

# Regular School Board Meeting of ISD 857

Monday, July 10, 2023 6:00 PM

Board & Public in HS Library/Remote viewing via ZOOM, 100 County Road 25 ,  
Lewiston, MN 55952

## I. Call Meeting to Order

## II. Pledge of Allegiance.

## III. Quorum Call

David Baer  
Sara Daley  
Jenny Koverman  
Daniel Kreidermacher  
Bree Maki  
Dave Pringle  
Sarah Sommer

## IV. Approve the July 10, 2023 Meeting Agenda

## V. Open Forum

Guideline: Three minutes per speaker; 15 minutes maximum. Complaints about personnel or individuals are prohibited. No Board action is taken during the Open Forum. This is the only time during the Board meeting that audience participation is allowed unless scheduled prior.

## VI. Consent Agenda

- A. Board Meeting Minutes: June 12, 2023
- B. Financial Reports a. Board Bills
  - b. Miscellaneous Payments
  - c. Wire Payments
  - d. Voucher Detail

## VII.

## VIII.

### PERSONNEL

Approve hire of Sarah Gruett as High School Social Studies teacher at BA/Step 3 in accordance with EdMN/L-A 2021-2023 Master Agreement.

Approve hire of Courtney Frikke, Early Childhood Teacher, at BA+30/Step 11 1.0 FTE effective August 28, 2023 in accordance with the 2021-2023 EdMN/L-A Master Agreement.

Accept resignation of Brian Menk, Activities Director/HS Dean of Student effective June 30, 2023.

IX.

X.

XI. Resolution Relating to Revoking the Existing Referendum Revenue Authorization of the School District, Approving a New Authorization, Authorizing the Issuance of School Building Bonds and Calling an Election Thereon.

XII. 23 Payable 24 - Levy (FY25) Long Term Facilities Maintenance Plan

XIII. Discussion about a revised HVED Joint Powers agreement and possible purchase of Winona Mall.

XIV. Superintendent's Report

XV. Board Committee Reports

XVI. Upcoming Meeting Schedule

Special Board Meeting re: HVED Joint Powers Agreement Modifications: ??

EdMN/L-A Negotiations: July 17th, 4:00pm, High School Conference Room

Regular Board Meeting: August 14, 6:00pm, High School Library

Back to School Celebration: August 23 at The Crossings Center

XVII. Adjourn

**MINUTES OF THE LEWISTON-ALTURA REGULAR SCHOOL BOARD MEETING**  
**ISD #857**  
**June 12, 2023**

A regular meeting of the School Board of Independent School District #857 was held on June 12, 2023 at 6:00pm in the High School Library. Members present were David Baer, Sara Daley, Jenny Koverman, Daniel Kreidermacher, Bree Maki, Dave Pringle, and Sarah Sommer.

Chair Maki called the meeting to order at 6:00pm. The Pledge of Allegiance was recited.

Motion by Sommer and second by Pringle to approve the June 12<sup>th</sup> meeting agenda. MCU.

Motion by Koverman and second by Pringle to approve the Consent Agenda. MCU.

Motion by Baer and second by Koverman to approve Facility Management Agreement with Dashir Management Services, Inc. MCU.

Motion by Baer and second by Pringle to approve the 2023-2028 Strategic Plan with Action Steps. MCU.

Wording on ballot questions for a possible November 2023 referendum was discussed.

Motion by Sommer, second by Kreidermacher to authorize the superintendent to submit all required information to the Commissioner of Education to request review and comment on a facilities project for capital improvements. The project would be financed through the issuance of School Building Bonds, if approved by the voters. MCU.

Motion by Koverman and second by Pringle to designate Juneteenth as a legal holiday in accordance with federal and state designations and provide an additional paid holiday to all 12-month employees, effective June 19, 2023. MCU.

Motion by Pringle and seconded by Daley to approve Policies 515 Protection and Privacy of Pupil Records/515 Form/Public Notice, 708 Transportation of Nonpublic School Students, 906 Community Notification of Predatory Offenders, 907 Rewards, 208 Development, Adoption and Implementation of Policies, 210 Conflict of Interest – School Board, 211 Criminal or Civil Action Against School District, School Board Member, Employee or Student, 701 Establishment and Adoption of School District Budget, 701.1 Modification of School District Budget, 702 Accounting, 703 Annual Audit policies on a 2nd reading. MCU.

The possible purchase of the Winona Mall by HVED was discussed.

Reports were presented by Dr. Hanson and Superintendent Carman. Board Committee reports were discussed.

Motion by Koverman, seconded by Pringle to adjourn the meeting at 7:58pm. MCU.

Dave Pringle, Clerk

## Lewiston-Altura Public Schools JULY 2023 BOARD BILLS

GrpCode	Rcd	W9	Vendor	Batch	Voucher	Inv No	Gross Amount	Disc Amt	Net Payment	Inv Date	Due Date	Disc Date
1	6115	N	Associated Bank Green Bay, N.A.	V401BD	104968	100003	50,437.50	0.00	50,437.50	06/30/2023	06/30/2023	06/30/2023
							Check Amount:		\$50,437.50			
1	5838	Y	Electro-Image, LLC	V401BD	104972	5838	1,032.78	0.00	1,032.78	06/30/2023	06/30/2023	06/30/2023
							Check Amount:		\$1,032.78			
1	5072	R1	Y FRONTLINE TECHNOLOGIES GRO	V401BD	104971	17906	6,620.54	0.00	6,620.54	06/30/2023	06/30/2023	06/30/2023
							Check Amount:		\$6,620.54			
1	12495	N	MINNESOTA SCHOOL BOARDS AS	V401BD	104965	04632	7,685.00	0.00	7,685.00	06/30/2023	06/30/2023	06/30/2023
							Check Amount:		\$7,685.00			
1	12447	N	MREA	V401BD	104966	1605	1,708.00	0.00	1,708.00	06/30/2023	06/30/2023	06/30/2023
							Check Amount:		\$1,708.00			
1	1292	N	PLUNKETTS	V401BD	104969	8094471	1,523.82	0.00	1,523.82	06/30/2023	06/30/2023	06/30/2023
							Check Amount:		\$1,523.82			
1	6973	Y	rSchool Today/VNN	V401BD	104970	88972	895.00	0.00	895.00	06/30/2023	06/30/2023	06/30/2023
							Check Amount:		\$895.00			
1	18397	N	SOUTHEAST SERVICE COOPERAT	V401BD	104967	4687	1,750.00	0.00	1,750.00	06/30/2023	06/30/2023	06/30/2023
							Check Amount:		\$1,750.00			
							Report Total:		\$71,652.64			

