



## Agenda for Board of Trustees Meeting Tornillo Independent School District

**Meeting Date:** Wednesday, April 24, 2024

**Meeting Type:** Regular

**Meeting Time:** 5:30 PM

**Meeting Location:** W.E. Neill Service Center, 19210 Cobb, Tornillo, TX 79853

### Disclaimer

This meeting will be conducted in accordance with the Texas Open Meetings Act; hence, the **public is welcomed and invited to attend**. When necessary, the Board may enter into **closed session** under the authority of Chapter 551 of the Texas Government Code.

Public comments related to the agenda items listed for this meeting shall be handled as follows: If you would like to sign up for public comment, please submit the following information to [aguilarr@tisd.us](mailto:aguilarr@tisd.us): (1) your name, (2) contact information, and (3) specify the item(s) you would like to comment upon prior to the board's deliberation. For more information about public comment, see Policy BED.

**All voting will be done in open session.**

**Items on the Agenda:** The subjects (order may be changed) to be discussed, considered, or upon which any formal action may be taken are listed below.

1. **(OTHER) First Order of Business**  
Ms. Marlene Bullard, Board President
  - A. Establish a quorum and call the meeting to order
  - B. Pledge of Allegiance to the United States
  - C. District Mission and Vision
2. **(OTHER) Superintendent's Report**  
Mrs. Rosa Vega-Barrio, Superintendent
3. **(OTHER) District Recognitions**
  - A. G.T. Campus Coordinators 4  
Mrs. Loretta Aguilar, Instructional Specialist - Technology
  - B. Lower Valley Games  
Ms. Georgina Miramontes, District Diagnostician/SPED/504 Coordinator
4. **(OTHER) Open Forum**  
Ms. Marlene Bullard, Board President
5. **Lone Star Governance**
  - A. **Student Outcome Monitoring:**
    1. Tornillo High School - GPM 3.1 & 3.2 6  
Mr. Alejandro Olvera, THS Principal
  - B. (Accountability 1) Review Board's Time Use Tracker 9  
Ms. Marlene Bullard, Board President
6. **(ADVOCACY) Community Engagement on Student Outcome Goals**  
Ms. Marlene Bullard, Board President
7. **(VISION Y) Information / Reports / Presentations**
  - A. Financial Reports-Information Only  
Mr. Luis M. Guerra, Director of Finance
  - B. Quarterly Investment Report

- Mr. Luis M. Guerra, Director of Finance
- C. LASO Grant Updates 51  
Mrs. Loretta Aguilar, Instructional Specialist - Technology
- D. Effective Advising Framework Update 61  
Effective Advising Framework Team
- E. Athletic Committee Update  
Mr. Alejandro Olvera, THS Principal
- F. Fire Sprinkler Update  
Mrs. Rosa Vega-Barrio, Superintendent
8. **(VISION Y) Board Items**
- A. Purchases > \$25,000 threshold - Authorization
1. Consider Approval of HQIM Support from Region 19 88  
Ms. Karina Schulte, District Instructional Specialist
2. Consider Approval of Strong Foundations Implementation Grant Providers for 2024-2025 92  
Ms. Karina Schulte, District Instructional Specialist
3. Consider Approval of 6 ft. Rockwall around High School 101  
Mr. Rene Estrada, Maintenance / Transportation Director
4. Consider Approval of Recreational Equipment and Hiking Trail for PK-8 Campus 106  
Mr. Rene Estrada, Maintenance / Transportation Director
- B. Discussion and Possible Action to Formulate Resolutions for 2024-2026 Advocacy Agenda  
Ms. Marlene Bullard, Board President
- C. Consider Approval of 2024-25 Allotment and TEKS Certification 114  
Mr. Luis Garcia, District Data Fellow
- D. Consider Approval of Proclamation 2024 Textbook Adoptions 139  
Mr. Luis Garcia, District Data Fellow
- E. Consider Approval of Right of Entry and License for Use of TISD District Property 140  
Mr. Carlos Garcia, Technology Director
9. **(STRUCTURE) Consent Agenda**  
(All items on the Consent Agenda shall be acted upon by one vote without separate discussion, unless a Board Member requests that an item be withdrawn for individual consideration)
- A. Consider Approval of Minutes from Previous Meetings:
1. Regular Board Meeting Minutes - March 27, 2024 152
- B. Consider Approval of 2024-2025 Letters of Reasonable Assurance 156  
Ms. Lizeth Carroll, HR / Compliance Director
- C. Consider Approval of COVID-19 One Time Payment of \$1000 to All Qualifying Employees 159  
Mr. Luis M. Guerra, Director of Finance
- D. Consider Approval of Agreement with Workforce Solutions Borderplex 160  
Ms. Georgina Miramontes, District Diagnostician/SPED/504 Coordinator
- E. Consider Approval of MOU TCHAT Renewal 164  
Mrs. Maria Morales, PK-8 Assistant Principal
10. **(OTHER) Executive Session. The Board will enter into a closed meeting to discuss the following items under Secions 551.076 and 551.089, Texas Government Code. The Board will reconvene into open session to take any necessary action.**
- A. Discussion Regarding Information Resource Technology Security, to include Security Assessment, Certain Network Security Information, and Security Devices under Section 551.089 of the Texas Government Code
- B. Discussion Regarding School Safety Updates under Sections 551.076 and 551.089 of the Texas Government Code
11. **Next Meeting Tentative Date:** May 29, 2024

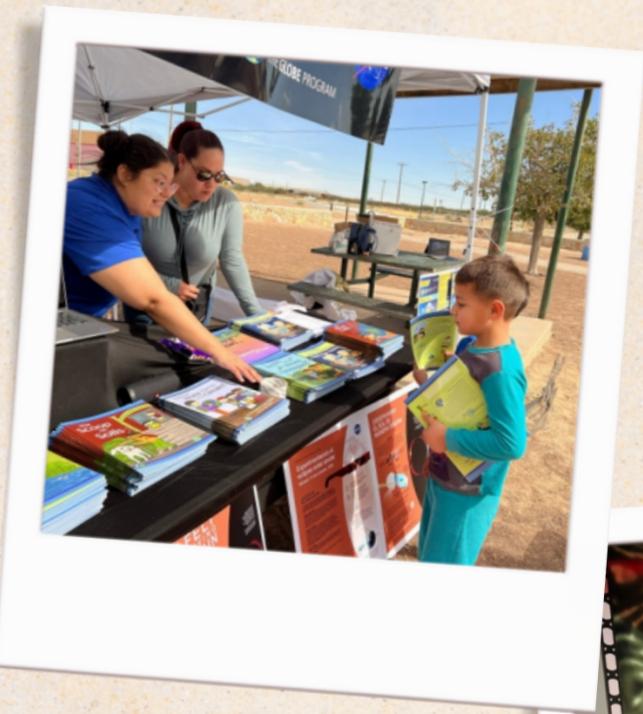
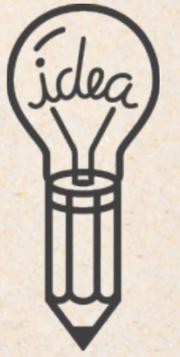
## Adjournment of the Meeting



Rosa Vega-Barrio



Thank you!



Dream Big



Always...



Exploring



enjoy every moment.

We appreciate you!



Azeneth Vega



Stephanie Mendez



Adriana Gonzales

Teachers who pour their heart and soul into their work are the unsung heroes of education. Their dedication knows no bounds as they tirelessly invest not only their time but also their passion into nurturing young minds. Their impact extends far beyond the classroom, leaving an indelible mark on the lives of those they teach.

Thank you!



# Tornillo High School

GPM 3.1 & 3.2

# Tornillo High School GPM 3.2

## Completed

Certification	Number
Sunsetting	5
TECHS Associates	7
Adobe/MS	16
Diesel (WT)	5

## Pending

Certification	Number
Python	2
TECHS	11
MS	11
Welding	8
Security	5
CMA	4
Diesel	*2 (Enrolled late in WT)
Adobe	4

## Dual credit courses

The percentage of students earning dual course credits will increase from 16% to 30% by 2024.

### EPCC

Classification	Number of students	THS is at 30%	College Ready (ELAR TSI)	College Ready (Math TSI)
9 <sup>th</sup>	24	36%	15	3
10 <sup>th</sup>	20	30%	8	5
11 <sup>th</sup>	18	26%	10	6
12 <sup>th</sup>	19	26%	12	7

### UTEP

Classification	Enrolled
12 <sup>th</sup> Grade	7 (9 college hours)

# TIME USE TRACKER

Date: **March 27, 2024**

Framework	Student Outcome Minutes	The Board tracks its time invested during public authorized meetings	Other Topic Minutes
Vision & Goals		← Minutes setting student outcome goals ← Minutes receiving, discussing, and voting on Student Outcome Goal Monitoring Reports according to the Monitoring Calendar	
		← Minutes setting constraints or theories of action ← Minutes receiving, discussing, and voting on Constraint Monitoring Reports according to the Monitoring Calendar	
		Minutes setting timelines, deadlines, goals, or plans on other items or outcomes → Minutes receiving reports, discussing, debating, and/or voting on other items or outcomes →	22
Progress & Accountability	1	← Minutes performing Board self-evaluations using the LSG Integrity Instrument ← Minutes evaluating the Superintendent on student outcome goals, GPMs, constraints, and CPMs	
		Minutes performing Board self-evaluations using instruments other than the LSG Integrity Instrument → Minutes evaluating the Superintendent on items other than student outcome goals, GPMs, constraints, and CPMs →	
Systems & Processes		Minutes discussing, debating, and voting on items removed from or on the consent agenda → Time used for public comments on items not on the Board meeting agenda →	2
Advocacy & Engagement	1	← Minutes hosting two-way communication meetings on student outcome goals, constraints, or theories of action ← Minutes recognizing the accomplishments of students and staff regarding progress on student outcome goals	
		Minutes hosting all other Board led, co-led, or called community or committee meetings → Minutes for all other recognitions →	97
Synergy & Teamwork		Minutes fulfilling statutorily required public hearings, forums, and comments Minutes fulfilling statutorily required or Lone Star Governance workshops Minutes in closed session as permitted by law	18
Other		Any time spent on an activity that does not meet the conditions listed above →	2
<b>TOTALS</b>	<b>2</b>		<b>33</b>

Use For Student Outcome Minutes Percentage Calculation:

2

÷

35

× 100 =

6

% Student Outcome Minutes



## **FINANCIAL REPORTS**

**FOR THE MONTH ENDING MARCH, 2024**

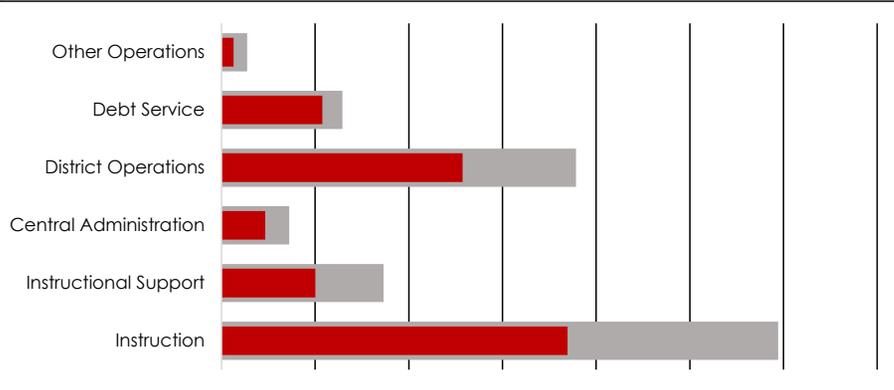
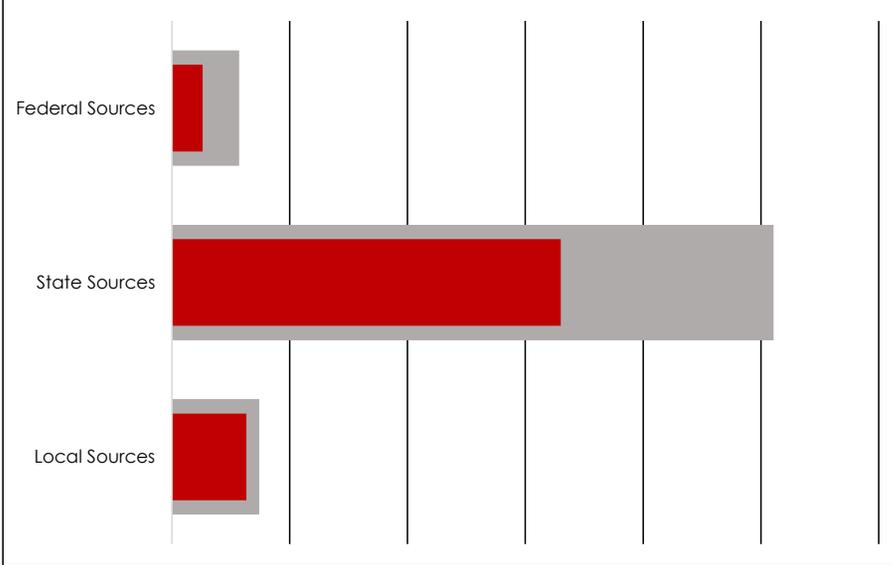
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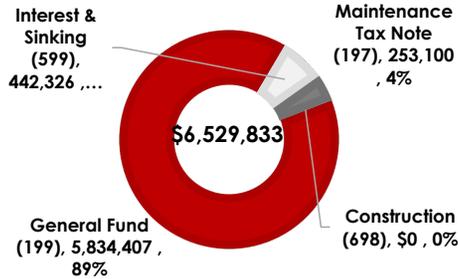
**TORNILLO INDEPENDENT SCHOOL DISTRICT  
BOARD FINANCIAL REPORT SUMMARY  
As of March 31, 2024**

**Board Adopted Revenue and Expenditures**

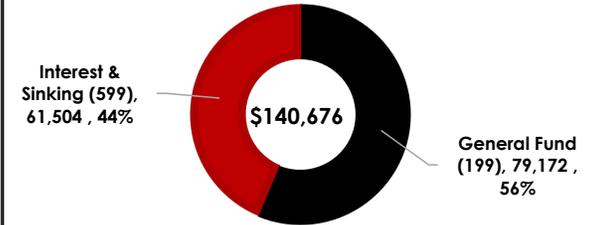


**Banking and Investment Pools**

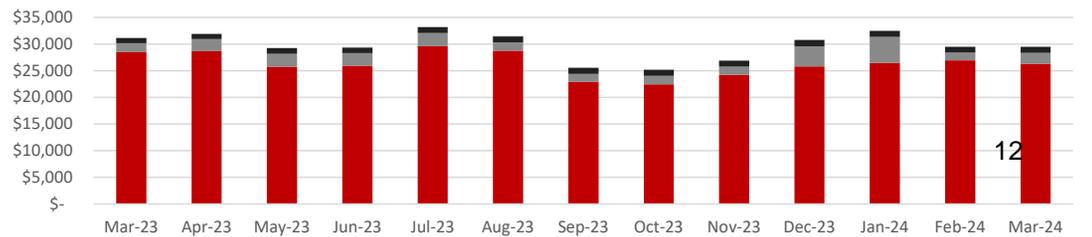
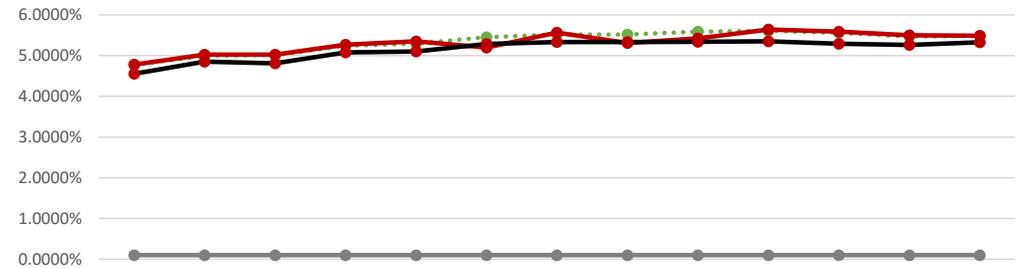
**LONE STAR INVESTMENTS**



**WESTSTAR BANK**

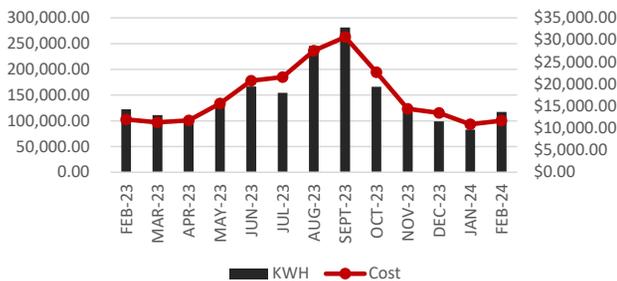


**Investment Rate and Interest Revenue Trends**

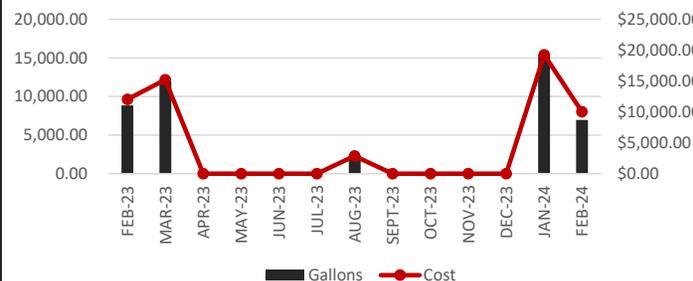


**Utilities**

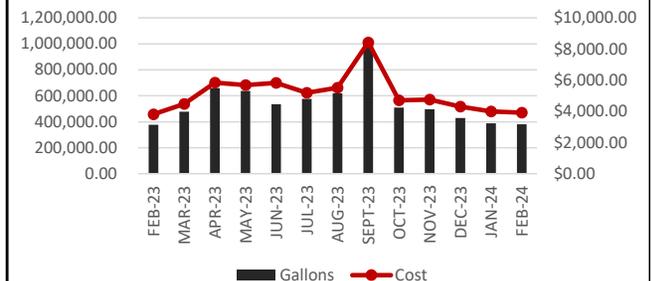
**ELECTRICITY**



**PROPANE**



**WATER**

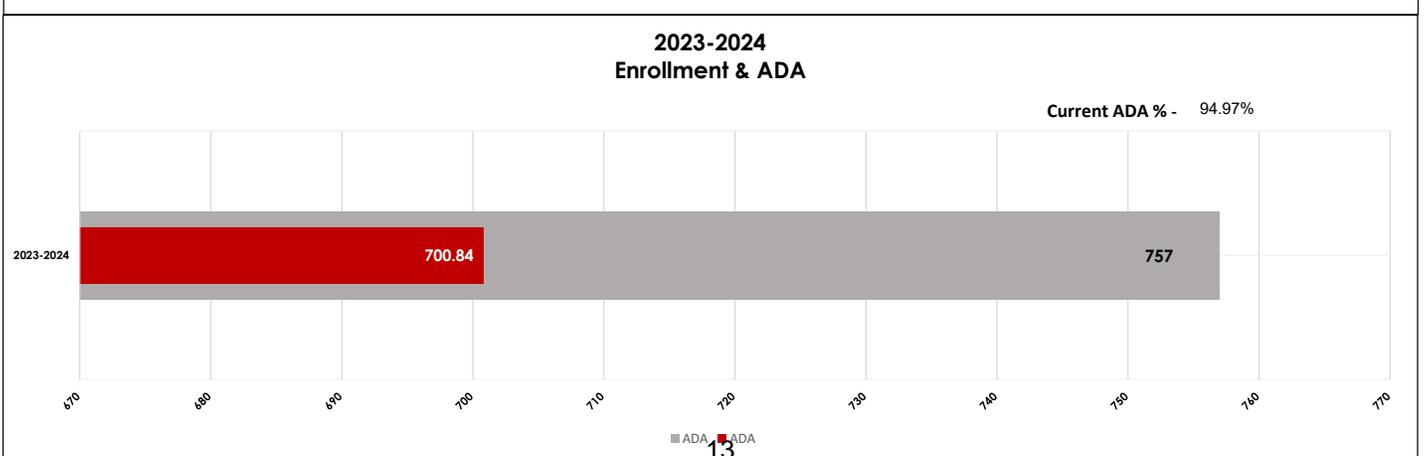
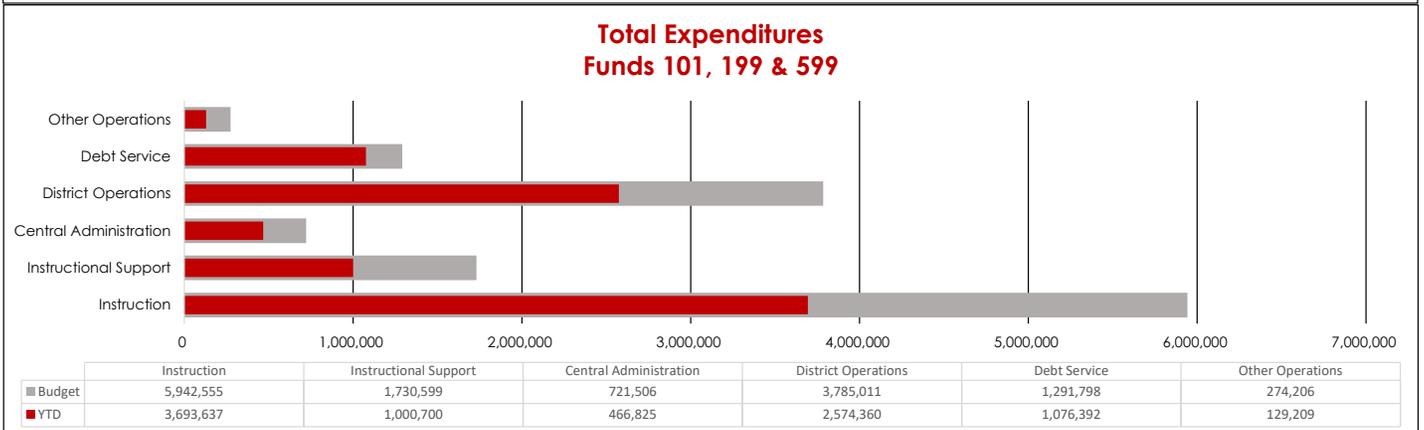
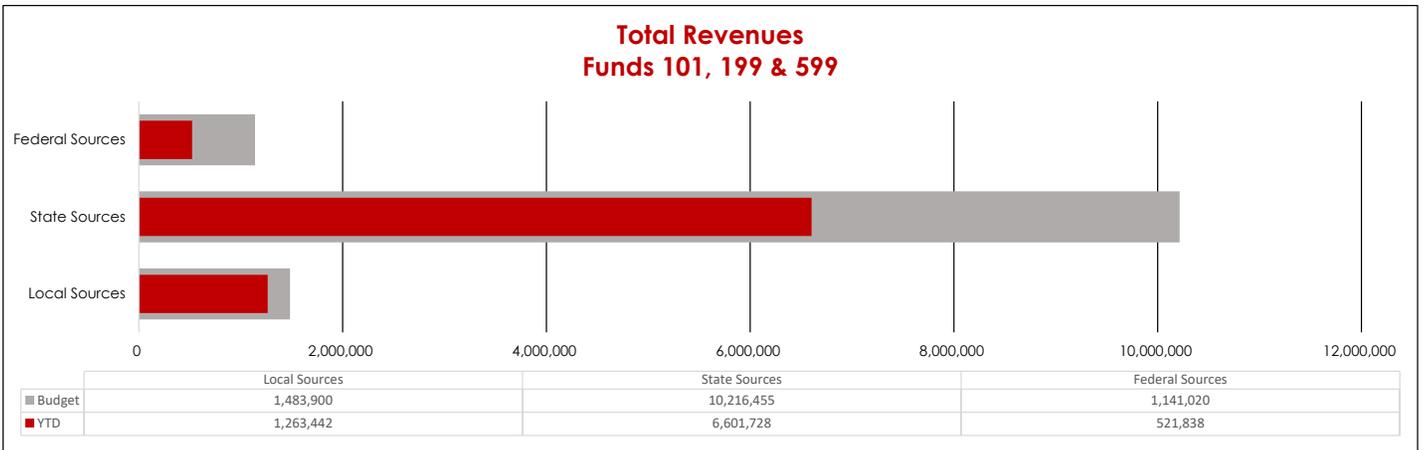


# TORNILLO INDEPENDENT SCHOOL DISTRICT

## Revenues & Expenditures

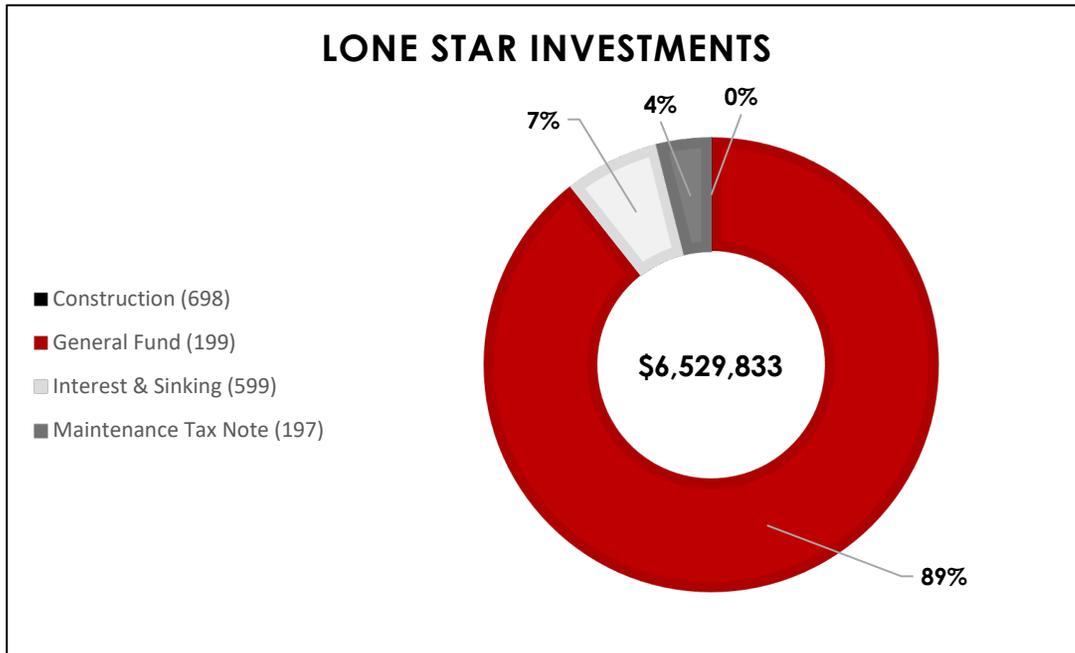
As of March 31, 2024

REVENUES	Fund 101 - CNS			Fund 199 - General Fund			Fund 599 - Debt Service			Total		
	Budget	YTD	Remaining	Budget	YTD	Remaining	Budget	YTD	Remaining	Budget	YTD	Remaining
Local Sources	66,400	45,326	21,074	978,000	806,065	171,935	439,500	412,051	27,449	1,483,900	1,263,442	220,458
State Sources	2,400	2,950	(550)	9,364,757	5,881,375	3,483,382	849,298	717,403	131,895	10,216,455	6,601,728	3,614,727
Federal Sources	766,020	401,367	364,653	375,000	120,471	254,529	0	0	0	1,141,020	521,838	619,182
<b>Total Revenue:</b>	<b>834,820</b>	<b>449,643</b>	<b>385,177</b>	<b>10,717,757</b>	<b>6,807,911</b>	<b>3,909,846</b>	<b>1,288,798</b>	<b>1,129,454</b>	<b>159,344</b>	<b>12,841,375</b>	<b>8,387,009</b>	<b>4,454,367</b>
<b>EXPENSES</b>												
Instruction	0	0	0	5,942,555	3,693,637	2,248,918	0	0	0	5,942,555	3,693,637	2,248,918
Instructional Support	0	0	0	1,730,599	1,000,700	729,899	0	0	0	1,730,599	1,000,700	729,899
Central Administration	0	0	0	721,506	466,825	254,681	0	0	0	721,506	466,825	254,681
District Operations	834,820	582,866	251,954	2,950,191	1,991,494	958,697	0	0	0	3,785,011	2,574,360	1,210,651
Debt Service	0	0	0	3,000	0	3,000	1,288,798	1,076,392	212,406	1,291,798	1,076,392	215,406
Other Operations	0	0	0	274,206	129,209	144,997	0	0	0	274,206	129,209	144,997
<b>Total Expenses:</b>	<b>834,820</b>	<b>582,866</b>	<b>251,954</b>	<b>11,622,057</b>	<b>7,281,865</b>	<b>4,340,192</b>	<b>1,288,798</b>	<b>1,076,392</b>	<b>212,406</b>	<b>13,745,675</b>	<b>8,941,123</b>	<b>4,804,552</b>

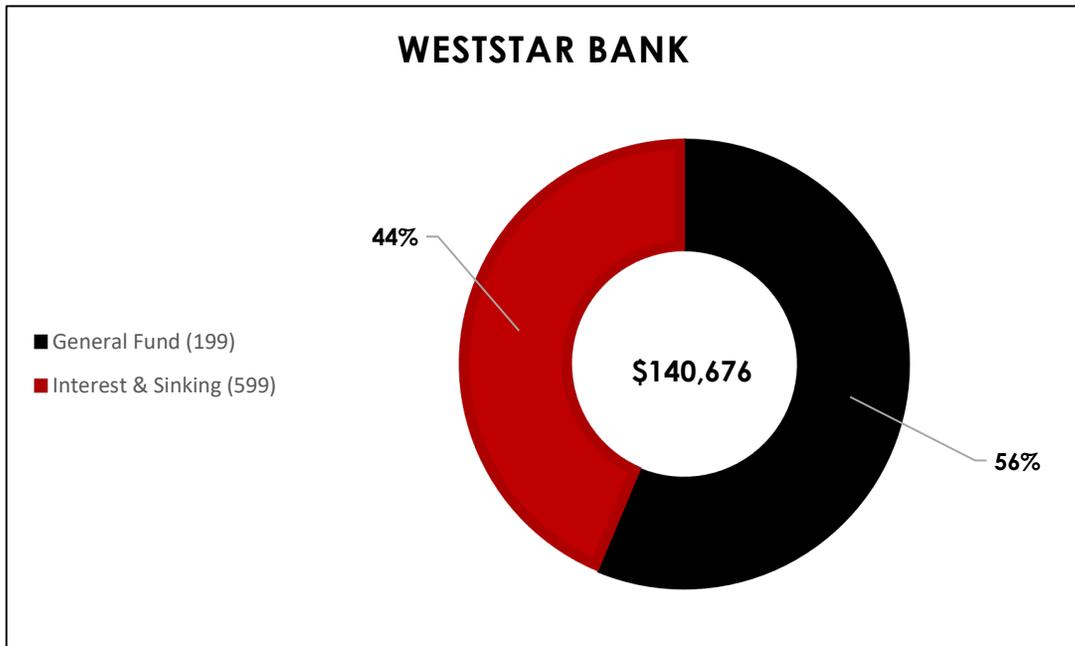


# TORNILLO INDEPENDENT SCHOOL DISTRICT

As of March 31, 2024



Account	Beg. Bal.	End. Bal.	Change
Construction (698)	\$0	\$0	\$0
General Fund (199)	6,011,690	5,834,407	(177,283)
Interest & Sinking (599)	440,281	442,326	2,044
Maintenance Tax Note (197)	251,932	253,100	1,169
<b>Lone Star Investment Pool</b>	<b>\$6,703,903</b>	<b>\$6,529,833</b>	<b>(\$174,070)</b>



Account	Beg. Bal.	End. Bal.	Change
General Fund (199)	299,157	79,172	(219,985)
Interest & Sinking (599)	38,456	61,504	23,049
<b>WestStar Bank</b>	<b>\$337,612</b>	<b>\$140,676</b>	<b>(\$196,936)</b>

# TORNILLO INDEPENDENT SCHOOL DISTRICT

## GENERAL FUND - CASH FLOW

As of March 31, 2024

Beginning Balance \$ 299,157

Day	Taxes	Deposits	Interest	Transfers	IRS	TRS	Payroll	Checks Cleared	Fees	Balance
01								(13,523)		\$ 285,634
02										\$ 285,634
03										\$ 285,634
04	15,663	323						(4,637)		\$ 296,982
05		49						(8,712)		\$ 288,318
06						(111,863)		(30,078)		\$ 146,376
07		130		350,000			(291,710)	(7,538)		\$ 197,258
08		2,512		250,000				(5,484)		\$ 444,286
09										\$ 444,286
10										\$ 444,286
11		16,766						(16,657)		\$ 444,395
12	7,617					(43,905)		(50,579)		\$ 357,529
13								(8,563)		\$ 348,965
14								(77)		\$ 348,888
15					(35,096)		(579)	(32,617)	(524)	\$ 280,072
16										\$ 280,072
17										\$ 280,072
18								(18,892)		\$ 261,180
19	8,078							(7,402)		\$ 261,856
20								(7,874)		\$ 253,982
21								(36,194)		\$ 217,788
22								(9,965)		\$ 207,824
23										\$ 207,824
24										\$ 207,824
25	2,511	242		200,000				(6,000)		\$ 404,577
26		374		220,000			(307,480)	(176,041)		\$ 141,430
27		16,299						(14,784)		\$ 142,946
28		273		(1,292)				(12,680)		\$ 129,246
29		309			(40,566)		(579)	(9,260)		\$ 79,150
30										\$ 79,150
31			22							\$ 79,172
<b>Ending Balance</b>									<b>\$</b>	<b>79,172</b>

# Tornillo Independent School District

## Monthly Summary of Investments As of March 31, 2024

Fnd-Obj	ACCOUNT NAME	BEGINNING BALANCE	DEPOSITS	CHECKS	INTEREST	ENDING BALANCE	INTEREST RATE
		3/1/2024				3/31/2024	
199-1110	General Operating	\$ 299,156.60	1,091,146.21	1,311,152.98	22.23	\$ 79,172.06	0.10%
197-1107	Maintenance Tax Note	\$ 251,931.61	0.00	0.00	1,168.80	\$ 253,100.41	5.4830%
199-1107	Lone Star Inv. Pool#1	\$ 6,011,690.49	816,429.71	1,020,000.00	26,286.96	\$ 5,834,407.16	5.4830%
599-1110	Interest and Sinking	\$ 38,455.51	23,043.94	0.00	4.60	\$ 61,504.05	0.10%
599-1107	Lone Star Inv. Pool/Int.&Sinking	\$ 440,281.25	0.00	0.00	2,042.63	\$ 442,323.88	5.4830%
599-1107	Lone Star Inv. Pool/I&S Government	\$ 1.84	0.00	0.00	0.01	\$ 1.85	5.3258%

**Statement of Compliance:**

The foregoing Investment Report complies with the Investment Policy and District Strategies of the Tornillo ISD.

