



Agenda for Board of Trustees Meeting Tornillo Independent School District

Meeting Date: Thursday, November 30, 2023

Meeting Type: Regular

Meeting Time: 5:30 PM

Meeting Location: W.E. Neill Service Center, 19210 Cobb, Tornillo, TX 79853

Disclaimer

This meeting will be conducted in accordance with the Texas Open Meetings Act; hence, the **public is welcomed and invited to attend**. When necessary, the Board may enter into *closed session* under the authority of Chapter 551 of the Texas Government Code.

Public comments related to the agenda items listed for this meeting shall be handled as follows: If you would like to sign up for public comment, please submit the following information to aguilarr@tisd.us: (1) your name, (2) contact information, and (3) specify the item(s) you would like to comment upon prior to the board’s deliberation. For more information about public comment, see Policy BED.

All voting will be done in open session.

Items on the Agenda: The subjects (order may be changed) to be discussed, considered, or upon which any formal action may be taken are listed below.

1. **(OTHER) First Order of Business**
Ms. Marlene Bullard, Board President
 - A. Establish a quorum and call the meeting to order
 - B. Pledge of Allegiance to the United States
 - C. District Mission and Vision
2. **(OTHER) Superintendent's Report**
Mrs. Rosa Vega-Barrio, Superintendent
3. **District Recognitions**
 - A. TISD November Hard Hat Award
Mrs. Rosa Vega-Barrio, Superintendent
4. **(OTHER) Open Forum**
Ms. Marlene Bullard, Board President
5. **Lone Star Governance**
 - A. **Student Outcome Monitoring:**
 1. Bilingual Program Update 4
Ms. Lizeth Carroll, HR / Compliance Director
 - B. (Accountability 1) Review Board's Time Use Tracker 38
Ms. Marlene Bullard, Board President
6. **(ADVOCACY) Community Engagement on Student Outcome Goals**
Ms. Marlene Bullard, Board President
7. **(VISION Y) Information / Reports / Presentations**
 - A. 39
Ilumina Public Digital Library
Iliana Holguin, County Commissioner
 - B. Financial Reports-Information Only
 - C. Mr. Luis M. Guerra, Director of Finance
 - C. Public Hearing on FIRST Ratings

- Mr. Luis M. Guerra, Director of Finance
- D. Maintenance Department Updates 105
Mr. Rene Estrada, Maintenance / Transportation Director
- E. 2023-2024 Annual Immunization Report 111
Ms. Linda Rivero, District Nurse
8. **(VISION Y) Board Items**
- A. Discussion and Possible Action Regarding Resolution in Solidarity with the Take Charge Group of Fabens 117
Rosamaria Gallo-Avitia, Take Charge Group of Fabens
- B. Purchases > \$25,000 threshold - Authorization 121
1. Consider Approval of Cafetorium Fire Lane Construction 121
Mr. Rene Estrada, Maintenance / Transportation Director
- C. Consider Approval of 2023-2024 Application for Bilingual Exception / ESL Waiver 125
Ms. Lizeth Carroll, HR / Compliance Director
- D. Consider Approval of Early Graduation for B.R. 129
Mr. Alejandro Olvera, THS Principal
- E. Consider Approval of Updates to HQIM Stipends 130
Ms. Karina Schulte, District Instructional Specialist
9. **(STRUCTURE) Consent Agenda**
(All items on the Consent Agenda shall be acted upon by one vote without separate discussion, unless a Board Member requests that an item be withdrawn for individual consideration)
- A. Consider Approval of Minutes from Previous Meetings:
1. Regular Board Meeting Minutes - October 26, 2023 135
2. Board Workshop - November 10, 2023 142
3. Board Workshop - November 11, 2023 143
- B. Consider Approval of Donations 144
Mr. Luis M. Guerra, Director of Finance
- C. Consider Approval of 2023-2024 COVID-19 Relief Payment 153
Mr. Luis M. Guerra, Director of Finance
- D. Consider Approval of School Board Member / Superintendent Continuing Education Services Agreement with ESC Region 19 2023-2024 154
Mrs. Rosa Vega-Barrio, Superintendent
- E. Consider Approval of TASB Policy Manual Update 122 (1st Reading) affecting the following (LOCAL) Policies: 157
1. CQB(LOCAL): TECHNOLOGY RESOURCES - CYBERSECURITY
2. CSA(LOCAL): FACILITY STANDARDS - SAFETY AND SECURITY
3. DC(LOCAL): EMPLOYMENT PRACTICES
4. EHB(LOCAL): CURRICULUM DESIGN - SPECIAL PROGRAMS
5. EHBC(LOCAL): SPECIAL PROGRAMS - COMPENSATORY SERVICES AND INTENSIVE PROGRAMS
6. EHBCA(LOCAL): COMPENSATORY SERVICES AND INTENSIVE PROGRAMS - ACCELERATED INSTRUCTION
7. FEA(LOCAL): ATTENDANCE - COMPULSORY ATTENDANCE
8. FFAC(LOCAL): WELLNESS AND HEALTH SERVICES - MEDICAL TREATMENT
9. FFB(LOCAL): STUDENT WELFARE - CRISIS INTERVENTION
10. FL(LOCAL): STUDENT RECORDS
Mrs. Rosa Vega-Barrio, Superintendent
10. **Next Meeting Tentative Date:** January 25, 2023

Adjournment of the Meeting



Rosa Vega-Barrio
Superintendent of Schools

Tornillo Independent School District



Services for Emergent Bilinguals

Bilingual Department

2023-2024

Board of Trustees

Marlene Bullard, President
Aida Estrada, Vice President
Ofelia Bosquez, Secretary
Hector Lopez, Trustee
Enrique Vega, Trustee
Daniel Dozal, Trustee
Maria Saldaña, Trustee

Superintendent

Rosy Vega-Barrio

Acknowledgements

The Bilingual department would like to acknowledge the important contributions of the administrators, teachers, and other staff who have given valuable input to develop a high-quality Dual Language Program for our students.

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Mission and Vision

District Mission

Tornillo ISD's mission is to empower our learning community to live their purpose by honoring values and beliefs for a holistic postsecondary journey.

District Vision

Believe we can succeed; with pride we will achieve.

Bilingual Department Mission

The mission of the Bilingual/English as a Second Language is to provide every Emergent Bilingual (EB) student the opportunity to develop their academic, cognitive, linguistic and social potential to ensure their success as productive citizens of the 21st century.

Legal Rational

There is a substantial body of federal laws that establish the rights of Emergent Bilingual (EB) students that define the legal responsibilities of school districts serving them. These laws include the following:

- **1868 Constitution of the United States, Fourteenth Amendment**
...No State shall deny to any person within its jurisdiction the equal protection of the laws.
- **Title VI of the Civil Rights Act of 1964**
No person in the United States shall, on the grounds of race, color, or national origin be denied the benefits of, or be subject to discrimination under any program or activity receiving federal financial assistance.

Two U.S. Supreme Court rulings, one interpreting the Fourteenth Amendment and one interpreting the Civil Rights Act of 1964, have exercised considerable influence over the educational rights of language minority students. These cases may be summarized as follows:

- **974 Lau v. Nichols**
The U.S. Supreme Court ruled that a school district's failure to provide appropriate linguistic accommodations denied equal educational opportunities on the basis of their ethnicity. The U. S. Supreme Court expanded the rights of students with limited English proficiency nationwide indicating they should be treated with equality because a person's language is so closely intertwined with their national origin that language-based discrimination is effectively a proxy for national origin discrimination. Providing English language instruction to EBs students denied them meaningful opportunity to participate in the district's educational program in violation of Title VI of the Civil Rights Act of 1964; the court further noted that equality of opportunity is not provided by giving the EBs the same facilities, textbooks, teachers, and curriculum that non-ELL/LEP /EB

students receive.

- **1982 Plyer v. Doe**

The U.S. Supreme Court ruled that the Fourteenth Amendment to the U.S. Constitution prohibits states from denying a free public education to undocumented immigrant children regardless of their immigrant status. The court declared that schools' systems are not agents for enforcing immigration law and determined that the burden undocumented aliens may place on an educational system is not an accepted argument for excluding or denying educational service to any student. The Equal Protection Clause of the Fourteenth Amendment *applies* to aliens who, after their illegal entry into this country, are indeed physically "within the jurisdiction' of a state".

Federal Definition of an Immigrant Student

The term "immigrant children and youth", which is defined in section 3301(6) of Title III, refers to individuals who: (A) are age 3 through 21; (B) were not born in any State; and (C) have not been attending one or more schools in any one or more states for more than 3 full academic years. Texas is required to use the federal definition under Title III to determine immigrant student counts for funding and for coding in PEIMS.

Note: Children born to military personnel (U.S. citizens) outside the "States" are not immigrant.

Federal Definition of Emergent Bilingual Student

An EL/LEP/EB students who:

(A) is age 3 through 21,

(B) is enrolled or preparing to enroll in an elementary or secondary school,

(C)(i) was not born in the United States or whose native language is a language other than English,

(ii)(l) is Native American or Alaska Native, or a native resident of the outlying areas,

(III) comes from an environment where a language other than English has had a significant impact on the individual's level of English language proficiency, or

(iii) is migratory, whose native language is a language other than English, and who comes from an environment where a language other than English is dominant.

(D) Whose difficulties in speaking, reading, writing, or understanding the English language may be sufficient to deny the individual:

(i) the ability to meet the State's proficient level of achievement on State assessments described in section 1111(b)(3),

(ii) the ability to successfully achieve in classrooms where the language of instruction is English, or

(iii) the opportunity to participate fully in society.

Title I and Title III: Programs for Emergent Bilinguals

Title I outlines the state standards, assessments, annual yearly progress and other accountability requirements for EB students.

Title III provides funding to state and local education agencies, who are obligated to increase the English proficiency and core academic content knowledge of EB students. Under this title, local

school districts decide on the method of instruction to be used to teach English to EB students, but requires that instructional programs be scientifically proven to be effective.

State education agencies, school districts and schools shall use the funds:

1. To increase the English language proficiency of English learners by providing effective language instruction educational programs that meet the needs of English learners and demonstrate success in increasing
 - a. English Language Proficiency
 - b. Student Academic Achievement
2. To provide effective professional development to classroom teachers (including teachers in classroom settings that are not the settings of language instruction educational programs), principals and other school leaders, administrators, and other school or community-based organizational personnel, that is
 - a. designed to improve the instruction and assessment of English learners;
 - b. designed to enhance the ability of such teachers, principals, and other school leaders to understand and implement curricula, assessment practices and measures, and instructional strategies for English learners;
 - c. effective in increasing children's English language proficiency or substantially increasing the subject matter knowledge, teaching knowledge, and teaching skills of such teachers; and
 - d. of sufficient intensity and duration (which shall not include activities such as 1-day or short-term workshops and conferences) to have a positive and lasting impact on the teachers' performance in the classroom, except that this subparagraph shall not apply to an activity that is one component of a long-term, comprehensive professional development plan established by a teacher and the teacher's supervisor based on an assessment of the needs of the teacher, the supervisor, the students of the teacher, and any local educational agency employing the teacher, as appropriate; and
3. to provide and implement other effective activities and strategies that enhance or supplement language instruction educational programs for English learners, which
 - a. shall include parent, family, and community engagement activities; and
 - b. may include strategies that serve to coordinate and align related programs

Title III funds are to be used to provide language instructional programs defined as courses in which EB students are placed for the purpose of attaining English proficiency, while simultaneously meeting challenging academic content and academic achievement standards. In the absence of Title III funding, funding will be allotted from the district's general fund. These programs may make use of both English and the child's native language to enable the child to develop and attain English proficiency, but school districts are required to use approaches and methodologies based on scientific research. Each school or district using Title III funds must implement an effective outreach program to parents of EB children. They must inform parents about being active participants in assisting their children to in learning English, achieving at high academic levels in core subjects and to meet state standards.

State Law

Legal Foundation for Bilingual and ESL Programs: Commissioner's Rules

The law requires that each school district or charter school that has an enrollment of 20 or more EB students of the same language classification in the same grade level district-wide shall offer a bilingual education program for students in grades Pre-K through 5. All EB students for whom the district is not required to offer a bilingual education program shall be provided an ESL program, regardless of the students' grade levels and home language, and regardless of the number of students. The Commissioner's Rules concerning State Plan for Educating EB students state that all school districts that are required to provide a bilingual education/ESL program establish and operate an LPAC Committee. (19 TAC 89, Subchapter BB).

Language Proficiency Assessment Committee (LPAC)

The LPAC plays a pivotal role in the education of EB students. It serves as the foundation for the LPAC process as it becomes an advocate for the EB student. The LPAC becomes the voice that initiates, articulates, deliberates and determines the best instructional program for the student. It functions as a link between the home and the in school making appropriate decisions regarding identification, assessment, placement, monitoring of instructional practices and/or interventions, conducting annual reviews, parental notifications and participation in special programs that impact the students' academic success (TEA Framework for LPAC Process Manual).

Every student in the state of Texas is required to complete a Home Language Survey. If the survey indicates a language other than English, with the exception of sign language, the student is then assessed to determine English language proficiency. It is important for the district/ school to comply with the responsibilities established in 19 TAC, Chapter 89 concerning the State Plan for Educating EB students.

The LPAC Committee includes but is not limited to the following:

- One or more professional administrators
- One or more certified bilingual/ ESL teachers
- A parent of an EB student (not employed by the school/district)

Training of LPAC members is required in TAC Chapter 89.1220€(f). A district shall establish and operate a sufficient number of LPAC committee meetings to enable them to discharge their duties within four weeks of the enrollment of EB students.

- All LPAC members to include parents shall abide to all policies and regulations of the school district and governing confidentiality of information regarding individual students.
- The district shall be responsible for the orientation and training of all members, including parents.

Curriculum

Tornillo ISD provides educators with a curriculum aligned to the state standards, Texas Knowledge and Skills (TEKS) and federal/state English Language Proficiency Standards (ELPS) for grades Pre-K through 12th grade. The curriculum promotes the development of bilingual, biliterate and multicultural competencies for all students. Rigorous lessons are designed with

differentiation strategies and appropriate pacing to ensure success for all learners.

English Language Proficiency Standards (ELPS)

The ELPS outline instruction that school districts must provide to EB students in order for them to receive the opportunity to learn English and to succeed academically. The ELPS are to be implemented as an integral part of the required curriculum in each of the core subjects and enrichment areas. The ELPS were adopted in November of 2007 and can be found in the Texas Administrative Code 74.4.

Dual Language Model

The Dual Language Program is an “additive enrichment” model because it fosters language development, content knowledge and academic skills in the second language while increasing the mastery of the academic concepts in the first language. It is based on research and best practices for language acquisition while promoting high academic achievement. This program supports learning of EBs and specifically meets the **affective, linguistic and cognitive** needs of linguistically diverse students. The Dual Language Program seeks to create bilingual, biliterate and bicultural students by developing their academic proficiency in an EBs first language if it is Spanish and in English as their second language. Students who are English speakers are also offered the opportunity to excel in the Dual Language Program by developing their academic and language proficiency in English and Spanish as their second language.

Tornillo ISD follows the 90/10 Dual Language Model in which students receive 90% of instruction at program onset is delivered in the partner language, with the remaining 10% delivered in English. This ratio gradually shifts with more instructional time allocated to English as children in the program progress up the sixth-grade level. By third grade allocation reaches parity (50 – 50) between the mother language and English and remains equal for the remainder of the program. (See Appendix)

Eligibility Criteria

As students are registered in Tornillo ISD, their parents complete the Home Language Survey (HLS), as required by the state. The HLS contains three questions related to the language(s) the child might speak: 1. “Which languages are used at home?” 2. “Which languages are used by the child at home?” and 3. “If the child had a previous home setting, which languages were used? If any of the answers in the HLS indicates a language other than English is used, the student is tested for language proficiency level in accordance with §89.1225.

Tornillo ISD tests students with the state approved assessment, the Pre-LAS for Pre-Kinder and Kinder and LAS Links for students in 1st to 12th grade. First grade students only get tested in the areas of Listening and Speaking while second through twelve grades test all four areas of language: listening, speaking, reading and writing. The language proficiency testing is administered by paraprofessionals who are proficient in the language of the test and trained in the language proficiency testing requirements of the test publisher.

- Pre-LAS measures listening and speaking skills in both English and Spanish.
- LAS measures the listening, speaking, reading, and writing skills in English and Spanish.
- LAS is administered to students in 1st - 5th in both English and Spanish languages.
- LAS is administered to students in 6th -12th only in English.

- The scoring scale to measure language proficiency in Pre-LAS and LAS runs from 1-5, being 1 the lowest and 5 the highest.
- If a child scores less than 4 in any area of language tested then the child qualifies for bilingual/esl services.
- If a child scores 4 or 5 in each area of language tested, then the child does not qualify for bilingual/esl services.

The student's file, results of assessments, previous academic achievement and history is then reviewed by the LPAC Committee. If it is determined by the LPAC Committee to recommend a student's placement in a bilingual/esl setting, parents of the student are notified of the recommendation not later than the 10th calendar day of the classification, provided with information related to the bilingual/esl services that the district provides to students, and asked for their consent to place the student in a bilingual/esl setting. Parent notifications are provided in both English and Spanish. If parents approve, PreK-5 students will be placed in the Dual Language Program and 6-12 grade students will receive English as a Second Language services by the English Language Arts teachers as required by the state.

The academic achievement is carefully monitored at the end of each grading period by the LPAC committee at each campus to ensure the success of all students participating in the Dual Language Program. Tornillo ISD does not refuse to provide instruction in languages other than English solely because of student disability.

Administrator, Teacher, Parent and student Expectations

The Dual Language Program is an integral part of the school program in which the student's home language and English are used for instruction. Therefore, the district bilingual department is committed to:

- Support consistency of the Dual Language Program at all grade levels,
- Support teachers and campuses by providing professional development opportunities,
- Ensure access to resources and educational materials in both languages,
- Collaborate with professional organizations and local universities to ensure high quality instructional staff,
- Provide opportunities for administrators and teachers to network with professionals from other Dual Language Programs,
- Promote a responsive infrastructure to foster positive, active and ongoing relations with families and community,
- Promote increased parental involvement,
- Advocate for the program by disseminating information to all stakeholders and ensuring that families and community members are knowledgeable of the program,
- Use LPAC procedures to:
 - Ensure the appropriate placement of EBs with certified bilingual /ESL teachers based on the program participation approved by parents,
 - Use timelines to monitor the implementation of the program at each campus,
 - Monitor student academic progress after each of the first three grading periods,
 - Use TELPAS and other data sources to ensure EBs linguistic growth as

required.

Campus Administrator Expectations

- Communicate, implement and monitor Dual Language Programs with all stakeholders,
- Ensure consistency and fidelity to the DLP,
- Recruit and retain highly qualified certified Bilingual Education/ ESL teachers to support the implementation of the DLP,
- Provide leadership for the program by being knowledgeable of the DLP non-negotiables and state law,
- Ensure all teachers and staff are knowledgeable on the DL programs' expectations,
- Abide to LPAC procedures to:
 - Ensure the appropriate placement of EBs with certified bilingual /ESL teachers based on the program chosen by parents,
 - Use timelines to monitor the implementation of the program at each campus,
 - Monitor students' progress,
 - Use TELPAS and other data sources to ensure EBs make academic progress and linguistic growth, both of which are required for compliance and state law.

Teacher Expectations

Teachers are required to implement with fidelity the Dual Language Program and be cognizant of the time allocation and subject assigned to deliver instruction in the designated language. Thus, the teacher expectations are:

- Support the DLP by being a knowledgeable advocate of the program,
- Support the development of the native language and the second language at rigorous levels,
- Provide direct and explicit language instruction of academic first (L1) and second (L2) language from day one of enrollment,
- Sustain the separation of languages according to the program design (no code switching),
- Administer assessments that measure a student's language development and acquisition of L1 and L2,
- Implement the state required curriculum,
- Ensure the ELPS are aligned to the TEKS and student tasks,
- Implement quality instructional strategies to ensure EBs achieve growth of at least one language proficiency level per school year,
- Use Sheltered Instruction strategies to facilitate comprehension and promote second language development,
- Provide and document linguistic accommodations for EB students and other participating students,
- Engage in continuous and on-going professional development,
- Incorporate technology in the daily instruction,
- Provide tiered data-driven interventions aligned and supported by ongoing progress monitoring to meet students' language and academic needs (RtI),
- Ensure there is cultural and linguistic equity in the classroom.

Parent Expectations

Parents of students receiving bilingual services are expected to understand the Dual Language

and ESL services provides to their children. Parent forums, Parent Orientations and Parent Teacher conferences are a high priority for parents to attend to obtain information regarding their child's language and academic progress.

Student Expectations

All students are expected to always try to do their best effort acquiring both languages, be kind and helpful with their classmates, obey class rules, finish their school assignments and homework on time, keep open communication with their parent and teachers about their concerns and needs and strive their best to take full advantage of the services offered to graduate bi-literate and bi-cultural.

Summer School for PreK-Kinder Emergent Bilingual Students

According to 19 Texas Administrative Code (TAC) Section 89.1250, *Required Summer School Programs*, which requires districts to provide summer school programs for Emergent Bilingual (EB) students who will be eligible for admission to kindergarten and first grade at the beginning of the next academic school year.

EB students shall have the opportunity to receive special instruction designed to prepare them to be successful in kindergarten and first grade. Instruction shall focus on language development and essential knowledge and skills appropriate to the level of the student.

The program shall address the affective, linguistic and cognitive needs of the EB students in accordance with Chapter 89.12(c) and 89.1210 (e) of this title. The program shall operate the equivalent of 120 hours of instruction and shall maintain records of eligibility, attendance and progress of students.

English as a Second Language Program

Tornillo ISD supports an ESL program that focuses on standards-based content and second language acquisition. ESL classrooms will implement the required state adopted curriculum to ensure rigorous, relevant instruction that utilizes best practices and promotes critical thinking. This school year, all High School, ESL students are enrolled in a period designed to develop their English Language skills. During that time, students are provided with opportunities to increase their language acquisition in listening, speaking, reading, and writing.

Sheltered Instruction

Sheltered Instruction is an approach for teaching content to EBs in strategic ways that make the subject matter concepts comprehensible while promoting the students' English language development (Echevarria, Vogt & Short, 2016). Content material is presented in ways that amplify the content and language objectives by incorporating strategies to promote listening, speaking, reading and writing in English. Such strategies might include modeling, demonstrations, graphic organizers, vocabulary previews, adapted texts, cooperative learning, peer tutoring and native language support. Students in these courses have daily opportunities to talk and write in English about what they read and learn each day.

Texas English Language Proficiency Assessment System (TELPAS)

The Texas English Language Proficiency Assessment System (TELPAS) is an English language proficiency assessment aligned to the Texas English Language Proficiency Standards (ELPS). This state assessment is designed to assess the progress that emergent bilingual (EB) students make in learning the English language. TELPAS fulfills ESSA requirements for assessing EB students in kindergarten through grade 12 in four language domains: listening, speaking, reading, and writing.

All EB students in Kindergarten through grade twelve enrolled in Texas public schools or open-enrollment charter schools are required to participate in TELPAS. EB students are required to be assessed annually with an English language proficiency assessment until they meet EB reclassification criteria (Appendix).

The TELPAS results for the last three years (Appendix) show the passing percentages in each grade level from 3rd through 12th in each language domain.

It also groups the TELPAS results by groups:

- Third through sixth: Students enrolled in the dual language program since PreK.
- Seventh through twelve: Students never enrolled in the dual language program.

Appendices

- PK-2nd Language Allocation Instructional Schedules
- 3rd-6th Language Allocation Instructional Schedules
- Emergent Bilingual Reclassification Chart
- TELPAS Historical Data

Pre-Kinder 70/30 252 Instructional Minutes 75 min English / 177 min Spanish	Kinder 70/30 285 Instructional Minutes 85 minutes English / 200 minutes Spanish	**1st Grade 60/40 285 Instructional Minutes 115 minutes English / 170 minutes Spanish	**2nd Grade 50/50 295 Instructional Minutes 147 minutes English / 147 minutes Spanish
7:45-8:15 BIC/Announcements/SEL- English	7:45-8:15 BIC/Announcements/SEL English	7:45-8:15 BIC/Announcements/SEL English	7:45-8:15 BIC/Announcements/SEL English
8:15-8:45 (30 min) Morning Language Arts Routine	8:15-8:45 Language Arts Amplify- Skills (30 min)	8:15-9:15 Language Arts Amplify- Skills (60 min) 9:15-9:30 Language Arts Amplify- Knowledge (15 min)	8:15-8:45 Language Arts Amplify- Skills (30 min)
8:50-9:35 PLC/Specials (Art/Music/Library/Counseling)- English	8:50-9:35 PLC/Specials (Art/Music/Library/Counseling)-English	9:35-10:20 PE/Conference	8:50-9:35 – PE/Teacher Conference
9:40-10:17 (37 min) Morning Language Arts Routine	9:40-10:17 Language Arts Amplify- Skills (37 min)	10:22-11:07 PLC's/Specials (Art/Music/Library/Counseling)-English	9:35-10:20 PLC's/Specials (Art/Music/Library/Counseling)-English
10:22-11:07 PE/Conference	10:22-11:07 PE/Conference		10:25-11:05 Language Arts Amplify- Skills (40 min)
11:10-11:40 Lunch	11:10-11:40 Lunch	11:10-11:40 Lunch	11:10-11:40 Lunch
11:45-12:45 (60 min) Reading Stations 30 min 30 min	11:45-12:45 Language Arts Amplify-Knowledge (60 min)	11:45-12:30 Language Arts Amplify- Knowledge (45 min)	11:45-12:30 (45 min) Science/Social Studies English w/ PVR 4 min Preview 37 min View 3 min Review
12:45-1:40 (55 min) Math Stations 20 min Preview 15 min View 20 min Review	12:45-1:45 Eureka Math (60 min) English w/ PVR 15 min Preview 30 min View 15 min Review	12:30-1:30 Eureka Math (60 min) English w/ PVR 15 min Preview 35 min View 10 min Review	12:30-1:30 Language Arts (60 min) Amplify- Knowledge
1:45-2:00 Outside Play tied to SEL English	1:45-2:30 Science/SS (45 min) English w/ PVR 15 min Preview 20 min View 10 min Review	1:30-2:15 Science/SS (45 min) English w/ PVR 10 min Preview 25 min View 10 min Review	1:30-2:30 Math (60 min) English w/ PVR 5 min Preview 50 min View 5 min Review
2:05-2:45 Science/Social Studies Stations (40 min)	2:30-3:00 ELLD (30 min) English Language Development	2:15-2:55 ELLD (25 min) English Language Development	2:30-3:00 ELLD (30 min) English Language Development
2:45-3:15 ELLD (30 min)	3:00-3:23 Station Rotation (23 min) 5 minutes 18 minutes	2:55-3:25 Station Rotation (30 min) 5 minutes 25 minutes	3:00-3:30 Station Rotation (30 min)
3:30 Dismissal	3:30 Dismissal	3:30 Dismissal	3:30 Dismissal

English/Spanish Minutes (**updated to reflect SPED services)

**3rd Grade 50/50 280 Instructional Minutes 140 minutes English / 140 minutes Spanish	**4th Grade 50/50 290 Instructional Minutes 145 minutes English / 145 minutes Spanish	5th Grade 300 Instructional Minutes 150 minutes English / 150 minutes Spanish	6th Grade 300 Instructional Minutes 150 minutes English / 150 minutes Spanish
7:45-8:15 BIC/Announcements/SEL - English	7:45-8:15 BIC/Announcements/SEL - English	1 st Period Advisory – 46 minutes (8:00-8:46) BIC/Announcements/SEL - English	8:00-8:46 BIC/Announcements/SEL- English
8:15-8:45 Math Station Rotation (30 min) 10 min 20 min	8:15-9:45 Language Arts Amplify (90 min)	2 nd Period – 60 minutes (8:48-9:48) Math (Estrada)	2 nd Period – 60 minutes (8:48-9:48) Math (Estrada)
8:45-9:10 Reading Station Rotation (25 min) 5 min 20 min	9:45-10:15 Math Station Rotation (30 min) 10 min 20 min	3 rd Period – 60 minutes (9:50-10:50) Language Arts (Delgado) ELAR/SLAR	3 rd Period – 60 minutes (9:50-10:50) Language Arts (Granados)
9:10-10:50 Language Arts Amplify (90 min)	10:15-11:30 Math (75 min) 15 min Preview 45 min View 15 min Review	4 th Period – 60 minutes (10:52-11:52) Science (Puente)	4 th Period – 60 minutes (10:52-11:52) Science (Puente)
10:50-11:50 Math (60 min) 5 min Preview 45 min View 10 min Review	11:30-11:50 ELAR Station Rotation (20 min)	5 th Period – 60 minutes (11:54-12:24) Social Studies (Anguiano)	5 th Period – 60 minutes (11:54-12:24) Social Studies (Anguiano) 18
11:54-12:24 Lunch	11:54-12:24 Lunch	11:54-12:24 Lunch	11:54-12:24 Lunch
12:30-12:50 Social Studies (20 min) 5 min 15 min	12:30-12:50 Social Studies (20 min) 5 min 15 min	6 th Period – 60 minutes (1:28-2:28) High Impact Tutoring (Delgado/Granados)	6 th Period – 60 minutes (1:28-2:28) High Impact Tutoring (Delgado/Granados)
12:55-1:40 PE/ Conference	12:55-1:40 PLC's/Specials (Art/Music/Library/Counseling) – English	7 th Period – 45 minutes (2:30-3:15) PE/Conference	7 th Period Special's/PLC (Art/Music/Library/Counseling) – English 2:30-3:15
1:40-2:25 PLC's/Specials (Art/Music/Library/Counseling) - English	1:40-2:25 PE/Conference	8 th Period – 45 minutes Special's/PLC - English (Art/Music/Library/Counseling) (3:15-4:00)	8 th Period – 45 minutes PE/Conference 3:15-4:00
2:30-3:10 Science (40 min) 10 min Preview 25 min View 5 min Review	2:30-3:10 Science (40 min) 5 min Preview 30 min View 5 min Review		
3:10-3:25 Super School (15 min) (K-12 Summit)	3:10-3:25 Super School (15 min) (K-12 Summit)		
3:30 Dismissal	3:30 Dismissal	4:00 Dismissal	4:00 Dismissal
English/Spanish Minutes (**updated to reflect SPED services)			



Texas Education Agency
Emergent Bilingual Support Division
EMERGENT BILINGUAL STUDENT RECLASSIFICATION CRITERIA CHART

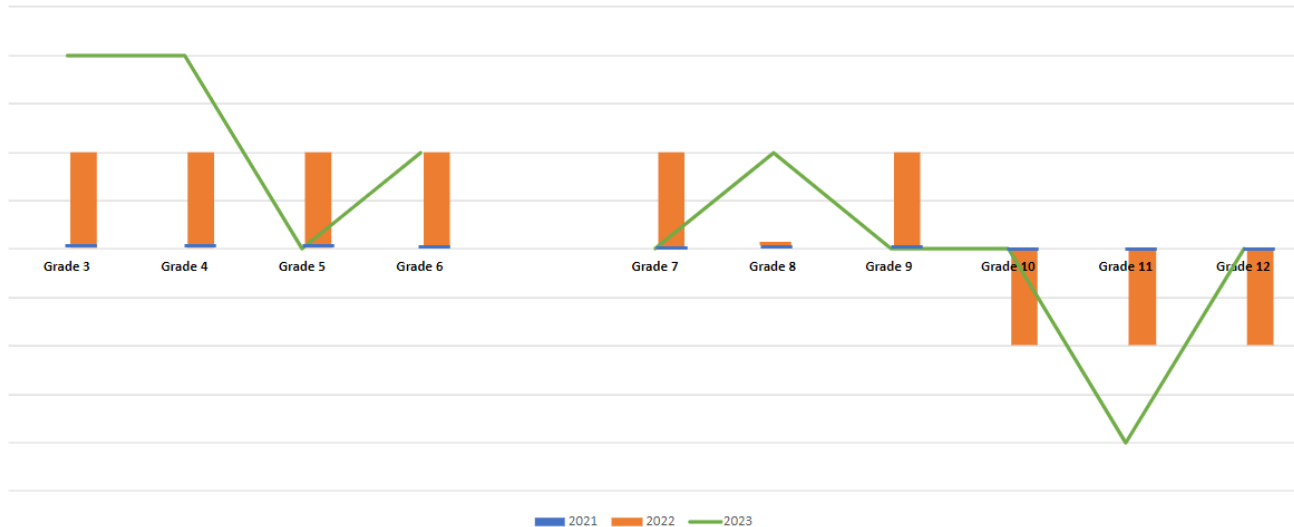
At the end of the school year, a district may reclassify an emergent bilingual (EB) student/English Learner (EL) as English proficient if the student is able to participate equally in an English instructional program with no second language acquisition support as determined by satisfactory performance in the following assessment areas below and the results of a subjective teacher evaluation using the state’s Emergent Bilingual/English Learner Reclassification Rubric. An EB student/EL may not be reclassified as English proficient in prekindergarten or kindergarten as per Texas Administrative Code (TAC) §89.1226(j). The language proficiency assessment committee (LPAC) will recommend that reclassified students exit bilingual or English as a second language (ESL) program services or continue participation if in a dual language immersion (DLI) bilingual program. Parental approval for exit or continuation in the program beyond reclassification must be obtained.