\*Does not meet minimum amount  
\*\*Exceeds maximum amount

## Lewiston-Altura Public Schools July 2023 Misc Payments

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void	Date	Amount
												Date		
001	P312PR	65708		Check	1	17090	MADISON NATIONAL LIFE		Yes	No	Yes	07/03/2023	0.00	
001	P309CK	65134	74233	Check	1	3671	Schultz, Eric		Yes	No	Yes	06/13/2023	(300.00)	
001	P312BD	65589	74619	Check	1	5900	R1 Dollar General - Regions 410526		Yes	No	No	06/13/2023	18.50	
001	P312BD	65584	74620	Check	1	3174	Excel Images Inc.		Yes	No	No	06/13/2023	671.55	
001	P312BD	65591	74621	Check	1	6444	Gophermods, LLC	S Corporation	Yes	No	No	06/13/2023	770.00	
001	P312BD	65585	74622	Check	1	3737	Hiawatha Valley Ed District		Yes	No	No	06/13/2023	24,990.76	
001	P312BD	65590	74623	Check	1	6067	High Point Networks, LLC		Yes	No	No	06/13/2023	5,631.00	
001	P312BD	65582	74624	Check	1	3038	Lewiston Hardware, LLC		Yes	No	No	06/13/2023	310.59	
001	P312BD	65587	74625	Check	1	5865	R1 Loffler Companies -- 131511		Yes	No	No	06/13/2023	2,280.64	
001	P312BD	65577	74626	Check	1	12540	MISSISSIPPI WELDERS SUPPLY COMP,		Yes	No	No	06/13/2023	142.29	
001	P312BD	65578	74627	Check	1	1452	R3 OTC Brands, Inc.		Yes	No	No	06/13/2023	260.90	
001	P312BD	65583	74628	Check	1	3098	R1 Pan-O-Gold Baking Company		Yes	No	No	06/13/2023	614.36	
001	P312BD	65579	74629	Check	1	2411	REINHART FOOD SERVICE		Yes	No	No	06/13/2023	19,783.27	
001	P312BD	65592	74630	Check	1	6993	Remit SOLIANT HEALTH, LLC		Yes	No	No	06/13/2023	3,832.00	
001	P312BD	65588	74631	Check	1	5876	Teachers on Call	C Corporation	Yes	No	No	06/13/2023	3,131.11	
001	P312BD	65593	74632	Check	1	7068	The Fuchs Research Group @ Vanderbilt		Yes	No	No	06/13/2023	185.00	
001	P312BD	65586	74633	Check	1	5318	The McDowell Agency, Inc.		Yes	No	No	06/13/2023	40.00	
001	P312BD	65581	74634	Check	1	2508	Theis Printing	C Corporation	Yes	No	No	06/13/2023	1,295.00	
001	P312BD	65580	74635	Check	1	25014	ZIEBELL'S HIAWATHA FOODS, INC.		Yes	No	No	06/13/2023	7,094.48	
001	P312CK	65616	74636	Check	1	6240	Ag Partners Coop		Yes	No	No	06/13/2023	939.80	
001	P312CK	65621	74637	Check	1	6727	Ambutech		Yes	No	No	06/13/2023	38.57	
001	P312CK	65603	74638	Check	1	2707	City of Lewiston		Yes	No	No	06/13/2023	2,486.34	
001	P312CK	65595	74639	Check	1	02584	COTTER HIGH SCHOOL		Yes	No	No	06/13/2023	125.00	
001	P312CK	65610	74640	Check	1	3906	D & A TESTING SERVICES		Yes	No	No	06/13/2023	61.00	
001	P312CK	65613	74641	Check	1	5691	EMC Insurance Companies		Yes	No	No	06/13/2023	13,491.91	
001	P312CK	65605	74642	Check	1	3174	Excel Images Inc.		Yes	No	No	06/13/2023	472.05	
001	P312CK	65619	74643	Check	1	6455	Fifth Avenue Awards		Yes	No	No	06/13/2023	64.50	
001	P312CK	65622	74644	Check	1	6891	Harter's Trash & Recycling Inc		Yes	No	No	06/13/2023	1,659.36	
001	P312CK	65606	74645	Check	1	3210	HBC		Yes	No	No	06/13/2023	1,861.97	
001	P312CK	65596	74646	Check	1	07141	HIGH PLAINS COOPERATIVE		Yes	No	No	06/13/2023	4,287.98	
001	P312CK	65612	74647	Check	1	4845	KELLY, KRISTIN		Yes	No	No	06/13/2023	570.00	
001	P312CK	65608	74648	Check	1	3282	Kennedy & Graven Chartered	C Corporation	Yes	No	No	06/13/2023	586.50	
001	P312CK	65597	74649	Check	1	10141	KWIK TRIP		Yes	No	No	06/13/2023	383.74	
001	P312CK	65626	74650	Check	1	7081	Lande, Heather		Yes	No	No	06/13/2023	206.15	
001	P312CK	65615	74651	Check	1	6175	Messerly, Larry		Yes	No	No	06/13/2023	160.00	
001	P312CK	65623	74652	Check	1	7004	MILL, ELIJAH		Yes	No	No	06/13/2023	500.00	
001	P312CK	65598	74653	Check	1	12630	MOTOR PARTS & EQUIP		Yes	No	No	06/13/2023	137.48	
001	P312CK	65625	74654	Check	1	7080	MOUNTAIN IRON-BUHL PUBLIC SCHOC Other		Yes	No	No	06/13/2023	100.00	
001	P312CK	65627	74655	Check	1	7082	Nexus-Gerard Family Healing		Yes	No	No	06/13/2023	1,336.80	

## Lewiston-Altura Public Schools July 2023 Misc Payments

											Pay/Void		
Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Date	Amount
001	P312CK	65607	74656	Check	1	3263	North Central Truck Equipment		Yes	No	No	06/13/2023	120,136.35
001	P312CK	65620	74657	Check	1	6511	Quadient Leasing USA, Inc.		Yes	No	No	06/13/2023	409.98
001	P312CK	65624	74658	Check	1	7079	Ready Bus Company, Inc	S Corporation	Yes	No	No	06/13/2023	1,914.86
001	P312CK	65601	74659	Check	1	2411	REINHART FOOD SERVICE		Yes	No	No	06/13/2023	2,481.56
001	P312CK	65604	74660	Check	1	2749	Scholastic Book		Yes	No	No	06/13/2023	291.42
001	P312CK	65609	74661	Check	1	3671	Schultz, Eric		Yes	No	No	06/13/2023	300.00
001	P312CK	65599	74662	Check	1	18332	SEMCAC Transportation		Yes	No	No	06/13/2023	250.00
001	P312CK	65618	74663	Check	1	6404	Simply Good Food LLC		Yes	No	No	06/13/2023	3,295.00
001	P312CK	65614	74664	Check	1	5876	Teachers on Call	C Corporation	Yes	No	No	06/13/2023	2,035.87
001	P312CK	65617	74665	Check	1	6334	The Country Corn Crib		Yes	No	No	06/13/2023	609.00
001	P312CK	65611	74666	Check	1	4448	VERIZON WIRELESS		Yes	No	No	06/13/2023	147.69
001	P312CK	65600	74667	Check	1	22264	WINONA POST		Yes	No	No	06/13/2023	207.06
001	P312CK	65602	74668	Check	1	25014	ZIEBELL'S HIAWATHA FOODS, INC.		Yes	No	No	06/13/2023	36.37
001	P312CK	65628	74669	Check	1	6496	EDUCATORS BENEFIT CONSULTANTS	LLC - Partnership	Yes	No	No	06/14/2023	131.23
001	P312PR	65638	74670	Check	1	4951	Bremer Bank		Yes	No	No	06/15/2023	450.00
001	P312PR	65639	74671	Check	1	6265	HOME FEDERAL SAVINGS BANK		Yes	No	No	06/15/2023	42.50
001	P312PR	65641	74672	Check	1	6461	ISD 857 - Flex Plan Checking		Yes	No	No	06/15/2023	950.88
001	P312PR	65637	74673	Check	1	4786	R1 Merchants Bank		Yes	No	No	06/15/2023	375.00
001	P312PR	65640	74674	Check	1	6283	MinnWest Bank Group		Yes	No	No	06/15/2023	256.47
001	P312PR	65636	74675	Check	1	3545	Winona National Bank		Yes	No	No	06/15/2023	160.00
001	P312CK	65659	74676	Check	1	3474	AAA Awards		Yes	No	No	06/23/2023	186.25
001	P312CK	65650	74677	Check	1	2183	B & S Rentals Inc.		Yes	No	No	06/23/2023	760.00
001	P312CK	65673	74678	Check	1	6956	BERGANKDV	C Corporation	Yes	No	No	06/23/2023	1,125.00
001	P312CK	65652	74679	Check	1	2916	CONTINENTAL RESEARCH CORP		Yes	No	No	06/23/2023	369.64
001	P312CK	65664	74680	Check	1	5100	DELTA DENTAL OF MINNESOTA		Yes	No	No	06/23/2023	1,823.46
001	P312CK	65670	74681	Check	1	6455	Fifth Avenue Awards		Yes	No	No	06/23/2023	82.00
001	P312CK	65675	74682	Check	1	7064	Remit First Student, Inc		Yes	No	No	06/23/2023	2,892.36
001	P312CK	65645	74683	Check	1	18338	First Supply LLC		Yes	No	Yes	06/23/2023	593.08
001	P312CK	65645	74683	Check	1	18338	First Supply LLC		Yes	No	Yes	07/03/2023	(593.08)
001	P312CK	65672	74684	Check	1	6847	General Sprinkler Corporation		Yes	No	No	06/23/2023	380.00
001	P312CK	65642	74685	Check	1	07141	HIGH PLAINS COOPERATIVE		Yes	No	No	06/23/2023	5,611.20
001	P312CK	65660	74686	Check	1	4341	HILDI INC		Yes	No	No	06/23/2023	125.00
001	P312CK	65656	74687	Check	1	3172	R1 Hy-Vee Accounts Receivable		Yes	No	No	06/23/2023	1,710.00
001	P312CK	65669	74688	Check	1	6158	Innovative Therapy Solutions, LLC		Yes	No	No	06/23/2023	1,486.65
001	P312CK	65676	74689	Check	1	7083	Jacobson Moving Company		Yes	No	No	06/23/2023	3,450.00
001	P312CK	65667	74690	Check	1	5893	LeRoy-Ostrander Schools		Yes	No	No	06/23/2023	2,000.00
001	P312CK	65655	74691	Check	1	3038	Lewiston Hardware, LLC		Yes	No	No	06/23/2023	54.47
001	P312CK	65665	74692	Check	1	5865	R1 Loffler Companies -- 131511		Yes	No	No	06/23/2023	5,694.97
001	P312CK	65653	74693	Check	1	3013	Midwest Playscapes, Inc		Yes	No	No	06/23/2023	22,962.00

