

**AGENDA OF RED OAK INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES REGULAR MEETING
Monday, March 27, 2023**

Notice is hereby given that a Regular Meeting of the Board of Trustees of the Red Oak Independent School District will be held on Monday, March 27, 2023 beginning at 7:00 PM at Red Oak ISD Education Service Center, 109 West Red Oak Road, Red Oak, TX 75154.

The subjects to be discussed or considered, or upon which any formal action may be taken, are listed below. Items do not have to be taken in the same order as shown on the meeting notice.

1. CALL TO ORDER / ESTABLISH QUORUM
2. INVOCATION
3. PLEDGES OF ALLEGIANCE
Lily Jackson, 8th Grade Student from Red Oak Middle School
4. RECOGNITIONS
 - A. Maroon Star Award
Brenda Sanford, Superintendent
 - B. Red Oak Middle School Choir and Red Oak High School Choir
Jason Nitsch, Director of Fine Arts
 - C. Red Oak Middle School Band and Red Oak High School Band
Jason Nitsch, Director of Fine Arts
 - D. Top Hawks
Brenda Sanford, Superintendent
 - E. Hawk Staff Spotlight
Brenda Sanford, Superintendent
 - F. Texas Association of School Business Officials (TASBO) Awards
Brenda Sanford, Superintendent
 - G. Texas School Public Relations Association (TSPRA) Star Awards
Brenda Sanford, Superintendent
5. SUPERINTENDENT'S REPORT
 - A. Accountability Update
Melissa Sulak, Executive Director of Curriculum and Instruction
 - B. Early Literacy Update
Becky Waller, Curriculum Coordinator
 - C. District Update
Brenda Sanford, Superintendent
6. OPEN FORUM 4
7. ACTION ITEMS
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 1. Minutes from School Board Special Meeting on February 9, 2023 6
 2. Minutes from School Board Regular Meeting on February 27, 2023 9
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 - B. Consideration and Approval of Joint Election Contract for Election 17
Services with the County of Ellis
Brenda Sanford, Superintendent
 - C. Consideration and Approval of Purchase of School Bus from the 2022- 36
2023 Budget
Kevin Freels, Assistant Superintendent of District Operations and Brent Stanford,
Executive Director of Support Services

D.	Consideration and Approval of Resolution Expressing Official Intent to Reimburse Costs of Projects Dr. Bill Johnston, CPA, Assistant Superintendent of Business Services / CFO	39
E.	Consideration and Approval of Resolution and Extension of Mentors Care Contract for Mentoring Services for the School Year 2023-2024 Howard Gatewood, Principal of Red Oak High School	41
F.	Consideration and Approval of TASB Local Policy Update 120 Melissa Sulak, Executive Director of Curriculum and Instruction	48
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9.	CLOSED SESSION	
A.	Texas Government Code 551.071 - For the purpose of a private consultation with the Board's attorney on any and all subjects or matters authorized by law.	
B.	Texas Government Code 551.072 - For the purpose of discussing the purchase, exchange, lease or value of real property.	
C.	Texas Government Code 551.073 - For the purpose of considering a negotiated contract for a prospective gift or donation.	
D.	Texas Government Code 551.074 - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee.	
	1. Personnel Matters	
	2. Consideration and Approval of Proposed Teacher / Professional Contracts	
E.	Texas Government Code 551.076 - To consider the deployment, or specific occasions for implementation, of security personnel or devices.	
F.	Texas Government Code 551.082 - For the purpose of considering discipline of a public school child or children or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.	
G.	Texas Government Code 551.0821 - Personally identifiable information of Public School students.	
H.	Texas Government Code 551.083 - For the purpose of considering the standards, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representative of employee groups in connection with consultation agreements provided for by Section 13.901 of the Texas Education Code.	
I.	Texas Government Code 551.084 - For the purpose of excluding witness or witnesses from a hearing during examination of another witness.	
J.	Texas Government Code 551.086 - For the purpose of considering economic development negotiations.	
10.	RECONVENE IN OPEN SESSION FOR ACTION RELATIVE TO CLOSED SESSION	
11.	ADJOURNMENT	

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will convene in such closed meeting in accordance with the Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions or decisions will be taken in open meeting.

Any person with a disability or special accommodation need should call 972-617-2941 no later than 10:00 a.m. on the scheduled meeting date.

This notice was posted in compliance with the Open Meetings Act on March 24, 2023 at 4:30 p.m.

Brenda Sanford, Superintendent
(For the Board of Trustees)

AUDIENCE PARTICIPATION SIGN-UP SHEET

Any person wishing to address the Board about a topic related to District business during the period reserved for public comment at a Board meeting must sign up to be heard, in accordance with District policy BED(LOCAL):

1. Each participant will be limited to two (2) minutes to make comments to the Board.
2. Under the Texas Open Meetings Act, the Board is not permitted to discuss or act upon any issues that are not posted on the agenda for tonight's meeting.
3. The Board has adopted complaint policies that are designed to secure, at the lowest possible administrative level, a prompt and equitable resolution of complaints and concerns. Each of these processes provides that, if a resolution cannot be achieved administratively, the person may appeal the administrative decision to the Board as a properly posted agenda item. For further information on those policies, please contact Kevin Freels, Assistant Superintendent of District Operations, for student issues, and Michelle Ailara, Assistant Superintendent of Human Resources, for employee issues at 972-617-2941. If the subject of your comment involves a pending grievance, please continue to seek resolution through the grievance process and address the Board only at the appropriate stage of that process.
4. Under the Texas Open Meetings Act, the Board may exercise its authority to discuss certain subject matters in closed session, including matters involving individual District staff members and individual students. If your comment concerns one of these subjects, please address your concern through the complaint policies described above.
5. Finally, please be aware that rules of decorum will be enforced during the public comment period. Personal attacks, name-calling, and rude or slanderous remarks will not be tolerated. Each participant is legally responsible for the content and consequences of his or her own statements.

Please fill in the information requested below if you wish to address the Board during the public comment period:

Name (please print) _____

Address _____

ROISD Campus Your Child(ren) attends _____

School District of Residence _____ Telephone _____

Topic/ Agenda Item _____

Limit on Participation	Audience participation at a Board meeting is limited to the portion of the meeting designated to receive public comment in accordance with this policy. At all other times during a Board meeting, the audience shall not enter into discussion or debate on matters being considered by the Board, unless requested by the presiding officer.
Public Comment	At regular Board meetings, the Board shall permit public comment, regardless of whether the topic is an item on the agenda posted with notice of the meeting.
Regular Meetings	
Special Meetings	At all other Board meetings, public comment shall be limited to items on the agenda posted with notice of the meeting.
Procedures	Individuals who wish to participate during the portion of the meeting designated for public comment shall sign up with the presiding officer or designee before the meeting begins as specified in the Board's procedures on public comment and shall indicate the agenda item or topic on which they wish to address the Board. Public comment shall occur at the beginning of the meeting. Except as permitted by this policy and the Board's procedures on public comment, an individual's comments to the Board shall not exceed two minutes per meeting.
Meeting Management	When necessary for effective meeting management or to accommodate large numbers of individuals wishing to address the Board, the presiding officer may make adjustments to public comment procedures, including adjusting when public comment will occur during the meeting, reordering agenda items, deferring public comment on nonagenda items, continuing agenda items to a later meeting, providing expanded opportunity for public comment, or establishing an overall time limit for public comment and adjusting the time allotted to each speaker. However, no individual shall be given less than one minute to make comments.
Board's Response	Specific factual information or recitation of existing policy may be furnished in response to inquiries, but the Board shall not deliberate or decide regarding any subject that is not included on the agenda posted with notice of the meeting.
Complaints and Concerns	The presiding officer or designee shall determine whether an individual addressing the Board has attempted to solve a matter administratively through resolution channels established by policy. If not, the individual shall be referred to the appropriate policy to seek resolution: <ul style="list-style-type: none">• Employee complaints: DGBA• Student or parent complaints: FNG• Public complaints: GF
Disruption	The Board shall not tolerate disruption of the meeting by members of the audience. If, after at least one warning from the presiding officer, any individual continues to disrupt the meeting by his or her words or actions, the presiding officer may request assistance from law enforcement officials to have the individual removed from the meeting.

**MINUTES OF THE
RED OAK INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES SPECIAL MEETING
Thursday, February 9, 2023**

A Special Meeting of the Board of Trustees of Red Oak ISD was held Thursday, February 9, 2023, beginning at 7:00 PM at the Red Oak High School Performing Arts Center, 220 South SH 342, Red Oak, TX 75154.

1. CALL TO ORDER / ESTABLISH QUORUM

The Special Meeting of the School Board was called to order by John Anderson, President of the School Board, at 7:00 p.m.

The Red Oak ISD School Board met at the Red Oak High School Performing Arts Center and the presiding officer, John Anderson, noted that a quorum of Board Members was present; that the meeting was duly called; and that notice of the meeting had been posted in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.00.

The following Board members were present: John Anderson, President; Melanie Petersen, Vice President; Donna Knight; Johnny Knight; Michelle Porter; and Penny Story.

The following Board member was absent: Brian Sebring.

2. INVOCATION

Mr. Knight led the invocation.

3. PLEDGES OF ALLEGIANCE

Ms. Knight led the Pledges of Allegiance to the American and Texas flags.

4. PUBLIC HEARING - DISCUSSION OF ACTIONS NEEDED TO MOVE FORWARD WITH GROWTH AND FACILITIES

Brenda Sanford, Superintendent; Kevin Freels, Assistant Superintendent of District Operations; and Dr. Bill Johnston, CPA, Assistant Superintendent of Business Services / CFO

Mr. Anderson told the audience the meeting was to answer questions and clarify information regarding the calling of a bond election.

Ms. Sanford gave a presentation regarding growth projections; history of district bonds; facility options; second middle school design; community concerns; May 2023 bond timeline; facility design process; comparison of middle schools; survey results; and next steps. Ms. Sanford and other administrators answered questions from those in attendance regarding calling a bond election.

5. OPEN FORUM

The following individuals spoke in Open Forum – Kim Sturman; Bryan Bell; Rob Waller; Charles Aris; Donny Lutrick; Susie Mendoza; Mike Mendoza; and Sheli Brown in regards to calling a bond election.

6. ACTION ITEMS

- A. Consideration and Approval of Adoption of an Order Calling a Bond Election on May 6, 2023
Dr. Bill Johnston, CPA, Assistant Superintendent of Business Services / CFO

Ms. Petersen made a motion to approve the Adoption of an Order Calling a Bond Election on May 6, 2023. Ms. Porter seconded the motion. The motion passed 5 – 0 with Ms. Story abstaining.

7. CLOSED SESSION

The Board convened into Closed Session at 10:37 p.m.

- A. Texas Government Code 551.071 - For the purpose of a private consultation with the Board's attorney on any and all subjects or matters authorized by law.
- B. Texas Government Code 551.072 - For the purpose of discussing the purchase, exchange, lease or value of real property.
- C. Texas Government Code 551.073 - For the purpose of considering a negotiated contract for a prospective gift or donation.
- D. Texas Government Code 551.074 - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee.
1. Personnel Matters
- E. Texas Government Code 551.076 - To consider the deployment, or specific occasions for implementation, of security personnel or devices.
- F. Texas Government Code 551.082 - For the purpose of considering discipline of a public school child or children or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.
- G. Texas Government Code 551.0821 - Personally identifiable information of Public School students.
- H. Texas Government Code 551.083 - For the purpose of considering the standards, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representative of employee groups in connection with consultation agreements provided for by Section 13.901 of the Texas Education Code.
- I. Texas Government Code 551.084 - For the purpose of excluding witness or witnesses from a hearing during examination of another witness.
- J. Texas Government Code 551.086 - For the purpose of considering economic development negotiations.

8. RECONVENE IN OPEN SESSION FOR ACTION RELATIVE TO CLOSED SESSION

The Board reconvened back into Open Session at 10:57 p.m.

9. ADJOURNMENT

As there was no further business or action to be taken, the meeting adjourned at 10:58 p.m.

John Anderson, Board President

Brian Sebring, Board Secretary

**MINUTES OF THE
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The Red Oak ISD School Board met at the Red Oak ISD Education Service Center and the presiding officer, John Anderson, noted that a quorum of Board Members was present; that the meeting was duly called; and that notice of the meeting had been posted in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.00.

The following Board members were present: John Anderson, President; Melanie Petersen, Vice President; Brian Sebring, Secretary; Donna Knight; Johnny Knight; Michelle Porter; and Penny Story.

The following Board members were absent: None.

2. INVOCATION

Mr. Sebring led the invocation.

3. PLEDGES OF ALLEGIANCE

Sarah Saucedo, 6th Grade Student from Red Oak Middle School, led the Pledges of Allegiance to the American and Texas flags.

4. RECOGNITIONS

- A. Red Oak High School Swim Team
Madelyn Hooper, Head Swim Coach

Ms. Hooper, Red Oak High School Head Swim Coach and Mr. Knight recognized members of the Red Oak High School Swim Team for their achievements as Regional Qualifiers and Regional Finalists.

- B. Spelling Bee Winners
Laura Kelly, Instructional Technology Coordinator

Ms. Kelly, Instructional Technology Coordinator, and Ms. Story recognized spelling bee winners from each elementary school and Red Oak Middle School.

- C. UIL Academics - Middle School
Megan Whitford, Secondary Math and Science Coordinator

Ms. Whitford, Secondary Math and Science Coordinator and Ms. Story recognized Red Oak Middle School Student Taylor Guilliams. Taylor earned first place in the UIL Academics Competition in Impromptu Speaking.

5. SUPERINTENDENT'S REPORT

- A. Red Oak High School Student Council Annual Report
Angela Thomas, Sponsor - Red Oak High School Student Council

Ms. Thomas, Sponsor of the Red Oak High School Student Council, and two Student Council Officers did a presentation to show their various projects and accomplishments since November of 2022.

- B. Credit Recovery Report
Howard Gatewood, Principal of Red Oak High School and Lynn Dockery, Director of Secondary Curriculum

Mr. Gatewood, Principal of Red Oak High School and Ms. Dockery, Director of Secondary Curriculum presented the Board with a Credit Recovery Report that included the following: Purpose of Credit Recovery; Credit Recovery Key Points; and Progress Monitoring. After the presentation, two (2) former students gave testimonials on how the program benefitted them.

- C. Strong Foundations
Melissa Sulak, Executive Director of Curriculum and Instruction

Ms. Sulak, Executive Director of Curriculum and Instruction, gave a presentation on Strong Foundations. The presentation included the Red Oak ISD Mathematics Framework and how it will be used to mathematically prepare students for post-secondary life.

- D. Strategic Planning Initiative
Brenda Sanford, Superintendent

Ms. Sanford informed the Board that strategic planning has begun to build future goals for Red Oak ISD. She will be facilitating the Strategic Planning Committee meetings, along with Beth Trimble, Executive Director of Communications. The Committee is made up of four (4) community members, four (4) parents, four (4) teachers, four (4) non-teaching staff, four (4) campus administrators, four (4) alumni or current students, four (4) central administrators, cabinet members and two (2) board members. The meetings will begin this month. The Committee will connect the adopted Board Goals and the District Improvement Plan with our long-term District goals. The Committee will focus on people and processes for the maximum effectiveness and efficiencies and will assess data annually to modify the plan as needed. There will be four committee meetings and there will be two public community meetings, which will be for gathering input from the community. The

Committee will present the Board with the flight plan for approval at the April Board meeting.

- E. District Update
Brenda Sanford, Superintendent

Red Oak ISD hosted its first ever District Spanish Spelling Bee last month. Students in grades 3 – 5 from Wooden Elementary and Schupmann Elementary competed for the coveted title of District Winner.

Congratulations to Hailey Contreras, Schupmann Elementary third-grader, for placing first in the 3rd grade band and Abraham Herrera, Wooden Elementary fifth-grader, for placing first in the 4th/5th grade band. These students will be representing Red Oak ISD at the Region 10 Spanish Spelling Bee on March 28.

Eight football players signed to play collegiate football during National Signing Day on February 7.

**Warren Roberson - Texas
Moses Martindale - Graceland College
Kemondre Yancy - Midwestern State University
Solomon Frazier - Peru State University
Brock Links - Mary Hardin-Baylor University
Franklin Hunter - Eastern New Mexico State University
Micah Jones - Texas Lutheran University
Sevin Butler - Southwestern Oklahoma State University**

February 6 through 10 was National School Counseling Week. During this week we celebrated and recognized these professionals who support our students in many situations, while also providing guidance to help them reach their full potential.

Congratulations to Head Soccer Coach Adam Prachyl, who had his 100th career win. All these wins happened at Red Oak High School. We will be recognizing him after the season is finished.

The ROHS Hawkettes competed in their first contest of the season and brought home over 20 awards. Congratulations to these outstanding students.

The ROHS Varsity Girls Basketball Team are the 2022-2023 14-5A District Champions and Regional Quarter Finalists.

The ROHS Varsity Boys Basketball Team will play tomorrow night at 7:30 p.m. at the Garland Colwell Center vs. Forney in the Regional Quarter Finals.

6. OPEN FORUM

The following individuals spoke in Open Forum – Kim Sturman and Bill Foster in regards to the Texas Association of School Boards.

7. ACTION ITEMS

A. Consent Agenda

1. Minutes from School Board Regular Meeting on January 23, 2023
2. Payment of Current Bills Over \$50,000
3. Secondary Level New Course Proposal for the 2023-2024 School Year
4. Resolution to Pay Staff During Emergency Weather Closure

Ms. Petersen made a motion to approve the Consent Agenda as presented. Ms. Knight seconded the motion. The motion passed 7 – 0.

B. Consideration and Approval of Purchase of School Buses from the 2023-2024 Budget

Kevin Freels, Assistant Superintendent of District Operations and Brent Stanford, Executive Director of Support Services

Mr. Knight made a motion to approve the purchase of two 77-passenger buses and one 54 passenger (3 wheelchair) bus with the appropriate 3-point seat belts from the 2023-2024 budget year. Mr. Sebring seconded the motion. The motion passed 7 – 0.

