

UNITY SCHOOL DISTRICT BOARD OF EDUCATION

Regular Meeting

Agenda

Tuesday, February 14, 2023 6:00 PM

Unity School Board Room, 1908 150th St., Balsam Lake, WI 54810

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is time for public participation, for items germane to the agenda, during the meeting as indicated on the agenda.

Patricia C. Kastens, Clerk

1. **6:00 PM** Call to Order/Notice of Meeting/Roll Call
2. Approval of the Agenda
3. Consideration to Suspend Regular Session and Convene Closed Session for the Purpose of WI § 19.85 (1)(c) in considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and WI § 19.85(g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.
 - a. Roll Call
 - b. Approval of the Closed Minutes, January 10, 2023 - Board of Education Meeting
 - c. Approval of the Closed Minutes, January 23, 2023 - Special Meeting
 - d. Personnel §19.85 (1)(c)
 - e. Consideration of Bus Company Contract §19.85(g)
 - f. Adjourn Closed Session
 - g. Convene Regular Session
4. Possible Action on Recommendation(s) From Closed Session
5. Residents' Requests to Speak/Address the Board (Max. of 3 min. Items must be germane to the agenda. Any written comment must be submitted by email to brobinson@unity.k12.wi.us by NOON on Tuesday, February 14, 2023. Such comments will be provided to the Board of Education for consideration and review.) (Board Policy 187 - Public Participation at Board Meetings)
6. Board of Education Member Update
7. **Information**
 - a. Submitted Reports
 - 1) Principal Reports 3
 - 2) Curriculum Reports
 - b. District Administrator's Report - *Mr. Brandon Robinson* 6
 - 1) Discussion of Upcoming Board Planning Session Date
8. **Consent Agenda**
 - a. Approval of Minutes, January 10, 2023 - Regular Board of Education Meeting 10
 - b. Approval of Elementary/Middle School/High School Activity Accounts 13
 - c. Approval of Vouchers 16
 - d. Financial Report - *Ms. Kara Holden* 20
 - e. Personnel
 - 1) Consideration and Approval of Various Hires, Retirements, and Resignations, including but not limited to:
 - a. Rene Lechman, Retirement - Elementary Teacher
 - b. Laura Ramich, Retirement - Elementary Teacher
 - c. Sharon Stoll, Retirement - Elementary Physical Education Teacher
 - d. Laura Thorsen, Retirement - Elementary Teacher
 - e. Josh Grams, Resignation - Middle School Special Education Teacher
 - f. Spring Coaches Extra Duty Contracts
9. **Action Agenda**
 - a. Consideration and Approval of the 2023 Prom Proposal - *Mr. Zack Fugate*
 - b. Consideration and Approval of Attendance Waiver/Early Graduation Request - *Mr. Zachary Fugate*

- c. Resolution Authorizing the Establishment of an Escrow Account with Respect to Certain of the General Obligation School Improvement Bonds, Dated December 30, 2015 (the "Defeasance Transaction")
- d. Consideration and Approval of the following Administrative Rules and Board Policies: - *Mr. Brandon Robinson* 21
 - 321 - Annual School Calendar and School Day
 - Administrative Rule 322.1 - Calendar and Hours of Instruction
 - 444 - Educational Opportunities for Pregnant Students and School Age Parents
 - 446.3 - Discipline, Suspensions and Expulsions
 - 446.31 - Expulsion Abeyance Procedures
 - 447.11 - Code of Classroom Conduct
 - 447.2 - Outside of the School Day Detention

10. Adjourn

Unity
Elementary
February 2023

Elementary Principal’s Report

Pedal Power!



Thank you to Ms. Stoll, Mrs. Hikel, Mrs. Holden, and all involved in the selection of our new ‘Pedal Powered’ vehicles. We noticed a need for additional items for accessibility and now have hand powered vehicles, foot powered vehicles, and hip/wiggle powered vehicles as well (not pictured). We plan to use these for indoor recess, accessibility, and DAPE physical education courses. The Elementary Tier 1 team will be considering ways of expanding some of these options at recess as well - thank you and have fun ‘pedalling’ kids!



Dads and Donuts!

Dads and Donuts was a lot of fun with the Busy Bugs! We hosted it in our Plaza and Gym 1 which was a new location for us, but turned out to be very special. A huge thank you to all of the teachers and assistants which helped with this event. We weren’t sure which was more fun - seeing the kids play on the scooters and bounce the balloons around.....or the dads!

Upcoming Events

We invite families to attend our upcoming Kindergarten Concert this Valentine’s Day at 2PM in the PAC!

We also want to make sure folks are aware and have time to check in with their kids about some other special items - Kindergarten’s Q and U stuck like glue day, as well as the Elementary School’s Theater viewing of the HS play ‘The Little Mermaid’ in the first week of March. Thank you to everyone who helps with our kid’s events, as well as our family events. It makes such a special year for the kids!

Finally, don’t forget to sign up for Parent Teacher Conferences on the 23rd of February!!

Unity Middle School

February 2023 Board Report

Annual Spelling Bee

16 students from grades 5 through 8 participated in the Annual Spelling Bee on January 27th. Evelyn Fugate, grade 7, was the overall winner of the Spelling Bee and will go on to compete at the CESA 11 Regional Spelling Bee on Thursday, February 9th.



Evelyn Fugate,
Champion
Joclyne Marquez,
Runner-up



Grade Level Winners
L to R
5th Grade: Elizabeth DeWitt
6th Grade: Uriah Fugate
7th Grade: Evelyn Fugate
8th Grade: Joclyne Marquez

Student Council

The student council hosted a door decorating contest before the Holiday break. Mrs. Campeau's 6th Grade homeroom was the winner and received a "build your own pizza" party when the students came back to school!

Students enjoyed making AND eating pizza!



Science Olympiad Tournament

The Middle School Science Olympiad team was back competing on January 14th. The team traveled to Medford, WI and competed against several other middle schools from both Minnesota & Wisconsin. Every student at the Middle School level medaled individually and Unity Middle School took home 3rd place overall as a team! The team will travel to Boyceville, WI on February 18th for the Regional Tournament.



