

**AGENDA OF RED OAK INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES REGULAR MEETING
Monday, June 17, 2024**

Notice is hereby given that a Regular Meeting of the Board of Trustees of the Red Oak Independent School District will be held on Monday, June 17, 2024 beginning at 7:00 PM at Red Oak ISD Education Service Center, 109 West Red Oak Road, Red Oak, TX 75154.

The subjects to be discussed or considered, or upon which any formal action may be taken, are listed below. Items do not have to be taken in the same order as shown on the meeting notice.

1. CALL TO ORDER / ESTABLISH QUORUM
2. INVOCATION
3. PLEDGES OF ALLEGIANCE
4. RECOGNITIONS
 - A. Top Hawks
Brenda Sanford, Superintendent
 - B. Hawk Staff Spotlight
Brenda Sanford, Superintendent
 - C. Student Perfect Attendance
Brenda Sanford, Superintendent
5. SUPERINTENDENT'S REPORT
 - A. Construction Update
Kevin Freels, Assistant Superintendent of District Operations
 - B. District Update
Brenda Sanford, Superintendent
6. OPEN FORUM 4
7. ACTION ITEMS
 - A. Consent Agenda
 1. Minutes from School Board Special Meeting on May 13, 2024 6
 2. Minutes from School Board Regular Meeting on May 13, 2024 9
 3. Payment of Current Bills Over \$50,000 14
 4. Budget Amendments 2023-2024 16
 5. Designation of Non-Business Days for Purposes of Texas Public Information Act 19
 6. Prosperity Bank Account Information Update 21
 7. Purchase of Cafeteria Equipment 22
 8. Renewal of Student / Athletic Accident Insurance 25
 9. RFP #2022-11-01-A - ROISD - Food, Catering, and Related Services 28
 - B. Consideration and Approval of District Property and Casualty Quotes for Insurance Renewal 30
Julie Phillips, Director of Purchasing
 - C. Consideration and Approval of 2024-2025 Fiscal Year Budget 34
Dr. Bill Johnston, CPA, Assistant Superintendent of Business Services / Chief Financial Officer
 - D. Consideration and Approval of 2024-2025 Accelerated Instruction Budget 40
Dr. Bill Johnston, CPA, Assistant Superintendent of Business Services / Chief Financial Officer

E.	Consideration and Approval of Memorandum of Understanding with the Red Oak ISD Education Foundation Brenda Sanford, Superintendent and Karen Anderson, Executive Director of the Red Oak ISD Education Foundation	41
F.	Consideration and Approval of Purchase of Edgenuity Program for Red Oak Middle School and Red Oak High School Credit Recovery Lynn Dockery, Director of Curriculum and Instruction	47
G.	Consideration and Approval of the Purchase of Box Truck from the 2023-2024 Budget Victoria Ybarra, Director of Student Nutrition	49
H.	Consideration and Approval of Purchase of Cargo Vans from the 2023-2024 Budget Brent Stanford, Executive Director of Support Services	52
8.	INFORMATION ITEMS	
A.	Finance Report	57
B.	Purchasing Cooperatives - Annual Report	66
9.	CLOSED SESSION	
A.	Texas Government Code 551.071 - For the purpose of a private consultation with the Board's attorney on any and all subjects or matters authorized by law.	
1.	Consideration to authorize the superintendent to enter into any necessary legal action, agreements, processes, or procedures as discussed in closed session in regard to current and/or continuation and/or additional actions regarding the A-F accountability system and or related systems.	
B.	Texas Government Code 551.072 - For the purpose of discussing the purchase, exchange, lease or value of real property.	
C.	Texas Government Code 551.073 - For the purpose of considering a negotiated contract for a prospective gift or donation.	
D.	Texas Government Code 551.074 - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.	
1.	Personnel Matters	
E.	Texas Government Code 551.076 - To consider the deployment, or specific occasions for implementation, of security personnel or devices.	
F.	Texas Government Code 551.082 - For the purpose of considering discipline of a public school child or children or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.	
G.	Texas Government Code 551.0821 - Personally identifiable information of Public School students.	
H.	Texas Government Code 551.083 - For the purpose of considering the standards, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representative of employee groups in connection with consultation agreements provided for by Section 13.901 of the Texas Education Code.	
I.	Texas Government Code 551.084 - For the purpose of excluding witness or witnesses from a hearing during examination of another witness.	
J.	Texas Government Code 551.086 - For the purpose of considering economic development negotiations.	
10.	RECONVENE IN OPEN SESSION FOR ACTION RELATIVE TO CLOSED SESSION	
11.	ADJOURNMENT	

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will convene in such closed meeting in accordance with the Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions or decisions will be taken in open meeting.

Any person with a disability or special accommodation need should call 972-617-2941 no later than 10:00 a.m. on the scheduled meeting date.

This notice was posted in compliance with the Open Meetings Act on June 14, 2024 at 4:30 p.m.

Brenda Sanford, Superintendent
(For the Board of Trustees)

AUDIENCE PARTICIPATION SIGN-UP SHEET

Any person wishing to address the Board about a topic related to District business during the period reserved for public comment at a Board meeting must sign up to be heard, in accordance with District policy BED(LOCAL):

1. Each participant will be limited to two (2) minutes to make comments to the Board.
2. Under the Texas Open Meetings Act, the Board is not permitted to discuss or act upon any issues that are not posted on the agenda for tonight's meeting.
3. The Board has adopted complaint policies that are designed to secure, at the lowest possible administrative level, a prompt and equitable resolution of complaints and concerns. Each of these processes provides that, if a resolution cannot be achieved administratively, the person may appeal the administrative decision to the Board as a properly posted agenda item. For further information on those policies, please contact Kevin Freels, Assistant Superintendent of District Operations, for student issues, and Michelle Ailara, Assistant Superintendent of Human Resources, for employee issues at 972-617-2941. If the subject of your comment involves a pending grievance, please continue to seek resolution through the grievance process and address the Board only at the appropriate stage of that process.
4. Under the Texas Open Meetings Act, the Board may exercise its authority to discuss certain subject matters in closed session, including matters involving individual District staff members and individual students. If your comment concerns one of these subjects, please address your concern through the complaint policies described above.
5. Finally, please be aware that rules of decorum will be enforced during the public comment period. Personal attacks, name-calling, and rude or slanderous remarks will not be tolerated. Each participant is legally responsible for the content and consequences of his or her own statements.

Please fill in the information requested below if you wish to address the Board during the public comment period:

Name (please print) _____

Address _____

ROISD Campus Your Child(ren) attends _____

School District of Residence _____ Telephone _____

Topic/ Agenda Item _____

Limit on Participation	Audience participation at a Board meeting is limited to the portion of the meeting designated to receive public comment in accordance with this policy. At all other times during a Board meeting, the audience shall not enter into discussion or debate on matters being considered by the Board, unless requested by the presiding officer.
Public Comment	At regular Board meetings, the Board shall permit public comment, regardless of whether the topic is an item on the agenda posted with notice of the meeting.
Regular Meetings	
Special Meetings	At all other Board meetings, public comment shall be limited to items on the agenda posted with notice of the meeting.
Procedures	Individuals who wish to participate during the portion of the meeting designated for public comment shall sign up with the presiding officer or designee before the meeting begins as specified in the Board's procedures on public comment and shall indicate the agenda item or topic on which they wish to address the Board. Public comment shall occur at the beginning of the meeting. Except as permitted by this policy and the Board's procedures on public comment, an individual's comments to the Board shall not exceed two minutes per meeting.
Meeting Management	When necessary for effective meeting management or to accommodate large numbers of individuals wishing to address the Board, the presiding officer may make adjustments to public comment procedures, including adjusting when public comment will occur during the meeting, reordering agenda items, deferring public comment on nonagenda items, continuing agenda items to a later meeting, providing expanded opportunity for public comment, or establishing an overall time limit for public comment and adjusting the time allotted to each speaker. However, no individual shall be given less than one minute to make comments.
Board's Response	Specific factual information or recitation of existing policy may be furnished in response to inquiries, but the Board shall not deliberate or decide regarding any subject that is not included on the agenda posted with notice of the meeting.
Complaints and Concerns	The presiding officer or designee shall determine whether an individual addressing the Board has attempted to solve a matter administratively through resolution channels established by policy. If not, the individual shall be referred to the appropriate policy to seek resolution: <ul style="list-style-type: none">• Employee complaints: DGBA• Student or parent complaints: FNG• Public complaints: GF
Disruption	The Board shall not tolerate disruption of the meeting by members of the audience. If, after at least one warning from the presiding officer, any individual continues to disrupt the meeting by his or her words or actions, the presiding officer may request assistance from law enforcement officials to have the individual removed from the meeting.

**MINUTES OF THE
RED OAK INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES SPECIAL MEETING
Monday, May 13, 2024**

A Special Meeting of the Board of Trustees of Red Oak ISD was held Monday, May 13, 2024, beginning at 6:00 PM at the Red Oak High School Performing Arts Center, 220 South SH 342, Red Oak, TX 75154.

1. CALL TO ORDER / ESTABLISH QUORUM

The Special Meeting of the School Board was called to order by John Anderson, President of the School Board, at 6:00 p.m.

The Red Oak ISD School Board met at the Red Oak High School Performing Arts Center and the presiding officer, John Anderson, noted that a quorum of Board Members was present; that the meeting was duly called; and that notice of the meeting had been posted in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.00.

The following Board members were present: John Anderson, President; Melanie Petersen, Vice President; Michelle Porter, Secretary; Sean Kelly; Donna Knight; and Johnny Knight.

The following Board member was absent: Brian Sebring.

2. INVOCATION

Mr. Knight led the invocation.

3. PLEDGES OF ALLEGIANCE

Ms. Porter led the Pledges of Allegiance to the American and Texas flags.

4. RECOGNITIONS

Ms. Sanford and the Board recognized the following groups:

- A. Red Oak High School Boys Basketball Team
Chris Davis, Head Boys Basketball Coach
- B. Red Oak High School Girls Basketball Team
Darren Eubanks, Head Girls Basketball Coach
- C. Red Oak High School Baseball Team
Kyle Spurgin, Head Baseball Coach
- D. Red Oak High School Girls Softball Team
Jonathan Rogers, Head Softball Coach
- E. Red Oak High School Boys Soccer Team
Oscar Lewis, Head Boys Soccer Coach

- F. Red Oak High School Girls Soccer Team
Adam Prachyl, Head Girls Soccer Coach
- G. Red Oak High School Powerlifting Team
Jacob Pierson, Powerlifting Coach
- H. Red Oak High School Boys and Girls Track Teams
Johnny Johnson, Head Track Coach
- I. Red Oak Middle School Choir
Jason Nitsch, Director of Fine Arts
- J. Red Oak High School Choir
Jason Nitsch, Director of Fine Arts
- K. Red Oak Middle School Band
Jason Nitsch, Director of Fine Arts
- L. Red Oak High School Band
Jason Nitsch, Director of Fine Arts

5. OPEN FORUM

No one spoke in Open Forum.

6. CLOSED SESSION

The Board did not convene into Closed Session.

- A. Texas Government Code 551.071 - For the purpose of a private consultation with the Board's attorney on any and all subjects or matters authorized by law.
- B. Texas Government Code 551.072 - For the purpose of discussing the purchase, exchange, lease or value of real property.
- C. Texas Government Code 551.073 - For the purpose of considering a negotiated contract for a prospective gift or donation.
- D. Texas Government Code 551.074 - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee.
- E. Texas Government Code 551.076 - To consider the deployment, or specific occasions for implementation, of security personnel or devices.
- F. Texas Government Code 551.082 - For the purpose of considering discipline of a public school child or children or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.
- G. Texas Government Code 551.0821 - Personally identifiable information of Public School students.
- H. Texas Government Code 551.083 - For the purpose of considering the standards, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representative of employee groups in connection with consultation agreements provided for by Section 13.901 of the Texas Education Code.
- I. Texas Government Code 551.084 - For the purpose of excluding witness or witnesses from a hearing during examination of another witness.
- J. Texas Government Code 551.086 - For the purpose of considering economic development negotiations.

7. RECONVENE IN OPEN SESSION FOR ACTION RELATIVE TO CLOSED SESSION

The Board did not convene into Closed Session.

8. ADJOURNMENT

As there was no further business or action to be taken, the meeting adjourned at 6:47 p.m.

Melanie Petersen, Board President

Michelle Porter, Board Secretary

**MINUTES OF THE
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The following Board members were present: John Anderson, President; Melanie Petersen, Vice President; Michelle Porter, Secretary; Sean Kelly; Donna Knight; and Johnny Knight.

The following Board member was absent: Brian Sebring.

2. INVOCATION

Mr. Knight led the invocation.

3. PLEDGES OF ALLEGIANCE

Micah Broussard, 10th Grade Student from Red Oak High School, led the Pledges of Allegiance to the American and Texas flags. The Red Oak High School NJROTC cadets conducted the Presentation of Colors.

4. NON-ACTION ITEMS

A. Issuance of Certificates of Election
John Anderson, Board President

Mr. Anderson read the Certificates of Election of Melanie Petersen and Michelle Porter as Red Oak ISD School Board Trustees.

B. Statement of Elected Board Members and Swearing In of Newly Elected Board Members - Oath of Office of Elected Board Members
John Anderson, Board President

Debbie Temple, Notary Public, administered the Statement of Elected Officer

and Oath of Office to Melanie Petersen and Michelle Porter.

5. ACTION ITEM

A. Election of Red Oak Independent School District School Board Officers for 2024-2025

1. President

Melanie Petersen was nominated for President by Mr. Anderson and seconded by Ms. Porter. There were no further nominations and Ms. Petersen was elected as President by a vote of 6 – 0.

2. Vice President

Johnny Knight was nominated for Vice President by Ms. Porter and seconded by Mr. Kelly. There were no further nominations and Mr. Knight was elected as Vice President by a vote of 6 – 0.

3. Secretary

Brian Sebring was nominated for Secretary by Mr. Anderson. There was not a second. Michelle Porter was nominated for Secretary by Mr. Kelly and seconded by Ms. Knight. There were no further nominations and Ms. Porter was elected Secretary by a vote of 6 – 0.

6. RECOGNITIONS

A. Top Hawks
Brenda Sanford, Superintendent

The Board and Ms. Sanford recognized Top Hawks from each campus. These students are selected based on the 4 Talons of the Hawk – Academic Readiness/Prepared, GRIT, Character, and Service.

B. Hawk Staff Spotlight
Brenda Sanford, Superintendent

The Board and Ms. Sanford recognized Edna Netro, Bus Driver in the Transportation Department, as the Hawk Staff Spotlight winner.

7. SUPERINTENDENT'S REPORT

A. Community Partner Academy Update
Karen Anderson, Executive Director of the Red Oak ISD Education Foundation

Ms. Anderson gave an overview of the Community Partner Academy and recognized the participants that were in attendance.

- B. Red Oak High School Student Council Annual Report
Angela Thomas, Sponsor - Red Oak High School Student Council

Ms. Thomas, Sponsor of the Red Oak High School Student Council, and Student Council Officers gave a presentation to show their various projects and accomplishments during the 2023-2024 school year.

- C. Construction Update
Kevin Freels, Assistant Superintendent of District Operations

Mr. Freels gave the Board an update on the new middle school construction progress.

- D. Budget Update
Dr. Bill Johnston, CPA, Assistant Superintendent of Business Services / CFO

Dr. Johnston gave a budget update that included the 2024-2025 Budget Calendar; 2024-2025 Budget Development; Legislative Changes; Discussion on Property Values; and Next Steps.

- E. District Update
Brenda Sanford, Superintendent

Teacher Appreciation Week took place last week. We hope everyone felt loved and appreciated.

We had several signings that have taken place. We had 44 students sign their college or military acceptance letter for Decision Day. We had six students sign their acceptance letter from Fine Arts and we had 14 student athletes sign their letter of intent to continue their sports career at the college level.

8. OPEN FORUM

No one spoke in Open Forum.

9. ACTION ITEMS

A. Consent Agenda

1. Minutes from School Board Special Meeting on April 2, 2024
2. Minutes from School Board Regular Meeting on April 15, 2024
3. Payment of Current Bills Over \$50,000
4. Memorandum of Understanding with the Ellis County Juvenile Justice Alternative Education Program
5. Red Oak ISD Board of Trustees Standard Operating Procedures Manual
6. Texas State Technical College (TSTC) Lease Agreement

Mr. Knight made a motion to approve the Consent Agenda as presented. Ms. Knight seconded the motion. The motion passed 6 – 0.