C. Consideration and Approval of Resolution Authorizing Ellis Appraisal District Chief Appraiser or Other Employee of Ellis Appraisal District to Act as Agent for Red Oak ISD

Dr. Bill Johnston, CPA, Assistant Superintendent of Business Services / CFO

Ms. Petersen made a motion to adopt the Resolution Authorizing the Ellis Appraisal District Chief Appraiser or Other Employee of EAD to Act as Agent in Regard to Filing a Protest Against the Comptroller's 2022 Property Value Study for Red Oak ISD. Mr. Sebring seconded the motion. The motion passed 7 – 0.

D. Consideration and Approval of TEA Staff Development Minutes Waiver
Kevin Freels, Assistant Superintendent of District Operations

Mr. Knight made a motion to approve the TEA Staff Development Minutes Waiver for up to 2,100 minutes for the 2023-2024 school year. Ms. Petersen seconded the motion. The motion passed 7 – 0.

E. Consideration and Approval of TASB Local Board Policy DC (LOCAL) - Employment Practices

Michelle Ailara, Assistant Superintendent of Human Resources

Mr. Sebring made a motion that the Board revise TASB Board Policy DC (LOCAL) as recommended with changes. Ms. Knight seconded the motion. The motion passed 7 – 0.

F. Consideration and Approval of TASB Local Policy Update 120
Melissa Sulak, Executive Director of Curriculum and Instruction

Ms. Story made the motion to table the approval of TASB Local Policy Update

120 until the March board meeting. Ms. Porter seconded the motion. The motion passed 4 – 3.

8. INFORMATION ITEMS

- A. Enrollment Report
- B. Finance Report

9. CLOSED SESSION

The Board convened into Closed Session at 8:32 p.m.

- A. Texas Government Code 551.071 - For the purpose of a private consultation with the Board's attorney on any and all subjects or matters authorized by law.
- B. Texas Government Code 551.072 - For the purpose of discussing the purchase, exchange, lease or value of real property.
- C. Texas Government Code 551.073 - For the purpose of considering a negotiated contract for a prospective gift or donation.
- D. Texas Government Code 551.074 - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee.
 - 1. Personnel Matters
 - 2. Consideration and Approval of Contract Personnel of Campus and District Leadership Positions
- E. Texas Government Code 551.076 - To consider the deployment, or specific occasions for implementation, of security personnel or devices.
- F. Texas Government Code 551.082 - For the purpose of considering discipline of a public school child or children or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.
- G. Texas Government Code 551.0821 - Personally identifiable information of Public School students.
- H. Texas Government Code 551.083 - For the purpose of considering the standards, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representative of employee groups in connection with consultation agreements provided for by Section 13.901 of the Texas Education Code.
- I. Texas Government Code 551.084 - For the purpose of excluding witness or witnesses from a hearing during examination of another witness.
- J. Texas Government Code 551.086 - For the purpose of considering economic development negotiations.

10. RECONVENE IN OPEN SESSION FOR ACTION RELATIVE TO CLOSED SESSION

The Board reconvened back into Open Session at 9:16 p.m. Ms. Petersen made a motion to approve personnel recommendations as presented in Closed Session. Mr. Knight seconded the motion. The motion passed 7 – 0.

Ms. Petersen made a motion to approve administrative contracts as presented in Closed Session. Ms. Knight seconded the motion. The motion passed 7 – 0.

11. ADJOURNMENT

As there was no further business or action to be taken, the meeting adjourned at 9:17 p.m.

John Anderson, Board President

Brian Sebring, Board Secretary

CHECK		ACCOUNT						
NUMBER	VENDOR	AMOUNT	NUMBER					
220510	TXU ENERGY	21,085.63	199 E 51	6259	02	001	0 99 000	
220510	TXU ENERGY	13,486.28	199 E 51	6259	02	041	0 99 000	
220510	TXU ENERGY	4,256.84	199 E 51	6259	02	101	0 99 000	
220510	TXU ENERGY	4,755.39	199 E 51	6259	02	102	0 99 000	
220510	TXU ENERGY	4,882.99	199 E 51	6259	02	103	0 99 000	
220510	TXU ENERGY	4,340.48	199 E 51	6259	02	105	0 99 000	
220510	TXU ENERGY	2,647.98	199 E 51	6259	02	999	0 99 000	
220510	TXU ENERGY	4,352.07	198 E 51	6259	02	999	0 99 000	
220510	TXU ENERGY	1,619.36	199 E 51	6259	02	870	0 99 000	
220510	TXU ENERGY	491.09	199 E 51	6259	02	996	0 99 000	
220510	TXU ENERGY	1,508.78	199 E 51	6259	02	995	0 99 000	
220510	TXU ENERGY	10,652.29	199 E 51	6259	02	001	0 22 000	
		74,079.18	Totals for 220510					
		74,079.18	Totals for checks					

CHECK			ACCOUNT									
NUMBER	VENDOR		AMOUNT	NUMBER								
17298	LABATT	FOOD SERVICE	253.14	240	E	35	6341	01	999	0	99	000
17298	LABATT	FOOD SERVICE	155.28	240	E	35	6342	01	999	0	99	000
17298	LABATT	FOOD SERVICE	100.86	240	E	35	6341	01	999	0	99	000
17298	LABATT	FOOD SERVICE	5,420.94	240	E	35	6341	00	001	0	99	000
17298	LABATT	FOOD SERVICE	1,023.02	240	E	35	6342	00	001	0	99	000
17298	LABATT	FOOD SERVICE	5,346.67	240	E	35	6341	00	001	0	99	000
17298	LABATT	FOOD SERVICE	820.56	240	E	35	6342	00	001	0	99	000
17298	LABATT	FOOD SERVICE	5,904.55	240	E	35	6341	00	001	0	99	000
17298	LABATT	FOOD SERVICE	1,814.80	240	E	35	6342	00	001	0	99	000
17298	LABATT	FOOD SERVICE	6,198.73	240	E	35	6341	00	041	0	99	000
17298	LABATT	FOOD SERVICE	888.24	240	E	35	6342	00	041	0	99	000
17298	LABATT	FOOD SERVICE	5,293.68	240	E	35	6341	00	041	0	99	000
17298	LABATT	FOOD SERVICE	1,239.62	240	E	35	6342	00	041	0	99	000
17298	LABATT	FOOD SERVICE	5,340.21	240	E	35	6341	00	041	0	99	000
17298	LABATT	FOOD SERVICE	633.14	240	E	35	6342	00	041	0	99	000
17298	LABATT	FOOD SERVICE	3,303.73	240	E	35	6341	00	041	0	99	000
17298	LABATT	FOOD SERVICE	189.50	240	E	35	6342	00	041	0	99	000
17298	LABATT	FOOD SERVICE	3,688.74	240	E	35	6341	00	041	0	99	000
17298	LABATT	FOOD SERVICE	550.19	240	E	35	6342	00	041	0	99	000
17298	LABATT	FOOD SERVICE	3,669.34	240	E	35	6341	00	041	0	99	000
17298	LABATT	FOOD SERVICE	318.19	240	E	35	6342	00	041	0	99	000
17298	LABATT	FOOD SERVICE	3.49	240	E	35	6342	00	041	0	99	000
17298	LABATT	FOOD SERVICE	3,317.29	240	E	35	6341	00	101	0	99	000
17298	LABATT	FOOD SERVICE	513.59	240	E	35	6342	00	101	0	99	000
17298	LABATT	FOOD SERVICE	3,693.80	240	E	35	6341	00	101	0	99	000
17298	LABATT	FOOD SERVICE	691.20	240	E	35	6342	00	101	0	99	000
17298	LABATT	FOOD SERVICE	2,985.53	240	E	35	6341	00	101	0	99	000
17298	LABATT	FOOD SERVICE	500.65	240	E	35	6342	00	101	0	99	000
17298	LABATT	FOOD SERVICE	4,560.65	240	E	35	6341	00	102	0	99	000
17298	LABATT	FOOD SERVICE	472.16	240	E	35	6342	00	102	0	99	000
17298	LABATT	FOOD SERVICE	2,746.58	240	E	35	6341	00	102	0	99	000
17298	LABATT	FOOD SERVICE	432.84	240	E	35	6342	00	102	0	99	000
17298	LABATT	FOOD SERVICE	3,114.58	240	E	35	6341	00	102	0	99	000
17298	LABATT	FOOD SERVICE	428.99	240	E	35	6342	00	102	0	99	000
17298	LABATT	FOOD SERVICE	4,709.21	240	E	35	6341	00	103	0	99	000
17298	LABATT	FOOD SERVICE	250.78	240	E	35	6342	00	103	0	99	000
17298	LABATT	FOOD SERVICE	4,458.18	240	E	35	6341	00	103	0	99	000
17298	LABATT	FOOD SERVICE	479.10	240	E	35	6342	00	103	0	99	000
17298	LABATT	FOOD SERVICE	2,172.68	240	E	35	6341	00	103	0	99	000
17298	LABATT	FOOD SERVICE	645.99	240	E	35	6342	00	103	0	99	000
17298	LABATT	FOOD SERVICE	4,653.04	240	E	35	6341	00	105	0	99	000
17298	LABATT	FOOD SERVICE	561.55	240	E	35	6342	00	105	0	99	000
17298	LABATT	FOOD SERVICE	2,961.06	240	E	35	6341	00	105	0	99	000
17298	LABATT	FOOD SERVICE	380.77	240	E	35	6342	00	105	0	99	000
17298	LABATT	FOOD SERVICE	2,656.05	240	E	35	6341	00	105	0	99	000
17298	LABATT	FOOD SERVICE	500.56	240	E	35	6342	00	105	0	99	000
17298	LABATT	FOOD SERVICE	6,996.25	240	E	35	6341	00	107	0	99	000
17298	LABATT	FOOD SERVICE	784.01	240	E	35	6342	00	107	0	99	000
17298	LABATT	FOOD SERVICE	6,490.91	240	E	35	6341	00	107	0	99	000
17298	LABATT	FOOD SERVICE	982.20	240	E	35	6342	00	107	0	99	000
17298	LABATT	FOOD SERVICE	2,709.75	240	E	35	6341	00	107	0	99	000
17298	LABATT	FOOD SERVICE	951.61	240	E	35	6342	00	107	0	99	000
			118,958.18	Totals for 17298								

118,958.18 Totals for checks

Joint Election Contract for Election Services

Presented for:

Board Action X Report/Review Only _____

Supporting documents:

None _____ Attached X Provided Later _____

Contact Person:

Brenda Sanford, Superintendent

Background Information:

An agreement with Ellis County Elections Department to conduct the Red Oak ISD May 6, 2023 Joint General and Special Elections.

Fiscal Implications:

The estimated portion for Red Oak ISD is \$12,750.00.

Administrative Recommendation:

Administration recommends that the Board approve the Joint Election Contract for Election Services.



May 6, 2023
Joint Election
Contract for Election Services



May 6, 2023 Joint Election

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Exhibit B.....Election Day Polling Locations
Exhibit C.....Cost of Services
Exhibit D.....List of Political Subdivision Races on Ballot



THE STATE OF TEXAS § JOINT CONTRACT FOR
ELLIS COUNTY § ELECTION SERVICES

BY THE TERMS OF THIS CONTRACT made and entered into by and between the following
AS OF March 1, 2023:

- CITY OF ALMA
- CITY OF CEDAR HILL
- CITY OF ENNIS
- CITY OF FERRIS (Including Dallas County Portion)
- CITY OF GRAND PRAIRIE
- CITY OF ITALY
- CITY OF MANSFIELD
- CITY OF MAYPEARL
- CITY OF MIDLOTHIAN
- CITY OF MILFORD
- CITY OF OVILLA (Including Dallas County Portion)
- CITY OF VENUS
- CITY OF WAXAHACHIE
- ENNIS INDEPENDENT SCHOOL DISTRICT (Including Navarro County Portion)
- FERRIS INDEPENDENT SCHOOL DISTRICT
- ITALY INDEPENDENT SCHOOL DISTRICT
- MAYPEARL INDEPENDENT SCHOOL DISTRICT
- MIDLOTHIAN INDEPENDENT SCHOOL DISTRICT
- MILFORD INDEPENDENT SCHOOL DISTRICT (Including Hill County Portion)
- RED OAK INDEPENDENT SCHOOL DISTRICT
- WAXAHACHIE INDEPENDENT SCHOOL DISTRICT

hereinafter referred to as “Participating Political Subdivisions” and JANA ONYON, Elections Administrator of Ellis County, Texas, hereinafter referred to as "County Election Officer”, pursuant to the authority in Subchapter D, Section 31.092, of Chapter 31, of the Texas Election Code, agree to the following particulars in regard to coordination, supervision and running of the May 6, 2023 Joint Election.

THIS AGREEMENT is entered into in consideration of the mutual covenants and promises hereinafter set out. IT IS AGREED AS FOLLOWS:

I. DUTIES AND SERVICES OF COUNTY ELECTION OFFICER. The County Election Officer shall be responsible for performing the following duties and shall furnish the following services and equipment:



A. The County Election Officer shall arrange for notification (including writ of election), training and compensation of all presiding judges, alternate judges, clerks for the polling site, Central Counting Station and early voting ballot board.

- a. The County Election Officer shall be responsible for notification of each Election Day and Early Voting presiding judge and alternate judge, Central Counting Station and Ballot Board of his or her appointment. The presiding election judge of each polling place, will use his/her discretion to determine when additional manpower is needed during peak voting hours and notify the County Election Officer. The recommendations of the Participating Political Subdivisions will be the accepted guidelines for the number of clerks to work in each polling place. Election judges and early voting personnel shall be secured by the County Election Officer using the recommended names provided by the Participating Political Subdivisions by February 17, 2023. Any open positions will be filled using regular county election workers.
- b. Election judges, Alternate judges, Clerks and Student Clerks shall all attend the County Election Officer's school of instruction. (Date and location to be determined)
- c. Election judges shall be responsible for picking up from and returning election supplies to the County Election Officer. (Date to be determined). Compensation for this pickup and delivery of supplies will be \$25.00.
- d. The County Election Officer shall compensate each election judge and election worker. Compensation will be based on what the county pays and has been approved in Commissioner's Court unless arranged otherwise. Early voting presiding officer shall receive \$12.00 per hour and clerks shall receive \$10.00 per hour for services. Each election day judge shall receive \$12.00 per hour for services rendered; each alternate judge shall receive \$12.00 per hour for services; and clerk shall receive \$10.00 per hour for services. Ballot Board, Central Counting Station Presiding judge and alternate shall receive the same as for Election Day judge and alternate for services. Each worker that attends training class shall receive hours of pay. Overtime will be paid to each person working over 40 hours per week. All other required and additional expenses by law shall be paid. (ie: FICA, Medicaid, etc.)



- B. The County Election Officer shall procure, prepare, and distribute voting machines, election kits and election supplies.
- a. Each Participating Political Subdivisions agrees that voting at the Joint Election will be by use of Election Systems and Software ExpressVote marking devices and DS200 Precinct Scanner/Tabulators voting system approved by the Secretary of State in accordance with the Texas Election Code. Procedures will be in accordance with the Texas Election Code and decided by the County Election Officer.
 - b. The County Election Officer shall secure election kits which include the legal documentation required to hold an election.
 - c. The County Election Officer shall secure all tables and chairs required to hold an election.
 - d. The County Election Officer shall provide all lists of registered voters for use on Election Day and for the early voting period as mandated by law. Laptop computers will be used to qualify voters for the early voting period and on Election Day. A second laptop computer with the list of registered voters will be provided as back-up in each Early Voting and Election Day polling place.
 - e. The County Election Officer shall procure and arrange for the distribution of all election equipment and supplies required to hold an election.
 1. Equipment includes the DS200 voting machines (1 or more per site), ADA ExpressVote marking devices (4 or more per site), ballot box, voting signs, carts and laptop computers.
 2. Supplies include election forms, ballots, labels, extension cords, pens, tape, markers, ballot pens, required signage, totem display poles, name tags, etc.
- C. The County Election Officer, Jana Onyon, shall be appointed the Early Voting Clerk by the Participating Political Subdivisions.
- a. The County Election Officer shall supervise and conduct Early Voting by mail and in person.
 - b. Early Voting by personal appearance for the said Election shall be conducted during the time period and at the locations listed in Exhibit "A", attached and incorporated



by reference into this contract. The election will have 2 days of 12 hour voting and those will be the last 2 days of early voting.

- c. Any qualified voter for the Joint Election may vote early by personal appearance at any of the Early Voting Vote Center locations within Ellis County. **For this election, Elections Office 204 E Jefferson Street, Waxahachie, TX 75165 will serve as the Main Early Voting Polling Location.**
- d. Some Participating Political Subdivisions have requested additional Early Voting sites pending their participation, therefore Exhibit "A" is subject to change if any of the Participating Political Subdivisions cancel their election.
- e. If a Runoff Election is needed, the Participating Political Subdivisions will work together to choose the Early Voting Vote Center locations to best serve their voters in their territory according to the Election Code and/or this contract.
- f. All applications for an Early Voting mail ballot shall be received and processed by the Ellis County Elections Administration Office.
 1. Application for mail ballots erroneously mailed to the Participating Political Subdivisions shall immediately be faxed to the County Election Officer for timely processing. The original application shall then be forwarded by mail to the County Election Officer for proper retention.
 2. Absentee Application (Regular or Federal Postcard) for ballot by mail shall be mailed to:
Jana Onyon, Early Voting Clerk,
204 E Jefferson Street, Waxahachie, Tx 75165
or faxed to 972-923-5194
or email a scanned copy of signed application to elections@co.ellis.tx.us
(If faxed or emailed, then we must receive original application by mail within 4 days)
Application for ballot by mail must be received no later than close of business on Tuesday, April 25, 2023.
 3. All Federal Post Card Applicants (FPCA) and Annual Mail Ballot Applicants will be sent a mail ballot with required notices.