Students of the Week



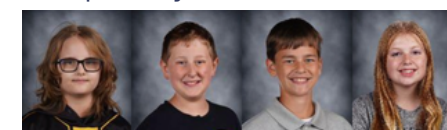
January 13, 2023

5th Grade: Connor McAbee
6th Grade: Uriah Fugate
7th Grade: Josie Johnson
8th Grade: Elias Hikel
Exploratory Team: Braxton Robertson



January 13, 2023

5th Grade: Olivia Schmid
6th Grade: Sianah Morales
7th Grade: Sawyer Tiedemann
8th Grade: Markus Majeske
Exploratory Team: Andrea Erickson



January 27, 2023

5th Grade: Emmett Hansen
6th Grade: Jacob Holdt
7th Grade: Ashton Patterson
8th Grade: Teigan Cook

UNITY EAGLES

Unity Career and College Fair: An Exciting New Tradition!



On Wednesday, February 1st, Unity High School senior students had the incredible opportunity to connect with nearly 40 local businesses, technical colleges, and 4-year universities. The students were blown away by the incredible conversations and career opportunities that they were exposed to during their two-hour fair. This activity is one that Unity School District will look to build upon in the years to come. Creating an opportunity for Unity High School students to

connect with local businesses and post-secondary institutions is incredibly important for ongoing community growth and industry. While this year was primarily focused on the senior students, future fairs will involve high school students at all four levels. As each level is at a different place in their preparation for post-secondary life, this opportunity will prove to be rich for all involved. Unity School District is beyond grateful to all of the representatives that attended this incredible fair!

EXCITING EVENTS Check out the Unity Website



Congratulations to the Unity Wrestling Team for placing 3rd at the Conference Tournament on Saturday, February 4th. Many wrestlers did well and sophomore student, Jack Ross, rose to victory as the Conference 1



The Unity FFA had the fun opportunity to attend the World's Toughest Rodeo. The group had a lot of fun at the event and were able to spend some quality time as a club! 2



Unity School District and the Unity FFA would like to extend a large amount of gratitude to Polk Burnett for their generous \$1,000 donation towards the spring Ag On The Lawn event! 3



This trimester, eight Unity High School seniors are completing a CDL Class A program through Northwood Technical College. It has been an excellent experience and Unity looks forward to future opportunities as well! 4



Congratulations to Piper Nelson, Isaac Zahler, and Jillian Fisher for earning the opportunity to try out for the State Honors Band and State Honors Choir. Good luck to the three of them as they pursue this exciting endeavor! 5

"Practice like you have never won...compete like you have never lost."

Unity High School Powerlifting Club

Over the past few years, Brian Collins has been working with numerous student-athletes to establish a Unity Powerlifting program. While many students participate in Unity's winter extracurricular activities, the Powerlifting Club creates a unique opportunity for students across the board to participate in a healthy and growing sport. The Unity Powerlifting

Club has seen growth over the last two years because of the large amounts of success that former student, Jayda Heilig, experienced as a powerlifting competitor. This year, four students have already qualified to compete at the State level, and Mr. Collins hopes that several more will qualify in the coming weeks. Keep up the great work!

District Administrator's Report

February 2023

Unity School District

Making the Most of School Closures

This has been an exciting winter season so far, with record snowfalls, frequent winter storms, and multiple school closures and delays. Planning for continued learning opportunities during these events can be a challenge.

After the first days of closure and delays, Unity has shifted to a flexible learning model on days when school is closed. For the remainder of the year, Unity students will participate in remote learning activities when school is canceled. For middle and high school students, these lessons and activities will be virtual, using the students's school assigned technology devices. Elementary students will be provided learning activities that can be done with or without technology.

Teachers will be providing "virtual office hours" where students can connect with them virtually. Teachers will be available via video meeting in Google Meet to answer questions, provide guidance, and lead activities. Specific times are communicated with students.

Unity appreciates the patience that parents and students have shown this school year. If parents have questions, or suggestions, about inclement weather days and flexible learning, they are encouraged to contact their child's principal.

Unity: A Great Place to Live, Learn, and Work!

Check Out Some Amazing Career Opportunities! Unity School District, like other districts throughout the region, is feeling the effects of a staffing shortage in many categories.

Join the team! Unity School District is seeking team members in a variety of different positions.

Consider becoming an employee of an amazing school district! Career opportunities are accessible at <https://www.unity.k12.wi.us/o/unity-school-district/page/employment>.

Current Openings include: Grade 5-12 Choir Teacher, LEAP Childcare Teachers and Assistants, Educational Assistants, Custodians, and substitute employees in all positions.

Interested individuals are encouraged to contact the school district office at (715) 825-3515 or Kobussen at (715) 330-4234.

Unity Aquatics Center Closed

The Unity Aquatics Center is currently closed for unscheduled maintenance. The pool will remain closed until further notice. Snow and ice were removed from the roof to reduce the snow load. While this process was being completed, additional maintenance was conducted.

District Administrator's Report

February 2023

Unity School District

UNITY FACILITIES

Winter **HOURS OF OPERATION**

*NOW OPEN SATURDAYS
3PM-6PM
STARTING 12/10!*

	COMMUNITY POOL	FITNESS CENTER
MONDAY	5:45AM-7:45AM - ADULT LAP SWIM 5:45PM-7:45PM - OPEN SWIM	6:00AM-7:30AM 6:00PM-9:00PM
TUESDAY	5:45PM-7:45PM - OPEN SWIM	6:00PM-9:00PM
WEDNESDAY	5:45AM-7:45AM - ADULT LAP SWIM 5:45PM-7:45PM - ADULT LAP SWIM	6:00AM-7:30AM 6:00PM-9:00PM
THURSDAY	5:45PM-7:45PM - OPEN SWIM	6:00PM-9:00PM
FRIDAY	5:45AM-7:45AM - ADULT LAP SWIM 5:45PM-7:45PM - OPEN SWIM	6:00AM-7:30AM 6:00PM-9:00PM
SATURDAY	3:00PM-6:00PM - OPEN SWIM	CLOSED
SUNDAY	3:00PM-6:00PM - OPEN SWIM	3:00PM-6:00PM

MEMBERSHIPS AVAILABLE FOR PURCHASE BY DAY, MONTH, OR YEAR!
ASK AN ATTENDANT FOR MORE INFORMATION!