## Lewiston-Altura Public Schools July 2023 Misc Payments

											Pay/Void			
Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Date	Amount	
001	P312CK	65668	74694	Check	1	5956	MiEnergy Cooperative	Other	Yes	No	No	06/23/2023	19,073.91	
001	P312CK	65663	74695	Check	1	4877	MINNESOTA Public Employees Insurance		Yes	No	No	06/23/2023	31,899.54	
001	P312CK	65643	74696	Check	1	12630	MOTOR PARTS & EQUIP		Yes	No	No	06/23/2023	102.62	
001	P312CK	65651	74697	Check	1	2555	National FFA Organization		Yes	No	No	06/23/2023	495.00	
001	P312CK	65657	74698	Check	1	3263	North Central Truck Equipment		Yes	No	No	06/23/2023	4,087.23	
001	P312CK	65648	74699	Check	1	1930	PROJECT FINE		Yes	No	No	06/23/2023	110.00	
001	P312CK	65644	74700	Check	1	18080	SCHILLING SUPPLY COMPANY		Yes	No	No	06/23/2023	5,941.47	
001	P312CK	65654	74701	Check	1	3025	Sim Sound & Video, Inc		Yes	No	No	06/23/2023	12,652.81	
001	P312CK	65674	74702	Check	1	6993	Remit SOLIANT HEALTH, LLC		Yes	No	No	06/23/2023	3,065.60	
001	P312CK	65661	74703	Check	1	4374	SOLUTION TREE		Yes	No	No	06/23/2023	1,300.00	
001	P312CK	65646	74704	Check	1	18397	SOUTHEAST SERVICE COOPERATIVE		Yes	No	No	06/23/2023	60.00	
001	P312CK	65666	74705	Check	1	5876	Teachers on Call	C Corporation	Yes	No	No	06/23/2023	2,757.43	
001	P312CK	65671	74706	Check	1	6697	Trane U.S. Inc.		Yes	No	No	06/23/2023	1,707.77	
001	P312CK	65658	74707	Check	1	3280	R1 Winona County Fair		Yes	No	No	06/23/2023	190.00	
001	P312CK	65662	74708	Check	1	4542	WINONA HEALTH SERVICES		Yes	No	No	06/23/2023	455.00	
001	P312CK	65649	74709	Check	1	1932	WINONA HEATING & VENTILATING Co.,		Yes	No	No	06/23/2023	2,100.00	
001	P312CK	65647	74710	Check	1	1883	XCEL ENERGY		Yes	No	No	06/23/2023	1,311.99	
001	P312CK	65694	74711	Check	1	6690	AMPI		Yes	No	No	06/30/2023	510.00	
001	P312CK	65678	74712	Check	1	1114	Century Link	S Corporation	Yes	No	No	06/30/2023	96.31	
001	P312CK	65687	74713	Check	1	3906	D & A TESTING SERVICES		Yes	No	No	06/30/2023	2,510.00	
001	P312CK	65691	74714	Check	1	5900	R1 Dollar General - Regions 410526		Yes	No	No	06/30/2023	121.30	
001	P312CK	65696	74715	Check	1	6894	Ducts & Cleats		Yes	No	No	06/30/2023	6,550.00	
001	P312CK	65693	74716	Check	1	6376	Ed Midwest LLC		Yes	No	No	06/30/2023	4,500.00	
001	P312CK	65695	74717	Check	1	6692	Ellsworth Cooperative Creamery		Yes	No	No	06/30/2023	749.60	
001	P312CK	65684	74718	Check	1	3174	Excel Images Inc.		Yes	No	No	06/30/2023	1,858.10	
001	P312CK	65683	74719	Check	1	2243	Goodyear Tire & Rubber Company		Yes	No	No	06/30/2023	1,692.87	
001	P312CK	65688	74720	Check	1	4085	IEA, INC		Yes	No	No	06/30/2023	728.90	
001	P312CK	65685	74721	Check	1	3282	Kennedy & Graven Chartered	C Corporation	Yes	No	No	06/30/2023	2,431.50	
001	P312CK	65679	74722	Check	1	11260	LEWISTON JOURNAL		Yes	No	No	06/30/2023	54.00	
001	P312CK	65690	74723	Check	1	5865	R1 Loffler Companies -- 131511		Yes	No	No	06/30/2023	55.75	
001	P312CK	65699	74724	Check	1	7086	Mary Ketchum		Yes	No	No	06/30/2023	344.00	
001	P312CK	65698	74725	Check	1	6965	MENK, ISIAIAH		Yes	No	No	06/30/2023	405.00	
001	P312CK	65680	74726	Check	1	12143	MINNESOTA ASSOCIATION OF SCHOOL		Yes	No	No	06/30/2023	199.00	
001	P312CK	65681	74727	Check	1	12630	MOTOR PARTS & EQUIP		Yes	No	No	06/30/2023	59.95	
001	P312CK	65700	74728	Check	1	7088	Nelson, Dexter		Yes	No	No	06/30/2023	405.00	
001	P312CK	65686	74729	Check	1	3887	North Central International		Yes	No	No	06/30/2023	99.95	
001	P312CK	65697	74730	Check	1	6912	Peterson, Cindy	Ind/Sole Proprietor	Yes	No	No	06/30/2023	1,392.50	
001	P312CK	65692	74731	Check	1	6220	RH Mechanical		Yes	No	No	06/30/2023	10,500.00	
001	P312CK	65682	74732	Check	1	17130	RISLOW SERVICE CENTER		Yes	No	No	06/30/2023	26.95	

## Lewiston-Altura Public Schools July 2023 Misc Payments

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Pay/Void			Amount	
									Print	Recon	Void		Date
001	P312CK	65689	74733	Check	1	4448	VERIZON WIRELESS		Yes	No	No	06/30/2023	321.40
001	P312PR	65714	74734	Check	1	6406	Ameritas Life Insurance Corp		Yes	No	No	07/03/2023	141.20
001	P312PR	65711	74735	Check	1	4951	Bremer Bank		Yes	No	No	07/03/2023	450.00
001	P312PR	65707	74736	Check	1	11202	Education Minnesota - Lewiston-Altura		Yes	No	No	07/03/2023	3,938.32
001	P312PR	65712	74737	Check	1	6265	HOME FEDERAL SAVINGS BANK		Yes	No	No	07/03/2023	42.50
001	P312PR	65715	74738	Check	1	6461	ISD 857 - Flex Plan Checking		Yes	No	No	07/03/2023	950.88
001	P312PR	65716	74739	Check	1	17090	MADISON NATIONAL LIFE		Yes	No	No	07/03/2023	895.46
001	P312PR	65710	74740	Check	1	4786	R1 Merchants Bank		Yes	No	No	07/03/2023	375.00
001	P312PR	65713	74741	Check	1	6283	MinnWest Bank Group		Yes	No	No	07/03/2023	256.47
001	P312PR	65709	74742	Check	1	3545	Winona National Bank		Yes	No	No	07/03/2023	160.00

Bank Total: \$415,547.12

Report Total: \$415,547.12

## Lewiston-Altura Public Schools Voucher Detail Report by Voucher Number

Batch	Vo	St Ty Description	SKU Code	PO No	Loc	L	Fd	Org	Pro	Crs	Fin	O/S	Prd	Dist %	Units	Rate	Disc %	Amount		
<b>1</b>	<b>12495</b>	<b>MINNESOTA SCHOOL BOARDS ASSOCIATION</b>		<b>31284</b>			<b>06/30/2023</b>		<b>04632</b>											
V401BD	104965	Association dues, board book anc																		
		O   Association Dues FY24	M		L1	E	01	005	010	000	000	820	202401	100.00%	1.00	3,835.00	100.00%	3,835.00		
		Policy Services Renewal	M		L1	E	01	005	010	000	000	820	202401	100.00%	1.00	750.00	100.00%	750.00		
		Boardbook	M		L1	E	01	005	010	000	000	405	202401	100.00%	1.00	3,100.00	100.00%	3,100.00		
																		Voucher Total	7,685.00	
<b>1</b>	<b>12447</b>	<b>MREA</b>		<b>31282</b>			<b>06/30/2023</b>		<b>1605</b>											
V401BD	104966	Membership																		
		O   2023-24 Membership	M		L1	E	01	005	020	000	000	820	202401	100.00%	1.00	1,100.00	100.00%	1,100.00		
		Legislative fee	M		L1	E	01	005	020	000	000	820	202401	100.00%	1.00	608.00	100.00%	608.00		
																			Voucher Total	1,708.00
<b>1</b>	<b>18397</b>	<b>SOUTHEAST SERVICE COOPERATIVE</b>		<b>31280</b>			<b>06/30/2023</b>		<b>4687</b>											
V401BD	104967	Annual Membership																		
		O   Annual Membership Fee Education with studer	M		L1	E	01	005	110	000	000	825	202401	100.00%	1.00	1,750.00	100.00%	1,750.00		
																			Voucher Total	1,750.00
<b>1</b>	<b>6115</b>	<b>Associated Bank Green Bay, N.A.</b>		<b>31279</b>			<b>06/30/2023</b>		<b>100003</b>											
V401BD	104968	Bond Interest																		
		O   2017A Bond Interest	M		L1	E	07	005	910	000	000	720	202401	100.00%	1.00	50,437.50	100.00%	50,437.50		
																			Voucher Total	50,437.50
<b>1</b>	<b>1292</b>	<b>PLUNKETTS</b>		<b>31278</b>			<b>06/30/2023</b>		<b>8094471</b>											
V401BD	104969	Pest Control																		
		O   Pest Control - Elementary	M		L1	E	01	101	810	000	000	305	202401	100.00%	1.00	572.75	100.00%	572.75		
		Pest Control - High School	M		L1	E	01	300	810	000	000	305	202401	100.00%	1.00	951.07	100.00%	951.07		
																			Voucher Total	1,523.82
<b>1</b>	<b>6973</b>	<b>rSchool Today/VNN</b>		<b>31277</b>			<b>06/30/2023</b>		<b>88972</b>											
V401BD	104970	School Website Portal renewal																		
		O   School Website Portal - renewal	M		L1	E	01	320	292	000	000	305	202401	100.00%	1.00	895.00	100.00%	895.00		
																			Voucher Total	895.00
<b>1</b>	<b>5072</b>	<b>FRONTLINE TECHNOLOGIES GROUP LLC</b>		<b>31276</b>			<b>06/30/2023</b>		<b>17906</b>											
V401BD	104971	Internal Employees and applicant																		
		O   Absence & Substitute	M		L1	E	01	005	110	000	000	405	202401	100.00%	1.00	4,002.25	100.00%	4,002.25		
		Applicant tracking	M		L1	E	01	005	110	000	000	405	202401	100.00%	1.00	2,618.29	100.00%	2,618.29		
																			Voucher Total	6,620.54

