.

X. 2023-2024 Lewiston - Altura Principal's
Association Contract

XI. Resolution Proposing Nonrenewal of Luke
Acord, a Tier 1 Teacher

XII. Resolution Proposing Nonrenewal of Carly
Steele, a Tier I Teacher

XIII. Resolution Proposing Nonrenewal of James
Young, a Tier 1 Teacher

XIV. Resolution Proposing Nonrenewal of Sarah
Gruett, a Probationary Teacher

XV. Resolution Proposing Nonrenewal of Dylan
Gowlland, a probationary teacher

XVI. Resolution Proposing a Partial Nonrenewal of Erick Hernandez, a probationary teacher

XVII. Resolution Proposing Placement of Lori Anderson, a Continuing Contract/Tenured Teacher on Partial Unrequested Leave of Absence

XVIII. Change L-A High School Schedule from a Block Schedule to a 7-Period Schedule effective with the 2024-2025 School Year.

XIX. Policy 613 & 613A: Change graduation requirements to align with 7-Period Schedule effective with the 2024-2025 School Year.

XX. 2024-2025 Calendar

XXI. 2024-2025 Calendar Modifications to change November 1st and April 17th to Professional Development days for teachers, reducing the number of student contact days to 169.

XXII. Discussion Regarding School Board Stipends

XXIII. Discussion regarding the 2024-2025 Full Time Equivalency of the Superintendent Position

XXIV. PK-6 Principal's Report

XXV. Grade 6-12 Principal's Report

XXVI. Superintendent and Report from Dashir Management

XXVII. Board Committee Reports

XXVIII. Upcoming Meeting Schedule

Facilities Task Force: February 22nd (likely

additional ones to follow)
Policy Review Committee: February 22, 7:00am
Regular Board Meeting: March 11, 6:00pm
Health & Safety/Wellness: March 14th, 7:15am
Community Education/EC Advisory: March 18,
4:00pm
Community Meetings in Lewiston and Altura:
Early March

XXIX. Adjourn

MINUTES OF THE LEWISTON-ALTURA SPECIAL SCHOOL BOARD MEETING
ISD #857
August 28, 2023

A special meeting of the School Board of Independent School District #857 was held on August 28, 2023 at 7:00pm in the High School Library. Members David Baer, Sara Daley, Jenny Koverman, Daniel Kreidermacher, Bree Maki, Sarah Sommer were present. Dave Pringle was absent.

Maki called the meeting to order 7:00pm.

The Pledge of Allegiance was recited.

Motion by Sommer and seconded by Pringle to approve the meeting agenda. MCU.

Motion by Sommer and seconded by Koverman to approve Resolution Approving a Joint Powers Agreement for the Acquisition and Betterment of an Education Facility in Winona, MN and Taking Other Actions with Respect Thereto. Roll Call Vote: Ayes: Baer, Daley, Koverman, Kreidermacher, Maki, Pringle Sommer. Nays: None. Absent: Pringle. Resolution approved.

Motion by Baer, seconded by Sommer to adjourn the meeting at 5:48pm. MCU.

Dave Pringle, Clerk

MINUTES OF THE LEWISTON-ALTURA REGULAR SCHOOL BOARD MEETING
ISD #857
January 8, 2024

The Organizational and a Regular meeting of the School Board of Independent School District #857 was held on January 8, 2024 at 6:00pm in the High School Library. Members present were Bree Maki, Sara Daley, Daniel Kreidermacher, David Baer, Jenny Koverman, Sarah Sommer. Dave Pringle was absent.

Acting Board Chair Maki called the meeting to order at 6:00pm. The Pledge of Allegiance was recited.

Motion by Sommer and second by Koverman to approve the January 8, 2024 meeting agenda with the addition of a new business item as requested by Baer. MCU.

Sommer nominated Maki to be the 2024 Board Chairperson. There were no additional nominations. Maki elected Chairperson.

Koverman nominated Sommer to be the 2024 Vice Chairperson. There were no additional nominations. Sommer elected Vice Chairperson.

Baer nominated Pringle to be the 2024 Board Clerk. There were no additional nominations. Pringle elected Board Clerk.

Koverman nominated Baer to be the 2024 Board Treasurer. There were no additional nominations. Baer elected Board Treasurer.

Resolution to Delegate the Duties of Clerk and Treasurer to the Business Manager was moved by Sommer moved and seconded by Kreidermacher. Ayes all, nays none. Resolution approved.

Koverman nominated Kreidermacher as the 2024 MSHL Board representative. Sommers seconded. MCU.

Motion by Koverman and Sommers seconded to set the Regular Board meeting schedule at 6:00pm in the High School Library on the 1st Monday of the month except for November when Veteran's Day is the 2nd Monday. The dates of the 2024 Regular meetings will be January 8, February 12, March 11, April 8, May 13, June 10, July 8, August 12, September 9, October 14, November 12, December 9. MCU.

Motion by Koverman and seconded by Kreidermacher to maintain Board compensation for regular, special and appointed committee meetings, and MSBA trainings at the rate of \$80.00 for the Board Chair and \$65.00 for Directors. MCU.

Motion by Kreidermacher and seconded by Koverman to designate Minnwest Bank, The People's State Bank, Merchant's Bank and the Minnesota School District Liquid Asset Fund as official depositories for school district funds. MCU.

Motion by Sommer and seconded by Kreidermacher to authorize the Superintendent and Business Manager to make Official Electronic transfers and pay bills in advance. MCU.

Resolution to designate Gwen Carman as Identified Official with Authority (IOWA) for ISD 857 to authorize user access to MDE for secure data submissions was moved by Sommer and seconded by Daley. Ayes all, nays none. Resolution approved.

Motion by Koverman and seconded by Daley to authorize updates to and use of 2024 computerized signature files and further authorize use of the 2023 signatures until updates are complete. MCU.

Motion by Sommer and seconded by Koverman to designate Kennedy & Graven, Chartered at the official school district law firm and provide the Superintendent and Board Chair the authorization to contact legal counsel on matters relevant to the school district. MCU.

Motion by Koverman and seconded by Daley to designate The St. Charles Press and Lewiston Journal as the official publication of the school district. MCU.

Board Chair Maki appointed board members to the following committees: Teacher Negotiations/Meet and Confer: Pringle, Maki, Baer; Transportation and Support Staff Handbooks: Kreidermacher, Sommer, Daley; Principal Negotiations: Sommer, Daley, Kreidermacher; Superintendent Negotiations: Maki, Koverman; District Staff Development: Maki (Alt: Koverman); Finance Committee: Baer, Pringle; Community Engagement Committee: Maki, Daley, Sommer; HVED Board Representative: Koverman; CmEd and EC Advisory: Pringle; District Policy Review: Baer (Alt: Sommer); Health & Safety/Wellness: Daley (Sommer); Systems Accountability: Baer (Kreidermacher); Activities: Kreidermacher, Sommer.

Motion by Baer and seconded by Koverman to approve the Consent Agenda. MCU.

Motion by Baer and seconded by Sommer to approve the FY23 Audit as presented. MCU.

Motion by Baer and seconded by Koverman to approve the Appendix A2 corrections to the 2023-2025 EdMN/L-A Master Agreement. MCU.

Motion by Koverman and seconded by Sommer to approve the 2023-2024 Seniority List. MCU.

Resolution directing administration to make recommendations regarding the reduction and/or discontinuance of programs and positions and reasons therefore was moved by Koverman and seconded by Sommer. Ayes all, nays none. MCU.

Todd Netzke, President of School Management Services, presented information regarding the district's FY24 and FY25 budgets.

The Board discussed processes and options for setting the FY25 budget.

Reports were presented by Principal Riebel, Principal Hanson and Superintendent Carman. Board Committee reports were discussed.

A new business item presented by Baer was related to Board member stipends. It was agreed by consensus to have the discussion at the February meeting.

The upcoming meeting schedule was reviewed.

Motion by Koverman, seconded by Sommer to adjourn the meeting at 8:21pm. MCU.

MINUTES OF THE LEWISTON-ALTURA WORKSHOP MEETING
ISD #857
January 22, 2024

A special meeting of the School Board of Independent School District #857 was held on January 22 at 6:00pm in the High School Library. Members David Baer, Sara Daley, Jenny Koverman, Daniel Kreidermacher, Bree Maki, Dave Pringle, Sarah Sommer were present.

Maki called the meeting to order 6:00 pm.

The Pledge of Allegiance was recited.

Brok Johnson representing Solar Connections, Inc. presented information about the possibility of grant funding to provide much of the funding for installing solar panels that would be a significant tool for reducing the district's energy expenses. The Board directed the superintendent to work with Solar Connections on the initial steps for a grant application and to also pursue the option of also installing panels at the elementary school. The Board will continue to gather information before a final commitment to a solar panel project is committed.

Superintendent Carman presented preliminary information on potential budget adjustments for the 2024-2025 school year. The Board discussed and asked questions.

Motion by Baer, seconded by Koverman to adjourn the meeting at 8:24pm. MCU.

**Lewiston-Altura Public Schools
FY2024 January Board Bills**

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
P407BD	0857	001	66643	75548	Check	1	6115		Associated Bank Green Bay, N.A.	Yes	Yes	No	USD	01/04/2024	85,437.50
			66638	75549	Check	1	1114		Century Link	Yes	Yes	No	USD	01/04/2024	316.28
			66642	75550	Check	1	5900	R1	Dollar General - Regions 410526	Yes	Yes	No	USD	01/04/2024	22.20
			66650	75551	Check	1	7153		DRAMATISTS PLAY SERVICE INC.	Yes	Yes	No	USD	01/04/2024	1,175.00
			66645	75552	Check	1	6376		Ed Midwest LLC	Yes	Yes	No	USD	01/04/2024	6,100.00
			66646	75553	Check	1	6465		Ehlers	Yes	Yes	No	USD	01/04/2024	352,375.00
			66647	75554	Check	1	6935		GWS - Greden's Welding Shop	Yes	Yes	No	USD	01/04/2024	130.00
			66644	75555	Check	1	6158		Innovative Therapy Solutions, LLC	Yes	Yes	No	USD	01/04/2024	9,097.20
			66640	75556	Check	1	5865	R1	Loffler Companies -- 131511	Yes	Yes	No	USD	01/04/2024	136.23
			66651	75557	Check	1	90855		SCHNEIDER, JULIE R.	Yes	No	No	USD	01/04/2024	140.00
			66648	75558	Check	1	6993	Remit	SOLIANT HEALTH, LLC	Yes	Yes	No	USD	01/04/2024	3,956.94
			66641	75560	Check	1	5876		Teachers on Call	Yes	Yes	No	USD	01/04/2024	2,254.92
			66639	75561	Check	1	4448		VERIZON WIRELESS	Yes	Yes	No	USD	01/04/2024	378.23
			66660	75563	Check	1	6870		Barkeim, Olivia	Yes	Yes	No	USD	01/08/2024	500.00
			66653	75564	Check	1	11065	R2	CLIFTON LARSON ALLEN LLP	Yes	Yes	No	USD	01/08/2024	3,150.00
			66654	75565	Check	1	1366		CUSTOM ALARM	Yes	Yes	No	USD	01/08/2024	5,161.97
			66659	75566	Check	1	6719		Hammann, Joelle	Yes	Yes	No	USD	01/08/2024	1,000.00
			66661	75567	Check	1	7077		Happy Dancing Turtle	Yes	Yes	No	USD	01/08/2024	50.00
			66656	75568	Check	1	3267	R1	INNOVATIVE OFFICE SOLUTIONS, LL	Yes	Yes	No	USD	01/08/2024	50.38
			66655	75569	Check	1	3038		Lewiston Hardware, LLC	Yes	Yes	No	USD	01/08/2024	497.86
			66662	75570	Check	1	7082		New Dominion School	Yes	Yes	No	USD	01/08/2024	5,347.36
			66663	75571	Check	1	7103		S & S Heating and Cooling	Yes	Yes	No	USD	01/08/2024	551.38
			66658	75572	Check	1	6454		School Management Services	Yes	Yes	No	USD	01/08/2024	1,350.00
			66664	75573	Check	1	7131		SCHULTZ KAREN M	Yes	Yes	No	USD	01/08/2024	646.00
			66665	75574	Check	1	7159		VANDERPLAS, RENEE SCHLITTLER	Yes	Yes	No	USD	01/08/2024	299.63
P2407	0857	001	66680	75575	Check	1	7128		Affinity Plus Credit Union	Yes	No	No	USD	01/12/2024	25.00
			66678	75576	Check	1	6406		Ameritas Life Insurance Corp	Yes	Yes	No	USD	01/12/2024	79.92
			66676	75577	Check	1	4951		Bremer Bank	Yes	Yes	No	USD	01/12/2024	350.00
			66673	75578	Check	1	11202		Education Minnesota - Lewiston-Altura	Yes	Yes	No	USD	01/12/2024	2,132.00
			66677	75579	Check	1	6265		HOME FEDERAL SAVINGS BANK	Yes	Yes	No	USD	01/12/2024	42.50
			66679	75580	Check	1	6461		ISD 857 - Flex Plan Checking	Yes	Yes	No	USD	01/12/2024	577.11
			66675	75581	Check	1	4786	R1	Merchants Bank	Yes	Yes	No	USD	01/12/2024	425.00
			66674	75582	Check	1	3545		Winona National Bank	Yes	Yes	No	USD	01/12/2024	160.00
P407CK	0857	001	66696	75583	Check	1	6916		ArbiterSports	Yes	Yes	No	USD	01/16/2024	614.00
			66695	75584	Check	1	6871		Arellano-Sanchez, Angela	Yes	Yes	No	USD	01/16/2024	80.00
			66681	75585	Check	1	02584		COTTER HIGH SCHOOL	Yes	Yes	No	USD	01/16/2024	1,500.00
			66690	75586	Check	1	3906		D & A TESTING SERVICES	Yes	Yes	No	USD	01/16/2024	3,695.00
			66697	75587	Check	1	7089		Dashir Management Services, Inc	Yes	Yes	No	USD	01/16/2024	12,727.81
			66691	75588	Check	1	3956		ESTR Publications	Yes	No	No	USD	01/16/2024	47.40
			66688	75589	Check	1	2524	R1	GRAINGER	Yes	Yes	No	USD	01/16/2024	389.12
			66682	75590	Check	1	07141		HIGH PLAINS COOPERATIVE	Yes	Yes	No	USD	01/16/2024	382.47

Lewiston-Altura Public Schools
 FY2024 January Board Bills

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
P407CK	0857	001	66686	75591	Check	1	2257	R1	J.W. Pepper & Son, Inc.	Yes	Yes	No	USD	01/16/2024	417.96
			66687	75592	Check	1	2521		LEITHOLD MUSIC	Yes	Yes	No	USD	01/16/2024	231.66
			66683	75593	Check	1	12540		MISSISSIPPI WELDERS SUPPLY COM	Yes	Yes	No	USD	01/16/2024	795.75
			66684	75594	Check	1	1930		PROJECT FINE	Yes	Yes	No	USD	01/16/2024	55.00
			66689	75595	Check	1	3184	Remit	Rochester Telecom Systems, Inc	Yes	Yes	No	USD	01/16/2024	5.09
			66692	75596	Check	1	4232	R1	SUMMIT FIRE PROTECTION	Yes	Yes	No	USD	01/16/2024	1,642.00
			66693	75597	Check	1	5876		Teachers on Call	Yes	Yes	No	USD	01/16/2024	1,817.91
			66685	75598	Check	1	22254		WINONA COUNTY AUDITOR-TREASL	Yes	Yes	No	USD	01/16/2024	489.27
			66694	75599	Check	1	5913		Winona Family YMCA	Yes	Yes	No	USD	01/16/2024	400.00
	0857	001	66698	75600	Check	1	00514		AUSTIN PUBLIC SCHOOLS	Yes	Yes	No	USD	01/17/2024	100.00
			66705	75601	Check	1	7163		CALEDONIA MAT CLUB	Yes	Yes	No	USD	01/17/2024	150.00
			66703	75602	Check	1	5372		CHATFIELD BOOSTER CLUB	Yes	No	No	USD	01/17/2024	100.00
			66700	75603	Check	1	1168		DOVER EYOTA SCHOOL DISTRICT	Yes	No	No	USD	01/17/2024	150.00
			66701	75604	Check	1	1638		FILLMORE CENTRAL	Yes	Yes	No	USD	01/17/2024	150.00
			66704	75605	Check	1	6935		GWS - Greden's Welding Shop	Yes	Yes	No	USD	01/17/2024	301.00
			66706	75606	Check	1	7167		HOPKINS HIGH SCHOOL	Yes	No	No	USD	01/17/2024	60.00
			66699	75607	Check	1	11290		LEWISTON POST OFFICE	Yes	Yes	No	USD	01/17/2024	300.00
			66702	75608	Check	1	18332		SEMCAC Transportation	Yes	Yes	No	USD	01/17/2024	212.00
P407BD	0857	001	66707	75609	Check	1	7150		Sports Facilities Group Inc.	Yes	Yes	No	USD	01/17/2024	2,156.55
P407CK	0857	001	66710	75610	Check	1	2671	R1	CDW-Government	Yes	Yes	No	USD	01/19/2024	5,338.87
			66722	75611	Check	1	7162		CHURCH, MADISON	Yes	No	No	USD	01/19/2024	300.00
			66711	75612	Check	1	2707		City of Lewiston	Yes	Yes	No	USD	01/19/2024	2,367.86
			66719	75613	Check	1	6444		Gophermods, LLC	Yes	Yes	No	USD	01/19/2024	2,458.00
			66713	75614	Check	1	4085		IEA, INC	Yes	Yes	No	USD	01/19/2024	881.40
			66712	75615	Check	1	3282		Kennedy & Graven Chartered	Yes	Yes	No	USD	01/19/2024	49.00
			66720	75616	Check	1	6950		Lexia	Yes	No	No	USD	01/19/2024	25.67
			66716	75617	Check	1	5865	R1	Loffler Companies -- 131511	Yes	Yes	No	USD	01/19/2024	3,723.41
			66718	75618	Check	1	5956		MiEnergy Cooperative	Yes	Yes	No	USD	01/19/2024	9,912.52
			66714	75619	Check	1	4774		Minnesota School Counselors Associatio	Yes	No	No	USD	01/19/2024	60.00
			66708	75620	Check	1	17077		REGION V COMPUTER SERVICES	Yes	Yes	No	USD	01/19/2024	3,625.24
			66721	75621	Check	1	6993	Remit	SOLIANT HEALTH, LLC	Yes	Yes	No	USD	01/19/2024	1,978.47
			66709	75622	Check	1	18397		SOUTHEAST SERVICE COOPERATIV	Yes	Yes	No	USD	01/19/2024	1,580.00
			66723	75623	Check	1	7168		STOPPELMOOR, KALEB	Yes	Yes	No	USD	01/19/2024	258.24
			66715	75624	Check	1	5180		SWANK MOVIE LICENSING USA	Yes	Yes	No	USD	01/19/2024	924.00
			66717	75625	Check	1	5876		Teachers on Call	Yes	Yes	No	USD	01/19/2024	1,363.45
			66724	75626	Check	1	7169		WALTH, STACY	Yes	Yes	No	USD	01/19/2024	229.15
			66725	75627	Check	1	7152		Three Rivers Performance, LLC	Yes	Yes	No	USD	01/22/2024	1,400.00
			66726	75628	Check	1	1494	R1	Ancom Communications	Yes	Yes	No	USD	01/24/2024	210.00
			66728	75629	Check	1	3907		Dollamur Sport Surfaces	Yes	Yes	No	USD	01/24/2024	12,800.00
			66729	75630	Check	1	3917		DVS RENEWAL	Yes	Yes	No	USD	01/24/2024	137.75
			66727	75631	Check	1	1930		PROJECT FINE	Yes	Yes	No	USD	01/24/2024	343.75

Lewiston-Altura Public Schools FY2024 January Board Bills

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
P407CK	0857	001	66731	75632	Check	1	6993	Remit	SOLIANT HEALTH, LLC	Yes	Yes	No	USD	01/24/2024	3,436.29
			66732	75634	Check	1	7111		Ventris Learning	Yes	Yes	No	USD	01/24/2024	160.00
			66733	75635	Check	1	4193		University Wisconsin - La Crosse Planet	Yes	No	No	USD	01/24/2024	78.00
			66734	75637	Check	1	3292		Educational Tours, INC	Yes	No	No	USD	01/26/2024	1,326.50
			66735	75638	Check	1	5876		Teachers on Call	Yes	Yes	No	USD	01/26/2024	1,999.70
P2407	0857	001	66743	75639	Check	1	6406		Ameritas Life Insurance Corp	Yes	No	No	USD	01/31/2024	79.92
			66742	75640	Check	1	11202		Education Minnesota - Lewiston-Altura	Yes	No	No	USD	01/31/2024	2,132.00
P407CK	0857	001	66744	75641	Check	1	1157	R1	CARSON DELLOSA PUBLISHING LLC	Yes	No	No	USD	01/31/2024	78.47
Bank Total: 001														\$572,143.26	
Report Total:														\$572,143.26	

