



# Brownsville Independent School District

## Board of Trustees

### Regular Board Meeting

February 4, 2020

4:00 PM

Administration Building

1900 Price Road

Brownsville, Texas 78521-2417

## A G E N D A

**NOTE: The Board of Trustees may go into Closed/Executive Session to deliberate any item on this agenda as authorized by the Texas Open Meetings Act, Texas Government Code Chapter 551.**

- I. Meeting Called to Order.
- II. Moment of Silence.
- III. Pledge of Allegiance.
- IV. Roll Call:
- V. Recommend approving the **agenda** of the **Regular Board Meeting of Tuesday, February 4, 2020** with any corrections/deletions.
- VI. Recommend approval of **minutes** for the **Special Called Board Meeting held September 24, 2019** with any corrections.
- VII. **CLOSED MEETING: as pursuant to the Texas Government Code Sections: 551.071, 551.072, 551.074, 551.082, and 551.084.**
  - A. **Level III Grievance(s)**
    1. Discussion, consideration and possible action regarding Level III Grievance No. 007/19-20 on Leticia Gonzalez.
    2. Discussion, consideration and possible action regarding Level III Grievance No. 008/19-20 on Deyanira Berrones.
- VIII. **BOARD RECONVENES - Board action on agenda items discussed in Executive Session.**
- IX. **Superintendent's Report: \* SB1566**
  - A. **Conference Presentations:**
    1. Recognition of District Elementary UIL Division Champions. \*
    2. Abbreviated Summer Administration work schedule and closing of Administrative offices

for the week of June 29, 2020 to July 10, 2020.

3. Brownsville Independent School District Financial Report for the period ended January 31, 2020.
4. Brownsville Independent School District Quarterly Investment Report for the period ended December 31, 2019.

**B. Standing Board Agenda Items:**

1. Board Calendar: Board District Calendar.

**X. PUBLIC COMMENT:**

Persons wanting to address the Board during Public Comment shall before the beginning of the meeting print their names and the subject matter on the sign-in sheet provided at the entrance of the Board Room. The Board allots 30 minutes for Public Comment. Speakers are allowed a maximum of 3 minutes and a minimum of 1 minute, depending on the number of speakers. Complaints or grievances on the following subjects; employee complaints, personnel matters, student complaints, removal of alternative education program, complaints against individual board members, and expulsions, shall be directed to the appropriate policy for attempted resolution before bringing the matter before the Board. The Board President shall determine if the topic shall be redirected to the appropriate policy or redirected to Administration. Comments on issues shall be constructive and courteous.

**The Board may deliberate or take action regarding the following agenda items.**

**Board policy BE (Local) and Robert's Rules limits debate to two opportunities. A Trustee may debate a motion for two minutes on the first speaking opportunity and one minute on the second opportunity.**

- XI. Recommend approving the **Consent Agenda**. The Board has agreed to discuss the following items. All of the items below that are not called out will be approved by consent.

**(All presentations limited to five (5) minutes)**

**XII. Board Member Request(s)**

**A. Action Item(s)**

1. Discussion, consideration and possible action to reorganize the position of Board Vice President. (Board Member Request - Dr. Prisci Roca Tipton, Support - Minerva Pena)

**XIII. Consent Agenda:**

**A. Recommend approval of the following General Function Item(s):**

1. Recommend approval to submit the Waiver application for an exemption of HB3 requirements for full day PK4 at Burns Elementary to the Texas Education Agency for the 2019-2020 school year. \*
2. Recommend approval of Change Order #001 to the Owner/Contractor Agreement with ARGIO Roofing & Construction, LLC for Southmost ES Roof Replacement Project representing unused allowances in the amount of \$43,662.99. (Credit back to the District)

