



Agenda for Board of Trustees Meeting Tornillo Independent School District

Meeting Date: Wednesday, May 27, 2026
Meeting Type: Regular
Meeting Time: 5:30 PM
Meeting Location: W.E. Neill Service Center
19210 Cobb
Tornillo, TX 79853

Disclaimer

This meeting will be conducted in person at 19210 Cobb Ave., Tornillo, TX, by remote participation, or a combination of both with some board members participating in-person, and others participating remotely by videoconference. A quorum of the Board will be present at all times at the physical location identified in this notice.

This meeting will be conducted in accordance with the Texas Open Meetings Act; hence, the **public is welcomed and invited to attend**. When necessary, the Board may enter into *closed session* under the authority of Chapter 551 of the Texas Government Code.

Public comments related to the agenda items listed for this meeting shall be handled as follows: If you would like to sign up for public comment, please submit the following information to aguilarr@tisd.us: (1) your name, (2) contact information, and (3) specify the item(s) you would like to comment upon prior to the board's deliberation. For more information about public comment, see Policy BED.

All voting will be done in open session.

Items on the Agenda: The subjects (order may be changed) to be discussed, considered, or upon which any formal action may be taken are listed below.

1. **(OTHER) First Order of Business**
Ms. Marlene Bullard, Board President
 - A. Establish a quorum and call the meeting to order
 - B. Pledge of Allegiance to the United States
 - C. Texas Pledge of Allegiance
 - D. District Mission and Vision
2. **(OTHER) Superintendent's Report**
Dr. Rosa Vega-Barrio, Superintendent
3. **(OTHER) District Recognitions**
 - A. Do Your Best Recognitions
Dr. Rosa Vega-Barrio, Superintendent
 1. 5th Grade Steel Drums - 1st Division Loretto Fine Arts Festival
 2. THS Band - 1st Division Loretto Fine Arts Festival
 3. NHS Service Projects - Allison Rangel
 4. Volunteer Soccer Coaches
 5. THS Cooking Class
 6. Varsity Track Regional Qualifier
 7. Varsity Tennis Regional Qualifiers

4

8.	EPCC Spring Graduates	
9.	CTE Certifications	
10.	Maintenance & Bus Driver Appreciation	
11.	School Lunch Heroes - CNS	
4.	(OTHER) Open Forum	
	Ms. Marlene Bullard, Board President	
5.	Lone Star Governance	
A.	Student Outcome Monitoring:	
1.	EOY Data	5
	Mrs. Myrna Lopez, PK-8 Principal	
B.	2025-2026 TELPAS Data	12
	Mrs. Loretta Aguilar, Instructional Specialist - Technology	
C.	(Accountability 1) Review Board's Time Use Tracker	19
	Ms. Marlene Bullard, Board President	
6.	(ADVOCACY) Community Engagement on Student Outcome Goals	
	Ms. Marlene Bullard, Board President	
7.	(VISION Y) Information / Reports / Presentations	
A.	Financial Reports-Information Only	20
	Mr. Luis M. Guerra, Director of Finance	
B.	Counseling Department Updates	51
	Mrs. Alicia Alvarado, PK-8 Counselor	
C.	El Paso K-12 AI Learning Incubator	61
	Mrs. Loretta Aguilar, Instructional Specialist - Technology	
D.	Annual Screening Report	63
	Ms. Linda Rivero, District Nurse	
E.	2027 Senior Trip	89
	Mr. Alejandro Olvera, THS Principal	
F.	Year-to-Date Transportation Report	90
	Mr. Rene Estrada, Maintenance / Transportation Director	
8.	(VISION Y) Board Items	
A.	Consider the Recommendation of the Superintendent and Administration to Propose Non-renewal of the Term Contract of M. Hernandez based on the End of Grant Funding for the Contracted Position (Program Change) in Accordance with the Contract and Board Policy DFBB and Issue Appropriate Notice to the Employee	97
	Dr. Rosa Vega-Barrio, Superintendent	
B.	Consider Approval of Athletics Support and Development Agreement between El Paso Children's Hospital and Tornillo ISD	98
	Dr. Rosa Vega-Barrio, Superintendent	
9.	(STRUCTURE) Consent Agenda	
	(All items on the Consent Agenda shall be acted upon by one vote without separate discussion, unless a Board Member requests that an item be withdrawn for individual consideration)	
A.	Consider Approval of Minutes from Previous Meetings:	
1.	Regular Board Meeting Minutes - April 29, 2026	118
B.	Consider Approval of Budget Amendments	123
	Mr. Luis M. Guerra, Director of Finance	
C.	Consider Approval of Engagement Letter with Gibson, Ruddock, Patterson LLC	126
	Mr. Luis M. Guerra, Director of Finance	
D.	Consider Approval of Low Attendance Waiver	137
	Dr. Rosa Vega-Barrio, Superintendent	
E.	Consider Approval of TASB Policy Manual Update 127 (1st Reading) affecting the following (LOCAL) Policies:	138
1.	BJCF(LOCAL): SUPERINTENDENT - NONRENEWAL	
2.	CAA(LOCAL): FISCAL MANAGEMENT GOALS AND OBJECTIVES - FINANCIAL ETHICS	
3.	DC(LOCAL): EMPLOYMENT PRACTICES	
4.	DH(LOCAL): EMPLOYEE STANDARDS OF CONDUCT	
5.	DP(LOCAL): PERSONNEL POSITIONS	
6.	DPA(LOCAL): PERSONNEL POSITIONS - PRINCIPALS	
7.	DPB(LOCAL): PERSONNEL POSITIONS - OTHER PERSONNEL POSITIONS	

- 8. EHBB(LOCAL): SPECIAL PROGRAMS - GIFTED AND TALENTED STUDENTS
- 9. FFF(LOCAL): STUDENT WELFARE - STUDENT SAFETY
Dr. Rosa Vega-Barrio, Superintendent
- F. Consider Approval of 2026-2027 Letter of Reasonable Assurance
Dr. Rosa Vega-Barrio, Superintendent
- 10. **Next Meeting Tentative Date:** June 5, 2026 - Budget Workshop

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Adjournment of the Meeting



Rosa Vega-Barrio
Superintendent of Schools



- 16 Teams (3yrs-12 yrs old)
- 24 Volunteer Coaches
(Parents, HS, Employees)
- 134 Students from Tornillo,
Fabens, San Eli, Ft.
Hancock
- 5 Weeks



YOUTH SOCCER LEAGUE

Open to any boys & girls
3 Years Old - 5th grade

Information Meetings
Meeting #1: March 30 at 6:00 pm at Tornillo HS
Meeting #2: April 1 at 6:00pm at PK-8 Building B

\$15 Registration
Season Starts: April 14

For More Information
Please Contact
Coach Patti
(915) 204-2666





TORNILLO

**EARLY COLLEGE
DISTRICT**

Tornillo PK-8 EOY 2026 May Reporting

mclass Reading & IXL Math Data (PK-3rd Grade)

Lone Star Governance

Kinder Reading & Math

2025-2026 Kinder mClass Reading/Lectura									
	Tier 1			Tier 2			Tier 3		
	BOY	MOY	EOY	BOY	MOY	EOY	BOY	MOY	EOY
Monolingual 22 students	4 stud 17%	9 stud 41%	12 stud 55%	4 stud 17%	6 stud 27%	3 stud 14%	15 stud 65%	7 stud 32%	7 stud 32%
Lectura - Dual Language (Spanish) 24 students	13 stud 52%	17 stud 71%	13 stud 54%	1 stud 4%	5 stud 21%	9 stud 38%	11 stud 44%	2 stud 8%	2 stud 8% 6
Dual Language (English) 24 students	2 stud 8%	0 stud 0%	0 stud 0%	6 stud 24%	2 stud 8%	2 stud 8%	17 stud 68%	22 stud 92%	22 stud 92%
	BOY	MOY	EOY	BOY	MOY	EOY	BOY	MOY	EOY
Total Students 46 students	17 stud 35%	26 stud 57%	25 stud 54%	5 stud 10%	11 stud 24%	12 stud 26%	26 stud 54%	9 stud 20%	9 stud 20%

2025-2026 Kinder Math (IXL)									
	Tier 1			Tier 2			Tier 3		
Total Students 46 stud	29 stud 60%	41 stud 91%	40 stud 87%	13 stud 27%	1 stud 2%	5 studs 11%	3 stud 6%	3 stud 7%	1 stds 2%

1st Grade Reading & Math

2025-2026 1 st Grade mClass Reading/ Lectura									
	Tier 1			Tier 2			Tier 3		
	BOY	MOY	EOY	BOY	MOY	EOY	BOY	MOY	EOY
Monolingual 20 students	8 stud 38%	9 std 45%	14 stud 67%	5 stud 24%	5 std 25%	2 stud 10%	8 stud 38%	6 std 30%	5 stud 24%
Lectura - Dual Language (Spanish) 26 stud	15 stud 54%	17 std 61%	15 stud 58%	3 stud 11%	4 std 14%	1 stud 4%	10 stud 36%	7 std 33%	8 stud 30%
Dual Language (English) 26 stud	5 stud 18%	9 stud 32%	11 stud 42%	2 stud 7%	4 stud 14%	4 stud 15%	21 stud 75%	15 stud 54%	11 stud 42%
Total Students 46 stud	BOY 24 stud 49%	MOY 26 stud 54%	EOY 29 stud 63%	BOY 8 stud 16%	MOY 9 stud 19%	EOY 3 stud 6%	BOY 18 stud 37%	MOY 13 stud 27%	EOY 13 stud 28%

2025-2026 1 st Grade Math (iXL)									
	Tier 1			Tier 2			Tier 3		
	BOY	MOY	EOY	BOY	MOY	EOY	BOY	MOY	EOY
Total Student 47 stud	37 stud 76%	32 stud 67%	37 stds 79%	4 stud 8%	7 stud 15%	8 stds 17%	8 stud 16%	2 stud 4%	2 stds 4%

2nd Grade Reading & Math

2025-2026 2 nd Grade mClass Reading/ Lectura									
	Tier 1			Tier 2			Tier 3		
	BOY	MOY	EOY	BOY	MOY	EOY	BOY	MOY	EOY
Monolingual 22 students	16 stud 73%	15 stud 68%	17 stud 77%	0 stud 0%	2 stud 9%	1 stud 5%	6 stud 27%	5 stud 23%	4 stud 18%
Lectura- Dual Language 28 stud	14 stud 52%	23 stud 87%	23 stud 82%	3 stud 11%	3 stud 11%	4 stud 20%	10 stud 37%	1 stud 4%	1 stud 3%
Dual Language (English) 28 stud	11 stud 41%	12 stud 44%	13 stud 46%	5 stud 19%	7 stud 26%	12 stud 43%	11 stud 41%	8 stud 30%	3 stud 10%
	BOY	MOY	EOY	BOY	MOY	EOY	BOY	MOY	EOY
Total Students 50 stud	30 stud 61%	38 stud 78%	36 stud 72%	3 stud 6%	5 stud 10%	16 stud 32%	16 stud 33%	6 stud 12%	5 stud 10%

2025-2026 2 nd Grade Math (IXL)									
	Tier 1			Tier 2			Tier 3		
	BOY	MOY	EOY	BOY	MOY	EOY	BOY	MOY	EOY
Total Students 50 students	21 stud 43%	44 stud 89%	34 stds 68%	20 stud 41%	11 stud 22%	16 stds 32%	7 stud 14%	0 stud 0%	0 stds 0%

3rd Grade Reading & Math

2025-2026 3 rd Grade mClass Reading Lectura									
	Tier 1			Tier 2			Tier 3		
	BOY	MOY	EOY	BOY	MOY	EOY	BOY	MOY	EOY
Monolingual 18 stud	10 stud 50%	10 stud 56%	10 stud 55%	5 stud 25%	3 stud 17%	3 stud 17%	5 stud 25%	5 stud 28%	5 stud 28%
Lectura- Dual Language 30 stud	21 stud 75%	20 stud 77%	23 stud 77%	3 stud 11%	3 stud 12%	4 stud 13%	4 stud 14%	3 stud 12%	3 stud 10%
Dual Language (English) 30 stud	4 stud 14%	4 stud 15%	7 stud 23%	3 stud 11%	8 stud 31%	3 stud 10%	21 stud 75%	14 stud 54%	20 stud 66%
	BOY	MOY	EOY	BOY	MOY	EOY	BOY	MOY	EOY
Total Students 48 stud	31 stud 65%	30 stud 68%	33 stud 69%	8 stud 17%	6 stud 14%	7 stud 15%	9 stud 19%	8 stud 18%	8 stud 16%

2025-2026 3 rd Grade Math (IXL)									
	Tier 1			Tier 2			Tier 3		
	BOY	MOY	EOY	BOY	MOY	EOY	BOY	MOY	EOY
Total Students 48 stud	24 stud 50%	18 stud 40%	25 studs 52%	18 stud 38%	21 stud 47%	14 studs 29%	6 stud 13%	6 stud 13%	9 studs 19%

Pre-Kinder Reading & Math

2025-2026 Pre-Kinder CLI Assessment									
	On-Track- T1			Monitor- T2			Needs Support- T3		
	BOY	MOY	EOY	BOY	MOY	EOY	BOY	MOY	EOY
CLI Lectura 11 students	1 stud 8%	8 stds 73%	10 stds 90%	0 stud 0%	0 stds 0%	0 stds	11 stds 92%	3 stds 27%	4 stds 36% ¹⁰
CLI Matematicas 11 students	12 stud 100%	10 stds 91%	9 stds 82%	0 stud 0%	0 stds 0%	0 stds	0 stds 0%	1 stds 9%	2 stds 18%
CLI Reading 14 students	1 stds 6%	7 stds 50%	11 stds 79%	1 stud 6%	0 stds 0%	0 stds	14 stds 88%	7 stds 50%	3 stds 21%
CLI Math 16 students	13 stds 81%	11 stds 69%	12 stds 75%	0 stud 0%	0 stds 0%	0 stds	3 stds 19%	3 stds 19%	2 stds 13%

Next Steps for PK-3rd



Areas of Strength

- Kinder Mono Reading Tier 1: 17% at BOY → 55% at EOY
- Kinder Lectura– Decrease of T3: 44% at BOY 8%
- 1st Grade Reading Mono- Tier 1 38% at BOY to 67%
- 2nd Grade Lectura Tier 1: 52% to 82% at EOY
- 2nd Grade Dual Language Students (English Test): T3 at BOY 41% to 10%

Areas of Concern

- Kinder Tier 1 Reading is 54% and 55% at EOY
- 1st Grade Tier 1 Reading is 67% & 58% at EOY → Below 80%
- 3rd Grade Tier 1 Reading & Lectura had minimal growth
- CLI PK Students Lectura Tier 1: 8% at BOY to 90% at EOY
- CLI PK Students Reading Tier 1: % at BOY to 79% at EOY

-Plan for Acceleration

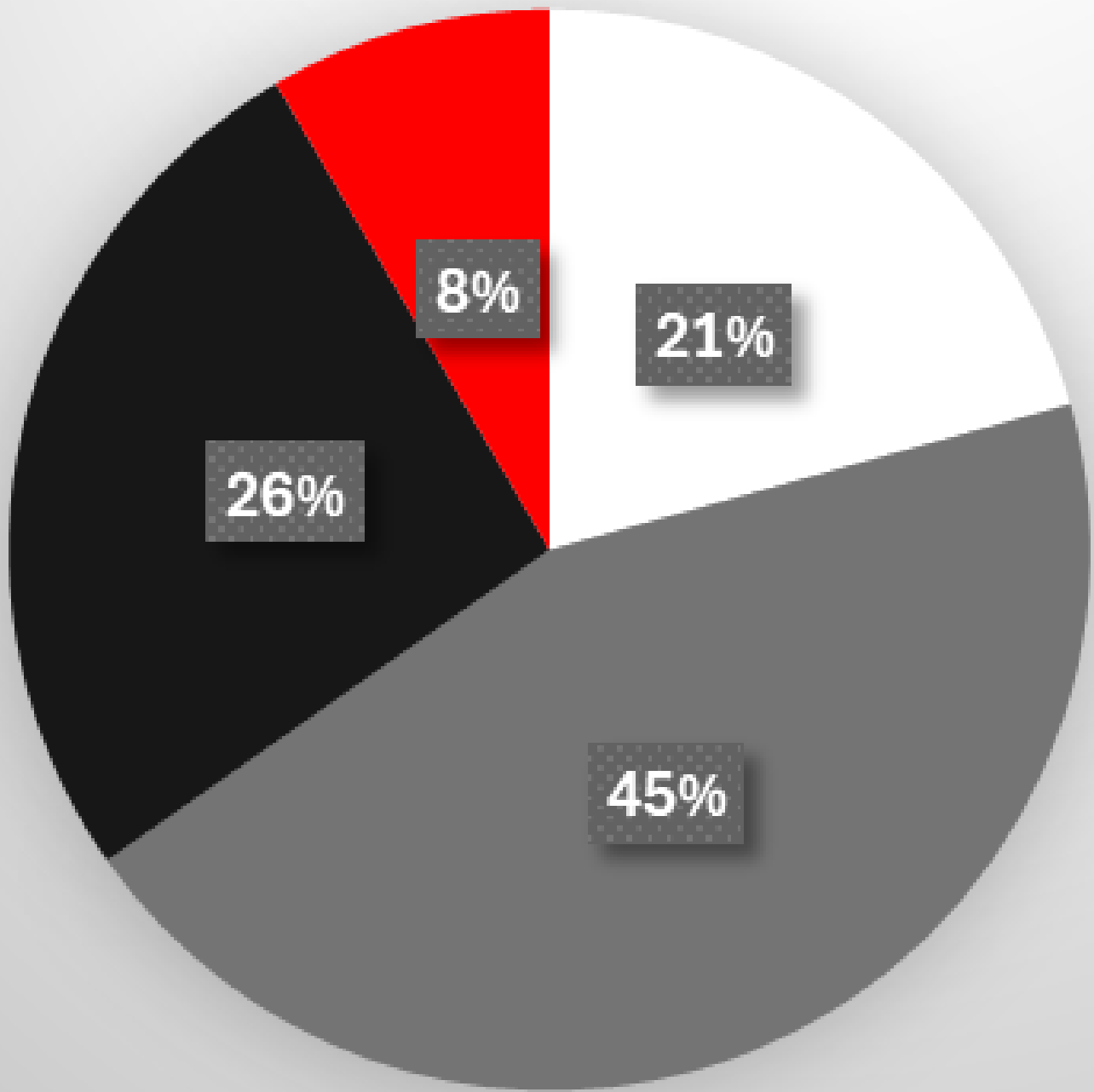
- Summer School PK & Kinder English Language Development (ELL Camp) – struggle with student participation
- Summer School Kinder-6th grade (Reading/Writing, Math, English Language Development)
- Dyslexia Screener for Kinder at EOY- RTI → refer for dyslexia testing
- Immediate 2026-2027 Intervention Groups at BOY for 1st & 2nd grade students
- Summer School: Loss of Credit Due to Attendance or Failing Grades

TORNILLO ISD
TELPAS DATA
SPRING 2026



Performance Level Indicators Distribution

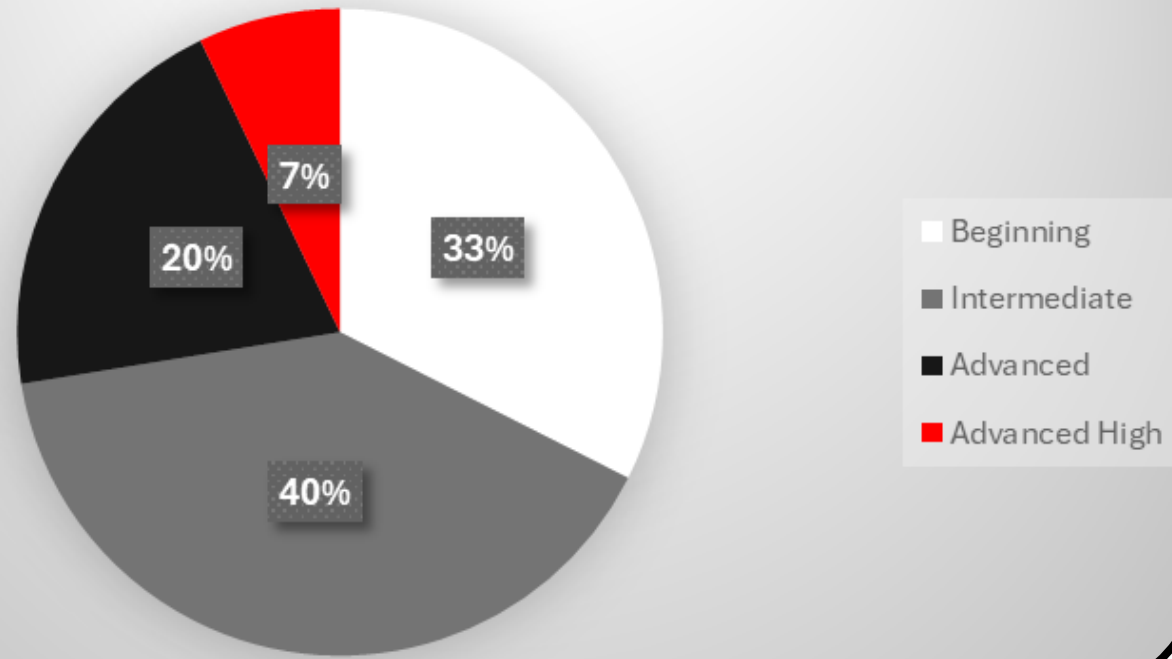
Tornillo ISD



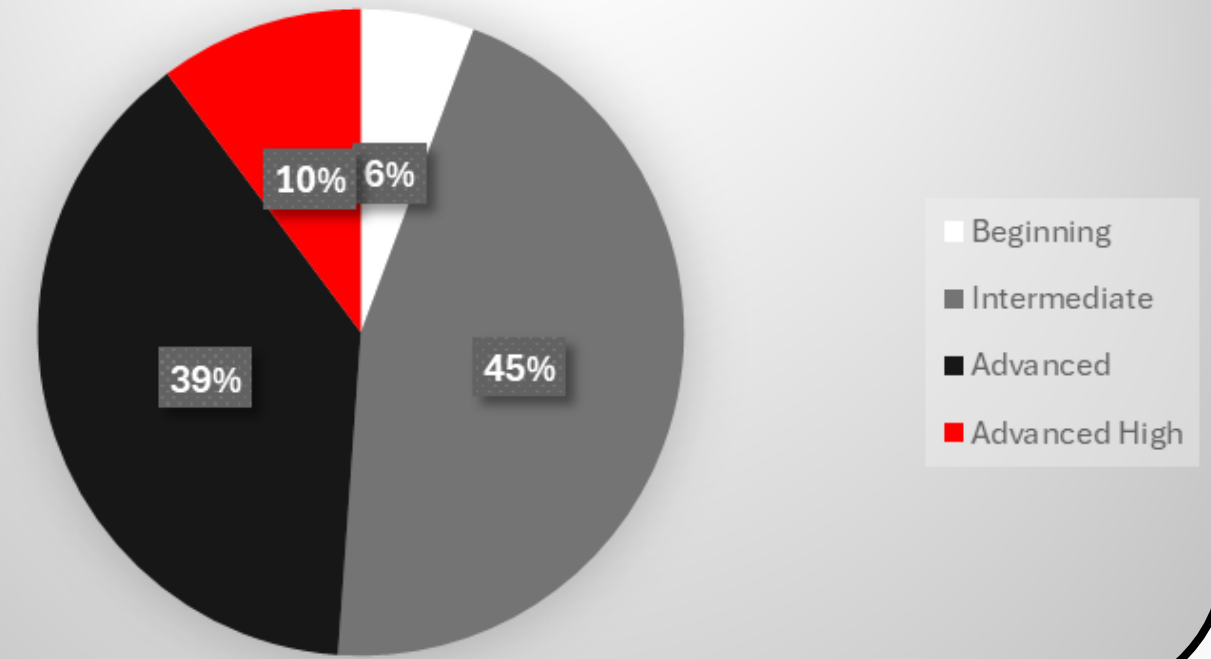
- Beginning
- Intermediate
- Advanced
- Advanced High

Performance Level Indicator Distribution by Campus

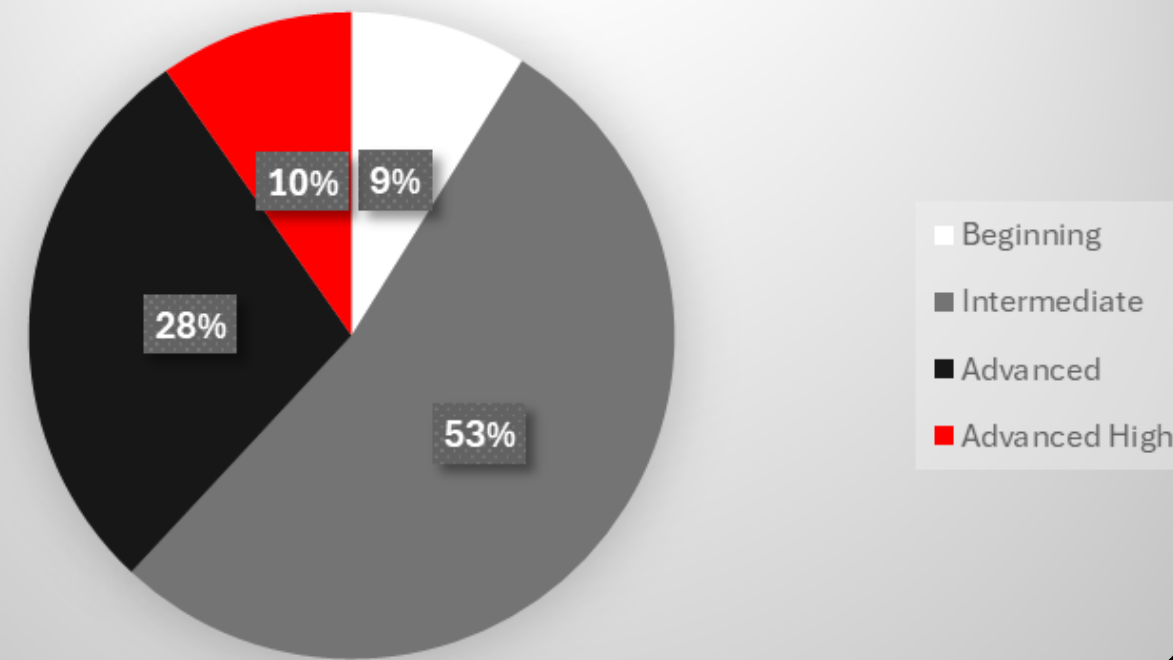
Tornillo Intermediate School



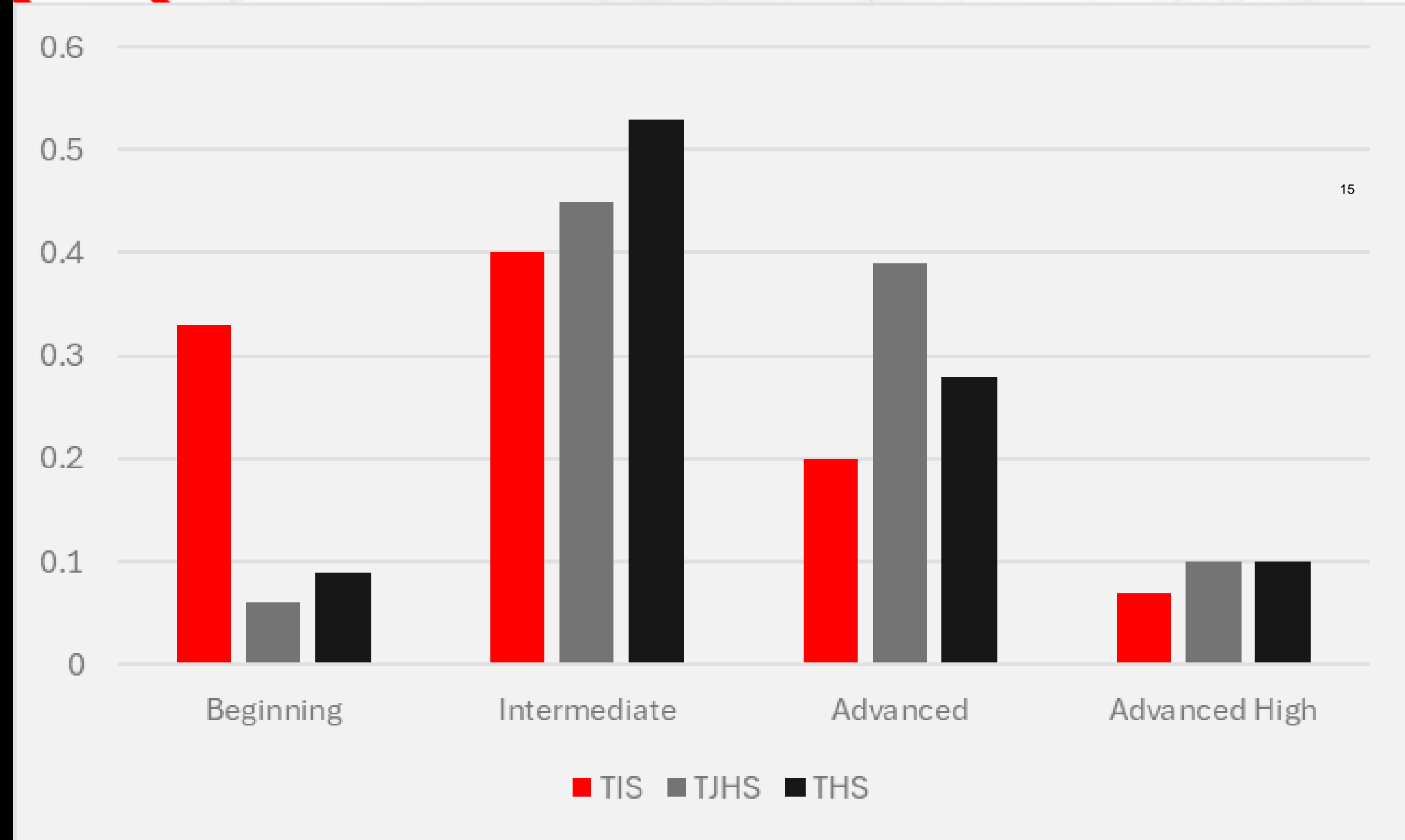
Tornillo Junior High School



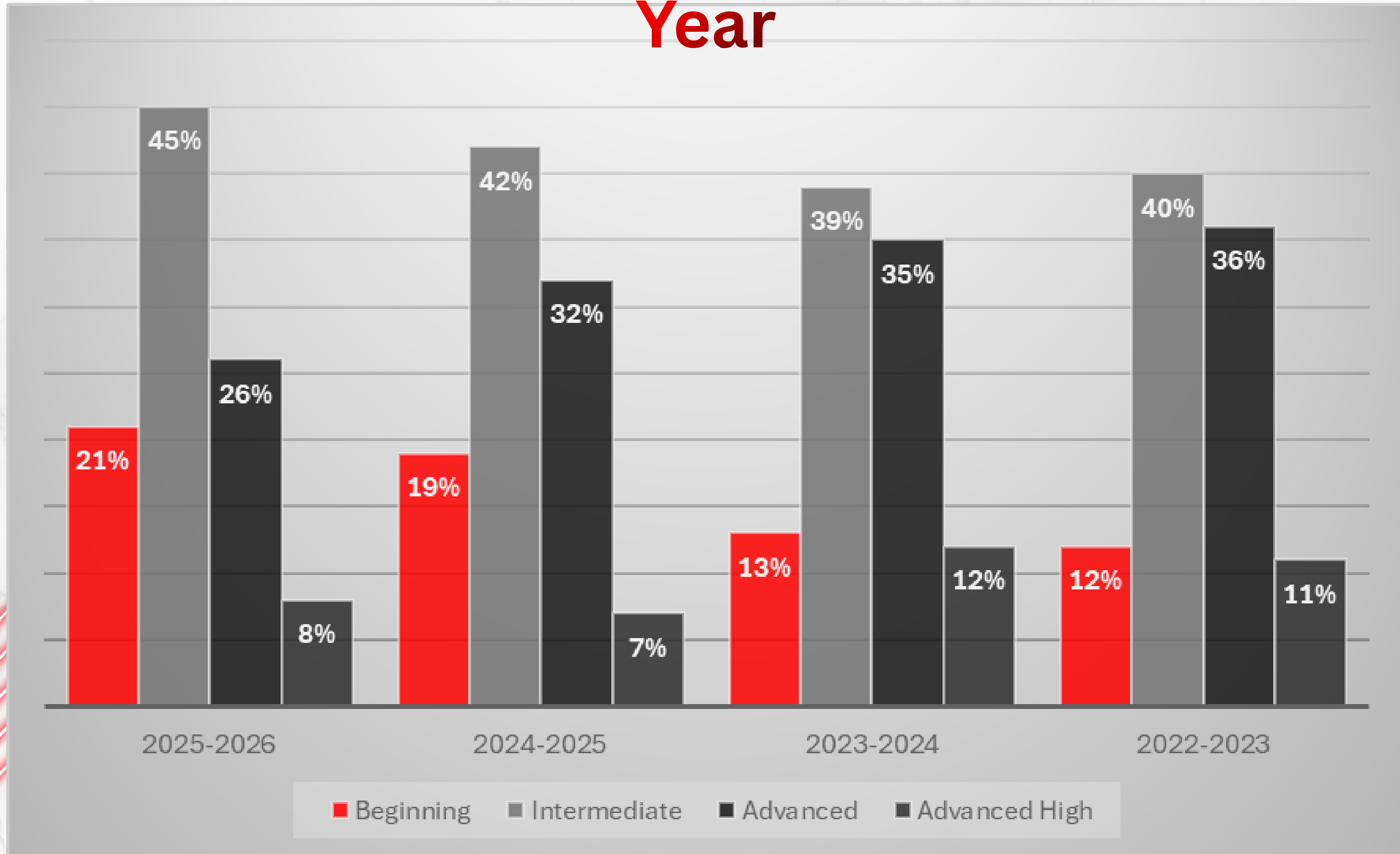
Tornillo High School



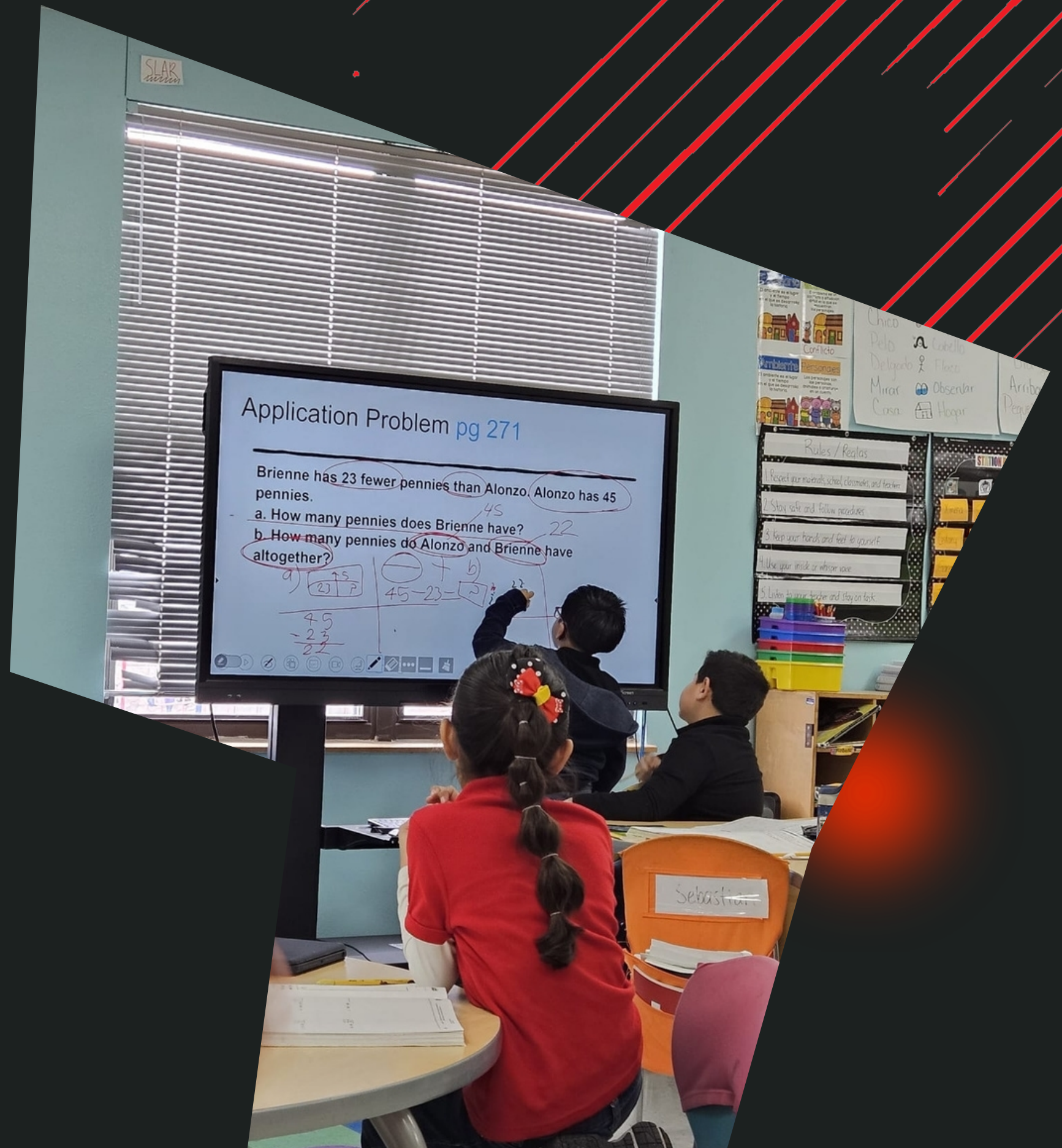
Performance Level Indicator Indicator by Campus



Performance Level Indicator by School Year



Questions!