Lewiston-Altura Public Schools Voucher Detail Report by Voucher Number

Batch	Vo	St Ty Description	SKU Code	PO No	Loc	L	Fd	Org	Pro	Crs	Fin	O/S	Prd	Dist %	Units	Rate	Disc %	Amount	
1	4849	VEX Robotics, Inc.		31366			09/05/2023		670518										
V403BD	105448	Invoice 670518																	
		P 4 VEX GO classroom bundles	M		L1	E	01	101	203	000	000	430	202407	100.00%	(4.00)	3,747.00	100.00%	(14,988.00)	
						E	01	101	203	000	000	430	202407	100.00%	4.00	3,360.63	100.00%	13,442.52	
						E	01	300	211	000	000	430	202407	100.00%	4.00	386.37	100.00%	1,545.48	
Voucher Total																		0.00	
1	1930	PROJECT FINE		31732			10/06/2023		17104										
V404BD	105667	Invoice 17104																	
		P Invoice 17104	M		L1	E	01	101	219	000	360	430	202407	100.00%	(1.00)	1,168.75	100.00%	(1,168.75)	
		Invoice 17104	M		L1	E	01	101	219	000	360	358	202407	100.00%	1.00	1,168.75	100.00%	1,168.75	
Voucher Total																		0.00	
1	3907	Dollamur Sport Surfaces		31271			11/21/2023		161613-1										
V405CK	105959	Invoice 161613-1																	
		V stopped pymt wrong address	M		L1	E	30	005	292	790	301	401	202407	100.00%	(1.00)	6,400.00	100.00%	(6,400.00)	
Voucher Total																		(6,400.00)	
1	07141	HIGH PLAINS COOPERATIVE		32199			12/27/2023		3582										
	106228	ACCT # 433447																	
		V Double payment	M		L1	E	01	005	760	000	720	440	202407	100.00%	(1.00)	3,109.15	100.00%	(3,109.15)	
		Double payment	M		L1	E	01	005	760	000	720	440	202407	100.00%	(1.00)	1,506.91	100.00%	(1,506.91)	
		Double payment	M		L1	E	01	005	760	000	720	440	202407	100.00%	(1.00)	1,793.23	100.00%	(1,793.23)	
Voucher Total																		(6,409.29)	
1	6376	Ed Midwest LLC		32206			01/02/2024		1895										
V407BD	106277	inv 1895																	
		P Services for the month Dec 2023	M		L1	E	01	005	630	000	302	305	202407	100.00%	1.00	6,100.00	100.00%	6,100.00	
Voucher Total																		6,100.00	
1	5865	Loffler Companies -- 131511		32207			01/02/2024		4565649										
V407BD	106278	Inv 4565649																	
		P B30000 SMT05092	M		L1	E	01	300	630	000	000	315	202407	100.00%	1.00	136.23	100.00%	136.23	
Voucher Total																		136.23	
1	90855	SCHNEIDER, JULIE R.		32208			01/02/2024		PPS										
V407BD	106279	12/14 Preschool screening																	
		P Pre School Screening	M		L1	E	04	005	583	000	354	145	202407	100.00%	1.00	140.00	100.00%	140.00	
Voucher Total																		140.00	

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Batch	Vo	St Ty	Description	SKU Code	PO No	Loc	L	Fd	Org	Pro	Crs	Fin	O/S	Prd	Dist %	Units	Rate	Disc %	Amount	
1	5876		Teachers on Call		32210			01/02/2024		152781										
V407BD	106280		Inv 152781																	
		P	I	Elem Subs	M	L1	E	01	101	203	000	000	305	202407	100.00%	1.00	1,082.36	100.00%	1,082.36	
				HS subs	M	L1	E	01	300	211	000	000	305	202407	100.00%	1.00	992.17	100.00%	992.17	
				Staff Development Amy, Kelly	M	L1	E	01	300	640	000	316	305	202407	100.00%	1.00	180.39	100.00%	180.39	
Voucher Total																		2,254.92		
1	5900		Dollar General - Regions 410526		32225			01/03/2024		1001289191										
V407BD	106281		Inv 1001289191																	
		P	I	Bus Garage Ziebell	M	L1	E	01	005	760	000	720	401	202407	100.00%	1.00	22.20	100.00%	22.20	
Voucher Total																		22.20		
1	6115		Associated Bank Green Bay, N.A.		32220			01/03/2024		99G100003										
V407BD	106282		Account No 99G100003																	
		P	I	Bond principal	M	L1	E	07	005	910	000	000	710	202407	100.00%	1.00	35,000.00	100.00%	35,000.00	
				Bond interest	M	L1	E	07	005	910	000	000	720	202407	100.00%	1.00	50,437.50	100.00%	50,437.50	
Voucher Total																		85,437.50		
1	6465		Ehlers		32213			01/03/2024		83960										
V407BD	106283		Statement # 83960																	
		P	I	Principal	M	L1	E	07	005	910	000	000	710	202407	100.00%	1.00	335,000.00	100.00%	335,000.00	
				Interest	M	L1	E	07	005	910	000	000	720	202407	100.00%	1.00	17,375.00	100.00%	17,375.00	
Voucher Total																		352,375.00		
1	6158		Innovative Therapy Solutions, LLC		32216			01/03/2024		1055										
V407BD	106284		MDE File 352907 Invoice 1055																	
		P	I	12.1.23 Direct 5 Indirect 3 Drive Time 4	M	L1	E	01	101	401	000	740	394	202407	100.00%	12.00	90.00	100.00%	1,080.00	
				12.4.23 Indirect 7	M	L1	E	01	101	401	000	740	394	202407	100.00%	7.50	90.00	100.00%	675.00	
				12.5.23 Direct 4.25 Indirect 2.75	M	L1	E	01	101	401	000	740	394	202407	100.00%	7.00	90.00	100.00%	630.00	
				12.6.23 Direct 4.5 Indirect 2.5	M	L1	E	01	101	401	000	740	394	202407	100.00%	7.00	90.00	100.00%	630.00	
				12.7.23 Direct 4.5 Indirect 2.5	M	L1	E	01	101	401	000	740	394	202407	100.00%	7.00	90.00	100.00%	630.00	
				12.8.23 Direct 4 Indirect 2.5	M	L1	E	01	101	401	000	740	394	202407	100.00%	6.50	90.00	100.00%	585.00	
				12.11.23 Indirect 2.5	M	L1	E	01	101	401	000	740	394	202407	100.00%	2.50	90.00	100.00%	225.00	
				12.12.23 Direct 4.25 Indirect 2.75	M	L1	E	01	101	401	000	740	394	202407	100.00%	7.00	90.00	100.00%	630.00	
				12.13.23 Indirect 2	M	L1	E	01	101	401	000	740	394	202407	100.00%	2.00	90.00	100.00%	180.00	
				12.14.23 Direct 4.5 Indirect 2.5	M	L1	E	01	101	401	000	740	394	202407	100.00%	7.00	90.00	100.00%	630.00	
				12.15.23 Direct 4.5 Indirect 2.5	M	L1	E	01	101	401	000	740	394	202407	100.00%	7.00	90.00	100.00%	630.00	
				12.18.23 Direct 5.75 Indirect 1.25	M	L1	E	01	101	401	000	740	394	202407	100.00%	7.00	90.00	100.00%	630.00	
				12.19.23 Direct 3.25 Indirect 3	M	L1	E	01	101	401	000	740	394	202407	100.00%	6.25	90.00	100.00%	562.50	
				12.20.23 Direct 3.25 Indirect 1.25	M	L1	E	01	101	401	000	740	394	202407	100.00%	4.50	90.00	100.00%	405.00	

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Batch	Vo	St Ty	Description	SKU Code	PO No	Loc	L	Fd	Org	Pro	Crs	Fin	O/S	Prd	Dist %	Units	Rate	Disc %	Amount
1	6158		Innovative Therapy Solutions, LLC		32216			01/03/2024		1055									
V407BD	106284		MDE File 352907 Invoice 1055																
		P I	12.21.23 Direct 2 Indirect .5	M		L1	E	01	101	401	000	740	394	202407	100.00%	2.50	90.00	100.00%	225.00
			12.22.23 Direct 1.75 Indirect 1	M		L1	E	01	101	401	000	740	394	202407	100.00%	2.75	90.00	100.00%	247.50
			Voucher Total																8,595.00
1	6158		Innovative Therapy Solutions, LLC		32217			01/03/2024		1056									
V407BD	106285		MDE File 234336 Invoice 1056																
		P I	12/11/23 Direct Speech Therapy Services 21 s	M		L1	E	01	101	401	000	740	394	202407	100.00%	5.58	90.00	100.00%	502.20
			Voucher Total																502.20
1	4448		VERIZON WIRELESS		32221			01/03/2024		9951424253									
V407BD	106286		Inv 9951424253																
		P I	Nov 11- Dec 10 Charges	M		L1	E	01	005	630	000	399	320	202407	100.00%	1.00	321.40	100.00%	321.40
			Voucher Total																321.40
1	4448		VERIZON WIRELESS		32222			01/03/2024		9952668759									
V407BD	106287		Inv 9952668759																
		P I	507-429-7558	M		L1	E	01	300	810	000	000	320	202407	100.00%	1.00	49.36	100.00%	49.36
			507-459-2995	M		L1	E	02	005	770	000	701	320	202407	100.00%	(1.00)	41.89	100.00%	(41.89)
			Randi Ruppert	M		L1	E	01	005	740	013	160	320	202407	100.00%	1.00	49.36	100.00%	49.36
			Voucher Total																56.83
1	1114		Century Link		32223			01/03/2024		Dec 2023									
V407BD	106288		Acct 313788627, 313691444, 313																
		P I	Acct#313788627 Elementary Fire Alarm Anal	M		L1	E	01	101	810	000	000	320	202407	100.00%	1.00	86.39	100.00%	86.39
			Acct#313701444 High School Fire Alarm Anal	M		L1	E	01	300	810	000	000	320	202407	100.00%	1.00	63.98	100.00%	63.98
			Acct#313520551 Bus Garage Analog Phone L	M		L1	E	01	005	760	000	720	320	202407	100.00%	1.00	79.52	100.00%	79.52
			Previous month balance Acct#313788627 Eler	M		L1	E	01	101	810	000	000	320	202407	100.00%	1.00	86.39	100.00%	86.39
			Voucher Total																316.28
1	6993		SOLIANT HEALTH, LLC		32214			01/03/2024		20845509									
V407BD	106289		Inv 20845509																
		P I	Dosio-Gibbs, Carissa	M		L1	E	01	101	401	000	740	394	202407	100.00%	24.00	104.13	100.00%	2,499.12
			Everett, Sharon	M		L1	E	01	101	401	000	740	394	202407	100.00%	14.00	104.13	100.00%	1,457.82
			Voucher Total																3,956.94
1	7153		DRAMATISTS PLAY SERVICE INC.		32172			01/04/2024		web736023									
V407BD	106290		Inv web736023																
		P I	Clue on stage HS edition 1064	M		L1	E	01	320	298	760	000	401	202407	100.00%	3.00	135.00	100.00%	405.00
			Clue on stage HS Edition nonpro production p	M		L1	E	01	320	298	760	000	401	202407	100.00%	1.00	645.00	100.00%	645.00

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1	7153		DRAMATISTS PLAY SERVICE INC.		32172			01/04/2024		web736023										
V407BD	106290		Inv web736023																	
		P I	Shipping and handling	M		L1	E	01	320	298	760	000	401	202407	100.00%	1.00	125.00	100.00%	125.00	
Voucher Total																		1,175.00		
1	6935		GWS - Greden's Welding Shop		32174			01/04/2024		4998										
V407BD	106291		Inv 4998																	
		P I	Metal for Projects	M		L1	E	01	300	301	000	830	450	202407	100.00%	1.00	130.00	100.00%	130.00	
Voucher Total																		130.00		
1	7150		Sports Facilities Group Inc.		32151			01/04/2024		38729										
V407BD	106292		Inv 38729																	
		P I	Shipping	M		L1	E	01	320	296	773	000	401	202407	100.00%	1.00	73.96	100.00%	73.96	
			Jaypro Little Champ Easy Adjust backboard ac	M		L1	E	01	320	296	773	000	401	202407	100.00%	1.00	2,082.59	100.00%	2,082.59	
Voucher Total																		2,156.55		
1	3128		Amazon Capital Services		31996			01/08/2024		1WPK-WG69-XQMV										
V407AM	106293		Inv 1WPK-WG69-XQMV																	
		P I	https://www.amazon.com/Dalzom%C2%AE-4	M		L2	E	01	101	203	901	000	430	202407	100.00%	1.00	43.18	100.00%	43.18	
Voucher Total																		43.18		
1	3128		Amazon Capital Services		32184			01/08/2024		1H9V-XJDV-WWW6										
V407AM	106294		Inv 1H9V-XJDV-WWW6																	
		P I	Upgraded aluminum Engine Oil Filter Housing	M		L1	E	01	005	810	000	000	410	202407	100.00%	1.00	69.85	100.00%	69.85	
Voucher Total																		69.85		
1	3128		Amazon Capital Services		32088			01/08/2024		1WPK-WG69-VY7N										
V407AM	106295		Inv 1WPK-WG69-VY7N																	
		P I	Bulk Pencils	M		L1	E	01	300	407	000	740	401	202407	100.00%	1.00	41.98	100.00%	41.98	
			Amazon basics 60in Light weight tripod w/ blac			L1	E	01	300	407	000	740	401	202407	100.00%	1.00	25.86	100.00%	25.86	
Voucher Total																		67.84		
1	3128		Amazon Capital Services		32107			01/08/2024		1XRQ-1F34-V6TW										
V407AM	106296		Inv 1XRQ-1F34-V6TW																	
		P I	copy machine staples	M		L2	E	01	101	203	000	000	401	202407	100.00%	1.00	88.42	100.00%	88.42	
			copy machine staples	M		L2	E	01	101	203	000	000	401	202407	100.00%	1.00	120.00	100.00%	120.00	
Voucher Total																		208.42		
1	3128		Amazon Capital Services		32130			01/08/2024		16F7-XLVM-V6TW										
V407AM	106297		Account # AUTWZDABXNB8K																	
		P I	classroom sand timers	M		L1	E	01	300	402	000	740	433	202407	100.00%	1.00	14.98	100.00%	14.98	
			Breathing Puppy	M		L2	E	01	005	110	600	000	401	202407	100.00%	1.00	22.99	100.00%	22.99	

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1	3128		Amazon Capital Services		32130			01/08/2024						16F7-XLVM-V6TW						
V407AM	106297		Account # AUTWZDABXNB8K																	
		P I	Breathing Owl	M		L2	E	01	005	110	600	000	401	202407	100.00%	1.00	21.99	100.00%	21.99	
			Spot It Games	M		L2	E	01	005	110	600	000	401	202407	100.00%	3.00	5.99	100.00%	17.97	
			Essential Oil Diffuser	M		L2	E	01	005	110	600	000	401	202407	100.00%	2.00	12.99	100.00%	25.98	
			Essential Oils	M		L2	E	01	005	110	600	000	401	202407	100.00%	3.00	9.98	100.00%	29.94	
			5 Second Rule Game	M		L2	E	01	005	110	600	000	401	202407	100.00%	3.00	12.83	100.00%	38.49	
			Taco Cat Goat Cheese Pizza Game	M		L2	E	01	005	110	600	000	401	202407	100.00%	3.00	7.49	100.00%	22.47	
			Aromatherapy Candles	M		L2	E	01	005	110	600	000	401	202407	100.00%	2.00	11.99	100.00%	23.98	
			aromatherapy Shower Steamers	M		L2	E	01	005	110	600	000	401	202407	100.00%	2.00	9.99	100.00%	19.98	
			Scented Flair Pens	M		L2	E	01	005	110	600	000	401	202407	100.00%	6.00	13.96	100.00%	83.76	
			Gel Pens	M		L2	E	01	005	110	600	000	401	202407	100.00%	8.00	8.98	100.00%	71.84	
			Inspirational Sticky Notes	M		L2	E	01	005	110	600	000	401	202407	100.00%	2.00	37.99	100.00%	75.98	
			Multitool	M		L2	E	01	005	110	600	000	401	202407	100.00%	1.00	14.97	100.00%	14.97	
			Mini First Aid Kits	M		L2	E	01	005	110	600	000	401	202407	100.00%	1.00	22.80	100.00%	22.80	
			Fidget Toys	M		L2	E	01	005	110	600	000	401	202407	100.00%	1.00	13.99	100.00%	13.99	
			Fidget Balls	M		L2	E	01	005	110	600	000	401	202407	100.00%	2.00	5.99	100.00%	11.98	
			Putty	M		L2	E	01	005	110	600	000	401	202407	100.00%	2.00	12.95	100.00%	25.90	
			Acrylic Paint Set	M		L2	E	01	005	110	600	000	401	202407	100.00%	2.00	26.99	100.00%	53.98	
			Canvas Board	M		L2	E	01	005	110	600	000	401	202407	100.00%	2.00	13.99	100.00%	27.98	
			Windchime	M		L2	E	01	005	110	600	000	401	202407	100.00%	3.00	12.99	100.00%	38.97	
			Wellness Cards	M		L2	E	01	005	110	600	000	401	202407	100.00%	1.00	19.37	100.00%	19.37	
Voucher Total																	700.29			
1	3128		Amazon Capital Services		32102			01/08/2024						1MPT-QRFG-TMHY						
V407AM	106298		Inv 1MPT-QRFG-TMHY																	
		P I	Rosmonde 48 Pack A5 Kraft Notebook, Extra f	M		L1	E	01	300	216	000	401	430	202407	100.00%	1.00	39.98	100.00%	39.98	
			Index Cards Colored Study Cards, 600PCS Fl	M		L1	E	01	300	216	000	401	430	202407	100.00%	1.00	8.99	100.00%	8.99	
Voucher Total																	48.97			
1	3128		Amazon Capital Services		32069			01/08/2024						14CW-Y1KG-VD34						
V407AM	106299		Inv 14CW-Y1KG-VD34																	
		P I	https://www.amazon.com/ThinkFun-Zingo-Win	M		L2	E	01	101	203	901	000	430	202407	100.00%	1.00	19.99	100.00%	19.99	
			https://www.amazon.com/Crayola-Washable-M	M		L2	E	01	101	203	901	000	430	202407	100.00%	2.00	10.44	100.00%	20.88	
			https://www.amazon.com/Jenga-A2120EU4-C	M		L2	E	01	101	203	901	000	430	202407	100.00%	1.00	7.99	100.00%	7.99	
			https://www.amazon.com/Hasbro-Gaming-Mat	M		L2	E	01	101	203	901	000	430	202407	100.00%	1.00	11.99	100.00%	11.99	
			https://www.amazon.com/Hasbro-Gaming-Kinç	M		L2	E	01	101	203	901	000	430	202407	100.00%	1.00	12.98	100.00%	12.98	
			https://www.amazon.com/Melissa-Doug-Junior	M		L2	E	01	101	203	901	000	430	202407	100.00%	1.00	13.79	100.00%	13.79	

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1	3128		Amazon Capital Services		32069			01/08/2024												
V407AM	106299		Inv 14CW-Y1KG-VD34																	
		P	I https://www.amazon.com/Connect-Strategy-Bc	M		L2	E	01	101	203	901	000	430	202407	100.00%	1.00	7.49	100.00%	7.49	
			Freight			L2	E	01	101	203	901	000	430	202407	100.00%	1.00	6.99	100.00%	6.99	
			Dalzom 144Pcs Canning Lidswith Rings Regul			L1	E	01	101	203	901	000	430	202407	100.00%	1.00	32.99	100.00%	32.99	
			Refund (Dalzom 144Pcs Canning Lidswith Rin			L1	E	01	101	203	901	000	430	202407	100.00%	(1.00)	32.99	100.00%	(32.99)	
Voucher Total																			102.10	
1	6870		Barkeim, Olivia		32229			01/08/2024												
V407CK	106300		2023 MiEnergy Scholarship recipi																	
		P	I 2023 MiEnergy Scholarship recipient	M		L1	E	01	005	960	307	340	898	202407	100.00%	1.00	500.00	100.00%	500.00	
Voucher Total																			500.00	
1	11065		CLIFTON LARSON ALLEN LLP		32240			01/08/2024												
V407CK	106301		Acct A455721																	
		P	I Audit for year ending June 30, 2023	M		L1	E	01	005	110	000	000	305	202407	100.00%	1.00	3,150.00	100.00%	3,150.00	
Voucher Total																			3,150.00	
1	1366		CUSTOM ALARM		32224			01/08/2024												
V407CK	106302		Invoice 568340 and 568337																	
		P	I Inv 568337 Access Control Systems - Add	M		L1	E	01	005	715	000	342	522	202407	100.00%	1.00	5,153.47	100.00%	5,153.47	
			Inv 568340 RS2 Cloud Recurring 12/11/23 - 0	M		L1	E	01	300	810	000	000	410	202407	100.00%	1.00	8.50	100.00%	8.50	
Voucher Total																			5,161.97	
1	6719		Hammann, Joelle		32233			01/08/2024												
V407CK	106303		2023 Minnie Wright Scholorship																	
		P	I Minnie Wright Scholarship 2023	M		L1	E	01	005	960	305	340	898	202407	100.00%	1.00	1,000.00	100.00%	1,000.00	
Voucher Total																			1,000.00	
1	7077		Happy Dancing Turtle		32249			01/08/2024												
V407CK	106304		Inv 1016																	
		P	I guest speaker for each first grade classroom	M		L2	E	01	101	203	901	000	369	202407	100.00%	2.00	25.00	100.00%	50.00	
Voucher Total																			50.00	
1	3267		INNOVATIVE OFFICE SOLUTIONS, LLC		32142			01/08/2024												
V407CK	106305		Cusomer Number 5232191																	
		P	I MMM5910K12 TAPE,3/4"X1000",12/PK,CLR	M		L1	E	01	300	211	000	000	401	202407	100.00%	1.00	11.43	100.00%	11.43	
			UNV75612 TAPE,CORRECTION,5MMX10,V	M		L1	E	01	300	211	000	000	401	202407	100.00%	1.00	16.26	100.00%	16.26	
			MMM260018A TAPE,MASK,3/4"X60YDS	M		L1	E	01	300	211	000	000	401	202407	100.00%	10.00	0.89	100.00%	8.90	
			SAN86603 MARKER,EXPO2,DE,FN,12/ST	M		L1	E	01	300	211	000	000	401	202407	100.00%	1.00	13.79	100.00%	13.79	
Voucher Total																			50.38	