COMMUNITY OPEN GYM
FREE! ALL AGES!
*CHILDREN UNDER 12 MUST BE ACCOMPANIED BY AN ADULT AT ALL TIMES
SUNDAYS FROM 3:00PM - 6:00PM
HIGH SCHOOL GYM#1

District Administrator's Report

February 2023


Unity School District

Unity Wall of Honor Nominations Sought

Years ago, the Unity Board of Education established a "Wall of Honor" to recognize and honor the accomplishments of Unity alumni and employees. Criteria for selection to the "Wall of Honor" will be based on contributions in the areas of education, business, human services, government, athletic, military, fine arts, and community involvement. Alumni selection is based on post-high school accomplishments. The nominee will be screened by a selection committee, which will meet in early March. Deadline for applications each year is March 1st.

If you know of someone who is worthy of being considered for the "Wall of Honor," nomination forms are available at Unity's District and School offices. Additionally, application forms are available on the District website at www.unity.k12.wi.us. If you have any questions, call or write to Unity Wall of Honor, Unity School District, 1908 150th St./Hwy 46N, Balsam Lake, WI 54810; (715) 825-3515.

"Expect Great Things"



**2022 - 2023
UNITY SCHOOL DISTRICT
GOALS**

- 1. PREPARE STUDENTS FOR THEIR FUTURE BY INCREASING CAREER READINESS THROUGH THE EXPANSION OF YOUTH APPRENTICESHIP, ADVANCED PLACEMENT, EARLY COLLEGE CREDIT PROGRAM, START COLLEGE NOW, AND NEW PROGRAMS.**
- 2. IMPROVE READING ACHIEVEMENT AND LITERACY THROUGH IMPLEMENTATION OF A RIGOROUS CURRICULUM WITH FLEXIBLE AND PERSONALIZED LEARNING OPPORTUNITIES FOR STUDENTS.**
- 3. CONTINUE TO IMPLEMENT SUPPORTIVE MENTAL HEALTH PROGRAMMING FOR STUDENTS.**
- 4. PROMOTE LEADERSHIP DEVELOPMENT AND CHARACTER-BUILDING OPPORTUNITIES FOR ALL STUDENTS.**

District Administrator's Report

February 2023

Unity School District

Upcoming Meetings and Events

DATE	MEETING	PLACE	TIME
Tuesday, February 14	Board of Education Meeting	Board Room	6:00 PM
Wednesday, February 15	Administrative Team Meeting	Board Room	9:00 AM
Monday, February 20	No School - Staff In-Service	District	
Tuesday, February 21	Lakeland Conference Superintendent Meeting	Turtle Lake	10:00 AM
Wednesday, February 22	Administrative Team Meeting	Board Room	9:00 AM
Friday, February 24	End of Second Trimester		
Monday, February 27	CESA 11 Steering Committee	ZOOM	2:30 PM
Wednesday, March 1	Administrative Team Meeting	Board Room	9:00 AM
Friday, March 10	CESA 11 Superintendent Meeting	Turtle Lake	9:00 AM
Tuesday, March 14	Board of Education Meeting	Board Room	6:00 PM
Wednesday, March 15	Administrative Team Meeting	Board Room	9:00 AM
March 20-24	No School - Spring Break	District	



School Closing Information

Unity School District Website, www.unity.k12.wi.us
 WCCO Channel 4, www.wcco.com
 KSTP Channel 5, www.kstp.com
 KMSP Channel 9, www.myfox9.com
 KARE Channel 11, www.kare11.com
 iOS or Google App, Unity School District



Minutes of Regular Meeting

January 10, 2023

The Board of Education

Unity School District

A Regular Meeting of the Board of Education of Unity School District was held Tuesday, January 10, 2023 beginning at 6:00 PM in the Unity School District Board Room.

1. **6:00 PM** Call to Order/Notice of Meeting/Roll Call
 - Members Present:** Debbie Ince-Peterson, Ryan Peterson, Pat Kastens, Sheryl Holmgren, Victoria Studtmann, Andrea Jerrick
 - Admin. Team Present:** Supt. Brandon Robinson
 - Members Absent:** Jeromy Cox
2. Approval of the Agenda
 - Motion to approve the agenda by Ryan Peterson.
 - Second by Victoria Studtmann.
 - Motion carries by unanimous voice vote.
3. Consideration to Suspend Regular Session and Convene Closed Session for the Purpose of WI § 19.85 (1)(c) in considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and WI § 19.85(g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.
 - a. Roll Call
 - b. Approval of the Closed Minutes, December 13, 2022 - Board of Education Meeting
 - c. Personnel §19.85 (1)(c)
 - d. Consideration of Bus Company Contract §19.85(g)
 - e. Adjourn Closed Session
 - f. Convene Regular Session
4. Possible Action on Recommendation(s) From Closed Session
 - None
5. Residents' Requests to Speak/Address the Board (Max. of 3 min. Items must be germane to the agenda. Any written comment must be submitted by email to brobinson@unity.k12.wi.us by NOON on Tuesday, January 10, 2023. Such comments will be provided to the Board of Education for consideration and review.) (Board Policy 187 - Public Participation at Board Meetings)
 - No comments were provided.
6. Board of Education Member Update
7. **Information**
 - a. Proposed WASB Resolutions
 - b. Submitted Reports
 - 1) Principal Reports
 - c. District Administrator's Report - *Mr. Brandon Robinson*

