



Board of Trustees
Agenda of Regular Meeting
Monday, July 15, 2024, 6:00 PM
WISD Administration Building, 951 FM 2325,
Wimberley, TX 78676

Vision Statement - Excellence, Innovation, Service

Mission Statement - Wimberley I.S.D. is dedicated to excellence in education, empowering the next generation of Texans to have a positive impact locally and globally.

1. Call the meeting to order and determine a quorum - Presiding Officer Pledge of Allegiance, Reflection, Welcome
2. PUBLIC FORUM - Presiding Officer
 - Persons who wish to present public comments must sign in prior to meeting start on the day of the meeting and list his/her name; name of the group that he/she represents; and agenda item.
 - Each speaker's submitted comments will be allowed three minutes for presentation to the Board, with six minutes granted to a person with a translator.
 - The same rules will be observed for public comments on non-agenda items with the following exceptions, 1) public comments on non-agenda items will only be scheduled for regular meetings of the Board and 2) the total time that will be allowed on non-agenda public comments will be 30 minutes.
 - Please keep your comments or criticisms civil and courteous.
 - Please also avoid using profanity and refrain from making personal attacks on others.
 - Except for the speaker's student, no other student's name or identity should be discussed.
 - If you have a concern that you would like heard and resolved, please present your concern through the District's grievance policies. Grievance forms can be obtained at the Central Administration Office or on the District's website.
 - Trustees are not permitted by law to respond or discuss public comments. However, the Board President may direct a speaker to the appropriate administrator for further discussion.
3. Information Items
 - A. Strategic Plan Update-Priority 1: Empower Student Excellence - Campus Principals
 - B. ESSA Public Notice- Jason Valente

- C. Status Report Concerning the Collection of Delinquent Property Taxes by Perdue, Brandon, Felder, Collins & Mott, LLP- Sergio Garcia, PBFCM
4. Action Items
 - A. Take action to adopt written findings as to the extension of a delinquent tax collection contract and approve the extension of a contingent fee contract with Perdue Brandon Fielder Collins and Mott, LLP pursuant to Section 6.30 of the Tax Code, said contract being for the collection of delinquent government receivables owed to Wimberley Independent School District and notice of said contract is posted with the agenda in accordance with Section 2254 of the Government Code. - Sergio Garcia, PBFCM
 - B. Discuss and Consider Endorsement of TASB Board of Directors for Region 13, Place C Representative
 5. CFO's Report - Chief Financial Officer, Moises Santiago
 - A. Financials
 - B. Check Register
 6. Superintendent's Report
 7. Consent Agenda - Presiding Officer Discussion and necessary action - The following items may be considered for approval in part or in entirety.
 - A. Minutes of the Regular Meeting- June 17, 2024
 - B. Order of November 5, 2024 General Board of Trustees Election, Places 1, 2 and 3
 - C. Approve Joint Election Agreement Between Hays County and the WISD
 - D. Approve Contract for Election Services
 - E. Discuss and Consider Possible Action on Policy Update 123, Including Local Policies- Jason Valentine
 - F. Approve Wimberley ISD Student Code of Conduct for 2024-25 School Year
 - G. Approve T-TESS and T-PESS Appraisal Calendar and Appraisers
 - H. Approve designation of Non-Business Days for 2024-2025 PIA Calendar
 - I. Discuss and Consider the Approval of Agreement for the Purchase of Attendance Credit (Option 3 Agreement) and to Delegate Contractual Authority to the Superintendent for Chapter 49 Payment to the State - Moises Santiago
 8. Closed Session - Presiding Officer The Board may adjourn into closed session pursuant to Texas Government Code Section: 551.071 *et seq.* The Board may then re-enter into Open Session for further discussion and necessary action.
 - A. Deliberation Regarding Security Devices or Security Audits. *Texas Gov't Code §551.076 and §551.089*

B. Personnel Matters. *Texas Gov't Code §551.074*

1) New hires/terminations/employee discipline

2) Formative (mid-year) Superintendent Evaluation

C. Deliberation Regarding Real Property. *Texas Gov't Code §551.072*

D. Consultation with Attorney. *Texas Gov't Code §551.071*

9. The Board will reconvene and take possible action on items discussed in executive session - Presiding Officer

10. Prepare for next meeting - Presiding Officer Discussion to include, but not limited to:
Set date, time, and place of next meeting, upcoming agenda items

11. Adjourn - Presiding Officer

**WIMBERLEY INDEPENDENT SCHOOL DISTRICT
BOARD OF EDUCATION**

INFORMATION PAGE

Subject: ESSA Consolidated Federal Grant Application Public Notice

Date: July 15, 2024

Presented by: J. Valentine

BACKGROUND INFORMATION

**2024-2025 WISD ESSA Consolidated Federal Grant Application
Public Notice**

Wimberley Independent School District (WISD) will apply for funds through the ESSA Consolidated Federal Grant Application for federal funds under the Every Student Succeeds Act (ESSA) for the 2023-2024 school year. The programs for which the district will apply are:

- Perkins V - Strengthening Career and Technical Education for the 21st Century - \$18,685 (Instructional Materials, equipment and professional development opportunities for CTE)
- Title I, Part A - Improving Basic Programs - \$273,088 (Payroll costs for interventionists and appropriate faculty)
- Title II, Part A - Supporting Effective Instruction - \$56,353 (Payroll costs associated with recruitment and retention)
- Title III, Part A - English Language Acquisition (ELA) - \$16,980 (Payroll costs for EB paraprofessionals)
- Title IV, Part A - (SSAEP) – Well-Rounded Education, School Conditions, & Technology - \$19,433 (Payroll costs associated with Texan Roots Character Education implementation and MTSS at Blue Hole Primary)

These federally funded programs, which include programming for both public and private schools, are made available to local education agencies (public school districts) through a consolidated application process. The programs provide supplemental instructional activities and professional development. The local education agency is responsible for the administrative oversight of the ESSA program(s) in the private nonprofit school. Currently, Wimberley does not have a Private Nonprofit school participating in the federal grant program.

Questions and/or feedback can be directed to Jason Valentine, WISD Assistant Superintendent, jason.valentine@wimberleyisd.net, 512-847-2414

ADMINISTRATIVE RECOMMENDATION

None, public and board notification

BOARD ACTION REQUIRED

None

**RESOLUTION AUTHORIZING THE EXTENSION OF CONTRACT FOR THE
COLLECTION OF DELINQUENT TAXES**

THE STATE OF TEXAS

§

COUNTY OF HAYS

§

§

THIS extension of the Contract for the Collection of Delinquent Taxes is made and entered into by and between the **WIMBERLEY INDEPENDENT SCHOOL DISTRICT**, a political subdivision of the State of Texas, acting by and through its Board of Trustees, hereinafter called Taxing Authority, and **PERDUE, BRANDON, FIELDER, COLLINS & MOTT, L.L.P.**, Attorneys at Law, or their duly authorized representatives, hereinafter called the Firm.

I.

The Taxing Authority agrees to extend for an additional 12-month period that certain Contract for the Collection of Delinquent Taxes between the Taxing Authority and the Firm which continues in full force and effect through July 31, 2025. Said 12-month extension shall incorporate the same terms and conditions that govern the underlying Contract subject to the rights of the parties to mutually agree to amend the underlying contract. It is expressly understood and agreed between the Taxing Authority and the Firm that the Firm shall continue to provide delinquent tax collection services to the Taxing Authority through July 31, 2026, according to the terms and conditions of the underlying contract. At the end of the 12-month extension which shall end July 31, 2026, the Contract will automatically renew on a month-to-month basis absent a 30-day written notice from one party to the other of the termination of the contract.

This Extension of Contract for the Collection of Delinquent Taxes shall be attached to the Contract and made a part thereof for all purposes.

WITNESS the signatures of all parties hereto in duplicate originals this the _____ day of July, 2024, Wimberley, Hays County, Texas.

**PERDUE, BRANDON, FIELDER
COLLINS & MOTT, L.L.P.**

WIMBERLEY I.S.D.

BY: _____
SERGIO E. GARCIA
Partner

BY: _____
DR. ROB CAMPBELL
Board President

Written Findings:

Written Findings as to the Collections Contract with
Perdue, Brandon, Fielder, Collins & Mott, LLP

In an open meeting, the Board of Trustees for Wimberley ISD considered all matters listed Section 2254.1036(a)(1) of the Government Code, as they relate to the extension of a contingent fee contract with Perdue Brandon Fielder Collins and Mott, LLP.

The Board of Trustees, pursuant to Section 2254.1036(b), of the Government Code, hereby finds the following to be true: 1) there is a substantial need for the legal services specified in said contract; 2) these legal services cannot be adequately performed by the attorneys and supporting personnel of Wimberley ISD; and 3) these legal services cannot reasonably be obtained from attorneys in private practice under a contract providing only for the payment of hourly fees, without regard to the outcome of the matter, because of the nature of the matter for which these services will be obtained or because Wimberley ISD does not have funds to pay the estimated amounts required under a contract providing only for the payment of hourly fees.

Therefore, this Board of Trustees hereby approves the extension of contract by and between Wimberley ISD and Perdue Brandon Fielder Collins & Mott, LLP, for professional legal services regarding the collection of delinquent ad valorem taxes with services to be paid in accordance with Section 6.30 of the Tax Code.

APPROVED and EXECUTED this the ____ day of July 2024.

Dr. Rob Campbell, Board President
WIMBERLEY INDEPENDENT SCHOOL DISTRICT



TASB ENDORSEMENT FORM

DATE: _____

Our school board endorses the candidacy of the following individual nominated to fill a position on the TASB Board of Directors.

CANDIDATE INFORMATION

NAME: _____

SCHOOL DISTRICT: _____

This endorsement was approved by our school district's board of trustees at a duly called meeting on

(Date)

Best regards,

(Signature of board president or officer)

PRINTED NAME: _____

SCHOOL DISTRICT: _____

MAILING ADDRESS: _____

CITY: _____ ZIP: _____

This form is to be used to endorse a nominated individual from a board of trustees within your TASB Region who is a timely candidate for a position on the TASB Board of Directors.

Must be received by TASB on or before AUGUST 29, 2024.

RETURN TO: E-mail: boardcommunications@tasb.org



TASB BOARD CANDIDATE BIOGRAPHICAL SKETCH

DATE: May 28, 2024

NAME: Bryan Holubec

MAILING ADDRESS: [REDACTED]

CITY: [REDACTED] ZIP: [REDACTED]

BUSINESS PHONE: [REDACTED] RESIDENCE PHONE: [REDACTED]

CELL PHONE: [REDACTED] FAX NUMBER (if applicable): _____

We communicate with our Board members primarily via e-mail. Please list your preferred email address.

E-MAIL: [REDACTED]

SCHOOL DISTRICT: Thrall ISD

LOCAL TERM EXPIRES: May 2026 YEARS ON BOARD: 13
(Month/year)

Upon expiration of current term on your local board, will you seek reelection?

YES NO

BOARD POSITIONS HELD (including dates): Board Member 2011-2015; Vice-Pres. 2015-2016; Secretary 2016-2018; Vice Pres. 2018-2019; President (2019-Present)

OCCUPATION: Residential Real Estate Development Consultant

CURRENT EMPLOYER: Tiemann Land & Cattle Development DATES: May 2006 – Present

EDUCATION-HIGH SCHOOL: Diboll HS – Diboll ISD, TX COLLEGE: Texas A&M University

OTHER EDUCATION: _____ DEGREES: BS - Construction Science

HOBBIES/SPECIAL INTERESTS: Boating, Shade-tree welder, gardening

BUSINESS/PROFESSIONAL/CIVIC GROUP MEMBERS (offices held including dates): Thrall VFD (1994-1996); Taylor Noon Kiwanis (1993-2001); Sponsor – Brethren Youth Fellowship – Taylor (2013-2017); Taylor Brethren Church – Board of Elders: Outreach (2016); Secretary (2017); President (2018-2019)

ADDITIONAL COMMENTS:

- 2023 TASB Advocate of the Year
- 5th term on the Thrall ISD board: Secretary (2 terms); VP (2 terms); President (currently in 6th term)
- Master Trustee – Leadership TASB Class of 2020
- Active member – Central Texas School Board Association – Vice-President for Small Districts
- Organizer and Charter Member of the Thrall Community Education Foundation
- Region 13 Superintendent of the Year Selection Committee 2017, 2018, 2019, 2020, 2022, 2023
- Former President of Board of Elders – Taylor Brethren Church
- Former Sponsor for Taylor Brethren Youth Fellowship
- Former member – Taylor Noon Kiwanis Club
- Former member Thrall Volunteer Fire Department

Bryan Holubec
Nominee for TASB Board of Directors
Region 13, Position C

Wimberley ISD Team of 8,

My name is Bryan Holubec, from Thrall ISD, and I would like to ask Wimberley ISD to endorse me to fill the Region 13, Position C, on the TASB Board of Directors.

As a trustee from a small, rural district, I believe:

- It is far more important to have qualified directors on the board than it is to have symbolic representation from districts specifically because of their size.
- However, the best possible scenario, for the Region as a whole, is to have qualified representation from districts of all sizes, which this opportunity provides.
- Representative Service on the TASB Board begins with relationships with the member districts, which I don't feel exists from the incumbent in this position.

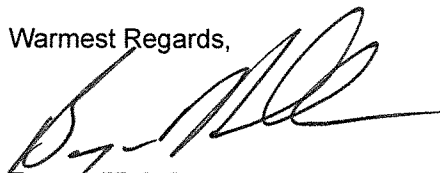
Here are a few reasons I feel that I am qualified to provide that opportunity for the Region.

- I have years of experience working with trustees from districts of all sizes, both locally as well as across the state.
 - 13 years of service on the Thrall ISD Board
 - 6 years of service to Central Texas School Board Association
 - 3 years as Vice President - Small Districts
 - TASB Legislative Advocacy Council – 87th, 88th and 89th Legislative Sessions
 - Master Trustee designation from LTASB Class of 2020
 - *TASB Advocate of the Year 2023*
- I feel my selection as TASB's Advocate of the Year in 2023 is the most powerful statement that I am qualified and willing to work with trustees from any district for the common good of every student.

Because I am challenging an incumbent, it is imperative that I receive the endorsements of our member districts. Please add this item to your July agenda for your board's approval.

If, for any reason, you're not comfortable supporting this request, I would appreciate the opportunity to visit with you and answer any questions that you may have. Please call me at your convenience. My cell is 512-922-5470.

Warmest Regards,



Bryan Holubec
Thrall ISD Board of Trustees - President
201 S. Bounds Street
Thrall, Texas 76578
bholubec@thrallisd.org
Cell: (512) 922-5470

Brief Biography for Bryan Holubec:

Born November 12, 1964, I was raised in Diboll, Texas where I graduated from high school in 1983, and my mom served two terms on the Diboll ISD Board of Trustees.

I graduated from Texas A&M University with a BS in Construction Science and accepted a commission into the US Marine Corps in May of 1988.

I moved into the Thrall ISD in October of 1994, where we raised our two children.

My son, Michael, is a graduate of Texas State University where he earned his bachelor's degree in Music Education. He is now employed in Gonzales ISD as an Asst. HS Band Director/Percussion Director.

My daughter, Amity, earned her bachelor's degree from Texas A&M University in Digital Telecommunications with a Minor in Business. She is currently working on her master's degree in Marketing at the TAMU Mays School of Business.

In my professional career, I work as a consultant in the real estate development industry.

A few of my other volunteer activities:

- 5th term on the Thrall ISD board.
 - 2 years as Secretary,
 - 2 years as Vice-President, and
 - 5 years as President
- Central Texas School Board Association
 - Active Membership: 2018 - Present
 - VP – Small Districts 2021 - Present
- Organizer and Charter Member of the Thrall Community Education Foundation
- Superintendent of the Year Selection Committee (Region 13) 2017, 18, 19, 20, 21, 22, 23
- Multiple volunteer roles in service of Thrall ISD, including:
 - Painting the football field.
 - Driving the band's equipment trailer to away games and competitions.
 - Licensed to drive a school bus for occasions when that is needed.
- TASB Legislative Advocacy Council – 86th, 87th, and 88th Legislative Sessions
- Master Trustee - LeadershipTASB Class of 2020
- Former President of Board of Elders – Taylor Brethren Church
- Former Sponsor for Taylor Brethren Youth Fellowship
- Former member of Taylor Noon Kiwanis Club
- Former member of Thrall Volunteer Fire Department
- Leadership Taylor - Class of 1994

 **TASB** TASB BOARD CANDIDATE BIOGRAPHICAL SKETCH

DATE:

NAME: Kathy Major:

MAILING ADDRESS [REDACTED]

CITY: [REDACTED] ZIP [REDACTED]

BUSINESS PHONE: _____ RESIDENCE PHONE: _____

CELL PHONE: [REDACTED] FAX NUMBER (if applicable): _____

We communicate with our Board members primarily via e-mail. Please list your preferred email address.

E-MAIL: [REDACTED]

SCHOOL DISTRICT: Liberty Hill ISD

LOCAL TERM EXPIRES: May 2027 YEARS ON BOARD: 6
(Month/year)

Upon expiration of current term on your local board, will you seek reelection?

YES X NO _____

BOARD POSITIONS HELD (including dates):

2021-22 Secretary

2022- present Vice President

OCCUPATION: retired educator

CURRENT EMPLOYER:

DATES:

EDUCATION-HIGH SCHOOL: Montague HS, Montague Michigan COLLEGE: Michigan State University

OTHER EDUCATION: UT-Austin DEGREES: B.S. Child Development and Teaching, MEd. Educational Administration, certifications in Supervision and Mid-management

HOBBIES/SPECIAL INTERESTS: Volunteering, reading, travel, family especially grandchildren

BUSINESS/PROFESSIONAL/CIVIC GROUP MEMBERS (offices held including dates)

LH Lions Club Secretary 2004-05(?) Melvin Jones Fellow

Liberty Hill Education Foundation, Executive Board Member and LHISD Board Liason

Various church committees over 37 years membership at LH Crosstracks Methodist Church

ADDITIONAL COMMENTS: I serve when there is a need I can fill. I am a passionate supporter of all things Liberty Hill.



Kathy Major

I am a retired educator with 37 years of experience in teaching and administration. My husband, [REDACTED] and I have been married for 40 years. We have 2 children with 6 grandchildren, all in Texas public schools. Besides my family, I am most proud of my involvement with the Liberty Hill Community and especially Liberty Hill ISD.

I am an avid sports and music fan, love road trip travel, and making blankets for the Linus Project.

**KATHY MAJOR, LIBERTY HILL ISD, PLACE 4
TEXAS ASSOCIATION OF SCHOOL BOARDS, DIRECTOR, REGION 13 PLACE C**



Dear Board President and Superintendent,

I am humbly asking for your district endorsement for Region 13 Place C on the Texas Association of School Boards, Board of Directors.

I am a 42 year veteran of Texas Public Schools. I am a teacher, principal, and now a school board trustee for Liberty Hill ISD. I am called to serve my community in any and all ways I can.

I am the current Region 13 Place C TASB Director and over the last 3 years, I have served in many capacities. Some are:

- Work on Member Services, By-laws/Resolutions, and Legislative Committees
- Participation on and facilitation of Grassroots Meetings to determine our Region 13 priorities for the Legislative Agendas.
- Visits to the Capitol during 2023 Legislative Session advocating directly with representatives on school needs
- Finalist Panel Member for Superintendent of the Year 2022.
- Committee work on creation of the James B. Crow Award
- Attendance in CTSBA regional meetings whenever possible
- School Architectural Jury Panel A 2023
- Multiple Educational Sessions for Summer Leadership Institutes 2023 and 2024.
- Delegate for LHISD at delegate assembly 2020 (virtual)-2024
- Current Mentor for 1st year director out of Victoria ISD.

My husband, Estes, and I have been married for 40 years. We have 2 children with 6 grandchildren, all in Texas public schools. Besides my family, I am most proud of my involvement in the Liberty Hill Community, Liberty Hill ISD and Texas Association of School Boards.

Why? We are all called to just do it right for children. I love public education and that is why I am here. If you have any questions, or need clarification, please feel free to contact me at my email kathymajor8@gmail.com . Your endorsement form is due back to boardcommunications@tasb.org by August 29, 2024.

Respectfully,

Kathy Major

Kathy Major

Liberty Hill ISD Board of Trustees, Place 4, Region 13, Place C, TASB Board of Directors



TASB BOARD CANDIDATE BIOGRAPHICAL SKETCH

DATE: 7/1/24

NAME: Stephanie Rodriguez-Barnett

MAILING ADDRESS: [Redacted]

CITY: [Redacted] ZIP: [Redacted]

BUSINESS PHONE: [Redacted] RESIDENCE PHONE: [Redacted]

CELL PHONE: [Redacted] FAX NUMBER (if applicable): [Redacted]

We communicate with our Board members primarily via e-mail. Please list your preferred email address.

EMAIL: [Redacted]

SCHOOL DISTRICT: Manor ISD

LOCAL TERM EXPIRES: November 2026 YEARS ON BOARD: 1 year 8 months (Month/year)

Upon expiration of current term on your local board, will you seek reelection?

YES X NO

BOARD POSITIONS HELD (including dates): N/A, completed TASB board officer training in September 2023

OCCUPATION: Full-Time: Mergers and Acquisition Manager, Part-Time: Special Education Advocate

CURRENT EMPLOYER: FT: Euna Solutions, PT: Self Employed DATES: FT: 6/2009 - Current, PT: 1/2024 Current

EDUCATION-HIGH SCHOOL: Diploma, Duncanville HS COLLEGE: University of North Texas and Mountain View College

OTHER EDUCATION: Certificate of Volunteer Management (UNT) Certification in Merger & Acquisition Intergraion (Pritchett) DEGREES: Bachelor of Science in Criminal Justice and Associate of Science

HOBBIES/SPECIAL INTERESTS: Spending time with my family playing board and card games, quilting, and making arts and crafts. I'm a huge Disney fan!

BUSINESS/PROFESSIONAL/CIVIC GROUP MEMBERS (offices held including dates): Volutneer: Brighter Bites and Power for Parkinson's Member: Northwest Austin Republican Women

ADDITIONAL COMMENTS:



Date: July 15, 2024

Monthly Financial Highlights

- The monthly Financial Reports represent financial data through June 30, 2024.
- The cash and investment balances of all governmental and proprietary funds at month end is \$26,295,100. The General Fund makes up the largest portion of that number with \$13,761,406 (52%) and the Debt Service \$10,251,276 (39%). The unaudited ending general unreserved fund balance is \$12,354,245 equivalent to 5.28 operating months (**See page 2**).
- Through the end of the month (10/12 or 83.0% of the budget year):
 - The General Fund has collected \$27,983,785 (94.91% of the budget revenue) and has spent \$23,056,778 (77.53% of the overall revised budget expenditures and 81.96% when recapture is unaccounted for) (**See page 3**).
 - The Child Nutrition fund has collected \$1,077,908 (84.68% of its budgeted revenue) and has spent \$1,027,334 (82.12% of its budgeted expenditures) (**See page 8**).
 - The Child Nutrition Program is currently operating under the Summer Seamless Program. Meals served during the month of June 2024 were 869, which was an increase of 191 meals over the previous year (**See page 8**).
 - The operating days in June 2024 (15 days) were two days less when compared to June 2023 (17 days). When converting the meals to those served during an operating day, daily meals increased by 59% for total breakfasts and 28% for total lunches (**See page 8**).
 - The Debt Service fund collected \$10,133,825 (103.86% of the budgeted revenue) mainly as a result of \$480,531 in state aid (ASAHE) that was originally unaccounted for in the budget. The district has paid \$1,714,865 (29.66% of the debt service budget) during this month, not counting the bond defeasance transaction in the principal amount of \$7,431,688 during the month of May. Debt service payments are made twice a year, February 15th and August 15th (**See page 9**).

- Special Revenue funds consist of Federal, State, and local grants received by the District. Some of these grants such as Title I and IDEA are non-competitive grants which the District receives based on certain types of student population reported through PEIMS. Other grants such as the San Marcos Civic Foundation and the Wimberley Education Foundation are competitive grants and are awarded based on demonstrated needs. This group of funds also includes Federal ESSER funding. Total revenue collected is \$2,423,778 and total expenditures spent is \$2,315,974 (**See page 10**).
- Total proprietary funds (Blue Hole Afterschool Program, Jacob's Well Afterschool Program and Tuition Based Pre-K Program) revenue collected is \$153,714, \$84,119, and \$535,996, respectively. Total expenditures are \$111,278, \$64,470, and \$503,624, respectively. Resulting in a net profit of \$42,437, \$ 19,470, and \$32,372 respectively, through the month of June 2024. (**See page 11**).
- **Current Tax collections for the month of June 2024 totaled \$186,711, representing 0.56% of the levy collected during the month. Approximately 97.02% of the total levy has been collected through the end of June 2024, compared to 96.99% the previous year. About 98.4% of the total budgeted tax revenue has been realized year to date as compared to 97.14% over the previous year (See page 12).**

Page 12-B Addendum provides a summary of the entire year's tax collections per the County Appraisal District. Please note that the difference of 96.77 current percent collections vs. the district's collections of 97.02% (page 12) is due to the total collections during the months of September through November that pertain to the prior year 2022 tax roll. These taxes are not counted as part of the current collections on the 2023 tax roll.

- The district is currently operating a summer school program and no transportation data on the regular school program is available at this time until school resumes during the month of August (**See page 15**).

Should have any questions regarding these financials please contact me.

Moises Santiago, SFO, RTSBA
 Chief Financial Officer
 Wimberley Independent School District

Wimberley Independent School District

Financial Reports

June 30, 2024

Wimberley Independent School District
Combined Balance Sheet
for the Month Ending June 30, 2024
(Un-Audited)

	<u>General</u>	<u>Child Nutrition</u>	<u>Debt Service</u>	<u>Special Revenue</u>	<u>Enterprising</u>	<u>Total</u>	
	<u>Fund</u>	<u>Fund</u>	<u>Fund</u>	<u>Funds</u>	<u>Funds</u>		
Assets:							
11XX	Cash and Cash Equivalents	\$ (828,216.21)	\$ 543,359.27	\$ 9,960.84	\$ 362,210.27	\$ 850,299.86	\$ 937,614.03
	Current Investments	14,589,622.42	-	10,241,314.98	526,548.23	-	25,357,485.63
	Total Cash and Investments	\$ 13,761,406.21	\$ 543,359.27	\$ 10,251,275.82	\$ 888,758.50	\$ 850,299.86	\$ 26,295,099.66
12XX	Property Taxes - Delinquent	1,061,982.00	-	277,830.00	-	-	1,339,812.00
	Allowance for Uncollectible Taxes	(106,198.00)	-	(27,783.00)	-	-	(133,981.00)
	Accrued Interest	0.04	-	817.59	-	-	817.63
	Due from State Agencies	239,371.45	2,561.97	-	197,228.21	-	439,161.63
	Due from other Governments	(6,803.74)	-	(7,444.03)	-	-	(14,247.77)
	Due from Other Funds	1,836.39	-	3,222.95	3,964.18	-	9,023.52
	Other Receivables	10,460.37	46,140.60	-	2,995.86	-	59,596.83
	Total Receivables	\$ 1,200,648.51	\$ 48,702.57	\$ 246,643.51	\$ 204,188.25	\$ -	\$ 1,700,182.84
13XX	Inventories	13,381.99	13,283.23	-	-	-	26,665.22
	Prepaid Items	-	-	-	-	-	-
	Other Current Assets	\$ 13,381.99	\$ 13,283.23	\$ -	\$ -	\$ -	\$ 26,665.22
	Total Current Assets	\$ 14,975,436.71	\$ 605,345.07	\$ 10,497,919.33	\$ 1,092,946.75	\$ 850,299.86	\$ 28,021,947.72
215X	Accounts Payable	\$ 850.00	-	-	1,200.00	-	\$ 2,050.00
	Other Liabilities	-	-	-	-	-	-
	Payroll Deductions and Withholdings	206,610.62	-	-	-	-	206,610.62
216X	Accrued Wages Payable	1,275,448.01	16,132.34	-	-	-	1,291,580.35
	Due to Debt Service	3,222.95	-	-	-	-	3,222.95
	Due to State Agencies	-	-	40,054.00	-	-	40,054.00
	Due to other Governments	(28,508.03)	-	(8,902.54)	1,727.39	-	(35,683.18)
22XX	Accrued Expenses	46,139.86	2,436.96	-	-	98.19	48,675.01
23XX	Deferred Revenues	148,081.76	21,949.95	-	280,706.98	40,532.10	491,270.79
	Deferred Inflows	955,784.00	-	250,047.00	-	-	1,205,831.00
	Total Liabilities	\$ 2,607,629.17	\$ 40,519.25	\$ 281,198.46	\$ 283,634.37	\$ 40,630.29	\$ 3,253,611.54
	Fund Balance/Equity						
	Reserved/Designated Fund Balance	13,562.26	151,789.51	3,448,613.06	552,035.97	-	4,166,000.80
3601	Reserved for Current Year						
3602	Expenditures/Expenses	-	-	\$ -	-	-	-
3600	Unreserved Fund Balance/Fund Equity	\$ 12,354,245.28	413,036.31	6,768,107.81	257,276.41	809,669.57	20,602,335.38
	Total Fund Balance/Equity	\$ 12,367,807.54	\$ 564,825.82	\$ 10,216,720.87	\$ 809,312.38	\$ 809,669.57	\$ 24,768,336.18
	Total Liabilities and Fund Equity	\$ 14,975,436.71	\$ 605,345.07	\$ 10,497,919.33	\$ 1,092,946.75	\$ 850,299.86	\$ 28,021,947.72

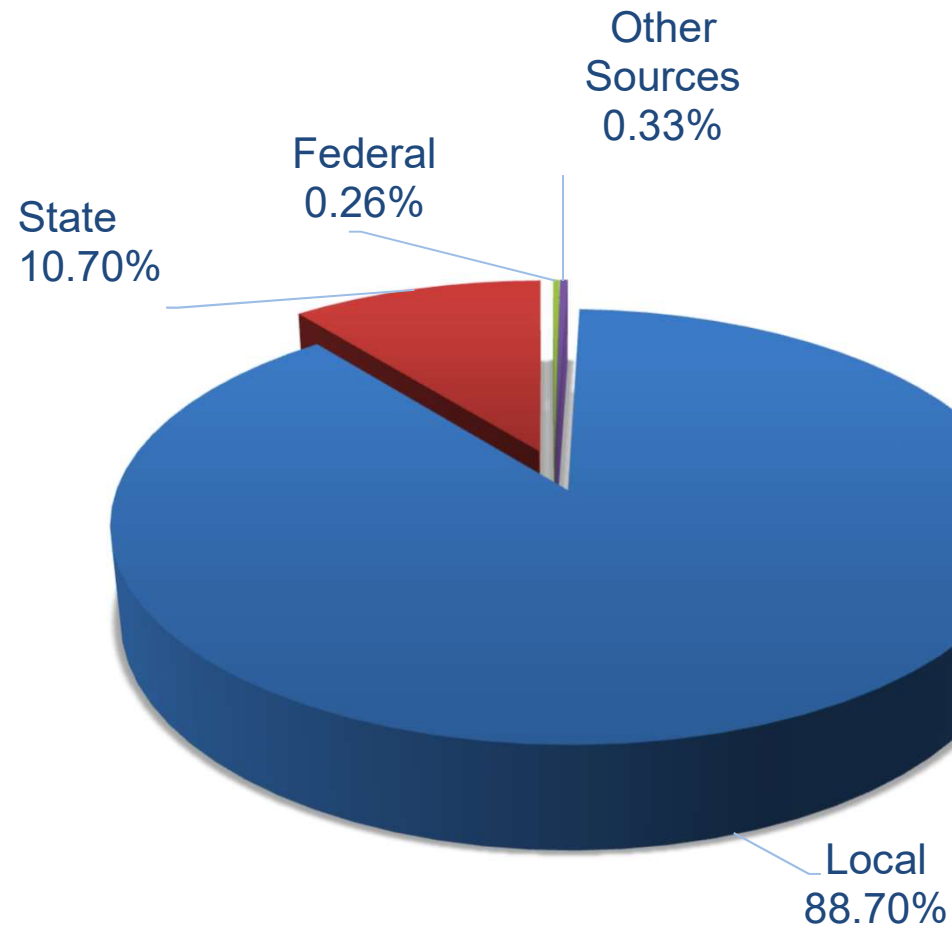
Wimberley Independent School District
Statement of Revenues, Expenditures, and Changes in Fund Balance
for the Month Ending June 30, 2024
(Un-Audited)

	GENERAL FUND						
	<u>Prior Year</u>	<u>Original</u>	<u>Revised</u>		<u>Current Year</u>	<u>Unrealized/</u>	<u>Percentage</u>
	<u>Actual Revenues/</u>	<u>Budget</u>	<u>Budget</u>	<u>Encumbrances</u>	<u>Actual Revenues/</u>	<u>Unexpended/</u>	<u>Y-T-D</u>
	<u>Expenditures</u>				<u>Expenditures</u>	<u>Budget</u>	
Revenues:							
Local	\$ 31,315,267.25	\$ 28,380,707	\$ 25,335,756	\$ -	\$ 24,822,713.32	(513,042.68)	97.98%
State	\$ 2,881,523.73	2,669,842	3,986,788	\$ -	\$ 2,995,345.69	(991,442.31)	75.13%
Federal	\$ 289,980.80	334,143	71,492	\$ -	\$ 73,847.57	2,355.57	103.29%
Other Sources	\$ 91,878.00	91,878	91,878	\$ -	\$ 91,878.00	-	100.00%
Total Revenues	\$ 34,578,649.78	\$ 31,476,570	\$ 29,485,914	\$ -	\$ 27,983,784.58	\$ (1,502,129.42)	94.91%
11-Instruction	\$ 12,429,437.40	15,431,481	15,458,094	17,488.92	\$ 12,708,717.33	2,731,887.75	82.21%
12-Library	\$ 230,034.46	245,527	244,497	1,007.08	\$ 214,000.44	29,489.48	87.53%
13-Prof Dev	\$ 114,080.99	158,390	162,311	15,590.99	\$ 109,022.72	37,697.29	67.17%
21-Instruct Admin	\$ 458,955.22	652,312	629,709	815.91	\$ 462,688.16	166,204.93	73.48%
23-Campus Admin	\$ 1,099,033.77	1,275,255	1,275,927	4,360.07	\$ 1,082,981.01	188,585.92	84.88%
31-Counselors	\$ 745,475.23	985,380	1,024,170	112.60	\$ 879,917.15	144,140.25	85.92%
33-Health Services	\$ 197,090.41	215,160	215,160	-	\$ 189,399.46	25,760.54	88.03%
34-Transportation	\$ 557,811.25	1,012,158	1,024,185	24,077.82	\$ 839,362.44	160,744.74	81.95%
36-Co-Curricular	\$ 1,176,905.69	1,432,521	1,432,377	5,965.76	\$ 1,215,197.67	211,213.57	84.84%
41-Gen Admin	\$ 1,137,143.71	1,486,208	1,490,408	13,763.92	\$ 1,131,338.66	345,305.42	75.91%
51-Maintenance	\$ 2,756,393.26	3,782,933	3,782,933	296,991.18	\$ 2,945,717.79	540,224.03	77.87%
52-Security	\$ 425,476.99	681,012	645,812	17,102.89	\$ 626,216.75	2,492.36	96.97%
53-Data Services	\$ 429,556.27	436,233	429,683	1,371.58	\$ 370,707.61	57,603.81	86.27%
81-Facilities Acquisition/Constr.	\$ -	-	-	-	\$ -	-	NA
91-Purchase of WADA-Chp 49		4,608,715	1,607,352	-	\$ -	1,607,352.00	0.00%
99-Other Intergovernmental charge	\$ 270,503.80	316,600	316,600	-	\$ 281,510.36	35,089.64	88.92%
00-Other Uses	\$ -	-	-	-	\$ -	-	NA
Total Expenditures and Other Uses	\$ 22,027,898.45	\$ 32,719,885	\$ 29,739,218	\$ 398,648.72	\$ 23,056,777.55	\$ 6,283,791.73	77.53%
Excess of Revenues Over (Under)							
Expenditures and Other Uses	\$ 12,550,751.33	\$ (1,243,315)	\$ (253,304)	(398,648.72)	\$ 4,927,007.03		
Unaudited Beginning Fund Balance September 1, 2023		\$ 7,440,759	\$ 7,440,759	-	\$ 7,440,759.00		
Fund Balance Ending - Monthly Reporting Period		\$ 6,197,444.10	\$ 7,187,455	(398,648.72)	\$ 12,367,766.03	\$ 5,180,311.03	

Wimberley Independent School District
Detail of Expenditures & Other Uses(Program) - General Fund
for the Month Ending June 30, 2024
(Un-Audited)

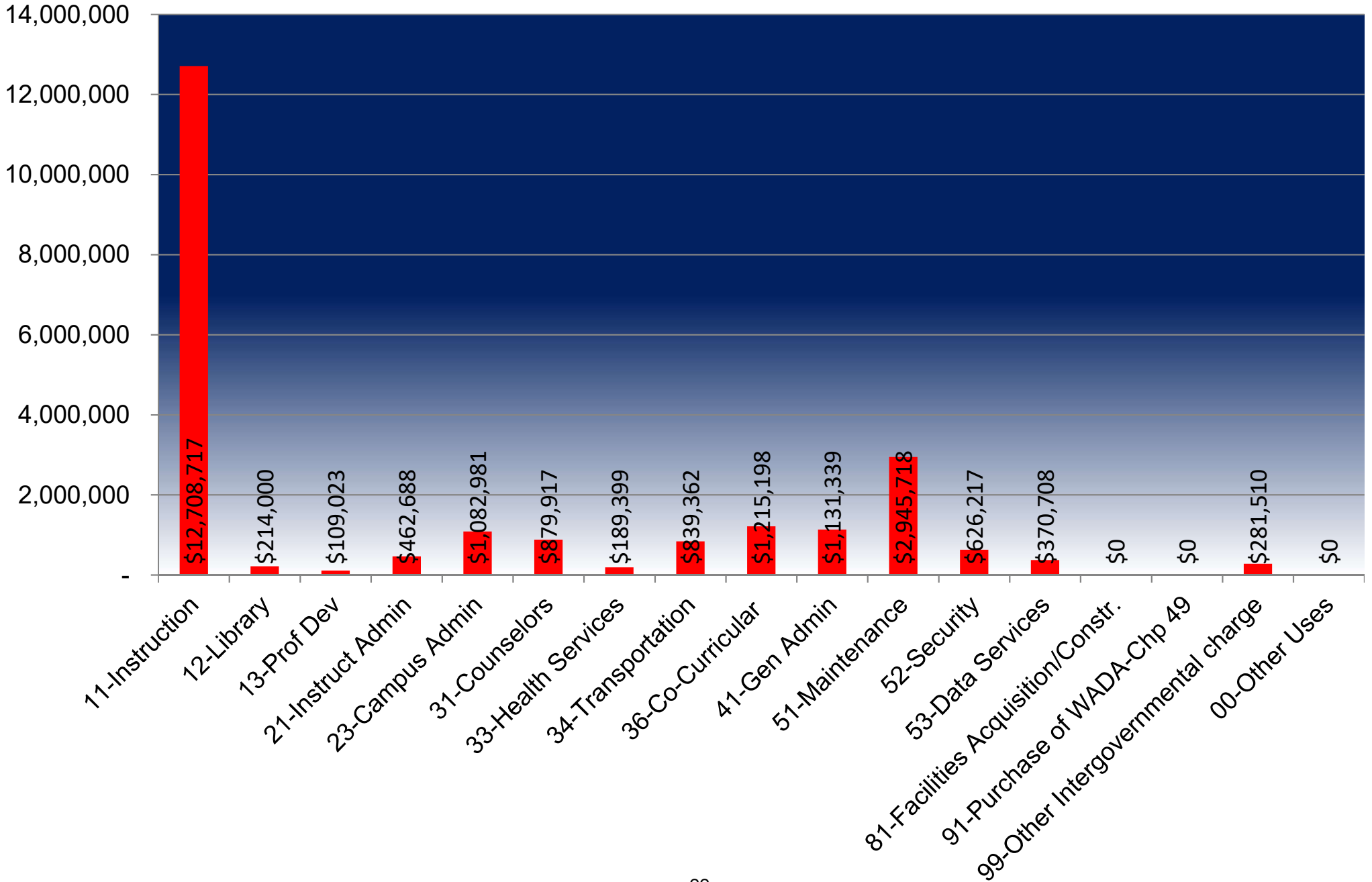
GENERAL FUND							
<i>Expenditures and Other Uses by Program Code:</i>	<u>Prior Year</u> <u>Actual Revenues/</u> <u>Expenditures</u>	<u>Original</u> <u>Budget</u>	<u>Revised</u> <u>Budget</u>	<u>Encumbrances</u>	<u>Current Year</u> <u>Actual Revenues/</u> <u>Expenditures</u>	<u>Unrealized/</u> <u>Unexpended</u> <u>Budget</u>	<u>Percentage</u> <u>Y-T-D</u>
11-Basic Educational Services	8,299,255.23	10,218,966	10,243,257	12,044.96	8,401,174.16	1,830,037.88	82.02%
21-Gifted and Talented	225,852.70	256,533	261,139	4,420.00	213,205.46	43,513.54	81.64%
22-Career and Technical	801,798.17	932,594	934,334	2,320.66	751,427.18	180,586.16	80.42%
23-Services to Students with Disabilities	2,345,067.04	3,237,962	3,237,877	1,381.87	2,507,944.94	728,550.19	77.46%
24-Accelerated Education	545,553.79	658,264	655,374	-	510,789.28	144,584.72	77.94%
25-Bilingual Education and Special Language	214,692.58	276,634	280,460	6,475.00	225,491.39	48,493.61	80.40%
28-Disciplinary Alternative Education (DAEP)	86,749.97	110,417	110,417	-	92,329.42	18,087.58	83.62%
33-Prekindergarten Special Education Services	59,948.81	75,028	74,028	2,933.75	138,219.41	(67,125.16)	186.71%
36-Early Education Allotment	220,133.63	202,953	202,953	-	171,522.15	31,430.85	84.51%
37-Dyslexia	130,142.14	161,009	160,960	189.55	96,587.30	64,183.15	60.01%
38-College, Career & Military Readiness	204,089.00	251,868	251,868	-	212,139.29	39,728.71	84.23%
43-Dyslexia - Special Education	68,830.65	84,371	84,434	-	172,285.47	(87,851.47)	204.05%
91-Athletics and Related Activities	983,102.36	1,207,466	1,207,033	1,037.54	1,029,374.61	176,620.85	85.28%
99-Undistributed	7,842,682.38	15,045,820	12,241,995	367,845.39	8,534,287.49	3,339,862.22	69.71%
Total Expenditures and Other Uses	22,027,898.45	32,719,885	29,946,129	398,648.72	23,056,777.55	6,490,702.83	76.99%

General Fund Revenues Collected Year to Date

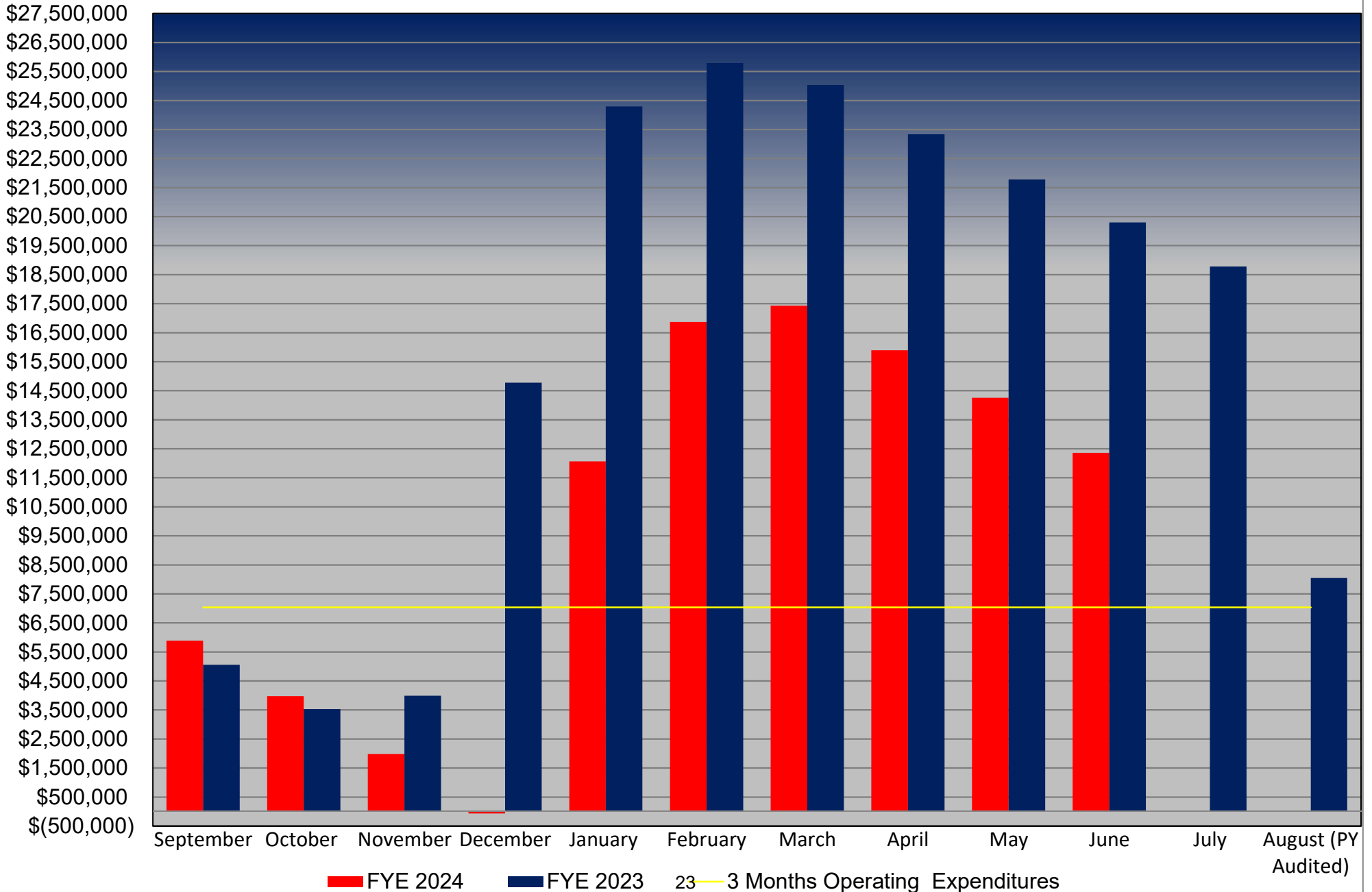


■ Local ■ State ■ Federal ■ Other Sources

General Fund Expenditures Year to Date



Fund Balance by Month



Wimberley Independent School District
Statement of Revenues, Expenditures, and Changes in Fund Balance
for the Month Ending June 30, 2024
(Un-Audited)

	CHILD NUTRITION FUND					
	<u>Prior Year</u> <u>Actual Revenues/</u> <u>Expenditures</u>	<u>Original</u> <u>Budget</u>	<u>Revised</u> <u>Budget</u>	<u>Current Year</u> <u>Actual Revenues/</u> <u>Expenditures</u>	<u>Unrealized/</u> <u>Unexpended</u> <u>Budget</u>	<u>Percentage</u> <u>Y-T-D</u>
Revenues and Other Resources:						
Local	\$ 562,836.00	\$ 619,090	\$ 619,090	\$ 577,822.85	\$ (41,267.15)	93.33%
State	5,547.38	7,400	7,400	4,694.63	(2,705.37)	63.44%
Federal	566,286.81	542,300	646,437	495,390.53	(151,046.47)	76.63%
Other sources	-	-	-	-	-	NA
Total Revenues and Other Resources	\$ 1,134,670.19	\$ 1,168,790	\$ 1,272,927	\$ 1,077,908.01	\$ (195,018.99)	84.68%
Expenditures and Other Uses:						
35-6100 Payroll	314,593.06	363,905	363,905	371,514.20	(7,609.20)	102.09%
35-6200 Professional and Contracted Services	51.96	120	220	133.67	86.33	60.76%
35-6341 Food Supplies	424,624.94	405,000	589,727	502,924.42	86,802.58	85.28%
35-6342 Non-Food Supplies	36,260.85	58,795	56,695	36,836.01	19,858.99	64.97%
35-6344 USDA Commodities	54,116.26	55,000	55,000	47,305.96	7,694.04	86.01%
35-6349 Miscellaneous Supplies	15.98	2,300	1,800	706.28	1,093.72	39.24%
35-6300 Supplies & Materials	14,522.50	18,750	10,750	4,175.23	6,574.77	38.84%
52-6300 Supplies & Materials	-	-	2,765	2,755.59	9.41	99.66%
35-6400 Food Service Other Operating Expenses	4,112.75	19,600	13,335	11,295.73	2,039.27	84.71%
35-6600 Food Service Capital Expenses	146.30	70,000	156,765	49,686.60	107,078.40	31.69%
Total Expenditures	\$ 848,444.60	\$ 993,470	\$ 1,250,962	\$ 1,027,333.69	\$ 223,628.31	82.12%
Excess of Revenues and Other Resources						
Over (Under) Expenditures	\$ 286,225.59	\$ 175,320	\$ 21,965	\$ 50,574.32		
Unaudited Fund Balance September 1, 2023		463,964	463,964	463,964.00		
Fund Balance Ending - Monthly Reporting Period		\$ 639,284	\$ 485,929	\$ 514,538.32	\$ 28,609.32	

	Current				Current			
	Prior Year/Mo.	Year/Mo.	Increase/ (Decrease)	% Change	Prior Year/Mo.	Year/Day	Increase / (Decrease)	% Change
School Breakfast Program Meals Served: (Days)					17	15		
Free-Bkfst	301	436	135	45%	18	29	11	61%
Reduced-Bkfst	4	1	(3)	-75%	-	-	-	NA
Paid-Bkfst	65	85	20	31%	4	6	2	50%
Total	370	522	152	41%	22	35	13	59%
School Lunch Program Meals Served:								
Free-Lunch	285	304	19	7%	17	20	3	18%
Reduced-Lunch	2	-	(2)	-100%	-	-	-	NA
Paid-Lunch	21	43	22	105%	1	3	2	200%
Total	308	347	39	13%	18	23	5	28%
Grant Totals	678	869	191	28%	40	58	18	45%

	Prior Year/Mo.	Current Year/Mo.	Increase/(Decrease)	% Change
Number of Children approved for Free Meals	45	61	16	35.6%
Number of Children approved for Reduced Meals	2	24	1	-50.0%
Total	47	62	15	31.9%

Wimberley Independent School District
Statement of Revenues, Expenditures, and Changes in Fund Balance
for the Month Ending June 30, 2024
(Un-Audited)