- B. Consideration and Approval of Audit Engagement Letter for 2023-2024
Dr. Bill Johnston, CPA, Assistant Superintendent of Business Services / Chief Financial Officer

Mr. Kelly made a motion to approve Hankins, Eastup, Denton, Tonn, Sean & Scarborough to conduct Red Oak ISD's annual financial audit for the 2023-2024 fiscal year. Mr. Knight seconded the motion. The motion passed 6 – 0.

- C. Consideration and Approval of Board Nomination of TASB Director Candidate
Brenda Sanford, Superintendent

The Board took no action on this item.

- D. Consideration and Approval of Purchase of Cafeteria Equipment
Victoria Ybarra, Director of Student Nutrition

Mr. Knight made a motion to approve the purchase of four (4) double stack convection steamers from Kirby Restaurant Supply in the amount of \$106,486.32, using the Region 10 MRPC RFP #2022-09 as presented. Ms. Porter seconded the motion. The motion passed 6 – 0.

- E. Consideration and Approval of Salary Schedule for 2024-2025
Dr. Bill Johnston, CPA, Assistant Superintendent of Business Services / CFO and Michelle Ailara, Deputy Superintendent

Ms. Knight made a motion to approve the proposed pay increases for the 2024-2025 fiscal year and authorize District Administration to continue to review all employee groups to ensure that the pay is properly distributed within all groups. Mr. Kelly seconded the motion. The motion passed 6 – 0.

- F. Consideration and Approval of Technology Purchase
Megan Corns, Chief Technology Officer

Mr. Knight made a motion to approve the purchase of cameras from KLC Video Security as presented. Mr. Kelly seconded the motion. The motion passed 6 – 0.

10. INFORMATION ITEMS

- A. Enrollment Report
- B. Finance Report

11. CLOSED SESSION

The Board convened into Closed Session at 8:22 p.m.

- A. Texas Government Code 551.071 - For the purpose of a private consultation with the Board's attorney on any and all subjects or matters authorized by law.
- B. Texas Government Code 551.072 - For the purpose of discussing the purchase, exchange, lease or value of real property.

- C. Texas Government Code 551.073 - For the purpose of considering a negotiated contract for a prospective gift or donation.
 - D. Texas Government Code 551.074 - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.
 - 1. Personnel Matters
 - 2. Superintendent Contract and Goals
 - E. Texas Government Code 551.076 - To consider the deployment, or specific occasions for implementation, of security personnel or devices.
 - F. Texas Government Code 551.082 - For the purpose of considering discipline of a public school child or children or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.
 - G. Texas Government Code 551.0821 - Personally identifiable information of Public School students.
 - H. Texas Government Code 551.083 - For the purpose of considering the standards, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representative of employee groups in connection with consultation agreements provided for by Section 13.901 of the Texas Education Code.
 - I. Texas Government Code 551.084 - For the purpose of excluding witness or witnesses from a hearing during examination of another witness.
 - J. Texas Government Code 551.086 - For the purpose of considering economic development negotiations.
12. RECONVENE IN OPEN SESSION FOR ACTION RELATIVE TO CLOSED SESSION

The Board reconvened back into Open Session at 10:50 p.m. Ms. Knight made a motion to accept the Superintendent's contract with a one-year extension as presented. Mr. Kelly seconded the motion. The motion passed 6 - 0.

13. ADJOURNMENT

As there was no further business or action to be taken, the meeting adjourned at 10:50 p.m.

Melanie Petersen, Board President

Michelle Porter, Board Secretary

CHECK		ACCOUNT	
NUMBER	VENDOR	AMOUNT	NUMBER
227223	TXU ENERGY	22,175.73	199 E 51 6259 02 001 0 99 000
227223	TXU ENERGY	14,928.12	199 E 51 6259 02 041 0 99 000
227223	TXU ENERGY	4,955.48	199 E 51 6259 02 101 0 99 000
227223	TXU ENERGY	4,106.75	199 E 51 6259 02 102 0 99 000
227223	TXU ENERGY	3,221.19	199 E 51 6259 02 103 0 99 000
227223	TXU ENERGY	4,128.54	199 E 51 6259 02 105 0 99 000
227223	TXU ENERGY	2,876.74	199 E 51 6259 02 999 0 99 000
227223	TXU ENERGY	8,753.35	198 E 51 6259 02 999 0 99 000
227223	TXU ENERGY	1,730.67	199 E 51 6259 02 870 0 99 000
227223	TXU ENERGY	558.12	199 E 51 6259 02 996 0 99 000
227223	TXU ENERGY	1,154.33	199 E 51 6259 02 995 0 99 000
227223	TXU ENERGY	1,948.79	199 E 51 6259 02 001 0 22 000
		70,537.81	Totals for 227223
227490	ELLIS APPRAISAL DIST	93,482.05	199 E 99 6213 00 703 0 99 000
		93,482.05	Totals for 227490
		164,019.86	Totals for checks

CHECK		ACCOUNT	
NUMBER	VENDOR	AMOUNT	NUMBER
12086	ENVIROMATIC SYSTEM O	472,114.30	699 E 51 6629 34 999 0 99 000
		472,114.30	Totals for 12086
12087	JOERIS GENERAL CONTR	3,002,266.00	650 E 81 6629 00 999 0 99 000
		3,002,266.00	Totals for 12087
		3,474,380.30	Totals for checks

Budget Amendments 2023-2024

Presented for:

Board Action X Report/Review Only

Supporting documents:

None Attached X Provided Later

Contact Person:

Teresa Simpson, CPA, Director of Accounting

Background Information:

The legal basis for budget development in Texas school districts is established in Sections 44.002 through 44.006 of the Texas Education Code. The Texas Education Code requires Board approval of the budget for the General Operating, Debt Service, and Food Service Funds. Board Policy CE (Local) provides that the Board shall amend the budget when a change is made increasing any one of the functional spending categories or increasing revenue object accounts and other resources. The attached amendments insure compliance with state and local requirements.

There were several items of note regarding this year's budget amendment. 1) \$320,000 was needed in function 11 to record the full lease cost for the District's copiers with the offsetting revenue of \$320,000 being recorded under Other Sources, 2) \$196,670 was moved into function 31 to cover additional contracted services for the special education program needs, 3) \$169,484 was moved into Function 36 to cover extracurricular transportation costs, 4) \$262,748 was moved to Function 53 to cover additional technology requirements, and 5) \$250,000 was transferred into Function 71 to meet new reporting requirements for IT subscriptions per the Governmental Accounting Standards Board Standard 96.

The attached amendment insures compliance with state and local requirements.

Reallocated Operating Budget (General Fund 199) (No impact to net budget)

<u>Description</u>	<u>Function</u>	<u>Amount</u>
	Local Revenue – Interest Earned	<u>\$316,919</u>
	Net Changes to Revenue	\$316,919
	11 – Instruction	\$ (43,942)
	12 – Instructional Resources and Media Services	(160,000)
	13 – Curriculum and Instructional Staff Develop.	(313,164)
	21 – Instructional Leadership	(3,367)
	23 – School Leadership	196,459
	31 – Guidance, Counseling and Evaluation Services	196,670
	32 – Social Work Services	(56,364)
	34 – Student Transportation	(41,957)
	36 – Cocurricular/Extracurricular	169,484
	41 – General Administration	131,852
	51 – Plant Maintenance and Operations	133,000
	52 – Security and Monitoring Services	40,500
	53 – Data Processing Services	262,748
	61 – Community Services	(125,000)
	71 – Debt Service	<u>250,000</u>
	Net Changes to Expenditures	\$ 636,919
	Other Sources (Uses)	\$ 320,000

Fiscal Implications:

There are no net fiscal implications.

Considerations:

General Fund amendments are primarily transfers between functions due to account code changes and department requirements.

Recommendation:

The Administration recommends that the Board approve the amendments to the 2023-2024 budgets as presented.

**Red Oak Independent School District
General Operating Budget
Amended Budget as of April, 15, 2024**

	Operating Revised Budget April 15, 2024	Amendments Increase/ (Decrease)	Proposed Amended Budget June 30, 2024
Revenues:			
Local, Intermediate, Other	\$ 2,276,559	\$ 316,919	\$ 2,593,478
Local, Property Taxes	34,217,729	-	34,217,729
State Program Revenues	35,308,424	-	35,308,424
Federal Program Revenues	1,250,000		1,250,000
Total Revenues	\$ 73,052,712	\$ 316,919	\$ 73,369,631
Expenditures			
Instruction	\$ 36,893,531	\$ (43,942)	\$ 36,849,589
Instructional Resources and Media Services	940,129	(160,000)	780,129
Curriculum and Instructional Staff Development	2,161,606	(313,164)	1,848,442
Instructional Leadership	1,093,761	(3,367)	1,090,394
School Leadership	4,339,506	196,459	4,535,965
Guidance, Counseling and Evaluation Services	3,212,319	196,670	3,408,989
Social Work Services	226,142	(56,364)	169,778
Health Services	980,432		980,432
Student Transportation	3,657,111	(41,957)	3,615,154
Cocurricular/Extracurricular Activities	2,561,681	169,484	2,731,165
General Administration	2,981,213	131,852	3,113,065
Plant Maintenance and Operations	7,774,073	133,000	7,907,073
Security and Monitoring Services	1,692,541	40,500	1,733,041
Data Processing Services	1,748,753	262,748	2,011,501
Community Services	1,826,414	(125,000)	1,701,414
Debt Service	475,500	250,000	725,500
Facilities Acquisition and Construction	53,000		53,000
Payments to Fiscal Agent	45,000		45,000
Other Intergovernmental Charges	390,000		390,000
Total Expenditures	\$ 73,052,712	\$ 636,919	\$ 73,689,631
Other Sources (Uses)			
Other Sources	-	320,000	320,000
Excess (Deficiency) of Revenues Over Expenditures	\$ -	\$ -	\$ -

Designation of Non-Business Days for Purposes of the Texas Public Information Act

Presented for:

Board Action _____X_____ Report/Review Only _____

Supporting documents:

None _____ Attached _____X_____ Provided Later _____

Contact Person:

Beth Trimble, Chief Communications Officer

Background Information:

This past session the Texas Legislature passed HB3033 which amends Chapter 552 of the Texas Government Code (Texas Public Information Act) by adding section 552.0031. The statute is effective September 1, 2023, and clarifies business days and requires the establishment of nonbusiness days under the Texas Public Information Act.

The new statute defines ‘business day’ as a day other than a Saturday or Sunday, a national holiday, or a state holiday. Additionally, the new rule requires a government body to identify no more than 10 days each calendar year that the governmental body’s administrative offices are closed or operating with minimum staffing, as nonbusiness days.

Fiscal Implications:

None

Administrative Recommendation:

The administration recommends the Board approve the TPIA Nonbusiness Day Calendar for the 2025 calendar year, January 1, 2025-December 31, 2025.

In 2023, the Texas Legislature passed HB3033 which amends Chapter 552 of the Texas Government Code (Texas Public Information Act) by adding section 552.0031. The statute is effective September 1, 2023, and clarifies business days and requires the establishment of nonbusiness days under the Texas Public Information Act.

The new statute defines ‘business day’ as a day other than a Saturday or Sunday, a national holiday, or a state holiday. Additionally, the new rule requires a government body to identify no more than 10 days each calendar year that the governmental body’s administrative offices are closed or operating with minimum staffing, as nonbusiness days.

Administration recommends the following TPIA Nonbusiness Day Calendar for the 2025 calendar year, January 1, 2025-December 31, 2025.

2025 Calendar Year - January 1-December 31, 2025

1. Thursday, January 2
2. Friday, January 3
3. Monday, March 10
4. Tuesday, March 11
5. Wednesday, July 2
6. Thursday, July 3
7. Monday, November 24
8. Tuesday, November 25
9. Tuesday, December 23
10. Monday, December 29

The recognized list of national and state holidays is identified in Texas Government Code 662.003. The Friday before or Monday after a national or state holiday is not a business day for the governmental body if the holiday occurs on a Saturday or Sunday and the governmental body observes that day on that Friday or Monday.

National Holidays

1. The 1st day of January
2. The third Monday in January
3. The third Monday in February
4. The last Monday in May
5. The 19th day of June
6. The 4th day of July
7. The first Monday in September
8. The 11th day of November
9. The fourth Thursday in November
10. The 25th day of December

State of Texas Holidays

1. The 19th day in January
2. The 2nd day of March
3. The 21st day of April
4. The 27th day of August
5. The Friday after Thanksgiving Day
6. The 24th day of December
7. The 26th day of December

Removal and Addition of Authorized Signer for Prosperity Bank Accounts

Presented for:

Board Action X Report/Review Only

Supporting documents:

None X Attached Provided Later

Contact Person:

Dr. Bill Johnston, CPA, Assistant Superintendent of Business Services/Chief Financial Officer

Background Information:

The authorized signers at Prosperity Bank are the Board President and Board Secretary. Due to the election of new school board officers, it is necessary to update the authorized signers to remove John Anderson and add Melanie Petersen to the Prosperity Bank accounts.

Fiscal Implications:

None

Administrative Recommendation:

Administration recommends that the Board approve the removal of John Anderson and the addition of Melanie Petersen as an authorized signer for Prosperity Bank accounts.

Equipment purchase – Replacing Convection Steamers for ROMS, EES, HAW

Presented for:

Board Action X Report/Review Only _____

Supporting documents:

None _____ Attached X Provided Later _____

Contact Person:

Victoria Ybarra

Background Information:

This purchase is for 4 double stack convection steamers to replace old and non-working units at Red Oak Middle School, Wooden Elementary, and Eastridge Elementary.

The capital expenditure request has been approved by TDA.

Obtained quotes from Kirby Restaurant Supply, Pasco Brokerage Inc, and Ace Mart Restaurant Supply. Kirby Restaurant Supply supplied a quote with the lowest price.

Quote attached for Kirby Restaurant Supply.

This purchase was approved at the May 13, 2024 board meeting. This approval is only a correction of the cooperative contract being used, changing from MRPS contract to TIPS contract.

Fiscal Implications:

Funds used will come out of the 2023-2024 Student Nutrition budget. This purchase is part of the USDA Excess Fund Balance Spending Plan for FY 2023-2024.

Administrative Recommendation:

Administration recommends approval of the purchase of 4 – double stack convection steamers from Kirby Restaurant Supply in the amount of \$106,486.32 using the TIPS 231104 Commercial Cafeteria Eq. and Furniture as presented.