## Lewiston-Altura Public Schools

### Voucher Detail Report by Voucher Number

Batch	Vo	St Ty	Description	SKU Code	PO No	Loc	L	Fd	Org	Pro	Crs	Fin	O/S	Prd	Dist %	Units	Rate	Disc %	Amount	
1	5838		Electro-Image, LLC		31263			06/30/2023		5838										
V401BD	104972		Football Card Printing																	
		O I	Football Card Printing	M		L1	R	30	005	294	782	301	619	202401	100.00%	1.00	1,032.78	100.00%	1,032.78	
																				Voucher Total
																				1,032.78
																				Report Total
																				71,652.64

CERTIFICATION OF MINUTES RELATING

TO

SCHOOL BUILDING BONDS

ISSUER: INDEPENDENT SCHOOL DISTRICT NO. 857  
(LEWISTON-ALTURA PUBLIC SCHOOLS)

GOVERNING BODY: SCHOOL BOARD

KIND, DATE, TIME AND PLACE OF MEETING:

At a regular meeting held on July 10, 2023, at 6:00 o'clock p.m., in the School District.

MEMBERS PRESENT:

MEMBERS ABSENT:

Documents Attached: Extract of Minutes of said meeting.

**RESOLUTION RELATING TO REVOKING THE EXISTING REFERENDUM  
REVENUE AUTHORIZATION OF THE SCHOOL DISTRICT, APPROVING A NEW  
AUTHORIZATION, AUTHORIZING THE ISSUANCE OF SCHOOL BUILDING  
BONDS AND CALLING AN ELECTION THEREON**

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the obligations referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said obligations; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS MY HAND officially as such recording officer this \_\_\_\_ day of \_\_\_\_\_, 2023.

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School District Clerk

EXTRACT OF MINUTES OF A MEETING  
OF THE SCHOOL BOARD  
OF INDEPENDENT SCHOOL DISTRICT NO. 857  
(LEWISTON-ALTURA PUBLIC SCHOOLS)  
STATE OF MINNESOTA

HELD: JULY 10, 2023

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 857 (Lewiston-Altura Public Schools), State of Minnesota, was duly held in the School District on July 10, 2023, at 6:00 o'clock p.m.

The following members were present:

and the following were absent:

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION RELATING TO REVOKING THE EXISTING REFERENDUM REVENUE AUTHORIZATION OF THE SCHOOL DISTRICT, APPROVING A NEW AUTHORIZATION, AUTHORIZING THE ISSUANCE OF SCHOOL BUILDING BONDS AND CALLING AN ELECTION THEREON**

BE IT RESOLVED by the School Board of Independent School District No. 857, State of Minnesota, as follows:

1. The School Board hereby determines and declares that it is necessary and expedient for the School District to revoke the School District's existing referendum revenue authorization of \$51.92 per adjusted pupil unit, and to replace that authorization with a new authorization of \$760 per adjusted pupil unit. As provided by law, the ballot question must abbreviate the term "per adjusted pupil unit" as "per pupil." The additional revenue will be used to finance school operations and the property tax portion thereof will require an estimated referendum tax rate of approximately 0.13041% of the referendum market value of the School District for taxes payable in 2024, the first year it is to be levied. The proposed referendum revenue authorization would be applicable for ten (10) years and increase each year by the rate of inflation commencing with taxes payable in 2025, and unless otherwise revoked or reduced as provided by law. For this purpose, the rate of inflation shall be the annual inflationary increase calculated under Minnesota Statutes, Section 126C.17, subdivision 2(b). The question on the approval of this referendum revenue

authorization shall be School District Question 1 on the School District ballot at the special election held to approve said authorization.

2. The School Board hereby finds and determines that it is also necessary and expedient for the School District to borrow money in an aggregate principal amount not to exceed \$26,645,000 and not to exceed any limitation upon the incurring of indebtedness which shall be applicable on the date or dates of the issuance of any bonds, for the purpose of providing funds for the acquisition and betterment of school sites and facilities, including the construction of a secure entry at the elementary school and a secure entry and office at the high school; remodeling and updates to spaces at the elementary and high school including classrooms, restrooms and support spaces; the construction of building additions at the high school including space for career and technical education; the construction of safety improvements to parking lots, bus and parent drop off and pickup areas, and transportation and maintenance space at school sites and facilities; and the construction and installation of HVAC, plumbing and electrical infrastructure improvements at school sites and facilities. The question on the borrowing of funds for these purposes shall be School District Question 2 on the School District ballot at the special election held to approve said authorization.

3. The School Board hereby finds and determines that it is also necessary and expedient for the School District to borrow money in an aggregate amount not to exceed \$12,540,000 and not to exceed any limitation upon the incurring of indebtedness which shall be applicable on the date or dates of the issuance of any bonds, for the purpose of providing funds for the acquisition and betterment of school sites and facilities, including the construction of improvements to convert the existing main gymnasium at the high school into a performing arts space; and the construction and equipping of a new gymnasium, locker rooms, lobby and support spaces? The question on the borrowing of funds for these purposes shall be School District Question 3 on the School District ballot at the special election held to authorize said borrowing. The passage of said School District Question 3 shall be contingent upon the approval of School District Question 2 as described above and herein.

4. The administration of the School District is hereby authorized and directed to consult with the Minnesota Department of Education and cause a proposal to be prepared and submitted to the Commissioner of Education for the Commissioner's Review and Comment on behalf of the School Board, and to take such other actions as necessary to comply with the provisions of Minnesota Statutes, Section 123B.71, as amended. Any such actions taken by the administration prior to the date of this resolution are hereby ratified, confirmed, and approved in all respects. The actual holding of the special election on School District Question 2 and School District Question 3 specified above shall be contingent upon the receipt of a positive or unfavorable (provided applicable statutory requirements are met) Review and Comment from the Commissioner of Education on the projects included in those questions.

5. The Clerk is hereby authorized and directed to cause the Commissioner's Review and Comment to be published in the legal newspaper of the School District at least forty-eight (48) but not more than sixty (60) days prior to the date of the special election specified below.

6. The School Board must hold a public meeting to discuss the Commissioner's Review and Comment before the referendum for bonds.

7. The ballot questions specified above shall be submitted to the qualified voters of the School District at a special election, which is hereby called and directed to be held on Tuesday, November 7, 2023, between the hours of 7:00 o'clock a.m and 8:00 o'clock p.m. This date is a uniform election date specified in Minnesota Statutes, Section 205A.05.

8. Pursuant to Minnesota Statutes, Section 205A.11, the School District's combined polling places and the precincts served by the combined polling places, as previously established and designated by a resolution of the School Board adopted December 12, 2022, for elections held in 2023, are hereby designated for this special election. The School Board hereby determines and declares that its combined polling place at the Altura City Hall shall be the polling location for School District residents located in Rollingstone Township, Winona County, Minnesota.

9. The Clerk is hereby authorized and directed to cause written notice of said special election to be given to the county auditor of each county in which the School District is located, in whole or in part, and to the Commissioner of Education, at least seventy-four (74) days prior to the date of said election. The notice shall specify the date of said special election and the title and language for each ballot question to be voted on at said special election. Any notice given prior to the date of the adoption of this resolution is ratified and confirmed in all respects.