DEBT SERVICE FUND

	<u>Prior Year</u> <u>Actual Revenues/</u> <u>Expenditures</u>	<u>Original</u> <u>Budget</u>	<u>Revised</u> <u>Budget</u>	<u>Current Year</u> <u>Actual Revenues/</u> <u>Expenditures</u>	<u>Unrealized/</u> <u>Unexpended</u> <u>Budget</u>	<u>Percentage</u> <u>Y-T-D</u>
Revenues:						
Local Revenue						
Taxes, Current Year Levy	9,181,813.74	\$ 10,553,832	\$ 9,147,561	9,016,021.69	\$ (131,539.31)	98.56%
Taxes, Prior Year	45,629.90	45,000	15,000	9,878.61	(5,121.39)	65.86%
Penalties, Interest and Other Tax Revenues	46,482.45	45,000	65,000	60,525.58	\$ (4,474.42)	93.12%
Earnings from Investments	190,733.00	110,000	530,000	566,867.69	36,867.69	106.96%
Miscellaneous Revenue	-	-	-	-	-	NA
Local Revenue	\$ 9,464,659.09	\$ 10,753,832	\$ 9,757,561	\$ 9,653,293.57	\$ (104,267.43)	98.93%
State Revenue						
Additional State Aid for Homestead Exemption	\$ 185,759.00	\$ -	\$ -	\$ 480,531.00	480,531.00	NA
State Revenue	\$ 185,759.00	\$ -	\$ -	\$ 480,531.00	\$ 480,531	NA
Other Sources						
Issuance of Bonds	\$ -	\$ -	\$ -	\$ -	-	NA
Operating Transfer In	\$ -	\$ -	\$ -	\$ -	-	NA
Bond Premium/Discount	\$ -	\$ -	\$ -	\$ -	-	NA
Other Source Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Total Revenue	\$ 9,650,418.09	\$ 10,753,832.00	\$ 9,757,561.00	\$ 10,133,824.57	\$ 376,263.57	103.86%
Expenditures:						
71-6511 Bond Principal	-	1,959,996	1,959,996	-	1,959,996.00	0.00%
71-6511 Bond Principal - DFC	-	4,348,601	7,431,688	7,431,687.51	(3,083,086.51)	100.00%
71-6521 Interest on Bonds	1,747,389.60	3,979,734	3,850,640	1,714,864.60	2,264,869.40	44.53%
71-6599 Other Debt Service Fees	2,550.00	10,500	14,999	13,150.00	(2,650.00)	87.67%
Total Expenditures	\$ 1,749,939.60	\$ 10,298,831	\$ 13,257,323	\$ 9,159,702.11	\$ 1,139,128.89	69.09%
Excess of Revenues						
Over (Under) Expenditures	\$ 7,900,478.49	\$ 455,001	\$ (3,499,762)	\$ 974,122.46		
Unaudited Fund Balance September 1, 2023		\$ 9,242,599	\$ 9,242,599	\$ 9,242,599.00		
Fund Balance Ending - Monthly Reporting Period		\$ 9,697,600	\$ 5,742,837	\$ 10,216,721.46	\$ 4,473,884.46	

Wimberley Independent School District
Statement of Revenues, Expenditures, and Changes in Fund Balance
for the Month Ending June 30, 2024
(Un-Audited)

SPECIAL REVENUE FUNDS

	<u>Prior Year</u> <u>Actual Revenues/</u> <u>Expenditures</u>	<u>Revised Budget</u>	<u>Current Year</u> <u>Actual Revenues/</u> <u>Expenditures</u>	<u>Unrealized/</u> <u>Unexpended</u> <u>Budget</u>	<u>Percentage</u> <u>Y-T-D</u>
Revenues:					
Local	\$ 833,289.75	\$ 1,548,962	\$ 1,091,440.72	\$ (457,521.31)	70.46%
State	88,961.32	644,703	367,294.36	(277,408.53)	56.97%
Federal	321,573.87	2,057,349	965,043.34	(1,092,305.17)	46.91%
Total Revenues	\$ 1,243,824.94	\$ 4,251,013	\$ 2,423,778.42	\$ (1,827,235.01)	57.02%
Expenditures:					
11-Instruction	125,672.06	1,390,779	954,070.97	436,707.70	68.60%
12-Library	-	-	-	-	NA
13-Prof Dev	1,480.00	9,805	5,520.00	4,285.00	56.30%
21-Instruct Admin	-	40,277	21,001.50	19,275.50	52.14%
23-School Leadership	-	82,063	73,530.57	8,532.43	89.60%
31-Counselors	38,333.37	304,859	161,388.90	143,470.10	52.94%
33-Health Services	24,339.85	77,770	64,781.75	12,987.89	83.30%
34-Transportation	-	-	-	-	NA
36-Co-Curricular	643,614.82	1,576,481	922,684.47	653,796.36	58.53%
41-Gen Admin	505.36	14,458	3,042.45	11,415.35	21.04%
51-Maintenance	-	-	-	-	NA
52-Security	84,558.00	844,777	94,931.00	749,845.89	11.24%
53-Data Services	-	-	-	-	NA
61-Community Service	-	-	-	-	NA
81-Facilities Acquisition/Constr	-	20,000	15,022.06	4,977.94	75.11%
99-Other Intergovernmental Charges	-	-	-	-	NA
00-Other Uses	-	-	-	-	NA
Total Expenditures	\$ 918,503.46	\$ 4,361,268	\$ 2,315,973.67	\$ 2,045,294	53.10%
Excess of Revenues					
Over (Under) Expenditures	\$ 325,321.48	\$ (110,254.40)	\$ 107,804.75		
Unaudited Fund Balance September 1, 2023		\$ 702,825.00	\$ 702,825.00	\$ 702,825.00	
Fund Balance Ending - Monthly Reporting Period		\$ 592,570.60	\$ 810,629.75	\$ 218,059.15	

Wimberley Independent School District
Statement of Revenues, Expenses, and Changes in Equity
for the Month Ending June 30, 2024
(Un-Audited)

	<u>2023-2024</u> <u>Blue Hole</u> <u>After School</u> <u>Program</u>	<u>2023-2024</u> <u>Jacob's Well</u> <u>After School</u> <u>Program</u>	<u>2023-2024</u> <u>Blue Hole</u> <u>Pre-K</u> <u>Program</u>	<u>2023-2024</u> <u>Total Revenues/</u> <u>Expenses</u>
<i>Revenues and Other Resources:</i>				
Local	\$ 149,813.70	\$ 80,683.12	\$ 509,395.42	\$ 739,892.24
State	3,900.70	3,436.12	26,600.24	33,937.06
Other sources	-	-	-	-
Total Revenues and Other Resources	\$ 153,714.40	\$ 84,119.24	\$ 535,995.66	\$ 773,829.30
<i>Expenses and Other Uses:</i>				
6100 Payroll	85,209.01	50,365.27	421,777.25	557,351.53
6200 Professional and Contracted Services	-	-	-	-
6300 Supplies and Materials	4,113.96	4,648.59	9,201.65	17,964.20
6400 Other Operating Expenses	-	-	-	-
6600 Capital Outlay	6,088.97	-	6,088.97	12,177.94
8000-Other Uses	15,865.86	9,455.97	66,556.17	91,878.00
Total Expenses	\$ 111,277.80	\$ 64,469.83	\$ 503,624.04	\$ 679,371.67
Excess of Revenues and Other Resources Over (Under) Expenses	\$ 42,436.60	\$ 19,649.41	\$ 32,371.62	\$ 94,457.63
Unaudited Fund Balance September 1, 2023	\$ 122,353.15	\$ 72,921.85	\$ 513,263.00	\$ 708,538.00
Fund Balance Ending - Monthly Reporting Period	\$ 164,789.75	\$ 92,571.26	\$ 545,634.62	\$ 802,995.63

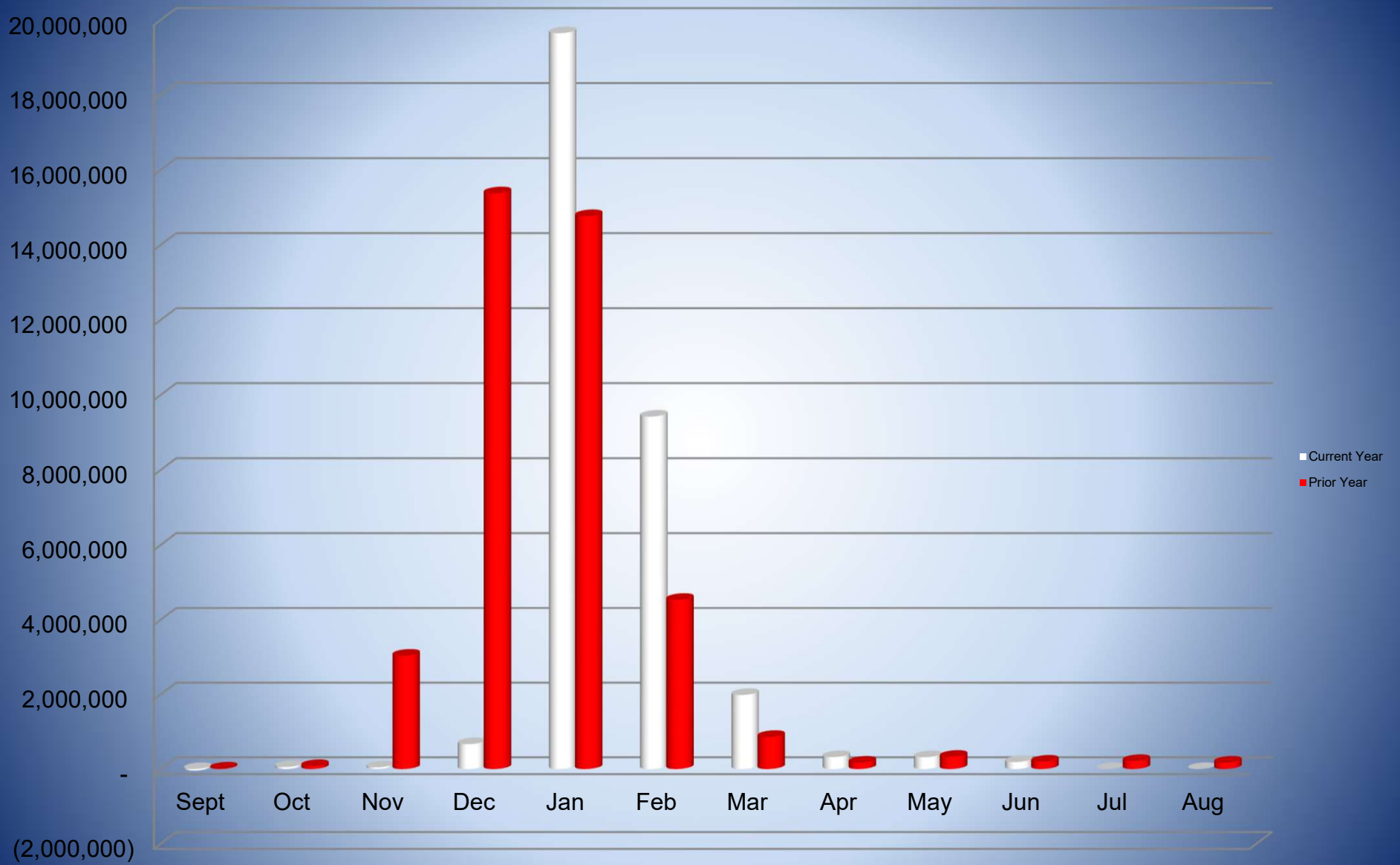
Wimberley Independent School District
Monthly Tax Collection Report
for the Month Ending June 30, 2024

	Prior Year 2022-2023				Current Year 2023-2024			
	General Fund	Debt Service Fund	Total	% of Levy	General Fund	Debt Service Fund	Total	% of Levy
Current Month Tax Collections:								
5711 Taxes-Current Year Tax Levy	\$ 152,156.24	\$ 46,290.53	\$ 198,446.77	0.49%	\$ 135,056.48	\$ 51,654.68	\$ 186,711.16	0.56%
5712 Taxes-Delinquent Collections	\$ 7,893.43	\$ 2,068.63	\$ 9,962.06		\$ (12,490.68)	\$ (3,909.58)	\$ (16,400.26)	
5719 Penalties and Interest	\$ 16,066.32	\$ 4,871.42	\$ 20,937.74		\$ 19,046.93	\$ 7,237.04	\$ 26,283.97	
Total Current Month Collections	\$ 176,115.99	\$ 53,230.58	\$ 229,346.57		\$ 141,612.73	\$ 54,982.14	\$ 196,594.87	
Fiscal Year to Date Collections:								
5711 Taxes-Current Year Tax Levy	\$ 30,180,575.40	\$ 9,181,813.74	\$ 39,362,389.14	96.99%	\$ 23,582,194.59	\$ 9,016,021.69	\$ 32,598,216.28	97.02%
5712 Taxes-Delinquent Collections	\$ 153,714.10	\$ 45,629.90	\$ 199,344.00		\$ 47,834.91	\$ 9,878.61	\$ 57,713.52	
5719 Penalties and Interest	\$ 157,096.83	\$ 46,482.45	\$ 203,579.28		\$ 173,664.53	\$ 60,525.58	\$ 234,190.11	
Total Revenue Collected	\$ 30,491,386.33	\$ 9,273,926.09	\$ 39,765,312.42		23,803,694.03	9,086,425.88	32,890,119.91	
Total Budgeted Tax Revenue (Current, Delinquent, Penalty & Interest)	\$ 31,390,395.00	\$ 9,546,608.00	\$ 40,937,003.00		\$ 24,196,895.00	\$ 9,227,561.00	\$ 33,424,456.00	
Percentage of Budget Collected	97.14%	97.14%	97.14%		98.37%	98.47%	98.40%	

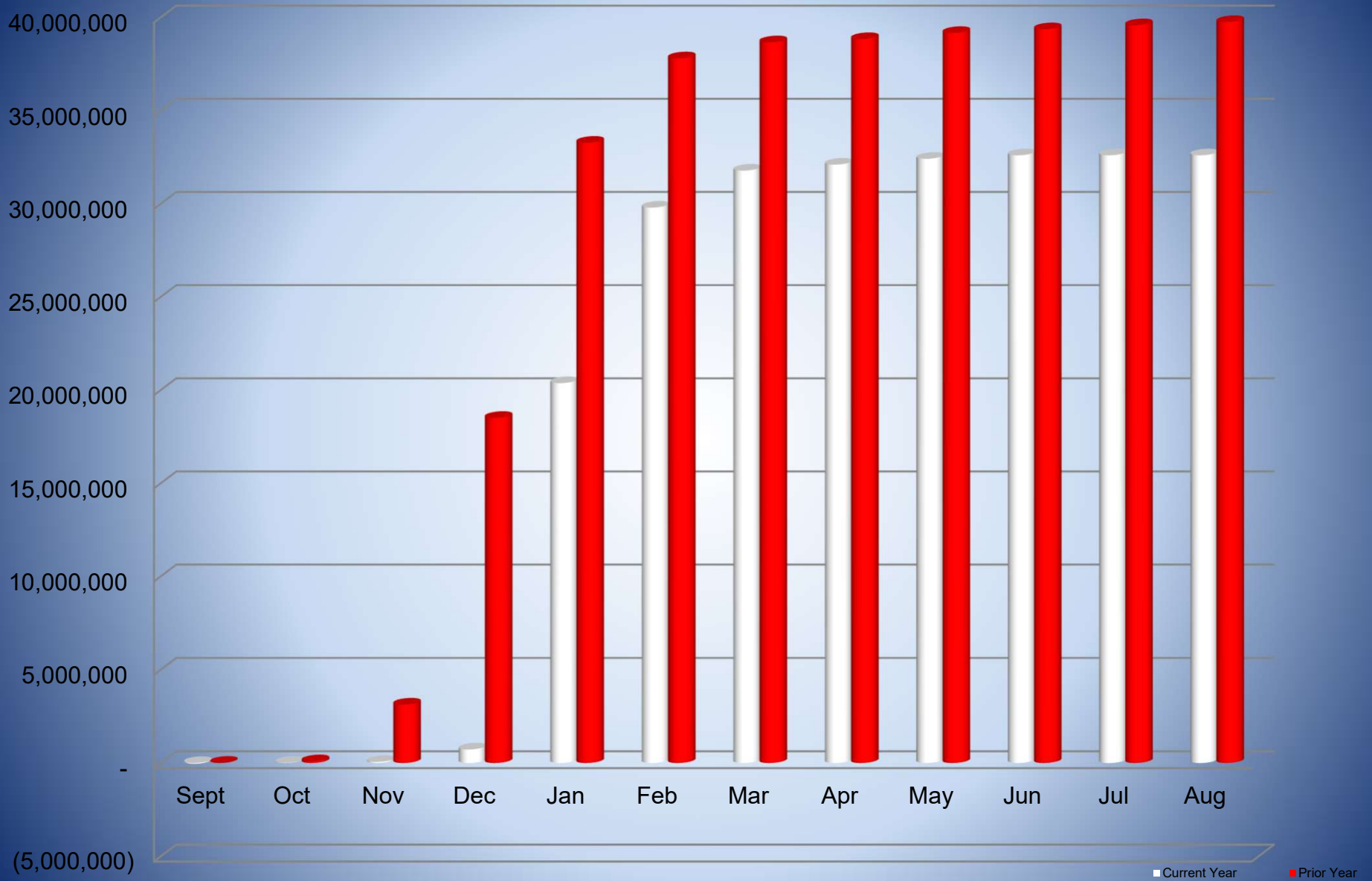
WIMBERLEY ISD
TAX COLLECTIONS REPORT PER HAYS CAD
FY2023-24

FY2023-24	Original/Adjust Tax Roll	Adjust	Beg Uncoll	Adjust	Adjust Uncoll	M&O Curr	I&S Curr	SA	Total Curr	Delq M&O	Delq I&S	SA	Total Delq	P&I M&O	P&I I&S	SA	Total P&I	Credit/Disc		Uncollected Balance	YTD Coll	Curr % Coll	
																		Allowed	Variance				
Sep-23	40,150,615.70		1,338,279.55	(86,185.71)	1,252,093.84	(31,424.39)	(9,560.24)	(1.61)	(40,986.24)	(2,558.31)	(913.49)		(3,471.80)	9,086.67	2,645.90	1.61	11,734.18	0.05	2.83	1,296,554.76	(40,990.73)		
Oct-23	40,146,003.38	(4,612.32)	1,296,554.76	(4,612.32)	1,291,942.44	42,069.98	12,798.98	11.82	54,880.78	2,825.34	823.66		3,649.00	8,566.38	2,580.02	(11.82)	11,134.58		(2.86)	1,233,409.80	13,904.73		
Nov-23	40,142,228.21	(3,775.17)	1,233,409.80	(3,775.17)	1,229,634.63	35,814.69	10,895.92		46,710.61	764.67	227.82		992.49	6,880.04	2,091.23	0.00	8,971.27			1,181,931.53	60,615.34		
Dec-23	35,380,630.12		1,181,931.53		35,380,630.12	36,562,561.65	482,086.65	184,387.25	26.07	666,499.97	42,928.48	11,850.66	565.71	55,344.85	10,742.62	2,616.43	(591.78)	12,767.27	0.93		35,840,717.76	666,499.97	1.88%
Jan-24	33,764,309.72	(1,616,320.40)	35,840,717.76	(1,616,795.29)	34,223,922.47	14,209,425.31	5,434,784.91	(22,599.03)	19,621,611.19	12,003.67	3,478.95	10.39	15,493.01	3,581.88	705.58	(1,209.33)	3,078.13	724.85	8.39	14,587,551.51	20,288,587.25	60.09%	
Feb-24	33,762,523.63	(1,786.09)	14,587,551.51	(15,283.53)	14,572,267.98	6,814,764.76	2,606,494.23	(2,646.33)	9,418,612.66	6,241.51	1,910.94		8,152.45	18,700.57	6,397.71	(1,057.89)	24,040.39		8.50	5,145,511.37	29,708,249.30	87.99%	
Mar-24	33,755,647.63	(6,876.00)	5,145,511.37	(56,673.88)	5,088,837.49	1,435,259.00	548,954.60	152.74	1,984,366.34	(51,923.56)	(15,751.79)		(67,675.35)	48,719.08	18,454.36	(152.74)	67,020.70		1.26	3,172,147.76	31,692,788.89	93.89%	
Apr-24	33,749,217.12	(6,430.51)	3,172,147.76	(24,577.48)	3,147,570.28	231,356.84	88,488.79	7.31	319,852.94	68,916.75	17,927.64		86,844.39	27,429.30	9,983.48	(7.31)	37,405.47		1.40	2,740,874.35	32,012,646.49	94.85%	
May-24	33,661,493.42	(87,723.70)	2,740,874.35	(119,308.70)	2,621,565.65	227,785.27	87,122.57	29.13	314,936.97	(18,872.96)	(5,766.20)		(24,639.16)	20,911.06	7,813.83	(29.13)	28,695.76		1.33	2,331,269.17	32,327,611.26	96.04%	
Jun-24	33,597,793.94	(63,699.48)	2,331,269.17	(82,907.42)	2,248,361.75	135,056.48	51,654.68	(888.11)	185,823.05	(12,490.68)	(3,909.58)	(1,530.49)	(17,930.75)	19,046.93	7,237.04	(569.56)	25,714.41		5.58	2,080,475.03	32,513,998.29	96.77%	
Jul-24	33,597,793.94	0.00	2,080,475.03		2,080,475.03				0.00				0.00				0.00			2,080,475.03	32,513,998.29	96.77%	
Aug-24 Proj	33,572,793.94	(25,000.00)	2,080,475.03	(25,000.00)	2,055,475.03	278,700.00	109,989.00		388,689.00				0.00				0.00			1,666,786.03	32,902,687.29	98.00%	
NET TOTAL	33,572,793.94		2,080,475.03	(25,000.00)	2,055,475.03	23,860,894.59	9,126,010.69	(25,000.00)	32,960,997.27	47,834.91	9,878.61	(914.39)	56,759.13	173,664.53	60,525.58	(3,627.99)	230,562.16	724.90	27.36	1,666,786.03	32,902,687.29	98.00%	

Month to Date Tax Collections Current Levy



Year to Date Tax Collections Current Levy



Board - Vendor Check History Report (Dates: 06/01/24 - 06/30/24)

CHECK NUMBER	CHECK DATE	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
0	06/01/2024	162 E 13 6495 00 041 0 99 000	ATSSB	ATSSB Dues - A. Apolarin	50.00
0	06/01/2024	161 E 36 6411 ME 001 0 91 000	Chick-fil-A	Admin meal at state tennis	15.90
0	06/01/2024	161 E 36 6412 ME 001 0 91 DCO	Chick-fil-A	State tennis meals	101.81
0	06/01/2024	461 E 36 6499 77 001 0 99 000	Dollar General	Supplies for Track and Field Day.	24.25
0	06/01/2024	240 E 35 6499 00 999 0 99 000	Dollar General	Tape For BHP Kitchen	11.40
0	06/01/2024	461 E 36 6499 61 001 0 99 000	Dollar General	End of Year Retirement Supplies	12.00
0	06/01/2024	865 E 36 6499 50 001 0 22 000	Dollar General	Supplies for FFA Meeting/Banquet	11.50
0	06/01/2024	199 E 51 6319 00 041 0 99 000	Easykeys.com, Inc.	Keys for Roz, summer camp	14.33
0	06/01/2024	199 E 23 6411 00 001 0 99 000	ED311	Law conference for Sonya Tannreuther	230.00
0	06/01/2024	224 E 13 6411 00 833 4 23 000	Education Service Center, Region 13	Continuos learning conference tailored for cognitive disabilities and complex needs - Suzanne Becker	200.00
0	06/01/2024	240 E 35 6411 00 999 0 99 000	Education Service Center, Region 13	Food Production Records Training	20.00
0	06/01/2024	240 E 35 6411 00 999 0 99 000	Education Service Center, Region 13	Food Allergies For School Nutrition Managers & Staff Training	10.00
0	06/01/2024	199 E 34 6239 00 805 0 99 000	Education Service Center, Region 13	Mark McMillian's 20 hour bus certification class.	120.00
0	06/01/2024	199 E 34 6239 00 805 0 99 000	Education Service Center, Region 13	Darryl Fulbright's 20 hour bus certification class	120.00
0	06/01/2024	161 E 36 6239 00 999 0 91 000	Education Service Center, Region 20	Ryan Durkin Bus Recertification	60.00
0	06/01/2024	161 E 36 6239 00 999 0 91 000	Education Service Center, Region 20	Jill Johnson Bus Recertification	60.00
0	06/01/2024	161 E 36 6239 00 999 0 91 000	Education Service Center, Region 20	Brian Owens, Ryan McNeely, Eric Nichols Bus Recertification	180.00
0	06/01/2024	161 E 36 6239 00 999 0 91 000	Education Service Center, Region 20	Stephen Wisdom Bus Recertification	60.00
0	06/01/2024	162 E 11 6399 00 001 0 11 000	GPG Music	Band Music	1,595.00
0	06/03/2024	162 E 36 6499 00 001 0 99 000	HEB Credit Receivables	Lunch for Jazz Band	112.23
0	06/03/2024	199 E 11 6399 00 001 0 22 FCS	HEB Credit Receivables	Classroom Supplies	67.34
0	06/03/2024	199 E 11 6399 00 001 0 22 FCS	HEB Credit Receivables	Classroom Supplies	91.97
0	06/03/2024	161 E 36 6412 ME 001 0 91 DCO	HEB Credit Receivables	Regional Tennis Meals	80.18
0	06/03/2024	461 E 36 6499 00 102 0 99 000	HEB Credit Receivables	Snacks for staff meeting 5/6/24	99.38
0	06/03/2024	461 E 36 6499 00 001 0 99 000	HEB Credit Receivables	Teacher Appreciation Week	72.63
0	06/03/2024	461 E 36 6499 00 001 0 99 000	HEB Credit Receivables	Teacher Appreciation Week	20.90
0	06/03/2024	461 E 36 6499 88 001 0 23 000	HEB Credit Receivables	Life skills supplies for luncheon	79.47
0	06/03/2024	865 E 36 6499 50 001 0 22 000	HEB Credit Receivables	Supplies for FFA Meeting/Banquet	1.95
0	06/03/2024	461 E 36 6499 00 001 0 99 000	HEB Credit Receivables	Teacher Appreciation Week	78.12
0	06/03/2024	461 E 36 6499 00 001 0 99 000	HEB Credit Receivables	Teacher Appreciation Week	42.95
0	06/03/2024	199 E 52 6499 00 810 0 99 000	HEB Credit Receivables	Office Kitchen Supplies	79.40
0	06/03/2024	240 E 35 6499 00 999 0 99 000	HEB Credit Receivables	Water For Food Service Office	5.36
0	06/03/2024	161 E 36 6412 ME 001 0 91 DCO	HEB Credit Receivables	State Tennis Meals	69.90
0	06/03/2024	199 E 11 6399 00 001 0 11 SCI	HEB Credit Receivables	Classroom Supplies for Science	11.20
0	06/03/2024	199 E 11 6399 00 102 0 11 GEN	HEB Credit Receivables	Supplies for Perfect Attendance party 5/16/24	37.74
0	06/03/2024	199 E 51 6499 01 830 0 99 000	HEB Credit Receivables	Custodial leads meeting	3.78
0	06/03/2024	240 E 35 6499 00 999 0 99 000	HEB Credit Receivables	Salad For BHP Lunch	6.28

Board - Vendor Check History Report (Dates: 06/01/24 - 06/30/24)

CHECK NUMBER	CHECK DATE	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
0	06/03/2024	199 E 23 6499 00 041 0 99 000	HEB Credit Receivables	Open PO for Christi Moeller to use PCard over summer	21.42
0	06/03/2024	461 E 36 6499 33 102 0 99 000	HEB Credit Receivables	Treats For Library Classes	50.14
0	06/03/2024	240 E 35 6499 00 999 0 99 000	HEB Credit Receivables	End of Year Inventory Meetings	29.85
0	06/03/2024	711 E 61 6399 00 102 0 99 000	HEB Credit Receivables	End of year treats for Kid Connection	106.78
0	06/03/2024	461 E 36 6499 BG 001 0 23 000	HEB Credit Receivables	End of year party supplies	24.72
0	06/03/2024	461 E 36 6499 66 102 0 99 000	HEB Credit Receivables	Supplies for staff lunch on 5/23/24	157.70
0	06/03/2024	461 E 36 6499 00 102 0 99 000	HEB Credit Receivables	Cake for retirees 5/23/24	59.98
0	06/01/2024	461 E 36 6499 00 102 0 99 000	Home Depot Credit Services	Plants for retirees	79.92
0	06/01/2024	199 E 41 6499 00 701 0 99 000	Kelly's Hill Country BBQ	Cabinet Meeting	80.50
0	06/01/2024	199 E 52 6399 00 810 0 99 000	Knox Company	Emergency access device for baseball fields	661.00
0	06/03/2024	199 E 51 6319 00 001 0 99 000	Landscape Junction	Sand For Water Leak Repair at the HS	64.43
0	06/01/2024	195 E 11 6395 00 001 0 11 000	Lenovo United States Inc	WHS Technology	162.12
0	06/01/2024	162 E 11 6399 00 001 0 11 000	Lenovo United States Inc	Band Supplies Lenovo 65W Round tip AC Adapter	35.19
0	06/03/2024	199 E 31 6339 00 102 0 21 000	Mail Stop	Shipping for GT test- Counselor	25.57
0	06/03/2024	199 E 41 6499 00 750 0 99 000	Mail Stop	Overnight SHARS report to TX Health & Human Svcs	43.91
0	06/03/2024	240 E 35 6499 00 999 0 99 000	Mima's	EOY Inventory/Work Lunch	21.79
0	06/03/2024	240 E 35 6499 00 999 0 99 000	Mima's	EOY Inventory Follow Up/Training FS Assistant Meeting	26.80
0	06/03/2024	161 E 36 6412 ME 001 0 91 DCO	Mima's	State Tennis Meals	20.13
0	06/01/2024	199 E 34 6399 00 805 0 99 000	NAPA Auto Parts	Pipe Sealant	16.38
0	06/01/2024	199 E 34 6319 00 805 0 99 000	NAPA Auto Parts	Supplies	24.86
0	06/01/2024	199 E 11 6399 00 001 0 11 SPC	National Speech & Debate Associatio	Supplies for Speech Class (Cords)	52.35
0	06/01/2024	711 E 61 6399 00 101 0 99 000	Pizza Hut	Pizza for Kid Connection EOY	104.24
0	06/01/2024	199 E 11 6399 00 102 0 11 GEN	Pizza Hut	Pizza for ESL night 5/2/24	99.90
0	06/01/2024	162 E 36 6412 00 041 0 99 000	Pizza Hut	Pizza For Jazz Band Afterschool Rehearsal	109.33
0	06/01/2024	199 E 11 6399 00 102 0 11 GEN	Pizza Hut	Pizza For Perfect Attendance Party	109.23
0	06/01/2024	461 E 36 6499 18 041 0 99 000	Pizza Hut	Pizza For DJHS Band	66.95
0	06/01/2024	711 E 61 6399 00 102 0 99 000	Pizza Hut	Pizza for Kid Connection employees (for last day of KC)	29.98
0	06/01/2024	240 E 35 6499 00 999 0 99 HHA	Pizza Hut	School Lunch Hero Day Lunch	127.89
0	06/01/2024	461 E 36 6499 18 001 0 99 000	Pizza Hut	Pizza for Band	58.95
0	06/01/2024	199 E 23 6399 00 041 0 99 000	Raptor Technologies, LLC	Raptor Visitor Badges	185.00
0	06/01/2024	199 E 23 6499 00 001 0 99 000	Ready Refresh	Water Machine Rental	53.03
0	06/01/2024	199 E 11 6399 00 001 0 22 AGR	Rexel USA, Inc.	Ballast	85.15
0	06/01/2024	461 E 36 6499 AI 001 0 91 000	Sam's Club Direct	Girls soccer storage organization	293.13
0	06/01/2024	161 E 36 6411 ME 001 0 91 000	Schlotzsky's	Admin meal state golf	18.71
0	06/01/2024	199 E 41 6499 00 702 0 99 000	Schlotzsky's	Special Board Meeting- Team of 8 Training	114.99
0	06/01/2024	461 E 36 6499 61 001 0 99 000	Target Stores Division	End of Year Retirement Supplies	22.40
0	06/01/2024	199 E 23 6411 00 001 0 99 000	TASSP	TASSP Ryan Wilkes	295.00
0	06/01/2024	199 E 23 6411 00 001 0 99 000	TASSP	TASSP Sonya Tanneruther	295.00
0	06/01/2024	199 E 41 6499 00 750 0 99 000	Texas Comptroller of Public Account	2024 State of Texas Cooperative Purchasing Program Annual	100.00

Board - Vendor Check History Report (Dates: 06/01/24 - 06/30/24)

CHECK NUMBER	CHECK DATE	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
0	06/01/2024	199 E 21 6411 00 832 0 99 000	Texas Association Of School Boards	Membership Participation Fee	
0	06/01/2024	162 E 13 6495 00 001 0 99 000	Texas Bandmasters Assoc.	TASB Webinar-Changes to Model Student Handbook 2024	50.00
0	06/01/2024	865 E 36 6499 31 001 0 99 000	The Barnabas Connection	Dues For Texas Bandmasters Association - John Winebrenner	175.00
0	06/01/2024	865 E 36 6499 BB 001 0 99 000	The Barnabas Connection	Logans Dugout donation from Student Council	200.00
0	06/01/2024	199 E 13 6411 00 001 0 99 CH1	TMEA	Sponsorship Barnabas Backpack	75.00
0	06/01/2024	199 E 13 6411 00 001 0 22 AGR	Vocational Ag Teachers Assn of TX	TMEA Membership/Convention - Sharon Bourbonnais	65.00
0	06/01/2024	161 E 36 6412 ME 001 0 91 DCO	Walmart Business	Professional Development Ag - Lauren Milton	300.00
0	06/01/2024	161 E 36 6412 ME 001 0 91 DCO	Walmart Business	Regional Tennis Meals	21.96
0	06/01/2024	461 E 36 6499 00 102 0 99 000	Wimberley Ace Hardware	Regional Tennis Meals	74.62
0	06/01/2024	199 E 23 6411 00 001 0 99 000	Wimberley Ace Hardware	Mugs for retirees	199.90
0	06/01/2024	461 E 36 6499 00 102 0 99 000	Wimberley Ace Hardware	Retirement Gifts	247.96
0	06/01/2024	461 E 36 6499 00 102 0 99 000	Wimberley Ace Hardware	Cups for retirees	119.94
0	06/01/2024	461 E 36 6499 61 001 0 99 000	Wimberley Ace Hardware	End of Year Retirement Incentives	64.98
0	06/01/2024	199 E 23 6499 00 041 0 99 000	Wimberley Gardens, LLC	Plant For Mrs. Moeller Family	39.99
0	06/01/2024	199 E 41 6499 00 702 0 99 000	Wimberley Cafe	Regular Board of Trustees Meeting	94.43
0	06/01/2024	199 E 41 6499 00 701 0 99 000	Wimberley Cafe	Regular Board of Trustees Meeting	220.33
0	06/01/2024	199 E 51 6499 01 830 0 99 000	Wimberley Donuts	Custodial leads meeting	16.80
Totals for 0					9,757.30
56429	06/04/2024	865 E 36 6499 23 001 0 99 000	The Videre Estate	Remaining balance for Prom 2024.	7,500.00
Totals for 56429					7,500.00
56431	06/05/2024	493 E 11 6399 00 102 0 11 M14	Amazon Capital Services	***WEF Mini Grant*** Leveled Reading Sets	55.92
56431	06/05/2024	199 E 11 6399 00 041 0 11 ENG	Amazon Capital Services	And Then There Were None Books For English	78.70
56431	06/05/2024	199 E 11 6399 00 041 0 11 PED	Amazon Capital Services	Dry Erase Markers For Coach Mauk	7.98
56431	06/05/2024	162 E 36 6399 00 041 0 99 000	Amazon Capital Services	office supplies for us to use next year	180.53
56431	06/05/2024	199 E 13 6411 00 001 0 99 MTH	Amazon Capital Services	Building Thinking Classrooms in Math Prof. Dev. Book	35.95
Totals for 56431					359.08
56432	06/05/2024	195 E 53 6395 00 041 0 99 000	B & H Photo & Electronics Corp.	DJH - Tech	645.76
Totals for 56432					645.76
56433	06/05/2024	240 E 35 6411 MI 999 0 99 000	Baldwin, Heather	Mileage reimbursement 5/14/24-6/4/24	27.47
Totals for 56433					27.47
56434	06/05/2024	461 E 36 6499 AF 001 0 91 000	Bears Baseball Booster Club Inc	Team Meals 05/10/2024 22x Cheeseburger Meal Deals @ \$10ea	220.00
Totals for 56434					220.00
56435	06/05/2024	199 E 41 6411 MI 701 0 99 000	Bonewald, Gregory	Mileage 05/01-05/31/24	387.26

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CHECK NUMBER	CHECK DATE	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
Totals for 56435					387.26
56436	06/05/2024	240 E 35 6411 MI 999 0 99 000	Bragg, Shannon	Mileage Reimbursement 5/22/24-5/24/24	20.64
Totals for 56436					20.64
56437	06/05/2024	461 E 36 6499 A0 001 0 91 000	BSN Sports Inc.	JH Girl Uniforms	462.24
Totals for 56437					462.24
56438	06/05/2024	199 E 41 6499 00 702 0 99 000	Centex Recognition	SS Retirement Bracelet (Maria Garcia)	175.00
Totals for 56438					175.00
56439	06/05/2024	199 E 51 6319 00 830 0 99 000	Cragg's Do It Best Lumber & Home Ce	Cragg's Do It Best Lumber & Home Center, Inc - MARCH - AUG 23/24 MAINT SUPPLIES & MATERIALS	49.99
Totals for 56439					49.99
56442	06/05/2024	199 E 11 6244 00 041 0 11 ZAB	Dex Imaging LLC	2023 - 2024 : District Copy Machine Maintenance	297.05
56442	06/05/2024	199 E 11 6244 00 102 0 11 ZAB	Dex Imaging LLC	2023 - 2024 : District Copy Machine Maintenance	467.73
56442	06/05/2024	199 E 11 6244 00 001 0 11 ZAB	Dex Imaging LLC	2023 - 2024 : District Copy Machine Maintenance	151.87
56442	06/05/2024	161 E 36 6244 00 808 0 91 ZAB	Dex Imaging LLC	2023 - 2024 : District Copy Machine Maintenance	255.59
56442	06/05/2024	199 E 11 6244 00 001 0 11 ZAB	Dex Imaging LLC	2023 - 2024 : District Copy Machine Maintenance	51.62
56442	06/05/2024	199 E 12 6244 00 001 0 99 ZAB	Dex Imaging LLC	2023 - 2024 : District Copy Machine Maintenance	60.97
56442	06/05/2024	199 E 12 6244 00 041 0 99 ZAB	Dex Imaging LLC	2023 - 2024 : District Copy Machine Maintenance	6.05
56442	06/05/2024	199 E 21 6244 00 832 0 99 ZAB	Dex Imaging LLC	2023 - 2024 : District Copy Machine Maintenance	4.16
56442	06/05/2024	199 E 21 6244 00 833 0 23 ZAB	Dex Imaging LLC	2023 - 2024 : District Copy Machine Maintenance	401.40
56442	06/05/2024	199 E 23 6244 00 001 0 99 ZAB	Dex Imaging LLC	2023 - 2024 : District Copy Machine Maintenance	109.50
56442	06/05/2024	199 E 23 6244 00 041 0 99 ZAB	Dex Imaging LLC	2023 - 2024 : District Copy Machine Maintenance	143.16
56442	06/05/2024	199 E 23 6244 00 101 0 99 ZAB	Dex Imaging LLC	2023 - 2024 : District Copy Machine Maintenance	365.09
56442	06/05/2024	199 E 23 6244 00 102 0 99 ZAB	Dex Imaging LLC	2023 - 2024 : District Copy Machine Maintenance	645.93
56442	06/05/2024	199 E 31 6244 00 001 0 99 ZAB	Dex Imaging LLC	2023 - 2024 : District Copy Machine Maintenance	143.16
56442	06/05/2024	199 E 31 6244 00 041 0 99 ZAB	Dex Imaging LLC	2023 - 2024 : District Copy Machine Maintenance	214.07
56442	06/05/2024	199 E 34 6244 00 805 0 99 ZAB	Dex Imaging LLC	2023 - 2024 : District Copy Machine Maintenance	58.57
56442	06/05/2024	199 E 41 6244 00 701 0 99 ZAB	Dex Imaging LLC	2023 - 2024 : District Copy Machine Maintenance	40.74
56442	06/05/2024	199 E 41 6244 00 750 0 99 ZAB	Dex Imaging LLC	2023 - 2024 : District Copy Machine Maintenance	37.97
56442	06/05/2024	199 E 51 6244 00 830 0 99 ZAB	Dex Imaging LLC	2023 - 2024 : District Copy Machine Maintenance	17.97
56442	06/05/2024	199 E 53 6244 00 831 0 99 ZAB	Dex Imaging LLC	2023 - 2024 : District Copy Machine Maintenance	7.70
56442	06/05/2024	199 E 41 6244 HR 750 0 99 ZAB	Dex Imaging LLC	2023 - 2024 : District Copy Machine Maintenance	64.61
56442	06/05/2024	240 E 35 6244 00 999 0 99 000	Dex Imaging LLC	2023 - 2024 : District Copy Machine Maintenance	2.08
56442	06/05/2024	199 E 11 6244 00 001 0 11 ZAB	Dex Imaging LLC	2023 - 2024 : District Copy Machine Maintenance	352.11
56442	06/05/2024	199 E 11 6244 00 041 0 11 ZAB	Dex Imaging LLC	2023 - 2024 : District Copy Machine Maintenance	80.53

Board - Vendor Check History Report (Dates: 06/01/24 - 06/30/24)

CHECK NUMBER	CHECK DATE	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
56442	06/05/2024	199 E 11 6244 00 101 0 11 ZAB	Dex Imaging LLC	2023 - 2024 : District Copy Machine Maintenance	337.19
56442	06/05/2024	199 E 11 6244 00 102 0 11 ZAB	Dex Imaging LLC	2023 - 2024 : District Copy Machine Maintenance	262.85
56442	06/05/2024	199 E 11 6244 00 041 0 11 ZAB	Dex Imaging LLC	2023 - 2024 : District Copy Machine Maintenance	75.28
56442	06/05/2024	199 E 11 6244 00 001 0 11 ZAB	Dex Imaging LLC	2023 - 2024 : District Copy Machine Maintenance	38.34
Totals for 56442					4,693.29
56443	06/05/2024	199 E 51 6249 00 041 0 99 000	Extreme Texas Air LLC	EXtreme Texas Air - 23/24 Open PO A/C Services	305.00
Totals for 56443					305.00
56444	06/05/2024	199 E 11 6412 05 101 0 11 GEN	Fiesta Lanes	AR Field Trip	1,250.00
56444	06/05/2024	199 E 11 6412 04 101 0 11 gen	Fiesta Lanes	AR Field Trip	214.00
Totals for 56444					1,464.00
56445	06/05/2024	199 E 11 6412 03 101 0 11 GEN	Fiesta Lanes	AR Field Trip	784.00
56445	06/05/2024	199 E 11 6412 04 101 0 11 gen	Fiesta Lanes	AR Field Trip	656.00
Totals for 56445					1,440.00
56446	06/05/2024	199 E 11 6412 03 101 0 11 GEN	Fiesta Lanes	AR Field Trip	1,496.00
Totals for 56446					1,496.00
56447	06/05/2024	240 E 35 6411 MI 999 0 99 000	Flores, Roxanne	Mileage reimbursement 5/3/24-5/23/24	7.07
Totals for 56447					7.07
56448	06/05/2024	461 E 36 6499 AC 001 0 91 000	Golf Team Products, Inc.	Golf Team Equipment	329.40
Totals for 56448					329.40
56449	06/05/2024	240 R 00 5751 00 000 0 00 000	Gusoskey, Trisha	Meal Refund For D. Gusoskey	41.75
Totals for 56449					41.75
56450	06/05/2024	199 E 99 6213 00 703 0 99 000	Hays Central Appraisal Dist	2024 3rd Qtr Billing	69,915.01
Totals for 56450					69,915.01
56453	06/05/2024	199 E 52 6299 00 041 0 99 000	Hays County Auditor	Dec 2023 - Feb 2024 SRO's For WISD Campuses	31,338.79
56453	06/05/2024	199 E 52 6299 00 001 0 99 000	Hays County Auditor	Dec 2023 - Feb 2024 SRO's For WISD Campuses	31,285.25
56453	06/05/2024	199 E 52 6299 00 101 0 99 000	Hays County Auditor	Dec 2023 - Feb 2024 SRO's For WISD Campuses	12,181.22
56453	06/05/2024	199 E 52 6299 00 102 0 99 000	Hays County Auditor	Dec 2023 - Feb 2024 SRO's For WISD Campuses	13,267.96
56453	06/05/2024	199 E 52 6299 00 101 0 99 000	Hays County Auditor	Aug 2023 - Nov 2023 SRO's For WISD Campuses	13,989.79
56453	06/05/2024	199 E 52 6299 00 102 0 99 000	Hays County Auditor	Aug 2023 - Nov 2023 SRO's For WISD Campuses	15,088.32
56453	06/05/2024	199 E 52 6299 00 001 0 99 000	Hays County Auditor	Aug 2023 - Nov 2023 SRO's For WISD Campuses	36,338.91

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CHECK NUMBER	CHECK DATE	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
56453	06/05/2024	199 E 52 6299 00 041 0 99 000	Hays County Auditor	Aug 2023 - Nov 2023 SRO's For WISD Campuses	35,884.42
56453	06/05/2024	199 E 52 6299 00 102 0 99 000	Hays County Auditor	Qtr 1 Oct 2023 - Dec 2023 Traffic Related Law Enforcement Services For WISD Campuses	8,877.61
56453	06/05/2024	199 E 52 6299 00 101 0 99 000	Hays County Auditor	Qtr 1 Oct 2023 - Dec 2023 Traffic Related Law Enforcement Services For WISD Campuses	8,877.61
56453	06/05/2024	199 E 52 6299 00 041 0 99 000	Hays County Auditor	Qtr 1 Oct 2023 - Dec 2023 Traffic Related Law Enforcement Services For WISD Campuses	8,877.61
56453	06/05/2024	199 E 52 6299 00 001 0 99 000	Hays County Auditor	Qtr 1 Oct 2023 - Dec 2023 Traffic Related Law Enforcement Services For WISD Campuses	8,877.60
56453	06/05/2024	199 E 52 6299 00 102 0 99 000	Hays County Auditor	Qtr 2 Jan 2024 - Mar 2024 Traffic Related Law Enforcement Services For WISD Campuses	8,877.61
56453	06/05/2024	199 E 52 6299 00 101 0 99 000	Hays County Auditor	Qtr 2 Jan 2024 - Mar 2024 Traffic Related Law Enforcement Services For WISD Campuses	8,877.61
56453	06/05/2024	199 E 52 6299 00 041 0 99 000	Hays County Auditor	Qtr 2 Jan 2024 - Mar 2024 Traffic Related Law Enforcement Services For WISD Campuses	8,877.61
56453	06/05/2024	199 E 52 6299 00 001 0 99 000	Hays County Auditor	Qtr 2 Jan 2024 - Mar 2024 Traffic Related Law Enforcement Services For WISD Campuses	8,877.60
56453	06/05/2024	199 E 52 6299 00 102 0 99 000	Hays County Auditor	2023-2024 : SRO Services For JWE & BHP	12,276.28
56453	06/05/2024	199 E 52 6299 00 101 0 99 000	Hays County Auditor	2023-2024 : SRO Services For JWE & BHP	11,394.51
Totals for 56453					284,066.31
56454	06/05/2024	199 E 51 6249 00 001 0 99 000	Hired Killers, Inc.	Hired Killers, Inc. - 23/24 OPEN PO PEST CONTROL FOR ALL CAMPUSES	115.63
56454	06/05/2024	199 E 51 6249 00 041 0 99 000	Hired Killers, Inc.	Hired Killers, Inc. - 23/24 OPEN PO PEST CONTROL FOR ALL CAMPUSES	115.63
56454	06/05/2024	199 E 51 6249 00 101 0 99 000	Hired Killers, Inc.	Hired Killers, Inc. - 23/24 OPEN PO PEST CONTROL FOR ALL CAMPUSES	115.63
56454	06/05/2024	199 E 51 6249 00 102 0 99 000	Hired Killers, Inc.	Hired Killers, Inc. - 23/24 OPEN PO PEST CONTROL FOR ALL CAMPUSES	115.63
56454	06/05/2024	199 E 51 6249 00 804 0 99 000	Hired Killers, Inc.	Hired Killers, Inc. - 23/24 OPEN PO PEST CONTROL FOR ALL CAMPUSES	115.63
56454	06/05/2024	199 E 51 6249 00 800 0 99 000	Hired Killers, Inc.	Hired Killers, Inc. - 23/24 OPEN PO PEST CONTROL FOR ALL CAMPUSES	115.63
56454	06/05/2024	199 E 51 6249 00 805 0 99 000	Hired Killers, Inc.	Hired Killers, Inc. - 23/24 OPEN PO PEST CONTROL FOR ALL CAMPUSES	115.63
56454	06/05/2024	199 E 51 6249 00 102 0 99 BHP	Hired Killers, Inc.	Hired Killers, Inc. - 23/24 OPEN PO PEST CONTROL FOR ALL CAMPUSES	115.59
Totals for 56454					925.00

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CHECK NUMBER	CHECK DATE	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
56455	06/05/2024	199 E 51 6259 07 001 0 99 000	Hydro Gas Co.	2023-2024 : Propane - Open PO	164.66
Totals for 56455					164.66
56456	06/05/2024	461 E 36 6499 AG 001 0 91 000	Kelly's Hill Country BBQ	Softball Banquet Meals	281.00
Totals for 56456					281.00
56457	06/05/2024	240 E 35 6341 BK 001 0 99 SCA	Labatt Food Service LLC	Breakfast/Lunch Food and Non-Food-High School	67.50
56457	06/05/2024	240 E 35 6342 BK 001 0 99 000	Labatt Food Service LLC	Breakfast/Lunch Food and Non-Food-High School	6.50
56457	06/05/2024	240 E 35 6342 LU 001 0 99 000	Labatt Food Service LLC	Breakfast/Lunch Food and Non-Food-High School	19.51
56457	06/05/2024	240 E 35 6341 LU 001 0 99 000	Labatt Food Service LLC	Breakfast/Lunch Food and Non-Food-High School	1,597.06
Totals for 56457					1,690.57
56458	06/05/2024	161 E 36 6411 MI 999 0 91 000	Lambert, Lacey	Mileage 04/26 & 04/30 Softball Playoff and State Golf	170.18
Totals for 56458					170.18
56459	06/05/2024	199 E 51 6259 08 001 0 99 000	LogMeIn Communications, Inc	2023-2024 : Telephone - Open PO	1,814.22
56459	06/05/2024	199 E 51 6259 08 041 0 99 000	LogMeIn Communications, Inc	2023-2024 : Telephone - Open PO	1,195.55
56459	06/05/2024	199 E 51 6259 08 101 0 99 000	LogMeIn Communications, Inc	2023-2024 : Telephone - Open PO	1,047.18
56459	06/05/2024	199 E 51 6259 08 102 0 99 000	LogMeIn Communications, Inc	2023-2024 : Telephone - Open PO	1,389.30
56459	06/05/2024	199 E 51 6259 08 804 0 99 000	LogMeIn Communications, Inc	2023-2024 : Telephone - Open PO	507.04
56459	06/05/2024	199 E 51 6259 08 805 0 99 000	LogMeIn Communications, Inc	2023-2024 : Telephone - Open PO	123.88
56459	06/05/2024	199 E 51 6259 08 808 0 99 000	LogMeIn Communications, Inc	2023-2024 : Telephone - Open PO	129.64
56459	06/05/2024	199 E 51 6259 08 807 0 99 000	LogMeIn Communications, Inc	2023-2024 : Telephone - Open PO	303.21
56459	06/05/2024	199 E 51 6259 08 836 0 99 000	LogMeIn Communications, Inc	2023-2024 : Telephone - Open PO	618.67
Totals for 56459					7,128.69
56460	06/05/2024	199 E 11 6399 00 001 0 22 MFG	New Braunfels Welders Supply Inc.	Open PO for bottle lease.	88.00
Totals for 56460					88.00
56462	06/05/2024	240 E 35 6341 BK 101 0 99 000	DFA Dairy Brands DALLAS	Breakfast/Lunch Food Jacob's Well Elementary	73.52
56462	06/05/2024	240 E 35 6341 LU 101 0 99 000	DFA Dairy Brands DALLAS	Breakfast/Lunch Food Jacob's Well Elementary	171.56
56462	06/05/2024	240 E 35 6341 BK 101 0 99 000	DFA Dairy Brands DALLAS	Breakfast/Lunch Food Jacob's Well Elementary	55.16
56462	06/05/2024	240 E 35 6341 LU 101 0 99 000	DFA Dairy Brands DALLAS	Breakfast/Lunch Food Jacob's Well Elementary	128.70
56462	06/05/2024	240 E 35 6341 BK 101 0 99 000	DFA Dairy Brands DALLAS	Breakfast/Lunch Food Jacob's Well Elementary	49.03
56462	06/05/2024	240 E 35 6341 LU 101 0 99 000	DFA Dairy Brands DALLAS	Breakfast/Lunch Food Jacob's Well Elementary	114.39
56462	06/05/2024	240 E 35 6341 BK 101 0 99 000	DFA Dairy Brands DALLAS	Breakfast/Lunch Food-Jacob's Well Elementary	18.38
56462	06/05/2024	240 E 35 6341 LU 101 0 99 000	DFA Dairy Brands DALLAS	Breakfast/Lunch Food-Jacob's Well Elementary	42.89
56462	06/05/2024	240 E 35 6341 BK 102 0 99 000	DFA Dairy Brands DALLAS	Breakfast/Lunch Food-Blue Hole Primary	112.29
56462	06/05/2024	240 E 35 6341 LU 102 0 99 000	DFA Dairy Brands DALLAS	Breakfast/Lunch Food-Blue Hole Primary	336.89