- f. All Early Voting ballots (those cast by mail/absentee) shall be prepared for count by the Early Voting Ballot Board in accordance with Section 87.000 of the Texas Election Code. The presiding judge of this Board shall be appointed in the same manner as election workers according to this contract.
- D. The County Election Officer shall arrange for the use of all Election Day and Early Voting Vote Center locations.
- a. The Participating Political Subdivisions shall assume the responsibility of remitting the shared cost of all employee services required to provide access, provide security or provide custodial services for the polling locations.
 - b. The Early Voting Vote Center polling locations are listed in Exhibit "A", attached and incorporated by reference into this contract.
 - c. The Election Day Vote Center polling locations are listed in Exhibit "B", attached and incorporated by reference into this contract.
 - d. Some Participating Political Subdivisions have requested additional Vote Centers pending their participation, therefore Exhibit "A" and "B" is subject to change if any of the Participating Political Subdivisions cancel their election.
 - e. Any qualified voter for the said Election may vote during Early Voting or Election Day by personal appearance at any of the Vote Center locations within Ellis County.
 - f. If a Runoff Election is needed, the Participating Political Subdivisions will work together to choose the Early Voting and Election Day Vote Center locations to best serve their voters in their territory according to the Election Code and/or this contract.
- E. The County Election Officer shall be responsible for establishing and overseeing the tabulation of the early voting and election day voted ballots by the Central Counting Station Personnel. Ballots shall be tabulated in accordance with Section 127.001 of the Texas Election Code and of this agreement.
- a. The County Election Officer shall prepare, test and run the county's tabulation system in accordance with statutory requirements and policies. The tabulation system will be used on Election Night at the Elections Office.



- b. The Public Logic and Accuracy Test (L&A) of the electronic voting system shall be conducted. County Election Officer will publish required notice for the L&A Test and a Joint Notice of Election in the local newspaper of time and place as required by the election code.
 - c. Election night reports will be available to the Participating Political Subdivisions at 7pm on election night on the Ellis County website (www.co.ellis.tx.us/elections). Provisional ballots will be tabulated after election night in accordance with law.
 - d. The County Election Officer shall prepare the unofficial canvass report after all precincts have been counted for election day, provisional ballots, and any overseas ballots that will be tallied after the final deadline to count ballots. This report will be sent to the Participating Political Subdivisions for their canvass.
 - e. The County Election Officer shall be appointed the custodian of the voted ballots and shall retain all election material for a period of 22 months.
 - 1. Pending no litigation and as prescribed by law, the voted ballots shall be shredded 22 months after the election.
 - 2. The Participating Political Subdivisions can obtain the list of registered voters who voted from the Elections Administration Office. Pending no litigation and if the Participating Political Subdivisions does not request any further information, the County Election Officer shall destroy them.
 - f. The County Election Officer shall conduct a manual partial count as prescribed by Section 127.201 of the Texas Election Code and submit a written report to the Participating Political Subdivisions in a timely manner. The Secretary of State may waive this requirement. If applicable, a written report shall be submitted to the Secretary of State as required by Section 127.201(E) of the aforementioned code.
- F. The County Election Officer shall post the publication of a “Joint Election Notice” by publishing the notice at least once between the 30th day and the 10th day before the election the proper methods with the proper media in accordance with the Texas Election Code (Sec. 4.003(a)(1)). Newspapers will be agreed upon by the Participating Political Subdivisions based on current publishing customs by each Participating Political Subdivisions. The



Participating Political Subdivisions shall send publication of the “Election Notice” to the Contracting Office to place it on the Elections website in accordance to the Texas Election Code (Sec. 4.008)

II. DUTIES AND SERVICES OF THE PARTICIPATING POLITICAL SUBDIVISIONS. The Participating Political Subdivisions shall assume the following responsibilities:

- A. The Participating Political Subdivisions shall prepare the election orders resolutions, notices, justice department submissions (if required), official canvass and other pertinent documents for adoption by the appropriate office or body. The Participating Political Subdivisions shall handle the candidate filing process and packets that are required by law. The Participating Political Subdivisions assume the responsibility of posting required notices and likewise promoting the schedules for Early Voting and Election Day.
- B. The Participating Political Subdivisions if recent changes have been made, shall provide the County Election Officer with an updated map and street index of their jurisdiction in an electronic or printed format as soon as possible but no later than Friday, February 17, 2023, if any changes have occurred since the last election the county has held for your entity.
- C. The Participating Political Subdivisions shall procure and provide the County Election Officer with the ballot layout and Spanish interpretation in an electronic format (word.doc preferred).
 - 1. The Participating Political Subdivisions shall deliver to the County Election Officer as soon as possible after the election has been ordered any proposition wording in English and Spanish. Candidate names should be given after the drawing. Should receive all information no later than Monday, February 27, 2023.
 - 2. Exhibit “D” is provided with a listing of races and/or propositions on the ballot for each Participating Political Subdivisions pending any additions, cancellations, or withdrawals.
 - 3. The Participating Political Subdivisions shall approve the "blue line" ballot format prior to printing.



- D. The Participating Political Subdivisions shall post the publication of the “Election Order” and “Election Notice” by the proper methods with the proper media in accordance with the Texas Election Code. Additional publications would be handled by the Political Subdivisions to meet any special posting requirements during special elections. (See Section I part F of this contract)
- E. The Participating Political Subdivisions shall compensate the County Election Officer for any additional verified cost incurred in the process of running this election or for a manual recount this election may require, or for a required runoff election consistent with charges and hourly rates shown on Exhibit “C” for required services.
- F. The Participating Political Subdivisions shall submit this **signed contract by Friday, March 31, 2023** and **pay the Treasurer’s Office a deposit of 80% of the estimated cost to run the said election by Friday, March 31, 2023**. The County Election Officer shall place the funds in a "contract fund" as prescribed by Section 31.100 of the Texas Election Code.

The deposit should be delivered within the mandatory time frame to:

**Ellis County Treasurer
Att. Cheryl Chambers
109 S. Jackson Street
Waxahachie, Texas 75165**

Made payable to: “Ellis County Treasurer” with the note “for election services” included with check documentation.

The signed contract should be delivered or mailed to:

**Ellis County Elections
Attn: Jana Onyon
204 E Jefferson Street
Waxahachie, Texas 75165**

- G. The Participating Political Subdivisions shall pay any additional cost and/or remaining final cost of conducting said election or any required runoff elections pursuant to the Texas Election Code, Section 31.100, within 30 days from the date the final billing was received.



III. COST OF SERVICES. See Exhibit "C."

- A. All actual shared cost incurred in the conduct of the election will be divided by the Participating Political Subdivisions contracting with the County Election Officer to hold the said election. If one of the Participating Political Subdivisions cancels their election, the full cost of the election will be the responsibility of the remaining Participating Political Subdivisions.
- B. An addendum of Exhibit "C" to the contract shall be provided to the remaining participating Political Subdivisions no later than five (5) business days after receipt of any Political Subdivisions notification of intent to withdraw in writing by Ellis County.
- C. If a Runoff Election is required, all cost will be billed to the Participating Political Subdivisions. Runoff Election will be held on Saturday, June 10, 2023 (subject to changes), if required.

IV. GENERAL PROVISIONS.

- A. Nothing contained in this contract shall authorize or permit a change in the officer with whom or the place at which any document or record relating to the said Election is to be filed or the place at which any function is to be carried out, or any nontransferable functions specified under Section 31.096 of the Texas Election Code.
- B. Upon request, the County Election Officer will provide copies of all invoices and other charges received in the process of running said election for the Participating Political Subdivisions.
- C. If a Participating Political Subdivision cancels an election pursuant to the Texas Election Code, they will not be liable for any further costs incurred by the County Election Officer in conducting the said Election. Notice of a cancelled election should be provided to the County Election Officer as soon as the Participating Political Subdivision has approved it in an official meeting of the governing body.
- D. If any provision of this joint election contract and election services agreement is construed to be illegal or invalid, this will not affect the legality or validity of any of the other provisions. The illegal or invalid provision will be deemed stricken and deleted, but all other provisions shall continue and be given effect as if the illegal or invalid provisions had never been incorporated.



- E. The Elections Administrator of Ellis County, Texas and all of the contracting authorities of all of the participating political subdivisions listed in this joint election contract and election services agreement represent that each has the full right, power and authority to enter and perform this Contract in accordance with all of the terms and conditions, and that the execution and delivery of this Contract has been made by authorized representatives of the parties to validly and legally bind the parties to all terms, performances and provisions set forth in this Contract.
- F. The County Election Officer shall file copies of this contract with the County Auditor and the County Treasurer of Ellis County, Texas (Sec. 31.099).
- G. Neither party shall be deemed to have breached any provision of this contract as a result of any delay, failure in performance, or interruption of service resulting directly or indirectly from acts of God, network failures, acts of civil or military authorities, civil disturbances, wars, energy crises, fires, transportation contingencies, interruptions in third-party telecommunications or Internet equipment or service, other catastrophes, or any other occurrences which are reasonably beyond any party's control. The parties are required to use due caution and preventive measures to protect against the effects of a force majeure event, and the burden of proving that a force majeure event has occurred shall rest on the party seeking relief under this provision. The party seeking relief due to force majeure is required to promptly notify the other parties in writing, citing the details of the force majeure event and relief sought, and shall resume performance immediately after the obstacles to performance caused by a force majeure event have been removed, provided the Contract has not been terminated. Delay or failure of performance, by either party to this Contract, caused solely by a force majeure event, shall be excused for the period of delay caused solely by the force majeure event.
- H. Due to recent concerns, if it is determined by the Ellis County Elections Administrator and the Commissioners Court of Ellis County that the health and safety of the Ellis County employees, poll workers, volunteers, and other people involved in conducting an election would be placed in danger by conducting an election according to the terms of this agreement, then the Ellis County Elections Administrator and Commissioners Court of Ellis County, at their sole discretion, may elect not to conduct an election for the political subdivision. If Ellis County elects not to handle the election of a local subdivision due to health



and safety concerns, then Ellis County will provide written notice to the political subdivision with sufficient time for the political subdivision to comply with the Election Code.

- I. All parties agree to comply with Section 2270.002 and Section 2252.152 of the Texas Government Code.

COUNTY ELECTION OFFICER:

WITNESS BY MY HAND THIS THE _____ DAY OF _____ 2023

Jana Onyon, CERA
Elections Administrator
Ellis County, Texas

PARTICIPATING POLITICAL SUBDIVISIONS:

WITNESS BY MY HAND THIS THE _____ DAY OF _____ 2023

By: _____
Signature Printed Name and Title

Political Subdivision Name: _____
Printed

Ellis County, Texas Condado de Ellis, Texas
Joint General and Special Elections Elecciones General y Especial Conjunta
May 6, 2023 06 de mayo de 2023
Early Voting Vote Centers Centros de votación adelantada

The below listed Early Voting Vote Centers will be established for any qualified voter with an effective date of registration on or before May 6, 2023. A voter may vote at ANY of the Early Voting Vote Centers for the Joint General and Special Elections.

Las ubicaciones para centros de votacion anticipada que se enumeran a continuacion se estableceran para cualquier votante calificado con una fecha efectiva de registro en o antes del 06 de mayo de 2023. Un votante puede votar en cualquiera de los lugares de votación anticipada para las Elecciones General y Especial Conjunta.

Early Voting Location Dates and Times:

Ubicación, fechas, y horarios de la votación anticipada:

- 1. Elections Office (Main Location) 204 E. Jefferson Street Waxahachie, TX 75165
2. Midlothian Conference Ctr (Lobby) 1 Community Circle Dr. Midlothian, TX 76065
3. Palmer ISD Annex Bldg (Portable Bldg) 303 Bulldog Way Palmer, TX 75152
4. Ellis County Sub-Courthouse (Conf. Rm) 207 S. Sonoma Trail Ennis, TX 75119
5. Red Oak Municipal Center (Pitts Rm) 200 Lakeview Pkwy Red Oak, TX 75154
6. Waxahachie ISD Admin Bldg (Board Rm) 411 N. Gibson Wax., TX 75165
7. Mt Gilead Baptist Church (Fellowship Hall) 106 Harris St. Italy, TX 76651
8. Ferris Public Library (A. Trussell Memorial Rm) 301 E. 10th St. Ferris, TX 75125
9. First Baptist Church of Maypearl (Youth Rm) 5744 FM 66 Maypearl, TX 76064

Table with 4 columns: Date, Connector, Date, and Time Range. Rows include Monday, April 24, 2023 through Friday, April 28, 2023 (8:00 AM - 5:00 PM); Saturday, April 29, 2023 (8:00 AM - 4:00 PM); and Monday, May 1, 2023 and Tuesday, May 2, 2023 (7:00 AM - 7:00 PM).

Last day to register to vote for the Joint General and Special Elections is: Thursday, April 06, 2023.

Último día para registrarse para votar en la Elecciones General y Especial Conjunta es: jueves, 06 de abril de 2023.

Last day for the Election's Office to receive a Regular or FPCA Ballot by Mail Application: Tuesday, April 25, 2023.

El Último día para que la Oficina de Elecciones reciba una solicitud regular o una solicitud de tarjeta postal federal para votar por correo (FPCA-por sus siglas en inglés) es: martes, 25 de abril de 2023.

Absentee Application (Regular or Federal Postcard) for ballot by mail shall be mailed to:

Early Voting Clerk, 204 E Jefferson Street, Waxahachie, Texas 75165

Or email a scanned copy of signed application to elections@co.ellis.tx.us

Or faxed to 972-923-5194 (If faxed or emailed, then must receive original application by mail within 4 days)

Las solicitudes (Regular o FPCA) de boletas electorales por correo deben enviarse por correo a:

Secretaria de la Votación Adelantada 204 E. Jefferson Street Waxahachie, TX 75165

O por correo electronico una copia e su aplicación firmada a elections@co.ellis.tx.us

O por fax al 972-923-5194 (Si se envía por fax o correo electrónico, debe recibir la solicitud original dentro de los cuatro días)

Exhibit B

Ellis County, Texas *Condado de Ellis, Texas*
Joint General and Special Elections *Elecciones General y Especial Conjunta*
May 6, 2023 *06 de mayo de 2023*
Election Day Vote Centers *Centros de votación el día de las elecciones*

Polls open from 7:00 am to 7:00 pm

Horario de votación estarán abiertos de 7:00 am a 7:00 pm

The below listed Election Day Vote Centers will be established for any qualified voter with an effective date of registration on or before May 6, 2023. A voter may vote at ANY of the Election Day Vote Centers for the Joint General and Special Elections.

Las ubicaciones para centros de voto de días de votación se establecerán para cualquier votante calificado con una fecha efectiva de registro en o antes del 06 de mayo de 2023. Un votante puede votar en cualquiera de los centros de votación de día de las elecciones para las Elecciones General y Especial Conjunta.

1	ALMA VOLUNTEER FIRE DEPARTMENT (Conf Rm) 104 INTERURBAN RD	ENNIS, TX 75119
2	ELLIS COUNTY SUB-COURTHOUSE (Conference Rm) 207 S SONOMA TRAIL	ENNIS, TX 75119
3	ENNIS WELCOME CENTER (Bluebonnet Rm) 201 NW MAIN	ENNIS, TX 75119
4	FERRIS PUBLIC LIBRARY (A. Trussell Memorial Rm) 301 E 10TH STREET	FERRIS, TX 75125
5	MT GILEAD BAPTIST CHURCH (Fellowship Hall) 106 HARRIS ST.	ITALY, TX 76651
6	FIRST BAPTIST CHURCH-MAYPEARL (Fellowship Hall) 5744 FM 66	MAYPEARL, TX 76064
7	MIDLOTHIAN CHURCH OF CHRIST (Rear Foyer) 1627 N HWY 67	MIDLOTHIAN, TX 76065
8	MIDLOTHIAN CONFERENCE CTR (Lobby) 1 COMMUNITY CIRCLE DR	MIDLOTHIAN, TX 76065
9	MOUNTAIN PEAK COMMUNITY CHURCH (Sanctuary) 751 W. FM 875	MIDLOTHIAN, TX 76065
10	MILFORD SENIOR CITIZENS CTR (Main Room) 109 S. MAIN STREET	MILFORD, TX 76670
11	OVILLA CITY HALL (Council Chambers) 105 S. COCKRELL HILL RD	OVILLA, TX 75154
12	PALMER ISD ANNEX BUILDING (Portable Bldg) 303 BULLDOG WAY	PALMER, TX 75152
13	EASTRIDGE BAPTIST CHURCH (Family Activity Ctr) 732 E OVILLA RD	RED OAK, TX 75154
14	RED OAK MUNICIPAL CENTER (Pitts Room) 200 LAKEVIEW PKWY	RED OAK, TX 75154
15	ELLIS COUNTY WOMANS BUILDING (Davis Hall) 407 W JEFFERSON ST.	WAXAHACHIE, TX 75165
16	FARLEY STREET BAPTIST CHURCH (Gym) 1116 BROWN ST.	WAXAHACHIE, TX 75165
17	MARVIN BIOMEDICAL ACADEMY (Gym) 110 BROWN STREET	WAXAHACHIE, TX 75165
18	PARK MEADOWS BAPTIST CHURCH (Youth Rm) 3350 N HWY 77	WAXAHACHIE, TX 75165

Last day to register to vote for the Joint General and Special Elections is: Thursday, April 06, 2023.

Último día para registrarse para votar en la Elecciones General y Especial Conjunta es: jueves, 06 de abril de 2023.

Last day for the Election's Office to receive a Regular or FPCA Ballot by Mail Application: Tuesday, April 25, 2023.

El Último día para que la Oficina de Elecciones reciba una solicitud regular o una solicitud de tarjeta postal federal para votar por correo (FPCA- por sus siglas en inglés) es: martes, 25 de abril de 2023.