8. **Consent Agenda**

- a. Approval of Minutes, December 13, 2022 - Regular Board of Education Meeting
Motion to Approve Minutes of December 13, 2022 by Pat Kastens.
Second by Ryan Peterson.
Motion carries by unanimous voice vote.
- b. Approval of Elementary/Middle School/High School Activity Accounts
Motion to Approve the December 2022 Activity Accounts by Ryan Peterson.
Second by Victoria Studtmann.
Motion carries by unanimous voice vote.
- c. Approval of Vouchers
Motion to Approve the December 2022 Vouchers by Pat Kastens.
Second by Sheryl Holmgren.
Motion carries by unanimous voice vote. (Ryan Peterson Abstained.)
- d. Financial Report - *Ms. Kara Holden*
Motion to Receive the December 2022 Financial Report by Pat Kastens.
Second by Andrea Jerrick.
Motion carries by unanimous voice vote.
- e. Personnel
 - 1) Consideration and Approval of Various Hires, Retirements, and Resignations, including but not limited to:
Motion by Ryan Peterson to Approve the Retirement of Jeff Pfaff, Elementary Teacher, with thanks for his 28 years of service to Unity School District.
Second by Pat Kastens.
Motion carries by unanimous voice vote.

9. **Action Agenda**

- a. Consideration and Approval of the 2021-2022 Audit Results - *Dan Carlson and Sarah Kobs (CliftonLarsonAllen)*
Motion by Ryan Peterson to Approve the 2021-2022 Audit Results as presented
Second by Andrea Jerrick.
Motion carries by unanimous voice vote.
- b. Federal Grant Required Consideration and Approval of the Unity COVID Return to School Plan - *Mr. Brandon Robinson*
Motion by Ryan Peterson to Reauthorize and Approve the Unity COVID Return to School Plan, with permission for Administration to make changes as needed.
Second by Pat Kastens.
Motion carries by unanimous voice vote.
- c. Consideration and Approval of the 2023-2024 Educational Options - *Mr. Brandon Robinson*
Motion to Approve the 2023-2024 Educational Options by Ryan Peterson.
Second by Sheryl Holmgren.
Motion carries by unanimous voice vote.
- d. Consideration and Approval of Open Enrollment Space Availability for the 2023-2024 School Year - *Ms. Carol Kline*
Motion to approve the Open Enrollment Space Availability for the 2023-2024 School Year as presented by Victoria Studtmann.
Second by Pat Kastens.
Motion carries by unanimous voice vote.

- e. Consideration and Approval of the 2023-2024 Unity High School Course Catalog - *Mr. Zack Fugate*
Motion to Approve the 2023-2024 Unity High School Course Catalog by Andrea Jerrick.
Second by Victoria Studtmann.
Motion carries by unanimous voice vote.
- f. Consideration and Approval of the following Administrative Rules and Board Policies: - *Mr. Brandon Robinson*
 - 1) Annual Review and Approval of Board Policy 341.8 - Native American Policies and Procedures and 2023 IPP(Indian Policies and Procedures) for the Unity School District
Motion to Approve the Board Policy 341.8 – Native American Policies and Procedures and 2023 IPP for the Unity School District by Pat Kastens.
Second by Ryan Peterson.
Motion carries by unanimous voice vote.

10. Adjourn

Motion to adjourn by Pat Kastens.
Second by Victoria Studtmann.
Motion carries by unanimous voice vote by 7:20 p.m.

UNITY SCHOOL DISTRICT

ACTIVITY ACCOUNT SUMMARY AS OF JANUARY 31, 2023

HIGH SCHOOL				
ACCOUNT	BEG BALANCE	INCOME	EXPENSES	END BALANCE
164400-General Account	\$6,908.64	\$259.03	\$1,000.00	\$6,167.67
164401-Basketball - Boys	\$1,311.35		\$374.00	\$937.35
164402-Baseball - HS	\$3,622.08			\$3,622.08
164403-FFA	\$21,870.09		\$11,522.00	\$10,348.09
164404-FBLA	\$291.35			\$291.35
164405-Skills USA	\$5,331.40		\$2,490.38	\$2,841.02
164406-Athletics	\$1,143.77			\$1,143.77
164407-Football	\$3,374.18			\$3,374.18
164408-Volleyball	\$1,229.66		\$200.00	\$1,029.66
164409-Basketball - Girls	\$641.98			\$641.98
164410-Softball	\$898.45			\$898.45
164411-Soccer Club	\$0.00			\$0.00
164412-Grad Party	\$0.00			\$0.00
164413-Migizi Club	\$641.97			\$641.97
164414-Music Club	\$5,776.51			\$5,776.51
164415-Natnl Honor Society	\$797.40			\$797.40
164416-Student Council	\$2,986.31		\$579.98	\$2,406.33
164417-Theatre Arts	\$4,241.15			\$4,241.15
164418-Library	\$1,837.31			\$1,837.31
16419-Farm2School	\$708.00			\$708.00
164420-Tennis	\$4,086.67			\$4,086.67
164422 - Class of 2022	\$465.24			\$465.24
164423 - Class of 2023	\$4,312.98			\$4,312.98
164424 - Class of 2024	\$3,669.40		\$128.50	\$3,540.90
164425 - Class of 2025	\$689.20			\$689.20
164426 - Class of 2026	\$0.00			\$0.00

TOTALS	\$76,835.09	\$259.03	\$16,294.86	\$60,799.26
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MIDDLE SCHOOL

ACCOUNT	BEG BALANCE	INCOME	EXPENSES	END BALANCE
General	\$9,567.90	\$1,617.39	\$154.89	\$11,030.40
Student Council	\$2,373.16		\$58.18	\$2,314.98
Drama	\$747.76			\$747.76
Sopko	\$465.83		\$280.00	\$185.83
PE Program	\$623.50			\$623.50
MS Athletics	\$537.52			\$537.52
Girls Traveling Bball	\$5,745.46		\$398.45	\$5,347.01
Wrestling	\$375.40	\$418.02		\$793.42
TOTALS	\$20,436.53	\$2,035.41	\$891.52	\$21,580.42

