

# Agenda of Workshop and Regular Meeting

## The Board of Trustees Abilene Independent School District

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A Workshop and Regular Meeting of the Board of Trustees of Abilene Independent School District will be held Monday, November 4, 2024, beginning at 4:30 PM in the Boardroom, One AISD Center 241 Pine Street, Abilene, Texas 79601.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order
- II. Board Workshop Agenda
  - A. Student Behavior Management Coalition
  - B. 9-Week Grading Periods
- III. Closed Session: A Closed Session may be held under the provisions of Texas Government Code, Chapter 551 including but not limited to Section 551.071, Section 551.072, Section 551.074, Section 551.076, and Section 551.082, and Section 551.0821.
  - A. The Board may deliberate matters of Personnel, i.e. appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee. (Section 551.074)
    - I. Professional Employment Contracts
  - B. The Board may consult with Legal Counsel regarding Pending or Contemplated Litigation and/or Privileged Legal Advice (Section 551.071)
  - C. The Board may discuss the Value, Exchange and/or Disposition of Real Property. (Section 551.072)
  - D. The Board may discuss matters of Safety and Security. (Section 551.076)
  - E. The Board may consult with the District's attorney, in person or by phone, on a matter in which the duty of the attorney to the District under Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code, including the appeal of the discipline of a public school child. (Section 551.071)
  - F. The Board may conduct a meeting to deliberate in a case involving an appeal of the discipline of a public school child. (Section 551.082)
  - G. The Board may discuss matters pertaining to Students necessarily involving personally identifiable information, e.g. Student Discipline. (Sections 551.082, 551.0821)
- IV. Reconvene from Closed Session (Approximately 6:30 p.m.)
  - A. Invocation

- B. Pledge of Allegiance to the Flags of the United States of America and the State of Texas
- C. Board/Superintendent Announcements/Information
  - I. Teaching Minute
- V. Recognitions
  - A. Cross Country State Competitors
  - B. Purple Star Designation Campuses
  - C. District Wide Consultation Committee (DWCC)
- VI. Oral Communication from the Public
- VII. Consent Agenda
  - A. The Board will consider approval of the Budget Amendments.
  - B. The Board will consider accepting the September Financials.
  - C. The Board will consider approval of the Minutes of the October 7, 2024, Workshop and Regular Meeting; and the October 22, 2024, Special Called Meeting.
  - D. The Board will consider approval of a 2024-2025 Staff Development Waiver.
- VIII. Reports
  - A. Finance Department
- IX. Business Items Requiring Board Action
  - A. The Board will consider a Resolution regarding Adequate Funding for Public Schools.  
Dr. John Kuhn, Superintendent
  - B. The Board will consider approval of application with TEA for Partnership under Senate Bill 1882.  
Dr. John Kuhn, Superintendent
  - C. The Board will consider a resolution establishing a rate for the 2024-2025 Early Notice of Departure (END).  
Mrs. Alison Sims, Associate Superintendent for the Development of Human Resources
  - D. The Board will consider casting votes for the Board of Directors of the Taylor County Appraisal District.  
Mrs. Jennifer Hinds, Executive Director for Finance
  - E. The Board will consider a Resolution providing guidance on the development of a Student Cell Phone Policy.  
Dr. Gustavo Villanueva, Associate Superintendent for Student Services
  - F. The Board will consider selection of professional service provider for Facilities Assessment Request for Qualifications #003, 24-25 and delegation of authority to negotiate and enter into a contract.  
Dr. Joseph Waldron, Deputy Superintendent
- X. The Board may take action relevant to Items Covered During Closed Session.
  - A. The Board will consider approval of Personnel Recommendations.
    - I. Professional Employment Contracts
  - B. The Board will consider and take action on student discipline appeal matter.
  - C. Matters pertaining to Litigation, if any
  - D. Matters pertaining to Real Property, if any
  - E. Matters pertaining to Safety and Security, if any

XI. Adjournment

**Abilene Independent School District Board Document - II.B**

Meeting Date: November 4, 2024

Meeting Type: Board Workshop

Item Type: Presentation Informational

Future Action Required:

If Yes, Month:

Subject: 9 week grading periods

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Background Information:

Abilene ISD has been on a 6 week grading period historically. Consideration is to move to a nine-week based grading period for the 2025 - 2026 school year. This could have positive impacts on academics and extracurricular activities.

Attached Supporting Documents:

Presentation

[9 week grading period](#)

Fiscal Implications:

None

Administrative Recommendation:

Informational for possible future consideration

Contact Person:

Stevanie Jackson

Keri Thornburg





## **Board Workshop**

*November 4, 2024  
Dr. Stevanie Jackson  
Mrs. Keri Thornburg*

# Premise

Consideration for AISD to move from a six-weeks based grading period to a nine-weeks based grading period for the 2025 - 2026 school year

# Positive Impact

## Academics -

- More time to teach concepts, provide intervention and incorporate extension opportunities
- More flexibility for teachers to adjust pacing to better meet the needs of their students
- More variety of grades would be included in each grading period's final averages

# Positive Impacts

## **Athletics and Fine Arts -**

- Participants have a longer eligibility period during a 9 week calendar.
- Participants can regain eligibility at the three weeks progress reports, and at the nine weeks grading period.

# Challenges

- Historically we've used six-weeks cycles in AISD - "The way we've always done it."
- Some District policies and procedures will need to be updated to match a nine-week grading cycle.

# Steps for Implementation

- Grading policy would need to be updated and teachers trained on new guidelines
- GPA calculation would need to be updated
- Eligibility calendar would need to be updated
- Teachers and coaches would need training on new eligibility dates and implications at each interval
- Students and families would need to be educated about the new system

# Districts on 9 week Grading System

Lubbock ISD

San Angelo ISD

Dallas ISD

Garland ISD

Frisco ISD

Mineral Wells ISD

# Next Steps

- Gather input from campus principals
- Move toward planning for a nine-weeks grading period for the 2025-26 school year

**Questions?**

**Abilene Independent School District Board Document - Agenda Item ???**

Meeting Date: November 4, 2024

Meeting Type: Regular Board Meeting

Item Type: Consent Future Action Required: No

If Yes, Month: N/A

Subject: Budget Amendments

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Background Information: Attached are the budget amendments that require Board of Trustee consideration. Budget amendments needing Board approval are required whenever there is a transfer between functional categories, revenues or expenditures increase or decrease the budget, or a donation is received from an outside source. A summary of these budget amendments by functional category is provided for your review. Amendments approved from the prior month are also included for your reference.

Attached Supporting Documents:

- Budget Amendments – General Fund Summary
- Budget Amendments – Other Funds Summary
- Proposed Budget Amendments

Fiscal Implications:

ABILENEISD  
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Administrative Recommendation: Vote to approve proposed budget amendments as presented.

Contact Person: Jennifer Hinds

# ABILENE INDEPENDENT SCHOOL DISTRICT SUMMARY OF PROPOSED BUDGET AMENDMENTS GENERAL FUND November 4, 2024

	Approved budget	Proposed amendments	Proposed amended budget
<b>GENERAL FUND:</b>			
<b>Revenues -</b>			
Local	\$ 44,441,631	\$ 3,210	\$ 44,444,841
State	95,152,527	-	95,152,527
Federal	2,391,000	-	2,391,000
Total	141,985,158	3,210	141,988,368
<b>Expenditures -</b>			
Instruction	81,958,719	(10,710)	81,948,009
Instructional Resources and Media Services	2,042,384	-	2,042,384
Curriculum and Instructional Staff Development	2,199,298	-	2,199,298
Instructional Leadership	3,144,800	-	3,144,800
School Leadership	9,614,170	-	9,614,170
Guidance, Counseling and Evaluation Services	7,301,890	-	7,301,890
Social Work Services	1,975,297	-	1,975,297
Health Services	2,046,988	-	2,046,988
Student Transportation	4,946,732	-	4,946,732
Extracurricular Activities	5,308,056	12,352	5,320,408
General Administration	6,150,971	(100)	6,150,871
Plant Maintenance and Operations	17,084,247	(12,352)	17,071,895
Security and Monitoring Services	1,429,803	-	1,429,803
Data Processing Services	5,592,107	-	5,592,107
Community Services	638,446	-	638,446
Debt Services	2,607,865	14,020	2,621,885
Facilities Acquisition and Construction	-	-	-
Payments to JJAEP	175,000	-	175,000
Intergovernmental Charges	700,000	-	700,000
Total	154,916,773	3,210	154,919,983
<b>Other Resources</b>	-	-	-
<b>Other Uses</b>	-	-	-
<b>Excess Revenues Over/(Under) Expenditures</b>	\$ (12,931,615)	\$ -	\$ (12,931,615)

**Summary of Change in Budgeted Fund Balance:**

2024-25 Original Budgeted Deficit

(12,931,615)

\$ (12,931,615)

# ABILENE INDEPENDENT SCHOOL DISTRICT SUMMARY OF PROPOSED BUDGET AMENDMENTS STUDENT NUTRITION FUND

November 4, 2024

	Approved budget	Proposed amendments	Proposed amended budget
<b>FOOD SERVICE FUND:</b>			
<b>Revenues -</b>			
Local	\$ 4,033,189	\$ -	\$ 4,033,189
State	380,044	-	380,044
Federal	8,234,096	-	8,234,096
Total	12,647,329	-	12,647,329
<b>Expenditures -</b>			
Food Service	12,458,910	-	12,458,910
Plant Maintenance and Operations	123,923	-	123,923
Facilities Acquisition and Construction	-	-	-
Total	12,582,833	-	12,582,833
<b>Other Resources</b>	-	-	-
<b>Other Uses</b>	-	-	-
<b>Excess Revenues Over/(Under) Expenditures</b>	\$ 64,496	\$ -	\$ 64,496

## DEBT SERVICE FUND November 4, 2024

	Approved budget	Proposed amendments	Proposed amended budget
<b>DEBT SERVICE FUND:</b>			
<b>Revenues -</b>			
Local	\$ 17,467,512	\$ -	\$ 17,467,512
State	-	-	-
Total	17,467,512	-	17,467,512
<b>Expenditures -</b>			
Debt Service	17,467,512	-	17,467,512
Other Intergovernmental Charges	-	-	-
Total	17,467,512	-	17,467,512
<b>Other Resources</b>	-	-	-
<b>Other Uses</b>	-	-	-
<b>Excess Revenues Over/(Under) Expenditures</b>	\$ -	\$ -	\$ -

**ABILENE INDEPENDENT SCHOOL DISTRICT  
SUMMARY OF PROPOSED BUDGET AMENDMENTS  
INTERNAL SERVICE FUND (WORKERS COMP)  
November 4, 2024**

	Approved budget	Proposed amendments	Proposed amended budget
<b>INTERNAL SERVICE FUND:</b>			
<b>Revenues -</b>			
Local	\$ 640,000	\$ -	\$ 640,000
Total	<u>640,000</u>	<u>-</u>	<u>640,000</u>
<b>Expenditures -</b>			
General Administration	640,000	-	640,000
Total	<u>640,000</u>	<u>-</u>	<u>640,000</u>
<b>Other Resources</b>	-	-	-
<b>Other Uses</b>	-	-	-
<b>Excess Revenues Over/(Under) Expenditures</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**PROPOSED BUDGET AMENDMENTS**  
**November 4, 2024**