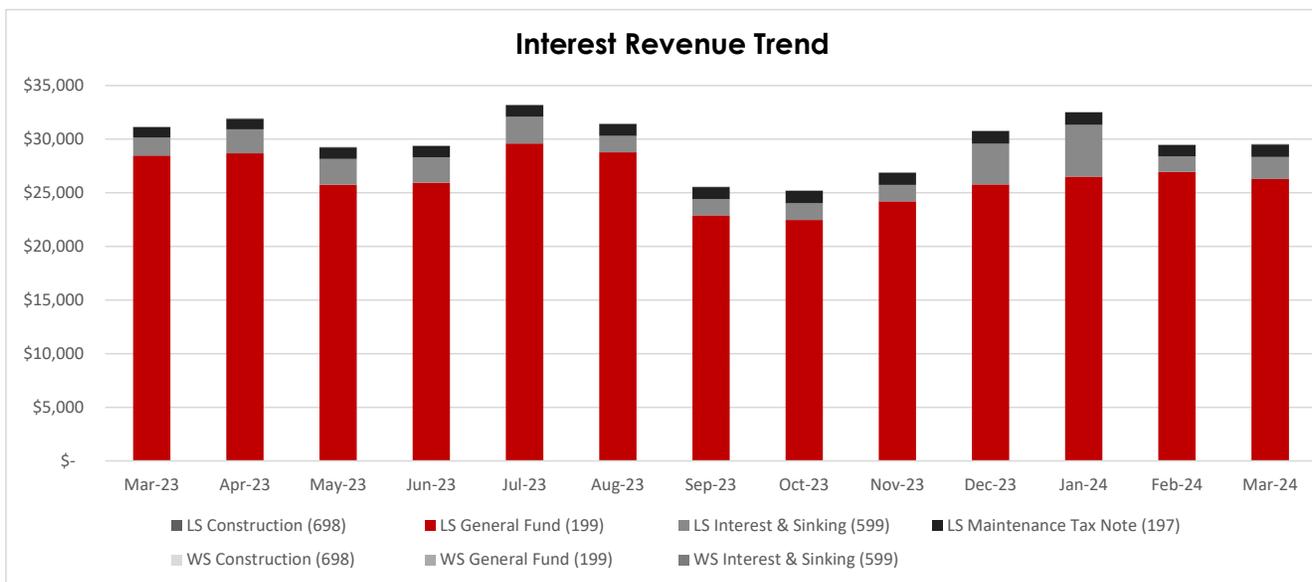
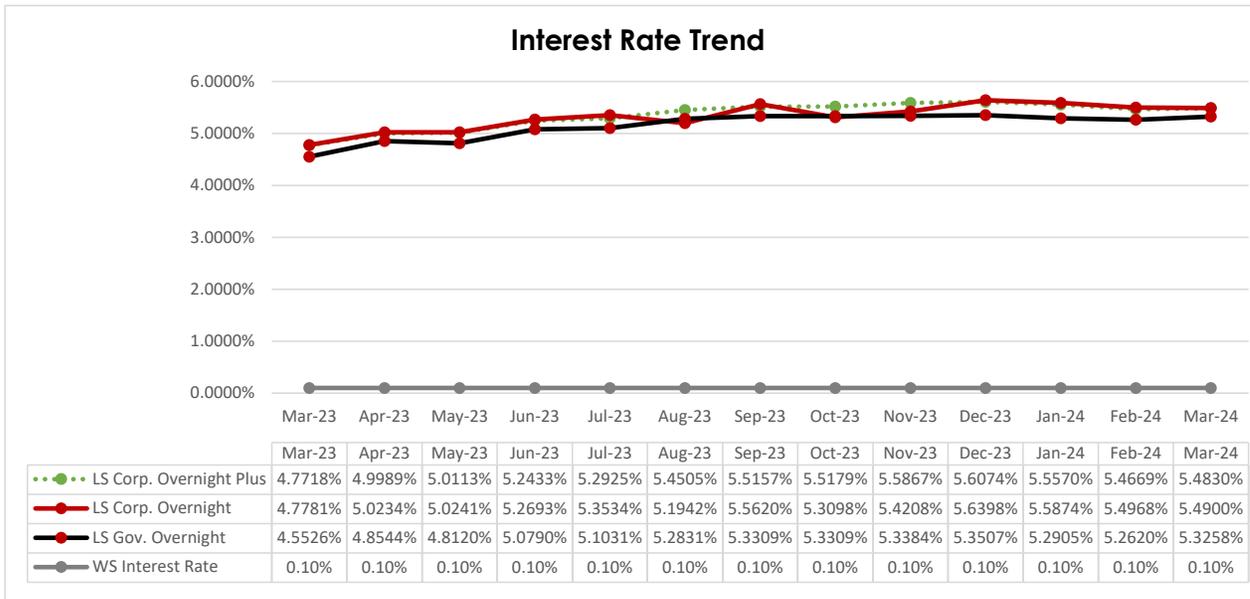


Luis Guerra, Director of Finance



# TORNILLO INDEPENDENT SCHOOL DISTRICT

## INTEREST RATE TRENDS



Participant #: 71908

**Lone Star™** March 2024  
Investment Pool Monthly Statement

Statement Period: 03/01/2024 to 03/31/2024

Luis M Guerra  
Tornillo ISD  
PO Box 170  
Tornillo, Texas 79853-0170



**Summary of Portfolio Holdings**

Account	Fund	Number of Shares	Price Per Share	Account Balance	% Port.
General Fund	Corporate Overnight Fund	5,834,407.16	1.00	5,834,407.16	89.35%
<b>Totals:</b>				<b>5,834,407.16</b>	

Account	Fund	Number of Shares	Price Per Share	Account Balance	% Port.
Interest & Sinking Account	Corporate Overnight Fund	442,323.88	1.00	442,323.88	6.77%
	Government Overnight Fund	1.85	1.00	1.85	0.00%
<b>Totals:</b>				<b>442,325.73</b>	

Account	Fund	Number of Shares	Price Per Share	Account Balance	% Port.
Maintenance Tax Note 2008 - Fund 197	Corporate Overnight Fund	253,100.41	1.00	253,100.41	3.88%
<b>Totals:</b>				<b>253,100.41</b>	

**Totals**

Fund	Yield	Share Quantity	Price Per Share	Fund Balance (USD)	% Port.
Corporate Overnight Fund	5.48 %	6,529,831.45	1.00	6,529,831.45	100.00 %
Government Overnight Fund	0.00 %	1.85	1.00	1.85	0.00 %
Corporate Overnight Plus Fund	0.00 %	0.00	1.00	0.00	0.00 %
<b>Total Value:</b>				<b>6,529,833.30</b>	<b>100.00 %</b>

**Portfolio Transactions**

**General Fund - Corporate Overnight Fund**

Settle Date	Trade Type	Share Balance	Number of Shares	Price/Share	Amount (USD)
03/01/2024	Starting Balance	6,011,690.49			6,011,690.49
03/07/2024	Deposit	6,012,860.34	1,169.85	1.00	1,169.85
03/07/2024	Withdrawal	5,662,860.34	-350,000.00	1.00	-350,000.00
03/08/2024	Withdrawal	5,412,860.34	-250,000.00	1.00	-250,000.00
03/14/2024	Deposit	5,422,650.27	9,789.93	1.00	9,789.93
03/14/2024	Deposit	5,429,808.618	7,158.38	1.00	7,158.38
03/15/2024	Deposit	5,511,557.27	81,748.62	1.00	81,748.62

**General Fund - Corporate Overnight Fund (Continued)**

Settle Date	Trade Type	Share Balance	Number of Shares	Price/Share	Amount (USD)
03/19/2024	Deposit	5,515,036.07	3,478.80	1.00	3,478.80
03/25/2024	Deposit	6,225,170.07	710,134.00	1.00	710,134.00
03/25/2024	Withdrawal	6,025,170.07	-200,000.00	1.00	-200,000.00
03/26/2024	Withdrawal	5,805,170.07	-220,000.00	1.00	-220,000.00
03/27/2024	Deposit	5,808,120.20	2,950.13	1.00	2,950.13
03/28/2024	Interest	5,834,407.16	26,286.96	1.00	26,286.96
03/31/2024	Ending Balance	5,834,407.16			5,834,407.16

**Interest & Sinking Account - Corporate Overnight Fund**

Settle Date	Trade Type	Share Balance	Number of Shares	Price/Share	Amount (USD)
03/01/2024	Starting Balance	440,281.25			440,281.25
03/28/2024	Interest	442,323.88	2,042.63	1.00	2,042.63
03/31/2024	Ending Balance	442,323.88			442,323.88

**Interest & Sinking Account - Government Overnight Fund**

Settle Date	Trade Type	Share Balance	Number of Shares	Price/Share	Amount (USD)
03/01/2024	Starting Balance	1.84			1.84
03/28/2024	Interest	1.85	0.01	1.00	0.01
03/31/2024	Ending Balance	1.85			1.85

**Maintenance Tax Note 2008 - Fund 197 - Corporate Overnight Fund**

Settle Date	Trade Type	Share Balance	Number of Shares	Price/Share	Amount (USD)
03/01/2024	Starting Balance	251,931.61			251,931.61
03/28/2024	Interest	253,100.41	1,168.80	1.00	1,168.80
03/31/2024	Ending Balance	253,100.41			253,100.41

**Important Information about this statement**

Please review this statement carefully, it is the official record of your account with Lone Star Investment Pool and First Public, LLC. If you disagree with any transaction, or if there are any errors or omissions in this statement please notify us promptly in writing, but no later than 10 business days after receipt of this statement. Trades pending settlement will not appear on this statement. All such trades will appear in the next monthly statement. The yield for the period is an annualized rate that reflects the relationship between the average amount of income earned and the average daily balance for the account. Please notify First Public promptly and in writing of any changes of address or phone number. Times of transactions will be furnished upon written request. The Lone Star Investment Pool Information Statement should be read carefully before investing. Investors should consider the investment objectives, risks, charges and expenses associated with municipal fund securities before investing. All transactions are no load. No remuneration has, or will be, paid to any entity in connection with this transaction. An investor may obtain an Information Statement by contacting First Public at the address and phone number identified above. An investment in Lone Star investment Pool is not insured or guaranteed by the Federal Deposit Insurance Corporation ("FDIC") or any other government agency and although Lone Star Investment Pool seeks to preserve the value of the investment at a fixed share price, it is possible to lose money by investing in municipal fund securities.



# Tornillo Independent School District

## El Paso Electric Transformer Upgrades

	High School 430 Oil Mill Lighting & Fire Pump 17121	Junior High 300 Oil Mill Upgrade 17124	Intermediate 420-A Oil Mill Upgrade 17123	Elementary 19200 Gabby Upgrade 17122	Total
Paid	\$ 27,545.82	\$ 20,082.17	\$ 22,333.48	\$ 17,853.07	\$ 87,814.54
Total Reimbursed	5,338.32	20,082.17	11,791.27	17,853.07	55,064.83
Balance	\$ 22,207.50	\$ -	\$ 10,542.21	\$ -	\$ 32,749.71
Balance per EP Electric	\$ -	\$ -	\$ -	\$ -	\$ -
Write off contract expired	\$ 22,207.50		\$ 10,542.21		
Additional Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ -

Date	Reimbursements				Total
10/3/2018	\$ 1,444.95	\$ 1,465.95	\$ 4,951.78	\$ 7,552.49	\$ 15,415.17
10/15/2019	\$ 1,565.01		\$ 1,794.80	\$ 2,523.03	\$ 5,882.84
10/8/2020				\$ 1,537.64	\$ 1,537.64
11/30/2020	\$ 1,303.10				\$ 1,303.10
9/27/2021		\$ 19,105.81			\$ 19,105.81
9/15/2021	\$ 1,025.26				\$ 1,025.26
9/1/2021			\$ 1,312.08		\$ 1,312.08
9/21/2021				\$ 6,689.74	\$ 6,689.74
8/31/2022		\$ (489.59)	\$ 939.42	\$ (449.83)	\$ -
9/9/2022			\$ 2,793.19		\$ 2,793.19

# TORNILLO INDEPENDENT SCHOOL DISTRICT

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## \$25K AND ABOVE PAYMENTS

As per Board policy CH Local, any single payment of twenty-five-thousand dollars and above must be board approved the transactions take place. The following are the (5) payments over the twenty-five thousand dollar threshold paid to several vendors:

<b>Check #</b>	<b>Amount</b>	<b>Vendor</b>	<b>Comments</b>
160227	\$36,411.61	Vistacon III LLC	Board Approved
160246	\$174,356.00	El Paso Trade School	Board Approved
160257	\$30,776.18	First Financial Group	Consisted of Several Invoices
160346	\$30,876.18	First Financial Group	Consisted of Several Invoices
10002342	\$46,083.36	Commerce	Consisted of Several Invoices

Note: Payments made to First Financial Group of America are for the employee benefit plan premiums deducted from employees of the District.

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**VendorID : WestStar Bank - 100003379**

649	03/01/2024	501226	Luis Garcia		Issued	\$192.13	Employee Reimbursement Direct Deposit
650	03/06/2024	500409	Alicia Alvarado		Issued	\$81.00	Employee Reimbursement Direct Deposit
651	03/06/2024	500537	Maria Hernandez		Issued	\$81.00	Employee Reimbursement Direct Deposit
652	03/06/2024	501273	Jorge Lazo		Issued	\$81.00	Employee Reimbursement Direct Deposit
653	03/06/2024	500699	Maria Morales		Issued	\$3,458.00	Employee Reimbursement Direct Deposit
654	03/08/2024	501147	Norma Aguirre		Issued	\$182.00	Employee Reimbursement Direct Deposit
655	03/08/2024	500572	Alejandra De Leon		Issued	\$182.00	Employee Reimbursement Direct Deposit
656	03/08/2024	501071	Hugo Fuentes		Issued	\$182.00	Employee Reimbursement Direct Deposit
657	03/08/2024	500033	Roberto Garcia		Issued	\$182.00	Employee Reimbursement Direct Deposit
658	03/08/2024	501157	Luis Guerra		Issued	\$1,189.66	Employee Reimbursement Direct Deposit
659	03/22/2024	500020	Loretta Aguilar		Issued	\$73.00	Employee Reimbursement Direct Deposit
660	03/22/2024	501203	Sandra Cruz		Issued	\$65.00	Employee Reimbursement Direct Deposit
661	03/22/2024	500832	Damaris Duran		Issued	\$73.00	Employee Reimbursement Direct Deposit
662	03/22/2024	500732	Alma Erives		Issued	\$73.00	Employee Reimbursement Direct Deposit
663	03/22/2024	501220	Maria Espinoza		Issued	\$73.00	Employee Reimbursement Direct Deposit
664	03/22/2024	501226	Luis Garcia		Issued	\$73.00	Employee Reimbursement Direct Deposit
665	03/22/2024	500769	Claudia Herrera-Soto		Issued	\$73.00	Employee Reimbursement Direct Deposit
666	03/22/2024	501082	Myrna Lopez		Issued	\$73.00	Employee Reimbursement Direct Deposit
667	03/22/2024	500699	Maria Morales		Issued	\$73.00	Employee Reimbursement Direct Deposit
668	03/22/2024	501206	Alejandro Olvera		Issued	\$73.00	Employee Reimbursement Direct Deposit
669	03/22/2024	500519	Elizabeth Otero		Issued	\$73.00	Employee Reimbursement Direct Deposit
670	03/22/2024	501277	Karina Schulte	23	Issued	\$73.00	Employee Reimbursement Direct Deposit
671	03/22/2024	500021	Dania Sotelo		Issued	\$73.00	Employee Reimbursement Direct Deposit

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672	03/22/2024	501023	Rosa Vega-Barrio	Issued	\$113.00	Employee Reimbursement Direct Deposit	
673	03/28/2024	500033	Roberto Garcia	Issued	\$1,573.00	Employee Reimbursement Direct Deposit	
674	03/28/2024	501157	Luis Guerra	Issued	\$204.00	Employee Reimbursement Direct Deposit	
160144	03/01/2024	10013	Texas Department of Public Safety	Issued	\$2.00	Paper Check	
160145	03/01/2024	10027	Amerigas Propane, L.P.	Issued	\$10,558.87	Paper Check	
160146	03/01/2024	10040	Game One	Issued	\$4,693.00	Paper Check	
160147	03/01/2024	10050	Barnes & Noble	Issued	\$380.55	Paper Check	
160148	03/01/2024	10054	Bernie Del Hierro	Issued	\$10,902.00	Paper Check	
160149	03/01/2024	10080	Ced-Triangle Electric -El Paso	Issued	\$83.28	Paper Check	
160150	03/01/2024	10128	El Paso Central Appraisal District	Issued	\$2,542.08	Paper Check	
160151	03/01/2024	10138	El Paso Disposal, LP	Issued	\$2,164.72	Paper Check	
160152	03/01/2024	10190	Fabens Oil Co.	Issued	\$2,746.99	Paper Check	
160153	03/01/2024	10361	Home Depot Credit Services	Issued	\$225.13	Paper Check	
160154	03/01/2024	10543	Labatt Food Service	Issued	\$5,014.69	Paper Check	
160155	03/01/2024	10601	Office Depot	Issued	\$8,594.76	Paper Check	
160156	03/01/2024	10616	Peter Piper Pizza	Issued	\$710.00	Paper Check	
160157	03/01/2024	10630	Region 19 Education Service Center	Issued	\$3,000.00	Paper Check	
160158	03/01/2024	10657	Segovia'S Distributing, Inc.	Issued	\$464.28	Paper Check	
160159	03/01/2024	10808	Tornillo I.S.D. Cafeteria	Issued	\$250.00	Paper Check	
160160	03/01/2024	10864	Walmart Community/Capital One	Issued	\$68.82	Paper Check	
160161	03/01/2024	10867	West Texas County Courier	Issued	\$1,369.00	Paper Check	
160162	03/01/2024	10870	Windstream	Issued	\$1,957.56	Paper Check	
160163	03/01/2024	20022	Citibank	Issued	\$311.45	Paper Check	
160164	03/01/2024	20022	Citibank	Issued	\$108.84	Paper Check	
160165	03/01/2024	20022	Citibank	24	Issued	\$168.84	Paper Check
160166	03/01/2024	20022	Citibank	Issued	\$288.89	Paper Check	

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160167	03/01/2024	20022	Citibank	Issued	\$86.97	Paper Check
160168	03/01/2024	20022	Citibank	Issued	\$1,297.60	Paper Check
160169	03/01/2024	20022	Citibank	Issued	\$34.92	Paper Check
160170	03/01/2024	20038	wholesale Lumber	Issued	\$149.19	Paper Check
160171	03/01/2024	20122	CNA Surety	Issued	\$1,502.00	Paper Check
160172	03/01/2024	20315	Sure Score	Issued	\$5,447.50	Paper Check
160173	03/01/2024	20456	Ann Morales	Issued	\$65.00	Paper Check
160174	03/01/2024	20466	El Paso Office Products, LLC	Issued	\$4,406.35	Paper Check
160175	03/01/2024	20810	T-Mobile USA Inc.	Issued	\$300.00	Paper Check
160176	03/01/2024	20869	Rhema Cont	Issued	\$3,755.00	Paper Check
160177	03/01/2024	20876	GH Dairy El Paso	Issued	\$193.49	Paper Check
160178	03/01/2024	20909	Marina Olivares Rodriguez	Issued	\$325.00	Paper Check
160179	03/01/2024	20963	Martin Olivas	Issued	\$150.00	Paper Check
160180	03/01/2024	20994	Galls, LLC	Issued	\$347.03	Paper Check
160181	03/01/2024	21011	Adrian Castaneda	Issued	\$1,250.00	Paper Check
160182	03/01/2024	21012	Sandra I Gonzalez	Issued	\$1,250.00	Paper Check
160183	03/01/2024	21019	Rosalinda Hernandez	Issued	\$960.00	Paper Check
160184	03/01/2024	21027	LEAF Capital Funding LLC	Issued	\$2,767.77	Paper Check
160185	03/01/2024	21033	Carnegie Learning Inc.	Issued	\$7,000.00	Paper Check
160187	03/01/2024	500699	Maria Morales	Issued	\$257.99	Paper Check
160188	03/01/2024	500405	Albert Pinon	Issued	\$513.00	Paper Check
160189	03/01/2024	501160	Albert Realyvasquez	Issued	\$2,016.00	Paper Check
160190	03/01/2024	21016	Sunbelt Staffing, LLC	Issued	\$108.00	Paper Check
160192	03/01/2024	20911	Carlos Campos	Issued	\$550.00	Paper Check
160193	03/08/2024	10054	Bernie Del Hierro	Issued	\$1,642.00	Paper Check
160194	03/08/2024	10134	El Paso County	Issued	\$18,342.15	Paper Check

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160195	03/08/2024	10361	Home Depot Credit Services	Issued	\$174.46	Paper Check
160196	03/08/2024	10555	Lead4Ward	Issued	\$5,418.00	Paper Check
160197	03/08/2024	10586	National Assn. Of School Nurses	Issued	\$320.00	Paper Check
160198	03/08/2024	10636	Russell Sigler Inc	Issued	\$796.28	Paper Check
160199	03/08/2024	10784	The Cable Source	Issued	\$72.22	Paper Check
160200	03/08/2024	20022	Citibank	Issued	\$90.00	Paper Check
160201	03/08/2024	20022	Citibank	Issued	\$75.33	Paper Check
160202	03/08/2024	20022	Citibank	Issued	\$700.26	Paper Check
160203	03/08/2024	20022	Citibank	Issued	\$375.71	Paper Check
160204	03/08/2024	20022	Citibank	Issued	\$1,297.60	Paper Check
160205	03/08/2024	20022	Citibank	Issued	\$60.00	Paper Check
160206	03/08/2024	20022	Citibank	Issued	\$778.56	Paper Check
160207	03/08/2024	20022	Citibank	Issued	\$1,943.70	Paper Check
160208	03/08/2024	20022	Citibank	Issued	\$161.98	Paper Check
160209	03/08/2024	20022	Citibank	Issued	\$32.92	Paper Check
160210	03/08/2024	20022	Citibank	Issued	\$1,090.56	Paper Check
160211	03/08/2024	20022	Citibank	Issued	\$748.60	Paper Check
160212	03/08/2024	20022	Citibank	Issued	\$103.59	Paper Check
160213	03/08/2024	20022	Citibank	Issued	\$289.90	Paper Check
160214	03/08/2024	20022	Citibank	Issued	\$723.28	Paper Check
160215	03/08/2024	20022	Citibank	Issued	\$171.97	Paper Check
160216	03/08/2024	20022	Citibank	Issued	\$1,943.70	Paper Check
160217	03/08/2024	20022	Citibank	Issued	\$700.26	Paper Check
160218	03/08/2024	20022	Citibank	Issued	\$1,297.60	Paper Check
160219	03/08/2024	20022	Citibank	Issued	\$13.59	Paper Check
160220	03/08/2024	20028	Amplify Education, Inc	Issued	\$6,400.00	Paper Check

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160221	03/08/2024	20038	wholesale Lumber	Issued	\$47.96	Paper Check
160222	03/08/2024	20120	HB Electronics	Issued	\$1,285.20	Paper Check
160223	03/08/2024	20169	El Paso County Water Improvement	Issued	\$3,913.99	Paper Check
160224	03/08/2024	20215	Spectrum Paper Co, Inc.	Issued	\$349.98	Paper Check
160225	03/08/2024	20244	Texas Department of Licensing an	Issued	\$280.00	Paper Check
160226	03/08/2024	20255	Mentru Enterprises	Issued	\$3,698.50	Paper Check
160227	03/08/2024	20607	Vistacon III, LLC	Issued	\$36,411.61	Paper Check
160228	03/08/2024	20662	Citibank	Issued	\$133.36	Paper Check
160229	03/08/2024	20662	Citibank	Issued	\$240.56	Paper Check
160230	03/08/2024	20662	Citibank	Issued	\$51.22	Paper Check
160231	03/08/2024	20662	Citibank	Issued	\$145.82	Paper Check
160232	03/08/2024	20662	Citibank	Issued	\$161.09	Paper Check
160233	03/08/2024	20714	Children's Home therapy specialists dba Villa Children's therapy	Issued	\$1,860.00	Paper Check
160234	03/08/2024	20821	Winsupply of West El Paso	Issued	\$3,104.22	Paper Check
160235	03/08/2024	20895	linde gas & equipment inc	Issued	\$27.00	Paper Check
160236	03/08/2024	20902	El paso Vacuum	Issued	\$208.89	Paper Check
160237	03/08/2024	20911	Carlos Campos	Issued	\$550.00	Paper Check
160238	03/08/2024	20922	Ana Maria Quintero Munoz	Issued	\$168.75	Paper Check
160239	03/08/2024	20947	FAAC Incorporated	Issued	\$195.00	Paper Check
160240	03/08/2024	20961	Tennis Outlet	Issued	\$795.45	Paper Check
160241	03/08/2024	21007	TeacherFit LLC	Issued	\$900.00	Paper Check
160242	03/08/2024	21033	Carnegie Learning Inc.	Issued	\$10,500.00	Paper Check
160243	03/08/2024	10601	Office Depot	Issued	\$34.99	Paper Check
160244	03/08/2024	20207	Indian Product	Issued	\$169.90	Paper Check
160245	03/08/2024	20488	Joe Morales	Issued	\$640.00	Paper Check
160246	03/08/2024	20509	El Paso Tradew School inc.	Issued	\$174,356.00	Paper Check

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160251	03/08/2024	10724	Texas AFT- Associate Membership Program	Issued	\$172.44	Paper Check
160252	03/08/2024	10848	United Way Of El Paso County	Issued	\$45.00	Paper Check
160253	03/08/2024	20008	Texas State Teacher Association	Issued	\$96.16	Paper Check
160254	03/08/2024	20009	Association of Texas Professional Educator	Issued	\$89.78	Paper Check
160255	03/08/2024	20009	Association of Texas Professional Educator	Issued	\$89.78	Paper Check
160256	03/08/2024	20010	LegalShield	Issued	\$119.56	Paper Check
160257	03/08/2024	20011	First Financial Group of America	Issued	\$30,776.18	Paper Check
160258	03/22/2024	10013	Texas Department of Public Safety	Issued	\$5.00	Paper Check
160259	03/22/2024	10044	B&H Wholesale	Issued	\$223.20	Paper Check
160260	03/22/2024	10050	Barnes & Noble	Issued	\$39.20	Paper Check
160261	03/22/2024	10139	El Paso Electric Co.	Issued	\$10,823.22	Paper Check
160262	03/22/2024	10601	Office Depot	Issued	\$2,673.91	Paper Check
160263	03/22/2024	10617	Pitneybowes	Issued	\$277.99	Paper Check
160264	03/22/2024	10784	The Cable Source	Issued	\$204.99	Paper Check
160265	03/22/2024	10864	Walmart Community/Capital One	Issued	\$209.61	Paper Check
160266	03/22/2024	20022	Citibank	Issued	\$43.28	Paper Check
160267	03/22/2024	20022	Citibank	Issued	\$372.06	Paper Check
160268	03/22/2024	20022	Citibank	Issued	\$352.98	Paper Check
160269	03/22/2024	20022	Citibank	Issued	\$352.98	Paper Check
160270	03/22/2024	20022	Citibank	Issued	\$334.36	Paper Check
160271	03/22/2024	20022	Citibank	Issued	\$87.98	Paper Check
160272	03/22/2024	20022	Citibank	Issued	\$248.94	Paper Check
160273	03/22/2024	20022	Citibank	Issued	\$352.98	Paper Check
160274	03/22/2024	20022	Citibank	Issued	\$352.98	Paper Check
160275	03/22/2024	20022	Citibank	Issued	\$172.04	Paper Check
160276	03/22/2024	20022	Citibank	Issued	\$352.98	Paper Check