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CHECK NUMBER	CHECK DATE	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
Totals for 56462					1,102.81
56463	06/05/2024	199 E 51 6259 10 806 0 99 000	PEC	2023-2024 : Electric - Open PO	212.01
56463	06/05/2024	199 E 51 6259 10 808 0 99 000	PEC	2023-2024 : Electric - Open PO	6,358.22
Totals for 56463					6,570.23
56464	06/05/2024	199 E 36 6399 00 001 0 99 SPC	Pocket Coach Academy	LD Debate Brief	35.00
Totals for 56464					35.00
56465	06/05/2024	461 E 36 6499 A3 001 0 91 000	Rack Performance, LLC	Rack Coach Subscription	175.00
56465	06/05/2024	461 E 36 6499 A4 001 0 91 000	Rack Performance, LLC	Rack Coach Subscription	175.00
56465	06/05/2024	461 E 36 6499 AA 001 0 91 000	Rack Performance, LLC	Rack Coach Subscription	350.00
56465	06/05/2024	461 E 36 6499 AD 001 0 91 000	Rack Performance, LLC	Rack Coach Subscription	175.00
56465	06/05/2024	461 E 36 6499 AE 001 0 91 000	Rack Performance, LLC	Rack Coach Subscription	175.00
56465	06/05/2024	461 E 36 6499 AF 001 0 91 000	Rack Performance, LLC	Rack Coach Subscription	175.00
56465	06/05/2024	461 E 36 6499 AG 001 0 91 000	Rack Performance, LLC	Rack Coach Subscription	175.00
56465	06/05/2024	461 E 36 6499 AH 001 0 91 000	Rack Performance, LLC	Rack Coach Subscription	175.00
56465	06/05/2024	461 E 36 6499 AI 001 0 91 000	Rack Performance, LLC	Rack Coach Subscription	175.00
Totals for 56465					1,750.00
56466	06/05/2024	161 A 00 1243 SD 000 0 00 000	Smith, Joe	Announcer at Playoff Games 05/10/24, 05/17/24, 05/18/24	200.00
Totals for 56466					200.00
56467	06/05/2024	199 E 51 6249 02 801 0 99 000	Spectrum by Watchfire	WHS Baseball scoreboard servicing	207.00
Totals for 56467					207.00
56468	06/05/2024	199 E 41 6499 00 702 0 99 000	Standard Chair of Gardner, Inc.	Shiela Parker Retirement Gift	478.00
Totals for 56468					478.00
56469	06/05/2024	199 E 23 6399 00 041 0 99 000	Staples Business Advantage	Office Supplies	53.91
Totals for 56469					53.91
56470	06/05/2024	162 E 11 6399 00 001 0 11 000	Strait Music	reeds: oboe and clarinet reeds	147.00
56470	06/05/2024	162 E 11 6399 00 001 0 11 000	Strait Music	reeds: oboe and clarinet reeds	32.00
56470	06/05/2024	162 E 11 6399 00 041 0 11 000	Strait Music	Percussion Supplies Timp Mallets 3-5 JCM 2 IP906 + 903 IP 1005+1006B BD 1, 4, 7	98.00
56470	06/05/2024	162 E 36 6249 00 001 0 99 000	Strait Music	Tenor sax repair #D16123	110.00
Totals for 56470					387.00

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CHECK NUMBER	CHECK DATE	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
56471	06/05/2024	240 E 35 6639 00 102 0 99 000	T.E.A.M. Solutions Inc.	Cooler Temp Sensor Replacement as requested by Darrell Rivera, Maintenance Director	581.32
Totals for 56471					581.32
56472	06/05/2024	199 E 41 6499 00 750 0 99 HRS	Texas Dept of Public Safety	040124 - 043024 Clearinghouse Record Retrieval	1.00
Totals for 56472					1.00
56473	06/05/2024	199 E 51 6249 00 001 0 99 000	Texas Dept of Licensing	WHS elevator inspection report filing fee with TDLR	20.00
Totals for 56473					20.00
56474	06/05/2024	240 E 35 6341 BK 102 0 99 000	The New World Bakery, Inc	Breakfast Food-Blue Hole Primary	85.00
56474	06/05/2024	240 E 35 6341 LU 041 0 99 000	The New World Bakery, Inc	Lunch Food-Danforth JH	41.80
Totals for 56474					126.80
56475	06/05/2024	461 E 36 6499 A8 001 0 91 000	The Waters Point LLC	Boys Basketball Banquet 2024	750.00
Totals for 56475					750.00
56476	06/05/2024	161 E 36 6412 00 001 0 91 DCO	TxTag	WHS Baseball Toll Fees	4.97
56476	06/05/2024	161 E 36 6412 00 001 0 91 DCO	TxTag	WHS Baseball Toll Fees	31.81
Totals for 56476					36.78
56477	06/05/2024	161 E 36 6411 MI 999 0 91 000	Warren, Douglas	Mileage February 22, 2024 through May 16, 2024	1,739.99
Totals for 56477					1,739.99
56480	06/05/2024	199 E 51 6319 00 830 0 99 000	Wimberley Ace Hardware	Wimberley Ace Hardware - MARCH - AUG 23/24 MAINT SUPPLIES & MATERIALS	6.60
56480	06/05/2024	199 E 51 6319 00 001 0 99 000	Wimberley Ace Hardware	Wimberley Ace Hardware - MARCH - AUG 23/24 MAINT SUPPLIES & MATERIALS	5.44
56480	06/05/2024	199 E 51 6319 00 041 0 99 000	Wimberley Ace Hardware	Wimberley Ace Hardware - MARCH - AUG 23/24 MAINT SUPPLIES & MATERIALS	5.43
56480	06/05/2024	199 E 51 6319 00 101 0 99 000	Wimberley Ace Hardware	Wimberley Ace Hardware - MARCH - AUG 23/24 MAINT SUPPLIES & MATERIALS	5.43
56480	06/05/2024	199 E 51 6319 00 102 0 99 000	Wimberley Ace Hardware	Wimberley Ace Hardware - MARCH - AUG 23/24 MAINT SUPPLIES & MATERIALS	5.43
56480	06/05/2024	199 E 51 6319 00 830 0 99 000	Wimberley Ace Hardware	Wimberley Ace Hardware - MARCH - AUG 23/24 MAINT SUPPLIES & MATERIALS	5.43
56480	06/05/2024	199 E 51 6319 00 808 0 99 000	Wimberley Ace Hardware	Wimberley Ace Hardware - MARCH - AUG 23/24 MAINT SUPPLIES & MATERIALS	5.43
56480	06/05/2024	199 E 51 6319 00 800 0 99 000	Wimberley Ace Hardware	Wimberley Ace Hardware - MARCH - AUG 23/24 MAINT SUPPLIES &	5.43

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CHECK NUMBER	CHECK DATE	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
56480	06/05/2024	199 E 51 6319 00 804 0 99 000	Wimberley Ace Hardware	MATERIALS Wimberley Ace Hardware - MARCH - AUG 23/24 MAINT SUPPLIES & MATERIALS	5.43
56480	06/05/2024	199 E 51 6319 00 102 0 99 BHP	Wimberley Ace Hardware	MATERIALS Wimberley Ace Hardware - MARCH - AUG 23/24 MAINT SUPPLIES & MATERIALS	5.46
56480	06/05/2024	195 E 53 6319 00 831 0 99 000	Wimberley Ace Hardware	Wimberley Ace Hardware - Technology Open PO	32.28
56480	06/05/2024	199 E 52 6399 00 810 0 99 000	Wimberley Ace Hardware	Open PO For Security Related Materials	4.94
56480	06/05/2024	199 E 11 6399 00 001 0 22 MFG	Wimberley Ace Hardware	Open PO for supplies for welding class	9.00
56480	06/05/2024	199 E 11 6399 00 001 0 22 MFG	Wimberley Ace Hardware	Open PO for Ag Mech	24.34
56480	06/05/2024	461 E 36 6499 BG 001 0 23 000	Wimberley Ace Hardware	Open PO for 18+ Water system project	168.03
56480	06/05/2024	461 E 36 6499 BG 001 0 23 000	Wimberley Ace Hardware	Open PO for 18+ Water system project	22.08
56480	06/05/2024	199 E 11 6399 00 001 0 22 MFG	Wimberley Ace Hardware	Open PO for Ag Mech	15.28
56480	06/05/2024	199 E 11 6399 00 001 0 22 MFG	Wimberley Ace Hardware	Open PO for AG Mech for summer work.	22.94
56480	06/05/2024	199 E 11 6399 00 001 0 22 MFG	Wimberley Ace Hardware	Open PO for AG Mech for summer work.	132.27
Totals for 56480					486.67
56481	06/05/2024	199 E 51 6259 06 001 0 99 000	Wimberley Water Supply	2023-2024 : District Water Utilities - Open PO	11,654.48
56481	06/05/2024	199 E 51 6259 06 041 0 99 000	Wimberley Water Supply	2023-2024 : District Water Utilities - Open PO	2,968.65
56481	06/05/2024	199 E 51 6259 06 102 0 99 000	Wimberley Water Supply	2023-2024 : District Water Utilities - Open PO	353.72
56481	06/05/2024	199 E 51 6259 06 804 0 99 000	Wimberley Water Supply	2023-2024 : District Water Utilities - Open PO	109.30
56481	06/05/2024	199 E 51 6259 06 830 0 99 000	Wimberley Water Supply	2023-2024 : District Water Utilities - Open PO	52.75
56481	06/05/2024	199 E 51 6259 06 808 0 99 000	Wimberley Water Supply	2023-2024 : District Water Utilities - Open PO	1,745.31
Totals for 56481					16,884.21
56483	06/12/2024	199 E 41 6399 00 750 0 99 000	Amazon Capital Services	Office Supplies	10.88
56483	06/12/2024	195 E 11 6395 00 101 0 11 000	Amazon Capital Services	Desks For Technology Dept	669.73
56483	06/12/2024	195 E 53 6395 00 001 0 99 000	Amazon Capital Services	Desks For Technology Dept	669.73
56483	06/12/2024	195 E 11 6395 00 041 0 11 000	Amazon Capital Services	DJHS Tech Summer Maintenance Supplies	1,514.14
56483	06/12/2024	195 E 11 6395 00 041 0 11 000	Amazon Capital Services	DJH Tech	975.93
56483	06/12/2024	195 E 11 6395 00 041 0 11 000	Amazon Capital Services	JH Tech Dept Supplies	572.89
56483	06/12/2024	195 E 53 6395 00 102 0 99 000	Amazon Capital Services	BHP Tech	1,121.50
56483	06/12/2024	199 E 51 6319 00 001 0 99 000	Amazon Capital Services	HS kitchen Ice machine	200.34
56483	06/12/2024	199 E 51 6319 00 001 0 99 000	Amazon Capital Services	WHS ice machine	202.36
Totals for 56483					5,937.50
56484	06/12/2024	199 E 51 6259 09 001 0 99 000	Aqua Texas, Inc	2023-2024: Sewer - Open PO	3,332.93
56484	06/12/2024	199 E 51 6259 09 041 0 99 000	Aqua Texas, Inc	2023-2024: Sewer - Open PO	1,508.14
56484	06/12/2024	199 E 51 6259 09 102 0 99 000	Aqua Texas, Inc	2023-2024: Sewer - Open PO	616.27
56484	06/12/2024	199 E 51 6259 09 804 0 99 000	Aqua Texas, Inc	2023-2024: Sewer - Open PO	195.45

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CHECK NUMBER	CHECK DATE	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
56484	06/12/2024	199 E 51 6259 09 001 0 99 000	Aqua Texas, Inc	2023-2024 : Sewer For New Accounts	1,239.63
56484	06/12/2024	199 E 51 6259 09 808 0 99 000	Aqua Texas, Inc	2023-2024 : Sewer For New Accounts	1,326.62
56484	06/12/2024	199 E 51 6259 06 101 0 99 000	Aqua Texas, Inc	2023-2024: Water and Sewer - Open PO	900.00
56484	06/12/2024	199 E 51 6259 06 801 0 99 000	Aqua Texas, Inc	2023-2024: Water and Sewer - Open PO	325.30
56484	06/12/2024	199 E 51 6259 06 802 0 99 000	Aqua Texas, Inc	2023-2024: Water and Sewer - Open PO	325.30
56484	06/12/2024	199 E 51 6259 06 805 0 99 000	Aqua Texas, Inc	2023-2024: Water and Sewer - Open PO	325.30
56484	06/12/2024	199 E 51 6259 09 101 0 99 000	Aqua Texas, Inc	2023-2024: Water and Sewer - Open PO	1,623.44
56484	06/12/2024	199 E 51 6259 09 801 0 99 000	Aqua Texas, Inc	2023-2024: Water and Sewer - Open PO	325.53
56484	06/12/2024	199 E 51 6259 09 802 0 99 000	Aqua Texas, Inc	2023-2024: Water and Sewer - Open PO	325.53
56484	06/12/2024	199 E 51 6259 09 805 0 99 000	Aqua Texas, Inc	2023-2024: Water and Sewer - Open PO	325.54
56484	06/12/2024	199 E 51 6259 06 102 0 99 BHP	Aqua Texas, Inc	2023-2024: Water and Sewer - Open PO	596.93
Totals for 56484					13,291.91
56485	06/12/2024	195 E 11 6395 00 001 0 11 000	B & H Photo & Electronics Corp.	WHS Tech Summer Maintenance Supplies	13,965.32
56485	06/12/2024	195 E 11 6395 00 041 0 11 000	B & H Photo & Electronics Corp.	JH Tech Dept Supplies For Room 102	37.46
Totals for 56485					14,002.78
56486	06/12/2024	240 E 35 6341 BK 102 0 99 SCA	Brothers Food Service	Breakfast/Lunch Food-Summer School Blue Hole Primary	22.00
56486	06/12/2024	240 E 35 6341 LU 102 0 99 SCA	Brothers Food Service	Breakfast/Lunch Food-Summer School Blue Hole Primary	99.00
Totals for 56486					121.00
56487	06/12/2024	865 E 36 6499 15 041 0 99 000	C.C. Creations LTD	JH Cheerleader Spirit Jerseys	2,222.40
56487	06/12/2024	865 E 36 6499 15 041 0 99 000	C.C. Creations LTD	JH Cheerleader Spirit Jerseys	63.88
Totals for 56487					2,286.28
56488	06/12/2024	493 E 11 6399 00 102 0 11 G19	CDW Government, Inc.	*****WEP***** Math Shelf Grant	3,882.00
56488	06/12/2024	195 E 11 6395 CB 001 0 11 000	CDW Government, Inc.	Freshman Chromebooks - WHS	13,012.00
56488	06/12/2024	195 E 11 6395 CB 001 0 11 000	CDW Government, Inc.	Freshman Chromebooks - WHS	56,975.00
Totals for 56488					73,869.00
56489	06/12/2024	461 E 36 6499 49 102 0 99 000	Centex Recognition	Staff summer t-shirts Invoice #19425	838.00
Totals for 56489					838.00
56490	06/12/2024	199 E 51 6319 00 041 0 99 000	Century HVAC Distributing	DJH A/C parts	769.17
Totals for 56490					769.17
56491	06/12/2024	199 E 51 6249 00 041 0 99 000	Extreme Texas Air LLC	EXtreme Texas Air - 23/24 Open PO A/C Services	2,105.00
Totals for 56491					2,105.00

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CHECK NUMBER	CHECK DATE	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
56492	06/12/2024	199 E 36 6399 00 001 0 91 CHR	Extreme By Design Inc	Custom Design Stickers for Cheer.	252.77
Totals for 56492					252.77
56493	06/12/2024	199 E 41 6499 00 701 0 99 000	HEB Credit Receivables	Board room snacks and office birthday celebration	84.28
Totals for 56493					84.28
56494	06/12/2024	199 E 21 6299 00 833 0 23 000	Houston ISD	Texas Shars Medicaid Administration - MFCS	128.97
Totals for 56494					128.97
56495	06/12/2024	199 E 51 6249 00 041 0 99 000	Kurita America Inc.	Kurita America Inc. - 23/24 MONTHLY WATER TREATMENT/CHEMICAL SERVICES	516.00
Totals for 56495					516.00
56497	06/12/2024	240 E 35 6341 BK 102 0 99 000	Labatt Food Service LLC	Breakfast/Lunch Food-Blue Hole Primary Summer School	145.28
56497	06/12/2024	240 E 35 6341 LU 102 0 99 000	Labatt Food Service LLC	Breakfast/Lunch Food-Blue Hole Primary Summer School	97.03
56497	06/12/2024	240 E 35 6341 BK 102 0 99 SCA	Labatt Food Service LLC	Breakfast/Lunch Food-Blue Hole Primary Summer School	59.70
56497	06/12/2024	240 E 35 6341 LU 102 0 99 000	Labatt Food Service LLC	Lunch Food-Blue Hole Primary Summer School	36.42
56497	06/12/2024	240 E 35 6341 LU 102 0 99 000	Labatt Food Service LLC	Lunch Food-Blue Hole Primary Summer School	37.46
56497	06/12/2024	240 E 35 6341 BK 102 0 99 SCA	Labatt Food Service LLC	Breakfast Food-Blue Hole Primary Summer School	91.46
56497	06/12/2024	240 E 35 6341 BK 102 0 99 SCA	Labatt Food Service LLC	Breakfast/Lunch Food and Non Food-Blue Hole Primary	313.86
56497	06/12/2024	240 E 35 6342 LU 102 0 99 000	Labatt Food Service LLC	Breakfast/Lunch Food and Non Food-Blue Hole Primary	312.94
56497	06/12/2024	240 E 35 6342 BK 102 0 99 000	Labatt Food Service LLC	Breakfast/Lunch Food and Non Food-Blue Hole Primary	62.72
56497	06/12/2024	240 E 35 6341 LU 102 0 99 SCA	Labatt Food Service LLC	Breakfast/Lunch Food and Non Food-Blue Hole Primary	468.36
56497	06/12/2024	240 E 35 6341 BK 102 0 99 000	Labatt Food Service LLC	Breakfast/Lunch Food and Non Food-Blue Hole Primary	340.31
56497	06/12/2024	240 E 35 6341 LU 102 0 99 000	Labatt Food Service LLC	Breakfast/Lunch Food and Non Food-Blue Hole Primary	1,316.84
56497	06/12/2024	240 E 35 6341 BK 102 0 99 SCA	Labatt Food Service LLC	Breakfast Food-Blue Hole Primary Summer School	29.42
56497	06/12/2024	240 E 35 6341 BK 102 0 99 000	Labatt Food Service LLC	Breakfast Food-Blue Hole Primary Summer School	159.43
Totals for 56497					3,471.23
56498	06/12/2024	199 E 34 6311 GS 805 0 23 000	Midtex Oil, L.P.	2023 - 2024 : Unleaded Fuel	404.39
56498	06/12/2024	199 E 51 6311 GS 830 0 99 000	Midtex Oil, L.P.	2023 - 2024 : Unleaded Fuel	1,363.38
56498	06/12/2024	199 E 34 6311 GS 805 0 99 000	Midtex Oil, L.P.	2023 - 2024 : Unleaded Fuel	404.39
56498	06/12/2024	195 E 53 6311 GS 831 0 99 000	Midtex Oil, L.P.	2023 - 2024 : Unleaded Fuel	138.65
56498	06/12/2024	199 E 34 6311 DS 805 0 99 000	Midtex Oil, L.P.	2023 - 2024 : Diesel Fuel	5,631.13
56498	06/12/2024	199 E 34 6311 DS 805 0 23 000	Midtex Oil, L.P.	2023 - 2024 : Diesel Fuel	1,877.04
Totals for 56498					9,818.98
56499	06/12/2024	240 E 35 6399 00 001 0 99 000	Mission Restaurant Supply	Sheet pans, steam pans and lids for all campuses, sheet pan racks for dishwasher(BHP)	302.67

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CHECK NUMBER	CHECK DATE	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
56499	06/12/2024	240 E 35 6399 00 041 0 99 000	Mission Restaurant Supply	Sheet pans, steam pans and lids for all campuses, sheet pan racks for dishwasher(BHP)	302.66
56499	06/12/2024	240 E 35 6399 00 101 0 99 000	Mission Restaurant Supply	Sheet pans, steam pans and lids for all campuses, sheet pan racks for dishwasher(BHP)	302.66
56499	06/12/2024	240 E 35 6399 00 102 0 99 000	Mission Restaurant Supply	Sheet pans, steam pans and lids for all campuses, sheet pan racks for dishwasher(BHP)	983.65
Totals for 56499					1,891.64
56500	06/12/2024	199 E 31 6411 00 811 0 99 000	Myers, Sarah	Travel Reimb : Hays County Youth SIM Mapping Workshop & Reunification Training	70.75
Totals for 56500					70.75
56501	06/12/2024	199 E 34 6249 00 805 0 99 000	NAPA Auto Parts	Break Shoe Kit	29.47
56501	06/12/2024	199 E 34 6249 00 805 0 23 000	NAPA Auto Parts	Break Shoe Kit	9.82
56501	06/12/2024	199 E 34 6249 00 805 0 99 000	NAPA Auto Parts	Break shoe kit	1.04
56501	06/12/2024	199 E 34 6249 00 805 0 23 000	NAPA Auto Parts	Break shoe kit	0.34
Totals for 56501					40.67
56502	06/12/2024	410 E 11 6321 00 101 0 11 000	Reading Horizons	Reading Horizons - 3 Year Payment 1	20,061.54
56502	06/12/2024	410 E 11 6321 00 102 0 11 000	Reading Horizons	Reading Horizons - 3 Year Payment 1	20,061.54
Totals for 56502					40,123.08
56503	06/12/2024	199 E 34 6319 00 805 0 99 000	Ready Refresh	2023-2024 Water Delivery Service	83.95
56503	06/12/2024	199 E 34 6319 00 805 0 23 000	Ready Refresh	2023-2024 Water Delivery Service	27.98
Totals for 56503					111.93
56504	06/12/2024	199 E 34 6249 00 805 0 99 ZIN	Southwest Bus Sales Inc.	Hail Damage Repairs For Transportation Dept Vehicle Mirrors	4,149.84
56504	06/12/2024	199 E 34 6319 00 805 0 99 000	Southwest Bus Sales Inc.	Bus 41 has a leaky pipe this is the replacement.	65.95
Totals for 56504					4,215.79
56505	06/12/2024	162 E 36 6399 00 041 0 99 000	Staples Business Advantage	DJH Staples order, see attachment for details	365.06
Totals for 56505					365.06
56506	06/12/2024	162 E 11 6399 00 041 0 11 000	Strait Music	Supplies/upkeep of materials	25.00
56506	06/12/2024	162 E 36 6249 00 041 0 99 000	Strait Music	Supplies/upkeep of materials	1,074.21
56506	06/12/2024	162 E 36 6399 00 041 0 99 000	Strait Music	Supplies/upkeep of materials	1,026.79
Totals for 56506					2,126.00
56507	06/12/2024	461 E 36 6499 PV 001 0 99 000	Texas Dept of Motor Vehicles	Monthly Usage fee.	23.72

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CHECK NUMBER	CHECK DATE	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
Totals for 56507					23.72
56508	06/12/2024	199 E 51 6259 22 804 0 99 000	Texas Disposal Systems, Inc.	2023-2024 : Trash & Recycling Pick Up - Open PO	263.20
56508	06/12/2024	199 E 51 6259 22 001 0 99 000	Texas Disposal Systems, Inc.	2023-2024 : Trash & Recycling Pick Up - Open PO	1,441.44
56508	06/12/2024	199 E 51 6259 22 041 0 99 000	Texas Disposal Systems, Inc.	2023-2024 : Trash & Recycling Pick Up - Open PO	759.36
56508	06/12/2024	199 E 51 6259 22 101 0 99 000	Texas Disposal Systems, Inc.	2023-2024 : Trash & Recycling Pick Up - Open PO	743.00
56508	06/12/2024	199 E 51 6259 22 102 0 99 000	Texas Disposal Systems, Inc.	2023-2024 : Trash & Recycling Pick Up - Open PO	743.00
56508	06/12/2024	199 E 51 6259 22 800 0 99 000	Texas Disposal Systems, Inc.	2023-2024 : Trash & Recycling Pick Up - Open PO	350.56
56508	06/12/2024	199 E 51 6259 22 830 0 99 000	Texas Disposal Systems, Inc.	2023-2024 : Trash & Recycling Pick Up - Open PO	290.08
56508	06/12/2024	199 E 51 6259 22 805 0 99 000	Texas Disposal Systems, Inc.	2023-2024 : Trash & Recycling Pick Up - Open PO	86.34
56508	06/12/2024	199 E 51 6259 22 801 0 99 000	Texas Disposal Systems, Inc.	2023-2024 : Trash & Recycling Pick Up - Open PO	86.33
56508	06/12/2024	199 E 51 6259 22 802 0 99 000	Texas Disposal Systems, Inc.	2023-2024 : Trash & Recycling Pick Up - Open PO	86.33
56508	06/12/2024	199 E 51 6259 22 836 0 99 000	Texas Disposal Systems, Inc.	2023-2024 : Trash & Recycling Pick Up - Open PO	350.56
Totals for 56508					5,200.20
56509	06/12/2024	199 E 51 6249 00 001 0 99 000	Turnkey Security, Inc.	Turnkey Security, Inc.	75.00
56509	06/12/2024	199 E 51 6249 00 041 0 99 000	Turnkey Security, Inc.	Turnkey Security, Inc.	25.00
56509	06/12/2024	199 E 51 6249 00 101 0 99 000	Turnkey Security, Inc.	Turnkey Security, Inc.	25.00
56509	06/12/2024	199 E 51 6249 00 102 0 99 000	Turnkey Security, Inc.	Turnkey Security, Inc.	25.00
56509	06/12/2024	199 E 51 6249 00 804 0 99 000	Turnkey Security, Inc.	Turnkey Security, Inc.	25.00
56509	06/12/2024	199 E 51 6249 00 805 0 99 000	Turnkey Security, Inc.	Turnkey Security, Inc.	25.00
56509	06/12/2024	199 E 51 6249 00 102 0 99 BHP	Turnkey Security, Inc.	Turnkey Security, Inc.	25.00
Totals for 56509					225.00
56510	06/12/2024	199 E 31 6411 MI 001 0 99 000	Vannoy, Kristina	Mileage Reimbursement.	74.77
Totals for 56510					74.77
56511	06/12/2024	199 E 23 6411 MI 001 0 99 000	Wilkes, Ryan	Mileage reimbursement for soccer and OAP.	245.22
Totals for 56511					245.22
56512	06/12/2024	162 E 36 6399 00 041 0 99 000	Wimberley Ace Hardware	Supplies from Ace	897.20
Totals for 56512					897.20
56513	06/19/2024	199 E 52 6394 00 810 0 99 000	ADI	Replace 2 cameras due to storm	1,393.98
Totals for 56513					1,393.98
56514	06/19/2024	199 E 41 6499 00 701 0 99 000	Amazon Capital Services	Retention and office Supplies	115.23
56514	06/19/2024	199 E 11 6399 00 041 0 11 PED	Amazon Capital Services	Items For PE	52.67
Totals for 56514					167.90

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CHECK NUMBER	CHECK DATE	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
56515	06/19/2024	199 E 21 6299 00 832 0 99 000	Avant Services	Erate Consulting Svcs - Apr 2024 - June 2024	125.00
56515	06/19/2024	199 E 21 6299 00 832 0 99 000	Avant Services	Erate Consulting Svcs - Apr 2024 - June 2024	125.00
56515	06/19/2024	199 E 21 6299 00 832 0 99 000	Avant Services	Erate Consulting Svcs - Apr 2024 - June 2024	125.00
Totals for 56515					375.00
56516	06/19/2024	161 E 36 6499 PD 001 0 91 DCO	Bastrop ISD	Baseball PLAYOFF GAME: WIMBERLEY vs EL CAMPO MAY 9-10, 2024	2,031.75
Totals for 56516					2,031.75
56517	06/19/2024	240 E 35 6411 MI 999 0 99 000	Bragg, Shannon	Mileage Reimbursement 5/28/24-6/11/24	80.13
Totals for 56517					80.13
56518	06/19/2024	199 E 11 6219 00 833 0 23 SHR	Buck, Rebekah	Physical Therapy Services	1,891.25
Totals for 56518					1,891.25
56519	06/19/2024	199 E 51 6249 00 001 0 99 000	Butler Rental & Sales	Equipment Rental - WHS water leak	199.50
56519	06/19/2024	199 E 51 6319 00 001 0 99 000	Butler Rental & Sales	Equipment Rental - WHS water leak	390.50
Totals for 56519					590.00
56520	06/19/2024	461 E 36 6499 AM 001 0 91 000	Castro, Ashlyn	Softball Camp 6/3-6/5	360.00
Totals for 56520					360.00
56521	06/19/2024	195 E 11 6395 00 001 0 11 000	CDW Government, Inc.	WHS Tech Summer Maintenance Supplies	469.51
56521	06/19/2024	493 E 11 6399 00 102 0 11 G19	CDW Government, Inc.	*****WEP***** Math Shelf Grant	167.00
Totals for 56521					636.51
56522	06/19/2024	461 E 36 6499 AD 001 0 91 000	Centex Recognition	Apparel for Boys Track	972.00
Totals for 56522					972.00
56523	06/19/2024	199 E 51 6249 00 102 0 99 BHP	Commercial Kitchen	BHP - Top convection oven	329.25
Totals for 56523					329.25
56524	06/19/2024	224 E 11 6219 00 833 4 23 000	Cool, Bonnie	DSS Services	800.00
Totals for 56524					800.00
56525	06/19/2024	199 E 51 6319 00 041 0 99 000	Cragg's Do It Best Lumber & Home Ce	Cragg's Do It Best Lumber & Home Center, Inc - MARCH - AUG 23/24 MAINT SUPPLIES & MATERIALS	25.99
Totals for 56525					25.99

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CHECK NUMBER	CHECK DATE	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
56526	06/19/2024	199 E 21 6495 00 833 0 23 000	Crisis Prevention Institute, Inc.	Membership for Jennifer Crumpton	200.00
Totals for 56526					200.00
56527	06/19/2024	199 E 51 6249 00 808 0 99 000	Culligan of San Marcos	Open PO for Culligan Monthly service fees - Texan Field House	75.00
56527	06/19/2024	199 E 51 6249 00 808 0 99 000	Culligan of San Marcos	Open PO for Culligan Monthly service fees - Texan Field House	2.50
Totals for 56527					77.50
56528	06/19/2024	199 E 21 6411 00 833 0 23 000	Education Service Center, Region 13	Hill Country Virtual Conference	322.00
56528	06/19/2024	199 E 31 6411 00 833 0 23 000	Education Service Center, Region 13	Hill Country Virtual Conference	483.00
56528	06/19/2024	199 E 11 6219 00 833 0 33 ECI	Education Service Center, Region 13	ECI	2,901.25
56528	06/19/2024	224 E 11 6219 00 833 4 23 000	Education Service Center, Region 13	DHH School Age Services	255.00
Totals for 56528					3,961.25
56529	06/19/2024	161 E 36 6239 00 999 0 91 000	Education Service Center, Region 20	Bus Driver Physicals	2,565.00
56529	06/19/2024	199 E 34 6239 00 805 0 99 000	Education Service Center, Region 20	Bus Driver Physicals	1,615.00
56529	06/19/2024	199 E 13 6239 00 001 0 99 GEN	Education Service Center, Region 20	Bus Driver Physicals	475.00
56529	06/19/2024	199 E 13 6239 00 041 0 99 GEN	Education Service Center, Region 20	Bus Driver Physicals	95.00
56529	06/19/2024	199 E 13 6239 00 101 0 99 000	Education Service Center, Region 20	Bus Driver Physicals	95.00
Totals for 56529					4,845.00
56530	06/19/2024	199 E 51 6319 01 800 0 99 000	Ferguson Enterprises, LLC	Custodial supplies	163.72
56530	06/19/2024	199 E 51 6319 01 801 0 99 000	Ferguson Enterprises, LLC	Custodial supplies	250.00
56530	06/19/2024	199 E 51 6319 01 804 0 99 000	Ferguson Enterprises, LLC	Custodial supplies	250.00
56530	06/19/2024	199 E 51 6319 01 805 0 99 000	Ferguson Enterprises, LLC	Custodial supplies	250.00
56530	06/19/2024	199 E 51 6319 01 830 0 99 000	Ferguson Enterprises, LLC	Custodial supplies	250.00
Totals for 56530					1,163.72
56531	06/19/2024	240 R 00 5751 00 000 0 00 000	Habbit, Myra	Meal Refund For T. Habbit	25.65
Totals for 56531					25.65
56532	06/19/2024	199 E 52 6299 00 041 0 99 000	Hays County Auditor	2023 - 2024 : SRO Services For DJHS & WHS	28,791.32
56532	06/19/2024	199 E 52 6299 00 001 0 99 000	Hays County Auditor	2023 - 2024 : SRO Services For DJHS & WHS	28,742.87
Totals for 56532					57,534.19
56533	06/19/2024	199 E 41 6499 00 701 0 99 000	HEB Credit Receivables	Secretary Luncheon	55.98
Totals for 56533					55.98

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CHECK NUMBER	CHECK DATE	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
56534	06/19/2024	199 E 51 6249 00 001 0 99 000	Hired Killers, Inc.	Hired Killers, Inc. - 23/24 OPEN PO PEST CONTROL FOR ALL CAMPUSES	1.88
56534	06/19/2024	199 E 51 6249 00 041 0 99 000	Hired Killers, Inc.	Hired Killers, Inc. - 23/24 OPEN PO PEST CONTROL FOR ALL CAMPUSES	1.88
56534	06/19/2024	199 E 51 6249 00 101 0 99 000	Hired Killers, Inc.	Hired Killers, Inc. - 23/24 OPEN PO PEST CONTROL FOR ALL CAMPUSES	1.88
56534	06/19/2024	199 E 51 6249 00 102 0 99 000	Hired Killers, Inc.	Hired Killers, Inc. - 23/24 OPEN PO PEST CONTROL FOR ALL CAMPUSES	1.88
56534	06/19/2024	199 E 51 6249 00 804 0 99 000	Hired Killers, Inc.	Hired Killers, Inc. - 23/24 OPEN PO PEST CONTROL FOR ALL CAMPUSES	1.88
56534	06/19/2024	199 E 51 6249 00 800 0 99 000	Hired Killers, Inc.	Hired Killers, Inc. - 23/24 OPEN PO PEST CONTROL FOR ALL CAMPUSES	1.88
56534	06/19/2024	199 E 51 6249 00 805 0 99 000	Hired Killers, Inc.	Hired Killers, Inc. - 23/24 OPEN PO PEST CONTROL FOR ALL CAMPUSES	1.88
56534	06/19/2024	199 E 51 6249 00 102 0 99 BHP	Hired Killers, Inc.	Hired Killers, Inc. - 23/24 OPEN PO PEST CONTROL FOR ALL CAMPUSES	1.84
Totals for 56534					15.00
56535	06/19/2024	161 E 36 6499 00 001 0 91 FTB	Hometown Ticketing Inc	Hometown Ticketing WHS Annual Athletic Fee	186.00
Totals for 56535					186.00
56536	06/19/2024	195 E 53 6395 SK 750 0 99 000	ISCorp	ISCorp Hosting for Skyward Student & Finance	5,184.00
56536	06/19/2024	195 E 53 6395 SK 831 0 99 000	ISCorp	ISCorp Hosting for Skyward Student & Finance	4,753.08
Totals for 56536					9,937.08
56537	06/19/2024	195 E 11 6395 00 041 0 11 000	iTurity LLC	Keyboard Repairs	29.00
Totals for 56537					29.00
56538	06/19/2024	199 E 51 6319 00 001 0 99 000	Johnstone Supply	DW Ice maker filters	96.12
56538	06/19/2024	199 E 51 6319 00 041 0 99 000	Johnstone Supply	DW Ice maker filters	96.07
56538	06/19/2024	199 E 51 6319 00 101 0 99 000	Johnstone Supply	DW Ice maker filters	96.07
56538	06/19/2024	199 E 51 6319 00 102 0 99 000	Johnstone Supply	DW Ice maker filters	96.07
56538	06/19/2024	199 E 51 6319 00 808 0 99 000	Johnstone Supply	DW Ice maker filters	96.07
56538	06/19/2024	199 E 51 6319 00 800 0 99 000	Johnstone Supply	DW Ice maker filters	96.07
56538	06/19/2024	199 E 51 6319 00 804 0 99 000	Johnstone Supply	DW Ice maker filters	96.07
56538	06/19/2024	199 E 51 6319 00 102 0 99 BHP	Johnstone Supply	DW Ice maker filters	96.16
56538	06/19/2024	199 E 51 6319 00 001 0 99 000	Johnstone Supply	HVAC belts	173.33
56538	06/19/2024	199 E 51 6319 00 041 0 99 000	Johnstone Supply	HVAC belts	173.33
56538	06/19/2024	199 E 51 6319 00 101 0 99 000	Johnstone Supply	HVAC belts	173.33

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CHECK NUMBER	CHECK DATE	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
56538	06/19/2024	199 E 51 6319 00 102 0 99 000	Johnstone Supply	HVAC belts	173.33
56538	06/19/2024	199 E 51 6319 00 809 0 99 000	Johnstone Supply	HVAC belts	11.71
56538	06/19/2024	199 E 51 6319 00 807 0 99 000	Johnstone Supply	HVAC belts	31.58
56538	06/19/2024	199 E 51 6319 00 808 0 99 000	Johnstone Supply	HVAC belts	325.12
56538	06/19/2024	199 E 51 6319 00 800 0 99 000	Johnstone Supply	HVAC belts	173.33
56538	06/19/2024	199 E 51 6319 00 804 0 99 000	Johnstone Supply	HVAC belts	325.12
56538	06/19/2024	199 E 51 6319 00 102 0 99 BHP	Johnstone Supply	HVAC belts	173.60
Totals for 56538					2,502.48
56539	06/19/2024	461 E 36 6499 AM 001 0 91 000	Kirbo, Addison	Softball Camp 6/3-6/5	360.00
Totals for 56539					360.00
56540	06/19/2024	199 E 34 6499 00 805 0 99 000	Lower Colorado River Authority	Lower Colorado River Authority for Monthly Radio Service	585.00
56540	06/19/2024	199 E 34 6319 00 805 0 23 000	Lower Colorado River Authority	Lower Colorado River Authority for Monthly Radio Service	195.00
Totals for 56540					780.00
56541	06/19/2024	224 E 11 6219 00 833 4 23 000	Mayor, Laurie	Orientation and Mobility Services	1,015.00
56541	06/19/2024	224 E 11 6219 00 833 4 23 000	Mayor, Laurie	Orientation and Mobility Services	612.50
56541	06/19/2024	224 E 11 6219 00 833 4 23 000	Mayor, Laurie	Orientation and Mobility Services	455.00
56541	06/19/2024	199 E 11 6219 00 833 0 33 ECI	Mayor, Laurie	Orientation and Mobility Services	70.00
Totals for 56541					2,152.50
56542	06/19/2024	199 E 34 6319 VF 805 0 99 000	Midtex Oil, L.P.	2023-2024: Vehicle Fluids/Bulk Oil	406.84
56542	06/19/2024	199 E 34 6319 VF 805 0 23 000	Midtex Oil, L.P.	2023-2024: Vehicle Fluids/Bulk Oil	135.61
Totals for 56542					542.45
56543	06/19/2024	461 E 36 6499 AM 001 0 91 000	Norman, Viviana	Softball Camp 6/3-6/5	360.00
Totals for 56543					360.00
56544	06/19/2024	199 E 34 6411 00 805 0 99 000	Omni Hotel - Corpus Christi	Hotel stay for the TAPT Annual Conference 6/20-6/24	107.00
56544	06/19/2024	199 E 34 6411 00 805 0 99 000	Omni Hotel - Corpus Christi	Hotel stay for the TAPT Annual Conference 6/20-6/24	107.00
56544	06/19/2024	199 E 34 6411 00 805 0 99 000	Omni Hotel - Corpus Christi	Hotel stay for the TAPT Annual Conference 6/20-6/24	107.00
56544	06/19/2024	199 E 34 6411 00 805 0 99 000	Omni Hotel - Corpus Christi	Hotel stay for the TAPT Annual Conference 6/20-6/24	107.00
56544	06/19/2024	199 E 34 6411 00 805 0 99 000	Omni Hotel - Corpus Christi	Hotel stay for the TAPT Annual Conference 6/20-6/24	48.56
56544	06/19/2024	199 E 34 6411 00 805 0 99 000	Omni Hotel - Corpus Christi	Hotel stay for the TAPT Annual Conference 6/20-6/24	6.44
56544	06/19/2024	199 E 34 6411 00 805 0 99 000	Omni Hotel - Corpus Christi	Hotel stay for the TAPT Annual Conference 6/20-6/24	34.64
Totals for 56544					517.64
56545	06/19/2024	199 E 11 6399 00 102 0 11 GEN	Oriental Trading Company	Prizes for 9 weeks awards, treasure box and Texan Tickets	567.89

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CHECK NUMBER	CHECK DATE	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
				for Mrs. Brooks; Principal	
				Totals for 56545	567.89
56546	06/19/2024	199 E 51 6411 MI 830 0 99 000	Rivera, Darrell	Darrell Rivera : May 2024 Department Travel	235.84
				Totals for 56546	235.84
56547	06/19/2024	161 E 36 6412 00 001 0 91 DCO	RMA Toll Processing	WHS Baseball Playoff Travel Toll Fees	7.86
				Totals for 56547	7.86
56548	06/19/2024	199 E 51 6411 MI 830 0 99 000	Rodriguez, Carlos JR	Carlos Rodriguez : Mar-May 2024 Department Travel	289.44
				Totals for 56548	289.44
56549	06/19/2024	199 E 41 6499 00 750 0 99 000	San Marcos Daily Record	Wimberley ISD Ad Request For BDA or DAS	59.20
				Totals for 56549	59.20
56551	06/19/2024	162 E 13 6411 MI 041 0 99 000	Spano, Taylor	PD disbursement for Food/gas	52.07
				Totals for 56551	52.07
56552	06/19/2024	461 E 36 6499 AM 001 0 91 000	Spector, Marika	Softball Camp 6/3-6/5	360.00
				Totals for 56552	360.00
56553	06/19/2024	162 E 36 6249 00 001 0 99 000	Strait Music	Fall marching band repairs	147.00
				Totals for 56553	147.00
56554	06/19/2024	461 E 36 6499 A7 001 0 91 000	Swim Freak, LLC	Swim backpacks	468.00
				Totals for 56554	468.00
56555	06/19/2024	199 E 51 6249 00 041 0 99 000	Texas AirSystems LLC	Service Repairs to DJHS Cooling Tower	1,762.00
				Totals for 56555	1,762.00
56556	06/19/2024	224 E 31 6219 00 833 4 23 000	Trinity Educational Services	Evaluation Services	1,031.25
				Totals for 56556	1,031.25
56557	06/19/2024	199 E 41 6499 00 702 0 99 000	Verette, Ronald	HCSO Security, Board Meeting 061724	200.00
				Totals for 56557	200.00
56569	06/19/2024	199 E 51 6319 00 830 0 99 000	Wimberley Ace Hardware	Wimberley Ace Hardware - MARCH - AUG 23/24 MAINT SUPPLIES & MATERIALS	17.83
56569	06/19/2024	199 E 51 6319 00 041 0 99 000	Wimberley Ace Hardware	Wimberley Ace Hardware - MARCH - AUG 23/24 MAINT SUPPLIES &	34.57

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CHECK NUMBER	CHECK DATE	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
56569	06/19/2024	199 E 51 6319 00 101 0 99 000	Wimberley Ace Hardware	MATERIALS Wimberley Ace Hardware - MARCH - AUG 23/24 MAINT SUPPLIES & MATERIALS	34.57
56569	06/19/2024	199 E 51 6319 00 001 0 99 000	Wimberley Ace Hardware	MATERIALS Wimberley Ace Hardware - MARCH - AUG 23/24 MAINT SUPPLIES & MATERIALS	16.99
56569	06/19/2024	199 E 51 6319 00 001 0 99 000	Wimberley Ace Hardware	MATERIALS Wimberley Ace Hardware - MARCH - AUG 23/24 MAINT SUPPLIES & MATERIALS	5.94
56569	06/19/2024	199 E 51 6319 00 001 0 99 000	Wimberley Ace Hardware	MATERIALS Wimberley Ace Hardware - MARCH - AUG 23/24 MAINT SUPPLIES & MATERIALS	22.93
56569	06/19/2024	199 E 51 6319 00 830 0 99 000	Wimberley Ace Hardware	MATERIALS Wimberley Ace Hardware - MARCH - AUG 23/24 MAINT SUPPLIES & MATERIALS	27.19
56569	06/19/2024	199 E 51 6319 00 041 0 99 000	Wimberley Ace Hardware	MATERIALS Wimberley Ace Hardware - MARCH - AUG 23/24 MAINT SUPPLIES & MATERIALS	21.73
56569	06/19/2024	199 E 51 6319 00 102 0 99 BHP	Wimberley Ace Hardware	MATERIALS Wimberley Ace Hardware - MARCH - AUG 23/24 MAINT SUPPLIES & MATERIALS	2.33
56569	06/19/2024	199 E 51 6319 00 001 0 99 000	Wimberley Ace Hardware	MATERIALS Wimberley Ace Hardware - MARCH - AUG 23/24 MAINT SUPPLIES & MATERIALS	14.44
56569	06/19/2024	199 E 51 6319 00 001 0 99 000	Wimberley Ace Hardware	MATERIALS Wimberley Ace Hardware - MARCH - AUG 23/24 MAINT SUPPLIES & MATERIALS	11.54
56569	06/19/2024	199 E 51 6319 00 001 0 99 000	Wimberley Ace Hardware	MATERIALS Wimberley Ace Hardware - MARCH - AUG 23/24 MAINT SUPPLIES & MATERIALS	13.75
56569	06/19/2024	199 E 51 6319 00 001 0 99 000	Wimberley Ace Hardware	MATERIALS Wimberley Ace Hardware - MARCH - AUG 23/24 MAINT SUPPLIES & MATERIALS	35.98
56569	06/19/2024	199 E 51 6319 00 001 0 99 000	Wimberley Ace Hardware	MATERIALS Wimberley Ace Hardware - MARCH - AUG 23/24 MAINT SUPPLIES & MATERIALS	1.17
56569	06/19/2024	199 E 51 6319 00 041 0 99 000	Wimberley Ace Hardware	MATERIALS Wimberley Ace Hardware - MARCH - AUG 23/24 MAINT SUPPLIES & MATERIALS	5.94
56569	06/19/2024	199 E 51 6319 00 041 0 99 000	Wimberley Ace Hardware	MATERIALS Wimberley Ace Hardware - MARCH - AUG 23/24 MAINT SUPPLIES & MATERIALS	3.05
56569	06/19/2024	199 E 51 6319 00 041 0 99 000	Wimberley Ace Hardware	MATERIALS Wimberley Ace Hardware - MARCH - AUG 23/24 MAINT SUPPLIES & MATERIALS	5.94
56569	06/19/2024	199 E 51 6319 00 041 0 99 000	Wimberley Ace Hardware	MATERIALS Wimberley Ace Hardware - MARCH - AUG 23/24 MAINT SUPPLIES & MATERIALS	1.69
56569	06/19/2024	199 E 51 6319 00 830 0 99 000	Wimberley Ace Hardware	MATERIALS Wimberley Ace Hardware - MARCH - AUG 23/24 MAINT SUPPLIES & MATERIALS	21.24
56569	06/19/2024	199 E 51 6319 00 041 0 99 000	Wimberley Ace Hardware	MATERIALS Wimberley Ace Hardware - MARCH - AUG 23/24 MAINT SUPPLIES & MATERIALS	12.11
56569	06/19/2024	199 E 51 6319 00 001 0 99 000	Wimberley Ace Hardware	MATERIALS Wimberley Ace Hardware - MARCH - AUG 23/24 MAINT SUPPLIES & MATERIALS	23.78