3. Recommend approval to authorize the Administration to accept the Cummings CTE New Parking Lot Improvements Project as substantially complete.
4. Recommend approval of a Volunteer Reserve Program and an unpaid volunteer position – Reserve Police Officer, to provide support in the Brownsville ISD Police Department. No Cost to the District.
5. Recommend approval to declare surplus/obsolete (8) Portable Buildings to be disposed in accordance with Board Policy CI (Local) School Properties Disposal. The Portable Buildings will be disposed through the On-Line Auction Process.
6. Recommend approval to declare surplus/obsolete sixty (60) School Buses to be disposed in accordance with Board Policy CI (Local) School Properties Disposal. The School Buses will be disposed through the On-Line Auction process.
7. Recommend and approve amendment of the Middle School 2019-2020 Course Listing Guide. \*
8. Recommend approval to select the Competitive Sealed Proposal delivery method as authorized by the Texas Education Code in accordance with Chapter 2269 of the Government Code for Construction Services, for the Building Renovations at Cummings CTE-CV 4.

**B. Recommend approval of the following Payment(s):**

1. Recommend approval for payment in the amount of \$3,237.50 to Esparza & Garza, L.L.P. for ongoing Bard approved legal services.
2. Recommend approval to pay annual membership dues to the Brownsville Chamber of Commerce for education related activities in the amount not to exceed \$5,000.00 from budgeted local Maintenance Funds.
3. Recommend approval of Payment #2 for \$3,750.00 as partial payment to AMTECH Solutions, Inc. for Engineering Services work completed on the Aquatic Center-Roof Design Consulting Services Project to be paid from Maintenance Tax Note Fund 189.
4. Recommend approval of Payment #14 for \$2,087.55 as partial payment to Ethos Engineering, Inc. for Construction Services work completed on the Hanna ECHS-HVAC & Lighting Upgrades Project to be paid from Maintenance Tax Note Fund 189.
5. Recommend approval of Payment #3 for \$4,425.45 as partial payment to Ethos Engineering for Engineering Consulting Services work completed on the Design Build LED Lighting Phase I Project to be paid from Maintenance Tax Note Fund 189.
6. Recommend approval of Payment #6 & #7 for \$25,060.47 as partial payment to Ethos Engineering, Inc. for Engineering Consulting Services work completed on the Design Build HVAC DX & Controls Phase II Project to be paid from Maintenance Tax Note Fund 189.
7. Recommend approval of Payment #15 for \$49,362.25 as partial payment to Ethos Engineering, Inc. for Construction Services work completed on the Hanna ECHS-HVAC & Lighting Upgrades Project to be paid from Maintenance Tax Note Fund 189.
8. Recommend approval of Payment #3 for \$1,218.75 as partial payment to Ethos Engineering, Inc. for Construction Services work completed on the Margaret M. Clark Aquatic Center -HVAC Upgrades Project to be paid from Maintenance Tax Note Fund 189.

9. Recommend approval of Payment #1 for a total of \$18,150.00 as partial payment to ROFA Architects, for Architectural Services work completed on the Sam's Stadium Renovation Improvements Project to be paid from Tax Rate Increase Fund 188.
10. Recommend approval of Payment #18 for \$149,953.02 as partial payment to Wil-Con, for Construction Services work completed on the Hanna ECHS HVAC and Light Upgrades to be paid from Maintenance Tax Note Fund 189.
11. Recommend approval of Payment #1 for \$22,800.00 as partial payment to American Contracting USA, Inc. for Construction Services work completed on the Multi-Campus Roof Replacement Phase II Project to be paid from Maintenance Tax Note Fund 189.
12. Recommend approval of Payment #1 for \$24,564.39 as partial payment to ARGIO Roofing & Construction, LLC for Construction Services work completed on the Multi-Campus Roof Replacement Phase I Project to be paid from Maintenance Tax Note Fund 189.
13. Recommend approval of Payment #4 for \$457,499.62 as partial payment to Gerlach Builders, LLC dba WIL-CON for Construction Services work completed on the Hanna ECHS New Gymnasium Facility Project to be paid from Tax Rate Increase Fund 188.
14. Recommend approval of Payment #6 for \$1,003.47 as final payment to Gonzalez Engineering & Surveying, Inc. for Engineering Services work completed on the Lopez ECHS Front Parking Lot Paving Project to be paid from Maintenance Tax Note Fund 189.
15. Recommend approval of Payment #7 for \$765.02 as partial payment to Armko Industries, Inc. for Architectural Services work completed on the Multi-Campus Roof Replacement Phase I Project to be paid from Maintenance Tax Note Fund 189.
16. Recommend approval of Payment #7 for \$201,920.04 as partial payment to Schneider Electric for Construction Services work completed on the Design-Build HVAC/Controls Replacement, Phase II to be paid from Maintenance Tax Note Fund 189.
17. Recommend approval of Payment #8 for \$325.79 as partial payment to Armko Industries, Inc. for Architectural Services work completed on the Multi-Campus Roof Replacement Phase II Project to be paid from Maintenance Tax Note Fund 189.