	Account code	Revenues - Increase/ (Decrease)	Expenditures - Increase/ (Decrease)	Excess/ (Deficit)	Account Code Explanation			
					Fund	Function	Object	Organization
#1	199-71-6512-31-010-22-832 199-11-6399-00-999-22-832 (Transfer funds to cover bulk gas tank lease for FY25)		14,020.00 (14,020.00)		General General	Debt Service Instruction	Lease - Capital Lease Principal Supplies	The LIFT Districtwide
#2	199-36-6639-77-002-91-021 199-51-6639-00-951-99-951 (Transfer funds to cover the cost of an ice machine for the CHS training room)		12,352.00 (12,352.00)		General General	Extracurricular Activities Plant Maintenance	Capital Outlay-Other Equipment Capital Outlay-Other Equipment	CHS Maintenance
#3	199-11-6499-00-720-11-720 199-41-6399-00-720-99-720 (Transfer funds to cover Hartford SAP student grocery items)		100.00 (100.00)		General General	Instruction General Administration	Miscellaneous Operating Supplies	Student Services Student Services
#4	199-00-5744-00-000-99-999 199-11-6399-00-113-11-113 (Donation of AEF STAR Grant for PE supplies)	300.00		300.00	General General	N/A Instruction	Donation Supplies	N/A Purcell Elementary
#5	199-00-5744-00-000-99-999 199-11-6399-22-010-11-010 (Donation of AEF STAR Grant for Physics project supplies)	1,410.00		1,410.00	General General	N/A Instruction	Donation Supplies	N/A ATEMS
#6	199-00-5744-00-000-99-999 199-11-6399-00-009-22-009 (Donation of AEF STAR Grant for phlebotomy supplies)	1,500.00		1,500.00	General General	N/A Instruction	Donation Supplies	N/A Holland
	General Fund Totals	<u>3,210.00</u>	<u>3,210.00</u>	<u>-</u>				

**APPROVED BUDGET AMENDMENTS**

October 7, 2024

	Account code	Revenues - Increase/ (Decrease)	Expenditures - Increase/ (Decrease)	Excess/ (Deficit)	Account Code Explanation			
					Fund	Function	Object	Organization
#1	199-23-6399-00-152-99-152		4,000.00		General	Campus Leadership	Supplies	Ortiz Elementary
	199-13-6399-00-152-99-152		2,000.00		General	Staff Development	Supplies	Ortiz Elementary
	199-11-6399-00-152-11-152 (Transfer to align budget to campus needs)		(6,000.00)		General	Instruction	Supplies	Ortiz Elementary
#2	199-11-6299-00-999-11-802		2,650.00		General	Instruction	Miscellaneous Contracted Services	Districtwide
	199-13-6299-00-999-99-802 (Transfer to cover online instructional material purchases)		(2,650.00)		General	Staff Development	Miscellaneous Contracted Services	Districtwide
General Fund Totals		<u>-</u>	<u>-</u>	<u>-</u>				

**Abilene Independent School District Board Document - Agenda Item VII.B**

Meeting Date: November 4, 2024

Meeting Type: Regular Meeting

Item Type: Consent Agenda

Future Action Required: No

If Yes, Month: N/A

Subject: Monthly Financials

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Background Information: Attached are September 2024 financial reports. Included is additional information concerning tax collections, payroll information, employee counts, enrollment & average daily attendance.

Attached Supporting Documents: September 2024 Monthly Financial Packet

Fiscal Implications:

Administrative Recommendation: None

Contact Person: Jennifer Hinds



# ABILENE ISD

FY25



## MONTHLY FINANCIALS

SEPTEMBER 2024



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## **Memo**

Provides a synopsis of revenues and expenditures for the reporting month.

02

## **Budget vs Actual**

Compares actual revenue & expenditures through the reporting month against latest amended budget.

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## **Revenue & Expenditure Comparison**

Compares prior year revenue & expenditures through the reporting month with current year revenue & expenditures.

04

## **Governmental Fund Types**

Compares revenue & expenditures through the reporting month for all funds. This includes General, Special Revenue, Debt Service, Workers Comp & Capital Projects.

05

## **Employee Counts**

Summary of employee counts through the reporting month by fund and by campus/department.

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## **Payroll Counts**

Summary of payroll checks & direct deposits.

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## **Student Enrollment/ADA**

Summary of the student enrollment and average daily attendance for the reporting month.

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## **Projected ADA**

Summary of projected ADA vs Budgeted ADA by grading period.

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## **Tax Collections**

Summary of cumulative tax collections vs total levy & prior year.

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## **Monthly Donation Report**

Summary of monthly donations received for the reporting month.



# Memo



**To:** Dr. John Kuhn, Superintendent of Schools  
**CC:** Dr. Joseph Waldron, Deputy Superintendent  
**From:** Jennifer Hinds, Executive Director of Finance  
**Date:** November 4, 2024  
**Re:** September 2024 Financial Information

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Attached are the financial reports for the General Fund for the month ended September 30, 2024 and additional supplemental information for your review.

## **Revenues**

Current property tax revenue for financial statement purposes is recognized at 1/12 of the total budget current tax revenue each month to better match expenditures throughout the year. However, in the supplemental information, the actual current collections are shown compared to the same period in the previous year. Since property taxes are not levied until October 1 of each year, all taxes collected in September represent delinquent collections from prior year. Consequently, there are no current collections shown for September on the supplemental schedule. The District will continue to contract with the Taylor County CAD to collect all taxes, although by law, Jones County CAD is required to do the appraisals in Jones County. The Taylor and Jones CAD continues to do an outstanding job of aggressively monitoring and collecting taxes.

Budgeted State Foundation revenue and Available School Fund revenue is also recognized equally each month for financial statement purposes rather than recognizing actual receipts which are received in varying amounts throughout the year. As each grading period attendance information is received, the state revenue budget is reviewed.

## **Expenditures**

Payroll cost are within expectations with 8.71% of the total \$128.2M budget expended.

September expenditures for non-payroll costs are generally a little higher due to the availability of the new budget. *Instructional Resources and Media Services* appear higher due to payment of yearly license agreements for the new fiscal year. *Data Processing Services* are higher as well due to technology license agreements. Property tax appraisal fees are paid quarterly, accounting for the higher percentage spent in *Intergovernmental Charges*.

Social Work Services (FC 32) expenditures are at 16.05% of budget. Expenditure increase is due to continued increase in contract services costs and annual agreements that are paid at the beginning of the fiscal year.

Student Transportation (FC 34) expenditures are at 15.48% of budget. Facilities Maintenance and Operations (FC 51) expenditures are at 23.87% of budget. Expenditures are elevated due to annual property insurance payment due at the first of the fiscal year.

Expenses are reasonable and will continue to be monitored through out the year.

If you have any questions, please contact me.

**Abilene Independent School District  
Revenues and Expenditures - Budget vs. Actual  
General Fund  
Period Ending September 2024**

	<u>Amended Budget</u>	<u>Year To Date</u>	<u>Difference</u>	<u>%</u>
<b>REVENUES</b>				
5700s - Local	\$ 44,441,631	\$ 3,437,832	\$ (41,003,799)	7.74%
5800s - State	95,152,527	7,240,211	(87,912,316)	7.61%
5900s - Federal	2,391,000	-	(2,391,000)	0.00%
Total Revenues	<u>\$ 141,985,158</u>	<u>\$ 10,678,042</u>	<u>\$ (131,307,116)</u>	7.52%
<b>EXPENDITURES</b>				
11 - Instruction	\$ 81,958,719	\$ 7,416,513	\$ 74,542,206	9.05%
12 - Instructional Resources and Media Services	2,042,384	228,501	1,813,883	11.19%
13 - Curriculum and Instructional Staff Development	2,199,298	207,235	1,992,063	9.42%
21 - Instructional Leadership	3,144,800	234,974	2,909,826	7.47%
23 - School Leadership	9,614,170	809,228	8,804,942	8.42%
31 - Guidance, Counseling and Evaluation Services	7,301,890	603,084	6,698,806	8.26%
32 - Social Work Services	1,975,297	316,994	1,658,303	16.05%
33 - Health Services	2,046,988	180,642	1,866,346	8.82%
34 - Student Transportation	4,946,732	765,595	4,181,137	15.48%
36 - Extracurricular Activities	5,308,056	674,673	4,633,383	12.71%
41 - General Administration	6,150,971	704,058	5,446,913	11.45%
51 - Facilities Maintenance and Operations	17,084,247	4,075,143	13,009,104	23.85%
52 - Security and Monitoring Services	1,429,803	70,708	1,359,095	4.95%
53 - Data Processing Services	5,592,107	1,002,319	4,589,788	17.92%
61 - Community Services	638,446	81,166	557,280	12.71%
71 - Debt Service	2,607,865	21,458	2,586,407	0.82%
81 - Facilities Acquisition and Construction	-	17,198	(17,198)	#DIV/0!
95 - Juvenile Justice Program	175,000	-	175,000	0.00%
99 - Intergovernmental Charges	700,000	173,046	526,954	24.72%
Total Expenditures	<u>\$ 154,916,773</u>	<u>\$ 17,582,536</u>	<u>\$ 137,334,237</u>	11.35%
<b>OTHER</b>				
7900s - Sources	-	-	-	N/A
8900s - Uses	-	-	-	N/A
<b>EXCESS REVENUES AND OTHER RESOURCES OVER (UNDER) EXPENDITURES AND OTHER USES</b>				
	<u>\$ (12,931,615)</u>	<u>\$ (6,904,494)</u>	<u>\$ (19,836,109)</u>	
<b>EXPENDITURES BY OBJECT CODE:</b>				
6100s - Payroll	\$ 128,219,839	\$ 11,164,196	\$ 117,055,643	8.71%
6200s - Purchased and Contracted Services	12,296,051	2,133,611	10,162,440	17.35%
6300s - Supplies and Materials	5,047,864	659,243	4,388,622	13.06%
6400s - Miscellaneous Expenditures	5,728,358	3,580,848	2,147,510	62.51%
6500s - Debt Service	2,607,865	21,458	2,586,407	0.82%
6600s - Capital Outlay	1,016,796	23,181	993,615	2.28%
Total Expenditures	<u>\$ 154,916,773</u>	<u>\$ 17,582,536</u>	<u>\$ 137,334,237</u>	11.35%

**Abilene Independent School District  
Revenues and Expenditures - Comparison  
General Fund  
Periods Ended Sept 2024 and 2023**

	Year to Date				Increase/ (Decrease)	%
	2023	Encumbr.	Actuals	2024		
<b>REVENUES</b>						
Local	\$ 3,520,610	\$ -	\$ 3,395,219	\$ 3,395,219	\$ (125,391)	-3.56%
State	7,413,303	-	7,240,211	7,240,211	(173,092)	-2.33%
Federal	-	-	-	-	-	#DIV/0!
Total Revenues	<u>10,933,913</u>	<u>-</u>	<u>10,635,429</u>	<u>10,635,429</u>	<u>(298,484)</u>	<u>-2.73%</u>
<b>EXPENDITURES</b>						
Instruction	\$ 8,454,767	\$ 495,903	\$ 7,416,513	\$ 7,912,416	\$ (542,351)	-6.41%
Instructional Resources and Media Services	357,700	108,001	228,501	336,502	(21,198)	-5.93%
Curriculum and Instructional Staff Development	227,692	182,763	207,235	389,998	162,306	71.28%
Instructional Leadership	288,797	4,204	234,974	239,178	(49,619)	-17.18%
School Leadership	896,977	6,061	809,228	815,289	(81,688)	-9.11%
Guidance, Counseling and Evaluation Services	580,526	7,398	603,084	610,482	29,956	5.16%
Social Work Services	132,324	555	316,994	317,549	185,225	139.98%
Health Services	152,622	16,967	180,642	197,609	44,987	29.48%
Student Transportation	546,607	127,995	765,595	893,590	346,983	63.48%
Extracurricular Activities	943,210	208,036	674,673	882,709	(60,501)	-6.41%
General Administration	788,200	381,193	704,058	1,085,251	297,051	37.69%
Facilities Maintenance and Operations	3,603,658	183,508	4,075,143	4,258,651	654,993	18.18%
Security and Monitoring Services	175,180	52,154	70,708	122,862	(52,318)	-29.87%
Data Processing Services	1,633,168	793,055	1,002,319	1,795,374	162,206	9.93%
Community Services	64,341	5,681	81,166	86,847	22,506	34.98%
Debt Services	32,374	-	21,458	21,458	(10,916)	-33.72%
Facilities Acquisition and Construction	-	681	17,198	17,879	17,879	#DIV/0!
Juvenile Justice Program	6,785	-	-	-	(6,785)	-100.00%
Intergovernmental Charges	187,969	-	173,046	173,046	(14,923)	-7.94%
Total Expenditures	<u>19,072,898</u>	<u>2,574,155</u>	<u>17,582,536</u>	<u>20,156,691</u>	<u>1,083,793</u>	<u>5.68%</u>
<b>OTHER</b>						
Sources	\$ -	-	-	-	\$ -	#DIV/0!
Uses	-	-	-	-	-	#DIV/0!
<b>EXCESS REVENUES AND OTHER RESOURCES OVER (UNDER) EXPENDITURES AND OTHER USES</b>						
	<u>(8,138,985)</u>	<u>(2,574,155)</u>	<u>(6,947,107)</u>	<u>(9,521,262)</u>	<u>(1,382,277)</u>	
<b>EXPENDITURES BY OBJECT CODE:</b>						
Payroll	\$ 11,624,952	\$ -	\$ 11,164,196	\$ 11,164,196	\$ (460,756)	-3.96%
Purchased and Contracted Services	2,908,058	1,747,528	2,133,611	3,881,139	973,081	33.46%
Supplies and Materials	1,454,851	611,279	659,243	1,270,522	(184,329)	-12.67%
Miscellaneous Expenditures	2,774,118	149,355	3,580,848	3,730,203	956,085	34.46%
Debt Service	32,374	-	21,458	21,458	(10,916)	-33.72%
Capital Outlay	278,545	65,994	23,181	89,175	(189,370)	-67.99%
Total Expenditures	<u>19,072,898</u>	<u>2,574,155</u>	<u>17,582,536</u>	<u>20,156,691</u>	<u>1,083,793</u>	<u>5.68%</u>