Grade(s)	1 st / 2 nd	3 rd through 8 th	9 th	10 th	11 th	12 th
English Language Proficiency Assessment	Texas English Language Proficiency Assessment System (TELPAS) A Composite Score of Advanced High					
State Standardized Reading Assessment	TEA Approved Norm-Referenced Standardized Achievement Test: Iowa, Form F Reading and Language Arts 40 th percentile or above on each	STAAR Reading (English)*	STAAR English I EOC*	STAAR English II EOC*	TEA Approved Norm-Referenced Standardized Achievement Test: Iowa, Form F Reading and Language Arts 40 th percentile or above on each	
		<i>*Satisfactory performance on STAAR Reading/English EOC includes Approaches, Meets, and Masters Grade Level performance levels.</i>				
Teacher Subjective Evaluation	Form: Emergent Bilingual/English Learner Reclassification Rubric					
Notes: <ul style="list-style-type: none"> An emergent bilingual student may not be reclassified as English proficient if the LPAC has recommended designated supports or accommodations on the state reading assessment instrument based on the student’s second language acquisition needs per TAC, §89.1226(K). Designated supports or accommodations for non-linguistic purposes that are recommended for students use by any other committee, including the ARD committee for students served in special education, do not prevent the student from being eligible to reclassify per TAC, §89.1226(K). EB students/ELs with significant cognitive disabilities who are receiving special education services may qualify to be reclassified: Individualized Reclassification Process for a Student with a Significant Cognitive Disability For an EB student/EL who is deaf/hard of hearing (DHH) and exempt from participating in the listening and/or speaking domains of TELPAS due to the inability to perform these components of the exam, the decision to reclassify as English proficient should be based on the information from the remaining components of the state criteria for reclassification. For an EB student/EL who is blind/visually impaired (VI), braille versions of the TELPAS Reading test will be available and can be provided to an eligible student based on a decision of the ARD committee in conjunction with the LPAC. If the student is not eligible for a braille version of TELPAS Reading and is exempt from participating in the reading domain of TELPAS due to the inability to perform this component of the exam based on the student’s disability, the decision to reclassify as English proficient should be based on the information from the remaining components of the state criteria for reclassification. The LPAC shall monitor the academic progress of each student, including any student who previously had a parental denial of program participation, who has met reclassification criteria in accordance with TEC, §29.056(g), during the first two years after reclassification per TAC, §89.1220(k). 						
Additional Information: <ul style="list-style-type: none"> TEA Approved Norm-Reference Standardized Achievement Test (new site). State Assessments for Emergent Bilingual Students Guidance Related to ARD Committee and LPAC Collaboration LPAC Guidance for Deaf or Hard of Hearing Emergent Bilingual Students/English Learners and associated training video 						

TELPAS HISTORICAL DATA BY GRADE LEVEL

	Grade Level	2023				2022				2021 - Online				
		Total Students	TELPAS Composite Rating				TELPAS Composite Rating				TELPAS Composite Rating			
			B	I	A	AH	B	I	A	AH	B	I	A	AH
Enrolled in Dual Language	3	44	5%	64%	32%	0%	43%	31%	26%	0%	63%	37%	0%	0%
	4	37	3%	51%	32%	14%	14%	64%	22%	0%	41%	38%	21%	0%
	5	31	16%	26%	32%	23%	14%	29%	36%	21%	23%	42%	31%	4%
	6	41	2%	7%	56%	34%	0%	13%	58%	29%	3%	41%	54%	3%
Not Enrolled in Dual Language	7	44	7%	41%	45%	7%	5%	25%	45%	25%	9%	37%	47%	7%
	8	31	3%	26%	52%	19%	0%	43%	36%	11%	5%	25%	45%	25%
	9	40	3%	35%	43%	15%	3%	26%	52%	19%	7%	41%	45%	7%
	10	34	0%	38%	44%	15%	7%	37%	44%	11%	4%	24%	64%	8%
	11	33	6%	64%	27%	0%	5%	51%	41%	3%	0%	37%	60%	3%
	12	24	8%	46%	42%	4%	14%	59%	27%	0%	13%	35%	52%	0%

Trend



Tornillo ISD

Dual Language Program Language Allocation
TELPAS Historical Data 2021-2023



Tornillo PK-8 Language Allocation Instructional Schedules
2023-2024 English/Spanish Minutes (**updated to reflect SPED services)

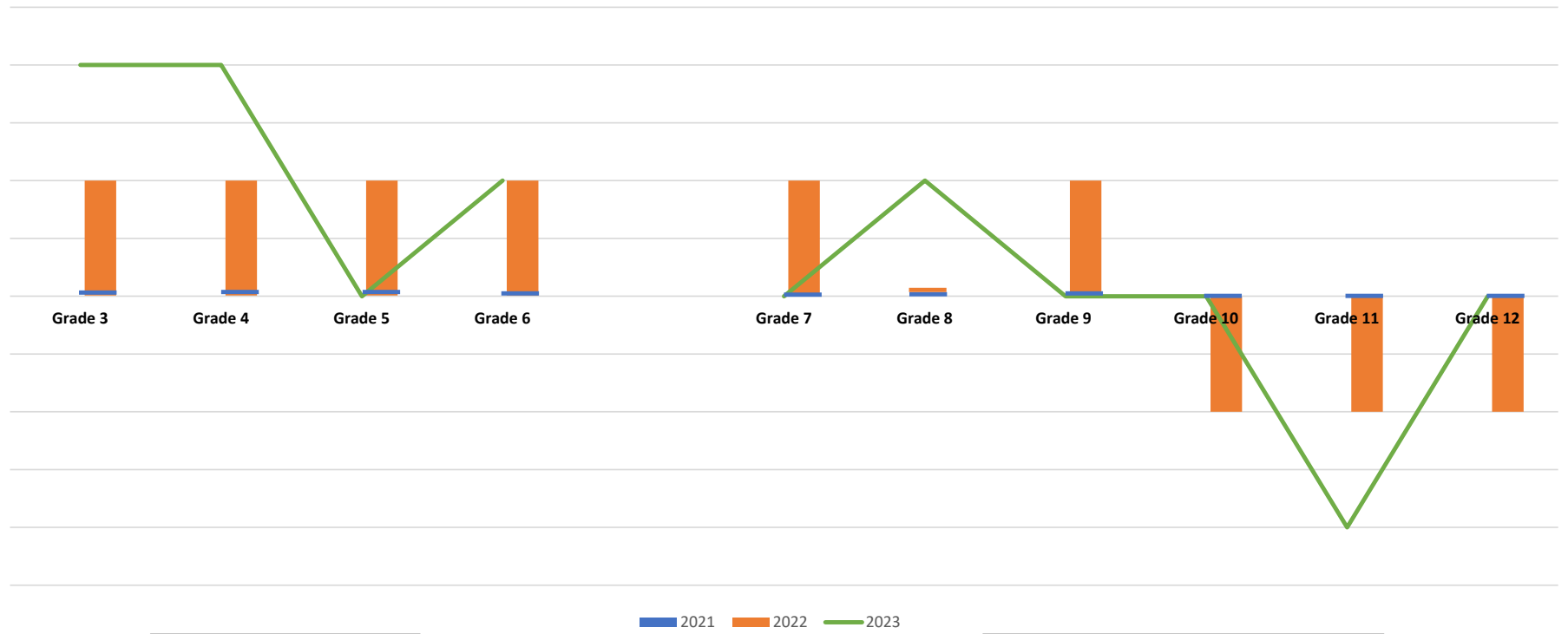
Pre-Kinder 70/30 252 Instructional Minutes <i>75 min English / 177 min Spanish</i>	Kinder 70/30 285 Instructional Minutes <i>85 minutes English / 200 minutes Spanish</i>	**1st Grade 60/40 285 Instructional Minutes <i>115 minutes English / 170 minutes Spanish</i>	**2nd Grade 50/50 295 Instructional Minutes <i>147 minutes English / 147 minutes Spanish</i>
7:45-8:15 BIC/Announcements/SEL- English	7:45-8:15 BIC/Announcements/SEL English	7:45-8:15 BIC/Announcements/SEL English	7:45-8:15 BIC/Announcements/SEL English
8:15-8:45 (30 min) Morning Language Arts Routine	8:15-8:45 Language Arts Amplify- Skills (30 min)	8:15-9:15 Language Arts Amplify- Skills (60 min) 9:15-9:30 Language Arts Amplify- Knowledge (15 min)	8:15-8:45 Language Arts Amplify- Skills (30 min)
8:50-9:35 PLC/Specials (Art/Music/Library/Counseling)- English	8:50-9:35 PLC/Specials (Art/Music/Library/Counseling)-English	9:35-10:20 PE/Conference	8:50-9:35 – PE/Teacher Conference
9:40-10:17 (37 min) Morning Language Arts Routine	9:40-10:17 Language Arts Amplify- Skills (37 min)	10:22-11:07 PLC's/Specials (Art/Music/Library/Counseling)-English	9:35-10:20 PLC's/Specials (Art/Music/Library/Counseling)-English
10:22-11:07 PE/Conference	10:22-11:07 PE/Conference		10:25-11:05 Language Arts Amplify- Skills (40 min)
11:10-11:40 Lunch	11:10-11:40 Lunch	11:10-11:40 Lunch	11:10-11:40 Lunch
11:45-12:45 (60 min) Reading Stations 30 min 30 min	11:45-12:45 Language Arts Amplify-Knowledge (60 min)	11:45-12:30 Language Arts Amplify- Knowledge (45 min)	11:45-12:30 (45 min) Science/Social Studies English w/ PVR 4 min Preview 37 min View 3 min Review
12:45-1:40 (55 min) Math Stations 20 min Preview 15 min View 20 min Review	12:45-1:45 Eureka Math (60 min) English w/ PVR 15 min Preview 30 min View 15 min Review	12:30-1:30 Eureka Math (60 min) English w/ PVR 15 min Preview 35 min View 10 min Review	12:30-1:30 Language Arts (60 min) Amplify- Knowledge
1:45-2:00 Outside Play tied to SEL English	1:45-2:30 Science/SS (45 min) English w/ PVR 15 min Preview 20 min View 10 min Review	1:30-2:15 Science/SS (45 min) English w/ PVR 10 min Preview 25 min View 10 min Review	1:30-2:30 Math (60 min) English w/ PVR 5 min Preview 50 min View 5 min Review
2:05-2:45 Science/Social Studies Stations (40 min)	2:30-3:00 ELLD (30 min) English Language Development	2:15-2:55 ELLD (25 min) English Language Development	2:30-3:00 ELLD (30 min) English Language Development
2:45-3:15 ELLD (30 min)	3:00-3:23 Station Rotation (23 min) 5 minutes 18 minutes	2:55-3:25 Station Rotation (30 min) 5 minutes 25 minutes	3:00-3:30 Station Rotation (30 min)
3:30 Dismissal	3:30 Dismissal	3:30 Dismissal	3:30 Dismissal

Tornillo PK-8 Language Allocation Instructional Schedules

2023-2024 English/Spanish Minutes (**updated to reflect SPED services)

**3rd Grade 50/50 280 Instructional Minutes 140 minutes English / 140 minutes Spanish	**4th Grade 50/50 290 Instructional Minutes 145 minutes English / 145 minutes Spanish	5th Grade 300 Instructional Minutes 150 minutes English / 150 minutes Spanish	6th Grade 300 Instructional Minutes 150 minutes English / 150 minutes Spanish
7:45-8:15 BIC/Announcements/SEL - English	7:45-8:15 BIC/Announcements/SEL - English	1 st Period Advisory – 46 minutes (8:00-8:46) BIC/Announcements/SEL - English	8:00-8:46 BIC/Announcements/SEL - English
8:15-8:45 Math Station Rotation (30 min) 10 min 20 min	8:15-9:45 Language Arts Amplify (90 min)	2 nd Period – 60 minutes (8:48-9:48) Math (Estrada)	2 nd Period – 60 minutes (8:48-9:48) Math (Estrada)
8:45-9:10 Reading Station Rotation (25 min) 5 min 20 min	9:45-10:15 Math Station Rotation (30 min) 10 min 20 min	3 rd Period – 60 minutes (9:50-10:50) Language Arts (Delgado) ELAR/SLAR	3 rd Period – 60 minutes (9:50-10:50) Language Arts (Granados)
9:10-10:50 Language Arts Amplify (90 min)	10:15-11:30 Math (75 min) 15 min Preview 45 min View 15 min Review	4 th Period – 60 minutes (10:52-11:52) Science (Puente)	4 th Period – 60 minutes (10:52-11:52) Science (Puente)
10:50-11:50 Math (60 min) 5 min Preview 45 min View 10 min Review	11:30-11:50 ELAR Station Rotation (20 min)	5 th Period – 60 minutes (11:54-12:24) Social Studies (Anguiano)	5 th Period – 60 minutes (11:54-12:24) Social Studies (Anguiano)
11:54-12:24 Lunch	11:54-12:24 Lunch	11:54-12:24 Lunch	11:54-12:24 Lunch
12:30-12:50 Social Studies (20 min) 5 min 15 min	12:30-12:50 Social Studies (20 min) 5 min 15 min	6 th Period – 60 minutes (1:28-2:28) High Impact Tutoring (Delgado/Granados)	6 th Period – 60 minutes (1:28-2:28) High Impact Tutoring (Delgado/Granados)
12:55-1:40 PE/ Conference	12:55-1:40 PLC's/Specials (Art/Music/Library/Counseling) – English	7 th Period – 45 minutes (2:30-3:15) PE/Conference	7 th Period Special's/PLC (Art/Music/Library/Counseling) – English 2:30-3:15
1:40-2:25 PLC's/Specials (Art/Music/Library/Counseling) - English	1:40-2:25 PE/Conference	8 th Period – 45 minutes Special's/PLC - English (Art/Music/Library/Counseling) (3:15-4:00)	8 th Period – 45 minutes PE/Conference 3:15-4:00
2:30-3:10 Science (40 min) 10 min Preview 25 min View 5 min Review	2:30-3:10 Science (40 min) 5 min Preview 30 min View 5 min Review		
3:10-3:25 Super School (15 min) (K-12 Summit)	3:10-3:25 Super School (15 min) (K-12 Summit)		
3:30 Dismissal	3:30 Dismissal	4:00 Dismissal	4:00 Dismissal

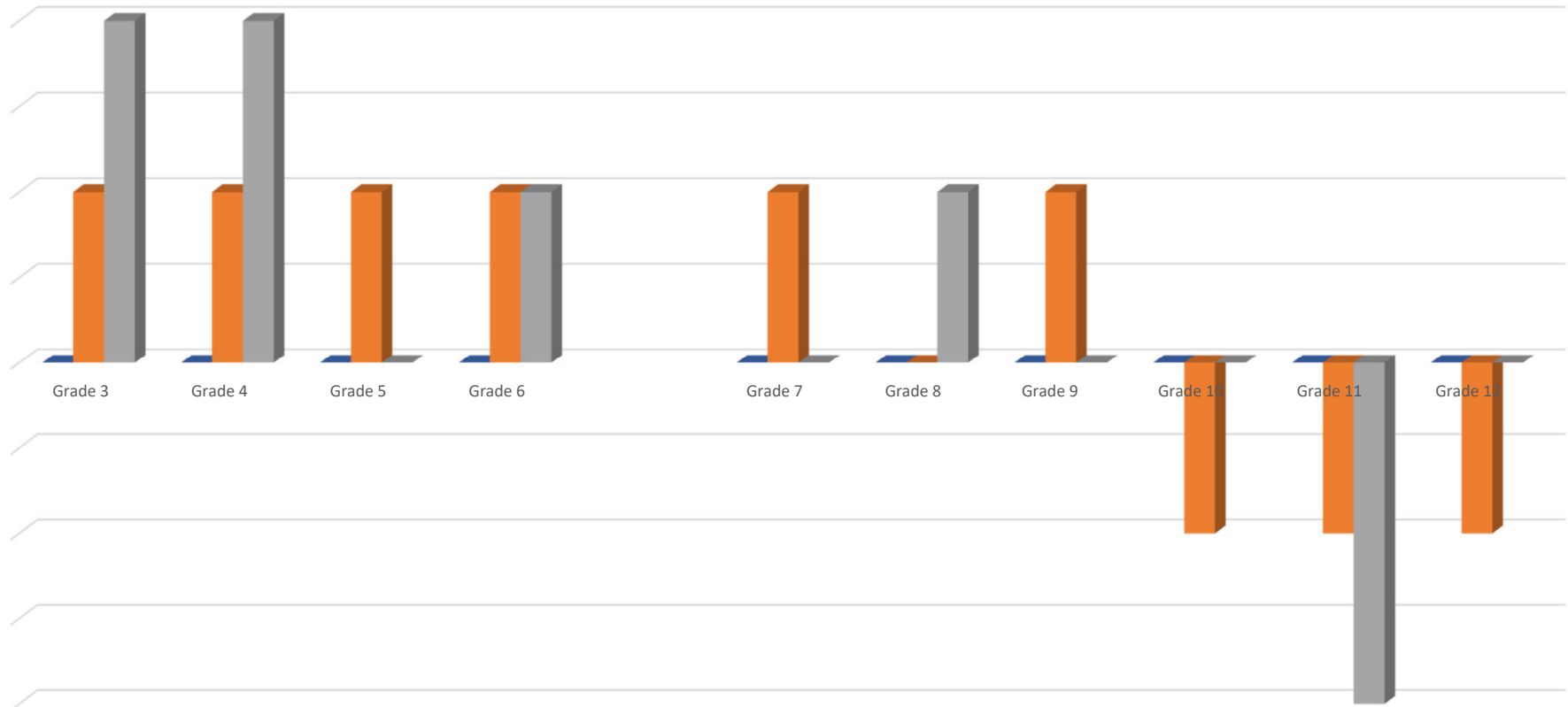
Trend



Grades 3-6
(Enrolled in Dual
Language)

Grades 7-12
(**Not** enrolled in Dual
Language)

Performance Distribution by Grade Level



Grades 3-6
(Enrolled in Dual Language)

■ 2021 ■ 2022 ■ 2023

Grades 7-12
(Not enrolled in Dual Language)

All Grade Levels

	Grade Level	2023				2022				2021 - Online				
		Total Students	TELPAS Composite Rating				TELPAS Composite Rating				TELPAS Composite Rating			
			B	I	A	AH	B	I	A	AH	B	I	A	AH
Enrolled in Dual Language	3	44	5%	64%	32%	0%	43%	31%	26%	0%	63%	37%	0%	0%
	4	37	3%	51%	32%	14%	14%	64%	22%	0%	41%	38%	21%	0%
	5	31	16%	26%	32%	23%	14%	29%	36%	21%	23%	42%	31%	4%
	6	41	2%	7%	56%	34%	0%	13%	58%	29%	3%	41%	54%	3%
Not Enrolled in Dual Language	7	44	7%	41%	45%	7%	5%	25%	45%	25%	9%	37%	47%	7%
	8	31	3%	26%	52%	19%	0%	43%	36%	11%	5%	25%	45%	25%
	9	40	3%	35%	43%	15%	3%	26%	52%	19%	7%	41%	45%	7%
	10	34	0%	38%	44%	15%	7%	37%	44%	11%	4%	24%	64%	8%
	11	33	6%	64%	27%	0%	5%	51%	41%	3%	0%	37%	60%	3%
	12	24	8%	46%	42%	4%	14%	59%	27%	0%	13%	35%	52%	0%

Enrolled in Dual Language

Grade 3 Students	2023				2022				2021 - Online				
	Total Students	TELPAS Composite Rating				TELPAS Composite Rating				TELPAS Composite Rating			
		B	I	A	AH	B	I	A	AH	B	I	A	AH
Currently Emergent Bilingual	44	5%	64%	32%	0%	43%	31%	26%	0%	63%	37%	0%	0%
Special Ed Indicator	10	10%	90%	0%	0%	40%	50%	10%	0%	70%	30%	0%	0%
Parental Denial	5	0%	20%	80%	0%	0%	25%	75%	0%	100%	0%	0%	0%
2 Years	43	5%	65%	0%	0%	0%	100%	0%	0%	-	-	-	-

Enrolled in Dual Language

Grade 4 Students	2023				2022				2021 - Online				
	Total Students	TELPAS Composite Rating				TELPAS Composite Rating				TELPAS Composite Rating			
		B	I	A	AH	B	I	A	AH	B	I	A	AH
Currently Emergent Bilingual	37	3%	51%	32%	14%	14%	64%	22%	0%	41%	38%	21%	0%
Special Ed Indicator	7	0%	86%	14%	0%	29%	71%	0%	0%	60%	20%	20%	0%
Parental Denial	9	0%	44%	33%	22%	0%	75%	25%	0%	0%	17%	83%	0%
3 Years	34	3%	47%	35%	15%	0%	100%	0%	0%	-	-	-	-

Enrolled in Dual Language

Grade 5 Students	2023				2022				2021 - Online				
	Total Students	TELPAS Composite Rating				TELPAS Composite Rating				TELPAS Composite Rating			
		B	I	A	AH	B	I	A	AH	B	I	A	AH
Currently Emergent Bilingual	31	16%	26%	32%	23%	14%	29%	36%	21%	23%	42%	31%	4%
Special Ed Indicator	4	25%	50%	25%	0%	50%	50%	0%	0%	40%	60%	0%	0%
Parental Denial	5	0%	40%	60%	0%	0%	40%	20%	40%	20%	60%	20%	0%
4 Years	27	11%	26%	33%	26%	-	-	-	-	-	-	-	-

Enrolled in Dual Language

Grade 6 Students	2023				2022				2021 - Online				
	Total Students	TELPAS Composite Rating				TELPAS Composite Rating				TELPAS Composite Rating			
		B	I	A	AH	B	I	A	AH	B	I	A	AH
Currently Emergent Bilingual	41	2%	7%	56%	34%	0%	13%	58%	29%	3%	41%	54%	3%
Special Ed Indicator	2	0%	50%	0%	50%	0%	67%	0%	33%	0%	67%	33%	0%
Parental Denial	13	0%	8%	31%	62%	0%	21%	36%	43%	0%	27%	60%	13%
5 Years	37	0%	5%	59%	35%	-	-	-	-	-	-	-	-

Not Enrolled in Dual Language

Grade 7 Students	2023				2022				2021 - Online				
	Total Students	TELPAS Composite Rating				TELPAS Composite Rating				TELPAS Composite Rating			
		B	I	A	AH	B	I	A	AH	B	I	A	AH
Currently Emergent Bilingual	44	7%	41%	45%	7%	5%	25%	45%	25%	9%	37%	47%	7%
Special Ed Indicator	4	50%	50%	0%	0%	25%	75%	0%	0%	50%	50%	0%	0%
Parental Denial	18	0%	50%	50%	0%	6%	22%	50%	22%	0%	41%	53%	6%
6+ Years	41	5%	41%	46%	7%	0%	0%	100%	0%	-	-	-	-

Not Enrolled in Dual Language

Grade 8 Students	2023				2022				2021 - Online				
	Total Students	TELPAS Composite Rating				TELPAS Composite Rating				TELPAS Composite Rating			
		B	I	A	AH	B	I	A	AH	B	I	A	AH
Currently Emergent Bilingual	31	3%	26%	52%	19%	0%	43%	36%	11%	5%	25%	45%	25%
Special Ed Indicator	3	0%	33%	67%	0%	0%	100%	0%	0%	25%	75%	0%	0%
Parental Denial	14	0%	21%	64%	14%	0%	43%	36%	14%	6%	22%	50%	22%
6+ Years	31	0%	26%	52%	23%	0%	48%	36%	8%	0%	0%	100%	0%

Not Enrolled in Dual Language

Grade 8 Students	2023				2022				2021 - Online				
	Total Students	TELPAS Composite Rating				TELPAS Composite Rating				TELPAS Composite Rating			
		B	I	A	AH	B	I	A	AH	B	I	A	AH
Currently Emergent Bilingual	31	3%	26%	52%	19%	0%	43%	36%	11%	5%	25%	45%	25%
Special Ed Indicator	3	0%	33%	67%	0%	0%	100%	0%	0%	25%	75%	0%	0%
Parental Denial	14	0%	21%	64%	14%	0%	43%	36%	14%	6%	22%	50%	22%
6+ Years	31	0%	26%	52%	23%	0%	48%	36%	8%	0%	0%	100%	0%

Not Enrolled in Dual Language

Grade 9 Students	2023				2022				2021 - Online				
	Total Students	TELPAS Composite Rating				TELPAS Composite Rating				TELPAS Composite Rating			
		B	I	A	AH	B	I	A	AH	B	I	A	AH
Currently Emergent Bilingual	40	3%	35%	43%	15%	3%	26%	52%	19%	7%	41%	45%	7%
Special Ed Indicator	6	0%	67%	33%	0%	0%	33%	67%	0%	50%	50%	0%	0%
Parental Denial	16	0%	19%	56%	19%	0%	21%	64%	14%	0%	50%	50%	0%
6+ Years	35	0%	34%	46%	17%	0%	26%	52%	23%	5%	41%	46%	7%

Not Enrolled in Dual Language

Grade 10 Students	2023				2022				2021 - Online				
	Total Students	TELPAS Composite Rating				TELPAS Composite Rating				TELPAS Composite Rating			
		B	I	A	AH	B	I	A	AH	B	I	A	AH
Currently Emergent Bilingual	34	0%	38%	44%	15%	7%	37%	44%	11%	4%	24%	64%	8%
Special Ed Indicator	4	0%	50%	50%	0%	0%	67%	33%	0%	0%	33%	67%	0%
Parental Denial	8	0%	13%	50%	38%	0%	0%	57%	43%	0%	0%	86%	14%
6+ Years	30	0%	37%	47%	13%	0%	43%	43%	13%	-	-	-	-

Not Enrolled in Dual Language

Grade 11 Students	2023				2022				2021 - Online				
	Total Students	TELPAS Composite Rating				TELPAS Composite Rating				TELPAS Composite Rating			
		B	I	A	AH	B	I	A	AH	B	I	A	AH
Currently Emergent Bilingual	33	6%	64%	27%	0%	5%	51%	41%	3%	0%	37%	60%	3%
Special Ed Indicator	2	0%	0%	100%	0%	0%	33%	67%	0%	0%	0%	67%	33%
Parental Denial	14	0%	86%	14%	0%	0%	50%	50%	0%	0%	36%	57%	7%
6+ Years	27	7%	70%	22%	0%	6%	48%	45%	0%	-	-	-	-

Not Enrolled in Dual Language

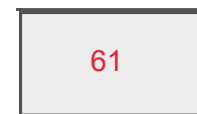
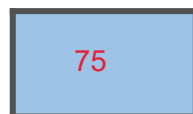
Grade 12 Students	2023				2022				2021 - Online				
	Total Students	TELPAS Composite Rating				TELPAS Composite Rating				TELPAS Composite Rating			
		B	I	A	AH	B	I	A	AH	B	I	A	AH
Currently Emergent Bilingual	24	8%	46%	42%	4%	14%	59%	27%	0%	13%	35%	52%	0%
Special Ed Indicator	3	0%	67%	33%	0%	33%	67%	0%	0%	0%	100%	0%	0%
Parental Denial	11	0%	45%	55%	0%	0%	60%	40%	0%	0%	30%	70%	0%
6+ Years	19	0%	47%	47%	5%	6%	61%	33%	0%	-	-	-	-

TIME USE TRACKER

Date: 10/26/2023

Framework	Student Outcome Minutes	The Board tracks its time invested during public authorized meetings	Other Topic Minutes
Vision	73	← Minutes setting student outcome goals ← Minutes receiving, discussing, and voting on Student Outcome Goal Monitoring Reports according to the Monitoring Calendar	
		← Minutes setting constraints or theories of action ← Minutes receiving, discussing, and voting on Constraint Monitoring Reports according to the Monitoring Calendar	
		Minutes setting timelines, deadlines, goals, or plans on other items or outcomes → Minutes receiving reports, discussing, debating, and/or voting on other items or outcomes →	29
Accountability	1	← Minutes performing Board self-evaluations using the LSG Integrity Instrument ← Minutes evaluating the Superintendent on student outcome goals, GPMs, constraints, and CPMs	
		Minutes performing Board self-evaluations using instruments other than the LSG Integrity Instrument → Minutes evaluating the Superintendent on items other than student outcome goals, GPMs, constraints, and CPMs →	
Structure		Minutes discussing, debating, and voting on items removed from or on the consent agenda → Time used for public comments on items not on the Board meeting agenda →	5
Advocacy	1	← Minutes hosting two-way communication meetings on student outcome goals, constraints, or theories of action ← Minutes recognizing the accomplishments of students and staff regarding progress on student outcome goals	
		Minutes hosting all other Board led, co-led, or called community or committee meetings → Minutes for all other recognitions →	12
Unity		Minutes fulfilling statutorily required public hearings, forums, and comments Minutes fulfilling statutorily required or Lone Star Governance workshops Minutes in closed session as permitted by law	151
Other			2
	75	123	48

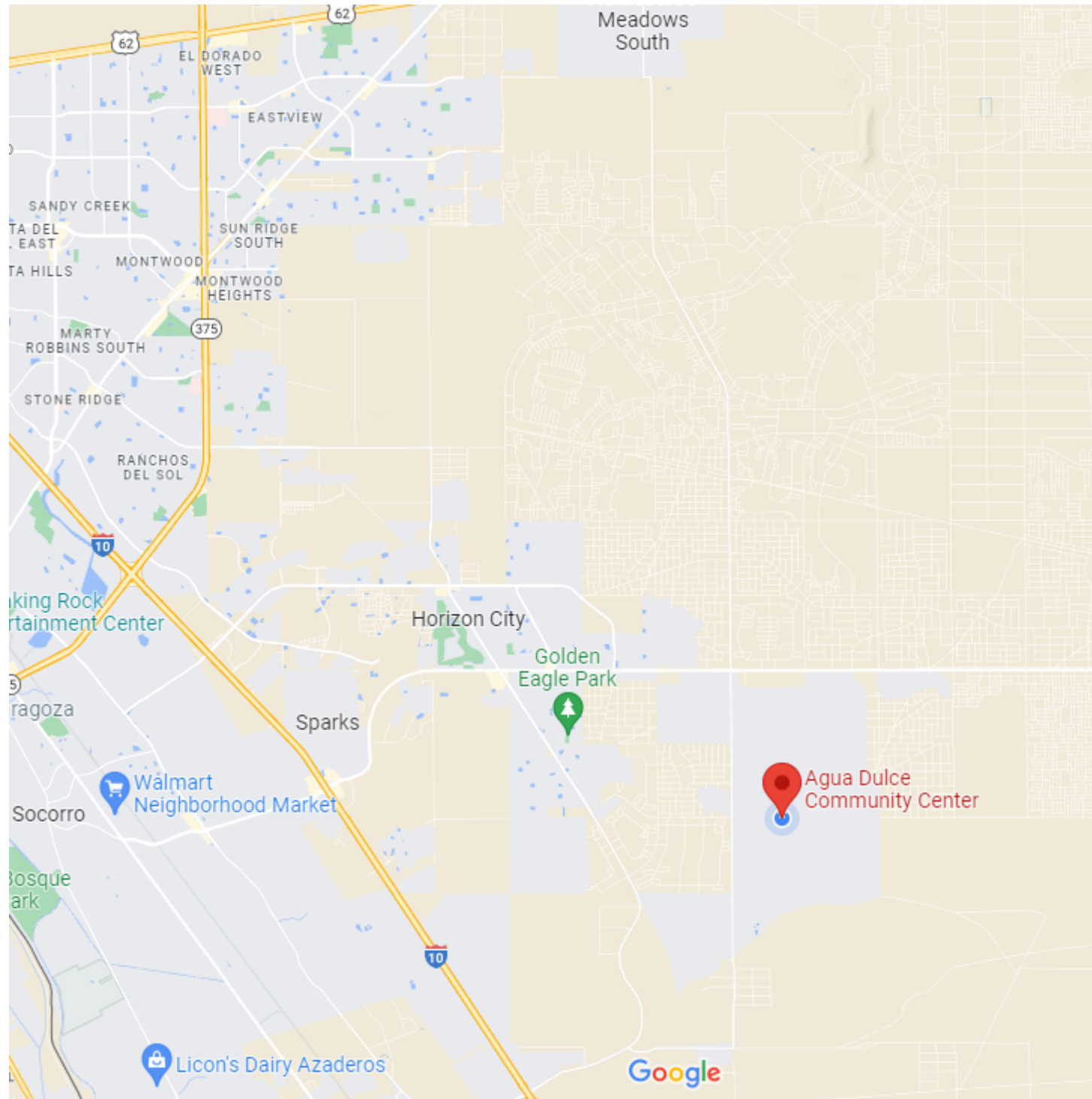
Use For Student Outcome Minutes
Percentage Calculation:





Presented by
Priscilla Moreno

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- Programming at the branch

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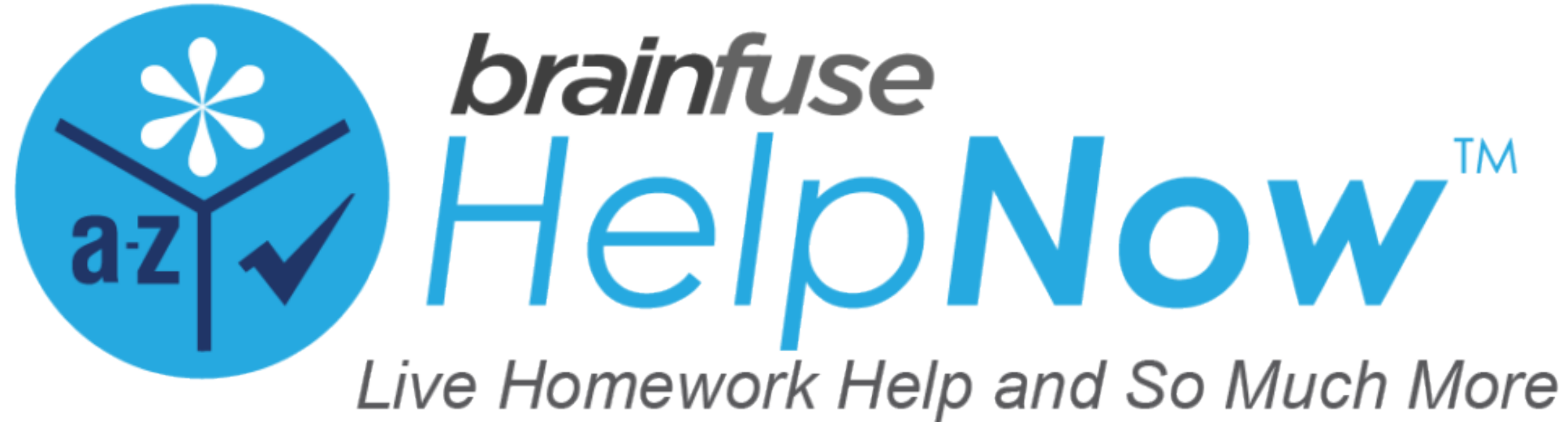
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Questions?