Lewiston-Altura Public Schools Voucher Detail Report by Voucher Number

Batch	Vo	St Ty	Description	SKU Code	PO No	Loc	L	Fd	Org	Pro	Crs	Fin	O/S	Prd	Dist %	Units	Rate	Disc %	Amount	
1	3038		Lewiston Hardware, LLC		32235			01/08/2024												
V407CK	106306		Nov and Dec Invoices																	
		P I	WOOD GLUE TITEBOND III 16OZ	M		L1	E	01	300	361	000	000	430	202407	100.00%	3.00	9.99	100.00%	29.97	
			SCREW DECK STARRDRV 9X12-1/2 5#	M		L1	E	01	300	810	000	000	410	202407	100.00%	1.00	49.99	100.00%	49.99	
			DOWEL-RAMIN 3/8X36	M		L1	E	01	300	810	000	000	410	202407	100.00%	19.00	2.49	100.00%	47.31	
			BULE 150 ROUGH SERVICE CREDIT RETL	M		L1	E	02	005	770	000	701	401	202407	100.00%	(1.00)	14.99	100.00%	(14.99)	
			BULB 40W A15 APPLIANCE CLEAR	M		L1	E	02	005	770	000	701	401	202407	100.00%	(1.00)	2.99	100.00%	(2.99)	
			BULB LED MED WRM WHT 15W A19	M		L1	E	02	005	770	000	701	401	202407	100.00%	1.00	12.99	100.00%	12.99	
			BOLTS MISC	M		L1	E	01	300	810	000	000	410	202407	100.00%	4.00	0.74	100.00%	2.96	
			NUT MISC	M		L1	E	01	300	810	000	000	410	202407	100.00%	4.00	0.27	100.00%	1.08	
			MISC SKU	M		L1	E	01	300	810	000	000	410	202407	100.00%	1.00	0.50	100.00%	0.50	
			BOLTS MISC	M		L1	E	01	300	810	000	000	410	202407	100.00%	4.00	0.74	100.00%	2.96	
			TEFLON PASTE 48 PURE WHT	M		L1	E	01	005	760	000	720	401	202407	100.00%	1.00	5.49	100.00%	5.49	
			DRILL DRIVER KIT BRUSHLESS 20V	M		L1	E	01	300	361	000	000	430	202407	100.00%	1.00	119.99	100.00%	119.99	
			WOOD GLUE TITEBOND III 16OZ	M		L1	E	01	300	810	000	000	410	202407	100.00%	2.00	9.99	100.00%	19.98	
			GORILLA WOOD GLUE 18OZ	M		L1	E	01	300	810	000	000	410	202407	100.00%	2.00	8.99	100.00%	17.98	
			WOOD FILLER INTERIOR 16OZ	M		L1	E	01	300	361	000	000	430	202407	100.00%	1.00	8.99	100.00%	8.99	
			WOOD FILLER INTERIOR 8OZ	M		L1	E	01	300	361	000	000	430	202407	100.00%	2.00	6.49	100.00%	12.98	
			SCREW DECK STARDRV 9X12-1/2 5#	M		L1	E	01	300	361	000	000	430	202407	100.00%	1.00	49.99	100.00%	49.99	
			ADAPTER M/F 3/4MNX3/4FNPS CD	M		L1	E	01	300	810	000	000	410	202407	100.00%	1.00	7.99	100.00%	7.99	
			PLUG MALE MILTON 1/4IN NPT	M		L1	E	01	300	810	000	000	410	202407	100.00%	1.00	3.49	100.00%	3.49	
			BUSHING 3/4X1/4 GALV HEX	M		L1	E	01	300	810	000	000	410	202407	100.00%	1.00	11.99	100.00%	11.99	
			ADAPTER FM TO FM	M		L1	E	01	300	810	000	000	410	202407	100.00%	1.00	6.99	100.00%	6.99	
			GREASE STAPLEX EP PREM 14OZ	M		L1	E	01	300	810	000	000	410	202407	100.00%	2.00	13.99	100.00%	27.98	
			STOVE GASKET CEMENT 3OZ	M		L1	E	02	005	770	000	701	401	202407	100.00%	1.00	6.49	100.00%	6.49	
			SOCKET CURRENT TAP BROWN	M		L1	E	01	005	760	000	720	401	202407	100.00%	1.00	4.49	100.00%	4.49	
			SINGLE CUT KEY	M		L1	E	01	300	810	000	000	410	202407	100.00%	3.00	2.89	100.00%	8.67	
			BULB 150W ROUGH SERVICE	M		L1	E	02	005	770	000	701	401	202407	100.00%	1.00	14.99	100.00%	14.99	
			BULB 40W A15 APPLIANCE CLEAR	M		L1	E	02	005	770	000	701	401	202407	100.00%	1.00	2.99	100.00%	2.99	
			V-BELT 1/2X35IN	M		L1	E	02	005	770	000	701	401	202407	100.00%	1.00	9.49	100.00%	9.49	
			PLASTIC BONDER BLK SYRINGE .85OZ	M		L1	E	01	300	810	000	000	410	202407	100.00%	1.00	9.99	100.00%	9.99	
			MISC SKU	M		L1	E	01	300	810	000	000	410	202407	100.00%	1.00	2.99	100.00%	2.99	
			TANK BOWL GASKET CD	M		L1	E	01	300	810	000	000	410	202407	100.00%	1.00	7.49	100.00%	7.49	
			SERVICE CHARGE	M		L1	E	01	300	810	000	000	410	202407	100.00%	1.00	6.65	100.00%	6.65	
Voucher Total																497.86				

Lewiston-Altura Public Schools Voucher Detail Report by Voucher Number

Batch	Vo	St Ty Description	SKU Code	PO No	Loc	L	Fd	Org	Pro	Crs	Fin	O/S	Prd	Dist %	Units	Rate	Disc %	Amount	
1	3571	MINNESOTA ENERGY RESOURCES		32226			01/08/2024		4860726487										
MN4E07	106307	Acct 0502340916-00003																	
		O Bus garage gas	M		L1	E	01	005	760	000	720	330	202407	100.00%	1.00	197.82	100.00%	197.82	
Voucher Total																	197.82		
1	3571	MINNESOTA ENERGY RESOURCES		32227			01/08/2024		4860411457										
MN4E07	106308	Cust 0503310538-0001 Inv 4860																	
		O Elem gas	M		L1	E	01	101	810	000	000	330	202407	100.00%	1.00	1,835.56	100.00%	1,835.56	
Voucher Total																	1,835.56		
1	7082	New Dominion School		32246			01/08/2024		12214										
V407CK	106309	Inv 12214																	
		P Reg Ed	M		L1	E	01	300	211	000	000	394	202407	100.00%	16.00	92.21	100.00%	1,475.36	
		Sped	M		L1	E	01	300	408	000	740	394	202407	100.00%	16.00	242.00	100.00%	3,872.00	
Voucher Total																	5,347.36		
1	7103	S & S Heating and Cooling		32239			01/08/2024		I-508-1										
V407CK	106310	Inv I-508-1																	
		P WHITE RODGERS IGNITION MODUAL	M		L1	E	01	300	810	000	000	350	202407	100.00%	1.00	276.38	100.00%	276.38	
		TRIP CHARGE	M		L1	E	01	300	810	000	000	350	202407	100.00%	1.00	25.00	100.00%	25.00	
		LABOR MARK STEPHAN COMMERCIAL	M		L1	E	01	300	810	000	000	350	202407	100.00%	1.00	250.00	100.00%	250.00	
Voucher Total																	551.38		
1	6454	School Management Services		32241			01/08/2024		101882										
V407CK	106311	Inv 101882																	
		P FY23 SEDRA Reconciliation	M		L1	E	01	100	420	000	740	394	202407	100.00%	9.00	150.00	100.00%	1,350.00	
Voucher Total																	1,350.00		
1	7131	SCHULTZ KAREN M		32236			01/08/2024		Adult Essentrics										
V407CK	106312	11/1 - 12/20 Adult Essentrics																	
		P 11/1 - 12/20 Adult Essentrics 19 Participants C M			L1	E	04	005	590	000	321	305	202407	100.00%	1.00	646.00	100.00%	646.00	
Voucher Total																	646.00		
1	7159	VANDERPLAS, RENEE SCHLITTLER		32248			01/08/2024		493178										
V407CK	106313	Excel Images (Future Cardinals T																	
		P PC55YATHESAN Youth 50/50 Poly/cotton Tee M			L1	E	30	005	294	785	301	401	202407	100.00%	33.00	8.51	100.00%	280.83	
		PC55.ATHESAN 50/50 Cotton/Poly T-shirt- At M			L1	E	30	005	294	785	301	401	202407	100.00%	2.00	9.40	100.00%	18.80	
Voucher Total																	299.63		

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Batch	Vo	St Ty	Description	SKU Code	PO No	Loc	L	Fd	Org	Pro	Crs	Fin	O/S	Prd	Dist %	Units	Rate	Disc %	Amount	
1	6461		ISD 857 - Flex Plan Checking																	
V2407	106314		ADMINISTRA																	
		P I	FLEX PLAN			L1	B	01	215	090				202407	100.00%	1.00	12.50	100.00%	12.50	
Voucher Total																			12.50	
1	7128		Affinity Plus Credit Union																	
V2407	106315		HSA Contributions (see enclosed																	
		P I	Payroll Deductions			L1	B	01	215	092				202407	100.00%	1.00	25.00	100.00%	25.00	
Voucher Total																			25.00	
1	6496		EDUCATORS BENEFIT CONSULTANTS																	
V2407	106316		AM EXP IDS																	
		P I	TSA - Ameriprise			L1	B	01	215	047				202407	100.00%	1.00	73.76	100.00%	73.76	
Voucher Total																			73.76	
1	6406		Ameritas Life Insurance Corp																	
V2407	106317		AMERITAS																	
		P I	Vision Insurance			L1	B	01	215	034				202407	100.00%	1.00	79.92	100.00%	79.92	
Voucher Total																			79.92	
1	4951		Bremer Bank																	
V2407	106318		BREMER																	
		P I	Payroll Deductions			L1	B	01	215	092				202407	100.00%	1.00	350.00	100.00%	350.00	
Voucher Total																			350.00	
1	6461		ISD 857 - Flex Plan Checking																	
V2407	106319		DEPENDANTC																	
		P I	Madison National-LTD			L1	B	01	215	000				202407	100.00%	1.00	208.34	100.00%	208.34	
Voucher Total																			208.34	
1	1054		FEDERAL TAXES																	
V2407	106320		FED TAXES																	
		P I	Federal Withholding			L1	B	01	215	002				202407	100.00%	1.00	12,982.92	100.00%	12,982.92	
Voucher Total																			12,982.92	
1	4373		ING																	
V2407	106321		HCSP_NOTAX																	
		P I	Health Savings Plan			L1	B	01	215	091				202407	100.00%	1.00	2,213.34	100.00%	2,213.34	
Voucher Total																			2,213.34	

Lewiston-Altura Public Schools Voucher Detail Report by Voucher Number

Batch	Vo	St Ty	Description	SKU Code	PO No	Loc	L	Fd	Org	Pro	Crs	Fin	O/S	Prd	Dist %	Units	Rate	Disc %	Amount	
1	6265		HOME FEDERAL SAVINGS BANK																	
V2407	106322		HOMEFED																	
		P I	Payroll Deductions			L1	B	01	215	092				202407	100.00%	1.00	42.50	100.00%	42.50	
																				Voucher Total
																				42.50
1	11202		Education Minnesota - Lewiston-Altura																	
V2407	106323		L.E.A.																	
		P I	LEA Dues			L1	B	01	215	016				202407	100.00%	1.00	2,132.00	100.00%	2,132.00	
																				Voucher Total
																				2,132.00
1	17090		MADISON NATIONAL LIFE																	
	106324		LTDR																	
		O I	Madison National-LTD			L1	B	01	215	000				202407	100.00%	1.00	505.89	100.00%	505.89	
																				Voucher Total
																				505.89
1	6496		EDUCATORS BENEFIT CONSULTANTS																	
V2407	106325		MEA/ESI																	
		P I	TSA - MEA/ESI			L1	B	01	215	050				202407	100.00%	1.00	2,487.81	100.00%	2,487.81	
																				Voucher Total
																				2,487.81
1	1054		FEDERAL TAXES																	
V2407	106326		MEDI																	
		P I	FICA/Medicare			L1	B	01	215	010				202407	100.00%	1.00	5,906.38	100.00%	5,906.38	
																				Voucher Total
																				5,906.38
1	6461		ISD 857 - Flex Plan Checking																	
V2407	106327		MEDICAL																	
		P I	Madison National-LTD			L1	B	01	215	000				202407	100.00%	1.00	356.27	100.00%	356.27	
																				Voucher Total
																				356.27
1	4786		Merchants Bank																	
V2407	106328		HSA Deposits See Attached																	
		P I	Payroll Deductions			L1	B	01	215	092				202407	100.00%	1.00	425.00	100.00%	425.00	
																				Voucher Total
																				425.00
1	6283		MinnWest Bank Group																	
V2407	106329		MINNWEST																	
		P I	Payroll Deductions			L1	B	01	215	092				202407	100.00%	1.00	255.33	100.00%	255.33	
																				Voucher Total
																				255.33

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Batch	Vo	St Ty	Description	SKU Code	PO No	Loc	L	Fd	Org	Pro	Crs	Fin	O/S	Prd	Dist %	Units	Rate	Disc %	Amount
1	1053		MINNESOTA ELECTRONIC FUNDS																
V2407	106330		MN TAXES																
		P I	State Withholding			L1	B	01	215	003				202407	100.00%	1.00	6,996.90	100.00%	6,996.90
Voucher Total																		6,996.90	
1	1054		FEDERAL TAXES																
V2407	106331		OASDI																
		P I	FICA/Medicare			L1	B	01	215	010				202407	100.00%	1.00	25,254.32	100.00%	25,254.32
Voucher Total																		25,254.32	
1	18610		Public Employers Retirement Association																
V2407	106332		PERA																
		P I	PERA			L1	B	01	215	007				202407	100.00%	1.00	6,336.59	100.00%	6,336.59
Voucher Total																		6,336.59	
1	6496		EDUCATORS BENEFIT CONSULTANTS																
V2407	106333		THRIVENT																
		P I	TSA - Thrivent Financial			L1	B	01	215	049				202407	100.00%	1.00	100.00	100.00%	100.00
Voucher Total																		100.00	
1	6496		EDUCATORS BENEFIT CONSULTANTS																
V2407	106334		THRIVENTM																
		P I	TSA - Thrivent Financial			L1	B	01	215	049				202407	100.00%	1.00	1,803.75	100.00%	1,803.75
Voucher Total																		1,803.75	
1	18600		MINNESOTA TEACHERS RETIREMENT ASS'N																
V2407	106335		TRA																
		P I	TRA			L1	B	01	215	006				202407	100.00%	1.00	27,819.60	100.00%	27,819.60
Voucher Total																		27,819.60	
1	6496		EDUCATORS BENEFIT CONSULTANTS																
V2407	106336		VANGUARD																
		P I	TSA - American Funds			L1	B	01	215	041				202407	100.00%	1.00	147.52	100.00%	147.52
			TSA - Vanguard			L1	B	01	215	059				202407	100.00%	1.00	248.76	100.00%	248.76
Voucher Total																		396.28	
1	6496		EDUCATORS BENEFIT CONSULTANTS																
V2407	106337		VOYA																
		P I	TSA - VOYA			L1	B	01	215	040				202407	100.00%	1.00	1,480.68	100.00%	1,480.68
Voucher Total																		1,480.68	

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1	6496		EDUCATORS BENEFIT CONSULTANTS																
V2407	106338		WAD & RD																
		P I	TSA - Wadell & Reed			L1	B	01	215	060				202407	100.00%	1.00	136.88	100.00%	136.88
Voucher Total																			136.88
1	3545		Winona National Bank																
V2407	106339		HSA Contributions (see enclosed																
		P I	Payroll Deductions			L1	B	01	215	092				202407	100.00%	1.00	160.00	100.00%	160.00
Voucher Total																			160.00
1	2440		Culligan Water Services		32255														
	106340		Hot Water stainless softener with																
		O I	Hot water stainless Softener	M		L1	E	02	005	770	000	701	530	202407	100.00%	1.00	4,500.00	100.00%	4,500.00
Voucher Total																			4,500.00
1	12540		MISSISSIPPI WELDERS SUPPLY COMPANY INC		32211														
V407CK	106341																		
		P I	Annual Inspection	M		L1	E	01	300	865	000	363	305	202407	100.00%	66.00	5.25	100.00%	346.50
			hydrotest & Recharge #5 Fire EXT	M		L1	E	01	300	865	000	363	305	202407	100.00%	2.00	17.95	100.00%	35.90
			Hydro & Recharge Class K Extinguisher	M		L1	E	01	300	865	000	363	305	202407	100.00%	1.00	105.60	100.00%	105.60
			Labor for Recharging 10# Fire Ext	M		L1	E	01	300	865	000	363	305	202407	100.00%	2.00	23.05	100.00%	46.10
			Labor for Recharging 5# Fire Ext	M		L1	E	01	300	865	000	363	305	202407	100.00%	5.00	12.95	100.00%	64.75
			Green Service Collars	M		L1	E	01	300	865	000	363	305	202407	100.00%	10.00	0.99	100.00%	9.90
			Valve Stem	M		L1	E	01	300	865	000	363	305	202407	100.00%	1.00	7.99	100.00%	7.99
			O ring Badger Amerex 2-1/2 #to 10#	M		L1	E	01	300	865	000	363	305	202407	100.00%	10.00	1.99	100.00%	19.90
			Fire Ext Shop Supplies	M		L1	E	01	300	865	000	363	305	202407	100.00%	1.00	5.50	100.00%	5.50
			Fire Ext Service call Fee	M		L1	E	01	300	865	000	363	305	202407	100.00%	1.00	49.45	100.00%	49.45
			R1698571	M		L1	E	01	300	865	000	363	305	202407	100.00%	1.00	117.18	100.00%	117.18
			R1698572	M		L1	E	01	300	865	000	363	305	202407	100.00%	1.00	25.11	100.00%	25.11
			Credit	M		L1	E	01	300	865	000	363	305	202407	100.00%	(1.00)	38.13	100.00%	(38.13)
Voucher Total																			795.75
1	6916		ArbiterSports		32242														
V407CK	106342		INV56854																
		P I	Arbiter Sports arbiter pay bill #INV56854	M		L1	E	01	320	294	000	000	305	202407	100.00%	1.00	307.00	100.00%	307.00
			Arbiter Sports arbiter pay bill #INV56854	M		L1	E	01	320	296	000	000	305	202407	100.00%	1.00	307.00	100.00%	307.00
Voucher Total																			614.00

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1	7089		Dashir Management Services, Inc		32212			01/15/2024		8292									
V407CK	106343																		
		P	I Custdial/Maintenance Management service- D	M		L1	E	01	005	810	000	000	305	202407	100.00%	1.00	13,549.41	100.00%	13,549.41
			Staffing credit	M		L1	E	01	005	810	000	000	305	202407	100.00%	(1.00)	910.00	100.00%	(910.00)
			Overtime Hours 12/3 Neiderer	M		L1	E	01	005	810	000	000	305	202407	100.00%	2.00	22.10	100.00%	44.20
			Overtime hours 12/10 Hackbarth	M		L1	E	01	005	810	000	000	305	202407	100.00%	2.00	22.10	100.00%	44.20
																Voucher Total	12,727.81		
1	2524		GRAINGER		32186			01/15/2024		575-305									
V407CK	106344		ACCT # 861209187																
		P	I Face Wash Dust Caps	M		L1	E	01	101	865	000	381	520	202407	100.00%	2.00	18.35	100.00%	36.70
			Plastic handle includes hardware	M		L1	E	01	101	865	000	381	520	202407	100.00%	1.00	38.01	100.00%	38.01
			Ignitor 24V Low Voltage Manufacturer	M		L1	E	01	101	865	000	381	520	202407	100.00%	1.00	285.76	100.00%	285.76
			9945010305 Wax seal	M		L1	E	01	101	865	000	381	520	202407	100.00%	1.00	28.65	100.00%	28.65
																Voucher Total	389.12		
1	6871		Arellano-Sanchez, Angela		32257			01/15/2024		Jan 2024									
V407CK	106345		1.4.24 Interpreting for spanish st																
		P	I 1/4/24 Interpretation Services	M		L1	E	01	300	219	000	360	358	202407	100.00%	4.00	20.00	100.00%	80.00
																Voucher Total	80.00		
1	02584		COTTER HIGH SCHOOL		32121			01/15/2024		1									
V407CK	106346		4.3 Octave Marimba																
		P	I Used Marimba	M		L1	E	01	300	258	000	000	530	202407	100.00%	1.00	1,500.00	100.00%	1,500.00
																Voucher Total	1,500.00		
1	3906		D & A TESTING SERVICES		32260			01/15/2024		3197									
V407CK	106347		Inv 3197																
		P	I Non DOT Annual Fee	M		L1	E	01	005	760	000	720	305	202407	100.00%	27.00	70.00	100.00%	1,890.00
			DOT Annual Fee	M		L1	E	01	005	760	000	720	305	202407	100.00%	19.00	95.00	100.00%	1,805.00
																Voucher Total	3,695.00		
1	3956		ESTR Publications		32152			01/15/2024		42492									
V407CK	106348		Inv 42492																
		P	I Transition Rating Scale 1.0 Parent Form (TRS M			L1	E	01	300	407	000	740	433	202407	100.00%	2.00	20.00	100.00%	40.00
			Freight			L1	E	01	300	407	000	740	433	202407	100.00%	1.00	7.40	100.00%	7.40
																Voucher Total	47.40		
1	07141		HIGH PLAINS COOPERATIVE		32256			01/15/2024		Dec 2023									
V407CK	106349		ACCT # 433447																
		P	I 12/1/23 Balance Forward	M		L1	E	01	005	760	000	720	440	202407	100.00%	1.00	9,264.13	100.00%	9,264.13