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160277	03/22/2024	20022	Citibank	Issued	\$253.74	Paper Check
160278	03/22/2024	20022	Citibank	Issued	\$55.93	Paper Check
160279	03/22/2024	20022	Citibank	Issued	\$352.98	Paper Check
160280	03/22/2024	20022	Citibank	Issued	\$352.98	Paper Check
160281	03/22/2024	20022	Citibank	Issued	\$153.99	Paper Check
160282	03/22/2024	20038	wholesale Lumber	Issued	\$67.18	Paper Check
160283	03/22/2024	20255	Mentru Enterprises	Issued	\$6,000.00	Paper Check
160284	03/22/2024	20301	El Paso County Tax Assessor-Coll	Issued	\$7.50	Paper Check
160285	03/22/2024	20447	Super Chef Inc.	Issued	\$482.25	Paper Check
160286	03/22/2024	20488	Joe Morales	Issued	\$560.00	Paper Check
160287	03/22/2024	20572	Dell Marketing L.P.	Issued	\$1,647.09	Paper Check
160288	03/22/2024	20588	Operation Outbreak LLC	Issued	\$2,600.00	Paper Check
160289	03/22/2024	20611	Frontline Technologies	Issued	\$118.53	Paper Check
160290	03/22/2024	20614	Lowman Consulting LLC	Issued	\$7,500.00	Paper Check
160291	03/22/2024	20662	Citibank	Issued	\$334.26	Paper Check
160292	03/22/2024	20662	Citibank	Issued	\$152.46	Paper Check
160293	03/22/2024	20662	Citibank	Issued	\$301.08	Paper Check
160294	03/22/2024	20739	Riverside Assessments, LLC	Issued	\$180.00	Paper Check
160295	03/22/2024	20791	Zayas Restaurant Group, Inc	Issued	\$1,212.50	Paper Check
160296	03/22/2024	20797	PRO-ED, Inc	Issued	\$88.00	Paper Check
160297	03/22/2024	20876	GH Dairy El Paso	Issued	\$563.39	Paper Check
160298	03/22/2024	20949	QuaverEd, Inc	Issued	\$1,875.00	Paper Check
160299	03/26/2024	501096	Brandyn Flores	Issued	\$891.00	Paper Check
160300	03/26/2024	500559	Veronica Tovar	Issued	\$837.00	Paper Check
160302	03/28/2024	500710	Anna Brew	Issued	\$20.00	Paper Check
160303	03/28/2024	501096	Brandyn Flores	Issued	\$594.00	Paper Check

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160304	03/28/2024	500405	Albert Pinon	Issued	\$153.00	Paper Check
160305	03/28/2024	501160	Albert Realyvasquez	Issued	\$1,332.00	Paper Check
160306	03/28/2024	10027	Amerigas Propane, L.P.	Issued	\$641.95	Paper Check
160307	03/28/2024	10177	ESC Region 19 Head Start	Issued	\$10,327.50	Paper Check
160308	03/28/2024	10224	Flowers Baking Co.	Issued	\$179.16	Paper Check
160309	03/28/2024	10361	Home Depot Credit Services	Issued	\$196.40	Paper Check
160310	03/28/2024	10543	Labatt Food Service	Issued	\$1,627.61	Paper Check
160311	03/28/2024	10630	Region 19 Education Service Center	Issued	\$750.00	Paper Check
160312	03/28/2024	10657	Segovia'S Distributing, Inc.	Issued	\$596.67	Paper Check
160313	03/28/2024	10662	Sizzling Caesars, Llc	Issued	\$138.00	Paper Check
160314	03/28/2024	10870	Windstream	Issued	\$1,957.56	Paper Check
160315	03/28/2024	20022	Citibank	Issued	\$3,270.84	Paper Check
160316	03/28/2024	20022	Citibank	Issued	\$248.10	Paper Check
160317	03/28/2024	20022	Citibank	Issued	\$1,913.60	Paper Check
160318	03/28/2024	20022	Citibank	Issued	\$100.00	Paper Check
160319	03/28/2024	20022	Citibank	Issued	\$38.35	Paper Check
160320	03/28/2024	20022	Citibank	Issued	\$418.36	Paper Check
160321	03/28/2024	20022	Citibank	Issued	\$150.00	Paper Check
160322	03/28/2024	20022	Citibank	Issued	\$112.05	Paper Check
160323	03/28/2024	20022	Citibank	Issued	\$29.99	Paper Check
160324	03/28/2024	20120	HB Electronics	Issued	\$1,144.60	Paper Check
160325	03/28/2024	20180	ACET	Issued	\$500.00	Paper Check
160326	03/28/2024	20272	Eric Armin inc.	Issued	\$3,649.00	Paper Check
160327	03/28/2024	20353	Barnes and Noble Book Store	Issued	\$1,623.58	Paper Check
160328	03/28/2024	20471	Professional Systems, Software &	Issued	\$1,565.00	Paper Check
160329	03/28/2024	20572	Dell Marketing L.P.	Issued	\$7,840.00	Paper Check

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160330	03/28/2024	20662	Citibank	Issued	\$141.06	Paper Check
160331	03/28/2024	20662	Citibank	Issued	\$86.76	Paper Check
160332	03/28/2024	20810	T-Mobile USA Inc.	Issued	\$300.00	Paper Check
160333	03/28/2024	20876	GH Dairy El Paso	Issued	\$874.72	Paper Check
160334	03/28/2024	20930	Whataburger Restaurants LLC	Issued	\$543.75	Paper Check
160335	03/28/2024	20963	Martin Olivas	Issued	\$450.00	Paper Check
160336	03/28/2024	21011	Adrian Castaneda	Issued	\$500.00	Paper Check
160337	03/28/2024	21012	Sandra I Gonzalez	Issued	\$500.00	Paper Check
160338	03/28/2024	21034	Dome Headwear	Issued	\$954.39	Paper Check
160339	03/28/2024	21057	Carlos Esparza	Issued	\$437.50	Paper Check
160340	03/28/2024	10724	Texas AFT- Associate Membership Program	Issued	\$172.44	Paper Check
160341	03/28/2024	10848	United Way Of El Paso County	Issued	\$45.00	Paper Check
160342	03/28/2024	20008	Texas State Teacher Association	Issued	\$96.16	Paper Check
160343	03/28/2024	20009	Association of Texas Professional Educator	Issued	\$89.78	Paper Check
160344	03/28/2024	20009	Association of Texas Professional Educator	Issued	\$89.78	Paper Check
160345	03/28/2024	20010	LegalShield	Issued	\$119.56	Paper Check
<b>160346</b>	<b>03/28/2024</b>	<b>20011</b>	<b>First Financial Group of America</b>	<b>Issued</b>	<b>\$30,876.18</b>	<b>Paper Check</b>
10002333	03/01/2024	20012	Texas Child Support Disbursement Unit	Issued	\$311.00	ACH
10002334	03/01/2024	20012	Texas Child Support Disbursement Unit	Issued	\$265.00	ACH
10002335	03/01/2024	20012	Texas Child Support Disbursement Unit	Issued	\$1.50	ACH
10002336	03/01/2024	20012	Texas Child Support Disbursement Unit	Issued	\$1.50	ACH
10002337	03/01/2024	20012	Texas Child Support Disbursement Unit	Issued	\$265.00	ACH
10002338	03/01/2024	20012	Texas Child Support Disbursement Unit	Issued	\$1.50	ACH
10002339	03/01/2024	20012	Texas Child Support Disbursement Unit	Issued	\$1.50	ACH
10002340	03/01/2024	20012	Texas Child Support Disbursement Unit	Issued	\$311.00	ACH
10002341	03/01/2024	20765	Commerce Bank	Issued	\$10,825.91	ACH

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10002342	03/05/2024	20765	Commerce Bank	Issued	\$46,089.36	ACH
10002343	03/22/2024	20765	Commerce Bank	Issued	\$29,819.45	ACH
10002344	03/28/2024	20765	Commerce Bank	Issued	\$1,499.93	ACH
10002345	03/28/2024	20012	Texas Child Support Disbursement Unit	Issued	\$1.50	ACH
10002346	03/28/2024	20012	Texas Child Support Disbursement Unit	Issued	\$1.50	ACH
10002347	03/28/2024	20012	Texas Child Support Disbursement Unit	Issued	\$311.00	ACH
10002348	03/28/2024	20012	Texas Child Support Disbursement Unit	Issued	\$1.50	ACH
10002349	03/28/2024	20012	Texas Child Support Disbursement Unit	Issued	\$265.00	ACH
10002350	03/28/2024	20012	Texas Child Support Disbursement Unit	Issued	\$1.50	ACH
10002351	03/28/2024	20012	Texas Child Support Disbursement Unit	Issued	\$265.00	ACH
10002352	03/28/2024	20012	Texas Child Support Disbursement Unit	Issued	\$311.00	ACH
200001359	03/01/2024	10542	La Estrella	Issued	\$452.00	Vendor Credit Card
200001360	03/01/2024	10669	Sonitrol Of El Paso	Issued	\$2,022.00	Vendor Credit Card
200001361	03/01/2024	10672	Southern Computer Warehouse	Issued	\$120.29	Vendor Credit Card
200001362	03/01/2024	10687	Staples Advantage	Issued	\$726.76	Vendor Credit Card
200001363	03/01/2024	20036	Johnstone Supply	Issued	\$12,039.08	Vendor Credit Card
200001364	03/01/2024	20470	O'Reilly Auto Enterprises LLC	Issued	\$791.17	Vendor Credit Card
200001365	03/08/2024	10542	La Estrella	Issued	\$289.50	Vendor Credit Card
200001366	03/08/2024	10672	Southern Computer Warehouse	Issued	\$4,817.96	Vendor Credit Card
200001367	03/08/2024	20017	School Specialty Inc.	Issued	\$1,898.72	Vendor Credit Card
200001368	03/08/2024	20265	4imprint, Inc.	Issued	\$697.24	Vendor Credit Card
200001369	03/08/2024	20286	Vex Robotics	Issued	\$175.36	Vendor Credit Card
200001370	03/08/2024	20391	Ken Scholten dba KD Scholten Com	Issued	\$306.00	Vendor Credit Card
200001371	03/08/2024	20470	O'Reilly Auto Enterprises LLC	Issued	\$235.08	Vendor Credit Card
200001372	03/22/2024	10034	Arspec, Inc.	Issued	\$1,776.00	Vendor Credit Card
200001373	03/22/2024	10105	Continental Termite & Pest Control,	Issued	\$565.00	Vendor Credit Card

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200001374	03/22/2024	10542	La Estrella	Issued	\$1,161.00	Vendor Credit Card
200001375	03/22/2024	10649	Scholastic Book Fairs	Issued	\$1,583.72	Vendor Credit Card
200001376	03/22/2024	10672	Southern Computer Warehouse	Issued	\$1,311.65	Vendor Credit Card
200001377	03/22/2024	10859	Verizon Wireless	Issued	\$170.16	Vendor Credit Card
200001378	03/22/2024	20135	William V. MacGill & Co	Issued	\$456.76	Vendor Credit Card
200001379	03/22/2024	20470	O'Reilly Auto Enterprises LLC	Issued	\$775.52	Vendor Credit Card
200001380	03/22/2024	20480	National Center for Youth Issues	Issued	\$400.00	Vendor Credit Card
200001381	03/22/2024	20490	Blanco Ordonez Mata & Wallace P.	Issued	\$70.00	Vendor Credit Card
200001382	03/22/2024	20651	Vista Higher Learning, Inc.	Issued	\$9,673.25	Vendor Credit Card
200001384	03/28/2024	10546	Lakeshore Learning Materials	Issued	\$661.66	Vendor Credit Card
200001385	03/28/2024	10669	Sonitrol Of El Paso	Issued	\$660.00	Vendor Credit Card
200001386	03/28/2024	10672	Southern Computer Warehouse	Issued	\$284.85	Vendor Credit Card
200001387	03/28/2024	10859	Verizon Wireless	Issued	\$170.16	Vendor Credit Card

**Total Checks:** 270

**Total Amount:** 673,666.44

<u>Payee Name</u>	<u>Invoice Number</u>	<u>Invoice Date</u>	<u>Check Number</u>	<u>Invoice Description</u>	<u>Account Number</u>	<u>Pgm Year</u>	<u>Invoice Amount</u>
Citibank	112-8588398-	02/07/2024	160163	Misc supplies and Items	199-52-6399-00-952-99-0-00		311.45
Citibank	0853029	02/07/2024	160163	for safety department.	199-52-6399-00-952-99-0-00		
Citibank	E800	02/22/2024	160164	Pizza for Teacher/Parent Conference 2/22/24	199-61-6499-00-044-99-0-00		108.84
Citibank	112-9638922-1219424	02/14/2024	160165	After school enrichment program supplies	282-11-6399-11-999-11-0-00	2022	168.84
Citibank	112-7252818-3887420	02/14/2024	160166	After school enrichment program supplies	282-11-6399-11-999-11-0-00	2022	288.89
Citibank	112-8985292-9232228	02/14/2024	160167	After school enrichment program supplies	282-11-6399-11-999-11-0-00	2022	86.97
Citibank	1113-Mancinas	02/18/2024	160168	Attending 2024 TASBO Engage in Huston TX	199-34-6411-00-934-99-0-00		1,297.60
Citibank	112-4180591-4281835	02/14/2024	160169	After school enrichment program supplies	282-11-6399-11-999-11-0-00	2022	34.92
Citibank	203101-Pineda	03/01/2024	160200	Bus drivers region 19 training	199-34-6239-00-934-99-0-00		90
Citibank	5724	01/14/2024	160201	website charges made by IT for program access Wondershare	199-53-6399-00-953-99-0-00		75.33
Citibank	1218-1	02/07/2024	160202	Texas Music Educators Association	282-13-6411-00-044-30-0-00	2021	700.26
Citibank	113-0383135-7332230	02/23/2024	160203	Supplies for Reading Across Tornillo Event <i>Music Conference-Mr. Montez</i>	263-61-6499-00-999-25-0-00	2024	375.71
Citibank	1213	02/18/2024	160204	TASBO 2024 Engage Conf hotel, flight and rental	199-41-6411-00-750-99-0-00		1,297.60
Citibank	203096-Romero	03/01/2024	160205	Bus drivers region 19 training	199-34-6239-00-934-99-0-00		60
Citibank	1709-1	02/18/2024	160206	TASBO 2024 Engage Conf hotel, flight and rental	199-41-6411-00-750-99-0-00		778.56
Citibank	3B5ZIL	02/28/2024	160207	Flight & hotel for Lead4Ward Accountability Symposium	279-13-6411-01-916-11-0-00	2022	1,943.70
Citibank	3J9AXG	02/29/2024	160208	Flight & hotel for Lead4Ward Accountability Symposium	279-13-6411-01-916-11-0-00	2022	161.98
Citibank	113-9123149-9068250	02/23/2024	160209	ref PO 154345 not to exceed two different shipments	461-11-6499-00-999-23-0-00		32.92
Citibank	14-0088589-9511440	02/26/2024	160210	After school enrichment program supplies	282-11-6399-11-999-11-0-00	2022	1,090.56
Citibank	113-0486656-2636244	02/27/2024	160211	Motor will be used to repair golf cart for use by the Law Enforcement students.	199-11-6399-00-001-22-0-00		748.6
Citibank	113-8185825-3519423	02/23/2024	160212	Lower Valley Games supplies	461-11-6499-00-999-23-0-00		103.59
Citibank	113-4628187-3830619	02/27/2024	160213	Ipad Pencils to be used by AV students at the Jr High receiving High School credit.	199-11-6399-00-001-22-0-00		289.9 <sup>34</sup>
Citibank	1709	02/18/2024	160214	TASBO 2024 Engage Conf hotel, flight and rental	199-41-6411-00-750-99-0-00		723.28
Citibank	3J97PJ	02/29/2024	160215	Flight & hotel for Lead4Ward Accountability Symposium	279-13-6411-01-916-11-0-00	2022	171.97
Citibank	3A33MR	02/28/2024	160216	Flight & hotel for Lead4Ward Accountability Symposium	279-13-6411-01-916-11-0-00	2022	1,943.70
Citibank	1218	02/07/2024	160217	Texas Music Educators Association	282-13-6411-00-041-30-0-00	2021	700.26
Citibank	1605	02/18/2024	160218	TASBO 2024 Engage Conf hotel, flight and rental <i>Music Conference-Mr. Guerrero</i>	199-41-6411-00-750-99-0-00		1,297.60
Citibank	INV243723555	02/29/2024	160219	Zoom subscription for superintendent	199-41-6499-00-701-99-0-00		13.59
Citibank	113-2001894-1383441	02/23/2024	160247	Curtains for Prom 2024	865-00-2191-04-001-04-0-00		179.82
Citibank	029381/036545	02/29/2024	160248	Candies and goodies for Reading is sweet event on 3/2/24.	865-00-2191-14-001-14-0-00		60
Citibank	238746	03/18/2024	160266	K12 Summit Spring Planning	199-41-6499-00-727-99-0-00		43.28

Citibank	916151910	03/09/2024	160267		8th Grade Field Trip	199-13-6411-00-916-11-0-00		26.79
Citibank	916151910	03/09/2024	160267		8th Grade Field Trip	282-11-6412-00-041-30-0-00	2021	345.27
Citibank	916151913	03/09/2024	160268		8th Grade Field Trip	199-13-6411-00-916-11-0-00		25.41
Citibank	916151913	03/09/2024	160268		8th Grade Field Trip	282-11-6412-00-041-30-0-00	2021	327.57
Citibank	916151916	03/09/2024	160269		8th Grade Field Trip	199-13-6411-00-916-11-0-00		25.41
Citibank	916151916	03/09/2024	160269		8th Grade Field Trip	282-11-6412-00-041-30-0-00	2021	327.57
Citibank	113-4859659-7439407	03/05/2024	160270		Reward Items for 2024 LV Games	461-11-6499-00-999-23-0-00		334.36
Citibank	112-8596588-5923444	03/06/2024	160271	Premium Heat Resistant 932°F Silicone Soldering Mat, Large Anti Static Electronic		199-53-6399-00-953-99-0-00		7.99
Citibank	112-8596588-5923444	03/06/2024	160271	Repair Work Mat for RGA and Gun Soldering Iron Workbench Cell Phone Laptop Repair, 13.8" *9.8"		199-53-6399-00-953-99-0-00		
Citibank	112-8596588-5923444	03/06/2024	160271	KVM Switch DisplayPort 2 Port Kvm Switch 1 Monitors 2 Computers Display Port		199-53-6399-00-953-99-0-00		79.99
Citibank	712802355	03/06/2024	160272	Monitor Selector Box 1440P 120Hz 144Hz 165Hz 175Hz 240Hz DP2 1 KVM		199-13-6411-00-916-11-0-00		17.92
Citibank	712802355	03/06/2024	160272		8th Grade Field Trip	282-11-6412-00-041-30-0-00	2021	231.02
Citibank	916151912	03/09/2024	160273		8th Grade Field Trip	199-13-6411-00-916-11-0-00		25.41
Citibank	916151912	03/09/2024	160273		8th Grade Field Trip	282-11-6412-00-041-30-0-00	2021	327.57
Citibank	916151911	03/09/2024	160274		8th Grade Field Trip	199-13-6411-00-916-11-0-00		25.41
Citibank	916151911	03/09/2024	160274		8th Grade Field Trip	282-11-6412-00-041-30-0-00	2021	327.57
Citibank	712802366	03/06/2024	160275		8th Grade Field Trip	199-13-6411-00-916-11-0-00		12.39
Citibank	712802366	03/06/2024	160275		8th Grade Field Trip	282-11-6412-00-041-30-0-00	2021	159.65
Citibank	916151899	03/09/2024	160276		8th Grade Field Trip	199-13-6411-00-916-11-0-00		25.41
Citibank	916151899	03/09/2024	160276		8th Grade Field Trip	282-11-6412-00-041-30-0-00	2021	327.57
Citibank	113-0022763-7194651	03/01/2024	160277		Items for Read Across Tornillo event	282-61-6499-11-999-99-0-00	2022	253.74
Citibank	112-2371154-9241036	03/06/2024	160278	MAKUANG 8 Pack Microfiber Screen Cleaning Cloth,Premium Double-Sided		199-53-6399-00-953-99-0-00		47.94
Citibank	112-2371154-9241036	03/06/2024	160278	Snede Microfiber Cloths for Glasses Lenses Computer Phone TV Electronic Device		199-53-6399-00-953-99-0-00		7.99
Citibank	916151914	03/09/2024	160279	Repair Work Mat for RGA and Gun Soldering Iron Workbench Cell Phone Laptop		199-13-6411-00-916-11-0-00		25.41
Citibank	916151914	03/09/2024	160279		8th Grade Field Trip	282-11-6412-00-041-30-0-00	2021	327.57
Citibank	916151900	03/09/2024	160280		8th Grade Field Trip	199-13-6411-00-916-11-0-00		25.41
Citibank	916151900	03/09/2024	160280		8th Grade Field Trip	282-11-6412-00-041-30-0-00	2021	327.57
Citibank	956581	03/08/2024	160281		K12 Summit Spring Planning	199-41-6499-00-727-99-0-00		153.99
Citibank	4725M4-472F4U-472U4V	03/04/2024	160315		Heartland Connect 2024 Conference Flights.	101-35-6411-00-901-99-0-00		3,270.84
Citibank	4725M4-472F4U-472U4V	03/04/2024	160315	Norma Aguirre, Alejandra De Leon, Carlos Garcia, Hugo Fuentes.		101-35-6411-00-901-99-0-00		
Citibank	112-3921866-9575420	03/20/2024	160316		To purchase items for Finance Department.	199-41-6399-00-750-99-0-00		248.1
Citibank	946751	03/21/2024	160317		Flight & hotel for Lead4Ward Accountability Symposium	279-13-6411-01-916-11-0-00	2022	1,913.60

Citibank	80222387163	01/11/2024	160318	Registration fee for Borderland Cerebral Palsy Symposium	199-33-6499-00-933-99-0-00		100	
Citibank	21877780-21975971	02/06/2024	160319	Study.com charges for Ms. Vega-Barrio	199-41-6499-00-701-99-0-00		38.35	
Citibank	946751-1	03/21/2024	160320	Flight & hotel for Lead4Ward Accountability Symposium	279-13-6411-01-916-11-0-00	2022	418.36	
Citibank	TR4268-04562-027485	03/19/2024	160321	Cook Children's 2024 School Nurse Symposium Live & Recorded Webcast-	199-33-6499-00-933-99-0-00		150	
Citibank	112-4866987-2549820	03/20/2024	160322	Registration Fee Gift and Safety items	461-11-6499-00-999-23-0-00		112.05	
Citibank	50D4168EE464A536	03/21/2024	160323	Employee appreciation incentives	199-41-6499-00-727-99-0-00		29.99	
Citibank Sams Club	915787128551562188187	02/29/2024	160228	Items for reading across Tornillo	199-51-6499-00-951-99-0-00		133.36	
Citibank Sams Club	10143662377	02/12/2024	160229	After school enrichment program supplies for Valentines Day	282-11-6399-11-999-11-0-00	2022	240.56	
Citibank Sams Club	2047706561567177197	02/16/2024	160230	Misc. Items for SpEd department use for 23-24 SY	199-11-6499-00-918-23-0-00		51.22	
Citibank Sams Club	203230857448430881850	02/23/2024	160231	903 HS Catering/Hospitality/ Employee appreciation	101-35-6341-00-903-99-0-00		145.82	
Citibank Sams Club	10140521946	02/01/2024	160232	Items for Central Office breakroom	199-41-6499-00-750-99-0-00		161.09	
Citibank Sams Club	10143599158	02/12/2024	160249	Purchase items for concessions items for the month of February	865-00-2191-01-999-01-0-00		398.5	
Citibank Sams Club	10140598872	02/01/2024	160250	Purchase items for girls basketball senior night	865-00-2191-27-001-27-0-00		100.58	
Citibank Sams Club	803787005541562177167	03/19/2024	160291	Junior High School students UIL Competition 3/20/24	181-36-6499-00-041-99-0-00		334.26	
Citibank Sams Club	10150508523	03/07/2024	160292	Food items for PD Blended Learning 3/8/24	211-13-6499-26-999-11-0-00	2023	152.46	
Citibank Sams Club	684898911913943396378	03/14/2024	160293	Catering for PD Teacher Day 3/18/2024	211-13-6499-22-044-11-0-00	2023	301.08	
Citibank Sams Club	198493495094098403413	02/15/2024	160330	Drinks/snacks for coffee with the principal community event	199-61-6499-00-044-99-0-00		141.06	
Citibank Sams Club	10153524892	03/17/2024	160331	Items for Central Office breakroom	199-41-6499-00-750-99-0-00		86.76	
							Total	5257.2

Txn ID	Post Date	Account #	Year	Amount	Doc ID	System	Orig Doc. ID	Orig System	Vendor ID	Vendor Name	Paid Date
1169517	2/8/2024	199-00-2110-02-000-00-0-00	2024	-339.50	200001353	AP Check	200001353	AP Check	20490	Blanco Ordonez Mata & Wallace P.C.	2/8/2024
1169519	2/8/2024	199-00-2110-02-000-00-0-00	2024	-287.47	200001350	AP Check	200001350	AP Check	20036	Johnstone Supply	2/8/2024
1169533	2/8/2024	199-00-2110-02-000-00-0-00	2024	-125.00	200001346	AP Check	200001346	AP Check	10542	La Estrella	2/8/2024
1169515	2/8/2024	199-00-2110-02-000-00-0-00	2024	-301.12	200001352	AP Check	200001352	AP Check	20312	Service Supply	2/8/2024
1169531	2/8/2024	199-00-2110-02-000-00-0-00	2024	-3292.70	200001349	AP Check	200001349	AP Check	10703	TASB	2/8/2024
1161191	1/5/2024	199-00-2110-02-000-00-0-00	2024	-170.16	200001308	AP Check	200001308	AP Check	10859	Verizon Wireless	1/5/2024
1166459	1/26/2024	199-00-2110-02-000-00-0-00	2024	-1960.00	200001330	AP Check	200001330	AP Check	10034	Arspec, Inc.	1/26/2024
1171709	2/16/2024	199-00-2110-02-000-00-0-00	2024	-1504.21	200001354	AP Check	200001354	AP Check	10342	Herff Jones	2/16/2024
1171711	2/16/2024	199-00-2110-02-000-00-0-00	2024	-197.17	200001355	AP Check	200001355	AP Check	10384	Insco Distributing Inc.	2/16/2024
1171705	2/16/2024	199-00-2110-02-000-00-0-00	2024	-366.07	200001357	AP Check	200001357	AP Check	20470	O'Reilly Auto Enterprises LLC	2/16/2024
1171699	2/16/2024	461-00-2110-02-000-00-0-00	2024	-203.07	200001356	AP Check	200001356	AP Check	10603	Oriental Trading Co., Inc.	2/16/2024
1169536	2/8/2024	199-00-2110-02-000-00-0-00	2024	-179.44	200001347	AP Check	200001347	AP Check	10603	Oriental Trading Co., Inc.	2/8/2024
1171714	2/16/2024	289-00-2110-02-000-00-0-00	2024	-1900.00	200001358	AP Check	200001358	AP Check	20643	Project Lead The Way, Inc.	2/16/2024
1137954	10/27/2023	461-00-2110-02-000-00-0-00	2024	-90.00	200001252	AP Check	200001252	AP Check	10034	Arspec, Inc.	10/27/2023
1137938	10/27/2023	199-00-2110-02-000-00-0-00	2024	-418.00	200001257	AP Check	200001257	AP Check	20490	Blanco Ordonez Mata & Wallace P.C.	10/27/2023
1137949	10/27/2023	181-00-2110-02-000-00-0-00	2024	-132.00	200001253	AP Check	200001253	AP Check	10070	C & M Plaque & Trophy Inc.	10/27/2023
1141107	11/2/2023	199-00-2110-02-000-00-0-00	2024	-2700.00	200001263	AP Check	200001263	AP Check	20368	CEV Multimedia Ltd	11/2/2023
1137947	10/27/2023	101-00-2110-02-000-00-0-00	2024	-5400.00	200001256	AP Check	200001256	AP Check	20101	Heartland Payment Systems, Inc	10/27/2023
1137945	10/27/2023	199-00-2110-02-000-00-0-00	2024	-2106.09	200001255	AP Check	200001255	AP Check	20036	Johnstone Supply	10/27/2023
1137941	10/27/2023	199-00-2110-02-000-00-0-00	2024	-1441.17	200001258	AP Check	200001258	AP Check	20577	L & W Supply	10/27/2023
1137343	10/26/2023	199-00-2110-02-000-00-0-00	2024	-252.00	200001248	AP Check	200001248	AP Check	10542	La Estrella	10/26/2023
1141102	11/2/2023	199-00-2110-02-000-00-0-00	2024	-450.00	200001265	AP Check	200001265	AP Check	20480	National Center for Youth Issues	11/2/2023
1141103	11/2/2023	211-00-2110-02-000-00-0-00	2024	-225.00	200001265	AP Check	200001265	AP Check	20480	National Center for Youth Issues	11/2/2023
1141098	11/2/2023	199-00-2110-02-000-00-0-00	2024	-560.20	200001264	AP Check	200001264	AP Check	20470	O'Reilly Auto Enterprises LLC	11/2/2023
1137352	10/26/2023	199-00-2110-02-000-00-0-00	2024	-961.98	200001251	AP Check	200001251	AP Check	20312	Service Supply	10/26/2023
1132522	9/29/2023	199-00-2110-02-000-00-0-00	2024	-4478.00	200001227	AP Check	200001227	AP Check	10669	Sonitrol Of El Paso	9/29/2023
1129572	9/22/2023	199-00-2110-02-000-00-0-00	2024	-650.00	200001216	AP Check	200001216	AP Check	10669	Sonitrol Of El Paso	9/22/2023
1111842	7/14/2023	199-00-2110-02-000-00-0-00	2023	-740.00	200001141	AP Check	200001141	AP Check	10669	Sonitrol Of El Paso	7/14/2023
1113443	7/21/2023	199-00-2110-02-000-00-0-00	2023	-80.00	200001155	AP Check	200001155	AP Check	10669	Sonitrol Of El Paso	7/21/2023
1128409	9/15/2023	199-00-2110-02-000-00-0-00	2024	-9177.00	200001208	AP Check	200001208	AP Check	10669	Sonitrol Of El Paso	9/15/2023
1137349	10/26/2023	199-00-2110-02-000-00-0-00	2024	-3876.60	200001250	AP Check	200001250	AP Check	10679	Spectrum Imaging	10/26/2023
1132533	9/29/2023	101-00-2110-02-000-00-0-00	2024	-603.79	200001228	AP Check	200001228	AP Check	10679	Spectrum Imaging	9/29/2023
1132532	9/29/2023	199-00-2110-02-000-00-0-00	2024	-7542.17	200001228	AP Check	200001228	AP Check	10679	Spectrum Imaging	9/29/2023
1132534	9/29/2023	211-00-2110-02-000-00-0-00	2024	-230.89	200001228	AP Check	200001228	AP Check	10679	Spectrum Imaging	9/29/2023
1144964	11/10/2023	199-00-2110-02-000-00-0-00	2024	-322.73	200001266	AP Check	200001266	AP Check	10027	Amerigas Propane, L.P.	11/10/2023
1144967	11/10/2023	199-00-2110-02-000-00-0-00	2024	-2350.74	200001269	AP Check	200001269	AP Check	20470	O'Reilly Auto Enterprises LLC	11/10/2023
1137952	10/27/2023	199-00-2110-02-000-00-0-00	2024	-266.00	200001254	AP Check	200001254	AP Check	10669	Sonitrol Of El Paso	10/27/2023
1144962	11/10/2023	199-00-2110-02-000-00-0-00	2024	-1035.00	200001268	AP Check	200001268	AP Check	10707	TASBO	11/10/2023

1176966	3/8/2024	199-00-2110-02-000-00-0-00	2024	-235.08	200001371	AP Check	200001371	AP Check	20470	O'Reilly Auto Enterprises LLC	3/8/2024
1173534	3/1/2024	199-00-2110-02-000-00-0-00	2024	-2022.00	200001360	AP Check	200001360	AP Check	10669	Sonitrol Of El Paso	3/1/2024
1176958	3/8/2024	199-00-2110-02-000-00-0-00	2024	-619.96	200001366	AP Check	200001366	AP Check	10672	Southern Computer Warehouse	3/8/2024
1176957	3/8/2024	282-00-2110-02-000-00-0-00	2024	-4198.00	200001366	AP Check	200001366	AP Check	10672	Southern Computer Warehouse	3/8/2024
1176968	3/8/2024	461-00-2110-02-000-00-0-00	2024	-697.24	200001368	AP Check	200001368	AP Check	20265	4imprint, Inc.	3/8/2024
1173545	3/1/2024	282-00-2110-02-000-00-0-00	2024	-12039.08	200001363	AP Check	200001363	AP Check	20036	Johnstone Supply	3/1/2024
1176964	3/8/2024	199-00-2110-02-000-00-0-00	2024	-306.00	200001370	AP Check	200001370	AP Check	20391	Ken Scholten dba KD Scholten Company	3/8/2024
1176962	3/8/2024	199-00-2110-02-000-00-0-00	2024	-289.50	200001365	AP Check	200001365	AP Check	10542	La Estrella	3/8/2024
1173541	3/1/2024	199-00-2110-02-000-00-0-00	2024	-791.17	200001364	AP Check	200001364	AP Check	20470	O'Reilly Auto Enterprises LLC	3/1/2024
1176960	3/8/2024	279-00-2110-02-000-00-0-00	2024	-1898.72	200001367	AP Check	200001367	AP Check	20017	School Specialty	3/8/2024
1173536	3/1/2024	199-00-2110-02-000-00-0-00	2024	-120.29	200001361	AP Check	200001361	AP Check	10672	Southern Computer Warehouse	3/1/2024
1169529	2/8/2024	199-00-2110-02-000-00-0-00	2024	-4468.29	200001348	AP Check	200001348	AP Check	10679	Spectrum Imaging	2/8/2024
1163261	1/12/2024	199-00-2110-02-000-00-0-00	2024	-780.00	200001315	AP Check	200001315	AP Check	10679	Spectrum Imaging	1/12/2024
1173543	3/1/2024	199-00-2110-02-000-00-0-00	2024	-726.76	200001362	AP Check	200001362	AP Check	10687	Staples Advantage	3/1/2024
1176970	3/8/2024	282-00-2110-02-000-00-0-00	2024	-175.36	200001369	AP Check	200001369	AP Check	20286	Vex Robotics	3/8/2024
1173538	3/1/2024	181-00-2110-02-000-00-0-00	2024	-452.00	200001359	AP Check	200001359	AP Check	10542	La Estrella	3/1/2024
1167834	2/1/2024	282-00-2110-02-000-00-0-00	2024	-165.30	200001342	AP Check	200001342	AP Check	20036	Johnstone Supply	2/1/2024
1166466	1/26/2024	199-00-2110-02-000-00-0-00	2024	-254.15	200001334	AP Check	200001334	AP Check	20036	Johnstone Supply	1/26/2024
1166465	1/26/2024	282-00-2110-02-000-00-0-00	2024	-1080.48	200001334	AP Check	200001334	AP Check	20036	Johnstone Supply	1/26/2024

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## MEMORANDUM

To: Members of the Board of Trustees  
From: Luis M. Guerra, Director of Finance  
Subject: Quarterly Investment Report – Quarter Ending March 31, 2024  
Date: April 24, 2024

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### Introduction

This report presents a comprehensive look at the investment program and activity of the Tornillo Independent School District (TISD) for the quarter ending March 31, 2024. The Public Funds Investment Act requires quarterly reporting of investment activity and balances.