Restaurant & Chemical Supply

Quote

05/15/2024

Project:

Red Oak Steamers TIPS 231104
Commercial Cafeteria Eq. and
Furniture

From:

Kirby Restaurant Supply Co.
Dane Lewis
809 S. Eastman Road
Longview, TX 75602-2303
903-757-2723 248
903.570.1717 (Contact)

Job Reference Number: 20703

Item	Qty	Description	Sell	Sell Total
1	4 ea	CONVECTION STEAMER, GAS, BOILERLESS AccuTemp (QUICK SHIP) Two Connected Evolution™ Boilerless, Convection Steamers featuring Steam Vector Technology, natural gas, holds (6) 12" x 20" x 2-1/2" deep pans each compartment, Digital Controls, water & drain connection required, warranty NOT voided by water quality, NO water filtration required, 50,000BTU, 120/60/1ph, (2) 5' cords & NEMA 5-15P, cULus, UL EPH Classified, Made in USA, ENERGY STAR® (Includes stand in configuration of choice)	\$25,938.00	\$103,752.00
	4 ea	1 year parts & labor warranty, standard		
	4 ea	(K-12) 1 year extended warranty. Please provide address of school when purchasing.		
	4 ea	Lifetime service and support guarantee		
	4 ea	Door hinged on right standard		
	4 ea	SNH-21-01 - Support Stand, for double stacked Steam'N'Hold or Evolution units, Ergo-low mounting height: 8-7/8" lowest unit height, stainless steel, with 5" casters in lieu of standard		
	1 ea	FREE FREIGHT. Standard ground and no special services.		
			ITEM TOTAL:	\$103,752.00
2	4 ea	STEAMER, PARTS & ACCESSORIES AccuTemp Evolution Steam Cooker, gas model, drain hose kit with condensation tray,(one required per steamer)	\$371.58	\$1,486.32
			ITEM TOTAL:	\$1,486.32
3	8 ea	GAS CONNECTOR HOSE KIT / ASSEMBLY Krowne Royal Series Moveable Gas Connection Kit, 1/2" I.D., 36" long, stainless steel corrugated tubing & radial wrap with green antimicrobial PVC coating, quick disconnect, (1) full port gas valve, (2) 90° elbows, restraining cable with mounting hardware, 77,000 BTU/hr minimum flow capacity	\$138.00	\$1,104.00



Item	Qty	Description	Sell	Sell Total
			ITEM TOTAL:	\$1,104.00
			Merchandise	\$106,342.32
			Freight	\$144.00
			Total	\$106,486.32

Prices Good Until: 02/08/2024

Acceptance: _____ Date: _____
 Printed Name: _____

APPLICATION FOR STUDENT/ATHLETIC ACCIDENT INSURANCE GRADES PK-12



Send completed form to:
The Brokerage Store
4091 De Zavala Road, Suite 3 • San Antonio, TX, 78249

**2ND YEAR OF A
2 YEAR RATE
GUARANTEE**



SCHOOL/DISTRICT INFORMATION

School/District Red Oak ISD DIST. CLASS. _____
Address P.O. Box 9000
Street
City Red Oak County _____ State TX Zip 75154

DATE INFORMATION Effective Date 07/01/2024 Termination Date 06/30/2025
_____ 1st Day of School _____ Last Day of School _____ 1st Day of Football Practice _____

SCHOOLS THAT PROVIDE COVERAGE ON A GROUP BASIS

A: GROUP COVERAGES		PREMIUMS
<input checked="" type="checkbox"/>	1. Group UIL Coverage: Plan (<u>Texas Value</u>)	\$ <u>45,000</u>
<input type="checkbox"/>	2. All School Coverage: Plan (_____) (Includes UIL Activities) Enrollment grades PK- 12 (_____) @ \$ _____ =	\$ _____
TOTAL PREMIUM		= \$ <u>45,000</u>

SCHOOLS THAT OFFER COVERAGE ON A VOLUNTARY BASIS

B: VOLUNTARY COVERAGES: (See Brochure)		ENROLLMENT FORMS NEEDED
<input type="checkbox"/>	1. Voluntary Sports/UIL Activities Coverage: Plan (<u>Basic</u>) Estimated number of Interscholastic UIL Participants 7-12 _____	(_____)
<input type="checkbox"/>	2. Voluntary Student Coverage: Plan (<u>Basic</u>) Estimated Total Enrollment in grades PK-12 (No Sports) _____	(_____)

It is agreed and understood that: (**applies only to voluntary coverages**)

- a. The school will offer coverage to all students in the school system.
- b. Voluntary Sports and UIL Activities Coverage are available only if the school installs the Voluntary or Group Student Coverage.
- c. A School Official will complete the School's section of each claim form for school related injuries.
- d. **Only one student accident plan will be offered by the district.**

WARNING: Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison

Applied for by:

Print Name of School Official Phone Number E-mail Address

Signature of School Official Title Date
Agent Signature: _____ Telephone# _____

Administered by: 
STUDENT ASSURANCE SERVICES
Stillwater, Minnesota



ZURICH®

2024 Enrollment Form for Catastrophic Coverage

Underwritten by Zurich

The Brokerage Store, Inc., 4091 De Zavala Rd., #3 * San Antonio, TX 78249

Participant Information:

Name of Participating School or District: Red Oak ISD

Address: P.O. Box 9000

City: Red Oak

State: TX ZIP: 75154

Number of Schools Junior High: 1

Senior High: 1

Estimated Number of Students Grades K-8: _____

Grades 9-12: _____

Eligible Classes

Junior High: Yes No Senior High: Yes No

____ Class I: All enrolled Students of the School or School District, including all sports and activities (includes student coaches, student trainers and student managers). Football: Yes No

X Class II: All enrolled Students of the School or School District, while participating in gym classes and extracurricular school activities, including intramural and interscholastic sports, such as football, band members, cheerleaders, majorettes, student coaches, student trainers and student managers. Coverage also includes supervised travel to and from such games and practice sessions. Football: Yes No

Benefits:

X Accident Medical Expense (AME) Benefit Amount - Excess Coverage \$10,000,000

X Accidental Death & Dismemberment (AD&D) (\$10,000 Death, \$20,000 Dismemberment)

____ Catastrophic Cash Benefit (Maximum Benefit Amount \$500,000)

Rates: See 3DJH

Premium: Total Premium: \$ 1,560

Requested Effective Date:

The Effective Date will be the requested dates assuming We have accepted the risk and received the attached enrollment form. If the acceptance of the enrollment form or the enrollment form is not received prior to the requested effective date, the Effective Date will be the date We accept the Enrollment Form. The Expiration Date of the policy will be one (1) year from the Effective Date.

07 / 01 / 2024
Month Day Year

Approval for Enrollment:

The authorized signer of this application represents to the best of his or her knowledge and belief that the statements set forth herein are true and include all material information. Signing of this application does not bind Zurich to offer nor the authorized signer to accept insurance, but it is agreed this questionnaire and any attachments thereto shall be the basis of the insurance.

Officer's Name (print): _____

Signature: _____

Title (print): _____

Date: _____

General Statement:

Any person who knowingly and with intent to defraud any insurance company or another person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime and subjects the person to criminal and civil penalties. 27

2023-2024 Board Recommendation: Food, Catering & Related

Presented for:

Board Action X Report/Review Only _____

Supporting documents:

None _____ Attached X Provided Later _____

Contact Person:

Julie Phillips, Director of Purchasing

Background Information:

Texas Education Code 44.031(a) states that contracts valued at \$50,000 or more in the aggregate for each 12-month period are to be made by the method that provides the best value to the district.

A Request for Proposal (RFP 2022-11-01-A) for ROISD-Food, Catering & Related was properly posted and released with an extended due date. The following responses were received for the month of May, 2024.

A committee of three (3) reviewed and evaluated the proposal.

Responses were received from the following vendors:

Babe’s Chicken Dinner House (extension)
Johnny Carino’s (extension)

Fiscal Implications:

The Business Office has identified Catering/Food purchases as an area where a formal competitive BID/RFP process is required by state law. The expected annual purchases for the District will meet or exceed the \$50,000 threshold stated. Proposals were reviewed and evaluated from all responding vendors. The committee has recommended awarding all responding vendors to best meet the needs of the District.

Administrative Recommendation:

Administration recommends approving the following vendors for Food, Catering and Related:

Babe’s Chicken Dinner House
Johnny Carino’s

SUMMARY EVALUATION FORM

**PROJECT:
FOOD, CATERING &
RELATED SERVICES**

RFP # 2022-11-01-A

May 2024 Responses

PARAMETERS:	MAX POINTS	VENDOR	
		Babe's Chicken Dinner House	Johnny Carino's
PURCHASE PRICE	20	18.33	17.00
REPUTATION OF VENDOR AND OF THE VENDOR'S GOODS AND SERVICES	20	20	20
QUALITY OF VENDOR'S GOODS AND SERVICES	20	19.67	19.67
THE EXTENT TO WHICH THE GOODS AND SERVICES MEET THE DISTRICT'S NEEDS	20	19.33	19.67
VENDOR'S PAST RELATIONSHIP WITH THE DISTRICT	5	5	5
THE IMPACT ON THE ABILITY OF THE DISTRICT TO COMPLY WITH LAWS AND RULES RELATING TO HISTORICALLY UNDERUTILIZED BUSINESSES	1		1
THE TOTAL LONG-TERM COST TO THE DISTRICT TO ACQUIRE THE VENDOR'S GOODS OR SERVICES	4	3.67	3.67
WHETHER VENDOR OR VENDOR'S ULTIMATE PARENT COMPANY: A. HAS IT'S PRINCIPAL PLACE OF BUSINESS IN TEXAS B. EMPLOYS AT LEAST 500 PERSONS IN TEXAS *	0	0	0
OTHER RELEVANT FACTORS SPECIFICALLY LISTED IN THE REQUEST FOR BIDS OR PROPOSALS A. MET SPECIFICATIONS IN ENTIRETY B. ABILITY TO MEET DELIVERY/INSTALLATION DATE REQUIRED	10	10	10
	100	96	96.01

is not to be used for the purchase of telecommunications, information services, building construction, maintenance, or instru
 **This requirement is not to be used for the purchase of federally funded supplies, materials or services.

District Property and Casualty Insurance Renewal 2024-2025

Presented for:

Board Action

Report/Review Only

Supporting documents:

None

Attached

Provided Later

Contact Person:

Julie Phillips, Director of Purchasing
Bill Johnston, CFO/Assistant Director of Business Services

Background Information:

The District reviews insurance coverage on an annual basis. Our broker, Frost Insurance, conducts market research for property and casualty coverage on behalf of the District to compare renewals with other options. For the 2024-2025 fiscal year, we have a proposal from TPS (Texas Political Subdivisions) for our property, auto, and liability coverages. According to the attached Premium Comparison and Summary of Insurance, coverage through TPS for property and liability will be in the best interest of the District for the 2024-2025 fiscal year.

Fiscal Implications:

- Policy Premium
 - Liability Package – TPS \$ 108,755
 - Commercial (property) TPS \$ 1,164,543
 - \$ 1,273,298

The expense has been included in the 2024-2025 budget.

Administrative Recommendation:

It is recommended by Administration that the Board approve the renewal and purchase of the District Property and Casualty insurance as stated above.

Designed for: **Red Oak Independent School District**

Presented by:: **Frost Insurance Agency Inc
Tim Killeen**

P.O. Box 9000
Red Oak, TX 75154

111 W. Houston
San Antonio, TX 78205

SUMMARY OF INSURANCE

COVERAGE	AMOUNT	COMPANY	POLICY #	EFF	EXP	PREMIUM	COMMENTS
▪ Commercial Package (Casualty)		TPS/Texas Political Subdivisions	TBD	7/1/24	7/1/25		
General Liability						\$4,991	
▪ General Aggregate Limit	\$1,000,000						Per Claim Deductible: \$1,000 Bodily
▪ Products-Completed Operations Aggregate	\$1,000,000						Injury & Property Damage Combined
▪ Personal & Advertising Injury Limit	\$1,000,000						Trampoline Exclusion
▪ Each Occurrence Limit	\$1,000,000						Limited Drone Coverage
▪ Damage to Rented Premises Limit	\$100,000						
▪ Medical Expenses	\$5,000						
▪ Employee Benefit Liability	Included						\$1,000 Deductible
School Board Legal Liability						\$25,472	Claims Made Coverage
▪ Annual Aggregate	\$1,000,000						Retroactive Date: 09/01/2017
▪ Per Claim	\$1,000,000						Deductible: \$10,000 Per Claim
Law Enforcement						\$5,000	
▪ Maximum Limit of Self-Insurance, Each Claimant	\$1,000,000						Deductible: \$5,000 each and every Claim
▪ Maximum Limit of Self-Insurance, Each Law Enforcement Occurrence	\$1,000,000						
▪ Maximum Aggregate Limit of Self-Insurance, all Claims for all covered Law Enforcement Occurrences	\$1,000,000						
Automobile							
▪ Liability	\$100,000					\$64,296	Liability - Symbol 1 "Any Auto"
▪ Bodily Injury-Each Person/Each Accident	\$300,000						Deductible: \$5,000 Each Accident
▪ Property Damage - Each Accident	\$100,000						Out-of-State Coverage Extension
▪ Physical Damage						Incl	\$2,500 deductible for Comp/Coll
Garagekeepers						Incl	
▪ Comprehensive	\$50,000						\$2,500 Deductible
▪ Collision	\$50,000						
Crime						\$1,397	
▪ Employee Dishonesty	\$100,000						\$1,000 Deductible -
▪ Forgery or Alteration	\$50,000						
▪ Theft, Disappearance, and Destruction	\$50,000						
▪ Computer Fraud	\$50,000						
Cyber Liability Coverage*	\$1,000,000	TPS - Chubb				\$7,599	
Crisis Management Coverage*	\$2,250,000	TPS - Beazley				Included	

This insurance summary is furnished to you as a matter of information for your convenience. It only summarizes the listed policies and is not intended to reflect all the terms and conditions or exclusions of your policies. The information reflects coverage as of the effective date of your policies and may not include subsequent changes. For more detailed information, please consult your policies or contact our office at (210)220-6420.

Designed for: **Red Oak Independent School District**

Presented by:: **Frost Insurance Agency Inc
Tim Killeen**

P.O. Box 9000
Red Oak, TX 75154

111 W. Houston
San Antonio, TX 78205

SUMMARY OF INSURANCE

COVERAGE	AMOUNT	COMPANY	POLICY #	EFF	EXP	PREMIUM	COMMENTS
Terrorism*	\$1,000,000	TPS – Ironshore				Included	
Commercial Property TIV - \$280,893,444 (Expiring TIV Same)		Texas Political Subdivision	TBD	7/1/2024	7/1/2025	\$1,164,543	Includes Equipment and Terrorism RC except ACV roofs older than 20 years Deductibles: \$100,000 Per Occurrence 3% Wind/Hail per location subject to \$500,000 minimum any one occurrence \$150,000 Earth Movement \$150,000 Flood \$10,000 Equipment Breakdown \$10,000 Special Equipment
Sublimits: Newly Acquired Property \$10,000,000 Extra Expense \$5,000,000 Valuable Papers \$5,000,000 Property in Transit \$1,000,000 Accounts Receivable \$5,000,000 Demolition Cost Included Flood & Earth Movement \$10,000,000 Spoilage \$250,000 Outdoor Property \$1,000,000 Miscellaneous Unnamed Locations \$5,000,000							
Special Equipment: Electronic Data \$1,999,312 Contractor's Equipment \$454,735 Musical Band Instruments \$162,887 Misc Equipment \$325,393 Rented or Leased Equipment \$100,000							Deductible \$10,000 Per Occurrence Valuation ACV except Electronic Media RC

*See Cyber, Crisis Management and Terrorism Highlight forms for detailed coverage descriptions

This insurance summary is furnished to you as a matter of information for your convenience. It only summarizes the listed policies and is not intended to reflect all the terms and conditions or exclusions of your policies. The information reflects coverage as of the effective date of your policies and may not include subsequent changes. For more detailed information, please consult your policies or contact our office at (210)220-6420.

PREMIUM COMPARISON

Description of Coverage	Expiring Premium	Estimated Renewal Premium
Property	\$985,474	\$1,164,543
Crime	\$1,378	\$1,397
General Liability	\$4,793	\$4,991
Cyber Liability	\$7,166	\$7,599
School Board Legal Liability	\$24,813	\$25,472
Law Enforcement Liability	\$5,507	\$5,000
Commercial Automobile	\$60,846	\$64,296
Total Estimated Premium:	\$1,089,977	\$1,273,298

Recommended Coverages/Services

Frost Insurance Online Service Center	No Charge
ZyWave Client Portal, HR Hotline & ZyWave Learning	No Charge

Payment Options

We can accept payment for this premium due via check or pay online at <https://frostinsurance.epaypolicy.com>. Please note there is an ACH fee of \$3.25 or credit card fee of 3.5% per transaction.

2024-2025 Fiscal Year Budget

Presented for:

Board Action X Report/Review Only

Supporting documents:

None Attached X Provided Later

Contact Person:

Dr. Bill Johnston, CPA, Assistant Superintendent of Business Services/Chief Financial Officer

Background Information:

The 2024-2025 Budget Development Calendar was shared with the School Board in January. A budget update was presented to the Board on May 13, 2024. Since that time, the budget has continued to be refined and updated, primarily in the areas of updating the state funding projections, compensation plans and additional funding requests.

Texas Education Code Sections §44.002 - §44.006 and Texas Tax Code 26 establishes the legal requirements for the development and adoption of annual budgets for the General Operating Fund, Student Nutrition Fund and the Debt Service Fund. The budget also must be prepared according to generally accepted accounting principles.

These codes require that the District prepare a budget by a date set by the State Board of Education, June 20th for districts with a June 30th fiscal year end. The code further requires that a public meeting be held, which will be held on June 17, 2024 at 6:30 p.m. The School Board must adopt the prepared budget no later than June 30th. The officially adopted District budget must be filed with the Texas Education Agency (TEA) through the Public Education Information Management System (PEIMS) by the TEA prescribed date.

In accordance with Red Oak ISD Board Policy CCG (Legal) and Section 26.04 of the Texas Property Tax Code, the School Board must designate the individual authorized to calculate the no-new-revenue tax rate, the voter-approval tax rate and other truth-in-taxation requirements as part of the 2019 Property Tax Reform and Transparency Act. The Board has previously designated the Chief Financial Officer as the authorized individual for this purpose. The Ellis County Tax Office has and will continue to assist in gathering the information and calculating the no-new-revenue and voter-approval tax rates.

Fiscal Implications:

The proposed budget addresses the 2024-2025 budget priorities and provides for the items necessary to fund the District’s instructional programs and operational costs for the 2024-2025 fiscal year. See the attached document and the Public Hearing presentation for additional information and details of all proposed budget components.

