

# Organizational Meeting of ISD 857 School Board

Monday, January 4, 2021 6:00 PM

REMOTE MEETING via ZOOM, 100 County Road 25 , Lewiston, MN 55952

I. Call Meeting to Order.

II. Quorum Call.

III. Approve Meeting Agenda.

IV. Elect Board Chairperson.

V. Elect Vice Chairperson.

VI. Elect Clerk.

VII. Elect Treasurer

VIII. Set dates, times and locations for 2021 Regular Board Meetings as second Monday of each month at 6:00pm.

IX. Designate Superintendent Gwen Carman as the Identified Official with Authority to authorize user access to State of Education secure websites for ISD 857.

X. Designate the Superintendent as the Chief Financial Officer of the School District with authorization to pay bills in advance.

XI. Designate Minnwest Bank of Lewiston, The Peoples State Bank in Altura, Merchants Bank in Winona and the Minnesota School District Liquid Asset Fund as official depositories for school district funds.

XII. Authorize Superintendent, Business Manager and Assistant Finance Clerk to make Official District Electronic Transfers.

XIII. Designate Kennedy and Graven, Chartered as the official school district law firm and provide the Superintendent and Board Chair the authorization to contact legal counsel on matters relevant to the school district.

XIV. Designate The St. Charles Press & Lewiston Journal as the official publication of the school district.

XV. Set compensation for School Board Directors and Board Chairperson per regular, special and appointed committee meetings and MSBA Trainings (currently \$65.00 per meeting for Directors, \$80.00 for Board Chair).

XVI. Designate a Board Representative to the MN State High School League.

XVII. Board Chair Appoints Committee Members (2020 Assignments Below)

A. Negotiations

Certified Negotiations: Brummer, Pringle

Principals & Superintendent: Maki, Meisch, Sommer

**Support Staff Negotiations: Brummer, Koverman,  
Meisch**

**Bus Drivers: Brummer, Koverman, Meisch**

**B. Activities Steering/MSHSL: Maki & Sommer**

**C. Meet & Confer: Bronk, Brummer, Meisch**

**D. District Staff Development/Continuing Education:  
Koverman, Maki**

**E. Hiawatha Valley Education District: Koverman**

**F. Community Education & Early Childhood Advisory:  
Pringle**

**G. Budget Committee:**

**H. Policy Review: Koverman, Sommer**

**I. Health & Safety/Employee Wellness: Meisch, Sommer**

**J. Systems Accountability: Koverman**

XVIII. **Review Upcoming Meeting Schedule**

**Monday, January 10th - 6:00pm (Regular Board  
Meeting at Altura Intermediate School)**

**Monday, February 14th - 6:00pm (Regular  
Board Meeting: HS Library)**

**Monday, March 14 - 6:00pm (Regular Board  
Meeting: HS Library)**

XIX. **Motion to Adjourn.**