**Estimated Cost for May 6, 2023 Joint General and Special Elections
with 21 Political Subdivisions**

Item	Estimated Total Invoiced Cost of Election
Election Day Locations	18
Early voting Locations	9
Election Systems & Software (ES&S) Ballots Cost	\$11,000.00
Election Systems & Software (ES&S) Ballot Layout Charges	\$3,300.00
Election Systems & Software (ES&S) Ballot Audio Charges	\$7,700.00
Election Systems & Software (ES&S) Electronic Voting system programing	\$6,400.00
Election Systems & Software (ES&S) Election Day Support	\$4,975.00
Election Systems & Software (ES&S) Absentee Testing and Coding Ballots	\$2,000.00
Newspaper Public Notice of Testing of Electronic Voting System	\$400.00
Newspaper Public Notice of Joint Election	\$4,000.00
Precinct Kits for Early Voting and Election Day: Labels, paper, envelopes, supplies, pens, seals, tape, copies for precinct packets and training packets, signs for posting of state required information at polling place.	\$2,700.00
Lease of County voting equipment DS200 Machines	\$4,364.80
Lease of County voting equipment DS450 Machine for Absentee ballots	\$974.00
Lease of County voting equipment ExpressVote Terminal Marking Device (ADA)	\$15,518.40
Movers Transportation of Voting Equipment Early Voting and Election Day locations Dropped off and picked up after election	\$5,710.00
Required Live Streaming Service during Ballot Board and Central Counting Station processes 24/7	\$1,117.75
Rental of facilities for training classes and equipment storage	\$2,400.00
Voting Places Rental Charges	\$1,800.00
Election Day # of Poll workers	120
Election Day: Judges at \$12, Alternate Judges at \$12, Clerks at \$10 Polling Location on Election day poll workers, hours on ED, training class, setup, Judge pickup fees \$25	\$18,000.00
Early voting # of Poll workers	120
Early Voting: Judges at \$12, Clerks at \$10 at Early Voting Locations Poll Workers hours, overtime hours, training class, setup, Judge pickup fees \$25, Fica, Medicare	\$30,000.00
Absentee Mail Ballots Request	200
Cost for Early Voting mail Ballots for postage and materials for each for ballot mailed	\$940.00
Early Voting Ballot Board and Cental Counting Station Workers	\$800.00
WiFi for Early voting and Election Day Laptops	\$1,600.00
Additional Office Personnel to assist before/during/after the Election and technichians for Early Voting and Election Day, and Election employee accrual overtime hours	\$10,000.00
Technichians Mileage for Early Voting and Election Day Support at polling sites	\$400.00
Estimated Grand Total of Election Expenses	\$136,100
Estimated Cost for Election Services Contract 10% Admin Fee	\$13,610
Estimated Total Cost for Political Subdivisions for Joint Election	\$149,710

Political Subdivisions estimated cost of contracting with the Elections Department for May 6, 2023 Joint Election (Estimated Cost After Cancellations)			
ENTITY	Voters 3/2023	Estimated Cost	80% of Deposit
ALMA	246	\$3,500.00	\$2,800.00
CEDAR HILL	571	\$3,500.00	\$2,800.00
ENNIS (Ward 4 only)	1106	\$4,500.00	\$3,600.00
ENNIS ISD	16135	\$10,500.00	\$8,400.00
FERRIS	1683	\$5,000.00	\$4,000.00
FERRIS ISD	6105	\$8,000.00	\$6,400.00
GRAND PRAIRIE	497	\$3,500.00	\$2,800.00
ITALY	1177	\$4,500.00	\$3,600.00
ITALY ISD	2014	\$5,500.00	\$4,400.00
MANSFIELD	650	\$3,500.00	\$2,800.00
MAYPEARL	523	\$3,500.00	\$2,800.00
MAYPEARL ISD	4461	\$6,500.00	\$5,200.00
MIDLOTHIAN	25414	\$13,500.00	\$10,800.00
MIDLOTHIAN ISD	37416	\$15,500.00	\$12,400.00
MILFORD	457	\$3,500.00	\$2,800.00
MILFORD ISD	818	\$3,500.00	\$2,800.00
OVILLA	3460	\$6,000.00	\$4,800.00
RED OAK ISD	22239	\$12,750.00	\$10,200.00
VENUS	425	\$3,500.00	\$2,800.00
WAXAHACHIE	27403	\$14,250.00	\$11,400.00
WAXAHACHIE ISD	38298	\$15,750.00	\$12,600.00

The following Political Subdivisions will be having an Election on May 6, 2023.

- City of Alma General Election for the purpose of electing a Mayor and two At-Large Council Members – Vote for 2
- City of Alma Special Election to Fill a Vacancy of electing one At-Large Council Member – Unex Term – Vote for 1
- City of Alma Local Option Election to Legalize voting to adopt or reject one proposed proposition
- City of Cedar Hill General Election for the purpose of electing At-Large Council Member Places 2 & 6
- City of Ennis General Election for the purpose of electing Commissioner Ward 4
- City of Ferris General Election for the purpose of electing At-Large Alderman Places 2, 3 & 5
- City of Grand Prairie General Election for the purpose of electing At-Large Council Member Place 7
- City of Italy General Election for the purpose of electing a Mayor and two At-Large Council Members – Vote for 2
- City of Italy Special Election voting to adopt or reject one proposed proposition
- City of Mansfield General Election for the purpose of electing At-Large Council Member Places 6 & 7
- City of Mansfield Special Election to Fill a Vacancy of electing one At-Large Council Member Place 3 – Unex Term
- City of Mansfield Special Election voting to adopt or reject two proposed propositions
- City of Maypearl General Election for the purpose of electing a Mayor and three At-Large Council Members – Vote for 3
- City of Midlothian General Election for the purpose of electing a Mayor and At-Large Council Member Places 1 & 2
- City of Midlothian Special Election to Fill a Vacancy of electing one At-Large Council Member Place 5 – Unex Term
- City of Milford General Election for the purpose of electing two At-Large Council Members – Vote for 2
- City of Ovilla Special Election voting to adopt or reject one proposed proposition
- City of Venus General Election for the purpose of electing a Mayor and two At-Large Council Members – Vote for 2
- City of Waxahachie General Election for the purpose of electing At-Large Council Member Places 4 & 5

- Ennis ISD General Election for the purpose of electing At-Large Member of Board of Trustees Places 1 & 2
- Ennis ISD Special Election to Fill a Vacancy for the purpose of electing At-Large Member of Board of Trustees Place 6 - Unex Term
- Ferris ISD General Election for the purpose of electing At-Large Member of Board of Trustees Places 6 & 7
- Italy ISD General Election for the purpose of electing two At-Large Member of Board of Trustees – Vote for 2
- Maypearl ISD General Election for the purpose of electing two At-Large Member of Board of Trustees – Vote for 2
- Maypearl ISD Special Bond Election voting to adopt or reject one proposed proposition
- Midlothian ISD General Election for the purpose of electing At-Large Member of Board of Trustees Places 6 & 7
- Midlothian ISD Special Bond Election voting to adopt or reject three proposed propositions
- Milford ISD General Election for the purpose of electing two At-Large Member of Board of Trustees – Vote for 2
- Red Oak ISD General Election for the purpose of electing At-Large Member of Board of Trustees Places 3, 4 & 5
- Red Oak ISD Special Bond Election voting to adopt or reject one proposed proposition
- Waxahachie ISD General Election for the purpose of electing At-Large Member of Board of Trustees Places 1 & 2
- Waxahachie ISD Special Bond Election voting to adopt or reject four proposed propositions

Informational purposes . List is pending deadlines for any special election to fill a vacancy. Subject to changes.

Purchase of School Bus

Presented for:

Board Action X Report/Review Only _____

Supporting documents:

None _____ Attached X Provided Later _____

Contact Person:

Kevin Freels, Assistant Superintendent of District Operations
Brent Stanford, Executive Director of Support Services

Background Information:

This purchase is for one (1) 77-passenger bus. This bus will be equipped with the three-point seat belts that meet the requirements of SB 693. This bus is being requested to use for expected growth and the need of additional routes.

Fiscal Implications:

Buy Board Fee (invoice fee)	\$800.00
77 passenger bus	\$132,679.00
Camera system	<u>\$1,538.95</u>
Total	\$135,017.95

The funds for this purchase will come from existing Transportation Funds from the 2022-2023 budget year.

Administrative Recommendation:

Administration recommends that the Board approve the purchase of one (1) 77-passenger bus with the appropriate 3-point seat belts from the 2022-2023 budget year.



Red Oak I.S.D.

Date: March 21, 2023

Body Manufacturer: IC Corp	Model: C3411 Conventional (“2023”)
Chassis Manufacturer: IC Corp	Model: PB105 (“2023”)
Capacity: 77 Passengers	Number of units: 1
Price/Unit: \$132,679.00	TOTAL: \$132,679.00

Prices are good 30 days from date of this proposal.

Standard Body Specifications	Chassis Specifications																																		
78” headroom standard 13 rows of 39” seats 3pt (passenger side) 12 rows of 39” and 1 row 26” seat 3pt (driver side) National high back air suspension driver’s seat Windshield wipers, cowl mounted Seat centers on 27” spacing First aid kit and body fluid clean-up kit, state spec Full insulation (roof & sides) Body undercoating, fire resistant Fire extinguisher Rubber flooring throughout (black) Safety triangles Aluminum aisle strips 90,000 BTU heater with defroster School bus yellow paint Two full rows interior dome lights Rear view mirror inside (6 x 30) Rosco cross over mirrors Rear view mirrors “Roscoe” Tail pipe, horizontal, exits left side through bumper Handle, assist, entrance door, outside entrance Flasher system, 8 warning lights, red lights active with door open Specialty roof hatches (2) Warning light LED strobing type State spec LED light pkg.	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Engine:</td> <td style="width: 50%;">Cummins ISB 6.7</td> </tr> <tr> <td>Horsepower:</td> <td>240</td> </tr> <tr> <td>Steering</td> <td>Power, Tilting</td> </tr> <tr> <td>Power Source</td> <td>12 volt</td> </tr> <tr> <td>Torque</td> <td>560 lb-ft</td> </tr> <tr> <td>Wheelbase:</td> <td>276”</td> </tr> <tr> <td>Alternator:</td> <td>325 amp</td> </tr> <tr> <td>Transmission:</td> <td>Allison 2500</td> </tr> <tr> <td>Brakes:</td> <td>Full air</td> </tr> <tr> <td>Front Axle:</td> <td>10,000#</td> </tr> <tr> <td>Rear Axle:</td> <td>21,000#</td> </tr> <tr> <td>Tires:</td> <td>11R22.5 LRH HSR2 Cont.</td> </tr> <tr> <td>Fuel Tank:</td> <td>100 Gallon with barrier</td> </tr> <tr> <td>Battery System</td> <td>(3) 12 volt 2850 CCA</td> </tr> <tr> <td>Air-Ride Suspension</td> <td></td> </tr> <tr> <td>Warning Buzzers</td> <td></td> </tr> <tr> <td>Auto. Slack Adjusters</td> <td></td> </tr> </table>	Engine:	Cummins ISB 6.7	Horsepower:	240	Steering	Power, Tilting	Power Source	12 volt	Torque	560 lb-ft	Wheelbase:	276”	Alternator:	325 amp	Transmission:	Allison 2500	Brakes:	Full air	Front Axle:	10,000#	Rear Axle:	21,000#	Tires:	11R22.5 LRH HSR2 Cont.	Fuel Tank:	100 Gallon with barrier	Battery System	(3) 12 volt 2850 CCA	Air-Ride Suspension		Warning Buzzers		Auto. Slack Adjusters	
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Air-Ride Suspension																																			
Warning Buzzers																																			
Auto. Slack Adjusters																																			

Body Options Included	Chassis Options Included
Interior paint - (white) Reflective material Entry door (air), outward opening White roof 5/8" plywood, B-C exterior grade 5-ply floor Air stop arms Four emergency E/E windows, vertical hinge Strobe light Monitor, post trip inspection Light, exterior, check, pre-trip 84,500 BTU rear heater Drivers area defrost fan (left) AM/FM/USB Input/PA system Speakers (6) mounted in light bar PDI DOT inspection Lettering (RED OAK I.S.D.) Defrost kit Govern speed set at 65mph Weigh bus Air conditioning 136K BTU (2 bulkheads, 1 mid-shift and drivers dash) (Bergstrom) Motorola 2-way radio	Bendix 4-channel ABS brake system Daytime running lights Throttle (electric) Cruise control Seatbelt cutter Warranty towing: 24 months/Unlimited miles to nearest IC bus dealer

Both body and chassis specifications meet or exceed Texas School Bus Specification # 070-SB-16 for 2018.

Authorized Signature _____

All stock buses are subject to prior sale.

Buy Board fee not included. If purchasing through Buy Board, and additional \$800.00 must be applied to purchase order (fee is per purchase order not per bus). Longhorn Buy Board number 630-20.

Estimated delivery is 60 -180 days from receipt of PO (dependent on whether bus is built or scheduled to build). Longhorn Bus Sales will not be held responsible for material shortages or delays due to the global COVID-19 pandemic or any other reasons outside our control of the represented OEMs (IC Corp) or third-party vendors used to complete a customers' bus equipment. A bus may be delivered without third-party products (i.e., A/C, GPS, two-way radios, camera surveillance, etc.) and will be installed when available. These shortages will not hold up invoicing of payments for delivered goods.

Consider and Adopt a Resolution Expressing Official Intent to Reimburse Costs of Projects

Presented for:

Board Action X Report/Review Only

Supporting documents:

None Attached X Provided Later

Contact Person:

Dr. Bill Johnston, CPA, Assistant Superintendent of Business Services/Chief Financial Officer

Background Information:

At the August 3, 2022 Board Meeting, the Board approved the initiation of the design phase of a new middle school. The design phase is the first phase of the construction project. It was projected that a maximum of \$1.3 million of the total architect fee may be invoiced during the portion of the design phase conducted before the last bond election. The actual cost to date is \$1,023,571 which is included in the \$97.5 million Bond Proposition.

Federal and state law requires a School Board to authorize the reimbursement of any pre-bond costs up to the maximum principal amount of the bond issue.

Fiscal Implications:

Any expenditures incurred prior to the issuance of the bond will be funded from existing capital project funds.

Administrative Recommendation:

Administration recommends the School Board approve the Resolution Expressing Official Intent to Reimburse Costs of Projects for the design phase of the construction of a new Middle School.

RESOLUTION EXPRESSING OFFICIAL INTENT
TO REIMBURSE COSTS OF PROJECTS

WHEREAS, the Red Oak Independent School District (the “District”) is an independent school district and political subdivision of the State of Texas;

WHEREAS, the District expects to pay, or have paid on its behalf, expenditures for the purpose of planning, designing, acquiring, constructing and equipping a new middle school in the District (the “Project”) prior to the issuance of tax-exempt obligations, tax-credit obligations and/or obligations for which a prior expression of intent to finance or refinance is required by Federal or state law (collectively and individually, the “Obligations”) to finance the Project;

WHEREAS, the District finds, considers, and declares that the reimbursement for the payment of such expenditures will be appropriate and consistent with the lawful objectives of the District and, as such, chooses to declare its intention to reimburse itself for such payments at such time as it issues Obligations to finance the Projects;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE DISTRICT:

Section 1. The District reasonably expects to incur debt, as one or more series of Obligations, with an aggregate maximum principal amount equal to \$97,500,000 for the purpose of paying the costs of the Projects.

Section 2. All costs to be reimbursed pursuant hereto will be capital expenditures. No Obligations will be issued by the District in furtherance of this Resolution after a date which is later than eighteen (18) months after the later of (1) the date the expenditures are paid or (2) the date on which the property, with respect to which such expenditures were made, is placed in service.

Section 3. The foregoing notwithstanding, no Obligation will be issued pursuant to this Resolution more than three (3) years after the date any expenditure which is to be reimbursed is paid.

Section 4. The foregoing Sections 2 and 3 notwithstanding, all costs to be reimbursed with qualified tax credit obligations shall not be paid prior to the date hereof and no tax credit obligations shall be issued after 18 months of the date the original expenditure is made.

ADOPTED AND APPROVED ON _____, 2023.

Secretary, Board of Trustees

President, Board of Trustees

Resolution and Extension of Mentors Care Contract for Mentoring Services for the School Year 2023-2024

Presented for:

Board Action X Report/Review Only _____

Supporting documents:

None _____ Attached X Provided Later _____

Contact Person:

Howard Gatewood, Principal of Red Oak High School

Background Information:

During the spring of 2018, the Red Oak High School Discipline Committee made a recommendation based on their review of discipline data that the school should implement a mentoring program. At-risk students were not being successful in school. These students were behind in credits, truant from school, and had multiple discipline issues. Upon further review, these at-risk students faced extreme challenges outside of the school day and their social-emotional needs were not being met.

ROISD staff attended the Mentors Care celebration in Midlothian and were impressed with the message that was conveyed, success stories that were shared, and positive feedback they received from both mentees and mentors from other districts. The Red Oak High School principal met with founder, Dena Petty, and received information about the program and cost.

The Red Oak High School principal was able to budget for the program and the partnership began during October 2018. ROHS would like to continue this partnership to meet the needs of the at-risk population at ROHS.

Fiscal Implications:

ROHS campus funds of \$42,000 annually will be used to pay for the program.

Administrative Recommendation:

Administration recommends that ROISD enter into a one-year extension of the contract with Mentors Care dated August 1, 2023 for them to provide the program. The program has been added to the ROHS Campus Improvement Plan and will be monitored throughout the year by the Campus Improvement Committee and ROHS Principal.

RESOLUTION OF THE BOARD TO CONTRACT WITH MENTORS CARE

WHEREAS, the well-being of Red Oak High School students is an important priority; and

WHEREAS, providing a well-developed mentoring program will support this campus priority and Mentors Care provided a program during the 2022-2023 school year that was effective and met this priority;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Red Oak Independent School District agrees to enter into a one-year extension of the contract dated August 1, 2023 with Mentors Care to provide the program for the students of Red Oak High School for the 2023-2024 school year.

Adopted this 27th day of March 2023 by the Board of Trustees.

John Anderson, Board President

ATTEST:

Brian Sebring, Board Secretary



**Proposal for Provision of Mentoring Program Services
to
the Red Oak Independent School District
(For the 2023-2024 Academic School Year)**

This Proposal is made to the RED OAK INDEPENDENT SCHOOL DISTRICT (the “*District*”), by MENTORS CARE, a tax-exempt 501(c)(3), Texas non-profit corporation (“*Mentors Care*”) for the purpose of specifying the terms and conditions under which Mentors Care has agreed to provide the mentoring services more particularly described herein (collectively, the “*Program Services*”) to the District for the benefit of participating students at Red Oak High School (the “*School*”) during the Term defined herein.

Background

Mentors Care operates and maintains a syndicated, thriving, proprietary mentoring program (the “*Program*”) which is designed to identify, benefit, influence and change the lives of high school students who are at-risk of dropping out of school and thereby failing to achieve their full potential due to difficult family, socio-economic or other circumstances, by connecting them with adult mentors who serve as advocates, life-counselors and role models. Mentors Care and the District each believe that the Program would be of benefit to participating students at the School. The District therefore desires to engage Mentors Care to implement, maintain and operate the Program at the above-named School, and Mentors Care desires to do so subject to the terms and conditions set forth below:

1. Subject to District’s Approval and Adoption of Enabling Budget. This Proposal is subject to the District’s acceptance of the terms and conditions set forth below and adoption of an annual budget for 2023-2024 academic school year which includes funding for the Program in an amount equal to the Program Service Fee specified in Section 4.e. below.