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CHECK NUMBER	CHECK DATE	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
56569	06/19/2024	199 E 51 6319 00 041 0 99 000	Wimberley Ace Hardware	Wimberley Ace Hardware - MARCH - AUG 23/24 MAINT SUPPLIES & MATERIALS	1.07
56569	06/19/2024	199 E 51 6319 00 041 0 99 000	Wimberley Ace Hardware	Wimberley Ace Hardware - MARCH - AUG 23/24 MAINT SUPPLIES & MATERIALS	26.33
56569	06/19/2024	199 E 51 6319 00 001 0 99 000	Wimberley Ace Hardware	Wimberley Ace Hardware - MARCH - AUG 23/24 MAINT SUPPLIES & MATERIALS	-0.04
56569	06/19/2024	199 E 51 6319 00 041 0 99 000	Wimberley Ace Hardware	Wimberley Ace Hardware - MARCH - AUG 23/24 MAINT SUPPLIES & MATERIALS	-0.04
56569	06/19/2024	199 E 51 6319 00 101 0 99 000	Wimberley Ace Hardware	Wimberley Ace Hardware - MARCH - AUG 23/24 MAINT SUPPLIES & MATERIALS	-0.04
56569	06/19/2024	199 E 51 6319 00 102 0 99 000	Wimberley Ace Hardware	Wimberley Ace Hardware - MARCH - AUG 23/24 MAINT SUPPLIES & MATERIALS	-0.04
56569	06/19/2024	199 E 51 6319 00 830 0 99 000	Wimberley Ace Hardware	Wimberley Ace Hardware - MARCH - AUG 23/24 MAINT SUPPLIES & MATERIALS	-0.04
56569	06/19/2024	199 E 51 6319 00 808 0 99 000	Wimberley Ace Hardware	Wimberley Ace Hardware - MARCH - AUG 23/24 MAINT SUPPLIES & MATERIALS	-0.04
56569	06/19/2024	199 E 51 6319 00 800 0 99 000	Wimberley Ace Hardware	Wimberley Ace Hardware - MARCH - AUG 23/24 MAINT SUPPLIES & MATERIALS	-0.04
56569	06/19/2024	199 E 51 6319 00 804 0 99 000	Wimberley Ace Hardware	Wimberley Ace Hardware - MARCH - AUG 23/24 MAINT SUPPLIES & MATERIALS	-0.04
56569	06/19/2024	199 E 51 6319 00 102 0 99 BHP	Wimberley Ace Hardware	Wimberley Ace Hardware - MARCH - AUG 23/24 MAINT SUPPLIES & MATERIALS	-0.03
56569	06/19/2024	199 E 51 6319 00 001 0 99 000	Wimberley Ace Hardware	Wimberley Ace Hardware - MARCH - AUG 23/24 MAINT SUPPLIES & MATERIALS	12.99
56569	06/19/2024	199 E 51 6319 00 830 0 99 000	Wimberley Ace Hardware	Wimberley Ace Hardware - MARCH - AUG 23/24 MAINT SUPPLIES & MATERIALS	9.99
56569	06/19/2024	199 E 51 6319 00 001 0 99 000	Wimberley Ace Hardware	Wimberley Ace Hardware - MARCH - AUG 23/24 MAINT SUPPLIES & MATERIALS	6.45
56569	06/19/2024	199 E 51 6319 00 830 0 99 000	Wimberley Ace Hardware	Wimberley Ace Hardware - MARCH - AUG 23/24 MAINT SUPPLIES & MATERIALS	16.98
56569	06/19/2024	199 E 51 6319 00 001 0 99 000	Wimberley Ace Hardware	Wimberley Ace Hardware - MARCH - AUG 23/24 MAINT SUPPLIES & MATERIALS	5.29
56569	06/19/2024	199 E 51 6319 00 041 0 99 000	Wimberley Ace Hardware	Wimberley Ace Hardware - MARCH - AUG 23/24 MAINT SUPPLIES & MATERIALS	5.29
56569	06/19/2024	199 E 51 6319 00 101 0 99 000	Wimberley Ace Hardware	Wimberley Ace Hardware - MARCH - AUG 23/24 MAINT SUPPLIES & MATERIALS	5.29
56569	06/19/2024	199 E 51 6319 00 102 0 99 000	Wimberley Ace Hardware	Wimberley Ace Hardware - MARCH - AUG 23/24 MAINT SUPPLIES & MATERIALS	5.29
56569	06/19/2024	199 E 51 6319 00 830 0 99 000	Wimberley Ace Hardware	Wimberley Ace Hardware - MARCH - AUG 23/24 MAINT SUPPLIES & MATERIALS	5.29

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CHECK NUMBER	CHECK DATE	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
56569	06/19/2024	199 E 51 6319 00 808 0 99 000	Wimberley Ace Hardware	MATERIALS Wimberley Ace Hardware - MARCH - AUG 23/24 MAINT SUPPLIES & MATERIALS	5.29
56569	06/19/2024	199 E 51 6319 00 800 0 99 000	Wimberley Ace Hardware	MATERIALS Wimberley Ace Hardware - MARCH - AUG 23/24 MAINT SUPPLIES & MATERIALS	5.29
56569	06/19/2024	199 E 51 6319 00 804 0 99 000	Wimberley Ace Hardware	MATERIALS Wimberley Ace Hardware - MARCH - AUG 23/24 MAINT SUPPLIES & MATERIALS	5.29
56569	06/19/2024	199 E 51 6319 00 102 0 99 BHP	Wimberley Ace Hardware	MATERIALS Wimberley Ace Hardware - MARCH - AUG 23/24 MAINT SUPPLIES & MATERIALS	5.25
56569	06/19/2024	199 E 51 6319 00 001 0 99 000	Wimberley Ace Hardware	MATERIALS Wimberley Ace Hardware - MARCH - AUG 23/24 MAINT SUPPLIES & MATERIALS	0.84
56569	06/19/2024	199 E 51 6319 00 830 0 99 000	Wimberley Ace Hardware	MATERIALS Wimberley Ace Hardware - MARCH - AUG 23/24 MAINT SUPPLIES & MATERIALS	5.83
56569	06/19/2024	199 E 51 6499 01 830 0 99 000	Wimberley Ace Hardware	MATERIALS Wimberley Ace Hardware - MARCH - AUG 23/24 MAINT SUPPLIES & MATERIALS	16.99
56569	06/19/2024	199 E 51 6319 00 830 0 99 000	Wimberley Ace Hardware	MATERIALS Wimberley Ace Hardware - MARCH - AUG 23/24 MAINT SUPPLIES & MATERIALS	7.64
56569	06/19/2024	195 E 53 6319 00 831 0 99 000	Wimberley Ace Hardware	Technology Open PO	21.24
56569	06/19/2024	195 E 53 6319 00 831 0 99 000	Wimberley Ace Hardware	Technology Open PO	40.75
56569	06/19/2024	199 E 11 6399 00 001 0 22 MFG	Wimberley Ace Hardware	Open PO for AG Mech for summer work.	10.18
56569	06/19/2024	199 E 11 6399 00 001 0 22 MFG	Wimberley Ace Hardware	Open PO for AG Mech for summer work.	17.48
Totals for 56569					576.69
56570	06/26/2024	199 E 41 6495 00 701 0 99 000	Association Insurance Management	2024-2025 Professional Liability Insurance	55.00
Totals for 56570					55.00
56572	06/26/2024	199 E 11 6399 00 001 0 11 GEN	Amazon Capital Services	Supplies	100.90
56572	06/26/2024	199 E 11 6399 00 001 0 22 CTE	Amazon Capital Services	Supplies	272.72
56572	06/26/2024	461 E 36 6499 87 001 0 99 000	Amazon Capital Services	Supplies	356.37
56572	06/26/2024	461 E 36 6499 A3 001 0 91 000	Amazon Capital Services	Shoes for Football Coaches	279.98
56572	06/26/2024	461 E 36 6499 A3 001 0 91 000	Amazon Capital Services	Shoes for Football Coaches	839.94
56572	06/26/2024	461 E 36 6499 A3 001 0 91 000	Amazon Capital Services	Shoes for Football Coaches	279.98
56572	06/26/2024	461 E 36 6499 A3 001 0 91 000	Amazon Capital Services	Shoes for Football	139.95
56572	06/26/2024	195 E 11 6395 00 001 0 11 000	Amazon Capital Services	WHS Tech Summer Maintenance Supplies	39.99
56572	06/26/2024	195 E 11 6395 00 001 0 11 000	Amazon Capital Services	WHS Tech Summer Maintenance Supplies	4,165.71
56572	06/26/2024	461 E 36 6499 66 001 0 99 000	Amazon Capital Services	Back to school celebration items for Sunshine Group.	123.99
56572	06/26/2024	199 E 11 6399 00 001 0 22 TEC	Amazon Capital Services	Cabinet for CTE/TEC	79.99
56572	06/26/2024	199 E 11 6394 00 001 0 22 CTE	Amazon Capital Services	Cabinet for CTE/TEC	240.00
Totals for 56572					6,919.52

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CHECK NUMBER	CHECK DATE	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
56573	06/26/2024	195 E 11 6395 00 001 0 11 000	B & H Photo & Electronics Corp.	WHS Tech Summer Maintenance Supplies	102.00
56573	06/26/2024	195 E 11 6395 00 001 0 11 000	B & H Photo & Electronics Corp.	WHS Tech Summer Maintenance Supplies	153.00
56573	06/26/2024	195 E 53 6319 00 831 0 99 000	B & H Photo & Electronics Corp.	Tech Supplies	59.96
Totals for 56573					314.96
56574	06/26/2024	199 E 23 6411 00 102 0 99 000	Brooks, Dara	Travel Reimb. : Austin Conv. Ctr. Law Conference & TEP Conference in Round Rock	108.54
Totals for 56574					108.54
56575	06/26/2024	461 E 36 6499 A0 001 0 91 000	BSN Sports Inc.	JH Girl Uniforms	442.98
56575	06/26/2024	461 E 36 6499 A0 001 0 91 000	BSN Sports Inc.	JH Girl Uniforms	674.10
Totals for 56575					1,117.08
56576	06/26/2024	461 E 36 6499 CF 041 0 99 000	Camp Community	C&CE Class Raised Funds For Camp Community	702.00
Totals for 56576					702.00
56577	06/26/2024	461 E 36 6499 A0 001 0 91 000	Cardinal's Sports Center Inc.	Girls Soccer Jerseys	3,272.50
Totals for 56577					3,272.50
56578	06/26/2024	195 E 11 6395 00 001 0 11 000	CDW Government, Inc.	WHS Tech Summer Maintenance Supplies	620.00
56578	06/26/2024	195 E 11 6395 00 001 0 11 000	CDW Government, Inc.	WHS Tech Summer Maintenance Supplies	7,005.00
Totals for 56578					7,625.00
56579	06/26/2024	461 E 36 6499 AG 001 0 91 000	Centex Recognition	Softball Plaques	241.40
56579	06/26/2024	461 E 36 6499 A2 041 0 91 000	Centex Recognition	Magnets for JH Girls Athletics	301.50
56579	06/26/2024	461 E 36 6499 AV 001 0 91 000	Centex Recognition	Volleyball Camp -Grades 2-5	393.75
56579	06/26/2024	461 E 36 6499 A5 041 0 91 000	Centex Recognition	Jh Girls Track Shirts	896.02
Totals for 56579					1,832.67
56580	06/26/2024	244 E 11 6395 00 001 4 22 000	Certiport	***Perkins***Adobe Pro Practice Tests	2,975.00
Totals for 56580					2,975.00
56583	06/26/2024	199 E 34 6249 00 805 0 99 000	Conley Enterprises Co. Inc.	Inspections for School Vehicles	5.25
56583	06/26/2024	199 E 34 6249 00 805 0 23 000	Conley Enterprises Co. Inc.	Inspections for School Vehicles	1.75
56583	06/26/2024	199 E 34 6249 00 805 0 99 000	Conley Enterprises Co. Inc.	Inspections for School Vehicles	5.25
56583	06/26/2024	199 E 34 6249 00 805 0 23 000	Conley Enterprises Co. Inc.	Inspections for School Vehicles	1.75
56583	06/26/2024	199 E 34 6249 00 805 0 99 000	Conley Enterprises Co. Inc.	Inspections for School Vehicles	5.25
56583	06/26/2024	199 E 34 6249 00 805 0 23 000	Conley Enterprises Co. Inc.	Inspections for School Vehicles	1.75

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CHECK NUMBER	CHECK DATE	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
56583	06/26/2024	199 E 34 6249 00 805 0 99 000	Conley Enterprises Co. Inc.	Inspections for School Vehicles	5.25
56583	06/26/2024	199 E 34 6249 00 805 0 23 000	Conley Enterprises Co. Inc.	Inspections for School Vehicles	1.75
56583	06/26/2024	199 E 34 6249 00 805 0 99 000	Conley Enterprises Co. Inc.	Inspections for School Vehicles	5.25
56583	06/26/2024	199 E 34 6249 00 805 0 23 000	Conley Enterprises Co. Inc.	Inspections for School Vehicles	1.75
56583	06/26/2024	199 E 34 6249 00 805 0 99 000	Conley Enterprises Co. Inc.	Inspections for School Vehicles	5.25
56583	06/26/2024	199 E 34 6249 00 805 0 23 000	Conley Enterprises Co. Inc.	Inspections for School Vehicles	1.75
56583	06/26/2024	199 E 34 6249 00 805 0 99 000	Conley Enterprises Co. Inc.	Inspections for School Vehicles	5.25
56583	06/26/2024	199 E 34 6249 00 805 0 23 000	Conley Enterprises Co. Inc.	Inspections for School Vehicles	1.75
56583	06/26/2024	199 E 34 6249 00 805 0 99 000	Conley Enterprises Co. Inc.	Inspections for School Vehicles	5.25
56583	06/26/2024	199 E 34 6249 00 805 0 23 000	Conley Enterprises Co. Inc.	Inspections for School Vehicles	1.75
56583	06/26/2024	199 E 34 6249 00 805 0 99 000	Conley Enterprises Co. Inc.	Inspections for School Vehicles	5.25
56583	06/26/2024	199 E 34 6249 00 805 0 23 000	Conley Enterprises Co. Inc.	Inspections for School Vehicles	1.75
Totals for 56583					63.00
56584	06/26/2024	199 E 11 6244 00 041 0 11 ZAB	Dex Imaging LLC	2023 - 2024 : District Copy Machine Maintenance	52.90
56584	06/26/2024	199 E 11 6244 00 102 0 11 ZAB	Dex Imaging LLC	2023 - 2024 : District Copy Machine Maintenance	105.80
Totals for 56584					158.70
56585	06/26/2024	199 E 13 6411 00 102 0 33 000	Education Service Center, Region 13	The Active Learning Approach: Strategies for Teaching Students with Multiple Disabilities and Multi-Sensory Impairments (J.Durkin)	185.00
Totals for 56585					185.00
56586	06/26/2024	865 E 36 6499 50 001 0 22 000	Texas FFA Association	2024 Texas FFA Convention.	420.00
Totals for 56586					420.00
56587	06/26/2024	461 E 36 6499 LL 102 0 99 000	Follett Content Solutions LLC	Books for Literacy Library; Mrs. Gonzales-Intervention	698.16
Totals for 56587					698.16
56588	06/26/2024	199 E 41 6211 00 702 0 99 000	The Fowler Law Firm, P.C.	3494-008 Business and Contracts-05/16/24, 05/23/24	997.50
Totals for 56588					997.50
56589	06/26/2024	161 E 36 6499 00 001 0 91 GGO	Golf Team Products, Inc.	Golf Team Supplies	42.00
56589	06/26/2024	161 E 36 6399 00 001 0 91 BGF	Golf Team Products, Inc.	Golf Team Supplies	1,275.00
56589	06/26/2024	161 E 36 6399 00 001 0 91 GGF	Golf Team Products, Inc.	Golf Team Supplies	3.00
Totals for 56589					1,320.00
56590	06/26/2024	199 E 51 6299 00 830 0 99 000	Herrgon Maintenance LLC	DW Lawn Care	9,116.67
Totals for 56590					9,116.67

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CHECK NUMBER	CHECK DATE	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
56591	06/26/2024	461 E 36 6499 A9 001 0 91 000	Hill Country Trophy, LLC	27 Trophies	128.25
56591	06/26/2024	461 E 36 6499 AB 001 0 91 000	Hill Country Trophy, LLC	27 Trophies	128.25
Totals for 56591					256.50
56592	06/26/2024	195 E 11 6395 00 001 0 11 000	iTurity LLC	DJH - Tech	99.00
Totals for 56592					99.00
56593	06/26/2024	410 E 11 6395 00 041 0 11 000	Learning.com	Learning.com K-8 Tech Apps For Danforth JH	1,500.00
Totals for 56593					1,500.00
56594	06/26/2024	865 E 36 6499 50 001 0 22 000	Massey, Molly	BBQ Pit Winnings.	175.00
Totals for 56594					175.00
56595	06/26/2024	199 E 41 6499 00 701 0 99 000	Olivares, Audrey	Supplies for End of year Clerical Appreciation Luncheon	29.48
Totals for 56595					29.48
56596	06/26/2024	461 E 36 6499 A3 001 0 91 000	Riddell	Football Helmets	7,571.50
Totals for 56596					7,571.50
56597	06/26/2024	199 E 21 6411 MI 833 0 23 000	Riley, Elizabeth	Travel Reimb. : Reunification Training in Dripping Springs - 2 days	42.88
Totals for 56597					42.88
56598	06/26/2024	161 E 36 6412 00 001 0 91 DCO	RMA Toll Processing	WHS Baseball Travel Toll Fees	2.79
Totals for 56598					2.79
56599	06/26/2024	461 E 36 6499 A9 001 0 91 000	Sam's Club Direct	Basketball Camp Supplies	277.42
56599	06/26/2024	461 E 36 6499 AB 001 0 91 000	Sam's Club Direct	Basketball Camp Supplies	277.41
56599	06/26/2024	461 E 36 6499 A9 001 0 91 000	Sam's Club Direct	Basketball Camp Supplies	65.64
56599	06/26/2024	461 E 36 6499 AB 001 0 91 000	Sam's Club Direct	Basketball Camp Supplies	65.64
Totals for 56599					686.11
56600	06/26/2024	199 E 34 6411 00 805 0 99 000	Scharlach, Shad	Reimb. For Meal For Travel - P Card Not Available	11.44
Totals for 56600					11.44
56601	06/26/2024	199 E 34 6319 00 805 0 99 000	Southwest Bus Sales Inc.	Auto Drain Valve	125.94
Totals for 56601					125.94

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CHECK NUMBER	CHECK DATE	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
56602	06/26/2024	493 E 11 6299 00 102 0 11 G20	Tex Star Trees and Landscape, LLC	***WEF Grant***Natural Play Area For Blue Hole Primary	2,500.00
Totals for 56602					2,500.00
56603	06/26/2024	199 E 51 6319 00 101 0 99 000	Tex-Air Filters	JWE air filters	665.03
56603	06/26/2024	199 E 51 6319 00 001 0 99 000	Tex-Air Filters	Aux buildings air filters	176.13
56603	06/26/2024	199 E 51 6319 00 102 0 99 000	Tex-Air Filters	Aux buildings air filters	204.08
56603	06/26/2024	199 E 51 6319 00 808 0 99 000	Tex-Air Filters	Aux buildings air filters	126.73
56603	06/26/2024	199 E 51 6319 00 804 0 99 000	Tex-Air Filters	Aux buildings air filters	51.00
56603	06/26/2024	199 E 51 6319 00 041 0 99 000	Tex-Air Filters	AIRFILTERS - DJHS	447.41
Totals for 56603					1,670.38
56604	06/26/2024	199 E 41 6499 00 750 0 99 HRS	Texas Dept of Public Safety	050124-053124 Clearinghouse Record Retrieval	1.00
Totals for 56604					1.00
56605	06/26/2024	199 E 11 6268 00 001 0 11 GRE	Texas State University - Athletics	Graduation Rental Fees.	14,072.77
Totals for 56605					14,072.77
56606	06/26/2024	461 E 36 6499 AD 001 0 91 000	Track For Life Meet Svcs	Timing Services for JH Track Meet	600.00
56606	06/26/2024	461 E 36 6499 AE 001 0 91 000	Track For Life Meet Svcs	Timing Services for JH Track Meet	600.00
Totals for 56606					1,200.00
56607	06/26/2024	865 E 36 6499 15 041 0 99 000	Varsity Spirit Brands	Varsity Spirit uniform Order for Pollard	5,265.47
Totals for 56607					5,265.47
Totals for checks					782,073.29

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
161	Athletics Fund	200.00	0.00	9,079.15	9,279.15
162	Band	0.00	0.00	6,231.61	6,231.61
195	ERATE/Technology	0.00	0.00	113,234.75	113,234.75
199	General Operating Fund	0.00	0.00	543,420.69	543,420.69
224	IDEA B Formula	0.00	0.00	4,368.75	4,368.75
240	Food Service Fund	0.00	67.40	9,382.13	9,449.53
244	CARL PERKINS, TITLE I PART C	0.00	0.00	2,975.00	2,975.00
410	Instructional Mat. Allotment	0.00	0.00	41,623.08	41,623.08
461	Campus Activity Funds	0.00	0.00	28,709.61	28,709.61
493	WISD Education Foundation	0.00	0.00	6,604.92	6,604.92
711	Afterschool Program	0.00	0.00	241.00	241.00
865	ACTIVITY FUND	0.00	0.00	15,935.20	15,935.20
***	Fund Summary Totals ***	200.00	67.40	781,805.89	782,073.29

***** End of report *****



Minutes of Regular Meeting

Board of Trustees

A Regular Meeting of the Board of Trustees of Wimberley Independent School District was held Monday, **Monday, June 17, 2024**, beginning at **6:00 PM** in the WISD Administration Building, 951 FM 2325, Wimberley, TX 78676.

Call the meeting to order and determine a quorum - The regular meeting of the Board of Trustees of the Wimberley Independent School District was called to order by Dr. Campbell at 6:02 p.m. A quorum was established with the following members present: Dr. Rob Campbell, Chad Canine, Nathan Cross, Lexi Jones, Andrea Justus, Ken Strang. Will Conley was absent.

1. Administrators Present: Dr. Bonewald, Jason Valentine, Moises Santiago, Laurie Grisham, Ryan Wilkes, SueAnna Thomas, Christi Moeller

Directors Present: Allen Bruggman, Roz Simmons

The Pledge of Allegiance to the U.S. flag was led by the Board of Trustees. Dr. Campbell held a moment of reflection and the District's Vision, Mission and Goals were read.

2. PUBLIC FORUM - No individual(s) requested to address the Board during Public Forum.
3. Information Items
 - A. Strategic Plan Update-Priority 2- Support Faculty and Staff Excellence- Allen Bruggman presented staff survey results and compared them with results from 2023. Jason Valentine reviewed the results of the 24-25 professional development survey.
4. Action Items
 - A. Discuss and Consider Authorizing the Superintendent to Negotiate and Enter into Contracts with a Facility Assessment and Planning Firm or Firms for the Procurement of a Facilities Needs Assessment Dr. Bonewald wanted to put on record that this item is in alignment with WISD's Strategic Plan Priority 4 ensuring operational efficiency. This will help with necessary upgrades to existing facilities and help meet the needs of growth within the district. The board's approval is required to enter into negotiations with a facility assessment planning firm. The board has the ability to delegate the superintendent to negotiate and enter into contractual agreements. If the cost exceeds \$50,000, it will need to come back to the board for approval. Motion to Approve Superintendent to negotiate and enter into contracts with a facility assessment and planning firm or firms for the procurement of a facilities needs assessment. This motion, made by Ken Strange and seconded by Lexi Jones, Passed. Yea: 6, Nay: 0, Absent: 1
 - B. Discuss and Consider Approval of Interlocal Agreement with Hays County Emergency District No. 4 to donate approximately 5 to 7 acres of land for a fire station adjacent to Blue Hole Primary School and Authorize the Board President to Execute the Agreement. Assistant Fire Chief, addressed the Board. He thanked the board for their consideration and asked for any questions. Ken Strange remarked on the ability to house a 3rd ambulance for Wimberley EMS in the new facility. Nathan asked about the timeline of the project. first steps would be to make sure the land is feasible. Projected to have staff in the new facility within 4 years.

Motion to approve the Interlocal Agreement with Hays County Emergency District No. 4 to donate approximately 5 to 7 acres of land for a fire station adjacent to Blue Hole Primary School and authorize the Board President to execute the Agreement. This motion, made by Ken Strange and seconded by Lexi Jones, Passed. Yea: 6, Nay: 0, Absent: 1

5. CFO's Report - Chief Financial Officer, Moises Santiago presented the monthly financial for May and the quarterly investment report for March through May. He also presented the Preliminary Budget Preparation and Assumptions and addressed questions from the board.
 - A. Monthly Financial Report
 - B. Check Register
 - C. Quarterly Investment Report (March-May)
 - D. Preliminary Budget Preparation and Assumptions

6. Superintendent's Report
 - Student Successes - academic all-state students
 - UIL Lone Star Cup - WISD is currently tied for 8th across the state for 4A standings
 - UIL recently changed the playoff process-Coach Doug Warren shared information on how this would affect WISD for the 2024-2025 school year.
 - Hill Country Alliance-meeting at Blue Hole this Thursday
 - TEA Audit results - Letter received notifying of no findings and WISD process is in alignment.

7. Consent Agenda - Ken Strange made a motion to approve the Consent agenda after Action item 4B was presented by Asst. Fire Chief, Christopher Robbins. This was suggested given his involvement in item 7C. Roz Simmons, Director of Safety, gave background on item 7C prior to the board voting on approval. She informed the board that TEA had set minimum safety guidelines and also gave grant money to complete these tasks. One of these was making sure the communication infrastructure was up to date so that first responders are able to speak to each other when they are on campus and there are no dead zones within schools. Sampling was done and two of the campus grids had recently failed. Christopher Robbins came in and suggested remedies, which was the installment of a new Bi-Directional Amplifier (BDA) or Distributed Antenna System (DAS). PWR Wireless won the bid and has a deadline of the end of August to complete the installation. The safety grant money would allow for the purchase and placement of these devices.

Motion to approve the consent agenda minus item C. This motion, made by Ken Strange and seconded by Lexi Jones, Passed. Yea: 6, Nay: 0, Absent: 1

Motion made to approve item C after Discussion. This motion, made by Ken Strange and seconded by Lexi Jones, Passed. Yea: 6, Nay: 0, Absent: 1

- A. Student Enrollment and Attendance
 - B. Minutes of the Regular Meeting- May 20, 2024
 - C. Approve RFP# 2024-02 Bi-Directional Amplifier (BDA) or Distributed Antenna System (DAS)
 - D. Approve WISD Threat Assessment Team Members
 - E. Budget Amendment #3
-
8. Closed Session - The Board adjourned into closed session at 7:30 p.m. pursuant to Texas Government Code Section: 551.071 et seq.
 - A. Deliberation Regarding Security Devices or Security Audits. *Texas Gov't Code §551.076 and §551.089*
 - B. Personnel Matters. *Texas Gov't Code §551.074*
 - 1) New hires/terminations/employee discipline
 - 2) Discuss and Consider the Naming of the Danforth Junior High Principal

C. Deliberation Regarding Real Property. *Texas Gov't Code §551.072*

D. Consultation with Attorney. *Texas Gov't Code §551.071*

9. The Board will reconvene and take possible action on items discussed in executive session - The Board reconvened at 8:38 PM. Motion to offer position at WISD to Laura Kirschner, Christina Chesser, Tarah Richart, Matthew Kirschner, Jeremy Locke, Brett Robbins, Kirby Weeks. This motion, made by Ken Strange and seconded by Lexi Jones, Passed. Yea: 6, Nay: 0, Absent: 1

Motion to approve non certified contract for Lauren Milton Brandon Dusek. This motion, made by Ken Strange and seconded by Lexi Jones, Passed. Yea: 6, Nay: 0, Absent: 1

Motion to offer position to Joseph Holzmann as Principal at Danforth Junior High School. This motion, made by Ken Strange and seconded by Lexi Jones, Passed. Yea: 6, Nay: 0, Absent: 1

10. Prepare for next meeting - The next regular meeting is scheduled for Monday, July 15th, 2024.
11. Adjourn - There being no further business to discuss, motion to adjourn at 8:39 p.m. This motion, made by Ken Strange and seconded by Lexi Jones, Passed. Yea: 6, Nay: 0, Absent: 1

Chad Canine, Secretary

Dr. Rob Campbell, President

**WIMBERLEY INDEPENDENT SCHOOL DISTRICT
BOARD OF EDUCATION**

CONSENT PAGE

Subject: Order of Election

Date: 07/15/2024

Presented by: Dr. Bonewald

BACKGROUND INFORMATION

Per the Texas Secretary of State the purpose of an Order of Election is required to officially order the election and to give notice to the public. For an election to be held on a uniform election date, the election shall be ordered not later than the 78th day before election day (August 19, 2024). An election ordered by an authority of a political subdivision that is not ordered for a uniform election date shall be ordered not later than the 62nd day before election day. This section supersedes a law outside this code to the extent of any conflict

ADMINISTRATIVE RECOMMENDATION

Approve as recommended

BOARD ACTION REQUIRED

Yes

**ORDER OF ELECTION
(Orden de Eleccion)
WIMBERLEY INDEPENDENT SCHOOL DISTRICT**

To the Registered Voters of the Wimberley Independent School District, Hays County, Texas:
(A los votantes registrados del Distrito Escolar Independiente de Wimberley, Condado de Hays, Texas:)

Notice is hereby given that the polling places listed below will be open from 7:00 a.m. to 7:00 p.m. on November 5, 2024, for voting in a general election to elect Trustees of the Wimberley Independent School District, Places 1, 2 and 3.

(Notifíquese, por las presente, que las casillas electorales sitados abajo se abrirán desde las 7:00 a.m. hasta las 7:00 p.m. el 5 de Noviembre de 2024 para votar en la Elección General para elegir La Junta Directiva del Distrito Escolar Independiente de Wimberley, para Lugares 1, 2 y 3.)

Location of Polling Place:

(Dirección de las Casillas Electorales:)

See list attached

Early voting by personal appearance will be conducted each weekday at:

(La votación adelantada en persona se llevará a cabo de Lunes a Viernes en:)

October 21, 2024 – November 1, 2024
(el 21 de Octubre de 2024 – el 1 de Noviembre de 2024)
Hays County Election Center
120 Stagecoach Trail
San Marcos TX 78666-5999

Applications for ballot by mail should be mailed to:

(Las solicitudes para boletas que se votaran en ausencia por correo deberan enviarse a:)

Jennifer Doinoff, Early Voting Clerk
(Secretario De Votacion Adelantada, Jennifer Doinoff)
120 Stagecoach Trail
San Marcos TX 78666-5999

Applications for ballot by mail must be received no later than the close of business on **October 25, 2024**

*(Las solicitudes para boletas que se votaran en ausencia por correo deberan recibirse para el fin de las horas de las horas de negocio el **Octubre 25, 2024**)*

Issued this the **15th day of July, 2024**

Signature of Presiding Officer
(Firma del Oficial que Preside)

Member *(Miembro)*

Member *(Miembro)*

Member *(Miembro)*

Member *(Miembro)*

Member *(Miembro)*

Member *(Miembro)*

**WIMBERLEY INDEPENDENT SCHOOL DISTRICT
BOARD OF EDUCATION**

CONSENT PAGE

Subject: Join Election Agreement

Date: 07/15/2024

Presented by: Dr. Bonewald

BACKGROUND INFORMATION

The decision to conduct a joint primary election must be made by written, joint resolution of a majority vote of the full membership of the commissioner's court and with the unanimous approval of the county election officer and the county chair of each political party required to nominate candidates by primary election [Sec. 172.126]

ADMINISTRATIVE RECOMMENDATION

Approve as recommended

BOARD ACTION REQUIRED

Yes

JOINT ELECTION AGREEMENT BETWEEN HAYS COUNTY AND THE WIMBERLEY INDEPENDENT SCHOOL DISTRICT

This Joint Election Agreement (“Agreement”) is entered into on **July 15, 2025**, between the **Wimberley Independent School District**, (the "WISD") **951 FM 2325** and Hays County (the "County"), 120 Stagecoach Trail, San Marcos, Texas 78666, collectively referred to as the Parties.

This Agreement is authorized by Chapter 31 of the Texas Election Code, Chapter 791 of the Texas Government Code and Section 271.002 and 271.003 of the Texas Election Code. The Parties to the Agreement agree as follows:

Section 1. *Scope of Agreement.* The WISD enters into this Agreement for the conduct of the elections to be held from **August 1, 2023 through July 31, 2024**.

Section 2. *Appointment of Election Officer.* The WISD appoints the Hays County Elections Administrator to serve as the Election Officer (the “Officer”) in order to perform and supervise the duties and responsibilities of the Election Officer for any election from August 2023 through July 2024.

Section 3. *Early Voting Polling Locations.* To facilitate the administration of elections, and as a convenience to the voters, during the early voting period established by statute, the WISD agrees to designate the Hays County Election Administrator's Office, 120 Stagecoach Trail, San Marcos, Texas 78666 as the main early voting polling place for the WISD. Furthermore, the WISD agrees to designate temporary branch early polling places in accordance with Section 85.062, Election Code, V.T.C.A. as called out in the latest Election Orders.

Section 4. *Voting by Mail Ballot.* The WISD and County agree that early voting by mail ballot shall be conducted in accordance with the applicable provisions of the Texas Election Code and that 120 Stagecoach Trail, San Marcos, Texas 78666 is the early voting clerk's mailing address to which ballot applications and ballots voted by mail shall be sent for the WISD.

Section 5. *Election Day Polling Locations.* Election Day voting shall be held in approved vote centers where appropriate at the dates, times, and locations recommended by the Election Officer and authorized and ordered by the governing body of the WISD.

Section 6. *Election Day.* On Election Day, all forms used in the conduct of the election, including but not limited to the poll list, signature roster, ballot registers, expense accounts, and all oaths and certificates will be used jointly by the two agencies. All forms will be returned to the Hays County Election Administrator who shall keep them in her custody for the period prescribed by the Texas Election Code. The County agrees to furnish the WISD with copies of any election documents upon the WISD's request at no charge.

Section 7. Use of Common Ballot. It is agreed by the parties to this Agreement that a common ballot will be used for joint elections. The USB ("USB") containing the voted ballots for an election will be delivered by the Election Judges to the Hays County Election Administrator's office at 120 Stagecoach Trail, San Marcos, Texas and the USB'S will remain in the Hays County Election Administrator's custody, except that the County agrees to provide the WISD with the necessary documentation, if requested, for canvass of an election or in the event the voted ballots are required for a recount or any court proceedings in which the WISD may be a party. The County agrees to maintain custody of the USB'S containing the voted ballots for the period of time prescribed by the Texas Election Code. All USB'S that are not placed in active voting equipment will remain locked in the Officers' office. USBs will not be replaced without being logged out and checked out by the Officer at any time during an election. An audit shall be conducted to ensure that all USBs are present and accounted for. A spreadsheet shall be completed at the end of Early Voting and Election Day returns that will identify the number of signatures on the Combination Log and the Number of Cancelled booths, for a representation of voter totals. All replaced equipment will remain secured until after tabulation to ensure that all checks and balances have been satisfied.

Section 8. Reporting of Returns. The Officer shall prepare the unofficial and official tabulation of precinct results under Section 66.056(a) of the Texas Election Code. The unofficial tabulation of Early Voting precinct results and Election Day precinct results shall be made available to the WISD via email as soon as they are prepared and may be released under law, but no earlier than 7:00 p.m. on Election Day. The Officer or their designee will use their best efforts to post all reports for public review on the Hays County Elections website at www.co.hays.tx.us/elections as soon as reasonably possible.

Section 9. Cost Sharing. The WISD agrees to the cost sharing provisions below. This includes Hays County, the school districts of the county, the cities of the county, and the water districts and all other entities contracting for election services. The costs incurred with Early Voting locations and Early Voting Clerks will be shared only by entities utilizing the polling location for their individual election contest.

The formula is as follows:

Example:

Registered Voters in County -	135,000	$135,000/255,000=$	52.94% of total cost
Registered Voters in Joint Entity A -	100,000	$100,000/255,000=$	39.23% of total cost
Registered Voters in Joint Entity B -	20,000	$20,000/255,000=$	7.84% of total cost
Aggregate Registered Voters -	255,000		

\$1,000-dollar minimum cost for elections that don't exceed that total. Since programming and supplies would exceed the cost of elections with very small voter registration populations. Equipment Rental Fees allocated separately.

Section 10. *Amendments.* This Agreement may not be amended or modified except in writing and executed by both the WISD and the County. Neither party may assign this Agreement without the written consent of the other party. However, the Officer may assign deputies to perform any of the contracted services and may contract with third persons for election services and supplies.

Section 11. *Effective Date.* This Agreement contains the entire agreement between the parties and supersedes all prior understandings and agreements between the parties regarding such matters. The term of this Agreement will commence on **August 1, 2024 and end on July 31, 2025.**

Section 12. *Force Majeure.* Either of the parties to this Agreement shall be excused from any delays and/or failures in the performance of the terms and conditions of this Contract, to the extent that such delays and/or failures result from causes beyond the delaying/failing party's reasonable control, including but not limited to war (whether declared or not), armed conflict or the serious threat of the same (including but not limited to hostile attack, blockade, military embargo), hostilities, invasion, act of a foreign enemy, extensive military mobilization, civil war, riot, rebellion, revolution, military or usurped power, insurrection, civil commotion or disorder, mob violence, act of civil disobedience, act of terrorism, sabotage or piracy; plague, epidemic, pandemic, outbreaks of infectious disease or any other public health crisis, including quarantine, social distancing, isolation or other behavioral restrictions; act of authority whether lawful or unlawful, compliance with any law or governmental order, rule, regulation or direction, curfew restriction, expropriation, compulsory acquisition, seizure of works, requisition, nationalization; act of God or natural disaster such as but not limited to violent storm, cyclone, typhoon, hurricane, tornado, earthquake, landslide, flood, damage or destruction by lightning, drought; explosion, fire, destruction of machines, equipment and of any kind of installation, prolonged breakdown of transport, telecommunication or electric current; shortage or inability to obtain critical material or supplies to the extent not subject to the reasonable control of the subject party ("force majeure event") whether foreseeable or unforeseeable by the parties at the time of the execution of this Agreement. Any delaying/failing party shall, with all reasonable diligence, attempt to remedy the cause of delay and/or failure and shall recommence all remaining duties under this Agreement within a reasonable time of such remedy, or, when applicable, on the next available dates under the Texas Election Code.

Section 13. Should any provision in this Agreement be found or deemed to be invalid, this Agreement will be construed as not containing the provision and all other provisions which are otherwise lawful will remain in full force and effect, and to this end the provisions of this Agreement are declared to be severable. In case any one or more of the provisions contained in this Agreement are for any reason held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability will not affect any other provision thereof, and this

Agreement will be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

Section 14. Any notice provided for under this Agreement will be forwarded to the following addresses:

Hays County Elections Administrator
Elections Department
120 Stagecoach Trail
San Marcos, Texas 78666

Wimberley I.S.D
Central Office
951 FM 2325
Wimberley, TX 78676

Section 15. Nothing contained in this Agreement will authorize or permit a change in the office with whom or the place at which any document or record relating to the Election(s) is to be filed, or place at which any function of the canvass of the election returns is to be performed, or the officer to serve as custodian of voted ballots or other election records.

Section 16. This Agreement shall take effect immediately upon execution by both parties hereof and shall inure to the benefit and be binding upon the administrators, successors and assigns of the Parties hereto.

WITNESS OUR HANDS this 15th day of July, 2024

Hays County Elections Administrator

WISD

Jennifer Doinoff
Elections Administrator

Dr. Rob Campbell
Board of Trustees President

Attest:

Attest:

Chad Canine
Board of Trustees Secretary

CONTRACT FOR ELECTION SERVICES

This **Contract for Election Services** (“Contract”) is made and entered into by and between the **Elections Administrator of Hays County, Texas (“Contracting Officer”)** and the **Wimberley Independent School District**, a Local Political Subdivision in or partially in Hays County (“LPS”) pursuant to the authority under Section 31.092(a) of the Texas Election Code.

RECITALS

GENERAL PROVISIONS.

- A. The purpose of this Contract is to maintain consistency and accessibility in voting practices, polling places, and election procedures to best assist the voters of the LPS. For purposes of this Contract the term “Election” will include any resulting recount or election contest. It will also apply to any election to resolve a tie.
- B. The Contracting Officer is hereby appointed to serve as the LPS’s Election Day Officer and Early Voting Clerk to conduct the Election for those areas located within the contracting jurisdiction. As Election Officer and Early Voting Clerk, the Contracting Officer will coordinate, supervise, and conduct all aspects of administering voting in connection with the Election in compliance with all applicable laws.
- C. The LPS agrees to commit the funds necessary to pay for Election-related expenses for the LPS’s Election in accordance with Chapter 31 and 271 of the Texas Election Code.
- D. The Contracting Officer has the right to enter into agreements with other entities at any time and may require that authorities of LPS’s holding elections on the same day in all or part of the same territory to enter into a Joint election agreement as authorized in Chapter 271 of the Teas Election Code.
- I. **RESPONSIBILITIES OF CONTRACTING OFFICER.** The Contracting Officer shall be responsible for performing the following services and furnishing the following material and equipment in connection with the Election:

A. **Nomination of Presiding Judges and Alternate Judges.** The Contracting Officer shall recommend appointment of Election Day presiding and alternate judges, central accumulation station judges, and the Early Voting Ballot Board (EVBB) presiding judge, all of whom shall meet the eligibility requirements in Subchapter C of Chapter 32 of the Texas Election Code.

B. Notification to Presiding and Alternate Judges; Appointment of Clerks.

1. The Contracting Officer shall notify each presiding and alternate judge of his or her appointment. The notification will also include the assigned polling station, the date of the election training(s), the date and time of the Election, the rate of compensation, the number of clerks the judge may appoint, the eligibility requirements for Election workers, and the name of the presiding or alternate judge as appropriate.
2. The election judge will make the clerk appointments in consultation with the Contracting Officer. If a presiding judge or the alternate judge does not speak both English and Spanish, and the election precinct is one subject to Section 272.002 and 272.009 of the Texas Election Code, the Contracting Officer shall ensure that a bilingual election clerk is appointed. The Contracting Officer shall notify the clerks of the same information that the judges receive under this section.

C. **Election Training.** The Contracting Officer shall be responsible for conducting Election training for the presiding judges, alternate judges, clerks, and early voting deputies in the operation and troubleshooting of the Verity Duo Hybrid voting system and the conduct of elections, including qualifying voters, issuing ballot style codes, maintaining order at the polling location, and conducting provisional voting.

D. **Logic and Accuracy Testing.** In advance of Early Voting (including the sending of any mail ballots), the Contracting Officer, the tabulation supervisor, and the other members the Contracting Officer designates for the testing board shall conduct all logic and accuracy testing in accordance with the procedures set forth by the Texas Election Code and under guidelines provided by the Secretary of State's office. The Contracting Officer shall also be responsible for the publication of the required notice of such testing.

E. **Election Supplies.** The Contracting Officer shall procure, prepare, and distribute to the presiding judges for use at the polling locations on Election Day (and to the Early Voting clerks during Early Voting) the following Election supplies: election

and early voting kits (including the appropriate envelopes, lists, forms, name tags, posters, and signage described in Chapters 51, 61, and 62, and subchapter B of chapter 66 of the Texas Election Code) seals, sample ballots, thermal paper rolls for use in the Verity Controllers, batteries for use in the voting system equipment, supplies for the electronic poll books, and all consumable type office supplies necessary to hold an Election.

- F. **Registered Voters List.** The Contracting Officer shall provide lists of registered voters required by law for use on Election Day and for the Early Voting period.

- G. **Notice of Previous Polling Place.** The Contracting Officer shall post notices of a change in a polling place at the entrance to the previous polling location. Section 43.062 of the Texas Election Code provides that the notice shall state the location has changed and give the location of the new polling place.

- H. **Election Equipment.** The Contracting Officer shall prepare and distribute the Verity Duo Hybrid Voting System components from Hart Intercivic, Inc. (“Hart”) for the Election. This voting System includes the equipment referred to as “Duo” and Verity Controllers”. Each polling location will have at least one voting machine that is accessible to disabled voters to provide a practical and effective means for voters with disabilities to cast a secret ballot.

- I. **Ballots.** The Contracting Officer or designee shall be responsible for the preparation, printing, programming and distribution of English and Spanish ballots and sample ballots, including the mail ballots, based on the information provided by the LPS, including the names of the candidates, names of the offices sought, order of names on the ballot, propositions on the ballot, and the Spanish translation of the offices and any propositions. The ballot will be prepared in these formats: Verity Duo Hybrid Voting System, paper, and auditory.

- J. **Applications for Mail Ballots.** The LPS and Contracting Officer agree that early voting by mail ballots shall be processed in accordance with the applicable provisions of the Texas Election Code and that 120 Stagecoach Trail, San Marcos, Texas 78666 is the early voting clerk's mailing address to which ballot applications and ballots voted by mail shall be sent for the LPS.

- K. **Early Voting.** In accordance with Sections 31.096 and 32.097(b) of the Texas Election Code, the Contracting Officer shall serve as the Early Voting Clerk for the Election.

1. The Contracting Officer shall supervise and conduct the early voting by mail and by personal appearance and shall secure personnel to serve as Early Voting Deputies.
2. The Contracting Officer shall receive mail ballot applications on behalf of the LPS. All applications for mail ballots shall be processed in accordance with Title 7 of the Texas Election Code by the Contracting Officer or deputies at the Records Building located at the Hays County Government Center at 120 Stagecoach, San Marcos, Texas 78666. Applications for mail ballots sent to the LPS shall be promptly faxed to the Contracting Officer at (512) 878-6699, or emailed to elections@co.hays.tx.us for timely processing and then the original sent application forwarded to the Contracting Officer for proper retention.
3. Early voting ballots shall be secured and maintained at the Records Office at 120 Stagecoach Trail, San Marcos, Texas 78666. In accordance with Chapter 87 of the Texas Election Code. The Early Voting Ballot Board shall meet at the same location unless posted differently.
4. Early Voting by personal appearance for the Election shall be conducted during the hours and days at the locations as determined by the Contracting Officer in consultation with the LPS and in accordance with the Texas Election Code.

L. Election Day Activities.

1. The Contracting Officer and staff shall be available from 6:00 am until the completion of the vote counting on Election Day to render technical support and assistance to voters and Election workers.
2. The Contracting Officer and staff shall prepare and conduct Election Night intake of election equipment, supplies, and records.
3. The Contracting Officer and designee shall serve as central counting station manager and tabulation supervisor, counting the votes in conjunction with the Early Voting Ballot Board and the Central Counting Station judges.
4. Election Day polling locations are determined by the Contracting Officer in consultation with the LPS and in accordance with the Texas Election

Code. The Contracting Officer shall arrange for the use of all polling places and shall arrange for the setting up of the polling location including tables, chairs and voting booths.

- M. **Election Night Reports.** The Contracting Officer shall prepare the unofficial and official tabulation of precinct results under Section 66.056(a) of the Texas Election Code. The unofficial tabulation of Early Voting precinct results and Election Day precinct results shall be made available to the LPS via email as soon as they are prepared and may be released under law, but no earlier than 7:00 pm on Election Day. The tabulation reports may also be provided to other counties as necessary for the Election. As soon as reasonably possible, the Contracting Officer will post all reports for public review on the Hays County Elections website at www.co.hays.tx.us/elections.
- N. **Provisional Votes/ Determination of Mail Ballots Timely Received under Section 86.007(d) of the Texas Election Code.** The Contracting Officer, serving as the Voter Registrar, shall retain the provisional voting affidavits and shall provide the information on each of the voters' status. The Contracting Officer shall reconvene the EVBB after the Election within the time set forth in Section 65.051 of the Texas Election Code for the purpose of determining the disposition of the provisional votes. At the same time, the EVBB will review mail ballots timely received under Section 86.007(d) of the Texas Election Code to determine whether such will be counted and to resolve any issues with such ballots.
- O. **Canvass Material Preparation.** Promptly after determination of the provisional votes and resolution of any mail ballots, the Contracting Officer shall work with the EVBB and tabulation supervisor to tally the accepted provisional votes and resolved mail ballots, amend the unofficial tabulations, and submit new official tabulations to the LPS. These reports will serve as the canvass materials for the LPS.
- P. **Custodian of Election Records.** The Election records will be submitted to the LPS except for those records that must be maintained by the Contracting Officer as Voter Registrar in accordance with Section 66.051 of the Texas Election Code. The Contracting Officer is hereby appointed the custodian of voted ballots (which in the case of the ballots cast on the Verity Duo Hybrid voting system consist of the paper backup) and shall preserve them in accordance with Chapter 66 of the Texas Election Code and other applicable law. The Contracting Officer shall also maintain custody of the records pertaining to the operation of the Verity Controllers and Duo.

Q. Recount.

1. The LPS shall advise the Contracting Officer if a recount is required by law or requested, and the Contracting Officer and the LPS shall discuss how such recount is to be conducted. The LPS shall reimburse the Contracting Officer for the cost of such recount which is not included in the original cost estimate.

R. Schedule for Performance of Services. The Contracting Officer shall perform all Election services in accordance with and in compliance with the time requirements set out in the Texas Election Code.

S. Contracting with Third Parties. In accordance with Section 31.098 of the Texas Election Code, the Contracting Officer is authorized to contract with third parties for Election services and supplies. The cost of such third- services and supplies will be paid by the Contracting Officer and reimbursed by the LPS.

II. RESPONSIBILITIES OF THE LPS. The WISD shall perform the following responsibilities:

A. Nomination of Presiding Judges and Alternate Judges. The Contracting Officer shall recommend appointment of Election Day presiding and alternate judges, central accumulation station judges, and the Early Voting Ballot Board (EVBB) presiding judge, all of whom shall meet the eligibility requirements in Subchapter C of Chapter 32 of the Texas Election Code.

B. Election Orders, Election Notices, and Canvass. The LPS shall be responsible for the preparing, adopting, publishing, and posting of all required election orders, resolutions, notices, and other documents, including bilingual materials, evidencing action by the LPS of all actions necessary to call the Election. The LPS shall be responsible for conducting the official canvass of the Election.

C. Map/Annexations. The LPS shall provide the Contracting Officer with an updated map and street index (including address numbers) of its jurisdiction in and electronic or printed format and shall advise the Contracting Officer in writing of any new developments, annexations or de-annexations and any other changes to the master voter registration list within the jurisdiction.

D. Ballot Information. The LPS shall prepare the text for the LPS's official ballot in English and Spanish and provide to the Contracting Officer as soon as possible at the end of the period for ordering the Election or filing for candidacy. The ballot information shall include a list of propositions showing the order and the exact manner in which the candidates' name shall appear on the ballot. The LPS shall promptly review for correctness the ballot when requested by the Contracting Officer to do so prior to the finalization and shall approve by e-mail or by signature in person.

E. Precinct Reports to the Texas Secretary of State. Based on information provided by the Contracting Officer, the LPS shall prepare, and file all required precinct reports with the Texas Secretary of State.

F. Annual Voting Report. The LPS shall be responsible for filing its annual voting system report to the Texas Secretary of State as required under Chapter 123 et seq. of the Texas Election Code.

G. SPECIAL PROVISIONS RELATED TO ELECTION WORKERS

A. Number of Election Workers at Election Day Polling Locations. It is agreed by the Contracting Officer and the LPS that there will be at least three Election workers at each Election Day polling location: the presiding judge, the alternate judge, and at least one election clerk appointed by the presiding judge. The number of necessary clerks is derived from the number of Elections at the poll and the number of registered voters at the poll.

B. Compensation for Election Workers. The Contracting Officer shall compensate all Election workers in accordance with the Contracting Officer's established compensation policies, in accordance with Chapter 32 of the Texas Election Code. The Contracting Officer shall pay the workers and be reimbursed by the parties sharing the polling locations.

H. PAYMENT

A. Charges and Distribution of Costs. In consideration of the joint election services provided by the Contracting Officer, the LPS will be charged a share of the Election costs and an administrative fee in accordance with Texas Election Code 31.001 and Chapter 271. The costs distribution is set forth in the Joint Election Agreement.

- B. **Administrative Fee.** The Contracting Officer shall charge a fee equal to 10% of the LPS's share of the cost of the Election or a minimum of \$0.00.
- C. **Equipment Rental Fee.** Per Section 123.03 of the Texas Election Code, the Hays County Commissioners Court has set the equipment rental fee at \$5 each per controller, Scanner, Tenex Touch pad and per Verity Duo component. If the County acquires additional equipment during the term of the Contract, the charge for the use of the equipment may be reset by the Hays County Commissioners Court.

I. TERM AND TERMINATION

- A. **Initial Term.** The initial term of the contract shall commence upon the last LPS's execution hereof and shall continue thereafter in full force and effect for one year, subject to the termination rights set forth herein.
- B. **Renewal.** Subject to the termination rights set forth herein, this Contract shall be renewed annually.
- C. **Termination.** If either LPS to this agreement wishes to terminate this Contract for convenience or for cause, they must provide not less than ninety (90) days' written notice to the other and allow for discussion of the desired outcome and options to reach the desired outcome. In the event of termination, it is understood and agreed that only the amounts due to the Contracting Officer for services provided and expenses incurred will be due and payable.