THANK YOU



TIME USE TRACKER

Date: 4/29/2026

Framework	Student Outcome Minutes	The Board tracks its time invested during public authorized meetings	Other Topic Minutes
Vision & Goals		← Minutes setting student outcome goals ← Minutes receiving, discussing, and voting on Student Outcome Goal Monitoring Reports according to the Monitoring Calendar	
		← Minutes setting constraints or theories of action ← Minutes receiving, discussing, and voting on Constraint Monitoring Reports according to the Monitoring Calendar	
		Minutes setting timelines, deadlines, goals, or plans on other items or outcomes → Minutes receiving reports, discussing, debating, and/or voting on other items or outcomes →	54
Progress & Accountability	1	← Minutes performing Board self-evaluations using the LSG Integrity Instrument ← Minutes evaluating the Superintendent on student outcome goals, GPMs, constraints, and CPMs	19
		Minutes performing Board self-evaluations using instruments other than the LSG Integrity Instrument → Minutes evaluating the Superintendent on items other than student outcome goals, GPMs, constraints, and CPMs →	
Systems & Processes		Minutes discussing, debating, and voting on items removed from or on the consent agenda → Time used for public comments on items not on the Board meeting agenda →	24
Advocacy & Engagement	1	← Minutes hosting two-way communication meetings on student outcome goals, constraints, or theories of action ← Minutes recognizing the accomplishments of students and staff regarding progress on student outcome goals	
		Minutes hosting all other Board led, co-led, or called community or committee meetings → Minutes for all other recognitions →	21
Synergy & Teamwork		Minutes fulfilling statutorily required public hearings, forums, and comments Minutes fulfilling statutorily required or Lone Star Governance workshops Minutes in closed session as permitted by law	
Other		Any time spent on an activity that does not meet the conditions listed above →	2
TOTALS	2	103	101

Use For Student Outcome Minutes Percentage Calculation:

2

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103

× 100 =

2

% Student Outcome Minutes



FINANCIAL REPORTS

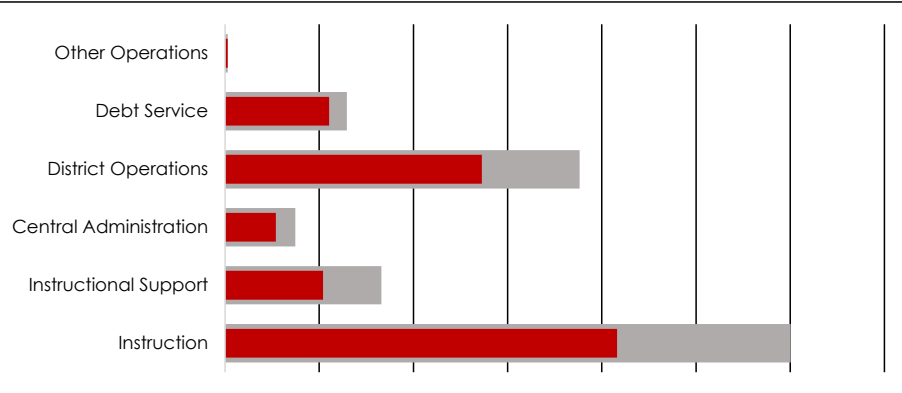
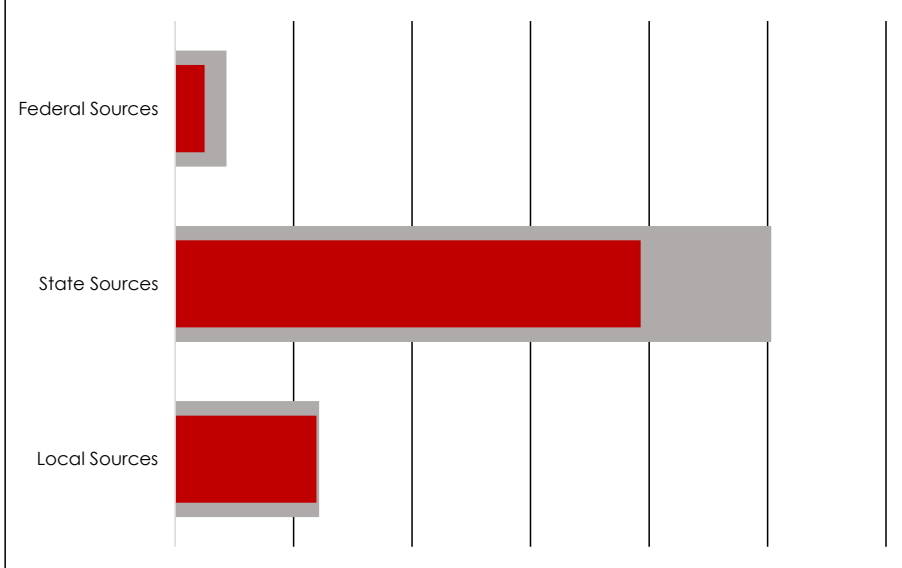
FOR THE MONTH ENDING APRIL, 2026

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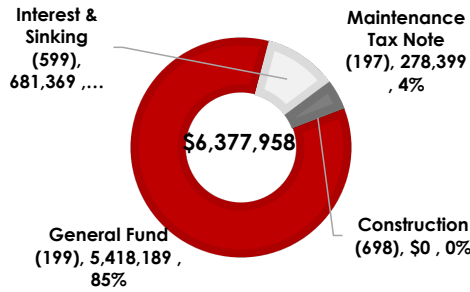
**TORNILLO INDEPENDENT SCHOOL DISTRICT
BOARD FINANCIAL REPORT SUMMARY
As of April 30, 2026**

Board Adopted Revenue and Expenditures

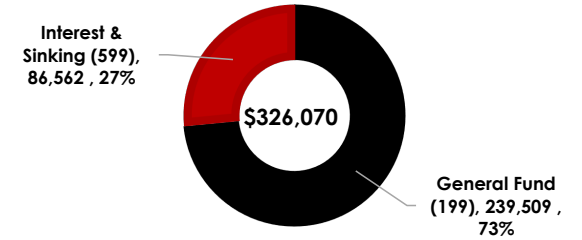


Banking and Investment Pools

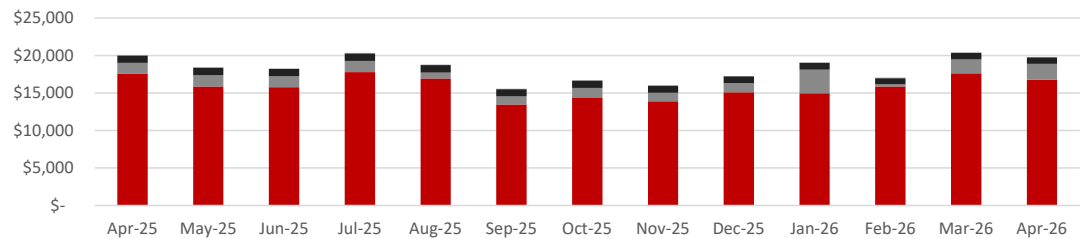
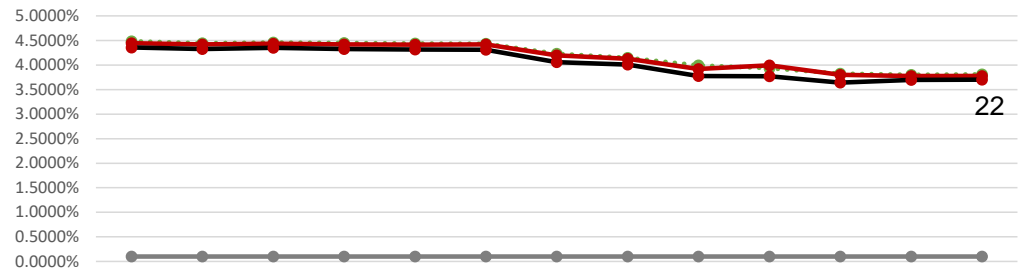
LONE STAR INVESTMENTS



WESTSTAR BANK

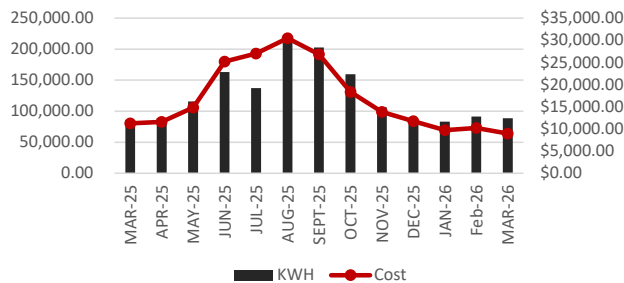


Investment Rate and Interest Revenue Trends

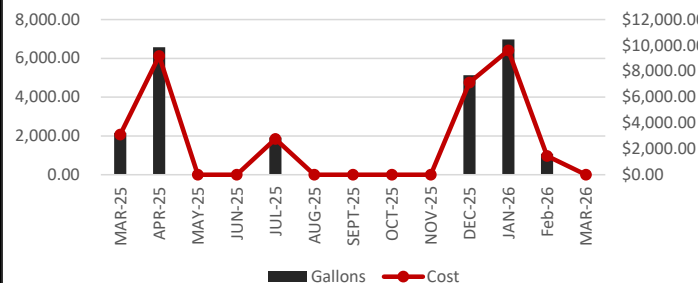


Utilities

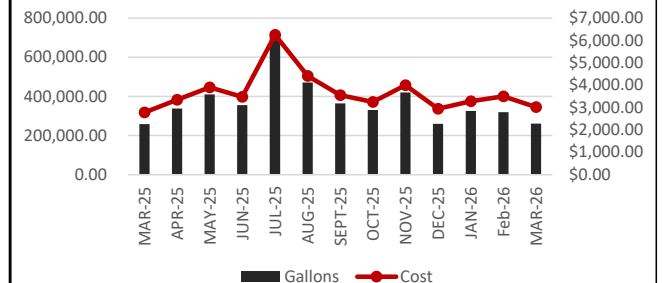
ELECTRICITY



PROPANE



WATER



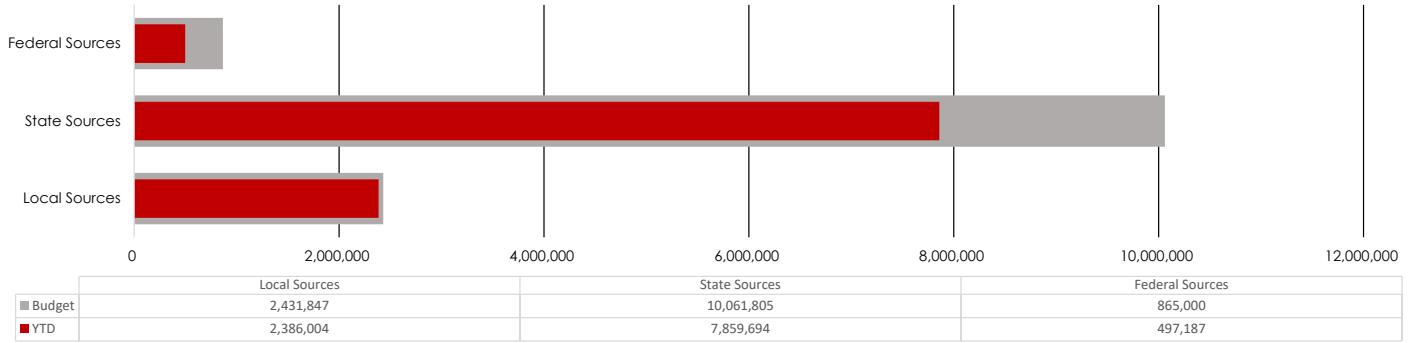
TORNILLO INDEPENDENT SCHOOL DISTRICT

Revenues & Expenditures

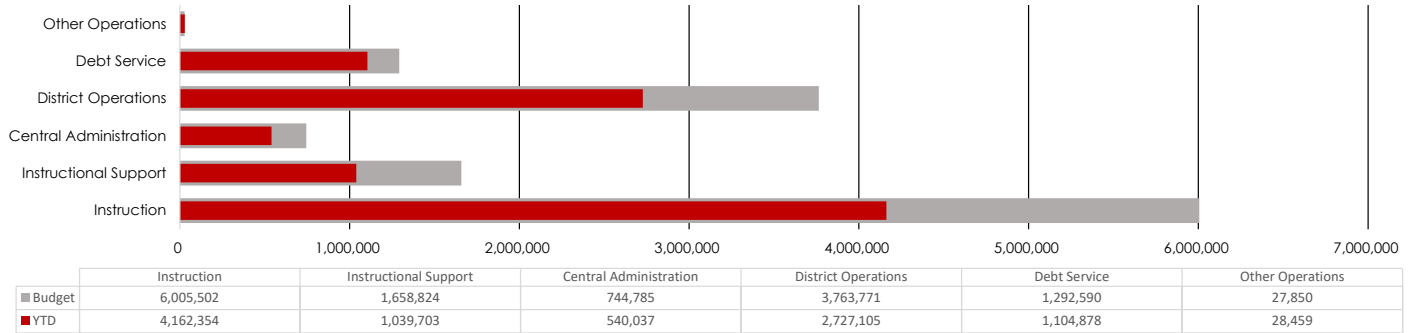
As of April 30, 2026

REVENUES	Fund 101 - CNS			Fund 199 - General Fund			Fund 599 - Debt Service			Total		
	Budget	YTD	Remaining	Budget	YTD	Remaining	Budget	YTD	Remaining	Budget	YTD	Remaining
Local Sources	114,000	93,156	20,844	1,407,873	1,372,466	35,407	909,974	920,383	(10,409)	2,431,847	2,386,004	45,843
State Sources	2,600	2,533	67	9,814,748	7,257,763	2,556,985	244,457	599,397	(354,940)	10,061,805	7,859,694	2,202,111
Federal Sources	705,000	461,378	243,622	160,000	35,810	124,190	0	0	0	865,000	497,187	367,813
Total Revenue:	821,600	557,067	264,533	11,382,621	8,666,039	2,716,582	1,154,431	1,519,780	(365,349)	13,358,652	10,742,885	2,615,767
EXPENSES												
Instruction	0	0	0	6,005,502	4,162,354	1,843,148	0	0	0	6,005,502	4,162,354	1,843,148
Instructional Support	0	0	0	1,658,824	1,039,703	619,120	0	0	0	1,658,824	1,039,703	619,120
Central Administration	0	0	0	744,785	540,037	204,748	0	0	0	744,785	540,037	204,748
District Operations	821,600	571,254	250,346	2,942,171	2,155,851	786,320	0	0	0	3,763,771	2,727,105	1,036,666
Debt Service	0	0	0	3,500	0	3,500	1,289,090	1,104,878	184,212	1,292,590	1,104,878	187,712
Other Operations	0	0	0	27,850	28,459	(609)	0	0	0	27,850	28,459	(609)
Total Expenses:	821,600	571,254	250,346	11,382,631	7,926,404	3,456,227	1,289,090	1,104,878	184,212	13,493,321	9,602,536	3,890,785

**Total Revenues
Funds 101, 199 & 599**

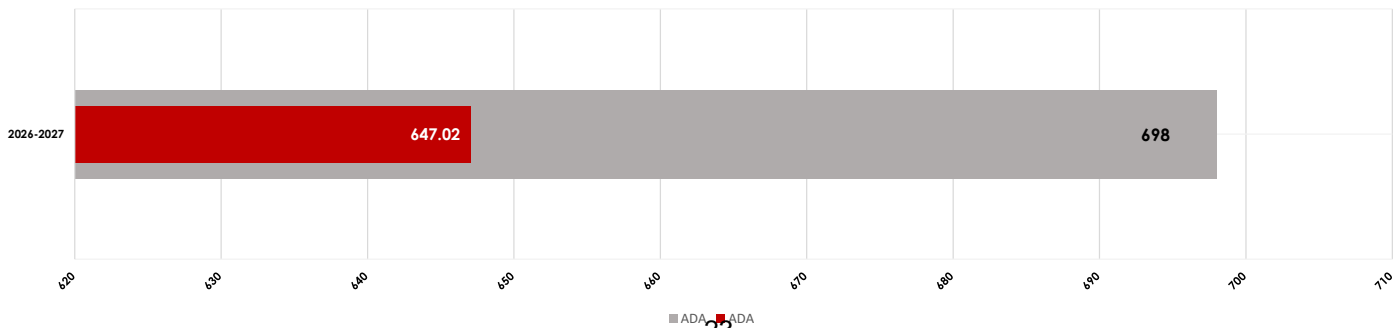


**Total Expenditures
Funds 101, 199 & 599**



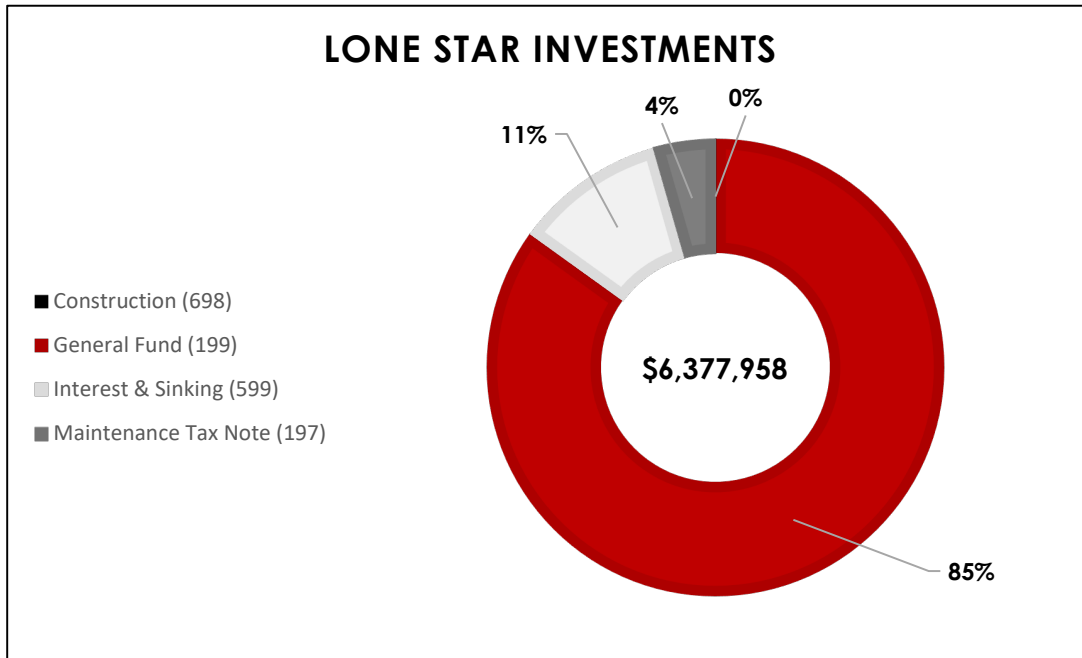
**2025-2026
Enrollment & ADA**

Current ADA % - 94.18%

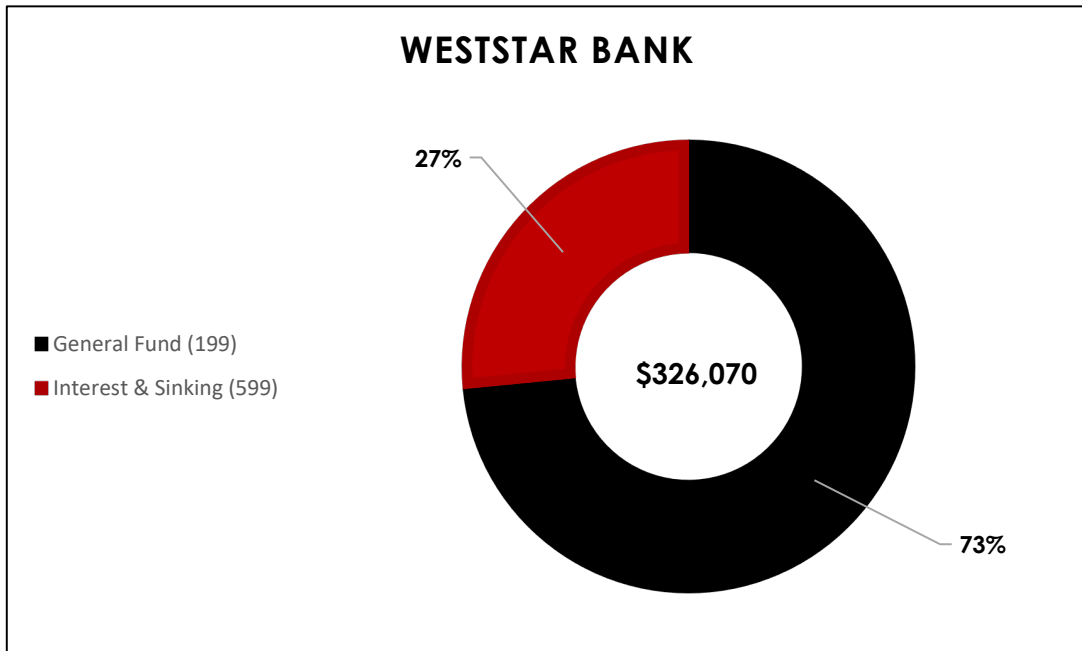


TORNILLO INDEPENDENT SCHOOL DISTRICT

As of April 30, 2026



Account	Beg. Bal.	End. Bal.	Change
Construction (698)	\$0	\$0	\$0
General Fund (199)	5,665,794	5,418,189	(247,605)
Interest & Sinking (599)	679,262	681,369	2,107
Maintenance Tax Note (197)	277,538	278,399	861
Lone Star Investment Pool	\$6,622,595	\$6,377,958	(\$244,637)



Account	Beg. Bal.	End. Bal.	Change
General Fund (199)	310,237	239,509	(70,728)
Interest & Sinking (599)	71,312	86,562	15,250
WestStar Bank	\$381,549	\$326,070	(\$55,478)

TORNILLO INDEPENDENT SCHOOL DISTRICT

GENERAL FUND - CASH FLOW

As of April 30, 2026

Beginning Balance \$ 310,237

Day	Taxes	Deposits	Interest	Transfers	IRS	TRS	Payroll	Checks Cleared	Fees	Balance
01	6,240	18,589						(6,779)		\$ 328,288
02		166				(98,893)		(5,892)		\$ 223,668
03								(42,243)		\$ 181,426
04										\$ 181,426
05										\$ 181,426
06								(2,838)		\$ 178,587
07	4,039							(17,083)		\$ 165,543
08								(14,038)		\$ 151,505
09		106						(38,913)		\$ 112,697
10		143						(14,526)		\$ 98,314
11										\$ 98,314
12										\$ 98,314
13		94		350,000				(9,344)		\$ 439,064
14	2,066					(40,050)	(251,838)	(200)		\$ 149,042
15					(30,750)		(1,434)	(552)	(393)	\$ 115,913
16								(9,260)		\$ 106,653
17		5,152		200,000				(42,082)		\$ 269,723
18										\$ 269,723
19										\$ 269,723
20								(3,680)		\$ 266,043
21	4,557	97						(1,777)		\$ 268,920
22								(8,155)		\$ 260,765
23		40						(11,075)		\$ 249,730
24								(72,722)		\$ 177,008
25										\$ 177,008
26										\$ 177,008
27				300,000			(253,671)	(16,445)		\$ 206,892
28	3,506							(29,367)		\$ 181,032
29								(5,935)		\$ 175,097
30			16	200,000	(31,601)		(87,917)	(16,087)		\$ 239,509
Ending Balance										\$ 239,509

Tornillo Independent School District

Monthly Summary of Investments As of April 30, 2026

Fnd-Obj	ACCOUNT NAME	BEGINNING BALANCE	DEPOSITS	CHECKS	INTEREST	ENDING BALANCE	INTEREST RATE
		4/1/2026				4/30/2026	
199-1110	General Operating	\$ 310,236.91	1,094,863.21	1,165,608.03	16.43	\$ 239,508.52	0.10%
197-1107	Maintenance Tax Note	\$ 277,538.12	0.00	0.00	861.07	\$ 278,399.19	3.7768%
199-1107	Lone Star Inv. Pool#1	\$ 5,665,794.43	785,612.09	1,050,000.00	16,782.57	\$ 5,418,189.09	3.7768%
599-1110	Interest and Sinking	\$ 71,311.64	15,243.54	0.00	6.63	\$ 86,561.81	0.10% ²⁶
599-1107	Lone Star Inv. Pool/Int.&Sinking	\$ 679,259.90	0.00	0.00	2,107.43	\$ 681,367.33	3.7768%
599-1107	Lone Star Inv. Pool/I&S Government	\$ 2.09	0.00	0.00	0.01	\$ 2.10	3.6497%

Statement of Compliance:

The foregoing Investment Report complies with the Investment Policy and District Strategies of the Tornillo ISD.

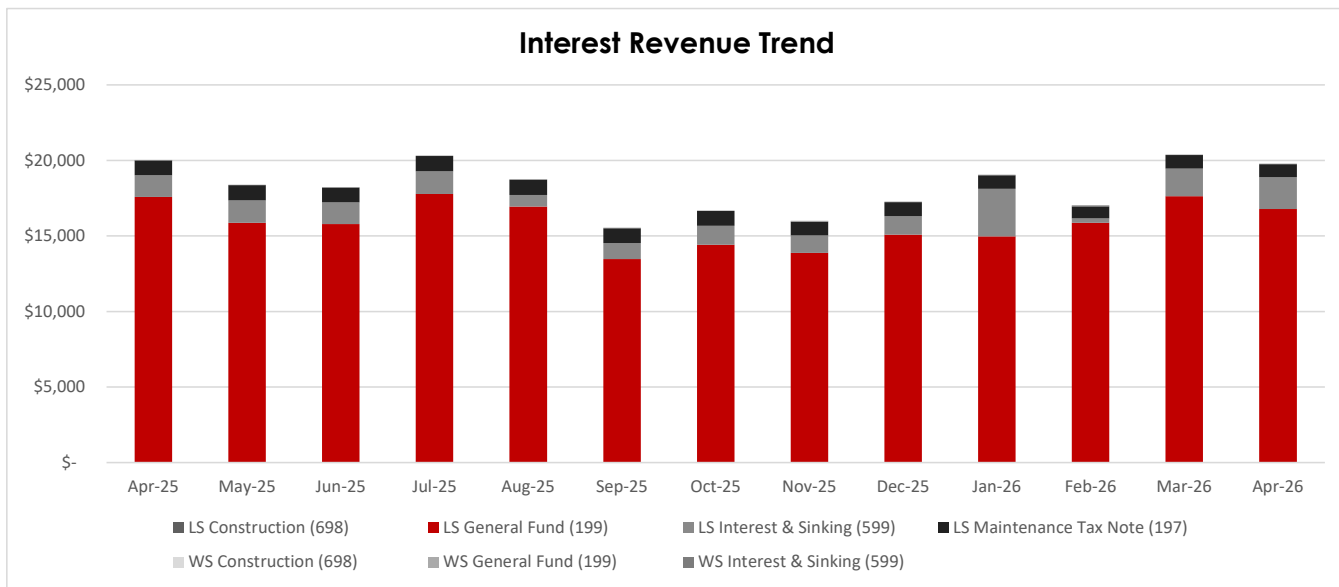
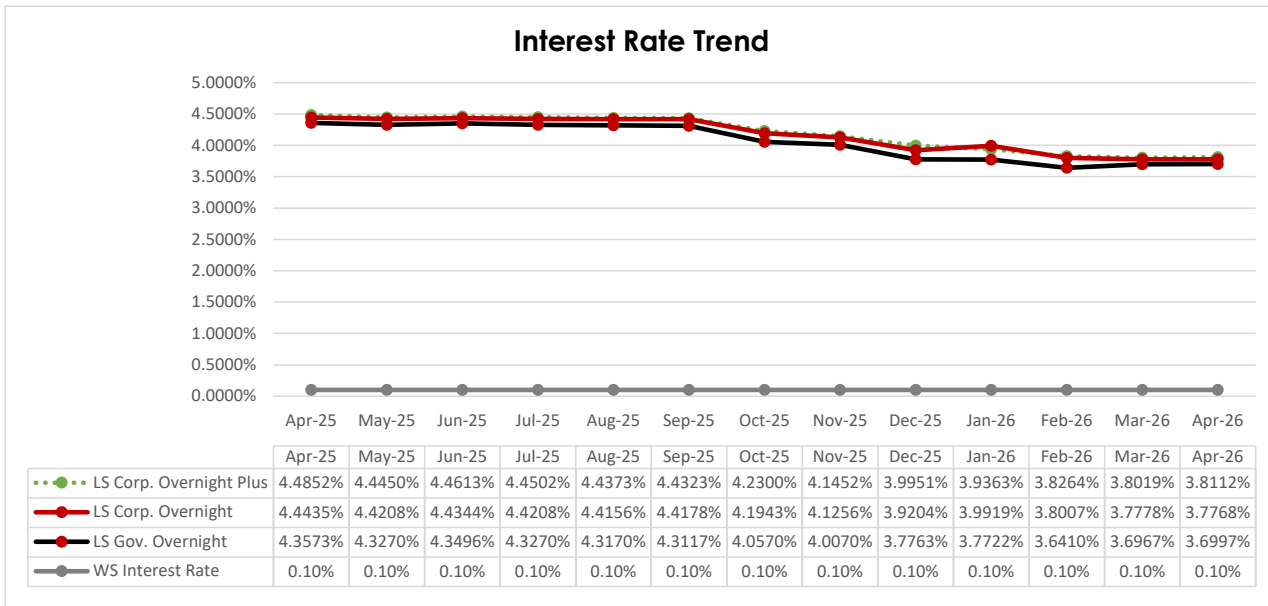
Luis Guerra

Luis Guerra, Director of Finance



TORNILLO INDEPENDENT SCHOOL DISTRICT

INTEREST RATE TRENDS



Participant #: 71908

Lone Star™ April 2026
Investment Pool Monthly Statement

Statement Period: 04/01/2026 to 04/30/2026

Luis M Guerra
Tornillo ISD
PO Box 170
Tornillo, Texas 79853-0170



Summary of Portfolio Holdings

Account	Fund	Number of Shares	Price Per Share	Account Balance	% Port.
General Fund	Corporate Overnight Fund	5,418,189.09	1.00	5,418,189.09	84.95%
Totals:				5,418,189.09	

Account	Fund	Number of Shares	Price Per Share	Account Balance	% Port.
Interest & Sinking Account	Corporate Overnight Fund	681,367.33	1.00	681,367.33	10.68%
	Government Overnight Fund	2.10	1.00	2.10	0.00%
Totals:				681,369.43	

Account	Fund	Number of Shares	Price Per Share	Account Balance	% Port.
Maintenance Tax Note 2008 - Fund 197	Corporate Overnight Fund	278,399.19	1.00	278,399.19	4.37%
Totals:				278,399.19	

Totals

Fund	Yield	Share Quantity	Price Per Share	Fund Balance (USD)	% Port.
Corporate Overnight Fund	3.77 %	6,377,955.61	1.00	6,377,955.61	100.00 %
Government Overnight Fund	0.00 %	2.10	1.00	2.10	0.00 %
Corporate Overnight Plus Fund	0.00 %	0.00	1.00	0.00	0.00 %
Total Value:				6,377,957.71	100.00 %

Portfolio Transactions

General Fund - Corporate Overnight Fund

Settle Date	Trade Type	Share Balance	Number of Shares	Price/Share	Amount (USD)
04/01/2026	Starting Balance	5,665,794.43			5,665,794.43
04/02/2026	Deposit	5,668,327.75	2,533.32	1.00	2,533.32
04/13/2026	Withdrawal	5,318,327.75	-350,000.00	1.00	-350,000.00
04/15/2026	Deposit	5,319,725.75	1,398.00	1.00	1,398.00
04/17/2026	Withdrawal	5,119,725.75	-200,000.00	1.00	-200,000.00
04/24/2026	Deposit	5,158,172.58	38,446.83	1.00	38,446.83
04/24/2026	Deposit	5,186,511.58	28,339.00	1.00	28,339.00

General Fund - Corporate Overnight Fund (Continued)

Settle Date	Trade Type	Share Balance	Number of Shares	Price/Share	Amount (USD)
04/27/2026	Deposit	5,191,976.69	5,465.11	1.00	5,465.11
04/27/2026	Deposit	5,222,758.29	30,781.60	1.00	30,781.60
04/27/2026	Deposit	5,225,380.10	2,621.81	1.00	2,621.81
04/27/2026	Deposit	5,296,112.15	70,732.05	1.00	70,732.05
04/27/2026	Withdrawal	4,996,112.15	-300,000.00	1.00	-300,000.00
04/28/2026	Deposit	5,066,423.28	70,311.13	1.00	70,311.13
04/28/2026	Deposit	5,109,901.28	43,478.00	1.00	43,478.00
04/28/2026	Deposit	5,141,455.28	31,554.00	1.00	31,554.00
04/28/2026	Deposit	5,401,233.85	259,778.57	1.00	259,778.57
04/28/2026	Deposit	5,440,154.76	38,920.91	1.00	38,920.91
04/28/2026	Deposit	5,445,731.53	5,576.77	1.00	5,576.77
04/28/2026	Deposit	5,451,415.29	5,683.76	1.00	5,683.76
04/28/2026	Deposit	5,451,490.11	74.82	1.00	74.82
04/28/2026	Deposit	5,496,665.18	45,175.07	1.00	45,175.07
04/28/2026	Deposit	5,505,305.42	8,640.24	1.00	8,640.24
04/28/2026	Deposit	5,552,669.46	47,364.04	1.00	47,364.04
04/28/2026	Deposit	5,593,936.93	41,267.47	1.00	41,267.47
04/28/2026	Deposit	5,601,406.52	7,469.59	1.00	7,469.59
04/30/2026	Withdrawal	5,401,406.52	-200,000.00	1.00	-200,000.00
04/30/2026	Interest	5,418,189.09	16,782.57	1.00	16,782.57
04/30/2026	Ending Balance	5,418,189.09			5,418,189.09

Interest & Sinking Account - Corporate Overnight Fund

Settle Date	Trade Type	Share Balance	Number of Shares	Price/Share	Amount (USD)
04/01/2026	Starting Balance	679,259.90			679,259.90
04/30/2026	Interest	681,367.33	2,107.43	1.00	2,107.43
04/30/2026	Ending Balance	681,367.33			681,367.33

Interest & Sinking Account - Government Overnight Fund

Settle Date	Trade Type	Share Balance	Number of Shares	Price/Share	Amount (USD)
04/01/2026	Starting Balance	2.09			2.09
04/30/2026	Interest	2.10	0.01	1.00	0.01
04/30/2026	Ending Balance	2.10			2.10

Maintenance Tax Note 2008 - Fund 197 - Corporate Overnight Fund

Settle Date	Trade Type	Share Balance	Number of Shares	Price/Share	Amount (USD)
04/01/2026	Starting Balance	277,538.12			277,538.12
04/30/2026	Interest	278,399.19	861.07	1.00	861.07
04/30/2026	Ending Balance	278,399.19			278,399.19

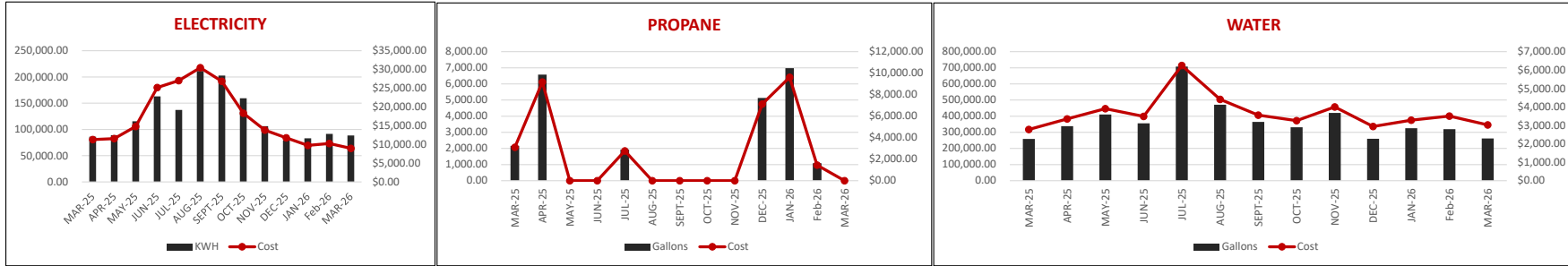
Important Information about this statement

Please review this statement carefully, it is the official record of your account with Lone Star Investment Pool and First Public, LLC. If you disagree with any transaction, or if there are any errors or omissions in this statement please notify us promptly in writing, but no later than 10 business days after receipt of this statement. Trades pending settlement will not appear on this statement. All such trades will appear in the next monthly statement. The yield for the period is an annualized rate that reflects the relationship between the average amount of income earned and the average daily balance for the account. Please notify First Public promptly and in writing of any changes of address or phone number. Times of transactions will be furnished upon written request. The Lone Star Investment Pool Information Statement should be read carefully before investing. Investors should consider the investment objectives, risks, charges and expenses associated with municipal fund securities before investing. All transactions are no load. No remuneration has, or will be, paid to any entity in connection with this transaction. An investor may obtain an Information Statement by contacting First Public at the address and phone number identified above. An investment in Lone Star investment Pool is not insured or guaranteed by the Federal Deposit Insurance Corporation ("FDIC") or any other government agency and although Lone Star Investment Pool seeks to preserve the value of the investment at a fixed share price, it is possible to lose money by investing in municipal fund securities.

TORNILLO INDEPENDENT SCHOOL DISTRICT

UTILITY USAGE AND COST

Rolling 13 Month Comparison



Utility	MAR-25	APR-25	MAY-25	JUN-25	JUL-25	AUG-25	SEPT-25	OCT-25	NOV-25	DEC-25	JAN-26	Feb-26	MAR-26	Totals
Electricity:														
KWH	86,070.00	89,223.00	115,603.00	163,101.00	137,237.00	211,317.00	202,535.00	159,507.00	106,190.00	78,939.00	83,168.00	91,356.00	88,633.00	1,612,879.00
Cost	\$11,278.85	\$11,561.03	\$14,797.39	\$25,176.97	\$27,017.33	\$30,467.53	\$26,835.05	\$18,314.04	\$13,833.00	\$11,742.80	\$9,718.55	\$10,227.07	\$8,957.43	\$219,927.04
Unit Cost	\$0.13	\$0.13	\$0.13	\$0.15	\$0.20	\$0.14	\$0.13	\$0.11	\$0.13	\$0.15	\$0.12	\$0.11	\$0.10	\$0.14
Propane :														
Gallons	2,159.70	6,572.30	0.00	0.00	1,920.00	0.00	0.00	0.00	0.00	5,128.70	6,975.50	1,083.40	0.00	23,839.60
Cost	\$3,111.71	\$9,173.62	\$0.00	\$0.00	\$2,767.77	\$0.00	\$0.00	\$0.00	\$0.00	\$7,128.90	\$9,617.91	\$1,451.75	\$0.00	\$33,251.66
Unit cost	\$1.44	\$1.40	\$0.00	\$0.00	\$0.72	\$0.00	\$0.00	\$0.00	\$0.00	\$1.39	\$1.38	\$1.34	\$0.00	\$1.39
Water:														
Gallons	258,970.00	338,230.00	410,380.00	355,300.00	706,980.00	471,020.00	364,200.00	330,750.00	419,940.00	259,480.00	325,450.00	319,740.00	261,510.00	4,821,950.00
Cost	\$2,779.89	\$3,351.20	\$3,907.87	\$3,485.14	\$6,250.65	\$4,411.51	\$3,559.48	\$3,253.93	\$4,000.75	\$2,944.25	\$3,281.06	\$3,503.75	\$3,026.94	\$47,756.42
Unit cost	\$0.01	\$0.01	\$0.01	\$0.01	\$0.01	\$0.01	\$0.01	\$0.01	\$0.01	\$0.01	\$0.01	\$0.01	\$0.01	\$0.01

Tornillo Independent School District

El Paso Electric Transformer Upgrades

	High School 430 Oil Mill Lighting & Fire Pump 17121	Junior High 300 Oil Mill Upgrade 17124	Intermediate 420-A Oil Mill Upgrade 17123	Elementary 19200 Gabby Upgrade 17122	Total
Paid	\$ 27,545.82	\$ 20,082.17	\$ 22,333.48	\$ 17,853.07	\$ 87,814.54
Total Reimbursed	5,338.32	20,082.17	11,791.27	17,853.07	55,064.83
Balance	\$ 22,207.50	\$ -	\$ 10,542.21	\$ -	\$ 32,749.71
Balance per EP Electric	\$ -	\$ -	\$ -	\$ -	\$ -
Write off contract expired	\$ 22,207.50		\$ 10,542.21		
Additional Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ -

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Date	Reimbursements				Total
10/3/2018	\$ 1,444.95	\$ 1,465.95	\$ 4,951.78	\$ 7,552.49	\$ 15,415.17
10/15/2019	\$ 1,565.01		\$ 1,794.80	\$ 2,523.03	\$ 5,882.84
10/8/2020				\$ 1,537.64	\$ 1,537.64
11/30/2020	\$ 1,303.10				\$ 1,303.10
9/27/2021		\$ 19,105.81			\$ 19,105.81
9/15/2021	\$ 1,025.26				\$ 1,025.26
9/1/2021			\$ 1,312.08		\$ 1,312.08
9/21/2021				\$ 6,689.74	\$ 6,689.74
8/31/2022		\$ (489.59)	\$ 939.42	\$ (449.83)	\$ -
9/9/2022			\$ 2,793.19		\$ 2,793.19

TORNILLO INDEPENDENT SCHOOL DISTRICT

\$25K AND ABOVE PAYMENTS

As per Board policy CH Local, any single payment of twenty-five-thousand dollars and above must be board approved the transactions take place. The following are the (5) payments over the twenty-five thousand dollar threshold paid to several vendors:

Check #	Amount	Vendor	Comments
164132	\$28,627.18	First Financial Group	Consisted of Various Invoices
10002674	\$36,818.69	Commerce Bank	Consisted of Various Invoices
100002676	\$33,800.22	Commerce Bank	Consisted of Various Invoices
200001894	\$27,943.68	Region IV Service Center	Board Approved

Note: Payments made to First Financial Group of America are for the employee benefit plan premiums deducted from employees of the District.

