



Agenda for Board of Trustees Meeting Tornillo Independent School District

Meeting Date: Wednesday, February 22, 2023

Meeting Type: Regular

Meeting Time: 5:30 PM

Meeting Location: W.E. Neill Service Center, 19210 Cobb, Tornillo, TX 79853

Disclaimer

This meeting will be conducted in accordance with the Texas Open Meetings Act; hence, the **public is welcomed and invited to attend**. When necessary, the Board may enter into *closed session* under the authority of Chapter 551 of the Texas Government Code.

Public comments related to the agenda items listed for this meeting shall be handled as follows: If you would like to sign up for public comment, please submit the following information to aguilarr@tisd.us: (1) your name, (2) contact information, and (3) specify the item(s) you would like to comment upon prior to the board's deliberation. For more information about public comment, see Policy BED.

All voting will be done in open session.

Items on the Agenda: The subjects (order may be changed) to be discussed, considered, or upon which any formal action may be taken are listed below.

1. **(OTHER) First Order of Business**
Ms. Marlene Bullard, Board President
 - A. Establish a quorum and call the meeting to order
 - B. Pledge of Allegiance to the United States
2. **(OTHER) Superintendent's Report**
Mrs. Rosa Vega-Barrio, Superintendent
3. **(OTHER) District Recognitions**
 - A. Career and Technical Education Month 4
Student Advisory Council
4. **(OTHER) Open Forum**
Ms. Marlene Bullard, Board President
5. **Lone Star Governance**
 - A. **Student Outcome Goals**
 1. Goal 1: GPM 1.1 - Middle of Year PK-3 Reading
 2. Goal 2: GPM 2.1 - Middle of Year K-3 Math
 - a. Tornillo Elementary School 5
Mrs. Myrna Lopez, TES Principal
 - b. Tornillo Intermediate School 13
Mrs. Nadia De La Rosa, TIS Principal
 - B. TSI Update 18
Mr. Rodrigo Portillo, District Academic Coordinator
 - C. Senior Update
Mr. Rodrigo Portillo, District Academic Coordinator
 - D. (Accountability 1) Review, Discussion, and Possible Action Regarding Board's Time Use Tracker
Ms. Marlene Bullard, Board President
6. **(ADVOCACY) Community Engagement on Student Outcome Goals**

| | |
|--|--|
| Ms. Marlene Bullard, Board President | |
| 7. | (VISION Y) Information / Reports / Presentations |
| A. | Grow Your Own Update 26 Mr. Rodrigo Portillo, District Academic Coordinator |
| B. | PEIMS Quarterly Update 27 Ms. Imelda Garcia, PEIMS/Attendance Coordinator |
| C. | Financial Reports-Information Only 37 Mr. Luis M. Guerra, Director of Finance |
| D. | Upcoming Board Trainings: Ms. Marlene Bullard, Board President |
| | 1. Far West Texas School Board Association - February 25, 2023 |
| | 2. NSBA 2023 - April 1-3, 2023 |
| | 3. Raise Your Hand Texas - April 20-22, 2023 |
| | 4. HEB Reception - April 28-29, 2023 |
| 8. | (VISION Y) Board Items |
| A. | Purchases > \$25,000 threshold - Authorization |
| | 1. Discussion and Possible Action to Approve Bid from Vistacon II CSP Proposal #2023-01 66 Mr. Rene Estrada, Maintenance/Transportation Director |
| B. | Consider Approval of Waiver for 504 Homebound Services 92 Ms. Georgina Miramontes, District Diagnostician/SPED/504 Coordinator |
| C. | Consider Approval of TASB Policy Manual Update 120 (2nd Reading) affecting the following 95 (LOCAL) Policies: |
| | 1. CB(LOCAL): STATE AND FEDERAL REVENUE SOURCES |
| | 2. CKC(LOCAL): SAFETY PROGRAM / RISK MANAGEMENT - EMERGENCY PLANS |
| | 3. FNG(LOCAL): STUDENT RIGHTS AND RESPONSIBILITIES - STUDENT AND PARENT COMPLAINTS / GRIEVANCES |
| | 4. FO(LOCAL): STUDENT DISCIPLINE |
| | Mrs. Rosa Vega-Barrio, Superintendent |
| D. | Consider Approval of Assigned Fund Balance 129 Mr. Luis M. Guerra, Director of Finance |
| E. | Discussion and Possible Action Regarding Team of 8 Training Date Ms. Marlene Bullard, Board President |
| 9. | (STRUCTURE) Consent Agenda |
| (All items on the Consent Agenda shall be acted upon by one vote without separate discussion, unless a Board Member requests that an item be withdrawn for individual consideration) | |
| A. | Consider Approval of Minutes from Previous Meetings: |
| | 1. Regular Board Meeting Minutes - 01/25/2023 131 |
| B. | Consider Approval of Budget Amendments 136 Mr. Luis M. Guerra, Director of Finance |
| C. | Consider Approval of 2023 Polling Place Agreement between El Paso County and Tornillo ISD 137 Mrs. Rosa Vega-Barrio, Superintendent |
| D. | Consider Approval of 2024 Senior Trip 147 Mr. Alejandro Olvera, THS Principal |
| E. | Consider Approval of Donations 159 Mr. Luis M. Guerra, Director of Finance |
| F. | Consider Approval of the ESC 19 Texas Student Data Systems (TSDS), Support Cooperative 2023-161 2024 Memorandum of Understanding Ms. Imelda Garcia, PEIMS/Attendance Coordinator |
| 10. | (OTHER) Executive Session. The Board will enter into a closed meeting to discuss personnel matters, to consult with attorney, under Sections 551.071 and 551.074, Texas Government Code. The Board will reconvene into open session to take any necessary action. |
| A. | Discussion Regarding Information Resource Technology Security, to include Security Assessment, Certain Network Security Information, and Security Devices under Section 551.089 of the Texas Government Code |
| 11. | (STRUCTURE) Continuation of Board Items in Open Session |
| 12. | Next Meeting Tentative Date: March 29, 2023 |

Adjournment of the Meeting



Rosa Vega-Barrio
Superintendent of Schools

Proclamation

WHEREAS: February 1-28, 2023, has been designated Career and Technical Education Month[®] by the Association for Career and Technical Education; and

WHEREAS: career and technical education offers students the opportunity to gain the academic, technical and employability skills necessary for true career readiness

WHEREAS: students in career and technical education programs participate in authentic, meaningful experiences that improve the quality of their education and increase their engagement and achievement; and

WHEREAS: career and technical education provides students with career exploration opportunities earlier in their educational experience, which enables them to make informed and beneficial decisions about their academic coursework and pursue established programs of study and career pathways; and

WHEREAS: leaders from business and industry nationwide report increasing challenges related to addressing the skills gap and connecting qualified professionals with available careers in critical and growing CTE-related fields, including healthcare, energy, advanced manufacturing, cybersecurity and information technology; and

WHEREAS: career and technical education prepares students for these and other fulfilling careers by offering integrated programs of study that link secondary and postsecondary education and lead to the attainment of industry-recognized credentials; and

WHEREAS: career and technical education programs ensure that employers have access to a qualified and thriving workforce, ensuring America is a strong and competitive economy;

NOW THEREFORE, Tornillo ISD, hereby proclaims February 1-28, 2023, as **Career and Technical Education Month** and urge all citizens to become familiar with the services and benefits offered by the career and technical education programs in this community and to support and participate in these programs to enhance their individual skills and productivity.



TORNILLO

**EARLY COLLEGE
DISTRICT**

Tornillo Elementary MOY 2023 February Reporting

MOY Attendance MOY of the Year Reading & Math Data

Lone Star Governance

Current Enrollment

| Grade | BOY | MOY (Feb.) |
|----------------------|---------------------|---------------------|
| PK | 35 students | 32 students |
| Kinder | 45 students | 46 students |
| 1st Grade | 55 students | 53 students |
| 2nd Grade | 58 students | 57 students |
| Total (22-23) | 193 students | 188 students |
| Total (21-22) | 204 Students | |
| Total (20-21) | 183 Students | |

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Registration for 2023-2024 begins April 1

Elementary Attendance

Year Attendance

| | |
|--------------|---------------|
| PK | 93.8% |
| Kinder | 94.44% |
| 1st Grade | 95.09% |
| 2nd Grade | 96.01% |
| Total | 95.13% |

Campus Attendance Efforts

- Daily Phone calls
- Home visits
- Weekly Mtg by Leadership Team
- Positive Recognition
- Parent Conferences

Kinder

2022-2023 MOY mClass Reading & Lectura/ Istation Math

| 2022-2023 Kinder I-Station Math | | | | | | | | |
|--------------------------------------|--------|--------|--|--------|-------|--|--------|---------|
| | Tier 1 | | | Tier 2 | | | Tier 3 | |
| | BOY | MOY | | BOY | MOY | | BOY | MOY |
| Monolingual 9 Students | 44% | 56% | | 22% | 33% | | 33% | 11% |
| | 4 | 5 stu | | 2 | 3 stu | | 3 | 1 stu |
| Dual Language 36 students | 14% | 33% | | 14% | 28% | | 61% | 53% |
| | 5 | 12 stu | | 5 | 5 stu | | 22 | 19 stud |
| Total Students 45 students | 33% | 38% | | 11% | 18% | | 56% | 44% |
| | 15 | 17 stu | | 5 | 8 stu | | 25 | 20 stu |

| 2022-2023 Kinder mClass Reading/Lectura | | | | | | | | |
|---|--------|--------|--|--------|-------|--|--------|--------|
| | Tier 1 | | | Tier 2 | | | Tier 3 | |
| | BOY | MOY | | BOY | MOY | | BOY | MOY |
| Monolingual – 9 students | 22% | 44% | | 33% | 22% | | 44% | 33% |
| | 2 | 4 stu | | 3 | 2 stu | | 4 | 3 stu |
| Lectura - Dual Language 37 students (Spanish) | 44% | 78% | | 31% | 8% | | 25% | 14% |
| | 16 | 29 stu | | 11 | 3 stu | | 9 | 5 stu |
| Dual Language (English) 37 students | 6% | 11% | | 19% | 22% | | 75% | 68% |
| | 2 | 4 stu | | 7 | 8 stu | | 27 | 25 stu |
| Total Students 46 students | 40% | 72% | | 31% | 11% | | 29% | 17% |
| | 18 | 33 stu | | 14 | 5 stu | | 13 | 8 stu |

First Grade

2022-2023 MOY mClass Reading & Lectura/ Istation Math

| 2022-2023 1 st Grade I-Station Math | | | | | | | | | |
|--|--------|--------|--|--------|-------|--|--------|--------|--|
| | Tier 1 | | | Tier 2 | | | Tier 3 | | |
| | BOY | MOY | | BOY | MOY | | BOY | MOY | |
| Monolingual 15 students | 41% | 47% | | 39% | 53% | | 22% | 6% | |
| | 7 | 7 stu | | 7 stu | 8 stu | | 4 | 1 stu | |
| Dual Language 36 students | 36% | 51% | | 11% | 23% | | 53% | 29% | |
| | 13 | 18 stu | | 4 | 8 stu | | 19 | 10 stu | |
| | BOY | MOY | | BOY | MOY | | BOY | MOY | |
| Total Student 51 students | 37% | 49% | | 20% | 29% | | 43% | 22% | |
| | 20 | 25 | | 11 | 15 | | 23 | 11 | |

| 2022-2023 1 st Grade mClass Reading/ Lectura | | | | | | | | | |
|---|--------|--------|--|--------|-------|--|--------|--------|--|
| | Tier 1 | | | Tier 2 | | | Tier 3 | | |
| | BOY | MOY | | BOY | MOY | | BOY | MOY | |
| Monolingual 15 students | 34% | 47% | | 17% | 40% | | 50% | 13% | |
| | 6 | 7 stu | | 3 | 6 stu | | 9 | 2 stu | |
| Lectura - Dual Language 36 total students | 62% | 69% | | 8% | 8% | | 30% | 22% | |
| | 23 | 25 stu | | 3 | 3 stu | | 11 | 8 stu | |
| Dual Language (English) 36 total students | 25% | 39% | | 16% | 11% | | 61% | 50% | |
| | 9 | 14 stu | | 6 | 4 stu | | 22 | 18 stu | |
| | BOY | MOY | | BOY | MOY | | BOY | MOY | |
| Total Students 51 students | 52% | 63% | | 11% | 18% | | 36% | 20% | |
| | 29 | 32 stu | | 6 | 9 stu | | 20 | 10 stu | |

Second Grade

2022-2023 BOY mClass Reading & Lectura/ Istation Math

| 2022-2023 2 nd Grade Istation Math | | | | | | | | | |
|---|----------|--------------|--|-----------|---------------|--|-----------|---------------|--|
| | Tier 1 | | | Tier 2 | | | Tier 3 | | |
| | BOY | MOY | | BOY | MOY | | BOY | MOY | |
| Monolingual 13 students | 42% 5 | 54% 7 stu | | 25% 3 | 8% 1 stu | | 33% 4 | 38% 5 stud | |
| Dual Language 41 students | 10% 4 | 5% 2 stu | | 21% 9 | 39% 16 stu | | 69% 29 | 56% 23 stu | |
| | | | | | | | BOY | | |
| Total Students 54 students | 17% 9 | 17% 9 stu | | 22% 12 | 31% 17 stu | | 61% 33 | 52% 28 stu | |

| 2 nd Grade mClass Reading/ Lectura | | | | | | | | | |
|---|-----------|---------------|--|-----------|---------------|--|-----------|----------------|--|
| | Tier 1 | | | Tier 2 | | | Tier 3 | | |
| | BOY | MOY | | BOY | MOY | | BOY | MOY | |
| Monolingual 13 students | 33% 4 | 54% 7 stu | | 50% 6 | 23% 3 stu | | 17% 2 | 23% 3 stu | |
| Lectura- Dual Language 41 students | 77% 34 | 76% 31 | | 11% 5 | 17% 7 stu | | 11% 5 | 7% 3 stu | |
| Dual Language (English) 41 students | 30% 13 | 51% 21 stu | | 11% 5 | 20% 8 stu | | 59% 26 | 29% 12 stud | |
| | | | | | | | BOY | | |
| Total Students 54 students | 68% 38 | 70% 38 stu | | 20% 11 | 19% 10 stu | | 13% 7 | 11% 6 stu | |

Pre-Kinder CLI

| Pre-Kinder CLI Assessment | | | | | | |
|---------------------------|--------------|-----|-------------|-----|---------------|-----|
| | On-Track | | Monitor | | Needs Support | |
| | MOY | EOY | MOY | EOY | MOY | EOY |
| Lectura (21 students) | 20 out of 21 | | 0 out of 21 | | 1 out of 21 | |
| Matematicas (21 students) | 20 out of 21 | | | | 1 out of 21 | |
| Reading (21 students) | 15 out of 21 | | 0 out of 21 | | 6 out of 21 | |
| Math (21 students) | 19 out of 21 | | 0 out of 21 | | 2 out of 21 | |

Next Steps...



Areas of Strength

- 5-10% increase in Tier 1 in Lectura for Kinder & 1st Grade
- At least 10% decrease of Tier 3 students in Kinder & 1st Grade Reading/Lectura

Areas of Concern

- Kinder, 1st Grade, & 2nd Grade Math Progress at MOY
- 2nd Grade Reading/Lectura Tier 1 (minimal progress)

-Plan for Acceleration

- Eureka Math (High Quality Instructional Materials), Kinder-2nd Grade
- Small Group (Intervention time) Reading & Math
- Super School (TELPAS Boot Camp, Summit K-12)
- Spring Intersession, Mon-Friday (4 hours), Reading/Math/Language Development



TORNILLO

EARLY COLLEGE
DISTRICT

Campus

MOY
Student Outcomes

BOY 3rd Grade MClass Reading

| Bilingual (Spanish) | BOY | MOY | Bilingual English | BOY | MOY |
|----------------------------|--------------------|--------------------|--------------------------|-------------------|----------------------------------|
| Well Below Benchmark | 19% 6 students | 16% 5 students | Well Below Benchmark | 28% 9 students | 35% 11 students |
| Below Benchmark | 3% 1 student | 6% 2 students | Below Benchmark | 19% 6 students | 13% 4 students |
| At Benchmark | 41% 13 students | 48% 15 students | At Benchmark | 28% 9 students | 32% ¹⁴ 10 students |
| Above Benchmark | 38% 12 Students | 29% 9 students | Above Benchmark | 25% 8 students | 19% 6 students |

| Monolingual | BOY | MOY |
|----------------------|-------------------|-------------------|
| Well Below Benchmark | 29% 6 students | 26% 5 students |
| Below Benchmark | 33% 7 students | 36% 7 students |
| At Benchmark | 38% 8 students | 26% 5 students |
| Above Benchmark | 0% 0 students | 11% 2 students |

BOY 3rd Grade IXL Math

| English | BOY | MOY |
|---------------------|--------------------|--------------------|
| Far Below Benchmark | 13% 7 students | 11% 6 students |
| Below Benchmark | 48% 25 students | 27% 14 students |
| On Benchmark | 38% 20 students | 56% 29 students |
| Above Benchmark | 0% 0 students | 2% 1 student |

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Next Steps to Reach Student Outcome Goals

- Work with our special education students to provide them specialized support
- We are working with intervention resources provided by MClass to help students. Teachers are using MClass for the 1st time so are understanding the goals for each student.
- Students are also using Amplify reading as ed tech tool for reading.
- Saturday school and intersession days will be used to close gaps.
- Working closely with instructional aides so teachers can provide student interventions.
- Eureka math interventions
- IXL practice during station rotations
- Student goal data and teacher conferences

QUESTIONS





“There’s No Place Like Home”

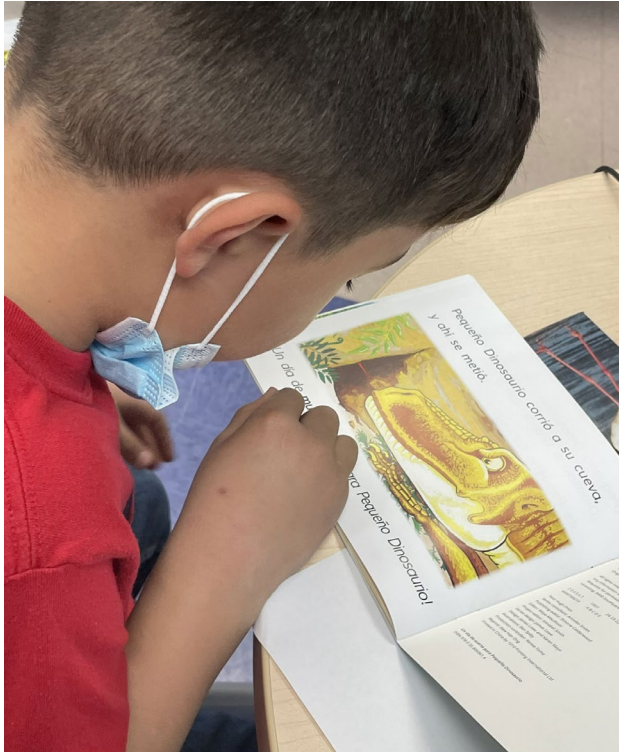


TORNILLO ISD

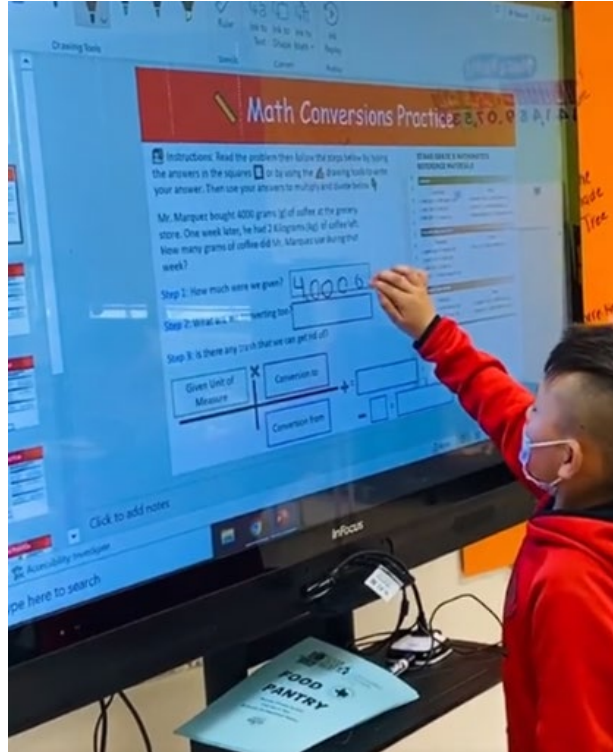


Tornillo ISD's mission is to empower our learning community to live their purpose by honoring values and beliefs for a holistic postsecondary journey.

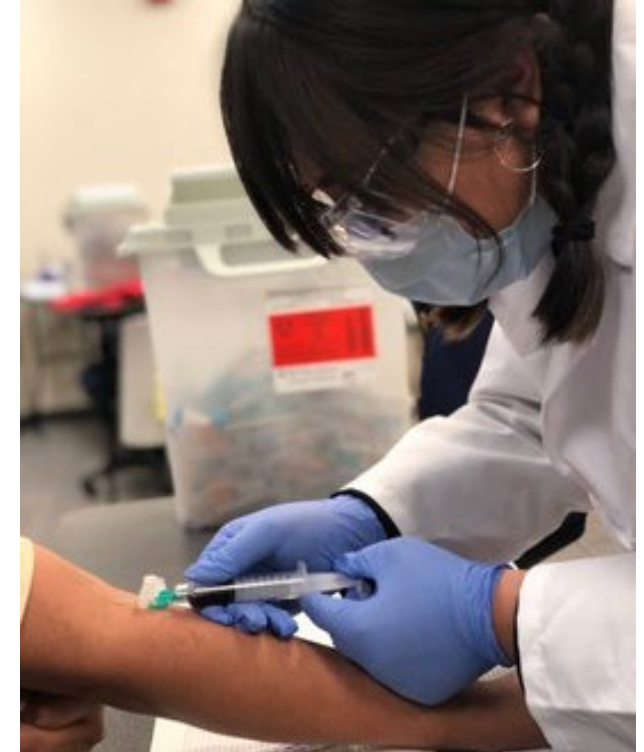




Students performing at the Meets Grade Level Standard on STAAR Reading grade 3rd – 8th, EOC English I & English II will increase from 28% in June 2019 to 60% by June 2024.



Students performing at Meets Grade Level Standard on STAAR Math grades 3rd – 8th and EOC Algebra 1 will increase from 35% in June 2019 to 60% by June 2024.



Students graduating college, career and military ready will increase from 78% in June 2019 to 100% by June 2024.



TISD Goals



Tornillo ISD's **PRIORITIES**

Love ~ Serve ~ Care



Priority #1

Student Centered Learning Climate

- Strategic embedded access to social, emotional, and mental health supports during and after school.
- Every student participates in at least one extracurricular.
- Build a positive school climate and classroom environment.
- Safe and secure schools.

Priority #2

Every student prepared for success in college or career.

- Expect excellence thru the planning, delivery, and feedback of tier 1 instruction: learning environments are challenging, differentiated, creative, innovative, and engaging.
- Address academic gaps through intensive tutoring, extended learning time, and evidence based tiered practices.
- Access to different tiered college and career programming pathways.
- Student Internships
- Student Community Service

Priority #3

Professional Capacity

- Social & Emotional Wellness: Inclusion, Respect, Affection, & Cooperation.
- Differentiated Supports, Mentoring & Coaching
- Leadership Opportunities
- Grow Your Own Programs
- Differentiated Professional Development
- Compensation
- Onboarding Programming
- Planning Time

Priority #4

Learning Community Partnerships

- Capabilities (skills and knowledge)
- Connections (networks)
- Cognition (beliefs, values)
- Confidence (self-efficacy)

<https://www2.ed.gov/documents/family-community/partners-education.pdf>

<https://texasschoolguide.org/parents-as-partners/>

TSIA2

Last Test Date: January, 1 Student met criteria

Next Steps:

- 1) Algebra 2 courses will include TSIA2 math prep.
- 2) ELAR 1 – 4 courses will include TSIA2 prep after testing
- 3) Juniors and Seniors – Test Prep during 6th Period
- 4) HS is sending team to EPCC for TSIA2 Training
- 5) Test Prep intervention camps for 8th grade after testing and summer camps



68 Seniors

8 Coded as Juniors

Assessments Needed:

1 Algebra

1 Biology

5 Need Eng. 1

10 Need Eng. 2

5 Need US History

19 Need LOC Hours

Endorsements:

58 on Track

Certifications:

20 Microsoft Office Specialist

Word Associate

3 EKG

1 ASE 240

Western Tech:

13 Students

FAFSA:

52/68 Complete

39/51 Students Receiving
Aid



Senior Data



TIME USE TRACKER

Date: 1/25/2023

| Framework | Student Outcome Minutes | The Board tracks its time invested during public authorized meetings | Other Topic Minutes |
|---------------------------|-------------------------|--|---------------------|
| Vision & Goals | 22 | ← Minutes setting student outcome goals ← Minutes receiving, discussing, and voting on Student Outcome Goal Monitoring Reports according to the Monitoring Calendar | |
| | | ← Minutes setting constraints or theories of action ← Minutes receiving, discussing, and voting on Constraint Monitoring Reports according to the Monitoring Calendar | |
| | | Minutes setting timelines, deadlines, goals, or plans on other items or outcomes → Minutes receiving reports, discussing, debating, and/or voting on other items or outcomes → | 35 |
| Progress & Accountability | 4 | ← Minutes performing Board self-evaluations using the LSG Integrity Instrument ← Minutes evaluating the Superintendent on student outcome goals, GPMs, constraints, and CPMs | 25 |
| | | Minutes performing Board self-evaluations using instruments other than the LSG Integrity Instrument → Minutes evaluating the Superintendent on items other than student outcome goals, GPMs, constraints, and CPMs → | |
| Systems & Processes | | Minutes discussing, debating, and voting on items removed from or on the consent agenda → Time used for public comments on items not on the Board meeting agenda → | 2 |
| Advocacy & Engagement | 1 | ← Minutes hosting two-way communication meetings on student outcome goals, constraints, or theories of action ← Minutes recognizing the accomplishments of students and staff regarding progress on student outcome goals | |
| | | Minutes hosting all other Board led, co-led, or called community or committee meetings → Minutes for all other recognitions → | 18 |
| Synergy & Teamwork | | Minutes fulfilling statutorily required public hearings, forums, and comments Minutes fulfilling statutorily required or Lone Star Governance workshops Minutes in closed session as permitted by law | 17 |
| Other | | Any time spent on an activity that does not meet the conditions listed above → | 5 |
| TOTALS | 27 | | 60 |

Use For Student Outcome Minutes Percentage Calculation:

27

÷

87

× 100 =

31

% Student Outcome Minutes

Hector Valadez – Law Enforcement/Criminal Justice
Fall Reimbursement: \$2,200

Noe Avila – Kinesiology with Education Minor
Fall Reimbursement: Pending Documents

Alejandro Meraz – Computer Science
Fall Reimbursement: Pending Documents

Cassandra Soto - Bachelors of Science in Elem Ed.
Fall Reimbursement: \$5,813

Daniel Hicks: Bachelors of Science in Elem Ed.
Fall Reimbursement: \$4,478

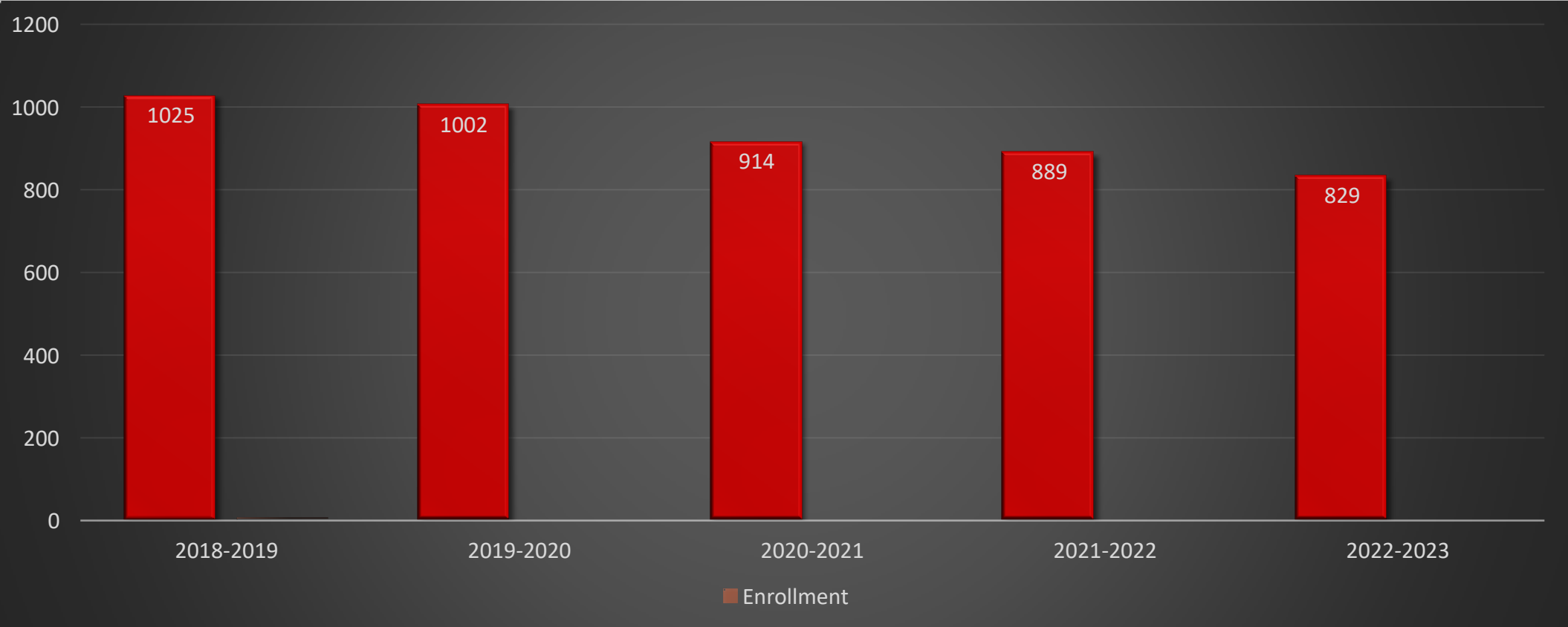
Grow Your Own TCLAS D4 – Cohort 1



PEIMS

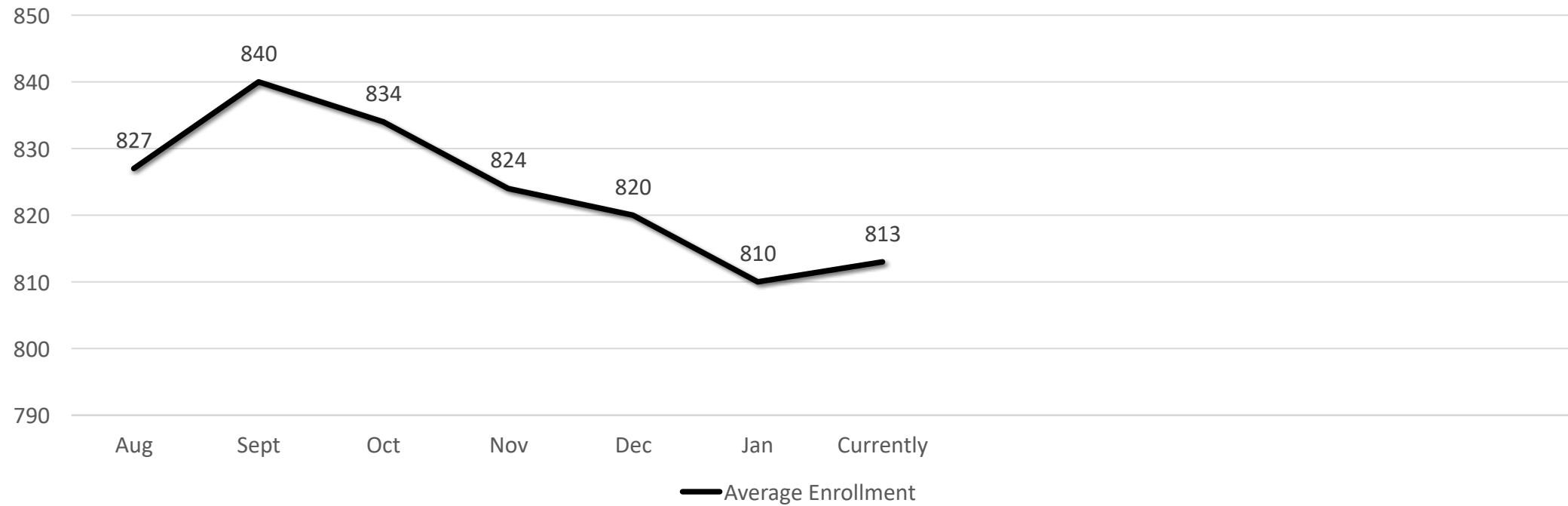
IMELDA GARCIA

Five Year Enrollment History As of Snapshot (Last Friday in October)



Current Year Enrollment by Month

Average Enrollment



PEIMS Snapshot Comparison

| School Year | 22-23 | 21-22 | 20-21 |
|-------------------------|--------------|--------------|--------------|
| Enrollment | 829 (100%) | 889 (100%) | 914 (100%) |
| Amer. Indian/Alaskan | 1 (.12%) | 1 (.11%) | 0 (0%) |
| Hispanic | 822 (99.16%) | 887 (99.78%) | 911 (99.67%) |
| White | 5 (.60%) | 1 (.11%) | 3 (.33%) |
| Two or More | 1 (.12%) | 0 (0%) | 0 (0%) |
| Transfer Students | 31 (3.74%) | 36 (4.05%) | 24 (2.63%) |
| EB (LEP) | 526 (63.45%) | 538 (60.52%) | 514 (56.24%) |
| Bilingual | 207 (24.97%) | 240 (27.0%) | 217 (23.74%) |
| ESL | 75 (9.05%) | 84 (9.45%) | 119 (13.02%) |
| Alternative Language | 98 (11.82%) | 67 (7.54%) | 29 (3.17%) |
| Migrant | 16 (1.93%) | 32 (3.60%) | 30 (100%) |
| Immigrant | 8 (.97%) | 6 (.67%) | 6 (.66%) |
| Economic Disadvantage | 774 (93.73%) | 836 (94.04%) | 863 (94.42%) |
| Military | 0 (0%) | 0 (0%) | 1 (.11%) |
| Foster | 0 (0%) | 0 (0%) | 0 (0%) |
| Dyslexia | 13 (1.57%) | 8 (090%) | 4 (.44%) |
| Gifted and Talented | 63 (7.60%) | 64 (7.20%) | 60 (6.56%) |
| At-Risk | 615 (74.19%) | 732 (82.34%) | 713 (78.01%) |
| Homeless | 23 (2.77%) | 27 (3.04%) | 20 (2.19%) |
| SPED | 88 (10.62%) | 76 (8.55%) | 72 (7.88%) |
| PK Program - Eligible | 33 (97.06%) | 26 (92.86%) | 20 (100%) |
| PK Program – Ineligible | 1 (2.94%) | 2 (7.14%) | |

Projects

COMPLETED

August 18: PEIMS Extended Year Submission
October 20: Class Roster Fall Submission
November 10: PEBT Submission
December 8: Fall Submission
January 19: Fall Re-Submission
January 26: Mid-Year Submission
January 26: ECDS KG Submission
February 16: SPPI-14 Submission

Submission Collections

October 20: Fall Class Roster Submission
November 7: PEBT Submission
December 8: Fall Submission
January 19: Fall Re-Submission
January 26: Mid-Year Submission
January 26: ECDS KG Submission
February: Set-up Registration for 23-24
February: Set-up student course registration screens for HS/JHS
February 16: SPPI-14 Submission
March 30: Winter Class Roster Submission
June 15: Summer Submission
June 22: ECDS PK
June 22: SELA
July 20: Summer Re-Submission
July 27: Child Find
August 31: Extended Year Submission

Fall Submission:

Includes district and campus data, shared services arrangements data and campus-related data, current fiscal year budget data, staff data and some student data; the student data includes areas such as identification/demographic information, enrollment information, special program information and dropout and graduated student information.