Administrative Recommendation:

Administration recommends the School Board approve and adopt the 2024-2025 fiscal year revenues and appropriations for the General Operating Fund, Student Nutrition Fund and Debt Service Fund as presented.

Administration also recommends the School Board designate the Chief Financial Officer as the individual authorized to calculate the no-new-revenue tax rate, the voter-approval tax rate and other truth-in-taxation requirements.

**Red Oak ISD Proposed Budget
Fiscal Year 2024-2025**

	General Fund 2024-2025	Student Nutrition 2024-2025	Debt Service 2024-2025	Combined 2024-2025
Revenue				
Local (Tax Levy)	\$ 29,921,028	\$ -	\$ 13,791,724	\$ 43,712,752
Local (Other)	2,613,500	987,472	380,000	3,980,972
State	38,511,064	15,000	1,389,017	39,915,081
State (Other)	4,089,823	47,500	-	4,137,323
Federal Grants	1,600,000	2,358,000	-	3,958,000
Total	\$ 76,735,415	\$ 3,407,972	\$ 15,560,741	\$ 95,704,128
Expenses				
11-Instruction	\$ 38,766,906	\$ -	\$ -	\$ 38,766,906
12-Instr. Media Services	920,836	-	-	920,836
13-Staff Development	2,617,922	-	-	2,617,922
21-Instr. Leadership	1,032,401	-	-	1,032,401
23-School Leadership	4,706,698	-	-	4,706,698
31-Guidance and Counseling	3,876,583	-	-	3,876,583
32-Social Services	197,029	-	-	197,029
33-Health Services	1,038,878	-	-	1,038,878
34-Student Transportation	3,442,777	-	-	3,442,777
35-Student Nutrition	-	4,407,972	-	4,407,972
36-Extra/Co Curricular	2,418,342	-	-	2,418,342
41-General Administration	3,261,349	-	-	3,261,349
51-Plant Maintenance	8,095,307	-	-	8,095,307
52-Security & Monitoring	1,758,432	-	-	1,758,432
53-Data Processing	1,820,534	-	-	1,820,534
61-Community Service	1,958,671	-	-	1,958,671
71-Debt Service	448,750	-	16,294,988	16,743,738
81-Facilities Acquisition/Const.	-	-	-	-
99-Other Governmental	374,000	-	-	374,000
Total	\$ 76,735,415	\$ 4,407,972	\$ 16,294,988	\$ 97,438,375
Surplus/(Deficit)	\$ -	\$ (1,000,000)	\$ (734,247)	\$ (1,734,247)

**Red Oak ISD Summary Statement of General Fund
Comparative for Budget Year 2024-2025**

	Proposed Budget 2024-2025	Amended Budget 2023-2024	Variance
Revenue			
Local Tax (M&O Tax Levy)	\$ 29,921,028	\$ 29,286,405	\$ 634,623
Local (Other)	2,613,500	2,276,559	336,941
State	38,511,064	36,394,342	2,116,722
TRS on Behalf	4,089,823	3,845,406	244,417
Federal Grants	1,600,000	1,250,000	350,000
Total	\$ 76,735,415	\$ 73,052,712	\$ 3,682,703
Expenses			
11-Instruction	\$ 38,766,906	\$ 36,941,961	\$ 1,824,945
12-Instr. Media Services	920,836	940,129	(19,293)
13-Staff Development	2,617,922	2,160,442	457,480
21-Instr. Leadership	1,032,401	1,090,394	(57,993)
23-School Leadership	4,706,698	4,335,965	370,733
31-Counseling	3,876,583	3,211,589	664,994
32-Social Services	197,029	219,778	(22,749)
33-Health Services	1,038,878	980,432	58,446
34-Student Transp.	3,442,777	3,657,111	(214,334)
36-Extra/Co Curricular	2,418,342	2,540,065	(121,723)
41-General Admin.	3,261,349	2,981,065	280,284
51-Plant Maint.	8,095,307	7,774,073	321,234
52-Security & Mon.	1,758,432	1,681,041	77,391
53-Data Processing	1,820,534	1,748,753	71,781
61-Community Serv.	1,958,671	1,826,414	132,257
71-Debt Service	448,750	475,500	(26,750)
81-Facilities Acquisition/Construct.	-	53,000	(53,000)
99-Other Governmental	374,000	435,000	(61,000)
Total	\$ 76,735,415	\$ 73,052,712	\$ 3,682,703
Surplus/(Deficit)	\$ -	\$ -	\$ -

Notes: Per Texas Education Code §29.091, the General Fund budget includes \$3,182,069 for costs of additional accelerated instruction to each student in which the student failed to perform satisfactorily on an end-of course assessment instrument required for graduation.

Per Texas Local Government Code §140.0045, the 2024-2025 General Fund budget includes \$1,275 for notices required by law to be published in the newspaper. The projected amount of expenditures in 2023-2024 for these notices is \$1,054.

Per Texas Local Government Code §140.0045, the 2024-2025 General Fund budget includes \$5,120 for the portion of membership fees and dues of any nonprofit state association or organization that directly or indirectly influences or attempts to influence the outcome of legislation or administrative action. The projected amount of membership expenditures in the 2023-2024 budget for lobbying is \$4,967.

**Red Oak ISD Summary Statement of Student Nutrition Fund
Comparative for Budget Year 2024-2025**

	Proposed Budget 2024-2025	Amended Budget 2023-2024	Variance
Revenue			
Local			
Interest	\$ 60,000	\$ 40,000	\$ 20,000
Miscellaneous Local	20,372	20,372	-
Food Service Revenue	875,000	725,000	150,000
Catering	32,100	87,200	(55,100)
State			
School Lunch Matching	15,000	15,000	-
TRS On-Behalf	47,500	45,000	2,500
Federal			
School Breakfast Program	310,000	310,000	-
School Lunch Program	1,928,000	1,608,000	320,000
Commodities	120,000	120,000	-
Total	\$ 3,407,972	\$ 2,970,572	\$ 437,400
Expenses			
Salaries & Benefits			
Salaries	\$ 1,507,835	\$ 1,351,781	\$ 156,054
Benefits	342,619	276,891	65,728
TRS On-Behalf	47,500	45,000	2,500
Professional Services			
Maintenance & Repairs	13,200	50,600	(37,400)
Utilities	21,400	21,400	-
Rentals/Operating Leases	500	500	-
Commodities Processing	8,000	13,000	(5,000)
Miscellaneous	8,100	8,000	100
Supplies & Materials			
Food Items	1,737,500	1,570,000	167,500
Non-Food Items	205,500	216,000	(10,500)
Commodities	200,000	120,000	80,000
Food Services Supplies	51,200	66,450	(15,250)
Furniture <\$5,000	3,000	13,450	(10,450)
Technology <\$5,000	10,000	62,000	(52,000)
Other Equipment	212,118	76,000	136,118
Software	20,000	41,000	(21,000)
Miscellaneous			
Employee Travel	11,300	15,500	(4,200)
Transportation Costs	5,200	15,400	(10,200)
Membership Fees	1,000	2,400	(1,400)
Miscellaneous	2,000	5,200	(3,200)
Total	\$ 4,407,972	\$ 3,970,572	\$ 437,400
Surplus/(Deficit)	\$ (1,000,000)	\$ (1,000,000)	\$ -

**Red Oak ISD Summary Statement of Debt Service Fund
Comparative for Budget Year 2024-2025**

	Proposed Budget 2024-2025	Amended Budget 2023-2024	Variance
Revenue			
Local			
Interest & Sinking Tax Revenue	\$ 13,791,724	\$ 13,950,798	\$ (159,074)
Penalty & Interest on Delinquent	30,000	30,000	-
Interest	350,000	145,000	205,000
State			
Instructional Facilities Allotment and Existing Debt Allotment	1,389,017	400,000	989,017
Total	\$ 15,560,741	\$ 14,525,798	\$ 1,034,943
Expenses			
Bond Principal	\$ 10,075,000	\$ 10,500,000	\$ (425,000)
Interest on Bonds	6,214,988	5,489,688	725,300
Amortization of Premium / Discount	-	-	-
Other Debt Service Fees	5,000	200,000	(195,000)
Total	\$ 16,294,988	\$ 16,189,688	\$ 105,300
Surplus/(Deficit)	\$ (734,247)	\$ (1,663,890)	\$ 929,643

2024-2025 Accelerated Instruction Budget

Presented for:

Board Action Report/Review Only

Supporting documents:

None Attached Provided Later

Contact Person:

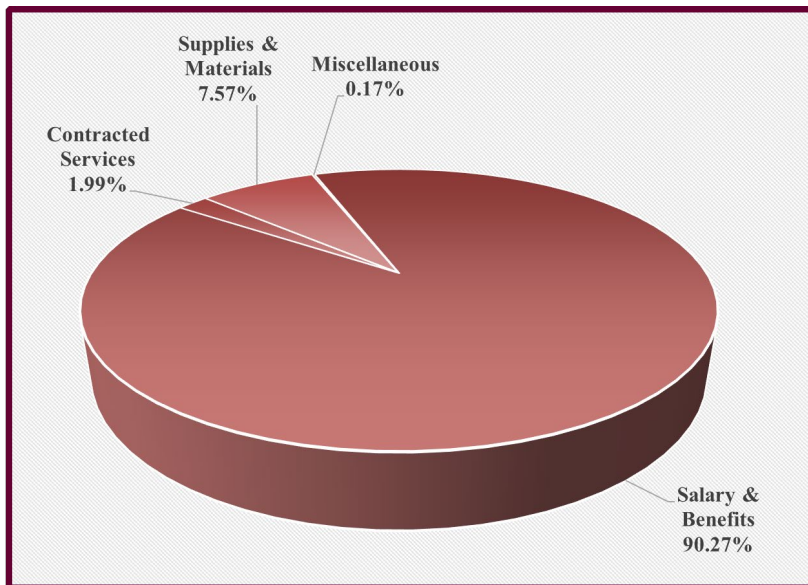
Dr. Bill Johnston, CPA, Assistant Superintendent of Business Services/Chief Financial Officer

Background Information:

Texas Education Code 29.081 requires districts to separately budget and prioritize State Compensatory Education (SCE) funding and any other funding necessary to sufficiently support the cost of additional accelerated instruction for students who fail to perform satisfactorily on the end-of-course (EOC) assessment instrument. State compensatory education funds cannot be used for any other purpose until the District has sufficiently funded additional accelerated instruction.

Fiscal Implications:

Funds allocated specifically for accelerated instruction and compensatory education in the 2024-2025 General Fund budget total \$3,182,069.



Administrative Recommendation:

Administration recommends the School Board approve the 2024-2025 compensatory education budget as presented with the understanding that additional accelerated instruction has been sufficiently funded.

Memorandum of Understanding with the Red Oak I.S.D. Education Foundation

Presented for:

Board Action X Report/Review Only _____

Supporting documents:

None _____ Attached X Provided Later _____

Contact Person:

Karen Anderson, Executive Director of Education Foundation
Brenda Sanford, Superintendent

Background Information:

The Red Oak ISD Education Foundation Board of Directors reviewed the Memorandum of Understanding dated June 2024 and would like to present to the Board of Trustees for adoption for the 2024-2025 school year. No modifications were made from the 2023-2024 Memorandum of Understanding.

Fiscal Implications:

There are no additional fiscal implications.

Administrative Recommendation:

Administration recommends that the ROISD Education Foundation and Red Oak ISD Memorandum of Understanding be approved as presented for the 2024-2025 school year.

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding ("Memorandum") is entered into by and between the Board of Trustees of Red Oak Independent School District ("Red Oak ISD" or "District") and the Board of Directors of Red Oak Education Foundation, Inc. (the "Foundation"). Red Oak ISD and the Foundation by this Memorandum memorialize their relationship, ratify and approve past activities, and mutually acknowledge, for the future, the respective obligations and rights of the parties.

Public Purposes

Red Oak ISD has identified the following public educational purposes supporting the establishment of the Foundation:

1. Because of the uncertainty and restrictions inherent in the Texas public school finance system, alternative sources of revenue are important in order to continue and enhance its quality education programs;
2. Maximization of alternative revenue sources requires strong community support, which can be achieved by reciprocal commitment and support of an independent, non-profit education foundation to raise and manage private resources supporting the mission and priorities of the District;
3. The important role played by an independent foundation warrants the support of the District through both monetary and non-monetary resources;
4. The District has already realized gains from its investment of support in the establishment of a public education foundation in the form of several designated grants and the substantial monetary contributions of the Foundation to the District during the foundation's existence;
5. The Foundation has committed to provide funds to the District and staff for creative and innovative instructional needs in alignment with the District's mission and strategic plan ;
6. Continuation of the momentum already achieved by the Foundation will only occur if Red Oak ISD continues to support the Foundation by providing some resources for its work;
7. The community's legitimate expectation is that Red Oak ISD should support the Foundation by allowing the Foundation limited use of facilities, equipment and personnel in exchange for the Foundation's commitment to provide monetary resources to the District;
8. Allowing the Foundation limited use of facilities, equipment and personnel promotes involvement in the Foundation by more members of the community and serves public purposes because Red Oak ISD Facilities are conveniently located and its personnel and equipment are suited for the purposes needed by the Foundation.

9. Solicitations of additional revenue by Foundation directors and personnel relieves, to some extent, the fundraising burden of the Red Oak ISD's Superintendent, administrators, teachers and staff, leaving them free to focus on the District's educational mission.
10. All additional revenues obtained by the Foundation will be provided by the Foundation for the betterment of the District and its educational programs.
11. It is essential that the District have some oversight over any individual who represents Red Oak ISD or the Foundation, especially individuals involved in seeking additional revenue sources for the District.

Commitment

The Red Oak ISD Board of Trustees agrees to continue to provide the following resources to the Foundation, provided that the public purposes continue to be met and the controls continue to be implemented, and subject to the Red Oak ISD Board of Trustees' continuing right to refuse to appropriate the necessary funds at any time. All Red Oak ISD contributions to the Foundation shall be within the sole discretion of Red Oak ISD through its Board of Trustees. Red Oak ISD will disclose all resources provided to the Foundation on its financial statements as donations to the Foundation. The following resources will be provided under the terms of this paragraph:

1. The salary and benefits for one part-time salaried employee of the District to serve the Foundation as its executive director.
2. The salary and benefits for one part-time administrative coordinator.
3. Clerical and administrative services, from time-to-time, for the Foundation, if any; however, employees of the District serving the Foundation from time-to-time will not be entitled to receive supplemental compensation directly from the Foundation
4. In-kind support such as office space, facilities and utilities for the Foundation.
5. All or a portion of the equipment used by the employees of the District serving the Foundation.

Responsibilities of the Foundation

The Foundation agrees to the following responsibilities in connection with its work for Red Oak ISD:

1. The Foundation is, and shall continue to operate, as a separate nonprofit 501 (c) (3) educational corporation organized in 2002 for educational and charitable purposes for the benefit of Red Oak ISD and its students and former students.
2. The Foundation agrees that, during the term of this Memorandum of Understanding, the Foundation will use its best efforts to solicit, collect, invest and administer funds for the Foundation, which shall be used to enrich the educational environment of Red Oak ISD and its students.

3. The Foundation agrees that, in each of the Foundation's fiscal years, the Foundation shall contribute more to the District than the value of the District's contribution to the Foundation or else Red Oak ISD funding may, in the Red Oak ISD Board's discretion, either cease or be decreased for the coming fiscal year. For purposes of this Agreement, amounts contributed to the District by the Foundation in any fiscal year shall include all Foundation grants to teachers, designated grants from outside sources provided to the District through the Foundation, funds provided by the Foundation for District initiatives, employee and teacher of the month recognitions, and all payments to the Endowment Fund made in that fiscal year, but shall not include monies deposited into retained earnings until those retained earnings are spent for the benefit of the District through a grant or an Endowment Fund payment.
4. The Foundation agrees that it will require its personnel and the District personnel providing services to the Foundation to follow all policies and procedures of the District when representing the District or the Foundation in any capacity.
5. The Foundation agrees that it will continue to recognize the District as the beneficiary of its solicitation program.