Priscilla Moreno



Erly Moya Machuca

915-775-2798

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FINANCIAL REPORTS

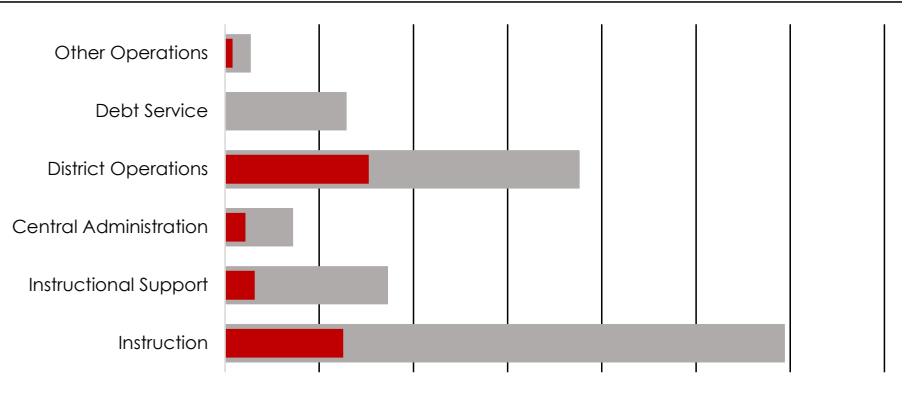
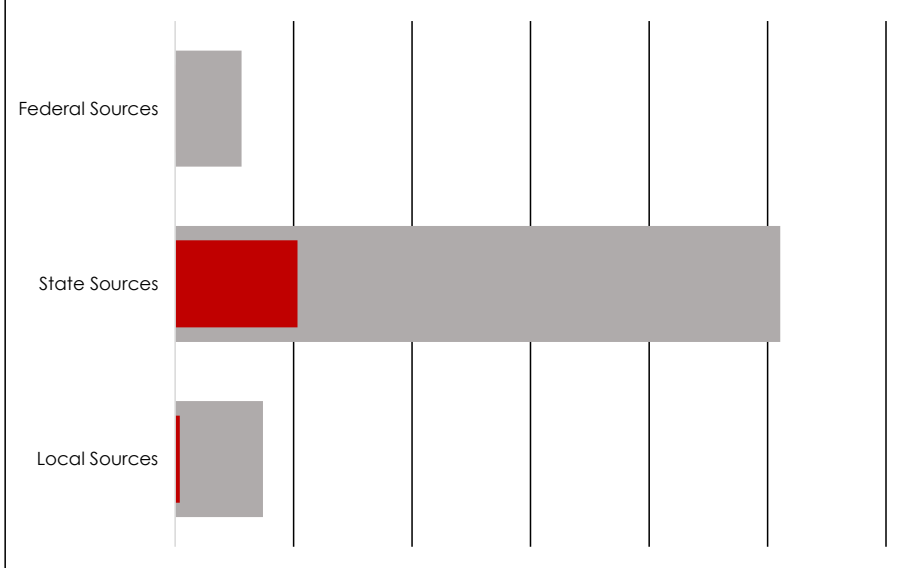
FOR THE MONTH ENDING OCTOBER, 2023

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Check Register	14

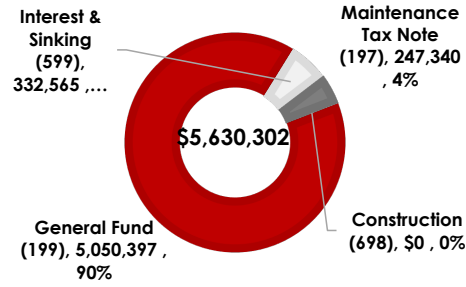
**TORNILLO INDEPENDENT SCHOOL DISTRICT
BOARD FINANCIAL REPORT SUMMARY
As of October 31, 2023**

Board Adopted Revenue and Expenditures

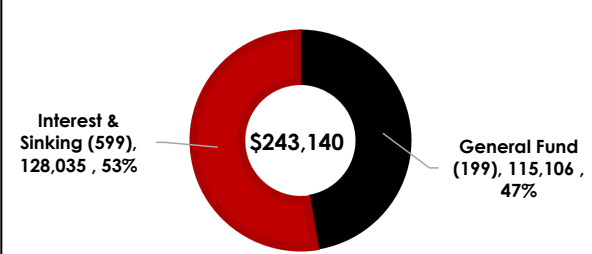


Banking and Investment Pools

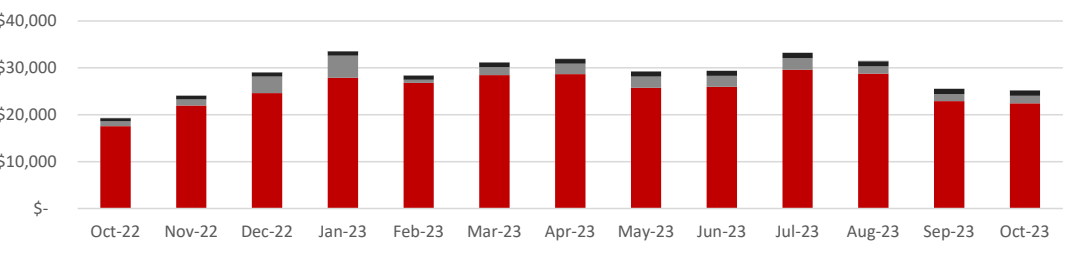
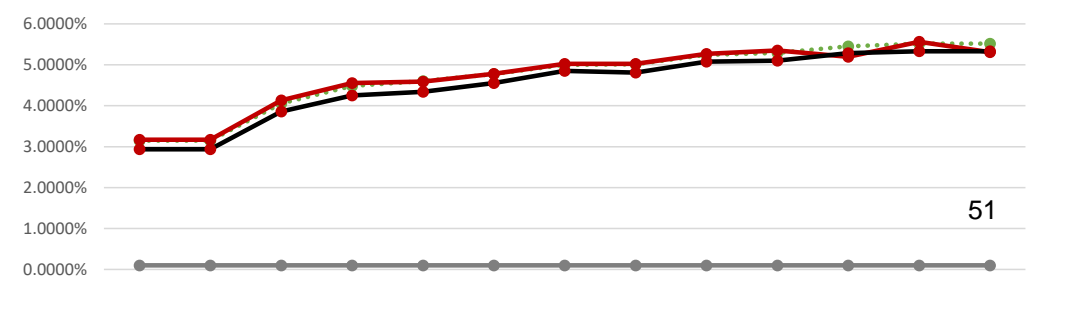
LONE STAR INVESTMENTS



WESTSTAR BANK

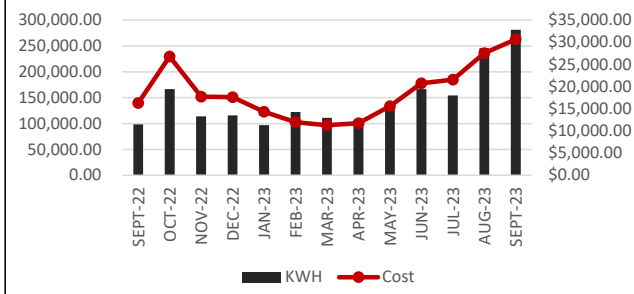


Investment Rate and Interest Revenue Trends

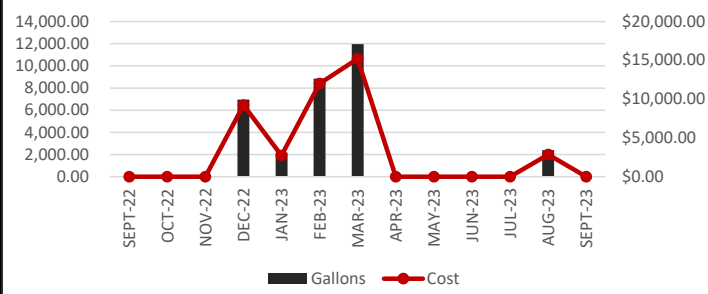


Utilities

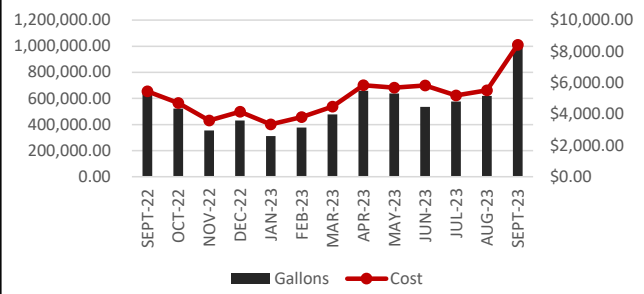
ELECTRICITY



PROPANE



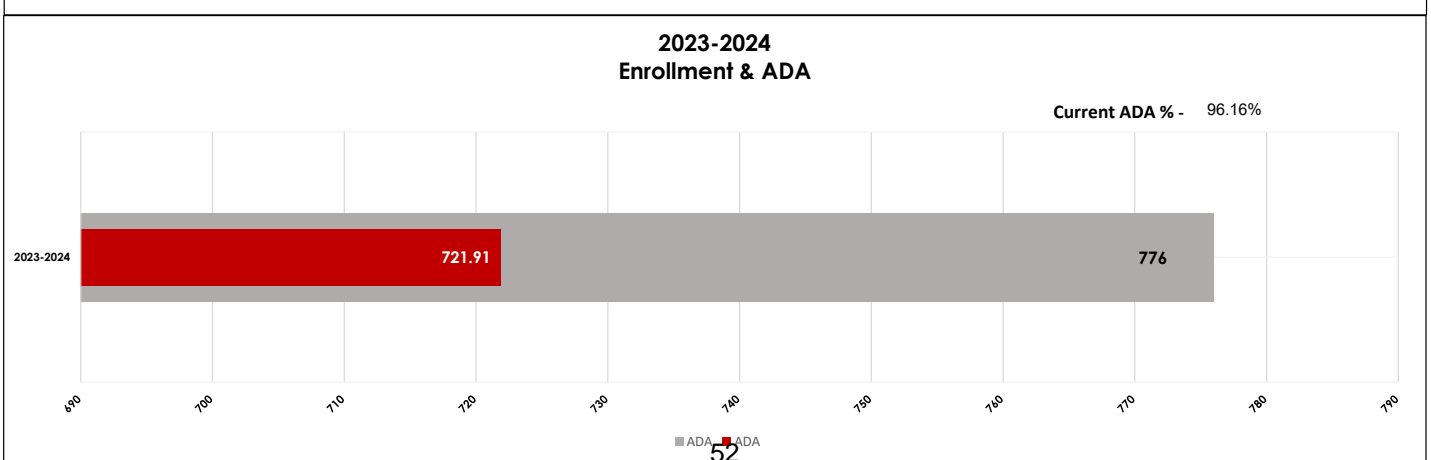
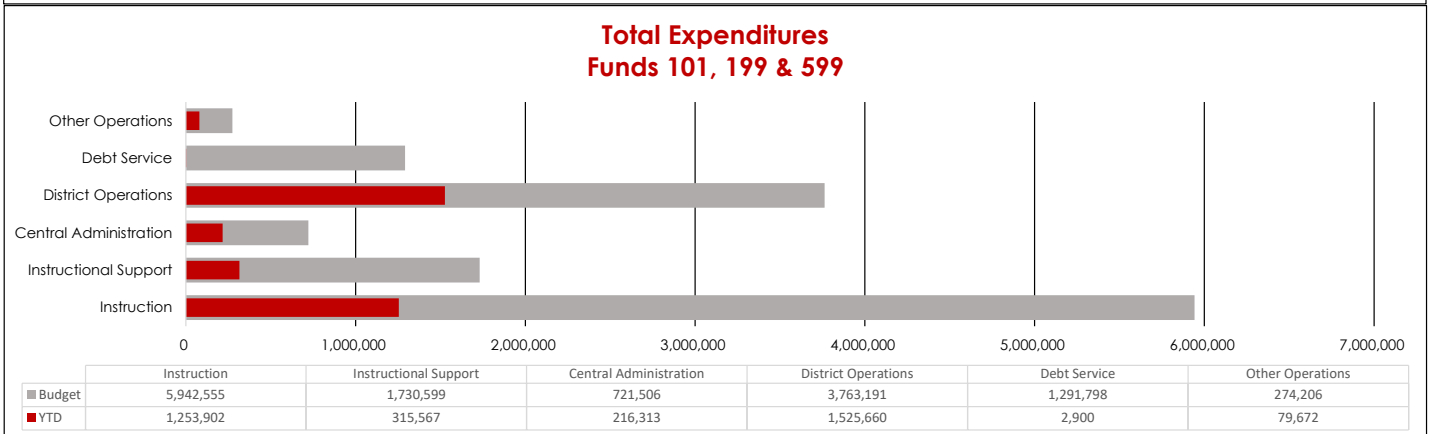
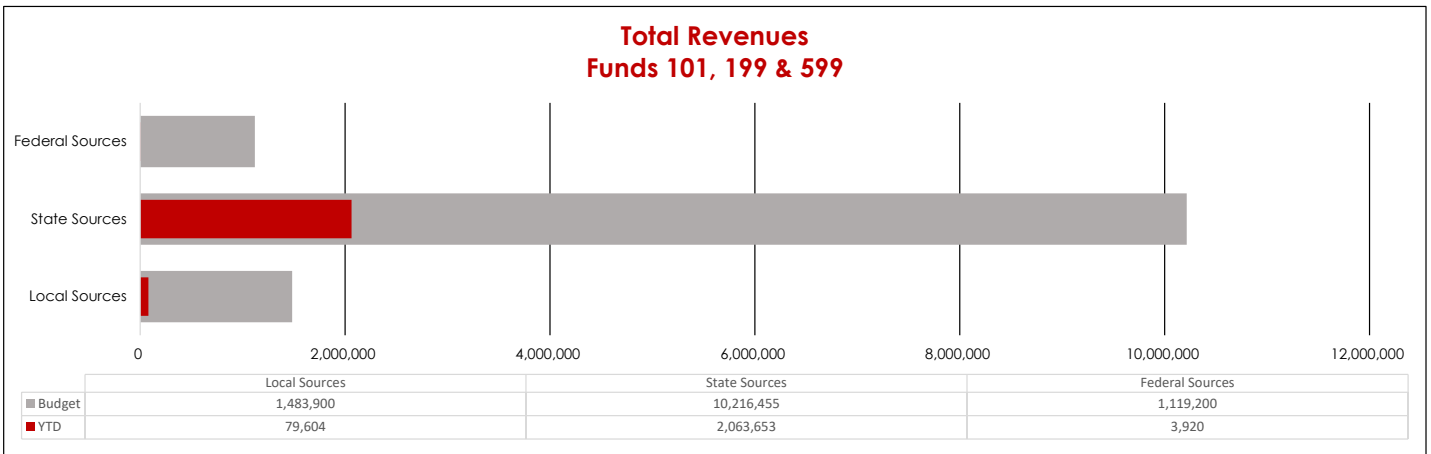
WATER



TORNILLO INDEPENDENT SCHOOL DISTRICT

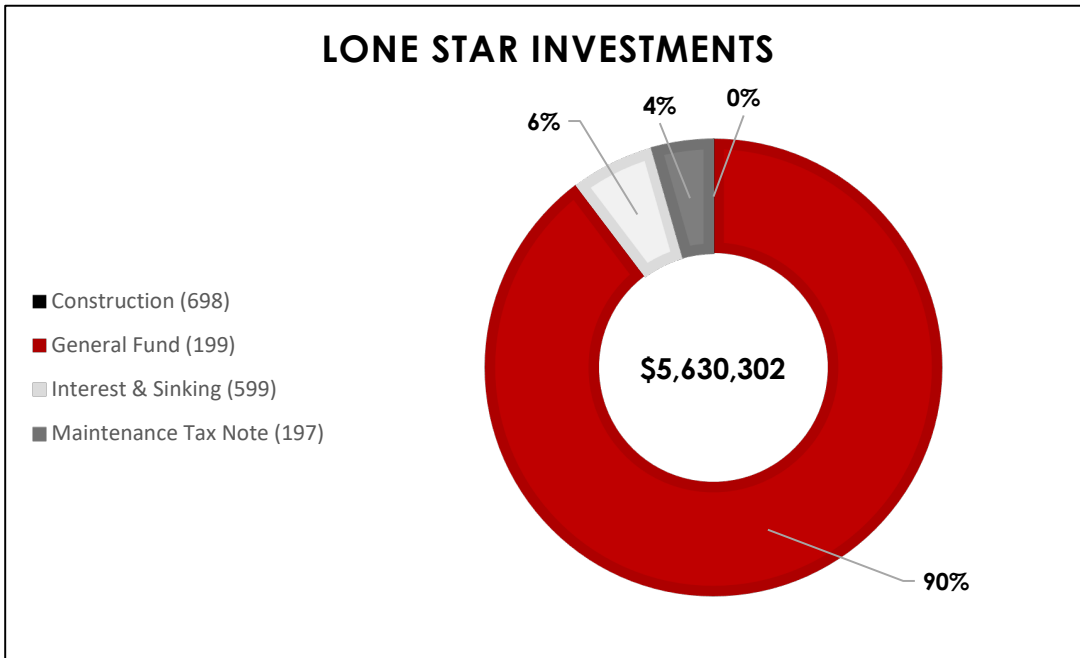
Revenues & Expenditures As of October 31, 2023

REVENUES	Fund 101 - CNS			Fund 199 - General Fund			Fund 599 - Debt Service			Total		
	Budget	YTD	Remaining	Budget	YTD	Remaining	Budget	YTD	Remaining	Budget	YTD	Remaining
Local Sources	66,400	2,994	63,406	978,000	64,878	913,122	439,500	11,732	427,768	1,483,900	79,604	1,404,296
State Sources	2,400	0	2,400	9,364,757	2,063,653	7,301,104	849,298	0	849,298	10,216,455	2,063,653	8,152,802
Federal Sources	744,200	0	744,200	375,000	3,920	371,080	0	0	0	1,119,200	3,920	1,115,280
Total Revenue:	813,000	2,994	810,006	10,717,757	2,132,450	8,585,307	1,288,798	11,732	1,277,066	12,819,555	2,147,176	10,672,379
EXPENSES												
Instruction	0	0	0	5,942,555	1,253,902	4,688,653	0	0	0	5,942,555	1,253,902	4,688,653
Instructional Support	0	0	0	1,730,599	315,567	1,415,032	0	0	0	1,730,599	315,567	1,415,032
Central Administration	0	0	0	721,506	216,313	505,193	0	0	0	721,506	216,313	505,193
District Operations	813,000	402,404	410,596	2,950,191	1,123,256	1,826,935	0	0	0	3,763,191	1,525,660	2,237,531
Debt Service	0	0	0	3,000	0	3,000	1,288,798	2,900	1,285,898	1,291,798	2,900	1,288,898
Other Operations	0	0	0	274,206	79,672	194,534	0	0	0	274,206	79,672	194,534
Total Expenses:	813,000	402,404	410,596	11,622,057	2,988,709	8,633,348	1,288,798	2,900	1,285,898	13,723,855	3,394,014	10,329,841

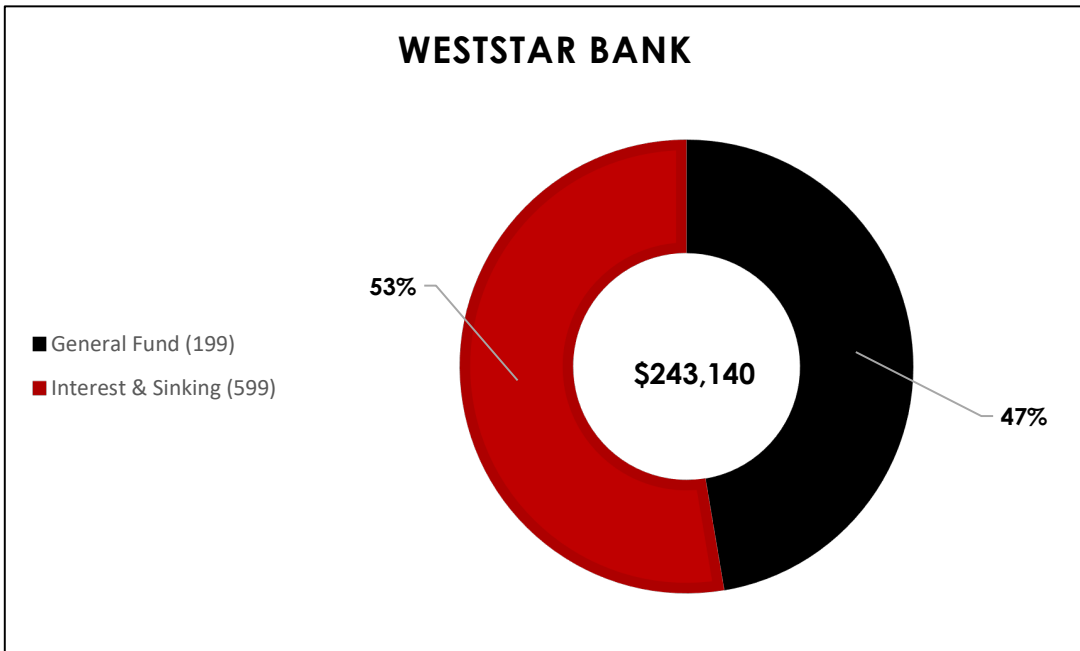


TORNILLO INDEPENDENT SCHOOL DISTRICT

As of October 31, 2023



Account	Beg. Bal.	End. Bal.	Change
Construction (698)	\$0	\$0	\$0
General Fund (199)	5,594,632	5,050,397	(544,236)
Interest & Sinking (599)	330,999	332,565	1,566
Maintenance Tax Note (197)	246,177	247,340	1,164
Lone Star Investment Pool	\$6,151,611	\$5,630,302	(\$521,310)



Account	Beg. Bal.	End. Bal.	Change
General Fund (199)	158,046	115,106	(42,941)
Interest & Sinking (599)	123,242	128,035	4,793
WestStar Bank	\$381,291	\$243,140	(\$99,151)

TORNILLO INDEPENDENT SCHOOL DISTRICT

GENERAL FUND - CASH FLOW

As of October 31, 2023

Beginning Balance \$ 158,046

Day	Taxes	Deposits	Interest	Transfers	IRS	TRS	Payroll	Checks Cleared	Fees	Balance
01			32							\$ 158,078
02		52		350,000				(12,000)		\$ 496,130
03	796							(1,208)		\$ 495,718
04		787						(3,494)		\$ 493,010
05		5		480,000		(109,235)	(295,658)	(15,857)		\$ 552,264
06		10						(384,419)		\$ 167,855
07										\$ 167,855
08										\$ 167,855
09										\$ 167,855
10		1,647						(19,724)		\$ 149,779
11	2,299							(26,179)		\$ 125,899
12								(52,898)		\$ 73,001
13				200,000	(35,981)		(579)	(44,357)		\$ 192,084
14										\$ 192,084
15										\$ 192,084
16						(43,905)		(8,878)	(511)	\$ 138,789
17	3,802							(29,454)		\$ 113,137
18								(9,475)		\$ 103,662
19				180,000				(6,332)		\$ 277,330
20								(22,611)		\$ 254,719
21										\$ 254,719
22										\$ 254,719
23		40,577						(61,751)		\$ 233,546
24	2,273	973		374,000			(328,762)	(71,479)		\$ 210,551
25								(2,371)		\$ 208,179
26		159						(7,620)		\$ 200,718
27								(18,468)		\$ 182,249
28										\$ 182,249
29										\$ 182,249
30		56						(2,204)		\$ 180,101
31		262	18		(45,904)		(579)	(18,762)		\$ 115,137
Ending Balance									\$	115,137

Tornillo Independent School District

Monthly Summary of Investments As of October 31, 2023

Fnd-Obj	ACCOUNT NAME	BEGINNING BALANCE	DEPOSITS	CHECKS	INTEREST	ENDING BALANCE	INTEREST RATE
		10/1/2023				10/31/2023	
199-1110	General Operating	\$ 158,046.09	1,637,699.04	1,680,657.89	18.33	\$ 115,105.57	0.10%
197-1107	Maintenance Tax Note	\$ 246,176.64	0.00	0.00	1,163.50	\$ 247,340.14	5.5179%
199-1107	Lone Star Inv. Pool#1	\$ 5,594,632.64	1,017,303.91	1,584,000.00	22,460.04	\$ 5,050,396.59	5.5179%
599-1110	Interest and Sinking	\$ 123,241.84	4,782.45	0.00	10.33	\$ 128,034.62	0.10%
599-1107	Lone Star Inv. Pool/Int.&Sinking	\$ 330,998.66	0.00	0.00	1,564.40	\$ 332,563.06	5.5179%
599-1107	Lone Star Inv. Pool/I&S Government	\$ 1.79	0.00	0.00	0.01	\$ 1.80	5.3098%

55

Statement of Compliance:

The foregoing Investment Report complies with the Investment Policy and District Strategies of the Tornillo ISD.

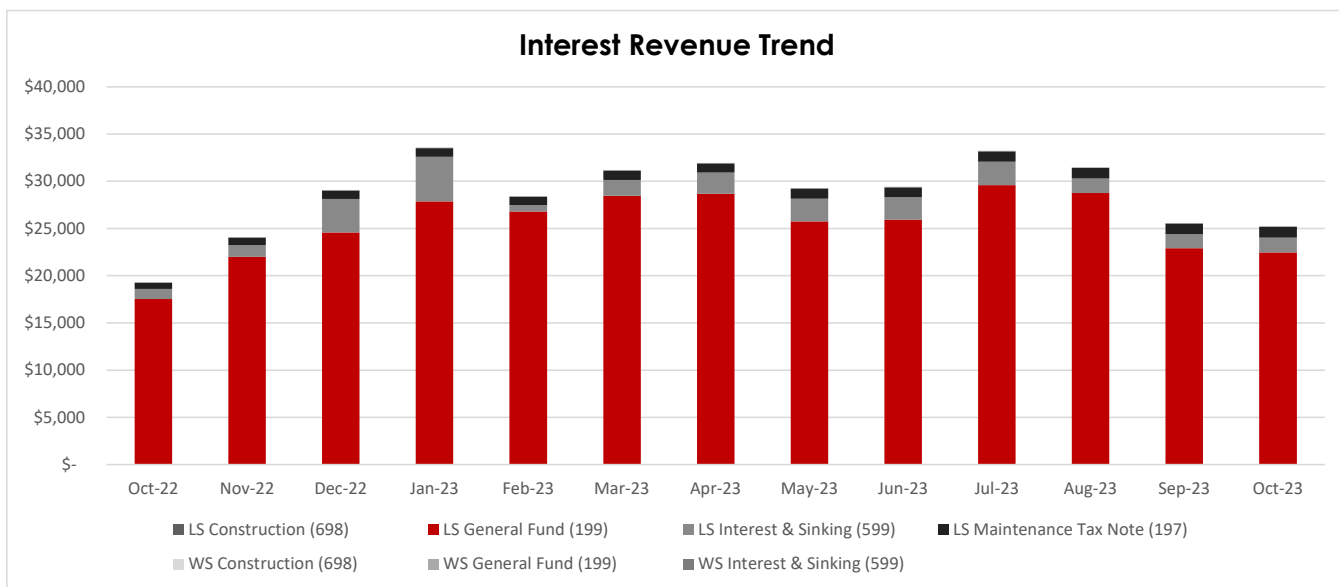
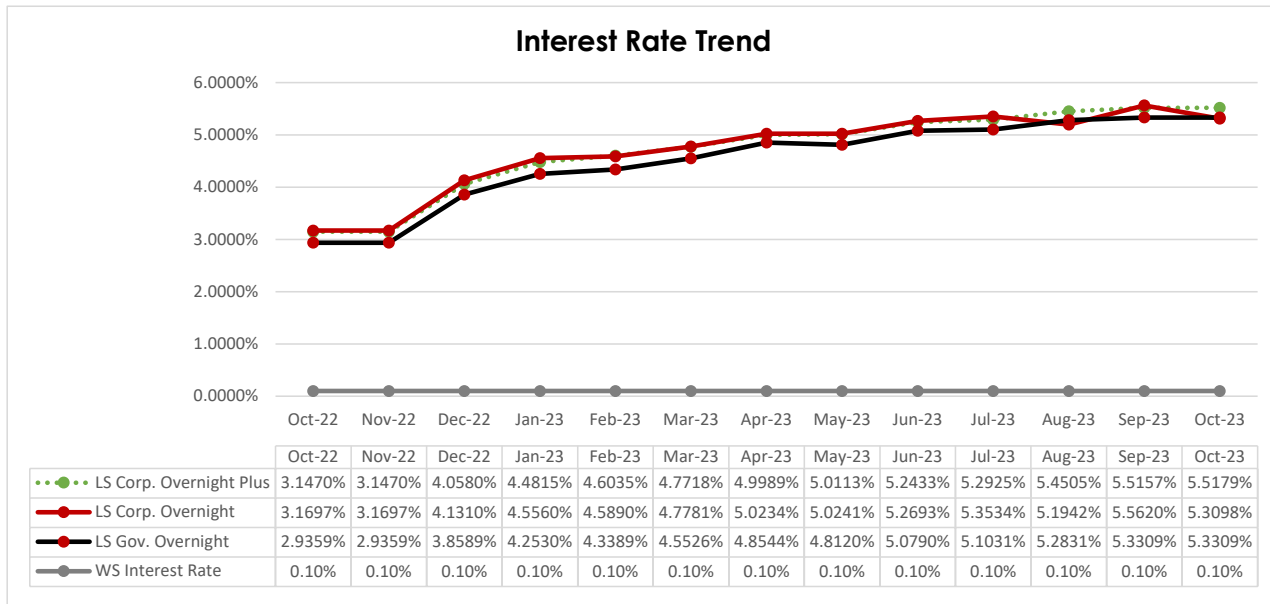


Luis Guerra, Director of Finance



TORNILLO INDEPENDENT SCHOOL DISTRICT

INTEREST RATE TRENDS





Participant #: 71908

Lone Star™ October 2023
Investment Pool **Monthly Statement**

Statement Period: 10/01/2023 to 10/31/2023

Luis M Guerra
Tornillo ISD
PO Box 170
Tornillo, Texas 79853-0170



Summary of Portfolio Holdings

Account	Fund	Number of Shares	Price Per Share	Account Balance	% Port.
General Fund	Corporate Overnight Fund	5,050,396.59	1.00	5,050,396.59	89.70%
Totals:				5,050,396.59	

Account	Fund	Number of Shares	Price Per Share	Account Balance	% Port.
Interest & Sinking Account	Corporate Overnight Fund	332,563.06	1.00	332,563.06	5.91%
	Government Overnight Fund	1.80	1.00	1.80	0.00%
Totals:				332,564.86	

Account	Fund	Number of Shares	Price Per Share	Account Balance	% Port.
Maintenance Tax Note 2008 - Fund 197	Corporate Overnight Fund	247,340.14	1.00	247,340.14	4.39%
Totals:				247,340.14	

Totals

Fund	Yield	Share Quantity	Price Per Share	Fund Balance (USD)	% Port.
Corporate Overnight Fund	5.57 %	5,630,299.79	1.00	5,630,299.79	100.00 %
Government Overnight Fund	0.00 %	1.80	1.00	1.80	0.00 %
Corporate Overnight Plus Fund	0.00 %	0.00	1.00	0.00	0.00 %
Total Value:				5,630,301.59	100.00 %

Portfolio Transactions

General Fund - Corporate Overnight Fund

Settle Date	Trade Type	Share Balance	Number of Shares	Price/Share	Amount (USD)
10/01/2023	Starting Balance	5,594,632.64			5,594,632.64
10/02/2023	Withdrawal	5,244,632.64	-350,000.00	1.00	-350,000.00
10/05/2023	Withdrawal	4,764,632.64	-480,000.00	1.00	-480,000.00
10/13/2023	Withdrawal	4,564,632.64	-200,000.00	1.00	-200,000.00
10/19/2023	Withdrawal	4,384,632.64	-180,000.00	1.00	-180,000.00
10/24/2023	Deposit	4,482,107.47	97,474.80	1.00	97,474.80
10/24/2023	Deposit	4,485,925.42	3,817.98	1.00	3,817.98



General Fund - Corporate Overnight Fund (Continued)

Settle Date	Trade Type	Share Balance	Number of Shares	Price/Share	Amount (USD)
10/24/2023	Withdrawal	4,111,925.42	-374,000.00	1.00	-374,000.00
10/25/2023	Deposit	4,904,623.42	792,698.00	1.00	792,698.00
10/31/2023	Deposit	4,912,575.46	7,952.04	1.00	7,952.04
10/31/2023	Deposit	4,932,253.86	19,678.40	1.00	19,678.40
10/31/2023	Deposit	4,932,317.92	64.06	1.00	64.06
10/31/2023	Deposit	4,986,294.90	53,976.98	1.00	53,976.98
10/31/2023	Deposit	4,994,391.82	8,096.92	1.00	8,096.92
10/31/2023	Deposit	4,995,068.42	676.60	1.00	676.60
10/31/2023	Deposit	5,027,936.55	32,868.13	1.00	32,868.13
10/31/2023	Interest	5,050,396.59	22,460.04	1.00	22,460.04
10/31/2023	Ending Balance	5,050,396.59			5,050,396.59

Interest & Sinking Account - Corporate Overnight Fund

Settle Date	Trade Type	Share Balance	Number of Shares	Price/Share	Amount (USD)
10/01/2023	Starting Balance	330,998.66			330,998.66
10/31/2023	Interest	332,563.06	1,564.40	1.00	1,564.40
10/31/2023	Ending Balance	332,563.06			332,563.06

Interest & Sinking Account - Government Overnight Fund

Settle Date	Trade Type	Share Balance	Number of Shares	Price/Share	Amount (USD)
10/01/2023	Starting Balance	1.79			1.79
10/31/2023	Interest	1.80	0.01	1.00	0.01
10/31/2023	Ending Balance	1.80			1.80

Maintenance Tax Note 2008 - Fund 197 - Corporate Overnight Fund

Settle Date	Trade Type	Share Balance	Number of Shares	Price/Share	Amount (USD)
10/01/2023	Starting Balance	246,176.64			246,176.64
10/31/2023	Interest	247,340.14	1,163.50	1.00	1,163.50
10/31/2023	Ending Balance	247,340.14			247,340.14

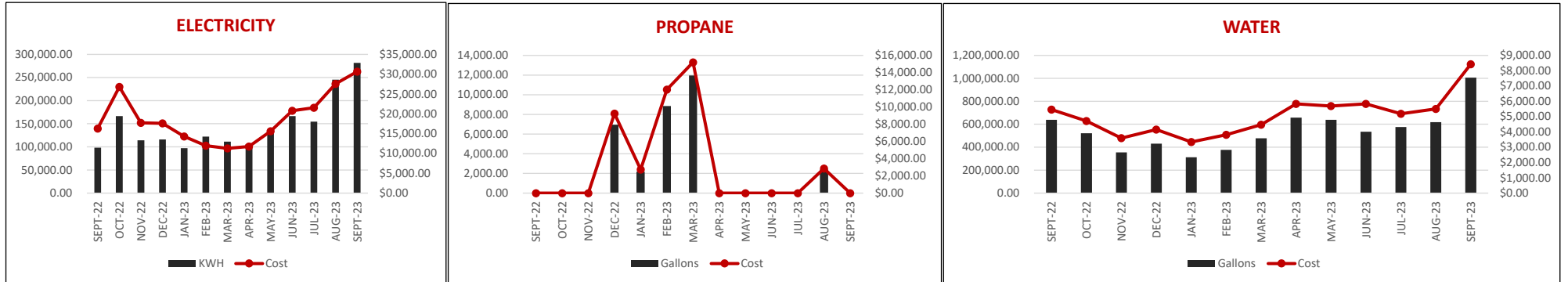
Important Information about this statement

Please review this statement carefully, it is the official record of your account with Lone Star Investment Pool and First Public, LLC. If you disagree with any transaction, or if there are any errors or omissions in this statement please notify us promptly in writing, but no later than 10 business days after receipt of this statement. Trades pending settlement will not appear on this statement. All such trades will appear in the next monthly statement. The yield for the period is an annualized rate that reflects the relationship between the average amount of income earned and the average daily balance for the account. Please notify First Public promptly and in writing of any changes of address or phone number. Times of transactions will be furnished upon written request. The Lone Star Investment Pool Information Statement should be read carefully before investing. Investors should consider the investment objectives, risks, charges and expenses associated with municipal fund securities before investing. All transactions are no load. No remuneration has, or will be, paid to any entity in connection with this transaction. An investor may obtain an Information Statement by contacting First Public at the address and phone number identified above. An investment in Lone Star investment Pool is not insured or guaranteed by the Federal Deposit Insurance Corporation ("FDIC") or any other government agency and although Lone Star Investment Pool seeks to preserve the value of the investment at a fixed share price, it is possible to lose money by investing in municipal fund securities.