2. Term. The term of the relationship contemplated by this Proposal will coincide with the 2023-2024 academic school year for the School (the “*Term*”), excluding summer semesters, holidays and bad weather days recognized by the District, and other days during which the School may be closed or students are not present for any reason; provided, however, that the Term shall commence on the earlier of August 1, 2023 or the first day of the Fall Semester of such academic school year and continue through the last day of the Spring Semester of such School Year; unless sooner terminated by either party with or without cause upon not less than thirty (30) days’ prior written notice to the other at any time.

In addition to any other termination or suspension rights which it may have hereunder, Mentors Care reserves the right to terminate or suspend the relationship contemplated by this Proposal at any time if and as it deems it necessary to do so due to a lack of support from prospective mentors and volunteers, qualified and acceptable personnel to staff the Program, and/or funding from grants and other charitable contributions from third parties in an amount sufficient to cover the differential between the Program Service Fees which Mentors Care receives from the Districts and schools which it serves, and the greater costs and expenses which Mentors Care actually incurs in

implementing, maintaining and operating the Program for the Districts and schools which it serves. In such event, Mentors Care shall refund a pro-rata portion of any prepaid Program Service Fees paid by the District under Section 4.e., as soon as reasonably practicable and no later than thirty (30) days after any such termination.

3. Mentors Care’s Responsibilities. During the Term, Mentors Care will:

a. Use its copyrighted, proprietary Program materials and curriculum to implement, maintain and operate the Program at the School, at no additional cost to the District or to the Program participants save and except for the Program Service Fee referenced in Section 4.e. below.

b. Recruit and train volunteers to serve as mentors for the Program at the School, as follows:

i. Solicit and require detailed applications from each prospective mentor.

ii. Provide names, and drivers licenses or other photographic ID’s issued by an agency of the United States of America or the State of Texas, of all prospective mentors as requested by the District and as necessary for the District to conduct such criminal background checks and such other investigations as it may deem appropriate at the District’s sole cost and expense, and for the District’s subsequent rejection or approval of such prospective mentors as a precondition to Mentors Care permitting or allowing any such prospective mentor to interact with Program participants on behalf of Mentors Care. The District shall conduct criminal background checks of the prospective mentors that are unpaid volunteers in accordance with Section 4.a. below.

iii. Provide one (1) combined training session for all approved mentors assigned to Program participants enrolled at the School, to be held during the first month after the start of each new academic semester during the Term.

c. Work with School administrators and staff to (i) identify students who are “at risk of dropping out of school” as such phrase is defined in Section 29.081(d) of the Texas Education Code, as such statute may be modified and amended from time to time (see <https://statutes.capitol.texas.gov/Docs/ED/htm/ED.29.htm#29.081>), and according to such additional criteria, factors and indicators, if any, as Mentors Care and the District may mutually agree (“*At-Risk Students*”), for referral to Mentors Care; (ii) establish and implement plans to achieve Program objectives for the School as a whole, and for individual Program participants, as well, and (iii) match Program participants with suitable mentors, and thereafter work with and monitor progress of mentors and Program participants on a regular basis throughout the Term.

d. Provide an Annual Report to the District’s Board of Trustees or other governing body, showing reports & statistics for the then current academic school year, as soon as reasonably practicable following the conclusion of each academic school year during the Term, and no later than the beginning of the next academic school year.

e. Not use any the District’s facilities, computers, telephones, internet or network connections to access any obscene or illegal material, and to abide by, and cause its paid Program Coordinators (herein so called), employees, mentors and volunteers to abide by the District’s policies relating to technology resources.

4. The District's Responsibilities. During the Term, the District will:

a. Conduct criminal background checks of the prospective mentors and unpaid volunteers in accordance with Tex. Educ. Code Section 22.0835 (or its successors), and of the Program Coordinators, as well, to the extent that the District deems it necessary or appropriate to do so.

b. Provide Mentors Care with suitable office accommodations at the School, together with a desk, a credenza and chairs, a desktop computer and telephone, internet connectivity and access to the School's computer network, information systems and Student Data (as defined below). Mentors Care acknowledges and agrees that the District is not leasing any facilities to Mentors Care under this Proposal, and shall retain priority of use of any and all school property and facilities, and that Mentors Care's right to access and use Student Data through the School's computer network and information systems will be subject to, and in accordance with, the terms, conditions and restrictions set forth below.

c. Encourage School administrators and staff to work with Mentors Care's Program Coordinator to identify At-Risk Students for referral to Mentors Care.

d. Provide a gathering area nearby and in close proximity to Mentors Care's assigned office accommodations at the School, where Mentors Care can meet with mentors and participating students, and where mentors and participating students can meet, as well, during regularly scheduled meetings.

e. Pay Mentors Care a service fee in the amount of Forty-Two Thousand and No/100 Dollars (\$42,000.00) for the academic school year occurring during the Term (the "**Program Service Fee**"). The Program Service Fee for each academic school year during the Term shall be due and payable in ten (10) equal monthly installments, each in the amount of \$4,200.00, the first of which shall be due and payable on September 1, 2023, and the remainder of which shall be due and payable on the first day of each calendar month thereafter through June 1, 2024. Program Service Fees which are not paid within thirty (30) days after the date upon which such fees become due are subject to an administrative late fee in the amount of \$50.00. Time is of the essence with regard to the District's payment obligations hereunder.

5. Student privacy.

a. "Student Data" includes all personally identifiable information and other non-public information related to District students, which is provided by the District to Mentors Care. Employees, volunteers, mentors, and others providing services on behalf of Mentors Care in accordance with this Agreement are considered "school officials" with a legitimate educational interest in receiving Student Data necessary to provide the services detailed in this Agreement. Such individuals shall be subject to the same requirements as District employees under the Family Educational Rights and Privacy Act (FERPA) and Board Policy FL (LOCAL).

b. Mentors Care acknowledges and agrees that:

i. The District will identify and inform Mentors Care of the names of those students which the District believes might reasonably be expected to benefit from participating in the Program, on or before the third (3rd) week of each academic semester during the Term.

ii. Neither Mentors Care nor any of its Program Coordinators, employees, volunteers or mentors will meet with or otherwise promote the benefits of participating in the Program to any particular students on a one-on-one basis, unless such students have been recommended by a counselor or teacher and their parent or legal guardian has approved of their participation in the Program. In no event, however, should the foregoing be construed as prohibiting Mentors Care from promoting the Program to students in general, so long as it does not selectively target specific students who have not otherwise previously been identified by the District as students who might benefit from participating in the Program.

iii. Except as to the names of those students whom it believes might reasonably benefit from participating in the Program, the District shall not provide Mentors Care with any Student Data relating to a particular student, unless and until such time as the student's parent or legal guardian has signed a written consent in such form as the District may reasonably approve or prescribe, approving of the student's involvement in the Program and of the District's provision or disclosure of the student's information to Mentors Care.

iv. To the extent that the District elects to provide or disclose Student Data to Mentors Care or otherwise allow Mentors Care access to any such Student Data through the parent or legal guardian's written consent, all information shall be regarded as "Student Data".

v. Mentors Care covenants and agrees that:

1. It will not use any Student Data to advertise or market any third party products or services to students or their parents, or for any purposes other than those expressly referenced in this Proposal.

2. It will not use any Student Data in any manner which is not otherwise intended to inure to the benefit of the particular student to whom such information relates.

3. It will keep and hold all Student Data in confidence and not disclose such information to any third party, aside from the mentors who are working with the particular student(s) to whom such Student Data pertains, and who are bound to maintain the confidentiality of such Student Data.

4. It will only collect and use Student Data as necessary in connection with its operation of the Program, and except as otherwise expressly provided herein, will not share any such Student Data with any third parties without prior written consent of the student and its parent or legal guardian, as required by law.

5. Any Student Data held by Mentors Care will be made available to the District upon request by the District; provided, that any information which a participating student may have provided to Mentors Care directly in confidence shall be shared with that student's counselor within the District.

6. It will ensure that all Student Data in its possession or control are destroyed or transferred to the District under the direction of the District when the Student Data is no longer needed for the purposes permitted hereunder at the request of the District.

6. Miscellaneous.

a. Choice of Law & Venue. This Proposal shall be governed under the laws of the State of Texas and venue for any dispute or litigation arising hereunder shall be in Ellis County, Texas. In any adjudication of a claim for breach of contract under this Proposal, reasonable and necessary attorneys' fees that are equitable and just may be awarded to the prevailing party. Otherwise, no provision of this Proposal is a waiver of any immunity or defense or consent to suit.

b. Immunity. By signing this Proposal, the District is not waiving any immunities provided to the school district by law.

c. Prohibition of Alcohol, Tobacco, Controlled Substances and Firearms. The following are prohibited on District property and Mentors Care and Mentors Care's Program Coordinators, employees, volunteers, and mentors shall not bring or use alcohol, tobacco, controlled substances and/or firearms on District property as provided by Texas law. Mentors Care's Program Coordinators, employees, volunteers and mentors shall conduct themselves with proper decorum, including adequate dress consistent with the nature of the work being performed. Any sexual harassment by Mentors Care's Program Coordinators, employees, volunteers or mentors is prohibited.

d. Binding Agreement. The terms of this Proposal will not be binding upon either of the parties hereto unless and until it has been signed by a duly authorized representative of each of the parties below, and an original or copy thereof has been delivered to the other party hereto.

e. Authorized Signature. Each of the undersigned representatives of the parties hereby represents and warrants that he or she has been duly authorized to make and enter into the relationship and agreement contemplated by this Proposal, and to bind the party which they represent to the terms and conditions set forth herein.

In Witness Whereof, the undersigned representatives of each of the parties have executed this Proposal in evidence of their mutual agreement to be bound by and adhere to the terms and conditions set forth above.

The District:

Red Oak Independent
School District

By: _____

Title: _____

Date: _____

Mentors Care:

Mentors Care,
a Texas non-profit corporation

Dena Petty,
President & Executive Director

Date: _____

TASB LOCAL POLICY UPDATE 120

Presented for:

Board Action X Report/Review Only

Supporting documents:

None Attached X Provided Later

Contact Person:

Melissa Sulak, Executive Director of Curriculum and Instruction

Background Information:

The update includes changes in local policy related to:

- CKC(LOCAL) SAFETY PROGRAM/RISK MANAGEMENT: EMERGENCY PLANS
- CRD(LOCAL) INSURANCE AND ANNUITIES MANAGEMENT: HEALTH AND LIFE INSURANCE
- FNG(LOCAL) STUDENT RIGHTS AND RESPONSIBILITIES: STUDENT AND PARENT COMPLAINTS/GRIEVANCES
- FO(LOCAL) STUDENT DISCIPLINE

These changes are explained in the attached Explanatory Notes for TASB Localized Policy Manual Update 120.

Fiscal Implications: N/A

Administrative Recommendation:

Administration recommends that the Board, add, revise, or delete (LOCAL) policies as recommended by TASB Policy Service and according to the Instruction Sheet for TASB Localized Policy Manual Update 120.

Explanatory Notes

TASB Localized Policy Manual Update 120

Red Oak ISD

AIC(LLEGAL) ACCOUNTABILITY: INTERVENTIONS AND SANCTIONS

Revised Administrative Code rules, effective June 7, 2022, and reflected on pages 7–8, address the requirements for local improvement plans by certain districts or campuses assigned a D rating. The rules also address modification of a campus turnaround plan due to a change in circumstances. (See page 15.)

Other revisions reflect changes to citations of Administrative Code rules.

AIE(LLEGAL) ACCOUNTABILITY: INVESTIGATIONS

A new Note on page 3 references recently revised Administrative Code rules regarding an informal review or hearing following a TEA investigation.

An existing Administrative Code provision regarding compliance investigations has been added on page 5.

BBD(LLEGAL) BOARD MEMBERS: TRAINING AND ORIENTATION

A new Administrative Code rule, effective May 31, 2022, requiring board members to complete training on school safety has been added on page 8.

BE(LLEGAL) BOARD MEETINGS

Changes prompted by new and revised Administrative Code rules regarding board meetings by videoconference, effective September 15, 2022, are reflected on pages 9–10.

CCGA(LLEGAL) AD VALOREM TAXES: EXEMPTIONS AND PAYMENTS

Citations to a new Administrative Code rule addressing installment payment of taxes on property not directly damaged in a disaster or emergency area are included on page 9.

CFA(LLEGAL) ACCOUNTING: FINANCIAL REPORTS AND STATEMENTS

Revisions reflect the adoption of version 18.0 of the *Financial Accountability System Resource Guide*.

CFC(LLEGAL) ACCOUNTING: AUDITS

Revisions reflect the adoption of version 18.0 of the *Financial Accountability System Resource Guide*.

CKB(LLEGAL) SAFETY PROGRAM/RISK MANAGEMENT: ACCIDENT PREVENTION AND REPORTS

Changes reflect extensive revisions to Administrative Code rules regarding mandatory drills, effective June 26, 2022.

New Administrative Code provisions addressing optional active threat exercises are also incorporated.

CKC(LLOCAL) SAFETY PROGRAM/RISK MANAGEMENT: EMERGENCY PLANS

Education Code 37.108(d) requires a district's multihazard emergency operations plan to include responding to a train derailment near a district school if a district facility is within 1,000 yards of a railroad track. New recommended local policy text incorporates this requirement into the list of procedures that must be addressed.

The *Legal Issues in Update 120* memo describes common legal concerns and best practices specific to [this policy's topic](#).

Explanatory Notes

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CMD(LLEGAL) EQUIPMENT AND SUPPLIES MANAGEMENT: INSTRUCTIONAL MATERIALS CARE AND ACCOUNTING

Changes reflect revised Administrative Code provisions, effective June 7, 2022, regarding permitted uses of the instructional materials and technology allotment. Other revisions have been made to delete outdated terminology.

A revised Administrative Code rule, effective October 16, 2022, requiring certification of compliance with the Children's Internet Protection Act has been added on page 9.

CQA(LLEGAL) TECHNOLOGY RESOURCES: DISTRICT, CAMPUS, AND CLASSROOM WEBSITES

Based on revised Administrative Code rules, the following requirements have been added at Other Required Internet Postings:

- Certain districts or campuses assigned a D rating must notify the public of the meeting to gather input to develop a local improvement plan. (See item 8.)
- Districts conducting an active threat exercise must provide notice through multiple distribution networks, including the district's website. (See item 35.)

CRD(LLEGAL) INSURANCE AND ANNUITIES MANAGEMENT: HEALTH AND LIFE INSURANCE

Revised Administrative Code rules, effective August 18, 2022, prompted revisions to the definitions of full- and part-time employees.

In addition, we have removed the Note referencing the district's innovation plan, as it is no longer necessary. See the explanation at CRD(LOCAL), below.

CRD(LOCAL) INSURANCE AND ANNUITIES MANAGEMENT: HEALTH AND LIFE INSURANCE

Due to revisions to the Insurance Code that went into effect September 1, 2022, the exemption claimed under the district's innovation plan is no longer necessary. [See Alternative Group Health Coverage Prohibited at CRD(LLEGAL).] We recommend removing from this policy the text that reflected that portion of your innovation plan.

EHAA(LLEGAL) BASIC INSTRUCTIONAL PROGRAM: REQUIRED INSTRUCTION (ALL LEVELS)

Revisions at the bottom of page 2 reflect changes to the citations of Administrative Code rules addressing instruction related to positive character traits and personal skills.

EHAB(LLEGAL) BASIC INSTRUCTIONAL PROGRAM: REQUIRED INSTRUCTION (ELEMENTARY)

Revisions include a new Administrative Code rule, effective April 28, 2022, regarding phonics curricula.

EHAC(LLEGAL) BASIC INSTRUCTIONAL PROGRAM: REQUIRED INSTRUCTION (SECONDARY)

Revised Administrative Code rules, effective August 1, 2022, and reflected on pages 3–4, changed the required course offerings for grades 9–12 related to social studies and physical education.

Explanatory Notes

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EHBAB(LLEGAL) SPECIAL EDUCATION: ARD COMMITTEE AND INDIVIDUALIZED EDUCATION PROGRAM

Changes on pages 8–9 include revised Administrative Code rules, effective June 7, 2022, regarding review of a student's behavior improvement plan or behavioral intervention plan.

EHBAE(LLEGAL) SPECIAL EDUCATION: PROCEDURAL REQUIREMENTS

Revised Administrative Code rules, effective June 7, 2022, regarding the timeline for requesting a hearing on a due process complaint are included on pages 5–6.

EHBC(LLEGAL) SPECIAL PROGRAMS: COMPENSATORY/ACCELERATED SERVICES

Changes reflect new Administrative Code provisions, effective June 9, 2022, regarding accelerated instruction and accelerated learning committees for students who fail to perform satisfactorily on certain assessment instruments. The new provisions derive from HB 4545, 87th Texas Legislature, Regular Session 2021.

EIE(LLEGAL) ACADEMIC ACHIEVEMENT: RETENTION AND PROMOTION

Changes are to better match legal sources and remove repealed Administrative Code rules.

EIF(LLEGAL) ACADEMIC ACHIEVEMENT: GRADUATION

New Administrative Code rules, effective August 21, 2022, regarding notice about the Texas First Early High School Completion Program and the Texas First Scholarship Program are included on pages 8–9. Other revisions have been made to update citations.

Please note: For the 2022–23 school year, each high school must provide a written notification to each student and the student's parent or guardian listing the eligibility criteria for the programs. After the 2022–23 school year, the school must provide the notice upon a student's initial enrollment in high school.

EKB(LLEGAL) TESTING PROGRAMS: STATE ASSESSMENT

Changes have been made to incorporate revised Administrative Code rules and to better reflect legal sources.

EKBA(LLEGAL) STATE ASSESSMENT: ENGLISH LEARNERS/EMERGENT BILINGUAL STUDENTS

Revisions have been made to include Administrative Code provisions, effective August 9, 2022, regarding emergent bilingual students and individual graduation committees. A repealed provision regarding the grade placement committee has been deleted.

FB(LLEGAL) EQUAL EDUCATIONAL OPPORTUNITY

Changes are to better reflect legal sources.

FFA(LLEGAL) STUDENT WELFARE: WELLNESS AND HEALTH SERVICES

For clarity, a reference to policy provisions regarding school-based health centers has been added on page 4.

Explanatory Notes

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FFAE(LEGAL)

WELLNESS AND HEALTH SERVICES: SCHOOL-BASED HEALTH CENTERS

For clarity, a reference to policy provisions regarding expanding or changing health-care services at a school has been added on page 3.

FFG(LEGAL)

STUDENT WELFARE: CHILD ABUSE AND NEGLECT

The Note on page 5 now references Administrative Code rules regarding investigations of abuse or neglect in a school setting.

FFI(LOCAL)

STUDENT WELFARE: FREEDOM FROM BULLYING

District bullying policies must address prevention and mediation of bullying incidents and comply with minimum standards adopted by TEA. TEA recently issued updated [Proposed Minimum Standards for Bullying Prevention Policies and Procedures](#) for public comment from October 28 through November 28, 2022. Policy Service will recommend local policy revisions following publication of the final TEA minimum standards.

FNG(LOCAL)

STUDENT RIGHTS AND RESPONSIBILITIES: STUDENT AND PARENT COMPLAINTS/GRIEVANCES

Revisions to this local policy are recommended at Other Complaint Processes to:

- Clarify how special education complaints are addressed.
- Encompass all instructional resources policies.
- Reference the required hearing procedure for eligibility disputes under school nutrition programs.

The *Legal Issues in Update 120* memo describes common legal concerns and best practices specific to [this policy's topic](#).

FO(LOCAL)

STUDENT DISCIPLINE

Recommended revisions to this local policy are to clarify circumstances when restraint may be used generally and to more prominently address restraint of a student who receives special education services.

FOF(LEGAL)

STUDENT DISCIPLINE: STUDENTS WITH DISABILITIES

Revised Administrative Code rules, effective June 7, 2022, regarding restraint and time-out are included beginning on page 10. A statement has been amended to refer to new documentation and notification requirements in 19 Administrative Code 89.1053(e). Other changes include citations to revised Administrative Code rules.

Instruction Sheet

TASB Localized Policy Manual Update 120

Red Oak ISD

Code	Type	Action To Be Taken	Note
AIC	(LEGAL)	Replace policy	Revised policy
AIE	(LEGAL)	Replace policy	Revised policy
BBD	(LEGAL)	Replace policy	Revised policy
BE	(LEGAL)	Replace policy	Revised policy
CCGA	(LEGAL)	Replace policy	Revised policy
CFA	(LEGAL)	Replace policy	Revised policy
CFC	(LEGAL)	Replace policy	Revised policy
CKB	(LEGAL)	Replace policy	Revised policy
CKC	(LOCAL)	Replace policy	Revised policy
CMD	(LEGAL)	Replace policy	Revised policy
CQA	(LEGAL)	Replace policy	Revised policy
CRD	(LEGAL)	Replace policy	Revised policy
CRD	(LOCAL)	Replace policy	Revised policy
EHAA	(LEGAL)	Replace policy	Revised policy
EHAB	(LEGAL)	Replace policy	Revised policy
EHAC	(LEGAL)	Replace policy	Revised policy
EHBAB	(LEGAL)	Replace policy	Revised policy
EHBAE	(LEGAL)	Replace policy	Revised policy
EHBC	(LEGAL)	Replace policy	Revised policy
EIE	(LEGAL)	Replace policy	Revised policy
EIF	(LEGAL)	Replace policy	Revised policy
EKB	(LEGAL)	Replace policy	Revised policy
EKBA	(LEGAL)	Replace policy	Revised policy
FB	(LEGAL)	Replace policy	Revised policy
FFA	(LEGAL)	Replace policy	Revised policy
FFAE	(LEGAL)	Replace policy	Revised policy
FFG	(LEGAL)	Replace policy	Revised policy
FFI	(LOCAL)	No policy enclosed	See explanatory note
FNG	(LOCAL)	Replace policy	Revised policy
FO	(LOCAL)	Replace policy	Revised policy
FOF	(LEGAL)	Replace policy	Revised policy



(LOCAL) Policy Comparisons

These documents are generated by an automated process that compares the updated policy to the current policy as found in TASB records.

In this packet, you will find:

- Policies being recommended for revision (annotated)
- New policies (not annotated)
- Policies recommended for deletion (annotated in PDF; not shown in Word)

Annotations are shown as follows:

- Deletions are in a red strike-through font: ~~deleted text~~.
- Additions are in a blue, bold font: **new text**.
- Blocks of text that were moved without changes are shown in green, with double underline and double strike-through formatting to distinguish the text's new placement from its original location: ~~moved text~~ becomes moved text.
- Revision bars appear in the right margin to show sections with changes.

Note: While the annotation software competently identifies simple changes, large or complicated changes—as in an extensive rewrite—may be more difficult to follow. In addition, TASB's recent changes to the policy templates to facilitate accessibility sometimes makes formatting changes appear tracked, even though the text remains the same.

For further assistance in understanding policy changes, please refer to the explanatory notes in your Localized Policy Manual update packet or contact your policy consultant.

Contact:	School Districts and Education Service Centers	Community Colleges
	policy.service@tasb.org	colleges@tasb.org
	800.580.7529 512.467.0222	800.580.1488 512.467.3689

**Emergency
Operations Plan**

The Superintendent shall ensure updating of the District's emergency operations plan and ongoing staff training.

As required by law, the emergency operations plan shall include the District's procedures addressing:

1. Reasonable security measures when District property is used as a polling place;
2. Response to an active shooter emergency; ~~and~~
3. Response to a nearby train derailment, as applicable; and
- ~~3-4.~~ Access to campus buildings and materials necessary for a substitute teacher to carry out the duties of a District employee during an emergency or an emergency drill.

~~**Note:** This local policy has been revised in accordance with the District's innovation plan.⁴~~

~~In accordance with the District's innovation plan, the District is exempt from the requirements of the Education Code regarding group health benefits for school employees and the prohibition on making group health coverage available after coverage under TRS ActiveCare has begun.~~

District Contribution

The Board annually shall determine the District's contribution to employee health insurance premiums as part of the budget development and adoption process.

Continuation Coverage

The District shall continue its contribution toward the cost of the employee's group health insurance coverage while the employee is on paid leave or, if applicable, while the employee is on family and medical leave. [See DEC]

The District shall not otherwise expend public funds for group health insurance coverage of an employee who is not on paid leave status. However, an employee who is not on paid leave status or FMLA leave shall be allowed to continue group health insurance coverage, at his or her own expense, for the period specified in the District's group health insurance plan.

⁴ ~~Innovation Plan: <https://www.redoakisd.org>~~

Complaints

In this policy, the terms “complaint” and “grievance” shall have the same meaning.

Other Complaint Processes

Student or parent complaints shall be filed in accordance with this policy, except as required by the policies listed below. Some of these policies require appeals to be submitted in accordance with FNG after the relevant complaint process:

1. Complaints alleging discrimination or harassment based on race, color, religion, sex, gender, national origin, age, or disability shall be submitted in accordance with FFH.
2. Complaints concerning dating violence shall be submitted in accordance with FFH.
3. Complaints concerning retaliation related to discrimination and harassment shall be submitted in accordance with FFH.
4. Complaints concerning bullying or retaliation related to bullying shall be submitted in accordance with FFI.
5. Complaints concerning failure to award credit or a final grade on the basis of attendance shall be submitted in accordance with FEC.
6. Complaints concerning expulsion shall be submitted in accordance with FOD and the Student Code of Conduct.
7. Complaints concerning any final decisions of the gifted and talented selection committee regarding selection for or exit from the gifted program shall be submitted in accordance with EHBB.
8. Complaints [within the scope of Section 504, including complaints](#) concerning identification, evaluation, or educational placement of a student with a disability, ~~within the scope of Section 504~~ shall be submitted in accordance with FB and the procedural safeguards handbook.
9. [Complaints within the scope of the Individuals with Disabilities Education Act, including complaints](#) ~~Complaints~~ concerning identification, evaluation, educational placement, or discipline of a student with a disability, ~~within the scope of the Individuals with Disabilities Education Act~~ shall be submitted in accordance with EHBAE, FOF, and the procedural safeguards handbook provided to parents of all students referred to special education.
10. Complaints concerning instructional resources shall be submitted in accordance with [the EF series](#).

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11. Complaints concerning a commissioned peace officer who is an employee of the District shall be submitted in accordance with CKE.
12. Complaints concerning intradistrict transfers or campus assignment shall be submitted in accordance with FDB.
13. Complaints concerning admission, placement, or services provided for a homeless student shall be submitted in accordance with FDC.
14. Complaints concerning disputes regarding a student's eligibility for free or reduced-priced meal programs shall be submitted in accordance with COB.

Complaints regarding refusal of entry to or ejection from District property based on Education Code 37.105 shall be filed in accordance with this policy. However, the timelines shall be adjusted as necessary to permit the complainant to address the Board in person within 90 calendar days of filing the initial complaint, unless the complaint is resolved before the Board considers it. [See GKA(LEGAL)]

Notice to Students and Parents

The District shall inform students and parents of this policy through appropriate District publications.

Guiding Principles

Informal Process

The Board encourages students and parents to discuss their concerns with the appropriate teacher, principal, or other campus administrator who has the authority to address the concerns. Concerns should be expressed as soon as possible to allow early resolution at the lowest possible administrative level.

Informal resolution shall be encouraged but shall not extend any deadlines in this policy, except by mutual written consent.

Formal Process

A student or parent may initiate the formal process described below by timely filing a written complaint form.

Even after initiating the formal complaint process, students and parents are encouraged to seek informal resolution of their concerns. A student or parent whose concerns are resolved may withdraw a formal complaint at any time.

The process described in this policy shall not be construed to create new or additional rights beyond those granted by law or Board policy, nor to require a full evidentiary hearing or "mini-trial" at any level.

Freedom from Retaliation

Neither the Board nor any District employee shall unlawfully retaliate against any student or parent for bringing a concern or complaint.

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General Provisions

Filing

Complaint forms and appeal notices may be filed by hand-delivery, by electronic communication, including email and fax, or by U.S. Mail. Hand-delivered filings shall be timely filed if received by the appropriate administrator or designee by the close of business on the deadline. Filings submitted by electronic communication shall be timely filed if they are received by the close of business on the deadline, as indicated by the date/time shown on the electronic communication. Mail filings shall be timely filed if they are post-marked by U.S. Mail on or before the deadline and received by the appropriate administrator or designated representative no more than three days after the deadline.

Scheduling
Conferences

The District shall make reasonable attempts to schedule conferences at a mutually agreeable time. If a student or parent fails to appear at a scheduled conference, the District may hold the conference and issue a decision in the student's or parent's absence.

Response

At Levels One and Two, "response" shall mean a written communication to the student or parent from the appropriate administrator. Responses may be hand-delivered, sent by electronic communication to the student's or parent's email address of record, or sent by U.S. Mail to the student's or parent's mailing address of record. Mailed responses shall be timely if they are postmarked by U.S. Mail on or before the deadline.

Days

"Days" shall mean District business days, unless otherwise noted. In calculating timelines under this policy, the day a document is filed is "day zero." The following business day is "day one."

Representative

"Representative" shall mean any person who or organization that is designated by the student or parent to represent the student or parent in the complaint process. A student may be represented by an adult at any level of the complaint.

The student or parent may designate a representative through written notice to the District at any level of this process. If the student or parent designates a representative with fewer than three days' notice to the District before a scheduled conference or hearing, the District may reschedule the conference or hearing to a later date, if desired, in order to include the District's counsel. The District may be represented by counsel at any level of the process.

Consolidating
Complaints

Complaints arising out of an event or a series of related events shall be addressed in one complaint. A student or parent shall not file separate or serial complaints arising from any event or series of events that have been or could have been addressed in a previous complaint.

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Untimely Filings	<p>All time limits shall be strictly followed unless modified by mutual written consent.</p> <p>If a complaint form or appeal notice is not timely filed, the complaint may be dismissed, on written notice to the student or parent, at any point during the complaint process. The student or parent may appeal the dismissal by seeking review in writing within ten days from the date of the written dismissal notice, starting at the level at which the complaint was dismissed. Such appeal shall be limited to the issue of timeliness.</p>
Costs Incurred	<p>Each party shall pay its own costs incurred in the course of the complaint.</p>
Complaint and Appeal Forms	<p>Complaints and appeals under this policy shall be submitted in writing on a form provided by the District.</p> <p>Copies of any documents that support the complaint should be attached to the complaint form. If the student or parent does not have copies of these documents, copies may be presented at the Level One conference. After the Level One conference, no new documents may be submitted by the student or parent unless the student or parent did not know the documents existed before the Level One conference.</p> <p>A complaint or appeal form that is incomplete in any material aspect may be dismissed but may be refiled with all the required information if the refile is within the designated time for filing.</p>

Level One

Complaint forms must be filed:

1. Within 15 days of the date the student or parent first knew, or with reasonable diligence should have known, of the decision or action giving rise to the complaint or grievance; and
2. With the lowest level administrator who has the authority to remedy the alleged problem.

In most circumstances, students and parents shall file Level One complaints with the campus principal.

If the only administrator who has authority to remedy the alleged problem is the Superintendent or designee, the complaint may begin at Level Two following the procedure, including deadlines, for filing the complaint form at Level One.

If the complaint is not filed with the appropriate administrator, the receiving administrator must note the date and time the complaint form was received and immediately forward the complaint form to the appropriate administrator.

The appropriate administrator shall investigate as necessary and schedule a conference with the student or parent within ten days after receipt of the written complaint. The administrator may set reasonable time limits for the conference.

Absent extenuating circumstances, the administrator shall provide the student or parent a written response within ten days following the conference. In reaching a decision, the administrator may consider information provided at the Level One conference and any other relevant documents or information the administrator believes will help resolve the complaint.

Level Two

If the student or parent did not receive the relief requested at Level One or if the time for a response has expired, the student or parent may request a conference with the Superintendent or designee to appeal the Level One decision.

The appeal notice must be filed in writing, on a form provided by the District, within ten days of the date of the written Level One response or, if no response was received, within ten days of the Level One response deadline.

After receiving notice of the appeal, the Level One administrator shall prepare and forward a record of the Level One complaint to the Level Two administrator. The student or parent may request a copy of the Level One record.

The Level One record shall include:

1. The original complaint form and any attachments.
2. All other documents submitted by the student or parent at Level One.
3. The written response issued at Level One and any attachments.
4. All other documents relied upon by the Level One administrator in reaching the Level One decision.

The Superintendent or designee shall schedule a conference within ten days after the appeal notice is filed. The conference shall be limited to the issues and documents considered at Level One. At the conference, the student or parent may provide information concerning any documents or information relied upon by the administration for the Level One decision. The Superintendent or designee may set reasonable time limits for the conference.

The Superintendent or designee shall provide the student or parent a written response within ten days following the conference. In reaching a decision, the Superintendent or designee may consider

the Level One record, information provided at the Level Two conference, and any other relevant documents or information the Superintendent or designee believes will help resolve the complaint.

Recordings of the Level One and Level Two conferences, if any, shall be maintained with the Level One and Level Two records.

Level Three

If the student or parent did not receive the relief requested at Level Two or if the time for a response has expired, the student or parent may appeal the decision to the Board.

The appeal notice must be filed in writing, on a form provided by the District, within ten days of the date of the written Level Two response or, if no response was received, within ten days of the Level Two response deadline.

The Superintendent or designee shall inform the student or parent of the date, time, and place of the Board meeting at which the complaint will be on the agenda for presentation to the Board.

The Superintendent or designee shall provide the Board the record of the Level Two appeal. The student or parent may request a copy of the Level Two record.

The Level Two record shall include:

1. The Level One record.
2. The notice of appeal from Level One to Level Two.
3. The written response issued at Level Two and any attachments.
4. All other documents relied upon by the administration in reaching the Level Two decision.

The appeal shall be limited to the issues and documents considered at Level Two, except that if at the Level Three hearing the administration intends to rely on evidence not included in the Level Two record, the administration shall provide the student or parent notice of the nature of the evidence at least three days before the hearing.

The District shall determine whether the complaint will be presented in open or closed meeting in accordance with the Texas Open Meetings Act and other applicable law. [See BE]

The presiding officer may set reasonable time limits and guidelines for the presentation, including an opportunity for the student or parent and administration to each make a presentation and provide rebuttal and an opportunity for questioning by the Board. The Board

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shall hear the complaint and may request that the administration provide an explanation for the decisions at the preceding levels.

In addition to any other record of the Board meeting required by law, the Board shall prepare a separate record of the Level Three presentation. The Level Three presentation, including the presentation by the student or parent or the student's representative, any presentation from the administration, and questions from the Board with responses, shall be recorded by audio recording, video/audio recording, or court reporter.

The Board shall then consider the complaint. It may give notice of its decision orally or in writing at any time up to and including the next regularly scheduled Board meeting. If the Board does not make a decision regarding the complaint by the end of the next regularly scheduled meeting, the lack of a response by the Board upholds the administrative decision at Level Two.

Note: This local policy has been revised in accordance with the District's [innovation plan](#).¹

Student Code of Conduct

The District's rules of discipline are maintained in the Board-adopted Student Code of Conduct and are established to support an environment conducive to teaching and learning.

Rules of conduct and discipline shall not have the effect of discriminating on the basis of gender, race, color, disability, religion, ethnicity, or national origin.

At the beginning of the school year and throughout the school year as necessary, the Student Code of Conduct shall be:

1. Posted and prominently displayed at each campus or made available for review in the principal's office, as required by law; and
2. Made available on the District's website and/or as a hard copy to students, parents, teachers, administrators, and others on request.

Revisions

Revisions to the Student Code of Conduct approved by the Board during the year shall be made available promptly to students and parents, teachers, administrators, and others.

Campus Behavior Coordinator

In accordance with the District's innovation plan, the District is exempt from the state law requiring that a single person at each campus be designated to serve as the campus behavior coordinator (CBC).

Extracurricular Standards of Behavior

With the approval of the principal and Superintendent, sponsors and coaches of extracurricular activities may develop and enforce standards of behavior that are higher than the District-developed Student Code of Conduct and may condition membership or participation in the activity on adherence to those standards. Extracurricular standards of behavior may take into consideration conduct that occurs at any time, on or off school property.

A student shall be informed of any extracurricular behavior standards at the beginning of each school year or when the student first begins participation in the activity. A student and his or her parent shall sign and return to the sponsor or coach a statement that they have read the extracurricular behavior standards and consent to them as a condition of participation in the activity.

Standards of behavior for an extracurricular activity are independent of the Student Code of Conduct. Violations of these standards

of behavior that are also violations of the Student Code of Conduct may result in independent disciplinary actions.

A student may be removed from participation in extracurricular activities or may be excluded from school honors for violation of extracurricular standards of behavior for an activity or for violation of the Student Code of Conduct.

“Parent” Defined

Throughout the Student Code of Conduct and discipline policies, the term “parent” includes a parent, legal guardian, or other person having lawful control of the child.

General Discipline Guidelines

A District employee shall adhere to the following general guidelines when imposing discipline:

1. A student shall be disciplined when necessary to improve the student’s behavior, to maintain order, or to protect other students, school employees, or property.
2. A student shall be treated fairly and equitably. Discipline shall be based on an assessment of the circumstances of each case. Factors to consider shall include:
 - a. The seriousness of the offense;
 - b. The student’s age;
 - c. The frequency of misconduct;
 - d. The student’s attitude;
 - e. The potential effect of the misconduct on the school environment;
 - f. Requirements of Chapter 37 of the Education Code; and
 - g. The Student Code of Conduct adopted by the Board.
3. Before a student under 18 is assigned to detention outside regular school hours, notice shall be given to the student’s parent to inform him or her of the reason for the detention and permit arrangements for necessary transportation.

Corporal Punishment

The Board prohibits the use of corporal punishment in the District. Students shall not be spanked, paddled, or subjected to other physical force as a means of discipline for violations of the Student Code of Conduct.

Physical Restraint

Note: A District employee may restrain a student with a disability who receives special education services only in accordance with law. [See FOF(LEGAL)]

Within the scope of an employee's duties, a District employee may physically restrain a student if the employee reasonably believes restraint is necessary in order to:

1. Protect a person, including the person using physical restraint, from physical injury.
2. Obtain possession of a weapon or other dangerous object.
3. Protect property from serious damage.

~~3.4.~~ Remove a student refusing a lawful command of a school employee from a specific location, including a classroom or other school property, in order to restore order or to impose disciplinary measures.

~~4. Control an irrational student.~~

~~5.1. Protect property from serious damage.~~

~~A District employee may restrain a student with a disability who receives special education services only in accordance with law. [See FOF(LEGAL)]~~

Video and Audio Monitoring

Video and audio recording equipment shall be used for safety purposes to monitor student behavior on District property.

The District shall post signs notifying students and parents about the District's use of video and audio recording equipment. Students shall not be notified when the equipment is turned on.

Use of Recordings

The principal shall review recordings as needed, and evidence of student misconduct shall be documented. A student found to be in violation of the District's Student Code of Conduct shall be subject to appropriate discipline.

Access to Recordings

Recordings shall remain in the custody of the campus principal and shall be maintained as required by law. A parent or student who wishes to view a recording in response to disciplinary action taken against the student may request such access under the procedures set out by law. [See FL(LEGAL)]

¹ Innovation Plan: <https://www.redoakisd.org>

RED OAK ISD

Daily Enrollment & Attendance Analysis for the Day ending: 3-10-2023

RED OAK HIGH SCHOOL - 001	EOY	EOY	EOY	EOY	EOY
CY	2021-22	2020-21	2019-20	2018-19	2017-18
12th Grade	520	480	423	468	444
11th Grade	444	500	477	432	458
10th Grade	514	458	529	511	438
9th Grade	659	556	475	540	511
Total Enrollment	2137	1994	1904	1951	1808

Total Absences:	178
Daily ADA	% of Attendance
1958.50	91.67
5TH SW ADA	% of Attendance
2005.40	93.84
Yearly ADA	% of Attendance
2025.29	94.12

5TH SW ADA Percentage Breakdown		
ROHS	3-10 Only	2-21 THRU 4-14
12th Grade	90.38	93.66
11th Grade	92.57	93.71
10th Grade	93.97	94.17
9th Grade	90.29	93.81

RED OAK MIDDLE SCHOOL - 04	EOY	EOY	EOY	EOY	EOY
CY	2021-22	2020-21	2019-20	2018-19	2017-18
8th Grade	542	588	498	470	503
7th Grade	514	512	544	514	447
6th Grade	484	492	486	529	487
Total Enrollment	1540	1592	1528	1513	1391

Total Absences:	130
Daily ADA	% of Attendance
1410.00	91.56
5TH SW ADA	% of Attendance
1463.58	95.01
Yearly ADA	% of Attendance
1451.62	94.69

5TH SW ADA Percentage Breakdown		
ROMS	3-10 Only	2-21 THRU 4-14
8th Grade	90.94	94.51
7th Grade	92.02	95.01
6th Grade	91.74	95.59

ELLIS COUNTY JJAEP - 009	EOY	EOY	EOY	EOY	EOY
CY	2021-22	2020-21	2019-20	2018-19	2017-18
12th Grade	0				
11th Grade	0				
10th Grade	0				
9th Grade	0				
8th Grade	1				
7th Grade	0				
6th Grade	0				
5th Grade	0				
Total Enrollment	1				

Total Absences:	-
Daily ADA	% of Attendance
-	-
5TH SW ADA	% of Attendance
-	-
Yearly ADA	% of Attendance
-	-

5TH SW ADA Percentage Breakdown		
JJAEP	3-10 Only	2-21 THRU 4-14
12th Grade		
11th Grade		
10th Grade		
9th Grade		
8th Grade		
7th Grade		
6th Grade		
5th Grade		

RED OAK ELEMENTARY - 101	EOY	EOY	EOY	EOY	EOY
CY	2021-22	2020-21	2019-20	2018-19	2017-18
5th Grade	71	113	107	98	113
4th Grade	99	75	108	116	100
3rd Grade	68	97	73	103	91
2nd Grade	88	68	95	78	101
1st Grade	74	94	72	94	81
Kinder	86	62	85	72	79
Pre-K	31	38	19	46	36
EE	19	22	24	15	15
Total Enrollment	536	569	583	622	620

Total Absences:	34.5
Daily ADA	% of Attendance
482.00	93.42
5TH SW ADA	% of Attendance
490.75	95.22
Yearly ADA	% of Attendance
482.21	94.63

5TH SW ADA Percentage Breakdown		
ROE	3-10 Only	2-21 THRU 4-14
5th Grade	91.55	96.98
4th Grade	95.96	96.22
3rd Grade	98.53	96.53
2nd Grade	90.91	92.78
1st Grade	93.24	95.48
Kinder	91.86	94.44
Pre-K	87.50	93.97
EE	93.10	93.11

WOODEN ELEMENTARY - 102		EOY	EOY	EOY	EOY	EOY
	CY	2021-22	2020-21	2019-20	2018-19	2017-18
5th Grade	91	96	85	118	97	93
4th Grade	78	87	85	97	112	94
3rd Grade	91	74	71	96	96	100
2nd Grade	60	87	79	83	98	91
1st Grade	79	60	88	85	78	91
Kinder	82	72	54	98	73	67
Pre-K	28	38	22	0	29	17
EE	2	1	3	1	3	4
Total Enrollment	511	515	487	578	586	557

Total Absences:	32.5
Daily ADA	% of Attendance
462.00	93.43
5TH SW ADA	% of Attendance
472.54	95.43
Yearly ADA	% of Attendance
461.30	94.40

5TH SW ADA Percentage Breakdown		
HAW	3-10 Only	2-21 THRU 4-14
5th Grade	94.51	95.47
4th Grade	96.15	97.07
3rd Grade	90.11	94.82
2nd Grade	96.67	96.07
1st Grade	91.14	96.64
Kinder	93.90	93.12
Pre-K	88.89	93.93
EE	0.00	0.00

EASTRIDGE ELEMENTARY - 103		EOY	EOY	EOY	EOY	EOY
	CY	2021-22	2020-21	2019-20	2018-19	2017-18
5th Grade	87	69	88	67	89	80
4th Grade	99	75	61	75	61	91
3rd Grade	78	89	76	56	79	67
2nd Grade	89	67	72	70	62	73
1st Grade	82	86	61	78	76	65
Kinder	71	68	67	64	64	63
Pre-K	21	21	14	32	14	21
EE	1	4	3	2	1	3
Total Enrollment	528	479	442	444	446	463

Total Absences:	45
Daily ADA	% of Attendance
471.50	91.29
5TH SW ADA	% of Attendance
488.53	95.03
Yearly ADA	% of Attendance
473.30	94.88

5TH SW ADA Percentage Breakdown		
EES	3-10 Only	2-21 THRU 4-14
5th Grade	87.36	96.13
4th Grade	90.91	95.45
3rd Grade	88.46	95.15
2nd Grade	95.51	94.00
1st Grade	91.46	94.51
Kinder	92.96	94.98
Pre-K	100.00	94.22
EE	0.00	0.00

SHIELDS ELEMENTARY - 105		EOY	EOY	EOY	EOY	EOY
	CY	2021-22	2020-21	2019-20	2018-19	2017-18
5th Grade	108	100	88	104	116	106
4th Grade	84	107	86	91	95	111
3rd Grade	77	74	88	85	88	90
2nd Grade	92	77	73	93	75	84
1st Grade	83	79	75	73	89	70
Kinder	85	78	67	78	70	83
Pre-K	44	34	16	35	25	16
EE	20	22	17	10	15	11
Total Enrollment	593	571	510	569	573	571

Total Absences:	47
Daily ADA	% of Attendance
516.00	91.74
5TH SW ADA	% of Attendance
529.57	94.69
Yearly ADA	% of Attendance
507.87	94.08

5TH SW ADA Percentage Breakdown		
DTS	3-10 Only	2-21 THRU 4-14
5th Grade	92.59	95.53
4th Grade	91.57	96.16
3rd Grade	92.21	95.50
2nd Grade	88.04	95.34
1st Grade	93.98	93.80
Kinder	96.47	93.62
Pre-K	87.80	93.21
EE	77.78	84.66

SCHUPMANN - 107		EOY	EOY	EOY	EOY	EOY
	CY	2021-22	2020-21	2019-20	2018-19	2017-18
5th Grade	112	109	90	74	75	82
4th Grade	106	98	81	75	60	69
3rd Grade	112	98	83	68	71	61
2nd Grade	117	94	90	69	63	63
1st Grade	105	109	85	62	65	63
Kinder	94	104	88	68	49	61
Pre-K	35	36	27	22	11	19
EE	5	2	5	3	2	5
Total Enrollment	686	650	549	441	396	423

Total Absences:	59.5
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Daily ADA	% of Attendance
604.00	91.03
5TH SW ADA	% of Attendance
621.71	93.98
Yearly ADA	% of Attendance
616.09	93.95

5TH SW ADA Percentage Breakdown		
RPS	3-10 Only	2-21 THRU 4-14
5th Grade	86.61	92.91
4th Grade	91.51	96.03
3rd Grade	94.64	94.32
2nd Grade	91.45	93.15
1st Grade	95.24	93.71
Kinder	87.23	94.15
Pre-K	85.71	92.24
EE	0.00	0.00

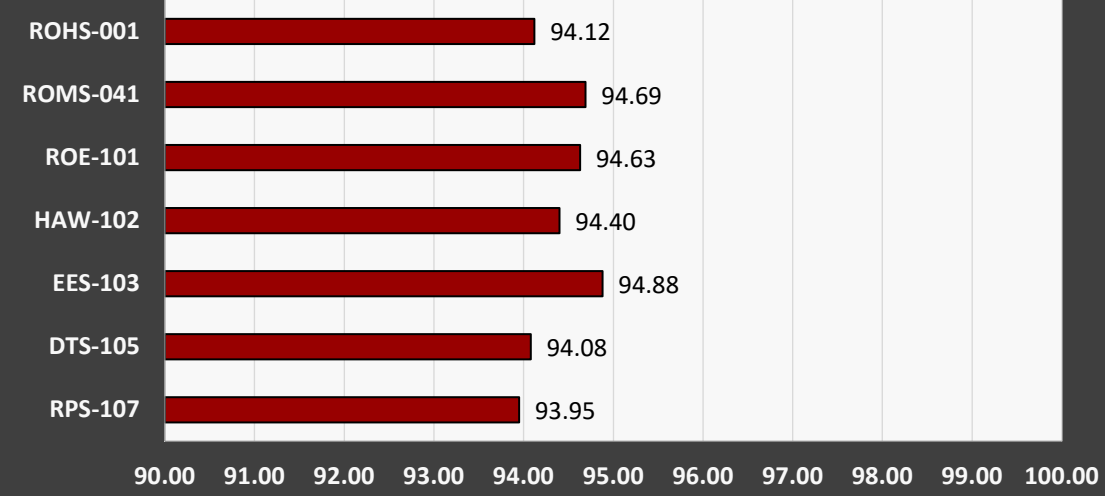
ROISD Enrollment/Grade Level		EOY	EOY	EOY	EOY	EOY
	CY	2021-22	2020-21	2019-20	2018-19	2017-18
12th Grade	520	480	423	468	444	455
11th Grade	444	500	477	432	458	439
10th Grade	514	458	529	511	438	458
9th Grade	659	556	475	540	511	456
8th Grade	543	588	498	470	503	478
7th Grade	514	512	544	514	447	480
6th Grade	484	492	486	529	487	433
5th Grade	469	487	458	461	490	474
4th Grade	466	442	421	454	428	471
3rd Grade	426	432	391	408	435	409
2nd Grade	446	393	409	393	392	412
1st Grade	423	428	381	392	389	379
Kinder	418	384	361	380	335	345
Pre-K	159	167	98	135	115	107
EE	47	51	52	31	36	37
Total Enrollment	6532	6370	6003	6118	5908	5833

Total Absences:	526.5
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Daily ADA	% of Attendance
5905.00	91.83
5TH SW ADA	% of Attendance
6073.08	94.54
Yearly ADA	% of Attendance
6019.62	94.36

ROISD Campus YRLY SUM		EOY	EOY	EOY	EOY	EOY
	CY	2021-22	2020-21	2019-20	2018-19	2017-18
ROHS-001	2137	1994	1904	1951	1851	1808
ROMS-041	1540	1592	1528	1513	1437	1391
ROE-101	536	569	583	622	619	620
HAW-102	511	515	487	578	586	557
EES-103	528	479	442	444	446	463
DTS-105	593	571	510	569	573	571
RPS-107	686	650	549	441	396	423
Total Enrollment	6531	6370	6003	6118	5908	5833

CAMPUS ADA PERCENTAGE - YTD



YEAR TO DATE	
ROHS-001	94.12
ROMS-041	94.69
ROE-101	94.63
HAW-102	94.40
EES-103	94.88
DTS-105	94.08
RPS-107	93.95



Monthly Financial Report

March 2023

RED OAK ISD-TAX COLLECTIONS

Monthly Tax Collections

As of February 28, 2023

GENERAL FUND

	MONTHLY	YEAR TO DATE	BUDGET	YTD % OF BUDGET
CURRENT TAXES COLLECTED	3,181,609	28,584,310	29,195,770	97.91%
DELINQUENT TAX COLLECTED	(3,129)	39,376	200,000	19.69%
PENALTIES AND INTEREST COLLECTED	25,388	66,856	150,000	44.57%
TOTAL FUNDS COLLECTED	3,203,868	28,690,542	29,545,770	97.11%

DEBT SERVICE

	MONTHLY	YEAR TO DATE	BUDGET	YTD % OF BUDGET
CURRENT TAXES COLLECTED	1,174,585	10,553,948	10,551,132	100.03%
DELINQUENT TAX COLLECTED	(1,208)	13,322	50,000	26.64%
PENALTIES AND INTEREST COLLECTED	9,396	24,831	30,000	82.77%
TOTAL FUNDS COLLECTED	1,182,774	10,592,101	10,631,132	99.63%

TOTAL TAX COLLECTIONS	4,386,642	39,282,644	40,176,902	97.77%
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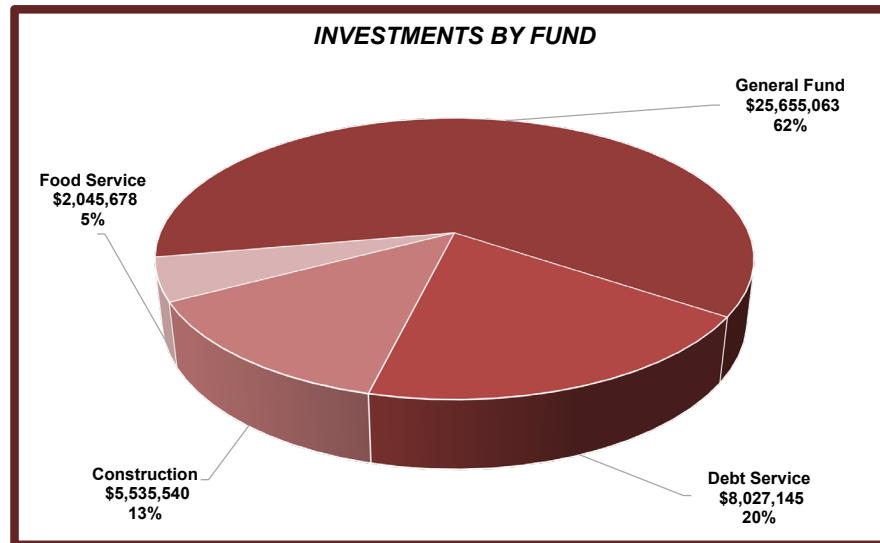
Red Oak Independent School District
Investment Summary Report
As of February 28, 2023