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1	07141	HIGH PLAINS COOPERATIVE		32256			01/15/2024						Dec 2023					
V407CK	106349	ACCT # 433447																
		P I 12/11/23 GAS ROAD 87	M		L1	E	01	005	760	000	720	440	202407	100.00%	732.20	1.98	100.00%	1,449.83
		tax/shipping/discount	M		L1	E	01	005	760	000	720	440	202407	100.00%	1.00	343.40	100.00%	343.40
		12/11/23 DIESEL DYED - STATE TAX	M		L1	E	01	005	760	000	720	440	202407	100.00%	491.60	2.78	100.00%	1,366.80
		tax/shipping/discount	M		L1	E	01	005	760	000	720	440	202407	100.00%	1.00	140.11	100.00%	140.11
		12/18/23 Payment - Check# 7+5419	M		L1	E	01	005	760	000	720	440	202407	100.00%	(1.00)	15,290.95	100.00%	(15,290.95)
		12/20/23 GAS ROAD 87	M		L1	E	01	005	760	000	720	440	202407	100.00%	788.60	2.11	100.00%	1,660.56
		DIESEL DYED - STATE TAX	M		L1	E	01	005	760	000	720	440	202407	100.00%	337.00	2.92	100.00%	982.69
		tax/shipping/discount	M		L1	E	01	005	760	000	720	440	202407	100.00%	1.00	465.90	100.00%	465.90
Voucher Total																		382.47
1	2257	J.W. Pepper & Son, Inc.		32230			01/15/2024						2729728					
V407CK	106350	Inv 2729728 and 2725440																
		P I 1806975 - Beauty and the Beast CD	M		L1	E	01	300	259	000	000	430	202407	100.00%	1.00	35.99	100.00%	35.99
		10606854 - Try Everything	M		L1	E	01	300	259	000	000	430	202407	100.00%	75.00	2.30	100.00%	172.50
		10606857 - Try Everything CD	M		L1	E	01	300	259	000	000	430	202407	100.00%	1.00	26.99	100.00%	26.99
		10278449 - I See the Light CD	M		L1	E	01	300	259	000	000	430	202407	100.00%	1.00	26.99	100.00%	26.99
		10509121 - Oceans and Stars	M		L1	E	01	300	259	000	000	430	202407	100.00%	50.00	2.65	100.00%	132.50
		Shipping	M		L1	E	01	300	259	000	000	430	202407	100.00%	1.00	22.99	100.00%	22.99
Voucher Total																		417.96
1	2521	LEITHOLD MUSIC		32253			01/15/2024						1275085					
V407CK	106351	Inv 1275085																
		P I HAMILTON/TEN SAX REP	M		L1	E	01	300	258	000	000	350	202407	100.00%	1.00	231.66	100.00%	231.66
Voucher Total																		231.66
1	1930	PROJECT FINE		32259			01/15/2024						17285					
V407CK	106352	Inv 17285																
		P I Face to Face - Elem	M		L1	E	01	101	219	000	360	358	202407	100.00%	1.00	55.00	100.00%	55.00
Voucher Total																		55.00
1	3184	Rochester Telecom Systems, Inc		32247			01/15/2024						31730					
V407CK	106353	Inv 31730																
		P I Monthly feels	M		L1	E	01	005	760	000	720	320	202407	100.00%	1.00	5.09	100.00%	5.09
Voucher Total																		5.09
1	4232	SUMMIT FIRE PROTECTION		32252			01/15/2024						LEWPUBLI					
V407CK	106354	Inv 140014847 and 140014848																
		P I kitchen hood cleaning Highschool	M		L1	E	01	300	865	000	363	350	202407	100.00%	1.00	821.00	100.00%	821.00

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1	4232	SUMMIT FIRE PROTECTION		32252			01/15/2024		LEWPUBLI									
V407CK	106354	Inv 140014847 and 140014848																
		P Kitchen hood cleaning Elementary	M		L1	E	01	101	865	000	363	350	202407	100.00%	1.00	821.00	100.00%	821.00
Voucher Total																		1,642.00
1	5876	Teachers on Call		32272			01/15/2024		153092									
V407CK	106355	INV 153092																
		P Elem Subs	M		L1	E	01	101	203	000	000	305	202407	100.00%	1.00	363.59	100.00%	363.59
		HS subs	M		L1	E	01	300	211	000	000	305	202407	100.00%	1.00	1,454.32	100.00%	1,454.32
Voucher Total																		1,817.91
1	22254	WINONA COUNTY AUDITOR-TREASURER		32269			01/15/2024		TNT									
V407CK	106356	TNT DISTRIBUTIONS 2023 PA\																
		P TNT Distrubutions 2023 payable 2024	M		L1	E	01	005	110	000	000	305	202407	100.00%	1.00	489.27	100.00%	489.27
Voucher Total																		489.27
1	5913	Winona Family YMCA		32245			01/15/2024		BBALL									
V407CK	106357	3rd and 4th grade Basketball																
		P League fee for 1 boy team and 1 girl team	M		L1	E	04	005	570	000	000	369	202407	100.00%	2.00	200.00	100.00%	400.00
Voucher Total																		400.00
1	3571	MINNESOTA ENERGY RESOURCES		32251			01/16/2024		4864705242									
MN4E07	106358	Inv 4864705242																
		O HS gas	M		L1	E	01	300	810	000	000	330	202407	100.00%	1.00	4,218.51	100.00%	4,218.51
Voucher Total																		4,218.51
1	3571	MINNESOTA ENERGY RESOURCES		32250			01/16/2024		4866492438									
MN4E07	106359	Inv 4866492438																
		O HS Broiler	M		L1	E	01	300	810	000	000	330	202407	100.00%	1.00	617.74	100.00%	617.74
		HS Garage	M		L1	E	01	300	810	000	000	330	202407	100.00%	1.00	600.26	100.00%	600.26
		Payment received	M		L1	E	01	300	810	000	000	330	202407	100.00%	(1.00)	590.54	100.00%	(590.54)
Voucher Total																		627.46
1	00514	AUSTIN PUBLIC SCHOOLS		32282			01/17/2024		12.2.24									
V407CK	106360	12.2.23 JV Wrestling Game																
		P 12.2.23 Wrestling Game	M		L1	E	01	320	294	784	000	369	202407	100.00%	1.00	100.00	100.00%	100.00
Voucher Total																		100.00

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1	7163		CALEDONIA MAT CLUB		32281			01/17/2024			12.16.23									
V407CK	106361		12.16.23 JV Wrestling Invitational																	
		P	I 12.16.23 Wrestling invitational	M		L1	E	01	320	294	784	000	369	202407	100.00%	1.00	150.00	100.00%	150.00	
Voucher Total																			150.00	
1	5372		CHATFIELD BOOSTER CLUB		32286			01/17/2024			12.9.23									
V407CK	106362		12.09.23 JW Wrestling Tournament																	
		P	I 12.09.23 Wrestling Tournament	M		L1	E	01	320	294	784	000	369	202407	100.00%	1.00	100.00	100.00%	100.00	
Voucher Total																			100.00	
1	1168		DOVER EYOTA SCHOOL DISTRICT		32283			01/17/2024			1.6.24									
V407CK	106363		1.6.24 Boys Basketball Tournament																	
		P	I 1.6.24 Boys Basketball Tournament	M		L1	E	01	320	294	783	000	369	202407	100.00%	1.00	150.00	100.00%	150.00	
Voucher Total																			150.00	
1	1638		FILLMORE CENTRAL		32280			01/17/2024			12.16.23									
V407CK	106364		12.16.23 Varsity Wrestling Holiday																	
		P	I 12.16.23 Wrestling Holiday Tournament	M		L1	E	01	320	294	787	000	369	202407	100.00%	1.00	150.00	100.00%	150.00	
Voucher Total																			150.00	
1	6935		GWS - Greden's Welding Shop		32262			01/17/2024			5030									
V407CK	106365		Inv 5030																	
		P	I Metal for Final Projects	M		L1	E	01	300	301	000	830	450	202407	100.00%	1.00	301.00	100.00%	301.00	
Voucher Total																			301.00	
1	7167		HOPKINS HIGH SCHOOL		32285			01/17/2024			12.16.23									
V407CK	106366		12.16.23 Girl Wrestling Invitational																	
		P	I 12.16.23 Girl Wrestling Invitational	M		L1	E	01	320	294	784	000	369	202407	100.00%	1.00	60.00	100.00%	60.00	
Voucher Total																			60.00	
1	11290		LEWISTON POST OFFICE		32289			01/17/2024			2024									
V407CK	106367		District Mailing Postage																	
		P	I District Mailing Postage	m		L1	E	01	005	110	000	000	329	202407	100.00%	1.00	300.00	100.00%	300.00	
Voucher Total																			300.00	
1	18332		SEMCAC Transportation		32263			01/17/2024			202305									
V407CK	106368		Nov 2023 Transportation Cost																	
		P	I spec ed prek transportation	M		L2	E	01	005	760	000	728	360	202407	100.00%	1.00	212.00	100.00%	212.00	
Voucher Total																			212.00	

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1	2671	CDW-Government		32274			01/18/2024		NRZC648										
V407CK	106369	Quote # NRZC648																	
		P I Microsoft Desktop Education - license & softw	M		L1	E	01	005	630	000	000	405	202407	100.00%	77.00	63.31	100.00%	4,874.87	
		Microsoft Windows Server Standard Edition - I	M		L1	E	01	005	630	000	000	405	202407	100.00%	2.00	64.25	100.00%	128.50	
		Microsoft Windows Server Datacenter Edition	M		L1	E	01	005	630	000	000	405	202407	100.00%	1.00	335.50	100.00%	335.50	
		Microsoft Office 365 Pro Plus - subscription lic	M		L1	E	01	005	630	000	000	405	202407	100.00%	760.00	0.00	100.00%	0.00	
Voucher Total																	5,338.87		
1	7169	WALTH, STACY		32001			01/18/2024		3402668306										
V407CK	106370	11/30/2023 Hilton Stay DEC Natic																	
		P I 2 nights lodging for DEC Divison of Early Child	M		L2	E	01	101	640	000	316	366	202407	100.00%	1.00	201.15	100.00%	201.15	
		Hotel Parking-2 nights	M		L2	E	01	101	640	000	316	366	202407	100.00%	2.00	14.00	100.00%	28.00	
Voucher Total																	229.15		
1	7162	CHURCH, MADISON		32290			01/18/2024		2024										
V407CK	106371	Scholarship Payment																	
		P I Scholarship Payment	M		L1	E	30	005	298	201	301	820	202407	100.00%	1.00	300.00	100.00%	300.00	
Voucher Total																	300.00		
1	2707	City of Lewiston		32288			01/18/2024		Dec 2023										
V407CK	106372	Dec 2023 Water Usage																	
		P I Bus Garage 03-00012570-00-0	M		L1	E	01	101	810	000	000	330	202407	100.00%	1.00	958.50	100.00%	958.50	
		High School Water 03-00010064-00-8	M		L1	E	01	300	810	000	000	330	202407	100.00%	1.00	1,334.09	100.00%	1,334.09	
		HS Garage 03-00000011-00-7	M		L1	E	01	300	810	000	000	330	202407	100.00%	1.00	17.93	100.00%	17.93	
		Potable water Elem 03-00011570-00-1	M		L1	E	01	101	810	000	000	330	202407	100.00%	1.00	57.34	100.00%	57.34	
Voucher Total																	2,367.86		
1	6444	Gophermods, LLC		32275			01/18/2024		1										
V407CK	106373	Inv 4906, 4980, 8, 5224, and 530																	
		P I Inv 4906 date 6.30.23	M		L1	E	01	005	630	000	000	350	202407	100.00%	1.00	1,135.00	100.00%	1,135.00	
		Inv 4980 date 7.17.23	M		L1	E	01	005	630	000	000	350	202407	100.00%	1.00	336.00	100.00%	336.00	
		Inv 8 date 8.31.23	M		L1	E	01	005	630	000	000	350	202407	100.00%	1.00	376.00	100.00%	376.00	
		Inv 5224 date 10.31.23	M		L1	E	01	005	630	000	000	350	202407	100.00%	1.00	315.00	100.00%	315.00	
		Inv 5304 date 11.30.23	M		L1	E	01	005	630	000	000	350	202407	100.00%	1.00	296.00	100.00%	296.00	
Voucher Total																	2,458.00		
1	3282	Kennedy & Graven Chartered		32291			01/18/2024		179255										
V407CK	106374	Inv 179255																	
		P I 12/22/2023 ADI Communication and Status up	M		L1	E	01	005	110	000	000	305	202407	100.00%	0.20	245.00	100.00%	49.00	
Voucher Total																	49.00		

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1	6950	Lexia		32034			01/18/2024		Q-603900-1									
V407CK	106375	Quote# Q-603900-1																
		P Core 5 subscription	M		L2	E	01	101	219	000	360	430	202407	100.00%	1.00	25.67	100.00%	25.67
Voucher Total																		25.67
1	5865	Loffler Companies -- 131511		32278			01/18/2024		1/15/2024									
V407CK	106376	INV 4582948 and 4581700																
		P Konica Minolta/B808	M		L1	E	01	300	630	000	000	315	202407	100.00%	1.00	107.91	100.00%	107.91
		Knoica Minolta/C558	M		L1	E	01	300	630	000	000	315	202407	100.00%	1.00	2,176.57	100.00%	2,176.57
		Freight & Delivery Fee	M		L1	E	01	300	630	000	000	315	202407	100.00%	1.00	20.00	100.00%	20.00
		Konica Minolta/ B951	M		L1	E	01	101	630	000	000	315	202407	100.00%	1.00	289.41	100.00%	289.41
		Konica Minolta/ C554E	M		L1	E	01	101	630	000	000	315	202407	100.00%	1.00	1,121.52	100.00%	1,121.52
		Freight & Delivery Fee	M		L1	E	01	101	630	000	000	315	202407	100.00%	1.00	8.00	100.00%	8.00
Voucher Total																		3,723.41
1	5956	MiEnergy Cooperative		32277			01/18/2024		Dec 2023									
V407CK	106377	MiEnergy Dec 2023																
		P 334007001 Elem Electricity	M		L1	E	01	101	810	000	000	330	202407	100.00%	1.00	3,142.70	100.00%	3,142.70
		334007002 HS Electricity	M		L1	E	01	300	810	000	000	330	202407	100.00%	1.00	6,527.12	100.00%	6,527.12
		334007003 HS Maint Building Electricity	M		L1	E	01	300	810	000	000	330	202407	100.00%	1.00	54.54	100.00%	54.54
		334007004 Football Field	M		L1	E	01	300	810	000	000	330	202407	100.00%	1.00	188.16	100.00%	188.16
Voucher Total																		9,912.52
1	4774	Minnesota School Counselors Association		32237			01/18/2024		2469									
V407CK	106378	Inv 2469																
		P Membership Renewal	M		L2	E	01	101	712	000	000	820	202407	100.00%	1.00	60.00	100.00%	60.00
Voucher Total																		60.00
1	17077	REGION V COMPUTER SERVICES		32287			01/18/2024		16362									
V407CK	106379	Inv 16362																
		P FY 24 3rd Qrt Membership fee	M		L1	E	01	005	110	000	000	822	202407	100.00%	1.00	3,460.24	100.00%	3,460.24
		Jill - Sept Bank rec and entries	M		L1	E	01	005	110	000	000	305	202407	100.00%	3.00	55.00	100.00%	165.00
Voucher Total																		3,625.24
1	6993	SOLIANT HEALTH, LLC		32276			01/18/2024		20852671									
V407CK	106380	Inv 20852671																
		P Dosio-Gibbs, Carissa	M		L1	E	01	101	401	000	740	394	202407	100.00%	12.00	104.13	100.00%	1,249.56
		Everett, Sharon	M		L1	E	01	101	401	000	740	394	202407	100.00%	7.00	104.13	100.00%	728.91
Voucher Total																		1,978.47

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1	18397		SOUTHEAST SERVICE COOPERATIVE		32297			01/18/2024			SINV000005201									
V407CK	106381		SINV000005201																	
		P	I	Sr High Knowledge Bowl fees 2023-2024	M		L1	E	01	005	218	000	388	369	202407	100.00%	4.00	395.00	100.00%	1,580.00
Voucher Total																			1,580.00	
1	5180		SWANK MOVIE LICENSING USA		32295			01/18/2024			2075167									
V407CK	106382		Order # 2075167																	
		P	I	Public Performance Site license PLanned Usa	M		L1	E	04	005	570	000	000	405	202407	100.00%	1.00	924.00	100.00%	924.00
Voucher Total																			924.00	
1	4085		IEA, INC		32294			01/18/2024			00051173									
V407CK	106383		December 2023 EHS services In																	
		P	I	December EHS services	M		L1	E	01	005	865	000	352	305	202407	100.00%	1.00	881.40	100.00%	881.40
Voucher Total																			881.40	
1	5876		Teachers on Call		32293			01/18/2024			153349									
V407CK	106384		Inv 153349																	
		P	I	Elem Subs	M		L1	E	01	101	203	000	000	305	202407	100.00%	1.00	363.59	100.00%	363.59
				HS subs	M		L1	E	01	300	211	000	000	305	202407	100.00%	1.00	999.86	100.00%	999.86
Voucher Total																			1,363.45	
1	7168		STOPPELMOOR, KALEB		32292			01/18/2024			1/17/24									
V407CK	106385		FFA Pizza																	
		P	I	Dominos Pizza Receipt #655	M		L1	E	30	005	298	203	301	490	202407	100.00%	1.00	120.11	100.00%	120.11
				Dominos Pizza Receipt #538	M		L1	E	30	005	298	203	301	490	202407	100.00%	1.00	138.13	100.00%	138.13
Voucher Total																			258.24	
1	1494		Ancom Communications		32301			01/24/2024			118360									
V407CK	106386		Inv 118360																	
		P	I	Remote speaker microphone	M		L1	E	01	005	760	000	720	401	202407	100.00%	1.00	105.00	100.00%	105.00
				Right Angle Earphone kit- SH Includes QD Ac	M		L1	E	01	005	760	000	720	401	202407	100.00%	1.00	90.00	100.00%	90.00
				Freight			L1	E	01	005	760	000	720	401	202407	100.00%	1.00	15.00	100.00%	15.00
Voucher Total																			210.00	
1	3907		Dollamur Sport Surfaces		32313			01/24/2024			212699									
V407CK	106387		Inv 212699																	
		P	I	Wrestling mat	M		L1	E	30	005	292	790	301	401	202407	100.00%	1.00	12,800.00	100.00%	12,800.00
Voucher Total																			12,800.00	
1	3917		DVS RENEWAL		32300			01/24/2024			2023									
V407CK	106388		Tabs and New Plates																	
		P	I	License tabs for 5 Vehicles	M		L1	E	01	005	760	000	720	305	202407	100.00%	5.00	21.25	100.00%	106.25

Lewiston-Altura Public Schools Voucher Detail Report by Voucher Number

Batch	Vo	St Ty	Description	SKU Code	PO No	Loc	L	Fd	Org	Pro	Crs	Fin	O/S	Prd	Dist %	Units	Rate	Disc %	Amount
1	3917		DVS RENEWAL		32300			01/24/2024		2023									
V407CK	106388		TabS and New Plates																
		P I	3 New Plates	M		L1	E	01	005	760	000	720	305	202407	100.00%	3.00	10.50	100.00%	31.50
Voucher Total																			137.75
1	1930		PROJECT FINE		32312			01/24/2024		17314									
V407CK	106389		Inv 17314																
		P I	Face to Face - Elem	M		L1	E	01	101	219	000	360	358	202407	100.00%	1.50	55.00	100.00%	82.50
			Face to Face - Elem	M		L1	E	01	101	219	000	360	358	202407	100.00%	1.50	55.00	100.00%	82.50
			Phone calls	M		L1	E	01	101	219	000	360	358	202407	100.00%	3.25	55.00	100.00%	178.75
Voucher Total																			343.75
1	6993		SOLIANT HEALTH, LLC		32298			01/24/2024		20858751									
V407CK	106390		Inv 20858751																
		P I	Dosio-Gibbs, Carissa	M		L1	E	01	101	401	000	740	394	202407	100.00%	19.00	104.13	100.00%	1,978.47
			Everett, Sharon	M		L1	E	01	101	401	000	740	394	202407	100.00%	14.00	104.13	100.00%	1,457.82
Voucher Total																			3,436.29
1	4193		University Wisconsin - La Crosse Planetarium		32123			01/24/2024		305									
V407CK	106391		Inv 305																
		P I	Admission Fee	M		L2	E	01	101	203	903	000	369	202407	100.00%	26.00	3.00	100.00%	78.00
Voucher Total																			78.00
1	7111		Ventris Learning		32150			01/24/2024		20241578									
V407CK	106392		Inv 20241578																
		P I	UFLI Book for ADSIS ISBN 978-1-7320468-2-	M		L2	E	01	101	203	000	000	401	202407	100.00%	2.00	70.00	100.00%	140.00
			Freight			L2	E	01	101	203	000	000	401	202407	100.00%	1.00	20.00	100.00%	20.00
Voucher Total																			160.00
1	3292		Educational Tours, INC		32318			01/26/2024		24-01LewistonAltura									
V407CK	106393		24-01LewistonAltura																
		P I	Student Fundraising payments	M		L1	E	30	005	298	210	301	369	202407	100.00%	1.00	1,326.50	100.00%	1,326.50
Voucher Total																			1,326.50
1	5876		Teachers on Call		32320			01/26/2024		153597									
V407CK	106394		Inv 153597																
		P I	Elem Subs	M		L1	E	01	101	203	000	000	305	202407	100.00%	1.00	1,181.64	100.00%	1,181.64
			HS subs	M		L1	E	01	300	211	000	000	305	202407	100.00%	1.00	818.06	100.00%	818.06
Voucher Total																			1,999.70

Lewiston-Altura Public Schools Voucher Detail Report by Voucher Number

Batch	Vo	St Ty	Description	SKU Code	PO No	Loc	L	Fd	Org	Pro	Crs	Fin	O/S	Prd	Dist %	Units	Rate	Disc %	Amount	
1	6496		EDUCATORS BENEFIT CONSULTANTS																	
V2407	106395		AM EXP IDS																	
		O I	TSA - Ameriprise			L1	B	01	215	047				202407	100.00%	1.00	73.76	100.00%	73.76	
																			Voucher Total	73.76
1	6406		Ameritas Life Insurance Corp																	
V2407	106396		AMERITAS																	
		P I	Vision Insurance			L1	B	01	215	034				202407	100.00%	1.00	79.92	100.00%	79.92	
																			Voucher Total	79.92
1	1054		FEDERAL TAXES																	
V2407	106397		FED TAXES																	
		P I	Federal Withholding			L1	B	01	215	002				202407	100.00%	1.00	12,346.88	100.00%	12,346.88	
																			Voucher Total	12,346.88
1	4373		ING																	
V2407	106398		HCSP_NOTAX																	
		P I	Health Savings Plan			L1	B	01	215	091				202407	100.00%	1.00	2,213.34	100.00%	2,213.34	
																			Voucher Total	2,213.34
1	11202		Education Minnesota - Lewiston-Altura																	
V2407	106399		L.E.A.																	
		P I	LEA Dues			L1	B	01	215	016				202407	100.00%	1.00	2,132.00	100.00%	2,132.00	
																			Voucher Total	2,132.00
1	17090		MADISON NATIONAL LIFE																	
	106400		LTDR																	
		O I	Madison National-LTD			L1	B	01	215	000				202407	100.00%	1.00	505.89	100.00%	505.89	
																			Voucher Total	505.89
1	6496		EDUCATORS BENEFIT CONSULTANTS																	
V2407	106401		MEA/ESI																	
		O I	TSA - MEA/ESI			L1	B	01	215	050				202407	100.00%	1.00	2,414.05	100.00%	2,414.05	
																			Voucher Total	2,414.05
1	1054		FEDERAL TAXES																	
V2407	106402		MEDI																	
		P I	FICA/Medicare			L1	B	01	215	010				202407	100.00%	1.00	5,708.72	100.00%	5,708.72	
																			Voucher Total	5,708.72