J. MISCELLANEOUS PROVISIONS

- A. **Nontransferable Functions.** In accordance with Section 31.096 of the Texas Election Code, nothing in this Contract shall authorize or permit a change in:
 - 1. The authority with whom or the place at which any document or record relating to the Election is to be filed.
 - 2. The officers who conduct the official canvass of the Election returns.

3. The authority to serve as custodian of voted ballots or other Election records; or
 4. Any other nontransferable function specified under Section 31.096 or other provisions of law.
- B. Cancellation of Election.** If the LPS cancels its Election pursuant to Section 2.053 of the Texas Election Code, the Contracting Officer shall be entitled to receive an administrative fee of \$0. The Contracting Officer shall submit an invoice for the administrative fee as soon as reasonably possible after the cancellation, and the LPS shall pay the fee.
- C. Contract Copies to Treasure and Auditor.** In accordance with Section 31.099 of the Texas Election Code, the Contracting Officer agrees to file copies of the Contract with the County Treasurer and the County Auditor of Hays County, Texas.
- D. Election to Resolve a Tie.** If an Election is necessary to resolve a tie vote, the terms of the Contract shall extend to the second Election, except:
1. The LPS and the Contracting Officer will agree upon the date of the Election and the early voting schedule subject to provisions of the Election Code and regarding other elections being conducted by the Contracting Officer.
 2. The LPS will be responsible for any Department of Justice preclearance submission under Section 5 of the Federal Voting Rights Act.
 3. An attempt will be made to use the Election workers that worked in the first Election; those poll workers will not have additional training provided by the Contracting Officer.
 4. The cost of the Election will be borne by the LPS; the Contracting Officer will work with the LPS on cost management.
- E. Amendment/Modification.** Except as otherwise provided, this Contract may not be amended, modified, or changed in any respect except in writing, duly executed by the parties hereto. Both the Contracting Officer and the LPS may propose necessary amendments or modifications to this Contract in writing to conduct the Election smoothly and efficiently, except that any such proposals must be approved by the Contracting Officer and the governing body of the LPS or its authorized agent, respectively.

- F. **Severability.** If any provision of the Contract is found to be invalid, illegal, or unenforceable by a court of competent jurisdiction, such invalidity, illegality, or unenforceability shall not affect the remaining provisions of this Contract and parties to this Contract shall perform their obligations under this Contract in accordance with the intent of the parties to this Contract as expressed in the terms and provisions.
- G. **Force Majeure.** Either of the parties to this Agreement shall be excused from any delays and/or failures in the performance of the terms and conditions of this Contract, to the extent that such delays and/or failures result from causes beyond the delaying/failing entity's reasonable control, including but not limited to war (whether declared or not), armed conflict or the serious threat of the same (including but not limited to hostile attack, blockade, military embargo), hostilities, invasion, act of a foreign enemy, extensive military mobilization, civil war, riot, rebellion, revolution, military or usurped power, insurrection, civil commotion or disorder, mob violence, act of civil disobedience, act of terrorism, sabotage or piracy; plague, epidemic, pandemic, outbreaks of infectious disease or any other public health crisis, including quarantine, social distancing, isolation or other behavioral restrictions; act of authority whether lawful or unlawful, compliance with any law or governmental order, rule, regulation or direction, curfew restriction, expropriation, compulsory acquisition, seizure of works, requisition, nationalization; act of God or natural disaster such as but not limited to violent storm, cyclone, typhoon, hurricane, tornado, earthquake, landslide, flood, damage or destruction by lightning, drought; explosion, fire, destruction of machines, equipment and of any kind of installation, prolonged breakdown of transport, telecommunication or electric current; shortage or inability to obtain critical material or supplies to the extent not subject to the reasonable control of the subject ("force majeure event ") whether foreseeable or unforeseeable by the parties at the time of the execution of this Agreement. Any delaying/failing shall, with all reasonable diligence, attempt to remedy the cause of delay and/or failure and shall recommence all remaining duties under this Agreement within a reasonable time of such remedy, or, when applicable, on the next available dates under the Texas Election Code.
- H. **Representatives.** For the purposes of implementing this Contract and coordinating activities, the Contracting Officer and the LPS designate the following individuals for submission of information, documents, and notice:

For the Contracting Officer:

Jennifer Doinoff
Elections Administrator, Hays County
120 Stagecoach Trail,
San Marcos, Texas 78666
Tel: (512) 393-7310
Fax: (512) 878-6699
Email: jennifer.doinoff@co.hays.tx.us

For the LPS:

Dr. Greg Bonewald, Superintendent
Wimberley I.S.D.
951 FM 2325,
Wimberley, TX 78676
Tel: (512) 847-2414
Fax: (512) 847-2142
Email: greg.bonewald@wimberleyisd.net

Witness by my hand this the _____ day of _____, 2024.

Contracting Officer:

Jennifer Doinoff, Elections Administrator
Hays County, Texas

Witness by my hand this the _____ day of _____, 2024.

LPS:

Dr. Rob Campbell, President Board of Trustees
Wimberley Independent School District

**WIMBERLEY INDEPENDENT SCHOOL DISTRICT
BOARD OF EDUCATION**

CONSENT PAGE

Subject: Contract for Election Services

Date: 07/15/2024

Presented by: Dr. Bonewald

BACKGROUND INFORMATION

BBBA (Legal) – Elections: Conducting Elections (06/22/2022)

Election Services Contract - The county election officer, as defined by Election Code 31.091(1), may contract with the board of a district situated wholly or partly in the county served by the officer to perform election services, as provided by Election Code Chapter 31, Subchapter D, in any one or more elections ordered by the board.

If requested to do so by a district, the county elections administrator, as defined under Election Code Chapter 31, Subchapter B, shall enter into a contract to furnish the election services requested in accordance with a cost schedule agreed on by the contracting parties. A county elections administrator is not required to enter into a contract to furnish elections services for an election held on the first Saturday in May in an even-numbered year.

Election Code 31.092, .093, 41.001(d)

ADMINISTRATIVE RECOMMENDATION

Approve as recommended.

BOARD ACTION REQUIRED

**WIMBERLEY INDEPENDENT SCHOOL DISTRICT
BOARD OF EDUCATION**

CONSENT PAGE

Subject: Policy Update 123

Date: 07/15/2024

Presented by: Jason Valentine

BACKGROUND INFORMATION

Policy Update 123 was emailed to the board for review on June 18, 2024. There are several LEGAL policies that have been revised and put in place, but the LOCAL policies are the policies that require Board approval.

BBD(LOCAL) - PIA Training for Board Members

BBFA(LOCAL) - Board Member Ethics and Conflicts of Interest update

CKC(LOCAL) - EOP and superintendent's responsibility to notify parents of violent activity

CKEC(LOCAL) - Significant revisions are recommended to the CKE policy series to promote compliance and clarification with HB 3 and other legal requirements.

CQC(LOCAL) - NEW POLICY - This new local policy is recommended to meet the legal requirement for the board to adopt a policy for the effective integration of digital devices in the district.

DCE(LOCAL) - Employment Practices - provides employees opportunity to request a hearing in front of the board for the termination during a contract term

DGBA(LOCAL) - Personnel Management Relations - Employee Complaints/Grievances - updates to the cross references in the grievance process

EEH(LOCAL) - TEA's revisions to the Student Attendance Accounting Handbook (SAAH) prompted recommended updates to this policy.

EF(LOCAL) - Delete As explained at EF(LEGAL), above, this local policy addressing instructional resources is being deleted. New local policies to address instructional materials and library materials separately are included at EFA and EFB.

EFA(LOCAL) - NEW POLICY The enclosed policy regarding instructional materials is recommended to coordinate with the policy addressing library materials at EFB(LOCAL).

EFB(LOCAL) - NEW POLICY This recommended policy aligns with changes to the Administrative Code and the new collection development standards for school libraries as a result of HB 900.

FNG(LOCAL) - Students Rights and Responsibilities: Extensive revisions within the CKE policy series necessitated an update to the cross-reference in the list of other complaint processes.

GF(LOCAL) - Extensive revisions within the CKE policy series necessitated an update to the cross-reference in the list of other complaint processes.

ADMINISTRATIVE RECOMMENDATION

Approve as recommended

BOARD ACTION REQUIRED

Yes



(LOCAL) Policies Packet

For your convenience, this file contains *only* **the** local policies from your school district's TASB update packet.

What is in this packet?

- Instruction sheet for recommended (LOCAL) policies
- Explanatory Notes for recommended (LOCAL) policies
- Clean copies of recommended (LOCAL) policies
- Annotated (redlined) copies of recommended (LOCAL) policy changes

This is not the full update packet.

To retrieve your district's full update packet, log in to Policy Online® and visit My Policy Manual > Local Manual Updates > Numbered Updates.

What is in the full update packet?

The full update packet contains:

- A summary of the overall policy update
- (LEGAL) policies and (EXHIBIT) documents that describe the statutory framework in which your local policies must operate
- Instructions and Explanatory Notes for every policy change, not just the (LOCAL) policies
- Guidance on how to:
 - Present recommended policy changes to the board
 - Keep minutes
 - Notify TASB of board action
 - Maintain your historical record
 - Update your administrative regulations

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This information is provided for educational purposes only to facilitate a general understanding of the law or other regulatory matter. This information is neither an exhaustive treatment on the subject nor is this intended to substitute for the advice of an attorney or other professional adviser. Consult with your attorney or professional adviser to apply these principles to specific fact situations.

Instruction Sheet
TASB Localized Policy Manual Update 123

Wimberley ISD

Code	Type	Action To Be Taken	Note
ATTN	(NOTE)	No policy enclosed	See explanatory note
BBD	(LOCAL)	Replace policy	Revised policy
BBFA	(LOCAL)	Replace policy	Revised policy
CKC	(LOCAL)	Replace policy	Revised policy
CKEC	(LOCAL)	Replace policy	Revised policy
CQC	(LOCAL)	ADD policy	See explanatory note
DCE	(LOCAL)	Replace policy	Revised policy
DGBA	(LOCAL)	Replace policy	Revised policy
EEH	(LOCAL)	Replace policy	Revised policy
EF	(LOCAL)	DELETE policy	See explanatory note
EFA	(LOCAL)	ADD policy	See explanatory note
EFB	(LOCAL)	ADD policy	See explanatory note
FNG	(LOCAL)	Replace policy	Revised policy
GF	(LOCAL)	Replace policy	Revised policy

Explanatory Notes

TASB Localized Policy Manual Update 123

Wimberley ISD

ATTN(NOTE)

GENERAL INFORMATION ABOUT THIS UPDATE

Please note:

Unless otherwise noted, references to legislative bills throughout these explanatory notes refer to Senate Bills (SB) or House Bills (HB) from the 88th Legislature, regular and special sessions. All referenced bills have already gone into effect unless otherwise noted.

The Local Policy Overview for Update 123, available with your Update 123 materials under [Local Manual Updates](#) on Policy Online® (TASB login required), provides a general, high-level overview of the changes to the local policies included in the update. **Legal policies provide the legal framework for key areas of district operations and are not adopted by the board.**

BBD(LOCAL)

BOARD MEMBERS: TRAINING AND ORIENTATION

HB 3033 authorizes the attorney general to require trustees to complete training on the Public Information Act if the attorney general finds that there has been a violation of the Act. Language is recommended to make clear that this training after a violation cannot be delegated to the district's Public Information Act coordinator.

BBFA(LOCAL)

ETHICS: CONFLICT OF INTEREST DISCLOSURES

Language is recommended to clarify that a trustee's ethical duty to disclose a financial or other personal interest in board transactions goes beyond the statutory conflicts of interest set out in state and federal law. The added language serves to demonstrate a commitment to avoid undue influence, increase transparency, and avoid the appearance of impropriety in public dealings.

CKC(LOCAL)

SAFETY PROGRAM/RISK MANAGEMENT: EMERGENCY PLANS

A section on Notice Regarding Violent Activity is recommended to comply with legal requirements. Administrative procedures must be created to align with TEA's model standards.

CKEC(LOCAL)

SECURITY PERSONNEL: SCHOOL RESOURCE OFFICERS

Significant revisions are recommended to the CKE policy series to promote compliance and clarification with HB 3 and other legal requirements. The policy has been edited to clarify that a district may have agreements with multiple law enforcement agencies depending on district needs and jurisdiction. A statement regarding the jurisdiction of school resource officers has been added. The policy also now includes a list of authority and duties as reflected in the controlling memorandum of understanding.

QQC(LOCAL)

TECHNOLOGY RESOURCES: EQUIPMENT

This new local policy is recommended to meet the legal requirement for the board to adopt a policy for the effective integration of digital devices in the district. The policy language adopts the model health and safety guidelines developed by TEA and the Health and Human Services Commission and clarifies that the superintendent must develop regulations for implementation.

DCE(LOCAL)

EMPLOYMENT PRACTICES: OTHER TYPES OF CONTRACTS

Revisions at Termination During Contract Term are recommended to specify that an employee may request a hearing before the board to appeal discharge during the contract period and to differentiate between terminations during and at the end of the contract term.

The Legal Issues in Update 123 memo, available with your Update 123 materials under [Local Manual Updates](#) on Policy Online (TASB login required), describes common legal concerns and best practices specific to this policy's topic.

Explanatory Notes

TASB Localized Policy Manual Update 123

Wimberley ISD

DGBA(LOCAL)

PERSONNEL-MANAGEMENT RELATIONS: EMPLOYEE COMPLAINTS/GRIEVANCES

Extensive revisions within the CKE policy series necessitated an update to the cross-reference in the list of other complaint processes.

Also, to accommodate planned restructuring of policy DIA, we have revised the references to that code in this policy to reflect the DIA series. No other changes have been made to this policy.

The Legal Issues in Update 123 memo, available with your Update 123 materials under [Local Manual Updates](#) on Policy Online (TASB login required), describes common legal concerns and best practices specific to this policy's topic.

EEH(LOCAL)

INSTRUCTIONAL ARRANGEMENTS: HOMEBOUND INSTRUCTION

TEA's revisions to the *Student Attendance Accounting Handbook (SAAH)* prompted recommended updates to this policy. Students may now receive homebound services for psychological, as well as medical, conditions. The *SAAH* also indicates that the weeks of confinement due to a medical or psychological condition do not need to be consecutive to qualify. The policy language has been updated to reflect this change.

EF(LOCAL)

INSTRUCTIONAL RESOURCES

As explained at EF(LEGAL), above, this local policy addressing instructional resources is being deleted. New local policies to address instructional materials and library materials separately are included at EFA and EFB.

EFA(LOCAL)

INSTRUCTIONAL RESOURCES: INSTRUCTIONAL MATERIALS

The enclosed policy regarding instructional materials is recommended to coordinate with the policy addressing library materials at EFB(LOCAL). The provisions previously housed at EF(LOCAL) have been moved to this code with the following revisions:

- At Selection, a clarification has been made to reflect that instructional materials must be chosen in accordance with stated objectives and administrative regulations and may include items from the State Board of Education list.
- At Reconsideration of Instructional Materials, the list of individuals who can submit a request for reconsideration has been revised. This change is recommended to align with the list provided in the new EFB(LOCAL), which permits an employee or parent or guardian to submit these requests. If the district would like to expand this list, please contact your policy consultant.

Please review the information at Formal Reconsideration, which specifies who will receive forms requesting the reconsideration of instructional material and who will appoint a reconsideration committee. If the policy needs to identify a different position for these responsibilities, please contact your policy consultant for assistance with revisions.

The Legal Issues in Update 123 memo, available with your Update 123 materials under [Local Manual Updates](#) on Policy Online (TASB login required), describes common legal concerns and best practices specific to this policy's topic.

EFB(LOCAL)

INSTRUCTIONAL RESOURCES: LIBRARY MATERIALS

This recommended policy aligns with changes to the Administrative Code and the new collection development standards for school libraries as a result of HB 900. Please review the following information in your policy:

- The location of the form for formal reconsideration;

Explanatory Notes

TASB Localized Policy Manual Update 123

Wimberley ISD

- The position title for the person responsible for appointing the reconsideration committee; and
- The number of days allocated for appointing the committee, providing the material for review to the committee, and completing the committee's final report.

If any information needs to be updated or if further revisions to the policy are needed, please contact your policy consultant for assistance.

FNG(LOCAL) STUDENT RIGHTS AND RESPONSIBILITIES: STUDENT AND PARENT COMPLAINTS/GRIEVANCES

Extensive revisions within the CKE policy series necessitated an update to the cross-reference in the list of other complaint processes.

Also, to accommodate planned restructuring of policy FFH, we have revised the references to that code in this policy to reflect the FFH series. No other changes have been made to this policy.

The Legal Issues in Update 123 memo, available with your Update 123 materials under [Local Manual Updates](#) on Policy Online (TASB login required), describes common legal concerns and best practices specific to this policy's topic.

GF(LOCAL) PUBLIC COMPLAINTS

Extensive revisions within the CKE policy series necessitated an update to the cross-reference in the list of other complaint processes. No other changes have been made to this policy.

The Legal Issues in Update 123 memo, available with your Update 123 materials under [Local Manual Updates](#) on Policy Online (TASB login required), describes common legal concerns and best practices specific to this policy's topic.

BOARD MEMBERS
TRAINING AND ORIENTATION

BBD
(LOCAL)

**Public Information
Coordinator**

After Election or
Appointment

The Superintendent shall fulfill the responsibilities of the public information coordinator and shall receive, on behalf of Board members, the training specified by Government Code 552.012. [See GBAA]

After a Violation

A Board member who receives written notice from the attorney general that the member must complete Public Information Act (PIA) training described by GBAA(LEGAL) following the District's failure to comply with a PIA requirement shall complete the training within the timelines described in law. The completion of the training in response to such a notice cannot be delegated.

**Reporting
Continuing
Education Credit**

The Board President shall announce the status of each Board member's continuing education credit. The announcement shall be made annually at the last regular Board meeting before the District's uniform election date, whether or not an election is held. The announcement shall be reflected in the meeting minutes and, when necessary, posted on the District's website in accordance with law.

In addition to disclosures required by law, a Board member shall disclose to the Board any personal financial interest, business interest, or obligation or relationship that in any way creates a potential conflict of interest with a vote on a pending matter.

A Board member shall not use coercive means or promise special treatment in order to influence Board or District decisions, nor use the member's position to seek personal advantage. [See also BBF(LOCAL)]

**Annual Financial
Management Report**

Each Board member shall provide to the District in a timely manner information necessary for the District's annual financial management report. [See CFA]

**Emergency
Operations Plan**

The Superintendent shall ensure updating of the District's emergency operations plan and ongoing staff training.

As required by law, the emergency operations plan shall include the District's procedures addressing:

1. Reasonable security measures when District property is used as a polling place;
2. Response to an active shooter emergency;
3. Response to a nearby train derailment, as applicable; and
4. Access to campus buildings and materials necessary for a substitute teacher to carry out the duties of a District employee during an emergency or an emergency drill.

**Notice Regarding
Violent Activity**

The Superintendent shall develop procedures to notify parents regarding violent activity that has occurred or is being investigated at a campus or other District facility or at a District-sponsored activity.

**School Resource
Officers**

To implement the District's comprehensive safety programs, the District has entered into a memorandum of understanding (MOU) with each local law enforcement agency that provides the District with school resource officers. School resource officers shall provide services consistent with the terms of the agreement, the comprehensive safety programs, and Board policy.

Jurisdiction

The jurisdiction of school resource officers shall include all territory within District boundaries, as well as all real and personal property outside the boundaries of the District that is owned, leased, or rented by the District, or is otherwise under the District's control.

Authority and Duties

A school resource officer shall perform duties as described in the MOU and as included in the District improvement plan and the Student Code of Conduct. Pursuant to the MOU, a school resource officer shall:

1. Protect the safety and welfare of any person in the jurisdiction of the District and protect the property of the District.
2. Enforce all laws, including municipal ordinances, county ordinances, and state laws, and investigate violations of law as needed. In doing so, school resource officers may serve search warrants in connection with District-related investigations in compliance with the Texas Code of Criminal Procedure.
3. Arrest suspects consistent with state and federal statutory and constitutional standards governing arrests, including arrests without warrant, for offenses that occur in the officer's presence or under the other rules set out in the Texas Code of Criminal Procedure.
4. Coordinate and cooperate with commissioned officers of all other law enforcement agencies in the enforcement of this policy as necessary.
5. Enforce District policies, rules, and regulations on District property, in school zones, at bus stops, or at District functions.
6. Investigate violations of District policy, rules, and regulations as requested by the Superintendent and participate in hearings concerning alleged violations.
7. Carry a firearm in accordance with the MOU and the directives with the commissioning entity.
8. Carry out all other duties in accordance with the MOU.

A school resource officer shall not be assigned routine classroom discipline or administrative tasks. Each school resource officer shall receive at least the minimum amount of education and training required by law.

[See CKE(LEGAL) and CKEC(LEGAL)]

With this policy, the Board adopts the model health and safety guidelines for the effective integration of digital devices in schools that have been developed by the Texas Education Agency and the Health and Human Services Commission.

The Superintendent shall develop regulations that implement these guidelines.

EMPLOYMENT PRACTICES
OTHER TYPES OF CONTRACTS

DCE
(LOCAL)

**Non-Chapter 21
Contracts**

Non-Chapter 21 contracts shall be provided for positions included on the list approved by the Board. A non-Chapter 21 contract shall not be governed by Chapter 21 of the Education Code.

**Termination During
Contract Term**

In accordance with DCE(LEGAL), an employee may request a hearing before the Board to appeal discharge during the contract period.

An employee whose contract is not reissued at the end of the contract period may appeal in accordance with DGBA(LOCAL).

Complaints

In this policy, the terms “complaint” and “grievance” shall have the same meaning.

Other Complaint Processes

Employee complaints shall be filed in accordance with this policy, except as required by the policies listed below. Some of these policies require appeals to be submitted in accordance with DGBA after the relevant complaint process:

1. Complaints alleging discrimination, including violations of Title IX (gender), Title VII (sex, race, color, religion, national origin), ADEA (age), or Section 504 (disability), shall be submitted in accordance with the DIA series.
2. Complaints alleging certain forms of harassment, including harassment by a supervisor and violation of Title VII, shall be submitted in accordance with the DIA series.
3. Complaints concerning retaliation relating to discrimination and harassment shall be submitted in accordance with the DIA series.
4. Complaints concerning instructional resources shall be submitted in accordance with the EF series.
5. Complaints concerning a commissioned peace officer who is an employee of the District shall be submitted in accordance with the CKE series.
6. Complaints concerning the proposed nonrenewal of a term contract issued under Chapter 21 of the Education Code shall be submitted in accordance with DFBB.
7. Complaints concerning the proposed termination or suspension without pay of an employee on a probationary, term, or continuing contract issued under Chapter 21 of the Education Code during the contract term shall be submitted in accordance with DFAA, DFBA, or DFCA.

Notice to Employees

The District shall inform employees of this policy through appropriate District publications.

Guiding Principles

Informal Process

The Board encourages employees to discuss their concerns with their supervisor, principal, or other appropriate administrator who has the authority to address the concerns. Concerns should be expressed as soon as possible to allow early resolution at the lowest possible administrative level.

Informal resolution shall be encouraged but shall not extend any deadlines in this policy, except by mutual written consent.

PERSONNEL-MANAGEMENT RELATIONS
EMPLOYEE COMPLAINTS/GRIEVANCES

DGBA
(LOCAL)

Direct Communication with Board Members	Employees shall not be prohibited from communicating with a member of the Board regarding District operations except when communication between an employee and a Board member would be inappropriate because of a pending hearing or appeal related to the employee.
Formal Process	<p>An employee may initiate the formal process described below by timely filing a written complaint form.</p> <p>Even after initiating the formal complaint process, employees are encouraged to seek informal resolution of their concerns. An employee whose concerns are resolved may withdraw a formal complaint at any time.</p> <p>The process described in this policy shall not be construed to create new or additional rights beyond those granted by law or Board policy, nor to require a full evidentiary hearing or “mini-trial” at any level.</p>
Freedom from Retaliation	Neither the Board nor any District employee shall unlawfully retaliate against an employee for bringing a concern or complaint.
Whistleblower Complaints	<p>Whistleblower complaints shall be filed within the time specified by law and may be made to the Superintendent or designee beginning at Level Two. Timelines for the employee and the District set out in this policy may be shortened to allow the Board to make a final decision within 60 calendar days of the initiation of the complaint.</p> <p>[See DG]</p>
Complaints Against Supervisors	Complaints alleging a violation of law by a supervisor may be made to the Superintendent or designee. Complaint forms alleging a violation of law by the Superintendent may be submitted directly to the Board or designee.
General Provisions Filing	Complaint forms and appeal notices may be filed by hand-delivery, by electronic communication, including email and fax, or by U.S. Mail. Hand-delivered filings shall be timely filed if received by the appropriate administrator or designee by the close of business on the deadline. Filings submitted by electronic communication shall be timely filed if they are received by the close of business on the deadline, as indicated by the date/time shown on the electronic communication. Mail filings shall be timely filed if they are post-marked by U.S. Mail on or before the deadline and received by the appropriate administrator or designated representative no more than three days after the deadline.
Scheduling Conferences	The District shall make reasonable attempts to schedule conferences at a mutually agreeable time. If the employee fails to appear at a scheduled conference, the District may hold the conference and issue a decision in the employee’s absence.

PERSONNEL-MANAGEMENT RELATIONS
EMPLOYEE COMPLAINTS/GRIEVANCES

DGBA
(LOCAL)

Response	<p>At Levels One and Two, “response” shall mean a written communication to the employee from the appropriate administrator. Responses may be hand-delivered, sent by electronic communication to the employee’s email address of record, or sent by U.S. Mail to the employee’s mailing address of record. Mailed responses shall be timely if they are postmarked by U.S. Mail on or before the deadline.</p>
Days	<p>“Days” shall mean District business days, unless otherwise noted. In calculating timelines under this policy, the day a document is filed is “day zero.” The following business day is “day one.”</p>
Representative	<p>“Representative” shall mean any person who or an organization that does not claim the right to strike and is designated by the employee to represent him or her in the complaint process.</p> <p>The employee may designate a representative through written notice to the District at any level of this process. The representative may participate in person or by telephone conference call. If the employee designates a representative with fewer than three days’ notice to the District before a scheduled conference or hearing, the District may reschedule the conference or hearing to a later date, if desired, in order to include the District’s counsel. The District may be represented by counsel at any level of the process.</p>
Consolidating Complaints	<p>Complaints arising out of an event or a series of related events shall be addressed in one complaint. Employees shall not file separate or serial complaints arising from any event or series of events that have been or could have been addressed in a previous complaint.</p> <p>When two or more complaints are sufficiently similar in nature and remedy sought to permit their resolution through one proceeding, the District may consolidate the complaints.</p>
Untimely Filings	<p>All time limits shall be strictly followed unless modified by mutual written consent.</p> <p>If a complaint form or appeal notice is not timely filed, the complaint may be dismissed, on written notice to the employee, at any point during the complaint process. The employee may appeal the dismissal by seeking review in writing within ten days from the date of the written dismissal notice, starting at the level at which the complaint was dismissed. Such appeal shall be limited to the issue of timeliness.</p>
Costs Incurred	<p>Each party shall pay its own costs incurred in the course of the complaint.</p>

Complaint and
Appeal Forms

Complaints and appeals under this policy shall be submitted in writing on a form provided by the District.

Copies of any documents that support the complaint should be attached to the complaint form. If the employee does not have copies of these documents, they may be presented at the Level One conference. After the Level One conference, no new documents may be submitted by the employee unless the employee did not know the documents existed before the Level One conference.

A complaint or appeal form that is incomplete in any material aspect may be dismissed but may be refiled with all the required information if the refile is within the designated time for filing.

Audio Recording

As provided by law, an employee shall be permitted to make an audio recording of a conference or hearing under this policy at which the substance of the employee's complaint is discussed. The employee shall notify all attendees present that an audio recording is taking place.

Level One

Complaint forms must be filed:

1. Within 15 days of the date the employee first knew, or with reasonable diligence should have known, of the decision or action giving rise to the complaint or grievance; and
2. With the lowest level administrator who has the authority to remedy the alleged problem.

In most circumstances, employees on a school campus shall file Level One complaints with the campus principal; other District employees shall file Level One complaints with their immediate supervisor.

If the only administrator who has authority to remedy the alleged problem is the Superintendent or designee, the complaint may begin at Level Two following the procedure, including deadlines, for filing the complaint form at Level One.

If the complaint is not filed with the appropriate administrator, the receiving administrator must note the date and time the complaint form was received and immediately forward the complaint form to the appropriate administrator.

The appropriate administrator shall investigate as necessary and schedule a conference with the employee within ten days after receipt of the written complaint. The administrator may set reasonable time limits for the conference.

Absent extenuating circumstances, the administrator shall provide the employee a written response within ten days following the con-

ference. The written response shall set forth the basis of the decision. In reaching a decision, the administrator may consider information provided at the Level One conference and any other relevant documents or information the administrator believes will help resolve the complaint.

Level Two

If the employee did not receive the relief requested at Level One or if the time for a response has expired, the employee may request a conference with the Superintendent or designee to appeal the Level One decision.

The appeal notice must be filed in writing, on a form provided by the District, within ten days of the date of the written Level One response or, if no response was received, within ten days of the Level One response deadline.

After receiving notice of the appeal, the Level One administrator shall prepare and forward a record of the Level One complaint to the Level Two administrator. The employee may request a copy of the Level One record.

The Level One record shall include:

1. The original complaint form and any attachments.
2. All other documents submitted by the employee at Level One.
3. The written response issued at Level One and any attachments.
4. All other documents relied upon by the Level One administrator in reaching the Level One decision.

The Superintendent or designee shall schedule a conference within ten days after the appeal notice is filed. The conference shall be limited to the issues and documents considered at Level One. At the conference, the employee may provide information concerning any documents or information relied upon by the administration for the Level One decision. The Superintendent or designee may set reasonable time limits for the conference.

The Superintendent or designee shall provide the employee a written response within ten days following the conference. The written response shall set forth the basis of the decision. In reaching a decision, the Superintendent or designee may consider the Level One record, information provided at the Level Two conference, and any other relevant documents or information the Superintendent or designee believes will help resolve the complaint.

Recordings of the Level One and Level Two conferences, if any, shall be maintained with the Level One and Level Two records.

Level Three

If the employee did not receive the relief requested at Level Two or if the time for a response has expired, the employee may appeal the decision to the Board.

The appeal notice must be filed in writing, on a form provided by the District, within ten days of the date of the written Level Two response or, if no response was received, within ten days of the Level Two response deadline.

The Superintendent or designee shall inform the employee of the date, time, and place of the Board meeting at which the complaint will be on the agenda for presentation to the Board.

The Superintendent or designee shall provide the Board the record of the Level Two appeal. The employee may request a copy of the Level Two record.

The Level Two record shall include:

1. The Level One record.
2. The notice of appeal from Level One to Level Two.
3. The written response issued at Level Two and any attachments.
4. All other documents relied upon by the administration in reaching the Level Two decision.

The appeal shall be limited to the issues and documents considered at Level Two, except that if at the Level Three hearing the administration intends to rely on evidence not included in the Level Two record, the administration shall provide the employee notice of the nature of the evidence at least three days before the hearing.

The District shall determine whether the complaint will be presented in open or closed meeting in accordance with the Texas Open Meetings Act and other applicable law. [See BE]

The presiding officer may set reasonable time limits and guidelines for the presentation, including an opportunity for the employee and administration to each make a presentation and provide rebuttal and an opportunity for questioning by the Board. The Board shall hear the complaint and may request that the administration provide an explanation for the decisions at the preceding levels.

In addition to any other record of the Board meeting required by law, the Board shall prepare a separate record of the Level Three presentation. The Level Three presentation, including the presentation by the employee or the employee's representative, any presentation from the administration, and questions from the Board

with responses, shall be recorded by audio recording, video/audio recording, or court reporter.

The Board shall then consider the complaint. It may give notice of its decision orally or in writing at any time up to and including the next regularly scheduled Board meeting. If the Board does not make a decision regarding the complaint by the end of the next regularly scheduled meeting, the lack of a response by the Board upholds the administrative decision at Level Two.

General Education

Consistent with the Texas Education Agency (TEA) *Student Attendance Accounting Handbook (SAAH)*, a student may be eligible for general education homebound services if the student is to be confined for a minimum of four weeks to a hospital or homebound setting for medical or psychological reasons specifically documented by a physician licensed to practice in the United States. The weeks of confinement need not be consecutive. The parent's request for services shall be submitted to the principal in accordance with TEA's *SAAH* and administrative procedures.

The principal or designee shall convene a placement committee composed of at least a campus administrator, a teacher of the student, and the parent or guardian of the student to consider the necessity of providing general education homebound instruction to the student. If the committee determines that such instruction is appropriate, the committee shall determine the type and amount of instruction to be provided and, if applicable, the length of the transition period to the school-based setting based on current information regarding the medical or psychological condition.

Special Education

Consistent with state rule and the *SAAH*, a student receiving special education services may be eligible for special education homebound services if the student is to be confined for a minimum of four weeks to a hospital or homebound setting for medical or psychological reasons specifically documented by a physician licensed to practice in the United States. The weeks need not be consecutive.

If a student's admission, review, and dismissal committee determines that homebound instruction is appropriate, the committee shall determine the type and amount of instruction to be provided in accordance with law, and, if applicable, the length of the transition period to the school-based setting based on current information regarding the medical or psychological condition.

Documentation of Services

The District shall maintain full documentation about students receiving homebound services, in accordance with administrative procedures, the *SAAH*, and a student's individualized education program, as applicable.

Note: For information related to the accounting of instructional materials, as this term is defined by state law and rule, see CMD.

For information related to the selection process of library materials, see EFB.

The District shall provide instructional materials designed to teach the Texas Essential Knowledge and Skills and further the District's educational mission. Although the Superintendent shall ensure that professional staff select instructional materials in accordance with District policy and administrative regulations, the ultimate authority for determining and approving the curriculum and instructional program of the District lies with the Board.

Objectives

In this policy, "instructional materials" may include textbooks, supplementary resources for classroom use, and any other instructional resources, including electronic resources, used for formal or informal teaching and learning purposes. The primary objectives of instructional materials are to implement, enrich, and support the District's educational program.

Selection

Instructional materials that are textbooks and related supplemental materials, which may include items from the list of resources adopted by the State Board of Education, shall be chosen in accordance with administrative regulations and the objectives above.

The Board shall rely on District professional staff to select and acquire instructional materials that:

1. Enrich and support the curriculum consistent with the general educational goals of the state and District, the aims and objectives of individual schools and specific courses, and the District and campus improvement plans.
2. Are appropriate for the subject area and for the age, ability level, learning styles, interests, and social and emotional development of the students for whom they are selected.
3. Meet high standards for artistic quality, literary style, authenticity, educational significance, factual content, physical format, presentation, readability, and technical quality.
4. Present various sides of controversial issues so that students have an opportunity to develop, under guidance, skills in critical analysis and in making informed judgments in their daily lives. [See also EMB regarding instruction about controversial issues.]
5. Promote literacy.

District professional staff may select additional instructional materials in accordance with administrative regulations and the criteria above.

Administrators, teachers, other District personnel, parents, and community members, as appropriate, may recommend instructional materials for selection. Gifts of instructional materials shall be evaluated according to these criteria and accepted or rejected in accordance with CDC(LOCAL).

Selection of instructional materials is an ongoing process that includes the removal of materials no longer appropriate and the periodic replacement or repair of materials that still have educational value.

Reconsideration of Instructional Materials

A District employee or a parent or guardian of a District student may request reconsideration of instructional material used in the District's educational program on the basis that the instructional material fails to meet the standards set forth in this policy.

Guiding Principles

The following principles shall guide the Board and staff in responding to a request for reconsideration of instructional materials:

1. A complainant may raise an objection to an instructional material used in a school's educational program, despite the fact that the professional staff selecting the materials were qualified to make the selection, followed the proper procedure, and adhered to the objectives for instructional materials set out in this policy.
2. A parent's ability to exercise control over instruction extends only to his or her own child as set forth in Education Code Chapter 26.
3. Access to a challenged material shall not be restricted during the reconsideration process, except the District may deny access to a child if requested by the child's parent.

The major criterion for the final decision on challenged instructional materials is the appropriateness of the material for its intended educational use. No challenged instructional material shall be removed solely because of the ideas expressed therein.

Informal Reconsideration

When the District or a campus receives an objection to the appropriateness of an instructional material, the appropriate administrator shall try to resolve the matter informally. The administrator shall explain the selection process and discuss the intended educational purpose for the instructional material. If appropriate, the administrator may offer a concerned parent an alternative instructional ma-

material to be used by that parent's child in place of the challenged material.

If the complainant wishes to make a formal challenge, the administrator shall provide the complainant a copy of this policy and a form to request a formal reconsideration of the instructional material.

Formal Request for
Reconsideration

A complainant shall make any formal request to reconsider an instructional material on the form provided by the District and shall submit the completed and signed form to the principal. Upon receipt of the form, the principal shall appoint a reconsideration committee.

The reconsideration committee shall include at least one member of the instructional staff who has experience using the challenged material with students or is familiar with the challenged material's content. Other members of the committee may include District-level staff, secondary-level students, parents, and any other appropriate individuals.

All members of the committee shall review the challenged instructional material in its entirety. As soon as reasonably possible, the committee shall meet and determine whether the challenged material conforms to the principles of selection set out in this policy and whether the challenged material will continue to be used in the educational program. The committee shall prepare a written report of its findings. The Superintendent, other appropriate administrators, and the complainant shall receive copies of the report.

*Frequency of
Review*

After an instructional material has been reviewed through formal reconsideration, it shall not be reviewed again until it is evaluated in the periodic local selection process.

Appeal

The complainant may appeal the decision of the reconsideration committee in accordance with appropriate complaint policies, starting at the appropriate level. [See DGBA, FNG, and GF]

Note: For information related to the selection of instructional materials, see EFA.

**Collection
Development Policy**

The purpose of this policy is to ensure that the District provides a wide range of library materials for students and faculty that support student achievement and present varying levels of difficulty, diversity of appeal, and a variety of points of view. This policy also provides standards for collection development and the selection and evaluation of library materials.

In this policy, “library materials” may include printed and electronic library acquisitions, including online catalogs, and other ancillary or supplementary materials maintained in a campus library.

The library collection development standards shall apply to all library materials available for use or display, including material contained in school libraries, classroom libraries, and online catalogs.

In developing library collections, the District shall consider the age groups, grade levels, and access to library material by all students on a campus.

Responsibility

The District shall ensure librarians, professional library staff, and other designated professional staff trained on the proper collection development standards select and acquire library materials in accordance with state law and rules, this collection development policy, and administrative procedures.

The Superintendent shall develop administrative procedures to ensure that library collections comply with applicable law and the District’s collection development purpose and goals.

Collection
Development Goals

In addition to the requirements in state law and rules, the District’s library collections shall:

1. Present multiple viewpoints related to controversial issues [see EMB regarding instruction about controversial issues].
2. Provide a wide range of background information that will enable students to make intelligent decisions in their daily lives.
3. Include accurate and authentic factual content from authoritative sources.
4. Have a high degree of potential user appeal and interest.
5. Offer a global perspective that promotes equity of access, including print and nonprint materials such as electronic and multimedia, to meet the needs of individual learners.

INSTRUCTIONAL RESOURCES
LIBRARY MATERIALS

EFB
(LOCAL)

6. Represent diverse viewpoints and cultures appropriate to each campus to ensure the collection embodies the unique background of its student population.

Selection and
Evaluation of
Materials

Library materials shall be selected and acquired in accordance with guidelines adopted by the Texas State Library and Archives Commission and the District standards and priorities expressed in this policy.

When selecting, acquiring, and evaluating library materials, librarians and other professional staff shall ensure that the materials:

1. Enrich and support the TEKS and the state and local curriculum, taking into consideration students' varied interests, maturity levels, abilities, and learning styles.
2. Foster growth in factual knowledge, literary appreciation, aesthetic values, and societal standards.
3. Encourage the enjoyment of reading, foster high-level thinking skills, support personal learning, and encourage discussion based on rational analysis.
4. Represent ethnic, religious, and cultural groups of the state and their contributions to the state, the nation, and the world.

The Superintendent shall ensure that administrative procedures regarding the selection of library materials consider at least two of the following factors:

1. Recommendations from students, parents or guardians, teachers, and District community members.
2. Consultation with District teachers and library staff.
3. Consultation with library staff from other districts.
4. Extensive review of the library material.
5. Context of the library material, including overall fit within the existing collection and support of District curriculum.
6. Reviews of the library material from sources such as professional journals in library science, recognized professional education or content journals with book reviews, national and state award recognition lists, library science field experts, and highly acclaimed author and literacy expert recommendations.
7. Coverage of topics, authors, series, or genres that fill gaps in the school library collection.

Access Plan

The District shall allow efficient parental access to the District's library and any available online catalogs.

Online catalogs shall be publicly available. The District shall publish information about library material titles, including how and where material can be accessed.

Each campus shall communicate the following to parents and guardians:

- Access to policies relating to school libraries and library materials;
- Consistent access to library materials and resources; and
- Opportunities for students, parents and guardians, educators, and community members to provide feedback on library materials and services.

Parental
Involvement

Parents and guardians are the primary decision makers regarding their student's access to library material. In general, a student is afforded the opportunity to self-select library materials as part of literacy development and the library program. District staff may assist a student in selecting library material; however, the ultimate determination of appropriateness remains with the student and parent or guardian. Parents and guardians are encouraged to communicate with the campus librarian and their child's teacher about special considerations regarding library materials self-selected by their student.

In accordance with state law and administrative procedures, parents or guardians may select alternative library materials for their student. [For information on parental rights regarding instructional materials and other instructional resources, see EFA(LEGAL).]

The District shall focus on maximizing transparency with parents while meeting student needs and providing enrichment opportunities with library materials. Parental involvement in library acquisition, maintenance, and campus activities is encouraged.

*Access
Procedures*

School Library

A parent or guardian who wishes to access a school's library shall first submit a request to the principal. The principal or a staff member designated by the principal shall work with the parent or guardian to determine a time to access the library that will not interfere with the delivery of instruction or disrupt student use of library services.

Online Catalog

A parent or guardian who wishes to access an online catalog shall submit a written request to the principal. The principal or a staff member designated by the principal shall respond to the request in accordance with administrative procedures.

INSTRUCTIONAL RESOURCES
LIBRARY MATERIALS

EFB
(LOCAL)

Protection from
Inappropriate
Material

Library materials shall not include “harmful material” as defined by Penal Code 43.24(a)(2); “obscene” material as defined by Penal Code 43.21(a)(1); any library material that is pervasively vulgar or educationally unsuitable as referenced in *Board of Education v. Pico*; or any other material legally prohibited from inclusion in a public school library. [See EFB(LEGAL)]

Obscene material is not protected by the First Amendment to the United States Constitution.

Library materials shall comply with the Children's Internet Protection Act (CIPA), including technology protection measures. [See CQ]

Reconsideration of
Library Material

A District employee or a parent or guardian of a District student may request the reconsideration of a library material maintained in the District's library program.

*Guiding
Principles*

The following principles shall guide the review of a request to reconsider a library material:

1. An individual may raise an objection to a library material used in the District's library program, despite the fact that the professional staff selecting the materials were qualified to make the selection, followed the proper procedure, and adhered to the objectives and criteria for library materials set out in this policy.
2. A parent's or guardian's ability to exercise control over instruction and instructional resources, including library materials, extends only to his or her own child as set forth in Education Code Chapter 26.
3. Access to a challenged material shall not be restricted during the reconsideration process, except the District may deny access to a student if requested by the student's parent or guardian.

In addition to compliance with state law and this policy, a criterion for the final decision on challenged library materials is the appropriateness of the material for its intended use. No challenged library material shall be removed solely because of the ideas expressed in the library material or the personal background of the library material's author or the personal background of the characters in the material.

*Informal
Reconsideration*

When the District or a campus receives an objection to the appropriateness of a library material, the appropriate librarian or administrator shall try to resolve the matter informally. The librarian or ad-

ministrator shall explain the selection process and discuss the intended purpose for the library material.

The librarian or administrator shall offer a concerned parent or guardian an alternative library material to be used by the child in place of the material and, if requested, shall restrict the child's access to the material objected to by the parent or guardian.

If the individual wishes to make a formal challenge, the administrator shall make available to the individual a copy of this policy and a form to request a formal reconsideration of the library material.

*Formal Request
for
Reconsideration*

The District shall make a form to request reconsideration of library material available in the District's administrative office.

If an employee or a parent or guardian of a District student wishes to request reconsideration of a library material, they shall follow the procedures to complete and submit the request for reconsideration form.

After a request for reconsideration form is submitted, the form shall be provided to the Superintendent. Copies of the form shall be provided to the school librarian, the Board, and any other staff designated in administrative procedures.

*Reconsideration
Committee*

For purposes of this policy, "days" shall mean District business days, unless otherwise noted.

The principal shall appoint a reconsideration committee and notify committee members within 10 days of receiving the request for reconsideration form.

The reconsideration committee shall include the librarian and at least one member of the instructional staff who is familiar with the material's content. Other members of the committee may include District-level staff, secondary-level students, parents or guardians, and any other appropriate individuals.

Within 10 days of appointment of the committee the District shall provide members of the committee the relevant materials to review. If additional time is required to obtain and distribute the materials for review, all members of the committee shall be informed that a reasonable extension of time is needed.

All members of the committee shall review the challenged library material in its entirety and determine whether the material conforms to this policy and whether the material will continue to be available in the library. The committee shall prepare a written report of its findings.

Absent extenuating circumstances, the written report shall be provided to the administration within 60 days of the District providing the material to the committee members. In calculating timelines under this policy, the day the committee is provided the materials is "day zero." The following business day is "day one."

Extensions of time due to extenuating circumstances shall take into consideration the time necessary to convene the committee members, the amount of material being reviewed, and any other pending reconsideration requests being handled by the committee.

An extension of any deadline shall be promptly communicated to the individual who submitted the request for reconsideration.

The Superintendent, the school librarian, the individual submitting the request for reconsideration, and any other appropriate administrators shall receive a copy of the committee's report.

Appeal

An individual who submitted a request for reconsideration may appeal the decision of the reconsideration committee in accordance with appropriate complaint policies, starting at the level immediately preceding Board consideration of a complaint. [See DGBA and FNG]

Frequency of Review

After a library material has been reviewed through the reconsideration process, it shall not be reviewed again within two calendar years of the reconsideration committee's final decision.

Maintenance of Library Materials

In accordance with state guidelines and District administrative procedures, collections shall be evaluated and updated regularly based on the collections' age, relevance, diversity, and variety. The Superintendent shall ensure administrative procedures are established for regular maintenance of the library collection on each campus. Standard maintenance procedures for any library collection include repair, replacement, and removal of materials as necessary. Regular maintenance shall also include scheduled inventories of the collection. Disposal of any District-owned library materials shall be in accordance with District policy and procedures. [See C]

Gifts and Donations

The District shall accept gifts and donations of library materials with the understanding that the use and disposition of the materials and monies will be in accordance with District policy and the selection criteria noted above. [See CDC]

Policy Review

This policy shall be reviewed at least every three years and revised as necessary.

Complaints

In this policy, the terms “complaint” and “grievance” shall have the same meaning.

Other Complaint
Processes

Student or parent complaints shall be filed in accordance with this policy, except as required by the policies listed below. Some of these policies require appeals to be submitted in accordance with FNG after the relevant complaint process:

1. Complaints alleging discrimination or harassment based on race, color, religion, sex, gender, national origin, age, or disability shall be submitted in accordance with the FFH series.
2. Complaints concerning dating violence shall be submitted in accordance with the FFH series.
3. Complaints concerning retaliation related to discrimination and harassment shall be submitted in accordance with the FFH series.
4. Complaints concerning bullying or retaliation related to bullying shall be submitted in accordance with FFI.
5. Complaints concerning failure to award credit or a final grade on the basis of attendance shall be submitted in accordance with FEC.
6. Complaints concerning expulsion shall be submitted in accordance with FOD and the Student Code of Conduct.
7. Complaints concerning any final decisions of the gifted and talented selection committee regarding selection for or exit from the gifted program shall be submitted in accordance with EHBB.
8. Complaints within the scope of Section 504, including complaints concerning identification, evaluation, or educational placement of a student with a disability, shall be submitted in accordance with FB and the procedural safeguards handbook.
9. Complaints within the scope of the Individuals with Disabilities Education Act, including complaints concerning identification, evaluation, educational placement, or discipline of a student with a disability, shall be submitted in accordance with EHBAE, FOF, and the procedural safeguards handbook provided to parents of all students referred to special education.
10. Complaints concerning instructional resources shall be submitted in accordance with the EF series.

STUDENT RIGHTS AND RESPONSIBILITIES
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FNG
(LOCAL)

11. Complaints concerning a commissioned peace officer who is an employee of the District shall be submitted in accordance with the CKE series.
12. Complaints concerning intradistrict transfers or campus assignment shall be submitted in accordance with FDB.
13. Complaints concerning admission, placement, or services provided for a homeless student shall be submitted in accordance with FDC.
14. Complaints concerning disputes regarding a student's eligibility for free or reduced-priced meal programs shall be submitted in accordance with COB.

Complaints regarding refusal of entry to or ejection from District property based on Education Code 37.105 shall be filed in accordance with this policy. However, the timelines shall be adjusted as necessary to permit the complainant to address the Board in person within 90 calendar days of filing the initial complaint, unless the complaint is resolved before the Board considers it. [See GKA(LEGAL)]

Notice to Students and Parents

The District shall inform students and parents of this policy through appropriate District publications.

Guiding Principles

Informal Process

The Board encourages students and parents to discuss their concerns with the appropriate teacher, principal, or other campus administrator who has the authority to address the concerns. Concerns should be expressed as soon as possible to allow early resolution at the lowest possible administrative level.

Informal resolution shall be encouraged but shall not extend any deadlines in this policy, except by mutual written consent.

Formal Process

A student or parent may initiate the formal process described below by timely filing a written complaint form.

Even after initiating the formal complaint process, students and parents are encouraged to seek informal resolution of their concerns. A student or parent whose concerns are resolved may withdraw a formal complaint at any time.

The process described in this policy shall not be construed to create new or additional rights beyond those granted by law or Board policy, nor to require a full evidentiary hearing or "mini-trial" at any level.

Freedom from Retaliation

Neither the Board nor any District employee shall unlawfully retaliate against any student or parent for bringing a concern or complaint.

STUDENT RIGHTS AND RESPONSIBILITIES
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FNG
(LOCAL)

General Provisions

Filing

Complaint forms and appeal notices may be filed by hand-delivery, by electronic communication, including email and fax, or by U.S. Mail. Hand-delivered filings shall be timely filed if received by the appropriate administrator or designee by the close of business on the deadline. Filings submitted by electronic communication shall be timely filed if they are received by the close of business on the deadline, as indicated by the date/time shown on the electronic communication. Mail filings shall be timely filed if they are post-marked by U.S. Mail on or before the deadline and received by the appropriate administrator or designated representative no more than three days after the deadline.

Scheduling
Conferences

The District shall make reasonable attempts to schedule conferences at a mutually agreeable time. If a student or parent fails to appear at a scheduled conference, the District may hold the conference and issue a decision in the student's or parent's absence.

Response

At Levels One and Two, "response" shall mean a written communication to the student or parent from the appropriate administrator. Responses may be hand-delivered, sent by electronic communication to the student's or parent's email address of record, or sent by U.S. Mail to the student's or parent's mailing address of record. Mailed responses shall be timely if they are postmarked by U.S. Mail on or before the deadline.

Days

"Days" shall mean District business days, unless otherwise noted. In calculating timelines under this policy, the day a document is filed is "day zero." The following business day is "day one."