Controls

Red Oak ISD and the Foundation agree on the following controls to ensure that a proper public educational purpose is served by this arrangement:

1. The executive director and any support personnel serving the Foundation shall be at-will employees of Red Oak ISD, under the direct supervision and control of the Superintendent of Schools. The Foundation may consult with the Superintendent regarding the executive director's and support personnel's job performance.
2. The Foundation shall abide by all policies and procedures of the District related to facility and equipment use, personnel, public information, and all other applicable policies.
3. The Red Oak ISD Board of Trustees and the Foundation Board designate the executive director of the Foundation as the fiscal agent with the authority to accept grants on behalf of the Foundation for the benefit of Red Oak ISD. The executive director shall report all grants awarded to the District and the Foundation to the Red Oak ISD Superintendent of Schools. The executive director as fiscal agent is responsible for the prudent management of all gifts consistent with donor intent.
4. The Foundation shall provide an IRS Form 990 annually to the Red Oak ISD Board reflecting the District's contributions to the Foundation, which may be reviewed against the District's accounting records to ensure accuracy. The completed Form 990 may also be posted on the Foundation's website at the discretion of the Foundation's Board of Directors. The Foundation will also provide a copy of the current annual audit that is conducted by an outside accounting firm to the District.
5. The District shall determine each year, at the time of development of the District's budget, whether adequate consideration has been received from the Foundation in the previous fiscal

year and will likely be received in the following fiscal year, to assist the Board in determining funding for the coming fiscal year.

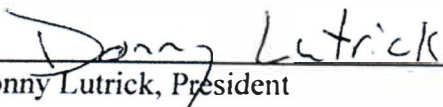
6. The Foundation understands that, as a result of the District's investment in the Foundation, the documents of the Foundation are likely subject to the Texas Public Information Act absent any specific exemption, and the Foundation agrees to abide by the Texas Public Information Act.
7. This agreement is governed by the laws of the State of Texas. Venue for any dispute arising hereunder shall be in Ellis County, Texas. If any provision of this Agreement is held to be in violation of the Constitution of the State of Texas or any laws of the State of Texas, such provision shall be fully severable and the remaining provisions of this Agreement shall remain in full force and effect and shall not be affected by any illegal, invalid or unenforceable provision or by its severance. The District does not waive or relinquish any immunity or defense on behalf of itself, its trustees, officers, employees, and agents as a result of the execution and performance of this Agreement.
8. The relationship of District and Foundation is limited to that which is set forth herein. No action(s) or undertaking(s) of either party will be construed to create or suggest a partnership, expressed or implied. As separately incorporated organizations, neither District nor Foundation intends nor will either District or Foundation profess a right to obligate or bind the other party; any suggestion of such, orally or in writing, will be considered void and of no further legal effect.
9. Either party may, upon ninety (90) days prior written notice to the other, terminate this Agreement in the event the other party defaults in the performance of its obligations and fails to cure the default within a reasonable time after receiving written notice. Should the Foundation cease to exist or cease to be a 501(c)(3) organization, the Foundation shall transfer its assets and property to the District, to a reincorporated successor foundation, or to the state government for public purposes in accordance with the law and donor intent.

This Memorandum is effective June 17 2024.

RED OAK ISD BOARD OF TRUSTEES

**RED OAK ISD EDUCATION
FOUNDATION**

Melanie Petersen, President



Donny Lutrick, President

ATTEST:

ATTEST:

Michelle Porter, Secretary




Ms. Lynne Grandstaff, Secretary

RECOMMENDED:

Brenda Sanford, Superintendent

RECOMMENDED:



Ms. Karen Anderson, Executive Director

Updated: June 2024

Imagine Learning Contract

Presented for:

Board Action X

Report/Review Only _____

Supporting documents:

None _____

Attached X

Provided Later _____

Contact Person:

Lynn Dockery, Director of Curriculum and Instruction

Background Information:

Renewal of the Edgenuity Program from Imagine Learning (formerly Edgenuity Inc.), which is used for grade save at Red Oak Middle School and credit recovery at Red Oak High School. Red Oak ISD has used this program since 2010.

An additional quote was obtained from Edmentum Courseware. Because of cost savings and familiarity with the Edgenuity Program, our recommendation is to continue with Imagine Learning (formerly Edgenuity Inc.)

Fiscal Implications:

The cost for this program will be \$138,210. When we purchase the Edgenuity Program with a three-year contract rather than purchase the program from year to year, there is a significant cost savings.

Administrative Recommendation:

Administration recommends approval of the renewal of the Edgenuity Program through Imagine Learning (formerly Edgenuity Inc.) as presented.



Price Quote

8860 E. Chaparral Rd
 Suite 100
 Scottsdale, AZ 85250
 877-725-4257

Date 2/21/2024
Quote No. Q-27480
Acct. No. 12215138
Total 138,210.00
Pricing Expires 07/28/2024

Red Oak Independent School District
 PO Box 9000
 Red Oak TX 75154
 United States

Year 1 PO and Payment Due Sept 2024 in amount of \$46,070.
 Year 2 PO and Payment Due Sept 2025 in amount of \$46,070.
 Year 3 PO and Payment Due Sept 2026 in amount of \$46,070.

Payment Term	Contract Start	Contract End
Net 30	9/1/2024	8/31/2027

Site	Description	End Date	Qty
Red Oak Independent School District	Edgenuity Academic Integrity	08/31/2027	1
	PD Webinar Session (CW-SUPP)	08/31/2027	3
Red Oak High School	Edgenuity 6-12 Comprehensive Site License	08/31/2027	1
Red Oak Middle School	Edgenuity 6-12 Comprehensive Site License	08/31/2027	1

Subtotal 138,210.00
Tax Total 0.00
Total 138,210.00

Imagine Learning will audit enrollment count throughout the year. If more enrollments are found to be in use than purchased, Imagine Learning will invoice the customer for the additional usage.

This quote is subject to Imagine Learning LLC Standard Terms and Conditions . These Terms and Conditions are available at www.imaginelearning.com/standard-terms-and-conditions, may change without notice and are incorporated by this reference. By signing this quote or by submitting a purchase order or form purchasing document, Customer explicitly agrees to these Terms and Conditions resulting in a legally binding agreement. To the fullest extent permitted under applicable law, all pricing information contained in this quote is confidential, and may not be shared with third parties without Imagine Learning's written consent.

Red Oak Independent School District

Signature: _____
 Print Name: _____
 Title: _____
 Date: _____

Imagine Learning Representative

Jordan Wolf
 Account Executive -
 jordan.wolf@imaginelearning.com
 imaginethefutureoflearning.com

Not valid unless accompanied by a purchase order. Please specify a shipping address if applicable. Please e-mail this quote, the purchase order and order documentation to AR@imaginelearning.com or fax to 480-423-0213.

8860 E. Chaparral Rd., Ste 100, Scottsdale, AZ 85250 877-725-4257 Fax: 480-423-0213 www.imaginelearning.com

Purchase of Box Truck for Student Nutrition

Presented for:

Board Action X Report/Review Only

Supporting documents:

None Attached X Provided Later

Contact Person:

Vicki Ybarra, Director of Student Nutrition
Julie Phillips, Director of Purchasing

Background Information:

Texas Education Code 44.031(a) states that contracts valued at \$50,000 or more in the aggregate for each 12-month period are to be made by the method that provides the best value to the district. Due to the age and condition of the current box truck used for Student Nutrition, the need to purchase a replacement has been identified. The truck will be used primarily to transport food from the warehouse to campuses.

Responses were receive from the following vendors:

MHC Kenworth-South Dallas
Southwest International
Industrial Power, LLC

Fiscal Implications:

Proposals were received from three (3) vendors and evaluated for overall best value in pricing and service for the District. One (1) vendor was selected for recommendation. Total price is \$137,778.21. Purchase will be made from excess fund balance using 2023-2024 Student Nutrition funds. The purchase has been approved by TDA (Texas Department of Agriculture) as required.

Administrative Recommendation:

Administration recommends purchasing the 2025 Kenworth T280 26' Box Truck with Lift Gate, available for immediate delivery, from MHC Kenworth-South Dallas. Purchase will be made using BuyBoard contract 723-23.



NEW TRUCK ORDER

DALLAS, TX 75241
34661 LBJ FREEWAY
1-972-225-3600

TEXAS KENWORTH CO, LLC ("Dealer")

doing business as: MHC KENWORTH - SOUTH DALLAS

Table with columns: PURCHASER, ADDRESS, BUSINESS PHONE, OTHER PHONE, CITY, STATE, ZIP CODE, COUNTY, DATE, QUANTITY, YEAR, MAKE, MODEL, BODY TYPE, SALESPERSON, STOCK NUMBER, COLOR, TO BE DELIVERED ON OR ABOUT, FINANCIAL SOURCE, SERIAL NUMBERS, PRICE OF VEHICLE(s) INCLUDING FET.

Truck is on the ground now, ready for immediate delivery once purchased.

TRADE TERMS AGREEMENT APPLICABLE [] YES

NOTE: If vehicle(s) are not funded within 15 days of truck receipt date at the dealer, customer will be charged a per diem amount per unit until units are fully funded. Customer has 60 days from delivery date of the truck to return and have any add-ons listed on the sales order completed.

Table with columns: DESCRIPTION OF TRADE-IN OR TRADE ATTACHMENT, YEAR, MAKE, MODEL, SUBTOTAL, BUSINESS TAX, SERIAL NUMBER, MILEAGE, SALES TAX, VIT TAX, BALANCE OWED TO, TRADE DIFFERENCE, DOCUMENTATION FEE, REGISTRATION FEES, TOTAL DELIVERED PRICE, LESS: TRADE-IN ALLOWANCE, LESS: BALANCE OWED ON TRADE-IN, TRADE-IN EQUITY, LESS: CASH DEPOSIT SUBMITTED WITH ORDER, PURCHASER'S CERTIFICATION, CASH DUE ON DELIVERY, UNPAID BALANCE.

THIS ORDER CONTAINS A BINDING ARBITRATION PROVISION WHICH MAY BE ENFORCED BY THE PARTIES
TERMS AND CONDITIONS ON PAGE 2 HEREOF ARE PART OF THIS AGREEMENT

Table with columns: SIGNED (AUTHORIZED REPRESENTATIVE OF PURCHASER) : , DATE, ACCEPTED BY DEALER, DATE

This Truck Order ("Order"), including the front of this Order and these terms and conditions, constitutes a contract for the purchase of the vehicle(s) or chassis ("Vehicle") listed and described on the front side hereof, between dealer identified on the front side hereof ("Dealer"), and the purchaser identified on the front side hereof ("Purchaser"). This Order is binding upon Dealer and Purchaser upon each party's execution on the front side hereof.

1. PRICE REVISION: The manufacturer of any new Vehicle ordered hereunder by Purchaser may change the price to dealer of such Vehicle after the date of this Order. In the event of any such price change, prior to the delivery of any new vehicle to Purchaser, the Dealer shall have the right to change the price of the Vehicle described on the front side hereof by providing notice of such change to Purchaser. If Purchaser does not agree to pay the changed price of the Vehicle, Purchaser shall cancel this Order by providing Dealer with written notice of such cancellation within two (2) days of notice from Dealer of the change in the price of the Vehicle. If Purchaser fails to timely provide Dealer with such written notice, Purchaser shall be bound to pay the changed cash price of the Vehicle. In the event Purchaser cancels this Order pursuant to this Paragraph 1 and has traded a used vehicle as part of the consideration for a new Vehicle purchased by Purchaser, such traded-in vehicle shall be returned to Purchaser upon payment of a reasonable charge for storage and repairs (if any) or, if such traded-in vehicle has been previously sold by Dealer, the amount received therefore less a selling commission of 15% and any expense for storing, insuring, conditioning, or advertising such vehicle for sale shall be returned to Purchaser.

2. DEALER NOT AGENT OF MANUFACTURER: It is understood that there is no relationship of principal and agent between the Dealer and the manufacturer of the Vehicle and that the Dealer is not authorized to act, or attempt to act, or represent itself, directly or by implication, as agent of the manufacturer, or in any manner assume or create, or attempt to assume or create, any obligation on behalf of or in the name of the manufacturer. It is further understood that neither Dealer nor anyone acting on its behalf has made, or adopted from the manufacturer, any guarantee, representation or warranty regarding the residual, trade-in, repurchase or buyback value of the Vehicle (a "Repurchase Obligation"), and that any Repurchase Obligation is the sole and exclusive responsibility of the manufacturer. Purchaser hereby acknowledges, agrees, represents and warrants that Purchaser shall look solely to the manufacturer to perform or satisfy any Repurchase Obligation.

3. DISCLAIMER OF WARRANTY: General: References to a "new Vehicle" herein shall mean a motor vehicle that has not been previously registered in any state of the United States of America. References to a "used Vehicle" herein shall mean a motor vehicle which has been previously registered or which should have been registered in a state of the United States of America. **PURCHASER HEREBY ACKNOWLEDGES THAT DEALER NOR ANYONE ACTING ON ITS BEHALF HAS MADE ANY AFFIRMATION OF FACT, REPRESENTATION OR PROMISE RELATING TO THE VEHICLE THAT HAS BECOME A BASIS OF THIS TRANSACTION OR WHICH CREATES AN EXPRESS WARRANTY. NO SAMPLE OR MODEL HAS BECOME A BASIS OF THIS TRANSACTION OR WHICH CREATES AN EXPRESS WARRANTY. TO THE FULLEST EXTENT PERMITTED BY LAW, DEALER DISCLAIMS ANY IMPLIED WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, INFRINGEMENT, AND THOSE ARISING OUT OF COURSE OF PERFORMANCE OR DEALING OR USAGE OF TRADE OR ANY OTHER IMPLIED WARRANTY WITH RESPECT TO THE VEHICLE.**

New Vehicles: There are **NO WARRANTIES**, express or implied, made by Dealer or the manufacturer, on any new vehicle described on the front of this Order, except for the manufacturer's warranty applicable to such new Vehicle contained in the separate manufacturer's warranty which will be furnished to Purchaser upon delivery of the new vehicle. Such separate manufacturer's warranty shall be expressly IN LIEU OF any other express or implied warranty, condition or guarantee on the new Vehicle or any part thereof. Purchaser hereby acknowledges and agrees that Dealer has not in any manner adopted the manufacturer's warranty as a warranty of the Dealer and Purchaser acknowledges, agrees, represents and warrants that Purchaser shall look solely to the manufacturer to perform or satisfy any obligation under the manufacturer's warranty.

Used Vehicles: Dealer sells any used vehicle **AS IS** with all faults and defects, and the Dealer disclaims all warranties with respect to the Dealer in connection with the sale of any used Vehicle. If the Purchaser is assigned the remaining term of any manufacturer's warranty, Purchaser hereby acknowledges, agrees, represents and warrants that Dealer has not in any manner adopted the manufacturer's warranty as a warranty of Dealer, and Purchaser acknowledges, agrees, represents and warrants that Purchaser shall look solely to the manufacturer to perform or satisfy any obligation under the manufacturer's warranty. As between Purchaser and Dealer, the entire risk as to the quality and performance of any used Vehicle is assumed by Purchaser. As between Purchaser and Dealer, the Purchaser assumes the entire cost of service and repair and loss with respect to any used Vehicle found to be defective.

4. LIMITATION OF LIABILITY: DEALER WILL NOT BE LIABLE TO PURCHASER OR ANY OTHER PARTY FOR ANY CONSEQUENTIAL, INCIDENTAL, SPECIAL, PUNITIVE OR OTHER INDIRECT DAMAGES, INCLUDING, BUT NOT LIMITED TO, DAMAGES FOR LOST USE, LOST PROFITS, LOST SAVINGS OR OTHER COMMERCIAL OR ECONOMIC LOSS, EVEN IF DEALER HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES OR THEY ARE FORESEEABLE OR FOR CLAIMS MADE BY A THIRD PARTY. IN NO EVENT SHALL DEALER'S TOTAL AGGREGATE LIABILITY TO PURCHASER OR ANY OTHER PARTY RELATING TO OR RESULTING FROM THE SALE, LICENSE OR USE OF A VEHICLE SUBJECT TO THIS ORDER OR THESE TERMS AND CONDITIONS EXCEED THE PURCHASE PRICE PAID FOR SUCH VEHICLE. THESE LIMITATIONS APPLY WHETHER THE LIABILITY IS BASED ON CONTRACT, TORT, STRICT LIABILITY OR ANY OTHER THEORY AND WHETHER THE ALLEGED BREACH OR DEFAULT IS A BREACH OF A FUNDAMENTAL CONDITION OR TERM, OR A FUNDAMENTAL BREACH. THESE LIMITATIONS APPLY TO THE FULLEST EXTENT PERMITTED BY LAW.