10. The Clerk is hereby authorized and directed to cause a Notice of the election to be mailed to each taxpayer in the School District at least fifteen (15) but no more than forty-five (45) days prior to the date of the special election. The Notice shall contain the required projections and the required statement specified in Minnesota Statutes, Section 126C.17, subdivision 9(b). The Clerk is also directed to cause a copy of this Notice to be submitted to the Commissioner of Education and to the County Auditor of each county in which the School District is located in whole or in part at least fifteen (15) days prior to the day of the election.

11. The Clerk is hereby authorized and directed to cause notice of said special election to be published in the official newspaper of the School District, for two (2) consecutive weeks with the last publication being at least one (1) week before the date of said election. The notice of election so posted and published shall state each question to be submitted to the voters as set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

12. The Clerk is hereby authorized and directed to cause notice of said special election to be posted for public inspection at the administrative offices of the School District at least ten (10) days before the date of said special election.

13. The Clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the School District at least four (4) days before the date of said special election and to cause two sample ballots to be posted in each combined polling place on election day. The sample ballots shall not be printed on the same color paper as the official ballot.

14. The Clerk is hereby authorized and directed to cause the rules and instructions for use of the optical scan voting system to be posted in the combined polling places on election day.

15. The Clerk is authorized and directed to acquire and distribute such election materials as may be necessary for the proper conduct of this special election and generally to cooperate with election authorities conducting other elections on that date. The Clerk and members of the administration are authorized and directed to take such actions as may be necessary to coordinate this election with those other elections, including entering into agreements or understandings with appropriate officials regarding preparation and distribution of ballots, election administration and cost sharing.

16. The Clerk is further authorized and directed to cause a ballot to be prepared for use at said election in substantially the following form, with such changes in form, color, instructions, and content as may be necessary to accommodate an optical scan voting system or to comply with the form and content requirements of applicable state election laws:


# Special Election Ballot

## Independent School District No. 857 (Lewiston-Altura Public Schools)

November 7, 2023

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### Instructions to Voters:

To vote, completely fill in the oval(s) next to your choice(s) like this: .

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To vote for a question, fill in the oval next to the word "Yes" on that question.  
To vote against a question, fill in the oval next to the word "No" on that question.

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### School District Question 1 Revoking Existing Referendum Revenue Authorization; Approving New Authorization

The school board of Independent School District No. 857 (Lewiston-Altura Public Schools) has proposed to revoke the school district's existing referendum revenue authorization of \$51.92 per pupil and to replace that authorization with a new authorization of \$760 per pupil. The proposed referendum revenue authorization would be applicable for ten years, beginning with taxes payable in 2024, and increase each year by the rate of inflation beginning with taxes payable in 2025, unless otherwise revoked or reduced as provided by law.

**Yes**

Shall the increase in the revenue proposed by the school board of Independent School District No. 857 be approved?

**No**

**BY VOTING "YES" ON THIS BALLOT QUESTION, YOU  
ARE VOTING FOR A PROPERTY TAX INCREASE.**

---

**School District Question 2**  
**Approval of School District Bond Issue**

**Yes**

**No**

Shall the school board of Independent School District No. 857 (Lewiston-Altura Public Schools) be authorized to issue its general obligation school building bonds in an amount not to exceed \$26,645,000 to provide funds for the acquisition and betterment of school sites and facilities, including the construction of a secure entry at the elementary school and a secure entry and office at the high school; remodeling and updates to spaces at the elementary and high school including classrooms, restrooms and support spaces; the construction of building additions at the high school including space for career and technical education; the construction of safety improvements to parking lots, bus and parent drop off and pickup areas, and transportation and maintenance space at school sites and facilities; and the construction and installation of HVAC, plumbing and electrical infrastructure improvements at school sites and facilities?

**BY VOTING "YES" ON THIS BALLOT QUESTION, YOU  
ARE VOTING FOR A PROPERTY TAX INCREASE.**

---

**School District Question 3**  
**Approval of School District Bond Issue**

**Yes**

**No**

If School District Question 2 is approved, shall the school board of Independent School District No. 857 (Lewiston-Altura Public Schools) also be authorized to issue its general obligation school building bonds in an amount not to exceed \$12,540,000 to provide funds for the acquisition and betterment of school sites and facilities, including the construction of improvements to convert the existing main gymnasium at the high school into a performing arts space; and the construction and equipping of a new gymnasium, locker rooms, lobby and support spaces?

**BY VOTING "YES" ON THIS BALLOT QUESTION, YOU  
ARE VOTING FOR A PROPERTY TAX INCREASE.**

---

17. Optical scan ballots must be printed in black ink on white material, except that marks to be read by the automatic tabulating equipment may be printed in another color ink. The name of the precinct and machine-readable identification must be printed on each ballot. Voting instructions must be printed at the top of the ballot on each side that includes ballot information. The instructions must include an illustration of the proper mark to be used to indicate a vote. Lines for initials of at least two election judges must be printed on one side of the ballot so that the judges' initials are visible when the ballots are enclosed in a secrecy sleeve.

18. If the School District will be contracting to print the ballots for this special election, the Clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract in excess of \$1,000 is awarded for printing ballots, the printer, at the request of the election official, shall furnish, in accordance with Minnesota Statutes, Section 204D.04, a sufficient bond, letter of credit or certified check acceptable to the Clerk in an amount not less than \$1,000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The Clerk shall set the amount of the bond, letter of credit, or certified check in an amount equal to the value of the purchase.

19. The Clerk is hereby authorized and directed to provide for testing of the optical scan voting system within fourteen (14) days prior to the election date. The Clerk shall cause notice of the time and place of the test to be given at least two (2) days in advance by publishing the Notice of Testing once in the official newspaper and by causing the notice to be posted in the office of the county auditor, the administrative offices of the School District, and the office of any other local election official conducting the test.

20. The Clerk is hereby authorized and directed to cause notice of the location of the counting center or the place where the ballots will be counted to be published in the official newspaper at least once during the week preceding the week of the election and in the newspaper of widest circulation once on the day preceding the election, or once the week preceding the election if the newspaper is a weekly.

21. As required by Minnesota Statutes, Section 203B.121, the School Board hereby establishes a ballot board to process, accept and reject absentee ballots at School District elections not held in conjunction with the state primary or state general election or that are conducted by a municipality on behalf of the School District and generally to carry out the duties of a ballot board as provided by Section 203B.121 and other applicable laws. The ballot board must consist of a sufficient number of election judges. The ballot board may include deputy county auditors and deputy city clerks who have received training in the processing and counting of absentee ballots. The Clerk or the Clerk's designee is hereby authorized and directed to appoint the members of the ballot board. The Clerk or the Clerk's designee shall establish, maintain and update a roster of members appointed to and currently serving on the ballot board and shall report to the School Board from time to time as to its status. Each member of the ballot board shall be paid reasonable compensation for services rendered during an election at the same rate as other election judges; provided, however, if a staff member is already being compensated for regular duties, additional compensation shall not be paid for ballot board duties performed during that staff member's duty day. Each member of the ballot board must be provided adequate training on the processing and counting of absentee ballots, including but not limited to instruction on accepting and rejecting

absentee ballots, storage of absentee ballots, timelines and deadlines, the role of the ballot board, procedures for opening absentee ballot envelopes, procedures for counting absentee ballots, and procedures for reporting absentee ballot totals.

22. The Clerk is hereby authorized and directed to begin assembling names of trained election judges to serve at the combined polling places during the special election. The election judges shall act as clerks of election, count the ballots cast and submit the results to the School Board for canvass in the manner provided for other School District elections. The election must be canvassed between the third and the tenth day following the election.

23. The Clerk shall make all Campaign Financial Reports required to be filed with the School District under Minnesota Statutes, Section 211A.02 available on the School District's website. The Clerk must post the report on the School District's website as soon as possible, but no later than thirty (30) days after the date of the receipt of the report. The School District must make a report available on the School District's website for four years from the date the report was posted to the website. The Clerk must also provide the Campaign Finance and Public Disclosure Board with a link to the section of the website where reports are made available.

The motion for the adoption of the foregoing resolution was duly seconded by

\_\_\_\_\_. On a roll call vote, the following voted in favor:

and the following voted against:

whereupon said resolution was declared duly passed and adopted.