**Abilene Independent School District  
Revenues and Expenditures  
Governmental Fund Types  
Period Ending September 2024**

	<u>Revenues/ Other Resources</u>	<u>Expenditures/ Other Uses</u>	<u>Revenues Over/(Under) Expenditures</u>
<b>General Fund:</b>			
190 Shotwell Complex	\$ 115,912	137,263	\$ (21,351)
191 FY22 Board Approved Capital Projects	-	491,784	(491,784)
197 Extracurricular (beyond District)	-	2,812	(2,812)
199 General Operating	10,519,517	16,950,677	(6,431,160)
Total	<u>\$ 10,635,429</u>	<u>\$ 17,582,536</u>	<u>\$ (6,947,107)</u>
<b>Special Revenue Fund:</b>			
205 Head Start	622,871	267,851	355,020
206 McKinney Vento Grant	-	7,188	(7,188)
211 ESEA Title I	-	854,537	(854,537)
224 IDEA-B Formula	-	487,430	(487,430)
225 IDEA-B Preschool	-	15,448	(15,448)
226 IDEA-B Discretionary Deaf	-	-	-
240 Food Service	1,157,826	1,049,322	108,504
242 Summer Feeding	-	-	-
244 Carl Perkins-Vocational Education	-	46,004	(46,004)
255 ESEA Title II, TPTR	-	32,582	(32,582)
263 Title III	-	-	-
279 TCLASS ESSER III	-	61,750	(61,750)
280 ARP II Homeless COVID Recovery	-	-	-
281 JROTC Department of Defense	-	-	-
282 ESSER III	-	-	-
284 IDEA-B Forumula ARP (ESSER)	-	-	-
285 IDEA-B Preschool, ARP	-	-	-
288 Early Head Start	418,930	279,177	139,753
289 Title IV, Part A - SSAEP	-	10,215	(10,215)
309 Adult Education-Federal	84,992	85,640	(648)
312 Temp. Assistance for Needy Families-Federal	1,652	2,800	(1,148)
379 ARP Homeless I_TEHCY Supplemental	-	7,851	(7,851)
410 Textbook	1,199,966	1,499,758	(299,792)
412 Childcare Services	-	821	(821)
429 State Funded Special Revenue Funds	350	15,305	(14,955)
431 Adult Education-State	28,170	25,050	3,120
435 Deaf Ed - State	-	8,804	(8,804)
461 Campus Activity Fund	8,394	11,621	(3,227)
480 Partners In Education	-	-	-
481 Holland Medical HS Community Donation	-	-	-
487 Dodge Jones	-	-	-
488 Dian Graves Owen	-	391	(391)
489 Abilene Education Foundation	41,458	22,150	19,308
492 Kids Learning Together	-	3,143	(3,143)
493 Homeless Supply Program	-	130	(130)
496 Regional Day School for the Deaf-Local	-	28,261	(28,261)
499 Other	5,758	-	5,758
Total	<u>\$ 3,570,367</u>	<u>\$ 4,823,229</u>	<u>\$ (1,252,862)</u>
<b>Debt Service Fund:</b>			
599 Debt Service	<u>\$ 89,851</u>	<u>\$ 500</u>	<u>\$ 89,351</u>
<b>Workers Comp Fund:</b>			
770 Workers Comp	<u>\$ 69,059</u>	<u>\$ 22,688</u>	<u>\$ 46,371</u>
<b>Capital Projects Fund:</b>			
620 Capital Projects-2019 Bonds	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**Abilene Independent School District  
Employee Counts As of September 30, 2024**

Org	Campus/Department	September 2024 Employee Counts		Total
		General Fund	Other Funds	
<b>High Schools:</b>				
001	Abilene High School	175.250	21.300	196.550
002	Cooper High School	170.250	23.990	194.240
009	Holland Medical HS-HSU	7.000	-	7.000
010	ATEMS High School	49.000	8.000	57.000
011	The LIFT	2.000	-	2.000
<b>Middle Schools:</b>				
044	Madison Middle School	67.050	20.875	87.925
045	Mann Middle School	70.232	21.000	91.232
047	Clack Middle School	76.750	11.000	87.750
048	Craig Middle School	83.250	15.000	98.250
<b>Elementary Schools:</b>				
102	Austin Elementary	71.000	12.510	83.510
103	Bonham Elementary	61.600	17.000	78.600
104	Bowie Elementary	52.900	17.000	69.900
108	Dyess Elementary	61.330	16.400	77.730
112	Alcorta Elementary	46.700	11.000	57.700
113	Purcell Elementary	58.920	20.000	78.920
116	Stafford Elementary	46.328	16.000	62.328
121	Taylor Elementary	57.300	14.000	71.300
150	Ward Elementary	50.600	14.800	65.400
151	Thomas Elementary	48.700	15.000	63.700
152	Ortiz Elementary	51.300	15.000	66.300
153	Bassetti Elementary	62.340	13.000	75.340
155	Martinez Elementary	46.400	16.000	62.400
<b>Other Campuses:</b>				
003	Woodson Center for Excellence	37.950	4.000	41.950
004	Adult Education	4.000	7.000	11.000
006	DAEP	19.000	-	19.000
008	Juvenile Detention Ctr	2.000	-	2.000
107	Crockett Early Head Start	4.000	71.560	75.560
120	Hartford/SAP	4.300	1.000	5.300
124	Houston SAC	-	1.000	1.000
131	Planetarium	0.500	-	0.500
156	Long Early Learning Center	75.000	105.940	180.940
<b>Departments:</b>				
701	Superintendent	3.000	-	3.000
720	Student Services	5.000	-	5.000
726	Deputy Supt/Operations	5.000	-	5.000
727	Finance	4.000	-	4.000
728	Human Resources	10.500	-	10.500
729	Accounting & Payroll Department	12.000	-	12.000
731	Purchasing Department	6.500	-	6.500
733	Textbook/Instructional Materials	1.000	-	1.000
734	Leadership	5.500	-	5.500
740	AISD Districtwide	2.000	-	2.000
742	One AISD Center	3.000	-	3.000
800	Transportation	105.500	-	105.500
801	Curriculum & Instruction	13.000	1.000	14.000
804	Fine Arts	3.000	-	3.000
806	LRC Services	2.000	-	2.000
808	Technology Center	24.500	-	24.500
810	Employee Benefits	1.000	-	1.000
819	Social Workers	6.000	-	6.000
832	Director of CTE	3.000	-	3.000
852	Academic Support/Staff Development	1.000	-	1.000
862	Communications	6.000	-	6.000
863	Special Education	34.950	5.050	40.000
867	Bilingual Coordinator	4.000	-	4.000
872	Attendance Officers	5.050	-	5.050
873	Health Services	2.000	-	2.000
874	Athletics	4.000	-	4.000
876	Shotwell Concessions	1.000	-	1.000
880	Title I Office	-	6.000	6.000
893	AISD TV	1.000	-	1.000
908	Print Shop	2.000	-	2.000
925	PEIMS Department	5.000	-	5.000
938	Food Service	-	25.625	25.625
939	Catering (Food Service)	-	2.000	2.000
951	Maintenance	53.000	-	53.000
952	Warehouse	6.500	-	6.500
953	Custodial	5.000	-	5.000
954	Energy Management	1.000	-	1.000
<b>Total</b>		<b>1,909.950</b>	<b>549.050</b>	<b>2,459.000</b>

\*Employee Counts are based on assignment account FTE Percentage to enable us to determine which fund and campus the employee is assigned to.

**ABILENE INDEPENDENT SCHOOL DISTRICT  
SUPPLEMENTAL INFORMATION  
PERIOD ENDED SEPTEMBER 30, 2024**

**NUMBER OF PAYROLL CHECKS AND DIRECT DEPOSITS:**

	<b>2024-25</b>	<b>2023-24</b>	<b>Net</b>
	<b>Payroll checks/direct deposits</b>		<b>Change</b>
September	2,371	2,352	19
October		2,362	(2,362)
November		2,372	(2,372)
December		2,388	(2,388)
January		2,397	(2,397)
February		2,418	(2,418)
March		2,409	(2,409)
April		2,382	(2,382)
May		2,368	(2,368)
June		2,366	(2,366)
July		2,302	(2,302)
August		-	-

This information is presented to determine if there are any significant fluctuations in the number of employees being paid in any given month. It only includes regular employees from all funding sources, but not any substitutes.