ELEMENTARY SCHOOL

ACCOUNT	BEG BALANCE	INCOME	EXPENSE	END BALANCE
General	\$6,282.91	\$985.17		\$7,268.08
Yearbook	\$2,389.78			\$2,389.78
TOTALS	\$9,716.70	\$985.17	\$0.00	\$9,657.86

NEW JULY 2022 BALANCES AS OF 10/4/22

HIGH SCHOOL

ACCOUNT	BEG BALANCE	INCOME	EXPENSE	END BALANCE
164400-General Account	\$4,031.58	\$48.48		\$4,080.06
164401-Basketball - Boys	5,794.48		2,063.13	3,731.35
164402-Baseball - HS	3,615.08		598.00	3,017.08
164403-FFA	10,249.74			10,249.74
164404-FBLA	2,003.99			2,003.99

164405-Skills USA	3,609.13			3,609.13
164406-Athletics	1,143.77			1,143.77
164407-Football	3,337.63			3,337.63
164408-Volleyball	2,602.55			2,602.55
164409-Basketball - Girls	641.98			641.98
164410-Softball	898.45			898.45
164411-Soccer Club	0.00			0.00
164412-Grad Party	0.00			0.00
164413-Migizi Club	641.97			641.97
164414-Music Club	5,776.51			5,776.51
164415-Natnl Honor Society	797.40			797.40
164416-Student Council	2,828.85			2,828.85
164417-Theatre Arts	6,391.15			6,391.15
164418-Library	1,836.53			1,836.53
16419-Farm2School	708.00			708.00
164420-Tennis	4,527.69			4,527.69
164422-Class of 2022-2025	7,288.44			7,288.44
TOTALS	\$68,724.92	\$48.48	\$2,661.13	\$66,112.27

CHECK #	VENDOR	CHECK DATE	AMOUNT
17879	HALLBERG, NICK	1/5/23	\$ 170.00
17880	KLIMEK, JOSH	1/5/23	\$ 190.00
17881	RUCK, JACOB	1/5/23	\$ 170.00
17882	SAUVE, BRAD	1/5/23	\$ 190.00
17883	VANDERVEREN, BRADLEY	1/5/23	\$ 160.00
17884	ZAIS, TIM	1/5/23	\$ 190.00
17885	ST CROIX FALLS MUSIC DEPT.	1/6/23	\$ 84.00
17886	ELECTRONIC FEDERAL TAX PAYMENT	1/5/23	\$ 67,892.69
17887	WEA TAX SHELTERED ANNUITY TRUST	1/5/23	\$ 5,516.46
17888	WISCONSIN DEPARTMENT OF REV	1/5/23	\$ 11,019.91
17889	UNITY FOOD SERVICE	1/9/23	\$ 322.50
17890	STANDARD INSURANCE COMPANY	1/9/23	\$ 2,559.21
17891	ALLEVA, WILLIAM	1/10/23	\$ 340.00
17892	BERNDT, TROY	1/10/23	\$ 190.00
17893	KLEIN, DON	1/10/23	\$ 190.00
17894	KLIMEK, JOSH	1/10/23	\$ 190.00
17895	MARUSAK, BEN	1/10/23	\$ 130.00
17896	MORTEL, ALEC	1/10/23	\$ 170.00
17897	RUCK, JACOB	1/10/23	\$ 170.00
17898	RUCK, JACOB	1/10/23	\$ 170.00
17899	SAUVE, BRAD	1/10/23	\$ 190.00
17900	SEMPF, ROD	1/10/23	\$ 100.00
17901	TVEDT, ERIC	1/10/23	\$ 190.00
17902	ZAIS, TIM	1/10/23	\$ 190.00
17909	HIKEL, KEVIN	1/18/23	\$ 136.61
17910	HOGAN, MELANIE	1/18/23	\$ 151.74
17911	JOHNSON, EMMA	1/18/23	\$ 39.95
17912	KEMIS, MADELYN	1/18/23	\$ 39.95
17913	POLK BURNETT ELECTRIC COOP.	1/18/23	\$ 5,744.96
17914	TILTON, JOE	1/18/23	\$ 84.40
17915	STANDARD INSURANCE COMPANY	1/19/23	\$ 4,157.25
17916	HORACE MANN LIFE INSURANCE COM	1/19/23	\$ 2,026.32
17917	THRIVENT FINANCIAL FOR LUTHERANS	1/19/23	\$ 526.32
17918	UNITY EDUCATION SCHOLARSHIP	1/19/23	\$ 15.00
17919	UNITY FOOD SERVICE	1/19/23	\$ 93.15
17934	AIRGAS USA, LLC	1/20/23	\$ 393.25
17935-17940	AMAZON CAPITAL SERVICES	1/20/23	\$ 6,952.29
17941	BALSAM LAKE HARDWARE	1/20/23	\$ 225.18
17942	BALSAM LAKE WATER/SEWR COMM'IS.	1/20/23	\$ 5,745.68