TORNILLO INDEPENDENT SCHOOL DISTRICT

UTILITY USAGE AND COST

Rolling 13 Month Comparison



Utility	SEPT-22	OCT-22	NOV-22	DEC-22	JAN-23	FEB-23	MAR-23	APR-23	MAY-23	JUN-23	JUL-23	AUG-23	SEPT-23	Totals
Electricity:														
KWH	98,165.99	166,500.00	114,097.00	115,940.00	96,979.00	122,322.00	111,227.00	105,739.00	134,682.00	166,682.00	154,457.00	245,438.00	281,494.00	1,913,722.99
Cost	\$16,291.90	\$26,782.49	\$17,711.95	\$17,600.71	\$14,314.00	\$11,982.01	\$11,288.26	\$11,752.97	\$15,604.88	\$20,768.83	\$21,566.18	\$27,549.97	\$30,655.06	\$243,869.21
Unit Cost	\$0.17	\$0.16	\$0.16	\$0.15	\$0.15	\$0.10	\$0.10	\$0.11	\$0.12	\$0.12	\$0.14	\$0.11	\$0.11	\$0.13
Propane :														
Gallons	0.00	0.00	0.00	6,956.40	2,173.20	8,857.60	11,953.10	0.00	0.00	0.00	0.00	2,400.60	0.00	32,340.90
Cost	\$0.00	\$0.00	\$0.00	\$9,236.82	\$2,745.60	\$12,021.14	\$15,198.75	\$0.00	\$0.00	\$0.00	\$0.00	\$2,861.85	\$0.00	\$42,064.16
Unit cost	\$0.00	\$0.00	\$0.00	\$1.33	\$1.26	\$1.36	\$1.27	\$0.00	\$0.00	\$0.00	\$0.00	\$1.19	\$0.00	\$1.30
Water:														
Gallons	639,260.00	521,440.00	355,030.00	430,330.00	312,500.00	377,220.00	477,640.00	657,900.00	638,180.00	534,660.00	576,400.00	618,180.00	1,005,400.00	7,144,140.00
Cost	\$5,459.91	\$4,710.06	\$3,594.97	\$4,156.38	\$3,343.00	\$3,814.54	\$4,473.96	\$5,837.77	\$5,694.18	\$5,832.11	\$5,186.41	\$5,508.62	\$8,426.50	\$66,038.41
Unit cost	\$0.01	\$0.01	\$0.01	\$0.01	\$0.01	\$0.01	\$0.01	\$0.01	\$0.01	\$0.01	\$0.01	\$0.01	\$0.01	\$0.01

Tornillo Independent School District

El Paso Electric Transformer Upgrades

	High School 430 Oil Mill Lighting & Fire Pump 17121	Junior High 300 Oil Mill Upgrade 17124	Intermediate 420-A Oil Mill Upgrade 17123	Elementary 19200 Gabby Upgrade 17122	Total
Paid	\$ 27,545.82	\$ 20,082.17	\$ 22,333.48	\$ 17,853.07	\$ 87,814.54
Total Reimbursed	5,338.32	20,082.17	11,791.27	17,853.07	55,064.83
Balance	\$ 22,207.50	\$ -	\$ 10,542.21	\$ -	\$ 32,749.71
Balance per EP Electric	\$ -	\$ -	\$ 10,542.21	\$ -	\$ 10,542.21
Write off contract expired	\$ 21,110.38				
Additional Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ -

60

Date	Reimbursements				Total
10/3/2018	\$ 1,444.95	\$ 1,465.95	\$ 4,951.78	\$ 7,552.49	\$ 15,415.17
10/15/2019	\$ 1,565.01		\$ 1,794.80	\$ 2,523.03	\$ 5,882.84
10/8/2020				\$ 1,537.64	\$ 1,537.64
11/30/2020	\$ 1,303.10				\$ 1,303.10
9/27/2021		\$ 19,105.81			\$ 19,105.81
9/15/2021	\$ 1,025.26				\$ 1,025.26
9/1/2021			\$ 1,312.08		\$ 1,312.08
9/21/2021				\$ 6,689.74	\$ 6,689.74
8/31/2022		\$ (489.59)	\$ 939.42	\$ (449.83)	\$ -
9/9/2022			\$ 2,793.19		\$ 2,793.19

TORNILLO INDEPENDENT SCHOOL DISTRICT

\$25K AND ABOVE PAYMENTS

As per Board policy CH Local, any single payment of twenty-five-thousand dollars and above must be board approved the transactions take place. The following are the (5) payments over the twenty-five thousand dollar threshold paid to several vendors:

Check #	Amount	Vendor	Comments
159418	\$58,979.00	Claims Administrative Services	Board Approved
159589	\$28,135.62	First Financial	Consisted of various invoices
10002286	\$33,197.29	Commerce	Consisted of various invoices

Note: Payments made to First Financial Group of America are for the employee benefit plan premiums deducted from employees of the District.

Account#: 100003379
 Date Range: 10-01-2023 to 10-31-2023

Check Register

Date: 11-02-2023
 Time: 10:02 AM
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VendorID : WestStar Bank - 100003379

616	10/06/2023	500033	Roberto Garcia	Issued	\$38.82	Employee Reimbursement Direct Deposit
617	10/06/2023	501082	Myrna Lopez	Issued	\$131.00	Employee Reimbursement Direct Deposit
618	10/18/2023	500409	Alicia Alvarado	Issued	\$121.00	Employee Reimbursement Direct Deposit
619	10/18/2023	500837	Lizeth Carroll	Issued	\$175.00	Employee Reimbursement Direct Deposit
620	10/18/2023	501203	Sandra Cruz	Issued	\$981.00	Employee Reimbursement Direct Deposit
621	10/18/2023	501157	Luis Guerra	Issued	\$204.00	Employee Reimbursement Direct Deposit
622	10/18/2023	500537	Maria Hernandez	Issued	\$121.00	Employee Reimbursement Direct Deposit
623	10/18/2023	501081	Georgina Miramontes	Issued	\$127.00	Employee Reimbursement Direct Deposit
624	10/18/2023	500699	Maria Morales	Issued	\$121.00	Employee Reimbursement Direct Deposit
159410	10/02/2023	10050	Barnes & Noble	Issued	\$2,536.25	Paper Check
159411	10/02/2023	10742	Texas Comptroller Of Public Account	Issued	\$100.00	Paper Check
159412	10/02/2023	20642	Faben's Quick Lube	Issued	\$88.50	Paper Check
159413	10/02/2023	20881	Varsity Brands Holding Co., Inc.	Issued	\$901.75	Paper Check
159414	10/02/2023	20934	Great Minds PBC	Issued	\$1,967.32	Paper Check
159415	10/02/2023	10705	Tasb Risk Management Fund	Issued	\$13,819.00	Paper Check
159416	10/02/2023	20891	MicroShare	Issued	\$5,820.50	Paper Check
159417	10/02/2023	10667	Solid Border, Inc.	Issued	\$23,430.00	Paper Check
159418	10/05/2023	10089	Claims Administrative Services, Inc	Issued	\$58,979.00	Paper Check
159419	10/05/2023	10138	El Paso Disposal, LP	Issued	\$2,487.98	Paper Check
159420	10/05/2023	10361	Home Depot Credit Services	Issued	\$1,864.41	Paper Check
159421	10/05/2023	10543	Labatt Food Service	Issued	\$27.00	Paper Check
159422	10/05/2023	10864	Walmart Community/Capital One	Issued	\$74.43	Paper Check
159423	10/05/2023	20022	Citibank	Issued	\$368.90	Paper Check
159424	10/05/2023	20022	Citibank	Issued	\$984.43	Paper Check

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159425	10/05/2023	20022	Citibank	Issued	\$200.68	Paper Check
159426	10/05/2023	20022	Citibank	Issued	\$375.78	Paper Check
159427	10/05/2023	20022	Citibank	Issued	\$225.40	Paper Check
159428	10/05/2023	20022	Citibank	Issued	\$984.43	Paper Check
159429	10/05/2023	20022	Citibank	Issued	\$342.70	Paper Check
159430	10/05/2023	20022	Citibank	Issued	\$325.20	Paper Check
159431	10/05/2023	20022	Citibank	Issued	\$677.96	Paper Check
159432	10/05/2023	20022	Citibank	Issued	\$325.20	Paper Check
159433	10/05/2023	20038	wholesale Lumber	Issued	\$181.39	Paper Check
159434	10/05/2023	20215	Spectrum Paper Co, Inc.	Issued	\$1,141.30	Paper Check
159435	10/05/2023	20353	Barnes and Noble Book Store	Issued	\$5,085.38	Paper Check
159436	10/05/2023	20662	Citibank	Issued	\$151.30	Paper Check
159437	10/05/2023	20662	Citibank	Issued	\$61.34	Paper Check
159438	10/05/2023	20662	Citibank	Issued	\$24.98	Paper Check
159439	10/05/2023	20662	Citibank	Issued	\$196.17	Paper Check
159440	10/05/2023	20662	Citibank	Issued	\$186.33	Paper Check
159441	10/05/2023	20662	Citibank	Issued	\$318.92	Paper Check
159442	10/05/2023	20662	Citibank	Issued	\$99.66	Paper Check
159443	10/05/2023	20662	Citibank	Issued	\$23.36	Paper Check
159444	10/05/2023	20662	Citibank	Issued	\$28.50	Paper Check
159445	10/05/2023	20662	Citibank	Issued	\$146.14	Paper Check
159446	10/05/2023	20662	Citibank	Issued	\$255.71	Paper Check
159447	10/05/2023	20662	Citibank	Issued	\$113.14	Paper Check
159448	10/05/2023	20662	Citibank	Issued	\$100.70	Paper Check
159449	10/05/2023	20718	SHI International	Issued	\$8,088.00	Paper Check
159450	10/05/2023	20804	EP Techworks LLC	Issued	\$1,677.88	Paper Check

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159451	10/05/2023	20936	Rethink Autism, Inc.	Issued	\$14,850.00	Paper Check
159461	10/06/2023	20022	Citibank	Issued	\$808.84	Paper Check
159462	10/06/2023	20022	Citibank	Issued	\$401.44	Paper Check
159463	10/06/2023	20022	Citibank	Issued	\$727.92	Paper Check
159464	10/06/2023	20022	Citibank	Issued	\$727.92	Paper Check
159465	10/06/2023	20022	Citibank	Issued	\$197.68	Paper Check
159466	10/06/2023	20022	Citibank	Issued	\$2,258.88	Paper Check
159467	10/06/2023	20022	Citibank	Issued	\$24.99	Paper Check
159468	10/06/2023	20022	Citibank	Issued	\$1,128.09	Paper Check
159469	10/06/2023	20022	Citibank	Issued	\$727.92	Paper Check
159470	10/06/2023	20022	Citibank	Issued	\$808.84	Paper Check
159471	10/06/2023	20022	Citibank	Issued	\$808.84	Paper Check
159472	10/06/2023	20169	El Paso County Water Improvement	Issued	\$8,426.50	Paper Check
159473	10/06/2023	20359	Enrique Vega	Issued	\$264.72	Paper Check
159474	10/06/2023	20662	Citibank	Issued	\$56.04	Paper Check
159475	10/06/2023	20875	Ida Estrada	Issued	\$220.84	Paper Check
159476	10/06/2023	21010	Richard Patrick Woods	Issued	\$560.00	Paper Check
159477	10/06/2023	10134	El Paso County	Issued	\$14,595.16	Paper Check
159478	10/06/2023	10224	Flowers Baking Co.	Issued	\$115.20	Paper Check
159479	10/06/2023	10543	Labatt Food Service	Issued	\$7,735.23	Paper Check
159480	10/06/2023	10617	Pitneybowes	Issued	\$201.00	Paper Check
159481	10/06/2023	10657	Segovia'S Distributing, Inc.	Issued	\$801.56	Paper Check
159482	10/06/2023	10736	Texas Association Of Rural Schools	Issued	\$500.00	Paper Check
159483	10/06/2023	10786	College Entrance Examination Board PSAT	Issued	\$1,750.00	Paper Check
159484	10/06/2023	10867	West Texas County Courier	Issued	\$500.00	Paper Check
159485	10/06/2023	20022	Citibank	Issued	\$138.44	Paper Check

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159486	10/06/2023	20022	Citibank	Issued	\$677.96	Paper Check
159487	10/06/2023	20022	Citibank	Issued	\$649.96	Paper Check
159488	10/06/2023	20022	Citibank	Issued	\$255.80	Paper Check
159489	10/06/2023	20022	Citibank	Issued	\$108.97	Paper Check
159490	10/06/2023	20022	Citibank	Issued	\$489.50	Paper Check
159491	10/06/2023	20180	ACET	Issued	\$1,100.00	Paper Check
159492	10/06/2023	20255	Mentru Enterprises	Issued	\$7,521.00	Paper Check
159493	10/06/2023	20301	El Paso County Tax Assessor-Coll	Issued	\$7.50	Paper Check
159494	10/06/2023	20662	Citibank	Issued	\$214.50	Paper Check
159495	10/06/2023	20662	Citibank	Issued	\$63.92	Paper Check
159496	10/06/2023	20662	Citibank	Issued	\$97.58	Paper Check
159497	10/06/2023	20876	GH Dairy El Paso	Issued	\$1,094.89	Paper Check
159498	10/06/2023	21011	Adrian Castaneda	Issued	\$500.00	Paper Check
159499	10/06/2023	21012	Sandra I Gonzalez	Issued	\$500.00	Paper Check
159500	10/06/2023	21013	Global Social Media LLC	Issued	\$1,000.00	Paper Check
159501	10/06/2023	21019	Rosalinda Hernandez	Issued	\$900.00	Paper Check
159502	10/06/2023	21019	Rosalinda Hernandez	Issued	\$240.00	Paper Check
159503	10/06/2023	501199	Nayeli Mancinas De Galarza	Issued	\$32.70	Paper Check
159504	10/06/2023	500185	Heriberto Reyes	Issued	\$1,012.00	Paper Check
159505	10/06/2023	500544	Luis Vega	Issued	\$850.00	Paper Check
159507	10/18/2023	10080	Ced-Triangle Electric -El Paso	Issued	\$221.45	Paper Check
159508	10/18/2023	10139	El Paso Electric Co.	Issued	\$22,677.96	Paper Check
159509	10/18/2023	10190	Fabens Oil Co.	Issued	\$708.10	Paper Check
159510	10/18/2023	10361	Home Depot Credit Services	Issued	\$751.80	Paper Check
159511	10/18/2023	20022	Citibank	Issued	\$51.32	Paper Check
159512	10/18/2023	20038	wholesale Lumber	Issued	\$249.85	Paper Check

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159513	10/18/2023	20335	Health Special Risk, Inc.	Issued	\$14,327.70	Paper Check
159514	10/18/2023	20456	Ann Morales	Issued	\$65.00	Paper Check
159515	10/18/2023	20488	Joe Morales	Issued	\$720.00	Paper Check
159516	10/18/2023	20572	Dell Marketing L.P.	Issued	\$46.24	Paper Check
159517	10/18/2023	20575	Eduphoria! Inc	Issued	\$1,500.00	Paper Check
159518	10/18/2023	20611	Frontline Technologies	Issued	\$218.27	Paper Check
159519	10/18/2023	20709	xSPEDite School Services	Issued	\$495.00	Paper Check
159520	10/18/2023	20882	IXL Learning, Inc.	Issued	\$6,900.00	Paper Check
159521	10/18/2023	20994	Galls, LLC	Issued	\$2,087.60	Paper Check
159522	10/18/2023	21003	The University of Texas at Austin	Issued	\$24,500.00	Paper Check
159523	10/18/2023	500544	Luis Vega	Issued	\$1,066.00	Paper Check
159524	10/19/2023	20922	Ana Maria Quintero Munoz	Issued	\$385.00	Paper Check
159526	10/23/2023	20180	ACET	Issued	\$600.00	Paper Check
159527	10/23/2023	20758	FLRA VAZQUEZ, LLC dba DIAMOND CATERING	Issued	\$150.00	Paper Check
159528	10/23/2023	21023	Maneuvering the Middle LLC	Issued	\$2,184.00	Paper Check
159529	10/26/2023	10044	B&H Wholesale	Issued	\$314.05	Paper Check
159530	10/26/2023	10361	Home Depot Credit Services	Issued	\$96.70	Paper Check
159531	10/26/2023	10475	Jose Trinidad Vazquez	Issued	\$22.00	Paper Check
159532	10/26/2023	10667	Solid Border, Inc.	Issued	\$7,689.80	Paper Check
159533	10/26/2023	20022	Citibank	Issued	\$194.95	Paper Check
159534	10/26/2023	20022	Citibank	Issued	\$126.20	Paper Check
159535	10/26/2023	20038	wholesale Lumber	Issued	\$205.13	Paper Check
159536	10/26/2023	20215	Spectrum Paper Co, Inc.	Issued	\$1,925.82	Paper Check
159537	10/26/2023	20465	806 Technologies, Inc	Issued	\$2,750.00	Paper Check
159538	10/26/2023	20582	Piraino Consulting Inc	Issued	\$123.90	Paper Check
159539	10/26/2023	20662	Citibank	Issued	\$116.14	Paper Check

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159540	10/26/2023	20662	Citibank	Issued	\$113.64	Paper Check
159541	10/26/2023	20662	Citibank	Issued	\$200.93	Paper Check
159542	10/26/2023	20705	Asset Panda LLC	Issued	\$4,303.99	Paper Check
159543	10/26/2023	20792	Bell 2 Bell Educator Supplies LLC	Issued	\$643.99	Paper Check
159544	10/26/2023	20895	linde gas & equipment inc	Issued	\$24.33	Paper Check
159545	10/26/2023	20971	Active Internet Technologies LLC	Issued	\$6,870.00	Paper Check
159546	10/26/2023	20994	Galls, LLC	Issued	\$33.02	Paper Check
159547	10/26/2023	21002	Bakery Ventures I LTD	Issued	\$290.00	Paper Check
159548	10/26/2023	21030	Keltic, Inc DBA C.L. North Company	Issued	\$14,574.20	Paper Check
159549	10/27/2023	10014	Hudl	Issued	\$1,648.00	Paper Check
159550	10/27/2023	10054	Bernie Del Hierro	Issued	\$1,288.00	Paper Check
159551	10/27/2023	10134	El Paso County	Issued	\$7,297.58	Paper Check
159552	10/27/2023	10190	Fabens Oil Co.	Issued	\$601.50	Paper Check
159553	10/27/2023	10224	Flowers Baking Co.	Issued	\$225.45	Paper Check
159554	10/27/2023	10543	Labatt Food Service	Issued	\$11,721.14	Paper Check
159555	10/27/2023	10617	Pitneybowes	Issued	\$247.38	Paper Check
159556	10/27/2023	10630	Region 19 Education Service Center	Issued	\$1,500.00	Paper Check
159557	10/27/2023	10657	Segovia'S Distributing, Inc.	Issued	\$1,107.85	Paper Check
159558	10/27/2023	10808	Tornillo I.S.D. Cafeteria	Issued	\$180.00	Paper Check
159559	10/27/2023	20022	Citibank	Issued	\$13.59	Paper Check
159560	10/27/2023	20022	Citibank	Issued	\$106.64	Paper Check
159561	10/27/2023	20022	Citibank	Issued	\$106.64	Paper Check
159562	10/27/2023	20114	Quinteros Meat Company Inc	Issued	\$444.80	Paper Check
159563	10/27/2023	20303	Positive Proof, Inc.	Issued	\$1,347.00	Paper Check
159564	10/27/2023	20333	Navex Global Inc.	Issued	\$2,401.24	Paper Check
159565	10/27/2023	20575	Eduphoria! Inc	Issued	\$3,500.51	Paper Check

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159566	10/27/2023	20614	Lowman Consulting LLC	Issued	\$13,500.00	Paper Check
159567	10/27/2023	20662	Citibank	Issued	\$101.48	Paper Check
159568	10/27/2023	20662	Citibank	Issued	\$263.40	Paper Check
159569	10/27/2023	20662	Citibank	Issued	\$149.84	Paper Check
159570	10/27/2023	20662	Citibank	Issued	\$224.50	Paper Check
159571	10/27/2023	20662	Citibank	Issued	\$178.57	Paper Check
159572	10/27/2023	20662	Citibank	Issued	\$494.24	Paper Check
159573	10/27/2023	20758	FLRA VAZQUEZ, LLC dba DIAMOND CATERING	Issued	\$1,540.20	Paper Check
159574	10/27/2023	20876	GH Dairy El Paso	Issued	\$2,012.13	Paper Check
159575	10/27/2023	20963	Martin Olivas	Issued	\$300.00	Paper Check
159576	10/27/2023	21002	Bakery Ventures I LTD	Issued	\$123.89	Paper Check
159577	10/27/2023	21003	The University of Texas at Austin	Issued	\$24,500.00	Paper Check
159578	10/27/2023	21011	Adrian Castaneda	Issued	\$500.00	Paper Check
159579	10/27/2023	21012	Sandra I Gonzalez	Issued	\$500.00	Paper Check
159583	10/27/2023	10724	Texas AFT- Associate Membership Program	Issued	\$157.50	Paper Check
159584	10/27/2023	10848	United Way Of El Paso County	Issued	\$45.00	Paper Check
159585	10/27/2023	20008	Texas State Teacher Association	Issued	\$93.66	Paper Check
159586	10/27/2023	20009	Association of Texas Professional Educator	Issued	\$75.46	Paper Check
159587	10/27/2023	20009	Association of Texas Professional Educator	Issued	\$89.78	Paper Check
159588	10/27/2023	20010	LegalShield	Issued	\$119.56	Paper Check
159589	10/27/2023	20011	First Financial Group of America	Issued	\$28,135.62	Paper Check
10002285	10/06/2023	20765	Commerce Bank	Issued	\$23,999.41	ACH
10002286	10/18/2023	20765	Commerce Bank	Issued	\$33,197.29	ACH
10002287	10/27/2023	20765	Commerce Bank	Issued	\$17,723.79	ACH
10002288	10/27/2023	20012	Texas Child Support Disbursement Unit	Issued	\$311.00	ACH
10002289	10/27/2023	20012	Texas Child Support Disbursement Unit	Issued	\$265.00	ACH

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10002290	10/27/2023	20012	Texas Child Support Disbursement Unit	Issued	\$311.00	ACH
10002291	10/27/2023	20012	Texas Child Support Disbursement Unit	Issued	\$1.50	ACH
10002292	10/27/2023	20012	Texas Child Support Disbursement Unit	Issued	\$1.50	ACH
10002293	10/27/2023	20012	Texas Child Support Disbursement Unit	Issued	\$1.50	ACH
10002294	10/27/2023	20012	Texas Child Support Disbursement Unit	Issued	\$1.50	ACH
10002295	10/27/2023	20012	Texas Child Support Disbursement Unit	Issued	\$265.00	ACH
200001232	10/02/2023	20577	L & W Supply	Issued	\$2,894.89	Vendor Credit Card
200001233	10/02/2023	10308	Guitar Center	Issued	\$249.99	Vendor Credit Card
200001234	10/06/2023	10070	C & M Plaque & Trophy Inc.	Issued	\$70.80	Vendor Credit Card
200001235	10/06/2023	10105	Continental Termite & Pest Control,	Issued	\$565.00	Vendor Credit Card
200001236	10/06/2023	10221	Flinn Scientific, Inc.	Issued	\$260.00	Vendor Credit Card
200001237	10/06/2023	10626	Records Consultants, Inc.	Issued	\$2,010.00	Vendor Credit Card
200001238	10/06/2023	20036	Johnstone Supply	Issued	\$605.83	Vendor Credit Card
200001239	10/06/2023	20577	L & W Supply	Issued	\$10.29	Vendor Credit Card
200001240	10/06/2023	20626	School Outfitters LLC	Issued	\$6,258.23	Vendor Credit Card
200001241	10/06/2023	20647	AVID Center	Issued	\$4,750.00	Vendor Credit Card
200001242	10/06/2023	20647	AVID Center	Issued	\$8,200.00	Vendor Credit Card
200001243	10/18/2023	10626	Records Consultants, Inc.	Issued	\$3,596.00	Vendor Credit Card
200001244	10/18/2023	20032	Plan B Networks, Inc.	Issued	\$6,999.00	Vendor Credit Card
200001245	10/18/2023	20036	Johnstone Supply	Issued	\$72.85	Vendor Credit Card
200001246	10/18/2023	20470	O'Reilly Auto Enterprises LLC	Issued	\$214.02	Vendor Credit Card
200001247	10/18/2023	20635	Stewart & Stevenson LLC	Issued	\$3,251.00	Vendor Credit Card
200001248	10/26/2023	10542	La Estrella	Issued	\$252.00	Vendor Credit Card
200001249	10/26/2023	10622	Power School	Issued	\$17,851.58	Vendor Credit Card
200001250	10/26/2023	10679	Spectrum Imaging	Issued	\$3,876.60	Vendor Credit Card
200001251	10/26/2023	20312	Service Supply	Issued	\$961.98	Vendor Credit Card

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200001252	10/27/2023	10034	Arspec, Inc.	Issued	\$90.00	Vendor Credit Card
200001253	10/27/2023	10070	C & M Plaque & Trophy Inc.	Issued	\$132.00	Vendor Credit Card
200001254	10/27/2023	10669	Sonitrol Of El Paso	Issued	\$266.00	Vendor Credit Card
200001255	10/27/2023	20036	Johnstone Supply	Issued	\$2,106.09	Vendor Credit Card
200001256	10/27/2023	20101	Global Payments Inc.	Issued	\$5,400.00	Vendor Credit Card
200001257	10/27/2023	20490	Blanco Ordonez Mata & Wallace P.	Issued	\$418.00	Vendor Credit Card
200001258	10/27/2023	20577	L & W Supply	Issued	\$1,441.17	Vendor Credit Card

Total Checks: 213

Total Amount: 589,707.21

<u>Pavee ID</u>	<u>Pavee Name</u>	<u>Invoice Number</u>	<u>Invoice Date</u>	<u>Check Number</u>	<u>Invoice Description</u>	<u>Account Number</u>	<u>Pgm Year</u>	<u>Amount</u>
20022	Citibank	238814	02/24/2023	159423	2023 NABE Conference	199-13-6411-00-101-11-0-00		82.50
20022	Citibank	238814	02/24/2023	159423	2023 NABE Conference	199-23-6411-00-101-11-0-00		82.50
20022	Citibank	238814	02/24/2023	159423	2023 NABE Conference	199-13-6411-00-101-25-0-00		203.90
20022	Citibank	474675	01/28/2023	159424	Flight & Hotel for TASA Midwinter 2023	199-13-6411-00-916-11-0-00		181.31
20022	Citibank	474675	01/28/2023	159424	Flight & Hotel for TASA Midwinter 2023	199-41-6411-00-727-99-0-00		181.29
20022	Citibank	474675	01/28/2023	159424	Flight & Hotel for TASA Midwinter 2023	199-53-6411-00-953-99-0-00		181.29
20022	Citibank	474675	01/28/2023	159424	Flight & Hotel for TASA Midwinter 2023	199-41-6411-00-750-99-0-00		210.30
20022	Citibank	474675	01/28/2023	159424	Flight & Hotel for TASA Midwinter 2023	199-41-6411-00-701-99-0-00		230.24
20022	Citibank	388516435	02/22/2023	159425	Flight and Hotel-NABE Conference	211-13-6411-22-044-11-0-00	2023	200.68
20022	Citibank	4369534	03/26/2023	159426	Flight and Hotel - TAGT Conference	199-13-6411-00-041-21-0-00		375.78
20022	Citibank	727	04/25/2023	159427	ACET Spring Conference -hotel, flight, rental and registration for L. Guerra and S. Cruz	199-41-6411-00-750-99-0-00		225.40
20022	Citibank	474676	01/30/2023	159428	Flight & Hotel for TASA Midwinter 2023	199-41-6411-00-727-99-0-00		181.29
20022	Citibank	474676	01/30/2023	159428	Flight & Hotel for TASA Midwinter 2023	199-53-6411-00-953-99-0-00		181.29
20022	Citibank	474676	01/30/2023	159428	Flight & Hotel for TASA Midwinter 2023	199-41-6411-00-750-99-0-00		210.30
20022	Citibank	474676	01/30/2023	159428	Flight & Hotel for TASA Midwinter 2023	199-41-6411-00-701-99-0-00		230.24
20022	Citibank	474676	01/30/2023	159428	Flight & Hotel for TASA Midwinter 2023	199-13-6411-00-916-11-0-00		181.31
20022	Citibank	65763	11/30/2022	159429	Blended Learning Site Visit - Harlingen, TX	429-13-6411-26-999-11-0-00		342.70
20022	Citibank	2792638	12/03/2022	159430	TAHPERD 99th Annual Convention	281-13-6411-00-101-30-0-00	2021	325.20
20022	Citibank	4HUC32	06/23/2023	159431	Flights	281-13-6411-00-041-30-0-00	2021	544.11
20022	Citibank	4HUC32	06/23/2023	159431	Flights	281-23-6411-00-041-30-0-00	2021	133.85
20022	Citibank	2792639	12/03/2022	159432	TAHPERD 99th Annual Convention	281-13-6411-00-101-30-0-00	2021	325.20
20022	Citibank	191	05/12/2023	159452	Teacher appreciation week luncheon 5/12	865-00-2191-01-999-01-0-00		585.84
20022	Citibank	1992065	09/13/2023	159461	Hotel accommodations for MASBA 2023	199-41-6419-05-702-99-0-00		202.21
20022	Citibank	1992065	09/13/2023	159461	Hotel accommodations for MASBA 2023	199-41-6419-03-702-99-0-00		202.21
20022	Citibank	1992065	09/13/2023	159461	Hotel accommodations for MASBA 2023	199-41-6419-07-702-99-0-00		202.21
20022	Citibank	1992065	09/13/2023	159461	Hotel accommodations for MASBA 2023	199-41-6419-06-702-99-0-00		202.21
20022	Citibank	53217	09/13/2023	159462	Flight & hotel for 2023 TSNAP test coordinator academy	279-13-6411-01-916-11-0-00	2022	401.44
20022	Citibank	2999872	09/28/2023	159463	Hotel for TASA / TASB 2023	199-41-6411-00-701-99-0-00		103.99
20022	Citibank	2999872	09/28/2023	159463	Hotel for TASA / TASB 2023	199-41-6419-02-702-99-0-00		103.99
20022	Citibank	2999872	09/28/2023	159463	Hotel for TASA / TASB 2023	199-41-6419-01-702-99-0-00		103.99
20022	Citibank	2999872	09/28/2023	159463	Hotel for TASA / TASB 2023	199-41-6419-05-702-99-0-00		103.99
20022	Citibank	2999872	09/28/2023	159463	Hotel for TASA / TASB 2023	199-41-6419-04-702-99-0-00		103.99
20022	Citibank	2999872	09/28/2023	159463	Hotel for TASA / TASB 2023	199-41-6419-03-702-99-0-00		103.99
20022	Citibank	2999872	09/28/2023	159463	Hotel for TASA / TASB 2023	199-41-6419-07-702-99-0-00		103.98
20022	Citibank	1535	09/28/2023	159464	Hotel for TASA / TASB 2023	199-41-6411-00-701-99-0-00		103.99
20022	Citibank	1535	09/28/2023	159464	Hotel for TASA / TASB 2023	199-41-6419-01-702-99-0-00		103.99
20022	Citibank	1535	09/28/2023	159464	Hotel for TASA / TASB 2023	199-41-6419-05-702-99-0-00		103.99
20022	Citibank	1535	09/28/2023	159464	Hotel for TASA / TASB 2023	199-41-6419-04-702-99-0-00		103.99
20022	Citibank	1535	09/28/2023	159464	Hotel for TASA / TASB 2023	199-41-6419-03-702-99-0-00		103.99
20022	Citibank	1535	09/28/2023	159464	Hotel for TASA / TASB 2023	199-41-6419-02-702-99-0-00		103.99