**ABILENE INDEPENDENT SCHOOL DISTRICT  
STUDENT ENROLLMENT & ATTENDANCE DATA  
PERIOD ENDED SEPTEMBER 30, 2024**

**Student Enrollment Counts:**

	<b>2024-25 FY25 Enrollment Amount</b>	<b>2023-24 FY24 Enrollment Amount</b>	<b>Year-Over-Year Change</b>
September	14,607	14,676	(69.00)
October	-	-	-
November	-	-	-
December	-	-	-
January	-	-	-
February	-	-	-
March	-	-	-
April	-	-	-
May	-	-	-
June	-	-	-
July	-	-	-
August	-	-	-

**Attendance Rate:**

	<b>2024-25 Attendance Rate</b>	<b>2023-24 Attendance Rate</b>	<b>Year-Over-Year Change</b>
September	93.40%	93.90%	-0.50%
October			0.00%
November			0.00%
December			0.00%
January			0.00%
February			0.00%
March			0.00%
April			0.00%
May			0.00%
June			0.00%
July			0.00%
August			0.00%

**Average Daily Attendance:**

	<b>2024-25 FY25 ADA Amount</b>	<b>2023-24 FY24 ADA Amount</b>	<b>Year-Over-Year Change</b>
September	13,643	13,781	(137.83)
October	-	-	-
November	-	-	-
December	-	-	-
January	-	-	-
February	-	-	-
March	-	-	-
April	-	-	-
May	-	-	-
June	-	-	-
July	-	-	-
August	-	-	-

**ABILENE INDEPENDENT SCHOOL DISTRICT  
PROJECTED AVERAGE DAILY ATTENDANCE  
PERIOD ENDED SEPTEMBER 30, 2024**

**PROJECTED AVERAGE DAILY ATTENDANCE:**

	Cumulative ADA	2024-2025 Projected End of Year		Budget VS. Actual Cumulative	
		ADA	WADA	ADA	WADA
Budgeted	12,600	n/a	18,588.193		
Six week period -					
First	13,291.980	13,291.980	19,169.376	691.980	581.183
Second	-	-	-	-	-
Third	-	-	-	-	-
Fourth	-	-	-	-	-
Fifth	-	-	-	-	-
Sixth	-	-	-	-	-

This information is presented to project what the ADA/WADA will be at the end of 2024-25. The projected ADA is based on a historical average that compares each six weeks cumulative ADA with the final ADA. WADA is calculated based on the various weights of each instructional setting. The State revenue budget is based on the budgeted ADA/WADA

**ABILENE INDEPENDENT SCHOOL DISTRICT  
SUPPLEMENTAL INFORMATION  
PERIOD ENDED SEPTEMBER 30, 2024**

**TAX COLLECTIONS - current:**

	2024-25		2023-24		Variance Compared to Tax Levy (Cumulative)	
	Cumulative tax collections Amount	Percent	Cumulative tax collections Amount	Percent	Amount	Percent
Tax levy	\$ 58,683,576	100.00%	\$ 60,039,293	100.00%		
September	-	0.00%	-	0.00%	-	0.00%
October		0.00%	1,191,850	1.99%	(1,167,803.00)	-1.99%
November		0.00%	8,481,229	14.13%	(8,291,989.00)	-14.13%
December		0.00%	27,674,626	46.09%	(27,047,260.00)	-46.09%
January		0.00%	43,950,152	73.20%	(42,956,377.00)	-73.20%
February		0.00%	50,084,059	83.42%	(48,953,839.00)	-83.42%
March		0.00%	50,626,483	84.32%	(49,481,991.00)	-84.32%
April		0.00%	51,119,984	85.14%	(49,963,196.00)	-85.14%
May		0.00%	51,570,214	85.89%	(50,403,323.00)	-85.89%
June		0.00%	55,537,411	92.50%	(54,282,307.00)	-92.50%
July		0.00%	55,833,211	92.99%	(54,569,857.00)	-92.99%
August		0.00%	-	0.00%	-	0.00%

This information will be used to track District tax collections. Any significant deviations would potentially warrant an adjustment to the District budget. Taxes are officially levied on October 1. As a result, there are no current collections during the month of September each year. Tax collections become delinquent on January 31.



**Abilene ISD  
Monthly Donations Report  
September 2024**

<b>Date</b>	<b>Campus/Department</b>	<b>Donor Name</b>	<b>Donor Address</b>	<b>Value</b>	<b>Description of Donation</b>	<b>Purpose of Donation</b>	<b>Fund</b>
9/4/2024	Hartford SAP	Global Samaritan Resource	2074 N 1St Street (03)	\$1,400	Patio Furniture	Outdoor Area for SAP Students	
9/4/2024	Hartford SAP	Global Samaritan Resource	2074 N 1St Street (03)	\$60	Outdoor Carpet Cleaning/Sanitizing	Outdoor Area for SAP Students	
9/4/2024	Hartford SAP	Global Samaritan Resource	2074 N 1St Street (03)	\$552	Supplies	SAP student use	
9/6/2024	Mann MS	Magdalene Robison	Unknown	\$50	Monetary	Orchestra students	199
9/6/2024	Mann MS	Webb Hall	Unknown	\$100	Monetary	Orchestra students	199
9/6/2024	Mann MS	Leah Doty	1151 Elmwood (05) 267 Silver Bridge Ln	\$150	Monetary	Orchestra students	199
9/16/2024	Communications Dept.	Ronnie Smith	Kimberling City, MO 65686	\$5,000	Used Camera Boom	AISD Media Students Training	
9/19/2024	Thomas Elementary	HEB Grocery Store	1345 Barrow St (05)	\$95	Small Pumpkins	Fall Festival	
9/20/2024	Craig MS	Angelica Martinez	826 Washington Blvd (01)	\$200	Violin	Orchestra student use	
9/20/2024	Thomas Elementary	Papa Johns Pizza	6382 Buffalo Gap Rd (06)	\$55	5 Pizzas	Game night for families	
9/23/2024	Thomas Elementary	Mr. Gattis' Pizza	2665 Buffalo Gap Rd (05)	\$140	20 Large Pizzas	Game night for families	
9/27/2024	Holland	AEF (Holley Davilla)	PO Box 1999 (04)	\$1,500	Monetary	Teacher STAR Grant - Phlebotomy Supplies	199

**Abilene Independent School District Board Document - Agenda Item VII.C**

Meeting Date: November 4, 2024

Meeting Type: Regular Meeting

Item Type: Consent

Future Action Required: No

If Yes, Month: N/A

Subject: October 2024 Minutes

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Background Information:

Attached Supporting Documents:

- October 7, 2024 – Workshop and Regular Meeting Minutes
- October 22, 2024 – Special Called Meeting Minutes

Fiscal Implications:

Administrative Recommendation:  
Approve minutes as presented.



Contact Person:

Robin Jones, Administrative Assistant to the Superintendent and Board of Trustees

Minutes of the October 7, 2024,  
Workshop and Regular Meeting of the Board of Trustees

The Board of Trustees of the Abilene Independent School District met in a Workshop and Regular Meeting at 4:30 p.m., October 7, 2024, in the Alta Vista Room and Boardroom at One AISD Center 241 Pine Street, Abilene, Texas 79601. Mrs. Angie Wiley, President of the Board of Trustees, called the meeting to order at 4:30 p.m., observed that a quorum was present, and stated that notice of the meeting had been duly posted in the time and manner prescribed by law.

Trustees present for all or part of the meeting: Mrs. Angie Wiley, President; Mr. Rodney Goodman, Vice President; Mrs. Cindy Earles, Secretary; Mr. Bill Enriquez, Assistant Secretary, Dr. Danny Wheat, Mr. Blair Schroeder, and Dr. Taylor Tidmore. Members absent: None.

Administrators present for all or part of the meeting: Dr. John Kuhn, Superintendent; Dr. Joseph Waldron, Deputy Superintendent; Mrs. Patti Blue, Associate Superintendent for Curriculum and Instruction; Dr. Gustavo Villanueva, Associate Superintendent for Student Services; Mrs. Alison Sims, Associate Superintendent for the Development of Human Resources; Dr. Jordan Ziemer, Director of Communications; Mrs. Jennifer Hinds, Executive Director for Finance; and Mrs. Robin Jones, Assistant to the Superintendent and Board of Trustees.

- I. Call to Order
- II. Board Workshop Agenda

Mrs. Angie Wiley asked Dr. John Kuhn to give an overview of the items to be discussed in the Workshop portion of the meeting.

A. Taylor County Appraisal District Overview

Mrs. Jennifer Hinds introduced Mr. Gary Ernest, Chief Appraiser of the Taylor County Appraisal District, who presented the State of the Appraisal District to the Board. He covered topics relating to the operation of the CAD and the election process for the board of directors, including how the board is comprised.

B. Cell Phone Policy Update

Dr. Gustavo Villanueva gave an update on how the current cell phone policy is being enforced on the high school level as well as results of a follow-up teacher survey that was conducted at the beginning of the second six-week period. High school principals were present at the meeting and provided additional perspectives and continued the discussion regarding the possible ban of cell phones and the best course of action regarding the high school cell phone policy.

C. Early Notice of Departure (END)

Mrs. Alison Sims presented a suggested change to the regulation for the Early Notice of Departure program as follows: Employees would be paid for their local sick days at a rate of number of years of service in Abilene ISD with a maximum of 5 days per year, multiplied by \$100 per day of local leave PLUS a base of \$1,000. She also included an option of adding the following additional payments for years of service:

- 20 years in the district - \$3,000
- 25 years in the district - \$5,000
- 30 years in the district - \$7,000
- 35 years or more in the district - \$9,000

D. System of Great Schools

Mrs. Patti Blue shared a presentation to help the Board and AISD Administrators have a clear understanding of what SGS means for AISD. It includes understanding school performance and community needs and demands; using that information to take bold action to create what is needed; empowering families to make choices that best fit the needs of their children; and creating sustainable and effective central office structures that drive cross-departmental collaboration. She also reviewed the North Star Goal which aligns district priorities and resources toward providing high-quality, best-fit schools that families and communities want and need.

E. SB 1882 Presentation

Dr. John Kuhn shared that Senate Bill 1882 was passed by the Texas legislature in 2007 and permits school districts to enter into partnerships with other entities (such as higher education partners, municipalities, or charter management organizations) to permit innovative approaches to educational improvement. This type of partnership avails significant new funding opportunities to school districts and meshes perfectly with existing AISD initiatives such as System of Great Schools.

F. Graduation Planning Update

Mrs. Alison Camp, Executive Director for Student Services, shared the following proposed graduation dates for 2025:

- Cooper High School 5/23 at 8:00 p.m.

- ATEMS High School 5/24 at 8:00 a.m.
- Abilene High School 5/24 at 10:00 a.m.

III. Closed Session: A Closed Session may be held under the provisions of Texas Government Code, Chapter 551 including but not limited to Section 551.071, Section 551.072, Section 551.074, Section 551.076, and Section 551.082, and Section 551.0821.

Mrs. Angie Wiley announced that a Closed Session would be held under the provisions of Texas Code, Chapter 551. The Board convened in Closed Session at 6:12 p.m.

- A. The Board may deliberate matters of Personnel, i.e. appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee. (Section 551.074)
  - I. Professional Employment Contracts
- B. Consultation with Legal Counsel regarding Pending or Contemplated Litigation and/or Privileged Legal Advice (Section 551.071)
- C. The Board may discuss the Value, Exchange and/or Disposition of Real Property. (Section 551.072)
- D. The Board may discuss matters of Safety and Security. (Section 551.076)
- E. The Board may discuss matters pertaining to Students necessarily involving personally identifiable information, e.g. Student Discipline. (Sections 551.082, 551.0821)

IV. Reconvene from Closed Session (Approximately 6:30 p.m.)

The Board reconvened at 6:53 p.m.

- A. Invocation

Mrs. Angie Wiley called on Mrs. Alison Camp to give the invocation and lead the pledges.

- B. Pledge of Allegiance to the Flags of the United States of America and the State of Texas
- C. Board/Superintendent Announcements/Information

Dr. John Kuhn called on Dr. Jordan Ziemer to introduce the Teaching Minute video which will be included at each of the upcoming Regular Board meetings.

- I. Teaching Minute

V. Recognitions

- A. National Merit and College Board Honorees

Mrs. Patti Blue recognized National Merit and College Board Honorees that are students at Abilene High School, Cooper High School and ATEMS High School.

- B. TxETA Outstanding District Award

Mrs. Brady Sloan-Duncan, Fine Arts Coordinator, shared that Abilene ISD has been awarded TxETA Outstanding District by the Texas Education Theater Association.

- C. Hardin-Simmons University B.E.S.T. Award

Ms. Laurie Harris, Assistant Director of Alumni Engagement of Hardin-Simmons University, presented Mrs. Jennifer Jordan as the recipient of the Hardin-Simmons University B.E.S.T. Award.

- D. School Health Advisory Council

Mrs. Angela Valentine, Director of Health Services, recognized members of the School Health Advisory Council (SHAC).

- E. Head Start Policy Council

Mrs. Julie Wilson, Director of Head Start, recognized members of the Head Start Policy Council.

VI. Oral Communication from the Public

Mrs. Angie Wiley asked if anyone wishing to address the Board had completed a public comment card. There were three:

- Mr. Anthony Williams – Woodson Facility
- Rev. Andrew Penns – Woodson Facility
- Ms. Tammy Fogle – School Health Advisory Council

VII. Consent Agenda

Mrs. Angie Wiley asked if there was a motion regarding the Consent Agenda. Dr. Danny Wheat made a motion to approve the Consent Agenda as presented. Mr. Rodney Goodman seconded the motion and it passed 7-0.