Mid-Year Submission:

Encompasses actual audited financial data for the previous fiscal year.

Summer Submission:

Includes organization and campus data and student data such as identification/demographic information, attendance, course completion and discipline information.

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Extended Year Submission

Includes special education extended year services (ESY) student data, summer school data for K-1 LEP, dual credit completions and Additional Days Program (ADSY).

ECDS – Kinder Submission:

LEAs that administer a Commissioner Approved Kindergarten Assessment Instrument are required to submit beginning of year assessment results. Assessment data reported is to determine readiness and effectiveness of programs.

ECDS – Pre-K Submission

LEAs are required to submit prekindergarten program data regardless of whether or not the LEA administers one or more of the assessments included in the Commissioner's List of Approved Prekindergarten Assessment Instruments. BOY and EOY assessment data will be reported. Assessment data reported is to determine readiness and effectiveness of programs.

SPPI-14 Submission

This yearly submission is for LEAs to report student and parent contact information on students who are identified as having received special education services in the prior school year PEIMS Summer Submission that were reported with specific LEAVER-REASON-CODEs. 01 Graduated, 24 College, Pursue Associate or Bachelor Degree, 88 Court-ordered GED, has not earned GED, 90 Graduated from another state under

Fall Class Roster Collection:

This collection will allow TEA to provide the assessment vendor with Fall class roster information in advance of the EOC assessments which occur in December.

Winter Class Roster Collection

This collection will allow TEA to provide the assessment vendor with Winter class roster information in advance of STAAR and EOC assessments occurring in May and provide TEA data for TIA (Teacher Incentive Allotment). It will also provide the assessment vendor the information required to link a student's assessment results to the teacher who provided the associated instruction.

Special Education Language Acquisition Collection - SELA

The purpose of the Special Education Language Acquisition is to meet the requirements of Subchapter 1, Chapter 29, Section 29.316 of the Texas Education Code by requiring the language acquisition of each child eight years of age or younger who is deaf or hard of hearing is regularly assessed using a tool or assessment.

Child Find Collection

Child Find combines State Performance Plan Indicator 11 (SPPI-11) and State Performance Plan Indicator 12 (SPPI-12) in the TSDS Core Collection. SPPI-11 refers to the timely evaluation of students, ages 3-21, for special education services under Part B of IDEA. SPPI-12 refers to children who are referred from Part C of IDEA prior to age 3, found eligible for Part B of IDEA, and have an individualized education plan (IEP) developed and implemented by their third birthday to receive early childhood special education (ECSE) services from a local education agency (LEA). Both SPPI-11 and SPPI-12 are compliance indicators and data are needed to meet federal reporting requirements related to special education Child Find activities.

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THANK YOU!



FINANCIAL REPORTS

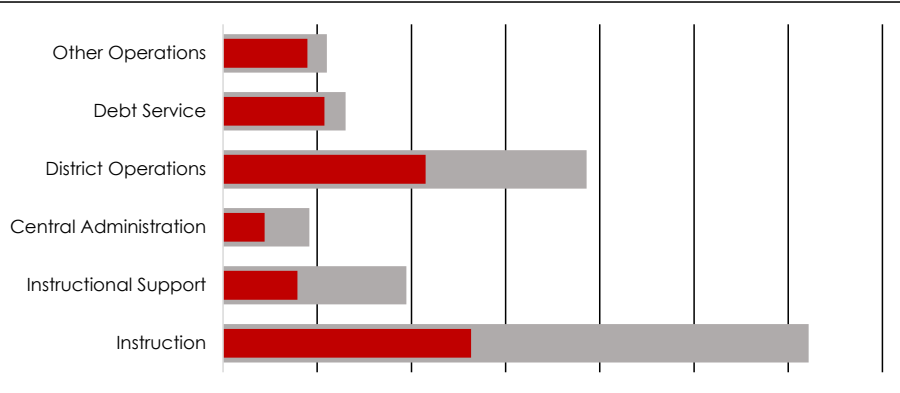
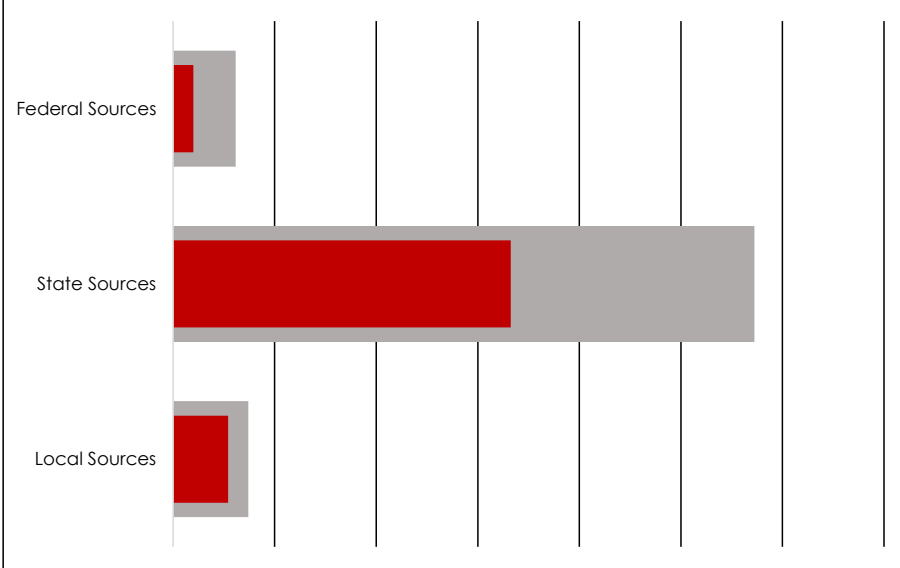
FOR THE MONTH ENDING JANUARY, 2023

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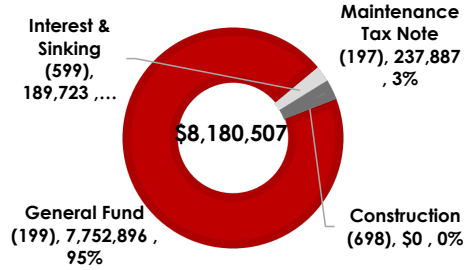
**TORNILLO INDEPENDENT SCHOOL DISTRICT
BOARD FINANCIAL REPORT SUMMARY
As of January 31, 2023**

Board Adopted Revenue and Expenditures

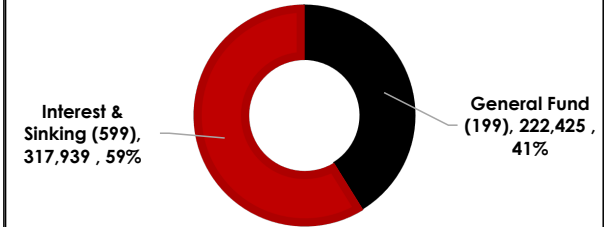


Banking and Investment Pools

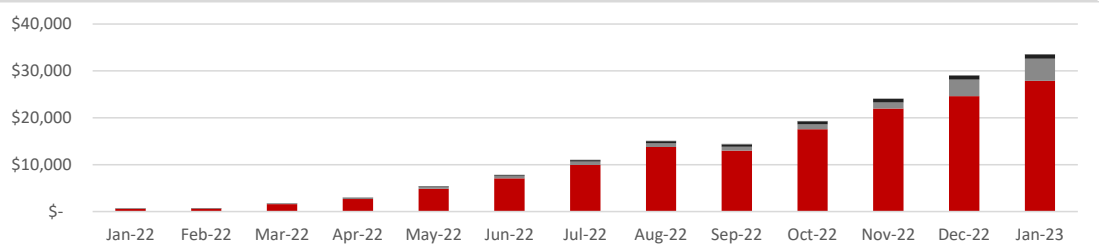
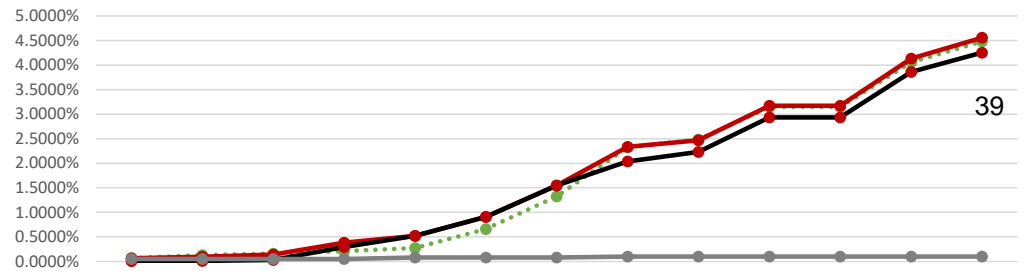
LONE STAR INVESTMENTS



WESTSTAR BANK

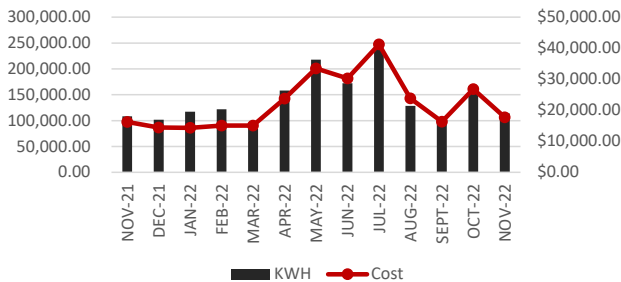


Investment Rate and Interest Revenue Trends

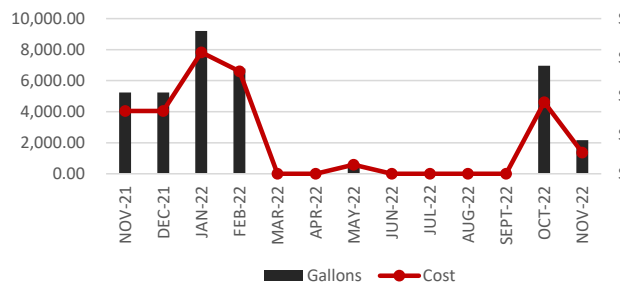


Utilities

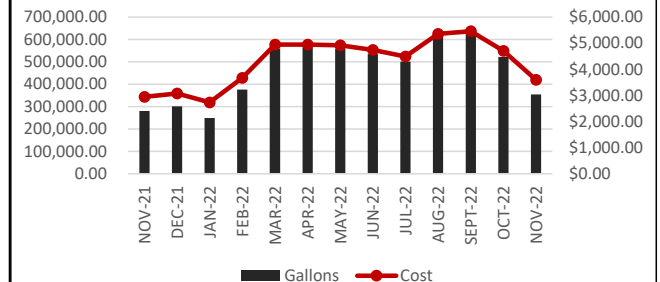
ELECTRICITY



PROPANE



WATER

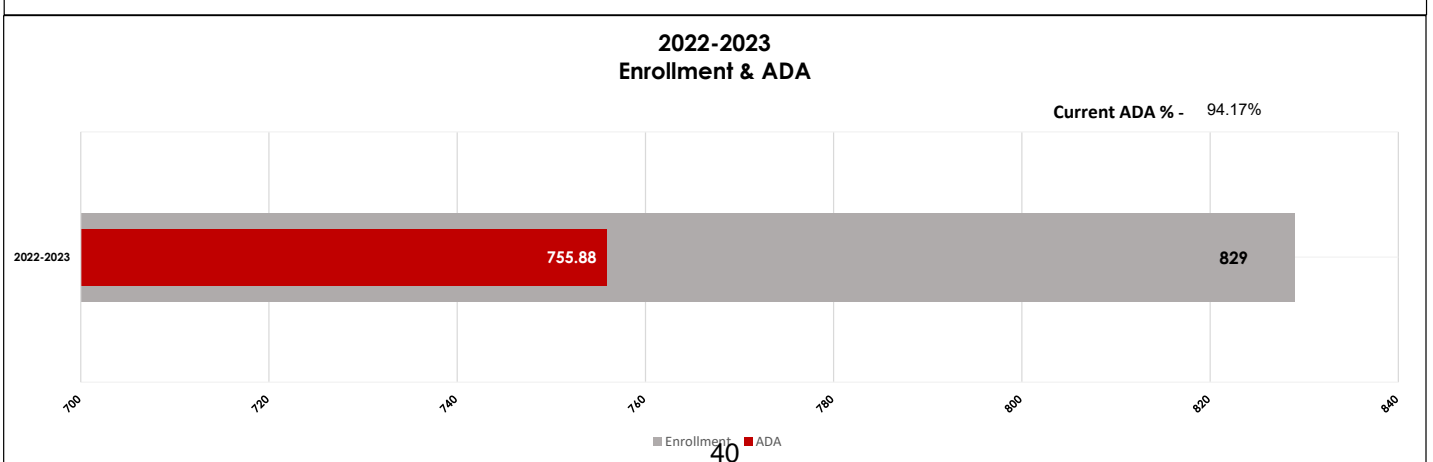
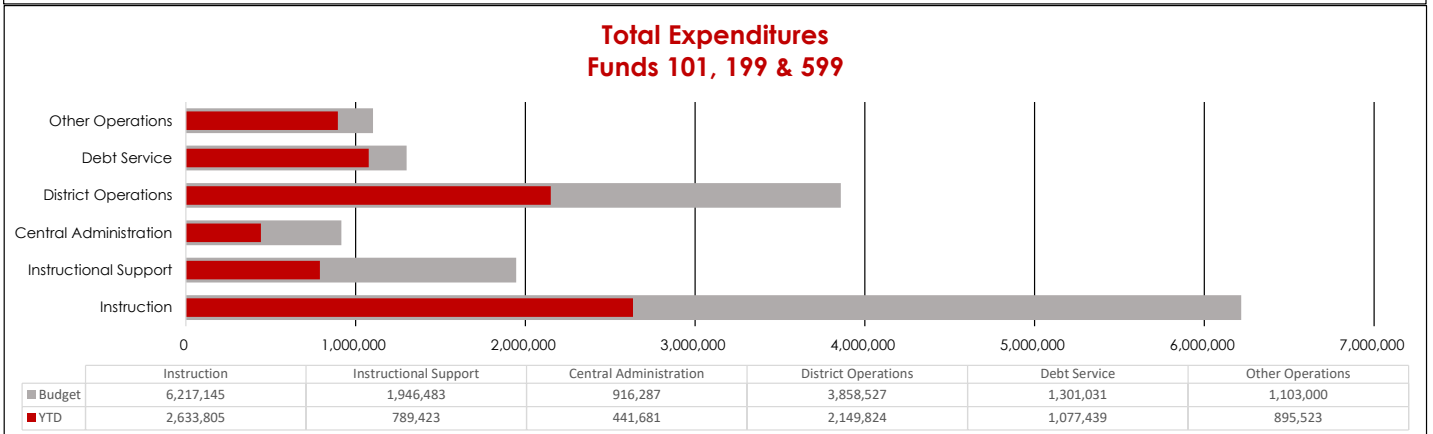
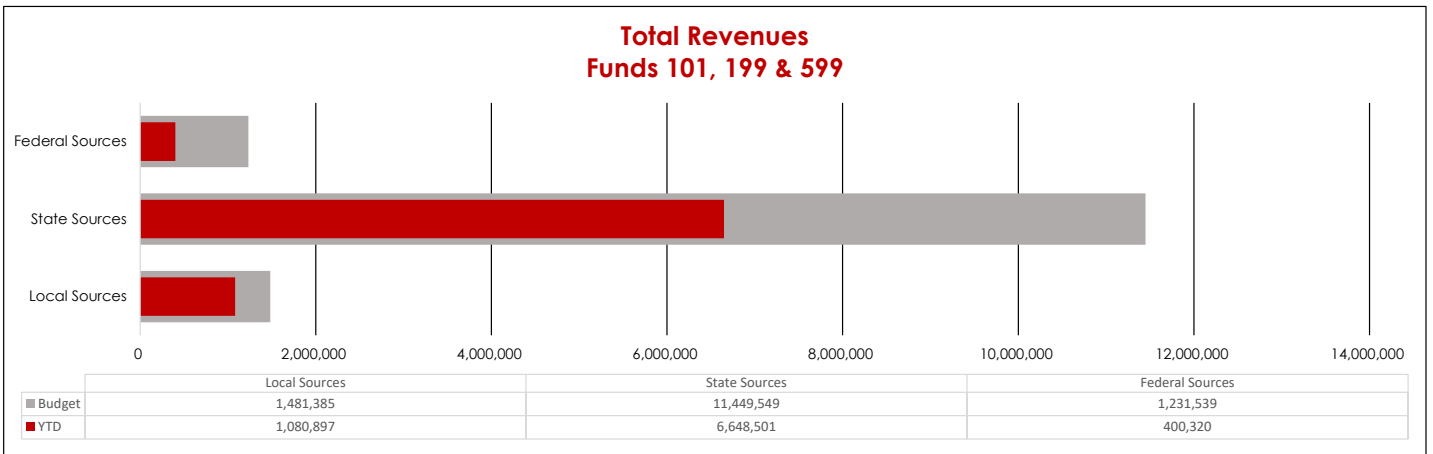


TORNILLO INDEPENDENT SCHOOL DISTRICT

Revenues & Expenditures

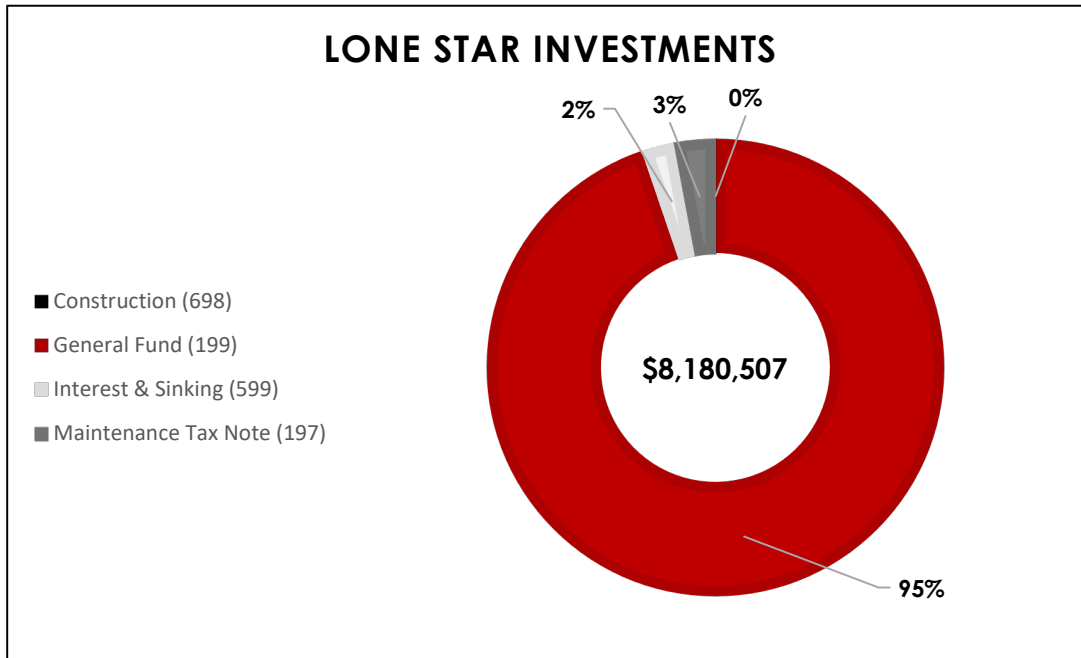
As of January 31, 2023

| REVENUES | Fund 101 - CNS | | | Fund 199 - General Fund | | | Fund 599 - Debt Service | | | Total | | |
|------------------------|----------------|----------------|----------------|-------------------------|------------------|------------------|-------------------------|------------------|----------------|-------------------|------------------|------------------|
| | Budget | YTD | Remaining | Budget | YTD | Remaining | Budget | YTD | Remaining | Budget | YTD | Remaining |
| Local Sources | 51,000 | 23,698 | 27,302 | 1,008,194 | 737,449 | 270,745 | 422,191 | 319,750 | 102,441 | 1,481,385 | 1,080,897 | 400,488 |
| State Sources | 3,600 | 0 | 3,600 | 10,567,109 | 5,782,374 | 4,784,735 | 878,840 | 866,127 | 12,713 | 11,449,549 | 6,648,501 | 4,801,048 |
| Federal Sources | 911,539 | 310,180 | 601,358 | 320,000 | 90,140 | 229,860 | 0 | 0 | 0 | 1,231,539 | 400,320 | 831,219 |
| Total Revenue: | 966,139 | 333,878 | 632,260 | 11,895,303 | 6,609,963 | 5,285,340 | 1,301,031 | 1,185,877 | 115,154 | 14,162,473 | 8,129,718 | 6,032,754 |
| EXPENSES | | | | | | | | | | | | |
| Instruction | 0 | 0 | 0 | 6,217,145 | 2,633,805 | 3,583,340 | 0 | 0 | 0 | 6,217,145 | 2,633,805 | 3,583,340 |
| Instructional Support | 0 | 0 | 0 | 1,946,483 | 789,423 | 1,157,060 | 0 | 0 | 0 | 1,946,483 | 789,423 | 1,157,060 |
| Central Administration | 0 | 0 | 0 | 916,287 | 441,681 | 474,606 | 0 | 0 | 0 | 916,287 | 441,681 | 474,606 |
| District Operations | 966,139 | 675,121 | 291,017 | 2,892,388 | 1,474,703 | 1,417,685 | 0 | 0 | 0 | 3,858,527 | 2,149,824 | 1,708,703 |
| Debt Service | 0 | 0 | 0 | 0 | 0 | 0 | 1,301,031 | 1,077,439 | 223,593 | 1,301,031 | 1,077,439 | 223,593 |
| Other Operations | 0 | 0 | 0 | 1,103,000 | 895,523 | 207,477 | 0 | 0 | 0 | 1,103,000 | 895,523 | 207,477 |
| Total Expenses: | 966,139 | 675,121 | 291,017 | 13,075,303 | 6,235,134 | 6,840,169 | 1,301,031 | 1,077,439 | 223,593 | 15,342,473 | 7,987,694 | 7,354,779 |

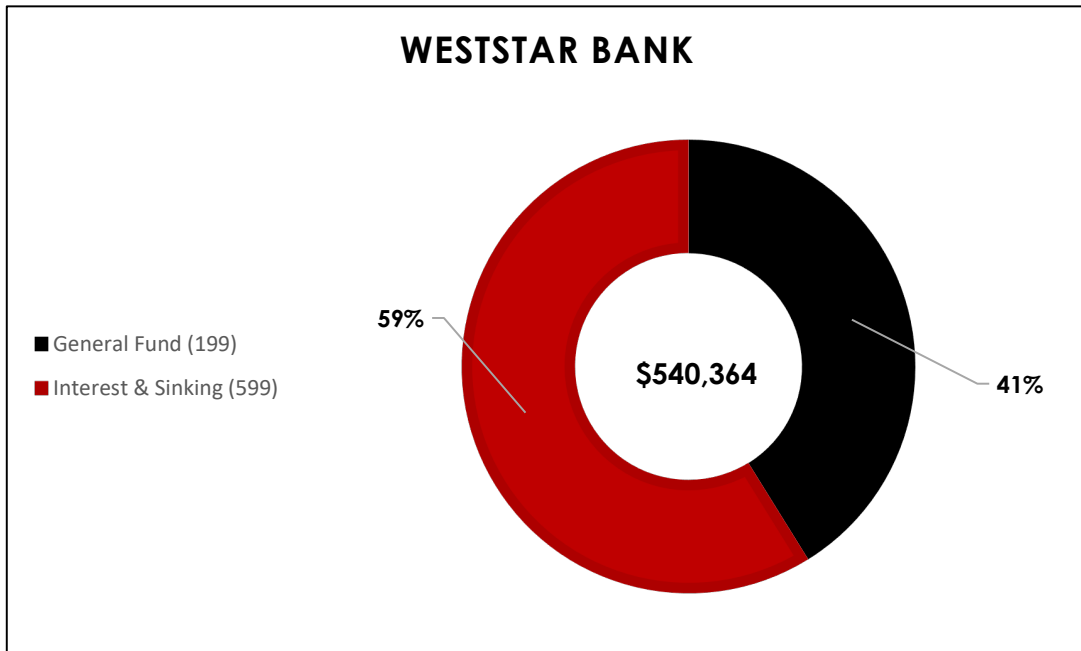


TORNILLO INDEPENDENT SCHOOL DISTRICT

As of January 31, 2023



| Account | Beg. Bal. | End. Bal. | Change |
|----------------------------------|--------------------|--------------------|--------------------|
| Construction (698) | \$0 | \$0 | \$0 |
| General Fund (199) | 7,160,539 | 7,752,896 | 592,358 |
| Interest & Sinking (599) | 1,259,565 | 189,723 | (1,069,841) |
| Maintenance Tax Note (197) | 236,974 | 237,887 | 913 |
| Lone Star Investment Pool | \$8,657,077 | \$8,180,507 | (\$476,570) |



| Account | Beg. Bal. | End. Bal. | Change |
|--------------------------|------------------|------------------|------------------|
| General Fund (199) | 171,420 | 222,425 | 51,005 |
| Interest & Sinking (599) | 115,157 | 317,939 | 202,783 |
| WestStar Bank | \$286,576 | \$540,364 | \$253,788 |

TORNILLO INDEPENDENT SCHOOL DISTRICT

GENERAL FUND - CASH FLOW

As of January 31, 2023

Beginning Balance \$ 171,420

| Day | Taxes | Deposits | Interest | Transfers | IRS | TRS | Payroll | Checks Cleared | Fees | Balance |
|-----|---------|----------|----------|-----------|----------|-----------|-----------|----------------|-------------------|------------|
| 01 | | | | | | | | | | \$ 171,420 |
| 02 | | | | | | | | | | \$ 171,420 |
| 03 | 14,931 | | | | | | | (395) | | \$ 185,956 |
| 04 | 3,181 | | | | | | | (2,038) | | \$ 187,099 |
| 05 | | 5,600 | | | | | | (75) | | \$ 192,624 |
| 06 | 29,530 | | | 200,000 | | (122,492) | | (20,436) | | \$ 279,226 |
| 07 | | | | | | | | | | \$ 279,226 |
| 08 | | | | | | | | | | \$ 279,226 |
| 09 | 3,689 | | | | | | | (25,192) | | \$ 257,722 |
| 10 | | 646 | | | | | | (48,104) | | \$ 210,264 |
| 11 | 22,926 | 171 | | 350,000 | | | (292,026) | (482) | | \$ 290,854 |
| 12 | | 911 | | | | | | (10,945) | | \$ 280,820 |
| 13 | 19,598 | 614 | | | (34,047) | (44,902) | (579) | (3,658) | (631) | \$ 217,214 |
| 14 | | | | | | | | | | \$ 217,214 |
| 15 | | | | | | | | | | \$ 217,214 |
| 16 | | | | | | | | | | \$ 217,214 |
| 17 | 10,052 | 5,994 | | | | | | (4,240) | | \$ 229,020 |
| 18 | 8,139 | 115 | | | | | | (51,614) | | \$ 185,660 |
| 19 | | 247 | | | | | | (32,830) | | \$ 153,077 |
| 20 | 158,185 | 96 | | | | | | (45,498) | | \$ 265,860 |
| 21 | | | | | | | | | | \$ 265,860 |
| 22 | | | | | | | | | | \$ 265,860 |
| 23 | | 261 | | | | | | (13,135) | | \$ 252,987 |
| 24 | 18,966 | 76 | | | | | | (18,093) | | \$ 253,934 |
| 25 | 25,526 | 708 | | | | | | (14,347) | | \$ 265,821 |
| 26 | | 63 | | 380,000 | | | (313,601) | (75,659) | | \$ 256,624 |
| 27 | 37,075 | 392 | | | | | | (66,329) | | \$ 227,761 |
| 28 | | | | | | | | | | \$ 227,761 |
| 29 | | | | | | | | | | \$ 227,761 |
| 30 | | 334 | | | | | | (4,498) | | \$ 223,598 |
| 31 | 39,663 | 97 | 20 | | (38,060) | | (579) | (2,314) | | \$ 222,425 |
| | | | | | | | | | Ending Balance \$ | 222,425 |

Tornillo Independent School District

Monthly Summary of Investments

As of January 31, 2023

| Fnd-Obj | ACCOUNT NAME | BEGINNING | DEPOSITS | CHECKS | INTEREST | ENDING | INTEREST RATE |
|----------|--------------------------------------|-----------------|--------------|--------------|-----------|-----------------|---------------|
| | | BALANCE | | | | BALANCE | |
| | | 1/1/2023 | | | | 1/31/2023 | |
| 199-1110 | General Operating | \$ 171,419.73 | 1,337,785.32 | 1,286,799.65 | 19.65 | \$ 222,425.05 | 0.10% |
| 197-1107 | Maintenance Tax Note | \$ 236,972.28 | 0.00 | 0.00 | 914.88 | \$ 237,887.16 | 4.4815% |
| 199-1107 | Lone Star Inv. Pool#1 | \$ 7,160,538.61 | 1,494,483.09 | 930,000.00 | 27,874.79 | \$ 7,752,896.49 | 4.4815% |
| 698-1107 | Lone Star Inv. Pool/Capital Projects | \$ - | 0.00 | 0.00 | 0.00 | \$ - | 4.4815% |
| 599-1110 | Interest and Sinking | \$ 115,156.55 | 203,765.73 | 1,000.00 | 16.79 | \$ 317,939.07 | 0.10% |
| 599-1107 | Lone Star Inv. Pool/Int.&Sinking | \$ 1,259,564.50 | 0.00 | 1,074,568.50 | 4,727.33 | \$ 189,723.33 | 4.4815% |
| 599-1107 | Lone Star Inv. Pool/I&S Government | \$ 1.70 | 0.00 | 0.00 | 0.01 | \$ 1.71 | 4.5565% |
| | | \$ - | | | | \$ - | |
| 698-1107 | Lone Star Inv. Pool/CP Government | \$ - | 0.00 | 0.00 | 0.00 | \$ - | 4.2537% |
| 698-1110 | Construction Funds | \$ (0.00) | 0.00 | 0.00 | 0.00 | \$ (0.00) | 0.10% |

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Statement of Compliance:

The foregoing Investment Report complies with the Investment Policy and District Strategies of the Tornillo ISD.