The investment objectives of preservation and safety of principal, liquidity and yield drive investment activities. These objectives dictate the types of investment vehicles that the TISD utilizes.

As of March 31, 2024, the TISD had funds invested in the Lone Star Investment Pool and at WestStar Bank. At WestStar Bank, the TISD has interest bearing and earnings credit accounts.

### Analysis of Investment Performance

The focus of the investment program is the preservation and safety, liquidity and yield of invested funds. Funds must be available to meet daily cash requirements, as well as short-term and long-term needs. Maximizing investment yields are only considered after the other investment objectives have been met. Investment yields are reported for the quarter ending March 31, 2024.

The TISD began the quarter with \$7,509,339 in invested funds. This amount decreased to \$6,670,509 mainly resulting from pending grant drawdowns and bond payments.

The majority of TISD invested funds are invested in corporate overnight funds. The quarter began with the corporate overnight fund yield of 5.5707% and ended with a corporate overnight fund yield of 5.4830%.

### General Fund – Corporate Overnight Fund

General Fund investments are restricted by payroll pay dates and accounts payable check runs, since payments for all non-student activity funds are initially paid out of this fund. Transfers are made as needed from the Lone Star Investment Pool to WestStar bank to cover cash disbursements. The invested balance in the General Fund began the quarter with \$5,981,597 in invested funds and ended the quarter with a balance of \$5,913,579. The decrease mainly due in pending grant drawdowns.

<b>Investment</b>	<b>Oct-Dec</b>	<b>Jan-Mar</b>	<b>Change</b>
Lone Star	\$5,653,017	\$5,834,407	\$181,390
WestStar	328,580	79,172	(249,408)
<b>Total</b>	<b>\$5,981,597</b>	<b>\$5,913,579</b>	<b>(\$68,018)</b>

### Interest and Sinking Fund – Corporate Overnight Fund

Interest and Sinking (I&S) Fund investments are restricted to the payment of the TISD debt. The invested balance in the I&S Fund began the quarter with \$1,278,077 in invested funds and ended the quarter with a balance of \$503,828. The decrease was due to a bond payment in the amount of \$1,073,292 on February 1, 2024.

<b>Investment</b>	<b>Oct-Dec</b>	<b>Jan-Mar</b>	<b>Change</b>
Lone Star	\$1,055,289	\$442,324	(\$612,965)
WestStar	222,788	61,504	(161,284)
<b>Total</b>	<b>\$1,278,077</b>	<b>\$503,828</b>	<b>(\$774,249)</b>

### Maintenance Tax Note – Corporate Overnight Fund

The Maintenance Tax Note Fund began the quarter with an invested balance of \$249,663 and ended the quarter with a balance of \$253,100. The increase in invested funds is attributed to interest earnings of \$3,487 received during the quarter.

### Conclusion

The District will continue to monitor the yields in longer term investments. Monthly yields have increased over the course of the quarter and are currently as competitive as yields in longer term investments. The District will continue to use governmental investment pools and should consider fixed maturity

investments when available. As the district's investment officer, I will continue to seek investment opportunities after investment preservation and safety, liquidity and yield are considered. The investment portfolio has met the Public Funds Investment Act and the Board's investment policy requirements throughout the quarter.



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Luis M Guerra, Investment Office

# Tornillo Independent School District

## Quarterly Investments Report

As of March 31, 2024

Description	Maturity Date	3/31/2024 Interest Rate*	12/31/2023 Book Value	3/31/2024 Book Value	12/31/2023 Market Value	3/31/2024 Market Value	Change in Book Value	Change in Market Value	Accrued Interest
<b>Lone Star Investment Pool (Cash &amp; Cash Equivalents)</b>									
General Fund (199-1107)	On Demand	5.5023%	\$5,653,017.30	\$5,834,407.16	\$5,653,772.50	\$5,832,145.74	3.21%	3.15%	\$ 79,739.06
M & O Tax Note 2008 (197-1107)	On Demand	5.5023%	\$249,663.31	\$253,100.41	\$249,696.66	\$253,002.31	1.38%	1.32%	\$ 3,437.10
Interest & Sinking Fund (599-1107)	On Demand	5.5023%	\$1,055,288.78	\$442,323.88	\$1,055,431.55	\$442,152.43	-58.09%	-58.11%	\$ 8,287.13
Interest & Sinking Fund (599-1107)	On Demand	5.2928%	\$1.82	\$1.85	\$1.82	\$1.85	1.65%	1.65%	\$ 0.03
<b>Total Lone Star Investment Pool:</b>			<b>\$6,957,971.21</b>	<b>\$6,529,833.30</b>	<b>\$6,958,900.71</b>	<b>\$6,527,302.33</b>			<b>\$91,463.32</b>
* Average Interest Rate for the quarter									
<b>WestStar Bank (Cash)</b>									
General Fund (199-1110)	On Demand	0.10%	\$328,580.38	\$79,172.06	\$328,580.38	\$79,172.06	-75.90%	-75.90%	\$ 62.18
Interest & Sinking Fund (599-1110)	On Demand	0.10%	\$222,787.87	\$61,504.05	\$222,787.87	\$61,504.05	-72.39%	-72.39%	\$ 37.77
<b>Total WestStar Bank:</b>			<b>\$551,368.25</b>	<b>\$140,676.11</b>	<b>\$551,368.25</b>	<b>\$140,676.11</b>			<b>\$99.95</b>
<b>Total Investments:</b>			<b>\$7,509,339.46</b>	<b>\$6,670,509.41</b>	<b>\$7,510,268.96</b>	<b>\$6,667,978.44</b>			<b>\$91,563.27</b>

S&P Rating
Corporate Overnight Fund - AAAf
Government Overnight Fund - AAAf

Asset	Portfolio Weight Average Maturity (WAM)			
	Book Value	Days to Maturity	Maturity Date	WAM
Lonestar Investment Pool	\$6,529,833.30	1.00	9/1/2024	0.9789
WestStar Bank	\$140,676.11	1.00	9/1/2024	0.0211
<b>Total</b>	<b>\$6,670,509.41</b>			<b>1.0000</b>

**Investment Objectives (Priority Order):**

1. Preservation & Safety of principal;
2. Liquidity; and
3. Yield



Luis M. Guerra, Investment Officer



Participant #: 71908

**Lone Star™** 2024 2nd Quarter  
Investment Pool **Quarterly Statement**

Statement Period: 01/01/2024 to 03/31/2024

Luis M Guerra  
Tornillo ISD  
PO Box 170  
Tornillo, Texas 79853-0170



**Summary of Portfolio Holdings**

Account	Fund	Number of Shares	Price Per Share	Account Book Value (USD)	Account Market Value (USD)	% Port.
General Fund	Corporate Overnight Fund	5,834,407.16	1.00	5,834,407.16	5,832,145.74	89.35%
<b>Totals:</b>				<b>5,834,407.16</b>	<b>5,832,145.74</b>	

Account	Fund	Number of Shares	Price Per Share	Account Book Value (USD)	Account Market Value (USD)	% Port.
Interest & Sinking Account	Corporate Overnight Fund	442,323.88	1.00	442,323.88	442,152.43	6.77%
	Government Overnight Fund	1.85	1.00	1.85	1.85	0.00%
<b>Totals:</b>				<b>442,325.73</b>	<b>442,154.28</b>	

Account	Fund	Number of Shares	Price Per Share	Account Book Value (USD)	Account Market Value (USD)	% Port.
Maintenance Tax Note 2008 - Fund 197	Corporate Overnight Fund	253,100.41	1.00	253,100.41	253,002.31	3.88%
<b>Totals:</b>				<b>253,100.41</b>	<b>253,002.31</b>	

**Totals**

Fund	Number of Shares	Price Per Share	Fund Balance (USD)	% Port.
Corporate Overnight Fund	6,529,831.45	1.00	6,529,831.45	100.00 %
Government Overnight Fund	1.85	1.00	1.85	0.00 %
Corporate Overnight Plus Fund	0.00	1.00	0.00	0.00 %
<b>Total Value:</b>			<b>6,529,833.30</b>	<b>100.00 %</b>

**Portfolio Transactions**

**General Fund - Corporate Overnight Fund**

Settle Date	Trade Type	Share Balance	Number of Shares	Price/Share	Amount (USD)
01/01/2024	Starting Balance	5,653,017.30			5,653,017.30
01/04/2024	Deposit	5,659,743.90	6,726.60	1.00	6,726.60
01/04/2024	Deposit	5,668,408.90	8,665.00	1.00	8,665.00
01/05/2024	Deposit	5,701,120.04	32,711.11	1.00	32,711.11
01/10/2024	Deposit	5,718,860.60	17,740.59	1.00	17,740.59
01/10/2024	Withdrawal	5,368,860.60	-350,000.00	1.00	-350,000.00

**General Fund - Corporate Overnight Fund (Continued)**

Settle Date	Trade Type	Share Balance	Number of Shares	Price/Share	Amount (USD)
01/16/2024	Deposit	5,441,550.27	72,689.67	1.00	72,689.67
01/23/2024	Deposit	5,487,368.22	45,817.95	1.00	45,817.95
01/25/2024	Deposit	6,289,866.22	802,498.00	1.00	802,498.00
01/25/2024	Withdrawal	5,969,866.22	-320,000.00	1.00	-320,000.00
01/29/2024	Deposit	5,976,857.36	6,991.14	1.00	6,991.14
01/30/2024	Deposit	6,115,538.69	138,681.33	1.00	138,681.33
01/30/2024	Deposit	6,121,165.11	5,626.42	1.00	5,626.42
01/30/2024	Deposit	6,122,931.16	1,766.05	1.00	1,766.05
01/30/2024	Deposit	6,165,087.92	42,156.76	1.00	42,156.76
01/31/2024	Interest	6,191,597.11	26,509.19	1.00	26,509.19
02/01/2024	Deposit	6,513,106.49	321,509.38	1.00	321,509.38
02/09/2024	Transfer Out	6,113,106.49	-400,000.00	1.00	-400,000.00
02/15/2024	Deposit	6,116,537.97	3,431.48	1.00	3,431.48
02/16/2024	Withdrawal	5,866,537.97	-250,000.00	1.00	-250,000.00
02/22/2024	Deposit	5,893,583.51	27,045.54	1.00	27,045.54
02/23/2024	Deposit	6,265,247.51	371,664.00	1.00	371,664.00
02/23/2024	Deposit	6,334,747.58	69,500.07	1.00	69,500.07
02/27/2024	Withdrawal	5,984,747.58	-350,000.00	1.00	-350,000.00
02/29/2024	Interest	6,011,690.49	26,942.91	1.00	26,942.91
03/07/2024	Deposit	6,012,860.34	1,169.85	1.00	1,169.85
03/07/2024	Withdrawal	5,662,860.34	-350,000.00	1.00	-350,000.00
03/08/2024	Withdrawal	5,412,860.34	-250,000.00	1.00	-250,000.00
03/14/2024	Deposit	5,420,018.72	7,158.38	1.00	7,158.38
03/14/2024	Deposit	5,429,808.65	9,789.93	1.00	9,789.93
03/15/2024	Deposit	5,511,557.27	81,748.62	1.00	81,748.62
03/19/2024	Deposit	5,515,036.07	3,478.80	1.00	3,478.80
03/25/2024	Deposit	6,225,170.07	710,134.00	1.00	710,134.00
03/25/2024	Withdrawal	6,025,170.07	-200,000.00	1.00	-200,000.00
03/26/2024	Withdrawal	5,805,170.07	-220,000.00	1.00	-220,000.00
03/27/2024	Deposit	5,808,120.20	2,950.13	1.00	2,950.13
03/28/2024	Interest	5,834,407.16	26,286.96	1.00	26,286.96
03/31/2024	Ending Balance	5,834,407.16			5,834,407.16

**Interest & Sinking Account - Corporate Overnight Fund**

Settle Date	Trade Type	Share Balance	Number of Shares	Price/Share	Amount (USD)
01/01/2024	Starting Balance	1,055,288.75			1,055,288.75
01/31/2024	Adjustment Add Shares	1,273,588.75	218,300.00	1.00	218,300.00
01/31/2024	Adjustment Add Shares	1,578,013.75	304,425.00	1.00	304,425.00
01/31/2024	Adjustment Add Shares	1,828,015.75	250,002.00	1.00	250,002.00
01/31/2024	Adjustment Add Shares	2,076,140.75	248,125.00	1.00	248,125.00
01/31/2024	Withdrawal	1,857,790.75	-218,350.00	1.00	-218,350.00
01/31/2024	Withdrawal	1,609,615.75	-248,175.00	1.00	-248,175.00
01/31/2024	Withdrawal	1,359,563.75	-250,052.00	1.00	-250,052.00
01/31/2024	Withdrawal	1,141,213.75	-218,350.00	1.00	-218,350.00
01/31/2024	Withdrawal	891,161.75	-250,052.00	1.00	-250,052.00
01/31/2024	Withdrawal	642,986.75	-248,175.00	1.00	-248,175.00
01/31/2024	Withdrawal	338,511.75	-304,475.00	1.00	-304,475.00
01/31/2024	Withdrawal	34,036.75	-304,475.00	1.00	-304,475.00
01/31/2024	Interest	38,849.51	4,812.76	1.00	4,812.76
02/09/2024	Transfer In	438,849.51	400,000.00	1.00	400,000.00
02/29/2024	Interest	440,281.25	1,431.74	1.00	1,431.74
03/28/2024	Interest	442,323.88	2,042.63	1.00	2,042.63
03/31/2024	Ending Balance	442,323.88			442,323.88

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**Interest & Sinking Account - Government Overnight Fund**

Settle Date	Trade Type	Share Balance	Number of Shares	Price/Share	Amount (USD)
01/01/2024	Starting Balance	1.82			1.82
01/31/2024	Interest	1.83	0.01	1.00	0.01
02/29/2024	Interest	1.84	0.01	1.00	0.01
03/28/2024	Interest	1.85	0.01	1.00	0.01
03/31/2024	Ending Balance	1.85			1.85

**Maintenance Tax Note 2008 - Fund 197 - Corporate Overnight Fund**

Settle Date	Trade Type	Share Balance	Number of Shares	Price/Share	Amount (USD)
01/01/2024	Starting Balance	249,663.31			249,663.31
01/31/2024	Interest	250,838.43	1,175.12	1.00	1,175.12
02/29/2024	Interest	251,931.61	1,093.18	1.00	1,093.18
03/28/2024	Interest	253,100.41	1,168.80	1.00	1,168.80
03/31/2024	Ending Balance	253,100.41			253,100.41

**Important Information about this statement**

Please review this statement carefully, it is the official record of your account with Lone Star Investment Pool and First Public, LLC. If you disagree with any transaction, or if there are any errors or omissions in this statement please notify us promptly in writing, but no later than 10 business days after receipt of this statement. Trades pending settlement will not appear on this statement. All such trades will appear in the next monthly statement. The yield for the period is an annualized rate that reflects the relationship between the average amount of income earned and the average daily balance for the account. Please notify First Public promptly and in writing of any changes of address or phone number. Times of transactions will be furnished upon written request. The Lone Star Investment Pool Information Statement should be read carefully before investing. Investors should consider the investment objectives, risks, charges and expenses associated with municipal fund securities before investing. All transactions are no load. No remuneration has, or will be, paid to any entity in connection with this transaction. An investor may obtain an Information Statement by contacting First Public at the address and phone number identified above. An investment in Lone Star investment Pool is not insured or guaranteed by the Federal Deposit Insurance Corporation ("FDIC") or any other government agency and although Lone Star Investment Pool seeks to preserve the value of the investment at a fixed share price, it is possible to lose money by investing in municipal fund securities.



**First Public**  
12007 Research Blvd.  
Austin, Texas 78759  
800-558-8875 • [firstpublic.com](http://firstpublic.com)

## Fund Performance Update

### March 31, 2024

*Comments by Mellon, Investment Manager*

*Custodian Bank: State Street Bank*  
*Investment Managers:*  
*American Beacon Advisors and*  
*Mellon Investments Corp (Dreyfus)*

The Lone Star Investment Pool Information Statement should be read carefully before investing. Investors should consider the investment objectives, risks, changes, and expenses associated with this or any security prior to investing. Investment in Lone Star Investment Pool is not insured or guaranteed by the Federal Deposit Insurance Corporation (FDIC) or any other government agency, and although Lone Star seeks to preserve the value of the investment at a fixed share price, it is possible to lose money by investing in Lone Star. For further information or for an Information Statement contact First Public at 800-558-8875. The return information is net of all current operating expenses. The return represents past performance and is no indication of future results.

While US Treasury bond yields traded within a range of approximately 30 basis points during the month, yields ended March very close to where they began. Equity markets continued to move higher in March as the Dow Jones Industrial Average®, S&P 500® and Nasdaq-100® indexes reached new all-time highs. The Federal Reserve kept interest rates steady as expected, but their economic projections hinted at a more cautious approach to lowering rates over the cycle. While the median expectation remains three cuts in 2024, the “dot plot” showed a slight shift towards higher rates in 2025 compared to December’s projections. The median expectation for growth jumped to 2.1% (from 1.4% in the December Summary of Economic Projections), while unemployment rate expectations edged lower to 4.0 (vs. 4.1% previously) and core personal consumption expenditures inflation was marked up to 2.6% (vs. 2.4% previously). In other words, the median expectation of the committee in 2024 is: faster growth, lower unemployment and higher core inflation, yet expectations around the policy rate were unchanged. Despite this outlook, Fed Chair Powell’s comments suggest a June rate cut is still on the table.

### Active Participants This Month

Schools and Colleges	589
Other Governmental Entities	90
<b>Total</b>	<b>679</b>

## Government Overnight Fund

### Return Information

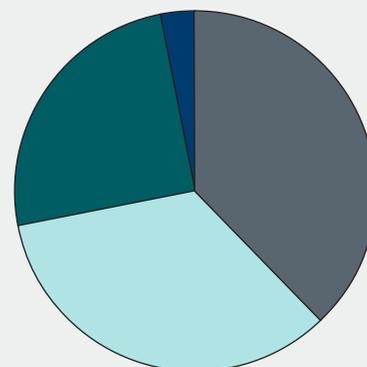
March 31, 2024

Average Monthly Return (a)	5.33%
SEC 7-day Fund Yield (b)	5.34%
Weighted Average Maturity One (c)	35 days
Weighted Average Maturity Two (c)	95 days
Portfolio Maturing beyond One Year	6%
Net Asset Value (NAV)	\$1.00
Annualized Expense Ratio	0.06%
Standard & Poor's Rating	AAAm

### Inventory Position

	Book Value	Market Value
Cash/Repo	2,435,878,071.94	2,435,878,071.94
US Treasuries	1,824,560,447.67	1,824,543,500.75
Agencies	2,769,830,223.44	2,769,196,592.20
Money Market Funds	223,193,468.52	223,193,468.52
<b>Total Assets</b>	<b>7,253,462,211.57</b>	<b>7,252,811,633.41</b>

### Investment Distribution



Agencies	38%
Cash Repo	34%
Treasuries	25%
Money Market	3%

(a) The return information represents the average annualized rate of return on investments for the time period referenced. Return rates reflect a partial waiver of the Lone Star Investment Pool operating expense. Past performance is no guarantee of future results.

# Corporate Overnight Fund

## Return Information

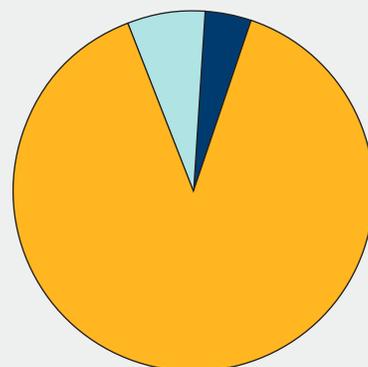
March 31, 2024

Average Monthly Return (a)	5.48%
SEC 7-day Fund Yield (b)	5.48%
Weighted Average Maturity One (c)	48 days
Weighted Average Maturity Two (c)	81 days
Portfolio Maturing beyond One Year	0%
Net Asset Value (NAV)	\$1.00
Annualized Expense Ratio	0.06%
Standard & Poor's Rating	AAAm

## Inventory Position

	Book Value	Market Value
Cash/Repo	267,093,172.16	267,093,172.16
US Treasuries	-	-
Agencies	-	-
Commercial Paper	3,645,367,926.79	3,643,778,484.12
Money Market Funds	168,899,336.99	168,906,840.53
<b>Total Assets</b>	<b>4,081,360,435.94</b>	<b>4,079,778,496.81</b>

## Investment Distribution



Commercial Paper	89%
Cash/Repo	7%
Money Market	4%

(b)

**SEC 7-Day Yield Calculation**

$$\text{Yield} = 2 \left[ \left[ \frac{a-b}{cd} + 1 \right]^6 - 1 \right]$$

*a - Dividend and interest income  
b - Expenses accrued for the period  
c - Average daily number of shares outstanding during the period that was entitled to dividends  
d - Maximum offering price per share on the last day of the period*

## Corporate Overnight Plus Fund

### Return Information

March 31, 2024

Average Monthly Return (a)	5.49%
SEC 7-day Fund Yield (b)	5.50%
Weighted Average Maturity One (c)	65 days
Weighted Average Maturity Two (c)	98 days
Portfolio Maturing beyond One Year	0%
Net Asset Value (NAV)	\$1.00
Annualized Expense Ratio	0.06%
Standard & Poor's Rating	AAAf/S1+

### Inventory Position

	Book Value	Market Value
Cash/Repo	370,687,062.25	370,687,062.25
US Treasuries	-	-
Agencies	-	-
Commercial Paper	13,018,756,505.67	13,012,725,615.56
Money Market Funds	93,339,836.78	93,340,348.51
<b>Total Assets</b>	<b>13,482,783,404.70</b>	<b>13,476,753,026.32</b>

### Investment Distribution



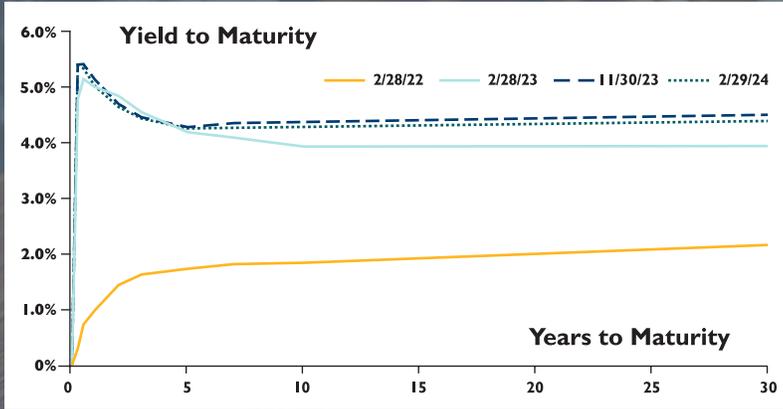
Commercial Paper	96%
Cash/Repo	3%
Money Market	1%

(c) The Weighted Average Maturity One calculation uses the industry standard definition of state maturity for floating rate instruments, the number of days until the next reset date. The Weighted Average Maturity Two calculation uses the final maturity of any floating rate instruments, as opined in Texas Attorney General Opinion No. JC0359.

# Quarterly Position Report

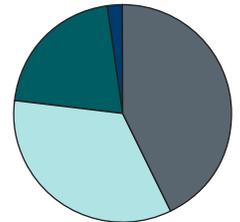
## February 29, 2024

Despite the volatility in rates, US Treasury yields closed the three-month period ending February 29 only slightly lower than where they began. The two-year note, which traded in a 60-basis-point range, closed the quarter lower by just six basis points. The equity markets continued to rally as the Dow Jones Industrial Average, S&P 500, and Nasdaq-100 indexes hit all-time highs. At December's Federal Open Market Committee (FOMC) meeting, the Federal Reserve's dot plot moved sharply lower. From the September Summary of Economic Projections, the median dot for the end of 2024 fell from 5.1% to 4.6%. The January 31 FOMC meeting clearly had a hawkish tone. The policy rate was left unchanged at 5.25-5.50%, but Fed Chair Jerome Powell communicated conviction regarding inflation and future cuts would likely not be reached by March. Recent releases of both the consumer and producer price indexes surprised to the upside while the labor data has been well above expectations. At the end of February, the futures market was indicating three cuts of 25 basis points by the end of 2024, which is consistent with the Fed's latest dot plot that was released in December.



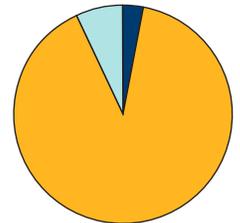
Government Overnight Fund		Duration 0.08676
	Participant Assets	Market Value
Beginning of Quarter Balance	5,505,971,265.10	5,507,119,518.77
Deposits	8,071,605,952.15	
Withdrawals	(6,626,116,122.59)	
End of Quarter Balance	6,951,461,094.66	6,951,531,640.66

Agencies	43%
Cash/Repo	34%
Treasuries	21%
MM Funds	2%



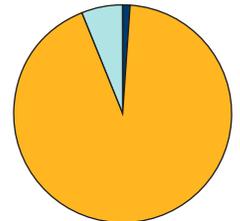
Corporate Overnight Fund		Duration 0.21465
	Participant Assets	Market Value
Beginning of Quarter Balance	2,963,408,733.58	2,963,971,145.93
Deposits	2,822,902,596.12	
Withdrawals	(1,739,650,161.90)	
End of Quarter Balance	4,046,661,167.80	4,046,579,635.05

Commercial Paper	90%
Cash/Repo	7%
MM Funds	3%



Corporate Overnight Plus Fund		Duration 0.22734
	Participant Assets	Market Value
Beginning of Quarter Balance	9,665,301,461.96	9,667,455,265.41
Deposits	11,665,173,868.65	
Withdrawals	(7,490,513,395.67)	
End of Quarter Balance	13,839,961,934.94	13,839,783,333.75

Commercial Paper	93%
Cash/Repo	6%
MM Funds	1%



### Returns

	December		January		February	
	Average Rate	7-day SEC Yield	Average Rate	7-day SEC Yield	Average Rate	7-day SEC Yield
Govt Overnight Fund	5.35%	5.37%	5.34%	5.35%	5.33%	5.34%
Corp Overnight Fund	5.60%	5.59%	5.56%	5.54%	5.50%	5.51%
Corp Overnight Plus Fund	5.65%	5.65%	5.60%	5.58%	5.52%	5.52%

*William Mastrodicasa*  
William Mastrodicasa

Lone Star Investment Pool Investment Officers

*Tammy Davis*  
Tammy Davis



# BLENDED LEARNING GRANT UPDATE

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# EXECUTIVE COACHING

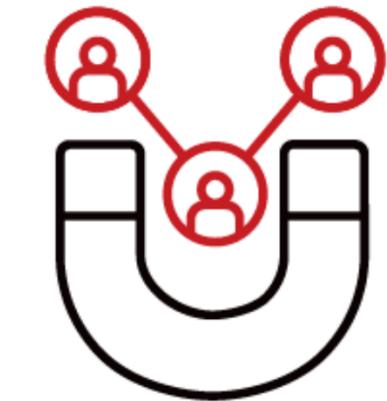
February 2, 2024

February 26, 2024

March 22, 2024

April 5, 2024

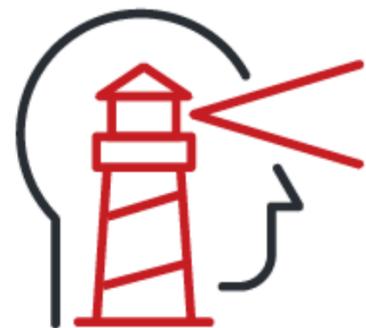
April 18, 2024



**ENGAGE**



**EMPOWER**



**VISION**



# GOAL UPDATE

## GOAL 5

Students will become creators of digital content/products through the internalization and transfer of technology skills learned and practiced in the classroom.



Gate three was completed and approved.  
Gate four is due May 3rd and is on track.