Account#: 100003379
 Date Range: 04-01-2026 to 04-30-2026

Check Register

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VendorID : WestStar Bank - 100003379

873	04/02/2026	501012	Rene Estrada	Issued	\$453.00	Employee Reimbursement Direct Deposit	
874	04/02/2026	501157	Luis Guerra	Issued	\$476.00	Employee Reimbursement Direct Deposit	
875	04/17/2026	500900	Sandra Garcia	Issued	\$153.00	Employee Reimbursement Direct Deposit	
876	04/24/2026	501235	Sandra Aguirre	Issued	\$37.99	Employee Reimbursement Direct Deposit	
877	04/24/2026	501088	Claudia Del Valle	Issued	\$118.87	Employee Reimbursement Direct Deposit	
878	04/24/2026	500047	Rosalinda Garcia	Issued	\$118.87	Employee Reimbursement Direct Deposit	
879	04/24/2026	500185	Heriberto Reyes	Issued	\$94.06	Employee Reimbursement Direct Deposit	
164068	04/02/2026	10139	El Paso Electric Co.	Issued	\$8,957.43	Paper Check	Utilities
164069	04/02/2026	10247	Fort Hancock ISD	Issued	\$80.00	Paper Check	To be determined (by Business Office)
164070	04/02/2026	10543	Labatt Food Service	Issued	\$11,896.84	Paper Check	Kitchen - Food, Kitchen - Supplies
164071	04/02/2026	10601	Office Depot	Issued	\$687.89	Paper Check	Office equipment, Office supplies
164072	04/02/2026	10657	Segovia'S Distributing, Inc.	Issued	\$918.07	Paper Check	Kitchen - Food
164073	04/02/2026	10786	College Entrance Examination Board PSAT	Issued	\$329.70	Paper Check	To be determined (by Business Office)
164074	04/02/2026	20011	First Financial Group of America	Issued	\$65.34	Paper Check	
164075	04/02/2026	20022	Citibank	Issued	\$216.20	Paper Check	To be determined (by Business Office)
164076	04/02/2026	20022	Citibank	Issued	\$106.92	Paper Check	To be determined (by Business Office)
164077	04/02/2026	20022	Citibank	Issued	\$577.88	Paper Check	To be determined (by Business Office)
164078	04/02/2026	20215	Spectrum Paper Co, Inc.	Issued	\$3,577.92	Paper Check	Custodial supplies/equipment/services
164079	04/02/2026	20297	The Sherwin Williams Company	Issued	\$395.65	Paper Check	Custodial supplies/equipment/services
164080	04/02/2026	20428	Monahans-Wickett-Pyote ISD	Issued	\$1,453.50	Paper Check	To be determined (by Business Office)
164081	04/02/2026	20491	Western Psychological Services	Issued	\$356.33	Paper Check	Contracted service
164082	04/02/2026	20509	El Paso Tradew School inc.	Issued	\$660.00	Paper Check	Staff Development
164083	04/02/2026	20584	Electro Medical Analysis Southwest div	Issued	\$195.00	Paper Check	Contracted service

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Check Register

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164084	04/02/2026	20662	Citibank	Issued	\$76.96	Paper Check	Hospitality Supplies
164085	04/02/2026	20662	Citibank	Issued	\$2,787.96	Paper Check	Award Items
164086	04/02/2026	20709	xSPEDite School Services	Issued	\$220.00	Paper Check	Contracted service
164087	04/02/2026	20876	GH Dairy El Paso	Issued	\$1,041.95	Paper Check	Kitchen - Food
164088	04/02/2026	21027	LEAF Capital Funding LLC	Issued	\$2,520.14	Paper Check	Copiers/supplies
164089	04/02/2026	21033	Carnegie Learning Inc.	Issued	\$1,726.51	Paper Check	Instructional Supplies
164090	04/02/2026	21049	APIC Solutions Texas LLC	Issued	\$1,459.48	Paper Check	Technology - Licensing & Software Applications
164091	04/02/2026	21108	Nancy Menjivar	Issued	\$820.00	Paper Check	Contracted service
164092	04/02/2026	21109	Mark Porras	Issued	\$932.50	Paper Check	Contracted service
164093	04/02/2026	21125	H2A Consulting LLC	Issued	\$550.00	Paper Check	Contracted service
164094	04/02/2026	21171	Amanda P. Ramirez	Issued	\$5,016.00	Paper Check	Contracted service
164095	04/02/2026	21177	U.S. Bank Corporate Payment Systems	Issued	\$19.59	Paper Check	To be determined (by Business Office)
164096	04/02/2026	21177	U.S. Bank Corporate Payment Systems	Issued	\$290.40	Paper Check	To be determined (by Business Office)
164097	04/02/2026	21177	U.S. Bank Corporate Payment Systems	Issued	\$37.99	Paper Check	To be determined (by Business Office)
164098	04/02/2026	21177	U.S. Bank Corporate Payment Systems	Issued	\$56.00	Paper Check	To be determined (by Business Office)
164099	04/02/2026	21177	U.S. Bank Corporate Payment Systems	Issued	\$56.00	Paper Check	To be determined (by Business Office)
164100	04/02/2026	21177	U.S. Bank Corporate Payment Systems	Issued	\$259.92	Paper Check	To be determined (by Business Office)
164101	04/02/2026	21177	U.S. Bank Corporate Payment Systems	Issued	\$56.00	Paper Check	To be determined (by Business Office)
164102	04/02/2026	21177	U.S. Bank Corporate Payment Systems	Issued	\$56.00	Paper Check	To be determined (by Business Office)
164103	04/02/2026	21177	U.S. Bank Corporate Payment Systems	Issued	\$56.00	Paper Check	To be determined (by Business Office)
164104	04/02/2026	21178	Abraham Peinado	Issued	\$275.40	Paper Check	Apparel
164105	04/02/2026	21179	U.S. Bank Corporate Payment Systems	Issued	\$71.92	Paper Check	Concession Supplies
164106	04/02/2026	10138	El Paso Disposal, LP	Issued	\$2,164.72	Paper Check	Utilities
164107	04/02/2026	10475	Jose Trinidad Vazquez	Issued	\$20.00	Paper Check	General maintenance supplies/repair

Account#: 100003379
 Date Range: 04-01-2026 to 04-30-2026

Check Register

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164108	04/02/2026	10616	Peter Piper Pizza	Issued	\$300.00	Paper Check	Catering Services
164109	04/02/2026	20022	Citibank	Issued	\$121.22	Paper Check	To be determined (by Business Office)
164110	04/02/2026	20022	Citibank	Issued	\$193.61	Paper Check	
164111	04/02/2026	20022	Citibank	Issued	\$216.20	Paper Check	To be determined (by Business Office)
164112	04/02/2026	20022	Citibank	Issued	\$180.61	Paper Check	To be determined (by Business Office)
164113	04/02/2026	20022	Citibank	Issued	\$216.20	Paper Check	To be determined (by Business Office)
164114	04/02/2026	20662	Citibank	Issued	\$119.20	Paper Check	Concession Supplies
164115	04/02/2026	20662	Citibank	Issued	\$179.65	Paper Check	Award Items
164116	04/02/2026	20662	Citibank	Issued	\$34.08	Paper Check	Award Items
164117	04/02/2026	20662	Citibank	Issued	\$42.90	Paper Check	Catering Services
164118	04/02/2026	20662	Citibank	Issued	\$277.88	Paper Check	Concession Supplies
164119	04/02/2026	20662	Citibank	Issued	\$91.94	Paper Check	Award Items
164120	04/02/2026	20662	Citibank	Issued	\$17.98	Paper Check	Concession Supplies
164121	04/02/2026	21101	Morse Enterprises	Issued	\$360.00	Paper Check	Athletic Uniforms
164122	04/02/2026	21177	U.S. Bank Corporate Payment Systems	Issued	\$283.50	Paper Check	To be determined (by Business Office)
164123	04/02/2026	21177	U.S. Bank Corporate Payment Systems	Issued	\$207.50	Paper Check	To be determined (by Business Office)
164125	04/02/2026	501181	Alvin Delgado	Issued	\$144.00	Paper Check	
164126	04/02/2026	10724	Texas AFT- Associate Membership Program	Issued	\$202.50	Paper Check	
164127	04/02/2026	10848	United Way Of El Paso County	Issued	\$45.00	Paper Check	
164128	04/02/2026	20008	Texas State Teacher Association	Issued	\$49.42	Paper Check	
164129	04/02/2026	20009	Association of Texas Professional Educator	Issued	\$60.51	Paper Check	
164130	04/02/2026	20009	Association of Texas Professional Educator	Issued	\$60.51	Paper Check	
164131	04/02/2026	20010	LegalShield	Issued	\$67.76	Paper Check	
164132	04/02/2026	20011	First Financial Group of America	Issued	\$28,627.18	Paper Check	
164133	04/02/2026	20180	ACET	Issued	\$600.00	Paper Check	Registrations: Workshops, conference, convention

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Check Register

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164134	04/02/2026	501323	Ricardo Amaya	Issued	\$51.46	Paper Check	
164135	04/02/2026	501160	Albert Realyvasquez	Issued	\$488.00	Paper Check	
164136	04/09/2026	10027	Amerigas Propane, L.P.	Issued	\$632.20	Paper Check	Utilities
164137	04/09/2026	10150	El Paso Softball Umpires Association	Issued	\$332.50	Paper Check	Permits/fees/dues
164138	04/09/2026	10358	Hobby Lobby Stores	Issued	\$149.07	Paper Check	Award Items
164139	04/09/2026	10601	Office Depot	Issued	\$19.78	Paper Check	Instructional Supplies
164140	04/09/2026	10616	Peter Piper Pizza	Issued	\$170.00	Paper Check	Catering Services
164141	04/09/2026	10630	Region 19 Education Service Center	Issued	\$1,650.00	Paper Check	To be determined (by Business Office)
164142	04/09/2026	10657	Segovia'S Distributing, Inc.	Issued	\$551.65	Paper Check	Kitchen - Food
164143	04/09/2026	20022	Citibank	Issued	\$19.16	Paper Check	To be determined (by Business Office)
164144	04/09/2026	20022	Citibank	Issued	\$196.74	Paper Check	To be determined (by Business Office)
164145	04/09/2026	20022	Citibank	Issued	\$76.78	Paper Check	To be determined (by Business Office)
164146	04/09/2026	20022	Citibank	Issued	\$196.74	Paper Check	To be determined (by Business Office)
164147	04/09/2026	20022	Citibank	Issued	\$24.08	Paper Check	To be determined (by Business Office)
164148	04/09/2026	20022	Citibank	Issued	\$196.74	Paper Check	To be determined (by Business Office)
164149	04/09/2026	20022	Citibank	Issued	\$365.00	Paper Check	To be determined (by Business Office)
164150	04/09/2026	20022	Citibank	Issued	\$318.60	Paper Check	To be determined (by Business Office)
164151	04/09/2026	20022	Citibank	Issued	\$196.74	Paper Check	To be determined (by Business Office)
164152	04/09/2026	20022	Citibank	Issued	\$71.94	Paper Check	To be determined (by Business Office)
164153	04/09/2026	20022	Citibank	Issued	\$279.76	Paper Check	To be determined (by Business Office)
164154	04/09/2026	20022	Citibank	Issued	\$196.74	Paper Check	To be determined (by Business Office)
164155	04/09/2026	20215	Spectrum Paper Co, Inc.	Issued	\$65.28	Paper Check	Custodial supplies/equipment/services
164156	04/09/2026	20297	The Sherwin Williams Company	Issued	\$8.05	Paper Check	Custodial supplies/equipment/services
164157	04/09/2026	20456	Ann Morales	Issued	\$600.00	Paper Check	Contracted service

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164158	04/09/2026	20572	Dell Marketing L.P.	Issued	\$5,429.67	Paper Check	Technology - Equipment
164159	04/09/2026	20662	Citibank	Issued	\$107.28	Paper Check	Catering Services
164160	04/09/2026	20662	Citibank	Issued	\$301.40	Paper Check	Catering Services
164161	04/09/2026	20662	Citibank	Issued	\$233.38	Paper Check	Catering Services
164162	04/09/2026	20662	Citibank	Issued	\$206.58	Paper Check	Catering Services
164163	04/09/2026	20662	Citibank	Issued	\$989.88	Paper Check	Award Items
164164	04/09/2026	20662	Citibank	Issued	\$249.28	Paper Check	Catering Services
164165	04/09/2026	20662	Citibank	Issued	\$74.80	Paper Check	Catering Services
164166	04/09/2026	20662	Citibank	Issued	\$167.94	Paper Check	Catering Services
164167	04/09/2026	20791	Zayas Restaurant Group, Inc	Issued	\$339.72	Paper Check	Catering Services
164168	04/09/2026	20876	GH Dairy El Paso	Issued	\$5,660.58	Paper Check	Kitchen - Food
164169	04/09/2026	21053	Honors Graduation LLC	Issued	\$959.00	Paper Check	Trophies, awards, medals, ribbons, emblems
164170	04/09/2026	21134	Kesler Science, LLC	Issued	\$1,556.00	Paper Check	Instructional materials/textbooks
164171	04/09/2026	21149	Maria I Delgado	Issued	\$171.00	Paper Check	School Board
164172	04/09/2026	21177	U.S. Bank Corporate Payment Systems	Issued	\$56.00	Paper Check	To be determined (by Business Office)
164173	04/09/2026	21179	U.S. Bank Corporate Payment Systems	Issued	\$494.99	Paper Check	Concession Supplies
164179	04/10/2026	10601	Office Depot	Issued	\$77.68	Paper Check	Office supplies
164180	04/10/2026	20022	Citibank	Issued	\$122.93	Paper Check	To be determined (by Business Office)
164181	04/10/2026	20022	Citibank	Issued	\$296.76	Paper Check	To be determined (by Business Office)
164182	04/10/2026	20022	Citibank	Issued	\$161.15	Paper Check	To be determined (by Business Office)
164183	04/10/2026	20882	IXL Learning, Inc.	Issued	\$3,910.00	Paper Check	Instructional Supplies
164184	04/10/2026	21177	U.S. Bank Corporate Payment Systems	Issued	\$419.09	Paper Check	To be determined (by Business Office)
164185	04/10/2026	20022	Citibank	Issued	\$83.54	Paper Check	To be determined (by Business Office)
164186	04/10/2026	20022	Citibank	Issued	\$26.12	Paper Check	
164187	04/10/2026	21118	Cybersoft Technologies, Inc.	Issued	\$3,995.00	Paper Check	Contracted service

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164188	04/15/2026	501181	Alvin Delgado	Issued	\$848.00	Paper Check	
164189	04/15/2026	501160	Albert Realyvasquez	Issued	\$659.00	Paper Check	
164190	04/15/2026	10025	Alpine ISD	Issued	\$10,000.00	Paper Check	To be determined (by Business Office)
164191	04/15/2026	10144	El Paso ISD	Issued	\$137.06	Paper Check	
164192	04/15/2026	10543	Labatt Food Service	Issued	\$5,119.55	Paper Check	Kitchen - Food, Kitchen - Supplies
164193	04/15/2026	10601	Office Depot	Issued	\$3,162.96	Paper Check	Instructional Supplies, Office supplies
164194	04/15/2026	10657	Segovia'S Distributing, Inc.	Issued	\$478.77	Paper Check	Kitchen - Food
164195	04/15/2026	10808	Tornillo I.S.D. Cafeteria	Issued	\$250.00	Paper Check	To be determined (by Business Office)
164196	04/15/2026	20022	Citibank	Issued	\$671.84	Paper Check	To be determined (by Business Office)
164197	04/15/2026	20022	Citibank	Issued	\$745.80	Paper Check	To be determined (by Business Office)
164198	04/15/2026	20022	Citibank	Issued	\$2,805.60	Paper Check	To be determined (by Business Office)
164199	04/15/2026	20022	Citibank	Issued	\$177.87	Paper Check	To be determined (by Business Office)
164200	04/15/2026	20206	Texas Excavation Safety System,	Issued	\$2.30	Paper Check	To be determined (by Business Office)
164201	04/15/2026	20564	Nothing Bundt Cakes	Issued	\$137.80	Paper Check	Catering Services
164202	04/15/2026	20662	Citibank	Issued	\$287.06	Paper Check	Hospitality Supplies
164203	04/15/2026	20662	Citibank	Issued	\$62.88	Paper Check	Concession Supplies
164204	04/15/2026	20662	Citibank	Issued	\$167.16	Paper Check	Concession Supplies
164205	04/15/2026	20662	Citibank	Issued	\$203.12	Paper Check	Award Items
164206	04/15/2026	20763	Walsh Gallegos Kyle Robinson & De Los Santos P.C.	Issued	\$272.00	Paper Check	Contracted service
164207	04/15/2026	20791	Zayas Restaurant Group, Inc	Issued	\$570.33	Paper Check	Catering Services
164208	04/15/2026	20876	GH Dairy El Paso	Issued	\$1,418.93	Paper Check	Kitchen - Food
164209	04/15/2026	20916	El Paso SLI Sign Language Interpreters LLC.	Issued	\$180.00	Paper Check	To be determined (by Business Office)
164210	04/15/2026	20928	Calian Corp	Issued	\$16,367.84	Paper Check	Technology - Licensing & Software Applications
164211	04/15/2026	21103	Ranch Restaurants	Issued	\$503.75	Paper Check	Catering Services

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164212	04/15/2026	21135	Yvette Sierra Duchene	Issued	\$450.00	Paper Check	Contracted service
164213	04/15/2026	21165	Maria Teresa Robert	Issued	\$800.00	Paper Check	Contracted service
164214	04/15/2026	21170	Shiminly, Inc.	Issued	\$400.00	Paper Check	Contracted service
164215	04/15/2026	21174	Gameplan Education Inc	Issued	\$2,500.00	Paper Check	Instructional materials/textbooks
164216	04/15/2026	21177	U.S. Bank Corporate Payment Systems	Issued	\$419.09	Paper Check	
164217	04/15/2026	21177	U.S. Bank Corporate Payment Systems	Issued	\$122.92	Paper Check	To be determined (by Business Office)
164218	04/15/2026	21179	U.S. Bank Corporate Payment Systems	Issued	\$42.23	Paper Check	Concession Supplies
164219	04/17/2026	10190	Fabens Oil Co.	Issued	\$867.27	Paper Check	Fuel
164220	04/17/2026	10617	Pitneybowes	Issued	\$45.38	Paper Check	Postage machines/supplies
164221	04/17/2026	20169	El Paso County Water Improvement	Issued	\$3,026.94	Paper Check	Utilities
164222	04/17/2026	21177	U.S. Bank Corporate Payment Systems	Issued	\$39.92	Paper Check	To be determined (by Business Office)
164223	04/17/2026	21177	U.S. Bank Corporate Payment Systems	Issued	\$140.70	Paper Check	To be determined (by Business Office)
164224	04/17/2026	21177	U.S. Bank Corporate Payment Systems	Issued	\$416.35	Paper Check	To be determined (by Business Office)
164225	04/17/2026	21177	U.S. Bank Corporate Payment Systems	Issued	\$379.02	Paper Check	To be determined (by Business Office)
164226	04/17/2026	21177	U.S. Bank Corporate Payment Systems	Issued	\$636.00	Paper Check	To be determined (by Business Office)
164227	04/17/2026	21177	U.S. Bank Corporate Payment Systems	Issued	\$141.92	Paper Check	To be determined (by Business Office)
164228	04/17/2026	21178	Abraham Peinado	Issued	\$114.75	Paper Check	Apparel
164229	04/17/2026	21179	U.S. Bank Corporate Payment Systems	Issued	\$124.86	Paper Check	Concession Supplies
164231	04/17/2026	20297	The Sherwin Williams Company	Issued	\$216.56	Paper Check	Custodial supplies/equipment/services
164232	04/17/2026	21177	U.S. Bank Corporate Payment Systems	Issued	\$2,556.51	Paper Check	To be determined (by Business Office)
164233	04/17/2026	10040	Game One	Issued	\$699.27	Paper Check	Athletic supplies/equipment
164234	04/17/2026	10543	Labatt Food Service	Issued	\$4,007.15	Paper Check	Kitchen - Food
164235	04/17/2026	20630	Grupo Carrillo Inc.	Issued	\$219.96	Paper Check	Fundraising
164236	04/17/2026	20654	Teacher Synergy LLC	Issued	\$242.99	Paper Check	To be determined (by Business Office)

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164237	04/17/2026	20667	Texas Library Association	Issued	\$486.00	Paper Check	To be determined (by Business Office)
164238	04/17/2026	21181	Evelyne Perez	Issued	\$2,200.00	Paper Check	Contracted service
164239	04/17/2026	21143	JOSH SHIPP PRODUCTIONS LLC	Issued	\$2,980.00	Paper Check	Contracted service
164240	04/22/2026	10877	Ysleta ISD	Issued	\$315.00	Paper Check	To be determined (by Business Office)
164241	04/22/2026	21177	U.S. Bank Corporate Payment Systems	Issued	\$29.35	Paper Check	To be determined (by Business Office)
164242	04/22/2026	21177	U.S. Bank Corporate Payment Systems	Issued	\$526.47	Paper Check	To be determined (by Business Office)
164243	04/22/2026	21177	U.S. Bank Corporate Payment Systems	Issued	\$189.00	Paper Check	To be determined (by Business Office)
164244	04/22/2026	21177	U.S. Bank Corporate Payment Systems	Issued	\$189.00	Paper Check	To be determined (by Business Office)
164245	04/22/2026	21177	U.S. Bank Corporate Payment Systems	Issued	\$710.02	Paper Check	To be determined (by Business Office)
164246	04/22/2026	21177	U.S. Bank Corporate Payment Systems	Issued	\$1,070.10	Paper Check	To be determined (by Business Office)
164247	04/22/2026	21177	U.S. Bank Corporate Payment Systems	Issued	\$58.41	Paper Check	To be determined (by Business Office)
164248	04/22/2026	21177	U.S. Bank Corporate Payment Systems	Issued	\$189.00	Paper Check	To be determined (by Business Office)
164249	04/22/2026	21177	U.S. Bank Corporate Payment Systems	Issued	\$72.99	Paper Check	To be determined (by Business Office)
164250	04/22/2026	21177	U.S. Bank Corporate Payment Systems	Issued	\$526.47	Paper Check	To be determined (by Business Office)
164251	04/22/2026	21177	U.S. Bank Corporate Payment Systems	Issued	\$329.99	Paper Check	To be determined (by Business Office)
164252	04/22/2026	21177	U.S. Bank Corporate Payment Systems	Issued	\$189.00	Paper Check	To be determined (by Business Office)
164253	04/22/2026	21177	U.S. Bank Corporate Payment Systems	Issued	\$189.00	Paper Check	To be determined (by Business Office)
164254	04/22/2026	21177	U.S. Bank Corporate Payment Systems	Issued	\$45.50	Paper Check	To be determined (by Business Office)
164255	04/22/2026	21177	U.S. Bank Corporate Payment Systems	Issued	\$54.48	Paper Check	To be determined (by Business Office)
164256	04/22/2026	21177	U.S. Bank Corporate Payment Systems	Issued	\$189.00	Paper Check	To be determined (by Business Office)
164257	04/22/2026	21177	U.S. Bank Corporate Payment Systems	Issued	\$526.47	Paper Check	To be determined (by Business Office)
164258	04/22/2026	21177	U.S. Bank Corporate Payment Systems	Issued	\$526.47	Paper Check	To be determined (by Business Office)
164259	04/22/2026	21177	U.S. Bank Corporate Payment Systems	Issued	\$391.02	Paper Check	To be determined (by Business Office)

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164260	04/22/2026	21177	U.S. Bank Corporate Payment Systems	Issued	\$189.00	Paper Check	To be determined (by Business Office)
164261	04/22/2026	21177	U.S. Bank Corporate Payment Systems	Issued	\$37.33	Paper Check	To be determined (by Business Office)
164262	04/22/2026	21179	U.S. Bank Corporate Payment Systems	Issued	\$279.64	Paper Check	Concession Supplies
164267	04/23/2026	500469	Demetrio Moreno	Issued	\$335.00	Paper Check	
164268	04/24/2026	10190	Fabens Oil Co.	Issued	\$919.40	Paper Check	Fuel
164269	04/24/2026	10230	Forde-Ferrier, LLC.	Issued	\$5,670.00	Paper Check	Classroom supplies
164270	04/24/2026	10361	Home Depot Credit Services	Issued	\$2,086.01	Paper Check	General maintenance supplies/repair
164271	04/24/2026	10543	Labatt Food Service	Issued	\$8,549.52	Paper Check	Kitchen - Food, Kitchen - Supplies
164272	04/24/2026	10657	Segovia'S Distributing, Inc.	Issued	\$1,243.14	Paper Check	Kitchen - Food
164273	04/24/2026	10662	Sizzling Caesars, Llc	Issued	\$140.80	Paper Check	Catering Services
164274	04/24/2026	20038	wholesale Lumber	Issued	\$68.22	Paper Check	General maintenance supplies/repair
164275	04/24/2026	20215	Spectrum Paper Co, Inc.	Issued	\$1,789.04	Paper Check	Custodial supplies/equipment/services
164276	04/24/2026	20254	Texas Association of School Pers	Issued	\$435.00	Paper Check	To be determined (by Business Office)
164277	04/24/2026	20353	Barnes and Noble Book Store	Issued	\$2,228.64	Paper Check	Books
164278	04/24/2026	20876	GH Dairy El Paso	Issued	\$1,011.90	Paper Check	Kitchen - Food
164279	04/24/2026	20895	linde gas & equipment inc	Issued	\$181.96	Paper Check	Equipment Rental
164280	04/24/2026	20972	Verge General Contractors	Issued	\$5,900.00	Paper Check	Contracted service
164281	04/24/2026	21172	Hal Bowman, Inc.	Issued	\$8,500.00	Paper Check	Contracted service
164283	04/24/2026	10543	Labatt Food Service	Issued	\$6,388.34	Paper Check	Kitchen - Food
164284	04/24/2026	10601	Office Depot	Issued	\$31.99	Paper Check	Office supplies
164285	04/24/2026	20902	El paso Vacuum	Issued	\$352.50	Paper Check	Contracted service
164286	04/24/2026	21135	Yvette Sierra Duchene	Issued	\$650.00	Paper Check	Contracted service
164287	04/24/2026	21177	U.S. Bank Corporate Payment Systems	Issued	\$5.43	Paper Check	To be determined (by Business Office)
164288	04/24/2026	21177	U.S. Bank Corporate Payment Systems	Issued	\$559.15	Paper Check	To be determined (by Business Office)
164289	04/28/2026	20146	U.S. Bank	Issued	\$428.60	Paper Check	To be determined (by Business Office)

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164290	04/28/2026	21177	U.S. Bank Corporate Payment Systems	Issued	\$1,508.68	Paper Check	To be determined (by Business Office)
164291	04/28/2026	21177	U.S. Bank Corporate Payment Systems	Issued	\$149.98	Paper Check	To be determined (by Business Office)
164292	04/28/2026	21177	U.S. Bank Corporate Payment Systems	Issued	\$445.10	Paper Check	To be determined (by Business Office)
164293	04/28/2026	21177	U.S. Bank Corporate Payment Systems	Issued	\$215.56	Paper Check	To be determined (by Business Office)
164294	04/28/2026	21177	U.S. Bank Corporate Payment Systems	Issued	\$56.98	Paper Check	To be determined (by Business Office)
164295	04/28/2026	21177	U.S. Bank Corporate Payment Systems	Issued	\$135.82	Paper Check	To be determined (by Business Office)
164296	04/28/2026	21177	U.S. Bank Corporate Payment Systems	Issued	\$99.99	Paper Check	To be determined (by Business Office)
164297	04/28/2026	21177	U.S. Bank Corporate Payment Systems	Issued	\$39.99	Paper Check	To be determined (by Business Office)
164298	04/28/2026	21177	U.S. Bank Corporate Payment Systems	Issued	\$68.99	Paper Check	To be determined (by Business Office)
164299	04/28/2026	21177	U.S. Bank Corporate Payment Systems	Issued	\$82.22	Paper Check	To be determined (by Business Office)
164300	04/28/2026	21177	U.S. Bank Corporate Payment Systems	Issued	\$39.95	Paper Check	To be determined (by Business Office)
164301	04/28/2026	21179	U.S. Bank Corporate Payment Systems	Issued	\$77.33	Paper Check	Concession Supplies
164302	04/28/2026	21179	U.S. Bank Corporate Payment Systems	Issued	\$171.76	Paper Check	Concession Supplies
164303	04/30/2026	10079	CDW-G	Issued	\$2,774.25	Paper Check	Technology - Equipment
164304	04/30/2026	10157	El Paso Zoo	Issued	\$188.50	Paper Check	Award Items
164305	04/30/2026	10616	Peter Piper Pizza	Issued	\$256.00	Paper Check	Award Items
164306	04/30/2026	10635	Roll-N-Enterprise	Issued	\$312.00	Paper Check	Library books/services
164307	04/30/2026	10657	Segovia'S Distributing, Inc.	Issued	\$329.80	Paper Check	Kitchen - Food
164308	04/30/2026	20564	Nothing Bundt Cakes	Issued	\$239.64	Paper Check	Catering Services
164309	04/30/2026	20572	Dell Marketing L.P.	Issued	\$2,705.32	Paper Check	Technology - Equipment
164310	04/30/2026	20821	Winsupply of West El Paso	Issued	\$2,555.36	Paper Check	General maintenance supplies/repair
164311	04/30/2026	20830	EP Montwood 96 LLC Cici's Pizza	Issued	\$271.50	Paper Check	Catering Services
164312	04/30/2026	20876	GH Dairy El Paso	Issued	\$326.00	Paper Check	Kitchen - Food
164313	04/30/2026	21082	Casters Unlimited LLC	Issued	\$142.50	Paper Check	General maintenance supplies/repair

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164314	04/30/2026	21177	U.S. Bank Corporate Payment Systems	Issued	\$12.96	Paper Check	To be determined (by Business Office)
164315	04/30/2026	21177	U.S. Bank Corporate Payment Systems	Issued	\$40.34	Paper Check	To be determined (by Business Office)
164316	04/30/2026	21177	U.S. Bank Corporate Payment Systems	Issued	\$45.80	Paper Check	To be determined (by Business Office)
164317	04/30/2026	21177	U.S. Bank Corporate Payment Systems	Issued	\$6.48	Paper Check	To be determined (by Business Office)
164318	04/30/2026	21180	AI Screen Inc.	Issued	\$816.00	Paper Check	Site licenses for software/renewals
10002665	04/02/2026	20012	Texas Child Support Disbursement Unit	Issued	\$1.50	ACH	
10002666	04/02/2026	20012	Texas Child Support Disbursement Unit	Issued	\$645.80	ACH	
10002667	04/02/2026	20012	Texas Child Support Disbursement Unit	Issued	\$785.00	ACH	
10002668	04/02/2026	20012	Texas Child Support Disbursement Unit	Issued	\$645.80	ACH	
10002669	04/02/2026	20012	Texas Child Support Disbursement Unit	Issued	\$1.50	ACH	
10002670	04/02/2026	20012	Texas Child Support Disbursement Unit	Issued	\$1.50	ACH	
10002671	04/02/2026	20012	Texas Child Support Disbursement Unit	Issued	\$785.00	ACH	
10002672	04/02/2026	20012	Texas Child Support Disbursement Unit	Issued	\$1.50	ACH	
10002673	04/10/2026	20765	Commerce Bank	Issued	\$11,292.99	ACH	
10002674	04/17/2026	20765	Commerce Bank	Issued	\$36,818.69	ACH	
10002676	04/24/2026	20765	Commerce Bank	Issued	\$33,800.22	ACH	
200001882	04/02/2026	10070	C & M Plaque & Trophy Inc.	Issued	\$2,491.20	Vendor Credit Card	Trophies, awards, medals, ribbons, emblems
200001883	04/02/2026	10308	Guitar Center	Issued	\$1,162.42	Vendor Credit Card	Audio equipment/supplies
200001884	04/02/2026	10542	La Estrella	Issued	\$680.00	Vendor Credit Card	Uniforms/maintenance/custodial
200001885	04/02/2026	20017	School Specialty Inc.	Issued	\$3,362.98	Vendor Credit Card	Classroom supplies
200001886	04/10/2026	10229	Follett School Solutions, Inc.	Issued	\$5,321.88	Vendor Credit Card	Library books/services
200001887	04/10/2026	10603	Oriental Trading Co., Inc.	Issued	\$532.82	Vendor Credit Card	Award Items
200001888	04/10/2026	10707	TASBO	Issued	\$2,070.00	Vendor Credit Card	To be determined (by Business Office)
200001889	04/10/2026	20017	School Specialty Inc.	Issued	\$2,105.03	Vendor Credit Card	Classroom supplies
200001890	04/10/2026	20052	DEMCO, Inc	Issued	\$17,060.53	Vendor Credit Card	To be determined (by Business Office)

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200001891	04/10/2026	20135	William V. MacGill & Co	Issued	\$536.42	Vendor Credit Card	Medical Supplies
200001892	04/10/2026	20199	the prophet corporation	Issued	\$3,251.19	Vendor Credit Card	Classroom supplies
200001893	04/10/2026	10542	La Estrella	Issued	\$1,373.00	Vendor Credit Card	Trophies, awards, medals, ribbons, emblems, Uniforms/maintenance/custodial
200001894	04/10/2026	20664	Region IV Education Service Center	Issued	\$27,943.68	Vendor Credit Card	To be determined (by Business Office)
200001895	04/17/2026	10105	Continental Termite & Pest Control,	Issued	\$90.00	Vendor Credit Card	Contracted service
200001896	04/17/2026	10542	La Estrella	Issued	\$6,407.00	Vendor Credit Card	Trophies, awards, medals, ribbons, emblems, Uniforms/maintenance/custodial
200001897	04/17/2026	20135	William V. MacGill & Co	Issued	\$158.78	Vendor Credit Card	Medical Supplies
200001898	04/17/2026	10649	Scholastic Book Fairs	Issued	\$2,370.32	Vendor Credit Card	
200001899	04/24/2026	10105	Continental Termite & Pest Control,	Issued	\$475.00	Vendor Credit Card	Contracted service
200001900	04/24/2026	10669	Sonitrol Of El Paso	Issued	\$560.00	Vendor Credit Card	Security - Intrusion/Fire Alarm Services
200001901	04/24/2026	20036	Johnstone Supply	Issued	\$139.75	Vendor Credit Card	General maintenance supplies/repair
200001902	04/24/2026	20470	O'Reilly Auto Enterprises LLC	Issued	\$476.22	Vendor Credit Card	Automotive parts/supplies/services

Total Checks: 278

Total Amount: 419,409.31

Txn ID	Post Date	Account #	Bdgt Owner	Amount	Doc ID	System	Vendor ID	Vendor Name	Invoice Date	Paid Date	
1329082	4/2/2026	181-00-2110-02-000-00-0-00	000	-2491.20	200001882	AP Check	10070	C & M Plaque & Trophy Inc.		4/2/2026	
1326140	3/27/2026	199-00-2110-02-000-00-0-00	000	-9.64	200001880	AP Check	20036	Johnstone Supply		3/27/2026	
1329091	4/2/2026	181-00-2110-02-000-00-0-00	000	-680.00	200001884	AP Check	10542	La Estrella		4/2/2026	
1326157	3/27/2026	199-00-2110-02-000-00-0-00	000	-585.00	200001877	AP Check	10542	La Estrella		3/27/2026	
1326156	3/27/2026	289-00-2110-02-000-00-0-00	000	-2800.00	200001877	AP Check	10542	La Estrella		3/27/2026	
1326158	3/27/2026	461-00-2110-02-000-00-0-00	000	-525.00	200001877	AP Check	10542	La Estrella		3/27/2026	
1329085	4/2/2026	289-00-2110-02-000-00-0-00	000	-3362.98	200001885	AP Check	20017	School Specialty		4/2/2026	
1326150	3/27/2026	199-00-2110-02-000-00-0-00	000	-650.00	200001878	AP Check	10669	Sonitrol Of El Paso		3/27/2026	
1326152	3/27/2026	199-00-2110-02-000-00-0-00	000	-189.17	200001879	AP Check	10859	Verizon Wireless		3/27/2026	
1326142	3/27/2026	199-00-2110-02-000-00-0-00	000	-5623.82	200001881	AP Check	20340	Estrellita		3/27/2026	
1329889	4/10/2026	199-00-2110-02-000-00-0-00	000	-532.68	200001894	AP Check	20664	Region IV Education Service Cer		4/10/2026	
1329890	4/10/2026	211-00-2110-02-000-00-0-00	000	-26338.95	200001894	AP Check	20664	Region IV Education Service Cer		4/10/2026	
1329888	4/10/2026	410-00-2110-02-000-00-0-00	000	-1072.05	200001894	AP Check	20664	Region IV Education Service Cer		4/10/2026	
1329804	4/10/2026	289-00-2110-02-000-00-0-00	000	-3251.19	200001892	AP Check	20199	The Prophet Corporation		4/10/2026	
1303794	11/7/2025	865-00-2110-02-000-00-0-00	000	-104.25	200001808	AP Check	20036	Johnstone Supply		11/7/2025	
1322162	2/27/2026	199-00-2110-02-000-00-0-00	000	-299.36	200001868	AP Check	10153	El Paso Times		2/27/2026	
1329797	4/10/2026	199-00-2110-02-000-00-0-00	000	-536.42	200001891	AP Check	20135	William V. MacGill & Co		4/10/2026	
1331980	4/17/2026	181-00-2110-02-000-00-0-00	000	-1441.00	200001896	AP Check	10542	La Estrella		4/17/2026	
1331978	4/17/2026	289-00-2110-02-000-00-0-00	000	-1586.00	200001896	AP Check	10542	La Estrella		4/17/2026	
1329800	4/10/2026	199-00-2110-02-000-00-0-00	000	-2070.00	200001888	AP Check	10707	TASBO		4/10/2026	
1329802	4/10/2026	211-00-2110-02-000-00-0-00	000	-2105.03	200001889	AP Check	20017	School Specialty		4/10/2026	
1331979	4/17/2026	211-00-2110-02-000-00-0-00	000	-3380.00	200001896	AP Check	10542	La Estrella		4/17/2026	
1329788	4/10/2026	199-00-2110-02-000-00-0-00	000	-5321.88	200001886	AP Check	10229	Follett School Solutions, Inc.		4/10/2026	
1329795	4/10/2026	244-00-2110-02-000-00-0-00	000	-17060.53	200001890	AP Check	20052	DEMCO, Inc		4/10/2026	
				-82016.15							