20022	Citibank	1535	09/28/2023	159464	Hotel for TASA / TASB 2023	199-41-6419-07-702-99-0-00		103.98
20022	Citibank	113-5892420-5856219	09/25/2023	159465	After school program supplies	282-11-6399-11-999-11-0-00	2022	197.68
20022	Citibank	35AGE8	09/20/2023	159466	Flight for TASA / TASB 2023	199-41-6411-00-701-99-0-00		376.48
20022	Citibank	35AGE8	09/20/2023	159466	Flight for TASA / TASB 2023	199-41-6419-02-702-99-0-00		376.48
20022	Citibank	35AGE8	09/20/2023	159466	Flight for TASA / TASB 2023	199-41-6419-01-702-99-0-00		376.48
20022	Citibank	35AGE8	09/20/2023	159466	Flight for TASA / TASB 2023	199-41-6419-05-702-99-0-00		376.48
20022	Citibank	35AGE8	09/20/2023	159466	Flight for TASA / TASB 2023	199-41-6419-04-702-99-0-00		376.48
20022	Citibank	35AGE8	09/20/2023	159466	Flight for TASA / TASB 2023	199-41-6419-03-702-99-0-00		376.48
20022	Citibank	113-4605428-5425004	09/25/2023	159467	After school program supplies	282-11-6399-11-999-11-0-00	2022	24.99
20022	Citibank	RCI4K0VKR	09/09/2023	159468	Hotel and registration for TACS conference	199-41-6411-00-701-99-0-00		1,128.09
20022	Citibank	2736	09/28/2023	159469	Hotel for TASA / TASB 2023	199-41-6419-05-702-99-0-00		103.99
20022	Citibank	2736	09/28/2023	159469	Hotel for TASA / TASB 2023	199-41-6411-00-701-99-0-00		103.99
20022	Citibank	2736	09/28/2023	159469	Hotel for TASA / TASB 2023	199-41-6419-01-702-99-0-00		103.99
20022	Citibank	2736	09/28/2023	159469	Hotel for TASA / TASB 2023	199-41-6419-04-702-99-0-00		103.99
20022	Citibank	2736	09/28/2023	159469	Hotel for TASA / TASB 2023	199-41-6419-03-702-99-0-00		103.99
20022	Citibank	2736	09/28/2023	159469	Hotel for TASA / TASB 2023	199-41-6419-02-702-99-0-00		103.99
20022	Citibank	2736	09/28/2023	159469	Hotel for TASA / TASB 2023	199-41-6419-07-702-99-0-00		103.98
20022	Citibank	628	09/13/2023	159470	Hotel accommodations for MASBA 2023	199-41-6419-05-702-99-0-00		202.21
20022	Citibank	628	09/13/2023	159470	Hotel accommodations for MASBA 2023	199-41-6419-03-702-99-0-00		202.21
20022	Citibank	628	09/13/2023	159470	Hotel accommodations for MASBA 2023	199-41-6419-07-702-99-0-00		202.21
20022	Citibank	628	09/13/2023	159470	Hotel accommodations for MASBA 2023	199-41-6419-06-702-99-0-00		202.21
20022	Citibank	428	09/13/2023	159471	Hotel accommodations for MASBA 2023	199-41-6419-05-702-99-0-00		202.21
20022	Citibank	428	09/13/2023	159471	Hotel accommodations for MASBA 2023	199-41-6419-03-702-99-0-00		202.21
20022	Citibank	428	09/13/2023	159471	Hotel accommodations for MASBA 2023	199-41-6419-07-702-99-0-00		202.21
20022	Citibank	428	09/13/2023	159471	Hotel accommodations for MASBA 2023	199-41-6419-06-702-99-0-00		202.21
20022	Citibank	111-2067906-2892212	08/18/2023	159485	Materials for the after school program	282-11-6399-11-999-11-0-00	2022	138.44
20022	Citibank	4HUC22	06/23/2023	159486	Flights	281-23-6411-00-041-30-0-00	2021	133.85
20022	Citibank	4HUC22	06/23/2023	159486	Flights	281-13-6411-00-041-30-0-00	2021	544.11
20022	Citibank	5262416311770	02/03/2023	159487	Texas Music Educators Conference	281-13-6411-00-101-30-0-00	2021	649.96
20022	Citibank	111-320899937666	08/18/2023	159488	Materials for the after school program	282-11-6399-11-999-11-0-00	2022	255.80
20022	Citibank	0020160230205231003174	10/03/2023	159489	Employee appreciation incentives	199-41-6499-00-727-99-0-00		108.97
20022	Citibank	F133E123T1	09/07/2023	159490	Hotel and registration for TACS conference	199-41-6411-00-701-99-0-00		489.50
20022	Citibank	071143	10/06/2023	159511	Employee appreciation incentives	199-41-6499-00-727-99-0-00		51.32
20022	Citibank	1649677881	10/24/2023	159533	District's domain registration renewal (tisd.us)	199-53-6399-01-953-99-0-00		194.95
20022	Citibank	659406160	10/22/2023	159534	LSSCA Counselor Conference	199-31-6411-00-044-11-0-00		126.20
20022	Citibank	INV221176611	09/30/2023	159559	Zoom subscription for superintendent	199-41-6499-00-701-99-0-00		13.59
20022	Citibank	201	09/22/2023	159560	Hotel for XCountry @ Lubbock, TX 9/23-24/23	181-36-6412-00-001-91-0-72		106.64
20022	Citibank	200	09/22/2023	159561	Hotel for XCountry @ Lubbock, TX 9/23-24/23	181-36-6412-00-001-91-0-72		106.64
20662	Citibank Sams Club	10008346597	10/21/2022	159436	Sam's - AB Honor Roll	461-11-6499-00-044-11-0-00		151.30
20662	Citibank Sams Club	5548382305937077536356	02/27/2023	159437	Reading Across Tornillo Event Supplies	199-53-6399-00-953-99-0-00		61.34
20662	Citibank Sams Club	44343621354034425493	10/25/2022	159438	Purchasing of Catering entrees	101-35-6341-00-903-99-0-00		24.98

20662	Citibank Sams Club	10010765838	10/28/2022	159439	Sam's Concession Items	461-11-6499-00-044-11-0-00	196.17
20662	Citibank Sams Club	10032546113	01/17/2023	159440	Sam's Concession Items	461-11-6499-00-044-11-0-00	186.33
20662	Citibank Sams Club	10009791661	10/26/2022	159441	To purchase items for Central Office break room	199-41-6399-00-750-99-0-00	318.92
20662	Citibank Sams Club	4740917879823932974	02/21/2023	159442	Items needed for Senior Project Celebration	199-11-6499-00-001-11-2-22	99.66
20662	Citibank Sams Club	09969054760394077079	11/08/2022	159443	Purchasing of Catering entrees	101-35-6341-00-903-99-0-00	23.36
20662	Citibank Sams Club	10033480873	01/19/2023	159444	Drinks and snacks for Leader of the pack and Coffee with Principal	461-23-6499-00-101-11-0-00	28.50
20662	Citibank Sams Club	024351602336215603671	11/15/2022	159445	Breakfast for the Career Day Guests	199-11-6499-00-001-22-0-00	146.14
20662	Citibank Sams Club	177391235036230683691	05/16/2023	159446	Items needed for Senior Project Celebration	199-11-6499-00-001-11-2-22	255.71
20662	Citibank Sams Club	208220962018403821810	10/25/2022	159447	Purchasing of Catering entrees	101-35-6341-00-903-99-0-00	113.14
20662	Citibank Sams Club	600084068279848952984	11/10/2022	159448	Title III Parent Meeting Supplies	263-61-6499-00-999-25-0-00	2023 100.70
20662	Citibank Sams Club	10091086695	08/15/2023	159453	Purchase concessions items for the month of September 2022 and Homecoming Fiesta	865-00-2191-01-999-01-0-00	36.76
20662	Citibank Sams Club	14431344136212643651	10/26/2022	159454	Purchase concessions and office items for the month of October 2022 and	865-00-2191-01-999-01-0-00	94.90
20662	Citibank Sams Club	9886331490	08/31/2022	159455	Purchase concessions items for the month of September 2022 and Homecoming Fiesta	865-00-2191-01-999-01-0-00	193.36
20662	Citibank Sams Club	10002557623	10/05/2022	159456	Purchase items for Sophomores concessions	865-00-2191-03-001-03-0-00	453.40
20662	Citibank Sams Club	9889377288	09/13/2022	159457	Purchase concessions items for the month of September 2022 and Homecoming Fiesta	865-00-2191-01-999-01-0-00	186.80
20662	Citibank Sams Club	457926002865745514566	05/30/2023	159458	Purchase snacks for teachers for EOC testing week	865-00-2191-01-999-01-0-00	342.68
20662	Citibank Sams Club	87085866589996434635	08/24/2023	159459	Purchase concessions items for the month of September 2022 and Homecoming Fiesta	865-00-2191-01-999-01-0-00	299.44
20662	Citibank Sams Club	10103413523	09/26/2023	159474	Items for Central Office breakroom	199-41-6499-00-750-99-0-00	56.04
20662	Citibank Sams Club	10097563251	09/06/2023	159494	Items for Central Office breakroom	199-41-6499-00-750-99-0-00	214.50
20662	Citibank Sams Club	39088326893968356368	09/07/2023	159495	Cupcakes for grandparents day celebration	211-61-6399-00-999-30-0-00	2024 63.92
20662	Citibank Sams Club	3055348532192289245	09/28/2023	159496	items for transportation break room	199-34-6499-00-934-99-0-00	97.58
20662	Citibank Sams Club	905699912950370029019	10/18/2023	159539	Misc. Items for SpEd department use for 23-24 SY	199-11-6499-00-918-23-0-00	116.14
20662	Citibank Sams Club	10109352034	10/18/2023	159540	Snacks for misc. meetings & halloween	199-41-6499-00-701-99-0-00	113.64
20662	Citibank Sams Club	842898633809966358398	10/12/2023	159541	Teachers PD Planning Days	199-13-6499-00-044-11-0-00	200.93
20662	Citibank Sams Club	076321940196236653601	10/25/2023	159567	items for transportation break room	199-34-6499-00-934-99-0-00	101.48
20662	Citibank Sams Club	10107574474	10/12/2023	159568	Items for Central Office breakroom	199-41-6499-00-750-99-0-00	263.40
20662	Citibank Sams Club	737848812873964336358	09/28/2023	159569	Candy for homecoming parade	199-41-6499-00-727-99-0-00	149.84
20662	Citibank Sams Club	10110129575	10/20/2023	159570	Items for Central Office breakroom	199-41-6499-00-750-99-0-00	224.50
20662	Citibank Sams Club	920707330771580148117	10/24/2023	159571	903 HS Catering/Hospitality/ Employee appreciation	101-35-6341-00-903-99-0-00	178.57
20662	Citibank Sams Club	10110138988	10/20/2023	159572	Items for Central Office breakroom	199-41-6499-00-750-99-0-00	494.24
20662	Citibank Sams Club	10109536752	10/18/2023	159580	Purchase items for volleyball senior day	865-00-2191-07-001-07-0-00	250.34
20662	Citibank Sams Club	10103567385	09/27/2023	159581	Items for sophomore class homecoming booth.	865-00-2191-03-001-03-0-00	193.97

22,970.53

Post Date	Account #	Amount	Doc ID	System	Vendor Name	Paid Date	Check Number
9/22/2023	281-00-2110-02-000-00-0-00	-12489.05	200001220	AP Check	AVID Center	9/22/2023	200001220
9/22/2023	282-00-2110-02-000-00-0-00	-3085.95	200001220	AP Check	AVID Center	9/22/2023	200001220
9/22/2023	461-00-2110-02-000-00-0-00	-360.00	200001213	AP Check	C & M Plaque & Trophy Inc.	9/22/2023	200001213
9/22/2023	199-00-2110-02-000-00-0-00	-565.00	200001214	AP Check	Continental Termite & Pest Control,	9/22/2023	200001214
9/22/2023	199-00-2110-02-000-00-0-00	-6620.20	200001215	AP Check	Follett School Solutions, Inc.	9/22/2023	200001215
9/22/2023	199-00-2110-02-000-00-0-00	-797.12	200001217	AP Check	Johnstone Supply	9/22/2023	200001217
9/22/2023	199-00-2110-02-000-00-0-00	-82.09	200001219	AP Check	L & W Supply	9/22/2023	200001219
9/29/2023	281-00-2110-02-000-00-0-00	-459.79	200001223	AP Check	Flinn Scientific, Inc.	9/29/2023	200001223
9/29/2023	199-00-2110-02-000-00-0-00	-3673.09	200001224	AP Check	Follett School Solutions, Inc.	9/29/2023	200001224
9/29/2023	199-00-2110-02-000-00-0-00	-689.16	200001225	AP Check	Herff Jones	9/29/2023	200001225
9/29/2023	211-00-2110-02-000-00-0-00	-755.00	200001226	AP Check	La Estrella	9/29/2023	200001226
9/29/2023	199-00-2110-02-000-00-0-00	-876.00	200001229	AP Check	TASA	9/29/2023	200001229
9/29/2023	199-00-2110-02-000-00-0-00	-2000.00	200001230	AP Check	TASB, Inc.	9/29/2023	200001230
9/29/2023	199-00-2110-02-000-00-0-00	-145.00	200001221	AP Check	TASBO	9/29/2023	200001221
9/22/2023	199-00-2110-02-000-00-0-00	-2145.40	200001218	AP Check	Estrellita	9/22/2023	200001218
10/6/2023	255-00-2110-02-000-00-0-00	-5210.00	200001242	AP Check	AVID Center	10/6/2023	200001242
10/6/2023	281-00-2110-02-000-00-0-00	-4750.00	200001241	AP Check	AVID Center	10/6/2023	200001241
10/6/2023	281-00-2110-02-000-00-0-00	-2990.00	200001242	AP Check	AVID Center	10/6/2023	200001242
10/6/2023	281-00-2110-02-000-00-0-00	-70.80	200001234	AP Check	C & M Plaque & Trophy Inc.	10/6/2023	200001234
10/6/2023	281-00-2110-02-000-00-0-00	-260.00	200001236	AP Check	Flinn Scientific, Inc.	10/6/2023	200001236
10/2/2023	282-00-2110-02-000-00-0-00	-249.99	200001233	AP Check	Guitar Center	10/2/2023	200001233
10/6/2023	199-00-2110-02-000-00-0-00	-605.83	200001238	AP Check	Johnstone Supply	10/6/2023	200001238
10/6/2023	199-00-2110-02-000-00-0-00	-2010.00	200001237	AP Check	Records Consultants, Inc.	10/6/2023	200001237
10/6/2023	281-00-2110-02-000-00-0-00	-6258.23	200001240	AP Check	School Outfitters LLC	10/6/2023	200001240
9/15/2023	199-00-2110-02-000-00-0-00	-49.00	200001209	AP Check	TCEA	9/15/2023	200001209
10/18/2023	199-00-2110-02-000-00-0-00	-72.85	200001245	AP Check	Johnstone Supply	10/18/2023	200001245
10/6/2023	199-00-2110-02-000-00-0-00	-10.29	200001239	AP Check	L & W Supply	10/6/2023	200001239
10/2/2023	199-00-2110-02-000-00-0-00	-2894.89	200001232	AP Check	L & W Supply	10/2/2023	200001232
10/18/2023	199-00-2110-02-000-00-0-00	-214.02	200001246	AP Check	O'Reilly Auto Enterprises LLC	10/18/2023	200001246
10/18/2023	199-00-2110-02-000-00-0-00	-6999	200001244	AP Check	Plan B Networks, Inc.	10/18/2023	200001244
10/18/2023	199-00-2110-02-000-00-0-00	-3596	200001243	AP Check	Records Consultants, Inc.	10/18/2023	200001243
10/18/2023	199-00-2110-02-000-00-0-00	-3251	200001247	AP Check	Stewart & Stevenson LLC	10/18/2023	200001247

8/10/2023 199-00-2110-02-000-00-0-00 -685.74 200001181 AP Check L & W Supply
-74920.49

8/10/2023 200001181

**Finance Department**

19200 Cobb Street

Tornillo, TX 79853

Phone 915.765.3010

Fax 915.765.3099

MEMORANDUM

To: Members of the Board of Trustees
From: Luis M. Guerra, Director of Finance
Subject: FIRST Ratings
Date: November 30, 2023

HISTORY:

The state's school financial accountability rating system, known as the School Financial Integrity Rating System of Texas (FIRST), ensures that Texas public schools are held accountable for the quality of their financial management practices and that they improve those practices. The system is designed to encourage Texas public schools to better manage their financial resources to provide the maximum allocation possible for direct instructional purposes.

RATIONALE:

The Financial Integrity Ratings are based on an analysis of the district's financial data for fiscal year 2022 (the fiscal period ended August 31, 2022). Ratings are determined using the financial indicators specified in 19 Texas Administrative Code (TAC) §109.1001.

BUDGET IMPACT:

N/A

ADMINISTRATIVE RECOMMENDATION:

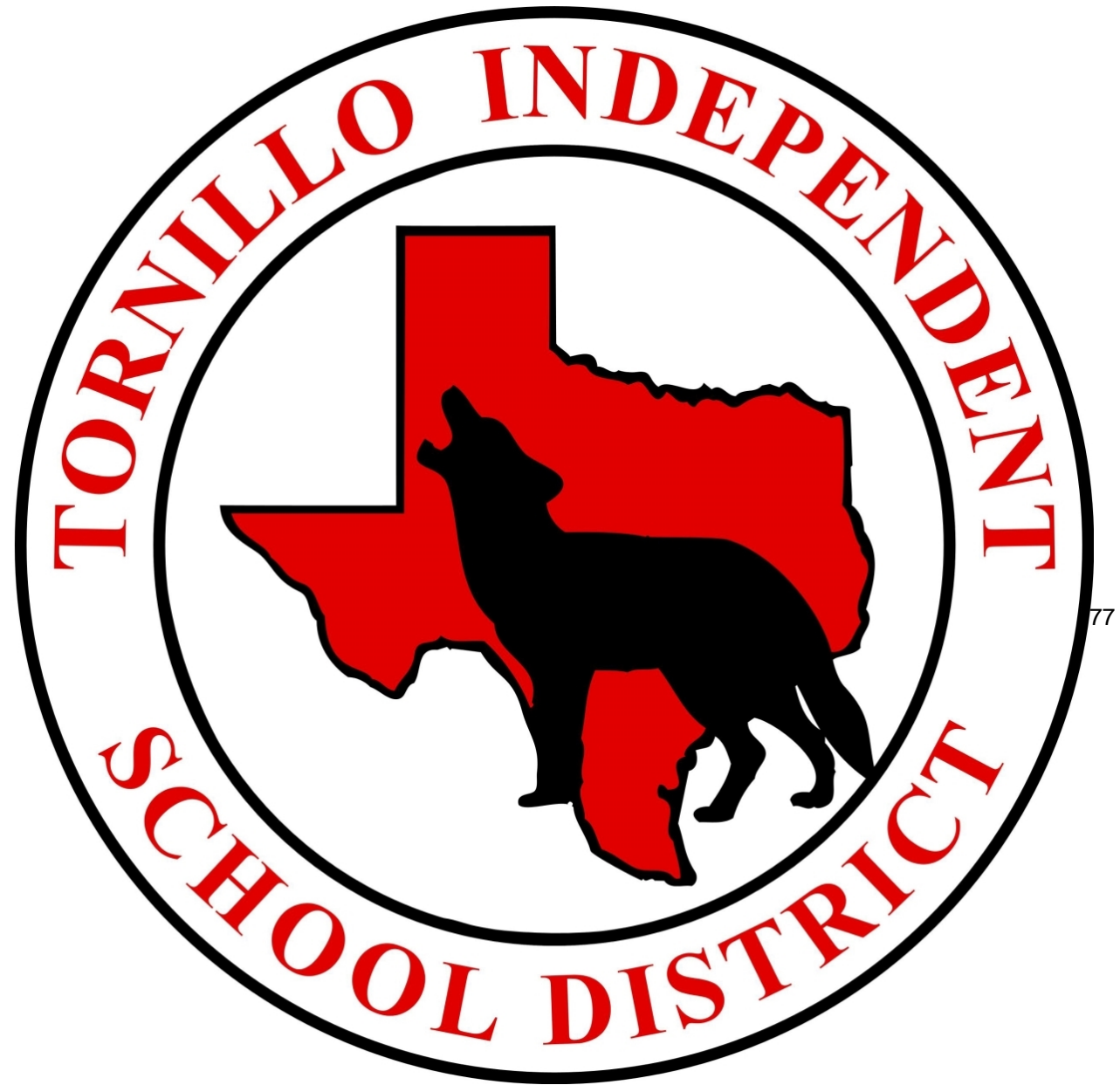
None required; this is for information purposes only.

Vision: *Believe we can succeed; with pride we will achieve.*

Mission: *The mission of the District is to educate and inspire students in a safe and supportive environment which will result in closing the achievement gap by preparing all students for college readiness and success in a global society.*

Financial
Integrity
Rating
System of
Texas

November 30, 2023





Required Reporting

- 2022-2023 Ratings are based on 2021-2022 School Year Data
- Within two months of the release of the final School FIRST rating TISD must:
 - Announce and hold a public meeting (Wednesday, November 16th)
 - Public Notice to inform taxpayers of the meeting must be published no more than 30 days and no fewer than 10 days before the public meeting (Monday, November 9th)
 - Present a financial management report that explains the district's rating and performance under each indicator for current and previous year's rating
 - Provide additional disclosures related to the Superintendent and Board Members



Determination of Rating

District must answer “Yes” to indicators 1 through 5.

Indicators 6 through 20 are worth up to 10 points each.

2022-2023 Ratings

A – SUPERIOR ACHEIVEMENT	90 – 100 POINTS
B - ABOVE STANDARD	80 – 89 POINTS
C - MEETS STANDARD	70 – 79 POINTS
F - SUBSTANDARD ACHIEVEMENT	<70 POINTS

	2022/23	2021/22
PASS	70 Points	70 Points
TISD Score	96 of 100	94 of 100

A – Superior Achievement



ANNUAL FINANCIAL MANAGEMENT REPORT



REQUIRED DISCLOSURES

Superintendent's Current Employment Contract

A copy of the superintendent's current employment contract at the time of the School FIRST hearing is to be provided. In lieu of publication in the annual School FIRST financial management report, the school district may choose to publish the superintendent's employment contract on the school district's Internet site. If published on the Internet, the contract is to remain accessible for twelve months.

Link to Superintendent's Contract:

https://www.tisd.us/site/handlers/filedownload.ashx?moduleinstanceid=2878&dataid=2089&FileName=00_Contract_-_Rosa_Vega-Barrio.pdf

Link to Superintendent's Contract 2nd Amendment:

https://www.tisd.us/site/handlers/filedownload.ashx?moduleinstanceid=2878&dataid=2091&FileName=02_Second_Amendment_to_Superintendent_Contract.pdf

Link to Superintendent's Contract 3rd Amendment:

<https://www.tisd.us/site/handlers/filedownload.ashx?moduleinstanceid=2878&dataid=2271&FileName=210428%20Rosy%20Vega-Barrio%20Third%20Amendment.pdf>

Link to Superintendent's Contract 4th Amendment:

<https://www.tisd.us/site/handlers/filedownload.ashx?moduleinstanceid=2878&dataid=4043&FileName=220727%20Superintendent%20Contract%20Amendment.pdf>

Reimbursements Received by the Superintendent and Board Members

For the Twelve-Month Period
Ended August 31, 2022

	2	5	1	3	4	6	7	
	Board Member	Board Member	Board Member	Board Member	Board Member	Board Member	Board Member	
Description of Reimbursements	Rosa L. Vega-Barrio	Marlene Bullard	Maria Kika Saldana	Ofelia Bosquez	Daniel Dozal	Hector Lopez	Aida Estrada	Enrique Vega
Meals	\$570.00	\$927.68	\$575.00	\$1,620.00	\$0.00	\$220.00	\$346.00	\$130.80
Lodging	1,877.94	1,833.31	1,581.39	507.00	0.00	872.76	779.27	519.11
Transportation	3,763.68	878.60	335.22	442.97	0.00	466.27	1,066.06	959.36
Motor Fuel	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other	1,833.53	1,745.00	1,285.00	850.00	0.00	435.00	1,265.00	1,472.80
Total	\$8,045.35	\$5,384.79	\$3,776.61	\$1,961.97	\$0.00	\$1,994.03	\$3,496.33	\$3,082.07

All "reimbursements" expenses, regardless of the manner of payment, including direct pay, credit card, cash, and purchase order are to be reported. Items to be reported per category include:
 Meals - Meals consumed out of town, and in-district meals at area restaurants (outside of board meetings, excludes catered board meeting meals).
 Lodging - Hotel charges.
 Transportation - Airfare, car rental (can include fuel on rental, taxis, mileage reimbursements, leased cars, parking and tolls).
 Motor fuel - Gasoline.
 Other - Registration fees, telephone/cell phone, internet service, fax machine, and other reimbursements (or on-behalf of) to the superintendent and board member not defined above.



REQUIRED DISCLOSURES

Outside Compensation and/or Fees Received by the Superintendent for Professional Consulting and/or Other Personal Services

For the Twelve-Month Period
Ended August 31, 2022

Name(s) of Entity(ies)	Amount Received
None received	0
Total	<u>\$0.00</u>

Compensation does not include business revenues generated from a family business (farming, ranching, etc.) that has no relation to school district business.

Gifts Received by Executive Officers and Board Members (and First Degree Relatives, if any) (gifts that had an economic value of \$250 or more in the aggregate in the fiscal year)

For the Twelve-Month Period
Ended August 31, 2022

	Superintendent	Board Member	Board Member	Board Member	Board Member	Board Member	Board Member	Board Member
	Rosa I. Vega-Barrio	Marlene Bullard	Maria Kika Saldana	Otelia Bosquez	Daniel Dozal	Hector Lopez	Sally Upchurch	Enrique Vega
Total	\$	\$	\$	\$	\$	\$	\$	\$

Note – An executive officer is defined as the superintendent, unless the board of trustees or the district administration names additional staff under this classification for local officials.

Business Transactions Between School District and Board Members

For the Twelve-Month Period
Ended August 31, 2022

	Superintendent	Board Member	Board Member	Board Member	Board Member	Board Member	Board Member	Board Member
	Rosa I. Vega-Barrio	Marlene Bullard	Maria Kika Saldana	Otelia Bosquez	Daniel Dozal	Hector Lopez	Sally Upchurch	Enrique Vega
Amounts	\$	\$	\$	\$	\$	\$	\$	\$

Note - The summary amounts reported under this disclosure are not to duplicate the items disclosed in the summary schedule of reimbursements received by board members.



INDIVIDUAL INDICATORS 1-20
WITH TWO YEAR COMPARISON



INDICATOR # 1

Was the complete annual financial report (AFR) and data submitted to TEA within 30 days of the January 28 deadline?

2022/23	2021/22
Yes	Yes



INDICATOR #2

Was there an unmodified opinion in the AFR on the financial statements as a whole?

2022/23	2021/22
Yes	Yes



INDICATOR #3

Was the school district in compliance with the payment terms of all debt agreements at fiscal year end?

2022/23	2021/22
Yes	Yes



INDICATOR #4

Did the school district make timely payments to the Teachers Retirement System (TRS), Texas Workforce Commission (TWC), Internal Revenue Service (IRS), and other government agencies?

2022/23	2021/22
Yes	Yes



INDICATOR #5

This indicator not scored.

2022/23	2021/22
Not Scored	Not Scored



INDICATOR #6

Was the average change in (assigned and unassigned) fund balances over 3 years less than a 25 percent decrease or did the current year's assigned and unassigned fund balances exceed 75 days of operational expenditures?

Change = -0.25

(If the school district fails indicator 6, the maximum points and highest rating that the school district may receive is 89 points, B = Above Standard Achievement.)

2022/23	2021/22
Passed	Passed



INDICATOR #7

Was the number of days of cash on hand and current investments in the general fund for the school district sufficient to cover operating expenditures (excluding facilities acquisition and construction)?

2022/23	2021/22
10	10

<30 Days	0 POINTS
30-45 DAYS	2 POINTS
45-60 DAYS	4 POINTS
60-74 DAYS	6 POINTS
75-90 DAYS	8 POINTS
>=90 DAYS	10 POINTS

Days Cash on Hand	
2023/22	2022/22
187.04	209.8829



INDICATOR #8

Was the measure of current assets to current liabilities ratio for the school district sufficient to cover short-term debt?

2022/23	2021/22
10	10

<1.00	0 POINTS
1.00 - 1.50	2 POINTS
1.50 - 2.00	4 POINTS
2.00 - 2.50	6 POINTS
2.50 - 3.00	8 POINTS
>=3.00	10 POINTS

Ratio	
2022/23	2021/22
4.1699	6.1301



INDICATOR #9

Did the school district's general fund revenues equal or exceed expenditures (excluding facilities acquisition and construction)?

If not, was the school district's number of days of cash on hand greater than or equal to 60 days?

2022/23	2021/22
10	10

$\geq 0\%$	10 POINTS
$< 0\%$	0 POINTS

Revenue > Expenses	
2022/23	2021/22
Revenue: 12,730,379 > Expenses: 12,978,384 Ratio: 0.9808	Revenue: 12,293,429 > Expenses: 11,832,923 Ratio: 1.0389
Days Cash on Hand 187.0477	Days Cash on Hand 209.8829



INDICATOR #10

This indicator not scored.

2022/23	2021/22
Not Rated	Not Rated



INDICATOR #11

Was the ratio of long-term liabilities to total assets for the school district sufficient to support long-term solvency?

(If the school district's change of students in membership over 5 years was 10 percent or more, then the school district passes this indicator.)

2022/23	2021/22
10	10

>1.00	0 POINTS
0.90 - 1.00	2 POINTS
0.80 - 0.90	4 POINTS
0.70 - 0.80	6 POINTS
0.60 - 0.70	8 POINTS
<=0.60	10 POINTS

Ratio	
2022/23	2021/22
0.4182	0.4417



INDICATOR #12

Was the debt per \$100 of assessed property value ratio sufficient to support future debt repayments?

2022/23	2021/22
8	8

See ranges below in the Determination of Points section

>13.5	0 POINTS
11.5<=13.5	2 POINTS
10 <=11.5	4 POINTS
7 <=10	6 POINTS
4 <= 7	8 POINTS
<= 4	10 POINTS

Ratio	
2022/23	2021/22
5.4158	6.1559



INDICATOR #13

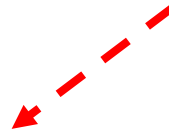
Was the school district's administrative cost ratio equal to or less than the threshold ratio?

2022/23	2021/22
8	6

ADA: 500 to 999

>0.2311	0 POINTS
0.2061- 0.2311	2 POINTS
0.1811 - 0.2061	4 POINTS
0.1561 - 0.1811	6 POINTS
0.1311 – 0.1561	8 POINTS
<=0.1311	10 POINTS

Ratio	
2022/23	2021/22
0.1468	0.1637
ADA	ADA
814.549	843.209





INDICATOR #14

Did the school district not have a 15% decline in the students to staff ratio over 3 years (total enrollment to total staff)?