**C. Recommend approval of the following Contract(s)/Agreement(s):**

1. Recommend approval of the agreement for consulting services between DMR Educational Consulting Inc. and the Brownsville I.S.D. for improving reading and writing STAAR scores in the amount of \$16,000.00 from state compensatory funding. \*
2. Recommend approval of agreement of Engage2Learn to provide assistance with designing, planning, and to support the high-fidelity implementation of a blended learning instructional model, to become effective February 7, 2020 through June 12, 2020 at a cost of \$53,7833.00 funded by TEA's MIZ grant. \*
3. Recommend approval to enter into a Memorandum of Understanding with St. Paul's Episcopal Church and KIDS HOPE USA, a national organization that provides comprehensive training for volunteers who wish to serve as Mentors to local students for the 2019-2020 school year at no cost to the District.
4. Recommend approval of the attached Addendum to current contract with U Matter, a Texas limited liability corporation having its corporate office located at 354 Carnahan St., San Antonio, Texas 78209, to update screening services to be provided to District staff under

the Wellness Programs for the 2019-2020 school year.

5. Recommend approval to enter into a Memorandum of Understanding with Cameron County Health and Human Services Department named 2020 Operation Lone Star to provide the following medical services: Immunization for children, Screenings i.e., Diabetic, Hearing and Vision, Blood Pressure, Sports Physicals, Dental services and Vision exams for prescription glasses for adults and children. There will be no cost to the District.

**D. Recommend approval of the following Bid(s)/Proposal(s)/Purchase(s)**

1. Recommend renewal CSP #18-119 for Auto, General Liability, Law Enforcement, and Crime Insurance to McGriff, Seibels & Williams of Texas/Texas Political Subdivisions for a one (1) year period with an option to renew for two (2) additional one (1) year terms. The term of the policy will be from April 1, 2020 to March 31, 2021. Approximate amount of \$734,113.00 from Local Maintenance and Categorical Funds.
2. Recommend approval of CSP #20-124 for Demographic Study to ARCBridge Consulting & Training, Inc., Sterling, Virginia at an approximate cost of \$86,800.00
3. Recommend approval of CSP #20-126 for Financial Advisor Services to Estrada Hinojosa and Company, Inc., Dallas, Texas for one (1) year (3) year term with an option to extend two (2) additional one (1) year terms.
4. Recommend approval of RFQ #20-127 for Delinquent Ad Valorem Tax Attorney Services to Linebarger Goggan Blair & Sampson, LLP, Brownsville, Texas. Contract will be for one year beginning February 4, 2020 with the option to renew.
5. Recommend approval to extend Bid #19-084 for Parts/Repair Services for Ground and Heavy Maintenance Equipment District-wide to several vendors for three (3) months to expire in May, 2020. (Annual Bid)
6. Recommend approval to extend Bid #19-089 for Door Repair/Replacement District-wide to several vendors for three (3) months to expire in May, 2020. (Annual Bid)
7. Recommend approval to extend Bid #19-090 for Plumbing Services District-wide to several vendors for three (3) months to expire in May, 2020. (Annual Bid)
8. Recommend awarding Bid #20-014 for Paper-Multipurpose and Color, Printing Supplies and Materials District-wide to several vendors. (Annual Bid)
9. Recommend awarding Bid #20-015 for Career and Technology Education Supplies/Materials District-wide to several vendors. (Annual Bid)
10. Recommend awarding Bid #20-047 for Printing Services/Related Items District-wide to several vendors. (Annual Bid)
11. Recommend awarding Bid #20-048 for Employee Uniforms District-wide to several vendors. (Annual Bid)
12. Recommend awarding Bid #20-083 for Sheet Metal Materials/Installation District-wide to several vendors. (Annual Bid)
13. Recommend awarding Bid #20-085 for HVAC and Chiller Supplies/Materials Equipment District-wide to several vendors. (Annual Bid)
14. Recommend awarding Bid #20-086 for HVAC and Chiller Preventive Maintenance District-wide to several vendors and cast lots for items #9, #11 and #13 of said bid.