<u>Payee Name</u>	<u>Invoice Number</u>	<u>Invoice Date</u>	<u>Check Number</u>	<u>Invoice Description</u>	<u>Account Number</u>	<u>Amount</u>
Citibank	417	11/02/2025	164075	Travel arrangements for LSSSCA conference	289-13-6411-00-999-11-8-00	216.20
Citibank	513	11/03/2025	164076	Travel arrangements for LSSSCA conference	289-13-6411-00-999-11-8-00	106.92
Citibank	111-4363146-2506632	02/16/2026	164077	purchase audio equipment using Effective Advising Framework (EAF) grant funds, to support	244-11-6399-00-001-22-0-01	577.88
Citibank	112-0266925-12610	10/27/2025	164109	Red ribbon week-Student drug free awareness	199-11-6499-00-044-11-0-00	121.22
Citibank	470046824	10/24/2025	164110	Describe your new line item.	199-41-6411-00-750-99-0-00	193.61
Citibank	419-Morales	11/02/2025	164111	Travel arrangements for LSSSCA conference	289-13-6411-00-999-11-8-00	216.20
Citibank	112-0266925-12610-1	10/23/2025	164112	Red ribbon week-Student drug free awareness	199-11-6499-00-044-11-0-00	180.61
Citibank	418-Morales	11/02/2025	164113	Travel arrangements for LSSSCA conference	289-13-6411-00-999-11-8-00	216.20
Citibank	99355650101166639800	01/23/2026	164143	Snacks for Instructional rounds on 1/29/2026	461-23-6499-00-041-11-0-00	19.16
Citibank	221-Sotelo	11/16/2025	164144	Travel arrangements for defiant student conference	289-13-6411-00-999-11-8-00	196.74
Citibank	01720906464498971596	02/23/2026	164145	Snacks for lead4ward Training 1/24/2026	461-23-6499-00-044-11-0-00	76.78
Citibank	308	11/16/2025	164146	Travel arrangements for defiant student conference	289-13-6411-00-999-11-8-00	196.74
Citibank	111-2806043-1561831	01/21/2026	164147	Charger for laptop	429-11-6399-12-044-11-1-00	24.08
Citibank	106 -Sotelo	11/06/2025	164148	Travel arrangements for defiant student conference	289-13-6411-00-999-11-8-00	196.74
Citibank	8299	10/31/2025	164149	Maneuvering Math License	199-11-6399-00-001-11-0-00	365.00
Citibank	CEF44K	02/03/2026	164150	TLA reservation flight for Eddie Reyes	199-13-6411-00-001-11-0-00	318.60
Citibank	107-Sotelo	11/16/2025	164151	Travel arrangements for defiant student conference	289-13-6411-00-999-11-8-00	196.74
Citibank	3277425	01/07/2026	164152	Catering for 3rd 9 weeks	199-13-6499-00-916-11-0-00	71.94
Citibank	111-0129382-7109864	01/23/2026	164153	Tennis equipment	181-36-6399-00-041-91-0-78	279.76
Citibank	108-Sotelo	11/16/2025	164154	Travel arrangements for defiant student conference	289-13-6411-00-999-11-8-00	196.74
Citibank	05436846029400072946856	01/28/2026	164180	Consumable materials for Science experiments	199-11-6399-00-041-30-0-01	122.93
Citibank	CDAD8C	02/22/2026	164181	TLA Conference - S. Aguirre	199-12-6411-00-044-11-0-00	296.76
Citibank	457822400	02/17/2026	164182	TTC Travel M. Ramos	199-21-6411-00-918-23-0-00	161.15
Citibank	111-7374701-1305858	02/02/2026	164185	Misc items for Finance Office	199-41-6399-00-750-99-0-00	83.54
Citibank	T133581171	02/21/2026	164186	Describe your new line item.	199-41-6411-00-750-99-0-00	26.12
Citibank	111-4258975-0689821	01/23/2026	164196	Tennis equipment	181-36-6399-00-041-91-0-78	671.84
Citibank	CE2GS5	02/03/2026	164197	TTC Travel M. Ramos	199-21-6411-00-918-23-0-00	745.80
Citibank	1770	01/22/2026	164198	Travel arrangements for TCWSE / TASA Midwinter Conference	199-41-6411-00-701-99-0-00	2,805.60
Citibank	2000136-57822016	10/28/2025	164199	Xmas decorations for the district	199-51-6499-00-951-99-0-00	177.87
Citibank Sams Club	10345665782	04/01/2026	164084	Request for Approval of a Blanket Purchase Order for contracted services, parts, and supplies for the	199-53-6499-00-953-99-0-00	76.96
Citibank Sams Club	10345665782	04/01/2026	164084	2026 School Year	199-53-6499-00-953-99-0-00	
Citibank Sams Club	10395818265	02/13/2026	164085	purchase and install digital display screens to be mounted in high-traffic student areas, including	244-11-6399-00-001-22-0-01	2,787.96
Citibank Sams Club	10356617397	10/15/2025	164114	Snacks and pumpkins will be purchased for district wide parent presentations to include reading	211-61-6499-00-999-30-0-00	119.20
Citibank Sams Club	80000008423540	12/15/2025	164115	Snacks for Students/Teachers UIL competition 12/16/2025	181-36-6499-00-041-99-0-00	179.65
Citibank Sams Club	51955683922582119678	12/16/2025	164116	Snacks for Students/Teachers UIL competition 12/16/2025	181-36-6499-00-041-99-0-00	34.08
Citibank Sams Club	06869117950363017099	10/22/2025	164117	For HS Catering/Meeting Items for SY 25-26	101-35-6341-00-903-99-0-00	42.90
Citibank Sams Club	656936151655705554536	10/09/2025	164118	Snacks and pumpkins will be purchased for district wide parent presentations to include reading	211-61-6499-00-999-30-0-00	277.88
Citibank Sams Club	656936151655705554536	10/09/2025	164118	district wide events such as luminarias, reading annual fair etc.	211-61-6499-00-999-30-0-00	
Citibank Sams Club	10361936602	10/28/2025	164119	Halloween candy for PreK-8 Halloween parade	199-41-6499-00-727-99-0-00	91.94

Citibank Sams Club	10362690201-1	10/29/2025	164120	Halloween Student Dance	461-23-6499-00-044-11-0-00	17.98
Citibank Sams Club	80000002496681	11/19/2025	164159	For HS Catering/Meeting Items for SY 25-26	101-35-6341-00-903-99-0-00	107.28
Citibank Sams Club	800000018629352	02/16/2026	164160	Purchase snacks and food from Sam?s Club for students participating in scheduled college visits.	244-11-6499-00-001-22-0-01	301.40
Citibank Sams Club	800000011434990	01/14/2026	164161	Students Perfect Attendance Incentives Qtr. 2	289-11-6499-00-999-11-8-00	233.38
Citibank Sams Club	10369913822	11/19/2025	164162	For HS Catering/Meeting Items for SY 25-26	101-35-6341-00-903-99-0-00	206.58
Citibank Sams Club	10389780512	01/20/2026	164163	Shelving for HQIM books and materials	429-11-6399-12-044-11-1-00	989.88
Citibank Sams Club	488004604239819942974	12/06/2025	164164	Christmas incentives for Teachers/Staff	461-23-6499-00-041-11-0-00	249.28
Citibank Sams Club	800000015757258	01/22/2026	164165	Snacks for Regional Counseling Training	244-11-6499-00-041-22-0-01	74.80
Citibank Sams Club	800000011615937	01/13/2026	164166	For HS Catering/Meeting Items for SY 25-26	101-35-6341-00-903-99-0-00	167.94
Citibank Sams Club	800000016687477	02/16/2026	164174	Purchase items for December 2025 and January 2026 basketball games concessions	865-00-2191-01-999-01-0-00	56.94
Citibank Sams Club	800000014156327	02/02/2026	164175	Purchase items for December 2025 and January 2026 basketball games concessions	865-00-2191-01-999-01-0-00	267.90
Citibank Sams Club	800000015860841	02/06/2026	164176	Valentine Grams Fundraiser	865-00-2191-14-001-14-0-00	71.52
Citibank Sams Club	800000016416954	02/04/2026	164177	Chocolate Boxes for fundraiser	865-00-2191-04-001-04-0-00	1,499.50
Citibank Sams Club	80000003928006	12/09/2025	164178	Purchase items for December 2025 and January 2026 basketball games concessions	865-00-2191-01-999-01-0-00	789.76
Citibank Sams Club	226172637657655760792	02/19/2026	164202	Restocking break room	199-51-6499-00-951-99-0-00	287.06
Citibank Sams Club	10395825276	02/13/2026	164203	Snacks/drinks for student Valentine's Day	461-11-6499-00-041-11-0-00	62.88
Citibank Sams Club	10395825276	02/13/2026	164203	dance	461-11-6499-00-041-11-0-00	
Citibank Sams Club	10395430857	02/11/2026	164204	Snacks/drinks for student Valentine's Day dance	461-11-6499-00-041-11-0-00	167.16
Citibank Sams Club	800000016990584	02/02/2026	164205	Items for annual TISD Super Bowl week	461-41-6499-00-750-99-0-00	203.12
U.S. Bank National Association	111-4846718-6735423	03/25/2026	164095	New Credit Card	199-53-6399-00-953-99-0-00	19.59
U.S. Bank National Association	BBM2Q	03/26/2026	164096	Flight and rental for ACET/NSBA Conference	199-41-6411-00-750-99-0-00	290.40
U.S. Bank National Association	114-7726042-3550658	03/26/2026	164097	Misc. purchases by the superintendent's office	199-41-6499-00-701-99-0-00	37.99
U.S. Bank National Association	2654474	03/30/2026	164098	EDUCATIONAL AIDE CERTIFICATIONS	244-11-6499-00-001-22-0-01	56.00
U.S. Bank National Association	2654472	03/30/2026	164099	EDUCATIONAL AIDE CERTIFICATIONS	244-11-6499-00-001-22-0-01	56.00
U.S. Bank National Association	111-0992961-7206642	03/23/2026	164100	Misc. items for Finance Office	199-41-6399-00-750-99-0-00	259.92
U.S. Bank National Association	2654469	03/30/2026	164101	EDUCATIONAL AIDE CERTIFICATIONS	244-11-6499-00-001-22-0-01	56.00
U.S. Bank National Association	2654488	03/30/2026	164102	EDUCATIONAL AIDE CERTIFICATIONS	244-11-6499-00-001-22-0-01	56.00
U.S. Bank National Association	2654476	03/30/2026	164103	EDUCATIONAL AIDE CERTIFICATIONS	244-11-6499-00-001-22-0-01	56.00
U.S. Bank National Association	W27053	03/25/2026	164122	Teachers/staff Gamescape entrance fee	289-11-6499-00-999-11-8-00	283.50
U.S. Bank National Association	111-9364726-9790650	03/25/2026	164123	New Credit Card	199-53-6399-00-953-99-0-00	207.50
U.S. Bank National Association	111-4019557-4845858	03/25/2026	164124	Decoration items for Prom 2026	865-00-2191-04-001-04-0-00	419.53
U.S. Bank National Association	2655155	04/02/2026	164172	EDUCATIONAL AIDE CERTIFICATIONS	244-11-6499-00-001-22-0-01	56.00
U.S. Bank National Association	NKR-506	03/28/2026	164184	TLA Conference hotel for Eddie Reyes	199-13-6411-00-001-11-0-00	419.09
U.S. Bank National Association	NKR-718	03/28/2026	164216	Describe your new line item.	199-12-6411-00-044-11-0-00	419.09
U.S. Bank National Association	DTMB38 CO	04/10/2026	164217	Hotel and rental for NSBA Conference	480-51-6411-00-951-99-0-01	122.92
U.S. Bank National Association	20688136976008659657	03/27/2026	164222	HS Tennis student uniforms	181-36-6399-00-001-91-0-78	39.92
U.S. Bank National Association	947767531577725907752	04/02/2026	164223	To purchase boxes for State testing organization	199-23-6399-00-044-11-0-00	140.70
U.S. Bank National Association	609302643	04/09/2026	164224	Hotel and rental for NSBA Conference	480-51-6411-00-951-99-0-01	416.35
U.S. Bank National Association	NK-1002	04/10/2026	164225	Hotel and rental for NSBA Conference	480-51-6411-00-951-99-0-01	379.02
U.S. Bank National Association	F07-870438	04/09/2026	164226	Maintenance supplies district wide	199-51-6319-00-951-99-0-00	636.00

U.S. Bank National Association	2026032718520001330208091	03/27/2026	164227	HS Tennis student uniforms	181-36-6399-00-001-91-0-78	141.92
U.S. Bank National Association	701TA38500702	04/09/2026	164232	2026 TIA System Renewal Fee	199-11-6299-23-999-99-0-00	2,556.51
U.S. Bank National Association	114-4437275-7453844	04/13/2026	164241	Maintenance supplies district wide	199-51-6319-00-951-99-0-00	29.35
U.S. Bank National Association	234-Delgado	04/16/2026	164242	Hotel room reservations for Tennis Abilene 4-16-26	181-36-6412-00-001-91-0-00	526.47
U.S. Bank National Association	208-Realyvasquez	04/17/2026	164243	Hotel reservations for Track meet in Kermit 4-17-26	181-36-6412-00-001-91-0-00	189.00
U.S. Bank National Association	228-Realyvasquez	04/17/2026	164244	Hotel reservations for Track meet in Kermit 4-17-26	181-36-6412-00-001-91-0-00	189.00
U.S. Bank National Association	112-0175253-2668204	04/08/2026	164245	Soccer league for students and parents to improve academic and parental involvement	211-61-6399-00-044-30-0-00	710.02
U.S. Bank National Association	112-5787320-5645831	04/08/2026	164246	Soccer league for students and parents to improve academic and parental involvement	211-61-6399-00-044-30-0-00	1,070.10
U.S. Bank National Association	114-8465582-9041046	04/13/2026	164247	Misc. items for Finance Office	199-41-6399-00-750-99-0-00	58.41
U.S. Bank National Association	222-Realyvasquez	04/17/2026	164248	Hotel reservations for Track meet in Kermit 4-17-26	181-36-6412-00-001-91-0-00	189.00
U.S. Bank National Association	114-6760529-3467435	04/07/2026	164249	Misc. purchases by the superintendent's office	199-41-6499-00-701-99-0-00	72.99
U.S. Bank National Association	218-Delgado	04/16/2026	164250	Hotel room reservations for Tennis Abilene 4-16-	181-36-6412-00-001-91-0-00	526.47
U.S. Bank National Association	218-Delgado	04/16/2026	164250	26	181-36-6412-00-001-91-0-00	
U.S. Bank National Association	111-7906520-0649009	04/15/2026	164251	Scanner for Finance Coordinator's office	199-41-6395-00-750-99-0-00	329.99
U.S. Bank National Association	230-Realyvasquez	04/17/2026	164252	Hotel reservations for Track meet in Kermit 4-17-26	181-36-6412-00-001-91-0-00	189.00
U.S. Bank National Association	126-Realyvasquez	04/17/2026	164253	Hotel reservations for Track meet in Kermit 4-17-26	181-36-6412-00-001-91-0-00	189.00
U.S. Bank National Association	36180	04/20/2026	164254	Maintenance supplies district wide	199-51-6319-00-951-99-0-00	45.50
U.S. Bank National Association	114-3339739-8817852	04/13/2026	164255	Supplies and Misc. Materials to be used for LS classroom for vendors that do not accept PO	199-11-6399-00-044-23-0-00	54.48
U.S. Bank National Association	202-Realyvasquez	04/17/2026	164256	Hotel reservations for Track meet in Kermit 4-17-26	181-36-6412-00-001-91-0-00	189.00
U.S. Bank National Association	224-Delgado	04/16/2026	164257	Hotel room reservations for Tennis Abilene 4-16-26	181-36-6412-00-001-91-0-00	526.47
U.S. Bank National Association	232-Delgado	04/16/2026	164258	Hotel room reservations for Tennis Abilene 4-16-26	181-36-6412-00-001-91-0-00	526.47
U.S. Bank National Association	114-4500699-5897819	04/10/2026	164259	Office equipment	199-23-6399-00-001-11-0-00	391.02
U.S. Bank National Association	206-Realyvasquez	04/17/2026	164260	Hotel reservations for Track meet in Kermit 4-17-26	181-36-6412-00-001-91-0-00	189.00
U.S. Bank National Association	114-3691502-3914601	04/13/2026	164261	Supplies and Misc. Materials to be used for LS classroom for vendors that do not accept PO	199-11-6399-00-044-23-0-00	37.33
U.S. Bank National Association	114-5770330-9816266	04/01/2026	164264	Decoration items for Prom 2026	865-00-2191-04-001-04-0-00	75.99
U.S. Bank National Association	114-0640491-3890637	04/01/2026	164265	Prom 2026 items	865-00-2191-04-001-04-0-00	145.99
U.S. Bank National Association	012677962557	04/22/2026	164287	Tires and alignment for transportation vehicles	199-34-6249-00-934-99-0-00	5.43
U.S. Bank National Association	114-0004800-3280257	04/13/2026	164288	Counselor's Comprehensive program	244-11-6399-00-041-22-0-01	559.15
U.S. Bank National Association	114-5096487-6647403	04/20/2026	164290	Instructional/Student supplies and materials	429-11-6399-12-044-11-1-00	1,508.68
U.S. Bank National Association	114-5530132-5035442	04/22/2026	164291	Items for XC team	181-36-6399-00-041-91-0-72	30.47
U.S. Bank National Association	114-5530132-5035442	04/22/2026	164291	Items for XC team	181-36-6399-00-001-91-0-72	119.51
U.S. Bank National Association	114-0482704-2758609	04/22/2026	164292	Technolgy supplies	244-11-6395-00-001-22-0-01	445.10
U.S. Bank National Association	114-5556122-1605823	04/28/2026	164293	Supplies and Misc. Materials to be used for LS classroom for vendors that do not accept PO	199-11-6399-00-044-23-0-00	215.56
U.S. Bank National Association	114-3061843-1041007	04/20/2026	164294	Misc. items for Finance Office	199-41-6399-00-750-99-0-00	56.98
U.S. Bank National Association	114-4914922-6062608	04/20/2026	164295	Instructional/Student supplies and materials	429-11-6399-12-044-11-1-00	135.82
U.S. Bank National Association	114-6035314-7319434	04/22/2026	164296	Items for XC team	181-36-6399-00-041-91-0-72	20.31
U.S. Bank National Association	114-6035314-7319434	04/22/2026	164296	Items for XC team	181-36-6399-00-001-91-0-72	79.68
U.S. Bank National Association	114-5141960-8584222	04/21/2026	164297	Inflatable Supplies and Materials	289-11-6399-00-999-11-8-00	39.99
U.S. Bank National Association	114-7439606-0289847	04/22/2026	164298	Items for XC team	181-36-6399-00-041-91-0-72	14.02
U.S. Bank National Association	114-7439606-0289847	04/22/2026	164298	Items for XC team	181-36-6399-00-001-91-0-72	54.97

U.S. Bank National Association	114-7847437-5448206	04/22/2026	164299	Inflatable Supplies and Materials	289-11-6399-00-999-11-8-00	82.22
U.S. Bank National Association	114-3920550-1454654	04/21/2026	164300	Inflatable Supplies and Materials	289-11-6399-00-999-11-8-00	39.95
U.S. Bank National Association	29604766646033377847	04/28/2026	164314	Misc. items for 2026 leadership summit	255-13-6499-00-999-11-0-00	12.96
U.S. Bank National Association	64943912135389154007	04/28/2026	164315	Misc. items for 2026 leadership summit	255-13-6499-00-999-11-0-00	40.34
U.S. Bank National Association	660633	04/24/2026	164316	Misc. Special Education Department use	199-21-6499-00-918-99-0-00	45.80
U.S. Bank National Association	01577792957221863829	04/28/2026	164317	Misc. items for 2026 leadership summit	255-13-6499-00-999-11-0-00	6.48
U.S. Bank Sams	10405993217	03/23/2026	164105	Office storage containers	199-23-6399-00-001-11-0-00	71.92
U.S. Bank Sams	939423720024082425493	04/04/2026	164173	Snacks for Teacher trainings, PD and meetings	199-13-6499-00-041-11-0-00	494.99
U.S. Bank Sams	800000027576940	04/13/2026	164218	Misc. SpEd department use for hospitality and department use	199-21-6499-00-918-99-0-00	42.23
U.S. Bank Sams	10412006876	04/13/2026	164229	Items for breakroom for Finance	199-41-6499-00-750-99-0-00	124.86
U.S. Bank Sams	800000027639260	04/20/2026	164262	COLLEGE SIGNING DAY SUPPLIES	244-11-6499-00-001-22-0-01	279.64
U.S. Bank Sams	800000029925697	04/20/2026	164266	Decorative items, drinks and batteries for Prom 2026	865-00-2191-04-001-04-0-00	224.14
U.S. Bank Sams	10414686138	04/22/2026	164301	Items for veteran's park ribbon cutting ceremony - April 24, 2026	211-61-6499-00-999-30-0-00	77.33
U.S. Bank Sams	800000031851664	04/23/2026	164302	Professional development snacks, refreshments and light lunches	199-13-6499-00-001-11-0-00	171.76
Citibank and US Bank totals						37,000.69

TORNILLO ISD

SCHOOL COUNSELING

PROGRAM

2025-2026



Counselors / Population:

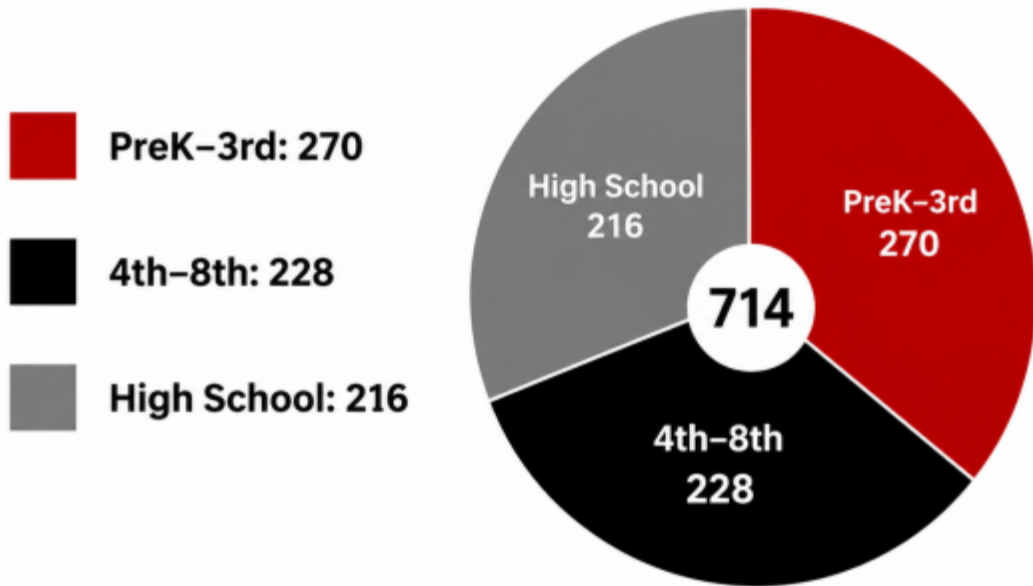
**Tornillo Prek-8th – Mrs. Alvarado
Mrs. Hernandez**

Population: 466

Tornillo High School- Ms. Beaney

Population: 225

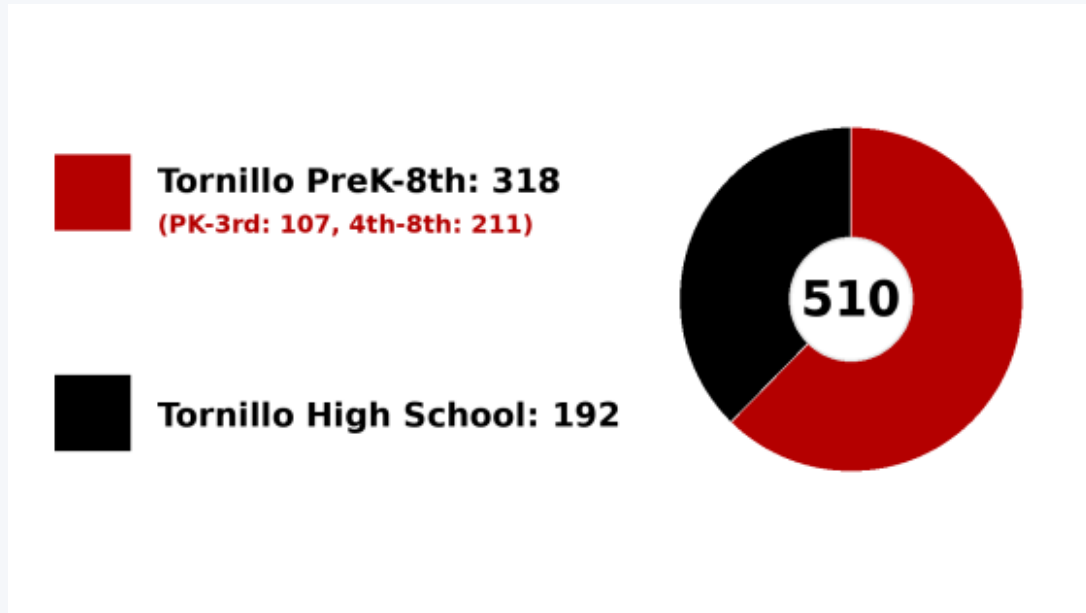
CLASSROOM LESSONS



Tornillo Prek-8th: 498
(Prek-3rd-270 , 4th-8th-228)

Tornillo High School: 216

INDIVIDUAL COUNSELING



Tornillo Prek-8th: 318
Pk-3rd- 107 4th-8th- 211

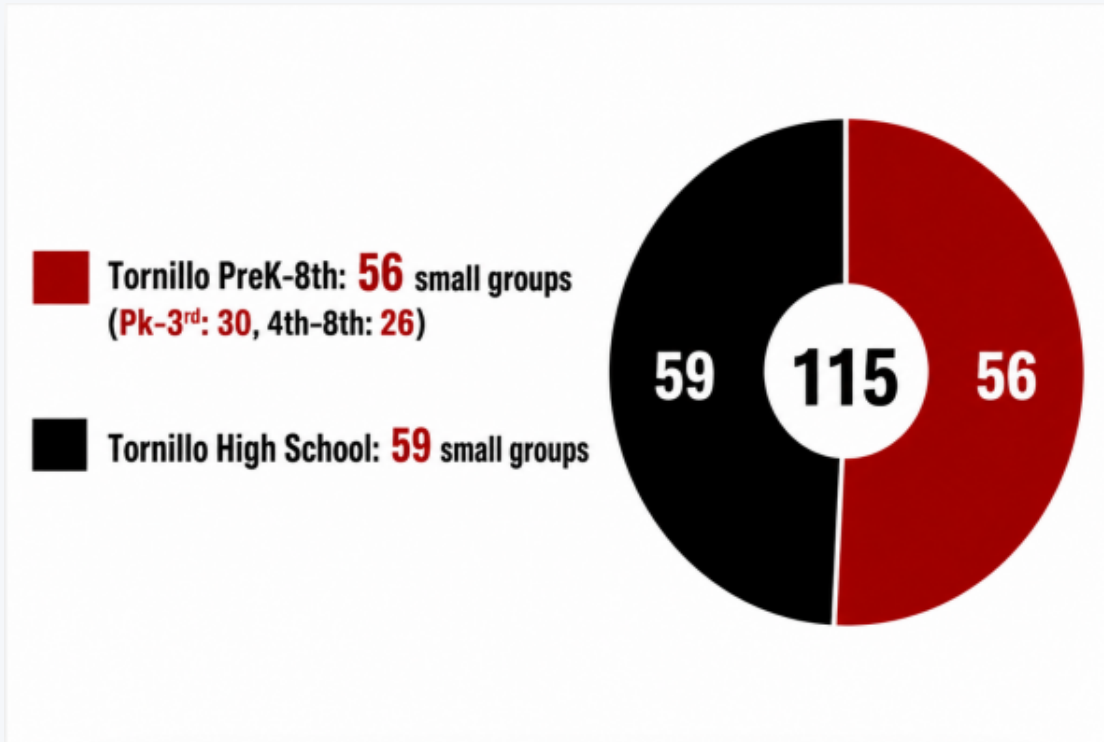
Tornillo High School: 192

One-on-one, short-term, solution-focused support provided directly to a student to address academic, social-emotional, or behavioral concerns that are impacting school success.

SMALL GROUP COUNSELING

Tornillo Prek-8th: 56 small groups
Pk-3rd- 30 4th-8th-26

Tornillo High School: 59 small groups



Planned, structured counseling sessions with a small number of students (typically 3–8 students) who share a

STUDENT CHECK-INS

Rhithm (Grades K–8): Daily SEL emotional check-ins to monitor student well-being, identify concerns, and provide counselor follow-up support.

16,118 student checkins

55

SchoolPulse (Grades 9–12): Student wellness monitoring platform used to assess emotional needs, school connectedness, and provide timely interventions.

45,406 student checkins

OTHER DATA COLLECTED

	PK-8	HS
Staff Development	5-Comprehensive Counseling Program, Child Abuse, PBIS Expectations, Suicide & NSSI, Restorative Practice	5-Comprehensive Counseling Program, Child Abuse, PBIS Expectations, Suicide & NSSI, Restorative Practice
Parent Sessions	4-Suicide Awareness, Bullying, Human Trafficking, Child Abuse	5-Suicide Awareness, Bullying, Human Trafficking, Child Abuse, FAFSA
Agency Contacts	9	12
Parent Conferences	67	82
504 Meetings	19	7
ARD Meetings	12	24
RTI Meetings	92	0

Project Vida Mental Health Partnership

 **Students Connected to Services : 35 students –Prek-8th
6 students- High School**

57

What the Partnership Provides:

- ✓ **Free or low-cost mental health services**
- ✓ **Individual therapy with licensed professional therapists**
- ✓ **Access to community-based mental health support**
- ✓ **Counseling support for students needing ongoing therapeutic services**

College/Career Readiness

- **Career Fair**
- **College tours: San Antonio Universities & UTEP**
- **TSI testing support**
- **FAFSA support**
- **Early College parent meetings**
- **EPCC collaboration**
- **Sul Ross GEAR UP**
- **Western Tech**

Student Engagement, Recognition & Support Initiatives

- ✓ **Honor Roll**
- ✓ **Perfect Attendance**
- ✓ **PBIS Store**
- ✓ **STAAR Rally**
- ✓ **Dress-Up Weeks**
- ✓ **Holiday Giveaways**
- ✓ **Thanksgiving Baskets**

Questions



Memorandum

To: Members of the Board of Trustees

From: Loretta Aguilar, Instructional Technologist

Subject: El Paso K–12 AI Learning Incubator – Informational

Date: May 6, 2026

History:

The El Paso K–12 AI Learning Incubator was established as a region-wide professional learning initiative to strengthen district leadership capacity in the effective use of artificial intelligence (AI) in K–12 education. The initiative brings together district leaders, educators, and community partners to collaboratively explore key areas including AI literacy, ethical considerations, data security, and policy development. Through this work, the incubator aims to support the responsible, innovative, and system-wide implementation of AI across participating school districts.

Rationale:

The AI Learning Incubator supports districts in building the knowledge and structures needed to responsibly integrate artificial intelligence into K–12 education. It focuses on strengthening leadership understanding of AI concepts, fostering alignment with teacher preparation programs, and exploring practical applications across instructional and operational settings. Additionally, the initiative provides guidance for developing and refining district-level policies and strategies to ensure safe, ethical, and effective use of AI.

Budget Impact:

The district will receive \$7,500 in designated funding to support travel expenses for up to three participants. Any expenditure exceeding this amount will be the responsibility of the district, and any unused funds will be returned to the Community Foundation. We do not foresee exceeding this amount.

ADMINISTRATIVE RECOMMENDATION:

No action required.



**EL PASO
COMMUNITY
FOUNDATION**

**GRANT AGREEMENT
EL PASO COMMUNITY FOUNDATION**

GRANTEE: Tornillo Independent School District

PURPOSE OF GRANT: AI Conference – airfare, hotel, conference fee

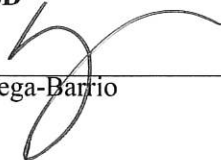
AMOUNT OF GRANT: \$7,500

TERMS AND CONDITIONS:

1. The money received under this agreement shall be used to cover airfare, hotel and conference fees for an AI Conference for three district employees (\$2,500 each).
2. Grant funds will be available for one year from the date of this agreement. Any part of the grant funds not so used will be returned promptly to the Foundation.
3. No report is required. **The organization must provide proof of attendance at the AI Conference and complete the remaining AI Incubator sessions. If not, organization will be required to return the funds per signed agreement with UTEP.**
4. If the organization’s federal tax status is altered or revoked, the Foundation must be notified.
5. The organization will fully cooperate with the Foundation in supplying additional information by a governmental entity to establish the fact that the Foundation has observed all requirements of the law with respect to this grant.

The terms of this Grant Contract are accepted on this 23 day of April, 2026.

Tornillo ISD

By  Title Superintendent

El Paso Community Foundation

By _____
Stephanie Otero, Executive Vice President



Wellness Department
430-D Oil Mill Road
Tornillo, TX 79853
Phone 915.765.3565
Fax 915.765.3599

MEMORANDUM

To: Board of Trustees
From: Linda Rivero, District Nurse
Subject: Annual Screening Report
Date: 05/06/2026

HISTORY:

The Texas Department of State Health Services mandates completion of the annual report of student screening status for the 2025-2026 school year by June 30, 2026. The report provides information on vision, hearing and spinal screening data in order to ensure school age children are identified early and linked to appropriate remedial services.

RATIONALE:

The Annual Screening Report is presented to the Board to provide detailed information regarding the district's compliance.

BUDGET IMPACT:

The Annual Screening Report has no budget impact.

ADMINISTRATIVE RECOMMENDATION:

Administration requests the 2025-26 Annual Screening Report be informally reviewed.



TEXAS
Health and Human
Services

Texas Department of State
Health Services

We thank you for your time spent taking this survey.
Your response has been recorded.

Introduction . Welcome to our new Vision, Hearing, and Spinal Screening Annual Reporting Survey (VHSSARS) using Qualtrics. We hope that you will find the simple survey-based reporting interface to be a bit more user-friendly/easy to navigate than the Child Health Reporting System.

Just as with the Child Health Reporting System, your vision, hearing, and spinal screening reports will start **January 15th, and they are due no later than the close of business on June 30th of each year.**

The annual reporting provides data to show if your screening program is effective. The state can make informed decisions that impact children's health and development.

Your responses are confidential - no institution-specific information will be shared. All data will be evaluated and reported in the aggregate.

Each section (Vision, Hearing, and Spinal) must be completed as appropriate for your facility. **Please make sure all your reporting information is complete and correct before beginning the survey.** You will only be allowed one submission per academic year.

** There may be some facilities that may not have children of age to be screened in a given reporting year. Nevertheless, a report is required each academic year, whether or not your facility had children who were required to be screened during that year. If your facility does not have any children that are required to be screened, fill in the appropriate sections with "0"s.*

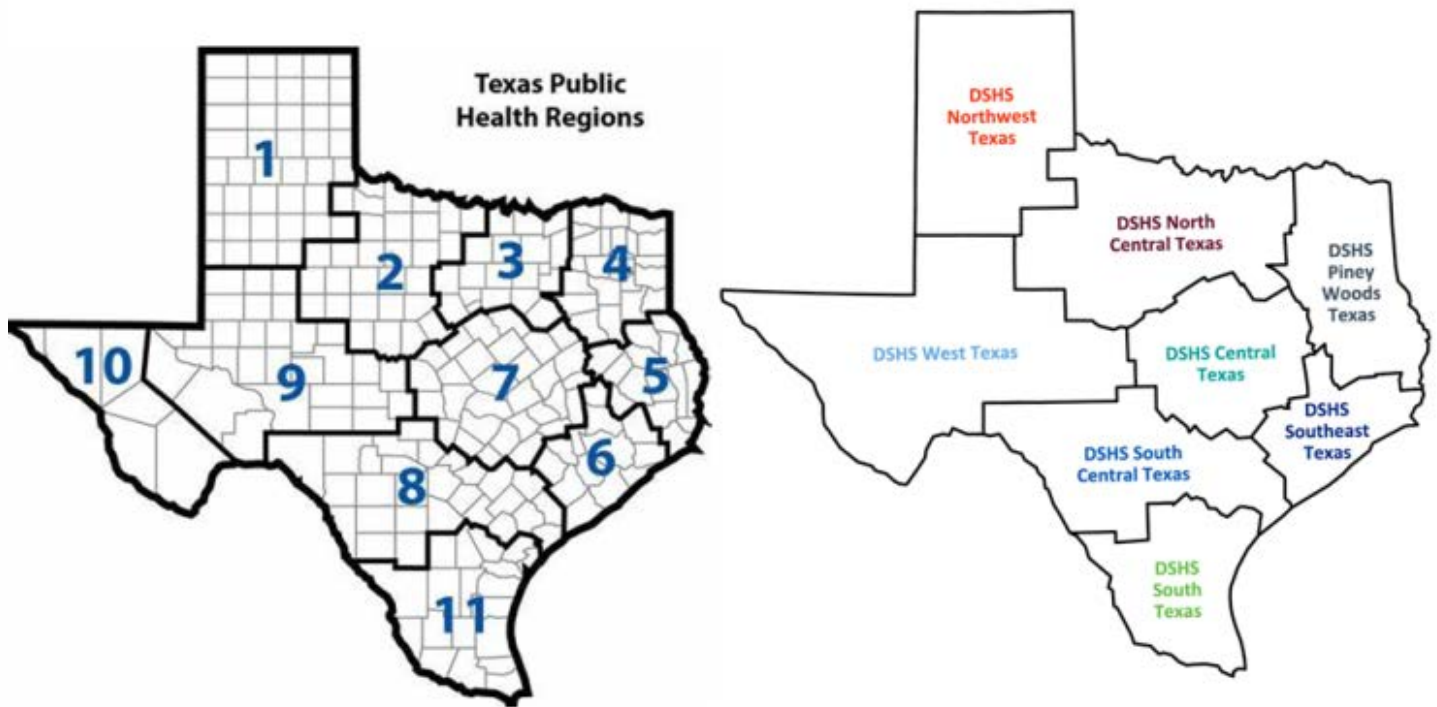
In the case of Spinal Screenings, for Public and Private Schools, if your facility does not have any ages or grades to be screened, please fill in the appropriate sections with "0"s.