Representative

"Representative" shall mean any person who or organization that is designated by the student or parent to represent the student or parent in the complaint process. A student may be represented by an adult at any level of the complaint.

The student or parent may designate a representative through written notice to the District at any level of this process. If the student or parent designates a representative with fewer than three days' notice to the District before a scheduled conference or hearing, the District may reschedule the conference or hearing to a later date, if desired, in order to include the District's counsel. The District may be represented by counsel at any level of the process.

Consolidating
Complaints

Complaints arising out of an event or a series of related events shall be addressed in one complaint. A student or parent shall not file separate or serial complaints arising from any event or series of events that have been or could have been addressed in a previous complaint.

STUDENT RIGHTS AND RESPONSIBILITIES
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FNG
(LOCAL)

Untimely Filings All time limits shall be strictly followed unless modified by mutual written consent.

If a complaint form or appeal notice is not timely filed, the complaint may be dismissed, on written notice to the student or parent, at any point during the complaint process. The student or parent may appeal the dismissal by seeking review in writing within ten days from the date of the written dismissal notice, starting at the level at which the complaint was dismissed. Such appeal shall be limited to the issue of timeliness.

Costs Incurred Each party shall pay its own costs incurred in the course of the complaint.

Complaint and Appeal Forms Complaints and appeals under this policy shall be submitted in writing on a form provided by the District.

Copies of any documents that support the complaint should be attached to the complaint form. If the student or parent does not have copies of these documents, copies may be presented at the Level One conference. After the Level One conference, no new documents may be submitted by the student or parent unless the student or parent did not know the documents existed before the Level One conference.

A complaint or appeal form that is incomplete in any material aspect may be dismissed but may be refiled with all the required information if the refile is within the designated time for filing.

Level One

Complaint forms must be filed:

1. Within 15 days of the date the student or parent first knew, or with reasonable diligence should have known, of the decision or action giving rise to the complaint or grievance; and
2. With the lowest level administrator who has the authority to remedy the alleged problem.

In most circumstances, students and parents shall file Level One complaints with the campus principal.

If the only administrator who has authority to remedy the alleged problem is the Superintendent or designee, the complaint may begin at Level Two following the procedure, including deadlines, for filing the complaint form at Level One.

If the complaint is not filed with the appropriate administrator, the receiving administrator must note the date and time the complaint form was received and immediately forward the complaint form to the appropriate administrator.

The appropriate administrator shall investigate as necessary and schedule a conference with the student or parent within ten days after receipt of the written complaint. The administrator may set reasonable time limits for the conference.

Absent extenuating circumstances, the administrator shall provide the student or parent a written response within ten days following the conference. The written response shall set forth the basis of the decision. In reaching a decision, the administrator may consider information provided at the Level One conference and any other relevant documents or information the administrator believes will help resolve the complaint.

Level Two

If the student or parent did not receive the relief requested at Level One or if the time for a response has expired, the student or parent may request a conference with the Superintendent or designee to appeal the Level One decision.

The appeal notice must be filed in writing, on a form provided by the District, within ten days of the date of the written Level One response or, if no response was received, within ten days of the Level One response deadline.

After receiving notice of the appeal, the Level One administrator shall prepare and forward a record of the Level One complaint to the Level Two administrator. The student or parent may request a copy of the Level One record.

The Level One record shall include:

1. The original complaint form and any attachments.
2. All other documents submitted by the student or parent at Level One.
3. The written response issued at Level One and any attachments.
4. All other documents relied upon by the Level One administrator in reaching the Level One decision.

The Superintendent or designee shall schedule a conference within ten days after the appeal notice is filed. The conference shall be limited to the issues and documents considered at Level One. At the conference, the student or parent may provide information concerning any documents or information relied upon by the administration for the Level One decision. The Superintendent or designee may set reasonable time limits for the conference.

The Superintendent or designee shall provide the student or parent a written response within ten days following the conference. The

written response shall set forth the basis of the decision. In reaching a decision, the Superintendent or designee may consider the Level One record, information provided at the Level Two conference, and any other relevant documents or information the Superintendent or designee believes will help resolve the complaint.

Recordings of the Level One and Level Two conferences, if any, shall be maintained with the Level One and Level Two records.

Level Three

If the student or parent did not receive the relief requested at Level Two or if the time for a response has expired, the student or parent may appeal the decision to the Board.

The appeal notice must be filed in writing, on a form provided by the District, within ten days of the date of the written Level Two response or, if no response was received, within ten days of the Level Two response deadline.

The Superintendent or designee shall inform the student or parent of the date, time, and place of the Board meeting at which the complaint will be on the agenda for presentation to the Board.

The Superintendent or designee shall provide the Board the record of the Level Two appeal. The student or parent may request a copy of the Level Two record.

The Level Two record shall include:

1. The Level One record.
2. The notice of appeal from Level One to Level Two.
3. The written response issued at Level Two and any attachments.
4. All other documents relied upon by the administration in reaching the Level Two decision.

The appeal shall be limited to the issues and documents considered at Level Two, except that if at the Level Three hearing the administration intends to rely on evidence not included in the Level Two record, the administration shall provide the student or parent notice of the nature of the evidence at least three days before the hearing.

The District shall determine whether the complaint will be presented in open or closed meeting in accordance with the Texas Open Meetings Act and other applicable law. [See BE]

The presiding officer may set reasonable time limits and guidelines for the presentation, including an opportunity for the student or parent and administration to each make a presentation and provide re-

buttal and an opportunity for questioning by the Board. The Board shall hear the complaint and may request that the administration provide an explanation for the decisions at the preceding levels.

In addition to any other record of the Board meeting required by law, the Board shall prepare a separate record of the Level Three presentation. The Level Three presentation, including the presentation by the student or parent or the student's representative, any presentation from the administration, and questions from the Board with responses, shall be recorded by audio recording, video/audio recording, or court reporter.

The Board shall then consider the complaint. It may give notice of its decision orally or in writing at any time up to and including the next regularly scheduled Board meeting. If the Board does not make a decision regarding the complaint by the end of the next regularly scheduled meeting, the lack of a response by the Board upholds the administrative decision at Level Two.

Complaints

In this policy, the terms “complaint” and “grievance” shall have the same meaning.

Other Complaint Processes

Complaints by members of the public shall be filed in accordance with this policy, except as required by the policies listed below. Some of these policies require appeals to be submitted in accordance with GF after the relevant complaint process:

1. Complaints concerning instructional resources shall be filed in accordance with the EF series.
2. Complaints concerning a commissioned peace officer who is an employee of the District shall be filed in accordance with the CKE series.

Complaints regarding refusal of entry to or ejection from District property based on Education Code 37.105 shall be filed in accordance with this policy. However, the timelines shall be adjusted as necessary to permit the complainant to address the Board in person within 90 calendar days of filing the initial complaint, unless the complaint is resolved before the Board considers it. [See GKA(LEGAL)]

Guiding Principles

Informal Process

The Board encourages the public to discuss concerns with an appropriate administrator who has the authority to address the concerns. Concerns should be expressed as soon as possible to allow early resolution at the lowest possible administrative level.

Informal resolution shall be encouraged but shall not extend any deadlines in this policy, except by mutual written consent.

Formal Process

An individual may initiate the formal process described below by timely filing a written complaint form.

Even after initiating the formal complaint process, individuals are encouraged to seek informal resolution of their concerns. An individual whose concerns are resolved may withdraw a formal complaint at any time.

The process described in this policy shall not be construed to create new or additional rights beyond those granted by law or Board policy, nor to require a full evidentiary hearing or “mini-trial” at any level.

Freedom from Retaliation

Neither the Board nor any District employee shall unlawfully retaliate against any individual for bringing a concern or complaint.

General Provisions

Filing

Complaint forms and appeal notices may be filed by hand-delivery, by electronic communication, including email and fax, or by U.S. Mail. Hand-delivered filings shall be timely filed if received by the appropriate administrator or designee by the close of business on

the deadline. Filings submitted by electronic communication shall be timely filed if they are received by the close of business on the deadline, as indicated by the date/time shown on the electronic communication. Mail filings shall be timely filed if they are post-marked by U.S. Mail on or before the deadline and received by the appropriate administrator or designated representative no more than three days after the deadline.

Scheduling
Conferences

The District shall make reasonable attempts to schedule conferences at a mutually agreeable time. If the individual fails to appear at a scheduled conference, the District may hold the conference and issue a decision in the individual's absence.

Response

At Levels One and Two, "response" shall mean a written communication to the individual from the appropriate administrator. Responses may be hand-delivered, sent by electronic communication to the individual's email address of record, or sent by U.S. Mail to the individual's mailing address of record. Mailed responses shall be timely if they are postmarked by U.S. Mail on or before the deadline.

Days

"Days" shall mean District business days, unless otherwise noted. In calculating timelines under this policy, the day a document is filed is "day zero." The following business day is "day one."

Representative

"Representative" shall mean any person who or organization that is designated by an individual to represent the individual in the complaint process.

The individual may designate a representative through written notice to the District at any level of this process. If the individual designates a representative with fewer than three days' notice to the District before a scheduled conference or hearing, the District may reschedule the conference or hearing to a later date, if desired, in order to include the District's counsel. The District may be represented by counsel at any level of the process.

Consolidating
Complaints

Complaints arising out of an event or a series of related events shall be addressed in one complaint. An individual shall not file separate or serial complaints arising from any event or series of events that have been or could have been addressed in a previous complaint.

Untimely Filings

All time limits shall be strictly followed unless modified by mutual written consent.

If a complaint form or appeal notice is not timely filed, the complaint may be dismissed, on written notice to the individual, at any point during the complaint process. The individual may appeal the dismissal by seeking review in writing within ten days from the date

of the written dismissal notice, starting at the level at which the complaint was dismissed. Such appeal shall be limited to the issue of timeliness.

Costs Incurred

Each party shall pay its own costs incurred in the course of the complaint.

Complaint and Appeal Forms

Complaints and appeals under this policy shall be submitted in writing on a form provided by the District.

Copies of any documents that support the complaint should be attached to the complaint form. If the individual does not have copies of these documents, they may be presented at the Level One conference. After the Level One conference, no new documents may be submitted by the individual unless the individual did not know the documents existed before the Level One conference.

A complaint or appeal form that is incomplete in any material aspect may be dismissed but may be refiled with all the required information if the refiling is within the designated time for filing.

Level One

Complaint forms must be filed:

1. Within 15 days of the date the individual first knew, or with reasonable diligence should have known, of the decision or action giving rise to the complaint or grievance; and
2. With the lowest level administrator who has the authority to remedy the alleged problem.

If the only administrator who has authority to remedy the alleged problem is the Superintendent or designee, the complaint may begin at Level Two following the procedure, including deadlines, for filing the complaint form at Level One.

If the complaint is not filed with the appropriate administrator, the receiving administrator must note the date and time the complaint form was received and immediately forward the complaint form to the appropriate administrator.

The appropriate administrator shall investigate as necessary and schedule a conference with the individual within ten days after receipt of the written complaint. The administrator may set reasonable time limits for the conference.

Absent extenuating circumstances, the administrator shall provide the individual a written response within ten days following the conference. The written response shall set forth the basis of the decision. In reaching a decision, the administrator may consider information provided at the Level One conference and any other

relevant documents or information the administrator believes will help resolve the complaint.

Level Two

If the individual did not receive the relief requested at Level One or if the time for a response has expired, he or she may request a conference with the Superintendent or designee to appeal the Level One decision.

The appeal notice must be filed in writing, on a form provided by the District, within ten days of the date of the written Level One response or, if no response was received, within ten days of the Level One response deadline.

After receiving notice of the appeal, the Level One administrator shall prepare and forward a record of the Level One complaint to the Level Two administrator. The individual may request a copy of the Level One record.

The Level One record shall include:

1. The original complaint form and any attachments.
2. All other documents submitted by the individual at Level One.
3. The written response issued at Level One and any attachments.
4. All other documents relied upon by the Level One administrator in reaching the Level One decision.

The Superintendent or designee shall schedule a conference within ten days after the appeal notice is filed. The conference shall be limited to the issues and documents considered at Level One. At the conference, the individual may provide information concerning any documents or information relied upon by the administration for the Level One decision. The Superintendent or designee may set reasonable time limits for the conference.

The Superintendent or designee shall provide the individual a written response within ten days following the conference. The written response shall set forth the basis of the decision. In reaching a decision, the Superintendent or designee may consider the Level One record, information provided at the Level Two conference, and any other relevant documents or information the Superintendent or designee believes will help resolve the complaint.

Recordings of the Level One and Level Two conferences, if any, shall be maintained with the Level One and Level Two records.

Level Three

If the individual did not receive the relief requested at Level Two or if the time for a response has expired, he or she may appeal the decision to the Board.

The appeal notice must be filed in writing, on a form provided by the District, within ten days of the date of the written Level Two response or, if no response was received, within ten days of the Level Two response deadline.

The Superintendent or designee shall inform the individual of the date, time, and place of the Board meeting at which the complaint will be on the agenda for presentation to the Board.

The Superintendent or designee shall provide the Board the record of the Level Two appeal. The individual may request a copy of the Level Two record.

The Level Two record shall include:

1. The Level One record.
2. The notice of appeal from Level One to Level Two.
3. The written response issued at Level Two and any attachments.
4. All other documents relied upon by the administration in reaching the Level Two decision.

The appeal shall be limited to the issues and documents considered at Level Two, except that if at the Level Three hearing the administration intends to rely on evidence not included in the Level Two record, the administration shall provide the individual notice of the nature of the evidence at least three days before the hearing.

The District shall determine whether the complaint will be presented in open or closed meeting in accordance with the Texas Open Meetings Act and other applicable law. [See BE]

The presiding officer may set reasonable time limits and guidelines for the presentation, including an opportunity for the individual and administration to each make a presentation and provide rebuttal and an opportunity for questioning by the Board. The Board shall hear the complaint and may request that the administration provide an explanation for the decisions at the preceding levels.

In addition to any other record of the Board meeting required by law, the Board shall prepare a separate record of the Level Three presentation. The Level Three presentation, including the presentation by the individual or his or her representative, any presentation from the administration, and questions from the Board with re-

sponses, shall be recorded by audio recording, video/audio recording, or court reporter.

The Board shall then consider the complaint. It may give notice of its decision orally or in writing at any time up to and including the next regularly scheduled Board meeting. If the Board does not make a decision regarding the complaint by the end of the next regularly scheduled meeting, the lack of a response by the Board upholds the administrative decision at Level Two.



(LOCAL) Policy Comparisons

These documents are generated by an automated process that compares the updated policy to the current policy as found in TASB records.

In this packet, you will find:

- Policies being recommended for revision (annotated)
- New policies (not annotated)
- Policies recommended for deletion (annotated in PDF; not shown in Word)

Annotations are shown as follows:

- Deletions are in a red strike-through font: ~~deleted text~~.
- Additions are in a blue, bold font: **new text**.
- Blocks of text that were moved without changes are shown in green, with double underline and double strike-through formatting to distinguish the text's new placement from its original location: ~~moved text~~ becomes moved text.
- Revision bars appear in the right margin to show sections with changes.

Note: While the annotation software competently identifies simple changes, large or complicated changes—as in an extensive rewrite—may be more difficult to follow. In addition, TASB's recent changes to the policy templates to facilitate accessibility sometimes make formatting changes appear tracked, even though the text remains the same.

For further assistance in understanding policy changes, please refer to the explanatory notes in your Localized Policy Manual update packet or contact your policy consultant.

Contact:	School Districts and Education Service Centers	Community Colleges
	policy.service@tasb.org	colleges@tasb.org
	800.580.7529	800.580.1488

**Public Information
Coordinator**

After Election or
Appointment

The Superintendent shall fulfill the responsibilities of the public information coordinator and shall receive, on behalf of Board members, the training specified by Government Code 552.012. [See GBAA]

After a Violation

A Board member who receives written notice from the attorney general that the member must complete Public Information Act (PIA) training described by GBAA(LEGAL) following the District's failure to comply with a PIA requirement shall complete the training within the timelines described in law. The completion of the training in response to such a notice cannot be delegated.

**Reporting
Continuing
Education Credit**

The Board President shall announce the status of each Board member's continuing education credit. The announcement shall be made annually at the last regular Board meeting before the District's uniform election date, whether or not an election is held. The announcement shall be reflected in the meeting minutes and, when necessary, posted on the District's website in accordance with law.

In addition to disclosures required by law, a Board member shall disclose to the Board any personal financial interest, business interest, or obligation or relationship that in any way creates a potential conflict of interest with a vote on a pending matter.

A Board member shall not use coercive means or promise special treatment in order to influence Board or District decisions, nor use the member's position to seek personal advantage. [See also BBF(LOCAL)]

**Annual Financial
Management Report**

Each Board member shall provide to the District in a timely manner information necessary for the District's annual financial management report. [See CFA]

**Emergency
Operations Plan**

The Superintendent shall ensure updating of the District's emergency operations plan and ongoing staff training.

As required by law, the emergency operations plan shall include the District's procedures addressing:

1. Reasonable security measures when District property is used as a polling place;
2. Response to an active shooter emergency;
3. Response to a nearby train derailment, as applicable; and
4. Access to campus buildings and materials necessary for a substitute teacher to carry out the duties of a District employee during an emergency or an emergency drill.

**Notice Regarding
Violent Activity**

- ~~4.~~ The Superintendent shall develop procedures to notify parents regarding violent activity that has occurred or is being investigated at a campus or other District facility or at a District-sponsored activity.

**School Resource
Officers**

To implement the District's comprehensive safety programs, the District has entered into ~~an agreement~~ a memorandum of understanding (MOU) with ~~a~~ each local law enforcement agency ~~for~~ that provides the District with school resource officers. School resource officers shall provide services consistent with the terms of the agreement, the comprehensive safety programs, and Board policy.

Jurisdiction

The jurisdiction of school resource officers shall include all territory within District boundaries, as well as all real and personal property outside the boundaries of the District that is owned, leased, or rented by the District, or is otherwise under the District's control.

Authority and Duties

A school resource officer shall perform duties as described in the ~~agreement~~ MOU and as included in the District improvement plan and the Student Code of Conduct. Pursuant to the MOU, a school resource officer shall:

1. Protect the safety and welfare of any person in the jurisdiction of the District and protect the property of the District.
2. Enforce all laws, including municipal ordinances, county ordinances, and state laws, and investigate violations of law as needed. In doing so, school resource officers may serve search warrants in connection with District-related investigations in compliance with the Texas Code of Criminal Procedure.
3. Arrest suspects consistent with state and federal statutory and constitutional standards governing arrests, including arrests without warrant, for offenses that occur in the officer's presence or under the other rules set out in the Texas Code of Criminal Procedure.
4. Coordinate and cooperate with commissioned officers of all other law enforcement agencies in the enforcement of this policy as necessary.
5. Enforce District policies, rules, and regulations on District property, in school zones, at bus stops, or at District functions.
6. Investigate violations of District policy, rules, and regulations as requested by the Superintendent and participate in hearings concerning alleged violations.
7. Carry a firearm in accordance with the MOU and the directives with the commissioning entity.
8. Carry out all other duties in accordance with the MOU.

A school resource officer shall not be assigned routine classroom discipline or administrative tasks. Each school resource officer

shall receive at least the minimum amount of education and training required by law.

~~All school resource officers shall receive at least the minimum amount of education and training required by law.~~ [See CKE(LEGAL) and CKEC(LEGAL)]

With this policy, the Board adopts the model health and safety guidelines for the effective integration of digital devices in schools that have been developed by the Texas Education Agency and the Health and Human Services Commission.

The Superintendent shall develop regulations that implement these guidelines.

**Non-Chapter 21
Contracts**

Non-Chapter 21 contracts shall be provided for positions included on the list approved by the Board. A non-Chapter 21 contract shall not be governed by Chapter 21 of the Education Code.

**Appeal of
Employment Actions
An Termination
During Contract
Term**

In accordance with DCE(LEGAL), an employee may request a hearing before the Board to appeal discharge during the contract period ~~in accordance with DCE(LEGAL).~~

An employee whose contract is not reissued at the end of the contract period may appeal in accordance with DGBA(LOCAL).

Complaints

In this policy, the terms “complaint” and “grievance” shall have the same meaning.

Other Complaint
Processes

Employee complaints shall be filed in accordance with this policy, except as required by the policies listed below. Some of these policies require appeals to be submitted in accordance with DGBA after the relevant complaint process:

1. Complaints alleging discrimination, including violations of Title IX (gender), Title VII (sex, race, color, religion, national origin), ADEA (age), or Section 504 (disability), shall be submitted in accordance with [the DIA series](#).
2. Complaints alleging certain forms of harassment, including harassment by a supervisor and violation of Title VII, shall be submitted in accordance with [the DIA series](#).
3. Complaints concerning retaliation relating to discrimination and harassment shall be submitted in accordance with [the DIA series](#).
4. Complaints concerning instructional resources shall be submitted in accordance with the EF series.
5. Complaints concerning a commissioned peace officer who is an employee of the District shall be submitted in accordance with [the CKE series](#).
6. Complaints concerning the proposed nonrenewal of a term contract issued under Chapter 21 of the Education Code shall be submitted in accordance with DFBB.
7. Complaints concerning the proposed termination or suspension without pay of an employee on a probationary, term, or continuing contract issued under Chapter 21 of the Education Code during the contract term shall be submitted in accordance with DFAA, DFBA, or DFCA.

Notice to Employees

The District shall inform employees of this policy through appropriate District publications.

Guiding Principles

Informal Process

The Board encourages employees to discuss their concerns with their supervisor, principal, or other appropriate administrator who has the authority to address the concerns. Concerns should be expressed as soon as possible to allow early resolution at the lowest possible administrative level.

Informal resolution shall be encouraged but shall not extend any deadlines in this policy, except by mutual written consent.

PERSONNEL-MANAGEMENT RELATIONS
EMPLOYEE COMPLAINTS/GRIEVANCES

DGBA
(LOCAL)

Direct Communication with Board Members	Employees shall not be prohibited from communicating with a member of the Board regarding District operations except when communication between an employee and a Board member would be inappropriate because of a pending hearing or appeal related to the employee.
Formal Process	<p>An employee may initiate the formal process described below by timely filing a written complaint form.</p> <p>Even after initiating the formal complaint process, employees are encouraged to seek informal resolution of their concerns. An employee whose concerns are resolved may withdraw a formal complaint at any time.</p> <p>The process described in this policy shall not be construed to create new or additional rights beyond those granted by law or Board policy, nor to require a full evidentiary hearing or “mini-trial” at any level.</p>
Freedom from Retaliation	Neither the Board nor any District employee shall unlawfully retaliate against an employee for bringing a concern or complaint.
Whistleblower Complaints	<p>Whistleblower complaints shall be filed within the time specified by law and may be made to the Superintendent or designee beginning at Level Two. Timelines for the employee and the District set out in this policy may be shortened to allow the Board to make a final decision within 60 calendar days of the initiation of the complaint.</p> <p>[See DG]</p>
Complaints Against Supervisors	Complaints alleging a violation of law by a supervisor may be made to the Superintendent or designee. Complaint forms alleging a violation of law by the Superintendent may be submitted directly to the Board or designee.
General Provisions Filing	Complaint forms and appeal notices may be filed by hand-delivery, by electronic communication, including email and fax, or by U.S. Mail. Hand-delivered filings shall be timely filed if received by the appropriate administrator or designee by the close of business on the deadline. Filings submitted by electronic communication shall be timely filed if they are received by the close of business on the deadline, as indicated by the date/time shown on the electronic communication. Mail filings shall be timely filed if they are post-marked by U.S. Mail on or before the deadline and received by the appropriate administrator or designated representative no more than three days after the deadline.
Scheduling Conferences	The District shall make reasonable attempts to schedule conferences at a mutually agreeable time. If the employee fails to appear at a scheduled conference, the District may hold the conference and issue a decision in the employee’s absence.

Response	<p>At Levels One and Two, “response” shall mean a written communication to the employee from the appropriate administrator. Responses may be hand-delivered, sent by electronic communication to the employee’s email address of record, or sent by U.S. Mail to the employee’s mailing address of record. Mailed responses shall be timely if they are postmarked by U.S. Mail on or before the deadline.</p>
Days	<p>“Days” shall mean District business days, unless otherwise noted. In calculating timelines under this policy, the day a document is filed is “day zero.” The following business day is “day one.”</p>
Representative	<p>“Representative” shall mean any person who or an organization that does not claim the right to strike and is designated by the employee to represent him or her in the complaint process.</p> <p>The employee may designate a representative through written notice to the District at any level of this process. The representative may participate in person or by telephone conference call. If the employee designates a representative with fewer than three days’ notice to the District before a scheduled conference or hearing, the District may reschedule the conference or hearing to a later date, if desired, in order to include the District’s counsel. The District may be represented by counsel at any level of the process.</p>
Consolidating Complaints	<p>Complaints arising out of an event or a series of related events shall be addressed in one complaint. Employees shall not file separate or serial complaints arising from any event or series of events that have been or could have been addressed in a previous complaint.</p> <p>When two or more complaints are sufficiently similar in nature and remedy sought to permit their resolution through one proceeding, the District may consolidate the complaints.</p>
Untimely Filings	<p>All time limits shall be strictly followed unless modified by mutual written consent.</p> <p>If a complaint form or appeal notice is not timely filed, the complaint may be dismissed, on written notice to the employee, at any point during the complaint process. The employee may appeal the dismissal by seeking review in writing within ten days from the date of the written dismissal notice, starting at the level at which the complaint was dismissed. Such appeal shall be limited to the issue of timeliness.</p>
Costs Incurred	<p>Each party shall pay its own costs incurred in the course of the complaint.</p>

Complaint and
Appeal Forms

Complaints and appeals under this policy shall be submitted in writing on a form provided by the District.

Copies of any documents that support the complaint should be attached to the complaint form. If the employee does not have copies of these documents, they may be presented at the Level One conference. After the Level One conference, no new documents may be submitted by the employee unless the employee did not know the documents existed before the Level One conference.

A complaint or appeal form that is incomplete in any material aspect may be dismissed but may be refiled with all the required information if the refile is within the designated time for filing.

Audio Recording

As provided by law, an employee shall be permitted to make an audio recording of a conference or hearing under this policy at which the substance of the employee's complaint is discussed. The employee shall notify all attendees present that an audio recording is taking place.

Level One

Complaint forms must be filed:

1. Within 15 days of the date the employee first knew, or with reasonable diligence should have known, of the decision or action giving rise to the complaint or grievance; and
2. With the lowest level administrator who has the authority to remedy the alleged problem.

In most circumstances, employees on a school campus shall file Level One complaints with the campus principal; other District employees shall file Level One complaints with their immediate supervisor.

If the only administrator who has authority to remedy the alleged problem is the Superintendent or designee, the complaint may begin at Level Two following the procedure, including deadlines, for filing the complaint form at Level One.

If the complaint is not filed with the appropriate administrator, the receiving administrator must note the date and time the complaint form was received and immediately forward the complaint form to the appropriate administrator.

The appropriate administrator shall investigate as necessary and schedule a conference with the employee within ten days after receipt of the written complaint. The administrator may set reasonable time limits for the conference.

Absent extenuating circumstances, the administrator shall provide the employee a written response within ten days following the conference. The written response shall set forth the basis of the decision. In reaching a decision, the administrator may consider information provided at the Level One conference and any other relevant documents or information the administrator believes will help resolve the complaint.

Level Two

If the employee did not receive the relief requested at Level One or if the time for a response has expired, the employee may request a conference with the Superintendent or designee to appeal the Level One decision.

The appeal notice must be filed in writing, on a form provided by the District, within ten days of the date of the written Level One response or, if no response was received, within ten days of the Level One response deadline.

After receiving notice of the appeal, the Level One administrator shall prepare and forward a record of the Level One complaint to the Level Two administrator. The employee may request a copy of the Level One record.

The Level One record shall include:

1. The original complaint form and any attachments.
2. All other documents submitted by the employee at Level One.
3. The written response issued at Level One and any attachments.
4. All other documents relied upon by the Level One administrator in reaching the Level One decision.

The Superintendent or designee shall schedule a conference within ten days after the appeal notice is filed. The conference shall be limited to the issues and documents considered at Level One. At the conference, the employee may provide information concerning any documents or information relied upon by the administration for the Level One decision. The Superintendent or designee may set reasonable time limits for the conference.

The Superintendent or designee shall provide the employee a written response within ten days following the conference. The written response shall set forth the basis of the decision. In reaching a decision, the Superintendent or designee may consider the Level One record, information provided at the Level Two conference, and any other relevant documents or information the Superintendent or designee believes will help resolve the complaint.

Recordings of the Level One and Level Two conferences, if any, shall be maintained with the Level One and Level Two records.

Level Three

If the employee did not receive the relief requested at Level Two or if the time for a response has expired, the employee may appeal the decision to the Board.

The appeal notice must be filed in writing, on a form provided by the District, within ten days of the date of the written Level Two response or, if no response was received, within ten days of the Level Two response deadline.

The Superintendent or designee shall inform the employee of the date, time, and place of the Board meeting at which the complaint will be on the agenda for presentation to the Board.

The Superintendent or designee shall provide the Board the record of the Level Two appeal. The employee may request a copy of the Level Two record.

The Level Two record shall include:

1. The Level One record.
2. The notice of appeal from Level One to Level Two.
3. The written response issued at Level Two and any attachments.
4. All other documents relied upon by the administration in reaching the Level Two decision.

The appeal shall be limited to the issues and documents considered at Level Two, except that if at the Level Three hearing the administration intends to rely on evidence not included in the Level Two record, the administration shall provide the employee notice of the nature of the evidence at least three days before the hearing.

The District shall determine whether the complaint will be presented in open or closed meeting in accordance with the Texas Open Meetings Act and other applicable law. [See BE]

The presiding officer may set reasonable time limits and guidelines for the presentation, including an opportunity for the employee and administration to each make a presentation and provide rebuttal and an opportunity for questioning by the Board. The Board shall hear the complaint and may request that the administration provide an explanation for the decisions at the preceding levels.

In addition to any other record of the Board meeting required by law, the Board shall prepare a separate record of the Level Three

presentation. The Level Three presentation, including the presentation by the employee or the employee's representative, any presentation from the administration, and questions from the Board with responses, shall be recorded by audio recording, video/audio recording, or court reporter.

The Board shall then consider the complaint. It may give notice of its decision orally or in writing at any time up to and including the next regularly scheduled Board meeting. If the Board does not make a decision regarding the complaint by the end of the next regularly scheduled meeting, the lack of a response by the Board upholds the administrative decision at Level Two.

General Education

Consistent with ~~TEA's~~the Texas Education Agency (TEA) *Student Attendance Accounting Handbook (SAAH)*, a student may be eligible for general education homebound services if the student is to be confined for a minimum of four weeks to a hospital or homebound setting for medical or psychological reasons specifically documented by a physician licensed to practice in the United States. The weeks of confinement need not be consecutive. The parent's request for services shall be submitted to the principal in accordance with TEA's *SAAH* and administrative procedures.

The principal or designee shall convene a placement committee composed of at least a campus administrator, a teacher of the student, and the parent or guardian of the student to consider the necessity of providing general education homebound instruction to the student. If the committee determines that such instruction is appropriate, the committee shall determine the type and amount of instruction to be provided and, if applicable, the length of the transition period to the school-based setting based on current ~~medical~~ information regarding the medical or psychological condition.

Special Education

Consistent with state rule and the *SAAH*, a student receiving special education services may be eligible for special education homebound services if the student is to be confined for a minimum of four weeks to a hospital or homebound setting for medical or psychological reasons specifically documented by a physician licensed to practice in the United States. ~~If a student is chronically ill, the student's admission, review, and dismissal (ARD) committee shall determine whether the~~The weeks of confinement need ~~to not~~ be consecutive.

~~If the ARD~~If a student's admission, review, and dismissal committee determines that homebound instruction is appropriate, the committee shall determine the type and amount of instruction to be provided in accordance with law, and, if applicable, the length of the transition period to the school-based setting based on current ~~medical~~ information regarding the medical or psychological condition.

Documentation of Services

The District shall maintain full documentation about students receiving homebound services, in accordance with administrative procedures, the *SAAH*, and a student's individualized education program ~~(IEP)~~, as applicable.

Note: For information related to the selection process and accounting of instructional materials, as this term is defined by state law and rule, see GMD and EFA.

The District shall provide a wide range of instructional resources for students and faculty that present varying levels of difficulty, diversity of appeal, and a variety of points of view. Although professional staff members may select instructional resources for their use in accordance with District policy and administrative regulations, the ultimate authority for determining and approving the curriculum and instructional program of the District lies with the Board.

Objectives

In this policy, "instructional resources" may include textbooks, library acquisitions, supplementary resources for classroom use, and any other instructional resources, including electronic resources, used for formal or informal teaching and learning purposes. The primary objectives of instructional resources are to implement, enrich, and support the District's educational program.

The Board shall rely on District professional staff to select and acquire instructional resources that:

1. Enrich and support the curriculum, taking into consideration students' varied interests, abilities, learning styles, and maturity levels.
2. Stimulate growth in factual knowledge, enjoyment of reading, literary appreciation, aesthetic values, and societal standards.
3. Present various sides of controversial issues so that students have an opportunity to develop, under guidance, skills in critical analysis and in making informed judgments in their daily lives.
4. Represent many ethnic, religious, and cultural groups and their contributions to the national heritage and world community.
5. Provide a wide range of background information that will enable students to make intelligent judgments in their daily lives.

Selection Criteria

In the selection of instructional resources, professional staff shall ensure that the resources:

1. Support and are consistent with the general educational goals of the state and District and the aims and objectives of individual schools and specific courses consistent with the District and campus improvement plans.

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- ~~2.— Meet high standards for artistic quality and/or literary style, authenticity, educational significance, factual content, physical format, presentation, readability, and technical quality.~~
- ~~3.— Are appropriate for the subject area and for the age, ability level, learning styles, and social and emotional development of the students for whom they are selected.~~
- ~~4.— Are designed to help students gain an awareness of our pluralistic society.~~
- ~~5.— Are designed to provide information that will motivate students and staff to examine their own attitudes and behavior; to understand their duties, responsibilities, rights, and privileges as citizens participating in our society; and to make informed choices in their daily lives.~~
- ~~6.— For library selections, are integral to the instructional program, are appropriate for the reading levels and understanding of students, reflect the interests and needs of the students and faculty, are included because of their literary or artistic value and merit, and present information with the greatest degree of accuracy and clarity.~~

~~Administrators, teachers, library media specialists, other District personnel, parents, and community members, as appropriate, may recommend instructional resources for selection. Gifts of instructional resources shall be evaluated according to these criteria and accepted or rejected in accordance with CDG(LOCAL).~~

Note: ~~— See *Textbook Adoption Procedure* and *Library Book Selection Procedure* as posted on the District website.~~

~~Selection of resources is an ongoing process that includes the removal of resources no longer appropriate and the periodic replacement or repair of resources that still have educational value.~~

Controversial Issues

~~District professional staff shall endeavor to maintain a balanced collection representing various views when selecting instructional resources on controversial issues. Resources shall be chosen to clarify historical and contemporary forces by presenting and analyzing intergroup tension and conflict objectively, placing emphasis on recognizing and understanding social and economic problems. [See also EMB regarding instruction about controversial issues and EHAA regarding human sexuality instruction.]~~

Challenged Resources

~~A parent of a District student, any employee, or any District resident may formally challenge an instructional resource used in the District's educational program on the basis of appropriateness.~~

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~~Informal
Reconsideration~~

~~The school receiving a complaint about the appropriateness of an instructional resource shall try to resolve the matter informally using the following procedure:~~

- ~~1.—The principal or designee shall explain the school's selection process, the criteria for selection, and the qualifications of the professional staff who selected the questioned resource.~~
- ~~2.—The principal or designee shall explain the intended educational purpose of the resource and any additional information regarding its use.~~
- ~~3.—If appropriate, the principal or designee may offer a concerned parent an alternative instructional resource to be used by that parent's child in place of the challenged resource.~~
- ~~4.—If the complainant wishes to make a formal challenge, the principal or designee shall provide the complainant a copy of this policy and a form to request a formal reconsideration of the resource.~~

~~Formal
Reconsideration~~

~~A complainant shall make any formal objection to an instructional resource on the form provided by the District and shall submit the completed and signed form to the principal. Upon receipt of the form, the principal shall appoint a reconsideration committee.~~

~~The reconsideration committee shall include at least one member of the instructional staff who has experience using the challenged resource with students or is familiar with the challenged resource's content. Other members of the committee may include District-level staff, library staff, secondary-level students, parents, and any other appropriate individuals.~~

~~All members of the committee shall review the challenged resource in its entirety. As soon as reasonably possible, the committee shall meet and determine whether the challenged resource conforms to the principles of selection set out in this policy. The committee shall prepare a written report of its findings and provide copies to the principal, the Superintendent or designee, and the complainant.~~

~~Appeal~~

~~The complainant may appeal the decision of the reconsideration committee in accordance with appropriate complaint policies, starting with the appropriate administrator. [See DGBA, FNG, and GF]~~

Guiding Principles

~~The following principles shall guide the Board and staff in responding to challenges of instructional resources:~~

- ~~1.—A complainant may raise an objection to an instructional resource used in a school's educational program, despite the fact that the professional staff selecting the resources were~~

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~~qualified to make the selection, followed the proper procedure, and adhered to the objectives and criteria for instructional resources set out in this policy.~~

- ~~2. A parent's ability to exercise control over reading, listening, or viewing matter extends only to his or her own child.~~
- ~~3. Access to a challenged resource shall not be restricted during the reconsideration process, except the District may deny access to a child if requested by the child's parent.~~

~~The major criterion for the final decision on challenged resources is the appropriateness of the resource for its intended educational use. No challenged instructional resource shall be removed solely because of the ideas expressed therein.~~

Note: For information related to the accounting of instructional materials, as this term is defined by state law and rule, see CMD.

For information related to the selection process of library materials, see EFB.

The District shall provide instructional materials designed to teach the Texas Essential Knowledge and Skills and further the District's educational mission. Although the Superintendent shall ensure that professional staff select instructional materials in accordance with District policy and administrative regulations, the ultimate authority for determining and approving the curriculum and instructional program of the District lies with the Board.

Objectives

In this policy, "instructional materials" may include textbooks, supplementary resources for classroom use, and any other instructional resources, including electronic resources, used for formal or informal teaching and learning purposes. The primary objectives of instructional materials are to implement, enrich, and support the District's educational program.

Selection

Instructional materials that are textbooks and related supplemental materials, which may include items from the list of resources adopted by the State Board of Education, shall be chosen in accordance with administrative regulations and the objectives above.

The Board shall rely on District professional staff to select and acquire instructional materials that:

1. Enrich and support the curriculum consistent with the general educational goals of the state and District, the aims and objectives of individual schools and specific courses, and the District and campus improvement plans.
2. Are appropriate for the subject area and for the age, ability level, learning styles, interests, and social and emotional development of the students for whom they are selected.
3. Meet high standards for artistic quality, literary style, authenticity, educational significance, factual content, physical format, presentation, readability, and technical quality.
4. Present various sides of controversial issues so that students have an opportunity to develop, under guidance, skills in critical analysis and in making informed judgments in their daily lives. [See also EMB regarding instruction about controversial issues.]
5. Promote literacy.

District professional staff may select additional instructional materials in accordance with administrative regulations and the criteria above.

Administrators, teachers, other District personnel, parents, and community members, as appropriate, may recommend instructional materials for selection. Gifts of instructional materials shall be evaluated according to these criteria and accepted or rejected in accordance with CDC(LOCAL).

Selection of instructional materials is an ongoing process that includes the removal of materials no longer appropriate and the periodic replacement or repair of materials that still have educational value.

**Reconsideration of
Instructional
Materials**

A District employee or a parent or guardian of a District student may request reconsideration of instructional material used in the District's educational program on the basis that the instructional material fails to meet the standards set forth in this policy.

Guiding Principles

The following principles shall guide the Board and staff in responding to a request for reconsideration of instructional materials:

1. A complainant may raise an objection to an instructional material used in a school's educational program, despite the fact that the professional staff selecting the materials were qualified to make the selection, followed the proper procedure, and adhered to the objectives for instructional materials set out in this policy.
2. A parent's ability to exercise control over instruction extends only to his or her own child as set forth in Education Code Chapter 26.
3. Access to a challenged material shall not be restricted during the reconsideration process, except the District may deny access to a child if requested by the child's parent.

The major criterion for the final decision on challenged instructional materials is the appropriateness of the material for its intended educational use. No challenged instructional material shall be removed solely because of the ideas expressed therein.

Informal
Reconsideration

When the District or a campus receives an objection to the appropriateness of an instructional material, the appropriate administrator shall try to resolve the matter informally. The administrator shall explain the selection process and discuss the intended educational purpose for the instructional material. If appropriate, the adminis-

trator may offer a concerned parent an alternative instructional material to be used by that parent's child in place of the challenged material.

If the complainant wishes to make a formal challenge, the administrator shall provide the complainant a copy of this policy and a form to request a formal reconsideration of the instructional material.

Formal Request for
Reconsideration

A complainant shall make any formal request to reconsider an instructional material on the form provided by the District and shall submit the completed and signed form to the principal. Upon receipt of the form, the principal shall appoint a reconsideration committee.

The reconsideration committee shall include at least one member of the instructional staff who has experience using the challenged material with students or is familiar with the challenged material's content. Other members of the committee may include District-level staff, secondary-level students, parents, and any other appropriate individuals.

All members of the committee shall review the challenged instructional material in its entirety. As soon as reasonably possible, the committee shall meet and determine whether the challenged material conforms to the principles of selection set out in this policy and whether the challenged material will continue to be used in the educational program. The committee shall prepare a written report of its findings. The Superintendent, other appropriate administrators, and the complainant shall receive copies of the report.

*Frequency of
Review*

After an instructional material has been reviewed through formal reconsideration, it shall not be reviewed again until it is evaluated in the periodic local selection process.

Appeal

The complainant may appeal the decision of the reconsideration committee in accordance with appropriate complaint policies, starting at the appropriate level. [See DGBA, FNG, and GF]

Note: For information related to the selection of instructional materials, see EFA.

The purpose of this policy is to ensure that the District provides a wide range of library materials for students and faculty that support student achievement and present varying levels of difficulty, diversity of appeal, and a variety of points of view. This policy also provides standards for collection development and the selection and evaluation of library materials.

**Collection
Development Policy**

In this policy, “library materials” may include printed and electronic library acquisitions, including online catalogs, and other ancillary or supplementary materials maintained in a campus library.

The library collection development standards shall apply to all library materials available for use or display, including material contained in school libraries, classroom libraries, and online catalogs.

In developing library collections, the District shall consider the age groups, grade levels, and access to library material by all students on a campus.

Responsibility

The District shall ensure librarians, professional library staff, and other designated professional staff trained on the proper collection development standards select and acquire library materials in accordance with state law and rules, this collection development policy, and administrative procedures.

The Superintendent shall develop administrative procedures to ensure that library collections comply with applicable law and the District’s collection development purpose and goals.

Collection
Development Goals

In addition to the requirements in state law and rules, the District’s library collections shall:

1. Present multiple viewpoints related to controversial issues [see EMB regarding instruction about controversial issues].
2. Provide a wide range of background information that will enable students to make intelligent decisions in their daily lives.
3. Include accurate and authentic factual content from authoritative sources.
4. Have a high degree of potential user appeal and interest.
5. Offer a global perspective that promotes equity of access, including print and nonprint materials such as electronic and multimedia, to meet the needs of individual learners.

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LIBRARY MATERIALS

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6. Represent diverse viewpoints and cultures appropriate to each campus to ensure the collection embodies the unique background of its student population.

Selection and
Evaluation of
Materials

Library materials shall be selected and acquired in accordance with guidelines adopted by the Texas State Library and Archives Commission and the District standards and priorities expressed in this policy.

When selecting, acquiring, and evaluating library materials, librarians and other professional staff shall ensure that the materials:

1. Enrich and support the TEKS and the state and local curriculum, taking into consideration students' varied interests, maturity levels, abilities, and learning styles.
2. Foster growth in factual knowledge, literary appreciation, aesthetic values, and societal standards.
3. Encourage the enjoyment of reading, foster high-level thinking skills, support personal learning, and encourage discussion based on rational analysis.
4. Represent ethnic, religious, and cultural groups of the state and their contributions to the state, the nation, and the world.

The Superintendent shall ensure that administrative procedures regarding the selection of library materials consider at least two of the following factors:

1. Recommendations from students, parents or guardians, teachers, and District community members.
2. Consultation with District teachers and library staff.
3. Consultation with library staff from other districts.
4. Extensive review of the library material.
5. Context of the library material, including overall fit within the existing collection and support of District curriculum.
6. Reviews of the library material from sources such as professional journals in library science, recognized professional education or content journals with book reviews, national and state award recognition lists, library science field experts, and highly acclaimed author and literacy expert recommendations.
7. Coverage of topics, authors, series, or genres that fill gaps in the school library collection.

Access Plan

The District shall allow efficient parental access to the District's library and any available online catalogs.

Online catalogs shall be publicly available. The District shall publish information about library material titles, including how and where material can be accessed.

Each campus shall communicate the following to parents and guardians:

- Access to policies relating to school libraries and library materials;
- Consistent access to library materials and resources; and
- Opportunities for students, parents and guardians, educators, and community members to provide feedback on library materials and services.

Parental
Involvement

Parents and guardians are the primary decision makers regarding their student's access to library material. In general, a student is afforded the opportunity to self-select library materials as part of literacy development and the library program. District staff may assist a student in selecting library material; however, the ultimate determination of appropriateness remains with the student and parent or guardian. Parents and guardians are encouraged to communicate with the campus librarian and their child's teacher about special considerations regarding library materials self-selected by their student.

In accordance with state law and administrative procedures, parents or guardians may select alternative library materials for their student. [For information on parental rights regarding instructional materials and other instructional resources, see EFA(LEGAL).]

The District shall focus on maximizing transparency with parents while meeting student needs and providing enrichment opportunities with library materials. Parental involvement in library acquisition, maintenance, and campus activities is encouraged.

*Access
Procedures*

School Library

A parent or guardian who wishes to access a school's library shall first submit a request to the principal. The principal or a staff member designated by the principal shall work with the parent or guardian to determine a time to access the library that will not interfere with the delivery of instruction or disrupt student use of library services.

Online Catalog

A parent or guardian who wishes to access an online catalog shall submit a written request to the principal. The principal or a staff member designated by the principal shall respond to the request in accordance with administrative procedures.

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LIBRARY MATERIALS

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Protection from
Inappropriate
Material

Library materials shall not include “harmful material” as defined by Penal Code 43.24(a)(2); “obscene” material as defined by Penal Code 43.21(a)(1); any library material that is pervasively vulgar or educationally unsuitable as referenced in *Board of Education v. Pico*; or any other material legally prohibited from inclusion in a public school library. [See EFB(LEGAL)]

Obscene material is not protected by the First Amendment to the United States Constitution.

Library materials shall comply with the Children's Internet Protection Act (CIPA), including technology protection measures. [See CQ]

Reconsideration of
Library Material

A District employee or a parent or guardian of a District student may request the reconsideration of a library material maintained in the District's library program.

*Guiding
Principles*

The following principles shall guide the review of a request to reconsider a library material:

1. An individual may raise an objection to a library material used in the District's library program, despite the fact that the professional staff selecting the materials were qualified to make the selection, followed the proper procedure, and adhered to the objectives and criteria for library materials set out in this policy.
2. A parent's or guardian's ability to exercise control over instruction and instructional resources, including library materials, extends only to his or her own child as set forth in Education Code Chapter 26.
3. Access to a challenged material shall not be restricted during the reconsideration process, except the District may deny access to a student if requested by the student's parent or guardian.

In addition to compliance with state law and this policy, a criterion for the final decision on challenged library materials is the appropriateness of the material for its intended use. No challenged library material shall be removed solely because of the ideas expressed in the library material or the personal background of the library material's author or the personal background of the characters in the material.

*Informal
Reconsideration*

When the District or a campus receives an objection to the appropriateness of a library material, the appropriate librarian or adminis-

trator shall try to resolve the matter informally. The librarian or administrator shall explain the selection process and discuss the intended purpose for the library material.

The librarian or administrator shall offer a concerned parent or guardian an alternative library material to be used by the child in place of the material and, if requested, shall restrict the child's access to the material objected to by the parent or guardian.

If the individual wishes to make a formal challenge, the administrator shall make available to the individual a copy of this policy and a form to request a formal reconsideration of the library material.

*Formal Request
for
Reconsideration*

The District shall make a form to request reconsideration of library material available in the District's administrative office.

If an employee or a parent or guardian of a District student wishes to request reconsideration of a library material, they shall follow the procedures to complete and submit the request for reconsideration form.

After a request for reconsideration form is submitted, the form shall be provided to the Superintendent. Copies of the form shall be provided to the school librarian, the Board, and any other staff designated in administrative procedures.

*Reconsideration
Committee*

For purposes of this policy, "days" shall mean District business days, unless otherwise noted.

The principal shall appoint a reconsideration committee and notify committee members within 10 days of receiving the request for reconsideration form.

The reconsideration committee shall include the librarian and at least one member of the instructional staff who is familiar with the material's content. Other members of the committee may include District-level staff, secondary-level students, parents or guardians, and any other appropriate individuals.

Within 10 days of appointment of the committee the District shall provide members of the committee the relevant materials to review. If additional time is required to obtain and distribute the materials for review, all members of the committee shall be informed that a reasonable extension of time is needed.

All members of the committee shall review the challenged library material in its entirety and determine whether the material conforms to this policy and whether the material will continue to be available in the library. The committee shall prepare a written report of its findings.

Absent extenuating circumstances, the written report shall be provided to the administration within 60 days of the District providing the material to the committee members. In calculating timelines under this policy, the day the committee is provided the materials is “day zero.” The following business day is “day one.”

Extensions of time due to extenuating circumstances shall take into consideration the time necessary to convene the committee members, the amount of material being reviewed, and any other pending reconsideration requests being handled by the committee.

An extension of any deadline shall be promptly communicated to the individual who submitted the request for reconsideration.

The Superintendent, the school librarian, the individual submitting the request for reconsideration, and any other appropriate administrators shall receive a copy of the committee’s report.

Appeal

An individual who submitted a request for reconsideration may appeal the decision of the reconsideration committee in accordance with appropriate complaint policies, starting at the level immediately preceding Board consideration of a complaint. [See DGBA and FNG]

Frequency of Review

After a library material has been reviewed through the reconsideration process, it shall not be reviewed again within two calendar years of the reconsideration committee’s final decision.

Maintenance of Library Materials

In accordance with state guidelines and District administrative procedures, collections shall be evaluated and updated regularly based on the collections’ age, relevance, diversity, and variety. The Superintendent shall ensure administrative procedures are established for regular maintenance of the library collection on each campus. Standard maintenance procedures for any library collection include repair, replacement, and removal of materials as necessary. Regular maintenance shall also include scheduled inventories of the collection. Disposal of any District-owned library materials shall be in accordance with District policy and procedures. [See C]

Gifts and Donations

The District shall accept gifts and donations of library materials with the understanding that the use and disposition of the materials and monies will be in accordance with District policy and the selection criteria noted above. [See CDC]

Policy Review

This policy shall be reviewed at least every three years and revised as necessary.

Complaints

In this policy, the terms “complaint” and “grievance” shall have the same meaning.