Lewiston-Altura Public Schools Voucher Detail Report by Voucher Number

Batch	Vo	St Ty	Description	SKU Code	PO No	Loc	L	Fd	Org	Pro	Crs	Fin	O/S	Prd	Dist %	Units	Rate	Disc %	Amount
1	1053		MINNESOTA ELECTRONIC FUNDS																
V2407	106403		MN TAXES																
		P I	State Withholding			L1	B	01	215	003				202407	100.00%	1.00	6,677.08	100.00%	6,677.08
																			6,677.08
1	1054		FEDERAL TAXES																
V2407	106404		OASDI																
		P I	FICA/Medicare			L1	B	01	215	010				202407	100.00%	1.00	24,410.22	100.00%	24,410.22
																			24,410.22
1	18610		Public Employers Retirement Association																
V2407	106405		PERA																
		P I	PERA			L1	B	01	215	007				202407	100.00%	1.00	5,619.83	100.00%	5,619.83
																			5,619.83
1	6496		EDUCATORS BENEFIT CONSULTANTS																
V2407	106406		THRIVENT																
		O I	TSA - Thrivent Financial			L1	B	01	215	049				202407	100.00%	1.00	100.00	100.00%	100.00
																			100.00
1	6496		EDUCATORS BENEFIT CONSULTANTS																
V2407	106407		THRIVENTM																
		O I	TSA - Thrivent Financial			L1	B	01	215	049				202407	100.00%	1.00	1,823.75	100.00%	1,823.75
																			1,823.75
1	18600		MINNESOTA TEACHERS RETIREMENT ASS'N																
V2407	106408		TRA																
		P I	TRA			L1	B	01	215	006				202407	100.00%	1.00	27,334.30	100.00%	27,334.30
																			27,334.30
1	6496		EDUCATORS BENEFIT CONSULTANTS																
V2407	106409		VANGUARD																
		O I	TSA - American Funds			L1	B	01	215	041				202407	100.00%	1.00	184.40	100.00%	184.40
			TSA - Vanguard			L1	B	01	215	059				202407	100.00%	1.00	285.64	100.00%	285.64
																			470.04
1	6496		EDUCATORS BENEFIT CONSULTANTS																
V2407	106410		VOYA																
		O I	TSA - VOYA			L1	B	01	215	040				202407	100.00%	1.00	1,480.68	100.00%	1,480.68
																			1,480.68

Lewiston-Altura Public Schools

Voucher Detail Report by Voucher Number

Batch	Vo	St Ty Description	SKU Code	PO No	Loc	L	Fd	Org	Pro	Crs	Fin	O/S	Prd	Dist %	Units	Rate	Disc %	Amount
1	6496	EDUCATORS BENEFIT CONSULTANTS																
V2407	106411	WAD & RD																
		O I TSA - Wadell & Reed			L1	B	01	215	060				202407	100.00%	1.00	136.88	100.00%	136.88
Voucher Total																	136.88	
1	1157	CARSON DELLOSA PUBLISHING LLC		31385														
V407CK	106412	Inv 100032543-00																
		P I 110571 WELCOME SET	M		L2	E	01	101	201	000	000	430	202407	100.00%	1.00	12.99	100.00%	12.99
		108491 WOOD GRAIN BORDER	M		L2	E	01	101	201	000	000	430	202407	100.00%	4.00	4.99	100.00%	19.96
		108489 GREEN BORDER	M		L2	E	01	101	201	000	000	430	202407	100.00%	3.00	4.99	100.00%	14.97
Voucher Total																	47.92	
1	1157	CARSON DELLOSA PUBLISHING LLC		31386														
V407CK	106413	Inv 10032539-00																
		P I Traditional Manuscript Nameplates Grade 1-3	M		L2	E	01	101	201	000	000	430	202407	100.00%	1.00	8.29	100.00%	8.29
		Traditional Manuscript Nameplates Grade K-3	M		L2	E	01	101	201	000	000	430	202407	100.00%	1.00	8.29	100.00%	8.29
		Kind Vibes Nameplates Product ID: 122144	M		L2	E	01	101	201	000	000	430	202407	100.00%	1.00	5.49	100.00%	5.49
		Alphabet Nameplates Grade PK-5 Product ID:	M		L2	E	01	101	201	000	000	430	202407	100.00%	1.00	5.49	100.00%	5.49
		Ladybugs Shape Stickers Product ID: 168028	M		L2	E	01	101	201	000	000	430	202407	100.00%	1.00	2.99	100.00%	2.99
		free shipping with \$40 order	M		L2	E	01	101	201	000	000	430	202407	100.00%	1.00	0.00	100.00%	0.00
Voucher Total																	30.55	
Report Total																	756,619.82	

Lewiston-Altura Public Schools January 2024

Sequence: Fd, O/S, Org, Pro, Crs, Fin	202213			202313			202407		
Description	Budget 22REV	Year to Date	%	Budget 23REV	Year to Date	%	Budget 24ADP	Year to Date	%
01 General									
100 Salaries & Wages	5,718,354.00	5,438,684.17	95%	5,121,079.56	4,988,043.03	97%	4,893,585.00	2,228,981.58	46%
200 Employee Benefits	1,502,064.00	1,356,442.91	90%	1,383,286.32	1,334,937.35	97%	1,287,608.00	588,549.19	46%
300 Purchased Services	1,475,698.00	1,416,796.03	96%	1,529,536.00	1,706,698.68	112%	1,679,508.00	854,633.23	51%
400 Supplies & Materials	613,217.00	519,591.38	85%	518,595.32	474,908.07	92%	463,377.00	314,700.35	68%
500 Capital Expenditures	264,506.00	152,947.09	58%	361,981.75	376,675.59	104%	365,600.00	133,858.23	37%
700 Debt Service	0.00	0.00	0%	0.00	0.00	0%	0.00	2,500.00	0%
800 Other Expenditures	60,858.00	82,659.23	136%	49,224.00	82,872.79	168%	52,940.00	28,667.18	54%
01 General	9,634,697.00	8,967,120.81	93%	8,963,702.95	8,964,135.51	100%	8,742,618.00	4,151,889.76	47%
02 Food Service									
100 Salaries & Wages	181,000.00	206,022.53	114%	191,695.00	203,229.14	106%	195,019.00	84,933.54	44%
200 Employee Benefits	71,935.00	77,393.88	108%	0.00	69,467.75	0%	0.00	28,011.60	0%
300 Purchased Services	6,000.00	2,622.60	44%	11,150.00	8,520.75	76%	11,700.00	3,664.93	31%
400 Supplies & Materials	319,500.00	340,636.77	107%	235,000.00	292,100.21	124%	408,309.00	120,916.36	30%
500 Capital Expenditures	5,000.00	4,094.44	82%	4,300.00	4,209.15	98%	5,000.00	8,486.06	170%
800 Other Expenditures	2,750.00	1,800.00	65%	3,000.00	2,956.00	99%	4,000.00	1,400.00	35%
02 Food Service	586,185.00	632,570.22	108%	445,145.00	580,483.00	130%	624,028.00	247,412.49	40%
04 Community Education									
100 Salaries & Wages	348,243.00	369,872.92	106%	328,035.92	322,481.41	98%	333,164.00	160,516.47	48%
200 Employee Benefits	68,484.00	68,755.18	100%	67,490.37	63,151.73	94%	69,893.00	35,822.89	51%
300 Purchased Services	15,955.00	10,776.27	68%	16,210.00	11,454.32	71%	11,900.00	1,885.97	16%
400 Supplies & Materials	45,500.00	31,144.82	68%	34,807.29	36,209.60	104%	36,200.00	8,259.37	23%
500 Capital Expenditures	1,500.00	749.00	50%	0.00	0.00	0%	0.00	0.00	0%
800 Other Expenditures	100.00	0.00	0%	0.00	0.00	0%	0.00	0.00	0%
04 Community Education	479,782.00	481,298.19	100%	446,543.58	433,297.06	97%	451,157.00	206,484.70	46%
06 Bldg Construction									
500 Capital Expenditures	237,133.00	250,062.94	105%	0.00	0.00	0%	0.00	0.00	0%
06 Bldg Construction	237,133.00	250,062.94	105%	0.00	0.00	0%	0.00	0.00	0%
07 Debt									
700 Debt Service	489,750.00	488,475.00	100%	498,150.00	498,575.00	100%	486,325.00	506,100.00	104%
07 Debt	489,750.00	488,475.00	100%	498,150.00	498,575.00	100%	486,325.00	506,100.00	104%

Lewiston-Altura Public Schools January 2024

Sequence: Fd, O/S, Org, Pro, Crs, Fin

Description	202213			202313			202407		
	Budget 22REV	Year to Date	%	Budget 23REV	Year to Date	%	Budget 24ADP	Year to Date	%
18 Agency									
800 Other Expenditures	1,500.00	1,500.00	100%	0.00	0.00	0%	0.00	0.00	0%
18 Agency	1,500.00	1,500.00	100%	0.00	0.00	0%	0.00	0.00	0%
30 Student Activity									
300 Purchased Services	70,419.00	26,005.47	37%	79,415.50	66,566.47	84%	8,700.00	55,149.67	634%
400 Supplies & Materials	51,136.00	48,853.12	96%	48,842.13	42,501.90	87%	13,100.00	51,281.06	391%
500 Capital Expenditures	18,900.00	18,900.10	100%	15,000.00	1,744.74	12%	0.00	0.00	0%
800 Other Expenditures	4,100.00	1,291.00	31%	1,506.00	1,506.00	100%	0.00	670.95	0%
30 Student Activity	144,555.00	95,049.69	66%	144,763.63	112,319.11	78%	21,800.00	107,101.68	491%
Report Totals:	11,573,602.00	10,916,076.85	94%	10,498,305.16	10,588,809.68	101%	10,325,928.00	5,218,988.63	51%

Lewiston-Altura Public Schools January 2024 Wire Payments

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Pay/Void			Date	Amount
									Print	Recon	Void		
001	P407AM	66652		Wire	1	3128	R1 Amazon Capital Services		No	Yes	No	01/08/2024	1,240.65
001	P2407	66666		Wire	1	1053	MINNESOTA ELECTRONIC FUNDS		No	Yes	No	01/12/2024	6,996.90
001	P2407	66667		Wire	1	1054	FEDERAL TAXES		No	Yes	No	01/12/2024	44,143.62
001	P2407	66668		Wire	1	18600	MINNESOTA TEACHERS RETIREMENT		No	Yes	No	01/12/2024	27,819.60
001	P2407	66669		Wire	1	18610	Public Employers Retirement Association		No	Yes	No	01/12/2024	6,336.59
001	P2407	66670		Wire	1	4373	ING		No	Yes	No	01/12/2024	2,213.34
001	P2407	66671		Wire	1	6283	MinnWest Bank Group		No	Yes	No	01/12/2024	255.33
001	P2407	66672		Wire	1	6496	EDUCATORS BENEFIT CONSULTANTS LLC - Partnership		No	Yes	No	01/12/2024	6,479.16
001	P2407	66736		Wire	1	1053	MINNESOTA ELECTRONIC FUNDS		No	No	No	01/31/2024	6,677.08
001	P2407	66737		Wire	1	1054	FEDERAL TAXES		No	Yes	No	01/31/2024	42,465.82
001	P2407	66738		Wire	1	18600	MINNESOTA TEACHERS RETIREMENT		No	Yes	No	01/31/2024	27,334.30
001	P2407	66739		Wire	1	18610	Public Employers Retirement Association		No	Yes	No	01/31/2024	5,619.83
001	P2407	66740		Wire	1	4373	ING		No	No	No	01/31/2024	2,213.34
001	P2407	66741		Wire	1	6496	EDUCATORS BENEFIT CONSULTANTS LLC - Partnership		Yes	No	Yes	01/31/2024	6,499.16

Bank Total: \$186,294.72

Report Total: \$186,294.72

ADMINISTRATIVE CONTRACT

**LEWISTON ALTURA PRINCIPAL'S
ASSOCIATION**

LEWISTON-ALTURA ISD #857

~~JULY 1, 2021 THROUGH JUNE 30, 2023~~

JULY 1, 2023 THROUGH JUNE 30, 2024

Commented [DR1]: Update for a one year contract

PREFACE

This administrative contract is entered into on this date of July 1, 2023, by the School Board of Independent School District 857 of Lewiston, Minnesota and the Lewiston Altura Principal's Association of Independent School District #857.

Commented [DR2]: Update to the actual date of agreement.

STATEMENT OF POLICY

The School Board and the Principal have mutual goals: To provide an educational program of excellence to the children of Independent School District 857 and to maintain a school operation that is efficient and equitable to the clientele and patrons of the School District.

PROFESSIONAL RESPONSIBILITIES OF A PRINCIPAL

It shall be the responsibility of a Principal to discharge responsibilities to the School Board and the faculty and students of the school system according to the job specifications for the Principal's position, and in a manner, which exemplifies the fullest professional concern for the clientele and educational program of the School District. It shall be the responsibility of the Principal to be informed on School District affairs so that the School Board shall have the benefit of professional recommendations concerning the decisions that must be made. It shall be the responsibility of the Principal to be visible at the events of their respective school buildings and events as directed by the Superintendent.

PROFESSIONAL PRINCIPAL ASSOCIATIONS

The School Board shall expect a Principal to be up-to-date on the knowledge and technology of the profession. To facilitate this, the School Board will:

Provide memberships in the state and national principal associations.

Commented [DR3]: Remove national membership as a cost savings

Provide yearly license fee to the Board of School Administrators.

Provide time and School District funds to attend local, district, and state professional meetings. Attendance at those meetings is subject to approval by the Superintendent. Attendance at national conventions by a principal is subject to approval by the School Board.

PRINCIPALS' TRAVEL POLICY

It shall be necessary for a Principal to travel on occasion either to attend the meetings described above or conduct School District business. Reimbursement will be made by the School District for such travel as follows:

Automobile travel at current district rates. Meals, hotel, and registration at actual costs. Commercial transportation, when used, at actual cost.

STRIKES OR WORK STOPPAGES

Principals covered by this agreement, in the event of a strike or work stoppage by other district employees will consider themselves to be on duty for the purpose of carrying out School Board policy and insuring the safety and welfare of personnel and property. In no event will the compensation for principals be halted or suspended due to strikes or work stoppage of other district employees.

LEAVES OF ABSENCESick Leave

Definition: Sick Leave shall be defined by the Minnesota Department of Labor and Industry definition for Earned Sick and Safe Time (ESST). The website outlines what the state statute outlines the reasons that sick and safe time can be utilized.

<https://www.dli.mn.gov/sick-leave>

1. Number of Days The first year of employment only, the principals will be granted 24 days of sick leave. After the first year, all principals shall earn twelve (12) days of sick leave for each year of

employment with the school district. A day will be interpreted to mean the principals' work day.

2. Accumulation Accumulation of unused sick leave days shall be unlimited. Each principal shall receive a written notice of the total number of accumulated sick leave days in each school year.
3. Sick Leave Pay Sick leave with pay shall be allowed by the school district whenever a principal's absence is found to have been due to illness or debilitating condition which prevented his/her attendance at school and performance of duties on that day or days.
4. Accrued Sick Leave Sick leave allowed shall be deducted from the accrued sick leave days earned by the principal.
5. Workmen's Compensation All absences caused by injury covered by the Workmen's Compensation Act are a part of the sick leave policy of the district. If the payment to the principal under the Workmen's Compensation Act is not equal to the principal's salary, the School District will pay the difference between the regular daily salary of the principal and the amount paid by Workmen's Compensation. The fractional time a principal is absent from school and not paid by Workmen's Compensation will be charged against his/her accumulated sick leave. The fractional amount paid by the school district will be charged to the principal's accumulated sick leave.
6. Family Leave A principal who is absent due to illness of a member of the immediate family will be allowed five days in any one school year without salary deduction. ~~(Immediate family shall be defined as wife, husband, brother, sister, child, parent, guardian, ward, grandparent, grandchild, mother-in-law, and father-in-law.)~~

Family Defined:

Family members shall be defined by the Minnesota Department of Labor and Industry definition for Earned Sick and Safe Time (ESST). The website outlines what the state statute outlines as family members.

<https://www.dli.mn.gov/sick-leave>

In the event of a serious illness, additional days may be granted by the Superintendent. This shall be deducted from accumulated paid sick leave.

7. Unused Sick Leave Upon retirement from the School District, a principal's unused sick leave days shall be reimbursed to the principal at the rate of \$30.00 per day. Payment of this amount shall be in one payment on June 30th following the principal's retirement.
8. Termination of Benefits Benefits under this provision shall cease upon death of the principal except when both husband and wife have been employed by the School District until retirement (and both have been eligible to receive insurance coverage) in which case the survivor will have continued coverage under these provisions.
9. Payments If a principal dies with a portion of their unused sick leave unpaid, the balance due shall be paid to the principal's beneficiary, if any, otherwise to the principal's estate.

Bereavement Leave

Bereavement leave shall be granted to all principals without salary deduction. The absence, however, shall be deducted from the employee's accrued sick leave. The exact number of days allowed will be determined by the Superintendent.

Personal Leave

Personal leave will be identified as leave needed for personal reasons on student contact days. A principal will be able to use up to five personal days during a contract year which will not count against their accrued sick leave. Principals will

Commented [DR4]: Replace this language from the new Minnesota ESST language

add additional non-student days to their yearly work calendar to remain at 220 days. Personal leave days will be paid at the same rate as all other contract days. Notice will be provided to the superintendent in the event that a principal needs to be out of the building on a student contact day.

Unpaid Leave

A leave of absence without pay of up to one (1) year may be granted to any principal who has been employed by the District for three (3) or more consecutive years, upon application for the purpose of: (1) engaging in study at an accredited college or university, reasonably related to the principal's professional responsibilities; (2) foreign or military teaching programs; (3) the Peace Corps as a full-time participant in such a program; (4) a cultural or work program related to the principal's professional responsibilities; (5) seeking other employment opportunities; (6) foreign travel or travel experiences in the U.S.; (7) participation in community and educational projects; (8) or such other reasons that are approved by the Board.

A principal who has been granted a leave of absence shall maintain all fringe benefits accrued prior to the principal's leave, but they may be required to pay their own insurance premiums for the duration of the leave.

1. Unrequested Leave of Absence

1. **Seniority Date:** The seniority dates for new principals shall be the first day of service in the district in a licensed administrative position. An administrator may maintain a seniority date on both the Education Minnesota Lewiston-Altura and Lewiston-Altura Principals Association lists concurrently.

2. **Unit Service:** Principals shall be allowed to count only service as a unit member for purposes of placement on unrequested leave of absence from a principal's unit position. Service in other non-units within the district cannot be counted for purposes of bumping another administrative unit member.

Principals retain all other rights under Minnesota Statutes 122A.40.

3. **Ties:** The following criteria shall be used to break seniority ties in the placement of principals:

- 1) Initial date of service in the District as a licensed teacher or other licensed professional.
- 2) Earliest/lowest Professional Educator Licensing and Standards Board (PELSB) file folder number.

2. Placement on Unrequested Leave of Absence

Subd. 1. **General.** The District may place principals and/or assistant principals on unrequested leave of absence, without pay or fringe benefits upon completion of the contract year; however, the district must notify a principal no later than April 1 of that contract year of its intent to place a principal on an unrequested leave. The District agrees to consult with the Principal's Association regarding proposed alternatives to unrequested leave of absence situations, provided such consultation does not result in delay.

Subd. 2. **Method.** The District will place the least senior principal on unrequested leave of absence.

3. Reinstatement

Subd. 1. **Recall.** Principals will be recalled from an unrequested leave of absence to available positions for which they are licensed. The principal with the highest seniority date will be reinstated first.

Subd. 2. **No appointment of a new principal** will be made while there is available, on unrequested leave, a principal who is properly licensed to fill such vacancy.

Subd. 3. **Notification** will be by certified mail to the principal's last known address and to the principal's email address. In the event a principal declines a principal position or fails to notify the District in writing of the principals' intentions within fifteen (15) days of the date of notification, the principal is removed from the recall list. A principal

on unrequested leave of absence will provide the district with appropriate contact information annually for purposes of notification in this section.

Subd. 4 The unrequested leave of absence of a principal who is not reinstated shall continue for a period of five years from the date the principal's unrequested leave of absence began or until the principal fails to respond within fifteen (15) days of the date of yearly notification or until the principal submits in writing a request to be removed from the recall list, whichever occurs first. The five year reinstatement period ends on the first day teachers return to duty for the commencement of the fifth school year following the principal's placement on unrequested leave.

Subd.5 A Principal placed on unrequested leave of absence has the ability to assert statutory rights into a licensed teaching position.

Subd. 6 A principal that accepts a principal position with another district voluntarily gives up their rights for reinstatement to the district. Within 10 days of acceptance of another principal position, the principal on leave will notify the business office of acceptance of the new position.

PAY PERIODS

Principals will be paid twice monthly per the pay schedule established by the District Business Office.

CONTRACT LENGTH

The elementary principal's contract period will be for a total of 220 days.

The secondary principal's contract period will be for a total of 220 days.

HEALTH AND HOSPITALIZATION

Section 1. Selection of Carrier: The selection of the insurance carrier and policy shall be made by the School District as provided by law.

Section 2. Health and Hospitalization Insurance-Single Coverage: The School District shall contribute-100% of the premium payment for individual coverage for each full-time principal employed by the School District and is enrolled in single coverage in the School District's group health and hospitalization insurance plan.

Section 3. Health and Hospitalization Insurance-Family Coverage: The School District shall contribute a sum not to exceed \$1,600 **\$1,850 per month** toward the premium for family coverage for each full-time principal employed by the School District who qualifies for and is enrolled in family coverage in the School District's group health and hospitalization insurance plan. Any additional cost of the premium shall be borne by the principal and paid by payroll deduction.

Commented [DR5]: Section 3: Update date and amounts in highlighted areas

Section 4. If a High Deductible Health Plan option is available through the School District's group health and hospitalization insurance plan, the School District will establish a Health Savings Account (HSA) for each full-time principal employed by the School District who qualifies for and is enrolled in single or family coverage in the High Deductible Health Plan option.

If multiple health insurance plan options are available through the District, and a principal qualifies for and is enrolled in single or family coverage through the High Deductible Health Plan option, the District will contribute \$3600 **\$4,200** for the ~~2021 and 2022 contract year~~ **2023-2024 contract year** into the Health Savings Account of the principal. The principal can add up to the Secretary of Treasury HSA maximum contribution through payroll deduction into their HSA. District contributions to a principal's Health Savings Account shall not exceed federal limits for single or family coverage. The district will make a \$450 **\$175** contribution per pay period.