17943	BERGER CUSTOM HARDWOODS LLC	1/20/23	\$	2,299.80
17944	BIMBO BAKERIES USA, INC	1/20/23	\$	738.00
17945	CESA #11	1/20/23	\$	485.00
17946	CESA #11	1/20/23	\$	10,716.00
17947	CHIPPEWA TOURS	1/20/23	\$	3,021.00
17948	CHIPPEWA VALLEY SPORTING GOODS	1/20/23	\$	3,876.25
17949	SCHOOL DISTRICT OF CLAYTON	1/20/23	\$	200.00
17950	CVTC	1/20/23	\$	929.94
17951	DALCO	1/20/23	\$	1,455.00
17952	DELTA DENTAL	1/20/23	\$	10,678.66
17953	DEPARTMENT OF ADMINISTRATION	1/20/23	\$	1,500.00
17954	DON JOHNSON'S CUMBERLAND MOTORS LLC	1/20/23	\$	572.65
17955	E.O. JOHNSON	1/20/23	\$	2,126.55
17956	ECKROTH MUSIC	1/20/23	\$	85.36
17957	ECOLAB	1/20/23	\$	909.15
17958	EDUCERE	1/20/23	\$	2,669.00
17959	EL STINKO PORTABLE TOILETS LLC	1/20/23	\$	250.00
17960	EMPLOYEE BENEFITS CORPORATION	1/20/23	\$	85.85
17961	ENDEAVORS ADULT DEVELOPMENT CENTER	1/20/23	\$	45.00
17962	FOLLETT SCHOOL SOLUTIONS, INC.	1/20/23	\$	980.10
17963	GOODSON FURNITURE & EQUIPMENT LLC	1/20/23	\$	948.00
17964	GRAINGER, INC	1/20/23	\$	1,832.13
17965	HOBART SERVICE	1/20/23	\$	138.61
17966	HOUGHTON MIFFLIN	1/20/23	\$	770.47
17967	ICCPA	1/20/23	\$	312.45
17968	INDIANHEAD FOODSERVICE DIST.	1/20/23	\$	54,102.29
17969	INNOVATIVE OFFICE SOLUTIONS	1/20/23	\$	621.89
17970-17971	J.W. PEPPER & SON, INC	1/20/23	\$	237.61
17972	JENSEN FURNITURE	1/20/23	\$	18,378.00
17973	JOHNS REFRIGERATION INC.	1/20/23	\$	16,586.97
17974	KEMPS	1/20/23	\$	9,448.70
17975	KOBUSSEN BUSES LTD	1/20/23	\$	170,426.46
17976	LAKELAND COMMUNICATIONS	1/20/23	\$	2,253.87
17977	LOFFLER	1/20/23	\$	378.69
17978	LOFFLER COMPANIES, INC.	1/20/23	\$	454.08
17979	MCGRAW HILL LLC	1/20/23	\$	1,910.94
17980	MEDICA	1/20/23	\$	748.00
17981	MIKE'S COMMERCIAL KITCHEN SERV	1/20/23	\$	365.00
17982	NASCO	1/20/23	\$	35.36
17983	NATIONAL SCHOOL FORMS	1/20/23	\$	262.33

17984 OAK RIDGE CHEMICAL INC	1/20/23	\$	302.37
17985 OGILVIE HIGH SCHOOL	1/20/23	\$	250.00
17986 PLANK ROAD PUBLISHING	1/20/23	\$	47.60
17987 POLK COUNTY SHERIFF'S DEPT	1/20/23	\$	4,949.13
17988 POLK BURNETT ELECTRIC COOP.	1/20/23	\$	998.02
17989 RASSBACH COMMUNICATIONS SERVIC	1/20/23	\$	4,803.43
17990 RENNING, LEWIS & LACY, S.C.	1/20/23	\$	5,070.24
17991 RIVER FALLS HIGH SCHOOL	1/20/23	\$	285.00
17992 SCHILLING SUPPLY COMPANY	1/20/23	\$	820.15
17993 ST CROIX HEALTH	1/20/23	\$	9,942.00
17994 STRANG LAW LLC	1/20/23	\$	195.00
17995 SWANK MOVIE LICENSING USA	1/20/23	\$	552.00
17996 TK ELEVATOR CORPORATION	1/20/23	\$	242.20
17997 TRIO SUPPLY COMPANY	1/20/23	\$	982.92
17998 UNITY HIGH SCHOOL ACTIVITY	1/20/23	\$	156.00
17999 VERIZON WIRELESS	1/20/23	\$	276.39
18000 WATERMAN RECYCLING AND DISPOSAL LLC	1/20/23	\$	1,789.00
18001 WCA GROUP HEALTH TRUST	1/20/23	\$	117,270.40
18002 ALLEVA, WILLIAM	1/23/23	\$	150.00
18003 ALLEVA, WILLIAM	1/23/23	\$	225.00
18004 BARR, JOHN	1/23/23	\$	100.00
18005 CZYSCON, WAYNE	1/23/23	\$	190.00
18006 DEROUSSEAU, DAVE	1/23/23	\$	190.00
18007 GRUNA, GREG	1/23/23	\$	100.00
18008 KALDUNSKI, KOLE	1/23/23	\$	100.00
18009 LUNSMANN, MIKE	1/23/23	\$	150.00
18010 LUNSMANN, MIKE	1/23/23	\$	75.00
18011 RUCK, JACOB	1/23/23	\$	225.00
18012 SCHMIDT, DOUG	1/23/23	\$	75.00
18013 TAHTINEN, SCOTT	1/23/23	\$	190.00
18014 ELECTRONIC FEDERAL TAX PAYMENT	1/20/23	\$	64,789.01
18015 WEA TAX SHELTERED ANNUITY TRUST	1/20/23	\$	6,116.46
18016 WISCONSIN RETIREMENT SYSTEM	1/31/23	\$	86,238.56
18017 ALLEVA, WILLIAM	1/31/23	\$	255.00
18018 ALLEVA, WILLIAM	1/31/23	\$	255.00
18019 ALLEVA, WILLIAM	1/31/23	\$	150.00
18020 BEREITER, ANDY	1/31/23	\$	190.00
18021 EMERY, JAMES	1/31/23	\$	190.00
18022 HALLBERG, NICK	1/31/23	\$	255.00
18023 JOHNSON, DALE	1/31/23	\$	190.00

18024 KLIMEK, JOSH	1/31/23	\$	190.00
18025 MORRIS, BRAD	1/31/23	\$	190.00
18026 RUCK, JACOB	1/31/23	\$	150.00
18027 RUCK, JACOB	1/31/23	\$	255.00
18028 SAUVE, BRAD	1/31/23	\$	190.00
18029 WISCONSIN DEPARTMENT OF REV	1/20/23	\$	10,556.39
18036 PAYROLL ACCOUNT	1/20/23	\$	487,815.00
18037 WISCONSIN DEPARTMENT OF REV	1/30/23	\$	615.20
18042 BMO MASTERCARD	1/31/23	\$	3,455.12
18043 CHASE CARD SERVICES	1/31/23	\$	2,319.29
18044 FRYBERGER LAW FIRM	1/31/23	\$	1,350.00
18045 HUEBSCH SERVICES	1/31/23	\$	4,329.86
18046 NORTHWESTERN WIS ELECTRIC CO	1/31/23	\$	20,054.39
18047 WE ENERGIES	1/31/23	\$	13,339.65
			<hr/> <hr/>
			\$ 1,294,992.76