**Independent School Dist. No. 857  
100 County Road 25  
Lewiston, MN 55952  
(507) 523-2191**

*Gwen Carman, Superintendent  
Cory Hanson, High School Principal • Dave Riebel, Elementary/Intermediate Principal*

*Lewiston - Altura Schools: Building A Caring, Adaptable, Respectful, Determined, Successful Community*

**EXTRACT OF SCHOOL BOARD MEETING MINUTES  
INDEPENDENT SCHOOL DISTRICT NO. 857  
LEWISTON – ALTURA PUBLIC SCHOOLS, STATE OF MINNESOTA**

Pursuant to due call and notice thereof, a School Board meeting of Independent School District No. 857, State of Minnesota, was held on July 10, 2023 at 6:00pm, for the purpose in part, of approving the District’s Fiscal Year (FY)25 Long-Term Facility Maintenance Ten-Year Plan as established in Minnesota Statutes 2021, section 123B.595.

School Board Member \_\_\_\_\_ introduced the following resolution and moved its adoption.

**RESOLUTION ADOPTING INDEPENDENT SCHOOL DISTRICT NO. 857 FY25  
LONG-TERM FACILITIES MAINTENANCE TEN-YEAR PLAN**

BE IT RESOLVED that the School Board of Independent School District No. 857, State of Minnesota, approves the attached FY 24 Long-Term Facilities Maintenance Ten-Year Plan. The motion for the adoption of the foregoing resolution was duly seconded by School Board Member \_\_\_\_\_ and, upon vote being thereon, the following voted in favor of the motion:

And none voted against:

WHEREUPON the resolution was declared duly passed and adopted the 10<sup>th</sup> day of July 2023.

Dave Pringle  
SCHOOL BOARD CLERK SIGNATURE




Division of School Finance  
400 NE Stinson Blvd  
Minneapolis, MN 55413

**Long-Term Facility Maintenance Ten-Year Expenditure Application (I**

**Instructions:** Enter estimated, allowable LTFM expenditures (Fund 01 and/or Fund 06 only) under Minnesota Statutes 2021, section 123B.595, subd. 10. Enter by Uniform Financial and Accounting Reporting Standards (UF

District Info.		Enter Information		District Info.		Enter Information	
District Name:	<b>Lewiston-Altura</b>	Date:	<b>07-11-2023</b>				
District Number:	<b>0857-01</b>	Email:	<b>gcarman@lewalt.k12.mn.us</b>				
District Contact Name:	<b>Gwen Carman</b>						
Contact Phone #	<b>507-522-3401</b>						

Expenditure Categories		Fiscal Year (FY) Ending					
		2023 (base year)	2024	2025	2026	2027	2028
<b>Health and Safety - this section excludes project costs in Category 2 of \$100,000 or more for which additional revenue is requested for Finance Codes 358, 363 and 366.</b>							
<b>Finance Code</b>	<b>Category (1)</b>						
347	Physical Hazards	\$14,000	\$6,000	\$5,000	\$5,000	\$5,500	\$6,000
349	Other Hazardous Materials	\$1,250	\$2,000	\$1,500	\$1,500	\$1,500	\$1,500
352	Environmental Health and Safety Management	\$8,000	\$8,000	\$8,500	\$9,000	\$9,000	\$9,000
358	Asbestos Removal and Encapsulation	\$0	\$0	\$0	\$0	\$0	\$0
363	Fire Safety	\$6,000	\$6,000	\$6,500	\$7,000	\$7,000	\$7,000
366	Indoor Air Quality	\$0	\$2,000	\$0	\$0	\$0	\$0
<b>Total Health and Safety Capital Projects</b>		<b>\$29,250</b>	<b>\$24,000</b>	<b>\$21,500</b>	<b>\$22,500</b>	<b>\$23,000</b>	<b>\$23,500</b>
<b>Health and Safety - Projects Costing \$100,000 or more per Project/Site/Year</b>							
<b>Finance Code</b>	<b>Category (2)</b>						
358	Asbestos Removal and Encapsulation	\$0	\$0	\$0	\$0	\$0	\$0
363	Fire Safety	\$0	\$0	\$0	\$0	\$0	\$0
366	Indoor Air Quality	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Health and Safety Capital Projects \$100,000 or More</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Remodeling for Approved Voluntary Pre-K under Minnesota Statutes, section 124D.151</b>							
<b>Finance Code</b>	<b>Category 3 (a)</b>						
355	Remodeling for prekindergarten (Pre-K) instruction approved by the commissioner.	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Remodeling for Approved Voluntary Pre-K Projects</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Remodeling for Gender-Neutral Single-User Restrooms</b>							
<b>Finance Code</b>	<b>Category 3 (b) LTFM REVENUE EFFECTIVE FY 2025</b>						
<b>UFARS Coding Pending</b>	Remodeling for gender-neutral single user restroom per site.	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Remodeling for Gender-Neutral Single User Projects</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Accessibility</b>							
<b>Finance Code</b>	<b>Category (4)</b>						
367	Accessibility	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Accessibility Projects</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Deferred Capital Expenditures and Maintenance Projects</b>							
<b>Finance Code</b>	<b>Category (5)</b>						
368	Building Envelope	\$500	\$12,000	\$9,000	\$10,000	\$10,000	\$10,000
369	Building Hardware and Equipment	\$1,000	\$2,000	\$2,000	\$3,000	\$3,000	\$3,000
370	Electrical	\$12,000	\$25,000	\$15,000	\$20,000	\$20,000	\$20,000
379	Interior Surfaces	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
380	Mechanical Systems	\$15,000	\$25,000	\$25,000	\$30,000	\$30,000	\$30,000
381	Plumbing	\$0	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
382	Professional Services and Salary	\$0	\$50,000	\$53,000	\$55,000	\$55,000	\$55,000
383	Roof Systems	\$18,000	\$19,000	\$22,000	\$25,000	\$30,000	\$30,000
384	Site Projects	\$15,000	\$10,000	\$10,000	\$12,000	\$12,000	\$12,000
<b>Total Deferred Capital Expense and Maintenance</b>		<b>\$62,500</b>	<b>\$154,000</b>	<b>\$147,000</b>	<b>\$166,000</b>	<b>\$171,000</b>	<b>\$171,000</b>
<b>Total Annual 10-Year Plan Expenditures</b>		<b>\$91,750</b>	<b>\$178,000</b>	<b>\$168,500</b>	<b>\$188,500</b>	<b>\$194,000</b>	<b>\$194,500</b>

		Division of School Finance 400 NE Stinson Blvd Minneapolis, MN 55413			<b>LTFM) - Fund 01 and Fund 06 Projects Only</b>		ED - 02478-09		
<b>Instructions:</b> Enter estimated, allowable LTFM expenditures (Fund 01 and/or Fund 06 only) under Minnesota(ARS) finance code and by fiscal year in the cells provided.									
<b>District Info.</b>		<b>Enter Information</b>							
District Name:		Lewiston-Altura							
District Number:		0857-01							
District Contact Name:		Gwen Carman							
Contact Phone #		507-522-3401							
<b>Expenditure Categories</b>					<b>June 30</b>				
					<b>2029</b>	<b>2030</b>	<b>2031</b>	<b>2032</b>	<b>2033</b>
<b>Health and Safety - this section excludes project costs in Category 2 of \$100,000 or more for which additional revenue is requested for Finance Codes 358, 363 and 366.</b>									
<b>Finance Code</b>		<b>Category (1)</b>							
347	Physical Hazards				\$6,000	\$6,000	\$6,000	\$6,000	\$6,000
349	Other Hazardous Materials				\$1,500	\$1,500	\$1,500	\$1,500	\$1,500
352	Environmental Health and Safety Management				\$9,000	\$9,000	\$9,000	\$9,000	\$9,000
358	Asbestos Removal and Encapsulation				\$0	\$0	\$0	\$0	\$0
363	Fire Safety				\$7,000	\$7,000	\$7,000	\$7,000	\$7,000
366	Indoor Air Quality				\$0	\$0	\$0	\$0	\$0
<b>Total Health and Safety Capital Projects</b>					<b>\$23,500</b>	<b>\$23,500</b>	<b>\$23,500</b>	<b>\$23,500</b>	<b>\$23,500</b>
<b>Health and Safety - Projects Costing \$100,000 or more per Project/Site/Year</b>									
<b>Finance Code</b>		<b>Category (2)</b>							
358	Asbestos Removal and Encapsulation				\$0	\$0	\$0	\$0	\$0
363	Fire Safety				\$0	\$0	\$0	\$0	\$0
366	Indoor Air Quality				\$0	\$0	\$0	\$0	\$0
<b>Total Health and Safety Capital Projects \$100,000 or More</b>					<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Remodeling for Approved Voluntary Pre-K under Minnesota Statutes, section 124D.151</b>									
<b>Finance Code</b>		<b>Category 3 (a)</b>							
355	Remodeling for prekindergarten (Pre-K) instruction approved by the commissioner.				\$0	\$0	\$0	\$0	\$0
<b>Total Remodeling for Approved Voluntary Pre-K Projects</b>					<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Remodeling for Gender-Neutral Single-User Restrooms</b>									
<b>Finance Code</b>		<b>Category 3 (b) LTFM REVENUE EFFECTIVE FY 2025</b>							
<b>UFARS Coding Pending</b>		Remodeling for gender-neutral single user restroom per site.			\$0	\$0	\$0	\$0	\$0
<b>Total Remodeling for Gender-Neutral Single User Projects</b>					<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Accessibility</b>									
<b>Finance Code</b>		<b>Category (4)</b>							
367	Accessibility				\$0	\$0	\$0	\$0	\$0
<b>Total Accessibility Projects</b>					<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Deferred Capital Expenditures and Maintenance Projects</b>									
<b>Finance Code</b>		<b>Category (5)</b>							
368	Building Envelope				\$10,000	\$5,000	\$5,000	\$5,000	\$5,000
369	Building Hardware and Equipment				\$3,000	\$3,000	\$3,000	\$3,000	\$3,000
370	Electrical				\$20,000	\$17,000	\$17,000	\$17,000	\$17,000
379	Interior Surfaces				\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
380	Mechanical Systems				\$30,000	\$20,000	\$20,000	\$20,000	\$20,000
381	Plumbing				\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
382	Professional Services and Salary				\$55,000	\$55,000	\$55,000	\$55,000	\$55,000
383	Roof Systems				\$30,000	\$20,000	\$20,000	\$20,000	\$20,000
384	Site Projects				\$12,000	\$6,000	\$6,000	\$6,000	\$6,000
<b>Total Deferred Capital Expense and Maintenance</b>					<b>\$171,000</b>	<b>\$137,000</b>	<b>\$137,000</b>	<b>\$137,000</b>	<b>\$137,000</b>
<b>Total Annual 10-Year Plan Expenditures</b>					<b>\$194,500</b>	<b>\$160,500</b>	<b>\$160,500</b>	<b>\$160,500</b>	<b>\$160,500</b>