Section 5. Claims Against the School District: The School District's only obligation is to purchase an insurance policy and pay such amounts as agreed to in this Agreement, and no claim shall be made against the School District as a result of a denial of insurance benefits by an insurance carrier.

Section 6. Duration of Insurance Contributions: A principal is eligible for School District contributions as provided in this article as long as the principal is employed by the School District, on paid status, and enrolled in the School District's group health and hospitalization insurance plan. Upon termination of employment, all School District contributions shall cease.

Section 7. Eligibility: Full benefits provided in this article are designed for full-time principals who are employed an average of at least thirty-seven and one-half hours per week. Part-time principals who are employed an average of at least thirty hours per week shall be eligible for partial benefits proportional to the extent of their employment. Part-time principals employed less than an average of thirty hours per week shall not be eligible for any benefits pursuant to this article. Eligibility is subject to any limitations contained in the contract between the insurance carrier and the School District.

DENTAL INSURANCE

Dental coverage will be available at district rates.

DISABILITY INSURANCE

The Board agrees to pay the premium for the long-term disability insurance policy held by the school district.

TERM LIFE INSURANCE

The district agrees to provide \$100,000 in term life insurance to the principals.

TAX SHELTERED ANNUITY

Principals will be eligible to participate in the district's tax-sheltered annuity plan based upon the following provisions:

- | | |
|----------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. Participation | The School District will contribute an amount, not to exceed \$3,000 each year, towards a tax sheltered annuity if this is matched or exceeded by a contribution from the individual employee. |
| 2. Participating Companies | The principal may select any qualified company pre-approved by the District. |
| 3. Salary Deduction | The salary deduction program will be administered on an evenly distributed formula for each pay period. |
| 4. Administration of Plan | The provisions of this section shall be administered in accordance with the District policy for tax sheltered annuities. |

HEALTH CARE SAVINGS PLAN (HCSP)

In addition, the School District will make a contribution of \$100 per month into the Minnesota State Retirement System Health Care Savings Plan for the benefit of principals.

GRIEVANCES

A grievance is defined as a complaint arising from all alleged misinterpretations of alleged improper application of the terms of this agreement. An administrator who feels a cause to grieve shall first discuss the situation involved with his immediate superior, within ten (10) days of presumed cause for grievance, in an attempt to reach an informal satisfactory agreement.

Should this fail, the administrator within ten (10) days of said informal meeting, shall file with his immediate superior a statement of his grievance and cite the section of the agreement allegedly violated.

The immediate superior shall give a decision in writing within seven (7) days of receipt of the written statement of grievance.

In the event the grievance is not resolved at this level, the administrator originating the grievance may appeal the decision of the superintendent to the Board, providing that such appeal is made within fifteen (15) days after receipt of the superintendent's decision. The Board shall hear the grievance within fifteen (15) days after receipt of the appeal or at the next regularly scheduled board meeting. The administrator originating the grievance may be represented by the Association and/or counsel at this hearing. The Board shall render its decision in writing fifteen (15) days after the hearing. In event no decision is forthcoming within the time limits stated herein, the grievance shall be considered denied.

If the principals bargaining organization is not satisfied with the decision of the Board, the employee may submit the grievance for binding and final arbitration under the P.E.L.R.A. of 1971 as amended. If a demand for arbitration is not made within 30 days, the grievance will be deemed withdrawn.

Definitions for the purpose of the grievance procedure:

Days -	Means calendar days excluding Saturday, Sunday and legal holidays as defined by Minnesota Statutes.
Service-	Means personal service or by certified mail.
Reduce to Writing-	Means a concise statement outlining the nature of the grievance, the provisions of the contract in dispute, and the relief requested.
Answer-	Means a concise response outlining the employer's position on the grievance.
Days Pay-	For the purpose of severance pay, shall mean the base salary at the time of early retirement divided by 220 for the High School Principal and by 220 by the Elementary Principal.
Full Time-	Shall mean forty (40) thirty seven and a half (37.5) hours per week as a principal, assistant principal and shall include time spent in the classroom should the principal teach part-time or have other duties negotiated or assigned.

Commented [DR6]: Change to make consistent with Health and Hospitalization, Section 7

PERSONAL PROPERTY DAMAGE COMPENSATION

The school district shall provide compensation to the principal for loss of or damage to personal property as a result of vandalism, not to exceed \$500.00, per year.

DOCTORATE COMPENSATION: After earning a doctorate and then serving at least one year of service as a principal with this school district, the district will pay a one-time stipend of \$2,000. A copy of the transcript will be required, and payment will be deposited on June 30th.

COMPENSATION:

The LAPA and any new principal will negotiate the years of service level a new principal will be brought in on with the district, prior to settling on a contract.

Salary Formula

21-22
 $89,000 + (\text{years of service} \times \$1500)$

22-23
 $89,000 + (\text{years of service} \times \$1500)$

Commented [DR7]: Propose that formula remain the same.

23 - 24

89,000 + (years of service x \$1550)

Year 1			Year 2		
Formula = Base +(Experience x Multiplier)			Formula = Base +(Experience x Multiplier)		
Base	Experience	1500 Multiplier	Base	Experience	1550 Multiplier
89,000	1	90,500	89,000	1	90,550
89,000	2	92,000	89,000	2	92,100
89,000	3	93,500	89,000	3	93,650
89,000	4	95,000	89,000	4	95,200
89,000	5	96,500	89,000	5	96,750
89,000	6	98,000	89,000	6	98,300
89,000	7	99,500	89,000	7	99,850
89,000	8	101,000	89,000	8	101,400
89,000	9	102,500	89,000	9	102,950
89,000	10	104,000	89,000	10	104,500
89,000	11	105,500	89,000	11	106,050
89,000	12	107,000	89,000	12	107,600
89,000	13	108,500	89,000	13	109,150
89,000	14	110,000	89,000	14	110,700
89,000	15	111,500	89,000	15	112,250
89,000	16	113,000	89,000	16	113,800
89,000	17	114,500	89,000	17	115,350
89,000	18	116,000	89,000	18	116,900
89,000	19	117,500	89,000	19	118,450
89,000	20	119,000	89,000	20	120,000
89,000	21	120,500	89,000	21	121,550
89,000	22	122,000	89,000	22	123,100
89,000	23	123,500	89,000	23	124,650
89,000	24	125,000	89,000	24	126,200
89,000	25	126,500	89,000	25	127,750

For continuing contract purposes, the last year contract base and multiplier will be used until new formula numbers are agreed upon.

SALARY SCHEDULE ADVANCEMENT BASED ON PERFORMANCE

A principal will be eligible for Step Advancement in any year following a year that they are found to be meeting or exceeding expectations per their annual evaluation and that no disciplinary action beyond an oral warning is taken by the District against the principal.

A principal will be ineligible for Step Advancement in any year following a year that disciplinary action beyond an oral warning is taken by the District against the principal per District Policy 403 Discipline, Suspension, and Dismissal of

School District Employees for any violation of school laws and rules; substandard performance per their annual evaluation; and/or any form of employee misconduct.

AUTHORIZATION

In witness whereof, I have subscribed my signature this 11th day of April, 2022, update with the official date that the Board approves the contract.

Board of Education, Chairperson

Board of Education, Clerk

President, LAPA

Secretary, LAPA

ADMINISTRATIVE CONTRACT

**LEWISTON ALTURA
PRINCIPALS' ASSOCIATION**

LEWISTON-ALTURA ISD #857

JULY 1, 2023 THROUGH JUNE 30, 2024

PREFACE

This administrative contract is entered into on this date of July 1, 2023, by the School Board of Independent School District 857 of Lewiston, Minnesota and the Lewiston Altura Principal's Association of Independent School District #857.

STATEMENT OF POLICY

The School Board and the Principal have mutual goals: To provide an educational program of excellence to the children of Independent School District 857 and to maintain a school operation that is efficient and equitable to the clientele and patrons of the School District.

PROFESSIONAL RESPONSIBILITIES OF A PRINCIPAL

It shall be the responsibility of a Principal to discharge responsibilities to the School Board and the faculty and students of the school system according to the job specifications for the Principal's position, and in a manner, which exemplifies the fullest professional concern for the clientele and educational program of the School District. It shall be the responsibility of the Principal to be informed on School District affairs so that the School Board shall have the benefit of professional recommendations concerning the decisions that must be made. It shall be the responsibility of the Principal to be visible at the events of their respective school buildings and events as directed by the Superintendent.

PROFESSIONAL PRINCIPAL ASSOCIATIONS

The School Board shall expect a Principal to be up-to-date on the knowledge and technology of the profession. To facilitate this, the School Board will:

Provide memberships in the state and principal associations.

Provide yearly license fee to the Board of School Administrators.

Provide time and School District funds to attend local, district, and state professional meetings. Attendance at those meetings is subject to approval by the Superintendent. Attendance at national conventions by a principal is subject to approval by the School Board.

PRINCIPALS' TRAVEL POLICY

It shall be necessary for a Principal to travel on occasion either to attend the meetings described above or conduct School District business. Reimbursement will be made by the School District for such travel as follows:

Automobile travel at current district rates. Meals, hotel, and registration at actual costs. Commercial transportation, when used, at actual cost.

STRIKES OR WORK STOPPAGES

Principals covered by this agreement, in the event of a strike or work stoppage by other district employees will consider themselves to be on duty for the purpose of carrying out School Board policy and insuring the safety and welfare of personnel and property. In no event will the compensation for principals be halted or suspended due to strikes or work stoppage of other district employees.

LEAVES OF ABSENCESick Leave

Definition: Sick Leave shall be defined by the Minnesota Department of Labor and Industry definition for Earned Sick and Safe Time (ESST). The website outlines what the state statute outlines the reasons that sick and safe time can be utilized.

<https://www.dli.mn.gov/sick-leave>

1. Number of Days The first year of employment only, the principals will be granted 24 days of sick leave. After the first year, all principals shall earn twelve (12) days of sick leave for each year of employment with the school district. A day will be interpreted to mean the principals' work day.
2. Accumulation Accumulation of unused sick leave days shall be unlimited. Each principal shall receive a written notice of the total number of accumulated sick leave days in each school year.
3. Sick Leave Pay Sick leave with pay shall be allowed by the school district whenever a principal's absence is found to have been due to illness or debilitating condition which prevented his/her attendance at school and performance of duties on that day or days.
4. Accrued Sick Leave Sick leave allowed shall be deducted from the accrued sick leave days earned by the principal.
5. Workmen's Compensation All absences caused by injury covered by the Workmen's Compensation Act are a part of the sick leave policy of the district. If the payment to the principal under the Workmen's Compensation Act is not equal to the principal's salary, the School District will pay the difference between the regular daily salary of the principal and the amount paid by Workmen's Compensation. The fractional time a principal is absent from school and not paid by Workmen's Compensation will be charged against his/her accumulated sick leave. The fractional amount paid by the school district will be charged to the principal's accumulated sick leave.
6. Family Leave A principal who is absent due to illness of a member of the immediate family will be allowed five days in any one school year without salary deduction.

Family Defined:
Family members shall be defined by the Minnesota Department of Labor and Industry definition for Earned Sick and Safe Time (ESST). The website outlines what the state statute outlines as family members.

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In the event of a serious illness, additional days may be granted by the Superintendent. This shall be deducted from accumulated paid sick leave.
7. Unused Sick Leave Upon retirement from the School District, a principal's unused sick leave days shall be reimbursed to the principal at the rate of \$30.00 per day. Payment of this amount shall be in one payment on June 30th following the principal's retirement.
8. Termination of Benefits Benefits under this provision shall cease upon death of the principal except when both husband and wife have been employed by the School District until retirement (and both have been eligible to receive insurance coverage) in which case the survivor will have continued coverage under these provisions.
9. Payments If a principal dies with a portion of their unused sick leave unpaid, the balance due shall be paid to the principal's beneficiary, if any, otherwise to the principal's estate.

Bereavement Leave

Bereavement leave shall be granted to all principals without salary deduction. The absence, however, shall be deducted from the employee's accrued sick leave. The exact number of days allowed will be determined by the Superintendent.

Personal Leave

Personal leave will be identified as leave needed for personal reasons on student contact days. A principal will be able to use up to five personal days during a contract year which will not count against their accrued sick leave. Principals will add additional non-student days to their yearly work calendar to remain at 220 days. Personal leave days will be paid at the same rate as all other contract days. Notice will be provided to the superintendent in the event that a principal needs to be out of the building on a student contact day.

Unpaid Leave

A leave of absence without pay of up to one (1) year may be granted to any principal who has been employed by the District for three (3) or more consecutive years, upon application for the purpose of: (1) engaging in study at an accredited college or university, reasonably related to the principal's professional responsibilities; (2) foreign or military teaching programs; (3) the Peace Corps as a full-time participant in such a program; (4) a cultural or work program related to the principal's professional responsibilities; (5) seeking other employment opportunities; (6) foreign travel or travel experiences in the U.S.; (7) participation in community and educational projects; (8) or such other reasons that are approved by the Board.

A principal who has been granted a leave of absence shall maintain all fringe benefits accrued prior to the principal's leave, but they may be required to pay their own insurance premiums for the duration of the leave.

1. Unrequested Leave of Absence

1. **Seniority Date:** The seniority dates for new principals shall be the first day of service in the district in a licensed administrative position. An administrator may maintain a seniority date on both the Education Minnesota Lewiston-Altura and Lewiston-Altura Principals Association lists concurrently.

2. **Unit Service:** Principals shall be allowed to count only service as a unit member for purposes of placement on unrequested leave of absence from a principal's unit position. Service in other non-units within the district cannot be counted for purposes of bumping another administrative unit member.

Principals retain all other rights under Minnesota Statutes 122A.40.

3. **Ties:** The following criteria shall be used to break seniority ties in the placement of principals:

- 1) Initial date of service in the District as a licensed teacher or other licensed professional.
- 2) Earliest/lowest Professional Educator Licensing and Standards Board (PELSB) file folder number.

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Subd. 1. **General.** The District may place principals and/or assistant principals on unrequested leave of absence, without pay or fringe benefits upon completion of the contract year; however, the district must notify a principal no later than April 1 of that contract year of its intent to place a principal on an unrequested leave. The District agrees to consult with the Principal's Association regarding proposed alternatives to unrequested leave of absence situations, provided such consultation does not result in delay.

Subd. 2. **Method.** The District will place the least senior principal on unrequested leave of absence.

3. Reinstatement

Subd. 1. **Recall.** Principals will be recalled from an unrequested leave of absence to available positions for which they are licensed. The principal with the highest seniority date will be reinstated first.

Subd. 2. **No appointment of a new principal will be made while there is available, on unrequested leave, a principal who is properly licensed to fill such vacancy.**

Subd. 3. Notification will be by certified mail to the principal's last known address and to the principal's email address. In the event a principal declines a principal position or fails to notify the District in writing of the principals' intentions within fifteen (15) days of the date of notification, the principal is removed from the recall list. A principal on unrequested leave of absence will provide the district with appropriate contact information annually for purposes of notification in this section.

Subd. 4 The unrequested leave of absence of a principal who is not reinstated shall continue for a period of five years from the date the principal's unrequested leave of absence began or until the principal fails to respond within fifteen (15) days of the date of yearly notification or until the principal submits in writing a request to be removed from the recall list, whichever occurs first. The five year reinstatement period ends on the first day teachers return to duty for the commencement of the fifth school year following the principal's placement on unrequested leave.

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The elementary principal's contract period will be for a total of 220 days.

The secondary principal's contract period will be for a total of 220 days.

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If multiple health insurance plan options are available through the District, and a principal qualifies for and is enrolled in single or family coverage through the High Deductible Health Plan option, the District will contribute \$4,200.00 for the 2023-2024 contract year into the Health Savings Account of the principal. The principal can add up to the Secretary of Treasury HSA maximum contribution through payroll deduction into their HSA. District contributions to a principal's Health Savings Account shall not exceed federal limits for single or family coverage. The district will make a \$175.00 contribution per pay period.

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Should this fail, the administrator within ten (10) days of said informal meeting, shall file with his immediate superior a statement of his grievance and cite the section of the agreement allegedly violated.

The immediate superior shall give a decision in writing within seven (7) days of receipt of the written statement of grievance.

In the event the grievance is not resolved at this level, the administrator originating the grievance may appeal the decision of the superintendent to the Board, providing that such appeal is made within fifteen (15) days after receipt of the superintendent's decision. The Board shall hear the grievance within fifteen (15) days after receipt of the appeal or at the next regularly scheduled board meeting. The administrator originating the grievance may be represented by the Association and/or counsel at this hearing. The Board shall render its decision in writing fifteen (15) days after the hearing. In event no decision is forthcoming within the time limits stated herein, the grievance shall be considered denied.

If the principals bargaining organization is not satisfied with the decision of the Board, the employee may submit the grievance for binding and final arbitration under the P.E.L.R.A. of 1971 as amended. If a demand for arbitration is not made within 30 days, the grievance will be deemed withdrawn.

Definitions for the purpose of the grievance procedure:

Days -	Means calendar days excluding Saturday, Sunday and legal holidays as defined by Minnesota Statutes.
Service-	Means personal service or by certified mail.
Reduce to Writing-	Means a concise statement outlining the nature of the grievance, the provisions of the contract in dispute, and the relief requested.
Answer-	Means a concise response outlining the employer's position on the grievance.
Days Pay-	For the purpose of severance pay, shall mean the base salary at the time of early retirement divided by 220 for the High School Principal and by 220 by the Elementary Principal.
Full Time-	Shall mean thirty seven and a half (37.5) hours per week as a principal, assistant principal and shall include time spent in the classroom should the principal teach part-time or have other duties negotiated or assigned.

PERSONAL PROPERTY DAMAGE COMPENSATION

The school district shall provide compensation to the principal for loss of or damage to personal property as a result of vandalism, not to exceed \$500.00, per year.

DOCTORATE COMPENSATION: After earning a doctorate and then serving at least one year of service as a principal with this school district, the district will pay a one-time stipend of \$2,000. A copy of the transcript will be required, and payment will be deposited on June 30th.

COMPENSATION:

The LAPA and any new principal will negotiate the years of service level a new principal will be brought in on with the district, prior to settling on a contract.

Salary Formula

2023-2024

89,000 + (years of service x \$1550)

Year 1			Year 2		
Formula = Base +(Experience x Multiplier)			Formula = Base +(Experience x Multiplier)		
Base	Experience	1500 Multiplier	Base	Experience	1550 Multiplier
89,000	1	90,500	89,000	1	90,550
89,000	2	92,000	89,000	2	92,100
89,000	3	93,500	89,000	3	93,650
89,000	4	95,000	89,000	4	95,200
89,000	5	96,500	89,000	5	96,750
89,000	6	98,000	89,000	6	98,300
89,000	7	99,500	89,000	7	99,850
89,000	8	101,000	89,000	8	101,400
89,000	9	102,500	89,000	9	102,950
89,000	10	104,000	89,000	10	104,500
89,000	11	105,500	89,000	11	106,050
89,000	12	107,000	89,000	12	107,600
89,000	13	108,500	89,000	13	109,150
89,000	14	110,000	89,000	14	110,700
89,000	15	111,500	89,000	15	112,250
89,000	16	113,000	89,000	16	113,800
89,000	17	114,500	89,000	17	115,350
89,000	18	116,000	89,000	18	116,900
89,000	19	117,500	89,000	19	118,450
89,000	20	119,000	89,000	20	120,000
89,000	21	120,500	89,000	21	121,550
89,000	22	122,000	89,000	22	123,100
89,000	23	123,500	89,000	23	124,650
89,000	24	125,000	89,000	24	126,200
89,000	25	126,500	89,000	25	127,750

For continuing contract purposes, the last year contract base and multiplier will be used until new formula numbers are agreed upon.

SALARY SCHEDULE ADVANCEMENT BASED ON PERFORMANCE

A principal will be eligible for Step Advancement in any year following a year that they are found to be meeting or exceeding expectations per their annual evaluation and that no disciplinary action beyond an oral warning is taken by the District against the principal.

A principal will be ineligible for Step Advancement in any year following a year that disciplinary action beyond an oral warning is taken by the District against the principal per District Policy 403 Discipline, Suspension, and Dismissal of School District Employees for any violation of school laws and rules; substandard performance per their annual evaluation; and/or any form of employee misconduct.

AUTHORIZATION

In witness whereof, I have subscribed my signature this 12th day of February, 2024, update with the official date that the Board approves the contract.

Board of Education, Chairperson

Board of Education, Clerk

President, LAPA

Secretary, LAPA

**Resolution Proposing Nonrenewal of a
Tier I Teacher
February 12, 2024**

_____ (BOARD MEMBER NAME) introduced the following resolution and moved its adoption:

WHEREAS, Luke Acord is a Tier 1 teacher in Independent District No. 857.

BE IT RESOLVED, by the School Board of Independent District No. 857, that the teaching contract of Luke Acord a Tier 1 teacher in Independent School District No.857, shall be nonrenewed at the end of the 2023 – 2024 school year, effective May 31, 2024, and

BE IT FURTHER RESOLVED, that written notice be sent to said teacher regarding the nonrenewal of the teacher’s teaching contract.

VOTING RECORD

The motion for the adoption of the preceding resolution was duly seconded by

_____ (Board Member Name) and upon vote being taken thereon,

The following voted in favor thereof,

The following voted against the same:

Whereupon said resolution was declared duly passed and adopted on February 12, 2024.

**Resolution Proposing Nonrenewal of a
Tier I Teacher
February 12, 2024**

_____ (BOARD MEMBER NAME) introduced the following resolution and moved its adoption:

WHEREAS, Carly Steele is a Tier 1 teacher in Independent District No. 857.

BE IT RESOLVED, by the School Board of Independent District No. 857, that the teaching contract of Carly Steele a Tier 1 teacher in Independent School District No.857, shall be nonrenewed at the end of the 2023 – 2024 school year, effective May 31, 2024, and

BE IT FURTHER RESOLVED, that written notice be sent to said teacher regarding the nonrenewal of the teacher’s teaching contract.

VOTING RECORD

The motion for the adoption of the preceding resolution was duly seconded by

_____ (Board Member Name) and upon vote being taken thereon,

The following voted in favor thereof,

The following voted against the same:

Whereupon said resolution was declared duly passed and adopted on February 12, 2024.