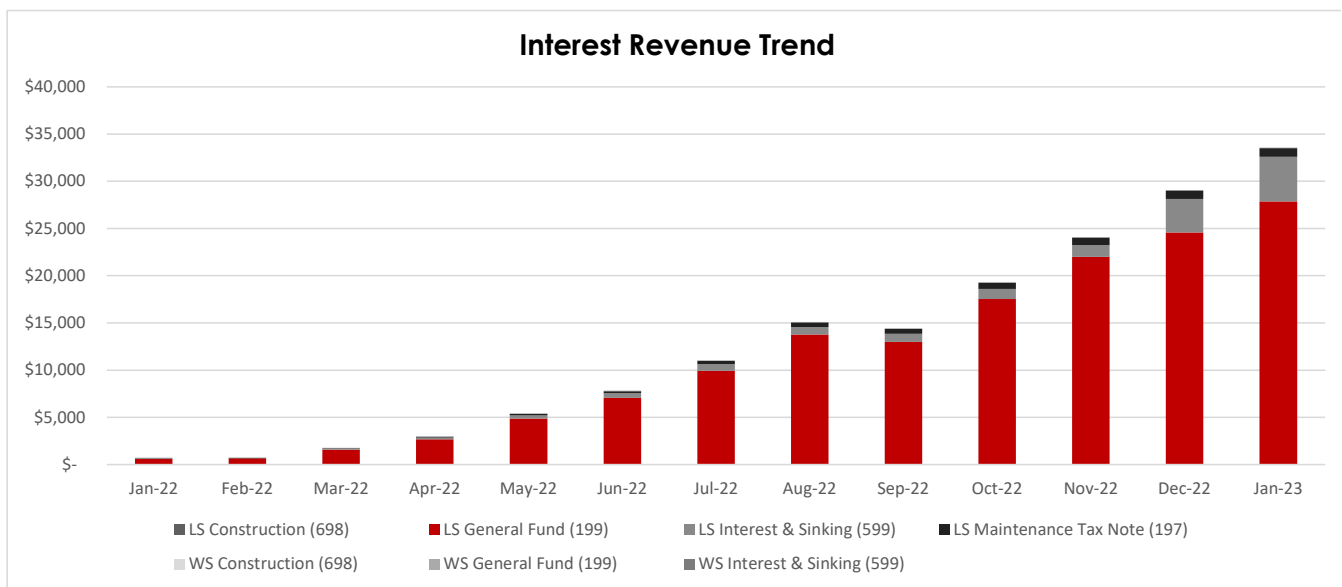
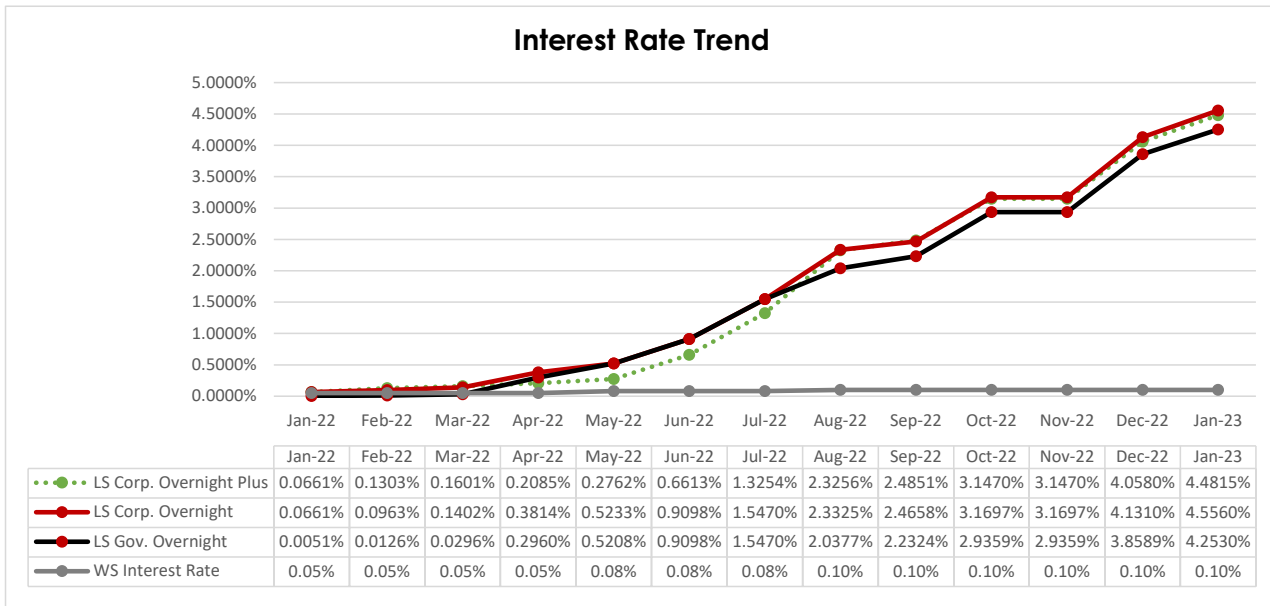


Luis Guerra, Director of Finance



TORNILLO INDEPENDENT SCHOOL DISTRICT

INTEREST RATE TRENDS



Participant #: 71908

Lone Star™ January 2023
Investment Pool **Monthly Statement**

Statement Period: 01/01/2023 to 01/31/2023

Luis M Guerra
Tornillo ISD
PO Box 170
Tornillo, Texas 79853-0170



Summary of Portfolio Holdings

| Account | Fund | Number of Shares | Price Per Share | Account Balance | % Port. |
|----------------|--------------------------|------------------|-----------------|---------------------|---------|
| General Fund | Corporate Overnight Fund | 7,752,896.49 | 1.00 | 7,752,896.49 | 94.77% |
| Totals: | | | | 7,752,896.49 | |

| Account | Fund | Number of Shares | Price Per Share | Account Balance | % Port. |
|----------------------------|---------------------------|------------------|-----------------|-------------------|---------|
| Interest & Sinking Account | Corporate Overnight Fund | 189,723.33 | 1.00 | 189,723.33 | 2.32% |
| | Government Overnight Fund | 1.71 | 1.00 | 1.71 | 0.00% |
| Totals: | | | | 189,725.04 | |

| Account | Fund | Number of Shares | Price Per Share | Account Balance | % Port. |
|--------------------------------------|--------------------------|------------------|-----------------|-------------------|---------|
| Maintenance Tax Note 2008 - Fund 197 | Corporate Overnight Fund | 237,887.16 | 1.00 | 237,887.16 | 2.91% |
| Totals: | | | | 237,887.16 | |

Totals

| Fund | Yield | Share Quantity | Price Per Share | Fund Balance (USD) | % Port. |
|-------------------------------|--------|----------------|-----------------|---------------------|-----------------|
| Corporate Overnight Fund | 4.55 % | 8,180,506.98 | 1.00 | 8,180,506.98 | 100.00 % |
| Government Overnight Fund | 0.00 % | 1.71 | 1.00 | 1.71 | 0.00 % |
| Corporate Overnight Plus Fund | 0.00 % | 0.00 | 1.00 | 0.00 | 0.00 % |
| Total Value: | | | | 8,180,508.69 | 100.00 % |

Portfolio Transactions

General Fund - Corporate Overnight Fund

| Settle Date | Trade Type | Share Balance | Number of Shares | Price/Share | Amount (USD) |
|-------------|------------------|---------------|------------------|-------------|--------------|
| 01/01/2023 | Starting Balance | 7,160,538.61 | | | 7,160,538.61 |
| 01/06/2023 | Withdrawal | 6,960,538.61 | -200,000.00 | 1.00 | -200,000.00 |
| 01/09/2023 | Deposit | 7,206,820.31 | 246,281.70 | 1.00 | 246,281.70 |
| 01/09/2023 | Deposit | 7,273,434.85 | 66,614.54 | 1.00 | 66,614.54 |
| 01/11/2023 | Withdrawal | 6,923,434.85 | -350,000.00 | 1.00 | -350,000.00 |
| 01/13/2023 | Deposit | 7,002,019.35 | 78,584.53 | 1.00 | 78,584.53 |
| 01/13/2023 | Deposit | 7,029,284.37 | 27,264.99 | 1.00 | 27,264.99 |

General Fund - Corporate Overnight Fund (Continued)

| Settle Date | Trade Type | Share Balance | Number of Shares | Price/Share | Amount (USD) |
|-------------|----------------|---------------|------------------|-------------|--------------|
| 01/18/2023 | Transfer In | 7,029,314.37 | 30.00 | 1.00 | 30.00 |
| 01/23/2023 | Deposit | 7,035,494.20 | 6,179.83 | 1.00 | 6,179.83 |
| 01/25/2023 | Deposit | 8,051,134.20 | 1,015,640.00 | 1.00 | 1,015,640.00 |
| 01/26/2023 | Withdrawal | 7,671,134.20 | -380,000.00 | 1.00 | -380,000.00 |
| 01/27/2023 | Deposit | 7,725,021.70 | 53,887.50 | 1.00 | 53,887.50 |
| 01/31/2023 | Interest | 7,752,896.49 | 27,874.79 | 1.00 | 27,874.79 |
| 01/31/2023 | Ending Balance | 7,752,896.49 | | | 7,752,896.49 |

Interest & Sinking Account - Corporate Overnight Fund

| Settle Date | Trade Type | Share Balance | Number of Shares | Price/Share | Amount (USD) |
|-------------|------------------|---------------|------------------|-------------|--------------|
| 01/01/2023 | Starting Balance | 1,259,564.50 | | | 1,259,564.50 |
| 01/18/2023 | Transfer Out | 1,259,534.50 | -30.00 | 1.00 | -30.00 |
| 01/31/2023 | Withdrawal | 1,039,909.50 | -219,625.00 | 1.00 | -219,625.00 |
| 01/31/2023 | Withdrawal | 731,159.50 | -308,750.00 | 1.00 | -308,750.00 |
| 01/31/2023 | Withdrawal | 518,009.50 | -213,150.00 | 1.00 | -213,150.00 |
| 01/31/2023 | Withdrawal | 276,684.50 | -241,325.00 | 1.00 | -241,325.00 |
| 01/31/2023 | Withdrawal | 225,048.00 | -51,636.50 | 1.00 | -51,636.50 |
| 01/31/2023 | Withdrawal | 184,996.00 | -40,052.00 | 1.00 | -40,052.00 |
| 01/31/2023 | Interest | 189,723.33 | 4,727.33 | 1.00 | 4,727.33 |
| 01/31/2023 | Ending Balance | 189,723.33 | | | 189,723.33 |

Interest & Sinking Account - Government Overnight Fund

| Settle Date | Trade Type | Share Balance | Number of Shares | Price/Share | Amount (USD) |
|-------------|------------------|---------------|------------------|-------------|--------------|
| 01/01/2023 | Starting Balance | 1.70 | | | 1.70 |
| 01/31/2023 | Interest | 1.71 | 0.01 | 1.00 | 0.01 |
| 01/31/2023 | Ending Balance | 1.71 | | | 1.71 |

Maintenance Tax Note 2008 - Fund 197 - Corporate Overnight Fund

| Settle Date | Trade Type | Share Balance | Number of Shares | Price/Share | Amount (USD) |
|-------------|------------------|---------------|------------------|-------------|--------------|
| 01/01/2023 | Starting Balance | 236,972.28 | | | 236,972.28 |
| 01/31/2023 | Interest | 237,887.16 | 914.88 | 1.00 | 914.88 |
| 01/31/2023 | Ending Balance | 237,887.16 | | | 237,887.16 |

Important Information about this statement

Please review this statement carefully, it is the official record of your account with Lone Star Investment Pool and First Public, LLC. If you disagree with any transaction, or if there are any errors or omissions in this statement please notify us promptly in writing, but no later than 10 business days after receipt of this statement. Trades pending settlement will not appear on this statement. All such trades will appear in the next monthly statement. The yield for the period is an annualized rate that reflects the relationship between the average amount of income earned and the average daily balance for the account. Please notify First Public promptly and in writing of any changes of address or phone number. Times of transactions will be furnished upon written request. The Lone Star Investment Pool Information Statement should be read carefully before investing. Investors should consider the investment objectives, risks, charges and expenses associated with municipal fund securities before investing. All transactions are no load. No remuneration has, or will be, paid to any entity in connection with this transaction. An investor may obtain an Information Statement by contacting First Public at the address and phone number identified above. An investment in Lone Star investment Pool is not insured or guaranteed by the Federal Deposit Insurance Corporation ("FDIC") or any other government agency and although Lone Star Investment Pool seeks to preserve the value of the investment at a fixed share price, it is possible to lose money by investing in municipal fund securities.

Tornillo Independent School District

El Paso Electric Transformer Upgrades

| | High School 430 Oil Mill Lighting & Fire Pump 17121 | Junior High 300 Oil Mill Upgrade 17124 | Intermediate 420-A Oil Mill Upgrade 17123 | Elementary 19200 Gabby Upgrade 17122 | Total |
|----------------------------|---|--|---|--|--------------|
| Paid | \$ 27,545.82 | \$ 20,082.17 | \$ 22,333.48 | \$ 17,853.07 | \$ 87,814.54 |
| Total Reimbursed | 5,338.32 | 20,082.17 | 11,791.27 | 17,853.07 | 55,064.83 |
| Balance | \$ 22,207.50 | \$ - | \$ 10,542.21 | \$ - | \$ 32,749.71 |
| Balance per EP Electric | \$ - | \$ - | \$ 10,542.21 | \$ - | \$ 10,542.21 |
| Write off contract expired | \$ 21,110.38 | | | | |
| Additional Reimbursement | \$ - | \$ - | \$ - | \$ - | \$ - |

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| Date | Reimbursements | | | | Total |
|------------|----------------|--------------|-------------|-------------|--------------|
| 10/3/2018 | \$ 1,444.95 | \$ 1,465.95 | \$ 4,951.78 | \$ 7,552.49 | \$ 15,415.17 |
| 10/15/2019 | \$ 1,565.01 | | \$ 1,794.80 | \$ 2,523.03 | \$ 5,882.84 |
| 10/8/2020 | | | | \$ 1,537.64 | \$ 1,537.64 |
| 11/30/2020 | \$ 1,303.10 | | | | \$ 1,303.10 |
| 9/27/2021 | | \$ 19,105.81 | | | \$ 19,105.81 |
| 9/15/2021 | \$ 1,025.26 | | | | \$ 1,025.26 |
| 9/1/2021 | | | \$ 1,312.08 | | \$ 1,312.08 |
| 9/21/2021 | | | | \$ 6,689.74 | \$ 6,689.74 |
| 8/31/2022 | | \$ (489.59) | \$ 939.42 | \$ (449.83) | \$ - |
| 9/9/2022 | | | \$ 2,793.19 | | \$ 2,793.19 |

TORNILLO INDEPENDENT SCHOOL DISTRICT

\$25K AND ABOVE PAYMENTS

As per Board policy CH Local, any single payment of twenty-five-thousand dollars and above must be board approved the transactions take place. The following are the (5) payments over the twenty-five thousand dollar threshold paid to several vendors:

| Check # | Amount | Vendor | Comments |
|----------------|---------------|-----------------------|-------------------------------|
| 157816 | \$25,192.00 | CED Triangle Electric | Consisted of Various Invoices |
| 157822 | \$43,745.00 | City Fence & Pipe | Board Approved |
| 157840 | \$31,005.33 | First Financial Group | Consisted of Various Invoices |
| 157964 | \$37,958.22 | ServePro West el paso | Board Approved |
| 1002177 | \$72,111.85 | Commerce | Consisted of Various Invoices |

Note: Payments made to First Financial Group of America are for the employee benefit plan premiums deducted from employees of the District.

Account#: 100003379
 Date Range: 01-01-2023 to 01-31-2023

Check Register

Date: 02-08-2023
 Time: 10:33 AM
 Page 1 of 11

VendorID : WestStar Bank - 100003379

| | | | | | | | |
|--------|------------|--------|--------------------------------|----|--------|-------------|--|
| 504 | 01/09/2023 | 501026 | Nadia De La Rosa | | Issued | \$1,116.22 | Employee Reimbursement Direct Deposit |
| 505 | 01/09/2023 | 501023 | Rosa Vega-Barrio | | Issued | \$142.00 | Employee Reimbursement Direct Deposit |
| 506 | 01/12/2023 | 500020 | Loretta Aguilar | | Issued | \$275.00 | Employee Reimbursement Direct Deposit |
| 507 | 01/12/2023 | 501235 | Sandra Aguirre | | Issued | \$275.00 | Employee Reimbursement Direct Deposit |
| 508 | 01/12/2023 | 501157 | Luis Guerra | | Issued | \$21.00 | Employee Reimbursement Direct Deposit |
| 509 | 01/12/2023 | 500787 | Patricia Vega | | Issued | \$275.00 | Employee Reimbursement Direct Deposit |
| 510 | 01/20/2023 | 501197 | Arcy Aguina | | Issued | \$227.00 | Employee Reimbursement Direct Deposit |
| 511 | 01/27/2023 | 500837 | Lizeth Carroll | | Issued | \$182.00 | Employee Reimbursement Direct Deposit |
| 512 | 01/27/2023 | 501012 | Rene Estrada | | Issued | \$182.00 | Employee Reimbursement Direct Deposit |
| 513 | 01/27/2023 | 501071 | Hugo Fuentes | | Issued | \$226.00 | Employee Reimbursement Direct Deposit |
| 514 | 01/27/2023 | 500033 | Roberto Garcia | | Issued | \$226.00 | Employee Reimbursement Direct Deposit |
| 515 | 01/27/2023 | 501157 | Luis Guerra | | Issued | \$182.00 | Employee Reimbursement Direct Deposit |
| 516 | 01/27/2023 | 501061 | Rodrigo Portillo | | Issued | \$182.00 | Employee Reimbursement Direct Deposit |
| 517 | 01/27/2023 | 500185 | Heriberto Reyes | | Issued | \$226.00 | Employee Reimbursement Direct Deposit |
| 518 | 01/27/2023 | 501002 | Emily Saucedo | | Issued | \$226.00 | Employee Reimbursement Direct Deposit |
| 519 | 01/27/2023 | 500787 | Patricia Vega | | Issued | \$51.00 | Employee Reimbursement Direct Deposit |
| 520 | 01/27/2023 | 501023 | Rosa Vega-Barrio | | Issued | \$284.00 | Employee Reimbursement Direct Deposit |
| 521 | 01/30/2023 | 500020 | Loretta Aguilar | | Issued | \$51.00 | Employee Reimbursement Direct Deposit |
| 522 | 01/30/2023 | 501235 | Sandra Aguirre | | Issued | \$51.00 | Employee Reimbursement Direct Deposit |
| 523 | 01/30/2023 | 501089 | Steven Montez | | Issued | \$233.00 | Employee Reimbursement Direct Deposit |
| 157812 | 01/06/2023 | 10045 | Baker Glass | | Issued | \$57.88 | Paper Check |
| 157813 | 01/06/2023 | 10080 | Ced-Triangle Electric -El Paso | 50 | Issued | \$25,192.00 | Paper Check |
| 157814 | 01/06/2023 | 10361 | Home Depot Credit Services | | Issued | \$510.09 | Paper Check |

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| 157815 | 01/06/2023 | 10630 | Region 19 Education Service Center | Issued | \$3,180.00 | Paper Check |
| 157816 | 01/06/2023 | 20022 | Citibank | Issued | \$177.00 | Paper Check |
| 157817 | 01/06/2023 | 20022 | Citibank | Issued | \$84.63 | Paper Check |
| 157818 | 01/06/2023 | 20024 | Responsive Learning | Issued | \$900.00 | Paper Check |
| 157819 | 01/06/2023 | 20120 | HB Electronics | Issued | \$314.99 | Paper Check |
| 157820 | 01/06/2023 | 20456 | Ann Morales | Issued | \$500.00 | Paper Check |
| 157821 | 01/06/2023 | 20494 | RedGear LLC | Issued | \$1,020.00 | Paper Check |
| 157822 | 01/06/2023 | 20578 | City Fence & Pipe | Issued | \$43,745.00 | Paper Check |
| 157823 | 01/06/2023 | 20611 | Frontline Technologies | Issued | \$6.91 | Paper Check |
| 157824 | 01/06/2023 | 20814 | El Pasoans Fighting Hunger | Issued | \$150.08 | Paper Check |
| 157825 | 01/06/2023 | 10050 | Barnes & Noble | Issued | \$966.91 | Paper Check |
| 157826 | 01/06/2023 | 20120 | HB Electronics | Issued | \$314.95 | Paper Check |
| 157827 | 01/06/2023 | 20301 | El Paso County Tax Assessor-Coll | Issued | \$8.25 | Paper Check |
| 157828 | 01/06/2023 | 20389 | Mountain Desert Water LLC | Issued | \$193.55 | Paper Check |
| 157829 | 01/06/2023 | 20650 | City of El Paso Texas | Issued | \$2,091.52 | Paper Check |
| 157830 | 01/06/2023 | 20662 | Citibank | Issued | \$204.60 | Paper Check |
| 157831 | 01/06/2023 | 20734 | Purvis Industries, LLC | Issued | \$25.34 | Paper Check |
| 157832 | 01/06/2023 | 20876 | GH Dairy El Paso | Issued | \$183.50 | Paper Check |
| 157833 | 01/06/2023 | 10724 | Texas AFT- Associate Membership Program | Issued | \$192.50 | Paper Check |
| 157834 | 01/06/2023 | 10848 | United Way Of El Paso County | Issued | \$15.00 | Paper Check |
| 157835 | 01/06/2023 | 20007 | Stuart C. Cox | Issued | \$284.00 | Paper Check |
| 157836 | 01/06/2023 | 20008 | Texas State Teacher Association | Issued | \$92.16 | Paper Check |
| 157837 | 01/06/2023 | 20009 | Association of Texas Professional Educator | Issued | \$79.63 | Paper Check |
| 157838 | 01/06/2023 | 20009 | Association of Texas Professional Educator | Issued | \$79.63 | Paper Check |
| 157839 | 01/06/2023 | 20010 | LegalShield | Issued | \$119.56 | Paper Check |
| 157840 | 01/06/2023 | 20011 | First Financial Group of America | Issued | \$31,005.33 | Paper Check |

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| 157841 | 01/09/2023 | 501087 | Isela Alvidrez | Issued | \$117.00 | Paper Check |
| 157842 | 01/09/2023 | 501156 | Cesar Martinez | Issued | \$117.00 | Paper Check |
| 157843 | 01/09/2023 | 500544 | Luis Vega | Issued | \$315.00 | Paper Check |
| 157844 | 01/09/2023 | 10033 | Apple, Inc. | Issued | \$49.00 | Paper Check |
| 157845 | 01/09/2023 | 20159 | Maria Q. Saldaña | Issued | \$213.00 | Paper Check |
| 157846 | 01/09/2023 | 20359 | Enrique Vega | Issued | \$213.00 | Paper Check |
| 157847 | 01/09/2023 | 20875 | Ida Estrada | Issued | \$213.00 | Paper Check |
| 157848 | 01/11/2023 | 10138 | El Paso Disposal, LP | Issued | \$1,922.98 | Paper Check |
| 157849 | 01/11/2023 | 10190 | Fabens Oil Co. | Issued | \$24.14 | Paper Check |
| 157850 | 01/11/2023 | 10224 | Flowers Baking Co. | Issued | \$332.80 | Paper Check |
| 157851 | 01/11/2023 | 10543 | Labatt Food Service | Issued | \$8,354.29 | Paper Check |
| 157852 | 01/11/2023 | 10601 | Office Depot | Issued | \$64.92 | Paper Check |
| 157853 | 01/11/2023 | 10657 | Segovia'S Distributing, Inc. | Issued | \$281.38 | Paper Check |
| 157854 | 01/11/2023 | 10870 | Windstream | Issued | \$1,914.43 | Paper Check |
| 157855 | 01/11/2023 | 20022 | Citibank | Issued | \$558.96 | Paper Check |
| 157856 | 01/11/2023 | 20022 | Citibank | Issued | \$975.00 | Paper Check |
| 157857 | 01/11/2023 | 20022 | Citibank | Issued | \$1,295.00 | Paper Check |
| 157858 | 01/11/2023 | 20206 | Texas Excavation Safety System, | Issued | \$1.90 | Paper Check |
| 157859 | 01/11/2023 | 20255 | Mentru Enterprises | Issued | \$832.50 | Paper Check |
| 157860 | 01/11/2023 | 20335 | Health Special Risk, Inc. | Issued | \$12,773.72 | Paper Check |
| 157861 | 01/11/2023 | 20662 | Citibank | Issued | \$172.18 | Paper Check |
| 157862 | 01/11/2023 | 20758 | FLRA VAZQUEZ, LLC dba DIAMOND CATERING | Issued | \$3,792.90 | Paper Check |
| 157863 | 01/11/2023 | 20876 | GH Dairy El Paso | Issued | \$470.00 | Paper Check |
| 157864 | 01/11/2023 | 20890 | Summit K12 Holdings, Inc. | Issued | \$13,935.00 | Paper Check |
| 157865 | 01/11/2023 | 10190 | Fabens Oil Co. | Issued | \$109.64 | Paper Check |
| 157866 | 01/11/2023 | 20335 | Health Special Risk, Inc. | Issued | \$1,193.98 | Paper Check |

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| 157867 | 01/12/2023 | 501087 | Isela Alvidrez | Issued | \$310.00 | Paper Check |
| 157868 | 01/12/2023 | 501012 | Rene Estrada | Issued | \$100.38 | Paper Check |
| 157869 | 01/12/2023 | 501156 | Cesar Martinez | Issued | \$299.00 | Paper Check |
| 157870 | 01/12/2023 | 501156 | Cesar Martinez | Issued | \$299.00 | Paper Check |
| 157871 | 01/12/2023 | 500544 | Luis Vega | Issued | \$479.00 | Paper Check |
| 157872 | 01/12/2023 | 500544 | Luis Vega | Issued | \$479.00 | Paper Check |
| 157873 | 01/12/2023 | 10080 | Ced-Triangle Electric -El Paso | Issued | \$341.46 | Paper Check |
| 157874 | 01/12/2023 | 10097 | Communities In Schools El Paso Inc. | Issued | \$5,000.00 | Paper Check |
| 157875 | 01/12/2023 | 10190 | Fabens Oil Co. | Issued | \$3,803.84 | Paper Check |
| 157876 | 01/12/2023 | 10268 | Gibson,Ruddock,Patterson, Llc. | Issued | \$12,900.00 | Paper Check |
| 157877 | 01/12/2023 | 10361 | Home Depot Credit Services | Issued | \$388.16 | Paper Check |
| 157878 | 01/12/2023 | 10864 | Walmart Community/Capital One | Issued | \$74.47 | Paper Check |
| 157879 | 01/12/2023 | 20022 | Citibank | Issued | \$111.55 | Paper Check |
| 157880 | 01/12/2023 | 20022 | Citibank | Issued | \$124.55 | Paper Check |
| 157881 | 01/12/2023 | 20022 | Citibank | Issued | \$150.00 | Paper Check |
| 157882 | 01/12/2023 | 20022 | Citibank | Issued | \$144.97 | Paper Check |
| 157883 | 01/12/2023 | 20022 | Citibank | Issued | \$173.96 | Paper Check |
| 157884 | 01/12/2023 | 20022 | Citibank | Issued | \$124.55 | Paper Check |
| 157885 | 01/12/2023 | 20022 | Citibank | Issued | \$124.55 | Paper Check |
| 157886 | 01/12/2023 | 20022 | Citibank | Issued | \$124.55 | Paper Check |
| 157887 | 01/12/2023 | 20022 | Citibank | Issued | \$111.55 | Paper Check |
| 157888 | 01/12/2023 | 20022 | Citibank | Issued | \$217.97 | Paper Check |
| 157889 | 01/12/2023 | 20022 | Citibank | Issued | \$111.55 | Paper Check |
| 157890 | 01/12/2023 | 20022 | Citibank | Issued | \$111.55 | Paper Check |
| 157891 | 01/12/2023 | 20022 | Citibank | Issued | \$217.97 | Paper Check |
| 157892 | 01/12/2023 | 20022 | Citibank | Issued | \$111.55 | Paper Check |

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| 157893 | 01/12/2023 | 20022 | Citibank | Issued | \$217.97 | Paper Check |
| 157894 | 01/12/2023 | 20022 | Citibank | Issued | \$124.55 | Paper Check |
| 157895 | 01/12/2023 | 20022 | Citibank | Issued | \$111.55 | Paper Check |
| 157896 | 01/12/2023 | 20022 | Citibank | Issued | \$173.96 | Paper Check |
| 157897 | 01/12/2023 | 20022 | Citibank | Issued | \$173.96 | Paper Check |
| 157898 | 01/12/2023 | 20022 | Citibank | Issued | \$124.55 | Paper Check |
| 157899 | 01/12/2023 | 20022 | Citibank | Issued | \$111.55 | Paper Check |
| 157900 | 01/12/2023 | 20022 | Citibank | Issued | \$124.55 | Paper Check |
| 157901 | 01/12/2023 | 20115 | PRO-ACTION INC. | Issued | \$55.00 | Paper Check |
| 157902 | 01/12/2023 | 20169 | El Paso County Water Improvement | Issued | \$4,156.38 | Paper Check |
| 157903 | 01/12/2023 | 20215 | Spectrum Paper Co, Inc. | Issued | \$4,712.44 | Paper Check |
| 157904 | 01/12/2023 | 20494 | RedGear LLC | Issued | \$1,338.75 | Paper Check |
| 157905 | 01/12/2023 | 20572 | Dell Marketing L.P. | Issued | \$3,649.50 | Paper Check |
| 157906 | 01/12/2023 | 20714 | Children's Home therapy specialists dba Villa Children's therapy | Issued | \$1,002.80 | Paper Check |
| 157907 | 01/12/2023 | 20895 | linde gas & equipment inc | Issued | \$44.44 | Paper Check |
| 157911 | 01/20/2023 | 10139 | El Paso Electric Co. | Issued | \$14,314.00 | Paper Check |
| 157912 | 01/20/2023 | 10190 | Fabens Oil Co. | Issued | \$1,076.26 | Paper Check |
| 157913 | 01/20/2023 | 10279 | Govconnection, Inc. | Issued | \$4,400.00 | Paper Check |
| 157914 | 01/20/2023 | 10361 | Home Depot Credit Services | Issued | \$20.00 | Paper Check |
| 157915 | 01/20/2023 | 10543 | Labatt Food Service | Issued | \$10,411.45 | Paper Check |
| 157916 | 01/20/2023 | 10630 | Region 19 Education Service Center | Issued | \$175.00 | Paper Check |
| 157917 | 01/20/2023 | 10657 | Segovia'S Distributing, Inc. | Issued | \$1,955.05 | Paper Check |
| 157918 | 01/20/2023 | 10846 | United States Postal Service | Void with Cancel | \$388.00 | Paper Check |
| 157919 | 01/20/2023 | 10864 | Walmart Community/Capital One | Issued | \$574.50 | Paper Check |
| 157920 | 01/20/2023 | 10867 | West Texas County Courier | 54 Issued | \$350.00 | Paper Check |
| 157921 | 01/20/2023 | 20022 | Citibank | Issued | \$253.76 | Paper Check |

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| 157922 | 01/20/2023 | 20022 | Citibank | Issued | \$245.87 | Paper Check | |
| 157923 | 01/20/2023 | 20022 | Citibank | Issued | \$55.24 | Paper Check | |
| 157924 | 01/20/2023 | 20022 | Citibank | Issued | \$90.89 | Paper Check | |
| 157925 | 01/20/2023 | 20022 | Citibank | Issued | \$276.89 | Paper Check | |
| 157926 | 01/20/2023 | 20114 | Quinteros Meat Company Inc | Issued | \$559.48 | Paper Check | |
| 157927 | 01/20/2023 | 20120 | HB Electronics | Issued | \$2,930.31 | Paper Check | |
| 157928 | 01/20/2023 | 20219 | Sierra Welding Supply | Issued | \$187.85 | Paper Check | |
| 157929 | 01/20/2023 | 20255 | Mentru Enterprises | Issued | \$3,270.00 | Paper Check | |
| 157930 | 01/20/2023 | 20373 | Pride General Contractors LLC | Issued | \$15,240.10 | Paper Check | |
| 157931 | 01/20/2023 | 20456 | Ann Morales | Issued | \$500.00 | Paper Check | |
| 157932 | 01/20/2023 | 20465 | 806 Technologies, Inc | Issued | \$550.00 | Paper Check | |
| 157933 | 01/20/2023 | 20734 | Purvis Industries, LLC | Issued | \$743.94 | Paper Check | |
| 157934 | 01/20/2023 | 20810 | T-Mobile USA Inc. | Issued | \$1,208.80 | Paper Check | |
| 157935 | 01/20/2023 | 20864 | Robja LC Servpro | Void with Cancel | \$37,958.22 | Paper Check | 01/25/2023 |
| 157936 | 01/20/2023 | 20873 | ecoReach, Inc | Issued | \$8,919.24 | Paper Check | |
| 157937 | 01/20/2023 | 20876 | GH Dairy El Paso | Issued | \$1,877.00 | Paper Check | |
| 157938 | 01/20/2023 | 20902 | El paso Vacuum | Issued | \$300.00 | Paper Check | |
| 157939 | 01/20/2023 | 20963 | Martin Olivas | Issued | \$1,350.00 | Paper Check | |
| 157940 | 01/24/2023 | 20022 | Citibank | Issued | \$1,652.64 | Paper Check | |
| 157941 | 01/24/2023 | 20022 | Citibank | Issued | \$55.24 | Paper Check | |
| 157942 | 01/24/2023 | 20022 | Citibank | Issued | \$200.66 | Paper Check | |
| 157943 | 01/24/2023 | 20022 | Citibank | Issued | \$55.24 | Paper Check | |
| 157944 | 01/24/2023 | 20244 | Texas Department of Licensing an | Issued | \$420.00 | Paper Check | |
| 157945 | 01/24/2023 | 20662 | Citibank | Issued | \$306.42 | Paper Check | |
| 157946 | 01/24/2023 | 20792 | Bell 2 Bell Educator Supplies LLC | 55 Issued | \$1,199.79 | Paper Check | |
| 157947 | 01/25/2023 | 10224 | Flowers Baking Co. | Issued | \$36.40 | Paper Check | |

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| 157948 | 01/25/2023 | 10543 | Labatt Food Service | Issued | \$9,042.82 | Paper Check |
| 157949 | 01/25/2023 | 10555 | Lead4Ward | Issued | \$4,500.00 | Paper Check |
| 157950 | 01/25/2023 | 10601 | Office Depot | Issued | \$1,130.03 | Paper Check |
| 157951 | 01/25/2023 | 10657 | Segovia'S Distributing, Inc. | Issued | \$964.81 | Paper Check |
| 157952 | 01/25/2023 | 20022 | Citibank | Issued | \$621.30 | Paper Check |
| 157953 | 01/25/2023 | 20022 | Citibank | Issued | \$444.71 | Paper Check |
| 157954 | 01/25/2023 | 20022 | Citibank | Issued | \$295.00 | Paper Check |
| 157955 | 01/25/2023 | 20022 | Citibank | Issued | \$51.92 | Paper Check |
| 157956 | 01/25/2023 | 20022 | Citibank | Issued | \$620.54 | Paper Check |
| 157957 | 01/25/2023 | 20114 | Quinteros Meat Company Inc | Issued | \$329.00 | Paper Check |
| 157958 | 01/25/2023 | 20494 | RedGear LLC | Issued | \$144.94 | Paper Check |
| 157959 | 01/25/2023 | 20709 | xSPEDite School Services | Issued | \$382.50 | Paper Check |
| 157960 | 01/25/2023 | 20791 | Zayas Restaurant Group, Inc | Issued | \$231.00 | Paper Check |
| 157961 | 01/25/2023 | 20876 | GH Dairy El Paso | Issued | \$1,084.26 | Paper Check |
| 157962 | 01/25/2023 | 20886 | Gamez Enterprises, Inc. | Issued | \$101.50 | Paper Check |
| 157963 | 01/25/2023 | 20936 | Rethink Autism, Inc. | Issued | \$14,850.00 | Paper Check |
| 157964 | 01/25/2023 | 20970 | servpro of west el paso | Issued | \$37,958.22 | Paper Check |
| 157965 | 01/25/2023 | 501087 | Isela Alvidrez | Issued | \$238.00 | Paper Check |
| 157966 | 01/27/2023 | 501156 | Cesar Martinez | Issued | \$81.00 | Paper Check |
| 157967 | 01/27/2023 | 500544 | Luis Vega | Issued | \$479.00 | Paper Check |
| 157968 | 01/27/2023 | 10190 | Fabens Oil Co. | Issued | \$439.34 | Paper Check |
| 157969 | 01/27/2023 | 10601 | Office Depot | Issued | \$13,380.88 | Paper Check |
| 157970 | 01/27/2023 | 10617 | Pitneybowes | Issued | \$316.05 | Paper Check |
| 157971 | 01/27/2023 | 10630 | Region 19 Education Service Center | Issued | \$75.00 | Paper Check |
| 157972 | 01/27/2023 | 10667 | Solid Border, Inc. | Issued | \$7,688.00 | Paper Check |
| 157973 | 01/27/2023 | 10786 | College Entrance Examination Board PSAT | Issued | \$2,703.00 | Paper Check |