FY 25 Long-Term Facilities Maintenance (LTFM) Ten-Year Revenue Projection										Revised 5/4/2023			
Pay 23 LLC #	Change only if requiring levy adjustments	FY 2024	FY 2024	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033
		Payable 2023 LLC Certification	Current Estimate										
<b>857 &lt;= Type in School District Number</b>													
<b>LEWISTON-ALTURA PUBLIC SCHOOL DIST.</b>													
<b>Calculations for Ten Year Projection</b>													
1	Type your district number in cell A2 (Minneapolis = 1.2)												
2	Type APU, health and safety and alternative facilities project, and bond estimates in lines 6a, 14, 16b to 18, 20, 21, 26, 27 and 50b												
3	Type debt excess, intermediate/coop district, and revenue reduction data in lines 13, 15, 23, 31, and 33												
4	Look-up data from following tabs												
5	Initial Formula Revenue												
6	Current year APU	668.00	615.36	550.47	550.47	550.47	550.47	550.47	550.47	550.47	550.47	550.47	550.47
6a	Additional Pre-K Pupil Units (line 19 of Pre-K application)												
6b	Total Adjusted Pupil Units = (6) + (6a)		615.36	550.47	550.47	550.47	550.47	550.47	550.47	550.47	550.47	550.47	550.47
7	District average building age (uncapped)	50.47	50.47	53.47	52.47	52.47	53.47	54.47	55.47	56.47	57.47	58.47	59.47
8	Formula allowance	\$	380.00	\$	380.00	\$	380.00	\$	380.00	\$	380.00	\$	380.00
9	Building age ratio = (Lesser of 1 or (7) / 35)		1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000
10	Initial revenue = (6) * (8) * (9)	753,840	233,835	209,178	209,178	209,178	209,178	209,178	209,178	209,178	209,178	209,178	209,178
11	Added revenue for Eligible H&S Projects > \$100,000 / site												
12	Debt service for existing Alt facilities H&S bonds (18) - gross before debt excess		388,238	396,900									
13	Debt Excess related to Debt service for existing Alt facilities H&S bonds (18)												
14	Debt service for portion of existing Alt facilities bonds from line (22) attributable to eligible H&S Projects > \$100,000 per site (1A)												
15	Debt Excess related to Debt service for portion of existing Alt facilities bonds attributable to eligible H&S Projects > \$100,000 per site (1A)												
16a	Existing Net debt service for LTFM bonds for eligible new H&S projects > \$100,000 / site = (principal + interest)*1.05 - portion of bond paid by initial revenue from "IAQIFAA Bonds" tab		94,526	94,526	283,526	283,106	283,106	282,529	287,044	285,994	284,786	283,421	287,149
16b	New debt service for LTFM bonds for eligible new H&S projects > \$100,000 / site = (principal + interest)*1.05 - portion of bond paid by initial revenue												
17	Net debt service for LTFM bonds for eligible new H&S projects > \$100,000 / site = (principal + interest)*1.05 - portion of bond paid by initial revenue = (16a) + (16b)		94,526	94,526	283,526	283,106	283,106	282,529	287,044	285,994	284,786	283,421	287,149
18	Pay as you go revenue for eligible new H&S projects > \$100,000 / site		482,765	491,426	283,526	283,106	283,106	282,529	287,044	285,994	284,786	283,421	287,149
19	Total additional revenue for eligible H&S projects > \$100,000 / site (12) - (13) + (14) - (15) + (17) + (18)												
<b>Added revenue for Pre-K remodeling (for VPK approvals only)</b>													
20a	Net debt service for bonds approved for Pre-K remodeling												
20b	Pay as you go for projects approved for Pre-K remodeling												
20c	Total Pre-K revenue												
20d	<b>Total New Law Revenue (10) + (19) + (20c)</b>		716,599	700,605	492,705	492,285	491,707	496,222	495,172	493,965	492,600	496,327	496,327

FY 25 Long-Term Facilities Maintenance (LTFM) Ten-Year Revenue Projection													
Revised 5/4/2023													
857 <= Type in School District Number	Pay 23 LLC #	Change only if requiring levy adjustments FY 2023	Payable 2023 LLC Certification FY 2024	Current Estimate FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033
<b>LEWISTON-ALTURA PUBLIC SCHOOL DIST.</b>													
<b>Calculations for Ten Year Projection</b>													
21	409	Old formula Health & Safety revenue (these should match the pay as you go amounts entered into the Health & Safety Data Submission System through FY 2025)											
22	701	Old formula alt facilities debt revenue (LA) - gross before debt excess											
23	765	Debt Excess allocated to line 22											
24	766	Old formula alt facilities debt revenue (LA) - debt excess											
25	410	Old formula alt facilities net debt revenue (1B) = (12) - (13)	388,238	396,900	-	-	-	-	-	-	-	-	-
26b (18)	411	Old formula alt facilities pay as you go revenue (1A)											
27	416	Pay-as-you-go revenue for H&S projects over \$100,000 per site should match the pay as you go amounts entered into the Health & Safety Data Submission System through FY 2024											
27a	417	Old formula alt facilities pay as you go revenue (1A)											
27b	418	Safety Data Submission System through FY 2024											
27c	419	LTFM "other" bonds for 1A hold harmless											
28	420	Old formula deferred maintenance revenue = (if (22) + (26) = 0, (10) * (\$64 / formula allowance))											
29	421	Total old formula revenue = (21)-(24)+(25)+(26)+(27)+(28)+(27b)+(28)	94,526	94,526	283,526	283,106	282,529	282,044	281,568	281,092	280,616	280,140	279,664
30	422	Total LTFM Revenue for Individual District Projects = Greater of (20d) or ((29) + (20c))	736,605	736,605	736,605	736,605	736,605	736,605	736,605	736,605	736,605	736,605	736,605
31	423	District Requested Reduction from Maximum LTFM Revenue (to levy less than the maximum). Also enter this amount in the Levy Information System. Stated as positive number											
32	424	District LTFM Revenue (30) - (31)	736,605	736,605	736,605	736,605	736,605	736,605	736,605	736,605	736,605	736,605	736,605
33	425	LTFM Revenue for District Share of Eligible Cooperative / Intermediate Projects (Unequalized)											
34	426	Grand Total LTFM Revenue (32) + (33)	736,605	736,605	736,605	736,605	736,605	736,605	736,605	736,605	736,605	736,605	736,605
<b>Aid and Levy Shares of Total Revenue</b>													
35	427	For ANTC & APU, three year prior date	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
36	428	Three year prior Ag Modified ANTC	4,826,897	5,744,008	5,973,769	6,212,720	6,461,228	6,719,677	6,988,465	7,268,003	7,558,723	7,861,072	8,176,112
37	429	Three year prior Adjusted PU (New Weights)	769.85	769.84	647.54	615.36	550.47	550.47	550.47	550.47	550.47	550.47	550.47
38	430	ANTC / APU = (36) / (37)	6,269.92	7,838.91	9,225.30	10,096.15	11,737.67	12,207.18	12,695.46	13,203.28	13,731.41	14,280.67	14,851.59
39	431	State average ANTC / APU with ag value adjustment	10,412.94	12,182.56	13,566.31	14,441.54	15,019.00	15,620.00	16,245.00	16,895.00	17,571.00	18,274.00	19,004.00
40	432	Equalizing Factor = 123% of (39)	12,807.92	14,984.55	16,686.56	17,763.09	18,473.37	19,212.60	19,981.35	20,780.85	21,612.33	22,477.02	23,375.00
41	433	Local (levy) share of Equalized Revenue (lesser of 1 or (38) / (40))	48.95%	52.31%	55.29%	56.84%	58.44%	59.95%	61.44%	62.91%	64.36%	65.79%	67.20%
42	434	State (aid) share of Equalized Revenue (1 - (41))	51.05%	47.69%	44.71%	43.16%	41.56%	40.05%	38.56%	37.09%	35.64%	34.21%	32.80%
43	435	Equalized Revenue (lesser of (39) or (6) * (8))	263,840	209,178	209,178	209,178	209,178	209,178	209,178	209,178	209,178	209,178	209,178
44	436	Initial LTFM State Aid (42) * (43)	129,585	99,750	99,532	90,286	76,270	62,722	49,718	37,274	25,274	13,274	1,274
45	437	Old formula Grandfathered Alternative Facilities Aid											
46	438	Total LTFM State Aid (Greater of (44) or (45))	129,585	99,750	99,532	90,286	76,270	62,722	49,718	37,274	25,274	13,274	1,274
47	439	Total LTFM Levy (34) - (46) (including coop/intermediate)	607,020	600,854	399,172	401,999	415,437	419,950	418,898	417,689	416,323	420,049	424,327
<b>Debt Service Portion of Revenue (non-grandfather districts)</b>													
48	765+766+767+768	Subtotal Debt Service Revenue from above	482,764	491,426	283,526	283,106	282,529	282,044	281,568	281,092	280,616	280,140	279,664
49	769	Existing LTFM bonds excluding bonds on line 17 (principal + interest)*1.05 from "FM Other Bonds" tab	48,143	47,408	46,673	45,570	44,718	44,458	44,198	43,938	43,678	43,418	43,158
50	770	New LTFM bonds excluding bonds on line 17 (principal + interest)*1.05	530,906	538,834	330,199	328,676	333,246	335,501	337,724	339,951	342,179	344,407	346,635
51	436	Total Debt Service Revenue = (49) + (50) + (50b)	1,061,813	1,077,668	660,325	662,450	671,490	673,272	673,562	673,852	673,852	673,852	673,852
52	437	Equalized debt Service Revenue (lesser of (43) or (51))	119,363	99,750	99,532	90,286	76,270	62,722	49,718	37,274	25,274	13,274	1,274
53	438	Debt Service Aid = (52) * (42)	114,472	109,428	115,646	118,892	132,908	132,906	132,906	132,903	132,903	132,903	132,903
54	439	Equalized Debt Service Levy = (52) - (53)	297,071	329,655	121,020	119,498	123,068	126,323	124,013	121,545	118,920	126,638	132,903
55	440	Unequalized Debt Service Revenue and Levy = (Greater of zero or (51) - (50))	297,071	329,655	121,020	119,498	123,068	126,323	124,013	121,545	118,920	126,638	132,903
<b>56 General Fund Portion of Revenue (non-grandfather districts)</b>													