Ayes: Schroeder, Enriquez, Tidmore, Earles, Wiley, Goodman, and Wheat

Nays: None

- A. The Board will consider approval of the Budget Amendments.

- B. The Board will consider approval of the Minutes of the September 5, 2024, Workshop Meeting; and September 9, 2024, Regular Board Meeting.
- C. The Board will consider approval of a TEA Class Size Waiver and Compliance Plan.
- D. The Board will consider approval of the Investment Report for Quarter Ending August 31, 2024.

VIII. Reports

A. CHAMPS

Dr. Gustavo Villanueva introduced CHAMPS Coaches, Ms. Wendy Moreland and Mrs. Susan Piersall, who shared an overview of how the CHAMPS program is being used effectively in AISD elementary classrooms.

B. Bilingual/ESL Program Effectiveness

Dr. Karen Munoz, Executive Director for Innovation and Program Development, shared an overview of the ESL program which included the purpose of the ESL program, the structure of our various programs, statistics related to the number of ESL students in AISD, the various languages spoken by our ESL students, and the number of ESL graduates in our district.

C. Goal Progress Monitoring

Mrs. Patti Blue presented an update for the following:

- HB 3 Goal #1 – The percentage of 3<sup>rd</sup> grade students who score Meets Grade Level or above on STAAR Reading will increase from 40% in August 2022 to 53% by August 2027. (Intermediate goal for 2024-2025: 47%; 2023-2024 was 41%.)
- HB 3 Goal #2 – The percentage of 3<sup>rd</sup> grade students who score Meets Grade Level or above on STAAR Math will increase from 44% in August 2022 to 66% by August 2027. (Intermediate goal for 2024-2025: 56%; 2023-2024 was 32%.)

D. TASA/TASB Convention txEDCON24 Report

Dr. John Kuhn, Mrs. Angie Wiley, Mr. Bill Enriquez, Mr. Rodney Goodman, and Mrs. Cindy Earles shared reflections on their experience at the TASA/TASB Convention (txEDCON24) held in San Antonio, Texas on September 27-29, 2024.

IX. Business Items Requiring Board Action

A. The Board will consider nominations to the Board of Directors of the Taylor County Appraisal District.

Mrs. Jennifer Hinds presented that the AISD Board of Trustees may nominate individuals to serve on the Board of Directors of the Central Appraisal District of Taylor County. Due to changes brought forth from Senate Bill 2, AISD will now have 1 place on the Taylor CAD Board. The current board member serving for Abilene ISD, Mr. John Stearns, has agreed to accept nomination for re-election.

Mr. Rodney Goodman made a motion to approve the nomination of John Stearns to the Board of Directors of the Taylor County Appraisal District as presented. Mr. Bill Enriquez seconded the motion and it passed 7-0.

Ayes: Earles, Tidmore, Goodman, Schroeder, Wheat, Wiley, and Enriquez

Nays: None

B. The Board will consider approval of a Modification to the 2024-2025 AISD Calendar.

Mrs. Alison Sims shared that since the beginning of school, teachers and administrators have requested an additional staff development day or days in order to fully implement District initiatives such as Capturing Kids Hearts and Professional Learning Community training. On September 17, the DWCC approved sending options to the Board regarding one or two additional Staff Development Days for the 2024-2025 spring semester. Mrs. Sims recommended that the Board approve 1 day which will be on February 14, 2025.

Mrs. Cindy Earles made a motion to approve the Modification to add 1 Staff Development Day to the 2024-2025 AISD Academic Calendar. The motion was seconded by Mr. Blair Schroeder and passed 7-0.

Ayes: Goodman, Wiley, Earles, Schroeder, Wheat, Tidmore and Enriquez

X. The Board may take action relevant to Items Covered During Closed Session.

Mrs. Angie Wiley announced that the Board would return to Closed Session that would be held under the provisions of Texas Code, Chapter 551. The Board convened in Closed Session at 8:24 p.m.

The Board reconvened from Closed Session at 9:40 p.m.

A. The Board will consider approval of Personnel Recommendations.

I. Professional Employment Contracts

- B. Matters pertaining to Litigation, if any
- C. Matters pertaining to Real Property, if any
- D. Matters pertaining to Safety and Security, if any
- E. Matters pertaining to Students, if any

XI. Adjournment

There being no further business, the meeting adjourned at 9:43 p.m.

**APPROVED:**

\_\_\_\_\_  
**President**

**ATTEST:**

\_\_\_\_\_  
**Secretary**

Minutes of the October 22, 2024,  
Special Called Meeting of the Board of Trustees

The Board of Trustees of the Abilene Independent School District met in a Special Called Meeting at 5:00 p.m., October 22, 2024, in the Alta Vista Room at One AISD Center 241 Pine Street, Abilene, Texas 79601. Mrs. Angie Wiley, President of the Board of Trustees, called the meeting to order at 5:02 p.m., observed that a quorum was present, and stated that notice of the meeting had been duly posted in the time and manner prescribed by law.

Trustees present for all or part of the meeting: Mrs. Angie Wiley, President; Mr. Rodney Goodman, Vice President; Mrs. Cindy Earles, Secretary; Mr. Bill Enriquez, Assistant Secretary, Dr. Danny Wheat, and Dr. Taylor Tidmore. Members absent: Mr. Blair Schroeder.

Administrators present for all or part of the meeting: Dr. John Kuhn, Superintendent; Dr. Joseph Waldron, Deputy Superintendent; Dr. Gustavo Villanueva, Associate Superintendent for Student Services; and Dr. Jordan Ziemer, Director of Communications. The following were present via Zoom: Mrs. Patti Blue, Associate Superintendent for Curriculum and Instruction; Mrs. Alison Sims, Associate Superintendent for the Development of Human Resources; and Mrs. Jennifer Hinds, Executive Director for Finance.

I. Call to Order

II. Board/Superintendent Announcements/Information

Dr. John Kuhn shared that the AHS Girls Cross Country Team had qualified for the State Meet along with one of the AHS Boys Cross Country Team members. They will be competing in Round Rock, TX on November 2, 2024.

III. Oral Communication from the Public

Mrs. Angie Wiley asked if anyone wishing to address the Board had completed a public comment card. There was none.

IV. Discuss SB 1882

Dr. John Kuhn introduced Dr. Brian Ziemer, CEO of ETAA (East Texas Advanced Academies). Dr. Ziemer shared an overview of SB 1882 which included the following:

- Benefits of SB 1882
- Partner Contract
- Partner Financial Workbook
- Application Process

V. Discuss System of Great Schools

Dr. John Kuhn introduced Dr. Elise Kail of Maya Consulting, who presented SGS Overview and School Action Possibilities which included:

- AISD North Star Goal
- Role of the Executive Advisor
- Approaches to Integration of SGS
- Steps that must take place
- Process for School Actions through Annual School Planning
- What happens once a district has an 1882 Partnership
- Challenging Aspects of Partnership
- Positive Aspects of Partnership
- SAF Grant Planning Possibilities Funding
- SAF Implementation Grant Funding Possibilities

VI. Adjournment

There being no further business, the meeting adjourned at 7:02 p.m.

**APPROVED:**

\_\_\_\_\_  
**President**

**ATTEST:**

\_\_\_\_\_  
**Secretary**

## Abilene Independent School District Board Document - Agenda Item VII.D

Meeting Date: November 4, 2024

Meeting Type: Regular

Item Type: Consent

Future Action Required: No If Yes, Month: NA

Subject: 2024-2025 Staff Development Waiver

---

### Background Information:

- Below you will find information regarding TEA's Staff Development Waiver.
- Abilene ISD is applying for this waiver for the 2024-2025 school year.
- February 14, 2025 and February 15, 2025 are eligible to be claimed as part of this waiver. We will use 910 minutes of the 2100 allowable for those two days.
- The two February dates are the only ones we are eligible to file for at this time.
- We will apply for all 2100 just in case something unforeseen comes up.
- We are required to submit documentation of Board Approval with the Waiver Application

FROM TEA WEBPAGE:

The Staff Development Minutes Waiver provides for a maximum of 2,100 total waiver minutes to use for professional development for districts and charter schools that provide operational and instructional minutes. Each district and open-enrollment charter school may choose how to apply their approved Staff Development Minutes Waiver. For instance, schools may choose to offer early release, late start, all day staff development, or a combination. However, the total waiver minutes for staff development shall not exceed 2,100 minutes per year. This waiver is for staff development in place of student instruction; therefore, the waiver minutes are only applicable to staff development provided instead of student instruction during the school year. The Staff Development Minutes Waiver may not be used prior to the first day of student instruction or after the last day of student instruction.

On staff development days when students are in attendance part of the day, in order to receive full ADA funding, the district or open-enrollment charter school must provide at least 120 minutes of student instruction. Instructional minutes are defined in the SAAH as the portion of the school day in which instruction takes place along with other exceptions. In addition to the 120 minutes of student instruction, any staff development waiver minutes reported must reflect actual staff development minutes provided.

The Staff Development Minutes Waiver may be applied for only on an annual basis.

Attached Supporting Documents:

NONE

Fiscal Implications:

NONE

Administrative Recommendation:

Approve Waiver Application

Contact Person:

Patti Blue



**Abilene Independent School District Board Document - Agenda Item VII.B**

Meeting Date: November 4, 2024

Meeting Type: Regular Meeting

Item Type: Reports

Future Action Required: No

If Yes, Month: N/A

Subject: Finance Department Report

---

Background Information: The Finance Department Report will give you an look at who is working behind the scenes, their main responsibilities, and a brief look into work going on in our department.

Attached Supporting Documents: Presentation

Fiscal Implications: None

Administrative Recommendation: None

Contact Person: Jennifer Hinds





# **Board of Trustees Meeting**

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*November 2024*



# Finance Department

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*Jennifer Hinds*  
*Executive Director of Finance*

# AISD Finance Department

*Accounting, Finance & Payroll*



**If everyone is  
moving forward  
together, then  
success takes care  
of itself.**

-Henry Ford

A decorative graphic in the top left corner consisting of several concentric white circles on a dark blue background.

## Meet Our Payroll Team

A horizontal row of 15 red dots.

**Jennifer Stoneroad**  
**Payroll Supervisor**

Main Responsibilities:  
Oversees all aspects of payroll  
Preparation, Reporting, & TRS  
reporting.



**Hollye Stallings**  
**Payroll Specialist**

Main Responsibilities:  
Paraprofessionals,  
Transportation, ASD hours,  
Timecard Training, & Workers  
Comp




**Kayla Grantham**  
**Payroll Specialist**

Main Responsibilities:  
Exempt/Certified Personnel,  
Organizational Dues, United  
Way, AEF



**Tracey Hass**  
**Payroll Specialist**

Main Responsibilities:  
Maintenance, Custodial,  
Student Nutrition, Purchasing,  
Warehouse, Subs & Temps

A decorative graphic in the bottom right corner consisting of several concentric white circles on a dark blue background.



# Payroll -

Did you know?

The payroll department processes time cards, leave, absences, figures and runs payroll for an average of over \$9M per month?

The average number of checks in a month, all employees & substitutes combined, is over 5,200.

A decorative graphic in the top left corner consists of several concentric white circles on a dark grey background.

Meet  
**Our Accounting Team**

A horizontal row of 15 red dots is positioned below the main title.