Other Complaint Processes

Student or parent complaints shall be filed in accordance with this policy, except as required by the policies listed below. Some of these policies require appeals to be submitted in accordance with FNG after the relevant complaint process:

1. Complaints alleging discrimination or harassment based on race, color, religion, sex, gender, national origin, age, or disability shall be submitted in accordance with [the FFH series](#).
2. Complaints concerning dating violence shall be submitted in accordance with [the FFH series](#).
3. Complaints concerning retaliation related to discrimination and harassment shall be submitted in accordance with [the FFH series](#).
4. Complaints concerning bullying or retaliation related to bullying shall be submitted in accordance with FFI.
5. Complaints concerning failure to award credit or a final grade on the basis of attendance shall be submitted in accordance with FEC.
6. Complaints concerning expulsion shall be submitted in accordance with FOD and the Student Code of Conduct.
7. Complaints concerning any final decisions of the gifted and talented selection committee regarding selection for or exit from the gifted program shall be submitted in accordance with EHBB.
8. Complaints within the scope of Section 504, including complaints concerning identification, evaluation, or educational placement of a student with a disability, shall be submitted in accordance with FB and the procedural safeguards handbook.
9. Complaints within the scope of the Individuals with Disabilities Education Act, including complaints concerning identification, evaluation, educational placement, or discipline of a student with a disability, shall be submitted in accordance with EHBAE, FOF, and the procedural safeguards handbook provided to parents of all students referred to special education.
10. Complaints concerning instructional resources shall be submitted in accordance with the EF series.

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STUDENT AND PARENT COMPLAINTS/GRIEVANCES

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11. Complaints concerning a commissioned peace officer who is an employee of the District shall be submitted in accordance with [the CKE series](#).
12. Complaints concerning intradistrict transfers or campus assignment shall be submitted in accordance with FDB.
13. Complaints concerning admission, placement, or services provided for a homeless student shall be submitted in accordance with FDC.
14. Complaints concerning disputes regarding a student's eligibility for free or reduced-priced meal programs shall be submitted in accordance with COB.

Complaints regarding refusal of entry to or ejection from District property based on Education Code 37.105 shall be filed in accordance with this policy. However, the timelines shall be adjusted as necessary to permit the complainant to address the Board in person within 90 calendar days of filing the initial complaint, unless the complaint is resolved before the Board considers it. [See GKA(LEGAL)]

Notice to Students and Parents

The District shall inform students and parents of this policy through appropriate District publications.

Guiding Principles

Informal Process

The Board encourages students and parents to discuss their concerns with the appropriate teacher, principal, or other campus administrator who has the authority to address the concerns. Concerns should be expressed as soon as possible to allow early resolution at the lowest possible administrative level.

Informal resolution shall be encouraged but shall not extend any deadlines in this policy, except by mutual written consent.

Formal Process

A student or parent may initiate the formal process described below by timely filing a written complaint form.

Even after initiating the formal complaint process, students and parents are encouraged to seek informal resolution of their concerns. A student or parent whose concerns are resolved may withdraw a formal complaint at any time.

The process described in this policy shall not be construed to create new or additional rights beyond those granted by law or Board policy, nor to require a full evidentiary hearing or "mini-trial" at any level.

Freedom from Retaliation

Neither the Board nor any District employee shall unlawfully retaliate against any student or parent for bringing a concern or complaint.

STUDENT RIGHTS AND RESPONSIBILITIES
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FNG
(LOCAL)

General Provisions

Filing

Complaint forms and appeal notices may be filed by hand-delivery, by electronic communication, including email and fax, or by U.S. Mail. Hand-delivered filings shall be timely filed if received by the appropriate administrator or designee by the close of business on the deadline. Filings submitted by electronic communication shall be timely filed if they are received by the close of business on the deadline, as indicated by the date/time shown on the electronic communication. Mail filings shall be timely filed if they are postmarked by U.S. Mail on or before the deadline and received by the appropriate administrator or designated representative no more than three days after the deadline.

Scheduling
Conferences

The District shall make reasonable attempts to schedule conferences at a mutually agreeable time. If a student or parent fails to appear at a scheduled conference, the District may hold the conference and issue a decision in the student's or parent's absence.

Response

At Levels One and Two, "response" shall mean a written communication to the student or parent from the appropriate administrator. Responses may be hand-delivered, sent by electronic communication to the student's or parent's email address of record, or sent by U.S. Mail to the student's or parent's mailing address of record. Mailed responses shall be timely if they are postmarked by U.S. Mail on or before the deadline.

Days

"Days" shall mean District business days, unless otherwise noted. In calculating timelines under this policy, the day a document is filed is "day zero." The following business day is "day one."

Representative

"Representative" shall mean any person who or organization that is designated by the student or parent to represent the student or parent in the complaint process. A student may be represented by an adult at any level of the complaint.

The student or parent may designate a representative through written notice to the District at any level of this process. If the student or parent designates a representative with fewer than three days' notice to the District before a scheduled conference or hearing, the District may reschedule the conference or hearing to a later date, if desired, in order to include the District's counsel. The District may be represented by counsel at any level of the process.

Consolidating
Complaints

Complaints arising out of an event or a series of related events shall be addressed in one complaint. A student or parent shall not file separate or serial complaints arising from any event or series of events that have been or could have been addressed in a previous complaint.

STUDENT RIGHTS AND RESPONSIBILITIES
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

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Untimely Filings	<p>All time limits shall be strictly followed unless modified by mutual written consent.</p> <p>If a complaint form or appeal notice is not timely filed, the complaint may be dismissed, on written notice to the student or parent, at any point during the complaint process. The student or parent may appeal the dismissal by seeking review in writing within ten days from the date of the written dismissal notice, starting at the level at which the complaint was dismissed. Such appeal shall be limited to the issue of timeliness.</p>
Costs Incurred	<p>Each party shall pay its own costs incurred in the course of the complaint.</p>
Complaint and Appeal Forms	<p>Complaints and appeals under this policy shall be submitted in writing on a form provided by the District.</p> <p>Copies of any documents that support the complaint should be attached to the complaint form. If the student or parent does not have copies of these documents, copies may be presented at the Level One conference. After the Level One conference, no new documents may be submitted by the student or parent unless the student or parent did not know the documents existed before the Level One conference.</p> <p>A complaint or appeal form that is incomplete in any material aspect may be dismissed but may be refiled with all the required information if the refile is within the designated time for filing.</p>

Level One

Complaint forms must be filed:

1. Within 15 days of the date the student or parent first knew, or with reasonable diligence should have known, of the decision or action giving rise to the complaint or grievance; and
2. With the lowest level administrator who has the authority to remedy the alleged problem.

In most circumstances, students and parents shall file Level One complaints with the campus principal.

If the only administrator who has authority to remedy the alleged problem is the Superintendent or designee, the complaint may begin at Level Two following the procedure, including deadlines, for filing the complaint form at Level One.

If the complaint is not filed with the appropriate administrator, the receiving administrator must note the date and time the complaint form was received and immediately forward the complaint form to the appropriate administrator.

The appropriate administrator shall investigate as necessary and schedule a conference with the student or parent within ten days after receipt of the written complaint. The administrator may set reasonable time limits for the conference.

Absent extenuating circumstances, the administrator shall provide the student or parent a written response within ten days following the conference. The written response shall set forth the basis of the decision. In reaching a decision, the administrator may consider information provided at the Level One conference and any other relevant documents or information the administrator believes will help resolve the complaint.

Level Two

If the student or parent did not receive the relief requested at Level One or if the time for a response has expired, the student or parent may request a conference with the Superintendent or designee to appeal the Level One decision.

The appeal notice must be filed in writing, on a form provided by the District, within ten days of the date of the written Level One response or, if no response was received, within ten days of the Level One response deadline.

After receiving notice of the appeal, the Level One administrator shall prepare and forward a record of the Level One complaint to the Level Two administrator. The student or parent may request a copy of the Level One record.

The Level One record shall include:

1. The original complaint form and any attachments.
2. All other documents submitted by the student or parent at Level One.
3. The written response issued at Level One and any attachments.
4. All other documents relied upon by the Level One administrator in reaching the Level One decision.

The Superintendent or designee shall schedule a conference within ten days after the appeal notice is filed. The conference shall be limited to the issues and documents considered at Level One. At the conference, the student or parent may provide information concerning any documents or information relied upon by the administration for the Level One decision. The Superintendent or designee may set reasonable time limits for the conference.

The Superintendent or designee shall provide the student or parent a written response within ten days following the conference. The

written response shall set forth the basis of the decision. In reaching a decision, the Superintendent or designee may consider the Level One record, information provided at the Level Two conference, and any other relevant documents or information the Superintendent or designee believes will help resolve the complaint.

Recordings of the Level One and Level Two conferences, if any, shall be maintained with the Level One and Level Two records.

Level Three

If the student or parent did not receive the relief requested at Level Two or if the time for a response has expired, the student or parent may appeal the decision to the Board.

The appeal notice must be filed in writing, on a form provided by the District, within ten days of the date of the written Level Two response or, if no response was received, within ten days of the Level Two response deadline.

The Superintendent or designee shall inform the student or parent of the date, time, and place of the Board meeting at which the complaint will be on the agenda for presentation to the Board.

The Superintendent or designee shall provide the Board the record of the Level Two appeal. The student or parent may request a copy of the Level Two record.

The Level Two record shall include:

1. The Level One record.
2. The notice of appeal from Level One to Level Two.
3. The written response issued at Level Two and any attachments.
4. All other documents relied upon by the administration in reaching the Level Two decision.

The appeal shall be limited to the issues and documents considered at Level Two, except that if at the Level Three hearing the administration intends to rely on evidence not included in the Level Two record, the administration shall provide the student or parent notice of the nature of the evidence at least three days before the hearing.

The District shall determine whether the complaint will be presented in open or closed meeting in accordance with the Texas Open Meetings Act and other applicable law. [See BE]

The presiding officer may set reasonable time limits and guidelines for the presentation, including an opportunity for the student or par-

STUDENT RIGHTS AND RESPONSIBILITIES
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FNG
(LOCAL)

ent and administration to each make a presentation and provide rebuttal and an opportunity for questioning by the Board. The Board shall hear the complaint and may request that the administration provide an explanation for the decisions at the preceding levels.

In addition to any other record of the Board meeting required by law, the Board shall prepare a separate record of the Level Three presentation. The Level Three presentation, including the presentation by the student or parent or the student's representative, any presentation from the administration, and questions from the Board with responses, shall be recorded by audio recording, video/audio recording, or court reporter.

The Board shall then consider the complaint. It may give notice of its decision orally or in writing at any time up to and including the next regularly scheduled Board meeting. If the Board does not make a decision regarding the complaint by the end of the next regularly scheduled meeting, the lack of a response by the Board upholds the administrative decision at Level Two.

Complaints

In this policy, the terms “complaint” and “grievance” shall have the same meaning.

Other Complaint Processes

Complaints by members of the public shall be filed in accordance with this policy, except as required by the policies listed below. Some of these policies require appeals to be submitted in accordance with GF after the relevant complaint process:

1. Complaints concerning instructional resources shall be filed in accordance with the EF series.
2. Complaints concerning a commissioned peace officer who is an employee of the District shall be filed in accordance with [the CKE series](#).

Complaints regarding refusal of entry to or ejection from District property based on Education Code 37.105 shall be filed in accordance with this policy. However, the timelines shall be adjusted as necessary to permit the complainant to address the Board in person within 90 calendar days of filing the initial complaint, unless the complaint is resolved before the Board considers it. [See GKA(LEGAL)]

Guiding Principles

Informal Process

The Board encourages the public to discuss concerns with an appropriate administrator who has the authority to address the concerns. Concerns should be expressed as soon as possible to allow early resolution at the lowest possible administrative level.

Informal resolution shall be encouraged but shall not extend any deadlines in this policy, except by mutual written consent.

Formal Process

An individual may initiate the formal process described below by timely filing a written complaint form.

Even after initiating the formal complaint process, individuals are encouraged to seek informal resolution of their concerns. An individual whose concerns are resolved may withdraw a formal complaint at any time.

The process described in this policy shall not be construed to create new or additional rights beyond those granted by law or Board policy, nor to require a full evidentiary hearing or “mini-trial” at any level.

Freedom from Retaliation

Neither the Board nor any District employee shall unlawfully retaliate against any individual for bringing a concern or complaint.

General Provisions

Filing

Complaint forms and appeal notices may be filed by hand-delivery, by electronic communication, including email and fax, or by U.S. Mail. Hand-delivered filings shall be timely filed if received by the appropriate administrator or designee by the close of business on

the deadline. Filings submitted by electronic communication shall be timely filed if they are received by the close of business on the deadline, as indicated by the date/time shown on the electronic communication. Mail filings shall be timely filed if they are post-marked by U.S. Mail on or before the deadline and received by the appropriate administrator or designated representative no more than three days after the deadline.

Scheduling
Conferences

The District shall make reasonable attempts to schedule conferences at a mutually agreeable time. If the individual fails to appear at a scheduled conference, the District may hold the conference and issue a decision in the individual's absence.

Response

At Levels One and Two, "response" shall mean a written communication to the individual from the appropriate administrator. Responses may be hand-delivered, sent by electronic communication to the individual's email address of record, or sent by U.S. Mail to the individual's mailing address of record. Mailed responses shall be timely if they are postmarked by U.S. Mail on or before the deadline.

Days

"Days" shall mean District business days, unless otherwise noted. In calculating timelines under this policy, the day a document is filed is "day zero." The following business day is "day one."

Representative

"Representative" shall mean any person who or organization that is designated by an individual to represent the individual in the complaint process.

The individual may designate a representative through written notice to the District at any level of this process. If the individual designates a representative with fewer than three days' notice to the District before a scheduled conference or hearing, the District may reschedule the conference or hearing to a later date, if desired, in order to include the District's counsel. The District may be represented by counsel at any level of the process.

Consolidating
Complaints

Complaints arising out of an event or a series of related events shall be addressed in one complaint. An individual shall not file separate or serial complaints arising from any event or series of events that have been or could have been addressed in a previous complaint.

Untimely Filings

All time limits shall be strictly followed unless modified by mutual written consent.

If a complaint form or appeal notice is not timely filed, the complaint may be dismissed, on written notice to the individual, at any point during the complaint process. The individual may appeal the dismissal by seeking review in writing within ten days from the date

of the written dismissal notice, starting at the level at which the complaint was dismissed. Such appeal shall be limited to the issue of timeliness.

Costs Incurred

Each party shall pay its own costs incurred in the course of the complaint.

Complaint and Appeal Forms

Complaints and appeals under this policy shall be submitted in writing on a form provided by the District.

Copies of any documents that support the complaint should be attached to the complaint form. If the individual does not have copies of these documents, they may be presented at the Level One conference. After the Level One conference, no new documents may be submitted by the individual unless the individual did not know the documents existed before the Level One conference.

A complaint or appeal form that is incomplete in any material aspect may be dismissed but may be refiled with all the required information if the refiling is within the designated time for filing.

Level One

Complaint forms must be filed:

1. Within 15 days of the date the individual first knew, or with reasonable diligence should have known, of the decision or action giving rise to the complaint or grievance; and
2. With the lowest level administrator who has the authority to remedy the alleged problem.

If the only administrator who has authority to remedy the alleged problem is the Superintendent or designee, the complaint may begin at Level Two following the procedure, including deadlines, for filing the complaint form at Level One.

If the complaint is not filed with the appropriate administrator, the receiving administrator must note the date and time the complaint form was received and immediately forward the complaint form to the appropriate administrator.

The appropriate administrator shall investigate as necessary and schedule a conference with the individual within ten days after receipt of the written complaint. The administrator may set reasonable time limits for the conference.

Absent extenuating circumstances, the administrator shall provide the individual a written response within ten days following the conference. The written response shall set forth the basis of the decision. In reaching a decision, the administrator may consider information provided at the Level One conference and any other

relevant documents or information the administrator believes will help resolve the complaint.

Level Two

If the individual did not receive the relief requested at Level One or if the time for a response has expired, he or she may request a conference with the Superintendent or designee to appeal the Level One decision.

The appeal notice must be filed in writing, on a form provided by the District, within ten days of the date of the written Level One response or, if no response was received, within ten days of the Level One response deadline.

After receiving notice of the appeal, the Level One administrator shall prepare and forward a record of the Level One complaint to the Level Two administrator. The individual may request a copy of the Level One record.

The Level One record shall include:

1. The original complaint form and any attachments.
2. All other documents submitted by the individual at Level One.
3. The written response issued at Level One and any attachments.
4. All other documents relied upon by the Level One administrator in reaching the Level One decision.

The Superintendent or designee shall schedule a conference within ten days after the appeal notice is filed. The conference shall be limited to the issues and documents considered at Level One. At the conference, the individual may provide information concerning any documents or information relied upon by the administration for the Level One decision. The Superintendent or designee may set reasonable time limits for the conference.

The Superintendent or designee shall provide the individual a written response within ten days following the conference. The written response shall set forth the basis of the decision. In reaching a decision, the Superintendent or designee may consider the Level One record, information provided at the Level Two conference, and any other relevant documents or information the Superintendent or designee believes will help resolve the complaint.

Recordings of the Level One and Level Two conferences, if any, shall be maintained with the Level One and Level Two records.

Level Three

If the individual did not receive the relief requested at Level Two or if the time for a response has expired, he or she may appeal the decision to the Board.

The appeal notice must be filed in writing, on a form provided by the District, within ten days of the date of the written Level Two response or, if no response was received, within ten days of the Level Two response deadline.

The Superintendent or designee shall inform the individual of the date, time, and place of the Board meeting at which the complaint will be on the agenda for presentation to the Board.

The Superintendent or designee shall provide the Board the record of the Level Two appeal. The individual may request a copy of the Level Two record.

The Level Two record shall include:

1. The Level One record.
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4. All other documents relied upon by the administration in reaching the Level Two decision.

The appeal shall be limited to the issues and documents considered at Level Two, except that if at the Level Three hearing the administration intends to rely on evidence not included in the Level Two record, the administration shall provide the individual notice of the nature of the evidence at least three days before the hearing.

The District shall determine whether the complaint will be presented in open or closed meeting in accordance with the Texas Open Meetings Act and other applicable law. [See BE]

The presiding officer may set reasonable time limits and guidelines for the presentation, including an opportunity for the individual and administration to each make a presentation and provide rebuttal and an opportunity for questioning by the Board. The Board shall hear the complaint and may request that the administration provide an explanation for the decisions at the preceding levels.

In addition to any other record of the Board meeting required by law, the Board shall prepare a separate record of the Level Three presentation. The Level Three presentation, including the presentation by the individual or his or her representative, any presentation

from the administration, and questions from the Board with responses, shall be recorded by audio recording, video/audio recording, or court reporter.

The Board shall then consider the complaint. It may give notice of its decision orally or in writing at any time up to and including the next regularly scheduled Board meeting. If the Board does not make a decision regarding the complaint by the end of the next regularly scheduled meeting, the lack of a response by the Board upholds the administrative decision at Level Two.

**WIMBERLEY INDEPENDENT SCHOOL DISTRICT
BOARD OF EDUCATION**

CONSENT PAGE

Subject: 2024-2025 Wimberley ISD Student Code of Conduct

Date: 07/15/2024

Presented by: Jason Valentine

BACKGROUND INFORMATION

Each year, the WISD Board of Trustees review updates and approve in accordance of TEC 37.001. The Code of Conduct was adjusted to reflect changes in law as a result of the most recent legislative session. Please see the Code of Conduct Summary of changes.

ADMINISTRATIVE RECOMMENDATION

Approve as recommended.

BOARD ACTION REQUIRED

**Wimberley ISD
Code of Conduct Summary of Changes for 24-25**

Campus Behavior Coordinator

- Use of CBC instead of stating Campus Behavior Coordinator each time.

Adding under prohibited items

- Nontobacco nicotine product, including nicotine pouches

****A TASB Model Code of Conduct is only produced the year following a legislative session. That is why there are not as many changes in this year's code of conduct. ****

Wimberley Independent School District



Wimberley ISD

Excellence, Innovation, Service

2024-2025

Wimberley Student Code of Conduct

2024-2025

Wimberley Student Code of Conduct

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Wimberley Independent School District

STUDENT CODE OF CONDUCT

Grades K - 12

Accessibility

If you have difficulty accessing the information in this document because of disability, please contact Jason Valentine, Assistant Superintendent, jason.valentine@wimberleyisd.net or 512-847-2414

The Purpose of the Student Code of Conduct

The Wimberley Independent School District Student Code of Conduct communicates the expectations of the WISD Board of Trustees, administrators, and staff regarding student behavior; identifies a range of disciplinary management techniques that may be used to address misconduct of WISD students; and delineates the misconduct outlined in Chapter 37 of the Texas Education Code that carries specific disciplinary consequences and procedures for implementation of such discipline under laws of the United States and the State of Texas.

As required by law, the District has developed and adopted a Student Code of Conduct that prohibits certain behaviors and establishes standards of acceptable behavior – both on and off campus – and consequences for violation of the standards. Students need to be familiar with the standards set out in the Student Code of Conduct, as well as campus and classroom rules.

All students of the WISD are entitled to basic rights of citizenship recognized and protected by law for persons of their age and maturity. In addition, students are expected to demonstrate respect for the rights, privileges, and property of others. The District supports the position that the benefits of education are dependent upon positive student attitudes toward learning and student adherence to high principles of behavioral conduct.

Students who violate the rights of others and/or who violate classroom, campus, or District rules and/or state and federal law will be subject to appropriate disciplinary measures. These actions are designed to correct misconduct and to promote adherence by all students to their responsibilities as citizens in the school community.

In accordance with state law, the Student Code of Conduct will be posted at each school campus or will be available for review at the office of the campus principal. Parents shall be notified of any Student Code of Conduct violation that may result in a student being suspended, removed to a DAEP, expelled, or taken into custody by a law enforcement officer under Chapter 37 of the Education Code.

Because the Code of Conduct is adopted by the district's board of trustees, it has the force of policy. In the event of a conflict between the Code of Conduct and the Student Handbook, the Code of Conduct shall prevail.

Please note: The discipline of students with disabilities who are eligible for services under federal law (Individuals with Disabilities Act and Section 504 of the Rehabilitation Act of 1973) is subjected to the provisions of those laws.

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Expectations for Student Behavior

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Schools are places of learning. For individual students and schools as a whole to succeed, courtesy, respect, and diligence are essential and are required. In general, each student is expected to:

1. Demonstrate courtesy and respect for others.
2. Behave in a responsible manner.
3. Be honest and exercise self-discipline.
4. Attend all classes, regularly and on time.
5. Be prepared for each class with appropriate materials and assignments.
6. Meet district and campus standards of grooming and dress.
7. Obey all classroom, campus, and District rules.
8. Respect the rights and privileges of students, teachers, and other district staff and volunteers.
9. Demonstrate respect for the rights, privileges, and property of others, including District property and facilities.
10. Cooperate with and/or assist the school staff in maintaining safety, order, and discipline.
11. Adhere to the requirements of the Student Code of Conduct.

The Disciplinary Authority of the School District

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Classroom, campus and/or District rules may be used to enforce the expectations for student behavior as identified above. Rules may be posted in classrooms, listed in the student handbook, found in District policy, or listed in the Student Code of Conduct the District has the authority to administer discipline whenever the interest of the school is involved on or off school grounds in conjunction with, or independent of, classes and school-sponsored activities. The District's disciplinary authority encompasses, but is not limited to, the following:

The district has disciplinary authority over a student:

1. During the regular school day and while the student is going to and from school or a school sponsored or school-related activity on district transportation;
2. While the student is traveling on the district transportation
3. During lunch periods in which a student is allowed to leave campus;
4. While the student attends any school-related activity, regardless of time or location;
5. For any school-related misconduct, regardless of time or location;
6. When retaliation against a school employee, board member, or volunteer occurs or is threatened, regardless of time or location;
7. When a student engages in cyberbullying, as provided by Education Code 37.0832;
8. When criminal mischief is committed on or off school property or at a school-related event;
9. For certain offenses committed within 300 feet of school property as measured from any point on the school's real property boundary line;
10. For certain offenses committed while on school property or while attending a school-sponsored or school-related activity of another district in Texas;
11. When a student is charged or commits a felony, as provided by Education Code 37.006 or 37.0081.
12. When the student is required to register as a sex offender.

The school district and administrators have the right to discipline students for improper phone use i.e. recording and/or posting videos of improper conduct that distracts from the learning environment.

The District has the right to search a vehicle driven to school by a student and parked on school property whenever there is reasonable cause to believe it contains articles or materials prohibited by the District.

The District has the right to search a student's locker whenever there is reasonable cause to believe that it contains articles or materials prohibited by the District (FNF Local).

The principal or CBCs behavior coordinator and other school administrators as appropriate shall report crimes as required by law and shall call local law enforcement when an administrator suspects that a crime has been committed on campus.

The District has the right to revoke the transfer of a transfer student for violating the District's code of conduct (FDA Local).

The District may impose campus or classroom rules in addition to those found in the Student Code of Conduct. These rules may be posted in classrooms or given to the student and may or may not constitute violations of the Student Code of Conduct.

Campus Behavior Coordinator

As required by law, a person at each campus must be designated to serve as the campus behavior coordinator (CBC). The designated person may be the principal or any other campus administrator selected by the principal. The CBC is primarily responsible for maintaining student discipline. The district shall post on its website and in the Student Handbook, for each campus, the email address and telephone number of the person serving as CBC. Contact information may be found at [WISD Website](#) and at [Student Handbook](#)

Threat Assessment and Safe and Supportive School Team

The CBC or other appropriate administrator will work closely with the campus threat assessment safe and supportive school team to implement the district's threat assessment policy and procedures, as required by law, and shall take appropriate disciplinary action in accordance with the Code of Conduct.

Security Personnel

The board utilizes School Resource Officers to ensure sufficient security and protection of students, staff, and property. In accordance with law, the board has coordinated with the CBC and other district employees to ensure appropriate law enforcement duties are assigned to these persons. Provisions addressing the various types of security personnel can be found in the CKE policy series. The law enforcement duties of school resource officers are to work in conjunction with the Hays County Sheriff's Department and Wimberley ISD.

Parent Defined

Throughout the Code of Conduct and related discipline policies, the term "parent" includes a parent, legal guardian, or other person having lawful control of the child.

Participating in Graduation Activities

The district has the right to limit a student's participation in graduation activities for violating the district's Code of Conduct. Students eligible to give open and closing remarks at graduation shall be notified by the campus principal. Notwithstanding any other eligibility requirements, in order to be considered eligible, a student shall not have engaged in any misconduct that resulted in an out-of-school suspension, removal to a DAEP, or expulsion during the semester immediately preceding graduation.

The valedictorian and salutatorian may also have speaking roles at graduation. No student shall be eligible to have such a speaking role if he or she engaged in any misconduct that resulted in an out-of-school suspension, removal to a DAEP, or expulsion during the semester immediately preceding graduation.

Unauthorized Persons

In accordance with Education Code 37.105, a school administrator, SRO or district police officer shall have the authority to refuse entry to or eject a person from district property if the person refuses to leave peaceably on request and:

1. The person poses a substantial risk of harm to any person; or
2. The person behaves in a manner that is inappropriate for a school setting and persists in the behavior after being given a verbal warning that the behavior is inappropriate and may result in refusal of entry or ejection.

Appeals regarding refusal of entry or ejection from district property may be filed in accordance with policies FNG(LOCAL) or GF(LOCAL), as appropriate. However, the timelines for the district's grievance procedures shall be adjusted as necessary to permit the person to address the board in person within 90 calendar days, unless the complaint is resolved before a board hearing.

Discipline Management Techniques

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The following examples of discipline management techniques represent a range of consequences that may be used alone, or in combination, for violations of the Student Code of Conduct:

- Verbal correction, oral or written
- Cooling-off time or brief, "time out" period in accordance with law.
- Seating changes in the classroom
- Counseling by teachers, counselors, or administrative personnel Behavioral contracts
- Demerit(s) and/or detention(s)
- Parent telephone calls, letters and/or conferences
- Behavior Coaching
- Anger management classes
- Mediation
- Family group conferencing
- Grade reductions for cheating, plagiarism, and as otherwise permitted by policy.
- Temporary confiscation of items that disrupt the educational process Grade reductions as permitted by local policy
- Sending the student to the office or other assigned areas
- Assigning school duties other than class tasks
- Excluding student from school for remainder of the day
- Withdrawal of privileges, such as attendance at or participation in school sponsored or school related activities, eligibility for seeking and holding honorary offices. This is mandatory when a student is assigned to a Disciplinary Alternative Education Program (DAEP).
- Restricting or withdrawing bus privileges
- Assigning students to in-school suspension
- Assigning students to at-home suspension (limited to 3 days per incident)
- Restitution to the District or an individual
- Referral to outside agency(ies) and/or legal authority(ies) for criminal prosecution in addition to disciplinary measures imposed by the District
- Other strategies and consequences as specified by school officials
- Emergency removal to an DAEP or emergency expulsion
- Friday Evening Detentions – "Friday Night Live"

- Detention – Before school, during lunch, or after school
- The Principal or Behavior Coordinator may restrict a student from attending or participating in Extracurricular activities based on behaviors at school or school events.

Prohibited Aversive Techniques

Aversive techniques are prohibited for use with students and are defined as techniques or interventions intended to reduce the reoccurrence of a behavior by intentionally inflicting significant physical or emotional discomfort or pain. Aversive techniques include:

- Using techniques designed or likely to cause physical pain, other than corporal punishment as permitted by district policy. [See policy FO(LOCAL).]
- Using techniques designed or likely to cause physical pain by electric shock or any procedure involving pressure points or joint locks.
- Directed release of noxious, toxic, or unpleasant spray, mist, or substance near a student’s face.
- Denying adequate sleep, air, food, water, shelter, bedding, physical comfort, supervision, or access to a restroom facility.
- Ridiculing or demeaning a student in a manner that adversely affects or endangers the learning or mental health of the student or constitutes verbal abuse.
- Employing a device, material, or object that immobilizes all four of a student’s extremities, including prone or supine floor restraint.
- Impairing the student’s breathing, including applying pressure to the student’s torso or neck or placing something in, on, or over the student’s mouth or nose or covering the student’s face.
- Restricting the student’s circulation.
- Securing the student to a stationary object while the student is standing or sitting.
- Inhibiting, reducing, or hindering the student’s ability to communicate.
- Using chemical restraints.
- Using time-out in a manner that prevents the student from being able to be involved in and progress appropriately in the required curriculum or any applicable individualized education program (IEP) goals, including isolating the student using physical barriers.
- Depriving the student of one or more of the student’s senses, unless the technique does not cause the student discomfort or complies with the student’s IEP or behavior intervention plan (BIP).

Disciplinary action will draw upon the professional judgment of teachers and administrators and on a range of discipline management techniques including restorative practices. Disciplinary action will be correlated to the seriousness of the offense, the student's age, grade level, individual educational plan (IEP) for a student receiving special education services, frequency of the misbehavior, the student's attitude, the effect of the misconduct on the school environment, and statutory requirements. Because of these factors, discipline for a particular offense (unless otherwise specified by law) may bring into consideration varying techniques and responses.

In accordance with the Education Code, a student who is enrolled in a special education program may not be disciplined for conduct meeting the definition of bullying, harassment, or making hit list until an ARD Committee has been held to review the conduct.

In deciding whether to order suspensions, DAEP placement, or expulsion the District will take into consideration a disability that substantially impairs the student’s capacity to appreciate the wrongfulness of the student’s conduct.

The district will also take into consideration for DAEP placement when a student’s status in the conservatorship of the Department of Family and Protective Services (foster care), or a student’s status is homeless.

Parents who have questions and/or concerns regarding disciplinary techniques or applications should address their concerns to the teacher or campus administrator, as appropriate, and in accordance with policy FNG (Local).

Note: A D.A.E.P. is an educational setting in which the student is separated from regular education students and is provided instruction in the core subjects (English, mathematics, science, and social studies) and self-discipline, as well as the opportunity for counseling.

LEVEL I:

Student Code of Conduct Violations That Will Result in an In-School Consequence or an At-Home Suspension

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The following Student Code of Conduct violations will result in an in-school consequence or an at-home suspension:

- Engaging in scholastic dishonesty which includes, but is not limited to, cheating on a test,
- Plagiarism, or unauthorized collaboration with another person in preparing written work
- Engaging in activities that can cause injury
- Leaving school grounds or school-sponsored events without permission
- Using profanity, vulgar language, or obscene gestures
- Fighting which does not cause bodily injury
- Stealing
- Disobeying school rules about conduct on school buses
- Failing to comply with lawful directives given by school personnel
- Committing extortion, coercion, or blackmail (obtaining money or another object of value from an unwilling person), or forcing an individual to act through the use of force or
- Threat of force (if less than a felony act)
- Committing or assisting in a robbery or theft that does not constitute a felony according to the Penal Code
- Engaging in ethnic or racial slurs
- Engaging in verbal abuse or derogatory remarks addressed to others
- Engaging in any misbehavior that gives school officials reasonable cause to believe that such conduct will substantially disrupt the school program or incite violence
- Engaging in inappropriate physical or sexual contact
- Possessing, smoking, or using tobacco products.
- Nontobacco nicotine product, including nicotine pouches
- Possessing or using matches or a lighter
- Possessing or using a pocket knife or any other small knife
- Possessing or using a location-restricted knife
- A hand instrument designed to cut or stab another by being thrown
- A firearm

- Truancy
- Possessing a paging device, radio, CD player, iPod, or any other electronic device which disrupts the educational environment (Firefighting or emergency medical service volunteers are exempt from this standard.)
- Unless the use of such devices at special events or activities has been approved by the coach/sponsor or teacher
- Gambling of any kind
- Violating safety rules
- Violating dress and/or grooming standards
- Skateboards and rollerblades. Due to safety and liability implications, skateboards and roller blades will not be permitted on school grounds and will be confiscated for the semester.
- Damaging or vandalizing school property less than \$1500.00
- Possessing or using a laser pointer for other than an approved use
- Possessing material that is pornographic
- Violating extracurricular standards of behavior
- Possessing ammunition
- Possessing mace or pepper spray
- Discharging a fire extinguisher
- Possessing razors, box cutters, chains, or any other object used in any way that threatens or inflicts bodily injury to another person
- Possessing air guns or BB guns
- Possessing fireworks of any kind, smoke or stink bombs, or any other pyrotechnic device
- Discharging a fire extinguisher
- Possessing or selling a 'look-alike' weapon that is intended to be used as a weapon or could reasonably be perceived as a weapon
- Possessing a stun gun
- Possessing or using any articles not generally considered to be weapons, including school supplies, when the principal or designee determines that a danger exists
- Using a cellular telephone or other telecommunications device at school during structured class time
- Forcing an individual to act through the use of force or threat of force
- Committing or assisting in a robbery or theft even if it does not constitute a felony according to the Penal Code. (Felony robbery or theft offenses are addressed later in the Student Code of Conduct.)
- Inappropriate or indecent exposure of a student's private body parts
- Possessing or selling look-alike drugs or items attempted to be passed off as drugs or contraband
- Possessing or selling seeds or pieces of marijuana in less than a usable amount.
- Possessing, using, selling, under the influence of, or distributing any amount of CBD, or other marijuana product in any form on school grounds, school event, or within 300 feet of district property.

- Possessing, using, giving, or selling paraphernalia related to any prohibited substance (See glossary)
- Abusing the student’s own prescription drug, giving a prescription drug to another student, or possessing or being under the influence of another person’s prescription drug on school property or at a school-related event
- Violating the District’s policy on taking prescription drugs and over-the-counter drugs at school
- Violating computer use policies, rules, or agreements signed by the student, and/or agreements signed by the student's parent
- Using the Internet or other electronic communications to threaten students or employees, or cause disruption to the educational program or infringes on the rights of another student at school
- Sending, posting, delivering or possessing electronic messages that are abusive, obscene, sexually oriented, threatening, harassing, damaging to another's reputation, or illegal, including cyberbullying and “sexting” either on or off school property, if the conduct causes a substantial disruption to the educational environment or infringes on the rights of another student at school
- Engaging in verbal or written exchanges that threaten the safety of another student, a school employee, or school property
- Possessing published or electronic material that is designed to promote or encourage illegal behavior or that could threaten school safety; using e-mail or Web sites at school to encourage illegal behavior; or threatening school safety
- Urinating outside on the playground or other areas outside of designated facilities.
- Placing illegal, dangerous, or poisonous items in another student’s food or drink or deceiving a student by giving them a substance, represented to be a safe substance, which may cause the student to become ill.
- Selling or buying items at school that are not part of a school related fundraiser, for example trading cards, cd’s, video games, etc.
- Encouraging, promoting, or attempting to assist another student in violating the Code of Conduct can result in a Level 1 or Level 2 consequence depending on the type of violation that is being promoted.

General misconduct identified in the list of prohibited behaviors will result in application of one or more discipline management techniques consistent with law and the Student Code of Conduct.

The principal, CBC or appropriate administrator will notify a student’s parent by phone or in person of any violation of the Student Code of Conduct that may result in a suspension, removal to a Disciplinary Alternative Education Program (DAEP), placement in a JJAEP or expulsion. Notification will be made within three school days after the administrator becomes aware of the violation. The CBC shall also notify a student’s parent if the student is taken into custody by a law enforcement officer under the disciplinary provisions of the education code.

The discipline of students with disabilities is subject to applicable state and federal law in addition to the Student Code of Conduct. To the extent any conflict exists, state and/or federal law. For more information regarding discipline of students with disabilities, see policy FOF(LEGAL).

General misconduct violations will not necessarily result in the formal removal of the student from class or another placement but may result in a routine referral, formal removal, or the use of one or more discipline management techniques.

In deciding whether to order suspension, the District will take into consideration: self-defense, intent or lack at the time the student engaged in the conduct, and the student's disciplinary history.

Each day of at-home suspension is considered an unexcused absence. A student who is suspended at home may not attend or participate in school sponsored or school-related events and shall receive a grade no higher than 70 for all graded work. Students will be responsible for securing all make-up work; one day of make-up time will be allowed for each two days of at home suspension time. A student who is suspended at home may not visit any District campus unless arrangements have been made with the campus principal. If a student appears on any WISD campus without the principal's permission, the student may be charged with criminal trespass.

The district shall ensure a student receives access to coursework for foundation curriculum courses while the student is placed in in-school or out-of-school suspension, including at least one method of receiving this coursework that doesn't require the use of the internet.

A student removed from the regular classroom to in-school suspension or another setting, other than a DAEP, will have an opportunity to complete before the beginning of the next school year each course the student was enrolled in at the time of removal from the regular classroom. The district may provide the opportunity by any method available, including a correspondence course, another distance learning option, or summer school. The district will not charge the student for any method of completion provided by the district.

NOTE: Consequences will not be deferred pending the outcome of a grievance

Note: All students participating in a fight, recording a fight, posting a recorded school fight, or inciting a fight by words or deed, or by any other action contributing to a fight (regardless of who starts it) may be suspended. Other students in the area should try to prevent the fight to seek assistance, or to move away from the fight. Students involved may receive a citation for fighting and the incident may be reported to the Justice of the Peace.

First Offense – Up to 5 Days Suspension and may result in a citation

Second Offense – may result in an DAEP Placement

Scholastic Dishonesty

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The penalty for any form of scholastic dishonesty (cheating, plagiarism, etc.) may be a zero for the work involved. In addition, there will also be discipline consequences assigned.

Dress Code

Start of School Year/New Student

If a student shows up to start the school year and is out of dress code and can but will not get into dress code they will be sent to ISS. If after three days of ISS the student still is not in dress code they may be placed in DAEP.

If a student enters WISD and is unable to get in dress code, they will have a grace period of five days to get into dress code after that they will be sent to ISS until they are in dress code. If after three days of ISS the student still is not in dress code they may be placed in DAEP.

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LEVEL II:

Code of Conduct Violations That Will Result in an At-Home Suspension and/or Placement in an Alternative Education Program

In accordance with state law, a student may be placed in a DAEP for any one of the following offenses:

- Engaging in conduct punishable as a felony, other than those listed as offenses involving injury to a person in Title 5 of the Penal Code, that occurs off school property and not at a school-sponsored or school-related event, if the student's presence in the regular classroom threatens the safety of other students or teachers or will be detrimental to the educational process.
- In accordance with Education Code 37.0081, after an opportunity for a hearing before the Board or its designee, a student may be placed in a DAEP if:
 - The student receives deferred prosecution for conduct defined as a felony offense in Title 5 of the Penal Code;
 - or
 - The student has been found by a court to have engaged in delinquent conduct for conduct defined as a felony offense in Title 5 of the Penal Code.
- The Board or the Board's designee must determine that the student's presence in the regular classroom:
 - Threatens the safety of other students or teachers;
 - Will be detrimental to the educational process;
 - or
 - Is not in the best interest of the District's students.
- A student's placement in the DAEP as a result of receiving deferred prosecution or delinquent conduct, as described above, may occur regardless of:
 - The date on which the student's conduct occurred;
 - The location at which the conduct occurred;
 - Whether the conduct occurred while the student was enrolled in the District; or
 - Whether the student has successfully completed any court disposition requirements imposed in connection with the conduct.
- Involvement in gang activity, including participating as a member or pledge, or soliciting another person to become a pledge or member of a gang.
- Involvement in a public-school fraternity, sorority, or secret society, including participating as a member or pledge, or soliciting another person to become a pledge or member of a public-school fraternity, sorority, or secret society.
- Criminal mischief not punishable as a felony.
- A federal firearms violation, for a student six years of age or younger.

In addition, the District has determined that the following behaviors may result in a student's placement in a DAEP:

- Cheating or copying the work of another

- Throwing objects that can cause bodily injury or property damage
- Failing to comply with directives given by school personnel
- Leaving school grounds or school-sponsored events without permission
- Disobeying rules for conduct on school buses
- Directing profanity, vulgar language, or obscene gestures toward other students or a District employee
- Fighting
- Hazing
- Stealing from students, staff, or the school
- Damaging or vandalizing property owned by others
- Defacing or damaging school property—including textbooks, lockers, furniture, and other equipment—with graffiti or by other means
- Possessing fireworks of any kind, smoke or stink bombs, or any other pyrotechnic device
- Discharging a fire extinguisher
- Possessing a razor, box cutter, chain, or any other object used in a way that threatens or inflicts bodily injury to another person
- Possessing or selling a "look-alike" weapon that is intended to be used as a weapon or could reasonably be perceived as a weapon.
- Possessing an improvised explosive device
- Possessing an air gun or BB gun
- Possessing ammunition
- Possessing a stun gun
- Possessing mace or pepper spray
- Possessing or using any articles not generally considered to be a weapon, including school supplies, when the principal or designee determines that a danger exists
- Gambling
- Making false accusations or hoaxes regarding school safety
- Falsifying records, passes, or other school-related documents
- Committing extortion, coercion, or blackmail (obtaining money or another object of value from an unwilling person)
- Engaging in disruptive actions or demonstrations that substantially disrupt or materially interfere with school activities
- Being insubordinate
- Refusing to accept discipline management techniques assigned by a teacher or principal
- Forcing an individual to act through the use of force or threat of force

- Committing or assisting in a robbery or theft even if it does not constitute a felony according to the Penal Code (Felony robbery or theft offenses are addressed elsewhere in the Student Code of Conduct.)
- Bullying, including intimidation by name-calling, using ethnic or racial slurs, or making derogatory statements that could disrupt the school program or incite violence
- Engaging in bullying that encourages a student to commit or attempt to commit suicide
- Inciting violence against a student through group bullying
- Engaging in threatening behavior toward another student or District employee, on or off school property
- Engaging in harassment motivated by race, color, religion, national origin, disability, or age and directed toward another student or a District employee
- Engaging in any misbehavior that gives school officials reasonable cause to believe that such conduct will substantially disrupt the school program or incite violence
- Engaging in inappropriate verbal, physical, or sexual contact directed toward another student or a District employee
- Engaging in conduct that constitutes sexual harassment or sexual abuse whether the conduct is by word, gesture, or any other sexual conduct, including requests for sexual favors directed toward another student or a District employee
- Inappropriate or indecent exposure of a student's private body parts
- Releasing or threatening to release visual material of a minor or a student who is 18 years of age or older without the student's consent
- Possessing or using matches or a lighter
- Possessing, smoking, or using tobacco products
- Nontobacco nicotine product, including nicotine pouches
- Possessing or selling look-alike drugs or items attempted to be passed off as drugs or contraband
- Possessing or selling seeds or pieces of marijuana in less than a usable amount
- Possessing, using, selling, under the influence of, or distributing any amount of CBD, or any other marijuana product in any form on school grounds, school event, or within 300 feet of district property.
- Possessing, using, giving, or selling paraphernalia related to any prohibited substance. Abusing the student's own prescription drug, giving a prescription drug to another student, or possessing or being under the influence of another person's prescription drug on school property or at a school-related event
- Violating the District's policy on taking prescription drugs and over-the-counter drugs at school
- Using a telecommunication device, including cellular telephone or other electronic device in violation of district and campus rules.
- Possessing or using a laser pointer for other than an approved use
- Violating computer use policies, rules, or agreements signed by the student, and/or agreements signed by the student's parent

- Using the Internet or other electronic communications to threaten students, employees, or cause disruption to the educational program
- Sending or posting electronic messages that are abusive, obscene, sexually oriented, threatening, harassing, damaging to another's reputation, or illegal
- Engaging in verbal or written exchanges that threaten the safety of another student, a school employee, or school property
- Possessing published or electronic material that is designed to promote or encourage illegal behavior or that could threaten school safety, using e-mail or Web sites at school to encourage illegal behavior, or threatening school safety
- Possessing material that is pornographic
- Violating dress and grooming standards as communicated in the student handbook
- Repeatedly violating other communicated campus or classroom standards of behavior
- Criminal mischief, not punishable as a felony
- Encouraging, promoting, or attempting to assist another student in violating the Code of Conduct can result in a Level 1 or Level 2 consequence depending on the type of violation that is being promoted
- In an emergency, the principal or the principal's designee may order the immediate placement of a student in a DAEP for any reason for which placement in a DAEP may be made on a non-emergency basis.
- In decision whether to order placement in a DAEP, the District will take into consideration:
 - Self-defense
 - Intent or lack of intent at the time the student engaged in the conduct, and the student's disciplinary history.

Out-of-School Suspension Students may be suspended for any behavior

The district shall not use out-of-school suspension for students in grade 2 or below unless the conduct meets the requirements established in law.

A student in grade 2 or below shall not be placed in out-of-school suspension unless, while on school property or while attending a school-sponsored or school-related activity on or off school property, the student engages in:

- Conduct that contains the elements of a weapons offense, as provided in Penal Code Section 46.02 or 46.05;
- Conduct that contains the elements of assault, sexual assault, aggravated assault, or aggravated sexual assault, as provided by the Penal Code; or
- Selling, giving, or delivering to another person or possessing, using, or being under the influence of any amount of marijuana, an alcoholic beverage, or a controlled substance or dangerous drug as defined by federal or state law.

The district shall use a positive behavior program as a disciplinary alternative for students in grade 2 or below who commit general conduct violations instead of suspension or placement in a DAEP. The program shall meet the requirements of law.

LEVEL III:

Code of Conduct Violations That Will Result in a Placement in an Alternative Education Program as mandated by the Texas Education Code

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A student **must** be placed in a Disciplinary Alternative Education Program (DAEP) if the student engages in conduct relating to a false alarm or report (including a bomb threat) or a terrorist threat involving a public school. (See glossary)

A student **must** be placed in a DAEP for any of the following offenses, if the student commits these offenses on school property or within 300 feet of school property as measured from any point on the school's real property boundary line, or while attending a school-sponsored or school-related activity on or off school property:

- Engages in conduct punishable as a felony.
- Commits an assault under Penal Code 22.01(a)(1). (See glossary)
 - Assault (no bodily injury) with threat of imminent bodily injury.
 - Assault by offensive or provocative physical contact
- Sells, gives, or delivers to another person, or possesses, uses, or is under the influence of a controlled substance, or dangerous drug in an amount not constituting a felony offense, or any other mind-altering substance, including but not limited to synthetic drugs like bath salts and Spice, K2. (School-related felony drug offenses are addressed in the expulsion section of this Student Code of Conduct.) (See glossary)
- Sells, gives, or delivers to another person or possesses or uses an e-cigarette.
- Sells, gives, or delivers to another person an alcoholic beverage; commits a serious act or offense while under the influence of alcohol; or possesses, uses, or is under the influence of alcohol.
- Behaves in a manner that contains the elements of an offense relating to abusing volatile chemicals.
- Behaves in a manner that contains the elements of the offense of public lewdness.
- Behaves in a manner that contains the elements of the offense of indecent exposure.
- Engages in expellable conduct, if the student is between six and nine years of age.
- Engages in conduct that contains the elements of the offense of retaliation against any school employee on or off school property. (Committing retaliation in combination with another expellable offense is addressed in the expulsion section of this Student Code of Conduct.)
- Engages in conduct punishable as a felony listed under Title 5 (see glossary) of the Penal Code when the conduct occurs off school property and not at a school-sponsored or school-related event and:
 - The student receives deferred prosecution. (See glossary)
 - A court or jury finds that the student has engaged in delinquent conduct. (See glossary)
 - The Superintendent or designee has a reasonable belief that the student engaged in the conduct. (See glossary)
- *A principal or other appropriate administrator may, but is not required to, place a student in a DAEP for off-campus conduct for which DAEP placement is required by state law if the principal or other appropriate administrator does not have knowledge of the conduct before the first anniversary of the date the conduct occurred.*

LEVEL IV:

Code of Conduct Violations for Which a Student May be Expelled from School, As mandated by the Texas Education Code

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A student **may be expelled** for engaging in conduct relating to a false alarm or report (including a bomb threat) or a terrorist threat involving a public school.

A student **may be expelled** for any offense that is a state-mandated expellable offense if the offense is committed on the property of another District in Texas or while the student is attending a school sponsored or school-related activity at a school in another District in Texas.

A student **may be expelled** for committing any of the following offenses on or within 300 feet of school property, as measured from any point on the school's real property boundary line, or while attending a school-sponsored or school-related activity on or off school property:

- Selling, giving, or delivering to another person, or possessing, using, or being under the influence of any amount of marijuana, a controlled substance, or a dangerous drug, if the conduct is not punishable as a felony
- Selling, giving, or delivering to another person, or possessing, using, or being under the influence of any amount of alcohol; or committing a serious act or offense while under the influence of alcohol, if the conduct is not punishable as a felony
- Engaging in conduct that contains the elements of an offense relating to abusing volatile chemicals
- Engaging in conduct that contains the elements of assault under Section 22.01(a)(1) against an employee or a volunteer
- Engaging in deadly conduct. (See glossary)

A student **may be expelled** for the following conduct while within 300 feet of school property, as measured from any point on the school's real property boundary line:

- Committing aggravated assault, sexual assault, or aggravated sexual assault
- Committing arson
- Committing murder, capital murder, or criminal attempt to commit murder or capital murder
- Committing indecency with a child, aggravated kidnapping, manslaughter, criminally negligent homicide, or aggravated robbery
- Committing a felony drug- or alcohol-related offense
- Using, exhibiting, or possessing a firearm (as defined by state law, an illegal knife, a club, or prohibited weapon, or possessing a firearm (as defined by federal law)
- A student **may be expelled** if the student engages in the following conduct no matter where the conduct takes place:
 - Engaging in conduct that contains the elements of assault under Penal Code 22.01(a)(1) in retaliation against a school employee or volunteer
 - Engaging in criminal mischief, if punishable as a felony
 - Breach of computer security. (See Glossary.)