January, 2023
 UNITY SCHOOL DISTRICT
 ALL FUNDS
 PROOF OF CASH

BANK	BALANCE December 31, 2022	DEPOSITS/ RECEIPTS	WITHDRAWALS/ DISBURSEMENTS	BALANCE January 31, 2023
BALANCE PER BANK:				
Bank of Baldwin - 4034 General Checking	\$ -	\$ 874,536.99	\$ 874,536.99	\$ -
Bank of Baldwin - 3781 Sweep	613,112.54	1,943,189.38	1,365,204.80	1,191,097.12
Bank of Baldwin - 9458 Debt Service	6,076.67	21.08		6,097.75
LGIP - #1 - Debt Service	48,338.91	175.03		48,513.94
LGIP - #2 - General	1,838.11	6.66		1,844.77
Matrix Bank - 4217 - OPEB	856,652.53	1,310.18		857,962.71
Bremer Bank - 0907 Capital Improvement	381,470.50	323.99		381,794.49
Bank Baldwin - 3863 ES Activity	8,672.69	985.17	0.00	9,657.86
Bank Baldwin - 8579 MS Activity	20,451.53	2,035.41	611.52	21,875.42
Bank Baldwin - 3894 HS Activity	79,708.22	259.03	18,458.44	61,508.81
Bank Baldwin - 7068 Scholarship Milltown CC	35,570.44	0.00		35,570.44
Bank Baldwin - 1817 Scholarship Lumsden	33,154.81	0.00		33,154.81
Bank Baldwin - 2643 Scholarship Amery Farmers	15,460.64	0.00		15,460.64
Bank Baldwin - 7799 Scholarship Checking	55,951.51	194.11		56,145.62
Bank Baldwin - 1217 Scholarship G Melby Am Legion	12,047.50	0.00		12,047.50
	\$ 2,168,506.60	\$ 2,823,037.03	\$ 2,258,811.75	\$ 2,732,731.88

Unity School District - Board of Education

Board Policy 321

Annual School Calendar and School Day

Last Revised 2/14/2023

The School Board's goal is to approve an annual school calendar that establishes, **at a minimum,** ~~least~~ the days that are planned for direct student instruction and on which students are expected to attend school, as well as any days on which parent conferences are planned, by April of the preceding school year.

The Board Calendar Committee Representatives and District Administrator shall prepare a proposed annual school calendar and present the proposed calendar to the Board for approval in a timely fashion. In addition to identifying ~~at least~~ the days on which students will be expected to attend school and any days that are planned for parent conferences, the calendar proposal shall (1) include a calculation of the planned hours of student instruction, and (2) identify the extent to which such planned hours of student instruction meet or exceed the minimum requirements established by applicable laws and regulations. The Board of Education may adopt **calendars for** multiple years at a time.

The administrative calendar proposal may identify one or more items which are more tentative in nature and which, therefore, may be more likely to change and/or which may expressly be left as "subject to later confirmation."

After an annual school calendar is approved by the Board and publicized, the school administration and the Board will be reluctant to substantially modify the calendar, **but the District cannot guarantee that no changes will be made. The District Administrator may make changes to the calendar that are deemed necessary, regarding the dates of events or activities.**

The school day shall be published ~~in the student handbook and~~ online at the District website.

School Day:

1. The District Administrator is authorized to set the school day, and publish in the student-parent handbooks.
2. The school day may be modified by the District Administrator, or designee assigned in absence of the District Administrator, when weather conditions or other emergencies arise.

Unity School District
Administrative Rule 322.1
Calendar and Hours of Instruction
Last Revised 2/14/2022

The development of the annual District Calendar ~~will be~~ is the responsibility of the Board Calendar Committee Representatives and the District Administrator. They will take into consideration suggestions from the administrative team, who represent the district staff, parents, and students.

Each year, the Board of Education shall approve a District Calendar defining the number of days when the schools will be in session for instructional purposes. The school year shall consist of student contact days, sufficient to meet all required student instruction time mandates set by State law, and shall contain a number of non-instructional days for parent-teacher conferences, staff education and training, or other reasons during which staff are required to report.

The District Administrator is authorized to collaborate with CESA 11 on the development of a calendar commonalities for all of the districts in the service area.

If school days are cancelled such that the amount of instructional time would fall below the required amount of time, the District Administrator shall determine whether additional school days during which student instruction will occur will be scheduled or whether additional instructional time shall be added to existing school days such that the required instructional time is completed. Non-instructional days lost due to inclement weather or other reasons may be made up at the discretion of the Board.

The District Administrator shall certify to the Department of Public Instruction the number of hours of student instruction during the previous school year.

Unity School District - Board of Education

Board Policy 444

School-Age Parents/Married Students ~~Educational Opportunities for Pregnant Students and School Age Parents~~

Last Revised 2/14/2023

School districts have the responsibility of providing equal educational opportunities for all resident students. The following guidelines, as stated by the Wisconsin Department of Public Instruction, for Wisconsin schools dealing with pregnant school girls are hereby directed by the Unity Board of Education:

- A. ~~The pregnant school-age girl who has not completed her high school education and who wishes to remain in the regular school program can be excluded only if in the best interest of the girl, modification of the regular program becomes advisable. Any plan for modification of her program should involve consultation with appropriate educational, medical and social agency personnel as well as the girl and her parents.~~
- B. ~~The pregnant school-age girl within the compulsory school attendance age is able to withdraw from the regular school program and shall enroll in an appropriate and adequate alternate program.~~
- C. ~~The pregnant school-age girl above the compulsory school attendance age, but below 21, shall receive intensive counseling and assistance toward either remaining in the regular school program or enrolling in an appropriate and adequate alternate educational program.~~

~~The appropriate and adequate educational program as offered by Unity High School will consist of:~~

- ~~(1) Modification of the regular school program to meet the individual needs.~~
- ~~(2) Enrollment in alternative education courses, as determined by the District, to satisfy the remaining requirements for graduation. The Unity Board of Education will pay for alternative courses which are successfully completed.~~

School age parents, including pregnant students, must be provided equal opportunities to participate in any curricular, extracurricular, pupil services, recreational or other program or activity in accordance with [section 118.13](#) of the state statutes and [Title IX of the Education Amendments of 1972](#).