**Mandy Thompson**  
**Accounts Payable Supervisor**

Main Responsibilities:  
Oversees all aspects of  
accounts payable, travel, P-  
Card, Petty Cash, Officials,  
1099 Reporting;



**Laura Brokovich**  
**Accounting Clerk & Receptionist**

Main Responsibilities:  
Accounts Receivable, Employment  
verifications, Weekly Bank Deposits Part 1  
Many other duties



**Tiffany McCoy**  
**Accounts Payable Clerk**

Main Responsibilities:  
Vendors A-L, District Utilities,  
backup for AP Supervisor



**Jaci Amaya**  
**Accounts Payable Clerk**

Main Responsibilities:  
Vendors M-Z, District Travel



**Connie Padilla**  
**Accounts Payable Clerk**

Main Responsibilities:  
Food Service, RollCall  
Security, Vehicle  
Registrations, Officials,  
Weekly Bank Deposits Part 2





# Accounting-

Did you know?

The Accounting department processes vendor payments, travel advances/reimbursements, payments for officials, processes deposits and completes audit functions every month?

The average number of checks & dollar amounts in a month varies, but for an idea, September 2024 was over 2,600 checks for over \$9M.



Meet  
**Our Finance Team**

.....



**ABILENEISD**



**Jennifer Beall**  
**Comptroller**

Main Responsibilities:  
Grant Expenditure report filing & mgmt,  
Financial Statement Prep, Investment  
Report Prep, Assists JH in Cash Mgmt,  
ACH Coding, Tax Receivable & Recon



**Tonya Carrigan**  
**Special Programs Accountant**

Main Responsibilities:  
Prepare monthly expense reports for all grant  
funds, Grant required reporting & compliance  
work, grant budgets, special monthly reports as  
required by programs



**Traci Jenkins**  
**Executive Finance Assistant**

Main Responsibilities:  
Campus & Student Activity Fund  
accounting & compliance, P-Card  
Reconciliation & Audit, InTouch Reporting



**Alejandra Chavarria**  
**Executive Finance Assistant**

Main Responsibilities:  
Bank Reconciliation, General Ledger, Monthly  
Journal Entries, Budget Change Requests



**Amber Kendrick**  
**Software Analyst**

Main Responsibilities:  
Works Miracles on a daily basis  
Serves many departments in  
assisting with software issues



**Keith Dowell**  
**Budget Coordinator**

Main Responsibilities:  
Serves as Grand Poobah for the  
office. Mentors us all while  
managing accounting of  
construction project, SHARS,  
Fixed Assets & Inventory.





# Finance-

Did you know?

AISD has over:

- 75 Different Funds

- 38 Grants

- 203 Campus & Student Activity Accounts

- 27,655 General Ledger Accounts Lines

- 100 Journal Entries posted each month (Avg)



Deadline: 10th of the following month	Responsible Staff	September	October	November	December	January	February	March	April	May	June	July	August
Pay CAD Fees - Taylor CAD Monthly Commission	JH	JH	JH	JH	JH	JH	JH	JH	JH	JH	JH	JH	JH
Club Reconciliations - AHS & CHS & ATEMS	TJ	JB	JB	JB	TJ	TJ	TJ	TJ	TJ	TJ	TJ	TJ	TJ
Pay Card Contact Billing (Paying for previous Month)	TJ/JB	JH	JH	JH	JH	JH	JH	JH	JH	JH	JH	TJ	TJ
Upload InTouch Credit & Cash Entries	TJ	JB	JB	JB	JB	JB	JB	JB	JB	JB	JB	JB	TJ
Download Bank Statements for All Accounts	JB	JH	JH	JH	JH	JH	JH	JH	JH	JB	JB	JB	JB
Reconcile Post Tax Receipts (Journal Desc: TAXREC)	JB	JH	JH	JH	JH	JH	JH	JH	JB	JB	JB	JB	JB
Upload CAD Overages Adjustment (CADOVES)	JB	JH	JH	JH	JH	JH	JH	JH	JB	JB	JB	JB	JB
Upload Cash Journal Entry (Monthly Cash JE MMY)	JB	JB	JB	JB	JB	JB	JB	JB	JB	JB	JB	JB	JB
Upload Investment Journal Entries (Monthly Invest MMY)	JB	JB	JB	JB	JB	JB	JB	JB	JB	JB	JB	JB	JB
Upload Commodity Items Journal Entries	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Upload Food Service Reimbursement (Journal ID Desc: FSNLSL)	JB	JB	JB	JB	JB	JB	JB	JB	JB	JB	JB	JB	JB
Inventory Charges	KD	KD	KD	KD	KD	KD	KD	KD	KD	KD	KD	KD	KD
Balance Petty Cash to GL	MT	MT	MT	MT	MT	MT	MT	MT	MT	MT	MT	MT	MT
Balance NSF Checks to GL	MT	MT	MT	MT	MT	MT	MT	MT	MT	MT	MT	MT	MT
Process all Cleared Checks thru Bank Recon in TEAMS - AP	MT	MT	MT	MT	MT	MT	MT	MT	MT	MT	MT	MT	MT
Process all Cleared Checks thru Bank Recon in TEAMS - PR	JH	JH	JH	JH	MT	MT	MT	MT	MT	MT	MT	MT	MT
Upload Food Service Catering Invoices (CATERMMY)	AC	AC	AC	AC	AC	AC	AC	AC	AC	AC	AC	AC	AC
Upload Food Service Meal Receipts (MEAL RECEIPTS MMY)	AC	AC	AC	AC	AC	AC	AC	AC	AC	AC	AC	AC	AC
Upload Food Service My School Bucks (MY SCHOOL BUCKS MMY)	AC	AC	AC	AC	AC	AC	AC	AC	AC	AC	AC	AC	AC
Upload Gas and Oil Charges (GASOILMMY)	AC	AC	AC	AC	AC	AC	AC	AC	AC	AC	AC	AC	AC
Upload Maintenance Workorders (MAINTMMY)	AC	AC	AC	AC	AC	AC	AC	AC	AC	AC	AC	AC	AC
Upload Postage Charges (POSTGMMY)	AC	AC	AC	AC	AC	AC	AC	AC	AC	AC	AC	AC	AC
Upload Print Shop Charges (PRINTMMY)	AC	AC	AC	AC	AC	AC	AC	AC	AC	AC	AC	AC	AC
Upload Transportation Charges (TRANSMY)	AC	AC	AC	AC	AC	AC	AC	AC	AC	AC	AC	AC	AC
Upload Vehicle Repairs (REPAIRSMY)	AC	AC	AC	AC	AC	AC	AC	AC	AC	AC	AC	AC	AC
Post/Prepare Federal Grants	TC	TC	TC	TC	TC	TC	TC	TC	TC	TC	TC	TC	TC
Post/Prepare Stat. Min.	JS	JS	JS	JS	JS	JS	JS	JS	JS	JS	JS	JS	JS
Post/Prepare TRS JE	JS	JS	JS	JS	JS	JS	JS	JS	JS	JS	JS	JS	JS
Deadline: 15th of the following month													
Upload Merchant Fees (Merchant Fees FFIN MMY)	JB	JB	JB	JB	JB	JB	JB	JB	JB	JB	JB	JB	JB
Upload Enterprise (Enterprise INV # P4 MM.DD.YY)	JB	JB	JB	JB	JB	JB	JB	JB	JB	JB	JB	JB	JB
Reconciliation: Investment Accounts Reconciliation	JB	JB	JB	JB	JB	JB	JB	JB	JB	JB	JB	JB	JB
Upload Coca Cola Commission Check Upload (Journal ID Desc: COCACOLA)	JB	JB	JB	JB	JB	JB	JB	JB	JB	JB	JB	JB	JB
Debt Service Bank Reconciliation (Journal ID Desc: DESRV)	JB	JB	JB	JB	JB	JB	JB	JB	JB	JB	JB	JB	JB
Workers Compensation Reconciliation (Journal ID Desc: WCOMP)	JB	JB	JB	JB	JB	JB	JB	JB	JB	JB	JB	JB	JB
PR Report for INS/WC Trans & JE for current month (Journal ID Desc: WCTRFR)	JB	JB	JB	JB	JB	JB	JB	JB	JB	JB	JB	JB	JB
Upload Voyager OAC Charges (Journal ID Desc: VOYFLE)	MT	MT	MT	MT	MT	MT	MT	MT	MT	MT	MT	MT	MT
Upload Xerox Invoices (Journal ID Desc: XEROX)	MT	MT	MT	MT	MT	MT	MT	MT	MT	MT	MT	MT	MT
Upload Sudafed/ink POPS (Journal ID: SLMFY)	MT	MT	MT	MT	MT	MT	MT	MT	MT	MT	MT	MT	MT
Upload Utilities Spreadsheet: Natural Gas (Journal ID Desc: NATGAS)	MT	MT	MT	MT	MT	MT	MT	MT	MT	MT	MT	MT	MT
Upload Utilities Spreadsheet: Electricity (Journal ID Desc: ELEC)	MT	MT	MT	MT	MT	MT	MT	MT	MT	MT	MT	MT	MT
Upload Utilities Spreadsheet: Water (Journal ID Desc: WATER)	MT	MT	MT	MT	MT	MT	MT	MT	MT	MT	MT	MT	MT
Maintenance Inventory Reconciliation	AC	AC	AC	AC	AC	AC	AC	AC	AC	AC	AC	AC	AC
Food Service Reconciliation	AC	AC	AC	AC	AC	AC	AC	AC	AC	AC	AC	AC	AC
General Fund Reconciliation	AC	AC	AC	AC	AC	AC	AC	AC	AC	AC	AC	AC	AC
Upload SN AP Processing (SN AP PROCESSING MMY)	AC	AC	AC	AC	AC	AC	AC	AC	AC	AC	AC	AC	AC
Upload SN Tech Fees (SN TECH FEES MMY)	AC	AC	AC	AC	AC	AC	AC	AC	AC	AC	AC	AC	AC
Upload SN Utilities (SN UTILITIES MMY)	AC	AC	AC	AC	AC	AC	AC	AC	AC	AC	AC	AC	AC
Upload CITIBANK P Card Expenses (Journal ID Desc: CITIBANKMMY)	AC	AC	AC	AC	AC	AC	AC	AC	AC	AC	AC	AC	AC
Deadline: The last day of the current month													
Balance AP to GL for Current Month	MT	MT	MT	MT	MT	MT	MT	MT	MT	MT	MT	MT	MT
Fixed Assets	KD	KD	KD	KD	KD	KD	KD	KD	KD	KD	KD	KD	KD
Close Prior Month GL	JH	JH	JH	JH	JH	JH	JH	JH	JH	JH	JH	JH	JH
Post Monthly Payroll Earnings	JH	JH	JH	JH	JH	JH	JH	JH	JH	JH	JH	JH	JH
Post TRS On Behalf	JH/JH	JH	JH	JH	JH	JH	JH	JH	JH	JH	JH	JH	JH
TRS Reconciliation - Pay TRS by 5th of Month	JS/JH	JH	JH	JH	JH	JH	JH	JH	JH	JH	JH	JH	JH
Utility Posting on Website	JH	JH	JH	JH	JH	JH	JH	JH	JH	JH	JH	JH	JH
End of Year - Workers Comp FY Accrued Expenses (Post as of 8/31/XX)	JH/JB	-	-	-	-	-	-	-	-	-	-	-	JB
End of Year - Earning Year End Process (Posts as of 6/30/XX)	JH	-	-	-	-	-	-	-	-	-	-	-	JH

# Improvements

Without continual growth and progress, such words as improvement, achievement, and success have no meaning. -Benjamin Franklin

- **Deadline Driven monthly tasks**
  - Google sheet shared among the team so we are all working together
- **Training**
  - Creating training documents & videos for budget owners to use
  - Expanding resources available to assist in managing their budget
- **Staff Development in Department**
  - TASBO
  - ESC 14



# Goals

*With goals you can create the future in advance. -Tony Robbins*

## Accounting-

- ACH Payments
  - Maintain highest level of fraud prevention
- Complete Travel Conversion
- Less paper

## Finance/Special Programs-

- Monthly Expenditure Reports & Drawdowns
- Loading total Budgets in Frontline when NOGA is received
- InTouch EOM Process
- Less paper