5. TRADE-IN VEHICLE: If a vehicle has been traded in as a part of the consideration for the Vehicle ordered by Purchaser hereunder and such traded in vehicle is not delivered to Dealer until delivery to Purchaser of the Vehicle, such trade-in vehicle shall be reappraised as directed by Dealer and such reappraisal value shall determine the allowance made for such vehicle. If such reappraised value is lower than the original allowance therefore shown on the face of this Order, Purchaser may, cancel this Order by providing Dealer with written notice of such cancellation within two (2) days after the reappraisal or prior to delivery of the Vehicle ordered hereunder to Purchaser whichever is earlier. If Purchaser fails to timely provide said written notice of such cancellation, Purchaser shall be bound to the amount of the reappraisal and shall pay the changed cash portion of the price of the Vehicle. The condition of any trade-in vehicle shall strictly comply with and Purchaser shall strictly comply with any Trade/Purchase Terms and Conditions Agreement signed by Purchaser ("Trade Terms Agreement"). If the condition of any trade-in vehicle is not strictly in compliance with, or if Purchaser has not strictly complied with the Trade Terms Agreement, Dealer shall not be obligated to accept the trade-in vehicle and the allowance shown on the front side hereof shall be deleted and Purchaser shall not be entitled to such allowance and Purchaser shall pay the amount of the deleted allowance to Dealer in cash upon delivery of the Vehicle.

6. PURCHASER'S REPRESENTATIONS AND WARRANTIES: Purchaser hereby represents and warrants that: (a) the trade-in vehicle shall be delivered free and clear from any security interest or other lien or encumbrance of any third person (except as otherwise noted on the title and agreed to in writing by Dealer at the time of the execution of this Order); (b) Purchaser shall promptly deliver to Dealer a valid certificate of title to the trade-in vehicle; (c) Purchaser has full power, right and lawful authority to dispose of the trade-in

vehicle; (d) the trade-in vehicle does not have a cracked or defective head, block, power train, or frame (including supportive portion of the anybody); (e) the engine and transmission have not been changed from the manufacturer's original equipment specifications; and (f) while owned by Purchaser, the odometer of the trade-in vehicle has not been replaced, tampered with or otherwise altered in any way and Purchaser has no reason to believe the trade-in vehicle's current odometer reading, as represented on the front side hereof, does not reflect its actual mileage. Purchaser further represents and warrants that Purchaser will use the Vehicle exclusively for a commercial use.

7. FAILURE OR REFUSAL TO ACCEPT DELIVERY: Except as provided in Paragraphs 1 and 5 of this Order, Purchaser may not cancel this Order. In the event that Purchaser fails or refuses to complete the purchase of the Vehicle, Purchaser shall pay Dealer, as liquidated damages and not as a penalty, the greater of the following: (a) twenty-five percent (25%) of the Total Delivered Price of the Vehicle, or (b) the cash deposit set forth on the front of this Order ("Liquidated Damages"). Dealer may apply any cash deposit made by Purchaser towards the Liquidated Damages. Further, in the event Purchaser has delivered to Dealer a trade-in vehicle as part of the consideration for the Vehicle, Dealer is authorized to sell such trade-in vehicle and Dealer may retain the proceeds thereof to satisfy the Liquidated Damages. Purchaser acknowledges that the Liquidated Damages are reasonable in light of the anticipated or actual harm caused by Purchaser's failure to complete the purchase. Purchaser further acknowledges that the Liquidated Damages do not constitute a penalty, but instead represent the parties' best estimate of the resulting damages given that the precise damages of Dealer are difficult to calculate.

8. TAXES: Unless otherwise agreed to in a writing signed by Purchaser and Dealer, Purchaser shall be solely responsible for the payment of all sales, use, consumer and other taxes arising out of this Order mandated by any applicable federal, state and local laws, codes, ordinances, rules and regulations, whether currently in effect, scheduled to go in effect, or subsequently enacted, including but not limited to, any increases in such taxes taking effect after the date of this Order. Purchaser shall be solely responsible for the cost and fees for all licenses, registrations and titles associated with the sale of the Vehicle.

9. FAILURE OR DELAY OF DELIVERY; FORCE MAJEURE: Dealer shall not be liable for failure to deliver or delay in delivery of the Vehicle where such failure to deliver or delay is due, in whole or in part, to any cause other than the gross negligence of Dealer. Further, Dealer will not have any liability for any breach caused by extreme weather or other act of God, strike or other labor shortage or disturbance, fire, accident, war, terrorist act or civil disturbance, delay of carriers, failure of normal sources of supply, act of government or any other cause beyond the reasonable control of Dealer.

10. NOTICES: It shall be a condition precedent to any liability of Dealer, whether in contract, tort, or otherwise, arising out of this Order or any other dealings between the parties that Purchaser provide written notice to Dealer of any claim, controversy, or alleged breach of this Order within ten (10) days of the event or occurrence giving rise to such claim, controversy or alleged breach and that Purchaser provide Dealer within a reasonable opportunity to cure the problems or issues giving rise to such claim, controversy or alleged breach of this Order. Notwithstanding the foregoing, Purchaser must provide Dealer with notice of any claim, controversy, or alleged breach of this Order and demand for arbitration within twelve months of discovery or accrual of the same, whichever occurs first. It is understood and agreed by the parties that the foregoing provision is both a condition precedent to the right to take such action, and a contractual modification to the statute of limitations for all actions, whether in contract, tort or otherwise, and failure to comply with this condition precedent and contractual statute of limitations shall be an absolute bar to recovery for any problems, issues, rights, claims or causes of action not specifically pled within the twelve month period. Whenever this Order requires that notice be provided to the other party, notice shall be deemed to have been validly given (i) if delivered in person to the party entitled to receive such notice, (ii) two (2) days after being sent by registered or certified mail, postage prepaid to the address indicated on the front side of this Order, or (iii) one (1) day after being sent via overnight mail through a respectable overnight delivery company.

11. ARBITRATION: Any controversy or claim arising out of or relating to this Order shall be decided by arbitration administered by the American Arbitration Association in accordance with its Commercial Arbitration Rules, subject to the limitations and restrictions set forth in this Paragraph 11. A demand for arbitration shall be made within a reasonable time after a controversy or claim has arisen and in no event shall be made after the date when institution of legal or equitable proceedings based upon such claim or controversy would be barred by the applicable statute of limitations, subject to the restriction set forth in Paragraph 10. The arbitrator(s) shall have no authority to award punitive or other damages not measured by the prevailing party's actual damages. The parties acknowledge and agree that this Order evidences a transaction involving interstate commerce. Accordingly, the United States Arbitration Act (Title 9 of the United States Code) shall govern the interpretation, enforcement and proceedings pursuant to the arbitration provisions of this Order. The place of arbitration shall be the American Arbitration Association's office closest to the location of Dealer designated on the front side hereof. The parties shall be entitled to discover all documents and information reasonably necessary for a full understanding of any relevant issue raised in the arbitration. Regardless of any term or provision herein to the contrary, claims for contribution or indemnity filed by a party in any lawsuit or action filed or asserted by a third party on account of personal injury or death of any person or damage to property shall not be subject to the terms and provisions of this Paragraph 11. The award rendered by the arbitrator(s) shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.

12. EXPENSES AND COSTS: Should Dealer be required to institute any action, including any arbitration proceeding, to enforce any of its rights set forth in this Order, then Dealer shall be entitled to reimbursement from Purchaser for all expenses, including but not limited to, reasonable attorneys' and experts' fees, and costs incurred by Dealer in connection with such action. In the event Purchaser institutes any action, including any arbitration proceeding, against Dealer and in the further event Dealer prevails in such action, Purchaser shall pay Dealer the amount of all expenses, including but not limited to reasonable attorneys' and experts' fees, and costs incurred by Dealer in connection with such action.

13. MISCELLANEOUS: This Order may not be changed, altered or amended in any way except in writing signed by a corporate officer or authorized manager of Dealer and an agent of Purchaser. Purchaser acknowledges and agrees that Purchaser has had an adequate opportunity to review and revise this Order and the Order shall not be construed against or in favor of Purchaser or Dealer. No waiver by either party of a breach or default hereunder will be deemed a waiver by such party of a subsequent breach or default of a like or similar nature. No waiver of any of these terms and conditions or any of the terms and conditions will be effective against Dealer unless it is in writing signed by a corporate officer or authorized manager of Dealer. No course of dealing or performance, usage of trade or failure to enforce any term or condition will be used to modify this Order. If any of these terms or conditions is unenforceable, such term or condition will be limited only to the extent necessary to make it enforceable, and all other terms and conditions will remain in full force and effect. This Order is deemed to have been entered into in the state of the location of Dealer designated on the front side hereof and will be governed by the laws of the state of the location of Dealer designated on the front side hereof, without giving effect to the choice of laws provisions thereof. The remedies expressly provided for in these conditions will be in addition to any other remedies that Dealer may have under the Uniform Commercial Code or other applicable law. Purchaser may not assign this Order without the prior written consent of Dealer. These terms and conditions are for the exclusive benefit of Dealer and Purchaser and no other person will have rights hereunder.

2024 Chevrolet Express Cargo Vans

Presented for:

Board Action X Report/Review Only

Supporting documents:

None Attached X Provided Later

Contact Person:

Brent Stanford, Executive Director of Support Services

Julie Phillips, Director of Purchasing

Background Information:

The purchase of two (2) Chevrolet Express Cargo vans will be made to replace the aging fleet of Maintenance vehicles. The purchase will help us avoid costly repairs to the existing vehicles, which are 10-15 years old. The vans will be used primarily for HVAC and Electrical maintenance staff.

If approved, the purchase will be made using Buyboard cooperative contract 724-23.

Fiscal Implications:

A quote for the two (2) vans was received from Gunn Chevrolet for \$40,007.50 each, plus the Buyboard fee of \$400 (per PO). The trucks will be available for pick-up immediately. The purchase will be funded from the 2023-2024 Maintenance budget, and from insurance proceeds from 2008 Ford Ranger that was deemed a total loss due to an accident this fiscal year.

Administrative Recommendation:

Administration recommends purchasing the two (2) 2024 Chevrolet Express Cargo vans from Gunn Chevrolet for a total of \$80,555.



GUNN Acura
11911 IH 10 West
San Antonio, TX 78230
Phone: (210) 696-2232

GUNN BUICK GMC
16440 IH 35 North
Selma, TX 78154
Phone: (210) 599-5600

GUNN CHEVROLET
16550 IH 35 North
Selma, TX 78154
Phone: (210) 599-5000

GUNN Honda
14610 IH 10 West
San Antonio, TX 78249
Phone: (210) 680-3371

GUNN NISSAN GUNN NISSAN of DENTON
750 NE LOOP 410 5650 S Interstate 35 E
San Antonio, TX 78209 Corinth, TX 76210
Phone: (210) 496-0806 Phone: (940) 270-9000

DEAL WORKSHEET

Deal # _____

BUYER INFORMATION

Date 06/03/2024
 Buyer's Name Red Oak Isd
 Co-Buyer's Name _____
 Business Name Red Oak Isd
 Address 109 W Red Oak ISD
 City & State Red Oak Zip 75154
 Home Phone _____ Bus. Phone (972) 617-4176
 Cell Phone _____ E-Mail julie.phillips@redoakisd.org
 Est. Delivery Date _____ Customer # _____
 SalesPerson 1 Danny Mireles SalesPerson 1 ID # 151
 SalesPerson 2 _____ SalesPerson 2 ID # _____

TRADE-IN INFORMATION

Yr. _____ Make _____ Model _____ Miles _____
 Lic # _____ Vin # _____
 Lienholder _____
 Acct # _____ Payoff _____ Good Until _____
 Lienholder Address _____
 City & State _____
 Phone # _____ Quoted by _____

TRADE-IN INFORMATION

Yr. _____ Make _____ Model _____ Miles _____
 Lic # _____ Vin # _____
 Lienholder _____
 Acct # _____ Payoff _____ Good Until _____
 Lienholder Address _____
 City & State _____
 Phone # _____ Quoted by _____

Stock # _____ Vin # 1GCWGA75R1195407
 Year 2024 Make Chevrolet
 Model Express 2500 Model Trim Work Van
 Miles _____ Color White
 M.S.R.P. \$45,930.00 Discount \$6,507.00 O.S.P. \$39,423.00

Dealer Installed Accessories *

1. Delivery Fee \$440.00
2. Buy Board Fee 1/2 \$200.00
3. _____
4. _____
5. Buy Board Fee \$400per PO _____
6. _____
7. Buy Board Contract#724-23 _____

Selling Price	<u>\$39,423.00</u>
Plus Owed Accessories	<u>\$640.00</u>
Selling Price w/ Accessories	<u>\$40,063.00</u>
Sales Services Fee	_____
Trade-In Appraised Value	<u>\$0.00</u>
Factory Rebate(s), if any	_____
Sub-Total	<u>\$40,063.00</u>
State Motor Vehicle Sales Tax	<u>\$0.00</u>
Dealer's Inventory Tax	<u>\$0.00</u>
Lic., Title, Insp., R&B, Etag, Ins. Ver., Sys. Fees	<u>\$14.50</u>
Balance Due on Trade-In	<u>\$0.00</u>
Documentary Fee	<u>\$0.00</u>
Total	<u>\$40,077.50</u>
Deposit Receipt #	_____
Cash Down Receipt #	<u>\$0.00</u>
Amount to Finance	<u>\$40,077.50</u>

Payment estimates are based on a standard rate presented to all Gunn customers. Specific terms are subject to each individual customer's ability to meet the financial criteria established by third party lenders. Therefore, the terms shown above are not binding and are subject to change based upon individual customer qualifications.



Vehicle Locator

Detail Report for Customer

GUNN CHEVROLET, LTD.
 16550 IH 35 NORTH, SELMA, TX, 78154
 210-599-5000

Customer/Company: Red Oak ISD Sales Consultant:
 Address: undefined

Vehicle #1: 2024 Chevrolet Express	VIN/Order #	MSRP	Stock #
	1GCWGA75R1195407	\$45,930.00	DANNY

Additional Vehicle Information

Body Style: 2500 Cargo Van-CG23405
 PEG: Gas Work Truck Equipment Group-1WT
 Primary Color: Summit White-GAZ
 Trim: Trim, Vinyl, Medium Pewter-93W
 Engine: Engine, Gas 6.6L V8-L8T
 Transmission: Transmission, 8-Speed Automatic-N8X

Options:

110 Volt Electrical Receptacle, In Cab-KI4	Power Door Locks-AU3
AM/FM Stereo w/ MP3 Player-U0F	Power Door Locks & Windows Pkg.-ZQ2
Air Bags, Frontal, Driver & Rt Front. Passenger-AK5	Power Windows-A31
Air Conditioning, Front Manual-C60	Rear Axle, 3.42 Ratio-GU6
Alternator, 150 Amp-KG4	Rear Door Trim Panel-PPC
Auxiliary Lighting-TR9	Rear Parking Assist-UD7
Chevrolet-X88	Rear View Camera System-UVC
Compass-U80	Rearview Mirror, Partial Video Display-DRJ
Console with Swing-out Storage Bin-BA3	Seat: Front Bucket-AR7
Country Code--USA-EF7	Seating, Driver and Passenger, High-Back Bucket-ZX2
Cruise Control-K34	Side Blind Zone Alert-UFT
Door, Swing-Out Pass. Side 60/40 Split-E24	StabiliTrak, Stability Control System-JL4
EMMISSION SYSTEM FEDERAL, TIER 3-NTB	Standard Body-ZW9
Engine, Gas 6.6L V8-L8T	Summit White-GAZ
Federal Emissions-FE9	Theft Deterrent System-UTJ
Fleet Customer-RFJ	Tilt-Wheel-N33
Fleet Processing Option-FLT	Tilt-Wheel & Cruise Control Pkg.-ZQ3
Floor Covering, Vinyl, Frt & RR, Full Width-B38	Tire Pressure Indicator-UJM
GVWR--8600 LBS-C6P	Tires, Front LT245/75R16E All-Season, B/W-XLP
Gas Work Truck Equipment Group-1WT	Tires, Rear LT245/75R16E All-Season, B/W-YLP
Head Curtain Side Airbags-ASF	Tires, Spare LT245/75R16E All-Season, B/W-ZLP
Hook Cargo Tie-Down-5C6	Transmission, 8-Speed Automatic-N8X
Keyless Remote Entry-ATG	Trim, Vinyl, Medium Pewter-93W
License Plate Mounting Provisions, Front-VK3	VIN MODEL YEAR 2024-WMY
Mirrors, Outside Heated Power-Adjustable, Black-DE5	Vehicle Fuel--Gasoline E10-FHO
OnStar Comm. System-UE1	Vinyl Sunshade-DAA
Paint, Exterior Solid-ZY1	Wheel 16 X 6.5, Steel-QB5



GUNN Acura
11911 IH 10 West
San Antonio, TX 78230
Phone: (210) 696-2232

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16440 IH 35 North
Selma, TX 78154
Phone: (210) 599-5600