A student **may be expelled** if the student engages in conduct that contains the elements of one of the following offenses against another student, without regard to where the conduct occurs:

- Aggravated assault
- Sexual assault
- Aggravated sexual assault
- Murder
- Capital murder
- Criminal attempt to commit murder or capital murder
- Aggravated robbery

A student may be expelled for engaging in serious or persistent misbehavior that violates the District's Student Code of Conduct, while placed in a DAEP. The District defines "persistent" as two or more violations of the Student Code of Conduct in general or repeated occurrences of the same violation. Serious offenses include, but are not limited to, the following:

- - Murder
 - Vandalism
 - Robbery or theft
 - Extortion, coercion, or blackmail
 - Disruptive actions or demonstrations that substantially disrupt or materially interfere with school activities
 - Hazing
 - Insubordination
 - Profanity, vulgar language, or obscene gestures directed toward teachers or other school employees
 - Fighting, committing physical abuse, or threatening physical abuse
 - Possession or distribution of pornographic materials ▪ Leaving school grounds without permission
 - Sexual harassment of a student or District employee
 - Possession of or conspiracy to possess any explosive or explosive device
 - Falsification of records, passes, or other school-related documents
 - Refusal to accept discipline management techniques assigned by the teacher or principal

In an emergency, the principal or the principal's designee may order the immediate expulsion of a student for any reason for which expulsion may be made on a non-emergency basis. In deciding whether to order the expulsion the District will consider self-defense, intent or lack thereof, and the student's disciplinary history.

LEVEL V:

Code of Conduct Violations for Which a Student Will be Expelled from School as Mandated by the Texas Education Code

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A student **must be expelled** for any of the following offenses that occur on school property or while attending a school-sponsored or school-related activity on or off school property:

- o Bringing to school a firearm, as defined by federal law.
“Firearm” under federal law includes:
 - Any weapon (including a starter gun) that will, is designed to, or may readily be converted to expel a projectile by the action of an explosive.
 - The frame or receiver of any such weapon.
 - Any firearm muffler or firearm weapon.
 - Any destructive device, such as any explosive, incendiary or poison gas bomb, or grenade.Using, exhibiting, or possessing the following, as defined by the Penal Code 46.02.
- o A firearm (any device designed, made, or adapted to expel a projectile through a barrel by using the energy generated by an explosion or burning substance or any device readily convertible to that use). o an illegal knife, such as a knife with a blade over 5½ inches; hand instrument, designed to cut or stab another by being thrown; dagger, including but not limited to a dirk, stiletto, and poniard; bowie knife; sword; or spear.
- o A club such as an instrument specially designed, made, or adapted for the purpose of inflicting serious bodily injury or death by striking a person with the instrument, including a blackjack, nightstick, mace, and tomahawk. (See glossary)
- o A prohibited weapon, such as an explosive weapon; a machine gun; a short-barrel firearm; a firearm silencer; a switchblade knife; knuckles; armor-piercing ammunition; a chemical dispensing device; or a zip gun. (See glossary)
- o Behavior containing elements of the following offenses under the Penal Code:
 - Aggravated assault, sexual assault, or aggravated sexual assault.
 - Arson. (See glossary)
 - Murder, capital murder, or criminal attempt to commit murder or capital murder.
 - Indecency with a child.
 - Aggravated kidnapping.
 - Aggravated robbery.
 - Manslaughter.
 - Criminally negligent homicide.
 - Continuous sexual abuse of a young child or disabled individual.
 - Behavior punishable as a felony that involves the selling, giving, or delivering to another person, possessing, using, or being under the influence of marijuana, a controlled substance, a dangerous drug, or alcohol; or committing a serious act or offense while under the influence of alcohol.

Retaliation against a school employee combined with one of the above-listed offenses on or off school property or at a school-related activity.

Procedures for Implementation of Discipline For All Student Code of Conduct Violations

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A student who violates classroom, campus, or District rules, which are not specifically listed in the Student Code of Conduct, may be disciplined by one or more discipline management techniques. For violations not specifically referenced in the Student Code of Conduct, the teacher/administrator is not required to make a Student Code of Conduct violation report, and the principal is not required to notify the parent/guardian.

Discipline shall be designed to improve conduct and to encourage students to adhere to their responsibilities as members of the school community. Disciplinary action shall draw on the professional judgment of teachers and administrators and on a range of discipline management techniques, including restorative practices. Discipline shall be based on seriousness of the offense, the student's age and grade level, the frequency of misbehavior, the student's attitude, the effect of the misconduct on the school environment, and statutory requirements.

The procedures described in this document will be followed when assigning or recommending:

1. Routine referral
2. In-school or at-home suspension
3. Formal removal from class by a teacher
4. Placement in a Disciplinary Alternative Education Program (DAEP)
5. Expulsion

Note: *Prior to the placement of a special education student in an AEP or expulsion of a special education student, the appropriate Admissions, Review, and Dismissal (ARD) committee will determine whether or not the misconduct is a manifestation of the student's disability.*

ROUTINE REFERRAL

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Teachers may refer a student to the principal's office for violations of campus or classroom rules that may be printed, perhaps in the student handbook, or posted in a classroom. For a routine referral, the principal may employ one of the discipline management techniques found in this manual. If a teacher repeatedly refers a student to the office for misconduct, the principal should alert the student's parents to the recurring misconduct and the possibility of placement in a DAEP if documented misconduct continues.

In-school Consequences or At-home Suspension

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If the Student Code of Conduct violation requires an in-school or at-home suspension consequence, the administrator will explain the allegations to the student and allow the student an opportunity to respond to the allegations. The administrator will render a ruling based on the information and notify the parent/guardian within 72 hours if a consequence is administered. A student who is suspended at home may not attend or participate in school sponsored or school-related activities.

Students may be suspended for any behavior listed in the Student Code of Conduct as a general misconduct violation, Disciplinary Alternative Education Program placement, or expellable offense.

State law allows a student to be suspended for as many as three school days per behavior violation, with no limit on the number of times a student may be suspended in a semester or school year.

A student who is to be suspended will have an informal conference with the principal or appropriate administrator advising the student of the alleged misconduct. The student will have the opportunity to respond to the allegation before the administrator decides.

The number of days of a student's suspension will be determined by the principal or other appropriate administrator, but will not exceed three school days.

The principal or other appropriate administrator will determine any restrictions on participation in school sponsored or school-related extracurricular and co-curricular activities.

Students with disabilities are subject to applicable state and federal law in addition to the Student Code of Conduct. To the extent any conflict exists, state and/or federal law will prevail.

FORMAL REMOVAL

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Formal removal from class will be initiated by a teacher if:

1. The student's behavior has been documented by the teacher as repeatedly interfering with the teacher's ability to teach his or her class; or
2. The behavior is so unruly, disruptive, or abusive that the teacher cannot teach, and the students in the classroom cannot learn.

A teacher or administrator must remove a student from class if the student engages in behavior that under the Education Code requires or permits the student to be placed in a DAEP or expelled. A teacher or administrator may remove a student from class for a behavior that the District has determined is a violation of the Student Code of Conduct.

Within three school days, the principal will schedule a conference with the student's parent, the student and the teacher in the case of a teacher, principal, or administrator removal

At the conference, the principal or appropriate administrator will inform the student of the misconduct for which he or she is charged and will give the student an opportunity to give his or her version of the incident. The principal or administrator will notify the student of the consequences of the Student Code of Conduct violation.

When a teacher removes a student from the regular classroom and a conference is pending, the principal may place a student in:

- Another appropriate classroom.
- In-school suspension.
- Out-of-school suspension.
- A Disciplinary Alternative Education Program.

A teacher or administrator must remove a student from class if the student engages in behavior that under the Education Code requires or permits the student to be placed in a DAEP or expelled. When removing for those reasons, the procedures in the subsequent sections on DAEP or expulsion shall be followed.

Returning a Student to the Classroom

A student who has been formally removed from class by a teacher for conduct against the teacher containing the elements of assault, aggravated assault, sexual assault, or aggravated sexual assault may not be returned to the teacher's class without the teacher's consent.

A student who has been formally removed by a teacher for any other conduct may be returned to the teacher's class without the teacher's consent if the placement review committee determines that the teacher's class is the best or only alternative available.

PLACEMENT IN D.A.E.P. (District Alternative Education Program)

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Removals to a DAEP will be made by the principal CBC or assistant principal.

The duration of a student's placement in a DAEP will be determined by the campus administration.

For purposes of DAEP, elementary classification shall be kindergarten–grade 5 and secondary classification shall be grades 6–12.

The duration of a student's placement shall be determined case- by- case based on the seriousness of the offense, the student's age and grade level, the frequency of misconduct, the student's attitude, and statutory requirements.

Conduct	Maximum length of time
▪ Engages in conduct punishable as a felony	2 semesters
▪ Commits an assault under Penal Code 22.01(a)(1)	2 semesters
▪ Sells, gives, delivers, or possesses; or is under the influence of prohibited drugs or alcohol	2 semesters
▪ Engages in conduct punishable as offense relating to abuse-able volatile chemicals	2 semesters
▪ Behaves in a manner that contains the offense of public lewdness or indecent exposure	2 semesters
▪ Engages in conduct that contains the elements of the offense of retaliation against any school employee on or off school	2 semesters
▪ Threatens the safety of teachers or other students	2 semesters
▪ Persistent misbehavior	2 semesters
▪ Involvement in gang activity	2 semesters
▪ Criminal mischief	2 semesters
▪ A federal firearms offense for student six years of age or younger	2 semesters
▪ Hazing	2 semesters
▪ Any and all offense listed under Level(s) I, II, III, IV, or V in this code of conduct that are not individually listed	2 semesters

DAEP at Capacity: If a DAEP is at capacity at the time the CBC is deciding placement for conduct related to marijuana, THC, an e-cigarette, alcohol, or an abusable volatile chemical, the student shall be placed in ISS then transferred to a DAEP for the remainder of the period if space becomes available before the expiration of the period of the placement.

If a DAEP is at capacity at the time the CBC is deciding placement for a student who engaged in violent conduct, a student placed in a DAEP for conduct related to marijuana, THC, an e-cigarette, alcohol, or an abusable volatile chemical may be placed in ISS to make a position in the DAEP available for the student who engaged in violent conduct. If a position becomes available in a DAEP before the expiration of the

period of the placement for the student removed, the student shall be returned to a DAEP for the remainder of the period.

DAEP placement will be correlated to the seriousness of the offense, the student's age and grade level, the frequency of misbehavior, the student's attitude, and statutory requirements.

Students with disabilities are subject to applicable state and federal law in addition to the Student Code of Conduct. To the extent any conflict exists, state and/or federal law will prevail.

The District will decide on a case-by-case basis whether to place in a DAEP or expel a student who:

1. Sells, gives, delivers, possesses, uses, or is under the influence of prohibited drugs, electronic cigarettes or alcohol or
2. Engages in conduct punishable as an offense relating to abusing volatile chemicals if the conduct is not punishable as a felony.

When a student is removed from class by a teacher (formal removal) or an administrator for a mandatory or discretionary DAEP offense, the principal or other appropriate administrator will schedule a conference within three school days with the student's parent, the student, and the teacher, in the case of a teacher removal.

Until a conference can be held as a result of a formal teacher removal or administrator removal, the principal may place the student in:

- Another appropriate classroom
- In-school suspension
- Out-of-school suspension
- A Disciplinary Alternative Education Program

At the conference, the principal or appropriate administrator will inform the student, orally or in writing, of the reasons for the removal, an explanation of the basis for the removal, and an opportunity to respond to the reasons for the removal.

Following valid attempts to require their attendance, the District may hold the conference and make a placement decision regardless of whether the student or the student's parent attends the conference.

Consideration of Mitigating Factors

In deciding whether to place a student in a DAEP, regardless of whether the action is mandatory or discretionary, the CBC shall take into consideration:

1. Self-defense (see **glossary**),
2. Intent or lack of intent at the time the student engaged in the conduct,
3. The student's disciplinary history,
4. A disability that substantially impairs the student's capacity to appreciate the wrongfulness of the student's conduct,
5. A student's status in the conservatorship of the Department of Family and Protective Services (foster care), or
6. A student's status as homeless.

After the conference, if the student is placed in the DAEP and the length of placement is inconsistent with the guidelines included in the Student Code of Conduct, the DAEP placement order will give notice of the inconsistency.

Placement in a DAEP may not exceed one year unless a review by the District determines that:

1. The student is a threat to the safety of other students or to District employees; or
2. Extended placement is in the best interest of the student.

A DAEP placement in accordance with Education Code 37.0081 may be for any length of time determined necessary by the Board or its designee in light of the factors considered before placement. A student placed under this section is entitled to periodic status reviews by the Board or designee at intervals not to exceed 120 days.

The Board's designee will send the student and the parents a copy of the DAEP order. Not later than the second business day after the conference, the Board's designee will deliver to the juvenile court a copy of the order placing the student in a DAEP and all information required by Section 52.04 of the Family Code. After the conference, if the student is placed in a DAEP, the appropriate administrator will write a DAEP placement order. A copy of the DAEP placement order and information for the parent or person standing in parental relation to the student regarding the process for requesting a full individual and initial evaluation for the student for purposes of special education services shall be sent to the student and the student's parent. Parental questions or complaints regarding disciplinary measures should be addressed to the campus administration, in accordance with policy FNG (LOCAL). A copy of this policy may be obtained from the principal's office or the central administration office. Consequences will not be deferred pending the outcome of an appeal. The decision to place a student in a DAEP cannot be appealed beyond the Board. State law prohibits students placed in a DAEP for mandatory removal reasons from attending or participating in school-sponsored or school-related extracurricular activities.

The District does not permit a student who is placed in a DAEP for any reason determined by the District to participate in any school-sponsored or school-related extracurricular and co-curricular activity, including seeking or holding honorary positions and/or membership in school-sponsored clubs and organizations.

A student placed in a DAEP will not be provided transportation unless he or she is a student with a disability who has transportation designated as a related service in the student's IEP.

If during the term of placement in a DAEP the student engages in additional conduct for which placement in a DAEP or expulsion is required or permitted, additional proceedings may be conducted, and the principal, or other appropriate administrator, or the Board may enter an additional disciplinary order as a result of those proceedings.

A student placed in a DAEP will be provided a review of his or her status, including academic status, campus administration at intervals not to exceed 120 days. In the case of a high school student, the student's progress toward graduation and the student's graduation plan will also be reviewed. At the review, the student or the student's parent will be given the opportunity to present arguments for the student's return to the regular classroom or campus. The student may not be returned to the classroom of a teacher who removed the student without that teacher's consent.

For placement in a DAEP to extend beyond 60 days or the end of the next grading period, whichever is sooner, a student's parent will be given notice and the opportunity to participate in a proceeding before the Board or the Board's designee. Any decision is final and may not be appealed beyond the Board. For placement in a DAEP to extend beyond the end of the school year, campus administration must determine that:

1. The student's presence in the regular classroom or campus presents a danger of physical harm to the student or others; or
2. The student has engaged in serious or persistent misbehavior that violates the District's Student Code of Conduct.

Students who commit offenses requiring placement in a DAEP at the end of one school year may be required to continue that placement at the start of the next school year to complete the assigned term of placement. When a student violates the District's Student Code of Conduct in a way that requires or permits the student to be placed in a DAEP and the student withdraws from the District before a DAEP placement order is completed, the District may complete the proceedings and issue a DAEP placement

order. If the student then re-enrolls in the District during the same or a subsequent school year, the District may enforce the order at that time, less any period of the placement that has been served by the student during enrollment in another District. If the principal, or other appropriate administrator, or the Board fails to issue a DAEP placement order after the student withdraws, the next District in which the student enrolls may complete the proceedings and issue a DAEP placement order.

A student assigned to a DAEP placement in another District or open-enrollment charter school at the time he or she enrolls in the District will be placed directly into the District's DAEP.

For seniors who are eligible to graduate and are assigned to a DAEP at the time of graduation, the last day of placement in the program will be the last instructional day, and the student will be allowed to participate in the graduation ceremony and related graduation activities unless otherwise specified in the DAEP placement order.

The office of the prosecuting attorney will notify the District if a student was placed in a DAEP and:

1. Prosecution of a student's case was refused for lack of prosecutorial merit or insufficient evidence and no formal proceedings, deferred adjudication (see glossary), or deferred prosecution will be initiated; or
2. The court or jury found a student not guilty, or made a finding that the student did not engage in delinquent conduct or conduct indicating a need for supervision, and the case was dismissed with prejudice.

If a student was placed in a DAEP for conduct other than a false alarm or report or terrorist threat involving a public school or conduct on or within 300 feet of school property for which DAEP placement is required by law, on receiving the notice from the prosecutor, the Superintendent or designee will review the student's placement in the DAEP and schedule a review of the student's placement with the student's parent not later than the third day after the Superintendent or designee receives notice from the prosecutor. The student may not be returned to the regular classroom pending the review.

After reviewing the notice and receiving information from the student's parent, the Superintendent or designee may continue the student's placement in the DAEP if there is reason to believe that the presence of the student in the regular classroom threatens the safety of other students or teachers. The student or the student's parent may appeal the Superintendent's decision to the Board. The student may not be returned to the regular classroom pending the appeal.

The Board will, at the next scheduled meeting, review the notice from the prosecutor and receive information from the student, the student's parent, and the Superintendent or designee, and confirm or reverse the decision of the Superintendent or designee. The Board will make a record of the proceedings. If the Board confirms the decision of the Superintendent or designee, the Board will inform the student and the student's parent of the right to appeal to the Commissioner of Education. The student may not be returned to the regular classroom pending the appeal.

When an emergency placement occurs, the student will be given oral notice of the reason for the action. Not later than the tenth day after the date of the placement, the student will be given the appropriate conference required for placement in a DAEP. If emergency placement involves a student with disabilities who receives special education services, the term of the student's emergency removal is subject to the requirements of federal law.

EXPULSION

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Students with disabilities are subject to applicable state and federal law in addition to the Student Code of Conduct. To the extent any conflict exists, state and/or federal law will prevail.

When a student under the age of ten engages in behavior that is expellable behavior, the student will not be expelled, but will be placed in a Disciplinary Alternative Education Program (DAEP). Students under age six will not be removed from class or placed in a DAEP unless the student commits a federal firearm offense.

State and federal law require a student to be expelled from the regular classroom for a period of at least one calendar year for bringing a firearm, as defined by federal law, to school. However, the Superintendent or other appropriate administrator may modify the length of the expulsion on a case-by-case basis, and/or the District may provide educational services to the expelled student in a DAEP. The District must provide educational services in the DAEP if the student is less than ten years of age.

If a student is believed to have committed an expellable offense, the principal or other appropriate administrator will schedule a hearing within a reasonable time. The student's parents will be invited in writing to attend the hearing.

Until a hearing can be held, the principal may place the student in:

- Another appropriate classroom.
- In-school suspension.
- Out-of-school suspension.
- A Disciplinary Alternative Education Program.

The duration of a student's expulsion will be determined on a case-by-case basis. The maximum period of expulsion is as follows:

<u>Conduct</u>	<u>Maximum length of time</u>
1. Level IV Offense *	2 Semesters
2. Level V Offense *	2 Semesters

* *As found and described in the WISD Code of Conduct*

The length of an expulsion will be based on the seriousness of the offense, the student's age and grade level, the frequency of misbehavior, the student's attitude, and statutory requirements. A student facing expulsion will be given appropriate due process. The student is entitled to:

1. Representation by the student's parent or another adult who can provide guidance to the student and who is not an employee of the District.
2. An opportunity to testify and to present evidence and witnesses in the student's defense.
3. An opportunity to question the District's witnesses.

The Board delegates to the Superintendent or designee the authority to expel students.

A student expelled by the *(principal, hearing officer, Superintendent, or other appropriate administrator)* after the due process hearing may request that the Board review the expulsion decision. The student or parent must submit a written request to the Superintendent within seven days after receipt of the written decision. The Superintendent must provide the student or parent written notice of the date, time, and place of the meeting at which the Board will review the decision. Consequences will not be deferred pending the outcome of the hearing.

After providing notice to the student and parent of the hearing, the District may hold the hearing regardless of whether the student or the student's parent attends.

The Board will review the record of the expulsion hearing in a closed meeting unless the parent requests in writing that the matter be held in an open meeting. The Board may also hear a statement from the student or parent and from the Board's designee.

The Board will hear statements made by the parties at the review and will base its decision on evidence reflected in the record and any statements made by the parties at the review. The Board will make and communicate its decision orally at the conclusion of the presentation. Consequences will not be deferred pending the outcome of the hearing.

After the due process hearing, if the student is expelled, the Board or its designee will deliver to the student and the student's parent a copy of the order expelling the student.

If the length of the expulsion is inconsistent with the guidelines included in the Student Code of Conduct, the expulsion order will give notice of the inconsistency. An expulsion may not exceed one year unless, after review, the District determines that:

1. The student is a threat to the safety of other students or to District employees; or
2. Extended expulsion is in the best interest of the student.

When a student has violated the District's Student Code of Conduct in a way that requires or permits expulsion from the District and the student withdraws from the District before the expulsion hearing takes place, the District may conduct the hearing after sending written notice to the parent and student. If the student then re-enrolls in the District during the same or subsequent school year, the District may enforce the expulsion order at that time, less any expulsion period that has been served by the student during enrollment in another District. If the principal, another appropriate administrator, or the Board fails to issue an expulsion order after the student withdraws, the next District in which the student enrolls may complete the proceedings. If during the expulsion, the student engages in additional conduct for which placement in a DAEP or expulsion is required or permitted, additional proceedings may be conducted, and the principal, another appropriate administrator, or the Board may issue an additional disciplinary order as a result of those proceedings.

Not later than the second business day after the hearing, the Superintendent will deliver to the juvenile court a copy of the order expelling the student and the information required by Section 52.04 of the Family Code.

Students who commit offenses that require expulsion at the end of one school year may be expelled into the next school year to complete the term of expulsion.

Expelled students are prohibited from being on school grounds or attending school-sponsored or school related activities during the period of expulsion.

No District academic credit will be earned for work missed during the period of expulsion (unless the student is enrolled in a Juvenile Justice Alternative Education Program or another District-approved program).

The District will continue the expulsion of any student expelled from another District during the period of the expulsion order.

The District will continue the expulsion of any student expelled from another open-enrollment charter school during the period of the expulsion order.

If a student expelled in another state enrolls in the District, the District may continue the expulsion under the terms of the expulsion order, may place the student in a DAEP for the period specified in the order, or may allow the student to attend regular classes if:

1. The out-of-state District provides the District with a copy of the expulsion order, and

2. The offense resulting in the expulsion is also an expellable offense in the District in which the student is enrolling.

If a student is expelled by a District in another state for a period that exceeds one year and the District continues the expulsion or places the student in a DAEP, the District will reduce the period of the expulsion or DAEP placement so that the entire period does not exceed one year, unless after a review it is determined that:

1. The student is a threat to the safety of other students or District employees; or
2. Extended placement is in the best interest of the student.

When an emergency expulsion occurs, the student will be given verbal notice of the reason for the action. Within ten days after the date of the emergency expulsion, the student will be given appropriate due process required for a student facing expulsion. If emergency expulsion involves a student with disabilities who receives special education services, the term of the student's emergency expulsion is subject to the requirements of federal law.

When a student is placed in a DAEP for certain offenses, the office of the prosecuting attorney shall notify the district if

1. Prosecution of a student's case was refused for lack of prosecutorial merit or insufficient evidence and no formal proceedings, deferred adjudication (see glossary), or deferred prosecution will be initiated; or
2. The court or jury found a student not guilty, or made a finding that the student did not engage in delinquent conduct or conduct indicating a need for supervision, and the case was dismissed with prejudice.

If a student was placed in a DAEP for such conduct, on receiving the notice from the prosecutor, the superintendent or designee shall review the student's placement and schedule a review with the student's parent not later than the third day after the superintendent or designee receives notice from the prosecutor. The student may not be returned to the regular classroom pending the review.

After reviewing the notice and receiving information from the student's parent, the superintendent or designee may continue the student's placement if there is reason to believe that the presence of the student in the regular classroom threatens the safety of other students or teachers.

The student or the student's parent may appeal the superintendent's decision to the board. The student may not be returned to the regular classroom pending the appeal. In the case of an appeal, the board shall, at the next scheduled meeting, review the notice from the prosecutor and receive information from the student, the student's parent, and the superintendent or designee, and confirm or reverse the decision of the superintendent or designee. The board shall make a record of the proceedings.

If the board confirms the decision of the superintendent or designee, the student and the student's parent may appeal to the Commissioner of Education. The student may not be returned to the regular classroom pending approval.

Out –of- School Suspension

Students may be suspended for any behavior listed in the Code as a general conduct violation, DAEP offense, or expellable offense.

The district shall not use out-of-school suspension for students in grade 2 or below unless the conduct meets the requirements established in law.

A student in below grade 3 or who is homeless shall not be placed in out-of-school suspension unless, while on school property or while attending a school-sponsored or school-related activity on or off school property, the student engages in:

- Conduct that contains the elements of a weapons offense, as provided in Penal Code Section 46.02 or 46.05;
- Conduct that contains the elements of assault, sexual assault, aggravated assault, or aggravated sexual assault, as provided by the Penal Code; or
- Selling, giving, or delivering to another person or possessing, using, or being under the influence of any amount of marijuana, an alcoholic beverage, or a controlled substance or dangerous drug as defined by federal or state law.

The district shall use a positive behavior program as a disciplinary alternative for students below grade 3 or below who commit general conduct violations instead of suspension or placement in a DAEP. The program shall meet the requirements of law.

Appeal of Discipline Consequences assigned by Campus Administration

Questions from parents regarding disciplinary measures should be addressed to the teacher, campus administration, or CBC, as appropriate. Appeals or complaints regarding the use of specific discipline management techniques should be addressed in accordance with policy FNG(LOCAL). A copy of the policy may be obtained from the principal's office, the CBC's office, or the central administration office or through Policy [Online](#).

Detentions or ISS assignments of 3 days or less- If parents disagree with these administrative consequences they may informally appeal to the campus principals. The campus principal's decision is final.

AEP Placement Appeals- If a parent of a student who is placed in AEP wishes to appeal the decision of the campus level hearing. The first appeal is to the campus principal. If the parent is not satisfied with the principal's decision then they may file a level 2 complaint with the Superintendent or designee. If the parent is still not satisfied with the level 2 outcome they may file a level 3 complaint to the board of trustees. The board of trustee's decision is final.

Notes on Appeals:

The district shall not delay a disciplinary consequence while a student or parent pursues a grievance. In the instance of a student who is accused of conduct that meets the definition of sexual harassment as defined by Title IX, the district will comply with applicable federal law, including the Title IX formal complaint process. See policies FFH(LEGAL) and (LOCAL).

REMOVAL FROM THE BUS

A bus driver may refer a student to the principal's office to maintain effective discipline on the bus. The principal or the CBC must employ additional discipline management techniques, as appropriate, which can include restricting or revoking a student's bus riding privileges.

Anyone in the state of Texas that rides a school bus that is equipped with seatbelts, **MUST** ride with the seatbelt on and fastened. Students may be given a discipline referral from an adult on the bus if they do not abide by this rule. A repeated offense can result in the student being removed from the bus in accordance with law.

GLOSSARY-Student Code of Conduct

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Armor-piercing ammunition is handgun ammunition designed primarily for the purpose of penetrating metal or body armor and to be used primarily in pistols and revolvers.

Arson is defined in part by Penal Code 28.02 as a crime that involves:

1. Starting a fire or causing an explosion with intent to destroy or damage:
 - a. Any vegetation, fence, or structure on open-space land; or
 - b. Any building, habitation, or vehicle:
 - (1) Knowing that it is within the limits of an incorporated city or town,
 - (2) Knowing that it is insured against damage or destruction,
 - (3) Knowing that it is subject to a mortgage or other security interest,
 - (4) Knowing that it is located on property belonging to another,
 - (5) Knowing that it has located within it property belonging to another, or
 - (6) When the person starting the fire is reckless about whether the burning or explosion will endanger the life of some individual or the safety of the property of another.
2. Recklessly starting a fire or causing an explosion while manufacturing or attempting to manufacture a controlled substance if the fire or explosion damages any building, habitation, or vehicle; or
3. Intentionally starting a fire or causing an explosion and in so doing:
 - a. Recklessly damaging or destroying a building belonging to another, or
 - b. Recklessly causing another person to suffer bodily injury or death.

Assault is defined in part by Penal Code 22.01(a)(1). A person commits an assault if the person intentionally, knowingly, or recklessly causes bodily injury to another.

Breach of computer security includes knowingly accessing a computer, computer network, or computer system without the effective consent of the owner as defined in Penal Code 33.02, if the conduct involves accessing a computer, computer network, or computer system owned by or operated on behalf of a school district and the student knowingly alters, damages, or deletes school district property or information or commits a breach of any other computer, computer network, or computer system.

Bullying is defined as a single significant act or a pattern of acts by one or more students directed at another student that exploits an imbalance of power and involves engaging in written or verbal expression, expression through electronic means, or physical conduct that:

1. Has the effect or will have the effect of physically harming a student, damaging a student's property, or placing a student in reasonable fear of harm to the student's person or damage to the student's property;
2. Is sufficiently severe, persistent, or pervasive enough that the action or threat creates an intimidating, threatening, or abusive educational environment for a student;
3. Materially and substantially disrupts the educational process or the orderly operation of a classroom or school; or
4. Infringes on the rights of the victim at school.

Bullying includes cyberbullying. (See below.) This state law on bullying prevention applies to:

1. Bullying that occurs on or is delivered to school property or to the site of a school-sponsored or school-related activity on or off school property;
2. Bullying that occurs on a publicly or privately owned school bus or vehicle being used for transportation of students to or from school or a school-sponsored or school-related activity; and
3. Cyberbullying that occurs off school property or outside of a school-sponsored or school-related activity if the cyberbullying interferes with a student's educational opportunities or substantially disrupts the orderly operation of a classroom, school, or school-sponsored or school-related activity.

Chemical dispensing device is defined by Penal Code 46.01 as a device designed, made, or adapted for the purpose of dispensing a substance capable of causing an adverse psychological or physiological effect

on a human being. A small chemical dispenser sold commercially for personal protection is not in this category.

Club is defined by Penal Code 46.01 as an instrument, specially designed, made, or adapted for the purpose of inflicting serious bodily injury or death by striking a person with the instrument, and includes but is not limited to a blackjack, nightstick, mace, and tomahawk.

Controlled substance means a substance, including a drug, an adulterant, and a delatant, listed in Schedules I through V or Penalty Group 1, 1-A, 2, 2-A, 3, or 4 of the Texas Controlled Substances Act. The term includes the aggregate weight of any mixture, solution, or other substance containing a controlled substance. The term does not include hemp, as defined by Agriculture Code 121.001, or the tetrahydrocannabinols (THC) in hemp.

Criminal street gang is defined by Penal Code 71.01 as three or more persons having a common identifying sign or symbol or an identifiable leadership who continuously or regularly associate in the commission of criminal activities.

Cyber-Bullying - is defined by Section 37.0832 of the Education Code as bullying that is done through the use of any electronic communication device, including through the use of a cellular or other type of telephone, a computer, a camera, electronic mail, instant messaging, text messaging, a social media application, an Internet website, or any other Internet-based communication tool.

Dangerous drug is defined by Health and Safety Code 483.001 as a device or a drug that is unsafe for self-medication and that is not included in Schedules I through V or Penalty Groups 1 through 4 of the Texas Controlled Substances Act. The term includes a device or drug that federal law prohibits dispensing without prescription or restricts to use by or on the order of a licensed veterinarian.

Dating violence occurs when a person in a current or past dating relationship uses physical, sexual, verbal, or emotional abuse to harm, threaten, intimidate, or control another person in the relationship. Dating violence also occurs when a person commits these acts against a person in a marriage or dating relationship with the individual who is or was once in a marriage or dating relationship with the person committing the offense, as defined by Section 71.0021 of the Family Code.

Deadly conduct under Penal Code 22.05 occurs when a person commits an offense by recklessly engaging in conduct that places another in imminent danger of serious bodily injury or by knowingly discharging a firearm in the direction of an individual, habitation, building, or vehicle.

Deferred adjudication is an alternative to seeking a conviction in court that may be offered to a juvenile for delinquent conduct or conduct indicating a need for supervision.

Deferred prosecution may be offered to a juvenile as an alternative to seeking a conviction in court for delinquent conduct or conduct indicating a need for supervision.

Delinquent conduct is conduct that violates either state or federal law and is punishable by imprisonment or confinement in jail. Delinquent conduct also includes conduct that violates certain juvenile court orders, including probation orders. Delinquent conduct does not, however, include violations of traffic laws.

Discretionary means that something is left to or regulated by a local decision maker.

E-cigarette means an electronic cigarette or any other device that simulates smoking by using a mechanical heating element, battery, or electronic circuit to deliver nicotine or other substances to the individual inhaling from the device or a consumable liquid solution or other material aerosolized or vaporized during the use of an electronic cigarette or other device described by this provision. The term includes any device that is manufactured, distributed, or sold as an e-cigarette, e-cigar, or e-pipe or under another product name or

description and a component, part, or accessory for the device, regardless of whether the component, part, or accessory is sold separately from the device.

Explosive weapon is defined by Penal Code 46.01 as any explosive or incendiary bomb, grenade, rocket, or mine and its delivery mechanism that is designed, made, or adapted for the purpose of inflicting serious bodily injury, death, or substantial property damage, or for the principal purpose of causing such a loud report as to cause undue public alarm or terror.

False Alarm or Report under Penal Code 42.06 occurs when a person knowingly initiates, communicates or circulates a report of a present, past, or future bombing, fire, offense, or another emergency that he or she knows is false or baseless and that would ordinarily:

1. Cause action by an official or volunteer agency organized to deal with emergencies;
2. Place a person in fear of imminent serious bodily injury; or
3. Prevent or interrupt the occupation of a building, room, or place of assembly.

Firearm is defined by federal law (18 U.S.C. 921(a)) as:

1. Any weapon (including a starter gun) that will, is designed to, or may readily be converted to expel a projectile by the action of an explosive;
2. The frame or receiver of any such weapon;
3. Any firearm muffler or firearm silencer, defined as any device for silencing, muffling, or diminishing the report of a portable [firearm](#); or
4. Any destructive device, such as any explosive, incendiary or poison gas bomb, or grenade.
Such a term does not include an antique firearm.

Graffiti includes marks with aerosol paint or an indelible marker on tangible property of the owner without the effective consent of the owner. The markings may include inscriptions, slogans, drawings, or paintings.

Handgun is defined by Penal Code 46.01 as any firearm that is designed, made, or adapted to be fired with one hand.

Harassment includes

1. Conduct that meets the definition established in district policies DIA(LOCAL) and FFH(LO-CAL); or
2. Conduct that threatens to cause harm or bodily injury to another person, including a district student, employee, board member, or volunteer; is sexually intimidating; causes physical damage to the property of another student; subjects another student to physical confinement or restraint; or maliciously and substantially harms another student's physical or emotional health or safety, as defined in Section 37.001(b)(2) of the Education Code; or
3. Conduct that is punishable as a crime under Penal Code 42.07, including the following types of conduct if carried out with the intent to harass, annoy, alarm, abuse, torment, or embarrass another:
 - a. Initiating communication and, in the course of the communication, making a comment, request, suggestion, or proposal that is obscene, as defined by law;
 - a. Initiating communication and, in the course of the communication, making a comment, request, suggestion, or proposal that is obscene, as defined by law;
 - b. Threatening, in a manner reasonably likely to alarm the person receiving the threat, to inflict bodily injury on the person or to commit a felony against the person, a member of the person's family or household, or the person's property;
 - c. Conveying, in a manner reasonably likely to alarm the person receiving the report, a false report, which is known by the conveyor to be false, that another person has suffered death or serious bodily injury

- d. Causing the telephone of another to ring repeatedly or making repeated telephone communications anonymously or in a manner reasonably likely to harass, annoy, alarm, abuse, torment, embarrass, or offend another;
- e. Making a telephone call and intentionally failing to hang up or disengage the connection;
- f. Knowingly permitting a telephone under the person's control to be used by another to commit an offense under this section;
- g. Sending repeated electronic communications in a manner reasonably likely to harass, annoy, alarm, abuse, torment, embarrass, or offend another;
- h. Publishing on an internet website, including a social media platform, repeated electronic communications in a manner reasonably likely to cause emotional distress, abuse, or torment to another person, unless the communications are made in connection with a matter of public concern, as defined by law; or
- i. Making obscene, intimidating, or threatening telephone calls or other electronic communications from a temporary or disposable telephone number provided by an internet application or other technological means.

Hazing is defined by Section 37.151 of the Education Code as an intentional, knowing, or reckless act, on or off campus, by one person alone or acting with others, directed against a student for the purpose of pledging, initiation into, affiliation with, holding office in, or maintaining membership in a student organization. if the act meets the elements in Education Code 37.151, including:

1. Any type of physical brutality;
2. An activity that subjects the student to an unreasonable risk of harm or that adversely affects the student's mental or physical health, such as sleep deprivation, exposure to the elements, confinement to small spaces, calisthenics, or consumption of food, liquids, drugs, or other substances;
3. An activity that induces, causes, or requires the student to perform a duty or task that violates the Penal Code; and
4. Coercing a student to consume a drug or alcoholic beverage in an amount that would lead a reasonable person to believe the student is intoxicated.

Improvised explosive device is defined by Penal Code 46.01 as a completed and operational bomb designed to cause serious bodily injury, death, or substantial property damage that is fabricated in an improvised manner using nonmilitary components.

Indecent exposure is defined by Penal Code 21.08 as an offense that occurs when a person exposes the person's anus or any part the person's genitals with intent to arouse or gratify the sexual desire of any person, and is reckless about whether another is present who will be offended or alarmed by the act.

Intimate visual material is defined by Civil Practices and Remedies Code 98B.001 and Penal Code 21.16 as visual material that depicts a person with the person's intimate parts exposed or engaged in sexual conduct. "Visual material" means any film, photograph, video tape, negative, or slide of any photographic reproduction or any other physical medium that allows an image to be displayed on a computer or other video screen and any image transmitted to a computer or other video screen.

Location-restricted knife is defined by Penal Code 46.01 as a knife with a blade over five and one-half inches.

Knuckles means any instrument consisting of finger rings or guards made of a hard substance that is designed, made, or adapted for the purpose of inflicting serious bodily injury or death by striking a person with a fist enclosed in the knuckles.

Look-alike weapon means an item that resembles a weapon but is not intended to be used to cause serious bodily injury.

Machine gun is any firearm that is capable of shooting more than two shots automatically, without manual reloading, by a single function of the trigger.

Mandatory means that something is obligatory or required because of an authority.

Paraphernalia is any device that can be used to inhale, ingest, inject, or otherwise introduce a controlled substance into a human body.

Parent includes a parent, legal guardian, or other person having lawful control of the child.

Persistent Misbehavior is two or more violations of the Code in general or repeated occurrences of the same violation.

Possession means to have an item on one's person or in one's personal property, including, but not limited to:

1. Clothing, purse, or backpack;
2. A private vehicle used for transportation to or from school or school-related activities, including, but not limited to, an automobile, truck, motorcycle, or bicycle;
3. Telecommunications or electronic devices; or
4. Any school property used by the student, including, but not limited to, a locker or desk.

Prohibited weapon under Penal Code 46.05(a) means:

1. The following items, unless registered with the U.S. Bureau of Alcohol, Tobacco, Firearms, and Explosives or otherwise not subject to that registration requirement or unless the item is classified as a curio or relic by the U.S. Department of Justice: An explosive weapon;
 - a. A machine gun;
 - b. A short-barrel firearm;
2. Armor-piercing ammunition;
3. A chemical dispensing device;
4. A zip gun;
5. A tire deflation device; or
6. An improvised explosive device.

Public Lewdness is defined by Penal Code 21.07 as an offense that occurs when a person knowingly engages in an act of sexual intercourse, deviate sexual intercourse, or sexual contact in a public place or, if not in a public place, when the person is reckless about whether another is present who will be offended or alarmed by the act.

Public school fraternity, sorority, secret society, or gang means an organization composed wholly or in part of students that seeks to perpetuate itself by taking additional members from the students enrolled in school based on a decision of its membership rather than on the free choice of a qualified student. Educational organizations listed in Education Code 37.121(d) are excepted from this definition.

Reasonable belief is that which an ordinary person of average intelligence and sound mind would believe. Chapter 37 requires certain disciplinary decisions when the superintendent or designee has a reasonable belief that a student engaged in conduct punishable as a felony offense. In forming such a reasonable belief, the superintendent or designee may use all available information and must consider the information furnished in the notice of a student's arrest under Code of Criminal Procedure Article 1527. i.e. If a student is charged with a crime that will constitute reasonable belief on behalf of the Superintendent or designee.

Self-defense is a reasonable force that one would use to protect themselves from immediate harm. The amount of force can only be that which is adequate to remove oneself from the potential harm in order for it to be considered self-defense. In addition, self-defense is not an excuse for aggressive actions that would lead to a fight or assault. Self Defense cannot be provoked by a verbal or electronic exchange.

Serious misbehavior means:

1. Deliberate violent behavior that poses a direct threat to the health or safety of others;
2. Extortion, meaning the gaining of money or other property by force or threat; 3. Conduct that constitutes coercion, as defined by 1.07, Texas Penal Code; or 4. Conduct that constitutes the offense of:
 - a. Public lewdness under Penal Code 21.07, Texas Penal Code;
 - b. Indecent exposure under Penal Code 21.08; Texas Penal Code;
 - c. Criminal mischief under Penal Code 28.03, Texas Penal Code;
 - d. Hazing under Education Code 37.152, Education Code; or
 - e. Harassment under Penal Code 42.07(a)(1), Texas Penal Code, of a student

Serious or persistent misbehavior includes, but is not limited to:

- Behavior that is grounds for permissible expulsion or mandatory DAEP placement.
- Behavior identified by the district as grounds for discretionary DAEP placement.
- Actions or demonstrations that substantially disrupt or materially interfere with school activities.
- Refusal to attempt or complete schoolwork as assigned.
- Insubordination.
- Profanity, vulgar language, or obscene gestures.
- Leaving school grounds without permission.
- Falsification of records, passes, or other school-related documents.
- Refusal to accept discipline assigned by the teacher or principal.

Switchblade is any knife with a blade that folds, closes, or retracts into the handle or sheath and that opens automatically by pressing a button or by the force of gravity or centrifugal force.

Short-barrel firearm is a rifle with a barrel length of less than 16 inches or a shotgun with a barrel length of less than 18 inches, or any weapon made from a rifle or shotgun that, as altered, has an overall length of less than 26 inches.

Terroristic threat is defined by Penal Code 22.07 as a threat of violence to any person or property with intent to:

1. Cause a reaction of any type by an official or volunteer agency organized to deal with emergencies;
2. Place any person in fear of imminent serious bodily injury;
3. Prevent or interrupt the occupation or use of a building; room, place of assembly, or place to which the public has access; place of employment or occupation; aircraft, automobile, or other form of conveyance; or other public place;
4. Cause impairment or interruption of public communications; public transportation; public water, gas, or power supply; or other public service;
5. Place the public or a substantial group of the public in fear of serious bodily injury; or
6. Influence the conduct or activities of a branch or agency of the federal government, the state, or a political subdivision of the state (including the district).

Tire deflation device is defined in part by Penal Code 46.01 as a device, including a caltrop or spike strip, that, when driven over, impedes or stops the movement of a wheeled vehicle by puncturing one or more of the vehicle's tires.

Title 5 felonies are those crimes listed in Title 5 of the Texas Penal Code that typically involve injury to a person and may include:

- Murder, manslaughter, or homicide under Sections 19.02–.05;
- Kidnapping under Section 20.03;
- Trafficking of persons under Section 20A.02;
- Smuggling or continuous smuggling of persons under Sections 20.05–.06;
- Assault under Section 22.01;

- Aggravated assault under Section 22.02;
- Sexual assault under Section 22.011;
- Aggravated sexual assault under Section 22.021;
- Unlawful restraint under Section 20.02;
- Continuous sexual abuse of a young child or disabled individual under Section 21.02;
- Bestiality under Section 21.09;
- Improper relationship between educator and student under Section 21.12;
- Voyeurism under Section 21.17;
- Indecency with a child under Section 21.11;
- Invasive visual recording under Section 21.15;
- Disclosure or promotion of intimate visual material under Section 21.16;
- Sexual coercion under Section 21.18;
- Injury to a child, an elderly person, or a disabled person of any age under Section 22.04;
- Abandoning or endangering a child under Section 22.041;
- Deadly conduct under Section 22.05;
- Terroristic threat under Section 22.07;
- Aiding a person to commit suicide under Section 22.08; and
- Tampering with a consumer product under Section 22.09.

Under the influence means lacking the normal use of mental or physical faculties. Impairment of a person’s physical or mental faculties may be evidenced by a pattern of abnormal or erratic behavior, the presence of physical symptoms of drug or alcohol use, or by admission. A student “under the in-fluence” need not be legally intoxicated to trigger disciplinary action.

Use means that a student has voluntarily introduced into his or her body by any means a prohibited substance recently enough that it is detectable by the student's physical appearance, actions, breath, or speech.

Zip gun is a device or combination of devices, not originally a firearm, but adapted to expel a projectile through a smoothbore or rifled-bore barrel by using the energy generated by an explosion or burning substance.

**WIMBERLEY INDEPENDENT SCHOOL DISTRICT
BOARD OF EDUCATION**

CONSENT PAGE

Subject: Teacher Appraisers and Calendar

Date: 07/15/2024

Presented by: Jason Valentine

BACKGROUND INFORMATION

DNA (Local) Performance Appraisal: Evaluation of Teachers

State Method (T-TESS) – The commissioner's recommended teacher appraisal system, the Texas Teacher Evaluation and Support System (T-TESS), was developed in accordance with Education Code 21.351. *19 TAC 150.1001(b), .1002(a)*

Appraisers: The teacher appraisal process requires at least one certified appraiser. An appraiser must be the teacher's supervisor or a person approved by the board.

Campus Administrator: Only a campus administrator may act as a certified appraiser, except as provided below.

Assessment of Teacher Performance - Each teacher must be appraised each school year, except as provided below at Less-Than-Annual Appraisal. Whenever possible, an appraisal shall be based on the teacher's performance in fields and teaching assignments for which he or she is certified. *19 TAC 150.1003(a)*

During the appraisal period, the certified appraiser shall evaluate and document teacher performance specifically related to the domain criteria as identified in 19 Administrative Code 150.1002(a) and the performance of teachers' students as defined in 19 Administrative Code 150.1001(f)(2). *19 TAC 150.1003(e)*

Appraisal Calendar: A district shall establish a calendar for teacher appraisals and provide that calendar to teachers within three weeks from the first day of instruction. The appraisal period for each teacher must include all of the days of the teacher's contract.

Observations during the appraisal period must be conducted during the required days of instruction for students during one school year.

The appraisal calendar shall:

1. Exclude observations in the two weeks after the day of completion of the T-TESS orientation in the school years when an orientation is required; and
2. Indicate a period for end-of-year conferences that ends no later than 15 working days before the last day of instruction for students.

ADMINISTRATIVE RECOMMENDATION

Approve as recommended.

BOARD ACTION REQUIRED

Wimberley I.S.D. FY25 Teacher Appraisal Calendar

S	M	T	W	T	F	S
August 2024						
	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

S	M	T	W	T	F	S
September 2024						
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

S	M	T	W	T	F	S
October 2024						
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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

S	M	T	W	T	F	S
November 2024						
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3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

S	M	T	W	T	F	S
December 2024						
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

S	M	T	W	T	F	S
January 2025						
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
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S	M	T	W	T	F	S
February 2025						
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S	M	T	W	T	F	S
March 2025						
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April 2025						
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May 2025						
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18	19	20	21	22	23	24
25	26	27	28	29	30	31

School Closed/Holidays
 Appraisal days**
 Staff Inservice
****Limited on testing days**

<u>Teacher Appraisers</u>	
<i>District-wide</i>	Jason Valentine
<i>WHS</i>	Ryan Wilkes Sonya Tannreuther Jason Giesen
<i>Danforth JH</i>	Joseph Holzmann Katy Huebner
<i>Jacob's Well Elem.</i>	SueAnna Thomas Marlayna Zachary
<i>Blue Hole Primary</i>	Dara Brooks Meagan Buck



2024-2025 PIA CALENDAR

August 2024						
S	M	T	W	T	F	S
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September 2024						
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29	30					

October 2024						
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November 2024						
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December 2024						
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29	30	31				

January 2025						
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February 2025						
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March 2025						
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23	24	25	26	27	28	29
30	31					

April 2025						
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May 2025						
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June 2025						
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29	30					

July 2025						
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

 Nonbusiness Days

 Federal Holidays

**WIMBERLEY INDEPENDENT SCHOOL DISTRICT BOARD
OF EDUCATION**

CONSENT PAGE

Subject: Discuss and Consider Approval of Agreement for the Purchase of Attendance Credit (Option 3 Agreement) and to Delegate Contractual Authority to the Superintendent for Chapter 49 Payment to the State

Date: 07/15/2024

Presented by: Moises Santiago

BACKGROUND INFORMATION

This agreement is entered into pursuant to the Texas Education Code (TEC), Chapter 49, Subchapters A and D, and rules adopted by the commissioner of education as authorized by the TEC, §49.006. The purpose of this agreement is to enable the district to reduce its local revenue level to a level not to exceed the level established under TEC, §48.257 for the school year.

The school year to which this agreement applies is 2024-2025

ADMINISTRATIVE RECOMMENDATION

Approve as recommended.

BOARD ACTION REQUIRED

Required Motion:

For the 2024-2025 school year, we delegated contractual authority to obligate the school district under Texas Education Code(TEC) §11.1511(c)(4) to the superintendent, solely for the purpose of obligating the district under TEC, §48.257 and TEC, Chapter 49, Subchapters A and D, and the rules adopted by the commissioner of education as authorized under TEC, 49.006. This included approval of the Agreement for the Purchase of Attendance Credit or the Agreement for the Purchase of Attendance Credit (Netting Chapter 48 Funding)

Agreement for the Purchase of Attendance Credits

This agreement is entered into pursuant to the Texas Education Code (TEC), Chapter 49, Subchapters A and D, and rules adopted by the commissioner of education as authorized by the TEC, §49.006. The purpose of this agreement is to enable the district to reduce its local revenue level to a level not to exceed the level established under TEC, §48.257 for the school year.

The school year to which this agreement applies is 2024-2025 (the "school year").

The agreement is for Wimberley Independent School District ("the district"), with a county-district number of 105-905, to purchase attendance credits from the state for the school year.

This agreement is subject to the approval of the voters of the district as provided by the TEC, §49.156. The board of trustees of the district agrees to submit to the commissioner of education, on request, a certified copy of the board minutes showing the canvass of the election.

Initial payments will be based on the commissioner's estimate of the total cost of credit as determined under TEC, §49.153, using the district's projected maintenance and operations tax revenue that exceeds the level established under TEC, §48.257 for the school year. The district agrees to make the payments in accordance with the schedule specified in the TEC, §49.154.

The total cost of credit will be determined by the commissioner in accordance with the TEC, §49.153, when final data on the district's maintenance and operations tax revenue that exceeds the level established under TEC, §48.257 for the school year is available. If that amount is less than the amount paid by the district through August 15 of the school year, the difference will be refunded. If that amount is greater than the amount paid, the district shall remit an amount equal to the difference for deposit in the state treasury to be used for the Foundation School Program.

The cost of purchased attendance credit will be reduced for county appraisal district costs. The reduction will be computed in accordance with the TEC, §49.157. If the reduction exceeds the cost for the school year, the difference will be carried forward and applied to each subsequent year's cost until the total amount of the reduction has been exhausted.

Signature of President, Board of Trustees
Date: **July 15, 2024**

Signature of Vice President, Board of Trustees
Date: **July 15, 2024**

Signature of Superintendent

Dr. Greg Bonewald

Typed Name of Superintendent
Date: **July 15, 2024**

Signature of Commissioner of Education or Designee
Date: