

# **Spring Valley CCSD #99 School Board Meeting**

Wednesday, April 19, 2023 7:00 PM

John F. Kennedy School, Kennedy Center, 999 N Strong Ave, Spring Valley,  
Illinois 61362

1. **Call to Order & Roll Call**
2. **Pledge of Allegiance**
3. **Approval of Regular Meeting Agenda**
4. **CANVASS OF APRIL 4, 2023 ELECTION AND DECLARATION OF RESULTS**
5. **OATH OF OFFICE TO NEWLY ELECTED BOARD MEMBERS**
6. **SELECT PRESIDENT PRO TEM**
7. **SELECT SECRETARY PRO TEM**
8. **ADJOURN SINE DIE**
9. **ROLL CALL**
10. **APPROVAL OF RE-ORGANIZATION/REGULAR MEETING AGENDA**
11. **ELECTIONS**
12. **BOARD APPOINTMENTS, APPROVALS, SETTING DATES, POLICIES**
13. **Intoduction/Recognition of Special Guests**
14. **Public Comment, Correspondence, and Announcements**
15. **Consent Agenda**
  - 15.A. **Approval of Regular Meeting Minutes from Previous Meeting**
  - 15.B. **Approval of the Financial Reports**
  - 15.C. **Approval of the Treasurer's Report**
  - 15.D. **Approval of District Bills**
16. **Reports, Updates & Informational Items**
  - 16.A. **Cash Flow & Budget Watch**
  - 16.B. **1st Reading of March Policy Manuel Updates**

16.C. Facility Agreement Review

16.D. Curriculum Update

16.E. Assistant Principal's Report

16.F. Principal's Report

16.G. Superintendent's Report

17. **Action Items**

17.A. Approve the Door Access  
Control Upgrade

17.B. Approve the Handbook Changes  
for 2023 - 2024

18. **Executive Session**

19. **Action Items Following  
Closed Session**

20. **Adjournment**

**SPRING VALLEY C.C. ELEMENTARY SCHOOLS**

**ACTIVITY REPORT**

**March 2023**

	<b>BEGINNING BALANCE</b>	<b>RECEIPTS</b>	<b>DISBURSEMENTS</b>	<b>BALANCE</b>
<b>BAND</b>	\$64.81	\$0.00	\$0.00	\$64.81
<b>BASKETBALL - BOYS</b>	\$2,782.10	\$0.00	\$0.00	\$2,782.10
<b>BASKETBALL - GIRLS</b>	\$2,215.29	\$0.00	\$0.00	\$2,215.29
<b>CANDY-SODA MACHINES</b>	\$1,213.90	\$0.00	\$0.00	\$1,213.90
<b>CHEER</b>	\$1,507.50	\$0.00	\$0.00	\$1,507.50
<b>COUNSELING</b>	\$183.15	\$0.00	\$0.00	\$183.15
<b>FIELD TRIPS</b>	\$864.12	\$0.00	\$0.00	\$864.12
<b>HHP (HELP HERMES PROJECT)</b>	\$244.99	\$0.00	\$0.00	\$244.99
<b>JFK ACTIVITY FUND (PRINC.)</b>	\$3,830.22	\$0.00	\$0.00	\$3,830.22
<b>JFK LIBRARY - MEDIA CENTER</b>	\$777.52	\$0.00	\$0.00	\$777.52
<b>JUMP ROPE FOR HEART</b>	\$0.00	\$0.00	\$0.00	\$0.00
<b>MUSICAL</b>	\$3,226.14	\$0.00	\$464.47	\$2,761.67
<b>PBIS - JFK</b>	\$9,362.52	\$1,696.40	\$921.35	\$10,137.57
<b>RETIREMENT PARTY</b>	\$57.58	\$0.00	\$0.00	\$57.58
<b>SCHOLASTIC BOWL</b>	\$112.44	\$0.00	\$0.00	\$112.44
<b>SPECIAL EDUCATION DONATION</b>	\$0.00	\$0.00	\$0.00	\$0.00
<b>SPEECH</b>	\$1,789.34	\$0.00	\$0.00	\$1,789.34
<b>STARVED ROCK CONFERENCE</b>	\$0.00	\$0.00	\$0.00	\$0.00
<b>STUDENT COUNCIL</b>	\$489.66	\$0.00	\$0.00	\$489.66
<b>SUNSHINE FUND</b>	\$895.44	\$0.00	\$50.00	\$845.44
<b>TRACK</b>	\$613.41	\$0.00	\$0.00	\$613.41
<b>VOLLEYBALL</b>	\$1,898.47	\$75.00	\$0.00	\$1,973.47
<b>Total</b>	<b>\$32,128.60</b>	<b>\$1,771.40</b>	<b>\$1,435.82</b>	<b>\$32,464.18</b>
<b>CHECKBOOK BALANCE</b>		<b>\$32,464.18</b>		

SPRING VALLEY C.C.S.D. #99  
 IMPREST FUND

	Date	Check #	March 2023 Account #	Amount	
IVCC	2/13/23	13451		\$60.00	Honor Band
Renee Ziebell	2/13/23	13452		\$50.00	Bereavment
Dave Baima	2/14/23	13453		\$70.00	Referee
Dave Carter	2/14/23	13454		\$70.00	referee
Kristin Wrobleski	2/15/23	13455		\$173.62	Lifeskills
VOID		13456			
VOID		13457			
Peru Catholic	2/16/23	13458		\$75.00	VB Tourn 6th
Maria Baird	2/3/23	13459		\$146.00	NASN Member
IV Super Bowl	2/24/23	13460		\$145.00	Pre-K Family Day
SYNCB/Amazon	3/2/23	13461		\$720.01	Books/Found.
TOTAL				\$1,509.63	

# Spring Valley District 99 Expenditure Repo

Printed: 4/17/2023 11:58 AM  
Spring Valley CCSD 99

Education Fund 10						
Fund	10	Education Fund				
Function	1110	Regular Programs				
Account Number	Description	Current Budget	M.T.D. Activity	Y.T.D. Activity	Budget Balance	% of Budget

**Education Fund**

**Regular Programs**

10-1110-1100-1	Regular Salaries	1,736,582.00	202,320.11	1,338,738.18	397,843.82	80.98
10-1110-1100-12	Insurance Stipend Salaries	46,200.00	0.00	57,200.00	(11,000.00)	123.81
10-1110-1100-20	Title II Teacher Salary	11,775.00	0.00	0.00	11,775.00	0.00
10-1110-1100-58	ESSER Salaries	219,548.00	23,135.40	159,241.37	60,306.63	76.04
10-1110-1500-1	Home Hospital Tutoring Salary	0.00	0.00	0.00	0.00	0.00
10-1110-1700-1	Sick Days - Teachers	0.00	0.00	0.00	0.00	0.00
10-1110-2100-1	Regular TRS	168,703.00	19,219.37	145,130.89	23,572.11	89.82
10-1110-2100-12	Insurance Stipend TRS	2,176.00	0.00	2,611.00	(435.00)	119.99
10-1110-2100-20	Title II TRS	1,165.00	0.00	555.16	609.84	47.65
10-1110-2100-58	ESSER TRS	22,867.00	2,288.13	16,366.34	6,500.66	74.91
10-1110-2101-20	Title II Federal TRS	1,357.00	0.00	635.96	721.04	46.87
10-1110-2101-58	ESSER Federal TRS	26,652.00	2,666.91	18,278.24	8,373.76	71.92
10-1110-2110-1	Regular NEC	10,886.00	1,238.51	8,663.29	2,222.71	83.37
10-1110-2110-12	Insurance Stipend NEC	140.00	0.00	168.24	(28.24)	120.17
10-1110-2110-20	Title II NEC	75.00	0.00	35.76	39.24	47.68
10-1110-2110-58	ESSER NEC	1,474.00	147.45	1,054.66	419.34	74.89
10-1110-2120-1	Regular ETHIS/THIS	29,438.00	3,352.72	23,451.62	5,986.38	83.46
10-1110-2120-12	Insurance Stipend EHTIS/THIS	380.00	0.00	455.52	(75.52)	119.87
10-1110-2120-20	Title II ETHIS/THIS	203.00	0.00	96.84	106.16	47.70
10-1110-2120-58	ESSER ETHIS/THIS	3,989.00	399.15	2,854.92	1,134.08	74.91
10-1110-2200-1	Regular Vision Insurance	2,816.00	252.68	2,137.25	678.75	80.45
10-1110-2200-20	Title II Vision Insurance	79.00	0.00	13.20	65.80	16.71
10-1110-2200-58	ESSER Vision Insurance	343.00	23.10	207.90	135.10	63.98
10-1110-2201-1	Retiree Insurance	20,000.00	0.00	13,525.61	6,474.39	67.63
10-1110-2210-1	Regular Life Insurance	2,267.00	195.07	1,712.75	554.25	79.92
10-1110-2210-20	Title II Life Insurance	62.00	0.00	10.40	51.60	16.77
10-1110-2210-58	ESSER Life Insurance	291.00	26.00	214.06	76.94	78.03
10-1110-2220-1	Regular Health Insurance	254,286.00	22,592.67	191,114.37	63,171.63	79.66
10-1110-2220-20	Title II Health Insurance	7,045.00	0.00	1,175.12	5,869.88	16.68
10-1110-2220-58	ESSER Health Insurance	30,936.00	2,085.76	18,726.84	12,209.16	63.91
10-1110-2230-1	Regular Dental Insurance	19,824.00	1,780.25	14,755.18	5,068.82	78.98
10-1110-2230-20	Title II Dental Insurance	482.00	0.00	80.36	401.64	16.67
10-1110-2230-58	ESSER Dental Insurance	2,403.00	167.62	1,462.86	940.14	64.36
10-1110-2300-1	Tuition Reimbursement	20,000.00	900.00	15,674.70	4,325.30	78.37
10-1110-3100-25	Title IV SSAE Purchased Service	342.00	0.00	0.00	342.00	0.00
10-1110-3100-58	ESSER Purchased Service	104,253.00	0.00	32,853.73	71,399.27	31.51
10-1110-3200-1	Regular Purchased Service	5,000.00	0.00	13,689.64	(8,689.64)	273.79
10-1110-3400-1	Postage	5,000.00	463.46	2,010.99	2,989.01	40.22

# Spring Valley District 99 Expenditure Repo

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Spring Valley CCSD 99

Education Fund 10							
Fund	10	Education Fund					
Function	1110	Regular Programs					
Account Number	Description	Current Budget	M.T.D. Activity	Y.T.D. Activity	Budget Balance	% of Budget	
10-1110-4100-1	Regular Supplies	32,000.00	4,212.12	46,779.67	(14,779.67)	146.19	
10-1110-4100-30	Digital Equity Supplies	0.00	0.00	1,098.95	(1,098.95)	0.00	
10-1110-4100-24	Rural Achievement Supplies	27,721.00	135.47	10,769.50	16,951.50	38.85	
10-1110-4100-58	ESSER Supplies	30,739.00	434.96	63,498.70	(32,759.70)	206.57	
10-1110-4101-1	Supplies - Middle	4,500.00	0.00	216.73	4,283.27	4.82	
10-1110-4102-1	Supplies - Primary	4,000.00	482.63	799.52	3,200.48	19.99	
10-1110-4200-1	Textbooks	75,000.00	0.00	0.00	75,000.00	0.00	
10-1110-4300-1	Other Supplies - Teachers	15,000.00	300.00	6,223.13	8,776.87	41.49	
10-1110-4300-25	Title IV SSAE Supplies	2,874.00	0.00	2,529.89	344.11	88.03	
10-1110-4400-1	Art Supplies	600.00	288.09	918.71	(318.71)	153.12	
10-1110-4500-1	Vocal Music Supplies	400.00	0.00	385.37	14.63	96.34	
10-1110-4600-1	Band Supplies	1,500.00	385.83	1,740.65	(240.65)	116.04	
10-1110-4700-1	PE Supplies	2,000.00	0.00	65.95	1,934.05	3.30	
10-1110-5100-1	Regular Capital Outlay	0.00	0.00	0.00	0.00	0.00	
10-1110-5100-58	ESSER Capital Outlay	10,000.00	0.00	14,069.90	(4,069.90)	140.70	
<b>1110</b>	<b>Regular Programs</b>	<b>2,965,373.00</b>	<b>289,493.46</b>	<b>2,233,999.62</b>	<b>731,373.38</b>	<b>78.67</b>	** Function
<b>Function 1111</b>							
10-1111-1200-1	Substitute Salary	75,000.00	11,369.31	40,459.85	34,540.15	61.52	
10-1111-2110-1	Substitute NEC	500.00	31.69	119.95	380.05	26.32	
10-1111-2120-1	Substitute ETHIS	600.00	36.62	138.64	461.36	25.35	
<b>1111</b>	<b>Function 1111</b>	<b>76,100.00</b>	<b>11,437.62</b>	<b>40,718.44</b>	<b>35,381.56</b>	<b>61.01</b>	** Function
<b>Pre-K Programs</b>							
10-1125-1100-16	ECE Salaries	104,060.00	12,760.27	84,361.73	19,698.27	85.16	
10-1125-1200-16	ECE Substitutes	1,500.00	597.32	1,895.45	(395.45)	186.23	
10-1125-2100-16	ECE TRS	6,545.00	755.22	5,328.73	1,216.27	85.26	
10-1125-2110-16	ECE NEC	422.00	49.30	345.27	76.73	86.57	
10-1125-2120-16	ECE ETHIS/THIS	1,142.00	132.47	931.72	210.28	85.82	
10-1125-2200-16	ECE Vision Insurance	195.00	16.28	146.52	48.48	79.31	
10-1125-2210-16	ECE Life Insurance	187.00	15.60	140.25	46.75	79.17	
10-1125-2220-16	ECE Health Insurance	17,653.00	1,476.26	13,224.72	4,428.28	79.10	
10-1125-2230-16	ECE Dental Insurance	1,529.00	130.42	1,138.20	390.80	78.71	
10-1125-3100-16	ECE Purchased Service	987.00	0.00	1,080.45	(93.45)	109.47	
10-1125-4100-16	ECE Supplies	518.00	0.00	231.20	286.80	44.63	
<b>1125</b>	<b>Pre-K Programs</b>	<b>134,738.00</b>	<b>15,933.14</b>	<b>108,824.24</b>	<b>25,913.76</b>	<b>85.44</b>	** Function
<b>Infant/Toddler (I/T)</b>							
10-1215-1100-1	Life Skills Salaries	162,166.00	18,795.98	126,962.40	35,203.60	82.16	
10-1215-2100-1	Life Skills TRS	7,809.00	1,035.36	6,515.45	1,293.55	87.85	
10-1215-2110-1	Life Skills NEC	503.00	66.72	419.87	83.13	87.89	
10-1215-2120-1	Life Skills ETHIS/THIS	1,362.00	180.63	1,136.65	225.35	87.88	

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Education Fund 10							
Fund	10	Education Fund					
Function	1215	Infant/Toddler (I/T)					
Account Number	Description		Current Budget	M.T.D. Activity	Y.T.D. Activity	Budget Balance	% of Budget
10-1215-2200-1		Life Skills Vision Insurance	119.00	19.80	125.40	(6.40)	113.70
10-1215-2210-1		Life Skills Life Insurance	312.00	26.00	229.79	82.21	77.82
10-1215-2220-1		Life Skills Health Insurance	11,591.00	1,788.12	12,097.24	(506.24)	112.08
10-1215-2230-1		Life Skills Dental Insurance	832.00	132.60	835.78	(3.78)	108.42
10-1215-4100-1		Life Skills Supplies	1,500.00	0.00	1,719.59	(219.59)	114.64
<b>1215</b>	<b>Infant/Toddler (I/T)</b>		<b>186,194.00</b>	<b>22,045.21</b>	<b>150,042.17</b>	<b>36,151.83</b>	<b>84.71</b> ** Function
<b><u>Cross-Categorical (Cc)</u></b>							
10-1220-1100-1		CC Primary Salaries	91,694.00	14,112.28	85,934.44	5,759.56	98.58
10-1220-2100-1		CC Primary TRS	8,244.00	951.21	5,821.18	2,422.82	74.46
10-1220-2110-1		CC Primary NEC	485.00	61.29	375.10	109.90	81.55
10-1220-2120-1		CC Primary ETHIS/THIS	1,312.00	165.90	1,015.28	296.72	81.60
10-1220-2200-1		CC Primary Vision Insurance	66.00	6.60	45.60	20.40	71.48
10-1220-220-1		CC Primary Salaries (31B)	0.00	0.00	2,200.00	(2,200.00)	0.00
10-1220-2210-1		CC Primary Life Insurance	177.00	20.80	176.33	0.67	104.73
10-1220-2220-1		CC Primary Health Insurance	5,952.00	596.04	4,107.59	1,844.41	71.39
10-1220-2230-1		CC Primary Dental Insurance	438.00	44.20	301.23	136.77	71.18
10-1220-4100-1		CC Primary Supplies	1,000.00	0.00	79.99	920.01	8.00
<b>1220</b>	<b>Cross-Categorical (Cc)</b>		<b>109,368.00</b>	<b>15,958.32</b>	<b>100,056.74</b>	<b>9,311.26</b>	<b>96.07</b> ** Function
<b><u>Function 1221</u></b>							
10-1221-1100-1		CC Middle Salaries	142,914.00	17,505.96	119,256.70	23,657.30	87.53
10-1221-2100-1		CC Middle TRS	10,025.00	1,156.75	8,097.13	1,927.87	84.62
10-1221-2110-1		CC Middle NEC	646.00	74.55	521.84	124.16	84.63
10-1221-2120-1		CC Middle ETHIS/THIS	1,749.00	201.81	1,412.60	336.40	84.61
10-1221-2200-1		CC Middle Vision Insurance	218.00	19.80	157.88	60.12	76.96
10-1221-2210-1		CC Middle Life Insurance	250.00	20.80	197.20	52.80	83.04
10-1221-2220-1		CC Middle Health Insurance	19,618.00	1,788.12	14,206.59	5,411.41	76.97
10-1221-2230-1		CC Middle Dental Insurance	1,434.00	132.60	1,033.17	400.83	76.67
10-1221-4100-1		CC Middle Supplies	600.00	0.00	0.00	600.00	0.00
<b>1221</b>	<b>Function 1221</b>		<b>177,454.00</b>	<b>20,900.39</b>	<b>144,883.11</b>	<b>32,570.89</b>	<b>85.76</b> ** Function
<b><u>Function 1222</u></b>							
10-1222-1100-1		CC JH Salaries	170,901.00	20,311.43	129,083.79	41,817.21	79.49
10-1222-2100-1		CC JH TRS	11,450.00	1,333.65	9,206.74	2,243.26	84.29
10-1222-2110-1		CC JH NEC	738.00	85.95	593.31	144.69	84.28
10-1222-2120-1		CC JH ETHIS/THIS	1,997.00	232.62	1,605.93	391.07	84.30
10-1222-2200-1		CC JH Vision Insurance	218.00	19.80	158.92	59.08	77.39
10-1222-2210-1		CC JH Life Insurance	250.00	20.80	176.93	73.07	74.83
10-1222-2220-1		CC JH Health Insurance	19,618.00	1,788.12	14,301.57	5,316.43	77.41
10-1222-2230-1		CC JH Dental Insurance	1,434.00	132.60	1,040.19	393.81	77.11

# Spring Valley District 99 Expenditure Repo

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Education Fund 10						
Fund	10	Education Fund				
Function	1222	Function 1222				
Account Number	Description	Current Budget	M.T.D. Activity	Y.T.D. Activity	Budget Balance	% of Budget
<b>1222 Function 1222</b>		206,606.00	23,924.97	156,167.38	50,438.62	79.60 ** Function
<b>Special Education Programs Pre-K</b>						
10-1225-1100-1	Pre School Salary	40,314.00	4,700.76	30,911.98	9,402.02	80.56
10-1225-2100-1	Pre School TRS	1,864.00	215.10	1,533.55	330.45	86.12
10-1225-2110-1	Pre School NEC	120.00	13.86	98.81	21.19	86.19
10-1225-2120-1	Pre School ETHIS/THIS	325.00	37.53	267.54	57.46	86.17
10-1225-2200-1	Pre School Vision Insurance	69.00	6.60	49.50	19.50	76.52
10-1225-2210-1	Pre School Life Insurance	94.00	7.80	69.78	24.22	78.38
10-1225-2220-1	Pre School Health Insurance	6,376.00	596.04	4,587.74	1,788.26	76.63
10-1225-2230-1	Pre School Dental Insurance	458.00	44.20	325.44	132.56	75.88
10-1225-4100-1	Pre School Supplies	0.00	0.00	319.70	(319.70)	0.00
<b>1225 Special Education Programs Pre-K</b>		49,620.00	5,621.89	38,164.04	11,455.96	80.91 ** Function
<b>Remedial and Supplemental Programs K-12</b>						
10-1250-1100-26	Title I Salary	111,194.00	12,894.00	85,406.12	25,787.88	80.67
10-1250-2100-26	Title I TRS	11,052.00	1,275.24	8,446.80	2,605.20	80.27
10-1250-2101-26	Title I Federal TRS	12,882.00	1,486.38	9,812.40	3,069.60	80.02
10-1250-2110-26	Title I NEC	712.00	82.20	544.47	167.53	80.32
10-1250-2120-26	Title I ETHIS/THIS	1,928.00	222.42	1,473.28	454.72	80.26
10-1250-2210-26	Title I Life Insurance	125.00	10.40	93.50	31.50	78.96
10-1250-3100-26	Title I Purchased Service	14,649.00	0.00	7,124.00	7,525.00	48.63
10-1250-4100-26	Title I Supplies	200.00	0.00	345.78	(145.78)	172.89
10-1250-5100-26	Title I Capital Outlay	0.00	0.00	0.00	0.00	0.00
<b>1250 Remedial and Supplemental Programs K-12</b>		152,742.00	15,970.64	113,246.35	39,495.65	77.63 ** Function
<b>Interscholastic Programs</b>						
10-1500-1100-1	Extracurricular Salaries	61,000.00	3,828.03	30,578.93	30,421.07	50.34
10-1500-2100-1	Extracurricular TRS	4,800.00	7.61	1,543.16	3,256.84	32.15
10-1500-2110-1	Extracurricular NEC	350.00	0.49	99.47	250.53	28.42
10-1500-2120-1	Extracurricular ETHIS/THIS	1,200.00	1.33	269.22	930.78	22.44
10-1500-3100-1	Extracurricular Purchased Service	10,000.00	2,425.00	13,315.00	(3,315.00)	133.15
10-1500-3300-1	Extracurricular Travel	2,000.00	0.00	0.00	2,000.00	0.00
10-1500-4100-1	Extracurricular Supplies	5,000.00	1,728.15	6,288.00	(1,288.00)	125.76
10-1500-6100-1	Extracurricular Fees	2,500.00	0.00	1,775.00	725.00	71.00
<b>1500 Interscholastic Programs</b>		86,850.00	7,990.61	53,868.78	32,981.22	62.17 ** Function
<b>Bilingual Programs</b>						
10-1800-1100-38	Bi-Lingual Salaries	113,893.00	13,657.74	76,972.82	36,920.18	71.58
10-1800-2100-38	Bi-Lingual TRS	8,931.00	1,015.89	5,323.61	3,607.39	63.40
10-1800-2110-38	Bi-Lingual NEC	4,324.00	65.49	362.95	3,961.05	8.90
10-1800-2120-38	Bi-Lingual ETHIS/THIS	1,437.00	177.21	951.45	485.55	70.32

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Education Fund 10							
Fund	10	Education Fund					
Function	1800	Bilingual Programs					
Account Number	Description		Current Budget	M.T.D. Activity	Y.T.D. Activity	Budget Balance	% of Budget
10-1800-2200-38	Bi-Lingual Vision Insurance		88.00	13.20	78.18	9.82	96.34
10-1800-2210-38	Bi-Lingual Life Insurance		177.00	15.60	101.40	75.60	61.69
10-1800-2220-38	Bi-Lingual Health Insurance		7,926.00	1,192.08	7,031.88	894.12	96.24
10-1800-2230-38	Bi-Lingual Dental Insurance		580.00	88.40	513.66	66.34	96.18
10-1800-4100-38	Bi-Lingual Supplies		500.00	0.00	0.00	500.00	0.00
<b>1800</b>	<b>Bilingual Programs</b>		<b>137,856.00</b>	<b>16,225.61</b>	<b>91,335.95</b>	<b>46,520.05</b>	<b>70.34</b>
							** Function
<b><u>Attn/Social Worker Services</u></b>							
10-2110-4100-1	ESSER Social Worker Supplies		0.00	0.00	9.99	(9.99)	0.00
<b>2110</b>	<b>Attn/Social Worker Services</b>		<b>0.00</b>	<b>0.00</b>	<b>9.99</b>	<b>(9.99)</b>	<b>0.00</b>
							** Function
<b><u>Guidance Services</u></b>							
10-2120-1100-1	Guidance Salary		85,610.00	8,469.69	68,670.72	16,939.28	83.51
10-2120-2100-1	Guidance TRS		7,260.00	837.66	7,009.18	250.82	100.39
10-2120-2110-1	Guidance NEC		468.00	53.97	451.62	16.38	100.34
10-2120-2120-1	Guidance ETHIS/THIS		1,266.00	146.13	1,222.76	43.24	100.43
10-2120-2200-1	Guidance Vision Insurance		132.00	9.76	102.16	29.84	81.14
10-2120-2210-1	Guidance Life Insurance		73.00	5.13	57.13	15.87	81.82
10-2120-2220-1	Guidance Health Insurance		11,905.00	880.95	9,211.39	2,693.61	81.13
10-2120-2230-1	Guidance Dental Insurance		1,009.00	78.09	770.61	238.39	80.30
10-2120-4100-58	ESSER Guidance Supplies		0.00	0.00	1,141.07	(1,141.07)	0.00
<b>2120</b>	<b>Guidance Services</b>		<b>107,723.00</b>	<b>10,481.38</b>	<b>88,636.64</b>	<b>19,086.36</b>	<b>85.68</b>
							** Function
<b><u>Health Services</u></b>							
10-2130-1100-1	Nurse Salary		0.00	3,943.38	21,337.00	(21,337.00)	0.00
10-2130-2200-1	Nurse Vision Insurance		13.00	0.00	13.20	(0.20)	101.54
10-2130-2210-1	Nurse Life Insurance		73.00	5.20	57.20	15.80	81.92
10-2130-2220-1	Nurse Health Insurance		1,175.00	0.00	1,175.12	(0.12)	100.01
10-2130-2230-1	Nurse Dental Insurance		80.00	0.00	80.36	(0.36)	100.45
10-2130-3100-1	Nurse Purchased Service		500.00	0.00	400.00	100.00	80.00
10-2130-4100-1	Nurse Supplies		800.00	184.65	1,127.23	(327.23)	140.90
10-2130-5100-1	Nurse Capital Outlay		0.00	0.00	0.00	0.00	0.00
10-2130-5100-58	ESSER Grant Capital Outlay		900.00	0.00	0.00	900.00	0.00
<b>2130</b>	<b>Health Services</b>		<b>3,541.00</b>	<b>4,133.23</b>	<b>24,190.11</b>	<b>(20,649.11)</b>	<b>720.34</b>
							** Function
<b><u>Speech Pathology/Audio Services</u></b>							
10-2150-1100-1	Speech Salary		121,746.00	14,117.53	100,001.76	21,744.24	86.00
10-2150-2100-1	Speech TRS		12,101.00	1,396.23	9,465.83	2,635.17	82.07
10-2150-2110-1	Speech NEC		780.00	89.97	609.94	170.06	82.04
10-2150-2120-1	Speech ETHIS/THIS		2,111.00	243.54	1,651.12	459.88	82.06
10-2150-2200-1	Speech Vision Insurance		46.00	6.60	65.32	(19.32)	149.17
10-2150-2210-1	Speech Life Insurance		125.00	10.40	93.48	31.52	78.94

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Education Fund 10						
Fund	10	Education Fund				
Function	2150	Speech Pathology/Audio Services				
Account Number	Description	Current Budget	M.T.D. Activity	Y.T.D. Activity	Budget Balance	% of Budget
10-2150-2220-1	Speech Health Insurance	7,393.00	596.04	5,871.52	1,521.48	83.45
10-2150-2230-1	Speech Dental Insurance	539.00	44.20	426.82	112.18	83.29
10-2150-3100-1	Speech Purchased Service	0.00	0.00	83.18	(83.18)	0.00
10-2150-3300-1	Speech Travel	0.00	0.00	0.00	0.00	0.00
10-2150-4100-1	Speech Supplies	0.00	557.84	615.04	(615.04)	0.00
10-2150-4100-58	ESSER Grant Speech Supplies	0.00	0.00	1,420.00	(1,420.00)	0.00
10-2150-6100-1	Speech Dues & Fees	500.00	0.00	225.00	275.00	45.00
<b>2150</b>	<b>Speech Pathology/Audio Services</b>	<b>145,341.00</b>	<b>17,062.35</b>	<b>120,529.01</b>	<b>24,811.99</b>	<b>86.79</b>
						** Function
<b>Improvement of Instruction Serv</b>						
10-2210-3100-1	Regular Staff Development	0.00	0.00	31.59	(31.59)	0.00
10-2210-3100-26	Title I Staff Development	0.00	374.66	8,945.63	(8,945.63)	0.00
10-2210-3100-58	ESSER Grant Staff Development	0.00	0.00	8,680.00	(8,680.00)	0.00
10-2210-6100-26	Title I Dues & Fees	0.00	0.00	0.00	0.00	0.00
<b>2210</b>	<b>Improvement of Instruction Serv</b>	<b>0.00</b>	<b>374.66</b>	<b>17,657.22</b>	<b>(17,657.22)</b>	<b>0.00</b>
						** Function
<b>Educational Media Services</b>						
10-2220-1100-1	Library Salaries	73,109.00	8,944.96	58,976.23	14,132.77	84.75
10-2220-1101-1	Summer Library Salaries	0.00	0.00	1,349.10	(1,349.10)	0.00
10-2220-2100-1	Library TRS	4,788.00	552.51	3,877.26	910.74	84.83
10-2220-2110-1	Library NEC	309.00	35.61	249.90	59.10	84.72
10-2220-2120-1	Library ETHIS/THIS	835.00	96.39	676.40	158.60	84.85
10-2220-2200-1	Library Vision Insurance	215.00	19.58	156.42	58.58	77.31
10-2220-2210-1	Library Life Insurance	125.00	10.40	93.87	31.13	79.26
10-2220-2220-1	Library Health Insurance	20,235.00	1,774.28	14,912.46	5,322.54	78.08
10-2220-2230-1	Library Dental Insurance	1,668.00	152.52	1,210.50	457.50	77.14
10-2220-3100-1	Library Software Services	1,000.00	0.00	0.00	1,000.00	0.00
10-2220-3300-1	Library Travel	0.00	0.00	0.00	0.00	0.00
10-2220-4100-1	Library Supplies	9,000.00	799.85	7,021.09	1,978.91	78.01
10-2220-4100-22	Back to Books Grant	0.00	0.00	0.00	0.00	0.00
10-2220-4100-26	Title I Library Supplies	0.00	0.00	0.00	0.00	0.00
10-2220-4105-1	Accelerated Reader Supplies	4,241.00	0.00	4,241.25	(0.25)	100.01
10-2220-4200-1	Library Per Capita Grant	0.00	0.00	0.00	0.00	0.00
10-2220-4300-1	Library Audio Visual	0.00	0.00	0.00	0.00	0.00
10-2220-5100-1	Library Capital Outlay	0.00	0.00	0.00	0.00	0.00
10-2220-6100-1	Library Dues & Fees	0.00	0.00	31.00	(31.00)	0.00
<b>2220</b>	<b>Educational Media Services</b>	<b>115,525.00</b>	<b>12,386.10</b>	<b>92,795.48</b>	<b>22,729.52</b>	<b>83.95</b>
						** Function
<b>Service Area Direction</b>						
10-2221-3100-1	Computer Purchased Service	1,500.00	0.00	5,896.50	(4,396.50)	393.10
10-2221-3250-1	Tech Lease Payment	59,211.00	0.00	59,244.70	(33.70)	100.06
10-2221-4100-1	Computer Supplies	8,000.00	466.17	8,478.65	(478.65)	105.98

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Education Fund 10							
Fund	10	Education Fund					
Function	2221	Service Area Direction					
Account Number	Description		Current Budget	M.T.D. Activity	Y.T.D. Activity	Budget Balance	% of Budget
10-2221-4200-1		Computer Software	35,000.00	9,204.86	15,448.71	19,551.29	44.14
10-2221-5100-1		Computer Capital Outlay	20,000.00	2,479.00	6,449.00	13,551.00	32.25
<b>2221</b>	<b>Service Area Direction</b>		<b>123,711.00</b>	<b>12,150.03</b>	<b>95,517.56</b>	<b>28,193.44</b>	<b>77.21</b> ** Function
<b><u>Audio-Visual Services</u></b>							
10-2223-1100-1		Tech Specialist Salary	88,421.00	10,202.40	68,016.00	20,405.00	80.77
10-2223-2200-1		Tech Specialist Vision Insurance	156.00	12.98	116.82	39.18	79.04
10-2223-2210-1		Tech Specialist Life Insurance	62.00	5.20	46.80	15.20	79.68
10-2223-2220-1		Tech Specialist Health Insurance	14,090.00	1,178.24	10,555.26	3,534.74	79.09
10-2223-2230-1		Tech Specialist Dental Insurance	1,270.00	108.32	945.30	324.70	78.70
10-2223-4100-1		Tech Specialist Supplies	0.00	0.00	0.00	0.00	0.00
10-2223-5100-1		Tech Specialist Capital Outlay	0.00	0.00	0.00	0.00	0.00
<b>2223</b>	<b>Audio-Visual Services</b>		<b>103,999.00</b>	<b>11,507.14</b>	<b>79,680.18</b>	<b>24,318.82</b>	<b>80.51</b> ** Function
<b><u>Computer-Assisted Inst</u></b>							
10-2225-1100-1		Tech Coordinator Salary	50,642.00	6,304.80	42,032.00	8,610.00	87.15
10-2225-2200-1		Tech Coordinator Vision Insurance	119.00	9.90	89.10	29.90	79.03
10-2225-2210-1		Tech Coordinator Life Insurance	62.00	5.20	46.80	15.20	79.68
10-2225-2220-1		Tech Coordinator Health Insurance	10,730.00	893.68	8,049.00	2,681.00	79.18
10-2225-2230-1		Tech Coordinator Dental Insurance	929.00	79.22	691.38	237.62	78.69
<b>2225</b>	<b>Computer-Assisted Inst</b>		<b>62,482.00</b>	<b>7,292.80</b>	<b>50,908.28</b>	<b>11,573.72</b>	<b>85.63</b> ** Function
<b><u>Assessment/Testing</u></b>							
10-2230-3100-26		Title I Testing Purchased Service	0.00	0.00	0.00	0.00	0.00
10-2230-3100-58		ESSER Testing Purchased Service	9,400.00	0.00	2,464.00	6,936.00	26.21
10-2230-4100-1		Testing Supplies	0.00	0.00	0.00	0.00	0.00
10-2230-4100-26		Title I Testing Supplies	0.00	0.00	0.00	0.00	0.00
<b>2230</b>	<b>Assessment/Testing</b>		<b>9,400.00</b>	<b>0.00</b>	<b>2,464.00</b>	<b>6,936.00</b>	<b>26.21</b> ** Function
<b><u>Board of Education Services</u></b>							
10-2310-1100-1		Board Secretary Salary	1,800.00	207.69	1,384.60	415.40	80.77
10-2310-1101-1		Board Treasurer Salary	1,800.00	234.78	1,330.42	469.58	78.26
10-2310-3170-1		Board Audit Services	12,000.00	0.00	10,800.00	1,200.00	90.00
10-2310-3180-1		Board Legal Services	3,500.00	75.00	5,627.00	(2,127.00)	160.77
10-2310-3300-1		Board Travel	8,000.00	0.00	5,745.90	2,254.10	71.82
10-2310-3500-1		Board Legal Advertising	1,500.00	0.00	1,193.87	306.13	79.59
10-2310-3800-1		Board Bond Insurance	5,000.00	0.00	248.00	4,752.00	4.96
10-2310-3900-1		Board Other Purchased Service	25,000.00	225.00	18,100.16	6,899.84	72.40
10-2310-4100-1		Board Supplies	8,000.00	55.00	699.40	7,300.60	8.74
10-2310-6100-1		Board Dues & Fees	4,000.00	0.00	2,747.96	1,252.04	68.70
<b>2310</b>	<b>Board of Education Services</b>		<b>70,600.00</b>	<b>797.47</b>	<b>47,877.31</b>	<b>22,722.69</b>	<b>68.02</b> ** Function
<b><u>Executive Admin Services</u></b>							

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Education Fund 10							
Fund	10	Education Fund					
Function	2320	Executive Admin Services					
Account Number	Description	Current Budget	M.T.D. Activity	Y.T.D. Activity	Budget Balance	% of Budget	
10-2320-1100-1	Superintendent Salary	110,280.00	14,686.18	97,907.91	12,372.09	93.22	
10-2320-1101-1	Sup` t Secretary Salary	39,688.00	6,003.41	40,022.79	(334.79)	105.89	
10-2320-1700-1	Sick Days - Sup` t	0.00	0.00	0.00	0.00	0.00	
10-2320-2100-1	Superintendent TRS	12,588.00	1,452.48	10,118.36	2,469.64	84.23	
10-2320-2110-1	Superintendent NEC	811.00	93.60	652.04	158.96	84.25	
10-2320-2120-1	Superintendent ETHIS/THIS	2,196.00	253.38	1,765.11	430.89	84.22	
10-2320-2200-1	Sup` t & Secretary Vision Insurance	232.00	19.36	174.24	57.76	79.28	
10-2320-2210-1	Sup` t & Secretary Life Insurance	250.00	20.80	187.20	62.80	79.04	
10-2320-2220-1	Sup` t & Secretary Health Insurance	21,053.00	1,760.44	15,771.60	5,281.40	79.09	
10-2320-2230-1	Sup` t & Secretary Dental Insurance	2,022.00	172.42	1,504.74	517.26	78.68	
10-2320-3100-1	Superintendent Purchased Service	0.00	0.00	0.00	0.00	0.00	
10-2320-3300-1	Sup` t & Secretary Travel	750.00	0.00	327.71	422.29	43.69	
10-2320-4100-1	Superintendent Office Supply	500.00	0.00	102.64	397.36	20.53	
10-2320-5100-1	Superintendent Capital Outlay	0.00	0.00	0.00	0.00	0.00	
10-2320-6100-1	Superintendent Dues & Fees	1,000.00	0.00	1,634.08	(634.08)	163.41	
<b>2320 Executive Admin Services</b>		<b>191,370.00</b>	<b>24,462.07</b>	<b>170,168.42</b>	<b>21,201.58</b>	<b>93.35</b>	** Function
<b>Office Of Principal Serv</b>							
10-2410-1100-1	Principal Salary	142,839.00	19,067.13	124,859.29	17,979.71	91.86	
10-2410-1101-1	Princ Secretary Salary	58,881.00	8,520.47	55,719.37	3,161.63	99.45	
10-2410-1100-58	ESSER Salaries	0.00	0.00	960.00	(960.00)	0.00	
10-2410-1700-1	Sick/Pers Day - Principal	0.00	0.00	0.00	0.00	0.00	
10-2410-2100-1	Principal TRS	16,343.00	1,924.14	13,648.29	2,694.71	87.44	
10-2410-2100-58	ESSER TRS	0.00	0.00	94.93	(94.93)	0.00	
10-2410-2101-58	ESSER Federal TRS	0.00	0.00	110.66	(110.66)	0.00	
10-2410-2110-1	Principal NEC	1,053.00	123.99	879.49	173.51	87.45	
10-2410-2110-58	ESSER NEC	0.00	0.00	6.12	(6.12)	0.00	
10-2410-2120-1	Principal ETHIS/THIS	2,851.00	335.64	2,380.80	470.20	87.43	
10-2410-2120-58	ESSER ETHIS/THIS	0.00	0.00	16.56	(16.56)	0.00	
10-2410-2200-1	Princ & Secretary Vision Insurance	465.00	45.32	385.95	79.05	87.87	
10-2410-2200-58	ESSER Vision Insurance	0.00	0.00	2.13	(2.13)	0.00	
10-2410-2210-1	Princ & Secretary Life Insurance	499.00	41.60	370.97	128.03	78.51	
10-2410-2210-58	ESSER Life Insurance	0.00	0.00	1.72	(1.72)	0.00	
10-2410-2220-1	Princ & Secretary Health Insurance	42,106.00	4,116.92	34,928.53	7,177.47	87.84	
10-2410-2220-58	ESSER Health Insurance	0.00	0.00	190.91	(190.91)	0.00	
10-2410-2230-1	Princ & Secretary Dental Insurance	4,044.00	389.04	3,257.45	786.55	85.36	
10-2410-2230-58	ESSER Dental Insurance	0.00	0.00	17.23	(17.23)	0.00	
10-2410-2300-1	Principal Tuition Reimbursement	3,600.00	0.00	4,200.00	(600.00)	116.67	
10-2410-3100-1	Principal Purchased Service	0.00	0.00	0.00	0.00	0.00	
10-2410-3300-1	Princ & Secretary Travel	500.00	0.00	0.00	500.00	0.00	
10-2410-4100-1	Principal Supplies	2,000.00	0.00	0.00	2,000.00	0.00	

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Education Fund 10							
Fund	10	Education Fund					
Function	2410	Office Of Principal Serv					
Account Number	Description		Current Budget	M.T.D. Activity	Y.T.D. Activity	Budget Balance	% of Budget
10-2410-5100-1		Principal Capital Outlay	0.00	0.00	0.00	0.00	0.00
10-2410-6100-1		Principal Dues & Fees	1,000.00	0.00	702.07	297.93	70.21
<b>2410</b>	<b>Office Of Principal Serv</b>		<b>276,181.00</b>	<b>34,564.25</b>	<b>242,732.47</b>	<b>33,448.53</b>	<b>92.34</b> ** Function
<b>Fiscal Services</b>							
10-2520-1100-1		Bookkeeper Salary	50,137.00	6,592.71	43,951.40	6,185.60	92.05
10-2520-2200-1		Bookkeeper Vision Insurance	79.00	9.90	67.65	11.35	91.90
10-2520-2210-1		Bookkeeper Life Insurance	62.00	5.20	46.80	15.20	79.68
10-2520-2220-1		Bookkeeper Health Insurance	7,127.00	893.68	6,083.02	1,043.98	91.62
10-2520-2230-1		Bookkeeper Dental Insurance	518.00	79.22	473.29	44.71	99.02
10-2520-3100-1		Bookkeeper Purchased Service	9,000.00	9,374.00	9,374.00	(374.00)	104.16
10-2520-4100-1		Bookkeeper Supplies	1,750.00	0.00	241.00	1,509.00	13.77
<b>2520</b>	<b>Fiscal Services</b>		<b>68,673.00</b>	<b>16,954.71</b>	<b>60,237.16</b>	<b>8,435.84</b>	<b>91.64</b> ** Function
<b>Food Services</b>							
10-2560-1100-1		Food Service Salaries	97,441.00	11,777.57	78,002.07	19,438.93	83.92
10-2560-1200-1		Food Service Substitute	1,500.00	1,057.16	4,024.88	(2,524.88)	291.03
10-2560-2200-1		Food Service Vision Insurance	119.00	13.20	79.20	39.80	72.10
10-2560-2210-1		Food Service Life Insurance	198.00	10.40	104.00	94.00	55.15
10-2560-2220-1		Food Service Health Insurance	10,729.00	1,192.08	7,152.48	3,576.52	72.22
10-2560-2230-1		Food Service Dental Insurance	795.00	88.40	530.40	264.60	72.28
10-2560-3100-1		Food Service Purchased Service	1,000.00	0.00	0.00	1,000.00	0.00
10-2560-4100-1		Food Supplies	100,000.00	10,934.37	75,383.56	24,616.44	75.38
10-2560-4100-16		ECE Supplies	3,000.00	235.58	1,353.03	1,646.97	45.10
10-2560-4200-1		Non-Food Supplies	2,500.00	767.15	3,325.60	(825.60)	133.02
10-2560-5100-1		Food Service Capital Outlay	0.00	0.00	0.00	0.00	0.00
<b>2560</b>	<b>Food Services</b>		<b>217,282.00</b>	<b>26,075.91</b>	<b>169,955.22</b>	<b>47,326.78</b>	<b>80.41</b> ** Function
<b>Internal Services</b>							
10-2570-3250-1		Copy Machine Rental	20,000.00	1,620.30	14,688.00	5,312.00	73.44
10-2570-4100-1		Internal Supplies	1,000.00	0.00	280.00	720.00	28.00
<b>2570</b>	<b>Internal Services</b>		<b>21,000.00</b>	<b>1,620.30</b>	<b>14,968.00</b>	<b>6,032.00</b>	<b>71.28</b> ** Function
<b>Other Support Services</b>							
10-2900-3100-1		Investment Fees	4,100.00	329.88	3,176.56	923.44	77.48
<b>2900</b>	<b>Other Support Services</b>		<b>4,100.00</b>	<b>329.88</b>	<b>3,176.56</b>	<b>923.44</b>	<b>77.48</b> ** Function
<b>Community Services</b>							
10-3000-4100-16		ECE Supplies	200.00	0.00	0.00	200.00	0.00
10-3000-4100-26		Title I Reading Night Supplies	1,300.00	0.00	585.67	714.33	45.05
<b>3000</b>	<b>Community Services</b>		<b>1,500.00</b>	<b>0.00</b>	<b>585.67</b>	<b>914.33</b>	<b>39.04</b> ** Function
<b>Payments Sp Ed Programs</b>							

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Education Fund 10						
Fund	10	Education Fund				
Function	4120	Payments Sp Ed Programs				
Account Number	Description	Current Budget	M.T.D. Activity	Y.T.D. Activity	Budget Balance	% of Budget
10-4120-3100-1	BMP Joint Agreement Assessment	391,824.00	98,890.00	396,290.08	(4,466.08)	101.14
10-4120-3400-1	Vision & Hearing Services	12,000.00	0.00	4,887.36	7,112.64	40.73
10-4120-6700-1	Spec Ed Tuition - Other Schools	75,000.00	13,089.58	69,076.98	5,923.02	92.10
<b>4120</b>	<b>Payments Sp Ed Programs</b>	<b>478,824.00</b>	<b>111,979.58</b>	<b>470,254.42</b>	<b>8,569.58</b>	<b>98.21</b>
						** Function
<b>Other Interest on Short-Term Debt</b>						
10-5150-6100	Interest on Bonds	179,278.00	0.00	89,638.75	89,639.25	50.00
<b>5150</b>	<b>Other Interest on Short-Term Debt</b>	<b>179,278.00</b>	<b>0.00</b>	<b>89,638.75</b>	<b>89,639.25</b>	<b>50.00</b>
						** Function
<b>10</b>	<b>Education Fund</b>	<b>6,463,431.00</b>	<b>737,673.72</b>	<b>5,073,289.27</b>	<b>1,390,141.73</b>	<b>81.62</b>
						* Fund
<b>10</b>	<b>Education Fund</b>	<b>6,463,431.00</b>	<b>737,673.72</b>	<b>5,073,289.27</b>	<b>1,390,141.73</b>	<b>81.62</b>
						Fund

# Spring Valley District 99 Expenditure Repo

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Oper, Build, & Maint Fund 20							
Fund	20	Oper, Build, & Maint Fund					
Function	2540	Oper and Maint of Plant Services					
Account Number	Description	Current Budget	M.T.D. Activity	Y.T.D. Activity	Budget Balance	% of Budget	
<b>Oper, Build, &amp; Maint Fund</b>							
<b>Oper and Maint of Plant Services</b>							
20-2540-1100-1	Custodian Salaries	149,680.00	19,906.29	130,066.77	19,613.23	91.04	
20-2540-1101-1	Summer Custodian Salaries	5,000.00	0.00	16,080.53	(11,080.53)	321.61	
20-2540-1200-1	Custodian Substitute	0.00	0.00	56.76	(56.76)	0.00	
20-2540-2200-1	Custodian Vision Insurance	139.00	13.20	99.74	39.26	76.50	
20-2540-2210-1	Custodian Life Insurance	187.00	15.60	145.33	41.67	81.89	
20-2540-2220-1	Custodian Health Insurance	13,272.00	1,192.08	9,762.70	3,509.30	78.05	
20-2540-2230-1	Custodian Dental Insurance	916.00	88.40	656.58	259.42	76.50	
20-2540-3100-1	Telephone & Internet	16,800.00	870.81	12,401.84	4,398.16	73.82	
20-2540-3200-1	Grounds Upkeep Services	33,000.00	857.67	39,873.18	(6,873.18)	120.83	
20-2540-3201-1	Building Upkeep Services	150,000.00	10,360.18	209,149.73	(59,149.73)	139.43	
20-2540-3202-1	Equipment Upkeep Services	32,000.00	621.10	20,487.89	11,512.11	64.02	
20-2540-3700-1	Water	6,500.00	692.82	5,383.32	1,116.68	82.82	
20-2540-4100-1	Building Supply	25,000.00	7,777.45	15,735.80	9,264.20	62.94	
20-2540-4100-25	Title IV SSAE Supplies	8,209.00	0.00	0.00	8,209.00	0.00	
20-2540-4100-58	ESSER Grant Supplies	30,000.00	1,155.60	9,766.87	20,233.13	32.56	
20-2540-4605-1	Gas	20,000.00	4,025.09	16,403.02	3,596.98	82.02	
20-2540-4606-1	Electricity	80,000.00	8,113.82	62,019.48	17,980.52	77.52	
20-2540-5100-58	ESSER Grant Capital Outlay	0.00	0.00	1,788.00	(1,788.00)	0.00	
20-2540-5100-1	Building Capital Outlay	0.00	0.00	0.00	0.00	0.00	
<b>2540</b>	<b>Oper and Maint of Plant Services</b>	<b>570,703.00</b>	<b>55,690.11</b>	<b>549,877.54</b>	<b>20,825.46</b>	<b>97.55</b>	** Function
<b>Other Support Services</b>							
20-2900-3100-1	Investment Fees	750.00	83.74	658.96	91.04	87.86	
<b>2900</b>	<b>Other Support Services</b>	<b>750.00</b>	<b>83.74</b>	<b>658.96</b>	<b>91.04</b>	<b>87.86</b>	** Function
<b>20</b>	<b>Oper, Build, &amp; Maint Fund</b>	<b>571,453.00</b>	<b>55,773.85</b>	<b>550,536.50</b>	<b>20,916.50</b>	<b>97.54</b>	* Fund
<b>20</b>	<b>Oper, Build, &amp; Maint Fund</b>	<b>571,453.00</b>	<b>55,773.85</b>	<b>550,536.50</b>	<b>20,916.50</b>	<b>97.54</b>	Fund

# Spring Valley District 99 Expenditure Repo

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Debt Service Fund or Fund Group 30						
Fund	30	Debt Service Fund or Fund Group				
Function	5200	Debt Service - Interest on Long-Term Debt				
Account Number	Description	Current Budget	M.T.D. Activity	Y.T.D. Activity	Budget Balance	% of Budget
<b>Debt Service Fund or Fund Group</b>						
<b>Debt Service - Interest on Long-Term Debt</b>						
30-5200-6000-1	Interest on Bonds	77,175.00	0.00	41,700.00	35,475.00	54.03
<b>5200</b>	<b>Debt Service - Interest on Long-Term Debt</b>	77,175.00	0.00	41,700.00	35,475.00	54.03 ** Function
<b>Teachers/Employees Orders</b>						
30-5300-6000-1	Principal on Bonds	415,000.00	0.00	415,000.00	0.00	100.00
<b>5300</b>	<b>Teachers/Employees Orders</b>	415,000.00	0.00	415,000.00	0.00	100.00 ** Function
<b>Debt Service Other - Short Term Debt Principal</b>						
30-5400-3000-1	Service Charge on Bonds	0.00	0.00	0.00	0.00	0.00
<b>5400</b>	<b>Debt Service Other - Short Term Debt Principal</b>	0.00	0.00	0.00	0.00	0.00 ** Function
<b>30</b>	<b>Debt Service Fund or Fund Group</b>	492,175.00	0.00	456,700.00	35,475.00	92.79 * Fund
<b>30</b>	<b>Debt Service Fund or Fund Group</b>	492,175.00	0.00	456,700.00	35,475.00	92.79 Fund

# Spring Valley District 99 Expenditure Repo

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Transportation Fund 40							
Fund	40	Transportation Fund					
Function	2550	Pupil Transportation Services					
Account Number	Description	Current Budget	M.T.D. Activity	Y.T.D. Activity	Budget Balance	% of Budget	
<b>Transportation Fund</b>							
<b><u>Pupil Transportation Services</u></b>							
40-2550-3100-16	ECE Transportation	92,000.00	12,403.58	75,074.30	16,925.70	81.60	
40-2550-3310-1	Spec Ed Transportation	60,000.00	11,534.97	76,192.33	(16,192.33)	126.99	
40-2550-3311-1	Regular Transportation	175,000.00	19,306.36	122,408.49	52,591.51	69.95	
40-2550-3312-1	Extracurricular Transportation	3,000.00	2,484.00	15,512.60	(12,512.60)	517.09	
40-2550-3313-1	Field Trip Transportation	7,500.00	945.60	3,802.65	3,697.35	50.70	
40-2550-4100-1	Transportation Supplies	0.00	2,348.56	20,192.17	(20,192.17)	0.00	
<b>2550</b>	<b>Pupil Transportation Services</b>	<b>337,500.00</b>	<b>49,023.07</b>	<b>313,182.54</b>	<b>24,317.46</b>	<b>92.79</b>	<b>** Function</b>
<b><u>Other Support Services</u></b>							
40-2900-3100-1	Investment Fees	50.00	0.23	41.46	8.54	82.92	
<b>2900</b>	<b>Other Support Services</b>	<b>50.00</b>	<b>0.23</b>	<b>41.46</b>	<b>8.54</b>	<b>82.92</b>	<b>** Function</b>
<b>40</b>	<b>Transportation Fund</b>	<b>337,550.00</b>	<b>49,023.30</b>	<b>313,224.00</b>	<b>24,326.00</b>	<b>92.79</b>	<b>* Fund</b>
<b>40</b>	<b>Transportation Fund</b>	<b>337,550.00</b>	<b>49,023.30</b>	<b>313,224.00</b>	<b>24,326.00</b>	<b>92.79</b>	<b>Fund</b>

# Spring Valley District 99 Expenditure Repo

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I.M.R.F./Soc. Sec. Fund 50						
Fund	50	I.M.R.F./Soc. Sec. Fund				
Function	1110	Regular Programs				
Account Number	Description	Current Budget	M.T.D. Activity	Y.T.D. Activity	Budget Balance	% of Budget

**I.M.R.F./Soc. Sec. Fund**

**Regular Programs**

50-1110-2120-1	Regular IMRF	3,819.00	531.35	3,442.27	376.73	94.92	
50-1110-2120-58	ESSER IMRF	40.00	0.00	30.06	9.94	75.15	
50-1110-2130-1	Regular FICA	3,900.00	611.24	3,305.21	594.79	90.14	
50-1110-2130-12	Insurance Stipend FICA	1,851.00	0.00	2,356.20	(505.20)	127.29	
50-1110-2130-58	ESSER FICA	37.00	0.00	27.54	9.46	74.43	
50-1110-2140-1	Regular Medicare	24,577.00	2,756.95	18,232.22	6,344.78	77.88	
50-1110-2140-12	Insurance Stipend Medicare	319.00	0.00	382.80	(63.80)	120.00	
50-1110-2140-20	Title II Medicare	171.00	0.00	81.40	89.60	47.60	
50-1110-2140-58	ESSER Medicare	3,176.00	327.70	2,229.40	946.60	73.59	
<b>1110 Regular Programs</b>		<b>37,890.00</b>	<b>4,227.24</b>	<b>30,087.10</b>	<b>7,802.90</b>	<b>83.13</b>	<b>** Function</b>

**Function 1111**

50-1111-2130-1	Substitut FICA	1,500.00	41.42	437.58	1,062.42	31.54	
50-1111-2140-1	Substitute Medicare	1,000.00	154.61	498.44	501.56	57.40	
<b>1111 Function 1111</b>		<b>2,500.00</b>	<b>196.03</b>	<b>936.02</b>	<b>1,563.98</b>	<b>41.89</b>	<b>** Function</b>

**Pre-K Programs**

50-1125-2120-16	ECE IMRF	3,299.00	340.77	2,713.35	585.65	85.69	
50-1125-2130-16	ECE FICA	3,368.00	422.41	2,672.08	695.92	83.89	
50-1125-2140-16	ECE Medicare	955.00	106.61	665.25	289.75	73.95	
<b>1125 Pre-K Programs</b>		<b>7,622.00</b>	<b>869.79</b>	<b>6,050.68</b>	<b>1,571.32</b>	<b>83.43</b>	<b>** Function</b>

**Infant/Toddler (I/T)**

50-1215-2120-1	Life Skills IMRF	6,870.00	553.74	4,760.82	2,109.18	71.99	
50-1215-2130-1	Life Skills FICA	7,012.00	637.02	4,448.73	2,563.27	66.47	
50-1215-2140-1	Life Skills Medicare	1,138.00	151.80	923.36	214.64	85.59	
<b>1215 Infant/Toddler (I/T)</b>		<b>15,020.00</b>	<b>1,342.56</b>	<b>10,132.91</b>	<b>4,887.09</b>	<b>70.44</b>	<b>** Function</b>

**Cross-Categorical (Cc)**

50-1220-2120-1	CC Primary IMRF	1,405.00	298.89	2,356.34	(951.34)	173.63	
50-1220-2130-1	CC Primary FICA	1,438.00	343.84	2,252.45	(814.45)	163.29	
50-1220-2140-1	CC Primary Medicare	1,100.00	139.44	821.44	278.56	78.90	
<b>1220 Cross-Categorical (Cc)</b>		<b>3,943.00</b>	<b>782.17</b>	<b>5,430.23</b>	<b>(1,487.23)</b>	<b>143.43</b>	<b>** Function</b>

**Function 1221**

50-1221-2120-1	CC Middle IMRF	3,751.00	386.35	3,413.03	337.97	94.42	
50-1221-2130-1	CC Middle FICA	3,829.00	444.48	3,247.70	581.30	88.69	
50-1221-2140-1	CC Middle Medicare	1,463.00	169.59	1,123.32	339.68	80.65	
<b>1221 Function 1221</b>		<b>9,043.00</b>	<b>1,000.42</b>	<b>7,784.05</b>	<b>1,258.95</b>	<b>89.77</b>	<b>** Function</b>

**Function 1222**

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I.M.R.F./Soc. Sec. Fund 50							
Fund	50	I.M.R.F./Soc. Sec. Fund					
Function	1222	Function 1222					
Account Number	Description		Current Budget	M.T.D. Activity	Y.T.D. Activity	Budget Balance	% of Budget
50-1222-2120-1	CC JH IMRF		4,325.00	453.96	3,231.81	1,093.19	78.22
50-1222-2130-1	CC JH FICA		4,491.00	522.24	3,102.77	1,388.23	72.96
50-1222-2140-1	CC JH Medicare		1,670.00	195.54	1,286.09	383.91	80.91
<b>1222</b>	<b>Function 1222</b>		<b>10,486.00</b>	<b>1,171.74</b>	<b>7,620.67</b>	<b>2,865.33</b>	<b>76.40</b> ** Function
<b><u>Special Education Programs Pre-K</u></b>							
50-1225-2120-1	Pre School IMRF		1,614.00	167.94	1,320.76	293.24	85.30
50-1225-2130-1	Pre School FICA		1,649.00	193.23	1,248.36	400.64	79.61
50-1225-2140-1	Pre School Medicare		272.00	31.53	208.84	63.16	80.64
<b>1225</b>	<b>Special Education Programs Pre-K</b>		<b>3,535.00</b>	<b>392.70</b>	<b>2,777.96</b>	<b>757.04</b>	<b>82.29</b> ** Function
<b><u>Remedial and Supplemental Programs K-12</u></b>							
50-1250-2140-26	Title I Medicare		1,612.00	184.06	1,212.35	399.65	78.98
<b>1250</b>	<b>Remedial and Supplemental Programs K-12</b>		<b>1,612.00</b>	<b>184.06</b>	<b>1,212.35</b>	<b>399.65</b>	<b>78.98</b> ** Function
<b><u>Interscholastic Programs</u></b>							
50-1500-2120-1	Extracurricular IMRF		300.00	0.00	0.00	300.00	0.00
50-1500-2130-1	Extracurricular FICA		500.00	257.27	943.02	(443.02)	188.60
50-1500-2140-1	Extracurricular Medicare		850.00	1.12	226.94	623.06	26.70
<b>1500</b>	<b>Interscholastic Programs</b>		<b>1,650.00</b>	<b>258.39</b>	<b>1,169.96</b>	<b>480.04</b>	<b>70.91</b> ** Function
<b><u>Bilingual Programs</u></b>							
50-1800-2120-38	Bi-Lingual IMRF		2,527.00	225.15	1,780.40	746.60	73.43
50-1800-2130-38	Bi-Lingual FICA		2,231.00	259.02	1,701.48	529.52	80.14
50-1800-2140-38	Bi-Lingual Meciare		1,229.00	148.95	781.03	447.97	67.59
<b>1800</b>	<b>Bilingual Programs</b>		<b>5,987.00</b>	<b>633.12</b>	<b>4,262.91</b>	<b>1,724.09</b>	<b>74.73</b> ** Function
<b><u>Guidance Services</u></b>							
50-2120-2140-1	Guidance Medicare		1,241.00	118.01	951.65	289.35	79.79
<b>2120</b>	<b>Guidance Services</b>		<b>1,241.00</b>	<b>118.01</b>	<b>951.65</b>	<b>289.35</b>	<b>79.79</b> ** Function
<b><u>Health Services</u></b>							
50-2130-2120-1	Nurse IMRF		2,958.00	262.23	2,517.94	440.06	88.08
50-2130-2130-1	Nurse FICA		764.00	301.68	2,382.12	(1,618.12)	324.96
<b>2130</b>	<b>Health Services</b>		<b>3,722.00</b>	<b>563.91</b>	<b>4,900.06</b>	<b>(1,178.06)</b>	<b>136.70</b> ** Function
<b><u>Speech Pathology/Audio Services</u></b>							
50-2150-2140-1	Speech Medicare		1,765.00	204.07	1,350.74	414.26	80.38
<b>2150</b>	<b>Speech Pathology/Audio Services</b>		<b>1,765.00</b>	<b>204.07</b>	<b>1,350.74</b>	<b>414.26</b>	<b>80.38</b> ** Function
<b><u>Educational Media Services</u></b>							
50-2220-2120-1	Library IMRF		2,168.00	223.32	1,882.31	285.69	90.26
50-2220-2130-1	Library FICA		2,213.00	256.92	1,716.88	496.12	81.45
50-2220-2140-1	Library Medicare		699.00	71.54	451.98	247.02	67.85

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I.M.R.F./Soc. Sec. Fund 50						
Fund	50	I.M.R.F./Soc. Sec. Fund				
Function	2220	Educational Media Services				
Account Number	Description	Current Budget	M.T.D. Activity	Y.T.D. Activity	Budget Balance	% of Budget
<b>2220</b>	<b>Educational Media Services</b>	5,080.00	551.78	4,051.17	1,028.83	83.34 ** Function
<b>Audio-Visual Services</b>						
50-2223-2120-1	Tech Specialist IMRF	6,632.00	678.45	5,448.12	1,183.88	85.56
50-2223-2130-1	Tech Specialist FICA	6,764.00	730.56	4,757.04	2,006.96	73.81
<b>2223</b>	<b>Audio-Visual Services</b>	13,396.00	1,409.01	10,205.16	3,190.84	79.62 ** Function
<b>Computer-Assisted Inst</b>						
50-2225-2120-1	Tech Coordinator IMRF	4,098.00	419.28	3,366.72	731.28	85.57
50-2225-2130-1	Tech Coordinator FICA	4,180.00	456.61	2,982.42	1,197.58	74.89
<b>2225</b>	<b>Computer-Assisted Inst</b>	8,278.00	875.89	6,349.14	1,928.86	80.17 ** Function
<b>Board of Education Services</b>						
50-2310-2120-1	Board IMRF	135.00	0.00	0.00	135.00	0.00
50-2310-2130-1	Board FICA	275.00	17.97	101.83	173.17	39.21
<b>2310</b>	<b>Board of Education Services</b>	410.00	17.97	101.83	308.17	26.30 ** Function
<b>Executive Admin Services</b>						
50-2320-2120-1	Sup` t Secretary IMRF	3,352.00	413.04	3,316.78	35.22	103.06
50-2320-2130-1	Sup` t Secretary FICA	3,419.00	475.14	3,167.61	251.39	97.28
50-2320-2140-1	Superintendent Medicare	1,846.00	212.32	1,412.86	433.14	80.36
<b>2320</b>	<b>Executive Admin Services</b>	8,617.00	1,100.50	7,897.25	719.75	95.90 ** Function
<b>Office Of Principal Serv</b>						
50-2410-2120-1	Princ Secretary IMRF	5,014.00	566.61	4,490.51	523.49	93.33
50-2410-2130-1	Princ Secretary FICA	5,116.00	651.81	4,291.00	825.00	88.12
50-2410-2140-1	Principal Medicare	2,390.00	282.09	1,874.66	515.34	82.37
50-2410-2140-58	ESSER Medicare	0.00	0.00	13.92	(13.92)	0.00
<b>2410</b>	<b>Office Of Principal Serv</b>	12,520.00	1,500.51	10,670.09	1,849.91	89.22 ** Function
<b>Fiscal Services</b>						
50-2520-2120-1	Bookkeeper IMRF	4,285.00	438.42	3,520.56	764.44	85.57
50-2520-2130-1	Bookkeeper FICA	4,371.00	478.63	3,297.95	1,073.05	79.00
<b>2520</b>	<b>Fiscal Services</b>	8,656.00	917.05	6,818.51	1,837.49	82.25 ** Function
<b>Oper and Maint of Plant Services</b>						
50-2540-2120-1	Custodian IMRF	12,412.00	1,323.79	10,904.89	1,507.11	91.18
50-2540-2130-1	Custodian FICA	12,904.00	1,522.83	10,991.05	1,912.95	88.85
<b>2540</b>	<b>Oper and Maint of Plant Services</b>	25,316.00	2,846.62	21,895.94	3,420.06	89.99 ** Function
<b>Food Services</b>						
50-2560-2120-1	Food Service IMRF	7,545.00	681.24	5,781.83	1,763.17	79.64
50-2560-2130-1	Food Service FICA	7,143.00	981.87	6,287.07	855.93	92.42

# Spring Valley District 99 Expenditure Repo

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I.M.R.F./Soc. Sec. Fund 50						
Fund	50	I.M.R.F./Soc. Sec. Fund				
Function	2560	Food Services				
Account Number	Description	Current Budget	M.T.D. Activity	Y.T.D. Activity	Budget Balance	% of Budget
<b>2560</b>	<b>Food Services</b>	14,688.00	1,663.11	12,068.90	2,619.10	85.85
						** Function
<b>Other Support Services</b>						
50-2900-3100-1	Investment Fees	150.00	21.00	185.06	(35.06)	123.37
<b>2900</b>	<b>Other Support Services</b>	150.00	21.00	185.06	(35.06)	123.37
						** Function
<b>50</b>	<b>I.M.R.F./Soc. Sec. Fund</b>	203,127.00	22,847.65	164,910.34	38,216.66	84.86
						* Fund
<b>50</b>	<b>I.M.R.F./Soc. Sec. Fund</b>	203,127.00	22,847.65	164,910.34	38,216.66	84.86
						Fund

# Spring Valley District 99 Expenditure Repo

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Capital Projects Fund or Fund Group 60						
Fund	60	Capital Projects Fund or Fund Group				
Function	2530	Facilities Acqu Const Services				
Account Number	Description	Current Budget	M.T.D. Activity	Y.T.D. Activity	Budget Balance	% of Budget
<b>Capital Projects Fund or Fund Group</b>						
<b>Facilities Acqu Const Services</b>						
60-2530-3100-1	Construction Services	0.00	0.00	0.00	0.00	0.00
60-2530-3100-58	ESSSER Construction Services	915,469.00	0.00	0.00	915,469.00	0.00
<b>2530</b>	<b>Facilities Acqu Const Services</b>	<b>915,469.00</b>	<b>0.00</b>	<b>0.00</b>	<b>915,469.00</b>	<b>0.00</b> ** Function
<b>Other Support Services</b>						
60-2900-3100-1	Investment Fees	0.00	0.00	0.00	0.00	0.00
<b>2900</b>	<b>Other Support Services</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b> ** Function
<b>Debt Service-Interest on Short-Term Debt</b>						
60-5100-6200-1	Debt Certificate Interest	0.00	0.00	0.00	0.00	0.00
<b>5100</b>	<b>Debt Service-Interest on Short-Term Debt</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b> ** Function
<b>Debt Service - Interest on Long-Term Debt</b>						
60-5200-6100-1	Debt Certificate Principal	0.00	0.00	0.00	0.00	0.00
<b>5200</b>	<b>Debt Service - Interest on Long-Term Debt</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b> ** Function
<b>60</b>	<b>Capital Projects Fund or Fund Group</b>	<b>915,469.00</b>	<b>0.00</b>	<b>0.00</b>	<b>915,469.00</b>	<b>0.00</b> * Fund
<b>60</b>	<b>Capital Projects Fund or Fund Group</b>	<b>915,469.00</b>	<b>0.00</b>	<b>0.00</b>	<b>915,469.00</b>	<b>0.00</b> Fund

# Spring Valley District 99 Expenditure Repo

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Working Cash Fund 70							
Fund	70	Working Cash Fund					
Function	8990	Function 8990					
Account Number	Description		Current Budget	M.T.D. Activity	Y.T.D. Activity	Budget Balance	% of Budget

**Working Cash Fund**

**Function 8990**

70-8990-6600-1	Permanent Transfer to Fund 40		0.00	0.00	0.00	0.00	0.00	
70-8990-6601-1	Permanent Transfer to Fund 50		0.00	0.00	0.00	0.00	0.00	
<b>8990</b>	<b>Function 8990</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	** Function
<b>70</b>	<b>Working Cash Fund</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	* Fund
<b>70</b>	<b>Working Cash Fund</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	Fund

# Spring Valley District 99 Expenditure Repo

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Tort Immunity and Judgment Fund 80						
Fund	80	Tort Immunity and Judgment Fund				
Function						
Account Number	Description	Current Budget	M.T.D. Activity	Y.T.D. Activity	Budget Balance	% of Budget
<b>Tort Immunity and Judgment Fund</b>						
80-1222-1100-1	CC JH Salaries	3,000.00	0.00	166.47	2,833.53	5.55
80-1225-1100-1	Pre School Salaries	0.00	0.00	0.00	0.00	0.00
80-2130-1100-1	Nurse Salary	38,906.00	0.00	9,887.76	29,018.24	25.41
80-2220-1100-1	Library Salary	4,000.00	0.00	243.30	3,756.70	6.08
80-2320-1100-1	Superintendent Salary	17,000.00	0.00	0.00	17,000.00	0.00
80-2320-1101-1	Sup` t Secretary Salary	5,000.00	0.00	0.00	5,000.00	0.00
80-2361-3800-1	Unemployment Insurance	0.00	0.00	0.00	0.00	0.00
80-2361-3801-1	Liability Insurance	13,398.00	0.00	13,398.00	0.00	100.00
80-2361-3802-1	Property Insurance	34,247.00	0.00	34,247.00	0.00	100.00
<b>Regular Programs</b>						
80-1110-1100-1	Regular Salaries	9,396.00	0.00	0.00	9,396.00	0.00
1110	Regular Programs	9,396.00	0.00	0.00	9,396.00	0.00 ** Function
<b>Pre-K Programs</b>						
80-1125-1100-16	ECE Salaries	5,822.00	0.00	0.00	5,822.00	0.00
1125	Pre-K Programs	5,822.00	0.00	0.00	5,822.00	0.00 ** Function
<b>Infant/Toddler (I/T)</b>						
80-1215-1100-1	Life Skills Salaries	8,000.00	0.00	475.42	7,524.58	5.94
1215	Infant/Toddler (I/T)	8,000.00	0.00	475.42	7,524.58	5.94 ** Function
<b>Cross-Categorical (Cc)</b>						
80-1220-1100-1	CC Primary Salaries	3,000.00	0.00	167.54	2,832.46	5.58
1220	Cross-Categorical (Cc)	3,000.00	0.00	167.54	2,832.46	5.58 ** Function
<b>Function 1221</b>						
80-1221-1100-1	CC Middle Salaries	8,000.00	0.00	666.05	7,333.95	8.33
1221	Function 1221	8,000.00	0.00	666.05	7,333.95	8.33 ** Function
<b>Health Services</b>						
80-2130-5100-1	Nurse Capital Outlay	0.00	0.00	0.00	0.00	0.00
2130	Health Services	0.00	0.00	0.00	0.00	0.00 ** Function
<b>Computer-Assisted Inst</b>						
80-2225-1100-1	Tech Coordinator Salary	4,000.00	0.00	0.00	4,000.00	0.00
2225	Computer-Assisted Inst	4,000.00	0.00	0.00	4,000.00	0.00 ** Function
<b>Risk Management and Claims Services Payments</b>						
80-2365-3100-1	Tort Purchased Service	0.00	0.00	0.00	0.00	0.00
80-2365-3900-1	Risk Management Purchased Service	0.00	0.00	0.00	0.00	0.00
2365	Risk Management and Claims Services Payments	0.00	0.00	0.00	0.00	0.00 ** Function
<b>Educational, Inspectional, Sup Serv due to loss</b>						

# Spring Valley District 99 Expenditure Repo

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Tort Immunity and Judgment Fund 80						
Fund	80	Tort Immunity and Judgment Fund				
Function	2367	Educational, Inspectional, Sup Serv due to loss				
Account Number	Description	Current Budget	M.T.D. Activity	Y.T.D. Activity	Budget Balance	% of Budget
80-2367-4100-1	Tort Supplies	0.00	0.00	0.00	0.00	0.00
<b>2367</b>	<b>Educational, Inspectional, Sup Serv due to loss</b>	0.00	0.00	0.00	0.00	0.00 ** Function
<b>Legal Services</b>						
80-2369-3180-1	Legal Services	0.00	0.00	0.00	0.00	0.00
<b>2369</b>	<b>Legal Services</b>	0.00	0.00	0.00	0.00	0.00 ** Function
<b>Office Of Principal Serv</b>						
80-2410-1100-1	Principal Salary	22,000.00	0.00	1,845.27	20,154.73	8.39
80-2410-1101-1	Princ Secretary Salaries	8,000.00	0.00	372.68	7,627.32	4.66
<b>2410</b>	<b>Office Of Principal Serv</b>	30,000.00	0.00	2,217.95	27,782.05	7.39 ** Function
<b>Fiscal Services</b>						
80-2520-1100-1	Bookkeeper Salary	7,000.00	0.00	0.00	7,000.00	0.00
<b>2520</b>	<b>Fiscal Services</b>	7,000.00	0.00	0.00	7,000.00	0.00 ** Function
<b>Oper and Maint of Plant Services</b>						
80-2540-1100-1	Custodian Salary	19,000.00	0.00	0.00	19,000.00	0.00
<b>2540</b>	<b>Oper and Maint of Plant Services</b>	19,000.00	0.00	0.00	19,000.00	0.00 ** Function
<b>Food Services</b>						
80-2560-1100-1	Food Service Salary	3,000.00	0.00	156.79	2,843.21	5.23
<b>2560</b>	<b>Food Services</b>	3,000.00	0.00	156.79	2,843.21	5.23 ** Function
<b>Other Support Services</b>						
80-2900-3100-1	Investment Fees	200.00	20.24	135.87	64.13	67.94
80-2900-3800-1	Worker's Compensation Insurance	26,231.00	0.00	26,891.00	(660.00)	102.52
<b>2900</b>	<b>Other Support Services</b>	26,431.00	20.24	27,026.87	(595.87)	102.25 ** Function
<b>80</b>	<b>Tort Immunity and Judgment Fund</b>	239,200.00	20.24	88,653.15	150,546.85	37.06 * Fund
<b>80</b>	<b>Tort Immunity and Judgment Fund</b>	239,200.00	20.24	88,653.15	150,546.85	37.06 Fund

# Spring Valley District 99 Expenditure Repo

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Capital Improvement Fund 90							
Fund	90	Capital Improvement Fund					
Function	2530	Facilities Acqu Const Services					
Account Number	Description	Current Budget	M.T.D. Activity	Y.T.D. Activity	Budget Balance	% of Budget	
<b>Capital Improvement Fund</b>							
<b>Facilities Acqu Const Services</b>							
90-2530-3100-1	Life Safety Purchased Service	0.00	0.00	0.00	0.00	0.00	
90-2530-3600-1	Life Safety Architect	0.00	0.00	0.00	0.00	0.00	
<b>2530</b>	<b>Facilities Acqu Const Services</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	** Function
<b>Other Support Services</b>							
90-2900-3100-1	Investment Fees	250.00	27.82	234.40	15.60	93.76	
<b>2900</b>	<b>Other Support Services</b>	<b>250.00</b>	<b>27.82</b>	<b>234.40</b>	<b>15.60</b>	<b>93.76</b>	** Function
<b>90</b>	<b>Capital Improvement Fund</b>	<b>250.00</b>	<b>27.82</b>	<b>234.40</b>	<b>15.60</b>	<b>93.76</b>	* Fund
<b>90</b>	<b>Capital Improvement Fund</b>	<b>250.00</b>	<b>27.82</b>	<b>234.40</b>	<b>15.60</b>	<b>93.76</b>	Fund
<b>Report Total:</b>		<b>9,222,655.00</b>	<b>865,366.58</b>	<b>6,647,547.66</b>	<b>2,575,107.34</b>	<b>74.42</b>	

# Spring Valley District 99 Revenue Report

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Education Fund 10							
Source of Revenue	1000	General Levy					
Account Number	Description		Revenue Budget	M.T.D. Revenue	Y.T.D. Revenue	Budget Balance Revenue	% of Budget
<b>General Levy</b>							
10-111000-1	Local Taxes - Education		886,475.00	0.00	884,804.58	1,670.42	99.81
10-113000-1	Local Taxes - Tech Lease		38,210.00	0.00	38,020.62	189.38	99.50
10-114000-1	Local Taxes - Spec Ed		15,284.00	0.00	15,207.93	76.07	99.50
10-151000-1	Interest on Investments		5,000.00	8,982.10	34,478.43	(29,478.43)	689.57
10-161100-1	Breakfast & Lunch		3,000.00	4,635.70	35,910.98	(32,910.98)	1,197.03
10-161400-1	Milk - Students		2,500.00	0.00	1,786.01	713.99	71.44
10-171100-1	Extracurricular Admissions		9,500.00	0.00	9,110.00	390.00	95.89
10-172000-1	Extracurricular/Organization Fees		8,500.00	395.00	7,578.00	922.00	89.15
10-172100-1	Technology Fees		17,000.00	140.00	14,250.00	2,750.00	83.82
10-179000-1	Yearbooks/Cap & Gown		6,500.00	1,206.00	5,719.00	781.00	87.98
10-181100-1	Registration Fees		26,000.00	310.00	23,496.22	2,503.78	90.37
10-199900-1	Other Revenue		60,000.00	6,438.24	36,230.52	23,769.48	60.38
10-199901-1	E-Rate Reimbursement		3,700.00	0.00	0.00	3,700.00	0.00
10-199904-1	Student Locks		250.00	6.00	137.00	113.00	54.80
10-199906-1	Band Rental Fees		1,500.00	325.00	1,060.00	440.00	70.67
<b>1000</b>	<b>General Levy</b>		<b>1,083,419.00</b>	<b>22,438.04</b>	<b>1,107,789.29</b>	<b>(24,370.29)</b>	<b>102.25</b>
							* Source of Revenue
<b>Revenue From State Sources</b>							
10-300100-1	Evidence Based Funding		3,906,458.00	368,768.00	2,800,144.00	1,106,314.00	71.68
10-310000-1	Spec Ed Private Facility		50,000.00	0.00	10,782.11	39,217.89	21.56
10-312000-1	Spec Ed Orphanage		0.00	0.00	332.75	(332.75)	0.00
10-336000-1	State Lunch Reimbursement		8,000.00	115.84	728.59	7,271.41	9.11
10-370500-16	ECE Grant		149,221.00	20,000.00	167,783.00	(18,562.00)	112.44
<b>3000</b>	<b>Revenue From State Sources</b>		<b>4,113,679.00</b>	<b>388,883.84</b>	<b>2,979,770.45</b>	<b>1,133,908.55</b>	<b>72.44</b>
							* Source of Revenue
<b>Revenue From Federal Sources</b>							
10-410700-24	Rural Achievement Program		27,721.00	0.00	5,878.88	21,842.12	21.21
10-421000-1	Federal Lunch Reimbursement		315,000.00	24,503.75	152,908.91	162,091.09	48.54
10-422000-1	Federal Breakfast Reimbursement		50,000.00	5,202.62	32,777.71	17,222.29	65.56
10-422500-1	Summer Food Service Program		1,000.00	0.00	0.00	1,000.00	0.00
10-430000-26	Title I Grant		160,042.00	0.00	15,703.00	144,339.00	9.81
10-440000-25	Title IV SSAE Grant		3,216.00	0.00	9,993.00	(6,777.00)	310.73
10-460000-1	Pre School Flow Through		7,050.00	0.00	5,873.00	1,177.00	83.30
10-462000-1	IDEA Flow Through		149,100.00	0.00	123,618.00	25,482.00	82.91
10-493200-20	Title II Grant		22,246.00	0.00	2,392.00	19,854.00	10.75
10-499100-1	Medicaid Admin Outreach		40,000.00	73,118.91	76,074.76	(36,074.76)	190.19
10-499200-1	Medicaid Fee for Service		11,000.00	0.00	9,038.90	1,961.10	82.17
10-499800-1	Other Federal Revenue		0.00	0.00	19,200.00	(19,200.00)	0.00
10-499800-30	Digital Equity		0.00	0.00	0.00	0.00	0.00
10-499800-58	ESSER		463,795.00	0.00	59,689.00	404,106.00	12.87

# Spring Valley District 99 Revenue Report

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Education Fund 10								
Source of Revenue 4000		Revenue From Federal Sources						
Account Number	Description	Revenue Budget	M.T.D. Revenue	Y.T.D. Revenue	Budget Balance Revenue	% of Budget		
4000	Revenue From Federal Sources	1,250,170.00	102,825.28	513,147.16	737,022.84	41.05	*	Source of Revenue
10	Education Fund	6,447,268.00	514,147.16	4,600,706.90	1,846,561.10	71.36		Fund

# Spring Valley District 99 Revenue Report

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Oper, Build, & Maint Fund 20						
Source of Revenue		1000	General Levy			
Account Number	Description	Revenue Budget	M.T.D. Revenue	Y.T.D. Revenue	Budget Balance Revenue	% of Budget
<b>General Levy</b>						
20-111100-1	Local Taxes - Building	286,576.00	0.00	285,153.32	1,422.68	99.50
20-123000-1	Corporate Personal Prop Replace Tax	240,000.00	20,533.14	185,613.53	54,386.47	77.34
20-151000-1	Interest on Investments	1,000.00	3,035.80	11,184.38	(10,184.38)	1,118.44
20-196000-1	TIF Funds	25,000.00	0.00	15,450.19	9,549.81	61.80
20-199900-1	Other Revenue	30,000.00	315.00	52,744.00	(22,744.00)	175.81
<b>1000</b>	<b>General Levy</b>	<b>582,576.00</b>	<b>23,883.94</b>	<b>550,145.42</b>	<b>32,430.58</b>	<b>94.43</b>
<b>Revenue From Federal Sources</b>						
20-440000-25	Title IV SSAE - Building	8,209.00	0.00	0.00	8,209.00	0.00
20-499800-58	ESSER	30,000.00	0.00	0.00	30,000.00	0.00
<b>4000</b>	<b>Revenue From Federal Sources</b>	<b>38,209.00</b>	<b>0.00</b>	<b>0.00</b>	<b>38,209.00</b>	<b>0.00</b>
<b>20</b>	<b>Oper, Build, &amp; Maint Fund</b>	<b>620,785.00</b>	<b>23,883.94</b>	<b>550,145.42</b>	<b>70,639.58</b>	<b>88.62</b>

# Spring Valley District 99 Revenue Report

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Debt Service Fund or Fund Group 30								
Source of Revenue	1000	General Levy						
Account Number	Description	Revenue Budget	M.T.D. Revenue	Y.T.D. Revenue	Budget Balance	% of Budget Revenue		
<b>General Levy</b>								
30-111200-1	Local Taxes - Debt Service	540,009.00	0.00	537,328.41	2,680.59	99.50		
30-151000-1	Interest on Investments	500.00	589.95	4,068.49	(3,568.49)	813.70		
<b>1000</b>	<b>General Levy</b>	<u>540,509.00</u>	<u>589.95</u>	<u>541,396.90</u>	<u>(887.90)</u>	<u>100.16</u>	*	Source of Revenue
<b>30</b>	<b>Debt Service Fund or Fund Group</b>	<u><u>540,509.00</u></u>	<u><u>589.95</u></u>	<u><u>541,396.90</u></u>	<u><u>(887.90)</u></u>	<u><u>100.16</u></u>		Fund

# Spring Valley District 99 Revenue Report

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Spring Valley CCSD 99

Transportation Fund 40						
Source of Revenue		1000	General Levy			
Account Number	Description	Revenue Budget	M.T.D. Revenue	Y.T.D. Revenue	Budget Balance Revenue	% of Budget
<b>General Levy</b>						
40-111300-1	Local Taxes - Transportation	91,704.00	0.00	93,303.13	(1,599.13)	101.74
40-141100-1	Student Bus Fees	10,000.00	160.00	9,309.08	690.92	93.09
40-151000-1	Interest on Investments	250.00	(23.34)	798.74	(548.74)	319.50
<b>1000</b>	<b>General Levy</b>	<b>101,954.00</b>	<b>136.66</b>	<b>103,410.95</b>	<b>(1,456.95)</b>	<b>101.43</b>
						* Source of Revenue
<b>Revenue From State Sources</b>						
40-350000-1	Regular State Reimbursement	15,000.00	0.00	47.10	14,952.90	0.31
40-300100-1	Evidence Based Funding	150,000.00	0.00	150,000.00	0.00	100.00
40-351000-1	Spec Ed State Reimbursement	80,000.00	0.00	25,958.36	54,041.64	32.45
40-370500-16	ECE Grant	41,570.00	0.00	0.00	41,570.00	0.00
<b>3000</b>	<b>Revenue From State Sources</b>	<b>286,570.00</b>	<b>0.00</b>	<b>176,005.46</b>	<b>110,564.54</b>	<b>61.42</b>
						* Source of Revenue
<b>40</b>	<b>Transportation Fund</b>	<b>388,524.00</b>	<b>136.66</b>	<b>279,416.41</b>	<b>109,107.59</b>	<b>71.92</b>
						Fund

# Spring Valley District 99 Revenue Report

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I.M.R.F./Soc. Sec. Fund 50						
Source of Revenue		1000	General Levy			
Account Number	Description	Revenue Budget	M.T.D. Revenue	Y.T.D. Revenue	Budget Balance Revenue	% of Budget
<b>General Levy</b>						
50-111400-1	Local Taxes - IMRF	99,002.00	0.00	98,511.02	490.98	99.50
50-115000-1	Local Taxes - Soc Sec/Med	107,256.00	0.00	106,724.17	531.83	99.50
50-151000-1	Interest on Investments	500.00	759.47	3,249.57	(2,749.57)	649.91
<b>1000</b>	<b>General Levy</b>	<b>206,758.00</b>	<b>759.47</b>	<b>208,484.76</b>	<b>(1,726.76)</b>	<b>100.84</b>
* Source of Revenue						
<b>Revenue From State Sources</b>						
50-370500-16	ECE Grant	7,735.00	0.00	0.00	7,735.00	0.00
<b>3000</b>	<b>Revenue From State Sources</b>	<b>7,735.00</b>	<b>0.00</b>	<b>0.00</b>	<b>7,735.00</b>	<b>0.00</b>
* Source of Revenue						
<b>Revenue From Federal Sources</b>						
50-430000-26	Title I Grant	1,684.00	0.00	0.00	1,684.00	0.00
50-493200-20	Title II Grant	171.00	0.00	0.00	171.00	0.00
50-499800-58	ESSER	3,253.00	0.00	0.00	3,253.00	0.00
<b>4000</b>	<b>Revenue From Federal Sources</b>	<b>5,108.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,108.00</b>	<b>0.00</b>
* Source of Revenue						
<b>50</b>	<b>I.M.R.F./Soc. Sec. Fund</b>	<b>219,601.00</b>	<b>759.47</b>	<b>208,484.76</b>	<b>11,116.24</b>	<b>94.94</b>
Fund						

# Spring Valley District 99 Revenue Report

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Capital Projects Fund or Fund Group 60						
Source of Revenue 4000		Revenue From Federal Sources				
Account Number	Description	Revenue Budget	M.T.D. Revenue	Y.T.D. Revenue	Budget Balance Revenue	% of Budget
<b>Revenue From Federal Sources</b>						
60-499800-58	ESSER	915,469.00	0.00	0.00	915,469.00	0.00
<b>4000</b>	<b>Revenue From Federal Sources</b>	<u>915,469.00</u>	<u>0.00</u>	<u>0.00</u>	<u>915,469.00</u>	<u>0.00</u> * Source of Revenue
<b>60</b>	<b>Capital Projects Fund or Fund Group</b>	<u><u>915,469.00</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>915,469.00</u></u>	<u><u>0.00</u></u> Fund

# Spring Valley District 99 Revenue Report

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Spring Valley CCSD 99

Working Cash Fund 70						
Source of Revenue		1000	General Levy			
Account Number	Description	Revenue Budget	M.T.D. Revenue	Y.T.D. Revenue	Budget Balance Revenue	% of Budget
<b>General Levy</b>						
70-111500-1	Local Taxes - Working Cash	38,210.00	0.00	38,020.62	189.38	99.50
70-151000-1	Interest on Investments	750.00	2,331.63	8,430.28	(7,680.28)	1,124.04
<b>1000</b>	<b>General Levy</b>	<b>38,960.00</b>	<b>2,331.63</b>	<b>46,450.90</b>	<b>(7,490.90)</b>	<b>119.23</b> *
<b>70</b>	<b>Working Cash Fund</b>	<b>38,960.00</b>	<b>2,331.63</b>	<b>46,450.90</b>	<b>(7,490.90)</b>	<b>119.23</b>
						Fund

# Spring Valley District 99 Revenue Report

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Tort Immunity and Judgment Fund 80						
Source of Revenue		1000	General Levy			
Account Number	Description	Revenue Budget	M.T.D. Revenue	Y.T.D. Revenue	Budget Balance Revenue	% of Budget
<b>General Levy</b>						
80-112000-1	Taxes - Tort Insurance	210,377.00	0.00	209,333.18	1,043.82	99.50
80-151000-1	Interest on Investments	250.00	729.15	2,612.12	(2,362.12)	1,044.85
<b>1000</b>	<b>General Levy</b>	210,627.00	729.15	211,945.30	(1,318.30)	100.63
<b>80</b>	<b>Tort Immunity and Judgment Fund</b>	210,627.00	729.15	211,945.30	(1,318.30)	100.63

\* Source of Revenue

Fund

# Spring Valley District 99 Revenue Report

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Spring Valley CCSD 99

Capital Improvement Fund 90						
Source of Revenue		General Levy				
Account Number	Description	Revenue Budget	M.T.D. Revenue	Y.T.D. Revenue	Budget Balance Revenue	% of Budget
<b>General Levy</b>						
90-111800-1	Local Taxes - Fire Prevention/Safety	38,210.00	0.00	38,020.62	189.38	99.50
90-151000-1	Interest on Investments	500.00	997.77	3,618.21	(3,118.21)	723.64
<b>1000</b>	<b>General Levy</b>	<b>38,710.00</b>	<b>997.77</b>	<b>41,638.83</b>	<b>(2,928.83)</b>	<b>107.57</b>
<b>90</b>	<b>Capital Improvement Fund</b>	<b>38,710.00</b>	<b>997.77</b>	<b>41,638.83</b>	<b>(2,928.83)</b>	<b>107.57</b>
	<b>Report Total:</b>	<b>9,420,453.00</b>	<b>543,575.73</b>	<b>6,480,185.42</b>	<b>2,940,267.58</b>	<b>68.79</b>

\* Source of Revenue  
Fund

# Bills Payable List

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 Spring Valley CCSD 99  
 Expense on Date: 4/1/2023 to 4/30/2023

Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
<b>BEHAV DISORDER PROG COOP</b>						
		BEST March		423	3,150.00	10-4120-6700-1
					\$3,150.00	
<b>Capital One</b>						
		Regular Supplies		423	65.22	10-1110-4100-1
					\$65.22	
<b>CHARLOTTE HERRMANN</b>						
		Library Travel		423	23.97	10-2220-3300-1
					\$23.97	
<b>CHASE CARD SERVICES</b>						
		Nurse Supplies		423	136.65	10-2130-4100-1
		Rural Achievement Supplies		423	265.64	10-1110-4100-24
		Rural Achievement Supplies		423	25.91	10-1110-4100-24
		Rural Achievement Supplies		423	38.61	10-1110-4100-24
		Computer Supplies		423	69.90	10-2221-4100-1
		Non-Food Supplies		423	53.77	10-2560-4200-1
		Board Other Purchased Service		423	78.81	10-2310-3900-1
		Building Supply		423	634.00	20-2540-4100-1
		Rural Achievement Supplies		423	104.95	10-1110-4100-24
		Regular Supplies		423	14.31	10-1110-4100-1
		Building Supply		423	599.56	20-2540-4100-1
		Building Supply		423	42.99	20-2540-4100-1
		Regular Supplies		423	23.98	10-1110-4100-1
		Computer Supplies		423	189.90	10-2221-4100-1
		Telephone & Internet		423	512.59	20-2540-3100-1
		Regular Supplies		423	15.86	10-1110-4100-1
					\$2,807.43	
<b>CINTAS CORP #396</b>						
		Building Upkeep Services		423	64.05	20-2540-3201-1
		Building Upkeep Services		423	64.05	20-2540-3201-1
					\$128.10	
<b>CITY OF SPRING VALLEY</b>						
		Water South		423	659.12	20-2540-3700-1
		Water North		423	162.92	20-2540-3700-1
					\$822.04	
<b>COMCAST CABLE</b>						
		Telephone & Internet		423	847.62	20-2540-3100-1
					\$847.62	
<b>CONSTELLATION NEW ENERGY</b>						
		Gas		423	8,925.51	20-2540-4605-1
		Electricity		423	15,756.13	20-2540-4606-1
					\$24,681.64	
<b>CPI, Inc</b>						
		Board Other Purchased Service		423	55.00	10-2310-3900-1
					\$55.00	
<b>DIGITAL COPY SYSTEMS</b>						

# Bills Payable List

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Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
		Copy Machine Rental		423	1,646.03	10-2570-3250-1
					<u>\$1,646.03</u>	
<b>DRESBACH DISTRIBUTING CO</b>						
		ESSER Grant Supplies		423	740.90	20-2540-4100-58
		ESSER Grant Supplies		423	105.90	20-2540-4100-58
		ESSER Grant Supplies		423	247.80	20-2540-4100-58
					<u>\$1,094.60</u>	
<b>Economy Cap and Gown</b>						
		Regular Supplies		423	29.50	10-1110-4100-1
					<u>\$29.50</u>	
<b>Embrace Education</b>						
		Board Other Purchased Service		423	267.72	10-2310-3900-1
					<u>\$267.72</u>	
<b>Emily Lesman</b>						
		OL 5222		423	400.00	10-1110-2300-1
					<u>\$400.00</u>	
<b>GRAPHIC ELECTRONICS</b>						
		2nd Grade Spelling		423	31.50	10-1500-4100-1
		Board Supplies		423	242.50	10-2310-4100-1
					<u>\$274.00</u>	
<b>HEARTLAND BANK &amp; TRUST CO</b>						
		Bond Series 2017		423	35,475.00	10-5150-600-1
		Bond Series 2018		423	89,638.75	10-5150-600-1
					<u>\$125,113.75</u>	
<b>HOMETOWN NATL BANK</b>						
		Investment Fees		423	218.32	10-2900-3100-1
		Investment Fees		423	16.51	10-2900-3100-1
		Investment Fees		423	65.29	10-2900-3100-1
		Investment Fees		423	84.11	20-2900-3100-1
		Investment Fees		423	0.23	40-2900-3100-1
		Investment Fees		423	14.85	50-2900-3100-1
		Investment Fees		423	20.33	80-2900-3100-1
		Investment Fees		423	27.94	90-2900-3100-1
					<u>\$447.58</u>	
<b>HYVEE</b>						
		Food Supplies		423	25.97	10-2560-4100-1
		Honor Roll Breakfast		423	251.46	10-1110-4101-1
					<u>\$277.43</u>	
<b>ILLINOIS STATE POLICE</b>						
		Board Other Purchased Service		423	28.25	10-2310-3900-1
					<u>\$28.25</u>	
<b>ILLINOIS VALLEY CELLULAR</b>						
		Telephone & Internet		423	9.12	20-2540-3100-1
					<u>\$9.12</u>	
<b>IMPREST FUND</b>						
		IMPREST FUND EDUCATION	10-111-1	423	2,465.56	10-111-1

# Bills Payable List

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 Expense on Date: 4/1/2023 to 4/30/2023

Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
					<u>\$2,465.56</u>	
<b>JAMF SOFTWARE LLC</b>						
		Computer Software		423	14,161.00	10-2221-4200-1
					<u>\$14,161.00</u>	
<b>JOHANNES BUS SERVICE</b>						
		ECE Transportation		423	14,362.04	40-2550-3100-16
		Spec Ed Transportation		423	12,619.41	40-2550-3310-1
		Regular Transportation		423	22,103.71	40-2550-3311-1
		Extracurricular Transportation		423	815.40	40-2550-3312-1
		Field Trip Transportation		423	1,273.75	40-2550-3313-1
		Transportation Supplies		423	2,421.80	40-2550-4100-1
					<u>\$53,596.11</u>	
<b>JOHN'S SERVICE &amp; SALES</b>						
		Equipment Upkeep Services		423	1,774.18	20-2540-3202-1
					<u>\$1,774.18</u>	
<b>JOHNSON CONTROLS SECURITY</b>						
		Equipment Upkeep Services		423	542.25	20-2540-3202-1
					<u>\$542.25</u>	
<b>KENDRICK PEST CONTROL INC</b>						
		Building Upkeep Services		423	60.00	20-2540-3201-1
		Building Upkeep Services		423	60.00	20-2540-3201-1
					<u>\$120.00</u>	
<b>KIRA SETCHELL</b>						
		EDUA 5235-IL		423	359.20	10-1110-2300-1
		Other Supplies - Teachers		423	300.00	10-1110-4300-1
					<u>\$659.20</u>	
<b>KOHL WHOLESALE</b>						
		Food Supplies		423	13,867.06	10-2560-4100-1
		ECE Supplies		423	202.83	10-2560-4100-16
		Non-Food Supplies		423	735.07	10-2560-4200-1
					<u>\$14,804.96</u>	
<b>LAUREN TRUMPINSKI</b>						
		Other Supplies - Teachers		423	300.00	10-1110-4300-1
					<u>\$300.00</u>	
<b>MAUTINO DIST CO INC</b>						
		Regular Supplies		423	127.50	10-1110-4100-1
		Regular Supplies		423	120.00	10-1110-4100-1
					<u>\$247.50</u>	
<b>MIDAMERICA BOOKS</b>						
		Library Supplies		423	401.10	10-2220-4100-1
					<u>\$401.10</u>	
<b>MIDWEST ENVIRONMENTAL SER</b>						
		Building Upkeep Services		423	500.00	20-2540-3201-1
					<u>\$500.00</u>	
<b>MR. ROOTER PLUMBING</b>						
		Building Upkeep Services		423	350.00	20-2540-3201-1

# Bills Payable List

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 Expense on Date: 4/1/2023 to 4/30/2023

Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
					<u>\$350.00</u>	
<b>MTCO</b>		Telephone & Internet		423	358.87	20-2540-3100-1
					<u>\$358.87</u>	
<b>NICKIE ANDERSON</b>		Other Supplies - Teachers		423	300.00	10-1110-4300-1
					<u>\$300.00</u>	
<b>Professional Audio Designs</b>		Cafeteria Audio		423	2,566.25	20-2540-4100-1
					<u>\$2,566.25</u>	
<b>REGIONAL OFFICE OF</b>		Title I Staff Development		423	150.00	10-2210-3100-26
					<u>\$150.00</u>	
<b>Republic Services</b>		Grounds Upkeep Services		423	257.67	20-2540-3200-1
					<u>\$257.67</u>	
<b>SCHOOL SPECIALTY INC.</b>		Regular Supplies		423	123.42	10-1110-4100-1
					<u>\$123.42</u>	
<b>SMH Convenient Care Center</b>		Board Other Purchased Service		423	60.00	10-2310-3900-1
					<u>\$60.00</u>	
<b>Specialized Education of Illinois</b>		High Roads Bloomington		423	6,774.84	10-4120-6700-1
		High Roads Peoria		423	3,067.92	10-4120-6700-1
		High Roads Peoria		423	3,238.36	10-4120-6700-1
					<u>\$13,081.12</u>	
<b>SUNRISE SUPPLY</b>		Building Supply		423	406.16	20-2540-4100-1
		Building Supply		423	302.00	20-2540-4100-1
					<u>\$708.16</u>	
<b>Super Duper Publications</b>		Speech Supplies		423	90.00	10-2150-4100-1
					<u>\$90.00</u>	
<b>TASC</b>		Board Other Purchased Service		423	272.16	10-2310-3900-1
					<u>\$272.16</u>	
<b>TECHNOLOGY MADE EASY</b>		Computer Supplies		423	117.00	10-2221-4100-1
					<u>\$117.00</u>	
<b>THE MUSIC SHOPPE, INC.</b>		Band Supplies		423	40.99	10-1110-4600-1
		Band Supplies		423	16.13	10-1110-4600-1
		Band Supplies		423	25.00	10-1110-4600-1
		Band Supplies		423	31.20	10-1110-4600-1
		Band Supplies		423	55.25	10-1110-4600-1

# Bills Payable List

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Spring Valley CCSD 99  
Expense on Date: 4/1/2023 to 4/30/2023

Vendor Name						
P.O. Number	Description	Override	Batch #	Amount	State	Account Number
	Band Supplies		423	11.04	10-1110-4600-1	
	Band Supplies		423	29.94	10-1110-4600-1	
	Band Supplies		423	(82.00)	10-1110-4600-1	
				<u>\$127.55</u>		
<b>Troy Technologies</b>						
	Tort Supplies		423	2,733.30	80-2367-4100-1	
				<u>\$2,733.30</u>		
			<b>Report Total</b>	<u><u>\$273,036.36</u></u>		

## April FY23 SV 99 Budget Watch

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### Revenue Highlights:

Budget Projection for FY23 \$9,420,453

Revenues: \$543,576

68.79% Received Revenues

#### FEES & TAXES

- Local taxes = 99.81% of \$2,190,563 (all 8 Funds)
- Evidence Based Funding = 72% of \$3,906,458
- Registration = 90% of \$26,000
- Tech Fees = 84% of \$17,000
- TIF = 62% of \$25,000
- Corporate Personal Property Tax = 77% of \$240,000

#### GRANTS

- ECE Ed. Fund = 112% of \$149,221
- ECE IMRF/SS = 0% of \$7,735
- Title II Class Size = 11% of \$22,246
- Title I = 10% of \$160,042

#### SPECIAL EDUCATION

- Special Ed Private Facility = 22% of \$50,000

#### TRANSPORTATION

- Bus fees = 93% of \$10,000
- Regular State Transportation = .31% of \$15,000
- Special Ed Transportation = 33% of \$80,000
- Local taxes Transportation = 101.74% of \$91,704
- ECE Transportation = 0% of \$41,570

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### Expenditure Highlights:

Budget Projection for FY23 \$9,222,655

Expenditures: \$865,367

74.42% Expended

- Teacher substitutes 62% - of \$75,000
- Certified Salaries 81% of 1,736,582
- Tech: Software = 44% of \$35,000
- Tech Capital Outlay 32% of \$20,000
- Building Upkeep 139% of 150,000
- Grounds Upkeep 121% of \$33,000
- Equipment Upkeep 64% of \$32,000
- Supplies 63% of \$25,000
- Gas 82% of \$20,000
- Electric 78% of \$80,000
- Water 83% of \$6,500

**Current Balance = \$3,433,975**

**Spring Valley CCSD #99**  
**Cash Flow 2022 - 2023**

	Education	O & M	Debt Svcs	Transport	IMRF/SS	Working Csh	Tort	Fire Pre & Saf
<b>Final FY22 &amp; FY23 July</b>	<b>\$ 2,155,433</b>	<b>\$ 636,848</b>	<b>\$ 48,461</b>	<b>\$ (26,315)</b>	<b>\$ 39,297</b>	<b>\$ 475,862</b>	<b>44,232</b>	<b>\$ 182,126</b>
<b>Beginning Balance</b>								
Revenue	83,417	42,630	1	27,061	1	12	0	4
Expenses	488,725	180,559	0	108	16,666	0	82,920	23
Change	-405,308	-137,929	1	26,953	-16,665	12	-82,920	-19
<b>AUGUST</b>								
Beginning Balance	\$ 1,750,125	\$ 498,919	\$ 48,462	\$ 638	\$ 22,632	\$ 475,874	-38,688	\$ 182,107
Revenue	944,610	164,490	300,735	53,554	114,874	21,277	117,153	21,279
Expenses	445,295	61,329	0	3,920	16,530	0	4,944	23
Change	499,315	103,161	300,735	49,634	98,344	21,277	112,209	21,256
<b>SEPTEMBER</b>								
Beginning Balance	\$ 2,249,440	\$ 602,080	\$ 349,197	\$ 50,272	\$ 120,976	\$ 497,151	73,521	\$ 203,363
Revenue	290,004	277	-678	151,321	-336	-967	-238	-395
Expenses	675,490	69,243	0	29,605	24,563	0	675	25
Change	-385,486	-68,966	-678	121,716	-24,899	-967	-913	-420
<b>OCTOBER</b>								
Beginning Balance	\$ 1,863,954	\$ 533,114	\$ 348,519	\$ 171,988	\$ 96,077	\$ 496,184	72,608	\$ 202,943
Revenue	884,812	180,174	230,940	43,245	88,230	16,622	89,931	16,447
Expenses	541,896	34,595	0	52,332	16,443	0	15	25
Change	342,916	145,579	230,940	-9,087	71,787	16,622	89,916	16,422
<b>NOVEMBER</b>								
Beginning Balance	\$ 2,206,870	\$ 678,693	\$ 579,459	\$ 162,901	\$ 167,864	\$ 512,806	162,524	\$ 219,365
Revenue	488,758	2,577	1,892	722	707	1,677	517	717
Expenses	624,879	44,779	456,700	48,682	16,387	0	20	27
Change	-136,121	-42,202	-454,808	-47,960	-15,680	1,677	497	690
<b>DECEMBER</b>								
Beginning Balance	\$ 2,070,749	\$ 636,491	\$ 124,651	\$ 114,941	\$ 152,184	\$ 514,483	163,021	\$ 220,055
Revenue	532,725	75,765	7,350	1,475	3,406	3,258	3,152	1,630
Expenses	573,619	34,731	0	46,687	19,349	0	20	28
Change	-40,894	41,034	7,350	-45,212	-15,943	3,258	3,132	1,602
<b>JANUARY</b>								
Beginning Balance	\$ 2,029,855	\$ 677,525	\$ 132,001	\$ 69,729	\$ 136,241	\$ 517,741	166,153	\$ 221,657
Revenue	470,008	58,825	320	1,998	522	1,263	397	541
Expenses	421,802	34,096	0	39,443	16,036	0	20	28
Change	48,206	24,729	320	-37,445	-15,514	1,263	377	513
<b>FEBRUARY</b>								
Beginning Balance	\$ 2,078,061	\$ 702,254	\$ 132,321	\$ 32,284	\$ 120,727	\$ 519,004	166,530	\$ 222,170
Revenue	432,246	1,522	247	103	321	978	306	419
Expenses	557,769	36,830	0	43,159	15,922	0	20	28
Change	-125,523	-35,308	247	-43,056	-15,601	978	286	391
<b>MARCH</b>								
Beginning Balance	\$ 1,952,538	\$ 666,946	\$ 132,568	\$ (10,772)	\$ 105,126	\$ 519,982	166,816	\$ 222,561
Revenue	514,147	23,884	590	137	760	2,332	729	998
Expenses	737,674	55,774	0	49,023	22,848	0	20	28
Change	-223,527	-31,890	590	-48,886	-22,088	2,332	709	970
<b>APRIL</b>								
Beginning Balance	\$ 1,729,011	\$ 635,056	\$ 133,158	\$ (59,658)	\$ 83,038	\$ 522,314	167,525	\$ 223,531
Revenue								
Expenses								
Change								
<b>MAY</b>								
Beginning Balance								
Revenue								
Expenses								
Change								
<b>JUNE</b>								
Beginning Balance								
Revenue								
Expenses								
Change								
<b>Final FY23</b>								
<b>Current Balance all Funds:</b>	<b>\$</b>	<b>3,433,975</b>						

## *Document Status: Draft Update*

### **2:110 Qualifications, Term, and Duties of Board Officers**

The Board of Education officers are: President, Vice President, Secretary, and Treasurer. These officers are elected or appointed by the Board at its organizational meeting.

#### President

The Board of Education elects a President from its members for a two-year term. The duties of the President are:

1. Preside at all meetings;
2. Focus the Board meeting agendas on appropriate content;
3. Attend and observe any Board committee meeting at his or her discretion;
4. Represent the Board on other boards or agencies;
5. Sign official District documents requiring the President's signature, including Board minutes and Certificate of Tax Levy;
6. Call special meetings of the Board;
7. Serve as the *head of the public body* for purposes of the Open Meetings Act and Freedom of Information Act;
8. Ensure that a quorum of the Board is physically present at all Board meetings, except as otherwise provided by the Open Meetings Act;
9. Administer the oath of office to new Board members;
10. Serve as or appoint the Board's official spokesperson to the media;
11. Except when the Board President is the subject of a complaint of sexual harassment, a witness, or otherwise conflicted, appoint a qualified outside investigator to conduct an independent review of allegations of sexual harassment made against a Board member by another Board member or elected official; and
12. Ensure that all the fingerprint-based criminal history records information checks, and/or screenings, and sexual misconduct related employment history reviews (EHRs) [PRESSPlus1](#) required by State law and policy 5:30, *Hiring Process and Criteria*, are completed for the Superintendent.

The President is permitted to participate in all Board meetings in a manner equal to all other Board members, including the ability to make and second motions.

The Vice President fills a vacancy in the Presidency.

#### Vice President

The Board of Education elects a Vice President from its members for a two-year term. The Vice President performs the duties of the President if:

- The office of President is vacant;
- The President is absent; or
- The President is unable to perform the office's duties.

A vacancy in the Vice Presidency is filled by special Board election.

### Secretary

The Board elects a Secretary for a two-year term. The Secretary may be, but is not required to be, a Board member. The Secretary may receive reasonable compensation as determined by the Board before appointment. However, if the Secretary is a Board member, the compensation shall not exceed \$500 per year, as fixed by the Board at least 180 days before the beginning of the term. The duties of the Secretary are to:

1. Keep meeting minutes for all Board meetings, and keep the verbatim record for all closed Board meetings;
2. Mail meeting notification and agenda to news media who have officially requested copies;
3. Keep records of the Board's official acts, and sign them, along with the President, before submitting them to the Treasurer at such times as the Treasurer may require;
4. Report to the Treasurer on or before July 7, annually, such information as the Treasurer is required to include in the Treasurer's report to the Regional Superintendent;
5. Act as the local election official for the District;
6. Arrange public inspection of the budget before adoption;
7. Publish required notices;
8. Sign official District documents requiring the Secretary's signature; and
9. Maintain Board policy and such other official documents as directed by the Board.

The Secretary may delegate some or all of these duties, except when State law prohibits the delegation. The Board appoints a secretary pro tempore, who may or may not be a Board member, if the Secretary is absent from any meeting or refuses to perform the duties of the office. A permanent vacancy in the office of Secretary is filled by special Board election.

### Recording Secretary

The Recording Secretary shall:

1. Assist the Secretary by taking the minutes for all open Board meetings;
2. Assemble Board meeting material and provide it, along with prior meeting minutes, to Board members before the next meeting; and
3. Perform the Secretary's duties, as assigned, except when State law prohibits the delegation.

In addition, the Recording Secretary or Superintendent receives notification from Board members who desire to attend a Board meeting by video or audio means.

### Treasurer

The Treasurer of the Board shall be either a member of the Board who serves a one-year term or a non-Board member who serves at the Board's pleasure. A Treasurer who is a Board member may not be compensated. A Treasurer who is not a Board member may be compensated provided it is established before the appointment. The Treasurer must:

1. Be at least 21 years old;
2. Not be a member of the County Board of School Trustees; and
3. Have a financial background or related experience, or 12 credit hours of college-level accounting.

The Treasurer shall:

1. Furnish a bond, which shall be approved by a majority of the full Board;
2. Maintain custody of school funds;
3. Maintain records of school funds and balances;
4. Prepare a monthly reconciliation report for the Superintendent and Board; and
5. Receive, hold, and expend District funds only upon the order of the Board.

A vacancy in the Treasurer's office is filled by Board appointment.

LEGAL REF.:

~~5 ILCS 120/7 and 420/4A-106.~~

105 ILCS 5/8-1, 5/8-2, 5/8-3, 5/8-6, 5/8-16, 5/8-17, 5/10-1, 5/10-5, 5/10-7, 5/10-8, 5/10-13, 5/10-13.1, 5/10-14, 5/10-16.5, 5/10-21.9, 5/17-1, ~~and 5/21B-85,~~ and 5/22-94.

5 ILCS 120/7, Open Meetings Act.

5 ILCS 420/4A-106, III. Governmental Ethics Act.

CROSS REF.: 2:80 (Board Member Oath and Conduct), 2:105 (Ethics and Gift Ban), 2:150 (Committees), 2:210 (Organizational Board of Education Meeting), 2:220 (Board of Education Meeting Procedure), 5:30 (Hiring Process and Criteria), 8:10 (Connection with the Community)

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## **PRESSPlus Comments**

PRESSPlus 1. Updated in response to 105 ILCS 5/22-94, amended by P.A. 102-702, eff. 7-1-23, requiring a sexual misconduct related employment history review (EHR) to be initiated prior to hiring an applicant that will have direct contact with children or students. *Direct contact with children or students* is defined as “the possibility of care, supervision, guidance, or control of children or students or routine interaction with children or students.” **Issue 111, March 2023**

## *Document Status: Draft Update - Rewritten*

### **3:40-E Exhibit - Checklist for the Superintendent Employment Contract Negotiation Process**

The Board of Education hires and employs the Superintendent. The Superintendent shall be in charge of the administration of the schools under the direction of the Board, through its policies. See 105 ILCS 5/10-21.4 and 105 ILCS 5/10-16.7. As an effective employer, the Board must develop and maintain a productive relationship with the Superintendent. See IASB's *Foundational Principles of Effective Governance*, **Principle 3. The board employs a superintendent, at:**

[www.iasb.com/conference-training-and-events/training/training-resources/foundational-principles-of-effective-governance/](http://www.iasb.com/conference-training-and-events/training/training-resources/foundational-principles-of-effective-governance/). [PRESSPlus1](#)

The foundation for a productive employment relationship begins when the Board identifies the most qualified superintendent candidate (*successful superintendent candidate*) after an established interview process. The Board then extends an offer of employment to the successful superintendent candidate. The employment search process and resulting relationship should consist of mutual respect and a clear understanding of respective roles, responsibilities, and expectations. This relationship should begin with the Board's policy, a thoughtfully crafted employment contract and job description, and procedures for communications and ongoing assessment. See *Principles* at the link above.

Below, the *Checklist for the Superintendent Employment Contract Negotiation Process (Checklist)* provides a column entitled **Superintendent Contract Term Considerations for the Board**. It lists common superintendent employment contract terms and points of consideration for boards to prepare for during the contract formation process. Another column entitled **Explanation, Special Considerations, and Resources** provides extra information about these common superintendent employment contract terms.

The *Checklist* is intended to serve as a resource to educate and guide the Board through the employment contract negotiation process with its successful superintendent candidate. Board members who are educated about the content within the *Checklist* are crucial to successful negotiation processes. An educated contract formation and negotiation process, along with a well-written contract and job description for the Superintendent, all set the foundation for mutual respect and a clear understanding of the Board and Superintendent's respective roles, responsibilities, and expectations. **Important:** This *Checklist* is a resource for contract formation; it is not a list of must have items for a superintendent's employment contract or a basis for a board to re-open contracts currently in effect.

Prior to providing the successful superintendent candidate an offer for employment and contract for review, consideration, and negotiation, consult the Board Attorney about the *Checklist* and the scope of the terms the Board wishes to offer the successful superintendent candidate. The Board and the successful superintendent candidate should expect and encourage the other to seek the advice of their respective attorneys during the employment contract formation process.

Many attorneys agree and best practices suggest that boards and successful superintendent candidates work with their own separate attorneys in an amicable and cooperative manner to complete the employment contract negotiation process.

**Board Attorney.** Prior to providing any successful superintendent candidate with an offer for employment and a contract for review, consideration, and negotiation, best practices suggest consulting the Board Attorney about the *Checklist*. Note: Boards should view a successful superintendent candidate retaining his or her own attorney as a best practice (as opposed to a warning sign). Each party is beginning the employment relationship in a cooperative manner to set an appropriate foundation to the future working relationship.

**Power and Duties of the Superintendent**

Superintendent Contract Term Considerations for the Board	Explanation, Special Considerations, and Resources
Duties	<p>Does the Board enumerate the duties of the Superintendent in the employment contract?</p> <ol style="list-style-type: none"> <li>1. Are the statutory duties of the Superintendent listed?</li> <li>2. Has the Board incorporated policy references to the other duties related to the Superintendent's employment?</li> </ol> <p>See 105 ILCS 5/10-21.4 and 105 ILCS 5/10-16.7.</p>
Full-time, Attention and Energy Clause	<p>How will the Board address outside activities of the Superintendent?</p> <ol style="list-style-type: none"> <li>1. How will the Board define <i>outside activities</i>?</li> <li>2. Will the Board restrict the Superintendent from engaging in outside activities during the term of the employment contract?</li> <li>3. Will the Board require approval/notification before the Superintendent engages in outside activities?</li> </ol>

**Employment and Compensation**

Superintendent Contract Term Considerations for the Board	Explanation, Special Considerations, and Resources
Duration of Contract	<p>A superintendent's employment contract may not exceed five years. If its duration is two to five years, the contract must reference goals and suspension of tenure.</p> <p>No performance-based contract shall be extended or rolled over prior to its scheduled expiration unless all the performance and improvement goals contained in the contract have been met. See 105 ILCS 5/10-23.8.</p> <p>If the duration is one year or less, then the contract need not reference goals or suspension of tenure.</p>
	Special Considerations for the Board may include:

Salary	<ol style="list-style-type: none"> <li>1. What is the estimated Board contribution to the Teachers' Retirement System (TRS) for any raises above six percent (40 ILCS 5/15-155(g)) prior to retirement?</li> <li>2. What is the <i>cost shift</i> implication for the District if the Board offers or later agrees to a salary that is equal to or greater than the governor's statutory salary? School districts are responsible for paying the actuarial cost of the pension benefits earned on the portion of a TRS member's salary that exceeds the governor's statutory salary. The governor's annual salary is published by TRS at: <a href="http://www.trsil.org/employers/payments/contribution-rates_earnings-limitations">www.trsil.org/employers/payments/contribution-rates_earnings-limitations</a>.</li> <li>3. Do any administrative cost cap triggers exist (105 ILCS 5/17-1.5)?</li> </ol> <p>Items the Board may see the successful superintendent candidate request of it:</p> <ol style="list-style-type: none"> <li>1. A fixed salary for each year of the contract.</li> <li>2. A guaranteed minimum salary.</li> <li>3. Compensation increases.</li> </ol>
Severance Agreements	<p>Any contract that contains a condition of severance pay must include the following provisions required by the Government Severance Pay Act (GSPA), 5 ILCS 415/10:</p> <ol style="list-style-type: none"> <li>1. A restriction to an amount not exceeding 20 weeks of compensation; and</li> <li>2. A prohibition for any severance if the Superintendent is fired for <i>misconduct</i> by the Board. See the <i>Severance Pay</i> row under the Changes to the Superintendent's Employment Contract subhead below for a definition of what misconduct means in the context of this law.</li> </ol>
Teachers Retirement System (TRS) & Teacher Health Insurance (THIS)	<p>How does the Board want to address:</p> <ol style="list-style-type: none"> <li>1. Pension contributions (TRS-THIS)?</li> <li>2. Inclusion of salary and other compensation in the payment of TRS and THIS? Or, will TRS and THIS be in addition to salary and other compensation?</li> <li>3. Unforeseen pension reform issues?</li> </ol>

**Conditions of Employment**

<b>Superintendent Contract Term Considerations for the Board</b>	<b>Explanation, Special Considerations, and Resources</b>
Administrative License	Does the Board want to require the successful superintendent candidate to guarantee that as the future Superintendent of the District, he or she has and will maintain the appropriate licensure throughout

	the employment contract?
Criminal Background Check Law	105 ILCS 5/10-21.9. See also PRESS sample policy 5:30, <i>Hiring Process and Criteria</i> , and the subhead entitled Fingerprint-based Criminal History Records Information Check in administrative procedure 5:30-AP2, <i>Investigations</i> .
Sexual Misconduct Related Employment History Review Law	105 ILCS 5/22-94, added by P.A. 102-702, eff. 7-1-23. See also PRESS sample policy 5:30, <i>Hiring Process and Criteria</i> and PRESS sample administrative procedure 5:30-AP3, <i>Sexual Misconduct Related Employment History Review (EHR)</i> .
Other Background Check Laws	<p>Does the Board want to require additional background inquiries beyond the fingerprint-based criminal history records information check required by 105 ILCS 5/10-21.9 and sexual misconduct related employment history review required by 105 ILCS 5/22-94, added by P.A. 102-702, eff. 7-1-23 and discussed above? If yes, consult the Board Attorney and consider the following laws:</p> <p>15 U.S.C. § 1681 et seq., Federal Fair Credit Reporting Act (FCRA), is a federal law that regulates the gathering and use of information about consumers by third party <i>consumer reporting agencies</i>, including credit information, criminal background, driving record, personal characteristics/reputation, etc. The law requires consumer reporting agencies to comply with certain procedural notice requirements when gathering information from a consumer.</p> <p>820 ILCS 75/, III. Job Opportunities for Qualified Applicants Act, prohibits employers from inquiring about an applicant's criminal history until the application has been determined qualified and notified that he/she has been selected for an interview (a/k/a <i>ban the box</i> law).</p> <p>820 ILCS 55/, III. Right to Privacy in the Workplace Act (RPWA), prohibits employers from:</p> <ol style="list-style-type: none"> <li>1. Requesting, coercing, or requiring any employee or prospective employee to provide a user name and password for any personal online account;</li> <li>2. Requesting, coercing, or requiring an employee or applicant to invite the employer to have access to that individual's personal online account; and</li> <li>3. Taking an adverse employment action against</li> </ol>

	<p>an individual (including refusal to hire) based on that individual's use of a lawful product off District property during nonworking hours, i.e., tobacco, cannabis, or alcohol. (Note: RPWA allows employers to regulate employees' use of those lawful products that impair an employee's ability to perform the employee's assigned duties. See policy 5:50, <i>Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition</i>, and its f/ns).</p> <p>820 ILCS 70/, III. Employee Credit Privacy Act, prohibits employers from inquiring into an individual's credit history or taking action against an employee based such history unless a satisfactory credit history is a <i>bona fide occupational requirement</i>, which is further defined in the statute. The job descriptions of superintendents generally meet this standard because they: (1) describe a managerial position that involves direction of school districts; (2) include signatory power over more than \$100; and (3) involve having access to confidential and financial information. Note: Any one of these grounds alone is sufficient.</p>
Medical Examination	<p>105 ILCS 5/24-5 requires new employees to submit evidence of physical fitness to perform assigned duties and freedom from communicable diseases.</p> <p>The Americans with Disabilities Act allows medical inquiries of current employees only when they are job-related and consistent with business necessity or part of a voluntary employee wellness program. 42 U.S.C. §12112(d)(4). Districts may deny jobs to individuals with disabilities who pose a direct threat to the health or safety of others in the workplace, provided that a reasonable accommodation would not either eliminate the risk or reduce it to an acceptable level. 42 U.S.C. §12113; 29 C.F.R. §1630.2(r).</p> <p>See also PRESS sample policy 5:30, <i>Hiring Process and Criteria</i>, specifically f/ns 25 and 26.</p>
Tenure	<p>Suspension of Tenure</p> <p>With multi-year contracts and multi-year extensions, superintendents waive their rights to tenure in a school district, but no previously acquired tenure may be lost.</p> <p>Continued Tenure</p> <p>Superintendents serving multiple one year contracts may still accrue service toward and acquire tenure.</p>

See 105 ILCS 5/10-23.8 and the *Duration of Contract* row in the Employment and Compensation checkbox, above.

**Evaluations and Goals**

<b>Superintendent Contract Term Considerations for the Board</b>	<b>Explanation, Special Considerations, and Resources</b>
<p>Board Goals and Indicators of Student Performance and Academic Achievement for the Superintendent</p>	<p>105 ILCS 5/10-23.8 requires each performance-based contract to include the goals and indicators of student performance and academic improvement determined and used by the Board to measure the performance and effectiveness of the Superintendent and other information as the Board may determine.</p> <p>Regarding its goals and indicators, has the Board:</p> <ol style="list-style-type: none"> <li>1. At minimum, addressed student performance and academic achievement (105 ILCS 5/10-23.8 states “and other information as the Board may determine”)?</li> <li>2. Included them in the body of the employment contract? Or as an exhibit to it?</li> <li>3. Set them to be:             <ol style="list-style-type: none"> <li>a. Measurable and achievable, i.e., are they within the Superintendent’s control?</li> <li>b. Objective, subjective or a combination of both?</li> </ol> </li> <li>4. Set a timeline for achievement, and if so is it on an:             <ol style="list-style-type: none"> <li>a. Annual basis?</li> <li>b. Prior to completion of the employment contract?</li> </ol> </li> <li>5. Set them as procedural, substantive, or a combination of both?</li> </ol> <p>For more information about setting goals and indicators for superintendents regarding student performance and academic achievement, see:</p> <p><a href="http://www.iasb.com/conference-training-and-events/training/workshops/">www.iasb.com/conference-training-and-events/training/workshops/</a></p> <p>Contact a Field Services Director regarding the following IASB workshops and/or offerings that may set the stage for school boards to hold their superintendents accountable for district performance, including academic achievement:</p> <p><i>Setting District Goals and Direction</i> (leads a board and superintendent to develop their own district language for specific measurable, and attainable goals and indicators)</p> <p><i>The Superintendent Evaluation Process</i> (describes an effective method of holding the superintendent accountable)</p>
	<p>Once the Board has developed its goals and indicators (as discussed immediately above), 105 ILCS 5/10-20, 5/10-23, and</p>

Superintendent Evaluation

5/10-23.8 require the Board to:

1. "Direct, through policy, its superintendent in his or her charge of the administration of the school district;" and
2. Evaluate the superintendent in his or her "administration of school board policies and his or her stewardship of the assets of the district."

How will the Board evaluate the successful superintendent candidate upon its outlined goals and indicators?

Does the Board state when it will evaluate the successful superintendent candidate upon the goals and indicators that it set? Note: Some districts do not consider the superintendent evaluation to be a *one-time event* and put an on-going process into place. Contrast other districts, which depending upon their preferences, generally find the best time of year to evaluate is in the winter or early springtime.

Is the Board or the successful superintendent candidate responsible to trigger the components of the Superintendent's evaluation process?

What evaluation instrument will be used? How will the evaluation be documented?

Will an evaluation instrument be outlined by the Board in its employment contract with the successful superintendent candidate?

Is the evaluation instrument the Board will use tied to its goals and indicators of student performance and academic improvement and other information as the Board may determine?

For more information about best practices when planning for and evaluating the Superintendent, see:

*The Superintendent Evaluation Process* at:

[www.iasb.com/iasb/media/documents/superintendent-evaluation-process.pdf](http://www.iasb.com/iasb/media/documents/superintendent-evaluation-process.pdf);

IASB's *Foundational Principles of Effective Governance*, Principle 3. The board employs a superintendent, at:

[www.iasb.com/conference-training-and-events/training/training-resources/foundational-principles-of-effective-governance/](http://www.iasb.com/conference-training-and-events/training/training-resources/foundational-principles-of-effective-governance/); stating "the board employs and evaluates one person — the superintendent — and holds that person accountable for district performance and compliance with written board policy."

Expenses and Benefits

Superintendent Contract Term Considerations for the Board

Explanation, Special Considerations, and Resources

<p>Expenses and Allowances</p>	<p>How will the Board address expenses and allowances in its employment contract negotiations with the successful superintendent candidate?</p> <p>Business</p> <ol style="list-style-type: none"> <li>1. What standard will the Board use, e.g., reasonable, itemized, etc.?</li> <li>2. Will the Board designate the Board President or another individual to review and/or approve the Superintendent's expenses?</li> </ol> <p>Transportation</p> <p>Will the Board reimburse travel? If yes, what types of travel will the board reimburse? Some transportation topics that successful superintendent candidates request discussion about include:</p> <ol style="list-style-type: none"> <li>1. Vehicle insurance reimbursement(s)</li> <li>2. Vehicle repair reimbursement(s)</li> <li>3. A travel allowance only at either a set amount or the District's per mile rate</li> <li>4. A vehicle</li> <li>5. Out-of-district travel</li> </ol>
<p>Insurance</p>	<p>Will the Board address insurance in its employment contract negotiations with the successful superintendent candidate?</p> <p>Some items successful superintendent candidates request include:</p> <ol style="list-style-type: none"> <li>1. Insurance contributions as part of a Cafeteria Plan, or in the alternative, the Board paying the premiums.</li> <li>2. Specific insurance coverages from the Board, such as health, dental, vision, life, disability, etc.</li> </ol>
<p>Vacation</p>	<p>Will the Board address vacation days in its employment contract negotiations with the successful superintendent candidate? If yes, then:</p> <ol style="list-style-type: none"> <li>1. How many days?</li> <li>2. Will vacation days accumulate? And, if so, how?</li> <li>3. Will the Board designate itself, the Board President, or a Board officer to approve or receive notification from the Superintendent prior to taking a vacation? If yes, describe the process.</li> <li>4. Will the Board address reimbursement for</li> </ol>

	<p>unused days?</p> <p>5. Will vacation days need to be used for days off during winter or spring breaks?</p>
Sick Leave/Days	<p>Will the Board address sick days in its employment contract negotiations with the successful superintendent candidate? If yes, then:</p> <ol style="list-style-type: none"> <li>1. Will sick leave be limited to annual sick leave days in the District's teachers' contract or will a different amount be provided?</li> <li>2. How will sick day accumulation be addressed?</li> <li>3. Will the Board designate itself, the Board President, or a Board officer to approve or receive notification from the Superintendent prior to taking or upon returning from a sick day? If yes, describe the process.</li> </ol>
Professional Activities and Organizations   Memberships in Community Organizations	<p>Will the Board address memberships in professional activities/organizations and/or community organizations its employment contract negotiations with the successful superintendent candidate? If yes, then:</p> <ol style="list-style-type: none"> <li>1. How many organizations will the Board allow the Superintendent to join?</li> <li>2. Which organizations will be allowed?</li> <li>3. What is the Board's limit for the cost of dues to professional organizations?</li> </ol>
Retirement	<p>Will the Board address any type of payment(s) upon the Superintendent's retirement? If yes, then:</p> <ol style="list-style-type: none"> <li>1. Has the Board thoroughly examined and addressed: <ol style="list-style-type: none"> <li>a. Any consequences or other penalties to it?</li> <li>b. The impact of any prior salary increases?</li> <li>c. Potential pension reform issues?</li> </ol> </li> <li>2. Often, a successful superintendent candidate's attorney has interest in the following issues: <ol style="list-style-type: none"> <li>a. Available post-retirement options available, e.g., payments for sick/vacation days, post-retirement insurance, longevity annuity payment, etc.</li> <li>b. Whether a potential retirement payment will be properly creditable for TRS purposes. Note: Ultimately, only TRS has the authority to determine creditability.</li> </ol> </li> </ol>
	<p>Will the Board address any type of annuities and other deferred compensation issues? If yes, then:</p>

Annuities and Other Deferred Compensation	<ol style="list-style-type: none"> <li>1. Will it offer such compensation in addition to the Superintendent's agreed-upon salary?</li> <li>2. Will it contribute creditable earnings for TRS purposes?</li> </ol>
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**Changes to the Superintendent's Employment Contract**

<b>Superintendent Contract Term Considerations for the Board</b>	<b>Explanation, Special Considerations, and Resources</b>
Non-Renewal at End of Contract	<p>How will the Board and successful superintendent candidate agree to address orderly end to the employment contract when the Board chooses not to renew it?</p> <ol style="list-style-type: none"> <li>1. Will there be a non-renewal notification date? Do both parties' attorneys find it reasonable?</li> <li>2. Will the Board require the Superintendent to remind it of the non-renewal date?</li> <li>3. Will there be any agreement to a clause for an automatic one-year renewal if the Board fails to provide end-of-contract non-renewal notification?</li> <li>4. Will the Board agree to language in the employment contract that would provide the Superintendent with a hearing upon non-renewal?</li> </ol>
Renewal at End of Contract	<p>Will the Board agree to a procedure for renewing the employment contract at its end? If yes, then:</p> <ol style="list-style-type: none"> <li>1. What date would be the earliest that the Board could renew its employment contract with the Superintendent?</li> <li>2. What criteria will the Board base its renewal upon? For example, some boards base renewal upon superintendents achieving their stated goals and indicators of student performance and academic improvement and other information they required.</li> </ol>
Contract Extensions	<p>Will the Board agree to allow for an extension of its employment contract during its term? If yes, then:</p> <ol style="list-style-type: none"> <li>1. Will the Board agree to extend it during its term if the Board determines that the Superintendent successfully met all of the Board's stated goals and indicators of student performance and academic improvement and other information it required?</li> <li>2. Will the Board agree to extend a one-year contract when the Superintendent is not required to meet any goals?</li> </ol> <p>See 105 ILCS 5/10-23.8.</p>

Terminations

If the successful superintendent candidate accepts employment with the Board and becomes the Superintendent, how will the Board outline the grounds and procedures for terminating the Superintendent's employment during the contract's term?

1. Will the Board and the successful superintendent candidate agree to terminate it upon mutual agreement?
2. Will the Board allow retirement to be an appropriate reason for terminating its employment contract with the Superintendent? And if so, will the Board require reasonable notice from its Superintendent?
3. Could either the Board or Superintendent terminate the employment contract without cause by providing notice to the other?
4. Will the Board terminate the employment contract for permanent disability of the Superintendent?
  - a. How will the Board define permanent disability in the contract?
  - b. Will the Board require the Superintendent to obtain a permanent disability determination through physician certification, and/or
  - c. Will the Board consider duration of absence; e.g., 90-days after exhaustion of available leave, whichever is greater?

See PRESS sample policy 5:180, *Temporary Illness or Temporary Incapacity*.

5. What standard will the Board use to terminate the employment contract for cause? Items to consider include:
  - a. Any conduct detrimental/prejudicial to the District;\*
  - b. Just cause;
  - c. Sufficient to dismiss a tenured teacher;
  - d. Material breach of contract; or
  - e. Not arbitrary and capricious.

\*50 ILCS 205/3c, requires a school district to post on its website and make available to news media specific information about severance agreements that it enters into because an employee or contractor was found to have engaged in sexual harassment or sexual discrimination, as defined by the Ill. Human Rights Act or Title VII of the Civil Rights Act of 1964. See Severance Pay row directly below.

	<p>6. Will the Board agree to provisions for hearing and due process for the Superintendent?</p> <p>7. How will the Board address death of its Superintendent during the duration of the employment contract?</p>
Severance Pay	<p>Any renewal or renegotiation that adds a condition of severance pay must include the following provisions of GSPA, 5 ILCS 415/10(a)(1):</p> <p>A restriction to an amount not exceeding 20 weeks of compensation; and</p> <p>A prohibition for any severance if the Superintendent is fired for <i>misconduct</i> by the Board. This law defines misconduct to include sexual harassment and/or discrimination. But 50 ILCS 205/3c limits sexual harassment or discrimination to instances when an employee is “found to have engaged in sexual harassment or sexual discrimination, as defined by the Ill. Human Rights Act or Title VII of the Civil Rights Act of 1964.” For more discussion about these laws, see f/n 6 in policy 2:260, <i>Uniform Grievance Procedure</i>.</p>
Liquidated Damages	<p>Will the Board agree to liquidate damages with its Superintendent if one or the other terminates the employment contract?</p> <ol style="list-style-type: none"> <li>1. Have both the Board and the successful superintendent candidate discussed the practical consequences of a liquidated damages clause with their respective attorneys?</li> <li>2. If the Board terminates the contract, has it discussed with the Board Attorney how it can avoid litigation with its former Superintendent?</li> </ol>
Amendments	How will the Board and Superintendent agree to allow for amendments to the employment contract?

**What technical clauses need to be in the Superintendent’s employment contract?**

<b>Superintendent Contract Term Considerations for the Board</b>	<b>Explanation, Special Considerations, and Resources</b>
	<p>If the employment contract contains any of the following technical provisions, have the Board Attorney and Superintendent’s attorney reviewed them?</p> <ol style="list-style-type: none"> <li>1. Notice</li> <li>2. Applicable law</li> <li>3. Headings and numbers</li> </ol>

<p>Technical clauses (common in contracts)</p>	<ol style="list-style-type: none"> <li>4. Complete understanding, i.e., do the Board members and Superintendent share the same understanding of the various provisions written in the employment contract?</li> <li>5. Counterparts</li> <li>6. Effect of Policy Amendments</li> <li>7. Severability</li> <li>8. Advice of Counsel</li> </ol>
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**Miscellaneous Issues**

<b>Superintendent Contract Term Considerations for the Board</b>	<b>Explanation, Special Considerations, and Resources</b>
<p>Board Obligations Under the Employment Contract</p>	<p>Do all members of the Board understand the District's obligations under the employment contract and what not complying with them will mean to the District?</p> <p>Specifically, are Board members aware of the Board's specific obligations regarding:</p> <ol style="list-style-type: none"> <li>1. The Superintendent Evaluation</li> <li>2. Goal setting</li> <li>3. Required notifications/actions by each party prior to termination of the employment contract</li> </ol>
<p>Ongoing Monitoring of Each Party's Compliance with the Contract</p>	<p>Are the Board and Superintendent actually complying with the terms of the employment contract? Has the Board Attorney explained how the Board should monitor compliance with the employment contract?</p>
<p>Legislative Issues</p>	<p>How might pending pension reform legislation or other trending legislation affect the employment contract?</p>

**PRESSPlus Comments**

PRESSPlus 1. This Board exhibit is **Rewritten** for PRESS Plus Issue 111. Updates were made in response to 105 ILCS 5/22-94, added by P.A. 102-702, eff. 7-1-23, requiring a board to conduct a sexual misconduct related employment history review (EHR) when they hire an employee who will have direct contact with children or students, including a superintendent, and for continuous improvement. A redlined version showing the changes made is available at **PRESS** Online by logging in at [www.iasb.com](http://www.iasb.com). **Issue 111, March 2023**

## *Document Status: Review and Monitoring*

### **4:40 Incurring Debt**

The Superintendent shall provide early notice to the Board of Education of the District's need to borrow money. The Superintendent or designee shall prepare all documents and notices necessary for the Board of Education, at its discretion, to: (1) issue State Aid Anticipation Certificates, tax anticipation warrants, working cash fund bonds, bonds, notes, and other evidence of indebtedness, or (2) establish a line of credit with a bank or other financial institution. The Superintendent shall notify the State Board of Education before the District issues any form of long-term or short-term debt that will result in outstanding debt that exceeds 75% of the debt limit specified in State law. [PRESSPlus1](#)

#### Bond Issue Obligations

In connection with the Board's issuance of bonds, the Superintendent shall be responsible for ensuring the District's compliance with federal securities laws, including the anti-fraud provisions of the Securities Act of 1933, as amended and, if applicable, the continuing disclosure obligations under Rule [15c2-12](#) of the Securities Exchange Act of 1934, as amended.

Additionally, in connection with the Board's issuance of bonds, the interest on which is excludable from *gross income* for federal income tax purposes, or which enable the District or bond holder to receive other federal tax benefits, the Board authorizes the Superintendent to establish written procedures for post-issuance compliance monitoring for such bonds to protect their tax-exempt (or tax-advantaged) status.

The Board may contract with outside professionals, such as bond counsel and/or a qualified financial consulting firm, to assist it in meeting the requirements of this subsection.

#### LEGAL REF.:

Securities Act of 1933, [15 U.S.C. §77a](#) et seq.

Securities Exchange Act of 1934, [15 U.S.C. §78a](#) et seq.

[17 C.F.R. §240.15c2-12](#).

Bond Authorization Act, [30 ILCS 305/2](#)

Bond Issue Notification Act, [30 ILCS 352/](#)

Local Government Debt Reform Act, [30 ILCS 350/](#).

Tax Anticipation Note Act, [50 ILCS 420/](#).

[105 ILCS 5/17-16](#), [5/17-17](#), [5/18-18](#), and [5/19-1](#) et seq.

CROSS REF.: 4:10 (Fiscal and Business Management)

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### **PRESSPlus Comments**

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240,

*Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com)), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions
- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

**Issue 111, March 2023**

## *Document Status: Draft Update*

### **4:60 Purchases and Contracts**

The Superintendent shall manage the District's purchases and contracts in accordance with the law, the standards set forth in this policy, and other applicable Board policies.

#### Standards for Purchasing and Contracting

All purchases and contracts shall be entered into in accordance with applicable federal and State law. The Board Attorney shall be consulted as needed regarding the legal requirements for purchases or contracts. All contracts shall be approved or authorized by the Board of Education.

All purchases and contracts should support a recognized District function or purpose as well as provide for good quality products and services at the lowest cost, with consideration for service, reliability, and delivery promptness, and in compliance with State law. No purchase or contract shall be made or entered into as a result of favoritism, extravagance, fraud, or corruption.

Adoption of the annual budget authorizes the Superintendent or designee to purchase budgeted supplies, equipment, and services, provided that State law is followed. Purchases of items outside budget parameters require prior Board approval, except in an emergency.

When presenting a contract or purchase for Board approval, the Superintendent or designee shall ensure that it complies with applicable federal and State law, including but not limited to, those specified below:

1. Supplies, materials, or work involving an expenditure in excess of \$25,000 must comply with the State law bidding procedure, [105 ILCS 5/10-20.21](#), unless specifically exempted.
2. Construction, lease, or purchase of school buildings must comply with State law and Board policy 4:150, *Facility Management and Building Programs*.
3. Guaranteed energy savings must comply with [105 ILCS 5/19b-1](#) *et seq.*
4. Third party non-instructional services must comply with [105 ILCS 5/10-22.34c](#).
5. Goods and services that are intended to generate revenue and other remunerations for the District in excess of \$1,000, including without limitation vending machine contracts, sports and other attire, class rings, and photographic services, must comply with [105 ILCS 5/10-20.21](#)(b-5). The Superintendent or designee shall keep a record of: (1) each vendor, product, or service provided, (2) the actual net revenue and non-monetary remuneration from each contract or agreement, and (3) how the revenue was used and to whom the non-monetary remuneration was distributed. The Superintendent or designee shall report this information to the Board by completing the necessary forms that must be attached to the District's annual budget.
6. Any contract to purchase food with a bidder or offeror must comply with [105 ILCS 5/10-20.21](#)(b-10).
7. The purchase of paper and paper products must comply with [105 ILCS 5/10-20.19c](#) and Board policy 4:70, *Resource Conservation*.
8. Each contractor with the District is bound by each of the following:
  - a. In accordance with [105 ILCS 5/10-21.9](#)(f): (1) prohibit any of its employees who is or was found guilty of a criminal offense listed in [105 ILCS 5/10-21.9](#)(c) and [5/21B-80](#)(c) to have

direct, daily contact at a District school or school-related activity with one or more student(s); (2) prohibits any of the contractor's employees from having direct, daily contact with one or more students if the employee was found guilty of any offense in [5/21B-80\(b\)](#) (certain drug offenses) until seven years following the end of the employee's sentence for the criminal offense; and (3) require each of its employees who will have direct, daily contact with student(s) to cooperate during the District's fingerprint-based criminal history records check on him or her.

- b. In accordance with 105 ILCS 5/22-94: (1) prohibit any of its employees from having *direct contact with children or students* if the contractor has not performed a sexual misconduct related employment history review (EHR) of the employee or if the District objects to the employee's assignment based on the employee's involvement in an instance of sexual misconduct as provided in 105 ILCS 5/22-94(j)(3), which the contractor is required to disclose; (2) discipline, up to and including termination or denial of employment, any employee who provides false information or willfully fails to disclose information required by the EHR; (3) maintain all records of EHRs and provide the District access to such records upon request; and (4) refrain from entering into any agreements prohibited by 105 ILCS 5/22-94(g). [PRESSPlus1](#)
  - c. In accordance with 105 ILCS 5/24-5: (1) concerning each new employee of a contractor that provides services to students or in schools, provide the District with evidence of physical fitness to perform the duties assigned and freedom from communicable disease ~~if the employee will have direct, daily contact with one or more student(s);~~ and (2) require any new or existing employee who ~~has and will have direct, daily contact with one or more~~ provides services to student(s) or in schools to complete additional health examinations as required by the District and be subject to additional health examinations, including tuberculosis screening, as required by the Ill. Dept. ~~artment~~ of Public Health rules or order of a local health official.
9. ~~After 1-1-23, a~~ Any pavement engineering project using a coal tar-based sealant product or high polycyclic aromatic hydrocarbon sealant product for pavement engineering-related use must comply with the Coal Tar Sealant Disclosure Act.
  10. Purchases made with federal or State awards must comply with [2 C.F.R. Part 200](#) and [30 ILCS 708/](#), as applicable, and any terms of the award.

The Superintendent or designee shall: (1) execute the reporting and website posting mandates in State law concerning District contracts, and (2) monitor the discharge of contracts, contractors' performances, and the quality and value of services or products being provided.

LEGAL REF.:

[2 C.F.R. Part 200.](#)

[105 ILCS 5/10-20.19c](#), [5/10-20.21](#), [5/10-21.9](#), [5/10-22.34c](#), [5/19b-1](#) et seq., [5/22-94](#), and [5/24-5](#).

[30 ILCS 708/](#), Grant Accountability and Transparency Act.

[410 ILCS 170/](#), Coal Tar Sealant Disclosure Act.

[820 ILCS 130/](#), Prevailing Wage Act.

CROSS REF.: 2:100 (Board Member Conflict of Interest), 4:70 (Resource Conservation), 4:150 (Facility Management and Building Programs), 4:175 (Convicted Child Sex Offender; Screening; Notifications), [5:90 \(Abused and Neglected Child Reporting\)](#)

## PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/22-94, added by P.A. 102-702, eff. 7-1-23. See 4:60-AP4, *Sexual Misconduct Related Employment History Review (EHR) of Contractor Employees*, available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com).

For the definition of *sexual misconduct*, see 105 ILCS 5/22-85.5(c), added by P.A. 102-676 and policy 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*.

*Direct contact with children or students* is defined as “the possibility of care, supervision, guidance, or control of children or students or routine interaction with children or students.” 105 ILCS 5/22-94(b), added by P.A. 102-702, eff. 7-1-23. This standard, which triggers the EHR, appears on its face to be broader than the *direct, daily contact* standard that triggers the *complete criminal history records check* in 105 ILCS 5/10-21.9(f). See 5:30-AP2, *Investigations*, 4:60-AP3, *Criminal History Records Check of Contractor Employees*, and 4:60-AP4, *Sexual Misconduct Related Employment History Review (EHR) of Contractor Employees*, for more information. For example, a contracted night custodian who may have some passing, routine interaction with students who are on campus for afterschool events, but does not have direct, daily contact with students triggers an EHR but not necessarily a *complete criminal history records check*. It is less clear if the reverse scenario could arise where a *complete criminal history records check* under 105 ILCS 5/10-21.9(f) would be required but an EHR would not be required. For ease of administration, a district may wish to require contractors to undergo a *complete criminal history records check* whenever the obligation to conduct an EHR is triggered, and vice versa.

105 ILCS 5/22-94(g), added by P.A. 102-702, eff. 7-1-23, prohibits contractors from entering any agreement that: (1) has the effect of suppressing information concerning a pending or completed investigation in which an allegation of sexual misconduct was substantiated, (2) affects the ability of the contractor to report sexual misconduct to the appropriate authorities, or (3) requires the contractor to expunge information about allegations or findings of suspected sexual misconduct, unless an allegation is found to be false, unfounded, or unsubstantiated following an investigation. **Issue 111, March 2023**

## *Document Status: Draft Update*

### **5:30 Hiring Process and Criteria**

The District hires the most qualified personnel consistent with budget and staffing requirements and in compliance with Board of Education policy on equal employment opportunity and minority recruitment. The Superintendent is responsible for recruiting personnel and making hiring recommendations to the Board. If the Superintendent's recommendation is rejected, the Superintendent must submit another. No individual will be employed who has been convicted of a criminal offense listed in [105 ILCS 5/21B-80\(c\)](#).

The Superintendent may select personnel on a short-term basis for a specific project or emergency condition before the Board of Education's approval.

All applicants must complete a District application form in order to be considered for employment.

#### Job Descriptions

The Board maintains the Superintendent's job description and directs, through policy, the Superintendent, in his or her charge of the District's administration.

The Superintendent shall develop and maintain a current comprehensive job description for each position or job category; however, a provision in a collective bargaining agreement or individual contract will control in the event of a conflict.

#### Investigations

The Superintendent or designee shall ensure that a fingerprint-based criminal history records check and a check of the Statewide Sex Offender Database and Violent Offender Against Youth Database is performed on each applicant as required by State law. When the applicant is a successful superintendent candidate who has been offered employment by the Board, the Board President shall ensure that these checks are completed. The Superintendent or designee, or if the applicant is a successful superintendent candidate, then the Board President shall notify an applicant if the applicant is identified in either database. The School Code requires the Board President to keep a conviction record confidential and share it only with the Superintendent, Regional Superintendent, State Superintendent, State Educator Preparation and Licensure Board, any other person necessary to the hiring decision, the Ill. ~~Dept. of~~ State Police and/or Statewide Sex Offender Database for purposes of clarifying the information, and/or the Teachers' Retirement System of the State of Illinois when required by law. The Board reserves its right to authorize additional background inquiries beyond a fingerprint-based criminal history records check when it deems it appropriate to do so, in accordance with applicable laws.

Each newly hired employee must complete a U.S. Citizenship and Immigration Services Form as required by federal law.

The District retains the right to discharge any employee whose criminal background investigation reveals a conviction for committing or attempting to commit any of the offenses outlined in [105 ILCS 5/21B-80](#) or who falsifies, or omits facts from, his or her employment application or other employment documents. If an indicated finding of abuse or neglect of a child has been issued by the Ill. Department of Children and Family Services or by a child welfare agency of another jurisdiction for any applicant

for student teaching, applicant for employment, or any District employee, then the Board must consider that person's status as a condition of employment.

The Superintendent shall ensure that the District does not engage in any investigation or inquiry prohibited by law, including without limitation, investigation into or inquiry concerning: (1) credit history or report unless a satisfactory credit history is an established bona fide occupational requirement of a particular position; (2) The District does not screen applicants based on their current or prior wages or salary histories, including benefits or other compensation, by requiring that the wage or salary history satisfy minimum or maximum criteria; (3) The District does not request or require a wage or salary history as a condition of being considered for employment, being interviewed, continuing to be considered for an offer of employment, an offer of employment, or an offer of compensation; (4) The District does not request or require an applicant to disclose wage or salary history as a condition of employment; (5) The District does not ask an applicant or applicant's current or previous employers about wage or salary history, including benefits or other compensation; (6) claim(s) made or benefit(s) received under Workers' Compensation Act; and (7) access to an employee's or applicant's personal online account, such as social networking website, including a request for passwords to such accounts.

Sexual Misconduct Related Employment History Review (EHR) [PRESSPlus1](#)

Prior to hiring an applicant for a position involving *direct contact with children or students*, [PRESSPlus2](#) the Superintendent shall ensure that an EHR is performed as required by State law. When the applicant is a superintendent candidate, the Board President shall ensure that the EHR is initiated before a successful superintendent candidate is offered employment by the Board.

### Physical Examinations

Each new employee must furnish evidence of physical fitness to perform assigned duties and freedom from communicable disease. The physical fitness examination must be performed by a physician licensed in Illinois, or any other state, to practice medicine and surgery in any of its branches, a licensed advanced practice registered nurse, or a licensed physician assistant who has been delegated the authority by his or her supervising physician to perform health examinations. The employee must have the physical examination performed no more than 90 days before submitting evidence of it to the District.

Any employee may be required to have an additional examination by a physician who is licensed in Illinois to practice medicine and surgery in all its branches, a licensed advanced practice registered nurse, or a licensed physician assistant who has been delegated the authority by his or her supervising physician to perform health examinations, if the examination is job-related and consistent with business necessity. The Board will pay the expenses of any such examination.

**Also, please refer to the current “Contract Agreement between Spring Valley Association of Non-Certified Workers, An Independent Voluntary Association, and the Board of Education Spring Valley Elementary District #99.”**

### Orientation Program

The District's staff will provide an orientation program for new employees to acquaint them with the District's policies and procedures, the school's rules and regulations, and the responsibilities of their position. Before beginning employment, each employee must sign the *Acknowledgement of Mandated Reporter Status* form as provided in policy 5:90, *Abused and Neglected Child Reporting*.

LEGAL REF.:

[42 U.S.C. §12112](#), Americans with Disabilities Act; [29 C.F.R. Part 1630](#).

[15 U.S.C. § 1681](#) et seq., Fair Credit Reporting Act.

[8 U.S.C. §1324a](#) et seq., Immigration Reform and Control Act.

[105 ILCS 5/10-16.7](#), [5/10-20.7](#), [5/10-21.4](#), [5/10-21.9](#), [5/10-22.34](#), [5/10-22.34b](#), [5/21B-10](#), [5/21B-80](#), [5/21B-85](#), [5/22-6.5](#), [5/22-94](#), and [5/24-5](#).

[20 ILCS 2630/3.3](#), Criminal Identification Act.

[820 ILCS 55/](#), Right to Privacy in the Workplace Act.

[820 ILCS 70/](#), Employee Credit Privacy Act.

*Duldulao v. St. Mary of Nazareth Hospital*, 136 Ill. App. 3d 763 (1st Dist. 1985), *affd in part and remanded* 115 Ill.2d 482 (Ill. 1987).

*Kaiser v. Dixon*, 127 Ill. App. 3d 251 (2nd Dist. 1984).

*Molitor v. Chicago Title & Trust Co.*, 325 Ill. App. 124 (1st Dist. 1945).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 3:50 (Administrative Personnel Other Than the Superintendent), 4:60 (Purchases and Contracts), 4:175 (Convicted Child Sex Offender; Screening; Notifications), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:40 (Communicable and Chronic Infectious Disease), 5:90 (Abused and Neglected Child Reporting), [5:120 \(Employee Ethics; Code of Professional Conduct; and Conflict of Interest\)](#), 5:125 (Personal Technology and Social Media; Usage and Conduct), 5:220 (Substitute Teachers), 5:280 (Duties and Qualifications)

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## **PRESSPlus Comments**

PRESSPlus 1. Updated in response to 105 ILCS 5/22-94, added by P.A. 102-702, eff. 7-1-23, requiring districts to initiate an EHR prior to hiring an applicant who will have *direct contact with children or students*. See sample administrative procedure 5:30-AP3, *Sexual Misconduct Related Employment History Review(EHR)*, available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com), for the process, timing, and positions requiring an EHR. See policy 4:60, *Purchases and Contracts*, and sample administrative procedure 4:60-AP4, *Sexual Misconduct Related Employment History Review(EHR) of Contractor Employees*, for EHR requirements for employees of contractors who have *direct contact with children or students*. **Issue 111, March 2023**

PRESSPlus 2. *Direct contact with children or students* is defined as “the possibility of care, supervision, guidance, or control of children or students or routine interaction with children or students.” 105 ILCS 5/22-94(b), added by P.A. 102-702, eff. 7-1-23. **Issue 111, March 2023**

## *Document Status: Draft Update*

### **5:90 Abused and Neglected Child Reporting**

Any District employee who suspects or receives knowledge that a student may be an abused or neglected child shall: (1) immediately report or cause a report to be made to the Ill. Dept. of Children and Family Services (DCFS) on its Child Abuse Hotline 1-800-25-ABUSE (1-800-252-2873) (within Illinois); 1-217-524-2606 (outside of Illinois); or 1-800-358-5117 (TTY), and (2) follow directions given by DCFS concerning filing a written report within 48 hours with the nearest DCFS field office. Any District employee who believes a student is in immediate danger of harm, shall first call 911. The employee shall also promptly notify the Superintendent or Building Principal that a report has been made. The Superintendent or Building Principal shall immediately coordinate any necessary notifications to the student's parent(s)/guardian(s) with DCFS, the applicable school resource officer (SRO), and/or local law enforcement.

Negligent failure to report occurs when a District employee personally observes an instance of suspected child abuse or neglect and reasonably believes, in his or her professional or official capacity, that the instance constitutes an act of child abuse or neglect under the Abused and Neglected Child Reporting Act (ANCRA) and he or she, without willful intent, fails to immediately report or cause a report to be made of the suspected abuse or neglect to DCFS.

Any District employee who discovers child pornography on electronic and information technology equipment shall immediately report it to local law enforcement, the National Center for Missing and Exploited Children's CyberTipline 1-800-THE-LOST (1-800-843-5678) or online at [report.cybertip.org/](http://report.cybertip.org/) or [www.missingkids.org](http://www.missingkids.org). The Superintendent or Building Principal shall also be promptly notified of the discovery and that a report has been made.

Any District employee who observes any act of hazing that does bodily harm to a student must report that act to the Building Principal, Superintendent, or designee who will investigate and take appropriate action. If the hazing results in death or great bodily harm, the employee must first make the report to law enforcement and then to the Superintendent or Building Principal. Hazing is defined as any intentional, knowing, or reckless act directed to or required of a student for the purpose of being initiated into, affiliating with, holding office in, or maintaining membership in any group, organization, club, or athletic team whose members are or include other students.

#### Abused and Neglected Child Reporting Act (ANCRA), School Code, and *Erin's Law* Training

The Superintendent or designee shall provide staff development opportunities for District employees in the detection, reporting, and prevention of child abuse and neglect.

All District employees shall:

1. Before beginning employment, sign the *Acknowledgement of Mandated Reporter Status* form provided by DCFS. The Superintendent or designee shall ensure that the signed forms are retained.
2. Complete mandated reporter training as required by law within three months of initial employment and at least every three years after that date.
3. Complete an annual evidence-informed training related to child sexual abuse, grooming behaviors (including sexual misconduct as defined in *Faith's Law*), [PRESSPlus1](#) and boundary

violations as required by law and policy 5:100, *Staff Development Program*.

### Alleged Incidents of Sexual Abuse: Investigations

An *alleged incident of sexual abuse* is an incident of sexual abuse of a child, as defined in [720 ILCS 5/11-9.1A](#), that is alleged to have been perpetrated by school personnel, including a school vendor or volunteer, that occurred: on school grounds during a school activity; or outside of school grounds or not during a school activity.

If a District employee reports an alleged incident of sexual abuse to DCFS and DCFS accepts the report for investigation, DCFS will refer the matter to the local Children's Advocacy Center (CAC). The Superintendent or designee will implement procedures to coordinate with the CAC.

DCFS and/or the appropriate law enforcement agency will inform the District when its investigation is complete or has been suspended, as well as the outcome of its investigation. The existence of a DCFS and/or law enforcement investigation will not preclude the District from conducting its own parallel investigation into the alleged incident of sexual abuse in accordance with policy 7:20, *Harassment of Students Prohibited*.

### Special Superintendent Responsibilities

The Superintendent shall execute the requirements in Board policy 5:150, *Personnel Records*, whenever another school district requests a reference concerning an applicant who is or was a District employee and was the subject of a report made by a District employee to DCFS.

When the Superintendent has reasonable cause to believe that a license holder (1) committed an intentional act of abuse or neglect with the result of making a child an abused child or a neglected child under ANCRA or an act of sexual misconduct under *Faith's Law*, [PRESSPlus2](#) and (2) that act resulted in the license holder's dismissal or resignation from the District, ~~he or she~~ the Superintendent shall notify the State Superintendent and the Regional Superintendent in writing, providing the Ill. Educator Identification Number as well as a brief description of the misconduct alleged. The Superintendent must make the report within 30 days of the dismissal or resignation and mail a copy of the notification to the license holder.

The Superintendent shall develop procedures for notifying a student's parents/guardians when a District employee, contractor, or agent is alleged to have engaged in sexual misconduct with the student as defined in *Faith's Law*. The Superintendent shall also develop procedures for notifying the student's parents/guardians when the Board takes action relating to the employment of the employee, contractor, or agent following the investigation of sexual misconduct. Notification shall not occur when the employee, contractor, or agent alleged to have engaged in sexual misconduct is the student's parent/guardian, and/or when the student is at least 18 years of age or emancipated. [PRESSPlus3](#)

The Superintendent shall execute the recordkeeping requirements of *Faith's Law*. [PRESSPlus4](#)

### Special Board of Education Member Responsibilities

Each individual Board member must, if an allegation is raised to the member during an open or closed Board meeting that a student is an abused child as defined in ANCRA, direct or cause the Board to direct the Superintendent or other equivalent school administrator to comply with ANCRA's requirements concerning the reporting of child abuse.

If the Board determines that any District employee, other than an employee licensed under [105 ILCS 5/21B](#), has willfully or negligently failed to report an instance of suspected child abuse or neglect as

required by ANCRA, the Board may dismiss that employee immediately.

When the Board learns that a licensed teacher was convicted of any felony, it must promptly report it to the State agencies listed in policy 2:20, *Powers and Duties of the Board of Education; Indemnification*.

LEGAL REF.:

[20 U.S.C. §7926](#), Elementary and Secondary Education Act.

105 ILCS 5/10-21.9, 5/10-23.13, ~~and~~ 5/21B-85, [5/22-85.5](#), and [5/22-85.10](#).

[20 ILCS 1305/1-1](#) *et seq.*, Department of Human Services Act.

[325 ILCS 5/](#), Abused and Neglected Child Reporting Act.

[720 ILCS 5/12C-50.1](#), Criminal Code of 2012.

CROSS REF.: 2:20 (Powers and Duties of the Board of Education; Indemnification), 3:40 (Superintendent), 3:50 (Administrative Personnel Other Than the Superintendent), 3:60 (Administrative Responsibility of the Building Principal), [4:60 \(Purchases and Contracts\)](#), 4:165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 5:20 (Workplace Harassment Prohibited), 5:30 (Hiring Process and Criteria), 5:100 (Staff Development Program), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5:150 (Personnel Records), 5:200 (Terms and Conditions of Employment and Dismissal), 5:290 (Employment Termination and Suspensions), 6:120 (Education of Children with Disabilities), 6:250 (Community Resource Persons and Volunteers), 7:20 (Harassment of Students Prohibited), 7:150 (Agency and Police Interviews)

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## PRESSPlus Comments

PRESSPlus 1. *Sexual misconduct* under *Faith's Law* defined in 105 ILCS 5/22-85.5(c), added by P.A. 102-676.

The Abused and Neglected Child Reporting Act (ANCRA) covers abuse and neglect of children. 325 ILCS 5/3. The Dept. of Human Services Act (DHSA) covers abuse and neglect of adult students with a disability. 20 ILCS 1305/1-17(b). Abuse may be generally understood as any physical or mental injury or sexual abuse inflicted on a child or adult student with a disability other than by accidental means or creation of a risk of such injury or abuse by a person who is responsible for the welfare of a child or adult student with a disability. Neglect may be generally understood as abandoning a child or adult student with a disability or failing to provide the proper support, education, medical, or remedial care required by law by one who is responsible for the child's or adult student with a disability's welfare.

Abuse covered by ANCRA also includes *grooming* as defined in the Ill. Criminal Code of 2012 (720 ILCS 5/11-25). 325 ILCS 5/3(i), added by P.A. 102-676 (a/k/a *Faith's Law*).

The School Code goes further and prohibits school employees from engaging in *grooming behaviors* and *sexual misconduct*. 105 ILCS 5/10-23.13(b), amended by P.A. 102-610 (a/k/a *Erin's Law*); 105 ILCS 5/22-85.5(c), added by P.A. 102-676 (a/k/a *Faith's Law*). To streamline implementation, policy 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*, defines prohibited *grooming behaviors* to include *sexual misconduct* and it explicitly prohibits employees from engaging in *grooming*, *grooming behaviors*, and *sexual misconduct*. While it is possible for low-level *grooming*

*behaviors and/or sexual misconduct* to not amount to grooming prohibited by ANCRA, best practice is to report suspected *grooming behaviors* and *sexual misconduct* to DCFS. **Issue 111, March 2023**

PRESSPlus 2. Updated in response to 105 ILCS 5/10-21.9(e-5), amended by P.A. 102-702, eff. 7-1-23. **Issue 111, March 2023**

PRESSPlus 3. Updated in response to 105 ILCS 5/22-85.10, added by P.A. 102-702, eff. 7-1-23. See sample procedure 5:90-AP2, *Parent/Guardian Notification of Sexual Misconduct*, available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com). **Issue 111, March 2023**

PRESSPlus 4. Updated in response to 105 ILCS 5/22-94(e), added by P.A. 102-702, eff. 7-1-23. See sample procedure 5:150-AP, *Personnel Records*, available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com). **Issue 111, March 2023**

## Document Status: Draft Update

### 5:125 Personal Technology and Social Media; Usage and Conduct

#### Definitions

**Includes** - Means “includes without limitation” or “includes, but is not limited to.”

**Social media** - Media for social interaction, using highly accessible communication techniques through the use of web-based and/or mobile technologies that allow users to turn communication into share content and/or engage in interactive dialogue communication through online communities. This includes, but is not limited to, services such as *Facebook, LinkedIn, Twitter, Instagram, TikTok, Snapchat, and YouTube.* [PRESSPlus1](#)

**Personal technology** - Any device that is not owned or leased by the District or otherwise authorized for District use and: (1) transmits sounds, images, text, messages, videos, or electronic information, (2) electronically records, plays, or stores information, or (3) accesses the Internet, or private communication or information networks. This includes laptop computers (e.g., laptops, ultrabooks, and chromebooks), tablets (e.g. iPads®, Kindle®, Microsoft Surface®, and other Android® platform or Windows® devices), smartphones, e.g. iPhone®, BlackBerry®, Android® platform phones, and Windows Phone®), and other devices (e.g. iPod®).

#### Usage and Conduct

All District employees who use personal technology and/or social media shall:

1. Adhere to the high standards for **Professional and Appropriate Conduct** required by policy 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest* at all times, regardless of the ever-changing social media and personal technology platforms available. This includes District employees posting images or private information about themselves or others in a manner readily accessible to students and other employees that is inappropriate as defined by policies 5:20, *Workplace Harassment Prohibited*; 5:100, *Staff Development Program*; 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*; 6:235, *Access to Electronic Networks*; and 7:20, *Harassment of Students Prohibited*; and the Ill. Code of Educator Ethics, [23 Ill.Admin.Code §22.20](#).
2. Choose a District-provided or supported method whenever possible to communicate with students and their parents/guardians.
3. Not interfere with or disrupt the educational or working environment, or the delivery of education or educational support services.
4. Inform their immediate supervisor if a student initiates inappropriate contact with them via any form of personal technology or social media.
5. Report instances of suspected abuse or neglect discovered through the use of social media or personal technology pursuant to a school employee’s obligations under policy 5:90, *Abused and Neglected Child Reporting* [Child Reporting](#).
6. Not disclose student record confidential information, including but not limited to school student records (e.g., student work, photographs of students, names of students, or any other personally identifiable information about students) or personnel records, in compliance with policy 5:130,

*Responsibilities Concerning Internal Information.* For District employees, proper approval may include implied consent under the circumstances.

7. Refrain from using the District's logos without permission and follow Board policy 5:170, *Copyright*, and all District copyright compliance procedures.
8. Use personal technology and social media for personal purposes only during non-work times or hours. Any duty-free use must occur during times and places that the use will not interfere with job duties or otherwise be disruptive to the school environment or its operation.
9. Assume all risks associated with the use of personal technology and social media at school or school-sponsored activities, including students' viewing of inappropriate Internet materials through the District employee's personal technology or social media. The Board expressly disclaims any responsibility for imposing content filters, blocking lists, or monitoring of its employees' personal technology and social media.
10. Be subject to remedial and any other appropriate disciplinary action for violations of this policy ranging from prohibiting the employee from possessing or using any personal technology or social media at school to dismissal and/or indemnification of the District for any losses, costs, or damages, including reasonable attorney fees, incurred by the District relating to, or arising out of, any violation of this policy.

### Superintendent Responsibilities

The Superintendent shall:

1. Inform District employees about this policy during the in-service on educator ethics, teacher-student conduct, and school employee-student conduct required by Board policy 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*.
2. Direct Building Principals to annually:
  - a. Provide their building staff with a copy of this policy.
  - b. Inform their building staff about the importance of maintaining high standards in their school relationships.
  - c. Remind their building staff that those who violate this policy will be subject to remedial and any other appropriate disciplinary action up to and including dismissal.
3. Build awareness of this policy with students, parents, and the community.
4. Ensure that neither the District, nor anyone on its behalf, commits an act prohibited by the Right to Privacy in the Workplace Act, [820 ILCS 55/10](#); i.e., the *Facebook Password Law*.
5. Periodically review this policy and any implementing procedures with District employee representatives and electronic network system administrator(s) and present proposed changes to the Board.

LEGAL REF.:

[105 ILCS 5/21B-75](#) and [5/21B-80](#).

[775 ILCS 5/5A-102](#), III. Human Rights Act.

[820 ILCS 55/10](#), Right to Privacy in the Workplace Act.

[23 Ill.Admin.Code §22.20](#), Code of Ethics for Ill. Educators.

[Garcetti v. Ceballos](#), 547 U.S. 410 (2006).

[Pickering v. High School Dist. 205](#), 391 U.S. 563 (1968).

Mayer v. Monroe County Community School Corp., 474 F.3d 477 (7th Cir. 2007).

CROSS REF.: 4:165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 5:20 (Workplace Harassment Prohibited), 5:30 (Hiring Process and Criteria), 5:100 (Staff Development Program), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5:130 (Responsibilities Concerning Internal Information), 5:150 (Personnel Records), 5:170 (Copyright), 5:200 (Terms and Conditions of Employment and Dismissal), 6:235 (Access to Electronic Networks), 7:20 (Harassment of Students Prohibited), 7:340 (Student Records)

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## **PRESSPlus Comments**

PRESSPlus 1. Updated throughout for continuous improvement. **Issue 111, March 2023**

## *Document Status: Draft Update*

### **5:150 Personnel Records**

#### Prospective Employer Inquiries Concerning a Current or Former Employee's Job Performance

The Superintendent or designee shall manage a process for responding to inquiries by a prospective employer concerning a current or former employee's job performance. The Superintendent shall:

1. Execute the requirements in the Abused and Neglected Child Reporting Act whenever another school district asks for a reference concerning an applicant who is or was a District employee and was the subject of a report made by a District employee to Ill. Dept. of Children and Family Services (DCFS); and
2. Comply with the federal law prohibiting the District from providing a recommendation of employment for an employee, contractor, or agent that District knows, or has probable cause to believe, has engaged in sexual misconduct with a student or minor in violation of the law, but the Superintendent or designee may follow routine procedures regarding the transmission of administrative or personnel files for that employee.
3. Manage the District's responses to employer requests for sexual misconduct related employment history review (EHR) information in accordance with *Faith's Law* [PRESSPlus1](#)

When requested for information about an employee by an entity other than a prospective employer, the District will only confirm position and employment dates unless the employee has submitted a written request to the Superintendent or designee.

#### Maintenance and Access to Records

**Please refer to the applicable collective bargaining agreement(s). For employees not covered by a current applicable bargaining agreement:**

The Superintendent or designee shall manage the maintenance of personnel records in accordance with State and federal law and Board of Education policy. Records, as determined by the Superintendent, are retained for all employment applicants, employees, and former employees given the need for the District to document employment-related decisions, evaluate program and staff effectiveness, and comply with government recordkeeping and reporting requirements. Personnel records shall be maintained in the District's administrative office, under the Superintendent's direct supervision.

Access to personnel records is available as follows:

1. An employee will be given access to his or her personnel records according to State law and guidelines developed by the Superintendent.
2. An employee's supervisor or other management employee who has an employment or business-related reason to inspect the record is authorized to have access.
3. Anyone having the respective employee's written consent may have access.
4. Access will be granted to anyone authorized by State or federal law to have access.
5. All other requests for access to personnel information are governed by Board policy 2:250, *Access to District Public Records*.

LEGAL REF.:

[20 U.S.C. §7926.](#)

[105 ILCS 5/22-94.](#)

[325 ILCS 5/4](#), Abused and Neglected Child Reporting Act.

[745 ILCS 46/10](#), Employment Record Disclosure Act.

[820 ILCS 40/](#), Personnel Record Review Act.

[23 Ill.Admin.Code §1.660.](#)

CROSS REF.: 2:250 (Access to District Public Records), 5:90 (Abused and Neglected Child Reporting), 7:340 (Student Records)

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### **PRESSPlus Comments**

PRESSPlus 1. Updated in response to 105 ILCS 5/22-94(e), added by P.A. 102-702, eff. 7-1-23. **Issue 111, March 2023**

## *Document Status: Draft Update*

### **5:260 Student Teachers**

The Superintendent is authorized to accept students from university-approved teacher-training programs to do student teaching in the District. No individual who has been convicted of a criminal offense that would subject him or her to license suspension or revocation pursuant to [Section 5/21B-80 of the School Code](#)<sup>PRESSPlus1</sup> or who has been found to be the perpetrator of sexual or physical abuse of a minor under 18 years of age pursuant to proceedings under Article II of the Juvenile Court Act of 1987 is permitted to student teach.

Before permitting an individual to student teach, begin a required internship, or participate in any field experience in the District, the Superintendent or designee shall ensure that:

1. The District performed a [105 ILCS 5/10-21.9\(g\) Check](#) as described below; and
2. The individual furnished evidence of physical fitness to perform assigned duties and freedom from communicable disease pursuant to [105 ILCS 5/24-5](#).

A [105 ILCS 5/10-21.9\(g\) Check](#) shall include:

1. Fingerprint-based checks through (a) the Illinois State Police (ISP) for criminal history records information (CHRI) pursuant to the Uniform Conviction Information Act ([20 ILCS 2635/1](#)), and (b) the FBI national crime information databases pursuant to the Adam Walsh Child Protection and Safety Act ([P.L. 109-248](#));
2. A check of the Illinois Sex Offender Registry (see the Sex Offender Community Notification Law ([730 ILCS 152/101 et seq.](#)); and
3. A check of the Illinois Murderer and Violent Offender Against Youth Registry (Murderer and Violent Offender Against Youth [Community Notification Law Registration Act](#) ([730 ILCS 154/75-105](#)).

The School Code requires each individual student teaching or beginning a required internship to provide the District with written authorization for, and pay the costs of, his or her [105 ILCS 5/10-21.9\(g\) check](#) (including any applicable vendor's fees). Upon receipt of this authorization and payment, the Superintendent or designee will submit the student teacher's name, sex, race, date of birth, social security number, fingerprint images, and other identifiers, as prescribed by the [Department of Ill. State Police \(ISP\)](#), to the [Department of State Police ISP](#). The Superintendent or designee will provide each student teacher with a copy of his or her report.

### Assignment

The Superintendent or designee shall be responsible for coordinating placements of all student teachers within the District. Student teachers should be assigned to supervising teachers whose qualifications are acceptable to the District and the students' respective colleges or universities.

LEGAL REF.:

[34 U.S.C. §20901 et seq.](#), Adam Walsh Child Protection and Safety Act, P.L. 109-248.

[Uniform Conviction Information Act](#), 20 ILCS 2635/1, [Uniform Conviction Information Act](#).

[105 ILCS 5/10-21.9](#), [5/10-22.34](#), and [5/24-5](#).

CROSS REF.: 4:175 (Convicted Child Sex Offender; Screening; Notifications), 5:190 (Teacher Qualifications)

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## **PRESSPlus Comments**

PRESSPlus 1. Consult the board attorney for guidance regarding whether student teachers or interns, who are typically unpaid, qualify as *employees* who must also undergo the sexual misconduct related employment history review (EHR) required by 105 ILCS 5/22-94, added by P.A. 102-702, eff. 7-1-23. Whether or not a student or intern is paid by a district may be determinative. See 5:30-AP3, *Sexual Misconduct Related Employment History Review(EHR)*, available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com). If a district has an agreement with a post-secondary institution for the placement of student interns, consult the board attorney regarding whether the institution qualifies as a contractor under 105 ILCS 5/22-94(b) that must perform an EHR of the intern. See 4:60-AP4, *Sexual Misconduct Related Employment History Review(EHR) of Contractor Employees*. **Issue 111, March 2023**

## *Document Status: Review and Monitoring*

### **5:285 Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers**

The District shall adhere to State and federal law and regulations requiring a drug and alcohol testing program for school bus and commercial vehicle drivers. The Superintendent or designee manages a program to implement State and federal law defining the circumstances and procedures for the testing. [PRESSPlus1](#)

LEGAL REF.:

[625 ILCS 5/6-106.1](#) and [5/6-106.1c](#).

[49 U.S.C. §31306](#), Alcohol and Controlled Substances Testing (Omnibus Transportation Employee Testing Act of 1991, [P.L. 102-143](#)).

[49 C.F.R. Parts 40](#) (Procedures for Transportation Workplace Drug and Alcohol Testing Programs), [382](#) (Controlled Substance and Alcohol Use and Testing), and [395](#) (Hours of Service of Drivers).

CROSS REF.: 4:110 (Transportation), 5:30 (Hiring Process and Criteria), 5:280 (Duties and Qualifications)

**ADOPTED: May 17, 2017**

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### **PRESSPlus Comments**

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com)), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions
- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

**Issue 111, March 2023**

## Document Status: Draft Update

### 6:135 Accelerated Placement Program

The District provides an Accelerated Placement Program (APP). The APP advances the District's goal of providing educational programs with opportunities for each student to develop to his or her maximum potential. The APP provides an educational setting with curriculum options usually reserved for students who are older or in higher grades than the student participating in the APP. APP options include, but may not be limited to: (a) accelerating a student in a single subject; (b) other grade-level acceleration; and (c) early entrance to kindergarten or first grade. Participation in the APP is open to all students who demonstrate high ability and who may benefit from accelerated placement. It is not limited to students who have been identified as gifted and talented. Eligibility to participate in the District's APP shall not be conditioned upon the protected classifications identified in Board policy 7:10, *Equal Educational Opportunities*, or any factor other than the student's identification as an accelerated learner.

The Superintendent or designee shall implement an APP that includes:

1. Decision-making processes that are fair, equitable, and involve multiple individuals, e.g. District administrators, teachers, and school support personnel, and a student's parent(s)/guardian(s);
2. Notification processes that notify a student's parent(s)/guardian(s) of a decision affecting a student's participation in the APP; **and**
3. Assessment processes that include multiple valid, reliable indicators; **and**
4. ~~By the fall of 2023, the automatic enrollment, in the following school term, of a student into the next most rigorous level of advanced coursework offered by the high school if the student meets or exceeds State standards in English language arts, mathematics, or science on a State assessment administered under 105 ILCS 5/2-3.64a-5, as follows: [PRESSPlus1](#)~~
  - a. ~~A student who meets or exceeds State standards in English language arts shall be automatically enrolled into the next most rigorous level of advanced coursework in English, social studies, humanities, or related subjects.~~
  - b. ~~A student who meets or exceeds State standards in mathematics shall be automatically enrolled into the next most rigorous level of advanced coursework in mathematics.~~
  - c. ~~A student who meets or exceeds State standards in science shall be automatically enrolled into the next most rigorous level of advanced coursework in science.~~

The Superintendent or designee shall annually notify the community, parent(s)/guardian(s), students, and school personnel about the APP, the process for referring a student for possible evaluation for accelerated placement, and the methods used to determine whether a student is eligible for accelerated placement, including strategies to reach groups of students and families who have been historically underrepresented in accelerated placement programs and advanced coursework. Notification may: (a) include varied communication methods, such as student handbooks and District or school websites; and (b) be provided in multiple languages, as appropriate.

LEGAL REF.:

[105 ILCS 5/14A.](#)

[23 Ill.Admin.Code Part 227](#), Gifted Education.

CROSS REF.: 6:10 (Educational Philosophy and Objectives), 6:130 (Program for the Gifted), 7:10 (Equal Educational Opportunities), 7:50 (School Admissions and Student Transfers To and From Non-District Schools)

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### **PRESSPlus Comments**

PRESSPlus 1. Updated in response to ISBE's *Accelerated Placement Policy Guidance for Districts Frequently Asked Questions* (September 2022), at: [www.isbe.net/Documents/Accelerated-Placement-Act-FAQ.pdf](http://www.isbe.net/Documents/Accelerated-Placement-Act-FAQ.pdf), which asserts this provision is limited to “[d]istricts with grades 9-12.” **Issue 111, March 2023**

## *Document Status: Review and Monitoring*

### **6:210 Instructional Materials**

All District classrooms and learning centers should be equipped with an evenly-proportioned, wide assortment of instructional materials, including textbooks, workbooks, audio-visual materials, and electronic materials. These materials should provide quality learning experiences for students and: [PRESSPlus1](#)

1. Enrich and support the curriculum;
2. Stimulate growth in knowledge, literary appreciation, aesthetic values, and ethical standards;
3. Provide background information to enable students to make informed judgments and promote critical reading and thinking;
4. Depict in an accurate and unbiased way the cultural diversity and pluralistic nature of American society; and
5. Contribute to a sense of the worth of all people regardless of sex, race, religion, nationality, ethnic origin, sexual orientation, disability, or any other differences that may exist.

The Superintendent or designee shall annually provide a list or description of textbooks and instructional materials used in the District to the Board. Anyone may inspect any textbook or instructional material.

Teachers are encouraged to use age-appropriate supplemental material only when it will enhance, or otherwise illustrate, the subjects being taught.

No R-rated movie shall be shown to students unless prior approval is received from the Superintendent or designee, and no movie rated NC-17 (no one 17 and under admitted) shall be shown under any circumstances. These restrictions apply to television programs and other media with equivalent ratings. The Superintendent or designee shall give parents/guardians an opportunity to request that their child not participate in a class showing a movie, television program, or other media with an R or equivalent rating.

The Superintendent shall approve the selection of all textbooks and instructional materials according to the standards described in this policy. The School Code governs the adoption and purchase of textbooks and instructional materials.

LEGAL REF.:

[105 ILCS 5/10-20.8](#) and [5/28-19.1](#).

CROSS REF.: 6:30 (Organization of Instruction), 6:40 (Curriculum Development), 6:80 (Teaching About Controversial Issues), 6:170 (Title I Programs), 6:260 (Complaints About Curriculum, Instructional Materials, and Programs), 7:10 (Equal Educational Opportunities), 7:15 (Student and Family Privacy Rights), 8:110 (Public Suggestions and Concerns)

ADOPTED: September 20, 2017

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### **PRESSPlus Comments**

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com)), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions
- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

**Issue 111, March 2023**

## *Document Status: Draft Update*

### **6:230 Library Media Program**

The Superintendent or designee shall manage the District's library media program to comply with, (1) State law and Ill. State Board of Education (ISBE) rule, and (2) the following standards:

1. The program includes an organized collection of resources available to students and staff to supplement classroom instruction, foster reading for pleasure, enhance information literacy, and support research, as appropriate to students of all abilities in the grade levels served.
2. Financial resources for the program's resources and supplies are allocated to meet students' needs.
3. Students in all grades served have equitable access to library media resources.
4. The advice of an individual who is qualified according to ISBE rule is sought regarding the overall direction of the program, including the selection and organization of materials, provision of instruction in information and technology literacy, and structuring the work of library paraprofessionals.
5. Staff members are invited to recommend additions to the collection.
6. Students may freely select resource center materials as well as receive guided selection of materials appropriate to specific, planned learning experiences.
7. The program is guided by the principles of the American Library Association's *Library Bill of Rights* and its interpretation for school libraries. [PRESSPlus1](#)

Parents/guardians, employees, and community members who believe that library media program resources violate rights guaranteed by any law or Board policy may file a complaint using Board policy 2:260, *Uniform Grievance Procedure*. [PRESSPlus2](#)

The Superintendent or designee shall establish criteria consistent with this policy for the review of objections. Parents/guardians, employees, and community members with suggestions or complaints about library media program resources may complete a *Library Media Resource Objection Form*. The Superintendent or designee shall inform the parent/guardian, employee, or community member, as applicable, of the District's decision. [PRESSPlus3](#)

LEGAL REF:

[23 Ill.Admin.Code §1.420\(o\)](#).

CROSS REF.: 6:60 (Curriculum Content), 6:170 (Title I Programs), 6:210 (Instructional Materials)

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### **PRESSPlus Comments**

PRESSPlus 1. Optional. The American Library Association's (ALA) *Library Bill of Rights* includes the following:

1. Books and other library resources should be provided for the interest, information, and enlightenment of all people of the community the library serves. Materials should not be excluded

because of the origin, background, or views of those contributing to their creation.

2. Libraries should provide materials and information presenting all points of view on current and historical issues. Materials should not be proscribed or removed because of partisan or doctrinal disapproval.
3. Libraries should challenge censorship in the fulfillment of their responsibility to provide information and enlightenment.
4. Libraries should cooperate with all persons and groups concerned with resisting abridgment of free expression and free access to ideas.
5. A person's right to use a library should not be denied or abridged because of origin, age, background, or views.
6. Libraries which make exhibit spaces and meeting rooms available to the public they serve should make such facilities available on an equitable basis, regardless of the beliefs or affiliations of individuals or groups requesting their use.
7. All people, regardless of origin, age, background, or views, possess a right to privacy and confidentiality in their library use.
8. Libraries should advocate for, educate about, and protect people's privacy, safeguarding all library use data, including personally identifiable information.

See <https://www.ala.org/advocacy/intfreedom/librarybill> and its interpretation for school libraries at: <https://www.ala.org/advocacy/intfreedom/librarybill/interpretations/accessresources>. The ALA's interpretation of its *Library Bill of Rights* acknowledges that the educational level and program of the school necessarily shape the resources and services of a school library, but it states that the principles of the *Library Bill of Rights* apply equally to all libraries, including school libraries. **Issue 111, March 2023**

PRESSPlus 2. Limiting the scope of complainants in this policy to parents/guardians, employees, and community members aligns with sample policy 2:260, *Uniform Grievance Procedure*. **Issue 111, March 2023**

PRESSPlus 3. Updated in response to subscriber and Ill. Council of School Attorneys member feedback regarding management of library book challenges. The issue of school library book removals is an unsettled area of law that is often litigated; consult the board attorney for advice regarding challenges to school library books or other library resources. In the only U.S. Supreme Court case to address this issue, *Island Trees Union Free Sch. Dist. No. 26 v. Pico*, 457 U.S. 852 (1982), the Court issued a plurality (not a majority) opinion finding a board could not remove books it had characterized as "anti-American, anti-Christian, anti-Semitic, and just plain filthy," if the removal was motivated by partisan or political reasons; to do so would violate students' Constitutional right to receive information and ideas. Four dissenting justices, however, disagreed that students have a right to receive information and ideas under the First Amendment and would have deferred to the judgment of the local school board.

See sample administrative procedure 6:230-AP, *Responding to Complaints About Library Media Resources*, and sample exhibit 6:230-AP, E, *Library Media Resource Objection Form*, available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com). **Issue 111, March 2023**

## *Document Status: Draft Update*

### **8:20 Community Use of School Facilities**

School facilities are available to community organizations during non-school hours when such use does not: (1) interfere with any school function or affect the safety of students or employees, or (2) affect the property or liability of the School District. The use of school facilities for school purposes has precedence over all other uses. The District reserves the right to cancel previously scheduled use of facilities by community organizations and other groups. The use of school facilities requires the prior approval of the Superintendent or designee and is subject to applicable procedures.

Persons on school premises must abide by the District's conduct rules at all times.

Student groups, school-related organizations, government agencies, and non-profit organizations are granted the use of school facilities at no costs during regularly staffed hours. Facilities and grounds will not be made available to individuals for personal or social reasons or to business enterprises for commercial gain. Fees and costs shall apply during non-regularly staffed hours and to other organizations granted use of facilities at any time. A fee schedule and other terms of use shall be prepared by the Superintendent and be subject to annual approval by the Board. All non-school sponsored groups, before using the facilities during non-regularly staffed hours, must provide a certificate of insurance naming the District as an *additional insured* or otherwise show proof of insurance.

LEGAL REF.: [PRESSPlus1](#)

~~Boy Scouts of America Equal Access Act, 20 U.S.C. §7905, Boy Scouts of America Equal Access Act.~~

10 ILCS 5/11-4.19-2.2, [Election Code](#).

105 ILCS 5/10-20.410, 5/10-22.10, and 5/29-3.5.

[Good News Club v. Milford Central School](#), ~~121 S.Ct. 2093~~ [533 U.S. 98](#) (2001).

[Lamb's Chapel v. Center Moriches Union Free School District](#), ~~113 S.Ct. 2141~~ [508 U.S. 384](#) (1993).

[Rosenberger v. Rector and Visitors of Univ. of Va.](#), 515 U.S. 819 (1995).

CROSS REF.: ~~7:330 (Student Use of Building - Equal Access)~~, 8:25 (Advertising and Distributing Materials in Schools Provided by Non-School Related Entities), 8:30 (Visitors to and Conduct on School Property)

~~ADOPTED: May 15, 2013~~

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### **PRESSPlus Comments**

PRESSPlus 1. The Legal References are updated. **Issue 111, March 2023**

## *Document Status: Review and Monitoring*

### **8:70 Accommodating Individuals with Disabilities**

Individuals with disabilities shall be provided an opportunity to participate in all school-sponsored services, programs, or activities and will not be subject to illegal discrimination. When appropriate, the District may provide to persons with disabilities aids, benefits, or services that are separate or different from, but as effective as, those provided to others. [PRESSPlus1](#)

The District will provide auxiliary aids and services where necessary to afford individuals with disabilities equal opportunity to participate in or enjoy the benefits of a service, program, or activity.

Each service, program, website, or activity operated in existing facilities shall be readily accessible to, and useable by, individuals with disabilities. New construction and alterations to facilities existing before January 26, 1992, will be accessible when viewed in their entirety.

The Superintendent or designee is designated the Title II Coordinator and shall:

1. Oversee the District's compliance efforts, recommend necessary modifications to the Board of Education, and maintain the District's final Title II self-evaluation document, update it to the extent necessary, and keep it available for public inspection for at least three years after its completion date.
2. Institute plans to make information regarding Title II's protection available to any interested party.

Individuals with disabilities should notify the Superintendent or Building Principal if they have a disability that will require special assistance or services and, if so, what services are required. This notification should occur as far in advance as possible of the school-sponsored function, program, or meeting.

Individuals with disabilities may allege a violation of this policy or federal law by reporting it to the Superintendent or designated Title II Coordinator, or by filing a grievance under the Uniform Grievance Procedure.

#### LEGAL REF.:

Americans with Disabilities Act, [42 U.S.C. §§12101 et seq.](#) and [12131 et seq.](#); [28 C.F.R. Part 35.](#)

Rehabilitation Act of 1973 §104, [29 U.S.C. §794](#) (2006).

[105 ILCS 5/10-20.51.](#)

[410 ILCS 25/](#), Environmental Barriers Act.

[71 Ill.Admin.Code Part 400](#), Illinois Accessibility Code.

CROSS REF.: 2:260 (Uniform Grievance Procedure), 4:150 (Facility Management and Building Programs)

ADOPTED: September 20, 2017

## **PRESSPlus Comments**

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com)), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions
- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

**Issue 111, March 2023**



# Spring Valley Elementary District #99 Facility Use Agreement

Name	Group/Organization	Date(s) of Activity
Address	Phone	
Facility Requested	Purpose/Activity	

**Spring Valley Elementary District #99 facilities may available to members of the local community under the following conditions:**

- All school and school-related events and programs take precedence over all other events.
- Student and school-related organizations and local municipalities shall be granted the use of school facilities at no cost.
- Other organizations granted the use of facilities shall pay applicable fees and costs.
- The superintendent, or his/her designee, has authority to refuse the rental of school facilities when, in his/her opinion, the rental would not be in the best interest of the students or district.
- All persons on school property must abide by all district conduct rules and policies at all times. The use of alcoholic beverages and tobacco on any school property is strictly prohibited.
- The group/organization will be responsible for clean up and will incur the cost of any special cleaning that may be necessary.
- The group/organization and responsible party will be responsible for, and agrees to pay for, any damages or repairs.
- Liability and/or property damage insurance may be required depending upon the nature of the activity and/or the number of people attending.
- Additional costs, such as custodians, supervision, police, parking attendants, or others will be the responsibility of the group/organization at current wages, including overtime if necessary.

**Rates (if applicable – please read the above guidelines carefully)**

Gymnasium	Classroom	Outdoor Facilities
\$20 per hour/session	\$10 per hour/session	No charge

*I/we certify that I/we have read and agree to the above conditions and I/we further agree to hold blameless the school district from all claims and/or damages that may arise from the use of school facilities.*

Applicant Signature	Date
Administrator Signature	Date

## Assistant Principal's Report- April 19, 2023

Below you will find a breakdown of the number of minors and majors given since our last meeting in March. The numbers seem to be holding steady going into the last couple months of school. Overall, it has been a smooth year with the occasional bumps in the road. I have listed the grading scales of our Starved Rock Conference members on the second page of the report with the exception of Princeton as I have not gotten a response as of this report. As of April 7th, we would have one student failing if we were to adopt a new grading scale and seven if we kept our current scale. Track season is off to a good start and we are finalizing the 23-24 athletics schedule. If you have any questions, feel free to reach out.

Grade	# of Minors	Yearly total	# of Majors	Yearly Total
K	5	48	0	3
1	10	46	0	1
2	8	32	0	1
3	19	66	1	6
4	1	33	0	0
5	13	52	2	6
6	28	165	1	1
7	15	125	0	1
8	18	178	2	7
<b>Total as of 4/7/23</b>	<b>117</b>	<b>745</b>	<b>6</b>	<b>26</b>

Grade	# of Students	
EC	4	NC
Pre-K	59	-1
K	62	-1
1	73	NC
2	59	NC
3	61	NC
4	65	1
5	55	NC
6	67	NC
7	58	1
8	56	NC
<b>Total</b>	<b>619</b>	<b>NC</b>

### **Starved Rock Member School Grading Scales**

Bureau Valley: 100-92 A, 91-82 B, 81-72 C, 71-65 D, 64-below F

Streator: 90, 80, 70, 60

Ottawa: 90, 80, 70, 60

LaSalle: 90, 80, 70, 60

Peru: Same as JFK

Mendota: 90, 80, 70, 60

### **Comments about Changing the Grading Scale**

Go back to traditional.

1000% we should go back to 90-100 etc.

I think we should go back to the 90, 80, 70, 60, 50 scale. This is the scale our local high schools use. I think it makes sense to hold the same expectations for our students that will eventually go to those high schools.

I think that it is a good idea to go back to the old grading scale that you listed. The current one seems confusing and gives students less of a chance to have higher grades.

I like the old one for sure! That's what Hall does.

I think it will make a huge difference to go back to the regular scale. I've thought that for a while, hope it happens.

I do not feel strongly, but think our scale should match Hall - sorry don't know what they use.

I think it should be switched to the 90/80/70..

I think 93-100 is suitable for middle school.

I would prefer for it to change to the 90, 80, 70, 60, 50. I thought the reason we changed it in the first place was because they wanted to match Hall's grading scale. Hall changed their scale back to the 90, 80, 70, 60, 50 awhile ago, so it would make sense to change it to match theirs.

I think it would make sense to be on the same grading scale as hall, so that it is consistent for the students. I think changing the scale would also help some borderline students to be passing!

I prefer 60-70-80-90-100 scale

I think it should be back to 90, 80, etc.

I don't grade my kids but I would rather have 90 is an A not 93.

I don't think we need more people on high honor roll, so maybe take the D down to 65 and leave the rest.



# Principal's Report

## 4/19/2023

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- State Testing
  - IAR is finished minus a couple make-up tests
  - ISA will start after spring break
  
- PAWS
  - Next meeting is April 20<sup>th</sup>
  - Ties and Tiaras – April 21<sup>st</sup>
  - 8<sup>th</sup> grade parents raised funds to help with the 8<sup>th</sup> grade dance

### Upcoming Dates

- April 24<sup>th</sup> – Kindergarten Roundup
- April 26<sup>th</sup> – Young Authors
- April 28<sup>th</sup> & 29<sup>th</sup> – Band-O-Rama
- May 5<sup>th</sup> & 6<sup>th</sup> – Spring Musical
- May 5<sup>th</sup> & 12<sup>th</sup> – Preschool Screenings
- May 10<sup>th</sup> – 5<sup>th</sup> -8<sup>th</sup> Grade Band & Chorus Concert
- May 19<sup>th</sup> – Graduation

### Curriculum Update

- Results for ELA curriculum will be shared 4/17 – individual survey results are due before teachers leave on 4/17.
  - myView/ myPerspectives – Top choice 10/18 teachers
  - Into Reading/ Into Literature – Top choice 5/18 teachers (K-2)
  - ARC Core – Top choice 3/18 teachers



Shelley Nauman  
 Curriculum Director  
 Spring Valley Cmty Cons SD 99  
 999 N Strong Ave  
 Spring Valley, IL 61362-1274  
 United States

**Quote Number:** 225604-2  
**Quote Creation Date:** 04-13-2023  
**Quote Expiration Date:** 09-30-2023

**Quote Release:** 2

Spring Valley Cmty Cons SD 99 myView k-5 + myPerspectives  
 Price Quote Summary

Solution	Base Amount	Free Amount	Total
myPerspectives English Language	\$ 49,405.00	\$ 2,955.00	\$ 49,405.00
myPerspectives Professional	\$ 1,400.00	\$ 600.00	\$ 1,400.00
myView Literacy	\$ 112,874.90	\$ 54,964.50	\$ 112,874.90
myView Literacy Professional	\$ 1,400.00	\$ 600.00	\$ 1,400.00
<b>Solution Subtotal</b>	<b>\$ 165,079.90</b>	<b>\$ 59,119.50</b>	<b>\$ 165,079.90</b>
<b>Shipping &amp; Handling</b>			<b>\$ 14,640.29</b>
			<b>Total \$ 179,720.19</b>

Price Quote Detail

ISBN	Description	Price	Free Qty	Charged Qty	Free Amount	Total Charged
<b>myPerspectives English Language Arts</b>						
<b>Grammar Plus Workbook ©2022 - Grade 6</b>						
9781418396855	MYPERSPECTIVES 2022 GRAMMAR WORKBOOK 6-YEAR SUBSCRIPTION GRADE 6	61.00	0	65	\$0.00	\$3,965.00
<b>Grammar Plus Workbook ©2022 - Grade 6 Subtotal</b>						<b>\$ 3,965.00</b>
<b>Grammar Plus Workbook ©2022 - Grade 7</b>						
9781418396862	MYPERSPECTIVES 2022 GRAMMAR WORKBOOK 6-YEAR SUBSCRIPTION GRADE 7	61.00	0	75	\$0.00	\$4,575.00
<b>Grammar Plus Workbook ©2022 - Grade 7 Subtotal</b>						<b>\$ 4,575.00</b>

## Spring Valley Cmty Cons SD 99

ISBN	Description	Price	Free Qty	Charged Qty	Free Amount	Total Charged
<b>Grammar Plus Workbook ©2022 - Grade 8</b>						
9781418396879	MYPERSPECTIVES 2022 GRAMMAR WORKBOOK 6-YEAR SUBSCRIPTION GRADE 8	61.00	0	65	\$0.00	\$3,965.00
<b>Grammar Plus Workbook ©2022 - Grade 8 Subtotal</b>						<b>\$ 3,965.00</b>
<b>myPerspectives<sub>2</sub> English Language Arts ©2022 - Grade 6</b>						
9781418374464	MYPERSPECTIVES 2022 STUDENT EDITION CONSUMABLE 6-YEAR + 6-YEAR DIGITAL LICENSE GRADE 6	138.00	0	65	\$0.00	\$8,970.00
9781418371029	MYPERSPECTIVES 2022 TEACHERS EDITION GRADE 6	165.00	1	0	\$165.00	\$0.00
<b>myPerspectives<sub>2</sub> English Language Arts ©2022 - Grade 6 Subtotal</b>					<b>\$ 165.00</b>	<b>\$ 8,970.00</b>
<b>myPerspectives<sub>2</sub> English Language Arts ©2022 - Grade 7</b>						
9781418374471	MYPERSPECTIVES 2022 STUDENT EDITION CONSUMABLE 6-YEAR + 6-YEAR DIGITAL LICENSE GRADE 7	138.00	0	75	\$0.00	\$10,350.00
9781418371036	MYPERSPECTIVES 2022 TEACHERS EDITION GRADE 7	165.00	1	0	\$165.00	\$0.00
<b>myPerspectives<sub>2</sub> English Language Arts ©2022 - Grade 7 Subtotal</b>					<b>\$ 165.00</b>	<b>\$ 10,350.00</b>
<b>myPerspectives<sub>2</sub> English Language Arts ©2022 - Grade 8</b>						
9781418374488	MYPERSPECTIVES 2022 STUDENT EDITION CONSUMABLE 6-YEAR + 6-YEAR DIGITAL LICENSE GRADE 8	138.00	0	65	\$0.00	\$8,970.00
9781418371043	MYPERSPECTIVES 2022 TEACHERS EDITION GRADE 8	165.00	1	0	\$165.00	\$0.00
<b>myPerspectives<sub>2</sub> English Language Arts ©2022 - Grade 8 Subtotal</b>					<b>\$ 165.00</b>	<b>\$ 8,970.00</b>
<b>myPerspectives<sub>2</sub> English Language Arts ©2022 - Novels</b>						

## Spring Valley Cmty Cons SD 99

ISBN	Description	Price	Free Qty	Charged Qty	Free Amount	Total Charged
0000000123691	MYPERSPECTIVES NOVEL ENTITLEMENT	12.00	205	0	\$2,460.00	\$0.00
<b>myPerspectives<sub>2</sub> English Language Arts ©2022 - Novels Subtotal</b>					<b>\$ 2,460.00</b>	<b>\$ 0.00</b>
<b>myPerspectives<sub>2</sub> Revision Assistant - Stand Alone and Pilot ISBNs</b>						
9781418365059	MYPERSPECTIVE REVISION ASSISTANT 6-YEAR LICENSE GRADES 6/12	42.00	0	205	\$0.00	\$8,610.00
<b>myPerspectives<sub>2</sub> Revision Assistant - Stand Alone and Pilot ISBNs Subtotal</b>					<b>\$ 0.00</b>	<b>\$ 8,610.00</b>
<b>myPerspectives English Language Arts Subtotal</b>					<b>\$ 2,955.00</b>	<b>\$ 49,405.00</b>

**myPerspectives Professional Development****Virtual myPerspectives Professional Learning Offerings ©2022**

0000000125468	VIRTUAL MYPERSPECTIVES ELA @2017 NATIONAL PROGRAM ACTIVATION (2 HR)	600.00	1	0	\$600.00	\$0.00
0000000125696	VIRTUAL MYPERSPECTIVES ELA @2022 NATIONAL IMPLEMENTATION ESSENTIALS (3 HR)	1400.00	0	1	\$0.00	\$1,400.00
<b>Virtual myPerspectives Professional Learning Offerings ©2022 Subtotal</b>					<b>\$ 600.00</b>	<b>\$ 1,400.00</b>
<b>myPerspectives Professional Development Subtotal</b>					<b>\$ 600.00</b>	<b>\$ 1,400.00</b>

**myView Literacy****Mentor Stack Titles - Grade 1**

9781428466579	MYVIEW LITERACY 2020 MENTOR STACK PACKAGE GRADE 1	219.47	0	4	\$0.00	\$877.88
<b>Mentor Stack Titles - Grade 1 Subtotal</b>						<b>\$ 877.88</b>

**Mentor Stack Titles - Grade 2**

9781428466586	MYVIEW LITERACY 2020 MENTOR STACK PACKAGE GRADE 2	118.47	0	3	\$0.00	\$355.41
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## Spring Valley Cmty Cons SD 99

ISBN	Description	Price	Free Qty	Charged Qty	Free Amount	Total Charged
<b>Mentor Stack Titles - Grade 2 Subtotal</b>						<b>\$ 355.41</b>
<b>Mentor Stack Titles - Grade 3</b>						
9781428466593	MYVIEW LITERACY 2020 MENTOR STACK PACKAGE GRADE 3	213.47	0	3	\$0.00	\$640.41
<b>Mentor Stack Titles - Grade 3 Subtotal</b>						<b>\$ 640.41</b>
<b>Mentor Stack Titles - Grade 4</b>						
9781428466609	MYVIEW LITERACY 2020 MENTOR STACK PACKAGE GRADE 4	185.47	0	3	\$0.00	\$556.41
<b>Mentor Stack Titles - Grade 4 Subtotal</b>						<b>\$ 556.41</b>
<b>Mentor Stack Titles - Grade 5</b>						
9781428466616	MYVIEW LITERACY 2020 MENTOR STACK PACKAGE GRADE 5	267.47	0	3	\$0.00	\$802.41
<b>Mentor Stack Titles - Grade 5 Subtotal</b>						<b>\$ 802.41</b>
<b>Mentor Stack Titles - Grade K</b>						
9781428466562	MYVIEW LITERACY 2020 MENTOR STACK PACKAGE GRADE K	219.47	0	4	\$0.00	\$877.88
<b>Mentor Stack Titles - Grade K Subtotal</b>						<b>\$ 877.88</b>
<b>myView Literacy ©2020 - Grade 1</b>						
9780134963488	MYVIEW LITERACY 2020 STANDARD CONSUMABLE STUDENT PACKAGE WITH DIGITAL COURSEWARE 6-YEAR LICENSE GRADE 1	178.00	0	70	\$0.00	\$12,460.00
9780134972190	MYVIEW LITERACY 2020 TEACHER EDITION PACKAGE GRADE 1	1646.00	4	0	\$6,584.00	\$0.00
9781486926190	MYVIEW LITERACY 2020 LEVELED READER TEACHERS GUIDE GRADE 1	109.50	4	0	\$438.00	\$0.00

## Spring Valley Cmty Cons SD 99

ISBN	Description	Price	Free Qty	Charged Qty	Free Amount	Total Charged
9781428478152	MYVIEW LITERACY 2020 LANGUAGE AWARENESS HANDBOOK GRADE 1	107.00	4	0	\$428.00	\$0.00
9780328993918	MYVIEW LITERACY 2020 MYFOCUS INTERVENTION TEACHING GUIDE LEVEL B	329.50	4	0	\$1,318.00	\$0.00
9781428453630	MYVIEW LITERACY 2020 READING ROUTINES COMPANION GRADE 1	219.50	4	0	\$878.00	\$0.00
9780134904764	MYVIEW LITERACY 2020 SMALL GROUP GUIDE GRADE 1	116.00	4	0	\$464.00	\$0.00
9780328991402	MYVIEW LITERACY 2020 SONGS & POEMS BIG BOOK GRADE 1	87.00	0	4	\$0.00	\$348.00
9780328983513	MYVIEW LITERACY 2020 FOUNDATIONAL SKILLS KIT GRADE 1	1378.00	0	4	\$0.00	\$5,512.00
9780134921198	MYVIEW LITERACY 2020 LEVELED READER BOOKSHELF COLLECTION GRADE 1	2700.00	0	1	\$0.00	\$2,700.00
9780134921129	MYVIEW LITERACY 2020 MYFOCUS READERS 6-PACK LEVEL B	132.50	0	4	\$0.00	\$530.00
9780134963884	MYVIEW LITERACY 2020 TEACHER ASSESSMENT PACKAGE GRADE 1	358.00	4	0	\$1,432.00	\$0.00
<b>myView Literacy ©2020 - Grade 1 Subtotal</b>					<b>\$ 11,542.00</b>	<b>\$ 21,550.00</b>

**myView Literacy ©2020 - Grade 2**

9780134963495	MYVIEW LITERACY 2020 STANDARD CONSUMABLE STUDENT PACKAGE WITH DIGITAL COURSEWARE 6-YEAR LICENSE GRADE 2	178.00	0	80	\$0.00	\$14,240.00
9780134972206	MYVIEW LITERACY 2020 TEACHER EDITION PACKAGE GRADE 2	1646.00	3	0	\$4,938.00	\$0.00
9780328990566	MYVIEW LITERACY 2020 COLD READS FOR FLUENCY & COMPREHENSION GRADE 2	83.00	3	0	\$249.00	\$0.00

## Spring Valley Cmty Cons SD 99

ISBN	Description	Price	Free Qty	Charged Qty	Free Amount	Total Charged
9781486926206	MYVIEW LITERACY 2020 LEVELED READER TEACHERS GUIDE GRADE 2	109.50	3	0	\$328.50	\$0.00
9781428478169	MYVIEW LITERACY 2020 LANGUAGE AWARENESS HANDBOOK GRADE 2	107.00	3	0	\$321.00	\$0.00
9780328993925	MYVIEW LITERACY 2020 MYFOCUS INTERVENTION TEACHING GUIDE LEVEL C	329.50	3	0	\$988.50	\$0.00
9781428453647	MYVIEW LITERACY 2020 READING ROUTINES COMPANION GRADE 2	109.50	3	0	\$328.50	\$0.00
9780134904771	MYVIEW LITERACY 2020 SMALL GROUP GUIDE GRADE 2	116.00	3	0	\$348.00	\$0.00
9780328983520	MYVIEW LITERACY 2020 FOUNDATIONAL SKILLS KIT GRADE 2	909.50	0	3	\$0.00	\$2,728.50
9780134921204	MYVIEW LITERACY 2020 LEVELED READER BOOKSHELF COLLECTION GRADE 2	2450.00	0	1	\$0.00	\$2,450.00
9780134921136	MYVIEW LITERACY 2020 MYFOCUS READERS 6-PACK LEVEL C	132.50	0	3	\$0.00	\$397.50
9780134963891	MYVIEW LITERACY 2020 TEACHER ASSESSMENT PACKAGE GRADE 2	439.50	3	0	\$1,318.50	\$0.00
<b>myView Literacy ©2020 - Grade 2 Subtotal</b>					<b>\$ 8,820.00</b>	<b>\$ 19,816.00</b>

**myView Literacy ©2020 - Grade 3**

9780134963501	MYVIEW LITERACY 2020 STANDARD CONSUMABLE STUDENT PACKAGE WITH DIGITAL COURSEWARE 6-YEAR LICENSE GRADE 3	178.00	0	70	\$0.00	\$12,460.00
9780134972213	MYVIEW LITERACY 2020 TEACHER EDITION PACKAGE GRADE 3	1646.00	3	0	\$4,938.00	\$0.00
9780328990573	MYVIEW LITERACY 2020 COLD READS FOR FLUENCY & COMPREHENSION GRADE 3	83.00	3	0	\$249.00	\$0.00

## Spring Valley Cmty Cons SD 99

ISBN	Description	Price	Free Qty	Charged Qty	Free Amount	Total Charged
9781486926213	MYVIEW LITERACY 2020 LEVELED READER TEACHERS GUIDE GRADE 3	109.50	3	0	\$328.50	\$0.00
9781428478176	MYVIEW LITERACY 2020 LANGUAGE AWARENESS HANDBOOK GRADE 3	107.00	3	0	\$321.00	\$0.00
9780328993932	MYVIEW LITERACY 2020 MYFOCUS INTERVENTION TEACHING GUIDE LEVEL D	329.50	3	0	\$988.50	\$0.00
9781428453654	MYVIEW LITERACY 2020 READING ROUTINES COMPANION GRADE 3	109.50	3	0	\$328.50	\$0.00
9780134904788	MYVIEW LITERACY 2020 SMALL GROUP GUIDE GRADE 3	116.00	3	0	\$348.00	\$0.00
9780134921211	MYVIEW LITERACY 2020 LEVELED READER BOOKSHELF COLLECTION GRADE 3	2100.00	0	1	\$0.00	\$2,100.00
9780134921143	MYVIEW LITERACY 2020 MYFOCUS READERS 6-PACK LEVEL D	132.50	0	3	\$0.00	\$397.50
9780134963907	MYVIEW LITERACY 2020 TEACHER ASSESSMENT PACKAGE GRADE 3	439.50	3	0	\$1,318.50	\$0.00

**myView Literacy ©2020 - Grade 3 Subtotal****\$ 8,820.00****\$ 14,957.50****myView Literacy ©2020 - Grade 4**

9780134963518	MYVIEW LITERACY 2020 STANDARD CONSUMABLE STUDENT PACKAGE WITH DIGITAL COURSEWARE 6-YEAR LICENSE GRADE 4	178.00	0	70	\$0.00	\$12,460.00
9780134972220	MYVIEW LITERACY 2020 TEACHER EDITION PACKAGE GRADE 4	1646.00	3	0	\$4,938.00	\$0.00
9780328990580	MYVIEW LITERACY 2020 COLD READS FOR FLUENCY & COMPREHENSION GRADE 4	83.00	3	0	\$249.00	\$0.00
9781486926220	MYVIEW LITERACY 2020 LEVELED READER TEACHERS GUIDE GRADE 4	109.50	3	0	\$328.50	\$0.00

## Spring Valley Cmty Cons SD 99

ISBN	Description	Price	Free Qty	Charged Qty	Free Amount	Total Charged
9781428478183	MYVIEW LITERACY 2020 LANGUAGE AWARENESS HANDBOOK GRADE 4	107.00	3	0	\$321.00	\$0.00
9780328993949	MYVIEW LITERACY 2020 MYFOCUS INTERVENTION TEACHING GUIDE LEVEL E	329.50	3	0	\$988.50	\$0.00
9781428453661	MYVIEW LITERACY 2020 READING ROUTINES COMPANION GRADE 4	109.50	3	0	\$328.50	\$0.00
9780134904795	MYVIEW LITERACY 2020 SMALL GROUP GUIDE GRADE 4	116.00	3	0	\$348.00	\$0.00
9780134921228	MYVIEW LITERACY 2020 LEVELED READER BOOKSHELF COLLECTION GRADE 4	2100.00	0	1	\$0.00	\$2,100.00
9780134921150	MYVIEW LITERACY 2020 MYFOCUS READERS 6-PACK LEVEL E	132.50	0	3	\$0.00	\$397.50
9780134963914	MYVIEW LITERACY 2020 TEACHER ASSESSMENT PACKAGE GRADE 4	439.50	3	0	\$1,318.50	\$0.00

**myView Literacy ©2020 - Grade 4 Subtotal****\$ 8,820.00****\$ 14,957.50****myView Literacy ©2020 - Grade 5**

9780134963525	MYVIEW LITERACY 2020 STANDARD CONSUMABLE STUDENT PACKAGE WITH DIGITAL COURSEWARE 6-YEAR LICENSE GRADE 5	178.00	0	70	\$0.00	\$12,460.00
9780134972244	MYVIEW LITERACY 2020 TEACHER EDITION PACKAGE GRADE 5	1646.00	3	0	\$4,938.00	\$0.00
9780328990597	MYVIEW LITERACY 2020 COLD READS FOR FLUENCY & COMPREHENSION GRADE 5	83.00	3	0	\$249.00	\$0.00
9781486926237	MYVIEW LITERACY 2020 LEVELED READER TEACHERS GUIDE GRADE 5	109.50	3	0	\$328.50	\$0.00
9780328993956	MYVIEW LITERACY 2020 MYFOCUS INTERVENTION TEACHING GUIDE LEVEL F	329.50	3	0	\$988.50	\$0.00

## Spring Valley Cmty Cons SD 99

ISBN	Description	Price	Free Qty	Charged Qty	Free Amount	Total Charged
9780134904801	MYVIEW LITERACY 2020 SMALL GROUP GUIDE GRADE 5	116.00	3	0	\$348.00	\$0.00
9780134921235	MYVIEW LITERACY 2020 LEVELED READER BOOKSHELF COLLECTION GRADE 5	2100.00	0	1	\$0.00	\$2,100.00
9780134921167	MYVIEW LITERACY 2020 MYFOCUS READERS 6-PACK LEVEL F	132.50	0	3	\$0.00	\$397.50
9780134963921	MYVIEW LITERACY 2020 TEACHER ASSESSMENT PACKAGE GRADE 5	439.50	3	0	\$1,318.50	\$0.00
<b>myView Literacy ©2020 - Grade 5 Subtotal</b>					<b>\$ 8,170.50</b>	<b>\$ 14,957.50</b>

**myView Literacy ©2020 - Grade K**

9780134963471	MYVIEW LITERACY 2020 STANDARD CONSUMABLE STUDENT PACKAGE WITH DIGITAL COURSEWARE 6-YEAR LICENSE GRADE K	178.00	0	70	\$0.00	\$12,460.00
9780134972183	MYVIEW LITERACY 2020 TEACHER EDITION PACKAGE GRADE K	1646.00	4	0	\$6,584.00	\$0.00
9781486926183	MYVIEW LITERACY 2020 LEVELED READER TEACHERS GUIDE GRADE K	109.50	4	0	\$438.00	\$0.00
9781428478145	MYVIEW LITERACY 2020 LANGUAGE AWARENESS HANDBOOK GRADE K	107.00	4	0	\$428.00	\$0.00
9781428453623	MYVIEW LITERACY 2020 READING ROUTINES COMPANION GRADE K	219.50	4	0	\$878.00	\$0.00
9780134904740	MYVIEW LITERACY 2020 SMALL GROUP GUIDE GRADE K	116.00	4	0	\$464.00	\$0.00
9780328991396	MYVIEW LITERACY 2020 SONGS & POEMS BIG BOOK GRADE K	87.00	0	4	\$0.00	\$348.00
9780134941677	MYVIEW LITERACY 2020 BIG BOOK PACKAGE GRADE K	1200.00	0	1	\$0.00	\$1,200.00

Spring Valley Cmty Cons SD 99

ISBN	Description	Price	Free Qty	Charged Qty	Free Amount	Total Charged
9780328983506	MYVIEW LITERACY 2020 FOUNDATIONAL SKILLS KIT GRADE K	1517.00	0	4	\$0.00	\$6,068.00
9780134921181	MYVIEW LITERACY 2020 LEVELED READER BOOKSHELF COLLECTION GRADE K	2450.00	0	1	\$0.00	\$2,450.00
<b>myView Literacy ©2020 - Grade K Subtotal</b>					<b>\$ 8,792.00</b>	<b>\$ 22,526.00</b>
<b>myView Literacy Subtotal</b>					<b>\$ 54,964.50</b>	<b>\$ 112,874.90</b>

**myView Literacy Professional Development**

**Virtual myView Literacy Professional Learning Offerings ©2020**

0000000125445	VIRTUAL MYVIEW LITERACY @2020 NATIONAL IMPLEMENTATION ESSENTIALS (3 HR)	1400.00	0	1	\$0.00	\$1,400.00
0000000125442	VIRTUAL MYVIEW LITERACY @2020 NATIONAL PROGRAM ACTIVATION (2 HR)	600.00	1	0	\$600.00	\$0.00
<b>Virtual myView Literacy Professional Learning Offerings ©2020 Subtotal</b>					<b>\$ 600.00</b>	<b>\$ 1,400.00</b>
<b>myView Literacy Professional Development Subtotal</b>					<b>\$ 600.00</b>	<b>\$ 1,400.00</b>

**Solution Subtotal**

**\$ 59,119.50**

**\$ 165,079.90**

**Shipping and Handling**

**\$ 14,640.29**

**Total**

**\$ 179,720.19**

**Optional Section**

ISBN	Solution	UOM	Term	List Price	Quantity	Base Amount	Total
1							
9780134968254	MYVIEW LITERACY 2020 ENHANCED CONSUMABLE STUDENT PACKAGE WITH DIGITAL COURSEWARE 6-YEAR LICENSE GRADE K	EA	1	\$240.00	70	\$16,800.00	\$16,800.00
2							
9780134968261	MYVIEW LITERACY 2020 ENHANCED CONSUMABLE STUDENT PACKAGE WITH DIGITAL COURSEWARE 6-YEAR LICENSE GRADE 1	EA	1	\$240.00	70	\$16,800.00	\$16,800.00
3							
9780134968278	MYVIEW LITERACY 2020 ENHANCED CONSUMABLE STUDENT PACKAGE WITH DIGITAL COURSEWARE 6-YEAR LICENSE GRADE 2	EA	1	\$240.00	80	\$19,200.00	\$19,200.00
4							
9780134968292	MYVIEW LITERACY 2020 ENHANCED CONSUMABLE STUDENT PACKAGE WITH DIGITAL COURSEWARE 6-YEAR LICENSE GRADE 3	EA	1	\$240.00	70	\$16,800.00	\$16,800.00

Spring Valley Cmty Cons SD 99

5								
9780134968308	MYVIEW LITERACY 2020 ENHANCED CONSUMABLE STUDENT PACKAGE WITH DIGITAL COURSEWARE 6-YEAR LICENSE GRADE 4	EA	1	\$240.00	70	\$16,800.00	\$16,800.00	

6							
9780134968315	MYVIEW LITERACY 2020 ENHANCED CONSUMABLE STUDENT PACKAGE WITH DIGITAL COURSEWARE 6-YEAR LICENSE GRADE 5	EA	1	\$240.00	70	\$16,800.00	\$16,800.00

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# Houghton Mifflin Harcourt

Proposal #008467193

Prepared For

## Spring Valley Cmty Cons SD 99

Attention:

Shelly Nauman

shellyn@sv99.org

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## Into Reading K-5, Into Literature 6-8 & Professional Development

Prepared By

Sales Historical Transactions Default

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# Proposal for Spring Valley Cmty Cons SD 99

ISBN	Title	Price	Quantity	Value of All Material	Free Materials Quantity
<b>Grade K</b>					
<b>Student Digital Licenses</b>					
1810878	9780358574712 Into Reading Student License Digital 6 Year Grades K-6 Package Includes: Digital Student Resources 6 Year Grades K-6 Implementation Success	\$96.00	70	\$6,720.00	
<b>Total for Student Digital Licenses</b>		<b>\$6,720.00</b>			
<b>Teacher Digital Licenses</b>					
1809711	9780358565925 Into Reading Teacher License Digital with Teacher's Corner 6 Year Grades K-6 Package Includes: Digital Teacher Resources 6 Year Grades K-6 Access to Teacher's Corner	\$450.00			2
<b>Total for Teacher Digital Licenses</b>		<b>\$0.00</b>			
<b>A la Carte Items Available for Purchase</b>					
<b>Teacher Materials</b>					
1805118	9780358526346 Into Reading Teacher Guide Set Grade K	\$172.50	2	\$345.00	
1736143	9781328639035 Into Reading Big Book Set Grade K	\$220.00	2	\$440.00	
1803398	9780358517016 Into Reading Read Aloud Set Grade K	\$120.00	2	\$240.00	
1742471	9780358056287 Into Reading Instructional Card Kit Grade K	\$69.45	2	\$138.90	
1738477	9780358019831 Into Reading Start Right Reader Set of 6 Grade K	\$162.00	2	\$324.00	
1721083	9781328522900 Into Reading Tabletop Minilessons Reading Grade K	\$31.00	2	\$62.00	
1716734	9781328491602 Into Reading Tabletop Minilessons English Language Development Grade K	\$31.00	2	\$62.00	
1736277	9780358001508 Into Reading Rigby Leveled Library with Take and Teach Lessons Grade K	\$1,150.01	2	\$2,300.02	
<b>Student Materials</b>					
1805091	9780358526070 Into Reading Student myBook 5 Year Print Grade K	\$45.00	70	\$3,150.00	
<b>Total for A la Carte Items Available for Purchase</b>		<b>\$7,061.92</b>			
<b>Total for Grade K</b>		<b>\$13,781.92</b>			

## Grade 1

### Student Digital Licenses

1810878	9780358574712 Into Reading Student License Digital 6 Year Grades K-6 Package Includes: Digital Student Resources 6 Year Grades K-6 Implementation Success	\$96.00	70	\$6,720.00	
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# Proposal for Spring Valley Cmty Cons SD 99

ISBN	Title	Price	Quantity	Value of All Material	Free Materials Quantity
<b>Total for Student Digital Licenses</b>		<b>\$6,720.00</b>			
<b>Teacher Digital Licenses</b>					
1809711	9780358565925 Into Reading Teacher License Digital with Teacher's Corner 6 Year Grades K-6 Package Includes: Digital Teacher Resources 6 Year Grades K-6 Access to Teacher's Corner	\$450.00			2
<b>Total for Teacher Digital Licenses</b>		<b>\$0.00</b>			
<b>A la Carte Items Available for Purchase</b>					
<b>Teacher Materials</b>					
1805119	9780358526353 Into Reading Teacher Guide Set Grade 1	\$172.50	2	\$345.00	
1714678	9781328468970 2020 Into Reading Writing Workshop Teacher's Guide Grade 1	\$48.30	2	\$96.60	
1805124	9780358526407 Into Reading Teaching Pal Set Grade 1	\$38.00	2	\$76.00	
1736147	9781328639097 Into Reading Big Book Set Grade 1	\$84.00	2	\$168.00	
1736145	9781328639059 Into Reading Read Aloud Set Grade 1	\$88.00	2	\$176.00	
1736148	9781328639103 Into Reading Trade Classroom Library Single Copy Set Grade 1	\$24.85	2	\$49.70	
1742472	9780358056294 Into Reading Instructional Card Kit Grade 1	\$73.05	2	\$146.10	
1738478	9780358019848 Into Reading Start Right Reader Set of 6 Grade 1	\$259.20	2	\$518.40	
1721084	9781328522917 Into Reading Tabletop Minilessons Reading Grade 1	\$31.00	2	\$62.00	
1716735	9781328491619 Into Reading Tabletop Minilessons English Language Development Grade 1	\$31.00	2	\$62.00	
1736278	9780358001515 Into Reading Rigby Leveled Library with Take and Teach Lessons Grade 1	\$1,150.01	2	\$2,300.02	
<b>Student Materials</b>					
1805108	9780358526247 Into Reading Student myBook Softcover Set 5 Year Print Grade 1	\$45.00	70	\$3,150.00	
<b>Total for A la Carte Items Available for Purchase</b>		<b>\$7,149.82</b>			
<b>Total for Grade 1</b>		<b>\$13,869.82</b>			

**Grade 2****Student Digital Licenses**

1810878	9780358574712 Into Reading Student License Digital 6 Year Grades K-6 Package Includes: Digital Student Resources 6 Year Grades K-6 Implementation Success	\$96.00	80	\$7,680.00	
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**Total for Student Digital Licenses****\$7,680.00**

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ISBN	Title	Price	Quantity	Value of All Material	Free Materials Quantity
<b>Teacher Digital Licenses</b>					
1809711 9780358565925	Into Reading Teacher License Digital with Teacher's Corner 6 Year Grades K-6 Package Includes: Digital Teacher Resources 6 Year Grades K-6 Access to Teacher's Corner	\$450.00			2
<b>Total for Teacher Digital Licenses</b>		<b>\$0.00</b>			
<b>A la Carte Items Available for Purchase</b>					
<b>Teacher Materials</b>					
1805120 9780358526360	Into Reading Teacher Guide Set Grade 2	\$172.50	2	\$345.00	
1714679 9781328469809	2020 Into Reading Writing Workshop Teacher's Guide Grade 2	\$48.30	2	\$96.60	
1805125 9780358526414	Into Reading Teaching Pal Set Grade 2	\$38.00	2	\$76.00	
1736146 9781328639080	Into Reading Read Aloud Set Grade 2	\$132.00	2	\$264.00	
1736149 9781328639110	Into Reading Trade Classroom Library Single Copy Set Grade 2	\$24.85	2	\$49.70	
1742513 9780358056300	Into Reading Instructional Card Kit Grade 2	\$75.05	2	\$150.10	
1738479 9780358019855	Into Reading Start Right Reader Set of 6 Grade 2	\$172.80	2	\$345.60	
1721085 9781328522924	Into Reading Tabletop Minilessons Reading Grade 2	\$31.00	2	\$62.00	
1716736 9781328491626	Into Reading Tabletop Minilessons English Language Development Grade 2	\$31.00	2	\$62.00	
1736279 9780358001522	Into Reading Rigby Leveled Library with Take and Teach Lessons Grade 2	\$1,150.01	2	\$2,300.02	
<b>Student/ Materials</b>					
1805109 9780358526254	Into Reading Student myBook Softcover Set 5 Year Print Grade 2	\$45.00	80	\$3,600.00	
<b>Total for A la Carte Items Available for Purchase</b>		<b>\$7,351.02</b>			
<b>Total for Grade 2</b>		<b>\$15,031.02</b>			

### Grade 3

#### Student Digital Licenses

1810878 9780358574712	Into Reading Student License Digital 6 Year Grades K-6 Package Includes: Digital Student Resources 6 Year Grades K-6 Implementation Success	\$96.00	70	\$6,720.00	
<b>Total for Student Digital Licenses</b>		<b>\$6,720.00</b>			

#### Teacher Digital Licenses

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# Proposal for Spring Valley Cmty Cons SD 99

ISBN	Title	Price	Quantity	Value of All Material	Free Materials Quantity
1809711 9780358565925	Into Reading Teacher License Digital with Teacher's Corner 6 Year Grades K-6 Package Includes: Digital Teacher Resources 6 Year Grades K-6 Access to Teacher's Corner	\$450.00			2
<b>Total for Teacher Digital Licenses</b>		<b>\$0.00</b>			
<b>A la Carte Items Available for Purchase</b>					
<b>Teacher Materials</b>					
1805121 9780358526377	Into Reading Teacher Guide Set Grade 3	\$172.50	2	\$345.00	
1714680 9781328469816	2020 Into Reading Writing Workshop Teacher's Guide Grade 3	\$48.30	2	\$96.60	
1805126 9780358526421	Into Reading Teaching Pal Set Grade 3	\$38.00	2	\$76.00	
1736150 9781328639127	Into Reading Trade Classroom Library Single Copy Set Grade 3	\$24.85	2	\$49.70	
1721086 9781328522931	Into Reading Tabletop Minilessons Reading Grade 3	\$31.00	2	\$62.00	
1716737 9781328491633	Into Reading Tabletop Minilessons English Language Development Grade 3	\$31.00	2	\$62.00	
1736280 9780358001539	Into Reading Rigby Leveled Library with Take and Teach Lessons Grade 3	\$1,150.01	2	\$2,300.02	
<b>Student Materials</b>					
1805110 9780358526261	Into Reading Student myBook Softcover Set 5 Year Print Grade 3	\$45.00	70	\$3,150.00	
<b>Total for A la Carte Items Available for Purchase</b>		<b>\$6,141.32</b>			
<b>Total for Grade 3</b>		<b>\$12,861.32</b>			

## Grade 4

### Student Digital Licenses

1810878 9780358574712	Into Reading Student License Digital 6 Year Grades K-6 Package Includes: Digital Student Resources 6 Year Grades K-6 Implementation Success	\$96.00	70	\$6,720.00	
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### Total for Student Digital Licenses

**\$6,720.00**

### Teacher Digital Licenses

1809711 9780358565925	Into Reading Teacher License Digital with Teacher's Corner 6 Year Grades K-6 Package Includes: Digital Teacher Resources 6 Year Grades K-6 Access to Teacher's Corner	\$450.00			2
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### Total for Teacher Digital Licenses

**\$0.00**

### A la Carte Items Available for Purchase

### Teacher Materials

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# Proposal for Spring Valley Cmty Cons SD 99

ISBN	Title	Price	Quantity	Value of All Material	Free Materials Quantity
1805122 9780358526384	Into Reading Teacher Guide Set Grade 4	\$172.50	2	\$345.00	
1714681 9781328469823	2020 Into Reading Writing Workshop Teacher's Guide Grade 4	\$48.30	2	\$96.60	
1805127 9780358526438	Into Reading Teaching Pal Set Grade 4	\$38.00	2	\$76.00	
1736151 9781328639134	Into Reading Trade Classroom Library Single Copy Set Grade 4	\$24.85	2	\$49.70	
1721087 9781328522948	Into Reading Tabletop Minilessons Reading Grade 4	\$31.00	2	\$62.00	
1716738 9781328491640	Into Reading Tabletop Minilessons English Language Development Grade 4	\$31.00	2	\$62.00	
1736281 9780358001546	Into Reading Rigby Leveled Library with Take and Teach Lessons Grade 4	\$1,150.01	2	\$2,300.02	
<b>Student Materials</b>					
1805111 9780358526278	Into Reading Student myBook Softcover Set 5 Year Print Grade 4	\$45.00	70	\$3,150.00	
<b>Total for A la Carte Items Available for Purchase</b>		<b>\$6,141.32</b>			

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**Total for Grade 4** **\$12,861.32**

### Grade 5

#### Student Digital Licenses

1810878 9780358574712	Into Reading Student License Digital 6 Year Grades K-6 Package Includes: Digital Student Resources 6 Year Grades K-6 Implementation Success	\$96.00	70	\$6,720.00	
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**Total for Student Digital Licenses** **\$6,720.00**

#### Teacher Digital Licenses

1809711 9780358565925	Into Reading Teacher License Digital with Teacher's Corner 6 Year Grades K-6 Package Includes: Digital Teacher Resources 6 Year Grades K-6 Access to Teacher's Corner	\$450.00			2
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**Total for Teacher Digital Licenses** **\$0.00**

#### A la Carte Items Available for Purchase

#### Teacher Materials

1805123 9780358526391	Into Reading Teacher Guide Set Grade 5	\$172.50	2	\$345.00	
1714682 9781328469830	2020 Into Reading Writing Workshop Teacher's Guide Grade 5	\$48.30	2	\$96.60	
1805128 9780358526445	Into Reading Teaching Pal Set Grade 5	\$38.00	2	\$76.00	
1736153 9781328639141	Into Reading Trade Classroom Library Single Copy Set Grade 5	\$24.85	2	\$49.70	
1721088 9781328522955	Into Reading Tabletop Minilessons Reading Grade 5	\$31.00	2	\$62.00	

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# Proposal for Spring Valley Cmty Cons SD 99

ISBN	Title	Price	Quantity	Value of All Material	Free Materials Quantity
1716739 9781328491657	Into Reading Tabletop Minilessons English Language Development Grade 5	\$31.00	2	\$62.00	
1736282 9780358001553	Into Reading Rigby Leveled Library with Take and Teach Lessons Grade 5	\$1,150.01	2	\$2,300.02	
<b>Student Materials</b>					
1805112 9780358526285	Into Reading Student myBook Softcover Set 5 Year Print Grade 5	\$45.00	70	\$3,150.00	
<b>Total for A la Carte Items Available for Purchase</b>		<b>\$6,141.32</b>			
<b>Total for Grade 5</b>		<b>\$12,861.32</b>			

<b>Grade 6</b>					
<b>Student Digital Licenses</b>					
1810770 9780358574637	Into Literature Student License Digital 6 Year Grade 6-8 Includes: Digital Student Resources 6 Year Grades 6-8 Implementation Success	\$96.00			65
<b>Teacher Digital Licenses</b>					
1809709 9780358565901	Into Literature Teacher License Digital with Teacher's Corner 6 Year Grades 6-8 Includes: Into Literature Digital Teacher Resources 6 Year Grades 6-8 Access to Teacher's Corner	\$450.00			2
<b>A la Carte Items Available for Purchase</b>					
<b>Teacher Materials</b>					
1791535 9780358416487	Into Literature Teacher Edition Grade 6	\$172.50	2	\$345.00	
<b>Student Material</b>					
1805868 9780358538363	Into Literature Softcover Student Edition 6 Year Print Grade 6	\$54.00	65	\$3,510.00	
<b>Total for A la Carte Items Available for Purchase</b>		<b>\$3,855.00</b>			
<b>Total for Grade 6</b>		<b>\$3,855.00</b>			

<b>Grade 7</b>					
<b>Student Digital Licenses</b>					
1810770 9780358574637	Into Literature Student License Digital 6 Year Grade 6-8 Includes: Digital Student Resources 6 Year Grades 6-8 Implementation Success	\$96.00	75	\$7,200.00	
<b>Total for Student Digital Licenses</b>		<b>\$7,200.00</b>			

Send **Check Payments** to:  
Houghton Mifflin Harcourt Publishing Company  
14046 Collections Center Drive  
Chicago, IL 60693

Attention:  
Shelly Nauman  
shellyn@sv99.org

Send **Orders** to:  
orders@hnhco.com  
FAX: 800-269-5232

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# Proposal for Spring Valley Cmty Cons SD 99

ISBN	Title	Price	Quantity	Value of All Material	Free Materials Quantity
<b>Teacher Digital Licenses</b>					
1809709 9780358565901	Into Literature Teacher License Digital with Teacher's Corner 6 Year Grades 6-8 Includes: Into Literature Digital Teacher Resources 6 Year Grades 6-8 Access to Teacher's Corner	\$450.00			2
<b>Total for Teacher Digital Licenses</b>		<b>\$0.00</b>			
<b>A la Carte Items Available for Purchase</b>					
<b>Teacher Materials</b>					
1791536 9780358416494	Into Literature Teacher Edition Grade 7	\$172.50	2	\$345.00	
<b>Student Materials</b>					
1805876 9780358538448	Into Literature Softcover Student Edition 5 Year Print Grade 7	\$45.00	75	\$3,375.00	
<b>Total for A la Carte Items Available for Purchase</b>		<b>\$3,720.00</b>			
<b>Total for Grade 7</b>		<b>\$10,920.00</b>			

<u>Grade 8</u>					
<b>Student Digital Licenses</b>					
1810770 9780358574637	Into Literature Student License Digital 6 Year Grade 6-8 Includes: Digital Student Resources 6 Year Grades 6-8 Implementation Success	\$96.00	65	\$6,240.00	
<b>Total for Student Digital Licenses</b>		<b>\$6,240.00</b>			
<b>Teacher Digital Licenses</b>					
1809709 9780358565901	Into Literature Teacher License Digital with Teacher's Corner 6 Year Grades 6-8 Includes: Into Literature Digital Teacher Resources 6 Year Grades 6-8 Access to Teacher's Corner	\$450.00			2
<b>Total for Teacher Digital Licenses</b>		<b>\$0.00</b>			
<b>A la Carte Items Available for Purchase</b>					
<b>Teacher Materials</b>					
1791537 9780358416500	Into Literature Teacher Edition Grade 8	\$172.50	2	\$345.00	
<b>Student Materials</b>					
1805877 9780358538455	Into Literature Softcover Student Edition 5 Year Print Grade 8	\$45.00	65	\$2,925.00	
<b>Total for A la Carte Items Available for Purchase</b>		<b>\$3,270.00</b>			

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Proposal for  
**Spring Valley Cmty Cons SD 99**

ISBN	Title	Price	Quantity	Value of All Material	Free Materials Quantity
<b>Total for Grade 8</b>		<b>\$9,510.00</b>			
<b>Professional Services- Into Reading K-6 Implementation Success Plan</b>					
1810628	9780358574088 Getting Started: Introduction to Into Reading K-6 Live Online 2-Hour  This session guides teachers through their program structure, essential resources, and implementation recommendations. Teachers will also explore Ed, HMH's teaching and learning platform, and our professional learning pathway in Teacher's Corner.  This initial session is the first step on the way to a successful first 30 days. Additional training and support will be provided via Teacher's Corner on Ed. There, teachers will access a guided learning pathway based on their grade level and implementation timeline. A recommended sequence of live sessions and on-demand interactive media and videos will help teachers plan, teach, and assess learning using their new HMH program.		1		
<b>Coaching and Courses</b>					
1832627	9780358726340 Into Reading Blended Coaching Introductory Membership 1 Year Grades K-6  Blended Coaching brings the coaching experience into a small group context and opens up communication among teachers and/or instructional coaches. It is a collaborative conversation, focused on deepening understanding of student work, student learning targets, instructional practices, goal setting, and action steps.  The introductory blended coaching annual membership powered by HMH Coaching Studio provides within the term of the membership 1 in-person coaching day, 4 30-minute live online sessions, and HMH Coaching Studio licenses, designed for up to 20 teachers. Additional sessions and HMH Coaching Studio licenses may be purchased and added to this annual membership as needed.	\$7,500.00	1	\$7,500.00	
<b>Total for Coaching and Courses</b>		<b>\$7,500.00</b>			
<b>Total for Professional Services- Into Reading K-6</b>		<b>\$7,500.00</b>			

**Subtotal Purchase Amount:**

**\$113,051.72**

**Shipping & Handling:**

**\$12,552.45**

**Total Cost of Proposal (PO Amount):**

**\$125,604.17**

**\*\*Please add proper sales tax to your order\*\***

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 Chicago, IL 60693

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 shellyn@sv99.org

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**Total Cost of Proposal (PO Amount): \$125,604.17**

Thank you for considering HMH as your partner. We are committed to providing an excellent experience and delivering ongoing, high-quality service to our customers. To meet these goals, we want to ensure you are aware of the below Terms of Purchase. These terms help us process your order quickly, efficiently, and accurately, ensuring successful delivery and implementation of our solutions.

- Please return this cost proposal with your signed purchase order that matches product, prices and shipping charges.
- Provide the exact address for *delivery* of print materials. The shipping address may be your district warehouse or individual school sites, but it is essential that this is accurate.
- Please supply the name of each important district point of contact for all aspects of the solution including their direct contact information (email/phone):
  - o Point of Contact for Print materials
  - o Point of Contact for Digital materials
  - o Point of Contact for Scheduling Professional Development
- Please confirm that we have the correct 'Ship to' and 'Sold to' information on the cost proposal.
 

<b>Ship to:</b> Spring Valley Cmnty Cons SD 99 999 N Strong Ave Spring Valley, IL 61362	<b>Sold to:</b> Spring Valley Cmnty Cons SD 99 999 N Strong Ave Spring Valley, IL 61362
--	--
- Please provide funding start and end dates.
- Please note that all products and services will be billed upon the processing of your purchase order.
- Our payment terms are 30 days from the invoice date.
- Print subscription material quantities may be adjusted across grades for like products, to accommodate enrollment fluctuations, quantities cannot be adjusted between different programs or copyrights.
- Our shipping terms are FOB shipping point. The shipping term for your proposal is Shipping Point.
- Any proposed shipping or tax amount provided on this proposal, is based on the Ship To account location quoted within.
- If the location of your delivery changes, please include the proper sales tax and shipping charges for that location in the applicable Purchase Order
- Should any of these Terms of Sale conflict with any preprinted terms on your purchase order, the HMH terms of service shall apply.

Thank you in advance for supplying us with the necessary information at time of purchase.

Our goal is to ensure your success throughout the duration of this agreement, which starts with a highly successful delivery of our solution.

For greater detail, the complete Terms of Purchase may be reviewed here: <http://www.hmhco.com/common/terms-conditions>

Date of Proposal: 8/2/2022

Proposal Expiration Date: 9/16/2022



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**Spring Valley Community Cons. School District #99**

**K-8 ARC Core Standard Modules**

**04/13/2023**

Proposal Number: 234028

Submitted To: -

Spring Valley, IL 61362

PRICING SUMMARY	
Materials	\$309,075.00
Professional Development	\$0.00
<b>Grand Total</b>	<b>\$309,075.00</b>

Please note: Prices are valid 90 days from date of proposal

**Prices and Fulfillment**

Prices are valid 90 days from date of proposal. Upon receipt of purchase order or other payment method, materials will be shipped on a timeline mutually agreed to by the parties. ARC's Professional Development services will be delivered at customer's request and subject to American Reading Company personnel availability. Please send purchase orders to [orders@americanreading.com](mailto:orders@americanreading.com).

**Warranty and Returns**

ARC guarantees quality products and will replace products due to order discrepancies and/or damaged products reported within 90 days of receipt of order. Customers will be provided either credit or replacement product. Marked, stickered, stamped, or otherwise altered materials are non-returnable. Beyond the ninety days allowed for replacement of items deemed defective, ARC disclaims all warranties, expressed or implied.

American Reading Company will pay for return shipping if the return is a result of company error. Please contact us prior to returning items to American Reading Company to ensure your return is processed correctly and you receive credit or replacement. If you have questions regarding your order, please contact our Customer Care Department at [customercare@americanreading.com](mailto:customercare@americanreading.com) or (866) 810-2665.

**Professional Development**

American Reading Company limits all workshops to a maximum of 25 participants (20 teachers and 5 support staff). If more than 25 people attend the workshop, you agree to pay \$350 for each additional participant. Professional development training cannot be cancelled or changed within 15 days of the event date, or you will be billed for the event.

American Reading Company reserves the right to convert in person professional development, upon consultation with the customer, to a combination of virtual professional development, physical materials, and/or digital materials when necessary to ensure the health and safety of its employees and customers.

ARC reserves the right to charge a temporary inflation surcharge of up to \$300 per day for any remaining, as yet undelivered, in-person PD.

**Recording of Professional Development sessions**

American Reading Company retains proprietary rights to its professional development, both in person and virtual; therefore, recording of professional development is prohibited. ARC reserves the right to maintain distribution of its professional development services.

All [ARC Terms and Conditions](#) apply regardless of any additional terms that you may provide with your purchase.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

\_\_\_\_\_  
Approved Amount: \$

<b>Unit 1 ARC Core Literacy Lab Modules</b>				
<b>Heading</b>	<b>Product</b>	<b>Quantity</b>	<b>Price</b>	<b>Total</b>
Unit 1 Grade 1: ARC Literacy Lab Modules	Unit 1 Grade 1 (C8): ARC Core Literacy Lab	4	\$3,300.00	\$13,200.00
Unit 1 Grade 2: ARC Literacy Lab Modules	Unit 1 Grade 2 (C8): ARC Core Literacy Lab	3	\$3,300.00	\$9,900.00
Unit 1 Grade 3: ARC Literacy Lab Modules	Unit 1 Grade 3 (C8): ARC Core Literacy Lab	3	\$3,300.00	\$9,900.00
Unit 1 Grade 4: ARC Literacy Lab Modules	Unit 1 Grade 4 (C8): ARC Core Literacy Lab	3	\$3,300.00	\$9,900.00
Unit 1 Grade 5: ARC Literacy Lab Modules	Unit 1 Grade 5 (C8): ARC Core Literacy Lab	3	\$3,300.00	\$9,900.00
Unit 1 Grade 6: ARC Literacy Lab Modules	Unit 1 Grade 6: ARC Core Literacy Lab Elementary	1	\$3,700.00	\$3,700.00
Unit 1 Grade 7: ARC Literacy Lab Modules	Unit 1 Grade 7: ARC Core Literacy Lab Elementary	1	\$3,700.00	\$3,700.00
Unit 1 Grade 8: ARC Literacy Lab Modules	Unit 1 Grade 8: ARC Core Literacy Lab Elementary	1	\$3,700.00	\$3,700.00
Unit 1 Kindergarten: ARC Literacy Lab Modules	Unit 1 Grade K (C8): ARC Core Literacy Lab	4	\$3,300.00	\$13,200.00

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**Subtotal**                      **\$77,100.00**

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**Unit 2 ARC Core Informational Research Lab Modules**

Heading	Product	Quantity	Price	Total
Unit 2 Grade 1: Wild and Endangered Animals	Unit 2 Grade 1 (C20): Research Lab Informational Wild and Endangered Animals	4	\$2,200.00	\$8,800.00
Unit 2 Grade 2: Bugs in Their Ecosystems	Unit 2 Grade 2 (C20): Research Lab Informational Bugs in Their Ecosystems	3	\$2,200.00	\$6,600.00
Unit 2 Grade 3: Weather and Climate	Unit 2 Grade 3 (C20): Research Lab Informational Weather and Climate	3	\$2,200.00	\$6,600.00
Unit 2 Grade 4: Animal Adaptations	Unit 2 Grade 4 (C20): Research Lab Informational Animal Adaptations	3	\$2,200.00	\$6,600.00
Unit 2 Grade 5: Ecosystems	Unit 2 Grade 5 (C20): Research Lab Informational Ecosystems	3	\$2,200.00	\$6,600.00
Unit 2 Grade 6: Theme TBD	ARC Core Unit 2 Grade 6: Theme TBD	1	\$2,100.00	\$2,100.00
Unit 2 Grade 7: Theme TBD	ARC Core Unit 2 Grade 7: Theme TBD	1	\$2,100.00	\$2,100.00
Unit 2 Grade 8: Theme TBD	ARC Core Unit 2 Grade 8: Theme TBD	1	\$2,100.00	\$2,100.00

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Unit 2 Kindergarten: Zoology	Kindergarten Unit 2: Research Lab Zoology	4	\$2,200.00	\$8,800.00
			<b>Subtotal</b>	<b>\$50,300.00</b>

<b>Unit 3 ARC Core Literature Genre Lab Modules</b>				
<b>Heading</b>	<b>Product</b>	<b>Quantity</b>	<b>Price</b>	<b>Total</b>
Unit 3 Grade 1: Family Stories	Unit 3 Grade 1 (C20): Literature Genre Lab Family Stories (+ Families)	4	\$2,200.00	\$8,800.00
Unit 3 Grade 2: Animal Stories (+ Animals)	Unit 3 Grade 2 (C20): Literature Genre Lab Animal Stories (+ Animals)	3	\$2,200.00	\$6,600.00
Unit 3 Grade 3: Traditional Tales (+ World Cultures)	Unit 3 Grade 3 (C20): Literature Genre Lab Traditional Tales (+ World Cultures)	3	\$2,200.00	\$6,600.00
Unit 3 Grade 4: American Historical Fiction (+ American History)	Unit 3 Grade 4 (C20): Literature Genre Lab American Historical Fiction (+ American History)	3	\$2,200.00	\$6,600.00
Unit 3 Grade 5: Adventure (+ Survival)	Unit 3 Grade 5 (C20): Literature Genre Lab Adventure (+ Survival)	3	\$2,200.00	\$6,600.00
Unit 3 Grade 6: Theme TBD	ARC Core Unit 3 Grade 6: Theme TBD	1	\$2,100.00	\$2,100.00
Unit 3 Grade 7: Theme TBD	ARC Core Unit 3 Grade 7: Theme TBD	1	\$2,100.00	\$2,100.00

Unit 3 Grade 8: Theme TBD	ARC Core Unit 3 Grade 8: Theme TBD	1	\$2,100.00	\$2,100.00
Unit 3 Kindergarten: Ecology	Kindergarten Unit 3: Research Lab Ecology	4	\$2,200.00	\$8,800.00
			<b>Subtotal</b>	<b>\$50,300.00</b>
<b>Unit 4 ARC Core Argument Research Lab Modules</b>				
<b>Heading</b>	<b>Product</b>	<b>Quantity</b>	<b>Price</b>	<b>Total</b>
Unit 4 Grade 1: Plants	Unit 4 Grade 1 (C20): Research Lab Argument Plants	4	\$2,200.00	\$8,800.00
Unit 4 Grade 2: Jobs in my Community	Unit 4 Grade 2 (C20): Research Lab Argument Jobs in my Community	3	\$2,200.00	\$6,600.00
Unit 4 Grade 3: Marine Life	Unit 4 Grade 3 (C20): Research Lab Argument Marine Life	3	\$2,200.00	\$6,600.00
Unit 4 Grade 4: US States	Unit 4 Grade 4 (C20): Research Lab Argument US States	3	\$2,200.00	\$6,600.00
Unit 4 Grade 5: Civil War Era	Unit 4 Grade 5 (C20): Research Lab Argument Civil War Era	3	\$2,200.00	\$6,600.00
Unit 4 Grade 6: Theme TBD	ARC Core Unit 4 Grade 6: Theme TBD	1	\$2,100.00	\$2,100.00

Unit 4 Grade 7: Theme TBD	ARC Core Unit 4 Grade 7: Theme TBD	1	\$2,100.00	\$2,100.00
Unit 4 Grade 8: Theme TBD	ARC Core Unit 4 Grade 8: Theme TBD	1	\$2,100.00	\$2,100.00
Unit 4 Kindergarten: Entomology	Kindergarten Unit 4: Research Lab Entomology	4	\$2,200.00	\$8,800.00
			<b>Subtotal</b>	<b>\$50,300.00</b>

<b>Assessment and Instruction</b>				
<b>Heading</b>	<b>Product</b>	<b>Quantity</b>	<b>Price</b>	<b>Total</b>
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Toolkit CCSS Full White-Purple	3	\$2,100.00	\$6,300.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Toolkits CCSS - Grade 1 V2	4	\$2,075.00	\$8,300.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Toolkits CCSS - Grade 2 V2	3	\$1,200.00	\$3,600.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Toolkits CCSS - Grade 3 V2	3	\$1,600.00	\$4,800.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Toolkits CCSS - Grade 4 V2	3	\$1,550.00	\$4,650.00

IRLA/ENIL Toolkits for Small Group Instruction	IRLA Toolkits CCSS - Grade 5 V2	3	\$1,875.00	\$5,625.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Toolkits CCSS - Kindergarten	4	\$2,075.00	\$8,300.00
			<b>Subtotal</b>	<b>\$41,575.00</b>

<b>Literacy Operating System</b>				
Heading	Product	Quantity	Price	Total
Literacy Operating System	Literacy Operating System (Years 1 and 2): Variant 4 2023/2024 School Year (Kindergarten-Grade 8): 1 to 4 schools	1	\$39,500.00	\$39,500.00
			<b>Subtotal</b>	<b>\$39,500.00</b>

<b>Professional Development and Leadership Learning</b>				
Heading	Product	Quantity	Price	Total
Professional Development	PD included with qualifying materials purchase	2	\$0.00	\$0.00
			<b>Subtotal</b>	<b>\$0.00</b>

**TOTAL: \$309,075.00**



# FICEK ELECTRIC & COMMUNICATION SYSTEMS, INC.

Electrical / PBX / IP Telephony / Video / Sound  
Security / Fire & Intrusion Alarms / Access Control

<b>Date</b>	3/8/2023
<b>Ref#</b>	JFK30823
<b>Proposal Expiration</b>	4/8/2023
<b>Account Executive</b>	JC Heedt jcheerdt@ficekelectric.com 815-310-3554
<b>Start Date:</b>	

<b>Site Address</b> John F Kennedy School 999 N Strong Ave Spring Valley, IL 61362	<b>Billing Address</b> John F Kennedy School 999 N Strong Ave Spring Valley, IL 61362	<b>Customer Contact</b> Greg Walder g.walder@sv99.org 815-481-2631	<b>Account Executive</b> JC Heedt jcheerdt@ficekelectric.com 815-310-3554
Job #:	CPO #:	Acceptance Date:	Start Date:

## Private Alarm Contractor Agency License # 127.001406

As a Low Voltage Contractor, we thank you for the opportunity to review your Fire/Security requirements. The following is our proposed solution to meet your objectives. This proposal is based on using PDK, Digital Watchdog, TP Link, Hoffman compatible surveillance system equipment installed in a professional manner. The following is a list of proposed equipment as per plans and information we received from you regarding your facility. This proposal does not guarantee that the quantity of equipment listed will properly facilitate the project due to changes in the scope of work during installation.

Line Item #	Description	Quantity	misc
1	Plenum Composite Cable	LOT	
2	Plenum CAT6 Cable	LOT	
3	4 Door Controller	3	
4	2 Door Controller	2	
5	1 Door Controller	1	
6	Cloud Controller	1	
7	Door Readers (multi-tech)	20	
8	100 Key fobs	2	
9	12v 1.2Ah Battery	2	
10	12v 7.0Ah Battery	6	
11	Miscellaneous Installation Hardware	LOT	
12	Configure and Program Access control	1	
13	Installation	1	
14	Install PDK Software	1	
15	Demo existing cables (where applicable)	1	
16	Customer Training	1	
17	Monthly PDK Cloud Access	1	\$168/month

### Needs Assessment / Scope of Work

#### Description:

- 1) Installation of PDK access control system for 20 doors. We will use existing cabling when possible in the newer section of the school.
- 2) Demo of existing equipment and hardware, when possible.
- 3) The new door install will require the installation of a new lock (by another vendor.)
- 4) All door hardware, locks, power supplies, and request to exit devices will be reused.
- 5) Monthly cost: \$168 for PDK cloud services

#### Project Parameters:

- 1) Only the equipment and quantities listed above have been included in this proposal. Any alterations or deviations from the above, involving additional cost of material or labor, will be executed only upon signed change order and will become an extra charge over the sum mentioned. All agreements must be made in writing.
- 2) Work shall be performed during normal business hours, 7:00 AM - 3:30 PM. If after business hours work must be performed, the premium rate of \$204.00 hour for time and one half and \$272.00 an hour for double time will be billed.

#### Exclusions:

- 1) Conduit, Raceways, and Penetrations are NOT included, unless stated above.
- 2) Any required 120VAC dedicated or non-dedicated circuits for the proposed equipment is NOT included.
- 3) Permit fees or any special license fees are NOT included and will be invoiced separately once the cost is incurred from the AHJ or village.



# Proposal Acceptance

The price specified and conditions of this proposal are satisfactory and hereby acceptable. I/We have read, acknowledge and understand the terms and conditions and now authorize Ficek Electric & Communication Systems, Inc. to do the work as specified in this document. I/We understand that all invoices are due and payable upon presentation and there shall be no retention unless agreed to in writing. Any unpaid balance shall bear interest from the due date until paid, at the rate of 1.5% per month. If the account is referred for collection, the Buyer agrees to pay collection costs, court fees and attorney's fees.

Submitted By:  
Ficek Electric & Communication Systems, Inc.

Accepted By:  
John F Kennedy School

Signature \_\_\_\_\_

Signature \_\_\_\_\_

JC Heerdt Account Manager  
Name Title

Name Title

Date \_\_\_\_\_

Date \_\_\_\_\_

# Our Commitment to You

Along with addressing the needs and providing solutions for your business, it is important to select an organization that can provide the following. Ficek Electric & Communication Systems, Inc. takes pride in who we are, what we offer and the fact that **"We do ALL that we say we will do!"**

/// Local Contractor in business for over 30 years

/// End-User Training

/// Family Business operating on Family Values

/// Project Management

/// Live Customer Service Help Desk

/// Certified Technical Staff

/// Engineering

/// Fire Alarm Systems

/// Technical Support

/// Security, Access Control, CCTV, Intercom Systems

/// Maintenance Services

/// Full Turnkey Professional Services

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(815) 223-2775 • FAX (815) 224-5097 • (800) 444-4902 • WWW.FICEKELECTRIC.COM