# GATES 3 & 4

---





# PROFESSIONAL DEVELOPMENT

March 8, 2024  
May 20, 2024  
June 7, 2024

# 2 YEAR PLAN

- Communication
- Professional Development
- New Technology TEKS
- STEM Careers
- Observation & Feedback
- Digital Showcase



# BLENDED LEARNING

**Active  
Engaged  
Learning in  
the  
Classroom**

**Active  
Engaged  
Learning  
Online**

**Shift of  
Control  
from  
Teacher to  
Student**

**Station  
Rotation  
Model**

**Student  
Choice  
over**

- **Time**
- **Place**
- **Path**
- **Pace**

# NEXT STEPS

- **BLG Continuation Application Due May 28th**
- **Campus Redesign Performance Agreement**
- **Launch K-5 Training**
- **Learning.Com**



# WHAT ARE YOUR QUESTIONS?



# THANK YOU!





# Effective Advising Framework

Tornillo ISD  
April 24, 2024

## 23-24 Effective Advising Planning Grant Team

1. Maria "Angie" Morales – Project Lead
2. Claudia Beaney – Tornillo High School Counselor
3. Joanna Hernandez – College and Career Advisor
4. Alicia Alvarado – PK-8th School Counselor
5. Maria Hernandez – PK-8th School Counselor
6. Raymond Bonilla – CTE Coordinator

# SY23-24 Participating Districts

Planning Grant	Implementation Grant Year 1	Implementation Grant Year 2
<p><b>ESC 1:</b> Rio Grande City Grulla, Sharyland, Weslaco</p> <p><b>ESC 3:</b> Goliad, East Bernard,</p> <p><b>ESC 4:</b> Sheldon, Waller</p> <p><b>ESC 10:</b> Lovejoy, Wills Point, Waxahachie</p> <p><b>ESC 11:</b> Kennedale, White Settlement</p> <p><b>ESC 13:</b> Georgetown, Katherine Anne Porter</p> <p><b>ESC 14:</b> Baird, Paint Creek, Albany</p> <p><b>ESC 15:</b> Eden, Harper</p> <p><b>ESC 16:</b> Dumas, Hereford</p> <p><b>ESC 19:</b> Tornillo, San Elizario</p>	<p><b>ESC 1:</b> South Texas, Lasara</p> <p><b>ESC 4:</b> Cleveland</p> <p><b>ESC 8:</b> Como-Pickton, Mt. Vernon</p> <p><b>ESC 11:</b> Azle, Springtown, Krum</p> <p><b>ESC 13:</b> Dripping Springs, Taylor</p> <p><b>ESC 15:</b> Bronte, Sonora, Robert Lee, Richland Springs, Brady</p> <p><b>ESC 16:</b> Clarendon, Amarillo</p>	<p><b>ESC 4:</b> Channelview, Hempstead</p> <p><b>ESC 9:</b> Jacksboro</p> <p><b>ESC 10:</b> Community, Farmersville</p> <p><b>ESC 11:</b> Cleburne, Everman, Weatherford</p> <p><b>ESC 13:</b> Bartlett, Jarrell</p> <p><b>ESC 15:</b> Winters</p>

# SY23-24 Participating ESCs

ESC	Effective Advising Framework Coaches	ESC	Effective Advising Framework Coaches
<b>1</b>	Jennifer Avelar, New EAF Coach	<b>11</b>	Chelsea Reeves, Brittany Stroud, Lisa Harrison, Danyatta Harrell
<b>3</b>	Romona Hotman	<b>13</b>	Nanette Deaton, Charlotte Winkelman, Xochitl Martinez
<b>4</b>	LaShonda Evans, Twiana Collier	<b>14</b>	Jennifer Seekins
<b>8</b>	Cindy Stansell	<b>15</b>	Lindsay Carr, Traci Terrell, Lesley Casarez
<b>9</b>	Lacy Murphy	<b>16</b>	Mindy Hampton, Mary Beth Jones, Jason Norman
<b>10</b>	Nickisha Fowler, New EAF Coach	<b>19</b>	Nicole Morales

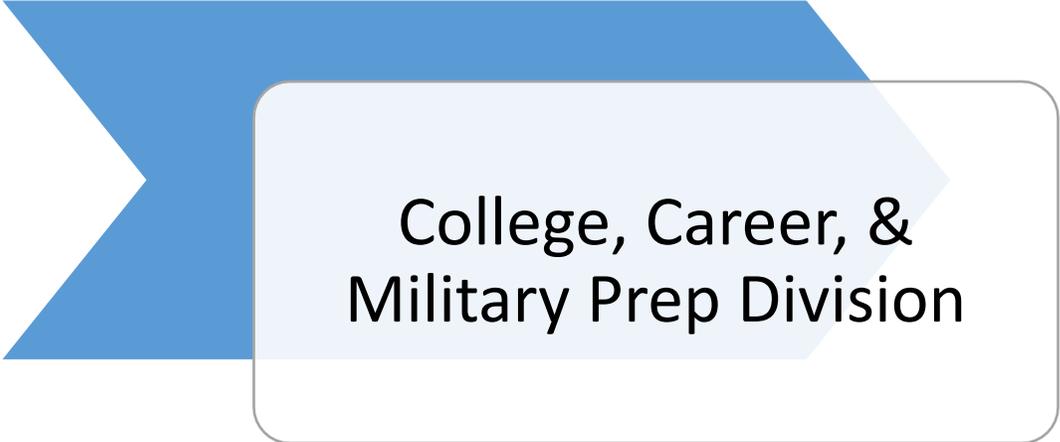
# SY23-24 EAF Grants Overview

	Planning Grant	Year 1 and Year 2 Implementation Grants
<b>Purpose</b>	Support the identification and training of <b>new EAF Coaches</b> or to continue the training of <b>Designated EAF Coaches</b> while they support <b>new EAF Districts</b> through the planning process.	Support school districts who successfully completed all requirements of the <b>2022-2023 or 2021-2022 Effective Advising Planning Grant</b> in the implementation of their EAF priorities for Year 1 or Year 2 of EAF Implementation in grades 5-12.
<b>Strategy</b>	Technical assistance of a new <b>EAF Coach</b> or an <b>EAF Designated Coach</b> located at the Education Service Center (ESC).	Districts will be supported by an Effective Advising Framework Implementation Coach (EAF Coach) at the ESC who will monitor, support, and coach the district through implementation.
<b>Funding</b>	Carl D. Perkins Career and Technical Education Act of 2006	



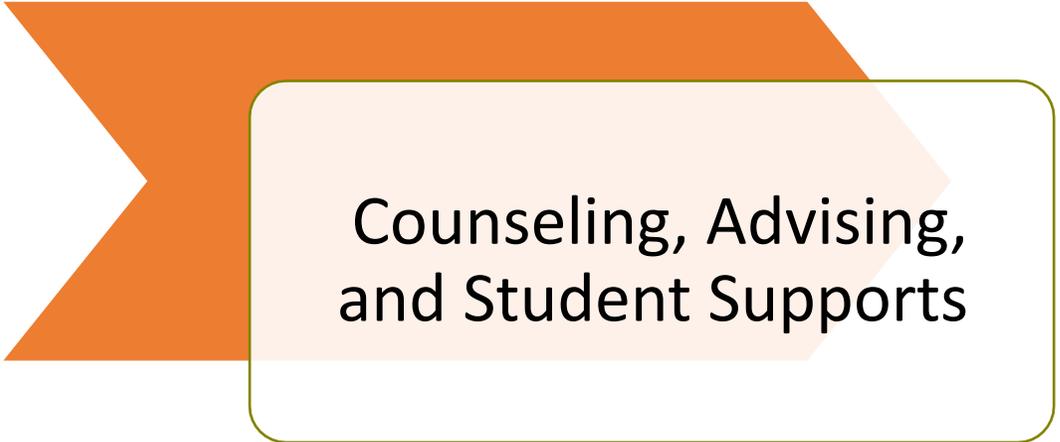
# What is Effective Advising?

# Counseling, Advising, and Student Supports



College, Career, &  
Military Prep Division

Works to ensure that all Texas high school students have access to **high-quality pathways** to career and college.



Counseling, Advising,  
and Student Supports

Empowers Texas districts to plan, implement, and evaluate a **comprehensive school counseling program** that prepares students for postsecondary success.

## School Counselor Roles and Responsibilities in Statute:

### **HB 18 Section 11 – Amends Section 33.005 of the Education Code**

**This section changes the  
Developmental Guidance and  
Counseling Programs to the  
Comprehensive School  
Counseling Programs. A  
Comprehensive program will be  
considered such if it conforms to  
the most recent edition of the  
Texas Model for Comprehensive  
School Counseling Programs....**



### **TEC 33.005** COMPREHENSIVE SCHOOL COUNSELING PROGRAMS.

(a) A school counselor shall work with the school faculty and staff, students, parents, and the community to plan, implement, and evaluate a comprehensive school counseling program that conforms to the most recent edition of the Texas Model for Comprehensive School Counseling Programs developed by the Texas Counseling Association.

(b) The school counselor shall design the program to include:

- (1) a guidance curriculum to help students develop their full educational potential, including the student's interests and career objectives;
- (2) a responsive services component to intervene on behalf of any student whose immediate personal concerns or problems put the student's continued educational, career, personal, or social development at risk;
- (3) an individual planning system to guide a student as the student plans, monitors, and manages the student's own educational, career, personal, and social development; and
- (4) system support to support the efforts of teachers, staff, parents, and other members of the community in promoting the educational, career, personal, and social development of students.

# Random Acts of Advising

This is what can happen due to lack of support and integration—siloed advising activities.



# An Integrated Individual Student Planning System

Our aim is to shift toward a strategic approach to advising as a clear workstream within counseling.

- Driven by relationships, communication and regular touchpoints
- Designed to help each student draw connections between academic choices, career possibilities, and postsecondary education
- Requires program leadership, workstream ownership, transition management, and content expertise





# The Effective Advising Framework

## The Effective Advising Framework:

- Provides a clear vision for designing and implementing an individual student planning system.
- Leverages internal partners, external partners, and high-quality advising materials and assessments.



# EAF Prioritized Levers

- **Lever 1: Strong Program Leadership and Planning**
- **Lever 2: Effective, well supported school counselors and advisors**
- **Lever 3: Internal School Culture of Advising**
- **Lever 4: Effective External Partnerships**
- **Lever 5: High-quality Advising Materials and Assessments**



# Integration of Effective Advising

Effective Advising includes supporting students to navigate the pathway opportunities.

- **Connecting to Comprehensive School Counseling** - The framework underscores integrating effective advising into the school district's individual student planning via its comprehensive counseling program, aligning with Texas law. Strong leadership should ensure holistic advising, including evaluation within the annual counseling program assessment.
- **Connecting to Career and Technical Education** - Effective advising leverages the district's career and technical education program offerings to connect a student's postsecondary aspirations to academic pathways with multiple entry and exit points.
- **Connecting to Work-based Learning** - Effective advising should leverage work-based learning experiences as an opportunity to facilitate meaningful conversation in individual career and academic planning with students, making appropriate connections between the educational experience and postsecondary planning.
- **Connecting to External Partners** - The School Counseling Program leverages community and regional partners in effective advising to support program guidance and service delivery.

# Benefits of Effective Advising

Below are projected benefits of the EAF for multiple stakeholders:

- **Community Benefits** – Students will graduate ready for postsecondary success aligned to community and local workforce needs.
- **Administrators** – Students will graduate college, career, or military ready, which will boost accountability in CCMR ratings and produce outcome bonuses.
- **School Counselors** – Districts will strategically leverage internal and external resources to support school counselors in leading the implementation of a comprehensive school counseling program responsible for all students' academic, career, personal, and social development.
- **Educators** – Students will be more engaged in a learning process that is connected to their post-secondary plans.
- **Students & Parents/Caregivers** – Families will be equipped with tools and resources to make informed decisions regarding their student's future and enable the student to obtain a high-growth, high-demand career.



# Next Steps & Closing

# Vision and Mission Statements

**Vision Statement:** Tornillo ISD's School Counseling vision is for each student to believe they can succeed, with pride they will achieve, with confidence they will become leaders of tomorrow.

**Mission Statement:** Tornillo ISD's School Counseling mission is to advocate and support each student with the opportunities to acquire their educational, career, personal, and social development competencies to ensure lifelong success.

## District Long-Term Goals

- 1.) By the end of 2026-2027, we will increase the CCMR criteria from 87% (current percentage) to 92% (target percentage); to include TSIA2 from 1.5% (current) to 6% target).
- 2.) By the end of 2026-2027, we will increase the average for decision-making skills from 7% (current percentage) to 15% (target percentage) to recognize the steps to help them make a positive informed decision.
- 3.) By the end of 2026-2027, we will increase college exploration and promotion activities from 2 to 4 activities per school year, which is an increase of 50%.

## Next Steps

1. EAF Team will meet on 5/2/2024 to plan for budget
2. EAF Team will collaborate with ESC19 to submit the EAF implementation grant application



# Questions?



**Thank you!**

# 23-24 Effective Advising Planning Grant Agreement

This agreement is written by and between:

Education Service Center- Region 19, hereinafter referred to as “ESC”, and

Tornillo Independent School District, hereinafter referred to as “District”,

regarding the 2023-2024 Effective Advising Planning Grant.

*This agreement provides the core functions required of the ESC and District within the Effective Advising Planning Grant. By signing this document, the identified organization(s) commit to the roles and responsibilities as outlined below. This agreement will go into effect on August 1, 2023, or on the start date of the grant, whichever is earlier, and will terminate at the end of the grant period.*

## **Purpose of this grant program:**

The Carl D. Perkins Career and Technical Education Act is intended to expand opportunities for every student to complete career and education pathways that lead to credentials with value in the labor market. The planning and implementation of an individual student planning system within the context of a comprehensive school counseling program in a school district is essential to students' academic, career, personal, and social development. This grant project supports school districts in the leadership and planning of an individual student planning system, aligned to the Effective Advising Framework (EAF), with technical assistance provided by Effective Advising Framework Coaches (EAF Coaches).

## **Effective Advising Planning Grant Roles and Responsibilities**

*Education Service Centers agrees to the following key functions:*

1. Serve as fiscal agents and grant leads throughout the grant period; and
2. Identify a staff member to serve as the EAF Coach throughout the grant period and reserve the necessary capacity for all staff to meet grant requirements.

*EAF Coaches agrees to the following key functions:*

1. Complete all TEA grant requirements to achieve EAF Coach Designation with Distinction;
2. Lead the district in the completion of a Diagnostic and Gap Analysis and provide suggestions and support for areas of focus;
3. Provide technical assistance and coaching to the district's Project Lead and Steering Committee to support completion of the EAF Implementation Plan; and
4. Oversee the timely completion of all grant deliverables.

*The District agrees to the following key functions:*

1. Identify a certified school counselor or administrator to serve as the Project Lead throughout the grant period who will be responsible for submission of grant deliverables to the EAF Coach;
2. Provide the Project Lead with the necessary capacity, support, and authority to convene and lead an Effective Advising Steering Committee;
3. Identify an Effective Advising Steering Committee representing elementary and secondary levels, which is made up of at least one administrator<sup>82</sup>, one certified school counselor, one Career and Technical Education representative, and one representative of programs serving special populations; and

4. Provide the Steering Committee Members with the time and capacity to support the completion of all grant requirements with fidelity, including the training on each component, under the direction of the Project Lead.

*The Project Lead agrees to the following key functions:*

1. Serve as the district's representative for effective advising in the context of the district's comprehensive school counseling program;
2. Work closely with and complete all grant requirements set forth by the EAF Coach; and
3. Convene and coordinate the work of an Effective Advising Steering Committee.

## Effective Advising Planning Grant Staff Contact Sheet

### ESC Information:

Name of ESC	<u>ESC Region 19</u>
Name of Authorized Representative	<u>Sonia Eubank</u>
Authorized Representative Title	<u>Associate Executive Director of Support Services</u>
Authorized Representative Email	<u>seubank@esc19.net</u>
Authorized Representative Phone Number	<u>(915) 780-6571</u>
Name of EAF Coach	<u>Nicole Morales</u>
EAF Coach Title	<u>Professional Development Consultant</u>
EAF Coach Email	<u>nmorales@esc19.net</u>
EAF Coach Phone Number	<u>(915) 780-5334</u>

### District Information:

Name of District	<u>Tornillo ISD</u>
Name of Authorized Representative	<u>Rosy Vega-Barrio</u>
Authorized Representative Title	<u>Superintendent</u>
Authorized Representative Email	<u><a href="mailto:RvegaB@tisd.us">RvegaB@tisd.us</a></u>
Authorized Representative Phone Number	<u>915-765-3000</u>
Name of Project Lead	<u>Maria Angie Morales</u>
Project Lead Title	<u>PK-8<sup>th</sup> Assistant Principal</u>
Project Lead Email	<u><a href="mailto:Moralesm@tisd.us">Moralesm@tisd.us</a></u>
Project Lead Phone Number	<u>915-765-3000 or 915-373-9857</u>



*Team Member 5 (optional)*

<b>Name</b>	<b>Title</b>	<b>Approximate Hours per Month allocated to EAF</b>	<b>Stipend Amount</b>
Maria Hernandez	PK-8 <sup>th</sup> School Counselor	12 hours	\$2,500

Email address: \_\_\_\_\_ HernandezM@tisd.us \_\_\_\_\_

*Team Member 6 (optional)*

<b>Name</b>	<b>Title</b>	<b>Approximate Hours per Month allocated to EAF</b>	<b>Stipend Amount</b>
Ray Bonilla	CTE Coordinator	12 hours	\$2,500

Email address: \_\_\_\_\_ BonillaR@tisd.us \_\_\_\_\_

*\*Add additional Team Members on a separate document as needed, and attach to this agreement.*

By signing this agreement, the identified party agrees to the roles and responsibilities that are outlined in this document and understand the importance of their roles and responsibilities in the success of this grant project. If either party chooses to terminate this agreement prior to the end of the grant period, a written notice which meets the requirements set forth by the Texas Education Agency (TEA) must be provided with a minimum 30-day notice. If any staff person named on page 3 of this agreement changes, written notice will be provided to the other party with a minimum 30-day notice.

**ESC Signatures**

*ESC Authorized Representative*  
Name Sonia Eubank ESC 19 Title Associate Executive Director  
Signature \_\_\_\_\_ Date \_\_\_\_\_

*EAF Coach*  
Name Nicole Morales ESC 19 Title Professional Development Consultant  
Signature \_\_\_\_\_ Date \_\_\_\_\_

**District Signatures**

*District Authorized Representative*  
Name Rosy Vega Barrio Title Superintendent  
Signature  Date 6/30/2023

*Project Lead*  
Name ANGIE MORALES Title PK-8th Assistant Principal  
Signature  Date 6/29/23



# MEMORANDUM

To:  
From:  
Subject:  
Date:

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**HISTORY:**

**RATIONALE:**

**BUDGET IMPACT:**

**ADMINISTRATIVE RECOMMENDATION:**



Serving the Educational Communities of El Paso & Hudspeth Counties

6611 Boeing Drive  
 El Paso, Texas 79925-1010  
[www.esc19.net](http://www.esc19.net)

(915) 780-1919  
 FAX: (915) 780-6537

**Checklist for Developing New Professional Staff Development/New Services (ADM-F004.2)**

<b>ESC Department/Program: Tornillo</b>		
<b>Name of service requestor: Karina Schulte, District Instructional Specialist</b>		
<b>Contact information:</b>		
Step	Category	Planning Activity
<b>1</b> Review Request for Service (Input)	<b>Needs Determination</b>	<b>Input sources identified:</b> Describe customer need and process used to determine need (data, grant, local/state/federal requirements, etc.) – attach associated documents as appropriate District identified need for HQIM support
	<b>Audience</b>	<b>Describe projected audience -K- 8 teachers</b>
	<b>Staffing</b>	<b>Describe staffing:</b> ESC-R19 staff delivery of professional development/service Yes No, if no indicate desired staffing requirements: Linda Caudillo Cynthia Martinez Lillian Frazier Ana Rosas Margarita Marrero
	<b>Special Needs</b>	<b>Indicate special requirements (materials, equipment, e-learning, etc.)</b>
<b>Completion of planning verification (planner)</b> _____ <b>(Signature)</b> _____ <b>9/16/24 (Date)</b>		
<b>Approval (department administrator)</b> _____ <b>(Signature)</b> _____ <b>4/16/2024 (Date)</b>		
<b>Not approved:</b> _____ <b>(Indicate reason and procedure for notifying organizational contact person)</b>		
<b>2</b> Develop the Design	<b>Category</b>	<b>Design Activity (Attach documents as needed)</b>
	<b>Objectives</b>	<b>Summarize objectives of the professional development event/service to be provided:</b> HQIM Support (Amplify K-5, Eureka,), Material purchasing, Scope and sequence updates and creations, Literacy Lounge development(K-8)

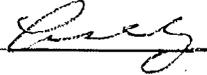
	<b>Content/Nature of Services</b>	<p>Describe professional content to be delivered (topic, concepts, etc.)/services to be provided: HQIM support</p> <table border="1"> <tr> <td>Amplify K-5</td> <td>Eureka</td> <td>Materials/Re sources</td> <td>Scope and Sequence (3-5 development and K-2 Update)</td> <td>Literacy Lounge Webpage</td> </tr> <tr> <td>Cynthia Martinez</td> <td>Ana Rosas</td> <td>Margarita Marrero</td> <td>Cynthia Martinez Lillian Frazier</td> <td>Litian Frazier Cynthia Martinez</td> </tr> <tr> <td>\$3,000</td> <td>\$4,500</td> <td>\$12,000</td> <td>\$9,000</td> <td>\$4,500</td> </tr> </table> <p>K-5 Scope and Sequence with updates: \$1500 x 3 (2 days to complete and 1 day to review and finalize with teachers)</p> <p>3-5 Scope and Sequence: \$1500 x 3 (2 days to complete and 1 day to review and finalize with teachers)</p> <p>Literacy Lounge Webpage: \$1500 x 3 (2 days to complete and 1 day to review and finalize with teachers)</p>	Amplify K-5	Eureka	Materials/Re sources	Scope and Sequence (3-5 development and K-2 Update)	Literacy Lounge Webpage	Cynthia Martinez	Ana Rosas	Margarita Marrero	Cynthia Martinez Lillian Frazier	Litian Frazier Cynthia Martinez	\$3,000	\$4,500	\$12,000	\$9,000	\$4,500
	Amplify K-5	Eureka	Materials/Re sources	Scope and Sequence (3-5 development and K-2 Update)	Literacy Lounge Webpage												
	Cynthia Martinez	Ana Rosas	Margarita Marrero	Cynthia Martinez Lillian Frazier	Litian Frazier Cynthia Martinez												
	\$3,000	\$4,500	\$12,000	\$9,000	\$4,500												
	<b>Resources</b>	<p><b>Identify resources:</b> Room – cost and capacity, planning time, printed materials, equipment, advertising, software, etc:</p> <p>1. Possible room rental costs could incur</p>															
<b>Staff</b>	<p><b>Describe staff (internal or external) who will delivery the professional development/service:</b> Linda Caudillo- Professional Development Consultant Cynthia Martinez- Professional Development Consultant Lillian Frazier- Professional Development Consultant Ana Rosas- Professional Development Consultant Margarita Marrero- Professional Development Consultant</p>																
<b>Financial Information</b>	<p><b>Amount: \$33,000.00</b> <b>Responsible Party: Karina Schulte, District Instructional Specialist</b> <b>Date: End date of May 15, 2024</b> <b>Action: TCLAS Support</b></p>																
<b>3 Review Design</b>	<p><b>Review</b> Design reviewed with requesting organization to verify design (customer contact or document review)</p> <p><b>Change</b> Changes/revisions to design made, if needed – summarize changes</p> <p><b>Validation</b> Design approved by appropriate administrator and/or customer/client</p> <p>Completion of design (planner) _____ (Signature) <u>4/16/24</u> (Date)</p> <p>Approval/agreement (Department Administrator) _____ (Signature) <u>4/16/2024</u> (Date)</p> <p>Requesting Organization Approval _____ (Signature) _____ (Date)</p> <p>(One copy forwarded to requesting organization; one copy for department files)</p>																

01/08/2018

ADM-F004.2

Page 1 of 1

<b>4 Implement Design (Output)</b>	<b>Event Registration</b>	<p>Professional development activity is required to be registered with Events Management and participant registration arranged through Click &amp; Learn. Provide Click &amp; Learn Event #:</p>
	<b>Contract</b>	<p>Contract and other forms completed (if outside consultant used)</p>
	<b>Advertise</b>	<p>Advertisement prepared (if appropriate) None</p>

	Resources	Supplies and equipment secured; handouts and power points arranged/developed/obtained
	Implement	Activity/service completed
	Completion of design implementation (planner) _____ (Signature) _____ (Date)	
5 Assess Design	Evaluate	Evaluation administered and reviewed
6 Review	Review Data	Review of event/service conducted by consultant/staff to determine improvements, continuance or discontinuance of the activity
7 Implement Change	Identify Changes	Indicate changes made, if any (attach records of changes made)
8 Maintain Records	Records	All process records (input, design, review, output, assessment, and change) maintained in a binder/folder
9 Document Change	Approve Change (only if changes have been made)	<p><b>Design and Development Change Verification (process)</b> - design and development output meets design and development inputs as verified throughout the design process</p> <p>Verification by Consultant: <u></u> Date: <u>4/16/24</u></p> <p><b>Design and Development Change Validation</b> – completed professional staff development design meets the requirements for the specified purpose</p> <p>Validation by Managing Administrator: _____ Date: _____</p> <p>Validation by Requestor (if applicable): _____ Date: _____</p>



# MEMORANDUM

To:  
From:  
Subject:  
Date:

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**HISTORY:**

**RATIONALE:**

**BUDGET IMPACT:**

**ADMINISTRATIVE RECOMMENDATION:**

# Strong Foundations Program: Implementation Grant



April 9, 2024

## Scope of Work for Tornillo ISD

Carnegie Learning is excited to partner with Tornillo ISD in support of the Texas Education Agency's LASO Cycle II Implementation Grant Program. Carnegie Learning is an established leader in educational research, program design, and professional development support for administrators and teachers. Our dedicated team leverages years of district-level change management expertise and a deep focus on partnership to deliver all components of the TEA's LASO Cycle II Grant requirements. Tornillo ISD's customized instructional framework will help engage key stakeholders at all levels to ultimately improve educational outcomes for all students.

Through the LASO Cycle II Implementation Grant Program, Carnegie Learning and Tornillo ISD will work together to accomplish two goals:

1. Determine and support how to ensure teachers are effectively implementing the instructional materials consistently.
2. Empower coaches, leaders, and teachers in using data and instructional materials to support all students across grade-level learning every day.

Throughout this effort, Carnegie Learning will:

- Provide Implementation Support to Leaders
  - Support Tornillo ISD's in designing and completing required deliverables, including Action Plans,
  - Provide monthly support to Tornillo ISD Leaders, including consultation, coaching meetings, turnkey training, according to the needs of Tornillo ISD.,
  - Conduct side-by-side Learning Walks twice per year to determine the degree of implementation fidelity, including analyzing the findings and planning for next steps in alignment with the work plan.
- Provide Product Support to Teachers and Coaches
  - Deliver the highest quality professional learning for teachers and coaches focused on developing best practices for implementation and building understanding of key protocols.
  - Provide flexible support to build the capacity of teachers and coaches, which may include professional learning sessions, observation and feedback sessions, or internalizations or rehearsals during professional learning.
  - Conduct quarterly observations and provide feedback and support

# Program Detail

## **Project Management**

The first step in our LASO Cycle II Implementation partnership is to calibrate how we will do this work together. We will identify shared responsibilities and define milestone dates to ensure ongoing progress throughout the year.

Activities include:

- On-site introductory and kick-off meetings
- Virtual consultation and deliverable review
- Off-site project plan development

Deliverables include:

- *Year-long communications plan*
- *Meeting agendas, facilitator notes, feedback survey and results roll-up*

*\*Per the Strong Foundations grant requirements, Carnegie Learning will submit all the deliverables to TEA on behalf of your district*

## **Provide Implementation Support for Leaders**

*The second focus in the LASO Cycle II Implementation partnership focuses on planning and building capacity in implementation support to district and school leaders.*

Activities include:

- *On-site planning meetings*
- *Virtual consultation and deliverable review*
- *Off-site plan support and development*

Deliverables include:

- HQIM Implementation Goals and Progress Monitoring Plan
- 4 Action Plans
  - Action Plan 1: Creating the Conditions for Success
  - Action Plan 2: Leading Internalization and PLCs
  - Action Plan 3: Establishing Observation and Feedback Practices
  - Action Plan 4: Aligning Assessment Strategy
- Learning Walk Data Collection & Findings

*\*Per the Strong Foundations grant requirements, Carnegie Learning will submit all the deliverables to TEA on behalf of your district*

## **Provide Implementation Support to Teachers and Coaches**

*The third focus of the LASO Cycle II Implementation partnership focuses on providing teachers and coaches with high-quality product supports.*

Activities include:

- *On-site planning meetings and session facilitation*
  - *Session Facilitation of:*
    - *6 Professional Learning Sessions for Coaches*
      - *Successful HQIM Implementation*
      - *Product Deep Dive 1*
      - *Product Deep Dive 2*
      - *Unit Internalization*
      - *Lesson Internalization*
      - *Observation & Feedback*

- 5 Professional Learning Sessions for Teachers
    - Successful HQIM Implementation
    - Product Deep Dive 1
    - Product Deep Dive 2
    - Unit Internalization
    - Lesson Internalization
- Virtual consultation, operations planning, and post-session feedback review
- Provide virtual flexible supports to build capacity in Tornillo ISD for coaches and teachers
- Off-site session development

Deliverables include:

- Professional Learning scope and sequence
- Session agendas, facilitator notes, participant materials
- Quarterly Observations

*\*Per the Strong Foundations grant requirements, Carnegie Learning will submit all the deliverables to TEA on behalf of your district*



## Program Team

With over 15 years of experience, the Carnegie Learning Strong Foundations program team is comprised of the following experts.

### **District-dedicated Program Managers**

Provide consistent, direct support to your district - your one Carnegie Learning Strong Foundations point of contact throughout our partnership.

### **Professional Learning Specialists**

Design and facilitate professional learning sessions for your district - your team of experts focused on building capacity across all stakeholder groups to drive long-lasting change.