## Payroll -

- Frontline Central Mastery
- July 1st Cutoff to get all scanned, saved to FL Central VS Paper Files (W-4, Direct Deposit)

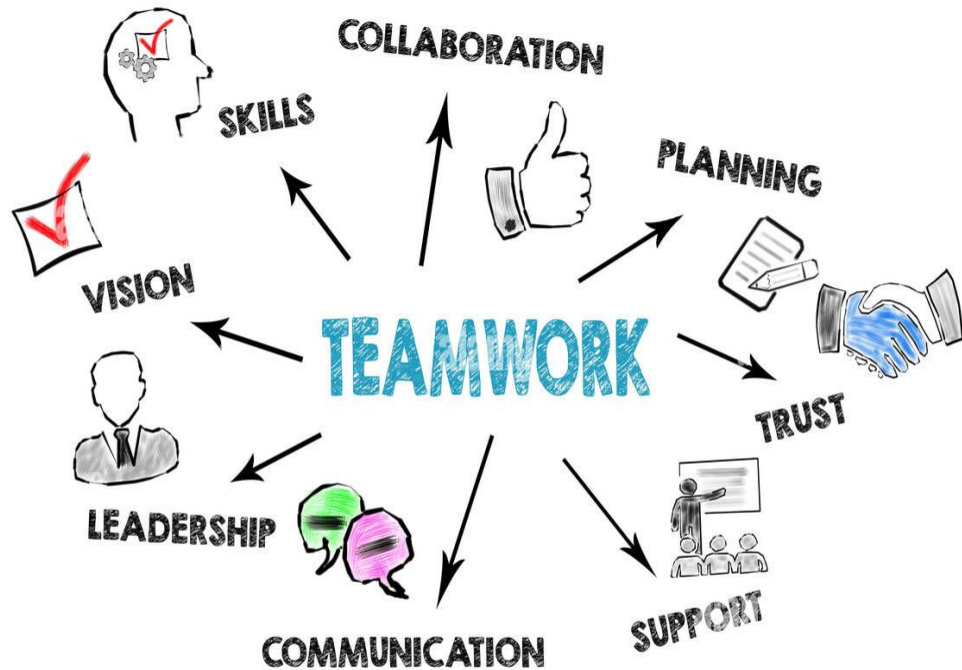
## Entire Department-

- Maintain high level of customer service





# Questions?





# Finance Department

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*Jennifer Hinds*  
*Executive Director of Finance*

**Abilene Independent School District Board Document - Agenda Item IX.A**

Meeting Date: 11/4/2024

Meeting Type: Regular

Item Type: Action

Future Action Required: No

If Yes, Month: N/A

Subject: Consider a Resolution regarding Adequate Funding for Public Schools

---

Background Information: Texas state officials have not increased funding for Texas public schools since before the COVID-19 pandemic. In the years since, inflation and construction costs have risen dramatically and a number of new unfunded mandates have been passed down from state officials to local ISDs related to safety and security, curriculum, STAAR testing, and student mental health. As a result, the majority of public school districts in the state, including Abilene ISD, have adopted deficit budgets from the current school year. In other words, they are spending more than they bring in in revenue. Many districts haven't been able to give teacher pay raises, and many school districts are closing campuses and reducing programming. Meanwhile, the state of Texas has a historically massive Rainy Day Fund, in excess of \$30 billion. Schools need funding in order to operate. Excellent schools require excellent resources.

Attached Supporting Documents:



Fiscal Implications: Significant new revenue is needed flowing into the AISD general fund or else significant cuts to personnel and programs are inevitable.

Administrative Recommendation: Approve resolution calling for adequate school funding.

Contact Person: John Kuhn

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE ABILENE INDEPENDENT SCHOOL DISTRICT REGARDING ADEQUATE FUNDING FOR PUBLIC SCHOOLS**

WHEREAS, the Texas Constitution, Section 7, Article 1 mandates the Texas Legislature to establish and make suitable provision for an efficient system of public free schools for the preservation of democratic values; and

WHEREAS, the Constitutional delegates who framed the Texas Constitution believed that education was a fundamental right and a cornerstone of our democracy; and

WHEREAS, the Constitutional delegates, recognizing the importance of community representation and responsiveness, entrusted public school authority to local agencies accountable to the public through elections; and

WHEREAS, Texas public school districts accept every student; and

WHEREAS, the strength of Texas's economy depends on a well-educated workforce; and

WHEREAS, relatedly, Texas's economic future hinges on the success of our public schools; and

WHEREAS, Texas currently ranks in the bottom 10 states in the per-student funding; and

WHEREAS, the most recent increase to the basic allotment was made in 2019; and

WHEREAS, the State of Texas received more than \$30 billion surplus revenue this biennium; and

WHEREAS, Texas expects continued record revenue growth; and

WHEREAS, local school districts are facing historic levels of inflation of 17%; and

WHEREAS, local school districts are facing statewide and nationwide teacher and staff shortage, requiring competitive compensation for teachers and staff; and

WHEREAS, House Bill 3 passed during the 88<sup>th</sup> legislative session requires the addition of armed personnel for all campuses without sufficient funding necessary for local school districts to implement this requirement; and

WHEREAS, House Bill 1416 passed during the 88<sup>th</sup> legislative session is an unfunded mandate, and federal ESSER dollars utilized to support high quality tutoring programs for students are ending; and

WHEREAS, we wholeheartedly support parent and family involvement in their children's education in ways that honor parents as partners and respect parents as experts in their children's needs.

NOW, THEREFORE, BE IT RESOLVED the Abilene Independent School District Board of Trustees calls on the Texas Legislature to:

Support an increase to the Basic Allotment and to establish a mechanism for automatic, inflation-adjusted increases and address unfunded mandates placed on Texas public schools.

Increase school funding for teacher compensation.

PRESENTED and passed this 4<sup>th</sup> day of November 2024, by a vote of \_\_\_\_ Ayes and \_\_\_\_ Nays by The Board of Trustees of the Abilene ISD.

ABILENE INDEPENDENT SCHOOL DISTRICT

---

Angie Wiley  
Board President

---

Cindy Earles  
Board Secretary

**Abilene Independent School District Board Document - Agenda Item IX.B**

Meeting Date: 11/4/2024

Meeting Type: Regular

Item Type: Action

Future Action Required: Maybe

If Yes, Month: N/A

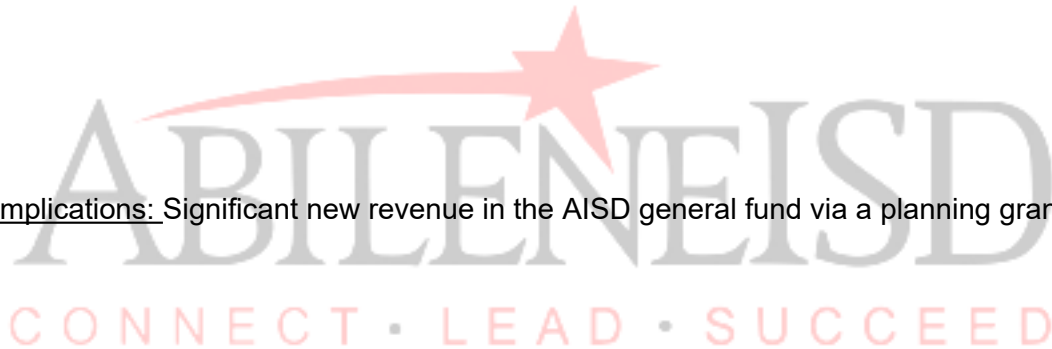
Subject: Consider approval of Application with TEA for Partnership under SB 1882

---

Background Information: Senate Bill 1882 was passed by the Texas legislature in 2007 and permits school districts to enter into partnerships with other entities (such as higher education partners, municipalities, or charter management organizations) to permit innovative approaches to educational improvement. This type of partnership avails significant new funding opportunities to school districts and meshes perfectly with existing AISD initiatives such as System of Great Schools.

Attached Supporting Documents:

Fiscal Implications: Significant new revenue in the AISD general fund via a planning grant from TEA.



Administrative Recommendation: Approve application for SB 1882 partnership.

Contact Person: John Kuhn

**Abilene Independent School District Board Document - Agenda Item XX.XX**

Meeting Date: November 4, 2024

Meeting Type: Regular Meeting

Item Type: Presentation      Future Action Required: Yes      If Yes, Month: November  
Subject: Updated Rates for Early Notice (Policy DEC LOCAL)

---

Background Information:

As presented in the October Board Workshop, a potential change in the rate for the Early Notice of Departure program in DEC (Local) will allow for an enhanced rate for early notice for the 2024-2025 school year. This regulation change will be readdressed in the 2025-2026 school year to determine the need for continued enhanced rates or to return to the previous regulation amount.

Attached Supporting Documents:

Early Notice Presentation

Fiscal Implications:

To be determined

Administrative Recommendation:

Adopt new Regulation

Contact Person:

Alison Sims





**Board of Trustees  
Meeting**

*October 7, 2024*



ABILENEISD

CONNECT • LEAD • SUCCEED

**Policy DEC (Local)  
Discussion**

*Alison Sims  
Associate Superintendent for  
Human Resources*

# Current Regulation

Employees will be paid for their local sick days at a rate of number of years of service in Abilene ISD at a maximum of 5 days per year, multiplied by \$75 per day of local leave PLUS a base of \$1,000.

# Suggested Change to Regulation...

Employees would be paid for their local sick days at a rate of number of years of service in Abilene ISD at a maximum of 5 days per year, multiplied by \$100 per day of local leave PLUS a base of \$1,000.

# Additional Change to Consider...

PLUS an additional payment as follows:

20 years **in the district** - \$3,000

25 years **in the district** - \$5,000

30 years **in the district** - \$7,000

35 years or more **in the district** - \$9,000

# Number of employees who **COULD** benefit from the additional lump sum

20 years	25 years	30 years	35 years
124	93	51	35

# How it would work...

Name	Years is AISD	Days of Local Leave	Eligible Days	Base of \$1000				
				@100	Base of \$1000	MaxPayout @ \$100	Additional Years Bonus	Actual Payout
Employee 1	32	79	79.00	\$100	\$1,000	\$17,000	\$7,000	\$15,900
Employee 2	24	75.75	75.75	\$100	\$1,000	\$13,000	\$3,000	\$11,575
Employee 3	26	130.5	130	\$100	\$1,000	\$14,000	\$5,000	\$19,000
Employee 4	27	76.5	76.50	\$100	\$1,000	\$14,500	\$5,000	\$13,650
Employee 5	10	23.5	23.50	\$100	\$1,000	\$6,000	0	\$3,350
Employee 6	32	129.5	129.50	\$100	\$1,000	\$17,000	\$7,000	\$20,950
Employee 7	19	81.5	81.50	\$100	\$1,000	\$10,500	0	\$9,150
Employee 8	27	83.5	83.50	\$100	\$1,000	\$14,500	\$5,000	\$14,350
Employee 9	24	97	97.00	\$100	\$1,000	\$13,000	\$3,000	\$13,700
Employee 10	25	58.88	58.88	\$100	\$1,000	\$13,500	\$5,000	\$11,888
Employee 11	16	55.5	55.50	\$100	\$1,000	\$9,000	0	\$6,550
Employee 12	14	57	57.00	\$100	\$1,000	\$8,000	0	\$6,700
Employee 13	24	107	107.00	\$100	\$1,000	\$13,000	\$3,000	\$14,700

**Board thoughts this  
enhancement to the  
Early Notice program  
only for the Spring of  
2025?**

**Board Resolution**

**Resolution No. [Insert Resolution Number]**

**Subject:** Adjustment of Early Notice of Departure Program Rate for the 2024-2025 School Year

**WHEREAS**, the Board reviewed and discussed the current rate for the Early Notice of Departure program as outlined in DEC (Local) policy during the October Board Workshop; and

**WHEREAS**, the Board recognizes the importance of providing an enhanced rate for employees who provide early notice of departure for the 2024-2025 school year, in order to support effective planning and continuity within the district; and

**WHEREAS**, the Board has determined that an adjustment to the Early Notice of Departure program rate may benefit district operations and improve workforce planning;

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. **The Board hereby approves** an enhanced rate for the Early Notice of Departure program for the 2024-2025 school year.
2. **The Board further resolves** that this enhanced rate is authorized as a one-year adjustment and will be revisited during the 2025-2026 school year.
3. **The Board directs** district administration to monitor the effectiveness of the enhanced rate and to provide an analysis and recommendation on whether to maintain, modify, or return to the previous regulation amount for future years.