Make sure to have your Facility ID with you before you begin. If you do not know your Facility ID, you can contact your [Regional Program Coordinator](#) or Customer Service through email or by phone: VHSSProgram@dshs.texas.gov, 512-776-7420, Toll-free 800-252-8023 Ext. 7420.

Due to SB 12 (Public School Only)

Public schools will report in each section those students that were exempt due to parents and legal guardians opting out of the school health screenings and in the appropriate columns those children that were screened by the facility or screened by a physician, eye specialist, or hearing specialist during professional examination.

Public Health Region. Using the graphics below, please confirm which Public Health Region and County you are located in. You are free to come back to this section to help you find your location.



Region and County. Select one Public Health Region, then select one County

Public Health Regions

Region 9/10 West Texas ▼

Counties

El Paso ▼

Please select one. What type of facility are you?

Public ▼

Make sure to enter. Complete each of the sections.

Facility Name

Tornillo ISD

Street Address

PO Box 170

Street Address Continued

N/A

City

Tornillo

Zip code

79853

Facility ID

9071908000

Point of Contact . For Public and Private Schools

Name (First and Last)	Linda Rivero, RN
Phone Number	9152488472
Business Phone Number	9157653000
Email Address	riveroL@tisd.us
Superintendent or Director	Rosy Vega-Barrio

Important. Instructions for filling in the Vision Screening results:

1. Please have all your reporting information compiled before beginning to fill in the fields below for Vision Screening.
2. You will be entering the total number of children corresponding to each of the columns, as indicated.
3. You will only include those children under column A0 who were screened for vision problems at the facility and those children who were screened by physicians or eye specialists if the parent or legal guardian provided the documentation.
4. All children enrolled at the facility will be accounted for in the first column (**Public School Only**) or column A0.

For Public Schools Only- Please enter those students that are exempt due to the SB12 Waiver in the first column

All children screened will be accounted for in columns A0, A1, A2, A3, and A4 as appropriate.

1. Column A1 will include any child who is screened with correction (i.e. glasses or contact lenses) regardless of the type of screening performed.
2. Column A2 will include the total number of children screened with an Automated Screening Device.
3. Column A3 will include the total number of children screened with an Electronic Eye Chart.
4. Column A4 will include the total number of children who have passed the screening.
- 5. Columns B0-G2 apply only to those children who FAIL the screening.**
6. Column B0 will include the total number of children who failed the screening.
7. Column B1 will include the total number of children who failed with an Automated Screening Device.
8. Column B2 will include the total number of children who failed with an Electronic Eye Chart.
9. Column C0 will include the total number of children who are referred.
10. Column C1 will include the total number of children who are referred with an Automated Screening Device.
11. Column C2 will include the total number of children who are referred with an Electronic Eye Chart.
12. Column D0 will include the total number of children who are transferred during the referral process.

13. Column D1 will include the total number of children who are transferred during the referral process who were screened with an Automated Device.
14. Column D2 will include the total number of children who are transferred during the referral process who were screened with an Electronic Eye Chart.
15. Column E-F will include the total number of children who are evaluated during a professional exam.
- 16. Column E-F is the sum of all the totals from columns - E0,E1,E2,F0,F1,F2.**
17. Column E0 will include the total number of children who were referred and are evaluated to have no problem found upon professional examination.
18. Column E1 will include the total number of children who were referred using an Automated Screening Device and are evaluated to have no problem found upon professional examination.
19. Column E2 will include the total number of children who were referred using an Electronic Eye Chart and are evaluated to have no problem found upon professional examination.
20. Column F0 will include the total number of children who were referred and received treatment or are under observation for a condition found upon professional examination.
21. Column F1 will include the total number of children who were referred using an Automated Screening Device and received treatment or are under observation for a condition found upon professional examination.
22. Column F2 will include the total number of children who were referred using an Electronic Eye Chart and received treatment or are under observation for a condition found upon professional examination.
23. Column G0 will include the total number of children who were referred and were not evaluated with a professional exam or that information is not known.
24. Column G1 will include the total number of children who were referred using an Automated Screening Device and were not evaluated with a professional exam or that information is not known.
25. Column G2 will include the total number of children who were referred using an Electronic Eye Chart and were not evaluated with a professional exam or that information is not known.

IMPORTANT: All children who have been referred (C0, C1,C2) must be accounted for in columns D0/D1/D2,E-F/E0/E1/E2, F0/F1/F2, or G0/G1/G2, as appropriate.

The following conditions must be satisfied for each grade:

1. Column A0 must be greater than or equal to column A4 + B0.
2. The sum of columns A1, A2, and A3 cannot be greater than column A0.
3. Column B0 must be greater than or equal to column C0.
4. Column C0 must be equal to the sum of columns D0, E-F, and G0.

Please review each of the sections before you move on to the next portion.

Vision Screening. Once you have entered all of your data, please verify each of the fields.

	Students Unable To Be Screened Due to SB 12 Waiver	Total Number Screened (A0)	Screened with Correction (A1)	Screened with Auto Screening Device (A2)	Screened with Electronic Eye Chart (A3)	Total Number Passed (A4)	Total Number Failed (B0)	Number Failed with Auto Screening Device (B1)
PK	0	16	2	0	0	14	2	0
K	0	47	3	0	0	43	4	0
1	0	51	8	0	0	40	11	0
2	0	8	1	0	0	6	2	0
3	0	48	8	0	0	42	6	0
4	0	2	1	0	0	2	0	0
5	0	54	13	0	0	51	3	0
6	0	4	2	0	0	4	0	0
7	0	40	10	0	0	38	2	0
8	0	5	3	0	0	4	1	0
9	0	1	0	0	0	1	0	0
10	0	2	1	0	0	2	0	0
11	0	5	3	0	0	4	1	0
12	0	0	0	0	0	0	0	0
Total	0	283	55	0	0	251	32	0

	Number Failed with Electronic Eye Chart (B2)	Total Number Referred (C0)	Number Referred with Automated Screening Device (C1)	Number Referred with Electronic Eye Chart (C2)	Total Number Transferred (D0)	Number Transferred with Automated Screening Device (D1)	Number Transferred with Electronic Eye Chart (D2)	Total Number Examined (E-F)
PK	0	2	0	0	1	0	0	1
K	0	4	0	0	0	0	0	1
1	0	11	0	0	2	0	0	5
2	0	2	0	0	0	0	0	1
3	0	6	0	0	0	0	0	3
4	0	0	0	0	0	0	0	0
5	0	3	0	0	0	0	0	3
6	0	0	0	0	0	0	0	0
7	0	2	0	0	0	0	0	1
8	0	1	0	0	0	0	0	1
9	0	0	0	0	0	0	0	0
10	0	0	0	0	0	0	0	0
11	0	1	0	0	0	0	0	0
12	0	0	0	0	0	0	0	0
Total	0	32	0	0	3	0	0	16

	Total No Problem (E0)	No Problem with Automated Screening Device (E1)	No Problem with Electronic Eye Chart (E2)	Total Treatment (F0)	Treatment with Automated Screening Device (F1)	Treatment with Electronic Eye Chart (F2)	Total Referred Not Examined (G0)	Referred Not Examined with Auto Screening Device (G1)
PK	0	0	0	1	0	0	0	0
K	0	0	0	1	0	0	3	0
1	0	0	0	5	0	0	4	0
2	0	0	0	1	0	0	1	0
3	0	0	0	3	0	0	3	0
4	0	0	0	0	0	0	0	0
5	1	0	0	2	0	0	0	0
6	0	0	0	0	0	0	0	0
7	0	0	0	1	0	0	1	0
8	0	0	0	1	0	0	0	0
9	0	0	0	0	0	0	0	0
10	0	0	0	0	0	0	0	0
11	0	0	0	0	0	0	1	0
12	0	0	0	0	0	0	0	0
Total	1	0	0	15	0	0	13	0

Referred Not
Examined with
Electronic Eye
Chart (G2)

PK
K
1
2
3
4
5
6
7
8
9
10
11
12

0
0
0
0
0
0
0
0
0
0
0
0
0
0
0
0

Total

Validation Reminder. **The following conditions must be satisfied for each grade:**

1. Column A0 must be greater than or equal to column A4 + B0.
2. The sum of columns A1, A2, and A3 cannot be greater than column A0.
3. Column B0 must be greater than or equal to column C0.
4. Column C0 must be equal to the sum of columns D0, E-F, and G0.

Please review each of the sections before you move on to the next portion.

- Yes
 No

Additional Vision. Do you have any late professional exam results to report from the previous school year?

- Yes
- No

Late Exam Results. Last Year's Professional Exam

	No Problem	Treatment
PK	0	0
K	0	4
1	0	3
2	0	0
3	0	0
4	0	0
5	0	0
6	0	0
7	0	0
8	0	0
9	0	0
10	0	0
11	0	0
12	0	0
Total	0	7

Important. Instructions for filling in the Hearing Screening results:

1. Please have all your reporting information compiled before beginning to fill in the fields below for Hearing Screening.
2. You will be entering the total number of children corresponding to each of the columns, as indicated.
3. You will only include those children under column A0 who were actually screened by the facility and those children screened by physicians or hearing specialists if the parent or legal guardian provided the documentation.
4. All children enrolled at the facility will be accounted for in the first column (**Public School Only**) or column A0.

For Public Schools Only- Please enter those students that are exempt due to the SB12 Waiver in the first column

1. Column A1 will include the total number of children who have passed the screening.
2. **Columns B0-G0 apply only to those children who FAIL the screening.**
3. Column B0 will include the total number of children who failed the screening.
4. Column C0 will include the total number of children who are referred.
5. Column D0 will include the total number of children who are transferred during the referral process.
6. Column E-F will include the total number of children who are evaluated during a professional exam.
7. **Column E-F is the sum of all the totals from columns - E0 and F0.**
8. Column E0 will include the total number of children who were referred and are evaluated to have no problem found upon professional examination.
9. Column F0 will include the total number of children who were referred and received treatment or are under observation for a condition found upon professional examination.
10. Column G0 will include the total number of children who were referred and were not evaluated with a professional exam or that information is not known.

IMPORTANT: All children who have been referred (C0) must be accounted for in columns D0, E-F, E0, F0, or G0 as appropriate.

The following conditions must be satisfied for each grade:

1. Column A0 must be greater than or equal to column A1 + B0.

2. Column B0 must be greater than or equal to column C0.
3. Column C0 must be equal to the sum of columns D0, E-F, and G0.

Hearing Screening. Once you have entered all of your data, please verify each of the fields.

	Students Unable To Be Screened Due to SB 12 Waiver	Total Number Screened (A0)	Total Number Passed (A1)	Total Number Failed (B0)	Total Number Referred (C0)	Total Number Transferred (D0)	Total Number Examined (E-F)	Total No Problem (E0)
PK	0	16	16	0	0	0	0	0
K	0	49	49	0	0	0	0	0
1	0	55	55	0	0	0	0	0
2	0	7	7	0	0	0	0	0
3	0	51	51	0	0	0	0	0
4	0	2	2	0	0	0	0	0
5	0	58	58	0	0	0	0	0
6	0	4	4	0	0	0	0	0
7	0	45	45	0	0	0	0	0
8	0	6	6	0	0	0	0	0
9	0	1	1	0	0	0	0	0
10	0	2	2	0	0	0	0	0
11	0	5	5	0	0	0	0	0
12	0	1	1	0	0	0	0	0
Total	0	302	302	0	0	0	0	0

	Total Treatment (F0)	Total Referred Not Examined (G0)
PK	0	0
K	0	0
1	0	0
2	0	0
3	0	0
4	0	0
5	0	0
6	0	0
7	0	0
8	0	0
9	0	0
10	0	0
11	0	0
12	0	0
Total	0	0

Validation Reminder. **The following conditions must be satisfied for each grade:**

1. Column A0 must be greater than or equal to column A1 + B0. 2.
2. Column B0 must be greater than or equal to column C0.
3. Column C0 must be equal to the sum of columns D0, E-F, and G0.

- Yes
 No

Additional Hearing. Do you have any late professional exam results to report from the previous school year?

- Yes
- No

Late Exam Results. Last Year's Professional Exam

	No Problem	Treatment
PK	0	0
K	0	0
1	0	0
2	0	0
3	0	0
4	0	0
5	0	0
6	0	0
7	0	0
8	0	0
9	0	0
10	0	0
11	0	0
12	0	0
Total	0	0

Important. Instructions for filling in the Spinal Screening results:

1. Please have all your reporting information compiled before beginning to fill in the fields below for Spinal Screening.
2. You will be entering the total number of children corresponding to each screening category (G5F, G7F, G8M, A10F, A12F, A13M, A14M) as indicated.
3. All children enrolled at the facility will be accounted for in the first column (**Public School Only**), columns A, or column B.
4. Column A will include the total number of children who have already received professional treatment for a spinal abnormality. Do not screen these students and do not enter their diagnosis or treatment on the report form.
5. You will only include those children under column B who were actually screened by the facility and those children screened by physicians if the parent or legal guardian provided the documentation.

For Public Schools Only- Please enter those students that are exempt due to the SB12 Waiver in the first column

1. Column C will include the total number of children who failed the initial screening and received a second screening as a result of a possible abnormal finding.
2. Total Number Passed will include the total number of children who passed the initial screening and children who passed after being rescreened.
3. Total Number Failed will include the total number of children who have failed both the initial screening and rescreening as a result of a possible abnormal finding.
4. If a child is uncooperative or otherwise unable to screen, that child will be reported in column D but not in column B.
5. Column D will include the total number of children who were referred for professional examination.
6. Columns C through Column M refer only to those students who fail their screenings.

IMPORTANT: All children who have been referred (D0) must be accounted for in columns E, F, G, or H, as appropriate. *Results of Referrals Only*

Physicians Diagnosis

1. Column E will include the total number of children determined by their physician to have normal curvature.
2. Column F will include the total number of children that received a diagnosis of scoliosis from their physician.

3. Column G will include the total number of children that received a diagnosis of kyphosis from their physician.
4. Column H will include the total number of children that received a diagnosis for a condition not listed above from their physician.

Treatment Plan (Columns I, J, K, L, and M)

1. Mark only one treatment for each student. If a student receives multiple treatment, mark only the treatment that appears furthest to the right on the treatment columns.
2. Column I will include the total number of children that will be under observation by their physician.
3. Column J will include the total number of children that have been prescribed a brace by their physician.
4. Column K will include the total number of children that surgery has been indicated by their physician.
5. Column L will include the total number of children that will receive treatment other than those listed above.
6. Column M will include the total number of children that professional exam results are unavailable or not known.

The following conditions must be satisfied for each grade:

1. Column B must be greater than or equal to the sum of Total Number Passed and Total Number Failed.
2. The Total Number Failed must be greater than or equal to Column D
3. Column D must be greater than or equal to the sum of columns E, F, G, H, and M.

Spinal Screening . Once you have entered all of your data, please verify each of the fields.

	Students Unable To Be Screened Due to SB 12 Waiver	Under Prior Treatment (Do not Screen) (A)	Screened (B)	Rescreened (C)	Total Number Passed	Total Number Failed	Referred (D)	Normal (E)
G5F	0	0	29	2	29	0	0	0
G7F	0	0	26	5	26	0	0	0
G8M	0	1	22	11	22	0	0	0
A10F	0	0	0	0	0	0	0	0
A12F	0	0	0	0	0	0	0	0
A13M	0	0	0	0	0	0	0	0
A14M	0	0	0	0	0	0	0	0
Total	0	1	77	18	77	0	0	0

	Scoliosis (F)	Kyphosis (G)	Other (H)	Observation Only (I)	Orthosis (Bracing) (J)	Operation (Surgery) (K)	Other (L)	Results Unavailable (M)
G5F	0	0	0	0	0	0	0	0
G7F	0	0	0	0	0	0	0	0
G8M	0	0	0	0	0	0	0	0
A10F	0	0	0	0	0	0	0	0
A12F	0	0	0	0	0	0	0	0
A13M	0	0	0	0	0	0	0	0
A14M	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0

Validation Reminder. **The following conditions must be satisfied for each grade:**

1. Column B must be greater than or equal to the sum of Total Number Passed and Total Number Failed.
2. The Total Number Failed must be greater than or equal to Column D
3. Column D must be equal to the sum of columns E, F, G, H, and M.

- Yes
 No

Additional Spinal. Do you have any late professional exam results to report from the previous school year?

- Yes
 No

Late Exam Results. Last Year's Professional Exam

	Normal	Scoliosis	Kyphosis	Other	Observation	Bracing	Surgery	Other
G5F	0	0	0	0	0	0	0	0
G7F	0	0	0	0	0	0	0	0
G8M	0	0	0	0	0	0	0	0
A10F	0	0	0	0	0	0	0	0
A12F	0	0	0	0	0	0	0	0
A13M	0	0	0	0	0	0	0	0
A14M	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0

Vision Screening Reporting Worksheet																									
Grade	Students Unable To Be Screened Due To SB12 Waiver	Total Number Screened (A0)	Screened With Correction (A1)	Screened With Auto Screening Device (A2)	Screened With Electronic Eye Chart (A3)	Total Number Passed (A4)	Total Number Failed (B0)	Number Failed With Auto Screening Device (B1)	Number Failed With Electronic Eye Chart (B2)	Total Number Referred (C0)	Number Referred With Auto Screening Device (C1)	Number Referred With Electronic Eye Chart (C2)	Total Number Transferred (D0)	Number Transferred With Auto Screening Device (D1)	Number Transferred With Electronic Eye Chart (D2)	Total Number Examined (E-F)	Total No Problem (E0)	No Problem With Auto Screening Device (E1)	No Problem With Electronic Eye Chart (E2)	Total Treatment (F0)	Treatment With Auto Screening Device (F1)	Treatment With Electronic Eye Chart (F2)	Total Referred Not Examined (G0)	Referred Not Examined With Auto Screening Device (G1)	Referred Not Examined With Electronic Eye Chart (G2)
PK	0	16	2	0	0	14	2	0	0	2	0	0	1	0	0	1	0	0	0	1	0	0	0	0	0
K	0	47	3	0	0	43	4	0	0	4	0	0	0	0	0	1	0	0	0	1	0	0	3	0	0
1	0	51	8	0	0	40	11	0	0	11	0	0	2	0	0	5	0	0	0	5	0	0	4	0	0
2	0	8	1	0	0	6	2	0	0	2	0	0	0	0	0	1	0	0	0	1	0	0	1	0	0
3	0	48	8	0	0	42	6	0	0	6	0	0	0	0	0	3	0	0	0	3	0	0	3	0	0
4	0	2	1	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
5	0	54	13	0	0	51	3	0	0	3	0	0	0	0	0	3	1	0	0	2	0	0	0	0	0
6	0	4	2	0	0	4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7	0	40	10	0	0	38	2	0	0	2	0	0	0	0	0	1	0	0	0	1	0	0	1	0	0
8	0	5	3	0	0	4	1	0	0	1	0	0	0	0	0	1	0	0	0	1	0	0	0	0	0
9	0	1	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
10	0	2	1	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
11	0	5	3	0	0	4	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0
12	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	0	283	55	0	0	251	32	0	0	32	0	0	3	0	0	16	1	0	0	15	0	0	13	0	0

Hearing Screening Reporting Worksheet

Grade	Students Unable To Be Screened Due To SB12 Waiver	Total Number Screened (A0)	Total Number Passed (A1)	Total Number Failed (B0)	Total Number Referred (C0)	Total Number Transferred (D0)	Total Number Examined (E-F)	Total No Problem (E0)	Total Treatment (F0)	Total Referred Not Examined (G0)
PK	0	16	16	0	0	0	0	0	0	0
K	0	49	49	0	0	0	0	0	0	0
1	0	55	55	0	0	0	0	0	0	0
2	0	7	7	0	0	0	0	0	0	0
3	0	51	51	0	0	0	0	0	0	0
4	0	2	2	0	0	0	0	0	0	0
5	0	58	58	0	0	0	0	0	0	0
6	0	4	4	0	0	0	0	0	0	0
7	0	45	45	0	0	0	0	0	0	0
8	0	6	6	0	0	0	0	0	0	0
9	0	1	1	0	0	0	0	0	0	0
10	0	2	2	0	0	0	0	0	0	0
11	0	5	5	0	0	0	0	0	0	0
12	0	1	1	0	0	0	0	0	0	0
Total	0	302	302	0	0	0	0	0	0	0

Spinal Screening Reporting Worksheet

Grade	Students Unable To Be Screened Due To SB12 Waiver	Under Prior Treatment (Do Not Screen) (A)	Screened (B)	Rescreened (C)	Total Number Passed	Total Number Failed	Referred (D)	Normal (E)	Scoliosis (F)	Kyphosis (G)	Other (i.e. Lordosis) (H)	Observation (I)	Orthosis (Bracing) (J)	Operation (Surgery) (K)	Other (L)	Results Unavailable (M)
G5F	0		29	2	29	0	0									
G7F	0		26	5	26	0	0									
G8M	0	1	22	11	22	0	0									
A10F	0															
A12F	0															
A13M	0															
A14M	0															
Total	0	1	77	18	77	0	0	0	0	0	0	0	0	0	0	0



TORNILLO INDEPENDENT SCHOOL DISTRICT
Tornillo High School
PO Box 170
Tornillo, TX 79853

MEMORANDUM

To: Members of the Board of Trustees
From: Alejandro Olvera, Principal
Subject: 2027 Senior Trip
Date: April 28, 2026

HISTORY:

The Tornillo High School senior class would like to schedule a cruise for their senior trip during Spring Break week. The trip includes visits to Cozumel and Costa Maya in Mexico, as well as Mahogany Bay in Honduras. Students will participate in fundraising activities to help cover the costs of meals, bus transportation, and the cruise.

RATIONALE:

The Class of 2027 will participate in a senior trip similar to the successful cruise held during the current school year. On April 10, 2026, members of the junior class were surveyed about the possibility of a cruise for their senior trip, and students expressed strong interest in the opportunity.

The proposed trip is scheduled for March 5–14, 2027, and would include stops in Mahogany Bay, Honduras; Belize, Belize; Cozumel, Mexico; and San Antonio, San Antonio.

A senior parent meeting will be scheduled to determine how many parents are willing to allow their students to participate in the cruise. During the meeting, parents and students will also be presented with a contract outlining all trip expectations, guidelines, and requirements.

BUDGET IMPACT:

The cost would be approximately \$2000.00 per student. Students would fundraise to pay for their trip costs. This includes the bus to and from Galveston and all the cruise expenses.

ADMINISTRATIVE RECOMMENDATION:

TISD is not responsible for cancellation fees or any cost accrued from this trip.



*TRANSPORTATION
REPORT
MAY 2026*

DRIVERS / HELPERS

- Eduardo Alvarado
(Retiring May 2026)
- Jose Romero
- Javier Saucedo
- Jose Saucedo
- Nayeli Mancinas
- Ricardo Amaya

Judith Romero*

Hector Mancinas

Manuel Almeida**

Rene Estrada**

*Studying for CDL

**Final driving test scheduled
for July 2026

AM ROUTES

Route	First route time	Second route time	Total Kids First route	Total Kids Second route
Sped	7:30 am	8:30 am	5	1
Intermediate/ Jr/ High School	7:15 am		20	
High School		8:15 am		2
McKinney Vento/ SUE SHOOK	6:30 am		4	
Pink/ far east	7:15 am		8	
UTEP/EPCC	6:45 am		14	

PM ROUTES

Route	Start Time	End Time	Total Kids
Sped	3:45 PM	4:45 PM	7
Pink / far east	4:00 PM	4:45 PM	8
Intermediate	4:00 PM	4:45 PM	38
Jr/High School	4:00 PM	4:45 PM	32
EPCC/UTEP	6:30 AM	4:00 PM	14
Western Tech	12:30 PM	5:00 PM	41

EXPENSES BUSES/VANS

Vendors	Amount Spent	Total
Tires	\$6,053.33	\$6,053.33
Doggett	\$1,567.95	\$7,621.28
Alamo/vans	\$1,018.62	\$8,639.90
RJ Border	\$2,615.17	\$11,255.07
Diesel	\$10,000.00	\$21,255.07
Unleaded	\$3,000.00	\$24,255.07
Propane	\$6,000.00	\$30,255.07
O'Reilly	\$4,000.00	\$34,255.07
		\$34,255.07

TOTAL TRIPS

Trips	Miles	Total trips
Sped	499	6
Athletics	13780.82	117 ⁹⁵
Mckinney Vento	5429	8 months
Academic/ Field trips	914	53

MONEY BACK

	Amount Back	Balance	Month
		\$(20,000.00)	
journal entry	\$5,396.82	\$(14,603.18)	9/30/2025
journal entry	\$4,150.85	\$(10,452.33)	10/31/2025
journal entry	\$774.25	\$(9,678.08)	11/31/25
journal entry	\$2,920.52	\$(6,757.56)	12/31/2025
journal entry	\$3,180.93	\$(3,576.63)	1/31/2026
journal entry College tour HS	\$4,421.38	\$844.75	2/28/2026
journal entry	\$4,522.92	\$5,367.67	2/28/2026
Journal entry 8th grade	\$3,862.60	\$9,230.27	3/28/2026
Journal entry	\$4,503.71	\$13,733.98	3/31/2026



MEMORANDUM

To: Board of Trustees
From: Rosy Vega-Barrio, Superintendent
Subject: Non-Renewal of Term Contracts for 2026-2027 School Year under Policy DFFB
Date: May 22, 2026

HISTORY:

At the conclusion of the 2024-2025 school year, M. Hernandez was provided with the opportunity to select between a permanent teaching assignment and a counseling position funded through grant resources. Ms. Hernandez elected to accept the grant-funded counseling position.

RATIONALE:

The proposed non-renewal is based exclusively on the expiration of grant funding, resulting in a program change in accordance with Board Policy DFBB (Term Contracts). The position was established as a temporary, grant-funded assignment with the understanding that continued employment was contingent upon the availability of grant funds.

Key considerations include the following:

- The grant funding source supporting the position has expired.
- No alternative funding sources are available to sustain this position
- The employee was provided timely notice at the beginning of the school year regarding the temporary and grant-funded nature of the assignment.
- The proposed action is consistent with Board Policy DFBB (Term Contracts) and the terms and conditions outlined in the employee's contract.

BUDGET IMPACT:

None

ADMINISTRATIVE RECOMMENDATION:

Consider the recommendation of the Superintendent and administration to propose non-renewal of the term contract of M. Hernandez based on the end of grant funding for the contracted position (program change) in accordance with the contract and Board policy DFBB and issue appropriate notice to the employee.

**ATHLETICS SUPPORT AND DEVELOPMENT AGREEMENT
BETWEEN
EL PASO CHILDREN’S HOSPITAL CORPORATION D/B/A
EL PASO CHILDREN’S HOSPITAL
AND
TORNILLO INDEPENDENT SCHOOL DISTRICT**

This Athletics Support and Development Agreement (“Agreement”) is entered into as of [] (“Effective Date”) by and between El Paso Children’s Hospital Corporation d/b/a El Paso Children’s Hospital, a nonprofit health care organization organized under the laws of the State of Texas, with its principal office located at 4845 Alameda Ave., El Paso, Texas 79905 (“Hospital”); and Tornillo Independent School District, a political subdivision of the State of Texas and an independent school district as defined by the Texas Education Code (“District”).

RECITALS

WHEREAS, Hospital is a Hospital District Management Contractor, as that term is defined in Texas Health & Safety Code Section 285.072, operating pediatric specialty hospital and provider-based clinics in El Paso, Texas; and

WHEREAS, Hospital’s primary purpose is to provide pediatric specialty health care services to patients requiring comprehensive pediatric care; and

WHEREAS, Hospital is committed to improving the health and safety of youth and student-athletes in its community and recognizes the critical role of licensed athletic trainers, nurses, coaches, and athletic directors in ensuring student well-being; and

WHEREAS, District employs athletic trainer(s) licensed pursuant to Texas Occupations Code Chapter 451 (“Athletic Trainers”), licensed nurses (“Nurses”) coaches, and athletic directors;

WHEREAS, District desires to expand and enhance the level of medical and athletic care available to its student-athletes; and

WHEREAS, District desires to create formal pathways for continuing education credits for its Nurses, Athletic Trainers, emergency response coordination, and clinical partnerships; and

WHEREAS, Hospital desires to provide financial support for District’s Nurses, and professional development opportunities for the District’s Athletic Trainers, Nurses, coaches, and athletic directors, as well as clinical coordination to District to strengthen the athletic training, nursing, coaching, and athletic director staff.

NOW, THEREFORE, in consideration of the mutual promises herein, and intending to be legally bound, the Parties agree as follows:

**ARTICLE I
PURPOSE AND OVERVIEW**

This Agreement sets forth the terms under which Hospital will provide financial support, professional development opportunities, and clinical coordination to enhance training services within District schools, as well as the quality and availability of Athletic Trainers, Nurses, coaches, and athletic directors (“Sponsored Initiative”).

**ARTICLE II
SPONSORSHIP**

- A. Hospital will pay District an annual contribution to pay its Nurses. Specifically, Hospital will pay District fifty thousand dollars (\$50,000.00) annually (the “Sponsorship Contribution”). The Sponsorship Contribution will be paid to District in twelve (12) equal, monthly installments of four thousand, one hundred and sixty-six dollars and sixty-seven cents dollars (\$4,166.67) in each year of the Agreement.
- B. In addition to the Sponsorship Contribution, Hospital will provide training and education opportunities for the Athletic Trainers, Nurses, coaches, and athletic directors at no additional cost to District.
- C. District will use each annual Sponsorship Contribution exclusively for costs directly related to the salary and benefits for Athletic Trainers;
- D. District will not use any portion of the Sponsorship Contribution on:
 - 1. Overhead, administrative, or unrelated District organizational expenses;
 - 2. Political, lobbying, or advocacy-related activities;
 - 3. Payments or reimbursements to individuals or entities with a conflict of interest related to the Hospital, Hospital’s board or executive leadership, unless fully disclosed and expressly approved in writing by Hospital;
 - 4. Any activity that would risk noncompliance with applicable federal, state, or local laws, regulations, or tax-exempt status requirements applicable to either Party.
- E. District will:
 - 1. Utilize a portion of the Sponsorship Contribution to provide all District Nurses with an annual lump sum one thousand dollar (\$1,000.00) participation incentive.
 - 2. Maintain separate accounting records tracking all Sponsorship Contributions received and expended;
 - 3. Retain original receipts, invoices, and substantiating documentation;

4. Make such records available for inspection, audit, or reasonable review by Hospital or its authorized representatives as requested by Hospital.
- F. Hospital may withhold or condition any future year's Sponsorship Contribution if District fails to comply with any material provision of this Agreement, including failure to deliver timely reports or expend funds appropriately or timely.
- G. If this Agreement is terminated, or if District fails to expend funds in accordance with this Agreement, District will, within thirty (30) days of written notice, return to Hospital any unexpended or improperly used funds from the most recent Sponsorship Contribution.
- H. Hospital may also request a final accounting and reconciliation at the conclusion of each Agreement year, and may withhold future payment until District satisfactorily completes such reconciliation.
- I. Nothing in this Agreement should be construed as obligating Hospital to renew or continue the Sponsorship Contribution beyond the Term. Renewal of contributions will be governed exclusively by this Agreement and will be subject to mutual agreement of the Parties, Hospital's budgetary capacity, and satisfactory performance by District.
- J. Each annual Sponsorship Contribution will be contingent on:
 1. Receipt of an updated project budget and implementation plan from District;
 2. Certification by District that all prior Sponsorship Contributions were spent in accordance with this Agreement; and
 3. Hospital's prior written approval of any proposed branding, signage, or promotional materials not previously approved.
- K. No part of the Sponsorship Contribution will be considered a donation or charitable grant. The Sponsorship Contribution reflects a contractual payment made in exchange for defined performance, branding rights, and programmatic commitments outlined in this Agreement.

ARTICLE III HOSPITAL OBLIGATIONS

- A. Provide funding support to the District as outlined above in Article II.
- B. Offer continuing education, certifications, and training seminars for District's Athletic Trainers, Nurses, coaches, athletics directors and other relevant team members as follows:
 1. One (1) half-day training (4 hour minimum) prior to the beginning of every school year;
 2. In-person quarterly meetings with parents and student athletes.

- C. Facilitate preferred access to Hospital's clinical care pathways for student-athletes, students, or their families needing evaluation, emergency services, or follow-up care.
- D. Designate a liaison to coordinate care plans and communication between Athletic Trainers, Nurses, coaches, and athletics directors and Hospital clinicians.
- E. Hospital will ensure that use of all images used by Hospital, or proposed by Hospital for use, in joint marketing, promotional, and public-facing materials are properly authorized.
- F. Hospital will provide each Nurse at each school ten (10) athletic polo shirts, and one (1) athletic polo shirt to each nurse at each school in the District. Such athletic polo shirts will be branded in a manner consistent with this Agreement.

**ARTICLE IV
DISTRICT OBLIGATIONS**

- A. Retain sole responsibility for hiring, credentialing, and supervising all Athletic Trainers, Nurses, coaches, and athletics directors.
- B. Ensure that Nurses, Athletic Trainers, coaches, and athletics directors comply with all Texas state licensing requirements and professional standards.
- C. Maintain, at District's sole expense, memberships in THSCA for each of its coaches and Athletic Trainers.
- D. Ensure that Athletic Trainers, Nurses, coaches, and athletic directors attend continuing education and training seminars organized for the benefit of the Athletic Trainers, Nurses, coaches and athletic directors.
- E. District agrees that pursuant to Hospital's sponsorship, Hospital will be recognized as a key sponsor and healthcare partner of the District's athletic programs, and receive various co-branding and promotional benefits pursuant to the terms of this Agreement, including but not limited to inclusion of Hospital in marketing, promotional, and other public facing materials used to promote special sports and other events hosted or sponsored by the District.
- F. Permit Hospital to co-brand in accordance with this Agreement, consistent with applicable UIL and District guidelines.
- G. District will ensure that use of images by District, or proposed for use by District, in joint marketing, promotional, and public-facing materials are properly authorized.
- H. District will assist Hospital in facilitating communication and coordination with each District school's Parent-Teacher Association, Parent Teacher Student Organization, and Athletic Booster Clubs as applicable (collectively referred to as "School-Based Organizations"). Such assistance will include, but not be limited to:

1. Supporting the provision of Hospital's sponsorship-related materials, announcements, notifications, and other relevant communications to the appropriate School-Based Organization.
 2. Collaborating with Hospital to ensure consistent branding and messaging across School-Based Organization media channels, including but not limited to such organizations' newsletters, emails, group chats, websites, social media, and any electronic or other platforms on which Student-Based Organizations communicate.
 3. Providing guidance and support to ensure implementation of the Hospital's sponsorship and sponsorship activities that involve or impact individual School-Based Organizations.
 4. Facilitating regular and ad hoc meetings between Hospital staff and School-Based Organizations.
- I. Participate in data collection and feedback activities reasonably required to measure impact and performance of the support arrangement, including but not limited to providing Hospital with demographic information such as the number of athletes by sport and by school.

**ARTICLE V
MARKETING AND BRANDING RIGHTS**

- A. District will acknowledge Hospital's financial contribution and strategic partnership in all marketing, promotional, and public-facing materials related to the Sponsored Initiative. Such acknowledgment will include prominent placement of Hospital's approved name and logo, and will appear on:
1. Any branded uniforms, shirts, tents, signage, and other physical materials purchased with Sponsorship Contributions;
 2. Printed and digital outreach materials, including brochures, flyers, websites, videos, social media posts, and event materials related to the Sponsored Initiative;
 3. Press releases, media communications, and public statements referencing the program or the Nurses or Athletic Trainers, where appropriate and consistent with Hospital's branding guidelines.
- B. District agrees that in all printed and digital outreach materials, including but not limited to brochures, flyers, websites, videos, social media posts, and event materials related to the Sponsored Initiative, District will refer to Hospital as the "Official Healthcare Partner of the District".
- C. District will submit all materials that include or reference Hospital's name, logo, marks, or likeness, whether in print, digital, audiovisual, or social media form to Hospital for written approval. Hospital will provide approval within ten (10) business days of receipt. No such

material will be released publicly until Hospital's approval is received in writing. District will not alter or distort Hospital's approved branding in any way.

- D. All uses of Hospital's name, logo, and other brand elements must comply with Hospital's then-current branding standards and guidelines, which Hospital will provide in writing. District will take all reasonable steps to ensure accurate and professional use of Hospital's marks and to preserve the goodwill associated with such marks.
- E. Hospital reserves the right to revoke permission for use of its name, logo, or branding in any material or context that:
 - 1. Is inaccurate, misleading, or inconsistent with the spirit or terms of this Agreement;
 - 2. Reflects poorly on Hospital's public image or is otherwise likely to expose Hospital to reputational or legal risk; or
 - 3. Occurs after termination or expiration of this Agreement, unless otherwise authorized in writing.

Upon such revocation, District will immediately cease the specified use and will not produce, distribute, or display any new materials incorporating the revoked content.

- F. Neither Party will state or imply that the other endorses any commercial product, service, political position, or unrelated initiative without the prior written consent of the other Party. The Parties acknowledge that Hospital's support reflects a strategic partnership and not a blanket endorsement of District's full range of activities.
- G. Each Party retains all right, title, and interest in and to its own name, logo, trademarks, service marks, and other brand identifiers ("Marks"). Nothing in this Agreement should be interpreted to confer, by implication or otherwise, any ownership interest in the Marks of the other Party.
 - 1. Each Party grants to the other a limited, revocable, non-exclusive, non-transferable, royalty-free license to use its Marks solely in accordance with this Agreement and solely for the purpose of acknowledging or promoting the sponsorship. This license shall expire automatically upon the expiration or termination of this Agreement, unless extended in writing by the Parties.
 - 2. Any use of the other Party's Marks will be subject to prior written approval and ongoing compliance with any brand usage guidelines provided. Each Party will maintain the quality and integrity of the other's Marks and will not use them in any way that disparages, misrepresents, or dilutes their value.
 - 3. Upon written notice of unauthorized or inappropriate use of a Party's Marks, the offending Party shall immediately cease all such use and take reasonable steps to retrieve or halt the distribution of such materials.

4. All goodwill associated with such use will inure to the benefit of the Mark's owner.
- H. The Parties will not sublicense, assign, or otherwise permit any third party to use the other's Marks or branding without the express written consent of the Mark's or branding's owner. Any unauthorized use by a third party will constitute a material breach of this Agreement.
- I. The Parties agree to collaborate in good faith to plan, coordinate, and execute promotional and community visibility strategies related to the Sponsored Initiative. At Hospital's request, District will participate in co-branded press events, photograph sessions, or community programming where feasible and with reasonable notice.