(If the student enrollment did not decrease, the school district will automatically pass this indicator.)

2022/23	2021/22
Not Rated	10

Yes	10 POINTS
No	0 POINTS

Ratio	
2022/23	2021/22
Not Rates	Yes -0.15%
Not Rated	Enrollment Decrease -111



INDICATOR #15

Not Rated

2022/23	2021/22
Not Rated	Not Rated



INDICATOR #16

- Did the comparison of Public Education Information Management System (PEIMS) data to like information in the school district's AFR result in a total variance of less than 3 percent of all expenditures by function?

(If the school district fails indicator 16, the maximum points and highest rating that the school district may receive is 89 points, B = Above Standard Achievement.)

2022/23	2021/22
Passed	Passed



INDICATOR #17

Did the external independent auditor report that the AFR was free of any instance(s) of material weaknesses in internal controls over financial reporting and compliance for local, state, or federal funds?

(If the school district fails indicator 17, the maximum points and highest rating that the school district may receive is 79 points, C = Meets Standard Achievement.)

2022/23	2021/22
Passed	Passed



INDICATOR #18

Did the external independent auditor indicate the AFR was free of any instance(s) of material noncompliance for grants, contracts, and laws related to local, state, or federal funds?

2022/23	2021/22
10	10

Yes	10 POINTS
No	0 POINTS



INDICATOR #19

Did the school district post the required financial information on its website in accordance with Government Code, Local Government Code, Texas Education Code, Texas Administrative Code and other statutes, laws and rules that were in effect at the school district's fiscal year end?

2022/23	2021/22
5	5

Yes	5 POINTS
No	0 POINTS



INDICATOR #20

Did the school board members discuss any changes and or impacts to local, state, and federal funding at the school board meeting within 120 days before the district adopted its budget? (If the school district fails indicator 20 the maximum points and highest rating that the school district may receive is 89 points, B = Above Standard Achievement.)

2022/23	2021/22
Yes	Yes



QUESTIONS



23-24

Maintenance Projects



23-24 Allocated Projects

Facilities & Transportation

Project Goals Timeline

Project	Budget Allocation	Final Expenditure	Campus/Dept.	Solution	Timeline	Status	Column
Replacement of marquee inside and out	199.51.6249.00.951.99.0.00	\$ 8,500.00	Stadium	completed	10/30/2023	100%	
Installing irrigation and plants PK-8 (Plants Donated)	199.51.6319.00.951.99.0.00	\$ 300.00	PK-8	in process	11/30/2023	20%	
Remodel Jr. High Old Cafeteria - Inst. Support Services	199.51.6319.00.951.99.0.00	\$ 3,431.00	PK-8	in process	11/30/2023	95%	
Replacement of fluorescent to Led Lights PK-8	199.51.6319.00.951.99.0.00	\$ 7,200.00	PK-8	In process	12/30/2023	30%	
HVAC Installation (Grant)	282.51.6639.00.951.99.0.00	\$ 205,104.01	District Wide	in process	12/30/2023	80%	
PK-8 Cafetorium Access Delivery Road (pending permit) (Grant)	199.81.6629.00.044.99.0.18	\$ 44,850.00	PK-8		1/30/2024	50%	
Well Pump Replacement	199.51.6249.00.951.99.0.00	\$ 19,590.00	High School	in process	10/30/2023	100%	
Fire Marshal required to construct new fire lane (Grant)	199.81.6629.00.044.99.0.18	\$ 31,262.00	Roundabout	in process	12/20/2023	95%	
Replacement of fluorescent to Led Lights High School	199.51.6319.00.951.99.0.00	\$ 25,000.00	High School	in process	5/30/2023	12%	
Transportation							
Replacing cracked windsheilds on three buses	199.34.6249.00.934.99.0.00	\$ 4,000.00	transportation	in process	1/31/2023	10%	
Repiring two of the smaller buses 6/9	199.34.6249.00.934.99.0.00	\$ 9,975.81	transportation	in process	11/30/2023	50%	
On Going Needed Repairs							
Repair damadged sheet rock in classrooms			PK-8	Material Available	5/30/2024		
Repair cabinets in classrooms			PK-8	Pending EOY Budget	5/30/2024		
Projects Needed							
Fire Marshal required fire sprinklers in Cafetorium				Pending Quotes			

Summer Projects Completed

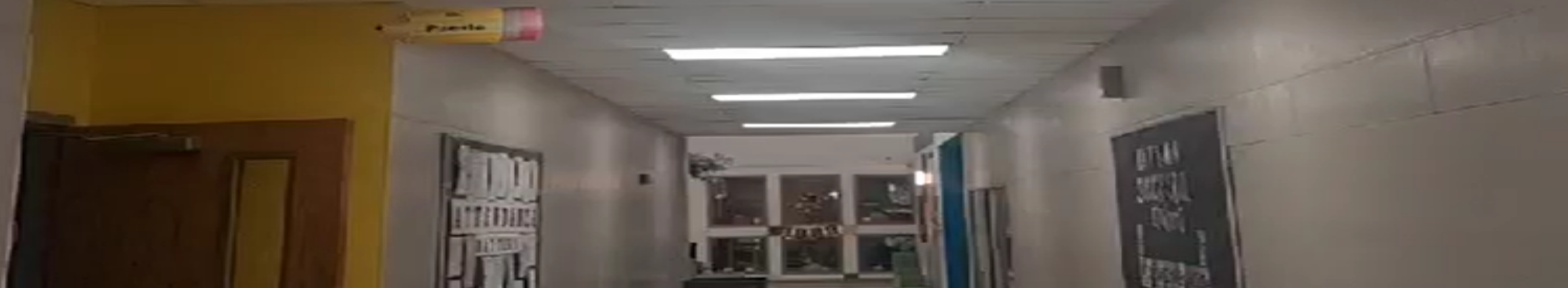


107



Conversion Projects:
HVAC
Cafeteria Access Road
Safety – Perimeter Wall
3rd-8th Instructional Special Services Suite

- Ongoing LED replacement lights at Middle School and High School





Future Project Needs:

1. Fire Sprinklers as per Fire Marshal (Pending Guidance)
2. Window replacement to Energy Efficiency Windows PK-8 buildings proximately 73 windows with installation price for windows and labor \$93,000.00 (Seeking Grant Funding)
3. Maintenance roof repair: High school-only areas need approximately 21,480 sq ft foam application 12.00 per ft cost \$257,760.00
4. Replace Vehicles: 3 Small Buses & 1 Small Activity Bus (Seeking Grant Funding)
5. Need additional passenger van (CTE possible funding coverage)
6. Central Offices Replace Windows to Energy Efficiency Windows
7. Asphalt Oil Mill School Road
8. Baseball & Softball Fields
9. District Wide Shade Canopies, Grass, trees, & Playground Equipment
10. Stadium Turf Replacement (Recommended after 8-10 years)
11. Construction of parent and student parking lots



Wellness Department

430-D Oil Mill Road

Tornillo, TX 79853

Phone 915.765.3565

Fax 915.765.3599

MEMORANDUM

To:

From:

Subject:

Date:

HISTORY:

RATIONALE:

BUDGET IMPACT:

ADMINISTRATIVE RECOMMENDATION:

School Compliance

**TORNILLO ISD
P O BOX 170 - TORNILLO, TX 79853**

**School Year: 2023 - 2024
Grade: Seventh Grade**

School Enrollment this Grade: 56

Vaccine Name	Percent Compliance
Hepatitis A	100
Hepatitis B	100
Meningococcal	100
MMR (2 doses)	100
Polio	100
Tdap/Td#	100
Varicella (2 doses)	100

School Compliance

**TORNILLO ISD
P O BOX 170 - TORNILLO, TX 79853**

**School Year: 2023 - 2024
Grade: Kindergarten**

School Enrollment this Grade: 56

Vaccine Name	Percent Compliance
DTP/DTaP/DT/Td	100
Hepatitis A	100
Hepatitis B	100
MMR (2 doses)	100
Polio	100
Varicella	100

School Compliance

Comparison with State Percentages

TORNILLO ISD
P O BOX 170 - TORNILLO, TX 79853

School Type: Public School
School Year: 2023 - 2024
Grade: Seventh Grade
School Enrollment this Grade: 56
State Enrollment this Grade (Public School): 531955

Vaccine Name	School Percent	State Percent
Hepatitis A	100	100
Hepatitis B	100	100
Meningococcal	100	99
MMR (2 doses)	100	100
Polio	100	100
Tdap/Td#	100	99
Varicella (2 doses)	100	100

School Compliance

Comparison with State Percentages

TORNILLO ISD
P O BOX 170 - TORNILLO, TX 79853

School Type: Public School
School Year: 2023 - 2024
Grade: Kindergarten
School Enrollment this Grade: 56
State Enrollment this Grade (Public School): 524146

Vaccine Name	School Percent	State Percent
DTP/DTaP/DT/Td	100	99
Hepatitis A	100	100
Hepatitis B	100	100
MMR (2 doses)	100	99
Polio	100	99
Varicella	100	99

Annual Report of Immunization Status
For School Year 2023 - 2024

Name :TORNILLO ISD
Address: P O BOX 170 , TORNILLO, TX 79853

Facility ID : 9071908000

District Information

Completed By : Linda Rivero, RN

Title : District Nurse

What is the total # of students in your District with at least one conscientious exemption? 0
What is your total District enrollment? 741

Kindergarten

What is the total # of schools with this grade? 1
What is the total enrollment for this grade? 56
What is the total # of students in this grade with at least one conscientious exemption? 0
What is the total # of students in this grade with at least one medical exemption? 1
What is the total # of students in this grade with a conscientious exemption to all vaccines? 0
What is the total # of students in this grade with a medical exemption to all vaccines? 0
What is the total # of students in this grade without an immunization record? (Do not include students from 2d above) 0
What is the total # of students in this grade provisionally enrolled? 0

Vaccine	# Students Current		# Students Exempt Official State of Texas Form	# Students Exempt Statement from Health Care Provider	Students Not Current	History Illness	Total from columns 1-6
	Up-to-Date	Provisional	Conscientious	Medical	Delinquent		
DTP/DTaP/DT/Td	56	0	0	0	0	0	56
Hepatitis A	55	0	0	1	0	0	56
Hepatitis B	56	0	0	0	0	0	56
MMR (2 doses)	56	0	0	0	0	0	56
Polio	56	0	0	0	0	0	56
Varicella	56	0	0	0	0	0	56

Seventh Grade

What is the total # of schools with this grade? 1
What is the total enrollment for this grade? 56
What is the total # of students in this grade with at least one conscientious exemption? 0
What is the total # of students in this grade with at least one medical exemption? 0
What is the total # of students in this grade with a conscientious exemption to all vaccines? 0
What is the total # of students in this grade with a medical exemption to all vaccines? 0
What is the total # of students in this grade without an immunization record? (Do not include students from 2d above) 0
What is the total # of students in this grade provisionally enrolled? 1

Vaccine	# Students Current		# Students Exempt Official State of Texas Form	# Students Exempt Statement from Health Care Provider	Students Not Current	History Illness	Total from columns 1-6
	Up-to-Date	Provisional	Conscientious	Medical	Delinquent		
Hepatitis A	55	1	0	0	0	0	56
Hepatitis B	55	1	0	0	0	0	56
Meningococcal	56	0	0	0	0	0	56
MMR (2 doses)	56	0	0	0	0	0	56
Polio	55	1	0	0	0	0	56
Tdap/Td#	56	0	0	0	0	0	56
Varicella (2 doses)	53	0	0	0	0	3	56

RESOLUTION IN SOLIDARITY WITH THE TAKE CHARGE GROUP OF FABENS

WHEREAS, Tornillo ISD serves a community akin to Fabens, dedicated to serving students and families in an unincorporated area; and

WHEREAS, Tornillo ISD advocates for the welfare and well-being of the families and residents served; and

WHEREAS, the learning community of Tornillo relies on services such as health care, dining and other life essentials from the community of Fabens; and

WHEREAS, having a wastewater treatment plant located within the Fabens community could cause health issues for students, schools, and families; and

WHEREAS, placement of the Mesa Del Norte Wastewater Treatment Plant will potentially jeopardize the health, safety, and overall quality of life for the residents of Fabens as well as for the residents of Tornillo.

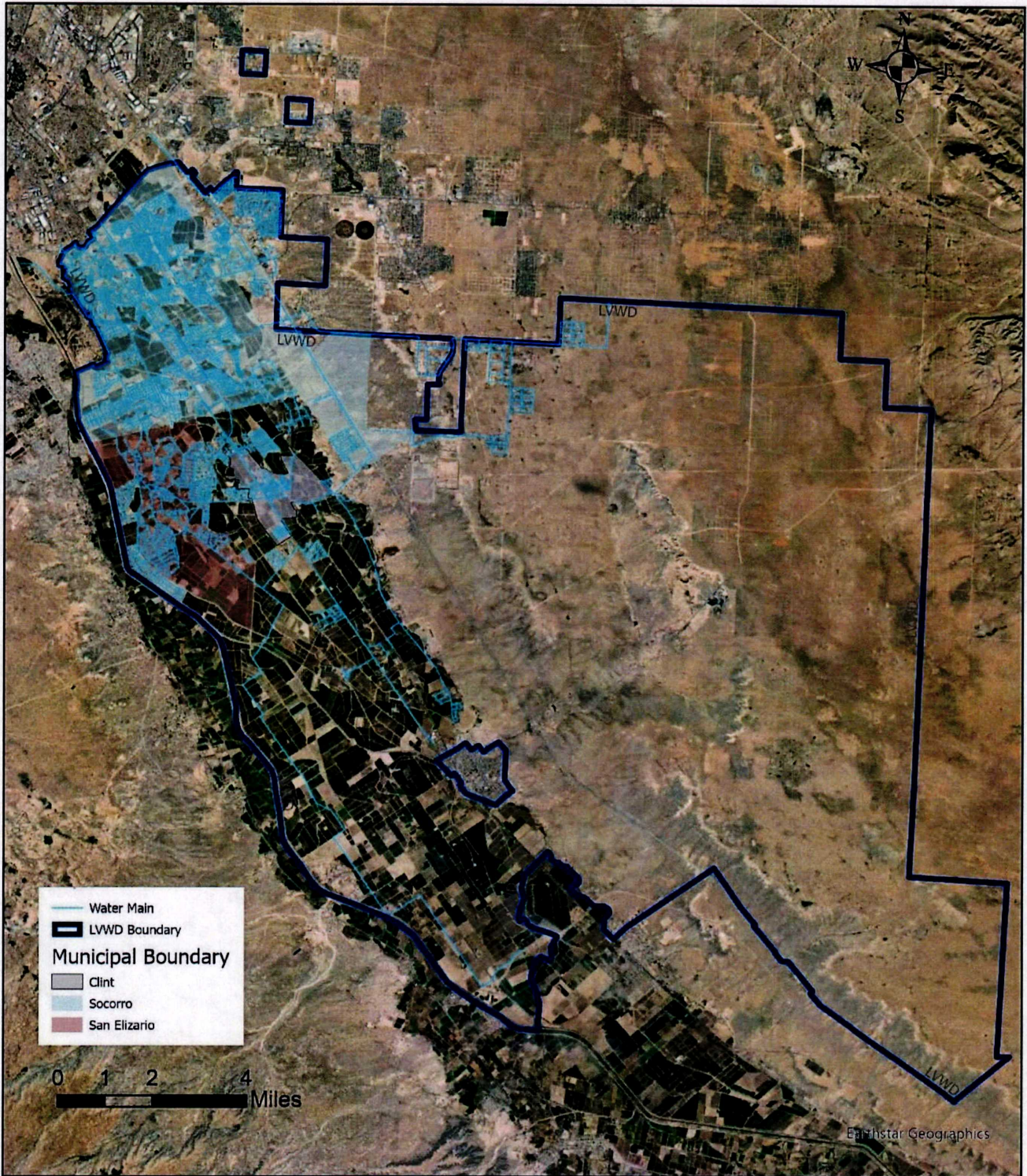
THEREFORE BE IT RESOLVED that the Tornillo Independent School District stands in solidarity and mutual support of the Take Charge Group of Fabens in opposition to the construction of a wastewater treatment plant within the Fabens community.

Adopted this day _____

Board President

Board Secretary

Water





MEMORANDUM

To: Board of Trustees
From: Rene Estrada, Maintenance / Transportation Director
Subject: Fire Lane Entrance
Date: November 30, 2023

HISTORY:

The District remodeled the old Jr. High gym into a cafetorium after final approval the fire marshal requested that a turn around road entrance be constructed to provide access for first responders.

RATIONALE:

The District would like to hire a contractor to construct the entrance.

BUDGET IMPACT:

\$31,262 to be taken from 199.81.6629.00.044.99.0.18

ADMINISTRATIVE RECOMMENDATION:

Administration is recommending the Board of Trustees approve hiring Vistacon to construct lane, as presented.



Basilio A. Silva Jr. P.E
President

Elsa Silva
Vice President

Proposal

11/20/2023

Mr. Rene Estrada
Tornillo Independent School District
300 Oil Mill Dr.
Tornillo, Texas 79853

RE: Road Turn Around

Dear Mr. Estrada

**Below, please find the cost breakdown for the turn around road required by the
Fire Department**

Earthwork	\$	6,800.00
Asphalt Paving	\$	10,250.00
4" Loose Rip Rap	\$	8,150.00
Laboratory Fee	\$	1,200.00
Fire Lane Signs	\$	420.00
Supervision	\$	1,600.00
Subtotal	\$	28,420.00
Vistacon	\$	2,842.00
Grand Total	\$	31,262.00

Thank you,

Gil Covarrubias/Rebecca Quintero
Project Manager/Project Coordinator

1161 Kessler
El Paso, TX 79912
(915)592-0321



July 10, 2023
Attn: Gil
Project: Tornillo street

PROPOSAL

Work area
285 S.Y

Subgrade Preparation
Furnish and Install 6" of Base Course
Furnish, Prime and Pave 2.5" of Hot Mix

Total Bid ***\$ 35,200***

Exclusions: Water, Construction Entrance, Lab, Silt Fence and Traffic Control

For questions or other information please contact me at the number listed below.

Sincerely,

Armando Mata
915-227-7509

5309 Mace St. · El Paso, TX 79938 · Ph.: (915) 227-7509 · armando_mata@msn.com

VERGE GENERAL CONTRACTORS

710 Southwood Canutillo, Texas 79835 e-mail franklerma@icloud.com (915)276-0493

November 15th 2023

Rene Estrada
Tornillo Independent School District
19200 Cobb Ave.
Tornillo, Texas 79853
915-765-3060

RE: Fire lane entrance turn around

Mr. Estrada,

Verge General Contractors is pleased to provide our proposal for the construction development requested for the above mentioned project. We have reviewed the plans and specifications and our proposal is as follows:

SCOPE OF WORK:

- **Contract new fire lane entrance as per plans**
- **25' Landing**
- **6" Road Base**
- **2.5" Asphalt**
- **Demolition of side walk**

Exclusions: **TOTAL: \$45,000.00**

- Temporary/Permanent Fencing, Vapor Barrier/Screenings of Pads
- Shoring/Soil Retention, Unsuitable Soil Removal or Replacement, Archaeological Issues
- Gas/Communication Lines, Meters/Fees, Mechanical/Electrical – Any Utility Relocation
- Testing/Permits/Bonds, Environmental Impact Tests
- Technical Specifications
- Asbestos Abatement, Hazardous Material Handling
- Any Concrete Work
- Any Work Not Mentioned Within the Scope of Work

Please review at your convenience and should you have any questions or comments, please feel free to contact us at (915) 276-0493.

Sincerely,

Frank Lerma

Frank Lerma, L.I.

President and CEO



Human Resources Department

19200 Cobb Street
Tornillo, TX 79853
Phone 915.765.3026
Fax 915.765.3099

MEMORANDUM

To:
From:
Subject:
Date:

HISTORY:

RATIONALE:

BUDGET IMPACT:

ADMINISTRATIVE RECOMMENDATION:



Waivers

2023-2024 Application for Bilingual Exception / ESL Waiver

Waiver ID: 72976

Application Information

Category: General	Creator: Lizeth Carroll, District Editor	Status: Submitted to TEA
Creation Date: 11/1/2023	Approving Superintendent: Rosa Vega-Barrio	Assigned To:
Creator Email: carrolll@tisd.us	Approving Superintendent Email: rvegab@tisd.us	

LEA Contact

Full Name: Lizeth Carroll
Phone: (915) 765-3001 Ext: 3050
Email: carrolll@tisd.us

LEA Information

LEA: TORNILLO ISD (071908)
Address: P O BOX 170, TORNILLO, TX 79853-0170
Phone: (915) 765-3000

HR Director Contact

Full Name: Lizeth Carroll
Phone: (915) 765-3001 Ext: 3050
Email: carrolll@tisd.us

Special Instructions

If a district/local education agency (LEA), including school districts, open-enrollment charters, and districts of innovation, does not have the appropriately certified educators for their required bilingual education or English as a second language (ESL) program, the district will file the applicable bilingual education exception or ESL waiver for the teachers and students impacted, **per 19 TAC ?89.1207**.

This is a provisional measure taken to report the current needs of the district and to specify the actions to be taken in order to secure the appropriately certified staff, provide training and support to the teachers under the exception/waiver, and to verify the implementation of a temporary alternative language methods that meet the affective, linguistic, and cognitive needs of the emergent bilingual (EB) students and align as closely as possible to the required bilingual or ESL program.

The district's bilingual/ESL program contact and/or the human resource contact person may complete and submit the exception/waiver application. The application includes a verification that the superintendent has reviewed and approved the application. To submit your Bilingual Education Exception/ESL Waiver Application you must provide the district Information on the TEA Dashboard, attach the Alternative Language Methods with a Comprehensible Professional Development Plan and the action plan to actively recruit and retain bilingual/ESL teachers to avoid filing for a Bilingual Education Exception and/or ESL Waiver in subsequent years.

▲ Bilingual Education Alternative Language Program Code Description

1. BILINGUAL EDUCATION ALTERNATIVE LANGUAGE PROGRAM CODE DESCRIPTION.

Based on one or more of the ALP Code features described above, provide a brief description on how the proposed temporary alternative language program code for the district’s required bilingual education program will meet the affective, linguistic, and cognitive needs of EB students/ELs. Be sure to describe how the program may differ across campuses or grade levels but ensure the linguistic and content needs of students are met.

All of the bilingual teachers are fluent in the second language and have close ties with the culture of the students as they also have Hispanic heritage. District wide, celebrations and customs from Hispanic and American cultures are acknowledged and observed to promote confidence and positive identity. Instruction is carefully planned to provide plenty of opportunities to practice the four language domains in both languages, following the District Dual language guidelines, to ensure that students master the required essential knowledge and skills and high order thinking skills. Educators use best practices and authentic literature to promote language development, collaboration, and high levels of engagement in both languages.

2. ESL ALTERNATIVE LANGUAGE PROGRAM CODE DESCRIPTION.

Based on one or more of the ALP Code features described above, provide a brief description on how the proposed temporary alternative language program code for the district’s required ESL program will meet the affective, linguistic, and cognitive needs of EB students/ELs. Be sure to describe how the program may differ across campuses or grade levels but ensure the linguistic and content needs of students are met.

All of the ESL educators have close ties with the culture of the Emergent Bilingual students as they also have Hispanic heritage. District wide, celebrations and customs from Hispanic and American cultures are acknowledged and observed to promote confidence and positive identity. Instruction is carefully planned to provide plenty of opportunities to practice the four language domains to accelerate language acquisition and ensure that students master the required essential knowledge and skills and high order thinking skills. Educators use best practices to ensure comprehensive input and speaking opportunities are provided throughout the day to promote language development, collaboration, and high levels of engagement.

3. TARGETED RECRUITING ACTIVITIES PLANNED NARRATIVE RESPONSE.

Provide the district's action plan for the 2022-2023 school year. The plan should include 3-5 documentable activities the district will complete during the year. The activities should (1) demonstrate support for teachers seeking certification (2) reflect efforts to recruit certified teachers to the district, and (3) strengthen program implementation by preparing teachers under the bilingual exception or ESL waiver to better serve the needs of the district’s emergent bilingual students.

Book study during PLC's, 38 Great Academic Language Builders Collaborate with ESC 19 to provide training for teachers of EB students Provide information regarding TEA preparation courses to take bilingual,ESL exams Continue offering,advertising bilingual,ESL stipend of 3,000, and reimbursing test registration fees if getting a passing score.

Summary

BIL Exception

Campus Name	Language	Number Of	All Grades	PK	K	1	2	3	4	5	6	7	8	9	10	11	12			
		Students		0	0	18	17	0	0	42	57	0	0	0	0	0	0			
		Classrooms		0	0	1	1	0	0	1	3	0	0	0	0	0	0			
		Teachers		0	0	1	1	0	0	4	4	0	0	0	0	0	0			
TORNILLO INT	Spanish		Maira Rivera de Santiago															✓		
			Miriam Minjarez																✓	
		Teacher Name	Brenda Estrada									✓	✓							
			Lilia Delgado									✓								
			Omar Puentes									✓	✓							
			Peter Anguiano									✓	✓							
			Aimee Granados										✓							
			Unknown	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

ESL Waiver

Campus Name	Number Of	All Grades	PK	K	1	2	3	4	5	6	7	8	9	10	11	12		
TORNILLO J H	Students		0	0	0	0	0	0	0	0	56	47	0	0	0	0		
	Classrooms		0	0	0	0	0	0	0	0	3	2	0	0	0	0		
	Teachers		0	0	0	0	0	0	0	0	1	1	0	0	0	0		
TORNILLO H S	Teacher Name											✓	✓					
		Unknown	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TORNILLO H S	Students		0	0	0	0	0	0	0	0	0	0	0	0	60	57		
	Classrooms		0	0	0	0	0	0	0	0	0	0	0	0	3	4		
	Teachers		0	0	0	0	0	0	0	0	0	0	0	0	2	2		
	Teacher Name																	✓
		Fallon Ontiveros																✓
	Guadalupe Dozal																	✓
	Jorge Torres																	✓
	Unknown	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

LEA Attachments (0)

There are no LEA attachments.

Tornillo Independent School District

Tornillo High School

Memorandum

To: Board of Trustees

From: Alejandro Olvera/Principal

Subject: Tornillo High School Campus Data

Date: 11/14/2023

History:

TISD wants to ensure that 100% of all students meet graduation requirements.

Rationale:

Tornillo High School implemented the Coyote Academy to provide alternative options for students contemplating leaving our school system. Students could earn all their credits and advance on their courses in order to receive their high school diploma.

Budget Impact:

No budget impacts

Administrative Recommendation:

Tornillo High School is recommending that B.R be allowed to graduate early and given his high school diploma in the 2023-2024 school year since he has met the state requirements to graduate with 22 credits.



Human Resources Department

19200 Cobb Street
Tornillo, TX 79853
Phone 915.765.3026
Fax 915.765.3099

MEMORANDUM

To:
From:
Subject:
Date:

HISTORY:

RATIONALE:

BUDGET IMPACT:

ADMINISTRATIVE RECOMMENDATION:

BREAKDOWN OF HQIM STIPEND AMOUNTS FOR 2023-2024

Amount	# of Stipends	HQIM
\$1,300	26	Reading Amplify/Teacher Strategies
\$1,300	25	Math Eureka/Carnegie
Total: \$66,300		

BREAKDOWN BY POSITION AND HQIM PRODUCT

Grade/position	# of Teachers using Reading- Teaching Strategies/Amplify	# of Math- Eureka/Carnegie
PK	1	0
K	3	3
1	3	3
2	3	3
3	3	3
4	3	3
5	1	3
6	1	0
7	1	0
8	0- same teacher as above	0
Sped.	2	2
Total	21	20

BREAKDOWN BY POSITION AND HQIM PRODUCT

Position	# of Instructional Coaches supporting Teaching Strategies/Amplify Reading	# of Inst. Coaches supporting Eureka/Carnegie Math
Instructional Coaches	5	5
Total	5	5

Tornillo Independent School District
 Grant Funded Stipends
 2023-2024

GRANT FUNDED STIPENDS		
Grant	# Positions	Amount
TCLAS Decision 11-After School Program- Project Manager	1	\$20,000
TCLAS Decision 2 Teachers - High Quality Inst. Materials/ELAR	25 to 21	\$1,000 to \$1,300
TCLAS Decision 2 Teachers - High Quality Inst. Materials/Math	25 to 20	\$1,000 to \$1,300
TCLAS Decision 2 Coaches - High Quality Instr. Materials	4 to 5	\$2,000 to \$2,600
TCLAS Decision 4b Education and Training/Educator Teaching Course	1	\$5,500
TCLAS Decision 5 - Resident Mentor Teachers	20	\$3,500
School Action Fund-Project Manager	1	\$20,000
School Action Fund-ELAR	1	\$15,000
School Action Fund- District Project Manager	5 to 0	\$15,000 to \$0
School Action Fund-Staff Members	9 to 15	\$5,000
Strong Foundations Grant	7	\$3,000
Team Leads		\$1,000

Notes:

- Removed
- Increased Stipend Amount-Revised # Positions
- New Stipend
- Revised Wording



TORNILLO INDEPENDENT SCHOOL DISTRICT

INNOVATING – EMPOWERING – THRIVING

MINUTES OF REGULAR BOARD MEETING

W.E. Neill Service Center, 19210 Cobb, Tornillo, Texas

Thursday, October 26, 2023

1. (OTHER) First Order of Business

5:30PM –

- A. Establish a quorum and call the meeting to order

5:32PM

The meeting was called to order at 7:30 AM by Board President, Marlene Bullard, and it was established that a quorum was present.

MEMBERS PRESENT:

Marlene Bullard, President

Ida Estrada, Vice President

Ofelia Bosquez, Secretary

Daniel Dozal

Hector Lopez

Maria Saldaña

Enrique Vega

- B. Pledge of Allegiance to the United States

Marlene Bullard, Board President, led the Board of Trustees in the Pledge of Allegiance to the United States of America.

- C. District Mission and Vision

Ofelia Bosquez, Board Secretary, read the district vision and mission.

2. (OTHER) Superintendent's Report

5:32PM –

Mrs. Rosa Vega-Barrio, Superintendent, presented the Board of Trustees with the Superintendent's Report.

5:35PM

No Action Necessary.

3. District Recognitions

5:35PM –

- A. Partners in Education

5:38PM

Mr. Carlos Garcia, Technology Director, recognized Partners in Education who donated for employee appreciation.

No Action Necessary.

- B. Lone Star State School Counselor Association Recognition

5:38PM –

Counseling Department recognized Mrs. Maria Hernandez for receiving the 2023 Bronze Award.

5:42PM

No Action Necessary.

- C. National Bullying Prevention Month

5:42PM –

TISD Counselors presented the Board of Trustees with the proclamation for National Bullying Prevention Month.

5:44PM

No Action Necessary.

5:44PM – D. TISD October Hard Hat Award
5:47PM – Mrs. Rosa Vega-Barrio, Superintendent, announced Mrs. Myrna Lopez and PK-8 Staff as the TISD October Hard Hat Award Winner.
No Action Necessary.

5:47PM – 4. (OTHER) Open Forum – None
5:48PM

5. Lone Star Governance

A. Student Outcome Monitoring

5:48PM – 1. Credit Recovery and AP Spanish Data
5:54PM – Mr. Alejandro Olvera, THS Principal, presented the Board of Trustees with Credit Recovery and AP Spanish Data Updates.
No Action Necessary.

5:54PM – 2. TSI, Early College, and Dual Credit Updates
6:04PM – Mrs. Elizabeth Otero, THS Assistant Principal, presented the Board of Trustees with TSI, Early College, and Dual Credit Updates.
No Action Necessary.

6:04PM – 3. CTE and Western Tech Updates
6:13PM – Mr. Raymond Bonilla, CTE Coordinator, presented the Board of Trustees with CTE and Western Tech Updates.
No Action Necessary.

6:13PM – 4. AVID Updates
6:15PM – Mrs. Joanna Hernandez, THS College & Career Advisor, presented the Board of Trustees with AVID Updates.
No Action Necessary.

6:15PM – 5. Achieve Academy Updates
6:18PM – Ms. Claudia Beanes, THS Counselor, presented the Board of Trustees with Achieve Academy Updates.
No Action Necessary.

6:18PM – 6. Counseling Service Updates
6:30PM – Mrs. Maria Morales, PK-8 Assistant Principal, presented the Board of Trustees with Counseling Service Updates.
No Action Necessary.

6:30PM – 7. STEM-H Academy Updates
6:41PM – Mrs. Loretta Aguilar, Instructional Specialist – Technology, presented the Board of Trustees with STEM-H Academy Updates.
No Action Necessary.

6:41PM – 8. GT Program Updates
6:45PM – Mrs. Loretta Aguilar, Instructional Specialist – Technology, presented the Board of Trustees with GT Program Updates.

No Action Necessary.

6:45PM –
6:51PM

9. K12 Summit Data

Ms. Sandy Garcia, HR Specialist, presented the Board of Trustees with K12 Summit Data.

No Action Necessary.

6:51PM –
7:01PM

10. TCLAS Decision 11 Update

Mr. Marco Tristan, Community Services Project Manager, presented the Board of Trustees with TCLAS Decision 11 Update.

No Action Necessary.

7:01PM –
7:02PM

B. (Accountability 1) Review Board's Time Use Tracker

Ms. Marlene Bullard, Board President, facilitated the review of the board's time use tracker.

No Action Necessary.

7:02PM –
7:03PM

6. (ADVOCACY) Community Engagement on Student Outcome Goals – None

7. (VISION Y) Information / Reports / Presentations

A. Financial Reports – Information Only

Ms. Rachel Aguilar, Executive Secretary, presented the Board of Trustees with the Financial Reports for September 2023.