School officials are specifically prohibited by [section 118.15\(4m\)](#) of the state statutes from compelling pregnant students to withdraw from school. Schools may implement special instructional programs or classes for pregnant students but participation must be completely voluntary on the part of the student. Also, the programs must be comparable to those offered to other students with regard to the range of academic, extracurricular and enrichment opportunities.

Wisconsin school districts are specifically required by [section 115.915](#) of the state statutes to make available to any school age parent who is a resident of the district program or curriculum modifications that will enable the student to continue his/her education. A school age parent is defined as any person (boy or girl) under 21 years of age who is not a high school graduate and is a parent, an expectant parent or a person who has been pregnant within the immediately preceding 120 days.

The school must excuse a student's absences because of pregnancy or childbirth for as long as the student's doctor deems the absences are medically necessary. When a student returns to school, she must be allowed to return to the same academic and extracurricular status as before her medical leave began.

Unity School District - Board of Education

Board Policy 446.3

Discipline, Suspensions and Expulsions

Last Revised 2/14/2023

The Unity Board of Education delegates student discipline to the professional discretion of the Superintendent and his/her designee. Students may be suspended or expelled where warranted in compliance with state law.

Student Expulsions

The School Board may expel a student from school for the following types of conduct if it is satisfied that the interest of the school demands it (WI Stat. 120.13 (1) (c)):

1. Repeated refusal or neglect to obey Board policies or school rules.
Ten or more **major** disciplinary referrals may be considered “repeated refusal.”
2. Conduct by the student while at school, or while under the supervision of a school authority, that endangers the property, health or safety of others.
3. Knowingly conveying any threat or false information concerning an attempt or alleged attempt being made or to be made to destroy and school property by means of explosives; or,
4. Conduct while not at school or while not under the supervision of a school authority that endangers the property, health or safety of others at school or under the supervision of a school authority or endangers the property, health or safety of any District employee or School Board member.

Students shall be referred and considered for expulsion in accordance with applicable laws and established District procedures.

Applicable State Law

WI Stat. 120.13 (1)(c)

Unity School District
Administrative Rule 446.31
Expulsion Abeyance Procedures
2/14/2023

The following procedures may be used, at the discretion of the administration, for students who have committed an expellable offense, but have not yet appeared before the Board of Education at an expulsion hearing:

1. The building administrators, student, and parents will meet with the District Administrator to discuss alternatives to expulsion. The parents and the student **are may be** offered the option of making a voluntary commitment to an alternative educational program for an unspecified amount of time.
2. A contract is developed which outlines the specific requirements for continued education and for reentry to a regular school setting.
3. If the parents/student do not select this option, the referral for expulsion is submitted **by the administration** to the Unity Board of Education. The School District retains the option of proceeding to expulsion at any time. (For example, if the student's behaviors are of such nature that the student poses a significant threat to students and/or staff, an expulsion hearing may be necessary, and abeyance procedures may not be considered).
4. Educational services may be provided to the student at a location that is outside of the regular school building. There may be virtual online classes offered as part of the agreement. A review of the student's progress will be conducted by the Building Principal each grading period. The student may also receive additional services from community agencies.

If the student demonstrates sufficient progress and meets all of the requirements in the voluntary agreement, a meeting will be scheduled with the building administration from the school. If the building administration from the school, counseling staff, and community agency staff (if applicable), are satisfied with the progress demonstrated by the student, a recommendation for re-entry to the regular school setting may be made to the District Administrator.

If the student fails to attend or fails to make adequate progress the District Administrator may recommend an expulsion hearing with the Board of Education.

ABEYANCE PROCEDURES AND PROGRAM DESIGN

Student Assessment and Program Planning

Students considered for this program must meet the criteria. The following are the entrance procedures.

1. The referral for expulsion packet (and expulsion order if applicable) will be reviewed. The packet contains a record of the incident(s) leading to the referral for expulsion, a behavioral history, attendance records, transcripts, and grade reports.
2. The school file will be reviewed for a description of previous school and community interventions.

3. A meeting will be held involving the student, parents, building administrator from the home school, counseling staff, and District Administrator. At the meeting, the student and parents will be given guidelines/expectations of the program. This will include an outline of student and parent involvement and commitment.
4. Student assessment tools may include but are not limited to progress reports, class work, attendance records, formal assessment instruments, etc.

Transportation

1. Transportation will be provided by the student/parent at student/parent expense.

Unity School District - Board of Education

Board Policy 447.11

Code of Classroom Conduct

Last Revised 7/10/2018

A teacher may temporarily remove a student from the teacher's class if the student violates the expectations of the Student Handbook. In addition, long term removal of a student may be possible if the ~~building administrator~~ **principal** upholds a teacher's recommendation that a student be removed from the class for a longer period of time.

A parent is to be notified of a student's removal from class.

Unity School District - Board of Education
Board Policy 447.2
Outside of the School Day Detention
Last Revised 2/14/2023

The Superintendent may authorize the high school principal to implement a detention for students outside the school day to serve as a student discipline program to deter unexcused absences, excessive tardiness and persistent violation of district rules/regulations.

The **detention** program details are to be approved by the Superintendent.

The Unity School District shall not discriminate in standards and rules of behavior or disciplinary measures, including suspensions and expulsions, on the basis of sex, race, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation or physical, mental, emotional or learning disability. Discrimination complaints shall be processed in accordance with established procedures.