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| 157974 | 01/27/2023 | 10846 | United States Postal Service | Issued | \$406.00 | Paper Check |
| 157975 | 01/27/2023 | 10864 | Walmart Community/Capital One | Issued | \$289.56 | Paper Check |
| 157976 | 01/27/2023 | 10870 | Windstream | Issued | \$1,924.25 | Paper Check |
| 157977 | 01/27/2023 | 20022 | Citibank | Issued | \$645.00 | Paper Check |
| 157978 | 01/27/2023 | 20022 | Citibank | Issued | \$51.92 | Paper Check |
| 157979 | 01/27/2023 | 20022 | Citibank | Issued | \$239.98 | Paper Check |
| 157980 | 01/27/2023 | 20022 | Citibank | Issued | \$95.00 | Paper Check |
| 157981 | 01/27/2023 | 20022 | Citibank | Issued | \$445.28 | Paper Check |
| 157982 | 01/27/2023 | 20022 | Citibank | Issued | \$212.49 | Paper Check |
| 157983 | 01/27/2023 | 20022 | Citibank | Issued | \$2,203.84 | Paper Check |
| 157984 | 01/27/2023 | 20022 | Citibank | Issued | \$95.84 | Paper Check |
| 157985 | 01/27/2023 | 20301 | El Paso County Tax Assessor-Coll | Issued | \$7.50 | Paper Check |
| 157986 | 01/27/2023 | 20301 | El Paso County Tax Assessor-Coll | Issued | \$7.50 | Paper Check |
| 157987 | 01/27/2023 | 20301 | El Paso County Tax Assessor-Coll | Issued | \$8.25 | Paper Check |
| 157988 | 01/27/2023 | 20301 | El Paso County Tax Assessor-Coll | Issued | \$7.50 | Paper Check |
| 157989 | 01/27/2023 | 20301 | El Paso County Tax Assessor-Coll | Issued | \$8.25 | Paper Check |
| 157990 | 01/27/2023 | 20301 | El Paso County Tax Assessor-Coll | Issued | \$8.25 | Paper Check |
| 157991 | 01/27/2023 | 20301 | El Paso County Tax Assessor-Coll | Issued | \$7.50 | Paper Check |
| 157992 | 01/27/2023 | 20320 | UTEP-College of Engineering | Issued | \$250.00 | Paper Check |
| 157993 | 01/27/2023 | 20447 | Super Chef Inc. | Issued | \$214.75 | Paper Check |
| 157994 | 01/27/2023 | 20623 | Texas Association for Health, Physical Education, Recreation & Dance. | Issued | \$190.00 | Paper Check |
| 157995 | 01/27/2023 | 20662 | Citibank | Issued | \$101.52 | Paper Check |
| 157996 | 01/27/2023 | 20662 | Citibank | Issued | \$351.76 | Paper Check |
| 157997 | 01/27/2023 | 20824 | Satarii, Inc. | Issued | \$340.00 | Paper Check |
| 157998 | 01/27/2023 | 20886 | Gamez Enterprises, Inc. | Issued | \$203.00 | Paper Check |
| 157999 | 01/27/2023 | 20895 | linde gas & equipment inc | Issued | \$134.51 | Paper Check |

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| 158000 | 01/27/2023 | 501232 | Raymond Bonilla | Issued | \$140.00 | Paper Check |
| 158001 | 01/31/2023 | 10361 | Home Depot Credit Services | Issued | \$169.33 | Paper Check |
| 10002168 | 01/02/2023 | 20012 | Texas Child Support Disbursement Unit | Issued | \$311.00 | ACH |
| 10002169 | 01/02/2023 | 20012 | Texas Child Support Disbursement Unit | Issued | \$1.50 | ACH |
| 10002170 | 01/02/2023 | 20012 | Texas Child Support Disbursement Unit | Issued | \$265.00 | ACH |
| 10002171 | 01/02/2023 | 20012 | Texas Child Support Disbursement Unit | Issued | \$311.00 | ACH |
| 10002172 | 01/02/2023 | 20012 | Texas Child Support Disbursement Unit | Issued | \$265.00 | ACH |
| 10002173 | 01/02/2023 | 20012 | Texas Child Support Disbursement Unit | Issued | \$1.50 | ACH |
| 10002174 | 01/02/2023 | 20012 | Texas Child Support Disbursement Unit | Issued | \$1.50 | ACH |
| 10002175 | 01/02/2023 | 20012 | Texas Child Support Disbursement Unit | Issued | \$1.50 | ACH |
| 10002176 | 01/02/2023 | 20765 | Commerce Bank | Issued | \$72,111.85 | ACH |
| 10002177 | 01/12/2023 | 20765 | Commerce Bank | Issued | \$113,263.23 | ACH |
| 10002178 | 01/20/2023 | 20765 | Commerce Bank | Issued | \$27,524.15 | ACH |
| 10002179 | 01/27/2023 | 20765 | Commerce Bank | Issued | \$13,380.08 | ACH |
| 200000908 | 01/06/2023 | 10070 | C & M Plaque & Trophy Inc. | Issued | \$87.00 | Vendor Credit Card |
| 200000909 | 01/06/2023 | 10105 | Continental Termite & Pest Control, | Issued | \$950.00 | Vendor Credit Card |
| 200000910 | 01/06/2023 | 10679 | Spectrum Imaging | Issued | \$4,335.55 | Vendor Credit Card |
| 200000911 | 01/06/2023 | 10687 | Staples Advantage | Issued | \$82.50 | Vendor Credit Card |
| 200000912 | 01/06/2023 | 20265 | 4imprint, Inc. | Issued | \$239.75 | Vendor Credit Card |
| 200000913 | 01/06/2023 | 20577 | L & W Supply | Issued | \$11,860.33 | Vendor Credit Card |
| 200000914 | 01/06/2023 | 20635 | Stewart & Stevenson LLC | Issued | \$1,182.38 | Vendor Credit Card |
| 200000915 | 01/06/2023 | 20646 | Park Place Publications, LP | Issued | \$400.00 | Vendor Credit Card |
| 200000916 | 01/12/2023 | 10068 | Bsn Sports Collegiate | Issued | \$1,059.30 | Vendor Credit Card |
| 200000917 | 01/12/2023 | 10603 | Oriental Trading Co., Inc. | Issued | \$141.12 | Vendor Credit Card |
| 200000918 | 01/12/2023 | 10672 | Southern Computer Warehouse | Issued | \$40.76 | Vendor Credit Card |
| 200000919 | 01/12/2023 | 10679 | Spectrum Imaging | Issued | \$5,853.89 | Vendor Credit Card |

Account#: 100003379
Date Range: 01-01-2023 to 01-31-2023

Check Register

Date: 02-08-2023
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| | | | | | | |
|-----------|------------|-------|-------------------------------|--------|------------|--------------------|
| 200000920 | 01/12/2023 | 10687 | Staples Advantage | Issued | \$882.79 | Vendor Credit Card |
| 200000921 | 01/12/2023 | 10702 | TASA | Issued | \$175.00 | Vendor Credit Card |
| 200000922 | 01/12/2023 | 10706 | TASB, Inc. | Issued | \$3,425.00 | Vendor Credit Card |
| 200000923 | 01/12/2023 | 10859 | Verizon Wireless | Issued | \$170.27 | Vendor Credit Card |
| 200000924 | 01/12/2023 | 20036 | Johnstone Supply | Issued | \$892.35 | Vendor Credit Card |
| 200000925 | 01/12/2023 | 20265 | 4imprint, Inc. | Issued | \$4,839.49 | Vendor Credit Card |
| 200000926 | 01/12/2023 | 20312 | Service Supply | Issued | \$1,995.00 | Vendor Credit Card |
| 200000927 | 01/12/2023 | 20470 | O'Reilly Auto Enterprises LLC | Issued | \$291.50 | Vendor Credit Card |
| 200000928 | 01/12/2023 | 20577 | L & W Supply | Issued | \$100.25 | Vendor Credit Card |
| 200000929 | 01/12/2023 | 20643 | Project Lead The Way, Inc. | Issued | \$2,850.00 | Vendor Credit Card |
| 200000930 | 01/20/2023 | 10034 | Arspec, Inc. | Issued | \$1,120.00 | Vendor Credit Card |
| 200000931 | 01/20/2023 | 10068 | Bsn Sports Collegiate | Issued | \$1,637.73 | Vendor Credit Card |
| 200000932 | 01/20/2023 | 10221 | Flinn Scientific, Inc. | Issued | \$538.13 | Vendor Credit Card |
| 200000933 | 01/20/2023 | 10542 | La Estrella | Issued | \$935.00 | Vendor Credit Card |
| 200000934 | 01/20/2023 | 10626 | Records Consultants, Inc. | Issued | \$2,490.00 | Vendor Credit Card |
| 200000935 | 01/20/2023 | 20036 | Johnstone Supply | Issued | \$253.80 | Vendor Credit Card |
| 200000936 | 01/20/2023 | 20470 | O'Reilly Auto Enterprises LLC | Issued | \$170.55 | Vendor Credit Card |
| 200000937 | 01/20/2023 | 20577 | L & W Supply | Issued | \$240.00 | Vendor Credit Card |
| 200000938 | 01/27/2023 | 10027 | Amerigas Propane, L.P. | Issued | \$2,745.60 | Vendor Credit Card |
| 200000939 | 01/27/2023 | 10068 | Bsn Sports Collegiate | Issued | \$123.85 | Vendor Credit Card |
| 200000940 | 01/27/2023 | 10669 | Sonitrol Of El Paso | Issued | \$1,264.00 | Vendor Credit Card |
| 200000941 | 01/27/2023 | 10687 | Staples Advantage | Issued | \$1,268.24 | Vendor Credit Card |
| 200000942 | 01/27/2023 | 20017 | School Specialty Inc. | Issued | \$355.00 | Vendor Credit Card |
| 200000943 | 01/27/2023 | 20052 | DEMCO, Inc | Issued | \$551.55 | Vendor Credit Card |
| 200000944 | 01/27/2023 | 20470 | O'Reilly Auto Enterprises LLC | Issued | \$414.50 | Vendor Credit Card |
| 200000945 | 01/27/2023 | 20597 | El Paso Reprographics | Issued | \$385.00 | Vendor Credit Card |

Account#: 100003379
Date Range: 01-01-2023 to 01-31-2023

Check Register

Date: 02-08-2023
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| | | | | | | |
|-----------|------------|-------|-------------------------|--------|------------|--------------------|
| 200000946 | 01/27/2023 | 20635 | Stewart & Stevenson LLC | Issued | \$1,272.50 | Vendor Credit Card |
|-----------|------------|-------|-------------------------|--------|------------|--------------------|

Total Checks: 258

Total Amount: 715,204.86

Citibank

| <u>Payee Name</u> | <u>Invoice Number</u> | <u>Invoice Date</u> | <u>Check Number</u> | <u>Check Date</u> | <u>Invoice Description</u> | <u>Account Number</u> | <u>Pgm Year</u> | <u>Invoice Amount</u> |
|-------------------|-----------------------|---------------------|---------------------|-------------------|--|----------------------------|-----------------|-----------------------|
| Citibank | 113-6508909-5160261 | 12/11/2022 | 157816 | 01/06/2023 | OKIOLABS OKIOCAM S USB 2-IN-1 DOCUMENT CAMERA | 281-11-6399-00-001-30-0-00 | 2021 | 177.00 |
| Citibank | 334475960 | 11/28/2022 | 157817 | 01/06/2023 | & WEBCAM FOR DISTANCE LEARNING, VIDEO Lyford/Harlingen ISD Blended Learning Visit | 429-13-6411-26-999-11-0-00 | | 84.63 |
| Citibank | 2PYBFR | 11/01/2022 | 157855 | 01/11/2023 | Flight, Hotel and Rental Southwest Flight Ticket Dallas Tx | 199-31-6411-00-001-11-0-00 | | 558.96 |
| Citibank | 9107408299 | 10/04/2022 | 157856 | 01/11/2023 | Labor Law Posters 22-23 | 199-41-6399-00-727-99-0-00 | | 975.00 |
| Citibank | GG162494 | 11/15/2022 | 157857 | 01/11/2023 | Generation Genius, Inc. 1 School (Science Only) License. | 281-11-6499-00-041-11-4-00 | 2021 | 1,295.00 |
| Citibank | 250-1 | 12/02/2022 | 157879 | 01/12/2023 | Hotel E Sports Competition -Aguina, Gonzales | 281-11-6412-00-001-30-0-00 | 2021 | 111.55 |
| Citibank | 244 | 12/02/2022 | 157880 | 01/12/2023 | Hotel E Sports Competition -Aguina, Gonzales | 281-11-6412-00-001-30-0-00 | 2021 | 124.55 |
| Citibank | 941125 | 12/15/2022 | 157881 | 01/12/2023 | Donuts for TISD Annual Luminarias event | 281-61-6499-00-999-30-0-00 | 2021 | 150.00 |
| Citibank | 3ASWJ6 | 01/03/2023 | 157882 | 01/12/2023 | Flight & Hotel for TASA Midwinter 2023 | 199-41-6411-00-750-99-0-00 | | 30.97 |
| Citibank | 3ASWJ6 | 01/03/2023 | 157882 | 01/12/2023 | Flight & Hotel for TASA Midwinter 2023 | 199-41-6411-00-701-99-0-00 | | 33.90 |
| Citibank | 3ASWJ6 | 01/03/2023 | 157882 | 01/12/2023 | Flight & Hotel for TASA Midwinter 2023 | 199-41-6411-00-727-99-0-00 | | 26.70 |
| Citibank | 3ASWJ6 | 01/03/2023 | 157882 | 01/12/2023 | Flight & Hotel for TASA Midwinter 2023 | 199-53-6411-00-953-99-0-00 | | 26.70 |
| Citibank | 3ASWJ6 | 01/03/2023 | 157882 | 01/12/2023 | Flight & Hotel for TASA Midwinter 2023 | 199-13-6411-00-916-11-0-00 | | 26.70 |
| Citibank | 3B3OFD | 01/03/2023 | 157883 | 01/12/2023 | Flight & Hotel for TASA Midwinter 2023 | 199-41-6411-00-701-99-0-00 | | 40.68 |
| Citibank | 3B3OFD | 01/03/2023 | 157883 | 01/12/2023 | Flight & Hotel for TASA Midwinter 2023 | 199-41-6411-00-750-99-0-00 | | 37.16 |
| Citibank | 3B3OFD | 01/03/2023 | 157883 | 01/12/2023 | Flight & Hotel for TASA Midwinter 2023 | 199-41-6411-00-727-99-0-00 | | 32.04 |
| Citibank | 3B3OFD | 01/03/2023 | 157883 | 01/12/2023 | Flight & Hotel for TASA Midwinter 2023 | 199-53-6411-00-953-99-0-00 | | 32.04 |
| Citibank | 3B3OFD | 01/03/2023 | 157883 | 01/12/2023 | Flight & Hotel for TASA Midwinter 2023 | 199-13-6411-00-916-11-0-00 | | 32.04 |
| Citibank | 258 | 12/02/2022 | 157884 | 01/12/2023 | Hotel E Sports Competition -Aguina, Gonzales | 281-11-6412-00-001-30-0-00 | 2021 | 124.55 |
| Citibank | 250 | 12/02/2022 | 157885 | 01/12/2023 | Hotel E Sports Competition -Aguina, Gonzales | 281-11-6412-00-001-30-0-00 | 2021 | 124.55 |
| Citibank | 234 | 12/02/2022 | 157886 | 01/12/2023 | Hotel E Sports Competition -Aguina, Gonzales | 281-11-6412-00-001-30-0-00 | 2021 | 124.55 |
| Citibank | 230-1 | 12/02/2022 | 157887 | 01/12/2023 | Hotel E Sports Competition -Aguina, Gonzales | 281-11-6412-00-001-30-0-00 | 2021 | 111.55 |
| Citibank | 36WWMS | 12/16/2022 | 157888 | 01/12/2023 | TCEA Flight & Hotel - Intermediate | 429-13-6411-26-999-11-0-00 | | 217.97 |
| Citibank | 244-1 | 12/02/2022 | 157889 | 01/12/2023 | Hotel E Sports Competition -Aguina, Gonzales | 281-11-6412-00-001-30-0-00 | 2021 | 111.55 |
| Citibank | 228-1 | 12/02/2022 | 157890 | 01/12/2023 | Hotel E Sports Competition -Aguina, Gonzales | 281-11-6412-00-001-30-0-00 | 2021 | 111.55 |

| | | | | | | | | |
|----------|---------------------|------------|--------|------------|---|----------------------------|------|----------|
| Citibank | 36WWMS-2 | 12/16/2022 | 157891 | 01/12/2023 | TCEA Flight and Hotel -JH | 429-13-6411-26-999-11-0-00 | | 217.97 |
| Citibank | 234-1 | 12/02/2022 | 157892 | 01/12/2023 | Hotel E Sports Competition -Aguina, Gonzales | 281-11-6412-00-001-30-0-00 | 2021 | 111.55 |
| Citibank | 36WWMS-1 | 12/16/2022 | 157893 | 01/12/2023 | TCEA Flight and Hotel -JH | 429-13-6411-26-999-11-0-00 | | 217.97 |
| Citibank | 230 | 12/02/2022 | 157894 | 01/12/2023 | Hotel E Sports Competition -Aguina, Gonzales | 281-11-6412-00-001-30-0-00 | 2021 | 124.55 |
| Citibank | 242-1 | 12/02/2022 | 157895 | 01/12/2023 | Hotel E Sports | 281-11-6412-00-001-30-0-00 | 2021 | 111.55 |
| Citibank | 242-1 | 12/02/2022 | 157895 | 01/12/2023 | Competition -Aguina, Gonzales | 281-11-6412-00-001-30-0-00 | 2021 | |
| Citibank | 3B3OFD-2 | 01/03/2023 | 157896 | 01/12/2023 | Flight & Hotel for TASA Midwinter 2023 | 199-51-6411-00-951-99-0-00 | | 173.96 |
| Citibank | 3B3OFD-1 | 01/03/2023 | 157897 | 01/12/2023 | Flight & Hotel for TASA Midwinter 2023 | 199-41-6411-00-701-99-0-00 | | 40.68 |
| Citibank | 3B3OFD-1 | 01/03/2023 | 157897 | 01/12/2023 | Flight & Hotel for TASA Midwinter 2023 | 199-41-6411-00-750-99-0-00 | | 37.16 |
| Citibank | 3B3OFD-1 | 01/03/2023 | 157897 | 01/12/2023 | Flight & Hotel for TASA Midwinter 2023 | 199-41-6411-00-727-99-0-00 | | 32.04 |
| Citibank | 3B3OFD-1 | 01/03/2023 | 157897 | 01/12/2023 | Flight & Hotel for TASA Midwinter 2023 | 199-53-6411-00-953-99-0-00 | | 32.04 |
| Citibank | 3B3OFD-1 | 01/03/2023 | 157897 | 01/12/2023 | Flight & Hotel for TASA Midwinter 2023 | 199-13-6411-00-916-11-0-00 | | 32.04 |
| Citibank | 228 | 12/02/2022 | 157898 | 01/12/2023 | Hotel E Sports Competition -Aguina, Gonzales | 281-11-6412-00-001-30-0-00 | 2021 | 124.55 |
| Citibank | 258-1 | 12/02/2022 | 157899 | 01/12/2023 | Hotel E Sports Competition -Aguina, Gonzales | 281-11-6412-00-001-30-0-00 | 2021 | 111.55 |
| Citibank | 242 | 12/02/2022 | 157900 | 01/12/2023 | Hotel E Sports Competition -Aguina, Gonzales | 281-11-6412-00-001-30-0-00 | 2021 | 124.55 |
| Citibank | 55753 | 01/12/2023 | 157921 | 01/20/2023 | Student Enrichment Trip | 461-11-6499-00-918-37-0-00 | | 253.76 |
| Citibank | 113-5159275-5880251 | 11/29/2022 | 157922 | 01/20/2023 | Frames to acknowledge Graduating Seniors | 461-23-6499-00-001-11-0-00 | | 245.87 |
| Citibank | INV168893649 | 09/30/2022 | 157923 | 01/20/2023 | Zoom Subscription Renewal for Superintendent | 199-41-6499-00-701-99-0-00 | | 55.24 |
| Citibank | 113-5645720-0785033 | 12/01/2022 | 157924 | 01/20/2023 | Annual Luminarias Event | 211-61-6499-00-999-30-0-00 | 2023 | 90.89 |
| Citibank | 114-2553894-5154654 | 11/28/2022 | 157925 | 01/20/2023 | Amazon-Social Studies | 199-11-6399-00-041-30-0-01 | | 276.89 |
| Citibank | 50007 | 12/16/2022 | 157940 | 01/24/2023 | December leadership luncheon | 461-41-6499-00-750-99-0-00 | | 1,652.64 |
| Citibank | INV181992174 | 12/30/2022 | 157941 | 01/24/2023 | Zoom Subscription Renewal for Superintendent | 199-41-6499-00-701-99-0-00 | | 55.24 |
| Citibank | 10032546113 | 01/17/2023 | 157942 | 01/24/2023 | Sam's - Career Day Items | 199-31-6499-00-044-11-0-00 | | 200.66 |
| Citibank | INV177778217 | 11/30/2022 | 157943 | 01/24/2023 | Zoom Subscription Renewal for Superintendent | 199-41-6499-00-701-99-0-00 | | 55.24 |
| Citibank | 3736214 | 01/18/2023 | 157952 | 01/25/2023 | Hotel Rooms XC Lubbock - Coach Garcia | 181-36-6412-00-001-91-0-00 | | 621.30 |
| Citibank | 82884645 | 01/23/2023 | 157953 | 01/25/2023 | Texas Educational Diagnostician Association Annual Conference | 199-21-6411-00-918-23-0-00 | | 444.71 |
| Citibank | 10594 | 01/23/2023 | 157954 | 01/25/2023 | Texas Educational Diagnostician | 199-21-6411-00-918-23-0-00 | | 295.00 |

| | | | | | | | | |
|--------------------|----------------------|------------|--------|------------|---|----------------------------|--------|-----------|
| Citibank | 10594 | 01/23/2023 | 157954 | 01/25/2023 | Association Annual Conference | 199-21-6411-00-918-23-0-00 | | |
| Citibank | 235064 | 01/20/2023 | 157955 | 01/25/2023 | Pizza for Students with Perfect Attendance | 461-11-6499-00-101-11-0-00 | 51.92 | |
| Citibank | 230120-PU | 01/20/2023 | 157956 | 01/25/2023 | Items will help support Day on of our Career Days. | 199-11-6499-00-001-22-0-00 | 620.54 | |
| Citibank | 200011041 | 11/15/2022 | 157977 | 01/27/2023 | CTAT Regular Rate Non- Member Rates | 199-13-6411-00-916-22-0-00 | 645.00 | |
| Citibank | 234962 | 01/19/2023 | 157978 | 01/27/2023 | Classic Pepperoni | 199-31-6499-00-041-11-0-00 | 51.92 | |
| Citibank | 2J7PWJ | 01/24/2023 | 157979 | 01/27/2023 | Flight and Hotel-NABE Conference | 211-13-6411-22-044-11-0-00 | 2023 | 239.98 |
| Citibank | 27590 | 01/17/2023 | 157980 | 01/27/2023 | Membership Renewal- TX High School (Grades 9-12) - Tornillo | 199-11-6495-00-001-38-0-00 | | 95.00 |
| Citibank | 6628-1 | 12/15/2022 | 157981 | 01/27/2023 | 2022 TASP Winter Conference-Lizeth Carroll | 199-41-6411-00-727-99-0-00 | | 445.28 |
| Citibank | 6628 | 12/15/2022 | 157982 | 01/27/2023 | 2022 TASP Winter Conference-Lizeth Carroll | 199-41-6411-00-727-99-0-00 | | 212.49 |
| Citibank | 2IZA0E | 01/24/2023 | 157983 | 01/27/2023 | Flight and Hotel-NABE Conference | 211-13-6411-22-044-11-0-00 | 2023 | 2,203.84 |
| Citibank | 007609654 | 01/23/2023 | 157984 | 01/27/2023 | For misc items for Finance | 199-41-6499-00-750-99-0-00 | | 95.84 |
| Citibank Sams Club | 10023384593 | 12/12/2022 | 157830 | 01/06/2023 | Sam's - Jh | 461-11-6499-00-041-11-0-00 | | 204.60 |
| Citibank Sams Club | 10029423013 | 01/05/2023 | 157861 | 01/11/2023 | Misc items needed for January 6 district PD | 199-13-6499-00-999-11-0-BY | | 172.18 |
| Citibank Sams Club | 10028712202 | 01/02/2023 | 157908 | 01/12/2023 | Purchase concessions and office items | 865-00-2191-01-999-01-0-00 | | 416.42 |
| Citibank Sams Club | 10030704172 | 01/10/2023 | 157945 | 01/24/2023 | Sam's concession - Intermediate | 461-11-6499-00-044-11-0-00 | | 306.42 |
| Citibank Sams Club | 47416261103762273074 | 12/07/2022 | 157995 | 01/27/2023 | For catering purchase | 101-35-6341-00-903-99-0-00 | | 101.52 |
| Citibank Sams Club | 92358567998215624923 | 12/07/2022 | 157996 | 01/27/2023 | Purchasing of Catering entrees | 101-35-6341-00-903-99-0-00 | | 351.76 |
| | | | | | | | | 16,676.20 |

| Post Date | Account # | Year | Amount | Doc ID | System | Vendor ID | Vendor Name | Paid Date | Check Number |
|------------|----------------------------|------|-------------|-----------|----------|-----------|------------------------------------|------------|-------------------------|
| 11/18/2022 | 199-00-2110-02-000-00-0-00 | 2023 | (1,164.53) | 200000884 | AP Check | 20265 | 4imprint, Inc. | 11/18/2022 | 200000884 |
| 11/18/2022 | 211-00-2110-02-000-00-0-00 | 2023 | (710.28) | 200000884 | AP Check | 20265 | 4imprint, Inc. | 11/18/2022 | 200000884 |
| 12/8/2022 | 199-00-2110-02-000-00-0-00 | 2023 | (2,684.84) | 200000894 | AP Check | 10034 | Arspec, Inc. | 12/8/2022 | 200000894 |
| 12/8/2022 | 181-00-2110-02-000-00-0-00 | 2023 | (4,119.34) | 200000895 | AP Check | 10068 | Bsn Sports Collegiate | 12/8/2022 | 200000895 |
| 12/2/2022 | 181-00-2110-02-000-00-0-00 | 2023 | (1,633.40) | 200000887 | AP Check | 10068 | Bsn Sports Collegiate | 12/2/2022 | 200000887 |
| 12/8/2022 | 199-00-2110-02-000-00-0-00 | 2023 | (376.36) | 200000897 | AP Check | 10384 | Insco Distributing Inc. | 12/8/2022 | 200000897 |
| 12/2/2022 | 199-00-2110-02-000-00-0-00 | 2023 | (200.00) | 200000892 | AP Check | 20480 | National Center for Youth Issues | 12/2/2022 | 200000892 |
| 12/8/2022 | 199-00-2110-02-000-00-0-00 | 2023 | (119.86) | 200000902 | AP Check | 20470 | O'Reilly Auto Enterprises LLC | 12/8/2022 | 200000902 |
| 12/8/2022 | 101-00-2110-02-000-00-0-00 | 2023 | (305.20) | 200000899 | AP Check | 10679 | Spectrum Imaging | 12/8/2022 | 200000899 |
| 12/8/2022 | 199-00-2110-02-000-00-0-00 | 2023 | (3,812.39) | 200000899 | AP Check | 10679 | Spectrum Imaging | 12/8/2022 | 200000899 |
| 12/8/2022 | 211-00-2110-02-000-00-0-00 | 2023 | (116.71) | 200000899 | AP Check | 10679 | Spectrum Imaging | 12/8/2022 | 200000899 |
| 12/2/2022 | 101-00-2110-02-000-00-0-00 | 2023 | (312.50) | 200000888 | AP Check | 10679 | Spectrum Imaging | 12/2/2022 | 200000888 |
| 12/2/2022 | 199-00-2110-02-000-00-0-00 | 2023 | (3,903.55) | 200000888 | AP Check | 10679 | Spectrum Imaging | 12/2/2022 | 200000888 |
| 12/2/2022 | 211-00-2110-02-000-00-0-00 | 2023 | (119.50) | 200000888 | AP Check | 10679 | Spectrum Imaging | 12/2/2022 | 200000888 |
| 12/2/2022 | 199-00-2110-02-000-00-0-00 | 2023 | (3,170.00) | 200000889 | AP Check | 10702 | TASA | 12/2/2022 | 200000889 |
| 12/2/2022 | 281-00-2110-02-000-00-0-00 | 2023 | (747.63) | 200000890 | AP Check | 20199 | The Prophet Corporation | 12/2/2022 | 200000890 ⁶⁴ |
| 12/8/2022 | 199-00-2110-02-000-00-0-00 | 2023 | (170.45) | 200000900 | AP Check | 10859 | Verizon Wireless | 12/8/2022 | 200000900 |
| 11/18/2022 | 199-00-2110-02-000-00-0-00 | 2023 | (2,005.44) | 200000879 | AP Check | 10027 | Amerigas Propane, L.P. | 11/18/2022 | 200000879 |
| 12/2/2022 | 199-00-2110-02-000-00-0-00 | 2023 | (4,395.00) | 200000891 | AP Check | 20255 | Mentru Enterprises | 12/2/2022 | 200000891 |
| 11/10/2022 | 199-00-2110-02-000-00-0-00 | 2023 | (340.95) | 200000874 | AP Check | 10859 | Verizon Wireless | 11/10/2022 | 200000874 |
| 8/12/2022 | 199-00-2110-02-000-00-0-00 | 2022 | (1,536.43) | 200000771 | AP Check | 20036 | Johnstone Supply | 8/12/2022 | 200000771 |
| 12/16/2022 | 199-00-2110-02-000-00-0-00 | 2023 | (321.03) | 200000907 | AP Check | 20470 | O'Reilly Auto Enterprises LLC | 12/16/2022 | 200000907 |
| 12/8/2022 | 199-00-2110-02-000-00-0-00 | 2023 | (9,236.82) | 200000893 | AP Check | 10027 | Amerigas Propane, L.P. | 12/8/2022 | 200000893 |
| 12/2/2022 | 199-00-2110-02-000-00-0-00 | 2023 | (297.13) | 200000886 | AP Check | 10027 | Amerigas Propane, L.P. | 12/2/2022 | 200000886 |
| 12/8/2022 | 199-00-2110-02-000-00-0-00 | 2023 | (6,244.50) | 200000903 | AP Check | 20490 | Blanco Ordonez Mata & Wallace P.C. | 12/8/2022 | 200000903 |
| 12/16/2022 | 199-00-2110-02-000-00-0-00 | 2023 | (822.60) | 200000905 | AP Check | 20075 | Edmentum Inc | 12/16/2022 | 200000905 |
| 12/8/2022 | 199-00-2110-02-000-00-0-00 | 2023 | (1,415.70) | 200000896 | AP Check | 10221 | Flinn Scientific, Inc. | 12/8/2022 | 200000896 |
| 12/8/2022 | 199-00-2110-02-000-00-0-00 | 2023 | (20,565.00) | 200000901 | AP Check | 20255 | Mentru Enterprises | 12/8/2022 | 200000901 |
| 12/8/2022 | 199-00-2110-02-000-00-0-00 | 2023 | (239.71) | 200000898 | AP Check | 10603 | Oriental Trading Co., Inc. | 12/8/2022 | 200000898 |
| 12/16/2022 | 199-00-2110-02-000-00-0-00 | 2023 | (1,025.00) | 200000906 | AP Check | 20366 | Sun City Analytical, Ins. | 12/16/2022 | 200000906 |
| 6/1/2022 | 199-00-2110-02-000-00-0-00 | 2023 | (4,151.30) | 200000677 | AP Check | 10679 | Spectrum Imaging Technologies Inc. | 6/1/2022 | 200000677 |
| 6/3/2022 | 199-00-2110-02-000-00-0-00 | 2023 | (733.52) | 200000686 | AP Check | 20135 | William V. MacGill & Co | 6/3/2022 | 200000686 |
| 6/9/2022 | 199-00-2110-02-000-00-0-00 | 2023 | (457.50) | 200000694 | AP Check | 20255 | Mentru Enterprises | 6/9/2022 | 200000694 |
| 6/23/2022 | 199-00-2110-02-000-00-0-00 | 2023 | (1,160.65) | 200000707 | AP Check | 10027 | Amerigas Propane, L.P. | 6/23/2022 | 200000707 |
| 6/23/2022 | 199-00-2110-02-000-00-0-00 | 2023 | (3,685.25) | 200000709 | AP Check | 10308 | Guitar Center | 6/23/2022 | 200000709 |
| 6/23/2022 | 199-00-2110-02-000-00-0-00 | 2023 | (1,914.00) | 200000712 | AP Check | 10669 | Sonitrol Of El Paso | 6/23/2022 | 200000712 |
| 6/23/2022 | 199-00-2110-02-000-00-0-00 | 2023 | (381.42) | 200000714 | AP Check | 10859 | Verizon Wireless | 6/23/2022 | 200000714 |
| 6/23/2022 | 199-00-2110-02-000-00-0-00 | 2023 | (15.97) | 200000715 | AP Check | 20036 | Johnstone Supply | 6/23/2022 | 200000715 |

| | | | | | | | |
|------------|----------------------------|------|--------------|--------------------|--|------------|-----------|
| 6/23/2022 | 199-00-2110-02-000-00-0-00 | 2023 | (11,479.32) | 200000716 AP Check | 20052 DEMCO, Inc | 6/23/2022 | 200000716 |
| 6/23/2022 | 199-00-2110-02-000-00-0-00 | 2023 | (37,735.20) | 200000718 AP Check | 20391 Ken Scholten dba KD Scholten Company | 6/23/2022 | 200000718 |
| 6/23/2022 | 199-00-2110-02-000-00-0-00 | 2023 | (796.47) | 200000719 AP Check | 20775 American Refrigeration Supplies, Inc | 6/23/2022 | 200000719 |
| 12/17/2021 | 199-00-2110-02-000-00-0-00 | 2023 | (1,262.98) | 200000491 AP Check | 10034 Arspec, Inc. | 12/17/2021 | 200000491 |
| 12/17/2021 | 199-00-2110-02-000-00-0-00 | 2023 | (306.60) | 200000492 AP Check | 10153 El Paso Times | 12/17/2021 | 200000492 |
| 12/17/2021 | 199-00-2110-02-000-00-0-00 | 2023 | (595.00) | 200000493 AP Check | 10593 National School Boards Association | 12/17/2021 | 200000493 |
| 12/17/2021 | 199-00-2110-02-000-00-0-00 | 2023 | (1,914.00) | 200000494 AP Check | 10669 Sonitrol Of El Paso | 12/17/2021 | 200000494 |
| 12/17/2021 | 199-00-2110-02-000-00-0-00 | 2023 | (42,248.32) | 200000495 AP Check | 20036 Johnstone Supply | 12/17/2021 | 200000495 |
| 12/17/2021 | 199-00-2110-02-000-00-0-00 | 2023 | (178.73) | 200000497 AP Check | 20470 O'Reilly Auto Enterprises LLC | 12/17/2021 | 200000497 |
| 1/6/2023 | 199-00-2110-02-000-00-0-00 | 2023 | (950.00) | 200000909 AP Check | 10105 Continental Termite & Pest Control, | 1/6/2023 | 200000909 |
| 11/3/2022 | 199-00-2110-02-000-00-0-00 | 2023 | (712.05) | 200000867 AP Check | 20036 Johnstone Supply | 11/3/2022 | 200000867 |
| 6/23/2022 | 199-00-2110-02-000-00-0-00 | 2022 | (2,425.00) | 200000713 AP Check | 10672 Southern Computer Warehouse | 6/23/2022 | 200000713 |
| 12/16/2022 | 281-00-2110-02-000-00-0-00 | 2023 | (159.95) | 200000904 AP Check | 10603 Oriental Trading Co., Inc. | 12/16/2022 | 200000904 |
| 1/12/2023 | 199-00-2110-02-000-00-0-00 | 2023 | (4,839.49) | 200000925 AP Check | 20265 4imprint, Inc. | 1/12/2023 | 200000925 |
| 1/6/2023 | 281-00-2110-02-000-00-0-00 | 2023 | (239.75) | 200000912 AP Check | 20265 4imprint, Inc. | 1/6/2023 | 200000912 |
| 1/12/2023 | 181-00-2110-02-000-00-0-00 | 2023 | (1,059.30) | 200000916 AP Check | 10068 Bsn Sports Collegiate | 1/12/2023 | 200000916 |
| 1/6/2023 | 181-00-2110-02-000-00-0-00 | 2023 | (87.00) | 200000908 AP Check | 10070 C & M Plaque & Trophy Inc. | 1/6/2023 | 200000908 |
| 1/12/2023 | 199-00-2110-02-000-00-0-00 | 2023 | (291.50) | 200000927 AP Check | 20470 O'Reilly Auto Enterprises LLC | 1/12/2023 | 200000927 |
| 1/6/2023 | 199-00-2110-02-000-00-0-00 | 2023 | (400.00) | 200000915 AP Check | 20646 Park Place Publications, LP | 1/6/2023 | 200000915 |
| 1/12/2023 | 199-00-2110-02-000-00-0-00 | 2023 | (950.00) | 200000929 AP Check | 20643 Project Lead The Way, Inc. | 1/12/2023 | 200000929 |
| 1/12/2023 | 289-00-2110-02-000-00-0-00 | 2023 | (1,900.00) | 200000929 AP Check | 20643 Project Lead The Way, Inc. | 1/12/2023 | 200000929 |
| 1/12/2023 | 199-00-2110-02-000-00-0-00 | 2023 | (1,995.00) | 200000926 AP Check | 20312 Service Supply | 1/12/2023 | 200000926 |
| 1/12/2023 | 199-00-2110-02-000-00-0-00 | 2023 | (5,853.89) | 200000919 AP Check | 10679 Spectrum Imaging | 1/12/2023 | 200000919 |
| 1/6/2023 | 101-00-2110-02-000-00-0-00 | 2023 | (312.50) | 200000910 AP Check | 10679 Spectrum Imaging | 1/6/2023 | 200000910 |
| 1/6/2023 | 199-00-2110-02-000-00-0-00 | 2023 | (3,903.55) | 200000910 AP Check | 10679 Spectrum Imaging | 1/6/2023 | 200000910 |
| 1/6/2023 | 211-00-2110-02-000-00-0-00 | 2023 | (119.50) | 200000910 AP Check | 10679 Spectrum Imaging | 1/6/2023 | 200000910 |
| 1/12/2023 | 199-00-2110-02-000-00-0-00 | 2023 | (882.79) | 200000920 AP Check | 10687 Staples Advantage | 1/12/2023 | 200000920 |
| 1/6/2023 | 199-00-2110-02-000-00-0-00 | 2023 | (82.50) | 200000911 AP Check | 10687 Staples Advantage | 1/6/2023 | 200000911 |
| 1/6/2023 | 199-00-2110-02-000-00-0-00 | 2023 | (1,182.38) | 200000914 AP Check | 20635 Stewart & Stevenson LLC | 1/6/2023 | 200000914 |
| 1/12/2023 | 199-00-2110-02-000-00-0-00 | 2023 | (3,425.00) | 200000922 AP Check | 10706 TASB, Inc. | 1/12/2023 | 200000922 |
| 1/12/2023 | 199-00-2110-02-000-00-0-00 | 2023 | (892.35) | 200000924 AP Check | 20036 Johnstone Supply | 1/12/2023 | 200000924 |
| 1/12/2023 | 199-00-2110-02-000-00-0-00 | 2023 | (100.25) | 200000928 AP Check | 20577 L & W Supply | 1/12/2023 | 200000928 |
| 1/6/2023 | 199-00-2110-02-000-00-0-00 | 2023 | (11,860.33) | 200000913 AP Check | 20577 L & W Supply | 1/6/2023 | 200000913 |
| 1/12/2023 | 461-00-2110-02-000-00-0-00 | 2023 | (141.12) | 200000917 AP Check | 10603 Oriental Trading Co., Inc. | 1/12/2023 | 200000917 |
| 1/12/2023 | 199-00-2110-02-000-00-0-00 | 2023 | (40.76) | 200000918 AP Check | 10672 Southern Computer Warehouse | 1/12/2023 | 200000918 |
| 1/12/2023 | 199-00-2110-02-000-00-0-00 | 2023 | (175.00) | 200000921 AP Check | 10702 TASA | 1/12/2023 | 200000921 |
| 1/12/2023 | 199-00-2110-02-000-00-0-00 | 2023 | (170.27) | 200000923 AP Check | 10859 Verizon Wireless | 1/12/2023 | 200000923 |
| | | | (226,279.31) | | | | |