**ARTICLE VI
PUBLIC STATEMENTS AND MEDIA COORDINATION**

- A. The Parties agree that all press releases, media advisories, public statements, or public-facing descriptions of the Sponsored Initiative or this Agreement will be jointly prepared and mutually approved in writing to each Party prior to distribution. Neither Party will issue any public communication naming or referencing the other Party without the other Party's prior written consent, except where disclosure is required by law as specified in Article XV. The non-disclosing Party will be provided a reasonable opportunity to review and propose revisions to any such communication before its release.
- B. The Parties will include each other in all public ceremonies, media engagements, and community events related to the Sponsored Initiative. This includes, but is not limited to, ribbon cuttings, awards presentations, sporting events, and news interviews. Hospital and District will be entitled to designate a spokesperson or representative to speak or appear on their behalf in such forums.
- C. Any social media content, website postings, or digital promotional materials referencing the Hospital, District, or the Sponsored Initiative will be subject to the same approval process described in section A, above. Neither Party will tag, reference, or otherwise link to the other Party in online platforms without prior written consent. A Party may revoke such consent at any time for future uses.
- D. The Parties will have no less than five (5) business days to review any proposed public communications or materials requiring its approval. If a Party reasonably withholds approval based on concerns of accuracy, branding inconsistency, reputational harm, or regulatory conflict, the requesting Party will revise such materials in good faith to address the concerns and resubmit to the other Party for approval or refrain from publication.
- E. The Parties agree, to the extent permitted by law, to use all commercially reasonable efforts to protect from disclosure any non-public, proprietary, or brand-sensitive information provided by the other Party under this Agreement. This includes documents bearing a party's internal strategies, marketing plans, or proprietary assets such as Marks and branding.

- F. If either Party publishes, distributes, or otherwise releases public-facing materials or statements referencing the other Party in violation of this Agreement, the non-breaching Party shall be entitled to the following remedies, in addition to any others available under law or equity:
1. Immediate written retraction or clarification in a format and forum mutually agreed upon;
 2. Removal or correction of the unauthorized material from all digital and physical media immediately. For the purposes of this section (Article VI, Section (F)), immediately mean as soon as possible, but in no case more than four (4) hours, once notified by the non-disclosing Party of the unauthorized material;
 3. Reimbursement of reasonable out-of-pocket costs incurred to mitigate reputational harm or regulatory risk directly resulting from the unauthorized disclosure;
 4. Temporary suspension of any branding or publicity rights granted under this Agreement until corrective action is completed.
- G. The obligations in this article (Article VI) shall survive the termination or expiration of this Agreement.

ARTICLE VII EXCLUSIVITY

- A. District agrees that during the Term of this Agreement, it will not accept funding, in-kind support, or sponsorship of any kind from any other children's hospital that offers services materially similar to those provided by Hospital, including pediatric hospitals and services, health systems, urgent care networks, telehealth providers, physicians, physician groups, nurse practitioners, physical therapists, clinics, or other medical service providers (each a "Competitor"), without the express written consent of Hospital, which consent will not be unreasonably withheld.
- B. District will not display, distribute, or permit the use of any materials, logos, uniforms, signage, or messaging associated with a Hospital competitor at any event, program, or public activity related to the Sponsored Initiative or District student athletics.
- C. If District intends to expand the Sponsored Initiative or launch a substantially similar initiative during the Term, Hospital will have the right of first refusal to match any written, bona fide offer made by a third party for exclusive sponsorship. District will provide Hospital with written notice of such opportunity, including the name of the third party, material terms, and Hospital will have thirty (30) days to accept or decline in writing.
- D. District will not disclose the financial terms or other terms of this Agreement to any potential sponsor or funding entity that may be considered a competitor of Hospital, subject to the requirements of the Texas Public Information Act and as stated in paragraph XV.F hereinbelow. This restriction shall survive the expiration or termination of this Agreement for a period of one (1) year.

- E. A breach of this Section will be considered a material breach of this Agreement. In the event of such breach, Hospital may:
1. Require District to immediately cease all co-branding and remove Hospital's Marks from all public-facing materials and events;
 2. Terminate this Agreement for cause upon ten (10) business days' written notice and withhold any unpaid Sponsorship Contributions;
 3. Require a public statement clarifying the status of the sponsorship and disassociating Hospital from the competing sponsorship;
 4. Seek reimbursement of any portion of the Sponsorship Contribution that, in Hospital's reasonable determination, was rendered ineffective or devalued due to the breach of exclusivity.
- F. Until the termination or expiration of this Agreement, District will not enter into a sponsorship or funding agreement with a Competitor of Hospital for the Sponsored Initiative, or a substantially similar program, unless Hospital has declined its right of first refusal in accordance with subsection (C) above.

ARTICLE VIII TERM AND TERMINATION

- A. The initial term of this Agreement will commence on the Effective Date and will continue for a period of five (5) years (the "Initial Term"), unless terminated earlier in accordance with the provisions of this Agreement. The Initial Term reflects the Parties' mutual understanding that a multi-year duration is reasonably necessary to realize the intended programmatic and branding value of the Hospital's financial contribution, including but not limited to investments in personnel, branded materials, and community engagement infrastructure.
- B. No later than eighteen (18) months following the Effective Date, the Parties will confer in good faith to evaluate the effectiveness of the sponsorship, including the achievement of implementation plan performance objectives, branding visibility, and alignment with each Party's strategic goals.
- C. Upon expiration of the Initial Term, this Agreement may be renewed for successive one (1) year terms (each, a "Renewal Term") upon mutual written agreement of the Parties at least ninety (90) days prior to the expiration of the then-current term. Any renewal will be on such terms as the Parties may mutually agree.
- D. Either Party may terminate this Agreement without cause after the first anniversary of the Effective Date by providing ninety (90) days advance written notice to the other Party. In the event of such early termination, District shall return to Hospital any unexpended sponsorship funds on a pro rata basis, along with a final accounting of expenditures and programs goals achieved.

- E. Additionally, and only after the first anniversary of the Effective Date, the District retains the right to terminate this Agreement effective at the end of any of its fiscal years, with ninety (90) days advance written notice.

**ARTICLE IX
INDEPENDENT STATUS OF DISTRICT**

- A. District acknowledges that it retains full and independent control over the hiring, supervision, and deployment of Athletic Trainers.
- B. Hospital assumes no responsibility for employment-related decisions or liabilities, and nothing in this Agreement should be interpreted to create a joint venture, partnership, fiduciary, or agency relationship between the Parties.
- C. Nothing contained herein will be construed as creating the relationship of employer and employee between District and Hospital, insofar as Hospital will not direct District in its management of its employees, or in any manner interfere with the professional clinical judgment of its athletics department providers and staff.
- D. No District employee, to specifically include the Nurses, will be included in any employee retirement or fringe benefit plan of Hospital, and will not be covered by Hospital's Worker's Compensation Coverage.
- E. Hospital will not withhold monies for state or federal income tax or Social Security payments, and the fees stipulated herein will be paid in full to District without deductions of any kind. District will be responsible for payment of Social Security and state and federal income taxes for its employees.

**ARTICLE X
COMPLIANCE WITH LAW AND UIL GUIDELINES**

- A. District will ensure that all activities, expenditures, and representations carried out under this Agreement, including those involving the Athletic Trainers, Nurses, coaches, and athletic directors and any marketing, educational, or athletic programming, comply fully with all applicable laws, regulations, and institutional policies, including but not limited to:
 - 1. Compliance with all applicable provisions of federal, Texas state, and local law, including but not limited to:
 - a) Education law and public school governance regulations;
 - b) Employment and wage laws governing District and its employees; and
 - c) Procurement and conflict-of-interest laws applicable to public entities;
 - 2. Strict compliance with all rules, regulations, and guidance issued by the University Interscholastic League (UIL), including but not limited to those governing:
 - a) Advertising and commercial sponsorships;

- b) Use of school branding and athlete likeness;
 - c) Permitted and prohibited external relationships affecting student-athlete eligibility or competition rules;
 - d) Staffing and credentialing of Athletic Trainers, Nurses, coaches and athletic directors as applicable.
- B. Where applicable, District will comply with the Family Educational Rights and Privacy Act (FERPA) and any comparable state student privacy laws in connection with program activities, branding, communications, or data sharing.
- C. Upon Hospital's written request, District will promptly provide written certification of compliance with applicable legal requirements and UIL standards, and may be required to provide documentation reasonably sufficient to demonstrate such compliance.
- D. A material failure to comply with applicable law or this Section will constitute a material breach of this Agreement. If such failure occurs, Hospital may in its sole reasonable discretion suspend funding, require a corrective action plan, or terminate this Agreement.
- E. District represents and warrants that it will not contract with any individual(s) or entity that is excluded from participation under the Office of Inspector General ("OIG") or any other governmental program. District will notify Hospital immediately in the event that District, or any individual(s) District contracts with to provide services under this Agreement, is excluded from participating under the OIG or any other governmental program. For the purposes of this section (Article X, Section E), "immediately" means within twenty-four (24) hours.
- F. District represents and warrants that neither it nor its Athletic Trainers, Nurses, coaches, and athletic directors have been (a) convicted of a criminal offense related to healthcare (unless such person or entity has implemented a compliance program as part of an agreement with the federal government); or (b) listed by a federal agency as debarred, excluded or otherwise ineligible for federal program participation under 42 U.S.C. 1320a-7, the OIG List of Excluded Individuals/Entities and/or the General Services Administration list of debarred contractors.
- G. District will notify Hospital within seven (7) business days of the time District receives notice of any final action being taken against District or its employees providing services under this Agreement which results in its exclusion from participating in the Federal health care programs. District acknowledges that Hospital may terminate this Agreement without penalty or further payment upon the resolution of a pending criminal charge or proposed disbarment or exclusion which results in a conviction, disbarment or exclusion of District or its employees.
- H. District hereby acknowledges that Hospital has adopted a Code of Conduct for the purpose of identifying and rectifying compliance issues as they may arise. District hereby represents and warrants that it and its employees providing services under this Agreement will comply with the Code of Conduct and will meet all applicable Hospital compliance guidelines only insofar as there is no conflict with the policies, rules, and regulations of District or the laws and Constitution of the State of Texas.

- I. District represents and warrants that neither it nor its employees are listed by federal or state agency as debarred, excluded or otherwise negligible for participation in federally funded programs, and will notify the Hospital immediately of any allegations that would affect this status. For the purposes of this section (Article X, Section I), “immediately” means within twenty-four (24) hours.

**ARTICLE XI
DATA AND RECORDS**

- A. District will maintain accurate, complete, and segregated records relating to all activities funded or supported by this Agreement, including:
1. Receipt and use of all Sponsorship Contributions;
 2. Employment, deployment, and compensation of Nurses;
 3. Procurement and use of branded materials and other sponsorship-related expenditures;
 4. Public communications and media activities referencing Hospital or the Sponsored Initiative.

Records will be maintained in accordance with sound accounting principles and applicable legal requirements, and shall be retained for a minimum of five (5) years following the termination or expiration of this Agreement.

- B. District will provide Hospital with a comprehensive written report no later than thirty (30) days following each anniversary of the Effective Date. Each report will include:
1. A detailed financial accounting of how the Sponsorship Contribution was used;
 2. A narrative summary of program implementation, outcomes, and any changes to scope or delivery; and
 3. Metrics of impact or reach, including relevant student, family, or community engagement statistics, if available.
- C. Hospital will have the right to request interim updates or clarifications relating to the use of funds, compliance with obligations, or public representation of the Sponsored Initiative. District agrees to provide such updates within a reasonable time following request, not to exceed five (5) business days, unless otherwise agreed to in writing.
- D. Hospital or its designated representative will have the right, upon at least two (2) business days written notice and during normal business hours, to inspect and audit District’s records relevant to this Agreement. This includes, without limitation, access to financial ledgers, employee rosters, procurement files, and other supporting documentation demonstrating compliance with the terms of this Agreement.

- E. Any data collected, generated, or received through the Sponsored Initiative that specifically relates to Hospital's branding, funding outcomes, or engagement may be used by District for internal evaluation and public reporting, subject to applicable laws protecting student or individual privacy. District will not sell or commercialize any data derived from Hospital-funded activities without Hospital's prior written consent.
- F. Failure to timely submit required reports, maintain accurate records, or respond to reasonable information requests will constitute a material breach of this Agreement. In such event, Hospital may withhold future contributions, suspend branding rights, or take such other action as provided under this Agreement.

ARTICLE XII INTELLECTUAL PROPERTY

- A. Each Party will retain all right, title, and interest in and to any intellectual property, materials, designs, trademarks, logos, copyrights, proprietary methods, and other protected works developed or acquired independently of this Agreement ("Preexisting IP"). Nothing in this Agreement should be construed to transfer or license such rights except as explicitly stated herein.
- B. Any materials, content, curricula, designs, videos, photographs, or written work product developed jointly by the Parties in connection with the Sponsored Initiative ("Joint IP") is, unless otherwise agreed in writing, deemed jointly owned. However:
 - 1. No Party may commercially exploit or publicly distribute Joint IP after the termination or expiration of this Agreement without the other Party's written consent;
 - 2. Hospital maintains the right to require that Joint IP containing Hospital's name, branding, proprietary concepts, or strategy be withdrawn, de-branded, or destroyed within thirty (30) days of termination or upon written demand;
 - 3. Where Joint IP incorporates any Preexisting IP of Hospital, such Preexisting IP will remain the sole property of Hospital, and District will have no continuing right to use it outside of the term of this Agreement.
- C. To the extent necessary to fulfill the obligations of this Agreement, each Party grants to the other a non-exclusive, non-transferable, royalty-free license to use the other's Preexisting IP solely for the execution of the Sponsored Initiative and solely during the Term. Such license shall automatically expire upon termination or expiration of this Agreement unless renewed in writing.
- D. Upon expiration or termination of this Agreement:
 - 1. Each Party will retain archival copies of Joint IP, subject to confidentiality and non-disparagement obligations;

2. Either Party may, at its discretion, request certification that all Joint IP containing its Preexisting IP has been deleted, destroyed, or permanently de-branded from public-facing use;
 3. Any materials incorporating Hospital's trade dress, slogans, or visual identity will not be used, adapted, or reformatted by District without express written consent of Hospital.
- E. Each Party will promptly notify the other of any known or suspected infringement, misuse, or unauthorized use of any Joint IP or licensed Preexisting IP. Hospital retains the exclusive right, but not the obligation, to enforce its intellectual property rights, including seeking injunctive relief or damages for unauthorized use of its assets or misappropriation of jointly developed materials.
- F. The provisions of this article (Article XII) shall survive the expiration or earlier termination of this Agreement for so long as either Party retains access to or control over Joint IP or the other's Preexisting IP.

ARTICLE XIII INDEMNIFICATION AND INSURANCE

- A. To the extent permitted by the laws and Constitution of the State of Texas, District agrees to defend, indemnify, and hold harmless Hospital, its governing board, officers, employees, and agents from and against any and all third-party claims, demands, damages, losses, liabilities, costs, or expenses (including reasonable attorneys' fees) arising out of or resulting from:
1. The negligent, unlawful, or intentionally wrongful acts or omissions of District, its employees, subcontractors, or representatives in connection with this Agreement;
 2. Alleged or actual violations of UIL regulations, student privacy laws, or other applicable law related to the Sponsored Initiative;
 3. Any claims brought by or on behalf of District employees arising from their employment, supervision, or conduct while under District's control.
- B. Nothing in this section should be construed as a waiver of District's governmental immunity or as creating any obligation beyond that which is permitted under applicable law. This provision shall be enforceable only to the extent not prohibited by the Texas Constitution, Article III, Sections 49 and 52.
- C. District will maintain, at its own expense and throughout the Term of this Agreement, insurance or self-insurance coverage customary and sufficient for a Texas public educational institution of similar size and scope, including:
1. General liability coverage;
 2. Educators' legal liability or public officials' liability;
 3. Workers' compensation coverage for Sponsored Employees;

4. Automobile liability coverage (if transporting students or Hospital representatives as part of the Sponsored Initiative).
- D. Upon Hospital's written request, the District must provide a certificate of coverage or self-insurance letter verifying such protection.
- E. Hospital will maintain general liability and professional liability insurance customary for a Texas healthcare provider engaged in community and educational partnerships. Hospital will provide evidence of such coverage upon District's reasonable request.
- F. Nothing in this Section or Agreement is intended to create, and will not be deemed to create, any rights in or benefits for any person or entity not a Party to this Agreement, including any student, employee, or third-party participant.
- G. The indemnification and insurance obligations set forth in this Section shall survive the expiration or earlier termination of this Agreement for a period of four (4) years or for so long as a claim arising from this Agreement may lawfully be brought under Texas law.

**ARTICLE XIV
NON-SOLICITATION OF PERSONNEL**

- A. District recognizes the special relationship that exists between Hospital and its personnel in that recruiting and training of such personnel by Hospital is costly, time consuming, and District will not, during the term of this Agreement directly or indirectly through any means or manner impair or initiate any attempt to impair the relationship which exist between Hospital and the personnel it employs or retains and shall not employ or contract with such personnel. District will not directly or indirectly solicit, employ or retain in any capacity, or directly or indirectly offer to employ or retain in any capacity, any employee of Hospital. Should District violate this article (Article XIV), District will reimburse Hospital for its reasonable costs in recruiting and training a replacement employee.
- B. Hospital recognizes the special relationship that exists between District and its personnel in that recruiting and training of such personnel by District is costly, time consuming, and Hospital will not, during the term of this Agreement directly or indirectly through any means or manner impair or initiate any attempt to impair the relationship which exist between District and the personnel it employs or retains and shall not employ or contract with such personnel. Hospital will not directly or indirectly solicit, employ or retain in any capacity, or directly or indirectly offer to employ or retain in any capacity, any employee of District. Should Hospital violate this article (Article XIV), Hospital will reimburse District for its reasonable costs in recruiting and training a replacement employee.

**ARTICLE XV
CONFIDENTIALITY**

- A. As used in this Agreement, the term "Confidential Information" means any and all confidential, proprietary, or trade secret information, whether disclosed, directly or indirectly, verbally, in

writing, or by any other means in tangible or intangible form of both Parties, including that which is conceived or developed by the Parties collectively or individually, applicable to or in any way related to: (i) patients with whom Hospital has, through the members of its Medical Staff, a physician/patient relationship; (ii) the present or future business or financial performance of the Parties; (iii) the research and development of the Parties or any affiliate of either Party; (iv) information regarding the physicians of Hospital or any affiliate of Hospital; (v) information relating to Hospital's sources and practices of referring physicians; or (vi) information relating to Hospital's relationships with third party payors and other health care facilities. By way of further definition, and without limiting the generality of the foregoing, Confidential Information includes (a) the development and operation of either Party's program to provide services, including information relating to budgeting, staffing needs, marketing, research, equipment capabilities, and other information concerning such facilities and operations; (b) billing practices and contractual arrangements between Hospital and insurers or managed care associations or other payors; (c) the databases of each Party; (d) the clinical and research protocols of Hospital; (e) coding guidelines and algorithms developed by Hospital; (f) the referral sources of Hospital; (g) Hospital's practice management methods; (h) the terms of this Agreement; and (i) other confidential information of Hospital and District that are not generally known to the public, including the terms of this Agreement, donors, and fundraising efforts. The Parties agree that, as between them, this Confidential Information constitutes important, material, and confidential trade secrets that affect the successful conduct of the Parties' business and its goodwill. The Parties acknowledge that the Confidential Information specifically enumerated above, is special and unique information and is not information that would be considered a part of the general knowledge and skill the Parties have or might otherwise obtain and that the Parties did not possess any of it prior to this Agreement. The Parties further acknowledge that this Confidential Information is constantly changing and being developed so that over time, the Parties will be exposed to, and provided, new Confidential Information in addition to that provided at the Effective Date. Notwithstanding the foregoing, Confidential Information shall not include any information that (1) was known by a Party from a third party source before disclosure by or on behalf of the other Party; (ii) becomes available to a Party from a source other than the disclosing Party that is not bound by a duty of confidentiality to the non-disclosing Party; (iii) becomes generally available or known in the industry other than as a result of its disclosure by the disclosing Party; or (iv) has been independently developed by the disclosing party and may be disclosed by the disclosing party without breach of this Agreement, provided, in each case, that disclosing party shall bear the burden of demonstrating that the information falls under one of the above-described exceptions.

- B. Hospital and District acknowledge and agree that (i) the Parties have been or will be given each other's Confidential Information, and is the Parties hereby grant new and further access and rights to continue to possess such Confidential Information, subject to certain restrictions on disclosure as set forth herein; (ii) the Parties have or will disclose new Confidential Information contemporaneously with the execution of this Agreement that the Parties had not previously received and will disclose additional Confidential Information to each other which the Parties need in order to perform hereunder and which the Parties desire to obtain the benefit of in connection with his Agreement; (iii) during the term of this Agreement, the Parties will

develop new Confidential Information, which Confidential Information shall be owned by the Parties; and (iv) such Confidential Information is of significant value to the Parties.

- C. The Parties acknowledge the proprietary interest in all Confidential Information learned by the Parties during the term of this Agreement, including Confidential Information developed by District and Hospital, and that such Confidential Information is and shall remain the exclusive property of the Party who developed the Confidential Information. The Parties acknowledge and agrees that the unauthorized disclosure of any Confidential Information will result in irreparable injury and damage to the non-disclosing party and a material breach of this Agreement.
- D. The Parties specifically agree that neither Party will at any time, whether during the term of this Agreement or at any time thereafter—regardless of whether such Agreement is terminated with or without cause—in any fashion, form, or manner, unless specifically consented to in writing by the non-disclosing Party, either directly or indirectly, use, divulge, disclose, or communicate to any person, firm, or hospital, in any manner whatsoever, any Confidential Information of any kind, nature, or description concerning any matters affecting or relating to the business of either Party, except as necessary to provide patient care and subject to applicable law, or as required by applicable law.
- E. All notes, data, forms, reference materials, diagrams, formulae, memoranda, computer printouts, or other documentation and records which incorporate or reflect in any way the Confidential Information described above, shall belong exclusively to the Parties, and each Party agrees to deliver any such property of the other in its possession or under its control, and any copies thereof, including all electronic copies, to the originating Party upon termination of this Agreement for any reason. Neither Party shall take or retain any documents or other information, or any reproduction or excerpt thereof, containing or pertaining to any Confidential Information.
- F. Notwithstanding the foregoing, Hospital understands and acknowledges that District is a political subdivision of the State of Texas and is governed by the Texas Public Information Act, Chapter 552, Texas Government Code. The parties acknowledge and agree that the District will only be obligated to perform its duties under this section and this Agreement in compliance with the Public Information Act. To the extent to which some duties hereunder are not in conformity with the requirements of the Public Information Act, District will be relieved of said duties without penalty or further liability. In the event either party receives a request under the Public Information Act for Confidential Information, it will immediately notify the other party and confer on whether disclosure should be opposed. It is expressly agreed that District may request a determination from the Attorney General of the State of Texas in regard to the application of the Public Information Act to the requested information and whether the information is to be made available to the public. It is further agreed that the District, its officers and employees will have the right to rely on the determinations of the Texas Attorney General, and that District, its officers and employees will have no liability to Hospital for disclosure to the public in reliance on a decision by the Attorney General. Further, in the event that Texas Government Code Section 552.371 applies to the contract, the parties agree to the following statement: “The requirements of Subchapter J, Chapter 552, Government Code, may

apply to this contract [Agreement] and the contractor or vendor agrees that the contract [Agreement] can be terminated if the contractor or vendor knowingly or intentionally fails to comply with a requirement of that subchapter.” Nothing in this agreement will require Hospital or District to violate the terms of the Public Information Act.

ARTICLE XVI MISCELLANEOUS

- A. If any provision of this Agreement is construed to be illegal or invalid, it will not affect the legality or validity of any other provisions hereof provided that any invalid provision is not material to the overall purpose and operation of this Agreement, and the illegal or invalid provision will be deemed stricken and deleted herefrom to the same extent and effect as if never incorporated herein, but all other provisions will continue to the extent that they substantially reflect the Agreement contemplated by the parties.
- B. All signatories to this Agreement warrant their authority to execute this document.
- C. This Agreement constitutes and expresses the entire Agreement between the parties regarding the subject matter addressed and will not be amended or modified except by written instrument signed by all parties.
- D. For the purpose of determining the place of Agreement and the law governing same, this Agreement is entered into in the County of El Paso, State of Texas and will be governed by the laws of the State of Texas. Venue for all causes of action arising from or in connection with this Agreement will be in El Paso County, Texas.
- E. Neither party will have the right to assign or otherwise transfer any rights, interests, or obligations under this Agreement without prior written consent of the other party.
- F. Neither party will be responsible for any delay, damage, failure, or inability to perform resulting from causes not within the control of the party and which the party is unable to prevent through reasonable diligence.
- G. The terms and provisions contained in this Agreement will inure to the benefit of and be binding upon the parties hereto and their heirs, respective successors in interest, legal representatives and assigns, except as otherwise herein expressly provided. No person or entity other than the parties, except governmental entities to the extent required by law, will be entitled to bring any action to enforce this Agreement, and the terms of this Agreement are intended solely for the benefit of, and to be enforceable only by, the parties or their respective successors in interest or assigns as permitted under this Agreement.
- H. Except as otherwise provided, no term or condition of this Agreement will be waived except by written waiver of the waiving party. The forbearance or indulgence by a party in any regard whatsoever will not constitute a waiver of the term or condition to be performed by the other party, and until complete performance by the other party of such term or condition, the forbearing party will be entitled to invoke any remedy available under this Agreement or by law despite such forbearance or indulgence. The waiver by a party of any breach of any term or condition of this

Agreement will apply to and be limited to the specific instance involved and will not be deemed to apply to any other instance or to any subsequent breach of the same or any other term or condition of the Agreement.

J. Pursuant to Public Law 96-499, sec. 952 (Sec. 1861 (v)(1) of the Social Security Act), the parties agree that: each party will, until the expiration of four (4) years after the furnishing of the services under this Agreement, retain and make available, under written request by the secretary of the U.S. Department of Health and Human Services, or upon written request, by the U.S. Comptroller General, or any of their duly authorized representatives, the contract and books, documents and records of either party that are necessary to verify the nature and extent of the cost of the services under this Agreement.

K. All notices under this Agreement will be sent to the following addresses:

If to Hospital:

President & Chief Executive Officer
4845 Alameda Avenue
El Paso, Texas 79905

If to District:

Superintendent
19200 Cobb Ave
Tornillo, Texas 79853

Any notice required or permitted under this Agreement will be mailed by certified mail, return receipt requested, to the addresses above. A party may change its address by giving notice in compliance with this section.

L. HOSPITAL ACKNOWLEDGES THAT DISTRICT IS A POLITICAL SUBDIVISION OF THE STATE OF TEXAS, IS REQUIRED TO COMPLY WITH THE LAWS OF THE STATE OF TEXAS, AND HOSPITAL ACKNOWLEDGES AND AGREES TO THE FOLLOWING:

1. District is governed by the Texas Tort Claims Act, Chapter 101, Civil Practice and Remedies Code. District is limited to money damages in a maximum amount of one hundred thousand dollars (\$100,000.00) for each person and three hundred thousand dollars (\$300,000.00) for each single occurrence for bodily injury or death.
2. Pursuant to Chapter 2271, Texas Government Code, Hospital represents that Hospital does not boycott Israel and will not boycott Israel during the term of the Agreement.
3. Hospital represents that it is not a company engaged in business with Iran, Sudan or a foreign terrorist organization as defined under Chapter 2252, Texas Government Code, and that it is not on a list prepared and maintained by the Comptroller of Public Accounts of the State of Texas under Texas Government Code Sections 2252.153 or 2270.0201.

4. Pursuant to Chapter 2274, Texas Government Code, Hospital represents and warrants that Hospital: (1) does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association; (2) will not discriminate during the term of the contract against a firearm entity or firearm trade association; (3) does not boycott energy companies; and (4) will not boycott energy companies during the term of the contract.

IN WITNESS WHEREOF, the parties have hereunto set their hands.

**EL PASO CHILDREN’S HOSPITAL CORPORATION D/B/A
EL PASO CHILDREN’S HOSPITAL**

CINDY A. STOUT, DNP, RN, NEA, BC
President and Chief Executive Officer

Date _____

TORNILLO INDEPENDENT SCHOOL DISTRICT

ROSY VEGA-BARRIO
Superintendent

Date _____



Minutes of Regular Board Meeting

W.E. Neill Service Center, 19210 Cobb, Tornillo, TX 79853

Wednesday, April 29, 2026

Present: Ofelia Bosquez, Marlene Bullard, Ines Delgado, Ida Estrada, Hector Lopez (Zoom), Maria Saldana, and Enrique Vega (5:38 PM via Zoom).

1. (OTHER) First Order of Business

5:31PM –
5:32PM

- A. Establish a quorum and call the meeting to order
The meeting was called to order at 5:31 PM by Board President Marlene Bullard, and it was established that a quorum was present.
- B. Pledge of Allegiance to the United States
Marlene Bullard, Board President, led the Board of Trustees in the Pledge of Allegiance to the United States of America.
- C. Texas Pledge of Allegiance
Marlene Bullard, Board President, led the Board of Trustees in the Texas Pledge of Allegiance.
- D. District Mission and Vision
Ofelia Bosquez, Board Secretary, read the District Mission and Vision Statements.

2. (OTHER) Superintendent's Report

5:32PM –
5:35PM

- Mrs. Rosa Vega-Barrio, Superintendent, presented the Board of Trustees with the Superintendent's Report.
No Action Necessary

3. (OTHER) District Recognitions

5:35PM –
5:56PM

- A. **Do Your "Best" Recognitions**
 1. My Texas Future School of Excellence Winner
Mrs. Rosa Vega-Barrio, Superintendent, recognized Joanna Hernandez and THS for receiving My Texas Future School of Excellence award.
No Action Necessary.
 2. 2025-26 TEA Educator Committee Members
Mrs. Rosa Vega-Barrio, Superintendent, recongized members of the 2025-26 TEA Educator Committee.
No Action Necessary
 3. ACET Visionary Award
Mrs. Rosa Vega-Barrio, Superintendent, recognized Luis Guerra for receiving the ACET Visionary Award.
No Action Necessary.
 4. Paraprofessionals Appreciation - April 1

Mrs. Rosa Vega-Barrio, Superintendent, recognized TISD Paraprofessionals.
No Action Necessary.

5. School Librarian Appreciation - April 4
Mrs. Rosa Vega-Barrio, Superintendent, recognized TISD School Librarians.
No Action Necessary.

6. Assistant Principals Appreciation - April 6-10
Mrs. Rosa Vega-Barrio, Superintendent, recognized TISD Assistant Principals.
No Action Necessary.

7. Administrative Professionals Day - April 22
Mrs. Rosa Vega-Barrio, Superintendent, recognized TISD Administrative Professionals.
No Action Necessary.

8. CTE Certifications
Mrs. Rosa Vega-Barrio, Superintendent, recognized students who received CTE certifications.
No Action Necessary.

4. **(OTHER) Open Forum**

5:56PM –
6:13PM

- Laura Roa, TISD Teacher, participated in Open Forum. Ms. Roa spoke regarding payment timeline for TIA recipients.
- Isela Alvidrez, TISD Teacher, participated in Open Forum. Ms. Alvidrez spoke regarding student growth.
- Estela Pacheco, TISD Parent, participated in Open Forum. Mrs. Pacheco spoke regarding better communication and instructional support for students.

5. **Lone Star Governance**

6:13PM –
6:14PM

- A. (Accountability 1) Review Board's Time Use Tracker
Ms. Marlene Bullard, Board President, facilitated the review of the Board's Time Use Tracker.
No Action Necessary.

6:14PM –
6:15PM

6. **(ADVOCACY) Community Engagement on Student Outcome Goals – None**

6:15PM –
6:16PM

7. **(VISION Y) Information / Reports / Presentations**

- A. Financial Reports-Information Only
Mr. Luis M. Guerra, Director of Finance, presented the Board of Trustees with the Financial Reports for March 2026.
No Action Necessary.

6:16PM –
6:17PM

- B. Quarterly Investment Report
Mr. Luis M. Guerra, Director of Finance, presented the Board of Trustees with the Quarterly Investment Report.
No Action Necessary.

6:17PM –
6:26PM

- C. Special Education Department Updates
Ms. Marisela Ramos, District Diagnostician/SPED/504 Coordinator, presented the Board of Trustees with Special Education Department Updates.

No Action Necessary.

6:26PM –
6:36PM

- D. Maintenance Department Updates
Mr. Rene Estrada, Maintenance / Transportation Director, presented the Board of Trustees with Maintenance Department Updates.
No Action Necessary.

8. **(VISION Y) Board Items**

6:36PM –
6:58PM

- A. Discussion and Possible Action to Approve the Recommendation of the Superintendent and Administration to Propose Non-Renewal of the Terms Contracts of the Following Individuals under Policy DFFB

Mrs. Rosa Vega-Barrio, Superintendent, presented the Board of Trustees with the Non-Renewal of the Terms Contracts of the individuals listed.

1. R. Bonilla, Blended Learning Instructional Specialist

*Marlene Bullard made the motion and Ofelia Bosquez seconded the motion to approve the Non-Renewal of Term Contract for R. Bonilla, as presented.
Passed.*

*Ofelia Bosquez: Yea, Marlene Bullard: Yea, Ines Delgado: Yea, Ida Estrada: Yea, Hector Lopez: Yea, Maria Saldana: Yea, Enrique Vega: Yea
Yea: 7, Nay: 0*

2. M. Ayala, High School Art Teacher

*Marlene Bullard made the motion and Ida Estrada seconded the motion to approve the Non-Renewal of Term Contract for M. Ayala, as presented.
Passed.*

*Ofelia Bosquez: Nay, Marlene Bullard: Yea, Ines Delgado: Nay, Ida Estrada: Yea, Hector Lopez: Yea, Maria Saldana: Nay, Enrique Vega: Yea
Yea: 4, Nay: 3*

3. A. Pinon, High School Social Studies Teacher

*Marlene Bullard made the motion and Ida Estrada seconded the motion to approve the Non-Renewal of Term Contract for A. Pinon, as presented.
Passed.*

*Ofelia Bosquez: Nay, Marlene Bullard: Yea, Ines Delgado: Nay, Ida Estrada: Yea, Hector Lopez: Yea, Maria Saldana: Nay, Enrique Vega: Yea
Yea: 4, Nay: 3*

4. M. Palafox, 7th-8th Math Teacher

*Marlene Bullard made the motion and Ofelia Bosquez seconded the motion to approve the Non-Renewal of Term Contract for M. Palafox, as presented.
Passed.*

*Ofelia Bosquez: Yea, Marlene Bullard: Yea, Ines Delgado: Yea, Ida Estrada: Yea, Hector Lopez: Yea, Maria Saldana: Yea, Enrique Vega: Yea
Yea: 7, Nay: 0*

- B. Discussion and Possible Action Regarding Date for Budget Workshop

Ms. Marlene Bullard, Board President, presented the Board of Trustees with possible dates for Budget Workshop.

Ofelia Bosquez made the motion and Ida Estrada seconded the motion to approve June 5 as tentative date.

Passed.

120

6:58PM –
7:01PM

Ofelia Bosquez: Yea, Marlene Bullard: Yea, Ines Delgado: Yea, Ida Estrada: Yea, Hector Lopez: Yea, Maria Saldana: Yea, Enrique Vega: Yea
Yea: 7, Nay: 0

7:01PM –
7:03PM

- C. Discussion and Possible Action Regarding Requirements of SB 546
Mr. Rene Estrada, Maintenance / Transportation Director, presented the Board of Trustees with the Requirements of SB 546.
Marlene Bullard made the motion and Ofelia Bosquez seconded the motion to approve the Resolution Supporting the Financial Inability Determination Regarding the Requirements of SB 546, as presented.
Passed.
Ofelia Bosquez: Yea, Marlene Bullard: Yea, Ines Delgado: Yea, Ida Estrada: Yea, Hector Lopez: Yea, Maria Saldana: Yea, Enrique Vega: Yea
Yea: 7, Nay: 0

7:03PM –
7:06PM

- D. Consider Approval of 2025-2026 \$1000 One Time Lump Sum
Mr. Luis M. Guerra, Director of Finance, presented the Board of Trustees with the 2025-2026 \$1000 One Time Lump Sum.
Ofelia Bosquez made the motion and Ida Estrada seconded the motion to approve the 2025-2026 \$1000 One Time Lump Sum, as presented.
Passed.
Ofelia Bosquez: Yea, Marlene Bullard: Yea, Ines Delgado: Yea, Ida Estrada: Yea, Hector Lopez: Yea, Maria Saldana: Yea, Enrique Vega: Yea
Yea: 7, Nay: 0

7:06PM –
7:13PM

9. **(STRUCTURE) Consent Agenda**

- A. **Consider Approval of Minutes from Previous Meetings:**
1. Regular Board Meeting Minutes - March 25, 2026
B. Consider Approval of Contracts for the 2026-2027 School Year
C. Consider Approval of MOU with UTEP for Residency Program

Maria Saldana requested consent agenda item 9.B. be removed from consent agenda for separate consideration.

With consent agenda item 9.B. removed, Ofelia Bosquez made the motion and Ida Estrada seconded the motion to approve consent agenda items, as presented.
Passed.

Ofelia Bosquez: Yea, Marlene Bullard: Yea, Ines Delgado: Yea, Ida Estrada: Yea, Hector Lopez: Yea, Maria Saldana: Yea, Enrique Vega: Yea
Yea: 7, Nay: 0

- 9.B. – Consider Approval of Contracts for the 2026-2027 School Year
Mrs. Rosa Vega-Barrio, Superintendent, provided clarification regarding the contract types and reasons for addmendums.
Ofelia Bosquez made the motion and Ida Estrada seconded the motion to approve the Contracts for the 2026-2027 School Year, as presented.
Passed.
Ofelia Bosquez: Yea, Marlene Bullard: Yea, Ines Delgado: Yea, Ida Estrada: Yea, Hector Lopez: Yea, Maria Saldana: Yea, Enrique Vega: Yea
Yea: 7, Nay: 0

10. **Next Meeting Tentative Date:** May 27, 2026

7:13PM –
7:14PM

There being no further business, Ida Estrada made the motion and Ofelia Bosquez seconded the motion to adjourn the meeting. Motion passed unanimously. Meeting adjourned at 7:14 PM

Marlene Bullard
President, Board of Trustees

Date

Ofelia Bosquez
Secretary, Board of Trustees

Date



MEMORANDUM

To: Members of the Board of Trustees
From: Luis M Guerra, Director of Finance
Subject: Budget Amendment - Administration
Date: May 27, 2026

Budget Amendment Request

1. Requesting a budget amendment to allocate to various functions as the result of 2025-2026 one time salary increases expenditures.