No Action Necessary.

7:03PM –
7:04PM

B. Quarterly Investment Report – Information Only

Ms. Rachel Aguilar, Executive Secretary, presented the Board of Trustees with the Quarterly Investment Report.

No Action Necessary.

C. Annual Investment Report - Information Only

Ms. Rachel Aguilar, Executive Secretary, presented the Board of Trustees with the Annual Investment Report.

No Action Necessary.

7:04PM –
7:11PM

D. Technology Department Updates

Mr. Carlos Garcia, Technology Director, presented the Board of Trustees with the Technology Department Updates.

No Action Necessary.

7:11PM –
7:18PM

E. Board of Trustees Continuing Education Credit

Ms. Marlene Bullard, Board President, made the following announcement regarding the Board of Trustees Continuing Education Credit:

As Board President, I am required to announce the name of each member who:

- Has completed the required continuing education;
- Has exceeded the required continuing education; and

- Is deficient in meeting the required continuing education.

The requirements for training are measured as of the first anniversary of the date of the trustee’s election or appointment or two-year anniversary of his or her previous training, as applicable.

There are eight training areas for board member continuing education:

1. Local District Orientation
2. Orientation to the Texas Education Code
3. Post-Legislative Update to the Texas Education Code
4. Team Building
5. Additional Continuing Education
6. Evaluating Student Academic Performance and Setting Goals
7. Identifying and Reporting Abuse, Trafficking, and Other Maltreatment of Children
8. School Safety

To the extent applicable for each board member, I will announce the completion or deficiency as to required training.

For members who still have time remaining to complete required training, I will announce those board members who have scheduled timely training and those who have not yet scheduled the training.

At the conclusion of this announcement, I will announce any board member’s training in excess of the continuing education requirements.

1. Local District Orientation Training

No new board members were required to complete local district orientation training for the time period covered by this announcement.

2. Orientation to the Texas Education Code

No new board members were required to complete Orientation to the Texas Education Code training for the time period covered by this announcement

3. Post-Legislative Update to the Texas Education Code

The following board members have time remaining to complete the Post-Legislative Update to the Teas Education Code and have not yet scheduled this training:: Enrique Vega, Hector Lopez, Ida Estrada, Maria Saldana, Marlene Bullard, Ofelia Bosquez, Daniel Dozal.

4. Team Building

NOTE: The entire board and the Superintendent must participate in the annual team-building session. This training should be completed by the time of the annual announcement.

The following board members have completed the annual team-building training: Marlene Bullard, Maria Saldana, Ofelia Bosquez, Daniel Dozal, Hector Lopez, Ida

Estrada, Enrique Vega

5. Additional Continuing Education

NOTE: 10 hours for first-year members, 5 hours for subsequent years

The following board members have completed the additional continuing education requirements: Enrique Vega, Ida Estrada, Maria Saldana, Marlene Bullard, Ofelia Bosquez

The following board members have time remaining to complete the additional continuing education requirements and have not yet scheduled this training: Hector Lopez, Daniel Dozal.

6. Evaluating Student Academic Performance and Setting Goals

The following Board members have completed the required training on evaluating and improving student outcomes: Enrique Vega, Ida Estrada, Maria Saldaña, Marlene Bullard.

The following board members have time remaining to complete the biennial training on evaluating student academic performance and setting goals and have not yet scheduled this training: Ofelia Bosquez, Daniel Dozal, Hector Lopez.

7. Identifying and Reporting Abuse, Trafficking and Other Maltreatment of Children

The following board members have completed the biennial training on identifying and reporting abuse and trafficking: Ofelia Bosquez, Daniel Dozal, Ida Estrada, Hector Lopez, Enrique Vega

The following board members have time remaining to complete the biennial training on identifying and reporting abuse and trafficking and have not yet scheduled this training: Marlene Bullard, Maria Saldana.

8. School Safety

The following board members have completed the biennial training on school safety: Ida Estrada, Marlene Bullard, Ofelia Bosquez

The following board members have time remaining to complete the biennial training on school safety and have not yet scheduled this training: Daniel Dozal, Enrique Vega, Hector Lopez, Maria Saldana

Exceeding Required Continuing Education

1. Board Member Enrique Vega exceeded the required amount of continuing education training by 32.5 additional hours.
2. Board Member Ida Estrada exceeded the required amount of continuing education training by 56.5 additional hours.
3. Board Member Maria Saldana exceeded the required amount of continuing education training by 67 additional hours.

4. Board Member Marlene Bullard exceeded the required amount of continuing education training by 36 additional hours
5. Board Member Ofelia Bosquez exceeded the required amount of continuing education training by 15.75 additional hours

8. (STRUCTURE) Board Items

7:18PM –
7:21PM

A. Purchases > \$25,000 threshold – Authorization

1. Consider Approval to Purchase Edgenuity

Mr. Alejandro Olvera, THS Principal, presented the Board of Trustees with the purchase of Edgenuity.

Ofelia Bosquez made the motion and Hector Lopez seconded the motion to approve the purchase of Edgenuity, as presented.

Motion Passed Unanimously.

2. Consider Approval of Western Technical College Student Tuition and Fees for 2023-2024

7:21PM –
7:23PM

Mr. Raymond Bonilla, CTE Coordinator, presented the Board of Trustees with the Western Technical College Student Tuition and Fees for 2023-2024.

Ofelia Bosquez made the motion and Ida Estrada seconded the motion to approve the purchase of Western Technical College Student Tuition and Fees for 2023-2024, as presented.

Motion Passed Unanimously.

7:23PM –
7:24PM

B. Consider Approval of Updates to HQIM Stipends

Mrs. Rosa Vega-Barrio, Superintendent, requested item be tabled for next board meeting.

Marlene Bullard made the motion and Daniel Dozal seconded the motion to table item.

Motion to Table Item Passed Unanimously.

7:24PM –
7:26PM

C. Consider Approval of Opioid Prevention Curriculum

Mr. Raymond Bonilla, CTE Coordinator / SHAC Co-Chair, presented the Board of Trustees with the Opioid Prevention Curriculum.

Ofelia Bosquez made the motion and Enrique Vega seconded the motion to approve the Opioid Prevention Curriculum, as presented.

Motion Passed Unanimously.

9. (STRUCTURE) Consent Agenda

7:26PM –
7:30PM

A. Consider Approval of Minutes from Previous Meetings:

1. Regular Board Meeting Minutes – September 26, 2023

2. Special Board Meeting Minutes – October 23, 2023

B. Consider Approval of Additional Stipend under Strong Foundations Grant

Marlene Bullard requested consent agenda item 9.B. be removed from consent agenda for separate consideration. With consent agenda item 9.B. removed, Ofelia Bosquez made the motion and Ida Estrada seconded the motion to approve consent agenda items, as presented.

Motion Passed Unanimously.

9.B. Consider Approval of Additional Stipend under Strong Foundations Grant
Mr. Alejandro Olvera, THS Principal, provided clarification for the Additional Stipend under Strong Foundations Grant.

Ofelia Bosquez made the motion and Daniel Dozal seconded the motion to approve the Additional Stipend under Strong Foundations Grant, as presented.

Motion Passed Unanimously.

10. (OTHER) Executive Session. The Board will enter into a closed meeting to discuss personnel matters, to consult with attorney, under Sections 551.071 and 551.074, Texas Government Code. The Board will reconvene into open session to take any necessary action.

The Board of Trustees entered into Executive Session at 7:30 PM for deliberation.

7:30PM –
10:01PM

- A. Discussion Regarding Superintendent’s Evaluation
- B. Discussion on Superintendent’s Employment Contract and Possible Amendments

No Action was taken during Executive Session

The Board of Trustees Reconvened from Executive Session at 10:01 PM.

11. (STRUCTURE) Continuation of Board Items in Open Session

10:01PM –
10:02PM

- A. Discussion Regarding Superintendent’s Evaluation
Marlene Bullard made the motion and Daniel Dozal seconded the motion to approve the annual evaluation of Superintendent as conducted in closed session.
Motion Passed Unanimously.

10:02PM –
10:03PM

- B. Discussion and Possible Action Regarding Superintendent’s Employment Contract and Possible Amendments
Marlene Bullard made the motion and Ida Estrada seconded the motion to amend the Superintendent’s employment contract as discussed in closed session.
Motion Passed with a 6-0-1 Vote. Maria Saldana abstained.

12. Next Meeting Tentative Date: October 26, 2023

10:03PM –
10:04PM

There being no further business, Ida Estrada made the motion and Daniel Dozal seconded the motion to adjourn meeting. Motion passed unanimously. Meeting adjourned at 10:04 PM.

Marlene Bullard _____ Date
President, Board of Trustees

Ofelia Bosquez _____ Date
Secretary, Board of Trustees



TORNILLO INDEPENDENT SCHOOL DISTRICT

INNOVATING – EMPOWERING – THRIVING

MINUTES OF WORKING BOARD MEETING

W.E. Neill Service Center, 19210 Cobb, Tornillo, Texas

Friday, November 10, 2023

1. (OTHER) First Order of Business

9:09AM –
9:10AM

A. Establish a quorum and call the meeting to order

The meeting was called to order at 9:09 AM by Board President, Marlene Bullard, and it was established that a quorum was present.

MEMBERS PRESENT:

Marlene Bullard, President
Ida Estrada, Vice President
Ofelia Bosquez, Secretary
Daniel Dozal
Hector Lopez
Maria Saldaña
Enrique Vega

B. Pledge of Allegiance to the United States

Marlene Bullard, Board President, led the Board of Trustees in the Pledge of Allegiance to the United States of America.

2. (OTHER) Open Forum – None

9:10AM –
9:11AM

3. (STRUCTURE) Board Items

A. LSG Workshop

Ms. Monica Jaloma, LSG Coach, facilitated the training for the Board of Trustees.

4. Next Meeting Tentative Date: November 30, 2023

4:40PM

There being no further business, Ofelia Bosquez made the motion and Daniel Dozal seconded the motion to adjourn meeting. Motion passed unanimously. Meeting adjourned at 4:40 PM.

Marlene Bullard Date
President, Board of Trustees

Ofelia Bosquez Date
Secretary, Board of Trustees



TORNILLO INDEPENDENT SCHOOL DISTRICT

INNOVATING – EMPOWERING – THRIVING

MINUTES OF WORKING BOARD MEETING

W.E. Neill Service Center, 19210 Cobb, Tornillo, Texas

Saturday, November 11, 2023

1. (OTHER) First Order of Business

9:00AM –
9:01AM

A. Establish a quorum and call the meeting to order

The meeting was called to order at 9:00 AM by Board President, Marlene Bullard, and it was established that a quorum was present.

MEMBERS PRESENT:

Marlene Bullard, President
Ida Estrada, Vice President
Ofelia Bosquez, Secretary
Daniel Dozal
Hector Lopez
Maria Saldaña
Enrique Vega

B. Pledge of Allegiance to the United States

Marlene Bullard, Board President, led the Board of Trustees in the Pledge of Allegiance to the United States of America.

2. (OTHER) Open Forum – None

3. (STRUCTURE) Board Items

9:01AM –
3:14PM

A. LSG Workshop

Ms. Monica Jaloma, LSG Coach, facilitated the training for the Board of Trustees.

4. Next Meeting Tentative Date: November 30, 2023

3:14PM

There being no further business, Ofelia Bosquez made the motion and Enrique Vega seconded the motion to adjourn meeting. Motion passed unanimously. Meeting adjourned at 3:14 PM.

Marlene Bullard Date
President, Board of Trustees

Ofelia Bosquez Date
Secretary, Board of Trustees



Technology Department

19200 Cobb Avenue

Tornillo, TX 79853

Phone 915.765.3035

Fax 915.765.3099

MEMORANDUM

To:

From:

Subject:

Date:

HISTORY:

RATIONALE:

BUDGET IMPACT:

ADMINISTRATIVE RECOMMENDATION:

TORNILLO INDEPENDENT SCHOOL DISTRICT

Educating children today to be the leaders of tomorrow.



Tornillo Independent School District Donation Acknowledgement Form

Date of Request: _____ School/Department: _____

On behalf of Tornillo Independent School District, I am asking that the Board of Trustees approves the acceptance of the following items:

Donation Description	Quantity	Value

Purpose of donation:

Donor or Donor Organization Name: _____

Address, City, State & Zip Code: _____

Check one Non-monetary donation

This donation will be recorded in the campus/department activity account

This donation is for the benefit of the following club or team and will be recorded in their account if the donation is monetary in

 Club Name: _____

 Account Number: _____ - _____ - _____ - _____ - _____ - _____

 Sponsor Signature: _____ Date: _____

Requestor's Signature: *Carla H* Date: 10/20/2023

Board President Signature: _____ Date: _____

Copy to Finance Department & Requestor

Original to be kept by Executive Secretary

Vision: Believe we can succeed with pride we will achieve.

Mission: The mission of the District is to educate and inspire students in a safe and supportive environment which will result in closing the achievement gap by preparing all students for college readiness and success in a global society.









TORNILLO INDEPENDENT

SCHOOL DISTRICT

Educating children today to be the leaders of tomorrow.



Tornillo Independent School District Donation Acknowledgement Form

Date of Request: _____ School/Department: _____

On behalf of Tornillo Independent School District, I am asking that the Board of Trustees approves the acceptance of the following items:

Donation Description	Quantity	Value

Purpose of donation:

Donor or Donor Organization Name: _____
 Address, City, State & Zip Code: _____

Check one Non-monetary donation
 This donation will be recorded in the campus/department activity account
 This donation is for the benefit of the following club or team and will be recorded in their account if the donation is monetary in
 Club Name: _____
 Account Number: _____ - _____ - _____ - _____ - _____ - _____
 Sponsor Signature: _____ Date: _____

Requestor's Signature: RAguilar Date: 11/30/2023

Board President Signature: _____ Date: _____

Copy to Finance Department & Requestor

Original to be kept by Executive Secretary

Vision: Believe we can succeed, with pride we will achieve.

Mission: The mission of the District is to educate and inspire students in a safe and supportive environment which will result in closing the achievement gap by preparing all students for college readiness and success in a global society.

Donor	Donation	Purpose / Occasion
Frank Martinez, First Financial Group of America	20 - \$25 Gift Cards	Employee Appreciation
Blanco Ordoñez Mata & Wechsler, P.C.	5 Fire Pits	12 Days of Giveaways
Intervene	AirPods	12 Days of Giveaways
Jacinto Ramos, Sibme	Backpacks	12 Days of Giveaways
Linebarger Goggan Blair & Sampson, LLP	\$300	Employee Appreciation
Stemscopes	3 Heaters	12 Days of Giveaways
RYHT	9 - \$50 Gift Cards	12 Days of Giveaways
Raiz	10 - \$100 Visa	12 Days of Giveaways
Maria Saldaña	Turkey	Thanksgiving
Eusebio Villa, Jr.	Turkey	Thanksgiving
Tornillo Apartments	2 Turkeys	Thanksgiving
Five R Enterprises, Inc.	\$200	Thanksgiving
Mister Car Wash	7 Complimentary Washes	12 Days of Giveaways



Financial Services Department

19200 Cobb Street

Tornillo, TX 79853

Phone 915.765.3050

MEMORANDUM

To:

From:

Subject:

Date:

HISTORY:

RATIONALE:

BUDGET IMPACT:

ADMINISTRATIVE RECOMMENDATION:



Executive Office

Dr. Armando Aguirre
Education Service Center - Region 19
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October 26, 2023

Ms. Rosy Vega-Barrio, Superintendent
Ms. Marlene Bullard, Board President
Tornillo Independent School District
P.O. Box 170
Tornillo, Texas 79853

Ms. Vega-Barrio and Mr. Bullard:

The accompanying School Board Member/Superintendent Continuing Education Services Agreement details the services ESC-Region 19 will provide, allowing new and experienced school board members to obtain all continuing education credits required by the Texas Administrative Code, Chapter 61.1. To ensure the adequate and timely delivery of these sessions, the Agreement includes a Conference where board members will be given an opportunity to receive up to six continuing education credits. Embedded throughout the sessions, is time to work as a "Team of 8" on needs identified in the areas of team building, vision, structure, accountability, and advocacy. A follow-up workshop in the spring will allow school board members to receive an additional three credits.

Please review, sign, and submit the Agreement to ESC-Region 19.

We greatly value and appreciate your continued partnership with ESC-Region 19. Our staff remains ready to address any needs or questions that may arise in your district. Please feel free to contact us as needed. We look forward to working together in supporting your board of trustees in their effective and efficient administration of your district.

Sincerely,

A handwritten signature in blue ink, appearing to read "Armando Aguirre".

Dr. Armando Aguirre
Executive Director

Enclosures

Executive Director: Dr. Armando Aguirre

Board of Directors: Jose M. Limon-Chairman, Blanca Topete-Vice Chairman, David Sublasky-Secretary,
Adela Carr-Member, Nellie Morales-Member, Patricia Ramirez-Member, Dr. Raul L. Muñoz-Member, Fred Sanchez-Member



School Board Member/Superintendent
Continuing Education Services Agreement
2023 – 2024

PURPOSE: To annually provide new and experienced regional school board members with all continuing education requirements as described in the Texas Administrative Code, Chapter 61.1.

BENEFITS: By providing the opportunity for trustees to obtain all the continuing education locally, district economic efficiency is improved by reducing travel costs and other related fees. Annual verification of school board member continuing education credit hours will be reported to district contacts.

This Service Agreement, at an annual cost of \$4,500 per School District includes:

- **Conference for Board Members and Superintendents** that may focus on:
 - **Introduction to the Texas Education Code** for newly elected board members.
 - **Legislative Update** for sitting board members in the year following sessions of the Texas Legislature.
 - **Team Building** to include needs assessment and annual plan for continuing education based on the identified needs. District leadership may select an on-site Tier II training of their choice.
 - **Vision, Structure, Accountability, Advocacy** and **Unity** continuing education that meets the needs identified in TEA Framework for School Board Development.
 - **Evaluating and Improving Student Outcomes** continuing education that is designed to support the oversight role of the board on evaluating student academic performance; facilitate board plans that set goals for early childhood literacy and mathematics and college, career and military readiness
 - **Identifying and Reporting Abuse and Trafficking** to include identifying and reporting potential victims of sexual abuse, human trafficking, and other maltreatment of children.
- **Board Member/Superintendent Leadership** Spring Workshop
- **Far West Texas School Board Association** Membership Dues for 2023 – 2024
- **Superintendent Summit**

Costs for meals and materials provided at the continuing education credit sessions listed above are included in the Service Agreement. Upon request, ESC-Region 19 may provide customized district trainings at an additional cost.

CONTACT:

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SIGNATURES:

*Superintendent
Tornillo ISD*

*Dr. Armando Aguirre, Executive Director
Education Service Center - Region 19*

*School Board President
Tornillo ISD*

School Board Member Training

A variety of standard and customized training opportunities are available to meet local school district needs. All trainings are correlated to the statewide standard and/or duties of a school board member.

Training Sessions Offered:

- Board Member Ethics
- Building Trust in Leadership
- Customized Training
- District and Campus Accountability Systems
- Educator Ethics
- Evaluating and Improving Student Outcomes
- FIRST (Financial Integrity Rating System of Texas) Training
- Goal Setting
- Identifying and Reporting Abuse and Trafficking
- Introduction to the Texas Education Code for new and experienced school board members
- Roles and Responsibilities of School Board Members and Superintendent
- School Board Accountability
- State and Federal Programs
- Team Building
- Texas Principal Evaluation and Support System (T-PESS)
- Texas Teacher Evaluation and Support System (T-TESS)
- Update to the Texas Education Code (after legislative session: length determined by issues addressed in legislation)





(LOCAL) Policies Packet

For your convenience, this file contains *only* **the** local policies from your school district's TASB update packet.

What is in this packet?

- Instruction sheet for recommended (LOCAL) policies
- Explanatory Notes for recommended (LOCAL) policies
- Clean copies of recommended (LOCAL) policies
- Annotated (redlined) copies of recommended (LOCAL) policy changes

This is not the full update packet.

To retrieve your district's full update packet, log in to Policy Online® and visit My Policy Manual > Local Manual Updates > Numbered Updates.

What is in the full update packet?

The full update packet contains:

- A summary of the overall policy update
- (LEGAL) policies and (EXHIBIT) documents that describe the statutory framework in which your local policies must operate
- Instructions and Explanatory Notes for every policy change, not just the (LOCAL) policies
- Guidance on how to:
 - Present recommended policy changes to the board
 - Keep minutes
 - Notify TASB of board action
 - Maintain your historical record
 - Update your administrative regulations

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This information is provided for educational purposes only to facilitate a general understanding of the law or other regulatory matter. This information is neither an exhaustive treatment on the subject nor is this intended to substitute for the advice of an attorney or other professional adviser. Consult with your attorney or professional adviser to apply these principles to specific fact situations.

Instruction Sheet
TASB Localized Policy Manual Update 122

Tornillo ISD

Code	Type	Action To Be Taken	Note
ATTN	(NOTE)	No policy enclosed	See explanatory note
CQB	(LOCAL)	Replace policy	Revised policy
CSA	(LOCAL)	ADD policy	See explanatory note
DC	(LOCAL)	Replace policy	Revised policy
DP	(LOCAL)	No policy enclosed	See explanatory note
EHB	(LOCAL)	Replace policy	Revised policy
EHBC	(LOCAL)	DELETE policy	See explanatory note
EHBCA	(LOCAL)	ADD policy	See explanatory note
EIC	(LOCAL)	No policy enclosed	See explanatory note
FEA	(LOCAL)	Replace policy	Revised policy
FFAC	(LOCAL)	Replace policy	Revised policy
FFB	(LOCAL)	Replace policy	Revised policy
FL	(LOCAL)	Replace policy	Revised policy

Explanatory Notes

TASB Localized Policy Manual Update 122

Tornillo ISD

ATTN(NOTE)

GENERAL INFORMATION ABOUT THIS UPDATE

Please note:

Changes at Update 122 are based almost exclusively on legislation from the 88th Regular Legislative Session.

Unless otherwise noted, references to legislative bills throughout these explanatory notes refer to Senate Bills (SB) or House Bills (HB) from the 88th Regular Legislative Session. All referenced bills have already gone into effect unless otherwise noted.

Each regular legislative session, legislation is passed that makes nonsubstantive additions, revisions, or corrections to existing statutes. HB 4595 was passed for this purpose in the 88th Regular Legislative Session. Minor nonsubstantive changes throughout Update 122 result from HB 4595 and are not otherwise mentioned in the explanatory notes.

For more information about the bills mentioned throughout and other changes from the 88th Legislative Session, download the free [2023 Legislative Summary for TASB Members](#) PDF from the TASB store.

The *Local Policy Overview* for Update 122, available with your Update 122 materials under [Local Manual Updates](#) on Policy Online® (TASB login required), provides a general, high-level overview of the changes to the local policies included in the update. **Legal policies provide the legal framework for key areas of district operations and are not adopted by the board.**

Changes to the policy manual based on bills from the special called sessions will be included in Update 123.

QCB(LOCAL)

TECHNOLOGY RESOURCES: CYBERSECURITY

Based on the new notification requirements imposed by SB 271, the security breach notification provisions have been revised to include security incidents.

CSA(LOCAL)

FACILITY STANDARDS: SAFETY AND SECURITY

This new local policy on facility safety and security includes recommended provisions addressing audits of building access control to comply with the commissioner's new school safety rules for facilities, effective May 31, 2023.

DC(LOCAL)

EMPLOYMENT PRACTICES

HB 1789 creates a nepotism exception for hiring bus drivers, regardless of county population, if the *board* approves employment. We recommend adding a note referring to DBE(LEGAL) (concerning nepotism) to this policy that delegates hiring authority for noncontractual employees to the superintendent as a reminder of the special requirements related to this nepotism exception for bus drivers.

Recommended revisions regarding contractual personnel are for clarity and consistency with policy style. Please contact your policy consultant if you have any questions.

The [Legal Issues in Update 122](#) memo describes common legal concerns and best practices specific to this policy's topic.

DP(LOCAL)

PERSONNEL POSITIONS

SB 763 authorizes districts to employ chaplains or accept chaplains as volunteers to provide support, services, and programs for students as assigned by the board. These provisions apply beginning with the 2023-24 school year. While your district currently may allow chaplains along with other visitors or volunteers on campus, SB 763 requires each board to take a record vote not later than six months after the effective date, September 1, 2023, on whether to adopt a policy authorizing a campus to employ or accept

Explanatory Notes

TASB Localized Policy Manual Update 122

Tornillo ISD

as a volunteer a chaplain. To facilitate this record vote, TASB Policy Service sent a draft resolution with the [2023 Post-Legislative Policy Changes Policy Alert](#), available in the Policy Online® Governance and Management Library (TASB login required), for consideration by the board between September 1, 2023, and March 1, 2024. If the board approves the option to adopt a policy to authorize district campuses to employ or accept as a volunteer a chaplain, send your TASB policy consultant a copy of the resolution for TASB to update the district's DP(LOCAL) policy to reflect the board's decision. If the board would prefer only to accept chaplains as volunteers like other district or campus volunteers, contact your policy consultant for assistance with language at GKG(LOCAL).

EHB(LOCAL) CURRICULUM DESIGN: SPECIAL PROGRAMS

New provisions are recommended to comply with HB 3928, which requires the board to adopt and implement a policy requiring the district to comply with all rules and standards adopted by the SBOE and guidance published by the commissioner to implement the program to test students for dyslexia and related disorders.

EHBC(LOCAL) SPECIAL PROGRAMS: COMPENSATORY SERVICES AND INTENSIVE PROGRAMS

This local policy containing provisions on accelerated instruction has been moved to EHBCA(LOCAL) (see below) to align with the legal policy created at that code in Update 121.

EHBCA(LOCAL) COMPENSATORY SERVICES AND INTENSIVE PROGRAMS: ACCELERATED INSTRUCTION

This local policy has been recoded from EHBC(LOCAL) to align with EHBCA(LEGAL) created in Update 121. HB 1416 made several changes to the requirements for accelerated instruction. Recommended changes to this local policy reflect that a parent's ability to request a particular teacher after a student fails to perform satisfactorily on a state assessment is no longer limited to students in grades 3, 5, and 8. Other changes delete references to the accelerated learning committee, which has been eliminated. A district now must develop an accelerated learning plan for certain students, and parents still may file a complaint about the plan in accordance with FNG.

EIC(LOCAL) ACADEMIC ACHIEVEMENT: CLASS RANKING

HB 3803 permits parents to elect to have their student repeat a high school course in which the student was enrolled during the previous school year unless the district determines the student has met all requirements for graduation. Absent local policy, TEA guidance provides that the original passing grade must be retained.

Contact your policy consultant for assistance with policy language that reflects the district's option regarding the use of grades from retaken courses in the calculation of class rank and on the transcript.

FEA(LOCAL) ATTENDANCE: COMPULSORY ATTENDANCE

SB 68 allows a district to excuse a student from attending school for career investigation days to visit a professional's workplace during the student's junior and senior years to determine the student's interest in a career in the professional's field. Districts that choose to excuse students for absences to visit a professional's workplace to explore a career in that professional's field must adopt a policy to determine when an absence will be excused for this purpose and a procedure to verify the visit. A new provision offered for the board's consideration at Career Investigation permits such absences for the maximum amount allowed in law — up to two days during a student's junior year and up to two days during the student's senior year. Contact your policy consultant for revisions if the district will allow fewer excused absences or will not allow any excused absences for this purpose.

Explanatory Notes

TASB Localized Policy Manual Update 122

Tornillo ISD

The [Legal Issues in Update 122](#) memo describes common legal concerns and best practices specific to this policy's topic.

FFAC(LOCAL) WELLNESS AND HEALTH SERVICES: MEDICAL TREATMENT

Recommended revisions to this policy are based on SB 629, which requires a district to adopt a policy regarding maintenance, administration, and disposal of opioid antagonists at each campus that serves students in grades 6 through 12. The enclosed policy reflects the grade levels to which this new provision will apply based on information recently received from the district.

The [Legal Issues in Update 122](#) memo describes common legal concerns and best practices specific to this policy's topic.

FFB(LOCAL) STUDENT WELFARE: CRISIS INTERVENTION

Recommended revisions to this local policy on crisis intervention include the following:

- In accordance with HB 3, provisions have been added at Student Reports to require each campus to establish a clear procedure for students to report concerning behavior by another student.
- Revisions at Employee Confidentiality are based on SB 1720 and allow employees who report a potential threat to elect to keep their identities confidential.

FL(LOCAL) STUDENT RECORDS

HB 1416 repeals provisions related to accelerated learning committees. The references to the accelerated learning committee have been replaced with references to the accelerated education plan that now must be created for certain students who fail to perform satisfactorily on state assessments.

The [Legal Issues in Update 122](#) memo describes common legal concerns and best practices specific to this policy's topic.

Plan The District shall develop a cybersecurity plan to secure the District's cyberinfrastructure against a cyberattack or any other cybersecurity incidents, determine cybersecurity risk, and implement appropriate mitigation planning.

Coordinator The Superintendent shall designate a cybersecurity coordinator. The cybersecurity coordinator shall serve as the liaison between the District and the Texas Education Agency in cybersecurity matters.

Training The Board delegates to the Superintendent the authority to:

1. Determine the cybersecurity training program to be used in the District;
2. Verify and report compliance with training requirements in accordance with guidance from the Department of Information Resources; and
3. Remove access to the District's computer systems and databases for noncompliance with training requirements as appropriate.

The District shall complete periodic audits to ensure compliance with the cybersecurity training requirements.

Security Breach Notifications Upon discovering or receiving notification of a breach of system security or a security incident, as defined by law, the District shall disclose the breach or incident to affected persons or entities in accordance with the time frames established by law. The District shall give notice by using one or more of the following methods:

1. Written notice.
2. Email, if the District has email addresses for the affected persons.
3. Conspicuous posting on the District's websites.
4. Publication through broadcast media.

The District shall disclose a breach or incident involving sensitive, protected, or confidential student information as required by law.

**Building Access
Control**

Audits of building access control shall include weekly inspections of instructional facilities during school hours to certify all exterior doors are, by default, set to closed, latched, and locked status and cannot be opened from the outside without a key.

The Superintendent shall ensure that the findings of the weekly inspections are:

1. Reported to the District safety and security committee; and
2. Reported to the campus principal or lead administrator of the instructional facility to ensure awareness of any deficiencies identified.

The campus principal or lead administrator shall assign appropriate staff to take action to reduce the likelihood of similar deficiencies in the future.

The results of the weekly reports shall be kept for review as part of the required safety and security audit.

The District's building access control procedures shall not be interpreted as discouraging parents or guardians who have been properly verified as authorized visitors from visiting their student's campus. [See GKC]

Personnel Duties	The Superintendent shall define the qualifications, duties, and responsibilities of all positions and shall ensure that job descriptions are current and accessible to employees and supervisors.
Posting Vacancies	The Superintendent or designee shall establish guidelines for advertising employment opportunities and posting notices of vacancies. These guidelines shall advance the Board's commitment to equal opportunity employment and to recruiting well-qualified candidates. Current District employees may apply for any vacancy for which they have appropriate qualifications.
Applications	<p>All applicants shall complete the application form supplied by the District. Information on applications shall be confirmed before a contract is offered for a contractual position and before hiring or as soon as possible thereafter for a noncontractual position.</p> <p>[For information related to the evaluation of criminal history records, see DBAA.]</p>
Employment of Contractual Personnel	<p>The Superintendent has sole authority to make recommendations to the Board regarding the selection of contractual personnel in positions of coordinator and above.</p> <p>The Board delegates to the Superintendent authority to employ contractual personnel in positions below coordinator and shall inform the Board of any person hired under this authority. The Board retains final authority for the employment of contractual personnel at the level of coordinator or above.</p> <p>[See DCA, DCB, DCC, and DCE as appropriate]</p>
Employment of Noncontractual Personnel	<hr/> <p>Note: For employment of a bus driver related to a Board member or the Superintendent, see DBE(LEGAL).</p> <hr/> <p>The Board delegates to the Superintendent final authority to employ and dismiss noncontractual employees on an at-will basis; however, the Board retains final authority to employ noncontractual employees on an at-will basis when the Superintendent is prohibited from employing in accordance with DBE(LEGAL). [See DCD]</p>
Employment Assistance Prohibited	No District employee shall assist another employee of the District or of any school district in obtaining a new job if the employee knows, or has probable cause to believe, that the other employee engaged in sexual misconduct regarding a minor or student in violation of the law. Routine transmission of an administrative or personnel file does not violate this prohibition. [See CJ for prohibitions relating to contractors and agents and DH(EXHIBIT) for the Educators' Code of Ethics.]

Dyslexia and Related Disorders

The District shall comply with all rules and standards adopted by the State Board of Education and guidance published by the commissioner of education to implement the program to test students for dyslexia and related disorders.

In accordance with administrative procedures, the District shall provide regular training opportunities for teachers of students with dyslexia that include new research and practices for educating students with dyslexia.

COMPENSATORY SERVICES AND INTENSIVE PROGRAMS
ACCELERATED INSTRUCTION

EHBCA
(LOCAL)

Each student who has been identified as being at risk of dropping out of school, who is not performing at grade level, or who did not perform satisfactorily on a state-mandated assessment shall be provided accelerated and/or compensatory educational services.

**Accelerated
Instruction**

The District shall provide accelerated instruction in accordance with law if a student fails to perform satisfactorily on a state-mandated assessment.

Parent Request

If a student fails to perform satisfactorily on a state-mandated assessment, a parent's request that the student be assigned to a particular teacher the following school year shall be addressed in accordance with the District's administrative procedures.