Tornillo Independent School District

Maintenance Department

Memorandum

To: Board of Trustees

From: Rene Estrada, Maintenance/Transportation Director

Subject: Construction of New Cafetorium

Date: 2/22/2023

History:

On 6/20/2022 the board approved the design for a new cafetorium. The district has started to demolish the Jr High Gym to help reduce the cost of construction. A competitive seal proposal (CSP) was received on December 9, 2022, the board was asked for permission to negotiate the price that was given to the district with guidance from the districts attorneys

Rationale:

After reviewing the proposal and negotiating with the contractor, the district decided that the work needed is too much for the maintenance crew to complete on time. The district has decided to allow the contractor to complete the scope of work as proposed by them. The district will be responsible for other areas of the gym.

Budget Impact:

The budget impact will be \$837,372.05.

\$600,000 will be taken from ESSER 2 and \$500,000 from the assigned fund balance.

Administrative Recommendation:

The recommendation to the Board of Trustees is to approve the start of the construction of the jr high cafetorium with the budget impact as requested



VISTACON II
General Contractors

Basilio A. Silva Jr. P.E
President

Elsa Silva
Vice President

December 09-2022

Luis Guerra
Director of Finance

Tornillo Independent School; District
300 Oil Mill Dr.
Tornillo Texas 79853

PROJECT # 2022-16
Proposal # 2023-01

RE: Tornillo Jr. High Gym to Cafeteria Conversion
19200 Cobb Ave.
Tornillo, Texas 79853

Dear Mr. Guerra,

Below, please find the cost for the complete Construction of the Tornillo Junior High Gym to Cafeteria Conversion at the above referenced location, as per plans and Specifications dated November 01-2022, Drawn by Countryman & Company (Jennifer Countryman AIA).

Lump Sum \$837,372.05

Exclusions:

Kitchen Equipment & Accessories.
Furniture & Installation.
Data and Communications Equipment,
Intrusion & Fire Alarm Systems.

Notes:

Attached, please find the forms as requested.

Should you have any questions, please let us know.

Thank you,

Basilio A. Silva Jr. P.E. M ASCE
President
(915) 727-3323 Mobile

1161 Kessler Dr.
El Paso, Texas 79907
(915) 592-0321
(915) 271-8636 Fax

District is still responsible

| Item | District | Vistacon | Total Cost |
|---|------------------|---------------------|-----------------------|
| paint outside gym area 16080 sq ft 245 gallon paint plus mis supplys district | \$6,843 | | |
| lights gym area 16 lights and 16 wall accent lights district | \$3,968 | | |
| rental for lift for painting and lights 1 month united rental district | \$1,961 | | |
| floor refinish and repair stout floors district | \$21,975 | | |
| two cafeteria hoods national rs district purchase contractor install | \$297,602 | | |
| two cafeteria walking cooler and freezer district | \$265,636.00 | | |
| fire alarm up grade district | \$2,500.00 | | |
| equipment change over natural gas to propane district | \$5,000.00 | | |
| Total | \$605,486 | \$837,372.05 | \$1,442,858.13 |



ACCOUNT # 6769-4534-8
 TORNILLO ISD
 QUOTE # 6565615
 VALID FROM: FEB 14, 2023 - APR 28, 2023

PROJECT: TORNILLO ISD

Purchase Type: Single Purchase

| Description | Sales # | Rex # | Qty | Price | Extended Price |
|------------------|-----------|-----------------|-----|------------|----------------|
| SPR INT SG EXTRA | 651028193 | A88W01251-5 GAL | 245 | \$21.81 | \$5,343.45 |
| OTHER SUNDRIES | 7666 | J91X07666-EACH | 1 | \$1,500.00 | \$1,500.00 |

Total Price: \$6,843.45*

We thank you for consideration of Sherwin-Williams products and look forward to supplying these products to you.

NOTICE: Please take notice that the quotation set forth above is not a contract and is subject to and conditioned upon approval by Sherwin-Williams. In the event such approval is not obtained, you will be provided with a revised quotation and the quotation set forth above shall be null, void and of no force or effect. The pricing and recommendations detailed in this proposal represent confidential information provided by Sherwin-Williams. We request that it not to be copied or shared with others outside your firm. Please refer to product data pages for surface prep, mixing and application instructions.

Square footage amounts were estimated or given. Coverage of materials are estimated and actual coverages may differ. These guidelines should not be used as absolutes. Sherwin-Williams cannot assume responsibility for job site conditions.

The purchase of the products set forth in this price quote is subject to The Sherwin-Williams Company Terms and Conditions of Sale, which are incorporated in full by this reference and are available at <https://www.sherwin-williams.com/terms-and-conditions>. Sherwin-Williams limits acceptance of the price quote to these Terms and Conditions of Sale, and objects to any different terms in any purchase order, issuance of which indicates purchaser's acceptance of such Terms and Conditions of Sale.

Customer Quote For: TORNILLO INDEPENDENT

CED DBA TRIANGLE ELECTRIC SUPPLY

Quote: Q1120267 Revision #: 003



**3815 DURAZNO
EL PASO TX 79905
Tel: (915)533-5981 Fax: (915)533-5999**

Contact Name: JAMES HERNANDEZ

Job Name:
Attn:
Ship To: TORNILLO INDEPENDENT
3815 DURAZNO AVENUE
EL PASO, TX 79905-0000

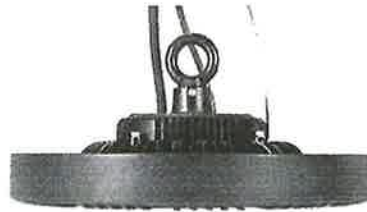
**Quote Date: 02/08/23
Updated On: 02/14/23
Expires On: 03/10/23**

Customer PO #:
Customer PO Date:
FOB: SHIPPING POINT
Freight: PREPAID

| LN | Product | Qty | Price | Per * | Ext Price |
|---------------------|---|-----|----------|-------|-------------------|
| 01 | SNOW SB-HL07-100WLD-50K HL07 SERIES LOW/HIGH BAY 150W 1-1 | 16 | \$130.00 | E | \$2,080.00 |
| 02 | 5 - 7 DAYS LEAD TIME | | | | |
| 03 | HALCO WPFS1-WS-CS-U 20352 30W-60W | 16 | \$118.00 | E | \$1,888.00 |
| 04 | TRIANGLE STOCK | | | | |
| Merchandise: | | | | | \$3,968.00 |
| Total: | | | | | \$3,968.00 |

DESCRIPTION

Snowball HL07 Series LED Outdoor Low/Mid/High bay fixtures designed and manufactured of powder-coated Die-cast aluminum cooking design, Wet Location, various wattage range power of 100 watts to 200 watts and motion sensor control available great for applications such as Warehouse, Gymnasium, Manufacturing, parking lot, Schools, Garage, Refrigerated areas and Residential areas and many more other applications.



HL07 Series Low Profile Low/middle/High Bay 100W - 200W

- Efficiency: Up to 150 LPW
- CCT: 5000K
- Power factor > 0.95
- UL Wet Location
- CRI: >80
- Input Voltage: 120-277V
- Limited Warranty: 5 Years
- 1-10V dimming, Continuous
- Beam 120°
- Operating temperature: -22°F ~ 122°F
- Cable: 3 core, 18AWG (300mm)
- Wattage 100W,150W,200W

***MODEL SELECTION:**

Example: SB-HL07-100WLD-50K

| Products series | Wattage | Voltage | Option | Kelvin | Finish |
|-----------------|---------------------|----------------|---------------------------|------------|-------------------------|
| *SB-HL07 | *10W=100W 15,000 Lm | *L= AC120-277V | *D=1-10V dimming standard | *50K=5000K | *Blank=Black (standard) |
| | 15W=150W 22,500 Lm | | | | |
| | 20W=200W 30,000 Lm | | | | |

| Packing | Inner box | Carton | Inner box | Carton |
|-------------|------------------|---------------------|------------------|---------------------|
| Packing QTY | 1pcs/CTN | 5pcs/CTN | 1pcs/CTN | 5pcs/CTN |
| CTN SIZE | 292x101x298 MM | 549x308x320 MM | 292x101x298 MM | 549x308x320 MM |
| | 11.4x4x11.7 INCH | 21.6x12.1x12.6 INCH | 11.4x4x11.7 INCH | 21.6x12.1x12.6 INCH |
| N.W. | 2.3KG/5.1LB | 11.5KG/25.3LB | 2.5KG/5.5LB | 12.5KG/27.6LB |
| G.W. | 2.6KG/5.7LB | 13.7KG/30.2LB | 2.8KG/6.2LB | 14.7KG/32.4LB |

BRANCH 616
8280 GATEWAY EAST
EL PASO TX 79907-1511
915-594-4468

215973647

Job Site

TORNILLO ISD
430-D OIL MILL RD
TORNILLO TX 79853

Office: 915-765-3000 Cell: 915-497-4203

TORNILLO INDEPENDENT SCH DIST
PO BOX 170
TORNILLO TX 79853-0170

Customer # : 2753592
Quote Date : 02/09/23
Estimated Out : 03/06/23 08:30 AM
Estimated In : 04/03/23 08:30 AM
UR Job Loc : 430-D OIL MILL RD, T
UR Job # : 8
Customer Job ID:
P.O. # : TBD
Ordered By : RENE ESTRADA
Written By : DENISE URIBE
Salesperson : DENISE URIBE

**This is not an invoice
Please do not pay from this document**

RENTAL ITEMS:

| Qty | Equipment | Description | Minimum | Day | Week | 4 Week | Estimated Amt |
|-----|-----------|------------------------------|---------|--------|--------|----------|---------------|
| 1 | 3004000 | SCISSOR LIFT 39-40' ELECTRIC | | 362.00 | 794.00 | 1,557.00 | 1,557.00 |

Rental Subtotal: 1,557.00

SALES/MISCELLANEOUS ITEMS:

| Qty | Item | Price | Unit of Measure | Extended Amt. |
|-----|-----------------------------------|---------|-----------------|---------------|
| 1 | TX UNIT PROPERTY TAX [DRSURT/MCI] | 4.030 | EACH | 4.03 |
| 1 | DELIVERY CHARGE | 200.000 | EACH | 200.00 |
| 1 | PICKUP CHARGE | 200.000 | EACH | 200.00 |

Sales/Misc Subtotal: 404.03

Agreement Subtotal: 1,961.03

Estimated Total: 1,961.03

COMMENTS/NOTES:

CONTACT: RENE ESTRADA
CELL#: 915-497-4203
DLV/PKU LOC SELECTED BY MAP PIN OPTION

TO SCHEDULE EQUIPMENT FOR PICKUP, CALL 800-UR-RENTS (800-877-3687)
WE ARE AVAILABLE 24/7 TO SUPPLY YOU WITH A CONFIRMATION #
IN ORDER TO CLOSE THIS CONTRACT

Stout Hardwood Floor Co., Inc.

Since 1928

Arizona

New Mexico

El Paso, Texas

Mailing: PO Box 16650, Las Cruces, NM 88004
695 South Compress Road, Ste. 1, Las Cruces, NM 88005

Email: bstout@stouthardwood.com

Web: www.stout-hardwood-floors.com

AZ ROC 169332
NM 58585

To: Tornillo ISD
Date: 2/14/2023
Re: Gym floor refinishing

Region 19 Contract # 15-7186

Middle School:

| | | | |
|---|-------|-----------|-------------|
| Floor Refinishing waterbase product | 7,100 | \$ 1.40 | \$ 9,940.00 |
| Material price increase due to raw material | 7,100 | \$ 0.20 | \$ 1,420.00 |
| Hourly wage to repair boards | 24 | \$ 89.00 | \$ 2,136.00 |
| 2 color logo 12' tall | 1 | 1,993.00 | \$ 1,993.00 |
| Painted borders | 4 | \$ 350.00 | \$ 1,400.00 |
| Lettering 24" tall TORNILLO | 16 | \$ 49.70 | \$ 795.20 |
| Lettering - added 1" over 24" | 160 | \$ 2.07 | \$ 331.20 |
| Vent cove base | 342 | \$ 10.00 | \$ 3,420.00 |
| Mileage | 1,000 | \$ 0.54 | \$ 540.00 |

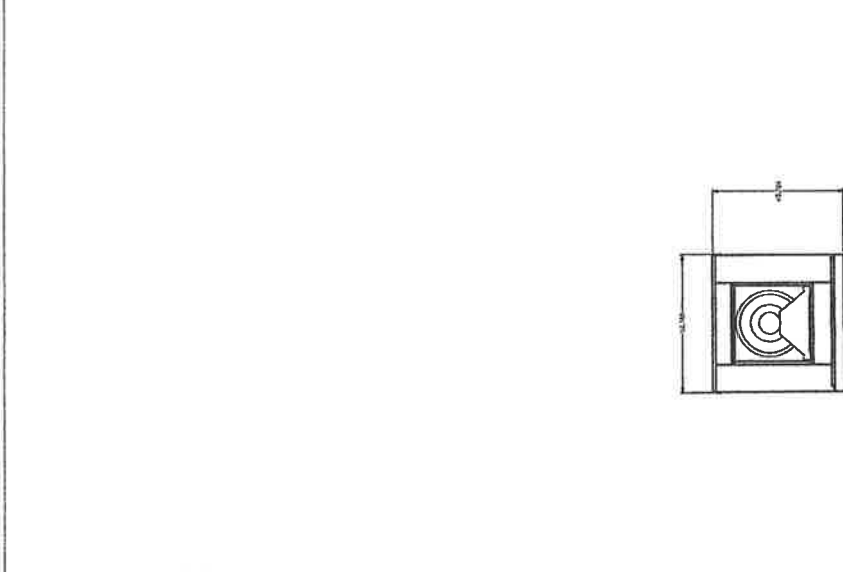
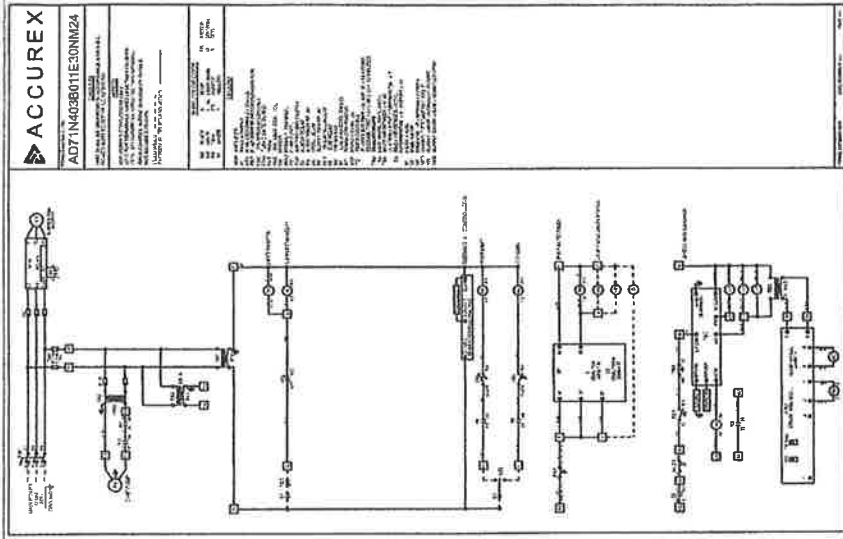
Subtotal \$ 21,975.40

Sales Tax Exempt

Total \$ 21,975.40

| Item | Qty | Description | Sell | Sell Total |
|------|------|---|------------------------|--------------------|
| | 1 ea | K-12 School Nutrition extended warranty extends the warranty for 12 months beyond the 12 month Original Equipment Warranty, not to exceed 24 months from date of installation | | |
| | 1 ea | Stainless steel backriser & lift-off high shelf, standard | | |
| | 1 ea | OVNRACK-XL26 Extra oven rack, 26", guides are included (shipped in separate carton) | \$285.31 | \$285.31 |
| | 1 st | CASTERS-ADJRR4 Casters, 6", adjustable (set of 4) (2 with locks) | \$950.42 | \$950.42 |
| | 1 ea | 3/4QD HOSE-4 3/4" x 4' long gas flex hose & quick disconnect with restraining device | \$1,159.90 | \$1,159.90 |
| | | | Extended Total: | \$10,282.45 |
| 3 | 2 ea | TILTING SKILLET BRAISING PAN, GAS Groen BPM-40GA | \$34,523.92 | \$69,047.84 |
| | 2 ea | (K-12 School purchases only) Two year parts and labor warranty | | |
| | 2 ea | Start-up Program, included at customer's request (See start-up request form document) | | |
| | 2 ea | 115v/60/1-ph, 5.0 amps, standard | | |
| | 2 ea | LP gas | | |
| | 2 ea | ELEVO-2000 For elevation between 0 and 2000 (When order is placed, all equipment with elevation specified will be assigned a different Part# by the factory) | | |
| | 2 ea | 140144 Gas Quick Disconnect, with AGA approved restraint chain for steamers, tilting braising pans & table top & floor model kettles | \$1,640.82 | \$3,281.64 |
| | 2 ea | 2" Tangent draw-off with perforated strainer | \$1,013.84 | \$2,027.68 |
| | 2 ea | 128609 Faucet, single pantry, with 60" spray hose | \$1,854.26 | \$3,708.52 |
| | | | Extended Total: | \$78,065.68 |
| 4 | 2 ea | FLOOR TROUGH Advance Tabco FTG-1248 | \$2,871.08 | \$5,742.16 |
| | | | Extended Total: | \$5,742.16 |
| 5 | 1 ea | EXHAUST ONLY ISLAND V-BANK HOOD W/ASP KH-1 Accurex XXEV-248.00-S | \$31,138.92 | \$31,138.92 |
| | | | Extended Total: | \$31,138.92 |
| 6 | 1 ea | EXHAUST FAN Accurex XUEF-33 | \$13,068.24 | \$13,068.24 |
| | | | Extended Total: | \$13,068.24 |
| 7 | 1 ea | SUPPLY FAN Accurex XDGX-P120-H32 | \$39,089.93 | \$39,089.93 |
| | | | Extended Total: | \$39,089.93 |
| 8 | 1 ea | ROOF CURB Accurex TAP-GPI | \$1,640.04 | \$1,640.04 |
| | | | Extended Total: | \$1,640.04 |
| 9 | 1 ea | FIRE SUPPERSSION SYSTEM | \$9,185.55 | \$9,185.55 |

| Item | Qty | Description | Sell | Sell Total |
|------|------|---|------------------------|--------------------|
| | | Accurex FSSC - 36 - 4 | | |
| | | | Extended Total: | \$9,185.55 |
| 10 | 1 ea | GAS VALVE Accurex FS-1 | \$716.52 | \$716.52 |
| | | | Extended Total: | \$716.52 |
| 11 | 1 ea | HOOK UP Accurex FS-1, | \$7,907.75 | \$7,907.75 |
| | | | Extended Total: | \$7,907.75 |
| 12 | 1 ea | KITCHEN CONTROLS Accurex XKC-CV-SB 11-2-1-0 | \$3,546.56 | \$3,546.56 |
| | | | Extended Total: | \$3,546.56 |
| 1L | 1 ea | SERVING COUNTER, COLD FOOD Duke Manufacturing TCM-46PG-N7 | \$10,231.07 | \$10,231.07 |
| | 1 ea | PH_PAINT Powder Coat color to be determined | | |
| | 1 ea | MOD-14-3 14ga stainless steel top, in lieu of standard | \$238.42 | \$238.42 |
| | 1 ea | ILD Internal Locking Device (on both ends), stainless steel pin & latch line up device under countertop, per unit price (Note: Units required to be portable) | \$253.69 | \$253.69 |
| | 1 ea | P-LAM Veneer plastic laminate on body (NOTE: Manufacturer's standard colors ONLY, metallics, color-core & raised textures may incur additional cost) | | |
| | 1 ea | MOD-3P Veneer on customer's side | \$359.40 | \$359.40 |
| | 1 ea | MOD-P-END Veneer on end | \$318.29 | \$318.29 |
| | 1 ea | SOLID-HD-3CU Tray Slide, customer's side, 46" W x 12-1/4" D, solid stainless steel, on hinged brackets, with (2) 1/8" die-formed rubbing tracks, & mounted 34" high (specify any special height) | \$782.22 | \$782.22 |
| | 1 ea | 442-3S-HD-OP Cutting Board/Shelf, operator's side, 7"D, 18ga stainless steel shelf, (2) hinged brackets, shelf mounted flush to counter top (specify any special height) | \$864.43 | \$864.43 |
| | 1 ea | 956-460-3 Deluxe Serving Overshelf, table mount, 44-7/32"W x 10- 1/2"D x 20"H, with 1/4" thick glass, 18 gauge stainless steel with all edges flanged down 2", supported on formed 3/4" square stainless steel tubular brackets, 1/4" acrylic end guards, NSF, UL EPH Classified, cULus | \$1,020.64 | \$1,020.64 |
| | | | Extended Total: | \$14,068.16 |
| 2L | 1 ea | HOT FOOD SERVING COUNTER / TABLE Duke Manufacturing TEHF-74PG | \$11,255.23 | \$11,255.23 |
| | 1 ea | PH_VOLTAGE Voltage to be determined | | |
| | 1 ea | PH_PAINT Powder Coat color to be determined | | |
| | 1 ea | MOD-14-5 14ga stainless steel top, in lieu of standard | \$357.05 | \$357.05 |
| | 1 ea | ILD Internal Locking Device (on both ends), stainless steel pin & latch line up device under countertop, per unit price (Note: Units required | \$253.69 | \$253.69 |

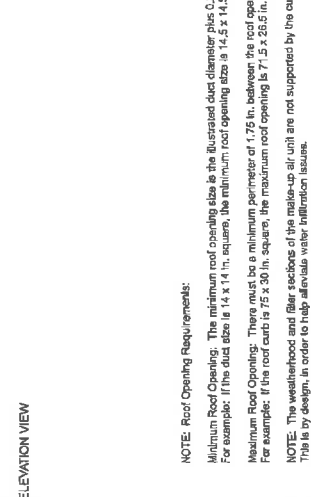
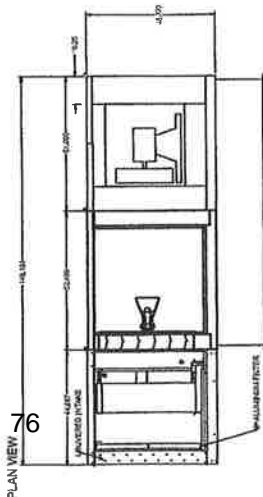
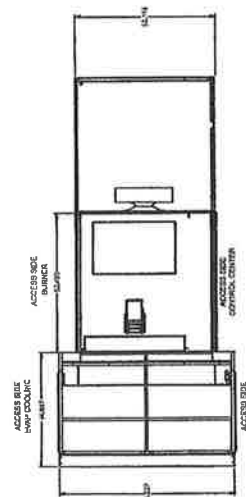


Equipment Schedule

| Item | Description | Quantity | Unit | Notes |
|------|-------------|----------|------|-------------------------|
| 1 | Roof Unit | 1 | EA | See Mechanical Schedule |
| 2 | Supply Duct | 1 | EA | See Mechanical Schedule |

Room Schedule

| Room No. | Room Name | Area (sq ft) | Volume (cu ft) | Notes |
|----------|-----------------|--------------|----------------|-------|
| 101 | Office | 120 | 1000 | |
| 102 | Conference Room | 150 | 1200 | |



NOTE: Roof Opening Requirements:
 Minimum Roof Opening: The minimum roof opening size is the illustrated duct diameter plus 0.25 in. on all sides. For example: If the duct size is 14 x 14 in., requires the minimum roof opening size is 14.5 x 14.5 in. square.
 Maximum Roof Opening: There must be a minimum perimeter of 1.75 in. between the roof opening and the roof curb. For example: If the roof curb is 75 x 30 in. square, the maximum roof opening is 71.5 x 25.5 in. inches square.
NOTE: The weatherhood and flar sections of the make-up air unit are not supported by the curb. This is by design, in order to help alleviate water infiltration issues.

| Item | Qty | Description | Sell | Sell Total |
|------|------|--|------------------------|---------------------|
| | 1 ea | 115v/60/1-ph, 3.3 amps, cord with NEMA 5-15P | | |
| | 1 ea | 5" Heavy duty casters, standard | | |
| | | | Extended Total: | \$8,914.42 |
| 14 | 1 ea | WALK IN COOLER/FREEZER | \$94,870.60 | \$94,870.60 |
| | | Imperial Brown WALK IN COOLER/FREEZER | | |
| | | | Extended Total: | \$94,870.60 |
| | | | Total | \$462,803.50 |

Prices Good Until: 09/11/2022

Acceptance: _____ Date: _____

Printed Name: _____

Project Grand Total: \$462,803.50

40%
 94 870.60 ²⁰²²
 37 948.00 ²⁰²³

 \$ 132.818
 AS PER NRS.

ITEM 14 - WALK IN COOLER/FREEZER (1 REQ'D)

Imperial Brown Model WALK IN COOLER/FREEZER

SIZE

19' - 3" x 11' - 7" x 7' - 7/8" rectangular indoor cooler (+35°F)
(no floor)

19' - 3" x 9' - 7 9/16" x 7' - 4 3/4" rectangular indoor freezer
-10°F (with floor)

DOOR:

1 ea. 36" x 75" flush model G3 self-closing cooler swing door (LEFT hinge)

PARTS

(Fixture ships loose for field installation.)

4 ea. 4' LED light fixture w/ (2) LED lamps for cooler or freezer application (Keil -36W, 120V, 0.3A)

(2" x 4") x 96" x Stucco galvalume outside corner vertical closure

(2" x 4") x 48" x Stucco galvalume outside corner vertical closure

2 ea. Vertical closure

Please Verify Closure Dimensions and Requirements

Estimated Cavity Size = 1' - 6" (18") high x 30' - 10" (370") long

1 set Stucco galvalume ceiling closure w/ braces

Refrigeration 1 ea. Cooler - Outdoor R448a split system w/ EcoNET

1-year refrigeration system labor warranty (Cooler)

208-230V/1ø/60Hz/2HP Scroll compressor

MCA=20, MOPD =30

39.875W x 28.25D x 21.25H x 215lbs.

(1) Russell R448a air cooled condensing unit #RFO200E4SDA-NT

w/ (2) 2-speed EC motors (1.6A) & air defrost

115V/1ø/60Hz

43.625W x 15.5D x 18.125H x 52lbs.