# Program Pricing

## PRICE LIST: Program Management

*Includes one full year of professional services, including all components identified in the above SOW and resulting in delivery of all grant deliverables, as required by TEA's LASO Strong Foundations grant.*

Strong Foundations Grant - Implementation - Option C			
Service	Unit Price	# Units	Total Price
<b>PROGRAM MANAGEMENT</b>			<b>\$11,000</b>
Onsite Kickoff Meeting			<i>included</i>
Virtual Meetings			<i>included</i>
Action Plans & SOW Deliverables			<i>included</i>
Program Analysis and Implementation Plan			<i>included</i>
<b>SESSIONS/ WORKSHOPS</b>			<b>Based on district size*</b>
Virtual Workshops		6 Coaching Workshops 5 Teacher Workshops	\$12,000
Leadership Walkthroughs	\$3,500	6	\$21,000
Flexible Supports	\$1,500	9	\$13,500
On-Site Coaching Support	\$3,500	3	\$10,500
Initial Implementation Workshop - On-Site	\$4,500	1	\$4,500
<b>Total Fixed Price</b>			<b>\$72,500</b>



Serving the Educational Communities of El Paso & Hudspeth Counties

6611 Boeing Drive  
El Paso, Texas 79925-1010  
[www.esc19.net](http://www.esc19.net)

(915) 780-1919  
FAX: (915) 780-6537

### Checklist for Developing New Professional Staff Development/New Services (ADM-F004.2)

**ESC Department/Program: AISS**

**Name of service requestor: Karina Schulte/Tornillo District PK-5 Instructional Specialist**

**Contact information: [schultek@tisd.us](mailto:schultek@tisd.us) / District Instructional Specialist**

Step	Category	Planning Activity
1 Review Request for Service (Input)	Needs Determination	<p><b>Input sources identified:</b> Describe customer need and process used to determine need (data, grant, local/state/federal requirements, etc.) – attach associated documents as appropriate.</p> <p>Tornillo ISD will engage in Year 1 Strong Foundation Implementation of support for effective implementation of core Reading and Math curriculum- Amplify for K-5 and Eureka Math TEKS Edition for K-5 classrooms.</p>
	Audience	<b>Describe projected audience:</b> K-5 elementary Math and Reading teachers, school and district leaders
	Staffing	<p><b>Describe staffing:</b> ESC-R19 staff delivery of professional development/service: X-Yes</p> <p>Implementation Advisor : Lillian Frazier Product Advisor for Math K-5: Ana Rosas Product Advisor for RLA K-5: Cynthia Martinez</p>
	Special Needs	<p><b>Indicate special requirements</b> (materials, equipment, e-learning, etc.) Zoom meetings for IA grant deliverables if needed; on-site PD</p>
	<p>Completion of planning verification (planner) _____ (Signature) <u>4/16/24</u> (Date) Approval (department administrator) _____ (Signature) <u>4/16/24</u> (Date) Not approved: _____ (Indicate reason and procedure for notifying organizational contact person)</p>	
2 Develop the Design	Category	<b>Design Activity</b> (Attach documents as needed)
	Objectives	<p><b>Summarize objectives</b> of the professional development event/service to be provided:</p> <p>Objectives:</p> <p>Providing year 1 <u>Strong Foundation Implementation</u> supports and product supports of HQIM in the following content areas: Amplify K-5 Reading/Eureka Math TEKS Edition K-5</p>

Content/Nature of Services	Describe professional content to be delivered (topic, concepts, etc.)/services to be provided:			
	<b>2024-2025 SF Implementation - Option A</b>			
	Suggested Delivery Dates	Implementation Advisor Supports	Support to Include:	Method of Support:
	Dates TBD upon Meeting w/ K. Schulte and TISD team	Year 1 <u>Implementation Supports</u> from Implementation Advisor for Year 1 Implementation	<ul style="list-style-type: none"> <li>* 2 Learning Walks &amp; debrief sessions</li> <li>* Monthly Supports in deliverable development of:               <ul style="list-style-type: none"> <li>- HQIM Implementation Goals &amp; Progress Monitoring Plan</li> <li>- Action Plan 1: Creating Conditions for Success</li> <li>- Action Plan 2: Leading &amp; Internalizing PLCs</li> <li>- Action Plan 3: Establishing Observations &amp; Feedback Procs</li> <li>- Action Plan 4: Aligning Assessments</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>* 2 full day of Learning Walks</li> <li>* Monthly supports of required deliverables can be via Zoom Meetings / half day in-person meetings / based on need of LEA</li> </ul>
	<b>2024-2025 K-5 Eureka Math SF Year 1 Product Supports</b>			
Suggested Delivery Dates	Implementation Product Supports	Support to Include:	Method of Support:	
Dates TBD upon Meeting w/ K. Schulte and TISD team for BOY and on going PD for staff.	Year 1 Implementation Product Support for K-5 Eureka Math	<ul style="list-style-type: none"> <li>* 4 professional learning sessions for coaches</li> <li>* 3 professional learning sessions for teachers</li> <li>* 3 flexible supports for coaches</li> <li>* 3 flexible supports for teachers</li> <li>* 4 full day observations</li> </ul>	<ul style="list-style-type: none"> <li>* In-Person PD dates TBD</li> <li>* Instructional Coaches can be in combination with teachers PD w/ 1 additional day w/ coaches</li> <li>* Full Day observations- in-person to provide feedback and next steps</li> </ul>	
<b>2025-2026 K-5 Amplify SF Year 1 Product Supports</b>				
Suggested Delivery Dates	Implementation Product Supports	Support to Include:	Method of Support:	
Dates TBD upon Meeting w/ K. Schulte & TISD Team	Year 1 Implementation Product Support for K-5 Amplify	<ul style="list-style-type: none"> <li>* 4 professional learning sessions for coaches</li> <li>* 3 professional learning sessions for teachers</li> <li>* 3 flexible supports for coaches</li> <li>* 3 flexible supports for teachers</li> <li>* 4 full day observations</li> </ul>	<ul style="list-style-type: none"> <li>* In-Person PD dates TBD</li> <li>* Instructional Coaches can be in combination with teachers PD w/ 1 additional day w/ coaches</li> <li>* Full Day observations- in-person to provide feedback and next steps</li> </ul>	
*See separate PDF attached for clarity.				
<b>Resources</b>	<b>Identify resources:</b> Room – cost and capacity, planning time, printed materials, equipment, advertising, software, etc: <ul style="list-style-type: none"> <li>- Room for onsite support and PD</li> <li>- In-focus</li> <li>- Speakers</li> <li>- Curriculum specific books</li> <li>- Copies (Amplify, Eureka)</li> <li>- Laptops for teachers, school and district leaders</li> </ul>			
<b>Staff</b>	<b>Describe staff (internal or external) who will deliver the professional development/service:</b> Implementation Advisor : Lillian Frazier Product Advisor for Math K-5: Ana Rosas Product Advisor for RLA K-5: Cynthia Martinez			

	Financial Information	<p><b>Year 1 Implementation Supports:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> 2 learning walks and debrief sessions</li> <li><input type="checkbox"/> Monthly Supports</li> <li><input type="checkbox"/> Support in deliverable development: <ul style="list-style-type: none"> <li><input type="checkbox"/> HQIM implementation Goals and Progress Monitoring Plan</li> <li><input type="checkbox"/> Action Plan 1: Creating the Conditions for Success</li> <li><input type="checkbox"/> Action Plan 2: Leading and Internalizing and PLCs</li> <li><input type="checkbox"/> Action Plan 3: Establishing Observations and Feedback Practices</li> <li><input type="checkbox"/> Action Plan 4: Aligning Assessments</li> </ul> </li> </ul> <p><b>Year 1 Product Supports:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> 6 professional learning sessions for coaches</li> <li><input type="checkbox"/> 5 professional learning sessions for teachers</li> <li><input type="checkbox"/> 6 flexible supports for coaches</li> <li><input type="checkbox"/> 6 flexible supports for teachers</li> <li><input type="checkbox"/> 4 full day observations</li> </ul> <p>Total: \$172,000 Responsible Party: Karina Schulte, Tornillo District Instructional Coordinator</p>
3 Review Design	Review	Design reviewed with requesting organization Tornillo ISD to verify design (customer contact or document review)
	Change	Changes/revisions to design made, if needed – summarize changes
	Validation	Design approved by appropriate administrator and/or customer/client
	Completion of design (planner)	 (Signature) 4/16/24 (Date)
	Approval/agreement (Department Administrator)	 (Signature) 4/16/24 (Date)
Requesting Organization Approval	 (Signature) _____ (Date) (One copy forwarded to requesting organization; one copy for department files)	

01/08/2018

ADM-F004.2

Page 1 of 1

4 Implement Design (Output)	Event Registration	Professional development activity is required to be registered with Events Management and participant registration arranged through Click & Learn. Provide Click & Learn Event #:
	Contract	Contract and other forms completed (if outside consultant used)
	Advertise	Advertisement prepared (if appropriate)
	Resources	Supplies and equipment secured; handouts and power points arranged/developed/obtained
	Implement	Activity/service completed
	Completion of design implementation (planner) _____ (Signature) _____ (Date)	

5 Assess Design	Evaluate	Evaluation administered and reviewed
6 Review	Review Data	Review of event/service conducted by consultant/staff to determine improvements, continuance or discontinuance of the activity
7 Implement Change	Identify Changes	Indicate changes made, if any (attach records of changes made)
8 Maintain Records	Records	All process records (input, design, review, output, assessment, and change) maintained in a binder/folder
9 Document Change	Approve Change (only if changes have been made)	<p><b>Design and Development Change Verification (process)</b> - design and development output meets design and development inputs as verified throughout the design process</p> <p>Verification by Consultant: <u></u> Date: <u>4/16/24</u></p> <p><b>Design and Development Change Validation</b> – completed professional staff development design meets the requirements for the specified purpose</p> <p>Validation by Managing Administrator: _____ Date: _____</p> <p>Validation by Requestor (if applicable): _____ Date: _____</p>

# Tornillo Independent School District

Maintenance Department

## Memorandum

To: Board of Trustees

From: Rene Estrada, Maintenance/Transportation Director

Subject: Securing the premises with 6ft rockwall

Date: 4/24/2024

### History:

The Tornillo Independent School District was given a safety directive to secure the buildings from intruders to include a 6ft high rockwall

### Rationale:

The Tornillo District has received quotes to construct a 6ft rockwall on the rear areas of the high school that are missing and are open.

### Budget Impact:

There will be no budget impact as the district was given a grant to pay for the construction of this rockwall.

### Administrative Recommendation:

The recommendation to the Board of Trustees is to approve the hiring of contractor to construct the rockwall.



Black Stallion Contractors, Inc.  
5450 Hurd Pl. Suite E. El Paso, Texas 79912  
915-584-2098 [info@blackstalliongroup.com](mailto:info@blackstalliongroup.com)  
[www.blackstalliongroup.com](http://www.blackstalliongroup.com)

April 9, 2024

**PROPOSAL ESC Region 19  
Allied States Cooperative (ASC)  
(MRO) CONTRACT # 23-7457**

Rene Estrada  
Tornillo Independent School District  
19200 Cobb Ave.  
Tornillo, Texas 79853  
915 765-3060

**PROJECT: ROCK WALL**

Black Stallion Contractors is pleased to provide our proposal for the construction development requested for the above- mentioned project. We have reviewed the plans and specifications and our proposal is as follows:

**SCOPE OF WORK:**

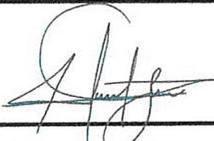
- 1600 LF of rock wall
- 7' high to include 1' footing
- 700 Perches

**Total: \$168,500.00**

**Exclusions:**

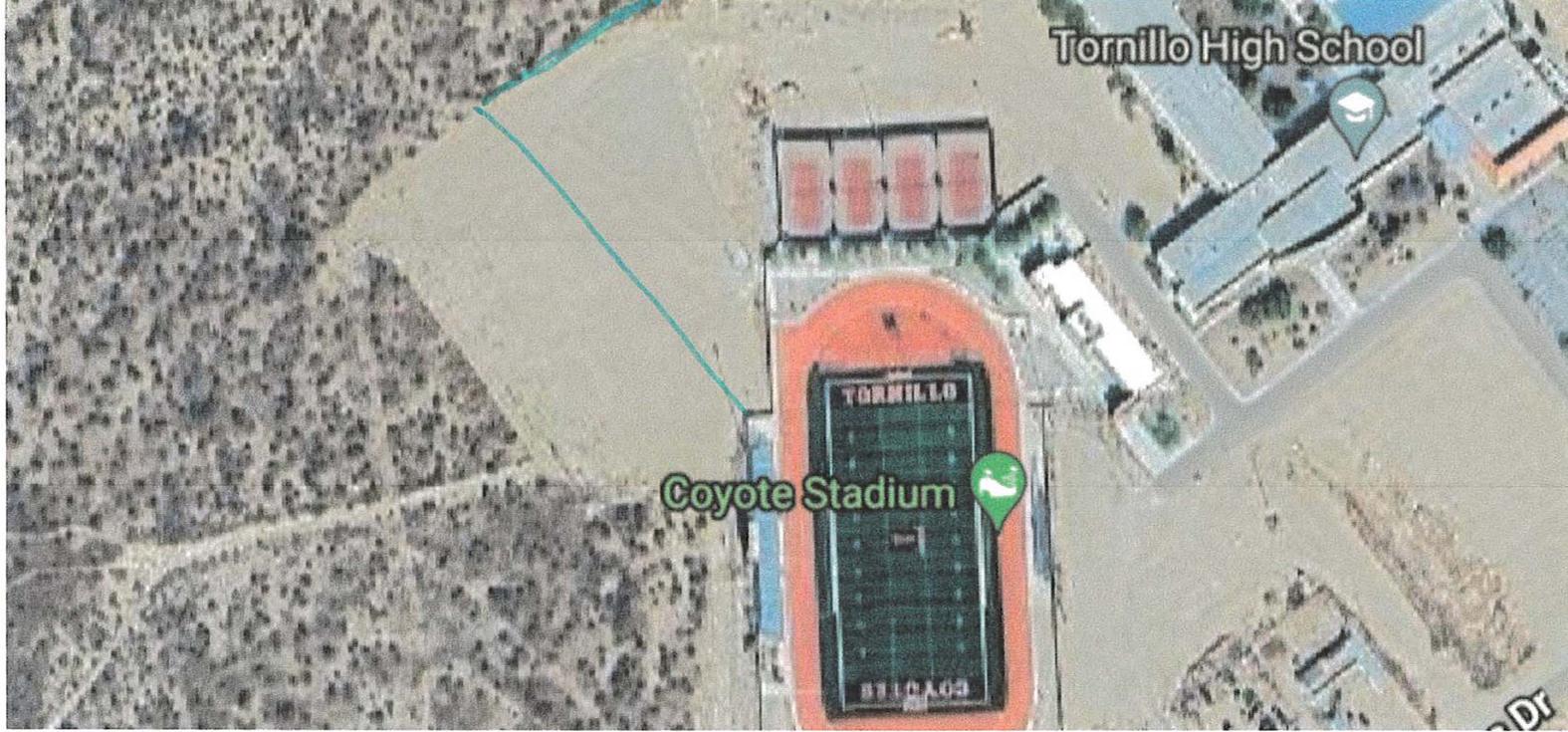
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- Temporary/ Permanent Fencing, Vapor Barrier/ Screenings of Pads
  - Shoring/ Soil Retention, Unsuitable Soil Removal or Replacement, Archaeological Issues
  - Gas/Communication Lines, Meters/Fees, Mechanical/Electrical- Any Utility Relocation
  - Testing/Permits/Bonds, Environmental Impact Tests
  - Technical Specifications
  - Asbestos Abatement, Hazardous Material Handling
  - Any Concrete Work besides footing
  - Any Work Not Mentioned Within the Scope of Work
- 

OFFERED BY: 

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BLACK STALLION CONTRACTORS, INC.







# Tornillo Independent School District

Maintenance Department

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## Memorandum

To: Board of Trustees

From: Rene Estrada, Maintenance/Transportation Director

Subject: Hike trail and recreational equipment

Date: 4/24/2024

### History:

The Tornillo Independent School District needs recreational equipment to help and promote physical and emotional well being

### Rationale:

The Tornillo District has received quotes to purchase recreational equipment and construct a hiking trail for the PK-8 school

### Budget Impact:

There will be no budget impact as this will be paid for with ESSER 3 funding

### Administrative Recommendation:

The recommendation to the Board of Trustees is to approve the purchase of the recreational equipment and hiking trail for the PK- 8 school



**CREATIVE RECREATIONAL DESIGNS**

PO BOX 15191  
Rio Rancho, NM 87174

# Quote

**Date** 4/17/2024

**Estimate #** 24226

Phone # (505) 414-9866

Sales@CreativeRecDesigns.com

Fax #

www.CreativeRecDesigns.com

Name / Address
Tornillo ISD 19200 Cobb Tornillo, TX 79853

**Terms** Net 30

Description	Qty	Rate	Total
PROJECT: Fitness Clusters			
PlayWorld Design #LAWS-5000R-SM: Complete LifeTrail system features Stations 1-5 for able-bodied users	1	60,648.00	60,648.00
- Region 19 Contract #22-7425 Playground/Park Systems, Installation & Related (Discount at 5%)		-3,032.40	-3,032.40
Freight FOB		5,000.00	5,000.00
NOTES: - TERMS: Net-30 days; Balances not paid within the terms are subject to a 1.25% per month finance charge until paid. - This quote is for materials only - EXCLUSIONS: Unloading, storage, security, installation, fencing, site prep, site fencing and site work are not included. - Forklift, Pallet Jack or similar may be required for unloading			
This quote is valid for 60 days		<b>Subtotal</b>	\$62,615.60
		<b>Sales Tax (7.4375%)</b>	\$0.00
		<b>Total</b>	\$62,615.60



**Welcome Sign**



**PNF Exercises**

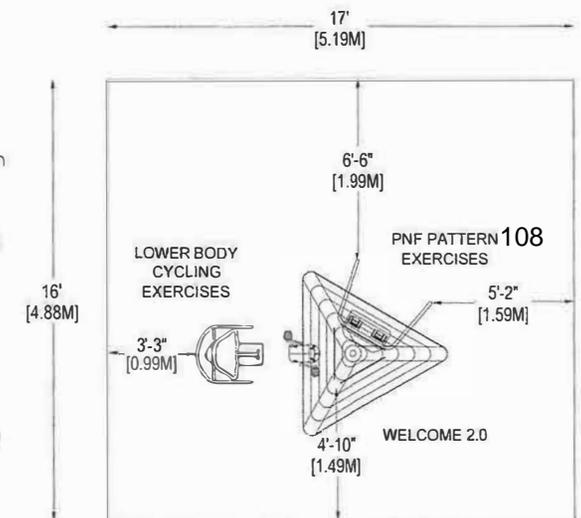


**Lower-Body Cycling Exercises**

Welcome Sign provides helpful instructions on how to use LifeTrail Advanced Wellness System, and how to maintain proper form.

PNF [Proprioceptive Neuromuscular Facilitation] Exercises builds coordination and flexibility in diagonal patterns through the shoulder and hip joints. Strengthens the rotator cuff muscles and facilitates scapular retraction as well as builds the gluteus medius.

Lower Body Cycling Exercises builds torso, leg and glute strength, while raising muscle temperature by increasing blood flow to the muscles of the torso and lower body.



**LifeTrail**  
Advanced Wellness System

**Station 1**

LAWS-1R-SM

Equipment Manufacturer

**PLAYWORLD**  
The world needs play.



**Push-Up Exercises**

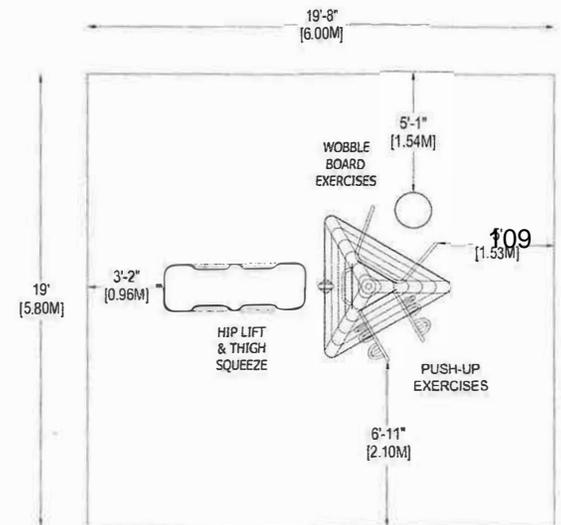
**Wobble Exercises**

**Hip Lift & Thigh Squeeze Exercises**

Push-Up Exercises build upper-body strength in the arms, chest, and torso. Strengthens the muscles in the upper back and increases arm and shoulder flexibility.

Wobble Board Exercises builds leg strength and hip, knee and ankle flexibility. Challenges users to evenly distribute weight throughout the joints of their lower body. Wobble board features a gray, non-slip surface for added safety.

Strengthens the hamstrings, glutes, and lower-back muscles. Builds the hip adductor, pelvic floor, transverses abdominus muscles and lengthens the piriformis muscle. Platform features a gray, non-slip surface for added safety.



**LifeTrail**  
Advanced Wellness System

**Station 2**

LAWS-2R-SM

Equipment Manufacturer

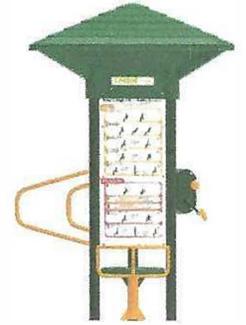
**PLAYWORLD**  
The world needs play.



**Upper-Body Cycling Exercises**



**Squat Exercises**

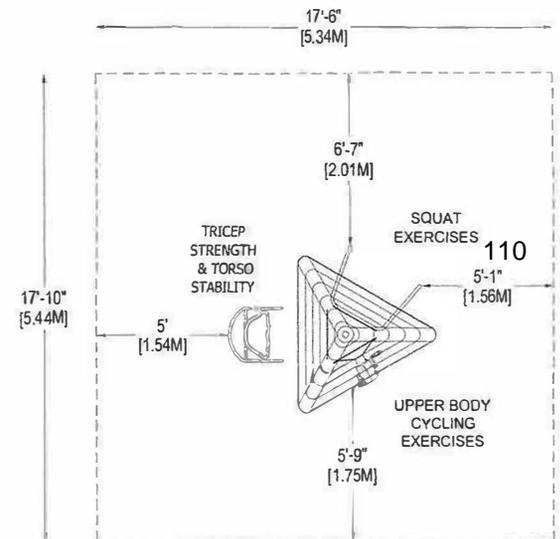


**Tricep Strength & Torso Stability Exercises**

Forward and backward circular movements and builds cardiac endurance. Promotes joint lubrication and increases torso, shoulder and arm muscle strength.

Squat Exercises increase lower-body strength and flexibility in the ankles, hips, and hamstrings. Builds dynamic flexibility of inner thigh muscles and lateral strength in the hips and legs. Develops single leg strength, balance, and dynamic flexibility in the hip flexors.

Tricep Strength & Torso Stability Exercises stretch the oblique and lower-back muscles, while improving spinal rotation, and increasing abdominal, triceps and leg strength.



**LifeTrail**  
Advanced Wellness System

**Station 3**

LAWS-3R-SM

Equipment Manufacturer

**PLAYWORLD**  
The world needs play.



**Inverted Row & Core Exercises**



**Weighted Squat Exercises**

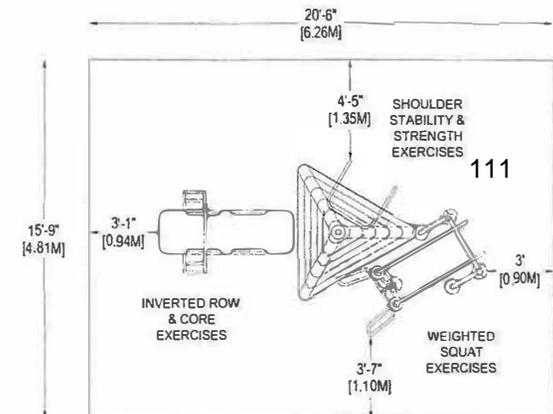


**Shoulder Stability & Strength Exercises**

Inverted Row & Core Exercises strengthen the neck, rear deltoid, abdominal, and scapular retraction muscles as well as the torso stabilizers, hip abductors, and gluteus medius. The platform features a gray, non-slip surface for added safety.

Weighted Squat Exercises strengthen legs and hip stabilizers.

Shoulder Stability & Strength Exercises strengthen the small muscles that stabilize the shoulder joint while increasing arm, shoulder, and middle-back muscle strength.



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**LifeTrail**  
Advanced Wellness System

**Station 4**

LAWS-4R-SM

Equipment Manufacturer





**Stair Exercises**



**Overhead Press Exercises**

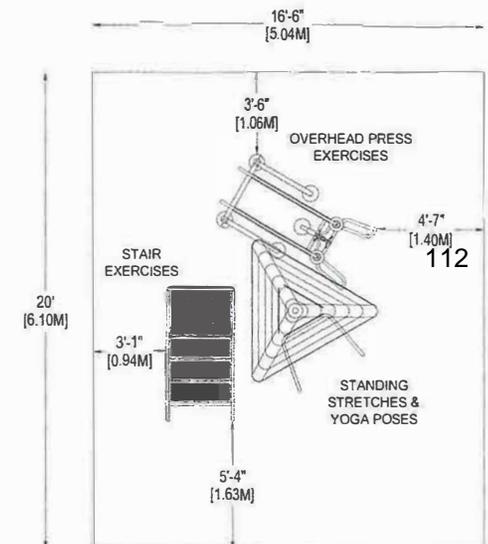


**Standing Stretches & Yoga**

Stair Exercises strengthens the hip-stabilizing muscles and stretches the hip flexors while developing simple leg strength on linear and lateral planes.

Overhead Press Exercises extends the shoulders to strengthen the arm, shoulder, and upper-back muscles. The unit includes several wheelchair-accessible exercises.

Standing Stretches & Yoga Poses stretches the obliques and strengthens the muscles of the lower body.



**LifeTrail**  
Advanced Wellness System

**Station 5**

LAWS-5R-SM

Equipment Manufacturer





Proposed hiking trail for PK-8 behind building b



# MEMORANDUM

**To:** Board of Trustees  
**From:** Tornillo ISD Instruction  
**Subject:** 2024-2025 Allotment and TEKS Certification - Certification of Provision of Instructional Materials Survey 2024-25  
**Date:** April 15, 2024

---

## **RATIONALE:**

In accordance with Texas Education Code (TEC), §31.1011 local educational agencies (LEAs) are required to certify annually to the State Board of Education (SBOE) and the commissioner that students have access to instructional materials covering all Texas Essential Knowledge and Skills (TEKS) for all required subjects, except physical education.

Additionally, LEAs are required to certify that they protect against access to obscene or harmful content in compliance with the requirements for certification under the (i) the Children's Internet Protection Act (Pub. L. No. 106-554); (ii) Section 28.0022; (iii) Section 43.22, Penal Code; and (iv) any other law or regulation that protects students from obscene or harmful content.

The district's superintendent, along with the president and secretary of the local board of trustees or officers of the governing body of the district certify the following: The district's instructional materials and technology allotment is used only for expenses allowed for the Texas Education Code. For the current school year, the district has instructional materials that collectively cover all elements of the TEKS of the required curriculum, as identified in the Texas Education Code for each subject and grade level other than physical education. Upon request, the district will provide to the State Board of Education the title/publication information of any instructional materials requisition or purchase by the district with the district allotment.

## **BUDGET IMPACT:**

None. The purchase of these instructional materials will be done through our EMAT allocation. We have a remaining allotment of \$185,615.06.

## **ADMINISTRATIVE RECOMMENDATION:**

Tornillo ISD curriculum is recommending the Board of Trustees certify that Tornillo ISD is provided material to cover the Texas Essential Knowledge and Skills.

# Certification of Provision of Instructional Materials Survey 2024–25

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## Survey Pre-Work

### 2024–25 Certification of Provision of Instructional Materials

In accordance with [Texas Education Code 31.1011](#), local educational agencies (LEAs) are required to certify annually to the State Board of Education (SBOE) and the commissioner that students have access to instructional materials covering all Texas Essential Knowledge and Skills (TEKS) for all required subjects, except physical education.

Additionally, LEAs are required to certify that they protect against access to obscene or harmful content in compliance with the requirements for certification under (i) the Children's Internet Protection Act (Pub. L. No. 106-554); (ii) Section [28.0022](#); (iii) Section [43.22](#), Penal Code; and (iv) any other law or regulation that protects students from obscene or harmful content. The TEKS Certification 2024–25 Survey includes a section to allow LEAs to certify they meet this requirement.

Like last year's process, the agency will utilize the following tools:

#### **Certification 2024–25 Form:**

Printable, hard copy of the survey to be completed offline and presented to the board of trustees or governing body for ratification and signatures.

#### **Certification 2024–25 Survey:**

Web-based application where LEAs will submit their responses collected on the TEKS Certification 2024–25 Form, and where LEAs will upload the signature page of the Form.

This year's Certification Process requires:

- The completion of the Certification 2024–25 Form;
- Ratification by the LEA's board of trustees or governing body in an open, public-noticed meeting; and
- Submission of the Certification 2024–25 Survey and upload of the ratified Certification 2024–25 Form.

TEA recommends that LEAs complete these steps by **May 1, 2024**. The Certification 2024–25 Form can be accessed at the following link on the [Instructional Materials webpage](#).

The state online instructional materials ordering system, EMAT, will close for annual maintenance on March 29, 2024, and is scheduled to reopen on May 15, 2024. **Completion of the Certification Process is required to regain access to allotment funds when EMAT reopens in May of 2024.**

Certification 2024–25 Survey submissions received after May 15, 2024, will typically be processed within five business days, then access to EMAT provided.

## Instructions to Complete the Certification Process for 2024–25

1. **Review the Certification 2024–25 Form:** Print the fillable TEKS Certification 2024–25 Form found on the [Instructional Materials website](#).
2. **Gather information:** The form may require consultation with content area leads or other LEA staff.
3. **Complete Certification 2024–25 Form:** Complete the TEKS Certification 2024–25 Form by hand or digitally.
4. **Obtain needed signatures:** Ratify the **Certification 2024–25 Form** by the LEA’s board of trustees or governing body in an upcoming, open board meeting.
5. **Submit Certification 2024–25 Survey:** Complete the online Certification 2024–25 Survey by answering the questions. Inside the survey you will upload the signed Allotment and Certification 2024–25 Form from Step 4. The survey will be open for submissions beginning Monday, March 18, 2024, and will be located on the [Instructional Materials website](#).

## Additional Supports

- TEA will be hosting a webinar to review the Certification 2024–25 Process on *Monday, March 18th, at 2:00 p.m. CDT*. [Registration](#) is required.
- TEA will host office hours on *Monday, March 25, at 11:00 a.m. CDT and Thursday, March 28, at 11:00 a.m. CDT*. [Registration](#) is required.
- To facilitate completion of this year’s submission, LEAs may request a copy of their previous year’s submission by submitting a [Help Desk Ticket](#).
- For questions about the Certification 2024–25 Form, Survey, or Process, please submit a [Help Desk Ticket](#).

## Review Terminology

### *Additional Supports*

- **Scope and Sequence:** A document that provides a brief outline of the standards and a recommended teaching order for a particular course/grade-level over the course of a school year.
- **Full-subject materials** (often referred to as Tier 1 or core materials): instructional material designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.
- **Supplemental materials** (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional material designed to assist in the instruction of one or more of the essential knowledge and skills

## About the Qualtrics Survey

***Within the Qualtrics survey you will be given a list of commonly known publishers and products. Should your LEA use a LEA-developed product, or the product is not listed, you will be asked to write in the name of the publisher and product.***

# Certification 2024–25 Survey

## Background Information

QUESTION 1.0: Name of person completing this form

*Luis C. Garcia*

QUESTION 1.1: Your email address

*GarciaL@tisd.us*

QUESTION 1.2:

Select the role that best describes your position at your district or charter: [Single Select]

- Instructional Materials Coordinator
- Curriculum Director
- Principal
- Administrative Assistant
- Superintendent
- Other

## LEA Information

QUESTION 2.0: Region #

*Region 19*

QUESTION 2.1: LEA Name and Number

*Tornillo ISD - 071908*

QUESTION 2.2: Superintendent's Name

*Rosa Vega-Barrio*

QUESTION 2.3: Superintendent's email address

*RVegaB@tisd.us*

QUESTION 2.4: School board president's or governing body's name

*Marlene Bullard*

QUESTION 2.5: School board president's or governing body's email address

*Marlene@tisd.us*

QUESTION 2.6: Date of the school board meeting at which the Certification Form was be presented and approved?