**Accelerated
Education Plan**

Appropriate District staff shall develop an accelerated education plan for a student who fails to perform satisfactorily on the same state-mandated assessment for two or more consecutive years.

A parent complaint about the content or implementation of the accelerated education plan shall be filed in accordance with FNG.

Students in violation of the compulsory attendance law shall be reported to the District attendance officer, who may institute court action as provided by law.

Excused Absences

In addition to excused absences required by law, the District shall excuse absences for the following purposes. A student shall be required to submit verification of these absences in accordance with administrative regulations.

Higher Education Visits

The District shall excuse a student for up to two days during the student's junior year and up to two days during the student's senior year to visit an accredited institution of higher education.

Career Investigation

The District shall excuse a student for up to two days during the student's junior year and up to two days during the student's senior year to visit a professional's workplace for purposes of exploring the student's interest in pursuing a career in that professional's field.

Armed Services Enlistment

The District shall excuse a student 17 years of age or older for up to four days during his or her enrollment in high school for activities related to pursuing enlistment in a branch of the U.S. Armed Services or Texas National Guard.

Early Voting or Election Clerk

The District shall excuse a student for up to two days per school year to serve as an early voting or election clerk.

Learner or Driver's License

The District shall excuse a student 15 years of age or older for one day during his or her enrollment in high school for each of the following:

- Visiting a driver's license office to obtain a learner license; or
- Visiting a driver's license office to obtain a driver's license.

[For extracurricular activity absences, see FM.]

Withdrawal for Nonattendance

The District may initiate withdrawal of a student under the age of 19 for nonattendance under the following conditions:

1. The student has been absent 10 consecutive school days; and
2. Repeated efforts by the attendance officer and/or principal to locate the student have been unsuccessful.

[For District-initiated withdrawal of students 19 or older, see FEA(LEGAL).]

Students Attending Homeschools

Students who are homeschooled are exempt from the compulsory attendance law to the same extent as students enrolled in other private schools.

Adequate documentation of homeschooling for withdrawal shall consist of either a statement of withdrawal in accordance with FD(LOCAL) indicating the date homeschooling began, or a signed and dated letter from a parent or guardian indicating that his or her child is being homeschooled and the date the homeschooling began.

The District may request from a parent or guardian a letter of assurance that a child is being educated using a curriculum designed to meet basic education goals of reading, spelling, grammar, mathematics, and a study of good citizenship.

Enforcing
Compulsory
Attendance

If a parent or guardian refuses to submit a requested statement or letter, or if the District has evidence that a school-aged child is not being homeschooled within legal requirements, the District may investigate further and, if warranted, shall pursue legal action to enforce the compulsory attendance law.

No employee shall give any student prescription medication, non-prescription medication, herbal substances, anabolic steroids, or dietary supplements of any type, except as authorized by this or other District policy.

Medication Provided by Parent

The Superintendent shall designate the employees who are authorized to administer medication that has been provided by a student's parent. An authorized employee is permitted to administer the following medication in accordance with administrative regulations:

1. Prescription medication in accordance with legal requirements.
2. Nonprescription medication, upon a parent's written request, when properly labeled and in the original container.
3. Herbal substances or dietary supplements provided by the parent and only if required by the individualized education program or Section 504 plan for a student with disabilities.

Medication Provided by District

Except as required by law and provided by this policy, the District shall not purchase medication to administer to a student.

Epinephrine

The District authorizes school personnel who have agreed in writing and been adequately trained to administer an unassigned epinephrine auto-injector in accordance with law and this policy. Administration of epinephrine shall only be permitted when an authorized and trained individual reasonably believes a person is experiencing anaphylaxis.

On Campus

Authorized and trained individuals may administer an unassigned epinephrine auto-injector at any time to a person experiencing anaphylaxis on a school campus.

The District shall ensure that at each campus a sufficient number of authorized individuals are trained to administer epinephrine so that at least one trained individual is present on campus during all hours the campus is open. In accordance with state rules, the campus shall be considered open for this purpose during regular on-campus school hours and whenever school personnel are physically on site for school-sponsored activities.

Maintenance, Availability, and Training

The Superintendent shall develop administrative regulations designating a coordinator to manage policy implementation and addressing annual training of authorized individuals in accordance with law; procedures for auto-injector use; and acquisition or purchase, maintenance, expiration, disposal, and availability of unassigned epinephrine auto-injectors at each campus.

WELLNESS AND HEALTH SERVICES
MEDICAL TREATMENT

FFAC
(LOCAL)

<i>Notice to Parents</i>	In accordance with law, the District shall provide notice of the policy to parents regarding the epinephrine program, including notice of any change to or discontinuation of this program.
Opioid Antagonist	This provision shall be applicable to every campus.
<i>On Campus</i>	<p>The District authorizes school personnel who have been adequately trained to administer an opioid antagonist in accordance with law and this policy. Administration of an opioid antagonist shall only be permitted when an authorized and trained individual reasonably believes a person is experiencing an opioid-related overdose.</p> <p>Each applicable campus shall have at least one individual who is authorized and trained to administer an opioid antagonist present during regular school hours.</p>
<i>Maintenance, Availability, Training, and Reporting</i>	<p>Each applicable campus shall have at least two unused, unexpired opioid antagonist doses available.</p> <p>All opioid antagonists shall be stored in a secure location and shall be easily accessible by individuals who are authorized and trained to administer an opioid antagonist.</p> <p>The Superintendent shall develop administrative regulations addressing acquisition, maintenance, expiration, and disposal of opioid antagonists in the District, as well as reporting, employee training, and emergency notification requirements.</p>
Psychotropics	<p>Except as permitted by law, an employee shall not:</p> <ol style="list-style-type: none">1. Recommend to a student or a parent that the student use a psychotropic drug;2. Suggest a particular diagnosis; or3. Exclude the student from a class or a school-related activity because of the parent's refusal to consent to psychiatric evaluation or examination or treatment of the student.
Medical Treatment	<p>A student's parent, legal guardian, or other person having lawful control shall annually complete and sign a form that provides emergency information and addresses authorization regarding medical treatment. A student who has reached age 18 shall be permitted to complete this form.</p> <p>The District shall seek appropriate emergency care for a student as required or deemed necessary.</p>

**Threat Assessment
and Safe and
Supportive Team**

In compliance with law, the Superintendent shall ensure that a multidisciplinary threat assessment and safe and supportive team is established to serve each campus. The Superintendent shall appoint team members. The team shall be responsible for developing and implementing a safe and supportive school program at each campus served by the team and shall support the District in implementing its multi-hazard emergency operations plan.

Training

Each team shall complete training provided by an approved provider on evidence-based threat assessment programs.

Student Reports

Each campus shall establish a clear procedure for a student to report concerning behavior exhibited by another student for assessment by the team or other appropriate District employee.

Employee
Confidentiality

A District employee who reports a potential threat may elect for the employee's identity to remain confidential and not be subject to disclosure under the state's public information law. The employee's identity shall only be revealed when necessary for the team, the District, or law enforcement to investigate the reported threat.

The District shall maintain a record of the identity of a District employee who elects for the employee's identity to remain confidential.

Imminent Threats or
Emergencies

A member of the team or any District employee may act immediately to prevent an imminent threat or respond to an emergency, including contacting law enforcement directly.

Threat Assessment
Process

The District shall develop procedures as recommended by the Texas School Safety Center. In accordance with those procedures, the threat assessment and safe and supportive team shall conduct threat assessments using a process that includes:

1. Identifying individuals, based on referrals, tips, or observations, whose behavior has raised concerns due to threats of violence or exhibition of behavior that is harmful, threatening, or violent.
2. Conducting an individualized assessment based on reasonably available information to determine whether the individual poses a threat of violence or poses a risk of harm to self or others and the level of risk.
3. Implementing appropriate intervention and monitoring strategies, if the team determines an individual poses a threat of harm to self or others. These strategies may include referral of a student for a mental health assessment and escalation procedures as appropriate.

For a student or other individual the team determines poses a serious risk of violence to self or others, the team shall immediately report to the Superintendent, who shall immediately attempt to contact the student's parent or guardian. Additionally, the Superintendent shall coordinate with law enforcement authorities as necessary and take other appropriate action in accordance with the District's multihazard emergency operations plan.

For a student the team identifies as at risk of suicide, the team shall follow the District's suicide prevention program.

For a student the team identifies as having a substance abuse issue, the team shall follow the District's substance abuse program.

For a student whose conduct may constitute a violation of the District's Student Code of Conduct, the team shall make a referral to the campus behavior coordinator or other appropriate administrator to consider disciplinary action.

As appropriate, the team may refer a student:

1. To a local mental health authority or health-care provider for evaluation or treatment; or
2. For a full individualized and initial evaluation for special education services.

The team shall not provide any mental health-care services, except as permitted by law.

Guidance to School
Community

The team shall provide guidance to students and District employees on recognizing harmful, threatening, or violent behavior that may pose a threat to another person, the campus, or the community and methods to report such behavior to the team, including through anonymous reporting.

Reports

The team shall provide reports to the Texas Education Agency as required by law.

STUDENT RECORDS

FL
(LOCAL)

Comprehensive System

The Superintendent shall develop and maintain a comprehensive system of student records and reports dealing with all facets of the school program operation and shall ensure through reasonable procedures that records are accessed by authorized persons only, as allowed by this policy. These data and records shall be stored in a safe and secure manner and shall be conveniently retrievable for use by authorized school officials.

Cumulative Record

A cumulative record shall be maintained for each student from entrance into District schools until withdrawal or graduation from the District.

This record shall move with the student from school to school and be maintained at the school where currently enrolled until graduation or withdrawal. Records for nonenrolled students shall be retained for the period of time required by law. No permanent records may be destroyed without explicit permission from the Superintendent. [See CPC]

Custodian of Records

The principal is custodian of all records for currently enrolled students. The Superintendent is the custodian of records for students who have withdrawn or graduated. The student handbook made available to all students and parents shall contain a listing of the addresses of District schools, as well as the Superintendent's business address.

Types of Education Records

The record custodian shall be responsible for the education records of the District. These records may include:

1. Admissions data, personal and family data, including certification of date of birth.
2. Standardized test data, including intelligence, aptitude, interest, personality, and social adjustment ratings.
3. All achievement records, as determined by tests, recorded grades, and teacher evaluations.
4. All documentation regarding a student's testing history and any accelerated instruction he or she has received, including any accelerated education plan developed for the student.
5. Health services record, including:
 - a. The results of any tuberculin tests required by the District.
 - b. The findings of screening or health appraisal programs the District conducts or provides. [See FFAA]
 - c. Immunization records. [See FFAB]

STUDENT RECORDS

FL
(LOCAL)

6. Attendance records.
7. Student questionnaires.
8. Records of teacher, school counselor, or administrative conferences with the student or pertaining to the student.
9. Verified reports of serious or recurrent behavior patterns.
10. Copies of correspondence with parents and others concerned with the student.
11. Records transferred from other districts in which the student was enrolled.
12. Records pertaining to participation in extracurricular activities.
13. Information relating to student participation in special programs.
14. Records of fees assessed and paid.
15. Records pertaining to student and parent complaints.
16. Other records that may contribute to an understanding of the student.

Access by Parents

The District shall make a student's records available to the student's parents, as permitted by law. The records custodian or designee shall use reasonable procedures to verify the requester's identity before disclosing student records containing personally identifiable information.

Records may be reviewed in person during regular school hours without charge upon written request to the records custodian. For in-person viewing, the records custodian or designee shall be available to explain the record and to answer questions. The confidential nature of the student's records shall be maintained at all times, and records to be viewed shall be restricted to use only in the Superintendent's, principal's, or school counselor's office, or other restricted area designated by the records custodian. The original copy of the record or any document contained in the cumulative record shall not be removed from the school.

Copies of records are available at a per copy cost, payable in advance. Copies of records must be requested in writing. Parents may be denied copies of records if they fail to follow proper procedures or pay the copying charge. If the student qualifies for free or reduced-price lunches and the parents are unable to view the records during regular school hours, upon written request of a parent, one copy of the record shall be provided at no charge.

A parent may continue to have access to his or her child's records under specific circumstances after the student has attained 18 years of age or is attending an institution of postsecondary education. [See FL(LEGAL)]

Access by School Officials

A school official shall be allowed access to student records if he or she has a legitimate educational interest in the records.

For the purposes of this policy, "school officials" shall include:

1. An employee, Board member, or agent of the District, including an attorney, a consultant, a contractor, a volunteer, a school resource officer, and any outside service provider used by the District to perform institutional services.
2. An employee of a cooperative of which the District is a member or of a facility with which the District contracts for placement of students with disabilities.
3. A contractor retained by a cooperative of which the District is a member or by a facility with which the District contracts for placement of students with disabilities.
4. A parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.
5. A person appointed to serve on a team to support the District's safe and supportive school program.

All contractors provided with student records shall follow the same rules as employees concerning privacy of the records and shall return the records upon completion of the assignment.

A school official has a "legitimate educational interest" in a student's records when he or she is:

1. Working with the student;
2. Considering disciplinary or academic actions, the student's case, or an individualized education program for a student with disabilities;
3. Compiling statistical data;
4. Reviewing an education record to fulfill the official's professional responsibility; or
5. Investigating or evaluating programs.

Transcripts and Transfers of Records

The District may request transcripts from previously attended schools for students transferring into District schools; however, the

ultimate responsibility for obtaining transcripts from sending schools rests with the parent or student, if 18 or older.

For purposes of a student's enrollment or transfer, the District shall promptly forward in accordance with the timeline provided in law education records upon request to officials of other schools or school systems in which the student intends to enroll or enrolls. [See FD(LEGAL), Required Documentation] The District may return an education record to the school identified as the source of the record.

**Records
Responsibility for
Students in Special
Education**

The special education director shall be responsible for ensuring the confidentiality of any personally identifiable information in records of students in special education.

A current listing of names and positions of persons who have access to records of students in special education is maintained at the special education administration office.

**Procedure to Amend
Records**

Within 15 District business days of the record custodian's receipt of a request to amend records, the District shall notify the parents in writing of its decision on the request and, if the request is denied, of their right to a hearing. If a hearing is requested, it shall be held within 10 District business days after the request is received.

Parents shall be notified in advance of the date, time, and place of the hearing. An administrator who is not responsible for the contested records and who does not have a direct interest in the outcome of the hearing shall conduct the hearing. The parents shall be given a full and fair opportunity to present evidence and, at their own expense, may be assisted or represented at the hearing.

The parents shall be notified of the decision in writing within 10 District business days of the hearing. The decision shall be based solely on the evidence presented at the hearing and shall include a summary of the evidence and reasons for the decision. If the decision is to deny the request, the parents shall be informed that they have 30 District business days within which to exercise their right to place in the record a statement commenting on the contested information and/or stating any reason for disagreeing with the District's decision.

**Directory
Information**

The District has designated the following categories of information as directory information: student name; address; telephone listing; electronic mail address; photograph; date and place of birth; major field of study; degrees, honors, and awards received; dates of attendance; grade level; most recent educational institution attended; participation in officially recognized activities and sports; and weight and height of members of athletic teams.



(LOCAL) Policy Comparisons

These documents are generated by an automated process that compares the updated policy to the current policy as found in TASB records.

In this packet, you will find:

- Policies being recommended for revision (annotated)
- New policies (not annotated)
- Policies recommended for deletion (annotated in PDF; not shown in Word)

Annotations are shown as follows:

- Deletions are in a red strike-through font: ~~deleted text~~.
- Additions are in a blue, bold font: **new text**.
- Blocks of text that were moved without changes are shown in green, with double underline and double strike-through formatting to distinguish the text's new placement from its original location: ~~moved text~~ becomes moved text.
- Revision bars appear in the right margin to show sections with changes.

Note: While the annotation software competently identifies simple changes, large or complicated changes—as in an extensive rewrite—may be more difficult to follow. In addition, TASB's recent changes to the policy templates to facilitate accessibility sometimes make formatting changes appear tracked, even though the text remains the same.

For further assistance in understanding policy changes, please refer to the explanatory notes in your Localized Policy Manual update packet or contact your policy consultant.

Contact:	School Districts and Education Service Centers	Community Colleges
	policy.service@tasb.org	colleges@tasb.org
	800.580.7529	800.580.1488

Plan The District shall develop a cybersecurity plan to secure the District's cyberinfrastructure against a cyberattack or any other cybersecurity incidents, determine cybersecurity risk, and implement appropriate mitigation planning.

Coordinator The Superintendent shall designate a cybersecurity coordinator. The cybersecurity coordinator shall serve as the liaison between the District and the Texas Education Agency in cybersecurity matters.

Training The Board delegates to the Superintendent the authority to:

1. Determine the cybersecurity training program to be used in the District;
2. Verify and report compliance with training requirements in accordance with guidance from the Department of Information Resources; and
3. Remove access to the District's computer systems and databases for noncompliance with training requirements as appropriate.

The District shall complete periodic audits to ensure compliance with the cybersecurity training requirements.

Security Breach Notifications Upon discovering or receiving notification of a breach of system security or a security incident, as defined by law, the District shall disclose the breach or incident to affected persons or entities in accordance with the time frames established by law. The District shall give notice by using one or more of the following methods:

1. Written notice.
2. Email, if the District has email addresses for the affected persons.
3. Conspicuous posting on the District's websites.
4. Publication through broadcast media.

The District shall disclose a breach or incident involving sensitive, protected, or confidential student information as required by law.

**Building Access
Control**

Audits of building access control shall include weekly inspections of instructional facilities during school hours to certify all exterior doors are, by default, set to closed, latched, and locked status and cannot be opened from the outside without a key.

The Superintendent shall ensure that the findings of the weekly inspections are:

1. Reported to the District safety and security committee; and
2. Reported to the campus principal or lead administrator of the instructional facility to ensure awareness of any deficiencies identified.

The campus principal or lead administrator shall assign appropriate staff to take action to reduce the likelihood of similar deficiencies in the future.

The results of the weekly reports shall be kept for review as part of the required safety and security audit.

The District's building access control procedures shall not be interpreted as discouraging parents or guardians who have been properly verified as authorized visitors from visiting their student's campus. [See GKC]

Personnel Duties The Superintendent shall define the qualifications, duties, and responsibilities of all positions and shall ensure that job descriptions are current and accessible to employees and supervisors.

Posting Vacancies The Superintendent or designee shall establish guidelines for advertising employment opportunities and posting notices of vacancies. These guidelines shall advance the Board's commitment to equal opportunity employment and to recruiting well-qualified candidates. Current District employees may apply for any vacancy for which they have appropriate qualifications.

Applications All applicants shall complete the application form supplied by the District. Information on applications shall be confirmed before a contract is offered for a contractual position and before hiring or as soon as possible thereafter for a noncontractual position.

[For information related to the evaluation of criminal history records, see DBAA.]

Employment of Contractual Personnel The Superintendent has sole authority to make recommendations to the Board regarding the selection of contractual personnel in positions of coordinator and above.

The Board delegates to the Superintendent authority to employ contractual personnel in positions below coordinator and shall inform the Board of any person hired under this authority. The Board retains final authority for the employment of contractual personnel at the level of coordinator or above.

~~The Board delegates to the Superintendent final authority for the employment of contractual personnel at the level below coordinator (including teachers).~~ [See DCA, DCB, DCC, and DCE as appropriate]

Employment of Noncontractual Personnel **Note:** For employment of a bus driver related to a Board member or the Superintendent, see DBE(LEGAL).

The Board delegates to the Superintendent final authority to employ and dismiss noncontractual employees on an at-will basis; however, the Board retains final authority to employ noncontractual employees on an at-will basis ~~that~~when the Superintendent is prohibited from employing in accordance with DBE(LEGAL). [See DCD]

Employment Assistance Prohibited No District employee shall assist another employee of the District or of any school district in obtaining a new job if the employee knows, or has probable cause to believe, that the other employee engaged in sexual misconduct regarding a minor or student in vio-

lation of the law. Routine transmission of an administrative or personnel file does not violate this prohibition. [See CJ for prohibitions relating to contractors and agents and DH(EXHIBIT) for the Educators' Code of Ethics.]

Dyslexia and Related Disorders

The District shall comply with all rules and standards adopted by the State Board of Education and guidance published by the commissioner of education to implement the program to test students for dyslexia and related disorders.

In accordance with administrative procedures, the District shall provide regular training opportunities for teachers of students with dyslexia that include new research and practices for educating students with dyslexia.

SPECIAL PROGRAMS
COMPENSATORY SERVICES AND INTENSIVE PROGRAMS

EHBC
(LOCAL)

~~Each student who has been identified as being at risk of dropping out of school, who is not performing at grade level, or who did not perform satisfactorily on a state-mandated assessment shall be provided accelerated and/or compensatory educational services.~~

**Accelerated
Instruction**

~~The District shall provide accelerated instruction in accordance with law if a student fails to perform satisfactorily on a state-mandated assessment.~~

**Accelerated
Learning Committee**

~~When a student fails to perform satisfactorily on a math or reading state-mandated assessment in grades 3, 5, or 8, an accelerated learning committee shall develop a written educational plan in accordance with law. If a parent requests that the student be assigned to a particular teacher the following school year, the request shall be addressed in accordance with the District's administrative procedures.~~

~~A parent complaint about the content or implementation of the educational plan shall be filed in accordance with FNG.~~

Each student who has been identified as being at risk of dropping out of school, who is not performing at grade level, or who did not perform satisfactorily on a state-mandated assessment shall be provided accelerated and/or compensatory educational services.

**Accelerated
Instruction**

The District shall provide accelerated instruction in accordance with law if a student fails to perform satisfactorily on a state-mandated assessment.

Parent Request

If a student fails to perform satisfactorily on a state-mandated assessment, a parent's request that the student be assigned to a particular teacher the following school year shall be addressed in accordance with the District's administrative procedures.

**Accelerated
Education Plan**

Appropriate District staff shall develop an accelerated education plan for a student who fails to perform satisfactorily on the same state-mandated assessment for two or more consecutive years.

A parent complaint about the content or implementation of the accelerated education plan shall be filed in accordance with FNG.

Students in violation of the compulsory attendance law shall be reported to the District attendance officer, who may institute court action as provided by law.

Excused Absences

In addition to excused absences required by law, the District shall excuse absences for the following purposes. A student shall be required to submit verification of these absences in accordance with administrative regulations.

Higher Education Visits

The District shall excuse a student for up to two days during the student's junior year and up to two days during the student's senior year to visit an accredited institution of higher education.

Career Investigation

The District shall excuse a student for up to two days during the student's junior year and up to two days during the student's senior year to visit a professional's workplace for purposes of exploring the student's interest in pursuing a career in that professional's field.

Armed Services Enlistment

The District shall excuse a student 17 years of age or older for up to four days during his or her enrollment in high school for activities related to pursuing enlistment in a branch of the U.S. Armed Services or Texas National Guard.

Early Voting or Election Clerk

The District shall excuse a student for up to two days per school year to serve as an early voting or election clerk.

Learner or Driver's License

The District shall excuse a student 15 years of age or older for one day during his or her enrollment in high school for each of the following:

- Visiting a driver's license office to obtain a learner license; or
- Visiting a driver's license office to obtain a driver's license.

[For extracurricular activity absences, see FM.]

Withdrawal for Nonattendance

The District may initiate withdrawal of a student under the age of 19 for nonattendance under the following conditions:

1. The student has been absent ~~ten~~10 consecutive school days; and
2. Repeated efforts by the attendance officer and/or principal to locate the student have been unsuccessful.

[For District-initiated withdrawal of students 19 or older, see FEA(LEGAL).]

Students Attending Homeschools

Students who are homeschooled are exempt from the compulsory attendance law to the same extent as students enrolled in other private schools.

Adequate documentation of homeschooling for withdrawal shall consist of either a statement of withdrawal in accordance with FD(LOCAL) indicating the date homeschooling began, or a signed and dated letter from a parent or guardian indicating that his or her child is being homeschooled and the date the homeschooling began.

The District may request from a parent or guardian a letter of assurance that a child is being educated using a curriculum designed to meet basic education goals of reading, spelling, grammar, mathematics, and a study of good citizenship.

Enforcing
Compulsory
Attendance

If a parent or guardian refuses to submit a requested statement or letter, or if the District has evidence that a school-aged child is not being homeschooled within legal requirements, the District may investigate further and, if warranted, shall pursue legal action to enforce the compulsory attendance law.

No employee shall give any student prescription medication, non-prescription medication, herbal substances, anabolic steroids, or dietary supplements of any type, except as authorized by this or other District policy.

Medication Provided by Parent

The Superintendent shall designate the employees who are authorized to administer medication that has been provided by a student's parent. An authorized employee is permitted to administer the following medication in accordance with administrative regulations:

1. Prescription medication in accordance with legal requirements.
2. Nonprescription medication, upon a parent's written request, when properly labeled and in the original container.
3. Herbal substances or dietary supplements provided by the parent and only if required by the individualized education program or Section 504 plan for a student with disabilities.

Medication Provided by District

Except as [required by law and](#) provided by this policy, the District shall not purchase medication to administer to a student.

Epinephrine

The District authorizes school personnel who have agreed in writing and been adequately trained to administer an unassigned epinephrine auto-injector in accordance with law and this policy. Administration of epinephrine shall only be permitted when an authorized and trained individual reasonably believes a person is experiencing anaphylaxis.

On Campus

Authorized and trained individuals may administer an unassigned epinephrine auto-injector at any time to a person experiencing anaphylaxis on a school campus.

The District shall ensure that at each campus a sufficient number of authorized individuals are trained to administer epinephrine so that at least one trained individual is present on campus during all hours the campus is open. In accordance with state rules, the campus shall be considered open for this purpose during regular on-campus school hours and whenever school personnel are physically on site for school-sponsored activities.

Maintenance, Availability, and Training

The Superintendent shall develop administrative regulations designating a coordinator to manage policy implementation and addressing annual training of authorized individuals in accordance with law; procedures for auto-injector use; and acquisition or purchase, maintenance, expiration, disposal, and availability of unassigned epinephrine auto-injectors at each campus.

<i>Notice to Parents</i>	In accordance with law, the District shall provide notice of the policy to parents regarding the epinephrine program, including notice of any change to or discontinuation of this program.
Opioid Antagonist	This provision shall be applicable to every campus.
<i>On Campus</i>	The District authorizes school personnel who have been adequately trained to administer an opioid antagonist in accordance with law and this policy. Administration of an opioid antagonist shall only be permitted when an authorized and trained individual reasonably believes a person is experiencing an opioid-related overdose. Each applicable campus shall have at least one individual who is authorized and trained to administer an opioid antagonist present during regular school hours.
<i>Maintenance, Availability, Training, and Reporting</i>	Each applicable campus shall have at least two unused, unexpired opioid antagonist doses available. All opioid antagonists shall be stored in a secure location and shall be easily accessible by individuals who are authorized and trained to administer an opioid antagonist. The Superintendent shall develop administrative regulations addressing acquisition, maintenance, expiration, and disposal of opioid antagonists in the District, as well as reporting, employee training, and emergency notification requirements.
Psychotropics	Except as permitted by law, an employee shall not: <ol style="list-style-type: none">1. Recommend to a student or a parent that the student use a psychotropic drug;2. Suggest a particular diagnosis; or3. Exclude the student from a class or a school-related activity because of the parent's refusal to consent to psychiatric evaluation or examination or treatment of the student.
Medical Treatment	A student's parent, legal guardian, or other person having lawful control shall annually complete and sign a form that provides emergency information and addresses authorization regarding medical treatment. A student who has reached age 18 shall be permitted to complete this form. The District shall seek appropriate emergency care for a student as required or deemed necessary.

**Threat Assessment
and Safe and
Supportive Team**

In compliance with law, the Superintendent shall ensure that a multidisciplinary threat assessment and safe and supportive team is established to serve each campus. The Superintendent shall appoint team members. The team shall be responsible for developing and implementing a safe and supportive school program at each campus served by the team and shall support the District in implementing its multi-hazard emergency operations plan.

Training

Each team shall complete training provided by an approved provider on evidence-based threat assessment programs.

Student Reports

Each campus shall establish a clear procedure for a student to report concerning behavior exhibited by another student for assessment by the team or other appropriate District employee.

Employee
Confidentiality

A District employee who reports a potential threat may elect for the employee's identity to remain confidential and not be subject to disclosure under the state's public information law. The employee's identity shall only be revealed when necessary for the team, the District, or law enforcement to investigate the reported threat.

The District shall maintain a record of the identity of a District employee who elects for the employee's identity to remain confidential.

Imminent Threats or
Emergencies

A member of the team or any District employee may act immediately to prevent an imminent threat or respond to an emergency, including contacting law enforcement directly.

Threat Assessment
Process

The District shall develop procedures as recommended by the Texas School Safety Center. In accordance with those procedures, the threat assessment and safe and supportive team shall conduct threat assessments using a process that includes:

1. Identifying individuals, based on referrals, tips, or observations, whose behavior has raised concerns due to threats of violence or exhibition of behavior that is harmful, threatening, or violent.
2. Conducting an individualized assessment based on reasonably available information to determine whether the individual poses a threat of violence or poses a risk of harm to self or others and the level of risk.
3. Implementing appropriate intervention and monitoring strategies, if the team determines an individual poses a threat of harm to self or others. These strategies may include referral of a student for a mental health assessment and escalation procedures as appropriate.

For a student or other individual the team determines poses a serious risk of violence to self or others, the team shall immediately report to the Superintendent, who shall immediately attempt to contact the student's parent or guardian. Additionally, the Superintendent shall coordinate with law enforcement authorities as necessary and take other appropriate action in accordance with the District's multihazard emergency operations plan.

For a student the team identifies as at risk of suicide, the team shall follow the District's suicide prevention program.

For a student the team identifies as having a substance abuse issue, the team shall follow the District's substance abuse program.

For a student whose conduct may constitute a violation of the District's Student Code of Conduct, the team shall make a referral to the campus behavior coordinator or other appropriate administrator to consider disciplinary action.

As appropriate, the team may refer a student:

1. To a local mental health authority or health-care provider for evaluation or treatment; or
2. For a full individualized and initial evaluation for special education services.

The team shall not provide any mental health-care services, except as permitted by law.

Guidance to School
Community

The team shall provide guidance to students and District employees on recognizing harmful, threatening, or violent behavior that may pose a threat to another person, the campus, or the community and methods to report such behavior to the team, including through anonymous reporting.

Reports

The team shall provide reports to the Texas Education Agency as required by law.

Comprehensive System

The Superintendent shall develop and maintain a comprehensive system of student records and reports dealing with all facets of the school program operation and shall ensure through reasonable procedures that records are accessed by authorized persons only, as allowed by this policy. These data and records shall be stored in a safe and secure manner and shall be conveniently retrievable for use by authorized school officials.

Cumulative Record

A cumulative record shall be maintained for each student from entrance into District schools until withdrawal or graduation from the District.

This record shall move with the student from school to school and be maintained at the school where currently enrolled until graduation or withdrawal. Records for nonenrolled students shall be retained for the period of time required by law. No permanent records may be destroyed without explicit permission from the Superintendent. [See CPC]

Custodian of Records

The ~~principal~~principal is custodian of all records for currently enrolled students. ~~The Superintendent~~The Superintendent is the custodian of records for students who have withdrawn or graduated. The student handbook made available to all students and parents shall contain a listing of the addresses of District schools, as well as the Superintendent's business address.

Types of Education Records

The record custodian shall be responsible for the education records of the District. These records may include:

1. Admissions data, personal and family data, including certification of date of birth.
2. Standardized test data, including intelligence, aptitude, interest, personality, and social adjustment ratings.
3. All achievement records, as determined by tests, recorded grades, and teacher evaluations.
4. All documentation regarding a student's testing history and any accelerated instruction he or she has received, including any ~~documentation of discussion or action by an accelerated learning committee convened~~education plan developed for the student.
5. Health services record, including:
 - a. The results of any tuberculin tests required by the District.
 - b. The findings of screening or health appraisal programs the District conducts or provides. [See FFAA]

- c. Immunization records. [See FFAB]
6. Attendance records.
7. Student questionnaires.
8. Records of teacher, school counselor, or administrative conferences with the student or pertaining to the student.
9. Verified reports of serious or recurrent behavior patterns.
10. Copies of correspondence with parents and others concerned with the student.
11. Records transferred from other districts in which the student was enrolled.
12. Records pertaining to participation in extracurricular activities.
13. Information relating to student participation in special programs.
14. Records of fees assessed and paid.
15. Records pertaining to student and parent complaints.
16. Other records that may contribute to an understanding of the student.

Access by Parents

The District shall make a student's records available to the student's parents, as permitted by law. The records custodian or designee shall use reasonable procedures to verify the requester's identity before disclosing student records containing personally identifiable information.

Records may be reviewed in person during regular school hours without charge upon written request to the records custodian. For in-person viewing, the records custodian or designee shall be available to explain the record and to answer questions. The confidential nature of the student's records shall be maintained at all times, and records to be viewed shall be restricted to use only in the Superintendent's, principal's, or school counselor's office, or other restricted area designated by the records custodian. The original copy of the record or any document contained in the cumulative record shall not be removed from the school.

Copies of records are available at a per copy cost, payable in advance. Copies of records must be requested in writing. Parents may be denied copies of records if they fail to follow proper procedures or pay the copying charge. If the student qualifies for free or

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Information**

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~~field of study; degrees, honors, and awards received; dates of attendance; grade level; most recent educational institution attended; participation in officially recognized activities and sports; and weight and height of members of athletic teams~~ student name; address; telephone listing; electronic mail address; photograph; date and place of birth; major field of study; degrees, honors, and awards received; dates of attendance; grade level; most recent educational institution attended; participation in officially recognized activities and sports; and weight and height of members of athletic teams.