Increase

199.11.6119.00.999.99.0.OS	\$23,694
199.99.6213.00.703.99.0.00	7,606

Decrease

199.53.6119.00.999.99.0.OS	\$4,000
199.52.6119.00.999.99.0.OS	1,200
199.34.6119.00.999.99.0.OS	3,500
199.33.6119.00.999.99.0.OS	4,000
199.31.6119.00.999.99.0.OS	3,800
199.23.6119.00.999.99.0.OS	4,000
199.13.6119.00.999.99.0.OS	6,800
199.12.6119.00.999.99.0.OS	2,000
199.61.6129.00.999.30.0.00	1,000
199.21.6119.00.999.99.0.OS	1,000

2. Requesting a budget amendment to allocate the Teacher incentive allotment for 2025-2026 school year recipients.

Increase

199.00.5812.00.000.00.0.00	\$112,698
199.11.6121.23.999.11.0.00	\$ 12,091
199.11.6118.23.999.11.0.00	\$182,310
199.11.6141.23.999.11.0.00	\$ 6,709



TORNILLO INDEPENDENT SCHOOL DISTRICT

Finance Services

199.11.6143.23.999.11.0.00	\$ 6,802
199.11.6145.23.999.11.0.00	\$ 833
199.11.6146.23.999.11.0.00	\$ 38,171
199.11.6149.23.999.11.0.00	\$ 3,007
199.11.6399.23.999.11.0.00	\$ 21,593
199.11.6299.23.999.11.0.00	\$ 7,569
199.41.6499.23.999.11.0.00	\$ 4113

Decrease

199.23.6119.00.041.11.0.00	\$ 30,000
199.23.6119.00.044.11.0.00	30,000
199.52.6299.01.952.99.0.00	110,500

Board President: _____ Date: _____

Board Secretary: _____ Date: _____

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April 20, 2026

To the Board of Trustees and Management of
Tornillo Independent School District
19200 Cobb Ave.
Tornillo, TX 79853

We are pleased to confirm our understanding of the services we are to provide for Tornillo Independent School District for the year ended August 31, 2026.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, including the disclosures, which collectively comprise the basic financial statements, of Tornillo Independent School District as of and for the year ended August 31, 2026. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Tornillo Independent School District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Tornillo Independent School District's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis;
- 2) Schedule of Revenues, Expenditures, and Changes in Fund Balance Budget and Actual - General Fund and related notes;
- 3) Schedule of the District's Proportionate Share of the Net Pension Liability - Teacher Retirement System of Texas and related notes;
- 4) Schedule of District's Contributions for Pensions - Teacher Retirement System of Texas and related notes;
- 5) Schedule of the District's Proportionate Share of the Net OPEB Liability - Teacher Retirement System of Texas and related notes; and

- 6) Schedule of District's Contributions for Other Post-Employment Benefits (OPEB) – Teacher Retirement System of Texas and related notes.

We have also been engaged to report on supplementary information other than RSI that accompanies Tornillo Independent School District's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements:

- 1) Schedule of Expenditures of Federal Awards and related notes;
- 2) Combining statements

In connection with our audit of the basic financial statements, we will read the following other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

- 1) Required TEA Schedules

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; and issue an auditor's report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP; and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Auditor's Responsibilities for the Audit of the Financial Statements and Single Audit

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting

records, a determination of major programs in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and Government Auditing Standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

In connection with this engagement, we may communicate with you or others via email transmission. As emails can be intercepted and read, disclosed, or otherwise used or communicated by an unintended third party, or may not be delivered to each of the parties to whom they are directed and only to such parties, we cannot guarantee or warrant that emails from us will be properly delivered and read only by the addressee. Therefore, we specifically disclaim and waive any liability or responsibility whatsoever for interception or unintentional disclosure of emails transmitted by us in connection with the performance of this engagement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from the use of email transmissions, including any consequential, incidental, direct, indirect, or special damages, such as loss of revenues or anticipated profits, or disclosure or communication of confidential or proprietary information.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement and they may bill you for responding to this inquiry.

We have identified the following significant risks of material misstatement as part of our audit planning:

- Improper revenue recognition due to fraud
- Management override of controls

However, planning has not concluded, and modifications may be made to our risk assessment. Those modifications will be communicated to those charged with governance in a timely manner in writing.

Our audit of the financial statements does not relieve you of your responsibilities.

Audit Procedures – Internal Control

We will obtain an understanding of the government and its environment, including the system of internal control, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Tornillo Independent School District's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other

applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of Tornillo Independent School District's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on Tornillo Independent School District's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Responsibilities of Management for the Financial Statements and Single Audit

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with accounting principles generally accepted in the United States of America with the oversight of those charged with governance; and for compliance with applicable laws and regulations (including federal statutes), rules, and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of financial statements, schedule of expenditures of federal awards, all financial records, and related information available to us; for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers); and for the evaluation of whether there are any conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for the 12 months after the financial statements date or shortly thereafter (for example, within an additional three months if currently known). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received, and COVID-19 related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles (GAAP). You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for

providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

With regard to publishing the financial statements on your website, you understand that websites are a means of distributing information and, therefore, we are not required to read the information contained in those sites or to consider the consistency of other information in the website with the original document.

Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of Tornillo Independent School District in conformity with accounting principles generally accepted in the United States of America and the Uniform Guidance based on information provided by you. We will also assist with the submission of the data collection form and required TEA Annual Financial Report and data feed submission. However, District personnel will be required to review and perform the necessary finalization procedures required by the submission process. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, the schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations and schedules we request and will locate any documents selected by us for testing.

We will schedule the engagement based in part on deadlines, working conditions, and the availability of your key personnel. We will plan the engagement based on the assumption that your personnel will cooperate and provide assistance by performing tasks such as preparing requested schedules, retrieving supporting documents, and preparing confirmations. If, for whatever reason, your personnel are unavailable to provide the necessary assistance in a timely manner, it may substantially increase the work we have to do to complete the engagement within the established deadlines, resulting in an increase in fees over our original fee estimate.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the Federal Audit Clearinghouse. We will coordinate with you the electronic submission and certification.

The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to Tornillo Independent School District; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Gibson Ruddock Patterson LLC and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the Texas Education Agency, or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Gibson Ruddock Patterson LLC personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the Texas Education Agency. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Shelly Ruddock is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. We expect to begin our audit in August 2026 and to issue our reports no later than January 2027.

Our audit engagement ends on delivery of our audit report. Any follow-up services that might be required will be a separate, new engagement. The terms and conditions of that new engagement will be governed by a new, specific engagement letter for that service.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, postage, travel, copies, confirmation service provider fees, etc.) except that we agree that our gross fee, including expenses, will not exceed \$62,500. The above fee also does not include time related to assistance that will be needed in relation to the implementation of new GASB Statements or ongoing assistance needed with updating the information for prior GASB Statements. If our assistance is needed with the implementation of new GASB Statements or updates of the information for prior statements, the fee will be at our standard hourly rates. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will keep you informed of any problems we encounter and our fees will be adjusted accordingly.

As an attest client, Gibson Ruddock Patterson LLC cannot store your documents, data, or records on your behalf. This is in accordance with the "Hosting Services" interpretation at ET 1.295.143 of the *AICPA Code of Professional Conduct*. Tornillo Independent School District is solely responsible for maintaining its own data and records

You may request that we perform additional services not addressed in this engagement letter. If this occurs, we will communicate with you regarding the scope of the additional services and the estimated fees. We also may issue a separate engagement letter covering the additional services. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

Reporting

We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the Board of Trustees of Tornillo Independent School District, which will also address other information in accordance with AU-C 720, *The Auditor's Responsibilities Relating to Other Information included in Annual Reports*. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

You have requested that we provide you with a copy of our most recent external peer review report and any subsequent reports received during the contract period. Accordingly, our 2025 peer review report accompanies this letter.

We appreciate the opportunity to be of service to Tornillo Independent School District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

A handwritten signature in cursive script that reads "Gibson Ruddock Patterson LLC".

Gibson Ruddock Patterson LLC

Tornillo Independent School District

Page 10

April 20, 2026

RESPONSE:

This letter correctly sets forth the understanding of Tornillo Independent School District.

Management signature: *Luis Guerra*

Title: Finance Director

Date: 05/13/2026

Governance signature: _____

Title: Superintendent

Date: _____

Report on the Firm's System of Quality Control

December 2, 2025

To the owners of Gibson Ruddock Patterson LLC
and the Peer Review Committee of the Texas Society of Certified Public Accountants

We have reviewed the system of quality control for the accounting and auditing practice of Gibson Ruddock Patterson LLC (the Firm) in effect for the year ended June 30, 2025. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing and complying with a system of quality control to provide the firm with reasonable assurance of performing and reporting in conformity with requirements of applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with the requirements of the applicable professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of and compliance with the firm's system of quality control based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including compliance audits under the Single Audit Act; and an audit of an employee benefit plan.

As part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Gibson Ruddock Patterson LLC for the year ended June 30, 2025, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Gibson Ruddock Patterson LLC has received a peer review rating of *pass*.

Condley and Company, L.L.P.

Certified Public Accountants

***Human Resources Department***

19200 Cobb Street
Tornillo, TX 79853
Phone 915.765.3050
Fax 915.765.3099

MEMORANDUM

To: Board of Trustees
From: Rosa Vega-Barrio, Superintendent
Subject: Low Attendance Days Waiver - 2025-2026 School Year
Date: May 27, 2026

HISTORY:

The district called a 2-hour delay entry on January 16, 2026 (water outage) and January 26, 2026 (inclement weather) resulting in low attendance rates. Low attendance rates impact the Average Daily Attendance (ADA) funding. The Texas Education Agency offers districts to request waivers for excused absences if instructional days are missed or if attendance is at least 10% below the overall average attendance rate for the prior year because of issues related to weather, health, or safety.

RATIONALE:

The average attendance for year 2024-2025 was 95.13%. The district attendance rate for January 16 was 62.10% and the district attendance rate for January 26 was 83.27%. That puts the attendance rate for both days in January 2026 below 10% from the prior year average attendance rate.

BUDGET IMPACT:

None

ADMINISTRATIVE RECOMMENDATION:

The administration recommendation is to approve the submission of the 2025-2026 Low Attendance waiver, as presented.

(LOCAL) Policies Packet

For your convenience, this file contains *only* the local policies from your school district's TASB update packet.

What is in this packet?

- Instruction sheet for recommended (LOCAL) policies
- Explanatory Notes for recommended (LOCAL) policies
- Clean copies of recommended (LOCAL) policies
- Annotated (redlined) copies of recommended (LOCAL) policy changes

This is not the full update packet.

To retrieve your district's full update packet, log in to Policy Online® and visit My Policy Manual > Local Manual Updates > Numbered Updates.

What is in the full update packet?

The full update packet contains:

- A summary of the overall policy update
- (LEGAL) policies and (EXHIBIT) documents that describe the statutory framework in which your local policies must operate
- Instructions and Explanatory Notes for every policy change, not just the (LOCAL) policies
- Guidance on how to:
 - Present recommended policy changes to the board
 - Keep minutes
 - Notify TASB of board action
 - Maintain your historical record
 - Update your administrative regulations

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This information is provided for educational purposes only to facilitate a general understanding of the law or other regulatory matter. This information is neither an exhaustive treatment on the subject nor is this intended to substitute for the advice of an attorney or other professional adviser. Consult with your attorney or professional adviser to apply these principles to specific fact situations.

Instruction Sheet
TASB Localized Policy Manual Update 127

Tornillo ISD

Code	Type	Action To Be Taken	Note
ATTN	(NOTE)	No policy enclosed	See explanatory note
BJCF	(LOCAL)	Replace policy	Revised policy
CAA	(LOCAL)	Replace policy	Revised policy
CFB	(LOCAL)	No policy enclosed	See explanatory note
DC	(LOCAL)	Replace policy	Revised policy
DH	(LOCAL)	Replace policy	Revised policy
DP	(LOCAL)	DELETE policy	See explanatory note
DPA	(LOCAL)	ADD policy	See explanatory note
DPB	(LOCAL)	ADD policy	See explanatory note
EFB	(LOCAL)	No policy enclosed	See explanatory note
EHBB	(LOCAL)	Replace policy	Revised policy
FFF	(LOCAL)	Replace policy	Revised policy
FNCE	(LOCAL)	No policy enclosed	See explanatory note

Explanatory Notes

TASB Localized Policy Manual Update 127

Tornillo ISD

ATTN(NOTE)

GENERAL INFORMATION ABOUT THIS UPDATE

All changes to the legal framework provided in this update are currently effective unless otherwise indicated in the explanatory note for that code.

BJCF(LOCAL)

SUPERINTENDENT: NONRENEWAL

Recommended revisions to this local policy on nonrenewal of a superintendent align with language at DFBB(LOCAL) relating to accommodations of disability and the addition of two nonrenewal reasons included in Update 126 that were related to Senate Bill 12 from the 89th Legislature.

CAA(LOCAL)

FISCAL MANAGEMENT GOALS AND OBJECTIVES: FINANCIAL ETHICS

A cross-reference in the Note has been updated to reflect changes to the DH series of policies, which are described in more detail below.

CFB(LOCAL)

ACCOUNTING: INVENTORIES

As of July 1, 2025, [TEA](#) increased the capitalization threshold to \$10,000 to align with changes to the federal definition of equipment. The [Financial Accountability System Resource Guide](#) (FASRG) is in the process of being updated to reflect this change to rule 1.2.4.3 Capitalization of Assets.

Our records indicate that the district's capitalization threshold in CFB(LOCAL) is less than \$10,000. Districts may continue to use the lower threshold; however, if, after consultation with your auditor and other advisors, your district wishes to increase the threshold, please contact your policy consultant for assistance with updates.

DC(LOCAL)

EMPLOYMENT PRACTICES

The cross-reference at Employment Assistance Prohibited has been updated to reflect changes to the DH series of policies. Standard policy language at BJA(LOCAL) notes that the superintendent may delegate responsibilities to other employees of the district but shall remain accountable to the board for the performance of all duties, delegated or otherwise. For this reason, TASB recommends removing "or designee" from the Posting Vacancies section.

DH(LOCAL)

EMPLOYEE STANDARDS OF CONDUCT

The two cross-references to DH(EXHIBIT) have been revised to reflect changes to the DH series of policies, which are described in more detail below.

DP(LOCAL)

PERSONNEL POSITIONS

To accommodate the restructuring of the DP series due to the requirements specific to principals, this local policy is recommended for deletion. Materials regarding principal qualifications have been moved to a new code at DPA(LOCAL), and the language relating to school counselors has been moved to DPB(LOCAL).

DPA(LOCAL)

PERSONNEL POSITIONS: PRINCIPALS

This new code specifically related to principals now houses principal qualification language that was previously at DP(LOCAL). Minor revisions have been made to the text at Qualifications to align with the model job description provided by TASB HR Services. Any posting for a principal position would, at minimum, include the items provided in this list. Other qualifications may be included as provided by the last item in the list.

Explanatory Notes

TASB Localized Policy Manual Update 127

Tornillo ISD

DPB(LOCAL)

PERSONNEL POSITIONS: OTHER PERSONNEL POSITIONS

This new policy now houses text relating to school counselors that was previously at DP(LOCAL).

EFB(LOCAL)

INSTRUCTIONAL RESOURCES: LIBRARY MATERIALS

In July 2025, TASB Policy Service emailed districts regarding changes resulting from the 89th Legislature. The email included a survey requesting information about the district's practices regarding library materials. Our records indicate that we have not received a response from the district indicating that the board has adopted the required policy. Please contact your policy consultant to assist with updating this policy.

EHBB(LOCAL)

SPECIAL PROGRAMS: GIFTED AND TALENTED STUDENTS

Recommended changes at Identification Criteria are the result of amendments to 19 Administrative Code 89.1.

FFF(LOCAL)

STUDENT WELFARE: STUDENT SAFETY

The definition of misconduct has been amended to include provisions from Senate Bill 571 from the 89th Legislative Session. The misconduct definition has also been reformatted to improve readability.

FNCE(LOCAL)

STUDENT CONDUCT: PERSONAL COMMUNICATION DEVICES/ELECTRONIC DEVICES

In July 2025, TASB Policy Service emailed districts regarding changes resulting from the 89th Legislature. The email included a survey requesting information about the district's practice regarding student cell phone use. Our records indicate that we have not received a response from the district indicating that the board has adopted the required policy. Please contact your policy consultant to assist with updating this policy.

Reasons

The Board's decision not to renew the Superintendent's contract shall not be based on the Superintendent's exercise of Constitutional rights or based unlawfully on race, color, religion, sex, gender, national origin, age, disability, or any other basis prohibited by law. Reasons for the nonrenewal of the Superintendent's contract shall be:

1. Deficiencies pointed out in evaluations, supplemental memoranda, or other communications.
2. Failure to fulfill duties or responsibilities.
3. Incompetency or inefficiency in the performance of duties.
4. Insubordination or failure to comply with Board directives.
5. Failure to comply with Board policies or administrative regulations.
6. Failure of the District to make measurable progress toward the goals stated in the District improvement plan. [See BQ]
7. Conducting personal business during school hours when it results in neglect of duties.
8. Drunkenness or excessive use of alcoholic beverages; or possession, use, or being under the influence of alcohol or alcoholic beverages while on District property, while working in the scope of the employee's duties, or while attending any school- or District-sponsored activity.
9. The illegal possession, use, manufacture, or distribution of a controlled substance, a drug, a dangerous drug, hallucinogens, or other substances regulated by state statutes.
10. Failure to meet the District's standards of professional conduct.
11. Failure to report to the Board any arrest, indictment, conviction, no contest or guilty plea, or other adjudication for any felony, any crime involving moral turpitude, or other offense listed at DH(LOCAL). [See DH]
12. Conviction of or deferred adjudication for any felony, any crime involving moral turpitude, or other offense listed at DH(LOCAL); or conviction of a lesser included offense pursuant to a plea when the original charged offense is a felony. [See DH]
13. Failure to comply with reasonable District requirements regarding advanced coursework or professional improvement and growth.

14. Disability, not otherwise protected by law, that prevents the Superintendent from performing the essential functions of the job, with or without reasonable accommodation.
15. Any activity, school-connected or otherwise, that, because of publicity given it or knowledge of it among students, faculty, or the community, impairs or diminishes the Superintendent's effectiveness in the District.
16. Any breach by the Superintendent of an employment contract or any reason specified in the Superintendent's employment contract.
17. Failure to maintain an effective working relationship, or maintain good rapport, with parents, the community, staff, or the Board.
18. Behavior that presents a danger of physical harm to a student or other individuals.
19. Assault on a person on District property or at a school-related function, or on an employee, student, or student's parent regardless of time or place.
20. Use of profanity in the course of performing any duties of employment, whether on or off District premises, in the presence of students, staff, or members of the public, if reasonably characterized as unprofessional.
21. Falsification of records or other documents related to the District's activities.
22. Falsification or omission of required information on an employment application.
23. Misrepresentation of facts to the Board or other District officials in the conduct of District business.
24. Failure to fulfill or maintain requirements for Superintendent certification, unless granted a waiver by the commissioner of education.
25. Any attempt to encourage or coerce a child to withhold information from the child's parent or from other District personnel.
26. Any reason that makes the employment relationship void or voidable, such as a violation of federal, state, or local law.
27. Engaging in or assigning to another individual, whether intentionally or knowingly, an instruction, guidance, activities, or programming prohibited by law. [See EMB]

28. Engaging in or assigning to another individual, whether intentionally or knowingly, diversity, equity, and inclusion duties prohibited by law.
29. Any reason constituting good cause for terminating the contract during its term.

**Notice of Proposed
Nonrenewal**

If the Board determines that the Superintendent's contract should be considered for nonrenewal, the Board shall deliver to the Superintendent written notice of the proposed nonrenewal in accordance with law.

Request for Hearing

If the Superintendent desires a hearing after receiving notice of the proposed nonrenewal, the Superintendent shall notify the Board in writing not later than the 15th day after receiving the notice. When the Board receives a timely request for a hearing on proposed nonrenewal, the hearing shall be held not later than the 15th day after receipt of the request, unless the parties mutually agree to a delay. The Superintendent shall be given notice of the hearing date as soon as it is set.

Hearing Procedure

Unless the Superintendent requests that the hearing be open, the hearing shall be conducted in closed meeting with only the members of the Board, the Superintendent, their chosen representatives, and such witnesses as may be called in attendance. Witnesses may be excluded from the hearing until called to present evidence. The Superintendent and the Board may each be represented by a person designated in writing to act for them. Notice, at least five days in advance of the hearing, shall be given by each party intending to be represented, including the name of the representative. Failure to give such notice may result in postponement of the hearing.

The conduct of the hearing shall be under the presiding officer's control and shall generally follow the steps listed below:

1. After consultation with the parties, the presiding officer shall impose reasonable time limits for presentation of evidence and closing arguments.
2. The hearing shall begin with the Board's presentation, supported by such proof as it desires to offer.
3. The Superintendent may cross-examine any witnesses for the Board.
4. The Superintendent may then present such testimonial or documentary proofs, as desired, to offer in rebuttal or in general support of the contention that the contract be renewed.

5. The Board may cross-examine any witnesses for the Superintendent and offer rebuttal to the testimony of the Superintendent's witnesses.
6. Closing arguments may be made by each party.

A record of the hearing shall be made so that a certified transcript can be prepared, if required.

Board Decision

The Board may consider only such evidence as is presented at the hearing. After all the evidence has been presented, if the Board determines that the reasons given in support of the recommendation to not renew the Superintendent's contract are lawful, supported by the evidence, and not arbitrary or capricious, it shall so notify the Superintendent by a written notice not later than the 15th day after the date on which the hearing is concluded. This notice shall also include the Board's decision on renewal, which decision shall be final.

No Hearing

If the Superintendent fails to request a hearing, the Board shall take the appropriate action and notify the Superintendent in writing of that action not later than the 30th day after the date the notice of proposed nonrenewal was sent.

For the purpose of this policy, stakeholders shall include all Board members, employees, vendors, contractors, agents, consultants, volunteers, and any other parties who maintain a business relationship with the District.

Stakeholders shall be required to act with integrity and diligence in duties involving the District's fiscal and other resources. Stakeholders shall be expected to carry out their responsibilities in compliance with all applicable federal, state, and local guidelines.

It shall be the stakeholders' responsibility to protect District assets and be alert to the potential risk of theft of property, services, and anything of value, as well as fraud, misappropriation, or financial impropriety. Stakeholders have an obligation to report fraud or financial impropriety when they are aware or suspect that it is occurring.

All Trustees, employees, vendors, contractors, agents, consultants, volunteers, and any other parties who are involved in the District's financial transactions shall act with integrity and diligence in duties involving the District's fiscal resources.

Note: See the following policies and/or administrative regulations regarding conflicts of interest, ethics, and financial oversight:

- Code of ethics:
 - for Board members — BBF
 - for employees — DHA
 - Financial conflicts of interest:
 - for public officials — BBFA
 - for all employees — DBD
 - for vendors — CHE
 - Compliance with state and federal grant and award requirements: CB, CBB
 - Financial conflicts and gifts and gratuities regarding federal funds: CB, CBB
 - Systems for monitoring the District's investment program: CDA
 - Budget planning and evaluation: CE
 - Compliance with accounting regulations: CFC
-

-
- Activity fund management: CFD
 - Criminal history record information for employees: DBAA, DC
 - Disciplinary action for fraud by employees: DCD, DCE, and DF series
-

Fraud and Financial Impropriety

Fraud and financial impropriety, in the actions of stakeholders, violates federal and state laws and Board policies, and shall be considered unacceptable. Stakeholders shall be expected and directed to refrain from engaging in any action that constitutes fraud or financial impropriety, as defined below.

Definition

“Fraud” shall be defined as a misrepresentation or concealment with reference to some fact material to a transaction that is made with knowledge of its falsity or in reckless disregard of its truth or falsity and with the intent to deceive another and that is reasonably relied on by the other who is injured thereby.

Fraud and financial impropriety shall include but not be limited to:

1. Forgery or unauthorized alteration of any document or account belonging to the District.
2. Forgery or unauthorized alteration of a check, bank draft, or any other financial document.
3. Misappropriation of funds, securities, supplies, or other District assets, including employee time.
4. Impropriety in the handling of money or reporting of District financial transactions.
5. Profiteering as a result of insider knowledge of District information or activities.
6. Unauthorized disclosure of confidential or proprietary information to outside parties.
7. Unauthorized disclosure of investment activities engaged in or contemplated by the District.
8. Accepting or seeking anything of material value from contractors, vendors, or other persons providing services or materials to the District, if prohibited by law or Board policy. [See BBFA, CB, CBB, and DBD]
9. Inappropriately destroying, removing, or using records, furniture, fixtures, or equipment.
10. Failure to provide financial records required by federal, state or local entities.

FISCAL MANAGEMENT GOALS AND OBJECTIVES
FINANCIAL ETHICS

CAA
(LOCAL)

11. Failure to disclose conflicts of interest as required by law or District policy.
12. Any other dishonest act regarding the finances or other business of the District.
13. Failure to comply with requirements imposed by law, the awarding agency, or a pass-through entity for state and federal awards.

Financial Controls and Oversight

Each employee who supervises or prepares District financial reports, transactions, or other reports shall set an example of honest and ethical behavior and shall actively monitor his or her area of responsibility for fraud and financial impropriety.

Fraud Prevention

The Superintendent shall maintain a system of internal controls to deter and monitor for fraud or financial impropriety in the District. This shall include periodic ethics and fraud awareness training for all employees, established procedures for reporting fraud, and a periodic assessment specifically designed to evaluate the risk of fraud in the District.

Ethics and Fraud Awareness Training

Ethics and fraud awareness training shall be provided to all employees in odd-numbered years. The training shall include the fraud policy, how fraud occurs, fraud awareness, and what can be done to minimize fraud risk.

Reports

Any person who suspects fraud or financial impropriety in the District shall report the suspicions immediately to a person with authority to investigate the suspicions, including any supervisor, the Superintendent, the Board President, or local law enforcement.

Reports of suspected fraud or financial impropriety shall be treated as confidential to the extent permitted by law. Limited disclosure may be necessary to complete a full investigation or to comply with law. All employees involved in an investigation shall be advised to keep information about the investigation confidential.

Reports of fraud or financial impropriety must be made in good faith. An employee who knowingly makes a false allegation of fraud or financial impropriety shall be subject to administrative action.

Reports of suspected fraud or financial impropriety shall be treated as confidential to the extent permitted by law. Limited disclosure may be necessary to complete a full investigation or to comply with law. All employees involved in an investigation shall be advised to keep information about the investigation confidential.

FISCAL MANAGEMENT GOALS AND OBJECTIVES
FINANCIAL ETHICS

CAA
(LOCAL)

<i>Protection from Retaliation</i>	Neither the Board nor any District employee shall unlawfully retaliate against a person who in good faith reports perceived fraud or financial impropriety. [See DG]
Fraud Investigations	<p>In coordination with legal counsel and other internal or external departments or agencies, as appropriate, the Superintendent shall promptly investigate reports of potential fraud or financial impropriety.</p> <p>If a report is made of potential fraud or financial impropriety involving the Superintendent, the Board President or its designee shall lead the investigation and coordinate with legal counsel and other internal or external departments or agencies, as appropriate.</p> <p>An individual or department assigned the responsibility of investigating fraud or financial impropriety shall be granted free and unrestricted access to all District records, premises, and personnel.</p> <p>Information regarding the status or outcome of an investigation shall be disbursed on a need-to-know basis, unless authorized by the Superintendent.</p>
Response	<p>If an investigation substantiates a report of fraud or financial impropriety, the Superintendent shall promptly inform the Board of the report, the investigation, and any responsive action taken or recommended by the administration.</p> <p>If an employee is found to have committed fraud or financial impropriety, the Superintendent shall take or recommend appropriate disciplinary action, which may include termination of employment. An employee who hinders or obstructs the reporting of fraud or fraud inquiry, or who failed to report suspected or known fraudulent activities, may be subject to disciplinary action, which may include termination of employment. An employee terminated under this policy shall not be eligible for reemployment by the District.</p> <p>If a contractor or vendor is found to have committed fraud or financial impropriety, the District shall take appropriate action, which may include cancellation of the District's relationship with the contractor or vendor. The District may discontinue any future business with vendors whose relationship has been terminated under this policy.</p> <p>When circumstances warrant, the Board, Superintendent, or a designee may refer matters to appropriate law enforcement or regulatory authorities. In cases involving monetary loss to the District, the District may seek to recover lost or misappropriated funds.</p> <p>The final disposition of the matter and any decision to file a criminal complaint or to refer the matter to the appropriate law enforcement</p>

FISCAL MANAGEMENT GOALS AND OBJECTIVES
FINANCIAL ETHICS

CAA
(LOCAL)

or regulatory agency for independent investigation shall be made in consultation with legal counsel.

Federal Awards
Disclosure

In connection with federal awards, the District shall promptly disclose in writing whenever the District has credible evidence of the commission of a violation of federal criminal law involving fraud, conflict of interest, bribery, or gratuity violations found in federal law, including the Civil False Claims Act. This provision applies to any activities or subawards of a federal award. [See CBB]

Analysis of Fraud

After any investigation substantiates a report of fraud or financial impropriety, the Superintendent shall analyze conditions or factors that may have contributed to the fraudulent or improper activity. The Superintendent shall ensure that appropriate administrative procedures are developed and implemented to prevent future misconduct. These measures shall be presented to the Board for review.

Communication of Policy

This policy shall be distributed to all employees through ethics and fraud awareness training, new employee orientation, and the employee handbook. The policy shall be made available to all other stakeholders through the District's website.

Personnel Duties	The Superintendent shall define the qualifications, duties, and responsibilities of all positions and shall ensure that job descriptions are current and accessible to employees and supervisors.
Posting Vacancies	The Superintendent shall establish guidelines for advertising employment opportunities and posting notices of vacancies. These guidelines shall advance the Board's commitment to equal opportunity employment and to recruiting well-qualified candidates. Current District employees may apply for any vacancy for which they have appropriate qualifications.
Applications	<p>All applicants shall complete the application form supplied by the District. Information on applications shall be confirmed before a contract is offered for a contractual position and before hiring or as soon as possible thereafter for a noncontractual position.</p> <p>[For information related to the evaluation of criminal history records, see DBAA.]</p>
Employment of Contractual Personnel	<p>The Superintendent has sole authority to make recommendations to the Board regarding the selection of contractual personnel in positions of coordinator and above.</p> <p>The Board delegates to the Superintendent authority to employ contractual personnel in positions below coordinator and shall inform the Board of any person hired under this authority. The Board retains final authority for the employment of contractual personnel at the level of coordinator or above.</p> <p>[See DCA, DCB, DCC, and DCE as appropriate]</p>
Employment of Noncontractual Personnel	<hr/> <p>Note: For employment of a bus driver related to a Board member or the Superintendent, see DBE(LEGAL).</p> <hr/> <p>The Board delegates to the Superintendent final authority to employ and dismiss noncontractual employees on an at-will basis; however, the Board retains final authority to employ noncontractual employees on an at-will basis when the Superintendent is prohibited from employing in accordance with DBE(LEGAL). [See DCD]</p>
Employment Assistance Prohibited	No District employee shall assist another employee of the District or of any school district in obtaining a new job if the employee knows, or has probable cause to believe, that the other employee engaged in sexual misconduct regarding a minor or student in violation of the law. Routine transmission of an administrative or personnel file does not violate this prohibition. [See CJ for prohibitions relating to contractors and agents and DHA(LEGAL) for the Educators' Code of Ethics.]

EMPLOYEE STANDARDS OF CONDUCT

DH
(LOCAL)

Each District employee shall perform his or her duties in accordance with state and federal law, District policy, and ethical standards. The District holds all employees accountable to the Educators' Code of Ethics. [See DHA(LEGAL)]

Each District employee shall recognize and respect the rights of students, parents, other employees, and members of the community and shall work cooperatively with others to serve the best interests of the District.

An employee wishing to express concern, complaints, or criticism shall do so through appropriate channels. [See DGBA]

Violations of Standards of Conduct

Each employee shall comply with the standards of conduct set out in this policy and with any other policies, regulations, and guidelines that impose duties, requirements, or standards attendant to his or her status as a District employee. Violation of any policies, regulations, or guidelines, including intentionally making a false claim, offering a false statement, or refusing to cooperate with a District investigation, may result in disciplinary action, including termination of employment. [See DCD, DCE, and DF series]

Weapons Prohibited

The District prohibits the use, possession, or display of any firearm, location-restricted knife, club, or prohibited weapon, as defined at FNCG, on District property at all times.

Exceptions

No violation of this policy occurs when:

1. Use or possession of a firearm by a specific employee is authorized by Board action [see the CKE series];
2. A District employee who holds a handgun license in accordance with state law stores a handgun or other firearm in a locked vehicle in a parking lot, parking garage, or other parking area provided by the District, provided the handgun or other firearm is not in plain view; or
3. The use, possession, or display of an otherwise prohibited weapon takes place as part of a District-approved activity supervised by proper authorities. [See FOD]

Electronic Communication

Use with Students

A certified employee, licensed employee, or any other employee designated in writing by the Superintendent or a campus principal may use electronic communication, as this term is defined by law, with currently enrolled students only about matters within the scope of the employee's professional responsibilities.

Unless an exception has been made in accordance with the employee handbook or other administrative regulations, an employee

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shall not use a personal electronic communication platform, application, or account to communicate with currently enrolled students.

Unless authorized above, all other employees are prohibited from using electronic communication directly with students who are currently enrolled in the District. The employee handbook or other administrative regulations shall further detail:

1. Exceptions for family and social relationships;
2. The circumstances under which an employee may use text messaging to communicate with individual students or student groups;
3. Hours of the day during which electronic communication is discouraged or prohibited; and
4. Other matters deemed appropriate by the Superintendent.

In accordance with ethical standards applicable to all District employees [see DHA(LEGAL)], an employee shall be prohibited from using electronic communications in a manner that constitutes prohibited harassment or abuse of a District student; adversely affects the student's learning, mental health, or safety; includes threats of violence against the student; reveals confidential information about the student; or constitutes an inappropriate communication with a student, as described in the Educators' Code of Ethics.

An employee shall have no expectation of privacy in electronic communications with students. Each employee shall comply with the District's requirements for records retention and destruction to the extent those requirements apply to electronic communication. [See CPC]

Personal Use

All employees shall be held to the same professional standards in their public use of electronic communication as for any other public conduct. If an employee's use of electronic communication violates state or federal law or District policy, or interferes with the employee's ability to effectively perform his or her job duties, the employee is subject to disciplinary action, up to and including termination of employment.

Reporting Improper Communication

In accordance with administrative regulations, an employee shall notify his or her supervisor when a student engages in improper electronic communication with the employee.

Disclosing Personal Information

An employee shall not be required to disclose his or her personal email address or personal phone number to a student.

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Prohibited Classroom Instruction or Activities An employee is prohibited from intentionally or knowingly engaging in or assigning to another individual instruction, guidance, activities, or programming prohibited by law [see EMB].

Prohibited Diversity, Equity, and Inclusion Duties An employee shall be subject to disciplinary action, including termination of employment, if the employee, intentionally or knowingly:

- Engages in diversity, equity, and inclusion (DEI) duties.
- Assigns to another individual DEI duties.

[See BT(LEGAL)]

Social Transitioning An employee shall be prohibited from assisting a District student with social transitioning, as the term is defined in law. This prohibition includes providing any information to a District student about social transitioning or guidelines intended to assist a District student with social transitioning.

Safety Requirements Each employee shall adhere to District safety rules and regulations and shall report unsafe conditions or practices to the appropriate supervisor.

Harassment or Abuse An employee shall not engage in prohibited harassment, including sexual harassment, of:

1. Other employees. [See DIA]
2. Students. [See FFH; see FFG regarding child abuse and neglect.]

While acting in the course of employment, an employee shall not engage in prohibited harassment, including sexual harassment, of other persons, including Board members, vendors, contractors, volunteers, or parents.

An employee shall report child abuse or neglect as required by law. [See FFG]

Relationships with Students An employee shall not form romantic or other inappropriate social relationships with students. Any sexual relationship between a student and a District employee is always prohibited, even if consensual.

As required by law, the District shall notify the parent of a student with whom a District employee or person acting as a service provider for the District is alleged to have engaged in certain misconduct.

[See FFF for parent notification requirements and DHB and DHC for reporting requirements.]

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**Tobacco and
Nicotine Products
and E-Cigarettes**

An employee is prohibited from possessing or using any type of tobacco product, e-cigarette, or any other electronic vaporizing device while on school property, in a District vehicle, or while attending an off-campus school-related activity. An employee is also prohibited from possessing or using any type of nicotine product, including nicotine pouches, regardless of whether the product contains tobacco, while on District property, in a District vehicle, or while attending an off-campus school-related activity.

An employee's supervisor is authorized to approve an exception to this policy for a smoking cessation product.

**Alcohol and Drugs /
Notice of Drug-Free
Workplace**

As a condition of employment, an employee shall abide by the terms of the following drug-free workplace provisions. An employee shall notify the Superintendent in writing if the employee is convicted for a violation of a criminal drug statute occurring in the workplace in accordance with Arrests, Indictments, Convictions, and Other Adjudications, below.

An employee shall not manufacture, distribute, dispense, possess, use, or be under the influence of any of the following substances during working hours while on District property or at school-related activities during or outside of usual working hours:

1. Any controlled substance or dangerous drug as defined by law, including but not limited to marijuana, any narcotic drug, hallucinogen, stimulant, depressant, amphetamine, or barbiturate.
2. Alcohol or any alcoholic beverage.
3. Any abusable glue, aerosol paint, or any other chemical substance for inhalation.
4. Any other intoxicant or mood-changing, mind-altering, or behavior-altering drug.

An employee need not be legally intoxicated to be considered "under the influence" of a controlled substance.

Exceptions

It shall not be considered a violation of this policy if the employee:

1. Manufactures, possesses, or dispenses a substance listed above as part of the employee's job responsibilities;
2. Uses or possesses a controlled substance or drug authorized by a licensed physician prescribed for the employee's personal use; or

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3. Possesses a controlled substance or drug that a licensed physician has prescribed for the employee's child or other individual for whom the employee is a legal guardian.

Sanctions

An employee who violates these drug-free workplace provisions shall be subject to disciplinary sanctions. Sanctions may include:

1. Referral to drug and alcohol counseling or rehabilitation programs;
2. Referral to employee assistance programs;
3. Termination from employment with the District; and
4. Referral to appropriate law enforcement officials for prosecution.

Notice

Employees shall receive a copy of this policy.

Arrests, Indictments, Convictions, and Other Adjudications

An employee shall notify his or her principal or immediate supervisor within three calendar days of any arrest, indictment, conviction, no contest or guilty plea, or other adjudication of the employee for any felony, any offense involving moral turpitude, and any of the other offenses as indicated below:

1. Crimes involving school property or funds;
2. Crimes involving attempt by fraudulent or unauthorized means to obtain or alter any certificate or permit that would entitle any person to hold or obtain a position as an educator;
3. Crimes that occur wholly or in part on school property or at a school-sponsored activity; or
4. Crimes involving moral turpitude, which include:
 - Dishonesty; fraud; deceit; theft; misrepresentation;
 - Deliberate violence;
 - Base, vile, or depraved acts that are intended to arouse or gratify the sexual desire of the actor;
 - Felony possession or conspiracy to possess, or any misdemeanor or felony transfer, sale, distribution, or conspiracy to transfer, sell, or distribute any controlled substance defined in Chapter 481 of the Health and Safety Code;
 - Felony driving while intoxicated (DWI); or
 - Acts constituting abuse or neglect under the Texas Family Code.