**Resolution Proposing Nonrenewal of a
Tier I Teacher
February 12, 2024**

_____ (BOARD MEMBER NAME) introduced the following resolution and moved its adoption:

WHEREAS, James Young is a Tier 1 teacher in Independent District No. 857.

BE IT RESOLVED, by the School Board of Independent District No. 857, that the teaching contract of James Young a Tier 1 teacher in Independent School District No.857, shall be nonrenewed at the end of the 2023 – 2024 school year, effective May 31, 2024,

and

BE IT FURTHER RESOLVED, that written notice be sent to said teacher regarding the nonrenewal of the teacher’s teaching contract.

VOTING RECORD

The motion for the adoption of the preceding resolution was duly seconded by

_____ (Board Member Name) and upon vote being taken thereon,

The following voted in favor thereof,

The following voted against the same:

Whereupon said resolution was declared duly passed and adopted on February 12, 2024.

**Resolution Proposing Nonrenewal of a
Probationary Teacher
February 12, 2024**

_____ (BOARD MEMBER NAME) introduced the following resolution and moved its adoption:

WHEREAS, Sarah Gruett is a probationary teacher in Independent District No. 857.

BE IT RESOLVED, by the School Board of Independent District No. 857, that the teaching contract of Sarah Gruett a probationary teacher in Independent School District No.857, shall be nonrenewed at the end of the 2023 – 2024 school year, effective May 31, 2024,

and

BE IT FURTHER RESOLVED, that written notice be sent to said teacher regarding the nonrenewal of the teacher’s teaching contract.

VOTING RECORD

The motion for the adoption of the preceding resolution was duly seconded by

_____ (Board Member Name) and upon vote being taken thereon,

The following voted in favor thereof,

The following voted against the same:

Whereupon said resolution was declared duly passed and adopted on February 12, 2024.

**Resolution Proposal of Nonrenewal of a
Probationary Teacher
February 12, 2024**

_____ (BOARD MEMBER NAME) introduced the following resolution and moved its adoption:

WHEREAS, Dylan Gowlland is a probationary teacher in Independent District No. 857.

BE IT RESOLVED, by the School Board of Independent District No. 857, that the teaching contract of Dylan Gowlland a probationary teacher in Independent School District No.857, shall be nonrenewed at the end of the 2023 – 2024 school year, effective May 31, 2024,

and

BE IT FURTHER RESOLVED, that written notice be sent to said teacher regarding the nonrenewal of the teacher’s teaching contract.

VOTING RECORD

The motion for the adoption of the preceding resolution was duly seconded by

_____ (Board Member Name) and upon vote being taken thereon,

The following voted in favor thereof,

The following voted against the same:

Whereupon said resolution was declared duly passed and adopted on February 12, 2024.

**Resolution Proposing a Nonrenewal of a
Probationary Teacher
February 12, 2024**

_____ (BOARD MEMBER NAME) introduced the following resolution and moved its adoption:

WHEREAS, Erick Hernandez is a probationary teacher in Independent District No. 857.

BE IT RESOLVED, by the School Board of Independent District No. 857, that the teaching contract of Erick Hernandez a 1.0 Full Time Equivalency probationary teacher in Independent School District No.857, 0.66 Full Time Equivalency of his position shall be nonrenewed at the end of the 2023 – 2024 school year, effective May 31, 2024,
and

BE IT FURTHER RESOLVED, that written notice be sent to said teacher regarding the nonrenewal of the teacher’s teaching contract.

VOTING RECORD

The motion for the adoption of the preceding resolution was duly seconded by

_____ (Board Member Name) and upon vote being taken thereon,

The following voted in favor thereof,

The following voted against the same:

Whereupon said resolution was declared duly passed and adopted on February 12, 2024.

**Resolution Proposing Placement of a
Continuing Contract/Tenured Teacher on
Unrequested Leave of Absence**

BOARD MEMBER _____ introduced the following resolution and moved its adoption:

BE IT RESOLVED by the School Board of Independent District No.857, as follows:

That it is proposed that Lori Anderson, a 1.0 + 15 days continuing contract/tenured teacher of said District, be placed on 0.50 FTE + 7.5 days unrequested leave of absence with according reduction in pay and fringe benefits, at the end of the 2023 -2024 school year effective June 30, 2024.

Said action is taken in accordance with the District Master Agreement and pursuant to Minn. Stat. 122A.40, subd. 10.1 upon the grounds described in said statute and which are specifically as follows:

Financial limitations.

BE IT FURTHER RESOLVED, that a notice of proposed placement on unrequested leave, together with a copy of this resolution be forwarded to said teacher and that an affidavit of the same be placed in her personnel file with a copy of the notice and resolution.

VOTING RECORD

The motion for the adoption of the preceding resolution was duly seconded by _____
(BOARD MEMBER NAME) and upon vote being taken thereon,
the following voted in favor thereof,

the following voted against the same:

whereupon said resolution was declared duly passed and adopted on February 12, 2024.

7-Period Day Schedule: Effective 2024-2025 School Year

Feb. 12, 2024

Proposal to the School Board

Reg Day	6th/7th/8th			HS 1			HS 2	
1	8:04	8:51	1	8:04	8:51	1	8:04	8:51
2	8:55	9:42	2	8:55	9:42	2	8:55	9:42
3	9:46	10:33	3	9:46	10:33	3	9:46	10:33
HR	10:37	11:04	HR	10:37	11:04	HR	10:37	11:04
Lunch	11:04	11:34	4	11:08	11:55	4	11:08	11:55
4	11:38	12:25	Lunch	11:55	12:25	5	11:59	12:46
5	12:29	1:16	5	12:29	1:16	Lunch	12:46	1:16
6	1:20	2:07	6	1:20	2:07	6	1:20	2:07
7	2:11	3:00	7	2:11	3:00	7	2:11	3:00

AM Assem	6th/7th/8th			HS 1			HS 2	
HR	8:04	8:31	HR	8:04	8:31	HR	8:04	8:31
1	8:35	9:22	1	8:35	9:22	1	8:35	9:22
2	9:26	10:13	2	9:26	10:13	2	9:26	10:13
3	10:17	11:04	3	10:17	11:04	3	10:17	11:04
Lunch	11:04	11:34	4	11:08	11:55	4	11:08	11:55
4	11:38	12:25	Lunch	11:55	12:25	5	11:59	12:46
5	12:29	1:16	5	12:29	1:16	Lunch	12:46	1:16
6	1:20	2:07	6	1:20	2:07	6	1:20	2:07
7	2:11	3:00	7	2:11	3:00	7	2:11	3:00

PM Assem	6th/7th/8th			HS 1			HS 2	
1	8:04	8:51	1	8:04	8:51	1	8:04	8:51
2	8:55	9:42	2	8:55	9:42	2	8:55	9:42
3	9:46	10:33	3	9:46	10:33	3	9:46	10:33
Lunch	10:33	11:03	4	10:37	11:24	4	10:37	11:24
4	11:07	11:54	Lunch	11:24	11:54	5	11:28	12:15
5	11:58	12:45	5	11:58	12:45	Lunch	12:15	12:45
6	12:49	1:36	6	12:49	1:36	6	12:49	1:36
7	1:40	2:27	7	1:40	2:27	7	1:40	2:27
HR	2:31	3:00	HR	2:31	3:00	HR	2:31	3:00

Adopted: _____

MSBA/MASA Model Policy 613

Orig. 1997

Revised: _____

Rev. 20234

613 GRADUATION REQUIREMENTS

[Note: The requirements set forth in this policy govern the graduation standards that Minnesota public schools must require for a high school diploma for all students.]

I. PURPOSE

The purpose of this policy is to set forth requirements for graduation from the school district.

II. GENERAL STATEMENT OF POLICY

The policy of the school district is that all students entering grade 8 in the 2012-2013 school year and later must demonstrate, as determined by the school district, their satisfactory completion of the credit requirements and their understanding of academic standards. The school district must adopt graduation requirements that meet or exceed state graduation requirements established in law or rule.

III. DEFINITIONS

- A.** "Credit" means a student's successful completion of an academic year of study or a student's mastery of the applicable subject matter, as determined by the school district.
- B.** "Individualized Education Program" or "IEP" means a written statement developed for a student eligible by law for special education and services.
- C.** "English language learners" or "ELL" student means an individual whose first language is not English and whose test performance may be negatively impacted by lack of English language proficiency.
- D.** "Required standard" means: (1) a statewide adopted expectation for student learning in the content areas of language arts, mathematics, science, social studies, physical education, and the arts, and (2) a locally adopted expectation for student learning in health.
- E.** "Section 504 Accommodation" means the defined appropriate accommodations or modifications that must be made in the school environment to address the needs of an individual student with disabilities.

IV. DISTRICT ASSESSMENT COORDINATOR

(_____ Position Title _____) shall be named The Superintendent shall assign the responsibilities of the District Assessment Coordinator. Said person shall be in charge of all test procedures and shall bring recommendations to the school board annually for approval.

V. GRADUATION ASSESSMENT REQUIREMENTS

For students enrolled in grade 8 in the 2012-2013 school year and later, students' state graduation requirements, based on a longitudinal, systematic approach to student education and career planning, assessment, instructional support, and evaluation, include the following:

- A.** Achievement and career and college readiness in mathematics, reading, and writing, as

measured against a continuum of empirically derived, clearly defined benchmarks focused on students' attainment of knowledge and skills so that students, their parents, and teachers know how well students must perform to have a reasonable chance to succeed in a career or college without the need for postsecondary remediation and which facilitates the monitoring of students' continuous development of and growth in requisite knowledge and skills; analysis of students' progress and performance levels, identification of students' academic strengths and diagnosis of areas where students require curriculum or instructional adjustments, targeted interventions, or remediation; and determination of students' learning and instructional needs and the instructional tools and best practices that support academic rigor for the student based on analysis of students' progress and performance data; and

- B. Consistent with this paragraph and Minnesota Statutes section 120B.125 (*see Policy 604, Section II.H.*), age-appropriate exploration and planning activities and career assessments to encourage students to identify personally relevant career interests and aptitudes and help students and their families develop a regularly reexamined transition plan for postsecondary education or employment without need for postsecondary remediation.
- C. Based on appropriate state guidelines, students with an IEP may satisfy state graduation requirements by achieving an individual score on the state-identified alternative assessments.
- D. Students meeting the state graduation requirements under this section must receive targeted, relevant, academically rigorous, and resourced instruction which may include a targeted instruction and intervention plan focused on improving the student's knowledge and skills in core subjects so that the student has a reasonable chance to succeed in a career or college without need for postsecondary remediation.
- E. Students meeting the state graduation requirements under this section and who are students in grade 11 or 12 and who are identified as academically ready for a career or college are actively encouraged by the school district to participate in courses and programs awarding college credit to high school students. Students are not required to achieve a specified score or level of proficiency on an assessment to graduate from high school.
- F. A student's progress toward career and college readiness must be recorded on the student's high school transcript.

VI. GRADUATION CREDIT REQUIREMENTS

Students beginning 8th grade in the 2012-2013 school year and later must successfully complete, as determined by the school district, the following high school level credits for graduation:

- A. Four credits of language arts sufficient to satisfy all academic standards in English language arts;
- B. Three credits of mathematics, including an algebra II credit or its equivalent, sufficient to satisfy all of the academic standards in mathematics;
- C. An algebra I credit by the end of 8th grade sufficient to satisfy all of the 8th grade standards in mathematics;
- D. Three credits of science, including at least: (a) one credit of biology; (b) one credit of chemistry or physics; and (c) one elective credit of science. The combination of credits must be sufficient to satisfy (i) all of the academic standards in either chemistry or physics and (ii) all other academic standards in science;
- E. Three and one-half credits of social studies, encompassing at least United States history,

geography, government and citizenship, world history, and economics sufficient to satisfy all of the academic standards in social studies;

- F. One credit in the arts sufficient to satisfy all of the state or local academic standards in the arts; and
- G. A minimum of seven elective credits.
- H. Credit equivalencies
 - 1. A one-half credit of economics taught in a school's agriculture-agricultural, food, and natural resources education or business education program or department may fulfill a one-half credit in social studies under Paragraph E., above, if the credit is sufficient to satisfy all of the academic standards in economics.
 - 2. An agriculture science or career and technical education credit may fulfill the elective science credit required under Paragraph D., above, if the credit meets the state physical science, life science, earth and space science, chemistry, or physics academic standards or a combination of these academic standards as approved by the school district. An agriculture or career and technical education credit may fulfill the credit in chemistry or physics required under Paragraph D., above, if the credit meets the state chemistry or physics academic standards as approved by the school district. A student must satisfy either all of the chemistry or physics academic standards prior to graduation. An agriculture science or career and technical education credit may not fulfill the required biology credit under Paragraph D., above.
 - 3. A career and technical education credit may fulfill a mathematics or arts credit requirement under Paragraph B. or Paragraph F., above.
 - 4. A computer science credit may fulfill a mathematics credit requirement under Paragraph B., above, if the credit meets state academic standards in mathematics.
 - 5. A Project Lead the Way credit may fulfill a mathematics or science credit requirement under Paragraph B. or Paragraph D., above, if the credit meets the state academic standards in mathematics or science.
 - 6. An ethnic studies course may fulfill a social studies, language arts, arts, math, or science credit if the course meets the applicable state academic standards. An ethnic studies course may fulfill an elective credit if the course meets applicable local standards or other requirements.

[Note: Starting in the 2026-27 school year, a high school must offer an ethnic studies course; in elementary and middle schools by the 2027-28 school year.]

VII. MINNESOTA GRADUATION STANDARDS REQUIREMENTS

- A. All students must demonstrate their understanding of the following academic standards:
 - 1. School District Standards, Health (K-12);
 - 2. School District Standards, Career and Technical Education (K-12); and
 - 3. School District Standards, World Languages (K-12).

- B. Academic standards in health, world languages, and career and technical education will be reviewed on an annual basis.* A school district must use the current world languages standards developed by the American Council on the Teaching of Foreign Languages.

* Reviews are required to be conducted on a periodic basis. Therefore, this time period may be changed to accommodate individual school district needs.

- C. All students must satisfactorily complete the following required Graduation Standards in accordance with the standards developed by the Minnesota Department of Education (MDE):

1. Minnesota Academic Standards, English Language Arts K-12;
2. Minnesota Academic Standards, Mathematics K-12;
3. Minnesota Academic Standards, Science K-12;
4. Minnesota Academic Standards, Social Studies K-12; and
5. Minnesota Academic Standards, Physical Education K-12.

- D. State standards in the Arts K-12 are available, or school districts may choose to develop their own standards.

- E. The academic standards for language arts, mathematics, and science apply to all students except the very few students with extreme cognitive or physical impairments for whom an IEP team has determined that the required academic standards are inappropriate. An IEP team that makes this determination must establish alternative standards.

- F. [See 613A for Lewiston – Altura Graduation Requirements.](#)

VIII. EARLY GRADUATION

Students may be considered for early graduation, as provided for within Minnesota Statutes, section 120B.07, upon meeting the following conditions:

- A. All course or standards and credit requirements must be met;
- B. The principal or designee shall conduct an interview with the student and parent or guardian, familiarize the parties with opportunities available in post-secondary education, and arrive at a timely decision; and
- C. The principal's decision shall be in writing and may be subject to review by the superintendent and school board.

Legal References: Minn. Stat. § 120B.018 (Definitions)
Minn. Stat. § 120B.02 (Educational Expectations and Graduation Requirements for Minnesota's Students)
Minn. Stat. § 120B.021 (Required Academic Standards)
Minn. Stat. § 120B.023 (Benchmarks)
Minn. Stat. § 120B.024 (Credits)
Minn. Stat. § 120B.07 (Early Graduation)
Minn. Stat. § 120B.11 (School District Process for Reviewing Curriculum, Instruction, and Student Achievement; Striving for the World's Best Workforce)
Minn. Stat. § 120B.125 (Planning for Students' Successful Transition to

Postsecondary Education and Employment; Personal Learning Plans)
Minn. Stat. § 120B.30 (Statewide Testing and Reporting System)
Minn. Rules Parts 3501.0640-3501.0655 (Academic Standards for Language Arts)
Minn. Rules Parts 3501.0700-3501.0745 (Academic Standards for Mathematics)
Minn. Rules Part 3501.0820 (Academic Standards for the Arts)
Minn. Rules Parts 3501.0900-3501.0955 (Academic Standards in Science)
Minn. Rules Parts 3501.1300-3501.1345 (Academic Standards for Social Studies)
Minn. Rules Parts 3501.1400-3501.1410 (Academic Standards for Physical Education)
20 U.S.C. § 6301, *et seq.* (Every Student Succeeds Act)

Cross References: MSBA/MASA Model Policy 104 (School District Mission Statement)
MSBA/MASA Model Policy 601 (School District Curriculum and Instruction Goals)
MSBA/MASA Model Policy 614 (School District Testing Plan and Procedure)
MSBA/MASA Model Policy 615 (Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students)
MSBA/MASA Model Policy 616 (School District System Accountability)

Lewiston-Altura High School Graduation Requirements

Proposal February 12, 2024








Requirement	Credits
English	4
Social Studies	4
Science	3
Math	3
Fine Arts	1
PE / Health (.5 each)	2 <u>1</u>
Career Education	0.5
<u>Career Education/CTE</u> (Students must take courses from 2 of the 3 following areas: Ag, Industrial Tech, and Business)	1.0
<u>Electives</u>	9.0
Total Required Credits	30 <u>26</u>
Total Offered Credits	32 <u>28</u>

Graduation Year	Total Possible Credits Taken	Credits Required for Graduation	Required Class Credits	Elective Credits
2024	32	30	19	13
2025	31	29	19	12
2026	30	28	19	11
2027	29	27	19	10
2028 & Beyond	28	26	19	9

LEWISTON-ALTURA ISD #857
2024-25 School Calendar Early Staff Start

July							1st Quarter - 45 Student Days							January - 21 Days							
S	M	T	W	Th	F	S	Aug. 19-20: New Teacher Orientation	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
	1	2	3	4	5	6	Aug. 21/22, 26-29: No School - Staff Development Days				1	2	3	4							
7	8	9	10	11	12	13	Aug. 27 - High School Teacher Planning Night	5	6	7	8	9	10	11	12	13	14	15	16	17	18
14	15	16	17	18	19	20	Sept. 2: Labor Day - No School	12	13	14	15	16	17	18	19	20	21	22	23	24	25
21	22	23	24	25	26	27	Sept. 3: New Student Orientation 6/7/New Students	19	20	21	22	23	24	25	26	27	28	29	30	31	
28	29	30	31				Sept. 3/4: K-5 Orientation with evening Sept. 3														
							Sept. 4: All 6-12 Students Begin School														
							Sept. 5: First Day of School PreK-5														
August							2nd Quarter - 43 Student Days							February - 18 Days							
S	M	T	W	Th	F	S	Oct. 15 - High School Conferences 4-7	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
				1	2	3	Oct. 16 - No School - Staff Development Day							1							
4	5	6	7	8	9	10	Oct. 17/18: No School - MEA	2	3	4	5	6	7	8	9	10	11	12	13	14	15
11	12	13	14	15	16	17	Nov. 7: Last Day of 1st Quarter	9	10	11	12	13	14	15	16	17	18	19	20	21	22
18	19	20	21	22	23	24								23	24	25	26	27	28		
25	26	27	28	29	30	31															
September - 20 Days							3rd Quarter - 43 Student Days							April - 20 Days							
S	M	T	W	Th	F	S	Nov. 8: No School - Staff Development Day	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
1	2	3	4	5	6	7	Nov. 11: First Day of 2nd Quarter							1							
8	9	10	11	12	13	14	Nov. 19: K-5 Conferences 4-7	2	3	4	5	6	7	8	2	3	4	5	6	7	8
15	16	17	18	19	20	21	Nov. 21: K-5 Conferences 4-7	9	10	11	12	13	14	15	9	10	11	12	13	14	15
22	23	24	25	26	27	28	Nov. 27-29: No School - Thanksgiving Break	16	17	18	19	20	21	22	16	17	18	19	20	21	22
29	30						Dec. 23 - Jan. 1: No School - Winter Break	23	24	25	26	27	28	29	23	24	25	26	27	28	29
							Jan. 9 - High School Conferences 4-7	30	31						30	31					
							Jan. 23: Last Day of Quarter 2 / Semester 1														
October - 20 Days							4th Quarter - 40 Student Days							May - 20 Days							
S	M	T	W	Th	F	S	Jan. 24: No School - Staff Development Day	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
		1	2	3	4	5	Jan. 27: First Day of Semester 2 and 3rd Quarter			1	2	3	4	5							
6	7	8	9	10	11	12	Feb. 4: K-5 Conferences 4-7	6	7	8	9	10	11	12	6	7	8	9	10	11	12
13	14	15	16	17	18	19	Feb. 6: K-5 Conferences 4-7	13	14	15	16	17	18	19	13	14	15	16	17	18	19
20	21	22	23	24	25	26	Feb. 17: No School - President's Day	20	21	22	23	24	25	26	20	21	22	23	24	25	26
27	28	29	30	31			Feb. 18: No School - Staff Development	27	28	29	30				27	28	29	30			
							March 11 - High School Conferences 4-7														
November - 17 Days							5th Quarter - 30 Student Days							June - 0 Days							
S	M	T	W	Th	F	S	March 28: Last Day of Quarter 3	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
					1	2						1	2	3							
3	4	5	6	7	8	9	4th Quarter - 40 Student Days	4	5	6	7	8	9	10	4	5	6	7	8	9	10
10	11	12	13	14	15	16	March 31: No School - Staff Development Day	11	12	13	14	15	16	17	11	12	13	14	15	16	17
17	18	19	20	21	22	23	April 1: First Day of Fourth Quarter	18	19	20	21	22	23	24	18	19	20	21	22	23	24
24	25	26	27	28	29	30	April 18 / 21: No School - Spring Break	25	26	27	28	29	30	31	25	26	27	28	29	30	31
							May 8 - High School Conferences 4-7														
							May 26: No School - Memorial Day														
December - 15 Days							6th Quarter - 30 Student Days							July - 31 Days							
S	M	T	W	Th	F	S	May 29: Last Day of Quarter 4 / Semester 2	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
1	2	3	4	5	6	7	May 30: No School - Staff Development Day	1	2	3	4	5	6	7	1	2	3	4	5	6	7
8	9	10	11	12	13	14	May 30: Graduation - 7 PM LAHS Gym	8	9	10	11	12	13	14	8	9	10	11	12	13	14
15	16	17	18	19	20	21								15	16	17	18	19	20	21	
22	23	24	25	26	27	28								22	23	24	25	26	27	28	
29	30	31												29	30						

Key

	K-6 PT Conferences/Open House
	No School-Teacher Workshop
	7-12 P/T Conferences/Open House
	No School for Students and/or Staff
	Last Day of Qtr./Last Student Day
	Graduation
	New Teacher Orientation

Snow Days 1-3 will not be rescheduled
Make-up Days for Snow Days 4 / 5: Feb. 18 and April 21; additional snow make-up days may be added to the end of the school year if needed.