Revised 5/4/2023

**FY 25 Long-Term Facilities Maintenance (LTFM) Ten-Year Revenue Projection**

**857 <= Type in School District Number**  
**LEWISTON-ALTURA PUBLIC SCHOOL DIST.**

**Calculations for Ten Year Projection**

Pay 23 LLC #	Change only if requiring levy adjustments	Payable 2023 LLC Certification	FY 2024 Current Estimate	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033
57	Total General Fund Revenue = (34) - (51)		185,693	161,771	162,506	163,608	159,461	160,721	161,981	163,241	164,501	160,511
58	General Fund Equalized Revenue = (43) - (52)											
59	Total General Fund Aid = (46) - (53)											
60	General Fund Equalized Levy = (58) * (41)											
61	General Fund Unequalized Levy = (57) - (58)		185,693	161,771	162,506	163,608	159,461	160,721	161,981	163,241	164,501	160,511
62	Total General Fund Levy = (60) + (61)		185,693	161,771	162,506	163,608	159,461	160,721	161,981	163,241	164,501	160,511

**Notes:**

- Underlevy on general fund equalized levy results in proportionate reduction in associated aid.
- Total Debt Service revenue on line 49 must not exceed total LTFM revenue for individual district projects (line 30) for any of the 10 years in the plan.
- For 1A districts with old AIF Facilities bonding, the amount on line 22 will reduce initial revenue on line 10, less the H & S portion entered on line 14.





**Independent School Dist. No. 857**  
**100 County Road 25**  
**Lewiston, MN 55952**  
**(507) 523-2191**

*Gwen Carman, Superintendent*  
*Cory Hanson, High School Principal • Dave Riebel, Elementary/Intermediate Principal*

*Lewiston - Altura Schools: Building A Caring, Adaptable, Respectful, Determined, Successful Community*

**Superintendent's Report to the School Board**  
*Respectfully Submitted by Gwen Carman*  
*July 10, 2023*

### Meeting Agenda Item Notes

**Calling for A November 7, 2023 Election** Final wording for the 3-question November 7, 2023 referendum is on the agenda for your approval. I will also have updates on election details and other 'next steps.' The election polls will be at two sites- per the 'Combined Polling Site' resolution approved in December 2022 (as required by law). One at Lewiston City Hall and the other at Altura City Hall. The December Resolution inadvertently did not include the Rollingsstone Township which is why it is an 'addition' in this resolution.

**Activities Director/Dean of Students Position:** On the Consent Agenda is the resignation of Brian Menk who has accepted a full-time AD position with the Pine Island School District. Mr. Menk has been a highly respected staff member for his work with students, staff, coaches, parents and area ADs. The position has been posted and I will have a status update at the meeting.

**HVED Purchase of Winona Mall/Amended Joint Powers Agreement** We will discuss the most recent updates on this important topic at our meeting. You can anticipate that we will have a Special Meeting in July for the purpose of approving an updated HVED Joint Powers Agreement. Thank you to Board Member Koverman for her representation on the HVED Board and for agreeing to be part of HVED's Facility Committee.

### OTHER ITEMS

**August 19<sup>th</sup>, 2023 School Reunions School Tours** Several LA HS classes are having reunions on Saturday, August 19<sup>th</sup>. I have agreed to offer a tour of the high school, followed by the elementary school starting at 3:30pm. Unfortunately, I also have plans to be out of town that day to attend my own 45<sup>th</sup> high school class reunion. **I am hoping 1-2 Board members are available to do this?**

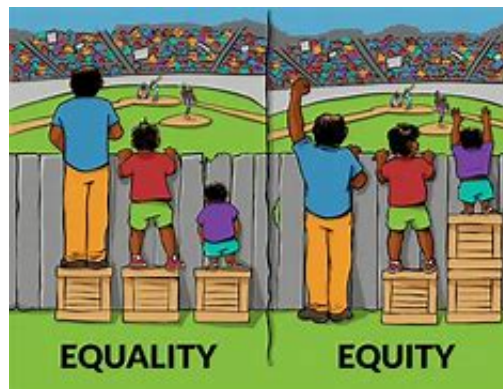
**Altura School Closing/Auction of Excess Materials/Facilities Management Agreement with Dashir Management Services, Inc.** It has been a very busy month with the transition to Dashir Management, preparation for and the pick up of items from the Grafe auction, moving items from Altura to the elementary and high school, the many tasks related to relocating the 5<sup>th</sup> and 6<sup>th</sup> graders and our 'normal' summer cleaning and preparation for the transfer of ownership to the City of Altura. .

Thank you to our custodian Dan Buege who has agreed to serve as our Interim Facilities Director while Dashir continues to interview. Dan will have both district and Dashir work agreements during this interim period. I am very appreciative of Dashir personnel's support, responsiveness and attention to many facility and grounds work that need to be addressed.

**Dutchman's Crossing Drive** I met with representatives from Utica Township and the City of Lewiston on July 6th. I will have an update of what I learned.

**Policy Revisions Coming from MSBA** I am still anticipating 20+ MSBA recommended policy changes in the next couple months. It is important to know we must follow any law changes July 1<sup>st</sup>, even if our policies have not yet been modified to reflect new legislation. MSBA has advised that some of the modifications will be minor, and others will be more extensive.

**Business Office Staffing** The individual who initially accepted the Finance Assistant position subsequently declined it. Vickie Speltz will work approximately 20 hours per week for the business office. Sheala and I are also exploring options for expanding services with Bergankdv. I want to express a wide and sincere 'thank you' to Sheala and Vickie for all they are doing at this very busy time.



A reminder of the importance of considering equity in the work we do:  
Every student deserves our best and what s/he needs to achieve.