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Dress and Grooming An employee's dress and grooming shall be clean, neat, in a manner appropriate for his or her assignment, and in accordance with any additional standards established by his or her supervisor and approved by the Superintendent.

Qualifications

In addition to the minimal education and certification requirements established in the job description, a principal shall have at least:

1. Working knowledge of curriculum and instruction;
2. The ability to evaluate instructional program and teaching effectiveness;
3. The ability to manage budgets and personnel and to coordinate campus functions;
4. The ability to implement policy and procedures;
5. The ability to interpret data;
6. Strong communications, public relations, and interpersonal skills;
7. Prior experience in instructional leadership roles; and
8. Other qualifications deemed necessary by the Board and included in the job description.

School Counselors

In accordance with law, a school counselor shall spend 80 percent of the counselor's work time on duties that are components of a comprehensive school counseling program (CSCP). [See FFEA]

If the Board approves a determination by the administration that due to District or campus staffing needs or other reasons a school counselor is prevented from spending 80 percent of the counselor's work time on duties that are components of a CSCP, the Board shall direct the Superintendent to develop a revised job description for the school counselor that addresses the percentage of the school counselor's time that shall be spent on duties related to the components of a CSCP and the duties the school counselor is expected to perform in the remaining work time. The Superintendent shall report to the Board regarding adjustments to a school counselor's duties under this provision.

Referral	Students may be referred for the gifted and talented program at any time by teachers, school counselors, parents, or other interested persons.
Screening and Identification Process	<p>The District shall provide assessment opportunities to complete the screening and identification process for referred students at least once per school year.</p> <p>The District shall schedule a gifted and talented program awareness session for parents that provides an overview of the identification procedures and services for the program prior to beginning the screening and identification process.</p>
Parental Consent	The District shall obtain written parental consent before any special testing or individual assessment is conducted as part of the screening and identification process. All student information collected during the screening and identification process shall be an educational record, subject to the protections set out in policies at FL.
Selection	The Board-approved program for the gifted and talented shall establish criteria to identify gifted and talented students. The criteria shall be specific to the state definition of gifted and talented and shall ensure the fair assessment of students with special needs, such as the culturally different, the economically disadvantaged, and students with disabilities.
Identification Criteria	
<i>Assessments</i>	Data collected through both objective and subjective assessments shall be measured against the criteria approved by the Board to determine individual eligibility for the program. Assessment tools may include, but are not limited to, the following: achievement tests, intelligence tests, creativity tests, behavioral checklists completed by teachers and parents, student/parent conferences, and available student work products.
<i>Matrix or Threshold System</i>	If the selection process relies on a matrix or threshold system, the use of a scoring value based on race, ethnicity, sex, socioeconomic status, or disability shall be prohibited.
Placement Committee	A placement committee shall evaluate each referred student according to the established criteria and shall identify those students for whom placement in the gifted and talented program is the most appropriate educational setting. The committee shall be composed of at least three professional educators who have received training in the nature and needs and identification of gifted students, as required by law.
Notification	The District shall provide written notification to parents of students who qualify for services through the District's gifted and talented program. Participation in any program or services provided for

SPECIAL PROGRAMS
GIFTED AND TALENTED STUDENTS

EHBB
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gifted students shall be voluntary, and the District shall obtain written permission from the parents before placing a student in a gifted and talented program.

Reassessment

If the District reassesses students in the gifted and talented program, the reassessment shall be based on a student's performance in response to services and shall occur no more than once in elementary grades, once in middle school grades, and once in high school grades.

Transfer Students

When a student identified as gifted by a previous school district enrolls in the District, the placement committee shall review the student's records and conduct assessment procedures when necessary to determine if placement in the District's program for gifted and talented students is appropriate.

[See FDD(LEGAL) for information regarding transfer students and the Interstate Compact on Educational Opportunities for Military Children]

Furloughs

The District may place on a furlough any student who is unable to maintain satisfactory performance or whose educational needs are not being met within the structure of the gifted and talented program. A furlough may be initiated by the District, the parent, or the student.

In accordance with the Board-approved program, a furlough shall be granted for specified reasons and for a specified period of time. At the end of a furlough, the student may reenter the gifted and talented program, be placed on another furlough, or be exited from the program.

Exit Provisions

The District shall monitor student performance in response to gifted and talented program services. If at any time the placement committee or a parent determines the program is not meeting the student's educational needs, the committee shall meet with the parent and student before finalizing an exit decision.

Appeals

A parent, student, or educator may appeal any final decision of the placement committee regarding services in the gifted and talented program. Appeals shall be made first to the placement committee. Any subsequent appeals shall be made in accordance with FNG(LOCAL) beginning at Level Two.

Program Evaluation

The District shall annually evaluate the effectiveness of the District's gifted and talented program, and the results of the evaluation shall be used to modify and update the District and campus improvement plans. The District shall include parents in the evaluation process and shall share the information with Board members,

administrators, teachers, school counselors, students in the gifted and talented program, and the community.

Funding

The Superintendent shall develop administrative procedures to ensure that 100 percent of the state funds allocated for the gifted and talented program are spent providing for and enhancing the District's program and that a method accounting for expenditures related to the gifted and talented program is established and aligns with the Texas Education Agency's financial compliance guidance.

Community Awareness

The District shall ensure that information about the District's gifted and talented program is available to parents and community members and that they have an opportunity to develop an understanding of and support for the program.

Note: See policies DHB and DHC for information on other required reports regarding alleged misconduct against a student.

The District shall notify a parent of a student with whom a District employee or a person acting as a service provider for the District is alleged to have engaged in misconduct, informing the parent:

1. As soon as feasible that the alleged misconduct may have occurred;
2. Whether the individual was terminated following an investigation of the alleged misconduct or resigned before completion of the investigation; and
3. Whether a report was submitted to the Texas Education Agency or State Board for Educator Certification concerning the alleged misconduct.

For purposes of this policy, misconduct is defined as an individual's:

1. Alleged abuse or commission of an otherwise unlawful act with a student;
2. Involvement in or soliciting a romantic relationship, or soliciting or engaging in sexual contact, with a student;
3. Engaging in inappropriate communications with a student; or
4. Failing to maintain appropriate boundaries with a student.

**Notice of Suspected
Criminal Offense**

Except as provided by state law regarding child abuse investigations, the District shall notify a parent not later than one business day after the date an employee first suspects that a criminal offense has been committed against the parent's child.

[See also FFG for reporting requirements related to child abuse and FFH for parental notification requirements regarding prohibited conduct as defined by that policy.]



(LOCAL) Policy Comparisons

These documents are generated by an automated process that compares the updated policy to the current policy as found in TASB records.

In this packet, you will find:

- Policies being recommended for revision (annotated)
- New policies (not annotated)
- Policies recommended for deletion (annotated in PDF; not shown in Word)

Annotations are shown as follows:

- Deletions are in a red strike-through font: ~~deleted text~~.
- Additions are in a blue font: **new text**.
- Blocks of text that were moved without changes are shown in green, with double underline and double strike-through formatting to distinguish the text's new placement from its original location: ~~moved text~~ becomes **moved text**.
- Revision bars appear in the right margin to show sections with changes.

Note: While the annotation software competently identifies simple changes, large or complicated changes — as in an extensive rewrite — may be more difficult to follow. In addition, TASB's recent changes to the policy templates to facilitate accessibility sometimes make formatting changes appear tracked, even though the text remains the same.

For further assistance in understanding policy changes, please refer to the explanatory notes in your Localized Policy Manual update packet or contact your policy consultant.

Contact us:

School Districts and Education Service Centers, call 800-580-7529 or email policy.service@tasb.org.

Community Colleges, call 800-580-1488 or email colleges@tasb.org.

Reasons

The Board's decision not to renew the Superintendent's contract shall not be based on the Superintendent's exercise of Constitutional rights or based unlawfully on race, color, religion, sex, gender, national origin, age, disability, or any other basis prohibited by law. Reasons for the nonrenewal of the Superintendent's contract shall be:

1. Deficiencies pointed out in evaluations, supplemental memoranda, or other communications.
2. Failure to fulfill duties or responsibilities.
3. Incompetency or inefficiency in the performance of duties.
4. Insubordination or failure to comply with Board directives.
5. Failure to comply with Board policies or administrative regulations.
6. Failure of the District to make measurable progress toward the goals stated in the District improvement plan. [See BQ]
7. Conducting personal business during school hours when it results in neglect of duties.
8. Drunkenness or excessive use of alcoholic beverages; or possession, use, or being under the influence of alcohol or alcoholic beverages while on District property, while working in the scope of the employee's duties, or while attending any school- or District-sponsored activity.
9. The illegal possession, use, manufacture, or distribution of a controlled substance, a drug, a dangerous drug, hallucinogens, or other substances regulated by state statutes.
10. Failure to meet the District's standards of professional conduct.
11. Failure to report to the Board any arrest, indictment, conviction, no contest or guilty plea, or other adjudication for any felony, any crime involving moral turpitude, or other offense listed at DH(LOCAL). [See DH]
12. Conviction of or deferred adjudication for any felony, any crime involving moral turpitude, or other offense listed at DH(LOCAL); or conviction of a lesser included offense pursuant to a plea when the original charged offense is a felony. [See DH]
13. Failure to comply with reasonable District requirements regarding advanced coursework or professional improvement and growth.

14. Disability, not otherwise protected by law, that prevents the Superintendent from performing the essential functions of the job, [with or without reasonable accommodation](#).
15. Any activity, school-connected or otherwise, that, because of publicity given it or knowledge of it among students, faculty, or the community, impairs or diminishes the Superintendent's effectiveness in the District.
16. Any breach by the Superintendent of an employment contract or any reason specified in the Superintendent's employment contract.
17. Failure to maintain an effective working relationship, or maintain good rapport, with parents, the community, staff, or the Board.
18. Behavior that presents a danger of physical harm to a student or other individuals.
19. Assault on a person on District property or at a school-related function, or on an employee, student, or student's parent regardless of time or place.
20. Use of profanity in the course of performing any duties of employment, whether on or off District premises, in the presence of students, staff, or members of the public, if reasonably characterized as unprofessional.
21. Falsification of records or other documents related to the District's activities.
22. Falsification or omission of required information on an employment application.
23. Misrepresentation of facts to the Board or other District officials in the conduct of District business.
24. Failure to fulfill or maintain requirements for Superintendent certification, unless granted a waiver by the commissioner of education.
25. Any attempt to encourage or coerce a child to withhold information from the child's parent or from other District personnel.
26. Any reason that makes the employment relationship void or voidable, such as a violation of federal, state, or local law.
27. [Engaging in or assigning to another individual, whether intentionally or knowingly, an instruction, guidance, activities, or programming prohibited by law. \[See EMB\]](#)

28. Engaging in or assigning to another individual, whether intentionally or knowingly, diversity, equity, and inclusion duties prohibited by law.

~~27-29.~~ Any reason constituting good cause for terminating the contract during its term.

**Notice of Proposed
Nonrenewal**

If the Board determines that the Superintendent's contract should be considered for nonrenewal, the Board shall deliver to the Superintendent written notice of the proposed nonrenewal in accordance with law.

Request for Hearing

If the Superintendent desires a hearing after receiving notice of the proposed nonrenewal, the Superintendent shall notify the Board in writing not later than the 15th day after receiving the notice. When the Board receives a timely request for a hearing on proposed nonrenewal, the hearing shall be held not later than the 15th day after receipt of the request, unless the parties mutually agree to a delay. The Superintendent shall be given notice of the hearing date as soon as it is set.

Hearing Procedure

Unless the Superintendent requests that the hearing be open, the hearing shall be conducted in closed meeting with only the members of the Board, the Superintendent, their chosen representatives, and such witnesses as may be called in attendance. Witnesses may be excluded from the hearing until called to present evidence. The Superintendent and the Board may each be represented by a person designated in writing to act for them. Notice, at least five days in advance of the hearing, shall be given by each party intending to be represented, including the name of the representative. Failure to give such notice may result in postponement of the hearing.

The conduct of the hearing shall be under the presiding officer's control and shall generally follow the steps listed below:

1. After consultation with the parties, the presiding officer shall impose reasonable time limits for presentation of evidence and closing arguments.
2. The hearing shall begin with the Board's presentation, supported by such proof as it desires to offer.
3. The Superintendent may cross-examine any witnesses for the Board.
4. The Superintendent may then present such testimonial or documentary proofs, as desired, to offer in rebuttal or in general support of the contention that the contract be renewed.

5. The Board may cross-examine any witnesses for the Superintendent and offer rebuttal to the testimony of the Superintendent's witnesses.

6. Closing arguments may be made by each party.

A record of the hearing shall be made so that a certified transcript can be prepared, if required.

Board Decision

The Board may consider only such evidence as is presented at the hearing. After all the evidence has been presented, if the Board determines that the reasons given in support of the recommendation to not renew the Superintendent's contract are lawful, supported by the evidence, and not arbitrary or capricious, it shall so notify the Superintendent by a written notice not later than the 15th day after the date on which the hearing is concluded. This notice shall also include the Board's decision on renewal, which decision shall be final.

No Hearing

If the Superintendent fails to request a hearing, the Board shall take the appropriate action and notify the Superintendent in writing of that action not later than the 30th day after the date the notice of proposed nonrenewal was sent.

For the purpose of this policy, stakeholders shall include all Board members, employees, vendors, contractors, agents, consultants, volunteers, and any other parties who maintain a business relationship with the District.

Stakeholders shall be required to act with integrity and diligence in duties involving the District's fiscal and other resources. Stakeholders shall be expected to carry out their responsibilities in compliance with all applicable federal, state, and local guidelines.

It shall be the stakeholders' responsibility to protect District assets and be alert to the potential risk of theft of property, services, and anything of value, as well as fraud, misappropriation, or financial impropriety. Stakeholders have an obligation to report fraud or financial impropriety when they are aware or suspect that it is occurring.

All Trustees, employees, vendors, contractors, agents, consultants, volunteers, and any other parties who are involved in the District's financial transactions shall act with integrity and diligence in duties involving the District's fiscal resources.

Note: See the following policies and/or administrative regulations regarding conflicts of interest, ethics, and financial oversight:

- Code of ethics:
 - for Board members — BBF
 - for employees — DHDHA
- Financial conflicts of interest:
 - for public officials — BBFA
 - for all employees — DBD
 - for vendors — CHE
- Compliance with state and federal grant and award requirements: CB, CBB
- Financial conflicts and gifts and gratuities regarding federal funds: CB, CBB
- Systems for monitoring the District's investment program: CDA
- Budget planning and evaluation: CE
- Compliance with accounting regulations: CFC

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- Activity fund management: CFD
 - Criminal history record information for employees: DBAA, DC
 - Disciplinary action for fraud by employees: DCD, DCE, and DF series
-

Fraud and Financial Impropriety

Fraud and financial impropriety, in the actions of stakeholders, violates federal and state laws and Board policies, and shall be considered unacceptable. Stakeholders shall be expected and directed to refrain from engaging in any action that constitutes fraud or financial impropriety, as defined below.

Definition

“Fraud” shall be defined as a misrepresentation or concealment with reference to some fact material to a transaction that is made with knowledge of its falsity or in reckless disregard of its truth or falsity and with the intent to deceive another and that is reasonably relied on by the other who is injured thereby.

Fraud and financial impropriety shall include but not be limited to:

1. Forgery or unauthorized alteration of any document or account belonging to the District.
2. Forgery or unauthorized alteration of a check, bank draft, or any other financial document.
3. Misappropriation of funds, securities, supplies, or other District assets, including employee time.
4. Impropriety in the handling of money or reporting of District financial transactions.
5. Profiteering as a result of insider knowledge of District information or activities.
6. Unauthorized disclosure of confidential or proprietary information to outside parties.
7. Unauthorized disclosure of investment activities engaged in or contemplated by the District.
8. Accepting or seeking anything of material value from contractors, vendors, or other persons providing services or materials to the District, if prohibited by law or Board policy. [See BBFA, CB, CBB, and DBD]
9. Inappropriately destroying, removing, or using records, furniture, fixtures, or equipment.
10. Failure to provide financial records required by federal, state or local entities.

FISCAL MANAGEMENT GOALS AND OBJECTIVES
FINANCIAL ETHICS

CAA
(LOCAL)

11. Failure to disclose conflicts of interest as required by law or District policy.
12. Any other dishonest act regarding the finances or other business of the District.
13. Failure to comply with requirements imposed by law, the awarding agency, or a pass-through entity for state and federal awards.

Financial Controls and Oversight

Each employee who supervises or prepares District financial reports, transactions, or other reports shall set an example of honest and ethical behavior and shall actively monitor his or her area of responsibility for fraud and financial impropriety.

Fraud Prevention

The Superintendent shall maintain a system of internal controls to deter and monitor for fraud or financial impropriety in the District. This shall include periodic ethics and fraud awareness training for all employees, established procedures for reporting fraud, and a periodic assessment specifically designed to evaluate the risk of fraud in the District.

Ethics and Fraud Awareness Training

Ethics and fraud awareness training shall be provided to all employees in odd-numbered years. The training shall include the fraud policy, how fraud occurs, fraud awareness, and what can be done to minimize fraud risk.

Reports

Any person who suspects fraud or financial impropriety in the District shall report the suspicions immediately to a person with authority to investigate the suspicions, including any supervisor, the Superintendent, the Board President, or local law enforcement.

Reports of suspected fraud or financial impropriety shall be treated as confidential to the extent permitted by law. Limited disclosure may be necessary to complete a full investigation or to comply with law. All employees involved in an investigation shall be advised to keep information about the investigation confidential.

Reports of fraud or financial impropriety must be made in good faith. An employee who knowingly makes a false allegation of fraud or financial impropriety shall be subject to administrative action.

Reports of suspected fraud or financial impropriety shall be treated as confidential to the extent permitted by law. Limited disclosure may be necessary to complete a full investigation or to comply with law. All employees involved in an investigation shall be advised to keep information about the investigation confidential.

<i>Protection from Retaliation</i>	Neither the Board nor any District employee shall unlawfully retaliate against a person who in good faith reports perceived fraud or financial impropriety. [See DG]
Fraud Investigations	<p>In coordination with legal counsel and other internal or external departments or agencies, as appropriate, the Superintendent shall promptly investigate reports of potential fraud or financial impropriety.</p> <p>If a report is made of potential fraud or financial impropriety involving the Superintendent, the Board President or its designee shall lead the investigation and coordinate with legal counsel and other internal or external departments or agencies, as appropriate.</p> <p>An individual or department assigned the responsibility of investigating fraud or financial impropriety shall be granted free and unrestricted access to all District records, premises, and personnel.</p> <p>Information regarding the status or outcome of an investigation shall be disbursed on a need-to-know basis, unless authorized by the Superintendent.</p>
Response	<p>If an investigation substantiates a report of fraud or financial impropriety, the Superintendent shall promptly inform the Board of the report, the investigation, and any responsive action taken or recommended by the administration.</p> <p>If an employee is found to have committed fraud or financial impropriety, the Superintendent shall take or recommend appropriate disciplinary action, which may include termination of employment. An employee who hinders or obstructs the reporting of fraud or fraud inquiry, or who failed to report suspected or known fraudulent activities, may be subject to disciplinary action, which may include termination of employment. An employee terminated under this policy shall not be eligible for reemployment by the District.</p> <p>If a contractor or vendor is found to have committed fraud or financial impropriety, the District shall take appropriate action, which may include cancellation of the District's relationship with the contractor or vendor. The District may discontinue any future business with vendors whose relationship has been terminated under this policy.</p> <p>When circumstances warrant, the Board, Superintendent, or a designee may refer matters to appropriate law enforcement or regulatory authorities. In cases involving monetary loss to the District, the District may seek to recover lost or misappropriated funds.</p> <p>The final disposition of the matter and any decision to file a criminal complaint or to refer the matter to the appropriate law enforcement</p>

or regulatory agency for independent investigation shall be made in consultation with legal counsel.

Federal Awards
Disclosure

In connection with federal awards, the District shall promptly disclose in writing whenever the District has credible evidence of the commission of a violation of federal criminal law involving fraud, conflict of interest, bribery, or gratuity violations found in federal law, including the Civil False Claims Act. This provision applies to any activities or subawards of a federal award. [See CBB]

Analysis of Fraud

After any investigation substantiates a report of fraud or financial impropriety, the Superintendent shall analyze conditions or factors that may have contributed to the fraudulent or improper activity. The Superintendent shall ensure that appropriate administrative procedures are developed and implemented to prevent future misconduct. These measures shall be presented to the Board for review.

Communication of Policy

This policy shall be distributed to all employees through ethics and fraud awareness training, new employee orientation, and the employee handbook. The policy shall be made available to all other stakeholders through the District's website.

Personnel Duties The Superintendent shall define the qualifications, duties, and responsibilities of all positions and shall ensure that job descriptions are current and accessible to employees and supervisors.

Posting Vacancies The Superintendent ~~or designee~~ shall establish guidelines for advertising employment opportunities and posting notices of vacancies. These guidelines shall advance the Board's commitment to equal opportunity employment and to recruiting well-qualified candidates. Current District employees may apply for any vacancy for which they have appropriate qualifications.

Applications All applicants shall complete the application form supplied by the District. Information on applications shall be confirmed before a contract is offered for a contractual position and before hiring or as soon as possible thereafter for a noncontractual position.

[For information related to the evaluation of criminal history records, see DBAA.]

Employment of Contractual Personnel The Superintendent has sole authority to make recommendations to the Board regarding the selection of contractual personnel in positions of coordinator and above.

The Board delegates to the Superintendent authority to employ contractual personnel in positions below coordinator and shall inform the Board of any person hired under this authority. The Board retains final authority for the employment of contractual personnel at the level of coordinator or above.

[See DCA, DCB, DCC, and DCE as appropriate]

Employment of Noncontractual Personnel **Note:** For employment of a bus driver related to a Board member or the Superintendent, see DBE(LEGAL).

The Board delegates to the Superintendent final authority to employ and dismiss noncontractual employees on an at-will basis; however, the Board retains final authority to employ noncontractual employees on an at-will basis when the Superintendent is prohibited from employing in accordance with DBE(LEGAL). [See DCD]

Employment Assistance Prohibited No District employee shall assist another employee of the District or of any school district in obtaining a new job if the employee knows, or has probable cause to believe, that the other employee engaged in sexual misconduct regarding a minor or student in violation of the law. Routine transmission of an administrative or personnel file does not violate this prohibition. [See CJ for prohibitions relating to contractors and agents and ~~DH~~(EXHIBIT DHA(LEGAL)) for the Educators' Code of Ethics.]

Each District employee shall perform his or her duties in accordance with state and federal law, District policy, and ethical standards. The District holds all employees accountable to the Educators' Code of Ethics. [See ~~DH~~(~~EXHIBIT~~DHA(~~LEGAL~~)]

Each District employee shall recognize and respect the rights of students, parents, other employees, and members of the community and shall work cooperatively with others to serve the best interests of the District.

An employee wishing to express concern, complaints, or criticism shall do so through appropriate channels. [See DGBA]

Violations of Standards of Conduct

Each employee shall comply with the standards of conduct set out in this policy and with any other policies, regulations, and guidelines that impose duties, requirements, or standards attendant to his or her status as a District employee. Violation of any policies, regulations, or guidelines, including intentionally making a false claim, offering a false statement, or refusing to cooperate with a District investigation, may result in disciplinary action, including termination of employment. [See DCD, DCE, and DF series]

Weapons Prohibited

The District prohibits the use, possession, or display of any firearm, location-restricted knife, club, or prohibited weapon, as defined at FNCG, on District property at all times.

Exceptions

No violation of this policy occurs when:

1. Use or possession of a firearm by a specific employee is authorized by Board action [see the CKE series];
2. A District employee who holds a handgun license in accordance with state law stores a handgun or other firearm in a locked vehicle in a parking lot, parking garage, or other parking area provided by the District, provided the handgun or other firearm is not in plain view; or
3. The use, possession, or display of an otherwise prohibited weapon takes place as part of a District-approved activity supervised by proper authorities. [See FOD]

Electronic Communication

Use with Students

A certified employee, licensed employee, or any other employee designated in writing by the Superintendent or a campus principal may use electronic communication, as this term is defined by law, with currently enrolled students only about matters within the scope of the employee's professional responsibilities.

Unless an exception has been made in accordance with the employee handbook or other administrative regulations, an employee

shall not use a personal electronic communication platform, application, or account to communicate with currently enrolled students.

Unless authorized above, all other employees are prohibited from using electronic communication directly with students who are currently enrolled in the District. The employee handbook or other administrative regulations shall further detail:

1. Exceptions for family and social relationships;
2. The circumstances under which an employee may use text messaging to communicate with individual students or student groups;
3. Hours of the day during which electronic communication is discouraged or prohibited; and
4. Other matters deemed appropriate by the Superintendent.

In accordance with ethical standards applicable to all District employees [see ~~DH(EXHIBIT~~DHA(LEGAL)], an employee shall be prohibited from using electronic communications in a manner that constitutes prohibited harassment or abuse of a District student; adversely affects the student's learning, mental health, or safety; includes threats of violence against the student; reveals confidential information about the student; or constitutes an inappropriate communication with a student, as described in the Educators' Code of Ethics.

An employee shall have no expectation of privacy in electronic communications with students. Each employee shall comply with the District's requirements for records retention and destruction to the extent those requirements apply to electronic communication. [See CPC]

Personal Use	All employees shall be held to the same professional standards in their public use of electronic communication as for any other public conduct. If an employee's use of electronic communication violates state or federal law or District policy, or interferes with the employee's ability to effectively perform his or her job duties, the employee is subject to disciplinary action, up to and including termination of employment.
Reporting Improper Communication	In accordance with administrative regulations, an employee shall notify his or her supervisor when a student engages in improper electronic communication with the employee.
Disclosing Personal Information	An employee shall not be required to disclose his or her personal email address or personal phone number to a student.

Prohibited Classroom Instruction or Activities An employee is prohibited from intentionally or knowingly engaging in or assigning to another individual instruction, guidance, activities, or programming prohibited by law [see EMB].

Prohibited Diversity, Equity, and Inclusion Duties An employee shall be subject to disciplinary action, including termination of employment, if the employee, intentionally or knowingly:

- Engages in diversity, equity, and inclusion (DEI) duties.
- Assigns to another individual DEI duties.

[See BT(LEGAL)]

Social Transitioning An employee shall be prohibited from assisting a District student with social transitioning, as the term is defined in law. This prohibition includes providing any information to a District student about social transitioning or guidelines intended to assist a District student with social transitioning.

Safety Requirements Each employee shall adhere to District safety rules and regulations and shall report unsafe conditions or practices to the appropriate supervisor.

Harassment or Abuse An employee shall not engage in prohibited harassment, including sexual harassment, of:

1. Other employees. [See DIA]
2. Students. [See FFH; see FFG regarding child abuse and neglect.]

While acting in the course of employment, an employee shall not engage in prohibited harassment, including sexual harassment, of other persons, including Board members, vendors, contractors, volunteers, or parents.

An employee shall report child abuse or neglect as required by law. [See FFG]

Relationships with Students An employee shall not form romantic or other inappropriate social relationships with students. Any sexual relationship between a student and a District employee is always prohibited, even if consensual.

As required by law, the District shall notify the parent of a student with whom a District employee or person acting as a service provider for the District is alleged to have engaged in certain misconduct.

[See FFF for parent notification requirements and DHB and DHC for reporting requirements.]

EMPLOYEE STANDARDS OF CONDUCT

DH
(LOCAL)

**Tobacco and
Nicotine Products
and E-Cigarettes**

An employee is prohibited from possessing or using any type of tobacco product, e-cigarette, or any other electronic vaporizing device while on school property, in a District vehicle, or while attending an off-campus school-related activity. An employee is also prohibited from possessing or using any type of nicotine product, including nicotine pouches, regardless of whether the product contains tobacco, while on District property, in a District vehicle, or while attending an off-campus school-related activity.

An employee's supervisor is authorized to approve an exception to this policy for a smoking cessation product.

**Alcohol and Drugs /
Notice of Drug-Free
Workplace**

As a condition of employment, an employee shall abide by the terms of the following drug-free workplace provisions. An employee shall notify the Superintendent in writing if the employee is convicted for a violation of a criminal drug statute occurring in the workplace in accordance with Arrests, Indictments, Convictions, and Other Adjudications, below.

An employee shall not manufacture, distribute, dispense, possess, use, or be under the influence of any of the following substances during working hours while on District property or at school-related activities during or outside of usual working hours:

1. Any controlled substance or dangerous drug as defined by law, including but not limited to marijuana, any narcotic drug, hallucinogen, stimulant, depressant, amphetamine, or barbiturate.
2. Alcohol or any alcoholic beverage.
3. Any abusable glue, aerosol paint, or any other chemical substance for inhalation.
4. Any other intoxicant or mood-changing, mind-altering, or behavior-altering drug.

An employee need not be legally intoxicated to be considered "under the influence" of a controlled substance.

Exceptions

It shall not be considered a violation of this policy if the employee:

1. Manufactures, possesses, or dispenses a substance listed above as part of the employee's job responsibilities;
2. Uses or possesses a controlled substance or drug authorized by a licensed physician prescribed for the employee's personal use; or

EMPLOYEE STANDARDS OF CONDUCT

DH
(LOCAL)

3. Possesses a controlled substance or drug that a licensed physician has prescribed for the employee's child or other individual for whom the employee is a legal guardian.

Sanctions

An employee who violates these drug-free workplace provisions shall be subject to disciplinary sanctions. Sanctions may include:

1. Referral to drug and alcohol counseling or rehabilitation programs;
2. Referral to employee assistance programs;
3. Termination from employment with the District; and
4. Referral to appropriate law enforcement officials for prosecution.

Notice

Employees shall receive a copy of this policy.

Arrests, Indictments, Convictions, and Other Adjudications

An employee shall notify his or her principal or immediate supervisor within three calendar days of any arrest, indictment, conviction, no contest or guilty plea, or other adjudication of the employee for any felony, any offense involving moral turpitude, and any of the other offenses as indicated below:

1. Crimes involving school property or funds;
2. Crimes involving attempt by fraudulent or unauthorized means to obtain or alter any certificate or permit that would entitle any person to hold or obtain a position as an educator;
3. Crimes that occur wholly or in part on school property or at a school-sponsored activity; or
4. Crimes involving moral turpitude, which include:
 - Dishonesty; fraud; deceit; theft; misrepresentation;
 - Deliberate violence;
 - Base, vile, or depraved acts that are intended to arouse or gratify the sexual desire of the actor;
 - Felony possession or conspiracy to possess, or any misdemeanor or felony transfer, sale, distribution, or conspiracy to transfer, sell, or distribute any controlled substance defined in Chapter 481 of the Health and Safety Code;
 - Felony driving while intoxicated (DWI); or
 - Acts constituting abuse or neglect under the Texas Family Code.

Dress and Grooming An employee's dress and grooming shall be clean, neat, in a manner appropriate for his or her assignment, and in accordance with any additional standards established by his or her supervisor and approved by the Superintendent.

PERSONNEL POSITIONS

DP
(LOCAL)

**Principal
Qualifications**

In addition to the minimal certification requirement, a principal shall have at least:

1. Working knowledge of curriculum and instruction;
2. The ability to evaluate instructional program and teaching effectiveness;
3. The ability to manage budgets and personnel and to coordinate campus functions;
4. The ability to explain policy, procedures, and data;
5. Strong communications, public relations, and interpersonal skills;
6. Prior experience in instructional leadership roles; and
7. Other qualifications deemed necessary by the Board and included in the job description.

School Counselors

In accordance with law, a school counselor shall spend 80 percent of the counselor's work time on duties that are components of a comprehensive school counseling program (CSCP). [See FFEA]

If the Board approves a determination by the administration that due to District or campus staffing needs or other reasons a school counselor is prevented from spending 80 percent of the counselor's work time on duties that are components of a CSCP, the Board shall direct the Superintendent to develop a revised job description for the school counselor that addresses the percentage of the school counselor's time that shall be spent on duties related to the components of a CSCP and the duties the school counselor is expected to perform in the remaining work time. The Superintendent shall report to the Board regarding adjustments to a school counselor's duties under this provision.

Qualifications

In addition to the minimal education and certification requirements established in the job description, a principal shall have at least:

1. Working knowledge of curriculum and instruction;
2. The ability to evaluate instructional program and teaching effectiveness;
3. The ability to manage budgets and personnel and to coordinate campus functions;
4. The ability to implement policy and procedures;
5. The ability to interpret data;
6. Strong communications, public relations, and interpersonal skills;
7. Prior experience in instructional leadership roles; and
8. Other qualifications deemed necessary by the Board and included in the job description.

School Counselors

In accordance with law, a school counselor shall spend 80 percent of the counselor's work time on duties that are components of a comprehensive school counseling program (CSCP). [See FFEA]

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Referral

Students may be referred for the gifted and talented program at any time by teachers, school counselors, parents, or other interested persons.

Screening and
Identification
Process

The District shall provide assessment opportunities to complete the screening and identification process for referred students at least once per school year.

The District shall schedule a gifted and talented program awareness session for parents that provides an overview of the identification procedures and services for the program prior to beginning the screening and identification process.

Parental Consent

The District shall obtain written parental consent before any special testing or individual assessment is conducted as part of the screening and identification process. All student information collected during the screening and identification process shall be an educational record, subject to the protections set out in policies at FL.

Selection

Identification
Criteria

The Board-approved program for the gifted and talented shall establish criteria to identify gifted and talented students. The criteria shall be specific to the state definition of gifted and talented and shall ensure the fair assessment of students with special needs, such as the culturally different, the economically disadvantaged, and students with disabilities.

Assessments

Data collected through both objective and subjective assessments shall be measured against the criteria approved by the Board to determine individual eligibility for the program. Assessment tools may include, but are not limited to, the following: achievement tests, intelligence tests, creativity tests, behavioral checklists completed by teachers and parents, student/parent conferences, and available student work products.

*Selection Matrix
or Threshold
System*

If the selection process relies on a matrix or threshold system, the use of a scoring value based on race, ethnicity, sex, socioeconomic status, or disability shall be prohibited.

Placement
Committee

A placement committee shall evaluate each referred student according to the established criteria and shall identify those students for whom placement in the gifted and talented program is the most appropriate educational setting. The committee shall be composed of at least three professional educators who have received training in the nature and needs and identification of gifted students, as required by law.

Notification

The District shall provide written notification to parents of students who qualify for services through the District's gifted and talented program. Participation in any program or services provided for

gifted students shall be voluntary, and the District shall obtain written permission from the parents before placing a student in a gifted and talented program.

Reassessment

If the District reassesses students in the gifted and talented program, the reassessment shall be based on a student's performance in response to services and shall occur no more than once in elementary grades, once in middle school grades, and once in high school grades.

Transfer Students

When a student identified as gifted by a previous school district enrolls in the District, the placement committee shall review the student's records and conduct assessment procedures when necessary to determine if placement in the District's program for gifted and talented students is appropriate.

[See FDD(LEGAL) for information regarding transfer students and the Interstate Compact on Educational Opportunities for Military Children]

Furloughs

The District may place on a furlough any student who is unable to maintain satisfactory performance or whose educational needs are not being met within the structure of the gifted and talented program. A furlough may be initiated by the District, the parent, or the student.

In accordance with the Board-approved program, a furlough shall be granted for specified reasons and for a specified period of time. At the end of a furlough, the student may reenter the gifted and talented program, be placed on another furlough, or be exited from the program.

Exit Provisions

The District shall monitor student performance in response to gifted and talented program services. If at any time the placement committee or a parent determines the program is not meeting the student's educational needs, the committee shall meet with the parent and student before finalizing an exit decision.

Appeals

A parent, student, or educator may appeal any final decision of the placement committee regarding services in the gifted and talented program. Appeals shall be made first to the placement committee. Any subsequent appeals shall be made in accordance with FNG(LOCAL) beginning at Level Two.

Program Evaluation

The District shall annually evaluate the effectiveness of the District's gifted and talented program, and the results of the evaluation shall be used to modify and update the District and campus improvement plans. The District shall include parents in the evaluation process and shall share the information with Board members,

administrators, teachers, school counselors, students in the gifted and talented program, and the community.

Funding

The Superintendent shall develop administrative procedures to ensure that 100 percent of the state funds allocated for the gifted and talented program are spent providing for and enhancing the District's program and that a method accounting for expenditures related to the gifted and talented program is established and aligns with the Texas Education Agency's financial compliance guidance.

Community Awareness

The District shall ensure that information about the District's gifted and talented program is available to parents and community members and that they have an opportunity to develop an understanding of and support for the program.

Note: See policies DHB and DHC for information on other required reports regarding alleged misconduct against a student.

The District shall notify a parent of a student with whom a District employee or a person acting as a service provider for the District is alleged to have engaged in misconduct, informing the parent:

1. As soon as feasible that the alleged misconduct may have occurred;
2. Whether the individual was terminated following an investigation of the alleged misconduct or resigned before completion of the investigation; and
3. Whether a report was submitted to the Texas Education Agency or State Board for Educator Certification concerning the alleged misconduct.

For purposes of this policy, misconduct is defined as an individual's **alleged:**

1. **Alleged** abuse or commission of an otherwise unlawful act with a student ~~or involvement in~~;
2. **Involvement in or soliciting** a romantic relationship, or soliciting or engaging in sexual contact, **with a student**;
3. **Engaging in inappropriate communications with a student**; or
- ~~4.~~ **Failing to maintain appropriate boundaries** with a student.

Notice of Suspected Criminal Offense

Except as provided by state law regarding child abuse investigations, the District shall notify a parent not later than one business day after the date an employee first suspects that a criminal offense has been committed against the parent's child.

[See also FFG for reporting requirements related to child abuse and FFH for parental notification requirements regarding prohibited conduct as defined by that policy.]



Human Resources Department

19200 Cobb Street
Tornillo, TX 79853
Phone 915.765.3050

MEMORANDUM

To: Board of Trustees
From: Rosa Vega-Barrio, Superintendent
Subject: Approval of 26-27 Letters of Reasonable Assurance
Date: May 27, 2026

HISTORY:

On March 25, 2026, the Board of Trustees approved Letters of Reasonable Assurance for the 2026-2027 school year. These letters were subsequently issued to eligible employees for signature.

The individual initially offered the Parent Liaison position did not accept the offer by signing their letter. As a result, the position remained unfilled.

RATIONALE:

Administration has since offered the Parent Liaison position to an employee who was previously non-renewed due to the expiration of grant funding that supported their former position. This employee has expressed interest in accepting the position under the terms outlined in the Letter of Reasonable Assurance.

BUDGET IMPACT:

None - the salary for this position is budgeted for through Title funds.

ADMINISTRATIVE RECOMMENDATION:

Administration is recommending Board of Trustees to approve letters of reasonable assurance as presented.

Employee #	Last Name	Name	Letter of Reasonable Assurance
501389	Hernandez	Nuvia	Yes