(Annual Bid)

15. Recommend awarding Bid #20-088 for Plumbing Supplies District-wide to several vendors. (Annual Bid)
16. Recommend awarding Bid #20-102 for Annual Network Cabling Installation and Repair District-wide to several vendors. (Annual Bid)

XIV. **CLOSED MEETING:** as pursuant to the Texas Government Code Sections: 551.071, 551.072, 551.074, 551.082, and 551.084.

**A. PERSONNEL MATTER(S):**

1. Presentation, acceptance and approval of **Retirements**. (23)
2. Presentation, acceptance and approval of **Resignations**. (2)
3. Recommend approval of probationary contractual personnel for the 2019-2020 school year(s) – **Teachers**. Subject to receipt of all outstanding documentation. (2)
4. Recommend approval of term-chapter 21 contractual personnel for the 2019-2020 school year(s) – **Administrator for Special Services-Central Office**. Subject to receipt of all outstanding documentation. (1)
5. Recommend approval of term-chapter 21 contractual personnel for the 2019-2020 school year(s) – **Counselor At-Risk**. Subject to receipt of all outstanding documentation. (1)
6. Recommend approval of term-chapter 21 contractual personnel for the 2019-2020 school year(s) – **Counselor District Wide**. Subject to receipt of all outstanding documentation. (1)
7. Recommend approval of probationary contractual personnel for the 2019-2020 school year(s) – **Area Assistant Superintendent-Central Office**. Subject to receipt of all outstanding documentation. (1)
8. Recommend approval of non-chapter 21 contractual personnel for the 2019-2020 school year(s) – **Director of Public Relations and Community Engagement-Central Office**. Subject to receipt of all outstanding documentation. (1)
9. Recommend approval of non-chapter 21 contractual personnel for the 2019-2020 school year(s) – **Speech Language Pathologist**. Subject to receipt of all outstanding documentation. (1)
10. Board Self-Evaluation.
11. Personnel Update with Superintendent (Dr. Rene Gutierrez).
12. Legal Update with Board Counsel (Baltazar Salazar).

**B. ATTORNEY CONSULTATION**

**1. Staff Attorney**

- a. Discussion, consideration, and possible action regarding Martha Chavez, a/n/f, J.C. v. Brownsville Independent School District, et al.

**C. INTERNAL AUDITOR CONSULTATION**

1. Consultation with Lead Internal Auditor (Status of past, ongoing and completed Board approved audits).

**XV. BOARD RECONVENES - Board action on agenda items discussed in Executive Session.**

**XVI. Announcement(s):**

A. **Next scheduled Board Meeting** of the Board of Trustees is on Tuesday, March 10, 2020.

**XVII. Adjournment.**