**Approved and Adopted** this \_\_\_ day of \_\_\_\_\_, **20**.

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Angie Wylie, Board President

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Cindy Earles, Board Secretary

**Attestation:** This resolution was adopted by the Board of Trustees of Abilene Independent School District during the regularly scheduled board meeting on November 4, 2024.

**Abilene Independent School District Board Document - Agenda Item IX.D**

Meeting Date: November 4, 2024

Meeting Type: Regular Meeting

Item Type: Action

Future Action Required: No

If Yes, Month: N/A

Subject: Taylor County Appraisal District Board - Ballot

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Background Information: Attached is the resolution to cast votes to elect members of the Board of Directors of the Central Appraisal District of Taylor County. The votes must be cast and the resolution adopted in an open meeting of the Board of Trustees of the Abilene Independent School District.

Each entity is allotted votes based on the property value that entity has within the boundaries of Taylor County. The board may divide their 1,237 votes among any or all the candidates. These votes can be assigned to nominees in any distribution the board sees fit. It is the administration's recommendation to cast 1,237 votes for our nomination. At the October 2024 Board Meeting, the Abilene ISD Board nominated Mr. John Stearns for the Board of Directors of the Central Appraisal District of Taylor County for a term beginning January 1, 2025.

Attached Supporting Documents: Presentation, Resolution, Ballot Allocation

Fiscal Implications: None

ABILENE ISD  
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Administrative Recommendation: Consider approval of the resolution assigning 1,237 votes to Mr. John Stearns for service on the Central Appraisal District of Taylor County Board of Directors for a term of office beginning January 1, 2025.

Contact Person: Jennifer Hinds

**CENTRAL APPRAISAL DISTRICT OF TAYLOR COUNTY  
BOARD OF DIRECTORS  
2024 VOTING BALLOT RESOLUTION**

**WHEREAS** the Texas Property Tax Code allows tax jurisdictions to cast votes for a single nominee or up to five nominees to serve on the Board of the Central Appraisal District of Taylor County for a term of office beginning January 1, 2025.

**AND WHEREAS, Abilene Independent School District** desires to cast votes to nominate a person or persons to said Board;

**NOW THEREFORE**, we hereby cast **1,237 votes** for the following person or persons for a position on the Board of Directors of the Taylor County Appraisal District.

Downing Bolls, JR	- Votes: _____
Jessica Cantu	- Votes: _____
Cecil Davis	- Votes: _____
Kent LeFevre	- Votes: _____
John Stearns	- Votes: _____

Approved on this the \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Presiding Officer of Tax Unit

\_\_\_\_\_  
Name of Taxing Unit

\_\_\_\_\_  
Attest, Officer of the Tax Unit

**CENTRAL APPRAISAL DISTRICT OF TAYLOR COUNTY**  
**2024 VOTING ALLOCATIONS**

TAX UNIT	2023 LEVY IN TAYLOR	PERCENT OF LEVY	VOTES PER TAX UNIT
TAYLOR COUNTY	\$67,548,339.25	27.83%	<b>1391</b>
CITY OF ABILENE	65,178,534.28	26.85%	<b>1342</b>
CITY OF BUFFALO GAP	200,080.86	0.08%	<b>4</b>
CITY OF LAWN	41,025.53	0.02%	<b>1</b>
CITY OF MERKEL	765,795.36	0.32%	<b>16</b>
CITY OF TRENT	19,559.54	0.01%	<b>0</b>
CITY OF TUSCOLA	179,583.72	0.07%	<b>4</b>
CITY OF TYE	700,401.97	0.29%	<b>14</b>
AISD	60,039,293.26	24.73%	<b>1237</b>
EULA ISD	5,692,430.15	2.34%	<b>117</b>
JIM NED CISD	7,911,820.39	3.26%	<b>163</b>
MERKEL ISD	4,874,877.71	2.01%	<b>100</b>
TRENT ISD	2,450,513.13	1.01%	<b>50</b>
WYLIE ISD	25,654,347.05	10.57%	<b>528</b>
BLACKWELL ISD	1,075,496.69	0.44%	<b>22</b>
CLYDE ISD	314,728.25	0.13%	<b>6</b>
WINTERS ISD	105,478.78	0.04%	<b>2</b>
<b>TOTAL =</b>	<b>\$242,752,305.92</b>	<b>100.00%</b>	<b>5000</b>



# **Board of Trustees Meeting**

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*November 2024*



# **Taylor CAD Board of Directors - Ballot**

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*Jennifer Hinds*  
*Executive Director of Finance*

# Taylor CAD Board of Directors Process:



## **CAD Update**

Update and overview of process given including any changes from the previous year.

## **Nomination**

Resolution nominating a candidate to serve on the Taylor CAD Board of Directors.

## **Ballot**

Resolution assigning votes to the candidate nominated in October.



# Taylor CAD Board of Directors

Abilene Independent School District  
**1,237 Total Votes**



## Recommendation:

The Board vote to approve the resolution assigning **1,237 votes** to **Mr. John Stearns** for service on the Central Appraisal District of Taylor Board of Directors for a term of office beginning on January 1, 2025.





# **Taylor CAD Board of Directors - Ballot**

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*Jennifer Hinds*  
*Executive Director of Finance*

## Abilene Independent School District Board Document – IX.E

Meeting Date: November 4, 2024

Meeting Type: Meeting

Item Type: Future Action Required: Yes

If Yes, Month: June/July 2025

Subject: HS Cell Phone Policy for 2025-2026

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### Background Information:

We have been evaluating a recommendation from the Districtwide Discipline and Behavior Supports Committee to further restrict student cell phone use during the instructional day. Based on our discussions, we are seeking a board resolution to proceed with the planning the implementation of a policy that would ban cell phone and electronic device use throughout the entire school day. This resolution would enable us to begin communicating this potential change to staff, students, and parents well in advance of any official policy decision. It would also allow us to timely request and acquire the necessary materials and resources for effective implementation.

### Attached Supporting Documents:

### Fiscal Implications:

N/a

### Administrative Recommendation:

That the board pass a resolution authorizing the district's HS principals to take steps towards implementing a ban on cell phones during the instructional day, beginning the 2025-2026 school year. (This will take a future action from the board to adjust the cell phone policy for the 2025-2026 school year.)

### Contact Person:

Dr. Gustavo Villanueva

Mrs. Alison Camp

**A RESOLUTION OF THE ABILENE BOARD OF TRUSTEES AUTHORIZING INITIAL STEPS TO IMPLEMENT A BAN ON STUDENT CELL PHONE USE DURING THE INSTRUCTIONAL DAY AT HIGH SCHOOLS, BEGINNING THE 2025-2026 SCHOOL YEAR.**

**WHEREAS:**

- The Abilene Board of Trustees is committed to fostering a focused and productive learning environment for all students; and
- The Districtwide Discipline and Behavior Supports Committee has recommended further restrictions on student cell phone use to minimize distractions and enhance instructional outcomes; and
- Effective and equitable implementation of such a policy requires sufficient time for planning, communication, and resource allocation; and
- The proposed ban would take effect beginning with the 2025-2026 school year, subject to a formal policy change by the Board.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF ABILENE ISD:**

1. **Authorization:** The Board authorizes the district’s high school principals and district administrators to take initial steps toward implementing a ban on student cell phone use during the instructional day, with a target implementation date of the 2025-2026 school year.
2. **Planning and Communication:** The Board directs district administration to develop a comprehensive communication plan to inform staff, students, and parents about the potential policy change, ensuring transparency and ample time for adaptation.
3. **Resource Allocation:** The Board authorizes district administration to identify, request, and secure the necessary materials, resources, and staff training required to support this transition.
4. **Future Policy Action:** The Board acknowledges that a separate, formal action will be required to amend the current cell phone policy to implement this ban for the 2025-2026 school year.

**BE IT FURTHER RESOLVED:**

This resolution shall take effect immediately upon its passage and approval.  
**Passed and Approved on this 7th of November, 2024.**

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**Angie Wiley**  
Board President, Abilene ISD

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**Dr. John Kuhn**  
Superintendent, Abilene ISD

**Abilene Independent School District Board Document - Agenda Item IX.F.**

Meeting Date: November 4, 2024

Meeting Type: Regular

Item Type: Action

Future Action Required: No

If Yes, Month: N/A

Subject: Facilities Assessment RFQ #003, 24-25

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Background Information: The Abilene ISD let a Request for Qualifications due for submission on October 16, 2024. The district received responses, evaluated and ranked the proposals with an evaluation team. The team then interviewed the top ranked firm and is presenting a recommendation to the Board. The administration recommendation is to select the top-ranked professional service provider based on demonstrated competence and qualifications as presented in the board documents.

Attached Supporting Documents: Presentation

Fiscal Implications: TBD in contract negotiations

Administrative Recommendation: The recommendation is to select \_\_\_\_\_, based on demonstrated competence and qualifications, as the top-ranked professional service provider pursuant to Facilities Assessment Request for Qualifications #003, 24-25 and to delegate authority to the Superintendent or his designee to negotiate, finalize, and execute contract for the project for a fair and reasonable price. If a contract with this firm cannot be reached, the superintendent or designee is authorized to continue negotiations with the next most qualified firm and repeat until a contract may be reached or the RFQ is not awarded.

Contact Person: Dr. Joseph Waldron

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# **Facilities Assessment**

## **RFQ #003, 24-25**

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*Dr. Joe Waldron - Deputy Superintendent*

# Request for Qualifications

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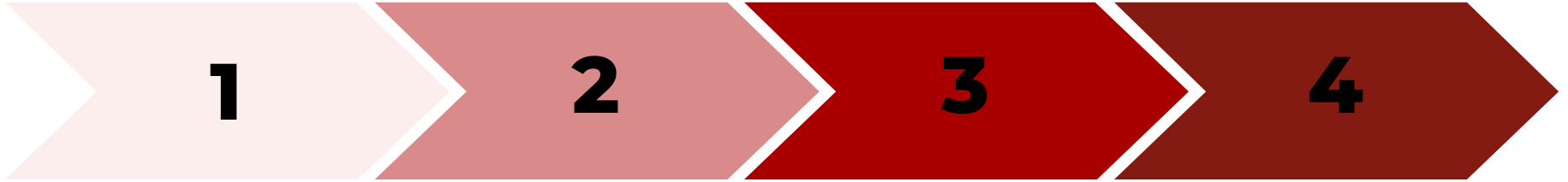
Last performed in 2012

Process governed by Texas Education Code,  
Texas Government Code and Board Policies

Response was favorable



# Process



## 1 Release RFQ

September 23, 2024

Due October 16, 2024

## 2 Evaluation

Eight Firms

Evaluation Team of Four

Ranked based on Evaluation  
of submitted materials

## 3 Recommendation

Board considers ranking

Authorize contract negotiations

## 4 Commencement

Kick-off Project - November 7  
(tentative)

Project completion - Feb 21, 2025

Present to the Board - March 2025



# Recommendation

Authorize contract negotiations with the top ranked professional service provider - Huckabee





# **Facilities Assessment RFQ #003, 24-25**

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*Dr. Joe Waldron - Deputy Superintendent*