(1) Russell R448a Next-Gen All-Temp evaporator model #RL6A130ADARE

4-year extended compressor warranty (Cooler)

GAS

STEAM

| | SIZE | MBTU | KW | CONN |
|---|------|------|----|------|
| 1 | | | | |

| | INLET SIZE | RETURN SIZE | LB/HR | PSIG (MIN) | PSIG (MAX) |
|---|------------|-------------|-------|------------|------------|
| 1 | | | | | |



Basilio A. Silva Jr. P.E
President

Elsa Silva
Vice President

Proposal

2/15/2023

Mr. Rene Estrada
Tornillo Independent School District
300 Oil Mill Dr.
Tornillo, Texas 79853

RE: Demolition of Tornillo Jr. High Gym conversion Kitchen Equipment

Dear Mr. Estrada

Below, please find the proposal of the above mention project:

Demolition of Tornillo Kitchen Equipment

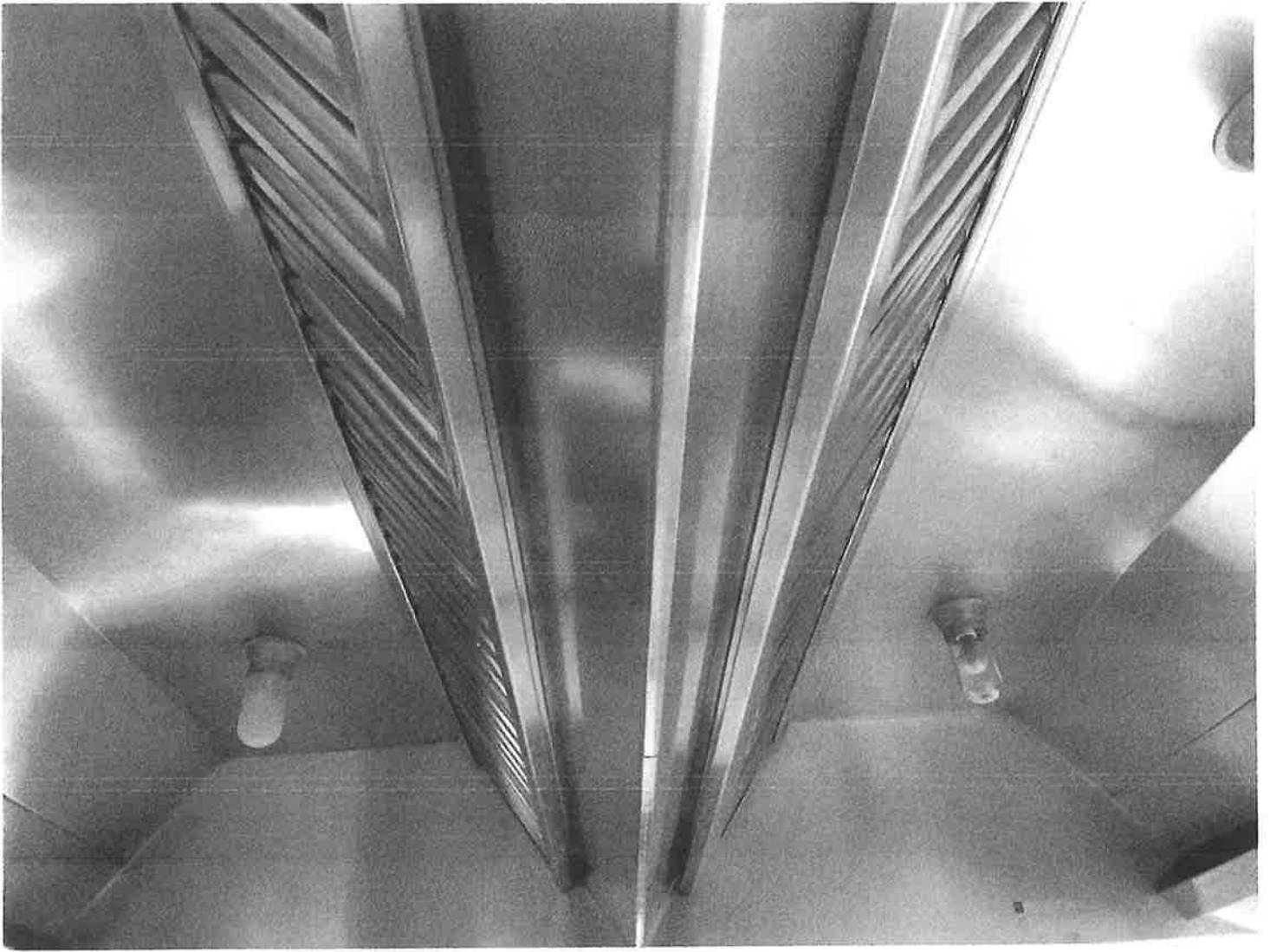
| | | |
|--|-----------------------|-----------------|
| Remove existing kitchen hoods, exhaust fan, & make up air, make up air ducting, grease hood ducting | \$ | 7,488.00 |
| Mobilization | \$ | 240.00 |
| | Subtotal \$ | 7,728.00 |
| | Vistacon \$ | 772.80 |
| | Grand Total \$ | 8,500.80 |

Thank you,

Gil Covarrubias/Rebecca Quintero
Project Manager/Project Coordinator

1161 Kessler
El Paso, TX 79912
(915)592-0321

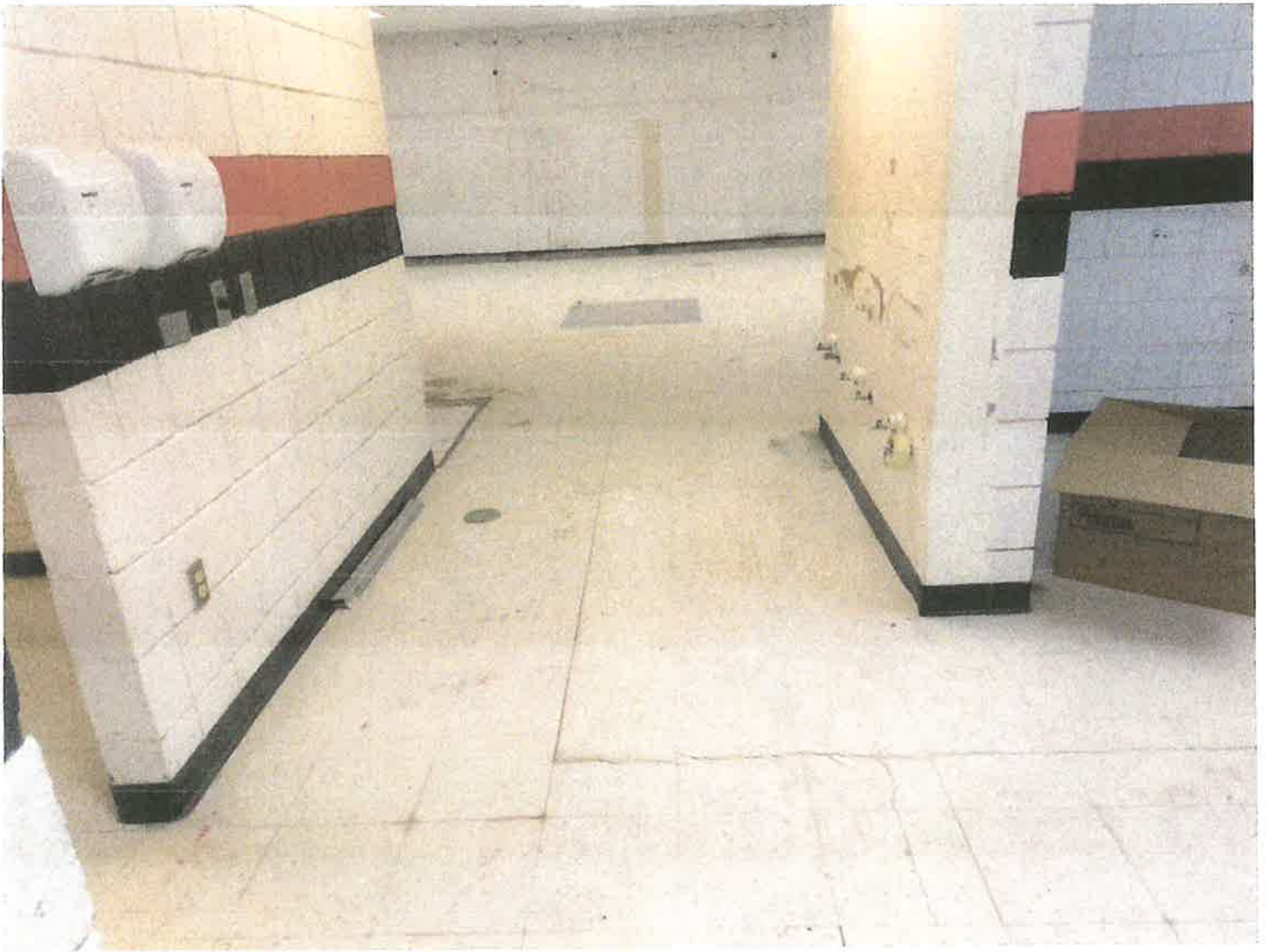
























MEMORANDUM

To: Members of the Board of Trustees
From: Georgina Miramontes, M. Ed RPED 1826, Special Education/Section 504 Coordinator/ Diagnostician
Subject: 504 Homebound Waiver Request
Date: February 22, 2023

HISTORY:

Tornillo ISD (Independent School District) Section 504 is tasked with providing Homebound services to students in need as identified by the 504 committee. Services have been provided face-to-face to students.

RATIONALE:

Tornillo ISD Section 504 is seeking a waiver to provide virtual instruction to a student receiving Homebound services due to his medical condition. Due to the student's health diagnosis, he is not able to meet face-to-face with the teacher. The Section 504 committee has met to request virtual instruction be provided in such instances. A waiver needs to be submitted to the Texas Education Agency to provide virtual instruction to students.

BUDGET IMPACT:

There is no negative impact to Tornillo ISD Special Education budget; the impact is to campus budgets providing services to students identified as needing Section 504 Homebound.

ADMINISTRATIVE RECOMMENDATION:

The administration is providing a recommendation to honor the Section 504 virtual Homebound services request, which requires a waiver be submitted to TEA (Texas Education Agency) to provide virtual instruction.

From: [Carroll, Lizeth](#)
To: [Aguilar, Rachel](#)
Cc: [Miramontes, Georgina](#)
Subject: FW: 504 Homebound question
Date: Friday, February 17, 2023 8:57:38 AM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)

Rachel, the thread below can be added to Ms. Miramontes Board Memo for documentation purposes. Thank you.

From: Garcia, Imelda <Garcial@tisd.us>
Sent: Tuesday, February 14, 2023 10:04 AM
To: 'Klekotta, Gerald (Jerry)' <Jerry.Klekotta@tea.texas.gov>
Cc: Aguilar, Rachel <AguilarR@tisd.us>; Vega-Barrio, Rosa <RvegaB@tisd.us>; Carroll, Lizeth <CarrollL@tisd.us>; Miramontes, Georgina <MiramontesG@tisd.us>
Subject: RE: 504 Homebound question

Mr. Klekotta,

Thank you so much for the clarification. Have a great day.

From: Klekotta, Gerald (Jerry) <Jerry.Klekotta@tea.texas.gov>
Sent: Tuesday, February 14, 2023 6:32 AM
To: Garcia, Imelda <Garcial@tisd.us>; Miramontes, Georgina <MiramontesG@tisd.us>; Carroll, Lizeth <CarrollL@tisd.us>
Subject: RE: 504 Homebound question

CAUTION: This email originated from outside TISD organization. Do not click on links or open attachments unless you recognize the sender and know the content is safe.

Good morning,

The State Waivers Unit has the authority over all waivers and has the final decision for any requested waivers. Pages 34-36 of the [State Waivers Guidebook](#) states **the requirements of the waiver which includes school board approval (page 36) for funding purposes.**

Again, school boards do not approve or deny Section 504/Special Education committee decisions but are required to approve or deny waiver requests for funding purposes.

I hope this clarifies your question.

Please let me know if you have any other questions.



Jerry Klekotta

Manager of Technical Assistance Team
Department of Special Education



512.463.9512



Jerry.Klekotta@TEA.Texas.gov



TEA.Texas.gov/texassped

From: Garcia, Imelda <Garcial@tisd.us>

Sent: Monday, February 13, 2023 4:54 PM

To: Miramontes, Georgina <MiramontesG@tisd.us>; Carroll, Lizeth <carrolll@tisd.us>; Klekotta, Gerald (Jerry) <Jerry.Klekotta@tea.texas.gov>

Subject: RE: 504 Homebound question

[EXTERNAL EMAIL]

Hello All,

I spoke with Lea today from the State Waivers Unit and she said all waiver applications requested by the district require Board approval and the application must include the date the Board approved the waiver request and the agenda from the meeting at which the request was approved.

Mr. Klelotta please confirm which is true. Board approval or no Board approval. Thank you.



(LOCAL) Policies Packet

For your convenience, this file contains the (LOCAL) policies—and only the local policies—from your school district’s TASB update packet.

What is included in this packet?

- Instruction sheet for recommended (LOCAL) policies
- Explanatory Notes for recommended (LOCAL) policies
- Clean copies of recommended (LOCAL) policies
- Annotated (redlined) copies of recommended (LOCAL) policy changes

This is not the full update packet.

To retrieve your district’s full update packet, visit *Policy Service Resource Library > Local Manual Updates* in [myTASB](#).

What is in the full update packet?

The full update packet contains:

- A summary of the overall policy update
- (LEGAL) policies and (EXHIBIT) documents that describe the statutory framework in which your local policies must operate
- Instructions and Explanatory Notes for every policy change, not just the (LOCAL)s
- Guidance on how to:
 - Present recommended policy changes to the board
 - Keep minutes
 - Notify TASB of board action
 - Maintain your historical record
 - Update your administrative regulations

Disclaimer and Copyright

This information is provided for educational purposes only to facilitate a general understanding of the law or other regulatory matter. This information is neither an exhaustive treatment on the subject nor is this intended to substitute for the advice of an attorney or other professional adviser. Consult with your attorney or professional adviser to apply these principles to specific fact situations.

Entire localized update packet © 2022 Texas Association of School Boards, Inc. All rights reserved.

Instruction Sheet
TASB Localized Policy Manual Update 120

Tornillo ISD

| Code | Type | Action To Be Taken | Note |
|-------------|-------------|---------------------------|----------------------|
| CB | (LOCAL) | Replace policy | Revised policy |
| CKC | (LOCAL) | Replace policy | Revised policy |
| FFI | (LOCAL) | No policy enclosed | See explanatory note |
| FNG | (LOCAL) | Replace policy | Revised policy |
| FO | (LOCAL) | Replace policy | Revised policy |

Explanatory Notes

TASB Localized Policy Manual Update 120

Tornillo ISD

CB(LOCAL) STATE AND FEDERAL REVENUE SOURCES

As recommended by TEA, newly recommended text requires the district to give public notice of federal grant applications by providing information at board meetings and publishing information on the district's website. The new text also affirms that the district will comply with requirements for receiving public input regarding such applications.

Further, the policy authorizes the superintendent to approve the plan for use of the grant or award. If the board retains authority to approve any plans for use of federal grants, please contact your policy consultant for appropriate revisions.

CKC(LOCAL) SAFETY PROGRAM/RISK MANAGEMENT: EMERGENCY PLANS

Education Code 37.108(d) requires a district's multihazard emergency operations plan to include responding to a train derailment near a district school if a district facility is within 1,000 yards of a railroad track. New recommended local policy text incorporates this requirement into the list of procedures that must be addressed.

The *Legal Issues in Update 120* memo describes common legal concerns and best practices specific to [this policy's topic](#).

FFI(LOCAL) STUDENT WELFARE: FREEDOM FROM BULLYING

District bullying policies must address prevention and mediation of bullying incidents and comply with minimum standards adopted by TEA. TEA recently issued updated [Proposed Minimum Standards for Bullying Prevention Policies and Procedures](#) for public comment from October 28 through November 28, 2022. Policy Service will recommend local policy revisions following publication of the final TEA minimum standards.

FNG(LOCAL) STUDENT RIGHTS AND RESPONSIBILITIES: STUDENT AND PARENT COMPLAINTS/GRIEVANCES

Revisions to this local policy are recommended at Other Complaint Processes to:

- Clarify how special education complaints are addressed.
- Encompass all instructional resources policies.
- Reference the required hearing procedure for eligibility disputes under school nutrition programs.

The *Legal Issues in Update 120* memo describes common legal concerns and best practices specific to [this policy's topic](#).

FO(LOCAL) STUDENT DISCIPLINE

Recommended revisions to this local policy are to clarify circumstances when restraint may be used generally and to more prominently address restraint of a student who receives special education services.

Grants and Awards

The Superintendent shall be authorized to:

1. Apply, on behalf of the Board, for any and all special federal and state grants and awards as deemed appropriate for the District's operations;
2. Approve commitment of District funds for matching, cost sharing, cooperative, or jointly funded projects up to the amounts specifically allowed under the District budget approved by the Board; and
3. Approve grant and award amendments as necessary.

The District shall comply with all requirements for state and federal grants and awards imposed by law, the awarding agency, or an applicable pass-through entity. The Superintendent shall develop and enforce financial management systems, internal control procedures, procurement procedures, and other administrative procedures as needed to provide reasonable assurance that the District is complying with requirements for state and federal grants and awards.

[See CAA, CBB]

Federal Awards

Public Notice and
Input

The District shall provide public notice of federal grant applications through an information item at a Board meeting and by publishing information on the District's website. The District shall make available opportunities for public input as required by law or the granting agency.

Plan Approval

Approval of required grant and award plans shall be by the Superintendent.

Conflict of Interest

Each employee, Board member, or agent of the District who is engaged in the selection, award, or administration of a contract supported by a federal grant or award and who has a potential conflict of interest as defined at Code of Federal Regulations, title 2, section 200.318, shall disclose to the District, in writing, any conflict that meets the disclosure threshold in Chapter 176 of the Local Government Code. [See CBB]

In addition, each employee, Board member, or agent of the District shall comply with any other conflict of interest requirements imposed by the granting agency or a pass-through entity.

For purposes of this policy, "immediate family member" shall have the same meaning as "family member" as described in Chapter 176 of the Government Code. [See BBFA]

For purposes of this policy, “partner” shall have the same meaning as defined in Business Organizations Code Chapter 1, Subchapter A.

An employee, Board member, or agent of the District who is required to disclose a conflict in accordance with the provisions above shall not participate in the selection, award, or administration of a contract supported by a federal grant or award.

Gifts and Gratuities

Employees, Board members, and agents of the District shall not solicit any gratuities, favors, or items from a contractor or a party to a subcontract for a federal grant or award and shall not accept:

1. Any single item with a value at or above \$50; or
2. Items from a single contractor or subcontractor that have an aggregate monetary value exceeding \$100 in a 12-month period.

[See BBFA, BBFB, CBB, DBD. In the event of a violation of these requirements, see CAA and DH.]

**Emergency
Operations Plan**

The Superintendent shall ensure updating of the District's emergency operations plan and ongoing staff training.

As required by law, the emergency operations plan shall include the District's procedures addressing:

1. Reasonable security measures when District property is used as a polling place;
2. Response to an active shooter emergency;
3. Response to a nearby train derailment, as applicable; and
4. Access to campus buildings and materials necessary for a substitute teacher to carry out the duties of a District employee during an emergency or an emergency drill.

Complaints

In this policy, the terms “complaint” and “grievance” shall have the same meaning.

Other Complaint
Processes

Student or parent complaints shall be filed in accordance with this policy, except as required by the policies listed below. Some of these policies require appeals to be submitted in accordance with FNG after the relevant complaint process:

1. Complaints alleging discrimination or harassment based on race, color, religion, sex, gender, national origin, age, or disability shall be submitted in accordance with FFH.
2. Complaints concerning dating violence shall be submitted in accordance with FFH.
3. Complaints concerning retaliation related to discrimination and harassment shall be submitted in accordance with FFH.
4. Complaints concerning bullying or retaliation related to bullying shall be submitted in accordance with FFI.
5. Complaints concerning failure to award credit or a final grade on the basis of attendance shall be submitted in accordance with FEC.
6. Complaints concerning expulsion shall be submitted in accordance with FOD and the Student Code of Conduct.
7. Complaints concerning any final decisions of the gifted and talented selection committee regarding selection for or exit from the gifted program shall be submitted in accordance with EHBB.
8. Complaints within the scope of Section 504, including complaints concerning identification, evaluation, or educational placement of a student with a disability, shall be submitted in accordance with FB and the procedural safeguards handbook.
9. Complaints within the scope of the Individuals with Disabilities Education Act, including complaints concerning identification, evaluation, educational placement, or discipline of a student with a disability, shall be submitted in accordance with EHBAE, FOF, and the procedural safeguards handbook provided to parents of all students referred to special education.
10. Complaints concerning instructional resources shall be submitted in accordance with the EF series.

STUDENT RIGHTS AND RESPONSIBILITIES
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FNG
(LOCAL)

11. Complaints concerning a commissioned peace officer who is an employee of the District shall be submitted in accordance with CKE.
12. Complaints concerning intradistrict transfers or campus assignment shall be submitted in accordance with FDB.
13. Complaints concerning admission, placement, or services provided for a homeless student shall be submitted in accordance with FDC.
14. Complaints concerning disputes regarding a student's eligibility for free or reduced-priced meal programs shall be submitted in accordance with COB.

Complaints regarding refusal of entry to or ejection from District property based on Education Code 37.105 shall be filed in accordance with this policy. However, the timelines shall be adjusted as necessary to permit the complainant to address the Board in person within 90 calendar days of filing the initial complaint, unless the complaint is resolved before the Board considers it. [See GKA(LEGAL)]

Notice to Students and Parents

The District shall inform students and parents of this policy through appropriate District publications.

Guiding Principles

Informal Process

The Board encourages students and parents to discuss their concerns with the appropriate teacher, principal, or other campus administrator who has the authority to address the concerns. Concerns should be expressed as soon as possible to allow early resolution at the lowest possible administrative level.

Informal resolution shall be encouraged but shall not extend any deadlines in this policy, except by mutual written consent.

Formal Process

A student or parent may initiate the formal process described below by timely filing a written complaint form.

Even after initiating the formal complaint process, students and parents are encouraged to seek informal resolution of their concerns. A student or parent whose concerns are resolved may withdraw a formal complaint at any time.

The process described in this policy shall not be construed to create new or additional rights beyond those granted by law or Board policy, nor to require a full evidentiary hearing or "mini-trial" at any level.

Freedom from Retaliation

Neither the Board nor any District employee shall unlawfully retaliate against any student or parent for bringing a concern or complaint.

STUDENT RIGHTS AND RESPONSIBILITIES
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FNG
(LOCAL)

General Provisions

Filing

Complaint forms and appeal notices may be filed by hand-delivery, by electronic communication, including email and fax, or by U.S. Mail. Hand-delivered filings shall be timely filed if received by the appropriate administrator or designee by the close of business on the deadline. Filings submitted by electronic communication shall be timely filed if they are received by the close of business on the deadline, as indicated by the date/time shown on the electronic communication. Mail filings shall be timely filed if they are post-marked by U.S. Mail on or before the deadline and received by the appropriate administrator or designated representative no more than three days after the deadline.

Scheduling
Conferences

The District shall make reasonable attempts to schedule conferences at a mutually agreeable time. If a student or parent fails to appear at a scheduled conference, the District may hold the conference and issue a decision in the student's or parent's absence.

Response

At Levels One and Two, "response" shall mean a written communication to the student or parent from the appropriate administrator. Responses may be hand-delivered, sent by electronic communication to the student's or parent's email address of record, or sent by U.S. Mail to the student's or parent's mailing address of record. Mailed responses shall be timely if they are postmarked by U.S. Mail on or before the deadline.

Days

"Days" shall mean District business days, unless otherwise noted. In calculating timelines under this policy, the day a document is filed is "day zero." The following business day is "day one."

Representative

"Representative" shall mean any person who or organization that is designated by the student or parent to represent the student or parent in the complaint process. A student may be represented by an adult at any level of the complaint.

The student or parent may designate a representative through written notice to the District at any level of this process. If the student or parent designates a representative with fewer than three days' notice to the District before a scheduled conference or hearing, the District may reschedule the conference or hearing to a later date, if desired, in order to include the District's counsel. The District may be represented by counsel at any level of the process.

Consolidating
Complaints

Complaints arising out of an event or a series of related events shall be addressed in one complaint. A student or parent shall not file separate or serial complaints arising from any event or series of events that have been or could have been addressed in a previous complaint.

STUDENT RIGHTS AND RESPONSIBILITIES
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FNG
(LOCAL)

Untimely Filings All time limits shall be strictly followed unless modified by mutual written consent.

If a complaint form or appeal notice is not timely filed, the complaint may be dismissed, on written notice to the student or parent, at any point during the complaint process. The student or parent may appeal the dismissal by seeking review in writing within ten days from the date of the written dismissal notice, starting at the level at which the complaint was dismissed. Such appeal shall be limited to the issue of timeliness.

Costs Incurred Each party shall pay its own costs incurred in the course of the complaint.

Complaint and Appeal Forms Complaints and appeals under this policy shall be submitted in writing on a form provided by the District.

Copies of any documents that support the complaint should be attached to the complaint form. If the student or parent does not have copies of these documents, copies may be presented at the Level One conference. After the Level One conference, no new documents may be submitted by the student or parent unless the student or parent did not know the documents existed before the Level One conference.

A complaint or appeal form that is incomplete in any material aspect may be dismissed but may be refiled with all the required information if the refile is within the designated time for filing.

Level One

Complaint forms must be filed:

1. Within 15 days of the date the student or parent first knew, or with reasonable diligence should have known, of the decision or action giving rise to the complaint or grievance; and
2. With the lowest level administrator who has the authority to remedy the alleged problem.

In most circumstances, students and parents shall file Level One complaints with the campus principal.

If the only administrator who has authority to remedy the alleged problem is the Superintendent or designee, the complaint may begin at Level Two following the procedure, including deadlines, for filing the complaint form at Level One.

If the complaint is not filed with the appropriate administrator, the receiving administrator must note the date and time the complaint form was received and immediately forward the complaint form to the appropriate administrator.

The appropriate administrator shall investigate as necessary and schedule a conference with the student or parent within ten days after receipt of the written complaint. The administrator may set reasonable time limits for the conference.

Absent extenuating circumstances, the administrator shall provide the student or parent a written response within ten days following the conference. The written response shall set forth the basis of the decision. In reaching a decision, the administrator may consider information provided at the Level One conference and any other relevant documents or information the administrator believes will help resolve the complaint.

Level Two

If the student or parent did not receive the relief requested at Level One or if the time for a response has expired, the student or parent may request a conference with the Superintendent or designee to appeal the Level One decision.

The appeal notice must be filed in writing, on a form provided by the District, within ten days of the date of the written Level One response or, if no response was received, within ten days of the Level One response deadline.

After receiving notice of the appeal, the Level One administrator shall prepare and forward a record of the Level One complaint to the Level Two administrator. The student or parent may request a copy of the Level One record.

The Level One record shall include:

1. The original complaint form and any attachments.
2. All other documents submitted by the student or parent at Level One.
3. The written response issued at Level One and any attachments.
4. All other documents relied upon by the Level One administrator in reaching the Level One decision.

The Superintendent or designee shall schedule a conference within ten days after the appeal notice is filed. The conference shall be limited to the issues and documents considered at Level One. At the conference, the student or parent may provide information concerning any documents or information relied upon by the administration for the Level One decision. The Superintendent or designee may set reasonable time limits for the conference.

The Superintendent or designee shall provide the student or parent a written response within ten days following the conference. The

written response shall set forth the basis of the decision. In reaching a decision, the Superintendent or designee may consider the Level One record, information provided at the Level Two conference, and any other relevant documents or information the Superintendent or designee believes will help resolve the complaint.

Recordings of the Level One and Level Two conferences, if any, shall be maintained with the Level One and Level Two records.

Level Three

If the student or parent did not receive the relief requested at Level Two or if the time for a response has expired, the student or parent may appeal the decision to the Board.

The appeal notice must be filed in writing, on a form provided by the District, within ten days of the date of the written Level Two response or, if no response was received, within ten days of the Level Two response deadline.

The Superintendent or designee shall inform the student or parent of the date, time, and place of the Board meeting at which the complaint will be on the agenda for presentation to the Board.

The Superintendent or designee shall provide the Board the record of the Level Two appeal. The student or parent may request a copy of the Level Two record.

The Level Two record shall include:

1. The Level One record.
2. The notice of appeal from Level One to Level Two.
3. The written response issued at Level Two and any attachments.
4. All other documents relied upon by the administration in reaching the Level Two decision.

The appeal shall be limited to the issues and documents considered at Level Two, except that if at the Level Three hearing the administration intends to rely on evidence not included in the Level Two record, the administration shall provide the student or parent notice of the nature of the evidence at least three days before the hearing.

The District shall determine whether the complaint will be presented in open or closed meeting in accordance with the Texas Open Meetings Act and other applicable law. [See BE]

The presiding officer may set reasonable time limits and guidelines for the presentation, including an opportunity for the student or par-

STUDENT RIGHTS AND RESPONSIBILITIES
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FNG
(LOCAL)

ent and administration to each make a presentation and provide rebuttal and an opportunity for questioning by the Board. The Board shall hear the complaint and may request that the administration provide an explanation for the decisions at the preceding levels.

In addition to any other record of the Board meeting required by law, the Board shall prepare a separate record of the Level Three presentation. The Level Three presentation, including the presentation by the student or parent or the student's representative, any presentation from the administration, and questions from the Board with responses, shall be recorded by audio recording, video/audio recording, or court reporter.

The Board shall then consider the complaint. It may give notice of its decision orally or in writing at any time up to and including the next regularly scheduled Board meeting. If the Board does not make a decision regarding the complaint by the end of the next regularly scheduled meeting, the lack of a response by the Board upholds the administrative decision at Level Two.

Student Code of Conduct

The District's rules of discipline are maintained in the Board-adopted Student Code of Conduct and are established to support an environment conducive to teaching and learning.

Rules of conduct and discipline shall not have the effect of discriminating on the basis of gender, race, color, disability, religion, ethnicity, or national origin.

At the beginning of the school year and throughout the school year as necessary, the Student Code of Conduct shall be:

1. Posted and prominently displayed at each campus or made available for review in the principal's office, as required by law; and
2. Made available on the District's website and/or as a hard copy to students, parents, teachers, administrators, and others on request.

Revisions

Revisions to the Student Code of Conduct approved by the Board during the year shall be made available promptly to students and parents, teachers, administrators, and others.

Extracurricular Standards of Behavior

With the approval of the principal and Superintendent, sponsors and coaches of extracurricular activities may develop and enforce standards of behavior that are higher than the District-developed Student Code of Conduct and may condition membership or participation in the activity on adherence to those standards. Extracurricular standards of behavior may take into consideration conduct that occurs at any time, on or off school property.

A student shall be informed of any extracurricular behavior standards at the beginning of each school year or when the student first begins participation in the activity. A student and his or her parent shall sign and return to the sponsor or coach a statement that they have read the extracurricular behavior standards and consent to them as a condition of participation in the activity.

Standards of behavior for an extracurricular activity are independent of the Student Code of Conduct. Violations of these standards of behavior that are also violations of the Student Code of Conduct may result in independent disciplinary actions.

A student may be removed from participation in extracurricular activities or may be excluded from school honors for violation of extracurricular standards of behavior for an activity or for violation of the Student Code of Conduct.

STUDENT DISCIPLINE

FO
(LOCAL)

“Parent” Defined

Throughout the Student Code of Conduct and discipline policies, the term “parent” includes a parent, legal guardian, or other person having lawful control of the child.

General Discipline Guidelines

A District employee shall adhere to the following general guidelines when imposing discipline:

1. A student shall be disciplined when necessary to improve the student’s behavior, to maintain order, or to protect other students, school employees, or property.
2. A student shall be treated fairly and equitably. Discipline shall be based on an assessment of the circumstances of each case. Factors to consider shall include:
 - a. The seriousness of the offense;
 - b. The student’s age;
 - c. The frequency of misconduct;
 - d. The student’s attitude;
 - e. The potential effect of the misconduct on the school environment;
 - f. Requirements of Chapter 37 of the Education Code; and
 - g. The Student Code of Conduct adopted by the Board.
3. Before a student under 18 is assigned to detention outside regular school hours, notice shall be given to the student’s parent to inform him or her of the reason for the detention and permit arrangements for necessary transportation.

Corporal Punishment

Corporal punishment may be used as a discipline management technique in accordance with this policy and the Student Code of Conduct.

Corporal punishment shall not be administered to a student whose parent has submitted to the principal a signed statement for the current school year prohibiting the use of corporal punishment with his or her child. The parent may reinstate permission to use corporal punishment at any time during the school year by submitting a signed statement to the principal.

Guidelines

Corporal punishment shall be limited to spanking or paddling the student and shall be administered in accordance with the following guidelines:

1. The student shall be told the reason corporal punishment is being administered.

STUDENT DISCIPLINE

FO
(LOCAL)

2. Corporal punishment shall be administered only by the principal or designee.
3. Corporal punishment shall be administered only by an employee who is the same sex as the student.
4. The instrument to be used in administering corporal punishment shall be approved by the principal.
5. Corporal punishment shall be administered in the presence of one other District professional employee and in a designated place out of view of other students.

Disciplinary
Records

The disciplinary record reflecting the use of corporal punishment shall include any related disciplinary actions, the corporal punishment administered, the name of the person administering the punishment, the name of the witness present, and the date and time of punishment.

Physical Restraint

Note: A District employee may restrain a student with a disability who receives special education services only in accordance with law. [See FOF(LEGAL)]

Within the scope of an employee's duties, a District employee may physically restrain a student if the employee reasonably believes restraint is necessary in order to:

1. Protect a person, including the person using physical restraint, from physical injury.
2. Obtain possession of a weapon or other dangerous object.
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4. Remove a student refusing a lawful command of a school employee from a specific location, including a classroom or other school property, in order to restore order or to impose disciplinary measures.

**Video and Audio
Monitoring**

Video and audio recording equipment shall be used for safety purposes to monitor student behavior on District property.

The District shall post signs notifying students and parents about the District's use of video and audio recording equipment. Students shall not be notified when the equipment is turned on.

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STUDENT DISCIPLINE

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Access to
Recordings

Recordings shall remain in the custody of the campus principal and shall be maintained as required by law. A parent or student who wishes to view a recording in response to disciplinary action taken against the student may request such access under the procedures set out by law. [See FL(LEGAL)]



(LOCAL) Policy Comparisons

These documents are generated by an automated process that compares the updated policy to the current policy as found in TASB records.

In this packet, you will find:

- Policies being recommended for revision (annotated)
- New policies (not annotated)
- Policies recommended for deletion (annotated in PDF; not shown in Word)

Annotations are shown as follows:

- Deletions are in a red strike-through font: ~~deleted text~~.
- Additions are in a blue, bold font: **new text**.
- Blocks of text that were moved without changes are shown in green, with double underline and double strike-through formatting to distinguish the text's new placement from its original location: ~~moved text~~ becomes moved text.
- Revision bars appear in the right margin to show sections with changes.

Note: While the annotation software competently identifies simple changes, large or complicated changes—as in an extensive rewrite—may be more difficult to follow. In addition, TASB's recent changes to the policy templates to facilitate accessibility sometimes makes formatting changes appear tracked, even though the text remains the same.

For further assistance in understanding policy changes, please refer to the explanatory notes in your Localized Policy Manual update packet or contact your policy consultant.

| | | |
|-----------------|--|--|
| Contact: | School Districts and Education Service Centers | Community Colleges |
| | policy.service@tasb.org | colleges@tasb.org |
| | 800.580.7529 512.467.0222 | 800.580.1488 512.467.3689 |

Grants and Awards

The Superintendent shall be authorized to:

1. Apply, on behalf of the Board, for any and all special federal and state grants and awards as deemed appropriate for the District's operations;
2. Approve commitment of District funds for matching, cost sharing, cooperative, or jointly funded projects up to the amounts specifically allowed under the District budget approved by the Board; and
3. Approve grant and award amendments as necessary.

The District shall comply with all requirements for state and federal grants and awards imposed by law, the awarding agency, or an applicable pass-through entity. The Superintendent shall develop and enforce financial management systems, internal control procedures, procurement procedures, and other administrative procedures as needed to provide reasonable assurance that the District is complying with requirements for state and federal grants and awards.

[See CAA, CBB]

Federal Awards

Public Notice and Input

The District shall provide public notice of federal grant applications through an information item at a Board meeting and by publishing information on the District's website. The District shall make available opportunities for public input as required by law or the granting agency.

Plan Approval

Approval of required grant and award plans shall be by the Superintendent.

Conflict of Interest

Each employee, Board member, or agent of the District who is engaged in the selection, award, or administration of a contract supported by a federal grant or award and who has a potential conflict of interest as defined at Code of Federal Regulations, title 2, section 200.318, shall disclose to the District, in writing, any conflict that meets the disclosure threshold in Chapter 176 of the Local Government Code. [See CBB]

In addition, each employee, Board member, or agent of the District shall comply with any other conflict of interest requirements imposed by the granting agency or a pass-through entity.

For purposes of this policy, "immediate family member" shall have the same meaning as "family member" as described in Chapter 176 of the Government Code. [See BBFA]

For purposes of this policy, "partner" shall have the same meaning as defined in Business Organizations Code Chapter 1, Subchapter A.

An employee, Board member, or agent of the District who is required to disclose a conflict in accordance with the provisions above shall not participate in the selection, award, or administration of a contract supported by a federal grant or award.

Gifts and Gratuities

Employees, Board members, and agents of the District shall not solicit any gratuities, favors, or items from a contractor or a party to a subcontract for a federal grant or award and shall not accept:

1. Any single item with a value at or above ~~\$50; or \$50; or~~
2. Items from a single contractor or subcontractor that have an aggregate monetary value exceeding \$100 in a 12-month period.

[See BBFA, BBFB, CBB, DBD. In the event of a violation of these requirements, see CAA and DH.]

**Emergency
Operations Plan**

The Superintendent shall ensure updating of the District's emergency operations plan and ongoing staff training.