INVESTMENT POOL ACCOUNTS	BEGINNING BALANCE 02/01/2023	DEPOSITS	WITHDRAWALS	INTEREST FOR MONTH	ENDING BALANCE 02/28/2023	INTEREST RATE	INTEREST YEAR TO DATE
<u>TEXSTAR</u>							
General Fund	\$ 9,914.92	\$ -	\$ -	34.16	\$ 9,949.08	4.4919%	\$ 201.54
<u>TEXPOOL</u>							
General Fund	2,510.58	-	-	8.65	2,519.23	4.5403%	52.35
Money Market	1,448.32	-	-	5.02	1,453.34	4.5403%	30.18
<u>FIRST PUBLIC-GOV.OVERNIGHT</u>							
General Fund	26,933,259.37	4,304,485.63	5,693,482.91	96,878.91	25,641,141.00	4.5363%	455,046.66
Debt Service	8,647,859.29	1,442,079.98	2,091,631.25	28,837.15	8,027,145.17	4.5363%	72,346.64
Construction	5,516,343.92	-	-	19,196.29	5,535,540.21	4.5363%	20,769.84
Food Service	1,762,121.05	451,982.91	175,000.00	6,574.13	2,045,678.09	4.5363%	36,261.67
TOTAL INVESTMENT POOLS	\$ 42,873,457	\$ 6,198,549	\$ 7,960,114	\$ 151,534	\$ 41,263,426		584,708.88

We, the approved Investment Officers of Red Oak ISD, hereby certify the Investment Report represents the investment portion of the District as of the above date in compliance with the Texas Public Funds Investment Act and Red Oak ISD Investment Policy CDA

 (signature on file)
 William Johnston, Ed.D., CPA
 Assistant Superintendent of Business Services/CFO

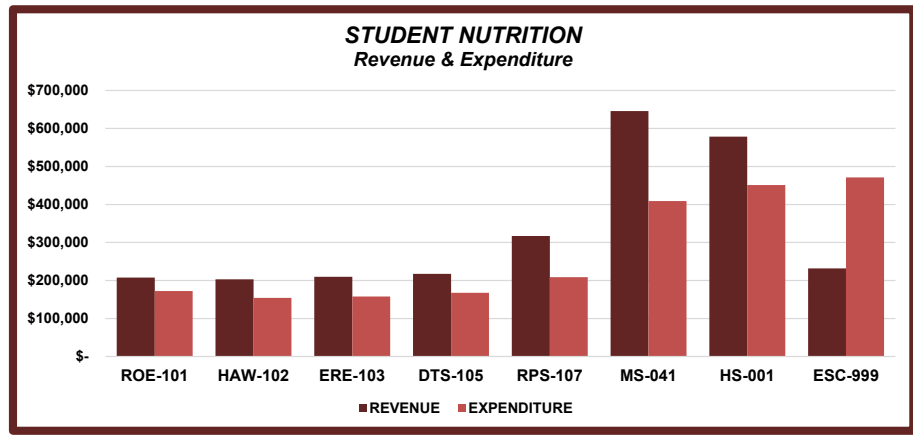
 (signature on file)
 Sandra King, RTSBA
 Finance Coordinator



Red Oak ISD - Student Nutrition
Revenue / Expenditure Detail
 As of February 28, 2023

	ROE-101	HAW-102	ERE-103	DTS-105	RPS-107	MS-041	HS-001	ESC-999	TOTAL
Average Daily Participation (ADP):									
Breakfast	129	117	121	154	232	354	165	0	1,272
Lunch	345	345	356	359	487	1102	1013	0	4,007
Afterschool	25	23	32	30	33	0	0	0	143

	ROE-101	HAW-102	ERE-103	DTS-105	RPS-107	MS-041	HS-001	ESC-999	TOTAL	ORIGINAL BUDGET	% EXP TO BUDGET
57xx Local Revenue	\$ 47,876	\$ 52,900	\$ 56,506	\$ 57,549	\$ 64,732	\$ 177,953	\$ 223,175	\$ 89,485	\$ 770,175	\$ 661,700	116%
58xx State Matching	-	-	-	-	-	-	-	21,006	\$ 21,006	105,000	20%
5921 Federal - Breakfast	31,169	26,538	30,033	37,951	61,976	75,386	31,117	-	\$ 294,171	310,000	95%
5922 Federal - Lunch	128,784	123,543	123,140	121,676	190,597	392,458	324,338	-	\$ 1,404,536	1,530,000	92%
5923 USDA Commodities	-	-	-	-	-	-	-	-	\$ -	120,000	0%
5949 Other Revenue	-	-	-	-	-	-	-	121,508	\$ 121,508		
TOTAL REVENUE	\$ 207,829	\$ 202,981	\$ 209,679	\$ 217,176	\$ 317,305	\$ 645,797	\$ 578,630	\$ 231,999	\$ 2,611,396	\$ 2,726,700	96%
61xx Payroll	\$ 76,623	\$ 54,086	\$ 60,387	\$ 70,072	\$ 61,435	\$ 143,396	\$ 206,091	\$ 275,785	\$ 947,874	\$ 1,545,943	61%
62xx Contracted Services	2,474	2,246	2,030	4,501	3,960	3,721	6,325	15,559	\$ 40,815	41,200	99%
63xx Supplies	93,026	97,949	95,109	93,164	143,316	262,117	238,909	129,349	\$ 1,152,939	1,928,492	60%
64xx Travel / Miscellaneous	-	-	-	-	-	-	-	4,561	\$ 4,561	11,065	41%
66xx Capital Outlay	-	-	210	-	-	-	-	46,099	\$ 46,309	200,000	23%
TOTAL EXPENDITURES	\$ 172,123	\$ 154,281	\$ 157,735	\$ 167,736	\$ 208,711	\$ 409,233	\$ 451,325	\$ 471,352	\$ 2,192,497	\$ 3,726,700	59%
Other Sources (Uses)											
Operating Transfers In											
Revenue Over (Under) Expenditures	\$ 35,706	\$ 48,700	\$ 51,944	\$ 49,439	\$ 108,594	\$ 236,564	\$ 127,305	\$ (239,353)	\$ 418,899	\$ (1,000,000)	



*The District reports on the modified accrual basis.

Red Oak ISD - Debt Service Fund
Revenue / Expenditure Detail
As of February 28, 2023

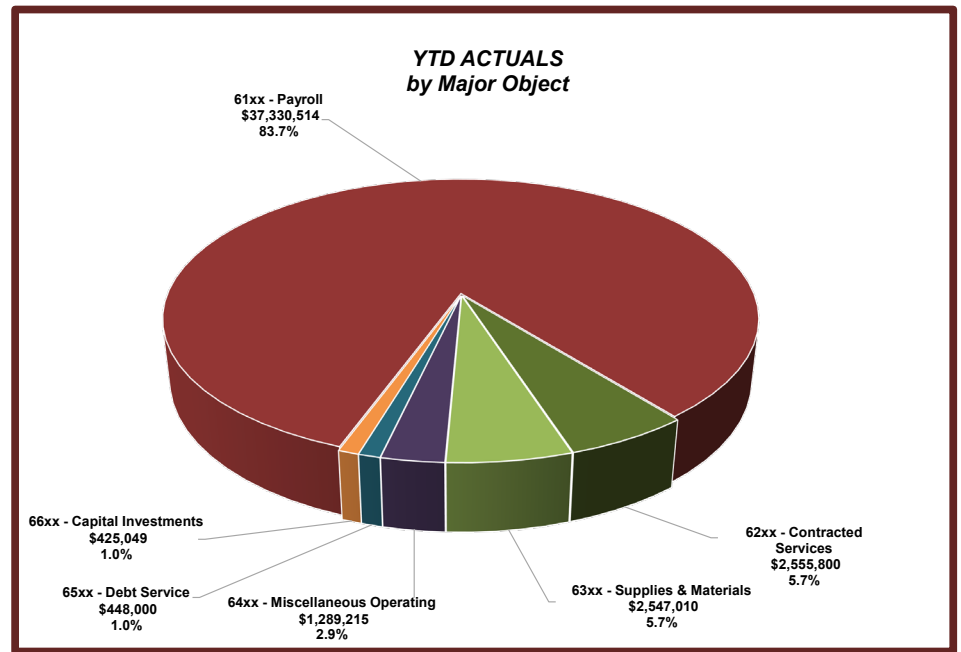
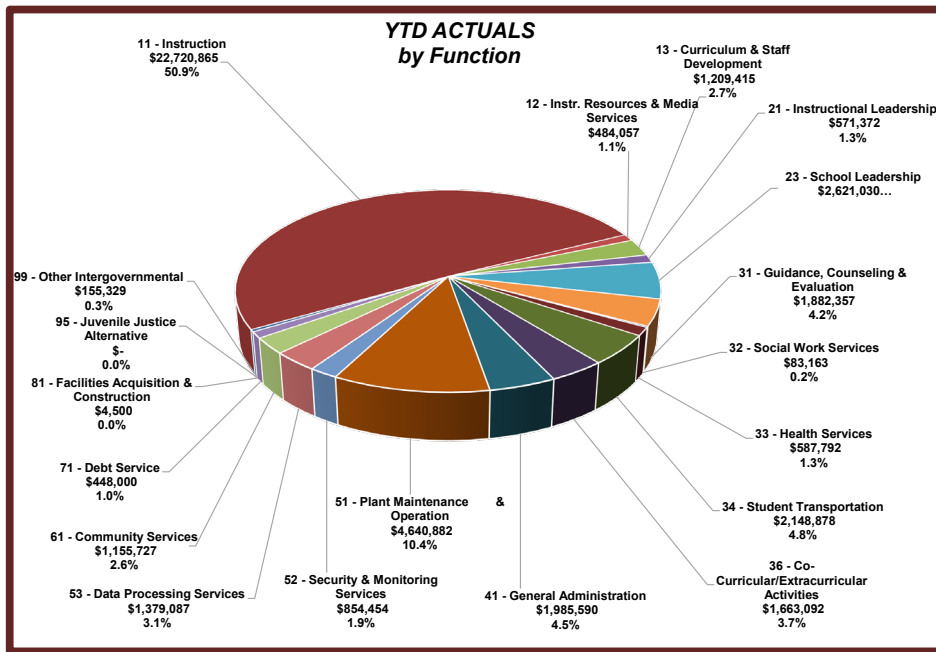
	Original Budget	YTD Actuals	Outstanding Encumbrances	Balance	% Expended to Budget
Revenues					
57xx Local	\$ 10,691,132	\$ 11,083,286	\$ -	\$ (392,154)	103.67%
58xx State	25,000	-	-	25,000	0.00%
TOTAL	\$ 10,716,132	\$ 11,083,286	\$ -	\$ (367,154)	103.43%
Expenditures					
71 Debt Service	\$ 10,045,240	9,848,738	\$ -	\$ 196,503	98.04%
TOTAL	\$ 10,045,240	\$ 9,848,738	\$ -	\$ 196,503	98.04%
Other Resources/(Uses)					
Issuance of Bonds	\$ -	\$ -	\$ -	\$ -	0.00%
Premium/Discount	-	-	-	-	0.00%
Escrow	-	-	-	-	0.00%
TOTAL	\$ -	\$ -	\$ -	\$ -	0.00%
Revenue Over (Under) Expenditures	\$ 670,892	\$ 1,234,549	\$ -	\$ (563,657)	

Red Oak ISD - General Fund
Revenue/Expenditure Detail
As of February 28, 2023

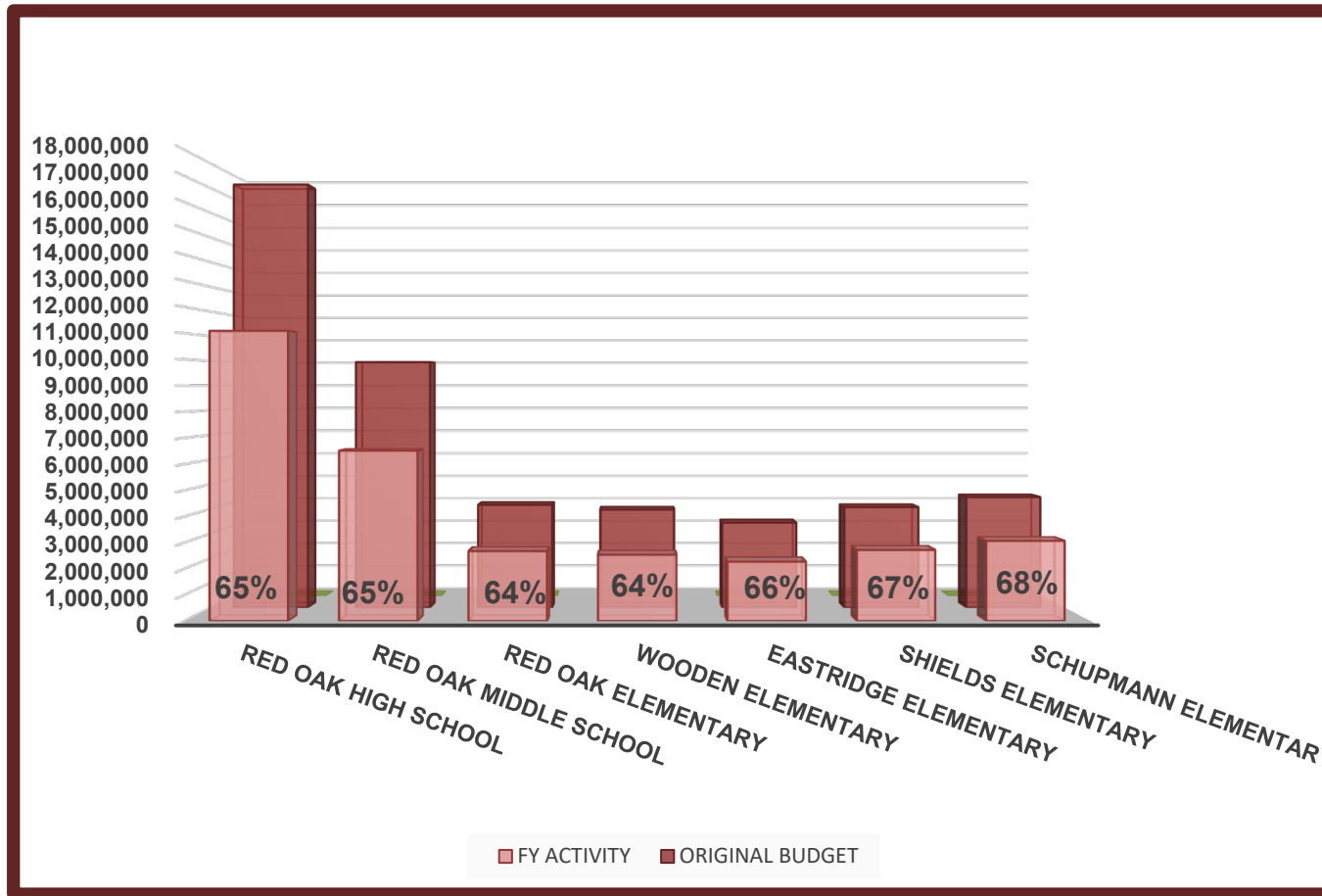
	Amended Budget	2022-2023 YTD Actuals	Outstanding Encumbrances	Balance	% Expended to Budget	2021-2022 YTD Actuals (Audited)	YTD Actuals Variance
Revenues							
57xx Local	\$ 29,446,686	\$ 29,990,433	\$ -	\$ (543,747)	101.85%	\$ 25,395,911	\$ 4,594,521
58xx State	38,218,922	18,411,252	-	19,807,670	48.17%	19,083,212	(671,960)
59xx Federal	1,150,000	1,451,117	-	(301,117)	126.18%	735,303	715,814
TOTAL	\$ 68,815,608	\$ 49,852,802	\$ -	\$ 18,962,806	72%	\$ 45,214,426	\$ 4,638,375
Expenditures							
11 Instruction	\$ 35,159,270	\$ 22,720,865	\$ 396,416	\$ 12,041,989	65.75%	\$ 21,287,525	\$ 1,433,340
12 Instr. Resources & Media Services	1,031,672	484,057	15,303	532,312	48.40%	475,462	8,595
13 Curriculum & Staff Development	1,936,350	1,209,415	7,292	719,643	62.84%	1,097,885	111,530
21 Instructional Leadership	816,034	571,372	4,594	240,068	70.58%	451,396	119,976
23 School Leadership	4,034,222	2,621,030	9,016	1,404,176	65.19%	2,381,923	239,107
31 Guidance, Counseling & Evaluation	2,888,265	1,882,357	69,920	935,988	67.59%	1,571,967	310,390
32 Social Work Services	175,548	83,163	100	92,285	47.43%	78,535	4,628
33 Health Services	902,216	587,792	2,586	311,838	65.44%	543,977	43,814
34 Student Transportation	3,314,580	2,148,878	89,601	1,076,101	67.53%	1,886,821	262,058
36 Co-Curricular/Extracurricular Activities	2,488,881	1,663,092	91,505	734,284	70.50%	1,505,392	157,700
41 General Administration	2,967,403	1,985,590	49,304	932,508	68.57%	1,768,117	217,473
51 Plant Maintenance & Operation	7,343,382	4,640,882	1,056,024	1,646,476	77.58%	4,174,827	466,055
52 Security & Monitoring Services	1,387,310	854,454	44,020	488,836	64.76%	680,349	174,105
53 Data Processing Services	1,698,076	1,379,087	60,245	258,744	84.76%	1,149,056	230,032
61 Community Services	1,774,578	1,155,727	65,510	553,341	68.82%	988,677	167,050
71 Debt Service	450,500	448,000	-	2,500	99.45%	446,500	1,500
81 Facilities Acquisition & Construction	52,321	4,500	-	47,821	8.60%	-	4,500
95 Juvenile Justice Alternative	45,000	-	-	45,000	0.00%	-	-
99 Other Intergovernmental	350,000	155,329	186,756	7,915	97.74%	128,107	27,221
TOTAL	\$ 68,815,608	\$ 44,595,589	\$ 2,148,193	\$ 22,071,826	68%	\$ 40,616,515	\$ 3,979,074
Other Resources/(Uses)							
Sale of Property	\$ 0	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -
	\$ 0	\$ -	\$ -	\$ 0	0%	\$ -	\$ -
Revenue Over (Under) Expenditures	\$ 0	\$ 5,257,213	\$ (2,148,193)	\$ (3,109,020)		\$ 4,597,911	\$ 659,302

*The District reports on the modified accrual basis.

Red Oak ISD - General Fund
Revenue / Expenditure Detail
As of February 28, 2023



Red Oak ISD - General Fund
Comparison by Campus
As of February 28, 2023



Questions



Bill Johnston

Chief Financial Officer

972-617-4005

bill.johnston@redoakisd.org