GUNN CHEVROLET
16550 IH 35 North
Selma, TX 78154
Phone: (210) 599-5000

GUNN Honda
14610 IH 10 West
San Antonio, TX 78249
Phone: (210) 680-3371

GUNN NISSAN GUNN NISSAN of DENTON
750 NE LOOP 410 5650 S Interstate 35 E
San Antonio, TX 78209 Corinth, TX 76210
Phone: (210) 496-0806 Phone: (940) 270-9000

DEAL WORKSHEET

Deal # _____

BUYER INFORMATION

Date 06/03/2024
 Buyer's Name Red Oak Isd
 Co-Buyer's Name _____
 Business Name Red Oak Isd
 Address 109 W Red Oak ISD
 City & State Red Oak Zip 75154
 Home Phone _____ Bus. Phone (972) 617-4176
 Cell Phone _____ E-Mail julie.phillips@redoakisd.org
 Est. Delivery Date _____ Customer # _____
 SalesPerson 1 Danny Mireles SalesPerson 1 ID # 151
 SalesPerson 2 _____ SalesPerson 2 ID # _____

TRADE-IN INFORMATION

Yr. _____ Make _____ Model _____ Miles _____
 Lic # _____ Vin # _____
 Lienholder _____
 Acct # _____ Payoff _____ Good Until _____
 Lienholder Address _____
 City & State _____
 Phone # _____ Quoted by _____

TRADE-IN INFORMATION

Yr. _____ Make _____ Model _____ Miles _____
 Lic # _____ Vin # _____
 Lienholder _____
 Acct # _____ Payoff _____ Good Until _____
 Lienholder Address _____
 City & State _____
 Phone # _____ Quoted by _____

Stock # _____ Vin # 1GCWGA78R1195336
 Year 2024 Make Chevrolet
 Model Express 2500 Model Trim Work Van
 Miles _____ Color _____
 M.S.R.P. \$45,930.00 Discount \$6,507.00 O.S.P. \$39,423.00

Dealer Installed Accessories *

1. Delivery Fee \$440.00
2. Buy Board Fee 1/2 \$200.00
3. _____
4. _____
5. Buy Board Fee \$400 Per PO _____
6. _____
7. Buy Board Contract#724-23 _____

Selling Price	<u>\$39,423.00</u>
Plus Owed Accessories	<u>\$640.00</u>
Selling Price w/ Accessories	<u>\$40,063.00</u>
Sales Services Fee	_____
Trade-In Appraised Value	<u>\$0.00</u>
Factory Rebate(s), if any	_____
Sub-Total	<u>\$40,063.00</u>
State Motor Vehicle Sales Tax	<u>\$0.00</u>
Dealer's Inventory Tax	<u>\$0.00</u>
Lic., Title, Insp., R&B, Etag, Ins. Ver., Sys. Fees	<u>\$14.50</u>
Balance Due on Trade-In	<u>\$0.00</u>
Documentary Fee	<u>\$0.00</u>
Total	<u>\$40,077.50</u>
Deposit Receipt #	_____
Cash Down Receipt #	<u>\$0.00</u>
Amount to Finance	<u>\$40,077.50</u>

Payment estimates are based on a standard rate presented to all Gunn customers. Specific terms are subject to each individual customer's ability to meet the financial criteria established by third party lenders. Therefore, the terms shown above are not binding and are subject to change based upon individual customer qualifications.

Vehicle #2: 2024 Chevrolet Express	VIN/Order #	MSRP	Stock #
	1GCVGAF78R1195336	\$45,930.00	DANNY
Additional Vehicle Information			
<p>Body Style: 2500 Cargo Van-CG23405 PEG: Gas Work Truck Equipment Group-1WT Primary Color: Summit White-GAZ Trim: Trim, Vinyl, Medium Pewter-93W Engine: Engine, Gas 6.6L V8-L8T Transmission: Transmission, 8-Speed Automatic-N8X</p> <p>Options: 110 Volt Electrical Receptacle, In Cab-KI4 AM/FM Stereo w/ MP3 Player-U0F Air Bags, Frontal, Driver & Rt Front. Passenger-AK5 Air Conditioning, Front Manual-C60 Alternator, 150 Amp-KG4 Auxiliary Lighting-TR9 Chevrolet-X88 Compass-U80 Console with Swing-out Storage Bin-BA3 Country Code--USA-EF7 Cruise Control-K34 Door, Swing-Out Pass. Side 60/40 Split-E24 EMMISSION SYSTEM FEDERAL, TIER 3-NTB Engine, Gas 6.6L V8-L8T Federal Emissions-FE9 Fleet Customer-RFJ Fleet Processing Option-FLT Floor Covering, Vinyl, Frt & RR, Full Width-B38 GVWR--8600 LBS-C6P Gas Work Truck Equipment Group-1WT Head Curtain Side Airbags-ASF Hook Cargo Tie-Down-5C6 Keyless Remote Entry-ATG License Plate Mounting Provisions, Front-VK3 Mirrors, Outside Heated Power-Adjustable, Black-DE5 OnStar Comm. System-UE1 Paint, Exterior Solid-ZY1</p> <p>Power Door Locks-AU3 Power Door Locks & Windows Pkg.-ZQ2 Power Windows-A31 Rear Axle, 3.42 Ratio-GU6 Rear Door Trim Panel-PPC Rear Parking Assist-UD7 Rear View Camera System-UVC Rearview Mirror, Partial Video Display-DRJ Seat: Front Bucket-AR7 Seating, Driver and Passenger, High-Back Bucket-ZX2 Side Blind Zone Alert-UFT StabiliTrak, Stability Control System-JL4 Standard Body-ZW9 Summit White-GAZ Theft Deterrent System-UTJ Tilt-Wheel-N33 Tilt-Wheel & Cruise Control Pkg.-ZQ3 Tire Pressure Indicator-UJM Tires, Front LT245/75R16E All-Season, B/W-XLP Tires, Rear LT245/75R16E All-Season, B/W-YLP Tires, Spare LT245/75R16E All-Season, B/W-ZLP Transmission, 8-Speed Automatic-N8X Trim, Vinyl, Medium Pewter-93W VIN MODEL YEAR 2024-WMY Vehicle Fuel--Gasoline E10-FHO Vinyl Sunshade-DAA Wheel 16 X 6.5, Steel-QB5</p>			

Disclaimer:

GM has tried to make the pricing information provided in this summary accurate. Please refer to actual vehicle invoice, however, for complete pricing information. GM will not make any sales or policy adjustments in the case of inaccurate pricing information in this summary.



Monthly Financial Report

June 2024

RED OAK ISD-TAX COLLECTIONS
Monthly Tax Collections
As of May 31, 2024

GENERAL FUND

	MONTHLY	YEAR TO DATE	BUDGET	YTD % OF BUDGET
CURRENT TAXES COLLECTED	86,193	26,767,961	29,086,405	92.03%
DELINQUENT TAX COLLECTED	27,219	241,411	200,000	120.71%
PENALTIES AND INTEREST COLLECTED	18,176	207,249	175,000	118.43%
TOTAL FUNDS COLLECTED	131,587	27,216,621	29,461,405	92.38%

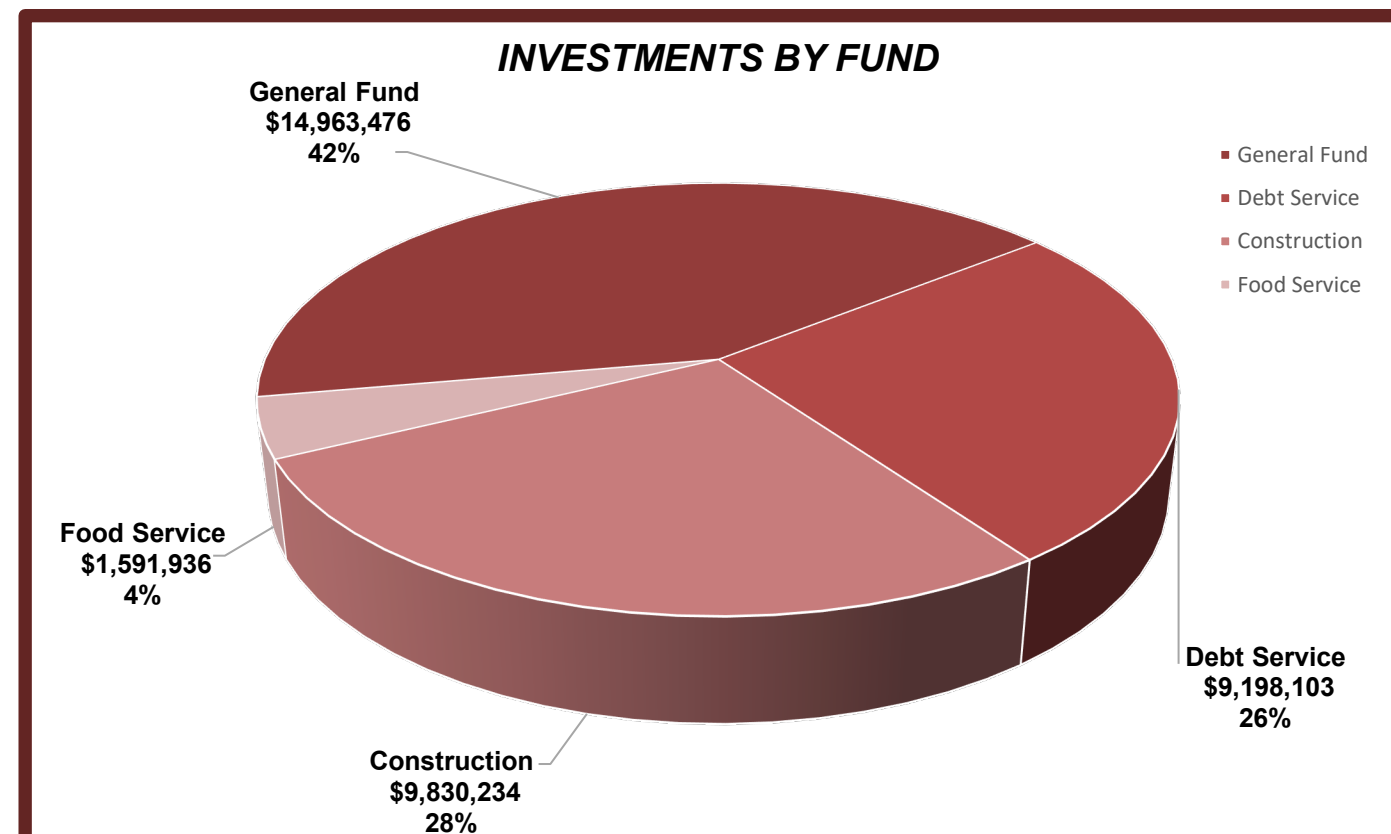
DEBT SERVICE

	MONTHLY	YEAR TO DATE	BUDGET	YTD % OF BUDGET
CURRENT TAXES COLLECTED	39,609	12,282,136	13,900,798	88.36%
DELINQUENT TAX COLLECTED	9,805	85,534	50,000	171.07%
PENALTIES AND INTEREST COLLECTED	7,708	82,336	30,000	274.45%
TOTAL FUNDS COLLECTED	57,122	12,450,006	13,980,798	89.05%

TOTAL TAX COLLECTIONS	188,709	39,666,626	43,442,203	91.31%
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Red Oak Independent School District
Investment Summary Report
As of May 31, 2024

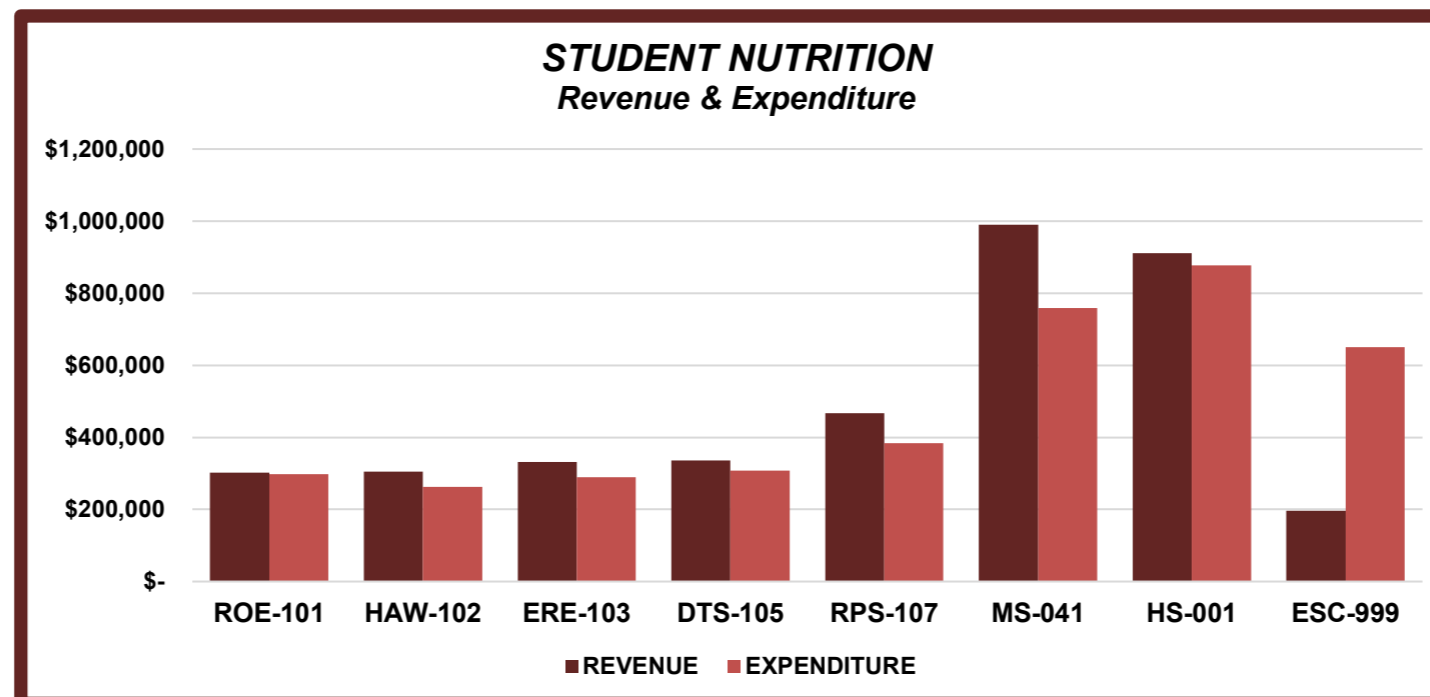
INVESTMENT POOL ACCOUNTS	BEGINNING BALANCE 05/01/2024	DEPOSITS	WITHDRAWALS	INTEREST FOR MONTH	ENDING BALANCE 05/31/2024	INTEREST RATE	INTEREST YEAR TO DATE
<u>TEXSTAR</u>							
General Fund	\$ 10,568.97	\$ -	\$ -	47.63	\$ 10,616.60	5.3078%	\$ 503.96
Construction	\$ 240,109.71	\$ -	\$ -	1,082.42	\$ 241,192.13	5.3078%	\$ 1,316,192.13
<u>TEXPOOL</u>							
General/Construction Fund	2,676.05	-	-	12.09	2,688.14	5.3270%	127.44
Money Market	1,543.65	-	-	6.86	1,550.51	5.3270%	73.62
<u>FIRST PUBLIC-GOV.OVERNIGHT</u>							
General Fund	16,777,152.70	7,482,434.35	9,388,373.27	77,406.96	14,948,620.74	5.3238%	777,440.84
Debt Service	9,119,842.59	54,842.78	17,793.01	41,210.31	9,198,102.67	5.3238%	398,717.83
Construction	17,014,041.89	-	7,483,884.91	58,885.07	9,589,042.05	5.3238%	1,493,963.57
Food Service	1,575,061.31	310,484.36	300,000.00	6,390.74	1,591,936.41	5.3238%	58,441.26
TOTAL INVESTMENT POOLS	\$ 44,740,997	\$ 7,847,761	\$ 17,190,051	\$ 185,042	\$ 35,583,749		4,045,460.65



Red Oak ISD - Student Nutrition
Revenue / Expenditure Detail
As of May 31, 2024

	ROE-101	HAW-102	ERE-103	DTS-105	RPS-107	MS-041	HS-001	ESC-999	TOTAL
Average Daily Participation (ADP):									
Breakfast	138	130	189	200	289	572	225	0	1,743
Lunch	337	351	361	359	501	1041	806	0	3,756
Afterschool	19	17	27	31	29	0	0	0	123