As required by law, the emergency operations plan shall include the District's procedures addressing:

1. Reasonable security measures when District property is used as a polling place;
2. Response to an active shooter emergency; ~~and~~
3. Response to a nearby train derailment, as applicable; and
- ~~3-4.~~ Access to campus buildings and materials necessary for a substitute teacher to carry out the duties of a District employee during an emergency or an emergency drill.

Complaints

In this policy, the terms “complaint” and “grievance” shall have the same meaning.

Other Complaint Processes

Student or parent complaints shall be filed in accordance with this policy, except as required by the policies listed below. Some of these policies require appeals to be submitted in accordance with FNG after the relevant complaint process:

1. Complaints alleging discrimination or harassment based on race, color, religion, sex, gender, national origin, age, or disability shall be submitted in accordance with FFH.
2. Complaints concerning dating violence shall be submitted in accordance with FFH.
3. Complaints concerning retaliation related to discrimination and harassment shall be submitted in accordance with FFH.
4. Complaints concerning bullying or retaliation related to bullying shall be submitted in accordance with FFI.
5. Complaints concerning failure to award credit or a final grade on the basis of attendance shall be submitted in accordance with FEC.
6. Complaints concerning expulsion shall be submitted in accordance with FOD and the Student Code of Conduct.
7. Complaints concerning any final decisions of the gifted and talented selection committee regarding selection for or exit from the gifted program shall be submitted in accordance with EHBB.
8. Complaints [within the scope of Section 504, including complaints](#) concerning identification, evaluation, or educational placement of a student with a disability, ~~within the scope of Section 504~~ shall be submitted in accordance with FB and the procedural safeguards handbook.
9. [Complaints within the scope of the Individuals with Disabilities Education Act, including complaints](#) ~~Complaints~~ concerning identification, evaluation, educational placement, or discipline of a student with a disability, ~~within the scope of the Individuals with Disabilities Education Act~~ shall be submitted in accordance with EHBAE, FOF, and the procedural safeguards handbook provided to parents of all students referred to special education.
10. Complaints concerning instructional resources shall be submitted in accordance with [the EF series](#).

STUDENT RIGHTS AND RESPONSIBILITIES
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FNG
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11. Complaints concerning a commissioned peace officer who is an employee of the District shall be submitted in accordance with CKE.
12. Complaints concerning intradistrict transfers or campus assignment shall be submitted in accordance with FDB.
13. Complaints concerning admission, placement, or services provided for a homeless student shall be submitted in accordance with FDC.
14. Complaints concerning disputes regarding a student's eligibility for free or reduced-priced meal programs shall be submitted in accordance with COB.

Complaints regarding refusal of entry to or ejection from District property based on Education Code 37.105 shall be filed in accordance with this policy. However, the timelines shall be adjusted as necessary to permit the complainant to address the Board in person within 90 calendar days of filing the initial complaint, unless the complaint is resolved before the Board considers it. [See GKA(LEGAL)]

Notice to Students and Parents

The District shall inform students and parents of this policy through appropriate District publications.

Guiding Principles

Informal Process

The Board encourages students and parents to discuss their concerns with the appropriate teacher, principal, or other campus administrator who has the authority to address the concerns. Concerns should be expressed as soon as possible to allow early resolution at the lowest possible administrative level.

Informal resolution shall be encouraged but shall not extend any deadlines in this policy, except by mutual written consent.

Formal Process

A student or parent may initiate the formal process described below by timely filing a written complaint form.

Even after initiating the formal complaint process, students and parents are encouraged to seek informal resolution of their concerns. A student or parent whose concerns are resolved may withdraw a formal complaint at any time.

The process described in this policy shall not be construed to create new or additional rights beyond those granted by law or Board policy, nor to require a full evidentiary hearing or "mini-trial" at any level.

Freedom from Retaliation

Neither the Board nor any District employee shall unlawfully retaliate against any student or parent for bringing a concern or complaint.

STUDENT RIGHTS AND RESPONSIBILITIES
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

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General Provisions

Filing

Complaint forms and appeal notices may be filed by hand-delivery, by electronic communication, including email and fax, or by U.S. Mail. Hand-delivered filings shall be timely filed if received by the appropriate administrator or designee by the close of business on the deadline. Filings submitted by electronic communication shall be timely filed if they are received by the close of business on the deadline, as indicated by the date/time shown on the electronic communication. Mail filings shall be timely filed if they are post-marked by U.S. Mail on or before the deadline and received by the appropriate administrator or designated representative no more than three days after the deadline.

Scheduling
Conferences

The District shall make reasonable attempts to schedule conferences at a mutually agreeable time. If a student or parent fails to appear at a scheduled conference, the District may hold the conference and issue a decision in the student's or parent's absence.

Response

At Levels One and Two, "response" shall mean a written communication to the student or parent from the appropriate administrator. Responses may be hand-delivered, sent by electronic communication to the student's or parent's email address of record, or sent by U.S. Mail to the student's or parent's mailing address of record. Mailed responses shall be timely if they are postmarked by U.S. Mail on or before the deadline.

Days

"Days" shall mean District business days, unless otherwise noted. In calculating timelines under this policy, the day a document is filed is "day zero." The following business day is "day one."

Representative

"Representative" shall mean any person who or organization that is designated by the student or parent to represent the student or parent in the complaint process. A student may be represented by an adult at any level of the complaint.

The student or parent may designate a representative through written notice to the District at any level of this process. If the student or parent designates a representative with fewer than three days' notice to the District before a scheduled conference or hearing, the District may reschedule the conference or hearing to a later date, if desired, in order to include the District's counsel. The District may be represented by counsel at any level of the process.

Consolidating
Complaints

Complaints arising out of an event or a series of related events shall be addressed in one complaint. A student or parent shall not file separate or serial complaints arising from any event or series of events that have been or could have been addressed in a previous complaint.

STUDENT RIGHTS AND RESPONSIBILITIES
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| | |
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| Untimely Filings | <p>All time limits shall be strictly followed unless modified by mutual written consent.</p> <p>If a complaint form or appeal notice is not timely filed, the complaint may be dismissed, on written notice to the student or parent, at any point during the complaint process. The student or parent may appeal the dismissal by seeking review in writing within ten days from the date of the written dismissal notice, starting at the level at which the complaint was dismissed. Such appeal shall be limited to the issue of timeliness.</p> |
| Costs Incurred | <p>Each party shall pay its own costs incurred in the course of the complaint.</p> |
| Complaint and Appeal Forms | <p>Complaints and appeals under this policy shall be submitted in writing on a form provided by the District.</p> <p>Copies of any documents that support the complaint should be attached to the complaint form. If the student or parent does not have copies of these documents, copies may be presented at the Level One conference. After the Level One conference, no new documents may be submitted by the student or parent unless the student or parent did not know the documents existed before the Level One conference.</p> <p>A complaint or appeal form that is incomplete in any material aspect may be dismissed but may be refiled with all the required information if the refiled is within the designated time for filing.</p> |

Level One

Complaint forms must be filed:

1. Within 15 days of the date the student or parent first knew, or with reasonable diligence should have known, of the decision or action giving rise to the complaint or grievance; and
2. With the lowest level administrator who has the authority to remedy the alleged problem.

In most circumstances, students and parents shall file Level One complaints with the campus principal.

If the only administrator who has authority to remedy the alleged problem is the Superintendent or designee, the complaint may begin at Level Two following the procedure, including deadlines, for filing the complaint form at Level One.

If the complaint is not filed with the appropriate administrator, the receiving administrator must note the date and time the complaint form was received and immediately forward the complaint form to the appropriate administrator.

The appropriate administrator shall investigate as necessary and schedule a conference with the student or parent within ten days after receipt of the written complaint. The administrator may set reasonable time limits for the conference.

Absent extenuating circumstances, the administrator shall provide the student or parent a written response within ten days following the conference. The written response shall set forth the basis of the decision. In reaching a decision, the administrator may consider information provided at the Level One conference and any other relevant documents or information the administrator believes will help resolve the complaint.

Level Two

If the student or parent did not receive the relief requested at Level One or if the time for a response has expired, the student or parent may request a conference with the Superintendent or designee to appeal the Level One decision.

The appeal notice must be filed in writing, on a form provided by the District, within ten days of the date of the written Level One response or, if no response was received, within ten days of the Level One response deadline.

After receiving notice of the appeal, the Level One administrator shall prepare and forward a record of the Level One complaint to the Level Two administrator. The student or parent may request a copy of the Level One record.

The Level One record shall include:

1. The original complaint form and any attachments.
2. All other documents submitted by the student or parent at Level One.
3. The written response issued at Level One and any attachments.
4. All other documents relied upon by the Level One administrator in reaching the Level One decision.

The Superintendent or designee shall schedule a conference within ten days after the appeal notice is filed. The conference shall be limited to the issues and documents considered at Level One. At the conference, the student or parent may provide information concerning any documents or information relied upon by the administration for the Level One decision. The Superintendent or designee may set reasonable time limits for the conference.

The Superintendent or designee shall provide the student or parent a written response within ten days following the conference. The

written response shall set forth the basis of the decision. In reaching a decision, the Superintendent or designee may consider the Level One record, information provided at the Level Two conference, and any other relevant documents or information the Superintendent or designee believes will help resolve the complaint.

Recordings of the Level One and Level Two conferences, if any, shall be maintained with the Level One and Level Two records.

Level Three

If the student or parent did not receive the relief requested at Level Two or if the time for a response has expired, the student or parent may appeal the decision to the Board.

The appeal notice must be filed in writing, on a form provided by the District, within ten days of the date of the written Level Two response or, if no response was received, within ten days of the Level Two response deadline.

The Superintendent or designee shall inform the student or parent of the date, time, and place of the Board meeting at which the complaint will be on the agenda for presentation to the Board.

The Superintendent or designee shall provide the Board the record of the Level Two appeal. The student or parent may request a copy of the Level Two record.

The Level Two record shall include:

1. The Level One record.
2. The notice of appeal from Level One to Level Two.
3. The written response issued at Level Two and any attachments.
4. All other documents relied upon by the administration in reaching the Level Two decision.

The appeal shall be limited to the issues and documents considered at Level Two, except that if at the Level Three hearing the administration intends to rely on evidence not included in the Level Two record, the administration shall provide the student or parent notice of the nature of the evidence at least three days before the hearing.

The District shall determine whether the complaint will be presented in open or closed meeting in accordance with the Texas Open Meetings Act and other applicable law. [See BE]

The presiding officer may set reasonable time limits and guidelines for the presentation, including an opportunity for the student or par-

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ent and administration to each make a presentation and provide rebuttal and an opportunity for questioning by the Board. The Board shall hear the complaint and may request that the administration provide an explanation for the decisions at the preceding levels.

In addition to any other record of the Board meeting required by law, the Board shall prepare a separate record of the Level Three presentation. The Level Three presentation, including the presentation by the student or parent or the student's representative, any presentation from the administration, and questions from the Board with responses, shall be recorded by audio recording, video/audio recording, or court reporter.

The Board shall then consider the complaint. It may give notice of its decision orally or in writing at any time up to and including the next regularly scheduled Board meeting. If the Board does not make a decision regarding the complaint by the end of the next regularly scheduled meeting, the lack of a response by the Board upholds the administrative decision at Level Two.

Student Code of Conduct

The District's rules of discipline are maintained in the Board-adopted Student Code of Conduct and are established to support an environment conducive to teaching and learning.

Rules of conduct and discipline shall not have the effect of discriminating on the basis of gender, race, color, disability, religion, ethnicity, or national origin.

At the beginning of the school year and throughout the school year as necessary, the Student Code of Conduct shall be:

1. Posted and prominently displayed at each campus or made available for review in the principal's office, as required by law; and
2. Made available on the District's website and/or as a hard copy to students, parents, teachers, administrators, and others on request.

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STUDENT DISCIPLINE

FO
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3. Protect property from serious damage.
- ~~3.4. Remove a student refusing a lawful command of a school employee from a specific location, including a classroom or other school property, in order to restore order or to impose disciplinary measures.~~
- ~~4. Control an irrational student.~~
- ~~5. Protect property from serious damage.~~

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MEMORANDUM

To: Members of the Board of Trustees
From: Luis M Guerra, Director of Finance
Subject: Approval of Assigned Fund Balance
Date: February 22, 2023

History:

Assigned fund balance was approved ongoing projects to a total amount of \$1,263,000. Administration is seeking to increase \$500,000 to fund the Completion of the Gym to Cafeteria Conversion for a new assignment of \$1,730,000.

Rationale:

The district is facing challenges in providing due to increasing costs for the gym to cafeteria conversion. The project will be leveraged with ESSER II, Child Nutrition and general fund balance.

Budget Impact

\$500,000 to cover construction costs.

Administrative Recommendation:

The recommendation to the Board of Trustees is to approve allocation of un-assigned fund balance. Projected ending unassigned balance of \$5,954,507.

**TORNILLO INDEPENDENT SCHOOL DISTRICT
USE OF ASSIGNED FUND BALANCE
2022-2023**

| | | Use Of Assigned Fund Balance | | Service | Furniture | Technology Infrastructure | Technology Equipment | Facility Improvements/Construction | Total |
|-----------|----|---|------|----------------------------|--------------|---------------------------|----------------------|------------------------------------|---------------------|
| | | Assigned Fund Ending Balance FY 2022 | | | \$ - | \$ 39,661 | \$ 23,920 | \$ 525,536 | \$ 589,117 |
| | | Reassignment 9/28/22 | | | \$ - | \$ (39,661) | \$ (23,920) | \$ 654,464 | \$ 590,883 |
| | | Requested 09/28/22 | | | \$ - | | | \$ 1,180,000 | \$ 1,180,000 |
| | | Requested 11/29/22 | | \$ 50,000.00 | \$ - | \$ - | \$ - | \$ - | \$ 50,000 |
| | | Requested 1/20/2023 | | | | \$ 33,600 | \$ - | | \$ 33,600 |
| | | Requested 2/22/2023 | | | | | | \$ 500,000 | \$ 500,000 |
| | | Remaining Assigned Fund Balance | | \$ 50,000 | \$ - | \$ 33,600 | \$ - | \$ 1,680,000 | \$ 1,763,600 |
| 2022-2023 | 45 | Wall (sheetrock, insulation, texture and base) repairs Intermediate | Plan | 199.51.6319.00.044.99.4.18 | | | | \$ 92,000.00 | \$ 92,000.00 |
| 2022-2023 | 46 | Rock wall repair on tennis court High School * | Plan | 199.81.6629.00.001.99.0.18 | | | | \$ 62,000.00 | \$ 62,000.00 |
| 2022-2023 | 47 | Intermediate Roof Area 1 | Plan | 199.81.6629.00.044.99.0.18 | | | | \$ 80,000.00 | \$ 80,000.00 |
| 2022-2023 | 48 | Rock Wall Perimeter High School | Plan | 199.81.6629.00.001.99.0.18 | | | | \$ 250,000.00 | \$ 250,000.00 |
| 2022-2023 | 49 | Exterior wall repairs and Concrete slabs Intermediate | Plan | 199.81.6629.00.044.99.0.18 | | | | \$ 100,000.00 | \$ 100,000.00 |
| 2022-2023 | 50 | Exterior wall repairs and Concrete slabs Junior High | Plan | 199.81.6629.00.041.99.0.18 | | | | \$ 100,000.00 | \$ 100,000.00 |
| 2022-2023 | 51 | LED Conversion Intermediate | Plan | 199.51.6319.00.044.99.4.18 | | | | \$ 25,000.00 | \$ 25,000.00 |
| 2022-2023 | 52 | Security Entries - Vestibules Elementary | Plan | 199.51.6319.00.101.99.4.18 | | | | \$ 20,000.00 | \$ 20,000.00 |
| 2022-2023 | 53 | Security Entries - Vestibules Intermediate | Plan | 199.51.6319.00.044.99.4.18 | | | | \$ 4,000.00 | \$ 4,000.00 |
| 2022-2023 | 54 | Security Entries Intermediate Library | Plan | 199.51.6319.00.044.99.4.18 | | | | \$ 5,000.00 | \$ 5,000.00 |
| 2022-2023 | 55 | Security Entries - Vestibules Junior high | Plan | 199.51.6319.00.041.99.4.18 | | | | \$ 8,000.00 | \$ 8,000.00 |
| 2022-2023 | 56 | Security Entries - Elementary Gym | Plan | 199.51.6319.00.101.99.4.18 | | | | \$ 4,000.00 | \$ 4,000.00 |
| 2022-2023 | 57 | Chain Link fence Baseball fields | Plan | 199.81.6629.00.001.99.0.18 | | | | \$ 50,000.00 | \$ 50,000.00 |
| 2022-2023 | 58 | Chain Link fence Softball fields | Plan | 199.81.6629.00.001.99.0.18 | | | | \$ 30,000.00 | \$ 30,000.00 |
| 2022-2023 | 59 | Elementary Canopy | Plan | 199.81.6629.00.044.99.0.18 | | | | \$ 100,000.00 | \$ 100,000.00 |
| 2022-2023 | 60 | Elementary Parking lot Driveway continuation | Plan | 199.81-6629.00.101.99.0.18 | | | | \$ 250,000.00 | \$ 250,000.00 |
| 2022-2023 | 61 | School Resource Officer | Plan | 199.52.6299.00.952.99.0.00 | \$ 50,000.00 | | | \$ - | \$ 50,000.00 |
| 2022-2023 | 62 | Cash match to COPS Grant | Plan | 199.52.6299.00.952.99.0.00 | | \$ 33,600.00 | | \$ - | \$ 33,600.00 |
| 2022-2023 | 63 | Gym to Cafeteria Conversion | Plan | 199.81.6629.00.044.99.0.00 | | | | \$ 500,000.00 | \$ 500,000.00 |



TORNILLO INDEPENDENT SCHOOL DISTRICT

INNOVATING – EMPOWERING – THRIVING

MINUTES OF REGULAR BOARD MEETING

W.E. Neill Service Center, 19210 Cobb, Tornillo, Texas

Wednesday, January 25, 2023

1. (OTHER) First Order of Business

5:32PM –
5:33PM

- A. Establish a quorum and call the meeting to order
The meeting was called to order at 5:32 PM by Board President, Marlene Bullard, and it was established that a quorum was present.

MEMBERS PRESENT:
 Marlene Bullard, President
 Ida Estrada, Vice President
 Ofelia Bosquez, Secretary
 Daniel Dozal
 Hector Lopez
 Maria Saldana
 Enrique Vega

MEMBERS ABSENT:

SUPERINTENDENT
 Rosa Isela Vega-Barrio, Superintendent

- B. Pledge of Allegiance to the United States
Marlene Bullard, Board President, led the Board of Trustees in the Pledge of Allegiance to the United States of America.

5:33PM –
5:36PM

2. (OTHER) Superintendent's Report

Mrs. Rosa Vega-Barrio, Superintendent, presented the Board of Trustees with the Superintendent's report.

3. (OTHER) District Recognitions

5:47PM –
5:48PM

Marlene Bullard made the motion and Ida Estrada seconded the motion to move items 3.A. and 3.B. to later in the agenda.

Motion Passed Unanimously.

6:15PM –
6:18PM

- A. HEB Excellence in Education Award
Mr. Rodrigo Estrada, Regional District Director, presented the Board of Trustees with the HEB Excellence in Education Award.
No Action Necessary.

6:11PM –
6:15PM

- B. Pre-K Dual Language Teacher of the Year
Mr. Rodrigo Estrada, Regional District Director, recognized the Pre-K Dual Language Teacher of the Year, Mrs. Virginia Trujillo.
No Action Necessary.

5:36PM –
5:38PM

- C. Introduction of New Tornillo ISD Staff
LSG Students, presented the Board of Trustees with the New Tornillo ISD Staff.

- Esmeralda Bravo, TES Teacher
- Karen Hernandez, TES UTEP Resident
- Eduardo Placencia, SRO

No Action Necessary.

5:40PM –
5:42PM

- D. National School Counseling Week (February 6-10, 2023)
LSG Students presented the Board of Trustees with the proclamation for National School Counseling Week (February 6-10, 2023).

No Action Necessary.

5:38PM –
5:40PM

- E. TJHS Soccer Team
Mrs. Loretta Aguilar, TJH Assistant Principal, recognized the TJHS Soccer Team.

No Action Necessary.

- F. TJHS UIL Participants
Mrs. Loretta Aguilar, TJH Assistant Principal, recognized the TJHS UIL Participants.

No Action Necessary.

- G. TJHS Basketball Team
Mrs. Loretta Aguilar, TJH Assistant Principal, recognized the TJHS Basketball Team.

No Action Necessary.

5:42PM –
5:44PM

- H. AP Computer Science Female Diversity Award
Mr. Raymond Bonilla, CTE Coordinator, presented the Board of Trustees with the AP Computer Science Female Diversity Award.

No Action Necessary.

5:44PM –
5:47PM

- I. School Board Recognition Month
LSG Students presented the Board of Trustees with the proclamation for School Board Recognition Month.

No Action Necessary.

5:48PM –
5:49PM

4. (OTHER) Open Forum - None

5. Lone Star Governance

- A. Student Outcome Monitoring:

1. Tornillo High School – GPM 1.3 & GPM 2.3

5:49PM –
5:54PM

Mr. Alejandro Olvera, THS Principal, presented the Board of Trustees with GPM 1.3 & GPM 2.3 updates.

No Action Necessary.

5:54PM –
6:02PM

2. Tornillo Intermediate School – 2nd 9 Weeks Data

Mrs. Nadia De La Rosa, TIS Principal, presented the Board of Trustees with 2nd 9 Weeks Data.

No Action Necessary.

6:02PM –
6:11PM

- B. Instructional Report Updates

Mr. Rodrigo Portillo, District Academic Coordinator, presented the Board of Trustees with Instructional Report Updates.
No Action Necessary.

- 6:18PM –
6:22PM
- C. (Accountability 1) Review, Discussion, and Possible Action Regarding Board's Time Use Tracker
Ms. Marlene Bullard, Board President, facilitated the Board's Time Tracker.
No Action Necessary.

6:33PM –
6:34PM

6. (ADVOCACY) Community Engagement on Student Outcome Goals - None

7. (VISION Y) Information / Reports / Presentations

A. Financial Reports-Information Only

- 6:34PM –
6:35PM
- Mr. Luis M. Guerra, Director of Finance, presented the Board of Trustees with the Financial Reports for December 2022.
No Action Necessary.

B. Quarterly Investment Report – Quarter Ending December 31, 2022

- 6:35PM –
6:36PM
- Mr. Luis M. Guerra, Director of Finance, presented the Board of Trustees with the Quarterly Investment Report – Quarter Ending December 31, 2022.
No Action Necessary.

C. Districtwide Intruder Detection Audit Report Findings

- 6:36PM –
6:38PM
- Mr. Carlos Garcia, District Safety Supervisor, presented the Board of Trustees with the Districtwide Intruder Detection Audit Report Findings.
No Action Necessary.

D. CNS Department Updates

- 6:38PM –
6:42PM
- Ms. Norma Aguirre, CNS District Manager, presented the Board of Trustees with the CNS Department Updates.
No Action Necessary.

8. (VISION Y) Board Items

6:22PM –
6:23PM

Marlene Bullard made the motion and Ofelia Bosquez seconded the motion to move item 8.A. ahead on the agenda.
Motion passed unanimously.

A. Discussion and Possible Action Regarding Fiscal 2021-2022 Audit (Annual Financial and Compliance Reports for the Year Ended August 31, 2022)

- 6:23PM –
6:33PM
- Ms. Shelly J. Ruddock, Gibson, Ruddock Patterson LLC CPA, presented the Board of Trustees with the Fiscal 2021-2022 Audit (Annual Financial and Compliance Reports for the Year Ended August 31, 2022).
Ofelia Bosquez made the motion and Daniel Dozal seconded the motion to approve the Fiscal 2021-2022 Audit (Annual Financial and Compliance Reports for the Year Ended August 31, 2022), as presented.
Motion Passed Unanimously.

6:42PM –
6:52PM

- B. Discussion and Possible Action Regarding Negotiation for Cafeteria Construction
Mr. Rene Estrada, Maintenance / Transportation Director, presented the Board of Trustees with the Negotiation for Cafeteria Construction.
Marlene Bullard made the motion and Enrique Vega seconded the motion to approve the Negotiation for Cafeteria Construction with the addendum that legal counsel be included in the negotiation process.
Motion Passed Unanimously.

6:52PM –
6:57PM

- C. Purchases > \$25,000 threshold – Authorization
1. Consider Approval of Building Access Control System Expansion
Mr. Carlos Garcia, Technology Director, presented the Board of Trustees with the Building Access Control System Expansion.
Ofelia Bosquez made the motion and Ida Estrada seconded the motion to approve the Building Access Control System Expansion, as presented.
Motion Passed Unanimously.

6:57PM –
6:58PM

9. (STRUCTURE) Consent Agenda

- A. Consider Approval of Minutes from Previous Meetings:
1.Regular Board Meeting Minutes – 11/29/2022
B. Consider Approval of Donations
C. Consider Approval of Disposal – Technology Equipment and Other
D. Consider Approval of the 2023-2024 Budget Timeline
E. Consider Approval of Budget Amendments
F. Consider Approval of TASB Policy Manual Update 120 (1st Reading) affecting the following (LOCAL) Policies:
1.CB(LOCAL): STATE AND FEDERAL REVENUE SOURCES
2.CKC(LOCAL): SAFETY PROGRAM / RISK MANAGEMENT – EMERGENCY PLANS
3.FNG(LOCAL): STUDENT RIGHTS AND RESPONSIBILITIES – STUDENT AND PARENT COMPLAINTS / GRIEVANCES
4.FO(LOCAL): STUDENT DISCIPLINE
Ofelia Bosquez made the motion and Daniel Dozal seconded the motion to approve ALL consent agenda items, as presented.
Motion Passed Unanimously.

6:58PM –
7:15PM

10. (OTHER) Executive Session. The Board will enter into a closed meeting to discuss personnel matters, to consult with attorney, under Sections 551.071 and 551.074, Texas Government Code. The Board will reconvene into open session to take any necessary action.

The Board of Trustees entered into Executive Session at 6:58 PM for deliberation.

- A. Discussion Regarding Intruder Detection Audit Report Findings

No Action was taken during Executive Session.

The Board of Trustees reconvened from Executive Session at 7:15 PM.

7:15PM - **11. (STRUCTURE) Continuation of Board Items in Open Session**

7:16PM

12. Next Meeting Tentative Date: February 22, 2023

7:16PM *There being no further business, Ofelia Bosquez made the motion and Enrique Vega seconded the motion to adjourn meeting. Motion passed unanimously. Meeting adjourned at 7:16PM.*

Marlene Bullard _____ Date
President, Board of Trustees

Ofelia Bosquez _____ Date
Secretary, Board of Trustees



MEMORANDUM

To: Members of the Board of Trustees
From: Luis M Guerra, Director of Finance
Subject: Budget Amendment - Administration
Date: February 22, 2023

Budget Amendment Request

- 1. Requesting a budget amendment to allocate to function 35- Child Nutrition from the 2nd round of the Chain Supply Assistance grant.

Increase

| | |
|----------------------------|-------------|
| 101.00.5939.01.000.00.0.00 | \$27,264.99 |
| 101.35.6341.01.901.99.0.00 | \$ 9,088.00 |
| 101.35.6341.01.902.99.0.00 | \$ 9,088.00 |
| 101.35.6341.01.903.99.0.00 | \$ 9,088.99 |

- 2. Requesting a budget amendment from 81-Facilities acquisition from unassigned fund balance for the conversion of gym to cafeteria project.

Increase

| | |
|----------------------------|-----------|
| 199.81.6629.00.044.99.0.18 | \$500,000 |
|----------------------------|-----------|

Board President: _____ Date: _____

Board Secretary: _____ Date: _____

2023 POLLING PLACE AGREEMENT Between El Paso County and Tornillo
Independent School District

Contracting Entity (“Owner”): Tornillo Independent School District

Main Office Address: 19200 Cobb Avenue, Tornillo, Texas 79853

THIS POLLING PLACE AGREEMENT, (the “Agreement”) is entered into and effective the 3rd day of February 2023 between El Paso County, Texas (the “County”), a political subdivision of the State of Texas, and Tornillo Independent School District as “Owner” (“**Owner**”, individually the “Party” and, collectively with the County, the “Parties”). For purposes of this Agreement, “County” will specifically include the El Paso County Elections Administrator and her designees.

Owner and County agree that Owner will provide the County space (the “Polling Place”) located within a location specified in Attachment(s) 1-5 (the “Premises”) as a location for conducting public elections on the dates and during the times shown below.

In consideration of the mutual covenants and promises in this Agreement the Parties agree as follows:

1. Election Dates: Owner shall provide a room that is specified in Attachment(s) 1-5, located at the Premises as a Polling Place for the 2023 elections indicated below. County will have access to the Polling Place on the dates noted in the Attachment(s) by way of the Premises each designated Voting Period for the purpose of conducting local, state and national elections as needed. For purposes of this Agreement, “Voting Period” shall mean the intervals in which votes are accepted pursuant to the Texas Elections Code and shall include the early voting period and the Election Day and any other periods as specified in the accompanying Attachment(s). The Polling Place will not be used for any other purpose during this time. Polling Place closing times may be adjusted to 8:00 P.M. in the event that at 7:00 P.M. there are voters remaining in line to vote.

Any attempt to change or move the Polling Place prior to or during Voting Periods may be viewed by the public as an attempt to confuse or mislead voters. As such, Owner shall take all reasonable steps to avoid any change in location of the Polling Place. Absent an Emergency, Owner shall obtain County’s written consent prior to changing or moving the Polling Place. An “Emergency” is defined as an event beyond the reasonable control of the Owner, including electricity outage, air conditioning unit malfunction, fire, flood, riots, or war, or any other cause which could not with reasonable diligence be foreseen, controlled, or prevented by Owner.

2. Access to Premises/Polling Place: Prior to Voting Period, Owner shall provide County election workers access to the Premises and the Polling Place for delivery and storage of election equipment needed to conduct the election. Access is limited to regular County election workers and does not include access by election judges, or election clerks. Access shall be granted to the County during each Voting Period. Owner will coordinate with County on additional dates and times when County will be allowed to set up tables

2023 POLLING PLACE AGREEMENT Between El Paso County and Tornillo
Independent School District

and chairs for election judges and clerks, electronic ballot machines, and related equipment necessary to conduct the elections. Equipment delivery date(s) and approximate delivery times for the 2023 elections are as specified on the Attachments(s).

- 2.1 Election equipment will be delivered to a storage area as agreed in Attachment(s) 1-5. County and Owner acknowledge and agree that County employees shall be solely authorized to unload, load, move, or handle election equipment located on the Premises before, during, and after the Voting Period.
3. Voting Period Access: Owner or Owner's designee and County will coordinate in advance and Owner shall provide County access to the Polling Place by means specified in Attachment(s) 1-5.
4. Post-Voting Period: Owner shall provide access to the Premises to the County between the hours of 8:00 A.M. and 5:00 P.M. for pick-up of the election equipment. Owner and County shall coordinate on dates for equipment pick-up by County Elections Department staff.
5. Owner Contacts: The Owner shall designate a primary, a secondary, and an emergency contact person for Voting Period to assure access to the premises on the applicable equipment delivery dates, Voting Period and election equipment pick-up dates. Contacts shall be as designated in Attachment(s) 1-5.
6. County Contacts: The following persons are designated as the County's contacts to assure proper communication and access to the premises on the applicable equipment delivery dates, Voting Period and election equipment pick-up dates:
 - a. Primary Contact: Claudia Ramirez, Elections Generalist Intermediate
Email Address (if any): claramirez@epcounty.com
Phone Number: (915)546-2154
 - b. Secondary Contact: Melissa Rosales, Election Information & Resource Coor.
Email Address (if any): merosales@epcounty.com
Phone Number: (915)546-2154
 - c. Emergency contact for Voting Period. Emergency contact will be available between 6:00 a.m. and approximately 11:00 p.m. on election day:
Emergency Contact: Claudia Ramirez, Elections Generalist Intermediate
Email Address (if any): claramirez@epcounty.com
Phone Number: (915)546-2154
7. Polling Place Equipment: The Owner will endeavor to assist the County in providing tables and chairs for Voting Period judges and clerks. In the event Owner cannot provide the requested equipment, Owner will notify County no less than 30 days before each Voting Period.

2023 POLLING PLACE AGREEMENT Between El Paso County and Tornillo
Independent School District

8. Premise and Polling Place Conditions:
- a. Owner is providing the Polling Place without charge to the County. There may be a reimbursement for actual expenses resulting from the use of a building in those instances specifically permitted under Election Code Chapter 43. In that event, the County and the Owner will state the specific purpose and amount for which the charge is incurred.
 - b. Owner will provide the Polling Place in a clean and orderly state. County will return the Polling Place in the same condition. Owner will coordinate with County to provide the Polling Place(s) with access to working electrical outlets. All electrical outlets inside the Polling Place shall be in good working order.
 - c. The parking lot or parking area at the Premises shall be clear of all obstructions which would impede voter access during Voting Period. Owner will endeavor to provide additional parking for disabled voters during Voting Period. Owner may provide temporary solutions if available.
 - d. Owner will coordinate with County to ensure that in accordance with Texas law, each Polling Place is organized to prohibit electioneering within 100 feet of entrances to the Polling Places. Owner and County will coordinate to determine the limits of the required perimeter and placement of distance markers. Owner may allow electioneering materials to be displayed on the Premises from 7:00 A.M. to 7:00 P.M. during Voting Period based on Owner's own policies and procedures provided that such displays do not conflict with Texas law.
 - e. Nothing in this Agreement imposes any duty on the County to maintain, repair, or improve the Premises or cure any premise defect of the property on which the Polling Place is located. Owner further agrees not to remove any electioneering material from the property until the election is completed. Owner understands that the organizations and persons placing the electioneering materials are responsible for their removal.
9. **Waiver.** A waiver of this Agreement, or any of its terms, shall not be valid unless the waiver is in writing and signed by the Party against which the enforcement of the waiver is sought. No failure or delay of any Party, in any one or more instances (i) in exercising any power, right or remedy under this Agreement or (ii) in insisting upon the strict performance by the other Party of such other Party's covenants, obligations or agreements under this Agreement, shall operate as a waiver, discharge or invalidation, nor shall any single or partial exercise of any right, power or remedy or insistence on strict performance, or any abandonment or discontinuance of steps to enforce such a right, power or remedy or to enforce strict performance, preclude any other or future exercise or insistence of the exercise of any other right, power or remedy.
10. **Other Services.** Nothing in this Agreement shall be deemed to create, by implication or otherwise, any duty or responsibility of either of the Parties to undertake or not to undertake any other service, or to provide or not to provide any service, except as specifically set forth in this Agreement or in a separate written instrument executed by both Parties.
11. **Governmental Immunity.** Nothing in this Agreement shall be deemed to waive, modify, or amend any legal defense available at law or in equity to either of the Parties nor to create any legal rights or claims on behalf of any third party. Neither of the Parties waives,

2023 POLLING PLACE AGREEMENT Between El Paso County and Tornillo
Independent School District

modifies, or alters to any extent whatsoever the availability of the defense of governmental immunity under the laws of the State of Texas and of the United States.