*April 24, 2024*

# Reading Language Arts Certification

## Scope and Sequence - All Grade Levels RLA

### QUESTION 3.0:

How is reading language arts content implemented in your LEA

Please indicate your LEA's approach to managing the implementation of reading language arts content in each of the following grade bands. [Single select for each grade band]

		The full-subject resources and scope and sequence are generally consistent across all classrooms	The full-subject resources being utilized are generally consistent across all classrooms, but there is variation in the scope and sequence between classrooms/campuses	The scope and sequence is generally consistent across all classrooms, but there is variation in which full-subject resources are being utilized between classrooms/campuses	Do not manage full-subject resources and scope and sequence at the LEA level	N/A
QUESTION 3.1:	<b>Grades K-2</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
QUESTION 3.2:	<b>Grades 3-5</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
QUESTION 3.3:	<b>Grades 6-8</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
QUESTION 3.4:	<b>Grades 9-12</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## English Reading Language Arts K-5 TEKS Coverage Certification

### QUESTION 4.0:

For school year 2024-25, will your LEA provide materials to cover 100% of the **English RLA TEKS grades K-5?** (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials). [Single Select]

Yes

No

## English Reading Language Arts K-5 Instructional Materials

### QUESTION 5.0:

Share the **full-subject and/or supplemental** publisher(s)/ product(s) that teachers in your district will use regularly (once a week or more, on average) for **English RLA grades K-5** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

**English RLA grades K–2** full-subject and/or supplemental publisher(s)/ product(s) used:

*Amplify, Amplify Reading Texas*  
*Amplify, Tutoring with mCLASS Intervention*  
*IXL Learning, IXL Language Arts*

**English RLA grades 3–5** full-subject and/or supplemental publisher(s)/ product(s) used:

*Amplify, Amplify Reading Texas*  
*Amplify, Tutoring with mCLASS Intervention*  
*IXL Learning, IXL Language Arts*

## Spanish Reading Language Arts K–5 TEKS Coverage Certification

QUESTION 6.0:

For school year 2024–25, will your LEA provide materials to cover 100% of the **Spanish RLA TEKS grades K–5**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials) [Single select]

Yes

No

## Spanish Reading Language Arts K–5 Instructional Materials

QUESTION 7.0:

Share the **full subject and/or supplemental** publisher(s)/ product(s) that teachers in your district will use regularly (once a week or more, on average) for **Spanish RLA grades K–5** instruction to ensure coverage of 100% of the TEKS. [Single select for each grade band]

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): Instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

**Spanish RLA grades K-2** full-subject and/or supplemental publisher(s)/ product(s) used:

*Amplify Amplify, , Amplify Reading Amplify Reading TTexas exas*  
*Amplify, Amplify Texas Lectoescritura en Espanol*  
*IXL, IXL Spanish*

**Spanish RLA grades 3-5** full-subject and/or supplemental publisher(s)/ product(s) used:

*Amplify, Amplify Texas Lectoescritura en Espanol*  
*Amplify, mCLASS Lectura*  
*IXL, IXL Spanish*

## English Reading Language Arts 6-8 TEKS Coverage Certification

QUESTION 8.0:

For school year 2024-25, will your LEA provide materials to cover 100% of the **English RLA TEKS grades 6-8**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials) [Single select]

Yes

No

## English Reading Language Arts 6-8 Instructional Materials

QUESTION 9.0:

Share the **full subject and/or supplemental** publisher(s)/ product(s) that teachers in your LEA will use regularly (once a week or more, on average) for **English RLA grades 6-8** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

**English RLA grades 6–8** full-subject and/or supplemental publisher(s)/ product(s) used:

*Amplify, Amplify Reading Texas*

*IXL Learning, IXL Language Arts*

## English Reading Language Arts 9–12 TEKS Coverage Certification

QUESTION 10.0:

For school year 2024–25, will your LEA provide materials to cover 100% of the **English RLA TEKS grades 9–12**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials.)

Yes

No

## English Reading Language Arts 9–12 Instructional Materials

QUESTION 11.0:

Are the **full-subject and/or supplemental** publisher(s)/ product(s) that teachers in your LEA will use regularly (once a week or more, on average) for **English RLA grades 9–12** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

**English RLA grades 9–12** full-subject and/or supplemental publisher(s)/ product(s) used:

*Houghton Mifflin Harcourt (HMH), Into Literature*

*IXL Learning, IXL Language Arts*

# Mathematics Certification

## Scope and Sequence - All Grade Levels Mathematics

QUESTION 12.0:

How is mathematics content implemented in your LEA?

Please indicate your LEA's approach to managing the implementation of mathematics content in each of the following grade band. [Single select for each grade band]

		The full-subject resources and scope and sequence are generally consistent across all classrooms	The full-subject resources being utilized are generally consistent across all classrooms, but there is variation in the scope and sequence between classrooms/campuses	The scope and sequence is generally consistent across all classrooms, but there is variation in which full-subject resources are being utilized between classrooms/campuses	Do not manage full-subject resources and scope and sequence at the LEA level	N/A
QUESTION 3.1:	<b>Grades K-2</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
QUESTION 3.2:	<b>Grades 3-5</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
QUESTION 3.3:	<b>Grades 6-8</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
QUESTION 3.4:	<b>Grades 9-12</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## Mathematics K-5 TEKS Coverage Certification

QUESTION 13.0:

For school year 2024-25, will your LEA provide materials to cover 100% of the **mathematics TEKS grades K-5**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials). [Single Select]

Yes

No

## Mathematics K–5 Instructional Materials

### QUESTION 14.0:

Share the **full-subject and/or supplemental** publisher(s)/ product(s) that teachers in your LEA will use regularly (once a week or more, on average) for **mathematics grades K–5** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

**Mathematics grades K–5** full-subject and/or supplemental publisher(s)/ product(s) used:

*Great Minds, Eureka Math TEKS Edition*

*IXL Learning, IXL Math Resources*

## Mathematics 6–8 TEKS Coverage Certification

### QUESTION 15.0

For school year 2024–25, will your LEA provide materials to cover 100% of the **mathematics TEKS grades 6–8**? (This includes teacher- or LEA-developed materials. You may select “yes” even if not all classrooms use the same materials). [Single Select]

Yes

No

## Mathematics 6–8 Instructional Materials

### QUESTION 16.0:

Share the **full-subject and/or supplemental** publisher(s)/ product(s) that teachers in your LEA or charter will regularly use (once a week or more, on average) for **mathematics grades 6–8** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

**Mathematics grades 6–8** full-subject and/or supplemental publisher(s)/ product(s) used:

*Carnegie Learning, MATHia and/or Math Solution*

*Carnegie Learning, Texas Math Solution*

*IXL Learning, IXL Math Resources*

## Mathematics 9–12 TEKS Coverage Certification

QUESTION 17.0:

For School Year 2024–25, will your LEA provide materials to cover 100% of the **mathematics TEKS grades 9–12**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials). [Single Select]

Yes

No

## Mathematics 9–12 Instructional Materials

QUESTION 18.0:

Share the **full-subject and/or supplemental** publisher(s)/ product(s) that teachers in your LEA or charter will regularly use (once a week or more, on average) for **mathematics grades 9–12** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

**Mathematics grades 9–12** full-subject and/or supplemental publisher(s)/ product(s) used:

*Carnegie Learning, MATHia and/or Texas Math Solution*

*IXL Learning, IXL Math Resources*

*Sirius Education Solutions, Sirius Math Resources*

## Social Studies Certification

### Scope and Sequence - All Grade Levels Social Studies

#### QUESTION 19.0:

How is social studies content implemented in your LEA?

Please indicate your LEA's approach to managing the implementation of social studies content in each of the following grade band. [Single select for each grade band]

		The full-subject resources and scope and sequence are generally consistent across all classrooms	The full-subject resources being utilized are generally consistent across all classrooms, but there is variation in the scope and sequence between classrooms/campuses	The scope and sequence is generally consistent across all classrooms, but there is variation in which full-subject resources are being utilized between classrooms/campuses	Do not manage full-subject resources and scope and sequence at the LEA level	N/A
QUESTION 3.1:	<b>Grades K-2</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
QUESTION 3.2:	<b>Grades 3-5</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
QUESTION 3.3:	<b>Grades 6-8</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
QUESTION 3.4:	<b>Grades 9-12</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### Social Studies K-5 TEKS Coverage Certification

#### QUESTION 20.0:

For school year 2024-25, will your LEA provide materials to cover 100% of the **social studies TEKS grades K-5**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials)

Yes

No

### Social Studies K-5 Instructional Materials

#### QUESTION 21.0:

Share the **full-subject and/or supplemental** publisher(s)/ product(s) that teachers in your LEA or charter will regularly use (once a week or more, on average) for **social studies grades K-5** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

**Social Studies grades K-5** full-subject and/or supplemental publisher(s)/ product(s) used:

*Studies Weekly, Inc., Texas Studies Weekly (K-4)*

*Studies Weekly, Inc., USA Studies Weekly (K-4)*

*IXL Learning, IXL Social Studies Grades 2-5*

*Lowman Education, LLC, Lowman 4th-5th Grade Social Studies (Grade 5)*

## Social Studies 6–8 TEKS Coverage Certification

QUESTION 22.0:

For school year 2024–25, will your LEA provide materials to cover 100% of the **social studies TEKS grades 6–8**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials)

Yes

No

## Social Studies 6–8 Instructional Materials

QUESTION 23.0:

Select **full-subject and/or supplemental** publisher(s)/ product(s) that teachers in your LEA or charter will regularly use (once a week or more, on average) for **social studies grades 6–8** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

**Social Studies grades 6–8** full-subject and/or supplemental publisher(s)/ product(s) used:

*IXL Learning, IXL Social Studies Grades 6-8*

*Lowman Education, LLC, Lowman 6th-8th Grade Social Studies*

## Social Studies 9–12 TEKS Coverage Certification

### QUESTION 24.0:

For school year 2024–25, will your LEA provide materials to cover 100% of the **social studies TEKS grades 9–12**? (This includes teacher- or LEA-developed materials. You may select “yes” even if not all classrooms use the same materials)

Yes

No

## Social Studies 9–12 Instructional Materials

### QUESTION 25.0:

Share the **full-subject and/or supplemental** publisher(s)/ product(s) that teachers in your LEA or charter will regularly use (once a week or more, on average) for **social studies grades 9–12** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

### **Social Studies grades 9–12** full-subject and/or supplemental publisher(s)/ product(s) used:

*Houghton Mifflin Harcourt (HMH), Economics: Concepts and Choices*

*Houghton Mifflin Harcourt (HMH), Sociology*

*Houghton Mifflin Harcourt (HMH), World Geography Texas*

*Houghton Mifflin Harcourt (HMH), World History*

*IXL Learning, IXL Social Studies*

# Science Certification

## Scope and Sequence - All Grade Levels Science

QUESTION 26.0:

How is science content implemented in your LEA?

Please indicate your LEA's approach to managing the implementation of science content in each of the following grade bands. [Single select for each grade band]

		The full-subject resources and scope and sequence are generally consistent across all classrooms	The full-subject resources being utilized are generally consistent across all classrooms, but there is variation in the scope and sequence between classrooms/campuses	The scope and sequence is generally consistent across all classrooms, but there is variation in which full-subject resources are being utilized between classrooms/campuses	Do not manage full-subject resources and scope and sequence at the LEA level	N/A
QUESTION 3.1:	<b>Grades K-2</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
QUESTION 3.2:	<b>Grades 3-5</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
QUESTION 3.3:	<b>Grades 6-8</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
QUESTION 3.4:	<b>Grades 9-12</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## Science K-5 TEKS Coverage Certification

QUESTION 27.0:

For school year 2024-25, will your LEA provide materials to cover 100% of the **science TEKS grades K-5**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials)

Yes

No

## Science K–5 Instructional Materials

### QUESTION 28.0:

Share the **full-subject and/or supplemental** publisher(s)/ product(s) that teachers in your LEA or charter will regularly use (once a week or more, on average) for **science grades K–5** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

**Science grades K–5** full-subject and/or supplemental publisher(s)/ product(s) used:

*IXL Learning, IXL Science Grades 2-5*

*Savvas Learning Company LLC formerly Pearson K12 Learning, Texas Interactive Science*

*Savvas Learning Company LLC formerly Pearson K12 Learning, Texas Interactive Science en español*

*Stemscopes*

*Summit K-12 Science (Grade 5)*

## Science 6–8 TEKS Coverage Certification

### QUESTION 29.0:

For school year 2024–25, will your LEA provide materials to cover 100% of the **science TEKS grades 6–8**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials)

Yes

No

## Science 6–8 Instructional Materials

### QUESTION 30.0:

Share the **full-subject and/or supplemental** publisher(s)/ product(s) that teachers in your LEA or charter will regularly use (once a week or more, on average) for **science grades 6–8** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

**Science grades 6–8** full-subject and/or supplemental publisher(s)/ product(s) used:

*StemScopes*

*IXL Learning, IXL Science Grades 6-8*

*Savvas Learning Company LLC formerly Pearson K12 Learning, Interactive Science*

*Summit K-12 Science (Grade 8)*

## Science 9–12 TEKS Coverage Certification

QUESTION 31.0:

For school year 2024–25, will your LEA provide materials to cover 100% of the **science TEKS grades 9–12**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials)

Yes

No

## Science 9–12 Instructional Materials

QUESTION 32.0:

Share the **full-subject and/or supplemental** publisher(s)/ product(s) that teachers in your district or charter will regularly use (once a week or more, on average) for **science grades 9–12** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

**Science grades 9–12** full-subject and/or supplemental publisher(s)/ product(s) used:

*Accelerate Learning Inc., STEMscopes 2.0 Biology*

*Accelerate Learning Inc., STEMscopes Chemistry*

*Accelerate Learning Inc., STEMscopes Physics*

*IXL Learning, IXL Science*

*Savvas Learning Company LLC formerly Pearson K12 Learning, Chemistry Texas Extension*

## Children's Internet Protection Act

### The Children's Internet Protection Act

The Children's internet protection Act (CIPA) was enacted by Congress in 2000 to address concerns about children's access to obscene or harmful content over the Internet. (You may find more information on the FCC website.)

In accordance with Texas Administrative Code 19 TAC §66.105, school districts or charter schools are required to certify that they protect against access to obscene or harmful content in compliance with the requirements for certification under the Children's Internet Protection Act, 47 USC §254(h)(5)(B) and (C, Section [28.0022](#), [Section 43.22](#), Penal Code, and any other law or regulation that protects students from obscene or harmful content.

QUESTION 34.0: Does your district or charter school protect against access to obscene or harmful content in compliance with the requirements for certification under the Children's Internet Protection Act, 47 USC §254(h)(5)(B) and (C), Section 28.0022, Penal Code, and any other law or regulation that protects students from obscene or harmful content?

Yes

No

## Additional Informational Questions (Optional)\*

QUESTION 35.0:

Has your LEA used, or do you plan to use, the Texas Resource Review (TRR) to inform local decisions related to instructional materials adoption?

Yes

No

QUESTION 35.1:

**If "Yes" is selected:** In which subject area(s) have you used the TRR to obtain information about the quality of products? \*

English Reading Language Arts

Spanish Reading Language Arts

Prekindergarten

English Phonics

Spanish Phonics

Science

QUESTION 36.0:

**How likely is it you would recommend TRR to other educators? 0 (Not at all likely) to 10 (Extremely Likely)\***

1.

2.

3.

4.

5.

6.

7.

8.

9.

10.

QUESTION 37.0:

**Assessment Platform: Select the assessment platform (if any) your LEA leverages for unit/module, diagnostic, or interim, and for which type of assessments.**

<b>Product</b>	<b>Interim</b>	<b>Diagnostic</b>	<b>Unit/Module Formatives</b>
Eduphoria	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
DMAC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Texas Formative Assessment Resource	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
STAAR Interim	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text" value="Insert here"/>			
Other:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text" value="Insert here"/>			
Other:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text" value="Insert here"/>			

QUESTION 38.0:

**Is your LEA planning on using the SBOE-Approved Instructional Materials Allotment?**

SBOE-Approved Instructional Materials Allotment - An annual entitlement of \$40 per enrolled student credited to a district’s Instructional Materials and Technology Account to procure instructional materials placed on the approved list maintained by the SBOE under TEC §31.022. See TEC, §48.307

- Yes, we are.
- No, we do not have a need for it.
- Unsure, we need more information.

QUESTION 39.0:

**Is your LEA planning on using the Open Education Resource Funding Allotment?**

Open Education Resource Printing Allotment - An annual entitlement of up to \$20 per enrolled student credited to a district’s Instructional Materials and Technology Account for expenses incurred in the printing and shipping of SBOE-approved open education resources. See TEC, §48.308

- Yes, we are.
- No, we do not have a need for it.
- Unsure, we need more information.

## Certification 2024-25 Survey Ratification [Printed and uploaded PDF]

In accordance with [Texas Education Code §31.1011](#), school districts and open-enrollment charter schools are required to certify annually to the State Board of Education and the commissioner that, for each subject in the required curriculum other than physical education, students have access to instructional materials that cover all the Texas Essential Knowledge and Skills (TEKS) for the coming school year. Additionally, in accordance with Texas Administrative Code [19 TAC §66.105](#), school districts or charter schools are required to certify that they protect against access to obscene or harmful content in compliance with the requirements for certification under the Children's Internet Protection Act, 47 USC §254(h)(5)(B) and (C).

These certifications must be ratified by local school boards of trustees or governing bodies in public, noticed meetings. Districts and open-enrollment charter schools will be unable to order instructional materials through EMAT until the certifications have been received by the Texas Education Agency (TEA).

## Other Certified Subject Areas

QUESTION 40.0:

**Please select each subject in the required curriculum below for which your district provides each student with instructional materials that cover all elements of the essential knowledge and skills:** [multiple select]

- Career & Technical Education
- Fine Arts
- Health
- Technology Applications
- English Language Proficiency Standards
- Languages other than English

**District County Number (6-digit ID):**

071908

**District Name:**

Tornillo Independent School District

**Date of Ratification by Local School Board of Trustees or Governing Body:**

**Signature of the Board President and Secretary or Governing Board Officer**

\_\_\_\_\_

Board President

\_\_\_\_\_

Date

\_\_\_\_\_

Board Secretary

*After ratification, please scan THIS SIGNATURE PAGE of this form and submit to TEA through the electronic Certification of Provision of Instructional Materials Survey*



# MEMORANDUM

**To:** Board of Trustees  
**From:** Tornillo ISD curriculum  
**Subject:** Proclamation 2024 – Science Textbook Adoption  
**Date:** April 15, 2024

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## **RATIONALE:**

Based on Proclamation 2024, the State Board of Education (SBOE) calls for science K-12, technology applications K-8, personal financial literacy and Economics, and several CTE courses to adopt instructional materials beginning on the 2024-2025 school year. The Tornillo ISD committee recommends the following instructional materials for adoption:

- Savvas Learning Company (Science K-12)
- Learning.com (Technology Applications)
- iCEV/ Eduthings (Education and Training, Law Enforcement, & Financial Literacy)

## **BUDGET IMPACT:**

None. The purchase of these instructional materials will be done through our EMAT allocation. We have a remaining allotment of \$185,615.06.

## **ADMINISTRATIVE RECOMMENDATION:**

Tornillo ISD curriculum is recommending the Board of Trustees approve the acquisition of the recommended instructional materials as part of the proclamation 2024 adoption.



***Technology Department***

19200 Cobb Avenue

Tornillo, TX 79853

Phone 915.765.3035

Fax 915.765.3099

# MEMORANDUM

To:

From:

Subject:

Date:

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HISTORY:

RATIONALE:

BUDGET IMPACT:

ADMINISTRATIVE RECOMMENDATION:

**RIGHT OF ENTRY AND LICENSE FOR USE OF TORNILLO  
INDEPENDENT SCHOOL DISTRICT REAL PROPERTY**

**The County of El Paso –Tornillo Independent School District Facilities Within  
the County Limits**

This Right of Entry and License (“Agreement”) is entered into between the Tornillo Independent School District, a political subdivision of the State of Texas (“District” or “TISD”), and the County of El Paso, Texas (“County” or “Licensee”), a political subdivision of the State of Texas.

**WITNESSETH**

**WHEREAS**, the parties desire to assist in the provision of no- or low-cost internet connectivity to underserved persons in the El Paso County community in connection with the County’s Cotton Valley Connect Broadband project; and

**WHEREAS**, the District holds an interest in the real property located in El Paso, Texas, which is commonly referred to as 300 Oil Mill Road, Tornillo, Texas, 79853 (“Property”), and the location of which is depicted in Exhibit A, attached and incorporated for all purposes by this reference; and

**WHEREAS**, the County desires to acquire a right of entry and license to construct, install, operate, inspect, maintain, modify, repair, upgrade, replace, or remove Broadband Equipment and any other related equipment or hardware on the Property for activities related to the Cotton Valley Connect Broadband project;

**NOW, THEREFORE**, in consideration of the mutual covenants and agreements of this Agreement and other good and valuable consideration, the parties agree as follows:

**1.0 PURPOSE OF THIS AGREEMENT**

1.1 The purpose of this Agreement is to grant Licensee certain rights to the Property for activities related to the successful and continuous operation of broadband connectivity under the Cotton Valley Connect Broadband project. These certain rights are limited to the entry and use of the Property related to construction, installation, operation, inspection, maintenance, modification, repair, upgrade, replacement, or removal by Licensee of Broadband Equipment to be located on the junior high school building facilities and in the North Tower Data Room in the Main Distribution Frame-A (“MDF-A”) facilities at the Property, as shown in the aerial map attached as Exhibit A-1.

1.2 “Licensee” includes the County of El Paso, Texas and its agents, servants, officials, employees, contractors, invitees, or assignees.

1.3 “Broadband Equipment” includes, but is not limited to, equipment and hardware listed in Exhibit B, attached and incorporated for all purposes by this reference, and any other related equipment or hardware. The Broadband Equipment is not, and shall not be deemed to be, a fixture of the Property or its facilities.

**1.4 The parties agree that this Agreement is in furtherance of a Governmental Purpose.**

## **2.0 TERM OF RIGHT OF ENTRY AND LICENSE**

2.1 The term of the temporary right of entry shall be for forty (40) calendar weeks from commencement of construction and installation of the Broadband Equipment, or longer as mutually agreed by the parties in writing.

2.2 The term of the license shall be twenty-five (25) years from the Commencement Date, which shall be the earlier of either: 1) the substantial completion of the installation of the Broadband Equipment, or 2) January 1, 2025, and expiring no later than at midnight December 31, 2049 (the “Expiration Date”).

## **3.0 CONSIDERATION**

The parties mutually agree it is in the best interest of area residents to enter into this Agreement. The parties mutually recognize that access to no- or low-cost high-speed internet connectivity is important to their residents’ well-being, safety, and educational opportunities; improves communication and public safety; and provides opportunities for residents to raise their standard of living. The right of entry and license are granted for good and valuable non-monetary consideration including the public welfare and safety of area residents served by both parties entering into the Agreement.

## **4.0 LICENSE RENEWAL**

Licensee may request that the District renew the license for a twenty-five (25) year term so long as Licensee has not breached the terms and conditions of this Agreement during the initial term. Licensee shall make such request by written notice to the District at least sixty (60) days prior to the Expiration Date.

## **5.0 GRANT OF RIGHTS OF ENTRY AND LICENSE**

The District grants to Licensee a right of entry and license to enter and go on, to, over, across, under, and through the Property to construct, install, operate, inspect, maintain, modify, repair, upgrade, replace, or remove Broadband Equipment on the Property for the purposes identified in this Agreement in Section 1.0 set out above, provided that the

Licensee shall not substantially interfere with District's use of the Property. The rights granted to Licensee shall include use of available power at the Property or its facilities, together with the right to access and use all: 1) building entrance facilities, 2) building utility entrance facilities, 3) server rooms, data rooms, and utility closets in the buildings, 4) District rights-of-way, and 5) other areas on the Property and buildings as is reasonably required for the purposes set forth in this Agreement.

Installation, improvement to and maintenance of the Broadband Equipment on the Property will be at the sole expense of Licensee. Licensee must maintain the Property in a neat and clean condition in all areas where the Broadband Equipment is located or installed. All Property shall be restored to its original condition upon the completion of any work by Licensee.

## **6.0 COOPERATION/COORDINATION FOR ACCESS**

6.1 The District shall provide to the Licensee a District point of contact for emergency and scheduled access, reasonable access to any information in its possession about the conveyance facility, and reasonable accommodation for the Licensee to conduct a thorough assessment of the Property and its facilities, its surroundings, and the facility structure, elements, and conditions.

6.2 In regard to scheduled access, the County shall provide forty-eight (48) hours advance notice to the District and access will be during District's regular business hours.

6.3 The Licensee shall have the sole right and authority to install, operate, maintain, repair, move, or remove the Broadband Equipment on the Property. The District has no right or obligation under this Agreement to operate, maintain, repair, or remove the Broadband Equipment.

6.4 The parties shall coordinate and cooperate to allow Licensee to exercise all rights and responsibilities under this Agreement without interference from the District.

## **7.0. OPERATING RULES AND LAWS**

Licensee represents, warrants, and agrees that it will conduct its activities on the Property in compliance with all applicable environmental laws, ordinances, rules, regulations, and policies, and shall comply with all federal, state and local laws, ordinances, rules, regulations and policies applicable to its construction and operations under this Agreement.

## **8.0 CONCEALED CONDITIONS OR OBSTACLES**

Licensee accepts the Property in its existing condition. Except to the extent liable under the Texas Tort Claims Act, District shall not be responsible for any condition (open or concealed), defects, or obstacles encountered by Licensee, and District makes no warranties or representations related to any condition of the Property.

## **9.0 INTERFERENCE PROHIBITED**

Licensee's activities shall be conducted so as not to substantially interfere with the operation, maintenance, or administration by District of its educational services or other use of its facilities.

## **10.0 USE LIMITATION**

10.1 Use of the Property by Licensee is limited to those uses specified in this Agreement.

10.2 Licensee shall never dedicate, grant, or convey any rights conveyed in this Agreement to a third party without the prior written consent of District. Any dedication, grant, or conveyance of any right to the Property by the Licensee without the prior written consent of District shall not be valid and shall constitute a breach of the obligations imposed upon Licensee under this Agreement and entitle District to invoke any remedy District may have under the terms of this Agreement or otherwise by law.

## **11.0 INDEMNITY AND INSURANCE**

11.1 To the extent allowable by law, Licensee agrees to indemnify and hold the District and its officers, directors, employees, engineers, attorneys, and agents harmless from any and all liability, loss, claims, demands or actions arising out of or resulting from injury to or death of persons, or damage to or loss of property, including environmental damage, in connection with Licensee's use of or presence on the Property; but in each instance, only to the extent the liability, loss, claim, demand, or action is determined attributable to Licensee's negligence, gross negligence, strict liability in tort or willful misconduct. This provision shall survive the expiration or earlier termination of this Agreement.

11.2 At all times during the term of this Agreement, Licensee agrees to self-insure against liability for damage claims through use of or arising out of accidents occurring in and around the Property in minimum amount of coverage amounts acceptable to the District. Licensee shall provide to the District, at the time this Agreement is presented for approval by District's governing body, a letter evidencing such self-insurance coverage. Licensee shall ensure that District is furnished evidence, satisfactory to District, of continuation of such insurance each year during the term of this Agreement. The

insurance requirements contained herein are not intended nor shall inure to the benefit of any third party.

## **12.0 MAINTENANCE**

12.1. Licensee shall only be responsible for maintenance of the Broadband Equipment on the Property or within the District's facilities. Such maintenance shall be limited to: (a) repair and upkeep of the Broadband Equipment; and (b) removal of deposited trash, weeds, and other debris negatively affecting the operation of the Broadband Equipment.

## **13.0 NO WARRANTY OF TITLE**

District makes no warranties or representations of title or interest in the Property. The rights of entry and license granted in this Agreement are only to the extent of District's interest, if any, in the Property and is subject to all prior and existing leases, easements, licenses, and other rights of use pertaining to the site of the Broadband Equipment.

## **14.0 DEFAULT**

In the event of any breach by either party in the performance of any term or condition of this Agreement which breach continues for thirty (30) days after written notice of such breach, the non-breaching party may declare a default and terminate this Agreement without further notice, and/or invoke any other remedy provided by this Agreement or law or equity, including without limitation, injunctive relief and damages.

## **15.0 USE OF PROPERTY BY DISTRICT**

District retains and reserves all right, title and interest in the Property, and shall continue to enjoy the use of the Property, including all surface, subsurface and aerial portions, for any and all purposes not inconsistent with the use granted to Licensee by this Agreement. District shall have the right to use the Property without payment to Licensee.

## **16.0 NOTICES**

16.1 All notices, requests, demands, and other communications required by or made in connection with this Agreement shall be in writing and shall be deemed given in personally delivered or mailed, certified mail, return receipt requested, or sent by overnight carrier to the following addresses:

If to Licensee, to:

Robert A. Read, Project Manager  
500 E. San Antonio Room 302

El Paso, Texas 79901  
Phone (915) 546-2159  
Fax (915) 546-8194

If to District, to:

**Rosie Vega-Barrio, Superintendent**

19200 Cobb Ave  
Tornillo, Texas 79853  
**Phone (915) 892-1620**

With a copy to:

**Carlos Garcia, Technology & Safety**

19200 Cobb Ave  
Tornillo, Texas 79853  
**Phone (915) 637-4838**

16.2 Any notice given in accordance with this Section shall be deemed received upon receipt if by personal delivery, two (2) days after deposit in the U.S. Mail if sent certified mail, or the following business day if sent by overnight carrier.

16.3 District and Licensee shall promptly notify the other party of any changes in address, telephone number, or facsimile number.

## **17.0 EXPIRATION OR TERMINATION**

17.1 Within sixty (60) days after expiration or termination of this Agreement, Licensee shall remove all of the Licensee's Broadband Equipment from the Property and shall restore the site of the Broadband Equipment to a condition that is reasonably close to the condition that existed at the commencement of the license.

17.2 Any illegal use of or illegal activity by the Licensee on the Property shall be cause for immediate termination of this Agreement.

## **18.0 ENTIRE AGREEMENT**

This Agreement contains the entire agreement between the parties and supersedes previous agreements or licenses, if any, relating to the subject matter of this Agreement. Any oral representations or modifications concerning this Agreement shall be of no force and effect. Any subsequent amendment or modification must be in writing and agreed to by the parties, and properly approved and executed by each entity's governing body.

## **19.0 ASSIGNMENT**

The Licensee may assign this Agreement to any successor to the Licensee whether by merger, consolidation, sale of assets, or otherwise; provided that successor shall be bound by and comply with the terms of this Agreement, that the successor is in good standing with the District, and that the Licensee first obtain the written approval of the District.

## **20.0 TEXAS LAW TO APPLY**

This Agreement is to be construed under Texas law. Venue for any suit brought on this Agreement by either party shall be El Paso County, Texas in a court of competent jurisdiction.

## **21.0 SEVERABILITY**

If any one or more of the provisions contained in this Agreement are for any reason held to be invalid, illegal, or unenforceable in any respect, the invalidity, illegality, or unenforceability will not affect any other provision of this Agreement, which will be construed as if it had not included the invalid, illegal, or unenforceable provision, provided such provision or provisions are not essential to the substance of this Agreement. If such provision or provisions are essential to the substance of this Agreement, this Agreement shall be deemed null and void.

## **22.0 RIGHTS AND REMEDIES CUMULATIVE**

The rights and remedies provided by this Agreement are cumulative, and either party's use of any right or remedy will not preclude or waive its right to use any other remedy. The rights and remedies are given in addition to any other rights the parties may have by law, statute, ordinance or otherwise.

## **23.0 ATTORNEYS' FEES**

In any action or proceeding arising out of this Agreement, each party shall bear their own attorney's fees, costs and expenses.

## **24.0 TITLES**

The titles of the articles, paragraphs, and sections of this Agreement are intended for the convenience of the parties and shall have no effect and shall neither limit nor amplify the provisions of this Agreement.

**25.0 RECORDING OF LICENSE**

The District may record this license with the Real Property Records of El Paso County, Texas.

[SIGNATURES FOLLOW ON NEXT PAGE]

**IN WITNESS WHEREOF, the parties have executed this Agreement in duplicate counterparts, each of which has the full force and effect of an original. This Agreement is once signed by both parties.**

District: Tornillo Independent School District

By: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_  
President, Board of Directors

Licensee: The County of El Paso

By: \_\_\_\_\_ Date: \_\_\_\_\_

Ricardo A. Samaniego, County Judge



80' Tower

Tornillo Junior High School

Google

149



Tornillo Junior High School  
300 Oil Mill Rd.  
Tornillo, Tx 79853

80' Tower



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# TORNILLO INDEPENDENT SCHOOL DISTRICT

INNOVATING – EMPOWERING – THRIVING

## MINUTES OF REGULAR BOARD MEETING

W.E. Neill Service Center, 19210 Cobb, Tornillo, Texas

Wednesday, March 27, 2024

### 1. (OTHER) First Order of Business

5:30PM –  
5:32PM

A. Establish a quorum and call the meeting to order

The meeting was called to order at 5:30 PM by Board President, Marlene Bullard, and it was established that a quorum was present.