	ROE-101	HAW-102	ERE-103	DTS-105	RPS-107	MS-041	HS-001	ESC-999	TOTAL	ORIGINAL BUDGET	% EXP TO BUDGET
57xx Local Revenue	\$ 64,751	\$ 69,579	\$ 77,384	\$ 72,799	\$ 80,151	\$ 228,953	\$ 330,258	\$ 113,353	\$ 1,037,228	\$ 872,572	119%
58xx State Matching	-	-	-	-	-	-	-	55,733	\$ 55,733	60,000	93%
5921 Federal - Breakfast	52,328	42,225	60,480	68,816	97,178	188,354	84,122	-	\$ 593,503	310,000	191%
5922 Federal - Lunch	185,189	192,984	194,265	194,689	289,684	572,917	497,118	-	\$ 2,126,846	1,505,000	141%
5923 USDA Commodities	-	-	-	-	-	-	-	-	\$ -	120,000	0%
5939/49 Other Revenue	-	-	-	-	-	-	-	27,019	\$ 27,019	103,000	26%
TOTAL REVENUE	\$ 302,268	\$ 304,788	\$ 332,129	\$ 336,304	\$ 467,013	\$ 990,225	\$ 911,498	\$ 196,105	\$ 3,840,330	\$ 2,970,572	129%
61xx Payroll	\$ 124,390	\$ 82,689	\$ 86,275	\$ 117,417	\$ 131,886	\$ 212,562	\$ 368,138	\$ 436,119	\$ 1,559,475	\$ 1,673,672	93%
62xx Contracted Services	3,523	2,893	2,620	6,963	5,987	4,529	9,227	6,590	\$ 42,333	83,200	51%
63xx Supplies	169,676	177,121	199,887	183,042	246,619	541,109	500,569	102,553	\$ 2,120,576	2,191,700	97%
64xx Travel / Miscellaneous	-	-	-	-	-	-	-	19,802	\$ 19,802	22,000	90%
66xx Capital Outlay	-	-	-	-	-	-	-	85,663	\$ 85,663	-	0%
TOTAL EXPENDITURES	\$ 297,589	\$ 262,703	\$ 288,782	\$ 307,422	\$ 384,492	\$ 758,199	\$ 877,934	\$ 650,727	\$ 3,827,848	\$ 3,970,572	96%
Other Sources (Uses)									\$ 1,273,306		
Operating Transfers In											
Revenue Over (Under) Expenditures	\$ 4,679	\$ 42,085	\$ 43,346	\$ 28,882	\$ 82,521	\$ 232,025	\$ 33,564	\$ (454,622)	\$ 12,482	\$ (1,000,000)	



Red Oak ISD - Debt Service Fund
Revenue / Expenditure Detail
As of May 31, 2024

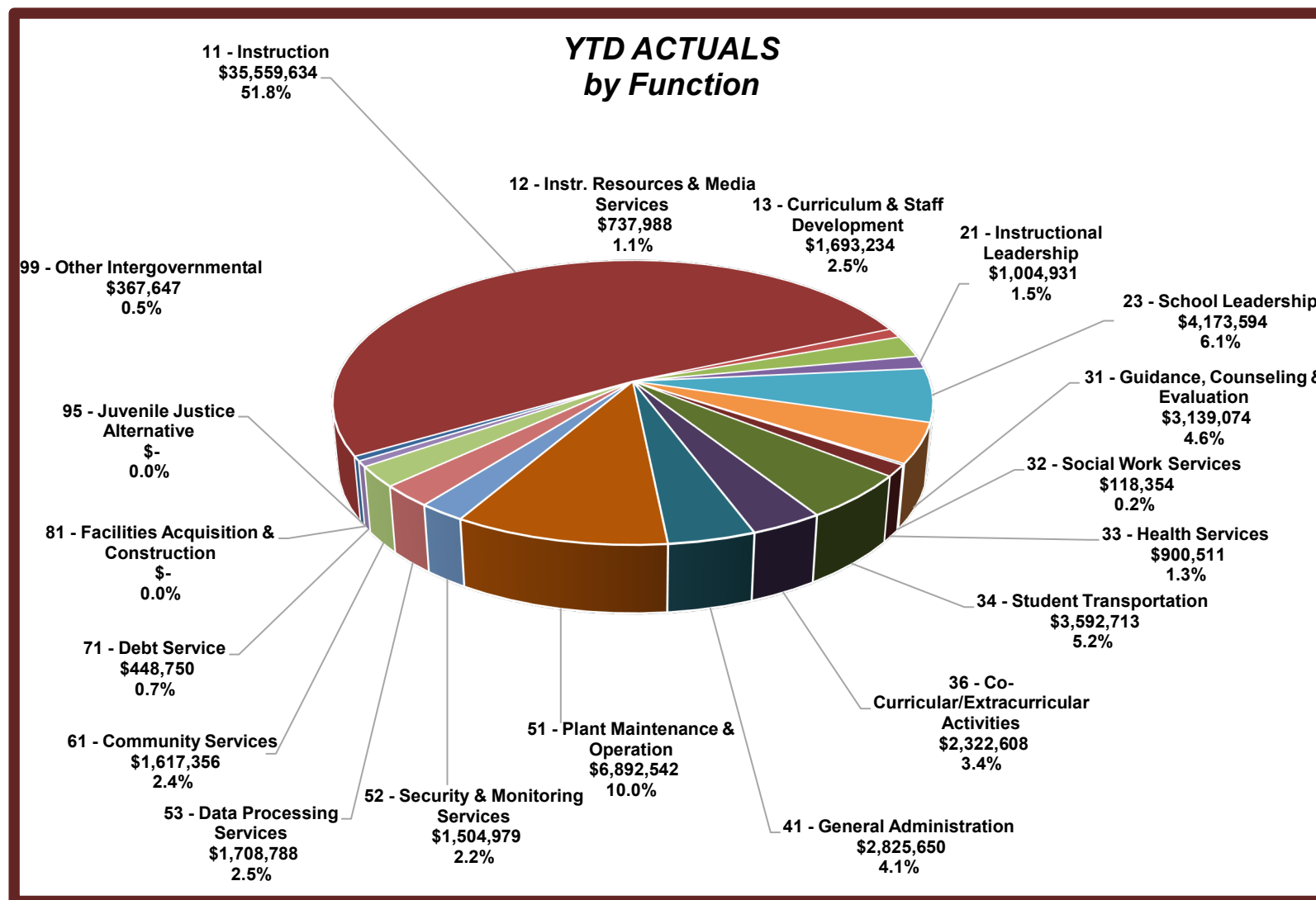
	Original Budget	YTD Actuals	Outstanding Encumbrances	Balance	% Expended to Budget
Revenues					
57xx Local	\$ 14,125,798	\$ 13,719,428	\$ -	\$ 406,370	97.12%
58xx State	400,000	-	-	400,000	0.00%
TOTAL	\$ 14,525,798	\$ 13,719,428	\$ -	\$ 806,370	94.45%
Expenditures					
71 Debt Service	\$ 16,189,688	13,437,367	\$ -	\$ 2,752,321	83.00%
TOTAL	\$ 16,189,688	\$ 13,437,367	\$ -	\$ 2,752,321	83.00%
Other Resources/(Uses)					
Issuance of Bonds	\$ -	\$ -	\$ -	\$ -	0.00%
Premium/Discount	-	-	-	-	0.00%
Escrow	-	-	-	-	0.00%
TOTAL	\$ -	\$ -	\$ -	\$ -	0.00%
Revenue Over (Under) Expenditures	\$ (1,663,890)	\$ 282,061	\$ -	\$ (1,945,951)	

Red Oak ISD - General Fund
Revenue/Expenditure Detail
As of May 31, 2024

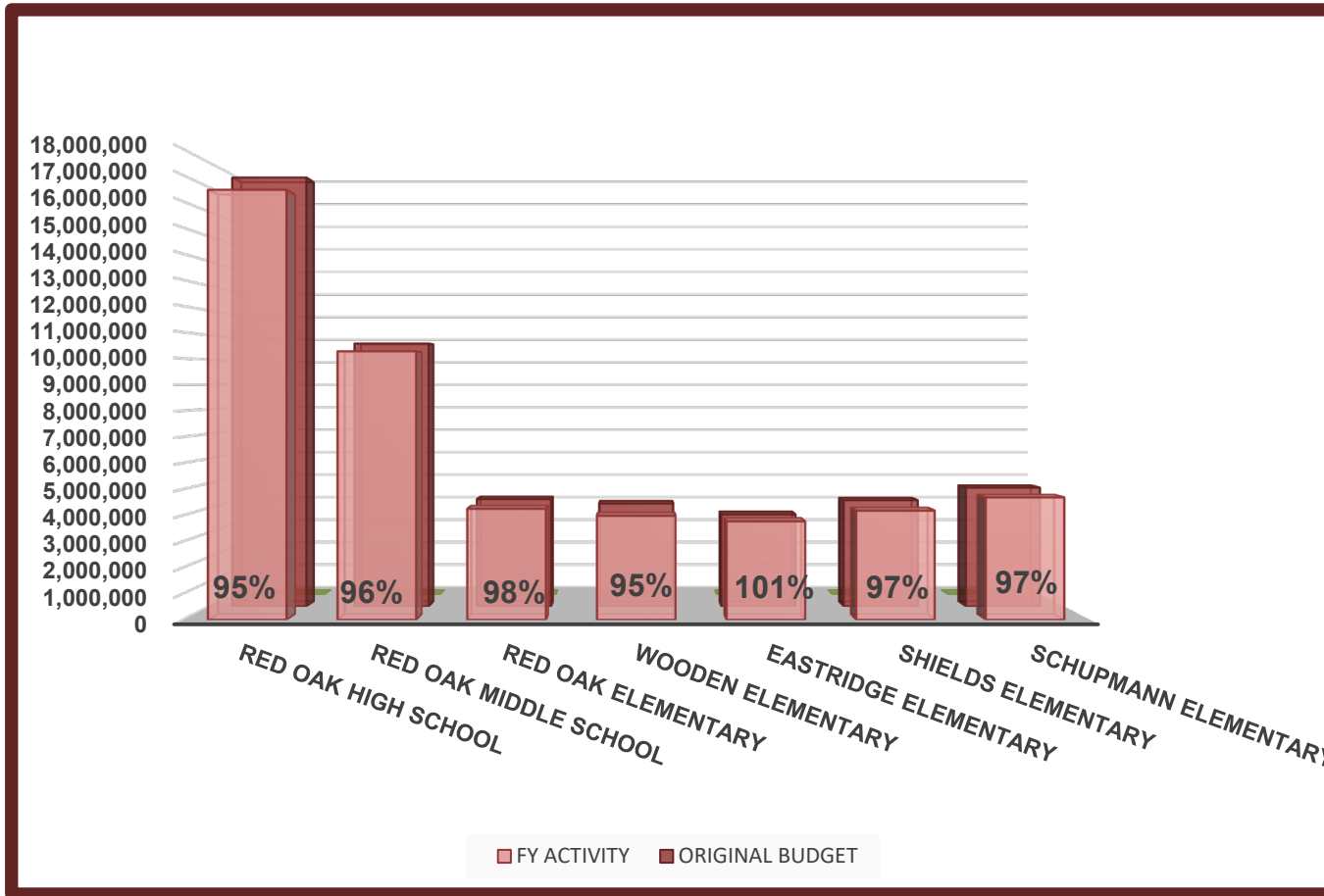
	Amended Budget	2023-2024 YTD Actuals	Outstanding Encumbrances	Balance	% Expended to Budget	2022-2023 YTD Actuals (Audited)	YTD Actuals Variance
Revenues							
57xx Local	\$ 31,562,964	\$ 29,393,167	\$ -	\$ 30,873,688	93.13%	\$ 32,367,180	\$ (2,974,013)
58xx State	40,239,748	24,769,773	-	39,688,188	61.56%	22,716,861	2,052,912
59xx Federal	1,250,000	962,572	-	825,683	77.01%	3,300,233	(2,337,661)
TOTAL	\$ 73,052,712	\$ 55,125,511	\$ -	\$ 71,387,559	75%	\$ 58,384,274	\$ (3,258,763)
Expenditures							
11 Instruction	\$ 36,941,961	\$ 35,559,634	\$ 200,706	\$ 34,966,489	96.80%	\$ 32,478,120	\$ 3,081,514
12 Instr. Resources & Media Services	940,129	737,988	-	876,587	78.50%	682,631	55,356
13 Curriculum & Staff Development	2,160,442	1,693,234	22,343	2,001,184	79.41%	1,725,201	(31,967)
21 Instructional Leadership	1,090,394	1,004,931	1,348	909,974	92.29%	781,348	223,584
23 School Leadership	4,335,965	4,173,594	15,558	3,698,514	96.61%	3,677,883	495,711
31 Guidance, Counseling & Evaluation	3,211,589	3,139,074	1,264	2,886,736	97.78%	2,631,035	508,039
32 Social Work Services	219,778	118,354	-	203,330	53.85%	115,503	2,851
33 Health Services	980,432	900,511	-	945,013	91.85%	805,247	95,264
34 Student Transportation	3,657,111	3,592,713	94,259	2,721,505	100.82%	2,872,570	720,143
36 Co-Curricular/Extracurricular Activities	2,540,065	2,322,608	22,307	2,006,146	92.32%	-	2,322,608
41 General Administration	2,981,065	2,825,650	28,173	2,334,475	95.73%	2,434,773	390,877
51 Plant Maintenance & Operation	7,774,073	6,892,542	388,990	3,972,530	93.66%	2,783,840	4,108,703
52 Security & Monitoring Services	1,681,041	1,504,979	7,406	1,423,133	89.97%	6,095,736	(4,590,757)
53 Data Processing Services	1,748,753	1,708,788	55,595	1,028,210	100.89%	1,245,929	462,858
61 Community Services	1,826,414	1,617,356	3,180	1,638,764	88.73%	1,556,266	61,090
71 Debt Service	475,500	448,750	-	401,125	94.37%	1,638,153	(1,189,403)
81 Facilities Acquisition & Construction	53,000	-	-	53,000	0.00%	448,000	(448,000)
95 Juvenile Justice Alternative	45,000	-	-	45,000	0.00%	-	-
99 Other Intergovernmental	390,000	367,647	-	32,799	94.27%	329,731	37,916
TOTAL	\$ 73,052,712	\$ 68,608,352	\$ 841,129	\$ 62,144,515	95%	\$ 62,301,965	\$ 6,306,387
Other Resources/(Uses)							
Sale of Property	\$ 0	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -
	\$ 0	\$ -	\$ -	\$ 0	0%	\$ -	\$ -
Revenue Over (Under) Expenditures	\$ 0	\$ (13,482,841)	\$ (841,129)	\$ 9,243,044		\$ (3,917,691)	\$ (9,565,150)

*The District reports on the modified accrual basis.

**Red Oak ISD - General Fund
Revenue / Expenditure Detail
As of May 31, 2024**



Red Oak ISD - General Fund
Comparison by Campus
As of May 31, 2024



Questions



Bill Johnston

Chief Financial Officer

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RED OAK INDEPENDENT SCHOOL DISTRICT

2024-2025 ANNUAL REPORT OF PARTICIPATION/MANAGEMENT FEES COOPERATIVE/INTERLOCAL PURCHASING CONTRACTS

Name of Purchasing Cooperative	Participation/Management Fee	2024-2025 Total Fees
1 Government Procurement Alliance (1GPA)	No Fee	\$ -
Department of Information Resources (DIR)	No Fee	\$ -
Central Texas Purchasing Alliance	Annual Fee	\$ 150.00
Educational Purchasing Cooperative of North Texas (EPCNT)	Annual Fee	\$ 100.00
Ellis County Interlocal Agreement	No Fee	\$
Equalis Group	No Fee	\$ -
Harris County Education District (HCDE-Choice Partners)	No Fee	\$ -
Houston-Galveston Area Council (HGAC)	No Fee	\$ -
Multi Regional Purchasing Cooperative (MRPC)	No Fee	\$
National Cooperative Purchasing Alliance (NCPA)	No Fee	\$
OMNIA Partners	No Fee	\$ -
Purchasing Association of Cooperative Entities (PACE)	No Fee	\$ -
Region 2 Education Service Center (Goodbuy Purchasing Cooperative)	No Fee	\$
Region 4 Education Service Center	No Fee	\$
Region 10 Education Service Center	No Fee	\$
Region 8 Education Service Center (TIPS)	No Fee	\$ -
Region 16 Education Service Center (TexBuy Purchasing Cooperative)	No Fee	\$
Region 19 Education Service Center (Allied States)	No Fee	\$ -
Sourcewell	No Fee	\$ -
State of Texas Co-op Purchasing Program (TX Smart Buy)	Annual Fee	\$ 100
TASB BuyBoard	No Fee	\$ -
	TOTAL:	\$ 350