12. **Amendments and Modifications.** This Agreement may not be amended or modified except in writing and executed by both Parties to this Agreement and authorized by their respective governing bodies.
13. **Venue.** For any and all disputes arising under this Agreement, venue shall be in El Paso County, Texas.
14. **Successors and Assigns.** This Agreement shall bind and inure to the benefit of the respective Parties and their legal successors, and shall not be assignable, in whole or in part, by any Party without first obtaining the written consent of the other Party.
15. **Severability.** If any provision of this Agreement is held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision of this Agreement, but rather this entire Agreement will be construed as if it did not contain the particular invalid or unenforceable provision(s), and the rights and obligations of the Parties shall be construed and enforced in accordance with this Agreement. The Parties acknowledge that if any provision of this Agreement is determined to be invalid or unenforceable, it is their desire and intention that such provision be reformed and construed in such a manner that it will, to the maximum extent practicable, give effect to the intent of this Agreement and be deemed to be validated and enforceable.
16. **No Agency.** Neither Owner nor any employee of Owner, and neither County nor any employee of County is an agent, or employee of one another. Both County and Owner understand and agree that neither Party is responsible or liable to each other for third party actions, or any other electioneering actions.
17. **No Extension of Benefits.** This Agreement does not and shall not be construed to entitle either Party or any of their respective employees, if applicable, to any benefit, privilege, or other amenities of employment by the other Party.
18. **Execution in Counterparts.** This Agreement may be simultaneously executed in several counterparts, each of which shall be an original and all of which shall be considered fully executed as of the date first written above, when both Parties have executed an identical counterpart, notwithstanding that all signatures may not appear on the same counterpart.

2023 POLLING PLACE AGREEMENT Between El Paso County and Tornillo
Independent School District

Executed in duplicate in El Paso County, Texas, this _____, day of _____, 2023.

By: _____
Lisa Wise
El Paso County Elections Administrator

By: _____
Betsy Keller
El Paso County Chief Administrator

By: _____
Signature of Authorized Representative
(Signor must have legal authority to bind entity)

Printed Name of Representative

Primary Phone Number

2023 POLLING PLACE AGREEMENT Between El Paso County and Tornillo
Independent School District
ATTACHMENT 1

Type of Election: May 2023 Uniform Election
Early Voting Period #1: Monday, April 24, 2023 through Friday April 28, 2023
Hours of Voting #1: 8:00 A.M. – 5:00 P.M.
Early Voting Period #2: Saturday, April 29, 2023 and Sunday April 30, 2023
Hours of Voting #2: 12:00 P.M. – 5:00 P.M.
Early Voting Period #3: Monday, May 1, 2023 and Tuesday May 2, 2023
Hours of Voting #3: 8:00 A.M. – 5:00 P.M.

The following persons are designated as the Owner’s contacts to assure access to the premises on the applicable equipment delivery dates, Voting Period, and election equipment pick-up dates:

Premises Entity: Tornillo Independent School District
Physical Polling Location: (Early Voting Location) W.E. Neill Community Center
Physical Polling Location Address: 19210 Cobb Ave. El Paso, Texas 79853

Primary Contact & Title: _____
Email Address: _____
Phone Number: _____
Cell Phone Number: _____

Secondary Contact & Title: _____
Email Address: _____
Phone Number: _____
Cell Phone Number: _____

Emergency contact for Voting Period. Emergency contact will be available between 6:00 A.M. and approximately 11:00 P.M. on Election Day.

Emergency Contact & Title: _____
Email Address: _____
Phone Number: _____
Cell Phone Number: _____

Owner shall provide (specify room): _____ as the Polling Place. Election Equipment will be delivered to storage area (if different from Polling Place above): _____ between the dates of Wednesday, April 19, 2023, through Friday, April 21, 2023, and between the hours of 8:00 A.M. to 5:00 P.M.

County will have access to the Polling Place by way of the Premises from 7:00 A.M. until 6:00 P.M. each designated Voting Period for the purpose of conducting local, state, and national elections as needed.

Voting Period:
____ Owner will supply four 8-foot tables and eight chairs.
____ Facility cannot supply tables or chairs.

Voting Period Access:
____ Owner will open Polling Place by 7:00 A.M.
____ No less than 72 hours prior to the designated Voting Period, Owner will provide County with a key, entry combination or other similar access to the Premises.

2023 POLLING PLACE AGREEMENT Between El Paso County and Tornillo
Independent School District
ATTACHMENT 2

Type of Election: June 2023 Runoff Election
Early Voting Period #1: Monday, May 30, 2023 through Friday June 2, 2023
Hours of Voting #1: 8:00 A.M. – 5:00 P.M.
Early Voting Period #2: Saturday, June 3, 2023 and Sunday June 4, 2023
Hours of Voting #2: 12:00 P.M. – 5:00 P.M.
Early Voting Period #3: Monday, June 5, 2023 and Tuesday June 6, 2023
Hours of Voting #3: 8:00 A.M. – 5:00 P.M.

The following persons are designated as the Owner’s contacts to assure access to the premises on the applicable equipment delivery dates, Voting Period, and election equipment pick-up dates:

Premises Entity: Tornillo Independent School District
Physical Polling Location: (Early Voting Location) W.E. Neill Community Center
Physical Polling Location Address: 19210 Cobb Ave. El Paso, Texas 79853

Primary Contact & Title: _____
Email Address: _____
Phone Number: _____
Cell Phone Number: _____

Secondary Contact & Title: _____
Email Address: _____
Phone Number: _____
Cell Phone Number: _____

Emergency contact for Voting Period. Emergency contact will be available between 6:00 A.M. and approximately 11:00 P.M. on Election Day.
Emergency Contact & Title: _____
Email Address: _____
Phone Number: _____
Cell Phone Number: _____

Owner shall provide (specify room): _____ as the Polling Place. Election Equipment will be delivered to storage area (if different from Polling Place above): _____ between the dates of Wednesday, May 24, 2023, through Friday, May 26, 2023, and between the hours of 8:00 A.M. to 5:00 P.M.

County will have access to the Polling Place by way of the Premises from 7:00 A.M. until 6:00 P.M. each designated Voting Period for the purpose of conducting local, state, and national elections as needed.

Voting Period:
____ Owner will supply four 8-foot tables and eight chairs.
____ Facility cannot supply tables or chairs.

Voting Period Access:
____ Owner will open Polling Place by 7:00 A.M.
____ No less than 72 hours prior to the designated Voting Period, Owner will provide County with a key, entry combination or other similar access to the Premises.

2023 POLLING PLACE AGREEMENT Between El Paso County and Tornillo
Independent School District
ATTACHMENT 3

Type of Election: November 2023 Uniform Election
Early Voting Period #1: Monday, October 23, 2023 through Friday October 27, 2023
Hours of Voting #1: 8:00 A.M. – 5:00 P.M.
Early Voting Period #2: Saturday, October 28, 2023 and Sunday October 29, 2023
Hours of Voting #2: 12:00 P.M. – 5:00 P.M.
Early Voting Period #3: Monday, October 30, 2023 through Friday November 3, 2023
Hours of Voting #3: 8:00 A.M. – 5:00 P.M.

The following persons are designated as the Owner’s contacts to assure access to the premises on the applicable equipment delivery dates, Voting Period, and election equipment pick-up dates:

Premises Entity: Tornillo Independent School District
Physical Polling Location: (Early Voting Location) W.E. Neill Community Center
Physical Polling Location Address: 19210 Cobb Ave. El Paso, Texas 79853

Primary Contact & Title: _____
Email Address: _____
Phone Number: _____
Cell Phone Number: _____

Secondary Contact & Title: _____
Email Address: _____
Phone Number: _____
Cell Phone Number: _____

Emergency contact for Voting Period. Emergency contact will be available between 6:00 A.M. and approximately 11:00 P.M. on Election Day.

Emergency Contact & Title: _____
Email Address: _____
Phone Number: _____
Cell Phone Number: _____

Owner shall provide (specify room): _____ as the Polling Place. Election Equipment will be delivered to storage area (if different from Polling Place above): _____ between the dates of Wednesday, October 18, 2023, thorough Friday October 20, 2023, and between the hours of 8:00 A.M. to 5:00 P.M.

County will have access to the Polling Place by way of the Premises from 7:00 A.M. until 6:00 P.M. each designated Voting Period for the purpose of conducting local, state, and national elections as needed.

Voting Period:
____ Owner will supply four 8-foot tables and eight chairs.
____ Facility cannot supply tables or chairs.

Voting Period Access:
____ Owner will open Polling Place by 7:00 A.M.
____ No less than 72 hours prior to the designated Voting Period, Owner will provide County with a key, entry combination or other similar access to the Premises.

2023 POLLING PLACE AGREEMENT Between El Paso County and Tornillo
Independent School District

ATTACHMENT 4

| | |
|--|--|
| Type of Election: May 2023 Uniform Election | Type of Election: June 2023 Runoff Election |
| Date of Election: Saturday, May 6, 2023 | Date of Election: Saturday, June 10, 2023 |
| Hours of Voting: 7:00 A.M. – 7:00 P.M. | Hours of Voting: 7:00 A.M. – 7:00 P.M. |

The following persons are designated as the Owner's contacts to assure access to the premises on the applicable equipment delivery dates, Voting Period, and election equipment pick-up dates:

Premises Entity: Tornillo Independent School District
Physical Polling Location: W.E. Neill Community Center
Physical Polling Location Address: 19210 Cobb Ave. El Paso, Texas 79853

Primary Contact & Title: _____
Email Address: _____
Phone Number: _____
Cell Phone Number: _____

Secondary Contact & Title: _____
Email Address: _____
Phone Number: _____
Cell Phone Number: _____

Emergency contact for Voting Period. Emergency contact will be available between 6:00 A.M. and approximately 11:00 P.M. on Election Day.
Emergency Contact & Title: _____
Email Address: _____
Phone Number: _____
Cell Phone Number: _____

Owner shall provide (specify room): _____ as the Polling Place.
May 2023 Uniform Election: Election Equipment will be delivered to storage area (if different from Polling Place above): _____ between the dates of Wednesday, May 3, 2023, through Friday, May 5, 2023, and between the hours of 8:00 A.M. to 5:00 P.M.

June 2023 Uniform Runoff Election: Election Equipment will be delivered to storage area (if different from Polling Place above): _____ between the dates of Wednesday, June 7, 2023, through Friday, June 9, 2023, and between the hours of 8:00 A.M. to 5:00 P.M.

County will have access to the Polling Place by way of the Premises from 6:00 A.M. until 8:00 P.M. each designated Voting Period for the purpose of conducting local, state, and national elections as needed.

Voting Period:
____ Owner will supply four 8-foot tables and eight chairs.
____ Facility cannot supply tables or chairs.

Voting Period Access:
____ Owner will open Polling Place by 6:00 A.M.
____ No less than 72 hours prior to the designated Voting Period, Owner will provide County with a key, entry combination or other similar access to the Premises.

2023 POLLING PLACE AGREEMENT Between El Paso County and Tornillo
Independent School District
ATTACHMENT 5

Type of Election: November 2023 Uniform Election
Date of Election: Tuesday, November 7, 2023
Hours of Voting: 7:00 A.M. – 7:00 P.M.

The following persons are designated as the Owner’s contacts to assure access to the premises on the applicable equipment delivery dates, Voting Period, and election equipment pick-up dates:

Premises Entity: Tornillo Independent School District
Physical Polling Location: W.E. Neill Community Center
Physical Polling Location Address: 19210 Cobb Ave. El Paso, Texas 79853

Primary Contact & Title: _____
Email Address: _____
Phone Number: _____
Cell Phone Number: _____

Secondary Contact & Title: _____
Email Address: _____
Phone Number: _____
Cell Phone Number: _____

Emergency contact for Voting Period. Emergency contact will be available between 6:00 A.M. and approximately 11:00 P.M. on Election Day.

Emergency Contact & Title: _____
Email Address: _____
Phone Number: _____
Cell Phone Number: _____

Owner shall provide (specify room): _____ as the Polling Place. Election Equipment will be delivered to storage area (if different from Polling Place above): _____ between the dates of Thursday, November 2, 2023, Friday, November 3, 2023, or Monday, November 6, 2023, and between the hours of 8:00 A.M. to 5:00 P.M.

County will have access to the Polling Place by way of the Premises from 6:00 A.M. until 8:00 P.M. each designated Voting Period for the purpose of conducting local, state, and national elections as needed.

Voting Period:
____ Owner will supply four 8-foot tables and eight chairs.
____ Facility cannot supply tables or chairs.

Voting Period Access:
____ Owner will open Polling Place by 6:00 A.M.
____ No less than 72 hours prior to the designated Voting Period, Owner will provide County with a key, entry combination or other similar access to the Premises.



TORNILLO INDEPENDENT SCHOOL DISTRICT

Tornillo High School

Tornillo, Texas 79853

MEMORANDUM

To: Board of Trustees
From: Alejandro Olvera, Principal
Subject: 2024 Senior Trip
Date: February 22, 2023

HISTORY:

During the last years, the Tornillo High School Senior Class has scheduled a senior trip to San Antonio. The trip has been scheduled during the Memorial Day Weekend. We are hoping to change the destination for the class of 2024.

RATIONALE:

The class of 2024 is seeking to have a senior trip to a different destination. The idea was discussed during one of the meetings with the Juniors, and they expressed interest in a senior trip on a cruise ship. Students will pay for their airfare/charter bus transportation and cruise package. Everything on the cruise will be included such as meals and beverages, entertainment, and room for 4-7 days. The cruise ship will also have 2 stops at 2 different islands. The cruise will be planned for the month of June after graduation.

BUDGET IMPACT:

The cost for the cruise would be approximately \$1,300 per student. Students will fundraise to pay for their trip and or make payments to cover the costs by March 2024.

ADMINISTRATIVE RECOMMENDATION:

The administration recommends for the Board of Trustees to approve the 2024 Senior Class trip as presented.

SENIOR TRIP 2024

PARENT MEETING GENERAL INFORMATION

February , 2023

- LOCATION:** Miami, Florida
- DATES:** Leave: March 10th – Return March 16th(Leave @ 12pm)
- COST:** Approx. \$1,300.00 which covers:
- *Room on board (2 people to a room)
 - *All-inclusive meals and beverages
 - *All on board entertainment
 - *Round trip flight



HOTEL: Students and chaperones will fly from El Paso, Tx to Miami, Florida a day before and do a 1-night stay. We will be departing one day earlier to avoid any delays to our cruise ship departure. Arrangements will be made for shadow transportation to the point of embarkation. The cruise ship we will board will have many attractions, rides, and events for students to enjoy during their cruise including 2 stops at 2 different islands. Once the cruise is booked, we will get a list of activities and events we may attend on each day on board.

CHAPERONES: Teachers will chaperone the trip. There will be a chaperone for every 10 students.

PAYMENT INFO & PAYMENT DUE DATES:

Please return your completed Cruise Ship Packet with the first deposit.

*CHECKS made payable to Sun Travel Agency.

*Please place the complete form packet in the envelope provided and return to Ms. Dozal.

_____ *First deposit (Approx. \$300.00) Due by March 31st 2023 along with forms packet.

Packet must include:

- _____ Senior Trip Contract
- _____ Medical and Emergency information
- _____ Parent Consent Form

_____ *Second payment (Approx. \$100.00) – Due by April 1st

_____ *Third payment (Approx. \$100.00) – Due by May 1st

_____ *Fourth payment (Approx. \$100.00) – Due by June 1st

_____ *Fifth payment (Approx. \$100.00) – Due by July 1st

_____ *Sixth payment (Approx. \$100.00)- Due by August 1st

_____ *Seventh payment (Approx. \$100.00)- Due by September 1st

_____ *Eighth payment (Approx. \$100.00)- Due by October 1st

_____ *Ninth Payment (Approx. \$100.00)- Due by November 1st

_____ *Tenth Payment (Approx. \$100.00)- Due by December 1st

_____ *Eleventh Payment (Approx. \$100.00)- Due by January 1st 2024

***THERE WILL BE NO REFUNDS AFTER 100 DAYS OF CRUISE
BOOKING CONTRACT DEPOSIT****

SENIOR TRIP 2024

OTHER IMPORTANT DATES:

*February , 2023– Parent Meeting, 5:00 PM, THS Cafeteria

Please direct questions via e-mail to dozalg@tisd.us or call (915) 765-3500 Ext. 3501
For Senior Class updates and reminders, please see Ms. Dozal.

Senior Trip 2024 Itinerary–

03/10/2023 Depart from Tornillo High School at 12pm (depending of flight departure time)

03/10/2023 Depart from El Paso, Tx Airport to arrive at Miami, Florida same day.

Miami, Florida 03/10/23 Arrive at Hotel for one night stay.

| Private Car & Guide | Optional Private Excursion | Destination Guide | Hotel Option |
|---------------------|--|--------------------|--------------|
| MIAMI | ARRIVE 03/11/24 DEPART 03/11/24 | --- 4:00 PM | ▼ |
| NASSAU | ARRIVE 03/12/24 DEPART 03/12/24 | 8:00 AM 5:00 PM | ▼ |
| AT SEA | ARRIVE 03/13/24 DEPART 03/13/24 | --- --- | |
| FALMOUTH (JAMAICA) | ARRIVE 03/14/24 DEPART 03/14/24 | 7:00 AM 5:00 PM | ▼ |
| AT SEA | ARRIVE 03/15/24 DEPART 03/15/24 | --- --- | |
| MIAMI | ARRIVE 03/16/24 DEPART 03/16/24 | 6:30 AM --- | ▼ |

***THERE WILL BE NO REFUNDS AFTER 100 DAYS OF CRUISE
BOOKING CONTRACT DEPOSIT****

SENIOR TRIP 2024

CONTRACT

Behavior Guidelines

1. The Senior Trip is a school related activity; therefore, students are expected to follow the school's discipline code. Any violation of the school/trip rules may result in disciplinary action.
2. Any student receiving disciplinary action during the course of the school year may forfeit his/her privilege to attend the trip and any money that has been paid.
3. Students will need to be passing all their classes.
4. Students will be held responsible for any damage incurred during the trip.
5. Students are expected to be respectful and courteous to all people at all times. This includes the use of appropriate language.

Transportation Guidelines

1. Students going on the trip must go and return on the flight. They may not reach destination by any other means.
2. Please be on time for any departure times. Don't be inconsiderate of others with tardiness.
3. Please be sure that your valuable equipment is clearly labeled with your name.

Hotel Guidelines

1. **NO GIRLS ARE PERMITTED IN BOYS' ROOMS, AND NO BOYS ARE PERMITTED IN GIRLS' ROOMS AT ANY TIME.**
2. Do NOT move or relocate the furniture in the rooms.
3. If any item is taken from the hotel room, all occupants in the room will be held responsible.
4. Students are expected to be in their rooms at bed check. Under no circumstances should any student leave the room after bed check. In the event of an emergency during the night, students are to call their chaperones. The appropriate staff member will go to the student's room.
5. Doors will be taped every night. If tape is found removed, trip will be cancelled and disciplinary measures will be taken by administration (HOPE for the remainder of the year and will **NOT** walk).
6. Room keys will be collected each night at bed check and will not be returned until the following day.
7. In the morning, make sure you bring everything you need for the day (cameras, jackets, etc.) since **you will not be returning to the room at any given time.**
8. Always ensure that your room is locked before you leave each day.
9. Do not charge items to your room. If you must make an outside phone call, use your cell phone. Any room charges made will be at the expense of the students and parents.
10. Students can't be picked up by any family member during the trip for visits. Nor should any person not associated with Tornillo ISD be with students at any time.

***THERE WILL BE NO REFUNDS AFTER 100 DAYS OF CRUISE
BOOKING CONTRACT DEPOSIT****

SENIOR TRIP 2024

On Cruise Guidelines

1. Students are expected to remain in authorized cruise locations and areas only accompanied by their designated chaperone.
2. If a student requires medical assistance, he/she should go to the nearest first aid station in on board.

I have read, understand, and agree to the above stated rules:

Student name (Print)

Student Signature

Date

Parent name (Print)

Parent Signature

Date

CLEARLY PRINT your name

Due to the importance of this information both you and your parent or guardian need to sign below:

Student Signature

Student Cell Phone #

Parent or Guardian Signature

Parent Cell Phone #

Date

***THERE WILL BE NO REFUNDS AFTER 100 DAYS OF CRUISE
BOOKING CONTRACT DEPOSIT****

SENIOR TRIP 2024

SENIOR CLASS TRIP 2019 IMPORTANT DATES

| | |
|-------------------------------|--|
| February 16, 2023 | Parent Information Meeting 5:00 pm in THS Cafeteria |
| March 1 st , 2023 | 1 st Payment of \$300.00 Due (approx.) |
| April 1 st 2023 | 2 nd Payment of \$100.00 Due (approx.) |
| May 1 st 2023 | 3 rd Payment of \$100.00 Due (approx.) |
| June 1 st 2023 | 4 th Payment of \$100.00 Due (approx.) |
| July 1 st 2023 | 5 th Payment of \$100.00 Due (approx.) |
| Aug 1 st 2023 | 6 th Payment of \$100.00 Due (approx.) |
| Sept 1 st 2023 | 7 th Payment of \$100.00 Due (approx.) |
| Oct 1 st 2023 | 8 th Payment of \$100.00 Due (approx.) |
| Nov 1 st 2023 | 9 th Payment of \$100.00 Due (approx.) |
| Dec 1 st 2023 | 10 th Payment of \$100.00 Due (approx.) |
| January 1 st 2024 | Final Payment of \$100.00 Due (approx.) |
| January 15 th 2024 | Parent Meeting 5:30pm in THS Cafeteria Forms Due *Senior Trip Contract *Medical and Emergency Information *Parental Consent Form |
| March 10-17, 2024 | Senior Class Trip to Miami, Florida for Cruise |

***Hotel** – about \$100/night x 1 night (4 to a room)

***T-Shirts** -\$10.00

***Transportation** – \$

***Meals** - \$40.00 per student for 03/10/2024

Total for Trip: \$1,300.00

****If paying by check, please make checks payable to ***** travel agency and include name of student in memo.**

****If you have insufficient funds, you will be responsible for any additional fees.**

***THERE WILL BE NO REFUNDS AFTER 100 DAYS OF CRUISE
BOOKING CONTRACT DEPOSIT****

SENIOR TRIP 2024

PARENTAL CONSENT FORM
FOR SENIOR CLASS TRIP
TO MIAMI, FLORIDA



Name of Student

I am pleased to inform you that Tornillo ISD has approved the Cruise 2024 Senior Trip. Understandably, recent world events have led to heightened concerns about the safety of travel.

Some school boards have cancelled overnight trips. Our Board of Trustees has approved this trip with the caveat that it reserves the right to cancel the trip if it determines that it is in the best interest of students and staff. Considering the possibility of a cancellation, the Board has deemed it necessary to condition its approval on a requirement that parents/guardians sign the enclosed revised permission form, which states that no claims will be made against the Board, its members or employees related to a cancellation of the trip. This requirement should not be viewed by anyone as representing an intention of the Board to cancel an approved trip, but rather as a reasonable action to protect public funds.

You are requested to return the permission form by Thursday, August 31st.

I hereby recognize and acknowledge that the Tornillo Independent School District Board of Trustees retains the sole discretion to determine whether to cancel the Cruise 2024 Senior Trip. In the event the Board of Trustees determines that it is in the best interests of the safety of students and staff to cancel the Cruise 2024 Senior trip, I/we hereby waive any claims my child or I/we may have against the Board, its present and future members, and its employees arising from a cancellation of the trip, including but not limited to prepayments for lodging or other expenses associated with my child's participation on the trip that are not refunded.

Signature of Parent/Guardian

Date

Print Name of Parent/Guardian

Date

***THERE WILL BE NO REFUNDS AFTER 100 DAYS OF CRUISE
BOOKING CONTRACT DEPOSIT****

SENIOR TRIP 2024



430-D Oil Mill Rd.
Tornillo, Texas 79853
Phone: (915) 765-3500
FAX: (915) 765-3599

Dear Parent/Guardian,

A Medication Form completed by the medical doctor and signed by a parent must accompany all medications taken on a school trip, including “over the counter,” nutritional supplements, and prescription medication. If we do not have a doctor’s form, the student will not be able to take the medication.

Students are not allowed to carry medication in their luggage or on their person.

The only exceptions are medications needed for life threatening conditions which may be self-administered such as inhalers, EpiPen for allergy, or diabetic medication. These medications may be carried by the students in their carry-on bags.

All medication, OTC & prescription must be in original bottles or in packs labeled with the student’s name. Medical forms and labeled container(s) of medication should be turned in one week prior to the trip. School staff may not give students any kind of medications such as Tylenol, Advil and Benadryl. Of course, if your child is very sick or has any other problem, you will be notified. Also, basic first aid supplies will be available.

Sincerely,

Alejandro Olvera
Tornillo High School
Principal

EMERGENCY CONTACT NUMBERS:

TORNILLO INDEPENDENT SCHOOL DISTRICT
Medical/Emergency Information for Overnight School Trips

***THERE WILL BE NO REFUNDS AFTER 100 DAYS OF CRUISE
BOOKING CONTRACT DEPOSIT****

SENIOR TRIP 2024

Please complete the following information in order to assist your student with any health problem and or emergency.

Cruise Senior 2024 Trip _____ Date of Birth: _____

Student's Name: _____ SS# : _____

Address: _____ Student Cell Phone: _____

Father Home Phone Work Phone Cell

Mother Home Phone Work Phone Cell

Student Resides with: _____ (Mother, Father, Both Parents, Guardian, Other)

If unable to reach parent in case of emergency, contact:

Name: _____ Phone No.: _____

Family Physician: _____ Phone No.: _____

Insurance Company Policy No.: _____

1. Is the student presently under the care of a physician for any particular reason? Yes/No If yes, please explain.
2. Is there any medical limitation or condition that would affect your student on this trip? Yes/No If yes, please explain
3. Does the student have any known allergies? Yes/No If yes, please explain.
4. Is there any medication, including over the counter medications that your student needs to take while on this trip? Yes/No If yes, what medication and for what reason?

If student needs to take medication while on the trip, please have the student's complete the "Administration of Medication" form. All medication must be supplied in the original container and appropriately labeled.

***THERE WILL BE NO REFUNDS AFTER 100 DAYS OF CRUISE
BOOKING CONTRACT DEPOSIT****

SENIOR TRIP 2024

In case of accident or serious illness, I request the school contact me. If the school is unable to reach me, the administrator in charge has my permission to obtain the services of a physician and/or hospital until I can be contacted.

Parent/Guardian Signature: _____ Date: _____

Parent Cell Phone Number: _____ Date: _____

***THERE WILL BE NO REFUNDS AFTER 100 DAYS OF CRUISE
BOOKING CONTRACT DEPOSIT****

Royal Caribbean

Independence of the Seas 5 Noches

\$ 1253.00 Total por Cabina Doble

Deposito por Persona \$ 160.00

Your Travel Specialist

Alma Martinez

Alma Martinez
Sun Travel - East
915-771-8900
FAX: 915-775-1100
Email: alma@suntvl.com

1718 N. Zaragoza, Suite B-1
El Paso, Texas 79936
<http://www.suntvl.com>

OFFER ID: CID2703630

5-night Western Caribbean Cruise

from **\$458**

SPECIAL OFFER



| Private Car & Guide | Optional Private Excursion | Destination Guide | Hotel Option | |
|---------------------|--|-------------------|--------------|---|
| MIAMI | ARRIVE 03/11/24 DEPART 03/11/24 | --- | 4:00 PM | ▼ |
| NASSAU | ARRIVE 03/12/24 DEPART 03/12/24 | 8:00 AM | 5:00 PM | ▼ |
| AT SEA | ARRIVE 03/13/24 DEPART 03/13/24 | --- | --- | |
| FALMOUTH (JAMAICA) | ARRIVE 03/14/24 DEPART 03/14/24 | 7:00 AM | 5:00 PM | ▼ |
| AT SEA | ARRIVE 03/15/24 DEPART 03/15/24 | --- | --- | |
| MIAMI | ARRIVE 03/16/24 DEPART 03/16/24 | 6:30 AM | --- | ▼ |

| | |
|---|--|
| <p>Independence of the Seas</p> | |
| | <ul style="list-style-type: none"> • \$50 per Couple Shipboard Credit* |
| <p><u>5-night Western Caribbean Cruise</u></p> | |
| <p>Roundtrip Miami</p> | <p>*Amenities are not combinable with other special offers and may not apply to all fares shown.</p> |
| <p>\$458</p> | <p>Additional restrictions apply.</p> |
| <p>Mon. Mar 11, 2024</p> | |
| <p>5 Nights</p> | <p>Note: Receive an additional \$50 per Couple Shipboard Credit for bookings named and deposited more than six months prior to departure and booked with the Groups Standard Rate.</p> |
| <p>My: Miami</p> | |
| <p>Tue: Nassau</p> | |
| <p>Wed: At Sea</p> | |
| <p>Autumn: Falmouth (Jamaica)</p> | |
| <p>Fri: At Sea</p> | |
| <p>Sat: Miami</p> | |
| | <ul style="list-style-type: none"> • 5-night Cruise • Meals • Entertainment |

TORNILLO INDEPENDENT

SCHOOL DISTRICT

Educating children today to be the leaders of tomorrow.



Tornillo Independent School District Donation Acknowledgement Form

Date of Request: 02/16/2023 School/Department: Special Education

On behalf of Tornillo Independent School District, I am asking that the Board of Trustees approves the acceptance of the following items:

| Donation Description | Quantity | Value |
|----------------------|----------|-------|
| Check for \$100 | 1 | \$100 |
| | | |
| | | |
| | | |

Purpose of donation:
Tornillo ISD Special Education Special Olympics

Donor or Donor Organization Name: Morkas Mechanical Industrial Solutions
Address, City, State & Zip Code: 12151 Palenque Dr
San Elizario, TX 79849

Check one Non-monetary donation
 This donation will be recorded in the campus/department activity account
 This donation is for the benefit of the following club or team and will be recorded in their account if the donation is monetary in
Club Name: TISD Special Education

Account Number: 461-11-6499-00-999-23-0-00

Sponsor Signature: AB Date: 02/16/2023

Requestor's Signature: AB Date: 02/16/2023

Board President Signature: _____ Date: _____

Copy to Finance Department & Requestor

Original to be kept by Executive Secretary

Vision: Believe we can succeed, with pride we will achieve.

Mission: The mission of the District is to educate and inspire students in a safe and supportive environment which will result in closing the achievement gap by preparing all students for college readiness and success in a global society.

**Texas Student Data Systems (TSDS) Support Cooperative
 2022-2023 Memorandum of Understanding (MOU)
 071908 – Tornillo ISD**

The above listed LEA agrees to participate in the Texas Student Data Systems (TSDS), Support Cooperative with Education Service Center Region 19 (ESC Region 19) during the 2022-2023 school year,

Description:

The TSDS Support Cooperative is designed to provide support with the TSDS initiative by the Texas Education Agency. The Texas Student Data System is the statewide system that modernizes and improves the quality of data collection, management, and reporting in Texas education. Using the train-the-trainer model, ESC Region 19 will provide training to the LEA's TSDS stewards on all modules necessary to support TSDS. The Goal of the TSDS Cooperative is to continue to provide in-depth timely information on critical issues, support, and training with current and new TSDS initiatives for the LEA's TSDS Stewards.

The TSDS Support Cooperative cost,

- **TSDS Support (\$1,250)** - This level of support will maintain the LEA's steward's knowledge base and provide support for all current and any new core collections for TSDS.

TSDS support provided to all ESC Region 19's LEAs free of charge from local ESC funds:

- Provide telephone support and technical assistance to the LEA's TSDS stewards.
- Assist LEAs with their PEIMS data submissions to meet published deadlines.
- Utilize the edit rules in the Data Standards in the review of the data submitted by LEA's.
- Verify that the LEA's submissions contain data for all records required by the collections.
- Ensure that all fatal errors are corrected.
- Accept the LEA's PEIMS submissions by the specified due dates for each collection.
- Include the LEA's Stewards on the appropriate ESC- R19 TSDS Stewards email list-serve.
- Monitor the LEA's UID PET file submissions.
- Provide access to PEIMS-related training materials on the ESC Region 19 PEIMS website.
- Assist the LEA in identifying resources which can be used to answer PEIMS-related questions.

LEA's joining the ESC Region 19 TSDS Cooperative will receive the services listed above at no charge; as well as the additional services and training opportunities listed below.

TSDS Fee Based Services - ESC Region 19 agrees to:

- Provide support and train-the-trainer sessions to the LEA's TSDS TIMS steward.
- Provide support and train-the-trainer sessions to the LEA's Technical steward.
- Provide support and train-the-trainer sessions to assist LEA's with TSDS PEIMS.
- Provide support and train-the-trainer sessions to support current TSDS Core Collections.
- Provide two sessions on the latest updates affecting all TSDS collections.
- Provide one half-day session, an introduction to PEIMS, including TEDS, UID, and TREX.
- Monitor and review all LEA's data submissions to ensure that TEA due dates are being met.
- Provide LEA's PEIMS Coordinators with TSDS PEIMS file comparisons with prior year submissions.
- After hours support services, ESC Region 19 TSDS personnel will work collaboratively with the LEA's TSDS stewards to assist with required TSDS Submissions, to meet state mandated deadlines. This service provided only on dates files are due to TEA provided advance notice is received.

Each participating LEA agrees to:

- Attend all applicable TSDS sessions to ensure that all materials are received and discussed, if attendance is not possible a copy of the presented material will be made available.
- Provide contact information for all the LEA's TSDS Stewards.
- Meet the ESC's established due dates for all TSDS data submissions to allow sufficient time for ESC Region 19 personnel to review and accept the LEA's data before the TEA deadline.
- This Memorandum of Understanding, its fees or services may be modified or amended if required.

Membership Options

Initial the Selected Option

_____ **Option 1.) TSDS Co-op Member – Membership Fee \$1,250.00**

- Membership covers the cost for 4 LEA attendees per session, after which there will be a charge of \$250.00 per attendee / session
- Unlimited support for TSDS

_____ **Option 2.) Non-Member – Membership Fee \$0.00**

- All TSDS session fees: \$500.00 per attendee / session
- TSDS fee-based support \$100.00 per hour (1/4-hour minimum)
- *(Open / Blanket Purchase Order Required)*

Option Choice: _____ **PO Number:** _____

Signature of Superintendent / Designee **Date**

Name of LEA Contact **Phone Number** **email**

Name of LEA Secondary Contact **Phone Number** **email**

Education Service Center Region 19 Executive Director **Date**

For additional information, contact:

MIS Manager Joel Molina
Education Service Center Region 19
6611 Boeing Drive • El Paso, Texas 79925
Phone 915-780-6594 • Fax: 915-780-6582 • jmolina@esc19.net