MEMBERS PRESENT:

Marlene Bullard, President  
Ida Estrada, Vice President  
Maria Saldaña  
Enrique Vega

MEMBERS ABSENT:

Ofelia Bosquez, Secretary  
Daniel Dozal  
Hector Lopez

B. Pledge of Allegiance to the United States

Marlene Bullard, Board President, led the Board of Trustees in the Pledge of Allegiance to the United States of America.

C. District Mission and Vision

Ofelia Bosquez, Board Secretary, read the district vision and mission.

### 2. (OTHER) Superintendent’s Report

5:32PM –  
5:35PM

Mrs. Rosa Vega-Barrio, Superintendent, presented the Board of Trustees with the Superintendent’s Report.

No Action Necessary.

### 3. District Recognitions

5:35PM –  
5:39PM

A. Tobacco Free Schools Recognition

Kristen Ortega, Action for Healthy Kids, presented the Board of Trustees with the Tobacco Free Schools Award.

No Action Necessary.

5:39PM –  
5:40PM

B. Introduction of New TISD Staff

Ms. Lizeth Carroll, HR / Compliance Director, presented new TISD staff to the Board of Trustees.

- Anna Horta, Finance Clerk & Ruby Garza, SRO

No Action Necessary.

5:40PM –  
5:42PM

C. TISD March Hard Hat Award

Mrs. Rosa Vega-Barrio, Superintendent, presented the TISD March Hard Hat Award to Ms. Adriana Gonzalez.

No Action Necessary.

5:42PM –  
5:43PM

### 4. (OTHER) Open Forum – None

5:43PM – **5. Lone Star Governance**

- 5:44PM A. (Accountability 1) Review Board’s Time Use Tracker  
Ms. Marlene Bullard, Board President, facilitated the review of the board’s time use tracker.  
No Action Necessary.

5:44PM – **6. (ADVOCACY) Community Engagement on Student Outcome Goals – None**

5:45PM

**7. (VISION Y) Information / Reports / Presentations**

- A. Financial Reports – Information Only  
Mr. Luis M. Guerra, Director of Finance, presented the Board of Trustees with the Financial Reports for February 2024.  
No Action Necessary.

5:45PM –

5:46PM

B. SPED Quarterly Report

5:46PM –

5:52PM

- Ms. Georgina Miramontes, District Diagnostician/SPED/504 Coordinator, presented the Board of Trustees with the SPED quarterly report.  
No Action Necessary.

**8. (STRUCTURE) Board Items**

A. Purchases > \$25,000 threshold – Authorization

5:52PM –

5:55PM

1. Consider Approval to Purchase Student Computers  
Mrs. Myrna Lopez, PK-8 Principal, presented the Board of Trustees with the purchase of student computers.  
*Ofelia Bosquez made the motion and Ida Estrada seconded the motion to approve the Purchase of Student Computers, as presented.*  
Motion Passed Unanimously.

5:55PM –

5:58PM

2. Consider Approval to Purchase Staff Laptops for PK-6<sup>th</sup> Teachers and Staff  
Mrs. Myrna Lopez, PK-8 Principal, presented the Board of Trustees with the purchase of staff laptops for PK-6<sup>th</sup> teachers and staff.  
*Ofelia Bosquez made the motion and Enrique Vega seconded the motion to approve the Purchase of Staff Laptops for PK-6<sup>th</sup> teachers and staff, as presented.*  
Motion Passed Unanimously.

5:58PM –

6:01PM

3. Consider Approval to Purchase and Replace Building Windows throughout the District  
Mr. Rene Estrada, Maintenance / Transportation Director, presented the Board of Trustees with the purchase and replacement of building windows throughout the district.  
*Ofelia Bosquez made the motion and Enrique Vega seconded the motion to approve the purchase and replacement of building windows throughout the district, as presented.*  
Motion Passed Unanimously.

6:01PM –

6:03PM

- B. Discussion and Possible Action to Establish a Committee Per Local Policy BDB to Research/Study Possible Options for a High School Football Program for Next Year

Ms. Marlene Bullard, Board President, presented the Board of Trustees with the establishment of a committee per local policy BDB to research/study possible options for high school football program for next year.

*Marlene Bullard made the motion and Ofelia Bosquez seconded the motion to approve the establishment of a committee per local policy BDB to research/study possible options for high school football program for next year, as presented.*

Motion Passed Unanimously.

**9. (STRUCTURE) Consent Agenda**

6:03PM –  
6:04PM

- A. Consider Approval of Minutes from Previous Meetings:
  - 1. Regular Board Meeting Minutes – February 28, 2024
- B. Consider Approval of Contracts for the 2024-2025 School Year
- C. Consider Approval of 2024-2025 West Texas Food Service Cooperative Interlocal Agreement

*Ofelia Bosquez made the motion and Enrique Vega seconded the motion to approve ALL consent agenda items, as presented.*

Motion passed unanimously.

**10. (OTHER) Executive Session. The Board will enter into a closed meeting to discuss personnel matters, to consult with attorney, under Sections 551.071 and 551.074, Texas Government Code. The Board will reconvene into open session to take any necessary action.**

6:04PM –  
6:22PM

*The Board of Trustees entered into Executive Session at 6:04 PM for deliberation.*

- A. Discussion Regarding Recommendation of Administration to Terminate the Term Contract of Teacher M.C., a Teacher at Tornillo High School for Good Cause

**No Action was taken during Executive Session.**

*The Board of Trustees reconvened from Executive Session at 6:22 PM.*

**11. (STRUCTURE) Continuation of Board Items in Open Session**

6:22PM –  
6:23PM

- A. Discussion and Possible Action Regarding Recommendation of Administration to Terminate the Term Contract of Teacher M.C., a Teacher at Tornillo High School for Good Cause

*Marlene Bullard made the motion and Ida Estrada seconded the motion to approve termination of term contract of teacher M.C., a teacher at Tornillo High School for good cause, as presented.*

Motion passed unanimously.

**12. Next Meeting Tentative Date: April 24, 2024**

6:23PM

*There being no further business, Ida Estrada made the motion and Ofelia Bosquez seconded the motion to adjourn meeting. Motion passed unanimously. Meeting adjourned at 7:26 PM.*

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Marlene Bullard

Date

President, Board of Trustees

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Ofelia Bosquez  
Secretary, Board of Trustees

Date



***Human Resources Department***

19200 Cobb Street  
Tornillo, TX 79853  
Phone 915.765.3050

# MEMORANDUM

To:  
From:  
Subject:  
Date:

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HISTORY:

RATIONALE:

BUDGET IMPACT:

ADMINISTRATIVE RECOMMENDATION:

## Tornillo ISD

### 2024-2025 Letter of Reasonable Assurance List

Employee #	Last Name	Name	Letter of Reasonable Assurance
500979	Aguilar	Rachel	Yes
500140	Almengor	Guadalupe	Yes
500173	Alvarado	Eduardo	Yes
500923	Alvidrez	Micaela	Yes
501144	Alvidrez	Zaira	Yes
501323	Amaya	Ricardo	Yes
500805	Armendariz	Janet	Yes
501242	Arras	Perla	Yes
501084	Ayala	Roxanne	Yes
500906	Borjas	Bryan	Yes
500710	Brew	Anna	Yes
501148	Calleros	Katya	Yes
500741	Carbajal	Marisela	Yes
500746	Castillo	Maria	Yes
500791	Castro	Claudia	Yes
501324	Chavez	Sonia	Yes
501101	Chavez	Kimberly	Yes
500931	Chuca-Perez	Patricia	Yes
500749	Colorado	Nancy	Yes
500572	De Leon	Alejandra	Yes
501219	Delgado	Mario	Yes
500725	Estrada	Maria	Yes
500690	Estrada	Raymundo	Yes
500716	Fierro Elias	Reyna	Yes
501096	Flores	Brandyn	Yes
500473	Garcia	Maria	Yes
500900	Garcia	Sandra	Yes
500683	Gines de Torres	Maria	Yes
501133	Gonzales	Jacqueline	Yes
500863	Gonzalez	Julieta	Yes
500118	Gonzalez	Jesus	Yes
501222	Gonzalez	Ruth	Yes
501270	Gutierrez-Meraz	Alejandro	Yes
500609	Hernandez	Rosa	Yes
500733	Hernandez	Moises	Yes
500610	Hernandez	Juan	Yes
500677	Hernandez	Raul	Yes
501045	Herrera	Maria	Yes
501350	Horta Cortez	Ana	Yes

## Tornillo ISD

### 2024-2025 Letter of Reasonable Assurance List

Employee #	Last Name	Name	Letter of Reasonable Assurance
500497	Lopez	Monica	Yes
501199	Mancinas De Galarza	Nayeli	Yes
501163	Mancinas Molina	Hector	Yes
500784	Munoz	Emma	Yes
500657	Olivas De Garcia	Maria Del Carmen	Yes
501339	Perez	Emma	Yes
500019	Portillo	Elizabeth	Yes
500265	Ramirez	Silvia	Yes
500185	Reyes	Heriberto	Yes
501238	Rivera	Susana	Yes
500238	Rodriguez	Silvia	Yes
500071	Rodriguez	Lorenza	Yes
500714	Romero	Jose	Yes
500245	Samaniego	Carlos	Yes
501185	Santillan	Rebeca	Yes
501218	Santillana Pena	Arturo	Yes
500993	Sarinana	Yolanda	Yes
501075	Saucedo	Javier	Yes
501030	Saucedo	Jose	Yes
501002	Saucedo	Emily	Yes
501078	Slape	Roy	Yes
501285	Soria	Kayla	Yes
501186	Sotelo	Daniaelle	Yes
501123	Soto	Cassandra	Yes
501095	Soto	Sandra	Yes
501010	Suarez	Daisy	Yes
500167	Suarez	Ramona	Yes
500639	Valenzuela	Anita	Yes
500902	Varela	Ramon	Yes
500682	Vasquez	Maria	Yes
500671	Vda De Hernandez	Ma	Yes
500787	Vega	Patricia	Yes
500154	Villalobos	Rosa	Yes
500721	Zul	Maria	Yes



*Financial Services Department*

19200 Cobb Street  
Tornillo, TX 79853  
Phone 915.765.3050

# MEMORANDUM

To:  
From:  
Subject:  
Date:

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HISTORY:

RATIONALE:

BUDGET IMPACT:

ADMINISTRATIVE RECOMMENDATION:



# MEMORANDUM

**To:** Members of the Board of Trustees  
**From:** Georgina Miramontes, M. Ed RPED 1826, Special Education/Section 504 Coordinator/ Diagnostician  
**Subject:** Workforce Solutions Borderplex  
**Date:** April 24, 2024

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## **HISTORY:**

Tornillo ISD participated with Workforce Solutions Borderplex during the summers of 2019, 2022, and 2023 with the Summer and Earn and Learn program. A paid internship for TISD students to work within the district in different departments-such as technology, in clerical positions, and maintenance.

## **RATIONALE:**

Tornillo ISD is seeking to participate with Workforce Solutions this summer to provide TISD students with the opportunity to gain job experience and pay, while supervised by a Job Coach from Workforce Solutions Borderplex. The Special Education Department is seeking permission to work with Workforce Solutions Borderplex by requesting written consent on the Workforce Solutions Borderplex Worksite Agreement. The Worksite Agreement outlines the responsibilities of each entity, that of Workforce Solutions Borderplex and that of Tornillo ISD.

## **BUDGET IMPACT:**

There is no negative impact to Tornillo ISD at this time as Workforce Solutions Borderplex will be funding the pay for the time that students are on the job.

## **ADMINISTRATIVE RECOMMENDATION:**

Administration is providing a recommendation to partner with Workforce Solutions Borderplex to review and agree to the Worksite Agreement between Workforce Solutions Borderplex and Tornillo ISD.



## ALL PARTIES AGREEMENT

This AGREEMENT is entered into between hereinafter referred to as the work experience/internship "WORKSITE," and Workforce Solutions Borderplex, a non-profit corporation organized under the laws of the State of Texas hereafter referred to as "Workforce Solutions Borderplex."

WITNESSETH:

It is the intent of this AGREEMENT to provide Workforce Solutions Borderplex and the WORKSITE an overview of the administrative and operational structure for the employment component of the work experience/internship program. Working with the targeted populations in the Local Workforce Development Area, Workforce Solutions Borderplex has received under contract federal funds to support an area work experience/internship program for eligible participants using non-profit, public and private employer worksites.

WHEREAS, The Congress of the United States has enacted the Workforce Innovation and Opportunity Act of 2014, Public Law 113- 128 (H.R. 803), hereinafter referred to as the "ACT"; and,

WHEREAS, Grant Associates has entered into a financial agreement with the Workforce Solutions Borderplex Workforce Development Board to provide for the delivery of services in local area for the operation of a work experience/internship program, and,

WHEREAS, Grant Associates designated subcontractor shall be considered the employer of record for the Participants placed on worksites per this Agreement and be responsible for all compensation to the Participants for work experience/internship activities at a WORKSITE location.

WHEREAS, the Local Area's plan identifies a need for an employment program offering Work Experience/Internships for eligible and identified participants; and,

WHEREAS, Grant Associates designated subcontractor is ready, willing and able to provide payroll services and Workers' Compensation coverage for this experience for those Participants working at the WORKSITE locations as the Employer of Record,

NOW, THEREFORE, in consideration of the mutual covenants and obligations contained in this AGREEMENT, and subject to the terms, conditions and assurances as herein set forth, the parties do hereby agree as follows:

### B. GENERAL TERMS

#### Agreement Period:

The term of this Agreement will be from the date of the last signature below and shall continue for a period as outlined in the agreement. Thereafter, this Agreement will automatically renew on a year-to-year basis, not to exceed three (3) year renewals.



Provisions:

If any provisions of this AGREEMENT are found to be in violation of local, state, or federal rule, law or regulation, the AGREEMENT shall be changed to comply with such law, rule or regulation.

Complaint Procedure:

Participants enrolled in Workforce Solutions Borderplex program services shall not be considered employees of the WORKSITE. Should the WORKSITE have any dissatisfaction, concern, or complaint about the manner in which the Workforce Solutions Borderplex Participants are performing responsibilities under this AGREEMENT, those matters shall be communicated to the designated Workforce Solutions Borderplex representative for appropriate action as deemed necessary.

Termination of Agreement:

Given the short-term operating period of work experience/internship programs, this AGREEMENT may be terminated by either party with written notice to the other party or by mutual agreement of both parties within 30 days of receipt of said notice.

Performance of Conditions:

Workforce Solutions Borderplex and the WORKSITE certify that all conditions precedent to the valid execution of the AGREEMENT or its parts has been satisfied. WORKSITE assures it possesses legal authority to participate in this AGREEMENT.

Laws Applicable:

It is the intent of the parties hereto that the terms and conditions of this AGREEMENT, and the work to be performed hereunder, are subject to the applicable provisions of Federal law, and any rules and regulations lawfully promulgated hereunder, and to all applicable state and local laws, ordinances, rules and regulations.

Compliance with WIOA:

WORKSITE agrees it will comply with the requirements of the Workforce Innovation and Opportunity Act of 2014 (P.L. 113-128), and with regulations and policies promulgated hereunder. Per the terms of this AGREEMENT, the WORKSITE, by signing this AGREEMENT, will comply with the following specific requirements required to provide services under the ACT.

- Maintenance of Effort: The WORKSITE will only provide services under this AGREEMENT, which in the absence of said AGREEMENT would not have been available to the Participants.
- Non-Displacement of Workers: The WORKSITE certifies that by entering into this AGREEMENT, no permanent full-time employee was displaced from their employment as a result of the terms of this AGREEMENT.
- Prohibition of Political Activities: All employees whose employment directly resulted from AGREEMENT funding shall not be involved in any political activities to include candidate and/or campaign support.
- Lobbying. The WORKSITE shall not use funds and/or human resources to promote or initiate any activity tied to lobbying efforts related to local, state and/or federal politics.



- Sectarian Activities. The WORKSITE shall not provide employment or training in sectarian activities and/or use contract resources to promote such activities.
- Union Activities. The WORKSITE shall not use any funds or resources provided under this AGREEMENT to assist, promote or deter union organizing and/or affect a collective bargaining process.

Rights and Remedies Not Waived:

Payment of wages by Grant Associates designated subcontractor shall not be construed as a waiver by the WORKSITE of their responsibility to provide competent management of Participants in this work-based activity. Although Grant Associates designated subcontractor shall be recognized as the employer of record of the Participants, the WORKSITE will maintain responsibility for direct supervision to include the maintenance of a safe and healthy working environment for Participants.

**C. AGREEMENT EXECUTION:**

The parties hereto have caused the AGREEMENT to be executed effective on the date last signed by the parties. The undersigned is an authorized representative of the Worksite Employer and hereby attests that the information set forth above is true and correct, to the best of his/her knowledge.

**WORKSITE**

Attest (Signature)  
Title

Name  
Date

**PARTICIPANT**

Attest (Signature)

Name  
Date

**WORKFORCE SOLUTIONS BORDERPLEX**

Attest (Signature)  
Title

Name  
Date

Internal Reference Only

Participant ID

Funding Source

MEMORANDUM OF UNDERSTANDING TO PROVIDE CHILD AND ADOLESCENT  
BEHAVIORAL HEALTH SERVICES VIA TELEHEALTH

This Memorandum of Understanding (MOU) to provide pediatric and adolescent behavioral health services via telehealth is made and entered into by and between Department of Psychiatry, Texas Tech University Health Sciences Center at El Paso (TTUHSC El Paso), located at 130 Rick Francis St, El Paso TX 79905, MSC 41027, and, Tornillo Independent School District, located at 19200 Cobb Ave. Tornillo, Texas 79838 (Tornillo ISD) for the provision and administration of telemedicine services associated with the Texas Child Health Access Through Telemedicine (TCHATT) component of the Texas Children’s Mental Health Care Consortium (TCMHCC).

**WITNESSETH**

WHEREAS, TTUHSC El Paso is a Health-Related Institution (HRI) member of the TCMHCC and has been funded by Senate Bill 11 to provide access to limited behavioral health services via telehealth into the schools;

WHEREAS, the component of the TCMHCC in the Department of Psychiatry at TTUHSC EL PASO for delivering school-based behavioral health services via telehealth is named TCHATT;

WHEREAS, the TCHATT initiative is designed to provide short-term (approximately up to two months) school-based access to a limited number (2-4) of visits with a mental health professional for high-risk children and adolescents;

WHEREAS, the role of the TCHATT project is the initial intervention and assessment of these students and referral, if necessary;

WHEREAS, Tornillo ISD desires to participate in carrying out the objectives associated with the TCHATT;

WHEREAS, TTUHSC El Paso maintains a Department of Psychiatry (Department) capable of managing the delivery of services required by Site, and experience in telemedicine encounters for such services;

AND WHEREAS, Tornillo ISD desires to engage the services of TTUHSC El Paso ; and TTUHSC El Paso desires to provide such services to Tornillo ISD;

NOW THEREFORE, TTUHSC El Paso and Tornillo ISD mutually agree as follows:

**Article 1 - Purpose**

Tornillo ISD is ready, willing and able to undertake the efforts described herein associated with the TCHATT Project as described in “Exhibit A,” which is attached hereto and incorporated by reference herein.

## **Article 2 - Description of Work**

Tornillo ISD will cooperate and will exert its best efforts to carry out the specific objectives set out in the Statement of Work, which is attached hereto as Exhibit B and incorporated by reference herein, during the Period of Performance set forth below.

## **Article 3 - Period of Performance**

- A. This MOU will begin on July 1, 2020 (Effective Date) and will continue in full force and effect through June 30, 2024.
- B. If notice of termination has not been given by either Party at the time of expiration of the current term of this MOU, this MOU shall be automatically renewed on a year to year basis.

## **Article 4 - Compensation**

Both Parties expressly acknowledge that nothing in this MOU will be construed as establishing an obligation of payment to either Party by the other Party. Payment to TTUHSC El Paso under the Participating Institution Agreement (PIA) will not be allowed and or required based on the stipulation, funding to provide service is provided by the Texas State Legislature through the TCMHCC.

## **Article 5 - TTUHSC EL PASO Project Director**

TTUHSC El Paso Medical Director identified in Article 14 will be responsible for the general guidance and technical direction of all work under this MOU.

## **Article 6 - ISD Key Personnel**

The key personnel cited below are considered to be essential to the work being performed hereunder. In the event that the identified Key Personnel leaves Tornillo ISD's employ or becomes unable or unwilling to continue the project, Tornillo ISD will notify TTUHSC El Paso in writing reasonably in advance and may propose an individual to replace such Key Personnel. Any replacement of a Key Personnel must be approved in writing by TTUHSC El Paso. In the event a mutually acceptable replacement is not available, TTUHSC El Paso will have the option to immediately terminate this MOU upon written notice to Tornillo ISD. The thirty calendar day prior notice required under Article 12 of this MOU is not required for termination by TTUHSC El Paso under this Article.

Key Personnel:

Name: Rosa Vega Barrio , Superintendent  
Address: 19200 Cobb Ave. Tornillo, TX 79838  
(Ph): 915-765-3000  
Email: rvegab@tisd.us

Alternate Key Personnel: Name: Alicia Alvarado  
Address: PO Box 170, Tornillo, TX 79853  
(Ph): 915-765-3300  
Email: [alvaradoa@tisd.us](mailto:alvaradoa@tisd.us)

### **Article 7 - Assurances**

Tornillo ISD agrees to obtain the appropriate consent(s) to share information it obtains during the course of performance of the work with the TTUHSC EL PASO staff, as well as maintain the confidentiality of such information, including, but not limited to, personal information subject to Federal Educational Rights and Privacy Act (FERPA) regulations and/or or protected health information subject to Health Insurance Portability and Accountability (HIPAA) regulations. Copies of all consents will be provided to TTUHSC EL PASO prior to performance of work.

### **Article 8 - Reports & Records Inspection**

Tornillo ISD agrees to furnish in a timely manner and appropriate format, such progress reports, schedules, and other information required for the TCHAT Project to Department of Psychiatry TTUHSC El Paso for its reporting requirements to the TCMHCC. Reports will be sent to the Department of Psychiatry TTUHSC El Paso TCHAT Project Medical Director at the address shown in Article 14. Furthermore, Tornillo ISD agrees to retain all progress reports, statistical records, and all other records pertinent to this MOU until the child is 21 years of age or 10 years past the last date of service, whichever is longer (page 80 SLR 105).

### **Article 9 – Party Responsibilities**

- A. Department of Psychiatry TTUHSC El Paso will conduct the following tasks:
  - 1. Work with Tornillo ISD to ensure Tornillo ISD has the staffing and technical resources necessary to serve as a TCHAT campus site.
  - 2. Develop the staffing and technical infrastructure needed to offer TCHAT services at Tornillo ISD.
  - 3. Provide training to Tornillo ISD, as required.
  - 4. Ensure on-going community and Tornillo ISD awareness of services available through TCHAT.
  - 5. Monitor and facilitate Compliance with HIPAA requirements.
  - 6. Document the approval used to rollout the initiative, and any lesson learned.
  
- B. Department of Psychiatry, TTUHSC El Paso will provide mental health professionals to provide psychiatric evaluation, short term therapy, and referrals for continuing care, as appropriate, education to school staff on mental health topics, and assistance with writing, implementing and changing policies for the TCHAAT Program. For each student referred to TCHAT, a treatment plan will be generated and forwarded (with written parental permission) to the medical and

mental health care professionals who will provide ongoing care for the student.

- C. Tornillo ISD will identify students for this program, obtain initial written parental consent, facilitate completion of screening instruments (questionnaires about symptoms), coordinate appointments in conjunction with Department of Psychiatry TTUHSC El Paso, develop appropriate policies for the program, take students' vital signs on the day of the appointment if student is being prescribed medication through this program, provide the following information about each student referred to the program:
1. IEP/ARD or 504 paperwork
  2. Psychiatric history form completed by parents
  3. Grades
  4. Disciplinary history
  5. Attendance record

### **Article 10 - Amendment and Modification**

This MOU, or any portion hereof, may be amended or modified in writing at any time as mutually agreed upon by the Parties, or as required by Texas Child Mental Health Care Consortium.

### **Article 11 - Independent Relationship**

Nothing in this MOU is intended nor will be construed to create an employer/employee relationship or joint venture relationship between the contracting Parties. The sole interest and responsibility of the Parties is to ensure that the services covered by this MOU will be performed and rendered in a competent, efficient, and satisfactory manner.

### **Article 12- Termination of MOU**

- A. Either TTUHSC El Paso or Tornillo ISD may terminate this MOU, with or without cause, upon thirty calendar days written notification to the other Party. Notice of termination will be given by prepaid certified or registered mail and will be deemed to be given on the date so delivered.
- B. Neither Party hereto shall be liable for delays to perform due to causes beyond its reasonable control including, but not limited to, acts of God, strikes, epidemics, wars, riots, flood, fire, sabotage, or any other circumstances of like character. In the event of such delay, the period of service hereunder shall be extended for a period equal to the time lost by reasons of delay, and services omitted (or portions thereof) shall be performed during such extension.
- C. TTUHSC El Paso may terminate this MOU, with or without cause, immediately with written notice in the event the TCMHCC terminates the funding under Rule § 3.2519 of the Texas Administrative Code.

**Article 13 - Governing Law and Venue**

This MOU will be governed by and construed and enforced in accordance with the laws of the State of Texas. Venue will be in El Paso, Texas.

**Article 14 - Communications**

Communications between the Parties will be sent via prepaid certified mail or registered mail to the following and will be deemed to be given on the date so delivered unless otherwise provided herein:

**TTUHSC El Paso**

Department of Psychiatry, TCHAT Project  
Medical Director Name:  
Dr. Sarah Martin

Address:  
130 Rick Francis St.  
El Paso, Texas 79905  
MSC 41027

E-mail: [TCHAT.ELP@TTUHSC.EDU](mailto:TCHAT.ELP@TTUHSC.EDU)  
Phone: 915-215-4021  
Fax : 915-215-5869

Administrative:

Name: Adrienne Harrel  
Address: same as above  
E-mail: [TCHAT.EP@TTUHSC.EDU](mailto:TCHAT.EP@TTUHSC.EDU)  
Phone: 915-215-4021  
Fax : 915-215-5869

**Tornillo ISD**

Programmatic Name :  
(YOUR INFORMATION HERE)

Address:

E-mail:  
Phone:  
Fax :

Administrative:

Name:  
Address:  
E-mail:  
Phone:  
Fax :

**Article 15 - Compliance**

The Parties acknowledge that each is subject to applicable federal and state laws and regulations. Accordingly, each Party will enforce compliance with all applicable laws, regulations, and requirements, and will make available such information and records as may be reasonably requested in writing by the other Party to facilitate its compliance, except for records that are confidential and privileged by law.

**Article 16 - Indemnity**

As consideration for Tornillo ISD’s participation in the TCHAT Project, Tornillo ISD agrees to indemnify and hold harmless the Texas Tech University System, its Board of Regents, TTUHSC El Paso, its officers, agents and employees (collectively Indemnities) from any and all claims, actions, demands or suits of any kind or character either by common law or statute, whether now recognized or not, including any and all liability

caused in whole or in part by the negligence, gross negligence, strict liability or other legal fault of the Tornillo ISD including, but not limited to, any costs expenses or penalties.

**Article 17 - Warranty of Authority**

The person(s) executing this MOU on behalf of the Parties, or representing themselves as executing this MOU on behalf of a Party, warrant and guarantee that each has been duly authorized by the appropriate Party to execute this MOU on behalf of the Party and to validly and legally bind the Party to all of its terms, performances, and provisions. IN WITNESS WHEREOF, the undersigned contracting Parties bind themselves to the faithful performance of this MOU.

TTUHSC EL PASO

ISD

Signature

Signature

Richard A. Lange, M.D., M.B.A.

(YOUR INFORMATION HERE)

Name

Name

President

(YOUR INFORMATION HERE)

Title

Title

Date

(YOUR INFORMATION HERE)

Date

## EXHIBIT A: DESCRIPTION OF TCHATT PROJECT

### **Vision Statement –**

Every child receiving public education in the State of Texas has access to school-based crisis prevention, intervention, and stabilization.

### **Definition of TCHATT –**

- The TCHATT initiative is designed to provide short-term (approximately up to two month) school-based access to a limited number (2-4) of visits with a mental health professional for high-risk children and adolescents.

The role of TCHATT is the initial intervention and assessment of these students and referral, if necessary. TCHATT funds may not be used for ongoing management of the student's mental health needs.

### **Key Components of a Successful TCHATT Program –**

• **Telemedicine or telehealth –** Programs should leverage the use of technology to ensure prompt access to a mental health professional. Technology should be located at both the originating site in the school and at the location of the mental health professional. Doxy.Me, a telehealth platform, will be the software used, thus Information Technology staff from both the site and TTUHSC EL PASO will work together to ensure the software is compatible with each site.

• **Identify mental health needs –** Schools should be trained/educated on how to identify children who may have need for TCHATT services. This initial identification may be done by a variety of school personnel, including teachers, counselors, nurses, or school administrators. The goal is to quickly identify a child who is experiencing a mental health challenge.

• **Assess mental health needs –** Programs must use a mental health professional (LPC, CAP, etc.) to provide an appropriate assessment of the mental health needs of the child who is identified and referred by school personnel.

• **Provide access to mental health services –** Utilizing technology, a program will provide initial mental health services to an identified child. These services should include a diagnostic evaluation and up to 4 total visits with a behavioral health professional with primary goals of assessment and stabilization. The duration of these services should not exceed two months. If ongoing care is needed, the child will be referred to a separately funded resource (e.g, public or private insurance, indigent-funded services) for longer term care.

- **Prioritize needs of at-risk children and adolescents –** Programs should have a triage system for prompt review of school referral and appropriate triage of

symptom severity. High risk signifies those at risk for illegal behavior. Some indications of future illegal behavior are:

- Legal problems
- Alternative school placements
- Suspensions
- Absenteeism especially if at risk of not graduating
- Psychiatric problems contributing to behavior problems

#### Policies and Procedures

Both parties agree to follow the policies and procedures and administrative directives or other documents as collaboratively developed by parties, and as required by each party under their respective oversight bodies.

#### Parental Consent

Written Parental consent must be obtained prior to TTUHSC EL PASO receiving any protected information from a student. Copies of consents will be provided to TTUHSC EL PASO prior to provision of any mental health services.

## EXHIBIT B – STATEMENT OF WORK

TTUHSC EL PASO will provide mental health professionals to provide psychiatric evaluation, short term therapy, and referrals for continuing care, as appropriate, education to school staff on mental health topics, and assistance with writing, implementing and changing policies for the TCHAAT Program. For each student referred to TCHATT, a treatment plan will be generated and forwarded (with parental permission) to the medical and mental health care professionals who will provide ongoing care for the student.

ISD will identify students for this program, obtain initial written parental consent, facilitate completion of screening instruments (questionnaires about symptoms), coordinate appointments in conjunction with TTUHSC EL PASO, develop appropriate policies for the program, take students' vital signs on the day of the appointment if student is being prescribed medication through this program, provide the following information about each student referred to the program:

1. IEP/ARD or 504 paperwork
2. Psychiatric history form completed by parents
3. Grades
4. Disciplinary history
5. Attendance record