12 Teacher Workshop Days
4 Elementary Conferences and 1 Orientation Night
4 High School Conferences and 1 Orientation Night

(Note: if school is made-up on Feb.18, Staff will report for teacher workday on Feb. 17)

Report to the School Board

February 12, 2023

By Elementary School Principal Dave Riebel

Strategic Priority 1: Student Success

Congratulations Math Wizards

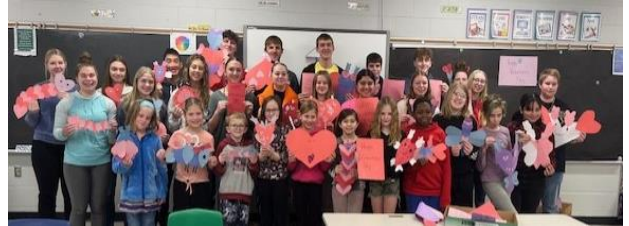
Our 5th grade Math Wizards team has competed in recent events. The team of Isabella Kessler, Lily Jarvis, Penny Wodele, Audrey Spitzer and Brady Kreidermacher took 2nd place at a competition in Dover-Eyota.



- Valentine tradition



A great tradition was continued on February 7th when the Elementary Student Council met with the members of the High School National Honor Society. Valentine creativity was put into wall decorations and homemade Valentine cards that are delivered to the residents at Lewiston Senior Living facilities. It is fun to see the interactions and accomplishments of this range of students.



Strategic Priority 2: Effective Staffing

- Early Childhood Cardinal Club update

Current enrollment

There are 29 Pre-K children who are utilizing before/after school care. We have 33 K-5 children who have utilized Cardinal Club, some on a regular basis and others occasionally.

Current hours

6:00am – 5:30pm – Currently, all 3,4,5 yr old students are in a School Readiness classroom during the school day.

Starting on June 1, we will be shifting to summer care. Hours will be 7:00am -5:00 pm. Applications now accepted for summer program aides.

Enrollment information for this summer and next school year will be reading in March and in the next Early Childhood newsletter. Contact Vicky Greden for more information.

- Staff Wellness continues to be active



A public Thank You to our district Wellness Team for the continued efforts towards making our workplace active, healthy and positive. Recent offerings include walking challenge, book club, podcast discussions, Souper Bowl lunches. WE have the opportunity to keep track of our wellness and earn punches for prizes. Thanks team. Your efforts are appreciated.

Strategic Priority 3: Finance

No report this month

Strategic Priority 4: Facilities

- Art Class Application



An idea turned into a connection, which turned into a fun application of an art class project. Ms. Todd worked with seniors Kailee Merchlewitz and Brielle Borchart to design and construct the Creative Cardinals wall near the entrance to our gymnasium. We look to display all types of elementary student creativity including paintings, writing, book reviews, dioramas and other 3 dimensional art. We hope the art conveys a message of value,



appreciation, empathy between our school community. Thank you Kailee and Brielle for your efforts and talents!

- Basement work

Mavo Systems did some deep cleaning of walls and HVAC system in the elementary basement after the mid February thaw had moisture appear on the cinder block walls. Use of the wrestling room was suspended so that cleaning could be done.

Strategic Priority 5: Community Engagement

L-A Junior Wrestling

A big weekend of wrestling was recently completed by our elementary school junior wrestlers. On Friday, junior wrestlers participated before JV matches at the home varsity duel meet, L-A Junior wrestling hosted St. Charles and Rushford Peterson in a 3 team Tri on Saturday. They wrapped up Sunday by taking home the first place team trophy from an individual tournament in Houston.





Independent School Dist. No. 857
100 County Road 25
Lewiston, MN 55952
(507) 523-2191

Gwen Carman, Superintendent
Dave Riebel, Elementary and Intermediate Principal
Cory Hanson, High School Principal

Priority 1: Student Success

- Congratulations to our new NHS members.



Priority 2: Effective Staffing

- Welcome Victoria Schrimpf as new high school para.
- Thank you to Angela Corson and Megan Dawson for presenting on Accommodations/Modifications and Behavior De-escalation on January 26.

Priority 3: Finance – No Report

Priority 4: Facilities – No Report

Priority 5 – Community Engagement

- We worked with SILO school to host their conference tournament due to a last minute scheduling conflict.
- LARP Wrestling held two fundraisers on 2/9/24. The funds raised are being donated to a St. Charles wrestler's family.

Upcoming Events:

February 13 – No School: Staff development

February 19 – No School: President's Day

March 1 – Donkey Basketball

April 21-23 - MN State FFA



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Gwen Carman, Superintendent
Cory Hanson, High School Principal • Dave Riebel, PK - Elementary Principal

Building A Caring, Adaptable, Respectful, Determined, Successful Community of Learners

Belief Statements (internal operations- beliefs to drive decisions):

- **LIFELONG LEARNERS:** We believe in the value of education for all ages.
- **ACCOUNTABILITY:** We believe we are accountable for our actions and outcomes.
- **COMMUNITY CENTERED:** We believe our schools are the central hub of our community and essential for building strong communities.
- **ADAPTABLE:** We believe in being responsive to an ever-changing world.
- **RESPECTFUL:** We believe in everyone’s right to safety, respect, and dignity in our schools.
- **DIVERSE:** We believe in fostering the value of each other’s individual differences, perspectives, and life experiences.
- **STUDENT FOCUSED:** We believe that we are all responsible for the success of students.

Goals

1. **STUDENT SUCCESS:** Provide all students with the education they need for success: academically, emotionally, and socially.
2. **EFFECTIVE STAFFING:** Hire, maintain, train and support staff to be as effective as possible.
3. **FINANCE:** Be financially healthy and sustainable.
4. **FACILITIES:** Have facilities that are safe, modern and conducive to 21st century education.
5. **COMMUNITY ENGAGEMENT:** Engage with parents, community members and business owners.

Superintendent’s Report to the School Board

Respectfully Submitted by Gwen Carman

February 12, 2024

Meeting Agenda Items Notes

Teacher Nonrenewals and ULA There are resolutions to nonrenew six teacher contracts for 2024-2025, and one resolution for the HS guidance counselor have a 0.5 FTE unrequested leave of absence. The circumstances for these vary and I will explain each prior to your action. It is important to note that none of the resolutions are being recommended due to concerns about job performance.

7-Period Day and Graduation Requirements We have discussed previously the transition to a recommended change to a 7-period day for grades 6-12 starting in 2024-2025. This will provide financial savings and academic benefits. There is an attachment that shows specifically what the times would be.

In addition, this requires a change in credit requirements for high school graduation. Recommendations were taken to the Systems Accountability Committee on February 5th and supported by them. We will continue to plan the exploratory options for grades 6-8 students and how they will be structured. We are planning to continue to have 1.5 periods for Mathematics and English at these grade levels, which leave them with 2 periods/day for additional classes.

2024-2025 Calendar Attached is a recommended calendar for 2024-2205. The principals and 3 teachers met and developed two calendar options. Then, the staff had the option to respond to a survey indicating their preference.

Approximately 75% of the respondents preferred the recommended option. This calendar has teachers having two professional development days prior to the last week in August which is not typical and last day for teachers is May 30th.

2024-2025 Calendar and Number of Professional Development Days As we have had budget adjustment discussions, we have listed the potential option of reducing the number of student contact days/increasing the number of professional development days by 1 or 2. This provides cost savings (fewer transportation, paraprofessional, food service staff days) and also provides important additional professional development time for teachers. The need for full days dedicated to teachers and principals focusing on curriculum and instruction is truly important as we continue to strengthen our standards based mapping, instruction, assessment and grading practices, as well as now with the additional professional development requirements of the MN READ Act.

I am recommending that we amend the 2024-2025 calendar to make a two-day adjustment and change November 1st and April 17th from being student contact days to professional development days. This provides 169 student contact days which is well above minimum requirements and in alignment with most area districts.

Solar for Schools Grant Information Kent Whitcomb from MiEnergy Cooperative is on the agenda. He is going to provide his perspective of the solar panels proposals (elementary roof and high school grounds) from Solar Connections, including the proposed savings. Brok Johnson from Solar Connections will also be at the meeting to address any follow up questions. Based on Kent's initial email, I anticipate he will recommend we pursue the solar panel projects. I am also in communication with Minnwest Bank about financing the upfront costs. The grant proposal would be due June 7th.

Post Referendum Community Survey Sue Peterson will present the survey results. She will need to present remotely.

Community Education On the Consent Agenda are items for HS Dean of Students/Activities Director Ryan Eppen to assume the responsibilities of Community Education Youth and Adult Programs Coordinator. Amanda Koelln will also provide support as needed. I greatly appreciate their flexibility and willingness to assume these additional responsibilities during the school day and this will provide savings for the FY24 General Fund.

2023-2024 L-A Principal's Contract Thank you to Board Negotiators (Daniel, Sarah S., Sara D.) for meeting with Principal Riebel and Dr. Hanson for a respectful, one - meeting negotiations process. On the agenda is the mutually agreed upon contract for a one-year contract that reflects increases in benefits (health insurance, health savings account, and no changes to salaries.

OTHER ITEMS

Katie Ketchum April 23rd L-A alumni Katie Ketchum has been serving as the MN FFA President. This is an extraordinary honor for her and our L-A FFA program. Katie will be concluding her term in April and she will be speaking at a ceremony in St. Cloud April 23rd. It would be important to have a strong representation from our district present to honor her and her accomplishments. Please let me know if you as a Board member, would be interested and willing to attend this.

January 2024 Steps Counting Challenge Every January, I coordinate a daily Steps Counting Challenge for staff. This is a fun way to track steps, and hopefully be more mindful of taking 'more' steps. This Challenge is sponsored by the Wellness Committee. Our team of 10 this year took 3,384,648 steps in January! Congratulations to Ginny Reszka (592,646), Kari Huddelston (588,086) and Mary Lou Heier (386,000) for earning prizes as our top counters!

Elementary Wrestling Room As you know, there have been questions/concerns about the air quality in the elementary basement wrestling practice space. Ultimately, testing by The Institute of Environmental Assessment (IEA), the company that we contract with for a variety of health/safety services, determined that there was fungal growth present. There is also moisture intrusion from the exterior wall. As a result, I authorized to have the space professionally cleaned by a specialized environmental cleaning service, and then be post-tested for remediation verification. The total cost for this will be nearly \$9,000. All of these costs are eligible to be coded to Health & Safety/LTFM funding (not the General Fund).

Legislative Priorities It is important that we continue to advocate for public school funding with the legislature. Attached is an informative/excellent handout that the Stewartville superintendent shared that outlines priority concerns well. I am sharing this with you so that as a resource for you to better understand the concerns and for discussion points as you talk with legislators and community people. It would be simple and acceptable to put our name/log on this but didn't want to do so and create an appearance that I had created the handout.

Kevin Ziebell and DOT Bus Inspections Thank you very much to Transportation Director Kevin Ziebell for his high success (again!) having our bus and van fleet successfully pass DOT inspections on February 6th. While we didn't get 100%, the sited infractions were easily addressed. Obviously, this is extremely important for student safety but also a tremendous responsibility for Kevin. This was especially challenging this year as he has had to spend much time out of the bus garage driving a daily route. Thank you also to Vickie Speltz for assisting with moving the buses so each could be inspected individually.

School Board Recognition Month The MN School Board Association designates February as School Board Recognition Month – and for very good reasons! On behalf of the staff and community, thank you for your time and energy in supporting our students and school district. You are charged with developing a vision and making decisions that will guide the Lewiston – Altura school district for years to come. Thank you for your dedication and commitment.

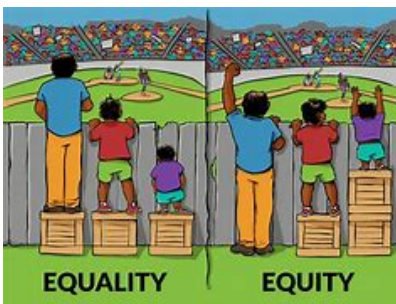
CTE Planning Our CTE Committee continues to meet and we have added representatives from the Southeast Service Cooperative who also has many CTE resources. We have established a draft vision statement, programming priorities and a potential equipment needs list. We are also meeting with neighboring districts (SC, R-P) to discuss potential ways we might share resources and expenses. This planning is essential to future facility discussions.

Minnesota Cannabis Laws and Schools I attended a meeting February 7th at SSC with other superintendents and principals, Olmsted County Public health personnel and Terry Morrow (MSBA Attorney) about the legalization of cannabis and its implications for schools specifically. There continues to be many 'unknowns' regarding enforcement as we wait for the new Office of Cannabis Management to be established and elicit some decision making practices. For schools, like alcohol, possession on school property by students, staff or community members is illegal. Associated paraphernalia is also illegal on school property. No one is permitted to be under the influence of cannabis on school property. Use is illegal for anyone under age 21.

The challenges are in definitive detection of a violation and enforcement of consequences (school or legal).

Communications Thank you to the Communications Task Force for meeting regularly to discuss ideas and strategies for improving our engagement with community stakeholders. Thank you for taking the time to meet with Sara Thompson individually to also help inform this work.

Reminder: The Lewiston Chamber of Commerce will be meeting on Wednesday, February 15th at noon at the Heartland Country Club. Lewiston Public Works Director Erik Friedburg will provide an update on discussions regarding the rehabilitation and/or replacement of the Lewiston Water Tower. I will also be providing an overview of the survey results and next steps for the district's planning.



A reminder of the importance of considering equity in the work we do. Every student deserves our best and what s/he needs to achieve.

Dashir Management Services, Inc.

www.dashirmanagement.com

Lewiston Altura School District

Custodial / Maintenance Report

February 2024

Personnel Information

Hired Kevin Webber to fill the open position of full-time 2nd shift cleaner at the high school. We currently are at full staff.

Training Conducted

Staff are completing OSHA required safety training on Slip, Trip and Falls. Jeremy Neiderer is preparing for his special boilers exam.

Inspections

Worked with Dan Fitch of IEA to test for mold concerns in the elementary basement. His assessment is “It’s something called efflorescence, which is a white chalky substance that you find on the surface of concrete or brick walls (usually exterior). It’s more of a cosmetic issue than a health concern, but it is a sign of moisture intrusion which can compromise the structural material overtime. The source of the moisture is either from humidity inside that space, or more likely, from water seeping in from outside.” Dan took samples from the walls, floor, vents, and air ducts. He also took air quality samples of the inside as well as outside air. Tests came back positive for mold. Dan recommended a company called Mavo to clean the basement. The basement is to be cleaned and sanitized on 2/6 and 2/7. IEA will retest the area.

Progress on Projects

- Scheduled Culligan Water to install a small water softener for kitchen dishwasher on 2/13/24.
- Worked with John with Great River Water Treatment to test the boilers at both schools. He found the high school boiler water to be at 18% glycol (antifreeze) which was low. He advised adding 30 gallons of 100% glycol to the system.
- Worked with Mitch from MMC to repair a heating pipe in the art room which I was told was leaking behind the cabinets for a few years. He also pumped the glycol into the high school boiler system and looked at the air handler in the A-wing which has issues. He advised having the main control unit looked at since most of the problems are programing issues. A CO2 sensor needs to be replaced as well as an outdoor air damper that needs calibration. We are scheduling these repairs.

Comments

The boilers at the high school should be cleaned and tuned every year according to the manufacturer. I would have this completed in the warmer months when the boilers can be shut down for a couple of days. Since the leak has been repaired in the art room the boilers are holding a steady pressure which hasn’t been the case the last few months.

Respectfully Submitted,
Dan Buege
Facility Manager

Addendum to the Dashir February Board report

Mavo completed cleaning the Elementary School basement on Thursday February 8, 2024. The walls west wall was scraped, disinfected and painted with a mold inhibitor paint. The wrestling mats were disinfected as well as the mats removed from the walls. The HVAC system in the room was cleaned, disinfected and the filter changed. The rest of the room was cleaned and disinfected from the ceiling to floor. There were 12 of the wall mats that had mold on the backside which is made of plywood. These 12 were painted with the mold inhibitor paint.

Mavo and IEA recommend:

1. Mounting the wall mats on the west and north wall so there is an air gap between the back of the mat and the wall.
2. Running the HVAC system continually in the summer months. Run a dehumidifier if the HVAC can't control the humidity.
3. Address the grade around the outside of the west and north wall to keep water from collecting next to the building. There is all so a problem of water collecting in front of the outside basement door in the spring and going into the basement. We currently control this problem using sand bags to keep water away from the door.

Dan Fitch with IEA retested the room on Friday February 9, 2024. We are waiting for the test results.

Thank you

Dan Buege

Facility Manager



Stewartville Public Schools Legislative Priorities January 23, 2024

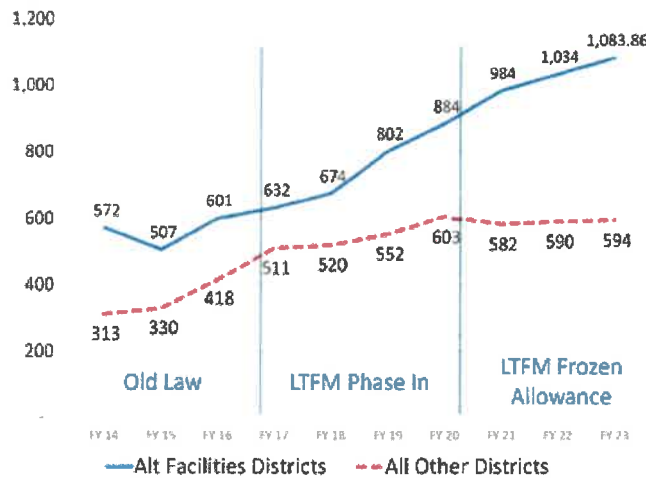
Funding Issues

Long-Term Facilities Maintenance (LTFM)

Eliminate the per pupil cap on the Long-term Facilities Maintenance Revenue to allow all school districts to address their critical facility maintenance needs efficiently and effectively, which would include expanding the allowable uses to include repair and replacement of entire roofs, boilers, sidewalks, and parking lots.

- School Districts limited in LTFM funding usually have to obtain voter approval to do this work or bond against their LTFM funding and pay interest on the bond. For Stewartville, a project updating HVAC, lighting, and parking lots will cost \$3 million in interest alone.

Long-Term Facilities Maintenance (LTFM)



The Long-Term Facilities Maintenance (LTFM) program combined old deferred maintenance, health & safety, and alternative facilities, with options to use "old law" options to fund applicable costs if current allocations are less than old law.

LEA's not in the old alternative facilities program are limited to \$380 per PU in revenue and eligible health and safety projects over \$100,000. Lower building ages also lowers the per pupil revenue.

Districts may bond against their LTFM revenue to complete projects ahead of annual revenue.

Equalization makes this a higher levy revenue.

READ Act

Provide permanent, ongoing funding for Minnesota Department of Education (MDE) approved science of reading training programs beginning January 1, 2024.

- The costs of training Stewartville teachers and instructional support staff outside of the contracted work day would be in excess of \$275,000, which is not funded by the READ Act legislation. As a result, the district will be decreasing the number of student contact days over the 2024-2025 through 2026-2027 school years in order to provide the time to complete the required training.
- Colleges and universities will not be keeping pace in ensuring graduates with teaching licenses will meet the training requirements.
- School districts in SE MN hire many applicants from Iowa and Wisconsin. Ultimately, the cost of training new teachers will be borne by school districts, thereby negatively impacting the general fund.
- One-time funding for these costs will only create another unfunded cross-subsidy into the future.

School Unemployment Aid

Create an ongoing and permanent funding stream for school districts costs associated with unemployment insurance by hourly employees during between term breaks in the school calendar.

- Either provide a reimbursement model for unemployment costs or allow school districts to levy for the costs.
- If school districts do not receive funding for these expenses, this will become another unfunded mandate and cross-subsidy, negatively impacting the general fund.
- If funding is not provided, districts will be required to ask voters to increase operating levies to pay for unemployment costs.

Compensatory Funding

Ensure the funding mechanism for compensatory funding allows for full funding for programs supported by Compensatory Aid. Loss of stable and consistent funding will impact the general fund and the sustainability of programming to support our students.

Voluntary PreKindergarten

Expand Voluntary PreKindergarten funding to provide early childhood education opportunities to all four-year olds who qualify for free or reduced meal eligibility.

- Stewartville has applied for Voluntary PreKindergarten funding every year and does not receive any grant support. The majority of the funding goes to VPK programs in the Metro area.

Operational Issues

New Requirements for Data Collection and Reports

Increased requirements to provide data to union leadership has resulted in strains on Human Resources staff and departments.

- Within 20 days of the date of hire, provide personal information (address, home phone numbers, personal email address) to the union representative.
- Every 120 days, provide a list of employees to the union representative.
- Within 20 days, must provide a list of employees separating employment and those transferring out of the bargaining unit.

Managerial Rights of the Employer

Repeal the language in the 2023 Jobs and Labor Bill that requires “adult-to-student ratios in classrooms,” “student testing,” and “student-to-personnel ratios” as terms and conditions in collective bargaining and reinstate “the number of personnel” from the matters of inherent managerial policy.

- Employers must be able to make determinations of staffing levels in order to ensure and maintain financial stability.

Transportation of Students

It is essential to maintain the status of school provided transportation as a student privilege and not a student right.

- Do not adopt any law that restricts a school district to provide a safe transportation service for students and drivers and maintains the school district’s ability to discipline students in accordance with school district policies.

Earned Safe and Sick Time

The time and effort required to track Earned Safe and Sick Time absences has significantly impacted the Human Resources staff.

Paid Family Medical Leave Act

Indications are that the preliminary premium rate of 0.7% will not provide the funding needed for this program. Any increases in the employer costs will again impact the general fund and become another unfunded mandate and cross-subsidy.